

**AMENDMENT #1- Agreement for Extension Services provided by
Michigan State University to GENESEE County
Annual Work Plan FY 2024 (Exhibit A)**

Amending Section B number 6 to add Operating expenses funding associated with the location change of the MSUE office.

Staffing and Financial Summary:

A. Base Assessment (includes 3.0 FTE 4-H Program Coordination) \$200,127

ADDITIONAL PERSONNEL

B. 2.0 FTE Clerical Support Staff to be employed by MSU \$141,470

C. 2.1 FTE Educators \$240,369

D. 1.3 FTE Program Instructors for Early Childhood Education \$91,956

E. Operating Expenses (ESTIMATED-BILLED BY ACTUALS) \$47,700

F. Additional Operating Expenses to be added to budget FOR THE PERIOD APRIL-SEPTEMBER 2024

1. Rent (\$5,700/month April-August plus \$7,700 September) \$36,200

2. Cleaning Services (\$650/month) \$3,900

3. Phone System (\$260/month) \$1,560

4. Central Security (\$40/month) \$240

5. Sonitrol (\$9/month) \$54

TOTAL ADDITIONAL EXPENSES \$41,954

TOTAL PAYABLE TO MSU FOR FY 2024 \$763,576

These figures represent the cost of the assessment plus additional personnel costs and operating **PLUS ADDITIONAL OPERATING EXPENSES DUE TO CHANGE OFFICE LOCATION**. Payment will be made the first of the month, of the first month in each quarter of the county fiscal year, unless otherwise requested. Payment should be sent to

MSU Extension Business Office
160 Justin S Morrill Hall of Agriculture
446 W Circle Drive
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

By: _____

Evonne Pedawi
Contract & Grant Administration
Its: Executive Director

Date: _____

GENESEE COUNTY

By: James Avery

Print name: James Avery

Its: Board Chair

Date: 6/4/24
(title)