



**GENESEE COUNTY**  
**— M I C H I G A N —**

**Genesee County**  
**Governmental Operations Committee**  
**Agenda**

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**Wednesday, January 21, 2026**

**5:30 PM**

**324 S.Saginaw St., Bryant "BB"  
Nolden Auditorium**

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**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

[RES-2026-0044](#) Approval of Minutes - December 3, 2025

**IV. PUBLIC COMMENT TO COMMITTEE**

**V. COMMUNICATIONS**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

1. [RES-2025-2778](#) Approval of a grant award from Region 3 Homeland Security Planning Board, in the amount of \$30,000.00, to provide for the renewal of services for ten (10) existing Flock Cameras; the budget for this agreement is attached
2. [RES-2025-2833](#) Approval of a purchase order to FLOCK, in an amount not to exceed \$60,000.00, to renew the services for hardware and software products for twenty (20) FLOCK Safety Falcon Cameras; the term of this coverage is from October 1, 2025 through September 30, 2026; the cost of this purchase is fully grant-funded and will be paid from account 2856-310.00-801.000
3. [RES-2025-2836](#) Approval of a grant award from the Michigan Department of Health and Human Services, in the amount of \$71,075.00, to support crime victim sustainability efforts at Genesee County's Sheriff's Office; no match is required

4. [RES-2025-2843](#) Approval of a purchase order to Pinnacle Design for the fiscal year ending 2026, in an amount not to exceed \$2,451.00, to provide for the purchase of a lobby podium at Genesee County's Clerk/Register of Deeds Office; the cost of this purchase order is budgeted and will be paid from account 1010-215.00-763.000
5. [RES-2025-2854](#) Approval of resolution recognizing February 2026 as Black History Month in Genesee County
6. [RES-2026-0030](#) Approval of the Board of County Commissioner Focus Areas
7. [RES-2026-0027](#) Approval of a proposed change to the appointment process for Genesee County's Metropolitan Planning Commission
8. [RES-2026-0028](#) Approval of a proposed change to the Genesee County Planning Ordinance
9. [RES-2026-0029](#) Approval of an agreement between Genesee County and the Michigan Association of Counties to provide technical assistance to the Genesee County Opioid Settlement Steering Committee; there is no cost for this agreement.

**VIII. OTHER BUSINESS**

**IX. ADJOURNMENT**



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0044

**Agenda Date:** 1/21/2026

**Agenda #:**

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Approval of Minutes - December 3, 2025



# GENESEE COUNTY

## — M I C H I G A N —

### Genesee County Governmental Operations Committee Meeting Minutes

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Wednesday, December 3, 2025

5:30 PM

324 S.Saginaw St., Bryant "BB"  
Nolden Auditorium

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#### I. CALL TO ORDER

Commissioner Weighill called the meeting to order at 6:01 PM.

#### II. ROLL CALL

**Present:** Dale K. Weighill, Shaun Shumaker, Charles Winfrey, Brian K. Flewelling and Delrico J. Loyd

Commissioner Loyd entered the meeting at 6:16 PM.

#### III. APPROVAL OF MINUTES

[RES-2025-2765](#) Approval of Meeting Minutes - November 5, 2025

**RESULT:** APPROVED

**MOVER:** Brian K. Flewelling

**SECONDER:** Shaun Shumaker

**Aye:** Chairperson Weighill, Vice Chair Shumaker,  
Commissioner Winfrey, Commissioner Flewelling  
and Commissioner Loyd

#### IV. PUBLIC COMMENT TO COMMITTEE

#### V. COMMUNICATIONS

#### VI. OLD BUSINESS

#### VII. NEW BUSINESS

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1.     [RES-2024-1373](#)     Approval of a grant award from the Office of Victims of Crime Byrne Discretionary Community Project, in the amount of \$963,000.00, to continue GHOST operations which combats drug and human trafficking; the term of this grant is until September 2027  
  
          **RESULT:**         REFERRED  
          **MOVER:**         Brian K. Flewelling  
          **SECONDER:**     Shaun Shumaker  
  
          **Aye:**             Chairperson Weighill, Vice Chair Shumaker,  
                               Commissioner Winfrey and Commissioner Flewelling  
  
          **Absent:**         Commissioner Loyd
  2.     [RES-2025-2351](#)     Approval of an agreement between Genesee County and Plante Moran, in an amount not to exceed \$175,600.00, to provide health care consulting services; the cost of this agreement will be paid from account 1010-202.00-804.000  
  
          **RESULT:**         REFERRED  
          **MOVER:**         Brian K. Flewelling  
          **SECONDER:**     Charles Winfrey  
  
          **Aye:**             Chairperson Weighill, Vice Chair Shumaker,  
                               Commissioner Winfrey and Commissioner Flewelling  
  
          **Absent:**         Commissioner Loyd
  3.     [RES-2025-2665](#)     Approval of purchase order to Pinnacle Design for the fiscal year ending 2026, in an amount not to exceed \$25,046.14, to provide for the purchase of furniture at the 67th District Court; the cost of this purchase order will be paid from account 1010-286.00-980.001  
  
          **RESULT:**         REFERRED  
          **MOVER:**         Charles Winfrey  
          **SECONDER:**     Brian K. Flewelling  
  
          **Aye:**             Chairperson Weighill, Commissioner Winfrey and  
                               Commissioner Flewelling  
  
          **Nay:**             Vice Chair Shumaker  
  
          **Absent:**         Commissioner Loyd
  4.     [RES-2025-2685](#)     Approval of a grant award from the State Court Administrative Office, in the amount of \$182,571.00, to provide for operations of Genesee County's Adult Felony Recovery Court program; the budget for this grant is attached  
  
          **RESULT:**         REFERRED  
          **MOVER:**         Shaun Shumaker  
          **SECONDER:**     Charles Winfrey  
  
          **Aye:**             Chairperson Weighill, Vice Chair Shumaker,  
                               Commissioner Winfrey and Commissioner Flewelling
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**Absent:** Commissioner Loyd

5. [RES-2025-2687](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$175,880.00, to provide for the operations of Genesee County's Mental Health Court; the budget for this grant is attached

**RESULT:** REFERRED

**MOVER:** Shaun Shumaker

**SECONDER:** Charles Winfrey

**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey and Commissioner Flewelling

**Absent:** Commissioner Loyd

6. [RES-2025-2688](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$201,000.00, to provide funding for Genesee County's Sobriety Court; the budget for this grant is attached; no County match is required

**RESULT:** REFERRED

**MOVER:** Shaun Shumaker

**SECONDER:** Charles Winfrey

**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey and Commissioner Flewelling

**Absent:** Commissioner Loyd

7. [RES-2025-2689](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$144,384.00, to provide for the operations of Genesee County's Family Dependency Treatment Court; the budget for this grant is attached

**RESULT:** REFERRED

**MOVER:** Shaun Shumaker

**SECONDER:** Charles Winfrey

**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey and Commissioner Flewelling

**Absent:** Commissioner Loyd

8. [RES-2025-2694](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$150,000.00, to provide for the operations of Genesee County's Adult Felony Recovery Court; the budget for this grant is attached

**RESULT:** REFERRED

**MOVER:** Shaun Shumaker

**SECONDER:** Charles Winfrey

**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey and Commissioner Flewelling

**Absent:** Commissioner Loyd

9. [RES-2025-2695](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$19,518.00, to provide for the operations of the Genesee County's Veterans Treatment Court; the budget for this grant is attached

**RESULT:** REFERRED

**MOVER:** Shaun Shumaker

**SECONDER:** Charles Winfrey

**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey and Commissioner Flewelling

**Absent:** Commissioner Loyd

10. [RES-2025-2701](#) Approval to accept the recommendation of the Circuit Court Judges for the reappointments of Henry Hatter as the Republican representative and Karen Aldridge-Eason as the Democrat representative to the Genesee County Jury Board for a six (6) year term commencing January 22, 2026

**RESULT:** REFERRED

**MOVER:** Shaun Shumaker

**SECONDER:** Charles Winfrey

**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey, Commissioner Flewelling and Commissioner Loyd

11. [RES-2025-2717](#) Approval of a grant award from the Michigan DNR, in the amount of \$16,950.00, to provide for the 2025 Marine Safety Program; the budget for this agreement is attached

**RESULT:** REFERRED

**MOVER:** Shaun Shumaker

**SECONDER:** Charles Winfrey

**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey, Commissioner Flewelling and Commissioner Loyd

12. [RES-2025-2740](#) Approval of an agreement between Genesee County, Vienna Township, and Clio Area Schools, in the amount of \$1,749,916.00, to provide for police services and school resource deputies; the term of this agreement is January 1, 2026 through December 31, 2026

**RESULT:** REFERRED

**MOVER:** Brian K. Flewelling

**SECONDER:** Charles Winfrey

**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey, Commissioner Flewelling and Commissioner Loyd

13. [RES-2025-2754](#) Approval of a request by the Genesee County's Sheriff's Office to enter into an agreement between the Genesee County Paramedics Division and the American Red Cross of East Central Bay Michigan (Flint Chapter) for the Pilot Partnership Prehospital Blood Transfusion Program, in the amount of \$50,000.00, to provide life-saving emergency blood transfusion services in the field for trauma and medical patients of Genesee County for FY 25/26; these services would be at a cost of \$600/patient to be paid account from 2110-313.00-801.000
- RESULT:** REFERRED  
**MOVER:** Brian K. Flewelling  
**SECONDER:** Charles Winfrey  
**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey, Commissioner Flewelling and Commissioner Loyd
14. [RES-2025-2769](#) Approval of a proposed amendment to the 01.002 Appointment Policy
- RESULT:** REFERRED  
**MOVER:** Shaun Shumaker  
**SECONDER:** Brian K. Flewelling  
**Aye:** Chairperson Weighill, Vice Chair Shumaker, Commissioner Winfrey, Commissioner Flewelling and Commissioner Loyd

## VIII. OTHER BUSINESS

Commissioner Weighill thanked fellow Commissioners for input on the evaluations for the Director of Administration and Corporation Counsel. He requested for the Board to either schedule a special meeting or to add it as an agenda item to a regular Board meeting to discuss the evaluations that were submitted.

Commissioner Weighill gave an update on the 250 Commission.

## IX. ADJOURNMENT

The meeting was adjourned at 6:42 PM.





# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2025-2778

**Agenda Date:** 1/21/2026

**Agenda #:** 1.

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**To:** Dale K. Weighill, Governmental Operations Committee Chairperson

**From:** Christopher R. Swanson, Sheriff

**RE:** Approval of a grant award from Region 3 Homeland Security Planning Board, in the amount of \$30,000.00, to provide for the renewal of services for ten (10) existing Flock Cameras; the budget for this agreement is attached

### **BOARD ACTION REQUESTED:**

Authorization to accept (and expend) a grant from Region 3 Homeland Security Planning Board for the renewal of services (Coverage term 7/3/2026-7/2/2027) for 10 Flock Cameras. The cost of the annual renewal shall not exceed \$30,000.00 as per quote provided Q-174344 (request authorizing a PO to vendor, Flock\*).

### **BACKGROUND:**

This grant purchases the renewal of ten (10) Flock Falcon Cameras, which include cloud-based storage. The hardware and software provided by Flock Group Inc. allow for automatic license plate detection and the capture of audio, image, and recording data of suspected vehicles and provide notifications in real-time. Flock Group Inc. also works with other Law Enforcement agencies throughout Genesee County, including the Flint Police Department and Flint Township Police Department. All agencies on the same platform throughout the County will utilize Flock Group Inc. hardware and software to share resources.

### **DISCUSSION:**

None

### **IMPACT ON HUMAN RESOURCES:**

None

### **IMPACT ON BUDGET:**

No General Fund impact, as the grant fully covers the cost of this renewal. To be paid from 2830-426.00-801.000 in the amount of \$30,000.00.

### **IMPACT ON FACILITIES:**

None

### **IMPACT ON TECHNOLOGY:**

None

**CONFORMITY TO COUNTY PRIORITIES:**

This grant conforms with the County Priorities by helping develop and maintain an emergency management program capable of protecting life, property, and vital infrastructure during disasters or emergencies.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize accepting a grant from the Region 3 Homeland Security Planning Board, in the amount of \$30,000.00, and expending the grant money to renew service on 10 Flock cameras at a cost not to exceed \$30,000.00, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the January 21, 2026 meeting of the Governmental Operations Committee of this Board).

Michigan State Police

Emergency Management and  
Homeland Security Division



## Grant Agreement

### FEDERAL AWARD IDENTIFICATION

SUBRECIPIENT NAME	GRANT NAME	ASSISTANCE LISTINGS NUMBER
District Health Department #2	Fiscal Year 2024 Homeland Security Grant Program	97.067
SUBRECIPIENT IRS/VENDOR NUMBER	FEDERAL AWARD IDENTIFICATION NUMBER (FAIN)	FEDERAL AWARD DATE
38-1911267	EMW-2024-SS-05068	9/20/2024
SUBRECIPIENT UEI	SUBAWARD PERFORMANCE PERIOD	FROM TO
NBUPML1KFH21	09/20/2024	08/31/2025
	SUBAWARD Budget PERIOD	09/20/2024 08/31/2027
RESEARCH & DEVELOPMENT	Funding	Total
N/A	Federal Funds Obligated by this Action	\$695,230.00
INDIRECT COST RATE	Total Federal Funds Obligated to Subrecipient	\$695,230.00
None on file	Total Amount of Federal Award	\$695,230.00
FEDERAL AWARD PROJECT DESCRIPTION		
Fiscal Year (FY) 2024 Homeland Security Grant Program (HSGP)		
DETAILS		
Funding requirements are found on page 2 (Section III) of the grant agreement.		
FEDERAL AWARDDING AGENCY	PASS-THROUGH ENTITY (RECIPIENT) NAME	
FEMA-GPD 400 C Street SW 3rd floor Washington, DC 20472-3645	Michigan State Police, Emergency Management and Homeland Security Division PO Box 30634 Lansing, MI 48909	

# State of Michigan Fiscal Year 2024 Homeland Security Grant Program Grant Agreement

September 1, 2024 to August 31, 2027

<b>Assistance Listings Number: 97.067 Grant Number: EMW-2024-SS-05068</b>
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This Fiscal Year (FY) 2024 Homeland Security Grant Program (HSGP) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) (hereinafter called the Recipient), and the

## **DISTRICT HEALTH DEPARTMENT #2** (hereinafter called the Subrecipient)

### **I. Purpose**

The FY 2024 HSGP supports state, local, and tribal efforts to prevent terrorism and other catastrophic events and prepares the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The FY 2024 HSGP provides funding to implement investments that enhance terrorism preparedness and serve to build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient nation.

The purpose of this grant agreement is to provide federal pass-through funds to the Region 3 Homeland Security Planning Board (hereinafter called the regional board) through the Subrecipient, which has been voted and approved to act as the Fiduciary Agent on behalf of the regional board for the FY 2024 HSGP.

The HSGP is comprised of three grant programs, one of which is covered by this grant agreement:

**State Homeland Security Program (SHSP):** The SHSP provides funds for state, local, and tribal preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists. The SHSP supports the implementation of the National Preparedness System by providing funds to address planning, organization, equipment, training, and exercise needs to prevent, prepare for, protect against, and respond to acts of terrorism. Many capabilities that support terrorism preparedness simultaneously support preparedness for other hazards. Subrecipients must describe this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness.

Allowable activities must comply with the FY 2024 HSGP Notice of Funding Opportunity (NOFO) and the Federal Emergency Management Agency(FEMA) Preparedness Grants Manual, both located at <http://www.fema.gov/homeland-security-grant-program>, align with Michigan's FY 2024 SHSP investments, support capability targets established in the Threat and Hazard Identification and Risk Assessment and gaps identified in the Stakeholder Preparedness Review, and align to projects specifically approved by the Recipient.



## II. Statutory Authority

Funding for the FY 2024 HSGP is authorized by Section 2002 of the Homeland Security Act of 2002 (Pub. L. No. 107-296, as amended) (6U.S.C. § 603).

Appropriation authority is provided by the *Department of Homeland Security (DHS) Appropriations Act, 2024, Pub. L. No. 118-47, Title III, Protection, Preparedness, Response, and Recovery (2024 DHS Appropriations Act)*.

The Subrecipient agrees to comply with all FY 2024 HSGP program requirements in accordance with the FY 2024 HSGP NOFO and the FEMA Preparedness Grants Manual located at <http://www.fema.gov/homeland-security-grant-program>, the DHS Standard Administrative Terms and Conditions located at <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>, the FY 2024 HSGP Agreement Articles Applicable to Subrecipients included with the grant agreement packet, and the FY 2024 HSGP Michigan Supplemental Guidance provided electronically by the MSP/EMHSD.

The Subrecipient shall also comply with the most recent version of:

1. 2 C.F.R., Part 200 of the Code of Federal Regulations (C.F.R.), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at <http://www.ecfr.gov>, select Title 2.
2. The FEMA Directive 108-1: Environmental Planning and Historic Preservation Responsibilities and Program Requirements.

## III. Award Amount and Restrictions

- A. The **District Health Department #2**, acting as the Fiduciary Agent on behalf of the Region 3 Board, is awarded **\$695,230** under the FY 2024 HSGP. The grant agreement shall be administered based on the Subrecipient's policies and procedures, provided they conform to state and federal rules, laws, and/or regulations.
- B. The FY 2024 HSGP covers eligible costs from September 1, 2024, to May 31, 2027.
- C. The HSGP funds may not be used to support the hiring of any personnel for the purposes of fulfilling traditional public health and/or safety duties or to supplant traditional public health and safety positions and/or responsibilities.
- D. At least **\$243,331** of award funds must be dedicated towards Law Enforcement Terrorism Prevention Activities (LETPA). Activities eligible for use of LETPA-focused funds are outlined in the National Prevention Framework (and where capabilities are shared with the protection mission area, the National Protection Framework) located at [National Planning Frameworks | FEMA.gov](#). The Subrecipient must meet its minimum LETPA funding requirement for the FY 2024 HSGP.
- E. The FY 2024 HSGP includes six national priority areas. A minimum of 30% of the total allocation, or at least **\$208,569** must be allocated between the six following national priority areas:
  - 1) Enhancing the protection of soft targets/crowded places;
  - 2) Enhancing information and intelligence sharing and analysis;
  - 3) Combating domestic violent extremism;
  - 4) Enhancing community preparedness and resilience;
  - 5) Election Security;
  - 6) Cybersecurity.

The enhancing election security priority area must be funded at a minimum of **\$20,857** or three percent of the award amount. The remaining 27% required can be spent in any of the six listed areas above. All national priority area projects must be pre-approved by FEMA. Additional information on the FY 2024 HSGP national priority areas can be found in the FEMA Preparedness Grants Manual <http://www.fema.gov/homeland-security-grant-program>.

- F. A maximum of **\$347,615** of award funds may be used for personnel and personnel-related activities as directed by the *Personnel Reimbursement for Intelligence Cooperation and Enhancement of Homeland Security Act of 2008* (Public Law 110-412). In general, the use of SHSP funding to pay for staff and/or contractor regular time or overtime/backfill is considered a personnel cost. Additional information on personnel costs is provided in the FEMA Preparedness Grants Manual located at <https://www.fema.gov/media-library/assets/documents/178291>.
- G. A maximum of five percent of awarded funds, or **\$34,761**, may be retained and used solely for management and administration (M&A) purposes associated with the HSGP award. The M&A allowable costs are defined in the *FY 2024 HSGP NOFO* and the *FEMA Preparedness Grants Manual* located at <http://www.fema.gov/homeland-security-grant-program>.
- H. The Subrecipient may only fund projects which directly support one of the FY 2024 HSGP grant investments. To assist Subrecipients, the Recipient has developed the *FY 2024 HSGP Michigan Supplemental Guidance* to provide additional information on developing projects consistent with the *National Preparedness Goal*, state and regional homeland security priorities, and Michigan's FY 2024 SHSP investment justification.
- I. Except as otherwise specifically set forth in this grant agreement, the Recipient (not the Subrecipient) shall make the final determination on how funds awarded under this grant agreement are allocated and/or spent, from projects reviewed and approved by the regional board and submitted to the Recipient by the Subrecipient.
- J. For any activities involving construction, demolition, ground disturbance, or installations of equipment, an Environmental and Historic Preservation (EHP) review must be completed.

**Any work started before receiving EHP approval will result in a non-compliance finding and not be eligible for federal funding.**

- K. A portion of FY 2024 SHSP funds should be allocated toward the sustainment of the Regional Response Team Network and search and rescue capabilities, where applicable. The Subrecipient should ensure that support is provided through appropriate planning, equipment, training, and exercise activities.
- L. In the event that the DHS determines changes are necessary to the award document after an award has been made, including but not limited to changes to the period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

#### **IV. Responsibilities of the Subrecipient**

- A. **Grant funds must supplement, not supplant, state or local funds.** Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.



- B. Refer to the FY 2024 HSGP NOFO and the FEMA Preparedness Grants Manual located at <http://www.fema.gov/homeland-security-grant-program> for a detailed list of allowable costs and program activities under this grant.
- C. The subrecipient shall not use FY 2024 HSGP funds to generate program income.
- D. In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
1. Subrecipient Risk Assessment Certification;
  2. Standard Assurances;
  3. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements;
  4. Audit Certification (EMD-053);
  5. Request for Taxpayer Identification Number and Certification (W-9);
  6. Other documents that may be required by federal or state officials.
- E. The Subrecipient agrees to act as the Fiduciary Agent on behalf of the regional board for the FY 2024 HSGP. The Subrecipient agrees to comply with all applicable federal and state regulations, including, but not limited to, the following:
1. Make all purchases in accordance with federal, and local purchasing policies. The Federal Procurement Procedure citations are found at 2 C.F.R., 200.318-326, and Appendix II; and are located at <http://www.ecfr.gov>.
  2. The Subrecipient is required to submit reports to the Recipient on the status of all projects and funding. Reporting must follow the format and schedule specified by the Recipient.
  3. Submit regional board-approved projects to the Recipient in the format specified by the Recipient prior to starting a project. Individual solution area costs must also be submitted to the Recipient for alignment and allowability evaluation prior to starting a project. All grant expenditures must meet the DHS and Recipient grant guidelines, must directly support one of the FY 2024 HSGP Investments, and must support at least one core capability from the National Preparedness Goal. Projects must be coordinated regionally and aligned to appropriate state and regional homeland security priorities. Any project that proposes a change in the scope of work during the grant performance period must be resubmitted to the Recipient for evaluation. Any funds spent on a project prior to receiving Recipient approval may be ineligible for reimbursement.
  4. Create and maintain an inventory of all equipment purchases in accordance with 2 C.F.R., Part 200.313 located at <http://www.ecfr.gov>. Every odd calendar year, the Subrecipient must prepare an equipment inventory list and conduct a physical inventory that is reconciled to that list by June 30. The Subrecipient must supply a copy of this inventory to the **Michigan State Police, Emergency Management and Homeland Security Division, Audit Unit, by email to [mshp-emhsd-audit@michigan.gov](mailto:mshp-emhsd-audit@michigan.gov) or by mail to: PO Box 30634, Lansing, Michigan 48909.** The physical inventory must be submitted to the Audit Unit by July 31, of the same year the inventory is completed. The template can be found on the MSP/EMHSD Grant Programs webpage at [www.michigan.gov/emhsd](http://www.michigan.gov/emhsd) or by emailing [EMD\\_HSGP@michigan.gov](mailto:EMD_HSGP@michigan.gov).
  5. If the Subrecipient purchases equipment for a local governmental unit with FY 2024 HSGP funds, the Subrecipient shall make the equipment available for pick-up by other local governmental units per equipment assignments by the regional board. This process needs to include legal transfer of the equipment to the designated local governmental units. At a minimum, the Subrecipient should prepare documents, which, when signed, will indicate



other designated local governmental units accept full legal and financial responsibility for the pieces of equipment.

6. The Subrecipient agrees to prepare and submit reimbursement requests to the Recipient in a timely manner. Reimbursement requests must include all required supporting documentation, including proof of payment. All reimbursement requests must be submitted to the Recipient no later than 30 days after the end of the performance period identified in this grant agreement. Any remaining balance of funds by that date may be reallocated.
7. Current forms and instructions are located at <http://www.michigan.gov/emhsd>, or can be requested by sending an email to [EMD\\_HSGP@michigan.gov](mailto:EMD_HSGP@michigan.gov).
8. Comply with applicable financial and administrative requirements set forth in the current edition of 2 C.F.R., Part 200, including, but not limited to, the following provisions:
  - a. Account for receipts and expenditures, maintain adequate financial records and refund expenditures disallowed by federal or state audit.
  - b. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
  - c. Retain all financial records, statistical records, supporting documents, and other pertinent materials for equipment purchases for at least three years after their disposition.
  - d. Non-federal organizations that expend \$750,000 or more in any federal funds during their current fiscal year are required to have an audit performed in accordance with the Single Audit Act of 1996, and 2 C.F.R., Part 200.
  - e. All equipment dispositions must follow MSP/EMHSD's equipment disposition policy.
9. Comply with National Incident Management System (NIMS) requirements to be eligible to receive federal preparedness funds. The NIMS information is available at <http://www.fema.gov/national-incident-management-system>. More information on complying with NIMS is available from the State NIMS Coordinator at [www.michigan.gov/emhsd](http://www.michigan.gov/emhsd) under Response and Recovery.
10. Subrecipients must carry out their programs and activities in a manner that respects and ensures the protection of civil rights for protected populations. These populations include but are not limited to individuals with disabilities and others with access and functional needs, individuals with limited English proficiency, and other diverse racial and ethnic populations, in accordance with Section 504 of the *Rehabilitation Act of 1973*, Title VI of the *Civil Rights Act of 1964*, and Executive Order (E.O.) 13347.
11. **Environmental and Historic Preservation Compliance.** The federal government is required to consider the effects on the environment and/or historic properties of any federally funded activities and programs, including grant-funded projects. The EHP process ensures that federally funded activities comply with federal EHP regulations, laws, and executive orders as applicable. The goal of these compliance requirements is to protect the nation's environmental, historic, and cultural resources. The Subrecipient shall not undertake any project having the potential to impact EHP resources without prior approval.

**Any work started before receiving EHP approval will result in a non-compliance finding and not be eligible for federal funding.**

12. Comply with the *Davis-Bacon Act* (40 U.S.C. 3141 *et seq.*) for grant-funded construction projects. The Subrecipient must ensure that contractors or subcontractors for construction projects pay workers employed directly at the worksite no less than the prevailing wages and

fringe benefits paid on projects of a similar character. Davis-Bacon wage determinations are published on the Wage Determinations Online website at <https://www.sam.gov>.

13. Comply with the Build America, Buy America provisions of the Infrastructure Investment and Jobs Act and E.O. 14005.
14. Comply with all reporting requirements, including special reporting, data collection, and evaluation requirements, as prescribed by law or program guidance.
15. Maintain a valid Unique Entity Identifier through SAM.gov at all times during the performance period of this grant.
16. The Subrecipient must acknowledge and agree to comply with applicable provisions governing the DHS access to records, accounts, documents, information, facilities, and staff. The Subrecipient also agrees to require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the *DHS Standard Administrative Terms and Conditions* located at [DHS Standard Terms and Conditions | Homeland Security](#), specifically in the DHS General Acknowledgements and Assurances on page 1.

#### **V. Responsibilities of the Recipient**

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for administration of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subrecipient(s).

#### **VI. Reporting Procedures**

The Subrecipient is required to submit reports to the Recipient on the status of all projects and funding. Reporting must follow the format and schedule specified by the Recipient. Current forms and instructions are located at <http://www.michigan.gov/emhsd>, or can be requested by sending an email to [EMD\\_HSGP@michigan.gov](mailto:EMD_HSGP@michigan.gov).

Reporting on funding status is mandated by the federal government. Failure by the Subrecipient to fulfill reporting requirements, in compliance with federal grant rules, shall result in the suspension of grant funding until reports are received and may jeopardize future federal funding.

#### **VII. Payment Procedures**

The Subrecipient agrees to prepare and submit the Reimbursement Cover Sheet (EMD-054) with all required supporting documentation attached, including proof of payment. The Subrecipient will submit one Reimbursement Cover Sheet and related forms for each grant project, solution area, allocation type,



and individual exercise. Reimbursement Cover Sheets must be filled out completely. Instructions are provided with each of the reimbursement forms. The Reimbursement Cover Sheet and other reimbursement forms can be found on the MSP/EMHSD website located at <http://www.michigan.gov/emhsd>. The Subrecipient will not be reimbursed for funds until all required signed documents and reimbursement documentation are received. All reimbursement requests must be submitted to the Recipient no later than 30 days after the end of the performance period identified in this grant agreement. Funds that are not encumbered or do not have pending reimbursement requests by that date will be reallocated.

**Drawdown of Funds in Advance.** Up to 90 days prior to expenditure, the Subrecipient may request funds for purchases of \$10,000 or more. All of the following requirements must be met when requesting advanced funds:

- A. The Subrecipient must submit advance requests with a copy of approved purchase orders and a copy of approved Alignment and Allowability Forms.
- B. The Subrecipient must place advanced funds in an interest-bearing account.
- C. The Subrecipient may retain interest up to \$500 per year (2 C.F.R., Part 200.305) for administrative expenses incurred for all federal grants combined.
- D. The Subrecipient must notify the Recipient quarterly, in writing, of any interest earned over \$500.
- E. The Subrecipient must remit any interest earned over \$500 promptly, and at least quarterly, to: Michigan State Police, Emergency Management and Homeland Security Division, Financial Management and Audit Section, P.O. Box 30634, Lansing, Michigan, 48909.
- F. The Subrecipient must liquidate each advance by the date specified by the Recipient (usually within 90 days).
- G. The Subrecipient must ensure all invoices and proof of payment documents are dated after the date the advance was issued by the Recipient.

#### **VIII. Employment Matters**

The Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the *Persons with Disabilities Civil Rights Act*, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to their hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of their race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

#### **IX. Limitation of Liability**

The Recipient and the Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from the performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

*This is not to be construed as a waiver of governmental immunity for either party.*

#### **X. Third Parties**

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third-party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

#### **XI. Grant Agreement Period**

This grant agreement is in full force and effect from September 1, 2024, to May 31, 2027. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement, except with prior written approval. This grant agreement may be terminated by either party by giving 30 days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient. Upon termination of the grant agreement, the Subrecipient shall submit documentation, in a format specified by the Recipient, to formally end its status as Fiduciary Agent.

#### **XII. Entire Grant Agreement**

This grant agreement is governed by the laws of the state of Michigan and supersedes all prior agreements, documents, and representations between the Recipient and the Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of their/its rights, interests, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform the Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate grant funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to follow grant agreement requirements or special conditions.
- D. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the project would not have been approved for funding.
- E. Failure to submit required reports.
- F. Filing of a false certification in the application or other report or document.
- G. Failure to adequately manage, monitor, or direct the grant funded activities of its subrecipients.

Before taking action, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

#### **XIII. Business Integrity Clause**

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the

following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

#### **XIV. Freedom of Information Act**

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information; and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be familiar with the regulations governing Protected Critical Infrastructure Information (6 C.F.R., Part 29) and protection of Sensitive Security Information (49 C.F.R., Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

**XV. Official Certification**

**For the Subrecipient**

The individual or officer signing this grant agreement certifies by their signature that they are authorized to sign this grant agreement on behalf of the organization they represent. The Subrecipient agrees to complete all requirements specified in this grant agreement.

District Health Department No 2  
Subrecipient Name

NBULPMLIKFH21  
Subrecipient's UEI Number

Denise M. Bryan  
Printed Name

Administrative Health Officer  
Title

Denise M. Bryan MPA  
Signature

11-7-2024  
Date

**For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)**

Capt. Kevin Sweeney  
Printed Name

Commander, Emergency Management  
and Homeland Security Division  
Title

[Signature]  
Signature

09/27/2024  
Date

**For the Regional Board**

The Regional Board Chair's signature appears on this grant agreement as a certification that the Region 3 Homeland Security Planning Board has chosen the **District Health Department #2** to act as the Fiduciary Agent on behalf of the regional board for the FY 2024 HSGP.

Randy Miller  
Printed Name

Regional Board Chair  
Title

[Signature]  
Signature

11-12-2024  
Date

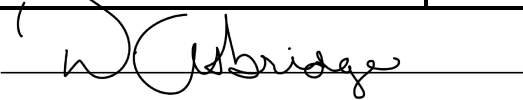


<b>Alignment and Allowability Form</b>					
Submit to: EMD_HSGP@michigan.gov		REVISION DATE: 10/2023		MSP/EMHSD Tracking Number: R3-2023-80-0013rr	
<b>Alignment and Allowability Form</b>					
1.A Subrecipient Name:		District Health Department No. 2			
1.B Region:	3-Three	1.C Regional Fiduciary:	Yes	1.D Date Sent:	July 24, 2024
1.E Category:		Sustaining or maintaining a current capability			
1.F Subrecipient Point of Contact:		Melissa Upper		1.I Project Lead (If applicable):	
1.G Subrecipient Email Address:		melupper@gmail.com		1.J Project Lead Email Address:	
1.H Subrecipient Phone Number:		989-736-1224		1.K Project Lead Phone Number:	
<b>Part II - ALIGNMENT REVIEW</b>					
2.A Grant Year:		2023			
2.B Grant Program:		HSGP-State Homeland Security Program (LETPA)			
2.C Investment Title:		FY23 SHSP - (3) Intelligence and Information Sharing			
2.D Investment Project Number:		8			
2.E Investment Project Title:		Intelligence & Information Sharing (National Priority)			
2.F National Priority:		Information and Intelligence Sharing and Analysis		2.G Local Sub-Project Identifier, if needed (SUBRECIPIENT USE ONLY):	
				Genesee Co SO Flock Cameras IIS	
2.H Investment and Investment Project Alignment:					
<p>This project aligns with the following Investment Statement: "This investment will allow Michigan to sustain the primary fusion center, the Michigan Intelligence Operations Center (MIOC), support the Detroit Southeast Michigan Intelligence Information Center (DSEMIIC), and continue to address functional area shortfalls related to the Intelligence and Information Sharing capability identified in the 2021 SPR." This project aligns with the Core Capability, Intelligence &amp; Information Sharing, and in the supported activities of analysis of intelligence and information, continuous threat assessment, monitoring information, exploiting and processing information, and gathering intelligence. This project also aligns with Investment Project #8, Intelligence &amp; Information Sharing (National Priority), in that it will enhance and expand the terrorism related information sharing activities of Region 3 law enforcement agencies through the installation and sustainment of Flock cameras systems for Region 3 law enforcement agencies.</p> <p>This project establishes a secure and resilient nation by providing resources and equipment that will facilitate the gathering of information and sharing of timely, accurate, and actionable information resulting from the planning, direction, collection, exploitation, processing, analysis, production, dissemination, evaluation, and feedback of available information concerning threats to the United States, its people, property, or interests; the development, proliferation, or use of WMDs; or any other matter bearing on U.S. national or homeland security by local, state, tribal, territorial, Federal, and other stakeholders.</p> <p>The budget for this project will total \$70,874.00 and will include funding for up to 60 memberships for the MAGLOCLEN RISS Program, which offers secure information sharing and communications capabilities, critical analytical and investigative support services, and event deconfliction to enhance officer safety. The RISS Program supports efforts against organized and violent crime, gang activity, drug activity, terrorism and violent extremism, human trafficking, identity theft, cybercrime, and other regional priorities. This project will also fund a combination of up to twenty mobile data terminals (MDTs), body cameras, and in-car camera systems, which will allow regional law enforcement personnel to gather and utilize intelligence from their person and patrol vehicles allowing for personnel to receive and send vital information as soon as it is available. The stationery license plate readers will be located at high traffic locations and used to track the movement of suspicious actors and gather vital intelligence which will also be monitored by local law enforcement.</p>					
2.I Homeland Security Strategy (SHSS or RHSS) Goal (OPTIONAL):		Goal 6: Enhance intelligence & information sharing among private & public stakeholders			
2.J Homeland Security Strategy (SHSS or RHSS) Objective (OPTIONAL):		Obj. 6.3: Support intelligence & information sharing training & equipment for Region 3 LE agencies			
2.K Core Capability 1:		Prevention - Intelligence and Information Sharing			
2.L Core Capability 2:		Protection - Intelligence and Information Sharing			
<b>FOR MSP/EMHSD USE ONLY:</b>					
Investment Alignment Review:		<input checked="" type="checkbox"/> Justification Accepted		<input type="checkbox"/> Justification Denied	
				Reviewer/Date: [Signature] 8/14/24	
EQ *** Please See Part III - Section 3.A - 3.I for the Allowability Review ***					

Alignment and Allowability Form					
Submit to: EMD_HSGP@michigan.gov		REVISION DATE: 10/2023		MSP/EMHSD Tracking Number: R3-2023-80-0013rr	
This form is to be used as a component in your decision making for generating expenses. Reimbursed equipment costs must conform to descriptions for grant allowability as provided under the AEL item number(s) referenced below. For all other solution areas, refer to the federal grant program guidance. It is essential that the costs illustrate progress toward achieving outcomes for the investment that has been selected as the basis for allowability. For any cost reimbursement that is determined unallowable by a future federal or state audit, funding shall be returned to MSP/EMHSD.					
Part III - ALLOWABILITY REVIEW					
3.A Solution Area:		Equipment		3.B AEL Number: See Section 3.C	
3.C Detailed Description of Costs:					
This project will fund the following:					
First year of user and software fees for qty 10 law enforcement grade infrastructure-free (solar power + LTE) license plate recognition cameras with Vehicle Fingerprint technology (proprietary machine learning software) and real-time alerts for unlimited users (Flock Safety Falcon or comparable)) @ \$3,100.00 ea. = \$31,000.00 (AEL: 03OE-01-ALPR)					
Qty six (6) Standard Implementation Fee - One-time professional services engagement to include site and safety assessment, camera setup and testing, and shipping and handling@ \$650.00 ea. = \$3,900.00 (AEL: 21GN-00-INST, 21-GN-00-SHIP)					
Qty four (4) MASH Tested Pole Implementation Fee - One-time professional services engagement to include site and safety assessment, camera setup and testing, and shipping and handling @ \$1,250.00 ea. = \$5,000.00 (AEL: 21GN-00-INST, 21GN-00-SHIP)					
Qty one (1) Advanced Search OS Upgrade to include convoy analysis, multi geo search, and visual search = \$2,700.00 (AEL: 03OE-01-ALPR)					
Second year of user and software fees for qty 10 law enforcement grade infrastructure-free (solar power + LTE) license plate recognition cameras with Vehicle Fingerprint technology (proprietary machine learning software) and real-time alerts for unlimited users (Flock Safety Falcon or comparable) @ \$3,100.00 ea. = \$31,000.00 (AEL: 03OE-01-ALPR)					
Total esimated project cost = \$73,600.00					
Region 3 would like to request the following modification for Project R3-2023-80-0013r in Section 3.C to include the following: First year of user and software fees for qty 10 law enforcement grade infrastructure-free (solar power + LTE) license plate recognition cameras with Vehicle Fingerprint technology (proprietary machine learning software) and real-time alerts for unlimited users (Flock Safety Falcon or comparable)) @ \$3,100.00 ea. = \$31,000.00 (AEL: 03OE-01-ALPR) Qty six (6) Standard Implementation Fee - One-time professional services engagement to include site and safety assessment, camera setup and testing, and shipping and handling@ \$650.00 ea. = \$3,900.00 (AEL: 21GN-00-INST, 21-GN-00-SHIP) Qty four (4) MASH Tested Pole Implementation Fee - One-time professional services engagement to include site and safety assessment, camera setup and testing, and shipping and handling @ \$1,250.00 ea. = \$5,000.00 (AEL: 21GN-00-INST, 21GN-00-SHIP)					
3.D Quantity:		N/A		3.E Unit Cost: Various	
3.F Total Cost:				\$73,600	



Alignment and Allowability Form	
Submit to: EMD_HSGP@michigan.gov	REVISION DATE: 10/2023
MSP/EMHSD Tracking Number:	R3-2023-80-0013rr
3.G Detailed Narrative of Intended Use/Outcome:	
<p>This project supports preventing, protecting against and responding to acts of terrorism by providing resources to gather intelligence that can be used to anticipate and identify emerging and/or imminent threats. This project will fund part of the first and second years of user and software fees, plus installation costs, for ten FLOCK license plate recognition cameras for the Genesee County Sheriff's Office. The service will be prorated to align with the performance period of the FY 2022 and 2023 HSGPs. The camera system will be used to gather vital intelligence and track suspected terrorists. The camera system will be used to capture objective vehicle data, including license plate numbers and vehicle descriptions 24/7. The system software offers real-time hot list alerts, search-able evidence, and vehicle analytics, empowering law enforcement officers to improve response times during critical incidents and streamline investigations. The information gathered from this equipment can assist law enforcement in effectively and appropriately sharing relevant, timely and actionable information and analysis with local, state, tribal, territorial, Federal, private sector, and international partners. This project can be claimed as LETPA as it addresses the core capability of "Intelligence and Information Sharing" within the National Prevention Framework. Specifically, this project directly addresses the critical task articulated in the framework of "gather/collect information via law enforcement operations, suspicious activity reporting, surveillance, community engagement, and other activities and sources as necessary."</p> <p>Combating terrorism continues to be a priority for the Department of Homeland Security. Our national security relies on our ability to share the right information with the right people at the right time. As the world has become increasingly networked, addressing the challenges to national security, both foreign and domestic, requires sustained collaboration and responsible information sharing. The imperative to secure and protect the American public is a partnership shared at all levels, including Federal, state, local, tribal, and territorial. Partnerships and collaborations must occur within and among intelligence, defense, diplomatic, homeland security, law enforcement, and private sector communities.</p> <p>This project establishes a secure and resilient nation by providing resources and equipment that will facilitate the timely, accurate, and actionable information resulting from the planning, direction, collection, exploitation, processing, analysis, production, dissemination, evaluation, and feedback of available information concerning threats to the United State, its people, property, or interests; the development, proliferation, or use of WMDs; or any other matter bearing on U.S. national or homeland security by local, state, tribal, territorial, Federal, and other stakeholders. Effective homeland security operations rely on cooperation and information sharing among federal, state, local, and tribal partners across all areas of the homeland security enterprise, including counterterrorism. Having equipment and resources that facilitate effective and timely gathering, analysis, and dissemination of intelligence and information is key to building a secure and resilient nation and combating terrorism. Completion of this project will ensure that law enforcement agencies in Region 3 have the resources to be able to gather, process, monitor, and distribute intelligence information.</p>	
3.H Personnel Activity: Are the costs identified in this project associated with Personnel Activities? Please consult your federal grant program guidance for a more detailed description of allowable costs and to verify the maximum personnel cap percentage. The subrecipient is responsible for ensuring that the maximum personnel cap amount is not exceeded.	No
3.I EHP: Will there be ANY construction, ground disturbance, renovation and/or installation, or outdoor training or exercises with this project, regardless of funding source?	Yes
<p><b>Environmental and Historic Preservation Compliance.</b> The Federal Emergency Management Agency (FEMA) is required to consider the potential impacts to the human and natural environment of projects proposed for FEMA funding. FEMA, through its Environmental and Historic Preservation (EHP) Program, engages in a review to ensure that FEMA-funded activities comply with various federal laws. Use of funds for construction, renovation, installation, or outdoor training or exercise activities must comply with EHP standards. Subrecipients must complete and submit an EHP Screening Memo for these projects. The use of federal funds on any part of a project may "federalize" the entire project, thereby requiring an EHP Program review of the entire project. <u>Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.</u></p>	
Federal funds must be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits.	

<b>Alignment and Allowability Form</b>									
Submit to: EMD_HSGP@michigan.gov			REVISION DATE: 10/2023			MSP/EMHSD Tracking Number:		R3-2023-80-0013rr	
Part IV - TRAINING SECTION									
4.A Course Name:									
4.B Is Training a FEMA-approved Course?			4.C Level of Training:			4.D Date of Course:			
4.E Sponsoring Jurisdiction:						4.F Training Discipline:			
4.G Company Name:				4.H Training Provider:					
4.I Point of Contact:					4.J Email:				
4.K Address:						4.L Phone:			
PLEASE NOTE: Costs determined to be unallowable by federal or state audit shall be returned to MSP/EMHSD									
This form shall be provided with reimbursement requests to establish linkages between cost documents provided and grant allowability guidance.									
FOR MSP/EMHSD USE ONLY:									
Additional Information Requested:		<input type="checkbox"/> Yes		<input type="checkbox"/> No		Date Additional Information Requested:			
Grant Allowability Review:		<input checked="" type="checkbox"/> Justification Accepted		<input type="checkbox"/> Conditional Justification Accepted		<input type="checkbox"/> Justification Denied			
MSP/EMHSD REVIEWER:					Date:		8/14/24		
Justification or Conditional Justification Accepted means that MSP/EMHSD will work with the subrecipient during an audit to prove allowability under the grant program chosen in section 2.B based on the intended use/outcome described in section 3.G. If the intended use/outcome is different than listed in section 3.G, MSP/EMHSD may not be able to justify in an audit that the costs are allowable under the grant program chosen in section 2.B. If anything is deemed unallowable during an audit, the subrecipient will be responsible for repayment of the funding to the federal government and shall return the funds to MSP/EMHSD. Those receiving FEMA federal financial assistance are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.326, 200.471, and Appendix II to 2 C.F.R. Part 200. This statute applies to FEMA recipients, subrecipients, and their contractors and subcontractors. The statute prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons. For additional guidance, please refer to FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim).									

Ensure to follow all federal, state, and local laws related to civil rights and civil liberties.

Alignment and Allowability Form															
Submit to: EMD_HSGP@michigan.gov				REVISION DATE: 11/2024			MSP/EMHSD Tracking Number:		R3-2024-80-0019						
Alignment and Allowability Form															
1.A Subrecipient Name:				District Health Department No. 2											
1.B Region:		3-Three		1.C Regional Fiduciary:		Yes		1.D Date Sent:		March 20, 2025		1.E Category:		Sustaining or maintaining a current capability	
1.F Subrecipient Point of Contact:				Melissa Upper						1.I Project Lead (If applicable):					
1.G Subrecipient Email Address:				melupper@gmail.com						1.J Project Lead Email Address:					
1.H Subrecipient Phone Number:				989-736-1224						1.K Project Lead Phone Number:					
Part II - ALIGNMENT REVIEW															
2.A Grant Year:		2024		2.B Grant Program:		HSGP-State Homeland Security Program (LETPA)									
2.C Investment Title:				FY24 SHSP - (3) Intelligence and Information Sharing											
2.D Investment Project Number:		8		2.E Investment Project Title:		Intelligence & Information Sharing (National Priority)									
2.F National Priority:		Information and Intelligence Sharing and Analysis		2.G Local Sub-Project Identifier, if needed (SUBRECIPIENT USE ONLY):				Genesee Co. Flock Cameras IIS							
2.H Investment and Investment Project Alignment:															
This project aligns with the following Investment Statement: "This investment will allow Michigan to sustain the primary fusion center, the Michigan Intelligence Operations Center (MIOC), support the Detroit Southeast Michigan Intelligence Information Center (DSEMIIC), and continue to address functional area shortfalls related to the Intelligence and Information Sharing capability identified in the 2021 SPR." This project aligns with the Core Capability, Intelligence & Information Sharing, and in the supported activities of analysis of intelligence and information, continuous threat assessment, monitoring information, exploiting and processing information, and gathering intelligence. This project also aligns with Investment Project #8, Intelligence & Information Sharing (National Priority), in that it will enhance and expand the terrorism related information sharing activities of Region 3 law enforcement agencies through the installation and sustainment of Flock cameras systems for Region 3 law enforcement agencies.															
This project establishes a secure and resilient nation by providing resources and equipment that will facilitate the gathering of information and sharing of timely, accurate, and actionable information resulting from the planning, direction, collection, exploitation, processing, analysis, production, dissemination, evaluation, and feedback of available information concerning threats to the United States, its people, property, or interests; the development, proliferation, or use of WMDs; or any other matter bearing on U.S. national or homeland security by local, state, tribal, territorial, Federal, and other stakeholders.															
This project will also fund a combination of up to twenty mobile data terminals (MDTs), body cameras, and in-car camera systems, which will allow regional law enforcement personnel to gather and utilize intelligence from their person and patrol vehicles allowing for personnel to receive and send vital information as soon as it is available. The stationery license plate readers will be located at high traffic locations and used to track the movement of suspicious actors and gather vital intelligence which will also be monitored by local law enforcement.															
2.I Homeland Security Strategy (SHSS or RHSS) Goal (OPTIONAL):						Goal 6: Enhance intelligence & information sharing among private & public stakeholders									
2.J Homeland Security Strategy (SHSS or RHSS) Objective (OPTIONAL):						Obj. 6.3: Support intelligence & information sharing training & equipment for Region 3 LE agencies									
2.K Core Capability 1:		Prevention - Intelligence and Information Sharing													
2.L Core Capability 2:		Protection - Intelligence and Information Sharing													
FOR MSP/EMHSD USE ONLY:															
Investment Alignment Review:				<input checked="" type="checkbox"/> Justification Accepted		<input type="checkbox"/> Justification Denied		Reviewer/Date:		D. Asbridge		9/29/25			
EQ		*** Please See Part III - Section 3.A - 3.I for the Allowability Review ***													

Alignment and Allowability Form					
Submit to: EMD_HSGP@michigan.gov		REVISION DATE: 11/2024		MSP/EMHSD Tracking Number: R3-2024-80-0019	
This form is to be used as a component in your decision making for generating expenses. Reimbursed equipment costs must conform to descriptions for grant allowability as provided under the AEL item number(s) referenced below. For all other solution areas, refer to the federal grant program guidance. It is essential that the costs illustrate progress toward achieving outcomes for the investment that has been selected as the basis for allowability. For any cost reimbursement that is determined unallowable by a future federal or state audit, funding shall be returned to MSP/EMHSD.					
Part III - ALLOWABILITY REVIEW					
3.A Solution Area:		Equipment		3.B AEL Number: See Section 3.C	
3.C Detailed Description of Costs:					
This project will fund the following: Qty ten (10) <u>User and software fees for law enforcement grade infrastructure-free (solar power + LTE) license plate recognition cameras with Vehicle Fingerprint technology (proprietary machine learning software) and real-time alerts for unlimited users (or comparable)</u> @ \$3,100.00 ea. = \$31,000.00 (AEL: 03OE-01-ALPR)  Qty one (1) Advanced Search OS Upgrade to include convoy analysis, multi geo search, and visual search = \$2,700.00 (AEL: 03OE-01-ALPR)  Total esimated project cost = \$33,700.00					
3.D Quantity:		N/A		3.E Unit Cost: Various	
				3.F Total Cost: \$33,700	

Alignment and Allowability Form	
Submit to: EMD_HSGP@michigan.gov	REVISION DATE: 11/2024
MSP/EMHSD Tracking Number:	R3-2024-80-0019
3.G Detailed Narrative of Intended Use/Outcome:	
<p>This project supports preventing, protecting against and responding to acts of terrorism by providing resources to gather intelligence that can be used to anticipate and identify emerging and/or imminent threats. This project will fund a second year of user and software fees for the ten FLOCK license plate recognition cameras installed under the FY 22 HSGP for the Genesee County Sheriff's Office. The camera system will be used to gather vital intelligence and track suspected terrorists. The camera system will be used to capture objective vehicle data, including license plate numbers and vehicle descriptions 24/7. The system software offers real-time hot list alerts, search-able evidence, and vehicle analytics, empowering law enforcement officers to improve response times during critical incidents and streamline investigations. The information gathered from this equipment can assist law enforcement in effectively and appropriately sharing relevant, timely and actionable information and analysis with local, state, tribal, territorial, Federal, private sector, and international partners. This project can be claimed as LETPA as it addresses the core capability of "Intelligence and Information Sharing" within the National Prevention Framework. Specifically, this project directly addresses the critical task articulated in the framework of "gather/collect information via law enforcement operations, suspicious activity reporting, surveillance, community engagement, and other activities and sources as necessary."</p> <p>Combating terrorism continues to be a priority for the Department of Homeland Security. Our national security relies on our ability to share the right information with the right people at the right time. As the world has become increasingly networked, addressing the challenges to national security, both foreign and domestic, requires sustained collaboration and responsible information sharing. The imperative to secure and protect the American public is a partnership shared at all levels, including Federal, state, local, tribal, and territorial. Partnerships and collaborations must occur within and among intelligence, defense, diplomatic, homeland security, law enforcement, and private sector communities.</p> <p>This project establishes a secure and resilient nation by providing resources and equipment that will facilitate the timely, accurate, and actionable information resulting from the planning, direction, collection, exploitation, processing, analysis, production, dissemination, evaluation, and feedback of available information concerning threats to the United State, its people, property, or interests; the development, proliferation, or use of WMDs; or any other matter bearing on U.S. national or homeland security by local, state, tribal, territorial, Federal, and other stakeholders. Effective homeland security operations rely on cooperation and information sharing among federal, state, local, and tribal partners across all areas of the homeland security enterprise, including counterterrorism. Having equipment and resources that facilitate effective and timely gathering, analysis, and dissemination of intelligence and information is key to building a secure and resilient nation and combating terrorism. Completion of this project will ensure that law enforcement agencies in Region 3 have the resources to be able to gather, process, monitor, and distribute intelligence information.</p>	
3.H Personnel Activity: Are the costs identified in this project associated with Personnel Activities? Please consult your federal grant program guidance for a more detailed description of allowable costs and to verify the maximum personnel cap percentage. The subrecipient is responsible for ensuring that the maximum personnel cap amount is not exceeded.	No
3.I EHP: Will there be ANY construction, ground disturbance, renovation and/or installation, or outdoor training or exercises with this project, regardless of funding source?	No
<p><b>Environmental and Historic Preservation Compliance.</b> The Federal Emergency Management Agency (FEMA) is required to consider the potential impacts to the human and natural environment of projects proposed for FEMA funding. FEMA, through its Environmental and Historic Preservation (EHP) Program, engages in a review to ensure that FEMA-funded activities comply with various federal laws. Use of funds for construction, renovation, installation, or outdoor training or exercise activities must comply with EHP standards. Subrecipients must complete and submit an EHP Screening Memo for these projects. The use of federal funds on any part of a project may "federalize" the entire project, thereby requiring an EHP Program review of the entire project. <u>Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.</u></p>	
Federal funds must be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits.	

Alignment and Allowability Form									
Submit to: EMD_HSGP@michigan.gov			REVISION DATE: 11/2024			MSP/EMHSD Tracking Number:		R3-2024-80-0019	
Part IV - TRAINING SECTION									
4.A Course Name:									
4.B Is Training a FEMA-approved Course?			4.C Level of Training:				4.D Date of Course:		
4.E Sponsoring Jurisdiction:							4.F Training Discipline:		
4.G Company Name:					4.H Training Provider:				
4.I Point of Contact:						4.J Email:			
4.K Address:							4.L Phone:		
PLEASE NOTE: Costs determined to be unallowable by federal or state audit shall be returned to MSP/EMHSD									
This form shall be provided with reimbursement requests to establish linkages between cost documents provided and grant allowability guidance.									
FOR MSP/EMHSD USE ONLY:									
Additional Information Requested:		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date Additional Information Requested:					
Grant Allowability Review:		<input checked="" type="checkbox"/> Justification Accepted		<input type="checkbox"/> Conditional Justification Accepted			<input type="checkbox"/> Justification Denied		
MSP/EMHSD REVIEWER:		<u>D. Asbridge</u>			Date:		<u>9/29/25</u>		
Justification or Conditional Justification Accepted means that MSP/EMHSD will work with the subrecipient during an audit to prove allowability under the grant program chosen in section 2.B based on the intended use/outcome described in section 3.G. If the intended use/outcome is different than listed in section 3.G, MSP/EMHSD may not be able to justify in an audit that the costs are allowable under the grant program chosen in section 2.B. If anything is deemed unallowable during an audit, the subrecipient will be responsible for repayment of the funding to the federal government and shall return the funds to MSP/EMHSD. Those receiving FEMA federal financial assistance are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.326, 200.471, and Appendix II to 2 C.F.R. Part 200. This statute applies to FEMA recipients, subrecipients, and their contractors and subcontractors. The statute prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons. For additional guidance, please refer to FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim).									



# 03OE-01-ALPR – System, Automated License Plate Recognition

## Description

Fixed, portable, or vehicle-mounted mobile system consisting of imaging technology and optical character recognition software capable of determining the information on license plates.

## Grant Notes

All Operation Stonegarden (OPSG) recipients will need to submit a detailed justification to the respective Program Analyst and obtain approval prior to the purchase of this equipment. Requests will be reviewed on a case-by-case basis.

## More Information

## FEMA Related Grant Programs

- Operation Stonegarden (OPSG)
- State Homeland Security Program (SHSP)
- Tribal Homeland Security Grant Program (THSGP)
- Urban Area Security Initiative (UASI)

## Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the [Interagency Board's Standardized Equipment List website](#).

**Note:** Some equipment items on the Authorized Equipment List may not be listed on the Standardized Equipment List.

## System Assessment and Validation for Emergency Responders

For market survey reports, visit the [System Assessment and Validation for Emergency Responders website](#). To search for an equipment item, use the same Authorized Equipment List item number.

**Note:** Some equipment items may not have market survey reports.

Last updated April 18, 2024



**Flock Safety + MI - Genesee County  
SO**

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Flock Group Inc.  
1170 Howell Mill Rd, Suite 210  
Atlanta, GA 30318

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MAIN CONTACT:  
Gwendalyn Saltal  
gwen.saltal@flocksafety.com  
7167964006

Created Date: 11/17/2025  
Expiration Date: 12/14/2025  
Quote Number: Q-174344  
PO Number:



## Quote

This document is for informational purposes only. Pricing is subject to change.

Bill To: 324 South Saginaw Street Flint, Michigan 48502

Ship To: 1002 Saginaw Street Flint, Michigan 48502

Billing Company Name: MI - Genesee County SO

Billing Contact Name:

Billing Email Address:

Billing Phone:

Subscription Term: 12 Months

Renewal Term:

Payment Terms: Net 30

Billing Frequency: Annual - First Year at Signing.

### Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
<b>Flock Safety Platform</b>			<b>\$30,000.00</b>
<b>Flock Safety LPR Products</b>			
Flock Safety LPR, fka Falcon	Included	10	Included

### Professional Services and One Time Purchases

Item	Cost	Quantity	Total
<b>One Time Fees</b>			

**Subtotal Year 1:** \$30,000.00

**Annual Recurring Subtotal:** \$30,000.00

**Estimated Tax:** \$0.00

**Contract Total:** \$30,000.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This is not an invoice – this document is a non-binding proposal for informational purposes only. Pricing is subject to change.*

#### Special Terms:

The coverage term is 07/03/2026 -07/02/2027.



Product and Services Description

Flock Safety Platform Items	Product Description
One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description

FlockOS Features	Description
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# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2025-2833

**Agenda Date:** 1/21/2026

**Agenda #:** 2.

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**To:** Dale K. Weighill, Governmental Operations Committee Chairperson

**From:** Christopher R. Swanson, Sheriff

**RE:** Approval of a purchase order to FLOCK, in an amount not to exceed \$60,000.00, to renew the services for hardware and software products for twenty (20) FLOCK Safety Falcon Cameras; the term of this coverage is from October 1, 2025 through September 30, 2026; the cost of this purchase is fully grant-funded and will be paid from account 2856-310.00-801.000

### **BOARD ACTION REQUESTED:**

Requesting the approval to enter a "Confirming PO" to the vendor FLOCK to renew the services to 20x Safety Falcon Cameras assigned to the GAIN division; not to exceed the invoiced amount (INV-81352) of \$60,000.00.

### **BACKGROUND:**

FLOCK Safety is an integrated public safety platform that detects, centralizes, and decodes actionable evidence to increase safety, improve efficiency, and connect the community. Flock Safety Falcon ® Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.

### **DISCUSSION:**

The grant agreement from Michigan State Police, presented in RESO # 2025-2302, covers the cost of this contract.

### **IMPACT ON HUMAN RESOURCES:**

None

### **IMPACT ON BUDGET:**

The annual renewal cost is \$60,000.00, covered by the accepted grant agreement with MSP RESO # 2025-2302. This is a budgeted expense to be reimbursed 37% by grant funds and 63% county match. No additional appropriation is needed. This will be billed to account #2856-310.00-801.000.

### **IMPACT ON FACILITIES:**

None

### **IMPACT ON TECHNOLOGY:**

None

**CONFORMITY TO COUNTY PRIORITIES:**

The approval of this contract conforms to the county's priorities by promoting safe communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize the renewal of software and hardware services for 20 FLOCK cameras for a one-year term commencing October 1, 2025, through September 30, 2026, at a total cost not to exceed \$60,000.00 to be paid through the Michigan State Police Grant accepted in RESO # 2025-2302 from account #2856-310.00-801.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the January 21, 2026 meeting of the Governmental Operations Committee of this Board).





## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PROJECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes: \_\_\_\_ (Go to Question 2)

No: \_\_\_\_ (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes: \_\_\_\_

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: \_\_\_\_

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ Contact Corporate Counsel office prior to submitting into Legistar.

## **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact Corporate Counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.



## INVOICE

Flock Group Inc dba Flock Safety

[www.flocksafety.com](http://www.flocksafety.com)

Invoice Number INV-81352

Invoice Date: 12/15/2025

Due Date: 1/14/2026

Payment Terms: Net 30

PO#:

W-9 Form [\[Download\]](#)

Certificates of Insurance [\[Download\]](#)

Bill To: MI - Genesee County SO  
324 South Saginaw Street  
Flint, Michigan, 48502

Ship To: MI - Genesee County SO  
1002 Saginaw Street  
Flint, Michigan 48502

Billing Company Name: MI - Genesee County SO  
Billing Contact Name: Accounts Payable  
Billing Email Address: [sheriff-ap@geneseecountymi.gov](mailto:sheriff-ap@geneseecountymi.gov)  
Renewal - - 2025: Year 1 of 24 Month Term  
Notes: TERM DATES: 10/1/2025-9/30/2026

Payment Terms: Net 30  
Contracted Billing Structure: Annual

*Please note a minor change to our invoices starting February 1, 2025 updating product/SKU names listed in each line item. This change is only to naming conventions and will not affect the products, functionality, or services you receive from Flock Safety. Please update your payment system to reflect these new product/SKU names as needed.*

ITEMS	QTY	UNIT PRICE	SALES TAX	TOTAL
Flock Safety LPR, fka Falcon	20	\$1,500.00	\$0.00	\$30,000.00
Flock Safety LPR, fka Falcon	20	\$1,500.00	\$0.00	\$30,000.00

Unless otherwise noted on the Order Form, the Term shall commence upon first installation and validation of Flock Hardware.

Link to Location of Services:

**Subtotal:** \$60,000.00  
**Sales Tax:** \$0.00  
**Credit:** \$0.00  
**Payments:** \$0.00  
**Balance Due:** \$60,000.00

If you have questions about your invoice, are providing an exemption certificate or need to update your billing contact information, please email [billing@flocksafety.com](mailto:billing@flocksafety.com) or call 866-901-1781, option 3.



## INVOICE

**Flock Group Inc dba Flock Safety**  
[www.flocksafety.com](http://www.flocksafety.com)

Invoice Number: INV-81352  
Invoice Date: 12/15/2025  
Due Date: 1/14/2026  
Payment Terms: Net 30  
PO#:

### Payment Remittance Information

#### Pay by Check:

Payable to: Flock Group Inc  
Memo: INV-81352  
Mail to: PO Box 121923  
Dallas, TX 75312-1923

*If paying by check, please include the remittance slip below.*

#### Pay by ACH:

Account Legal Name: Flock Group Inc.  
Account Number: 3302113966  
Account Type: Checking  
Routing / SWIFT Code: 121140399 / SVBKUS6S

*If paying by ACH, please include your invoice number in the memo section of the ACH transfer request.*

Please be aware that failure to pay the invoice by the due date may result in an interest penalty or disconnection of service, as specified in your contract.

.....  
Detach and Return with Payment

#### **Make Checks Payable to: Flock Group Inc**

If sending via Flock Group Inc  
USPS: PO Box 121923  
Dallas, TX 75312-1923

Or

If sending via Flock Group Inc  
UPS, FedEx or 891923  
USPS: 885 East Collins Boulevard,  
Suite 110  
Richardson, TX 75081

Account: MI - Genesee County SO

Invoice # INV-81352

Amount Due: **\$60,000.00**

Amount Enclosed: \$ \_\_\_\_\_



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2025-2302

**Agenda Date:** 9/24/2025

**Agenda #:** 14.

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**To:** Dale K. Weighill, Governmental Operations Committee Chairperson

**From:** Sheriff Christopher R. Swanson

**RE:** Approval to accept a grant award from the Michigan State Police Auto Theft Prevention Authority (ATPA), in the amount of \$1,827,797.00 with a match of \$1,151,512.00, for the grant period of October 1, 2025 through September 30, 2026 for fiscal year 2025-2026

### **BOARD ACTION REQUESTED:**

Approval of ATPA grant from the Michigan State police in the amount of \$1,827,797 with a match of \$1,151,512.00 for the grant period of October 1, 2025, through September 30, 2026. This grant and match amount allows the Sheriff's Office along with eight (8) other local police agencies to dedicate investigators to pursue thefts of automobiles.

### **BACKGROUND:**

The Automobile Theft Prevention Authority (ATPA), a division of the Michigan State Police, provides grants to sheriffs to assist with the investigation and prosecution of cases involving automobile theft and related offenses. The Genesee County Sheriff's Office has relied on this grant for the partial funding of its Auto Theft and Fraud Prosecution Unit for the past 34 years. This grant provides 60% funding for the salaries and fringe benefits of those nine (9) investigators assigned to Genesee Auto Investigation Network (GAIN) lead by the Sheriff's Office include Burton PD, Davison Twp. PD, Flint PD, Flint Twp. PD, Flushing City PD, Grand Blanc City PD, Grand Blanc Twp. PD, and The Metro Police Authority. GAIN investigators investigate all auto theft related crime, such as auto thefts, title fraud, and carjackings. The total grant award for FY2025-2026 is \$1,827,797 with a local match of \$1,151,512 coming from all respective agencies. The Counties match cost of \$182,785.00 from account # 2856-310.00-699.003.

### **DISCUSSION:**

In the past this grant has been awarded a 50/50% award and match amount and budgeted each year accordingly. For this fiscal year the award amount has been reduced to a 37% award requiring the remaining amount to be matched by the respective agencies. This adjustment results in an additional request of \$37,467 from the general fund.

### **IMPACT ON HUMAN RESOURCES:**

None

### **IMPACT ON BUDGET:**

In the past this grant has been awarded a 50/50% award and match amount and budgeted each year

accordingly. For this fiscal year the award amount has been reduced to a 37% award requiring the remaining amount to be matched by the respective agencies. This adjustment results in an additional request of \$37,467 from the general fund with a total ask of \$182,785.00 for the award period of October 1, 2025, through September 30, 2026.

**IMPACT ON FACILITIES:**

None

**IMPACT ON TECHNOLOGY:**

None

**CONFORMITY TO COUNTY PRIORITIES:**

The ATPA grant money advances the priority of safe communities by adding resources to address auto thefts, title fraud and violent crimes such as carjackings. These grant funds also tie into the County's value of service by giving us more resources to provide prompt, efficient and competent service to victims of crime while at the same time helping secure the County's financial stability by providing funds that otherwise would have come from the County's general fund.



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize accepting a grant from the Auto Theft Prevention Authority, a division of the Michigan State Police, in the amount of \$676,285.00 with required matching funds of \$182,785.00 coming from the Sheriff's Office general fund budget, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the September 17, 2025 meeting of the Governmental Operations Committee of this Board), the Chairperson of this Board is authorized to execute any necessary documents on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2025-2836

**Agenda Date:** 1/21/2026

**Agenda #:** 3.

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**To:** Dale K. Weighill, Governmental Operations Committee Chairperson

**From:** Christopher R. Swanson, Sheriff

**RE:** Approval of a grant award from the Michigan Department of Health and Human Services, in the amount of \$71,075.00, to support crime victim sustainability efforts at Genesee County's Sheriff's Office; no match is required

### **BOARD ACTION REQUESTED:**

Approval to accept a Michigan Department of Health and Human Services (MDHHS) grant to the Genesee County Sheriff's Office, to support Crime Victim Sustainability efforts for FY 2026.

### **BACKGROUND:**

The Michigan Department of Health and Human Services has approved the grant application submitted by the Genesee County Sheriff's Office for Crime Victims Sustainability Fund for grant support of victims of Elder Abuse in the amount of \$71,075.00 for fiscal year 2026. The term of this grant is October 1, 2025, through September 30, 2026. This program will continue efforts to identify, educate, and support victims of Elder Abuse.

### **DISCUSSION:**

This initiative expands the efforts of our existing Elder Abuse Task Force, which focuses on crimes against anyone over the age of 60. This grant provides resources to the elderly community by providing direct victim services to vulnerable adults and victims of crime over 60 years old. In addition to the continued Victim of Crime Act (VOCA) grant, this will have a solid impact on our community by standing up for victims of these crimes and ensuring the victims understand the justice system and are supported through services such as personal protection orders, eviction paperwork, probate court matters, social services, and rehousing efforts. This grant supplements the Culturally Specific or Responsive Services for Underserved Victims, CSRUUV-2026 grant that was approved in Reso # for the same term and partially funds the Sergeant position of the Genesee county Response to Acts of Crime against Elders, also known as the GRACE team.

### **IMPACT ON HUMAN RESOURCES:**

None

### **IMPACT ON BUDGET:**

The grant award for FY 2026 is \$71,075.00 with no match requirement. This has been accounted for in the 2026 budget in account 2859-312.02-558.000.

**IMPACT ON FACILITIES:**

None

**IMPACT ON TECHNOLOGY:**

None

**CONFORMITY TO COUNTY PRIORITIES:**

This grant conforms to the County Priorities by helping make a safer community and providing services to victims of Elder Abuse.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize accepting a Crime Victim Sustainability grant award from, and entering into a grant agreement with, the Michigan Department of Health and Human Services, in the amount of \$71,075.00 for the period commencing October 1, 2025, through September 30, 2026, to continue efforts to identify, educate, and support victims of elder abuse, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the January 21, 2026 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the grant agreement on behalf of Genesee County.

**Grant Agreement Between  
Michigan Department of Health and Human Services  
hereinafter referred to as the "Department"  
and**

**COUNTY OF GENESEE  
DBA: Genesee County  
1101 Beach Street 3rd Floor  
Flint MI 48502 1417**

**Federal I.D.#: 38-6004849, Unique Entity Identifier: XD5HMHXNBWX6  
hereinafter referred to as the "Grantee"  
for**

**Crime Victim Sustainability Fund - 2026  
Part 1**

**1. Period of Agreement:**

This Agreement will commence on October 1, 2025 and continue through September 30, 2026. No activity will be performed and no costs to the state will be incurred prior to October 1, 2025. Throughout the Agreement, October 1, 2025 will be referred to as the start date. This Agreement is in full force and effect for the period specified.

**2. Program Budget and Agreement Amount:**

**A. Agreement Amount**

The total amount of this Agreement is \$71,075.00. Under the terms of this Agreement, the Department will provide funding not to exceed \$71,075.00. The source of funding provided by the Department can be obtained in the Schedule of Financial Assistance, available on-demand in the EGrAMS electronic grants management system (<http://egram-mi.com/mdhhs>).

**B. Equipment Purchases and Title**

Any Grantee equipment purchases supported in whole or in part through this Agreement must be listed in the supporting Equipment Inventory Schedule which should be attached to the Final Financial Status Report. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$10,000 or more per unit. Title to items having a unit acquisition cost of less than \$10,000 will vest with the Grantee upon acquisition. The Department reserves the right to retain or transfer the title to all items of equipment having a unit acquisition cost of \$10,000 or more, to the extent that the Department's proportionate interest in such equipment supports such retention or transfer of title.

**C. Deviation Allowance**

A deviation allowance modifying an established budget category by \$10,000 or 15%, whichever is greater, is permissible without prior written approval of the Department. Any modification or deviations in excess of this provision, including any adjustment to the total amount of this Agreement, must be made in writing and executed by all parties through an amendment to this Agreement before the modifications can be implemented. This deviation allowance does not authorize new categories, subcontracts, equipment items or positions not shown in the attached Program Budget Summary and supporting detail schedules.

**3. Purpose:**

The purpose of this Master Agreement is to provide funding for community health and human services.

**4. Statement of Work:**

The Grantee agrees to undertake, perform and complete the activities described in the Attachments, which are part of this Agreement.

**5. Financial Requirements:**

The financial requirements must be followed as described in Part 2 of this Agreement and Attachments, which are part of this Agreement.

**6. Performance/Progress Report Requirements:**

The progress reporting methods must be followed as described in Part 2 and Attachments, which are part of this Agreement.

**7. General Provisions:**

The Grantee agrees to comply with the General Provisions outlined in Part 2 and Attachments as applicable, which are part of this Agreement.



**8. Administration of the Agreement:**

The persons acting for the Department in administering this Agreement (hereinafter referred to as the Contract Manager) are:

MDHHS Grants Division

Email: MDHHS-EGrAMS-HELP@michigan.gov

**9. Grantee's Financial Contact for the Agreement:**

The financial contact acting on behalf of the Grantee for this Agreement is:

Tyler Swoffer

Accountant

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Name

Title

tswoffer@geneseecountymi.gov

(810) 257-3187

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E-Mail Address

Telephone No.

**10. Special Conditions:**

- A. This Agreement is valid upon approval and execution by the Department which may be contingent upon approval by the State Administrative Board, and signature by the Grantee.
- B. This Agreement is conditionally approved subject to and contingent upon the availability of funds.
- C. The funding provided by the Department under this Agreement is in exchange for all of the duties and restrictions placed on the Grantee through this Agreement.
- D. Based on the availability of funding, the Department may specify the amount of funding the Grantee may expend during a specific time period within the Agreement Period.
- E. The Department will not assume any responsibility or liability for costs incurred by the Grantee prior to the start date of this Agreement.
- F. The Grantee is required by MCL 18.1101 *et seq* to receive payments by electronic funds transfer.

### 11. Special Certification:

The individual or officer signing this Agreement certifies by their signature that they are authorized to sign this Agreement on behalf of the responsible governing board, official, or Grantee.

## 12. Signature Section:

**FOR the GRANTEE**  
**Genesee County**

Christopher Swanson

Administrator

10/21/2025

Name

# Title

Date

**For the Michigan Department of Health and Human Services**

Terri Smith

10/09/2025

Terri Smith, Director

Date

Bureau of Grants and Purchasing

## **Part 2**

### **General Provisions**

#### **I. Responsibilities - Grantee**

The Grantee, in accordance with the general purposes and objectives of this Agreement, must abide by the following:

##### **A. Publication Rights**

1. Understand the term “publications” includes all copyrightable subject matter such as brochures, manuals, fact sheets, written products, posters, videotapes, DVD/CDs, or other multimedia materials intended for consumption by individuals or organizations other than grantee, as well as original computer programs, writings, sound recordings, pictorial reproductions, drawings or other geographical representations and works of any similar nature.
2. Confirm that the Department retains all publicity rights for hotline. Publicity rights include the right to publicize, advertise, or sponsor media campaign about the hotline and includes the publication and distribution of materials such as video, billboards, posters, or stickers intended solely to promote the hotline. Publicity does not include educational publications that incidentally include information about the hotline. The grantee may publicize the hotline if approved and mutually agreed to by the Department.
3. Confirm the name Voices4 and number (1-855-VOICES4) is owned by the Department and used, with permission, by the Grantee.
4. Confirm that all publications supported under the Grant are considered "work made for hire" as defined under Title 17 U.S.C. Section 101. With regard to any “work made for hire,” the Department owns all rights, title, and interest in publications.
5. Confirm where activities supported in part or in whole with the Department grant funds produce original publications, such publications must be approved by the Department before reproduction of such materials. The State of Michigan may modify the material and may combine it with other intellectual property to form a derivative work.
6. Not make any media releases related to this agreement, without prior written authorization from the Division of Victim Services and the Department.
7. Ensure publications produced in part or in whole with grant funds require the following credit reference:

The State of Michigan Sexual Assault Hotline is supported by Crime Victim Assistance Grant Award awarded to the Michigan Coalition to End Domestic and Sexual Violence by the Division of Victim Services, Michigan Department of Health and Human Services. The grant award

comes from the Federal Crime Victims Fund, established by the Victims of Crime Act of 1984.

The opinions, findings, and conclusions or recommendations expressed in this publication/program exhibition are those of the author(s) and do not necessarily reflect the view of the U.S. Department of Justice or the Michigan Department of Health and Human Services.

The Department reserves the right to require additional information in the publication. These statements must be placed in a visible location at the beginning and/or end of the published materials.

**B. Fees**

1. Guarantee that any claims made to the Department under this Agreement will not be financed by any sources other than the Department under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to budget the additional source of funds and reflect the source of funding on the Financial Status Report.
2. Make reasonable efforts to collect 1st and 3rd party fees, where applicable, and report those collections on the Financial Status Report. Any under recoveries of otherwise available fees resulting from failure to bill for eligible activities will be excluded from reimbursable expenditures.
3. Understand VOCA Crime Victim Assistance grant funds must be used only to provide direct services free of charge to victims of crime. The purpose of the VOCA Crime Victim Assistance grant program is to provide services to all crime victims regardless of their ability to pay for services rendered or the availability of insurance or other third-party payment resources. Grantee must provide services to crime victims, at no charge, through the VOCA Crime Victim Assistance grant funded project. No income eligibility standards will be imposed on individuals receiving assistance or services supported with VOCA Crime Victim Assistance grant funds. The Grantee is prohibited from charging a crime victim or third-party payor for any services supported with VOCA Crime Victim Assistance grant funds.

**C. Grant Program Operation**

Provide the necessary administrative, professional, and technical staff for operation of the grant program. The Grantee must obtain and maintain all necessary licenses, permits, or other authorizations necessary for the performance of this Agreement.

Use an accounting system that can identify and account for the funds received from each separate grant, regardless of funding source, and assure that grant

funds are not commingled with any other funds.

**D. Reporting**

Utilize all report forms and reporting formats required by the Department at the start date of this Agreement and provide the Department with timely review and commentary on any new report forms and reporting formats proposed for issuance thereafter.

**E. Record Maintenance/Retention**

Maintain adequate program and fiscal records and files, including source documentation, to support program activities and all expenditures made under the terms of this Agreement, as required. The Grantee must assure that all terms of the Agreement will be appropriately adhered to and that records and detailed documentation for the grant project or grant program identified in this Agreement will be maintained for a period of not less than four (4) years from the date of termination, the date of submission of the final expenditure report, or until litigation and audit findings have been resolved. The retention schedule may be modified if required. This section applies to the Grantee, any parent, affiliate, or subsidiary organization of the Grantee and any subcontractor that performs activities in connection with this Agreement.

**F. Authorized Access**

1. Permit within 10 calendar days of providing notification and at reasonable times, access by authorized representatives of the Department, federal grantor agency, Inspectors General, Comptroller General of the United States, and State Auditor General, or any of their duly authorized representatives, to records, papers, files, documentation, and personnel related to this Agreement, to the extent authorized by applicable state or federal law, rule, or regulation.
2. Acknowledge the rights of access in this section are not limited to the required retention period. The rights of access will last as long as the records are retained.
3. Cooperate and provide reasonable assistance to authorized representatives of the Department when those individuals request access to the Grantee's grant records. This includes requests to obtain records and to provide information regarding those records.

**G. Audits**

This section only applies to Grantees designated as subrecipients by the Department (see Part 1, Section 2 A.).

**1. Required Audit or Audit Exemption Notice**

Submit to the Department either a Single Audit, Financial Related Audit or Audit Exemption Notice as described below. A Financial Related Audit is applicable to for-profit Grantees that are designated as subrecipients. If submitting a Single Audit or Financial Related Audit, Grantees must also submit a corrective action plan prepared in

accordance with 2 CFR 200.511(c) for any audit findings that impact the Department funded programs, and management letter (if issued) with a corrective action plan.

a. Single Audit

Grantees that are a state, local government, or non-profit organization that expend \$1,000,000 or more in federal awards during the Grantee's fiscal year must submit a Single Audit to the Department, regardless of the amount of funding received from the Department. The Single Audit must comply with the requirements of 2 CFR 200 Subpart F. The Single Audit reporting package must include all components described in 2 CFR 200.512 (c).

b. Financial Related Audit

Grantees that are for-profit organizations that expend \$1,000,000 or more in federal awards during the Grantee's fiscal year must submit either a financial related audit prepared in accordance with Government Auditing Standards relating to all federal awards, or an audit that meets the requirements contained in 2 CFR 200 Subpart F, if required by the federal awarding agency.

c. Audit Exemption Notice

Grantees exempt from the Single Audit and Financial Related Audit requirements (a. and b. above) must submit an Audit Exemption Notice that certifies these exemptions. The template Audit Exemption Notice and further instructions are available at State of Michigan - MDHHS by selecting Inside MDHHS – MDHHS Audit - Audit Reporting.

2. Financial Statement Audit

Grantees exempt from the Single Audit and Financial Related Audit requirements (that are required to submit an Audit Exemption Notice as described above) must submit to the Department a Financial Statement Audit prepared in accordance with generally accepted auditing standards if the audit includes disclosures that may negatively impact the Department funded programs including but not limited to fraud, going concern uncertainties, financial statement misstatements and violations of the Agreement requirements. If submitting a Financial Statement Audit, Grantees must also submit a corrective action plan for any audit findings that impact the Department funded programs.

3. Due Date and Where to Send

The required audit and any other required submissions (i.e., corrective action plan, and management letter with a corrective action plan),



and/or Audit Exemption Notice must be submitted to the Department within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the Grantee's fiscal year by e-mail to MDHHS-AuditReports@michigan.gov. Single Audit reports must be submitted simultaneously to the Department and Federal Audit Clearinghouse, in accordance with 2 CFR 200.512(a). The required submissions must be assembled in PDF files and compatible with Adobe Acrobat (read only). The subject line must state the agency name and fiscal year end. The Department reserves the right to request a hard copy of the audit materials if for any reason the electronic submission process is not successful.

4. Penalty

a. Delinquent Single Audit or Financial Related Audit

If the Grantee does not submit the required Single Audit or Financial Related Audit, including any management letter and applicable corrective action plan(s), within nine months after the end of the Grantee's fiscal year, the Department may withhold from any payment from the Department to the Grantee an amount equal to five percent of the audit year's grant funding (not to exceed \$200,000) until the required filing is received by the Department. The Department may retain the amount withheld if the Grantee is more than 120 days delinquent in meeting the filing requirements. The Department may terminate any current grant agreements if the Grantee is more than 180 days delinquent in meeting the filing requirements.

b. Delinquent Audit Exemption Notice

Failure to submit the Audit Exemption Notice, when required, may result in withholding from any payment from Department to the Grantee an amount equal to one percent of the audit year's grant funding until the Audit Exemption Notice is received.

5. Other Audits

The Department or federal agencies may also conduct or arrange for agreed upon procedures or additional audits to meet their needs.

**H. Subrecipient Monitoring**

1. When passing federal funds through to a subrecipient (if the Agreement does not prohibit the passing of federal funds through to a subrecipient), the Grantee must:

- a. Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the information required by 2 CFR 200.332.
- b. Ensure the subrecipient complies with all the requirements of

this Agreement.

- c. Evaluate each subrecipient's risk for noncompliance as required by 2 CFR 200.332(b).
  - d. Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with federal statutes, regulations, and the terms and conditions of the subawards; that subaward performance goals are achieved; and that all monitoring requirements of 2 CFR 200.332(d) are met including reviewing financial and programmatic reports, following up on corrective actions, and issuing management decisions for audit findings.
  - e. Verify that every subrecipient is audited as required by 2 CFR 200 Subpart F.
2. Develop a subrecipient monitoring plan that addresses the above requirements and provides reasonable assurance that the subrecipient administers federal awards in compliance with laws, regulations, and the provisions of this Agreement, and that performance goals are achieved. The subrecipient monitoring plan should include a risk-based assessment to determine the level of oversight and monitoring activities, such as reviewing financial and performance reports, performing site visits, and maintaining regular contact with subrecipients.
  3. Establish requirements to ensure compliance for for-profit subrecipients as required by 2 CFR 200.501(h), as applicable.
  4. Ensure that transactions with subrecipients/contractors comply with laws, regulations, and provisions of contracts or grant agreements.

**I. Notification of Modifications**

Provide timely notification to the Department, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of activities, funding or compliance with operational procedures. Notify the Contract Manager in accordance with the following requirements.

1. Any changes in the Executive Director position within 5 business days.
2. Any emergency causing an interruption in service delivery longer than 24-hours within 24 hours.
3. Any changes in facility and/or administrative office location, mailing address, phone, fax and/or email address within 10 business days.
4. Any planned interruption in service delivery 30 days prior to reduction in service.

**J. Software Compliance**

Ensure software compliance and compatibility with the Department's data systems for activities provided under this Agreement, including but not limited

to stored data, databases, and interfaces for the production of work products and reports. All required data under this Agreement must be provided in an accurate and timely manner without interruption, failure, or errors due to the inaccuracy of the Grantee's business operations for processing data. All information systems, electronic or hard copy, that contain state or federal data must be protected from unauthorized access. State or federal data includes data and information provided to Grantee or Grantee's Subcontractor by or on behalf of the State or federal government, and all data and information derived therefrom, is the exclusive property of the State or federal government.

**K. Human Subjects**

1. The Grantee assures and certifies that it will comply with Protection of Human Subjects Act, 45 CFR, Part 46 and DOJ regulations 28 CFR Part 46.
2. The Grantee assures and certifies that it will establish procedures to ensure Confidentiality of Research Information. Except as otherwise provided by Federal law, no recipient of monies under VOCA will use or reveal any research or statistical information furnished under this program by any person, and identifiable to any specific private person, for any purpose other than the purpose for which such information was obtained, in accordance with VOCA Crime Victim Assistance grant. Such information, and any copy of such information, will be immune from legal process and must not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial, legislative, or administrative proceeding. (See Section 1407(d) of VOCA, codified at 34 U.S.C. 20110).

**L. Mandatory Disclosures**

1. Disclose to the Department in writing within 14 days, or sooner if circumstances warrant, of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Grantee, a subcontractor, or an officer or director of Grantee or subcontractor that arises during the term of this Agreement including:
  - a. All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting the Agreement.
  - b. A criminal Proceeding;
  - c. A parole or probation Proceeding;
  - d. A Proceeding under the Sarbanes-Oxley Act;
  - e. A civil Proceeding involving:
    1. A claim that might reasonably be expected to adversely affect Grantee's viability or financial stability;

or

2. A governmental or public entity's claim or written allegation of fraud; or
  3. Any complaint filed in a legal or administrative proceeding alleging the Grantee or its subcontractors discriminated against its employees, subcontractors, vendors, or suppliers during the term of this Agreement; or
- f. A Proceeding involving any license that Grantee is required to possess in order to perform under this Agreement.
  - g. Any criminal activity that occurs by an employee, agent, or subcontractor of Grantee while conducting activities pursuant to this Agreement.
2. Notify the Contract Manager, at least 90 calendar days before the effective date, of a change in Grantee's ownership or executive management.

**M. Statement of Work Progress Reports**

Submit quarterly Statement of Work progress reports to the Department via the <http://egram-mi.com/mdhhs> website by the 15th day of the month following the end of the quarter and a final report no later than 15 days following the end of this Agreement.

**N. Conflict of Interest and Code of Conduct Standards**

1. Be subject to the provisions of MCL 15.321 *et seq*, as amended, MCL Act 15.341 *et seq*, as amended, and 2 CFR 200.318 (c)(1) and (2).
2. Uphold high ethical standards and be prohibited from the following:
  - a. Holding or acquiring an interest that would conflict with this Agreement;
  - b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement;
  - c. Attempting to influence or appearing to influence any state employee by the direct or indirect offer of anything of value; or
  - d. Paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of this Agreement.
3. Immediately notify the Department of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subcontractor that performs activities in connection with this Agreement.

**O. Travel Costs**

1. Be reimbursed for travel costs (including mileage, meals, and lodging)

budgeted and incurred related to activities provided under this Agreement.

- a. If the Grantee has a documented policy related to travel reimbursement for employees and if the Grantee follows that documented policy, the Department will reimburse the Grantee for travel costs at the Grantee's documented reimbursement rate for employees. Otherwise, the state of Michigan travel reimbursement rate applies.
- b. Federally funded Grantees must comply with Title 2 CRF 200.475.
- c. State of Michigan travel rates may be found at the following website: [http://www.michigan.gov/dtmb/0,5552,7-358-82548\\_13132---,00.html](http://www.michigan.gov/dtmb/0,5552,7-358-82548_13132---,00.html).
- d. International travel must be pre-approved by the Department and itemized in the budget.

**P. Federal Funding Accountability and Transparency Act (FFATA)**

1. Complete and upload the FFATA Executive Compensation report to the EGrAMS agency profile if:
  - a. The Grantee's federal revenue was 80% or more of the Grantee's annual gross revenue; AND
  - b. Grantee's gross revenue from federal awards was \$25,000,000 or more; AND
  - c. The public does not have access to the information about executive officers' compensation through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 or Section 6104 of the Internal Revenue Code of 1986.
2. The FFATA Executive Compensation report template can be found in EGrAMS documents.

**Q. Insurance Requirements**

1. Maintain at least a minimum of the insurances or governmental self-insurances listed below and be responsible for all deductibles. All required insurance or self-insurance must:
  - a. Protect the state of Michigan from claims that may arise out of, are alleged to arise out of, or result from Grantee's or a subcontractor's performance;
  - b. Be primary and non-contributing to any comparable liability insurance (including self-insurance) carried by the state; and
  - c. Be provided by a company with an A.M. Best rating of "A-" or better and a financial size of VII or self or governmental self-insurance.
2. Insurance Types

- a. Commercial General Liability Insurance or Governmental Self-Insurance: Except for Governmental Self-Insurance, policies must be endorsed to add “the state of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents” as additional insureds using endorsement CG 20 10 11 85, or both CG 20 10 12 19 and CG 20 37 12 19.

If the Grantee will interact with children, schools, or the cognitively impaired, the Grantee must maintain appropriate insurance coverage related to sexual abuse and molestation liability.

- b. Workers’ Compensation Insurance or Governmental Self-Insurance: Coverage according to applicable laws governing work activities. Policies must include waiver of subrogation, except where waiver is prohibited by law.
  - c. Employers Liability Insurance or Governmental Self-Insurance.
  - d. Privacy and Security Liability (Cyber Liability) Insurance: cover information security and privacy liability, privacy notification costs, regulatory defense and penalties, and website media content liability.
3. Require that subcontractors maintain the required insurances contained in this Section.
  4. This Section is not intended to and is not to be construed in any manner as waiving, restricting, or limiting the liability of the Grantee from any obligations under this Agreement.
  5. Grantee must promptly notify the Department of any knowledge regarding an occurrence which the Grantee reasonably believes may result in a claim against the Department. The Grantee must cooperate with the Department regarding such claim.

**R. Fiscal Questionnaire**

1. Complete and upload the yearly fiscal questionnaire to the EGrAMS agency profile within three months of the start of the Agreement.
2. The fiscal questionnaire template can be found in EGrAMS documents.

**S. Criminal Background Check**

1. Conduct or cause to be conducted a search that reveals information similar or substantially similar to information found on an Internet Criminal History Access Tool (ICHAT) check and a national and state sex offender registry check for each new employee, employee, subcontractor, subcontractor employee, or volunteer who under this Agreement works directly with clients or has access to client

information.

- a. ICHAT: Home Page - ICHAT Menu (michigan.gov)
  - b. Michigan Public Sex Offender Registry:  
<http://www.mipsor.state.mi.us>
  - c. National Sex Offender Registry: <http://www.nsopw.gov>
2. Conduct or cause to be conducted a Central Registry (CR) check for each new employee, employee, subcontractor, subcontractor employee, or volunteer who under this Agreement works directly with children.
  - a. Central Registry: [https://www.michigan.gov/mdhhs/0,5885,7-339-73971\\_7119\\_50648\\_48330-180331--,00.html](https://www.michigan.gov/mdhhs/0,5885,7-339-73971_7119_50648_48330-180331--,00.html)
3. Require each new employee, employee, subcontractor, subcontractor employee, or volunteer who, under this Agreement, works directly with clients or who has access to client information to notify the Grantee in writing of criminal convictions (felony or misdemeanor), pending felony charges, or placement on the Central Registry as a perpetrator, at hire or within 10 days of the event after hiring.
4. Determine whether to prohibit any employee, subcontractor, subcontractor employee, or volunteer from performing work directly with clients or accessing client information related to clients under this Agreement, based on the results of a positive ICHAT response or reported criminal felony conviction or perpetrator identification.
5. Determine whether to prohibit any employee, subcontractor, subcontractor employee, or volunteer from performing work directly with children under this Agreement, based on the results of a positive CR response or reported perpetrator identification.
6. Require any employee, subcontractor, subcontractor employee, or volunteer who may have access to any databases of information maintained by the federal government that contain confidential or personal information, including but not limited to federal tax information, to have a fingerprint background check performed.
7. Have a written policy describing the criteria on which its determinations will be made and must document the basis for each determination. The Grantee may consider the recency and type of crime when making a determination. Failure to comply with this provision may be cause for immediate cancellation of this Agreement. In addition, the Grantee must further have a clearly defined written policy regarding acceptable screening practices of new staff members and volunteers who have direct access to clients and/or client's personal information. These screening practices serve to protect the organization and its clients. The Grantee must also assure that any subcontractors have both of these



written policies.

8. Understand that if the Department determines that an individual provided services under this Agreement for any period prior to completion of the required checks as described above, the Department may require repayment of that individual's salary, fringe benefits, and all related costs of employment for the period that the required checks had not been completed.

**T. Real Property Acquisitions**

1. Real property means land, including land improvements, structures and appurtenances thereto, but excludes moveable machinery and equipment.
2. Adhere to the following if property acquisition is supported in whole or in part through this Agreement:
  - a. The property will be used to support the expansion of the services identified through this Agreement.
  - b. The property shall not be conveyed, transferred, or leased, either wholly or partially, whether in fee, by easement, or otherwise, for a period of seven years, unless the Department provides written approval and consent.
  - c. These restrictions must be recorded with the Warranty Deed and a copy must be provided to the Department.
  - d. The above property acquisition requirements are continuing obligations that survive the termination or expiration of the Agreement.

**U. Administrative Requirements**

1. Ensure specific supporting documentation for salaries and wages will be recorded and maintained including:
  - a. After-the-fact determination of actual activity for each employee charged in full or in part to the grant, not the budgeted amount;
  - b. Total activity for which employees were compensated;
  - c. Signed by individual employees or responsible supervisor with firsthand knowledge; and
  - d. Prepared at least monthly to coincide with one or more pay periods.
2. Understands that in the event the Grantee cannot support the amount of wages charged on the Financial Status Report or payment request, the Department may, at its discretion, request recoupment for the difference between the amount charged and the amount that can be supported by the activity sheets.
3. Assures and certifies that documentation will be maintained and made available to DVS within 72 hours of request to support charges to the

Crime Victim Assistance grant and used as match for the grant.

4. Ensure the administration of staff and volunteers is conducted in accordance with applicable professional, ethical, and legal principles.
5. Ensure the organization recruits a diverse staff that is reflective of the community, clients served, and geographic area in which the organization is located.

## **II. Responsibilities - Department**

The Department, in accordance with the general purposes and objectives of this Agreement, will:

### **A. Reimbursement**

Provide reimbursement in accordance with the terms and conditions of this Agreement based upon appropriate reports, records, and documentation maintained by the Grantee.

### **B. Report Forms**

Provide any report forms and reporting formats required by the Department at the start date of this Agreement and provide to the Grantee any new report forms and reporting formats proposed for issuance thereafter at least 30 days prior to their required usage in order to afford the Grantee an opportunity to review.

## **III. Assurances**

The Grantee gives the following assurances to the Department:

### **A. Compliance with Applicable Laws**

The Grantee will comply with applicable federal and state laws, guidelines, rules, and regulations in carrying out the terms of this Agreement. The Grantee will also comply with all applicable general administrative requirements, such as 2 CFR 200, covering cost principles, grant/agreement principles, and audits, in carrying out the terms of this Agreement. The Grantee will comply with all applicable requirements in the original grant awarded to the Department if the Grantee is a subgrantee. The Department may determine that the Grantee has not complied with applicable federal or state laws, guidelines, rules, and regulations in carrying out the terms of this Agreement and may then terminate this Agreement under Part 2, Section V.

### **B. Anti-Lobbying Act**

The Grantee will comply with the Anti-Lobbying Act (31 U.S.C. 1352) as revised by the Lobbying Disclosure Act of 1995 (2 U.S.C. 1601 *et seq.*), Federal Acquisition Regulations 52.203.11 and 52.203.12, and Section 503 of the Departments of Labor, Health & Human Services, and Education, and Related Agencies section of the current fiscal year Omnibus Consolidated Appropriations Act. Further, the Grantee must require that the language of this assurance be included in the award documents of all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans,

and cooperative agreements) and that all subrecipients must certify and disclose accordingly.

**C. Non-Discrimination**

1. The Grantee must comply with the Department's non-discrimination statement: "The Michigan Department of Health and Human Services does not discriminate against any individual or group on the basis of race, national origin, color, sex, disability, religion, age, height, weight, familial status, partisan considerations, or genetic information. Sex-based discrimination includes, but is not limited to, discrimination based on sexual orientation, gender identity, gender expression, sex characteristics, and pregnancy."
2. The Grantee further agrees that every subcontract entered into for the performance of any contract or purchase order resulting therefrom, will contain a provision requiring non-discrimination in employment, activity delivery and access, as herein specified, binding upon each subcontractor. This covenant is required pursuant to the Elliot-Larsen Civil Rights Act (MCL 37.2101 *et seq.*) and the Persons with Disabilities Civil Rights Act (MCL 37.1101 *et seq.*), and any breach thereof may be regarded as a material breach of this Agreement.
3. The Grantee will comply with all federal and state statutes relating to nondiscrimination. These include but are not limited to:
  - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination based on race, color, or national origin;
  - b. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, 1685-1686), which prohibits discrimination based on sex;
  - c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination based on disabilities;
  - d. The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination based on age;
  - e. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination based on drug abuse;
  - f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination based on alcohol abuse or alcoholism;
  - g. Sections 523 and 527 of the Public Health Service Act of 1944 (42 U.S.C. 290dd-2), as amended, relating to confidentiality of alcohol and drug abuse patient records;

- h. Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and,
  - i. The requirements of any other nondiscrimination statute(s) which may apply to the application.
- 4. Additionally, assurance is given to the Department that proactive efforts will be made to identify and encourage the participation of minority-owned and women-owned businesses, and businesses owned by persons with disabilities in contract solicitations. The Grantee must include language in all contracts awarded under this Agreement which (1) prohibits discrimination against minority-owned and women-owned businesses and businesses owned by persons with disabilities in subcontracting; and (2) makes discrimination a material breach of contract.

**D. Debarment and Suspension**

The Grantee will comply with federal regulation 2 CFR 180 and certifies to the best of its knowledge and belief that it, its employees, and its subcontractors:

- 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or contractor;
- 2. Have not within a five-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) or private transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
- 3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in section 2;
- 4. Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default; and
- 5. Have not committed an act of so serious or compelling a nature that it affects the Grantee's present responsibilities.

**E. Pro-Children Act**

- 1. The Grantee will comply with the Pro-Children Act of 1994 (P.L. 103-227; 20 U.S.C. 6081, *et seq.*), which requires that smoking not be permitted in any portion of any indoor facility owned or leased or

contracted by and used routinely or regularly for the provision of health, day care, early childhood development activities, education, or library activities to children under the age of 18, if the activities are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan, or loan guarantee. The law also applies to children's activities that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's activities provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; activity providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where Women, Infants, and Children (WIC) coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. The Grantee also assures that this language will be included in any subawards which contain provisions for children's activities.

2. The Grantee also assures, in addition to compliance with P.L. 103-227, any activity funded in whole or in part through this Agreement will be delivered in a smoke-free facility or environment. Smoking must not be permitted anywhere in the facility, or those parts of the facility under the control of the Grantee. If activities are delivered in facilities or areas that are not under the control of the Grantee (e.g., a mall, restaurant, or private work site), the activities must be smoke-free.

**F. Hatch Act and Intergovernmental Personnel Act**

The Grantee will comply with the Hatch Act (5 U.S.C. 1501-1508, 5 U.S.C. 7321-7326), and the Intergovernmental Personnel Act of 1970 (P.L. 91-648), as amended by Title VI of the Civil Service Reform Act of 1978 (P.L. 95-454). Federal funds cannot be used for partisan political purposes of any kind by any person or organization involved in the administration of federally assisted programs.

**G. Employee Whistleblower Protections**

The Grantee will comply with 41 U.S.C. 4712 and must insert this clause in all subcontracts.

**H. Clean Air Act and Federal Water Pollution Control Act**

The Grantee will comply with the Clean Air Act (42 U.S.C. 7401-7671(q)) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1388), as amended. This Agreement and anyone working on this Agreement will be subject to the Clean Air Act and Federal Water Pollution Control Act and must comply with all applicable standards, orders, or regulations issued pursuant to these Acts. Violations must be reported to the Department.

**I. Victims of Trafficking and Violence Protection Act**

The Grantee will comply with the Victims of Trafficking and Violence Protection Act of 2000 (P.L. 106-386), as amended.

This Agreement and anyone working on this Agreement will be subject to P.L. 106-386 and must comply with all applicable standards, orders, or regulations issued pursuant to this Act. Violations must be reported to the Department.

**J. Procurement of Recovered Materials**

The Grantee will comply with section 6002 of the Solid Waste Disposal Act of 1965 (P.L. 89-272), as amended.

This Agreement and anyone working on this Agreement will be subject to section 6002 of P.L. 89-272, as amended, and must comply with all applicable standards, orders, or regulations issued pursuant to this Act. Violations must be reported to the Department.

**K. Subcontracts**

For any subcontracted activity or product, the Grantee will ensure:

1. That a written subcontract is executed by all affected parties prior to the initiation of any new subcontract activity or delivery of any subcontracted product. Exceptions to this policy may be granted by the Department if the Grantee asks the Department in writing within 30 days of execution of the Agreement.
2. That any executed subcontract to this Agreement must require the subcontractor to comply with all applicable terms and conditions of this Agreement. In the event of a conflict between this Agreement and the provisions of the subcontract, the provisions of this Agreement will prevail.

A conflict between this Agreement and a subcontract, however, will not be deemed to exist where the subcontract:

- a. Contains additional non-conflicting provisions not set forth in this Agreement;
  - b. Restates provisions of this Agreement to afford the Grantee the same or substantially the same rights and privileges as the Department; or
  - c. Requires the subcontractor to perform duties and/or activities in less time than that afforded the Grantee in this Agreement.
3. That the subcontract does not affect the Grantee's accountability to the Department for the subcontracted activity.
  4. That any billing or request for reimbursement for subcontract costs is supported by a valid subcontract and adequate source documentation on costs and activities.
  5. That the Grantee will submit a copy of the executed subcontract if

requested by the Department.

**L. Procurement**

1. Grantee will ensure that all purchase transactions, whether negotiated or advertised, are conducted openly and competitively in accordance with the principles and requirements of 2 CFR 200.
2. The funds must not be used for the purchase of foreign goods or services, or both, if competitively priced and of comparable quality American goods or services, or both, are available.
3. Preference must be given to goods and services manufactured or provided by Michigan businesses, if they are competitively priced and of comparable quality.
4. Preference must be given to goods and services that are manufactured or provided by Michigan businesses owned and operated by veterans, if they are competitively priced and of comparable quality.
5. Records must be sufficient to document the significant history of all purchases and must be maintained for a minimum of four (4) years after the end of the Agreement period.

**M. Health Insurance Portability and Accountability Act**

To the extent that the Health Insurance Portability and Accountability Act (HIPAA) is applicable to the Grantee under this Agreement, the Grantee assures that it is in compliance with requirements of HIPAA including the following:

1. The Grantee must not share any protected health information provided by the Department that is covered by HIPAA except as permitted or required by applicable law, or to a subcontractor as appropriate under this Agreement.
2. The Grantee will ensure that any subcontractor will have the same obligations as the Grantee not to share any protected health data and information from the Department that falls under HIPAA requirements in the terms and conditions of the subcontract.
3. The Grantee must only use the protected health data and information for the purposes of this Agreement.
4. The Grantee must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Grantee's employees.
5. The Grantee must have a policy and procedure to immediately report to the Department any suspected or confirmed unauthorized use or disclosure of protected health information that falls under the HIPAA requirements of which the Grantee becomes aware. The Grantee will



work with the Department to mitigate the breach and will provide assurances to the Department of corrective actions to prevent further unauthorized uses or disclosures. The Department may demand specific corrective actions and assurances and the Grantee must provide the same to the Department.

6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Part 2, Section V.
7. In accordance with HIPAA requirements, the Grantee is liable for any claim, loss, or damage relating to unauthorized use or disclosure of protected health data and information, including without limitation the Department's costs in responding to a breach, received by the Grantee from the Department or any other source.
8. The Grantee will enter into a business associate agreement should the Department determine such an agreement is required under HIPAA.

**N. Website Incorporation**

The Department is not bound by any content on Grantee's website or other internet communication platforms or technologies, unless expressly incorporated directly into this Agreement. The Department is not bound by any end user license agreement or terms of use unless specifically incorporated in this Agreement or any other agreement signed by the Department. The Grantee must not refer to the Department on the Grantee's website or other internet communication platforms or technologies without the prior written approval of the Department.

**O. Survival**

The provisions of this Agreement, including all attachments and addendums, that impose continuing obligations will survive the expiration or termination of this Agreement.

**P. Non-Disclosure of Confidential Information**

1. The Grantee agrees that it will use confidential information solely for the purpose of this Agreement. The Grantee agrees to hold all confidential information in strict confidence and not to copy, reproduce, sell, transfer, or otherwise dispose of, give, or disclose such confidential information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Agreement or to use such confidential information for any purpose whatsoever other than the performance of this Agreement. The Grantee must take all reasonable precautions to safeguard the confidential information. These precautions must be at least as great as the precautions the Grantee takes to protect its own confidential or proprietary information.
2. Meaning of Confidential Information  
For the purpose of this Agreement the term "confidential information" means all information and documentation that:
  - a. Has been marked "confidential" or with words of similar meaning, at the time of disclosure by such party;
  - b. If disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning;
  - c. Should reasonably be recognized as confidential information of the disclosing party;
  - d. Is unpublished or not available to the general public; or
  - e. Is designated by law as confidential.
3. The term "confidential information" does not include any information or documentation that was:
  - a. Subject to disclosure under the Michigan Freedom of Information Act (FOIA);
  - b. Already in the possession of the receiving party without an obligation of confidentiality;
  - c. Developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party's proprietary rights;
  - d. Obtained from a source other than the disclosing party without an obligation of confidentiality; or
  - e. Publicly available when received or thereafter became publicly available (other than through an unauthorized disclosure by, through, or on behalf of, the receiving party).
4. The Grantee must notify the Department within one business day after discovering any unauthorized use or disclosure of confidential

information. The Grantee will cooperate with the Department in every way possible to regain possession of the confidential information and prevent further unauthorized use or disclosure.

5. The Grantee must comply with 28 CFR 94.115. The Grantee will develop written confidentiality policy that ensure compliance by staff, subcontractors, vendors or any other person or entity that may have access to the information described in 28 CFR 94.115.
  - a. The Grantee must, to the extent permitted by law, reasonably protect the confidentiality and privacy of persons receiving services under this program and must not disclose, reveal, or release, except pursuant to paragraphs (b) and (c) of this section:
    - 1) Any personally identifying information or individual information collected in connection with VOCA-funded services requested, utilized, or denied, regardless of whether such information has been encoded, encrypted, hashed, or otherwise protected; or
    - 2) Individual client information, without the informed, written, reasonably time-limited consent of the person about whom information is sought, except that consent for release may not be given by the abuser of a minor, incapacitated person, or the abuser of the other parent of the minor. If a minor or a person with a legally appointed guardian is permitted by law to receive services without a parent's (or the guardian's) consent, the minor or person with a guardian may consent to release of information without additional consent from the parent or guardian.
  - b. Release. If release of information described in paragraph (a)(2) of this section is compelled by statutory or court mandate, the Grantee must make reasonable attempts to provide notice to victims affected by the disclosure of the information, and take reasonable steps necessary to protect the privacy and safety of the persons affected by the release of the information.
  - c. Information sharing. The Grantee may share:
    - 1) Non-personally identifying data in the aggregate regarding services to their clients and non-personally identifying demographic information in order to comply with reporting, evaluation, or data collection requirements;
    - 2) Court-generated information and law-enforcement-generated information contained in secure governmental registries for protection order enforcement purposes; and
    - 3) Law enforcement-and prosecution-generated information necessary for law enforcement and prosecution purposes.

- d. Personally identifying information. In no circumstances may:
  - 1) A crime victim be required to provide a consent to release personally identifying information as a condition of eligibility for VOCA-funded services;
  - 2) Any personally identifying information be shared in order to comply with reporting, evaluation, or data-collection requirements of any program;
- e. Mandatory reporting. Nothing in this section prohibits compliance with legally mandated reporting of abuse or neglect.

**Q. Cap on Salaries**

None of the funds awarded to the Grantee through this Agreement will be used to pay, either through a grant or other external mechanism, the salary of an individual at a rate in excess of Executive Level II. The current rates of pay for the Executive Schedule are located on the United States Office of Personnel Management web site, <http://www.opm.gov>, by navigating to Policy — Pay & Leave — Salaries & Wages. The salary rate limitation does not restrict the salary that a Grantee may pay an individual under its employment; rather, it merely limits the portion of that salary that may be paid with funds from this Agreement.

**IV. Financial Requirements**

**A. Operating Advance**

**1. Operating Advance Requests**

An operating advance may be requested by the Grantee to assist with program operations necessary for achieving the objectives set forth in this Agreement. The amount requested to be advanced must not exceed 16.67% of the total state agreement amount. The operating advance amount requested must be reasonable in relation to factors including but not limited to program requirements, the period of the Agreement, and the financial obligation. To initiate a request, the Grantee must follow these guidelines.

- a. The Grantee must ensure all requests for an operating advance are prepared and submitted in accordance with the specific guidelines and procedures as outlined in Part II, Chapter 10, Section 200 of the Financial Management Guide. FMG
- b. The Grantee must address all requests for an operating advance to the Contract Manager, as identified in Part 1, Section 8 of this grant agreement.
- c. The request must be submitted in writing on the Grantee's official letterhead and include the following information:
  - 1. Grant program name;

2. Grantee agency name;
3. Grant agreement number;
4. Amount of the advance being requested;
5. A detailed schedule of expenditures covered by the amount of the advance request, including dates that the expenses are expected to be incurred;
6. A justification statement outlining the necessity of an advance payment for the success of the project;
7. The reason an advance payment is needed in lieu of reimbursement of incurred expenses;
8. The Grantee's most recent audited financial statements.

2. Operating Advance Administration

The Department may, at its discretion, disburse an initial operating advance payment equal to the amount approved by the department, constituting no more than 16.67% of the grant state agreement amount after the execution of the grant agreement and approval of the operating advance request. The operating advance payments will be administered as follows:

- a. Operating advances will be monitored and adjusted by the Department relative to the Agreement amount.
- b. The operating advance must be recorded as an account payable liability to the Department in the Grantee's financial records. The operating advance payable liability must remain in the Grantee's financial records until fully recovered by the Department.
- c. Recovery of the operating advance shall be made through deductions from each payment to the grantee during the fiscal year in which the operating advance was issued.
- d. The Department reserves the right to accelerate the rate of recovery when, in the sole opinion of the Department, the amount of previous and/or future billings is anticipated to be less than the need to assure full recovery of the operating advance from the current year's award. In such a case, payments may be adjusted to recover up to 100% of the outstanding operating advance from a single billing
- e. The operating advance must be returned to the Department within 30 days of the end of the Department's fiscal year or end date of this Agreement, whichever is earliest. Subsequent Department agreements may not be executed if an outstanding operational advance has not been repaid.

- f. The Department requires an annual confirmation of the outstanding operating advance. At the end of either the Agreement period or Department's fiscal year, whichever is earliest, the Grantee must respond to the Department's request for confirmation of the operating advance. Failure to respond to the confirmation request may result in the Department recovering all or part of an outstanding operating advance.

**B. Accounting System Requirements**

1. The Grantee must install and maintain an accounting system to identify and support all expenditures billed to the Department under this Agreement. The accounting system must record all income and expenses for the Grantee's total program of which services provided under this Agreement are a part. The accounting system, as a minimum, must consist of a chart of accounts, cash receipts journal, cash disbursements journal, and general ledger. All expenditures and income must be supported by vouchers and receipts that detail the reason for the transaction.
2. The Grantee must maintain, within the accounting system, salary and fringe benefits accounts that break out positions, hospitalization, retirement, workmen's compensation and other fringe benefits. The Grantee must establish and maintain payroll records for all employees. The Grantee must maintain payroll records to support amounts billed to the Department in accordance with the federal timekeeping requirements described in the OMB Uniform Guidance, or as codified in the Code of Federal Regulations.

**C. Reimbursement Method**

The Grantee will be paid for allowable expenditures incurred by the Grantee, submitted for reimbursement on the Financial Status Reports (FSRs), and approved by the Department. Reimbursement from the Department is based on the understanding that Department funds will be paid up to the total Department allocation as agreed to in the approved budget. Department funds are the first source after the application of fees and earmarked sources unless a specific local match condition exists.

**D. Financial Status Report Submission**

The Grantee must electronically prepare and submit FSRs to the Department via the EGrAMS website <http://egrams-mi.com/mdhhs>.

FSRs must be submitted on a monthly basis, no later than 30 days after the close of each calendar month. The monthly FSRs must reflect total actual program expenditures, up to the total agreement amount. Adjustments should not be made to reported expenditures to account for any operational advance funding received. Failure to meet financial reporting responsibilities as

identified in this Agreement may result in withholding future payments.

The Grantee representative who submits the FSR is certifying to the best of their knowledge and belief that the report is true, complete, and accurate and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of this Agreement. The individual submitting the FSR should be aware that any false, fictitious, or fraudulent information, or the omission of any material facts, may subject them to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise.

The instructions for completing the FSR form are available on the EGrAMS website <http://egram-mi.com/mdhhs>. Send FSR questions to [FSRMDHHS@michigan.gov](mailto:FSRMDHHS@michigan.gov).

**E. Reimbursement Mechanism**

All Grantees must register using the on-line vendor self-service site to receive all state of Michigan payments as Electronic Funds Transfers (EFT)/Direct Deposits, as mandated by MCL 18.1283a. Vendor registration information is available through the Department of Technology, Management and Budget's web site: <https://www.michigan.gov/sigmavss>.

**F. Final Obligations and Financial Status Reporting Requirements**

1. Obligation Report

The Obligation Report, based on annual guidelines, must be submitted by the due date established by and using the format provided by the Department's Expenditures Operations Division. The Grantee must provide an estimate of unbilled expenditures through the end of the Department's fiscal year. The information on the report will be used to record the Department's year-end accounts payable and receivable for this Agreement.

2. Department Fiscal Year-End Closing

The Department will notify the Grantee of the date by which FSRs should be submitted to ensure timely payment processing during the Department's fiscal year end closing period.

3. Final FSRs

Final FSRs are due 30 days following the end of the Agreement period. The final FSR must be clearly marked "Final." Final FSRs not received by the due date may result in the loss of funding requested on the Obligation Report and may result in a potential reduction in a subsequent year's Agreement amount.

**G. Recoupment**

The Department reserves the right to recoup, reclaim, or otherwise collect any funding disbursed under this agreement that are unspent, misused, or

outstanding from the grantee.

1. Unobligated Funds

Any unobligated balance of funds held by the Grantee at the end of the Agreement period will be returned to the Department within 30 days of the end of the Agreement or treated in accordance with instructions provided by the Department.

2. Misused Funds

If the Department reasonably determines the funds allocated for an executed grant agreement under this section were misused or their use misrepresented by the grantee, the Department shall not award any additional funds under that executed grant agreement and shall refer the grant for review following internal audit protocols. Funds are considered misused if they are spent in a manner that is not consistent with the terms, conditions, or purpose(s) outlined in this agreement. Misuse of funds may also include, but is not limited to, fraudulent or illegal activities.

3. Outstanding Operating Advances

The operating advance must be returned to the Department within 30 days of the end of the Department's fiscal year or the end date of this Agreement, whichever, is earliest. Outstanding operating advances will be treated in accordance with instructions provided by the Department. Subsequent Department agreements may not be executed if an outstanding operational advance has not been repaid.

**H. Indirect Costs**

The Grantee may use an approved federal or state indirect rate in their budget calculations and financial status reporting. If the Grantee does not have an existing approved federal or state indirect rate, they may use a 15% de minimis rate in accordance with 2 CFR 200 to recover their indirect costs. Subrecipients may elect to use the cost allocation method to account for indirect costs in accordance with § 200.405(d).

**V. Agreement Termination**

This Agreement may be terminated without further liability or penalty to the Department for any of the following reasons:

- A. By either party by giving 30 days written notice to the other party stating the reasons for termination and the effective date.
- B. Immediately if the Grantee or an official of the Grantee or an owner is convicted of any activity referenced in Part 2 Section III. D. of this Agreement during the term of this Agreement or any extension thereof.
- C. Immediately if the Grantee, as determined by the State:
  - 1. Endangers the value, integrity, or security of any facility, data, or personnel; or,



2. Engages in any conduct that may expose the State to liability; or
3. Violates this agreement.

D. Immediately by mutual agreement of both parties.

#### **VI. Stop Work Order**

The Department may suspend any or all activities under this Agreement at any time. The Department will provide the Grantee with a written stop work order detailing the suspension. Grantee must comply with the stop work order upon receipt. The Department will not pay for activities, Grantee's incurred expenses or financial losses, or any additional compensation during a stop work period.

#### **VII. Final Reporting Upon Termination**

Should this Agreement be terminated by either party, within 30 days after the termination, the Grantee must return all State and federal data and provide the Department with all financial, performance, and other reports required as a condition of this Agreement. The Department will make payments to the Grantee for allowable reimbursable costs not covered by previous payments or other state or federal programs. The Grantee must immediately refund to the Department any funds not authorized for use and any payments or funds advanced to the Grantee in excess of allowable reimbursable expenditures.

#### **VIII. Severability**

If any part of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, that part will be deemed deleted from this Agreement and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining parts of the Agreement will continue in full force and effect.

#### **IX. Waiver**

Failure by the Department to enforce any provision of this Agreement will not constitute a waiver of the Department's right to enforce any other provision of this Agreement.

#### **X. Amendments**

Any changes to this Agreement will be valid only if made in writing and executed by all parties through an amendment to this Agreement. Any change proposed by the Grantee which would affect the Department funding of any project must be submitted in writing to the Department immediately upon determining the need for such change. The Department has sole discretion to approve or deny the amendment request. The Grantee must, upon request of the Department and receipt of a proposed amendment, amend this Agreement.

#### **XI. Liability**

The Grantee assumes all liability to third parties, including loss or damage because of claims, demands, costs, or judgments arising out of activities, such as but not limited to direct activity delivery, to be carried out by the Grantee in the performance of this Agreement, under the following conditions:

- A. The liability, loss, or damage is caused by, or arises out of, the actions of or failure to act on the part of the Grantee, any of its subcontractors, anyone directly or indirectly employed by the Grantee, or anyone performing activities at the direction of the Grantee under this agreement.
- B. Nothing herein will be construed as a waiver of any governmental immunity that has been provided to the Grantee or its employees by statute or court decisions. The Department is not liable for consequential, incidental, indirect, or special damages, regardless of the nature of the action.
- C. In the event of data and/or security breaches, the Grantee must:
  - 1. Cooperate with the Department in investigating the occurrence, making available all relevant records, logs, files, data reporting, and other materials required to comply with applicable law or as otherwise required by the Department;
  - 2. In the case of unauthorized disclosure or breach of confidential information, at the Department's sole election, with approval and assistance from the Department, notify the affected individuals with compromised Personally Identifiable Information (PII) or Protected Health Information (PHI) as soon as practicable but no later than is required to comply with applicable law and provide third-party credit and identity monitoring services to each of the affected individuals for the period required to comply with applicable law, or, in the absence of any legally required monitoring services, for no less than 24 months following the date of notification to such individuals;
  - 3. Perform or take any other actions required to comply with applicable law as a result of the occurrence, including pay for: any costs associated with the occurrence, any costs incurred by the Department in investigating and resolving the occurrence, and reasonable attorney's fees associated with such investigation, and resolution.

## **XII. State of Michigan Agreement**

This Agreement is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Agreement are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Agreement must be resolved in Michigan Court of Claims, if brought by Grantee, and in a Michigan state court of competent jurisdiction, if brought by MDHHS. Grantee consents to venue in a Michigan court of competent jurisdiction, and waives any objections, such as lack of personal jurisdiction or *forum non conveniens*. Grantee must appoint agents in Michigan to receive service of process.

Project Contracts  
[- UV - Underserved](#)

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES  
PROJECT LISTING - Crime Victim Sustainability Fund - 2026  
CONTRACT MANAGEMENT SECTION  
Genesee County

Attach No	Institution No	Contract No	State Amount	Local Amount	Total Project Amount	Project Title	Start Date	End Date	Project Manager	Phone#	Email Address	Principle Investigator
		E20260040-00	71,075.00	0.00	71,075.00	Underserved	10/01/2025	09/30/2026	Patrice Baker	(517) 896-2117	BAKERP2@MICHIGAN.GOV	

Total: 71,075 0 71,075



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2025-2843

**Agenda Date:** 1/21/2026

**Agenda #:** 4.

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**To:** Dale K. Weighill, Governmental Operations Committee Chairperson

**From:** Domonique Clemons, Genesee County Clerk/Register of Deed

**RE:** Approval of a purchase order to Pinnacle Design for the fiscal year ending 2026, in an amount not to exceed \$2,451.00, to provide for the purchase of a lobby podium at Genesee County's Clerk/Register of Deeds Office; the cost of this purchase order is budgeted and will be paid from account 1010-215.00-763.000

### **BOARD ACTION REQUESTED:**

Approval of a Purchase to Pinnacle Design for \$2,451.00 for Lobby Podium. This is a budgeted Expense

### **BACKGROUND:**

Purchase and installation of a podium and stool for the lobby of the Clerk/Register office for Staff to use when they are on shift to manage the lobby. Although this is a low dollar expense, Purchasing has directed this should go before the board because of the aggregate total purchase from this vendor countywide.

### **DISCUSSION:**

This podium will be used for staff assisting customers when they come into our office for service. Currently staff stand in the lobby with our office iPad to direct customers, help them fill out forms and answer questions. Often customers miss the staff person there to assist or don't know where to go because there is not an "official" desk just a person standing. Staff have also complained about not having a staff specific space for them to sit when working in the lobby, or a place to place the check-in iPad and other forms.

### **IMPACT ON HUMAN RESOURCES:**

none

### **IMPACT ON BUDGET:**

This is a budgeted expense of \$2,451.00 from account 1010-215.00-763.000.

### **IMPACT ON FACILITIES:**

none

### **IMPACT ON TECHNOLOGY:**

none

**CONFORMITY TO COUNTY PRIORITIES:**

This conforms to our priorities of Financial stability, collaborative culture and community growth.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Clerk/Register to authorize an expenditure, in the form of a purchase order, to Pinnacle Design for the purchase and installation of a podium and stool in the lobby of the Clerk/Register office, at a total cost not to exceed 2,451.00 to be paid from account 1010-215.00-763.000, is approved (a copy of the memorandum request being on file with the official records of the January 21, 2026 meeting of the Governmental Operations Committee of this Board).



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2025-2854

**Agenda Date:** 1/21/2026

**Agenda #:** 5.

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**To:** Dale K. Weighill, Governmental Operations Committee Chairperson

**From:** Jerome Threlkeld, Organizational Development Coordinator

**RE:** Approval of resolution recognizing February 2026 as Black History Month in Genesee County

**BOARD ACTION REQUESTED:**

Approval of resolution recognizing February 2026 as Black History Month in Genesee County

**BACKGROUND:**

One of the Genesee County Diversity, Equity & Inclusion Commission's goals is to enhance the county's reputation for being welcoming to all

**DISCUSSION:**

Members of the Genesee County Diversity, Equity & Inclusion Commission met with community members to co-curate this resolution being proposed to the Genesee County Board of Commissioners.

**IMPACT ON HUMAN RESOURCES:**

**IMPACT ON BUDGET:**

**IMPACT ON FACILITIES:**

**IMPACT ON TECHNOLOGY:**

**CONFORMITY TO COUNTY PRIORITIES:**

Inclusive, Collaborative Culture - Members of the Genesee County Diversity, Equity & Inclusion Commission met with community members to co-curate this resolution being proposed to the Genesee County Board of Commissioners.





TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, the history of the United States is inextricably linked to the contributions, achievements, and resilience of African Americans, the study and recognition of Black history is essential to a complete understanding of our nation's and our community's shared heritage; and

WHEREAS, Genesee County has been profoundly shaped by the leadership and civic engagement of its African American residents, and the history of the local community ties directly to the national story of race and freedom; and

WHEREAS, the late Mayor Floyd J. McCree of Flint demonstrated historic leadership as one of the first African American mayors of a major U.S. city, advocating for civil rights and equitable representation; and

WHEREAS, the activism of local citizens and leaders in Genesee County such as Woodrow "Woody" Etherly, Jr., and Olive Beasley, contributed to the broader movement for equality, including the passage of pivotal legislation such as the Fair Housing Act of 1968, which sought to eliminate discrimination in housing and remains a cornerstone of civil rights law; and

WHEREAS, local historian and researcher Katheryn Hunter-Williams has collected stories of the Underground Railroad in Genesee County, including documenting at least two homes in Fenton where families sheltered previously enslaved Black people as they escaped to Canada; and

WHEREAS, the story of Robert J. Cromwell is memorialized through a historical marker on the grounds of the Genesee County Courthouse, which explains that Mr. Cromwell escaped enslavement in Missouri, traveling to Genesee County where he became a barber only to be pursued by his captor

and protected by a crowd of local citizens who refused to let him be taken back into bondage; and WHEREAS, the Genesee County education system has been significantly impacted by pioneering African American educators and administrators, including Melvin Banner, who served as a respected educator and administrator and as a role model for educational equity; Willa Hawkins who served as one of the first African American principals of a local school, breaking barriers and setting a precedent for educational leadership and also serving as a Genesee County Commissioner; and Dr. Nathel Burtley, who served as the first African American Superintendent of an area local school; and WHEREAS, the month of February has long been recognized nationally as a time to honor the accomplishments and central role of African Americans in history.

NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, hereby designate the month of February 2026 as Black History Month in Genesee County, Michigan.

BE IT FURTHER RESOLVED, that the Board encourages all residents, educational institutions, businesses, and community organizations to observe this month with appropriate programs, ceremonies, and activities that reflect upon the enduring legacy and ongoing contributions of African Americans to the social, cultural, economic, and political fabric of our county and nation.

BE IT FURTHER RESOLVED, that the Genesee County Clerk/Register is directed to provide one copy of this Resolution to each city, village, and township within Genesee County and to each County Clerk in the State of Michigan.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0030

**Agenda Date:** 1/21/2026

**Agenda #:** 6.

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**To:** Delrico J. Loyd, Governmental Operations Committee Chairperson

**From:** Joshua Freeman, Director of Administration

**RE:** BOC Focus Areas

**BOARD ACTION REQUESTED:**

Approval of the Board of County Commissioners Focus Areas

**BACKGROUND:**

The Board of County Commissioners held several workshops to discuss and review focus areas and priorities. The discussion led to the attached document.

**DISCUSSION:**

The adoption of these Focus Areas will provide direction for staff in developing policy and budget as well as a framework to evaluate services. Proposals brought to the Board will clearly identify how they further these priorities to aid in decision making and prioritization of resources.

**IMPACT ON HUMAN RESOURCES:**

N/A

**IMPACT ON BUDGET:**

N/A

**IMPACT ON FACILITIES:**

N/A

**IMPACT ON TECHNOLOGY:**

N/A

**CONFORMITY TO COUNTY PRIORITIES:**

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, hereby adopts the attached document that identifies and outlines this Board's focus areas and priorities.

Attachment



# GENESEE COUNTY

## BOARD OF COMMISSIONERS



# Our Priorities

## COMMUNITY & ECONOMIC GROWTH

- Raise wages of Genesee County residents
- Create a sense of place that retains and attracts young people to our county
- Collaborate with other agencies and entities to create economic growth
- Plan for the types of housing that will meet the needs of our community into the future

## LONG-TERM FINANCIAL STABILITY

- Continue addressing legacy costs with a plan that values people while creating savings
- Embrace a lean management philosophy
- Ensure all county departments consistently follow all policies through accountability
- Data-based decision-making and planning

## HEALTHY, LIVABLE & SAFE COMMUNITIES

- Promote environmental stewardship
- Communicate available resources and services to our residents
- Promote public health to create safer and healthier residents
- Promote safe communities

## INCLUSIVE, COLLABORATIVE CULTURE

- Expand the role of the county as a convener to enhance relationships that contribute to the growth of our community
- Bring diverse people and groups to the table
- Embrace diversity, equity and inclusion
- Demand transparency for our community

# Focus Areas

The Genesee County Board of Commissioners is committed to making a positive impact on Genesee County by investing time and resources in the following areas, ranked by overall priority level as well as priority within each focus area:

## Community & Economic Growth

1. Economic Growth
2. Broadband
3. Housing
4. Exploration of Large-Scale Recreational Facilities (Including Parks)
5. Genesee Valley Mall
6. Facilitate Infrastructure Projects
7. Accommodations Tax

## Long-Term Financial Stability

1. Legacy Costs
2. Millage Funding & Usage
3. Financial Futurecasting to 2050
4. Capital Improvement Plan Re: Facilities (Jail, Courts, etc.)

## Healthy, Livable & Safe Communities

1. Improve EMS Access & Quality
2. Assess & Support Public Health Services
3. Mental Health
4. County Role in Public Safety

## Inclusive, Collaborative Culture

1. County Role as Convener (Local/Regional)
2. Expand Communication with Residents & Local Partners (Public & Private)
3. Organizational Culture
4. District Courts
5. Marketing of County Programs







# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0027

**Agenda Date:** 1/21/2026

**Agenda #:** 7.

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**To:** Delrico J. Loyd, Governmental Operations Committee Chairperson

**From:** Joshua Freeman, Director of Administration

**RE:** GCMPC Appointment Process Update

**BOARD ACTION REQUESTED:**

Approval of a proposed change to the appointment process for Genesee County's Metropolitan Planning Commission

**BACKGROUND:**

Members of the Genesee County Metropolitan Planning Commission (the GCMPC) are appointed by the Chairperson of the Board of County Commissioners. As provided in state law, this process was adopted by resolution of a previous Board.

**DISCUSSION:**

There is a desire to update the appointment process for members serving on the GCMPC. This update would provide for the appointment of members utilizing the adopted Appointment Policy. To make this change, the BOC must pass a resolution providing for the appointment process. After that resolution is adopted, the Planning Ordinance must also be updated. This will take place by separate action of the Board.

**IMPACT ON HUMAN RESOURCES:**

HR will aid in advertising for any position consistent with other boards and commissions.

**IMPACT ON BUDGET:**

There will be no additional impact on the budget.

**IMPACT ON FACILITIES:**

There will be no additional impact on facilities.

**IMPACT ON TECHNOLOGY:**

There will be no additional impact on technology.

**CONFORMITY TO COUNTY PRIORITIES:**

The Board of County Commissioners have prioritized an inclusive and collaborative culture. This proposal attempts to expand the process to be more inclusive of the entire BOC.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan ("Board"), authorizes amending the Genesee County Metropolitan Planning Ordinance, said amendment being necessary to change only the method of appointment of Planning Commission members under Section 3 from appointments being made solely by the Chairperson of this Board to appointments being made by a majority vote of this Board in accordance with this Board's Appointment Policy (a copy of the memorandum request being on file with the official records of the January 21, 2026 meeting of the Governmental Operations Committee of this Board).



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0028

**Agenda Date:** 1/21/2026

**Agenda #:** 8.

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**To:** Delrico J. Loyd, Governmental Operations Committee Chairperson

**From:** Joshua Freeman, Director of Administration

**RE:** GCMPC Appointment Process Update

**BOARD ACTION REQUESTED:**

Approval of a proposed change to the appointment process for Genesee County's Metropolitan Planning Commission

**BACKGROUND:**

Members of the Genesee County Metropolitan Planning Commission (the GCMPC) are appointed by the Chairperson of the Board of County Commissioners. As provided in state law, this process was adopted by resolution of a previous Board.

**DISCUSSION:**

There is a desire to update the appointment process for members serving on the GCMPC. This update would provide for the appointment of members utilizing the adopted Appointment Policy. This request is an amendment to the Genesee County Planning Ordinance which would effectuate the changes made by RES-2026-0027.

**IMPACT ON HUMAN RESOURCES:**

HR will aid in advertising for any position consistent with other boards and commissions.

**IMPACT ON BUDGET:**

There will be no additional impact on the budget.

**IMPACT ON FACILITIES:**

There will be no additional impact on facilities.

**IMPACT ON TECHNOLOGY:**

There will be no additional impact on technology.

**CONFORMITY TO COUNTY PRIORITIES:**

The Board of County Commissioners have prioritized an inclusive and collaborative culture. This proposal attempts to expand the process to be more inclusive of the entire BOC.

GENESEE COUNTY AMENDMENT OF THE  
GENESEE COUNTY METROPOLITAN PLANNING ORDINANCE

BE IT ORDAINED, by this Board of County Commissioners of Genesee County, Michigan, that Section 3 of the Genesee County Metropolitan Planning Ordinance is hereby amended as follows, with additions thereto being indicated, here only, by **bold** text, and deletions being indicated by strikethrough text.

Section 3. The Chairperson of the Board of Commissioners of Genesee County, Michigan, is hereby ~~delegated the authority~~ **authorized** to appoint members and to fill vacancies on the Planning Commission **by a majority vote of its members elected and serving.**

The Clerk of this Board is hereby directed to have a notice of this Ordinance Amendment promptly published in a newspaper of general circulation in Genesee County, Michigan.

Adopted: January 28, 2026

Signed: \_\_\_\_\_  
Dale K. Weighill, Chairperson  
Genesee County Board of Commissioners



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0029

**Agenda Date:** 1/21/2026

**Agenda #:** 9.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Joshua Freeman, Director of Administration

**RE:** MOU with MAC for Opioid

**BOARD ACTION REQUESTED:**

Approval of a Memorandum of Understanding between Genesee County and the Michigan Association of Counties to provide technical assistance and facilitation support for the Opioid Settlement Taskforce

**BACKGROUND:**

The Board of County Commissioners created the Opioid Settlement Steering Committee to review the use of Opioid Settlement dollars. To help facilitate the Committee, Genesee County would like to engage with the Michigan Association of Counties Opioid Settlement Resource Center to provide technical assistance to support the County's planning, coordination, and evaluation of efforts.

**DISCUSSION:**

**IMPACT ON HUMAN RESOURCES:**

There will be no additional impact on HR.

**IMPACT ON BUDGET:**

There is no cost for this MOU. MAC is providing services free-of-charge to Genesee County.

**IMPACT ON FACILITIES:**

There will be no additional impact on Facilities.

**IMPACT ON TECHNOLOGY:**

There will be no additional impact on Technology.

**CONFORMITY TO COUNTY PRIORITIES:**

The Board of County Commissioners have prioritized Healthy, Livable & Safe Communities. Seeking technical assistance to provide best practices in addressing the opioid epidemic will lead to better outcomes for Genesee County residents.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan ("Board"), that the request by the Director of Administration to authorize entering into a Memorandum of Understanding ("MOU") between Genesee County and the Michigan Association of Counties ("MAC"), whereby MAC will provide individualized technical assistance, at no cost, to support the County's planning, coordination, and evaluation efforts related to the Opioid Crisis and the use of the opioid lawsuit settlement proceeds for the period through September 30, 2026, is approved (a copy of the memorandum request and MOU being on file with the official records of the January 21, 2026 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the MOU on behalf of Genesee County.

## **MEMORANDUM OF UNDERSTANDING**

### **Genesee County and the Michigan Association of Counties (MAC)**

This Memorandum of Understanding (MOU) outlines the collaborative relationship between Genesee County and the Michigan Association of Counties (MAC) to provide no-cost individualized technical assistance and facilitation support related to opioid settlement planning, implementation, and spending.

#### **Purpose**

The purpose of this MOU is to formalize MAC's provision of technical assistance and facilitation support to the County to strengthen coordination, planning, and use of opioid settlement funds.

#### **MAC Responsibilities**

MAC agrees to:

- Provide individualized technical assistance to support the County's planning, coordination, and evaluation efforts.
- Co-facilitate meetings and work sessions at the County's request, including the Opioid Settlement Steering Committee.
- Offer guidance on alignment with state and national best practices.
- All services will be provided at no cost to the County.

#### **County Responsibilities**

The County agrees to:

- Designate a point of contact for coordination with MAC.
- Provide necessary information and administrative support to enable effective technical assistance.
- Participate in technical assistance sessions and facilitated meetings as needed.

#### **Term**

This MOU becomes effective upon the date of the last signature and will remain in effect until September 30, 2026, unless terminated earlier by either party with written notice.

#### **Nature of the Agreement**

This MOU is a non-binding expression of mutual intent and does not create any financial, contractual, or legal obligations between the parties.

#### **Genesee County:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Michigan Association of Counties:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_