



GENESEE COUNTY
— M I C H I G A N —

01.003: Annual Evaluation of Direct Reports

Effective: 10/15/2025 – RES-2025-2419

Purpose:

It shall be the policy of the Genesee County Board of County Commissioners to annually evaluate the performance of all Genesee County employees who serve as its direct reports.

Authority and Responsibility:

The Governmental Operations Committee will develop/revise an evaluation instrument for each direct report, annually, and propose its adoption by the full Board of County Commissioners.

Application:

This policy will be applied annually.

Policy:

1. Annually, the Governmental Operations Committee will propose to the full Board of County Commissioners the development or revision of evaluation instruments for each direct report.
2. After the adoption of the evaluation instrument, the Board of County Commissioners shall vote separately on a proposed process and timeline for completing the evaluation of its direct report(s).
3. All evaluations of direct reports by the Board of County Commissioners will be conducted in compliance with the Open Meetings Act and other relevant legal requirements.