



**GENESEE COUNTY**  
**— M I C H I G A N —**

**Genesee County**  
**Public Works Committee**  
**Agenda**

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**Wednesday, June 10, 2026**

**5:30 PM**

**324 S.Saginaw St., Bryant "BB"  
Nolden Auditorium**

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**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

[RES-2026-0723](#) Approval of Meeting Minutes - May 6, 2026

**IV. PUBLIC COMMENT TO COMMITTEE**

**V. COMMUNICATIONS**

**DIRECTOR OF ADMINISTRATION REPORT**

[26-333](#) Switching Costs - Mike Dawisha, CIO

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

1. [RES-2026-0479](#) Approval of a purchase order to Flint New Holland Inc., in an amount not to exceed \$76,718.93, to provide for the purchase of equipment for department operations; the cost of this purchase order will be paid from account 6665-00.00-148.000

2. [RES-2026-0569](#) Approval of an agreement between Genesee County and Revize LLC, in an amount not to exceed \$41,636.00, to provide for website 3-year maintenance subscription and re-design; the cost of this agreement will be paid from accounts 1010-228.01-933.001 and 1010-000.00-123.000

- 3. [RES-2026-0585](#) Approval of an agreement between Genesee County and i3-Imagesoft, in an amount not to exceed \$6,790.76, to provide for subscriptions to OnBase, TrueSign and Customer; the cost of this agreement will be paid from the accounts listed
  
- 4. [RES-2026-0648](#) Approval of an agreement between Genesee County and SHI International, in an amount not to exceed \$14,261.74, to provide for annual subscription costs for Meraki which is used to manage the county's wireless network; the cost for this agreement will be paid from the accounts listed
  
- 5. [RES-2026-0653](#) Approval of a purchase order to Michigan CAT (MacAllister) for the fiscal year ending 2026, in an amount not to exceed \$178,618.63, for the purchase of two (2) track loaders; the cost of this purchase will be paid from account 6665-000.00-148.000
  
- 6. [RES-2026-0661](#) Approval of a grant award from CS Mott Foundation, in the amount of \$1,200,000.00, for work associated with the Grand Traverse Greenway Trail as part of the State Park in Flint

**VIII. OTHER BUSINESS**

**IX. ADJOURNMENT**



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0723

**Agenda Date:** 6/10/2026

**Agenda #:**

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Approval of Meeting Minutes - May 6, 2026



**Genesee County  
Public Works Committee  
Meeting Minutes**

---

**Wednesday, May 6, 2026**

**5:30 PM**

**324 S.Saginaw St., Bryant "BB"  
Nolden Auditorium**

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**I. CALL TO ORDER**

Commissioner Flewelling called the meeting to order at 9:11 PM.

**II. ROLL CALL**

**Present:** Brian K. Flewelling, James Avery, Delrico J. Loyd, Charles Winfrey, Gary L. Goetzing, Beverly Brown, Shaun Shumaker, Martin L. Cousineau and Dale K. Weighill

Commissioner Cousineau entered the meeting at 9:14 PM.

**III. APPROVAL OF MINUTES**

**[RES-2026-0561](#)** Approval of Meeting Minutes - April 8, 2026

**RESULT:** APPROVED

**MOVER:** Beverly Brown

**SECONDER:** Gary L. Goetzing

**Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzing, Commissioner Brown, Commissioner Shumaker and Commissioner Weighill

**Absent:** Commissioner Cousineau

**IV. PUBLIC COMMENT TO COMMITTEE**

**V. COMMUNICATIONS**

**DIRECTOR OF ADMINISTRATION REPORT**

**VI. OLD BUSINESS**

- 
1. [RES-2026-0151](#) Approval of an agreement between Genesee County and Wieland, in an amount not to exceed \$604,227.00, to provide pre-construction and construction management services for the Genesee County Recycling and Education Center; the cost of this agreement will be paid from account 2321-735.00-804.000

**RESULT:** REFERRED

**MOVER:** Beverly Brown

**SECONDER:** Gary L. Goetzinger

**Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Cousineau and Commissioner Weighill

**Nay:** Commissioner Shumaker

2. [RES-2026-0413](#) Approval of an Architectural Services Contract Amendment with DLZ Michigan Inc for a total contract amount of \$1,670,480.00 for additional design work for the Motor Pool/GCCARD Warehouse

**RESULT:** REFERRED

**MOVER:** Beverly Brown

**SECONDER:** Gary L. Goetzinger

**Aye:** Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Brown and Commissioner Weighill

**Nay:** Chairperson Flewelling, Commissioner Goetzinger, Commissioner Shumaker and Commissioner Cousineau

## VII. NEW BUSINESS

1. [RES-2026-0431](#) Approval of a purchase order to Otis Elevator for the fiscal year ending 2026, in an amount not to exceed \$36,517.92, to provide elevator services for multiple County buildings; the cost of this purchase order will be paid from the accounts listed

**RESULT:** REFERRED

**MOVER:** Dale K. Weighill

**SECONDER:** James Avery

**Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

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2. [RES-2026-0451](#) Approval of an agreement between Genesee County and SHI International Corporation, in an amount not to exceed \$22,050.00, to provide for a subscription to Canto Software, a digital asset management software; the cost of this agreement will be paid from the accounts listed
- RESULT:** REFERRED  
**MOVER:** Beverly Brown  
**SECONDER:** James Avery
- Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill
3. [RES-2026-0468](#) Approval of a purchase order to Dell for FY26, in an amount not to exceed \$200,000.00, for the purchase of computers and docking stations as part of our scheduled refresh program, the costs of this agreement will be paid from account 1010-228.01-978.006
- RESULT:** REFERRED  
**MOVER:** Shaun Shumaker  
**SECONDER:** James Avery
- Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill
4. [RES-2026-0480](#) Approval of a purchase order to CMP Distributors, Inc. for the fiscal year ending 2026, in an amount not to exceed \$4,000.00, to provide for the purchase of ammunition for Park Police; the cost of this purchase order will be paid from account 2080-764.00-752.000
- RESULT:** REFERRED  
**MOVER:** Shaun Shumaker  
**SECONDER:** James Avery
- Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

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5. [RES-2026-0482](#) Approval to enter into an agreement with Sentinel to upgrade and install panic buttons at following buildings - McCree, Out Courts (Burton, Grand Blanc, Fenton, Davison), Circuit and Animal Care; for the amount not to exceed \$105,658.71
- RESULT:** REFERRED  
**MOVER:** Beverly Brown  
**SECONDER:** James Avery
- Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Cousineau and Commissioner Weighill
- Nay:** Commissioner Shumaker
6. [RES-2026-0485](#) Approval of a grant award from the Genesee Area Focus Fund and the Genesee Chamber Foundation, in the amount of \$41,462.00, to provide for the Summer Youth Initiative program at Genesee County's Parks & Recreation Commission; the budget for this grant is attached
- RESULT:** REFERRED  
**MOVER:** Shaun Shumaker  
**SECONDER:** James Avery
- Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill
7. [RES-2026-0498](#) Approval of an agreement between Genesee County and UKG Kronos System, in an amount not to exceed \$78,645.00, to provide for timekeeping and workforce management; the term of this agreement is June 14, 2026 through June 13, 2027; the cost of this agreement will be paid from the accounts listed
- RESULT:** REFERRED  
**MOVER:** Shaun Shumaker  
**SECONDER:** Beverly Brown
- Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill
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8. [RES-2026-0557](#) Approval of an agreement between Genesee County and Sorensen Gross, in the amount not to exceed \$590,000.00, to provide for the design and installation of a dog run canopy at Genesee County Animal Care; the cost of this agreement will be paid from the accounts listed
- RESULT:** REFERRED  
**MOVER:** Beverly Brown  
**SECONDER:** James Avery
- Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown and Commissioner Weighill
- Nay:** Commissioner Shumaker and Commissioner Cousineau

VIII. OTHER BUSINESS

- [RES-2026-0614](#) Approval to add RES-2026-0615 to the agenda
- RESULT:** APPROVED  
**MOVER:** Shaun Shumaker  
**SECONDER:** Charles Winfrey
- Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

- [RES-2026-0615](#) Approval to accept a grant from the C.S. Mott Foundation, in an amount of \$1,333,700.00, for 2026 capital improvements in the City of Flint Parks
- RESULT:** REFERRED  
**MOVER:** Charles Winfrey  
**SECONDER:** Beverly Brown
- Aye:** Chairperson Flewelling, Vice Chair Avery, Commissioner Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau and Commissioner Weighill

IX. ADJOURNMENT

The meeting was adjourned at 9:37 PM



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** 26-333

**Agenda Date:** 6/10/2026

**Agenda #:**

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Switching Costs - Mike Dawisha, CIO



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0479

**Agenda Date:** 6/10/2026

**Agenda #:** 1.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a purchase order to Flint New Holland Inc., in an amount not to exceed \$76, 718.93, for the purchase of equipment for department operations

### **BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of an expense to Flint New Holland Inc. in the amount of \$76,718.93, for the purchase of equipment for department operations.

### **BACKGROUND:**

Parks staff maintain over 11,000 acres and utilize various equipment. This request is to replace current equipment - 2 Kubota RTVs and 1 zero turn mower.

### **DISCUSSION:**

NO USE OF COUNTY GENERAL FUND.

Sourcewell Contract #112624-KBA

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

Budgeted expenses to be paid from account 6665-000.00-148.000.

### **IMPACT ON FACILITIES:**

None.

### **IMPACT ON TECHNOLOGY:**

None.

### **CONFORMITY TO COUNTY PRIORITIES:**

This request is a direct focus on the County's priority of long-term financial stability and healthy, livable & safe communities. Data-based decision making and planning determines how we maintain and manage equipment which also ensures we are following all policies through accountability. This includes being accountable for providing clean, safe, well maintained spaces throughout Genesee County for residents and visitors, which in turn creates a place that helps retain and attract people to

the area.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize an expenditure and Purchase Order to Flint New Holland Inc., in a total amount not to exceed \$76,718.93, for the purchase of two rugged terrain vehicles and one zero turn mower, said expense to be paid from account 6665-000.00 -148.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the June 10, 2026 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0569

**Agenda Date:** 6/10/2026

**Agenda #:** 2.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Michael Dawisha, CIO

**RE:** Approval of an agreement between Genesee County and Revize LLC, in an amount not to exceed \$41,636.00, to provide for website 3-year maintenance subscription and re-design; the cost of this agreement will be paid from accounts 1010-228.01-933.001 and 1010-000.00-123.000

### **BOARD ACTION REQUESTED:**

Approval to renew and expand our website maintenance subscription with Revize LLC for re-design and a 3-year subscription, at a cost not to exceed \$41,636.00 for the proposed term.

### **BACKGROUND:**

Revize is a website design and content management system provider that focuses on government websites. The platform allows government staff to update website content through a web-based system without special software or advanced technical skills. Revize also provides training and support to help staff maintain current website information, post documents, and share public information with residents. Genesee County has used Revize as its website platform to support access to County information and online services.

### **DISCUSSION:**

IT is requesting approval to enter into a three-year agreement with Revize for the County website redesign and continued maintenance subscription. The redesign will update the layout, improve content organization, support mobile-friendly access, and help residents find County information and services more easily. The agreement also includes CMS module setup, third-party application integration, a new calendar, accessibility support, content migration, technical support, software and security updates, website health monitoring, hosting, and SSL security support. This agreement applies to geneseecountymi.gov and does not include departments that maintain separate websites, such as the Sheriff's Office, Courts, Probate Court, and Planning.

### **IMPACT ON HUMAN RESOURCES:**

There is no impact on Human Resources.

### **IMPACT ON BUDGET:**

This is a budgeted expense. The one-time upfront cost for the website redesign is not to exceed \$10,136.00. The annual subscription cost is not to exceed \$10,500.00 per year for years 1 through 3. Costs will be paid from account 1010-228.01-933.001 and prepaid account 1010-000.00-123.000.

The total cost for the redesign and three-year agreement is not to exceed \$41,636.00. Years 2 and 3 will be billed on an annual basis.

**IMPACT ON FACILITIES:**

There is no impact on Facilities.

**IMPACT ON TECHNOLOGY:**

Reviewed by IT.

**CONFORMITY TO COUNTY PRIORITIES:**

This agreement conforms to Genesee County's priority of Inclusive and Collaborative Culture by improving public access to County information and online services through a more accessible and user-friendly website.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize entering into a three-year agreement between Genesee County and Revize, LLC, whereby the contractor will provide a re-design of the website "geneseecountymi.gov" and a website maintenance subscription, at a total cost not to exceed \$41,636.00 (\$10,136.00 up front costs and annual subscription costs not to exceed \$10,500.00, billed annually) to be paid from account 1010-228.01-933.001 and pre-paid account 1010-000.00-123.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the June 10, 2026 meeting of the Public Works Committee of the this Board), and the Chairperson of this Board is authorized to execute the agreement on behalf of the Genesee County.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/01/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Providers of Michigan, Inc. 3001 W. Big Beaver Rd. Suite 117 Troy MI 48084	<b>CONTACT NAME:</b> Thomas Dickow <b>PHONE (A/C. No. Ext):</b> (248) 763-2268 <b>FAX (A/C. No):</b> (248) 504-5580 <b>E-MAIL ADDRESS:</b> tdinsuranceproviders@gmail.com																				
	<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A :</td> <td>HARTFORD UNDERWRITERS INS CO</td> <td>30104</td> </tr> <tr> <td>INSURER B :</td> <td>HARTFORD INS CO OF IL</td> <td>38288</td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	HARTFORD UNDERWRITERS INS CO	30104	INSURER B :	HARTFORD INS CO OF IL	38288	INSURER C :			INSURER D :			INSURER E :			INSURER F :	
INSURER(S) AFFORDING COVERAGE		NAIC #																			
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INSURER C :																					
INSURER D :																					
INSURER E :																					
INSURER F :																					
<b>INSURED</b> Revize, LLC 150 Kirts Blvd Suite B Troy MI 48084																					

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	35SBAAZ0A0F	09/10/2025	09/10/2026	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		Y	35SBAAZ0A0F	09/10/2025	09/05/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$ 10,000		Y	35SBAAZ0A0F	09/10/2025	09/10/2026	EACH OCCURRENCE	\$ 1,000,000
							AGGREGATE	\$ 1,000,000
								\$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	35WECAZ0ABB	09/10/2025	09/10/2026	PER STATUTE	OTHER
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
C	Professional Liability/cyber		Y	35TE0561865	09/10/2025	09/10/2026	Per claim	2,000,000
							Per aggregate	\$2,000,000
							Deductible	\$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Software design

**CERTIFICATE HOLDER****CANCELLATION**

Genesee County 324 S. Saginaw Street Flint MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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Fiscal Year End	9/30/2026	Total Amount	\$ 10,500.00
Old Fiscal	New Fiscal	Allocation	
9/1/2026	8/31/2027	Old Fiscal Year-Allocation	\$ 863.01
8%	92%	New Fiscal Year Allocation	\$ 9,636.99
100%			

Current FY

Pre-paid

## Revize Web Services Sales Agreement

This Sales Agreement is between Genesee County, MI (“CLIENT”) and Revize LLC, aka Revize Software Systems, (“Revize”) Federal Tax ID# 20-5000179 Date: 4-15-2026

<b>CLIENT INFORMATION:</b>	<b>REVIZE LLC:</b>
<b>Company Name:</b> _____	<b>Revize Software Systems</b>
<b>Company Address:</b> _____	<b>150 Kirts Blvd.</b>
<b>Company City/State/Zip:</b> _____	<b>Troy, MI 48084</b>
<b>Contact Name:</b> _____	<b>248-269-9263</b>
<b>Billing Dept. Contact:</b> _____	
<b>CLIENT Website Address:</b> _____	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Set-up Price</u>	<u>Annual</u>
1	Discovery & Design from Scratch: <ul style="list-style-type: none"> <li>1 mockup with up to 3 rounds of changes</li> <li>Home page template and inner page design and layout.</li> <li>Includes Responsive Web Design</li> <li>WCAG 2.1 AA Design Standards</li> <li>AI Alt Text Generator</li> </ul>	Included	-
1	Revize Template Development: <ul style="list-style-type: none"> <li>Set-up all CMS modules listed in this agreement</li> <li>Integration with all 3rd party web applications</li> <li>New Calendar</li> <li>Accessibility Statement</li> <li>2.0 CMS</li> </ul>	Included	-
1	Site map development/content reorganization and migration from old website into new website including spell checking and style corrections <ul style="list-style-type: none"> <li>To help remove stale content, Revize will not be moving over old announcements, events or calendar items.</li> <li>Up to 434 total pages and 4634 Documents (number of pages/documents in use on current site)</li> <li>Revize will not migrate and additional 1941 unlinked/unused document</li> <li>Revize can migrate older documents that do not require remediation into an archive section of the website</li> </ul>	\$10,136	
1	Annual Fee including unlimited tech support, CMS software updates (Unlimited Users), security software updates, and 24-hour website health monitoring. Website hosting included free of charge with SSL security certificate (unlimited storage space, 100GB monthly bandwidth limit)		\$10,500

1	<b>GRAND TOTAL</b>	<b>\$10,136</b>	<b>\$10,500</b>
---	--------------------	-----------------	-----------------

**Payment Schedule**

Payment Amount	Payment Date	Includes
\$ 10,136.00	Upon Signing	Project Costs
\$ 10,500.00	9/1/2026	Year 1 of Annual Hosting & Maintenance
\$ 10,500.00	9/1/2027	Year 2 of Annual Hosting & Maintenance
\$ 10,500.00	9/1/2028	Year 3 of Annual Hosting & Maintenance

**Terms:**

1. All invoices are due Net 30. Revize reserves the right to pause or suspend work, hosting, or support services if payment is more than thirty (30) days past due.
2. Additional content migration, if requested, is available for \$6 per web page and \$3 per document.
3. Additional bandwidth is available at \$360 per year for each additional 50GB per month.
4. Additional website storage is available at \$500 per year for each additional 10GB website storage.
5. This agreement is the only legal document governing this sale & Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of Michigan.
6. Both parties must agree in writing to any changes or additions to this Sales Agreement. Any work requested by CLIENT that is outside the scope described in this Agreement, including additional design revisions, development, integrations, content migration, or consulting, will require a written change order and may result in additional fees and timeline adjustments.
7. CLIENT understands that the project completion date is highly dependent on their timely communication with Revize. During the project, CLIENT agrees to respond to Revize inquiries within 48 hours of the request and understands that project timelines will be delayed if they do not respond in a timely manner
8. The primary communication tool for this project and future tech support is the Revize customer portal found at <https://support.revize.com>.
9. This Agreement has a three (3) year term. CLIENT may terminate this Agreement by providing at least sixty (60) days written notice prior to the applicable annual renewal date. All fees incurred or scheduled through the effective termination date remain due and payable. Early termination does not relieve CLIENT of payment obligations for services already rendered
10. If CLIENT opts to continue hosting/ support for an additional 2 years (for a total of five (5) consecutive years of annual software subscription, support, CMS updates, and hosting), CLIENT shall be eligible for one (1)

complimentary website redesign anytime in year 5 or thereafter. The redesign is optional and must be affirmatively requested by CLIENT. CLIENT's decision to decline, defer, or not schedule the redesign does not constitute a failure or breach by Revize.

11. CLIENT owns design, content, and will receive periodic updates to the CMS for the life of the contract.
12. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, news items, bid results, low quality images, or data that can reasonably be considered non-conforming to new website layout. Revize is not responsible for verifying the accuracy, legality, accessibility, or completeness of CLIENT-provided content.
13. Storage is limited to relevant website data. Unreasonably large folders of documents or images are not permitted. Examples include, but are not limited to, plat or property maps, tax records, GIS data, and large or archival audio and video files, such as multiple years of meeting recordings or similar content more appropriately hosted on archive or streaming platforms and embedded into the website
14. After content migration, CLIENT is responsible for any additional content cleanup. This includes, but is not limited to, resizing photos, reformatting text, replacing photos/icons, consolidating unwanted content, adding future calendar events, and general prep of the site before go live. CLIENT will also have the ability to add new photos, content, and pages. Any post-migration cleanup or enhancements requested from Revize may be billed at Revize's then-current hourly or project rates.

## **Project Timeline Statement of Understanding**

Revize and CLIENT acknowledge that any project timeline provided is an estimate only and not a guarantee. Project duration is dependent on a variety of factors, including timely CLIENT participation, feedback, approvals, and other variables that may be outside the reasonable control of either party. Revize will make commercially reasonable efforts to adhere to the estimated timeline.

CLIENT agrees to take an active role in the project, including participating in meetings, providing timely feedback and approvals related to design and sitemap development, and scheduling and participating in CMS training. Delays caused by CLIENT's failure to respond to Revize requests in a timely manner may result in corresponding delays to the project timeline and do not constitute a breach of contract by Revize.

Upon completion of initial Revize CMS content editor training, CLIENT is responsible for determining when the website will go live. Any CLIENT decision to delay go-live for reasons unrelated to a functional defect rendering the website inoperable does not constitute a breach of this Agreement by Revize.

CLIENT acknowledges that website design and user experience are inherently subjective. The parties agree that this is a collaborative process and will work in good faith to reasonably fine-tune final deliverables in preparation for launch. Generalized dissatisfaction with aesthetic elements or previously approved deliverables does not constitute a breach of contract unless Revize fails to cure a material functional defect.

CLIENT may elect to postpone or reprioritize certain deliverables in favor of an earlier go-live date, subject to mutual agreement.

## Enterprise Revize CMS License

As part of this Agreement, Revize LLC (“Revize”) grants CLIENT a limited, non-exclusive, non-transferable license to access and use the Enterprise Revize CMS software (“Software”), hosted on Revize’s cloud servers, solely for the purpose of maintaining the website(s) identified in this Agreement. The Software is proprietary to Revize and remains the sole property of Revize.

CLIENT may terminate this Agreement by providing at least sixty (60) days written notice prior to the applicable annual renewal date. All fees incurred or scheduled through the effective termination date remain due and payable. Early termination does not relieve CLIENT of payment obligations for services already rendered.

CLIENT may not sublicense, share, or otherwise provide access to the Software to any third party not expressly authorized under this Agreement.

During the term of this Agreement and while CLIENT remains current on all payment obligations, Revize will host, maintain, and provide updates to the Software as part of the applicable annual subscription.

Upon termination or expiration of this Agreement for any reason, CLIENT’s access to the Software will be discontinued. Upon written request and provided all amounts due under this Agreement have been paid in full, Revize will make CLIENT’s website content available to CLIENT in a reasonable electronic format.

Notice of termination must be in writing and delivered to the non-terminating party in accordance with the notice provisions of this Agreement.

## WCAG Accessibility and Compliance Terms

1. Revize will build the website to highly conform with the Web Content Accessibility Guidelines WCAG 2.2 Level AA (“WCAG 2.2 AA”) at the time of delivery while actively incorporating WCAG 2.2 AA best practices as standards evolve using current industry-recognized approaches. This includes keyboard access, semantic markup, ARIA where appropriate, color contrast, focus management, and accessible forms for the delivered templates.
2. Conformance does not extend to: (i) third-party modules, plug-ins or integrations not provided by Revize (e.g., payment gateways, third-party calendars, embedded third-party widgets), (ii) content authored, uploaded, or maintained by the Client (including documents such as PDFs), and (iii) legacy pages or archives unless specifically included in the Statement of Work.
3. CLIENT website editors are responsible for ensuring they have an understanding of WCAG compliance principles. CLIENT agrees they are responsible for the content they post and shall make reasonable efforts to avoid posting content that does not conform to these guidelines. This includes, but is not limited to, posting non-compliant PDFs, failing to include descriptive ALT descriptions on photos, etc.
4. CLIENT agrees and understands accessibility compliance is not a fixed or absolute standard. It is more of a spectrum rather than a pass/fail standard. Because testing tools and methodologies may produce different results, Revize and the CLIENT agree to focus on accommodating user needs and maintaining a continuing, good-faith approach to accessibility and regulatory compliance.

5. Revize provides tools and features designed to support website accessibility and best practices. However, Revize does not guarantee legal compliance with WCAG, ADA, or other regulations. Ongoing compliance requires active participation by CLIENT, including content management and policy decisions.
6. For an additional fee, Revize offers an ongoing WCAG scan and remediation service. This service will scan the website at regular intervals after the website goes live and remediate any WCAG compliance issues with an allocated bucket of additional development hours. Remediation priorities can be set by CLIENT and may include content remediation (e.g., PDFs, Flyers, etc.). Revize also includes an accessibility checker within the Revize CMS editor. This utility will alert users of suspected accessibility issues.
7. If PDF remediation is included in this agreement, completion time is highly dependent on the number and the complexity of PDFs.
8. Additional development hours may be necessary to complete remediation to CLIENT's satisfaction and are available at a rate of \$125 per hour.
9. Additional PDF remediation may be requested at a rate of \$5 per page. 100 Minimum
10. PDF remediation is priced by page, not by individual file e.g., PDF of 10 pages would be billed \$50

**AGREED TO BY:**

**CLIENT**

**REVIZE**

**Signature of Authorized Person:**

\_\_\_\_\_

\_\_\_\_\_

**Name of Authorized Person:**

\_\_\_\_\_

**Dylan Johnston**

**Title of Authorized Person**

\_\_\_\_\_

**Account Manager**

**Date:**

\_\_\_\_\_

\_\_\_\_\_

Please sign and return to:

dylan@revize.com

Fax 1-866-346-8880

The following applications and features from your current website will be integrated into your new project:

### **Citizen's Communication Center Apps**

- Home Page Pop Up Alert
- Notification Center with Text/Email Alerts
- Document Center with anticipative search
- FAQs with anticipative search
- Multi Use Listing Directory  
[https://www.largo.com/facilities\\_directory/index.php](https://www.largo.com/facilities_directory/index.php)
- News Center with Facebook/Twitter Integration
- Online Web Forms
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendars - unlimited
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator – over 90 languages

### **Citizen's Engagement Center Apps**

- Citizen Request Center with Captcha
- Job Posting
- Bid Posting
- Public Service Request
- Public Records Request App
- Citizen Connect (Community Blog)
- Online Bill Pay
- RSS Feed

### **Staff Productivity Apps**

- Agenda Posting Center
- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- Online Form Builder
- Staff Directory with anticipative search
- Website Content Archiving
- Website Content Scheduling

### **Site Administration and Security Features**

- Audit Trail
- Auto Site Map Generator
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics

### **Mobile Device and Accessibility Features**

- ADA Compliant WCAG 2.1 AA
- ADA Accessibility Widget
- Alt-Tags
- Responsive Website Design (RWD)

## Service Level Agreement

### Maximum Response Times via Severity Level

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Crisis issues are defined as when a website error renders the CMS program or website completely unusable or nearly unusable or introduces a high degree of operational risk and no workaround is available. Till this every error is resolved, the website is essentially halted. A large number of users and or core program functionality a severely impacted.

Critical issues are defined as website errors that are an inconvenience or causes a consistent behavior of the website, which does not impede the normal functioning of the website. It could be an error that occurs consistently and affects non-essential functions and is an inconvenience which impacts a small number of users. May also contain visual errors for the graphical display of the website that is not ideal but still functioning correctly.

Normal issues are defined as an error that has a small degree of significance or is a minor cosmetic issue, or is a one-off case. A one-off case occurs when the error occurs and cannot be reproduced easily. These are errors that do not impact the daily use of the website. A low error is something that does not affect normal use, and can be accepted for a period of time, but user would eventually want changed.

### Technical Support Escalation:

If an issue cannot be remedied by the Tech Support technician within 3 days, it will be escalated to the CTO, Ray Akshaya. If the problem is not resolved within 3 business days, then the Business Development Director, Joseph Nagrant, will assemble a team to work on the issue and have a conference call with the client explaining the resolution path the company will take to resolve the issue. If additional time is needed, the Business Development Director will contact the client and notify the client with an explanation and a follow up date as agreed by both the client and Revize.

### Revize Support

- 8 a.m. – 8 p.m. EST Phone Support (Monday thru Friday)
- 24X7X365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- Training refreshers
- Video tutorials and online training manual



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0585

**Agenda Date:** 6/10/2026

**Agenda #:** 3.

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**To:** Board of County Commissioners

**From:** Michael Dawisha, CIO

**RE:** Approval to renew the OnBase subscription, TrueSign Subscription and Customer Care Subscription through i3-Imagesoft from June 1 - October 31, 2026; not to exceed \$6,790.76

**BOARD ACTION REQUESTED:**

Approval to renew the OnBase subscription, TrueSign Subscription and Customer Care Subscription through i3-Imagesoft from June 1 - October 31, 2026; not to exceed \$6,790.76

**BACKGROUND:**

Genesee County uses OnBase to support document management and workflow processes for County operations. The County also uses TrueSign to support electronic signature needs for documents that require routing and approval. TrueSign can work with OnBase to help streamline document handling and signing activity. The related Customer Care subscription provides access to support services needed to assist with troubleshooting, maintenance, and continued system use

**DISCUSSION:**

The requested renewal of the OnBase subscription, TrueSign subscription, and Customer Care subscription is for a shorter term in order to align these services with the County's main subscription period. This approach will help simplify future renewals, support budget planning, and maintain continued access to the services without interruption.

**IMPACT ON HUMAN RESOURCES:**

There is no impact on Human Resources.

**IMPACT ON BUDGET:**

This is a budgeted expense, not to exceed \$6,790.76; to be paid out of the following accounts 1010-228.01-933.001 - \$5,414.85 and pre-paid account 1010-000.00-123.000 \$1,375.91

**IMPACT ON FACILITIES:**

There is no impact on Facilities.

**IMPACT ON TECHNOLOGY:**

Requested by IT.

**CONFORMITY TO COUNTY PRIORITIES:**

This request supports Long-Term Financial Stability by aligning these subscription renewals with the County's main subscription period, which helps improve renewal planning, contract administration, and budget management.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize an expenditure, in the form of a purchase order to i3-Imagesoft, at a total cost not to exceed \$6,790.76 to be paid from accounts 1010-228.01-933.001 and 1010-000.00-123.000, to renew the OnBase, TrueSign, and Customer Care subscriptions for the term commencing June 1, 2026, through October 31, 2026, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the June 10, 2026 meeting of the Public Works Committee of this Board).

# INVOICE

**ImageSoft**  
 200 W. 2<sup>nd</sup> St. #582  
 Royal Oak, MI 48068  
 (248) 948-8100 – Option 5  
 E-Mail: es-accounting@i3verticals.com

**Invoice Number:** SI-CN-00001827  
**Invoice Date:** 04/21/2026  
**Customer ID:** ISI000090  
**Customer PO No:**  
**Sales Order:**  
**Statement of Work:**  
**Contract Term:** 06/01/2026 - 10/31/2026

**BILL TO** Genesee County  
 1101 Beach St. Rm 223  
 Flint, MI 48502-1461

**SHIP TO** Genesee County  
 1101 Beach St. Rm 223  
 Flint, MI 48502-1461

PAYMENT TERMS	DUE DATE	SALES PERSON	SUBSCRIPTION PERIOD
Net 30	05/21/2026	Zarzycki, Tim	06/01/2026 - 10/31/2026

DESCRIPTION	LINE TOTAL
Customer Care Subscription	\$492.97
OnBase Subscription	\$5,970.36
TrueSign Subscription	\$327.43
Subtotal	\$6,790.76
Sales Tax	\$0.00
Total	\$6,790.76
PAYMENTS / CREDITS	\$0.00
BALANCE DUE (USD)	\$6,790.76

Fiscal Year End	9/30/2026	Total Amount	\$ 6,790.76
Old Fiscal	New Fiscal	Allocation	
6/1/2026	10/31/2026	Old Fiscal Year-Allocation	\$ 5,414.85
80%	20%	New Fiscal Year Allocation	\$ 1,375.91
100%			

Current FY

Pre-paid



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Willis Towers Watson Southeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	<b>CONTACT NAME:</b> WTW Certificate Center <b>PHONE (A/C. No. Ext):</b> 1-877-945-7378 <b>E-MAIL ADDRESS:</b> certificates@wtwco.com		<b>FAX (A/C. No.):</b> 1-888-467-2378																				
	<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>National Fire Insurance Company of Hartford</td> <td>20478</td> </tr> <tr> <td>INSURER B:</td> <td>Valley Forge Insurance Company</td> <td>20508</td> </tr> <tr> <td>INSURER C:</td> <td>Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER D:</td> <td>AIG Specialty Insurance Company</td> <td>26883</td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>			INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	National Fire Insurance Company of Hartford	20478	INSURER B:	Valley Forge Insurance Company	20508	INSURER C:	Continental Insurance Company	35289	INSURER D:	AIG Specialty Insurance Company	26883	INSURER E:			INSURER F:	
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**COVERAGES** **CERTIFICATE NUMBER:** W41562369 **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		Y	7094673841	10/31/2025	10/31/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			6079506563	10/31/2025	10/31/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6079506613	10/31/2025	10/31/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6079506594	10/31/2025	10/31/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Cyber/Professional E&O Liability			01-208-27-17	10/31/2025	10/31/2026	Limit \$5,000,000 Retention \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Genesee County is named as additional insured with respect to liability as required by written contract.

### CERTIFICATE HOLDER

### CANCELLATION

Genesee County 1101 Beach St Flint, MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

**Technology General Liability Extension Endorsement****1. ADDITIONAL INSURED**

- a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs **A. through K.** below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

(1) is currently in effect or becomes effective during the term of this **Coverage Part**; and

(2) was executed prior to:

(a) the **bodily injury** or **property damage**; or

(b) the offense that caused the **personal and advertising injury**,

for which such additional insured seeks coverage.

- b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

(1) a higher limit of insurance than required by such contract or agreement; or

(2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph **A. through K.** below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

**A. Controlling Interest**

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

1. such person or organization's financial control of a **Named Insured**; or

2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

**B. Co-owner of Insured Premises**

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury**, **property damage** or **personal and advertising injury** as co-owner of such premises.

**C. Grantor of Franchise**

Any person or organization that has granted a franchise to a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** as grantor of a franchise to the **Named Insured**.

**D. Lessor of Equipment**

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.

**Technology General Liability Extension Endorsement****E. Lessor of Land**

Any person or organization from whom a **Named Insured** leases land but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such land, provided that the **occurrence** giving rise to such **bodily injury, property damage or the offense** giving rise to such **personal and advertising injury** takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

**F. Lessor of Premises**

An owner or lessor of premises leased to the **Named Insured**, or such owner or lessor's real estate manager, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such part of the premises leased to the **Named Insured**, and provided that the **occurrence** giving rise to such **bodily injury or property damage**, or the offense giving rise to such **personal and advertising injury**, takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

**G. Mortgagee, Assignee or Receiver**

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee or receiver's liability for **bodily injury, property damage or personal and advertising injury** arising out of the **Named Insured's** ownership, maintenance, or use of a premises by a **Named Insured**.

The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

**H. State or Governmental Agency or Subdivision or Political Subdivisions – Permits**

A state or governmental agency or subdivision or political subdivision that has issued a permit or authorization but only with respect to such state or governmental agency or subdivision or political subdivision's liability for **bodily injury, property damage or personal and advertising injury** arising out of:

1. the following hazards in connection with premises a **Named Insured** owns, rents, or controls and to which this insurance applies:
  - a. the existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or
  - b. the construction, erection, or removal of elevators; or
  - c. the ownership, maintenance or use of any elevators covered by this insurance; or
2. the permitted or authorized operations performed by a **Named Insured** or on a **Named Insured's** behalf.

The coverage granted by this paragraph does not apply to:

- a. **Bodily injury, property damage or personal and advertising injury** arising out of operations performed for the state or governmental agency or subdivision or political subdivision; or
- b. **Bodily injury or property damage** included within the **products-completed operations hazard**.

With respect to this provision's requirement that additional insured status must be requested under a written contract or agreement, the Insurer will treat as a written contract any governmental permit that requires the **Named Insured** to add the governmental entity as an additional insured.

000018

41020024646390001279320422245



**Technology General Liability Extension Endorsement****I. Trade Show Event Lessor**

1. With respect to a **Named Insured's** participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom the **Named Insured** is required to include as an additional insured, but only with respect to such person or organization's liability for **bodily injury, property damage or personal and advertising injury** caused by:
  - a. the **Named Insured's** acts or omissions; or
  - b. the acts or omissions of those acting on the **Named Insured's** behalf,in the performance of the **Named Insured's** ongoing operations at the trade show event premises during the trade show event.
2. The coverage granted by this paragraph does not apply to **bodily injury or property damage** included within the **products-completed operations hazard**.

**J. Vendor**

Any person or organization but only with respect to such person or organization's liability for **bodily injury or property damage** arising out of **your products** which are distributed or sold in the regular course of such person or organization's business, provided that:

1. The coverage granted by this paragraph does not apply to:
  - a. **bodily injury or property damage** for which such person or organization is obligated to pay **damages** by reason of the assumption of liability in a contract or agreement unless such liability exists in the absence of the contract or agreement;
  - b. any express warranty unauthorized by the **Named Insured**;
  - c. any physical or chemical change in any product made intentionally by such person or organization;
  - d. repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
  - e. any failure to make any inspections, adjustments, tests or servicing that such person or organization has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
  - f. demonstration, installation, servicing or repair operations, except such operations performed at such person or organization's premises in connection with the sale of a product;
  - g. products which, after distribution or sale by the **Named Insured**, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for such person or organization; or
  - h. **bodily injury or property damage** arising out of the sole negligence of such person or organization for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
    - (1) the exceptions contained in Subparagraphs **d.** or **f.** above; or
    - (2) such inspections, adjustments, tests or servicing as such person or organization has agreed with the **Named Insured** to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
2. This Paragraph J. does not apply to any insured person or organization, from whom the **Named Insured** has acquired such products, nor to any ingredient, part or container, entering into, accompanying or containing such products.

**Technology General Liability Extension Endorsement**

3. This Paragraph J. also does not apply:

- a. to any vendor specifically scheduled as an additional insured by endorsement to this **Coverage Part**;
- b. to any of **your products** for which coverage is excluded by endorsement to this **Coverage Part**; nor
- c. if **bodily injury** or **property damage** included within the **products-completed operations hazard** is excluded by endorsement to this **Coverage Part**.

**K. Other Person Or Organization / Your Work**

Any person or organization who is not an additional insured under Paragraphs A. through J. above. Such additional insured is an **Insured** solely for **bodily injury, property damage or personal and advertising injury** for which such additional insured is liable because of the **Named Insured's** acts or omissions.

The coverage granted by this paragraph does not apply to any person or organization:

- 1. who is specifically scheduled as an additional insured on another endorsement to this **Coverage Part**; nor
- 2. for **bodily injury** or **property damage** included within the **products-completed operations hazard** except to the extent all of the following apply:
  - a. this **Coverage Part** provides such coverage;
  - b. the written contract or agreement described in the opening paragraph of this **ADDITIONAL INSUREDS** Provision requires the **Named Insured** to provide the additional insured such coverage; and
  - c. the **bodily injury** or **property damage** results from **your work** that is the subject of the written contract or agreement, and such work has not been excluded by endorsement to this **Coverage Part**.

**2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE**

**A.** The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision 2., the additional insured's own insurance means insurance on which the additional insured is a named insured.

**B.** With respect to persons or organizations that qualify as additional insureds pursuant to paragraph 1.K. of this endorsement, the following sentence is added to the paragraph above:

Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

**3. BODILY INJURY – EXPANDED DEFINITION**

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

**Bodily injury** means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

**4. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE**

Under **CONDITIONS**, the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** Condition is amended to add the following provisions:

**A. BROAD KNOWLEDGE OF OCCURRENCE**

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
04/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Willis Towers Watson Southeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	<b>CONTACT NAME:</b> WTW Certificate Center <b>PHONE (A/C, No, Ext):</b> 1-877-945-7378 <b>E-MAIL ADDRESS:</b> certificates@wtwco.com	<b>FAX (A/C, No):</b> 1-888-467-2378
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> i3-ImageSoft, LLC c/o i3 Verticals, LLC 40 Burton Hills Boulevard Suite No. 415 Nashville, TN 37215	<b>INSURER A:</b> National Fire Insurance Company of Hartford NAIC # 20478	
	<b>INSURER B:</b> Valley Forge Insurance Company 20508	
	<b>INSURER C:</b> Continental Insurance Company 35289	
	<b>INSURER D:</b> AIG Specialty Insurance Company 26883	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER: W45651731** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. \*LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. \*Not Applicable in WY

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	7094673841	10/31/2025	10/31/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			6079506563	10/31/2025	10/31/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6079506613	10/31/2025	10/31/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6079506594	10/31/2025	10/31/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	<b>Cyber/Professional E&amp;O Liability</b>			01-308-27-17	10/31/2025	10/31/2026	Limit \$5,000,000 Retention \$500,000


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Genesee County is included as an Additional Insured as respects to General Liability.

General Liability policy shall be Primary and Non-contributory with any other insurance in force for or which may be purchased by Additional Insured.

Waiver of Subrogation applies in favor of Genesee County with respects to General Liability, Auto Liability, Umbrella

**CERTIFICATE HOLDER**

**CANCELLATION**

Genesee County 324 S. Saginaw Street, 9th Floor Flint, MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



**ADDITIONAL REMARKS SCHEDULE**

<b>AGENCY</b> Willis Towers Watson Southeast, Inc.		<b>NAMED INSURED</b> i3-ImageSoft, LLC c/o i3 Verticals, LLC 40 Burton Hills Boulevard Suite No. 415 Nashville, TN 37215	
<b>POLICY NUMBER</b> See Page 1		<b>NAIC CODE</b> See Page 1	
<b>CARRIER</b> See Page 1		<b>EFFECTIVE DATE:</b> See Page 1	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
**FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance

Liability and Workers Compensation as permitted by law.



**1. ADDITIONAL INSUREDS**

a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs **A.** through **K.** below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

(1) is currently in effect or becomes effective during the term of this **Coverage Part**; and

(2) was executed prior to:

- (a) the **bodily injury** or **property damage**; or
- (b) the offense that caused the **personal and advertising injury**,  
for which such additional insured seeks coverage.

b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

(1) a higher limit of insurance than required by such contract or agreement; or

(2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph **A.** through **K.** below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

**A. Controlling Interest**

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury, property damage** or **personal and advertising injury** arising out of:

- 1. such person or organization's financial control of a **Named Insured**; or
- 2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

**B. Co-owner of Insured Premises**

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury, property damage** or **personal and advertising injury** as co-owner of such premises.

**C. Grantor of Franchise**

Any person or organization that has granted a franchise to a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury, property damage** or **personal and advertising injury** as grantor of a franchise to the **Named Insured**.

**D. Lessor of Equipment**

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury, property damage** or **personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury, property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.

**CNA PARAMOUNT****Blanket Additional Insured - Owners, Lessees or Contractors -  
with Products-Completed Operations Coverage Endorsement**

IV. But if the **written contract** requires additional insured coverage to the greatest extent permissible by law, then paragraph I. above is deleted in its entirety and replaced by the following:

**WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **Coverage Part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of **your work** that is subject to such **written contract**.

V. The insurance granted by this endorsement to the additional insured does not apply to **bodily injury, property damage, or personal and advertising injury** arising out of:

- A. The rendering of, or the failure to render, any professional architectural, engineering, or surveying services, including:
  - 1. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
  - 2. Supervisory, inspection, architectural or engineering activities; or
- B. Any premises or work for which the additional insured is specifically listed as an additional insured on another endorsement attached to this **Coverage Part**.

VI. Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, the Condition entitled **Other Insurance** is amended to add the following, which supersedes any provision to the contrary in this Condition or elsewhere in this **Coverage Part**:

**Primary and Noncontributory Insurance**

With respect to other insurance available to the additional insured under which the additional insured is a named insured, this insurance is primary to and will not seek contribution from such other insurance, provided that a **written contract** requires the insurance provided by this policy to be:

- 1. Primary and non-contributing with other insurance available to the additional insured; or
- 2. Primary and to not seek contribution from any other insurance available to the additional insured.

But except as specified above, this insurance will be excess of all other insurance available to the additional insured.

VII. Solely with respect to the insurance granted by this endorsement, the section entitled **COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

The Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended with the addition of the following:

Any additional insured pursuant to this endorsement will as soon as practicable:

- 1. Give the Insurer written notice of any **claim**, or any **occurrence** or offense which may result in a **claim**;
- 2. Send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the **claim**; and
- 3. Make available any other insurance, and endeavor to tender the defense and indemnity of any **claim** to any other insurer or self-insurer, whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the **written contract** requires this insurance to be primary and non-contributory, this paragraph 3. does not apply to other insurance under which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a **claim** from the additional insured.



CNA PARAMOUNT

**Technology General Liability Extension Endorsement**



- A. is included within the General Aggregate Limit as described in **LIMITS OF INSURANCE**; and
- B. applies excess over any valid and collectible property insurance available to the **Insured**, including any deductible applicable to such insurance; the **Other Insurance** condition is changed accordingly.

**20. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS**

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

**21. WAIVER OF SUBROGATION - BLANKET**

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

- 1. the **Named Insured's** ongoing operations; or
- 2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

- 1. is in effect or becomes effective during the term of this **Coverage Part**; and
- 2. was executed prior to the **bodily injury, property damage or personal and advertising injury** giving rise to the **claim**.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0648

**Agenda Date:** 6/10/2026

**Agenda #:** 4.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Michael Dawisha, CIO

**RE:** Approval to renew the Meraki subscription through SHI International at a cost not to exceed \$14,261.74 for one year

### **BOARD ACTION REQUESTED:**

Approval to renew the Meraki subscription through SHI International at a cost not to exceed \$14,261.74 for one year

### **BACKGROUND:**

Cisco Meraki is used to manage the County's wireless network equipment, including Wi-Fi access points, through a centralized cloud-based dashboard. The Meraki subscription supports continued access to wireless network management, monitoring, configuration, and support tools needed for daily IT operations.

### **DISCUSSION:**

The IT Department is requesting approval to renew the Cisco Meraki subscription to maintain continued access to the cloud-based dashboard used to manage and monitor wireless network equipment, including Wi-Fi access points. The subscription allows IT staff to review network health, manage device settings, troubleshoot connectivity issues, and support daily wireless network operations across County facilities. Renewal of the subscription will help ensure continued wireless network access, reduce service interruptions, and support reliable technology services for County departments and the public.

### **IMPACT ON HUMAN RESOURCES:**

There is no impact on Human Resources.

### **IMPACT ON BUDGET:**

Additional quotes were obtained and SHI had the lowest quote. PC Connection's quote was \$17,653.98 and CDW's quote was \$20,777.00. This is a budgeted expense to be paid out 1010-228.01-933.001 - \$2,500.69 and pre-paid account 1010-000.00-123.000 - \$11,761.05.

### **IMPACT ON FACILITIES:**

There is no impact on Facilities.

### **IMPACT ON TECHNOLOGY:**

Reviewed by IT.

**CONFORMITY TO COUNTY PRIORITIES:**

This request conforms to Long-Term Financial Stability by supporting reliable wireless network management, reducing the risk of service interruptions, and maintaining existing technology infrastructure used for daily County operations.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize entering into a one-year agreement between Genesee County and SHI International, whereby SHI International will provide annual licenses for the Wi-Fi access points, at a total cost not to exceed \$14,261.74 to be paid from account 1010-228.01-933.001 (\$2,500.69) and pre-paid account 1010-000.00-123.000 (\$11,761.05), is approved (a copy of the memorandum request and supporting documents being on the file with the official records of the June 10, 2026 meeting of the Public Works Committee of this Board).



Pricing Proposal  
 Quotation #: 27522753  
 Created On: 5/13/2026  
 Valid Until: 5/25/2026

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## MI-County of Genesee

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### Jim Pyle

1101 Beach St  
 Suite 223  
 Flint, MI 48502  
 United States  
 Phone: (810) 237-6101  
 Email: JPyle@geneseecountymi.gov

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## Inside Account Manager

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### Precilla Lin

290 Davidson Ave  
 Somerset NJ 08873  
 Phone: 732-564-8143  
 Email: Precilla\_Lin@shi.com

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All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Meraki MR Enterprise License, 1YR Cisco Systems - Part#: LIC-ENT-1YR Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 7/29/2026 - 7/28/2027	177	\$80.28	\$14,209.56
2 Meraki MT Enterprise License and Support, 1YR Cisco Systems - Part#: LIC-MT-1Y Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Coverage Term: 7/29/2026 - 7/28/2027	1	\$52.18	\$52.18
		Total	\$14,261.74

### Additional Comments

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**Due to ongoing global component shortages affecting memory, storage, and other critical hardware, OEMs have implemented updated policies allowing for price adjustments up until the time of shipment. Accordingly, quoted prices and lead times are subject to change prior to shipment. We remain committed to keeping you informed of any changes and will communicate promptly as updates occur.**

[Cisco's Terms and Conditions](#) apply to all hardware, software, cloud services, subscriptions, technical support and maintenance included in a Cisco offer.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

PC Connection Sales Corp.  
730 Milford Road  
Merrimack, NH 03054-4631  
(603) 683-2000

**Salesperson:** Jonathan Grenier  
**Phone:** (800) 800-0014  
**Fax:**  
**Email:**

**# 14123646.01**  
PLEASE REFER TO THE ABOVE  
QUOTE # WHEN ORDERING  
**Date:** 5/13/2026

**Customer Contact:** Jim Pyle  
**Email:** jpyle@geneseecountymi.gov

**Phone:** (810) 237-6101  
**Fax:**

SOLD TO:	SHIP TO:
AB#: 25511875 <b>Genesee County, Michigan</b> 324 S Saginaw St Ste 926 Flint, MI 48502-1937 US (810) 237-6101	AB#: 25093285 <b>Genesee County, Michigan</b> Jim Pyle 324 S Saginaw St Ste 926 FLINT, MI 48502 US (810) 237-6101

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	FEDERAL ID#
	Destination	UPS Ground Commercial	.00 lbs	Net 30	02-0497006

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
10	177	<a href="#">11839311</a>	LIC-ENT-1YR	Enterprise Cloud Controller License - 1 year	Cisco Meraki	\$ 99.74	\$ 17,653.98
<b>Subtotal</b>							<b>\$ 17,653.98</b>
<b>Fee</b>							<b>\$ 0.00</b>
<b>Shipping and Handling</b>							<b>\$ 0.00</b>
<b>Tax</b>							<b>\$ 0.00</b>
<b>Total</b>							<b>\$ 17,653.98</b>

**\*Lease for as low as: \$519.91/Mo.**

\* The amount is indicative of a 36-month, Fair Market Value (FMV) lease provided by Connection Financial Services and/or other Connection finance partners. Assumes order is predominantly made up of hardware. If the majority of this quote represents software and/or services, please contact your Connection Account Manager to seek a custom lease quote. Lease offerings are subject to credit approval and other lease terms and conditions.

**QUOTE TERMS AND CONDITIONS**

Unless you have a written master purchase agreement in effect with PC Connection, Inc., PC Connection Sales Corporation, MoreDirect, Inc., or GovConnection, Inc. (each doing business as Connection), that expressly governs this transaction, all orders are governed by Connection's Terms and Conditions of Sale available at: <https://www.connection.com/content/about/legal/terms-and-conditions-sale> (the Agreement), which are incorporated by reference as if fully set forth in this Quote.

Some products and services sold by Connection come with end user license agreements (EULAs) from the original manufacturer or service provider (OEM), as well as certain required reseller pass-through terms that Connection must provide or enforce. These terms may be shared with you either by the OEM or by Connection. For your convenience, applicable terms for certain products are available here: <https://www.connection.com/content/about/legal/oem-cloud-software-mandatory-end-customer-notice>. Please review this page to see whether any of the products you are purchasing are listed. These terms apply in addition to this Agreement or any applicable master purchase agreement.

Most license and subscription products renew automatically under OEM terms. You are responsible for timely cancellation as required by the OEM. Cancellation and refund rights are governed by OEM terms, and some products or services may be non-cancellable and non-refundable once ordered, activated, or renewed. You remain responsible for any non-cancellable or non-refundable charges.

By placing an order in response to this Quote or using the products or services described, you agree to the Agreement (if no master purchase agreement applies) and all OEM and pass-through terms. No signature is required. Any additional or different customer terms are rejected. If you do not agree, do not place an order or use the products or services.

Pricing and availability are subject to change prior to shipment (in the case of equipment) or delivery (in the case of software). Connection reserves the right, prior to shipment or delivery, to adjust pricing or cancel any order for any reason, including manufacturer price increases, allocation changes, tariffs, exchange rate fluctuations, supply constraints, or other factors beyond Connection's reasonable control. Orders are not binding until shipment or delivery.

Fiscal Year End	9/30/2026	Total Amount	\$ 14,261.74
Old Fiscal	New Fiscal	Allocation	
7/29/2026	7/28/2027	Old Fiscal Year-Allocation	\$ 2,500.69
18%	82%	New Fiscal Year Allocation	\$ 11,761.05
100%			

Current FY

Pre-paid



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh & McLennan Agency LLC 250 Pehle Avenue, Suite 400 Saddle Brook NJ 07663	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): E-MAIL ADDRESS: jennifer.juarez@marshmma.com		<b>FAX (A/C. No.):</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
<b>INSURED</b> SHI International Corp. 290 Davidson Avenue Somerset NJ 08873	SHIINTER1	<b>INSURER A:</b> Chubb National Insurance Company		10052
		<b>INSURER B:</b> Federal Insurance Company		20281
		<b>INSURER C:</b> ACE Insurance Company of the Midwest		26417
		<b>INSURER D:</b> Continental Insurance Co of NJ		42625
		<b>INSURER E:</b>		
		<b>INSURER F:</b>		

**COVERAGES**

CERTIFICATE NUMBER: 193418697

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			36094214	9/30/2025	9/30/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			73655160	9/30/2025	9/30/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			56731160	9/30/2025	9/30/2026	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	71845092	9/30/2025	9/30/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Error & Omission/ Cyber Liability claims made, no retro			596831142	9/30/2025	9/30/2026	\$5,000,000 Occ/Agg \$500,000 retention

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Genesee County IT Department is included as Additional Insured when required by written contract, agreement, or permit, but only with respect to the General Liability insurance and subject to the provisions and limitations of the policy.

**CERTIFICATE HOLDER****CANCELLATION**

Genesee County IT Department 324 S Saginaw St, Suite 9C Flint MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0653

**Agenda Date:** 6/10/2026

**Agenda #:** 5.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a purchase order to Michigan CAT (MacAllister) for the fiscal year ending 2026, in an amount not to exceed \$178,618.63, for the purchase of two (2) track loaders; the cost of this purchase will be paid from account 6665-000.00-148.000

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of an expense to Michigan CAT (MacAllister) in an amount not to exceed \$178,618.63, for the purchase of two track loaders.

**BACKGROUND:**

Parks Maintenance staff utilize compact track loaders for various projects and operations throughout the Parks system. The two new compact track loaders will replace older equipment.

**DISCUSSION:**

NO USE OF GENERAL FUND.

MI Deal #240000000165

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expense to be paid from account 6665-000.00-148.000.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

This request prioritizes long term financial stability. By utilizing internal capabilities whenever possible, we help the organization control costs effectively. Having the ability to complete special projects and manage operations ensures quality, safe facilities for residents and visitors, but also creates opportunities for continuous improvements, supporting the County's priority for community

growth.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize an expenditure and Purchase Order to Michigan CAT (MacAllister), in a total amount not to exceed \$178,618.63, for the purchase of two track loaders, said expense to be paid from account 6665-000.00-148.000, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the June 10, 2026 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
 If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
324 S. Saginaw St.  
Flint, MI 48502

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**File #:** RES-2026-0661

**Agenda Date:** 6/10/2026

**Agenda #:** 6.

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**To:** Brian K. Flewelling, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a request by Genesee County's Parks and Recreation Commission to accept a grant from CS Mott Foundation, in the amount of \$1,200,000.00, for work associated with the Grand Traverse Greenway Trail as part of the State Park in Flint

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to accept a grant from the Charles Stewart Mott Foundation in the amount of \$1,200,000 for work associated with the Grand Traverse Greenway Trail as part of the State Park in Flint.

**BACKGROUND:**

Grant funds will be used to develop the Grand Traverse Greenway Trail as part of the state park development. This new route supports regional non-motorized transportation and fills a critical gap in the Iron Belle Trail.

**DISCUSSION:**

Project period is effective through December 31, 2026.

NO MATCH.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

NO USE OF PARKS MILLAGE FUNDS.

NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

This grant supports the County's priority for Community Growth, collaborating with other agencies to

create economic growth. It also directly supports the County's priority of expanding the role of the county as a convener to enhance relationships that contribute to the growth of our community.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize accepting a grant from the Charles Stewart Mott Foundation, in the amount of \$1,200,000.00, for continued work associated with the Grand Traverse Greenway Trail as part of the state park development, to be deposited into account 2087-770.43-674.029, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the June 10, 2026 meeting of the Public Works Committee of this Board), the Chief Financial Officer is directed, as necessary, to amend the budget lines associated with this project, and the Chairperson of this Board is authorized to execute the Grant Agreement on behalf of Genesee County.



May 19, 2026

The Honorable Dale Weighill  
Chairman of the Board  
Genesee County Parks & Recreation Commission  
5045 E. Stanley Road  
Flint, MI 48506-1186

Project: Genesee County Trails: Grand Traverse Greenway Trail  
(Grant No. 2026-14809)

Dear Mr. Weighill:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$1,200,000 to the Genesee County Parks & Recreation Commission for the above-referenced project for the period June 1, 2026, through December 31, 2026.

Grant Payments

This grant will be paid upon receipt of your acceptance as follows:

\$1,200,000 on June 1, 2026

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.

The Honorable Dale Weighill  
May 19, 2026  
Page 2 (Grant No. 2026-14809)

3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

#### Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Liversedge, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at [www.mott.org/grantee-resources](http://www.mott.org/grantee-resources).

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Patrick Linihan, can login at <https://mott.fluxx.io> with their registered email address.

#### Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted May 15, 2026.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

The Honorable Dale Weighill  
May 19, 2026  
Page 3 (Grant No. 2026-14809)

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the “Reports” section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

#### Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant’s termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a “conditional contribution” described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

#### Reports

**The Mott Foundation requires the following report to be submitted for this grant:**

<b>Report Type:</b>	<b>For Period Ending:</b>	<b>Due on or Before:</b>
Final Report	December 31, 2026	February 1, 2027

The Honorable Dale Weighill  
May 19, 2026  
Page 4 (Grant No. 2026-14809)

**The report must include the following parts, which must be submitted together:**

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
  - An update on the construction of the Grand Traverse Greenway Trail.
  - Reflections on any challenges that emerged during construction that might influence the design and/or construction of phase two of the Grand Traverse Greenway Trail.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and 10% of the budgeted line item amount.

**Your organization must report against the approved budget of \$1,670,205 submitted on May 15, 2026** (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

The Honorable Dale Weighill  
May 19, 2026  
Page 5 (Grant No. 2026-14809)

Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

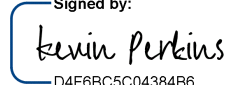
This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

Signed by:  
  
D4F6BC5C04384B6...  
Kevin Perkins  
Vice President-Administration and Secretary/Treasurer

KP:jap

The Honorable Dale Weighill  
May 19, 2026  
Page 6 (Grant No. 2026-14809)

Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: Genesee County Parks & Recreation Commission

Printed Name of Authorized Signer: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_  
*(This must be an original signature of an authorized representative of the organization.)*

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

GENESEE COUNTY PARKS & RECREATION COMMISSION  
BUDGET ADJUSTMENT  
C S MOTT GRANT  
**9.30.26**

GL #	DESCRIPTION	Increase/(Decrease)
-----		
2087-770.43-674.029	LOCAL CONTRIBUTION	1,200,000.00
2087-770.43-801.028	CONTRACT SERVICES	1,200,000.00

GRAND TRAVERSE GREENWAY

9.30.26



May 19, 2026

The Honorable Dale Weighill  
Chairman of the Board  
Genesee County Parks & Recreation Commission  
5045 E. Stanley Road  
Flint, MI 48506-1186

Project: Genesee County Trails: Grand Traverse Greenway Trail  
(Grant No. 2026-14809)

Dear Mr. Weighill:

We are pleased to inform you that the Charles Stewart Mott Foundation has approved a grant in the amount of \$1,200,000 to the Genesee County Parks & Recreation Commission for the above-referenced project for the period June 1, 2026, through December 31, 2026.

Grant Payments

This grant will be paid upon receipt of your acceptance as follows:

\$1,200,000 on June 1, 2026

This letter or your proposal may set forth specific goals or objectives that your organization expects to achieve during the grant period. For accounting purposes, the Mott Foundation is not requiring that your organization achieve any specific goal or objective as a condition (or barrier) to your receipt and retention of the grant funds, except for the following:

- No conditions.

The Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or any other outstanding grant, to require a refund of any unexpended grant funds, or both, if, in the Mott Foundation's judgment, any of the following occur with respect to this grant or any other grant from the Mott Foundation to your organization:

1. Grant funds have been used for purposes other than those contemplated by this commitment letter.
2. Such action is necessary to comply with the requirements of any law or regulation affecting either your organization's or the Mott Foundation's responsibilities under the grant.

The Honorable Dale Weighill  
May 19, 2026  
Page 2 (Grant No. 2026-14809)

3. Your organization ceases to conduct this project, or circumstances change such that it becomes impractical or impossible for you to carry out this project.
4. Your organization's performance under this grant has not been satisfactory, as determined by the Mott Foundation in its reasonable discretion. Although the Mott Foundation expects your organization to work toward achieving the goals and objectives described in your proposal, unless a specific condition (or barrier) is identified above, the failure to obtain any specific goal or objective will not, alone, be cause for the Mott Foundation to determine that your organization's performance has not been satisfactory, but may be relevant in determining whether your overall performance has (or has not) been satisfactory.
5. The Mott Foundation has not received and approved all reports due from your organization prior to the payment date.

The Mott Foundation's judgment on these matters will be final and binding.

#### Mott Foundation Contact Person and Resources

Please direct all correspondence and questions relating to this grant to Jennifer Liversedge, Program Officer.

For general information regarding Mott Foundation grant procedures and other grant related questions, we encourage you to visit the Grantee Resources section of our website at [www.mott.org/grantee-resources](http://www.mott.org/grantee-resources).

Another resource available to grantees is the Grantee Portal. The Grantee Portal provides real-time information on your grant's reporting requirements and due dates. By using the Grantee Portal, you may view a copy of this commitment letter, download copies of forms, and upload required reports directly to the Mott Foundation. For more information about the Grantee Portal, contact your program officer or login at <https://mott.fluxx.io>. The grant's primary project contact, Patrick Linihan, can login at <https://mott.fluxx.io> with their registered email address.

#### Use of Grant

Under United States law, Mott Foundation grant funds may be expended only for charitable, scientific, literary, religious, or educational purposes, as specified in section 170(c)(2)(B) of the Internal Revenue Code of 1986, as amended. This grant is to be expended solely in support of the objectives detailed in your proposal submitted May 15, 2026.

Your organization shall not, directly or indirectly, engage in, support or promote violence or terrorist activities.

The Honorable Dale Weighill  
May 19, 2026  
Page 3 (Grant No. 2026-14809)

Your organization confirms that this project is under its complete control. Your organization further confirms that it has and will exercise control over the process of selecting any consultant, that the decision made or that will be made on any such selection is completely independent of the Mott Foundation, and further, that there does not exist an agreement, written or oral, under which the Mott Foundation has caused or may cause the selection of a consultant.

Mott Foundation grant funds may not be used for lobbying expenditures.

Mott Foundation grant funds may not be used for re-granting to secondary organizations.

Your organization may charge this grant only for expenditures incurred or services performed during the grant period specified in this letter.

Your organization may charge this grant only for line item expenditures that were included in your approved budget as referenced in the “Reports” section of this letter. The addition of new line items must have the prior written approval of the Mott Foundation.

Grant Accounting

Your organization is required to maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation for five years after the grant’s termination date.

Your organization is also required to permit the Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation does not intend, in its own financial statements, to treat this grant as a “conditional contribution” described under Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08. Your organization should make its own determination as to how to account for this grant in your financial statements and is not required (under FASB ASU 2018-08) to adopt the same accounting treatment as the Mott Foundation.

Reports

**The Mott Foundation requires the following report to be submitted for this grant:**

<b>Report Type:</b>	<b>For Period Ending:</b>	<b>Due on or Before:</b>
Final Report	December 31, 2026	February 1, 2027

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**The report must include the following parts, which must be submitted together:**

1. A **narrative report** summarizing what was accomplished by the expenditure of funds during the reporting period. Your grant proposal indicated that your organization will work toward achieving certain goals and objectives during the grant period, and the narrative report should include a description of progress made toward achieving the following reporting objectives:
  - An update on the construction of the Grand Traverse Greenway Trail.
  - Reflections on any challenges that emerged during construction that might influence the design and/or construction of phase two of the Grand Traverse Greenway Trail.
2. A **financial report** showing the approved budget, expenditures against each line item since the start of the grant, and balances remaining (or overruns) for each line item. For the final report, you must explain all overrun variances that exceed both one thousand dollars (\$1,000) and 10% of the budgeted line item amount.

**Your organization must report against the approved budget of \$1,670,205 submitted on May 15, 2026** (which may be greater than the amount of the Mott Foundation grant). If the approved budget covers multiple years, each report should include cumulative expenditures since the beginning of the grant period. The report must also include a summary of all funding received for this project (listed by source and grant period).

Unless a specific condition (or barrier) is listed in the “Grant Payments” section of this letter, the Mott Foundation is not requiring that your organization achieve any of the reporting objectives listed above as a condition (or barrier) to your receipt and retention of the grant funds. Rather, the reporting objectives are meant to capture your progress in achieving the goals and objectives identified in your grant proposal.

Reports and other grant requirements should be submitted online via the Mott Foundation’s Grantee Portal. A default portal account has been setup for the primary project contact. The project contact can login at <https://mott.fluxx.io> with their registered email address. Please contact your program officer if you need assistance or to change the project contact. Standard reporting templates and other forms are available for download via the Grantee Portal.

Undisbursed Funds

Your organization is required to return any undisbursed project funds on a prorata basis to the Mott Foundation within two months after the end of this grant. The prorata refund is computed by multiplying the total undisbursed project funds by the ratio of Mott Foundation funding to total funding received for this project for the grant period. Any refund of less than \$100 will be waived.

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Compliance with Laws

Your organization may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code. Further, the Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

Public Information

The Mott Foundation will include information on this grant in its periodic public reports. The Mott Foundation also welcomes grantees to make announcements of grants upon return of this signed commitment letter. A copy of any release should be sent to the Mott Foundation's Communications Department prior to its dissemination. The department is available to provide assistance in your communications efforts.

Acceptance

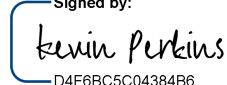
This letter contains the entire agreement between your organization and the Charles Stewart Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If your organization agrees to the grant conditions as stated, please **sign and return, via DocuSign**, one complete copy of this letter **with an electronic signature** of an appropriate representative of your organization in the space provided. In countersigning this letter, this individual represents to the Mott Foundation that he/she has the authority to sign this letter on the organization's behalf.

This grant may be withdrawn if the Mott Foundation has not received your acceptance within one month from the date of this letter.

On behalf of the Mott Foundation, I would like to extend our best wishes for the success of this endeavor.

Sincerely,

Signed by:  
  
D4F6BC5C04384B6...  
Kevin Perkins  
Vice President-Administration and Secretary/Treasurer

KP:jap

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Our organization acknowledges that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us, and that we will comply with those terms and conditions.

Name of Grantee: Genesee County Parks & Recreation Commission

Printed Name of Authorized Signer: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_  
*(This must be an original signature of an authorized representative of the organization.)*

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_