



GENESEE COUNTY
— M I C H I G A N —

Genesee County
Governmental Operations Committee
Agenda

Wednesday, December 3, 2025

5:30 PM

**324 S.Saginaw St., Bryant "BB"
Nolden Auditorium**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

[RES-2025-2765](#) Approval of Meeting Minutes - November 5, 2025

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

VI. OLD BUSINESS

VII. NEW BUSINESS

1. [RES-2024-1373](#) Approval of a grant award from the Office of Victims of Crime Byrne Discretionary Community Project, in the amount of \$963,000.00, to continue GHOST operations which combats drug and human trafficking; the term of this grant is until September 2027
2. [RES-2025-2351](#) Approval of an agreement between Genesee County and Plante Moran, in an amount not to exceed \$175,600.00, to provide health care consulting services; the cost of this agreement will be paid from account 1010-202.00-804.000
3. [RES-2025-2665](#) Approval of purchase order to Pinnacle Design for the fiscal year ending 2026, in an amount not to exceed \$25,046.14, to provide for the purchase of furniture at the 67th District Court; the cost of this purchase order will be paid from account 1010-286.00-980.001

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4. [RES-2025-2685](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$182,571.00, to provide for operations of Genesee County's Adult Felony Recovery Court program; the budget for this grant is attached
 5. [RES-2025-2687](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$175,880.00, to provide for the operations of Genesee County's Mental Health Court; the budget for this grant is attached
 6. [RES-2025-2688](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$201,000.00, to provide funding for Genesee County's Sobriety Court; the budget for this grant is attached; no County match is required
 7. [RES-2025-2689](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$144,384.00, to provide for the operations of Genesee County's Family Dependency Treatment Court; the budget for this grant is attached
 8. [RES-2025-2694](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$150,000.00, to provide for the operations of Genesee County's Adult Felony Recovery Court; the budget for this grant is attached
 9. [RES-2025-2695](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$19,518.00, to provide for the operations of the Genesee County's Veterans Treatment Court; the budget for this grant is attached
 10. [RES-2025-2701](#) Approval to accept the recommendation of the Circuit Court Judges for the reappointments of Henry Hatter as the Republican representative and Karen Aldridge-Eason as the Democrat representative to the Genesee County Jury Board for a six (6) year term commencing January 22, 2026
 11. [RES-2025-2717](#) Approval of a grant award from the Michigan DNR, in the amount of \$16,950.00, to provide for the 2025 Marine Safety Program; the budget for this agreement is attached
 12. [RES-2025-2740](#) Approval of an agreement between Genesee County, Vienna Township, and Clio Area Schools, in the amount of \$1,749,916.00, to provide for police services and school resource deputies; the term of this agreement is January 1, 2026 through December 31, 2026

13. [RES-2025-2754](#) Approval of a request by the Genesee County's Sheriff's Office to enter into an agreement between the Genesee County Paramedics Division and the American Red Cross of East Central Bay Michigan (Flint Chapter) for the Pilot Partnership Prehospital Blood Transfusion Program, in the amount of \$50,000.00, to provide life-saving emergency blood transfusion services in the field for trauma and medical patients of Genesee County for FY 25/26; these services would be at a cost of \$600/patient to be paid account from 2110-313.00-801.000
14. [RES-2025-2769](#) Approval of a proposed amendment to policy 01.002 Appointment Policy

VIII. OTHER BUSINESS

IX. ADJOURNMENT



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2765

Agenda Date: 12/3/2025

Agenda #:

Approval of Meeting Minutes - November 5, 2025



GENESEE COUNTY

— M I C H I G A N —

Genesee County Governmental Operations Committee Meeting Minutes

Wednesday, November 5, 2025

5:30 PM

324 S.Saginaw St., Bryant "BB"
Nolden Auditorium

I. CALL TO ORDER

Commissioner Shumaker called the meeting to order at 6:39 PM.

II. ROLL CALL

Present: Shaun Shumaker, Charles Winfrey, Brian K. Flewelling and Delrico J. Loyd
Absent: Dale K. Weighill

III. APPROVAL OF MINUTES

[RES-2025-2638](#) Approval of Meeting Minutes - October 22, 2025

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: Delrico J. Loyd
Aye: Vice Chair Shumaker, Commissioner Winfrey,
Commissioner Flewelling and Commissioner Loyd
Absent: Chairperson Weighill

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

VI. OLD BUSINESS

VII. NEW BUSINESS

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1. [RES-2025-2479](#) Approval to accept the 2026 STOP Violence Grant, in the amount of \$400,000.00 with a \$100,000.00 match requirement, from the Michigan Department of Health and Human Services (MDHHS); the term of the grant is from October 1, 2025, through September 30, 2026

 RESULT: REFERRED
 MOVER: Brian K. Flewelling
 SECONDER: Delrico J. Loyd

 Aye: Vice Chair Shumaker, Commissioner Winfrey,
 Commissioner Flewelling and Commissioner Loyd

 Absent: Chairperson Weighill
 2. [RES-2025-2538](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$20,000.00, to provide for supervised parenting time and exchanges at Genesee County's Friend of the Court

 RESULT: REFERRED
 MOVER: Brian K. Flewelling
 SECONDER: Delrico J. Loyd

 Aye: Vice Chair Shumaker, Commissioner Winfrey,
 Commissioner Flewelling and Commissioner Loyd

 Absent: Chairperson Weighill
 3. [RES-2025-2542](#) Approval of a grant award from the Michigan Indigent Defense Commission, in the amount of \$9,453,835.37 to support the operations of the Genesee County Office of the Public Defender for the period of October 1, 2025, through September 30, 2026

 RESULT: REFERRED
 MOVER: Charles Winfrey
 SECONDER: Brian K. Flewelling

 Aye: Vice Chair Shumaker, Commissioner Winfrey,
 Commissioner Flewelling and Commissioner Loyd

 Absent: Chairperson Weighill
 4. [RES-2025-2545](#) Approval of an agreement between Genesee County and MGT Impact Solutions, in an amount not to exceed \$25,000.00, to provide cost allocation services at Genesee County's Friend of the Court; the cost of this agreement will be paid from account 2150-290.00-801.000

 RESULT: REFERRED
 MOVER: Brian K. Flewelling
 SECONDER: Charles Winfrey

 Aye: Vice Chair Shumaker, Commissioner Winfrey,
 Commissioner Flewelling and Commissioner Loyd
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Absent: Chairperson Weighill

5. [RES-2025-2573](#) Approval of a contract between Genesee County and Easterseals of Michigan, in an amount not to exceed \$365,000.00, to provide juvenile justice therapeutic services; the term of this agreement is October 1, 2025 through September 30, 2026; the cost of this agreement will be paid from the accounts listed

RESULT: REFERRED

MOVER: Charles Winfrey

SECONDER: Brian K. Flewelling

Aye: Vice Chair Shumaker, Commissioner Winfrey,
Commissioner Flewelling and Commissioner Loyd

Absent: Chairperson Weighill

6. [RES-2025-2574](#) Approval of an agreement between Genesee County and Easterseals of Michigan, in an amount not to exceed \$100,000.00, to provide intensive family support services; the term of this agreement is October 1, 2025 through September 30, 2026; the cost of this agreement will be paid from account 2920-664.00-801.000

RESULT: REFERRED

MOVER: Charles Winfrey

SECONDER: Brian K. Flewelling

Aye: Vice Chair Shumaker, Commissioner Winfrey,
Commissioner Flewelling and Commissioner Loyd

Absent: Chairperson Weighill

7. [RES-2025-2580](#) Approval of a contract between Genesee County and Youth Arts: Unlocked - Youth on Probation, in an amount not to exceed \$20,000.00, to provide art workshops for youth on probation for an extension term commencing October 1, 2025 - September 30, 2026; the cost of this agreement will be paid from account 2920-663.07.801.028

RESULT: REFERRED

MOVER: Brian K. Flewelling

SECONDER: Charles Winfrey

Aye: Vice Chair Shumaker, Commissioner Winfrey,
Commissioner Flewelling and Commissioner Loyd

Absent: Chairperson Weighill

8. [RES-2025-2581](#) Approval of a contract between Genesee County and Youth Arts: Unlocked - Juvenile Justice Center, in an amount not to exceed \$15,000.00; the term of this contract is October 1, 2025 - September 30, 2026; the cost of this contract will be paid from account 2920-356.00-801.028
- RESULT:** REFERRED
- MOVER:** Brian K. Flewelling
- SECONDER:** Charles Winfrey
- Aye:** Vice Chair Shumaker, Commissioner Winfrey, Commissioner Flewelling and Commissioner Loyd
- Absent:** Chairperson Weighill
9. [RES-2025-2593](#) Approval of a grant award from the Michigan Department of Health & Human Services, in the amount of \$407,096.00, to provide staffing for Genesee County's Office of the Prosecutor's Victim Advocacy Program; the budget for this grant is attached; no match required
- RESULT:** REFERRED
- MOVER:** Charles Winfrey
- SECONDER:** Brian K. Flewelling
- Aye:** Vice Chair Shumaker, Commissioner Winfrey, Commissioner Flewelling and Commissioner Loyd
- Absent:** Chairperson Weighill
10. [RES-2025-2594](#) Approval a grant award from the Michigan Department of Health & Human Services, in the amount of \$294,378.00, to support prosecution and law enforcement projects targeting sexual assault, domestic violence, and stalking; there is a 25% match requirement for this grant
- RESULT:** REFERRED
- MOVER:** Brian K. Flewelling
- SECONDER:** Shaun Shumaker
- Aye:** Vice Chair Shumaker, Commissioner Winfrey, Commissioner Flewelling and Commissioner Loyd
- Absent:** Chairperson Weighill
11. [RES-2025-2611](#) Approval of a grant award from the Michigan Supreme Court, in the amount of \$75,000.00, to provide support to Genesee County's Legal Resource Center; the budget for this grant is attached
- RESULT:** REFERRED
- MOVER:** Brian K. Flewelling
- SECONDER:** Charles Winfrey
- Aye:** Vice Chair Shumaker, Commissioner Winfrey, Commissioner Flewelling and Commissioner Loyd
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Absent: Chairperson Weighill

VIII. OTHER BUSINESS

IX. ADJOURNMENT

The meeting was adjourned at 6:54 PM.



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2024-1373

Agenda Date: 12/3/2025

Agenda #: 1.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sheriff Christopher R. Swanson

RE: Approval of a grant award from the Office of Victims of Crime Byrne Discretionary Community Project, in the amount of \$963,000.00, to continue GHOST operations which combats drug and human trafficking; the term of this grant is until September 2027

BOARD ACTION REQUESTED:

The Office of Genesee County Sheriff is requesting the acceptance of the FY 2024 Byrne Discretionary Community Project Grant: Combatting Drug and Human Trafficking in Genesee County, MI. This Grant provides \$963,000.000 in funding to continue GHOST operations through September 2027.

BACKGROUND:

GHOST stands for Global Human Oppression Strike Team, is an initiative that plays a crucial role in combating human trafficking and the opioid epidemic. This multifaceted strategy combines intelligence-driven operations, cross-border collaboration, victim support, and comprehensive public health initiatives to address these intertwined crises. Here's a detailed look at the various aspects of GHOST Interdiction: Combating Human Trafficking: GHOST conducts targeted operations using intelligence-driven operations. Through advanced surveillance and intelligence gathering, GHOST Interdiction can effectively dismantle human trafficking rings by identifying and apprehending traffickers, rescuing victims, and breaking the infrastructure that supports these illegal activities. Cross-Border Collaboration: Human trafficking is a transnational issue. GHOST Interdiction facilitates cooperation between international, Federal, State, County, and local law enforcement agencies, enabling coordinated efforts to track and dismantle trafficking networks across borders. Victim Support and Rehabilitation: Comprehensive Care: GHOST Interdiction emphasizes providing immediate and long-term support to trafficking survivors, including medical care, psychological support, legal assistance, and vocational training. Awareness and Prevention: GHOST also focuses on increasing public awareness about the signs of human trafficking and ways to report suspicious activities. This education can help prevent future trafficking victims. Community education programs are crucial in building a proactive defense against trafficking. Addressing the Opioid Epidemic: GHOST Interdiction focuses on cutting off the supply of opioids by targeting production facilities, distribution networks, and street-level dealers. This reduces the availability of illicit opioids. GHOST uses technology such as data analytics, surveillance, and intelligence sharing; GHOST can more effectively track and disrupt opioid trafficking operations. GHOST Interdiction is a vital strategy in the fight against human trafficking and the opioid epidemic. Combining law enforcement with public health initiatives and engaging communities addresses the immediate and underlying factors

contributing to these crises. The holistic and integrated approach of GHOST Interdiction disrupts criminal networks and provides essential support to victims, helping to create safer and healthier communities.

DISCUSSION:

This grant award would create two additional police deputy positions assigned to GHOST. This allows for a sub-recipient partnership with Voices for Children to expand our victim services to victims of human trafficking.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

The grant covers all costs. A budget amendment is attached.

IMPACT ON FACILITIES:

None

IMPACT ON TECHNOLOGY:

None

CONFORMITY TO COUNTY PRIORITIES:

This request conforms to the County Priorities by promoting public health to create safer and healthier residents and promote safer communities. This also expands the role of the county as a convenor to enhance relationships that contribute to the growth of our community.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize accepting a grant from, and entering into a grant agreement with, the Office of Victims of Crime Byrne Discretionary Community Project to Combat Drug and Human Trafficking in Genesee County for a three-year period through September 30, 2027, said three-year grant being in the amount of \$963,000.00, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), the Chairperson of this Board is authorized to execute the grant agreement on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.



Department of Justice (DOJ)

Office of Justice Programs

Office for Victims of Crime

Washington, D.C. 20531

Name and Address of Recipient:	GENESEE, COUNTY OF 1101 BEACH ST		
City, State and Zip:	FLINT, MI 48502		
Recipient UEI:	XD5HMHXNBWX6		
Project Title: Combatting Drug and Human Trafficking in Genesee County (MI)	Award Number: 15POVC-24-GG-00653-BRND		
Solicitation Title: OVC FY24 Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program - Invited to Apply			
Federal Award Amount: £963,000.00	Federal Award Date: 15/08/2024		
Awarding Agency:	Office of Justice Programs Office for Victims of Crime		
Funding Instrument Type:	Grant		
Opportunity Category: E Assistance Listing: 16.753 - Congressionally Recommended Awards			
Project Period Start Date: 01/08/2024	Project Period End Date: 30/09/2027		
Budget Period Start Date: 01/08/2024	Budget Period End Date: 30/09/2027		
Project Description: GHOST stands for Global Human Oppression Strike Team, is an initiative that plays a crucial role in combating human trafficking and the opioid epidemic. This multifaceted strategy combines intelligence-driven operations, cross-border collaboration, victim support, and comprehensive public health initiatives to address these intertwined crises. Here's a detailed look at the various aspects of GHOST Interdiction: Combating Human Trafficking: GHOST conducts targeted operations by utilizing intelligence-driven operations. Through advanced surveillance and intelligence gathering, GHOST Interdiction can effectively dismantle human trafficking rings by identifying and apprehending traffickers, rescuing victims, and breaking the infrastructure that supports these illegal activities. Cross-Border Collaboration: Human trafficking is a transnational issue. GHOST Interdiction facilitates cooperation between international, Federal, State, County, and local law enforcement agencies, enabling coordinated efforts to track and dismantle trafficking networks across borders. Victim Support and Rehabilitation: Comprehensive Care: GHOST Interdiction emphasizes providing immediate and long-term support to trafficking survivors, including medical care, psychological support, legal assistance, and vocational training. Awareness and Prevention:			

GHOST also focuses on increasing public awareness about the signs of human trafficking and ways to report suspicious activities. This education can help prevent future trafficking victims. Community education programs are crucial in building a proactive defense against trafficking.

Addressing the Opioid Epidemic:

GHOST Interdiction focuses on cutting off the supply of opioids by targeting production facilities, distribution networks, and street-level dealers. This reduces the availability of illicit opioids.

GHOST uses technology such as data analytics, surveillance, and intelligence sharing; GHOST can more effectively track and disrupt opioid trafficking operations.

GHOST Interdiction is a vital strategy in the fight against human trafficking and the opioid epidemic. Combining law enforcement with public health initiatives, law enforcement cooperation, and engaging communities addresses the immediate and underlying factors contributing to these crises. The holistic and integrated approach of GHOST Interdiction disrupts criminal networks and provides essential support to victims, helping to create safer and healthier communities.

Award Letter

August 15, 2024

Dear David Kennamer,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by GENESEE, COUNTY OF for an award under the funding opportunity entitled 2024 OVC FY24 Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program - Invited to Apply. The approved award amount is \$963,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Brent J. Cohen
Acting Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits

discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@ojp.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Categorical Exclusion

NEPA Letter

None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

- (1) New construction
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species
- (3) A renovation that will change the basic prior use of a facility or significantly change its size
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment
- (5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories)

Additionally, the proposed action is neither a phase nor a segment of a project that when reviewed in its entirety would not meet the criteria for a categorical exclusion.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

Questions about this determination may be directed to your grant manager or Zoe French, Environmental Coordinator for the Office for Victims of Crime.

NEPA Coordinator

First Name

Zoe

Middle Name

E

Last Name

French

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

GENESEE, COUNTY OF

UEI

XD5HMHXNBWX6

Street 1

1101 BEACH ST

Street 2

City

FLINT

State/U.S. Territory

Michigan

Zip/Postal Code

48502

Country

United States

County/Parish

no value

Province

no value

Award Details

Federal Award Date

15/08/2024

Award Type

Initial

Award Number

15POVC-24-GG-00653-BRND

Supplement Number

00

Federal Award Amount

£963,000.00

Funding Instrument Type

Grant

Assistance Listing Number	Assistance Listings Program Title
16.753	Congressionally Recommended Awards

Statutory Authority

Department of Justice Appropriations Act, 2024 (Public Law No. 118–42)

[] I have read and understand the information presented in this section of the Federal Award Instrument.

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project

Information, Financial Information, and Award Conditions.

Solicitation Title

2024 OVC FY24 Byrne Discretionary Community Project
Grants/Byrne Discretionary Grants Program - Invited to
Apply

Awarding Agency

OJP

Program Office

OVC

Application Number

GRANT14164979

Grant Manager

Aaron Bryant

Phone Number

202-702-9374

E-mail Address

Aaron.Bryant2@usdoj.gov

Project Title

Combatting Drug and Human Trafficking in Genesee County (MI)

Performance Period Start

Date

08/01/2024

Performance Period End Date

09/30/2027

Budget Period Start Date

08/01/2024

Budget Period End Date

09/30/2027

Project Description

GHOST stands for Global Human Oppression Strike Team, is an initiative that plays a crucial role in combating human trafficking and the opioid epidemic. This multifaceted strategy combines intelligence-driven operations, cross-border collaboration, victim support, and comprehensive public health initiatives to address these intertwined crises. Here's a detailed look at the various aspects of GHOST Interdiction:

Combating Human Trafficking:

GHOST conducts targeted operations by utilizing intelligence-driven operations. Through advanced surveillance and intelligence gathering, GHOST Interdiction can effectively dismantle human trafficking rings by identifying and apprehending traffickers, rescuing victims, and breaking the infrastructure that supports these illegal activities.

Cross-Border Collaboration:

Human trafficking is a transnational issue. GHOST Interdiction facilitates cooperation between international, Federal, State, County, and local law enforcement agencies, enabling coordinated efforts to track and dismantle trafficking networks across borders.

Victim Support and Rehabilitation:

Comprehensive Care: GHOST Interdiction emphasizes providing immediate and long-term support to trafficking survivors, including medical care, psychological support, legal assistance, and vocational training.

Awareness and Prevention:

GHOST also focuses on increasing public awareness about the signs of human trafficking and ways to report suspicious activities. This education can help prevent future trafficking victims. Community education programs are crucial in building a proactive defense against trafficking.

Addressing the Opioid Epidemic:

GHOST Interdiction focuses on cutting off the supply of opioids by targeting production facilities, distribution networks, and street-level dealers. This reduces the availability of illicit opioids.

GHOST uses technology such as data analytics, surveillance, and intelligence sharing; GHOST can more effectively track and disrupt opioid trafficking operations.

GHOST Interdiction is a vital strategy in the fight against human trafficking and the opioid epidemic. Combining law enforcement with public health initiatives, law enforcement cooperation, and engaging communities addresses the immediate and underlying factors contributing to these crises. The holistic and integrated approach of GHOST Interdiction disrupts criminal networks and provides essential support to victims, helping to create safer and healthier communities.

☐ *I have read and understand the information presented in this section of the Federal Award Instrument.*

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

The recipient budget is currently under review.

☐ *I have read and understand the information presented in this section of the Federal Award Instrument.*

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Condition 1

Meaningful access requirement for individuals with limited English proficiency

The recipient, and any subrecipient at any tier, must take reasonable steps to ensure that individuals with limited English proficiency (LEP) have meaningful access to their programs and activities to comply with Title VI of the Civil Rights Act of 1964 (Title VI), which prohibits discrimination on the basis of national origin, including discrimination against individuals with LEP. Such steps may require providing language assistance services, such as interpretation or translation services. The Department of Justice guidance on compliance with this requirement may be found at "Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons" (67 Fed. Reg. 41455-41472) (<https://www.federalregister.gov/d/02-15207>) and is incorporated by reference here.

Condition 2

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2024)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY24AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 3

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

Condition 4

Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

Condition 5

Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award from OJP.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

Condition 6

Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

Condition 7

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

Recipients and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at <https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations>.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. For more information, please see <https://www.ojp.gov/funding/explore/legaloverview2024/civilrightsrequirements>.

Condition 8

Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

Condition 9

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations,

policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

Condition 10

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

Condition 11

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

Condition 12

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

Among other items, 28 C.F.R. § 42.106(d), 28 C.F.R. § 42.405(c), and 28 C.F.R. § 42.505(f) contain notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 13

Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

Condition 14

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the

following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

Condition 15

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

Condition 16

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

Condition 17

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

Condition 18

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

Condition 19

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

Condition 20

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

Condition 21

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

Condition 22

Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP

financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

Condition 23

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

Condition 24

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

Condition 25

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

Condition 26

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an

actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

Condition 27

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

Condition 28

Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards

Consistent with Executive Order 14074, "Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety," OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient ("subgrantee") at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the "controlled equipment" list. The details of the requirement are posted on the OJP web site at <https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment> (Award condition: Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards), and are incorporated by reference here.

Condition 29

Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 30

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

Condition 31

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

Among other items, 28 C.F.R. § 54.140 contains notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 32

The recipient's budget (and budget narrative) is pending clearance by OJP.

Prior to budget clearance (and unless there is a more restrictive condition on this award, in which case the terms of that more restrictive condition apply): The recipient may not drawdown more than 10% of the award. Pre-clearance obligations, expenditures, and drawdowns may be disallowed if not in compliance with program requirements.

The recipient should be judicious in using award funds prior to budget clearance. Generally, OJP expects that recipients (depending on the specific project scope) may need to advertise for award-funded positions, pay personnel and fringe benefits for positions budgeted under the award, plan for project activities, attend training and pay training-related travel needed to begin the project, and engage in other limited activities conducted by recipient staff (i.e., generally not requiring a subaward or procurement contract under an award).

OJP will issue an Award Condition Modification upon budget clearance.

Condition 33

The recipient may not obligate, expend, or draw down any award funds for indirect costs, unless and until either -- (1) the recipient submits to OJP a current, federally-approved indirect cost rate agreement, or (2) the recipient determines that it is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and advises OJP in writing of both its eligibility and its election.

The financial review of the budget for this award is pending. If the OJP Office of the Chief Financial Officer (OCFO) determines as part of its financial review that the recipient already has submitted the documentation concerning indirect costs described above, this condition will be released through a Grant Award Condition Modification (ACM) upon completion of the OCFO final budget review.

If the OJP OCFO instead determines as part of its financial review that the recipient has not yet submitted the required documentation concerning indirect costs, this condition will not be released until OJP (including its OCFO) receives and reviews a satisfactory submission.

Condition 34

The recipient (and any "subrecipient" at any tier) must have written policies and procedures in place that address how it will maintain the confidentiality of victims' names, addresses, telephone numbers, or any other identifying information, including how this information will be protected when there is information sharing between partners. In addition, the recipient must submit a signed, written certification that data privacy and sharing protocols comport with the confidentiality and privacy rights and obligations of federal law or the grantee jurisdiction's laws, court rules, or rules of

professional conduct applicable to the work performed by the recipient. The recipient agrees to provide to OJP all documentation as required for grant monitoring purposes.

Condition 35

Limit on use of grant funds for grantees' employees' salaries

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

Condition 36

Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

Condition 37

FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

Condition 38

The recipient agrees that it will submit quarterly financial status reports (the SF 425 Federal Financial Report) to OJP in JustGrants, no later than the deadlines set out in the DOJ Financial Guide and the JustGrants guidance (typically 30 days after the end of each calendar quarter). Delinquent reports may lead to funds being frozen and other remedies.

Condition 39

The recipient agrees to submit a final report at the end of this award documenting all relevant project activities during the entire period of support under this award. This report will include detailed information about the project(s) funded, including, but not limited to, information about how the funds were actually used for each purpose area, data to support statements of progress, and data concerning individual results and outcomes of funded projects reflecting project successes and impacts. The final report is due no later than 120 days following the close of this award period or the

expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at <https://justgrants.usdoj.gov/>

Condition 40

The recipient shall submit semiannual performance reports. Performance reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://justgrants.usdoj.gov>

Condition 41

Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

Condition 42

The recipient agrees to submit to OJP for review and approval any product (e.g., curricula, training materials, publications, reports, videos, or any other written, web-based, or audio-visual, or other materials) that will be developed and published under this award, 60 days before its intended publication. The recipient agrees to correct a product in response to comments generated through the OJP peer review process, the internal Department of Justice review process, or as otherwise requested by OJP. Any products developed under this award shall contain the following statement: "This _____ was produced by _____ under [add grant number], awarded by the [add Awarding Program Office, e.g., Office for Victims of Crime], Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this _____ are those of the contributors and do not necessarily represent the official position or policies of the U.S. Department of Justice. The OJP grant manager will determine whether minor deliverables, such as webinars, one-page flyers and discrete web pages, require review or prior approval by OJP."

Condition 43

Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

Condition 44

The recipient will coordinate its efforts with other similar OVC-funded programs within the relevant jurisdiction in order to enhance the project and avoid duplication of efforts.

Condition 45

The Project Director and/or any other key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved by OJP, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. Changes in program personnel, other than key personnel, require only notification to OJP and submission of resumes, unless otherwise designated in the award document.

Condition 46

Recipient understands and agrees not to engage in activities constituting organizational conflicts of interest, such as bidding on specifications it guided as part of the provision of training and technical assistance under this award. Actions that may give rise to organizational conflicts of interest under awards are described in the Procurement Standards in 2 C.F.R. Part 200 (the Part 200 Uniform Requirements) and the DOJ Grants Financial Guide. Prior approval from the grant manager is required for any work with an organization or entity that would receive training or technical assistance under this award.

Condition 47

The recipient may not obligate, expend, or draw down any funds under this award until a revised program narrative has been received and approved by OJP, and an Award Condition Modification (ACM) has been issued removing this condition.

[] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Award Acceptance**Declaration and Certification to the U.S. Department of Justice as to Acceptance**

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval**Title of Approving Official**

Acting Assistant Attorney General

Name of Approving Official

Brent J. Cohen

Signed Date And Time

09/08/2024 13:23

Authorized Representative

[] no value

Entity Acceptance

Title of Authorized Entity Official

no value

Signed Date And Time

no value

DESCRIPTION: BYRNE DHT GRANT

GL #	DESCRIPTION	Increase/(Decrease)
1010-316.02-504.000	FEDERAL PARTICIPATION	429,786.00
1010-316.02-702.000	SALARIES & WAGES	122,228.00
1010-316.02-709.000	SOCIAL SECURITY	9,656.00
1010-316.02-713.000	OVERTIME	4,000.00
1010-316.02-718.000	MEDICAL INSURANCE	42,016.00
1010-316.02-723.000	POST-RETIREMENT BENEFIT	5,200.00
1010-316.02-725.000	OPTICAL INSURANCE	260.00
1010-316.02-726.000	DENTAL INSURANCE	1,758.00
1010-316.02-727.000	LIFE HEALTH INSURANCE	1,392.00
1010-316.02-728.000	RETIREMENT	12,152.00
1010-316.02-729.000	WORKERS COMPENSATION	1,893.00
1010-316.02-730.000	UNEMPLOYMENT	252.00
1010-316.02-801.004	SERV CONT GENERAL	70,000.00
1010-316.02-768.001	Laundry Robes Uniforms	3,000.00
1010-316.02-957.005	Motorpool Charges	16,000.00
1010-316.02-978.000	Equipment	139,979.00

Ghost Equipment

Other Supplies

	number of	cost per	total
			\$44,000.00
Lights for car	5	\$ 100.00	\$ 500.00
Ammo training / duty			\$ -
Breaching RamTR-1CQ	3	\$ 600.00	\$ 1,800.00
RTS Tactical Level III+ Mini Shield	4	\$ 699.99	\$ 2,799.96
PS5 / Discord chats online gaming	1	\$ 800.00	\$ 800.00
32 in TV for PS5	1	\$ 300.00	\$ 300.00
computers	5	\$ 4,043.00	\$ 20,215.00
bose quiet confort head phones	5	\$ 380.00	\$ 1,900.00
SRT2, Dual PTT	5	\$ 199.00	\$ 995.00
narcotics burn barrel	1	\$ 6,000.00	\$ 6,000.00
Gas masks (2 pack w/ case)	3	\$ 824.95	\$ 2,474.85
Humvee 10x50 binoculars	5	\$ 55.99	\$ 279.95
40 rd mags	25	\$ 76.00	\$ 1,900.00
supressors	2	\$ 786.00	\$ 1,572.00
QUICK DETACH FLASH HIDER	5	\$ 70.00	\$ 350.00
TOTAL			\$41,886.76

Entry Equipment

			\$20,000.00
MP7 for warrants	5	\$ 2,809.00	\$ 14,045.00
MOA center dot	5	\$ 702.39	\$ 3,511.95
SUSPRESSORS	3	\$ 786.00	\$ 2,358.00
TOTAL			\$19,914.95

Surveillance Equipment

			\$20,000.00
Cannon lens RF 100-400mm	1	\$ 699.00	\$ 699.00
DJI indoor drone plues view box	1	\$ 6,406.00	\$ 6,406.00
Entry pole cam	1	\$ 12,800.00	\$ 12,800.00
TOTAL			\$19,905.00



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2351

Agenda Date: 12/3/2025

Agenda #: 2.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Todd Witthuhn, Deputy Director Human Resources and Labor Relations

RE: Approval of an agreement between Genesee County and Plante Moran, in an amount not to exceed \$175,600.00, to provide health care consulting services; the cost of this agreement will be paid from account 1010-202.00-804.000

BOARD ACTION REQUESTED:

Authorize and sign for the contract with Plante Moran Group Benefit Advisors.

BACKGROUND:

An RFP was performed for healthcare consulting services. Plante Moran was selected as the vendor to provide those services to Genesee County.

DISCUSSION:

Healthcare is a dynamic and expanding industry. Plante Moran provides insight into this industry for Genesee County. They bring new services that provide more meaningful programs and cost savings.

IMPACT ON HUMAN RESOURCES:

Allows for a continuation of healthcare services.

IMPACT ON BUDGET:

Costs will be paid from account 1010-202.00-804.000. The cost is guaranteed for three (3) years at a cost of \$175,600 with a 1.5% increase annually. The contract would begin 1-1-2026. The budget amendment is included as an attachment.

IMPACT ON FACILITIES:

None

IMPACT ON TECHNOLOGY:

None

CONFORMITY TO COUNTY PRIORITIES:

Human Resources provides quality healthcare at affordable and maintainable costs. Plante Moran assists in making quick and decisive decisions in the ever-changing healthcare industry.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Deputy Director of Human Resources and Labor Relations to authorize entering into a contract between Genesee County and Plante Moran, said contract being necessary for Plante Moran to provide healthcare consulting services to the County for a three-year term commencing January 1, 2026, through December 31, 2028, at a total cost not to exceed \$175,600.00 to be paid from account 1010-202.00-804.000, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County, and the Chief Financial Officer is directed, as necessary, to make the line item budget adjustments.

DESCRIPTION:

GL #	DESCRIPTION	Increase/(Decrease)
1010-202.00-804.000	Consultants	19,200.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/16/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lemme, A Division of EPIC 125 S. Wacker Drive Suite 3150 Chicago IL 60606	CONTACT NAME: Brad Barkin PHONE (A/C. No. Ext): 847-385-6800 E-MAIL ADDRESS: PSGCerts@lemme.com	FAX (A/C. No):
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Swiss Re International SE and Various		
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 291366341**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG \$ \$ \$ \$ \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) \$ \$ \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT \$ \$ \$
A	Professional Liability			FN2512287	6/15/2025	6/15/2026	Each Claim Aggregate \$2,000,000 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Parties at Interest

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lemme, A Division of EPIC 125 S Wacker Drive Suite 3150 Chicago IL 60606	CONTACT NAME: Brad Barkin PHONE (A/C, No, Ext): 847-385-6800 E-MAIL ADDRESS: PSGCerts@lemme.com	FAX (A/C, No):
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Liberty Surplus Insurance and Various		
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1497105414**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Cyber Insurance			EO5CABH0WI009	7/1/2025	7/1/2026	Each Claim Aggregate \$2,000,000 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Parties at Interest	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Bradley Barkin</i>

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/4/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 15415 Middlebelt Road Livonia MI 48154	CONTACT NAME: Amy Micallef, CIC, CISR, LIC, AAI, AIS PHONE (A/C, No, Ext): 734-525-2445 FAX (A/C, No): 212-607-1151 E-MAIL ADDRESS: amy.micallef@marshmma.com
INSURED P&M Holding Group, LLP & Subsidiaries; Plante & Moran, PLLC c/o Sharlene Respecki 3000 Town Center, Suite 100 Southfield MI 48075	INSURER(S) AFFORDING COVERAGE INSURER A: Federal Insurance Company INSURER B: Vigilant Insurance Company INSURER C: Great Northern Insurance Company INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 1756381461**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	35756613	3/13/2025	3/13/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 50,000
C	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		73263017	3/13/2025	3/13/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y		79833330	3/13/2025	3/13/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	71653087	3/13/2025	3/13/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof are included as an additional insureds for commercial general liability coverage on a primary and non-contributory basis to the extent provided in the attached form #80-02-2367 and for auto liability to the extent provided in the attached form #16-02-0292.

Where permitted by state law, the commercial general liability Insurer waives its right to subrogation against the additional insured to the extent provided in the attached form #80-02-2000.

The insurance carrier will provide the Certificate Holder with direct notice of cancellation to the extent provided in the attached form #80-02-9780 for commercial general liability, form #16-02-0303 for auto liability, and form #WC990644 for workers' compensation coverage.

CERTIFICATE HOLDER**CANCELLATION**

Genesee County
Attn: Risk Management
1101 Beach Street
Flint MI 48502

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Endorsement

<i>Policy Period</i>	MARCH 13, 2024 TO MARCH 13, 2025
<i>Effective Date</i>	MARCH 13, 2024
<i>Policy Number</i>	3575-66-13 MBO
<i>Insured</i>	P & M HOLDING GROUP LLP AND SUBSIDIARIES
<i>Name of Company</i>	FEDERAL INSURANCE COMPANY
<i>Date Issued</i>	MARCH 12, 2024

This Endorsement applies to the following forms:

GENERAL LIABILITY

Under Who Is An Insured, the following provision is added.

Who Is An Insured**Additional Insured -
Scheduled Person
Or Organization**

Persons or organizations shown in the Schedule are **insureds**; but they are **insureds** only if you are obligated pursuant to a contract or agreement to provide them with such insurance as is afforded by this policy.

However, the person or organization is an **insured** only:

- if and then only to the extent the person or organization is described in the Schedule;
- to the extent such contract or agreement requires the person or organization to be afforded status as an **insured**;
- for activities that did not occur, in whole or in part, before the execution of the contract or agreement; and
- with respect to damages, loss, cost or expense for injury or damage to which this insurance applies.

No person or organization is an **insured** under this provision:

- that is more specifically identified under any other provision of the Who Is An Insured section (regardless of any limitation applicable thereto).
 - with respect to any assumption of liability (of another person or organization) by them in a contract or agreement. This limitation does not apply to the liability for damages, loss, cost or expense for injury or damage, to which this insurance applies, that the person or organization would have in the absence of such contract or agreement.
-

Liability Endorsement
(continued)

Under Conditions, the following provision is added to the condition titled Other Insurance.

Conditions

*Other Insurance –
Primary, Noncontributory
Insurance – Scheduled
Person Or Organization*

If you are obligated, pursuant to a contract or agreement, to provide the person or organization shown in the Schedule with primary insurance such as is afforded by this policy, then in such case this insurance is primary and we will not seek contribution from insurance available to such person or organization.

Schedule

Persons or organizations that you are obligated, pursuant to a contract or agreement, to provide with such insurance as is afforded by this policy.

All other terms and conditions remain unchanged.

Authorized Representative



WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE POLICY

WC 99 06 43 (Ed. 6-11)

**NOTICE OF CANCELLATION -
SCHEDULED PERSON(S) OR ORGANIZATION(S)**

This endorsement effective on 01/14/25 at 12:01 A.M. standard time, forms a part of
(DATE)

Policy No. (25) 7165-30-87 of the Vigilant Insurance Company
(NAME OF INSURANCE COMPANY)

Issued to P & M HOLDING GROUP LLP

Authorized Representative

Under Part Six – Conditions of the policy, the following is added:

Notice of Cancellation – Scheduled Person(s) or Organization(s)

When we cancel this policy we will notify the person(s) or organization(s) described in the SCHEDULE at least 30 days (10 days in the event of nonpayment of premium) in advance of the cancellation date.

Any failure by us to notify such person(s) or organization(s) will not:

- Impose any liability or obligation of any kind upon us; or
- Invalidate such cancellation.

SCHEDULE

If you are obligated, pursuant to a written contract or agreement, to provide persons or organizations with Notice of cancellation, then we will notify such persons or organizations provided that within 15 days of the date we send Notice of Cancellation to the first named insured, the first named insured or producer of record provides us with a spreadsheet containing the name, mailing address and, if available, e-mail address of the persons or organizations.

Policy Conditions**Endorsement**

<i>Policy Period</i>	MARCH 13, 2024 TO MARCH 13, 2025
<i>Effective Date</i>	MARCH 13, 2024
<i>Policy Number</i>	3575-66-13 MBO
<i>Insured</i>	P & M HOLDING GROUP LLP AND SUBSIDIARIES
<i>Name of Company</i>	FEDERAL INSURANCE COMPANY
<i>Date Issued</i>	MARCH 12, 2024

This Endorsement applies to the following forms:

COMMON POLICY CONDITIONS

Under Conditions, the following condition is added.

Conditions***Notice Of Cancellation
To Scheduled Persons
Or Organizations When
We Cancel***

When we cancel this policy we will notify person(s) or organizations(s) shown in the Schedule at least 30 days (10 days in the event of nonpayment of premium) in advance of the cancellation date.

Any failure by us to notify such person(s) or organization(s) will not:

- impose any liability or obligation of any kind upon us; or
 - invalidate such cancellation.
- *****

Schedule

Person(s) or Organization(s): PER SCHEDULE ON FILE WITH THE COMPANY

Address:

Person(s) or Organization(s):

Address:

Conditions
(continued)

Person(s) or Organization(s):

Address:

Person(s) or Organization(s):

Address:

Person(s) or Organization(s):

Address:

Person(s) or Organization(s):

Address:

All other terms and conditions remain unchanged.

Authorized Representative



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

This endorsement modifies the Business Auto Coverage Form.

1. EXTENDED CANCELLATION CONDITION

Paragraph A.2.b. – CANCELLATION - of the COMMON POLICY CONDITIONS form IL 00 17 is deleted and replaced with the following:

- b. 60 days before the effective date of cancellation if we cancel for any other reason.

2. BROAD FORM INSURED

A. Subsidiaries and Newly Acquired or Formed Organizations As Insureds

The Named Insured shown in the Declarations is amended to include:

1. Any legally incorporated subsidiary in which you own more than 50% of the voting stock on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary that is an "insured" under any other automobile policy or would be an "insured" under such a policy but for its termination or the exhaustion of its Limit of Insurance.
2. Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:
 - (a) That is an "insured" under any other automobile policy;
 - (b) That has exhausted its Limit of Insurance under any other policy; or
 - (c) 180 days or more after its acquisition or formation by you, unless you have given us written notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

B. Employees as Insureds

Paragraph A.1. – WHO IS AN INSURED – of SECTION II – LIABILITY COVERAGE is amended to add the following:

- d. Any "employee" of yours while using a covered "auto" you don't own, hire or

borrow in your business or your personal affairs.

C. Lessors as Insureds

Paragraph A.1. – WHO IS AN INSURED – of SECTION II – LIABILITY COVERAGE is amended to add the following:

- e. The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:
 - (1) The agreement requires you to provide direct primary insurance for the lessor; and
 - (2) The "auto" is leased without a driver. Such leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.However, the lessor is an "insured" only for "bodily injury" or "property damage" resulting from the acts or omissions by:
 1. You;
 2. Any of your "employees" or agents; or
 3. Any person, except the lessor or any "employee" or agent of the lessor, operating an "auto" with the permission of any of 1. and/or 2. above.



D. Persons And Organizations As Insureds Under A Written Insured Contract

Paragraph A.1 – WHO IS AN INSURED – of SECTION II – LIABILITY COVERAGE is amended to add the following:

- f. Any person or organization with respect to the operation, maintenance or use of a covered "auto", provided that you and such person or organization have agreed under an express provision in a written "insured contract", written agreement or a written permit issued to you by a governmental or public authority to add such person or organization to this policy as an "insured". However, such person or organization is an "insured" only:

- (1) with respect to the operation, maintenance or use of a covered "auto"; and
- (2) for "bodily injury" or "property damage" caused by an "accident" which takes place after:
 - (a) You executed the "insured contract" or written agreement; or
 - (b) The permit has been issued to you.

3. FELLOW EMPLOYEE COVERAGE

EXCLUSION B.5. - FELLOW EMPLOYEE - of SECTION II – LIABILITY COVERAGE does not apply.

4. PHYSICAL DAMAGE – ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE

Paragraph A.4.a. – TRANSPORTATION EXPENSES – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to provide a limit of \$50 per day for temporary transportation expense, subject to a maximum limit of \$1,000.

5. AUTO LOAN/LEASE GAP COVERAGE

Paragraph A. 4. – COVERAGE EXTENSIONS - of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

c. Unpaid Loan or Lease Amounts

In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the loan or lease for a covered "auto" minus:

1. The amount paid under the Physical Damage Coverage Section of the policy; and
2. Any:
 - a. Overdue loan/lease payments at the time of the "loss";
 - b. Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
 - c. Security deposits not returned by the lessor;
 - d. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
 - e. Carry-over balances from previous loans or leases.

We will pay for any unpaid amount due on the loan or lease if caused by:

1. Other than Collision Coverage only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";
2. Specified Causes of Loss Coverage only if the Declarations indicate that Specified Causes of Loss Coverage is provided for any covered "auto"; or
3. Collision Coverage only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

6. RENTAL AGENCY EXPENSE

Paragraph A. 4. – COVERAGE EXTENSIONS – of

SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

d. Rental Expense

We will pay the following expenses that you or any of your "employees" are legally obligated to pay because of a written contract or agreement entered into for use of a rental vehicle in the conduct of your business:

MAXIMUM WE WILL PAY FOR ANY ONE CONTRACT OR AGREEMENT:

1. \$2,500 for loss of income incurred by the rental agency during the period of time that vehicle is out of use because of actual damage to, or "loss" of, that vehicle, including income lost due to absence of that vehicle for use as a replacement;
2. \$2,500 for decrease in trade-in value of the rental vehicle because of actual damage to that vehicle arising out of a covered "loss"; and
3. \$2,500 for administrative expenses incurred by the rental agency, as stated in the contract or agreement.
4. \$7,500 maximum total amount for paragraphs 1., 2. and 3. combined.

7. EXTRA EXPENSE – BROADENED COVERAGE

Paragraph A.4. – COVERAGE EXTENSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

e. Recovery Expense

We will pay for the expense of returning a stolen covered "auto" to you.

8. AIRBAG COVERAGE

Paragraph B.3.a. - EXCLUSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE does not apply to the accidental or unintended discharge of an airbag. Coverage is excess over any other collectible insurance or warranty specifically designed to provide this coverage.

9. AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT - BROADENED COVERAGE

Paragraph C.2. – LIMIT OF INSURANCE - of SECTION III - PHYSICAL DAMAGE is deleted and replaced with the following:

2. \$2,000 is the most we will pay for "loss" in any one "accident" to all electronic equipment that reproduces, receives or transmits audio, visual or data signals which, at the time of "loss", is:
 - a. Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;
 - b. Removable from a permanently installed housing unit as described in Paragraph 2.a. above or is an integral part of that equipment; or

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**NOTICE OF CANCELLATION
SCHEDULED PERSON(S) OR ORGANIZATION(S)**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
BUSINESS AUTO PHYSICAL DAMAGE COVERAGE FORM
GARAGE COVERAGE FORM
TRUCKERS COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to the coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

SCHEDULE

Name of Person(s) or Organization(s):

Address:

Under Common Policy Conditions the following condition is added:

NOTICE OF CANCELLATION – SCHEDULED PERSON(S) OR ORGANIZATION(S)

When we cancel this policy we will notify the person(s) or organization(s) described in the SCHEDULE at least 30 days (10 days in the event of nonpayment of premium) in advance of the cancellation date.

Any failure by us to notify such person(s) or organization(s) will not:

- Impose any liability or obligation of any kind upon us; or
- Invalidate such cancellation.

Conditions

(continued)

**Transfer Or Waiver Of
Rights Of Recovery
Against Others**

We will waive the right of recovery we would otherwise have had against another person or organization, for loss to which this insurance applies, provided the **insured** has waived their rights of recovery against such person or organization in a contract or agreement that is executed before such loss.

To the extent that the **insured's** rights to recover all or part of any payment made under this insurance have not been waived, those rights are transferred to us. The **insured** must do nothing after loss to impair them. At our request, the **insured** will bring suit or transfer those rights to us and help us enforce them.

This condition does not apply to **medical expenses**.

Reference Copy

October 15, 2025

PRIVATE & CONFIDENTIAL

Mr. Delrico J. Loyd
Chairperson, Board of County Commissioners
Genesee County
324 S. Saginaw Street
Flint, MI 48502

Re: Scope of Services/Engagement Letter

Dear Mr. Loyd:

We are pleased to present Genesee County, our engagement letter to provide ongoing health and welfare (H&W) benefit plan broker and consulting services. We are honored by the trust you have placed in us.

This engagement letter outlines the range of services Plante Moran Group Benefit Advisors (PMGBA) expects to provide during any policy or plan year, as well as our professional fees/compensation. However, it is expected that together we will adjust the actual workload and priorities to align with the specific needs of Genesee County.

Overview & Summary of Services

PMGBA is a non-controlled affiliated entity of Plante Moran, PLLC, providing health and welfare consulting and agent advisory services. During our engagement, we will work with Genesee County to determine the specific services needed each year to efficiently operate the H&W benefit plans. The list of services we provide is as follows:

Strategic Planning

- Participate in executive management meetings to assist management in the development of a multi-year benefits strategy
- Facilitate and lead ongoing Healthcare Coalition meetings, including educational sessions and ongoing plan strategy support

- Provide benchmarking data to compare Genesee County benefits with market norms
- Ongoing evaluation of benefits financing strategies
- Research, analyze, and recommend strategies to improve plan administrative efficiency
- Education and evaluation of risk-sharing options
- Review available plan performance data and assist in the development of appropriate population health management strategies
- Present different employer-employee cost-sharing strategies for Genesee County's consideration
- Introduce and educate on different cost-containment ideas, strategies, and service providers
- Assist HR and management with the development of employee engagement and communication strategies
- Participate in Board of Commissioners meetings and/or study sessions as necessary

Underwriting and Actuarial

- Summarize costs related to benefit plans and benefit proposals
- Premium equivalent rate development for both active and retiree self-insured plans and recommend COBRA rates based on established COBRA regulations and guidance, with final COBRA rates to be set by Genesee County
- Employee payroll contribution modeling including PA152 hard cap compliance modeling
- Multi-year cost projections and forecasting
- Monthly plan performance-to-budget tracking and trend reporting
- Coordination with your actuary for completion of GASB 74/75 report
- IBNR calculations
- Clinical reporting and predictive modeling using the Springbuk reporting platform as applicable
- Provide periodic reviews of plan utilization
- Present the cost impact of benefit plan design changes (i.e., increased deductibles, introducing a new benefit offering, etc.)
- Review large claimant data and assist in identifying care redirection and cost-containment opportunities as available and applicable
- Workforce demographic analysis

Renewals and RFPs

- Assist with capturing all benefits-related renewals from insurance carriers and third-party service providers
- Summarize and provide management with observations/outcomes of benefits Request for Proposals (RFPs) and renewals, as directed by Genesee County
- Large claim analysis – identify care redirection and cost-containment opportunities

Compliance

- Provide advice concerning state and federal legislative/regulatory requirements – including the PA 106, PA152, PA154, PA202, etc., and other applicable regulations affecting Genesee County's plans

- Ongoing compliance support, including PCORI fee calculations, RxDC Reporting, and other compliance activities as required
- Review vendor service agreements, contracts, and Summary Plan Descriptions
- Provide guidance and support related to plan appeals, as applicable
- Provide updates and employer guides on relevant topics impacting health and welfare plans
- Provide general educational materials consistent with HIPAA privacy and security
- Assist management with compliance questions related to Forms 1094-C and 1095-C and other items related to the Affordable Care Act

Implementation Services

- Review final agreements/contracts and provide observations and recommendations to Genesee County prior to management's signing
- During renewals, assist with plan changes and implementation timelines as selected by management due to regulatory changes or mandated by insurance carriers
- Assist with the implementation of new vendors, as applicable
- Participate in post-implementation debriefing with Genesee County and vendors to discuss performance and opportunities for improvement
- Assist in the vendor preparation, review, and delivery of ID cards

Communication Services

- Collect, review, and help distribute open enrollment and other communication materials produced by insurance carriers and third-party service providers
- Draft open enrollment guides and annual enrollment materials based on Genesee County's objectives and using preferred branding, as applicable
- Participate in open enrollment meetings, as needed, to assist management in their communication of benefit plan information
- Provide ongoing bulletins, alerts, and other information to management regarding the operation and compliance of employer-sponsored benefit plans

Vendor Relationships

- Assist with benefits-related projects and support issue resolution
- Assist the Genesee County team, covered employees, and covered family members in answering claim questions
- Provide recommendations to the Genesee County team on how to resolve routine administrative issues related to your benefits plans
- Review performance guarantee metrics with applicable vendors and recommend actions
- Participate in periodic meetings with vendors
- Ongoing support of third-party administered services such as COBRA, FSA/HRA/HSA administration, etc. (cost of third-party service is the responsibility of Genesee County)

Benefits Administration Services (as administered/delivered by a Third Party)

As part of services provided to Genesee County, PMGBA will make available the following items via a third party:

- *Zywave Client Portal* – an online Human Resources reference tool that can be used to research federal and state-level issues such as leaves, compensation, and payroll
- *Springbuk* – a cloud-based healthcare informatics and reporting system that can be used to identify cost drivers and savings opportunities and influence future healthcare strategy
- *HCM File* – (*optional service*) an online system used for compliance assistance with the Affordable Care Act and the filing requirements under IRS §6055 and 6056
 - *If elected, the fees and scope of this optional service will be outlined in a separate engagement letter*

Timing and Professional Services Fees

PMGBA operates like most professional services firms; our professional fees are based on the time and materials expected to complete the assignment. This agreement between Genesee County and PMGBA is based on PMGBA receiving compensation either in the form of commissions paid by Genesee County's partner vendors/insurance carriers and/or directly invoiced fees.

The annual total compensation payable to PMGBA for services is expected to be:

\$2,800	Medicare Advantage/Retiree Plan Commissions
\$3,000	Commissions from Health Insurance Services for the EGWP*
\$169,800	PMGBA Consulting Fees
\$175,600	Total Annual PMGBA Compensation

**Health Insurance Services collects approximately \$52,000 in commissions associated with the EGWP and pays PMGBA \$250 per month (or \$3,000 annually).*

The engagement detailed herein is for the initial period beginning January 1, 2026, through December 31, 2028. This agreement shall automatically renew for one (1) year terms unless either party provides notice to the other of its intent to terminate this agreement not less than sixty (60) days before the end of the then-current term. The annual PMGBA compensation will be subject to a one and one-half (1.5) percent inflationary adjustment each year starting January 2027. Compensation amounts for future terms are subject to change but will be agreed upon by both parties in advance of the start of that term.

It is our practice that payment of fees is expected within 30 days of invoice. Payments beyond this time frame are subject to a one percent (1%) per month late charge. Our agreed-to fee schedule includes directly related expenses such as local travel and any ordinary administrative expenses such as express mail. Fees incurred for any outside printing/production services, requisition of data for specialized surveys, and any third-party administrative services such as actuarial attestation, dependent audits, filing fees, data accumulation fees, etc., will be the sole responsibility of Genesee County.

The services and all compensation outlined herein are subject to the terms of our standard Professional Service Agreement that is attached to and made part of this engagement letter.

Summary

We are honored to continue partnering with Genesee County with our full complement of H&W broker/consulting services. We are confident that through the combination of our experience, multi-disciplinary team members, market knowledge, and transparent and accountable approach, we will continue to provide Genesee County with high-quality benefits consulting.

If you agree with our understanding of this engagement as outlined in this letter and the accompanying Professional Services Agreement, please sign this document and return it to me.

We appreciate the opportunity to partner with Genesee County and look forward to continuing our great work together.

Warmly,

Emily Scharnowski, Principal & Advisor
Plante Moran Group Benefit Advisors II, LLC
616.643.4119

cc: Joshua Freeman, Director of Administration – Genesee County
Anita Galajda, Director – Genesee County HR & Labor Relations
Todd Witthuhn, Deputy Director – Genesee County HR & Labor Relations
Jonathon Trionfi, Partner - PM Group Benefit Advisors II, LLC
Claudia Hermiz, Manager, Analytics & Underwriting – PM Group Benefit Advisors II, LLC
Kara Stineman, Account Manager – PM Group Benefit Advisors II, LLC
Ethan Kohagen, Analyst - PM Group Benefit Advisors II, LLC

Agreed and Accepted

We accept this engagement letter, which sets forth the entire agreement between Genesee County and Plante Moran Group Benefit Advisors II, LLC, with respect to the services specified in the Scope of Services section of this engagement letter.

Genesee County

Delrico J. Loyd, Chairperson
Board of County Commissioners

Date



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2665

Agenda Date: 12/3/2025

Agenda #: 3.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Raymond Zanke, Director of Facilities and Operations

RE: Approval of purchase order to Pinnacle Design in an amount of \$25,046.14 to purchase furniture for the 67-5th Division Clerk's Office

BOARD ACTION REQUESTED:

Approval of Purchase Order to Pinnacle Design in an amount of \$25,046.14 to purchase furniture for the 67-5th Division Clerk's Office.

BACKGROUND:

Doc ID#24-752 was approved 11/12/24 but they weren't able to get the furniture ordered in FYE25. The 67-5th Division Clerk's Office has available space to accommodate additional staff. However, to facilitate this move, the court needs to ensure that there is adequate furniture.

DISCUSSION:

The 67th District Court are relocating the Central Court Clerk's Office staff to the 5th Division Clerk's Office. The space in Central will be used for training staff, records and collections.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

1010-286.00-980.001= \$25,046.14

IMPACT ON FACILITIES:

Facilities and Operations staff would facilitate the move. Pinnacle Design staff will assemble the desks and other furniture

IMPACT ON TECHNOLOGY:

The GCIT staff assistance is required with installing office equipment.

CONFORMITY TO COUNTY PRIORITIES:

Merging the clerk's offices at McCree will enhance services for Genesee County residents, aligning with the County's priorities

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Facilities and Operations to authorize an expenditure, in the form of a purchase order, to Pinnacle Design, in an amount not to exceed \$25,046.14 to be paid from account 1010-286.00-980.001, to purchase furniture for the 5th Division of the 67th District Court Clerk's Office, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board).

Pinnacle Design

3700 BAY ROAD, SAGINAW, MI 48603
P. 989.790.7240 F. 989.790.1191
www.pinnacleddesign.biz

**QUOTATION
PREPARED BY:**
LYNN CRAPO

10/23/2024

Page 1 of 6

BILL TO: CHRISTAL JANES
GENESEE COUNTY - WARRENTS
DIVISION

SHIP TO:

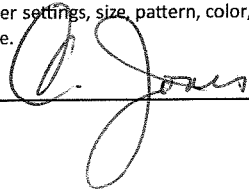
TERMS: NET 10 DAYS
PLEASE MAKE PO TO THE FOLLOWING: PINNACLE DESIGN
3700 BAY RD
SAGINAW, MI 48603

LINE	MFG	PART#	DESCRIPTION	QTY	SELL	EXT SELL
1	HON	HCTL242	24D Cantilever One Pair P1 Paint Opts Loft	16	\$ 34.35	\$ 549.60
2	HON	HEC42PTN	42.5H "T" Connector Post P1 Paint Opts Loft	2	\$ 43.69	\$ 87.38
3	HON	HEC42PXN	42.5H "X" Connector Post P1 Paint Opts Loft	1	\$ 41.58	\$ 41.58
4	HON	HEC65PTN	65H "T" Connector Post P1 Paint Opts Loft	4	\$ 57.24	\$ 228.96
5	HON	HEC65PXN	65H "X" Connector Post P1 Paint Opts Loft	2	\$ 54.83	\$ 109.66
6	HON	HECSS	Extended Straight Connector Strap "S"	2	\$ 9.64	\$ 19.28
7	HON	HECST	"T" Connector Strap	6	\$ 9.64	\$ 57.84
8	HON	HECSX	"X" Connector Strap	1	\$ 11.15	\$ 11.15
9	HON	HECVH22P	Variable Height Connector Kit 22.5H P1 Paint Opts Loft	4	\$ 27.72	\$ 110.88
10	HON	HEFEC42P	Panel Finished End Covers 42.5H P1 Paint Opts Loft	6	\$ 22.60	\$ 135.60
11	HON	HEFEC65P	Panel Finished End Covers 65H	8	\$ 27.12	\$ 216.96

QUOTE DOES NOT INCLUDE 6% SALES TAX. QUOTE IS VALID FOR 30 DAYS.

Images are provided as a preliminary color and type representation and should not be used for final product and color specification. Due to individual computer settings, size, pattern, color, texture, and rendering may vary from the actual sample. For a true representation, order and view actual sample.

APPROVED BY:



DATE:

10/29/24

Pinnacle Design

3700 BAY ROAD, SAGINAW, MI 48603
P. 989.790.7240 F. 989.790.1191
www.pinnacledesign.biz

QUOTATION PREPARED BY:

LYNN CRAPO

10/23/2024

Page 2 of 6

BILL TO: CHRISTAL JANES
GENESEE COUNTY - WARRENTS
DIVISION

SHIP TO:

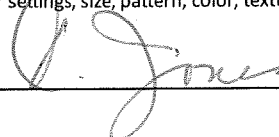
TERMS: NET 10 DAYS
PLEASE MAKE PO TO THE FOLLOWING: PINNACLE DESIGN
3700 BAY RD
SAGINAW, MI 48603

LINE	MFG	PART#	DESCRIPTION	QTY	SELL	EXT SELL
			P1 Paint Opts Loft			
12	HON	HETB3618	Accelerate 36W x 18H Tackboard	8	\$ 70.21	\$ 561.68
			Grd A Fab Appoint Dark Pewter			
13	HON	HETB4818	Accelerate 48W x 18H Tackboard	8	\$ 86.17	\$ 689.36
			Grd A Fab Appoint Dark Pewter			
14	HON	HETC24	Panel Top Cap 24"W	14	\$ 16.27	\$ 227.78
			P1 Paint Opts Loft			
15	HON	HETC78	Panel Top Cap 78"W	4	\$ 43.69	\$ 174.76
			P1 Paint Opts Loft			
16	HON	HETC84	Panel Top Cap 84"W	4	\$ 48.21	\$ 192.84
			P1 Paint Opts Loft			
17	HON	HETP4224FP	Tackable Panel w/o TC 42.5H x 24W	6	\$ 124.13	\$ 744.78
			Grd A Fabric Appoint Dark Pewter P1 Paint Opts Loft			
18	HON	HETP4236FP	Tackable Panel w/o TC 42.5H x 36W	4	\$ 137.69	\$ 550.76

QUOTE DOES NOT INCLUDE 6% SALES TAX. QUOTE IS VALID FOR 30 DAYS.

Images are provided as a preliminary color and type representation and should not be used for final product and color specification. Due to individual computer settings, size, pattern, color, texture, and rendering may vary from the actual sample. For a true representation, order and view actual sample.

APPROVED BY:



DATE:

10/29/24

Pinnacle Design

3700 BAY ROAD, SAGINAW, MI 48603
P. 989.790.7240 F. 989.790.1191
www.pinnacledesign.biz

**QUOTATION
PREPARED BY:**
LYNN CRAPO

10/23/2024

Page 3 of 6

BILL TO: CHRISTAL JANES
GENESEE COUNTY - WARRENTS
DIVISION

SHIP TO:

TERMS: NET 10 DAYS

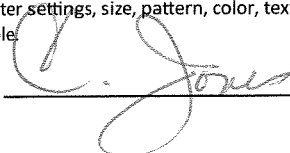
PLEASE MAKE PO TO THE FOLLOWING: PINNACLE DESIGN
3700 BAY RD
SAGINAW, MI 48603

LINE	MFG	PART#	DESCRIPTION	QTY	SELL	EXT SELL
			Grd A Fabric Appoint Dark Pewter P1 Paint Opts Loft			
19	HON	HETP4242FP	Tackable Panel w/o TC 42.5H x 42W	4	\$ 149.74	\$ 598.96
			Grd A Fabric Appoint Dark Pewter P1 Paint Opts Loft			
20	HON	HETP6524FP	Tackable Panel w/o TC 65H x 24W	8	\$ 149.44	\$ 1,195.52
			Grd A Fabric Appoint Dark Pewter P1 Paint Opts Loft			
21	HON	HETP6536FP	Tackable Panel w/o TC 65H x 36W	4	\$ 169.03	\$ 676.12
			Grd A Fabric Appoint Dark Pewter P1 Paint Opts Loft			
22	HON	HETP6548FP	Tackable Panel w/o TC 65H x 48W	4	\$ 191.62	\$ 766.48
			Grd A Fabric Appoint Dark Pewter			

QUOTE DOES NOT INCLUDE 6% SALES TAX. QUOTE IS VALID FOR 30 DAYS.

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APPROVED BY:



DATE:

10/29/24

Pinnacle Design

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PREPARED BY:**
LYNN CRAPO

10/23/2024

Page 4 of 6

BILL TO: CHRISTAL JANES
GENESEE COUNTY - WARRENTS
DIVISION

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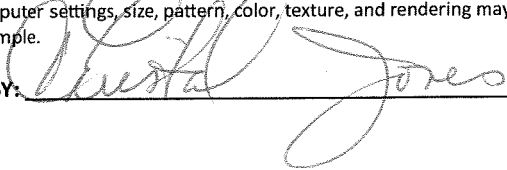
TERMS: NET 10 DAYS
PLEASE MAKE PO TO THE FOLLOWING: PINNACLE DESIGN
3700 BAY RD
SAGINAW, MI 48603

LINE	MFG	PART#	DESCRIPTION	QTY	SELL	EXT SELL
			P1 Paint Opts			
			Loft			
23	HON	HH871136	Electrical Pass-Thru Cable 36W 3-1 & 2-2 Systems	8	\$ 53.63	\$ 429.04
24	HON	HH871142	Electrical Pass-Thru Cable 42W 3-1 & 2-2 Systems	4	\$ 56.35	\$ 225.40
25	HON	HH871148	Electrical Pass-Thru Cable 48W 3-1 & 2-2 Systems	1	\$ 56.35	\$ 56.35
26	HON	HH871501	Duplex Receptacle Circuit 1 3-1 & 2-2 Systems	8	\$ 18.08	\$ 144.64
			Loft			
27	HON	HH871502	Duplex Receptacle Circuit 2 3-1 & 2-2 Systems	8	\$ 18.08	\$ 144.64
			Loft			
28	HON	HH871503	Duplex Receptacle Circuit 3 3-1 System Only	8	\$ 18.08	\$ 144.64
			Loft			
29	HON	HH879072	Base In-Feed Cable Base 3-1 & 2-2 Systems	1	\$ 94.31	\$ 94.31
30	HON	HSCKTPS	Straight Connector Kit	8	\$ 9.04	\$ 72.32
			No Option			
31	HON	HVFB23R	Box/Box/File 28H x 22 7/8D x 15W	8	\$ 228.68	\$ 1,829.44
			Lock			
			P1 Paint Opts			
			Loft			
32	HON	HVFF23R	File/File 28H x 22 7/8D x15W	8	\$ 226.56	\$ 1,812.48
			Lock			
			P1 Paint Opts			
			Loft			
33	HON	HWC3624P	Systems Corner Worksurface 36Wx24D Edgeband Curved	8	\$ 196.44	\$ 1,571.52
			Grd L1 Standard Laminates			
			Sterling Ash			

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APPROVED BY:



DATE:

10/28/24

Pinnacle Design

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www.pinnacledesign.biz

QUOTATION PREPARED BY:

LYNN CRAPO

10/23/2024

Page 5 of 6

BILL TO: CHRISTAL JANES
GENESEE COUNTY - WARRENTS
DIVISION

SHIP TO:

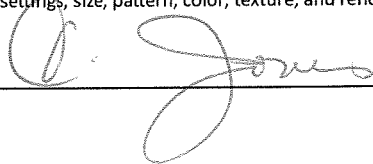
TERMS: NET 10 DAYS
PLEASE MAKE PO TO THE FOLLOWING: PINNACLE DESIGN
3700 BAY RD
SAGINAW, MI 48603

LINE	MFG	PART#	DESCRIPTION	QTY	SELL	EXT SELL
34	HON	HWR2442P	Sterling Ash Black Systems Rectangular Worksurface Edgeband 24D x 42W	8	\$ 152.15	\$ 1,217.20
35	HON	HWR2448P	Grd L1 Standard Laminates Sterling Ash Sterling Ash Black Systems Rectangular Worksurface Edgeband 24D x 48W	8	\$ 161.49	\$ 1,291.92
36	HON	HWSB2	Grd L1 Standard Laminates Sterling Ash Sterling Ash Black Worksurface Bracket Kit	12	\$ 19.28	\$ 231.36
37	HON	HRVOH36FM	P1 Paint Opts Loft Abound Overhead-Metal Flipper Door 36"	8	\$ 236.21	\$ 1,889.68
38	HON	HRVSH48	P1 Paint Opts Loft Lock Abound Open Shelf 48"	7	\$ 119.91	\$ 839.37
39	GRO	RG-C702	P1 Paint Opts Loft Trace Lat File,3 Drw,36Wx18-1/4Dx39-7/8H HW-Silver Metallic No Counterweight Installed No Selection_Upgrade____ Satin Nickel Pull Square Front_____	6	\$ 580.68	\$ 3,484.08

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APPROVED BY:



DATE:

10/29/24

Pinnacle Design

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QUOTATION PREPARED BY:

LYNN CRAPO

10/23/2024

Page 6 of 6

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GENESEE COUNTY - WARRENTS
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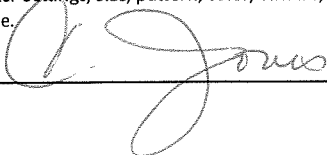
TERMS: NET 10 DAYS
PLEASE MAKE PO TO THE FOLLOWING: PINNACLE DESIGN
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SAGINAW, MI 48603

LINE	MFG	PART#	DESCRIPTION	QTY	SELL	EXT SELL
40	KNE	CE10836	UM Standard Series Lock - Flat Black Calibre Front Lateral File Worksurface Top 108Wx36D, Dividends style Core Laminates Skipped Option	1	\$ 542.86	\$ 542.86
41	HON	HIWMBT	Ign 2.0 Big & Tall 4-way Mesh Synchro-Tilt All-Adjustable Arm All Surface Caster 4-Way Fog Grade 2 Uph Whisper Vinyl Cerulean Black Adjustable Lumbar Standard Base Black No Headrest	2	\$ 538.48	\$ 1,076.96
					TOTAL	\$ 25,046.14

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APPROVED BY:



DATE:

10/29/24



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2685

Agenda Date: 12/3/2025

Agenda #: 4.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Breana Benham, Specialty Courts Services Director

RE: Approval of a grant award from the State Court Administrative Office, in the amount of \$182,571.00, to provide for operations of Genesee County's Adult Felony Recovery Court program; the budget for this grant is attached

BOARD ACTION REQUESTED:

The Genesee County Specialty Courts, specifically Adult Felony Recovery Court, are requesting authorization to accept a one-year grant from the SCAO in the amount of \$182,571.00. No match is required. The grant cycle begun 10/1/2025 and ends 9/30/2026. Funds were delayed due to the federal shutdown. The funding was requested and allocated to assist with paying for staffing and activities for the grant's purpose and execution.

BACKGROUND:

Genesee County Adult Felony Recovery Court has been in operation for many years and is fully grant-funded through the SCAO, SAMHSA, and opiate settlement funds. This funding is necessary for the success of the program and adherence to best practice guidelines to continue the program in the future to fidelity.

DISCUSSION:

The grant is utilized to continue current operations that support staffing and grant activity costs for the Adult Felony Recovery Court program.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The award does not require a Genesee County match. The budget for the project ending on 9/30/2026 is \$185,571.00. A budget amendment is attached.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The SCAO grant funding money advances the priority of safe communities by enhancing public safety and reducing the rate of recidivism through rehabilitation. This grant funding provides participants with tools, resources, and support necessary for offenders to maintain sobriety long-term.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Specialty Courts Services Director of the 7th Circuit Court to authorize accepting a grant from the State Court Administrative Office, in the amount of \$182,571.00, to support staffing and grant activity costs for the Adult Felony Recovery Court program for the term commencing October 1, 2025, through September 30, 2026, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), and the Chief Financial Officer is directed to record the attached budget amendment.



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone 517-373-0128

Thomas P. Boyd
State Court Administrator

October 14, 2025

Honorable David Newblatt, Chief Judge
7th Circuit Court

Re: FY26 Michigan Drug Court Grant Program Award Notification
7th Circuit Court — Hybrid DWI/Drug Court
SCAO UI: U10001

Dear Chief Judge Newblatt:

I am pleased to inform you that your application for funding through the Michigan Drug Court Grant Program has been approved. On behalf of the State Court Administrative Office, your court is awarded a grant in the amount of \$182,571 to support your Problem-Solving Court program. This award is for the grant period between October 1, 2025, and September 30, 2026.

Your court's FY26 contract will be e-mailed from DocuSign to your project director, Breana Benham. Please review the contract carefully and have it signed by December 15, 2025. The budget, based on your court's actual award, must be submitted in WebGrants by November 3, 2025. Instructions for revising your budget are attached to the message your project director will receive from WebGrants.

If you have questions about the grant or need assistance regarding best practices, please contact Andrew Smith at 517-373-0954 or at smitha@courts.mi.gov. For assistance in publicizing the success of your court, please contact John Nevin at 517-373-0129 or nevinj@courts.mi.gov.

Sincerely,

A handwritten signature in black ink that reads "Thomas P. Boyd".

Thomas P. Boyd
State Court Administrator

cc: Honorable Mark Latchana, Program Judge
Barbara Menear, Court Administrator
Breana Benham, Project Director

2025-2026

10/1/25-9/30/26

ENDS 9/30/29

Updated Name	POSITION NAME	SAMHSA 2924-326.00
Clemens, Jessica	COURT FINANCE DIRECTOR	30%
Breckenridge, DIANE	PT/NB; MHC ADVOCATE	
LEDWICK,PATRICIA	SPECIALTY COURT OPERATIONS SPECIALIST II	0%
MOORS,MARY	SPECIALTY COURT OPERATIONS SPECIALIST II	
BENHAM, BREANA	SPEICALTY COURT DIRECTOR	20%
JUDD,RONDA	SPEICALTY COURT COORDINATOR	0%
HUNT, ALYSSA	SPECIALTY COURT COORDINATOR	80%
VACANT	SPECIALTY COURT COORDINATOR	0%

ends 9/30/26

ADULT FELONY 2924-285.00	BYRNE JAG 2924-283.00	FAMILY DEP. 2922-283.00	MHC 2925-294.00	VTC 2941-294.00	MHEF 2925-283.00	OPIOID FUNDS 2960-260.10
			85%		15%	
40%	60%	0%	0%			
0%		0%	10%		60%	30%
65%		0%	15%			
	0%	40%	20%			40%
	0%	20%	0%	0%		
60%	40%	0%		0%		

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2687

Agenda Date: 12/3/2025

Agenda #: 5.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Breana Benham, Specialty Courts Services Director

RE: Approval of a grant award from the State Court Administrative Office, in the amount of \$175,880.00, to provide for the operations of Genesee County's Mental Health Court; the budget for this grant is attached

BOARD ACTION REQUESTED:

The Genesee County Specialty Courts, specifically Mental Health Court (MHC), are requesting authorization to accept a one-year grant from the SCAO in the amount of \$175,880.00. No Genesee County match is required. The grant cycle began 10/1/2025 and ends 9/30/2026. Funding awards were delayed due to state cuts and federal shutdown. This funding was requested and allocated to assist with paying for staffing and activities for the grant's purpose and execution.

BACKGROUND:

Genesee County Mental Health Court has been in operation for many years and is fully grant-funded through the SCAO and the Michigan Health Endowment Fund. This funding is necessary for the success of the program and adherence to best practice guidelines to continue the program in the future to fidelity.

DISCUSSION:

The grant is utilized to continue current operations that support staffing and grant activity costs for the MHC program.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The award does not require a Genesee County match. The budget for the project ending on 9/30/2026 is \$175,880.00. A budget amendment is attached.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The SCA grant funding money advances the priority of safe communities by enhancing public safety and reducing the rate of recidivism through rehabilitation. This grant funding provides participants with tools, resources, and support necessary for offenders to maintain sobriety long-term.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Specialty Court Services Director of the 7th Circuit Court to authorize accepting a grant from the State Court Administrative Office, in the amount of \$175,880.00, to fund support staffing and grant activity costs for the Mental Health Court program, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), and the Chief Financial Officer is directed to record the attached budget amendment.



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone 517-373-0128

Thomas P. Boyd
State Court Administrator

October 14, 2025

Honorable David Newblatt, Chief Judge
7th Circuit Court

Re: FY26 Michigan Mental Health Court Grant Program Award Notification
7th Circuit Court — Adult Mental Health Court
SCAO UI: U20003

Dear Chief Judge Newblatt:

I am pleased to inform you that your application for funding through the Michigan Mental Health Court Grant Program has been approved. On behalf of the State Court Administrative Office, your court is awarded a grant in the amount of \$175,880 to support your Problem-Solving Court program. This award is for the grant period between October 1, 2025, and September 30, 2026.

Your court's FY26 contract will be e-mailed from DocuSign to your project director, Breana Benham. Please review the contract carefully and have it signed by December 15, 2025. The budget, based on your court's actual award, must be submitted in WebGrants by November 3, 2025. Instructions for revising your budget are attached to the message your project director will receive from WebGrants.

If you have questions about the grant or need assistance regarding best practices, please contact Andrew Smith at 517-373-0954 or at smitha@courts.mi.gov. For assistance in publicizing the success of your court, please contact John Nevin at 517-373-0129 or nevinj@courts.mi.gov.

Sincerely,

A handwritten signature in black ink that reads "Thomas P. Boyd".

Thomas P. Boyd
State Court Administrator

cc: Honorable Chris Christenson, Program Judge
Barbara Menear, Court Administrator
Breana Benham, Project Director

DESCRIPTION: FY 25/26 MHC GRANT ACCEPTANCE

DATE: 10/31/2025

GL # DESCRIPTION Increase/(Decrease)

2925-294.00-558.000	STATE PARTICIPATION	(7,144.00)
2925-294.00-603.078	COURT COSTS	2,000.00
2925-294.00-702.000	SALARIES & WAGES	(33,070.00)
2925-294.00-709.000	SOCIAL SECURITY	(2,555.00)
2925-294.00-714.000	LONGEVITY	(265.00)
2925-294.00-718.000	MEDICAL INSURANCE	(5,360.00)
2925-294.00-723.000	POST-RETIREMENT BENEFIT	(2,482.00)
2925-294.00-725.000	OPTICAL INSURANCE	7.00
2925-294.00-726.000	DENTAL INSURANCE	96.00
2925-294.00-727.000	LIFE HEALTH INSURANCE	(4,222.00)
2925-294.00-728.000	RETIREMENT	(3,005.00)
2925-294.00-729.000	WORKERS COMPENSATION	(27.00)
2925-294.00-730.000	UNEMPLOYMENT	(68.00)
2925-294.00-752.000	SUPPLIES OTHER	2,000.00
2925-294.00-754.000	SUPPLIES OFFICE	500.00
2925-294.00-801.004	SERV CONT GENERAL	14,161.00
2925-294.00-801.034	URINALYSIS/DRUG TESTING	35,000.00
2925-294.00-818.006	ATTORNEY FEES	(8,000.00)
2925-294.00-900.006	INCENTIVES	1,146.00
2925-294.00-913.005	PUBLIC TRANSPORTATION- CLIENT	1,000.00

2025-2026

10/1/25-9/30/26

ENDS 9/30/29

Updated Name	POSITION NAME	SAMHSA 2924-326.00
Clemens, Jessica	COURT FINANCE DIRECTOR	30%
Breckenridge, DIANE	PT/NB; MHC ADVOCATE	
LEDWICK,PATRICIA	SPECIALTY COURT OPERATIONS SPECIALIST II	0%
MOORS,MARY	SPECIALTY COURT OPERATIONS SPECIALIST II	
BENHAM, BREANA	SPEICALTY COURT DIRECTOR	20%
JUDD,RONDA	SPEICALTY COURT COORDINATOR	0%
HUNT, ALYSSA	SPECIALTY COURT COORDINATOR	80%
VACANT	SPECIALTY COURT COORDINATOR	0%

ends 9/30/26

ADULT FELONY 2924-285.00	BYRNE JAG 2924-283.00	FAMILY DEP. 2922-283.00	MHC 2925-294.00	VTC 2941-294.00	MHEF 2925-283.00	OPIOID FUNDS 2960-260.10
			85%		15%	
40%	60%	0%	0%			
0%		0%	10%		60%	30%
65%		0%	15%			
	0%	40%	20%			40%
	0%	20%	0%	0%		
60%	40%	0%		0%		

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100%



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2688

Agenda Date: 12/3/2025

Agenda #: 6.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Andrea Johnson, Deputy Court Administrator, 67th District Court

RE: Approval of a grant award from the State Court Administrative Office, in the amount of \$201,000.00, to provide funding for Genesee County's Sobriety Court; the budget for this grant is attached; no County match is required

BOARD ACTION REQUESTED:

67th District Court respectfully requests approval to accept the Michigan Drug Court Grant Program (MDCGP) award through the State Court Administrative Office in the amount of \$201,000 for fiscal year 2026 to provide funding for Genesee County Sobriety Court (GCSC).

BACKGROUND:

Genesee County Sobriety Court is in its 11th year of operation. GCSC maintains its operation with the assistance of funding through grant sources.

DISCUSSION:

GCSC has received MDCGP grant funding since fiscal year 2018. MDCGP does not require matching funds.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

The fund is 2927-286.00. An amendment is necessary to align the budget with the award amount (see attached). The MDCGP grant does not require matching County funds.

IMPACT ON FACILITIES:

None

IMPACT ON TECHNOLOGY:

None

CONFORMITY TO COUNTY PRIORITIES:

The MDCGP grant advances the priority of safe communities by enhancing public safety by providing the tools, resources, and support necessary for alcohol-dependent offenders to attain and maintain

sobriety.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the 67th District Court Deputy Court Administrator to authorize accepting the Michigan Drug Court Grant Program award through the State Court Administrative Office, in the amount of \$201,000.00 for the period commencing October 1, 2025, through September 30, 2026, to provide funding for the Genesee County Sobriety Court, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), the Chairperson of this Board is authorized to execute any grant documents on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone 517-373-0128

Thomas P. Boyd
State Court Administrator

October 14, 2025

Honorable William H. Crawford II, Chief Judge
67th District Court

Re: FY26 Michigan Drug Court Grant Program Award Notification
67th District Court — Hybrid DWI/Drug Court
SCAO UI: U10012

Dear Chief Judge Crawford II:

I am pleased to inform you that your application for funding through the Michigan Drug Court Grant Program has been approved. On behalf of the State Court Administrative Office, your court is awarded a grant in the amount of \$201,000 to support your Problem-Solving Court program. This award is for the grant period between October 1, 2025, and September 30, 2026.

Your court's FY26 contract will be e-mailed from DocuSign to your project director, Andrea Johnson. Please review the contract carefully and have it signed by December 15, 2025. The budget, based on your court's actual award, must be submitted in WebGrants by November 3, 2025. Instructions for revising your budget are attached to the message your project director will receive from WebGrants.

If you have questions about the grant or need assistance regarding best practices, please contact Andrew Smith at 517-373-0954 or at smitha@courts.mi.gov. For assistance in publicizing the success of your court, please contact John Nevin at 517-373-0129 or nevinj@courts.mi.gov.

Sincerely,

A handwritten signature in black ink that reads "Thomas P. Boyd".

Thomas P. Boyd
State Court Administrator

cc: Honorable Jessica J. Hammon, Program Judge
Christal Jones, Court Administrator
Andrea Johnson, Project Director

**Michigan Supreme Court
State Court Administrative Office
Michigan Drug Court Grant Program
Fiscal Year 2026 Agreement**

Grantee Name: 67th District Court — Hybrid DWI/Drug Court
Unique Identifier: U10012
Federal ID Number: 38-6004849
Contract Number: 40705
Grant Amount: \$201,000

1. DEFINITIONS GOVERNING AGREEMENT

The definitions below govern the terms used in this Agreement.

1.01 The term “Agreement” as used in this document means the Agreement between the State Court Administrative Office (the “SCAO”) and Grantee, and includes any subsequent amendments thereto.

1.02 The term “Confidential Information” means confidential and/or proprietary information belonging to the SCAO which is disclosed to the Grantee or which the Grantee otherwise learns of during the course of or as the direct or indirect result of rendering its Services for the SCAO.

Confidential or Proprietary Information not generally known to third parties or to others who could obtain economic value from their disclosure or use of the information. This includes all proprietary information technical, financial, or other information owned by SCAO or any of its vendors, including by way of illustration, but not limitation, computerized data, codes, programs and software, written material, inventions, whether or not patented or patentable, designs, works of authorship, works subject to or under copyright protection, trade secrets or trademark – protected material, performance standards concepts, formulae, charts, statistics, financial records and reports of the SCAO or any entity otherwise affiliated with the SCAO. Confidential or Proprietary Information also includes all confidential and proprietary material that the Grantee may design, author, create, distribute, or produce during the term of this Agreement when rendering Services thereunder. “Confidential Information” also includes all individualized, nonaggregated data relating to individuals, including, but not limited to, personally identifiable information (“PII”) and information protected by the Health Insurance Portability and Accountability Act. All information gained during the course of Grantee’s retention should be presumed confidential unless the information is clearly identified otherwise or the circumstances of disclosure demonstrate it not to be confidential.

1.03 The term “Employee Benefits” means any and all employee benefits the SCAO provides to its employees, including, but not limited to, workers’ compensation, retirement, pension, insurance, fringe, educational training, holiday/sick/vacation pay benefits, or any other similar benefits.

1.04 The term “Grant Amount” is the amount specified as “Grant Amount” on the first page of this Agreement and includes any increases or reductions under Section 17.

- 1.05 The term "Grantee" as used in this Agreement includes the Grantee(s)/party(ies) with which the SCAO is contracting and the employees with which the SCAO is contracting. "Grantee" includes the term Applicant, as it is used and referenced in this Agreement.
- 1.06 The term "Grantee's agents" as used in this Agreement includes the Grantee's agents, subcontractors, vendors, and subrecipients.
- 1.07 The term "Liabilities" means any and all liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses, including, but not limited to, fees and expenses of attorneys and litigation related to the Services provided.
- 1.08 The term "Parties" includes the SCAO, Grantee, and all of their employees.
- 1.09 The term "Pre-existing Inventions, Patented and/or Copyrighted Materials" means such writings, inventions, improvements, or discoveries whether or not under an existing copyright, patent or copyright/patent application or any other third party intellectual property right that were written, invented, made, or discovered by the Grantee, including its employees, and/or subcontractors while engaged in Services prior to this Agreement.
- 1.10 The terms "Program Expenses" and "Expenses" mean all expenses including, but not limited to, license fees and all other types of fees, memberships and dues, automobile and fuel expenses, insurance premiums, copying costs, telephone costs and all other types of costs, and all salary and expenses incurred by the Grantee, and all other compensation paid to the Grantee's employees or subcontractors that the Grantee hires, retains or utilizes for the Grantee's performance under this Agreement. This term includes allowable program costs as articulated in WebGrants, which are contained on the "allowable expense" list and in the program budget. This term also includes Travel Expenses as defined below.
- 1.11 The term "Services" refers to the goods, services, program activities, projects, and initiatives that the Grantee provides under this Agreement, as described in the Scope of Services, Scope of Work, and all descriptions of services in any attachments and amendments to the Agreement.
- 1.12 The term "Taxes" refers to any and all federal, state, and local taxes, including, but not limited to, income taxes, social security taxes, unemployment insurance taxes, and any other taxes or fees for which Grantee is responsible.
- 1.13 The term "Travel Expenses" means expenses Grantee incurs for travel including lodging, mileage, and meals that the Grantee incurs in the reasonable fulfillment of the terms of this Agreement. Reimbursable Travel Expenses must be approved by SCAO before they are incurred.
- 1.14 The term "WebGrants" refers to the web-based grant management system used by SCAO.
- 1.15 The term "Work Product" refers to reports, programs, manuals, tapes, and videos, including training materials, power point presentations or any other written or electronic materials prepared under this Agreement and amendments thereto. It also includes computer data such as programs and software in various stages of development and source codes and object codes, and any other Work Product prepared by the Provider under this Agreement and amendments thereto.

2. PARTIES

This Agreement is between the SCAO and the 67th District Court — Hybrid DWI/Drug Court (Grantee).

3. AMOUNT AND GRANT PROGRAM

3.01 The SCAO will reimburse the Grantee up to \$201,000 for the Grantee's expenses under this Agreement.

3.02 The grant funding is from the Michigan Drug Court Grant Program

4. PERIOD OF AGREEMENT

This Agreement covers Services rendered during the grant period beginning on October 1, 2025, and ending on September 30, 2026, at 11:59 p.m. ("Agreement Period"), unless the parties agree to an amendment in writing in accordance with Section 26.

5. ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties. It does not include any other written or oral agreements, except the following:

- A. Reporting requirements (see Attachment 1),
- B. SCAO Grant Assurances (in WebGrants),
- C. Allowable/disallowable expense list (in WebGrants),
- D. Conditions on Expenses (in WebGrants), and
- E. Approved grant budget (in WebGrants).

6. RELATIONSHIP AND DUTIES

- 6.01 No employer/employee relationship exists between the Parties. Further, no employee or subrecipient of the Grantee is an employee of the SCAO. The Grantee is an independent contractor, not an employee of the SCAO.
- 6.02 The SCAO is not obligated either under this Agreement or by implication to provide and is not liable to the Grantee for failure to provide the Grantee with Employee Benefits. The Grantee is not eligible for and will not receive any Employee Benefits from the SCAO.
- 6.03 The Grantee is responsible for payment of all Taxes arising out of the Grantee's Services in accordance with this Agreement.
- 6.04 The Grantee does not, and shall not, have the authority to enter into contracts on the SCAO's behalf.
- 6.05 Except for the Grant Amount, the SCAO and the Michigan Supreme Court (MSC) have no financial obligation to the Grantee.
- 6.06 The Grantee agrees to comply with all of the Agreement terms, including the reporting requirements, assurances, allowable/disallowable expense list, conditions on expenses, and approved grant budget.

7. REIMBURSEMENT AND BUDGET

- 7.01 This is a reimbursement-based grant.
- 7.02 The Grantee's Expenses are eligible for reimbursement only if the Grantee incurred the Expenses during the time period that this Agreement is effective. Further, the Grantee's Expenses are eligible for reimbursement only after the Grantee has paid the Expenses. Consumable expenses, such as drug tests, are eligible for reimbursement only if the item

can reasonably be consumed (and the Grantee incurred the expense) during the time period that this Agreement is effective.

- 7.03 Unless the SCAO gives prior approval otherwise, the Grantee's Expenses are eligible for reimbursement only if included on the allowable expense list; reasonable, allocable, and necessary (as determined solely by the SCAO); included in the approved budget; and sufficiently substantiated with appropriate documentation (as determined solely by the SCAO).
- 7.04 The Grantee's Expenses are eligible for reimbursement only after the Grantee has exhausted all other available funding options that were designated for the project. Examples of other available funding options include local court or county funding, federal funding (not including other SCAO-administered grants awarded to the Grantee), participant fees, and funding from nonprofit organizations. The Grantee is not required to first spend funds that were not designated for the project. Once the Grantee has exhausted all other available funding options that were designated for the project, then the grant funds under this Agreement can be used. If the Grantee has other available funding options that were designated for the project but relies on the grant funding under this Agreement before exhausting the other options, the SCAO may reduce the reimbursement amount by an amount that is equal to the other available funding options.
- 7.05 The Grantee's Expenses are eligible for reimbursement only if the Grantee is on time and in compliance with the grant reporting requirements in Attachment 1 and as otherwise required under this Agreement.
- 7.06 Reimbursements for Travel Expenses (such as mileage) may not exceed the lesser of the Grantee's published travel rates or allowable state of Michigan travel rates and must be approved by the SCAO prior to incurring the expense.
- 7.07 The Grantee must request Expense reimbursement on a quarterly basis (see Attachment 1). The request to reimburse each Expense must include the hourly rate or cost per unit, amount of hours worked or number of units, a description of Services provided, the date of the Expense, the amount requested, and proof that the Grantee has paid the Expense.
- 7.08 All Expense reimbursement is subject to the SCAO's approval.
- 7.09 The Grantee agrees to receive payments by electronic funds transfer through Michigan's Statewide Integrated Governmental Management Application (SIGMA) vendor payment system. The Grantee must sign up through the online vendor system to receive reimbursement payments via electronic funds transfers or direct deposits. To register, go to the Department of Technology, Management, and Budget's website.

8. RELIGIOUS PROGRAMMING

- 8.01 The Grantee will not spend grant funds on a program that has a religious component.
- 8.02 Before the Grantee refers a person to, or provides a person with, a program with a religious component, the Grantee must do the following: (1) allow the person to choose whether to participate in the program, (2) ensure that a person who chooses to not participate is not penalized, and (3) provide at least one secular option.

9. ASSIGNMENT

The Grantee may not assign any portion of this Agreement except with prior written approval of the SCAO. If performance is so assigned, all requirements in this Agreement shall apply to such performance and the Grantee shall be responsible for the performance of such Services.

10. PROCURMENT CONTRACTS AND SUBRECIPIENT SUBCONTRACTS

- 10.01 The Grantee may enter into procurement contracts and subcontracts for activities under this grant.
- 10.02 Upon the SCAO's request, the Grantee must provide the SCAO with copies of any procurement subcontracts for activities under this grant.
- 10.03 The Grantee must provide the SCAO with copies of any subrecipient subcontracts prior to requesting reimbursement for subrecipient work. The subrecipient subcontracts must be uploaded in WebGrants.
- 10.04 The Grantee must provide a copy of this Agreement to all subrecipients and subcontractors.

11. CONFIDENTIAL INFORMATION

- 11.01 The parties do not expect that medical and treatment information will be obtained, shared or utilized in this Agreement. However, to the extent that it is, all medical and treatment information of participants served under this Agreement is confidential. The SCAO and the Grantee agree that this information will not be disclosed except as allowed by law.
- 11.02 The Grantee agrees to comply with the Health Insurance Portability and Accountability Act (HIPAA), 42 CFR Part 2, and the Michigan Mental Health Code. Some of these requirements include the following:
 - A. The Grantee and Grantee's agents must not share information that is protected under HIPAA, 42 CFR Part 2, or the Michigan Mental Health Code (the "Protected Information"). The Grantee is liable for the unauthorized use or disclosure of Protected Information. This includes Protected Information that the SCAO provides to the Grantee.
 - B. The Grantee must include terms in any procurement contract and subrecipient subcontract that the Grantee's agents must not share Protected Information. This includes Protected Information that the SCAO provides to the Grantee.
 - C. The Grantee must have written policies and procedures about using and disclosing Protected Information. The policies and procedures must include provisions that restrict Grantee's employees' access to Protected Information.
 - D. The Grantee must also have a policy to report to the SCAO unauthorized use or disclosure of Protected Information.
- 11.03 During Agreement performance, the SCAO may disclose Confidential Information to the Grantee. The Grantee shall not disclose Confidential Information to any third party without prior approval from the SCAO. If disclosure of Confidential Information is required by law or court order, the Grantee must notify the SCAO within five business days as provided in Section 27 of this Agreement before disclosure and shall reasonably cooperate with the SCAO to (1) narrowly tailor disclosure and (2) support SCAO's efforts to obtain protective orders or other relief as appropriate.
- 11.04 When Grantee is no longer operating a certified problem-solving court and/or when Grantee loses its problem-solving court certification or sooner if requested by SCAO, the

Grantee agrees to return all Confidential Information to the SCAO and permanently delete any electronic copies of the data stored by the Grantee within 30 calendar days thereafter. If requested by the SCAO, the Grantee will provide written confirmation that deletion has been completed.

11.05 This section survives termination or expiration of this Agreement.

12. RIGHTS TO WORK PRODUCT, PRE-EXISTING INVENTIONS, AND IMPROVEMENTS

- 12.01 All Work Product shall belong to and is owned by the SCAO and is subject to copyright or patent only by the SCAO. The SCAO shall have the right to obtain from the Grantee original materials produced under this Agreement and shall have the right to distribute those materials.
- 12.02 The SCAO shall have copyright, property, and publication rights in all Work Product developed in connection with this Agreement.
- 12.03 The SCAO grants the Grantee a royalty-free, nonexclusive license to use any Work Product developed in the course of executing this Agreement that is not Confidential and Proprietary Information as defined in this Agreement. However, the Grantee shall not publish or distribute any Work Product relating to the Services provided under this Agreement.
- 12.04 The Grantee shall safeguard the Grantee's property, materials and Work Product. The SCAO is not responsible and will not be subject to any Liabilities for any claims related to the loss, damage, or impairment of Provider's property, materials and/or Work Product.
- 12.05 The Grantee shall promptly disclose in writing to SCAO all Pre-existing Inventions, Patented and/or Copyrighted Materials used to provide Services under this Agreement.
- 12.06 The Grantee shall assist the SCAO in determining and acquiring copyrights, patents, or other such intellectual property protection for any Work Product for which the SCAO desires to obtain such protection.
- 12.07 The Grantee warrants that, during the time period that this Agreement is effective, there are no Pre-existing Inventions, Patented and/or Copyrighted Materials for which the Grantee seeks protection or which the Grantee desires to remove from the Agreement provisions before entering into this Agreement. Further, the Grantee warrants that its performance under this Agreement will not infringe upon or misappropriate any third party's patents, copyrights or other intellectual property rights.
- 12.08 The Grantee further warrants that, during the time period that this Agreement is effective, the Grantee has obtained all material licenses, authorizations, approvals and/or permits required by law to conduct its business generally and to perform its obligations under this Agreement

13. INSURANCE

The Grantee must procure commercial liability insurance or ensure that an adequate amount of money is set aside in its local budget to cover all reasonable claims related to the Grantee's and Grantee's agents' Services under this Agreement.

14. LIABILITY

- 14.01 The Grantee is responsible for Liabilities and Expenses that result from the Grantee's performance or nonperformance under this Agreement. This subsection does not waive governmental immunity as provided by law.
- 14.02 The Grantee warrants that, before entering into this Agreement, it is not subject to any liabilities or expenses that could interfere with Agreement performance.

- 14.03 The SCAO is not responsible for Liabilities and Expenses that result from the Grantee's or Grantees' agents' performance, nonperformance, or property.
- 14.04 If Grantee contracts with a private third party to carry out the Grantee's responsibilities under this Agreement, then in that contract Grantee will require the private third parties to indemnify SCAO and the MSC, including their officers, and employees (the "SCAO, MSC and related entities") from any Liabilities that may be imposed upon, incurred by, or asserted against the SCAO, MSC and related entities arising from the acts or omissions of the private third party under such contact. Any private third party who will not agree to such provisions may not be utilized by Grantee to perform services under this Agreement. This subsection does not waive governmental immunity as provided by law.

15. FINANCIAL RECORDS, RETENTION, AND INSPECTION

- 15.01 The Grantee agrees that all Expenses comply with the standard procedures of the Grantee's funding unit.
- 15.02 The Grantee agrees to maintain financial records that follow generally accepted accounting principles.
- 15.03 The Grantee must maintain an accounting system with grant financial records that are kept separately from the Grantee's other financial records.
- 15.04 The Grantee must retain all financial records related to this Agreement for at least five years after the SCAO's final reimbursement to the Grantee. The Grantee is responsible for the costs to retain these records.
- 15.05 If an audit begins before the five-year period expires, and it extends past that period, the Grantee must retain all records until the audit is complete. Based on the audit, the SCAO may adjust reimbursement payments. If the audit reveals that the SCAO overpaid the Grantee, the Grantee must immediately refund those amounts to the SCAO.
- 15.06 The Grantee agrees that the MSC, the SCAO, the Michigan Department of Treasury, the State Auditor General, and these parties' authorized representatives may upon notification audit and copy the Grantee's grant financial records.

16. GRANT REPORTING

- 16.01 The Grantee agrees to timely provide all applicable performance measurement data, including complete and accurate reports as identified in Attachment 1 related to this Agreement so that the SCAO can meet its reporting requirements. Further, the Grantee agrees to follow the grant reporting requirements in Attachment 1.
- 16.02 Further, for each participant who is screened for or accepted into the grant program, the Grantee must timely enter data in compliance with the minimum standards established by the SCAO into the Drug Court Case Management Information System.
- 16.03 When any required report in Attachment 1 is 30 calendar days past due, a delinquency notice will be sent notifying the Grantee that it has 15 calendar days to comply with the reporting requirement. When any required report is 45 calendar days past due, the SCAO may, in its sole discretion, reduce the project budget, suspend or terminate this Agreement, or hold or deny a claim reimbursement in whole or in part. Notices will be sent as provided in Section 27 of this Agreement.

17. INCREASES AND REDUCTIONS IN GRANT AMOUNT

- 17.01 When Grantee cannot spend some or all allocated grant funds, these funds should be reallocated to other problem-solving courts who can spend them. This ensures that the problem-solving courts can address as many of the communities' needs as possible. The Grantee acknowledges that its failure to spend, provide proof of expenditures, or request reimbursement of Grant Award expenditures by the financial claims report due dates may trigger the reallocation process outlined in Section 17.05. Therefore, the Grantee agrees to provide all financial claims on the schedule outlined in Attachment 1. Failure of the Grantee to submit all financial claims by their due dates will jeopardize Grantee's grant funding and subject the Grantee to the procedures set forth in Section 17.05 below.
- 17.02 Further, for each participant who is screened for or accepted into the grant program, the Grantee must enter data in compliance with the minimum standards established by the SCAO into the Drug Court Case Management Information System.
- 17.03 The SCAO will monitor Grantee's progress and expenditure of its Grant Amount. Grantee must make its best efforts to use the full amount of funds awarded.
- 17.04 If Grantee has made satisfactory progress towards utilization of its Grant Amount and SCAO or Grantee determines that Grantee could benefit from additional grant funds such that its Grant Amount should be increased, Grantee must submit a reallocation amendment request through WebGrants, stating the amount of additional grant funds needed, explaining how the additional amount was determined, and outlining the court's plan to utilize the additional amount, if awarded. The SCAO will determine any due dates for reallocation increase requests and may notify the Grantee regarding those dates.
- 17.05 If at any time during the Agreement Period Grantee fails to demonstrate satisfactory progress towards utilization of its Grant Amount, as determined by SCAO in its sole discretion, SCAO will implement the following Grant review process:
 - A. SCAO will notify Grantee that it appears that Grantee is not making satisfactory progress toward spending its Grant Amount and will request an explanation from Grantee as to its lack of progress.
 - B. Grantee must, within 10 business days from the date of the notice, provide an explanation to SCAO for its lack of satisfactory progress and outline its plan for fully spending the Grant Amount during the Agreement Period, or if Grantee cannot fully spend the Grant Amount, Grantee must request a reduction in the Grant Amount which aligns with its plan. This information must be submitted by emailing a letter to Andrew Smith at smitha@courts.mi.gov. Failure to provide this information within the time specified by SCAO will result in a reduction in the Grant Amount based on the claims information already submitted by Grantee and using any other criteria SCAO determines to be relevant.
 - C. SCAO will determine whether the Grant Amount should remain as initially awarded or be reduced, and notify Grantee of the decision. SCAO has the sole authority to reduce the Grant Amount, and the amount of the reduction could be more than the Grantee's requested reduction amount. If SCAO's decision is to reduce the Grant Amount, Grantee will submit a budget revision in WebGrants by the date specified by SCAO showing how the reduced Grant Amount will be allocated for the remaining Agreement Period. If Grantee does not submit this budget revision, SCAO may reduce Grantee's budget in WebGrants and allocate the new amount in its discretion.

D. For communications other than those made through WebGrants and as mentioned in Subsection 17.05(B), all notices will be sent as provided in Section 27 of this Agreement.

17.06 If at any time during the Agreement Period Grantee determines on its own that it will not fully spend the entire Grant Amount during the Agreement Period, the Grantee must submit a reallocation request to SCAO in WebGrants identifying how much of the Grant Amount the Grantee intends to spend during the Agreement Period, and how much the Grantee would like to return to SCAO. Then, the procedures in Section 17.05(C) will be followed.

17.07 Whether or not SCAO changes the Grant Amount through reduction or increase, the Grantee must fully comply with the reporting requirements found in Attachment 1, and the Grantee's obligations under the Agreement will remain in effect until Grantee fully complies.

17.08 Section 17 survives termination of this Agreement.

18. SUSPENSION OR TERMINATION OF AGREEMENT

18.01 In addition to the provisions set forth in Section 17, the SCAO may, in its sole discretion and without further liability or penalty to the SCAO, reduce the project budget, suspend or terminate this Agreement, or hold or deny a claim reimbursement in whole or in part under any of the following circumstances:

- A. If any of the terms of this Agreement are not adhered to by the Grantee/subrecipients.
- B. If the Grantee proposes or implements substantial changes to the Scope of Services/Work such that, if originally submitted, the application would not have been selected for funding.
- C. If the Grantee is not certified or submits false certification or falsifies any other report or document required hereunder. Grantees that are funded with Swift and Sure Sanctions Probation Program funds are exempt from certification requirements in Section 24.
- D. If the Grantee is charged with or convicted of any criminal activity or offenses during the term of this Agreement or any extension thereof.
- E. If funding for this Agreement becomes unavailable to the SCAO due to appropriation or budget shortfalls.
- F. If the Grantee does not comply with an Agreement term, including the reporting requirements, assurances, allowable/disallowable expense list, conditions on expenses, and approved grant budget.
- G. Under the circumstances in Section 16.

18.02 Each Party has the right to terminate this Agreement without cause subject to the conditions below. If the Grantee is the party attempting to terminate the Agreement, the Chief Judge of the Grantee must notify the SCAO in writing of such termination. The Grantee's obligations under the Agreement cannot be terminated, however, until Grantee fulfills all the grant reporting requirements under Attachment 1 as required by the terms of the grant and as otherwise directed by the SCAO. Grantee's obligations under this Agreement will not be terminated until Grantee has met all grant reporting requirements as determined by the SCAO.

18.03 If this Agreement is terminated, the SCAO will make payments to the Grantee for allowable reimbursable expenses not covered by previous payments or other state or federal programs if the costs are adequately documented and appropriately authorized. The Grantee shall immediately refund to the SCAO any funds not authorized for use and any payments or funds advanced to the Grantee in excess of allowable reimbursable expenditures.

18.04 If the SCAO terminates this Agreement under Section 18, with the exception of termination stated in Section 18.01(E), the Grantee is not eligible for SCAO grant funding for two years. After the two-year period, the Grantee must verify in writing with SCAO that the Grantee has corrected the issues.

19. COMPLIANCE WITH LAWS

The Grantee must comply with all federal, state, and local laws and applicable ethics, rules, and canons.

20. MICHIGAN LAW

This Agreement shall be subject to, and shall be enforced and construed under, the laws of the state of Michigan. Further, the parties agree to litigate any disputes arising directly or indirectly from the Agreement in the Court of Claims in the state of Michigan or if the Court of Claims cannot take jurisdiction over the dispute then by the Michigan circuit court determined appropriate by the SCAO.

21. CONFLICT OF INTEREST

Because this Agreement involves federal grant funds and contracts with governmental entities, the SCAO and the Grantee are subject to the provisions of the federal Freedom of Information Act, found in 5 U.S.C. 552 *et seq.*, the Contracts of Public Servants with Public Entities Act, found in MCL 15.321 *et seq.*, and the Standards of Conduct for Public Officers and Employees Act, found in MCL 15.341 *et seq.* Further, the Grantee certifies that the Grantee presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect, that would conflict in any manner or degree with the performance of this Agreement.

22. DEBT TO STATE OF MICHIGAN

The Grantee covenants that it is not, and will not become, in arrears to the state of Michigan or any of its subdivisions upon contract, debt, or any other obligation to the state of Michigan or its subdivisions, including real property, personal property, and income taxes.

23. AGREEMENT DISPUTE

The Grantee shall notify the SCAO in writing of the Grantee's intent to pursue a claim against the SCAO for breach of any term of this Agreement within 10 business days of discovery of the alleged breach as provided in Section 27 of this Agreement.

24. PROGRAM CERTIFICATION

Under Michigan law, approval and certification by the SCAO is required to begin or to continue the operation of a drug court, sobriety court, hybrid drug/DWI court, family treatment court, veteran's treatment court or mental health court. Any of these programs that are not certified by Grantee shall not perform any of the functions of that program type, including, but not limited to, receiving grant funding under the law and shall not be covered by this Agreement.

25. PROGRAM REVIEW OR CERTIFICATION SITE VISIT

The SCAO may review the Grantee onsite. As part of the review, the SCAO may interview the program's team members, observe staff meetings and status review hearings, review case files, review data, and review financial records.

26. AMENDMENT

- 26.01 Except as provided in Subsections 17.05 and 26.02, the parties may amend this Agreement only in writing signed by both parties.
- 26.02 The SCAO and the Grantee must submit a budget/project amendment through WebGrants. An example of a budget amendment is the Grantee requesting to move money from one approved line item in the budget to another approved line item in the budget, and the SCAO approving the requested budget amendment. The SCAO and the Grantee must also notify the other party in WebGrants of any changes in project directors, program judges, agency contacts, financial officers, or authorizing officials, including changes in names, mailing addresses, e-mail addresses, and telephone numbers.

27. DELIVERY OF NOTICE

Unless otherwise specified in this Agreement, written notices and communications required under this Agreement shall be delivered in one of two forms: (1) by electronic mail; or 2) by overnight delivery sent by a nationally recognized overnight delivery service to the following:

- A. The Grantee's contact person is:

Andrea Johnson
67th District Court
630 S. Saginaw Street
Flint, Michigan 48502
ajohnson@geneseecountymi.gov

- B. The SCAO's contacts are:

Andrew Smith
State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, MI 48909
Smitha@courts.mi.gov

and

Ryan Gamby
State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, MI 48909
Gambyr@courts.mi.gov

28. NONDISCRIMINATION

During the performance of this Agreement, the Grantee agrees —

- A. To comply with all state and federal nondiscrimination laws and regulations, as may be amended from time to time.
- B. Not to participate directly or indirectly in the discrimination prohibited by any state or federal nondiscrimination law or regulation, such as federal laws or regulations as set forth in Appendix B of 49 CFR part 2.
- C. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the SCAO.
- D. That, in the event a Grantee fails to comply with any nondiscrimination provisions in this Agreement, the SCAO will have the right to impose such Agreement sanctions as it determines are appropriate, including but not limited to, withholding payments to the Grantee under the Agreement until the Grantee complies; and/or cancelling, terminating, or suspending this Agreement or a contract or funding agreement, in whole or in part.

29. GRANTEE'S AUTHORIZING OFFICIAL

- 29.01 The Grantee's "Authorizing Official" is the individual who signs this Agreement. The "Authorizing Official" is an official of the Grantee who has the legal authority to, is authorized to, and can legally sign contracts on behalf of the Grantee and bind the Grantee to the terms of the contracts, including this Agreement. The Authorizing Official may not be a judge or other state employee. By signing below, the Grantee and Grantee's Authorizing Official warrant that the Authorizing Official has the actual authority to sign the Agreement on behalf of the Grantee.
- 29.02 Only one person may sign this Agreement as the Grantee's Authorizing Official. The Grantee might have more than one individual who is authorized to enter into binding contracts for the Grantee that is receiving funds, or the Grantee's local rules might provide that multiple people must sign contracts. In either case, the Authorizing Official's signature on this Agreement represents the mutual agreement and acceptance of this Agreement by all persons who are authorized to enter into binding contracts for the Grantee.

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SIGNATURES OF PARTIES
Michigan Drug Court Grant Program
CONTRACT NUMBER: 40705

30. SIGNATURE OF PARTIES

- 30.01 This Agreement is not effective unless signed by both Parties.
- 30.02 The signatures on this Agreement are electronic through the DocuSign system.
- 30.03 The DocuSign system requires an agent of the Grantee to send this Agreement to the Grantee's Authorizing Official for the Authorizing Official's review and signature. Selecting the dropdown below confirms that the Agreement can be sent to the Grantee's Authorizing Official for signature.
- 30.04 The DocuSign system requires an agent of the SCAO to send this Agreement to the Deputy State Court Administrator for review and signature. Selecting the dropdown below confirms that the Agreement can be sent to the Deputy State Court Administrator for signature.

67th District Court
Hybrid DWI/Drug Court

State Court Administrative Office

Authorizing Official's Signature

SCAO Official's Signature

Authorizing Official's Name

SCAO Official's Name

Authorizing Official's Title

SCAO Official's Title

Date Signed by Authorizing Official

Date Signed by SCAO Official

ATTACHMENT 1
FY 2026 REPORTING REQUIREMENTS
October 1, 2025, through September 30, 2026

DCCMIS DATA EXCEPTION REPORT	
DUE DATE	NOTE
November 15, 2025*	Courts must review and correct any outstanding data exceptions in DCCMIS dated on or before September 30, 2025.
February 15, 2026*	Courts must review and correct any outstanding data exceptions in DCCMIS dated on or before December 31, 2025.
May 15, 2026*	Courts must review and correct any outstanding data exceptions in DCCMIS dated on or before March 31, 2026.
August 15, 2026*	Courts must review and correct any outstanding data exceptions in DCCMIS dated on or before June 30, 2026.

DCCMIS USER AUDIT	
DUE DATE	NOTE
January 31, 2026*	Courts will be confirming user access to DCCMIS.

WEBGRANTS USER AUDIT REPORT	
DUE DATE	NOTE
January 31, 2026	Courts will be confirming user access to WebGrants.

CLAIMS	
DUE DATE	NOTE
January 10, 2026	Courts will be reporting on expenditures from October 1, 2025, through December 31, 2025.
April 10, 2026	Courts will be reporting on expenditures from January 1, 2026, through March 31, 2026.
July 10, 2026	Courts will be reporting expenditures from April 1, 2026, through June 30, 2026.
October 10, 2026	Courts will be reporting expenditures from July 1, 2026, through September 30, 2026.

PROGRESS REPORT	
DUE DATE	NOTE
April 30, 2026*	Courts will be reporting on program progress.

* If your court program is in the planning stage (not operational), you are only required to complete this report if the program becomes operational during this fiscal year.

DESCRIPTION: Budget Amendment adjusting budgets to align with FY26 Michigan Drug Court Grant Application

GL #	DESCRIPTION	Increase/(Decrease)	
2927-286.00-558.000	STATE PARTICIPATION	\$	38,000.00
2927-286.00-702.000	SALARIES & WAGES	\$	(7,557.50)
2927-286.00-709.000	SOCIAL SECURITY	\$	1,847.71
2927-286.00-714.000	LONGEVITY	\$	0.41
2927-286.00-718.000	MEDICAL INSURANCE	\$	7,015.92
2927-286.00-723.000	POST-RETIREMENT BENEFIT	\$	867.00
2927-286.00-725.000	OPTICAL INSURANCE	\$	42.99
2927-286.00-726.000	DENTAL INSURANCE	\$	495.00
2927-286.00-727.000	LIFE HEALTH INSURANCE	\$	145.00
2927-286.00-728.000	RETIREMENT	\$	1,932.00
2927-286.00-729.000	WORKERS COMPENSATION	\$	19.00
2927-286.00-730.000	UNEMPLOYMENT	\$	48.00
2927-286.00-801.004	SERV CONT GENERAL	\$	33,144.48



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2689

Agenda Date: 12/3/2025

Agenda #: 7.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Breana Benham, Specialty Court Services Director

RE: Approval of a grant award from the State Court Administrative Office, in the amount of \$144,384.00, to provide for the operations of Genesee County's Family Dependency Treatment Court; the budget for this grant is attached

BOARD ACTION REQUESTED:

The Genesee County Specialty Courts, specifically the Family Dependency Treatment Court (FTC), are requesting authorization to accept a one-year grant from the SCAO in the amount of \$144,384.00. No Genesee County match is required. The grant cycle begun on 10/1/2025 and ends 9/30/2026. There was a delay in awards due to state budget cuts and the federal shutdown. The funding was requested and allocated to assist with paying for staffing and activities for the grant's purpose and execution.

BACKGROUND:

Genesee County Family Dependency Treatment Court has been in operation for many years and is fully grant-funded through the SCAO via their Michigan Drug Court Grant Program Funds. This funding is necessary for the success of the program and adherence to best practice guidelines to continue the program in the future to fidelity.

DISCUSSION:

This grant is utilized to continue current operations that support staffing and grant activity costs for the FTC program.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The award does not require a Genesee County match. The budget for the project ending on 9/30/2026 is \$144,384.00. A budget amendment is attached.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The SCAO grant funding money advances the priority of safe communities by enhancing public safety and reducing the rate of recidivism through rehabilitation. This grant funding provides participants with tools, resources, and support necessary for offenders to maintain sobriety long-term.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Specialty Courts Services Director of the 7th Circuit Court to authorize accepting a grant from the State Court Administrative Office, in the amount of \$144,384.00, for support staffing and grant activity costs for the Family Dependency Treat Court program, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), and the Chief Financial Officer is directed to record the attached budget amendment.



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone 517-373-0128

Thomas P. Boyd
State Court Administrator

October 14, 2025

Honorable David Newblatt, Chief Judge
7th Circuit Court

Re: FY26 Michigan Drug Court Grant Program Award Notification
7th Circuit Court — Family Treatment Court
SCAO UI: U10039

Dear Chief Judge Newblatt:

I am pleased to inform you that your application for funding through the Michigan Drug Court Grant Program has been approved. On behalf of the State Court Administrative Office, your court is awarded a grant in the amount of \$144,384 to support your Problem-Solving Court program. This award is for the grant period between October 1, 2025, and September 30, 2026.

Your court's FY26 contract will be e-mailed from DocuSign to your project director, Breana Benham. Please review the contract carefully and have it signed by December 15, 2025. The budget, based on your court's actual award, must be submitted in WebGrants by November 3, 2025. Instructions for revising your budget are attached to the message your project director will receive from WebGrants.

If you have questions about the grant or need assistance regarding best practices, please contact Andrew Smith at 517-373-0954 or at smitha@courts.mi.gov. For assistance in publicizing the success of your court, please contact John Nevin at 517-373-0129 or nevinj@courts.mi.gov.

Sincerely,

A handwritten signature in black ink that reads "Thomas P. Boyd".

Thomas P. Boyd
State Court Administrator

cc: Honorable Dawn Weier, Program Judge
Barbara Menear, Court Administrator
Breana Benham, Project Director

DESCRIPTION: FY 25/26 FAMILY DEP GRANT ACCEPTANCE

DATE: 10/31/2025

GL # DESCRIPTION Increase/(Decrease)

2922-283.00-702.000	SALARIES & WAGES	\$ (17,010.00)
2922-283.00-709.000	SOCIAL SECURITY	\$ (1,720.00)
2922-283.00-714.000	LONGEVITY	\$ (10.00)
2922-283.00-718.000	MEDICAL INSURANCE	\$ (400.00)
2922-283.00-723.000	POST-RETIREMENT BENEFIT	\$ (406.00)
2922-283.00-725.000	OPTICAL INSURANCE	\$ 27.00
2922-283.00-726.000	DENTAL INSURANCE	\$ 295.00
2922-283.00-727.000	LIFE HEALTH INSURANCE	\$ (119.00)
2922-283.00-728.000	RETIREMENT	\$ (1,780.00)
2922-283.00-729.000	WORKERS COMPENSATION	\$ (10.00)
2922-283.00-730.000	UNEMPLOYMENT	\$ (33.00)
2922-283.00-752.000	SUPPLIES OTHER	\$ (404.00)
2922-283.00-801.000	PROFESSIONAL SERVICE CONTRACTS	\$ 11,885.00
2922-283.00-801.004	SERV CONT GENERAL	\$ (2,000.00)
2922-283.00-801.034	URINALYSIS/DRUG TESTING	\$ 8,000.00
2922-283.00-900.006	INCENTIVES	\$ 4,000.00
2922-283.00-913.001	TRAVEL REGULAR	\$ (315.00)

2025-2026

10/1/25-9/30/26

ENDS 9/30/29

Updated Name	POSITION NAME	SAMHSA 2924-326.00
Clemens, Jessica	COURT FINANCE DIRECTOR	30%
Breckenridge, DIANE	PT/NB; MHC ADVOCATE	
LEDWICK,PATRICIA	SPECIALTY COURT OPERATIONS SPECIALIST II	0%
MOORS,MARY	SPECIALTY COURT OPERATIONS SPECIALIST II	
BENHAM, BREANA	SPEICALTY COURT DIRECTOR	20%
JUDD,RONDA	SPEICALTY COURT COORDINATOR	0%
HUNT, ALYSSA	SPECIALTY COURT COORDINATOR	80%
VACANT	SPECIALTY COURT COORDINATOR	0%

ends 9/30/26

ADULT FELONY 2924-285.00	BYRNE JAG 2924-283.00	FAMILY DEP. 2922-283.00	MHC 2925-294.00	VTC 2941-294.00	MHEF 2925-283.00	OPIOID FUNDS 2960-260.10
			85%		15%	
40%	60%	0%	0%			
0%		0%	10%		60%	30%
65%		0%	15%			
	0%	40%	20%			40%
	0%	20%	0%	0%		
60%	40%	0%		0%		

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2694

Agenda Date: 12/3/2025

Agenda #: 8.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Breana Benham, Specialty Courts Services Director

RE: Approval of a grant award from the State Court Administrative Office, in the amount of \$150,000.00, to provide for the operations of Genesee County's Adult Felony Recovery Court; the budget for this grant is attached

BOARD ACTION REQUESTED:

The Genesee County Specialty Courts, specifically Adult Felony Recovery Court, are requesting authorization to accept a one-year grant from the SCAO in the amount of \$150,000.00. No Genesee County match is required. The grant cycle begun on 10/1/2025. There was a delay in issuing awards due to state budget cuts and the federal shutdown. The funding was requested and allocated to assist with paying for staffing and activities for the grant's purpose and execution.

BACKGROUND:

Genesee County Adult Felony Recovery Court has been in operation for many years and is grant-funded through the SCAO, SAMHSA, Byrne JAG, and opiate settlement dollars. This funding is necessary for the success of the program and adherence to best practice guidelines to continue the program in the future to fidelity.

DISCUSSION:

The grant is utilized to continue current operations that support staffing and grant activity costs for the Felony Recovery Court Program.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The award does not require a Genesee County match. The budget for the project period ending on 9/30/2026 is \$150,000.00. A budget amendment is attached.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The SCAO grant funding money advances the priority of safe communities by enhancing public safety and reducing the rate of recidivism through rehabilitation. This grant funding provides participants with tools, resources, and support necessary for offenders to maintain sobriety long-term.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Specialty Courts Services Director of the 7th Circuit Court to authorize accepting a grant from the State Court Administrative Office, in the amount of \$150,000.00, for support staffing and grant activity costs for the Felony Recovery Court Program, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), and the Chief Financial Officer is directed to record the attached budget amendment.



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone 517-373-0128

Thomas P. Boyd
State Court Administrator

October 14, 2025

Honorable David Newblatt, Chief Judge
7th Circuit Court

Re: FY26 Edward Byrne Memorial Justice Assistance Grant Award Notification
7th Circuit Court — Hybrid DWI/Drug Court
SCAO UI: U10001

Dear Chief Judge Newblatt:

I am pleased to inform you that your application for funding through the Edward Byrne Memorial Justice Assistance Grant has been approved. On behalf of the State Court Administrative Office, your court is awarded a grant in the amount of \$150,000 to support your Problem-Solving Court. This award is for the grant period between October 1, 2025, and September 30, 2026.

The Byrne Justice Assistance Grant assists drug, hybrid, and DWI court programs that are fully operational and are based on *Defining Drug Courts: The Ten Key Components* or *The Ten Guiding Principles of DWI Courts*. Programs must target prison-bound felony offenders as identified by straddle or presumptive cell placements according to the Michigan Sentencing Guidelines. The funding supports drug, hybrid, and DWI courts to promote public safety and contribute to a reduction in substance abuse and recidivism among nonviolent prison-bound adult substance abusing offenders, reduce reliance on incarceration within existing correctional systems and local jails, and establish monitoring and evaluation measures that will demonstrate program effectiveness.

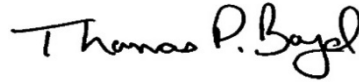
Your court's FY26 contract will be e-mailed from DocuSign to your project director, Breana Benham. Please review the contract carefully and have it signed by December 15, 2025. The budget, based on your court's actual award, must be submitted in WebGrants by November 3, 2025. Instructions for revising your budget are attached to the message your project director will receive from WebGrants.

October 14, 2025

Page 2

Should you have questions about the grant or need assistance regarding best practices, please contact Andrew Smith at 517-373-0954 or at smitha@courts.mi.gov. For assistance in publicizing the success of your court, please contact John Nevin at 517-373-0129 or nevinj@courts.mi.gov.

Sincerely,

A handwritten signature in black ink that reads "Thomas P. Boyd". The signature is written in a cursive style with a large, stylized 'T' and 'B'.

Thomas P. Boyd
State Court Administrator

cc: Honorable Mark Latchana, Program Judge
Barbara Menear, Court Administrator
Breana Benham, Project Director

DESCRIPTION: FY 25/26 BYRNE JAG GRANT ACCEPTANCE

DATE: 10/31/2025

GL # DESCRIPTION Increase/(Decrease)

2924-283.00-504.000	FEDERAL PARTICIPATION		(4,350.00)
2924-283.00-702.000	SALARIES & WAGES	\$	14,145.00
2924-283.00-709.000	SOCIAL SECURITY	\$	992.00
2924-283.00-714.000	LONGEVITY	\$	(1,290.00)
2924-283.00-718.000	MEDICAL INSURANCE	\$	1,170.00
2924-283.00-723.000	POST-RETIREMENT BENEFIT	\$	(2,475.00)
2924-283.00-725.000	OPTICAL INSURANCE	\$	2.00
2924-283.00-726.000	DENTAL INSURANCE	\$	5,497.00
2924-283.00-727.000	LIFE HEALTH INSURANCE	\$	83.00
2924-283.00-728.000	RETIREMENT	\$	(47,680.00)
2924-283.00-729.000	WORKERS COMPENSATION	\$	11.00
2924-283.00-730.000	UNEMPLOYMENT	\$	26.00
2924-283.00-752.000	SUPPLIES OTHER	\$	7,966.00
2924-283.00-754.000	SUPPLIES OFFICE	\$	1,500.00
2924-283.00-801.000	PROFESSIONAL SERVICE CONTRACTS	\$	(7,000.00)
2924-283.00-801.004	SERV CONT GENERAL	\$	9,000.00
2924-283.00-801.028	OTHER CONTRACTUAL SERVICES	\$	5,703.00
2924-283.00-801.034	URINALYSIS/DRUG TESTING	\$	2,000.00
2924-283.00-910.000	PROFESSIONAL STAFF TRAINING	\$	(1,000.00)
2924-283.00-913.005	PUBLIC TRANSPORTATION- CLIENT	\$	7,000.00

2025-2026

10/1/25-9/30/26

ENDS 9/30/29

Updated Name	POSITION NAME	SAMHSA 2924-326.00
Clemens, Jessica	COURT FINANCE DIRECTOR	30%
Breckenridge, DIANE	PT/NB; MHC ADVOCATE	
LEDWICK,PATRICIA	SPECIALTY COURT OPERATIONS SPECIALIST II	0%
MOORS,MARY	SPECIALTY COURT OPERATIONS SPECIALIST II	
BENHAM, BREANA	SPEICALTY COURT DIRECTOR	20%
JUDD,RONDA	SPEICALTY COURT COORDINATOR	0%
HUNT, ALYSSA	SPECIALTY COURT COORDINATOR	80%
VACANT	SPECIALTY COURT COORDINATOR	0%

ends 9/30/26

ADULT FELONY 2924-285.00	BYRNE JAG 2924-283.00	FAMILY DEP. 2922-283.00	MHC 2925-294.00	VTC 2941-294.00	MHEF 2925-283.00	OPIOID FUNDS 2960-260.10
			85%		15%	
40%	60%	0%	0%			
0%		0%	10%		60%	30%
65%		0%	15%			
	0%	40%	20%			40%
	0%	20%	0%	0%		
60%	40%	0%		0%		

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2695

Agenda Date: 12/3/2025

Agenda #: 9.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Breana Benham, Specialty Courts Services Director

RE: Approval of a grant award from the State Court Administrative Office, in the amount of \$19,518.00, to provide for the operations of the Genesee County's Veterans Treatment Court; the budget for this grant is attached

BOARD ACTION REQUESTED:

The Genesee County Specialty Courts, specifically Veterans Treatment Court (VTC), are requesting authorization to accept a one-year grant from the SCAO in the amount of \$19,518.00. No Genesee County match is required. The grant cycle began 10/1/2025 and ends 9/30/2026. Grant awards were delayed this year due to state budget cuts and the federal shutdown. The funding was requested and allocated to assist with paying for staffing and activities for the grant's purpose and execution.

BACKGROUND:

Genesee County Veterans Treatment Court has been in operation for many years and is fully grant-funded through SCAO's Michigan Veterans Treatment Court Grant Program, SAMHSA, and the veteran millage. This funding is necessary for the success of the program and adherence to best practice guidelines to continue the program in the future to fidelity.

DISCUSSION:

The grant is utilized to continue current operations that support staffing and grant activity costs for the VTC program.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The award does not require a Genesee County match. The budget for the project ending on 9/30/2026 is \$19,518.00. A budget amendment is attached.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The SCAO grant funding money advances the priority of safe communities by enhancing public safety and reducing the rate of recidivism through rehabilitation. This grant funding provides participants with tools, resources, and support necessary for offenders to remain in long-term sobriety.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Specialty Courts Director of the 7th Circuit Court to authorize accepting a grant from the State Court Administrative Office, in the amount of \$19,518.00, for support staffing and grant activity costs for the Veterans Treatment Court program, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), and the Chief Financial Officer is directed to record the attached budget amendment.



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone 517-373-0128

Thomas P. Boyd
State Court Administrator

October 14, 2025

Honorable David Newblatt, Chief Judge
7th Circuit Court

Re: FY26 Michigan Veterans Treatment Court Grant Program Award Notification
7th Circuit Court — Veterans Treatment Court
SCAO UI: U30006

Dear Chief Judge Newblatt:

I am pleased to inform you that your application for funding through the Michigan Veterans Treatment Court Grant Program has been approved. On behalf of the State Court Administrative Office, your court is awarded a grant in the amount of \$19,518 to support your Problem-Solving Court program. This award is for the grant period between October 1, 2025, and September 30, 2026.

Your court's FY26 contract will be e-mailed from DocuSign to your project director, Breana Benham. Please review the contract carefully and have it signed by December 15, 2025. The budget, based on your court's actual award, must be submitted in WebGrants by November 3, 2025. Instructions for revising your budget are attached to the message your project director will receive from WebGrants.

If you have questions about the grant or need assistance regarding best practices, please contact Andrew Smith at 517-373-0954 or at smitha@courts.mi.gov. For assistance in publicizing the success of your court, please contact John Nevin at 517-373-0129 or nevinj@courts.mi.gov.

Sincerely,

Thomas P. Boyd
State Court Administrator

cc: Honorable Khary Hanible, Program Judge
Barbara Menear, Court Administrator
Breana Benham, Project Director

DESCRIPTION: FY 25/26 VTC GRANT ACCEPTANCE

DATE: 10/31/2025

GL # DESCRIPTION Increase/(Decrease)

2941-294.00-558.000	STATE PARTICIPATION	\$	(6,082.00)
2941-294.00-603.078	COURT COSTS	\$	2,000.00
2941-294.00-702.000	SALARIES & WAGES	\$	(7,020.00)
2941-294.00-709.000	SOCIAL SECURITY	\$	(545.00)
2941-294.00-718.000	MEDICAL INSURANCE	\$	(720.00)
2941-294.00-723.000	POST-RETIREMENT BENEFIT	\$	(265.00)
2941-294.00-725.000	OPTICAL INSURANCE	\$	(5.00)
2941-294.00-726.000	DENTAL INSURANCE	\$	(90.00)
2941-294.00-727.000	LIFE HEALTH INSURANCE	\$	(45.00)
2941-294.00-728.000	RETIREMENT	\$	(562.00)
2941-294.00-729.000	WORKERS COMPENSATION	\$	(7.00)
2941-294.00-730.000	UNEMPLOYMENT	\$	(15.00)
2941-294.00-752.000	SUPPLIES OTHER	\$	1,500.00
2941-294.00-754.000	SUPPLIES OFFICE	\$	518.00
2941-294.00-801.034	URINALYSIS/DRUG TESTING	\$	174.00
2941-294.00-900.006	INCENTIVES	\$	3,000.00

2025-2026

10/1/25-9/30/26

ENDS 9/30/29

Updated Name	POSITION NAME	SAMHSA 2924-326.00
Clemens, Jessica	COURT FINANCE DIRECTOR	30%
Breckenridge, DIANE	PT/NB; MHC ADVOCATE	
LEDWICK,PATRICIA	SPECIALTY COURT OPERATIONS SPECIALIST II	0%
MOORS,MARY	SPECIALTY COURT OPERATIONS SPECIALIST II	
BENHAM, BREANA	SPEICALTY COURT DIRECTOR	20%
JUDD,RONDA	SPEICALTY COURT COORDINATOR	0%
HUNT, ALYSSA	SPECIALTY COURT COORDINATOR	80%
VACANT	SPECIALTY COURT COORDINATOR	0%

ends 9/30/26

ADULT FELONY 2924-285.00	BYRNE JAG 2924-283.00	FAMILY DEP. 2922-283.00	MHC 2925-294.00	VTC 2941-294.00	MHEF 2925-283.00	OPIOID FUNDS 2960-260.10
			85%		15%	
40%	60%	0%	0%			
0%		0%	10%		60%	30%
65%		0%	15%			
	0%	40%	20%			40%
	0%	20%	0%	0%		
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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2701

Agenda Date: 12/3/2025

Agenda #: 10.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Barbara A. Menear, Circuit Court Administrator

RE: Approval to accept the recommendation of the Circuit Court Judges for the reappointments of Henry Hatter as the Republican representative and Karen Aldridge-Eason as the Democrat representative to the Genesee County Jury Board for a six (6) year term commencing January 22, 2026

BOARD ACTION REQUESTED:

Accept the recommendation of the Circuit Court Judges that Henry Hatter and Karen Aldridge-Eason be appointed to the Jury Board for a 6-year term commencing January 22, 2026.

BACKGROUND:

Pursuant to MCL 600.1301, Genesee County is required to establish a 3 member jury board, whose members serve 6 year terms, with no more than two of whom shall be members of the same political party. The Circuit Court Judges recommend and the County Board appoints.

DISCUSSION:

Henry Hatter (R) has been a jury board member since 2006 and is requesting to be re-appointed. Karen Aldridge-Eason (D) has been a jury board member since 2017 and is requesting to be re-appointed. The positions serve without compensation. Duties include attending an annual meeting to review jury activity from the year prior. It is not time consuming but is statutorily required and establishes a community connection for jury management activities

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

None

IMPACT ON FACILITIES:

None

IMPACT ON TECHNOLOGY:

None

CONFORMITY TO COUNTY PRIORITIES:

mandated appointments for county jury operations

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, the Genesee County Board of County Commissioners ("this Board") is authorized to appoint members to the Genesee County Jury Board, upon recommendation of the Genesee County 7th Circuit Court Judges, when an appointment term ends or a vacancy occurs; and

WHEREAS, the Genesee County Circuit Court Judges have recommended that this Board re-appoint Republican Henry Hatter and Democrat Karen Aldridge-Eason as members of the Jury Board.

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby re-appoints, at the recommendation of the Circuit Court Judges, Republican Henry Hatter and Democrat Karen Aldridge-Eason to be members of the Genesee County Jury Board for six-year terms commencing January 22, 2026, having found that they satisfy the requirements set by this Board's Appointment Policy (Policy 01.002) and any relevant statutory authority (a copy of the memorandum request being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board).

BE IT FURTHER RESOLVED, that the appointees are subject to removal by this Board pursuant to the Appointment Policy (Policy 01.002) and any relevant statutory authority.



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2717

Agenda Date: 12/3/2025

Agenda #: 11.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sheriff Christopher R. Swanson

RE: Approval of a request by the Sheriff's Office to accept the increase from the 2025 Marine Safety Program Agreement from the Michigan DNR in the amount of \$16,950.00

BOARD ACTION REQUESTED:

Approval of a request by the Sheriff's Office to accept an amendment to the 2025 Marine Safety Program Agreement from the Michigan DNR in the amount of \$16,950.00, which is an increase from the original agreement of \$14,950.00 accepted in resolution # 2025-1877

BACKGROUND:

This grant has been an ongoing grant received by the Sheriff's Office year after year to support our obligation to maintain safety on the Genesee County Waterways. Due to state budget adjustments, there has been additional revenue provided to the DNR which is being passed on to qualifying agencies.

DISCUSSION:

The grant continues to require a 25% match which has been budgeted for from the Sheriff's Office forfeiture account.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

This increase will assist in covering the cost to operate the Marine Patrol Division for 2025 reducing the amount taken from forfeiture.

IMPACT ON FACILITIES:

None

IMPACT ON TECHNOLOGY:

None

CONFORMITY TO COUNTY PRIORITIES:

This request conforms to the the Genesee County priorities by providing safer communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize accepting the amendment to the 2025 Marine Safety Program Grant from, and entering into a grant agreement with, the Michigan Department of Natural Resources (MDNR), in the amount of \$16,950.00 with the required 25% match and any additional required costs to be paid from the Sheriff's Office Forfeiture Account, said grant agreement being necessary to fund the operations of the 2025 Marine Patrol for the period commencing January 1, 2025, through December 31, 2025, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board),



2025 Marine Safety Program (STATE Funding) Grant Agreement

Required by authority of 1994 PA 451, as amended, and 1972 PA 227.

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan DEPARTMENT-D and Genesee County Sheriff's Department GRANTEE-LA

1. The GRANTEE has been approved by the DEPARTMENT to receive Marine Safety program funding for:

	Federal Funds (100%)	State Funds 75%
Operating	\$0.00	\$14,950.00

Salaries, Wages and Benefits for:

- g Marine Safety Law Enforcement and Related Activities;
- g Instruction of Boating Safety Courses;
- g Inspection of Boat Liveries;
- g Attendance at Authorized Marine Safety Training (attendance at the Department's Annual Administrators' Workshop and the Michigan Sheriffs Association's New Marine Officers Training are pre-authorized).

Operating Expenses for the Scope Items Listed Above, including:

- g Purchase of fuel, oil, and parts for patrol vehicles, watercraft, and trailers;
 - g Travel expenses;
 - g Uniforms, personal flotation devices, boat shoes, etc.;
 - g Leasing of vehicles, dockage, storage, eligible office space;
 - g Boat repair, replacement and/or servicing of boat outfitting equipment.
2. Salary and Wages are reimbursable to the GRANTEE at the employee's hourly rate. Overtime is only eligible if the employee worked in excess of 80 hours for full time employees and 40 hours for part time employees in a pay period on Marine Safety duties.
3. Operating Expenses must be done within the grant period and goods and services must be delivered and/or work performed. Pre-paying for goods and services within the grant period and then receiving them at a later date or performing the work after the expiration of the grant agreement is not allowable.
4. The percentage of the GRANTEE'S total budget devoted to operating expenses shall not exceed Forty percent (40%), unless prior approval has been obtained from the DEPARTMENT.
5. Part 801 Marine Safety, of the Michigan Natural Resources and Environmental Protection Act (1994 PA 451, as amended), authorizes the distribution of revenues to counties from the Marine Safety Fund, for the purpose of supporting county Marine Safety programs. State funding, in the amount shown below is provided to the GRANTEE by the DEPARTMENT for the purpose of supporting the GRANTEE'S Marine Safety program.
The DEPARTMENT agrees to reimburse the GRANTEE a sum of money equal to 75% of total eligible costs toward completing the scope of work listed above, but not to exceed **\$14,950.00** dollars.
A local match of at least 25% of total eligible costs is required for this reimbursement.
The Agreement period for state funding is January 1, 2025 through December 31, 2025.
Completed reimbursement request and documentation of operating expenditures are due no later than **February 1, 2026**.
6. This Agreement shall be administered on behalf of the DEPARTMENT through the Finance and Operations Division. All reports, documents, or actions required of the GRANTEE shall be submitted through MiGrants website unless otherwise instructed by the DEPARTMENT.
7. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiGrants website.
8. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
9. The GRANTEE shall display valid and proper state of Michigan registration on all vessels and comply with the state of Michigan life jacket regulations.
10. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual Agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
11. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure,

terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.

12. The GRANTEE agrees to follow the DEPARTMENT procedure policy:
 - a. The GRANTEE will openly advertise and seek written bids for contracts for purchase or services with a value equal to or greater than \$50,000.00 and accept the lowest qualified bid.
 - b. The GRANTEE will solicit three (3) written quotes for contracts with purchases or services between \$5,000.00 and \$50,000.00.
13. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a. The GRANTEE has signed it and returned it, and
 - b. The DEPARTMENT has signed it.
14. The award is not for Research and Development.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

SIGNED: _____

SIGMA Vendor ID: CV0047990 _____

Printed Name: _____

SIGMA Address ID: CV0047990 _____

Title: _____

Unique Entity Identifier: XD5HMHXNBWX6 _____

Date: _____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED: _____

Printed Name: _____

Title: Section Manager, Grants Management _____

Date: _____

Phone: 517-284-7268

Email: dnr-grants@michigan.gov



Michigan Department of Natural Resources - Grants Management
2025 MARINE SAFETY PROGRAM (FEDERAL FUNDING)
GRANT AGREEMENT AMENDMENT

Required by authority of 1994 PA 451, as amended, and 1972 PA 227.

This is an amendment to the Agreement entered into between the State of Michigan ("DEPARTMENT") and Genesee County Sheriff's Department ("GRANTEE") for the Marine Safety Grant Program grant number MS25-082.

1. The GRANTEE has been approved by the DEPARTMENT to receive additional Marine Safety program funding for:

	Federal Funds (100%)	State Funds (75%)
Operating	\$16,950.00	
Equipment		

2. The DEPARTMENT and the GRANTEE mutually agree to amend the Agreement as follows:

- *The Subaward Budget/Performance Period is January 1, 2025 – September 30, 2025.
- *The Federal Award Date is 09/15/25 and the FAIN is 70Z02325MO0001836
- *The subaward is from USCG and is subject to reference the Department of Homeland Security, United States Coast Guard, Boating Safety Financial Assistance ALN 97.012, on single audits.
- *The subaward is subject to OMB guidance in subparts A through F of 2 CFR200.
- *DHS requirements can be found at www.dhs.gov
- *Indirect rate is 0%.

The Agreement period for federal funding is January 1, 2025 through September 30, 2025

3. All other provisions of the Agreement shall be continued in full force and effect.
4. The amendment may be executed separately by the parties and is not effective until both the GRANTEE and the DEPARTMENT have signed it.
5. This amendment modifies an Agreement which was approved by the signature(s) of the parties that are under the authority of the GRANTEE. It is the sole responsibility of the GRANTEE to determine if its laws, policies or procedures require approval by its governing body before execution of this amendment by the GRANTEE. The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement Amendment are fulfilled.

GRANTEE

SIGNED:



By: _____

Printed Name: Christopher Swanson

Title: Sheriff

Date: 9.24.2025

WITNESSED:

By: _____

Printed Name: _____

By: _____

Printed Name: _____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

By: _____

Clay Summers

Title: Section Manager

Date: _____

WITNESSED BY



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2740

Agenda Date: 12/3/2025

Agenda #: 12.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sheriff Christopher R. Swanson

RE: Approval to accept of a contract between Genesee County's Sheriff's Office, Vienna Township, and Clio Area Schools for police services and school resource deputies for the term of January 1, 2026, through December 31, 2026

BOARD ACTION REQUESTED:

Acceptance of a contract for police services and school resource deputies between Vienna Twp, Clio Area Schools and Genesee County for the term of January 1, 2026, through December 31, 2026. The cost of this contract agreement is and can be reviewed in the attached budget.

BACKGROUND:

The acceptance of a police services contract between the Genesee county Sheriff's Office, Vienna Charter Twp, and the County of Genesee. This contract would provide police services to Vienna Twp. including seven (7) full-time police deputies, one (1) full-time Lieutenant providing road patrol and investigative services and two school resource officers providing police protection and related law enforcement services to Clio Area School District.

DISCUSSION:

This contract would be effective January 1, 2026, through December 31, 2026, in the amount of \$1,467,671.00 for road patrol and \$282,245.00 for the school resource officers with the option to extend for two (2) one-year terms

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

There is no impact on the general fund to cover the cost of this contract. All services provide will be covered at the cost of The Township of Vienna in the amount of \$1,749,916.00 to be accounted for in fund 2851.

IMPACT ON FACILITIES:

None

IMPACT ON TECHNOLOGY:

None

CONFORMITY TO COUNTY PRIORITIES:

This request conforms to County Priorities to promote safe communities and expand the county's role as convener to enhance relationships that contribute to our community's growth

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize entering into an Agreement for Enforcement Services between Genesee County and the Township of Vienna, whereby the Sheriff's Office will provide both (1) police protection services for the Township and (2) police protection and related law enforcement services for the Clio Area School District, at a total cost to the Township of \$1,749,916.00 to be deposited into account #2851, for the term commencing January 1, 2026, through December 31, 2026, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), both the Sheriff and the Chairperson of this Board are authorized to execute the agreement on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.

DESCRIPTION:

GL #	DESCRIPTION	Increase/(Decrease)
2851-308.04-542.000	SHERIFF ROAD PATROL GRANT	(32,134.00)
2851-315.00-542.000	SHERIFF ROAD PATROL GRANT	176,326.00
2851-308.04-702.000	SALARIES & WAGES	(17,949.00)
2851-308.04-709.000	SOCIAL SECURITY	(1,091.00)
2851-308.04-713.000	OVERTIME	(250.00)
2851-308.04-714.000	LONGEVITY	3,950.00
2851-308.04-718.000	MEDICAL INSURANCE	4,042.00
2851-308.04-723.000	POST-RETIREMENT BENEFIT	21,634.00
2851-308.04-725.000	OPTICAL INSURANCE	33.00
2851-308.04-726.000	DENTAL INSURANCE	588.00
2851-308.04-727.000	LIFE HEALTH INSURANCE	(27.00)
2851-308.04-728.000	RETIREMENT	(1,425.00)
2851-308.04-729.000	WORKERS COMPENSATION	(215.00)
2851-308.04-730.000	UNEMPLOYMENT	(28.00)
2851-308.04-752.000	SUPPLIES OTHER	(250.00)
2851-308.04-768.001	LAUNDRY ROBES UNIFORMS	(63.00)
2851-308.04-769.000	SUPPLIES UNIFORMS	(62.00)
2851-308.04-910.005	TRAINING EMPLOYEES	(550.00)
2851-308.04-957.005	MOTOR POOL CHARGES	500.00
2851-315.00-702.000	SALARIES & WAGES	4,773.00
2851-315.00-709.000	SOCIAL SECURITY	1,558.00
2851-315.00-713.000	OVERTIME	2,750.00
2851-315.00-714.000	LONGEVITY	12,839.00
2851-315.00-718.000	MEDICAL INSURANCE	31,326.00
2851-315.00-723.000	POST-RETIREMENT BENEFIT	81,796.00
2851-315.00-725.000	OPTICAL INSURANCE	177.00
2851-315.00-726.000	DENTAL INSURANCE	2,219.00
2851-315.00-727.000	LIFE HEALTH INSURANCE	274.00
2851-315.00-728.000	RETIREMENT	(6,859.00)
2851-315.00-729.000	WORKERS COMPENSATION	306.00
2851-315.00-730.000	UNEMPLOYMENT	41.00
2851-315.00-752.000	SUPPLIES OTHER	(1,720.00)
2851-315.00-768.001	LAUNDRY ROBES UNIFORMS	(813.00)
2851-315.00-769.000	SUPPLIES UNIFORMS	(812.00)
2851-315.00-910.005	TRAINING EMPLOYEES	(2,000.00)
2851-315.00-957.005	MOTOR POOL CHARGES	9,500.00

DESCRIPTION:

GL #	DESCRIPTION
2851-308.04-542.000	SHERIFF ROAD PATROL GRANT
2851-315.00-542.000	SHERIFF ROAD PATROL GRANT
2851-308.04-702.000	SALARIES & WAGES
2851-308.04-709.000	SOCIAL SECURITY
2851-308.04-713.000	OVERTIME
2851-308.04-714.000	LONGEVITY
2851-308.04-718.000	MEDICAL INSURANCE
2851-308.04-723.000	POST-RETIREMENT BENEFIT
2851-308.04-725.000	OPTICAL INSURANCE
2851-308.04-726.000	DENTAL INSURANCE
2851-308.04-727.000	LIFE HEALTH INSURANCE
2851-308.04-728.000	RETIREMENT
2851-308.04-729.000	WORKERS COMPENSATION
2851-308.04-730.000	UNEMPLOYMENT
2851-308.04-752.000	SUPPLIES OTHER
2851-308.04-768.001	LAUNDRY ROBES UNIFORMS
2851-308.04-769.000	SUPPLIES UNIFORMS
2851-308.04-910.005	TRAINING EMPLOYEES
2851-308.04-957.005	MOTOR POOL CHARGES
2851-315.00-702.000	SALARIES & WAGES
2851-315.00-709.000	SOCIAL SECURITY
2851-315.00-713.000	OVERTIME
2851-315.00-714.000	LONGEVITY
2851-315.00-718.000	MEDICAL INSURANCE
2851-315.00-723.000	POST-RETIREMENT BENEFIT
2851-315.00-725.000	OPTICAL INSURANCE
2851-315.00-726.000	DENTAL INSURANCE
2851-315.00-727.000	LIFE HEALTH INSURANCE
2851-315.00-728.000	RETIREMENT
2851-315.00-729.000	WORKERS COMPENSATION
2851-315.00-730.000	UNEMPLOYMENT
2851-315.00-752.000	SUPPLIES OTHER
2851-315.00-768.001	LAUNDRY ROBES UNIFORMS
2851-315.00-769.000	SUPPLIES UNIFORMS
2851-315.00-910.005	TRAINING EMPLOYEES
2851-315.00-957.005	MOTOR POOL CHARGES

Increase/(Decrease)

(32,134.00)
176,326.00
(17,949.00)
(1,091.00)
(250.00)
3,950.00
4,042.00
21,634.00
33.00
588.00
(27.00)
(1,425.00)
(215.00)
(28.00)
(250.00)
(63.00)
(62.00)
(550.00)
500.00
4,773.00
1,558.00
2,750.00
12,839.00
31,326.00
81,796.00
177.00
2,219.00
274.00
(6,859.00)
306.00
41.00
(1,720.00)
(813.00)
(812.00)
(2,000.00)
9,500.00

**AGREEMENT FOR ENFORCEMENT SERVICES
BETWEEN THE COUNTY OF GENESEE, THE OFFICE OF
THE GENESEE COUNTY SHERIFF, AND THE CHARTER TOWNSHIP OF VIENNA**

This Agreement for Enforcement Services (this "Agreement") is by and between the **COUNTY OF GENESEE**, a Michigan municipal Corporation, 1101 Beach Street, Flint, Michigan 48502 (the "County"), through the **OFFICE OF THE GENESEE COUNTY SHERIFF**, 1002 South Saginaw Street, Flint, Michigan 48502 (the "Sheriff"), and the **CHARTER TOWNSHIP OF VIENNA**, acting through its Board of Trustees, 3400 West Vienna Road, Clio, Michigan 48420 (the "Township").

WHEREAS, the Township has called upon the Sheriff to provide police protection for the Township and to enforce local Township ordinances and has appropriated sufficient funds to defray the cost of the services to be provided by the Sheriff under this Agreement;

WHEREAS, the Township is desirous of contracting with the Sheriff and the County for the performance by the Sheriff of the hereinafter described law enforcement services within Township boundaries during the period of **January 1, 2026, through December 31, 2026;**

WHEREAS, the County and the Sheriff agree to render such services on the terms and conditions set forth in this Agreement; and

WHEREAS, such contracts are authorized and provided for by the provisions of the Township Ordinances Act 246 of 1945, as amended, (MCL 41.181 *et seq.*), and has been duly authorized by resolution of the Genesee County Board of Commissioners.

NOW, THEREFORE, pursuant to the provisions of MCL 41.181 *et seq.*, IT IS AGREED AS FOLLOWS:

1. The Sheriff agrees to provide police protection services within the geographical area of the Township to the extent and in the manner set forth in this Agreement. The Sheriff further agrees to assign two School Resource Officers to provide police protection and related law enforcement services for the Clio Area School District.
2. Except as otherwise specifically set forth, such services shall encompass only duties and functions of the type coming within the jurisdiction of, and customarily rendered by, the Sheriff under the applicable statutes.
 - (a) Except as otherwise provided for in this Agreement, the level of service shall be the same basic level of service that is provided for the unincorporated area of the county by the Sheriff.
 - (b) The rendition of such service, the standards of performance, the discipline of officers, and other matters incident to the performance of such services, and the control of personnel so employed, shall remain in the County and the Sheriff. In the event of dispute between the parties as to the extent of duties and function to be rendered or the level or manner of performance of such service, the determination made by the Sheriff shall be final and conclusive as between the parties.
 - (c) Services performed under this Agreement may include, if requested by the Township, traffic enforcement, license inspection and enforcement.

- (d) The services to be performed by the Sheriff pursuant to this Agreement shall be in addition to the law enforcement services routinely performed in all townships by the Sheriff.
3. To facilitate the performance of said functions, the Sheriff and the County shall have full cooperation and assistance from the Township, its officers, agents, and employees.
4. For the purpose of performing said functions, the County and the Sheriff shall furnish and supply all necessary labor, supervision, equipment, communications facilities and dispatching, and supplies necessary to maintain the level of service to be rendered. The Sheriff will own and maintain a Wireless Access Point fixture installed on the Township building and will be permitted to alter or to remove the fixture as needed. The Township has the option, upon thirty (30) days prior written notice to the County and the Sheriff, to furnish and supply any equipment and/or supplies in order to reduce contract costs.
5. (a) The Township shall not be called upon to assume the direct payment of any salaries, wages, or other compensation to any County personnel performing services hereunder for the Township, or any liability other than that provided for in this Agreement.
- (b) Except as herein otherwise specified, the Township shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of their employment, and the County hereby agrees to hold harmless the Township against any such claim.
6. The County, its officers, and employees shall not be deemed to assume any liability for intentional or negligent acts of the Township, its officers, or employees, and the Township shall defend and hold harmless the County, its officers, and employees against any such claims.
7. The Township, its officers, and employees shall not be deemed to assume any liability for intentional or negligent acts of the County, the Sheriff, their officers, or employees, and the County shall hold harmless the Township, its officers, and employees against any such claims.
8. (a) Unless sooner terminated, this Agreement shall be for a term commencing on **January 1, 2026, and ending December 31, 2026**, with the option to extend for two (2) one-year terms upon presentation and acceptance of the then-current budget figures.
- (b) Subject to subparagraph 9(h), any party may terminate this Agreement upon written notice to the other parties of not less than sixty (60) days prior to the date of such termination.
9. (a) The Township agrees to pay the County the cost of performing all services covered by this Agreement. Subject to subparagraph 9(e), the estimated basic cost of such services shall not exceed **\$1,467,671.00** for the road patrol officers and **\$282,245.00** for the School Resource Officers for calendar year **January 1, 2026, to December 31, 2026** (See Exhibit A). The foregoing cost includes all salaries and wages, sick leave, vacations, supervision, Public Employees' Retirement Contribution Insurance premiums, social security, unemployment insurance, workers' compensation, and all other indirect costs, until such time as, pursuant to its option contained in paragraph 4, the Township furnishes any equipment and/or supplies resulting in a reduced cost.
- (b) In addition to the basic costs designated in subparagraph 9(a), the Township agrees to pay costs for overtime incurred in the course of providing the services under this

Agreement, and for time spent in Court when such time is an additional cost.

- (c) The Township is not obligated to pay costs attributable to services or facilities normally provided or available to all cities and townships within the County as part of the Sheriff's and the County's obligation to enforce state law.
 - (d) Actual computation of applicable costs hereunder shall be made by the Genesee County Chief Financial Officer ("CFO"), and payments for such costs shall be made promptly by the Township on receipt of the CFO's monthly statement.
 - (e) If, during the period covered by this Agreement, an increase in salary, fringe benefits, or other costs is implemented as a result of negotiation between the County and the collective bargaining organization (labor union) of the employees or as a result of rate increases, this Agreement shall be amended to include the increased cost of providing the services covered by this Agreement. The County agrees to provide an explanation of the increase in cost to the Township, and the Township agrees to reimburse the County to the extent of the increased costs.
 - (f) The Parties understand and agree that each officer assigned to this Agreement accrues vacation benefits as a function of County employment. The Township agrees that it will only be liable to pay for any vacation benefits accrued, for any officer who is currently or has been assigned to the Township, for the actual time period that officer is on assignment to the Township. The Township will not be liable to pay any vacation benefit accrued prior to or after the officer's assignment to the Township. The County will bill the Township annually or along with monthly billing, as needed, for vacation benefits accrued as stated and will hold these amounts in escrow to pay 1) any vacation time actually taken, 2) any vacation cash-ins, and 3) any vacation benefit payouts required to be paid to officers who retire or otherwise leave County employment. The County agrees to provide a full accounting of these funds at any time, upon request from the Township.
 - (g) In the event of an amendment under subparagraph 9(e), the total cost of succeeding periods covered by this Agreement will be adjusted to include increased costs to the County for providing such service, at the beginning of each succeeding period.
 - (h) The County may terminate this Agreement immediately in the event it becomes clear that the costs for the contract term will exceed those stated in Exhibit A to this Agreement and the Township declines to pay County for such additional costs.
10. The Sheriff and the County agree that overtime salaries incurred during the period covered by this Agreement shall be kept to a minimum. The Sheriff and County further agree to report overtime salaries to the Township on a monthly basis.
11. (a) It is understood and agreed that the offenses for which any arrests are made under Township ordinances or civil or criminal infractions shall be prosecuted in the District Court by the Township Attorney, and that any resulting fines collected pursuant to conviction or plea shall be paid over to the Treasurer of the Township as provided by statute and/or court rule.
- (b) The Sheriff shall, on a monthly basis, make liquor inspections in the Township on all licensed establishments and all fees for said services shall be paid over to the Township

Treasurer.

12. The police protection shall be as follows: Seven (7) full-time police deputies and one (1) fulltime Lieutenant to provide patrol and investigative services as agreed upon between the Township and the Sheriff; and one (1) full-time School Resource Officer (SRO) to be assigned to the Clio Area School District. The full time SRO will provide road patrol coverage for the Township when school is not in session.

A second School Resource Officer (SRO) will be assigned to the Clio School District for the school year. The second SRO will not be assigned to any road patrol duties within the Township when school is not scheduled to be in session. The second SRO and the costs associated with the position will be reassigned to a separate division when school is on a scheduled break. •

See Appendix (A)

The supervision for the police protection shall be as follows:

- (1) First line supervision shall be the Lieutenant assigned to the Township.
 - (2) Second line supervision shall be the Captain of Law Enforcement.
 - (3) Third line supervision shall be the Undersheriff.
 - (4) Fourth line supervision shall be the Sheriff.
13. Copies of the daily activity reports, in addition to a monthly report, will be submitted to the Township Board or a particular committee, monthly or as requested, and the copies will be returned to the Sheriff. The Sheriff will maintain liaison with the Township Board.
 14. At all hours, residents of the Township may request emergency police assistance by telephoning 911 and may obtain information by telephoning (810) 257-3422.
 15. Sheriff and Township agree that, subject to the Office of the Sheriff Wrecker Policy, motor vehicle towing service companies having a principal place of business in the Township will be used for all motor vehicle towing service calls within the Township unless the owner of the disabled motor vehicle requests a different motor vehicle towing service company.
 16. The Township patrol car will not be sent out of the Township on any call unless the complaint is of an emergency nature and only after obtaining verbal permission of a sergeant or higher-ranking officer. If any car is sent out of the Township on such an emergency, it will be sent merely to assist in, and not to investigate, the complaint.
 17. The Sheriff's Office agrees to assign two Genesee County Sheriff's Deputies to the School District to provide police and counseling services to students, teachers, administrators, and parents within the school system, as well as assist in the preparation of, and training for emergency preparedness plans (the "Services")

The deputies assigned to the school district shall **not** be involved in enforcing school disciplinary matters."

18. General Provisions

(a) Entire Agreement. This Contract, consisting of this Agreement for Enforcement Services

and the Projected Budget (Exhibit A), embodies the entire Contract between the Parties. There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Agreement and any Exhibit, the terms of this Agreement shall control.

- (b) Nondiscrimination. The Parties covenant that they will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Parties covenant that they will not discriminate against businesses that are owned by women, minorities, or persons with disabilities in providing services covered by this Agreement, and that they shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this Agreement.
- (c) No Assignment. The County may not assign or subcontract this Agreement without the express written consent of the Township.
- (d) Modification. This Agreement may be modified only in writing executed with the same formalities as this Agreement.
- (e) Binding Effect. The provisions of this Agreement shall apply to and bind the heirs, executors, administrators, and assigns all of the Parties.
- (f) Governing Law and Venue. This Agreement is entered into under, and shall be interpreted according to, the laws of the State of Michigan. Any litigation between the Parties arising out of this Agreement must be initiated within two years of the accrual of the cause of action and must be brought in a court of competent jurisdiction in Genesee County, Michigan.
- (g) Severability and Survival. In the event that any provision of this Agreement is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Agreement.
- (h) Interpretation. Each of the Parties has had an opportunity to have this Agreement reviewed by legal counsel and has had an equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Agreement, there shall be no presumption in favor of any interpretation solely because the form of this Agreement was prepared by the County.
- (i) Remedies. All remedies specified in this Agreement are non-exclusive. The County reserves the right to seek any and all remedies available under this Agreement and applicable law in the event that Township fails to abide by the terms of this Agreement.
- 0) No Third-Party Beneficiaries. There are no third-party beneficiaries of this Agreement.

IN WITNESS WHEREOF, the Township, by Resolution adopted by its Township Board, has authorized this Agreement to be executed by its Supervisor and its Clerk, and the County of Genesee, by Resolution adopted by its Board of County Commissioners, has authorized this Agreement to be executed by the Chairperson, (copies of both resolutions being included here by reference only), and the Sheriff of Genesee County does hereby approve this Agreement.

Vienna Township
Service Dates 1/1/26-12/31/26

<u>Account Name</u>	<u>Patrol Budget Lt and 7 Deputies</u>	<u>Full-time SRO Budget</u>	<u>School YR SRO Budget</u>	<u>Total Contract Cost Budget</u>
Salary Permanent	592,497.00	69,863.00	54,800.00	717,160.00
Salary Overtime	24,000.00	3,000.00	3,000.00	30,000.00
Salary Premium	7,000.00	500.00	500.00	8,000.00
Longevity	31,147.00	2,935.00	2,332.00	36,414.00
Salaries Total	654,644.00	76,298.00	60,632.00	791,574.00
Social Security	50,080.00	5,837.00	4,638.00	60,555.00
Medical Insurance	147,349.00	21,050.00	16,494.00	184,893.00
Optical Insurance	1,039.00	130.00	102.00	1,271.00
Dental Insurance	9,534.00	1,150.00	901.00	11,585.00
Life Health Insurance	3,227.00	394.00	309.00	3,930.00
Retirement	228,533.00	7,630.00	6,063.00	242,226.00
Workers Compensation	9,820.00	1,144.00	909.00	11,873.00
Unemployment	1,309.00	153.00	121.00	1,583.00
Post-Retirement Benefits	161,165.00	19,075.00	15,158.00	195,398.00
Vacation Contract Payout	35,000.00	3,000.00	2,000.00	40,000.00
Fringes Total	647,056.00	59,563.00	46,695.00	753,314.00
Training	10,500.00	1,500.00	1,500.00	13,500.00
Supplies	10,500.00	1,500.00	1,500.00	13,500.00
Copier Charges		250.00	250.00	500.00
Laundry Robes Uniforms	14,000.00	2,000.00	2,000.00	18,000.00
Motor Pool Charges	90,000.00	10,000.00	6,000.00	106,000.00
Governmental Service Fee (CSA)	40,971.00	12,557.00	-	53,528.00
Other Non-Personnel Exp. Total	165,971.00	27,807.00	11,250.00	205,028.00
Expense Total	1,467,671.00	163,668.00	118,577.00	1,749,916.00

	<u>SAL PERM</u>	<u>SAL O.I.</u>	<u>SAL PREM</u>	<u>LONG</u>	<u>FICA</u>	<u>MED</u>	<u>OPTICAL</u>	<u>DENTAL</u>	<u>LIFE/HLTH</u>	<u>RTMT</u>	<u>W/C</u>	<u>UNEMP</u>	<u>PRB</u>	<u>Wage + LP</u>
Road Patrol														
Lieutenant	103,457.35			10,345.74	8,705.94		125.84	1,484.88	468.84	170,704.64	1,707.05	227.61	28,450.77	325,682.66
Full Yr Deputy	69,862.81			2,794.51	5,558.29	21,049.92	129.84	1,149.84	394.08	7,265.73	1,089.86	145.31	18,164.33	127,604.52
Full Yr Deputy	69,862.81			2,794.51	5,558.29	21,049.92	129.84	1,149.84	394.08	7,265.73	1,089.86	145.31	18,164.33	127,604.52
Full Yr Deputy	69,862.81			2,794.51	5,558.29	21,049.92	129.84	1,149.84	394.08	7,265.73	1,089.86	145.31	18,164.33	127,604.52
Full Yr Deputy	69,862.81			2,794.51	5,558.29	21,049.92	129.84	1,149.84	394.08	7,265.73	1,089.86	145.31	18,164.33	127,604.52
Full Yr Deputy	69,862.81			2,794.51	5,558.29	21,049.92	129.84	1,149.84	394.08	7,265.73	1,089.86	145.31	18,164.33	127,604.52
Full Yr Deputy	69,862.81			2,794.51	5,558.29	21,049.92	129.84	1,149.84	394.08	7,265.73	1,089.86	145.31	18,164.33	127,604.52
Full Yr Deputy	69,862.81			2,794.51	5,558.29	21,049.92	129.84	1,149.84	394.08	7,265.73	1,089.86	145.31	18,164.33	127,604.52
Overtime		24,000.00		960.00	1,909.44		129.84	1,149.84		6,240.00	374.40	49.92	3,744.00	24,960.00
Salary Premium			7,000.00	280.00	556.92					728.00	109.20	14.56	1,820.00	7,280.00
Total	592,497.00	24,000.00	7,000.00	31,147.00	50,080.00	147,349.00	1,039.00	9,534.00	3,277.00	228,533.00	9,820.00	1,309.00	161,165.00	1,266,701.00
SRO														
School Yr Deputy	54,799.75			2,191.99	4,359.87	16,493.91	101.74	900.97	308.79	5,699.17	854.88	113.98	14,247.94	100,072.99
Full Yr Deputy	69,862.81			2,794.51	5,558.29	21,049.92	129.84	1,149.84	394.08	7,265.73	1,089.86	145.31	18,164.33	127,604.52
Overtime		6,000.00		240.00	477.36					624.00	93.60	12.48	1,560.00	9,007.44
Salary Premium			1,000.00	40.00	79.56					104.00	15.60	2.08	260.00	1,501.24
Total	124,663.00	6,000.00	1,000.00	5,267.00	10,475.00	37,544.00	232.00	2,051.00	703.00	13,693.00	2,054.00	274.00	34,232.00	238,188.00

County of Genesee

By: **Delrico J. Loyd, Chairperson**

Date: _____

By: **Christopher R. Swanson, Sheriff**

Date: _____

Township of Vienna

By: **Joseph A. Rizk, Supervisor**

Date: _____

By: **Cynthia J. Bryan, Clerk**

Date: _____



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2754

Agenda Date: 12/3/2025

Agenda #: 13.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sheriff Christopher R. Swanson

RE: Approval of a request by the Genesee County's Sheriff's Office to enter into an agreement between the Genesee County Paramedics Division and the American Red Cross of East Central Bay Michigan (Flint Chapter) for the Pilot Partnership Prehospital Blood Transfusion Program, in the amount of \$50,000.00, to provide life-saving emergency blood transfusion services in the field for trauma and medical patients of Genesee County for FY 25/26; these services would be at a cost of \$600/patient to be paid account from 2110-313.00-801.000

BOARD ACTION REQUESTED:

An approval to enter an agreement/partnership Prehospital Blood Transfusion program with our local Genesee County American Red Cross and the Genesee County Office of the Sheriff Paramedic Division to provide for and administer life-saving blood transfusions in the field on the way to the hospitals for Medical Emergency and Trauma patients of Genesee County. This would be a pilot program to be paid for, not using general funds from the Medics account 2110-313.00-764.000 in an initial amount of \$50,000.00 (at a rate of \$600 per-patient blood cost). For FY25/26.

BACKGROUND:

Currently there are other pilot programs doing this very same service, as close as Saginaw, Michigan (MMR Ambulance Service); Fort Wayne, IN (Three Rivers Ambulance Authority), Dallas Fire-Rescue and the Armed Services Blood Program to name a few.

DISCUSSION:

Severe bleeding is the primary cause of preventable fatalities in trauma patients, including those involved in a motor-vehicle crash. But with the prompt delivery of prehospital blood or blood products, it's estimated that 37% of trauma patients with severe bleeding could be saved. For every minute of delay in administering blood, the risk of death increases by 11%. (source [ems.gov](https://www.ems.gov))

IMPACT ON HUMAN RESOURCES:

N/A

IMPACT ON BUDGET:

No general funds would be affected. Utilizing \$50,000.00 from the Medics Supplies account: 2110-313.00-801.000.

IMPACT ON FACILITIES:

N/A

IMPACT ON TECHNOLOGY:

N/A

CONFORMITY TO COUNTY PRIORITIES:

The approval of this groundbreaking pilot program would significantly enable the Paramedics to administer additional life-saving services to promote the health and well-being of our community in an Emergency.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize entering into a pilot partnership between Genesee County, through the Sheriff's Paramedic division, and the local Genesee County American Red Cross, to participate in a pre-hospital blood transfusion program whereby Genesee County will purchase whole blood at a total cost not to exceed \$50,000.00 to be paid from account 2110-313.00-801.000, with no county appropriation required, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 3, 2025 meeting of the Governmental Operations Committee of this Board), the Chairperson of this Board is authorized to execute the agreement following review and approval by Corporation Counsel, and the Chief Financial Officer is directed to record the attached budget amendment.

DESCRIPTION: RED CROSS - MEDICS PARTNERSHIP

GL #	DESCRIPTION	Increase/(Decrease)
2110-313.00-801.000	PROFESSIONAL SERVICE CONTRACTS	50,000.00

DESCRIPTION: RED CROSS - MEDICS PARTNERSHIP

GL #	DESCRIPTION	Increase/(Decrease)
2110-313.00-801.000	PROFESSIONAL SERVICE CONTRACTS	50,000.00



November 26, 2025

Captain Richard Cronkright
Office of Genesee County Sheriff
1002 South Saginaw Street
Flint, MI 48502

Dear Richard:

Thank you for your interest in blood products and services through the American Red Cross. We are excited to potentially partner with your group for pre-hospital transfusion needs in Genesee County. Below are current fees for what we offer to our pre-hospital partners, along with an annual cost based on what you provided as an estimated demand.

Product	Fee
Leukoreduced Red Blood Cells (RBC)	\$320.00
Low Titer O Whole Blood (O Positive)	\$610.00
Liquid Plasma (Type A)	\$90.00
Cold Store Platelets	\$850.00
Unscheduled Delivery (J8B)	\$58.00
STAT Processing (Y8B)	\$110.00

Product	Fee Per Unit	Estimated Annual Demand	Estimated Annual Cost
Low Titer O Whole Blood (O Positive)	\$610.00	120 units	\$73,200.00

Thank you for choosing the American Red Cross as your partner in healthcare. If you have any questions I can be reached at 517-256-6372 or Seth.Vanhoven@redcross.org.

Sincerely,

Seth VanHoven
Senior Account Manager
Michigan Region, American Red Cross



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2769

Agenda Date: 12/3/2025

Agenda #: 14.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Joshua Freeman, Director of Administration

RE: Appointments Policy Update

BOARD ACTION REQUESTED:

Approval of a proposed amendment to policy 01.002 Appointment Policy

BACKGROUND:

This Board has an Appointment Policy that directs the process for considering appointments to various boards and commissions. Periodically, this Board reviews policies for updates or amendments. Recently, amendments were suggested for policy 01.002 Appointment Policy.

DISCUSSION:

This request considers two substantive changes to the current policy. First, as written in the attached draft, there is an update to the process for reviewing applicants before they are sent to the Board of consideration. Second, a section is added directing the notification to applicants who have applied for positions. Too, there are minor stylistic and grammatical updates to the policy that do not change the intent of any section.

IMPACT ON HUMAN RESOURCES:

There will be minor impact on HR as they will likely be charged with notifying applicants at various stages in the process.

IMPACT ON BUDGET:

There will be no impact on the budget.

IMPACT ON FACILITIES:

There will be no impact on facilities.

IMPACT ON TECHNOLOGY:

There should be no impact on Technology.

CONFORMITY TO COUNTY PRIORITIES:

The Board has prioritized an Inclusive and Collaborative Culture. This policy attempts to do that by including residents in the decision-making process for various boards and commissions within Genesee County. By clearly defining roles and processes, the Board intends to include and consider

residents of all backgrounds from across Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, this Board of County Commissioners of Genesee County, Michigan ("Board"), has adopted an Appointment Policy, no. 01.002, (the "Policy"); and

WHEREAS, this Board wishes to amend said Policy (1) to update the process in Section 7 for reviewing applicants before they receive consideration by this Board, (2) to give notification in new Section 11 to applicants who have applied for positions, (3) to amend notifications in Section 1 of upcoming vacancies, and (4) to make minor stylistic and grammatical edits that do not change the intent of any section.

NOW, THEREFORE, BE IT RESOLVED, that this Board authorizes amending the Appointment Policy as outlined and presented in the attached draft copy.

Attachment

01.002: Appointment Policy

Effective: 01/29/2025 – RES-2025-0072

Purpose:

The Board of County Commissioners (“BOC”) desires a comprehensive policy for filling appointed positions by the BOC to the various authorities, boards, commissions, organizations, or public bodies as those appointments are allowed or required by Michigan law, County Policy, or past/current practice. This policy is separate from and does not govern processes related to appointing/or hiring county personnel.

Authority and Responsibility:

The Appointments Committee of the Board of County Commissioners.

Application:

The Board hereby implements the following policy and procedures for the process of notification, publication of opportunities, prerequisites, application, selection, nomination, voting, and removal of appointed positions.

Policy:

The following procedure will be used for all public appointments.

1. **Notification:** At least two months prior to the expiration of a term for any position, a list of opportunities will be forwarded to the Appointments Committee (“the Committee”) by the Director of Administration or his/her designee. The Director of Administration will also notify the Chairperson and Chief Administrative Officer of the authority, board, commission, organization, or public body of the expiring term and need to fill the upcoming vacancy.
2. **Approval to Notify:** After review of possible openings by the Committee, approval will be given by a vote of the full Board of Commissioners to notify the public of any appointment opportunities.
3. **Advertisement:** Upon approval, the appointment opportunity will be advertised for 1 month. At minimum, the following entities will be notified and mediums used to announce the upcoming vacancy:
 - a. Notice to all local units of government
 - b. Advertisement on all county social media platforms
 - c. News release to all local media outlets
 - d. Other entities and mediums that will further notify the public of appointment opportunities



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4. **Prerequisites:** Any individuals to be considered for appointment, and those ultimately appointed, by this Board must meet the following prerequisite qualifications :



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- a. Shall be a resident of Genesee County, Michigan, and
 - b. Shall have been a resident of Genesee County, Michigan for not less than one (1) year immediately prior to consideration for appointment, and
 - c. Shall be a citizen of the United States of America and be a current registered voter in the County of Genesee and State of Michigan, and
 - d. Shall not have been convicted of a crime involving deceit, fraud, or dishonesty.
 - e. Shall not be delinquent on fines/fees/taxes to Genesee County.
5. **Application:** Application forms will be on the Genesee County Website. Interested parties may apply up to one year in advance of the expiration date of the current term of desired position. While we encourage use of the online form, applicants without access to the form may also mail the information to our office: "Board Application," 324 S. Saginaw St., Flint, MI 48502. To be considered, answers to the the following questions must be included in the application along with a letter of interest and resume:
 - a. Why are you interested in serving on this board/commission?
 - b. What experience do you have that is related to the work of this board/commission?
 - c. How can you add value to this board/commission?
 - d. What factors in your life might limit your ability to serve?
 - e. What is your philosophy about diversity, equity, and inclusion?
 - f. Do you understand the Board of County Commissioners' priorities and values? Please provide an example of one of the BOC's priorities and values and how it applies to the appointment you are seeking.
6. **Incumbents:** Incumbents are required to apply in the same manner as stated in Section 5 and their application will serve as the person's interest to serve an additional term. The following factors, among others, will be taken into consideration when an incumbent's term is expiring and they wish to continue serving:
 - a. Attendance record
 - b. Length of term already served
 - c. Authority/Board/Commissioninput
7. **Applicant Review:** Once the application period has closed, the Chairperson and Vice Chairperson of the Appointments Committee, along with the Chairperson of the BOC, will meet with both the Director of Administration and the Corporation Counsel to review each application to determine an applicant's eligibility for the appointment to which they are applying. After the above parties determine, to the best of their abilities, that an applicant is eligible for the position, the nominations



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of all eligible applicants will be forwarded to the BOC and ultimately placed on a BOC agenda for action. . During the application review process, the Appointments Committee may determine that interviews of the applicants need to be conducted. To this end, a non-binding assessment of the applicants may be conducted by the Appointments Committee, at their discretion, using a points system based on application questions. If conducted, this non-binding assessment will be shared with the Board of Commissioners.

8. **Selection:** When an appointment is to occur, all applicants deemed eligible for consideration shall be placed in a separate section on the BOC agenda for the first meeting following expiration of the position term, in compliance with Rule 2.3 of the Genesee County Board of County Commissioners' Rules and Procedures. This specific section of the agenda shall include the name of the Authority, Commission, or Organization, the previous appointee and the expiration date of that term, and the length of the subsequent term of appointment.
9. **Nomination:** During a meeting of the BOC , , the names of all eligible applicants who have applied for an appointment, shall be placed into nomination. Nominations may also come from the floor and do not need to be seconded, however, only those people nominated shall be considered for an appointment.
10. **Voting:** After all nominations have been made, a roll call will be taken in which each Commissioner of this Board shall state their vote by name. To be appointed, the applicant must receive a majority vote of the Commissioners elected and serving. If there are more than two (2) applicants for one position, and no applicants receive a majority, the two (2) applicants receiving the most votes will proceed to a second roll call vote. If there is only one (1) applicant, the roll call vote may be suspended, and voice vote can take place.
11. **Notifications to Applicants:** The Director of Administration (or his/her designee) shall notify all applicants via email immediately upon receipt of their initial application. Applicants who submit incomplete applications will also be notified via email as soon as possible as to the incomplete status of their application. The Director of Administration will also provide each applicant within two business days of the submission of their application a thorough description of the appointment process and a timeline for making the appointment for which the individual has applied. Upon the filling of the appointed position by the BOC, the Director of Administration shall at the direction of the Chairperson of the BOC notify all applicants (via email and/or hard copy letter) as to the disposition of their application.
12. **Removal:** Any individual appointed by this Board may thereafter be removed by the vote of a majority of this Board, subject to any legal limitations upon this Board's removal power if:



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- a. It is subsequently determined by this Board that the appointee did not possess all the qualifications required for appointment under Section 4 of this policy.
 - b. For any reason as determined by a majority of this Board.
 - c. It is determined that the appointee serves *ex officio*, and the elected term of office ends, the appointment also ends unless otherwise states within the appointing resolution.
13. **Publication:** On the Genesee County official website, the Director of Administration (or his/her designee) shall publish and keep current a list of the appointments made by this Board. That list of appointed positions shall appear under a tab labeled "Appointments by the Board of Commissioners" at www.geneseecountymi.gov and shall contain: 1) the title of the body, Authority, Commission, or Organization;
- 2) the names of the current appointees;
 - 3) the start and expiration date of the appointment;
 - 4) the compensation rate received as a member; and
 - 5) the meeting frequency (day/time/location) of the body in question.