



GENESEE COUNTY
— M I C H I G A N —

Genesee County
Human Services Committee
Agenda

Wednesday, May 6, 2026

5:30 PM

**324 S.Saginaw St., Bryant "BB"
Nolden Auditorium**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

[RES-2026-0560](#) Approval of Meeting Minutes - April 8, 2026

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

DIRECTOR OF ADMINISTRATION REPORT

[26-281](#) GCCARD Mid-Year Update - Pamela Coleman, GCCARD Director

VI. OLD BUSINESS

VII. NEW BUSINESS

1. [RES-2026-0464](#) Approval of a purchase order to Bedrock Building for the fiscal year ending 2026, Inc., in an amount not to exceed \$1,975.00, to provide for repairs to a portable unit door; the cost of this purchase order will be paid from account 2801-698.06-930.000

2. [RES-2026-0549](#) Approval of an agreement between Genesee County and Michigan State University, in an amount not to exceed \$100,000.00, to assess Genesee County's Senior Service Millage distribution and community needs; the cost of this agreement will be paid from the Senior Services Millage

VIII. OTHER BUSINESS

IX. ADJOURNMENT



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0560

Agenda Date: 5/6/2026

Agenda #:

Approval of Meeting Minutes - April 8, 2026



**Genesee County
Human Services Committee
Meeting Minutes**

Wednesday, April 8, 2026

5:30 PM

324 S.Saginaw St., Bryant "BB"
Nolden Auditorium

I. CALL TO ORDER

Commissioner Winfrey called the meeting to order at 7:35 PM.

II. ROLL CALL

Present: Charles Winfrey, James Avery, Gary L. Goetzinger, Beverly Brown, Shaun Shumaker, Martin L. Cousineau, Dale K. Weighill and Brian K. Flewelling

Absent: Delrico J. Loyd

III. APPROVAL OF MINUTES

[RES-2026-0420](#) Approval of Meeting Minutes - March 11, 2026

RESULT: APPROVED

MOVER: James Avery

SECONDER: Martin L. Cousineau

Aye: Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling

Absent: Commissioner Loyd

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

Report from Director of Administration

[26-160](#) Quarterly Report from Genesee County's Health Department

[26-228](#) RxKids Agreement

VI. OLD BUSINESS**VII. NEW BUSINESS**

1. [RES-2026-0261](#) Approval of a contract between Genesee County and Region 10 Prepaid Inpatient Health Plan, in the amount of \$34,108.42, to implement tobacco compliance services utilizing designated youth Tobacco Use Services; the cost of this agreement will be paid from the account listed
RESULT: REFERRED
MOVER: Shaun Shumaker
SECONDER: Dale K. Weighill
Aye: Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling
Absent: Commissioner Loyd
2. [RES-2026-0311](#) Approval of a Subrecipient Contract Amendment between Genesee County's Health Department and Global Clinical LLC, in an amount not to exceed \$119,570.00, to provide behavioral health services for the Healthy Start Initiative; the contract would be valid from April 1, 2026 through March 31, 2027; to be paid from account 2211-607.01-801.060
RESULT: REFERRED
MOVER: Shaun Shumaker
SECONDER: Dale K. Weighill
Aye: Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling
Absent: Commissioner Loyd
3. [RES-2026-0343](#) Approval of a grant award amendment from VAAA, for a revised total of \$1,072,509.00, to provide for additional senior meal programming; the budget for this grant award amendment is attached
RESULT: REFERRED
MOVER: Beverly Brown
SECONDER: Gary L. Goetzinger
Aye: Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling
Absent: Commissioner Loyd

4. [RES-2026-0377](#) Approval of an agreement between Genesee County and Rx Kids, in an annual amount of \$427,680.00, to provide the prenatal and infant health program for the first six months after birth in the following high-priority communities; Flint Township, Montrose City, Montrose Township, Genesee Township, Mt. Morris City, and Mt. Morris Township; this is a three (3) year program

RESULT: WITHDRAWN

MOVER: Charles Winfrey

SECONDER: James Avery

Aye: Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling

Absent: Commissioner Loyd

- [RES-2026-0441](#) Motion to add RES-2026-0442 to the agenda

RESULT: APPROVED

MOVER: Shaun Shumaker

SECONDER: Martin L. Cousineau

Aye: Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling

Absent: Commissioner Loyd

- [RES-2026-0442](#) Approval of an agreement between Genesee County and GiveDirectly, the nonprofit administrator of the Rx Kids program, at a total cost not to exceed \$1,283,040.00, to provide the prenatal and infant health program for the first six months after birth in the following high-priority communities; Flint Township, Montrose City, Montrose Township, Genesee Township, Mt. Morris City, and Mt. Morris Township and the same agreement that includes the cities of Burton and Clio, at a total additional cost not to exceed \$498,960.00, contingent on the availability and receipt of matching state funding; this is a three (3) year program

RESULT: REFERRED

MOVER: Shaun Shumaker

SECONDER: James Avery

Aye: Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling

Absent: Commissioner Loyd

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5. [RES-2026-0382](#) Approval of a purchase order to Mass Transportation Authority for the fiscal year ending 2026, in an amount not to exceed \$5,000.00, to provide for programming supplies to provide transportation assistance; the cost of this purchase order will be paid from account 2211-607.01-763.000
- RESULT:** REFERRED
MOVER: Beverly Brown
SECONDER: James Avery
- Aye:** Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling
- Nay:** Commissioner Shumaker
- Absent:** Commissioner Loyd
6. [RES-2026-0388](#) Approval of a budget increase to the Mundy Township Senior and Enrichment Center, not to exceed \$17,956.75 for the next three months as a Level 3 center; funding will come from the senior millage fund balance to account #2231-691.00-867.018
- RESULT:** REFERRED
MOVER: Dale K. Weighill
SECONDER: James Avery
- Aye:** Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling
- Absent:** Commissioner Loyd
7. [RES-2026-0389](#) Approval of an award increase to Atlas Township, in the amount not to exceed \$20,000.00, to provide an Administrative Assistant for the Silver Foxes; the cost for this will come from the fund balance and be paid from the account 2231-691.00-883.032
- RESULT:** REFERRED
MOVER: Dale K. Weighill
SECONDER: James Avery
- Aye:** Chairperson Winfrey, Vice Chair Avery, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, Commissioner Weighill and Commissioner Flewelling
- Absent:** Commissioner Loyd
-

8. [RES-2026-0404](#) Approval of a request to place a renewal question on the August 2026 ballot for the Health Services Millage
- RESULT:** POSTPONED
- MOVER:** Dale K. Weighill
- SECONDER:** James Avery
- Aye:** Chairperson Winfrey, Vice Chair Avery,
 Commissioner Goetzinger, Commissioner Brown,
 Commissioner Shumaker and Commissioner
 Weighill
- Nay:** Commissioner Cousineau and Commissioner
 Flewelling
- Absent:** Commissioner Loyd

VIII. OTHER BUSINESS

IX. ADJOURNMENT

The meeting was adjourned at 8:59 PM.



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: 26-281

Agenda Date: 5/6/2026

Agenda #:

GCCARD Mid-Year Update - Pamela Coleman, GCCARD Director



Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0464

Agenda Date: 5/6/2026

Agenda #: 1.

To: Charles Winfrey, Human Services Committee Chairperson

From: Pamela Coleman, GCCARD Director

RE: Approval of a purchase order to Bedrock Building for the fiscal year ending 2026, Inc, in an amount not to exceed \$1,975.00, to provide for repairs to a portable unit door; the cost of this purchase order will be paid from account 2801-698.06-930.000

BOARD ACTION REQUESTED:

Genesee County Community Action Resource Department (GCCARD) requests authorization from this committee to obtain a Purchase Order (PO) for Bedrock Building, Inc. in an amount Not to Exceed \$1,975.00, with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

BACKGROUND:

Genesee County owns a portable unit at 424 Rogers Lodge Dr. in Clio, MI, that is used to hold classrooms for the GCCARD Early Head Start Program. The exterior door has corroded and is in need of replacement as it no longer latches as designed.

DISCUSSION:

GCCARD contacted multiple vendors for project quotes. Bedrock Building, Inc. was the lowest quote and is also a current vendor contracted by Genesee County who accepts purchase orders. GCCARD is requesting approval to use Bedrock to install one new exterior door and reinstall existing hardware, knob and interior release bar for the Clio Early Head Start portable unit. This is a replacement door as the current door is corroded and requires replacement to ensure it meets licensing requirements.

IMPACT ON HUMAN RESOURCES:

There is no impact on Genesee County Human Resources.

IMPACT ON BUDGET:

Adequate funds are available in 2801-698.06-930.000. **No General Fund appropriation is required for this request.**

IMPACT ON FACILITIES:

The work will result in improvement and maintenance of the county-owned portable unit.

IMPACT ON TECHNOLOGY:

This does not impact Genesee County technology.

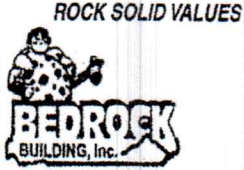
CONFORMITY TO COUNTY PRIORITIES:

This memorandum conforms to Genesee County's priority of Healthy, Livable and Safe Communities by providing a safe Early Head Start facility for current and future students to learn and grow.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize an expenditure in the form of a Purchase Order to Bedrock Building, Inc., for the installation of one new exterior door and reinstall existing hardware, knob, and interior release bar for the Clio Early Head Start portable unit, in an amount not to exceed \$1,975.00 to be paid from account 2801-698.06-930.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 6, 2026 meeting of the Human Services Committee of this Board).



Estimate

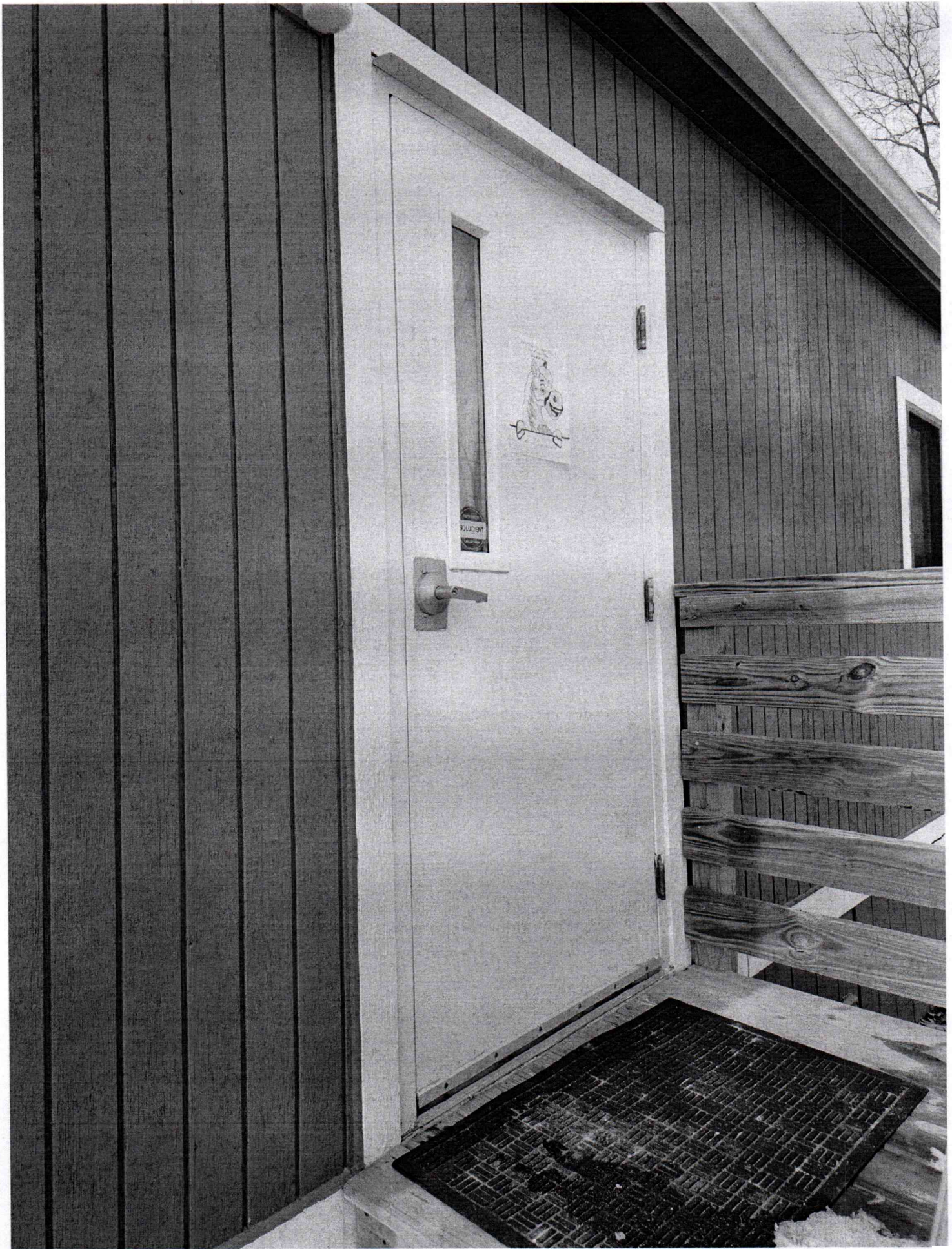
BEDROCK BUILDING, INC
 5136 N. LINDEN ROAD
 FLINT, MICHIGAN 48504
 PHONE: 810-691-0808

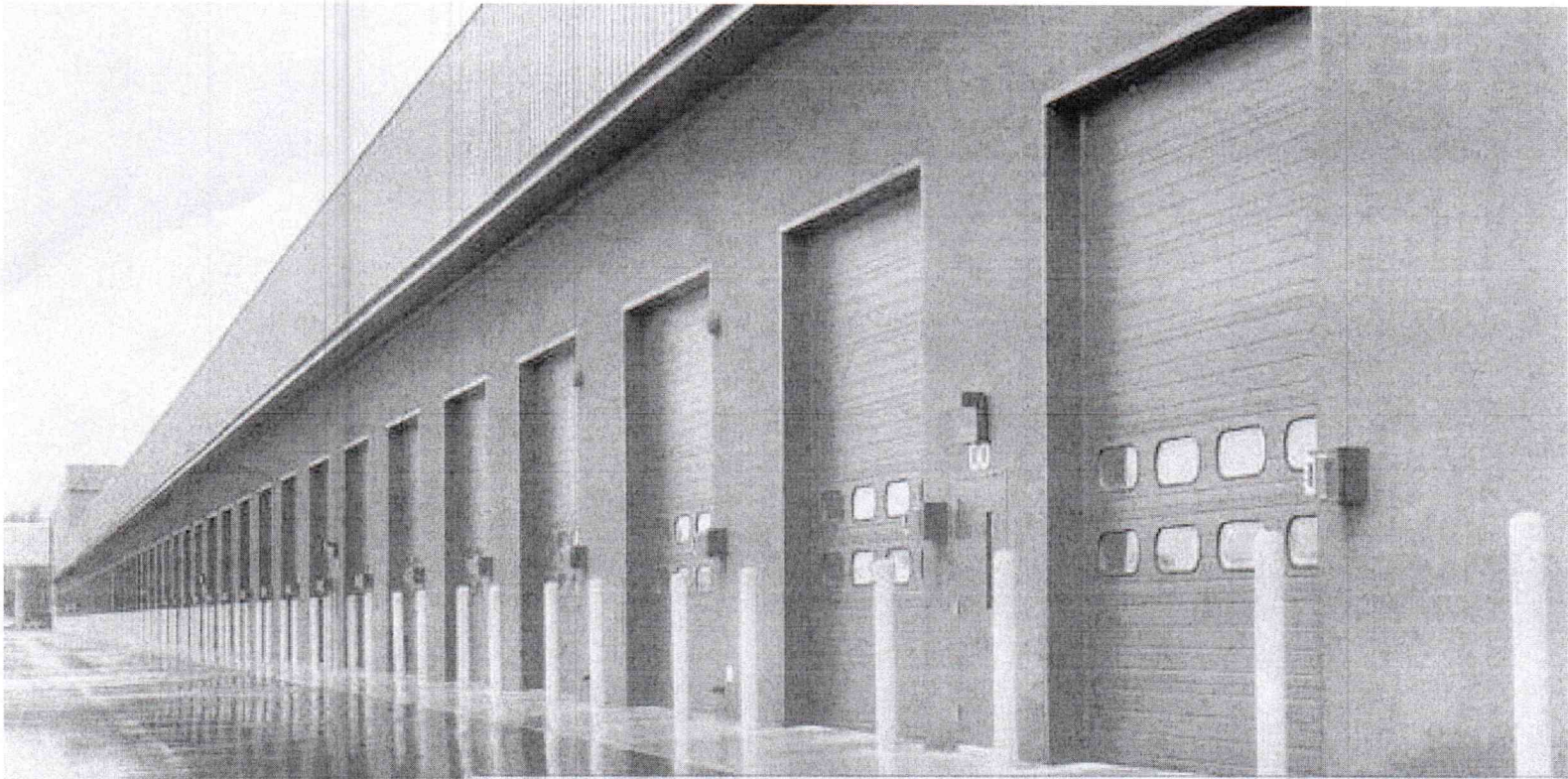
DATE 3/2/2026

OLHSA-GCCARD Head Start
 ATTN: Tammy Tower
 424 Rogers Lodge Dr
 420 N Mill St
 Clio, MI 48420

Marvin 8103080805
 ttower@olhsa.org 8102355613

DESCRIPTION	AMOUNT
Replace 1 exterior door with similar steel frame with view window Reinstall existing hardware closer, knob and interior release bar.	\$1,975
Total Estimate	\$1,975





COMMERCIAL

DOVER COMMERCIAL PROPOSAL

03/05/2026 | Project # 006246

Garage Doors, Entry Doors
Patio Doors, Windows
Gutters & more

Info@dovercompany.com
8102352573

GCCARD HEADSTART

424 Rogers Lodge

Clio MI

48420

INTRODUCTION

Hi GCCARD HEADSTART

Thank you for the opportunity to quote your commercial project. Please find your estimate below along with upgrade options for potential enhancements to your project, if applicable.

The following estimate is for:

- 1). Furnish & Install - Hollow Metal Door 3070 N Series - (1) 5-3/4" Frame, (1) Slab w/ 6"x27" Glass Window, (3) Butt Hinges, (1) 316 Closer, (1) Seal, (1) Sweep, (1) Threshold & Reuse Panic & Exit Trim - Front Door Room #1
- 2). Clean up and haul away all job-related debris.
- 3). Your supervisor technician will do a complete inspection and walk around with you when your project is completed to ensure your complete satisfaction.
- 4). Lifetime limited Material Warranties from manufacturers (see all manufacturers warranties for details)
- 5). 5 Year Workmanship Warranty is included on this project. (See all warranties for details)
- 6). Price Pending FFC.

Included at the end of your quote are personalized informational brochures that pertain to your project. Any other brochures are available upon request.

Throughout your commercial project, either our Field Project Manager and/or your consultant will be inspecting your commercial project to make sure everything is to our strict standards.

We are fully licensed, bonded and insured with over 5 million dollars of liability insurance.
(See Insurance, License and Bond below)

If you have any questions, please give us a call. We always want to provide the best value to our clients. If we are outside of your budget, please let us know and we will do our best to work within your budget.

We offer Payment options through Dover and Company LLC and would be happy to walk you through the steps for-approval.

Thank You,

Kenneth Spence

Consultant

8102352573

spence@dovercompany.com

COMMERCIAL PROJECT

Description	Qty	Unit Price	Line Total
Furnish & Install - Hollow Metal Door 3070 N Series - (1) 5-3/4" Frame, (1) Slab w/ 6"x27" Glass Window, (3) Butt Hinges, (1) 316 Closer, (1) Seal, (1) Sweep, (1) Threshold & Reuse Panic & Exit Trim - Front Door Room #1	1	\$2,970.00	\$2,970.00

Quote subtotal \$2,970.00

Total \$2,970.00

TERMS AND CONDITIONS

By signing this estimate, you agree to all Dover & Company's terms & conditions. We pride our business on customer service, and we feel the best way to achieve great customer service is through transparency. Please allow 8-16 weeks delivery time, all pricing subject to change with modifications, for complete terms and condition please speak with a Dover representative. All cancelled orders are subject to a charge of 25% of the order **Housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can cause health hazards. Lead exposure is especially harmful to young children and pregnant women. The Buyer is certifying that there is not lead based paint in their home to the best of their knowledge. Buyer is aware that if there is lead based paint in the building that Dover and Company is certified to handle lead-based products. ** Michigan Sales Tax 6% is included** For all question related to this estimate after order is placed, please contact corporate office at 810.235.2573 or

Email: Info@DoverCompany.com for general questions. For status of placed orders email Orders@DoverCompany.com For scheduling updates email Scheduling@DoverCompany.com And for all questions regarding invoices email: Billing@DoverCompany.com

© 2024 Dover and Company, LLC

I understand that if rot is discovered during the project, Dover Doors and Windows reserves the right to replace wood surrounding areas and bill me up to \$200 in addition to the estimated cost below without notifying me in advance. Dover Doors and Windows will call me for authorization if wood replacement exceeds \$200.

I understand that I must remove items from the interior walls of my structure that may be damaged or fall due to vibrations from the removal/installation of materials (

GCCARD HEADSTART

Date: 03/05/2026

I understand that minor stucco damage may result when product is removed, especially where improperly applied. Dover Doors and Windows is not liable for repairing said damage.

I understand that any warranty for material used during the project is provided by the **material manufacturer**. Unless agreed upon otherwise. Dover Doors and Windows Covers 5-year Workmanship Warranty excluding from normal wear, tear, and weathering. Full warranty details available by request.

I certify that I am the registered owner of the above project property or have the legal permission to authorize Dover Doors and Windows to perform the work as stated and agree to pay the total project price.

I understand that any insurance claims are subject to the specific terms and conditions outlined by my insurance company and may be subject to insurance company approval.

I understand that payment in full is due upon completion of work as stated in the contract. All invoices not paid in full after 15 days will be subject to a 1.5% per month interest charge.

I understand that approval of my estimate is subject to customer credit approval by Dover Doors and Windows. I agree that Dover Doors and Windows may access my credit bureau report(s), trade references, and other credit information prior to granting credit approval.

I acknowledge that I have read and understand this page. Initials: _____



WARRANTY

Dover & Company commercial terms & conditions notification. We pride our business on customer service, and we feel the best way to achieve great customer service is through transparency. Please let us know if you have any questions.

Warranties

Dover & Company guarantees workmanship and/or installation errors. Product is covered under manufacture warranty; Dover & Company will provide all manufacture warranty documentation and facilitate all defects from manufacturer.

Payment terms are 50% down and 50% on completion unless otherwise noted. All prices are pending final field check. Payment terms shall be stated on signed proposal/new customer application. Payments will commence within thirty (30) days after commencement of work and/or order date, equal to ninety (90) percent of the value of completed work, unless otherwise specified and approved by authorized Dover & Company member of staff. A 1.5% finance charge will be applied to all past due balances.

Orders

Dover & Company orders from submittals and/or signed proposals. Dover & Company is not a licensed architect, contractor, or engineering firm. Please verify all specs, drawings, blueprints, etc. before submitting an order.

Time

All parties shall be bound by and comply with commencement and completion dates stated in the order or set forth in construction schedule. Any and all changes in work must be in writing.

Price adjustment

Making changes and/or modifications to product, time schedule, work environment, etc. may require a price adjustment. All price changes must be in writing and approved by an authorized representative.

This covenant constitutes a working understanding with Dover & Company and any changes to this notice must be in writing and reference this notice.

Customer

GCCARD HEADSTART

Project address

424 Rogers Lodge Clio MI 48420

Thank you again for choosing Dover Doors and Windows to complete work on your property. We trust you had a great customer experience!

FINAL AUTHORIZATION SUMMARY

Status:

Agreement Completed: 05 March 2026 11:09 PM

- Document emailed for signature:

Document e-signed by: GCCARD HEADSTART

tcompton@olhsa.org

Signature date:

IP address:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Security First Insurance Agency P.O. Box 321070 Flint MI 48532	CONTACT NAME: Laurynn Phillips PHONE (A/C, No, Ext): (810) 732-5800 E-MAIL ADDRESS: lphillips@teamsfi.net	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Bedrock Building Inc & Foy Construction Inc. 5136 N Linden Rd Flint MI 48504-1145	INSURER A: Home-Owners Insurance Company	NAIC # 26638
	INSURER B: Auto-Owners Insurance Company	18988
	INSURER C: Accident Fund Insurance Company of America	10166
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** CL2572590153**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	14133648	07/25/2025	07/25/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			4803723200	07/25/2025	07/25/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
C	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	ARP120005223	09/15/2024	09/15/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Genesee County is listed as Additional Insured, when required by written contract. Blanket Waiver of Subrogation is in favor of.

ITB:25-425 -Rahabilitation of Single-Family Home Rebid

CERTIFICATE HOLDER**CANCELLATION**

Genesee County Attn: Risk Management 1101 Beach Street Flint MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2016/03)

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0549

Agenda Date: 5/6/2026

Agenda #: 2.

To: Charles Winfrey, Human Services Committee Chairperson

From: Joshua Freeman, Director of Administration

RE: Approval of an agreement between Genesee County and Michigan State University, in an amount not to exceed \$100,000.00, to assess Genesee County's Senior Service Millage distribution and community needs; the cost of this agreement will be paid from the Senior Services Millage

BOARD ACTION REQUESTED:

Approval of an agreement between Genesee County and Michigan State University, in an amount not to exceed \$100,000.00, to assess Genesee County's Senior Service Millage distribution and community needs

BACKGROUND:

Last year, this Board approved the creation of a task force to review current allocations and need in the community around the Senior Services Millage. That group has been working over the last several months and is expected to provide recommendations in June.

DISCUSSION:

As a next step from the task force, members of this Board has had conversation with the MSU - College of Human Medicine about expanding the review of current services and needs within the Genesee County community. A more in-depth explanation of their focus, methods, and deliverables is included in the attached proposal.

IMPACT ON HUMAN RESOURCES:

There will be no impact on HR.

IMPACT ON BUDGET:

Funding for this agreement will be paid for through fund balance within the Senior Services Millage from account 2231-691.00-801.004. A budget amendment is attached.

IMPACT ON FACILITIES:

There will be no impact on Facilities.

IMPACT ON TECHNOLOGY:

There will be no impact on Technology.

CONFORMITY TO COUNTY PRIORITIES:

The Board of County Commissioners have adopted four focus areas. One of those focus areas is Healthy, Livable & Safe Communities. This study will provide the Board with deeper understanding of the unmet needs in the community for our seniors. This will help drive funding decisions moving forward.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Administration to authorize entering into an agreement between Genesee County and Michigan State University (“MSU”), whereby MSU will provide a review of current services and needs within the Genesee County community related to the Senior Services Millage, at a total cost not to exceed \$100,000.00 to be paid from account 2231-691.00-801.004, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 6, 2026 meeting of the Human Services Committee of this Board), the Chairperson of this Board is authorized to execute the contract after final approval from Corporation Counsel, and the Chief Financial Officer is directed to record the attached budget amendment.

Assessing the Impact, Equity, and Reach of the Genesee County Senior Millage Michigan State University

Total Proposal Request: \$100,000

Purpose: To assess the extent to which the Genesee County Senior Millage is meeting the needs of older adults across the county, with a focus on whether funding distribution is equitable, effective, and aligned with current community priorities.

Overview of Approach: This evaluation will result in a comprehensive report to the Genesee County Board of Commissioners. The report will synthesize multiple data sources including financial records, spatial and service delivery data, and input from older adults and stakeholders to provide a clear understanding of how millage resources are used and experienced across the county.

Key Evaluation Areas

- 1. Use and Distribution of Funds:** Examine how Senior Millage funds are allocated and utilized across services, locations, and populations to understand overall patterns of investment.
- 2. Service Utilization and Value:** Assess how older adults use available services and which services they perceive as most valuable, including geographic patterns in access and use.
- 3. Experiences of Current Service Users:** Evaluate satisfaction with millage-funded services, including quality, accessibility, and relevance to seniors' needs.
- 4. Needs of Non-Users:** Identify gaps in service reach by understanding the needs of older adults who are not currently utilizing services and the barriers they may face.
- 5. System Coordination and Efficiency:** Explore how services are distributed across organizations to identify opportunities for improved coordination and reduced duplication.
- 6. Equity and Actionable Insights:** Apply an equity-focused lens to identify disparities in access and outcomes, and translate findings into clear, actionable insights to support decision-making.

Methods

This evaluation will use a mixed-methods approach, integrating quantitative data analysis with qualitative input from community members and stakeholders. Data sources may include administrative and financial records, service utilization data, and publicly available demographic and geographic information. These data will be complemented by surveys, interviews, and/or focus groups with older adults, service providers, and key stakeholders to capture lived experiences and perspectives. Findings will be synthesized to identify patterns, gaps, and opportunities across the system.

Deliverable: A final report that integrates quantitative and qualitative findings and presents them through clear visuals, summaries, and key insights to support transparent, data-informed decision-making by county leadership.

Itemized Budget and Justification

Period of Performance: 06/1/26-05/31/27

Personnel (\$60,250) will support the following staff time: Kent Key, Phd, MPH, Heatherlun Uphold, PhD, MPH, Dick Sadler, PhD, MPH, Victoria Nelson, PhD, Blair Warren, MPS, MPH, Alan Harris, and a TBD coordinator.

Fringe Benefits (\$19,362) MSU fringe benefits are based on a specifically identified rate for all employees. Under this system, costs are identified into four categories and accounts will be charged only to the extent that an employee is eligible. Categories are: Retirement; FICA; Other/Miscellaneous; and Health Costs. Summer salaries for Academic Year (AY) appointment faculty are calculated at a rate of 7.65% to cover FICA and Medicare. MSU charges fringe benefits as direct costs and charges sponsors for actual costs only.

Supplies (\$4,296) A total of \$4,296 has been budgeted for supplies and related project costs. This includes \$4,250 allocated for participant incentives (e.g., gift cards) to support recruitment and participation in surveys, interviews, and focus groups, as needed. The remaining funds (\$46) are designated for general project supplies.

Consultant (\$7,000) Funding for consultant support from Dr. Rodlescia Sneed is included in the amount of \$7,000. Dr. Sneed brings expertise in gerontology and community engagement, along with extensive experience working in the Flint and Genesee County communities.

Indirect Costs (\$9,091) Facilities and Administrative costs are limited to 10% per the Sponsor.

DESCRIPTION: Senior Services Study

GL #	Description	Increase/(Decrease)
2231-691.00-801.004	SRV CONT GENERAL	100,000.00

DESCRIPTION: Senior Services Study

GL #	Description	Increase/(Decrease)
2231-691.00-801.004	SRV CONT GENERAL	100,000.00

APPROVED BY: _____