



**GENESEE COUNTY**  
**— M I C H I G A N —**

**Genesee County**  
**Public Works Committee**  
**Agenda**

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**Wednesday, April 8, 2026**

**5:30 PM**

**324 S.Saginaw St., Bryant "BB"  
Nolden Auditorium**

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**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

[RES-2026-0421](#) Approval of Meeting Minutes - March 11, 2026

**IV. PUBLIC COMMENT TO COMMITTEE**

**V. COMMUNICATIONS**

**Report from Director of Administration**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

1. [RES-2026-0236](#) Approval of a request by Genesee County's Parks & Recreation for a Contract Amendment with Michael Van Valkenburgh Associates, Inc. (MVVA), for a total contract amount not to exceed \$1,571,800.00, for the design and project administering services for the Chevy Commons Play Garden Project
2. [RES-2026-0279](#) Approval of an agreement between Genesee County and SHI International, in an amount not to exceed \$233,338.73, to provide for the CrowdStrike Falcon Cyber Security Platform; the cost of this agreement will be paid from the accounts listed
3. [RES-2026-0282](#) Approval of an agreement between Genesee County and Preferred Data Systems, in an amount not to exceed \$61,290.00, to provide email security software; the cost of this agreement will be paid from the accounts listed

4. [RES-2026-0291](#) Approval of a purchase order to various vendors for the fiscal year ending 2026, in an amount not to exceed \$80,000.00, to provide for the purchase of police and public safety radios and supplies at Genesee County's Parks & Recreation Commission; the cost of this purchase order will be paid from account 6665-770.11-978.000
5. [RES-2026-0292](#) Approval of proposed Genesee County Information Technology Procurement Review an Approval Policy
6. [RES-2026-0314](#) Approval of the renewal for the guest registration (TAN system) and queuing system through SHI, in an amount not to exceed \$36,670.92, for one (1) year starting April 21, 2026; this is a budgeted expense and will be paid from account 1010-228.01-933.01 and 1010-000.00-123.000
7. [RES-2026-0327](#) Approval of a purchase order to Dell for the fiscal year ending 2026, in an amount not to exceed \$28,000.00, to provide for the purchase of computers and equipment at Genesee County's Planning Department; the cost of this purchase will be paid from account 2320-701.00-980.000
8. [RES-2026-0337](#) Approval of a purchase order to Jack Doheny Company for the fiscal year ending 2026, in the amount not to exceed \$70,000.00, to provide for parts and repairs to drain equipment; the cost of this purchase order will be paid from the accounts listed
9. [RES-2026-0341](#) Approval of a purchase order to Webuildfun, Inc., in an amount not to exceed \$19,582.31, for the purchase of replacement slide equipment for the playgrounds at Linden County Park and Flushing County Park; the cost of this purchase order will be paid from account 2080-770.01-930.000
10. [RES-2026-0407](#) Approval of a request to list the former Mt. Morris Court and the Flushing Court buildings for sale via sealed bid
11. [RES-2026-0411](#) Approval of ARPA Funding Re-Allocation of \$300,301.00 from project savings to fund change order for Sentinel project at McCree and Circuit Court
12. [RES-2026-0427](#) Approval of a Construction Contract between Genesee County and Sorenson Gross Construction Company, with a total cost not to exceed \$290,000.00 with a 7% contingency (\$20,300.00), for the McCree District Court - Courtroom #2

## VIII. OTHER BUSINESS

## IX. ADJOURNMENT



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0421

**Agenda Date:** 4/8/2026

**Agenda #:**

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Approval of Meeting Minutes - March 11, 2026



**Genesee County  
Public Works Committee  
Meeting Minutes**

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**Wednesday, March 11, 2026**

**5:30 PM**

**324 S.Saginaw St., Bryant "BB"  
Nolden Auditorium**

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**I. CALL TO ORDER**

Commissioner Weighill called the meeting to order at 9:40 PM.

**II. ROLL CALL**

**Present:** Delrico J. Loyd, Charles Winfrey, Gary L. Goetzinger, Beverly Brown,  
Shaun Shumaker, Martin L. Cousineau and Dale K. Weighill  
**Absent:** Brian K. Flewelling and James Avery

**III. APPROVAL OF MINUTES**

**[RES-2026-0304](#)** Approval of Meeting Minutes - February 11, 2026

**RESULT:** APPROVED  
**MOVER:** Shaun Shumaker  
**SECONDER:** Beverly Brown  
**Aye:** Commissioner Loyd, Commissioner Winfrey,  
Commissioner Goetzinger, Commissioner Brown,  
Commissioner Shumaker, Commissioner Cousineau  
and Commissioner Weighill  
**Absent:** Chairperson Flewelling and Vice Chair Avery

**IV. PUBLIC COMMENT TO COMMITTEE**

**V. COMMUNICATIONS**

**VI. OLD BUSINESS**

- 1. [RES-2026-0151](#) Approval of an agreement between Genesee County and Wieland, in an amount not to exceed \$604,227.00, to provide pre-construction and construction management services for the Genesee County Recycling and Education Center; the cost of this agreement will be paid from account 2321-735.00-804.000

**RESULT:** WITHDRAWN  
**MOVER:** Beverly Brown  
**SECONDER:** Delrico J. Loyd

**Aye:** Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

**Absent:** Chairperson Flewelling and Vice Chair Avery

**VII. NEW BUSINESS**

- 1. [RES-2026-0083](#) Approval of a purchase order to Carter Lumber for the fiscal year ending 2026, in an amount not to exceed \$29,566.84, for the purchase of a pole barn kit; the cost of this purchase or will be paid from account 2080-770.05-930.000

**RESULT:** REFERRED  
**MOVER:** Beverly Brown  
**SECONDER:** Charles Winfrey

**Aye:** Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

**Absent:** Chairperson Flewelling and Vice Chair Avery

- 2. [RES-2026-0123](#) Approval of a request by Genesee County's Drain Commissioner to sell the Hogan Road Boat Launch - Parcel No. 06-19-300-022 to Fenton Township

**RESULT:** REFERRED  
**MOVER:** Charles Winfrey  
**SECONDER:** Delrico J. Loyd

**Aye:** Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

**Absent:** Chairperson Flewelling and Vice Chair Avery

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3. [RES-2026-0162](#) Approval of an update to Genesee County's Technology Use Policy
- RESULT:** REFERRED  
**MOVER:** Charles Winfrey  
**SECONDER:** Delrico J. Loyd
- Aye:** Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill
- Absent:** Chairperson Flewelling and Vice Chair Avery
4. [RES-2026-0165](#) Approval of a purchase order to various vendors for the fiscal year ending 2026, in an amount not to exceed \$80,000.00, to provide for the purchase of bulk salt and landscape supplies; the cost of this purchase order will be paid from the accounts listed
- RESULT:** REFERRED  
**MOVER:** Charles Winfrey  
**SECONDER:** Delrico J. Loyd
- Aye:** Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill
- Absent:** Chairperson Flewelling and Vice Chair Avery
5. [RES-2026-0197](#) Approval of a purchase order to Pinnacle Design for the fiscal year ending 2026, in an amount not to exceed \$200,000.00, to provide for the purchase of furniture in all county departments; the cost of this purchase order will be paid by the ordering department subject to available budget
- RESULT:** REFERRED  
**MOVER:** Charles Winfrey  
**SECONDER:** Delrico J. Loyd
- Aye:** Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill
- Absent:** Chairperson Flewelling and Vice Chair Avery
6. [RES-2026-0223](#) Forwarding to receive and file a copy of the 2025 Genesee County Parks & Recreation Commission Annual Report
- RESULT:** REFERRED  
**MOVER:** Charles Winfrey  
**SECONDER:** Delrico J. Loyd
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- Aye:** Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill
- Absent:** Chairperson Flewelling and Vice Chair Avery
7. [RES-2026-0224](#) Approval of an agreement between Genesee County and UKG Kronos System, in an amount not to exceed \$30,831.14, to provide subscription services for time-keeping software; the cost of this agreement will be paid from the accounts listed
- RESULT:** REFERRED
- MOVER:** Charles Winfrey
- SECONDER:** Delrico J. Loyd
- Aye:** Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill
- Absent:** Chairperson Flewelling and Vice Chair Avery
8. [RES-2026-0236](#) Approval of a request by Genesee County's Parks & Recreation for a Contract Amendment with Michael Van Valkenburgh Associates, Inc. (MVVA), for a total contract amount not to exceed \$1,571,800.00, for the design and project administering services for the Chevy Commons Play Garden Project
- RESULT:** REFERRED
- MOVER:** Beverly Brown
- SECONDER:** Gary L. Goetzinger
- Aye:** Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Cousineau and Commissioner Weighill
- Nay:** Commissioner Shumaker
- Absent:** Chairperson Flewelling and Vice Chair Avery
9. [RES-2026-0239](#) Approval of an agreement between Genesee County and Playcore Wisconsin Inc., in an amount not to exceed \$40,534.26, to provide for the installation of playground equipment at Broome Park and Sarginson Park; the cost of this agreement will be paid from the account listed
- RESULT:** REFERRED
- MOVER:** Charles Winfrey
- SECONDER:** Delrico J. Loyd

**Aye:** Commissioner Loyd, Commissioner Winfrey,  
Commissioner Goetzinger, Commissioner Brown,  
Commissioner Shumaker, Commissioner Cousineau  
and Commissioner Weighill

**Absent:** Chairperson Flewelling and Vice Chair Avery

**VIII. OTHER BUSINESS**

**IX. ADJOURNMENT**

The meeting was adjourned at 10:14 PM.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0236

**Agenda Date:** 4/8/2026

**Agenda #:** 1.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a request by Genesee County's Parks & Recreation for a Contract Amendment with Michael Van Valkenburgh Associates, Inc. (MVVA), for a total contract amount not to exceed \$1,571,800.00, for the design and project administering services for the Chevy Commons Play Garden Project

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of an amendment to the contract with Michael Van Valkenburgh Associates, Inc. (MVVA), for the design and project administering services for the Chevy Commons Play Garden project, for a total contract amount not to exceed \$1,571,800.00.

**BACKGROUND:**

The original Professional Services Contract with MVVA was adopted by RES-2024-272, in the amount of \$892,000.00. An amendment to the contract was adopted by RES-2025-1400 to increase the contract amount for changes in the scope of services, in the amount of \$655,800, bringing the total contract amount to \$1,547,800.00.

**DISCUSSION:**

This is a request for a second amendment to the contract, increasing the amount by \$24,000.00, for a total contract amount of \$1,571,800.00, for additional geotechnical services, soil gas investigation, and as-needed consulting and O&M Plan.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

To be paid from account 2088-770.32-801.028.

NO USE OF PARKS FUND. NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

This project conforms to County priorities, specifically Community & Economic Growth, by collaborating with other entities to create economic growth, with the intention to attract residents and visitors to the area and stimulate the economy. This project also prioritizes Inclusive, Collaborative Culture, expanding the role of the county as a convener to enhance relationships that contribute to the growth of our community. The project brings diverse people and groups to the table and demands transparency for our community as we proceed. Approval of this amendment will also contribute to the priority of Healthy, Livable & Safe Communities by increasing services and opportunities for residents and visitors of Flint and Genesee County, promoting public health and safe communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize amending the Professional Services Contract between Genesee County and Michael Van Valkenburgh Associates, Inc., for a second time, said amendment being necessary for additional consultants and services for the Chevy Commons Play Garden project and to increase the total contract cost to an amount not to exceed \$1,571,800.00 to be paid from account 2080-770.32-801.028, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the March 11, 2026 meeting of the Public Works Committee of this Board), and the Chairperson of this Board is authorized to execute the amendment on behalf of Genesee County.



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes: \_\_\_\_ (Go to Question 2)

No: X (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section. No: \_\_\_\_ (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes: \_\_\_\_

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: \_\_\_\_

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:   X   This project requires a contract, skip to the contracts section.

No: \_\_\_\_ Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_X\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_(Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: X

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
 If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: X

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.

30 January 2026

Patrick Linahan  
Genesee County Parks  
5045 E. Stanley Road  
Flint, Michigan 48506

**Re: MVVA #21021.01 Chevy Commons Play Gardens**  
Additional Services Request 1 (ASR #01)

Dear Patrick,

We are submitting this add service for an additional geotechnical effort, environmental testing and consultation for the Chevy Commons Play Gardens. This add service will cover the below described scope by our environmental and geotechnical engineer NTH Consultants (NTH):

#### **Task 1 – Geotechnical Services**

The existing subsurface concrete was deeper and more extensive than originally anticipated in the Geotech investigation proposal, resulting in additional drilling footage and delay time. Because of these conditions, nine (9) additional borings were attempted, and an additional 52.6 lineal feet of drilling was completed for both the original boring locations as well as to locate the abandoned service tunnel at the project site. This additional effort resulted in total drilling footage of 202.6 LF instead of the 150 LF which was envisioned in the original proposal and also required 2 additional days of field time (4 days versus 2 days budgeted) to complete the investigation.

The effort within this task includes the following:

- For the grade raise borings, 3 test borings were planned as part of our original scope (TB-01 through TB-03) for a total soil drilling lineal footage of 150 LF (50 LF each test boring). The information provided to NTH during the initial phases of this project indicates that a concrete slab was left in place within the middle portion of the site, and the surrounding area was covered with thinner pavement sections that were also left in place. As such, NTH positioned the boring location outside the limit of the former thicker concrete slab footprint and included some fees for drilling through minor concrete debris. However, significant, and thick concrete remnants were encountered at multiple boring locations, which resulted in drilling through solid concrete

Michael Van Valkenburgh Associates Inc. Landscape Architects P.C. 16 Court St, 11th Fl, Brooklyn, NY 11241

P 718 243 2044 F 718 243 1293 mvvainc.com

elements or offsetting a few boring locations multiple times as previously discussed. As such, at the location of TB-01 significant concrete debris was encountered during drilling requiring the bore hole to be relocated two times. Total drilling footage performed was 115.8 feet with 3.3 feet of drilling through concrete remnants.

- For the restroom area, no test borings were originally planned for the restroom building. As the original project scope indicates that the precise location of the planned restroom had not been determined, and the preliminary site plan provided to NTH indicated that the restroom was outside the project scope at that time. Later in 2025, the location of the restroom was selected, and NTH was requested to include additional soil borings to be completed for the proposed restroom building. As such, 2 test borings were added (TB-4 and TB-05) for a total soil drilling lineal footage of 50 LF (25 LF each test boring). At the location of TB-05, significant concrete obstructions were encountered, requiring the boring to be relocated two times. Total drilling footage performed was 77.5 feet, with 3 feet of drilling through concrete remnants, which required additional time and effort for drilling.
- For the abandoned service tunnel, no test borings were originally planned. MVVA and GCP requested additional soil borings near this tunnel to better define its exact location and understand its conditions. As such, 3 test borings were performed (TB-06 through TB-08) with a total drilling lineal footage of 9.3 LF with 1.5 of drilling through concrete remnants, which required additional time and effort for drilling.

## **Task 2 – Soil Gas Investigation (SGI)**

Due to the presence of volatile contaminants detected during previous environmental investigations and the visual evidence of contamination noted during the geotechnical test borings, there is a potential for soil vapor to migrate into the building and result in unacceptable indoor air concentrations. As such, an SGI is proposed to evaluate if soil vapor concentrations beneath the proposed building location exceed EGLE screening levels that would require mitigation. The SGI will comprise the following tasks:

- Observe drilling of two shallow (6 to 8 feet deep) geoprobe borings inside the perimeter of the proposed restroom building. The borings will be converted into temporary wells for sampling soil gas, if feasible or two additional borings will be drilled to install these wells. The drilling of borings and installation of the soil gas well will be conducted by our subcontractor.
- Collect one soil sample from each boring from the bottom of the proposed building foundation, which we understand be mat foundation. The soil samples will be analyzed for volatile organic compounds (VOCs), polynuclear aromatics (PNAs), and 10 Michigan metals. Sample analysis will be conducted by our subcontracted laboratory.

- Collect one soil gas sample from each well following proper equilibrium procedures.
- Analyze the soil samples for VOCs and PNAs. Sample analysis will be conducted by our subcontracted laboratory.
- Review and evaluate the information compiled during this study and prepare a summary report with our evaluations and opinions. The results of the investigation may indicate that a soil vapor mitigation system is warranted for the building, that no system is required, or that more investigation is needed to make a final determination.

**Task 3 – As-Needed Consulting Services and OM&M Plan**

This task will include following items:

- Continue to provide as-needed consulting services including attending meeting regarding the vapor mitigation system (VMS) that is currently being designed by Intoto Studio, the project architects. We will utilize EGLE’s published VMS guidance.
- If a VMS with vents installed within the building is constructed, it will require periodic inspection and maintenance. To document those requirements for building operations staff, NTH will prepare an operations maintenance and monitoring (OM&M) plan. The contents of the plan will be based upon the actual as-built system and include forms for documentation of findings and repairs as appropriate. Because the OM&M plan must be based on the system that is actually installed, it cannot be prepared until after construction. This task does not include observations or inspections during construction, updates to the facility’s due care plan, or submissions to EGLE.

Based on the additional scope of services work listed above, we are requesting a budget increase as per the fee breakdown shown below.

Task	Fee
Additional Geotechnical Services	\$9,000.00
Soil Gas Investigation	\$9,500.00
As-needed Consulting and O&M Plan	\$5,500.00
<b>Total Estimated Fee</b>	<b>\$24,000.00</b>

Please reach out if there are any questions on the above outlined services and fees.

Additional Services Request – ASR#01  
Chevy Commons Play Gardens 21O21.01  
January 2026

Sincerely,

John Ohly  
MVVA

**ACCEPTED FOR: Genessee County Parks**

**SIGNATURE:**

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**PRINT NAME:**

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**TITLE:**

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**DATE:**

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**PROFESSIONAL SERVICES CONTRACT  
WITH MICHAEL VAN VALKENBURGH ASSOCIATES, INC.  
FOR RFP #23-342 – DESIGNING & PROJECT ADMINISTERING SERVICES FOR  
CHEVY COMMONS PLAY GARDEN**

This Contract for Professional Services (the “Contract”) is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the “County”), and **Michael Van Valkenburgh Associates, Inc. (MVVA)**, a New York Corporation, whose principal place of business is located at **16 Court Street, 11<sup>th</sup> floor, Brooklyn, New York 11241** (the “Contractor”) (the County and the Contractor together, the “Parties”). All references to “Contractor” shall refer to the “Landscape Architect.”

**1. Term**

1.1 Initial Term

The initial term of this Contract commences on **March 27, 2024**, and shall be effective through completion of the project (the “Initial Term”).

1.2 Extension Terms

None.

**2. Scope of Work**

The Contractor agrees to perform the services described on Exhibit A (the “Services”).

**3. Compensation**

*Budget Reimbursement.* The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed **\$892,000.00**. The Contractor’s projected budget for the Initial Term of this Contract is attached as Exhibit B (the “Budget”). If this Contract is extended, the County and the Contractor will agree in writing on a projected Budget for each Extension Term.

3.1 If requested in writing by the Contractor, and supported by good cause, the Contract Administrator may authorize a transfer between Budget line items of up to 10% of the total annual Budget for a Contract Term. No such transfer is authorized until approved in writing by the Contract Administrator.

3.2 The County will not approve any expense not identified in the Budget, and the County will not approve any expenses in excess of the amounts identified in the Budget.

3.3 The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any supporting documentation such as time sheets and receipts for incurred expenses. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

4. **Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. **Contract Administrator**

The contract administrator for this Contract is **Barry June**, or designee (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. **Representations**

The Contractor represents that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these representations.

## **7. Suspension of Work**

### **7.1 Order to Suspend Performance**

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### **7.2 Necessary Actions Before Suspension**

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **8. Termination**

### **8.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, to the extent that the Contractor is found liable for a breach of this Contract be a final, binding judgment, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

### **8.2 Immediate Termination**

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, to the extent that the Contractor is found liable for a breach of this Contract be a final, binding judgment, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

### 8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

### 8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

## 9. Equipment Purchased with County Funds

9.1 The Contractor shall not purchase Equipment for the performance of this contract using funds provided by the County unless such purchase is clearly identified in a line item in Contractor's Budget.

### 9.2 Reporting

The Contractor agrees that any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract must be reported to the Contract Administrator upon purchase. For the purposes of this paragraph, Equipment is defined as tangible, non-expendable, personal property having useful life of more than 1 year and an acquisition cost of \$5,000 or more per unit.

### 9.3 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

## 10. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability

that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

## **11. Freedom of Information Act**

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

## **12. Intellectual Property**

Any intellectual property created by the Contractor in the performance of the Services shall be considered Instruments of Service, and the ownership of all rights, including the copyright, shall remain with the Architect. The Architect shall provide the County with a perpetual, royalty-free license to use the Instruments of Services for purposes of completing the project for which they were developed, provided that the County complies with its payment obligations hereunder. In the event that the County uses or modifies the Instruments of Service without the participation of the Architect, the County shall release the Architect from and against all claims arising out of such modification or use.

## **13. Audit Rights**

### **13.1 Certification of Accurate Information**

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

### **13.2 Inspection**

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### **13.3 Audit**

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

#### 13.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

### 14. Identity Theft Prevention

14.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

14.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

### 15. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

**Commercial General Liability Insurance** on an "occurrence basis" with minimum limits of \$1,000,000\_\_\_\_\_ per occurrence and a \$2,000,000\_\_\_\_\_ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

**Workers' Compensation Insurance** – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

**Automobile Liability** – Including Michigan No-Fault coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

**Professional Liability Insurance** – in an amount not less than \$1,000,000 per occurrence and \$1,000,000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

#### 15.1 Insurance Certificate and Additional Insured Coverage

- 1. Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County  
Attn: Risk Management  
1101 Beach Street, Flint, MI 48502

- 2. Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

- a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-

insurance, maintained by or available to the County shall be considered secondary and/or excess.

- b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

## 15.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from third party judgments, any and all claims, damages, or liability, including defense costs, to the extent arising out of the Contractor's negligent performance of the Services. Contractor's duty to indemnify the County and/or the Architect's liability to the County for negligent errors or omissions in the performance of the Architect's Services, shall be limited to the amounts payable under the insurance coverages required by this Contract. The Parties expressly waive indirect, special or consequential damages arising out of this Contract or any damages caused by MVVA's employees while on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

## 16. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

## 17. General Provisions

### 17.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

- 17.1.1. The Contract – This Professional Services Contract
- 17.1.2. Exhibit A – The Scope of Work

17.1.3. Exhibit B – Insurance Checklist

17.1.4. Exhibit C – The Contractor’s Budget

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

17.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

17.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

17.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

17.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

17.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan. Parties agree to mediation precedent to litigation.

17.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person’s attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

17.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

17.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

17.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

MICHAEL VAN VALKENBURGH  
ASSOCIATES, INC.

By: A.P. Seck

Name:

Title:

Date: 2/28/2024

COUNTY OF GENESEE

By: James Avery

James Avery, Chairperson

Board of County Commissioners

Date: 4/8/24

## EXHIBIT A Description of the Services

The Consultant shall design and administer the construction of a play garden, approximately 3 acres in size, for Chevy Commons, 800 W. Kearsley St., Flint, MI 48503. Chevy Commons was transformed in recent years from a vacant Brownfield site into a nationally recognized 67-acre park that includes walking trails and low-maintenance grasslands, meadows, and wetlands. In 2022, Chevy Commons was announced as a defining feature of a newly established state park in Flint & Genesee County.

The play garden will provide an outdoor environment for play inspired by nature of an unrivaled regional quality that will both draw new visitors and expand use for existing visitors. Whereas the existing Chevy Commons landscape provides a network of non-motorized trails for pedestrians and cyclists to circulate the park, the new play garden will offer a gathering place within the park. Creating a renown gathering place for natural play requires thinking beyond playground equipment. The design will not only create play spaces, but it will also:

- i. consist of play features inspired by nature
- ii. engage children of all ages in natural play
- iii. stimulate children physically and cognitively
- iv. provide for parent and caretaker use and observation across the play garden
- v. integrate elements that honor Flint's history and context

The design will be guided by three key principles: nature, novelty, and connectivity, as outlined below.

- **Nature.** The play garden is inspired by nature to engage children of all ages in natural play. All aspects of design – layout, equipment, materials, landscaping, etc. draw from and point to the natural world.
- **Novelty.** Create an experience that is unique to Chevy Commons. Design a one-of-a-kind gathering place for natural play that is enjoyable for children, parents, and caretakers of all ages and draws families from across the region and beyond.
- **Connectivity.** The play garden is connected to and complimentary of the broader Chevy Commons landscape, adjacent amenities and improvements, and Flint's specific history and context.

The Planning & Design work will position the project for construction by delivering design plans, specifications and special provisions, landscape architecture design, and all bid documents necessary for this project. The Planning & Design phase is expected to be completed within 12 months of project commencement. The construction administration work will commence upon the release of the construction bid and will conclude once all construction work has been completed.

## General

1. The Scope of Services consists of performing to the satisfaction of the Commission:
  - a) The preparation of design plans
  - b) Specifications
  - c) Special provisions
  - d) All bid documents necessary for this project to be advertised for bids to the satisfaction of the Michigan Department of Natural Resources (MDNR).
  - e) All surveying, testing and field investigation necessary to ascertain existing conditions to complete the design of this project.
  - f) On-site construction observation, preparation of construction paperwork, construction staking, construction management, and testing services necessary to accomplish the work described herein consistent with applicable professional standards.
  
2. The Consultant or its sub-consultant shall furnish all services and labor necessary to conduct and complete Services described herein. The Consultant or its sub-consultant shall also furnish all materials, equipment, supplies, and incidentals necessary to perform the Services (other than those designated in writing to be furnished by the Commission) and check and/or test them prior to use in carrying out this work.
  
3. The Consultant's principal contact with the Commission shall be through the designated Project Supervisor.
  
4. At the request of the Commission, the Consultant, during the progress of the Services, shall furnish information or data relating to the Services described herein and may be required by the Commission to enable it to carry out or to proceed with related phases of the Project not described herein, or which may be necessary to enable the Commission to furnish information to the Consultant upon which to proceed with further Services.
  
5. The Consultant agrees to demonstrate knowledge and performance in compliance with the standard construction practices listed in the above reference material and any other references, guidelines, and procedures manuals needed to carry out the work described herein in an appropriate manner.

### SERVICES TO BE PERFORMED BY THE CONSULTANT

Consultant shall perform all necessary design, surveying, engineering design, final engineering, preparation of specifications, drawings for construction, budgeting, bidding documents, securing site plan and construction plan approvals, bidding assistance, and construction administration services.

Documents to include, but not limited to, location map, all specifications for paving and grading, soils and aggregates for earthwork, underground storm drainage and

surface water drainage, lighting and electrical service, playground safety surfacing, asphalt or concrete paving, concrete curbs, gutter and sidewalks, and pavement marking. Consultant shall visit the site and become familiar with the project before submitting a proposal.

All cost arising from the field survey(s), investigations, presentations and meetings/conferences with the county, and documentation of same, shall be included in the Cost Proposal.

**Special Notes:**

1. This play garden will be constructed on a former industrial site that has a Due Care Plan in place with the Environmental Protection Agency.
2. All construction must occur above the designated "Cap" of the former industrial site and should be done in coordination with the cap engineers - Wade Trim
3. Some portions of the area may occur in a floodway of the Flint River. Care should be taken in the design to minimize obstruction of the floodway. Permits for construction in this area must be obtained from the Michigan Department of Environment, Great Lakes and Energy (EGLE).

**Design Phase:**

The successful Consultant shall perform fieldwork and provide a survey in sufficient scope to accomplish the project, prepare budget, complete construction contract documents and submit them for review and acceptance by the County and any other review agencies. The construction plans shall be prepared in AutoCAD for reproduction and all drawings shall conform to standard State practices. Construction plans shall be accompanied by supplementary specifications prepared in Microsoft Word.

Plans and design calculations shall be submitted for review/comments by the Commission, prior to final submission. After incorporating the review comments in the plans, a final submittal shall be made. An electronic version of the plans and specifications, as well as the final submission documents (PDF with signatures) shall be provided to the Commission upon completion.

**Bidding and Construction Services (Construction Administration):**

During this phase, as required by the Commission, the Consultant will perform the following:

1. Provide bidding documents and clarifications during the bidding period
2. Review working drawings
3. Attend a preconstruction meeting
4. Provide onsite inspection and observation as required to ensure project is constructed as designed.

**Payment:**

Progress of work and invoices shall be furnished to the County. Payment after completion of final plans, shall be limited to 90% of the agreed cost. The remaining 10% shall be paid after substantial completion of all construction work if the Consultant is providing construction administration services.

EXHIBIT B  
Insurance Checklist

(attached as a separate attachment)

EXHIBIT C

Contractor's Projected Budget

<b>Feasibility Study to Develop Geotechnical and Environmental Scope</b>	\$12,000
<b>Play Garden</b>	
Schematic Design	\$90,000
Design Development	\$230,000
Construction Docs & Bidding	\$260,000
Construction Administration	\$230,000
<b>Expenses</b>	
Reimbursable Expenses	\$60,000
Site Survey prepared by NFE \$9,000	
<b>Total:</b>	<b>\$892,000</b>

Permits (each) by NFE \$1,500

**Reimbursable Expenses**

Any reimbursable project expenses will be billed as accrued. The reimbursable project expenses will include long distance telephone calls, postage, local and long-distance couriers, photography, photocopying, reprographics, and project supplies, including in and out of house printing, and model-making supplies. Reimbursable expenses also include travel related expenses for trips to the project site to include airfare, accommodations, meals, local ground transportation, and miscellaneous per diem expenses as required.

**Additional Services**

The County shall pay the Architect at hourly rates of its own personnel and/or the amount billed to the Architect by its engineers and other consultants, for services performed at the County's request which are outside of the scope of basic services described in the Contract, including but not limited to services provided in connection with changes made at the County's request which are either inconsistent with prior approvals by the County or due to failures of performance by the County or its contractors; services necessitated by changes in the project's scope, size, quality, budget or schedule; preparing for or attending a public hearing or legal proceeding; or providing construction phase services 60 days after substantial completion of the work.

**Overall Proposed Cost Overview:**

<b>Work Performed</b>	<b>Proposed Cost</b>
Planning and Design	\$632,000
Construction Observation	\$260,000

**AMENDMENT #2**  
**MICHAEL VAN VALKENBURGH ASSOCIATES, INC. (MVVA)**  
**FOR CHEVY COMMONS PLAY GARDEN PROJECT**

This Amendment is effective March 18, 2026, and is between Genesee County, Michigan, a Michigan municipal corporation whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the “County”), and Michael Van Valkenburgh Associates, Inc., a New York Corporation, whose principal place of business is located at 16 Court Street, 11<sup>th</sup> floor, Brooklyn, New York 11241 (the “Contractor”) (the Contractor and the County together, the “Parties”). All references to “Contractor” shall refer to the “Landscape Architect.”

WHEREAS, the Parties executed a Professional Services Contract, RES-2024-272 (the “Agreement 1”), pursuant to which the Contractor would provide design and project administering services for the Chevy Commons Play Garden project, in an amount of \$892,000.00, effective March 27, 2024 through completion of the project; and

WHEREAS, the Parties executed the first amendment to the Professional Services Contract, RES-2025-1400, to change the scope to include a bathroom and expansion of project area, and budget for an increase of \$655,800.00, for a revised total contract amount not to exceed \$1,547,800.00; and

WHEREAS, the Parties wish to execute a second amendment to the Professional Services Contract to increase the total contract amount by \$24,000.00, for a total contract amount not to exceed \$1,571,800.00; and

WHEREAS, the Contractor will provide additional geotechnical services, soil gas investigation, and as-needed consulting and O&M Plan; and

NOW THEREFORE, the Parties agree as follows:

1. The total contract compensation amount is increased to \$1,571,800.00 for additional services.
2. The remaining terms of the agreement remain unchanged and in full effect.

MICHAEL VAN VALKENBURGH  
ASSOCIATES, INC.

COUNTY OF GENESEE

By: \_\_\_\_\_

By: \_\_\_\_\_  
Dale K. Weighill, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0279

**Agenda Date:** 4/8/2026

**Agenda #:** 2.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Michael Dawisha, CIO

**RE:** Approval of an agreement between Genesee County and SHI International, in an amount not to exceed \$233,338.73, to provide for the CrowdStrike Falcon Cyber Security Platform; the cost of this agreement will be paid from the accounts listed

### **BOARD ACTION REQUESTED:**

Approval to renew the CrowdStrike Falcon Cybersecurity Platform not to exceed \$233,338.73 through SHI International

### **BACKGROUND:**

CrowdStrike is a cloud-based cybersecurity platform that helps organizations prevent, detect, investigate, and respond to cyber threats across devices and systems. The platform includes endpoint detection and response (EDR) capabilities and can support centralized log collection and SIEM-style monitoring to help identify threats, investigate incidents, and improve overall security visibility.

### **DISCUSSION:**

Renewal of our CrowdStrike subscription is needed to maintain consistent endpoint security coverage and ensure the County can detect and respond to suspicious activity without interruption. Ongoing coverage supports faster containment and reduces the operational impact of security events on critical services. This coverage is a key layer of defense against modern threats such as ransomware, credential theft, and unauthorized access attempts that can lead to data exposure, operational downtime, and costly recovery efforts. Cost increases are partially driven by increased log ingestion, including additional firewall logs from our Palo Alto devices. These logs strengthen security visibility by supporting threat detection, correlation, and investigation across systems, but they also increase overall log consumption.

### **IMPACT ON HUMAN RESOURCES:**

There is no impact on Human Resources.

### **IMPACT ON BUDGET:**

This is a budgeted expense, and the renewal is under the OMNIA Partners IT Solutions, Products & Services, Contract # 2024056-02 (saving approximately \$177,000 (68%) discounted off list price.) The total amount of the renewal not to exceed \$233,338.73, to be paid out of the following accounts -

1010-228.01-933.001 = \$101,006.90 and pre-paid account 1010-000.00-123.000 = \$132,331.83.

**IMPACT ON FACILITIES:**

There is no impact on Facilities.

**IMPACT ON TECHNOLOGY:**

Reviewed and requested by IT.

**CONFORMITY TO COUNTY PRIORITIES:**

This renewal conforms to Long-Term Financial Stability by lowering the likelihood and financial impact of cyber incidents (downtime, recovery costs, and emergency response).

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize an expenditure, in the form of a Purchase Order to SHI International, for the renewal of the CrowdStrike Falcon Cybersecurity Platform, at a total cost not to exceed \$233,338.73 for the period commencing April 26, 2026, through April 25, 2027, to be paid from the following accounts 1010-228.01-933.001 (\$101,006.90) and pre-paid account 1010-000.00-123.000 (\$132,331.83), is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board).



Pricing Proposal  
 Quotation #: 27208699  
 Created On: 2/24/2026  
 Valid Until: 4/25/2026

## MI-County of Genesee

## Inside Account Manager

### Donald Stockley

1101 Beach St  
 Admin Bldg Rm 239  
 Flint, MI 48502  
 United States  
 Phone: (810) 237-6102  
 Fax:  
 Email: dstockley@geneseecountymi.gov

### Precilla Lin

290 Davidson Ave  
 Somerset NJ 08873  
 Phone: 732-564-8143  
 Fax:  
 Email: Precilla\_Lin@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Falcon Complete Next-Gen MDR CrowdStrike - Part#: FC.CS.SOLN.FLEX Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$177,000 (68%) discounted off list price	1400	\$66.65	\$93,310.00
2 Threat Graph Standard CrowdStrike - Part#: CS.TG.STD Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027	1400	\$0.00	\$0.00
3 Insight CrowdStrike - Part#: CS.INSIGHTB.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027	1400	\$0.00	\$0.00
4 Prevent CrowdStrike - Part#: CS.PREVENTB.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027	1400	\$0.00	\$0.00
5 Discover CrowdStrike - Part#: CS.DISCB.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027	1400	\$0.00	\$0.00
6 Falcon Complete Subscription CrowdStrike - Part#: CS.FALCOMPS.SVC Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	1400	\$0.00	\$0.00

7	Falcon Device Control CrowdStrike - Part#: CS.DEVICE.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$7,000 (71%) discounted off list price	1400	\$2.37	\$3,318.00
8	Falcon Adversary OverWatch Endpoint CrowdStrike - Part#: CS.AOW.SVC Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027	1400	\$0.00	\$0.00
9	Falcon Complete: Complimentary CID CrowdStrike - Part#: CS.FALCOMPONBC.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027	1	\$0.00	\$0.00
10	Identity Threat Protection Complete Bundle CrowdStrike - Part#: CS.ITPC.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$86,000 (76%) discounted off list price	1282	\$23.65	\$30,319.30
11	Identity Threat Protection (Accounts) CrowdStrike - Part#: CS.ITP.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027	1282	\$0.00	\$0.00
12	Identity Threat Protection Complete Upgrade (Accounts) CrowdStrike - Part#: CS.ITPCU.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027	1282	\$0.00	\$0.00
13	Falcon Exposure Management Upgrade CrowdStrike - Part#: CS.EXPOMANUP.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$48,000 (82%) discounted off list price	1400	\$8.28	\$11,592.00
14	Falcon Next-Gen SIEM Additional Ingestion (GB) CrowdStrike - Part#: CS.NGSIEMG.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$62,000 (72%) discounted off list price	50	\$529.87	\$26,493.50
15	Falcon Next-Gen SIEM 180 Day Retention (GB) CrowdStrike - Part#: CS.NGSIEM180D.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$5,000 (60%) discounted off list price	60	\$69.78	\$4,186.80

16	Falcon Complete Next-Gen SIEM Upgrade (GB) CrowdStrike - Part#: CS.NGSIEMC.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$76,000 (74%) discounted off list price	60	\$494.39	\$29,663.40
17	Falcon Search Retention - 180 days CrowdStrike - Part#: CS.FSR.180.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$35,000 (72%) discounted off list price	1400	\$10.64	\$14,896.00
18	Express Support CrowdStrike - Part#: RR.HOS.ENT.EXPS Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$600 (4%) discounted off list price	1	\$14,589.73	\$14,589.73
19	Falcon Firewall Management CrowdStrike - Part#: CS.FIREWALL.SOLN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 4/26/2026 – 4/25/2027 <b>Note:</b> approximately \$5,000 (56%) discounted off list price	1400	\$3.55	\$4,970.00
			Total	\$233,338.73

#### Additional Comments

#### Pricing is subject to change based on OEM and Distribution pricing changes

This CrowdStrike order is non-cancellable and non-refundable

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The following bullets apply to all CrowdStrike items on this quote:

Your use of the products and services is governed by the end user terms and conditions located at:

<https://www.crowdstrike.com/terms-conditions> unless you and CrowdStrike have otherwise executed a different agreement

For the avoidance of doubt, SHI is not a party to the OEM Agreement, nor responsible for any terms of the OEM Agreement

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under*

*that applicable line item.*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh & McLennan Agency LLC 250 Pehle Avenue, Suite 400 Saddle Brook NJ 07663	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): E-MAIL ADDRESS: jennifer.juarez@marshmma.com		<b>FAX (A/C. No.):</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
<b>INSURED</b> SHI International Corp. 290 Davidson Avenue Somerset NJ 08873	SHIINTER1	<b>INSURER A:</b> Chubb National Insurance Company		10052
		<b>INSURER B:</b> Federal Insurance Company		20281
		<b>INSURER C:</b> ACE Insurance Company of the Midwest		26417
		<b>INSURER D:</b> Continental Insurance Co of NJ		42625
		<b>INSURER E:</b>		
		<b>INSURER F:</b>		

**COVERAGES**

CERTIFICATE NUMBER: 193418697

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			36094214	9/30/2025	9/30/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			73655160	9/30/2025	9/30/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			56731160	9/30/2025	9/30/2026	EACH OCCURRENCE	\$ 15,000,000
							AGGREGATE	\$ 15,000,000
								\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	71845092	9/30/2025	9/30/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	Error & Omission/ Cyber Liability claims made, no retro			596831142	9/30/2025	9/30/2026	\$5,000,000 Occ/Agg \$500,000 retention	

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Genesee County IT Department is included as Additional Insured when required by written contract, agreement, or permit, but only with respect to the General Liability insurance and subject to the provisions and limitations of the policy.

**CERTIFICATE HOLDER****CANCELLATION**

Genesee County IT Department 324 S Saginaw St, Suite 9C Flint MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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## Instructions

1. On the "Split" tab; Update Cell E4 to be the period ending in which costs need to be separated.
2. Enter the start and end dates of the item that needs to be separated in Cells C8 (start) and D8 (end).
3. Enter the amount to be split in cell H4.
4. The template will calculate a proper split for the time frame and amount in question into the appropriate periods.

### Tips:

Information should only be entered into yellow cells.

Using this file and attaching it or a PDF of it to any split invoice for prepaid or year end answers.

If you have any questions or issues with this template please contact fiscal services.

arated.

nd E8 (end) respectively.

o Cells H8 and H10

wers a lot of questions in advance.

Fiscal Year End	9/30/2026	Total Amount	\$ 233,338.73
Old Fiscal	New Fiscal	Allocation	
4/26/2026	4/25/2027	Old Fiscal Year-Allocation	\$ 101,006.90
43%	57%	New Fiscal Year Allocation	\$ 132,331.83
100%			

Current FY

Pre-paid



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/23/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, LLC 300 Madison Ave 28th Floor New York NY 10017	<b>CONTACT NAME:</b> <b>PHONE (A/C. No. Ext):</b> 212-994-7100		<b>FAX (A/C. No.):</b> 212-994-7047
	<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
INSURER A : American Guarantee and Liability Ins Co			26247
INSURER B : Zurich American Insurance Company			16535
INSURER C : American Zurich Insurance Company			40142
INSURER D :			
INSURER E :			
INSURER F :			

**COVERAGES** **CERTIFICATE NUMBER: 827872916** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		GLA 9706748-02	9/15/2025	9/15/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 25,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			GLA 9706748 - 02	9/15/2025	9/15/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							COMP/COLL:	\$ 1,000
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			AUC 9736628 - 02	9/15/2025	9/15/2026	EACH OCCURRENCE	\$ 10,000,000
							AGGREGATE	\$ 10,000,000
								\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 9706753 - 02	9/15/2025	9/15/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Genesee County, MI is included as an additional insured under a blanket endorsement on the Commercial General Liability policy.

<b>CERTIFICATE HOLDER</b>  Genesee County, IT Department 324 S. Saginaw Street, Suite#926 Flint MI 48502 USA	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# Additional Insured – Automatic – Owners, Lessees Or Contractors



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

Policy No. GLA 9706748 - 02

Effective Date: 09/15/2025

This endorsement modifies insurance provided under the:

## **Commercial General Liability Coverage Part**

**A. Section II – Who Is An Insured** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured under a written contract or written agreement executed by you, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" and subject to the following:

**1.** If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

- a.** The Insurance Services Office (ISO) ISO CG 20 10 (10/01 edition); or
- b.** The ISO CG 20 37 (10/01 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent that "bodily injury", "property damage" or "personal and advertising injury" arises out of:

- (1)** Your ongoing operations, with respect to Paragraph **1.a.** above; or
- (2)** "Your work", with respect to Paragraph **1.b.** above,

which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **1.**, insurance afforded to such additional insured:

- (a)** Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and
- (b)** Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

**2.** If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

- a.** The Insurance Services Office (ISO) ISO CG 20 10 (07/04 edition); or
- b.** The ISO CG 20 37 (07/04 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part, by:

- (1)** Your acts or omissions; or
- (2)** The acts or omissions of those acting on your behalf,

in the performance of:

- (a) Your ongoing operations, with respect to Paragraph **2.a.** above; or
- (b) "Your work" and included in the "products-completed operations hazard", with respect to Paragraph **2.b.** above,

which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **2.**, insurance afforded to such additional insured:

- (i) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and
- (ii) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

**3.** If neither Paragraph **1.** nor Paragraph **2.** above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:

- a. Under the ISO CG 20 10 (04/13 edition, any subsequent edition or if no edition date is specified); or
- b. With respect to ongoing operations (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part by:

- (1) Your acts or omissions; or
- (2) The acts or omissions of those acting on your behalf,

in the performance of your ongoing operations, which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **3.**, insurance afforded to such additional insured:

- (a) Only applies to the extent permitted by law;
- (b) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured; and
- (c) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement.

**4.** If neither Paragraph **1.** nor Paragraph **2.** above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:

- a. Under the ISO CG 20 37 (04/13 edition, any subsequent edition or if no edition date is specified); or
- b. With respect to the "products-completed operations hazard" (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury" or "property damage" is caused, in whole or in part by "your work" and included in the "products-completed operations hazard", which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph **4.**, insurance afforded to such additional insured:

- (1) Only applies to the extent permitted by law;
- (2) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured;
- (3) Only applies if the "bodily injury" or "property damage" occurs during the policy period and subsequent to your execution of the written contract or written agreement; and

(4) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

**B.** Solely with respect to the insurance afforded to any additional insured referenced in Section **A.** of this endorsement, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services including:

1. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
2. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

**C.** Solely with respect to the coverage provided by this endorsement, the following is added to Paragraph **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** of Section **IV – Commercial General Liability Conditions**:

The additional insured must see to it that:

- (1) We are notified as soon as practicable of an "occurrence" or offense that may result in a claim;
- (2) We receive written notice of a claim or "suit" as soon as practicable; and
- (3) A request for defense and indemnity of the claim or "suit" will promptly be brought against any policy issued by another insurer under which the additional insured may be an insured in any capacity. This provision does not apply to insurance on which the additional insured is a Named Insured if the written contract or written agreement requires that this coverage be primary and non-contributory.

**D.** Solely with respect to the coverage provided by this endorsement:

1. The following is added to the **Other Insurance** Condition of Section **IV – Commercial General Liability Conditions**:

**Primary and Noncontributory insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured provided that:

- a. The additional insured is a Named Insured under such other insurance; and
- b. You are required by written contract or written agreement that this insurance be primary and not seek contribution from any other insurance available to the additional insured.

2. The following paragraph is added to Paragraph **4.b.** of the **Other Insurance** Condition under Section **IV – Commercial General Liability Conditions**:

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by a written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

**E.** This endorsement does not apply to an additional insured which has been added to this Coverage Part by an endorsement showing the additional insured in a Schedule of additional insureds, and which endorsement applies specifically to that identified additional insured.

F. Solely with respect to the insurance afforded to an additional insured under Paragraph **A.3.** or Paragraph **A.4.** of this endorsement, the following is added to Section **III – Limits Of Insurance**:

**Additional Insured – Automatic – Owners, Lessees Or Contractors Limit**

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the written contract or written agreement referenced in Section **A.** of this endorsement; or
2. Available under the applicable Limits of Insurance shown in the Declarations, whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms, conditions, provisions and exclusions of this policy remain the same.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

---

**File #:** RES-2026-0282

**Agenda Date:** 4/8/2026

**Agenda #:** 3.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Michael Dawisha, CIO

**RE:** Approval of an agreement between Genesee County and Preferred Data Systems, in an amount not to exceed \$61,290.00, to provide email security software; the cost of this agreement will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Approval of a one-year renewal with Preferred Data Systems to provide email security, in the amount not to exceed \$61,290.00.

**BACKGROUND:**

Genesee County utilizes Barracuda for email security. The service scans and blocks infected files, malicious email, scams, spam and other sources of security compromise.

**DISCUSSION:**

The one-year renewal with Preferred Data Systems is essential to protecting the County's email and other critical communications from spam, phishing, malware, and data loss. Continuity of this service reduces the risk of successful attacks and supports faster response and containment. Renewal with the current vendor provides significant savings and is especially important while the Chief Information Security Officer (CISO) role is vacant due to a recent resignation.

**IMPACT ON HUMAN RESOURCES:**

There is no impact on Human Resources.

**IMPACT ON BUDGET:**

This is a budgeted expense, to be paid out of the following accounts - 1010-228.01-933.001 - \$20,989.73 and pre-paid account 1010-000.00-123.000 - \$40,300.27.

**IMPACT ON FACILITIES:**

There is no impact on Facilities.

**IMPACT ON TECHNOLOGY:**

Approved software and services by IT.

**CONFORMITY TO COUNTY PRIORITIES:**

Conforms to Healthy, Livable & Safe Communities, the Barracuda subscription enhances the

County's digital safety by protecting critical communication systems - such as email from spam, phishing and data breaches. This proactive approach strengthens cybersecurity, ensuring reliable and secure information flow, which supports the overall resilience and safety of the community.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize entering into a one-year renewal agreement between Genesee County and Preferred Data Systems, whereby Preferred Data Systems will provide annual software licenses for Barracuda email security services, at a total cost not to exceed \$61,290.00 to be paid from account 1010-228.01-933.001 (\$20,989.73) and pre-paid account 1010-000.00-123.000 (\$40,300.27), is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board).



## **Barracuda Email Security 1-Year Renewal Quote**

Prepared for

**Jim Pyle**

**County of Genesee**

By Danielle Bakaric

Preferred Data Systems

PDS Quote # 2247

02/26/2026

Valid Until 03/28/2026



**Preferred Data Systems**  
38505 Country Club Drive Suite 215  
Farmington Hills, MI 48331  
United States

T: 9472071493

<b>Quote #</b>	<b>2247</b>
<b>Date</b>	<b>02/26/2026</b>
<b>Expires</b>	<b>03/28/2026</b>
<b>Contact</b>	<b>Danielle Bakaric</b>

**Prepared for** County of Genesee  
Jim Pyle  
1101 Beach St.  
Floor 3  
Flint, MI 48502-1428  
United States

T: (810) 257-3054  
E: JPyle@geneseecountymi.gov

**ACCEPT QUOTE**

# Barracuda Email Security 1-Year Renewal Quote

## 1-Year Renewal

### One-Time Fees

Item	Qty	Price	Total
<b>Barracuda Essentials - Compliance Edition Subscription</b> SN# 1354060 29-May-2026 - 28-May-2027	1	\$61,290.00	<b>\$61,290.00</b>

Please contact us if you have any questions.

**Total One-Time** **\$61,290.00 USD**

**ACCEPT QUOTE**

### Cost Breakdown

Category	One-Time Fees
Software as a Service	\$61,290.00
<b>Total</b>	<b>\$61,290.00 USD</b>

Preferred Data Systems [Terms and Conditions](#) may be found here for your review



## Instructions

1. On the "Split" tab; Update Cell E4 to be the period ending in which costs need to be separated.
2. Enter the start and end dates of the item that needs to be separated in Cells C8 (start) and D8 (end).
3. Enter the amount to be split in cell H4.
4. The template will calculate a proper split for the time frame and amount in question into the appropriate periods.

### Tips:

Information should only be entered into yellow cells.

Using this file and attaching it or a PDF of it to any split invoice for prepaid or year end answers.

If you have any questions or issues with this template please contact fiscal services.

arated.

nd E8 (end) respectively.

o Cells H8 and H10

wers a lot of questions in advance.

Fiscal Year End	9/30/2026	Total Amount	\$ 61,290.00
Old Fiscal	New Fiscal	Allocation	
5/29/2026	5/28/2027	Old Fiscal Year-Allocation	\$ 20,989.73
34%	66%	New Fiscal Year Allocation	\$ 40,300.27
100%			

Current FY

Pre-paid

## SALES QUOTE

PC Connection Sales Corp.  
730 Milford Road  
Merrimack, NH 03054-4631  
(603) 683-2000

**Salesperson:** Jonathan Grenier  
**Phone:** (800) 800-0014  
**Fax:**  
**Email:**

**# 14048206.01**  
PLEASE REFER TO THE ABOVE  
QUOTE # WHEN ORDERING  
**Date:** 3/3/2026  
**Valid Through:** 3/4/2026

**Customer Contact:** Jim Pyle  
**Email:** jpyle@geneseecountymi.gov

**Phone:** (810) 237-6101  
**Fax:**

SOLD TO:	SHIP TO:
AB#: 25093252 Genesee County, Michigan Jim Pyle 324 S Saginaw St Ste 926 FLINT, MI 48502 US  (810) 237-6101	AB#: 25093285 Genesee County, Michigan Jim Pyle 324 S Saginaw St Ste 926 FLINT, MI 48502 US  (810) 237-6101

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	FEDERAL ID#
	Destination	UPS Ground Commercial	.00 lbs	N1	02-0497006

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
10	15,000	41250416	BEOESC	Essentials Compliance Edition,	Barracuda	\$ 6.08	\$ 91,200.00
<b>Subtotal</b>							<b>\$ 91,200.00</b>
<b>Fee</b>							<b>\$ 0.00</b>
<b>Shipping and Handling</b>							<b>\$ 0.00</b>
<b>Tax</b>							<b>Exempt!</b>
<b>Total</b>							<b>\$ 91,200.00</b>

**\*Lease for as low as: \$2,609.23/Mo.**

\* The amount is indicative of a 36-month, Fair Market Value (FMV) lease provided by Connection Financial Services and/or other Connection finance partners. Assumes order is predominantly made up of hardware. If the majority of this quote represents software and/or services, please contact your Connection Account Manager to seek a custom lease quote. Lease offerings are subject to credit approval and other lease terms and conditions.

Unless we have a master purchase agreement in place with you that governs your order, all orders placed by you ("Client") with PC Connection, Inc., and its affiliates, subsidiaries, successors, and assigns ("Connection") are governed by the terms available at: Terms & Conditions of Sale - Connection (the "Agreement") <https://www.connection.com/content/about/legal/terms-and-conditions-sale>. You agree that no signature is required for the Agreement to be legally binding and enforceable if your intent to be bound can be inferred from your communications, orders, or receipt and retention of products, solutions, or services from us. Any purchase order, proposal, communication, or other document from you that includes different or additional terms from the Agreement is objected to and disallowed. The Agreement is in addition to any terms and conditions of use required by the original equipment manufacturer or provider of software, solutions, etc.





Pricing Proposal  
 Quotation #: 27222904  
 Created On: 2/27/2026  
 Valid Until: 2/27/2026

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## MI-County of Genesee

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### Jim Pyle

1101 Beach St  
 Suite 223  
 Flint, MI 48502  
 United States  
 Phone: (810) 237-6101  
 Email: JPyle@geneseecountymi.gov

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## Inside Account Manager

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### Mark Brum

290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: 732-652-4760  
 Email: mark\_brum@shi.com

---

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Barracuda Essentials Compliance Edition - Subscription license (1 month) - 1 user - hosted Barracuda - Part#: BEOESC Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 5/29/2026 - 5/28/2027	15000	\$6.06	\$90,900.00
		Total	\$90,900.00

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### Additional Comments

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#### Pricing is subject to change based on OEM and Distribution pricing changes

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.





# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0291

**Agenda Date:** 4/8/2026

**Agenda #:** 4.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a purchase order to various vendors for the fiscal year ending 2026, in an amount not to exceed \$80,000.00, to provide for the purchase of police and public safety radios and supplies at Genesee County's Parks & Recreation Commission; the cost of this purchase order will be paid from account 6665-770.11-978.000

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses to the following vendors for the purchase of police and public safety radios and supplies, in an amount not to exceed \$80,000, for FYE 2026:

Digicom; ProComm; Motorola

**BACKGROUND:**

Parks uses a radio communication system to stay in contact with staff who are working in the field, as well as for police operations. This system allows employees to communicate with the central office - administration and with each other in real time. When a staff member needs assistance, needs to report a situation, or receives an assignment, they can quickly transmit a message over a radio.

**DISCUSSION:**

Purchases are made based on equipment requirements, cost, and availability. Purchases will serve for repairs, replacements, and additional radios as necessary.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from account 6665-770.11-978.000.

NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

This request conforms to the priority of healthy, livable and safe communities, maintaining communication systems that connect staff to resources and central bases, increasing and promoting safe communities, ensuring adequate response times and information, and increases opportunities to communicate available resources and services to residents and guests of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IS RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Digicom, ProComm, and Motorola, for the purchase of police and public safety radios and supplies, said expenses to be paid from account 6665-770.11-978.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board), and the Chief Financial Officer is directed, as necessary, to amend the associated budget.



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.

GENESEE COUNTY PARKS & RECREATION COMMISSION  
BUDGET ADJUSTMENT  
9.30.26

GL #	DESCRIPTION	INCREASE/(DECREASE)
6665-770.11-978.000	EQUIPMENT	60,000.00



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0292

**Agenda Date:** 4/8/2026

**Agenda #:** 5.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Michael Dawisha, CIO

**RE:** Approval of proposed Genesee County Information Technology Procurement Review and Approval Policy

**BOARD ACTION REQUESTED:**

Approval to adopt the Genesee County Information Technology Procurement Review and Approval Policy.

**BACKGROUND:**

Technology-related purchases occur across multiple County departments, but a formal County-wide process for IT procurement review and approval has not been established. With continued growth in systems, software, websites, devices, and connected services, a more standardized approach is needed to help address compatibility, cybersecurity, support, and alignment with existing County technology standards.

**DISCUSSION:**

Technology-related purchases, including software, websites and related services, have at times occurred without IT involvement or formal approval. This creates risk for the County in areas such as cybersecurity, compatibility with existing systems, supportability, duplication of services, and alignment with County technology standards. Adoption of the proposed policy will establish a formal County-wide process for IT review and approval before applicable purchases are made.

**IMPACT ON HUMAN RESOURCES:**

No direct impact on Human Resources. The proposed policy does not require additional staffing, reclassification, onboarding, or other personnel actions.

**IMPACT ON BUDGET:**

There is no impact on budget.

**IMPACT ON FACILITIES:**

No direct impact on Facilities. The proposed policy does not require changes to County facilities, physical space, or building operations.

**IMPACT ON TECHNOLOGY:**

Reviewed and submitted by IT.

**CONFORMITY TO COUNTY PRIORITIES:**

A formal IT review process supports the County priority of Long-Term Financial Stability by helping to avoid duplicative purchases, unsupported systems, compatibility issues, and higher long-term support costs.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, Genesee County is entrusted with sensitive information relating to its residents, employees, and governmental operations; and

WHEREAS, the increasing use of technology, software, websites, and cloud-based services presents cybersecurity, privacy, and operational risks; and

WHEREAS, it is in the best interest of Genesee County to ensure that all information technology purchases follow recognized security standards and best practices.

NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan (this "Board"), hereby requires that all purchases of computer hardware, software, websites, software licensing, and information technology services be reviewed and recommended by the Genesee County Information Technology Department prior to purchase or contract execution.

BE IT FURTHER RESOLVED, that all such purchases shall be vetted for cybersecurity practices, data protection standards, data storage location, data access controls, and third-party data sharing.

BE IT FURTHER RESOLVED, that any vendor not approved by the Chief Information Officer or the Information Technology Department shall not be placed on the Board agenda or approved for use by Genesee County.

BE IT FURTHER RESOLVED, that this policy is adopted to promote security, transparency,

and best practices in order to protect the residents and employees of Genesee County.

BE IT FURTHER RESOLVED, that to this end, this Board hereby adopts and authorizes the implementation of the attached Information Technology Procurement Review and Approval Policy ("Policy").

BE IT FURTHER RESOLVED, that this new Policy supersedes any and all current or past policies related to Information Technology procurement, that any other resolutions or policies previously adopted by this Board related to this topic are hereby rescinded, and that this Policy shall remain in effect until further action of this Board.

Attachment



# XX.XXX: Information Technology Procurement Review and Approval

Effective: xx/xx/xxxx – RES-2026-0292

## **Purpose:**

The purpose of this policy is to ensure that all purchases of computer hardware, software, websites, cloud-based services, and software licensing by Genesee County are secure, compliant, cost-effective, and aligned with county technology standards. This policy is intended to protect the data, privacy, and security of Genesee County residents, employees, and operations.

## **Policy Statement:**

All purchases or agreements involving computer hardware, software, websites, software licensing, cloud-based applications, or information technology services **must be reviewed and recommended by the Genesee County Information Technology Department** prior to purchase, contract execution, or placement on a Board of Commissioners' agenda.

No information technology-related purchase shall proceed without approval from the Chief Information Officer (CIO) or their designee. Approval from the CIO allows the normal purchasing approval process through the purchasing department to continue. Software vendors that handle sensitive data or have access to critical systems must provide the county with cyber liability insurance coverage. This includes vendors that process customer data, handle payment information, collect and store personal data, etc. or provide services that involve networked systems.

## **Scope:**

This policy applies to:

1. All Genesee County departments, offices, agencies, and elected officials.
2. All funding sources, including operating funds, grants, millages, and special revenue funds.
3. All procurement methods, including purchases, subscriptions, renewals, pilots, trials, and no-cost or discounted software.



## Required IT Review

Before any IT-related purchase is initiated, departments must submit the proposed purchase to the Information Technology Department for review. This review shall include, but is not limited to:

### 1. Security and Risk Assessment

The Information Technology Department shall evaluate the vendors:

1. Cybersecurity controls and best practices
2. Data encryption standards (at rest and in transit)
3. Incident response and breach notification procedures
4. Compliance with applicable federal, state, and local data protection laws

### 2. Data Governance and Privacy

All proposed IT purchases must be vetted to determine:

1. What data is collected, stored, processed, or transmitted
2. Where the data is hosted (on-premises, cloud, domestic or international)
3. Who has access to the data (vendor staff, subcontractors, third parties)
4. Whether data is shared, sold, or distributed to any third parties
5. Data retention, ownership, and destruction practices

### 3. Vendor Approval

1. Vendors must meet Genesee County information security, privacy, and technology standards.
2. **If a vendor is not approved by the CIO or Information Technology Department, the purchase shall not proceed.**
3. **Unapproved vendors shall not be added to any Board agenda, resolution, or purchasing action.**

### 4. Compatibility and Operational Review

The IT Department shall also assess:

1. Compatibility with existing county systems
2. Impact on infrastructure, network performance, and support resources
3. Long-term sustainability, scalability, and total cost of ownership



## **Agenda and Purchasing Controls**

1. Any IT-related purchase requiring Board approval **must include written confirmation of approval from the CIO or Information Technology Department.**
2. The Purchasing Department shall ensure that **no IT purchase is placed on the Board agenda without CIO approval.**
3. Emergency purchases remain subject to post-purchase IT review and remediation if required.

## **Enforcement**

Failure to comply with this policy may result in:

1. Denial of purchase or contract execution
2. Removal of items from the Board agenda
3. Suspension or termination of non-compliant systems or services
4. Additional corrective actions as determined by the CIO or County Administration

## **Effective Date**

This policy shall take effect immediately upon adoption by the Genesee County Board of Commissioners.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

---

**File #:** RES-2026-0314

**Agenda Date:** 4/8/2026

**Agenda #:** 6.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Michael Dawisha, CIO

**RE:** Approval of the renewal for the guest registration (TAN system) and queuing system through SHI, in an amount not to exceed \$36,670.92, for one (1) year starting April 21, 2026; this is a budgeted expense and will be paid from account 1010-228.01-933.01 and 1010-000.00-123.000

### **BOARD ACTION REQUESTED:**

Approval of the renewal for the guest registration (TAN system) and queuing system through SHI

### **BACKGROUND:**

The TAN resident guest registration and services queuing system was implemented to improve resident service delivery, reduce wait times, and support more efficient visitor routing within the Tower. The Tower has two public points of entry and multiple service destinations. The system allows guests to enter their names, select the department they are visiting, notify the destination department, and receive assistance locating their destination.

### **DISCUSSION:**

This request is for the renewal of the TAN system currently in use at the Tower. The system remains an important tool for managing visitor flow and helping staff maintain awareness of how many visitors are in the building at any given time. Renewal will allow the County to continue monitoring traffic to departments within the Tower while reducing manual intervention at entry points. Maintaining this service supports a more organized visitor experience and promotes operational efficiency.

### **IMPACT ON HUMAN RESOURCES:**

There is no impact on Human Resources.

### **IMPACT ON BUDGET:**

This is a renewal through SHI utilizing the Michigan Master Computing Contract (software only), contract number 071B6600113, not to exceed \$36,670.92. This renewal is for one year starting April 21, 2026. This is a budgeted renewal to be paid out of the following accounts: 1010-228.01-933.001 - \$16,376.33 and prepaid account 1010-000.00-123.000 - \$20,294.59.

### **IMPACT ON FACILITIES:**

There is no impact on Facilities.

### **IMPACT ON TECHNOLOGY:**

Reviewed by IT.

**CONFORMITY TO COUNTY PRIORITIES:**

This request supports the County priority of Inclusive, Collaborative Culture by maintaining a system that helps residents and guests navigate County services more easily and supports a more welcoming and organized visitor experience.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize an expenditure, in the form of a purchase order to SHI International, to purchase the guest queueing system FrontDesk for a one-year term commencing April 21, 2026, at a total cost not to exceed \$36,670.92 to be paid from accounts 1010-228.01-933.001 (\$16,376.33) and prepaid account 1010-000.00-123.000 (\$20,294.59), is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board).



Pricing Proposal  
 Quotation #: 27179512  
 Created On: 2/17/2026  
 Valid Until: 4/21/2026

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## MI-County of Genesee

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### Michael Dawisha

1101 Beach St  
 Admin Bldg Rm 239  
 Flint, MI 48502  
 United States  
 Phone:  
 Email: mdawisha@geneseecountymi.gov

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## Inside Account Manager

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### Tom Leitner

290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: 1-800-527-6389 ext. 5377272  
 Email: Tom\_Leitner@shi.com

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[Click here](#) to order this quote

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 FrontDesk monthly license FrontDesk Queue Management Systems Inc. - Part#: NPN-FRONT-SOFTW-B Contract Name: Michigan Master Computing Program Contract (Software Only) Contract #: 071B6600113 Coverage Term: 4/21/2026 - 4/21/2027 <b>Note:</b> Software // ESD	12	\$2,017.13	\$24,205.56
2 Kiosk Software agent license fee FrontDesk Queue Management Systems Inc. - Part#: NPN-FRONT-KIOSK-C Contract Name: Michigan Master Computing Program Contract (Software Only) Contract #: 071B6600113 Coverage Term: 4/21/2026 - 4/21/2027 <b>Note:</b> Software // ESD	12	\$433.65	\$5,203.80
3 Annual Maintenance fee, Support and Helpdesk FrontDesk Queue Management Systems Inc. - Part#: NPN-FRONT-ANNUA-A Contract Name: Michigan Master Computing Program Contract (Software Only) Contract #: 071B6600113 Coverage Term: 4/21/2026 - 4/21/2027 <b>Note:</b> Software // ESD	12	\$605.13	\$7,261.56
		Total	\$36,670.92

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### Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*



## Instructions

1. On the "Split" tab; Update Cell E4 to be the period ending in which costs need to be separated.
2. Enter the start and end dates of the item that needs to be separated in Cells C8 (start) and D8 (end).
3. Enter the amount to be split in cell H4.
4. The template will calculate a proper split for the time frame and amount in question into the appropriate periods.

### Tips:

Information should only be entered into yellow cells.

Using this file and attaching it or a PDF of it to any split invoice for prepaid or year end answers.

If you have any questions or issues with this template please contact fiscal services.

arated.

nd E8 (end) respectively.

o Cells H8 and H10

wers a lot of questions in advance.

Fiscal Year End	9/30/2026	Total Amount	\$ 36,670.92
Old Fiscal	New Fiscal	Allocation	
4/21/2026	4/20/2027	Old Fiscal Year-Allocation	\$ 16,376.33
45%	55%	New Fiscal Year Allocation	\$ 20,294.59
100%			

Current FY

Pre-paid



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh & McLennan Agency LLC 250 Pehle Avenue, Suite 400 Saddle Brook NJ 07663	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): E-MAIL ADDRESS: jennifer.juarez@marshmma.com		<b>FAX (A/C. No.):</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
<b>INSURED</b> SHI International Corp. 290 Davidson Avenue Somerset NJ 08873	SHIINTER1	<b>INSURER A:</b> Chubb National Insurance Company		10052
		<b>INSURER B:</b> Federal Insurance Company		20281
		<b>INSURER C:</b> ACE Insurance Company of the Midwest		26417
		<b>INSURER D:</b> Continental Insurance Co of NJ		42625
		<b>INSURER E:</b>		
		<b>INSURER F:</b>		

**COVERAGES**

CERTIFICATE NUMBER: 193418697

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			36094214	9/30/2025	9/30/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			73655160	9/30/2025	9/30/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			56731160	9/30/2025	9/30/2026	EACH OCCURRENCE	\$ 15,000,000
							AGGREGATE	\$ 15,000,000
								\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	71845092	9/30/2025	9/30/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	Error & Omission/ Cyber Liability claims made, no retro			596831142	9/30/2025	9/30/2026	\$5,000,000 Occ/Agg \$500,000 retention	

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Genesee County IT Department is included as Additional Insured when required by written contract, agreement, or permit, but only with respect to the General Liability insurance and subject to the provisions and limitations of the policy.

**CERTIFICATE HOLDER****CANCELLATION**

Genesee County IT Department 324 S Saginaw St, Suite 9C Flint MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0327

**Agenda Date:** 4/8/2026

**Agenda #:** 7.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Derek Bradshaw, Director

**RE:** Approval of a purchase order to Dell for the fiscal year ending 2026, in an amount not to exceed \$28,000.00, to provide for the purchase of computers and equipment at Genesee County's Planning Department; the cost of this purchase will be paid from account 2320-701.00-980.000

### **BOARD ACTION REQUESTED:**

The Planning Commission is requesting approval to purchase thirteen computers and docking stations in an amount not to exceed \$28,000. The equipment purchase will be paid under account 2320-701.00-980.000.

### **BACKGROUND:**

The computers being purchased will replace machines that are now currently beyond their warranty period and in need of replacement. Traditionally, the Planning Commission replaces computers every 5 years using grant funding to pay for the equipment. The purchase request was quoted through the Genesee County IT department, following their approved cooperative purchasing process.

### **DISCUSSION:**

Quotes were received through Omnia-National Cooperative Purchasing with quotes from Dell Computers, Connection, and CDW. The quote from Dell had the best pricing for the computers and associated equipment.

### **IMPACT ON HUMAN RESOURCES:**

There will be no impact on Human Resources.

### **IMPACT ON BUDGET:**

This is a budgeted expense and fully grant funded. Equipment is being purchased under OMNIA Cooperative Purchasing Alliance. The cost, not to exceed \$28,000, will be paid from account 2320-701.00-980.000. The current vendor quote is \$23,010, but market conditions remain uncertain and ongoing shortages of RAM and SSDs are contributing to continued price increases. The amount not to exceed provides a buffer to accommodate potential increases before purchase.

### **IMPACT ON FACILITIES:**

There will be no impact on Facilities.

### **IMPACT ON TECHNOLOGY:**

Receiving, setting up, and deploying each computer for Planning staff.

**CONFORMITY TO COUNTY PRIORITIES:**

The purchase conforms to the County's long-term financial stability by following IT's cooperative buying agreements for computer-related items, helping to control costs.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Planning to authorize an expenditure, in the form of a purchase order to Dell, to purchase 13 computers and 13 docking stations, at a total cost not to exceed \$28,000 to be paid from account 2320-701.00-980.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board).

**From:** [Brandon.Wyble@dell.com](mailto:Brandon.Wyble@dell.com)  
**To:** [Warning, Gregory](#)  
**Cc:** [Brandon.Wyble@dell.com](mailto:Brandon.Wyble@dell.com)  
**Subject:** Your Dell Quote 3000199848196.1  
**Date:** Tuesday, March 3, 2026 8:29:31 PM

---

**External sender** <[brandon.wyble@dell.com](mailto:brandon.wyble@dell.com)>

Make sure you trust this sender before taking any actions.



## Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Mar. 17, 2026**.

You can download a copy of this quote during checkout.

[Place your order](#)

<b>Quote No.</b>	<b>3000199848196.1</b>	Sales Rep	Brandon Wyble
<b>Total</b>	<b>\$23,010.00</b>	Phone	1(800) 4563355, 6179914
Customer #	530028602030	Email	<a href="mailto:Brandon.Wyble@dell.com">Brandon.Wyble@dell.com</a>
Quoted On	Mar. 03, 2026	<b>Billing To</b>	PURCHASING DEPT
Expires by	Mar. 17, 2026		GENESEE COUNTY
Contract Name	OMNIA-National Cooperative Purchasing Alliance (NCPA)		INFORMATION TEC 1101 BEACH ST RM 361 FLINT, MI 48502-1457
Contract Code	C000001019611		
Customer Agreement #	NCPA 01-143		
Deal ID	27543569		

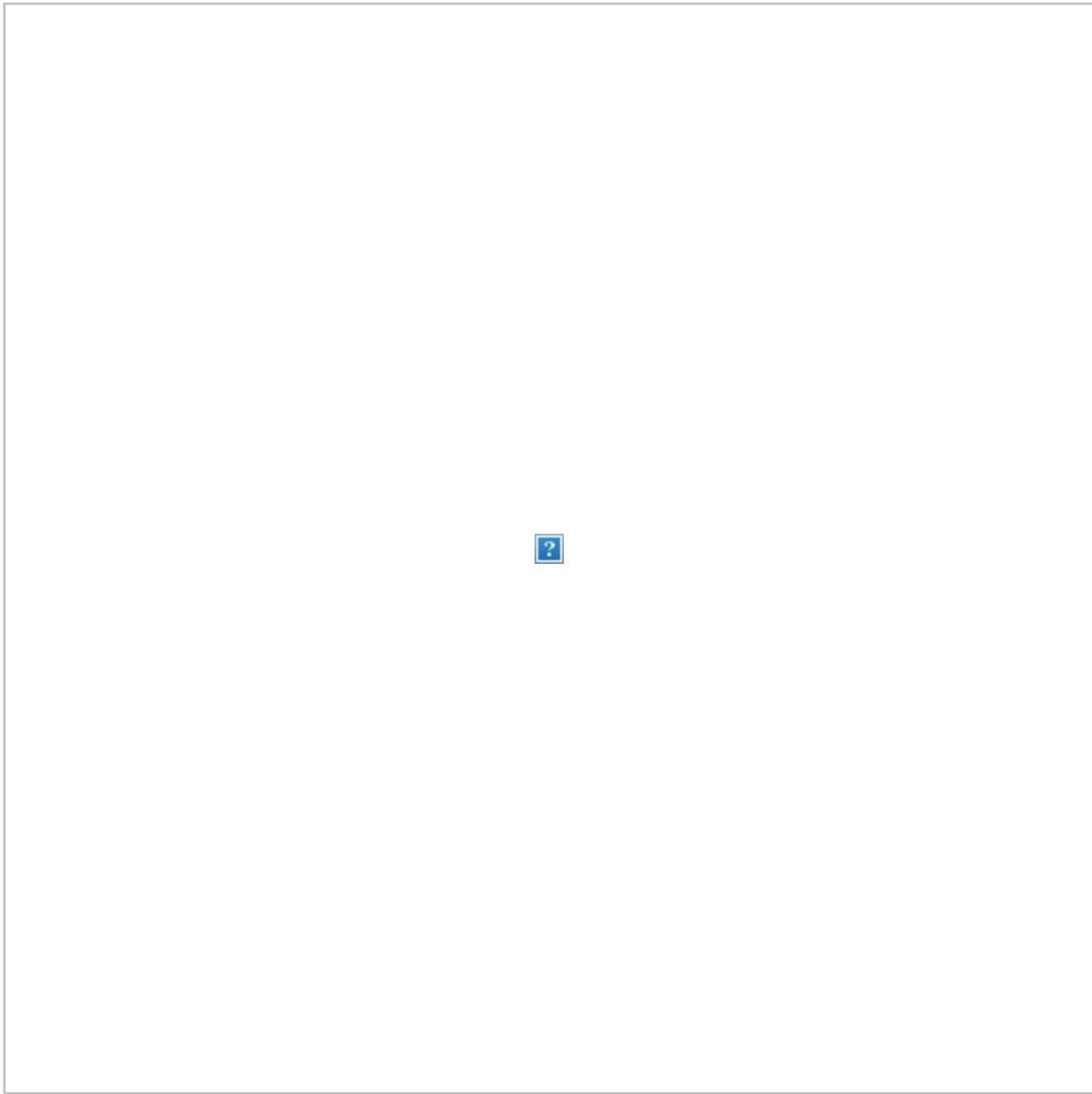
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### Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,  
Brandon Wyble

Product	Unit Price	Quantity	Subtotal
Dell Pro 13 Plus PB13250	\$1,635.00	13	\$21,255.00
Dell Pro Dock - WD25	\$135.00	13	\$1,755.00
<b>Subtotal:</b>			<b>\$23,010.00</b>
<b>Shipping:</b>			<b>\$0.00</b>
<b>Non-Taxable Amount:</b>			<b>\$23,010.00</b>
<b>Taxable Amount:</b>			<b>\$0.00</b>
<b>Estimated Tax:</b>			<b>\$0.00</b>
<b>Total:</b>			<b>\$23,010.00</b>



## Shipping Group Details

Shipping To	Shipping Method
GREG WARNING GENESEE COUNTY INFORMATION TEC GENESEE COUNTY, MICHIGAN 1101 BEACH ST FLINT, MI 48502 (810) 237-6139	Standard Delivery

	Unit Price	Quantity	Subtotal
<b>Dell Pro 13 Plus PB13250</b>	<b>\$1,635.00</b>	<b>13</b>	<b>\$21,255.00</b>
Estimated delivery if purchased today: Mar. 16, 2026 Contract # C000001019611 Customer Agreement # NCPA 01-143			

Description	SKU	Unit Price	Quantity	Subtotal
Dell Pro 13 Plus (PB13250) XCTO Base	210-BPKV	-	13	-
Intel(R) Core(TM) Ultra 7 255U (12 TOPS NPU, 12 cores, up to 5.2 GHz)	379-BFXM	-	13	-
Windows 11 Pro	619-BBQD	-	13	-
32 GB: 1 x 32 GB, DDR5, 5600 MT/s (5200 MT/s with Intel Core processors)	370-BCND	-	13	-
Integrated Intel graphics for Intel Core Ultra 7 255U processor	338-CRWP	-	13	-
512 GB TLC SSD	400-BSLF	-	13	-
English, French, Spanish, Brazilian Portuguese	619-BBPD	-	13	-
2in1 13.3", Touch, FHD+, 300 nit, 100% sRGB, Pen Support, FHD+IR Cam	391-BJVD	-	13	-
Fingerprint Reader only (No Smart Card Reader), Control Vault 3+	346-BLLS	-	13	-
FHD HDR + IR Camera, Facial Recognition, TNR, Camera Shutter, Microphone	319-BBKH	-	13	-
English US backlit Copilot key keyboard	583-BMWW	-	13	-
Intel AX211 WLAN Driver	555-BLYT	-	13	-
Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth® 5.3 card	555-BLLZ	-	13	-
3-cell, 55 Wh, ExpressCharge Capable, ExpressCharge Boost Capable	451-BDKX	-	13	-
65W AC adapter, USB Type-C	492-BDTG	-	13	-
E4 Power Cord 1M for US	537-BBDO	-	13	-
Quick Start Guide	340-DTTX	-	13	-
Documentation	340-DNBV	-	13	-
ENERGY STAR Qualified	387-BBLW	-	13	-

Custom Configuration	817-BBBB	-	13	-
Dell Pro 13 Plus Mix Model	340-DTRN	-	13	-
EPEAT Gold with Climate+	379-BDZB	-	13	-
Intel Core Ultra 7 Processor Label	389-FGBC	-	13	-
Intel Rapid Storage Technology Driver	409-BCYP	-	13	-
No WWAN Tray (WLAN only)	321-BLQT	-	13	-
Intel vPro Management Disabled	631-BCCB	-	13	-
Dell Limited Hardware Warranty	714-0464	-	13	-
Onsite/In-Home Service After Remote Diagnosis, 1 Year	714-6658	-	13	-
Onsite/In-Home Service After Remote Diagnosis, 3 Year Extended	714-6680	-	13	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	13	-
Activate Your Microsoft 365 For A 30 Day Trial	630-ABBT	-	13	-
Dell Additional SW - Dell Pro Laptop	658-BFVB	-	13	-

<b>Unit Price</b>	<b>Quantity</b>	<b>Subtotal</b>
\$135.00	13	\$1,755.00

**Dell Pro Dock - WD25**

Estimated delivery if purchased today:  
 Mar. 09, 2026  
 Contract # C000001019611  
 Customer Agreement # NCPA 01-143

Description	SKU	Unit Price	Quantity	Subtotal
Dell Pro Dock - WD25	210-BRPX	-	13	-
Dell Limited Hardware Warranty	718-2029	-	13	-
Advanced Exchange Service 3 Years	718-2030	-	13	-







<b>Subtotal:</b>	<b>\$23,010.00</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>







**Total: \$23,010.00**

CONNECT WITH DELL:



**BROWSE MORE OPTIONS:**

 IT Transformation	 Laptops	 Desktops
 Servers & Storage	 2-in-1's	 Electronics & Accessories

 Financing Options	 Dell Services	 Dell Support
 Subscription Center	 Events	 Dell Premier

## Important Notes

### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for Fourteen days from the date of this Quote. All products, pricing, and other information are based on the latest information available and are subject to change for any reason, including but not limited to tariffs imposed by government authorities, shortages in materials or resources, increase in the cost of manufacturing or other factors beyond Supplier's reasonable control. If such changes occur, pricing may be adjusted or purchase orders may be cancelled by Supplier, even after an order has been placed. Supplier also reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors and/or customer changes to Supplier's planned delivery date. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

**SALES QUOTE**

PC Connection Sales Corp.  
730 Milford Road  
Merrimack, NH 03054-4631  
(603) 683-2000

**Salesperson:** Jonathan Grenier  
**Phone:** (800) 800-0014  
**Fax:**  
**Email:**

**# 14051409.01**  
*PLEASE REFER TO THE ABOVE  
QUOTE # WHEN ORDERING*  
**Date:** 3/3/2026  
**Valid Through:** 3/4/2026

**Customer Contact:** Greg Warning  
**Email:** gwarning@geneseecountymi.gov

**Phone:** (810) 762-7777  
**Fax:**

SOLD TO:	SHIP TO:
AB#: 25093252 <b>Genesee County, Michigan</b> Jim Pyle 324 S Saginaw St Ste 926 FLINT, MI 48502 US (810) 237-6101	AB#: 25362626 <b>Genesee County, Michigan</b> Greg Warning 324 S Saginaw St Ste 926 Flint, MI 48502-1937 USA (810) 237-6101

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	FEDERAL ID#
	Destination	Small Package Ground Service Level	16.90 lbs	N1	02-0497006

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
10	13		3000199820390.1	Dell Pro 13 Plus PB13250	Dell	\$ 2,256.97	\$ 29,340.61
20	13	42013580	CTO-DOCK-WD25	CTO Pro Dock - WD25	Dell Direct CTO/Systems	\$ 187.36	\$ 2,435.68
<b>Subtotal</b>							<b>\$ 31,776.29</b>
<b>Fee</b>							<b>\$ 0.00</b>
<b>Shipping and Handling</b>							<b>\$ 18.10</b>
<b>Tax</b>							<b>\$ 0.00</b>
<b>Total</b>							<b>\$ 31,794.39</b>

**\*Lease for as low as: \$918.54/Mo.**

\* The amount is indicative of a 36-month, Fair Market Value (FMV) lease provided by Connection Financial Services and/or other Connection finance partners. Assumes order is predominantly made up of hardware. If the majority of this quote represents software and/or services, please contact your Connection Account Manager to seek a custom lease quote. Lease offerings are subject to credit approval and other lease terms and conditions.

Unless we have a master purchase agreement in place with you that governs your order, all orders placed by you ("Client") with PC Connection, Inc., and its affiliates, subsidiaries, successors, and assigns ("Connection") are governed by the terms available at: Terms & Conditions of Sale - Connection (the "Agreement") <https://www.connection.com/content/about/legal/terms-and-conditions-sale>. You agree that no signature is required for the Agreement to be legally binding and enforceable if your intent to be bound can be inferred from your communications, orders, or receipt and retention of products, solutions, or services from us. Any purchase order, proposal, communication, or other document from you that includes different or additional terms from the Agreement is objected to and disallowed. The Agreement is in addition to any terms and conditions of use required by the original equipment manufacturer or provider of software, solutions, etc.



Thank you for choosing CDW. We have received your quote.

Hardware      Software      Services      IT Solutions      Brands      Research Hub

## QUOTE CONFIRMATION

### Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

### GREGORY WARNING,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PTVT928	3/3/2026	DELL PRO 13	0987989	\$32,179.81

### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">DELL CTO P813250 U7-265U 512/32 W11P</a> Mfg. Part#: 3000199832039 Contract: OMNIA Mesa 2024056-01 (2024056-01)	13	9094856	\$2,289.00	\$29,757.00
<a href="#">Dell Pro Dock WD25 - docking station - USB-C - HDMI, 2 x DP, USB-C - 1Gbps</a> Mfg. Part#: DELL-WD25 Contract: OMNIA Mesa 2024056-01 (2024056-01)	13	8362104	\$186.37	\$2,422.81

**SUBTOTAL**      \$32,179.81

**SHIPPING**      \$0.00

**SALES TAX**      \$0.00

**GRAND TOTAL**      **\$32,179.81**

**PURCHASER BILLING INFO**

**DELIVER TO**

**Billing Address:**  
GENESEE COUNTY  
ACCTS PAYABLE  
324 S. SAGINAW ST STE 926  
FLINT, MI 48502  
**Phone:** (810) 257-3300  
**Payment Terms:** NET 30-VERBAL

**Shipping Address:**  
GENESEE COUNTY  
GREGORY WARNING  
324 S. SAGINAW ST STE 926  
FLINT, MI 48502  
**Phone:** (810) 257-3300  
**Shipping Method:** FEDEX Ground

**Please remit payments to:**

CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



**Sales Contact Info**

**Jay Hussein** | (866) 875-7587 | [jhussein@cdwg.com](mailto:jhussein@cdwg.com)

**Need Help?**



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at  
<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2026 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



## LEGISTAR SUBMISSION CHECKLIST\*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### DOES THE PROJECT NEED A CONTRACT?

1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)

Yes:  (Go to Question 2)

No:  (Go to Question 4)

2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?

Yes:  This project requires a contract, skip to the contracts section.

No:  (Go to Question 3)

3) Has the vendor presented a document for the county to sign?

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

4) Is this a request for services, an IT submission, or construction work?

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact Corporate Counsel office prior to submitting into Legistar.

### CONTRACTS

\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.

1) Is this a new contract or a renewal/extension? \_\_\_\_\_

a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds:  (Go to Question 3)
- b. Grant Funded:  (Go to Question 4)
- c. Millage Funded:  (Go to Question 5)

**3) What is the vendor providing?**

- a. Services:
- Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel
- If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes:  No:

- a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
If **no**, contact Corporate Counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes:  No:

- a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0337

**Agenda Date:** 4/8/2026

**Agenda #:** 8.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Jeff Wright, Drain Commissioner

**RE:** Approval of a purchase order to Jack Doheny Company for the fiscal year ending 2026, in the amount not to exceed \$70,000.00; to provide for parts and repairs to drain equipment; the cost of this purchase order will be paid from the accounts listed

### **BOARD ACTION REQUESTED:**

Seeking approval to increase aggregate spending for Jack Doheny Company for the FY2025-2026 due to unanticipated repairs.

### **BACKGROUND:**

Our equipment in the maintenance department periodically requires both parts and service repairs often with a sole source provider vendor. Currently, this fiscal year we haven't gone over our aggregate spending of \$10,000.00 but we have two pieces of equipment in for repairs that will put us over this amount quickly, as well as renting a piece of equipment to get us through until our equipment is repaired. We seek Board authorization for \$70,000.00 so we can get Purchase Order(s) to pay for any current or future invoices for additional repairs needed before the end of the fiscal year. These repairs will be funded out of the following accounts: 6390-443.00-779.00 Vehicle Supplies, 6390-443.00-931.000 Equipment Repairs and 6390-443.00-939.000 Rental Equipment..

### **DISCUSSION:**

To be able to perform maintenance on our Storm Drains to alleviate flooding and make it safe for the Community, it becomes necessary for the Maintenance Equipment used by the Drain Maintenance Department to be working properly, if not, it needs to be repaired in a timely manner to keep our crews working.

### **IMPACT ON HUMAN RESOURCES:**

There is no impact on Human Resources.

### **IMPACT ON BUDGET:**

The money to maintain our equipment comes from Fund 6390 from accounts: 6390-443.00-779.00 Vehicle Supplies, 6390-443.00-931.000 Equipment Repairs and 6390-443.00-939.000 Rental Equipment., not General Fund. This expense is in the current budget in both accounts and no amendments are needed.

### **IMPACT ON FACILITIES:**

This request would not have any impact on facilities.

**IMPACT ON TECHNOLOGY:**

This request would not have any impact on technology.

**CONFORMITY TO COUNTY PRIORITIES:**

Having well-functioning equipment will allow staff to perform necessary work to support healthy, livable, and safe communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of the Genesee County Drain Commissioner to authorize increasing the aggregate spending for vendor Jack Doheny Company to \$70,000, said expenditures to be paid from accounts 6390-443.00-779.000 (Vehicle Supplies), 6390-443.00-931.000 (Equipment Repairs), and 6390-443.00-939.000 (Equipment Rental), with no General Fund Appropriation necessary, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board).

03/16/2026

VENDOR ACTIVITY REPORT FOR GENESEE COUNTY

Activity From 10/01/2025 To 03/16/2026

VENDOR RANGE: 00407 TO 00407

Vendor Code	Vendor Name	Inv/Check #	Description	Invoice Amt	Check Amt
00407	JACK DOHENY COMPANIES INC				
10/09/2025	CHECK	2 2860		0.00	1,098.00
12/03/2025	INVOICE	275071	ACCOUNT# GENE0004	430.60	0.00
12/04/2025	INVOICE	274625	ACCOUNT# GENE0004	958.63	0.00
12/11/2025	CHECK	2 4288		0.00	1,389.23
			Total:	1,389.23	2,487.23
			Net of 2 Invoices / 2 Checks	0.00	1,098.00
			Grand Total 2 invoices and 2 checks for 1 vendor:	1,389.23	2,487.23



**NORTHVILLE**  
 777 DOHENY Dr  
 Northville MI 48167

Date: 3/6/2026  
 Time: 16:15

**JOB CARD (ESTIMATE)**

No: 98441

**Invoice To:**  
 GENESEE COUNTY SURFACE WATER

**Ship To:**  
 GENESEE COUNTY SURFACE WATER

**INFORMATION**

<b>Job Code:</b>	98441	<b>Branch:</b>	1100
<b>Service Date:</b>	2/4/2026	<b>Warehouse:</b>	1100
<b>Exp. Complete Date:</b>	2/4/2026	<b>Site Code:</b>	_MAIN
<b>Type:</b>	EXTERNAL	<b>Cust. Code / Name:</b>	GENE0004
<b>Mechanic:</b>	UNALLOCATED MECHANIC BR 1100	<b>Customer Eq. No.:</b>	9059
<b>Make / Model :</b>	OB/800 HPR	<b>Serial Number:</b>	4758
<b>Equipment No.:</b>	21683	<b>Meter Read(Hrs):</b>	8045.00
<b>Equipment Desc:</b>	800 HPR VIN - 1HTMKAANXAH217993	<b>Meter Read(Kms):</b>	59878.00
<b>Reason:</b>	SERVICE RETAIL WORK TO BE BILLED TO CUSTOMER	<b>Job Desc:</b>	GENE0004; FREEZE DAMAGE

**NOTES**

**Note:**  
 CONTACT: RJ (810) 691-7657  
 KEVIN (810)449-0776  
 ESTIMATED REPAIRS ARE AS FOLLOWS:

REMOVE AND REPLACE FROZEN AND DAMAGED OIL COOLER.  
 FLUSH AND REFILL HYDRAULIC SYSTEM APPEARS TO BE CONTAMINATED WITH WATER.  
 THIS IS A PRLIMINARY ESTIMATE TO MAKE THE UNIT OPERATIONAL.  
 UNIT WILL BE WATERED UP AND TEST RUN WATER SYSTEM,  
 CURRENTLY DO NOT KNOW IF THERE IS ANY WATER SYSTEM DAMAGE UNTIL TEST RUN.

IN THE EVENT THERE IS ADDITIONAL DAMAGE TO WATER SYSTEM FROM FREEZE DAMAGE, CUSTOMER WILL BE NOTIFIED AND AN ADDITIONAL ESTIMATE WILL BE PROVIDED.

**DETAILS**

Part No.	Description	Date	Qty	Unit Sell	Discount	Tax	Amount
LABOR							

**THIS ESTIMATE IS VALID FOR 30 DAYS AND IS SUBJECT TO STOCK AVAILABILITY WHEN YOUR ORDER IS RECEIVED**  
**ESTIMATE DOES NOT INCLUDE ANY APPLICABLE FREIGHT CHARGES**  
**PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM**





**NORTHVILLE**  
 777 DOHENY Dr  
 Northville MI 48167

Date: 3/6/2026  
 Time: 16:15

**JOB CARD (ESTIMATE)**

No: 98441

GENERAL LABOR	GENERAL LABOR	2/13/2026	20.00	\$185.00	0.00%	\$0.00	\$3,700.00	
							<b>Total LABOR:</b>	<b>\$3,700.00</b>
<b>PART</b>								
OB-52377-02-K	HEAT EXCHANGER	3/6/2026	1.00	\$5,300.74	0.00%	\$0.00	\$5,300.74	
ZO-AW68	HYD OIL (GAL)	2/13/2026	75.00	\$13.24	0.00%	\$0.00	\$993.00	
							<b>Total PART:</b>	<b>\$6,293.74</b>
<b>SSHPSUPPLY</b>								
SHOP SUPPLIES	SHOP SUPPLIES		1.00	\$300.00	0.00%	\$0.00	\$300.00	
							<b>Total SSHPSUPPLY:</b>	<b>\$300.00</b>

Total For Job 98441: \$10,293.74

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*ok SH*

**THIS ESTIMATE IS VALID FOR 30 DAYS AND IS SUBJECT TO STOCK AVAILABILITY WHEN YOUR ORDER IS RECEIVED**

**ESTIMATE DOES NOT INCLUDE ANY APPLICABLE FREIGHT CHARGES**

**PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM**





# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0341

**Agenda Date:** 4/8/2026

**Agenda #:** 9.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a purchase order to Webuildfun, Inc., in an amount not to exceed \$19,582.31, for the purchase of replacement slide equipment for the playgrounds at Linden County Park and Flushing County Park; the cost of this purchase order will be paid from account 2080-770.01-930.000

### **BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of an expense to Webuildfun, Inc., in a total amount not to exceed \$19,582.31, for the purchase of replacement slide equipment for the playgrounds at Linden County Park and Flushing County Park.

### **BACKGROUND:**

The slides at Linden County Park and Flushing County Park are both 20 years old, damaged and unsafe for use. Both slides are currently barricaded. The current playground equipment is from Webuildfun. This purchase is for the exact replacements. Other brand equipment would require additional modifications.

### **DISCUSSION:**

Expenses with the vendor have exceeded the \$30,000.00 threshold for all county departments, for FYE 2026.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

Expenses to be paid from account 2080-770.01-930.000.

NO USE OF GENERAL FUND.

### **IMPACT ON FACILITIES:**

None.

### **IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Replacing the slide advances the County's priority of healthy, livable, and safe communities by improving playground safety, promoting active and inclusive recreation, and enhancing the overall quality and usability of our park system.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize an expenditure and Purchase Order to Webuildfun, Inc., for the purchase of replacement playground equipment for Linden County Park and Flushing County Park, at a total cost not to exceed \$19,582.31 to be paid from account 2080-770.01-930.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
 If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0407

**Agenda Date:** 4/8/2026

**Agenda #:** 10.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Joshua Freeman, Director of Administration

**RE:** Approval of a request to list the former Mt. Morris Court and the Flushing Court buildings for sale via sealed bid

### **BOARD ACTION REQUESTED:**

Approval of a request to list the former Mt. Morris and Flushing Court buildings for sale via sealed bid.

### **BACKGROUND:**

The 67<sup>th</sup> District Court vacated the former Mt. Morris and Flushing satellite court buildings last year. Those buildings have no future use for Genesee County. Per policy 04.001: Sale/Disposal of Real Property, the Director of Administration must seek permission from the Board to sell any real property. Once the Board has approved the sale, the Director of Administration must determine if the sale is to be made via sealed bid or with a licensed realtor.

### **DISCUSSION:**

It is the recommendation of the Director of Administration to sell these two properties, 11820 N Saginaw St and 1415 Flushing Rd, via a sealed bid process. For each property, there shall be a minimum bid requirement. The minimum bid for 11820 N. Saginaw St., Mt. Morris MI shall be \$230,000.00. The minimum bid for 1415 Flushing Rd., Flushing MI shall be \$425,000.00. Both properties shall be available for a 30-day period. All bid submissions should be advertised and handled through the Genesee County Purchasing Division of Fiscal Services in accordance with our Purchasing Policy. The Board will have the right to reject or accept any bid.

### **IMPACT ON HUMAN RESOURCES:**

There will be no impact on HR with this resolution.

### **IMPACT ON BUDGET:**

This move will have a positive impact on budget. Through the disposition of these two unused facilities, Genesee County will realize revenue from the sale and a reduction in cost and overhead by offloading the facilities.

### **IMPACT ON FACILITIES:**

This move will benefit Facilities by reducing the number of buildings they are required to maintain.

**IMPACT ON TECHNOLOGY:**

There should be no significant impact on IT.

**CONFORMITY TO COUNTY PRIORITIES:**

The Genesee County Board of County Commissioners have prioritized the Long-Term Financial Stability of the County. Through consolidation and reduction of our physical foot-print, Genesee County is working to reduce unnecessary costs for our residents.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Administration, pursuant to the Sale/Disposal of Real Property Policy 04.001, to authorize selling the Genesee County 67<sup>th</sup> District Court satellite court facility buildings in Mt. Morris, located at 11820 North Saginaw Street, and in Flushing, located at 1415 Flushing Road, via a sealed bid process, is approved (a copy of the memorandum request being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board).

BE IT FURTHER RESOLVED, that the minimum bid for the Mt. Morris court building shall be \$230,000.00, and the minimum bid for the Flushing court building shall be \$425,000.00.

BE IT FURTHER RESOLVED, that both properties shall be available for a 30-day period, and all advertisements of the sale and all bid submissions shall be handled through the Purchasing Division of the Fiscal Services Department in accordance with both the Sale/Disposal of Real Property Policy and the Purchasing Policy.

BE IT FURTHER RESOLVED, that neither property will be sold unless the Director of Administration brings a recommendation for sale back to this Board and this Board authorizes said sale.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0411

**Agenda Date:** 4/8/2026

**Agenda #:** 11.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Michael Dawisha, CIO

**RE:** Approval of ARPA Funding Re-Allocation of \$300,301.00 from project savings to fund change order for Sentinel project

**BOARD ACTION REQUESTED:**

Approval of ARPA Funding Re-Allocation of \$300,301 from project savings to fund change order for Sentinel project for cabling in McCree and Circuit Court

**BACKGROUND:**

ARPA Funds can be spent on projects that were obligated on or prior to 12/31/24.

**DISCUSSION:**

There have been savings from ARPA projects that came in below the projected cost. The ARPA funds can be re-allocated to other ARPA projects that were obligated by 12/31/24. We are requesting to re-allocate funds to the Sentinel change order for cabling for McCree and Circuit Court. Approval will allow the vendor to replace cabling at doors with existing IStar access control, where replacement cabling is needed to support Verkada. The updates will help improve the reliability of the access control system, strengthen building security, and provide better control over entry to restricted areas.

**IMPACT ON HUMAN RESOURCES:**

There is no impact on Human Resources.

**IMPACT ON BUDGET:**

These projects will be funded by Genesee County American Rescue Plan Act funding and will have no impact on the fund balance of general fund. A budget amendment is attached to this request.

**IMPACT ON FACILITIES:**

Facilities may be needed throughout the project to allow vendors into restricted areas.

**IMPACT ON TECHNOLOGY:**

Reviewed by IT.

**CONFORMITY TO COUNTY PRIORITIES:**

These projects conform to the Genesee County Priority of Healthy, Livable, and Safe communities'

priority.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize re-allocating \$300,301.00 of Genesee County American Rescue Plan (ARPA) funding to the Sentinel project for cabling in the McCree building and the Circuit Courthouse, to be paid from account 1010-640.02-899.040 with no additional general fund appropriation needed, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board), and the Chief Financial Officer is directed to record the attached budget amendment.



Sentinel Technologies, Inc.  
 2550 Warrenville Road  
 Downers Grove, IL 60515  
 United States

## Change Order

<b>Customer Account</b>	Genesee County	<b>CO Number</b>	1870
<b>Project Name</b>	Genesee County-Security Camera and Key Card RFP	<b>CO Date</b>	11/14/2025
<b>Sales Order</b>	SO5111	<b>Customer PO</b>	
<b>Total Cost of Project Change (Plus tax and shipping when applicable)</b>			\$300,301.00

<b>Change Order Description</b>
<p>Change order for Genesee County at the McCree and Circuit Court locations to update the existing Access Control door cabling. This cabling is only for the doors with existing access control (IStar) that need replacement cabling for Verkada.</p> <p>Additional Services:</p> <ul style="list-style-type: none"> <li>• Cable installation for Access Control             <ul style="list-style-type: none"> <li>◦ Includes composite cable, and ceiling pathway for McCree and Circuit Court</li> <li>◦ Includes (70) doors for access control at McCree, including (9) in and out doors</li> <li>◦ Includes (73) doors at Circuit Court</li> <li>◦ Includes cabling for (3) elevators at Circuit Court, where (12) readers will be located outside the car and connected to Verkada. The (12) readers outside the elevator will function as a 'door.'</li> </ul> </li> </ul> <p>Customer Responsibilities and Assumptions:</p> <ul style="list-style-type: none"> <li>• No hardware is included within the quote for the Circuit Court Elevators. Genesee County will need to provide additional Verkada hardware as needed for the elevators to function within the Verkada system.</li> <li>• No elevator cabling or installation is included where the card reader is located inside the elevator. This configuration requires an AX11.</li> <li>• Genesee County will be responsible for coordinating with the elevator company to assist with the configuration required for all elevator integration.</li> <li>• Genesee County will be providing the data drops for the new controllers.</li> <li>• Challenger/Sentinel will not drill holes in existing doors.</li> <li>• Sentinel and Challenger will work with Genesee on scheduling once the change order is signed, based on resource availability. Sentinel cannot commit to any deadlines, and will schedule at the time of signature.</li> <li>• Genesee County will be responsible for ensuring that a fire line is available at the controllers for integration with the Verkada system. Additional controllers and their installation for the fire alarm integration are not included in this change order.</li> </ul>

### Labor Change

Item	Qty	Rate	Total
Subcontractor Services - Fixed	79.0	\$1,700.00	\$134,300.00

Subcontractor Services - Fixed	85.0	\$1,700.00	\$144,500.00
Professional Services - Fixed Price	1.0	\$13,500.00	\$13,500.00
Subcontractor Services - Fixed	3.0	\$2,667.00	\$8,001.00
<b>Total</b>			<b>\$300,301.00</b>

**Signature**

Customer	Date
Sentinel	Date

**Note:** This is not an invoice or credit memo. This is a listing of changes that will be applied to the project specified above.

DESCRIPTION: Budget Amendment - Cabling

GL #	Description	Increase/(Decrease)
1010-640.02-899.040	PROJECTS-IT	39,820.12
1010-640.02-504.000	FEDERAL PARTICIPATION	39,820.12

APPROVED BY: \_\_\_\_\_

DESCRIPTION: Budget Amendment - Cabling

GL #	Description	Increase/(Decrease)
1010-640.02-899.040	PROJECTS-IT	39,820.12
1010-640.02-504.000	FEDERAL PARTICIPATION	39,820.12



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

---

**File #:** RES-2026-0427

**Agenda Date:** 4/8/2026

**Agenda #:** 12.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Raymond Zanke, Director of Facilities and Operations

**RE:** Approval of a Construction Contract between Genesee County and Sorenson Gross Construction Company, with a total cost not to exceed \$290,000.00 with a 7% contingency (\$20,300.00), for the McCree District Court - Courtroom #2

### **BOARD ACTION REQUESTED:**

Approval of a Construction Contract between Genesee County and Sorenson Gross Construction Company, with a total cost not to exceed \$290,000.00 with a 7% contingency (\$20,300.00), for the McCree District Court - Courtroom #2

### **BACKGROUND:**

With the ongoing District Court consolidations, there is need for an additional Courtroom/Referee Room. The build-out will occupy an area that was vacated by the MIDC office and prior to that was originally a District Courtroom.

### **DISCUSSION:**

The process has been vetted by the county's Purchasing Department. The scope of work was completed by an architect to ensure compliance with current building codes as well as ADA accessibility with direct input from District Court leadership, Facilities and Operations, and Information Technologies, as well as the court recording vendors to ensure a fully functioning courtroom that meets all the needs. While it should be a straight-forward project, I would ask for a contingency of 7% (\$20,300) to address any unforeseen issues or necessary work that may need to be scheduled after hours or on overtime to minimize disruptions from the other adjacent courts and/or offices.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

To be paid from account 4018-255.06-975.001.

### **IMPACT ON FACILITIES:**

Facilities will be the contract administrator.

### **IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Will help with efficiencies of the courts to provide adequate Courtroom and Referee space to adequately schedule dockets for the resolution of cases.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by Director of Facilities and Operations to authorize entering into a Construction Contract between Genesee County and Sorenson Gross Construction Company, whereby the contractor will build out an additional courtroom/referee room in the McCree building, at a total cost not to exceed \$290,000.00, with a 7% contingency (\$20,300.00), to be paid from account 4018-255.06-975.001, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the April 8, 2026 meeting of the Public Works Committee of this Board), the Chairperson of this Board is authorized to execute the agreement on behalf of Genesee County, following review and approval by Corporation Counsel, and the Chief Financial Officer is directed to record the attached budget amendment.

McCree Building Renovation  
4000 S Saginaw St, Flint MI, 48507  
3/17/2026

## Preliminary budget and Scope of Work

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Dear Ray & Genesee County Team,

We are pleased to provide you with a preliminary budget for the renovations of the new county circuit court courtroom #2, located at 660 S Saginaw St, Flint MI, 48502. Our scope includes the following:

- **GENERAL CONDITIONS**

- Supervision
- Clean up
- Dump fee
- Permit Fee
- Insurance

- **EXISTING CONDITIONS**

- Sawcut & remove concrete floor as noted for electrical work
- Removal of carpet as needed

- **OPENINGS**

- Install 3 new unfinished wood doors with finished hardware

- **CARPENTRY**

- Install type X drywall with level 4 finish
  - Includes patch & repair of existing walls as shown
- Metal Stud framing
- Unfaced fiberglass sound batt insulation within new metal stud walls as shown
- 2x2 Acoustical Ceilings

- **FINISHES**

- Prime & finish paint gypsum walls & gypsum ceiling
- Finish paint on existing doors
- Finish paint on handrail
- Stain chair rail and trim as noted
- Supply and install vinyl wall covering as noted
- Install carpet tiles & base
- Supply and install chair rail/hardwood trim, half walls & gates, jury box, witness stand, Judes bench & P-lam base cabinets and countertops as needed.

- **FIRE SUPPRESSION**

- Adjust fire suppression heads with to ceiling height as needed

- **HVAC**

- Remove and replace ductwork as noted
- Furnish and install new diffusers and registers as noted
- Balancing

- **ELECTRICAL**
  - Fire alarm rework, with drawings
  - Furnish and install new lighting as noted
  - Furnish and install all new electrical and data wiring with devices as noted
  - Install new conduits & boxes as noted
  
- **Not included**
  - Any work not listed above
  - Plan review fee
  - Architectural services
  - Overtime

**Total Lump Sum preliminary budget of \$ 290,000.00**

**This includes the intention of starting this spring, dependent on permit approval, please see attached preliminary schedule**

We do very much appreciate the opportunity to provide you with this quotation; we look forward to hearing from you. Please contact me if you have any questions or if you need more information.

Sincerely

Brayden Head

Sorensen Gross Company



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> VTC Insurance Group 37000 Grand River Ave Ste 150  Farmington Hills MI 48335	<b>CONTACT NAME:</b> Lyndsay Lee <b>PHONE (A/C, No, Ext):</b> (248) 471-0970 <b>E-MAIL ADDRESS:</b> llee@vtcins.com	<b>FAX (A/C, No):</b> (248) 471-0641
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Sorensen Gross Company LLC 111 E Court St #1A  Flint MI 48502	<b>INSURER A:</b> Amerisure Insurance Company	<b>NAIC #</b> 19488
	<b>INSURER B:</b> Amerisure Mutual Insurance Co.	<b>NAIC #</b> 23396
	<b>INSURER C:</b> The Travelers Prop. Cas.Co. Of Ame	<b>NAIC #</b> 25674
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 26-27 Sorensen Gross Co

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			CPP20671111602	1/1/2026	1/1/2027	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	<input checked="" type="checkbox"/> Contractual Liability						MED EXP (Any one person)	\$ 10,000
	<input checked="" type="checkbox"/> X, C, U						PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:							\$
A	<b>AUTOMOBILE LIABILITY</b>			CA20671191602	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
							\$	
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		CU20671211602	1/1/2026	1/1/2027	EACH OCCURRENCE	\$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$ 10,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0							\$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			WC20671151601	1/1/2026	1/1/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
C	Inland Marine			6607694880	1/1/2026	1/1/2027	Leased/Rented Equipment	\$ 750,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

\*\* For Informational Purposes Only \*\*

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Alan Chandler/LLEE

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DESCRIPTION:

GL #	Description	Increase/(Decrease)
4018-255.06-975.001	BUILDING ADDITIONS AND IMPROVEMENTS	290,000.00

DESCRIPTION:

GL #	Description	Increase/(Decrease)
4018-255.06-975.001	BUILDING ADDITIONS AND IMPROVEMENTS	290,000.00

APPROVED BY: \_\_\_\_\_