



GENESEE COUNTY

M I C H I G A N

Genesee County Public Works Committee Agenda

Wednesday, May 7, 2025

5:30 PM

Harris Auditorium, 1101 Beach St.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

[RES-2025-1724](#) Approval of Meeting Minutes - April 16, 2025

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

VI. OLD BUSINESS

1. [RES-2025-1275](#) Genesee County Road Commission Discussion
2. [RES-2025-1534](#) Approval of a Purchase Agreement for 452 S. Saginaw St. in an amount not to exceed \$300,000.00; the cost of this purchase agreement will be paid from account 2132-801.00-975.000

VII. NEW BUSINESS

1. [RES-2025-1444](#) Approval of a purchase order to Jack Doheny Company for the fiscal year ending 2025, in an amount not to exceed \$100,000.00; to provide for parts and repairs to drain equipment; the cost of this purchase order will be paid from the accounts listed
2. [RES-2025-1592](#) Approval of an agreement between Genesee County, Genesee Area Focus Fund, and Genesee Chamber Foundation to provide summer employment opportunities for youth; this grant funded program will provide employment for fourteen (14) youth at Genesee County's Parks & Recreation Commission

VIII. OTHER BUSINESS

IX. ADJOURNMENT



Genesee County

Staff Report

Genesee County
Administration Building
1101 Beach St
Flint, MI 48502

File #: RES-2025-1724

Agenda Date: 5/7/2025

Agenda #:

Approval of Meeting Minutes - April 16, 2025



GENESEE COUNTY

— M I C H I G A N —

Genesee County Public Works Committee Meeting Minutes

Wednesday, April 16, 2025

5:30 PM

Harris Auditorium, 1101 Beach St.

I. CALL TO ORDER

Commissioner Flewelling called the meeting to order at 8:44 PM.

II. ROLL CALL

Present: Brian K. Flewelling, James Avery, Beverly Brown, Delrico J. Loyd and Shaun Shumaker

III. APPROVAL OF MINUTES

[RES-2025-1544](#) Approval of Meeting Minutes - March 19, 2025

RESULT: APPROVED

MOVER: James Avery

SECONDER: Shaun Shumaker

IV. PUBLIC COMMENT TO COMMITTEE

V. COMMUNICATIONS

VI. OLD BUSINESS

1. [RES-2025-1275](#) Genesee County Road Commission Discussion

RESULT: POSTPONED

MOVER: Delrico J. Loyd

SECONDER: James Avery

VII. NEW BUSINESS

1. [RES-2025-1238](#) Approval to renew and enhance the CrowdStrike Falcon Cybersecurity Platform, not to exceed the cost of \$199,675.96, for the period of April 26, 2025 through April 25, 2026

RESULT: REFERRED

MOVER: Shaun Shumaker

SECONDER: James Avery

Aye: Chairperson Flewelling, Vice Chair Avery,
Commissioner Brown, Commissioner Loyd and
Commissioner Shumaker

2. [RES-2025-1364](#) Approval of a grant award from the Ruth Mott Foundation for the 2025 North Flint Public Safety Strategy, in the amount of \$390,000.00, for continuation of Keep Genesee County Beautiful program services; the budget for this grant is attached

RESULT: REFERRED

MOVER: Beverly Brown

SECONDER: James Avery

Aye: Chairperson Flewelling, Vice Chair Avery,
Commissioner Brown, Commissioner Loyd and
Commissioner Shumaker

3. [RES-2025-1400](#) Approval of a contract amendment with Michael Van Valkenburgh Associates, Inc. (MVVA), for the design and project administering services for the Chevy Commons Play Garden project, for a total contract amount not to exceed \$1,547,800.00

RESULT: REFERRED

MOVER: Shaun Shumaker

SECONDER: James Avery

Aye: Chairperson Flewelling, Vice Chair Avery,
Commissioner Brown, Commissioner Loyd and
Commissioner Shumaker

4. [RES-2025-1534](#) Approval of a Purchase Agreement for 452 S. Saginaw St. in an amount not to exceed \$300,000.00; the cost of this purchase agreement will be paid from account 2132-801.00-975.000

RESULT: POSTPONED

MOVER: Shaun Shumaker

SECONDER: Delrico J. Loyd

Aye: Chairperson Flewelling, Vice Chair Avery,
Commissioner Brown, Commissioner Loyd and
Commissioner Shumaker

VIII. OTHER BUSINESS

IX. ADJOURNMENT

The meeting was adjourned at 8:54 PM.



Genesee County

Staff Report

Genesee County
Administration Building
1101 Beach St
Flint, MI 48502

File #: RES-2025-1275

Agenda Date: 5/7/2025

Agenda #: 1.

Genesee County Road Commission Discussion



Genesee County

Staff Report

Genesee County
Administration Building
1101 Beach St
Flint, MI 48502

File #: RES-2025-1534

Agenda Date: 5/7/2025

Agenda #: 2.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Joshua Freeman, Director of Administration

RE: Approval of a Purchase Agreement for 452 S. Saginaw St. in an amount not to exceed \$300,000.00; the cost of this purchase agreement will be paid from account 2132-801.00-975.000

BOARD ACTION REQUESTED:

Approval of a purchase agreement for 452 S. Saginaw St to be used for MSU-Extension

BACKGROUND:

MSU-Extension was formally located in the GCCARD building on N. Saginaw St. When Genesee County sold the building, MSU-E relocated to a temporary facility. Since that time, they have attempted to find a permanent home that will meet their programming needs.

DISCUSSION:

In searching for a permanent location, MSU-E determined that it would be more cost effective to purchase a building instead of entering a long-term lease. The Crim Fitness Foundation is in the process of moving from their current location and entered discussions with MSU-E about the possible purchase of their space in the Land Bank Center. Using fund balance from the MSU-E millage, Genesee County will purchase the building on behalf of MSU-E and charge back to the millage, on an annual basis, any costs associated with building operations.

IMPACT ON HUMAN RESOURCES:

There will be no impact on Human Resources.

IMPACT ON BUDGET:

The MSU-E millage has sufficient fund balance to make this purchase. The purchase will be paid from account 2132-801.00-975.000.

IMPACT ON FACILITIES:

This purchase will have limited impact on Facilities.

IMPACT ON TECHNOLOGY:

There will be limited impact on Technology.

CONFORMITY TO COUNTY PRIORITIES:

This purchase furthers the Board of County Commissioners' commitment to the long-term financial

stability of the County. In purchasing this building, we are reducing costs so that limited resources can be redirected to services for residents.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Administration to authorize entering into a purchase agreement between Genesee County and the Crim Fitness Foundation for the purchase of the condominium unit property located at 452 South Saginaw Street in Flint, Michigan, to be used as the permanent home for the MSU-Extension and its programming, at a cost of \$300,000.00 to be paid from account 2132-801.00-975.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 16, 2025 meeting of the Public Works Committee of this Board), the Chairperson of this Board is authorized to execute the purchase agreement and any necessary transfer documents, and the Chief Financial Officer is directed to record the attached budget amendment.

PURCHASE AGREEMENT

By signing this purchase agreement (Agreement), **CRIM FITNESS FOUNDATION**, whose address is 452 S. Saginaw Street, Flint, MI 48502 (Seller), and **GENESEE COUNTY**, whose address is 1101 Beach Street, Flint, MI 48502 (Purchaser), agree to sell and purchase the following real estate located in the City of Flint, Genesee, Michigan, described as follows:

Unit 1, LAND BANK CENTER CONDOMINIUM, according to the Master Deed recorded as instrument no. 200706050047986 Genesee County Records, and designated as Genesee County Condominium Subdivision Plan No. 406, together with rights in general common elements and limited common elements, as set forth in the above-described Master Deed and as described in Act 59 of the Public Acts of 1978, as amended.

Parcel Identification No. 41-18-107-020

commonly known as 452 S. Saginaw Street, Flint, MI 48502 (the Property), together with all improvements and appurtenances, if any, now on the Property, with Purchaser to pay the sum of Three Hundred Thousand Dollars \$300,000.00 (the Purchase Price), subject to the existing building and use restrictions and easements of record, and zoning ordinances, if any, on the following conditions:

1. **Sale.** Seller agrees to deliver the usual warranty deed conveying marketable title on tender of the Purchase Price, subject only to easements, building and use restrictions, encumbrances, and zoning ordinances, all of record, and calendar year 2025 real estate taxes not yet due and payable as of the date of the warranty deed. Payment of the Purchase Price is to be made in cash, title company check, or bank cashier's check.

2. **Evidence of title.** As evidence of title, Seller, at Seller's expense, agrees to furnish Purchaser as soon as possible a commitment for title insurance issued by Cislo Title (or a similar national title insurance company acceptable to both parties) (the Title Company) in an amount not less than the Purchase Price and bearing a date later than the acceptance date of this Agreement, with the owner's policy to be issued pursuant to the commitment insuring marketable title to the Property in Purchaser's name.

Seller agrees that the commitment for title insurance and the subsequent policy to be issued will be without standard exceptions. It will also be recertified and updated at the closing of this transaction as of the date of the closing or the most recent date through which the county register of deeds has completed the recording and indexing of real estate instruments and documents to eliminate the "gap" period between the date of the title commitment and the closing of this transaction. Seller will also arrange to provide Purchaser with a marked-up commitment for title insurance at the closing of this transaction guaranteeing that title is in the condition required under this paragraph.

3. **Title objections.** If objection to the title is made in the commitment for title insurance or based on a written opinion of Purchaser's attorney that the title (including the zoning classification of the Property) is not in the condition required for performance under this Agreement, Seller, at Seller's option, will have 30 days from the date Seller is notified in writing of the particular defects claimed either (1) to fulfill the requirements in the commitment or to remedy the title defects set forth in Purchaser's attorney's opinion or (2) to refund the

deposit in full termination of this Agreement. If Seller is able to comply with these requirements or remedy the defects within the time specified, as evidenced by written notification, revised commitment, or endorsement to commitment, Purchaser agrees to complete the sale within 14 days after receipt of a revised commitment or endorsement to commitment, subject to any other contingency in this Agreement. If after reasonable efforts Seller is unable to furnish satisfactory title within the time specified, the deposit will be refunded immediately in full termination of this Agreement, unless Purchaser elects to proceed with the sale accepting the title as Seller is able to convey.

4. Taxes and prorated items. All taxes and assessments that have become a lien on the land as of the date of closing will be paid by Seller, except that (a) all current property taxes will be prorated and adjusted between Seller and Purchaser as of the date of closing on a due-date basis, without regard to lien date, as if paid prospectively (e.g., taxes due July 1 will be treated as if paid for the period July 1 through the following June 30, and taxes due December 1 will be treated as if paid for the period December 1 through the following November 30); and (b) Purchaser will be responsible for the payment of all property taxes falling due after the closing without regard to lien date. Current homeowners, subdivision, or condominium association dues and assessments, if any, will also be prorated between Seller and Purchaser as of the date of closing on a due-date basis. Seller will pay the cost of all utilities and service charges through and including the date of transfer of possession and occupancy to Purchaser.

5. Closing. Closing will take place at the office of the Title Company, Purchaser's lender, or broker. If closing takes place anywhere other than the office of the Title Company, Seller will arrange for a Title Company representative with authority to update and mark up the commitment for title insurance as required under this Agreement to be present at closing. If title can be conveyed in the condition required under this Agreement and all contingencies have been satisfied or waived, closing will take place on a date and time as is mutually agreeable to the parties and as dictated by the ability and availability of Purchaser's lender, if any, to close. However, closing will occur not later than May 1, 2025. Seller will provide a complete package of every document (other than loan documents) to be executed by Purchaser to Purchaser's attorney within 48 hours of closing.

6. Payment of fees and closing costs. Purchaser will pay all closing fees and all costs associated with recording the required deed and any loan documents. The parties agree that the Title Company will prepare the required deed and closing documents necessary to complete this transaction, that the Title Company will conduct the closing, and that the cost of same, together with any settlement or disbursement fee, will be borne by Seller. Seller will pay the required transfer tax, the cost of an owner's commitment and policy of title insurance, and recording fees relative to the discharge of Seller's mortgage, if any. At closing, the parties will execute closing statements prepared by the Title Company and all income or other tax reporting documents as required by the Title Company.

7. Possession. Unless otherwise agreed to in writing by the parties, Seller will deliver possession of the Property to Purchaser at closing.

8. Purchaser's contingencies. Purchaser's obligations under this Agreement will be contingent on satisfactory inspections of the Property (by Purchaser or Purchaser's representatives), including, by way of example but not limitation, the soil, ground water, and other components of the Property, at Purchaser's sole option and expense, within 30 business

days after Purchaser's receipt of an accepted copy of this Agreement from Seller. If Purchaser, in Purchaser's sole discretion, is not satisfied with the results of the physical inspections for any reason, Purchaser will notify Seller in writing within 7 business days after the expiration of the 30-day inspection period. If the inspection (or inspections) or tests are not satisfactory to Purchaser, on receipt of written notice, Seller will immediately refund to Purchaser all sums deposited by Purchaser under this Agreement and this Agreement will be terminated and of no further force and effect. If no written objection is made by Purchaser within the stated period, this inspection contingency will be deemed to be waived by Purchaser and the parties will proceed to closing in accordance with the terms of this Agreement.

9. Seller's representations. Seller represents and warrants to Purchaser as follows:

- a. There is no pending litigation affecting all or any part of the Property or Seller's interest in the Property.
- b. There are no uncorrected violations of any building codes and regulations, health codes, or zoning ordinances affecting the Property or the use or enjoyment of the Property.
- c. There are no undisclosed or latent defects affecting the Property and the improvements on the Property other than as set forth and identified on the Seller's Disclosure Statement.
- d. There are no unrecorded interests of any persons or entities in and to the Property whatsoever (including but not limited to easements, profits, and licenses).
- e. There are no easements above the surface, at grade, or subsurface other than utility easements of record that would affect or interfere with Purchaser's use and enjoyment of the Property as determined by Purchaser.
- f. Access to the Property is by public road.
- g. The Property does not lie within a 100-year flood plain.
- h. There are no underground storage tanks or hazardous or toxic substances existing on, under, or above the Property as defined in any federal, state, or local law, regulation, rule, statute, or directive, nor is there any asbestos or urea formaldehyde foam insulation installed in or on the Property.
- i. The Property is zoned residential or will otherwise permit construction of a new home.

These representations and warranties will survive the closing of this transaction.

10. Legal description. Purchaser and Seller acknowledge and agree that the legal description for the Property will be as set forth in the commitment for title insurance to be obtained by Seller and furnished to Purchaser pursuant to this Agreement.

11. Purchaser's default. In the event of material default by Purchaser under this Agreement, Seller may, as Seller's sole option, declare a forfeiture under this Agreement and retain the deposit as liquidated damages that will be Seller's sole and exclusive remedy under this Agreement.

12. **Seller's default.** In the event of material default by Seller under this Agreement, Purchaser may, at Purchaser's option, elect to enforce the terms of this Agreement, demand and be entitled to an immediate refund of the entire deposit in full termination of this Agreement, or pursue any other legal or equitable remedies available to Purchaser.

13. **Binding agreement.** This Agreement will bind and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the respective parties.

14. **Acknowledgment.** Buyer acknowledges that this is a condominium unit and buyers have had a full opportunity to inspect all condominium documents and is fully aware of all of the provisions of the condominium agreement.

15. **Time of the essence.** Time is of the essence of this Agreement, except that Purchaser may waive this provision for the purpose of curing title defects.

16. **Brokers.** Seller acknowledges and agrees that notwithstanding the fact that the real estate broker may be operating as a purchaser's agent, all commissions due and owing to real estate brokers will be paid by Seller.

17. **Entire agreement.** The parties agree that this Agreement contains the entire agreement between Seller and Purchaser and that there are no agreements, representations, statements, or understandings that have been relied on by the parties to this Agreement that are not stated in this Agreement.

18. **All agreements in writing.** The parties agree that this Agreement (and written and signed addenda, if any) cannot be modified, altered, or otherwise amended without a writing being duly signed or initialed, as the case may be, by both Seller and Purchaser.

19. **Sale contingency.** This Agreement is contingent on the closing of the sale and purchase of Purchaser's address located at 1101 Beach Street, Flint, Michigan 48502, on or before June 1, 2025. Seller may continue to market the Property for sale (with disclosure of the existence of this Agreement and sale contingency to any offeror), and, if an offer is made for the purchase of the Property, Seller will notify Purchaser of the offer and Purchaser will have 72 hours from the time and date of Seller's notice either to waive this contingency and proceed to closing or to exercise this contingency and terminate this Agreement.

20. **Date of execution.** The date of execution of this Agreement will be the date on which the last person to sign this document will have signed the document. If the parties fail to insert the date of execution by their signatures below, the date of execution will be the date on which Seller actually signed the document.

IT IS THEREFORE VERY IMPORTANT FOR EACH PERSON SIGNING THIS DOCUMENT TO PLACE THE DATE OF SIGNING IN THE SPACE PROVIDED BY THEIR SIGNATURE.

ACCORDINGLY, Seller and Purchaser have executed this Agreement as of the date written below.

Dated this _____ day of _____ 2025

PURCHASER:

GENESEE COUNTY

By:

Its

Dated this _____ day of _____ 2025

SELLER:

CRIM FITNESS FOUNDATION

By: Lauren Holaly-Zembo

It's Chief Executive Officer

DESCRIPTION: Amendment for purchase of building

GL #	Description	Increase/(Decrease)
2132-801.00-975.000	BUILDING	300,000.00

APPROVED BY: _____

DESCRIPTION: Amendment for purchase of building

GL #	Description	Increase/(Decrease)
2132-801.00-975.000	BUILDING	300,000.00

APPROVED BY: _____



Genesee County

Staff Report

Genesee County
Administration Building
1101 Beach St
Flint, MI 48502

File #: RES-2025-1444

Agenda Date: 5/7/2025

Agenda #: 1.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Jeff Wright, Drain Commissioner

RE: Approval of a purchase order to Jack Doheny Company for the fiscal year ending 2025, in an amount not to exceed \$100,000.00; to provide for parts and repairs to drain equipment; the cost of this purchase order will be paid from the accounts listed

BOARD ACTION REQUESTED:

Seeking approval to increase aggregate spending for Jack Doheny Company for FY2024-2025 due to unanticipated repairs.

BACKGROUND:

Our equipment in the maintenance department periodically requires both parts and service repairs often with a sole source provider vendor. Currently, this fiscal year we have gone over the \$10,000.00 threshold with this vendor including an emergency repair (EP24-016) in the Fall of 2024. We seek Board authorization for \$100,000 so we can get Purchase Order(s) to pay for any current or future invoices for additional repairs needed before the end of this fiscal year. These repairs will be funded out of the following accounts: 6390-443.00-779.000 Vehicle Supplies and 6390-443.00-931.000 Equipment Repairs.

DISCUSSION:

To be able to perform maintenance on our Storm Drains to alleviate flooding and make it safe for the Community it becomes necessary for the Maintenance Equipment used by the Drain Maintenance Department to be working properly, and if not, it needs to be repaired in a timely manner to keep our crews working.

IMPACT ON HUMAN RESOURCES:

There is no impact on Human Resources.

IMPACT ON BUDGET:

The money to maintain our equipment comes from Fund 6390 from accounts: 6390-443.00-779.000 Vehicle Supplies and 6390-443.00-931.000 Equipment Repairs, not General Fund. This expense is in the current budget in both accounts and no amendments are required.

IMPACT ON FACILITIES:

This request would not have any impact on facilities.

IMPACT ON TECHNOLOGY:

This request would not have any impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

Having well-functioning equipment will allow staff to perform necessary work to support healthy, livable, and safe communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of the Genesee County Drain Commissioner to authorize increasing the aggregate spending for vendor Jack Doheny Company to \$100,000, said expenditures to be paid from accounts 6390-443.00-779.000 Vehicle Supplies and 6390-443.00-931.000 Equipment Repairs, with no General Fund Appropriation necessary, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 7, 2025 meeting of the Public Works Committee of this Board).

04/07/2025

VENDOR ACTIVITY REPORT FOR GENESEE COUNTY

Activity From 10/01/2024 To 04/30/2025

VENDOR RANGE: 00407 TO 00407

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amt	Check Amt
00407	JACK DOHENY COMPANIES INC				
10/17/2024	INVOICE	244404	ACCOUNT# GENE0004	44.13	0.00
10/24/2024	CHECK	17 52211		0.00	127.34
10/24/2024	CHECK	17 52212		0.00	44.13
10/31/2024	INVOICE	245729	ACCT# GENE0004	351.04	0.00
10/31/2024	INVOICE	244962	ACCT# GENE0004	431.28	0.00
11/07/2024	CHECK	17 52645		0.00	351.04
11/07/2024	CHECK	17 52646		0.00	431.28
12/10/2024	INVOICE	248887	ACCOUNT# GENE0004	26.50	0.00
12/10/2024	INVOICE	248975	ACCOUNT# GENE0004	29.47	0.00
12/19/2024	INVOICE	249123	ACCOUNT# GENE0004	2,429.29	0.00
12/19/2024	CHECK	17 53876		0.00	55.97
12/26/2024	CHECK	17 54017		0.00	2,429.29
03/05/2025	INVOICE	256761	ACCT# GENE0004	32,515.51	0.00
03/05/2025	INVOICE	256694	ACCOUNT# GENE0004	1,694.85	0.00
03/07/2025	INVOICE	257304	ACCOUNT# GENE0004	795.64	0.00
03/10/2025	INVOICE	257303	ACCT# GENE0004	1,330.86	0.00
03/10/2025	INVOICE	257302	ACCT# GENE0004	4,068.11	0.00
03/13/2025	CHECK	17 55309		0.00	35,006.00
03/14/2025	INVOICE	257328	ACCOUNT# GENE0004	519.00	0.00
03/20/2025	CHECK	17 55479		0.00	5,398.97
03/20/2025	CHECK	17 55480		0.00	519.00
04/04/2025	INVOICE	259101	ACCOUNT# GENE0004	645.00	0.00
Total:				44,880.68	44,363.02
Net of 13 Invoices / 9 Checks				517.66	0.00
Grand Total 13 invoices and 9 checks for 1 vendor:				44,880.68	44,363.02



Remit To:
Jack Doheny Company
PO BOX 675546
DETROIT, MI 48267-5546

INVOICE

Invoice No.

257300

Invoice Date 3/6/25

SERVICE

Invoice To
GENESEE COUNTY SURFACE WATER
4608 BEECHER ROAD
FLINT MI 48532

Ship To:
GENESEE COUNTY SURFACE WATER
4608 BEECHER RD
FLINT MI 48532

*O.K. to Pay
3-7-25 K.H.
Equipment # 9062*

INFORMATION

Job Number:	86003	Due Date:	04/20/2025	Customer Code.:	GENE0004
Service Date:	2/26/25	Taken By:	ASCHMELING	Site Code:	_MAIN
Branch:	1100	Equip. Hours:	5,798	Site Contact:	
P.O. No.:	9062	Equip. Miles:	37,758	Phone:	
Equip. No:	15441	Make:	VA	Serial No.:	18-05V-17454
Customer Eq. No:	15441	Model:	2100P	Chassis VIN:	1FVHG3FE7KHA8495
		Equip. Desc:	2115SE2P100A - 2115 SE 2-STAGE PLUS 100GPM A		

NOTES

Service Job Notes:

CONTACT: RJ 810-691-7657

- PUMP OFF WEAK
- VAC RPM INOP
- RODDER PUMP MAKING NOISE
- WATER PRESSURE WEAK
- HYD PUMP SOUNDED LOW, HYD FLUID LOW

INSPECTED TRUCK, MADE SURE ALL HYDRAULIC VALVES ARE IN OPEN POSITION, TRUCK LOW HYDRAULIC OIL. FOUND THAT TRASH PUMP WAS LEAKING OIL INSIDE BODY FROM PRESSURE LINE THAT IS RUSTED OUT. REMOVED TRASH PUMP, INSTALLED 2 NEW FITTINGS INSIDE TUNNEL WALL, BLOCKED THEM OFF FILLED WATER TANKS, RAN WATER SYSTEM AND VACUUM SYSTEM, ADDED 25 GALLONS OF HYDRAULIC OIL. UNIT RAN FINE. HAD A HARD TIME GETTING KING NIPPLE OUT OF BODY, HAD TO CUT IT OUT, INSTALLED NEW ONE. BUILT NEW TRASH PUMP ASSEMBLY, MOUNT IN BODY, TEST RAN TRASH PUMP, DID NOT SEE ANY LEAKS, FILLED BODY WITH WATER AND RAN PUMP. WORKS AT THIS TIME. INSTALLED NEW 3" BALL VAVLE & CAMLOCK FITTING CAP ON OUTSIDE, PAINTED EXTERNAL PIPE. TIGHTENED UP AND LOCTITE SET SCREWS FOR REAR BEARING LOCK ON HOSE REEL. TOPPED OFF HYDRAULIC OIL, 15 GALLONS. COMMUNICATED WITH RJ AND HE REQUESTED WE PERFORM 500HR SERVICE THAT WAS DUE. CHANGED OIL, AIR, FUEL FILTERS, AND MOTOR OIL. REPLACED CABIN AIR FILTER. DRAINED OIL IN T-CASE, REFILLED OIL IN T-CASE. HAD TO BLEED FUEL SYSTEM TO GET UNIT STARTED AFTER CHANGING FUEL FILTERS. CHECKED TRANS OIL & REAR OILS. GREASED UNIT. REMOVED AIR DRYER, REPALCED CARTRIDGE & REINSTALLED. FILLED TRANS DRIVE FOR HYDRAULIC FAN DRIVE. AIRED UP ALL REAR DRIVE TIRES, ALL WERE LOW. TIGHTENED FILL PLUGS ON T-CASE. TEST RAN UNIT. NEXT SERVICE DUE AT 6298 ENGINE HOURS.

PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM



248-349-0904
AR@teamjdc.com
teamjdc.com



Remit To:
Jack Doheny Company
PO BOX 675546
DETROIT, MI 48267-5546

INVOICE

Invoice No. 257300 Invoice Date 3/6/25 SERVICE

*O.K. to Pay H.
3-7-25
Equipment # 9062*

DETAILS

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
1.00	OTHER	SHOP SUPPLIES	SHOP SUPPLIES	\$529.17	\$529.17	\$0.00	\$529.17
2.00	PART	VA-1099061	CARTRIDGE-HYD FILTER	\$176.32	\$352.64	\$0.00	\$352.64
1.00	PART	HF-2501-8-8	1/2MJ X 1/2MP 90 ELB	\$4.75	\$4.75	\$0.00	\$4.75
40.00	PART	ZO-AW68	HYD OIL (GAL)	\$15.35	\$614.00	\$0.00	\$614.00
1.00	PART	JS-1009	3" TRASH PUMP INSTA	\$3,400.00	\$3,400.00	\$0.00	\$3,400.00
1.00	PART	ZF-500925	FILTER AIR-- P634517	\$248.49	\$248.49	\$0.00	\$248.49
1.00	PART	ZF-600564	FUEL FILTER (FF63009)	\$64.32	\$64.32	\$0.00	\$64.32
1.00	PART	ZF-DDE-R61709	FILTER FUEL	\$78.97	\$78.97	\$0.00	\$78.97
1.00	PART	ZF-1748	OIL FILTER (LF3000)	\$71.00	\$71.00	\$0.00	\$71.00
1.00	PART	ZF-9520	AIR FILTER	\$88.99	\$88.99	\$0.00	\$88.99
1.00	PART	ZF-9082	CABIN FILTER	\$26.25	\$26.25	\$0.00	\$26.25
10.00	PART	ZO-75W90	75W90 GEAR OIL (QT)	\$29.91	\$299.10	\$0.00	\$299.10
5.00	PART	ZO-ISO46-GST	COTTA OIL, QUARTS	\$3.58	\$17.90	\$0.00	\$17.90
22.00	PART	ZO-15W40	ENGINE OIL (QUART)	\$4.73	\$104.06	\$0.00	\$104.06
1.00	PART	ZF-107794X	REMANUFACTURED BENDIX SERIES AD9 AIR BRAKE DRYER C	\$50.40	\$50.40	\$0.00	\$50.40
29.50	LABOR	STRAUB	GENERAL LABOR	\$175.00	\$5,162.50	\$0.00	\$5,162.50

Labor Total:	\$5,162.50
Parts Total:	\$5,420.87
Consumables:	\$0.00
Freight:	\$0.00
Other:	\$529.17
Tax:	\$0.00
Total:	\$11,112.54

Name: _____

Signature: _____

Date: _____

Payment Terms: 45 DAYS FROM INVOICE

PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM



248-349-0904
AR@teamjdc.com
teamjdc.com



Genesee County

Staff Report

Genesee County
Administration Building
1101 Beach St
Flint, MI 48502

File #: RES-2025-1592

Agenda Date: 5/7/2025

Agenda #: 2.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Patrick Linihan, Parks and Recreation Director

RE: Approval of an agreement between Genesee County, Genesee Area Focus Fund, and Genesee Chamber Foundation to provide summer employment opportunities for youth; this grant funded program will provide employment for fourteen (14) youth at Genesee County's Parks & Recreation Commission

BOARD ACTION REQUESTED:

Genesee County Parks and Recreation staff requests the approval to accept a grant from the Genesee Area Focus Fund (GAFF) and Genesee Chamber Foundation (GCF), in the amount of \$28,739.00, for the annual Summer Youth Initiative (SYI) program.

BACKGROUND:

The SYI program connects youth with employment opportunities, developing skills and experience.

DISCUSSION:

Grant funds allow employment of up to 14 teens during the summer season. Program period: May 19, 2025 - August 31, 2025.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

NO USE OF GENERAL FUND. No match. A budget amendment is attached.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

Accepting this grant and participating in this program encourages community growth and collaborative culture.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize entering into a Memorandum of Understanding (MOU) between Genesee County and the Genesee Chamber Foundation (GCF) and Genesee Area Focus Fund (GAFF), whereby GCF will provide \$28,739.00 in funding to enable Parks and Recreation to hire up to 14 teens and provide meaningful employment opportunities appropriate for teens for Summer 2025, through the Summer Youth Initiative (SYI) Program, said funding to be deposited into account 2087-751.00-674.029, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 7, 2025 meeting of the Public Works Committee of this Board), both the Chairperson of this Board and the Parks Director are authorized to execute the MOU on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget



March 26, 2025

Patrick Linihan
5045 E. Stanley Rd
Flint, MI 48506

Dear Patrick,

The Genesee Area Focus Fund (GAFF) and Genesee Chamber Foundation (GCF) once again received strong proposals for the annual Summer Youth Initiative (SYI) program. We are pleased to share that the SYI Review Panel approved **Genesee County Parks and Recreation Commission** for the 2025 program year according to the terms below and outlined in this proposal.

AMOUNT APPROVED: <ul style="list-style-type: none">TEEN WAGES: \$28,739	
# OF TEENS APPROVED: <ul style="list-style-type: none">Up to 14 Teens <i>(14 teens x \$13/hr. x 24 hrs. per week x 6 weeks of employment. You may adjust hours worked per week and number of weeks worked within the dates listed below.)</i>	
SYI FUNDS ARE TO BE USED AS FOLLOWS:	Payroll reimbursement for up to 14 teens at \$13/hour <i>(any hourly amount above this rate will not be reimbursed to your agency).</i>
TIME PERIOD FOR FUNDS TO BE USED:	May 19, 2025 – August 31, 2025 Note: <i>Extensions beyond this deadline will be handled on an individual basis and an Addendum will be added to this MOU.</i>

A Memorandum of Understanding (MOU) is attached to this letter. The MOU sets the basic principles and guidelines under which **Genesee County Parks and Recreation Commission**, GAFF and GCF will work together to provide a valuable, high-quality summer employment program for teens in our community. After reviewing the terms of the MOU, *your* signature will be requested and serve as acceptance of the proposed award listed above. If you have questions about the terms outlined above and/or in the MOU please contact Brianna Mosier bmosier@flintandgenesee.org or Dawn Bye dbye@flintandgenesee.org.

We look forward to partnering with you this summer to provide meaningful work experiences for youth in Flint and Genesee County.

Sincerely,

Brianna Mosier, Executive Director
Genesee Area Focus Fund and Genesee Chamber Foundation

MEMORANDUM OF UNDERSTANDING

Between Genesee Chamber Foundation (GCF), Genesee Ares Focus Fund (GAFF) Summer Youth Initiative (SYI) Program, and **Genesee County Parks and Recreation Commission** (Grantee).

Purpose: This Memorandum of Understanding (MOU) sets forth the basic principles and guidelines under which the parties will work together to provide a high-quality summer employment program.

Definitions:

- **Grantee** is the name of the legal entity that acts as fiducial agent.
- **Scope** is the age and number of teens to be hired to work in the summer program.
- **Term** is the length of time the summer program will operate.
- **Supervision/Primary Contact** is the person(s) who will manage the summer program.
- **Award** is the amount of the grant.

Mandated Components (Measurable):

- **GRANTEE** – Genesee County Parks and Recreation Commission
- **SCOPE** –
 - **Up to 14 Teens** (14 teens x \$13/hr. x 24 hrs. per week x 6 weeks of employment. You may adjust hours worked per week and number of weeks worked within the dates listed below.)
- **TERM** – Award must be spent between May 19, 2025 – August 31, 2025 (Note: extensions beyond this deadline will be handled on an individual basis and an Addendum will be added to this MOU)
- **SUPERVISION/PRIMARY CONTACT** – Nancy Edwards nedwards@gcparks.org
- **AWARD** – \$28,739 for teen wages

GCF and GAFF Summer Youth Initiative (SYI) Responsibilities:

SYI seeks to ensure that the summer employment program results in successful outcomes. To assist the Grantee in achieving this goal, SYI will be responsible to:

1. Provide the TeenQuest pre-employment leadership training at no cost for any Genesee County teen, age 14-19 and in grades 9-12.
2. Provide SYI Applications to all teens that complete the TeenQuest program on an annual basis throughout their high school years.
3. Host the annual SYI Job Fair for the purpose of connecting SYI qualified applicants with SYI qualified employers for summer employment opportunities.
4. Host monthly employer meetings to share ideas, problem solve challenges, and prepare for upcoming program related events.
5. Coordinate the SYI Volunteer Service Day Wrap Up Celebration for all SYI teen employees.
6. Provide timely response to reimbursement requests from SYI employers in alignment with their award.
7. Conduct at least one site visit to observe teens on the job and overall program goals progression/success.
8. Assist SYI employers with any technical support on any aspect of the summer employment program.
9. Assist SYI employers with securing language and graphic standards through our Marketing and Communications staff for any and all communications acknowledging SYI support.

Grantee Responsibilities:

1. Attend the SYI Job Fair for the purpose of interviewing and hiring SYI qualified teens to work in the summer employment program.

2. Provide meaningful employment opportunities appropriate for teens and within the State of Michigan employment guidelines. *Important: Ensure that ALL teens 14-17 have a work permit on file at their worksite location.*
3. Provide adequate adult supervision to ensure a positive work environment.
4. Complete and submit all required documentation including but not limited to employee worksheet, workplace location(s), final report as well as any updates to these documents.
5. The Summer Youth Initiative is a reimbursement program, meaning that **as an agency incurs approved expenses against the total grant award, it is the agency's responsibility to submit a request for reimbursement. Requests are submitted** to the SYI Team at svi@flintandgenesee.org by the **15th day of the month following the end of a month**. For example, payroll for the month of June would be due to the SYI Program Manager by July 15th. The agency can request additional reimbursement requests if funding is required to meet payroll before the 15th of each month, however, if the requests are not received by the agency by the 15th of the month following the month end, then the agency may not receive reimbursement for that request. For example, an agency will be allowed to request reimbursement on the 1st and 15th of each month so that they are requesting 2 reimbursements per month but if they do not request any reimbursement for the entirety of one month until after the 15th of the following month then none of that month may be reimbursed. The request **must be submitted with the SYI Funds Request Form** (to be sent to all selected agencies) with all supporting documentation including timesheets, teen names, hours, and dates worked, **from a payroll system** (e.g., Paylocity, Quicken, or other payroll or accounting system). **Word or Excel documents will not be accepted** as the sole supporting documentation resource. If funds are neither expended, nor invoices received by the SYI Program Manager within thirty (30) days, no later than month ending September 30, 2025, funds will be de-obligated. This means that the allocated amount will be reduced by the amount not submitted for reimbursement.
6. Participate in the SYI Volunteer Service Day by coordinating a three (3) hour experience for your teen employees to participate in and attend the Volunteer Day and Summer Program Wrap Up Celebration with your teen employees to share their experience.
7. Facilitate the SYI site visit(s) with your program, providing information on the progress of your overall program goals.
8. Notify the GAFF and GCF Communications Team by contacting Sav Turbett at sturbett@flintandgenesee.org of any communication acknowledging SYI support. Use of Education & Talent or SYI logo must be reviewed by GAFF and GCF Marketing Team by emailing example to Amanda Blackburn at ablackburn@flintandgenesee.org.

Agreement Inclusiveness/Amendment

This agreement contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto. The GAFF and GFC shall, upon request by the Grantee and receipt of a proposed amendment, amend this Agreement, when required in the opinion of the Grantee, due to revision of Federal or State laws or regulations. If the GAFF and GFC refuses to sign such amendment within fifteen (15) days after receipt, this Agreement shall terminate upon such refusal. This agreement may otherwise be amended only by the written consent of all the parties hereto.

SIGNATURES:

Genesee Chamber Foundation (GCF), Genesee Ares Focus Fund (GAFF) Signature

Tim Herman, CEO

Date: _____

SYI Agency – Genesee County Parks and Recreation Commission

Delrico Lloyd, Genesee County Board of Commissioners Chairman

Date: _____

GENESEE COUNTY PARKS & RECREATION COMMISSION
BUDGET ADJUSTMENT
SYI GRANT
04.09.2025

GL #	DESCRIPTION	Increase/(Decrease)
2087-751.00-674.029	GRANT CONTRIBUTION	28,739.00
2087-751.00-704.000	SALARIES - SEASONAL	26,214.54
2087-751.00-709.000	SOCIAL SECURITY	2,005.41
2087-751.00-729.000	WORKERS COMP	519.05

GENESEE COUNTY PARKS & RECREATION COMMISSION
BUDGET ADJUSTMENT
SYI GRANT
04.09.2025

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