

Alignment and Allowability Form			
Submit to: EMD_HSGP@michigan.gov	REVISION DATE: 10/2023	MSP/EMHSD Tracking Number:	R3-2023-80-0063

Alignment and Allowability Form			
1.A Subrecipient Name:		District Health Department No. 2	
1.B Region:	3-Three	1.C Regional Fiduciary:	Yes
1.D Date Sent:	October 8, 2025	1.E Category:	Sustaining or maintaining a current capability
1.F Subrecipient Point of Contact:	Melissa Upper	1.I Project Lead (If applicable):	Michael J Bowers
1.G Subrecipient Email Address:	melupper@gmail.com	1.J Project Lead Email Address:	mjbowers623@yahoo.com
1.H Subrecipient Phone Number:	989-736-1224	1.K Project Lead Phone Number:	989-701-5126

Part II - ALIGNMENT REVIEW			
2.A Grant Year:	_2023	2.B Grant Program:	HSGP-State Homeland Security Program (SHSP) ✓
2.C Investment Title:	FY23 SHSP - (8) Operational Preparedness and Response ✓		
2.D Investment Project Number:	9 ✓	2.E Investment Project Title:	Interoperable Communications Improvement ✓
2.F National Priority:	N/A	2.G Local Sub-Project Identifier, if needed (SUBRECIPIENT USE ONLY):	Genesee Co EOC Aux Comm

2.H Investment and Investment Project Alignment:
This project aligns with the following Investment Statement: This investment will sustain existing and build new capabilities to improve competencies in operational preparedness and response and to achieve the capability targets established in the Threats and Hazard Identification and Risk Assessment (THIRA). This project will address the following gaps in Operational Communications: interoperability between responders, communication between responders and the affected population, and re-establishing communications infrastructure. This project supports Investment Project #9, Interoperable Communications, by sustaining/maintaining Region 3 interoperable communications by replacing outdated/out-of-service equipment, maintaining current equipment, and adding equipment as needed.

2.I Homeland Security Strategy (SHSS or RHSS) Goal (OPTIONAL):	Goal 2: Develop region-wide interoperable communications
2.J Homeland Security Strategy (SHSS or RHSS) Objective (OPTIONAL):	Obj. 2.3: Support interoperable communications equipment for emergency response agencies within Region 3
2.K Core Capability 1:	Response - Operational Communications ✓
2.L Core Capability 2:	Response - Operational Coordination

FOR MSP/EMHSD USE ONLY:			
Investment Alignment Review:	<input checked="" type="checkbox"/> Justification Accepted <input type="checkbox"/> Justification Denied	Reviewer/Date:	D. Asbridge 10/15/25

EQ ***** Please See Part III - Section 3.A - 3.1 for the Allowability Review *****

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This form is to be used as a component in your decision making for generating expenses. Reimbursed equipment costs must conform to descriptions for grant allowability as provided under the AEL item number(s) referenced below. For all other solution areas, refer to the federal grant program guidance. It is essential that the costs illustrate progress toward achieving outcomes for the investment that has been selected as the basis for allowability. For any cost reimbursement that is determined unallowable by a future federal or state audit, funding shall be returned to MSP/EMHSD.

Part III - ALLOWABILITY REVIEW

3.A Solution Area:	Equipment	3.B AEL Number:	See Below
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3.C Detailed Description of Costs:

This project will provide for the purchase of the equipment:

Qty one (1) UHF Duplexer for GMRS repeater @ \$3,000.00 (AEL06CP-01-REPT)
Qty five (5) Radio Thin Client (RTCM) @ \$325.00 each = \$1,625.00 (AEL: 04HW-03-NETD)
Qty five (5) GPS Units for RTCM @ \$80.00 each = \$400.00 (AEL: 04AP-02-DGPS)
Shipping and handling = \$300.00 (AEL: 21GN-00-SHIP)

Total estimated cost = \$5,325.00

3.D Quantity:	N/A	3.E Unit Cost:	Various	3.F Total Cost:	\$5,325
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3.G Detailed Narrative of Intended Use/Outcome:

This project will replace existing equipment that is already in place at the Genesee County RACES tower access location. This new equipment - UHF Duplexer, RTCM, and GPS units for the RTCM - will all be added to the existing equipment. This new upgraded equipment will allow sustained/enhanced RACES communications in the Region 3 area, which provides or supplements emergency radio communications in times of emergencies including acts of terrorism, bomb threats, natural disasters, technological disasters, nuclear accidents, and nuclear attacks.

This equipment will maintain and enhance the ability of the Region 3 Amateur Radio groups to communicate with other Amateur Radio groups within Region 3, the State of Michigan, and nationally in the event of an emergency situation in Genesee County and surrounding counties. This project provides a redundant source of communications, which will become a primary means of communications in the event the 800 MHz State radio system fails. The completion of this project will help to ensure that Genesee County and surrounding areas in Region 3 and the State of Michigan are better prepared to conduct interoperable communications during CBRNE/Terrorism Incidents, both foreign and domestic, along with response to natural disasters.

3.H Personnel Activity: Are the costs identified in this project associated with Personnel Activities? Please consult your federal grant program guidance for a more detailed description of allowable costs and to verify the maximum personnel cap percentage. The subrecipient is responsible for ensuring that the maximum personnel cap amount is not exceeded.

No

3.I EHP: Will there be ANY construction, ground disturbance, renovation and/or installation, or outdoor training or exercises with this project, regardless of funding source?

Yes

Environmental and Historic Preservation Compliance. The Federal Emergency Management Agency (FEMA) is required to consider the potential impacts to the human and natural environment of projects proposed for FEMA funding. FEMA, through its Environmental and Historic Preservation (EHP) Program, engages in a review to ensure that FEMA-funded activities comply with various federal laws. Use of funds for construction, renovation, installation, or outdoor training or exercise activities must comply with EHP standards. Subrecipients must complete and submit an EHP Screening Memo for these projects. The use of federal funds on any part of a project may "federalize" the entire project, thereby requiring an EHP Program review of the entire project. **Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.**

Federal funds must be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits.

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Part IV - TRAINING SECTION

4.A Course Name:			
4.B Is Training a FEMA-approved Course?	<input type="checkbox"/>	4.C Level of Training:	
4.E Sponsoring Jurisdiction:			4.F Training Discipline:
4.G Company Name:			4.H Training Provider:
4.I Point of Contact:			4.J Email:
4.K Address:			4.L Phone:

PLEASE NOTE: Costs determined to be unallowable by federal or state audit shall be returned to MSP/EMHSD
This form shall be provided with reimbursement requests to establish linkages between cost documents provided and grant allowability guidance.

FOR MSP/EMHSD USE ONLY:

Additional Information Requested:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Date Additional Information Requested:		
Grant Allowability Review:	<input type="checkbox"/> Justification Accepted	<input checked="" type="checkbox"/> Conditional Justification Accepted	<input type="checkbox"/> Justification Denied		

MSP/EMHSD REVIEWER:	<u>D. Asbridge</u>	Date:	<u>10/16/25</u>
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Justification or Conditional Justification Accepted means that MSP/EMHSD will work with the subrecipient during an audit to prove allowability under the grant program chosen in section 2.B based on the intended use/outcome described in section 3.G. If the intended use/outcome is different than listed in section 3.G, MSP/EMHSD may not be able to justify in an audit that the costs are allowable under the grant program chosen in section 2.B. If anything is deemed unallowable during an audit, the subrecipient will be responsible for repayment of the funding to the federal government and shall return the funds to MSP/EMHSD. **Those receiving FEMA federal financial assistance are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.326, 200.471, and Appendix II to 2 C.F.R. Part 200. This statute applies to FEMA recipients, subrecipients, and their contractors and subcontractors. The statute prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons. For additional guidance, please refer to FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim).**

EHP REQUIRED



NOTICE: Due to the lapse in federal funding, portions of this website may not be updated and some non-disaster assistance transactions submitted via the website may not be processed or responded to until after appropriations are enacted. [Get more information.](#)

 An official website of the United States government [Here's how you know](#)



FEMA

[Apply for Assistance](#)

Tools

04AP-02-DGPS – Device, Global Positioning System (GPS)

Description

Global Positioning System (GPS) receiving device, including self-contained handhelds, mobile mounted systems, and accessory devices to enable computers and communications devices.

More Information

FEMA Related Grant Programs

- Emergency Management Performance Grants (EMPG)
- Homeland Security Grant Program (HSGP)
- Intercity Bus Security Grant Program (IBSGP)
- Operation Stonegarden (OPSG)
- Port Security Grant Program (PSGP)
- State Homeland Security Program (SHSP)
- Tribal Homeland Security Grant Program (THSGP)
- Urban Area Security Initiative (UASI)

Standardized Equipment List

For more information on operating considerations, mandatory and applicable standards, and training requirements, visit the [Interagency Board's Standardized Equipment List website](#).

Note: Some equipment items on the Authorized Equipment List may not be listed on the Standardized Equipment List.

System Assessment and Validation for Emergency Responders

For market survey reports, visit the [System Assessment and Validation for Emergency Responders website](#). To search for an equipment item, use the same Authorized Equipment List item number.



Melissa Upper <melupper@gmail.com>

R3-2023-80-0063 - Genesee Co EOC Aux Comm

1 message

EMD_HSGP <EMD_HSGP@michigan.gov>
To: Melissa Upper <melupper@gmail.com>

Wed, Feb 4, 2026 at 12:00 PM

Please see the following regarding the EHP review for R3-2023-80-0063:

Along with your EHP review, which is below, attached is your conditionally accepted AAF# R3-2023-80-0063. Please attach a copy of this approval email with the conditionally accepted AAFs in future reimbursement packages.

After reviewing the EHP Review Packet 2023-SS-00022 (55007), I recommend that the proposed activities associated with this project be approved as a CATEX A. This project involves Installation of plug-in components; such activity is described in the FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01 and match the description of activities Categorical Exclusion (CATEX) A6, meaning **no EHP review is required**.

This is official documentation and must be retained as part of the project record.

Thank you,

EMHSD HSGP Project Review Committee

Michigan State Police

Physical Address:

7150 Harris Drive

Dimondale Michigan 48821

Mailing Address:

PO Box #30634,

Lansing, MI 48909

“A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY”

