Genesee County

Public Works Committee

Agenda

Wednesday, May 6, 2026 **5:30 PM** **324 S.Saginaw St., Bryant "BB" Nolden Auditorium**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

RES-2026-0561 Approval of Meeting Minutes - April 8, 2026

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

DIRECTOR OF ADMINISTRATION REPORT

VI. OLD BUSINESS

1. RES-2026-0151 Approval of an agreement between Genesee County and Wieland, in an amount not to exceed $604,227.00, to provide pre-construction and construction management services for the Genesee County Recycling and Education Center; the cost of this agreement will be paid from account 2321-735.00-804.000

2. RES-2026-0413 Approval of an Architectural Services Contract Amendment with DLZ Michigan Inc for a total contract amount of $1,670,480.00 for additional design work for the Motor Pool/GCCARD Warehouse

VII. NEW BUSINESS

1. RES-2026-0431 Approval of a purchase order to Otis Elevator for the fiscal year ending 2026, in an amount not to exceed $36,517.92, to provide elevator services for multiple County buildings; the cost of this purchase order will be paid from the accounts listed

2. RES-2026-0451 Approval of an agreement between Genesee County and SHI International Corporation, in an amount not to exceed $22,050.00, to provide for a subscription to Canto Software, a digital asset management software; the cost of this agreement will be paid from the accounts listed

3. RES-2026-0468 Approval of a purchase order to Dell for FY26, in an amount not to exceed $200,000.00, for the purchase of computers and docking stations as part of our scheduled refresh program, the costs of this agreement will be paid from account 1010-228.01-978.006

4. RES-2026-0480 Approval of a purchase order to CMP Distributors, Inc. for the fiscal year ending 2026, in an amount not to exceed $4,000.00, to provide for the purchase of ammunition for Park Police; the cost of this purchase order will be paid from account 2080-764.00-752.000

5. RES-2026-0482 Approval to enter into an agreement with Sentinel to upgrade and install panic buttons at following buildings - McCree, Out Courts (Burton, Grand Blanc, Fenton, Davison), Circuit and Animal Care; for the amount not to exceed $105,658.71

6. RES-2026-0485 Approval of a grant award from the Genesee Area Focus Fund and the Genesee Chamber Foundation, in the amount of $41,462.00, to provide for the Summer Youth Initiative program at Genesee County's Parks & Recreation Commission; the budget for this grant is attached

7. RES-2026-0498 Approval of an agreement between Genesee County and UKG Kronos System, in an amount not to exceed $78,645.00, to provide for timekeeping and workforce management; the term of this agreement is June 14, 2026 through June 13, 2027; the cost of this agreement will be paid from the accounts listed

8. RES-2026-0557 Approval of an agreement between Genesee County and Sorensen Gross, in the amount not to exceed $590,000.00, to provide for the design and installation of a dog run canopy at Genesee County Animal Care; the cost of this agreement will be paid from the accounts listed

VIII. OTHER BUSINESS

IX. ADJOURNMENT

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0561 **Agenda Date:** 5/6/2026 **Agenda #:**

Approval of Meeting Minutes - April 8, 2026

Genesee County
Public Works Committee
Meeting Minutes

Wednesday, April 8, 2026 **5:30 PM** **324 S.Saginaw St., Bryant "BB" Nolden Auditorium**

I. CALL TO ORDER

Commissioner Flewelling called the meeting to order at 8:59 PM.

II. ROLL CALL

Present: Brian K. Flewelling, James Avery, Charles Winfrey, Gary L. Goetzinger, Beverly Brown, Shaun Shumaker, Martin L. Cousineau and Dale K. Weighill

Absent: Delrico J. Loyd

III. APPROVAL OF MINUTES

RES-2026-0421 Approval of Meeting Minutes - March 11, 2026

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: James Avery

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

Report from Director of Administration

VI. OLD BUSINESS

VII. NEW BUSINESS

1. **RES-2026-0236** Approval of a request by Genesee County's Parks & Recreation for a Contract Amendment with Michael Van Valkenburgh Associates, Inc. (MVVA), for a total contract amount not to exceed $1,571,800.00, for the design and project administering services for the Chevy Commons Play Garden Project

RESULT: REFERRED
MOVER: James Avery
SECONDER: Gary L. Goetzinger

Aye: Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Cousineau and Commissioner Weighill

Nay: Chairperson Flewelling and Commissioner Shumaker

Absent: Commissioner Loyd

2. **RES-2026-0279** Approval of an agreement between Genesee County and SHI International, in an amount not to exceed $233,338.73, to provide for the CrowdStrike Falcon Cyber Security Platform; the cost of this agreement will be paid from the accounts listed

RESULT: REFERRED
MOVER: James Avery
SECONDER: Charles Winfrey

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

3. **RES-2026-0282** Approval of an agreement between Genesee County and Preferred Data Systems, in an amount not to exceed $61,290.00, to provide email security software; the cost of this agreement will be paid from the accounts listed

RESULT: REFERRED
MOVER: James Avery
SECONDER: Charles Winfrey

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

4. RES-2026-0291 Approval of a purchase order to various vendors for the fiscal year ending 2026, in an amount not to exceed $80,000.00, to provide for the purchase of police and public safety radios and supplies at Genesee County's Parks & Recreation Commission; the cost of this purchase order will be paid from account 6665-770.11-978.000

RESULT: REFERRED
MOVER: James Avery
SECONDER: Charles Winfrey

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

5. RES-2026-0292 Approval of proposed Genesee County Information Technology Procurement Review an Approval Policy

RESULT: REFERRED
MOVER: James Avery
SECONDER: Charles Winfrey

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

6. RES-2026-0314 Approval of the renewal for the guest registration (TAN system) and queuing system through SHI, in an amount not to exceed $36,670.92, for one (1) year starting April 21, 2026; this is a budgeted expense and will be paid from account 1010-228.01-933.01 and 1010-000.00-123.000

RESULT: REFERRED
MOVER: James Avery
SECONDER: Charles Winfrey

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

7. RES-2026-0327 Approval of a purchase order to Dell for the fiscal year ending 2026, in an amount not to exceed $28,000.00, to provide for the purchase of computers and equipment at Genesee County's Planning Department; the cost of this purchase will be paid from account 2320-701.00-980.000

RESULT: REFERRED
MOVER: James Avery
SECONDER: Charles Winfrey

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

8. RES-2026-0337 Approval of a purchase order to Jack Doheny Company for the fiscal year ending 2026, in the amount not to exceed $70,000.00, to provide for parts and repairs to drain equipment; the cost of this purchase order will be paid from the accounts listed

RESULT: REFERRED
MOVER: James Avery
SECONDER: Beverly Brown

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

9. RES-2026-0341 Approval of a purchase order to Webuildfun, Inc., in an amount not to exceed $19,582.31, for the purchase of replacement slide equipment for the playgrounds at Linden County Park and Flushing County Park; the cost of this purchase order will be paid from account 2080-770.01-930.000

RESULT: REFERRED
MOVER: James Avery
SECONDER: Charles Winfrey

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

10. RES-2026-0407 Approval of a request to list the former Mt. Morris Court and the Flushing Court buildings for sale via sealed bid

RESULT: REFERRED
MOVER: Shaun Shumaker
SECONDER: James Avery

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

11. RES-2026-0411 Approval of ARPA Funding Re-Allocation of $300,301.00 from project savings to fund change order for Sentinel project at McCree and Circuit Court

RESULT: REFERRED
MOVER: Beverly Brown
SECONDER: James Avery

Aye: Chairperson Flewelling, Vice Chair Avery, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

Absent: Commissioner Loyd

12. RES-2026-0427 Approval of a Construction Contract between Genesee County and Sorenson Gross Construction Company, with a total cost not to exceed $290,000.00 with a 7% contingency ($20,300.00), for the McCree District Court - Courtroom #2

RESULT: REFERRED
MOVER: Beverly Brown
SECONDER: James Avery

Aye: Vice Chair Avery, Commissioner Winfrey, Commissioner Brown, Commissioner Cousineau and Commissioner Weighill

Nay: Chairperson Flewelling, Commissioner Goetzinger and Commissioner Shumaker

Absent: Commissioner Loyd

VIII. OTHER BUSINESS

IX. ADJOURNMENT

The meeting was adjourned at 9:28 PM.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0151 **Agenda Date:** 5/6/2026 **Agenda #:** 1.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Derek Bradshaw, Director

RE: Approval of an agreement between Genesee County and Wieland, in an amount not to exceed $604,227.00, to provide pre-construction and construction management services for the Genesee County Recycling and Education Center; the cost of this agreement will be paid from account 2321-735.00-804.000

BOARD ACTION REQUESTED:

The Genesee County Metropolitan Planning Commission (GCMPC) is recommending approval of the Genesee County Recycling and Education Center Construction Manager (CM) contract with Wieland in the amount of $604,227 to conduct pre-construction and construction management services, and for Board Chairperson Dale K. Weighill to sign the contract. Staff is also requesting approval of the attached budget transfer and to create a purchase order for Wieland in the amount of $604,227 for this activity.

BACKGROUND:

GCMPC is developing a permanent recycling and education center that will be available to Genesee County residents to properly dispose of various materials including household hazardous waste, electronics, as well as general items like paper, cardboard, and plastic containers. As the preliminary design phase wraps up and the project team begins working towards finalizing the design of the facility, a construction management firm must be engaged to commence pre-construction administration, scheduling, budgeting, and bidding services as well as construction oversight. Overall, the construction manager, in coordination with the project team and construction contractors, will help ensure the project is completed safely, on time, and within budget. A Request for Proposals (RFP) for Construction Management services related to the Genesee County Recycling and Education Center closed on November 6, 2025, and ten (10) proposals were received. Proposals were evaluated and scored by an internal evaluation team in consultation with DLZ, the project architect. The top two (2) qualified firms were then interviewed and scored. A GCMPC consultant selection subcommittee meeting was held to discuss results and determine a recommended CM firm. Through this process, Wieland was selected as the preferred firm after receiving the highest overall evaluation score and submitting the lowest qualified bid.

DISCUSSION:

GCMPC is recommending approval to enter into a contract with Wieland in the amount of $604,227 to conduct pre-construction and construction management services for the Genesee County Recycling and Education Center located at 609 Chavez Dr, Flint, MI 48503, and for Board

Chairperson, Commissioner Dale K. Weighill, to sign the contract.

IMPACT ON HUMAN RESOURCES:

No impact on human resources. Construction management services will be conducted by a hired consultant.

IMPACT ON BUDGET:

No General Funds will be used for this project. The project will be funded through the Genesee County Solid Waste Ordinance. The expense will be covered by solid waste's fund balance (Account# 2321-735.00-804.000).

IMPACT ON FACILITIES:

This project will develop a new recycling and education center in partnership with the project architect and construction manager. Once established, this new facility will be managed by the Genesee County Facilities and Operations Department.

IMPACT ON TECHNOLOGY:

No impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

To meet Genesee County’s priority of healthy, livable, and safe communities, this project will support the construction of the Genesee County Recycling and Education Center, located in the City of Flint. By establishing a recycling center, county residents will have a more convenient and accessible opportunity to properly dispose of household hazardous waste, electronics, and other materials.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Planning to authorize entering into the Genesee County Recycling and Education Center Construction Manager (CM) contract between Genesee County and Wieland, whereby the contractor will perform pre-construction and construction management services for the Genesee County Recycling and Education Center, at a total cost not to exceed $604,227.00 to be paid from account 2321-735.00-804.000, and to authorize a Purchase Order for Wieland, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the February 11, 2026 meeting of the Public Works Committee of this Board), the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 324 S Saginaw Street, Flint, Michigan 48502 (the "County"), and **Wieland** a **Michigan Corporation**, whose principal place of business is located at **4162 English Oak Drive, Lansing, MI 48911** (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Term

The term of this Contract commences **upon execution of contract** and shall be effective through **December 31, 2027** (the "Term").

1.2 Extension Terms

The County has the option to extend this contract for up to three (3) additional one-year terms (the "Extension Terms").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Liquidated Damages

3.1 The Parties agree that time is of the essence for performance of this Contract, and any unjustified delay by the Contractor will result in damages to the County. Therefore, the Parties agree that as liquidated damages for delay (but not as a penalty), the Contractor shall pay the County $1,000.00 for each day that expires after Friday, October 1, 2027, until the work is completed and ready for final payment.

4. Compensation

The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed $604,227. The Contractor's projected budget for the Initial Term of this Contract is attached as Exhibit C (the "Budget"). If this Contract is extended, the County and the Contractor will agree in writing on a projected Budget for each Extension Term.

4.1 If requested in writing by the Contractor, and supported by good cause, the Contract Administrator may authorize a transfer between Budget line items of up to 10% of the total annual Budget for a Contract Term. No such transfer is authorized until approved in writing by the Contract Administrator.

4.2 The County will not approve any expense not identified in the Budget, and the County will not approve any expenses in excess of the amounts identified in the Budget.

4.3 The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any supporting documentation such as time sheets and receipts for incurred expenses. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

5. Taxes. The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

6. Contract Administrator

The contract administrator for this Contract is Derek Bradshaw, GCMPC Director (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

7. Warranties

The Contractor warrants that:

7.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

7.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

7.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

7.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

7.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

8. Suspension of Work

8.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not

be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

8.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

9. Termination

9.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

9.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

9.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

10. Equipment Purchased with County Funds

9.1 The Contractor shall not purchase Equipment for the performance of this contract using funds provided by the County unless such purchase is clearly identified in a line item in Contractor's Budget.

9.2 Reporting

The Contractor agrees that any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract must be reported to the Contract Administrator upon purchase. For the purposes of this paragraph, Equipment is defined as tangible, non-expendable, personal property having useful life of more than 1 year and an acquisition cost of $5,000 or more per unit.

9.3 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

11. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

12. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL

15.231, *et seq*., known as the “Freedom of Information Act”.

13. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County’s request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

14. Audit Rights

14.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

14.2 Inspection

The Contractor agrees that the County may inspect the Contractor’s plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor’s plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

14.3 Audit

The Contractor agrees that the County may examine the Contractor’s records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor’s records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

14.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor’s performance under this Contract for a period of at least three (3) years after final payment.

15. Identity Theft Prevention

15.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the

Services.

15.2 For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.

16. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County’s Risk Manager or other authorized representative of the County.*

Commercial General Liability Insurance on an “occurrence basis” with minimum limits of $1,000,000 per occurrence and a $2,000,000 aggregate limit. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers’ Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers’ Liability Coverage.

Automobile Liability – Including Michigan No-Fault coverages, with limits of liability not less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

Professional Liability Insurance – in an amount not less than $1,000,000 per occurrence and $1,000,0000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase “tail” coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

16.1 Insurance Certificate and Additional Insured Coverage

1. Certificate of Insurance – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
Attn: Risk Management
324 S. Saginaw Street, Flint, MI 48502

2. Endorsements In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

16.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

17. Independent Contractor

The Contractor and its agents and employees are independent contractors and

are not the employees of the County.

18. General Provisions

18.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

18.1.1. The Contract – This Professional Services Contract

18.1.2. Exhibit A – The Scope of Work

18.1.3. Exhibit B – Prevailing Wage Addendum

18.1.4. Exhibit C – Budget

18.1.5. Exhibit D – Insurance

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

18.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

18.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

18.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

18.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

18.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated

within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

18.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

18.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

18.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

18.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

WIELAND	COUNTY OF GENESEE
By:_____	By:_____
_____[Name]	Dale K Weighill, Chairperson Genesee County Board of Commissioners
_____[Title]	
Date:_____	Date:_____

EXHIBIT A
The Scope of Work

The Construction Manager shall adhere to all requirements of the Genesee County Request for Proposals (RFP) #25-461 dated October 9, 2025, as well as Addendum #1 dated October 28, 2025.

A. Pre-Construction Phase Services:

Administration

- CM will work with representatives from the County including Purchasing and Board Authority as part of the development and execution of this project.
- CM will work collaboratively with the project team to review the proposed concept including access, traffic, drainage, parking, building placement, as well as architectural, civil, structural, mechanical, electrical, and environmental solutions.
- Attend all design meetings during schematic design, design development and construction document phases.
- Field verify and be knowledgeable of existing conditions and systems.
- Participate in QA/QC design reviews.

Scheduling

- Prepare and maintain the project schedule to discuss at each design meeting. Provide input as required to align the design, document development, bidding and construction with timeframe expectations. The Schedule shall include anticipated dates for Substantial Completion, Inspections, Commissioning, Occupancy, and Closeout.
- The CM shall research availability and lead times of site, building, and MEP systems on behalf of the project team, to assist in preparing documents and specifications that align with the Project Schedule.

Budgeting

- The Construction Manager (CM) will assist the County and A/E in establishing the project budget.
- CM will prepare an anticipated project construction budget based on Initial Project Information and subsequent milestones including 100% Design Development, 50% Construction Documents (CD) and 90% Construction Documents. This effort shall assess the anticipated budget for construction at each milestone and suggest opportunities for best-value strategies to maintain alignment with the County's overall project budget.
- CM shall collaborate with the Project Team to gather and maintain updated information as to anticipate systems and detail development and other constructability issues that have budgetary impacts.
- The Project Budget is anticipated to be established as a Guaranteed Maximum Price (GMP) at the 50% CD Phase of Development. The GMP shall identify an index of drawings and specifications (provided by A/E Team) allowances, overhead and profit, contingencies, and assumptions made by the CM.
- The CM is responsible for coordinating and procuring Delegated Design systems. (Refer to Section – Delegated Design)

Bidding

- Develop and prepare project bid packages and facilitate the bidding process in coordination with County representative(s) to align bidding documents with County policy.
- Bid documents must be in compliance with Insurance Requirements of County.
- Advertise, solicit, recruit bidders, and manage the bid process.
- Promote and conduct pre-solicitation meeting(s) for subcontractors in cooperation with the County.
- Facilitate the request-for-information (RFIs) process.
- Review and issue design addendums or revisions to provide interpretation in scope or correction in scope with collaboration with the AE firm. Provide estimating as necessary on scope changes.
- Conduct formal bid openings.
- Receive and evaluate bids/quotes with County representatives.
- Evaluate bids to determine the apparent best value bidder and develop recommendation(s) for award-of-bids.
- Provide budget verification with bids received.
- If scope alignment is required after bidding to project align with budget, provide value engineering opportunities.
- Generate a recommendation for the approval process with the A/E and County representative(s) based on the bids/quotes received.

B. Construction Phase Services:

- Coordinate construction documents for appropriate authority having jurisdiction (AHJ). This includes paying all anticipated plan review and permitting fees.
- Facilitate the review and required permits process.
- Coordinate meetings with AHJ, County, educational exhibit firm, and A/E as needed.
- Schedule and coordinate all contractor work.
- Lead the Construction kick-off meeting with all project team representative(s).
- Develop, maintain, and distribute master project schedules, detailed construction schedules, submittal schedules, inspection schedules, and occupancy schedules. The CM will provide 3 week “look ahead” schedules that address action items due over the following 3 weeks by trades.
- Create and maintain bi-weekly OAC meeting schedule, and issue meeting minutes.
- Facilitate weekly contractor/trades meetings, provide and issue weekly report.
- Facilitate reviews of all contractor shop submittals with appropriate members of the project team, including County, educational exhibit firm, and A/E as appropriate.
- Maintain all submittal and bulletin logs and distribute records weekly.
- Monitor construction costs against County project budget.
- Coordinate, monitor construction, and installation with all project team representative(s).
- Facilitate responses and distribution of request-for-information (RFIs)
- Facilitate, issue and gather pricing for design revisions and proposal requests. Implement approved changes.

- Prepare, document, and obtain necessary authorizations for change orders.
- Review, provide recommendations, and submit all contractor invoices for payment with the monthly application and certificate for payment, and schedule of values. Monthly invoices should include a summary and percentage complete of work tasks.
- Ensure all permits are secured/posted, schedule inspections. Address all issues related to regulatory processes and requirements with the AHJ and the A/E.
- Assist in the coordination of needed monthly County Board Authority meetings for updates and reviews for approval.
- Coordinate timing of delivery and installation of County equipment, furnishings, signage, IT, security, FFE, etc.
- Work in coordination with educational exhibit firm for installation and deployment of fabricated educational components.
- Prepare and distribute weekly progress reports at the end of each week including photographs.
- Facilitate with contractors the final punch list development and completion, coordinate with County representatives, educational exhibit firm, A/E, and others.
- Administer post-construction close-out and warranty collection, transition to the County in a timely manner.
- Develop and deliver warranty log. The summarized log shall identify product, contractor and/or manufacturer information, warranty start and stop dates, and any special warranty period.
- Compile and deliver to the County project close-out manual to include record submittals, cut sheets, maintenance and training schedules, and other information as required.
- Provide the County with all as-built drawings indicating actual locations of work elements which vary from construction documents, this can be done in partnership with the A/E and project contractors. Provide Electronic Files, pdfs, and etc. on a thumb drive.
- As part of the scope of services, the CM must provide Construction Management Software (Procore or similar) for Owner and A/E Team use. The purpose of this will be a centralized location for all documents, to include but not limited to: Drawings, RFIs, Submittals, Meeting Minutes, Documents, Photos, Specifications.
- Provide a project safety management plan.

C. Delegated Design Systems:

The CM and appropriate Sub-Contractors will participate in design coordination meetings starting in the Design Development Phase. The engineer and architect of record will assign responsibility for detailed design of specific specialty building components anticipated to include the following:

- **054000 Cold-Formed Metal Framing**
- **084113 Aluminum-Framed Entrances and Storefronts**
- **092216 Non-Structural Metal Framing**
- **101400 Signage**
- **142000 Hydraulic Elevators**
- **133419 Metal Building Systems**

EXHIBIT B
Prevailing Wage Addendum

1. Contractor and each subcontractor shall pay their laborers and mechanics not less than the prevailing wage rates and fringe benefits for corresponding classes of laborers and mechanics employed on similar projects in the area as of the date of this Contract. For the purposes of this Addendum, a contractor or subcontractor shall be in compliance if the contractor pays wages consistent with the prevailing wage rates published by the United States Department of Labor as of the effective date of this Contract, which can be found at https://sam.gov/content/wage-determinations.

2. The Contractor and each subcontractor shall keep and maintain a daily sign-in sheet for employees present at the worksite. Such sign-in sheet shall record the time each employee arrived at the worksite, and the time each employee left the worksite.

3. The Contractor and each subcontractor shall submit to the County certified payroll records on Form WH-347, with the accompanying payroll certification, within seven (7) days of the end of each pay period.

4. The Contractor shall not misclassify work assignments.

5. The Contractor shall ensure that any persons paid at apprentice rates are properly registered with the US Office of Apprenticeship program.

6. If any person believes that the Contractor or a subcontractor has not paid wages in accordance with the Effective Prevailing Wage Rates for the project, the person must submit a written complaint to the Genesee County Purchasing Director. The written complaint shall state that the complaining party agrees to abide by the provisions of this Addendum.

7. The Purchasing Director will provide a copy of the complaint to the Michigan Fair Contracting Center (the "Auditor"). The Auditor shall conduct an audit of certified payroll and provide a written report to the Purchasing Director when completed. The report shall document whether prevailing wages were paid, and note any deficiencies. The Contractor and all subcontractors shall comply with any requests for information or documentation from the Auditor during the compliance audit. The Auditor may conduct onsite interviews of workers during a compliance audit.

8. If the Auditor determines that the Effective Prevailing Wage Rates were not properly paid, the contractor or subcontractor responsible for the wage payments at issue shall remedy the deficiency. The County may withhold payments to the general contractor until such deficiency is remedied.

9. If the Auditor determines that prevailing wages were not properly paid, the Contractor or the subcontractor responsible for the prevailing wage payments at issue shall compensate the Auditor for the compliance audit at the rates to be specified. The Owner may withhold payments otherwise due under the Contract to enforce this requirement. If the Auditor determines that prevailing wages were properly paid, the complaining party shall compensate the Auditor for the compliance audit at the rates to be specified. The Auditor shall provide the party responsible for payment of the costs of the compliance audit with a written invoice, and the responsible party shall pay all amounts due within thirty (30) days of the date of the invoice. The Auditor shall provide a copy of the invoice to the Purchasing Director.

10. The Contractor shall include this Addendum in each subcontract entered into on this project and shall furnish a copy of the Effective Prevailing Wage Rates to each subcontractor.

EXHIBIT C
Budget

Task 1 – Pre Construction Phase: **$24,400**

Task 2 – Construction Phase: **$579,827**

- Fee is percentage of total construction cost
- Construction Management Services: One and a half percent (1.5%)
- General Conditions: Four percent (4%)

Total Cost - $604,227

Compensation for Change Orders (Fee is percentage of total construction cost)

- For sub-contracted work, the aggregate net cost directly paid by the Construction Manager to subcontractors or suppliers for performance of the Work plus a mark-up of five percent (5%)

- For self-performed work, the aggregate net cost to the Construction Manager for performance of the Work, by the Construction Managers own workers, plus a mark-up of zero percent (0%)

EXHIBIT D
Insurance

GENESEE COUNTY INSURANCE CHECKLIST

PROFESSIONAL SERVICES CONTRACT FOR: **RFP: 25-461 – Construction Manager Services for a New Recycling and Education Center**

Coverage Required		Limits (Figures denote minimums)
X	1. Workers Compensation	Statutory limits of Michigan
X	2. Employers' Liability	$1,000,000 accidental/disease $1,000,000 policy limit, disease Including Premises/Operations
X	3. General Liability	$1,000,000 per occurrence with $2,000,000 aggregate Including Products/Completed Operations and Contractual Liability
X	4. Professional Liability	$1,000,000 per occurrence with $2,000,000 aggregate Including errors and omissions
	5. Medical Malpractice	$200,000 per occurrence $800,000 in aggregate
X	6. Automobile liability	$1,000,000 combined single limit each accident – Owned, Hired, Non-owned
X	7. Umbrella liability/Excess Coverage	$10,000,000 BI & PD and PI
X	8. Genesee County named as an additional insured on other than worker' compensation via endorsement. A copy of the endorsement or evidence of blanket Additional Insured language in the policy must be included with the certificate.	
X	9. Other Insurance Required: **Cyber, Inland Marine, Crime, OCP, Environmental**	
X	10. Best's rating: A VIII or better, or its equivalent (Retention Group Financial Statements)	
X	11. The Certificate must state bid number and title **RFP 25-461 – Construction Manager Services for a New Recycling and Education Center**	

Insurance Agent's Statement

I have reviewed the requirements with the bidder named below. In addition:

x The above required policies carry the following deductibles:

General liability $50,000

x Liability policies are general liablity, umbrella, auto ***occurrence*** x ***claims made*** professional x

Robert Chapman, David Chapman Agency — Insurance Agent

Robert J Chapman — Signature

Prospective Contractor's Statement

I understand the insurance requirements and will comply in full if awarded the contract.

WIELAND Corporation — Contractor

Signature Gunnar VanDeberg

Required general insurance provisions are provided in the checklist above. These are based on the contract and exposures of the work to be completed under the contract. Modifications to this checklist may occur at any time prior to signing of the contract. Any changes will require approval by the vendor/contractor, the department, and County Risk Manager. To the degree possible, all changes will be made as soon as feasible.

WIELCOR-01 LLUCE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/2/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Lauren Luce	
David Chapman Agency, Inc. P.O. Box 30109 Lansing, MI 48909	PHONE (A/C, No, Ext): (517) 492-8269	FAX (A/C, No):
	E-MAIL ADDRESS: lluce@davidchapmanagency.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Zurich American Insurance Co	16535
INSURED	INSURER B : American Guarantee & Liability Insurance Company	
Wieland Corporation 4162 English Oak Dr Lansing, MI 48911-4297	INSURER C : Allied World Assurance Company	19489
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Contractual Liab. GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X	X	GLO 6823604-03	8/13/2025	8/13/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY	X		BAP 6823606-03	8/13/2025	8/13/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			AUC 8619407-00	8/13/2025	8/13/2026	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC 6823605-03	8/13/2025	8/13/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Professional Liab			03099926	2/1/2026	2/1/2027	Each Act & Aggregate	2,000,000
C	Pollution Liability			03099926	2/1/2026	2/1/2027	Ea Occurrence & Agg	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: New Recycling & Education Center - Flint, MI

Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof are included as Additional Insureds on a Primary and Non-Contributory basis when required by written contract with respect to General Liability per form UGL2162, and Auto Liability per form UCA424. Waiver of Subrogation applies in favor of Additional Insureds as shown above. 30 Day Notice of Cancellation will be provided to Certificate Holder.

CERTIFICATE HOLDER

Genesee County
Attn: Risk Management
324 S. Saginaw Street
Flint, MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Additional Insured – Automatic – Owners, Lessees Or Contractors

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. GLO 6823604-03	Effective Date: 08/13/2025

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

A. Section **II – Who Is An Insured** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured under a written contract or written agreement executed by you, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" and subject to the following:

1. If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

a. The Insurance Services Office (ISO) ISO CG 20 10 (10/01 edition); or

b. The ISO CG 20 37 (10/01 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent that "bodily injury", "property damage" or "personal and advertising injury" arises out of:

(1) Your ongoing operations, with respect to Paragraph **1.a.** above; or

(2) "Your work", with respect to Paragraph **1.b.** above,

which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **1.**, insurance afforded to such additional insured:

(a) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and

(b) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

2. If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

a. The Insurance Services Office (ISO) ISO CG 20 10 (07/04 edition); or

b. The ISO CG 20 37 (07/04 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part, by:

(1) Your acts or omissions; or

(2) The acts or omissions of those acting on your behalf,

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in the performance of:

(a) Your ongoing operations, with respect to Paragraph **2.a.** above; or

(b) "Your work" and included in the "products-completed operations hazard", with respect to Paragraph **2.b.** above,

which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **2.**, insurance afforded to such additional insured:

(i) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and

(ii) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

3. If neither Paragraph **1.** nor Paragraph **2.** above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:

a. Under the ISO CG 20 10 (04/13 edition, any subsequent edition or if no edition date is specified); or

b. With respect to ongoing operations (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part by:

(1) Your acts or omissions; or

(2) The acts or omissions of those acting on your behalf,

in the performance of your ongoing operations, which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **3.**, insurance afforded to such additional insured:

(a) Only applies to the extent permitted by law;

(b) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured; and

(c) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement.

4. If neither Paragraph **1.** nor Paragraph **2.** above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:

a. Under the ISO CG 20 37 (04/13 edition, any subsequent edition or if no edition date is specified); or

b. With respect to the "products-completed operations hazard" (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury" or "property damage" is caused, in whole or in part by "your work" and included in the "products-completed operations hazard", which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **4.**, insurance afforded to such additional insured:

(1) Only applies to the extent permitted by law;

(2) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured;

(3) Only applies if the "bodily injury" or "property damage" occurs during the policy period and subsequent to your execution of the written contract or written agreement; and

(4) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

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B. Solely with respect to the insurance afforded to any additional insured referenced in Section **A.** of this endorsement, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services including:

1. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

2. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

C. Solely with respect to the coverage provided by this endorsement, the following is added to Paragraph **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** of Section **IV – Commercial General Liability Conditions**:

The additional insured must see to it that:

(1) We are notified as soon as practicable of an "occurrence" or offense that may result in a claim;

(2) We receive written notice of a claim or "suit" as soon as practicable; and

(3) A request for defense and indemnity of the claim or "suit" will promptly be brought against any policy issued by another insurer under which the additional insured may be an insured in any capacity. This provision does not apply to insurance on which the additional insured is a Named Insured if the written contract or written agreement requires that this coverage be primary and non-contributory.

D. Solely with respect to the coverage provided by this endorsement:

1. The following is added to the **Other Insurance** Condition of Section **IV – Commercial General Liability Conditions**:

Primary and Noncontributory insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured provided that:

a. The additional insured is a Named Insured under such other insurance; and

b. You are required by written contract or written agreement that this insurance be primary and not seek contribution from any other insurance available to the additional insured.

2. The following paragraph is added to Paragraph **4.b.** of the **Other Insurance** Condition under Section **IV – Commercial General Liability Conditions**:

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by a written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

E. This endorsement does not apply to an additional insured which has been added to this Coverage Part by an endorsement showing the additional insured in a Schedule of additional insureds, and which endorsement applies specifically to that identified additional insured.

F. Solely with respect to the insurance afforded to an additional insured under Paragraph **A.3.** or Paragraph **A.4.** of this endorsement, the following is added to Section **III – Limits Of Insurance**:

Additional Insured – Automatic – Owners, Lessees Or Contractors Limit

The most we will pay on behalf of the additional insured is the amount of insurance:

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1. Required by the written contract or written agreement referenced in Section **A.** of this endorsement; or
2. Available under the applicable Limits of Insurance shown in the Declarations,

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms, conditions, provisions and exclusions of this policy remain the same.

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Coverage Extension Endorsement - Michigan

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. BAP 6823606-03	Effective Date: 08/13/2025

This endorsement modifies insurance provided under the:

Business Auto Coverage Form
Motor Carrier Coverage Form

A. Amended Who Is An Insured

1. The following is added to the **Who Is An Insured** Provision in **Section II – Covered Autos Liability Coverage**:

   The following are also "insureds":

   a. Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow for acts performed within the scope of employment by you. Any "employee" of yours is also an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

   b. Anyone volunteering services to you is an "insured" while using a covered "auto" you don't own, hire or borrow to transport your clients or other persons in activities necessary to your business.

   c. Anyone else who furnishes an "auto" referenced in Paragraphs **A.1.a.** and **A.1.b.** in this endorsement.

   d. Where and to the extent permitted by law, any person(s) or organization(s) where required by written contract or written agreement with you executed prior to any "accident", including those person(s) or organization(s) directing your work pursuant to such written contract or written agreement with you, provided the "accident" arises out of operations governed by such contract or agreement and only up to the limits required in the written contract or written agreement, or the Limits of Insurance shown in the Declarations, whichever is less.

2. The following is added to the **Other Insurance** Condition in the Business Auto Coverage Form and the **Other Insurance – Primary and Excess Insurance Provisions Condition** in the Motor Carrier Coverage Form:

   Coverage for any person(s) or organization(s), where required by written contract or written agreement with you executed prior to any "accident", will apply on a primary and non-contributory basis and any insurance maintained by the additional "insured" will apply on an excess basis. However, in no event will this coverage extend beyond the terms and conditions of the Coverage Form.

B. Amendment – Supplementary Payments

Paragraphs **a.(2)** and **a.(4)** of the **Coverage Extensions** Provision in **Section II – Covered Autos Liability Coverage** are replaced by the following:

(2) Up to $5,000 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day because of time off from work.

C. Fellow Employee Coverage

The **Fellow Employee** Exclusion contained in **Section II – Covered Autos Liability Coverage** does not apply.

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D. Driver Safety Program Liability and Physical Damage Coverage

1. The following is added to the **Racing** Exclusion in **Section II – Covered Autos Liability Coverage**:

   This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

2. The following is added to Paragraph **2.** in **B. Exclusions** of **Section III – Physical Damage Coverage** of the Business Auto Coverage Form and Paragraph **2.b.** in **B. Exclusions** of **Section IV – Physical Damage Coverage** of the Motor Carrier Coverage Form:

   This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

E. Lease or Loan Gap Coverage

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

Lease Or Loan Gap Coverage

In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the lease or loan for a covered "auto", less:

a. Any amount paid under the **Physical Damage Coverage** Section of the Coverage Form; and

b. Any:

(1) Overdue lease or loan payments at the time of the "loss";

(2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;

(3) Security deposits not returned by the lessor;

(4) Costs for extended warranties, credit life insurance, health, accident or disability insurance purchased with the loan or lease; and

(5) Carry-over balances from previous leases or loans.

F. Towing and Labor

Paragraph **A.2.** of the **Physical Damage Coverage** Section is replaced by the following:

We will pay up to $75 for towing and labor costs incurred each time a covered "auto" that is a "private passenger type", light truck or medium truck is disabled. However, the labor must be performed at the place of disablement.

As used in this provision, "private passenger type" means a private passenger or station wagon type "auto" and includes an "auto" of the pickup or van type if not used for business purposes.

G. Extended Glass Coverage

The following is added to Paragraph **A.3.a.** of the **Physical Damage Coverage** Section:

If glass must be replaced, the deductible shown in the Declarations will apply. However, if glass can be repaired and is actually repaired rather than replaced, the deductible will be waived. You have the option of having the glass repaired rather than replaced.

H. Hired Auto Physical Damage – Increased Loss of Use Expenses

The **Coverage Extension** for **Loss Of Use Expenses** in the **Physical Damage Coverage** Section is replaced by the following:

Loss Of Use Expenses

For Hired Auto Physical Damage, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a vehicle rented or hired without a driver under a written rental contract or written rental agreement. We will pay for loss of use expenses if caused by:

(1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";

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(2) Specified Causes Of Loss only if the Declarations indicate that Specified Causes Of Loss Coverage is provided for any covered "auto"; or

(3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

However, the most we will pay for any expenses for loss of use is $100 per day, to a maximum of $3000.

I. Personal Effects Coverage

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

Personal Effects Coverage

a. We will pay up to $750 for "loss" to personal effects which are:

(1) Personal property owned by an "insured"; and

(2) In or on a covered "auto".

b. Subject to Paragraph **a.** above, the amount to be paid for "loss" to personal effects will be based on the lesser of:

(1) The reasonable cost to replace; or

(2) The actual cash value.

c. The coverage provided in Paragraphs **a.** and **b.** above, only applies in the event of a total theft of a covered "auto". No deductible applies to this coverage. However, we will not pay for "loss" to personal effects of any of the following:

(1) Accounts, bills, currency, deeds, evidence of debt, money, notes, securities, or commercial paper or other documents of value.

(2) Bullion, gold, silver, platinum, or other precious alloys or metals; furs or fur garments; jewelry, watches, precious or semi-precious stones.

(3) Paintings, statuary and other works of art.

(4) Contraband or property in the course of illegal transportation or trade.

(5) Tapes, records, discs or other similar devices used with audio, visual or data electronic equipment.

Any coverage provided by this Provision will share on a pro rata basis with other valid and collectible insurance coverage of the same type purchased by the policyholder to apply on a primary basis. Our share will be the proportionate amount that this insurance bears to the total amount of all applicable limits.

J. Tapes, Records and Discs Coverage

1. The Exclusion in Paragraph **B.4.a.** of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph **B.2.c.** of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply.

2. The following is added to Paragraph **1.a. Comprehensive Coverage** under the **Coverage** Provision of the **Physical Damage Coverage** Section:

We will pay for "loss" to tapes, records, discs or other similar devices used with audio, visual or data electronic equipment. We will pay only if the tapes, records, discs or other similar audio, visual or data electronic devices:

(a) Are the property of an "insured"; and

(b) Are in a covered "auto" at the time of "loss".

The most we will pay for such "loss" to tapes, records, discs or other similar devices is $500. The **Physical Damage Coverage Deductible** Provision does not apply to such "loss".

K. Airbag Coverage

The Exclusion in Paragraph **B.3.a.** of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph **B.4.a.** of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply to the accidental discharge of an airbag.

L. Two or More Deductibles

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The following is added to the **Deductible** Provision of the **Physical Damage Coverage** Section:

If an accident is covered both by this policy or Coverage Form and by another policy or Coverage Form issued to you by us, the following applies for each covered "auto" on a per vehicle basis:

1. If the deductible on this policy or Coverage Form is the smaller (or smallest) deductible, it will be waived; or
2. If the deductible on this policy or Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

M. Temporary Substitute Autos – Physical Damage

1. The following is added to **Section I – Covered Autos**:

   Temporary Substitute Autos – Physical Damage

   If Physical Damage Coverage is provided by this Coverage Form on your owned covered "autos", the following types of vehicles are also covered "autos" for Physical Damage Coverage:

   Any "auto" you do not own when used with the permission of its owner as a temporary substitute for a covered "auto" you do own but is out of service because of its:

   1. Breakdown;
   2. Repair;
   3. Servicing;
   4. "Loss"; or
   5. Destruction.

2. The following is added to the Paragraph **A. Coverage** Provision of the **Physical Damage Coverage** Section:

   Temporary Substitute Autos – Physical Damage

   We will pay the owner for "loss" to the temporary substitute "auto" unless the "loss" results from fraudulent acts or omissions on your part. If we make any payment to the owner, we will obtain the owner's rights against any other party.

   The deductible for the temporary substitute "auto" will be the same as the deductible for the covered "auto" it replaces.

N. Amended Duties In The Event Of Accident, Claim, Suit Or Loss

Paragraph **a.** of the **Duties In The Event Of Accident, Claim, Suit Or Loss** Condition is replaced by the following:

a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident", claim, "suit" or "loss". However, these duties only apply when the "accident", claim, "suit" or "loss" is known to you (if you are an individual), a partner (if you are a partnership), a member (if you are a limited liability company) or an executive officer or insurance manager (if you are a corporation). The failure of any agent, servant or employee of the "insured" to notify us of any "accident", claim, "suit" or "loss" shall not invalidate the insurance afforded by this policy.

Include, as soon as practicable:

(1) How, when and where the "accident" or "loss" occurred and if a claim is made or "suit" is brought, written notice of the claim or "suit" including, but not limited to, the date and details of such claim or "suit";

(2) The "insured's" name and address; and

(3) To the extent possible, the names and addresses of any injured persons and witnesses.

If you report an "accident", claim, "suit" or "loss" to another insurer when you should have reported to us, your failure to report to us will not be seen as a violation of these amended duties provided you give us notice as soon as practicable after the fact of the delay becomes known to you.

O. Waiver of Transfer Of Rights Of Recovery Against Others To Us

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us** Condition:

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This Condition does not apply to the extent required of you by a written contract, executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by such contract. This waiver only applies to the person or organization designated in the contract.

P. Employee Hired Autos – Physical Damage

Paragraph **b.** of the **Other Insurance** Condition in the Business Auto Coverage Form and Paragraph **f.** of the **Other Insurance – Primary and Excess Insurance Provisions** Condition in the Motor Carrier Coverage Form are replaced by the following:

For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

(1) Any covered "auto" you lease, hire, rent or borrow; and

(2) Any covered "auto" hired or rented under a written contract or written agreement entered into by an "employee" or elected or appointed official with your permission while being operated within the course and scope of that "employee's" employment by you or that elected or appointed official's duties as respect their obligations to you.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

Q. Unintentional Failure to Disclose Hazards

The following is added to the **Concealment, Misrepresentation Or Fraud** Condition:

However, we will not deny coverage under this Coverage Form if you unintentionally:

(1) Fail to disclose any hazards existing at the inception date of this Coverage Form; or

(2) Make an error, omission, improper description of "autos" or other misstatement of information.

You must notify us as soon as possible after the discovery of any hazards or any other information that was not provided to us prior to the acceptance of this policy.

R. Hired Auto – World Wide Coverage

Paragraph **7.b.(5)** of the **Policy Period, Coverage Territory** Condition is replaced by the following:

(5) Anywhere else in the world if a covered "auto" is leased, hired, rented or borrowed for a period of 60 days or less,

S. Bodily Injury Redefined

The definition of "bodily injury" in the **Definitions** Section is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease, sustained by a person including death or mental anguish, resulting from any of these at any time. Mental anguish means any type of mental or emotional illness or disease.

T. Expected Or Intended Injury

The **Expected Or Intended Injury** Exclusion in Paragraph **B. Exclusions** under **Section II – Covered Auto Liability Coverage** is replaced by the following:

Expected Or Intended Injury

"Bodily injury" or "property damage" expected or intended from the standpoint of the "insured". This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

U. Physical Damage – Additional Temporary Transportation Expense Coverage

Paragraph **A.4.a.** of **Section III – Physical Damage Coverage** is replaced by the following:

4. Coverage Extensions

a. Transportation Expenses

We will pay up to $50 per day to a maximum of $1,000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

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V. Replacement of a Private Passenger Auto with a Hybrid or Alternative Fuel Source Auto

The following is added to Paragraph **A. Coverage** of the **Physical Damage Coverage** Section:

In the event of a total "loss" to a covered "auto" of the private passenger type that is replaced with a hybrid "auto" or "auto" powered by an alternative fuel source of the private passenger type, we will pay an additional 10% of the cost of the replacement "auto", excluding tax, title, license, other fees and any aftermarket vehicle upgrades, up to a maximum of $2500. The covered "auto" must be replaced by a hybrid "auto" or an "auto" powered by an alternative fuel source within 60 calendar days of the payment of the "loss" and evidenced by a bill of sale or new vehicle lease agreement.

To qualify as a hybrid "auto", the "auto" must be powered by a conventional gasoline engine and another source of propulsion power. The other source of propulsion power must be electric, hydrogen, propane, solar or natural gas, either compressed or liquefied. To qualify as an "auto" powered by an alternative fuel source, the "auto" must be powered by a source of propulsion power other than a conventional gasoline engine. An "auto" solely propelled by biofuel, gasoline or diesel fuel or any blend thereof is not an "auto" powered by an alternative fuel source.

W. Return of Stolen Automobile

The following is added to the **Coverage Extension** Provision of the **Physical Damage Coverage** Section:

If a covered “auto” is stolen and recovered, we will pay the cost of transport to return the “auto” to you. We will pay only for those covered “autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage.

All other terms, conditions, provisions and exclusions of this policy remain the same.

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Waiver Of Subrogation (Blanket) Endorsement

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer	Add'l Prem.	Return Prem.
GLO 6823604-03	08/13/2025	08/13/2026		11580000	$ **INCL**	$

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us Condition**:

If you are required by a written contract or agreement, which is executed before a loss, to waive your rights of recovery from others, we agree to waive our rights of recovery. This waiver of rights shall not be construed to be a waiver with respect to any other operations in which the insured has no contractual interest.

U-GL-925-B CW (12/01)
Page 1 of 1

Blanket Notification to Others of Cancellation or Non-Renewal

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. GLO 6823604-03	Effective Date: 08/13/2025

This endorsement applies to insurance provided under the:

Commercial General Liability Coverage Part

A. If we cancel or non-renew this Coverage Part by written notice to the first Named Insured, we will mail or deliver notification that such Coverage Part has been cancelled or non-renewed to each person or organization shown in a list provided to us by the first Named Insured if you are required by written contact or written agreement to provide such notification. Such list:

1. Must be provided to us prior to cancellation or non-renewal;
2. Must contain the names and addresses of only the persons or organizations requiring notification that such Coverage Part has been cancelled or non-renewed; and
3. Must be in an electronic format that is acceptable to us.

B. Our notification as described in Paragraph **A.** of this endorsement will be based on the most recent list in our records as of the date the notice of cancellation or non-renewal is mailed or delivered to the first Named Insured. We will mail or deliver such notification to each person or organization shown in the list:

1. Within 10 days of the effective date of the notice of cancellation, if we cancel for non-payment of premium; or
2. At least 30 days prior to the effective date of:
   a. Cancellation, if cancelled for any reason other than nonpayment of premium; or
   b. Non-renewal, but not including conditional notice of renewal,

unless a greater number of days is shown in the Schedule of this endorsement for the mailing or delivering of such notification with respect to Paragraph **B.1.** or Paragraph **B.2.** above.

C. Our mailing or delivery of notification described in Paragraphs **A.** and **B.** of this endorsement is intended as a courtesy only. Our failure to provide such mailing or delivery will not:

1. Extend the Coverage Part cancellation or non-renewal date;
2. Negate the cancellation or non-renewal; or
3. Provide any additional insurance that would not have been provided in the absence of this endorsement.

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D. We are not responsible for the accuracy, integrity, timeliness and validity of information contained in the list provided to us as described in Paragraphs **A.** and **B.** of this endorsement.

SCHEDULE	
The total number of days for mailing or delivering with respect to Paragraph **B.1.** of this endorsement is amended to indicate the following number of days:	10*
The total number of days for mailing or delivering with respect to Paragraph **B.2.** of this endorsement is amended to indicate the following number of days:	30**
* If a number is not shown here, 10 days continues to apply. ** If a number is not shown here, 30 days continues to apply.	

All other terms and conditions of this policy remain unchanged.

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DESCRIPTION: Construction Manager - Recycling and Education Center

GL #	DESCRIPTION	Increase/(Decrease)
2321-735.00-804.000	CONSULTANTS	600,000.00

GENESEE COUNTY MICHIGAN

LEGISTAR SUBMISSION CHECKLIST*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

DOES THE PROJECT NEED A CONTRACT?

1) **Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**
   Yes: ☐ (Go to Question 2)
   No: ☑ (Go to Question 4)

2) **If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**
   Yes: ☐ This project requires a contract, skip to the contracts section.
   No: ☐ (Go to Question 3)

3) **Has the vendor presented a document for the county to sign?**
   Yes: ☐
   - This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

   No: ☐
   - Use a **Purchase Order** You do not need to complete the remainder of this form.

4) **Is this a request for services, an IT submission, or construction work?**
   Yes: ☑ This project requires a contract, skip to the contracts section.
   No: ☐ Contact Corporate Counsel office prior to submitting into Legistar.

CONTRACTS

*** After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. * If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

1) **Is this a new contract or a renewal/extension?** New Contract

   a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

   b. New Contract: Go to Question 2.

2) How is the contract funded?

a. Budgeted or General Funds: ☑ (Go to Question 3)

b. Grant Funded: ☐ (Go to Question 4)

c. Millage Funded: ☐ (Go to Question 5)

3) What is the vendor providing?

a. Services: X

- Use the **Professional Service Contract Template**

b. Construction/Physical Building Altercation/Remodel _____

- If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

*** To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. ***

4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient

a. If the service provider is a **contractor**, go back to Question 3.

b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

5) Is this a new contract/agreement?

Yes: ☐ No: ☐

a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.

b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.
If **no**, contact Corporate Counsel regarding template/previous agreement.

6) Is a contract that is not a County prepared contract being submitted for review?

Yes: ☐ No: ☑

a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

***** If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

Bid Results

ITB # 25-461
Project Name: *Construction Manager Services for a New Recycling and Education Center

Vendor's Name:	**Bid Price Submitted**	**Score**	
DCC Construction	$ 79,580.00	194	
AUCH Construction	$ 68,660.00	215	
Corrigan Construction	$ 37,804.00	218	
Frank Rewold & Sons	$ 55,000.00		non-responsive bid
E&L Construction Group	$ 12,500.00	204	
Ronnisch Construction Group	$ 27,300.00	200	
Siwek	$ -	184	
Sorensen Gross	$ 62,480.00	272	includes interview score
Wieland	$ 24,400.00	301	includes interview score
Quadrate	$ 45,000.00	185	

*Pricing listed represents Pre-Construction Ph

DESCRIPTION: For construction manager

GL #	DESCRIPTION	Increase/(Decrease)
2321-735.00-804.000	CONSULTANTS	600,000.00

WIELCOR-01 LLUCE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/2/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Lauren Luce
David Chapman Agency, Inc. P.O. Box 30109 Lansing, MI 48909	PHONE (A/C, No, Ext): (517) 492-8269 FAX (A/C, No): E-MAIL ADDRESS: lluce@davidchapmanagency.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Zurich American Insurance Co	16535
INSURER B : American Guarantee & Liability Insurance Company	
INSURER C : Allied World Assurance Company	19489
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Wieland Corporation
4162 English Oak Dr
Lansing, MI 48911-4297

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Contractual Liab. GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X	X	GLO 6823604-03	8/13/2025	8/13/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY	X		BAP 6823606-03	8/13/2025	8/13/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			AUC 8619407-00	8/13/2025	8/13/2026	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC 6823605-03	8/13/2025	8/13/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Professional Liab			03099926	2/1/2026	2/1/2027	Each Act & Aggregate	2,000,000
C	Pollution Liability			03099926	2/1/2026	2/1/2027	Ea Occurrence & Agg	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: New Recycling & Education Center - Flint, MI

Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof are included as Additional Insureds on a Primary and Non-Contributory basis when required by written contract with respect to General Liability per form UGL2162, and Auto Liability per form UCA424. Waiver of Subrogation applies in favor of Additional Insureds as shown above. 30 Day Notice of Cancellation will be provided to Certificate Holder.

CERTIFICATE HOLDER

Genesee County
Attn: Risk Management
324 S. Saginaw Street
Flint, MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Additional Insured – Automatic – Owners, Lessees Or Contractors

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. GLO 6823604-03	Effective Date: 08/13/2025

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

A. Section **II – Who Is An Insured** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured under a written contract or written agreement executed by you, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" and subject to the following:

1. If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

a. The Insurance Services Office (ISO) ISO CG 20 10 (10/01 edition); or

b. The ISO CG 20 37 (10/01 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent that "bodily injury", "property damage" or "personal and advertising injury" arises out of:

(1) Your ongoing operations, with respect to Paragraph **1.a.** above; or

(2) "Your work", with respect to Paragraph **1.b.** above,

which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **1.**, insurance afforded to such additional insured:

(a) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and

(b) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

2. If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

a. The Insurance Services Office (ISO) ISO CG 20 10 (07/04 edition); or

b. The ISO CG 20 37 (07/04 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part, by:

(1) Your acts or omissions; or

(2) The acts or omissions of those acting on your behalf,

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in the performance of:

(a) Your ongoing operations, with respect to Paragraph **2.a.** above; or

(b) "Your work" and included in the "products-completed operations hazard", with respect to Paragraph **2.b.** above,

which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **2.**, insurance afforded to such additional insured:

(i) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and

(ii) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

3. If neither Paragraph **1.** nor Paragraph **2.** above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:

a. Under the ISO CG 20 10 (04/13 edition, any subsequent edition or if no edition date is specified); or

b. With respect to ongoing operations (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part by:

(1) Your acts or omissions; or

(2) The acts or omissions of those acting on your behalf,

in the performance of your ongoing operations, which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **3.**, insurance afforded to such additional insured:

(a) Only applies to the extent permitted by law;

(b) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured; and

(c) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement.

4. If neither Paragraph **1.** nor Paragraph **2.** above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:

a. Under the ISO CG 20 37 (04/13 edition, any subsequent edition or if no edition date is specified); or

b. With respect to the "products-completed operations hazard" (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury" or "property damage" is caused, in whole or in part by "your work" and included in the "products-completed operations hazard", which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **4.**, insurance afforded to such additional insured:

(1) Only applies to the extent permitted by law;

(2) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured;

(3) Only applies if the "bodily injury" or "property damage" occurs during the policy period and subsequent to your execution of the written contract or written agreement; and

(4) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

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B. Solely with respect to the insurance afforded to any additional insured referenced in Section **A.** of this endorsement, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services including:

1. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

2. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

C. Solely with respect to the coverage provided by this endorsement, the following is added to Paragraph **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** of Section **IV – Commercial General Liability Conditions**:

The additional insured must see to it that:

(1) We are notified as soon as practicable of an "occurrence" or offense that may result in a claim;

(2) We receive written notice of a claim or "suit" as soon as practicable; and

(3) A request for defense and indemnity of the claim or "suit" will promptly be brought against any policy issued by another insurer under which the additional insured may be an insured in any capacity. This provision does not apply to insurance on which the additional insured is a Named Insured if the written contract or written agreement requires that this coverage be primary and non-contributory.

D. Solely with respect to the coverage provided by this endorsement:

1. The following is added to the **Other Insurance** Condition of Section **IV – Commercial General Liability Conditions**:

Primary and Noncontributory insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured provided that:

a. The additional insured is a Named Insured under such other insurance; and

b. You are required by written contract or written agreement that this insurance be primary and not seek contribution from any other insurance available to the additional insured.

2. The following paragraph is added to Paragraph **4.b.** of the **Other Insurance** Condition under Section **IV – Commercial General Liability Conditions**:

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by a written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

E. This endorsement does not apply to an additional insured which has been added to this Coverage Part by an endorsement showing the additional insured in a Schedule of additional insureds, and which endorsement applies specifically to that identified additional insured.

F. Solely with respect to the insurance afforded to an additional insured under Paragraph **A.3.** or Paragraph **A.4.** of this endorsement, the following is added to Section **III – Limits Of Insurance**:

Additional Insured – Automatic – Owners, Lessees Or Contractors Limit

The most we will pay on behalf of the additional insured is the amount of insurance:

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1. Required by the written contract or written agreement referenced in Section **A.** of this endorsement; or

2. Available under the applicable Limits of Insurance shown in the Declarations,

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms, conditions, provisions and exclusions of this policy remain the same.

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Coverage Extension Endorsement - Michigan

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. BAP 6823606-03	Effective Date: 08/13/2025

This endorsement modifies insurance provided under the:

Business Auto Coverage Form
Motor Carrier Coverage Form

A. Amended Who Is An Insured

1. The following is added to the **Who Is An Insured** Provision in **Section II – Covered Autos Liability Coverage**:

The following are also "insureds":

a. Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow for acts performed within the scope of employment by you. Any “employee” of yours is also an “insured” while operating an “auto” hired or rented under a contract or agreement in an “employee’s” name, with your permission, while performing duties related to the conduct of your business.

b. Anyone volunteering services to you is an "insured" while using a covered "auto" you don’t own, hire or borrow to transport your clients or other persons in activities necessary to your business.

c. Anyone else who furnishes an "auto" referenced in Paragraphs **A.1.a.** and **A.1.b.** in this endorsement.

d. Where and to the extent permitted by law, any person(s) or organization(s) where required by written contract or written agreement with you executed prior to any "accident", including those person(s) or organization(s) directing your work pursuant to such written contract or written agreement with you, provided the "accident" arises out of operations governed by such contract or agreement and only up to the limits required in the written contract or written agreement, or the Limits of Insurance shown in the Declarations, whichever is less.

2. The following is added to the **Other Insurance** Condition in the Business Auto Coverage Form and the **Other Insurance – Primary and Excess Insurance Provisions Condition** in the Motor Carrier Coverage Form**:**

Coverage for any person(s) or organization(s), where required by written contract or written agreement with you executed prior to any "accident", will apply on a primary and non-contributory basis and any insurance maintained by the additional "insured" will apply on an excess basis. However, in no event will this coverage extend beyond the terms and conditions of the Coverage Form.

B. Amendment – Supplementary Payments

Paragraphs **a.(2)** and **a.(4)** of the **Coverage Extensions** Provision in **Section II – Covered Autos Liability Coverage** are replaced by the following:

(2) Up to $5,000 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day because of time off from work.

C. Fellow Employee Coverage

The **Fellow Employee** Exclusion contained in **Section II – Covered Autos Liability Coverage** does not apply.

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D. Driver Safety Program Liability and Physical Damage Coverage

1. The following is added to the **Racing** Exclusion in **Section II – Covered Autos Liability Coverage**:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

2. The following is added to Paragraph **2.** in **B. Exclusions** of **Section III – Physical Damage Coverage** of the Business Auto Coverage Form and Paragraph **2.b.** in **B. Exclusions** of **Section IV – Physical Damage Coverage** of the Motor Carrier Coverage Form:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

E. Lease or Loan Gap Coverage

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

Lease Or Loan Gap Coverage

In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the lease or loan for a covered "auto", less:

a. Any amount paid under the **Physical Damage Coverage** Section of the Coverage Form; and

b. Any:

(1) Overdue lease or loan payments at the time of the "loss";

(2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;

(3) Security deposits not returned by the lessor;

(4) Costs for extended warranties, credit life insurance, health, accident or disability insurance purchased with the loan or lease; and

(5) Carry-over balances from previous leases or loans.

F. Towing and Labor

Paragraph **A.2.** of the **Physical Damage Coverage** Section is replaced by the following:

We will pay up to $75 for towing and labor costs incurred each time a covered "auto" that is a "private passenger type", light truck or medium truck is disabled. However, the labor must be performed at the place of disablement.

As used in this provision, "private passenger type" means a private passenger or station wagon type "auto" and includes an "auto" of the pickup or van type if not used for business purposes.

G. Extended Glass Coverage

The following is added to Paragraph **A.3.a.** of the **Physical Damage Coverage** Section:

If glass must be replaced, the deductible shown in the Declarations will apply. However, if glass can be repaired and is actually repaired rather than replaced, the deductible will be waived. You have the option of having the glass repaired rather than replaced.

H. Hired Auto Physical Damage – Increased Loss of Use Expenses

The **Coverage Extension** for **Loss Of Use Expenses** in the **Physical Damage Coverage** Section is replaced by the following:

Loss Of Use Expenses

For Hired Auto Physical Damage, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a vehicle rented or hired without a driver under a written rental contract or written rental agreement. We will pay for loss of use expenses if caused by:

(1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";

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(2) Specified Causes Of Loss only if the Declarations indicate that Specified Causes Of Loss Coverage is provided for any covered "auto"; or

(3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

However, the most we will pay for any expenses for loss of use is $100 per day, to a maximum of $3000.

I. Personal Effects Coverage

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

Personal Effects Coverage

a. We will pay up to $750 for "loss" to personal effects which are:

(1) Personal property owned by an "insured"; and

(2) In or on a covered "auto".

b. Subject to Paragraph **a.** above, the amount to be paid for "loss" to personal effects will be based on the lesser of:

(1) The reasonable cost to replace; or

(2) The actual cash value.

c. The coverage provided in Paragraphs **a.** and **b.** above, only applies in the event of a total theft of a covered "auto". No deductible applies to this coverage. However, we will not pay for "loss" to personal effects of any of the following:

(1) Accounts, bills, currency, deeds, evidence of debt, money, notes, securities, or commercial paper or other documents of value.

(2) Bullion, gold, silver, platinum, or other precious alloys or metals; furs or fur garments; jewelry, watches, precious or semi-precious stones.

(3) Paintings, statuary and other works of art.

(4) Contraband or property in the course of illegal transportation or trade.

(5) Tapes, records, discs or other similar devices used with audio, visual or data electronic equipment.

Any coverage provided by this Provision will share on a pro rata basis with other valid and collectible insurance coverage of the same type purchased by the policyholder to apply on a primary basis. Our share will be the proportionate amount that this insurance bears to the total amount of all applicable limits.

J. Tapes, Records and Discs Coverage

1. The Exclusion in Paragraph **B.4.a.** of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph **B.2.c.** of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply.

2. The following is added to Paragraph **1.a. Comprehensive Coverage** under the **Coverage** Provision of the **Physical Damage Coverage** Section:

We will pay for "loss" to tapes, records, discs or other similar devices used with audio, visual or data electronic equipment. We will pay only if the tapes, records, discs or other similar audio, visual or data electronic devices:

(a) Are the property of an "insured"; and

(b) Are in a covered "auto" at the time of "loss".

The most we will pay for such "loss" to tapes, records, discs or other similar devices is $500. The **Physical Damage Coverage Deductible** Provision does not apply to such "loss".

K. Airbag Coverage

The Exclusion in Paragraph **B.3.a.** of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph **B.4.a.** of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply to the accidental discharge of an airbag.

L. Two or More Deductibles

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The following is added to the **Deductible** Provision of the **Physical Damage Coverage** Section:

If an accident is covered both by this policy or Coverage Form and by another policy or Coverage Form issued to you by us, the following applies for each covered "auto" on a per vehicle basis:

1. If the deductible on this policy or Coverage Form is the smaller (or smallest) deductible, it will be waived; or

2. If the deductible on this policy or Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

M. Temporary Substitute Autos – Physical Damage

1. The following is added to **Section I – Covered Autos**:

Temporary Substitute Autos – Physical Damage

If Physical Damage Coverage is provided by this Coverage Form on your owned covered "autos", the following types of vehicles are also covered "autos" for Physical Damage Coverage:

Any "auto" you do not own when used with the permission of its owner as a temporary substitute for a covered "auto" you do own but is out of service because of its:

1. Breakdown;

2. Repair;

3. Servicing;

4. "Loss"; or

5. Destruction.

2. The following is added to the Paragraph **A. Coverage** Provision of the **Physical Damage Coverage** Section:

Temporary Substitute Autos – Physical Damage

We will pay the owner for "loss" to the temporary substitute "auto" unless the "loss" results from fraudulent acts or omissions on your part. If we make any payment to the owner, we will obtain the owner's rights against any other party.

The deductible for the temporary substitute "auto" will be the same as the deductible for the covered "auto" it replaces.

N. Amended Duties In The Event Of Accident, Claim, Suit Or Loss

Paragraph **a.** of the **Duties In The Event Of Accident, Claim, Suit Or Loss** Condition is replaced by the following:

a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident", claim, "suit" or "loss". However, these duties only apply when the "accident", claim, "suit" or "loss" is known to you (if you are an individual), a partner (if you are a partnership), a member (if you are a limited liability company) or an executive officer or insurance manager (if you are a corporation). The failure of any agent, servant or employee of the "insured" to notify us of any "accident", claim, "suit" or "loss" shall not invalidate the insurance afforded by this policy.

Include, as soon as practicable:

(1) How, when and where the "accident" or "loss" occurred and if a claim is made or "suit" is brought, written notice of the claim or "suit" including, but not limited to, the date and details of such claim or "suit";

(2) The "insured's" name and address; and

(3) To the extent possible, the names and addresses of any injured persons and witnesses.

If you report an "accident", claim, "suit" or "loss" to another insurer when you should have reported to us, your failure to report to us will not be seen as a violation of these amended duties provided you give us notice as soon as practicable after the fact of the delay becomes known to you.

O. Waiver of Transfer Of Rights Of Recovery Against Others To Us

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us** Condition:

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This Condition does not apply to the extent required of you by a written contract, executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by such contract. This waiver only applies to the person or organization designated in the contract.

P. Employee Hired Autos – Physical Damage

Paragraph **b.** of the **Other Insurance** Condition in the Business Auto Coverage Form and Paragraph **f.** of the **Other Insurance – Primary and Excess Insurance Provisions** Condition in the Motor Carrier Coverage Form are replaced by the following:

For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

(1) Any covered "auto" you lease, hire, rent or borrow; and

(2) Any covered "auto" hired or rented under a written contract or written agreement entered into by an "employee" or elected or appointed official with your permission while being operated within the course and scope of that "employee's" employment by you or that elected or appointed official's duties as respect their obligations to you.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

Q. Unintentional Failure to Disclose Hazards

The following is added to the **Concealment, Misrepresentation Or Fraud** Condition:

However, we will not deny coverage under this Coverage Form if you unintentionally:

(1) Fail to disclose any hazards existing at the inception date of this Coverage Form; or

(2) Make an error, omission, improper description of "autos" or other misstatement of information.

You must notify us as soon as possible after the discovery of any hazards or any other information that was not provided to us prior to the acceptance of this policy.

R. Hired Auto – World Wide Coverage

Paragraph **7.b.(5)** of the **Policy Period, Coverage Territory** Condition is replaced by the following:

(5) Anywhere else in the world if a covered "auto" is leased, hired, rented or borrowed for a period of 60 days or less,

S. Bodily Injury Redefined

The definition of "bodily injury" in the **Definitions** Section is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease, sustained by a person including death or mental anguish, resulting from any of these at any time. Mental anguish means any type of mental or emotional illness or disease.

T. Expected Or Intended Injury

The **Expected Or Intended Injury** Exclusion in Paragraph **B. Exclusions** under **Section II – Covered Auto Liability Coverage** is replaced by the following:

Expected Or Intended Injury

"Bodily injury" or "property damage" expected or intended from the standpoint of the "insured". This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

U. Physical Damage – Additional Temporary Transportation Expense Coverage

Paragraph **A.4.a.** of **Section III – Physical Damage Coverage** is replaced by the following:

4. Coverage Extensions

a. Transportation Expenses

We will pay up to $50 per day to a maximum of $1,000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

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V. Replacement of a Private Passenger Auto with a Hybrid or Alternative Fuel Source Auto

The following is added to Paragraph **A. Coverage** of the **Physical Damage Coverage** Section:

In the event of a total "loss" to a covered "auto" of the private passenger type that is replaced with a hybrid "auto" or "auto" powered by an alternative fuel source of the private passenger type, we will pay an additional 10% of the cost of the replacement "auto", excluding tax, title, license, other fees and any aftermarket vehicle upgrades, up to a maximum of $2500. The covered "auto" must be replaced by a hybrid "auto" or an "auto" powered by an alternative fuel source within 60 calendar days of the payment of the "loss" and evidenced by a bill of sale or new vehicle lease agreement.

To qualify as a hybrid "auto", the "auto" must be powered by a conventional gasoline engine and another source of propulsion power. The other source of propulsion power must be electric, hydrogen, propane, solar or natural gas, either compressed or liquefied. To qualify as an "auto" powered by an alternative fuel source, the "auto" must be powered by a source of propulsion power other than a conventional gasoline engine. An "auto" solely propelled by biofuel, gasoline or diesel fuel or any blend thereof is not an "auto" powered by an alternative fuel source.

W. Return of Stolen Automobile

The following is added to the **Coverage Extension** Provision of the **Physical Damage Coverage** Section:

If a covered “auto” is stolen and recovered, we will pay the cost of transport to return the “auto” to you. We will pay only for those covered “autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage.

All other terms, conditions, provisions and exclusions of this policy remain the same.

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Waiver Of Subrogation (Blanket) Endorsement

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer	Add'l Prem.	Return Prem.
GLO 6823604-03	08/13/2025	08/13/2026		11580000	$ **INCL**	$

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us Condition**:

If you are required by a written contract or agreement, which is executed before a loss, to waive your rights of recovery from others, we agree to waive our rights of recovery. This waiver of rights shall not be construed to be a waiver with respect to any other operations in which the insured has no contractual interest.

Blanket Notification to Others of Cancellation or Non-Renewal

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. GLO 6823604-03	Effective Date: 08/13/2025

This endorsement applies to insurance provided under the:

Commercial General Liability Coverage Part

A. If we cancel or non-renew this Coverage Part by written notice to the first Named Insured, we will mail or deliver notification that such Coverage Part has been cancelled or non-renewed to each person or organization shown in a list provided to us by the first Named Insured if you are required by written contact or written agreement to provide such notification. Such list:

1. Must be provided to us prior to cancellation or non-renewal;

2. Must contain the names and addresses of only the persons or organizations requiring notification that such Coverage Part has been cancelled or non-renewed; and

3. Must be in an electronic format that is acceptable to us.

B. Our notification as described in Paragraph **A.** of this endorsement will be based on the most recent list in our records as of the date the notice of cancellation or non-renewal is mailed or delivered to the first Named Insured. We will mail or deliver such notification to each person or organization shown in the list:

1. Within 10 days of the effective date of the notice of cancellation, if we cancel for non-payment of premium; or

2. At least 30 days prior to the effective date of:

a. Cancellation, if cancelled for any reason other than nonpayment of premium; or

b. Non-renewal, but not including conditional notice of renewal,

unless a greater number of days is shown in the Schedule of this endorsement for the mailing or delivering of such notification with respect to Paragraph **B.1.** or Paragraph **B.2.** above.

C. Our mailing or delivery of notification described in Paragraphs **A.** and **B.** of this endorsement is intended as a courtesy only. Our failure to provide such mailing or delivery will not:

1. Extend the Coverage Part cancellation or non-renewal date;

2. Negate the cancellation or non-renewal; or

3. Provide any additional insurance that would not have been provided in the absence of this endorsement.

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D. We are not responsible for the accuracy, integrity, timeliness and validity of information contained in the list provided to us as described in Paragraphs **A.** and **B.** of this endorsement.

SCHEDULE	
The total number of days for mailing or delivering with respect to Paragraph **B.1.** of this endorsement is amended to indicate the following number of days:	10*
The total number of days for mailing or delivering with respect to Paragraph **B.2.** of this endorsement is amended to indicate the following number of days:	30**
* If a number is not shown here, 10 days continues to apply. ** If a number is not shown here, 30 days continues to apply.	

All other terms and conditions of this policy remain unchanged.

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0413 **Agenda Date:** 5/6/2026 **Agenda #:** 2.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Derek Bradshaw, Director

RE: Approval of an Architectural Services Contract Amendment with DLZ Michigan Inc for a total contract amount of $1,670,480.00 for additional design work for the Motor Pool/GCCARD Warehouse

BOARD ACTION REQUESTED:

Staff is requesting approval of the Architectural Services Contract amendment with DLZ Michigan Inc, for additional design work for Motor Pool/GCCARD Warehouse for a total contract amount of $1,670,480 and for Board Chairperson Dale K. Weighill to sign the amendment.

BACKGROUND:

The County Board of Commissioners requested that DLZ provide an updated budget and scope of work to include architectural services for two new facilities to be located on parcels adjacent to the new Recycling and Education Center. The facilities include Fleet Services (Motor Pool) and Genesee County Community Action Resource Department (GCCARD) warehouse.

DISCUSSION:

This approval of the Recycling and Education Center Architectural Services Contract Amendment #2 with DLZ includes an increased budget of $1,243,680. This increase will be paid from the following accounts: $423,560 from 6610-000.00-158.000 for Motor Pool and $820,120 from 4018-255.06-975.002 for GCCARD. The total project amount is $1,670,480.

IMPACT ON HUMAN RESOURCES:

No impact on human resources. Services will be conducted by the hired contractor.

IMPACT ON BUDGET:

The budget is funded through the Capital Project Fund Balance.

IMPACT ON FACILITIES:

This project will design and assist with the construction administration of Fleet Services (Motor Pool) Program and Genesee County Community Action Resource Department (GCCARD) warehouse.

IMPACT ON TECHNOLOGY:

No impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

To meet Genesee County’s priority of long-term financial stability, this project will support the design and construction of Fleet Services (Motor Pool) Program and Genesee County Community Action Resource Department (GCCARD) warehouse on parcels adjacent to the new Recycling and Education Center, providing a new energy efficient and consolidated site for both locations.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Planning to authorize amending the Architectural Services Contract between Genesee County and DLZ Michigan, Inc., said amendment being necessary for additional design work for a Motor Pool area and a GCCARD Warehouse, at an increased cost in an amount not to exceed $1,243,680 to be paid from account 6610-000.00-158.000 ($423,560) and account 4018-255.06-975.002 ($820,120), for a total project amount of $1,670,480, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board), the Chairperson of this Board is authorized to execute the contract amendments on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.

CONTRACT AMENDMENT FOR ARCHITECTURAL SERVICES FOR THE GENESEE COUNTY RECYCLING AND EDUCATION CENTER

This Amendment is effective upon approval, and is between Genesee County, Michigan, a Michigan municipal corporation whose principal place of business is located at 324 S. Saginaw Street, Suite 8D, Flint, Michigan 48502 (the "County"), and **DLZ Michigan, Inc.,** a **Michigan Corporation**, whose principal place of business is located at **3500 Flushing Road, Suite 261, Flint, MI 48504** (the "Contractor") (the Contractor and the County together, the "Parties").

WHEREAS, the Parties executed a Contract for Architectural Services for the Genesee County Recycling and Education Center effective February 26, 2025 (the "Agreement"), pursuant to which the Contractor would conduct architectural, bid administration, and construction administration services as requested by the County per resolution #2025-1137; and

WHEREAS, the Parties executed an amendment to the Agreement effective September 6, 2025, which updated the budget and expanded the scope of work, per resolution #25-337-; and

WHEREAS, the Parties wish to amend the Agreement a second time to extend the term and conditions of the Agreement.

NOW THEREFORE, the Parties agree as follows:

1. Update Item 1.2 to include:
   The term of the contract will be extended from June 1, 2027, to September 30, 2028.

2. Update Item 3:
   "The Contractor shall be paid a flat fee of **$1,670,480** for the performance of the Services."

3. Exhibit A – The Scope of Work, which is found on page 9 of the Agreement will be updated to include the information attached.

4. Exhibit B – Budget, which is found on page 11 of the Agreement will be replaced with the attached budget documentation.

5. Exhibit C – Insurance, which is found on page 12 of the Agreement will be replaced with the attached insurance documentation.

6. Exhibit D – Project Schedule, will be added to the Agreement with the information attached.

7. The remaining terms of the Agreement remain unchanged and in full effect.

8. Execution of this Amendment is authorized by Resolution # 25- issued by the Genesee County Board of Commissioners.

DLZ Michigan, Inc	**COUNTY OF GENESEE**
By:_____	By:_____
Name:_____	Dale K. Weighill, Chairperson
Title:_____	Board of County Commissioners
Date:_____	Date:_____

EXHIBIT A – The Scope of Services

1. **Topographic and boundary Survey Services**
   DLZ will provide a topographic map for the identified parcel with traditional survey methods, and as follows:
   a. 1-foot contours will be identified.
   b. Man made improvements and individual standalone trees 6-inch and larger will be located. Trees will be identified as coniferous or deciduous.
   c. DLZ will submit a MISS DIG Design Ticket for the project limit area and plot utilities based on information received by the reporting utility companies as well as visually observed evidence.
   d. DLZ will show the Flood Designation; wetland delineation is excluded from this scope.
   e. Only provided easements will be plotted.
   f. Horizontal Datum will be based on Michigan State Plane Coordinate System South Zone 2113, International feet, NAD 83 2011 Adjustment
   g. Vertical Datum will be based on NAVD 1988
   h. DLZ will perform a boundary survey, based on deed provided by OWNER, in the field and plotted on the topographic map.

2. **Geotechnical Services**
   DLZ anticipates engaging a Subconsultant for Geotechnical Soil Borings and Analysis; soil evaluation will include water infiltration testing. Scope to include Ground Penetrating Radar to identify utilities within the site limits that may not be identified by public utilities.

3. **Programming**
   Programming establishes facility space needs including functional adjacencies for anticipated operations. This phase concentrates on information gathering, facility needs and the overall project parameters. DLZ will facilitate two (2) collaborative planning work sessions for each site to include the following:
   a. Tour existing facilities to identify existing space sizes and operations to be used as a reference for proposed improvements.
   b. Conduct programming work-sessions with applicable stakeholders to review existing operations, discuss anticipated needs, and identify project goals.
   c. Develop a digital base model to be used as a platform for developing a program of existing spaces and conducting a "test fit" of proposed use of identified parcels.

d. Prepare conceptual plan graphics for Phase 1 and Phase 2 grants that identify options to accommodate identified needs.
e. Programming to include planning as applicable for a Commercial Kitchen, Refrigeration, and Freezer.
f. Identify utilities associated with proposed improvements.
g. Provide preliminary, conceptual level budget estimates for proposed improvements.

4. Concept Design

Concept Design establishes a vision for proposed improvements, organization of spaces, materials and construction scope. The intent of this phase is to analyze the quantitative information developed during the Programming Phase and begin to develop a qualitative representation of the desired spaces and character of the project. The following items will be performed:

a. Develop a concept design that reflects organizational adjacencies and information gathered during the Programming Phase; up to three organizational concepts will be explored.
b. Identify massing and the preliminary architectural character of proposed improvements.
c. Identify utilities associated with proposed improvements.
d. Provide preliminary, conceptual level budget estimates for proposed improvements.

5. Design Development

The Design Development Phase will build upon initial Programming and Conceptual Design phases to include the following services:

a. Prepare preliminary civil drawings including a site plan, grading plan, and utility plan.
b. Prepare preliminary landscape and site development plans.
c. Prepare preliminary architectural design drawings to include floor plans, building elevations, building sections, wall sections, and interior elevations.
d. Prepare preliminary interior finish schedule and material/color selections for review and approval.
e. Prepare preliminary structural, mechanical, plumbing, and electrical plans.
f. Prepare preliminary Commercial Kitchen, Refrigeration, and Freezer plans.
g. Perform engineering calculations to validate appropriate equipment selection and system design.
h. Conduct design review meetings with stakeholders for design approval prior to proceeding with the subsequent phases.

i. Coordinate with the CM to support their cost estimating efforts; the CM will update the pre-construction cost estimate at this stage.

6. Construction Documents

a. Prepare Construction Documents to include bid and permit drawings for the following disciplines:
    1) Civil Engineering
    2) Landscaping and Site Development
    3) Architectural Systems
    4) Structural Engineering
    5) Mechanical/Plumbing Engineering
    6) Electrical Engineering
    7) Commercial Kitchen, Refrigeration, and Freezer drawings.
b. Prepare a Project Manual including Division 00-01 General Conditions and Division 02-33 Specifications.
c. Construction Documents shall be prepared as a single bid package (for each site) as required for a competitive bid process.
d. Submit Construction Documents to local authorities having jurisdiction (AHJ) for plan review. The plan review fee is anticipated to be included in the Guaranteed Maximum Price (GMP). If DLZ pays the application fee, it will be billed as a direct reimbursable expense.

7. Technology - System Integration Design

Services shall be provided in alignment with identified project scope and schedule to include the following:

a. Conduct stakeholder interviews to identify applicable systems, function, and project goals.
b. Discuss integration with existing systems and vendors, as applicable.
c. Identify preferred systems and basis of design, to include Access Control, CCTV, Audio/Visual, Speaker, and structured cabling.
d. Scope includes racks and patch panels; networking systems are assumed to be provided by Owner.
e. Collaborate with the design team to provide bid documents, bidding, and construction administration support for applicable systems.

8. Food Service Design

BASIC SERVICES: Provide food service consulting services, as outlined below. The equipment value has not been determined as of the date of this proposal. In an effort to provide you with a fee, we are estimating an approximate equipment value of approximately $725,000.00 to $750,000.00. If the value increases, our fee will increase accordingly. Conversely, if the value decreases our fee will decrease accordingly. The

design would include incorporation of new, existing, future, and/or purveyor supplied equipment.

a. PHASE I - FOODSERVICE PROGRAMMING & SCHEMATIC DESIGN
    1. Provide programming data as required to develop scope, concept, space allocation, project requirements and menu review.
    2. Provide one preliminary foodservice equipment floor plan drawing.
    3. Provide one preliminary equipment list and budget.
    4. Provide one preliminary equipment specification sheet brochure.
    5. Provide revisions to the floor plan drawing.
    6. Provide revisions to the equipment list & budget.
    7. Provide revisions to equipment specification sheet brochure.
    8. Unlimited in person or electronic conferences during this phase.
b. PHASE II - FOODSERVICE DESIGN DEVELOPMENT
    1. Develop a revised final preliminary foodservice equipment/floor plan of each area.
    2. Preliminary schedule of mechanical, electrical and ventilation requirements for equipment.
    3. Provide a revised equipment budget.
    4. Unlimited in person or electronic conferences during this phase.
c. PHASE III - FOODSERVICE CONSTRUCTION DOCUMENTATION
    1. Provide final floor plans of each foodservice area after receiving Architect's dimensional drawings, with necessary details and elevations.
    2. Provide final schedule of the mechanical, electrical and ventilation requirements for food service equipment and consultations with engineers as required.
    3. Provide plumbing, electrical, ventilation, refrigeration, etc. rough in plans for equipment.
    4. Provide elevations, details, sections, etc. to communicate fully the design requirements.
    5. Type foodservice equipment specifications for printing and distribution by architect or our firm.
    6. Completion of the County Health Department Plan Review Application & Worksheets for submittal to the health authorities by the Architect and assistance in obtaining Plan Review approval.
    7. Unlimited in person or electronic conferences during this phase.

d. PHASE IV - FOODSERVICE CONSTRUCTION SUPERVISION
    1. Supply a bidder's list, attend bid opening, and assist in bid evaluation and award.
    2. Check the shop drawings, rough-in drawings, and brochures submitted by food service equipment contractor to assure compliance with the bid documents.
    3. Perform two onsite inspections during critical phases of construction during installation of equipment and assist in coordination of work with related subcontractors.
    4. Unlimited in person or electronic conferences during this phase.
e. PHASE V - FOODSERVICE EQUIPMENT PROJECT CLOSE-OUT
    1. Provide one preliminary and one final onsite inspection with report to and architect.
    2. Review of maintenance manuals and as built drawings.
    3. Coordination with health department during final inspections.
    4. Assistance with staff during start up, demonstrations, and opening.
    5. Unlimited in person or electronic conferences during this phase.
    6. Act on behalf of your office, when requested, for the duration of the project and warranty period.
f. Additional Services - Additional services will be billed at an hourly rate of $70.00 and would include any work that has not been identified in the above scope of work. Consultant shall provide written notification of changes in fees. Additional services will be provided upon receipt of written authorization to proceed.
    1. Any redesign or work incurred after completion of bid documents and/or receipt of bids is to be deemed as "Additional Services".
g. Reimbursable Expenses - Reimbursable expenses including printing, reproductions, plotting, postage, phone, fax, travel to and from meetings and/or site visits etc. are included in our fee.

9. Bidding

a. DLZ will support the CM's efforts during the bidding and solicitation of sub-contractors.
b. Attend a pre-bid meeting on-site for prospective bidders to review the scope of work.
c. Respond to Bidder's Requests for Information (RFI's) in the form of an Addendum.
d. Review bids received and attend post-bid interviews (virtual) for key subcontractors.

10. Construction Administration

a. Conduct a pre-construction meeting to outline roles, responsibilities, and lines of communications.
b. Review shop drawings and submittals related to design and engineering services.
c. Respond to CM's Request for Information (RFI's) during construction.
d. Perform site visits to review construction progress and overall conformance with the Contract Documents. Site visits shall be conducted, on average, once every two weeks, for the duration of construction, not anticipated to exceed twelve (12) months of construction.
e. Perform basic commissioning services, as required by building code.
f. Review CM's Payment Applications and make recommendations for payment.
g. Perform one Substantial Completion walk-through and one Final Completion walk-through.
h. Review Contractor's Project Closeout documents including review of O&M Manuals, Warranties, and Contractor's "As-Built" Record Drawings.

OPTIONAL/ADDITIONAL SERVICES

The items listed below are NOT included in the proposed fee and may be added, if required:

1. Professional Services beyond those defined in the Scope of Services.
2. Enhanced Commissioning Services.
3. Construction Material Testing and Special Inspections.
4. Detailed cost estimating (to be provided by the CM).
5. Environmental Site Assessment.
6. Traffic Studies (any planning scope outside of the Right-of-Way).
7. LEED Certification and/or specialized sustainable design features.
8. Application to the Zoning Board of Appeals, Planning Commission, Historic Commission, or other AHJ related to variances, special use permits or other special project approvals.
9. Technology systems (CCTV, Access Control, A/V) equipment, design and integration is anticipated to be addressed as a separate project.

ADDITIONAL INFORMATION

1. Services will be consistent with those customarily performed for similar projects of this nature, as defined by the AIA B101-2017 Standard Form of Agreement Between Owner and Architect.
2. Correspondence and documentation shall utilize standard AIA documents and/or DLZ format. Deliverables will be provided electronically in a .pdf file format.

EXHIBIT B - Budget

Recycling and Education Center

Task 1 – Design

Task 2 – Bid Administration

Task 3 – Construction Administration

Task 4 – Project Close Out

Total Cost - $426,800

Genesee County Community Action Resource Department (GCCARD) Food Bank

Task 1 – Construction

Task 2 – Architectural and Engineering

Task 3 – Architectural and Engineering, Additional Services

Task 4 – Associated Project Costs

Total Cost - $820,120

Fleet Services (Motor Pool) Program

Task 1 – Construction

Task 2 – Architectural and Engineering

Task 3 – Architectural and Engineering, Additional Services

Task 4 – Associated Project Costs

Total Cost - $423,560

Project Total

Total Cost - $1,670,480

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/23/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Ins Center 3780 Mansell Rd. Suite 370 Alpharetta GA 30022	**CONTACT NAME:** Greyling COI Specialist **PHONE (A/C, No, Ext):** 770.756.6599 **FAX (A/C, No):** 770.756.6599 **E-MAIL ADDRESS:** greylingcerts@greyling.com
INSURED DLZCOR DLZ Michigan, Inc. 1425 Keystone Avenue Lansing, MI 48911-0000	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** National Union Fire Ins Co of Pittsburg / 19445 **INSURER B :** Travelers Property Casualty Co of Amer / 25674 **INSURER C :** Beazley Insurance Company, Inc. / 37540 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 1711997119 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [X] LOC OTHER:			GL5268221	4/1/2026	4/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 2,000,000 $ 500,000 $ 25,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			CA4489714	4/1/2026	4/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 2,000,000 $ $ $ $
B	**UMBRELLA LIAB** X OCCUR X **EXCESS LIAB** CLAIMS-MADE DED RETENTION $			EXB113571826NF	4/1/2026	4/1/2027	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y/N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC072113235	4/1/2026	4/1/2027	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 2,000,000 $ 2,000,000 $ 2,000,000
C	Professional Liab Includ Pollution			RLUSP2600057	4/1/2026	4/1/2027	Per Claim Aggregate	$2,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Genesee County Recycling Center, DLZ Prj #WF24017446 Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers are named as Additional Insureds with respects to General & Automobile Liability where required by written contract. The above referenced liability policies are primary & non-contributory where required by written contract. Waiver of Subrogation in favor of Additional Insured(s) where required by written contract & allowed by law. Should any of the above described policies be cancelled by the issuing insurer before the expiration date thereof, we will endeavor to provide 30 days' written notice (except 10 days for nonpayment of premium) to the Certificate Holder.

CERTIFICATE HOLDER

Genesee County
Attn: Risk Management
1101 Beach Street
Flint MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Gregg Bachtel

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ENDORSEMENT

This endorsement, effective 12:01 A.M. 04/01/2026
forms a part of Policy No. 448-97-14
issued to DLZ CORPORATION

by NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA.

ADDITIONAL INSURED - WHERE REQUIRED UNDER CONTRACT OR AGREEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

SCHEDULE

ADDITIONAL INSURED:

ANY PERSON OR ORGANIZATION FOR WHOM YOU ARE CONTRACTUALLY BOUND TO PROVIDE ADDITIONAL INSURED STATUS BUT ONLY TO THE EXTENT OF SUCH PERSON'S OR ORGANIZATION'S LIABILITY ARISING OUT OF THE USE OF A COVERED "AUTO".

I. **SECTION II - COVERED AUTOS LIABILITY COVERAGE, A. Coverage, 1. - Who Is Insured,** is amended to add:

d. Any person or organization, shown in the schedule above, to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of use of a covered "auto". However, the insurance provided will not exceed the lesser of:

(1) The coverage and/or limits of this policy, or

(2) The coverage and/or limits required by said contract or agreement.

AUTHORIZED REPRESENTATIVE

ENDORSEMENT

This endorsement, effective 12:01 A.M. 04/01/2026
forms a part of Policy No. 448-97-14
issued to **DLZ CORPORATION**

by **NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA.**

INSURANCE PRIMARY AS TO CERTAIN ADDITIONAL INSUREDS

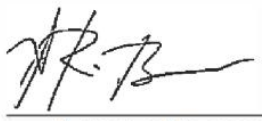
This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

Section IV - Business Auto Conditions, B., General Conditions, 5., Other Insurance, c., is amended by the addition of the following sentence:

The insurance afforded under this policy to an additional insured will apply as primary insurance for such additional insured where so required under an agreement executed prior to the date of accident. We will not ask any insurer that has issued other insurance to such additional insured to contribute to the settlement of loss arising out of such accident.

All other terms and conditions remain unchanged.



Authorized Representative or Countersignature (in States Where Applicable)

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ENDORSEMENT

This endorsement, effective 12:01 A.M. 04/01/2026
forms a part of Policy No. 448-97-14
issued to DLZ CORPORATION
by NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

Section IV - Business Auto Conditions, A. - Loss Conditions, 5. - Transfer of Rights of Recovery Against Others to Us, is amended to add:

However, we will waive any right of recover we have against any person or organization with whom you have entered into a contract or agreement because of payments we make under this Coverage Form arising out of an "accident" or "loss" if:

(1) The "accident" or "loss" is due to operations undertaken in accordance with the contract existing between you and such person or organization; and

(2) The contract or agreement was entered into prior to any "accident" or "loss".

No waiver of the right of recovery will directly or indirectly apply to your employees or employees of the person or organization, and we reserve our rights or lien to be reimbursed from any recovery funds obtained by any injured employee.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
ANY PERSON OR ORGANIZATION WHOM YOU BECOME OBLIGATED TO INCLUDE AS AN ADDITIONAL INSURED AS A RESULT OF ANY CONTRACT OR AGREEMENT YOU HAVE ENTERED INTO.	PER THE CONTRACT OR AGREEMENT.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

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A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or

2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

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POLICY NUMBER: 526-82-21

COMMERCIAL GENERAL LIABILITY
CG 20 37 12 19

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
ANY PERSON OR ORGANIZATION WHOM YOU BECOME OBLIGATED TO INCLUDE AS AN ADDITIONAL INSURED AS A RESULT OF ANY CONTRACT OR AGREEMENT YOU HAVE ENTERED INTO.	PER THE CONTRACT OR AGREEMENT.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY - OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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POLICY NUMBER: 526-82-21

COMMERCIAL GENERAL LIABILITY
CG 24 04 12 19

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):
PURSUANT TO APPLICABLE WRITTEN CONTRACT OR AGREEMENT YOU ENTER INTO.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

© Insurance Services Office, Inc., 2018

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement changes the policy to which it is attached effective on inception date of the policy unless a different date is indicated below.

This endorsement, effective 12:01 AM **04/01/2026** forms a part of Policy No. **WC 072113235**

Issued to **DLZ CORPORATION**

By **NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA.**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

Schedule

ANY PERSON OR ORGANIZATION TO WHOM YOU BECOME OBLIGATED TO WAIVE YOUR RIGHTS OF RECOVERY AGAINST, UNDER ANY WRITTEN CONTRACT OR AGREEMENT YOU ENTER INTO PRIOR TO THE OCCURRENCE OF LOSS.

This form is not applicable in Kansas for private construction contracts as defined in K.S.A. 16-1801 through K.S.A 16-1807 or public construction contracts as defined in K.S.A. 16-1901 through 16-1908, except where permitted by statute or other applicable law, such as for use in wrap-up insurance programs.

Any person or organization for which the employer has agreed by written contract, executed prior to loss, may execute a waiver of subrogation. However, for purposes of work performed by the employer in Missouri, this waiver of subrogation does not apply to any construction group of classifications as designated by the waiver of right to recover from others (subrogation) rule in our manual.

This form is not applicable in California, Kentucky, New Hampshire, New Jersey, Texas, or Utah.

WC 00 03 13
(Ed. 04/84)

Countersigned by _____

Authorized Representative

EXHIBIT D – Project Schedule

Task Name	Start	Finish
Amendment 02	Wed 4/15/26	Wed 4/15/26
Kick-Off Meeting	Fri 5/1/26	Fri 5/1/26
CMaR Procurement	**Fri 6/5/26**	**Fri 6/5/26**
Client Review, Award	Fri 6/5/26	Fri 6/5/26
Pre-Design Phase	**Fri 5/1/26**	**Thu 6/18/26**
Survey	Fri 5/1/26	Fri 6/12/26
Geotechnical	Fri 5/1/26	Fri 6/12/26
Facility Study/Tours	Fri 5/1/26	Fri 5/29/26
Stakeholder Meetings	Fri 5/1/26	Fri 5/29/26
Programming	Fri 5/1/26	Fri 6/12/26
Client Review, Approval	Mon 6/15/26	Thu 6/18/26
Preliminary Design	**Mon 6/15/26**	**Mon 8/24/26**
Preliminary Design	Mon 6/15/26	Fri 7/31/26
Cost Estimating	Mon 8/3/26	Fri 8/14/26
Client Review, Approval	Mon 8/17/26	Mon 8/24/26
Final Design	**Mon 8/17/26**	**Fri 3/26/27**
50% Final Design	Mon 8/17/26	Fri 10/16/26
90% Final Design	Mon 10/19/26	Fri 2/5/27
Cost Estimating	Mon 10/19/26	Fri 2/12/27
Final Bid Documents	Mon 2/8/27	Fri 3/12/27
CMaR GMP Award	Mon 3/15/27	Fri 3/26/27
Bidding	**Mon 3/29/27**	**Fri 6/4/27**
Issue for Bid	Mon 3/29/27	Fri 4/30/27
Bid Review, Approval	Mon 5/3/27	Fri 6/4/27
Construction Admin	**Mon 6/7/27**	**Fri 8/25/28**
Administration, Mobilize	Mon 6/7/27	Fri 6/18/27
Construction Activity	Mon 6/21/27	Fri 6/23/28
Substantial Completion	Fri 6/23/28	Fri 6/23/28
Occupancy, Closeout	Mon 6/26/28	Fri 8/25/28

LEGISTAR SUBMISSION CHECKLIST*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

DOES THE PROJECT NEED A CONTRACT?

1) **Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**
   Yes: ☐ (Go to Question 2)
   No: ☑ (Go to Question 4)

2) **If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**
   Yes: ☐ This project requires a contract, skip to the contracts section.
   No: ☐ (Go to Question 3)

3) **Has the vendor presented a document for the county to sign?**
   Yes: ☐
   - This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

   No: ☐
   - Use a **Purchase Order** You do not need to complete the remainder of this form.

4) **Is this a request for services, an IT submission, or construction work?**
   Yes: ☑ This project requires a contract, skip to the contracts section.
   No: ☐ Contact Corporate Counsel office prior to submitting into Legistar.

CONTRACTS

*** After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. * If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

1) **Is this a new contract or a renewal/extension?** Amendment

   a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

   b. New Contract: Go to Question 2.

2) How is the contract funded?

a. Budgeted or General Funds: ☐ (Go to Question 3)

b. Grant Funded: ☐ (Go to Question 4)

c. Millage Funded: ☐ (Go to Question 5)

3) What is the vendor providing?

a. Services:

- Use the **Professional Service Contract Template**

b. Construction/Physical Building Altercation/Remodel

- If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

*** To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. ***

4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient

a. If the service provider is a **contractor**, go back to Question 3.

b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

5) Is this a new contract/agreement?

Yes: ☐ No: ☐

a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.

b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.
If **no**, contact Corporate Counsel regarding template/previous agreement.

6) Is a contract that is not a County prepared contract being submitted for review?

Yes: ☐ No: ☑

a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

***** If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

DESCRIPTION: Budget amendment for professional services with DLZ

GL #	Description	Increase/(Decrease)
1010-202.00-995.056	TRANSFERS OUT	1,243,680.00
6610-234.00-699.000	TRANSFERS IN	423,560.00
4018-255.06-699.000	TRANSFERS IN	820,120.00
4018-255.06-975.002	DESIGN PHASE	820,120.00

APPROVED BY: _____

DESCRIPTION: Budget amendment for professional services with DLZ

GL #	Description	Increase/(Decrease)
1010-202.00-995.056	TRANSFERS OUT	1,243,680.00
6610-234.00-699.000	TRANSFERS IN	423,560.00
4018-255.06-699.000	TRANSFERS IN	820,120.00
4018-255.06-975.002	DESIGN PHASE	820,120.00

March 25, 2026

Jacob Maurer | Division Manager
Genesee County Metropolitan Planning Commission
324 S. Saginaw St., Flint, MI 48502

Re: Genesee County – New Recycling and Education Center Campus
Amendment 02

Dear Mr. Maurer,

DLZ Michigan Inc. (DLZ) respectfully submits the following Amendment 03 for review and approval, which outlines additional Professional Services to be provided for the Genesee County, New Recycling and Education Center Project Site.

PROJECT SUMMARY

DLZ Michigan Inc. (DLZ) has been contracted by Genesee County to provide architectural and engineering services for the New Recycling and Education Center Project to be located at the intersection of Robert T Longway Blvd. and Chavez Dr. in Flint, Michigan.

SCOPE OF SERVICES, AMENDMENT 03

The following amendment outlines professional services to be provided for two new facilities to be located on parcels adjacent to the new Recycling and Education Center; refer to Exhibit A – Initial Project Information.

Fleet Services (Motor Pool) Program

- Approximately 15,000sf
- 5 Service Bays
- 1 Wash Bay
- Parts and Tool Storage
- 3 Mechanics
- Reception Counter, Office, Break, Locker area
- Fuel Island
- Paving for 50+ vehicles as available

Genesee County Community Action Resource Department (GCCARD)

- Approximately 30,000sf
- Collect and Distribute Food
- Warehouse Racking
- Commercial Kitchen
- Commercial Freezer, Refrigeration
- Grocery Store
- Drop-off/Pick-up

Project delivery anticipates engaging a Construction Manager at Risk (CMAR) to collaborate with the project team for pre-construction services including budgeting, scheduling, and systems validation.

SCOPE OF SERVICES

The scope of services shall be as outlined in the original agreement, and as follows:

1. Topographic and Boundary Survey Services

DLZ will provide a topographic map for the identified parcel with traditional survey methods, and as follows:

a. 1-foot contours will be identified.
b. Man made improvements and individual standalone trees 6-inch and larger will be located. Trees will be identified as coniferous or deciduous.
c. DLZ will submit a MISS DIG Design Ticket for the project limit area and plot utilities based on information received by the reporting utility companies as well as visually observed evidence.
d. DLZ will show the Flood Designation; wetland delineation is excluded from this scope.
e. Only provided easements will be plotted.
f. Horizontal Datum will be based on Michigan State Plane Coordinate System South Zone 2113, International feet, NAD 83 2011 Adjustment
g. Vertical Datum will be based on NAVD 1988
h. DLZ will perform a boundary survey, based on deed provided by OWNER, in the field and plotted on the topographic map.

2. Geotechnical Services

DLZ anticipates engaging a Subconsultant for Geotechnical Soil Borings and Analysis; soil evaluation will include water infiltration testing. Scope to include Ground Penetrating Radar to identify utilities within the site limits that may not be identified by public utilities.

3. Programming

Programming establishes facility space needs including functional adjacencies for anticipated operations. This phase concentrates on information gathering, facility needs and the overall project parameters. DLZ will facilitate two (2) collaborative planning work sessions for each site to include the following:

a. Tour existing facilities to identify existing space sizes and operations to be used as a reference for proposed improvements.
b. Conduct programming work-sessions with applicable stakeholders to review existing operations, discuss anticipated needs, and identify project goals.
c. Develop a digital base model to be used as a platform for developing a program of existing spaces and conducting a “test fit” of proposed use of identified parcels.
d. Prepare conceptual plan graphics for Phase 1 and Phase 2 grants that identify options to accommodate identified needs.
e. Programming to include planning as applicable for a Commercial Kitchen, Refrigeration, and Freezer.
f. Identify utilities associated with proposed improvements.
g. Provide preliminary, conceptual level budget estimates for proposed improvements.

4. Concept Design

Concept Design establishes a vision for proposed improvements, organization of spaces, materials and construction scope. The intent of this phase is to analyze the quantitative information developed during the Programming Phase and begin to develop a qualitative representation of the desired spaces and character of the project. The following items will be performed:

a. Develop a concept design that reflects organizational adjacencies and information gathered during the Programming Phase; up to three organizational concepts will be explored.

b. Identify massing and the preliminary architectural character of proposed improvements.
c. Identify utilities associated with proposed improvements.
d. Provide preliminary, conceptual level budget estimates for proposed improvements.

5. Design Development

The Design Development Phase will build upon initial Programming and Conceptual Design phases to include the following services:

a. Prepare preliminary civil drawings including a site plan, grading plan, and utility plan.
b. Prepare preliminary landscape and site development plans.
c. Prepare preliminary architectural design drawings to include floor plans, building elevations, building sections, wall sections, and interior elevations.
d. Prepare preliminary interior finish schedule and material/color selections for review and approval.
e. Prepare preliminary structural, mechanical, plumbing, and electrical plans.
f. Prepare preliminary Commercial Kitchen, Refrigeration, and Freezer plans.
g. Perform engineering calculations to validate appropriate equipment selection and system design.
h. Conduct design review meetings with stakeholders for design approval prior to proceeding with the subsequent phases.
i. Coordinate with the CM to support their cost estimating efforts; the CM will update the pre-construction cost estimate at this stage.

6. Construction Documents

a. Prepare Construction Documents to include bid and permit drawings for the following disciplines:
    1) Civil Engineering
    2) Landscaping and Site Development
    3) Architectural Systems
    4) Structural Engineering
    5) Mechanical/Plumbing Engineering
    6) Electrical Engineering
    7) Commercial Kitchen, Refrigeration, and Freezer drawings.
b. Prepare a Project Manual including Division 00-01 General Conditions and Division 02-33 Specifications.
c. Construction Documents shall be prepared as a single bid package (for each site) as required for a competitive bid process.
d. Submit Construction Documents to local authorities having jurisdiction (AHJ) for plan review. The plan review fee is anticipated to be included in the Guaranteed Maximum Price (GMP). If DLZ pays the application fee, it will be billed as a direct reimbursable expense.

7. Bidding

a. DLZ will support the CM's efforts during the bidding and solicitation of sub-contractors.
b. Attend a pre-bid meeting on-site for prospective bidders to review the scope of work.
c. Respond to Bidder's Requests for Information (RFI's) in the form of an Addendum.
d. Review bids received and attend post-bid interviews (virtual) for key subcontractors.

8. Construction Administration

a. Conduct a pre-construction meeting to outline roles, responsibilities, and lines of communications.
b. Review shop drawings and submittals related to design and engineering services.
c. Respond to CM's Request for Information (RFI's) during construction.
d. Perform site visits to review construction progress and overall conformance with the Contract Documents. Site visits shall be conducted, on average, once every two weeks, for the duration of construction, not anticipated to exceed twelve (12) months of construction.

e. Perform basic commissioning services, as required by building code.
f. Review CM's Payment Applications and make recommendations for payment.
g. Perform one Substantial Completion walk-through and one Final Completion walk-through.
h. Review Contractor's Project Closeout documents including review of O&M Manuals, Warranties, and Contractor's "As-Built" Record Drawings.

OPTIONAL/ADDITIONAL SERVICES

The items listed below are NOT included in the proposed fee and may be added, if required:

1. Professional Services beyond those defined in the Scope of Services.
2. Enhanced Commissioning Services.
3. Construction Material Testing and Special Inspections.
4. Detailed cost estimating (to be provided by the CM).
5. Environmental Site Assessment
6. Traffic Studies (any planning scope outside of the Right-of-Way)
7. LEED Certification and/or specialized sustainable design features.
8. Application to the Zoning Board of Appeals, Planning Commission, Historic Commission, or other AHJ related to variances, special use permits or other special project approvals.
9. Technology systems (CCTV, Access Control, A/V) equipment, design and integration is anticipated to be addressed as a separate project.

ADDITIONAL INFORMATION

1. Services will be consistent with those customarily performed for similar projects of this nature, as defined by the AIA B101-2017 Standard Form of Agreement Between Owner and Architect.
2. Correspondence and documentation shall utilize standard AIA documents and/or DLZ format. Deliverables will be provided electronically in a .pdf file format.

SCHEDULE

Refer to Exhibit B – Preliminary Project Schedule

COMPENSATION

DLZ shall provide services as outlined per Exhibit C – Preliminary Project Budget. Invoices shall be submitted on a monthly basis for services rendered.

STANDARD TERMS AND CONDITIONS

Project Terms and Conditions shall remain as outlined in the original agreement. Should you have any questions or need any additional information, please do not hesitate to contact our office.

Sincerely,
DLZ Michigan, Inc.

_____
Manoj Sethi, PE
President

_____
Jason C. Vetne, AIA
Principal Architect

AGREED
Genesee County, MI

By:_____

cc: Team, File, Acct

Concept Site Plan: Overall

EXHIBIT A

EXHIBIT B
Preliminary Project Schedule - Amendment 02

Task Name	Start	Finish
Amendment 02	Wed 4/15/26	Wed 4/15/26
Kick-Off Meeting	Fri 5/1/26	Fri 5/1/26
CMaR Procurement	**Fri 6/5/26**	**Fri 6/5/26**
Client Review, Award	Fri 6/5/26	Fri 6/5/26
Pre-Design Phase	**Fri 5/1/26**	**Thu 6/18/26**
Survey	Fri 5/1/26	Fri 6/12/26
Geotechnical	Fri 5/1/26	Fri 6/12/26
Facility Study/Tours	Fri 5/1/26	Fri 5/29/26
Stakeholder Meetings	Fri 5/1/26	Fri 5/29/26
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50% Final Design	Mon 8/17/26	Fri 10/16/26
90% Final Design	Mon 10/19/26	Fri 2/5/27
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Bid Review, Approval	Mon 5/3/27	Fri 6/4/27
Construction Admin	**Mon 6/7/27**	**Fri 8/25/28**
Administration, Mobilize	Mon 6/7/27	Fri 6/18/27
Construction Activity	Mon 6/21/27	Fri 6/23/28
Substantial Completion	Fri 6/23/28	Fri 6/23/28
Occupancy, Closeout	Mon 6/26/28	Fri 8/25/28

Genesee County Recycling Center
DLZ Budget Summmary

EXHIBIT C
AMENDMENT 02

Construction Costs, Base Bid	Unit (Sq. Ft.)	Cost/Unit	GCCARD Food Bank	Fleet Services	
New Construction		$300	Up to 30,000sf	Up to 15,000sf	
Site Development			2.5 Acres	2.0 Acres	
Construction Cost, Base Bid Subtotal			$9,000,000	$4,500,000	
Inflation (Thru 2027)		3.0%	$270,000	$135,000	
Contingency		7.0%	$648,900	$324,450	
Preliminary Construction Budget, Base Bid			$9,918,900	$4,959,450	1

Architectural and Engineering, Basic Services	Unit	Cost/Unit	Subtotal	Subtotal	
Design					
Bid Administration					
Construction Administration					
Project Close Out					
Subtotal Professional Services Fee Proposal		7.25%	$719,120	$359,560	2
Reimbursables			As noted	As noted	3

Architectural and Engineering, Additional Services	Unit	Cost/Unit	Subtotal	Subtotal
Geotechnical Services			$16,000	$14,000
Survey (Boundary, Topo, GPR) Services				$15,000
Kitchen Consultant			$40,000	
Additional Professional Services, Subtotal			$56,000	$29,000
Total, Professional Services - Amendment 03			**$775,120**	**$388,560**

Associated Project Costs, TBD (Not Included)	Unit	Cost/Unit	Subtotal	Subtotal	
Signage and Wayfinding	Allowance				
FFE - Offices, Multi-Purpose, Classroom, Breakroom)	Allowance				
Sustainability Systems	Allowance				
Technology Equipment (Computers, WiFi, A/V, CCTV, Security)	Allowance				4
Specialty Equipment	Allowance				
A/E Construction Project Representation (beyond Basic Services)	Allowance				5
Builder's Risk Insurance	Allowance				
Building Permit, Plan Review Fees	Allowance				
Preliminary Associated Project Cost Budget			TBD	TBD	

Preliminary Total Project Budget	**TBD**	**TBD**

Notes:

1. Assumed budget based on projects of similar type and complexity; with construction anticipated in 2027
2. Professional Services proposed are those as customarily defined by *AIA B101 - Standard Form of Agreement between Owner and Architect* for anticipated construciton costs and project durations as identified. If either the anticipated cost or schedule change, Proposer would respectfully request a proportionate adjustment in fees.
3. Proposed Professional Service Fee includes digital copies of project deliverables. Project-related travel is included in the fee. Hard copies (printed) of presentations and deliverables can be provided as a reimbursable at cost, as-needed.
4. Design Fee includes coordination of standard access control door and gate hardware. Technology and system integration design for A/V, CCTV, and Network systems shall be provided as an additional service.
5. Construction Administration (CA) Basic Services include submittal review, response to RFIs, review of pay applications, and attendance at Owner and Contractor (OAC) Construction Progress meetings, assumed to be every two weeks for up to 12 months of construction. Additional construction project representation can be provided as mutually negotiated upon request.

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0431 **Agenda Date:** 5/6/2026 **Agenda #:** 1.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Raymond Zanke, Director of Facilities and Operations

RE: Approval of a purchase order to Otis Elevator for the fiscal year ending 2026, in an amount not to exceed $36,517.92, to provide elevator services for multiple County buildings; the cost of this purchase order will be paid from the accounts listed

BOARD ACTION REQUESTED:

Approval of a request by Facilities and Operations to increase allowable spend with Otis Elevator not to exceed $36,517.92

BACKGROUND:

Our department has spent $16,332.34 with Otis and due to the county's aggregate purchase policy we have reached the amount of allowable spend without further approval for this vendor.

We currently do not have a contract with Otis, but they have continued to service the county buildings at the cost of our expired contract until we can get an RFP put out and a new contract in place.

DISCUSSION:

Approving this request will allow us to pay the invoices for servicing & maintaining the elevators through the end of the fiscal year and have some extra for miscellaneous emergency or after-hour charges.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

Funds will be paid out of accounts below depending on the need:

1010-265.00-930.000

1010-267.00-930.000

1010-309.00-930.000

1010-265.00-931.000

1010-267.00-931.000

1010-309.00-931.000

IMPACT ON FACILITIES:

Facilities and Operations will be able to continue to keep facilities operating and safe

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This will help facilities to continue providing a healthy, livable, & safe community by making sure we are able to keep our facilities running efficiently, providing safe working areas for employees and the public.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Facilities and Operations to authorize increasing allowable spending with Otis Elevator for fiscal year 2025-26, in an amount not to exceed $36,517.92 to be paid from accounts 1010-265.00-930.000, 1010-267.00-930.000, 1010-309.00-930.000, 1010-265.00 -931.000, 1010-267.00-931.000, and 1010-309.00-931.000, for the purpose of servicing and maintaining county elevators, is approved (a copy of the memorandum request being on file with the official records of the May 6, 2026 meeting of the Public Works Committee of this Board).

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0451 **Agenda Date:** 5/6/2026 **Agenda #:** 2.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Michael Dawisha, CIO

RE: Approval of an agreement between Genesee County and SHI International Corporation, in an amount not to exceed $22,050.00, to provide for a subscription to Canto Software, a digital asset management software; the cost of this agreement will be paid from the accounts listed

BOARD ACTION REQUESTED:

Approval to renew the Canto Software subscription via SHI International Corporation; not to exceed $22,050.00

BACKGROUND:

The Canto software has been an essential tool for managing digital assets since its adoption. It serves as a centralized repository for photos, videos, documents, and other creative files, allowing staff to store, organized, and access materials quickly and securely. The system's tagging, search, and version control features have improved efficiency, reduced duplicated efforts, and ensured that approved, up-to-date materials are used in projects.

DISCUSSION:

Renewing the Canto software will ensure our team continues to benefit from a centralized, secure, and efficient digital asset management system. Canto has streamlined the way we store, organize, and retrieve images, videos, and other media, reducing search times and eliminating duplication of work. The platform also supports version control and easy sharing, helping us maintain brand consistency and collaborating more effectively across departments. Discontinuing the service could result in workflow disruptions, longer project turnaround times, and increased risk of file mismanagement. Continued use of Canto aligns with our commitment to operational efficiency and supports the department's ability to meet deadlines and deliver high-quality work.

IMPACT ON HUMAN RESOURCES:

There is no impact on Human Resources.

IMPACT ON BUDGET:

This is a budgeted expense, purchased under buying group of Michigan Master Computing Program Contract (Software only), Contract #071B6600113 through SHI International Corporation not to exceed $22,050.00; to be paid out of the following accounts: 1010-228.01-933.001 - $4,277.46 and pre-paid account 1010-000.00-123.000 - $17,772.54 with the coverage starting on July 22, 2026 for

one year.

IMPACT ON FACILITIES:

There is no impact on Facilities.

IMPACT ON TECHNOLOGY:

Reviewed by IT.

CONFORMITY TO COUNTY PRIORITIES:

Renewing the Canto subscription supports Long-Term Financial Stability by maintaining an existing operational platform and avoiding additional costs tied to service disruption, migration, or replacement.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize the renewal of the Canto software via SHI International Corporation, through the Michigan Master Computing Program Contract (Software only), Contract #071B6600113, at a total cost not to exceed $22,050.00 to be paid from accounts 1010-228.01-933.001 ($4,277.46) and 1010-000.00-123.000 ($17,772.54), is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 6, 2026 meeting of the Public Works Committee of this Board).

Pricing Proposal
Quotation #: 27392523
Created On: 4/9/2026
Valid Until: 4/30/2026

MI-County of Genesee

Donald Stockley
1101 Beach St
Admin Bldg Rm 239
Flint, MI 48502
United States
Phone: (810) 237-6102
Email: dstockley@geneseecountymi.gov

Inside Account Manager

Mark Brum
290 Davidson Ave
Somerset, NJ 08873
Phone: 732-652-4760
Email: mark_brum@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Canto DAM Custom Platform Package – Small Canto Software - Part#: NPN-CANTO-PLATFORM Contract Name: Michigan Master Computing Program Contract (Software Only) Contract #: 071B6600113 Coverage Term: 7/22/2026 - 7/22/2027	1	$22,050.00	$22,050.00
			Total	$22,050.00

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 250 Pehle Avenue, Suite 400 Saddle Brook NJ 07663	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:** jennifer.juarez@marshmma.com
INSURED SHIINTER1 SHI International Corp. 290 Davidson Avenue Somerset NJ 08873	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Chubb National Insurance Company — 10052 **INSURER B :** Federal Insurance Company — 20281 **INSURER C :** ACE Insurance Company of the Midwest — 26417 **INSURER D :** Continental Insurance Co of NJ — 42625 **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 193418697 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:			36094214	9/30/2025	9/30/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 1,000,000 $
B	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			73655160	9/30/2025	9/30/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ $ $ $
B	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 10,000			56731160	9/30/2025	9/30/2026	EACH OCCURRENCE AGGREGATE 	$ 15,000,000 $ 15,000,000 $
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		71845092	9/30/2025	9/30/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
D	Error & Omission/ Cyber Liability claims made, no retro			596831142	9/30/2025	9/30/2026	$5,000,000 Occ/Agg $500,000 retention	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Genesee County IT Department is included as Additional Insured when required by written contract, agreement, or permit, but only with respect to the General Liability insurance and subject to the provisions and limitations of the policy.

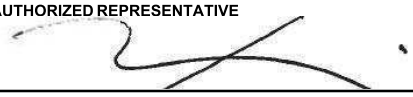
CERTIFICATE HOLDER

Genesee County IT Department
324 S Saginaw St, Suite 9C
Flint MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Instructions

1. On the "Split" tab; Update Cell E4 to be the period ending in which costs need to be sepa
2. Enter the start and end dates of the item that needs to be separated in Cells C8 (start) ar
3. Enter the amount to be split in cell H4.
4. The template will calculate a proper split for the time frame and amount in question intc

Tips:

Information should only be entered into yellow cells.

Using this file and attaching it or a PDF of it to any split inoivce for prepaid or year end ansv

If you have any questions or issues with this template please contact fiscal services.

arated.
nd E8 (end) respectively.

Cells H8 and H10

wers a lot of questions in advance.

Fiscal Year End	9/30/2026	Total Amount	$ 22,050.00
Old Fiscal	New Fiscal	Allocation	
7/22/2026	7/22/2027	Old Fiscal Year-Allocation	$ 4,277.46
19%	81%		
100%		New Fiscal Year Allocation	$ 17,772.54

Current FY

Pre-paid

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0468 **Agenda Date:** 5/6/2026 **Agenda #:** 3.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Michael Dawisha, CIO

RE: Approval of a purchase order to Dell for FY26, in an amount not to exceed $200,000, for the purchase of computers and docking stations as part of our scheduled refresh program, the costs of this agreement will be paid from account 1010-228.01-978.006

BOARD ACTION REQUESTED:

Approval of a purchase order to Dell in an amount not to exceed $200,000, for the purchase of computers and docking stations as part of our scheduled refresh program, the costs of this agreement will be paid account 1010-228.01-978.006.

BACKGROUND:

This purchase is part of the IT Department's ongoing target of a 5-year IT equipment refresh program. The refresh ensures that outdated or broken computers are replaced on a regular schedule. This order includes equipment for current staff, new hires and replacements that are no longer working.

DISCUSSION:

The IT Department is requesting approval to place a large order with Dell, to continue the ongoing equipment refresh project. Replacing aging hardware Is essential to reducing downtime, enhancing performance, and maintaining security standards.

IMPACT ON HUMAN RESOURCES:

There is no impact on Human Resources.

IMPACT ON BUDGET:

This is a budgeted expense, being purchased under Dell Midwestern Higher Education Compact (MHEC) Master Agreement, Contract Code C00000979569. The cost to be paid from account 1010-228.01-978.006. The current vendor quote is for $199,838.48 which is for the purchase of 102 Dell Pro 16 PC16250, 26 Dell Pro 13 Plus PB13250 and 145 Dell Pro Docking stations. While market conditions remain volatile, the number that is ordered may differ from the list above to meet the $200,000 threshold. Ongoing shortages of RAM and SSDs are contributing to continue price increases. Purchasing through Dell under the MHEC Master agreement saves the department over $250,000.00. Similar vendor costs to purchase the same items mentioned above is slightly over $256,000.00. Both vendor quotes are included.

IMPACT ON FACILITIES:

There is no impact on Facilities.

IMPACT ON TECHNOLOGY:

Reviewed by IT.

CONFORMITY TO COUNTY PRIORITIES:

Conforms to long-term financial stability by maintaining up-to-date, standardized technology across departments.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IS RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize an expenditure, in the form of a purchase order to Dell, as ongoing efforts of IT's scheduled refresh program, at a total cost not exceed $200,000.00 to be paid from account 1010-228.01-978.006, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 6, 2026 meeting of the Public Works Committee of this Board).

A quote for your consideration.

To retrieve this eQuote online, log in to your **Dell Premier Page** and search for your eQuote number under “Quotes” in the top menu bar.

Quote No.:	**3000201405137.1**
Total (USD):	**$199,838.48**
eQuote Name:	Refresh project
eQuote Creator:	tojohnson@geneseecountymi.gov
Quoted On:	Apr. 14, 2026
Expires By:	Apr. 28, 2026
Company Name:	GENESEE COUNTY MIS DEPT
Customer Number:	76791971
Phone:	8102573030
Premier Page Name:	Genesee County, MI
Authorized Buyer:	tojohnson@geneseecountymi.gov
Contract Name:	Dell Midwestern Higher Education Compact (MHEC) Master Agreement
Contract Code:	C000000979569
Customer Agreement Number:	MHEC-04152022

Billing Address:
GENESEE COUNTY MIS DEPT
MIS DEPT GENESEE COUNTY
1101 BEACH ST
FLINT , MI 48502-1467

Pricing Summary

	Qty	Unit Price	Discounted Unit Price	Subtotal
1. Dell Pro 16 PC16250	**102**	**$3,263.09**	**$1,364.74**	**$139,203.48**
Premier discount		- $1,898.35		
2. Dell Pro 13 Plus PB13250	**26**	**$4,427.71**	**$1,635.00**	**$42,510.00**
Premier discount		- $2,792.71		
3. Dell Pro Dock - WD25	**145**	**$249.99**	**$125.00**	**$18,125.00**
Premier discount		- $124.99		

Subtotal:	**$199,838.48**
Shipping:	**$0.00**
Estimated Tax:	**$0.00**
Total (USD):	**$199,838.48**

Shipping Address:
Genesee County IT Department
Johnson Tonya
324 S. Saginaw Street, Ste 926
Flint , MI 48502

Shipping Method:
FREE Standard Delivery

Product Details

		Qty	Unit Price	Subtotal
1.	**Dell Pro 16 PC16250 (210-BQPL)** Order Code: rcrc1153851-8982504	**102**	**$1,364.74**	**$139,203.48**

Module	Description	Product Code	SKU	Qty
Base	Dell Pro 16 (PC16250) XCTO Base	GXL15O7	210-BQPL	1
Processor	Intel® Core™ Ultra 5 225U (12 TOPS NPU, 12 cores, up to 4.8 GHz)	G0HXBKM	379-BGHC	1
Operating System	Windows 11 Pro	G0VA5W2	619-BBQD	1
Chassis Options	Platinum silver color, metallic finish	GCUT2XY	354-BBKC	1
Memory	32 GB: 1 x 32 GB, DDR5, 5600 MT/s (5200 MT/s with Intel® Core™ processors)	GKQ3XWS	370-BDCV	1
Base Options	Integrated Intel® graphics for Intel® Core™ Ultra 5 225U processor	GVNBOD0	338-CSJQ	1
Storage	512 GB, TLC, SSD	GT7P45C	400-BSLZ	1
Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	GALH68M	619-BBPD	1
Display	16", Non-Touch, FHD+, IPS, 400 nits, 45% NTSC, Anti-Glare, FHD+IR Cam	GA30Z7K	391-BKQV	1
PalmRest	Fingerprint Reader, Non-vPro	GSE0IW1	346-BLTF	1
Camera	FHD HDR + IR Camera, Facial Recognition, TNR, Camera Shutter, Microphone	GVATBU9	319-BBKH	1
Keyboard	English US backlit Copilot key keyboard with numeric keypad	GGS30EK	583-BMQF	1
Mouse	No Mouse	G8043UZ	570-AADK	1
Wireless Driver	Intel® AX211 WLAN Driver	G1TWDAU	555-BMFD	1
Wireless	Intel® Wi-Fi 6E (6 where 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth® 5.3 wireless card	GTAQB25	555-BLLQ	1
Mobile Broadband	No Mobile Broadband Card	GR957IY	556-BBCD	1
Primary Battery	3-cell, 55 Wh, ExpressCharge™ Capable, ExpressCharge™ Boost Capable	GN0UXD5	451-BDKX	1
Power Supply	65W USB-C AC adapter	GA2KE8W	492-BDTG	1
Power Cord	E4 Power Cord 1M for US	GC90V4B	537-BBDO	1
Placemat	Quick Start Guide	G4FNJQC	340-DTVQ	1
Documentation	Documentation	GUX97AW	340-DNBV	1
ENERGY STAR	ENERGY STAR Qualified	G6J34SM	387-BBLW	1
FGA Module	No FGA	NOFGA	817-BBBB	1
Shipping Material	Dell Pro 16 Mix Model Type-C	GNRCHU0	340-DTZS	1
Transportation from ODM to region	Standard Shipment (S)	G7DC6AK	800-BBQN	1
EAN POD Label	No UPC/EAN Label	G8WGTYN	389-BCGW	1

EPEAT	EPEAT Gold with Climate+	GBU8CHM	379-BDZB	1
Hard Drive Software	Intel® Rapid Storage Technology Driver	GQEKI2J	409-BCYT	1
Systems Management	Intel vPro Enterprise Management Disabled	G51AOJM	631-BCDN	1
Processor Label	Intel® Core™ Ultra 5 Processor Label	GPLA7RK	389-FGFR	1
ICPS	No Intel® Connectivity Performance Suite	GJ5LQFG	650-BBBG	1
Standard Hardware Support Service	4Y Basic Onsite Service after remote diagnosis with Hardware-Only Support	GTO8CKV	975-3461,714-0169,714-0191,714-0313	1
Windows AutoPilot	No AutoPilot	GYEO2AP	340-CKSZ	1
Microsoft Office	Activate Your Microsoft 365 For A 30 Day Trial	GHKU96A	630-ABBT	1
Non-Microsoft Application Software	Dell Additional Software - Dell Pro Laptop	G3PHAG2	658-BFVB	1
Home and Small Business Security solutions	None	GD4K19S	650-AAAM	1
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	620-AALW	1

		Qty	Unit Price	Subtotal
2.	**Dell Pro 13 Plus PB13250 (210-BPKV)** Order Code: rcrc1153851-9023367	**26**	**$1,635.00**	**$42,510.00**

Module	Description	Product Code	SKU	Qty
Base	Dell Pro 13 Plus (PB13250) XCTO Base	G52FDSR	210-BPKV	1
Processor	Intel® Core™ Ultra 7 255U (12 TOPS NPU, 12 cores, up to 5.2 GHz)	G74MQF3	379-BFXM	1
Operating System	Windows 11 Pro	G0VA5W2	619-BBQD	1
Memory	32 GB: 1 x 32 GB, DDR5, 5600 MT/s (5200 MT/s with Intel® Core™ processors)	G2UL0YP	370-BCND	1
Base Options	Integrated Intel® graphics for Intel® Core™ Ultra 7 255U processor	GGTC9OM	338-CRWP	1
Storage	512 GB, TLC, SSD	G9GIN67	400-BSLF	1
Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	GALH68M	619-BBPD	1
Display	2in1 13.3", Touch, FHD+, 300 nits, 100% sRGB, ComfortView Plus, Active Pen Support, FHD IR Cam	GFN9ZJU	391-BJVD	1
PalmRest	Fingerprint Reader, No Smart Card Reader, Control Vault 3+	G0ODWL3	346-BLLS	1
Camera	FHD HDR + IR Camera, Facial Recognition, TNR, Camera Shutter, Microphone	GVATBU9	319-BBKH	1
Keyboard	English US backlit Copilot key keyboard	GLIQN9A	583-BMWW	1
Mouse	No Mouse	G8043UZ	570-AADK	1
Driver	Intel® AX211 WLAN Driver	G7R4BS6	555-BLYT	1
Wireless	Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth® 5.3 card	GNH2VCT	555-BLLZ	1
Mobile Broadband	No Mobile Broadband Card	GR957IY	556-BBCD	1
Primary Battery	3-cell, 55 Wh, ExpressCharge™ Capable, ExpressCharge™ Boost Capable	GN0UXD5	451-BDKX	1
Power Supply	65W USB-C AC adapter	GA2KE8W	492-BDTG	1
Cable	E4 Power Cord 1M for US	GC90V4B	537-BBDO	1
Placemat	Quick Start Guide	GYE5CS8	340-DTTX	1

Documentation	Documentation	GUX97AW	340-DNBV	1
ENERGY STAR	ENERGY STAR Qualified	G6J34SM	387-BBLW	1
FGA Module	No FGA	NOFGA	817-BBBB	1
Packaging	Dell Pro 13 Plus Mix Model	G6VZUT9	340-DTRN	1
Transportation from ODM to region	Standard Shipment (VS)	G1IR983	800-BBQK	1
EAN/UPC Labels	No UPC/EAN Label	G8WGTYN	389-BCGW	1
EPEAT	EPEAT Gold with Climate+	GBU8CHM	379-BDZB	1
ICPS	No Intel® Connectivity Performance Suite	GJ5LQFG	650-BBBG	1
Processor Branding	Intel® Core™ Ultra 7 Processor Label	G54AN8S	389-FGBC	1
Hard Drive Software	Intel Rapid Storage Technology Driver	GWYB57Q	409-BCYP	1
Chassis Options	No WWAN Tray (WLAN only)	GR58BD4	321-BLQT	1
Systems Management	Intel® vPro Management Disabled	GGMF75O	631-BCCB	1
Standard Hardware Support Service	4Y Basic Onsite Service after remote diagnosis with Hardware-Only Support	GDVMI40	975-3461,714-0464,714-6658,714-6680	1
Windows AutoPilot	No AutoPilot	GYEO2AP	340-CKSZ	1
Microsoft Office	Activate Your Microsoft 365 For A 30 Day Trial	GHKU96A	630-ABBT	1
Non-Microsoft Application Software	Dell Additional Software - Dell Pro Laptop	G3PHAG2	658-BFVB	1
Home and Small Business Security solutions	None	GD4K19S	650-AAAM	1
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	620-AALW	1

		Qty	Unit Price	Subtotal
3.	**Dell Pro Dock - WD25 (210-BRPX)** Order Code: rcrc1153851-8977228	**145**	**$125.00**	**$18,125.00**

Module	Description	Product Code	SKU	Qty
Dell Pro Dock - WD25	Dell Pro Dock - WD25	GFQO3MP	210-BRPX	1
Service	3Y Basic Hardware Service with Advance Exchange after remote disgnosis	G2WT6CF	718-2029,718-2030	1

Need Help?

We're here to answer any of your Order Support questions. Contact Us.

CONNECT WITH DELL:

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for Fourteen days from the date of this Quote. All products, pricing, and other information are based on the latest information available and are subject to change for any reason, including but not limited to tariffs imposed by government authorities, shortages in materials or resources, increase in the cost of manufacturing or other factors beyond Supplier's reasonable control. If such changes occur, pricing may be adjusted or purchase orders may be cancelled by Supplier, even after an order has been placed. Supplier also reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors and/or customer changes to Supplier's planned delivery date.Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier´s affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

Dell Marketing LP. U.S. only. Dell Marketing LP. is located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0480 **Agenda Date:** 5/6/2026 **Agenda #:** 4.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Patrick Linihan, Parks and Recreation Director

RE: Approval of a purchase order to CMP Distributors, Inc. for the fiscal year ending 2026, in an amount not to exceed $4,000.00, to provide for the purchase of ammunition for Park Police; the cost of this purchase order will be paid from account 2080-764.00-752.000

BOARD ACTION REQUESTED:

Genesee County Parks and Recreation staff requests the approval of expenses to CMP Distributors, Inc. in an amount not to exceed $4,000.00, for FYE 2026, for the purchase of ammunition for Park Police.

BACKGROUND:

The Park Ranger - Police Division patrols and monitors throughout the Parks system but also provides and requires training for the officers.

DISCUSSION:

County Departments have already spent $47,096.00 with CMP Distributors, Inc. This is a request for Parks to purchase up to $4,000.00 with the vendor throughout the course FYE 2026 as needed.

Purchases are made based on availability and cost. CMP Distributors, Inc., currently offers the lowest unit price for supplies.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

Budgeted expenses to be paid from 2080-764.00-752.000.

NO USE OF COUNTY GENERAL FUND.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This request directly focuses on the County's priority of Healthy, Livable & Safe Communities. Proper training of Park police officers not only contributes to our commitment of investing in staff but ensures the ability to promote and provide safe communities, building trust within the community with residents and visitors, and creating spaces that retain and attract visitors and residents.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to CMP Distributors, Inc., for the purchase of ammunition for the Park Police Division, in a total amount not to exceed $4,000.00 to be paid from account 2080-764.00-752.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 6, 2026 meeting of the Public Works Committee of this Board).

LEGISTAR SUBMISSION CHECKLIST*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

DOES THE PRJOECT NEED A CONTRACT?

1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)

Yes: __X__ (Go to Question 2)

No: (Go to Question 4)

2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?

Yes**:** ____ This project requires a contract, skip to the contracts section. No: __X__ (Go to Question 3)

3) Has the vendor presented a document for the county to sign?

Yes: ____

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: __X__

- Use a **Purchase Order** You do not need to complete the remainder of this form.

4) Is this a request for services, an IT submission, or construction work?

Yes: _____ This project requires a contract, skip to the contracts section.

No: _____ Contact corporate counsel office prior to submitting into Legistar.

CONTRACTS

*** After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. * If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

1) Is this a new contract or a renewal/extension? _____

a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

b. New Contract: Go to Question 2.

2) How is the contract funded?

a. Budgeted or General Funds: _____(Go to Question 3)

b. Grant Funded: _____(Go to Question 4)

c. Millage Funded: ___ (Go to Question 5)

3) What is the vendor providing?

a. Services: _____
   - Use the **Professional Service Contract Template**

b. Construction/Physical Building Altercation/Remodel _____
   - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

*** To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. ***

4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient

a. If the service provider is a **contractor**, go back to Question 3.

b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

5) Is this a new contract/agreement?

Yes: _____ No: ____

a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.

b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.
If **no**, contact corporate counsel regarding template/previous agreement.

6) Is a contract that is not a County prepared contract being submitted for review?

Yes: _____ No: ____

a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

***** If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0482 **Agenda Date:** 5/6/2026 **Agenda #:** 5.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Michael Dawisha, CIO

RE: Approval to enter into an agreement with Sentinel to upgrade and install panic buttons at following buildings - McCree, Out Courts (Burton, Grand Blanc, Fenton, Davison), Circuit and Animal Care; for the amount not to exceed $105,658.71

BOARD ACTION REQUESTED:

Approval to enter into an agreement with Sentinel to upgrade and install panic buttons at the following buildings - McCree, Out Courts (Burton, Grand Blanc, Fenton, Davison), Circuit and Animal Care; for the amount not to exceed $105,658.71

BACKGROUND:

Genesee County currently uses a mix of aging panic button technologies and vendors across its facilities. The Board approved the first phase of the panic button upgrade during the Tower renovations. Converting the remaining buildings to one unified system will create greater consistency and align those locations with the Tower.

DISCUSSION:

Genesee County currently uses a mix of aging panic button technologies and vendors across its facilities. The Board approved the first phase of the panic button upgrade as part of the Tower renovations. The IT Department's goal is to unify the County on shared platforms that provide advanced tools and greater flexibility for departments. Under RFP 25-464, Sentinel was awarded the bid for the panic button refresh and upgrade project. The Verkada solution was selected due to its built-in integration with the County's door alarm and camera systems, ease of retrofitting existing spaces, and ability to support future expansion. This upgrade will bring the remaining County locations in line with the system implemented at the Tower during the renovation phase. The new system will also allow the County to determine how alarm events are handled, either by contacting 911 emergency services or by routing alerts through a designated monitoring point for the buildings identified as McCree, the out courts in Burton, Grand Blanc, Fenton, and Davison, Circuit Court, and Animal Care.

IMPACT ON HUMAN RESOURCES:

There is no impact on Human Resources.

IMPACT ON BUDGET:

Under RFP 25-464, Sentinel was awarded the bid for the panic button refresh and upgrade project,

not to exceed $105,658.71. Costs are being paid by various accounts, see attached. Budget amendments are included.

IMPACT ON FACILITIES:

Coordination may be required with vendors to allow them into secured areas.

IMPACT ON TECHNOLOGY:

Revied by IT.

CONFORMITY TO COUNTY PRIORITIES:

The panic button upgrade will enhance safety for employees and citizens, aligning with the County's priority of Healthy, Livable, and Safe Community.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize the upgrades and installation of panic buttons through Sentinel at the McCree building , the satellite District Court facilities (Burton, Grand Blanc, Fenton, Davison), the Circuit Court courthouse, and Animal Care, at a total cost not to exceed $105,658.71, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 6, 2026 meeting of the Public Works Committee of this Board).

Verkada Panic Buttons and Installation

Contract # 029599

Prepared for:

Genesee County

Rita Schubert
rschubert@geneseecountymi.gov

Prepared by:

Sentinel Technologies, Inc

James Graff
jgraff@sentinel.com

Appendix A

-

This Appendix A is governed by the Master Services Agreement by and between Sentinel Technologies, Inc., (Contractor) with principal offices at 2550 Warrenville Road, Downers Grove, Illinois 60515, and Genesee County with principal offices at 324 S Saginaw St Suite 3B Flint, MI 48502-1457.

Statement of Work

Statement of Work

Executive Summary

This engagement supports the additions to Genesee County's security infrastructure by implementing a scalable and efficient Verkada alarm system. Sentinel will lead the deployment of advanced alarm panels, wireless hubs, and sensors to enhance facility monitoring and response capabilities. Sentinel has partnered with Cable Runners for the installation of all the Verkada products. This solution aligns with the County’s operational goals by improving system reliability, streamlining management, and reducing downtime risks. Sentinel’s structured approach ensures clear communication, precise execution, and minimal disruption, enabling Genesee County to achieve a secure and resilient environment for its operations.

Solution Description

The proposed solution focuses on deploying Verkada alarm systems to enhance security and monitoring capabilities across Genesee County's facilities. Sentinel will provision and configure the specified Verkada hardware, including alarm panels, wireless hubs, and sensors, to establish a reliable and scalable security infrastructure; Cable Runners will be performing all installation tasks.. This deployment is designed to integrate seamlessly with the Customer's existing network and operational environment, providing centralized control and streamlined management through the Verkada Command platform. By implementing this solution, Genesee County will gain improved visibility and responsiveness to security events, supported by modern hardware and software configurations. The project scope emphasizes efficient installation, minimal disruption, and alignment with the Customer's operational requirements. Sentinel’s structured approach ensures that the solution addresses the stated objectives while maintaining clear boundaries for responsibilities and deliverables.

Project Methodology

Project Initiation

Sentinel Project Management will coordinate a kick-off meeting to review and approve the Scope of Work provided to the Customer. Customer and Sentinel provided resources will be introduced and their relevant roles for the project discussed. Sentinel Project Management will then coordinate a design meeting between Sentinel Engineers and Customer in order to draft a blueprint of all proposed work which will be provided to the Customer. High level timelines for project milestones will also be identified and discussed.

Design

Sentinel engineers will perform a high-level audit of the Customer's relevant infrastructure. The data collected from this audit will be used to generate a design for the implementation of the solution. Sentinel engineers will inform the Customer of any design requirements that will need to be completed by the Customer's IT staff prior to the start of the next phase (such as provisioning of storage space, acquisitions of licenses, and other essential design components not covered within this document). Upon acceptance of the work as detailed within the blueprint by the Customer, Sentinel engineers and project managers will then coordinate specific dates and times appropriate for accommodating the nature of the work involved (i.e. work which will require outages will be scheduled during appropriate maintenance windows).

Implementation

During the Implementation phase, equipment will be unboxed, burned-in, configured and tested. Unless explicitly stated in this Scope of Work, the staging of equipment will occur at Customer's location. This ensures maximum efficiency and quality while minimizing the disruptions and impacts to the Customer's environment. After the equipment has been staged Sentinel engineers will proceed with the implementation of all items specified within this Scope of Work and further detailed in the Customer approved Design Document.

Cutover and Post Support

Cutovers will be scheduled per the details in the scope below. Sentinel engineers will be dedicated to being available for the resolution of any problems or issues that arise during the post support portion of the project.

Project Completion

Upon conclusion of all other phases of work Sentinel's engineers will provide the Customer with updated design documents for the project. Sentinel's project management team will then arrange for a meeting with the Customer to review the status of all project items. If no project items remain open Sentinel's project managers will request that the Customer sign off on the project, thus closing the project at that time.

Project Management

Sentinel will provide a project manager committed to the success of the project. The project manager will be responsible for:

- Complete success of the project.
- Optimal coordination of all resources.
- Guiding the Customer on aspects of the project they are required to perform.
- Tracking and reporting of progress.
- Management of agreed to budget issues.
- Management of expected timelines for implementation.
- Changes to the project and communications of changes in writing using a Project Change Form.
- Post installation document gathering, assembly and presentation.
- Post installation project completion agreement and signature.

Project management will ensure complete project success. Communication is the cornerstone of project management and the project manager will be the central communication mechanism for all parties. This will assure all relevant parties are informed about decisions that may affect the success of their component of the solution.

Scope of Work

Implement

Verkada Implementation

- (7) Alarm Panel
  - Provision and configure Verkada Alarm Panel(s).
- (35) Alarm Wireless Hub
  - Provision and configure Verkada Alarm Wireless Hub(s).
- (13) Alarm Sensors
  - Provision and configuration Verkada Alarm Wired Panic buttons at Animal Control
- **Note: Sentinel has partnered with Cable Runners to perform all installation tasks.**
- **Note: Genesee County has elected to install and configure all wireless panic buttons in-house. No assistance for this portion of the project has been included by Sentinel and Cable Runners**

Out of Scope

Sentinel is responsible to perform only the Services described in this Statement of Work Agreement. Any additional services discussed or implied that are not defined explicitly by this SOW will be considered out of scope. All services requested outside of this SOW as detailed above will require a "Change Order" before any services are performed. "Change Order" must be agreed upon by all parties and signed. Specific examples from this project may be listed below.

- Procurement of custom installation hardware.
- Decommissioning and disposal of legacy equipment.
- Network configuration.

Customer Responsibilities

To ensure the successful execution of this project, both Sentinel and the customer, acknowledge and agree to the following responsibilities. This section outlines the specific obligations and expectations that the Customer must fulfill throughout the duration of the project or engagement. It is imperative that the Customer's active participation, timely cooperation, and adherence to these responsibilities are vital to achieving the project's objectives and meeting mutually agreed-upon timelines.

- Customer shall identify a technical resource that shall be able to make client configuration decisions and be the point of contact for all technical questions.
- Unless provided as part of this project or otherwise the customer will be responsible for providing any applicable software and licensing necessary to facilitate the migration design. Sentinel will assist wherever possible.
- Decommissioning and disposal of legacy system/equipment.
- Ensure IdP/SSO is setup and functional prior to Verkada integration.
- Customer will provide Sentinel engineering resources with Partner Administrator access to the Verkada Command tenant to facilitate the deployment.
- The customer is responsible for all client-side application installation and/or upgrade. This includes, but not limited to:
- Verkada Pass for mobile devices
- Verkada Command for mobile devices
- Customer will ensure their network infrastructure will facilitate Verkada systems communications. This will

include any applicable routing, firewall, DNS, DHCP, NTP, PoE, QoS etc. configuration necessary to allow communication to/from the different endpoints involved in the designed architecture.
- Provide adequate rack space, cooling, and electrical power needed for each component proposed.
- Ensure that adequate physical access to facilities be afforded to vendor technicians as needed.
- Provide Ethernet, fiber cabling, optics and patch cables if not listed in the proposal.
- Customer will be required to participate in all aspect of the execution of the User Acceptance Testing (UAT) procedure.

Key Assumptions

The successful execution of this project is contingent upon a set of key assumptions. These assumptions serve as reference points for the project's planning and execution. It is imperative that these assumptions are understood, acknowledged, and monitored throughout the project to ensure that the project proceeds as intended. Deviations from these assumptions may have an impact on project timelines, costs, and outcomes. The Key Assumptions are as follows:

- Customer will participate in all discovery, design, and implementation meetings.
- Final documentation will be provided at the completion of the project.

Documentation and Knowledge Transfer

Sentinel will include:

- Documentation of the setup including a revised Sentinel design doc as well as any available vendor-created administrative and/or best practices guides.
- Knowledge transfer including basic functional overviews of products implemented, demonstrating the normal operations as installed in the Customer's environment.
    - Note that knowledge transfer and functional overviews are not a substitute for formal vendor product Customer Education courses available. Sentinel strongly encourages attendance at Customer Education classes to gain further insight into the product architecture and its integration.

Sentinel welcomes Customer to be involved in all aspects of the project life cycle to achieve the highest level of knowledge transfer during the project. While there is no way to guarantee the level of knowledge transfer that will occur, additional time can be added to the staging, installation or testing portions of the project to try and accomplish this need. This request should be scheduled with the Project Manager. If additional time is added for this request, it will be handled through Sentinel's Change Order process.

Customer's that seek to get the most out of the knowledge transfer have had a higher degree of success by combining the specific deployment knowledge transfer with formal course training. When the course work is done prior to the project knowledge transfer Sentinel has seen the highest degree of self support post installation. That knowledge transfer and functional overviews are not a substitute for formal vendor product Customer Education courses available. Sentinel strongly encourages attendance at Customer Education classes to gain further insight into the product architecture and its integration.

General Assumptions

The following is a list of responsibilities and/or tasks that Sentinel assumes have been completed or reviewed by Customer to the execution of the above-mentioned project. If additional responsibilities are uncovered during the project, Sentinel will make sure that Customer is made aware of any issues promptly to determine resolution.

Product Lead Times

Depending on the technologies quoted, orders may be direct or through distribution. Lead times should be expected to be 8 weeks but can exceed 8 weeks. Should expedited equipment requirements arise, there could be an additional charge to source through a warehousing distribution partner.

Remote Access

Sentinel's service estimate assumes remote access through IP VPN or IP PPP connection. Without this access, additional service charges may be incurred for optimization and tuning required pre and post installation.

3rd Party Integration

Unless noted otherwise, Sentinel assumes no reliance on 3rd Party applications, connections or plug-ins to software deployments and updates as specified in this scope. If during Analysis and Planning any required 3rd Party integration is uncovered, additional hours may be incurred.

Labor Union Requirements

Sentinel has NOT included any parameters for Union workers. Any requirement would require a subcontract arrangement to be determined up front and would increase the cost of deployment.

Physical Implementation

Unless explicitly stated in this statement of work, all work areas Sentinel will access shall be accessible by no more than an eight foot tall ladder. Any rental activities or associated rental costs for buckets, lifts, or other such mechanisms shall be a Customer responsibility.

Project Assumptions

Managed Services

The applicable devices outlined within the Pricing Summary will **NOT** be added to the existing NOC Monitoring and Managed Services contract upon the conclusion of the project.

Cutover Windows

The project scope and pricing includes (7.0) cutovers. If additional cutovers are required, a Change Order will be necessary, which may result in an increase in project cost.

Work Location

The scope and pricing for this project are based on a combination of on-site and remote work.

Fenton Court

Product Description	Qty	Price	Ext. Price
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid | **Renewal Term**: Requote			
Solution Subscriptions - *Unless explicitly indicated otherwise within this contract, the below term for these subscription services will automatically renew, absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subscription services that do not automatically renew, Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless from any service interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated herein.*			
Verkada Bill of Materials			
BR33 Wireless Panic Button	3	$52.00	$156.00
BP32 Wireless Alarm Panel, North America (New Alarms, US	1	$419.00	$419.00
BE32 8-Zone Alarm Expander (New Alarms)	1	$184.00	$184.00
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1	$3,147.00	$3,147.00
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1	$1,416.00	$1,416.00
Verkada Bill of Materials Section Subtotal			**$5,322.00**
PS - (Sub & Sentinel)			
Subcontractor Services	**1**	**$2,414.28**	**$2,414.28**
Sentinel Configuration & Project Management	1	$1,581.26	$1,581.26
PS - (Sub & Sentinel) Section Subtotal			**$3,995.54**
		Subtotal:	**$9,317.54**

Davison Court

Product Description	Qty	Price	Ext. Price
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid | **Renewal Term**: Requote			
Solution Subscriptions - *Unless explicitly indicated otherwise within this contract, the below term for these subscription services will automatically renew, absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subscription services that do not automatically renew, Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless from any service interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated herein.*			
Verkada Bill of Materials			
BR33 Wireless Panic Button	3	$52.00	$156.00
BP32 Wireless Alarm Panel, North America (New Alarms, US	1	$419.00	$419.00
BE32 8-Zone Alarm Expander (New Alarms)	1	$184.00	$184.00
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1	$3,147.00	$3,147.00
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1	$1,416.00	$1,416.00
Verkada Bill of Materials Section Subtotal			**$5,322.00**
PS - (Sub & Sentinel)			
Subcontractor Services	**1**	**$2,414.28**	**$2,414.28**
Sentinel Configuration & Project Management	1	$1,581.26	$1,581.26
PS - (Sub & Sentinel) Section Subtotal			**$3,995.54**
		Subtotal:	**$9,317.54**

Burton Court

Product Description	Qty	Price	Ext. Price
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid | **Renewal Term**: Requote			
Solution Subscriptions - *Unless explicitly indicated otherwise within this contract, the below term for these subscription services will automatically renew, absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subscription services that do not automatically renew, Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless from any service interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated herein.*			
Verkada Bill of Materials			
BR33 Wireless Panic Button	3	$52.00	$156.00
BP32 Wireless Alarm Panel, North America (New Alarms, US	1	$419.00	$419.00
BE32 8-Zone Alarm Expander (New Alarms)	1	$184.00	$184.00
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1	$3,147.00	$3,147.00
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1	$1,416.00	$1,416.00
Verkada Bill of Materials Section Subtotal			**$5,322.00**
PS - (Sub & Sentinel)			
Subcontractor Services	**1**	**$2,414.28**	**$2,414.28**
Sentinel Configuration & Project Management	1	$1,581.26	$1,581.26
PS - (Sub & Sentinel) Section Subtotal			**$3,995.54**
		Subtotal:	**$9,317.54**

Grand Blanc Court

Product Description	Qty	Price	Ext. Price
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid | **Renewal Term**: Requote			
Solution Subscriptions - *Unless explicitly indicated otherwise within this contract, the below term for these subscription services will automatically renew, absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subscription services that do not automatically renew, Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless from any service interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated herein.*			
Verkada Bill of Materials			
BR33 Wireless Panic Button	3	$52.00	$156.00
BP32 Wireless Alarm Panel, North America (New Alarms, US	1	$419.00	$419.00
BE32 8-Zone Alarm Expander (New Alarms)	1	$184.00	$184.00
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1	$3,147.00	$3,147.00
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1	$1,416.00	$1,416.00
Verkada Bill of Materials Section Subtotal			**$5,322.00**
PS - (Sub & Sentinel)			
Subcontractor Services	**1**	**$2,414.28**	**$2,414.28**
Sentinel Configuration & Project Management	1	$1,581.26	$1,581.26
PS - (Sub & Sentinel) Section Subtotal			**$3,995.54**
		Subtotal:	**$9,317.54**

McCree Building

Product Description	Qty	Price	Ext. Price
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid | **Renewal Term**: Requote			
Solution Subscriptions - *Unless explicitly indicated otherwise within this contract, the below term for these subscription services will automatically renew, absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subscription services that do not automatically renew, Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless from any service interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated herein.*			
Verkada Bill of Materials			
BR33 Wireless Panic Button	34	$52.00	$1,768.00
BP52 32-Zone Alarm Panel, North America Type B Plug (New Alarms)	1	$472.00	$472.00
BE32 8-Zone Alarm Expander (New Alarms)	11	$184.00	$2,024.00
WH52 Wireless Hub (New Alarms, US only)	2	$315.00	$630.00
Backup Battery for BP52 Alarm Panel, 200WH (New Alarms)	2	$105.00	$210.00
Cellular Backup Communicator for BP52 Alarm Panel (New Alarms)	1	$184.00	$184.00
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1	$3,147.00	$3,147.00
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1	$1,416.00	$1,416.00
Shipping and Handling	1	$818.00	$818.00
Verkada Bill of Materials Section Subtotal			**$10,669.00**
PS - (Sub & Sentinel)			
Subcontractor Services	**1**	**$9,957.12**	**$9,957.12**
Sentinel Configuration & Project Management	1	$4,881.26	$4,881.26
PS - (Sub & Sentinel) Section Subtotal			**$14,838.38**

Subtotal: **$25,507.38**

Circuit Court

Product Description	Qty	Price	Ext. Price
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid | **Renewal Term**: Requote			
Solution Subscriptions - *Unless explicitly indicated otherwise within this contract, the below term for these subscription services will automatically renew, absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subscription services that do not automatically renew, Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless from any service interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated herein.*			
Verkada Bill of Materials			
BR33 Wireless Panic Button	21	$52.00	$1,092.00
BP52 32-Zone Alarm Panel, North America Type B Plug (New Alarms)	1	$472.00	$472.00
BE32 8-Zone Alarm Expander (New Alarms)	11	$184.00	$2,024.00
WH52 Wireless Hub (New Alarms, US only)	5	$315.00	$1,575.00
Backup Battery for BP52 Alarm Panel, 200WH (New Alarms)	2	$105.00	$210.00
Cellular Backup Communicator for BP52 Alarm Panel (New Alarms)	1	$184.00	$184.00
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1	$3,147.00	$3,147.00
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1	$1,416.00	$1,416.00
Shipping and Handling	1	$818.00	$818.00
Verkada Bill of Materials Section Subtotal			**$10,938.00**
PS - (Sub & Sentinel)			
Subcontractor Services	**1**	**$11,842.83**	**$11,842.83**
Sentinel Configuration & Project Management	1	$5,706.25	$5,706.25
PS - (Sub & Sentinel) Section Subtotal			**$17,549.08**

Subtotal: **$28,487.08**

Animal Control

Product Description	Qty	Price	Ext. Price
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid | **Renewal Term**: Requote			
Solution Subscriptions - *Unless explicitly indicated otherwise within this contract, the below term for these subscription services will automatically renew, absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subscription services that do not automatically renew, Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless from any service interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated herein.*			
Verkada Bill of Materials			
BP52 32-Zone Alarm Panel, North America Type B Plug (New Alarms)	1	$472.00	$472.00
Backup Battery for BP52 Alarm Panel, 200WH (New Alarms)	2	$105.00	$210.00
Cellular Backup Communicator for BP52 Alarm Panel (New Alarms)	1	$184.00	$184.00
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1	$3,147.00	$3,147.00
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1	$1,416.00	$1,416.00
Verkada Bill of Materials Section Subtotal			**$5,429.00**
PS - (Sub & Sentinel)			
Subcontractor Services	**1**	**$5,871.35**	**$5,871.35**
Sentinel Configuration & Project Management	1	$3,093.74	$3,093.74
PS - (Sub & Sentinel) Section Subtotal			**$8,965.09**
		Subtotal:	**$14,394.09**

Verkada Panic Buttons and Installation

Prepared by:

Sentinel Technologies, Inc

James Graff
jgraff@sentinel.com

Prepared for:

Genesee County

324 S Saginaw St
Suite 3B
Flint, MI 48502-1457
Rita Schubert
+18102373195
rschubert@geneseecountymi.gov

Contract Information:

Contract # 029599

Version: 5
Delivery Date: 04/01/2026
Expiration Date: 05/29/2026

Quote Summary

Description	Amount
Fenton Court	$9,317.54
Davison Court	$9,317.54
Burton Court	$9,317.54
Grand Blanc Court	$9,317.54
McCree Building	$25,507.38
Circuit Court	$28,487.08
Animal Control	$14,394.09
Total:	**$105,658.71**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Terms and Conditions

By signing below, Customer agrees that the products and services being purchased through this contract are subject to the Sentinel Technologies Terms and Conditions, as applicable, located at https://sentinel.com/Terms-and-Conditions unless expressly provided herein or otherwise addressed in a separate Agreement between the parties.

Invoice Terms

Hardware: Upon Shipment (50% down if over $100K)

Labor: Monthly Progress Billing

Subscription/License: At the beginning of the contract - In Full

Payment Terms: Net 30

Sentinel Technologies, Inc		Genesee County	
Signature:		Signature:	
Name:	Robert Lenartowicz	Name:	
Title:	Chief Operating Officer	Title:	
Date:	04/01/2026	Date:	

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Alliant Insurance Services, Inc.
32 Old Slip 29th Fl
New York NY 10005

CONTACT NAME: Jake Guttentag
PHONE (A/C, No, Ext): | **FAX (A/C, No):**
E-MAIL ADDRESS: Jake.Guttentag@alliant.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hanover American Insurance Com	36064
INSURER B : Allmerica Financial Benefit In	41840
INSURER C : Hanover Insurance Company	22292
INSURER D : Allmerica Financial Benefit In	41840
INSURER E :	
INSURER F :	

INSURED SENTTEC-03
Sentinel Technologies, Inc.
2550 Warrenville Road
Downers Grove IL 60515

COVERAGES **CERTIFICATE NUMBER:** 1659111964 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [X] LOC OTHER:	Y		ZZYM14351600	11/3/2025	11/3/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	**AUTOMOBILE LIABILITY** X ANY AUTO X OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y		AWYM143739	11/3/2025	11/3/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
C	X **UMBRELLA LIAB** [X] OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE DED [X] RETENTION $ 0	Y		UHYM20145200	11/3/2025	11/3/2026	EACH OCCURRENCE AGGREGATE $	$ 15,000,000 $ 15,000,000 $
B D	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WMYM190426 W2Y-M205505-00	11/3/2025 11/3/2025	11/3/2026 11/3/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WC - WMYM190426 - AOS
WC - W2Y-M205505-00 - CA NY
Genesee County is included as Additional Insured with regards to the General Liability and Auto Liability as required by written contract subject to the policy terms and conditions. Umbrella policy follow form over General Liability, Auto Liability and/or Employers Liability policies.

CERTIFICATE HOLDER

Genesee County
324 S. Saginaw Street, Suite 9C
Flint MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL GENERAL LIABILITY BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SUMMARY OF COVERAGES

1.	Additional Insured by Contract, Agreement or Permit	Included
2.	Additional Insured – Primary and Non-Contributory	Included
3.	Blanket Waiver of Subrogation	Included
4.	Bodily Injury Redefined	Included
5.	Broad Form Property Damage – Borrowed Equipment, Customers Goods & Use of Elevators	Included
6.	Knowledge of Occurrence	Included
7.	Liberalization Clause	Included
8.	Medical Payments – Extended Reporting Period	Included
9.	Newly Acquired or Formed Organizations - Covered until end of policy period	Included
10.	Non-owned Watercraft	51 ft.
11.	Supplementary Payments Increased Limits	
	- Bail Bonds	$2,500
	- Loss of Earnings	$1000
12.	Unintentional Failure to Disclose Hazards	Included
13.	Unintentional Failure to Notify	Included

This endorsement amends coverages provided under the Commercial General Liability Coverage Part through new coverages, higher limits and broader coverage grants.

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II – WHO IS AN INSURED**:

Additional Insured by Contract, Agreement or Permit

a. Any person or organization with whom you agreed in a written contract, written agreement or permit that such person or organization to add an additional insured on your policy is an additional insured only with respect to liability for “bodily injury”, “property damage”, or “personal and advertising injury” caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:

(1) "Your work" for the additional insured(s) designated in the contract, agreement or permit;

(2) Premises you own, rent, lease or occupy; or

(3) Your maintenance, operation or use of equipment leased to you.

b. The insurance afforded to such additional insured described above:

(1) Only applies to the extent permitted by law; and

(2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

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(3) Applies on a primary basis if that is required by the written contract, written agreement or permit.

(4) Will not be broader than coverage provided to any other insured.

(5) Does not apply if the “bodily injury”, “property damage” or “personal and advertising injury” is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.

c. This provision does not apply:

(1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury”, “property damage", or "personal injury and advertising injury".

(2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.

(3) To any lessor of equipment:

(a) After the equipment lease expires; or

(b) If the “bodily injury”, “property damage”, “personal and advertising injury” arises out of sole negligence of the lessor

(4) To any:

(a) Owners or other interests from. whom land has been leased which takes place after the lease for the land expires; or

(b) Managers or lessors of premises if:

(i) The occurrence takes place after you cease to be a tenant in that premises; or

(ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.

(5) To “bodily injury”, “property damage” or “personal and advertising injury” arising out of the rendering of or the failure to render any professional services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the “occurrence” which caused the “bodily injury” or “property damage” or the offense which caused the “personal and advertising injury” involved the rendering of or failure to render any professional services by or for you.

d. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION III – LIMITS OF INSURANCE**:

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

1. Required by the contract, agreement or permit described in Paragraph **a.;** or

2. Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

2. Additional Insured – Primary and Non-Contributory

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **4. Other insurance:**

Additional Insured – Primary and Non-Contributory

If you agree in a written contract, written agreement or permit that the insurance provided to any person or organization included as an Additional Insured under **SECTION II – WHO IS AN INSURED**, is primary and non-contributory, the following applies:

If other valid and collectible insurance is available to the Additional Insured for a loss covered under Coverages **A** or **B** of this Coverage Part, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary to other insurance that is available to the Additional Insured which covers the

Additional Insured as a Named Insured. We will not seek contribution from any other insurance available to the Additional Insured except:

(1) For the sole negligence of the Additional Insured;

(2) When the Additional Insured is an Additional Insured under another primary liability policy; or

(3) when **b.** below applies.

If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in **c.** below.

b. Excess Insurance

(1) This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

(a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

(b) That is Fire insurance for premises rented to the Additional Insured or temporarily occupied by the Additional Insured with permission of the owner;

(c) That is insurance purchased by the Additional Insured to cover the Additional Insured's liability as a tenant for "property damage" to premises rented to the Additional Insured or temporarily occupied by the Additional with permission of the owner; or

(d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of **SECTION I – COVERAGE A – BODILY INURY AND PROPERTY DAMAGE LIABILITY**.

(2) When this insurance is excess, we will have no duty under Coverages **A** or **B** to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

(3) When this insurance is excess over other Insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(b) The total of all deductible and self insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first. If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers

3. Blanket Waiver of Subrogation

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us**:

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damage under this coverage form. The damage must arise out of your activities under a written contract with that person or organization. This waiver applies only to the extent that subrogation is waived under a written contract executed prior to the "occurrence" or offense giving rise to such payments.

4. Bodily Injury Redefined

SECTION V – DEFINITIONS, Definition **3.** "bodily injury" is replaced by the following:

3. "Bodily injury" means bodily injury, sickness or disease sustained by a person including death resulting from any of these at any time. "Bodily injury" includes mental anguish or other mental injury resulting from "bodily injury".

5. Broad Form Property Damage – Borrowed Equipment, Customers Goods, Use of Elevators

a. SECTION I – COVERAGES, COVERAGE A – BODILIY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph **2. Exclusions** subparagraph **j.** is amended as follows:

Paragraph **(4)** does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraphs **(3), (4)** and **(6)** do not apply to "property damage" to "customers goods" while on your premises nor do they apply to the use of elevators at premises you own, rent, lease or occupy.

b. The following is added to **SECTION V – DEFINTIONS:**

24. "Customers goods" means property of your customer on your premises for the purpose of being:

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a. worked on; or

b. used in your manufacturing process.

c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent

6. Knowledge of Occurrence

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **2. Duties in the Event of Occurrence, Offense, Claim or Suit:**

e. Notice of an "occurrence", offense, claim or "suit" will be considered knowledge of the insured if reported to an individual named insured, partner, executive officer or an "employee" designated by you to give us such a notice.

7. Liberalization Clause

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

Liberalization Clause

If we adopt any revision that would broaden the coverage under this Coverage Form without additional premium, within 45 days prior to or during the policy period, the broadened coverage will immediately apply to this Coverage Part.

8. Medical Payments – Extended Reporting Period

a. SECTION I – COVERAGES, COVERAGE C – MEDICAL PAYMENTS, Paragraph **1. Insuring Agreement,** subparagraph **a.(3)(b)** is replaced by the following:

(b) The expenses are incurred and reported to us within three years of the date of the accident; and

b. This coverage does not apply if **COVERAGE C – MEDICAL PAYMENTS** is excluded either by the provisions of the Coverage Part or by endorsement.

9. Newly Acquired Or Formed Organizations

SECTION II – WHO IS AN INSURED, Paragraph **3.a.** is replaced by the following:

a. Coverage under this provision is afforded until the end of the policy period.

10. Non-Owned Watercraft

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph **2. Exclusions,** subparagraph **g.(2)** is replaced by the following:

g. Aircraft, Auto Or Watercraft

(2) A watercraft you do not own that is:

(a) Less than 51 feet long; and

(b) Not being used to carry persons or property for a charge;

This provision applies to any person who, with your consent, either uses or is responsible for the use of a watercraft.

11. Supplementary Payments Increased Limits

SECTION I – SUPPLEMENTARY PAYMENTS COVERAGES A AND B, Paragraphs **1.b.** and **1.d.** are replaced by the following:

1.b. Up to $2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

1.d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or “suit", including actual loss of earnings up to $1000 a day because of time off from work.

12. Unintentional Failure to Disclose Hazards

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **6. Representations:**

We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.

13. Unintentional Failure to Notify

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **2. Duties in the Event of Occurrence, Offense, Claim or Suit:**

Your rights afforded under this policy shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to your reasonable and documented belief that the "bodily injury" or "property damage" is not covered under this policy.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL GENERAL LIABILITY ENHANCEMENT ENDORSEMENT – TECHNOLOGY

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SUMMARY OF COVERAGES

1.	Additional Insured – Broad Form Vendors	Included
2.	Additional Insured – Employee and Volunteer Worker Broadened Bodily Injury Coverage	Included
3.	Aggregate Limit per Location	Included
4.	Aircraft – Nonowned Hired, Chartered or Loaned with Paid Crew	Included
5.	Alienated Premises	Included
6.	Broad Form Named Insured	Included
7.	Damage to your Product	$50,000
8.	Extended Property Damage	Included
9.	Incidental Malpractice (Employed nurses, EMT's & paramedics)	Included
10.	Mobile Equipment Redefined	Included
11.	Personal Injury – Broad Form	Included
12.	Product Recall Expense	
	- Each Occurrence Limit	$25,000
	- Aggregate Limit	$50,000
	- Deductible	$500
13.	Property Damage Legal Liability – Broad Form - Fire, Lightning, Explosion, Smoke and Leakage from Fire Protective Systems Damage Limit	$1,000,000

This endorsement amends coverages provided under the Commercial General Liability Coverage Part through new coverages, higher limits and broader coverage grants.

1. Additional Insured – Broad Form Vendors

The following is added to **SECTION II – WHO IS AN INSURED**:

Additional Insured – Broad Form Vendors

a. Any person or organization that is a vendor with whom you agreed in a written contract or written agreement to include as an additional insured under this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business.

b. The insurance afforded to such vendor described above:

(1) Only applies to the extent permitted by law;

(2) Will not be broader than the insurance which you are required by the contract or agreement to provide for such vendor;

(3) Will not be broader than coverage provided to any other insured; and

(4) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto

c. With respect to insurance afforded to such vendors, the following additional exclusions apply:

The insurance afforded to the vendor does not apply to:

(1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reasons of the assumption of liability in a contract or agreement. This

exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement;

(2) Any express warranty unauthorized by you;

(3) Any physical or chemical change in the product made intentionally by the vendor;

(4) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instruction from the manufacturer, and then repackaged in the original container;

(5) Any failure to make such inspection, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business in connection with the sale of the product;

(6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

(7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor;

(8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(a) The exceptions contained within the exclusion in sub-paragraphs **(4)** or **(6)** above; or

(b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(9) "Bodily injury" or "property damage" arising out of an "occurrence" that took place before you have signed the contract or agreement with the vendor.

(10) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.

(11) Any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

d. With respect to the insurance afforded to these vendors, the following is added to **SECTION III – LIMITS OF INSURANCE**:

The most we will pay on behalf of the vendor for a covered claim is the lesser of the amount of insurance:

1. Required by the contract or agreement described in Paragraph **a.;** or

2. Available under the applicable Limits of Insurance shown in the Declarations;

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

2. Additional Insured – Employee and Volunteer Worker Broadened Bodily Injury Coverage

The following is added to **SECTION II – WHO IS AN INSURED**, Paragraph **2.a.(1)**:

Your "employees" and "volunteer workers" are insured for "bodily injury" that results from the providing of or failure to provide first aid by an "employee" or "volunteer worker", other than a licensed medical provider.

3. Aggregate Limit Per Location

a. SECTION III – LIMITS OF INSURANCE, the General Aggregate Limit applies separately to each of your "locations" owned by or rented to you.

b. For purpose of this coverage only, the following is added to **SECTION V – DEFINITIONS**:

"Location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.

4. Aircraft – Nonowned Hired, Chartered or Loaned with Paid Crew

The following is added to **SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY,** Paragraph **2. Exclusions,** subparagraph **g.:**

This exclusion does not apply to:

g. Aircraft, Auto or Watercraft

An aircraft you do not own that is hired, chartered or loaned with a paid crew.

This exception does not apply if the insured has any other valid and collectible insurance for "bodily injury" or "property damage" liability that would also be covered under this provision, whether the other insurance is primary, excess, contingent or on any other basis. In that case, this provision does not provide any insurance.

5. Alienated Premises

SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph **2. Exclusions,** subparagraph **j.(2)** is replaced by the following:

(2) Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises and occurred from hazards that were known by you, or should have reasonably been known by you, at the time the property was transferred or abandoned.

6. Broad Form Named Insured

If you are designated in the Declarations as anything other than an individual, then any organization:

a. Over which you maintained a combined ownership interest of more than 50% on the effective date of this policy;

b. That is not a partnership, joint venture or limited liability company; and

c. That is not excluded by any endorsement to this policy, will qualify as a Named Insured if there is no other similar insurance available to that organization, or that would be available but for exhaustion of its limits.

Any such organization will cease to qualify as a Named Insured as of the date during the policy period when the combined ownership interest of the Named Insureds in the organization equals or falls below 50%.

7. Damage to Your Product

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph **2. Exclusions,** subparagraph **k. Damage to Your Product** is replaced by the following:

"Property damage" to "your product" if caused by any of the following:

(1) Delay in, or failure to begin, complete or deliver, "your product";

(2) Loss of market;

(3) Any fraudulent, malicious, criminal or intentional act committed by an insured or with an insured's consent or knowledge; or

(4) Wear or tear, or gradual deterioration.

Subject to the Products Completed Operations Aggregate Limit, the Damage to "Your Product" Limit shown in the Schedule above is the most that we will pay because of all "property damage" to "your product" arising out of any one "occurrence".

Coverage provided by this section is subject to the Retention stated in the Declarations, and is subject to all other policy terms and conditions.

8. Extended Property Damage

SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph **2. Exclusions,** subparagraph **a.** is replaced by the following:

a. Expected or intended Injury

Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

9. Incidental Malpractice – Employed Nurses, EMT's and Paramedics

SECTION II – WHO IS AN INSURED, Paragraph **2.a.(1)(d)** does not apply to a nurse, emergency medical technician or paramedic employed by you if you are not engaged in the business or occupation of providing medical, paramedical, surgical, dental, x-ray or nursing services.

10. Mobile Equipment Redefined

SECTION V – DEFINITIONS, Definition **12.** "Mobile Equipment", paragraph **f.(1)** does not apply to self-propelled vehicles of less than 1,000 pounds gross vehicle weight.

11. Personal Injury – Broad Form

a. SECTION I – COVERAGES, COVERAGE B – PERSONAL AND ADVERTISING INJURY LIABILITY, Paragraph **2. Exclusions,** subparagraph **e.** is deleted.

b. SECTION V – DEFINITIONS, Definition **14**, "Personal and advertising injury" subparagraph **b.** is replaced by the following:

b. Malicious prosecution or abuse of process.

c. The following is added to **SECTION V – DEFINITIONS,** Definition **14.** "Personal and advertising injury":

"Discrimination" (unless insurance thereof is prohibited by law) that results in injury to the feelings or reputation of a natural person, but only if such "discrimination" is:

(1) Not done intentionally by or at the direction of:

(a) The insured;

(b) Any officer of the corporation, director, stockholder, partner or member of the insured; and

(2) Not directly or indirectly related to an "employee", not to the employment,

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prospective employment or termination of any person or persons by an insured.

d. The following is added to **SECTION V – DEFINITIONS**:

"Discrimination" means the unlawful treatment of individuals based upon race, color, ethnic origin, gender, religion, age, or sexual preference. "Discrimination" does not include the unlawful treatment of individuals based upon developmental, physical, cognitive, mental, sensory or emotional impairment or any combination of these.

e. This coverage does not apply if **COVERAGE B – PERSONAL AND ADVERTISING INJURY LIABILITY** is excluded either by the provisions of the Coverage Form or by endorsement.

12. Product Recall Expense

a. SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph **2. Exclusions,** subparagraph **n.** is replaced by the following:

n. Recall of Products, Work or Impaired Property

Damages claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

(1) "Your product";

(2) "Your work"; or

(3) "Impaired property";

if such product, work, or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it, but this exclusion does not apply to "product recall expenses" that you incur for the "covered recall" of "your product".

However, this exception to the exclusion does not apply to "product recall expenses" resulting solely from:

(4) Failure of any products to accomplish their intended purpose;

(5) Breach of warranties of fitness, quality, durability or performance;

(6) Loss of customer approval, or any cost incurred to regain customer approval;

(7) Redistribution or replacement of "your product" which has been recalled by like products or substitutes;

(8) Caprice or whim of the insured;

(9) A condition likely to cause loss of which any insured knew or had reason to know at the inception of this insurance;

(10) Asbestos, including loss, damage or clean up resulting from asbestos or asbestos containing materials;

(11) Recall of "your products" that have no known or suspected defect solely because a known or suspected defect in another of "your products" has been found.

b. The following is added to **SECTION II – WHO IS AN INSURED,** Paragraph **3.**:

COVERAGE A does not apply to "product recall expense" arising out of any withdrawal or recall that occurred before you acquired or formed the organization.

c. For the purposes of this endorsement only, the following is added to **SECTION III – LIMITS OF INSURANCE:**

Product Recall Expense Limits of Insurance

a. The Limits of Insurance shown in the **SUMMARY OF COVERAGES** of this endorsement and rules stated below fix the most we will pay under this Product Recall Expense Coverage regardless of the number of:

(1) Insureds:

(2) "Covered Recalls" initiated: or

(3) Number of "your products" withdrawn.

b. The Product Recall Expense Aggregate Limit is the most we will reimburse you for the sum of all "product recall expenses" incurred for all "covered recalls" initiated during the policy period.

c. The Product Recall Expense Each Occurrence Limit is the most we will pay in connection with any one defect or deficiency.

d. All "product recall expenses" in connection with substantially the same general harmful condition will be deemed to arise out of the same defect or deficiency and considered one "occurrence".

e. Any amount reimbursed for "product recall expenses" in connection with any one "occurrence" will reduce the amount of the

Product Recall Expense Aggregate Limit available for reimbursement of “product recall expenses” in connection with any other defect or deficiency.

f. If the Product Recall Expense Aggregate Limit has been reduced by reimbursement of “product recall expenses” to an amount that is less than the Product Recall Expense Each Occurrence Limit, the remaining Product Recall Expense Aggregate Limit is the most that will be available for reimbursement of “product recall expenses” in connection with any other defect or deficiency.

g. Product Recall Deductible

We will only pay for the amount of "product recall expenses" which are in excess of the $500 Product Recall Deductible. The Product Recall Deductible applies separately to each "covered recall". The limits of insurance will not be reduced by the amount of this deductible.

We may, or will if required by law, pay all or any part of any deductible amount, if applicable. Upon notice of our payment of a deductible amount, you shall promptly reimburse us for the part of the deductible amount we paid.

The Product Recall Expense Limits of Insurance apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for the purposes of determining the Limits of Insurance.

d. The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **2. Duties in the Event of Occurrence, Offense, Claim or Suit**:

You must take the following actions in the event of an actual or anticipated "covered recall" that may result in "product recall expense":

(1) Give us prompt notice of any discovery or notification that "your product" must be withdrawn or recalled, including a description of "your product" and the reason for the withdrawal or recall; and

(2) Cease any further release, shipment, consignment or any other method of distribution of like or similar products until it has been determined that all such products are free from defects that could be a cause of loss under this insurance.

e. The following definitions are added to **SECTION V – DEFINITIONS**:

"Covered recall,” means a recall made necessary because you or a government body has determined that a known or suspected defect, deficiency, inadequacy, or dangerous condition in "your product" has resulted or will result in "bodily injury" or "property damage".

"Product recall expense" means:

a. Necessary and reasonable expenses for:

(1) Communications, including radio or television announcements or printed advertisements including stationery, envelopes and postage;

(2) Shipping the recalled products from any purchaser, distributor or user to the place or places designated by you;

(3) Remuneration paid to your regular "employees" for necessary overtime;

(4) Hiring additional persons, other than your regular "employees";

(5) Expenses incurred by "employees" including transportation and accommodations;

(6) Expenses to rent additional warehouse or storage space;

(7) Disposal of “your product”, but only to the extent that specific methods of destruction other than those employed for trash discarding or disposal are required to avoid “bodily injury” or “property damage” as a result of such disposal;

You incur exclusively for the purpose of recalling “your product”; and

b. Your lost profit resulting from such “covered recall”.

f. This Product Recall Expense Coverage does not apply:

(1) If the “products – completed operations hazard” is excluded from coverage under this Coverage Part including any endorsement thereto; or

(2) To “product recall expense” arising out of any of “your products” that are otherwise excluded from coverage under this Coverage Part including endorsements thereto.

13. Property Damage Legal Liability – Broad Form

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a. **SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, the last paragraph (after the exclusions) is replaced by the following:

Exclusions **c.** through **n**. do not apply to damage by fire, lightning, explosion, smoke or leakage from fire protective systems to premises while rented to you or temporarily occupied by you with the permission of the owner. A separate limit of insurance applies to this coverage as described in **SECTION III – LIMITS OF INSURANCE**.

b. **SECTION III – LIMITS OF INSURANCE,** Paragraph **6.** is replaced by the following:

6. Subject to Paragraph **5**. above, The Damage to Premises Rented to You Limit is the most we will pay under **COVERAGE A** for damages because of "property damage" to any one premises from fire, lightning, explosion, smoke and leakage from fire protective systems to premises, while rented to you or temporarily occupied by you with permission of the owner.

The Damage to Premises Rented to You Limit is the higher of:

a. $1,000,000; or

b. The Damage to Premises Rented to You Limit shown in the Declarations.

This limit will apply to all damage caused by the same event, whether such damage results from fire, lightning, explosion, smoke, leakage from fire protective systems or any combination of any of these.

c. **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **4**. **Other Insurance,** subparagraph **b. Excess Insurance**, item **(a)(ii)** is replaced by the following:

(ii) That is fire, lightning, explosion, smoke or leakage from fire protective systems insurance for premises rented to you or temporarily occupied by you with permission of the owner; or

d. **SECTION V – DEFINITIONS,** Definition **9.** "Insured contract", Paragraph **a.** is replaced by the following:

a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion, smoke or leakage from fire protective systems to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract".

e. This coverage does not apply if Damage to Premises Rented to You is excluded either by the provisions of the Coverage Part or by endorsement.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LESSOR - ADDITIONAL INSURED AND LOSS PAYEE

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
BUSINESS AUTO PHYSICAL DAMAGE COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: **Endorsement Effective Date:**
Countersignature Of Authorized Representative
Name: **Title:** **Signature:** **Date:**

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SCHEDULE

Insurance Company:	
Policy Number:	**Effective Date:**
Expiration Date:	
Named Insured:	
Address:	
Additional Insured (Lessor):	
Address:	
Designation Or Description Of "Leased Autos":	

Coverages	Limit Of Insurance
Liability	$ Each "Accident"
Comprehensive	Actual Cash Value Or Cost Of Repair Whichever Is Less, Minus $ Deductible For Each Covered "Leased Auto"
Collision	Actual Cash Value Or Cost Of Repair Whichever Is Less, Minus $ Deductible For Each Covered "Leased Auto"
Specified Causes Of Loss	Actual Cash Value Or Cost Of Repair Whichever Is Less, Minus $ Deductible For Each Covered "Leased Auto"
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Coverage

1. Any "leased auto" designated or described in the Schedule will be considered a covered "auto" you own and not a covered "auto" you hire or borrow.
2. For a "leased auto" designated or described in the Schedule, **Who Is An Insured** is changed to include as an "insured" the lessor named in the Schedule. However, the lessor is an "insured" only for "bodily injury" or "property damage" resulting from the acts or omissions by:
   a. You;
   b. Any of your "employees" or agents; or
   c. Any person, except the lessor or any "employee" or agent of the lessor, operating a "leased auto" with the permission of any of the above.
3. The coverages provided under this endorsement apply to any "leased auto" described in the Schedule until the expiration date shown in the Schedule, or when the lessor or his or her agent takes possession of the "leased auto", whichever occurs first.

B. Loss Payable Clause

1. We will pay, as interest may appear, you and the lessor named in this endorsement for "loss" to a "leased auto".

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2. The insurance covers the interest of the lessor unless the "loss" results from fraudulent acts or omissions on your part.
3. If we make any payment to the lessor, we will obtain his or her rights against any other party.

C. Cancellation

1. If we cancel the policy, we will mail notice to the lessor in accordance with the Cancellation Common Policy Condition.
2. If you cancel the policy, we will mail notice to the lessor.
3. Cancellation ends this agreement.

D. The lessor is not liable for payment of your premiums.

E. Additional Definition

As used in this endorsement:

"Leased auto" means an "auto" leased or rented to you, including any substitute, replacement or extra "auto" needed to meet seasonal or other needs, under a leasing or rental agreement that requires you to provide direct primary insurance for the lessor.

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HANOVER COMMERCIAL FOLLOW FORM EXCESS AND UMBRELLA POLICY

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HANOVER COMMERCIAL FOLLOW FORM EXCESS AND UMBRELLA POLICY

Various provisions of this policy restrict coverage. Read the entire policy carefully to determine rights, duties and what is and is not covered.

We will not pay sums or perform acts or services unless explicitly provided for in this policy.

Throughout this policy the words **you** and **your** refer to the Named Insured shown in the Declarations and any other person or organization qualifying as a Named Insured under this policy. The words **we**, **us** and **our** refer to the Company providing this insurance.

Other words and phrases that appear in quotation marks have special meaning. Refer to the Definitions Section of this policy.

I. INSURING AGREEMENTS

1. Coverage A – Follow Form Excess Liability Insuring Agreement

a. We will pay on behalf of the insured those sums in excess of the "underlying insurance" which the insured becomes legally obligated to pay as damages, provided:

(1) Such damages are covered by "underlying insurance";

(2) The event which triggers coverage on the "underlying insurance" takes place during the policy period of this insurance, and

(3) The applicable Limit of Insurance of the "underlying insurance" is exhausted by payment of judgments, settlements, related costs or expenses for damages also covered under this policy. We will not pay if the Limit of Insurance of "underlying insurance" is exhausted by payment for damages to which this insurance does not also apply.

b. We will not pay damages that the "underlying insurance" does not pay for any reason other than exhaustion of limits of the "underlying insurance" by payment of judgments, settlements, related costs or expenses.

c. The terms and conditions of the "underlying insurance" in effect at the inception of this policy apply unless they are inconsistent with the terms and conditions of this policy.

d. The amount we will pay for damages is limited as described in section **VI. LIMITS OF INSURANCE**.

e. We have no obligation under this insurance with respect to any claim or "suit" settled without our consent.

f. This policy does not apply to any part of loss within the Limit of Insurance of "underlying insurance", or any related costs or expenses.

g. No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under section **II. DEFENSE AND SETTLEMENT** and section **V. SUPPLEMENTAL PAYMENTS.**

2. Coverage B – Umbrella Liability Insuring Agreement

a. We will pay on behalf of the insured those sums in excess of the "retained limit" shown in the Declarations which the insured becomes legally obligated to pay as damages because of "bodily injury", "property damage", "personal injury" and "advertising injury" to which this coverage applies, provided:

(1) The:

(a) "Bodily injury" or "property damage" is caused by an "occurrence"; or

(b) "Personal injury" and "advertising injury" is caused by an offense arising out of your business;

Which took place within the coverage territory as described in section **IV. COVERAGE TERRITORY**;

(2) The "bodily injury" or "property damage" occurs during the policy period, and the offense causing "personal injury" or "advertising injury" is first committed during our policy period; and

(3) Prior to the policy period, no insured and no "employee" authorized by you to give or receive notice of an "occurrence", offense or claim, knew that the "bodily injury", "property

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McCree		
Juvenile Probation	1010-662.00-976.000	3,605.31
Prosecutors	1010-296.01-980.000	4,744.88
Friend of Court	2150-290.00-754.000	5,961.45
District	1010-286.00-933.001	11,195.73
Out Court Buildings		
Burton	1010-286.00-933.001	9,317.54
Grand Blanc	1010-286.00-933.001	9,317.54
Fenton	1010-286.00-933.001	9,317.54
Davison	1010-286.00-933.001	9,317.54
Circuit Court Building		
Prosecurtors	1010-296.01-980.000	3,774.28
Probate	1010-294.00-976.000	5,575.12
Circuit Court	1010-283.00-976.000	19,137.69
Animal Care	2130-30.00-801.004	14,394.09
		105,658.71

pending budget amendment
pending budget amendment
pending budget amendment

pending budget amendment
pending budget amendment
pending budget amendment

Genesee County, MI
Schedule of Values
RFP: Panic Buttons and Installation

McCree Building	Description	Count
SUMMARY	Wireless Panic Button	34
	Alarm Expander	11
	Wireless Hub	2
	Alarm Panel	1
	Licensing (Expander)	1
	Licensing (Cellular)	1
	Backup Batteries	2
	Cellular Backup	1
	Shipping and Handling	1
GRAND TOTAL		
Juvenile Probation	Wireless Panic Button	1
1010-662.00-976.000	Alarm Expander	0
	Wireless Hub	1
	Alarm Panel	0.25
	Licensing (Expander)	0.25
	Licensing (Cellular)	0.25
	Backup Batteries	0.25
	Cellular Backup	0.25
	Shipping and Handling	0.25
Prosecutors	Wireless Panic Button	2
1010-296.01-980.000	Alarm Expander	1
	Wireless Hub	1
	Alarm Panel	0.25
	Licensing (Expander)	0.25
	Licensing (Cellular)	0.25
	Backup Batteries	0.25
	Cellular Backup	0.25
	Shipping and Handling	0.25
Friend of Court	Wireless Panic Button	7
2150-290.00-754.000	Alarm Expander	3
	Wireless Hub	0
	Alarm Panel	0.25
	Licensing (Expander)	0.25
	Licensing (Cellular)	0.25
	Backup Batteries	0.25
	Cellular Backup	0.25

	Shipping and Handling	0.25
District Court	Wireless Panic Button	24
1010-286.00-933.001	Alarm Expander	7
	Wireless Hub	0
	Alarm Panel	0.25
	Licensing (Expander)	0.25
	Licensing (Cellular)	0.25
	Backup Batteries	0.25
	Cellular Backup	0.25
	Shipping and Handling	0.25
	GRAND TOTAL:	

	Cost		Cost per Department Shared Cost
$	1,768.00		
$	11,963.27		
$	2,437.14		
$	3,563.96		$890.99
$	3,147.00		$786.75
$	1,416.00		$354.00
$	210.00		$52.50
$	184.00		$46.00
$	818.00		$204.50
$	25,507.37		
$	52.00		
$	-		
$	1,218.57		
$	890.99		
$	786.75		See Prepaid Calc tab for breakdown
$	354.00		See Prepaid Calc tab for breakdown
$	52.50		
$	46.00		
$	204.50		
			$3,605.31
$	104.00		
$	1,087.57		
$	1,218.57		
$	890.99		
$	786.75		See Prepaid Calc tab for breakdown
$	354.00		See Prepaid Calc tab for breakdown
$	52.50		
$	46.00		
$	204.50		
			$4,744.88
$	364.00		
$	3,262.71		
$	-		
$	890.99		
$	786.75		See Prepaid Calc tab for breakdown
$	354.00		See Prepaid Calc tab for breakdown
$	52.50		
$	46.00		

$	204.50	
		$5,961.45
$	1,248.00	
$	7,612.99	
$	-	
$	890.99	
$	786.75	See Prepaid Calc tab for breakdown
$	354.00	See Prepaid Calc tab for breakdown
$	52.50	
$	46.00	
$	204.50	
		$11,195.73
$	**25,507.37**	$25,507.37

Circuit Court Building
SUMMARY

GRAND TOTAL

Prosecutors
1010-296.01-980.000

Probate
1010-294.00-976.000

Circuit Court
1010-283.00-976.000

Description	Count		Cost	Cost per Department Shared Cost
Wireless Panic Button	21	$	1,092.00	
Alarm Expander	11	$	11,963.27	
Wireless Hub	5	$	6,092.85	
Alarm Panel	1	$	3,563.96	$1,187.99
Licensing (Expander)	1	$	3,147.00	$1,049.00
Licensing (Cellular)	1	$	1,416.00	$472.00
Backup Batteries	2	$	210.00	$70.00
Cellular Backup	1	$	184.00	$61.33
Shipping and Handling	1	$	818.00	$272.67
		$	28,487.08	
Wireless Panic Button	1	$	52.00	
Alarm Expander	0	$	-	
Wireless Hub	0.5	$	609.29	
Alarm Panel	0.33	$	1,187.99	
Licensing (Expander)	0.33	$	1,049.00	See Prepaid Calc tab for breakdown
Licensing (Cellular)	0.33	$	472.00	See Prepaid Calc tab for breakdown
Backup Batteries	0.33	$	70.00	
Cellular Backup	0.33	$	61.33	
Shipping and Handling	0.33	$	272.67	
				$3,774.27
Wireless Panic Button	3	$	156.00	
Alarm Expander	1	$	1,087.57	
Wireless Hub	1	$	1,218.57	
Alarm Panel	0.33	$	1,187.99	
Licensing (Expander)	0.33	$	1,049.00	See Prepaid Calc tab for breakdown
Licensing (Cellular)	0.33	$	472.00	See Prepaid Calc tab for breakdown
Backup Batteries	0.33	$	70.00	
Cellular Backup	0.33	$	61.33	
Shipping and Handling	0.33	$	272.67	
				$5,575.13
Wireless Panic Button	17	$	884.00	
Alarm Expander	10	$	10,875.70	
Wireless Hub	3.5	$	4,265.00	
Alarm Panel	0.33	$	1,187.99	
Licensing (Expander)	0.33	$	1,049.00	See Prepaid Calc tab for breakdown
Licensing (Cellular)	0.33	$	472.00	See Prepaid Calc tab for breakdown
Backup Batteries	0.33	$	70.00	
Cellular Backup	0.33	$	61.33	

Shipping and Handling	0.33	$	272.67	
				$19,137.68
	GRAND TOTAL	**$**	**28,487.08**	$28,487.08

Equipment Description	Manufacturer Number
Wireless Panic Button	BR33
Alarm Panel	BP52
Alarm Expander	BE32
Wireless Hub	WH52
Backup Battery for BP52	ACC-VBX-200WH
Cellular Backup	ACC-CEL-LTE-2
Training	
License – 10 years	LIC-BX-MB-10Y-CAP
License – 10 years	LIC-BX-CEL-10Y-CAP
Maintenance & Support	
Shipping & Handling	
Cable Installation if not in per unit cost	

Unit Price	Installation Per Unit
$ 52.00	
$ 472.00	$ 3,091.96
$ 184.00	$ 903.57
$ 315.00	$ 903.57
$ 105.00	Included w/ BP52
$ 184.00	Included w/ BP52
$ -	$ -
$ 3,147.00	$ -
$ 1,416.00	$ -
$ -	$ -
$ 818.00	
$ -	$ -

Total Cost for Part (Install and Hardware)	
$	52.00
$	3,563.96
$	1,087.57
$	1,218.57
$	105.00
$	184.00
$	-
$	3,147.00
$	1,416.00
$	-
$	818.00
$	-

Fenton Court
1010-286.00-933.001 $9,317.54

Product Description	Qty
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid |	
Solution Subscriptions *- Unless explicitly indicated otherwise within this contract, the below term for these subs absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subs Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and sh interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated he*	
Verkada Bill of Materials	
BR33 Wireless Panic Button	3
BP32 Wireless Alarm Panel, North America (New Alarms, US	1
BE32 8-Zone Alarm Expander (New Alarms)	1
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1
Verkada Bill of Materials Section Subtotal	
PS - (Sub & Sentinel)	
Subcontractor Services	**1**
Sentinel Configuration & Project Management	1
PS - (Sub & Sentinel) Section Subtotal	

Davison Court
1010-286.00-933.001 $9,317.54

Product Description	Qty
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid |	
Solution Subscriptions *- Unless explicitly indicated otherwise within this contract, the below term for these subs absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subs Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and sh interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated he*	
Verkada Bill of Materials	
BR33 Wireless Panic Button	3
BP32 Wireless Alarm Panel, North America (New Alarms, US	1
BE32 8-Zone Alarm Expander (New Alarms)	1
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only),	1

CAP	
Verkada Bill of Materials Section Subtotal	
PS - (Sub & Sentinel)	
Subcontractor Services	**1**
Sentinel Configuration & Project Management	1
PS - (Sub & Sentinel) Section Subtotal	

Burton Court
1010-286.00-933.001 $9,317.54

Product Description	Qty
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid |	
Solution Subscriptions *- Unless explicitly indicated otherwise within this contract, the below term for these subs absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subs Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and sh interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated he*	
Verkada Bill of Materials	
BR33 Wireless Panic Button	3
BP32 Wireless Alarm Panel, North America (New Alarms, US	1
BE32 8-Zone Alarm Expander (New Alarms)	1
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1
Verkada Bill of Materials Section Subtotal	
PS - (Sub & Sentinel)	
Subcontractor Services	**1**
Sentinel Configuration & Project Management	1
PS - (Sub & Sentinel) Section Subtotal	

Grand Blanc Court
1010-286.00-933.001 $9,317.54

Product Description	Qty
Initial Term: 120 Months | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid |	
Solution Subscriptions *- Unless explicitly indicated otherwise within this contract, the below term for these subs absent at least ninety (90) days' notice of cancelation by Customer before the start of the renewal term. For subs*	

Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and sh
interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated he

Verkada Bill of Materials	
BR33 Wireless Panic Button	3
BP32 Wireless Alarm Panel, North America (New Alarms, US	1
BE32 8-Zone Alarm Expander (New Alarms)	1
10-Year Basic Alarms License for 1 Site (New Alarms, US only),Capacity Increase	1
10-Year Cellular Backup License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only), CAP	1
Verkada Bill of Materials Section Subtotal	
PS - (Sub & Sentinel)	
Subcontractor Services	**1**
Sentinel Configuration & Project Management	1
PS - (Sub & Sentinel) Section Subtotal	

Animal Care
2130-430.00-801.004

	Price	Ext. Price
Renewal Term: Requote		
cription services will automatically renew, cription services that do not automatically renew, all hold Sentinel harmless from any service rein.		
	$52.00	$156.00
	$419.00	$419.00
	$184.00	$184.00
	$3,147.00	$3,147.00
	$1,416.00	$1,416.00
		$5,322.00
	$2,414.28	**$2,414.28**
	$1,581.26	$1,581.26
		$3,995.54
	Subtotal:	**$9,317.54**

Product Description
Initial Term: 120 M
Solution Subscriptions *absent at least ninety (9 Customer must provide S interruption to result from*
Verkada Bill of Mater
BP52 32-Zone Alarm
Backup Battery for BP
Cellular Backup Comn
10-Year Basic Alarms
10-Year Cellular Backu CAP
Verkada Bill of Mater
PS - (Sub & Sentinel)
Subcontractor Servic
Sentinel Configuratio
PS - (Sub & Sentinel)

	Price	Ext. Price
Renewal Term: Requote		
cription services will automatically renew, cription services that do not automatically renew, all hold Sentinel harmless from any service rein.		
	$52.00	$156.00
	$419.00	$419.00
	$184.00	$184.00
	$3,147.00	$3,147.00
	$1,416.00	$1,416.00

		$5,322.00
	$2,414.28	$2,414.28
	$1,581.26	$1,581.26
		$3,995.54
	Subtotal:	$9,317.54

	Price	Ext. Price
Renewal Term: Requote		
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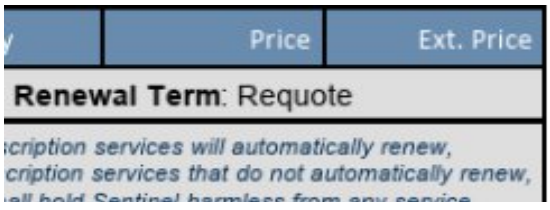
	$52.00	$156.00
	$419.00	$419.00
	$184.00	$184.00
	$3,147.00	$3,147.00
	$1,416.00	$1,416.00
		$5,322.00
	$2,414.28	$2,414.28
	$1,581.26	$1,581.26
		$3,995.54
	Subtotal:	$9,317.54



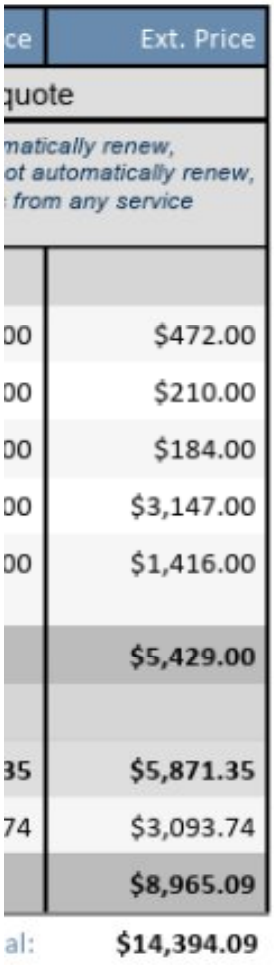
	Price	Ext. Price
Renewal Term: Requote		
cription services will automatically renew, cription services that do not automatically renew,		

	$52.00	$156.00
	$419.00	$419.00
	$184.00	$184.00
	$3,147.00	$3,147.00
	$1,416.00	$1,416.00
		$5,322.00
	$2,414.28	**$2,414.28**
	$1,581.26	$1,581.26
		$3,995.54
	Subtotal:	**$9,317.54**

14,394.09

	Qty	Pri
onths | **Requested Start Date**: Upon Order | **Billing Model**: Prepaid | **Renewal Term**: Rec		
- Unless explicitly indicated otherwise within this contract, the below term for these subscription services will auto 0) days' notice of cancelation by Customer before the start of the renewal term. For subscription services that do n Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless the cessation of services due to Customer's failure to provide timely notice as stated herein.		
rials		
Panel, North America Type B Plug (New Alarms)	1	$472.(
P52 Alarm Panel, 200WH (New Alarms)	2	$105.(
nunicator for BP52 Alarm Panel (New Alarms)	1	$184.(
License for 1 Site (New Alarms, US only),Capacity Increase	1	$3,147.(
up License for ACC-CEL-LTE-2 (New Alarms, US and Canada Only),	1	$1,416.(
rials Section Subtotal		
es	**1**	**$5,871.**
n & Project Management	1	$3,093.7
Section Subtotal		

Subtot



ce	Ext. Price
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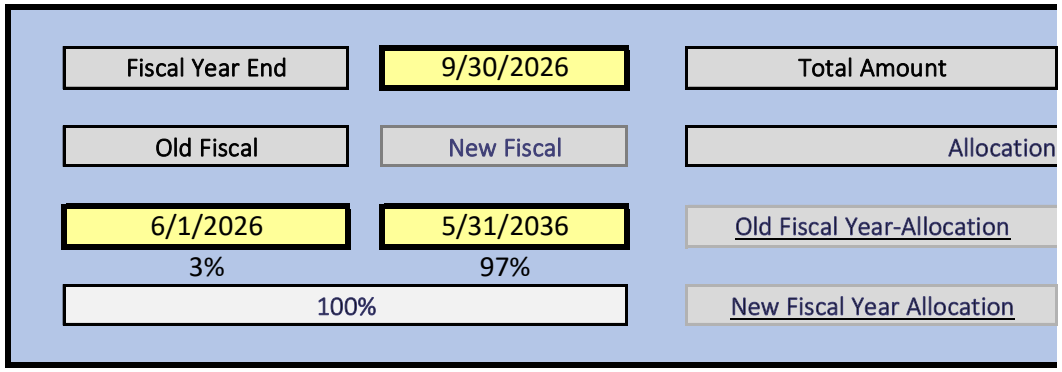
matically renew, ot automatically renew, from any service	
00	$472.00
00	$210.00
00	$184.00
00	$3,147.00
00	$1,416.00
	$5,429.00
35	**$5,871.35**
74	$3,093.74
	$8,965.09
al:	**$14,394.09**


Fiscal Year End
9/30/2026
Total Amount
Old Fiscal
New Fiscal
Allocation
6/1/2026
5/31/2036
Old Fiscal Year-Allocation
3%
97%
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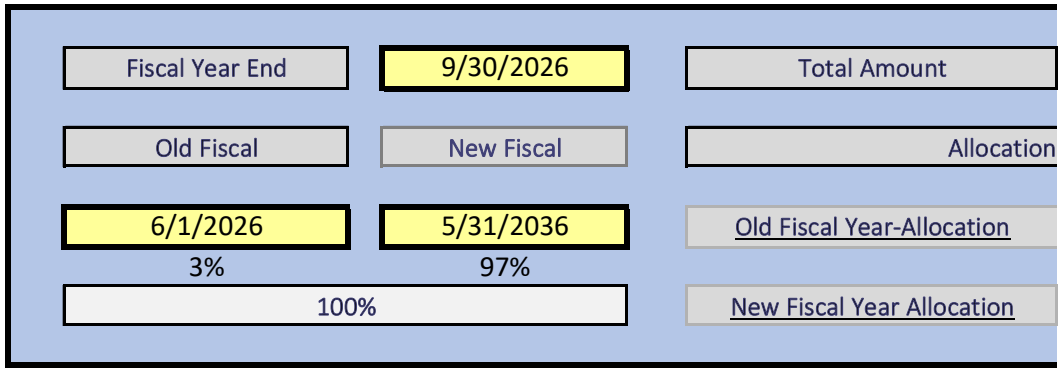
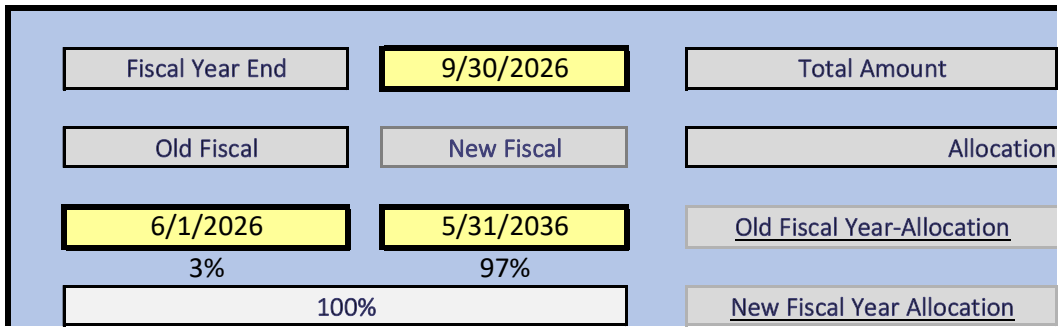
New Fiscal Year Allocation


Fiscal Year End
9/30/2026
Total Amount
Old Fiscal
New Fiscal
Allocation
6/1/2026
5/31/2036
Old Fiscal Year-Allocation
3%
97%
100%
New Fiscal Year Allocation


Fiscal Year End
9/30/2026
Total Amount
Old Fiscal
New Fiscal
Allocation
6/1/2026
5/31/2036
Old Fiscal Year-Allocation
3%
97%
100%
New Fiscal Year Allocation

$ 1,140.75		Total Days	3653			
		Prepaid Days	3531			
		McCree Building				
$ 38.10	FY26	FY26	6/1/2026	9/30/2026	122	$ 38.10
		FY27	10/1/2026	9/30/2027	365	$ 113.98
$ 1,102.65		FY28	10/1/2027	9/30/2028	366	$ 114.29
		FY29	10/1/2028	9/30/2029	365	$ 113.98
		FY30	10/1/2029	9/30/2030	365	$ 113.98
		FY31	10/1/2030	9/30/2031	365	$ 113.98
		FY32	10/1/2031	9/30/2032	366	$ 114.29
		FY33	10/1/2032	9/30/2033	365	$ 113.98
		FY34	10/1/2033	9/30/2034	365	$ 113.98
		FY35	10/1/2034	9/30/2035	365	$ 113.98
		FY36	10/1/2035	5/31/2036	244	$ 76.20
					3653	$ 1,140.75

$ 1,505.79		Total Days	3653			
		Prepaid Days	3531			
		Circuit Court Building				
$ 50.29	FY26	FY26	6/1/2026	9/30/2026	122	$ 50.29
		FY27	10/1/2026	9/30/2027	365	$ 150.46
$ 1,455.50		FY28	10/1/2027	9/30/2028	366	$ 150.87
		FY29	10/1/2028	9/30/2029	365	$ 150.46
		FY30	10/1/2029	9/30/2030	365	$ 150.46
		FY31	10/1/2030	9/30/2031	365	$ 150.46
		FY32	10/1/2031	9/30/2032	366	$ 150.87
		FY33	10/1/2032	9/30/2033	365	$ 150.46
		FY34	10/1/2033	9/30/2034	365	$ 150.46
		FY35	10/1/2034	9/30/2035	365	$ 150.46
		FY36	10/1/2035	5/31/2036	244	$ 100.58
					3653	$ 1,505.79

$ 4,563.00		Total Days	3653			
		Prepaid Days	3531			
		Out Courts & Animal Care				
$ 152.39	FY26	FY26	6/1/2026	9/30/2026	122	$ 152.39
		FY27	10/1/2026	9/30/2027	365	$ 455.93
$ 4,410.61		FY28	10/1/2027	9/30/2028	366	$ 457.17
		FY29	10/1/2028	9/30/2029	365	$ 455.93
		FY30	10/1/2029	9/30/2030	365	$ 455.93

FY31	10/1/2030	9/30/2031	365	$	455.93
FY32	10/1/2031	9/30/2032	366	$	457.17
FY33	10/1/2032	9/30/2033	365	$	455.93
FY34	10/1/2033	9/30/2034	365	$	455.93
FY35	10/1/2034	9/30/2035	365	$	455.93
FY36	10/1/2035	5/31/2036	244	$	304.78
			3653	$	4,563.00

DESCRIPTION: Panic Buttons

GL #	DESCRIPTION	Increase/(Decrease)
2150-290.00-754.000	SUPPLIES OFFICE	5,961.45
1010-296.01-980.000	OFFICE EQUIPMENT	10,000.00
1010-296.01-913.012	TRAVEL DEFENDANT EXPEDITION	(10,000.00)
1010-662.00-976.000	EQUIPMENT	3,606.00
1010-294.00-976.000	EQUIPMENT	5,576.00
1010-283.00-976.000	EQUIPMENT	19,140.00

		34,283.45

APPROVED BY: _____

DESCRIPTION: Panic Buttons

GL #	DESCRIPTION	Increase/(Decrease)
2150-290.00-754.000	SUPPLIES OFFICE	5,961.45
1010-296.01-980.000	OFFICE EQUIPMENT	10,000.00
1010-296.01-913.012	TRAVEL DEFENDANT EXPEDITION	(10,000.00)
1010-662.00-976.000	EQUIPMENT	3,606.00
1010-294.00-976.000	EQUIPMENT	5,576.00
1010-283.00-976.000	EQUIPMENT	19,140.00
		34,283.45

APPROVED BY: _____

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0485 **Agenda Date:** 5/6/2026 **Agenda #:** 6.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Patrick Linihan, Parks and Recreation Director

RE: Approval of a request by Genesee County's Parks & Recreation Commission to accept a grant from the Genesee Area Focus Fund (GAFF) and Genesee Chamber Foundation (GCF), in the amount of $41,462.00, for the Summer Youth Initiative (SYI) program

BOARD ACTION REQUESTED:

Genesee County Parks and Recreation staff requests the approval to accept a grant from the Genesee Area Focus Fund (GAFF) and Genesee Chamber Foundation (GCF), in the amount of $41,462.00, for the Summer Youth Initiative (SYI) program.

BACKGROUND:

The SYI program connects youth with employment opportunities, developing skills and experience. GAFF, GCF and Parks will work together to provide a valuable, high-quality summer employment program for teens in the community.

DISCUSSION:

Grant funds allow employment of up to 19 teens during the summer season. Program period: May 4 - August 31, 2026.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

NO USE OF GENERAL FUND. No match.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This grant supports the County's priority of Community & Economic Growth, encouraging community growth, creating a sense of place that retains and attracts young people to our county and stay in our county. It also prioritizes Inclusive, Collaborative Culture, encouraging collaborative culture,

embracing diversity, equity, and inclusion, and enhancing relationships that contribute to the growth of our community.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize entering into a Memorandum of Understanding (MOU) between Genesee County and the Genesee Chamber Foundation (GCF) and Genesee Area Focus Fund (GAFF), whereby GCF will provide $41,462.00 in funding to enable Parks and Recreation to hire up to 19 teens and provide meaningful employment opportunities appropriate for teens for Summer 2026, through the Summer Youth Initiative (SYI) Program, said funding to be deposited into account 2087-751.00-674.029, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 6, 2026 meeting of the Public Works Committee of this Board), both the Chairperson of this Board and the Parks Director are authorized to execute the MOU on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget.

GENESEE COUNTY PARKS & RECREATION COMMISSION
BUDGET ADJUSTMENT
SYI GRANT
9.30.26

GL #	DESCRIPTION	Increase/(Decrease)
2087-751.00-674.029	LOCAL CONTRIBUTION	41,462.00
2087-751.00.704.000	SALARIES - SEASONAL	37,612.00
2087-751.00-709.000	SOCIAL SECURITY	2,877.32
2087-751.00-729.000	WORKERS COMP	744.68
2087-751.00-752.000	SUPPLIES	228.00
		41,462.00

SYI - 2026

GENESEE COUNTY PARKS & RECREATION COMMISSION
BUDGET ADJUSTMENT
SYI GRANT
9.30.26

GL #	DESCRIPTION	Increase/(Decrease)
2087-751.00-674.029	LOCAL CONTRIBUTION	41,462.00
2087-751.00.704.000	SALARIES - SEASONAL	37,612.00
2087-751.00-709.000	SOCIAL SECURITY	2,877.32
2087-751.00-729.000	WORKERS COMP	744.68
2087-751.00-752.000	SUPPLIES	228.00
		41,462.00

SYI - 2026

April 14, 2026

Patrick Linihan
5045 E. Stanley Rd
Flint, MI 48506

Dear Patrick,

The Genesee Area Focus Fund (GAFF) and Genesee Chamber Foundation (GCF) once again received strong proposals for the annual Summer Youth Initiative (SYI) program. We are pleased to share that the SYI Review Panel approved **Genesee County Parks and Recreation Commission** for the 2026 program year according to the terms below and outlined in this proposal.

AMOUNT APPROVED: • **TEEN WAGES: $41,234** • **SYI END OF PROGRAM LUNCH STIPEND: $228 (up to $12/SYI PARTICIPANT)**	
# OF TEENS APPROVED: • **Up to 19 Teens** *(19 teens x $14/hr. x 24 hrs. per week x 6 weeks of employment. You may adjust hours worked per week and number of weeks worked within the dates listed below.)*	
SYI FUNDS ARE TO BE USED AS FOLLOWS:	Payroll reimbursement for up to 19 teens at $14/hour *(any hourly amount above this rate will not be reimbursed to your agency)*.
TIME PERIOD FOR FUNDS TO BE USED:	May 4, 2026 – August 31, 2026 Note: E*xtensions beyond this deadline will be handled on an individual basis and an Addendum will be added to this MOU.*

A Memorandum of Understanding (MOU) is attached to this letter. The MOU sets the basic principles and guidelines under which **Genesee County Parks and Recreation Commission,** GAFF and GCF will work together to provide a valuable, high-quality summer employment program for teens in our community. After reviewing the terms of the MOU, your signature will be requested and serve as acceptance of the proposed award listed above. If you have questions about the terms outlined above and/or in the MOU please contact Brianna Mosier bmosier@flintandgenesee.org or Dawn Bye dbye@flintandgenesee.org.

We look forward to partnering with you this summer to provide meaningful work experiences for youth in Flint and Genesee County.

Sincerely,

Brianna Mosier, Executive Director
Genesee Area Focus Fund and Genesee Chamber Foundation

MEMORANDUM OF UNDERSTANDING

Between Genesee Chamber Foundation (GCF), Genesee Ares Focus Fund (GAFF) Summer Youth Initiative (SYI) Program, and **Genesee County Parks and Recreation Commission** (Grantee)**.**

Purpose: This Memorandum of Understanding (MOU) sets forth the basic principles and guidelines under which the parties will work together to provide a high-quality summer employment program.

Definitions:

- **Grantee** is the name of the legal entity that acts as fiducial agent.
- **Scope** is the age and number of teens to be hired to work in the summer program.
- **Term** is the length of time the summer program will operate.
- **Supervision/Primary Contact** is the person(s) who will manage the summer program.
- **Award** is the amount of the grant.

Mandated Components (Measurable):

- **GRANTEE** – **Genesee County Parks and Recreation Commission**
- **SCOPE** –
    - **Up to 19 Teens** *(19 teens x $14/hr. x 24 hrs. per week x 6 weeks of employment. You may adjust hours worked per week and number of weeks worked within the dates listed below.)*
- **TERM** – Award must be spent between May 4, 2026 – August 31, 2026 *(Note: extensions beyond this deadline will be handled on an individual basis and an Addendum will be added to this MOU)*
- **SUPERVISION/PRIMARY CONTACT** – Nicole Ferguson & Emily Stetson (nferguson@gcparks.org; estetson@gcparks.org)
- **AWARD – $41,234 for teen wages, $228 stipend for end of program lunch celebration**
-

GCF and GAFF Summer Youth Initiative (SYI) Responsibilities:

SYI seeks to ensure that the summer employment program results in successful outcomes. To assist the Grantee in achieving this goal, SYI will be responsible to:

1. Provide the TeenQuest pre-employment leadership training at no cost for any Genesee County teen, age 14-19 and in grades 9-12.
2. Provide SYI Applications to all teens that complete the TeenQuest program on an annual basis throughout their high school years.
3. Host the annual SYI Job Fair for the purpose of connecting SYI qualified applicants with SYI qualified employers for summer employment opportunities.
4. Host monthly employer meetings to share ideas, problem solve challenges, and prepare for upcoming program related events.
5. Provide timely response to reimbursement requests from SYI employers in alignment with their award.
6. Conduct at least one site visit to observe teens on the job and overall program goals progression/success.
7. Assist SYI employers with any technical support on any aspect of the summer employment program.
8. Assist SYI employers with securing language and graphic standards through our Marketing and Communications staff for any and all communications acknowledging SYI support.

Grantee Responsibilities:

1. Attend the SYI Job Fair for the purpose of interviewing and hiring SYI qualified teens to work in the summer employment program.

2. Provide meaningful employment opportunities appropriate for teens and within the State of Michigan employment guidelines. *Important: Ensure that ALL teens 14-17 have a work permit on file at their worksite location.*
3. Provide adequate adult supervision to ensure a positive work environment.
4. Coordination of an on-site volunteer experience (2 hours) and celebratory lunch for participants.
5. Complete and submit all required documentation including but not limited to employee worksheet, workplace location(s), final report as well as any updates to these documents.
6. The Summer Youth Initiative is a reimbursement program, meaning that **as an agency incurs approved expenses against the total grant award, it is the agency's responsibility to submit a request for reimbursement. Requests are submitted** to the SYI Team at syi@flintandgenesee.org by the **15th day of the month following the end of a month.** For example, payroll for the month of June would be due to the SYI Program Manager by July 15th. The agency can request additional reimbursement requests if funding is required to meet payroll before the 15th of each month, however, if the requests are not received by the agency by the 15th of the month following the month end, then the agency may not receive reimbursement for that request. For example, an agency will be allowed to request reimbursement on the 1st and 15th of each month so that they are requesting 2 reimbursements per month but if they do not request any reimbursement for the entirety of one month until after the 15th of the following month then none of that month may be reimbursed. The request **must be submitted with the SYI Funds Request Form** (to be sent to all selected agencies) with all supporting documentation including timesheets, teen names, hours, and dates worked, ***from a payroll system*** (e.g., Paylocity, Quicken, or other payroll or accounting system). **Word or Excel documents will not be accepted** as the sole supporting documentation resource. If funds are neither expended, nor invoices received by the SYI Program Manager within thirty (30) days, no later than month ending September 30, 2026, funds will be de-obligated. This means that the allocated amount will be reduced by the amount not submitted for reimbursement.
7. Facilitate the SYI site visit(s) with your program, providing information on the progress of your overall program goals.
8. Notify the GAFF and GCF Communications Team by contacting Sav Turbett at sturbett@flintandgenesee.org of any communication acknowledging SYI support. Use of Education & Talent or SYI logo must be reviewed by GAFF and GCF Marketing Team by emailing example to Amanda Blackburn at ablackburn@flintandgenesee.org.

Agreement Inclusiveness/Amendment

This agreement contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto. The GAFF and GFC shall, upon request by the Grantee and receipt of a proposed amendment, amend this Agreement, when required in the opinion of the Grantee, due to revision of Federal or State laws or regulations. If the GAFF and GFC refuses to sign such amendment within fifteen (15) days after receipt, this Agreement shall terminate upon such refusal. This agreement may otherwise be amended only by the written consent of all the parties hereto.

SIGNATURES:

Genesee Chamber Foundation (GCF), Genesee Ares Focus Fund (GAFF) Signature

_____ **Date:**_____

Tim Herman, CEO

SYI Agency – Genesee County Parks and Recreation Commission

_____ **Date:**_____

Dale Weighill, Genesee County Board of Commissioners Chairman

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0498 **Agenda Date:** 5/6/2026 **Agenda #:** 7.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Michael Dawisha, CIO

RE: Approval of an agreement between Genesee County and UKG Kronos System, in an amount not to exceed $78,645.00, to provide for timekeeping and workforce management; the term of this agreement is June 14, 2026 through June 13, 2027; the cost of this agreement will be paid from the accounts listed

BOARD ACTION REQUESTED:

Approval to renew the UKG Kronos System subscription, not to exceed $78,645.00

BACKGROUND:

Kronos is the County's time clock system required for hourly employee tracking and is the main system for our Payroll Department.

DISCUSSION:

UKG Kronos serves as the County's timekeeping and workforce management system and supports critical daily operations related to payroll, attendance, scheduling, and leave tracking. Renewing the subscription will ensure continued access to the system for departments that rely on it for accurate employee time reporting and workforce management functions. The renewal also provides ongoing vendor support and system updates, which are important for maintaining system performance and reliability. Continued use of this platform helps avoid disruptions to payroll-related processes and supports efficient operations across the County.

IMPACT ON HUMAN RESOURCES:

There is no impact on Human Resources.

IMPACT ON BUDGET:

This renewal is a budgeted expense, not to exceed $78,645.00; to be paid out of the following accounts - 1010-194.00-933.001 - $23,485.77 and pre-paid account 1010-000.00-123.00 - $55,159.23 to cover a period from June 14, 2026 through June 13, 2027.

IMPACT ON FACILITIES:

There is no impact on Facilities.

IMPACT ON TECHNOLOGY:

Reviewed by IT.

CONFORMITY TO COUNTY PRIORITIES:

This supports Long-Term Financial Stability by accurately reporting electronic time records for County employees.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize an expenditure, in the form of a purchase order to UKG Kronos, at a cost not to exceed $78,645.00 to be paid from account 1010-194.00-933.001 ($23,485.77) and pre-paid account 1010-000.00-123.00 ($55,159.23) for the period commencing June 14, 2026, through June 13, 2027, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 6, 2026 meeting of the Public Works Committee of this Board).

HR, Pay, & Workforce Management UKG

Remittance Details:

UKG Kronos Systems LLC
A UKG Company
PO BOX 743208
Atlanta, GA 30374-3208
USA

TAX ID: 04-2640942

ELECTRONIC TRANSFERS TO:

Bank of America
ABA 121000358
Account 1499687277

Invoice

Invoice Number: I10010068170
Page Number: 1 of 1
Invoice Date: 16-APR-2026
Due Date: 16-MAY-2026

Payment Terms: NET_30
Currency: USD
Sales Order #: 00165811
Contract #: 00425824
Project #:

PO #: 24-01569
Email Address:
Contact:
Solution ID: 6110281

***Please reference invoice number with your payment or forward your remittance advice to cash-receipts@ukg.com**

If required, please submit the PO to AccountsReceivable@ukg.com and reference this invoice number. To easily access your invoices, statements and make general inquiries, go to termsync.com to register your account. If you need assistance, please contact your AR Representative or email customerfirst@ukg.com.

Invoice Notes:

Bill To:

Customer #: 6110281

GENESEE COUNTY
1101 BEACH ST
FLINT, MI 48502-1428
USA

	Total (USD)
Total taxable:	**0.00**
Total non-taxable:	**78,645.00**
Invoice total:	**78,645.00**

Ship To:
GENESEE COUNTY
1101 BEACH ST
FLINT, MI 48502-1428
USA

Description	Item	Quantity	Unit of Measure	Unit price	Taxable	Item Total
UKG PRO TIMEKEEPING HOURLY 14-Jun-26 - 13-Jun-27	8604538-000	1560.00	EA	42.00	No	65,520.00
UKG PRO ABSENCE 14-Jun-26 - 13-Jun-27	8604541-000	1250.00	EA	10.50	No	13,125.00

		Total (USD)
Subtotal		78,645.00
Sales tax total		0.00
Shipping		0.00
Total Invoice		78,645.00

***The unit price shown above has been rounded to two decimal places for display purposes. As many as six decimal places may be present in the actual price. The total price for this invoice was calculated using the actual price, rather than the unit price displayed above, and is the true and binding total for this invoice.**

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
MARSH USA, LLC.
99 HIGH STREET
BOSTON, MA 02110
Attn: Boston.Certrequest@marsh.com

CN101980216-US-MA-GAWUP-25-

CONTACT NAME: ?
PHONE (A/C, No, Ext): | **FAX (A/C, No):**
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Federal Insurance Company	20281
INSURER B : Great Northern Insurance Company	20303
INSURER C : ACE American Insurance Company	22667
INSURER D : Arch Insurance Company	11150
INSURER E :	
INSURER F :	

INSURED
UKG Inc.
900 Chelmsford Street
Lowell, MA 01851

COVERAGES **CERTIFICATE NUMBER:** NYC-012243308-05 **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y		3606-40-33	12/01/2025	12/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $	1,000,000 1,000,000 10,000 1,000,000 2,000,000 2,000,000
B	**AUTOMOBILE LIABILITY** X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	Y		7361-70-85	12/01/2025	12/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $	1,000,000
A	X **UMBRELLA LIAB** [X] OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE DED [X] RETENTION $ 10,000	Y		7819-27-57	12/01/2025	12/01/2026	EACH OCCURRENCE AGGREGATE	$ $	10,000,000 10,000,000
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		7183-44-74	12/01/2025	12/01/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $	1,000,000 1,000,000 1,000,000
D	PROF LIAB / TECH E&O / CYBER			NPL0067548-04	12/01/2025	12/01/2026	Limit:		10,000,000
A	COMMERCIAL PROPERTY			3606-40-33	12/01/2025	12/01/2026	ALL RISK		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Genesee County is listed as additional insured as per written agreement.

CERTIFICATE HOLDER

Genesee County
1101 Beach Street
Flint, MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh USA LLC

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Instructions

1. On the "Split" tab; Update Cell E4 to be the period ending in which costs need to be sepa
2. Enter the start and end dates of the item that needs to be separated in Cells C8 (start) ar
3. Enter the amount to be split in cell H4.
4. The template will calculate a proper split for the time frame and amount in question intc

Tips:

Information should only be entered into yellow cells.

Using this file and attaching it or a PDF of it to any split inoivce for prepaid or year end ansv

If you have any questions or issues with this template please contact fiscal services.

arated.
nd E8 (end) respectively.

o Cells H8 and H10

wers a lot of questions in advance.

Fiscal Year End	9/30/2026	Total Amount	$ 78,645.00
Old Fiscal	New Fiscal	Allocation	
6/14/2026	6/13/2027	Old Fiscal Year-Allocation	$ 23,485.77
30%	70%		
100%		New Fiscal Year Allocation	$ 55,159.23

Current FY

Pre-paid

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2026-0557 **Agenda Date:** 5/6/2026 **Agenda #:** 8.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Raymond Zanke, Director of Facilities and Operations

RE: Approval of an agreement between Genesee County and Sorensen Gross, in the amount not to exceed $590,000.00, to provide for the design and installation of a dog run canopy at Genesee County Animal Care; the cost of this agreement will be paid from the accounts listed

BOARD ACTION REQUESTED:

Genesee County Facilities and Operations is recommending approval of the Genesee County Animal Care Facility Solar Canopy Design and Installation contract with Sorensen Gross in the amount of $590,000.00 and for Board Chairperson Dale K. Weighill to sign the contract. Staff is also requesting approval of the attached budget transfer and to create a purchase order for Sorensen Gross in the amount of $590,000.00 for this activity

BACKGROUND:

In December 2024, Genesee County accepted a grant from the U.S. Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG) program for the design and installation of a solar array over the dog runs at the Genesee County Animal Care Facility. The amount awarded under the grant was pre-determined by the US Department of Energy. A Request for Proposals (RFP) for design and installation services related to the solar array at the Genesee County Animal Care Facility closed on February 18, 2026, and three (3) proposals were received. Proposals were evaluated and scored by an internal evaluation team. The top two (2) qualified firms were then interviewed and scored. Through this process, Sorensen Gross was selected as the preferred firm after receiving the highest overall evaluation score.

DISCUSSION:

Genesee County Facilities and Operations is recommending approval to enter into a contract with Sorensen Gross in the amount of $590,000.00 to design and install a solar canopy over the dog runs at the Genesee County Animal Care Facility located G-4351 W. Pasadena Ave., Flint, MI 48504, and for Board Chairperson, Commissioner Dale K. Weighill, to sign the contract.

Staff is also requesting a cost share commitment of $211,000.00 for the anticipated remaining cost of the project, which will be recouped and provide a positive cash flow over ten (10) years due to energy savings.

IMPACT ON HUMAN RESOURCES:

No impact on human resources. Design and installation services will be conducted by a hired

consultant.

IMPACT ON BUDGET:

To be paid from accounts 2325-731.00-975.001 ($481,000), & 4130-430.00-975.001 ($109,000).

Of the $590,000 total project cost, $270,000.00 will be covered by the federal grant and $320,000.00 by local match. The local match will be recouped by an IRS clean electricity reimbursement in the amount of $96,000.00 and energy cost savings over approximately 10 years.

Federal Funds		
U.S. Department of Energy Grant		270,000
Local Match		
Genesee County Animal Care Capital Projects Fund		$109,000
Genesee County Appropriations		$211,000
sub-total		$320,000
Total Project Cost		**$590,000**
Clean Electricity Investment - IRS Reimbursement		$ 96,000
Projected Annual Energy Savings		$ 11,550
Years to Pay Off County Appropriations		**10**

IMPACT ON FACILITIES:

The installation of the solar panels is estimated to produce 12% of the annual energy costs for the animal care facility. The canopy structure will also directly improve operations and reduce winter maintenance by eliminating the need to remove snow from each individual dog run, as well as provide shade during the warmer months.

IMPACT ON TECHNOLOGY:

No impact on technology.

IMPACT ON INDIRECT COSTS:

No impact on indirect costs.

CONFORMITY TO COUNTY PRIORITIES:

To meet Genesee County's priority of healthy, livable, and safe communities through environmental stewardship, this grant will fund the design and installation of solar panels at the Genesee County Animal Care Facility while providing shade over the dog runs. To support the county's priority of long-term financial stability, the system will be recouped and provide a positive cash flow after 10 years.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by Director of Facilities and Operations to authorize entering into an agreement between Genesee County and Sorensen Gross, whereby the contractor will design and install a solar canopy over the dog runs at Genesee County Animal Care, at a total cost not to exceed $590,000.00 to be paid from accounts 2325-733.11-975.001 and 4130-430.00-975.001 is approved (a copy of the memorandum request, contract, and supporting documents being on file with the official records of the May 6, 2026 meeting of the Public Works Committee of this Board), the Chairperson of this Board is authorized to execute the agreement on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.

LEGISTAR SUBMISSION CHECKLIST*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

DOES THE PROJECT NEED A CONTRACT?

1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)

Yes: ☐ (Go to Question 2)

No: ☑ (Go to Question 4)

2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?

Yes: ☐ This project requires a contract, skip to the contracts section.

No: ☐ (Go to Question 3)

3) Has the vendor presented a document for the county to sign?

Yes: ☐

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: ☐

- Use a **Purchase Order** You do not need to complete the remainder of this form.

4) Is this a request for services, an IT submission, or construction work?

Yes: ☑ This project requires a contract, skip to the contracts section.

No: ☐ Contact Corporate Counsel office prior to submitting into Legistar.

CONTRACTS

*** After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. * If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

1) Is this a new contract or a renewal/extension? New Contract

a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

b. New Contract: Go to Question 2.

2) How is the contract funded?

a. Budgeted or General Funds: ☑ (Go to Question 3)

b. Grant Funded: ☑ (Go to Question 4)

c. Millage Funded: ☐ (Go to Question 5)

3) What is the vendor providing?

a. Services: ~~X~~

- Use the **Professional Service Contract Template**

b. Construction/Physical Building Altercation/Remodel X

- If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

*** To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. ***

4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient

a. If the service provider is a **contractor**, go back to Question 3.

b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

5) Is this a new contract/agreement?

Yes: ☐ No: ☐

a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.

b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.
If **no**, contact Corporate Counsel regarding template/previous agreement.

6) Is a contract that is not a County prepared contract being submitted for review?

Yes: ☐ No: ☑

a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

***** If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

BID TABULATION SCORES **PURCHASING DEPT USE**

RFP #26-469 Solar Canopy Design and Installation at Genesee County Animal Control Facility

Enter each Evaluators points in the vendor column.

Evaluator	Bill Chapman			Mark Fauss			Jacob Maurer		
Company/vendor/trade:	Consolidated Electrical Contractors/Nova Consultants	Energy Freedom Solar	Sorensen Gross	Consolidated Electrical Contractors/Nova Consultants	Energy Freedom Solar	Sorensen Gross	Consolidated Electrical Contractors/Nova Consultants	Energy Freedom Solar	Sorensen Gross
Experience	18	0	18	20	0	20	20	0	20
Qualifications / Specialization	20	0	20	20	0	20	20	0	20
Approach	16	0	15	20	0	20	17	0	13
Cost Effectiveness	14	0	8	15	0	5	13	0	10
Compliance	8	0	8	10	0	10	10	0	9
References	8	0	8	10	0	10	10	0	10
Sub Total	84	0	77	95	0	85	90	0	82

BID SUMMARY	Consolidated Electrical Contractors/Nova Consultants	Energy Freedom Solar*	Sorensen Gross
	POINTS	POINTS	POINTS
Bill Chapman	84	0	77
Mark Fauss	95	0	85
Jacob Maurer	90	0	82
Total	**89.7**	**0.0**	**81.3**

*EFS disqualified for not including contractural obligations, reference form, organizational chart.

Evaluator	Average		
Company/vendor/trade:	Consolidated Electrical Contractors/Nova Consultants	Energy Freedom Solar	Sorensen Gross
Experience	19.3	0.0	19.3
Qualifications / Specialization	20.0	0.0	20.0
Approach	17.7	0.0	16.0
Cost Effectiveness	14.0	0.0	7.7
Compliance	9.3	0.0	9.0
References	9.3	0.0	9.3
Sub Total	89.7	0.0	81.3

SORENSENGROSS
EST. 1925

March 31, 2026

Rita Schubert
Purchasing Manager
Genesee County Purchasing Department
324 S. Saginaw St., Suite 9A
Flint, Michigan 48502
Via email to rschubert@geneseecountymi.gov

RE: Best and Final Offer For –
RFP for Solar Canopy Design and Installation At Genesee County Animal Control Facility
RFP #26-469

Dear Rita Schubert:

On behalf of Sorensen Gross Company, I wish to express our appreciation again for consideration as your contractor for the Animal Control Facility Solar Canopy project. We are in receipt of your letter dated March 20, 2026 requesting our best and final offer, and are pleased to provide this revised proposal.

Our proposal includes the following:

- Furnish and install 75’ x 41’ canopy structure, including structural engineering and foundations as required, please see attached proposed canopy layout.
- Furnish and install solar modular water management EPDM gasket & drain with gutter pipe and down pipe to grade
- Furnish and install Photovoltaic system capable of providing minimum of 60KWDC
- Furnish and install Photovoltaic system breaker panel
- Furnish and install Photovoltaic system service disconnects
- Furnish and install Fused switch in existing switchgear for interconnection
- Furnish and install Feeders and interconnection to existing electrical service
- Excavation, backfill with spoils, compaction, & minor restoration for underground electrical
- Demo (1) existing light pole
- Reroute site lighting feed & mount light pole fixture on canopy structure
- Utility provider coordination assistance
- Solar design, electrical engineering & electrical drawings
- Furnish and install 110-Solar Modules
- Restoration of K9 grass- an allowance is included in the bid for an amount of $15,000
- Fence repair- an allowance is included in the bid for an amount of $25,000

- Provide survey services that include a topographic survey of the construction site and approximately 50’ to 100’ beyond the site area. We are not planning on doing a boundary survey or having a background file of the entire property.
- Engineering services will include the standard documents Cover sheet, topographic survey, removal plan, layout plan, grading & storm sewer plan, soil erosion control, utility plan (if applicable) and landscape plan.
- Architectural Services, Design and coordination, construction administration.
- Provide all supervision, management, clean up and all general conditions required to complete this work
- Provide all required permits and coordination with the authorized officials

Our price *does not* include the following:

- Roof sheathing as the Modules will provide the required shade
- Any unforeseen conditions

Base Bid - All for total Lump Sum price of $590,000.00

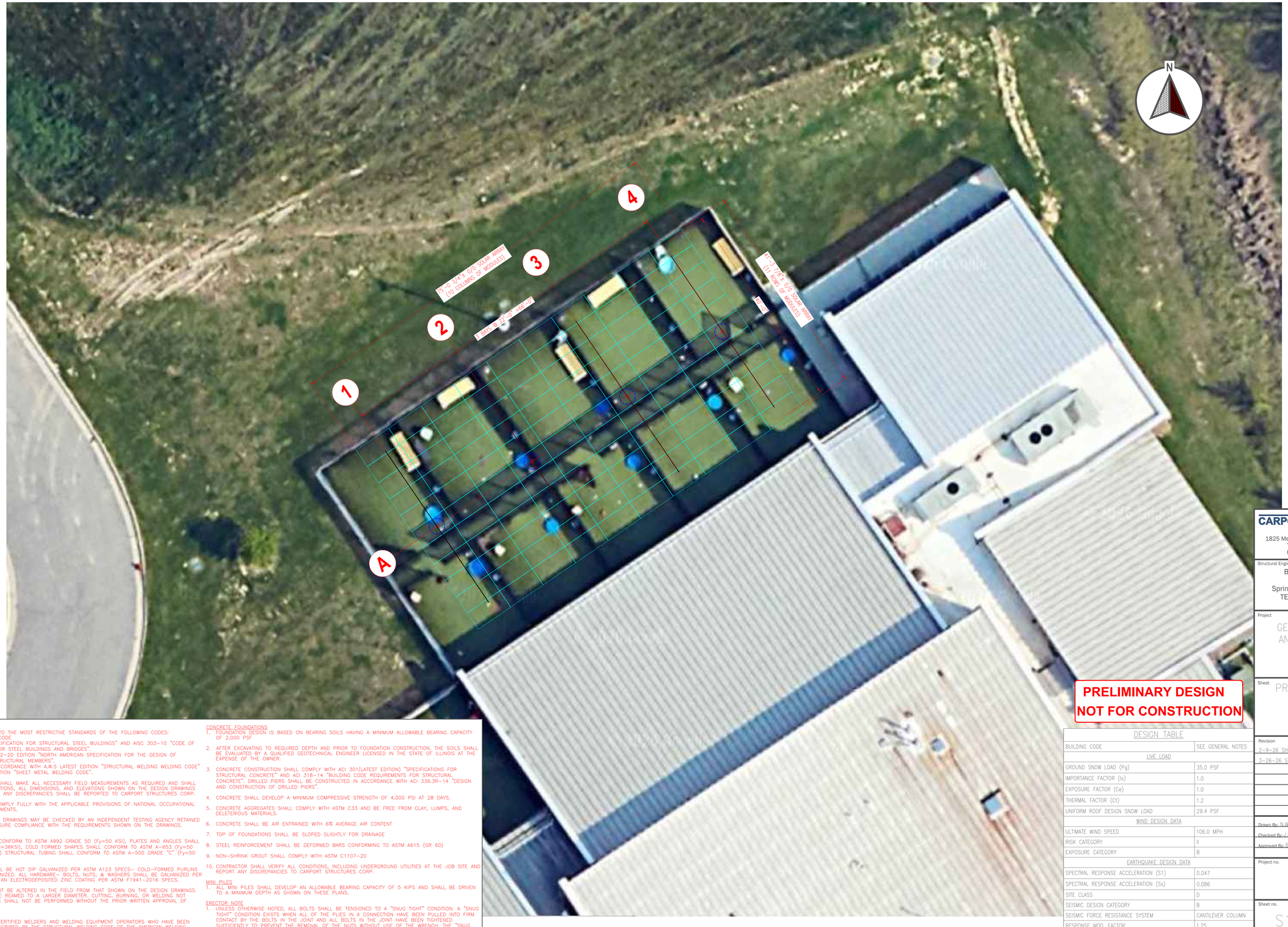
Alternate No.1

- **If Performance, Labor and Material Bonds are not required- Deduct ($5,500.00)**

Per your request we have also attached an ROI report, based on the solar system installation cost only, using the utility bills you provided earlier.

Please contact me if you have any questions or if you need additional information. We very much appreciate this opportunity, and look forward to hearing from you.

Sahar Abdallah
Senior Vice President, Preconstruction
Sorensen Gross Company



PRELIMINARY DESIGN
NOT FOR CONSTRUCTION

GENERAL NOTES

1. ALL WORK SHALL CONFORM TO THE MOST RESTRICTIVE STANDARDS OF THE FOLLOWING CODES:
   1.1. 2024 ILLINOIS BUILDING CODE
   1.2. ANSI/AISC 360-16 "SPECIFICATION FOR STRUCTURAL STEEL BUILDINGS" AND AISC 303-10 "CODE OF STANDARD PRACTICE FOR STEEL BUILDINGS AND BRIDGES".
   1.3. AISI S100-16(2020) w/S2-20 EDITION "NORTH AMERICAN SPECIFICATION FOR THE DESIGN OF COLD-FORMED STEEL STRUCTURAL MEMBERS".
   1.4. WELDING SHALL BE IN ACCORDANCE WITH A.W.S LATEST EDITION "STRUCTURAL WELDING WELDING CODE" AND A.W.S. LATEST EDITION "SHEET METAL WELDING CODE".
2. THE CONTRACTOR-ERECTOR SHALL MAKE ALL NECESSARY FIELD MEASUREMENTS AS REQUIRED AND SHALL VERIFY EXISTING FIELD CONDITIONS, ALL DIMENSIONS, AND ELEVATIONS SHOWN ON THE DESIGN DRAWINGS BEFORE COMMENCING WORK- ANY DISCREPANCIES SHALL BE REPORTED TO CARPORT STRUCTURES CORP.
3. ALL CONSTRUCTION SHALL COMPLY FULLY WITH THE APPLICABLE PROVISIONS OF NATIONAL OCCUPATIONAL SAFETY AND HEALTH REQUIREMENTS.
4. ALL WORK SHOWN ON THESE DRAWINGS MAY BE CHECKED BY AN INDEPENDENT TESTING AGENCY RETAINED AT OWNERS EXPENSE TO ENSURE COMPLIANCE WITH THE REQUIREMENTS SHOWN ON THE DRAWINGS.

STRUCTURAL STEEL

1. STRUCTURAL SHAPES SHALL CONFORM TO ASTM A992 GRADE 50 (Fy=50 KSI), PLATES AND ANGLES SHALL CONFORM TO ASTM A-36 (Fy=36KSI), COLD FORMED SHAPES SHALL CONFORM TO ASTM A-653 (Fy=50 KSI) OR 780 DP (Fy=58 KSI) STRUCTURAL TUBING SHALL CONFORM TO ASTM A-500 GRADE "C" (Fy=50 KSI MIN).
2. ALL STRUCTURAL STEEL SHALL BE HOT DIP GALVANIZED PER ASTM A123 SPECS- COLD-FORMED PURLINS AND CHANNELS TO BE GALVANIZED. ALL HARDWARE- BOLTS, NUTS, & WASHERS SHALL BE GALVANIZED PER ASTM A153 SPECS OR HAVE AN ELECTRODEPOSITED ZINC COATING PER ASTM F1941-2016 SPECS.
3. STRUCTURAL STEEL SHALL NOT BE ALTERED IN THE FIELD FROM THAT SHOWN ON THE DESIGN DRAWINGS. MISMATCHED HOLES SHALL BE REAMED TO A LARGER DIAMETER. CUTTING, BURNING, OR WELDING NOT SHOWN ON DESIGN DRAWINGS SHALL NOT BE PERFORMED WITHOUT THE PRIOR WRITTEN APPROVAL OF CARPORT STRUCTURES CORP.

WELDING

1. WELDS SHALL BE MADE BY CERTIFIED WELDERS AND WELDING EQUIPMENT OPERATORS WHO HAVE BEEN QUALIFIED BY TESTS AS PRESCRIBED BY THE STRUCTURAL WELDING CODE OF THE AMERICAN WELDING SOCIETY.

CONCRETE FOUNDATIONS

1. FOUNDATION DESIGN IS BASED ON BEARING SOILS HAVING A MINIMUM ALLOWABLE BEARING CAPACITY OF 2,000 PSF
2. AFTER EXCAVATING TO REQUIRED DEPTH AND PRIOR TO FOUNDATION CONSTRUCTION, THE SOILS SHALL BE EVALUATED BY A QUALIFIED GEOTECHNICAL ENGINEER LICENSED IN THE STATE OF ILLINOIS AT THE EXPENSE OF THE OWNER.
3. CONCRETE CONSTRUCTION SHALL COMPLY WITH ACI 301(LATEST EDITION) "SPECIFICATIONS FOR STRUCTURAL CONCRETE" AND ACI 318-14 "BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONCRETE". DRILLED PIERS SHALL BE CONSTRUCTED IN ACCORDANCE WITH ACI 336.3R-14 "DESIGN AND CONSTRUCTION OF DRILLED PIERS".
4. CONCRETE SHALL DEVELOP A MINIMUM COMPRESSIVE STRENGTH OF 4,000 PSI AT 28 DAYS.
5. CONCRETE AGGREGATES SHALL COMPLY WITH ASTM C33 AND BE FREE FROM CLAY, LUMPS, AND DELETERIOUS MATERIALS.
6. CONCRETE SHALL BE AIR ENTRAINED WITH 6% AVERAGE AIR CONTENT
7. TOP OF FOUNDATIONS SHALL BE SLOPED SLIGHTLY FOR DRAINAGE
8. STEEL REINFORCEMENT SHALL BE DEFORMED BARS CONFORMING TO ASTM A615 (GR 60)
9. NON-SHRINK GROUT SHALL COMPLY WITH ASTM C1107-20
10. CONTRACTOR SHALL VERIFY ALL CONDITIONS, INCLUDING UNDERGROUND UTILITIES AT THE JOB SITE AND REPORT ANY DISCREPANCIES TO CARPORT STRUCTURES CORP.

MINI PILES

1. ALL MINI PILES SHALL DEVELOP AN ALLOWABLE BEARING CAPACITY OF 5 KIPS AND SHALL BE DRIVEN TO A MINIMUM DEPTH AS SHOWN ON THESE PLANS.

ERECTOR NOTE

1. UNLESS OTHERWISE NOTED, ALL BOLTS SHALL BE TENSIONED TO A "SNUG TIGHT" CONDITION. A "SNUG TIGHT" CONDITION EXISTS WHEN ALL OF THE PLIES IN A CONNECTION HAVE BEEN PULLED INTO FIRM CONTACT BY THE BOLTS IN THE JOINT AND ALL BOLTS IN THE JOINT HAVE BEEN TIGHTENED SUFFICIENTLY TO PREVENT THE REMOVAL OF THE NUTS WITHOUT USE OF THE WRENCH. THE "SNUG TIGHT" CONDITION IS TYPICALLY ACHIEVED WITH A FEW IMPACTS OF AN IMPACT WRENCH OR THE FULL EFFORT OF A WORKER ON A ORDINARY SPUD WRENCH.

DESIGN TABLE

BUILDING CODE	SEE GENERAL NOTES
LIVE LOAD	
GROUND SNOW LOAD (Pg)	35.0 PSF
IMPORTANCE FACTOR (Is)	1.0
EXPOSURE FACTOR (Ce)	1.0
THERMAL FACTOR (Ct)	1.2
UNIFORM ROOF DESIGN SNOW LOAD	29.4 PSF
WIND DESIGN DATA	
ULTIMATE WIND SPEED	106.0 MPH
RISK CATEGORY	II
EXPOSURE CATEGORY	B
EARTHQUAKE DESIGN DATA	
SPECTRAL RESPONSE ACCELERATION (S1)	0.047
SPECTRAL RESPONSE ACCELERATION (Ss)	0.086
SITE CLASS	D
SEISMIC DESIGN CATEGORY	B
SEISMIC FORCE RESISTANCE SYSTEM	CANTILEVER COLUMN
RESPONSE MOD. FACTOR	1.25
SEISMIC RESPONSE COEFFICIENT (Cs)	0.073

CARPORT STRUCTURES CORPORATION
1825 Metamora Rd. Oxford, MI. 48371
TEL. (248) 628-5571
FAX. (248) 628-5260

Structural Engineer
Byron L. Martin, P.E.
P.O. Box 10252
Springfield, Missouri 65808
TEL. (417) 823-9999

Project
GENESEE COUNTY
ANIMAL CONTROL
4351 Pasadena Ave,
Flint, MI 48504

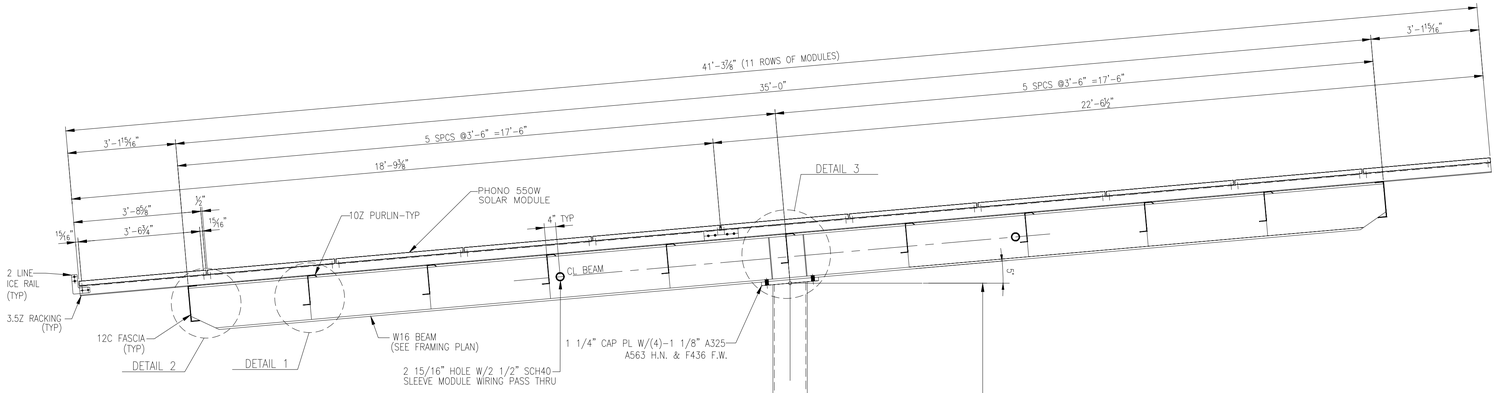
Sheet
PRELIMINARY SOLAR LAYOUT

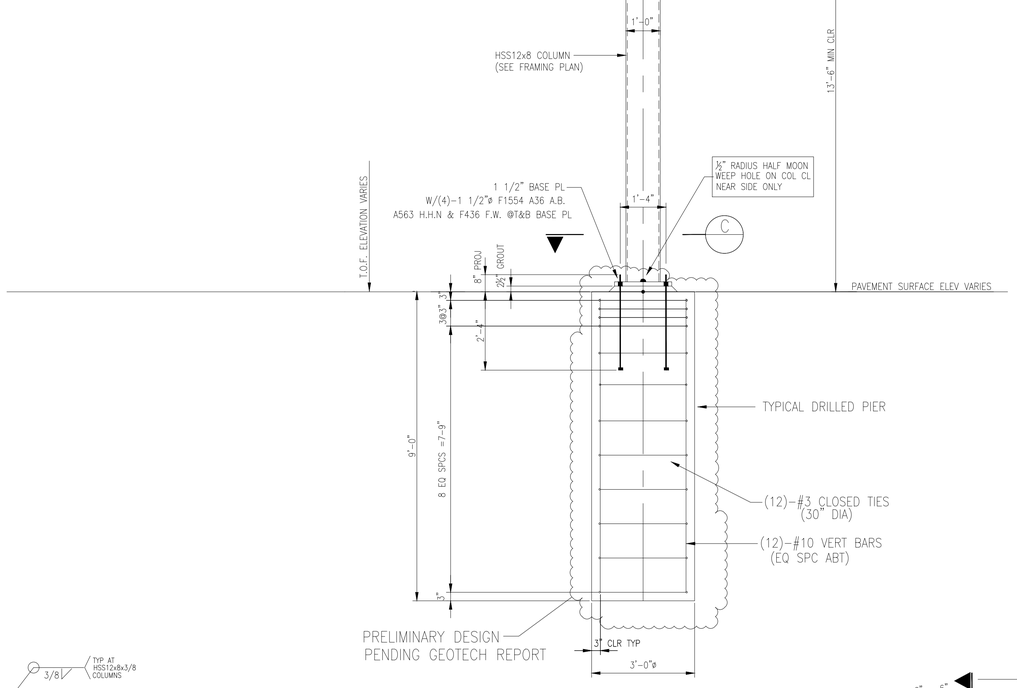
Revision
2-9-26 SHEET CREATED
3-26-26 STRUCTURE SIZE CHANGE

Drawn By: N.WATTS
Checked By: J.NASH
Approved By: B.MARTIN

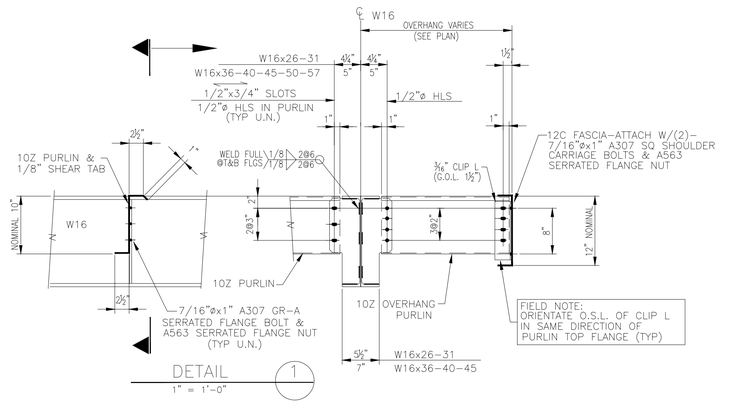
Project no.

Sheet no.
S1

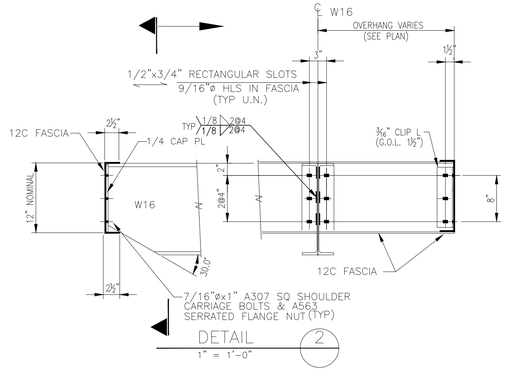




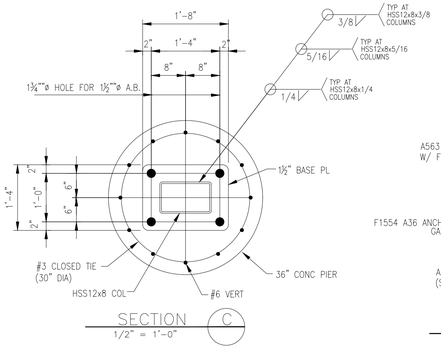
SECTION A
1/2" = 1'-0"



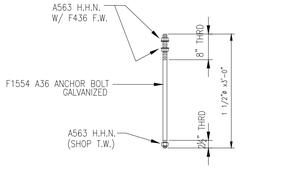
DETAIL 1
1" = 1'-0"



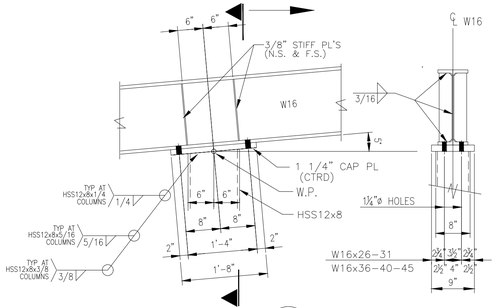
DETAIL 2
1" = 1'-0"



SECTION C
1/2" = 1'-0"



1 1/2"ø ANCHOR BOLT DETAIL



DETAIL 3
3/4" = 1'-0"

PRELIMINARY DESIGN
NOT FOR CONSTRUCTION

CARPORI STRUCTURES CORPORATION
1825 Metamora Rd. Oxford, MI. 48371
TEL. (248) 628-5571
FAX. (248) 628-5260

Structural Engineer
Byron L. Martin, P.E.
P.O. Box 10252
Springfield, Missouri 65808
TEL. (417) 823-9999

Project
GENESEE COUNTY ANIMAL CONTROL
4351 Pasadena Ave, Flint, MI 48504

Sheet
PRELIMINARY SOLAR LAYOUT

Revision
2-9-26 SHEET CREATED
3-26-26 STRUCTURE SIZE CHANGE

Drawn By: N.WATTS
Checked By: J.NASH
Approved By: B.MARTIN

Project no.

Sheet no.
S2

Design 3 Genesee County Animal Control Canopy 4351 Pasadena Ave, Flint, MI 48504, USA

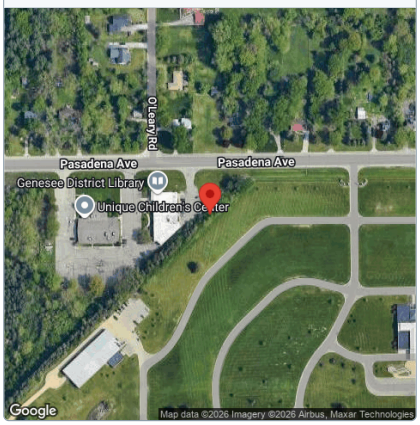
Project Details

Address	4351 Pasadena Ave, Flint, MI 48504, USA
Customer Name	Sorensen Gross
Owner	James Mattila
Last Modified	James Mattila an hour ago
Location	(43.045548100000026, -83.75969589999998) (GMT -5)
Profile	Default Commercial

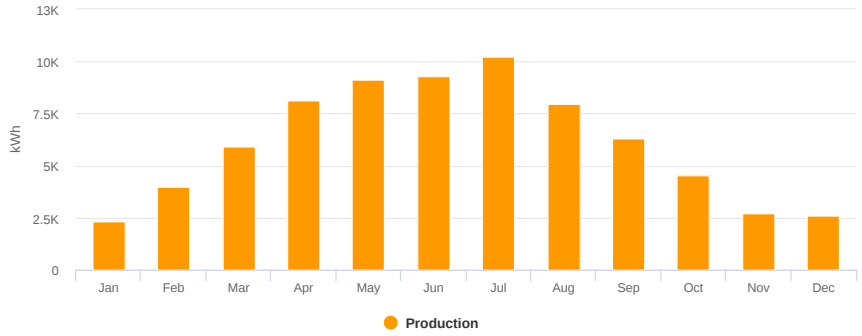
System Metrics

Design	Design 3
Module DC Nameplate	64.35 kW
Inverter AC Nameplate	100.00 kW Load Ratio: 0.64
Annual Production	73.0 MWh
Performance Ratio	77.9%
kWh/kWp	1,135.0
Weather Dataset	TMY, 10km Grid (43.05,-83.75), NREL (prospector)
Simulator Version	7cc42bb06c-14b3484bd1-9cccf5a138-0f50ce10e4

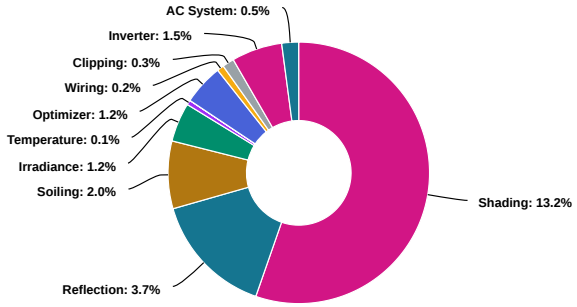
Project Location



Energy Consumption



System Loss



Annual Production

	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,370.7	-
	POA Irradiance	1,456.5	6.3%
	Shaded Irradiance	1,263.6	-13.2%
	Irradiance After Reflection	1,217.4	-3.7%
	Irradiance After Soiling	1,193.1	-2.0%
	Total Collector Irradiance	**1,194.1**	**0.1%**
Energy (kWh)	Nameplate	76,835.0	-
	Output at Irradiance Levels	75,948.6	-1.2%
	Output at Cell Temperature Derate	75,839.5	-0.1%
	Output after Electrical Mismatch	75,839.3	-0.0%
	Optimizer Output	74,928.8	-1.2%
	Optimal DC Output	74,779.6	-0.2%
	Constrained DC Output	74,520.2	-0.3%
	Inverter Output	73,402.4	-1.5%
	AC System Output	73,035.4	-0.5%
	Energy to Grid	**73,035.4**	**0.0%**

Temperature Metrics	
Avg. Operating Ambient Temp	11.1°C
Avg. Operating Cell Temp	17.2°C

Simulation Metrics	
Operating Hours	4,638

Condition Set

Description	Condition Set 1
Weather Dataset	TMY, 10km Grid (43.05,-83.75), NREL(prospector) (download)
Solar Angle Location	Meteo Lat/Lng
Transposition Model	Perez Model
Temperature Model	Sandia Model

Temperature Model Parameters

Rack Type	a	b	Temperature Delta
Fixed Tilt	-3.56	-0.08	3.0°C
Flush Mount	-2.81	-0.05	0.0°C
East-West	-3.56	-0.08	3.0°C
Carport	-3.56	-0.08	3.0°C

Soiling (%)

J	F	M	A	M	J	J	A	S	O	N	D
2	2	2	2	2	2	2	2	2	2	2	2

Albedo

J	F	M	A	M	J	J	A	S	O	N	D
0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2

Rear Mismatch Loss	10%	**Rear Shading Factor**	5%
Module Transparency	0%		
Irradiation Variance	5.0%		
Cell Temperature Spread	4.0°C		
Module Binning Range	-2.5% to 2.5%		
AC System Derate	0.50%		

Component Characterizations

Type	Component	Characterization	Bifacial
Module	JKM585M-7RL4-V-A1-EN (Jinko)	Spec Sheet Characterization, PAN	False
Buck Boost Optimizer	C651U (for NA use only) (SolarEdge)	Mfg Spec Sheet	N/A
Inverter	SE100KUS (SE-TRI-US00IBNS4) - Domestic Content (SolarEdge)		N/A

Design BOM

Component	Type	Quantity
3 input Combiners	Combiners	1 (-)
SE100KUS (SE-TRI-US00IBNS4) - Domestic Content (SolarEdge)	Inverters	1 (100.00 kW)
Jinko, JKM585M-7RL4-V-A1-EN, (585W)	Modules	110 (64.35 kW)
C651U (for NA use only) (SolarEdge)	Optimizers	110 (71.50 kW)
10 AWG (Copper)	Strings	3 (142.9 ft)

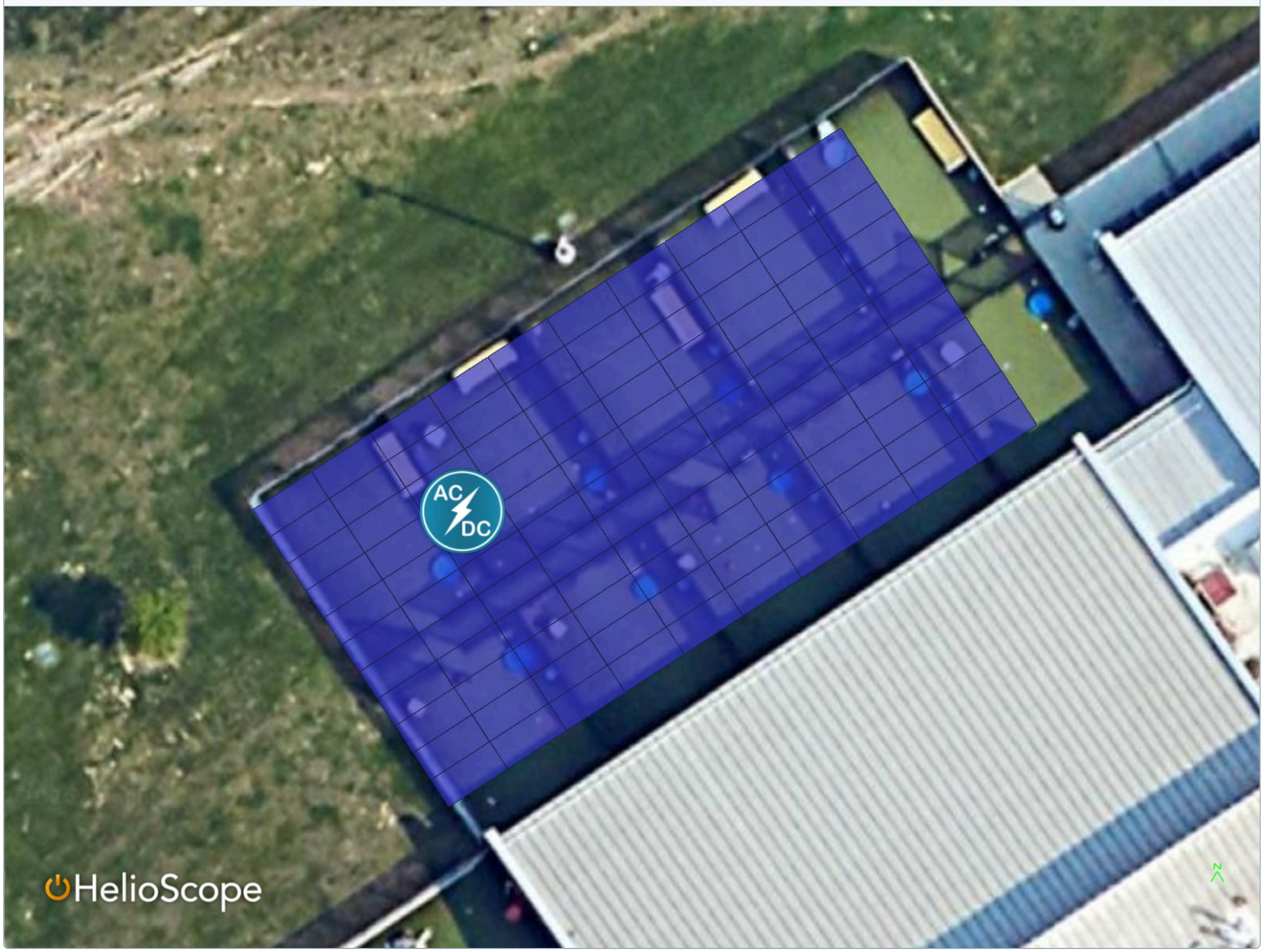
Monthly Shading

Month	GHI (kWh/m^2)	POA (kWh/m^2)	Shaded (kWh/m^2)	Nameplate (kWh)	Grid (kWh)
January	39.6	45.4	38.4	2,289.0	2,316.5
February	68.8	78.9	64.9	3,901.5	3,969.6
March	104.2	113.3	96.8	5,865.5	5,899.5
April	151.3	159.3	138.2	8,421.5	8,118.2
May	171.7	175.4	158.3	9,657.5	9,120.2
June	181.5	184.3	164.9	10,086.3	9,283.9
July	200.6	204.5	181.6	11,113.0	10,219.1
August	157.4	163.4	143.1	8,734.3	7,990.0
September	120.9	130.8	110.6	6,727.1	6,290.1
October	82.9	92.9	78.1	4,722.4	4,528.3
November	47.4	54.8	45.6	2,740.1	2,694.5
December	44.4	53.5	43.2	2,576.8	2,605.6

Design Wiring Zone

Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	12	18 - 37	Along Racking

Design Render



Field Segments

Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Fixed Tilt	Landscape (Horizontal)	Module: 10°	Module: 147°	0.0 ft	1x1	110	110	64.35 kW

Financial Banner

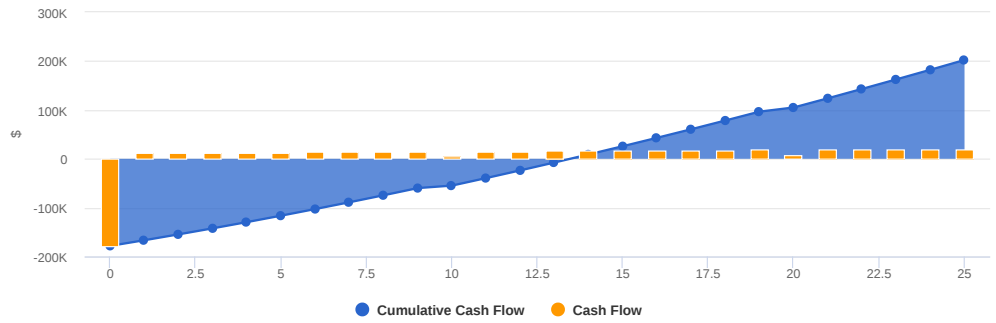
Financial Summary

13.5 years	$0.12 / KWh
Payback Period	Levelized Cost Of Energy

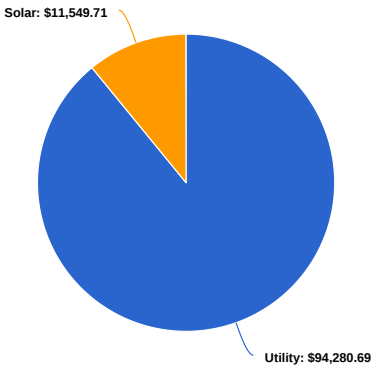
Financial Metrics

System Start	May 2026
Total Value of Energy	$400,504.91
Lifetime Value (NPV)	$202,255.41
Internal Rate of Return (IRR)	6.24%
Return on Investment (ROI)	113.47%
Payback Period	13.5 years
Levelized Cost of Energy	$0.12 / KWh
Offset Energy	11.04%
Offset Bill	10.91%

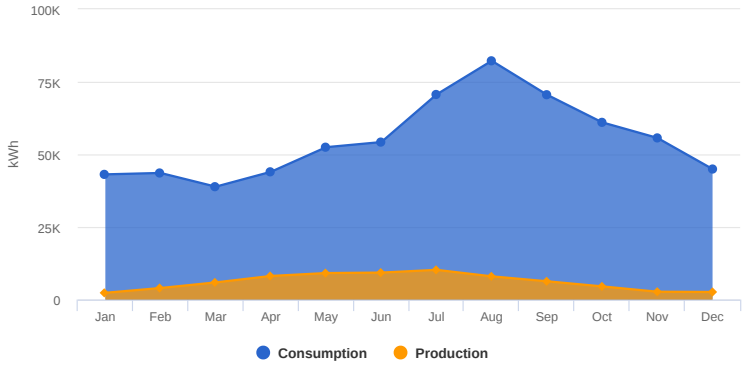
Lifetime Production



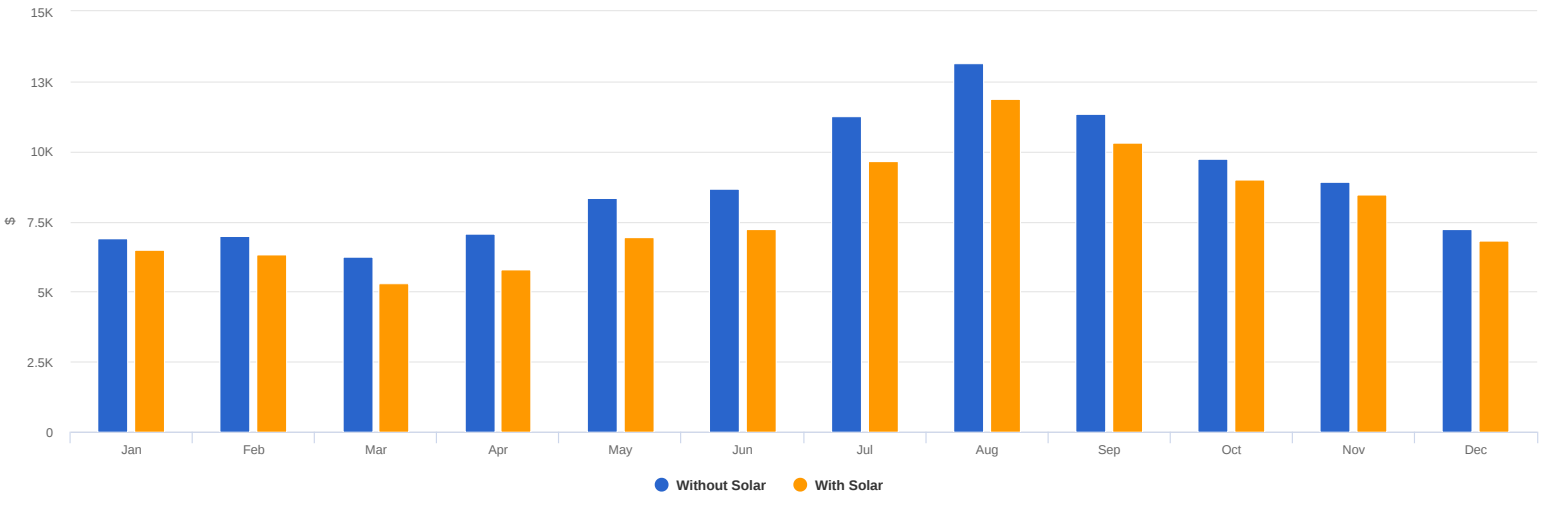
Utility Breakdown



Energy Consumption



Monthly Savings



CONSTRUCTION WORK CONTRACT

This Contract for Professional Work (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 324 S. Saginaw Street, Flint, Michigan 48502 (the "County"), and Sorensen Gross Company, a Michigan Company, whose principal place of business is located at 111 E. Court Street, Ste. 1-S, Flint, MI 48502 (the "Contractor") (the County and the Contractor together, the "Parties").

1. Scope of Work

The Contractor agrees to perform the Work described on Exhibit A (the "Work").

2. Work Schedule

2.1 Within 5 days of execution of this Contract, the County and the Contractor will cooperate to establish a schedule for performance of the Work (the "Work Schedule") indicating the starting and completion dates for each portion of the Work, including any interim contractually required completion dates. The Work shall be scheduled in order to minimize disruption to County operations.

2.2 The Work Schedule shall indicate that the Work must be substantially complete within _____ days of execution of this Contract, with a date of final completion within _____ days of execution.

2.3 The Parties agree that time is of the essence for performance of this Contract, and any unjustified delay by the Contractor will result in damages to the County.

3. Compensation

The Contractor shall be paid a lump sum of $590,000 for the performance of the Work. The Contractor will be paid according to the Payment Schedule described in Exhibit B. Upon completion of the Work, the Contractor must provide to the County an invoice in a form acceptable to the County, along with any necessary supporting documentation. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

4. Taxes

The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales and Use Tax.

5. Contract Administrator

The contract administrator for this Contract is William Chapman, Deputy Director of Facilities and Operations (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. Inspection and Acceptance

All goods and equipment provided with the Work are received subject to inspection and testing. If goods are defective or fail to meet the specifications, the County shall have the right to reject the goods or to require the Contractor to correct the defects. The Contractor shall correct the defects at no cost to the County or pay the County for expenses incurred by the County in correcting the defects. Rejected goods will be held for forty-five days after delivery awaiting instructions from the Contractor. After the forty-five-day period, the County will dispose of the goods and the County shall have no further liability to the Contractor. The Contractor is responsible for the costs of handling, packing, and transportation incurred in returning or disposing of defective or non-conforming goods.

7. Condition of Worksite

The Contractor must keep the worksite clean and free from the accumulation of waste materials and refuse caused by the performance of the Work. Upon completion of the Work, Contractor shall remove all waste materials, refuse, tools, equipment, machinery, and surplus materials, and shall leave the worksite in "broom-clean" condition.

8. Prevailing Wage Addendum

The Contractor acknowledges that Section 3-302(3) of the Genesee County Purchasing Regulations requires the Contractor and its subcontractors to pay laborers and mechanics not less than the prevailing wage rates and fringe benefits for corresponding classes of laborers and mechanics employed on similar projects in the area. The Contractor shall comply with the provisions of the Prevailing Wage Addendum attached as Exhibit C to this Contract.

9. Warranties

The Contractor warrants that:

9.1 The Work will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the construction industry.

9.2 For a period of one (1) year following completion of the Work, the Work and any goods provided with the Work shall conform to the specifications and be free of defects in workmanship or materials.

9.3 The Contractor will comply with all federal, state, and local laws in the performance of the Work.

9.4 All materials furnished under this Agreement must be new unless otherwise specified in this Agreement.

9.5 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract. Copies of any applicable grant agreements are available upon request

9.6 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Work for the entire term of this Contract.

Breach of any of these warranties is cause for termination of this Contract. The Contractor agrees to indemnify, defend, and hold the County, its officials, officers, agents, and employees harmless from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

10. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to write business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. Any and all deductibles or self-insured retentions shall be assumed by and be at the sole risk of the Contractor. Coverage shall be primary and non-contributory with any other insurance or self-insurance carried by the County. In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $1,000,000 per occurrence and a $2,000,000 aggregate limit. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad form General Liability Extensions or equivalent, if not already included (E) Deletion of all Explosion, Collapse and Underground Exclusions if applicable. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers' Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Automobile Liability – Including Michigan No-Fault coverages, with limits of liability not less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and

hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

Professional Liability Insurance (If applicable) – in an amount not less than $1,000,000 per occurrence and $1,000,0000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

Builders Risk Coverage (If applicable) –The Owner will purchase and maintain property insurance for 100% of actual cash replacement value of the insurable work while in the course of construction, including foundations, additions, attachments, and all fixtures, machinery and equipment belonging to and constituting a permanent part of the building structures. The property insurance also will cover temporary structures, materials and supplies to be used in completing the work, only while on the building site premises or within five hundred feet of the site.

Pollution Liability – The Contractor shall procure and maintain for the duration of this contract Pollution Liability insurance in an amount not less than one million dollars ($1,000,000) aggregate. If this policy is on a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of 3 years after the termination of this contract.

Owner's and Contractors' Protective (OCP) Liability Insurance – The Contractor shall procure and maintain during the life of this contract, a separate Owners' and Contractors' Protective Liability Policy with limits of liability not less than $1,000,000 per occurrence and aggregate combines single limit for Personal Injury, Bodily Injury, and Property Damage. Genesee County shall be "Named Insured" on said coverage. Thirty (30) days' Notice of Cancellation shall apply to this policy.

Cyber Liability Insurance – Cyber liability insurance is required for vendors/contractors that provide IT-related services and/or collect, process, manage or store sensitive patient data, personal or financial data, or if they have access to County networks/systems. Coverage required in an amount not less than $1,000,000 per occurrence and $2,000,000 aggregate including, data breach response, network security liability and business interruption. Coverage should be primary and non-contributory.

Umbrella Liability - in an amount not less than $5,000,000 per occurrence and $5,000,000 aggregate, including Products Completed Operations.

Contract Bond Requirements – The contractor shall furnish satisfactory performance and/or lien bonds in every contract exceeding $50,000.00 (Fifty-

Thousand Dollars) for the construction, alteration, or repair of any public building or public work or improvement of the County. The contractor shall furnish to the County at their own cost a performance bond and a payment bond which shall become binding upon the award of the contract to the contractor. Such bonds shall be issued by a surety admitted in the state of Michigan and must be acceptable to the County. The penal sum of the bonds shall each be one hundred percent (100%) of the original Contract Price. MCL 129.201 et seq.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

Insurance Certificate and Additional Insured Coverage Certificate of Insurance – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County

Attn: Risk Management

324 S. Saginaw Street, Flint, MI 48502

Endorsements In addition, the contractor must provide the following endorsements, including but not limited to:

An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

A primary & noncontributory endorsement (equivalent in coverage to ISO form CG 20 01).

A waiver of subrogation endorsement (equivalent in coverage to ISO form CG 24 04).

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

10.1 Indemnification

The Contractor agrees to indemnify, defend, and hold the County, its officials, officers, agents, and employees harmless from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Work or presence on the County's property or worksite.

11. Suspension of Work

11.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Work. The Contractor shall not be entitled to compensation for any Work performed during any period in which the Contract Administrator has directed that the Work be suspended.

11.2 Necessary Actions Before Suspension

If immediate suspension of the Work would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

12. Bonds

The Contractor must furnish separate performance and payment bonds to the Customer. The performance and payment bonds must set forth a penal sum in an amount not less than 95% of the Contract Sum. Each bond furnished by the Contractor must incorporate by reference the terms of this Contract as fully as though they were set forth verbatim in the bonds. The penal sum of both the performance and payment bonds will be automatically increased in the amount of

any increase to the Contract Sum. The performance and payment bonds furnished by the Contractor must be issued by a surety, or sureties acceptable to the County.

13. Termination

13.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

13.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

13.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days' written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

13.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

14. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, gender identity, sexual orientation, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing Work covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

15. Freedom of Information Act

This Contract and all attachments, as well as all other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq*., known as the "Freedom of Information Act".

16. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

17. Audit Rights

17.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

17.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

17.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

17.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

18. Identity Theft Prevention

18.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

18.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

19. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

20. General Terms and Conditions

Sub-contracts and grants are subject to compliance with the same national policies outlined in the Terms and Conditions of the prime award including:

NEPA:

- Waiting for NEPA determination from DOE

Historic Preservation:

- Must comply with the National Historic Preservation Act (Section 106).

Build America, Buy America (BABA):

- BABA applies to iron, steel, and manufactured goods if construction materials or equipment will be used on or to enhance public buildings and works.

Davis-Bacon Act

- The Davis-Bacon Act requires all laborers and mechanics employed by the applicant, subrecipients, contractors or subcontractors be paid local prevailing wages
- In order to comply with the Davis-Bacon Act awardees must:
  - Prepare Semi-Annual Labor Compliance Reports and upload to the PAGE reporting site.
  - Submit weekly payroll reports electronically to DOE or provide access to tracking platform until further notice; submit through the Davis-Bacon Act reporting tool once available.

2 CFR 200

- All expenditures must be allowable, allocable, and reasonable in accordance with the applicable Federal cost principles as outlined in 2 CFR 200 amended by Part 910.

21. General Provisions

21.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

21.1.1. The Contract – This Professional Services Contract

21.1.2. Exhibit A – Description of the Work

21.1.3. Exhibit B – Payment Schedule

21.1.4. Exhibit C – Prevailing Wage Addendum

21.1.5. Exhibit D – Reporting Requirement

21.1.6. Exhibit E – Insurance

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

21.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

21.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

21.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

21.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

21.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

21.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

21.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

21.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

21.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

SORENSEN GROSS COMPANY	GENESEE COUNTY
By: _____	By: _____
Sahar Abdallah	Dale Weighill, Chairperson
Senior Vice President	Board of Commissioners
Date: _____	Date: _____

EXHIBIT A

Description of the Work

- Furnish and install 75’ x 41’ canopy structure, including structural engineering and foundations as required.
- Furnish and install solar modular water management EPDM gasket & drain with gutter pipe and down pipe to grade.
- Furnish and install Photovoltaic system capable of providing minimum of 60KWDC.
- Furnish and install Photovoltaic system breaker panel.
- Furnish and install Photovoltaic system service disconnects.
- Furnish and install Fused switch in existing switchgear for interconnection.
- Furnish and install Feeders and interconnection to existing electrical service.
- Excavation, backfill with spoils, compaction, & minor restoration for underground electrical.
- Demo (1) existing light pole.
- Reroute site lighting feed & mount light pole fixture on canopy structure.
- Utility provider coordination assistance.
- Solar design, electrical engineering & electrical drawings.
- Furnish and install 110-Solar Modules.
- Restoration of K9 grass- an allowance is included in the bid for an amount of $15,000.
- Fence repair- an allowance is included in the bid for an amount of $25,000.
- Provide survey services that include a topographic survey of the construction site and approximately 50’ to 100’ beyond the site area. We are not planning on doing a boundary survey or having a background file of the entire property.
- Engineering services will include the standard documents Cover sheet, topographic survey, removal plan, layout plan, grading & storm sewer plan, soil erosion control, utility plan (if applicable) and landscape plan.
- Architectural Services, Design and coordination, construction administration.
- Provide all supervision, management, clean up and all general conditions required to complete this work.
- Provide all required permits and coordination with the authorized officials.

EXHIBIT B

Payment Schedule

Submit for reimbursement on the due dates listed table below with sufficient documentation. Payment will be issued within 60 days.

Reimbursement Request Due Dates:

June 30, 2026

September 30, 2026

December 30, 2026

March 30, 2027

June 30, 2027

Final Reimbursement requestion due August 30, 2027

EXHIBIT C

Prevailing Wage Addendum

1. Contractor and each subcontractor shall pay their laborers and mechanics not less than the prevailing wage rates and fringe benefits for corresponding classes of laborers and mechanics employed on similar projects in the area as of the date of this Contract. For the purposes of this Addendum, a contractor or subcontractor shall be in compliance if the contractor pays wages consistent with the prevailing wage rates published by the United States Department of Labor as of the effective date of this Contract, which can be found at https://sam.gov/content/wage-determinations.

2. The Contractor and each subcontractor shall keep and maintain a daily sign-in sheet for employees present at the worksite. Such sign-in sheet shall record the time each employee arrived at the worksite, and the time each employee left the worksite.

3. The Contractor and each subcontractor shall submit to the County certified payroll records on Form WH-347, with the accompanying payroll certification, within seven (7) days of the end of each pay period.

4. The Contractor shall not misclassify work assignments.

5. The Contractor shall ensure that any persons paid at apprentice rates are properly registered with the US Office of Apprenticeship program.

6. If any person believes that the Contractor or a subcontractor has not paid wages in accordance with the Effective Prevailing Wage Rates for the project, the person must submit a written complaint to the Genesee County Purchasing Director. The written complaint shall state that the complaining party agrees to abide by the provisions of this Addendum.

7. The Purchasing Director will provide a copy of the complaint to the Michigan Fair Contracting Center (the "Auditor"). The Auditor shall conduct an audit of certified payroll and provide a written report to the Purchasing Director when completed. The report shall document whether prevailing wages were paid, and note any deficiencies. The Contractor and all subcontractors shall comply with any requests for information or documentation from the Auditor during the compliance audit. The Auditor may conduct onsite interviews of workers during a compliance audit.

8. If the Auditor determines that the Effective Prevailing Wage Rates were not properly paid, the contractor or subcontractor responsible for the wage payments at issue shall remedy the deficiency. The County may withhold payments to the general contractor until such deficiency is remedied.

9. If the Auditor determines that prevailing wages were not properly paid, the Contractor or the subcontractor responsible for the prevailing wage payments at issue shall compensate the Auditor for the compliance audit at the rates to be specified. The Owner may withhold payments otherwise due under the Contract to enforce this requirement. If the Auditor determines that prevailing wages were properly paid, the complaining party shall compensate the Auditor for the compliance audit at the rates to be specified. The Auditor shall provide the party responsible for payment of the costs of the compliance audit with a written invoice, and the responsible party shall pay all amounts due within thirty (30) days of the date of the invoice. The Auditor shall provide a copy of the invoice to the Purchasing Director.

10. The Contractor shall include this Addendum in each subcontract entered into on this project and shall furnish a copy of the Effective Prevailing Wage Rates to each subcontractor.

EXHIBIT D

Reporting Requirements

Davis-Bacon Act Requirements

- All laborers, electricians, and/or mechanics employed during the performance of construction, alteration, or repair work funded by EECBG Program funds shall be paid wages at rates no less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor. Contractor must submit weekly payroll reports electronically to the US Department of Energy or provide access to tracking platform until further notice; submit through the Davis-Bacon Act reporting tool once available. Includes record of hours worked and wages paid, including fringe benefit contributions & certified payrolls.

Quarterly NEPA Reporting

- Contractor shall be compliant with all National Environmental Policy Act requirements, data collection, and reporting required when activities involve ground disturbance.

NEPA Historic Preservation Reports

- Contractor shall be compliant with all National Environmental Policy Act Historic Preservation requirements, data collection and reporting as determined throughout the duration of this project.

Quarterly Progress Reporting

- Submitted with reimbursement requests.
    - Milestones met
    - Financial metrics: dollars expended
    - Process metrics: program and Bipartisan Infrastructure Law specific metrics
    - Qualitative descriptions: additional information

Financial Reporting

- Submitted with reimbursement requests.
    - Federal Cash
    - Federal Expenditures
    - Unobligated Balance
    - Recipient Share
    - Program Income
    - Indirect Expenses

Other Reporting

- The contractor shall willingly submit project-applicable financial information, process metrics, activity status, milestones, activity descriptions, and other general information as requested for this project.

EXHIBIT E

Insurance

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/27/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Lyndsay Lee
VTC Insurance Group 37000 Grand River Ave Ste 150 Farmington Hills MI 48335	PHONE (A/C, No, Ext): (248) 471-0970 FAX (A/C, No): (248) 471-0641 E-MAIL ADDRESS: llee@vtcins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Amerisure Insurance Company	19488
INSURER B: Amerisure Mutual Insurance Co.	23396
INSURER C: The Travelers Prop. Cas.Co. Of Ame	25674
INSURER D: Palomar Excess and Surplus Ins Co	
INSURER E:	
INSURER F:	

INSURED
Sorensen Gross Company LLC
111 E Court St #1A
Flint MI 48502

COVERAGES **CERTIFICATE NUMBER:** 26-27 Sorensen Gross Co **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Contractual Liability X X, C, U GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:	X	Y	CPP20671111602	1/1/2026	1/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS	X	Y	CA20671191602	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			CU20671211602	1/1/2026	1/1/2027	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	WC20671151601	1/1/2026	1/1/2027	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Inland Marine			6607G694880	1/1/2026	1/1/2027	Leased/Rented Equipment	$750,000
D	Cyber Liability			PLMCBSOXFVA9K1	1/1/2026	1/1/2027	Each Occurrence/Aggregate	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: RFP #26-469 SOLAR CANOPY DESIGN AND INSTALLATION AT GENESEE COUNTY ANIMAL CONTROL FACILITY.
Where required by written contract, Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers are add'l insured for General Liability (GL) as respects ongoing & completed operations on a primary & non-contributory basis and add'l insured with respects to Automobile liability. GL, Auto & Workers Comp policies include waiver of subrogation on behalf of the additional insured as required by written contract and where allowed by law. Umbrella/Excess liability coverage follows form

CERTIFICATE HOLDER

Genesee County
Attn: Risk Management
324 S. Saginaw Street
Ste 9A
Flint, MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Alan Chandler/LLEE

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ACORD 25 (2014/01)
INS025 (201401)

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COMMENTS/REMARKS

over GL, Auto & Employers Liability. Insurer will endeavor to mail 30 days written notice of cancellation to the certificate holder for the additional insured, however, failure to do so will impose no liability of any kind upon the insurer or its agents or representatives.

OFREMARK

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET LOSS PAYEES

This endorsement modifies insurance provided under the

COMMERCIAL INLAND MARINE COVERAGE PART

The following is added to Section E – ADDITIONAL COVERAGE CONDITIONS:

Loss Payable Provision

In the event of a Covered Cause of Loss to Covered Property in which both you and a Loss Payee share an insurable interest, we will:

a. Adjust the loss or damage with you; and

b. Pay any claim for loss or damage jointly to you and the Loss Payee as your interests may appear.

This endorsement applies to all Covered Property for which a Loss Payee is on file with us or your insurance agent or insurance broker.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADVANTAGE
COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the

BUSINESS AUTO COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

The premium for this endorsement is $ INCLUDED

1. EXTENDED CANCELLATION CONDITION

COMMON POLICY CONDITIONS - CANCELLATION, Paragraph **A.2.** is replaced by the following:

2. We may cancel this policy by mailing or delivering to the first Named Insured written notice of cancellation at least:

a. 10 days before the effective date of cancellation if we cancel for nonpayment of premium; or

b. 60 days before the effective date of cancellation if we cancel for any other reason.

2. BROAD FORM INSURED

SECTION II - LIABILITY COVERAGE A.1. WHO IS AN INSURED is amended by the addition of the following:

d. Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain ownership or a majority interest, will qualify as a Named Insured. However,

(1) Coverage under this provision is afforded only until the end of the policy period;

(2) Coverage does not apply to "accidents" or "loss" that occurred before you acquired or formed the organization; and

(3) Coverage does not apply to an organization that is an "insured" under any other policy or would be an "insured" but for its termination or the exhausting of its limit of insurance.

e. Any "employee" of yours using:

(1) A covered "auto" you do not own, hire or borrow, or a covered "auto" not owned by the "employee" or a member of his or her household, while performing duties related to the conduct of your business or your personal affairs; or

(2) An "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business. However, your "employee" does not qualify as an insured under this paragraph (2) while using a covered "auto" rented from you or from any member of the "employee's" household.

f. Your members, if you are a limited liability company, while using a covered "auto" you do not own, hire, or borrow, while performing duties related to the conduct of your business or your personal affairs.

g. Any person or organization with whom you agree in a written contract, written agreement or permit, to provide insurance such as is afforded under this policy, but only with respect to your covered "autos".

This provision does not apply:

(1) Unless the written contract or agreement is executed or the permit is issued prior to the "bodily injury" or "property damage";

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(2) To any person or organization included as an insured by an endorsement or in the Declarations; or

(3) To any lessor of "autos" unless:

(a) The lease agreement requires you to provide direct primary insurance for the lessor;

(b) The "auto" is leased without a driver; and

(c) The lease had not expired.

Leased "autos" covered under this provision will be considered covered "autos" you own and not covered "autos" you hire.

h. Any legally incorporated organization or subsidiary in which you own more than 50% of the voting stock on the effective date of this endorsement.

This provision does not apply to "bodily injury" or "property damage" for which an "insured" is also an insured under any other automobile policy or would be an insured under such a policy, but for its termination or the exhaustion of its limits of insurance, unless such policy was written to apply specifically in excess of this policy.

3. COVERAGE EXTENSIONS - SUPPLEMENTARY PAYMENTS

Under **SECTION II - LIABILITY COVERAGE, A.2.a. Supplementary Payments**, paragraphs (2) and (4) are deleted and replaced with the following:

(2) Up to $2500 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day because of time off from work.

4. AMENDED FELLOW EMPLOYEE EXCLUSION

SECTION II - LIABILITY COVERAGE, B. EXCLUSIONS, paragraph **5. Fellow Employee** is deleted and replaced by the following:

5. Fellow Employee

"Bodily injury" to:

a. Any fellow "employee" of the "insured" arising out of and in the course of the fellow "employee's" employment or while performing duties related to the conduct of your business. However, this exclusion does not apply to your "employees" that are officers, managers, supervisors or above. Coverage is excess over any other collectible insurance.

b. The spouse, child, parent, brother or sister of that fellow "employee" as a consequence of paragraph **a.** above.

5. HIRED AUTO PHYSICAL DAMAGE COVERAGE AND LOSS OF USE EXPENSE

A. Under SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE, the following is added:

If any of your owned covered "autos" are covered for Physical Damage, we will provide Physical Damage coverage to "autos" that you or your "employees" hire or borrow, under your name or the "employee's" name, for the purpose of doing your work. We will provide coverage equal to the broadest physical damage coverage applicable to any covered "auto" shown in the Declarations, Item Three, Schedule of Covered Autos You Own, or on any endorsements amending this schedule.

B. Under **SECTION III - PHYSICAL DAMAGE COVERAGE, A.4. COVERAGE EXTENSIONS,** paragraph **b. Loss of Use Expenses** is deleted and replaced with the following:

b. Loss Of Use Expenses

For Hired Auto Physical Damage, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a vehicle rented or hired without a driver, under a written rental contract or agreement. We will pay for loss of use expenses if caused by:

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(1) Other than collision, only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";

(2) Specified Causes of Loss, only if the Declarations indicate that Specified Causes Of Loss Coverage is provided for any covered "auto"; or

(3) Collision, only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

However, the most we will pay for any expenses for loss of use is $30 per day, to a maximum of $2,000.

C. Under **SECTION IV – BUSINESS AUTO CONDITIONS**, paragraph **5.b. Other Insurance** is deleted and replaced by the following:

b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

1. Any covered "auto" you lease, hire, rent or borrow; and

2. Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto", nor is any "auto" you hire from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

6. LOAN OR LEASE GAP COVERAGE

Under **SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE**, the following is added:

If a covered "auto" is owned or leased and if we provide Physical Damage Coverage on it, we will pay, in the event of a covered total "loss", any unpaid amount due on the lease or loan for a covered "auto", less:

(a) The amount paid under the Physical Damage Coverage Section of the policy; and

(b) Any:

(1) Overdue lease or loan payments including penalties, interest or other charges resulting from overdue payments at the time of the "loss";

(2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;

(3) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease;

(4) Security deposits not refunded by a lessor; and

(5) Carry-over balances from previous loans or leases.

7. RENTAL REIMBURSEMENT

SECTION III - PHYSICAL DAMAGE COVERAGE, A. COVERAGE, paragraph **4. Coverage Extension**s is deleted and replaced by the following:

4. Coverage Extensions

(a) We will pay up to $75 per day to a maximum of $2000 for transportation expense incurred by you because of covered "loss". We will pay only for those covered "autos" for which you carry Collision Coverage or either Comprehensive Coverage or Specified Causes of Loss Coverage. We will pay for transportation expenses incurred during the period beginning 24 hours after the covered "loss" and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss". This coverage is in addition to the otherwise applicable coverage you have on a covered "auto". No deductibles apply to this coverage.

(b) This coverage does not apply while there is a spare or reserve "auto" available to you for your operation.

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8. **AIRBAG COVERAGE**

SECTION III - PHYSICAL DAMAGE, B. EXCLUSIONS, Paragraph **3**. is deleted and replaced by the following:

We will not pay for "loss" caused by or resulting from any of the following unless caused by other "loss" that is covered by this insurance:

a. Wear and tear, freezing, mechanical or electrical breakdown. However, this exclusion does not include the discharge of an airbag.

b. Blowouts, punctures or other road damage to tires.

9. **GLASS REPAIR - WAIVER OF DEDUCTIBLE**

SECTION III - PHYSICAL DAMAGE COVERAGE, D. DEDUCTIBLE is amended to add the following:

No deductible applies to glass damage if the glass is repaired rather than replaced.

10. **COLLISION COVERAGE – WAIVER OF DEDUCTIBLE**

SECTION III - PHYSICAL DAMAGE COVERAGE, D. DEDUCTIBLE is amended to add the following:

When there is a "loss" to your covered "auto" insured for Collision Coverage, no deductible will apply if the "loss" was caused by a collision with another "auto" insured by us.

11. **KNOWLEDGE OF ACCIDENT**

SECTION IV - BUSINESS AUTO CONDITIONS, A. LOSS CONDITIONS, 2. DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS, paragraph a. is deleted and replaced by the following:

a. You must see to it that we are notified as soon as practicable of an "accident", claim, "suit" or "loss". Knowledge of an "accident", claim, "suit" or "loss" by your "employees" shall not, in itself, constitute knowledge to you unless one of your partners, executive officers, directors, managers, or members (if you are a limited liability company) has knowledge of the "accident", claim, "suit" or "loss". Notice should include:

(1) How, when and where the "accident" or "loss" occurred;

(2) The "insured's" name and address; and

(3) To the extent possible, the names and addresses of any injured persons and witnesses.

12. **TRANSFER OF RIGHTS (BLANKET WAIVER OF SUBROGATION)**

SECTION IV - BUSINESS AUTO CONDITIONS A.5. TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US is deleted and replaced by the following:

If any person or organization to or for whom we make payment under this Coverage Form has rights to recover damages from another, those rights are transferred to us. That person or organization must do everything necessary to secure our rights and must do nothing after "accident" or "loss" to impair them. However, if the insured has waived rights to recover through a written contract, or if your work was commenced under a letter of intent or work order, subject to a subsequent reduction in writing with customers whose customary contracts require a waiver, we waive any right of recovery we may have under this Coverage Form.

13. **UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS**

SECTION IV - BUSINESS AUTO CONDITIONS, B. GENERAL CONDITIONS, 2. CONCEALMENT, MISREPRESENTATION OR FRAUD is amended by the addition of the following:

We will not deny coverage under this Coverage Form if you unintentionally fail to disclose all hazards existing as of the inception date of this policy. You must report to us any knowledge of an error or omission in your representations as soon as practicable after its discovery. This provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

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14. BLANKET COVERAGE FOR CERTAIN OPERATIONS IN CONNECTION WITH RAILROADS

When required by written contract or written agreement, the definition of "insured contract" is amended as follows:

— The exception contained in paragraph **H.3.** relating to construction or demolition operations on or within 50 feet of a railroad; and

— Paragraph **H.a.**

are deleted with respect to the use of a covered "auto" in operations for, or affecting, a railroad.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATION, NONRENEWAL OR MATERIAL CHANGE – THIRD PARTY

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
BUSINESS AUTO PHYSICAL DAMAGE COVERAGE FORM
COMMERCIAL GENERAL LIABILITY COVERAGE FORM
COMMERCIAL UMBRELLA LIABILITY COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE FORM
TRUCKERS COVERAGE FORM

Subject to the cancellation provisions of the Coverage Form to which this endorsement is attached, we will not:

1. Cancel;
2. Nonrenew; or,
3. Materially change (reduce or restrict)

this Coverage Form, except for nonpayment of premium, until we provide at least 30 days written notice of such cancellation, nonrenewal or material change. Written notice will be to the person or organization named in the Schedule. Such notice will be by certified mail with return receipt requested.

This notification of cancellation, nonrenewal or material change to the person or organization named in the Schedule is intended as a courtesy only. Our failure to provide such notification will not:

1. Extend any Coverage Form cancellation date;
2. Negate the cancellation as to any insured or any certificate holder;
3. Provide any additional insurance that would not have been provided in the absence of this endorsement; or
4. Impose liability of any kind upon us.

This endorsement does not entitle the person or organization named in the Schedule to any benefits, rights or protection under this Coverage Form.

SCHEDULE

Name Of Person Or Organization	Mailing Address
Any person or organization holding a certificate of insurance issued for you, provided the certificate:	The address shown for that person or organization in that certificate of insurance

1. Refers to this policy;
2. States that notice of:
   a. Cancellation;
   b. Nonrenewal; or
   c. Material change reducing or restricting coverage;

   will be provided to that person or organization;
3. Is in effect at the time of the:
   a. Cancellation;
   b. Nonrenewal; or
   c. Material change reducing or restricting coverage; and
4. Is on file at your agent or broker's office for this policy

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONTRACTOR'S BLANKET FLEX ADDITIONAL INSURED ENDORSEMENT – FORM A

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

Policy Number CPP20671111602	**Agency Number** 0125300	**Policy Effective Date** 01/01/2026
Policy Expiration Date 01/01/2027	**Date** 12/29/2025	**Account Number** 10596786
Named Insured SORENSEN GROSS COMPANY, LLC A DELAWARE CORPORATION	**Agency** V T C INSURANCE GROUP-F H	**Issuing Company** AMERISURE MUTUAL INSURANCE COMPANY

A. SECTION II - WHO IS AN INSURED is amended to add as an additional insured:

1. Any person or organization with whom you have agreed in a "written agreement" that such person or organization be added as an additional insured on this policy, and any other person or organization you are required to add as an additional insured under such "written agreement".

2. If "your work" began under a written letter of intent or written work order, any person or organization who issued the written letter of intent or written work order, but:

a. such coverage will apply only for 30 calendar days following the date the written letter of intent or written work order was issued; and

b. the person or organization is an additional insured only for, and to the extent of, liability arising out of "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your negligent acts or omissions, or the negligent acts or omissions of others working on your behalf, in the performance of your work as specified in the written letter of intent or written work order. This coverage does not apply to liability arising out of the independent acts or omissions of the additional insured.

For the purposes of the coverage provided by this endorsement, a "written agreement" means a written contract or written agreement that:

1. requires you to include a person or organization as an additional insured for a period of time during the policy period; and

2. is executed prior to the occurrence of "bodily injury", "property damage", or "personal and advertising injury" that forms the basis for a claim under this policy.

The insurance provided by this endorsement does not apply to any person or organization that is specifically listed as an additional insured on another endorsement attached to this policy.

B. The coverage provided to any person or organization added as an additional insured pursuant to Paragraph **A.1** is limited as follows:

1. If the "written agreement" specifically and exclusively requires you to name the person or organization as an additional insured using the ISO CG 20 10 endorsement with edition dates of 11 85 or 10 01, or the ISO CG 20 37 10 01 endorsement, that person or organization is an additional insured, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" arising out of "your work" for that insured by or for you.

2. If the "written agreement" requires you to name the person or organization as an additional insured using the ISO CG 20 10 and or CG 20 37 endorsements without specifically and exclusively requiring the 11 85 or 10 01 edition dates, that person or organization is an additional insured, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf.

3. If the "written agreement" requires you to name the person or organization as an additional insured for operations arising out of your work and does not specify an ISO additional insured endorsement, that person or organization is an additional insured, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" arising out of your acts or omissions, or the acts or omissions of others working on your behalf, in the performance of your work as specified in the "written agreement". This coverage does not apply to liability arising out of the sole negligence of the additional insured unless specifically required in the "written agreement".

4. If none of the above paragraphs apply, then the person or organization is an additional insured only for, and to the extent of, liability arising out of "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your negligent acts or omissions, or the negligent acts or omissions of others working on your behalf, in the performance of your work as specified in the "written agreement". This coverage does not apply to liability arising out of the independent acts or omissions of the additional insured.

However, the insurance afforded to such additional insured only applies to the extent permitted by law.

C. The insurance provided to an additional insured under this endorsement does not apply to:

1. "Bodily injury" or "property damage" included in the "products-completed operations hazard" unless the "written agreement" specifically requires such coverage (including by specifically requiring the CG 20 10 11 85). To the extent the "written agreement" requires such coverage for a specified amount of time, the coverage provided by this endorsement is limited to the amount of time required for such coverage by the "written agreement".

2. "Bodily injury", "property damage", or "personal and advertising injury" arising out of an architect's, engineer's, or surveyor's rendering of, or failure to render, any professional services, including but not limited to:

a. The preparing, approving, or failing to prepare or approve:
- **(1)** Maps;
- **(2)** Drawings;
- **(3)** Opinions;
- **(4)** Reports;
- **(5)** Surveys;
- **(6)** Change orders;

(7) Design specifications; and

b. Supervisory, inspection, or engineering services.

D. The limits of insurance that apply to the additional insured are the least of those specified in the "written agreement" or declarations of this policy.

Coverage provided by this endorsement for any additional insured shall not increase the applicable Limits of Insurance shown in the Declarations. The limits of insurance that apply to the additional insured are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations.

E. With respect to the coverage provided by this endorsement, **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS,** Paragraph **4. Other Insurance** is deleted and replaced with the following:

4. **Other Insurance.**

a. Coverage provided by this endorsement is excess over any other valid and collectible insurance available to the additional insured whether:

(1) Primary;
(2) Excess;
(3) Contingent; or
(4) On any other basis.

In addition, this insurance is excess over any self-insured retentions, deductibles, or captive retentions payable by the additional insured or payable by any person or organization whose coverage is available to the additional insured.

However, if the "written agreement" requires primary and non-contributory coverage, this insurance will be primary and non-contributory relative only to the other insurance available to the additional insured which covers that person or organization as a Named Insured, and we will not share with that other insurance. For any other insurance available to the additional insured where that person or organization is not a Named Insured, this policy will share coverage with that other insurance based on the terms specified in Paragraph **b**. Method of Sharing below.

b. Method of Sharing

If all the other insurance permits contribution by equal shares, we will follow this method also. Under this method, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONTRACTORS GENERAL LIABILITY EXTENSION ENDORSEMENT

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This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

Under **SECTION I – COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY,** paragraph **2. EXCLUSIONS**, provisions **1.** through **6.** of this endorsement are excess over any valid and collectible insurance (including any deductible) available to the insured, whether primary, excess or contingent (**SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, paragraph **4. Other Insurance** is changed accordingly). Provisions **1.** through **6.** of this endorsement amend the policy as follows:

1. PROPERTY DAMAGE LIABILITY – ALIENATED PREMISES

A. Exclusion **j. Damage to Property,** paragraph **(2)** is deleted.

B. The following paragraph is also deleted from Exclusion **j. Damage to Property**:

Paragraph **(2)** of this exclusion does not apply if the premises are "your work" and were never occupied, rented or held for rental by you.

2. PROPERTY DAMAGE LIABILITY – ELEVATORS AND SIDETRACK AGREEMENTS

A. Exclusion **j. Damage to Property**, paragraphs **(3), (4),** and **(6)** do not apply to the use of elevators.

B. Exclusion **k. Damage to Your Product** does not apply to:

1. The use of elevators; or

2. Liability assumed under a sidetrack agreement.

3. PROPERTY DAMAGE LIABILITY – PROPERTY LOANED TO THE INSURED OR PERSONAL PROPERTY IN THE CARE, CUSTODY AND CONTROL OF THE INSURED

A. Exclusion **j. Damage to Property,** paragraphs **(3)** and **(4)** are deleted.

B. Coverage under this provision **3.** does not apply to "property damage" that exceeds $25,000 per occurrence or $25,000 annual aggregate.

4. PRODUCT RECALL EXPENSE

A. Exclusion **n. Recall Of Products, Work Or Impaired Property** does not apply to "product recall expenses" that you incur for the "covered recall" of "your product". This exception to the exclusion does not apply to "product recall expenses" resulting from:

1. Failure of any products to accomplish their intended purpose;

2. Breach of warranties of fitness, quality, durability or performance;

3. Loss of customer approval or any cost incurred to regain customer approval;

4. Redistribution or replacement of "your product", which has been recalled, by like products or substitutes;

5. Caprice or whim of the insured;

6. A condition likely to cause loss, about which any insured knew or had reason to know at the inception of this insurance;

7. Asbestos, including loss, damage or clean up resulting from asbestos or asbestos containing materials;

8. Recall of "your product(s)" that have no known or suspected defect solely because a known or suspected defect in another of "your product(s)" has been found.

B. Under **SECTION III – LIMITS OF INSURANCE**, paragraph **3.** is replaced in its entirety as follows and paragraph **8.** is added:

3. The Products-Completed Operations Aggregate Limit is the most we will pay for the sum of:

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a. Damages under **COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY** because of "bodily injury" and "property damage" included in the "products-completed operations hazard" and

b. "Product recall expenses".

8. Subject to paragraph **5.** above [of the CGL Coverage Form], $25,000 is the most we will pay for all "product recall expenses" arising out of the same defect or deficiency.

5. NONOWNED WATERCRAFT AND NONOWNED AIRCRAFT (HIRED, RENTED OR LOANED WITH PAID CREW)

Exclusion **g. Aircraft, Auto or Watercraft,** paragraph **(2)** is deleted and replaced with the following:

[This exclusion does not apply to:]

(2) A watercraft you do not own that is:

(a) Less than 75 feet long; and

(b) Not being used to carry any person or property for a charge;

Exclusion **g. Aircraft, Auto or Watercraft,** paragraph **(6)** is added as follows:

[This exclusion does not apply to:]

(6) An aircraft you do not own, provided that:

(a) The pilot in command holds a currently effective certificate issued by the duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;

(b) The aircraft is rented to you with a trained, paid crew; and

(c) The aircraft is not being used to carry any person or property for a charge.

6. BLANKET CONTRACTUAL LIABILITY – RAILROADS

Under **SECTION V – DEFINITIONS**, paragraph **c.** of "Insured Contract" is deleted and replaced by the following:

c. Any easement or license agreement;

'Under **SECTION V – DEFINITIONS**, paragraph **f.(1) of** "Insured Contract" is deleted.

7. CONTRACTUAL LIABILITY – PERSONAL AND ADVERTISING INJURY

Under **SECTION I – COVERAGE B.,** paragraph **2. Exclusions**, paragraph **e. Contractual Liability** is deleted.

8. SUPPLEMENTARY PAYMENTS

Under **SECTION I – SUPPLEMENTARY PAYMENTS – COVERAGES A AND B,** paragraphs **1.b.** and **1.d.** are deleted and replaced with the following:

b. Up to $5,000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to $1,000 a day because of time off from work.

9. BROADENED WHO IS AN INSURED

SECTION II – WHO IS AN INSURED is deleted and replaced with the following:

1. If you are designated in the Declarations as:

a. An individual, you and your spouse are insureds, but only with respect to the conduct of a business of which you are the sole owner.

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b. A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds, but only with respect to the conduct of your business.

c. A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.

d. An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.

e. A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.

2. Each of the following is also an insured:

a. Your "volunteer workers" only while performing duties related to the conduct of your business, or your "employees," other than either your "executive officers," (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company), but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, none of these "employees" or "volunteer workers" are insured for:

(1) "Bodily injury" or "personal and advertising injury":

(a) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;

(b) To the spouse, child, parent, brother or sister of that co-"employee" or "volunteer worker" as a consequence of paragraph **(1)(a)** above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in paragraphs **(1)(a)** or **(b)** above; or

(d) Arising out of his or her providing or failing to provide professional health care services except as provided in provision **10.** of this endorsement.

Paragraphs (1)(a), (1)(b) and (1)(c) above do not apply to your "employees" who are:

(i) Managers;

(ii) Supervisors;

(iii) Directors; or

(iv) Officers;

with respect to "bodily injury" to a co-"employee".

(2) "Property damage" to property:

(a) Owned, occupied or used by;

(b) Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by

you, any of your "employees," "volunteer workers", any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).

b. Any person (other than your "employee" or "volunteer worker"), or any organization while acting as your real estate manager.

c. Any person or organization having proper temporary custody of your property if you die, but only;

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(1) With respect to liability arising out of the maintenance or use of that property; and

(2) Until your legal representative has been appointed.

d. Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this Coverage Form.

e. Your subsidiaries if:

(1) They are legally incorporated entities; and

(2) You own more than 50% of the voting stock in such subsidiaries as of the effective date of this policy.

If such subsidiaries are not shown in the Declarations, you must report them to us within 180 days of the inception of your original policy.

f. Any person or organization, including any manager, owner, lessor, mortgagee, assignee or receiver of premises, to whom you are obligated under a written contract to provide insurance such as is afforded by this policy, but only with respect to liability arising out of the ownership, maintenance or use of that part of any premises or land leased to you, including common or public areas about such premises or land if so required in the contract.

However, no such person or organization is an insured with respect to:

(1) Any "occurrence" that takes place after you cease to occupy or lease that premises or land; or

(2) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

g. Any state or political subdivision but only as respects legal liability incurred by the state or political subdivision solely because it has issued a permit with respect to operations performed by you or on your behalf.

However, no state or political subdivision is an insured with respect to:

(1) "Bodily injury", "property damage", and "personal and advertising injury" arising out of operations performed for the state or municipality; or

(2) "Bodily injury" or "property damage" included within the "products-completed operations hazard."

h. Any person or organization who is the lessor of equipment leased to you to whom you are obligated under a written contact to provide insurance such as is afforded by this policy, but only with respect to their liability arising out of the maintenance, operation or use of such equipment by you or a subcontractor on your behalf with your permission and under your supervision.

However, no such person or organization is an insured with respect to any "occurrence" that takes place after the equipment lease expires.

i. Any architect, engineer, or surveyor engaged by you under a written contract but only with respect to liability arising out of your premises or "your work."

However, no architect, engineer, or surveyor is an insured with respect to "bodily injury," "property damage," or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

(1) The preparing, approving, or failing to prepare or approve maps, drawings, opinions, reports, surveys, change orders, designs or specifications; or

(2) Supervisory, inspection, or engineering services.

This paragraph **i.** does not apply if a separate Additional Insured endorsement providing liability coverage for architects, engineers, or surveyors engaged by you is attached to the policy.

If the written contract, written agreement, or certificate of insurance requires primary and non-contributory coverage, the insurance provided by paragraphs **f.** through **i.** above will be primary and non-contributory

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relative to other insurance available to the additional insured which covers that person or organization as a Named Insured, and we will not share with that other insurance.

3. Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company and over which you maintain ownership or majority interest, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

   a. Coverage under this provision is afforded until the end of the policy period.

   b. Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization.

   c. Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

   d. Coverage **A** does not apply to "product recall expense" arising out of any withdrawal or recall that occurred before you acquired or formed the organization.

4. Any person or organization (referred to below as vendor) with whom you agreed under a written contract to provide insurance is an insured, but only with respect to "bodily injury" or "property damage" arising out of "your products" that are distributed or sold in the regular course of the vendor's business.

   However, no such person or organization is an insured with respect to:

   a. "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement.

   b. Any express warranty unauthorized by you;

   c. Any physical or chemical change in "your product" made intentionally by the vendor;

   d. Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

   e. Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of "your products";

   f. Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of "your product";

   g. "Your products" which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor.

   h. "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

      (1) The exceptions contained in subparagraphs **d.** or **f.**; or

      (2) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

   This paragraph **4.** does not apply to any insured person or organization from which you have acquired "your product", or any ingredient, part, or container, entering into, accompanying or containing "your product". This paragraph **4.** also does not apply if a separate Additional Insured endorsement, providing

   liability coverage for "bodily injury" or "property damage" arising out of "your product" that is distributed or sold in the regular course of a vendor's business, is attached to the policy.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

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10. INCIDENTAL MALPRACTICE LIABILITY

As respects provision **9., SECTION II – WHO IS AN INSURED**, paragraph **2.a.(1)(d)** does not apply to any nurse, emergency medical technician or paramedic employed by you to provide medical or paramedical services, provided that you are not engaged in the business or occupation of providing such services, and your "employee" does not have any other insurance that would also cover claims arising under this provision, whether the other insurance is primary, excess, contingent or on any other basis.

Under **SECTION II – LIMITS OF INSURANCE,** provisions **11.** through **14.** of this endorsement amend the policy as follows:

11. AGGREGATE LIMITS PER PROJECT

The General Aggregate Limit applies separately to each of your construction projects away from premises owned by or rented to you.

12. AGGREGATE LIMITS PER LOCATION

The General Aggregate Limit applies separately to each of your locations, but only when required by written contract, written agreement or certificate of insurance. As respects this provision **12.**, your locations are premises you own, rent or use involving the same or connecting lots or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad. However, your locations do not include any premises where you, or others acting on your behalf, are performing construction operations.

13. INCREASED MEDICAL PAYMENTS LIMIT

A. **SECTION III – LIMITS OF INSURANCE,** paragraph **7.**, the Medical Expense Limit, is subject to all of the terms of **SECTION III – LIMITS OF INSURANCE** and is the greater of:

1. $10,000; or

2. The amount shown in the Declarations for Medical Expense Limit.

B. This provision **13.** does not apply if **COVERAGE C MEDICAL PAYMENTS** is excluded either by the provisions of the Coverage Form or by endorsement.

14. DAMAGE TO PREMISES RENTED TO YOU – SPECIFIC PERILS AND INCREASED LIMIT

A. The word fire is changed to "specific perils" where it appears in:

1. The last paragraph of **SECTION I – COVERAGE A,** paragraph **2. Exclusions;**

2. **SECTION IV**, paragraph **4.b. Excess Insurance.**

B. The Limits of Insurance shown in the Declarations will apply to all damage proximately caused by the same event, whether such damage results from a "specific peril" or any combination of "specific perils."

C. The Damage To Premises Rented To You Limit described in **SECTION III – LIMITS OF INSURANCE**, paragraph **6.,** is replaced by a new limit, which is the greater of:

1. $1,000,000; or

2. The amount shown in the Declarations for Damage To Premises Rented To You Limit.

D. This provision **14.** does not apply if the Damage To Premises Rented To You Limit of **SECTIONI – COVERAGE A** is excluded either by the provisions of the Coverage Form or by endorsement.

E. "Specific Perils" means fire; lightning; explosion; windstorm or hail; smoke; aircraft or vehicles; riot or civil commotion; vandalism; leakage from fire extinguishing equipment; weight of snow, ice or sleet; or "water damage".

"Water damage" means accidental discharge or leakage of water or steam as the direct result of the breaking or cracking of any part of a system or appliance containing water or steam.

15. BROADENED LEGAL LIABILITY COVERAGE FOR LANDLORD'S BUSINESS PERSONAL PROPERTY

Under **SECTION I – COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, **2.**

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Exclusions, j. Damage to Property, the first paragraph following paragraph **(6)** is deleted and replaced with the following:

Paragraphs **(1)**, **(3)** and **(4)** of this exclusion do not apply to "property damage" (other than damage by fire) to a landlord's business personal property that is subject to, or part of, a premises lease or rental agreement with that landlord.

The most we will pay for damages under this provision **15.** is $10,000. A $250 deductible applies.

Under **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, provisions **16.** through **18.** of this endorsement amend the policy as follows:

16. BROADENED KNOWLEDGE OF OCCURRENCE

Under **2. Duties In The Event Of Occurrence, Offense, Claim, Or Suit,** paragraph **a.** is deleted and replaced and paragraphs **e.** and **f.** are added as follows:

a. You must see to it that we are notified as soon as practicable of an "occurrence" or an offense, regardless of the amount, which may result in a claim. Knowledge of an "occurrence" or an offense by your "employee(s)" shall not, in itself, constitute knowledge to you unless one of your partners, members, "executive officers", directors, or managers has knowledge of the "occurrence" or offense. To the extent possible, notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

e. If you report an "occurrence" to your workers compensation carrier that develops into a liability claim for which coverage is provided by this Coverage Form, failure to report such an "occurrence" to us at the time of the "occurrence" shall not be deemed a violation of paragraphs **a.**, **b.**, and **c.** above. However, you shall give written notice of this "occurrence" to us as soon you become aware that this "occurrence" may be a liability claim rather than a workers compensation claim.

f. You must see to it that the following are done in the event of an actual or anticipated "covered recall" that may result in "product recall expense":

(1) Give us prompt notice of any discovery or notification that "your product" must be withdrawn or recalled. Include a description of "your product" and the reason for the withdrawal or recall;

(2) Cease any further release, shipment, consignment or any other method of distribution of like or similar products until it has been determined that all such products are free from defects that could be a cause of loss under the insurance.

17. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

Paragraph **6. Representations** is deleted and replaced with the following:

6. Representations

By accepting this policy, you agree:

a. The statements in the Declarations are accurate and complete;

b. Those statements are based upon representations you made to us;

c. We have issued this policy in reliance upon your representations; and

d. This policy is void in any case of fraud by you as it relates to this policy or any claim under this policy.

We will not deny coverage under this Coverage Form if you unintentionally fail to disclose all hazards existing as of the inception date of this policy. You must report to us any knowledge of an error or omission in the description of any premises or operations intended to be covered by this Coverage Form as soon as practicable after its discovery. However, this provision does not affect our right to collect additional premium or exercise our right of cancellation or nonrenewal.

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18. TRANSFER OF RIGHTS (BLANKET WAIVER OF SUBROGATION)

Paragraph **8. Transfer of Rights Of Recovery Against Others To Us** is deleted and replaced with the following:

8. If the insured has rights to recover all or part of any payment we have made under this Coverage Form, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. However, if the insured has waived rights to recover through a written contract, or if "your work" was commenced under a letter of intent or work order, subject to a subsequent reduction to writing with customers whose customary contracts require a waiver, we waive any right of recovery we may have under this Coverage Form.

19. EXTENDED NOTICE OF CANCELLATION AND NONRENEWAL

Paragraph **2.b.** of **A. Cancellation** of the **COMMON POLICY CONDITIONS** is deleted and replaced with the following:

b. 60 days before the effective date of the cancellation if we cancel for any other reason.

Under **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph **9. When We Do Not Renew** is deleted and replaced with the following:

9. When We Do Not Renew

If we decide not to renew this Coverage Part, we will mail or deliver to the first Named Insured shown in the Declarations written notice of the nonrenewal not less than 60 days before the expiration date.

If notice is mailed, proof of mailing will be sufficient proof of notice.

20. MOBILE EQUIPMENT REDEFINED

Under **SECTION V – DEFINITIONS**, paragraph **12.** "Mobile equipment", paragraph **f. (1)** does not apply to self-propelled vehicles of less than 1,000 pounds gross vehicle weight.

21. ADDITIONAL DEFINITIONS

1. SECTION V – DEFINITIONS, paragraph **4.** "Coverage territory" is replaced by the following definition:

"Coverage territory" means anywhere in the world with respect to liability arising out of "bodily injury," "property damage," or "personal and advertising injury," including "personal and advertising injury" offenses that take place through the Internet or similar electronic means of communication provided the insured's responsibility to pay damages is determined in a settlement to which we agree or in a "suit" on the merits, in the United States of America (including its territories and possessions), Puerto Rico and Canada.

2. SECTION V – DEFINITIONS is amended by the addition of the following definitions:

"Covered recall" means a recall made necessary because you or a government body has determined that a known or suspected defect, deficiency, inadequacy, or dangerous condition in "your product" has resulted or will result in "bodily injury" or "property damage".

"Product Recall expenses" mean only reasonable and necessary extra costs, which result from or are related to the recall or withdrawal of "your product" for:

a. Telephone and telegraphic communication, radio or television announcements, computer time and newspaper advertising;

b. Stationery, envelopes, production of announcements and postage or facsimiles;

c. Remuneration paid to regular employees for necessary overtime or authorized travel expense;

d. Temporary hiring by you or by agents designated by you of persons, other than your regular employees, to perform necessary tasks;

e. Rental of necessary additional warehouse or storage space;

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f. Packaging of or transportation or shipping of defective products to the location you designate; and

g. Disposal of "your products" that cannot be reused. Disposal expenses do not include:

(1) Expenses that exceed the original cost of the materials incurred to manufacture or process such product; and

(2) Expenses that exceed the cost of normal trash discarding or disposal, except as are necessary to avoid "bodily injury" or "property damage".

22. REASONABLE FORCE – BODILY INJURY OR PROPERTY DAMAGE

Under **SECTION I – COVERAGE A.**, paragraph **2. Exclusions**, subparagraph **a. Expected Or Intended Injury** is deleted and replaced with the following:

[This insurance does not apply to:]

a. Expected Or Intended Injury

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

23. BROADENED LIABILITY COVERAGE FOR DAMAGE TO YOUR PRODUCT AND YOUR WORK

A. Under **SECTION I – COVERAGE A.**, paragraph **2. Exclusions**, exclusion **k. Damage to Your Product** and exclusion **l. Damage to Your Work** are deleted and replaced with the following:

[This insurance does not apply to:]

k. Damage to Your Product

"Property damage" to "your product" arising out of it or any part of it, except when caused by or resulting from:

(1) Fire;

(2) Smoke:

(3) "Collapse"; or

(4) Explosion.

For purposes of exclusion k. above, "collapse" means an abrupt falling down or caving in of a building or any part of a building with the result that the building or part of the building cannot be occupied for its intended purpose.

l. Damage to Your Work

"Property damage" to "your work" arising out of it or any part of it and included in the "products-completed operations hazard". This exclusion does not apply:

(1) If the damaged work or the work out of which the damage arises was performed on your behalf by a subcontractor; or

(2) If the cause of loss to the damaged work arises as a result of:

(a) Fire;

(b) Smoke;

(c) "Collapse"; or

(d) Explosion.

For purposes of exclusion l. above, "collapse" means an abrupt falling down or caving in of a building or any part of a building with the result that the building or part of the building cannot be occupied for its intended purpose.

B. The following paragraph is added to **SECTION III – LIMITS OF INSURANCE**:

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Subject to **5.** above [of the CGL Coverage Form], $100,000 is the most we will pay under Coverage **A** for the sum of damages arising out of any one "occurrence" because of "property damage" to "your product" and "your work" that is caused by fire, smoke, collapse or explosion and is included within the "product-completed operations hazard". This sublimit does not apply to "property damage" to "your work" if the damaged work, or the work out of which the damage arises, was performed on your behalf by a subcontractor.

24. BROADENED BODILY INJURY COVERAGE

Under **SECTION V – DEFINITIONS**, the definition of "bodily injury" is deleted and replaced with the following:

3. "Bodily injury"

a. Means physical:

(1) Injury;

(2) Disability;

(3) Sickness; or

(4) Disease;

sustained by a person, including death resulting from any of these at any time.

b. Includes mental:

(5) Anguish;

(6) Injury;

(7) Humiliation;

(8) Fright; or

(9) Shock;

directly resulting from any "bodily injury" described in paragraph **3.a.**

c. All "bodily injury" described in paragraph **3.b.** shall be deemed to have occurred at the time the "bodily injury" described in paragraph **3.a.** occurred.

25. DESIGNATED COMPLETED PROJECTS – AMENDED LIMITS OF INSURANCE

When a written contract or written agreement between you and another party requires project-specific limits of insurance exceeding the limits of this policy;

A. for "bodily injury" or "property damage" that occurs within any policy period for which we provided coverage; and

B. for "your work" performed within the "products-completed operation hazard"; and

C. for which we previously issued Amendment Of Limits Of Insurance (Designated Project Or Premises) CG 71 94 either during this policy term or a prior policy term; and

D. that designated project is now complete;

the limits of insurance shown in the CG 71 94 schedule will replace the limits of insurance of this policy for the designated project and will continue to apply for the amount of time the written contract or written agreement requires, subject to the state statute of repose for the project location. These limits are inclusive of and not in addition to the replaced limits.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATI ON OR NONRENEWAL - THIRD PARTY

This endorsement modifies insurance provided under the following:

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

Subject to the cancellation provisions of the Policy to which this endorsement is attached, we will not:

1. Cancel; or
2. Nonrenew

this Policy, except for nonpayment of premium, until we provide at least 30 days written notice of such cancellation or nonrenewal. Written notice will be to the person or organization named in the Schedule. Such notice will be by certified mail with return receipt requested.

This notification of cancellation or nonrenewal to the person or organization named in the Schedule is intended as a courtesy only. Our failure to provide such notification will not:

1. Extend any Policy cancellation date;
2. Negate the cancellation as to any insured or any certificate holder;
3. Provide any additional insurance that would not have been provided in the absence of this endorsement; or
4. Impose liability of any kind upon us.

This endorsement does not entitle the person or organization named in the Schedule to any benefits, rights or protection under this Policy.

SCHEDULE

Name Of Person Or Organization	**Mailing Address**
Any person or organization holding a certificate of insurance issued for you, provided the certificate:	The address shown for that person or organization in that certificate of insurance

1. Refers to this policy;
2. States that notice of:
   a. Cancellation;
   b. Nonrenewal; or
   c. Material change reducing or restricting coverage;

   will be provided to that person or organization;
3. Is in effect at the time of the:
   a. Cancellation;
   b. Nonrenewal; or
   c. Material change reducing or restricting coverage; and
4. Is on file at your agent or broker's office for this policy

WC 99 06 45 07 14

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

"Any person or organization required by written contract or certificate of insurance."

"This endorsement is not applicable in California, Kentucky, New Hampshire, New Jersey, Texas and Utah."

The endorsement does not apply to policies or exposure in Missouri where the employer is in the construction group of classifications. According to Section 287.150(6) of the Missouri statutes, a contractual provision purporting to waive subrogation rights is against public policy and void where one party to the contract is an employer in the construction group of code classifications. For policies or exposure in Missouri, the following must be included in the Schedule:

- Any person or organization for which the employer has agreed by written contract, executed prior to loss, may execute a waiver of subrogation. However, for purposes of work performed by the employer in Missouri, this waiver of subrogation does not apply to any construction group of classifications as designated by the waiver of right to recover from others (subrogation) rule in our manual.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Policy No. Endorsement No. 0

Insured Premium $

Insurance Company Countersigned by _____

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Hart Forms & Services
Reorder No. 14-4888

POLICY NUMBER: **CU 20671211602**

COMMERCIAL LIABILITY UMBRELLA
CU 24 03 12 20

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL LIABILITY UMBRELLA COVERAGE PART

SCHEDULE

Name Of Person(s) Or Organization(s):
ANY PERSON OR ORGANIZATION REQUIRED BY WRITTEN CONTRACT OR CERTIFICATE OF INSURANCE
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **9. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

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LIMITED WARRANTY

REV.EN20240521-LINEAR

JinkoSolar (U.S.) Inc ("Jinko") generally provides the Warranties set forth herein to the original purchaser and its permitted successors and assigns ("Customer") with respect to any solar photovoltaic module set forth herein sold by Jinko under purchase agreements signed on or after May 21, 2024 ("Module"), subject to the terms and conditions herein ("Limited Warranty"). Jinko and Customer may hereinafter be referred to each as a "Party" and collectively as the "Parties".

1. WARRANTY START DATE. Jinko provides the Warranties set forth herein commencing upon the earlier of delivery of a Module to the original purchaser thereof or that date which is one hundred and eighty (180) days following the Module manufacture date, as indicated by the serial number [digit no. 7 – 12 (YYMMDD), starting from the left side of the serial number] for such Module ("Warranty Start Date").

2. LIMITED PRODUCT WARRANTY.
   Jinko warrants that the Module and its respective DC connector and cables, if any, shall be free from material defects in design, materials and workmanship that impair the performance of the Module for the applicable period following the Warranty Start Date as set forth below ("Limited Product Warranty"). Material defects shall not include normal wear and tear, corrosion, or haziness/surface discoloration of the frame.

A. N-Type mono-crystalline Modules except TIGER NEO SERIES, only applicable to the following Module types:

JKMxxxN-72H, JKMxxxN-72H -V,JKMxxxN-60H, JKMxxxN-60H-V, JKMxxxN-72H-MBB, JKMxxxN- 72H-MBB-V, JKMxxxN-60H-MBB, JKMxxxN-60H-MBB-V, JKMxxxN-6RL3, JKMxxxN-6RL3-V, JKMxxxN-7RL3, JKMxxxN-7RL3-V, JKMxxxN-78H- MBB-V, JKMxxxN-78H-MBB, JKMxxxN-66H-MBB-V, JKMxxxN-66H-MBB, JKMxxxN-6TL3, JKMxxxN- 6TL3-V, JKMxxxN-6RL3-V-J, JKMxxxN-6RL3- J, JKMxxxN-7RL3-V-J, JKMxxxN-7RL3-J, JKSN3-DCCA-xxx, JKMxxxM-54HL4, JKMxxxM- 54HL4-V, JKMxxxM-54HL4-B, JKMxxxM-54HL4- B, JKMxxxN-7RL3-TV, JKMxxxN-7RL3-BDV, JKMxxxN-72H-MBB-TV, JKMxxxN-72H-MBB-BDV, JKMxxxN-6RL3-TV, JKMxxxN-6RL3-BDV, JKMxxxN-60H-MBB-BDV, JKMxxxN-60H-MBB-TV, JKMxxxN-78HL3-BDV, JKMxxxN- 78HL3-MBB-BDV, JKMxxxN-66HL3-BDV, JKMxxxN-66HL3-MBB-BDV, JKMxxxN-78HL3-TV, JKMxxxN-78HL3-MBB-TV, JKMxxxN-66HL3-TV, JKMxxxN-66HL3-MBB-TV, JKMxxxN-7RL3-TV-J, JKMxxxN-6RL3-TV-J

One hundred and eighty (180) months following the Warranty Start Date

B. N-Type all black mono-crystalline Modules except TIGER NEO SERIES, only applicable to the following Module types:

JKMxxxN-6RL3-B, JKMxxxN-6RL3-B-V, JKMxxxN-7RL3-B, JKMxxxN-7RL3-B-V, JKMxxxN-60H-MBB-B, JKMxxxN-60H-MBB-B-V, JKMxxxN-72H-MBB-B, JKMxxxN-72H-MBB-B-V, JKMxxxN-60HB, JKMxxxN-60HB-V, JKMxxxN-72HB, JKMxxxN-72HB-V, JKMxxxN-66H-MBB-B-V, JKMxxxN-66H-MBB-B, JKMxxxN-6TL3-B, JKMxxxN-6TL3-B-V

Three hundred (300) months following the Warranty Start Date

C. All other types of Modules including TIGER NEO SERIES. TIGER NEO SERIES includes the following Module types:

JKMxxxN-54HL4, JKMxxxN-54HL4-V, JKMxxxN-54HL4-B, JKMxxxN-54HL4-B-V, JKMxxxN-54HL4-TV, JKMxxxN-72HL4, JKMxxxN-72HL4-V, JKMxxxN-72HL4-B, JKMxxxN-7RL4-BDV, JKMxxxN-54HL4-BDV, JKMxxxN-78HL4,

LIMITED WARRANTY

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JKMxxxN-78HL4-V, JKMxxxN-78HL4-B, JKMxxxN-78HL4-B-V, JKMxxxN-78HL4- TV, JKMxxxN-78HL4-BD, JKMxxxN-60HL4, JKMxxxN-60HL4-V, JKMxxxN-60HL4-B, JKMxxxN-60HL4-B-V, JKMxxxN-60HL4-TV, JKMxxxN-60HL4-BDV, JKMxxxN-72HL4-B-V, JKMxxxN-72HL4-TV, JKMxxxN-72HL4-BDV, JKMxxxN-6RL4-TV, JKMxxxN-7RL4-TV, JKMxxxN- 66HL4-TV, JKMxxxN-6TL4-TV, JKMxxxN-7TL4-TV, JKMxxxN-60HL4-TV, JKMxxxN-72HL4-TV, JKMxxxN-78HL4-TV, JKMxxxN-6TL4-BDV, JKMxxxN-7TL4-BDV, JKMxxxN-60HL4-BDV, JKMxxxN-6RL4-BDV, JKMxxxN-66HL4-BDV, JKMxxxN-78HL4-BDV, JKMxxxN-6TL4-B, JKMxxxN-6TL4-B-V, JKMxxxN- 7TL4-B, JKMxxxN-7TL4-B-V, JKMxxxN-6RL4-B, JKMxxxN-6RL4-B-V, JKMxxxN-7RL4-B, JKMxxxN- 7RL4-B-V, JKMxxxN-66HL4-B, JKMxxxN-66HL4- B-V, JKMxxxN-72HL4-BDX

One hundred and forty-four (144) months following the Warranty Start Date.

3. LIMITED POWER WARRANTY FOR MONOFACIAL MODULES.

   Jinko warrants that the Degradation Rate shall not exceed the amount for the applicable period following the Warranty Start Date as set forth below **("Monofacial Module Limited Power Warranty")**.

A. MONOFACIAL MODULES: for poly-crystalline Modules:

1. SINGLE GLASS SERIES, only applicable to the following poly-crystalline Module types:

JKMxxxPP-72, JKMxxxPP-72-J, JKMSxxxPP-72, JKMSxxxPP-72-J, JKMxxxPP-72H, JKMxxxPP-72B, JKMSxxxPP-72B, JKMxxxPP-72HB, JKMSxxxPP-72-MX, JKMSxxxPP-72B-MX, JKMxxxPP-60, JKMxxxPP-60-J, JKMSxxxPP-60, JKMSxxxPP-60-J, JKMxxxPP-60H, JKMxxxPP-60H-J, JKMxxxPP-60B, JKMSxxxPP-60B, JKMxxxPP-60HB, JKMSxxxPP-60-MX, JKMSxxxPP-60B-MX, JKMxxxPP-72-V, JKMxxxPP-72-V-J, JKMSxxxPP-72-V, JKMSxxxPP-72-V-J, JKMxxxPP-72H-V, JKMxxxPP-72HB-V, JKMSxxxPP-72-MX-V, JKMSxxxPP-72B-MX-V, JKMxxxPP-60-V, JKMxxxPP-60-V-J, JKMSxxxPP-60-V, JKMSxxxPP-60-V-J, JKMxxxPP-60H-V, JKMxxxPP-60HB-V, JKMSxxxPP-60-MX-V, JKMSxxxPP-60B-MX-V

i. 2.5% in the first year; (ii) 0.7% each year thereafter until that date which is twenty-five (25) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 80.7% of the Nominal Power Output.

2. DUAL GLASS SERIES, only applicable to the following poly-crystalline Module types:

JKMxxxPP-72-DV, JKMSxxxPP-72-DV, JKMxxxPP-72-DV-J, JKMSxxxPP-72-DV-J, JKMxxxPP-72H-DV, JKMxxxPP-60-DV, JKMSxxxPP-60-DV, JKMxxxPP-60-DV-J, JKMSxxxPP-60-DV-J, JKMxxxPP-60H-DV

i. 2.5 % in the first year; (ii) 0.5 % each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 83.0 % of the Nominal Power Output.

B. MONOFACIAL MODULES: for **mono-crystalline Modules:**

1. P-TYPE SERIES, only applicable to the following mono-crystalline Module types:

a. JKMxxxM-72, JKMxxxM-72-J, JKMxxxM-72L, JKMSxxxM-72,

JKMSxxxM-72-J, JKMxxxM-72H, JKMxxxM-72HL, JKMxxxM-72B, JKMSxxxM-72B, JKMxxxM-72HB, JKMxxxM-72BL, JKMxxxM-72HBL, JKMSxxxM-72-MX, JKMSxxxM-72L- MX, JKMSxxxM-72B-MX, JKMSxxxM- 72BL-MX, JKMxxxM-60, JKMxxxM-60-J, JKMxxxM-60L, JKMSxxxM-60, JKMSxxxM- 60-J, JKMxxxM-60H, JKMxxxM-60HL, JKMxxxM-60B, JKMxxxM-60BL, JKMSxxxM- 60B, JKMxxxM-60HB, JKMxxxM-60BL, JKMxxxM-60HBL, JKMSxxxM-60-MX, JKMSxxxM-60L-MX, JKMSxxxM-60B-MX, JKMSxxxM-60BL-MX, JKMxxxM-72-V, JKMxxxM-72-V-J, JKMSxxxM-72-V, JKMSxxxM-72-V-J, JKMxxxM-72L-V, JKMxxxM-72H-V, JKMxxxM-72HL-V, JKMxxxM-72HB-V, JKMxxxM-72BL-V, JKMxxxM-72HBL-V, JKMSxxxM-72-MX-V, JKMSxxxM-72B-MX-V, JKMxxxM-60-V, JKMxxxM-60-V-J, JKMSxxxM-60-V, JKMSxxxM-60-V-J, JKMxxxM-60L-V, JKMxxxM-60H-V, JKMxxxM-60HL-V, JKMxxxM-60HB-V, JKMxxxM-60BL-V, JKMxxxM-60HBL-V, JKMSxxxM-60-MX-V, JKMSxxxM-60B-MX-V, JKMxxxM-66H, JKMxxxM-66HB, JKMxxxM-66H-V, JKMxxxM-66HB-V, JKMxxxM-78H, JKMxxxM-78H-V, JKMxxxM-78H-MBB-V, JKMxxxM-78H-MBB, JKMxxxM-66H- MBB-V, JKMxxxM-66H-MBB, JKMxxxM-66H-MBB-B-V, JKMxxxM-66H-MBB-B, JKMxxxM-72H-MBB-V, JKMxxxM-72H-MBB, JKMxxxM-60H-MBB-V, JKMxxxM-60H-MBB, JKMxxxM-60H-MBB-B-V, JKMxxxM-60H- MBB-B, JKMSxxxM-60H-MX3, JKMSxxxM- 60HB-MX3, JKMSxxxM-72H-MX3, JKMSxxxM-66H-MX3, JKMSxxxM-66HB- MX3, JKMSxxxM-60H-TI, JKMSxxxM-60HB- TI, JKMSxxxM-72H-TI, JKMSxxxM-66H-TI, JKMSxxxM-66HB-TI, JKMSxxxM-78H-TI

i. 2.5% in the first year; (ii) 0.6% each year thereafter until that date which is twenty-five (25) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 83.1% of the Nominal Power Output.

b. JKMxxxM-6RL3, JKMxxxM-6RL3-V, JKMxxxM-6RL3-B, JKMxxxM-6RL3-B-V, JKMxxxM-7RL3, JKMxxxM-7RL3-V, JKSM3-DACA-xxx, JKMxxxM-7RL3-V-J, JKMxxxM-7RL3-J, JKMxxxM-6TL4,JKMxxxM-6TL4-V,JKMxxxM-6TL4-B,JKMxxxM-6TL4-B-V, JKMxxxM-7TL4,JKMxxxM-7TL4-V, JKMxxxM-7TL4-B, JKMxxxM-7TL4-B-V, JKMxxxM-60HL4, JKMxxxM-60HL4-V,JKMxxxM-60HL4-B, JKMxxxM-60HL4-B-V, JKMxxxM-72HL4,JKMxxxM-72HL4-V,JKMxxxM-72HL4- B,JKMxxxM-72HL4-B-V, JKMxxxM-6RL4,JKMxxxM-6RL4-V, JKMxxxM-6RL4- B, JKMxxxM-6RL4-B-V, JKMxxxM-7RL4, JKMxxxM-7RL4-V, JKMxxxM-7RL4-B, JKMxxxM-7RL4-B-V, JKMxxxM-66HL4, JKMxxxM-66HL4-V,JKMxxxM-66HL4-B,JKMxxxM-66HL4-B-V, JKMxxxM-78HL4, JKMxxxM-78HL4-V,JKMxxxM- 78HL4-B, JKMxxxM-78HL4-B-V,JKMxxxM-6TL3, JKMxxxM-6TL3-V,JKMxxxM-6TL3-B, JKMxxxM-6TL3-B-V,JKMxxxM-7TL4-J,JKMxxxM-7TL4-V-J, JKMxxxM-72HL4-J, JKMxxxM-72HL4-V-J,JKMxxxM-7RL4-J, JKMxxxM-7RL4-V-J, JKMxxxM-6RL3-V-J, JKMxxxM-6RL3-J, JKMxxxM-72HLM-V, JKMxxxM-60HLM-V, JKMxxxM-72HLM, JKMxxxM-60HLM, JKMxxxM-60HLM-B, JKMxxxM-54HL4, JKMxxxM-54HL4-V, JKMxxxM-54HL4-B

i. 2.0% in the first year; (ii) 0.55% each year thereafter until that date which is twenty-five (25) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 84.8% of the Nominal Power Output.

2. **N-TYPE SERIES**, only applicable to the following mono-crystalline Module types:

JKMxxxN-72H, JKMxxxN-72H -V, JKMxxxN-60H, JKMxxxN-60H-V, JKMxxxN-72H-MBB, JKMxxxN-72H-MBB-V,JKMxxxN-60H-MBB, JKMxxxN-60H-MBB-V, JKMxxxN-6RL3, JKMxxxN-6RL3-V, JKMxxxN-7RL3, JKMxxxN-7RL3-V, JKMxxxN-6TL4,JKMxxxN-6TL4-V, JKMxxxN-7TL4,JKMxxxN-7TL4-V, JKMxxxN-60HL4,JKMxxxN-60HL4-V, JKMxxxN-72HL4,JKMxxxN-72HL4-V, JKMxxxN-6RL4,JKMxxxN-6RL4-V, JKMxxxN-7RL4,JKMxxxN-7RL4-V, JKMxxxN-66HL4,JKMxxxN-66HL4-V, JKMxxxN-78HL4,JKMxxxN-78HL4-V,JKMxxxN-78H-MBB-V, JKMxxxN-78H-MBB, JKMxxxN-66H-MBB-V, JKMxxxN-66H-MBB, JKMxxxN-6TL3, JKMxxxN-6TL3-V, JKMxxxN-6RL3-V-J, JKMxxxN-6RL3-J, JKMxxxN-7RL3-V-J, JKMxxxN-7RL3-J, JKMxxxN-54HL4, JKMxxxN-54HL4-V

(i) 1% in the first year; (ii) 0.4% each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 87.4% of the Nominal Power Output.

3. **N-TYPE ALL BLACK SERIES**, only applicable to the following mono-crystalline Module types:

JKMxxxN-6RL3-B, JKMxxxN-6RL3-B-V, JKMxxxN-7RL3-B, JKMxxxN-7RL3-B-V, JKMxxxN-60H-MBB-B, JKMxxxN-60H-MBB-B-V, JKMxxxN-72H-MBB-B, JKMxxxN-72H-MBB-B-V,JKMxxxN-60HB, JKMxxxN-60HB-V, JKMxxxN-72HB, JKMxxxN-72HB-V, JKMxxxN-6TL4-B,JKMxxxN-6TL4-B-V, JKMxxxN-7TL4-B,JKMxxxN-7TL4-B-V, JKMxxxN-60HL4-B,JKMxxxN-60HL4-B-V, JKMxxxN-72HL4-B,JKMxxxN-72HL4-B-V, JKMxxxN-6RL4-B,JKMxxxN-6RL4-B-V, JKMxxxN-7RL4-B,JKMxxxN-7RL4-B-V, JKMxxxN-66HL4-B,JKMxxxN-66HL4-B-V, JKMxxxN-78HL4-B,JKMxxxN-78HL4-B-V JKMxxxN-66H-MBB-B-V, JKMxxxN-66H-MBB-B, JKMxxxN-6TL3-B, JKMxxxN-6TL3-B-V, JKMxxxN-54HL4-B, JKMxxxN-54HL4-B-V

(i) 1% in the first year; (ii) 0.4% each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 87.4% of the Nominal Power Output.

4. **DUAL GLASS SERIES**, only applicable to the following mono-crystalline Module types:

a. JKMxxxM-72-DV, JKMSxxxM-72-DV, JKMxxxM-72-DV-J, JKMSxxxM-72-DV-J, JKMxxxM-72H-DV, JKMxxxM-60-DV, JKMSxxxM-60-DV, JKMxxxM-60-DV-J, JKMSxxxM-60-DV-J, JKMxxxM-60H-DV, JKMxxxM-66-DV, JKMxxxM-66H-DV, JKMxxxM-78-DV, JKMxxxM-78H-DV.

(i) 2.5% in the first year; (ii) 0.5% each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 83%of the Nominal Power Output.

b. JKMxxxM-6RL3-DV, JKMxxxM-7RL3-DV, JKMxxxM-72HL4-DV, JKMxxxM-60HL4-DV, JKMxxxM-78HL4-DV, JKMxxxM-66HL4-DV, JKMxxxM-7TL4-DV, JKMxxxM-6TL4-DV, JKMxxxM-7RL4-DV, JKMxxxM-6RL4-DV

(i) 2.0% in the first year; (ii) 0.45% each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 84.95% of the Nominal Power Output.

LIMITED WARRANTY

REV.EN20240521-LINEAR

3. B. LIMITED POWER WARRANTY FOR BIFACIAL MODULES.

Jinko warrants that the Degradation Rate shall not exceed the amount for the applicable period following the Warranty Start Date as set forth below **("Bifacial Module Limited Power Warranty")**:

A. P-Type Bifacial Modules:

1. DUAL GLASS BIFACIAL SERIES, only applicable to the following mono-crystalline Bifacial Module types:

a. JKMxxxM-60-BDVP, JKMxxxM-60H-BDVP, JKMxxxM-72-BDVP, JKMxxxM-72H-BDVP, JKMxxxM-60HL-BDVP, JKMxxxM-72HL-BDVP, JKMxxxM-66H-BDVP, JKMxxxM-78H-BDVP, JKMxxxM-72H-MBB-BDVP, JKMxxxM-78H-MBB-BDVP

(i) 2.5% in the first year; (ii) 0.5% each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 83%of the Nominal Power Output.

b. JKMxxxM-7RL3-BDVP, JKMxxxM-7RL3-BDVP-J, JKMxxxM-6TL4-BDVP,JKMxxxM-7TL4-BDVP, JKMxxxM-60HL4-BDVP, JKMxxxM-72HL4-BDVP, JKMxxxM-6RL4-BDVP, JKMxxxM-7RL4-BDVP, JKMxxxM-66HL4-BDVP, JKMxxxM-78HL4-BDVP, JKMxxxM-78HL3-BDVP, JKMxxxM-78HL3-MBB-BDVP, JKMxxxM-66HL3-BDVP, JKMxxxM-66HL3-MBB-BDVP, JKMxxxM-7TL4-BDVP-J,JKMxxxM-7RL4-BDVP-J, JKMxxxM-72HL4-BDVP-J, JKMxxxM-72HLM-BDVP

(i) 2.0% in the first year; (ii) 0.45% each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 84.95% of the Nominal Power Output.

2. TRANSPARENT BACKSHEET BIFACIAL SERIES, only applicable to the following mono-crystalline Bifacial Module types:

a. JKMxxxM-60H-TV, JKMxxxM-72H-TV, JKMxxxM-60HL-TV, JKMxxxM-72HL-TV, JKMxxxM-66H-TV, JKMxxxM-78H-TV, JKMxxxM-72H-MBB-TV , JKMxxxM-78H-MBB-TV

(i) 2.5% in the first year; (ii) 0.55% each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 81.55% of the Nominal Power Output.

b. JKMxxxM-7RL3-TV, JKSM3-DCCA-xxx, JKMxxxM-7RL3-TV-J, JKMxxxM-6TL4-TV, JKMxxxM-7TL4-TV, JKMxxxM-60HL4-TV, JKMxxxM-72HL4-TV, JKMxxxM-6RL4-TV, JKMxxxM-7RL4-TV, JKMxxxM-66HL4-TV, JKMxxxM-78HL4-TV, JKMxxxM-78HL3-TV, JKMxxxM-78HL3-MBB-TV, JKMxxxM-66HL3-TV, KMxxxM-66HL3-MBB-TV, JKMxxxM-6RL3-TV, JKMxxxM-7TL4-TV-J, JKMxxxM-7RL4-TV-J, JKMxxxM-72HL4-TV-J, JKMxxxM-6RL3-TV-J, JKMxxxM-72HLM-TV

(i) 2.0% in the first year; (ii) 0.45% each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 84.95% of the Nominal Power Output.

B. N-Type Bifacial Modules, only applicable to the following mono-crystalline Bifacial Module types:

JKMxxxN-7RL3-TV, JKMxxxN-7RL3-BDV, JKMxxxN-72H-MBB-TV, JKMxxxN-72H-MBB-BDV, JKMxxxN-6RL3-TV, JKMxxxN-6RL3-BDV, JKMxxxN-60H-MBB-BDV, JKMxxxN-60H-MBB-TV, JKMxxxN-6TL4-TV, JKMxxxN-7TL4-TV, JKMxxxN-60HL4-TV, JKMxxxN-72HL4-TV, JKMxxxN-6RL4-TV, JKMxxxN-7RL4-TV, JKMxxxN-66HL4-TV, JKMxxxN-78HL4-TV, JKMxxxN-6TL4-BDV, JKMxxxN-7TL4-BDV, JKMxxxN-60HL4-BDV, JKMxxxN-72HL4-BDV, JKMxxxN-6RL4-BDV, JKMxxxN-7RL4-BDV, JKMxxxN-66HL4-BDV, JKMxxxN-78HL4-BDV, JKMxxxN-78HL3-BDV, JKMxxxN-78HL3-MBB-BDV, JKMxxxN-66HL3-BDV, JKMxxxN-66HL3-MBB-BDV, JKMxxxN-78HL3-TV, JKMxxxN-78HL3-MBB-TV, JKMxxxN-66HL3-TV, JKMxxxN-66HL3-MBB-TV, JKMxxxN-7RL3-TV-JJKMxxxN-6RL3-TV-J, JKSN3-DCCA-***, JKMxxxN-54HL4-TV, JKMxxxN-54HL4-BDV, JKMxxxN- 72HL4-BDX

(i) 1% in the first year; (ii) 0.4% each year thereafter until that date which is thirty (30) years following the Warranty Start Date, at which time the Actual Power Output shall be not less than 87.4% of the Nominal Power Output.

Notwithstanding anything to the contrary herein, the Degradation Rate for a Bifacial Module shall apply only to the front-side power output of such Bifacial Module under STC as defined below.

3. POWER DEFINITIONS. **"Nominal Power Output (PO_0)"** means the original manufactured nameplate specification of the Module, expressed in Watts, as certified by Jinko and indicated on the Module, excluding any specified positive tolerance. **"Actual Power Output (PO_t)"** means the power output of the Module, expressed in Watts, at Watt peak that a Module generates or, for a Bifacial Module, that the front-side of a Bifacial Module generates, at a given point in time in a year after the Warranty Start Date **(t)** in its 'Maximum Power Point' under Standard Test Conditions, corrected for any measurement error (**"STC"**). STC are as follows, measured in accordance with IEC 61215: (a) light spectrum of AM 1.5; (b) an irradiation of 1000W per m2; and (c) a cell temperature of 25 degrees centigrade at right angle irradiation. The **"Degradation Rate (DR)"** shall be any positive amount calculated in accordance with the following formula, expressed as a percent:

$$DR: 1.00 - [(PO_t) / (PO_0)]$$

4. CLAIMS. Customer shall bear the burden of establishing a breach of the Warranties hereunder. If Customer believes there has been a breach of the Limited Product Warranty or Limited Power Warranty (collectively, "Warranties"), then Customer shall promptly, and not later than thirty (30) days after knowledge thereof, provide notice to Jinko setting forth the following information related to the claim: (a) party making claim; (b) detailed description; (c) evidence, including photographs and data; (d) relevant serial numbers;(e) Warranty Start Date; (f) Module type;(g) physical address; (h) any additional evidence reasonably requested by Jinko; and (i) upon request from Jinko, the actual Module(s) allegedly causing the breach. Notwithstanding anything to the contrary herein, Jinko shall be entitled, in Jinko's sole discretion upon written notice to Customer, to require that any breach of the Warranties alleged by Customer be reviewed by TÜV Rheinland, TÜV SUD or other neutral third party testing laboratory selected by Jinko and approved by Customer, such approval not to be unreasonably withheld or delayed ("**Independent Testing Lab**"). The power

measurement tolerance of any testing equipment utilized by any Independent Testing Lab in performing tests required by this Section 5 shall be disclosed in writing to both Parties prior to performance of any such tests and shall be reflected in any final test results provided by the Independent Testing Lab. The determination by an Independent Testing Lab as to whether a breach has occurred shall be final and conclusive with respect to the matters covered by such determination. Jinko shall be responsible for all costs incurred by it in connection with the shipment byCustomer of a Module pursuant to Section 5(i) hereto and any Independent Testing Lab's services provided pursuant to this Section 5, including shipping, testing services, storage, insurance and any Module destruction incidental thereto; provided, however, Customer shall promptly upon receipt of notice indemnify Jinko for allsuch costs on a dollar-for-dollar basis in the event the Independent Testing Lab is unable to confirm a breach of the Warranties or,if no Independent Testing Lab was utilized, Customer is otherwise unable to establish a breach of the Warranties.

5. REMEDIES. In Jinko's sole discretion, Jinko shall repair, replace or provide additional modules compensating for the related power loss for any Module which causes a breach of the Warranties. Additional, repaired or replacement Modules shall be delivered to the same destination and on the same INCOTERMS 2020 delivery basis that the original Module causing breach of the Warranties was delivered under the purchase agreement to which this Limited Warranty applies. Replaced Modules received by Jinko pursuant to Section 5 shall be the sole property of Jinko. Jinko shall be solely responsible for all shipping costs incurred performing its additional supply, repair or replacement obligations under this Section 6. Additional or replacement Modules shall be of the same type and physical form as the original Module, electrically compatible with the original Module, and have an electrical output of not less than the warranted power output of the original Module at the time of supply or replacement, based on the warranted degradation rates set forth at Section 3 hereto. Notwithstanding the foregoing, if Jinko no longer supplies Modules meeting the foregoing criteria, then additional or replacement modules provided underthis Section 6 shall be those modules then supplied by Jinko most substantially meeting the foregoing criteria. Jinko'sperformance of any repair, replacement or additional supply pursuant to this Section 6 shall not extend the term of any Warranties.

6. EXCLUSIONS. This Limited Warranty is subject to the exclusions set forth in this Section 7. The Warranties shall not apply to any Module which has been: (a) altered, repaired or modified without the prior written consent of Jinko or otherwise inconsistent with Jinko's written instructions; (b) removed and re-installed at any location other than the physical location in which it was originally installed following purchase by Customer or receipt from Jinko as a replacement Module; (c) subject to misuse, abuse, neglect, or accident except as may be caused by Jinko in the course of storage, transportation, handling, installation, application, use or service;(d) subject to force majeure, electrical surges, lightning, flood, fire, vandalism, tampering, accidental breakage, or other events beyond Jinko's control, resulting in material damage to the Module; (e) installed on mobile platforms (other than single or dual-axis trackers) or in a marine environment;

(f) subject to direct contact with corrosive agents or salt water, pest damage, or
(g) used in a manner inconsistent with the version of Jinko Installation Manual available at https://jinkosolar.us/ on the date the Module is manufactured. The Warranties shall not apply to any Module for which the labels thereon indicating type or serial number have been altered, removed or made illegible. The Warranties shall not apply to any Module for which full and final payment has not been received by Jinko.

7. NOTICE. Any notice required or permitted under this Limited Warranty shall be in writing and deemed to be properly given by the sender and received by the addressee. Mailed notices and facsimile notices shall be addressed to the Jinko office located closest to the place of original installation, as identified at https://jinkosolar.us/. Notices by e-mail should be sent to us.cs@jinkosolar.com. Customer shall promptly provide contact information upon request. For the avoidance of doubt,e-mail alone shall not constitute valid notice pursuant to this Section 8.

8. LIMITS OF LIABILITY. **NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS LIMITED WARRANTY, EXCEPT AS EXPRESSLY PROVIDED HEREIN, JINKO MAKES NO WARRANTIES, GUARANTEES OR CONDITIONS, EXPRESS OR IMPLIED, ARISING FROM OR RELATING TO THE MODULES AND JINKO DISCLAIMS ANY WARRANTY OR GUARANTEE IMPLIED BY LAW, INCLUDING IMPLIED WARRANTIES OF PERFORMANCE, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND IMPLIED WARRANTIES OF CUSTOM OR USAGE, ARISING FROM OR RELATING TO THE MODULES. THE REMEDIES FOR BREACH OF THIS WARRANTY ARE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES ARISING FROM OR RELATING TO ANY BREACH OF THE WARRANTIES. IN NO EVENT SHALL JINKO BE RESPONSIBLE PURSUANT TO THIS WARRANTY FOR ANY PERFORMANCE ANALYSIS, INSPECTION, DIAGNOSIS, REMOVAL, CUSTOMS, IMPORT DUTIES, EXPORT DUTIES, TAXES, REINSTALLATION COSTS, SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES OF ANY NATURE WHATSOEVER, INCLUDING LOSSES OR DAMAGES CAUSED BY REASON OF LOSS OF USE, LOSS OF PROFITS OR REVENUE, INTEREST CHARGES (EXCEPT AS EXPRESSLY PROVIDED HEREIN), LOSS OF BONDING CAPACITY, COST OF CAPITAL OR CLAIMS OF CUSTOMER DAMAGES, WHETHER LIABILITY ARISES AS A RESULT OF BREACH OF CONTRACT, TORT LIABILITY (INCLUDING NEGLIGENCE), STRICT LIABILITY, BY OPERATION OF LAW OR IN ANY OTHER MANNER. EXCEPT AS SET OUT IN THIS LIMITED WARRANTY, JINKO SHALL HAVE NO RESPONSIBILITY OR LIABILITY WHATSOEVER FOR DAMAGE OR INJURY TO PERSONS OR PROPERTY, OR FOR OTHER LOSS OR INJURY RESULTING FROM ANY CAUSE WHATSOEVER ARISING OUT OF OR RELATED TO THIS LIMITED WARRANTY.**

9. ASSIGNMENT. Notwithstanding anything to the contrary herein, this Limited Warranty is for the sole and exclusive benefit of Customer and there are no third party beneficiaries hereof; provided, however, subject to written notice to Jinko and Jinko's receipt of full and final payment for the Modules, this entire Limited Warranty may be assigned in whole but not in part to any person or entity. Any permitted assignee of this Limited Warranty shall execute such agreements as may reasonably be requested by Jinko to confirm

the applicability of any term hereof as a condition to assignment.

10. LAW AND FORUM. Any dispute related to or arising out of this Limited Warranty, including without limitation any question regarding its existence, validity, breach, or termination, shall be referred to and finally resolved pursuant to the governing law clauses and dispute resolution procedures under the purchase agreement between the original purchaser and Jinko. As a condition to any obligation of Jinko hereunder, Jinko may require any Customer seeking to enforce this Limited Warranty to execute such additional agreements as may reasonably be required to enforce the terms of this Section 11.

11. MERGER CLAUSE. This Limited Warranty sets forth the entire agreement and understanding of the Parties relating to the subject matter herein and supersedes all prior or contemporaneous discussions, understandings and agreements, whether oral or written, between them relating to the subject matter hereof.

12. SEVERABILITY. If one or more provisions of this Limited Warranty are held to be unenforceable under applicable law, the Parties agree to renegotiate such provision in good faith. In the event that the parties cannot reach a mutually agreeable and enforceable replacement for such provision, then (a) such provision shall be excluded from this Limited Warranty, (b) the balance of this Limited Warranty shall be interpreted as if such provision were so excluded and (c) the balance of this Limited Warranty shall be enforceable in accordance with its terms.

13. MISCELLANEOUS. The terms of this Limited Warranty are conditioned upon their incorporation in a contractual agreement between Jinko and Customer, and when incorporated to such contractual agreement, this Limited Warranty shall be subject to the terms thereof and subject to modification when incorporated therein. Jinko reserves the right to modify or update this Limited Warranty at any time, with or without notice.

[END OF LIMITED WARRANTY]

DESCRIPTION: EECBG grant agreement

GL #	DESCRIPTION	Increase/(Decrease)
2325-733.11-699.003	COUNTY APPROPRIATION	211,000.00
2325-733.11-524.000	FEDERAL REVENUE	283,080.00
2325-733.11-702.000	SALARIES & WAGES	4,927.06
2325-733.11-709.000	SOCIAL SECURITY	329.54
2325-733.11-718.000	MEDICAL INSURANCE	714.50
2325-733.11-723.000	POST-RETIREMENT BENEFIT	475.22
2325-733.11-724.000	OTHER FRINGES	1,686.92
2325-733.11-725.000	OPTICAL INSURANCE	4.35
2325-733.11-726.000	DENTAL INSURANCE	38.25
2325-733.11-727.000	LIFE HEALTH INSURANCE	39.09
2325-733.11-728.000	RETIREMENT	406.75
2325-733.11-729.000	WORKERS COMPENSATION	3.98
2325-733.11-730.000	UNEMPLOYMENT	19.37
2325-733.11-975.001	BUILDING ADDITIONS AND IMPROVEMENTS	481,000.00
2325-733.11-872.027	INDIRECT COST EXPENSE	4,434.97
1010-203.00-995.010	PLANNING COMMISSION APPROPRIATION	211,000.00
4130-430.00-975.001	BUILDING ADDITIONS AND IMPROVEMENTS	109,000.00

DESCRIPTION: EECBG grant agreement

GL #	DESCRIPTION
2325-733.11-699.003	COUNTY APPROPRIATION
2325-733.11-524.000	FEDERAL REVENUE
2325-733.11-702.000	SALARIES & WAGES
2325-733.11-709.000	SOCIAL SECURITY
2325-733.11-718.000	MEDICAL INSURANCE
2325-733.11-723.000	POST-RETIREMENT BENEFIT
2325-733.11-724.000	OTHER FRINGES
2325-733.11-725.000	OPTICAL INSURANCE
2325-733.11-726.000	DENTAL INSURANCE
2325-733.11-727.000	LIFE HEALTH INSURANCE
2325-733.11-728.000	RETIREMENT
2325-733.11-729.000	WORKERS COMPENSATION
2325-733.11-730.000	UNEMPLOYMENT
2325-733.11-975.001	BUILDING ADDITIONS AND IMPROVEMENTS
2325-733.11-872.027	INDIRECT COST EXPENSE
1010-203.00-995.010	PLANNING COMMISSION APPROPRIATION
4130-430.00-975.001	BUILDING ADDITIONS AND IMPROVEMENTS

Increase/(Decrease)
211,000.00
283,080.00
4,927.06
329.54
714.50
475.22
1,686.92
4.35
38.25
39.09
406.75
3.98
19.37
481,000.00
4,434.97
211,000.00
109,000.00