



GENESEE COUNTY PURCHASING

A Division of the Genesee County Office of Fiscal Services

COUNTY ADMINISTRATION BLDG

1101 BEACH STREET, ROOM 361,

FLINT, MICHIGAN 48502

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www.geneseecountymi.gov

Chrystal Simpson, CPA
Chief Financial Officer

November ??, 2024

NOTICE OF PROPOSED SOLE SOURCE PROCUREMENT #24-41?

The Genesee County Procurement Regulations provides that a procurement may be made without competition when there is only one source for the required supply or service. Therefore, a “sole source” procurement is justified if there is only one product or service that can reasonably meet the county’s need and there is only one vendor who can provide the product or service.

The Purchasing Department has received a request to make the following sole source procurement:

- Work with parent(s)/guardian(s)/caretaker(s) to coordinate visitation between children and their incarcerated parent.
- Provide staff to oversee child visitation days. Staff will complete check-ins, assist with searches of minor children, escort children to visiting area, and oversee engagement of parent(s) and children during visit.

DUE DATE:	2:00 PM (EST), Thursday, December ??, 2024
QUESTIONS DUE:	Thursday, December ??, 2024, before 5:00 PM (EST)
PROCUREMENT NUMBER:	#24-41?

Bid Contact: Rita Schubert rschubert@geneseecountymi.gov

Contract Duration: One (1) year contract

Contract Renewal: Two (2), one (1) year renewals

Bid Comments: Please note #24-41? is not a competitive bid.

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NOTICE OF PROPOSED SOLE SOURCE PROCUREMENT:

The Genesee County Sheriff's Office has contracted with Motherly Intercession since June 2024 to provide inmates of the Genesee County Jail with parenting classes for inmates, visitation, and supportive services.

Purpose of This Notice of Proposed Sole Source Posting:

The intent of this posting is to verify with the vendor community that this proposed purchase is indeed a valid sole source.

Sole Source Criteria:

1. The product or services being purchased must perform a function for which no other product or source of services exist:

Motherly Intercession is a 501(c)(3) nonprofit organization in Flint and Genesee County. Motherly Intercession provides services for children and families who are experiencing or previously experienced parental incarceration. Their mission is to empower children to break the cycle of intergenerational incarceration.

2. The purchaser must be able to show specific business objectives that can be met only through the unique product or services:

Motherly Intercession offers the following services

- Survey in-custody inmates to determine eligible children.
- Conduct face-to-face interviews of inmates to collect the children's names and ages as well as the contact information for the parent(s)/guardian(s)/caretaker(s)
- Communicate with Genesee County Sheriff Office staff to confirm any court orders or restrictions preventing the inmate from having a contact visit with their child.
- Contact parent(s)/guardian(s)/caretaker(s) to gain consent for the child to attend a contact visit with the incarcerated parent.
- Verify parental rights.
- Confirm with Genesee County Sheriff Office staff the inmate(s) location and eligibility for in-person visit.
- Staff is present every other Saturday from 8:00 AM until visits are completed 2:00 – 3:00 PM. During this time, they complete check-ins, assists with searches of minor children, escort children to the visiting area, and oversee the engagement of parent(s) and children during the visit.

Action to be Taken: No action is required if you agree this request for services has validity as being a sole source.

Response from Objecting Parties

Interested parties who have reason to believe that the Intake/Referral Telephone Screening Program for Genesee County residents 60 and older should not be certified as a sole source should provide information in the following format for the county to use in determining whether or not to proceed with awarding the Sole Source contract to Valley Area Agency on Aging

- 1) Interested Party Information

- a. Contact Name, Phone Number, and email address
 - b. Company Website URL, if applicable
- 2) Objection to Sole Source Certification
 - a. Interested parties must present specific objections to the Sole Source certification using the criteria listed above.
 - b. A statement regarding the Interested Party's capabilities as related to this Sole Source Certification Request.
- 3) Comments will be accepted at any time to **Rita Schubert** in the Purchasing Department at rschubert@geneseecountymi.gov prior to the "Due Date for Comments" indicated above.

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