

**AMENDMENT-1**  
**2024-2025**  
**OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY**  
**FISCAL AND PERSONNEL AGENT AGREEMENT**

This amendment to the Oakland-Livingston Human Service Agency Fiscal and Personnel Agent Agreement is entered into as of this 17th day of July 2024 by and between the County of Genesee, Michigan, a Michigan Municipal Corporation acting by and through the Community Action Resource Department, 1101 Beach Street, Flint, Michigan 48502, hereinafter referred to as "GCCARD", and the Contractor, Oakland-Livingston Human Service Agency, 196 Oakland Avenue, Pontiac, Michigan 48342, hereinafter referred to as "OLHSA".

**WITNESSETH THAT:**

WHEREAS, GCCARD entered into a seven year agreement with OLHSA on July 1, 2021 to be the fiscal and personnel agent for the GCCARD Head Start Program.

WHEREAS, GCCARD desires to amend the agreement entered into July 1, 2021 to include funds from the Department of Health and Human Services to cover the July 1, 2024 – June 30, 2025 costs of salaries and fringes for the Regular Head Start and Early Head Start grants.

**NOW THEREFORE**, GCCARD and OLHSA do mutually agree as follows:

- A. \$9,835,177 will be issued to OLHSA, to be used to pay fourth year (2024-2025) cost for salaries and fringe benefits and miscellaneous costs to staff in accordance with the 2024-2025 grant proposals and the OLHSA Fiscal and Personnel Agent Agreement.
- B. The expenses are outlined in Exhibit A.
- C. All rules and regulations in the Head Start Contract entered into by the parties hereto on July 1, 2021 shall apply to these funds. All other terms and conditions of the Head Start contract entered into as of July 1, 2021 and signed by all parties, hereto shall remain the same.

IN WITNESS WHEREOF, GCCARD and OLHSA have executed this Agreement as of the date first above written.

GENESEE COUNTY BOARD OF COMMISSIONERS:

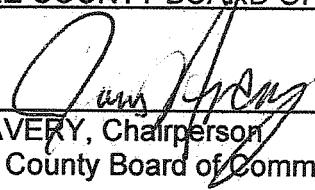
Date

7/24/24

by:

JAMES AVERY, Chairperson

Genesee County Board of Commissioners



OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY:

7/25/2024

Date

by:

SUSAN HARDING, Chief Executive Officer

Oakland-Livingston Human Service Agency



(Grant Period - 7/1/24 - 6/30/25)

(Grant Period - 7/1/24 - 6/30/25)						
	HEAD START	EARLY READ START	HEAD START T/TA	EARLY READ START T/TA	2801.698.07.801.050	TOTALS
BENEFITS	2801.698.01.801.050	2801.698.06.801.050	2801.698.02.801.050	2801.698.07.801.050		
SALARIES	\$ 2,925,773	\$ 3,130,215	\$ 750	\$ 17,309	\$ 6,074,047	
FICA	\$ 232,680	\$ 248,240	\$ 57	\$ 1,356	\$ 482,333	
UNEMPLOYMENT	\$ 37,196	\$ 35,863	\$ 37	\$ 152	\$ 73,248	
WORKMAN'S COMPENSATION	\$ 27,518	\$ 28,715	\$ 5	\$ 144	\$ 56,382	
LIFE DISABILITY	\$ 39,262	\$ 42,610	\$ -	\$ 227	\$ 82,099	
MEDICAL and DENTAL	\$ 708,884	\$ 755,566	\$ -	\$ 7,359	\$ 1,471,809	
LONGEVITY	\$ 104,798	\$ 103,629	\$ -	\$ 368	\$ 208,795	
RETIREMENT	\$ 138,616	\$ 142,363	\$ -	\$ 753	\$ 281,732	
UNUSED SICK DAYS	\$ 10,995	\$ 11,115	\$ -	\$ 64	\$ 22,174	
TOTAL FRINGES	\$ 1,299,949	\$ 1,368,101	\$ 99	\$ 10,423	\$ 2,678,572	
TOTAL SALARIES & FRINGES	\$ 4,225,722	\$ 4,498,316	\$ 849	\$ 27,732	\$ 8,752,619	
TEMPORARY LABOR	\$ 20,000	\$ 1,000	\$ -	\$ -	\$ 21,000	
TRAVEL OUT OF TOWN	\$ -	\$ -	\$ 17,109	\$ 23,299	\$ 40,408	
LEGAL FEES	\$ 3,480	\$ 2,520	\$ -	\$ -	\$ 6,000	
EDUCATION REIMBURSEMENT	\$ 5,000	\$ 5,000	\$ 2,900	\$ 2,500	\$ 15,400	
SUPPLIES	\$ 12,000	\$ 12,000	\$ 3,500	\$ 4,500	\$ 32,000	
COMPUTER SUPPLIES	\$ 18,000	\$ 8,000	\$ -	\$ -	\$ 26,000	
PARENT INVOLVEMENT	\$ 2,000	\$ 1,000	\$ -	\$ -	\$ 3,000	
LOCAL TRAVEL	\$ 25,000	\$ 34,000	\$ -	\$ -	\$ 59,000	
REGISTRATION	\$ -	\$ -	\$ 8,600	\$ 14,975	\$ 23,575	
LIABILITY INSURANCE	\$ 37,207	\$ 32,000	\$ -	\$ -	\$ 69,207	
RENT	\$ 49,067	\$ 40,000	\$ -	\$ -	\$ 89,067	
CELLULAR PHONES	\$ 30,018	\$ 24,461	\$ -	\$ -	\$ 54,479	
SUBTOTAL OTHER	\$ 201,772	\$ 159,981	\$ 32,109	\$ 45,274	\$ 439,136	
FIDUCIARY*	\$ 309,925	\$ 326,080	\$ 2,307	\$ 5,110	\$ 643,422	
TOTAL CONTRACT	\$ 4,737,419	\$ 4,984,377	\$ 35,265	\$ 78,116	\$ 9,835,177	

\*Total Overhead for OLHSA services rendered (7%)