

GRANT NO. **BCC 26-25**

GRANT BETWEEN
THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
AND
GENESEE COUNTY

GRANTEE:

Kim Carlson, P.E., P.S.
County of Genesee
5370 Miller Rd., Ste. 13
Swartz Creek, MI 48473

STATE GRANT ADMINISTRATOR/ADDRESS:

Nicholas J. Clever, P.S., Director
Office of Land Survey and Remonumentation
Department of Licensing and Regulatory Affairs
P.O. Box 30254
Lansing, MI 48909
Phone: (517) 241-6321
Email: clevern@michigan.gov

GRANT PERIOD:

From: **01-01-2026** To: **12-31-2026**

TOTAL AUTHORIZED BUDGET:

Federal Contribution: \$0.00
State Contribution: **\$110,393.00**
Local Contribution: \$0.00
Other Contributions: \$0.00

STATE ADMINISTRATIVE BOARD APPROVAL DATE: N/A

SIGMA Vendor ID: **CV0047990**
SIGMA Payment Address Code: **003**
ACCOUNTING TEMPLATE: **6415137T001**

GRANT AGREEMENT

Grant No. **BCC 26-25** from the Department of Licensing and Regulatory Affairs (Grantor) to **Genesee County** (Grantee), subject to the terms and conditions of this Agreement (Agreement).

1.0 Statement of Purpose

The Survey and Remonumentation grant award is offered annually to county governments in accordance with the requirements of the State Survey and Remonumentation Act of 1990, MCL 54.261 *et seq.*

1.1 Statement of Work

The Grantee agrees to undertake, perform, and complete the activities and deliverables as more specifically described in Grantee's application, Attachment A.

1.2 Detailed Budget

A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional funds at any time.

Initials

B. The Grantee agrees that all funds shown in the Budget are to be spent as detailed on page 3 of the application in Attachment A. Changes in the Budget will be allowed only upon prior review and written approval by the Grant Administrator.

Initials

C. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, Attachment B, without the prior written consent of the Grant Administrator.

Initials

D. Notwithstanding anything contrary in this Agreement or its attachments:

1. All funds dispersed by Grantor to Grantee must only be used for the project specified in this Agreement.
2. In no event may Grantee use funds dispersed by Grantor to generate a profit, surplus, excess, additional income, or any other revenue of funds that Grantee intends to use for purposes other than the project specified in this Agreement.
3. Any funds dispersed by Grantor to Grantee that are not used for the project must be promptly returned to Grantor.
4. Grantor reserves the right to recoup (up to the total amount dispersed

under this Agreement) any funds dispersed or revenues generated that are contrary to the terms of this Agreement.

Initials

- E. All funding under this Agreement is subject to, and contingent upon, legislative appropriation of available funds.

Initials

1.3 Payment Schedule

The maximum amount of grant assistance offered is **\$110,393.00**. An initial payment of **\$44,157.20** (forty percent of the total grant award) shall be made upon execution of this grant agreement.

Progress payments up to a total of 85% of the Total Authorized Budget may be made upon submission of a Grantee reimbursement request indicating grant funds received to date, project expenditures to date (supported with computer printouts of accounts, 245 grant account general ledger sheets, balance sheets, etc.), and objectives completed to date. Backup documentation such as computer printouts of accounts, 245 grant account ledger sheets, check copies, etc. shall be maintained for audit purposes in order to comply with this Agreement. The initial advance must be fully expended with all required documentation submitted for a reimbursement request to be approved. The payment of the final 15% of the grant amount shall be made after the Grant Administrator has received and approved the required completion report. The completion report must include expenditures of grant funds reported by line item and compared to the approved Budget.

Public Act 279 of 1984 states that the State shall take all steps necessary to assure that payment for goods or services is mailed within 45 days after receipt of the goods or services, a complete invoice for goods or services, or a complete contract for goods or services, whichever is later.

1.4 Program Performance - Monitoring, Reporting and Documentation

- A. Monitoring. The Grantee shall monitor performance to assure that time schedules are being met and projected work by time period is being accomplished and provide a status report to the State Grant Administrator upon request.
- B. Reporting (see 1.4.C. for documentation requirements):
1. The Grantee **may submit** to the State Grant Administrator a Progress Report as soon as July 1 of the grant year but no later than September 30 of the grant year with backup documentation for work completed and expenditures incurred during the reporting period.
 2. The Grantee will electronically submit a Grant Completion Report at the conclusion of the grant period or when grant deliverables are completed, whichever comes first, by emailing the proper form to bccolsr@michigan.gov. Completion reports are due **January 31, 2027, by 11:59:59pm**. Completion reports must be submitted **not later than January 31, 2027, by 11:59:59 pm**, to maintain the standard grant period

start date of January 1, 2027. **Reports submitted on or after February 1, 2027**, will result in the 2027 grant agreement period beginning on **the first day of the calendar month in which the report is received**. Expenditures dated prior to the start date of the grant period will not be approved. The 2027 grant agreement will not be drafted until the 2026 Grant Completion Report is electronically submitted to the Office of Land Survey and Remonumentation (OLSR). Completion reports for this Agreement do not have a legislatively mandated due date; however, State of Michigan Office of Financial Management policy requires grant funds to be encumbered in the fiscal year they are appropriated. **If a completion report for this Agreement is not received by August 15, 2027, the annual award for 2027 will not be granted and the Grantee forfeits their calendar year 2027 funding for this grant program.**

Initials

OLSR will not approve a Grant Completion Report for payment until the following requirements are met:

- a. The Grant Completion Report is signed by the County Grant Administrator.
- b. All Land Corner Recordation Certificates (LCRCs) completed under the Grant and all walk-ins are entered into Accela by the county.
- c. Copies of all invoices paid by the county for the grant year are included with the Grant Completion Report. These invoices include:
 - i. Any supplies and material needed for the physical monuments.
 - ii. Any professional fees for contracted surveyor, which outline:
 1. The specific corners included in the invoice
 2. Tasks included if not paid a lump sum
 3. Other fees must be identified
- d. A narrative is required to provide reasons why:
 - i. Money was spent differently than as stated in the application narrative.
 - ii. The corners proposed were not completed during the contract year.

- iii. Corners were remonumented which were not in the application narrative
- iv. Corners reported on invoices for reimbursement are not included in the list of corners completed under the grant and no LCRC completed.

C. Documentation. Backup documentation must include the following, as applicable:

1. A written narrative of the total work accomplished during the grant year, including an explanation for any additional work completed that was not specified in the approved Grant Application, any work not completed that was specified in the approved Grant Application, and any changes in an approved line item of the budget approved in Grant Application (submit for Grant **Completion Report only**).
2. A narrative of any coordinated efforts with other organizations to complete the project (submit for Grant **Completion Report only**).
3. Invoices:
 - a. An invoice from all Peer Review Group members, each surveyor or any other service provider for all services provided to the Grantee under this Agreement, and other supplies and purchases, as outlined in the approved Grant Application (submit for **Progress Report and Grant Completion Report**).
 - b. A detailed breakdown and backup documentation for any county costs charged to the program as outlined in the approved Grant Application (submit for **Progress Report and Grant Completion Report**).
4. General Ledger: The County Treasurer's print-out of the State Survey and Remonumentation 245 grant account ledger, or equivalent, providing a detailed history of each transaction occurring within the account, including all payroll, indirect and/or overhead expenses. If not itemized in the ledger, a salary and fringe benefits breakdown must also be submitted for all administrative staff (submit for **Progress Report and Grant Completion Report**).
5. A recorded LCRC prepared in compliance with the Corner Recordation Act 1970 PA 74 (CRA) and SSRA for each corner shall be submitted through the Accela Citizen Access (ACA) portal. The LCRC shall include geodetic coordinate values for each corner recorded, signed by the county representative and reflect the date of the peer review group meeting at which the corner was reviewed. The county representative will notify the State Grant Administrator when all the contract corners are entered through

ACA for the grant year.

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for project changes from the Grant Administrator. **See Section 1.2. Detailed Budget.**

2.2 Delegation

Grantee may not delegate any of its obligations under the Grant without the prior written approval of the State. Grantee must notify the State at least 90 calendar days before the proposed delegation and provide the State any information it requests to determine whether the delegation is in its best interest. If approved, Grantee must: (a) be the sole point of contact regarding all project matters, including payment and charges for all Grant Activities; (b) make all payments to the subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with a subgrantee. Grantee remains responsible for the completion of the Grant Activities, compliance with the terms of this Grant, and the acts and omissions of the subgrantee. The State, in its sole discretion, may require the replacement of any subgrantee.

2.3 Project Income

To the extent that it can be determined that interest was earned on advances of funds, such interest shall be remitted to the Grantor. All other program income shall either be added to the project budget and used to further eligible program objectives or deducted from the total program budget for the purpose of determining the amount of reimbursable costs. The final determination shall be made by the Grant Administrator.

2.4 Share-in-savings

The Grantor expects to share in any cost savings realized by the Grantee. Therefore, final Grantee reimbursement will be based on actual expenditures. Exceptions to this requirement must be approved in writing by the Grant Administrator.

2.5 Order of Spending

Unless otherwise required, Grantee shall expend funds in the following order: (1) private or local funds, (2) federal funds, and (3) state funds. Grantee is responsible for securing any required matching funds from sources other than the State.

2.6 Purchase of Equipment

The purchase of equipment not specifically listed in the Grant Application must have prior written approval of the Grant Administrator. Equipment is defined as non-expendable personal property having a useful life of more than one year. In its request for approval of the State Grant

Administrator, Grantee must include the following: (1) a definition of the specific equipment Grantee wishes to purchase; (2) an explanation for why the equipment is necessary to complete the Statement of Work; (3) an explanation of why Grantee could not complete the Statement of Work by renting comparable equipment rather than purchasing it; (4) the anticipated life of the equipment; (5) the amount of anticipated maintenance fees required to maintain the equipment and the length of time those fees will need to be paid; (6) whether Grantee intends to pay maintenance fees using current and/or future grant awards; (7) explanation of any housing requirements for the equipment; (8) whether Grantee intends to rent out to a third party; (9) and the agreement by Grantee that, if it rents or sells the equipment, Grantee will remit any and all rental or sale proceeds to the State.

2.7 Accounting

The Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. The Grantee's overall financial management system must ensure effective control over and accountability for all funds received. Accounting records must be supported by source documentation including, but not limited to, balance sheets, general ledgers, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.8 Records Maintenance, Inspection, Examination, and Audit

The State or its designee may audit Grantee to verify compliance with this Grant. Grantee must retain and provide to the State or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, the State and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant Activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of the Grant must be paid or refunded within 45 calendar days.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

If the Grantee is a governmental or non-profit organization and expends the minimum level specified in OMB Uniform Guidance (\$1,000,000.00 as of October 1, 2024) or more in total federal funds in its fiscal year, then Grantee is required to submit an Audit Report to the Federal Audit Clearinghouse (FAC) as required in 200.36.

2.9 Competitive Bidding

The Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition. When competitive selection is not feasible or practical, the Grantee agrees to obtain the written approval of the Grant Administrator before making a sole source selection. Sole source contracts should be negotiated to the extent that such negotiation is possible.

The Grantee agrees that all procurement of Professional Services will be conducted using Quality Based Selection (QBS). The Grantee may use QBS scores to assign work based on complexity.

3.0 Liability

The State is not liable for any costs incurred by the Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the grant amount.

3.1 Reserved

3.2 Safety

The Grantee, and all subgrantees are responsible for ensuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. The Grantee, and every subgrantee are responsible for compliance with all federal, state and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

3.3 General Indemnification

Inasmuch as each party to this grant is a governmental entity of the State of Michigan, each party to this grant must seek its own legal representation and bear its own costs, including judgments, in any litigation which may arise from the performance of this grant. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

3.4 Termination

A. Termination for Cause

The State may terminate this Grant for cause, in whole or in part, if Grantee, as determined by the State: (a) endangers the value, integrity, or security of any location, data, or personnel; (b) becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor; (c) engages in any conduct that may expose the State to liability; (d) breaches any of its material duties or obligations; or (e) fails to cure a breach within

the time stated in a notice of breach. Any reference to specific breaches being material breaches within this Grant will not be construed to mean that other breaches are not material.

If the State terminates this Grant under this Section, the State will issue a termination notice specifying whether Grantee must: (a) cease performance immediately, or (b) continue to perform for a specified period. If it is later determined that Grantee was not in breach of the Grant, the termination will be deemed to have been a Termination for Convenience, effective as of the same date, and the rights and obligations of the parties will be limited to those provided in Subsection B, Termination for Convenience.

The State will only pay for amounts due to Grantee for Grant Activities accepted by the State on or before the date of termination, subject to the State's right to set off any amounts owed by the Grantee for the State's reasonable costs in terminating this Grant. The Grantee must pay all reasonable costs incurred by the State in terminating this Grant for cause, including administrative costs, attorneys' fees, court costs, transition costs, and any costs the State incurs to procure the Grant Activities from other sources.

B. Termination for Convenience

The State may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If the State terminates this Grant for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Grant Responsibilities.

3.5 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify the State of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

No member of the Legislature or Judiciary of the State of Michigan or any individual employed by the State will be permitted to share in the Grant Agreement, or any benefit that arises from the Grant Agreement.

3.6 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its

Initials

subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Grant.

3.7 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a Grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.8 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or acts of God that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees. If immediate performance is necessary to ensure public health and safety, the State may immediately Grant with a third party.

3.9 Media Releases

News releases (including promotional literature and commercial advertisements) pertaining to the Grant or project to which it relates must not be made without prior written State approval, and then only in accordance with the explicit written instructions of the State.

4.0 Website Incorporation

The State is not bound by any content on Grantee's website unless expressly incorporated directly into this Grant.

4.1 Certification Regarding Debarment

The Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or State department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach an explanation to this Agreement.

4.2 Illegal Influence

The Grantee certifies, to the best of his or her knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the

awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.

- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Grantee certifies, to the best of his or her knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any State agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.3 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law. Grantee consents to venue in Ingham County, and waives any objections, such as lack of personal jurisdiction or forum non conveniens.

4.4 Compliance with Laws

Grantee must comply with all federal, state and local laws, rules and regulations.

4.5 Disclosure of Litigation, or Other Proceeding

Grantee must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Grantee, a subgrantee, or an officer or director of Grantee or subgrantee, that arises during the term of the Grant, including: (a) a criminal Proceeding; (b) a parole or probation Proceeding; (c) a Proceeding

under the Sarbanes-Oxley Act; (d) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or (2) a governmental or public entity's claim or written allegation of fraud; or (e) a Proceeding involving any license that Grantee is required to possess in order to perform under this Grant.

4.6 Assignment

Grantee may not assign this Grant to any other party without the prior approval of the State. Upon notice to Grantee, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If the State determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform, with the third party, its obligations under the Grant.

4.7 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant Activities. This Grant may not be amended except by signed agreement between the parties.

4.8 Grantee Relationship

Grantee assumes all rights, obligations and liabilities set forth in this Grant. Grantee, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee, and not the State, is responsible for the payment of wages, benefits and taxes of Grantee's employees and any subgrantees. Prior performance does not modify Grantee's status as an independent Grantee.

4.9 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with this provision. The dispute will be referred to the parties' respective Grant Administrators or Program Managers. Such referral must include a description of the issues and all supporting documentation. The parties must submit the dispute to a senior executive if unable to resolve the dispute within 15 business days. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.

Litigation to resolve the dispute will not be instituted until after the dispute has been elevated to the parties' senior executive and either concludes that resolution is unlikely or fails to respond within 15 business days. The parties are not prohibited from instituting formal proceedings: (a) to avoid the expiration of statute of limitations period; (b) to preserve a superior position with respect to creditors; or (c) where a party makes a determination that a temporary restraining order or other injunctive relief is the only adequate remedy. This Section does not limit the State's right to terminate the Grant.

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Waiver

Failure to enforce any provision of this Grant will not constitute a waiver.

5.2 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.

Dale Weighill
Chairperson
Genesee County Board of Commissioners

Date

Kim Carlson, P.E., P.S.
County Grant Administrator
County of Genesee

Date

Laura Kwiecien CPPO, CPPB
Director, Procurement & Administration
Division Bureau of Finance and Administrative
Services Department of Licensing and
Regulatory Affairs State of Michigan

Date

GRANT NO. BCC 26-25



PROTECT PEOPLE &
PROMOTE BUSINESS

ATTACHMENT A – APPLICATION

SURVEY & REMONUMENTATION APPLICATION / PROGRESS / COMPLETION REPORT

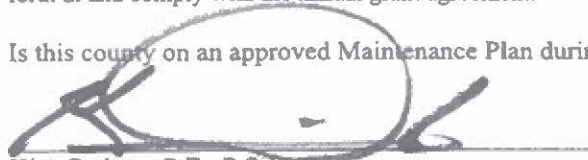
Michigan Department of Licensing & Regulatory Affairs Bureau of Construction Codes Office of Land Survey & Remonumentation PO Box 30254, Lansing, MI 48909 1 st Floor Ottawa Building 611 West Ottawa Street, Lansing, MI 48933 Phone 517-241-6321 E-Mail: bccolrs@michigan.gov www.Michigan.gov/bcc	Grantee/County: Genesee
	--Section below for OLSR staff use only--
	Grant #: BCC 26-25 VCUST#: CV0047990 Address Code: 003 GG #: Template: 6415137T001

Grant Year: 2026

\$110,393.00	State Grant Award		
	Grant Application Payment Request		Grant Application Proposed Corners
\$44,157.20	Start-Up Payment (40% of Grant Award)	46	Corners anticipated to be paid with funds
\$66,235.80	Balance after Start-Up Payment		Corners Completed
	Progress Report Payment Request		Corners completed & paid with grant funds
	Amount Requested (up to 85% of Grant)		Corners completed & paid by others
	Grant Balance after Progress Report		Corners revisited & paid with grant funds
	Completion Report Payment Request		Corners revisited & paid by others
	Amount Requested (up to 100% of Grant)		Common corners entered into Accela twice
	Grant Balance after Completion Report		Number of records entered into Accela
			Corners revisited without record

I certify to the best of my knowledge and belief that this report is correct and complete, and all expenditures are for the purposes set forth in and comply with the annual grant agreement.

Is this county on an approved Maintenance Plan during this contract? No


 Kim Carlson, P.E., P.S.
 County Grant Administrator

12.30.25
 Date

--Section below for OLSR staff use only--

Payment Authorized: \$ <u>44,157.20</u>	Records completed by County in current Grant Year: _____
Grant Balance: \$ <u>66,235.80</u>	Records remaining to be completed in County Plan: _____

 Nicholas J. Clever, P.S. Director, Office of Land Survey & Remonumentation	13 May 2026 Date
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Administrator	
Name: Kim Carlson, P.E., P.S.	Phone: 810-230-1333
Email Address: kimcarlson@fse.us	
Physical Address: 5370 Miller Rd., Ste. 13	
City, State, Zip: Swartz Creek, MI 48473	
Representative	
Name: Kim Carlson, P.E., P.S.	Phone: 810-230-1333
Email Address: kimcarlson@fse.us	
Physical Address: 5370 Miller Rd., Ste. 13	
City, State, Zip: Swartz Creek, MI 48473	
Address for Payments	
Name: Genesee County	Phone: 810-257-3163
Physical Address: 1101 Beach St.	
City, State, Zip: Flint, MI 48502	

The following section is divided into columns corresponding to the stages of the yearly Remonumentation Grant program, from left to right. Fill out the sections within the column of the current stage, while leaving the information from the previous stages in place. If the county does not submit a Progress Report, leave that column blank.

Budget (Grant Application) column refers to the estimated costs set forth by the County in the Grant Application.

Progress Report column will include any expenditures by the County up to that point. Expenditures must exceed the amount received by the county in the 40% Start-up Payment. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

Completion Report column will include all reimbursable expenditures by the County during the Grant Year. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

County must provide copies of all invoices, receipts, payment vouchers, etc. for any expenditures being submitted for reimbursement under the Remon Grant program. Invoices must be itemized (where applicable) and should not include costs outside of the Remonumentation program. A county requesting payment for a Cost Allocation Program or similar policy must have a complete copy of the Cost Allocation Plan on file with OLSR before payment is made.

County must provide a detailed, itemized budget report for all expenditures under the Remon program. Any payment amount that does not appear on the budget report cannot be considered for reimbursement under the Remon Grant program.

**Remonumentation Program
County Expenditure Detail**

Work Program Expenditures by Line Item	Budget (Grant Application)	Progress Report Expenditures	Completion Report Expenditures
Item A Remonumentation Services	\$79,580.00		
Item B Monument Maintenance Services	\$0.00		
Item C Remonumentation Supplies & Materials	\$8,190.00		
Item D Geodetic Control Maintenance & Operations	\$0.00		
Item E Grant Administrator Fees/Wages	\$0.00		
Item F County Representative Fees/Wages	\$12,000.00		
Item G Additional Administrative Staff Fees/Wages	\$5,500.00		
Item H Peer Group	\$3,000.00		
Item I Administrative Supplies & Indirect Costs	\$2,123.00		
Totals	\$110,393.00		

Genesee County Narrative for year 2026

Concerning Grant items, I and G:

Item I: Charges consist of indirect costs as specified in the County CAP (Capital Allocation Plan) which allocates indirect costs by department. The figure is our best estimate because the CAP is based on a fiscal year which does not align with the grant year. As a result of this it has been impossible to predict at the time of the grant application precisely what the final indirect costs will be because they will change October 1st through the end of the grant year.

Item G: In the grant application accounts for duties including:

- coordination of the contracting process
- scheduling of meeting rooms
- distribution of monuments
- purchasing activities and entry of invoices into accounting system
- receiving documents from surveyors
- entry/submittal of LCRC documents

Item C: This item includes the cost of corner monuments for 2026, shipping to the County Building and the purchase of monument corner witness tags.



OFFICE OF
GENESEE COUNTY SURVEYOR
ROOM 312, COUNTY ADMINISTRATION BLDG.
1101 BEACH STREET
FLINT, MICHIGAN 48502

TELEPHONE
(810) 257-3020
(810) 230-1333

KIM R. CARLSON, P.E., P.S.
County Surveyor

FAX
(810) 230-7844

April 27, 2026

Genesee County GIS Department
324 S. Saginaw Street
#8A
Flint, Michigan 48502

Reference: 2026 Remonumentation Assignments to participating contract surveyors

Dear Mr. Koleda,

Following are the contract surveyor assignment recommendations for the remonumentation of corners to be completed under Grant Year 2026:

VIENNA TOWNSHIP, T9N-R6E

(T9N-R6E, D-12), (T9N-R6E, F-12), (T9N-R6E, H-12), (T9N-R6E, J-12), (T9N-R6E, L-12).....**5 Corners**

FLUSHING TOWNSHIP, T8N-R5E

(T8N-R5E, B-2), (T8N-R5E, D-2), (T8N-R5E, F-2), (T8N-R5E, H-2), (T8N-R5E, J-2),
(T8N-R5E, L-2), (T8N-R5E, B-4), (T8N-R5E, F-4), (T8N-R5E, H-4), (T8N-R5E, J-4),
(T8N-R5E, L-4), (T8N-R5E, B-6), (T8N-R5E, F-6), (T8N-R5E, H-6), (T8N-R5E, J-6),
(T8N-R5E, L-6), (T8N-R5E, B-8), (T8N-R5E, F-8), (T8N-R5E, H-8), (T8N-R5E, J-8),
(T8N-R5E, L-8), (T8N-R5E, B-10), (T8N-R5E, D-10), (T8N-R5E, F-10), (T8N-R5E, H-10),
(T8N-R5E, J-10), (T8N-R5E, L-10), (T8N-R5E, B-12), (T8N-R5E, D-12), (T8N-R5E, H-12),
(T8N-R5E, J-12), (T8N-R5E, L-12)
.....**36 Corners**



OFFICE OF
GENESEE COUNTY SURVEYOR
ROOM 312, COUNTY ADMINISTRATION BLDG.
1101 BEACH STREET
FLINT, MICHIGAN 48502

TELEPHONE
(810) 257-3020
(810) 230-1333

KIM R. CARLSON, P.E., P.S.
County Surveyor

FAX
(810) 230-7844

CLAYTON TOWNSHIP, T7N-R5E

(T7N-R5E, B-2), (T7N-R5E, D-2), (T7N-R5E, F-2), (T7N-R5E, H-2), (T7N-R5E, J-2),
(T7N-R5E, L-2), (T7N-R5E, B-4), (T7N-R5E, H-4),

(.....**8 Corners**

TOTAL CORNERS TO BE REMONUMENTED.....46 CORNERS

If you have any questions, please contact me.

Very truly yours,

Kim R. Carlson, P.E, P.S.
Genesee County Land Surveyor

ATTACHMENT B – TRAVEL

**DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET,
VEHICLE AND TRAVEL SERVICES
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED EMPLOYEES
FY 2026 – Effective January 1, 2026**

MICHIGAN SELECT CITIES*

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	\$98.00	
Breakfast	\$14.00	\$17.00
Lunch	\$16.00	\$19.00
Dinner	\$31.00	\$34.00

MICHIGAN IN-STATE ALL OTHER

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	\$98.00	
Breakfast	\$12.00	\$15.00
Lunch	\$14.00	\$17.00
Dinner	\$27.00	\$30.00
Lodging	\$66.00	
Breakfast	\$12.00	
Lunch	\$14.00	
Dinner	\$27.00	
Per Diem Total	\$119.00	

OUT-OF-STATE SELECT CITIES*

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	Contact FROSCH Travel	
Breakfast	\$22.00	\$25.00
Lunch	\$23.00	\$26.00
Dinner	\$36.00	\$39.00

OUT-OF-STATE ALL OTHER

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	Contact FROSCH Travel	
Breakfast	\$16.00	\$19.00
Lunch	\$19.00	\$22.00
Dinner	\$28.00	\$31.00
Lodging	\$66.00	
Breakfast	\$16.00	
Lunch	\$19.00	
Dinner	\$28.00	
Per Diem Total	\$129.00	

Incidental Costs Per Night: \$5.00

Mileage Rates	Current
Premium Rate	\$0.725 per mile
Standard Rate	\$0.47 per mile

Reimbursable Meal	Travel Begins Before	Travel Extends Past
Breakfast	6:00 a.m.	8:30 a.m.
Lunch	11:30 a.m.	2:00 p.m.
Dinner	5:30 p.m.	8:00 p.m.

* See Select Cities Listing

** Lodging available at State rate, or call FROSCH Travel at 877-654-2179 or www.concursolutions.com

SELECT CITY LIST
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED EMPLOYEES
Effective October 1, 2025

Michigan Select Cities/Counties		
	CITIES	COUNTIES
	Ann Arbor, Auburn Hills, Beaver Island, Detroit, Grand Rapids, Holland, Leland, Mackinac Island, Midland, Muskegon, Petoskey, Pontiac, South Haven, Traverse City	Grand Traverse, Oakland, Wayne
Out of State Select Cities/Counties		
STATE	CITIES	COUNTIES
Alaska	All locations	
Arizona	Phoenix, Scottsdale, Sedona	
California	Antioch, Arcata, Barstow, Belmont, Concord, Eureka, Foster City, Fresno, Gualala, Mammoth Lakes, McKinleyville, Mill Valley, Monterey, Napa, Novato, Oakland, Ontairio, Palm Springs, Palo Alto, Point Arena, Sacramento, San Diego, San Francisco, San Jose, San Luis Obispo, San Mateo, San Rafael, Santa Barbara, Santa Cruz, Santa Monica, Santa Rosa, South Lake Tahoe, Sunnyvale, Tahoe City, Truckee, Victorville, Yosemite National Park	Los Angeles, Mendocino, Orange, Ventura
Colorado	Aspen, Aurora, Breckenridge, Colorado Springs, Crested Butte, Denver, Grand Lake, Gunnison, Silverthorne, Steamboat Springs, Telluride, Vail	
Connecticut	Bridgeport, Danbury, Groton, New London	
District of Columbia	Washington DC (See also Maryland & Virginia)	
Florida	Boca Raton, De Funiak Springs, Delray Beach, Ft Lauderdale, Fort Walton Beach, Jupiter, Key West, Miami, Sarasota	
Georgia	Atlanta, Brunswick, Jekyll Island	
Hawaii	All locations	
Idaho	Boise	
Illinois	Chicago, East St. Louis, Fairview Heights, O'Fallon	Cook, Lake
Kentucky	Kenton	
Maine	Bar Harbor, Kennebunk, Kittery, Rockport, Sandford	
Maryland	Baltimore City, Columbia	Montgomery, Prince George
Massachusetts	Boston, Burlington, Cambridge, Falmouth, Hyannis, Martha's Vineyard, Nantucket, Pittsfield, Woburn	Suffolk
Minnesota	Duluth, Minneapolis, St. Paul	
Missouri	St. Louis	
Nevada	Las Vegas	
New Jersey	Eatontown, Freehold, Newark, Princeton, Trenton	
New York	Albany, Floral Park, Garden City, Glens Falls, Great Neck, Kingston, Lake Placid, Melville, New Rochelle, New York City, Riverhead, Ronkonkoma, Tarrytown, White Plains	Bronx, Kings, Queens, Richmond, Suffolk
Ohio	Cincinnati	
Oregon	Bend, Lincoln City, Portland, Seaside	
Pennsylvania	Philadelphia	
Puerto Rico	All locations	
South Carolina	Charleston	
Tennessee	Brentwood, Franklin, Nashville	
Utah	Moab, Park City	
Vermont	Burlington, Manchester, Stowe, White River Junction	
Virginia	Alexandria, Fairfax, Falls Church	Arlington, Fairfax
Washington	Everett, Lynnwood, Ocean Shores, Pasco, Port Angeles, Port Townsend, Richland, Seattle, Spokane, Tacoma, Vancouver	
Wyoming	Jackson, Pinedale	