

AMENDMENT-2
2024-2025
OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY
FISCAL AND PERSONNEL AGENT AGREEMENT

This amendment to the Oakland-Livingston Human Service Agency Fiscal and Personnel Agent Agreement is entered into as of this 16th day of October 2024 by and between the County of Genesee, Michigan, a Michigan Municipal Corporation acting by and through the Community Action Resource Department, 1101 Beach Street, Flint, Michigan 48502, hereinafter referred to as "GCCARD", and the Contractor, Oakland-Livingston Human Service Agency, 196 Oakland Avenue, Pontiac, Michigan 48342, hereinafter referred to as "OLHSA".

WITNESSETH THAT:

WHEREAS, GCCARD entered into a seven year agreement with OLHSA on July 1, 2021 to be the fiscal and personnel agent for the GCCARD Head Start Program.

WHEREAS, GCCARD desires to amend the agreement entered into July 1, 2021 to include funds from the Department of Health and Human Services to cover the July 1, 2024 – June 30, 2025 costs of salaries and fringes for the Regular Head Start and Early Head Start grants.

NOW THEREFORE, GCCARD and OLHSA do mutually agree as follows:


- A. \$11,616,888 will be issued to OLHSA, to be used to pay fourth year (2024-2025) cost for salaries and fringe benefits and miscellaneous costs to staff in accordance with the 2024-2025 grant proposals and the OLHSA Fiscal and Personnel Agent Agreement.
- B. The expenses are outlined in Exhibit A.
- C. All rules and regulations in the Head Start Contract entered into by the parties hereto on July 1, 2021 shall apply to these funds. All other terms and conditions of the Head Start contract entered into as of July 1, 2021 and signed by all parties and the First Amendment dated July 24, 2024, shall remain the same.

IN WITNESS WHEREOF, GCCARD and OLHSA have executed this Agreement as of the date first above written.

GENESEE COUNTY BOARD OF COMMISSIONERS:

31/10/24

Date

by: 
James Avery (Oct 31, 2024 08:31 EDT)

JAMES AVERY, Chairperson
Genesee County Board of Commissioners

OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY:

11/5/2024

Date

by: 

SUSAN HARDING, Chief Executive Officer
Oakland-Livingston Human Service Agency

(Grant Period - 7/1/24 - 6/30/25)					
	HEAD START 2801.698.01.801.050	EARLY HEAD START 2801.698.06.801.050	HEAD START T/TA 2801.698.02.801.050	EARLY HEAD START T/TA 2801.698.07.801.050	TOTALS
BENEFITS					
SALARIES	\$ 2,925,773	\$ 4,234,932	\$ 750	\$ 17,809	\$ 7,179,264
FICA	\$ 232,680	\$ 335,005	\$ 57	\$ 1,394	\$ 569,136
UNEMPLOYMENT	\$ 37,196	\$ 49,656	\$ 37	\$ 177	\$ 87,066
WORKMAN'S COMPENSATION	\$ 27,518	\$ 38,825	\$ 5	\$ 148	\$ 66,496
LIFE DISABILITY	\$ 39,262	\$ 57,630	\$ -	\$ 227	\$ 97,119
MEDICAL and DENTAL	\$ 708,884	\$ 1,025,131	\$ -	\$ 7,359	\$ 1,741,374
LONGEVITY	\$ 104,798	\$ 129,244	\$ -	\$ 368	\$ 234,410
RETIREMENT	\$ 138,616	\$ 192,569	\$ -	\$ 753	\$ 331,938
UNUSED SICK DAYS	\$ 10,995	\$ 14,948	\$ -	\$ 64	\$ 26,007
TOTAL FRINGES	\$ 1,299,949	\$ 1,843,008	\$ 99	\$ 10,490	\$ 3,153,546
TOTAL SALARIES & FRINGES	\$ 4,225,722	\$ 6,077,940	\$ 849	\$ 28,299	\$ 10,332,810
TEMPORARY LABOR	\$ 20,000	\$ 3,083	\$ -	\$ -	\$ 23,083
TRAVEL OUT OF TOWN	\$ -	\$ -	\$ 17,109	\$ 38,256	\$ 55,365
LEGAL FEES	\$ 3,480	\$ 2,937	\$ -	\$ -	\$ 6,417
EDUCATION REIMBURSEMENT	\$ 5,000	\$ 5,833	\$ 2,900	\$ 4,500	\$ 18,233
SUPPLIES	\$ 12,000	\$ 17,417	\$ 3,500	\$ 6,000	\$ 38,917
COMPUTER SUPPLIES	\$ 18,000	\$ 15,500	\$ -	\$ -	\$ 33,500
PARENT INVOLVEMENT	\$ 2,000	\$ 2,667	\$ -	\$ -	\$ 4,667
LOCAL TRAVEL	\$ 25,000	\$ 46,500	\$ -	\$ -	\$ 71,500
REGISTRATION	\$ -	\$ -	\$ 8,600	\$ 28,209	\$ 36,809
LIABILITY INSURANCE	\$ 37,207	\$ 34,083	\$ -	\$ -	\$ 71,290
RENT	\$ 49,067	\$ 53,050	\$ -	\$ -	\$ 102,117
CELLULAR PHONES	\$ 30,018	\$ 32,179	\$ -	\$ -	\$ 62,197
SUBTOTAL OTHER	\$ 201,772	\$ 213,249	\$ 32,109	\$ 76,965	\$ 524,095
FIDUCIARY *	\$ 309,925	\$ 440,383	\$ 2,307	\$ 7,368	\$ 759,983
TOTAL CONTRACT	\$ 4,737,419	\$ 6,731,572	\$ 35,265	\$ 112,632	\$ 11,616,888

*Total Overhead for OLHSA services rendered (7%)





24-25 Olhsa Amendment 2

Final Audit Report

2024-10-31

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