

To: Martin L. Cousineau, Finance Committee Chairperson

From: Derrick Jones, Purchasing Administrator

RE: Enter into an Agreement with Cintas for Mat replacement and other services in an amount not to exceed \$34,738.65

BOARD ACTION REQUESTED:

Requesting approval of an agreement between Cintas and Genesee County for providing replacement mats that will be placed on the floors in County facilities. The company will also provide other items to GCCARD.

BACKGROUND:

In the past, the County has utilized Cintas to provide various items that include mats, towels, janitorial supplies, and other items. Upon speaking with the vendor, the County will obtain discount pricing for some of the services by using a cooperative agreement through Sourcewell. I am submitting requests from Facilities and GCCARD in order to leverage our request.

DISCUSSION:

As agreement is attached that provides pricing and terms and conditions of the purchase. Requesting that this go through Document review since the total request will be \$30,000.00

IMPACT ON HUMAN RESOURCES:

N/A

IMPACT ON BUDGET:

The following account numbers will be used to issue purchase orders: 1010-265.00-801.004 (\$6,498.94), 1010-309.00-801.004 (\$1,139.71), 2731-697.15-752.000 (\$4,333.33), 2731-697.16-752.000 (\$4,333.33), 2733-697.15-752.000 (\$4,333.34), 2757-697.30-752.000 (\$1,560.00), 2759-697.30-752.000 (\$3,640.00), 2742.695.40-752.000 (\$2,450.00), and 2746-695.40-752.000 LIHEAP2024 (\$2,450.00), 2827-699.53-763.000 (\$4,000.00)

IMPACT ON FACILITIES:

Keeping the facilities safe for constituents and employees

IMPACT ON TECHNOLOGY:

N/A

CONFORMITY TO COUNTY PRIORITIES:

This request is promoting safe facilities for the County's constituents and employees

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that the request by the Purchasing Administrator be authorized to issue purchase orders to Cintas for various mats and supplies, per the terms and condition of Sourcewell Cooperative, in an amount not to exceed \$34,738.65, plus 5% of said amount, to be paid from the following accounts: 1010-265.00-801.004 (\$6,498.94), 1010-309.00-801.004 (\$1,139.71), 2731-697.15-752.000 (\$4,333.33), 2731-697.16-752.000 (\$4,333.33), 2733-697.15-752.000 (\$4,333.34), 2757-697.30-752.000 (\$1,560.00), 2759-697.30-752.000 (\$3,640.00), 2742.695.40-752.000 (\$2,450.00), and 2746-695.40-752.000 LIHEAP2024 (\$2,450.00), 2827-699.53-763.000 (\$4,000.00), for the period ending September 30, 2024 (a copy of the memorandum request and supporting documentation being on file with the officials records of the January 17, 2024 meeting of the Finance Committee of this Board).