



## Legislation Text

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**File #:** RES-2024-234, **Version:** 1

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**To:** Dr. Beverly Brown, Community & Economic Development Committee Chairperson

**From:** Derek Bradshaw, Director

**RE:** Contract Extension for SHPO Section 106 Review Services

### **BOARD ACTION REQUESTED:**

GCMPC staff is requesting approval of a three-year contract extension between GCMPC and Commonwealth Heritage Group, LLC dba Chronicle Heritage and for the extension to be signed by Chairperson Avery. Staff is also requesting approval of a purchase order for \$60,000 for this contract extension that will not exceed \$30,000 per year (Acct. #2340-705.07-801.004, #2360-705.08-801.004, #1010-640.02-801.004).

### **BACKGROUND:**

Resolution #2021-276, approved by the Board of Commissioners on April 28, 2021, relates to a consultant service contract for Michigan State Historic Preservation Office (SHPO) Section 106 reviews with Chronicle Heritage. SHPO Section 106 reviews are a component of the environmental review process for community development projects funded by the United States Department of Housing and Urban Development (HUD). The Michigan SHPO requires that Section 106 reviews be completed by qualified historians and archeologists. Due to this, GCMPC contracted with Chronicle Heritage, who holds these qualifications. The current contract with Chronicle Heritage expires on April 27, 2024, however one three-year extension is possible under the language of the current contract. The new extension will commence on April 28, 2024, and end on April 27, 2027.

### **DISCUSSION:**

Staff is recommending approval of the contract extension between GCMPC and Chronicle Heritage for SHPO Section 106 review services. Staff is also recommending the approval of a purchase order for Chronicle Heritage's services.

### **IMPACT ON HUMAN RESOURCES:**

This is an existing contract that will allow staff to continue working with the selected consultant over the next three years.

### **IMPACT ON BUDGET:**

The contract is for an amount up to \$30,000 annually that will not exceed a total of \$60,000 over the three-year contract extension.

### **IMPACT ON FACILITIES:**

There will be no impact on Genesee County facilities as Chronicle Heritage completes on-site field work at specified locations and completes reports at their office.

**IMPACT ON TECHNOLOGY:**

There is no impact on technology by signing this extension as Genesee County technologies will not be utilized.

**CONFORMITY TO COUNTY PRIORITIES:**

GCMPC's Community Development programs support Genesee County's goal of community growth. These programs allow for funding to be allocated to low- to moderate-income households as well as organizations who help those in low- to moderate-income areas. Projects using this funding include home repairs, street improvements, and ADA enhancements.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Planning to authorize entering into a contract extension between Genesee County, through the Genesee County Metropolitan Planning Commission (GCMPC), and Commonwealth Heritage Group, Inc.; whereby the parties will work to complete obligations and environmental reviews required by the Michigan State Historic Preservation Office Section 106, with services to be used as needed as detailed in the contract language at a cost not to exceed \$60,000.00 (account #2340-705.07-801.004), for a three-year term commencing April 28, 2024, through April 27, 2027, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the March 6, 2024 meeting of the Community and Economic Development Committee of this Board), the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County, and the Chief Financial Officer is directed to create any necessary Purchase Orders to effectuate the contract.