Genesee County

Board of County Commissioners

Agenda

Wednesday, October 15, 2025 **5:30 PM** **324 S.Saginaw St., Bryant "BB" Nolden Auditorium**

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MEETING MINUTES

RES-2025-2480 Approval of Meeting Minutes - September 18, 2025

RES-2025-2481 Approval of Meeting Minutes - September 24, 2025

VI. PUBLIC ADDRESS

VII. COMMUNICATIONS

EP 25-011 Approval of an increase to a purchase order to Satellite Tracking of People, LLC., in the amount of $42,000.00, to provide for tracking and monitoring services of tether-released inmates at the Genesee County's Jail

VIII. REPORTS OF STANDING COMMITTEES

A. BOARD OF COMMISSIONERS

Delrico J. Loyd, Chairperson; Shaun Shumaker, Vice-Chairperson

B. COMMUNITY & ECONOMIC DEVELOPMENT

Dr. Beverly Brown, Chairperson; Dale K. Weighill, Vice-Chairperson

1. RES-2025-2387 Approval of an amended agreement between Genesee County and the City of Grand Blanc to allow for updated project use of CDBG funding

2. RES-2025-2418 Approval of an agreement between Genesee County and the Michigan Department of Transportation to provide for Genesee County's Rideshare Program

C. FINANCE COMMITTEE

Martin L. Cousineau, Chairperson; Gary L. Goetzinger, Vice-Chairperson

1. RES-2025-2298 Approval of a purchase order to Staples for the fiscal year ending 2026, in an amount not to exceed $334,855.78, to provide for the annual purchase of office supplies; the cost of this purchase order will be paid from the accounts listed on attached spreadsheet

2. RES-2025-2320 Approval of an agreement between Genesee County and the Flint Jewish Federation, in an amount not to exceed $50,000.00, to provide kosher meals; the cost of this agreement will be paid from the accounts listed

3. RES-2025-2323 Approval of a purchase order to Oliver Packaging for the fiscal year ending 2026, in an amount not to exceed $74,800.00, to provide food packaging supplies; the cost of this purchase order will be paid from the account listed

4. RES-2025-2345 Approval of a purchase order to Justice AV Solutions for fiscal year ending 2026, in an amount not to exceed $95,031.00, to provide for annual maintenance, service and support for Genesee County's Circuit, Probate, and Friend of the Court hearing rooms and courtrooms; the cost of this purchase order will be paid from the accounts listed

5. RES-2025-2346 Forwarding to receive and file a copy of the paid county bills for the weeks ending 9.7.2025 and 9.14.2025 in the total amount of $14,584,459.24

6. RES-2025-2386 Approval to create, post & fill one (1) full -time Health Technician position, eliminating a part-time Health Technician position

7. RES-2025-2391 Approval to issue purchase orders to Cintas, in an amount not to exceed $42,210.00, for mat replacement and other supplies

8. RES-2025-2395 Approval of a purchase order to MailRoom for the fiscal year ending 2026, in an amount not to exceed $341,602.00, to provide for mail services for all County departments; the cost of this purchase order will be paid from the accounts listed

9. RES-2025-2398 Approval of a proposed budget amendment to 2025-2026 Appropriations Resolution for various line items as described in the attached budget adjustment request

D. GOVERNMENTAL OPERATIONS COMMITTEE

Dale K. Weighill, Chairperson; Shaun Shumaker, Vice-Chairperson

1. RES-2025-2296 Approval of an agreement between Genesee County and Legal Services of Eastern Michigan, in the amount of $140,000.00, to provide pre-petition and post-adjudication ancillary legal services involved in child welfare cases; the term of this agreement is from October 1, 2025 through September 30, 2026; the cost of this agreement is budgeted and will be paid from 2915-662.00-801.004

2. RES-2025-2300 Approval of an agreement between Genesee County and Attorneys for Indigent Defense, PLLC, in the amount of $296,500.00, to provide legal representation for indigent mothers who are involved with the Court in child protective proceedings; the term of this agreement is October 1, 2025-September 30, 2026; the cost of this will be paid from accounts 1010-662.00-818.003 ($293,500.00) and 2915-662.00-801.004($3,000.00)

3. RES-2025-2308 Approval of an agreement between Genesee County and Child Advocacy Team, in an amount not to exceed $724,824.00, to provide legal counsel for minor children in child protective proceedings; the cost of this agreement will be paid from the accounts listed

4. RES-2025-2312 Approval of a contract extension between Genesee County and Cole Williams, LLC, in an amount not to exceed $55,000.00, for a period commencing October 1, 2025-September 30, 2026 for the Parent Support Network which conducts parent sessions for juvenile system-involved families

5. RES-2025-2341 Approval of a contract extension between Genesee County and Paul Scott & Associates, PLLC, in the amount of $304,000.00, to provide legal representation for indigent fathers who are involved in child protective proceedings, the term of this extension is from October 1, 2025 - September 30, 2026; the cost of this extension will be paid from accounts 1010-662.00-818.003 and 2915-662.00-801.004

6. RES-2025-2390 Approval of an agreement between Genesee County and Dr. Larry Kage, D.O., in an amount not to exceed $55,000.00, to provide physician services at Genesee County's Juvenile Justice Center; the term of this agreement is October 1, 2025 through September 20, 2026; the cost of this agreement will be paid from account 2920-356.00-801.028

7. RES-2025-2394 Approval of the Genesee County Volunteer Days Policy

8. RES-2025-2397 Approval of Agreement with Sentinel Offender Services, LLC, for Tether and Monitoring Services

9. RES-2025-2406 Approval of a contract extension with Peckham Vocational Industries, Inc., whereby Peckham will provide vocational rehabilitation services for youth in the Career Academy and Career Academy Plus program, and for youth placed into Juvenile Justice Center residential program for a two-month term commencing October 1, 2025 through November 28, 2025, in an amount not to exceed $106,666.67, to be paid from account 2920-663.07-801.000

10. RES-2025-2419 Approval of the Annual Evaluation of Direct Reports Policy

11. RES-2025-2433 Approval of a blanket purchase order for FY 25/26 to Bob Barker Co. for the purchase of clothing, hygiene and housing supplies for the Juvenile Justice Center

E. HUMAN SERVICES COMMITTEE

Charles Winfrey, Chairperson; James Avery, Vice-Chairperson

1. RES-2025-1374 Approval of an update to Genesee County's Environmental Health Regulations

2. RES-2025-2310 Approval of an agreement between Genesee County and the Michigan Department of Education Commodity Supplemental Food Program for the fiscal year ending 2026

3. RES-2025-2311 Approval of an agreement between Genesee County and the Michigan Department of Education to provide for the Emergency Food Assistance Program for fiscal year ending 2026

4. RES-2025-2350 Approval of an agreement between Genesee County and Mott Children's Health Center, in an amount not to exceed $66,509.00, to provide for the Kindergarten Oral Health Assessment Program; the term of this agreement is October 1, 2025 through September 30, 2026; the cost of this agreement will be paid from account 2211-607.02-801.000

5. RES-2025-2380 Approval of an agreement between Genesee County and the Valley Area Agency on Aging, in the amount of $880,358.00, to provide for the Home Delivered Meals and Congregate Meals programs; the term of this agreement is October 1, 2025 through September 30, 2026

F. PUBLIC WORKS COMMITTEE

Brian K. Flewelling, Chairperson; James Avery, Vice-Chairperson

1. RES-2025-2352 Approval of a purchase order to Equiparts for the fiscal year ending 2026, in an amount not to exceed $40,000.00, to provide for the purchase of miscellaneous plumbing parts, correctional parts, and supplies; the cost of this purchase order will be paid from the account listed

2. RES-2025-2357 Approval of a purchase order to Home Depot for the fiscal year ending 2026, in an amount not to exceed $40,000.00; to provide for various supplies for facility maintenance; the cost of this purchase order will be paid from the account listed

3. RES-2025-2358 Approval of a purchase order to Trane for the fiscal year ending 2026, in an amount not to exceed $50,000.00, to provide miscellaneous HVAC parts and service; the cost of this agreement will be paid from the accounts listed

4. RES-2025-2359 Approval of a purchase order to Young Supply for the fiscal year ending 2026, in an amount not to exceed $40,000.00, to provide for miscellaneous maintenance and HVAC supplies; the cost of this purchase order will be paid from the accounts listed

5. RES-2025-2360 Approval of a purchase order to Grainger for the fiscal year ending 2026, in an amount not to exceed $40,000.00, to provide for miscellaneous maintenance supplies at Genesee County's Facilities & Operations; the cost for this purchase order will be paid from the accounts listed

6. RES-2025-2396 Approval of a request to award RFP #25-454 - Master Developer for New State Park to Lurvey Construction, LLC, for a fixed rate of 2% of $20,108,658.00; the cost of this will be paid from account 2088-770.32-801.028

IX. UNFINISHED BUSINESS

X. NEW AND MISCELLANEOUS BUSINESS

XI. ADJOURNMENT

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2480 **Agenda Date:** 10/15/2025 **Agenda #:**

Approval of Meeting Minutes - September 18, 2025

Genesee County
Board of County Commissioners
Meeting Minutes

Thursday, September 18, 2025 **4:00 PM** **324 S.Saginaw St., Room 1014**

I. CALL TO ORDER

Commissioner Shumaker called the meeting to order at 4:08 PM.

II. ROLL CALL

Present:	Chairperson Delrico Loyd Commissioner Charles Winfrey Commissioner Beverly Brown Vice Chair Shaun Shumaker Commissioner Martin Cousineau Commissioner Brian Flewelling
Absent:	Commissioner Gary Goetzinger Commissioner James Avery Commissioner Dale Weighill

III. PUBLIC ADDRESS

IV. COMMUNICATIONS

25-639 EMS June 2025 Preliminary Report

RES-2025-2392 Motion to accept the EMS June 2025 Preliminary Report

RESULT:	APPROVED
MOVER:	Martin L. Cousineau
SECONDER:	Shaun Shumaker
Aye:	Chairperson Loyd, Commissioner Brown, Vice Chair Shumaker, Commissioner Cousineau, and Commissioner Flewelling
Absent:	Commissioner Winfrey, Commissioner Goetzinger, Commissioner Avery, and Commissioner Weighill

RES-2025-2393 Motion to release EMS June 2025 Preliminary Report to the public and 911 Consortium

RESULT:	APPROVED
MOVER:	Martin L. Cousineau
SECONDER:	Beverly Brown
Aye:	Chairperson Loyd, Commissioner Brown, Vice Chair Shumaker, Commissioner Cousineau, and Commissioner Flewelling
Absent:	Commissioner Winfrey, Commissioner Goetzinger, Commissioner Avery, and Commissioner Weighill

V. ADJOURNMENT

The meeting was adjourned at 6:50 PM.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2481 **Agenda Date:** 10/15/2025 **Agenda #:**

Approval of Meeting Minutes - September 24, 2025

Genesee County
Board of County Commissioners
Meeting Minutes

Wednesday, September 24, 2025 **5:30 PM** **324 S.Saginaw St., Bryant "BB" Nolden Auditorium**

I. CALL TO ORDER

Chairperson Loyd called the meeting to order at 5:00pm.

II. ROLL CALL

Present:
Chairperson Delrico Loyd
Commissioner Charles Winfrey
Commissioner Gary Goetzinger
Commissioner Beverly Brown
Commissioner James Avery
Vice Chair Shaun Shumaker
Commissioner Martin Cousineau
Commissioner Dale Weighill
Commissioner Brian Flewelling

III. INVOCATION

Invocation was led by Commissioner Weighill.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MEETING MINUTES

RES-2025-2379 Approval of Meeting Minutes - September 10, 2025

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

VI. PUBLIC ADDRESS

Pam Howe addressed the Board regarding the Environmental Health Fair.

Krystal Pepperdine Flint MI, addressed the Board regarding the Arts Millage.

Jackie Metcalf, 48507 MI, addressed the Board regarding the Arts Millage.

Ron Palmgren Grand Blanc, MI, addressed the Board regarding the Board of Canvassers appointment.

VII. COMMUNICATIONS

25-466 Genesee County District Library - David Conklin

EP 25-009 Approval of an Emergency Purchase Order request to Ecker Mechanical in an amount not to exceed $28,894.86

EP 25-010 Approval of an increase to the blanket purchase order to Aramark for FYE 2025 for the annual food services to the inmates of the Genesee County Jail

VIII. APPOINTMENTS

1. **RES-2025-2251** Approval of one (1) appointment of a Democratic member to the Board of County Canvassers for a term expiring 10/31/2029:

1. Sharon Reeves*
2. Grace Turner
3. Art Reyes II

*Incumbent

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

Democratic Party seat, Round 1:
Sharon Reeves- Commissioners Loyd, Winfrey, Goetzinger, Brown, Avery, Shumaker, Cousineau, Weighill, and Flewelling

Sharon Reeves received 9 votes and was appointed to the Genesee County Board of Canvassers seat expiring 10/31/2029.

2. RES-2025-2252 Approval of one (1) appointment of a Republican member to the Board of County Canvassers for a term expiring 10/31/2029:

1. Ron Palmgren*
2. Brenda Barker
3. Rob Waskoviak

*Incumbent

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Republican Party Seat, Vote Round 1:
Ron Palmgren- Commissioners Winfrey, Goetzinger, Brown, Avery, Shumaker, Cousineau, Weighill, and Flewelling.

Ron Palmgren received 9 votes and was appointed to the Genesee County Board of Canvassers for the term expiring 10/31/2029.

IX. REPORTS OF STANDING COMMITTEES

A. BOARD OF COMMISSIONERS

Delrico J. Loyd, Chairperson; Shaun Shumaker, Vice-Chairperson

B. COMMUNITY & ECONOMIC DEVELOPMENT

Dr. Beverly Brown, Chairperson; Dale K. Weighill, Vice-Chairperson

1. RES-2025-2149 Approval of a request by Genesee County's Metropolitan Planning Commission to transfer unspent CDBG funding, in the amount of $10,637.00, from blight elimination to Senior Center Operations

RESULT: APPROVED
MOVER: Beverly Brown
SECONDER: Dale K. Weighill

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

C. FINANCE COMMITTEE

Martin L. Cousineau, Chairperson; Gary L. Goetzinger, Vice-Chairperson

1. RES-2025-1921 Approval of a request by Genesee County's Drain Commissioner to pledge Genesee County's full faith and credit to issue $6.4 million in bonds for capital improvements in District #3

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

2. RES-2025-2170 Approval of a request by Genesee County's Sheriff's Office to eliminate one (1) Corrections Deputy position and create, post, & fill one (1) Sergeant position

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

3. RES-2025-2173 Forwarding to receive and file a copy of the 3rd Quarter FY2024/2025 Investment Report.

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

4. RES-2025-2188 Approval of a request by Genesee County's Drain Commissioner to pledge Genesee County's full faith and credit to issue $35 million in bonds for capital improvements in the Ragnone Treatment Plant service area

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

5. **RES-2025-2189** Approval of a request by Genesee County's Drain Commissioner to pledge Genesee County's full faith and credit to refinance $80 million in bonds to take advantage of lower interest rates; it is estimated this refinance will save $30 million over the next 20 years

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

6. **RES-2025-2198** Forwarding to receive and file a copy of Form 5840 Foreclosing Governmental Unit Report of Real Property Foreclosure Sales for 2023 foreclosure sales

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

7. **RES-2025-2254** Forwarding to receive and file a copy of the paid county bills for the weeks ending 8/24/25 and 8/31/25 in the total amount of $8,753,163.51

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

8. RES-2025-2265 Approval of a purchase order to Aramark for the fiscal year ending 2026, in an amount not to exceed $925,000.00, to provide for annual food and commissary services to the inmates housed at Genesee County's Jail; the cost of this purchase order will be paid from account 1010-351.00-762.000

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

9. RES-2025-2267 Approval of purchase orders to various vendors for the fiscal year ending 2026, in an amount not to exceed $114,700.00, to provide for medical supplies at Genesee County's Health Department; the cost of the purchase orders will be paid from the accounts listed

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

10. RES-2025-2271 Approval of purchase orders to various vendors for the fiscal year ending 2026, in an amount not to exceed $467,000.00, to provide for drugs and pharmaceutical products at Genesee County's Health Department; the cost of the purchase orders will be paid from the accounts listed

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

11. RES-2025-2274 Approval of a purchase order to Bound Tree Medical for the fiscal year ending 2026, in an amount not to exceed $152,000.00, to provide for the purchase of medical supplies at Genesee County's Office of the Sheriff; the cost of this purchase order will be paid from the accounts listed

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

12. RES-2025-2275 Approval to create, post & fill one (1) Public Health Coordinator position at Genesee County's Health Department

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

13. RES-2025-2276 Approval of a purchase order to Gordon’s Food Service for the fiscal year ending 2026, in an amount not to exceed $1,128,521.12, to provide for food service products and supplies for Genesee County's Nutrition Services; the cost of this purchase order will be paid from the accounts listed

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

14. RES-2025-2278 Approval of a proposed budget amendment to 2024-2025 Appropriations Resolution for various line items as described in the attached budget adjustment request

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

15. **RES-2025-2279** Approval of a purchase order to Abbott Laboratories for the fiscal year ending 2026, in an amount not to exceed $157,866.00, to provide for the purchase of Ensure for Genesee County's Nutrition Services; the cost of this purchase order will be paid from the accounts listed

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

16. **RES-2025-2280** Approval of a purchase order to US Foods for the fiscal year ending 2026, in an amount not to exceed $144,826.88, to provide for the purchase of food and supplies for Genesee County's Nutrition Services; the cost of this purchase order will be paid from the accounts listed

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

17. **RES-2025-2281** Approval of a purchase order to Bob Barker for the fiscal year ending 2026, in the amount not to exceed $45,000.00, to provide janitorial and related supplies along with inmate clothing at Genesee County's Jail; the cost of this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

18. RES-2025-2283 Approval of a purchase order to Bunzl Distribution, Inc. for the fiscal year ending 2026, in an amount not to exceed $100,000.00, to provide for janitorial and related supplies to be used within the Genesee County Jail; the cost of this purchase order will be paid from account 1010-351.00-752.000

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

19. RES-2025-2287 Approval of an grant award from the Michigan Department of Health & Human Services, in the amount of $74,480.00, to provide support for emerging health threats impacting Genesee County; the budget for this grant is attached

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

20. RES-2025-2289 Approval of a purchase order to VitalCore Health Strategies LLC for the fiscal year ending 2026, in an amount not to exceed $5,551,539.66, to provide health care services to the inmates housed at the Genesee County Jail, the cost of this purchase order will be paid from the accounts listed

RESULT: APPROVED
MOVER: Martin L. Cousineau
SECONDER: Brian K. Flewelling

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

D. GOVERNMENTAL OPERATIONS COMMITTEE

Dale K. Weighill, Chairperson; Shaun Shumaker, Vice-Chairperson

1. **RES-2025-1261** Approval of a grant award from the State of Michigan to provide for the 2025 Remonumentation efforts by Genesee County's Surveyor; the budget for this grant is attached

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

2. **RES-2025-2195** Approval of an agreement between Genesee County and Rite of Passage, Inc., in an amount not to exceed $630,000.00, to provide Day Treatment programming and an Evening Learning Center program at the Genesee County Juvenile Justice Center; the cost of this agreement will be paid from account 2920-663.07-801.001

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

3. **RES-2025-2196** Approval of a contract between Genesee County and Mt. Morris Consolidated Schools, in the amount of $266,785.00, to provide for two (2) School Resource Officers; revenue from this contract will be deposited into account 2855-308.09-674.029

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

4. RES-2025-2212 Approval of a grant award from the Office of Highway Safety Planning, in the amount of $650,786.00, for the purpose of funding the Genesee County Secondary Road Patrol; a copy of the budget is attached

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

5. RES-2025-2235 Approval of an agreement between Genesee County and Meridian Land Surveying, in an amount not to exceed $43,250.00, to provide for the 2025-2026 Remonumentation Program; the cost of this agreement is fully grant funded and will be paid from account 2971-245.00-801.004

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

6. RES-2025-2237 Approval of an agreement between Genesee County and Davis Land Surveying & Engineering, Inc., in an amount not to exceed $8,650.00, to provide for the 2025-2026 Remonumentation Program; the cost of this agreement is fully grant funded and will be paid from account 2971-245.00-801.004

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

7. **RES-2025-2238** Approval of an agreement between Genesee County and Fenton Land Surveying, in an amount not to exceed $8,650.00, to provide for the 2025-2026 Remonumentation Program; the cost of this agreement is fully grant funded and will be paid from account 2971-245.00-801.004

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

8. **RES-2025-2239** Approval of an agreement between Genesee County and Fleis & Vandenbrink, Inc., in an amount not to exceed $31,140.00, to provide for the 2025-2026 Remonumentation Program; the cost of this agreement is fully grant funded and will be paid from account 2971-245.00-801.004

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

9. **RES-2025-2240** Approval of a contract between Genesee County and Lake Fenton Community Schools, in the amount of $124,973.00, to provide one (1) School Resource Officer; the term of this agreement is October 1, 2025 through June 12, 2026; revenue from this contract will be deposited into account 2855-308.05-674.029

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

10. RES-2025-2242 Approval of a contract between Genesee County and Hurley Medical Center, in the amount of $747,111.00, to provide Police Services; the term of this agreement is October 1, 2025 through September 30, 2026; revenue from this contract will be deposited into account 2862-315.00-674.029

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

11. RES-2025-2243 Approval of a contract between Genesee County, Atlas Twp and the Goodrich School Board, in the amount of $1,074,465.00, to provide for police services including School Resource Officers; the term of this agreement is October 1, 2025 through September 30, 2026; revenue from this contract will be deposited into accounts 2853-315.00-622.010/2855-308.07-674.029

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

12. RES-2025-2288 Approval of an agreement between Genesee County and Philip H. Beauvais, III, PC., in an amount not to exceed $156,000.00, for the coordination and delivery of weekday arraignments, misdemeanors, and other legal services for the term of October 1, 2025 – September 30, 2026; the cost of this agreement will be paid from account 2921-283.00-818.008

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

13. RES-2025-2290 Approval of an agreement between Genesee County and Kevin L. Rush, in an amount not to exceed $56,000.00, for the coordination and delivery of weekend arraignment services for the term of October 1, 2025 – September 30, 2026; the cost of this agreement will be paid from account 2921-283.00-818.008

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

14. RES-2025-2302 Approval to accept a grant award from the Michigan State Police Auto Theft Prevention Authority (ATPA), in the amount of $1,827,797.00 with a match of $1,151,512.00, for the grant period of October 1, 2025 through September 30, 2026 for fiscal year 2025-2026

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

15. RES-2025-2303 Approval of an agreement between Genesee County and Genesee Health Services, in the amount of $478,886.00, for the purpose of providing police services including two Certified Police Sergeants and one Police Deputy to serve GHS and respond to mental health crisis throughout Genesee County; the term of this agreement is October 1, 2025 through September 30. 2026

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: Charles Winfrey

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

E. HUMAN SERVICES COMMITTEE

Charles Winfrey, Chairperson; James Avery, Vice-Chairperson

1. **RES-2025-2070** Approval of an agreement between Genesee County and Hurley Medical Center, in an amount not to exceed $40,000.00, to provide histology services to the Medical Examiner's Office; the term of this agreement is October 1, 2025 through September 30, 2026; the cost of this agreement will be paid from account 1010-648.00-801.035

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

2. **RES-2025-2075** Approval of an agreement between Genesee County and National Medical Services (NMS), in an amount not to exceed $218,000.00 ($180,000.00 in county testing & $38,000.00 for out of county testing), to provide toxicology services at Genesee County's Medical Examiner's Office; the cost of this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

3. **RES-2025-2079** Approval of an agreement between Genesee County and Preferred Removal Services, in an amount not to exceed $180,000.00, to provide body removal services to the Medical Examiner's Office; the cost of this agreement will be paid from account 1010-648.00-801.006

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

4. RES-2025-2193 Approval of a request to submit Corrective Action Plan to the Department of Health and Human Services Administration for Children and Families in response to Focus Area Two Monitoring Review

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

5. RES-2025-2205 Approval of a Suicide Prevention and Lethal Means Safety Display in the Genesee County Administration Building lobby

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

6. RES-2025-2213 Approval of a request to submit the Child and Adult Care Food Program Proposal and authorize the budget for 2025-2026

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

7. RES-2025-2250 Approval of an agreement between Genesee County and Mass Transportation Authority, not to exceed $120,000.00, to provide Genesee County's Vets to Wellness program during FY26; the cost of this agreement will be paid using Veterans Services Millage Funding in account 2930-689.00-913.005

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

8. **RES-2025-2262** Approval of an agreement between Genesee County and Clio Community Schools, in an amount not to exceed $106,974.86, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

9. **RES-2025-2264** Approval of an agreement between Genesee County and Montrose Community School District, in an amount not to exceed $53,487.43, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

10. **RES-2025-2266** Approval of an agreement between Genesee County and Westwood Heights School District, in an amount not to exceed $106,974.86, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

11. **RES-2025-2268** Approval of an agreement between Genesee County and Mt. Morris School District, in an amount not to exceed $53,487.43, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

12. **RES-2025-2269** Approval of an agreement between Genesee County and Grand Blanc Community Schools, in an amount not to exceed $68,608.20, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

13. **RES-2025-2270** Approval of an agreement between Genesee County and Genesee School District, in an amount not to exceed $53,487.43, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

14. RES-2025-2272 Approval of an agreement between Genesee County and Swartz Creek Community School District, in an amount not to exceed $53,487.43, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

15. RES-2025-2273 Approval of an agreement between Genesee County and Kearsley Community School District, in an amount not to exceed $106,974.86, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

16. RES-2025-2277 Approval of an agreement between Genesee County and Atherton School District, in an amount not to exceed $72,670.76, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

17. **RES-2025-2282** Approval of an agreement between Genesee County and Bendle School District, in an amount not to exceed $34,304.10, to provide food service for Genesee County's Head Start and Early Head Start programs; the term of this agreement is September 1, 2025 through August 31, 2026; the cost for this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

18. **RES-2025-2285** Approval of a request by Genesee County's Community Action Resource Department for a General Fund Appropriation, in an amount not to exceed $75,000.00, to provide for the administration of the 25Water Affordability – 2025 Grant

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

19. **RES-2025-2309** Approval of an amendment to an agreement between Genesee County and Genesee Health Plan, in an amount not to exceed $2,000,000.00 for a revised total of $7,000,000.00, to provide health care services to uninsured Genesee County residents; this is a millage funded agreement

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

20. RES-2025-2367 Approval of Genesee County's annual payment to area hospitals for uncompensated care; total payments not to exceed $3,000,000.00; cost of these payments will come from Genesee County's Uninsured Health Services Millage -*WAIVED FROM COMMITTEE TO FULL BOARD*

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

F. PUBLIC WORKS COMMITTEE

Brian K. Flewelling, Chairperson; James Avery, Vice-Chairperson

1. RES-2025-2214 Approval of an agreement between Genesee County and OnBase, in an amount not to exceed $197,747.94, to provide document imaging and work flow for various county departments; the term of this agreement is October 1, 2025 through October 31, 2026; the cost of this agreement will be paid from the accounts listed

RESULT: APPROVED
MOVER: Brian K. Flewelling
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Avery, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

Nay: Commissioner Brown, and Vice Chair Shumaker

2. RES-2025-2257 Approval of a purchase order to Bunzl Distribution for the fiscal year ending 2026, in an amount not to exceed $65,000.00, to provide janitorial supplies at various Genesee County buildings; the cost of this purchase order will be paid from the accounts listed

RESULT: APPROVED
MOVER: Brian K. Flewelling
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

3. RES-2025-2258 Approval of a purchase order to various vendors for the fiscal year ending 2026, in an amount not to exceed $70,000.00 to provide for the purchase of tires at Genesee County's Motor Pool; the cost for this purchase will be paid from account 6610-234.00-757.000

RESULT: APPROVED
MOVER: Brian K. Flewelling
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

X. UNFINISHED BUSINESS

1. RES-2025-2369 Motion to enter into Closed Session

RESULT: APPROVED
MOVER: Shaun Shumaker
SECONDER: Brian K. Flewelling

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

Corporation Counsel, Brian MacMillan noted the need to enter into Closed Session to discuss trial or strategy:

The Regular Board of Commissioners' Meeting recessed at 6:11pm..

The Regular Board of Commissioners' Meeting reconvened at 7:08pm.

2. RES-2025-2370 Closed Session to discuss trial or settlement strategy with defendant Purdue Pharma L.P. in the matter of County of Genesee v Purdue Pharma L.P., et al, U.S. District Court case no. 17-cv-14074

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

3. RES-2025-2371 Closed Session to discuss trial or settlement strategy with manufacturer defendants Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus in the matter of County of Genesee v Purdue Pharma L.P., et al, U.S. District Court case no. 17-cv-14074

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Goetzinger, Commissioner Brown, Commissioner Avery, Vice Chair Shumaker, Commissioner Cousineau, Commissioner Weighill, and Commissioner Flewelling

4. RES-2025-2376 Closed Session to discuss trial or settlement strategy in the matter of Dodds v Genesee County, Genesee County 7th Circuit Court case no. 22-117915-CZ

RESULT: APPROVED
MOVER: Dale K. Weighill
SECONDER: James Avery

Aye: Chairperson Loyd, Commissioner Winfrey, Commissioner Brown, Commissioner Avery, and Commissioner Weighill

Nay: Commissioner Goetzinger, Vice Chair Shumaker, Commissioner Cousineau, and Commissioner Flewelling

XI. ADJOURNMENT

The meeting was adjourned at 7:10pm.

Delrico J. Loyd,
Chairperson, Board of Commissioners

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: EP 25-011 **Agenda Date:** 10/15/2025 **Agenda #:**

To: Board of County Commissioners

From: Sheriff Christopher R. Swanson

RE: Approval of an increase to the existing FY24/25 PO to Satellite Tracking of People, LLC PO 25-02799 to pay for the August and September 2025 tracking/monitoring services of tether-released inmates at the Genesee County Jail

BOARD ACTION REQUESTED:

Approval of an increase to the existing FY24/25 PO to Satellite Tracking of People, LLC PO 25-02799 by an additional $42,000.00 to pay for the August and September 2025 tracking/monitoring services of tether-released inmates at the Genesee County Jail.

BACKGROUND:

Satellite Tracking of People has been the contracted provider for these services for the past several years as bided for both the Office of the Sheriff and the 7th Judicial Circuit Court. However, moving into the FY 25/26 our offices will be engaging with a new tether services provider per the File ID 25-660.

DISCUSSION:

This increase request is necessary to pay the contracted services to the vendor for the August (currently have an invoice for August services on-hold in the amount of $18,786.20 that cannot be paid with the current PO balance of $11,295.50) and expected September service invoices. The Genesee County Office of the Sheriff pays 2 types of monthly monitored services out of this annual blanket PO. The requested amount is an estimate based on an average of monthly services and is rounded high for safe estimation as we are at the fiscal year-end.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

Increase the blanket PO 25-02799 for Satellite Tracking of People by $42,000.00 to be paid from account 1010-352.00-801.004.

IMPACT ON FACILITIES:

None

IMPACT ON TECHNOLOGY:

None

CONFORMITY TO COUNTY PRIORITIES:

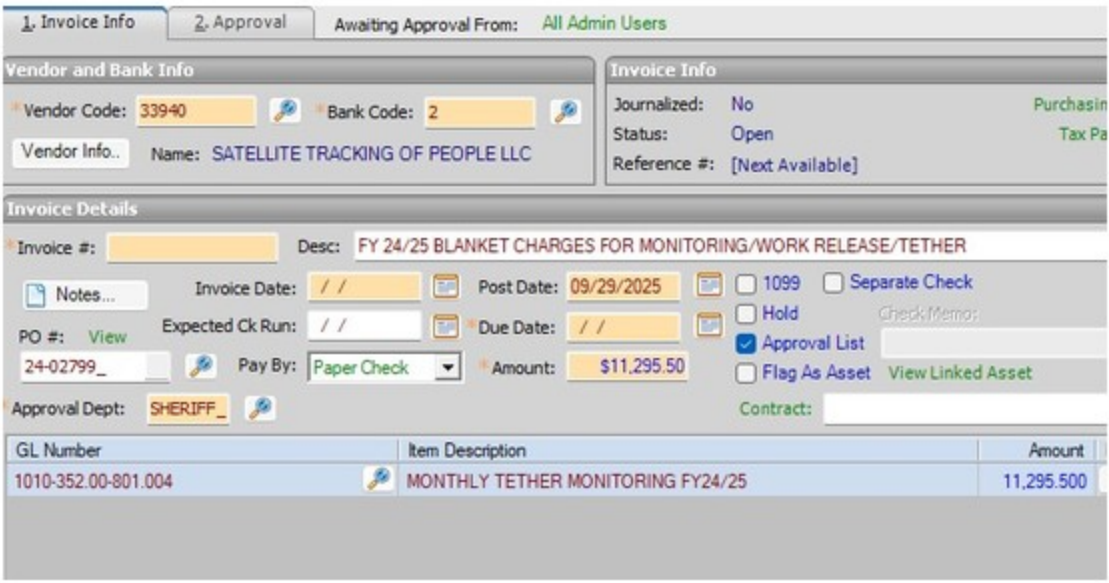
This request conforms to the County Priorities by ensuring safer and healthier residents and

communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize an increase to the existing FY24/25 blanket PO 25-02799 to Satellite Tracking of People to pay for the August and September 2025 tracking/monitoring services of tether-released inmates at the Genesee County Jail in the amount of $42,000.00 to be paid from account 1010-352.00-801.004, said increase is an estimate based on an average of monthly service invoices and is rounded high for safe estimation as we are at the fiscal year-end, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025 meeting of this Board).


1. Invoice Info
2. Approval
Awaiting Approval From: All Admin Users
Vendor and Bank Info
Vendor Code: 33940
Bank Code: 2
Vendor Info..
Name: SATELLITE TRACKING OF PEOPLE LLC
Invoice Info
Journalized: No
Status: Open
Reference #: [Next Available]
Invoice Details
Invoice #:
Desc: FY 24/25 BLANKET CHARGES FOR MONITORING/WORK RELEASE/TETHER
Notes...
Invoice Date: / /
Post Date: 09/29/2025
1099
Separate Check
Hold
Check Memo:
PO #: View
Expected Ck Run: / /
Due Date: / /
Approval List
24-02799_
Pay By: Paper Check
Amount: $11,295.50
Flag As Asset
View Linked Asset
Approval Dept: SHERIFF_
Contract:
GL Number
Item Description
Amount
1010-352.00-801.004
MONTHLY TETHER MONITORING FY24/25
11,295.500

SECURUS Technologies™ | MONITORINGSOLUTIONS
A Satellite Tracking of People Company

P O Box 639098
Cincinnati, OH 45263-9098
Phone 832.553.9537 Fax 832.553.9530

Bill To:
SAMS - Genesee County Sheriff
Captain Jillian Macey; Michelle Kline
1002 S Saginaw St
Flint, MI 48502

Remit To:
Satellite Tracking of People, LLC
P.O. BOX 639098
CINCINNATI, OH 45263-9098
Tax ID: 05-0583654

PO #: 24-02799

CUSTOMER NUMBER	PERIOD	INVOICE DATE	INVOICE #	TERMS	AMOUNT DUE
0086-0005431	202508	8/31/2025	STPINV00131685	Net 30	$18,786.20

	Number of Days	Rate	Total
BluTag Active	4,582	$4.10	$18,786.20
			$18,786.20

Chris Cate

This invoice has been certified true and accurate by Chris Cate
Make all checks payable to Satellite Tracking of People LLC
If you have any questions concerning this invoice please contact STOP customer service at 832.553.9537 or email ar@stopllc.com
To make a payment via credit card, please visit https://www.govpaynow.com/gps/user/cyg/plc/a0044h
We will never ask you to change remittance information via email

---------- PAYMENT STUB ----------

SECURUS Technologies™ | MONITORINGSOLUTIONS
A Satellite Tracking of People Company

Satellite Tracking of People, LLC
P.O. BOX 639098
CINCINNATI, OH 45263-9098

IMPORTANT:
PLEASE DETACH AND RETURN THIS PORTION TO ENSURE PROPER CREDIT

PLEASE PAY FROM THIS INVOICE. REFER TO THIS INVOICE WHEN CONTACTING US REGARDING THIS TRANSACTION.

SAMS - Genesee County Sheriff

CUSTOMER NUMBER:	0086-0005431
INVOICE NUMBER:	STPINV00131685
AMOUNT DUE:	$18,786.20
AMOUNT REMITTED:	

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2387 **Agenda Date:** 10/15/2025 **Agenda #:** 1.

To: Dr. Beverly Brown, Community & Economic Development Committee Chairperson

From: Derek Bradshaw, Director

RE: Approval of an amended agreement between Genesee County and the City of Grand Blanc to allow for updated project use of CDBG funding

BOARD ACTION REQUESTED:

The Allocation Committee is recommending approval of the fund transfer request as described below and requesting Genesee County Board Chairperson, Delrico Loyd to sign the contract amendment. A contract extension is also recommended.

BACKGROUND:

The City of Grand Blanc is requesting to move funds from their 2024 Infrastructure Improvements project to their 2024 Senior Center Operations project. The Infrastructure Improvements project is no longer able to be completed with assistance from the MTA as originally planned. The City Council voted to make this recommendation.

DISCUSSION:

The requested transfer is shown below . The City is requesting a contract extension until December 31, 2025

Amount	From Project	To Project
$13,871.00	2024 Infrastructure Improvements IDIS#: 2850 Acct#: 2340-704.16-899.000	2024 Senior Center Operations IDIS#: 2849 Acct#: 2340-704.17-899.000

IMPACT ON HUMAN RESOURCES:

No impact on Human Resources.

IMPACT ON BUDGET:

HUD grant funds, no impact on general funds. A budget amendment is attached.

IMPACT ON FACILITIES:

No impact on facilities.

IMPACT ON TECHNOLOGY:

No impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

To meet Genesee County's priority of healthy, livable, and safe communities, Community Development Block Grant Funds can be used for a wide range of projects that improve safety, livability, and accessibility, particularly for low-to-moderate income households.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Planning to authorize entering into a Subrecipient Agreement between Genesee County and the City of Grand Blanc, said agreement being necessary to transfer funding in the amount of $13,871.00 from the 2024 Infrastructure Improvements account 2340-704.16-899.000 to the 2024 Senior Center Operations account 2340-704.17-899.000, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Community and Economic Development Committee of this Board), the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.

AMENDMENT to Subrecipient Agreement Between
The County of Genesee
And
City of Grand Blanc

THIS AGREEMENT, made as of the _____ day of _____, **2025** between the County of Genesee, acting by and through the:

Genesee County Metropolitan Planning Commission
Community Development Program
Suite 8D, 324 S Saginaw Street, Genesee County Administration Building
Flint, Michigan 48502

Hereinafter referred to as the "Grantee", and

City of Grand Blanc
203 E Grand Blanc Rd
Grand Blanc, MI 48439

Hereinafter referred to as the "Subrecipient", and

WHEREAS, the Grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383; and

WHEREAS, the Grantee wishes to amend the 2024 Subrecipient Agreement for the purpose of adding $13,871 transferred from the city's Infrastructure Improvements project;

WHEREAS, the Grantee wishes to amend the subrecipient agreement for Senior Center Operations for the purpose of extending the time of performance until December 31, 2025;

NOW, THEREFORE, it is agreed between the parties hereto that the Agreement is amended as follows:

Section I(A) is amended and restated as follows:

"I. SCOPE OF SERVICE

A. Activities

The following activities are eligible under the 2024 Community Development Block Grant program:

City of Grand Blanc – Senior Center Operations
The City of Grand Blanc shall provide funding for operational expenses at the Grand Blanc Senior Center located at 12632 Pagels Drive, Grand Blanc, MI 48439.

This activity will be funded with **$16,237** of 2024 Genesee County CDBG funds."

Section II is amended and restated as follows:

"II. TIME OF PERFORMANCE

Services of the Subrecipient shall start on the 1st day of October, 2024 and end on the *31st day of December, 2025.* The term of this Agreement and the provisions herein shall be extended to cover any additional time period during which the Subrecipient remains in control of CDBG funds or other CDBG assets, including program income."

Section III is amended and restated as follows:

"III. PAYMENT AND BUDGET

It is expressly agreed and understood that the total amount to be paid by the Grantee under this Agreement shall not exceed **$16,237.00** in accordance with the Initial Budget attached hereto as Attachment A. Grantee will disburse Project funds for the payment

of eligible expenses and reimbursement payments shall be made for eligible contract activities and in accordance with performance. Subrecipients are required to be registered in the County's accounting system to receive reimbursement payments from the Grantee electronically.

Payments may be contingent upon certification of the Subrecipient's financial management system in accordance with the standards specified in 2 CFR 200.305, 24 CFR 570.502, and 24 CFR 570.610."

Except as otherwise provided herein, all other terms of the Subrecipient Agreement shall remain in full force and effect.

CERTIFICATION

In witness whereof, the foregoing provisions to this Agreement have been examined by the undersigned and the parties have caused this Contract to be executed by their duly authorized agents.

_____	_____
County's Authorized Representative	Subrecipient's Authorized Representative
_____	_____
Date	Date

RECIPIENT CHECKLIST FOR DETERMINING IF THE ENTITY RECEIVING FUNDS HAS A CONTRACTOR OR SUBRECIPIENT RELATIONSHIP

This document is intended to help a recipient of federal funds make a judgment as to whether each agreement it makes, for the disbursement of federal program funds, casts the entity receiving the funds in the role of a subrecipient or a contractor. Based on 2 CFR Chapter I, Chapter II, Part 200 et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), issued by the U.S. Office of Management and Budget (OMB) on December 26, 2013, and effective for non-federal entities on December 26, 2014, the following information is intended for use by all non-federal entities.

Important Terms:

Recipient: A non-federal entity that receives a federal award directly from a federal awarding agency to carry out an activity under a federal program. The term recipient does not include subrecipients. (See 2 CFR 200.86 of the Uniform Guidance.)

Subrecipient: A non-federal entity that receives a subward for the purpose of carrying out part of a federal award. The subaward creates a federal assistance relationship with the subrecipient. (See 2 CFR 200.93 & .330 (a) of the Uniform Guidance.)

Contractor: A non-federal entity that receives a contract for the purpose of providing goods and services for the awarding non-federal entity's own use. The contract creates a procurement relationship with the contractor. The Uniform Guidance replaced the term "Vendor" with "Contractor." (See 2 CFR 200.22 & .330 (b) of the Uniform Guidance.)

Instructions: The "Characteristics" column in this checklist is based on language in the Uniform Guidance. The column lists characteristics that support the classification of a non-federal entity as a subrecipient or contractor. Since all of the characteristics listed may not be present in all cases, the Uniform Guidance recognizes that the recipient "…must use judgment in classifying each agreement as a subaward or a procurement contract." (2 CFR 200.330 (c).) In the "Explanations" column, AGA provides additional information to assist in answering the questions under "Characteristics." Answer each question by checking "yes" or "no" where indicated. Based on responses to the questions, a key provided at the end of each section will help in making a judgment as to whether a subrecipient or contractor relationship exists. White space is provided in between the "Characteristics" column and the "Explanation" column so that users can tailor this checklist to accommodate the unique aspects of various programs or jurisdictions.

Note: One check in a subrecipient box does not necessarily mean the entity is a subrecipient. A judgment should be based on the totality of responses.

Office Genesee County Metropolitan Planning Commission

Entity receiving funds Genesee County Local Units of Government

Funding Source(s) U.S. Department of Housing and Urban Development

Notes:

CHARACTERISTICS

EXPLANATIONS

Decision Making Authority

200.330 a. 1 Determines who is eligible to receive what Federal assistance;

a. Does the entity determine who is eligible to participate in the federal program?

Yes	No
✓	

200.330 a.3 Has responsibility for programmatic decision making;

a. Does the entity have the ability to make decisions about how services will be delivered to participants, in accordance with federal programmatic requirements?

Yes	No
✓	

OR

200.330 b.4 Provides goods or services that are ancillary to the operation of the Federal program;

b. Does the entity provide goods or services for the recipient's own use?

Yes	No

b. Does the entity provide services designated by the recipient to serve the recipient's participants without regard to specific federal programmatic requirements?

Yes	No

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to **EITHER** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
✓	

If the entity determines whether a participant meets a federal program's eligibility requirements for assistance, it is most likely a subrecipient.

A contractor may provide services to clients in a program after eligibilty has been determined by the recipient.

If the entity has authority to make decisions regarding the delivery of service, operations, or types of assistance provided within the terms of the agreement, it is typically a subrecipient.

If the entity provides goods or services directly to the recipient or to program participants at the direction of the recipient and does not make programmatic decisions or adhere to program requirements, it is typically a contractor.

Nature of Award

EXPLANATIONS

200.330 a. 2 Has its performance measured in relation to whether objectives of a federal program were met;

a. Are the scope of work (or portion, if applicable) and terms and conditions of the agreement the same for the entity as they are for the recipient that received the federal funds?

Yes	No
✓	

a. Is the entity carrying out completion of the goal of the grant (or part, if applicable) as stated in the federal award?

Yes	No
✓	

OR

200.330 b.5 Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. Does the recipient develop the scope of work and terms and conditions of the agreement to meet the recipient's needs?

Yes	No

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
✓	

If the entity is providing a service for the recipient to meet the goal of the grant, it is a contractor; if the entity is providing a service that carries out a goal within the scope of the grant, it is a subrecipient. When a grant program contains mulitple goals, it is possible for the recipient to complete part of the goals and for the entity to perform another part.

If the scope of the agreement is per the federal program terms/guidance, the entity is a subrecipient. A subrecipient may also provide programmatic or progress reports to ensure compliance with federal program requirements.

Conversely, if the scope of the agreement is per the recipient's terms and not federal program guidance, and if the recipient's oversight is governed only by the contract terms and conditions, it is a contractor.

Award Risk

EXPLANATIONS

200.330 a.4 Is responsible for adherence to applicable Federal program requirements specified in the Federal award;

a. Funding to the entity depends on the entity's ability to best meet the objectives of the award. Although performance is measured against federal award objectives, the entity assumes little risk if the objectives are not met.

Yes	No
✓	

OR

200.330 b.5 Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. The entity assumes financial risk if they fail to deliver the goods or services agreed upon.

Yes	No

If you selected "yes" to item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
✓	

If the funding is given to the entity with a purpose of completing the goal of the grant, the recipient will be required to ensure the entity adheres to federal grant program guidance. The recipient will also be required to monitor the activities of the entity per Uniform Guidance section 200.331. The entity assumes little risk should federal grant guidance not be met. The risk falls with the recipient.

If the recipient directs specific activities to be completed by the entity, by providing goods or services, the risk falls on the entity to deliver, per the agreement terms. In this case, the entity would not be required to adhere to the federal grant program requirements, just the terms and conditions in the agreement with the recipient.

Criteria for Selection

EXPLANATIONS

200.330 a.5 In accordance with its agreement, uses the Federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.

a. Does the entity demonstrate a financial or public need for funding to carry out a project or provide a service?

Yes	No
✓	

a. Will the entity be contributing match or other non-Federal funding in support of the award?

Yes	No
	✓

a. Will the entity be reimbursed for only actual costs incurred?

Yes	No
✓	

OR

200.330 b.3 Normally operates in a competitive environment;

b. Were procurement policies applied in the selection of the entity?

Yes	No

b. Was the entity's proposed price a factor in the selection process?

Yes	No

b. Will the entity derive a profit from the agreement?

Yes	No

If you selected "yes" to **ANY** item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to **ANY** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
✓	

If the entity was chosen because it has the best widgets or service for the price, it has a contractor relationship with the recipient. Typically, a procurement method is followed, such as a competitive bid or RFP process. In this type of agreement, the entity usually makes a profit by delivering this good or service to the recipient. Payments to contractors are typically made based on contract terms.

Conversely, if the entity was chosen because it was already providing a service within the guidelines of the grant program and wants to partner with the recipient to expand the delivery or assist in meeting the goal of the grant, it may be a subrecipient. Typically, the entity may not make a profit and may provide its own non-federal funding as match or cost sharing. The entity may have been chosen through an application process or an announcement of funding, as opposed to the procurement process described above. Payment to a subrecipient is generally based on actual expenses unless awarded on a fixed amount subaward (2 CFR 200.332). It is typical of subrecipients to submit budgets, financial reports, or copies of invoices to the recipient, to document activity.

Entity's Business Environment

EXPLANATIONS

200.330 b.1 Provides the goods and services within normal business operations;

b. Is the entity's normal business to provide the goods or services being purchased in the agreement?

Yes	No
	✓

200.330 b.2 Provides similar goods or services to many different purchasers;

b. Does the entity provide the same goods or services to other organizations?

Yes	No
	✓

If you selected "no" to **EITHER** item, it is an indicator of a subrecipient relationship.
If you selected "yes" to **BOTH** items, it is an indicator of a contractor relationship.

Subrecipient	Contractor
✓	

If a federal program provides funding to modify public buildings for handicapped accessibility and the recipient provides funds to an entity to update the entity's building, per the terms of the award, then a subrecipient relationship exists.

Conversely, if the recipient hires an entity to update their own building to be handicapped accessible, then a contractor relationship exists.

Determination

EXPLANATIONS

Final Determination

Subrecipient	Contractor
✓	

Review all the entries and make an overall determination of the relationship. **Check the appropriate box in this section.**

Determined by Gwynneth Coselman (enter name of person initially making decision) 9/30/2024 (date)

Approved by Sheila Taylor (enter name of person reviewing) 10/4/24 (date)

Based on the relationship determined above, see additional guidance on requirements governing agreements. Section 200.331 - "Requirements for pass-through entities," for subrecipient agreements, Section 200.317 through 200.326 - "Procurement Standards," for contractor agreements.

LEGISTAR SUBMISSION CHECKLIST*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

DOES THE PROJECT NEED A CONTRACT?

1) **Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**
   Yes: ☐ (Go to Question 2)
   No: ☑ (Go to Question 4)

2) **If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**
   Yes: ☐ This project requires a contract, skip to the contracts section.
   No: ☐ (Go to Question 3)

3) **Has the vendor presented a document for the county to sign?**
   Yes: ☐
   - This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

   No: ☐
   - Use a **Purchase Order** You do not need to complete the remainder of this form.

4) **Is this a request for services, an IT submission, or construction work?**
   Yes: ☐ This project requires a contract, skip to the contracts section.
   No: ☑ Contact Corporate Counsel office prior to submitting into Legistar.

CONTRACTS

*** After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. * If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

1) **Is this a new contract or a renewal/extension?** Extension

   a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

   b. New Contract: Go to Question 2.

2) How is the contract funded?

a. Budgeted or General Funds: ☐ (Go to Question 3)

b. Grant Funded: ☑ (Go to Question 4)

c. Millage Funded: ☐ (Go to Question 5)

3) What is the vendor providing?

a. Services:
   - Use the **Professional Service Contract Template**

b. Construction/Physical Building Altercation/Remodel
   - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

*** To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. ***

4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient

a. If the service provider is a **contractor**, go back to Question 3.

b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

5) Is this a new contract/agreement?

Yes: ☐ No: ☑

a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.

b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.
If **no**, contact Corporate Counsel regarding template/previous agreement.

6) Is a contract that is not a County prepared contract being submitted for review?

Yes: ☐ No: ☑

a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

***** If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

City of Grand Blanc
Grand Blanc Senior Center
Tables and Chairs
Budget

Tables and Chairs	$ 13,871.00

DESCRIPTION: 2024 City of Grand Blanc Transfer Request

GL #	DESCRIPTION	Increase/(Decrease)
2340-704.16-899.000	PROJECTS	(13,871.00)
2340-704.16-504.000	FEDERAL PARTICIPATION	(13,871.00)
2340-704.17-899.000	PROJECTS	13,871.00
2340-704.17-504.000	FEDERAL PARTICIPATION	13,871.00

APPROVED BY: _____

Subrecipient Agreement Between
The County of Genesee
And
City of Grand Blanc

THIS AGREEMENT, made as of the 18th day of Novembe, **2024** between the County of Genesee, acting by and through the:

Genesee County Metropolitan Planning Commission
Community Development Program
Room 111, 1101 Beach Street, Genesee County Administration Building
Flint, Michigan 48502

Hereinafter referred to as the "Grantee", and

City of Grand Blanc
203 E. Grand Blanc Rd, Grand Blanc, MI 48439

Hereinafter referred to as the "Subrecipient", and

WHEREAS, the Grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383; and

WHEREAS, the Grantee wishes to engage the Subrecipient to assist the Grantee in utilizing Community Development Block Grant (CDBG) funds;

NOW, THEREFORE, it is agreed between the parties hereto that;

The Subrecipient will be responsible for administering the **Senior Center Operations** in a manner satisfactory to the Grantee and consistent with any standards required as a condition of providing these funds. The following attachments are hereby incorporated to this Contract by reference, and included respectively as:

Attachment A:	Subrecipient's Initial Budget
Attachment B:	Project Signage Information
Attachment C:	Reimbursement Request Form
Attachment C-1:	Reimbursement Request Schedule
Attachment D:	Project Status and Accomplishments Report: Public Services
Attachment E:	Genesee County Labor Standards
Attachment F:	Genesee County Bid Procedures
Attachment G:	Minority/Women/Handicap Business Enterprise Procurement Procedures
Attachment H:	MBE/WBE/HBE Outreach Report
Attachment I:	Certification for Business Concerns Seeking Section 3 Preference in Contracting and Demonstration of Capability
Attachment J:	Certification for Residents Seeking Section 3 Preference in Training and Employment
Attachment K:	Section 3 Summary Report
Attachment L:	Federal Award Information
Attachment M:	Documentation to Keep in Your CDBG Project Files
Attachment O:	SAM Registration

If a conflict exists between this document and those incorporated by reference, this document governs.

I. SCOPE OF SERVICE

A. Activities

The following activities are eligible under the 2024 Community Development Block Grant program:

City of Grand Blanc – Senior Center Operations
The City of Grand Blanc shall provide funding for operational expenses at the Grand Blanc Senior Center located at 12632 Pagels Drive, Grand Blanc, MI 48439.

This activity will be funded with **$2,366.00** of 2024 Genesee County CDBG funds.

B. National Objectives

All activities funded with CDBG funds must meet one of the CDBG Program's National Objectives: benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency, as defined in 24 CFR 570.208.

The Subrecipient certifies that the activity(ies) carried out under this Agreement will benefit low- and moderate-income persons.

II. TIME OF PERFORMANCE

Services of the Subrecipient shall start on the 1st day of October, 2024 and end on the 30th day of September, 2025.

The term of this Agreement and the provisions herein shall be extended to cover any additional time period during which the Subrecipient remains in control of CDBG funds or other CDBG assets, including program income.

III. PAYMENT AND BUDGET

It is expressly agreed and understood that the total amount to be paid by the Grantee under this Agreement shall not exceed **$2,366.00** in accordance with the Initial Budget attached hereto as Attachment A. Grantee will disburse Project funds for the payment of eligible expenses and reimbursement payments shall be made for eligible contract activities and in accordance with performance. Subrecipients are required to be registered in the County's accounting system to receive reimbursement payments from the Grantee electronically.

Payments may be contingent upon certification of the Subrecipient's financial management system in accordance with the standards specified in 2 CFR 200.305, 24 CFR 570.502, and 24 CFR 570.610.

The Grantee may require a more detailed budget breakdown than the one contained in Attachment A, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to the budget must be approved in writing by both the Grantee and the Subrecipient.

IV. AMENDMENTS

The Grantee or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the Grantee's governing body. Such amendments shall not invalidate this Agreement, nor relieve or release the Grantee or Subrecipient from its obligations under this Agreement.

The Grantee may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Grantee and Subrecipient.

The Grantee or Subrecipient may amend the funding amount of this Agreement at any time **60 days prior to end of contract**. Such requests for amendments shall make specific reference to this Agreement and must include reference to any other agreement that funds shall be transferred to or from. An amendment based on a transfer of funds from the Subrecipient must be evidenced by a signed Resolution made by the Subrecipients governing body. Any request made by the Subrecipient to the County, for a transfer of funds shall be subject to approval by Resolution of the Genesee County Board of Commissioners.

V. NOTICES

Notices required by the Grantee under this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending.

VI. GENERAL CONDITIONS

A. General Compliance

The Subrecipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)) including subpart K of these regulations, except that (1) the Subrecipient does not assume the recipient's environmental responsibilities described in 24 CFR 570.604 and (2) the Subrecipient does not assume the recipient's responsibility for initiating the review process under the provisions of 24 CFR Part 52. The Subrecipient agrees to affirmatively further fair housing as required under Title I of the Housing and Community Development Act of 1974, as amended. The Subrecipient agrees to comply with all other applicable federal, state and local laws, regulations, and policies governing the funds provided under this contract. The Subrecipient also agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available. The Subrecipient further agrees that a sign recognizing the funding organization and the Grantee may be placed at the jobsite during the project construction period. Any printed materials related to this project shall include the Genesee County logo.

B. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement.

C. Hold Harmless

The Subrecipient shall hold harmless, defend and indemnify the Grantee from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

D. Workers' Compensation

The Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this Agreement.

E. Insurance & Bonding

The Subrecipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage, and as a minimum shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the Grantee.

The Subrecipient shall comply with the bonding and insurance requirements of 2 CFR Part 200.325 and 200.447, Bonding and Insurance.

F. Grantee Recognition

The Subrecipient shall insure recognition of the role of the Grantee in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to funding source. In addition, the Subrecipient will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement.

G. Suspension or Termination

In accordance with 2 CFR Part 200.339, 24 CFR 570.502(a)(7) and 24 CFR 570.503 (b)(6), the Grantee may suspend or terminate this Agreement if the Subrecipient materially fails

to comply with any terms of this Agreement, which include (but are not limited to) the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;

2. Failure, for any reason, of the Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;

3. Ineffective or improper use of funds provided under this Agreement; or

4. Submission by the Subrecipient to the Grantee reports that are incorrect or incomplete in any material respect.

In accordance with 2 CFR Part 200.101-102 Uniform Administrate Requirements, this Agreement may also be terminated for convenience by either the Grantee or the Subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the Grantee determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the Grantee may terminate the award in its entirety.

H. Signage and Printed Materials

The subrecipient agrees that a sign recognizing the federal funding organization and the Grantee will be placed at the jobsite, by the subrecipient, during the project construction period. Signage will be developed and provided by the Grantee. Any printed materials related to this project shall include the Genesee County logo. An example of the sign can be found in the **Project Signage Information (Attachment B)**.

VII. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

1. Accounting Standards

The Subrecipient agrees to comply with 2 CFR Part 200 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

2. Cost Principles

All Subrecipients, which are governmental entities (including public agencies), shall comply with the requirements and standards of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements (2 CFR Part 200.501) for Federal Awards (Uniform Requirements) as may be amended.

The Subrecipient will abide by all applicable terms and conditions imposed on the Grantee and required by the U.S. Department of Housing and Urban Development under 24 CFR Part 570, at Subpart K.

The Subrecipient will abide by all applicable policies and procedures imposed by the Genesee County Board of Commissioners and its designated administrative agents.

B. Documentation and Record Keeping

1. Records to be Maintained

The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR 570.502, 24 CFR 570.506, and 2 CFR 200.333-335 that are pertinent to the activities to be funded under this Agreement. All records shall be made available to the County and its representatives. Such records shall include but not be limited to:

a. The original, or a copy, of this executed Agreement
b. Records providing a full description of each activity undertaken;
c. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
d. Records required to determine the eligibility of activities;
e. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
f. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
g. Financial records as required by 24 CFR 570.502, and Uniform Requirements; and
h. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.
i. The Subrecipient will abide by all applicable policies and procedures imposed by the Genesee County Board of Commissioners and its designated administrative agents.

2. Retention

The Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of four (4) years. The retention period begins on the date of the submission of the Grantee's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

3. Client Data

The Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Demographic data, not to be used for determination of eligibility, including race, ethnicity, and gender shall also be collected and maintained by the Subrecipient. The Subrecipient will report applicable client data with each request for reimbursement and in accordance with Section VI. C. of this Agreement. Such information shall be made available to Grantee monitors or their designees for review upon request.

4. Disclosure

The Subrecipient understands that client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this contract, is prohibited by State and Federal law unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

5. Close-outs

The Subrecipient's obligation to the Grantee shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the Grantee), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the Subrecipient has control over CDBG funds, including program income.

6. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to the Grantee, grantor agency, and the Comptroller

General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Subrecipient hereby agrees to have an annual agency audit conducted in accordance with current Grantee policy concerning Subrecipient audits and OMB Circular A-133.

C. Reporting and Payment Procedures

1. Payment Procedures

The Grantee will pay to the Subrecipient funds available under this Agreement that are consistent with any approved budget and Grantee policy concerning payments. The Grantee shall reimburse the Subrecipient for eligible costs within thirty days of approval of the Subrecipient's submission using the **Reimbursement Request Form (Attachment C)** and documentation substantiating all expenditures for which reimbursement is requested. Requests for reimbursement under this contract shall follow the **Reimbursement Request Schedule (Attachment C-1).** The **Reimbursement Request Schedule** outlines due dates by which all requests for reimbursement must be submitted, based on the date the Subrecipient expended the funds. Requests for reimbursement will only be accepted through the Genesee County Neighborly Software platform.

The County retains the right to approve or reject reimbursement based on conformity with terms of this contract. Prompt reimbursement shall be contingent upon full contractual compliance and submittal of requisite documentation.

2. Performance Monitoring and Accomplishment Reports

The Grantee will monitor the performance of the Subrecipient according to provisions of 24 CFR 570.501(b), 570.503 (b)(1), and 2 CFR 200.328-331. Substandard performance as determined by the Grantee will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by the Grantee, contract suspension or termination procedures will be initiated.

The Subrecipient shall submit regular performance reports to the Grantee in the form, content, and frequency as required by the Grantee. The Subrecipient will submit a **Project Status and Accomplishments Report (Attachment D)** with each reimbursement request or as requested by the Grantee.

3. Program Income

The Subrecipient shall report monthly, or as it occurs, (whichever is a longer time period) all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the Grantee.

D. Procurement

1. Compliance

The Subrecipient shall comply with current Grantee policy and provisions of 24 CFR 570.502 and 2 CFR 200.218-326 concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets

(unexpended program income, property, equipment, etc.) shall revert to the Grantee upon termination of this Agreement.

The Subrecipient will comply with the **Genesee County Labor Standards (Attachment E),** and **Genesee County Bid Procedures (Attachment F).**

2. Minority, Women and Handicapped Business Enterprise (MBE/WBE/HBE) Procurement

The Subrecipient will comply with the **Minority/Women/Handicapped Business Enterprise Procurement Procedures (Attachment G).** The Subrecipient further agrees to utilize and complete an **MBE/WBE/HBE Outreach Report (Attachment H)** during the procurement process under the terms of this Agreement.

3. Section 3 Procurement

The Subrecipient agrees to submit to the Grantee completed **Certification for Business Concerns Seeking Section 3 Preference in Contracting and Demonstration of Capability (Attachment I),** and **Certification for Resident Seeking Section 3 Preference in Training and Employment (Attachment J)** for all Business Concerns and Residents seeking Section 3 preference during the procurement process under this Agreement.

The Subrecipient further agrees to submit to the Grantee the **Section 3 Summary Report (Attachment K)** during the procurement process under this Agreement. The Section 3 Summary Report shall be completed by the Subrecipient and submitted to the Grantee for each project, regardless if a Section 3 business concern or resident, as described in Section VIII. C. 3. of this Agreement, was selected as a contractor or subcontractor, in order to measure the efforts made to comply with Section 3 requirements.

4. OMB Standards

Unless specified otherwise within this agreement, the Subrecipient shall procure all materials, property, or services in accordance with the Uniform Requirements.

E. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of Uniform Requirements and 24 CFR 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

1. The Subrecipient shall transfer to the Grantee any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.

2. Real property under the Subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of $25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 CFR 570.208 until five (5) years after expiration of this Agreement. If the Subrecipient fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, the Subrecipient shall pay the Grantee an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the Grantee. The Subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period.

3. In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to that funds received under this Agreement were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement shall be (a) transferred to the Grantee for the CDBG program or (b) retained after compensating the Grantee an amount equal to the current fair market value of the

equipment less the percentage of non-CDBG funds used to acquire the equipment.

VIII. RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT

The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the Housing and Community Development Act (HDCA); and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies.

The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable Grantee ordinances, resolutions and policies concerning the displacement of persons from their residences.

IX. PERSONNEL & PARTICIPANT CONDITIONS

A. Civil Rights

Title VI of the 1964 Civil Rights Act, Section 60 states "no person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance" (23 CFR 200.9 and 49 CFR 21). The Civil Rights Restoration act of 1987 broadened the scope of Title VI, clarified the intent, and expanded the definition of the terms "programs and activities" to include all programs and activities of Federal-aid recipients, subrecipients, and contractors, whether such programs are federally assisted or not (Public Law 100259 [S.557] March 22, 1988).

1. Compliance

The Subrecipient agrees to comply with provisions of Titles VI and VII of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended; Section 3 of the HUD Act of 1968, as amended; Section 104(b) and Section 109 of Title I of the Housing and Community Development Act (HCDA) of 1974 as amended; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; the Age Discrimination Act of 1975; Executive Order 11063; and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.

2. Antidiscrimination

The Subrecipient agrees to comply with the anti-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.601, 570.602, 570.607 as revised by Executive Order 13279, and 2 CFR 200.300, 200.321. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable.

3. Land Covenants

This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and 24 CFR 570.601 and 570.602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. Section 504

The Subrecipient agrees to comply with all federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the individuals with disabilities or handicaps in any federally assisted program. The Grantee shall provide the Subrecipient with any guidelines necessary for compliance with that portion of the regulations in force during the term of this Agreement.

B. Affirmative Action

1. Approved Plan

The Subrecipient agrees that it shall be committed to carry out pursuant to the Grantee's specifications an Affirmative Action Program in keeping with the principles as provided in 24 CFR 570.601 and the President's Executive Order 11246 of September 24, 1966. Upon request the Grantee shall provide Affirmative Action guidelines to the Subrecipient to assist in the formulation of such program.

2. Minority, Women and Handicapped Owned Business Enterprises (M/W/HBE)

Following the provisions of 2 CFR 200.321, the Subrecipient will use its best efforts to afford small businesses, minority business enterprises, handicapped owned business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are African Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and Alaskan/North American Indians. The Subrecipient may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Access to Records

The Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

4. Notifications

The Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. Equal Employment Opportunity (EEO) Statement

The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity Employer and abides by the provisions set forth in 24 CFR 570.602 and 2 CFR 200.300.

6. Subcontract Provisions

The Subrecipient will include the provisions of Paragraphs VIII. A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own subrecipients or subcontractors.

C. Employment Restrictions

1. Prohibited Activity

The Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; inherently religious activities; lobbying; political patronage; and nepotism activities.

2. Labor Standards

The Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.) and all other applicable federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The Subrecipient agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 et seq.) and implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. The Grantee shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the Subrecipient for review upon request.

The Subrecipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of $2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with federal requirements adopted by the Grantee pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR Parts 1, 3, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the Subrecipient of its obligation, if any, to require payment of the higher wage. The Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

The Subrecipient will comply with the policies contained on the **Genesee County Labor Standards (Attachment E).**

3. Section 3:

a. Compliance

Compliance with the provisions of Section 3 of the HUD Act of 1968, as amended, and as implemented by the regulations set forth in 24 CFR 75 and 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the federal financial assistance provided under this Agreement and binding upon the Grantee, the Subrecipient, and any of the Subrecipient Contractors and Subcontractors. Failure to fulfill these requirements shall subject the County, the Subrecipient and any of the Subrecipient Contractors and Subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which federal assistance is provided. With the execution of this Agreement, the Subrecipient certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements.

The Subrecipient further agrees to comply with these Section 3 requirements and to include the following language in all Prime and Subcontracts executed under this Agreement:

"135.38 Section 3 Clause

A. The work to be performed under this contract is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this

contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b)."

The Subrecipient further agrees to define Section 3 Residents as one of the following:

1. Residents of Public and Indian Housing; or
2. Individuals that reside in the metropolitan area or nonmetropolitan county in which the Section 3 covered assistance is expended and whose income do not exceed the local HUD income limits set forth for low- or very-low-income households.

The Subrecipient further agrees to define Section 3 Business Concerns as one of the following:

1. Businesses that are 51% or more owned by Section 3 residents;
2. Business whose permanent, full-time employees include persons, at least 30 percent of whom are currently Section 3 residents, or within three years of the date of first employment with the firm were Section 3 residents.
3. Business that provide evidence of a commitment to subcontract in excess of 25% of the dollar amount of all subcontracts to be awarded to businesses that meet the qualifications described above.

Through the execution of this Agreement, the Subrecipient certifies and agrees that no contractual or other legal incapacity exists that would prevent compliance with these requirements.

b. Notifications

The Subrecipient agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

c. Subcontracts

The Subrecipient will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the grantor agency. The Subrecipient will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

D. Conduct

1. Assignability

The Subrecipient shall not assign or transfer any interest in this Agreement without the prior written consent of the Grantee thereto; provided, however, that claims for money due or to become due to the Subrecipient from the Grantee under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Grantee.

2. Subcontracts

a. Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

b. Content

The Subrecipient shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

c. Selection Process

The Subrecipient shall undertake to ensure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements including the requirements of Genesee County (Attachments E, F, and G). Executed copies of all subcontracts shall be forwarded to the Grantee along with documentation concerning the selection process.

3. Hatch Act

The Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

4. Conflict of Interest

The Subrecipient agrees to abide by the provisions of Uniform Requirements, 24 CFR 570.611, and 2 CFR 200.112 and 200.318 which include (but are not limited to) the following:

a. The Subrecipient shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by federal funds.

b. No employee, officer or agent of the Subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by federal funds if a conflict of interest, real or apparent, would be involved.

c. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Grantee, the Subrecipient, or any designated public agency.

5. Lobbying

The Subrecipient hereby certifies that:

a. No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;

b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

c. It will require that the language of paragraph (d) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly:

6. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

7. Copyright

If this contract results in any copyrightable material or inventions, the Grantee and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.

8. Religious Activities

The Subrecipient agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction, or proselytization.

X. ENVIRONMENTAL CONDITIONS

A. Air and Water

The Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- Clean Air Act, 42 U.S.C. , 7401, et seq.;
- Federal Water Pollution Control Act, as amended, 33 U.S.C., 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder;
- Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the Subrecipient shall assure that for activities located in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, Subpart B. Such regulations pertain to all CDBG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken. The regulations further require that, depending on the amount of federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), provisions of 24 CFR 570.200(a)(4) and 24 CFR 58.5(a), and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a federal, state, or local historic property list.

XI. SEVERABILITY

If any provision of this Agreement, or any provision of any document attached to or incorporated by reference is waived or held to be invalid, such waiver or invalidity shall not affect other provisions of this Agreement, and the remainder of the Agreement shall not be affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

XII. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

XIII. WAIVER

The Grantee's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the Grantee to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

XIV. ENTIRE AGREEMENT

This agreement constitutes the entire agreement between the Grantee and the Subrecipient for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Grantee and the Subrecipient with respect to this Agreement.

CERTIFICATION

In witness whereof, the foregoing provisions to this Agreement have been examined by the undersigned and the parties have caused this Contract to be executed by their duly authorized agents.

James Avery (Nov 15, 2024 20:44 EST)

County's Authorized Representative

11/15/2024

Date

Wendy Jean-Buhrer (Nov 25, 2024 09:17 EST)

Subrecipient's Authorized Representative

11/25/2024

Date

Attachment A

Subrecipient's Initial Budget

Description	CDBG Amount	Match Amount	Match Sources
The City of Grand Blanc shall provide funding for operational expenses at the Grand Blanc Senior Center located at 12632 Pagels Drive, Grand Blanc, MI 48439.	$2,366	$0	None

Attachment B

Project Signage Information

The Subrecipient agrees that a sign recognizing the federal funding organization and the Grantee will be placed at the jobsite, by the Subrecipient, during the project construction period. Signage will be developed and provided by the Grantee. Any printed materials related to this project shall include the Genesee County logo.



Attachment C
Reimbursement Request Form
Genesee County Community Development Block Grant (CDBG) Program

I. PROJECT INFORMATION **DATE:**

Local Unit of Government Name:

Project/Activity Title:

Program Year: **2024** Project Number:

Contact Person Name: Telephone Number:

II. PROJECT FUNDING

2024 Project Funding Amount: $

Funds Previously Requested: $

Balance Remaining Prior to This Request: $

III. CURRENT REIMBURSEMENT REQUEST

Time Period of Expenditures for this Request:

Total Reimbursement Request: $

Balance Remaining After this Request: $

IV. EXPENSE ITEMS: **Completion of All Sections in this Part is Mandatory**

Use of Funds	CDBG Amount	Other Project Funds Amount	Other Project Source
	$	$	
	$	$	
	$	$	
	$	$	
	$	$	
	$	$	
TOTAL:	$	$	

V. PROJECT STATUS REPORT / PERFORMANCE REPORT

The Project Status and Accomplishments Report is enclosed: □ YES □ NO

VI. AUTHORIZED SIGNATURE

I certify that, to the best of my knowledge and belief, the billed costs of disbursements are in accordance with the terms of the project, scope of work and budget and that the reimbursement represents the federal share due, which has not been previously requested, and that an inspection has been performed and all work is in accordance with the terms of this grant.

Prepared by: Phone:

Name and Title

Approved by: Date:

Signature of Authorized Official

Attachment C-1
Reimbursement Request Schedule
Genesee County Community Development Block Grant (CDBG) Program

The following Reimbursement Request Schedule identifies the last date for which requests for reimbursement will be accepted by the Genesee County Metropolitan Planning Commission (GCMPC), as determined by the date expenses were incurred by the Subrecipient. An expense is incurred when work is performed, an item is purchased, or a service is provided.

Example: Expense Incurred: On December 15, 2024, the contractor installs new doors, or supplies are purchased for a senior center, etc.

Reimbursement: A Reimbursement Request Form and all backup documentation must be submitted through Neighborly no later than January 31, 2025.

For Expenses Incurred:	**Reimbursement Request Due No Later Than:**
October 1, 2024 – December 31, 2024	January 31, 2025
January 1, 2025 – March 31, 2025	April 30, 2025
April 1, 2025 – June 30, 2025	July 31, 2025
July 1, 2025 – September 30, 2025	October 31, 2025

NOTE:
These dates are subject to change based upon when HUD funding allocations are received, and contracts are signed with sub-recipients.

Reimbursement requests may be required earlier to close the fiscal year. You will be notified if this requirement is applicable.

Attachment D
Project Accomplishments & Reimbursement Request for Public Service Projects
Genesee County Community Development Block Grant (CDBG) Program

I. PROJECT INFORMATION **DATE:**

Local Unit of Government Name:

Project/Activity Title:

Program Year: **2024** Reporting Period:

Report Prepared By: Telephone Number:

II. DIRECT BENEFIT DATA BY PERSONS

	Current Reporting Period		Cumulative Count	
Race	**Total Persons by Race**	**For Each Race, Number Hispanic/Latino**	**Total Persons by Race**	**For Each Race, Number Hispanic/Latino**
White				
Black/African American				
Asian				
American Indian/Alaskan Native				
Native Hawaiian/Other Pacific Islander				
American Indian/Alaskan Native & White				
Asian & White				
Black/African American & White				
American Indian/Alaskan Native & Black/African American				
Other Multi-Racial				
Total				

III. INCOME LEVELS FOR "PRESUMED BENEFIT" POPULATIONS SERVED

Check One	Group Served	Income Level
	Elderly (62 and older):	Low Income
	Abused Children:	Extremely Low Income
	Battered Spouses:	Low Income
	Persons with Disabilities:	Low Income
	Homeless Persons:	Extremely Low Income
	Illiterate Adults:	Low Income
	Persons with AIDS:	Low Income
	Migrant Farm Workers:	Low Income
	Other:	Moderate Income (unless otherwise documented)

IV. ACCOMPLISHMENT NARRATIVE / REIMBURSEMENT DETAILS

Use the space below to briefly explain what accomplishments have been achieved under this project to date & list all items included in this reimbursement request.

- **Contract under $2,000**

  No Labor Standards required.

- **Contract exceeds $2,000**

  Notify County staff at least two weeks before advertising or requesting quotes.

  County staff will provide the Wage Decision and Federal Requirements/contract material to be incorporated into bid specifications. Obtain approval of Genesee County Community Development Program staff at (810) 257-3010 ***prior to advertising bid opportunities***.

  Bid Project - Published Notice must state that this project is federally funded with language included according to Federal Requirements.

  Notify Genesee County Community Development Program staff at (810) 257-3010 to establish a preconstruction meeting ***immediately after contract has been awarded.***

Attachment F
Genesee County Bid Procedures
Genesee County Community Development Block Grant (CDBG) Program

- **MANDATORY FOR ALL CONTRACTS**

1. Bid specifications submitted to and approved by GCMPC staff
2. Pre-bid meeting with GCMPC staff
3. Staff to provide Wage Decisions for bid packet for construction activities
   - **Davis-Bacon Act:** Contracts greater than $2,000 - all prime contractor and subcontractor laborers must be paid Prevailing Wages in order to receive reimbursement
4. Submit bid tabulation to GCMPC staff
5. Award bid to lowest responsible bidder
6. Pre-construction meeting (if applicable) with GCMPC staff, prime contractors and subcontractors present
7. A copy of any signed contract assisted with federal funds must be retained in Subrecipient's file and a copy submitted to Genesee County Community Development Program offices, located at:

   Room 111, 1101 Beach Street, Flint, MI 48502
   Telephone: (810) 257-3010
   Fax: (810) 257-3185
   www.gcmpc.org

- **Contract for Services/Emergency Repairs/Supplies Over $250**

For activities that are on-going throughout the year exceeding $250, three or more companies should be asked to submit costs/prices (quotes must be retained in subrecipient's file and copies sent to Genesee County Community Development Program). At least one of the three companies asked for quotes should be a Minority/Women/Handicapped Business Enterprise (MBE/WBE/HBE). Lowest responsible bid should be awarded contract. Contract with the selected company may not exceed a one year period.

New bids must be secured on an annual basis. Examples of activities that may use this process include monthly printing of newsletters, cleaning services, snow removal, trash removal, weed cutting, emergency repairs for such items as heating and plumbing, and monthly purchases of like supplies such as paper, pens, paper towels, etc.

- **Contract Between $250 and $10,000**

Three or more companies should be asked to submit costs/prices (quotes must be retained in subrecipient's file and copies sent to Genesee County Community Development Program). At least one of the three companies asked for quotes should be a MBE/WBE/HBE.

Lowest responsible bid should be awarded contract (letter of award/rejection must be placed in subrecipient's file and copy sent to Genesee County Community Development Program).

- **Contract Exceeds $10,000**

Bid notice must be formally advertised in local newspapers and a trade journal (affidavit placed in subrecipient's file and copy sent to Genesee County Community Development Program).

Bid notice also should be sent to as many applicable MBE/WBE/HBE firms as can be found through means inclusive, but not limited to, the "Genesee County Minority Business Directory" (Document this and send copies to Genesee County Community Development Program.)

Bid notice must be sent to the Flint Area Building Trades Council.

Sealed bids must be publicly opened and recorded (bid tabulation placed in subrecipient's file and copy sent to Genesee County Community Development Program).

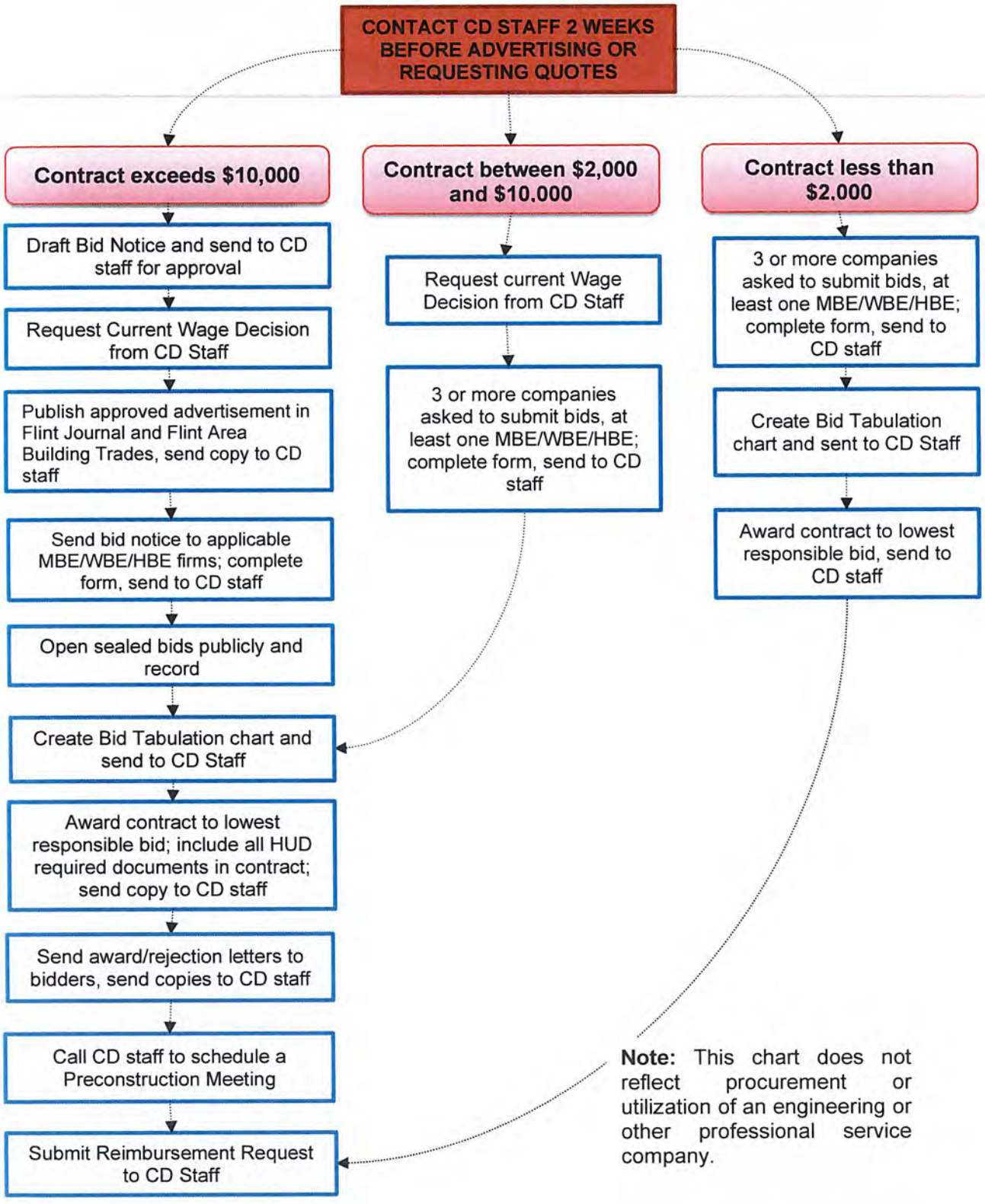
Lowest responsible bid should be awarded contract (letter of award/rejection placed in subrecipient's file and copy sent to Genesee County Community Development Program). **IF** lowest responsible bidder is not awarded, the subrecipient ***must submit written justification and obtain approval*** of the award from Genesee County Community Development Program staff.

- **Contract Equal to or Exceeds $100,000**

Follow requirements for a contract which exceeds $100,000.

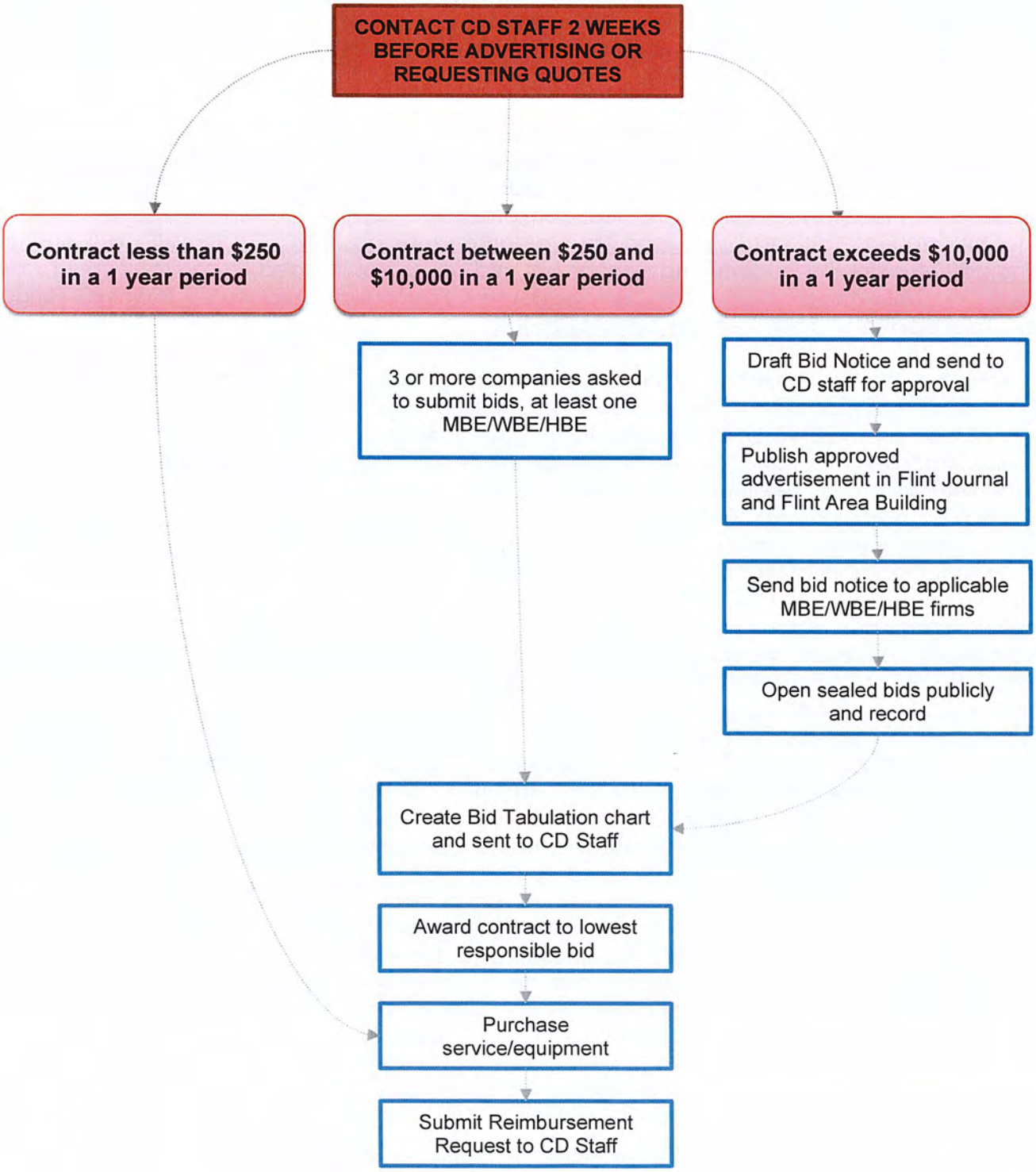
The work to be performed under these contracts, and any subsequent subcontracts for work performed under this amount of contract award, are subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended. Bid notice must include reference of Section 3 opportunities available under this contract/subcontract. Any vacant employment positions, including training positions to be filled as a direct result of this contract/subcontract, must be in compliance with Section 3 requirements.

Community Development Block Grant (CDBG) Program
Procurement Process for **Construction Contracts**



Note: This chart does not reflect procurement or utilization of an engineering or other professional service company.

Community Development Block Grant (CDBG) Program
Procurement Process for **Service/Equipment Contracts**



Attachment G
Minority/Women/Handicap Business Enterprise Procurement Procedures
Genesee County Community Development Block Grant (CDBG) Program

Projects assisted with Genesee County Community Development Block Grant (CDBG); Emergency Shelter Grants (ESG); and HOME Investment Partnerships Program (HOME) funds must comply with Program procurement standards. Federal regulations contained at 24 CFR 85.36(e)(2)(I) require that the opportunity to bid on activities assisted, in any part, with these Genesee County Program funds, be offered to MBE/WBE/HBE firms.

Local Units of Genesee County government, Non-Profit Agencies, Architectural / Engineering / Design / Consulting firms; Prime Contractors, and Subcontractors must complete the appropriate Procurement Outreach form (attached) in order for bid procedures to be complete and compliant with federal regulations. For your convenience a copy of the *Minority Business Directory* can be found at: http://gcmpc.org/wp-content/uploads/2020/02/DBE.MBE_.WBE-Business-Listing.pdf to assist you in identifying contractors and businesses needed to carry out your project activity. Also see the Flint & Genesee Economic Alliance's Business Bridge: https://developflintandgenesee.org/business-bridge/

It is required that a minimum of three contractors/business be contacted for each industry Procurement that proposed to be assisted with Genesee County federal Program funds. Of these three, at least one MBE/WBE/HBE per industry must be offered the opportunity to bid on the project activity. Examples of industries are: architectural and engineering services; janitorial services; paper goods; asphalt paving services; roofing firms; electrician services; and other construction trades. This is not an exhaustive list of activities. Procurement procedures depend on the amount of the work to be procured. Please reference the attached information on procurement and labor standards for federally assisted projects and activities.

All subrecipients are responsible for ensuring that their Prime and Subcontractors also complete the MBE/WBE/HBE outreach report (Attachment F) in order for the bid process to be considered compliant. Prime Contractors are required to perform the outreach procedures when seeking subcontractors for performing work / offering materials, services, or supplies on the federally assisted project / activity. Proper documentation includes: the name of the company, name of person contacted, date of contact, registered mail slip, and identification of selected MBE/WBE/HBE. Should the outreach documentation not include a potential MBE/WBE/HBE, the subrecipient; prime and subcontractors must indicate through written documentation the reason(s) why this situation has occurred. This must be attached to the proposed bid tabulations prior to approval of acceptable bid by Genesee County.

If the proper documentation is not provided to Genesee County, the project procurement procedures will not be considered compliant, and therefore any resulting bids will not be considered acceptable. The bid process may be delayed and/or may be required to be re-bid should the MBE/WBE/HBE outreach process be non-compliant. This will be determined at the sole discretion of Genesee County.

In order to assure compliance with federal regulations, a copy of all bid tabs and the MBE/WBE/HBE outreach forms must be submitted to Genesee County prior to any award of contracts, the preconstruction meeting; and/or any purchase of equipment, supplies, and / or services to be assisted under a federally assisted project / activity.

Attachment H
Genesee County MBE/WBE/HBE Outreach Report
for Local Units of Government, Contractors and Subcontractors

Date: _____

Local Unit of Government: _____

Prime Contractor: _____

Subcontractor: _____

Contact Person: _____ Telephone Number: _____

Name of Project: _____

Type (Construction, Materials, Services OR Supplies):_____

To comply with federal Procurement and MBE/WBE/HBE outreach requirements, local units of government; non-profit agencies; prime contractors; and subcontractors are required to select three businesses for each category, (i.e., materials, supplies, services, design/engineering/architectural services, construction trades, etc.). Of these three businesses, one business must be selected for solicitation from a MBE/WBE/HBE. This form may be reproduced if necessary for additional contacts.

The following information is required. If the proper documentation is not provided, your bid documentation will be considered as incomplete, and therefore will not be considered acceptable.

Proper documentation includes: name of company, name of person contacted, date of contact, and identification of selected MBE/WBE/HBE's.

1) Contractor Name: _____

Contact Person: _____

Form of Contact: _____ Date: _____

Supporting Documentation: _____

Written Bid Received: YES NO Amount: _____

Were they Selected for Contract?: YES NO

If No, Why? _____

MBE/WBE/HBE: YES NO

Section 3: YES NO If yes, please fill out Section 3 forms.

2) Contractor Name: _____

Contact Person: _____

Form of Contact: _____ Date: _____

Supporting Documentation: _____

Written Bid Received: YES NO Amount: _____

Were they Selected for Contract?: YES NO

If No, Why? _____

MBE/WBE/HBE: YES NO

Section 3: YES NO If yes, please fill out Section 3 forms.

3) Contractor Name: _____

Contact Person: _____

Form of Contact: _____ Date: _____

Supporting Documentation: _____

Written Bid Received: YES NO Amount: _____

Were they Selected for Contract?: YES NO

If No, Why? _____

MBE/WBE/HBE: YES NO

Section 3: YES NO If yes, please fill out Section 3 forms.

Local Unit of Government Signature: _____ Date: _____

Prime Contractor Signature: _____ Date: _____

Subcontractor Signature: _____ Date: _____

Attachment I
Certification for Business Concerns Seeking Section 3 Preference in Contracting and Demonstration of Capability
Genesee County Community Development Block Grant (CDBG) Program

Name of Business:_____

Address of Business:_____

Type of Business: ☐ Corporation ☐ Partnership ☐ Joint Venture
☐ Limited Liability Corporation ☐ Sole Proprietorship

Type of Work:_____

I _____, hereby certify that the business
(Print Name and Title)

known as _____
(Print business name)

_____ is not a Section 3 business (sign below)

_____ is a Section 3 business because (check one of the following, sign and complete page 2)

_____ 51 percent (51%) or more is owned by Section 3 residents*; or

_____ 30 percent (30%) of the permanent full time employees are currently Section 3 residents* or were Section 3 residents* when first hired (if within the last three years); or

_____ The business commits in writing to subcontract over 25 percent (25%) of the total dollar amount of all subcontracts to be let to businesses that meet the requirements of paragraphs 1 and 2 of this definition;

AND
The business was formed in accordance with state law and is licensed under state, county or municipal law to engage in the business activity for which it was formed.

* A Section 3 Resident is a person living in Genesee County who is a Public Housing resident or who is low income.

Low Income Persons means families whose incomes do not exceed 80% of the annual median income as adjusted by HUD, for Genesee County (see income limits on page 2).

It is important to note that a Genesee County Section 3 Certification in itself, shall not in any way be construed, that any bid or contract award is accepted, nor guaranteed, nor is any Business Concern entitled to any contract award based upon the Section 3 Certification.

Warning: This program is funded through Federal funds provided by the U.S. Department of Housing and Urban Development. Any person who knowingly presents a false, fictitious, or fraudulent statement or claim in a matter within the jurisdiction of the U.S. Department of Housing and Urban Development is subject to criminal penalties, civil liability, and administrative sanctions, including but not limited to : (i) fines and imprisonment under 18 U.S.C. §§ 287, 1001, 1010 and 1012; (ii) civil penalties and damages under 31 U.S.C. § 3729; and (iii) administrative sanctions, claims, and penalties under 24 C.F.R. parts 24, 28 and 30. Section 1001 of Title 18 U.S. Code makes it a criminal offense to make willful, false statements or misrepresentation of any material fact involving the use of or to obtain federal funds.

Authorizing Name and Signature _____ Date _____

Attach the following documentation, as applicable, as evidence of status. Not all may apply to your firm or circumstance, although at least one will apply.

For business claiming status as a Section 3 resident-owned business concern:

- ☐ Copy of resident lease
- ☐ Copy of evidence of participation in a public assistance program
- ☐ Copy of receipt of public assistance
- ☐ Copy of previous year's income tax filings for Section 3 residents

For business claiming Section 3 status due to at least 30% of its current workforce is Section 3 residents, or were Section 3 residents when first hired (if within the last three years) please provide:

- ☐ List of all current full-time employees
- ☐ PHA/IHA Residential lease less than 3 years from day of employment
- ☐ List of employees claiming Section 3 status
- ☐ Copy of previous year's income tax filings for Section 3 residents

For business claiming Section 3 status by subcontracting 25% of the dollar amount awarded to qualified Section 3 businesses:

- ☐ List of subcontracted Section 3 business(es), subcontract amount, and date of subcontract
- ☐ Copy of all Subcontractors' previous year's income tax filings

FY 2024 Median Family Income for Flint and Genesee County MSA - $78,300

Section 3 Maximum Income Limits

Number in Household	Very-Low Income	Low Income
One Person	$27,900	$33,480
Two Person	$31,850	$38,220
Three Person	$35,850	$43,020
Four Person	$39,800	$47,760
Five Person	$43,000	$51,600
Six Person	$46,200	$55,440
Seven Person	$49,400	$59,280
Eight Person	$52,550	$63,060

Attachment J

Certification For Residents For Seeking Section 3 Preference in Training and Employment

Genesee County Community Development Block Grant (CDBG) Program

Eligibility for Preference

A section 3 resident seeking the preference in training and employment provided by Section 3 will certify, or submit evidence to Genesee County, subrecipient, subgrantee, contractor or subcontractor, that the person is a Section 3 resident, as defined in Section 135.5. (Examples of evidence of eligibility for the preference include demonstration of receipt of public assistance; or evidence of participation in a public assistance program; or previous year's income tax filings.) All residents of public housing developments located in Genesee County qualify as Section 3 residents. Additionally, individuals residing in Genesee County who meet the annual income limits set forth in the following table can also qualify for Section 3 status.

A picture identification card and proof of current residency is required.

Certification for Resident Seeking Section 3 Preference in Training and Employment

I, _____, am a legal resident of _____

_____ and meet the income eligibility guidelines for a low- or very-low-income person as included in this Certification.

My permanent address is: _____

_____

I have attached the following documentation as evidence of my status:

☐ Copy of lease

☐ Copy of receipt of public assistance

☐ Copy of Evidence of participation in a public assistance program

☐ Copy of the most recent year's income tax filings

☐ Other evidence _____

Warning: This program is funded through Federal funds provided by the U.S. Department of Housing and Urban Development. Any person who knowingly presents a false, fictitious, or fraudulent statement or claim in a matter within the jurisdiction of the U.S. Department of Housing and Urban Development is subject to criminal penalties, civil liability, and administrative sanctions, including but not limited to : (i) fines and imprisonment under 18 U.S.C. §§ 287, 1001, 1010 and 1012; (ii) civil penalties and damages under 31 U.S.C. § 3729; and (iii) administrative sanctions, claims, and penalties under 24 C.F.R. parts 24, 28 and 30. Section 1001 of Title 18 U.S. Code makes it a criminal offense to make willful, false statements or misrepresentation of any material fact involving the use of or to obtain federal funds.

_____ _____

Print Name Date

_____ _____

Signature Date

FY 2024 MEDIAN FAMILY INCOME FOR FLINT AND GENESEE COUNTY -- $78,300

MAXIMUM INCOME LIMITS

Household Size	30% Extremely Low Income	50% Very Low Income	60% Low Income	80% Moderate Income
One Person	$16,750	$27,900	$33,480	$44,600
Two Person	$20,440	$31,850	$38,220	$51,000
Three Person	$25,820	$35,850	$43,020	$57,350
Four Person	$31,200	$39,800	$47,760	$63,700
Five Person	$36,580	$43,000	$51,600	$68,800
Six Person	$41,960	$46,200	$55,440	$73,900
Seven Person	$47,340	$49,400	$59,280	$79,000
Eight Person	$52,550	$52,550	$63,060	$84,100

Attachment K
Section 3 Summary Report
Genesee County Community Development Block Grant (CDBG) Program

Part I. Employment and Training

Job Category	Number of New Hires	Number of New Hires that are Section 3 Residents	Number of Section 3 Trainees
Professionals			
Technicians			
Office/Clerical			
Construction by Trade (List)			
Trade -			
Trade -			
Trade -			
Trade -			
Other (List)			
Other -			
Other -			
Other -			
Other -			

Part II. Contracts Awarded

1. Construction Contracts

A. Total dollar amount of all contracts awarded on the project	$
B. Total dollar amount of contracts awarded to Section 3 businesses	$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts

A. Total dollar amount all non-construction contracts awarded on the project	$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

Part III. Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low-and very low-income persons, particularly those who are recipients of government assistance for housing. (check all that apply)

____ Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the neighborhood or within Genesee County, or similar methods

____ Participated in a HUD program or other program which promotes the training or employment of Section 3 residents

____ Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns

Attachment L
Federal Award Information
Genesee County Community Development Block Grant (CDBG) Program

1) Recipient Name: City of Grand Blanc

2) Recipient's Unique Entity Identifier: FU9VFSU6YJ62

3) Unique Federal Award Identification Number (FAIN): B-24-UC-26-0001

4) Federal Award Date: 9/3/2024

5) Period of Performance Start and End Date: 10/1/2024 – 9/30/2025

6) Amount of Federal Funds Obligated by this action: $2,366

7) Total Amount of Federal Funds Obligated: $2,366

8) Total Amount of the Federal Award: $2,366

9) Budget Approved by the Federal Awarding Agency: $2,366

10) Total Approved Cost Sharing or Matching where applicable: N/A

11) Federal Award Project Description:

The City of Grand Blanc shall provide funding for operational expenses at the Grand Blanc Senior Center located at 12632 Pagels Drive, Grand Blanc, MI 48439.

12) Name of federal awarding agency and contact information for awarding official: HUD

13) CFDA Number and Name: 14.218

14) Identification of whether the award is R & D: N/A

15) Indirect Cost Rate for the Federal Award: N/A

Attachment M
What Documentation Do I Keep in CDBG Project Files?

During On-site File Monitoring, staff is looking for all CDBG files located at Local Unit of Government offices to match the files kept at the GCMPC office. To ensure this, it is best that subrecipients copy and save any documentation submitted to GCMPC in respective project folders at the time of submission. Saving any relevant correspondences with GCMPC staff, or participating contractors, regarding a CDBG project is highly recommended. ****Each CDBG project should have its own project folder. HUD's recommended record retention is at least four years after the project's contract end date.**

The following details all documentation that should be kept on file, up-to-date and readily available upon request.

Required Documentation:
- Conflict of Interest Policy
- Certificate of Insurance (Liability Insurance)
- Internal Controls
- Chart of Accounts showing line item for CDBG
- SAM.gov registration

Documentation that should be in every project folder:
- **Project Application:** Save a copy of the project application in each project folder.
  - Public hearing publication, minutes, and sign-in sheet
  - Board resolution and/or meeting minutes for approval of proposed projects
- **Contract:**
  - Original signed contract
  - Any signed contract amendment(s)
  - Resolution or meeting minutes from local board approval of amendment if project funding or scope changes.
- **Reimbursement requests:**
  - Attachment A – Reimbursement Request Form
  - Attachment B – Accomplishment Data Sheet
  - Backup documentation (includes proof of purchase, proof of payment, etc.)
  - It is important that a copy of any reimbursement checks and/or corresponding letters received from GCMPC are saved in project folders.

Procurement for Projects:

1. **Public Service Projects:** Typically, this type of project will not have any procurement documentation. If there was a single item purchased for more than $250, three price quotes should have been included with the reimbursement request.

2. **Construction Projects:**
   a) Municipal staff or Genesee County Road Commission (GCRC) used to complete work

- Service Agreement/Contract between GCRC and local unit and/or notification from GCRC that they will be carrying out the project
- Any invoices from GRCR that should have been included with the reimbursement request

b) Contractor used to complete work
- Bid advertisement and wage decision
- Minority outreach and Section 3 documentation (if applicable)
- Bids received
- Bid Tabulation Chart showing award to lowest responsible bidder
- Board Resolution and or meeting minutes accepting bid award
- Service agreement/contract between prime contractor and Local Unit of Government

3. **Demolition Projects:** Whether the bidding process is carried out by GCMPC or the subrecipient, all bidding documentation must be saved in the project folder.
   a) Pre-demolition Hazard Survey
      - Do not have to go out for bid, must obtain three price quotes and award to lowest bidder
   b) Abatement and Demolition: Must go out for bid for each
      - Bid advertisement and wage decision
      - Minority outreach and Section 3 documentation (if applicable)
      - Bids received
      - Bid Tabulation Chart showing award to lowest responsible bidder
      - Board Resolution and or meeting minutes accepting bid award
      - Service agreement/contract between prime contractor and subrecipient
   c) Disposal of House documentation (could have been submitted with a reimbursement request)

4. **Code Enforcement Projects:** Excel sheet showing the addresses that were inspected should have been submitted with reimbursement request(s). All addresses must be in low-to-moderate income areas.

For more information on construction procurement, visit the Program Year Bid Packet. This is included with CDBG contracts or can be requested from your project manager.

Attachment O
SAM Registration Expiration Dates

SAM registration must be updated annually. If you need assistance with this process, please contact your project manager. SAM registration must be current prior to signing contracts.

www.SAM.gov

Local Unit	Unique Entity Identifier (UEI)	Expiration
Argentine Township	MSC4L69SY148	4/11/2025
Atlas Township	PECMJ24MJSZ9	2/5/2025
City of Burton	JL8YL7QGJA64	10/15/2024
City of Davison	FWCBL8JLJNU8	1/11/2025
City of Fenton	M11FQ52KA1S1	8/30/2024
City of Flushing	L7XLZTLRQ9D1	4/16/2025
City of Grand Blanc	FU9VFSU6YJ62	1/4/2025
City of Linden	NMUEVC85CBH5	11/7/2024
City of Montrose	EVUMDVVR7TY9	12/5/2024
City of Mt. Morris	TT97CQJH64H6	12/26/2024
City of Swartz Creek	PELPKJKR8JM8	6/3/2025
Clayton Township	E22WNZBCNAH1	8/27/2024
Davison Township	LPQJJJXQ1NC6	7/8/2025
Fenton Township	ZE5WSFGMD6D3	10/17/2024
Flint Township	MVZEKW75XER3	10/8/2024
Flushing Township	KLJHX6UJ3KG9	12/11/2024
Forest Township	TG2BCNSM7123	7/11/2025
Gaines Township	JPGBX4LH5LB3	12/31/2024
Genesee Township	JN4HV18XEPB6	11/30/2024
Grand Blanc Township	TXL3NJUKCKU3	12/10/2024
LSEM	WFM9K8AYR528	12/11/2024
Montrose Township	L7DXLXS6G8J5	12/5/2024
Mt. Morris Township	NK9BHY8KH5R1	4/2/2025
Mundy Township	WJ89UX1969H8	11/29/2024
Richfield Township	Q2J8MF2RGUE5	10/16/2024
Thetford Township	ZKLKW5UYMA75	11/17/2024
Vienna Township	KSSAM6D6PL39	2/13/2025
Village of Gaines	ULPGP1TM37Y8	12/13/2024
Village of Goodrich	RKFCLLRB4MJ4	9/10/2024
Village of Otisville	DVLQJPCV5NC3	11/7/2024

Signature: Theresa LeFavour
Theresa LeFavour (Nov 18, 2024 08:18 EST)

Email: TLeFavour@geneseecountymi.gov

2024 CDBG - City of Grand Blanc Senior Center Operations

Final Audit Report 2024-11-25

Created:	2024-11-15
By:	Theresa LeFavour (TLeFavour@geneseecountymi.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAABSgksH9I8Jx8XqTfC2ytEB-sEqcRQuCd

"2024 CDBG - City of Grand Blanc Senior Center Operations" History

Document created by Theresa LeFavour (TLeFavour@geneseecountymi.gov)
2024-11-15 - 6:34:32 PM GMT

Document emailed to James Avery (javery@geneseecountymi.gov) for signature
2024-11-15 - 6:34:45 PM GMT

Email viewed by James Avery (javery@geneseecountymi.gov)
2024-11-16 - 1:44:09 AM GMT

Document e-signed by James Avery (javery@geneseecountymi.gov)
Signature Date: 2024-11-16 - 1:44:46 AM GMT - Time Source: server

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2024-11-16 - 1:44:48 AM GMT

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Signature Date: 2024-11-18 - 1:18:56 PM GMT - Time Source: server

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2024-11-25 - 2:17:01 PM GMT

Document e-signed by Wendy Jean-Buhrer (citymanager@cityofgrandblancmi.gov)
Signature Date: 2024-11-25 - 2:17:20 PM GMT - Time Source: server

Adobe Acrobat Sign

Agreement completed.

2024-11-25 - 2:17:20 PM GMT

Adobe Acrobat Sign

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2418 **Agenda Date:** 10/15/2025 **Agenda #:** 2.

To: Dr. Beverly Brown, Community & Economic Development Committee Chairperson

From: Derek Bradshaw, Director

RE: Approval of an agreement between Genesee County and the Michigan Department of Transportation to provide for Genesee County's Rideshare Program

BOARD ACTION REQUESTED:

The Genesee County Metropolitan Planning Commission is recommending the Board of Commissioners approve the Fiscal Year 2026 Rideshare Contract and authorize Derek Bradshaw to sign the contract.

BACKGROUND:

Every year, the Genesee County Metropolitan Planning Commission (GCMPC) receives federal funding to administer a Rideshare Program in Genesee and Lapeer Counties. A contract between GCMPC and the Michigan Department of Transportation (MDOT) for $50,000 in federal funds is attached. The language in the FY 2026 contract is identical to the previous FY 2025 contract . Rideshare revenue funding is included in the FY 2026 GCMPC budget under account number 2324-734.01-525.000 . Rideshare will be expensed through various accounts including payroll. Most of this cost is personnel related and included in the various payroll accounts in Fund 2323. Staff time to expand awareness of the Rideshare program will be funded with this revenue and a request to establish a purchase order will be submitted when the contract is approved.

DISCUSSION:

At this time, the Genesee County Metropolitan Planning Commission is requesting that the Genesee County Board of Commissioners approve the attached contract and give approval for Chairperson Delrico Loyd to sign the contract. This approval will allow for work on this program for FY 2026.

IMPACT ON HUMAN RESOURCES:

This is an existing program that will be continued into FY 2026.

IMPACT ON BUDGET:

The contract is for $50,000 in federal funding to implement the Rideshare program. This funding is included in the GCMPC budget.

IMPACT ON FACILITIES:

No impact on facilities.

IMPACT ON TECHNOLOGY:

No impact on technology

CONFORMITY TO COUNTY PRIORITIES:

This project serves Genesee County's priorities of Healthy, Livable, and Safe Communities by promoting environmental stewardship and enhancing public health. Ridesharing reduces the number of vehicles on roadways, and as a result, lessens the amount of potentially harmful emissions released into the environment.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request to enter into a Local Rideshare Program contract between Genesee County and the

Michigan Department of Transportation (MDOT), whereby the Genesee County Metropolitan Planning Commission (GCMPC) will administer a Rideshare Program in Genesee and Lapeer Counties. This contract is effective October 1, 2025 through September 30, 2026, and in turn, will be reimbursed by MDOT in the amount of $50,000.00, included in the FY 2026 GCMPC budget under account 2324-734.01-525.000, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Community and Economic Development Committee of this Board), and authorization for Derek Bradshaw, Director of GCMPC to execute the contract on behalf of Genesee County.

CONTRACT NO. 2025-0664
JOB NO. 216319OPS

MICHIGAN DEPARTMENT OF TRANSPORTATION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

CONTRACT FOR

A LOCAL RIDESHARING PROGRAM

This Contract is made and entered into between the Michigan Department of Transportation (MDOT) and the Genesee County Metropolitan Planning Commission (AGENCY) to provide for a local ridesharing program.

Table of Contents

Section 1. Purpose
Section 2. Staff Representatives
Section 3. Funding
Section 4. Federal Grant
Section 5. Allowable Marketing-Related Costs
Section 6. Budget Adjustments and Amendments
Section 7. Disposition of Equipment
Section 8. Competitive Procurement
Section 9. Third-Party Contract Procedures
Section 10. Reporting, Billings, and Payments
Section 11. Audit
Section 12. Liability
Section 13. Insurance
Section 14. Accounting Records and Documentation
Section 15. Inspection and Audit
Section 16. Termination or Suspension
Section 17. Prohibition of Discrimination
Section 18. Unfair Labor Practices
Section 19. Certification
Section 20. Prompt Payment
Section 21. Compliance with Laws
Section 22. Conclusions
Section 23. Copyright
Section 24. Assignment of Antitrust Rights
Section 25. Ownership of Data and Reports

Section 26. Term
Section 27. Conflicts
Section 28. Signing

Attachments

Attachment A
Exhibit A - Program Objectives and Goals
Exhibit B - Year-to-Date Cost Spreadsheet Example
Exhibit C - Local Agency Request for Reimbursement Form
Exhibit F - General Agreement Provisions for Federal Aid Projects
Appendix A - Prohibition of Discrimination in State Contracts
Appendix B - Title VI Assurance
Appendix C - Assurances That Recipients and Contractors Must Make

Section 1. PURPOSE

This Contract is to provide for a local ridesharing program with trip destinations in Genesee and Lapeer Counties, located in the State of Michigan (PROJECT).

The AGENCY will carry out the PROJECT in conformity with the objectives and goals set forth in Exhibit A, attached hereto and made a part hereof, as directed by MDOT.

Section 2. STAFF REPRESENTATIVES

The AGENCY will designate a qualified staff representative to coordinate and direct the technical activities required by the PROJECT and to represent the AGENCY in technical matters when conducting business with MDOT. The staff representative will be expected to devote a major portion of his/her work time to the PROJECT. The AGENCY will also assign a staff member to serve as the primary point of contact; this staff member or a qualified staff substitute is required to participate in meetings attended by the local rideshare office, Michivan provider(s), and MDOT.

Section 3. FUNDING

MDOT will reimburse the AGENCY for the conduct of the PROJECT in an amount not to exceed Fifty Thousand Dollars ($50,000.00), as set forth in Attachment A, dated September 9, 2025, one page, attached hereto and made a part hereof. The AGENCY will be responsible for all costs in excess of the funds shown above.

MDOT funds in this Contract made available through legislative appropriations are based on projected revenue estimates. MDOT may reduce the amount of this Contract if the revenue actually received is insufficient to support the appropriation under which this Contract is made.

Section 4. FEDERAL GRANT

The AGENCY will perform or cause to be performed all the PROJECT work. It is understood that the AGENCY may contract for portions or all of the PROJECT work. The performance of the PROJECT work will be subject to the "General Agreement Provisions for Federal Aid Projects," attached hereto as Exhibit F.

Section 5. ALLOWABLE MARKETING-RELATED COSTS

a. Allowable Personnel Costs: Wages and direct labor overhead (employee fringe benefits) budgeted as a percentage of payroll at the provisional rate. The following items may be included in the direct labor overhead percentage: vacation, sick and personal leave, holiday, retirement, workers' compensation, social security, hospitalization/life insurance, and unemployment compensation.

b. Allowable Administrative and Overhead Costs: Expenditures for administration and costs such as rental of office space, office equipment, local telephone and other utility services, and other expenses chargeable to the PROJECT. All equipment purchases over Five Thousand Dollars ($5,000.00) that use monies provided by or arising out of this Contract require prior approval from MDOT.

For purposes of partial payments, the current provisional rate of itemized PROJECT costs will be utilized to estimate administrative and overhead costs during the conduct of the PROJECT. The provisional rate for administrative and overhead costs will be included in each billing submitted to MDOT for reimbursement to the AGENCY.

The use of a provisional overhead rate does not establish a minimum to the final overhead costs to be paid to the AGENCY. The provisional percentage will be adjusted at the time of final payment to a rate representative of, but not to exceed, actual costs. Final determination of the amount will be based upon audit at the completion of the PROJECT or at such time as this Contract is canceled.

c. Allowable Promotional Costs: The guaranteed ride home program, media advertising (print, broadcast, direct mail, outdoor, telephone, interactive video), agency information (brochures, flyers, newsletters, posters, other educational materials and dispensers/holders), audio visual presentations, promotional signs, market research and advertising agency design, promotional items and special events, and toll-free telephone lines.

Promotional items must include the name and telephone number of the rideshare office. Exceptions will be considered upon written request on a case-by-case basis.

Excluded or Ineligible Costs: Sponsorship of athletic teams and sports paraphernalia as a promotional item. In addition, a maximum of twenty percent (20%) of the budget may be used for the purchase of promotional items (specialty advertising). Any amount over twenty percent (20%) must come from local funds. Items printed on paper, such as calendars, place mats, etc., are classified as print advertising and are not included in the twenty percent (20%) calculation (exception: playing cards, which are a specialty item).

d. Allowable Subscriptions, Supplies, and Material Costs: Subscriptions, supplies, and materials used in the conduct of the PROJECT.

e. Allowable Travel and Subsistence Costs: Actual costs in accordance with and not to exceed the amounts set forth in the current State of Michigan Standardized Travel Regulations, incorporated herein by reference. The current State of Michigan Standardized Travel Regulations may be found at www.michigan.gov/dtmb under "Services," "Travel."

f. Additional requests may be submitted in writing to MDOT and are contingent upon written approval.

g. Reimbursement for costs incurred is subject to the cost criteria set forth in 48 CFR, Federal Acquisition Regulations, Part 31, and 2 CFR Part 200.

Section 6. BUDGET ADJUSTMENTS AND AMENDMENTS

Expenditures that are not consistent with Attachment A will not be considered eligible PROJECT costs, unless written approval has been requested by the AGENCY and granted by MDOT in accordance with this section. MDOT may approve changes to existing line items, including additions or deletions to the quantities and description in a specific line item, and may delete in whole or in part a line item if it is determined that each change is justified to fulfill the purpose of this Contract. If the proposed change would add a new line item or change the funding amount of this Contract, this Contract must be amended to make the change(s) before the expenditure will be deemed an eligible PROJECT cost.

Upon receipt of a written request to make changes to existing line items, MDOT must respond to the AGENCY providing written approval or disapproval of the budget adjustment or requesting further information. Requests to make changes that require an amendment will be processed in a timely manner, as circumstances permit. If a budget adjustment or an amendment is made that requires a change to Attachment A, references in the Contract to Attachment A will then be to Attachment A as revised.

Section 7. DISPOSITION OF EQUIPMENT

Upon termination or expiration of this Contract, all equipment acquired by the AGENCY with monies provided by or arising out of this Contract will be distributed in conformity with applicable MDOT policies, provided that the AGENCY will have the option to retain all standard equipment for its own use, provided that, at the time of termination or expiration, the AGENCY pays the fair market value of such retained property.

Section 8. COMPETITIVE PROCUREMENT

If the AGENCY receives federal funding through MDOT for the procurement, the AGENCY will comply with the following requirements:

a. The AGENCY will follow the current procedures outlined in the "Procurement Guidelines for Grantees Receiving Federal Transit Funds via MDOT." The procedures can be found at http://www.michigan.gov/mdotptd under "Procurement," "Procurement Guidelines," "Procurement Guidelines for Grantees Receiving Federal Transit Funds via MDOT."

b. The AGENCY will document how the price was determined to be fair and reasonable for purchases up to Ten Thousand Dollars ($10,000.00) or, as an alternative, will document compliance with the provisions of subsections (c) or (d) below.

c. The AGENCY will document competitive quotations from an adequate number of qualified sources for purchases up to Two Hundred Fifty Thousand Dollars ($250,000.00), except for purchases of Ten Thousand Dollars ($10,000.00) or less, or, as an alternative, will document compliance with the provisions of subsection (d) below.

d. The AGENCY will solicit and advertise for competitive bids/proposals for purchases of Two Hundred Fifty Thousand Dollars ($250,000.00) or more, except for contracts for architectural and engineering services. The AGENCY will ensure that there is an adequate number of qualified bidders/proposers. The AGENCY may award a contract to a responsible proposer other than the lowest in price provided that adequate provision for such action is included in the RFP. Justification for such selection will be provided to MDOT prior to the award of the contract.

e. The AGENCY will solicit and advertise for proposals from an adequate number of sources to permit reasonable competition for contracts for architectural and engineering services. The AGENCY will use competitive proposal procedures based on the Brooks Act, as defined in 40 USC Part 541, regardless of the dollar amount of the project.

Section 9. THIRD-PARTY CONTRACT PROCEDURES

If the AGENCY is not certified in accordance with Michigan State Transportation Commission policy or receives federal funding through MDOT for the procurement, the AGENCY will submit to MDOT for approval all contracts, including amendments, between the AGENCY and a party other than MDOT that relate to this Agreement that are estimated to be in excess of the dollar amount for third-party contracts identified in Michigan State Transportation Commission policy prior to said contracts being signed by the AGENCY. The AGENCY will not enter into multiple contracts of lesser amounts for the purpose of avoiding such approval process.

MDOT approval does not constitute an assumption of liability, a waiver, or an estoppel to enforce any of the requirements of this Agreement, nor will any such approvals by MDOT be construed as a warranty of the third party's qualifications, professional standing, ability to perform the work being subcontracted, or financial integrity.

PROJECT-Related Procurement: The AGENCY will submit to MDOT copies of the following procurement documents for review and approval by MDOT for solicitations over the amount identified in Michigan State Transportation Commission policy.

a. Prior to solicitation:

   i. Invitations for bids (IFBs) and requests for proposals (RFPs) when either of these methods of procurement is used.

   ii. Amendments to the above, to be submitted by the AGENCY prior to distribution.

   iii. Any specifications, plans, drawings, and quantity figures to be included in the IFBs or RFPs.

b. After solicitation:

   i. Unsigned third-party contracts.

   ii. Copies of selected bids or proposals. (The AGENCY will retain copies of all other bids and proposals received.)

   iii. Lists that include the names of all bidders or proposers, the amount of each bid or the score for each proposal, responsible and responsive determinations, and identification of the selected bids or proposals.

MDOT Michigan Department of Transportation

Section 10. REPORTING, BILLINGS, AND PAYMENTS

a. In order to receive funds under this Contract, the AGENCY must submit a quarterly marketing report within forty (40) days after the end of each quarter and actual quarterly progress billings to MDOT for allowable costs. The quarterly marketing report will include the marketing efforts made during the reporting quarter, the number of carpools/vanpools that were formed and the number of riders added during the quarter, the total number of carpools/vanpools, and the total number of riders.

b. All billings will be labeled by the actual period covered and will use the format provided in the attached Exhibit B with the corresponding form contained in the attached Exhibit C.

c. The AGENCY agrees that the costs reported to MDOT for this Contract will represent only those items that are properly chargeable in accordance with this Contract. The AGENCY also certifies that it has read the Contract terms and has made itself aware of the applicable laws, regulations, and terms of this Contract that apply to the reporting of costs incurred under the terms of this Contract.

d. Within sixty (60) days after PROJECT completion or termination, the AGENCY will submit to MDOT a billing designated as "Final Billing" to be charged against the Contract. Upon written request by the AGENCY to MDOT within the sixty (60) day period, which request will include documentation of the circumstances that prevent timely submission of all billings that support the final billing, MDOT may, in writing, extend the sixty (60) day period to a date certain. If the AGENCY fails to provide all billings and supporting documentation for the final billing sixty (60) days after the date of PROJECT completion or termination or before or upon the extended date certain established by MDOT, MDOT may elect not to accept any further billings, regardless of whether or not the costs are otherwise allowable under this Contract.

Section 11. AUDIT

In the event that an audit performed by or on behalf of MDOT indicates an adjustment to the costs reported under this Contract or questions the allowability of an item of expense, MDOT will promptly submit to the AGENCY a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings verbally communicated to the AGENCY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the AGENCY will (a) respond in writing to MDOT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to MDOT a written explanation as to any questioned or no opinion expressed item of expense (RESPONSE). The RESPONSE will be clearly stated and will

provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the AGENCY may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by MDOT. The RESPONSE will refer to and apply the language of the Contract. The AGENCY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to finally disallow any items of questioned or no opinion expressed cost.

MDOT will make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If MDOT determines that an overpayment has been made to the AGENCY, the AGENCY will repay that amount to MDOT or reach agreement with MDOT on a repayment schedule within thirty (30) days after the date of an invoice from MDOT. If the AGENCY fails to repay the overpayment or reach agreement with MDOT on a repayment schedule within the thirty (30) day period, the AGENCY agrees that MDOT will deduct all or a portion of the overpayment from any funds then or thereafter payable by MDOT to the AGENCY under this Contract or any other agreement or payable to the AGENCY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by MDOT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The AGENCY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest MDOT's decision only as to any item of expense the disallowance of which was disputed by the AGENCY in a timely filed RESPONSE.

Section 12. LIABILITY

Each party to this Contract will remain responsible for any claims arising out of that party's performance of this Contract, as provided by this Contract or by law.

This Contract is not intended to increase or decrease either party's liability for or immunity from tort claims.

This Contract is not intended to give, nor will it be interpreted as giving, either party a right of indemnification, either by contract or by law, for any claims arising out of the performance of this Contract.

Section 13. INSURANCE

The AGENCY will provide and maintain public liability, property damage, and workers' compensation insurance, insuring as they may appear the interests of all parties to this Contract against any and all claims that may arise out of the AGENCY's operations hereunder.

Section 14. ACCOUNTING RECORDS AND DOCUMENTATION

With regard to audits and record-keeping:

a. The AGENCY will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this Contract (RECORDS). Separate accounts will be established and maintained for all costs incurred under this Contract. The AGENCY will maintain complete PROJECT files, including, but not limited to, supporting data, surveys, and technical and administrative reports.

b. The AGENCY will comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507), and the requirements of 2 CFR Part 200, including Subpart F – Audit Requirements, as amended, that are in effect at the time of Contract award with regard to audits.

i. Agencies expending a total of Seven Hundred Fifty Thousand Dollars ($750,000.00) or more in federal funds from one or more funding sources in their fiscal year must have a single audit conducted for that year. The Seven Hundred Fifty Thousand Dollar ($750,000.00) threshold represents all federal funding sources. This is in accordance with the Single Audit Act of 1984, as amended, and 2 CFR Part 200 Subpart F, as amended.

ii. Agencies expending less than Seven Hundred Fifty Thousand Dollars ($750,000.00) in federal funds must submit a letter to MDOT advising that a single audit was not required. The letter will indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the MDOT federal programs, and the Code of Federal Domestic Assistance (CFDA) grant number(s). This information must also be submitted to the addresses in paragraph (iv) below.

iii. Agencies must complete their single audits electronically through the Federal Audit Clearinghouse website (http://harvester.census.gov.fac/). Users are instructed to create an online report ID and then to complete Form SF-SAC prior to submitting their reporting packages. The audit will be completed and submitted electronically within thirty (30) days after receipt

of the auditor's report(s) or within nine (9) months after the end of the AGENCY's fiscal year, whichever is earlier.

iv. Agencies must also submit one (1) paper copy of the completed Form SF-SAC and reporting package within the same time frame set forth in paragraph (iii) above to the address(es) below:

Address:

Michigan Department of Transportation
Financial Operations Division
Budget, Outreach and Program Support Section
P. O. Box 30050
Lansing, MI 48909

With a copy to:

Michigan Department of Transportation
Office of Passenger Transportation
Mail Code B425
P.O. Box 30050
Lansing, MI 48909

v. Agencies must also comply with applicable state laws and regulations relative to audit requirements.

vi. Agencies will not charge audit costs to MDOT's federal programs that are not in accordance with the aforementioned 2 CFR Part 200 requirements.

vii. All agencies are subject to the federally-required monitoring activities, which may include limited scope reviews and other on-site monitoring.

c. The AGENCY will maintain the RECORDS for at least three (3) years from the date of final payment made by MDOT under this Contract. In the event of a dispute with regard to the allowable expenses or any other issue under this Contract, the AGENCY will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

d. MDOT or its representative may inspect, copy, scan, or audit the RECORDS at any reasonable time after giving reasonable notice.

e. If any part of the work is subcontracted, the AGENCY will assure compliance with subsections (a), (b), (c), and (d) above for all subcontracted work.

Section 15. INSPECTION AND AUDIT

The AGENCY will permit MDOT, the Comptroller General of the United States, and the Secretary of the United States Department of Transportation or their authorized representatives, agents, or employees, to inspect all equipment purchased as part of the PROJECT, all transportation services rendered by the AGENCY by the use of such equipment, and all relevant PROJECT RECORDS. Such inspection does not relieve the AGENCY of its obligations hereunder, nor is such inspection to be construed as a warranty as to the propriety of the equipment, services, or records. The AGENCY will also permit the above referenced persons to audit the books, records, and accounts of the AGENCY pertaining to the PROJECT.

Section 16. TERMINATION OR SUSPENSION

a. For any reason, MDOT or the AGENCY may, by thirty (30) days written notice, suspend any or all of the rights and obligations under this Contract until such time as the event or condition resulting in such suspension has ceased or been corrected, or MDOT may, by thirty (30) days written notice to the AGENCY, terminate any or all of the rights and obligations under this Contract.

b. Action Subsequent to Notice of Termination or Suspension: Upon receipt of any notice of termination or suspension under this section, the AGENCY will proceed to carry out the actions required therein, which may, without limitation, include any or all of the following:

i. Take all necessary action to keep to a minimum the further incurrence of eligible PROJECT costs.

ii. Furnish to MDOT within sixty (60) days after receipt of notice of termination or suspension a statement of the status of the PROJECT and PROJECT costs to date, as well as a proposed plan and budget for closing out the PROJECT activities and contracts and other undertakings, the costs of which are otherwise eligible as PROJECT costs. The closing out will be carried out in conformity with the latest plan and budget approved by MDOT or upon the terms and conditions imposed by MDOT for failure of the AGENCY to furnish a plan and budget within the sixty (60) day period. The closing out of MDOT financial participation in the PROJECT will not constitute a waiver of any claim MDOT may otherwise have arising out of this Contract.

Section 17. PROHIBITION OF DISCRIMINATION

a. In connection with the PROJECT for which this Contract is made, the AGENCY (hereinafter in Appendix A referred to as the "contactor") agrees to comply with the State of Michigan provisions for "Prohibition of Discrimination in State

Contracts," as set forth in Appendix A, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Contract.

b. During the performance of this Contract, the AGENCY, for itself, its assignees, and its successors in interest (hereinafter in Appendix B referred to as the "contractor") agrees to comply with the Civil Rights Act of 1964, being PL 88-352, 78 Stat. 241, as amended, being Title 42 USC Sections 1971, 1975a-1975d, and 2000a-2000h-6, and the Regulations of the Department of Transportation (49 CFR Part 21) issued pursuant to said Act, including Appendix B, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Contract.

c. The AGENCY will carry out the applicable requirements of MDOT's Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C, dated October 2, 2014, attached hereto and made a part hereof, with regard to its contracting opportunities. The AGENCY's contracting opportunities include the purchase of any items and the undertaking of any construction projects, except transit vehicle or land acquisition, respectively.

Section 18. UNFAIR LABOR PRACTICES

In accordance with 1980 PA 278, MCL 423.321 *et seq.*, the AGENCY, in the performance of this Contract, will not enter into a contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the United States Department of Labor of employers who have been found in contempt of court by a federal court of appeals on not less than three (3) separate occasions involving different violations during the preceding seven (7) years for failure to correct an unfair labor practice, as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act, 29 USC 158. MDOT may void this Contract if the name of the AGENCY or the name of a subcontractor, manufacturer, or supplier utilized by the AGENCY in the performance of this Contract subsequently appears in the register during the performance period of this Contract.

Section 19. CERTIFICATION

The AGENCY's signature on this Contract constitutes the AGENCY's certification that to the best of its knowledge and belief no federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," pursuant to Section 1352, Title 31 USC, in accordance with its instructions.

The AGENCY will require that the language of this certification be included in the award documents for all third-party agreements (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients will certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC 1352. Any person who fails to file the required certification will be subject to a civil penalty of not less than Ten Thousand Dollars ($10,000.00) and not more than One Hundred Thousand Dollars ($100,000.00) for each such failure.

Section 20. PROMPT PAYMENT

The AGENCY agrees to pay each subcontractor for the satisfactory completion of work associated with the subcontract no later than ten (10) calendar days from the receipt of each payment the AGENCY receives from MDOT. The AGENCY further agrees to return retainage payments to each subcontractor within thirty (30) calendar days after the subcontractor's work is satisfactorily completed. These requirements are also applicable to all sub-tier subcontractors and will be made a part of all subcontract agreements.

This prompt payment provision is a requirement of 49 CFR Part 26, as amended, and does not confer third-party beneficiary right or other direct right to a subcontractor against MDOT. This provision applies to both DBE and non-DBE subcontractors.

Section 21. COMPLIANCE WITH LAWS

In the performance of this Contract, the AGENCY will comply with all applicable state, federal, and local statutes, ordinances, and regulations and will obtain all permits that are applicable to the entry into and performance of this Contract.

Section 22. CONCLUSIONS

Any publication by the AGENCY of the results of the PROJECT or information with respect to the PROJECT will be reviewed by and have the written approval of MDOT and will give proper credit for the PROJECT. Such approval is for MDOT's own purposes and does not relieve the AGENCY of its decision to publish or of any liability arising from the decision by the AGENCY to publish.

If MDOT does not wish to subscribe to the findings or conclusions of the services, the following statement will be added to the credit line of all reports published by the AGENCY or by MDOT:

> "The opinions, findings, and conclusions expressed in this publication are those of the authors and not necessarily those of the Michigan State Transportation Commission or the Michigan Department of Transportation."

Section 23. COPYRIGHT

It is agreed that the AGENCY will not copyright any papers, reports, forms, or other material that is part of its work under this Contract without the written approval of MDOT.

Section 24. ASSIGNMENT OF ANTITRUST RIGHTS

With regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract, the AGENCY hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT.

The AGENCY shall require any subcontractors to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT as a third-party beneficiary.

The AGENCY shall notify MDOT if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract may have occurred or is threatened to occur. The AGENCY shall also notify MDOT if it becomes aware of any person's intent to commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract.

Section 25. OWNERSHIP OF DATA AND REPORTS

All data collected under this Contract or furnished by MDOT, together with all tapes, summaries, and charts derived therefrom, are the property of MDOT and cannot be furnished to any party without permission of MDOT, except to the involved governmental agencies and commissions as part of the progress reporting process.

All reports prepared by the AGENCY, including all graphics and texts, as instruments of service are the property of MDOT.

Section 26. TERM

This Contract will be in effect from October 1, 2025, through September 30, 2026.

Section 27. CONFLICTS

In the event of any conflict between the body of this Contract and any exhibit hereto, the body of the Contract will govern.

MDOT
Michigan Department of Transportation

Section 28. SIGNING

This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the AGENCY and MDOT and upon the adoption of a resolution approving said contract and authorizing the signature(s) thereto of the respective representative(s) of the AGENCY, a certified copy of which resolution will be sent to MDOT with this Contract, as applicable.

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

By: _____
Authorized Signer

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
Title: Department Director

Approved as to Legal Form
9-9-25 J.S.

MDOT Michigan Department of Transportation

REVIEWED
By Shelli A Hartley at 9:37 am, 9/11/25

FUNDING SOURCES
FISCAL YEAR 2026 UNIFIED WORK PROGRAM

Activities	GCMPC	PL	PL Transit	Carry Over--PL	Carry Over PL Transit	CMAQ*	HPP	Subtotal (GCMPC)	MTF (MDOT)	Total
III. DATA MANAGEMENT										
A. Data Management Systems	$3,991	$16,000	$2,000					$21,991	$7,593	$29,584
B. Data Inventory and Model Maintenance	$4,781	$18,062	$3,500					$26,343	$13,324	$39,668
Subtotal	$8,773	**$34,062**	**$5,500**					$48,335	$20,917	$69,252
IV. TSM PLANNING										
A. TSM Coordination	$73,424	$200,000	$31,116	$100,000				$404,540	$30,743	$435,283
B. Transit Planning	** $21,757	$0	$98,117					$119,874	$0	$119,874
C. Ridesharing						$50,000		$50,000	$0	$50,000
D. Pavement Management	$399	$1,800						$2,199	$0	$2,199
E. Safety and Complete Streets Planning	$5,987	$27,000						$32,987	$0	$32,987
F. Air Quality Awareness	$12,500					$50,000		$62,500	$0	$62,500
Subtotal	$114,067	**$228,800**	**$129,233**	$100,000	$0	$100,000	$0	$672,100	$30,743	$702,843
V. LONG-RANGE PLANNING										
A. Update Long Range Transportation Plan	$4,657	$18,000	$3,000					$25,657	$3,871	$29,528
Subtotal	$4,657	**$18,000**	**$3,000**	$0	$0			$25,657	$3,871	$29,528
VI. PLANNING SUPPORT										
A. Program Management	$63,908	$260,000	$28,200					$352,108	$13,101	$365,208
B. Develop Unified Work Program	$3,614	$14,000	$2,300					$19,914	$1,935	$21,849
C. Prepare Transportation Improvement Program	$29,936	$115,000	$20,000					$164,936	$3,870	$168,806
Subtotal	$97,458	**$389,000**	**$50,500**	$0	$0		$0	$536,958	$18,906	$555,864
GRAND TOTAL	**$224,955**	**$669,862**	**$188,233**	**$100,000**	**$0**	**$100,000**	**$0**	**$1,283,050**	**$74,437**	**$1,357,486**

**20,870 of match to be provided by the MTA
*CMAQ Funds are being requested under a separate application.

Amounts shown below represent Federal Funds equaling 81.85% of total.
Studies and other contracted services
MTA Transit Planning - Transit Surveys $20,000
MTA Transit Studies / Strategic Plan $74,117

GCMPC-Genesee County Metropolitan Planning Commission Local Match
PL-Federal Funds for Planning Activities from the Federal Highway Administration
PL Transit-Federal funds for Transit Planning from Federal Transit Administration
CMAQ - Congestion Mitigation and Air Quality funds (Ridesharing/Air Quality Awareness)
MTF-Michigan Transportation Fund

EXHIBIT A

Objective #1

Focus on increasing the number of carpools and vanpools operating in the service area.

Goal #1: Increase the number of carpoolers registered with the program. This will include the purging of records at a minimum of twice a year to ensure data accuracy.

Goal #2: Increase the number of vanpools with a destination into the service areas.

Goal #3: Offer a Guaranteed Ride Home Program.

Objective #2

Coordinate with other rideshare offices and agencies to ensure that customers receive information on all transportation-related options available in place of the single occupant vehicle for the work commute trip. Examples include, but are not limited to, carpooling, vanpooling (MDOT sponsored or privately sponsored), transit, flex time, and telecommuting.

Goal #1: Provide a call referral service to other rideshare offices for customers whose destination point is outside of the service area.

Goal #2: Provide a referral service to other public agencies and/or private organizations that have customers with an identified transportation need that a known program may provide assistance to meet that need. (Examples include Michigan Works! Agencies, Michigan Workforce-Development Agencies, and other transportation-to-work efforts.)

Objective #3

Conduct program promotions focused on increasing public awareness.

Goal #1: Promote the program through media advertising.

Goal #2: Promote the program through promotional brochures with the incorporation of a Guaranteed Ride Home Program.

Goal #3: Promote the program during National Transportation Week and/or Try Transit Week.

Goal #4: Promote the MichiVan component of the program through joint, agreed upon coordination with the MDOT approved vendors.

EXHIBIT B

Year-to-Date Cost Spreadsheet
Example*

Part A - Federal Participating

ITEM	BUDGETED	THIS PERIOD	YEAR TO DATE	BALANCE
PERSONNEL COSTS Salary Fringes				
ADMINISTRATIVE & OVERHEAD COSTS				
PROMOTIONAL COSTS Guaranteed Ride Home Other				
SUBSCRIPTIONS, SUPPLIES & MATERIAL COSTS				
TRAVEL COSTS				
TOTALS				

PART B - FEDERAL NON-PARTICIPATING

ITEM	BUDGETED	THIS PERIOD	YEAR TO DATE	BALANCE
PERSONNEL COSTS Salary Fringes				
ADMINISTRATIVE & OVERHEAD COSTS				
PROMOTIONAL COSTS Guaranteed Ride Home Other				
SUBSCRIPTIONS, SUPPLIES & MATERIAL COSTS				
TRAVEL COSTS				
TOTALS				

*Line items will be constructed based on the format of your Attachment A

Michigan Department
of Transportation
0802P (10/16)

EXHIBIT C

LOCAL AGENCY REQUEST FOR REIMBURSEMENT

This information is required by MDOT in order for you to obtain reimbursement for expenses.

MDOT AGREEMENT #	LOCATION		MDOT STRUCTURE #
DATE	BILLING #	FINAL? ☐ Yes ☐ No	AMOUNT AUTHORIZED TO SPEND $
AGENCY	CONTROL SECTION	JOB #	TOTAL PROJECT COSTS TO DATE (Previous) $
ADDRESS (Street)	FED. PROJECT #	FED. ITEM #	PROJECT COSTS (This Request) $
ADDRESS (City, State)	SERVICE PERIOD		BALANCE AVAILABLE $

SUMMARY OF CHARGES

PRELIMINARY ENGINEERING	LABOR	_____	
	EQUIPMENT RENTAL	_____	
	OTHER _____	_____	
	TOTAL PRELIMINARY ENGINEERING		_____
REAL ESTATE	ACQUISITION COST	_____	
	APPRAISAL FEES	_____	
	OTHER _____	_____	
	TOTAL REAL ESTATE		_____
LOCAL CONTRACTED WORK		_____	
	TOTAL LOCAL CONTRACTED WORK		_____
CONSTRUCTION ENGINEERING	INSPECTION/STAKING/TESTING	_____	
	OTHER _____	_____	
	TOTAL CONSTRUCTION ENGINEERING		_____
FORCE ACCOUNT	LABOR	_____	
	EQUIPMENT	_____	
	MATERIALS	_____	
	OTHER_____	_____	
	TOTAL FORCE ACCOUNT		_____
	TOTAL CHARGES		_____

CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

AGENCY REPRESENTATIVE (Signature)	TITLE	DATE
MDOT CONCUR FOR FUNDING (Signature)	TITLE	DATE

EXHIBIT F

GENERAL AGREEMENT PROVISIONS FOR FEDERAL AID PROJECTS

1. General Provisions:

   a. The AGENCY will comply with all FHWA requirements concerning special requirements of law, program requirements and other administrative requirements.

   b. To qualify for eligible cost, all work will be documented in accordance with the requirements and procedures of MDOT.

   c. Those projects funded with Federal monies will be subject to inspection at all times by MDOT and the FHWA.

2. Federal Clean Air Act of 1970: The political subdivisions that are a party to this contract on those Federally funded projects that exceed a total cost of $100,000.00 stipulate the following with respect to their specific jurisdictions:

   a. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.

   b. That it agrees to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act and all regulations and guidelines issued thereunder.

   c. That, as a condition of Federal aid pursuant to this contract, it will notify MDOT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.

3. Other Regulatory Requirements:

   a. The AGENCY assures and certifies that it will comply with the regulations, policies, guidelines, and requirements of 49 CFR Part 18 (U.S. DOT Implementation of the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments or “Common Rule”) as they relate to the application, acceptance, and use of Federal Funds for this federally-assisted project.

   b. The AGENCY will be responsible for the accurate and detailed accounting of the costs and expenses incurred in the performance of any part of the PROJECT work it agrees to undertake, as provided within this contract. Said accounts will be maintained in accordance with generally accepted government accounting

principles and 49 CFR Part 18. Said accounts will be made available for review and audit by MDOT and, as required, by the FHWA and appropriate U.S. governmental agencies and will be retained on file for a period of not less than three years from the date of the final payment for work conducted under this Contract.

c. The AGENCY will comply with the Single Audit Act of 1984, P.L. 98-502, and OMB Circular A-133. All such audits are subject to the review and approval of MDOT, the FHWA, and the Office of the Inspector General.

4. Retention and Custodial Requirements for Records:

a. Financial records, supporting documents, statistical records, and all other records pertinent to this instrument will be retained for a period of 3 years, with the following exceptions:

(1) If any litigation, claim, or audit is started before the expiration of the 3-year period, the records will be retained until all litigation claims or audit findings involving the records have been resolved.

(2) Records for nonexpendable property, if any, required with Federal Funds will be retained for 3 years after the final disposition of such property.

(3) When records are transferred to or maintained by the FHWA, the 3-year retention requirement is not applicable to the recipient.

b. The retention period starts from the date of the submission of the final expenditure report.

c. The Secretary of Transportation and the Comptroller General of the United States or any of their duly authorized representatives will have access to any pertinent books, documents, papers, and records of the recipient and its contractors and subcontractors to make audits, examinations, excerpts, and transcripts.

5. Equal Employment Opportunity:

a. The AGENCY agrees to incorporate in all contracts having a value over $10,000, the provisions requiring compliance with Executive Order 11246, as amended, and implementing regulations of the United States Department of Labor at 41 CFR 60, the provisions of which, other than the standard EEO clause and applicable goals for employment of minorities and women, may be incorporated by reference.

b. The AGENCY agrees to ensure that its contractors and subcontractors, regardless of tier, awarding contractors and/or issuing purchase orders for material, supplies, or equipment over $10,000 in value will incorporate the required EEO provisions in such contracts and purchase orders.

c. The AGENCY further agrees that its own employment policies and practices will be without discrimination based on race, color, religion, sex, national origin, handicap, or age and that it has an affirmative action plan consistent with the Uniform Guidelines on Employee Selection Procedures, 29 CFR 1607, and the Affirmative Action Guidelines, 29 CFR 1608.

6. Copeland Act: All contracts in excess of $2,000 for construction or repair awarded by the AGENCY and its contractors or subcontractors will include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 USC 874) as supplemented in Department of Labor regulations (29 CFR Part 3). This Act provides that each contractor or subcontractor will be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The AGENCY will report all suspected or reported violations to MDOT.

7. Davis-Bacon Act: When required by the Federal program legislation, all construction contracts awarded by the AGENCY and its contractors or subcontractors of more than $2,000 will include a provision for compliance with the Davis-Bacon Act (40 USC 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR Part 5). Under this Act, contractors will be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors will be required to pay wages not less than once a week. The AGENCY will place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation, and the award of a contract will be conditioned upon the acceptance of the wage determination. The AGENCY will report all suspected or reported violations to MDOT.

8. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by the AGENCY in excess of $2,500 that involve the employment of mechanics or laborers will include a provision for compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 USC 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5). Under Section 103 of the Act, each contractor will be required to compute the wages of every mechanic and laborer on the basis of a standard workday of 8 hours and a standard workweek of 40 hours. Work in excess of the standard workday or workweek is permissible provided that the worker is compensated at a rate of not less than 1½ times the basic rate of pay for all hours worked in excess of 8 hours in any calendar day or 40 hours in the workweek. Section 107 of the Act, if applicable to construction work, provides that no laborer or mechanic will be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous to his health and safety as determined under construction safety and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or to contracts for transportation or transmission of intelligence.

9. Access to Records: All negotiated contracts (except those of $25,000 or less) awarded by the AGENCY will include a provision to the effect that the recipient, the FHWA, the Comptroller General of the United States, or any of their duly authorized representatives will have access to any books, documents, papers, and records of the contractor that are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions.

10. Civil Rights Act: The AGENCY will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and, in accordance with Title VI of that Act, no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the recipient received Federal financial assistance. The AGENCY will immediately take any measures necessary to effectuate this Contract. It will comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d) prohibiting employment discrimination where:

    a. The primary purpose and instrument is to provide employment, or

    b. Discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-aided activity.

11. Nondiscrimination: The AGENCY agrees that, as a condition to receiving any Federal financial assistance from the Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC 2000d), related nondiscrimination statutes, and applicable regulatory requirements to the end that no person in the United States will, on the ground of race, color, national origin, sex, handicap, or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the AGENCY receives Federal financial assistance. The specific requirements of the United States Department of Transportation standard Civil Rights assurances with regard to the States' highway safety programs (required by 49 CFR 21.7 and on file with the U.S. DOT) are incorporated in this grant agreement.

12. Rehabilitation Act: The AGENCY will comply with Section 504 of the Rehabilitation Act of 1973, as amended (29 USC 794, P.L. 93-112), and all requirements imposed by or pursuant to the regulations of the Department of Health, Education and Welfare (45 CFR Parts 80, 81 and 84) promulgated under the foregoing statute. It agrees that, in accordance with the foregoing requirements, no otherwise qualified handicapped person, by reason of handicap, will be excluded from participation in, be denied the benefit of, or be subject to discrimination under any program or activity receiving Federal financial assistance and that it will take any measures necessary to effectuate this Contract.

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.

2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.

3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.

6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.

8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.

9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B
TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations**: For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.

2. **Nondiscrimination**: The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.

3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment**: All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

4. **Information and Reports**: The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.

5. **Sanctions for Noncompliance**: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:

    a. Withholding payments to the contractor until the contractor complies; and/or

    b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions**: The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

(Revised October 2, 2014)

APPENDIX C
Assurances that Recipients and Contractors Must Make
(Excerpts from US DOT Regulation 49 CFR § 26.13)

A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

(1) Withholding monthly progress payments;

(2) Assessing sanction;

(3) Liquidated damages; and/or

(4) Disqualifying the contractor from future bidding as non-responsible.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2298 **Agenda Date:** 10/15/2025 **Agenda #:** 1.

To: Martin L. Cousineau, Finance Committee Chairperson

From: Derrick Jones, Purchasing Administrator

RE: Approval of a purchase order to Staples for the fiscal year ending 2026, in an amount not to exceed $334,855.78 to provide for the annual purchase of office supplies; the cost of this purchase order will be paid from the accounts listed on attached spreadsheet

BOARD ACTION REQUESTED:

Approval to issue purchase orders to Staples for office supplies for various departments.

BACKGROUND:

Genesee County is a member or MiDeal, which is the State of Michigan extended purchasing program that allows counties to buy goods and services from state contracts. The Department of Technology, Management and Budget solicits and awards hundreds of competitively bids/proposals for various goods and services. These cooperative contracts are available to be used by its members. The Purchasing Department is requesting to use one of these cooperative contracts for procuring office supplies. Staples is an American office retail company whose primary business is providing office supplies. MiDeal has awarded Staples a contract to provide said services until May 31, 2027. Departments will order supplies from an online catalogue and supplies will be delivered directly to the requesting department.

DISCUSSION:

The Purchasing Department is requesting authorization to continue to utilize MiDeal contract 240000000363 to procure office supplies from Staples in an amount not to exceed $318,910.27 Plus 5%* for the period ending September 30, 2026. Purchasing will issue purchase orders using the account numbers listed on the attached spreadsheet for their respective amounts. *5% will allow the Purchasing Department to issue purchase orders up to an additional $15,945.51. To departments that did not provide information requested when asked and/or in receipt of grants during the fiscal year that will allow purchasing of office supplies.

IMPACT ON HUMAN RESOURCES:

N/A

IMPACT ON BUDGET:

The amounts requested from each department have been approved by the Board, via the budgeting approval process. See attached spreadsheet.

IMPACT ON FACILITIES:

N/A

IMPACT ON TECHNOLOGY:

N/A

CONFORMITY TO COUNTY PRIORITIES:

Ensure all policies are consistently followed by all County Departments through accountability. Purchasing went through a vetting process to ensure the best for the County office supplies.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Purchasing Administrator to authorize an expenditure, in the form of purchase orders, to Staples for office supplies for FY 2025-2026, in an amount not to exceed $318,910.27 plus a 5% contingency amount, to be paid from the account numbers that appear on the attached spreadsheet, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Finance Committee of this Board).

Req Number	PO Number	Vendor Name
25-02643		STAPLES INC
25-02465		STAPLES INC
25-02466		STAPLES INC
25-02467		STAPLES INC
25-02483		STAPLES INC
25-02483		STAPLES INC
25-02485		STAPLES INC
25-02486		STAPLES INC
25-02492		STAPLES INC
N/A	N/A	STAPLES INC
25-02495		STAPLES INC
25-02664		STAPLES INC
25-02665		STAPLES INC
25-02666		STAPLES INC
25-02667		STAPLES INC
25-02668		STAPLES INC
25-02653		STAPLES INC
25-02501		STAPLES BUSINESS ADVANTAGI
25-02706		STAPLES INC
?		STAPLES BUSINESS ADVANTAGI
25-02713		STAPLES INC
25-02632		STAPLES INC
25-02509		STAPLES BUSINESS ADVANTAGI
25-02517		STAPLES INC
25-02450		STAPLES INC
25-02487		STAPLES INC
25-02488		STAPLES INC
25-02489		STAPLES INC
25-02490		STAPLES INC
N/A	N/A	STAPLES INC
25-02508		STAPLES INC
25-02583		STAPLES INC
25-02645		STAPLES INC
25-02651		STAPLES INC
25-02500		STAPLES INC
25-02499		STAPLES BUSINESS ADVANTAGI
25-02460		STAPLES BUSINESS ADVANTAGI
25-02617		STAPLES BUSINESS ADVANTAGI
25-02493		STAPLES INC
25-02494		STAPLES INC
25-02707		STAPLES BUSINESS ADVANTAGI
25-02709		STAPLES BUSINESS ADVANTAGI
N/A	N/A	STAPLES BUSINESS ADVANTAGI
N/A	N/A	STAPLES BUSINESS ADVANTAGI
25-02708		STAPLES BUSINESS ADVANTAGI
25-02538		STAPLES BUSINESS ADVANTAGI
25-02539		STAPLES INC
25-02641		STAPLES INC

25-02510	STAPLES BUSINESS ADVANTAG
25-02284	STAPLES INC
25-02648	STAPLES BUSINESS ADVANTAG
25-02670	STAPLES INC
25-02650	STAPLES INC

Description	Amount	Ship To
COURT EXEMPT FY 24/25	$ 15,000.00	67 CRT
ADULT PROBATION: OFFICE SUPPLIES	$ 7,000.00	7 COURT
JURY BOARD: OFFICE SUPPLIES	$ 4,000.00	7 COURT
DRUG COURT: OFFICE SUPPLIES	$ 500.00	7 COURT
CT COURT; OFFICE SUPPLIES	$ 16,000.00	7 COURT
CT SECURITY; OFFICE SUPPLIES	$ 500.00	7 COURT
ADULT FELONY; OFFICE SUPPLIES	$ 1,200.00	7 COURT
CC; FAMILY- OFFICE SUPPLIES	$ 8,000.00	7 COURT
LEGAL REC; OFFICE SUPPLIES	$ 4,500.00	7 COURT
CC REIMB: OFFICE SUPPLIES	$ -	7 COURT
LEG RES CTR OFFICE SUPPLIES	$ 3,000.00	7COURT
OFFICE SUPPLIES -- ELECTIONS	$ 1,000.00	ADMIN
OFFICE SUPPLIES -- VITAL RECORDS	$ 2,500.00	ADMIN
OFFICE SUPPLIES -- REGISTER OF DEEDS	$ 3,000.00	ADMIN
OFFICE SUPPLIES -- ROD TECH FUND	$ 1,000.00	ADMIN
OFFICE SUPPLIES -- CPL	$ 1,000.00	ADMIN
SHELTER OFFICE SUPPLIES	$ 6,500.00	ANML CN
OFFICE SUPPLIES	$ 800.00	BLDG
SUPPLIES/EQUIPMENT	$ 4,183.00	COM COR
OFFICE SUPPLIES	$ 10,000.00	COMMSN
OFFICE SUPPLIES FY2024-2025	$ 4,000.00	DRAINS
OFFICE SUPPLIES FY 2024-25	$ 800.00	EQUAL
OFFICE SUPPLES	$ 5,300.00	FISCAL
OFFICE SUPPLIES	$ 9,500.00	FOC
SUPPLIES	$ 51,100.00	GC ADMN
JUV PROBATION; OFFICE SUPPLIES	$ 2,800.00	GC JJC
GCJJC- SUPPLIES- OPERATIONAL COSTS	$ 3,000.00	GC JJC
GCJJC; OFFICE SUPPLIES	$ 1,500.00	GC JJC
GCJJC- SUPPLIES	$ 1,500.00	GC JJC
GCJJC- SUPPLIES LAUNDRY	$ -	GC JJC
GIS OFFICE SUPPLIES - FY 24/25	$ 1,000.00	GIS
HEALTH DEPARTMENT PROGRAM OFFICE SUPPLIES	$ 57,150.00	HEALTH
STAPLES OFFICE SUPPLIES	$ 3,750.00	HR
FY 24/25 OFFICE SUPPLIES/NON COMPUTER-SUPPLIE	$ 600.00	IT
OFFICE SUPPLIES FOR FY 24/25	$ 4,500.00	MED EX
OFFICE SUPPLIES	$ 100.00	MTR PL
OFFICE SUPPLIES	$ 15,000.00	PK ADMN
OFFICE SUPPLES	$ 2,500.00	PLAN
PROBATE CT; OFFICE SUPPLIES	$ 6,800.00	PROBATE
MHC; OFFICE SUPPLIES	$ 500.00	PROBATE
PROSECUTOR'S OFFICE - FAMILY SUPPORT DIVISION	$ 3,700.00	PROS-1
PROSECUTOR'S OFFICE - AFIS	$ 500.00	PROS-2
PROSECUTOR'S OFFICE - CVS	$ -	PROS-2
PROSECUTOR'S OFFICE - CVS ANCILLARY FUND	$ -	PROS-2
PROSECUTOR'S OFFICE - FELONY TRIAL / JUVENILE /	$ 6,000.00	PROS-3
OFFICE SUPPLIES	$ 8,000.00	PUB DEF
OFFICE SUPPLIES	$ 500.00	PURCH
OFFICE SUPPLIES	$ 627.27	RETIRE

OFFICE SUPPLIES	$	250.00	RISK M
FY24/25 OFFICE SUPPLIES	$	28,000.00	SHERIFF
STAPLES BUSINESS ADVANTAGE FY 2024-2025 OFFIC	$	2,500.00	SR SRV
FY 2025 OFFICE SUPPLY-TREASURERS OFFICE	$	4,250.00	TREAS
OFFICE SUPPLIES FY 2024/2025	$	3,500.00	VET

	$	318,910.27
337,900-318,910.27	$	354,795.00
	$	337,900.00

Pervious year request - current request	**$**	**18,989.73**

	$	**318,910.27**
	$	**15,945.51**
	$	**334,855.78**

Previous FY Request/Acutal Spend

FY 23/24	$	379,560.36	Requested
	$	268,449.80	Actual Spend
FY 24/25	$	337,900.00	Requested
	$	182,319.04	Actual Spend

Amount	Amount Relieved	Amount Remaining
$ 26,000.00	$ 21,091.80	$ 4,908.20
$ 7,000.00	$ 3,762.05	$ 3,237.95
$ 4,000.00	$ 3,985.53	$ 14.47
$ 1,790.00	$ 1,465.22	$ 324.78
$ 15,000.00	$ 6,278.03	$ 8,721.97
$ 1,500.00	$ -	$ 1,500.00
$ 975.00	$ 960.41	$ 14.59
$ 8,000.00	$ 7,182.76	$ 817.24
$ 3,500.00	$ 3,499.84	$ 0.16
$ 1,000.00	$ 401.19	$ 598.81
$ 3,000.00	$ 1,480.84	$ 1,519.16
$ 1,000.00	$ 847.15	$ 152.85
$ 2,500.00	$ 1,878.75	$ 621.25
$ 3,000.00	$ 2,509.52	$ 490.48
$ 1,000.00	$ 722.07	$ 277.93
$ 1,000.00	$ 608.53	$ 391.47
$ 6,500.00	$ 4,609.09	$ 1,890.91
$ 800.00	$ 518.57	$ 281.43
$ 6,500.00	$ 692.16	$ 5,807.84
$ 4,000.00	$ 1,629.09	$ 2,370.91
$ 4,000.00	$ 1,587.87	$ 2,412.13
$ 800.00	$ 336.99	$ 463.01
$ 2,100.00	$ 1,148.70	$ 951.30
$ 9,500.00	$ 8,678.62	$ 821.38
$ 50,440.00	$ 28,929.91	$ 21,510.09
$ 2,970.51	$ 2,964.58	$ 5.93
$ 4,850.31	$ 3,815.19	$ 1,035.12
$ 5,000.00	$ 2,415.74	$ 2,584.26
$ 1,650.00	$ 1,640.54	$ 9.46
$ 900.00	$ -	$ 900.00
$ 493.40	$ 321.74	$ 171.66
$ 67,850.01	$ 21,733.73	$ 46,116.28
$ 3,750.00	$ 2,390.54	$ 1,359.46
$ 1,330.00	$ 590.98	$ 739.02
$ 4,000.00	$ 3,210.15	$ 789.85
$ 200.00	$ -	$ 200.00
$ 15,000.00	$ 14,242.94	$ 757.06
$ 2,500.00	$ 1,654.15	$ 845.85
$ 5,933.00	$ 5,854.79	$ 78.21
$ 150.00	$ -	$ 150.00
$ 3,700.00	$ 2,438.91	$ 1,261.09
$ 500.00	$ 172.84	$ 327.16
$ 800.00	$ 379.90	$ 420.10
$ 700.00	$ 119.20	$ 580.80
$ 6,000.00	$ 4,920.37	$ 1,079.63
$ 8,000.00	$ 2,884.77	$ 5,115.23
$ 500.00	$ 75.95	$ 424.05
$ 900.00	$ 272.73	$ 627.27

$ 500.00	$ -	$ 500.00
$ 23,000.00	$ 21,322.72	$ 1,677.28
$ 2,500.00	$ 1,941.65	$ 558.35
$ 4,250.00	$ 1,799.07	$ 2,450.93
$ 3,500.00	$ 1,442.97	$ 2,057.03
$ 310,332.23	$ 182,319.04	$ 128,013.19

Department	Req Number	Shipper ID
67 CRT	25-02643	DIST COURT-01
7 COURT	25-02465	CIRC CT AP-06
7 COURT	25-02466	CIRC CT JB-05
7 COURT	25-02486	CIRC CT FAM-02
7 COURT	25-02467	CIRC CT DRUG-03
7 COURT	25-02475	CIRC COURT-01
7 COURT	25-02483	CIRC CT JP-05
7 COURT	25-02485	CIRC COURT-01
7 COURT	25-02492	CIRCTLEGALREC07
7 COURT	25-02495	CIRC COURT 08
ANML CN	25-02653	ANIMAL CONT-01
BLDG	25-02501	FACOPERATIONS-T
CLERK - ELECTIONS	25-02664	CLERK/ROD-TOWER
CLERK - CPL	25-02668	CLERK/ROD-TOWER
CLERK - VITAL RECORDS	25-02665	CLERK/ROD-TOWER
COM COR	25-02706	COMM CORRECT-01
COMMSN	?	BOARDOFFICE-TOW
DRAINS	25-02713	DRAIN-01
EQUAL	25-02632	EQUALIZE-TOWER
FISCAL	25-02509	FISSERV-TOWER
FOC	25-02517	FOC-01
GC ADMIN		GCCARD HSD-02 GCCARD-01 GCCARD-TOWER
GC JJC - GVRC	25-02489	JJC-02
GC JJC - JUVENILE PROBATION	25-02487	JJC-04
GC JJC - OFFICE SUPPLIES	25-02490	JJC-03
GC JJC - OPERATIONAL COSTS	25-02488	JJC-01
GIS	25-02508	GIS-TOWER

HEALTH	25-02583	HEALTH-TOWER3A HEALTH-TOWER3B HEALTH-TOWER4 HEALTH-TOWER5 HEALTH-TOWER6
HR	25-02645	HR-TOWER
IT	25-02651	IT-TOWER
MED EX	25-02500	MED EXAM-01
MTR PL	25-02499	MOT POOL-01
PK ADMN	25-02460	PARK AND REC-01
PLAN	25-02617	PLANCOMM-TOWER
PROBATE	25-02493	PROBATE CT-01
PROBATE	25-02494	PROBATE CT-01
PROS-1	25-02707	PROSECUTOR-01
PROS-2	N/A	PROSECUTOR-05 PROSECUTOR-08
PROS-2	N/A	PROSECUTOR-06 PROSECUTOR-09
PROS-2	25-02709	PROSECUTOR-10
PROS-3	25-02708	PROSECUTOR-04 PROSECUTOR-07 PROSECUTOR-11
PUB DEF	25-02538	PUB DEFENDER-01
PURCHASING	25-02539	PURCHASING324
REGISTER OF DEEDS	25-02666	CLERK/ROD-TOWE
REGISTER OF DEEDS-TECH FUND	25-02667	CLERK/ROD-TOWE
RETIREMENT	25-02641	RETIREMENT-TOWE

RISK M	25-02510	FISSERV-RISKTOW
SENIOR SERVICES	25-02648	SENIORSERV-TOWE
SHERIFF	25-02284	SHERIFF-01
TREAS	25-02670	TREASURERS-TOWE
VET	25-02650	VETERANS-TOWER
TOTAL REQUEST		

NOT TO EXCEED AMOUNT	
5% ADDITIONAL	

NOT TO EXCEED AMOUNT		
5% ADDITIONAL		
TOTAL FUNDS REMAINING		

Description
OFFICE SUPPLIES
ADULT PROBATION: OFFICE SUPPLIES
JURY BOARD: OFFICE SUPPLIES
CC: FAMILY- OFFICE SUPPLIES
DRUG COURT: OFFICE SUPPLIES
OFFICE SUPPLIES
CT SECURITY; OFFICE SUPPLIES
ADULT FELONY: OFFICE SUPPLIES
LEGAL RECORDS: OFFICE SUPPLIES
LEG RES CTR OFFICE SUPPLIES
SHELTER OFFICE SUPPLIES
OFFICE SUPPLIES
OFFICE SUPPLIES - ELECTIONS
OFFICE SUPPLIES - CPL
OFFICE SUPPLIES - VITAL RECORDS
SUPPLIES/EQUIPMENT
OFFICE SUPPLIES
OFFICE SUPPLIES
OFFICE SUPPLIES FY 2025-26
OFFICE SUPPLES
OFFICE SUPPLIES
SUPPLIES
GCJJC: OFFICE SUPPLIES
JUV PROBATION: OFFICE SUPPLIES
GCJJC- OFFICE SUPPLIES
GCJJC- SUPPLIES - OPERATIONAL COSTS
GIS OFFICE SUPPLIES - FY 25/26

CUSTOMER# DET-70111407 (FY24-25 - HEALTH DEPT OFFICE SUPPLIES - ALL PROGRAMS)
STAPLES 2025-2026 FY BUDGET
F/Y 23/24 (OFFICE SUPPLIES) NON-COMPUTER SUPPLY
OFFICE SUPPLIES FOR FY 23/24
OFFICE SUPPLIES
OFFICE SUPPLIES
OFFICE SUPPLIES
PROBATE CT: OFFICE SUPPLIES
MHC: OFFICE SUPPLIES
PROSECUTOR'S OFFICE - FAMILY SUPPORT DIVISION
PROSECUTOR'S OFFICE - CVS
PROSECUTOR'S OFFICE - CVS ANCILLARY FUND
PROSECUTOR'S OFFICE - AFIS
PROSECUTOR'S OFFICE - FELONY TRIAL / JUVENILE / ADMIN / PRETRIAL
OFFICE SUPPLIES
OFFICE SUPPLIES
OFFICE SUPPLIES
OFFICE SUPPLIES
OFFICE SUPPLIES

OFFICE SUPPLIES FY 24
STAPLES BUSINESS ADVANTAGE FY2022-2023 OFFICE SUPPLIES
FY25/26 BLANKET OFFICE SUPPLIES
FY2023 OFFICE SUPPLY-TREASURER'S OFFICE
OFFICE SUPPLIES FY 2025-2026

Amount		Account Number
$	15,000.00	1010-286.00-754.000
$	7,000.00	1010-295.00-754.000
$	4,000.00	1010-297.00-754.000
$	8,000.00	1010-662.00-754.000
$	500.00	2924-283.00-752.000
$	16,000.00	1010-283.00-754.000
$	500.00	1010-281.01-754.000
$	1,200.00	2924-285.00-754.000
$	4,500.00	1010-280.00-754.000
$	3,000.00	1010-283.02-754.000
$	6,500.00	2130-430.00-754.000
$	800.00	1010-265.00-754.000
$	1,000.00	1010-215.00-754.000
$	1,000.00	2630-216.00-754.000
$	2,500.00	1010-216.00-754.000
$	4,183.00	2300-322.00-754.000 2300-322.00-980.001
$	10,000.00	1010-105.00-754.000
$	4,000.00	1010-442.00-754.000
$	800.00	1010-257.00-754.000
$	5,300.00	1010-172.00-754.000 1010-194.00-754.000
$	9,500.00	2150-290.00-754.000
$	51,100.00	2759-697.30-752.000 2757-697.30-752.000 2769-695.41-754.000 2801-698.01-763.000 2801-698.06-763.000 2727-698.01-752.000 2829-699.00-752.000 2731-698.16-754.000 2733-697.15-754.000
$	1,500.00	2920-356.00-754.000
$	2,800.00	2920-664.00-754.000
$	1,500.00	2920-356.00-763.000
$	3,000.00	2920-356.00-752.000
$	1,000.00	1010-246.00-754.000

$ 57,150.00	2210-601.01-763.000 2210-602.02-763.000 2211-602.03-763.000 2210-602.04-763.000 2210-602.06-763.000 2210-602.07-763.000 2211-603.01-763.000 2210-605.02-763.000 2210-605.05-763.000 2210-606.03-763.000 2210-606.04-763.000 2211-607.01-763.000 2210-608.01-763.000 2210-608.02-763.000 2210-608.03-763.000 2210-611.01-763.000 2211-615.00-763.000 2210-617.00-763.000 2210-618.01-754.000 2210-618.03-763.000 2210-619.00-763.000 2210-622.00-763.000 2210-623.00-763.000 2210-625.00-763.000 2210-626.01-763.000 2210-627.00-763.000 2210-630.00-763.000
$ 3,750.00	1010-270.00-754.000
$ 600.00	1010-228.01-754.000
$ 4,500.00	1010-648.00-754.000
$ 100.00	6610-234.00-754.000
$ 15,000.00	2080-751.00-752.000
$ 2,500.00	2320-701.00-754.000
$ 6,800.00	1010-294.00-754.000
$ 500.00	2925-294.00-754.000
$ 3,700.00	2380-296.03-754.000
N/A	N/A
N/A	N/A
$ 500.00	2385-296.01-754.000
$ 6,000.00	1010-296.01-754.000
$ 8,000.00	2921-283.00-754.000
$ 500.00	1010-233.00-754.000
$ 3,000.00	1010-711.00-754.000
$ 1,000.00	2560-711.00-754.000
$ 627.27	7311-255.06-754.000

$	250.00	6770-196.00-754.000
$	2,500.00	2231-691.00-754.000
$	28,000.00	1010-302.00-752.000 1010-303.00-752.000 1010-305.00-754.000 1010-310.00-752.000 1010-312.00-754.000 1010-317.00-754.000 1010-351.00-754.000 2110-313.00-754.000 2858-324.00-754.000 2859-312.00-754.000
$	4,250.00	1010-253.00-754.000 5090-254.00-754.000 5160-254.20-900.010
$	3,500.00	2930-689.00-754.000
$	**318,910.27**	

$	**334,855.78**
$	15,945.51

	334,855.78
$	15,945.51
$	**15,945.51**

STATE OF MICHIGAN PROCUREMENT

DTMB Central Procurement Services
320 S. Walnut, 2nd Floor North
Lansing, MI 48933

NOTICE OF CONTRACT

NOTICE OF CONTRACT NO. **240000000363**
between
THE STATE OF MICHIGAN
and

CONTRACTOR	
	Staples Contract and Commercial LLC
	500 Staples Drive
	Framingham, MA 01702
	Janel Miller
	248-225-5175
	janel.miller@staples.com
	CV0000932

STATE			
	Program Manager	Varies by Agency	Varies
	Contract Administrator	Jordana Sager	DTMB
		517-896-1903	
		sagerj2@michigan.gov	

CONTRACT SUMMARY			
DESCRIPTION: OFFICE SUPPLIES AND OFFICE RELATED PRODUCTS			
INITIAL EFFECTIVE DATE	**INITIAL EXPIRATION DATE**	**INITIAL AVAILABLE OPTIONS**	**EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW**
March 1, 2024	May 31, 2027	Three One-Year	May, 31, 2027
PAYMENT TERMS		**DELIVERY TIMEFRAME**	
Net 45		1 day Lower Peninsula, 2 days Upper Peninsula	
ALTERNATE PAYMENT OPTIONS			**EXTENDED PURCHASING**
☒ P-card ☒ Payment Request (PRC) ☐ Other			☒ Yes ☐ No
MINIMUM DELIVERY REQUIREMENTS			
Minimum order for free delivery is $35.00			
MISCELLANEOUS INFORMATION			
THIS IS NOT AN ORDER. This Contract Agreement is awarded on the basis of the State's inquiry bearing the solicitation number RFP 240000000014. Orders for Delivery will be issued directly by the Departments by placing purchase requests on the Contractors online purchasing platform, through the issuance of a Delivery Order (DO) or purchases may be made at retail locations if users have registered to do so in advance.			
ESTIMATED CONTRACT VALUE AT TIME OF EXECUTION			**$20,000,000.00**

FOR THE CONTRACTOR:

Staples Contract and Commercial LLC

Company Name

Authorized Agent Signature

Authorized Agent (Print or Type)

Date

FOR THE STATE:

Signature

Chelsea Lugibihl, Services and Commodities Director

Name & Title

State of Michigan, DTMB Central Procurement Services

Agency

Date

STANDARD CONTRACT TERMS

MASTER AGREEMENT 240000000363

This STANDARD CONTRACT ("**Contract**") is agreed to between the State of Michigan (the "**State**") and Staples Contract & Commercial LLC ("**Contractor**"), a Delaware limited liability company. This Contract is effective on March 1, 2024 ("**Effective Date**"), and unless terminated, will expire on May 31, 2027 (the "**Term**").

This Contract may be renewed for up to three (3) additional one-year option period(s). Renewal is at the sole discretion of the State and will automatically extend the Term of this Contract. The State will document its exercise of renewal options via Contract Change Notice.

The parties agree as follows:

1. **Duties of Contractor.** Contractor must perform the services and provide the deliverables (the "**Contract Activities**") described in a Statement of Work, the initial Statement of Work is attached as Schedule A – Statement of Work. An obligation to provide delivery of any commodity is considered a service and is a Contract Activity.

   Contractor must furnish all labor, equipment, materials, and supplies necessary for the performance of the Contract Activities unless otherwise specified in a Statement of Work.

   Contractor must: (a) perform the Contract Activities in a timely, professional, safe, and workmanlike manner consistent with standards in the trade, profession, or industry; (b) meet or exceed the performance and operational standards, and specifications of the Contract; (c) provide all Contract Activities in good quality, with no material defects; (d) not interfere with the State's operations; (e) obtain and maintain all necessary licenses, permits or other authorizations necessary for the performance of the Contract; (f) cooperate with the State, including the State's quality assurance personnel, and any third party to achieve the objectives of the Contract; (g) return to the State any State-furnished equipment or other resources in the same condition as when provided when no longer required for the Contract; (h) assign to the State any claims resulting from state or federal antitrust violations to the extent that those violations concern materials or services supplied by third parties toward fulfillment of the Contract; (i) comply with all applicable State physical and IT security policies and standards which will be made available upon request; and (j) provide the State priority in performance of the Contract except as mandated by federal disaster response requirements. Any breach under this paragraph is considered a material breach.

   Contractor must also be clearly identifiable while on State property by wearing identification issued by the State, and clearly identify themselves whenever making contact with the State.

2. **Notices.** All notices and other communications required or permitted under this Contract must be in writing and will be considered given and received: (a) when verified by written receipt if sent by courier; (b) when actually received if sent by mail

without verification of receipt; or (c) when verified by automated receipt or electronic logs if sent by facsimile or email.

If to State:	If to Contractor:
See Contract Administrator information shown below.	Chris Newhouse 82 E. North Canyon Road Bountiful, UT 84010 chris.newhouse@staples.com (801)543-9867

3. **Contract Administrator.** The Contract Administrator, or the individual duly authorized for each party, is the only person authorized to modify any terms of this Contract, and approve and execute any change under this Contract (each a "**Contract Administrator**"):

State:	Contractor:
Jordana Sager DTMB Central Procurement Services 320 S. Walnut Street, 2nd Flr North Lansing, MI 48933 sagerj2@michigan.gov 517-896-1903	Chris Newhouse 82 E. North Canyon Road Bountiful, UT 84010 chris.newhouse@staples.com (801)543-9867

4. **Program Manager.** The Program Manager for each party will monitor and coordinate the day-to-day activities of the Contract (each a "**Program Manager**"):

State:	Contractor:
Varies by Agency To be Provided to the Contractor	Janel Miller 28849 Edward Ave. Madison Heights, MI 48071 janel.miller@staples.com (248)225-5175

5. **Performance Guarantee.** Contractor must at all times have financial resources sufficient, in the opinion of the State, to ensure performance of the Contract and must provide proof upon request. The State may require a performance bond (as specified in a Statement of Work) if, in the opinion of the State, it will ensure performance of the Contract.

6. **Insurance Requirements.** See Schedule C

7. **Administrative Fee and Reporting.** In addition to the fees imposed by National Purchasing partners Government Division (NPPGov) in a separate Vendor Administration Agreement entered into between NPPGov and the Contractor, the Contractor must pay an administrative fee on all Net Sales made to the State and MiDEAL members under this contract. As used herein, "Net Sales" means the gross sales price of the products sold under this contract, less any rebates actually paid, discounts and allowances actually taken, rejections and returns to the extent credit is given or paid, and also excluding sales made at (1) Contractor's retail website, or (ii)

any Contractor retail channel if the sale is completed without a convenience and/or registered procurement card.

The administrative fee and reporting is as follows:

A. To the State:

1) For sales made to the State, the Administrative fee equals one percent (1%) of the total Net Sales

2) For sales made to MiDEAL members pursuant to Section 8., the administrative fee is divided equally between the State and the MiDEAL member. The administrative fee to the State equals a half percent (.5%) of the total MiDEAL Members Net Sales.

3) The Contractor must remit all applicable administrative fee payments owed to the State online by check or credit card at: https://www.thepayplace.com/mi/dtmb/adminfee, or via physical check mailed to: DTMB, Cashiering, P.O. Box 30681, Lansing, MI 48909-8181.

B. To the MiDEAL Members:

1) For all sales made to MiDEAL Members, the administrative fee remitted to the MiDEAL Members equal a half percent (.5%) of the total MiDEAL member's Net Sales, with the exception of Net Sales of technology items available from Staples Technology Solutions division ("STS Items") For STS Items, the administrative fee remitted to MiDeal members will be equal to one-quarter percent (.25%) of Net Sales. For clarity, the parties do not contemplate any Net Sales of STS Items to the State, as STS Items will not be available to the State on the ordering platform, but the .25% administrative fee will apply to Net Sales of STS Items in the event MiDEAL members purchase any STS Items.

2) The Contractor must remit the applicable administrative Payment fee owed to the MiDEAL member by check payable directly to the MiDEAL Member and mailed to their provided address; however, the Contractor is not required to issue any check to a MiDEAL Member unless and until the administrative fee exceeds $100.

8. Extended Purchasing Program. This contract is extended to MiDEAL members. MiDEAL members include local units of government, school districts, universities, community colleges, and nonprofit hospitals. A current list of MiDEAL members is available at www.michigan.gov/mideal.

Upon written agreement between the State and Contractor, this contract may also be extended to State of Michigan employees.

If extended, Contractor must supply all Contract Activities at the established Contract prices and terms. The State reserves the right to impose an administrative fee and negotiate additional discounts based on any increased volume generated by such extensions.

Contractor must submit invoices to, and receive payment from, extended purchasing program members on a direct and individual basis.

9. **Relationship of the Parties.** The relationship between the parties is that of independent contractors. Contractor, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Contract. Contractor, and not the State, is responsible for the payment of wages, benefits and taxes of Contractor's employees and any subcontractors. Prior performance does not modify Contractor's status as an independent contractor. Neither party has authority to contract for nor bind the other party in any manner whatsoever.

10. **Intellectual Property Rights.** If a Statement of Work requires Contractor to create any intellectual property, Contractor hereby acknowledges that the State is and will be the sole and exclusive owner of all right, title, and interest in the Contract Activities and all associated intellectual property rights, if any. Such Contract Activities are works made for hire as defined in Section 101 of the Copyright Act of 1976. To the extent any Contract Activities and related intellectual property do not qualify as works made for hire under the Copyright Act, Contractor will, and hereby does, immediately on its creation, assign, transfer and otherwise convey to the State, irrevocably and in perpetuity, throughout the universe, all right, title and interest in and to the Contract Activities, including all intellectual property rights therein.

11. **Subcontracting.** Contractor may not delegate any of its obligations under the Contract without the prior written approval of the State. Contractor must notify the State at least 90 calendar days before the proposed delegation and provide the State any information it requests to determine whether the delegation is in its best interest. If approved, Contractor must: (a) be the sole point of contact regarding all contractual matters, including payment and charges for all Contract Activities; (b) make all payments to the subcontractor; and (c) incorporate the terms and conditions contained in this Contract in any subcontract with a subcontractor. Contractor remains responsible for the completion of the Contract Activities, compliance with the terms of this Contract, and the acts and omissions of the subcontractor. The State, in its sole discretion, may require the replacement of any subcontractor.

12. **Staffing.** The State's Contract Administrator may require Contractor to remove or reassign personnel providing services by providing a notice to Contractor.

13. **Background Checks.** Pursuant to Michigan law, all agencies subject to IRS Pub. 1075 are required to ask the Michigan State Police to perform fingerprint background checks on all employees, including Contractor and Subcontractor employees, who may have access to any database of information maintained by the federal government that contains confidential or personal information, including, but not limited to, federal tax information. Further, pursuant to Michigan law, any agency described above is prohibited from providing Contractors or Subcontractors with the result of such background check. For more information, please see Michigan Public Act 427 of 2018. Upon request, or as may be specified in a Statement of Work, Contractor must perform background checks on all employees and require subcontractors to perform background checks on its employees prior to their

assignment under this Contract. As between the parties, Contractor is responsible for all costs associated with the requested background checks. The State, in its sole discretion, may also perform background checks.

14. **Assignment.** Contractor may not - assign this Contract to any other party without the prior approval of the State, such approval will not be unreasonably withheld, conditioned or delayed. Upon notice to Contractor, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Contract to any other State governmental entity. If the State determines that a novation of the Contract to another agency department or other governmental entity of the State of Michigan is necessary, Contractor will agree to the novation and provide all necessary documentation and signatures.

15. **Change of Control.** Contractor will notify the State, within 30 days of any public announcement or otherwise once legally permitted to do so, of a change in Contractor's organizational structure or ownership. For purposes of this Contract, a change in control means any of the following: (a) a sale of more than 50% of Contractor's stock; (b) a sale of substantially all of Contractor's assets; (c) a change in a majority of Contractor's board members; (d) consummation of a merger or consolidation of Contractor with any other entity; (e) a change in ownership through a transaction or series of transactions; (f) or the board (or the stockholders) approves a plan of complete liquidation. A change of control does not include any consolidation or merger effected exclusively to change the domicile of Contractor, or any transaction or series of transactions principally for bona fide equity financing purposes.

    In the event of a change of control, Contractor must require the successor to assume this Contract and all of its obligations under this Contract.

16. **Ordering.** Contractor is not authorized to begin performance until receipt of authorization as identified in a Statement of Work.

17. **Acceptance.** Contract Activities are subject to inspection and testing by the State within 30 calendar days of the State's receipt of them ("**State Review Period**"), unless otherwise provided in a Statement of Work. If the Contract Activities are not fully accepted by the State, the State will notify Contractor by the end of the State Review Period that either: (a) the Contract Activities are accepted but noted deficiencies must be corrected; or (b) the Contract Activities are rejected. If the State finds material deficiencies, it may: (i) reject the Contract Activities without performing any further inspections; (ii) demand performance at no additional cost; or (iii) terminate this Contract in accordance with Section 24, Termination for Cause.

    Within 10 business days from the date of Contractor's receipt of notification of acceptance with deficiencies or rejection of any Contract Activities, Contractor must cure, at no additional cost, the deficiency and deliver unequivocally acceptable Contract Activities to the State. If acceptance with deficiencies or rejection of the Contract Activities impacts the content or delivery of other non-completed Contract Activities, the parties' respective Program Managers must determine an agreed to number of days for re-submission that minimizes the overall impact to the Contract. However, nothing herein affects, alters, or relieves Contractor of its obligations to correct deficiencies in accordance with the time response standards set forth in this

Contract.

If Contractor is unable or refuses to correct the deficiency within the time response standards set forth in this Contract, the State may cancel the order in whole or in part. The State, or a third party identified by the State, may perform the Contract Activities and recover the difference between the cost to cure and the Contract price plus an additional 10% administrative fee.

18. **Delivery.** Contractor must deliver all Contract Activities F.O.B. destination, within the State premises with transportation and handling charges paid by Contractor, unless otherwise specified in a Statement of Work. All containers and packaging become the State's exclusive property upon acceptance.

19. **Risk of Loss and Title.** Until final acceptance, title and risk of loss or damage to Contract Activities remains with Contractor. Contractor is responsible for filing, processing, and collecting all damage claims. The State will record and report to Contractor any evidence of visible damage. If the State rejects the Contract Activities, Contractor must remove them from the premises within 10 calendar days after notification of rejection. The risk of loss of rejected or non-conforming Contract Activities remains with Contractor. Rejected Contract Activities not removed by Contractor within 10 calendar days will be deemed abandoned by Contractor, and the State will have the right to dispose of it as its own property. Contractor must reimburse the State for costs and expenses incurred in storing or effecting removal or disposition of rejected Contract Activities.

20. **Warranty Period.** The warranty period, if applicable, for Contract Activities is a fixed period commencing on the date specified in a Statement of Work. If the Contract Activities do not function as warranted during the warranty period, the State may return such non-conforming Contract Activities to the Contractor for a full refund.

21. **Invoices and Payment.** Invoices must conform to the requirements communicated from time-to-time by the State. For State accounts all undisputed amounts are payable within 45 days of the State's receipt. For MiDeal members or other NPPGov Participating Agencies, all undisputed invoice amounts are payable within 30 days of receipt or as negotiated. Contractor may only charge for Contract Activities provided as specified in a Statement of Work. Invoices must include an itemized statement of all charges. The State is exempt from State sales tax for direct purchases and may be exempt from federal excise tax, if Services purchased under this Agreement are for the State's exclusive use. Notwithstanding the foregoing, all fees are exclusive of taxes, and Contractor is responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state, or local governmental entity on any amounts payable by the State under this Contract.

    The State has the right to withhold payment of any disputed amounts until the parties agree as to the validity of the disputed amount. The State will notify Contractor of any dispute within a reasonable time. Payment by the State will not constitute a waiver of any rights as to Contractor's continuing obligations, including claims for deficiencies or substandard Contract Activities. Contractor's acceptance of final payment by the State constitutes a waiver of all claims by Contractor against the State for payment under this Contract, other than those claims previously filed in writing on a timely basis and still disputed.

The State will only disburse payments under this Contract through Electronic Funds Transfer (EFT). Contractor must register with the State at http://www.michigan.gov/SIGMAVSS to receive electronic fund transfer payments. If Contractor does not register, the State is not liable for failure to provide payment. Without prejudice to any other right or remedy it may have, the State reserves the right to set off at any time any amount then due and owing to it by Contractor against any amount payable by the State to Contractor under this Contract.

Excluding federal government charges and terms, Contractor warrants and agrees that the fees, economic and product terms and warranties in aggregate granted pursuant to this Contract are comparable to or better than the equivalent fees, economic and product terms and warranty in aggregate being offered to another customer similar to the State, with similar quantities and mix of products and services, delivery and service requirements, and purchase volume commitments, after taking into account applicable incentives, rebates and discounts offered to the State. If Contractor enters into any arrangements with another similar customer, as described above, to provide the products or services, available under this Contract, under more favorable prices, then this Contract will be deemed amended as of the date of such other arrangements to incorporate those more favorable prices, and Contractor will promptly notify the State of such fee and formally memorialize the new pricing in a change notice. Notwithstanding the foregoing, Contractor reserves the right not to sell any product below Contractor's purchase order cost.

22. **Liquidated Damages.** Liquidated damages, if applicable, will be assessed as described in a Statement of Work. The parties understand and agree that any liquidated damages (which includes but is not limited to applicable credits) set forth in this Contract are reasonable estimates of the State's damages in accordance with applicable law. The parties acknowledge and agree that Contractor could incur liquidated damages for more than 1 event. The assessment of liquidated damages will not constitute a waiver or release of any other remedy the State may have under this Contract for Contractor's breach of this Contract, including without limitation, the State's right to terminate this Contract for cause under Section 24 and the State will be entitled in its discretion to recover actual damages caused by Contractor's failure to perform its obligations under this Contract. However, the State will reduce such actual damages by the amounts of liquidated damages received for the same events causing the actual damages. Amounts due to the State as liquidated damages will be billed to Contractor as a separate item and Contractor will promptly make payments on such bills.

23. **Stop Work Order.** The State may suspend any or all activities under the Contract at any time. The State will provide Contractor a written stop work order detailing the suspension. Contractor must comply with the stop work order upon receipt. Within 90 calendar days, or any longer period agreed to by Contractor, the State will either: (a) issue a notice authorizing Contractor to resume work, or (b) terminate the Contract or delivery order. The State will not pay for Contract Activities, Contractor's lost profits, or any additional compensation during a stop work period.

24. **Termination for Cause.** (a) The State may terminate this Contract for cause, in whole or in part, if Contractor, as determined by the State: (i) endangers the value,

integrity, or security of any facility, data, or personnel; (ii) becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor; (iii) engages in any conduct that may expose the State to liability; (iv) breaches any of its material duties or obligations under this Contract; or (v) fails to cure a breach within the time stated by the State in a notice of breach, if in its sole discretion the State has chosen to provide a time to cure. Any reference to specific breaches being material breaches within this Contract will not be construed to mean that other breaches are not material.

(b) If the State terminates this Contract under this Section, the State will issue a termination notice specifying whether Contractor must: (i) cease performance immediately. Contractor must submit all invoices for Contract Activities accepted by the State within 30 days of the date of termination. Failure to submit an invoice within that timeframe will constitute a waiver by Contractor for any amounts due to Contractor for Contract Activities accepted by the State under this Contract or (ii) continue to perform for a specified period. If it is later determined that Contractor was not in breach of the Contract, the termination will be deemed to have been a Termination for Convenience, effective as of the same date, and the rights and obligations of the parties will be limited to those provided in Section 25, Termination for Convenience.

The State will only pay for amounts due to Contractor for Contract Activities accepted by the State on or before the date of termination. Contractor must promptly reimburse to the State any fees prepaid by the State prorated to the date of such termination, including any prepaid fees. The Contractor must pay all reasonable costs incurred by the State in terminating this Contract for cause, including administrative costs, attorneys' fees, court costs, transition costs, and up to 50% of costs the State incurs to procure the Contract Activities from other sources.

25. **Termination for Convenience**. The State may immediately terminate this Contract in whole or in part without penalty and for any reason or no reason, including but not limited to, appropriation or budget shortfalls. The termination notice will specify whether Contractor must: (a) cease performance of the Contract Activities immediately. Contractor must submit all invoices for Contract Activities accepted by the State within 30 days of the date of termination. Failure to submit an invoice within that timeframe will constitute a waiver by Contractor for any amounts due Contractor for Contract Activities accepted by the State under this Contract, or (b) continue to perform the Contract Activities in accordance with Section 26, Transition Responsibilities. If the State terminates this Contract for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Transition Responsibilities to the extent the funds are available.

26. **Transition Responsibilities.** Upon termination or expiration of this Contract for any reason, Contractor must, for a period of time specified by the State (not to exceed 90 calendar days), provide all reasonable transition assistance requested by the State, to allow for the expired or terminated portion of the Contract Activities to continue without interruption or adverse effect, and to facilitate the orderly transfer of such Contract Activities to the State or its designees. Such transition assistance may include, but is not limited to: (a) continuing to perform the Contract Activities at the

established Contract rates; (b) taking all reasonable and necessary measures to transition performance of the work, including all applicable Contract Activities, training, equipment, software, leases, reports and other documentation, to the State or the State's designee; (c) transferring title in and delivering to the State, at the State's discretion, all completed or partially completed deliverables prepared under this Contract as of the Contract termination date; and (d) preparing an accurate accounting from which the State and Contractor may reconcile all outstanding accounts (collectively, "**Transition Responsibilities**"). This Contract will automatically be extended through the end of the transition period.

27. **Return of State Property.** Upon termination or expiration of this Contract for any reason, Contractor must take all necessary and appropriate steps, or such other action as the State may direct, to preserve, maintain, protect, or return to the State all materials, data, property, and confidential information provided directly or indirectly to the Contractor by any entity, agent, vendor, or employee of the State.

28. **Indemnification.** Contractor must defend, indemnify and hold the State, its departments, divisions, agencies, offices, commissions, officers, and employees harmless, without limitation, from and against any and all third-party actions, claims, losses, liabilities, damages, costs, attorney fees, and expenses (including those required to establish the right to indemnification), arising out of or relating to: (a) any breach by Contractor (or any of Contractor's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable) of any of the promises, agreements, representations, warranties, or insurance requirements contained in this Contract; (b) any infringement, misappropriation, or other violation of any intellectual property right or other right of any third party; (c) any bodily injury, death, or damage to real or tangible personal property occurring wholly or in part due to action or inaction by Contractor (or any of Contractor's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable); and (d) any acts or omissions of Contractor (or any of Contractor's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable).

    The State will notify Contractor in writing if indemnification is sought; however, failure to do so will not relieve Contractor, except to the extent that Contractor is materially prejudiced. Contractor must, to the satisfaction of the State, demonstrate its financial ability to carry out these obligations.

    The State is entitled to: (i) regular updates on proceeding status; (ii) participate in the defense of the proceeding; (iii) employ its own counsel; and to (iv) retain control of the defense, at its own cost and expense, if the State deems necessary. Contractor will not, without the State's prior written consent (not to be unreasonably withheld), settle, compromise, or consent to the entry of any judgment in or otherwise seek to terminate any claim, action, or proceeding.

    Any litigation activity on behalf of the State, or any of its subdivisions under this Section, must be coordinated with the Department of Attorney General. An attorney designated to represent the State may not do so until approved by the Michigan Attorney General and appointed as a Special Assistant Attorney General.

    The State is constitutionally prohibited from indemnifying Contractor or any third parties.

29. **Infringement Remedies.** If, in either party's opinion, any piece of equipment, software, commodity, or service supplied by Contractor or its subcontractors, or its operation, use or reproduction, is likely to become the subject of a copyright, patent, trademark, or trade secret infringement claim, Contractor must, at its expense: (a) procure for the State the right to continue using the equipment, software, commodity, or service, or if this option is not reasonably available to Contractor, (b) replace or modify the same so that it becomes non-infringing; or (c) accept its return by the State with appropriate credits to the State against Contractor's charges and reimburse the State for any losses or costs incurred as a consequence of the State ceasing its use and returning it. Contractor's obligations set forth in this Section 29 shall not apply to any potential or actual infringement claims resulting from: (d) Contractor's use of any materials or property provided by the State; or (e) specifications provided by the State.

30. **Limitation of Liability and Disclaimer of Damages.**

    Neither the Contractor nor the State is liable for consequential, incidental, indirect, or special damages, regardless of the nature of the action.

    IN NO EVENT WILL EITHER PARTY'S AGGREGATE LIABILITY TO THE OTHER UNDER THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY OR BY STATUTE OR OTHERWISE, FOR ANY CLAIM RELATED TO OR ARISING UNDER THIS CONTRACT, EXCEED THE MAXIMUM AMOUNT OF FEES PAYABLE UNDER THIS CONTRACT.

    THE LIMITATIONS OF LIABILITY SET FORTH IN THIS SECTION DO NOT APPLY TO CONTRACTOR'S CONTRACTUAL OBLIGATIONS RELATED TO STATE DATA, INFRINGEMENT, AND/OR INDEMNIFICATION; NOR WILL ANY SUCH LIMITATION OF LIABILITY APPLY TOANY ACTS OF GROSS NEGLIGENCE, AND/OR WILLFUL MISCONDUCT OF CONTRACTOR (TO INCLUDE ANY EMPLOYEE, SUBCONTRACTOR OR AGENT THEREOF).

31. **Disclosure of Litigation, or Other Proceeding.** Contractor must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "**Proceeding**") involving Contractor, a subcontractor, or an officer or director of Contractor or subcontractor, that arises during the term of the Contract, including: (a) a criminal Proceeding of an individual; (b) a parole or probation Proceeding of an individual; (c) a Proceeding under the Sarbanes-Oxley Act; or (d) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Contractor's viability or financial stability; or (2) a governmental or public entity's claim or written allegation of fraud; or (3) any complaint filed in a legal or administrative proceeding alleging the Contractor or its subcontractors discriminated against its employees, subcontractors, vendors, or suppliers during the term of this Contract; or (e) a Proceeding involving any license that Contractor is required to possess in order to perform under this Contract.

32. **State Data.** All data and information provided to Contractor by or on behalf of the State, and all data and information derived therefrom, is the exclusive property of the State ("**State Data**"); this definition is to be construed as broadly as possible. Upon request, Contractor must provide to the State, or a third party designated by the

State, all State Data within 10 calendar days of the request and in the format requested by the State. Contractor will assume all costs incurred in compiling and supplying State Data. No State Data may be used for any marketing or commercial purposes.

33. **Reserved.**

34. **Non-Disclosure of Confidential Information.** The parties acknowledge that each party may be exposed to or acquire communication or data of the other party that is confidential, privileged communication not intended to be disclosed to third parties.

    a. **Meaning of Confidential Information**. For the purposes of this Contract, the term "**Confidential Information**" means all information and documentation of a party that: (a) has been marked "confidential" or with words of similar meaning, at the time of disclosure by such party; (b) if disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning; or, (c) should reasonably be recognized as confidential information of the disclosing party. The term "Confidential Information" does not include any information or documentation that was or is: (a) subject to disclosure under the Michigan Freedom of Information Act (FOIA); (b) already in the possession of the receiving party without an obligation of confidentiality; (c) developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party's proprietary rights; (d) obtained from a source other than the disclosing party without an obligation of confidentiality; or, (e) publicly available when received, or thereafter became publicly available (other than through any unauthorized disclosure by, through, or on behalf of, the receiving party). For purposes of this Contract, in all cases and for all matters, State Data is deemed to be Confidential Information.

    b. **Obligation of Confidentiality**. The parties agree to hold all Confidential Information in strict confidence and not to copy, reproduce, sell, transfer, or otherwise dispose of, give or disclose such Confidential Information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Contract or to use such Confidential Information for any purposes whatsoever other than the performance of this Contract. The parties agree to advise and require their respective employees, agents, and subcontractors of their obligations to keep all Confidential Information confidential. Disclosure to a subcontractor is permissible where: (a) use of a subcontractor is authorized under this Contract; (b) the disclosure is necessary or otherwise naturally occurs in connection with work that is within the subcontractor's responsibilities; and (c) Contractor obligates the subcontractor in a written contract to maintain the State's Confidential Information in confidence. At the State's request, any employee of Contractor or any subcontractor may be required to execute a separate agreement to be bound by the provisions of this Section.

    c. **Cooperation to Prevent Disclosure of Confidential Information**. Each party must use its best efforts to assist the other party in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limiting

the foregoing, each party must advise the other party immediately in the event either party learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Contract and each party will cooperate with the other party in seeking injunctive or other equitable relief against any such person.

d. **Remedies for Breach of Obligation of Confidentiality**. Each party acknowledges that breach of its obligation of confidentiality may give rise to irreparable injury to the other party, which damage may be inadequately compensable in the form of monetary damages. Accordingly, a party may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies which may be available, to include, in the case of the State, at the sole election of the State, the immediate termination, without liability to the State, of this Contract or any Statement of Work corresponding to the breach or threatened breach.

e. **Surrender of Confidential Information upon Termination**. Upon termination of this Contract or a Statement of Work, in whole or in part, each party must, within 5 calendar days from the date of termination, return to the other party any and all Confidential Information received from the other party, or created or received by a party on behalf of the other party, which are in such party's possession, custody, or control; provided, however, that Contractor must return State Data to the State following the timeframe and procedure described further in this Contract. Should Contractor or the State determine that the return of any Confidential Information is not feasible, such party must destroy the Confidential Information and must certify the same in writing within 5 calendar days from the date of termination to the other party. However, the State's legal ability to destroy Contractor data may be restricted by its retention and disposal schedule, in which case Contractor's Confidential Information will be destroyed after the retention period expires.

35. **Reserved.**

36. **Payment Card Industry Data Security Standard.**

a. **Undertaking by Contractor**. Contractors that process, transmit, store or affect the security of credit/debit cardholder data, must adhere to the Payment Card Industry Data Security Standard (PCI DSS). The Contractor is responsible for the security of cardholder data in its possession. The data may only be used to assist the State or for other uses specifically authorized by law.

b. **Cooperation to Notify of Breach**. The Contractor must notify the State's Contract Administrator, within 48 hours of discovery, of any breaches in security where cardholder data has been compromised. In that event, the Contractor must provide full cooperation to the card associations (e.g., Visa, MasterCard, Discover, and American Express) and state acquirer representative(s), or a PCI approved third party, to conduct a thorough security review. The review must validate compliance with the PCI Data Security Standard for protecting cardholder data. The Contractor must provide, at the request of the State, the results of such third-party security review. At the State's sole discretion and expense, the State may perform its own security review, either by itself or through a PCI approved third party. Such review must not be an excessive burden on Contractor, must not

interfere with ongoing breach investigation, and must not risk other customers' confidential information.

c. **Responsibilities for Costs Incurred.** The Contractor is responsible for all costs incurred as the result of the breach. Costs may include, but are not limited to, fines/fees for non-compliance and any costs for notices or remediations required by law, rule, or regulation. Without limiting Contractor's obligations of indemnification as further described in this Contract, Contractor must indemnify, defend, and hold harmless the State for any and all third-party claims, including reasonable attorneys' fees, costs, and incidental expenses, which may be suffered by, accrued against, charged to, or recoverable from the State in connection with the breach.

d. **Disposing of Cardholder Data**. The Contractor must dispose of cardholder data when it is no longer needed in compliance with the PCI security standard. The Contractor must continue to treat cardholder data as confidential upon contract termination.

e. **Audit by Contractor.** The Contractor must provide the State's Contract Administrator with an annual Service Provider Attestation of Compliance (AOC) or a Report on Compliance (ROC) showing the contractor is in compliance with the PCI Data Security Standard. The Contractor must notify the State's Contract Administrator of all failures to comply with the PCI Data Security Standard.

37. **Reserved.**

38. **Records Maintenance, Inspection, Examination, and Audit.** Pursuant to MCL 18.1470, the State or its designee may audit Contractor to verify compliance with this Contract. Contractor must retain and provide to the State or its designee and the auditor general upon request, all records related to the Contract through the term of the Contract and for 4 years after the latter of termination, expiration, or final payment under this Contract or any extension ("**Audit Period**"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Contractor must retain the records until all issues are resolved.

    Within 30 calendar days of providing notice, the State and its authorized representatives or designees have the right to access Contractor's corporate offices, during normal business hours, and examine, copy, and audit all records related to this Contract. Contractor must cooperate and provide reasonable assistance. If financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of the Contract must be paid or refunded within 45 calendar days.

    This Section applies to Contractor, any parent, affiliate, or subsidiary organization of Contractor, and any subcontractor that performs Contract Activities in connection with this Contract. Nothing in this section shall limit the constitutional or statutory authority of the auditor general.

39. **Representations and Warranties.** Contractor represents and warrants: (a) Contractor is the owner or licensee of any Contract Activities that it licenses, sells, or

develops and Contractor has the rights necessary to convey title, ownership rights, or licensed use; (b) all Contract Activities are delivered free from any security interest, lien, or encumbrance and will continue in that respect; (c) the Contract Activities (excluding any materials, property, or specifications provided by the State in connection with Proprietary Products, as described in the Statement of Work) will not infringe the patent, trademark, copyright, trade secret, or other proprietary rights of any third party; (d) Contractor must assign or otherwise transfer to the State or its designee any manufacturer's warranty for the Contract Activities; (e) the Contract Activities are merchantable and fit for the specific purposes identified in the Contract; (f) the Contract signatory has the authority to enter into this Contract; (g) all information furnished by Contractor in connection with the Contract fairly and accurately represents Contractor's business, properties, finances, and operations as of the dates covered by the information, and Contractor will inform the State of any material adverse changes;(h) all information furnished and representations made in connection with the award of this Contract is, to the best of Contractor's knowledge, true, accurate, and complete, and contains no false statements or omits any fact that would make the information misleading; and that (i) Contractor is neither currently engaged in nor will engage in the boycott of a person based in or doing business with a strategic partner as described in 22 USC 8601 to 8606. A breach of this Section is considered a material breach of this Contract, which entitles the State to terminate this Contract under Section 24, Termination for Cause.

40. **Conflicts and Ethics.** Contractor will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Contract; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Contract; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Contractor, any consideration contingent upon the award of the Contract. Contractor must immediately notify the State of any violation or potential violation of these standards. This Section applies to Contractor, any parent, affiliate, or subsidiary organization of Contractor, and any subcontractor that performs Contract Activities in connection with this Contract.

41. **Compliance with Laws.** Contractor must comply with all federal, state and local laws, rules and regulations.

42. **Prevailing Wage.** Contractor must comply with prevailing wage requirements, to the extent applicable to this Contract.

43. **Reserved.**

44. **Nondiscrimination.** Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, *et seq*., the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, *et seq*., and Executive Directive 2019-09. Contractor and its subcontractors agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex (as defined in Executive Directive 2019-09), height, weight, marital status, partisan considerations, any mental or physical disability, or genetic

information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Contract.

45. **Unfair Labor Practice.** Under MCL 423.324, the State may void this Contract if the name of the Contractor, or the name of a subcontractor, manufacturer, or supplier of the Contractor, subsequently appears on the Unfair Labor Practice register compiled under MCL 423.322.

46. **Governing Law.** This Contract is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Contract are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Contract must be resolved in the Michigan Court of Claims. Contractor waives any objections, such as lack of personal jurisdiction or *forum non conveniens*. Contractor must appoint an agent in Michigan to receive service of process.

47. **Non-Exclusivity.** Nothing contained in this Contract is intended nor is to be construed as creating any requirements contract with Contractor, nor does it provide Contractor with a right of first refusal for any future work. This Contract does not restrict the State or its agencies from acquiring similar, equal, or like Contract Activities from other sources.

48. **Force Majeure.** Neither party will be in breach of this Contract because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Contractor will not be relieved of a breach or delay caused by its subcontractors. If immediate performance is necessary to ensure public health and safety, the State may immediately contract with a third party.

49. **Dispute Resolution.** The parties will endeavor to resolve any Contract dispute in accordance with this provision. The dispute will be referred to the parties' respective Contract Administrators or Program Managers. Such referral must include a description of the issues and all supporting documentation. The parties must submit the dispute to a senior executive if unable to resolve the dispute within 15 business days. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.

    Litigation to resolve the dispute will not be instituted until after the dispute has been elevated to the parties' senior executive and either concludes that resolution is unlikely or fails to respond within 15 business days. The parties are not prohibited from instituting formal proceedings: (a) to avoid the expiration of statute of limitations period; (b) to preserve a superior position with respect to creditors; or (c) where a party makes a determination that a temporary restraining order or other injunctive relief is the only adequate remedy. This Section does not limit the State's right to terminate the Contract.

50. **Media Releases.** News releases (including promotional literature and commercial advertisements) pertaining to the Contract or project to which it relates must not be made without the prior written approval of the State, and then only in accordance with the explicit written instructions of the State.

51. **Schedules**. All Schedules and Exhibits that are referenced herein and attached hereto are hereby incorporated by reference. The following Schedules are attached hereto and incorporated herein:

Document Title	Document Description
Schedule A	Statement of Work
Schedule B- Pricing	General information regarding pricing and pricing schedules and quick payment terms.
Schedule B.1. Core "Hot List" Pricing	Provides firm fixed negotiated pricing
Schedule B.2.a. Core Percentage Discount Off List	List provides Discounts for Core Items by Category
Schedule B.2.b. Discounted Core List Pricing	Provides pricing for Discount off Core items using the Percentages published in Schedule B.2.a.
Schedule B.3. Manufacturer Direct Furniture List	List provides listing of Featured and Additional Manufacturing Partners.
Schedule B.4. Special Order/Balance of Offering	Lists Technology Product Categories for products referred to a Sequoia under Staples Technology Solutions
Schedule C	Insurance Requirements

52. **Entire Agreement and Order of Precedence.** This Contract, which includes Statement of Work, and schedules and exhibits, is the entire agreement of the parties related to the Contract Activities. This Contract supersedes and replaces all previous understandings and agreements between the parties for the Contract Activities. If there is a conflict between documents, the order of precedence is: (a) first, this Contract, excluding its schedules, exhibits, and Statement of Work; (b) second, Statement of Work as of the Effective Date; and (c) third, schedules expressly incorporated into this Contract as of the Effective Date. NO TERMS ON CONTRACTOR'S INVOICES, ORDERING DOCUMENTS, WEBSITE, BROWSE-WRAP, SHRINK-WRAP, CLICK-WRAP, CLICK-THROUGH OR OTHER NON-NEGOTIATED TERMS AND CONDITIONS PROVIDED WITH ANY OF THE CONTRACT ACTIVITIES, OR DOCUMENTATION HEREUNDER, EVEN IF ATTACHED TO THE STATE'S DELIVERY OR PURCHASE ORDER, WILL CONSTITUTE A PART OR AMENDMENT OF THIS CONTRACT OR IS BINDING ON THE STATE OR ANY AUTHORIZED USER FOR ANY PURPOSE. ALL SUCH OTHER TERMS AND CONDITIONS HAVE NO FORCE AND EFFECT AND ARE DEEMED REJECTED BY THE STATE AND THE AUTHORIZED USER, EVEN IF ACCESS TO OR USE OF THE CONTRACT ACTIVITIES REQUIRES AFFIRMATIVE ACCEPTANCE OF SUCH TERMS AND CONDITIONS.

53. **Severability.** If any part of this Contract is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Contract and the

severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Contract will continue in full force and effect.

54. **Waiver.** Failure to enforce any provision of this Contract will not constitute a waiver.

55. **Survival.** Any right, obligation or condition that, by its express terms or nature and context is intended to survive, will survive the termination or expiration of this Contract; such rights, obligations, or conditions include, but are not limited to, those related to transition responsibilities; indemnification; disclaimer of damages and limitations of liability; State Data; non-disclosure of Confidential Information; representations and warranties; insurance and bankruptcy.

56. **Contract Modification.** This Contract may not be amended except by signed agreement between the parties (a "**Contract Change Notice**"). Notwithstanding the foregoing, no subsequent Statement of Work or Contract Change Notice executed after the Effective Date will be construed to amend this Contract unless it specifically states its intent to do so and cites the section or sections amended.

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SCHEDULE A – STATEMENT OF WORK CONTRACT ACTIVITIES

Mater Agreement No. 240000000363

Office Supplies and Office Related Products

BACKGROUND

The State of Michigan (hereinafter referred to as the State), operating under a Memorandum of Understanding with National Purchasing Partners, LLC dba NPPGov (hereinafter referred to as "NPPGov") is serving as the Lead Contracting Agency for this solicitation.

NPPGov is owned by two non-profit healthcare organizations and provides group purchasing opportunities and purchasing administrative support for governmental entities and nonprofit institutions within its membership. NPPGov's membership includes participating public and nonprofit entities across North America. Currently, 1826 Participating Agencies use the NPPGov Office Supply co-operative contract nationwide.

SCOPE

This contract is the means by which the State of Michigan, State of Michigan Employees, its MiDeal Members, and NPPGov Participating Agencies may procure office supplies and office related products (henceforth referred to as "office supplies"), in 28 different categories at the lowest price available. The Contractor is responsible for warehousing, data collection, reporting and distribution of office supplies.

1. General Requirements

A. This Master Agreement is established for use by the State of Michigan, State of Michigan Employees, and its MiDeal members, as well as other NPPGov Participating Agencies across the nation.

1) The State of Michigan will enter into an Intergovernmental Cooperative Purchasing Agreement with other Participating Agencies (not including MiDeal Members), through NPPGov. after the Master Agreement is executed.

2) Intergovernmental cooperative purchasing agreements allow Participating Agencies to make purchases at the State's accepted proposal price, terms and conditions, provided that the Participating Agency has satisfied all its local and state cooperative procurement requirements.

3) The Contractor agrees to make the same contract terms and price, exclusive of any possible rebates, incentives, freight and transportation fees, available to other Participating Agencies.

4) Neither the State of Michigan nor NPPGov will incur any direct liability with respect to specifications, delivery, payment, or any other aspect of purchases by such Participating Agencies or nonprofit institutions.

B. The Contractor will work directly and separately with the Participating Agencies concerning the placement of orders, deliveries, disputes, invoicing and payment.

1) Neither the State of Michigan nor NPPGov will be held liable for any costs or damages incurred by or because of the actions of the Contractor or any Participating Agency.

2) The Contractor will comply with state and local laws, rules and regulations in each state and locality where the product or service is provided.

C. This Master Agreement is extended to MiDEAL members and members of NPPGov across the nation as well as governmental units in all other States (collectively, "Participating Agencies"), **See Standard Contract Terms, Section 8 Extended Purchasing Program**.

1) While the terms of the Master Agreement will govern the general pricing terms, each Participating Agency may request modification of the Master Agreement in accordance with each Participating Agency's state and/or local purchasing laws, rules, regulations and procedures, provided any modifications are not material changes.

2) Each Participating Agency may, at its discretion, and upon written agreement by the Participating Agency and Successful Bidder, request additional legal and procedural provisions not included herein that the successful Bidder must adhere to if it wishes to conduct business with the Participating Agency using the Master Agreement.

3) Each Participating Agency may negotiate for its own "Hot List" of items that will represent its' most used items. "Hot List" item pricing may be less than, but never more than the prices established in the Master Agreement pricing.

D. The Contractor, in addition to executing this Master Agreement with the State of Michigan will also execute a Vendor Administration Agreement with NPPGov.**.** NPPGov provides Contractor exposure/marketing and contract utilization support for the successful Bidder's products and service.

E. The Contractor act will:

1) Pay a Contract Administration Fee as established in the NPPGov Vendor Administration Agreement. Administration fees may not be listed or charged as a separate line item to users of the contract. The value of trade-ins or rebates will not affect the amount of the administration fee paid to NPPGov and;

2) In addition to the NPPGov Contract Administration Fee, the successful Bidder will pay a Contract Administration Fee to the State for sales within the State, including those sales made to MiDeal members, as outlined in **Standard Terms and Conditions Section 7. Administrative Fee and Reporting.** This fee may not be listed or charged as a separate line item to the State.

F. Each Bidder is required to commit to:

1) low pricing;

2) and accurate and timely reporting to NPPGov pursuant to the reporting requirements identified in the NPPGov Vendor Administration Agreement.

3) In addition, the Contractor must commit to marketing of the Master Agreement nationwide and that the sales force will be trained, engaged and committed to offering NPPGov pricing to member government agencies nationwide, including the opportunity for NPPGov to train the Contractor's sales staff.

G. **Contract Usage**. There is no obligation for any Participating Agencies to purchase anything from the Contractor. It is the intent of this RFP and resulting Master Agreement that Participating Agencies may buy directly from Successful Bidder(s).

2. Deliverables/Products

2.1 Product Specifications

A. The primary objective is for the Bidders to provide their organization's entire catalog of products and services as part of this contract. This will allow the State and Participating Agencies the opportunity to order a broad range of products and services, as appropriate for their needs.

1) The Contract "Core" Items will be established from items for which there are SKU sets established in either the wholesaler (Essendant or SP Richards catalogs) or the Contractor's Full Line Catalog See **Schedule A, Section 5.1. Pricing** for details. Available "Core" items are expected to number around 20,000, depending on catalog SKU counts in any given year and de-duplication between Contractor and wholesaler catalogs.

2) The Non-Core "Balance of Contract Items" will be those items available outside of the established Schedule B SKU Sets.

B. All products offered must be new, unused and most current product lines, unless otherwise clearly identified as remanufactured goods.

C. "Core" Products will be categorized into the following 21 categories.

1) Participating Agencies must be allowed to restrict purchase of products, in part or in whole, as it deems necessary.

2) Revisions to this list during the contract term will be mutually agreed upon by the State and Contractor:

CATEGORY #	CATEGORY
1	Facilities Breakroom
2	Facilities Sanitary/Janitorial
3	Facilities Equipment
4	Facilities Liners
5	Facilities Supplies
6	Filing & Record Storage
7	Inkjet Supplies- OEM
8	Inkjet Supplies- Remanufactured

9	Miscellaneous Office Products
10	Office Supplies
11	Packing and Shipping
12	Paper
13	Print Products
14	Technology
15	Technology- Transactional
16	Toner- OEM (Hewlett Packard Only)
17	Toner- OEM (Dell Only)
18	Toner- OEM (Except HP & Dell)
19	Toner- Remanufactured
20	Furniture- Transactional
21	Furniture- Specific Manufacturer

D. **Proprietary Items**. The contract will also include proprietary items, which are items purchase and warehoused by the Contractor specifically for use and purchase by the State. Those items are as listed herein. This list may be modified per change notice.

1) Items.

a. 15” x 12” x 9.75” 44ECT, C Flute Kraft RSC, Glued, 1 color imprint – SOM Records Management Storage Box. Initial Estimated Annual Usage- 42,500 Each

b. 26” x 12” x 9.75” 44ECT, C Flute Kraft RSC, Glued, 1 color imprint- SOM Records Management Storage Box. Initial Estimated Annual Usage- 110 Each

2) Initial Order. Prior to the manufacture of these proprietary items and the purchase and warehousing on the part of the Contractor, the Contractor will supply to the State proofs and/or samples of each item which will be approved by the Contract Administrator or designee prior to a full production run.

3) Inventory Levels. The State will provide to the Contractor an initial estimated annual usage for each Proprietary Item. The estimated annual usage is based on historic data and does not guarantee that this is the quantity that will be purchase on an annual basis. This estimate becomes the basis of the initial run and a forecast of the provision of the item during the first year of the contract or of when the items is added. Subsequently, the Contractor will monitor usage monthly and adjust ordering of the items to maintain the proper inventory levels.

a. Contractor will purchase and maintain up to a 90-day supply of Proprietary Products. If the contractor elects to warehouse more than a 120-day supply of any proprietary item the contractor does so at their own risk.

b. The State acknowledges that the manufacturer of the Proprietary Item may have a minimum production run requirement.

4) Prices. Pricing for Proprietary Items will conform to the schedule set forth for all negotiated "Core" items per Section 5.2. Price Term. There are no separate initial set up fees. Price changes will be per Section 5.3. Price Changes.

5) Changes to Proprietary Items after Initial Introduction. Should the State require changes to a Proprietary Item:

   a. The Contractor will provide a quotation to the Contract Administrator for any costs incurred to a change in design or imprinting. The price adjustments, if any, will be made via Change Notice.

   b. The State will supply camera-ready artwork and design specifications if required to the Contractor.

   c. The Contractor will supply to the State proofs and/or samples of revised items which will be approved by the Contract Administrator or designee prior to a full production run.

6) Discontinuation. Should the State deem an inventoried Proprietary Item no longer necessary:

   a. The State will give the Contractor a (60) sixty day written notice of its intent to discontinue.

   b. Upon receipt of this notice, the Contractor will cease to purchase additional Proprietary Items from the manufacturer unless a last purchase is requested by the Contract Administrator.

   c. The Contractor will provide to the State a list indicating the quantity of remaining stocked and warehoused Proprietary items.

   d. The State will purchase and take delivery, at a location of the State's choosing within (60) sixty days of at least the 120-day supply of remaining Proprietary Items ordered and warehoused on behalf of the State, and

   e. The State will make payment for the Items once delivered as per the terms of this contract.

7) Termination. Upon expiration or termination of the contract:

   a. The Contractor will provide to the State a list indicating the quantity of remaining stocked and warehoused Proprietary items.

   b. The State is not obligated to purchase more than a 120-day supply of proprietary items, as determined by the average monthly usage of the previous fiscal year total usage.

   c. The State will provide to the Contractor instructions for disposition of all remaining Proprietary Items ordered and warehoused on

behalf of the State if applicable. The State will make payment for the Items once delivered as per the terms of this contract.

E. **Product Substitution**. Once the product lists are established, **product substitution is not allowable unless written approval is received from the Contract Administrator**.

1) Auto substitution without customer written approval will be considered Breach of Contract.

2) Pricing for the substituted product cannot exceed the contract price for the item.

3) During the contract, the Contractor may offer alternate products meeting or exceeding original specifications at a similar or a lower cost to be approved by the State. A proposed alternate must clearly describe all variances from the specifications and must include descriptive literature that contains complete specifications, if available.

F. **Restricted Items**. The State intends to restrict the purchase of some items or categories partially or fully, as purchase of these items will be required to be made using other mandatory-use State contracts, including but not limited to such categories and items as: chemicals and cleaning supplies, can liners, computer equipment and software.

1) The State reserves the right to restrict purchases of any item in any category or remove restrictions as it deems necessary.

2) Restrictions may be revised over the course of the contract.

3) The Contract Administrator is the only individual with the authority to change item restriction status.

4) The State's restrictions on items or categories will in no way apply to Participating Agencies or MiDeal members, and pricing established in **Schedule B.2 Non-Core Discount Off List** will be the basis for establishing prices for these items.

5) Participating Agencies and MiDeal members may establish restrictions, if any, as they deem necessary. **See Section 2.1.C.1)** above.

2.2. Warranties

A. Any warranty with respect to the products under this contract will come from the manufacturer. Contractor will pass through to the State any applicable manufacturer warranties, to the extent transferable and provide documentation at time of delivery as well as making the documents available for viewing online.

1) The Contractor will pass through to the State of Michigan any applicable manufacturer OEM warranties, to the extent transferable and provide documentation upon request.

2) Should a State of Michigan end-user encounter a warranty/return issue, Staples will reasonably assist in coordinating returns or replacement of the product by the manufacturer. the product may be returned within the

return window referenced in **Schedule A, Section 8.3.** for full credit or replacement product, and the Contractor will handle returns to the manufacturer. Product warranties for periods longer than the Contractor's return window will be addressed directly with the manufacturer.

B. The State may report any product or warranty issues by contacting the Contractor's Customer Service or the Contractor Representative assigned to the State. Contractor will work with the OEM to remedy the warranty claim on the State's behalf up to and including return for full credit, replacement of the defective item or repair of the defective item as dictated by the applicable warranty.

C. Furniture Warranties. All manufacturers' warranties and recommended maintenance documentation are provided at the time of purchase.

1) Warranties apply only if products are used in the manner in which they are intended and within manufacturer specifications.

2) Most manufacturers warrant their products to be free from defects in material and workmanship for as long as the original purchaser owns the product.

3) The manufacturer will, free of charge, repair or replace a damaged product with a comparable product (at the manufacturer's discretion). Warranties differ by manufacturer.

4) Most warranties do not apply to:

a. Normal wear and tear over the course of ownership
b. Modifications or attachments to the product not approved by the manufacturer
c. Products not installed, used or maintained in accordance with product instructions and warnings
d. Products used for rental purposes.

Damage caused by the carrier in transit, which is handled under separate terms

2.3. Recall Requirements and Procedures

The Contractor will advise the State's Contract Administrator via e-mail of any product recalls within 10 calendar days of the Contractor becoming aware of any recall notifications. The Contractor will work with the State to remedy the recalled products in accordance with the OEM's recall procedures.

2.4. Quality Assurance Program

A. The Contractor will have a customer satisfaction team responsible for measuring and improving the customer experience. Any customer satisfaction polling or surveys to State agencies or Extended Purchasing Program participants must be reviewed and approved by the Contract Administrator before they are conducted, the results of which will be made available to the Contract Administrator upon request.

B. Comprehensive data collection and reporting on all customer shipments, which results in visibility of every order from entry through delivery, will be available to the Contract Administrator upon request.

2.5. Incentives

A. The contractor will coordinate with Hewlett Packard in the creation, maintenance and updating of HP Big Deal and “white box” pricing Programs.

B. Contractor may pass through any OEM special pricing, incentives, discounts, or rebates.

C. At the Contractor’s discretion, the Contractor may offer additional incentives to individual Participating Agencies.

2.6. Transitions

A. **Transition-In.** At the beginning of the contract the Contractor must assist the State in making the transition from the expiring contract and the incumbent Contractor (if necessary) by providing the following:

1) Contractor must work with the State and its Agencies in setting up the users in their on-line website purchasing portal. Work will include but not be limited to establishing multiple agencies with multiple users, a multitude of ship to addresses and bill to accounts, and the necessary approval paths, if any, as specifically required by each Agency. Contractor may need to meet with each agency individually to facilitate this process.

2) Contractor must create and work within the approved timeline (See **Schedule A, Section 10. Project Plan- Transition-In**) which will include, but is not limited to:

a. Setting up the web-based catalog/ purchasing platform

b. Training users

c. Creating collateral for publication/ information

d. Attend Meetings and showcases as necessary

e. Rolling “Go Live”

B. **Transition-Out.** At the end of the contract the Contractor must assist the State in making the transition to a new Contractor by providing the following:

1) Proprietary items inventoried for the State by the incumbent Contractor must be held for a period of up to six months. During which time arrangements must be made between the transitioning Contractors and the Contract Administrator, or their designee, for the delivery of the remaining inventory to the new Contractor’s facility or to the State.

2) The Contractor must provide all requested user data and other records as requested by the Contract Administrator.

3) Contractor will submit to the State all final billing within 45 calendar-days of the contract expiration date and provide any requested back up documentation as may be necessary to make final payment within that

same 45 calendar-day time. No additional invoicing after the 45 calendar-day period will be honored.

2.7. Funding Requirements

The Contractor is required to sign the Federal Provisions Addendum which will be housed in the Central Procurement contract files, and which is hereby incorporated by reference into this contract.

Relative to the Federal Provisions Addendum, Section K. Domestic Preferences for Procurements, Agencies and Participating Entities will inform the Contractor in advance of any applicable domestic preference requirements.

3. Service Requirements

3.1. Retail Locations

The Contractor has retail locations throughout Michigan and the U.S. where purchasers may physically go to make purchases.

To find retail locations, follow this link Store Locator.

3.2. Extending the Contract Pricing and Discounts at the Retail Locations

The Contractor will honor the contract Core List pricing (Hot List and Discount-off List Items) or charge in-store pricing, whichever is lowest. In order to receive contract pricing at a retail location, users must register for the Retail Program. The in-store purchasing process will be as follows:

A. Users register a unique phone number on their active StaplesAdvantage.com profile
B. At checkout in the retail store, users will simply enter their in-store unique phone number on the register pin-pad to receive negotiated contract pricing
C. Payment is made by major credit card (preferred) or an alternate method of payment (AR billing is not accepted)
D. For tax exempt purchases, users must present a tax-exempt certificate at time of purchase

3.3. Online Product Catalog and Purchasing Platform

The Contractor will host a searchable, on-line, web-based custom catalog that will include a purchasing platform. This platform will be continually maintained and monitored by the Contractor to ensure its availability.

It is requested that this online presence meet the requirements of the State's following standards:

A. **Acceptable Use Policy**
To the extent that Contractor has access to the State's computer system, Contractor must comply with the State's Acceptable Use Policy, see 1340.00.130.02 Acceptable Use of Information Technology (michigan.gov). All Contractor Personnel will be required, in writing, to agree to the State's Acceptable Use Policy before accessing the State's system. The State reserves

the right to terminate Contractor's access to the State's system if a violation occurs.

C. **ADA Compliance**

The State is required to comply with the Americans with Disabilities Act of 1990 (ADA) and has adopted standards and procedures regarding accessibility requirements for websites and software applications. The State requests that all websites, applications, software, and associated content and documentation provided by the Contractor as part of the Solution comply with Level AA of the World Wide Web Consortium (W3C) Web Content Accessibility Guidelines (WCAG) 2.0.

D. **User Type and Capacity**

Type of User	Access Type	Number of Users	Number of Concurrent Users
Administrators	Users with Administrator privileges have top-level access to all administrative functions, second level approvals and reports. Specifically, they can: • Create, modify and delete users • Modify user profiles to have multiple shipping locations • Set up a new shipping location for delivery • Create and modify approval workflows • Approve orders for all users • Assign a budget/cost center if needed to track order expenses • Add a PO and PO release if required for payment so orders are charged to your specifications • View and run account level reports, including user, spend, usage and order detail • Create and post content to your company-specific Message Boards • Change field names Assign select administrative functions to StaplesAdvantage.com Supervisors	Unlimited	Unlimited
Supervisors	Users with Supervisor privileges can approve orders and access selected administrative functions and reports.	Unlimited	Unlimited
Associates	Users with Associate privileges can place orders, change their password and add a new shipping location.	Unlimited	Unlimited

Contractor must be able to meet the expected number of concurrent Users listed above.

E. End-User Operating Environment

The SOM environment is X86 VMware, IBM Power VM, MS Azure/Hyper-V and Oracle VM, with supporting platforms, enterprise storage, monitoring and management.

Contractor must accommodate the latest browser versions (including mobile browsers) as well as some pre-existing browsers. To ensure that users with older browsers are still able to access online services, applications must, at a minimum, display and function correctly in standards-compliant browsers and the state standard browser without the use of special plugins or extensions. The rules used to base the minimum browser requirements include:

1) Over 2% of site traffic, measured using Sessions or Visitors (or)
2) The current browser identified and approved as the State of Michigan standard

This information can be found at https://www.michigan.gov/browserstats. Please use the most recent calendar quarter to determine browser statistics. Support is required for desktop and mobile and tablet browsers identified with over 2% of site traffic.

Contractor must support the current and future State standard environment at no additional cost to the State.

The Contractor has identified that for the best experience, the following Operating Systems and Web Browsers in their most up-to-date incarnation work best. No non-standard ports are required.:

Operating Systems:
- Windows 11
- Windows 10
- Windows 7
- Mac OS X

Web Browsers:
- Google Chrome (latest version)
- Mozilla Firefox (latest version)
- Safari (latest version)
- Microsoft Edge (latest version)

F. **Migration**

1) The awarded Contractor, being the incumbent, will be required to review and update the user accounts for each of the State's 27 agencies and all of their users. The State currently has over 3,500 users. The Contractor's online purchasing system must accommodate:

2) Should new accounts need to be established for the State or for any Participating Entities:

   a. Each agency, and possibly departments within each agency may require its own approval paths.

   b. Each user may be purchasing for multiple bill to and ship to parameters.

   c. Each agency will require an administrator who has the ability or the authority to add/delete or modify users and their data, change parameters around user access.

   d. Migration/implementation timeframe will be 30 – 45 days upon receipt of all necessary information from the Agency or Entity.

G. **Hosting**

1) Hosting or "**Hosted Services**" means the hosting, management and operation of the Operating Environment, (in this case the **Online Product Catalog and Purchasing Platform**)**,** other services (including support and subcontracted services), and related resources for remote electronic access and use by the State and its Authorized Users, including any services and facilities related to disaster recovery obligations.

2) Contractor must maintain and operate a backup and disaster recovery plan to achieve a Recovery Point Objective (RPO) of 24 hours, and a Recovery Time Objective (RTO) of 24 hours.

H. **Availability Requirement**

1) Contractor will make the Hosted Services available, as measured over the course of each calendar month during the Term and any additional periods during which Contractor does or is required to perform any Hosted Services (each such calendar month, a "**Service Period**"), at least 99.0% of the time, excluding only the time the Hosted Services are not Available solely as a result of one or more Exceptions (the "**Availability Requirement**").

2) "**Available**" means the Hosted Services are available and operable for access and use by the State and its Authorized Users over the Internet in material conformity with the Contract. "**Availability**" has a correlative meaning.

3) The Hosted Services are not considered Available in the event of a material performance degradation or inoperability of the Hosted Services and Software, in whole or in part.

4) The Availability Requirement will be calculated for the Service Period as follows: (Expected Uptime – Downtime) ÷ (Expected Uptime) x 100 = Availability. For clarity:

   a. Expected Uptime means Total Minutes in Service Period less any Exceptions.

b. Downtime means Total Minutes in Service Period where Hosted Services or Software are not Available for any reason other than an Exception.

5) Exceptions. No period of Hosted Services degradation or inoperability will be included in calculating Availability to the extent that such downtime or degradation is due to any of the following ("Exceptions"):

a. Failures of the State's or its Authorized Users' internet connectivity.

b. Scheduled Downtime as set forth below:

1. Scheduled Downtime may occur for the maintenance of the Contractors website/purchasing platform.

a) Contractor Representative will notify the State at least twenty-four (24) hours in advance of all scheduled outages of the Hosted Services or Software in whole or in part ("Scheduled Downtime") outside of the parameters defined below.

b) All such scheduled outages should:

i. last no longer than six and a half (6.5) hours,

ii. be scheduled during weekends or

iii. if occurring during the week, between the hours of 12:00 a.m. and 6:00 a.m., Eastern Time; and

l. **Access Control**

The Contractor must limit information system access to authorized users, processes acting on behalf of authorized users, or devices (including other information systems) and to the types of transactions and functions that authorized users are permitted to exercise.

1) Agency administrators, must watchguard access and remove users or revise access when a staff changes job duties or leaves the employment

2) Authentication Process
Authentication is the process of verifying the identity of a user. Authentication is performed by having the user enter a username and password in order to access the system.

a. To help protect information from unauthorized access or disclosure, users must be identified and authenticated preferably using the parameters of the table below (see 3.3.G.3) prior to accessing confidential or sensitive information, initiating transactions, or activating services.

b. Publicly available information such as the mother's maiden name, birth date, and address as the sole authenticator is not a secure means of authentication and should not be used.

c. Automatic information (e.g. a password or PIN) must never be disclosed to another user or shared among users.

d. The authentication process will be limited to three unsuccessful attempts and must be reinstated by the authorized personnel (preferable the Agency's Program Manager). The State's user accounts should be systematically disabled after 90 days of inactivity and must be deleted after one year of inactivity, or at a cadence established by the State.

3) Password Requirements

a. The purpose of a password is to authenticate a user accessing the system and restrict use of a User ID only to the assigned user. To the extent that the functionality is supported within the technology or product, the controls listed must be implemented.

b. These following controls or content rules (or as amended by negotiation) apply at any point where a new password value is to be chosen or assigned. These rules must be enforced automatically as part of a new password content checking process:

	Password Property
1)	Minimum Length
2)	Composition
3)	Expiration Requirement (Maximum Password Age)
4)	Revocation
5)	Temporary Passwords
6)	Change Process
7)	Login Process
8)	Encryption of passwords/PINs
9)	Compromise of password/PIN
10)	Forgotten password/PIN
11)	Current user password/PIN
12)	Audit logs
13)	Password history
14)	Privileged account access (e.g. supervisor or root)

J. **Online Product Catalog**.

This catalog will include all items offered by the Contractor, listed with a full description, photo of the product and the contract pricing, additionally it will include the following features:

1) The State's "Core List" products will always populate first when users search for similar items. From least expensive to most expensive.

2) The State's "Core List" products will be noted by icon or another marking system that is easily identified in any search results.
3) StaplesAdvantage.com allows search results to be sorted so that State's Core List items (Hot List and Discount-Off List Items) appear first, as well as the ability to sort by Price: Low to High, though not simultaneously.
4) If an item is selected, yet a similar item is available at a lower price, a prompt or "pop-up" will alert the user that there is a lower price alternative available and provide them a reroute to the alternative item.
5) Items that meet or exceed the State's recycled products parameters listed in **Section 12.1. Recycled Content and Recyclability** will be denoted with an icon or other marking system that is easily identified in any search results.
6) The on-line platform will have the capability to "restrict" the purchase of items as determined by the State and those items, although viewable, will be notated to make users aware that these items cannot be selected for purchase.

K. **Online Catalog/Ordering System**

1) Contractor's online catalog/ordering system will be available 24 hours a day, 7 days a week, except for scheduled maintenance.
    a. Contractor's online catalog/ordering system will include all the Contractors available product items. The items the State has specifically requested to be "restricted" will remain viewable, however, those items will be noted as being restricted and will be unavailable for selection to purchase.
    b. Contractor's online catalog/ordering system will identify State of Michigan "Core" items and will drive usage to these items.
    c. Online customers can view product availability before placing orders and the online system will automatically notify online customers when less expensive alternate is available and direct them to it.
    d. Website will allow for order tracking and order history review. Ideally, the purchasing platform will allow for users to create "frequently ordered" lists that can be used to expedite purchases.
    e. Order acknowledgements must be provided electronically to customers.
2) Contractor will work closely with the State and its agencies to initiate usage of their online ordering platform by establishing authorized users, assigning accounting and shipping codes, and establishing approval paths
3) The Contractor will provide training to all authorized online ordering platform users throughout the terms of the contract.
    a. Prior to go live date, in a timeline established in the transition-in, up-to-date training materials will be provided by the Contractor to

State or Participating Agency (if requested), for its use, will include but not be limited to:

1. Recorded webinars and electronic training tutorials which provide orientation to the web-catalog/ purchasing platform and aspects of order, shipping, billing and receiving.
2. Tutorials for “administrators” regarding user and account management and reporting functionality.
3. The Contractor will update these webinars and tutorials throughout the contract period should the on-line purchasing platform and web page change, or as requested by the state.

b. At the time users first obtain access to the ordering system, they will be sent a welcome e-mail which provides links to tutorials and to the State’s intranet.

c. The Contractor will provide to the State, prior to the “Go Live” date at times and dates as requested by the Contract Administrator, in-service training to agency personnel related to on-line platform usage, products, installation, and product safety issues. This training will be extended to MiDEAL members.

d. The Contractor will also provide agency training jointly with the State as needed during the period covered by the Contract at no additional charge. This training will be extended to MIDEAL members.

e. The Contractor will provide to the State, prior to the go live date and updated as necessary, a FAQ PDF for use on the State’s Intranet as requested.

4) Website will allow designated customer administrators to set up, add, modify, and delete end users, with permissions and restrictions, approval paths, varying levels of authorization of purchases, etc. independently, without having to contact customer service or Contractor’s sales representative.

5) The Contractor will be willing and have the capacity to work with third-party providers of Electronic Data Interchange (EDI) services which have been chosen by the State. The Contractor will be willing, at no additional charge to the State or to the EDI provider, to transmit text and image catalog information to the State’s provider of EDI services at the State’s request.

6) Online Catalog Technical Support. Contractor will have sufficient help desk resources to promptly provide technical assistance to the State and MiDeal members.

a. Contractor will provide online Customer Service support which enables real-time, online interaction with Customer Service through:

1. instant messaging;

2. live log-on assistance;
3. web collaboration; and
4. call-back requests.

3.4. Installation

Installation if required, will be addressed, on a case-by-case basis, specific to the product and no work will commence without an approved and signed quote, between the contractor and Participating Agency's contract administrator, as applicable.

3.5. Reporting

A. The Contractor may be required submit the following periodic reports to the State as required.

1) Usage/Transaction reports, to the Contract Administrator, including item, quantity, and dollars for State and MiDEAL members, as requested which may include but are not limited to:
    a. Core vs Non-Core Usage
    b. User Reports
    c. Customer Usage Reports
    d. Order Method
    e. Product Category
    f. Recycled and environmentally preferable products
    g. Payment Method
2) Purchasing metric reporting, as requested and/or available through the on-line website purchasing platform, including but not limited to:
    a. Yearly Program / Business Review
    b. Agency Core Compliance
    c. Year to Year Comparisons
    d. Minimum Order Compliance
3) The Contractor must submit reports of purchasing activities to the MiDEAL program coordinator, on a quarterly basis. The Contractor will utilize the format specified by the State. Reports will include, at a minimum, an itemized listing of purchasing activities by each State of Michigan agency and MiDEAL member, with the agency name, invoice number, product description, quantity, total value of purchases for each agency, date of purchases, and a grand total of all purchases.
4) The Contractor must supply electronic files for all account numbers, agency contacts (administrators all levels), ship to addresses, and authorized purchases upon request, but no more often than a quarterly basis.
5) By the second Friday of every December, the Contractor must submit a report of recycled content in commodities sold in that calendar year to the Contract Administrator.

6) Essendant or SP Richard wholesale catalog list prices for time periods as requested by the Contract Administrator, or as requested by the State' Auditors, possibly as often as quarterly.

B. **The Contractor must submit reports of purchasing activities by MiDEAL members**

On a quarterly basis (Refer to Terms and Conditions Section 8, Administrative Fee and Reporting) the Contractor will submit their reports to MiDEAL

1) The Contractor will utilize the format specified by the MiDEAL Administrator.
2) Reports will include, at a minimum, an itemized listing of purchasing activities by the MiDEAL member, invoice number, product description, quantity, total value of purchases for each agency, date of purchases, and a grand total of all purchases.

C. The State reserves the right to request other reports throughout the term of this Contract as deemed necessary.

3.6. Meetings

The Contractor must attend the following meetings:

A. Kick-off meeting, to be attended by the Contractor Representative and other Key Personnel within 30 calendar days of the Effective Date
B. Annual contract review as requested by the Contract Administrator
C. The State and its Agencies or its MiDEAL members may request meetings as it deems appropriate

3.7. Emergency Preparedness/ Disaster Recovery

A. **Emergency Preparedness**

1) As a first responder, in the event of an emergency or disaster, the State will be served before other customers.
2) The State reserves the right to purchase from any category which the Contractor can provide during a declared emergency or disaster.
3) In the event of an Emergency, the Contractor's Contract Representative will be the contact and will provide to the Contract Administrator a phone number where they can be reached anytime.

B. **Disaster Recovery**

The Contractor must create contingency plans to account for natural disasters, pandemic, or other situations that may disrupt the normal flow of business. These plans will document Contractor process and procedures that will enable the business to continue services if problems are experienced with Contractor's computer systems, telecommunication systems, power interruptions, material sourcing or warehouse/shipping capabilities, or other potential issues arising from an emergency/disaster.

C. **Resilience and Continuity**
The Contractor will have in place plans to ensure continuity and performance of the contract in alignment with current industry standards which currently includes, in additions to the above-mentioned Emergency Preparedness and Disaster Recovery, Global Sourcing Resilience, Pandemic & Crisis Management, Fulfillment Center Outages, Physical Security, Asset Protection.

A. The Contractor's plans will be maintained, reviewed and updated annually. The Contract Administrator may access the most up-to-date summary of the plan by contacting the Contractor Representative.

4. Staffing

4.1. Contractor Representative and Key Personnel

The Contractor must appoint one Contractor Representative and other Key Personnel, specifically assigned to State of Michigan accounts, who will be knowledgeable on the contractual requirements and directly responsible for the day-to-day operations of the Contract.

A. The Contractor Representative and Key Personnel must be available for calls during the hours of 8 a.m. to 5 p.m. ET Monday through Friday.

B. The Contractor Representative and Key Personnel must respond to the State within 8 business hours to State inquiries.

C. The Contractor must notify the Contract Administrator at least 14 calendar days before removing or assigning a new Contractor Representative or Key Personnel or, at a minimum, one business day after the Contractor Representative or other Key Personnel themselves have been notified of their removal or reassignment due to major corporate restructuring.

D. Prior notification is not required for reassignment for reasons beyond the Contractor's control, including illness, disability, death, leave of absence, personal emergency circumstances, resignation, or termination for cause.

E. The Key Personnel are identified as follows:

1) The National Contractor Representative for this contract has been identified as:

Chris Newhouse, Strategic Account Director, SLED
Bountiful, Utah
Email address: Chris.Newhouse@Staples.com
Phone number: (801) 543-9867

Chris Newhouse, on the Government & Education Strategic Accounts Team, will be the contract administrator with responsibility of the management of this NPPGov contract. He will serve as contract administrator and main point of contact for the NPPGov program, with ongoing responsibility for the strategic direction of the program. Chris has responsibility for program implementation and management and works with Staples leadership team. Chris's responsibilities include:

a. Administering and amending the program per the terms of the contract
b. Communicating and training Staples internal sales team on the NPPGov program
c. Setting program goals
d. Providing overall program supervision and project management
e. Conducting business reviews as needed

Chris will work with the State and NPPGov to manage and administer the Master Agreement nationally.

2) The Michigan Contractor Representative for this contract has been identified as:

Janel Miller, Key Account Executive, SLED
Madison Heights, MI
Email address: Janel.Miller@Staples.com
Phone number: (248) 225-5175

Janel Miller has responsibility for the strategic direction of the State's program. Her responsibilities include:

a. Establishing guidelines and timetables for service expansions or new location implementations
b. Analyzing spend and recommending cost-saving measures and product improvements
c. Providing overall program supervision and project management
d. Conducting regular business reviews

Janel will work with the State's Contract Administrator and Program Managers to develop strategies that support program goals, provide ongoing business assessment and improvement.

3) The Contractor's Program Manager for this contract in Michigan has been identified as:

Andrew Christiansen, Customer Success Consultant
Edgewater, New Jersey
Email address: Andrew.Christiansen@Staples.com
Phone number: (201) 308-9727

Andrew's responsibilities include but are not limited to:

a. Working with/assisting the State's Program Managers and Contract Administrator on the account level.
b. Conducting issue analysis to find and resolve root causes
c. Responding to ad hoc information requests
d. Facilitating complex implementations
e. Identifying process improvement opportunities
f. Serving as a backup when Janel is out of the office

4) Other Key Personnel is identified as:

Thomas Brown, Area Vice President, SLED
Jacksonville, Florida
Email: Thomas.Brown@staples.com
Phone number: (904) 588-2389

Thomas Brown is responsible for developing and implementing the Contractor's regional initiatives. Thomas works closely with Janel to ensure she has the tools and resources to provide the State with effective and customized program solutions. Thomas also assists with issue escalation if needed.

4.2. Customer Service

A. **Customer Service**. The Contractor must have a dedicated, U.S. based staff for customer service calls, who are familiar with the contract and its pricing parameters. These individuals must be available to take calls and respond to e-mails, Monday through Friday, during the hours of 8 am to 5 pm ET.

1. The State of Michigan's dedicated customer service phone number is: (800) 622-8128
2. The Customer Service Representatives will have access to all the details necessary to provide service specific to user accounts, and locations. The Customer Service team is your first line of contact for:
    a. Login support and password resets
    b. New user set up and adding ship-to locations
    c. Assisting with online profile management
    d. Aiding with account setup, expedited ordering and research
    e. Pricing inquiries and special orders processing
    f. Delivery and backorder tracking
    g. Billing and tax exemption questions

4.3. Online Catalog and Technical Support. The Contractor will have dedicated staff available for online web collaboration and technical support via phone, Monday through Friday, during the hours of 8 am to 5 pm ET.

The State of Michigan's dedicated Online Catalog and Technical Support phone number is: (800) 622-8128.

4.4. Disclosure of Subcontractors

Contractors are required to identify any subcontractors servicing the State. For the sake of this contract a subcontractor is defined as an entity to which the Contractor has made arrangement or agreement for performance of any part of this work. Excluded are national delivery companies such as Fed-Ex, UPS or USPS.

A. Any subcontractors will be bound by the terms of this contract. The State will not accept billing from nor make direct payments to any subcontractor.

B. The Contractor will give the State 30 calendar days' notice if it intends to replace any subcontractor and provide the same information as required below.

C. If the Contractor intends to utilize subcontractors, the Contractor must disclose the following:

1) The legal business name; address; telephone number; a description of subcontractor's organization and the services it will provide; and information concerning subcontractor's ability to provide the Contract Activities.

2) The relationship of the subcontractor to the Contractor. Of the total bid, the price of the subcontractor's work. Whether the Contractor has a previous working experience with the subcontractor. If yes, provide the details of that previous relationship. For this contract if your firm intends to hire a delivery service company to make deliveries, they are considered a subcontractor.

3) A complete description of the Contract Activities that will be performed or provided by the subcontractor.

D. **Geographically Disadvantaged Business Enterprise Sub-Contractors:** If Contractors plan to utilize subcontractors to perform more than 20% of the deliverables under this contract, at least 20% of that subcontracted work must be awarded to Michigan-based Geographically Disadvantaged Business Enterprises (GDBE).

1) Contractor will submit a plan detailing all subcontractors to be used, including the percentage of the work to be done by each.

2) Contractor must inform the State to the name and address of the GDBE, the percentage of the work they will complete, the total amount estimated to be paid to the GDBE, and provide evidence for their qualifications as a GDBE.

3) If contractor cannot find GDBE subcontractors to meet this requirement they must provide reasoning and justification to receive an exemption from this requirement from the State. (Existing business relationships will not be an approved reason for this.)

GDBE definition: "Geographically-Disadvantaged Business Enterprise" means a person or entity that satisfies one or more of the following: (i) Is certified as a HUBZone Small Business Concern by the United States Small Business Administration. (ii) Has a principal place of business located within a Qualified Opportunity Zone within Michigan. (iii) More than half of its employees have a principal residence located within a Qualified Opportunity Zone within Michigan, or both.

Additional information on GDBEs can be found here:

Michigan Qualified Opportunity Zone (QOZ) Map

Michigan Supplier Community (MiSC) Page

The following Subcontractors have been identified to provide delivery services to the State of Michigan	
Delivery Company #1	
The legal business name, address, telephone number of the subcontractor(s).	Capstone Logistics, LLC 30 Technology Pkwy South, Suite 200 Peachtree Corners, GA 30092 (770) 414-1929
A description of subcontractor's organization and the services it will provide and information concerning subcontractor's ability to provide the Contract Activities.	Contractor-exclusive Courier, contracted to provide order delivery services for the areas of Lansing and Detroit, MI
The relationship of the subcontractor to the Bidder.	Third party vendor
Is the subcontractor a GDBE?	No
Identifications	Drivers are expected to wear a Staples Uniform.
Delivery Company #2	
The legal business name, address, telephone number of the subcontractor(s).	Watco Supply Chain Services, LLC 315 W 3rd St Pittsburg, KS 66762 (620) 231-2230
A description of subcontractor's organization and the services it will provide and information concerning subcontractor's ability to provide the Contract Activities.	Contractor-exclusive Courier, contracted to provide order delivery services for the areas of Flint, Saginaw and Southwestern Michigan along the southern border.
The relationship of the subcontractor to the Bidder.	Third party vendor
Is the subcontractor a GDBE?	No
Identifications	Drivers are expected to wear a Staples Uniform.
Delivery Company #3	
The legal business name, address, telephone number of the subcontractor(s).	Lasership, Inc. dba OnTrac Final Mile 8401 Greensboro Drive, 7th Floor McLean, VA 22102 (302) 246-7136 *Text messages only

The following Subcontractors have been identified to provide delivery services to the State of Michigan	
A description of subcontractor's organization and the services it will provide and information concerning subcontractor's ability to provide the Contract Activities.	Contractor-exclusive Courier, contracted to provide order delivery services for the areas of Grayling, Grand Rapids, and Southeastern Michigan along the border.
The relationship of the subcontractor to the Bidder.	Third party vendor
Is the subcontractor a GDBE?	No
Identifications	Drivers wear an OnTrac/Lasership issued uniform shirt or safety vest

4.5. Security

A. The Contractor's staff may be required to make deliveries to or enter State facilities, either at dock or to desktop. The Contractor has indicated that these drivers will be identified by uniform as listed above.

B. **Delivery to Michigan Department of Corrections facilities (MDOC)**. There are additional more stringent security and code of conduct requirements that the Contractor (and any of their Subcontractors) will be required to abide by when making deliveries to MDOC facilities.

1) No active warrants or pending charges on any staff assigned to this contract.
2) MDOC reserves the right to approve, decline, or remove Contractor and subcontractor staff from providing services on this Contract.
3) Not under investigation or under disciplinary action of the Michigan Department of Licensing and Regulatory Affairs.
4)
5) Has not engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility or other institution as defined in 42 U.S.C. 1997.
6) Has not been convicted of engaging in, attempting to engage in or conspiracy to engage in sexual activity facilitated by force, overt or implied threats of force or coercion, or if the victim did not consent or was unable to consent or refuse.
7) Has not been civilly or administratively adjudicated to have engaged in the activity described in number 5. above.

8) The MDOC may investigate the Contractor/subcontractor's personnel before they may have access to MDOC facilities and systems. The scope of the background check is at the discretion of the MDOC, and the results will be used to determine Contractor/Subcontractor's personnel eligibility for working within MDOC facilities and systems. The investigations will include Michigan State Police Background checks (ICHAT) and the Law Enforcement Information Network (LEIN) and may include the National Crime Information Center (NCIC). Proposed Contractor/subcontractor personnel may be required to complete and submit an RI-8 Fingerprint Card for the NCIC Fingerprint Check. Any request for background checks will be initiated by the MDOC and will be reasonably related to the type of work requested.

9) The Contractor/subcontractor's personnel must be LEIN cleared and received written approval from the MDOC's Program Manager and Contract Manager initially and annually by MDOC prior to any work with MDOC offenders. Any Contractor/subcontractor staff with an identified felony conviction must receive approval through the MDOC Deputy Director or designee.

10) A completed LEIN Information Form for each staff assigned to the contract must be sent to the MDOC-PMCD-CFA-LEINS@michigan.gov and approved by MDOC prior to Contractor/subcontractor's personnel working with MDOC offenders and annually following approval. There is no cost associated with the LEIN. The LEIN form will be provided to the Contract awardee(s).

11) The Contractor/subcontractor must document if a Contractor/subcontractor's personnel assigned to the Contract is related to or acquainted with an offender incarcerated and under the jurisdiction of the MDOC. For Contractor/subcontractor's personnel who are related to or acquainted with an offender, the Contractor/subcontractor's staff member must complete the MDOC LEIN Information Form and submit it to the MDOC Program Manager or designee. The Contractor must ensure its personnel and subcontractor's personnel complete the form and notify the MDOC Program Manager of any changes throughout the contract term.

12) The Contractor/subcontractor's personnel will be required to enter State facilities. The State may require the Contractor/subcontractor's personnel to wear State-issued identification badges.

13) The Contractor/subcontractor's personnel must anticipate delays when visiting any correctional facility due to issues within the facility.

14) The Contractor/subcontractor's personnel must comply with the State's security and acceptable use policies for State IT equipment and resources. Contractor/subcontractor personnel must also agree to the State's security and acceptable use policies before the Contractor/subcontractor personnel will be accepted as a resource to perform work for the State. The Contractor must present these documents

to prospective Contractor/subcontractor personnel before the Contractor/subcontractor presents the individual to the State as a proposed resource. Contractor/subcontractor personnel must comply with all physical security procedures in place within the facilities where they are working.

15) The MDOC reserves the right to deny access to any correctional facility to anyone who fails to comply with any applicable State, Federal, or local law, ordinance or regulation or whose presence may compromise the security of the facility, its offenders, or staff. Weapons, alcoholic beverages, poison, and prescription drugs and controlled substances without written certification of needs from a licensed physician (does not include medical supplies for the facility), cellular devices, cameras, and audio or visual recording devices are prohibited from being brought into all MDOC correctional facilities. Tobacco products and smoking also are prohibited both inside a correctional facility and on facility grounds except as specifically authorized by MDOC policy. Wardens may prohibit other items from being brought into their respective correctional facilities.

16) Security is the facility's first priority and the Contractor/subcontractor and its personnel must be responsive and respectful of these needs.

17) The Contractor/subcontractor and its personnel must comply with and cooperate with all correctional facility rules, procedures and processes as well as State and federal laws. Contractor/subcontractor personnel must ensure that they are complying with all facility rules and regulations including, but not limited to, dress code and items allowed to be possessed.

18) The Contractor/subcontractor personnel must follow the facility entry, exit, manifest process, including the following:

19) The Contractor/subcontractor personnel will receive an orientation and training by the MDOC on security, procedures, etc., inside the correctional facility. The Contractor must maintain a copy of the Contractor/subcontractor personnel's training certificates in the appropriate file for auditing purposes.

20) The Contractor/subcontractor personnel must follow all MDOC rules, procedures and security processes at all times.

21) The Contractor must ensure that all Contractor/subcontractor personnel working in a correctional facility are familiar and in compliance with the necessary routines and increased awareness of working inside a facility. Working inside the facility requires that the Contractor/subcontractor personnel develop positive and cooperative relationships with MDOC facility staff.

22) The Contractor/subcontractor personnel must report any concerns, issues, or rule violations to the MDOC facility staff immediately.

23) The Contractor/subcontractor personnel must use the MDOC facility staff as a resource for questions and guidance working with prisoners and inside a correctional facility.

24) The Contractor/subcontractor personnel must defer to MDOC correctional facility staff for directions. The Contractor/subcontractor personnel must remember they are a guest in the facility and that security is the first priority of the facility.

4.6. Prison Rape Elimination Act of 2003 (PREA), 42 U.S.C. § 15601

A. The Contractor and the Contractor Personnel shall comply with the Final Rule implementing PREA, all applicable PREA standards and the agency's policies. The Contractor and Contractor Personnel shall make itself familiar with and at all times shall observe and comply with all PREA regulations that in any manner affect the performance under this Contract. Failure to comply with the PREA standards and related polices of the MDOC will be considered a breach of contract and may result in termination of the contract.

B. Contract Personnel who may have contact with prisoners must complete PREA training Program A - Correctional Facilities Administration (CFA) Security Regulations prior to entrance in any MDOC Facility. Upon completion, Contractor Personnel shall submit a signed memorandum to the Contract Administrator documenting completion of the training and date of completion.

C. As is deemed necessary, the MDOC Contract Monitor or Program Manager will provide the Contractor with current copies of all PREA documents via email. Any revisions to the documents will be emailed to the Contractor throughout the Contract period, and the Contractor must comply with all documentation provided.

D. The Contractor must report any information concerning violations of PREA as soon as made aware of the alleged occurrence to the Program Manager and Contract Monitor.

4.7. MDOC Vendor Rules and Regulations

The Contractor will require all contractual staff, including temporary and subcontractor staff, working inside an MDOC correctional facility to review and verify acceptance of the MDOC Vendor Rules and Regulations upon award of Contract. The purpose of the MDOC Vendor Rules and Regulations is to provide the Contractor with general information regarding basic requirements of providing services to the MDOC and provide notice of work rules. Any revisions to the document will be provided to the Contractor throughout the Contract period, and all contractual staff, including temporary and subcontractor staff, must comply with all documentation provided. The Contractor must maintain copies of their staff's completion certificates for auditing purposes solution.

5. Pricing

5.1. Pricing

Pricing will be as quoted and established in the Schedule B Pricing Worksheet, B.1.a Core/ "Hot List" Pricing, B.2.a Core Discount per Category and subsequently B.2.b. Core/Discount off List Pricing. Please note: ***The Contractor must also be sure to enter the total contract quoted price (as determined in the Schedule B.1. Core Pricing) on the Commodity line in the SIGMA bid response.***

Balance of Catalog Items, items not identified as "Core" as defined below, nor priced in the **Schedule B- Worksheet**, will be considered Non-Core and offered by the Contractor at market pricing. See Section 5.1.D. Below.

Products will be offered based on the following pricing structure.

A. **Core/ "Hot List" List.** Firm, fixed, quoted and negotiated pricing on approximately 1,100 items established for the State and Participating Agencies which will be identified in **Schedule B, Pricing Worksheet B.1**. Participating Agencies may modify or amend this list per their specific requirements and usage if deemed necessary.

   1) Subject to change per contract terms
   2) "Hot List" prices will always be accurately reflected on the State of Michigan online purchasing platform.
   3) The Contractor will never charge more but may charge less than the quoted "Hot List" if special pricing, discounts or offers become available.
   4) Should a Participating Entity request to add the option for a Tier One Diversity program, the Participating entity may have a 4% upcharge for inclusion of the diversity solution. Please refer to **Schedule B.4. Special Orders-Balance of Offering** for details.

B. **Core/ Discount off List.** Products not identified in the "Hot List", but which have SKU numbers/ list prices, will be established and published in **Schedule B.2b- Discounted Core Catalog** which will be sold in categories and have the discounts applied as identified in in **Schedule B, Worksheet B.2.a- Core Discount per Category Pricing Worksheet**. "List Price" is defined as the manufacturer's suggested list price as published by the wholesaler or by the Contractor.

   1) The Contractor will provide the updated published price list files to the State by June 1st for an effective date of July 1st and by December 1st for an effective date of January 1st of each calendar year.
   2) List prices will be held firm for the six-month price term.
   3) Core prices will always be accurately reflected, with the discount off- list already applied, on the SoM published online purchasing platform.
   4) The Contractor will never charge more, but may charge less, than the quoted Discount Off List price (defined in 2. above) for products as identified in Schedule B.2.a. **Core Discount-Off List Pricing Worksheet**

per Category which reflects the discounts to be established in the resulting contract.

C. **Non-Core Balance of Catalog**. Products not identified in in Schedule B.1. "Hot List" Pricing, nor identified in Schedule B.2.b. Discount-Off List Pricing, but are otherwise available from the Contractor's Catalog, will be referred to as Non-Core.

1) Non-Core Balance of Catalog items will be priced based on StaplesAdvantage.com web pricing at time of purchase and are not subject to pricing guarantees.

2) Non-Core Balance of Catalog items can only be verified against StaplesAdvantage.com web pricing on the day of purchase and order confirmations.

D. **Sorting of Core Products in the online catalog/purchasing platform**. The Contractor will have the capability to highlight and identify the core products on the on-line web purchasing platform.

1) In any search, the results can be sorted from least expensive to most expensive, with the expectation that "Hot List" items will be the least expensive.

2) Core Items, whether on the "Hot List" or Discount-off List price will be identified with an On Contract icon/badge 

E. **Lowest Available Price**

1) For Core contract items, the "Hot List" and Discount of List pricing will be based upon fixed price or discount off fixed list price, however, occasionally special pricing through promotion or other means may be passed on as they become available either through the contract online catalog/purchasing portal or at the retail location. These special prices are temporary.

2) For Non-Core Balance of Contract items, the Contractor will utilize "best price logic" as offered/identified in Schedule A, Section 5.1.C above.

3) The Contractor will utilize "best price logic" for purchases made in its retail stores, which would result in the State receiving the lower of the current retail store price or the current contract price for those Core items available at the retail store at the time of purchase.

F. **Special Order**.

The Contractor will be able to quote as need arises for special order office supply and office related items. Special Order items will be defined as those items which the Contractor does not stock or are not included in Schedule B.1. Core "Hot List", Schedule B.2.a. Discount-Off List, Schedule B.3 Manufacturer Direct Furniture, or Schedule B.4. Special Order- Balance of Offering.

1) The State will not be required to purchase special order items if the item can be purchased at a lower price or within a better timeframe from elsewhere.
2) These items may not appear on the State of Michigan's online purchasing platform.

5.2. Price Term

A. "Hot List" Pricing **Schedule B, Pricing Worksheet B.1** will be firm fixed from contract execution to June 30, 2024, (exclusive of copy paper, toner and ink) and thereafter may be adjusted every 365 days, July 1st to June 30st. (Except as noted in **Section 5.3.B**. below).

1) Adjustments may be requested, in writing, by either party and price increases will take effect no earlier than the date the Contract Change Notice (CCN) is processed incorporating the adjustments and it is executed by DTMB Central Procurement Services.
2) Price decreases may be offered at any time and will be applied immediately and automatically by the Contractor.

B. The "Hot List" prices for copy paper, toner and ink will be held firm from contract execution through June 30, 2024, and then may be adjusted every 182 days (six months) with sixty days' notice (except as noted in **Schedule A, Section 5.3.B**. below).

1) Adjustments may be requested, in writing, by either party and price increases will take effect no earlier than the Contract Change Notice (CCN) is processed incorporating the adjustments, is issued by DTMB Procurement Services.
2) Price decreases may be offered at any time and will be applied immediately and automatically by the Contractor.

C. Core items which are based on discounts off list prices **Schedule B.2b-Discounted Core Catalog** will be held firm from contract execution through June 30, 2024, and then may be adjusted every 182 days (six months) with sixty days' notice (except as noted in **Schedule A, Section 5.3.B**. below).

1) Adjustments to list pricing may be requested, in writing, by either party and price increases will take effect no earlier than the date the Contract Change Notice (CCN) is processed incorporating the adjustments and it is executed by DTMB Central Procurement Services.
2) Price decreases may be offered at any time and will be applied immediately and automatically by the Contractor.
3) Core items will never be more than the established percentage off list price.

D. Non-Core, Balance of Contract items as defined in **Schedule A, Section 5.1.C.** above, will be the prices defined in this solicitation and will appear on the ordering platform at time of order.

5.3. Price Changes

A. Adjustments to the "Hot List" prices, will be based on changes in actual Contractor costs, but increases will not exceed 3% on total aggregate of overall the Hot List during any given adjustment period/term. See Section 5.2. A & B.

1) Any request must be supported by written evidence documenting the change in costs.

2) The State may consider sources, such as the Consumer Price Index; Producer Price Index; other pricing indices as needed; economic and industry data; manufacturer or supplier letters noting the increase in pricing; and any other data the State deems relevant.

B. Adjustments to the Core list prices will be based on changes in manufacturer or Contractor List Price that will be amended no more than every six months. "Hot List" items have their own amendment terms, see **Schedule A, Section 5.2. A & B.** above

1) Any request must be supported by the published Essendant and/or Contractor List prices.

2) The State may consider sources, such as the Consumer Price Index; Producer Price Index; other pricing indices as needed; economic and industry data; manufacturer or supplier letters noting the increase in pricing; and any other data the State deems relevant.

C. In the event of Force Majeure as described in Terms and Conditions Section 47, pricing changes may be considered, with the provision of acceptable substantiation, prior to expiration of the firm dates.

D. In the event of unforeseen tariff changes on products resulting in price increases or decreases, the State and the Contractor may address and negotiate changes in pricing for those items independent of pricing terms defined in Section 5.1.

E. Following the presentation of supporting documentation, both parties will have 30 days to review the information and prepare a written response.

1) If the review reveals no need for modifications, pricing will remain unchanged unless mutually agreed to by the parties.

2) If the review reveals that changes are needed, both parties will negotiate such changes, for no longer than 30 days, unless extended by agreement between the Contract Administrator and the Contractor Representative.

F. The Contractor remains responsible for Contract Activities at the current price for all orders received before the mutual execution of a Change Notice indicating the start date of the new Pricing Period.

1) Any changes to pricing must be implemented through an issuance of a Contract Change Notice by DTMB Central Procurement Services (which will be executed by the Parties as soon as practicable).

2) All Contract Change Notices will include a new item listing (for all categories: paper, toner, general office supplies) which will replace all prior versions of the item listing.

3) The Change Notices will clearly describe which price categories have not changed and which categories have been modified.

G. New pricing shall not apply to products ordered prior to the exercised Change Notice and the mutually accepted execution date even if they had not yet been shipped, received or billed.

5.4. Quick Payment Terms

The Contractor is offering a quick payment discount in the amount of 1% off the invoice if the invoice is paid within 15 days from the State's receipt of the invoice, or delivery of the items ordered, whichever is later. (See **Schedule B- Pricing, Section 2.**)

5.5. Pricing Audit

A. **List Pricing**. The Contract Administrator may request from the Contractor on a quarterly basis list pricing as published by the wholesalers or by the Contractor for the Contractor's catalog of products. The initial list price data will be expected to be provided at contract execution and then again at contract "go live" on June 1, 2024.

B. **Non-Core Balance of Contract Pricing**. Those items considered to be Non-Core Balance of Contract are priced at time of purchase and are not subject to audit other than verification that price presented at time of order and as confirmed, and/or contained on the packing slip, is the price being charged on the applicable invoice.

C. **Incorrect Pricing/ Correction and Refund.** This Contract may be audited quarterly, at the State's discretion, via electronic invoicing documentation provided to the State by the Contractor. If audit findings show that incorrect prices were invoiced, the State will contact the Contractor to remedy the situation and issue refunds.

1) Pricing will be corrected within 24 hours

2) Refunds will be issued to the State within 30 days.

D. **Retention of Records.** See **Standard Terms and Conditions, Section 38.**

E. The State expects Contractor to conduct audits continuously throughout the term of this Contract, or on a quarterly basis, during the months of July, October, January, and April to assure accurate pricing.

5.6. Core Lists Review

On an annual basis the "Hot List" may be reviewed and may be updated. "Hot List" pricing shall be the best pricing available and will always be less than the Core discount off list percentage pricing.

A. The Contractor will provide a State line-item usage report for all items purchased that year which shall include the item number, product description, count of items purchased, price paid. This report shall be used in determining the next year's Hot List. Based on State usage, items may be added or removed from the Hot List, and prices negotiated/confirmed which shall be held firm per **Section 5.2. Price Term.**

B. The Contractor will provide to the State of Michigan a National consolidated line-item usage report for all items purchased that year including the item number, product description, count of items purchased, price paid. This report shall be used in determining the next year's Hot and Core List. Based on National Participating Agency usage, items may be added or removed from the hot and core, and prices negotiated/confirmed which shall be held firm per **Section 5.2. Price Term.**

6. Ordering

6.1. Method of Procurement

Products must be made available for procurement through the following methods:

A. **Online Catalog/Ordering System.**

1) Contractor's online catalog/ordering system will be available 24 hours a day, 7 days a week, except for scheduled maintenance.

2) See **Schedule A, Section 3.3.** for complete information

B. **Phone, Fax or E-mail Orders.** Phone, fax or e-mail orders can only be places by authorized/registered users.

1) The Contractor will maintain multiple U.S. based contract customer support centers and an additional support center for retail and centralized functions.

a. All the Contractor's contract call centers will overlap support capabilities and have redundant data and power entry.

b. Contractor will reroute calls in the event of a phone outage or other emergency

2) If possible the Contractor is asked to offer a toll-free Customer Service/Order number dedicated to State of Michigan and MiDEAL member Accounts

3) The Contractor's normal business hours for receiving orders and providing customer service will be Monday through Friday, 8:00 a.m. to 5:00 p.m. (ET).

4) The Contractor will assign an order number, if not provided by the State, for invoicing purposes.

5) Orders place via phone, fax or e-mail are limited to $2,500.00 unless written on a SIGMA generated DO.

C. **Retail Network**

The Contractor has a nationwide retail network.

1) Purchases can be made at any of the Contractor's retail locations and receive contract pricing at the register.
2) Contractor will provide a process by which the State can purchase products at retail locations while tying those purchase to authorized state users, to contract pricing, and the State's tax-exempt status. See **Schedule A, Section 3.2. Extending the Contract Pricing and Discounts at the Retail Locations.**

D. **Employee Purchase Program**
1) The Contractor will allow State employees to purchase from this Contract utilizing State pricing. The Contractor will supply items to State employees on a direct and individual basis. Purchases may be made in the following manner:
   a. State employees may order from the Contractor's website for shipment directly to the employee's home.
   b. State employees may make purchases at any one of the retail outlets, per **Schedule A, Section 3.2. Extending the Contract Pricing and Discounts at the Retail Locations**.
2) Any purchases made by employees though the Employee Purchase Program will be paid for by the employee using their own personal funds.
3) The Contractor will provide to the Contract Administrator the process/procedures/steps that are necessary for enrollment in the Employee Purchase Program for publication on the State's Employee Discount Page and for dissemination though other internal means. Should the enrollment for the Employee Purchase Program be revised by the Contractor, the Contractor will provide to the Contract Administrator new instructions for enrollment.

6.2 Order Fulfillment

A. **Fill Rate**
The Contractor must maintain a monthly statewide average Fill Rate of 98%, or as negotiated. If the fill rate falls below 98% for three consecutive months and the Contractor fails to provide an explanation for the reduction which is satisfactory to the State, the State may collect a Service Level credit or with contract cancellation with a 30-day written notice to the Contractor (see **Schedule A, Section 13. Service Level Agreements (SLA's)**)

B. **Backorders**
Customers will be notified at time of order placement of shipment delays, partial shipments and back orders.
1) If the Contractor is temporarily out of stock on an item, the Contractor will first notify the end user in one of the following ways:
   a. Contractor's Internet ordering system provides in-stock/backorder status.

b. Customers phoning in orders will be notified of a backorder at the time of order placement.

c. A backordered item will be annotated on a FaxBack or e-mail order confirmation, and

d. Annotated on the packing list that the end-user receives with the order. The packing list will automatically provide a systemically generated due date (this due date is based on average Contractor lead-time).

2) The Contractor will then work to fill the backorder.

a. If the Contractor's system is unable to fill a line, the Contractor's local purchasing group will source the backordered item.

b. The order is then placed to ship from the nearest, quickest source. In the event the back order cannot be satisfied within 10 days, or the time required by the customer, the order may be cancelled by the State.

3) Backordered items will not be billed for until the item has been delivered.

C. **Discontinued/ Unavailable Items**
If an item is discontinued, or has an unusual lead-time:

1) The customer will be notified of this at the time of the order, or if the order is faxed, the Customer will be called the same day and given a choice of canceling the order/item or selecting an alternate.

2) If the item is a "Hot List" item, The Customer Service Representative or Contractor Representative will notify the Contractor Representative within 24 hours that the item has been discontinued and provide replacement alternatives for consideration.

D. **Product Substitution**
Product substitution is **not allowable unless written approval is received from the requesting agency.**

E. **Special Orders**
Customers may seek to purchase items that are not normally stocked.

1) Special order items are not identified in **Schedule B.1 or B.2. Pricing Worksheets** nor listed in the Contractor's Catalog.

2) These items may be quoted to meet the purchaser's request.

3) If the quotation meets the approval of the purchaser, special order items can be placed via phone, e-mail or fax to customer service and must include a SIGMA generated Delivery Order number.

6.3 Minimum Orders

A. There will be a minimum order requirement for free shipping. If orders total $35.00 or more there will be no delivery fee.

B. Orders under $35.00 will be accepted, however, each order will incur a delivery fee in the amount of $7.99. This fee will remain firm and fixed until such time as it is revised via a Change Notice.

6.4. Authorizing Document

The appropriate authorizing document for the Contract will be:

A. An order placed through the on-line purchasing portal which has gone through the State Agency's established approval process, if applicable and requested by the Agency.

B. An order placed via, e-mail, phone, fax which must be placed by an authorized user set up in the system utilizing a SIGMA generated DO.

C. An order placed by an authorized user at a retail locations who is set up in the system to make retail purchases in accordance with the processes and procedures which allow the purchase to be attributable to this contract.

D. All orders placed utilizing any of these methods will be bound by the terms and conditions of this contract.

6.5. Order Verification

A. Only authorized individuals may make purchases under this contract. The Contractor will need to verify that all orders placed via phone, fax or e-mail have been placed by user that have been established and registered as a user in the on-line purchasing platform.

B. Orders placed by unauthorized individuals are not to be fulfilled. The Contractor will notify the party making the order request to contact their Agency's Program Manager to become an authorized purchaser.

6.6. Order Approvals

Each online purchase must undergo an internal approval process, established by the specific agency for that user's purchasers. That approval process/path/levels may look different for each user dependent upon the Agency, the department or even the office.

A. The Contractor must work with each Agency to establish their approval process.

B. The State will work provide the Contractor all necessary information to establish approval processes/paths/levels.

C. Program Mangers can set up approval rules for each individual purchaser or for an entire user group within their agency. Agency can choose to route all orders for approval, or route based on cost center or ship-to location. Additionally, orders can be routed for approval when they meet certain criteria, such as:

1) Order exceeds maximum value threshold
2) Order does not meet minimum order threshold
3) Line-item maximum is exceeded
4) Order includes an item currently blocked for purchase
5) Order includes a custom print product

D. Once workflow and rules for order approvals have been determined, the Program Manager can define whom the approvals should be routed to, whether a single person or a group. Designating approval groups provides a way to approve supply orders quickly so that employees won't have to wait for their supplies.

E. Approvers will be alerted that they have an order to approve via email.

1) They can either approve or deny the order directly from their email by clicking the applicable option and hitting send.

2) They can click Modify to login to the site and approve or modify the order.

3) Or they can login directly into the site and approve via the dashboard.

4) Approvers can also review and approve orders on the go with the Staples Advantage mobile app.

7. Delivery

7.1. Time Frames

All Contract Activities must be delivered as follows:

A. Contractor will use commercially reasonable efforts to ship stocked products, ordered before 3:00 p.m. local time, for delivery the next business day to the Lower Peninsula after acceptance of an order, except for backordered or special-order products.

B. Contractor will use commercially reasonable efforts to ship stocked products, ordered before 3:00 p.m. local time, for delivery within two (2) business days to the Upper Peninsula after acceptance of an order, except for backordered or special-order products.

C. If a product is backordered, or shipment is delayed for any reason:

1) The purchaser will be notified during the ordering process or immediately after the order is place via e-mail of such delay and provided with the anticipated ship date, and Contractor will use commercially reasonable efforts to deliver the delayed product as promptly as commercially practicable.

2) Contractor will treat any such delayed order as active unless the purchaser contacts the Contractor and provides other instructions to cancel the order.

7.2. Delivery

A. All deliveries will be made to the location indicated in the order and will be made during the location's standard business hours, typically between 8 am and 5 pm, although the Contractor will be required to verify delivery time requirements per location.

B. All deliveries must be accepted/signed for. No deliveries will be made or "dropped" outside of any location in the anticipation that an employee may receive it when they arrive or see it.

C. **Standard Delivery**
Unless specified otherwise below, delivery is governed by Section 18, Delivery, in Standard Terms and Conditions. Prices are F.O.B. Destination, "within

Government Premises with transportation charges prepaid by the Contractor on all orders.

1) **Building/Loading Dock**. Delivery to a main loading dock, primarily for palletized and large bulk orders.
2) **Desktop Delivery**. Delivery to specific addresses, floors and locations on those floors, as arranged with the State. The recipient signs to acknowledge receipt or other accepted proof of delivery is captured. This service is included for State Agencies, if requested. There may be additional charges associate with this service for other Participating Agencies as negotiated.
3) **Secured Facilities**. Some deliveries will be made to Department of Correction facilities and drivers entering those facilities will have to have LEIN clearance prior to admittance. The clearance applications will be made available upon request. (**See Schedule A Exhibits 1A, 1B and 2**)
4) **Home Deliveries**. Some State employees work from home offices around the State. Orders from these employees may be delivered to their home office (unless otherwise specified).

D. Additional freight charges may apply for special delivery, non-standard delivery, rush delivery, or special or custom order products which will be disclosed at the time of the quote and/or the placement of the order by the purchaser.
   1) Common delivery exceptions that require a delivery fee include:
      a. Orders under minimum order requirement
      b. Furniture unpacking or assembly
      c. Expedited deliveries
      d. Deliveries outside Staples' standard distribution area (e.g., Hawaii)
      e. Bulky or heavy items
   2) Please reference Schedule B.3. Manufacturer Direct Furniture and Schedule B.4. Special Orders-Balance of Offering for additional freight terms that may apply to manufacturer-direct furniture or Balance of Offering orders.
   3) SHIPPING TO ALASKA & HAWAII
      Shipments to Alaska and Hawaii are handled as follows:
      a. Shipments up to 159 pounds are shipped UPS 2nd Day Air.
      b. Shipments over 159 pounds or items that cannot be shipped via UPS are shipped ocean freight.
      c. Ocean freight shipments take an average of 14 days for delivery.
      d. To offset the cost of freight, the Contractor reserves the right to apply a 25% surcharge and a minimum order of $200.
      e. Hazardous material cannot be shipped to Hawaii.
   4) SHIPPING TO UNITED STATES TERRITORIES
      a. Shipments to Puerto Rico are handled as follows:
         1. Less than 150 pounds ship via FedEx 2nd Day (air)

2. Greater than 150 pounds ship via YRC Worldwide Freight (ocean)
3. No ORM-D goods or hazardous good can be exported here
4. Transit time is approximately 15 to 20 business days from door to door and 25 to 30 business from door to door during hurricane season (June 1st through November 30th)
5. Local taxes and duties are due when the order arrives and are collect to the customer

b. Shipments to U.S. Virgin Islands (Saint John, Saint Croix and Saint Thomas), American Samoa, Guam and Northern Mariana Islands
   1. Ships via FedEx 2nd Day (regardless of weight)
   2. FedEx Economy Service only
   3. Transit time is approximately 3 business days
   4. No ORM-D goods or hazardous good can be exported here
   5. Local taxes and duties are due when the order arrives and are collect to the customer

c. Regardless of U.S. Territory ship-to location, the freight cost will be charged back to the customer on a separate invoice

7.3. Packaging and Palletization

A. **Packaging**

1) Packaging must be optimized to permit the lowest freight rate costs incurred by the Contractor.

2) The State prefers packaging materials that:

a. Are made from recycled content that meets or exceeds all federal and state recycled content guidelines (currently 35% post-consumer for all corrugated cardboard);

b. Are “right sized” to sufficiently transport and protect items while eliminating unnecessary waste of resources.

c. Minimize or eliminate the use of polystyrene and other difficult to recycle materials.

d. Minimize or eliminate the use of packaging and containers or, in the alternative, minimize or eliminate the use of non-recyclable packaging and containers.

e. Provide for a return program where packaging can be returned to a specific location for recycling; and

f. contain materials that are easily recyclable in Michigan.

B. **Palletization**

Shipments must be palletized whenever possible using manufacturer's standard 4-way shipping pallets.

C. **Desktop Delivery**

With desktop delivery, each order is packed separately.

8. Acceptance

8.1. Acceptance, Inspection and Testing

The State will use the following criteria to determine acceptance of Products:

A. **Initial Inspection**

1) If at the time of delivery, damage is visually noted, the delivery will be rejected, and the product returned with the driver.

2) Within 8 business hours of delivery, the State will initially inspect to confirm that product has been delivered as ordered and that there are no signs of damage.

   a. If this inspection reveals incorrect product or damage, the State will notify the Contractor of deficiencies immediately.

3) If the order passes the initial inspection, it will be conditionally accepted dependent on continued inspection as they are consumed by the business areas.

B. **Continued Inspection**. After the order has been conditionally accepted and the products are placed into stock, as each box is opened for use it will be inspected as to usability by the business area.

1) If at any time once in stock, until the products use, it is determined that a deficiency has been discovered the State will notify the Contractor within twenty-four hours to discuss the nature of the deficiency and work with the Contractor to either correct the deficiency by providing replacement stock or credit the State.

8.2. Damaged Goods, Defective Merchandise, Damaged Freight, Error in Shipment, Defective Items

1) The Contractor will pay and arrange for all shipping and handling charges for items returned because of freight damage, error in shipment or defective items.

2) Agencies will be credited the full amount of all items returned.

3) All credits will be made to the account codes used to purchase the returned items.

4) If the order had multiple account codes, the agency will instruct the Contractor as to which code or codes the credit will be assigned.

5) The Contractor will issue credit within seven (7) calendar days once item has been returned to Contractor's in-state distribution warehouse.

8.3. Return Policy and Process

A. If for any reason users are not completely satisfied with a product purchased from the Contactor, they may be returned withing the applicable timeframe listed in the table below.

Return Periods by Product	
Product Category	**Applicable Return Period**
Office and Facilities Supplies	30 Days
Software (unopened)	30 Days
Technology and Business Machines	14 Days
Furniture	14 Days*
Custom Products	Not returnable unless damaged or defective

* Return requests will be accepted within 14 days of delivery under the following conditions: a) products are in new condition; b) products are unassembled and in original packaging. Special order, customized, manufacturer direct shipped, or assembled items are not returnable, unless such products arrive damaged or defective.

B. The product must be returned to the Contractor with its complete and original packaging intact and undamaged including the original Universal Product Code (UPC), packaging materials, instructions, manuals, etc.). Have the packing list ready when initiating a return as the order number and a reason for the return will be required

C. To process returns, users should use the online return process on StaplesAdvantage.com or call our Customer Service team to submit a return.

D. The Contractor will arrange to pick up the item for exchange or credit to the user's account.

E. Account will be credited when returned merchandise is received back into inventory.

F. Other Return Notes and Limitations
   1) Non-defective dated goods such as forms, batteries, film, toner and ink cartridges are subject to approval and require a Return Authorization for credit.
   2) Calendars cannot be returned after January 31 of the year to which they correspond.
   3) For health and safety reasons, food, beverages, first aid and medical products cannot be returned.
   4) For similar reasons, janitorial and sanitation products (such as cleaning chemicals) can only be returned in unopened and unaltered original case quantities and packaging.
   5) Products purchased in bulk, including those intended to be used during a World Health Organization epidemic or pandemic alert, are subject to review prior to return.
   6) Partial cartons or opened containers of hazardous materials cannot be returned.

9. Invoice and Payment

9.1. Invoice Requirements

A. All invoices submitted to the State must be submitted with a summary sheet for the invoices included during any given frequency period.

B. At least two Agencies within the State will require consolidated or alternate invoicing. The Contractor must be willing to work with those Agency to meet their needs.

C. Frequency: Invoices may be required to be sent biweekly or monthly depending on the State Agency's requirements.

D. Invoices will include:

1) Date;
2) Master Agreement Number
3) Delivery Order Number (if any- dependent on type of order) or Contractor Assigned Order Number
4) Ship To and Bill To Addresses
5) Name of Authorized Purchaser
6) Quantity;
7) Description of the Contract Activities;
8) Unit price;
9) Shipping cost (only allowable as a line item on Special Order quoted products); and
10) Total price.

9.2. Payment Methods

The State will make payment for Contract Activities via:

A. Electronic Funds Transfer (EFT)

B. Procurement Card (PCard). Please note, P-Cards are an accepted form of payment at time of purchase, not for payment of invoices.

9.3. Payment Term

A. For the State of Michigan and all MiDeal members, all undisputed invoice amounts are payable within 45 days of receipt.

B. For Participating Agencies all undisputed invoice amounts are payable within 30 days of receipt or as negotiated

10. Project Plan- Transition-In

A. This Contact and the Contract pricing will be effective on the Contract Effective Date.

B. The State currently has fully implemented accounts with this Contractor. The Contractor will, within the first four months of this contract, work with State agencies to review and update existing user accounts and information.

1) The State may require the Contractor to provide to the State updated information/training designed to educate users about the new contract and the Contractors' online purchasing portal.

C. The "Go Live" date, which is the day that the State and Participating Agencies will begin making purchases under this contract, and the date on which the on-

line purchasing platform will “go live” which is anticipated as being no later than June 1, 2024.

D. The State reserves the right to “Go Live” and begin using this contract prior to June 1, 2024, based upon the Contractor meeting its transition responsibilities which will be outlined in the final project plan.

E. The State and those participating agencies currently utilizing the NPP Office Supply Contract may transition into utilizing this Master Agreement at any time after the Effective Contract Date and once the Intergovernmental Cooperative Purchasing Agreement has been signed and filed with NPP, as allowed by their laws, statutes or procurement procedures, and as agreed upon with the Contractor.

1) Participating agencies will establish their own transition timelines and tasks.

2) Contractor will provide sufficient management to guarantee implementation is completed quickly and according the Participating Agency’s exact requirements.

F. Any new participating agencies may utilize this Master Agreement at any time after the Contract Effective Date and once the Participating Agency Endorsement and Authorization has been signed and filed with NPP, as allowed by their laws, statutes or procurement procedures, and as agreed upon with the Contractor.

1) Participating agencies will establish their own transition timelines and tasks.

2) Contractor will provide sufficient management to guarantee implementation is completed quickly and according the Participating Agency’s exact requirements.

3) Participating Agencies may require a full-scale contract introduction campaign designed to educate users about the new contract and the Contractors’ online purchasing portal.

G. **Final Project Plan:** Upon Contract Award A final project plan must be submitted for approval within 15-calendar days of the Effective Date. The plan must include:

1) The Contractor's final organizational chart with names and title of personnel assigned to the project, which must align with the staffing stated in accepted proposals and subsequent alignment as negotiated.

2) The final Project Plan building off the preliminary plan submitted with the Bidder’s solicitation response and any subsequent conversations and negotiations, to ensure that the Contractor meet or exceeds “Go Live” expectations.

11. Liquidated Damages

Unauthorized Removal of Key Personnel will interfere with the timely and proper completion of the Contract, to the loss and damage of the State, and it would be impracticable and extremely difficult to fix the actual damage sustained by the State.

Therefore, the State may assess liquidated damages against Contractor as specified below.

A. The State is entitled to collect $500 per individual per day, for up to 30 days for the removal of any Key Personnel without prior State notification.
B. The State is entitled to collect $500 per individual per day for up to 30 days for an unapproved subcontractor replacement.

Notwithstanding the foregoing, reassignment or removal of Key Personnel for reasons beyond the Contractor's control, including but not limited to illness, disability, death, leave of absence, personal emergency circumstances, resignation, or termination for cause will not be deemed "unauthorized Removal of Key Personnel" and will not entitle the State to assess liquidated damages.

12. Additional Requirements

1.1 Recycled Content and Recyclability

A. **Deliverables in General**. Without compromising performance or quality, the State prefers Deliverable(s) containing higher percentages of recycled materials.

B. **Paper**. To the extent available, a portion of the paper products purchased by the State must contain recycled paper if the cost of such paper products does not exceed by 10 percent the cost of non-recycled paper products.

1) The statutory goals are that 50% of the paper purchased must contain 50% recycled fibers. (See MCL 18.1261b).
2) During the contract, the contractor will research and offer recycled paper products as possible replacement options to assist in reaching these goals.
3) DTMB requires that some paper be provided as "virgin" to process through the printers properly.

C. "Green" Solutions.

1) The Contractor will offer eco-responsible products and will be noted with either the Eco-ID icon or the Eco-Feature icon.



2) The Contractor can offer Recycling and Waste Reduction Programs. Speak with the Contractor Representative to discuss utilizing no or low-fee recycling services:

a. Ink & Toner Cartridges. The Contractor provides free delivery driver pick-up and a mail-back service. Simply work with your delivery driver to pick a location for regular pick-up or print a mail-back label from StaplesAdvantage.com.

b. Technology. The Contractor offers low-cost options for responsible and secure technology recycling including certificate of recycling and optional serial number tracking services. You can order prepaid recycling kits, boxes and pallets for larger items through

StaplesAdvantage.com. Staples' tech recycling partner ERI Direct is e-Stewards and R2 certified at all locations for responsible e-waste management practices.

c. Furniture. (Not applicable to the State). Talk to the Contractor Representative for details on recycling office furniture. Staples customers can trade in their old, outdated cubicle systems and furniture to Davies for a credit towards Grade A, like-new remanufactured furniture by Davies from leading brands like Knoll, Steelcase, Haworth and more.

d. Batteries. The Contractor offers mail-back recycling services on StaplesAdvantage.com. Simply order the right-size container, fill it with your goods and put it in the mail. Pricing is inclusive of packaging, shipping and recycling.

e. Other Hard-to-Recycle Items. Divert hard-to-recycle waste from landfills with Zero Waste Boxes. Simply fill, close and ship — box prices include all shipping and recycling fees. Use Zero Waste Boxes to recycle coffee pods, breakroom waste, binders, safety supplies, writing instruments and more.

3) Sustainable Program Engagement. The Contractor can help support a drive to greener behavior. This can include This includes using available website tools like shopping lists, product substitutions and messaging, order consolidation campaigns, all the way to customized communication materials and events.

4) Environmental Reporting. The Contractor offers Environmental Purchases Summary reports which offer a complete picture of environmental purchasing across the organization. The reports can be provided for summary level all the way to product level. The Contractor can run analyses to identify environmental alternatives to non-green purchases.

1.2 Environmental and Energy Efficiency Product Standards

Many Participating Agencies require that the Contractor provide products that meet industry accepted environmental or energy efficiency standards. Contractor must describe how products that meet these requirements are identified or otherwise labelled in the on-line

a. The Contractor will track the following environmental attributes for products:

1. Recycled Material	
Recycled content	Post-Consumer Recycled Content %
Total Recycled Content %	Remanufactured/Refurbished
2. Third-Party Certifications/Standards	
AP certified nontoxic	Food Alliance certified
B Corporation certified product	Forest Stewardship Council (FSC) certified
Bluesign certified clothing product	GreenGuard certified
BPI compostable	Green Seal certified
Cradle to Cradle certified	Indoor Advantage certified
EcoLogo certified	Level certified

Energy Star certified	Made Safe certified
EPA Comprehensive Procurement Guidelines	PMA non-toxic
EPA Design for Environment pesticides	Rainforest Alliance certified
EPA Safer Choice registered	Roundtable on Sustainable Palm Oil (RSPO) certified
EPA WaterSense certified	Sustainable Forestry Initiative (SFI) certified
EPEAT qualified	USDA Certified Biobased Product
Fair Trade	USDA Organic
3. Other Environmental Features	
Auto-duplexing	PVC-free plastic
Bio-based / ag waste / rapid renew content %	Rapidly renewable content (bamboo, cork, etc.)
Bio-based content (corn, sugar, potato, etc.)	Rechargeable batteries
Crop residue content (sugarcane, wheat straw, etc.)	Refillable writing Instrument / Refill
High yield ink and toner	Solar powered
Processed or Totally Chlorine Free Paper	

b. The Contractor will identify products based on their attributes. Products with stronger environmental attributes qualify for Staples' Eco-ID icon. Items that have an environmental feature but don't qualify for Eco-ID receive a leaf badge to call out that they have an environmental attribute



c. Features that will qualify a product for the Eco-ID designation include:

Features that qualify for Eco-ID include the following attributes:	
bluesign®	Indoor Advantage™ Gold
BPI compostable®	level® (all tiers)
Cradle to Cradle™ (all tiers except basic)	Made Safe®
Energy Star®	Organic
EPA Design for Environment for Pesticides	Rainforest Alliance™
EPA Safer Choice	UL EcoLogo®
EPA Water Sense	UL Greenguard® Gold
EPEAT™ (all tiers)	20% to 30%+ post-consumer recycled content^
EWG verified™	30%+ agricultural residue, rapidly renewable, or bio-based content
Fair Trade™	Rechargeable batteries
Food Alliance™	Remanufactured electronics or furniture
Forest Stewardship Council®	High-yield ink and toner
Green Seal®	

12.3. Hazardous Chemical Identification

In accordance with the federal Emergency Planning and Community Right-to-Know Act, 42 USC 11001, *et seq.*, as amended, the Contractor must provide a Material Safety Data Sheet listing any hazardous chemicals as defined in 40 CFR §370.2, to be delivered. Each hazardous chemical must be properly identified, including any applicable identification number, such as a National Stock Number or Special Item Number.

The Contractor must identify any hazardous chemicals that will be provided under any resulting contract.

12.4. Mercury Content

Pursuant to MCL 18.1261d, mercury-free products must be procured when possible. The Contractor must explain if it intends to provide products containing mercury, the amount or concentration of mercury, and whether cost competitive alternatives exist. If a cost competitive alternative does exist, the Contractor must provide justification as to why the particular product is essential. All products containing mercury must be labeled as containing mercury.

12.5 Brominated Flame Retardants

The State prefers to purchase products that do not contain brominated flame retardants (BFRs) whenever possible. The Contractor encourages vendors to transition away from two classes of chemical flame retardant chemicals per their Chemicals Policy and associated Priority Chemicals of Concern List. The State understands that the Contractor has limited visibility into the use or absence of these flame retardants in the products we sell, particularly national brand items.

12.6. Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)

The Contractor must confirm that the provided products do not intentionally contain PFAS. This consists of all components of the provided products, including product packaging.

13. Service-Level Agreements (SLAs)

A. The Contractor will be held accountable to meet the requirements and the service level requirements for the State established in this Contract.

Service Level Agreements for this Contract will be as follows:

SLA Metric 1. Online Product Catalog and Purchasing Platform Up-Times	
Definition and Purpose	The State's on-line catalog/ ordering system is required to be available and operable for access and use by the State and its Authorized Users over the Internet in material conformity with the Contract.

SLA Metric 1. Online Product Catalog and Purchasing Platform Up-Times	
Acceptable Standard	**A.** The Contractor must ensure that the State's on-line catalog/ ordering system (StaplesAdvantage.com) has 99.0% availability for Agreed Service Time. Agreed Service time excludes schedule maintenance including monthly ERP maintenance and planned, ad-hoc maintenances.. **B.** Extenuating circumstances requiring scheduled maintenance to occur during normal business hours must be communicated by the Contractor to the State prior to the scheduled date and time. **C.** The Contractor will provide to the State an up-time report on a quarterly basis (or a basis as negotiated) The acceptable standard is 100% compliance.
Credit Due for Failing to Meet the Service Level Agreements	If the actual Availability of the Online Product Catalog and Purchasing platform (Hosted Service) fails to meet the negotiated and agreed upon minimum uptime standard with possible +or- variations, then the Contractor will provide to the State the following credits: 1. Failure to meet the agreed upon uptime for three consecutive months in a contract year, the Contractor will owe the State a credit of $1000.00. 2. Subsequent failures within that contract year, the Contractor will owe the State a credit of $2000.00 for each additional month period. At the discretion of the State, these credits may be applied toward any payable due to the Contractor or be payable directly to the State. Payments made directly to the state will be completed within 30 days of notice of assessment.

SLA Metric 2. Order Fill Rate	
Definition and Purpose	Orders placed by the State must be filled and delivered accurately and completely.

SLA Metric 2. Order Fill Rate	
Acceptable Standard	**A.** The Contractor must maintain a monthly statewide average Fill Rate of 98% (or as negotiated). For the purposes of this SLA, Contractor will measure the State's Fill Rate as the percentage of lines delivered versus lines ordered. **B.** Extenuating circumstances must be communicated by the Contractor to the Contract Administrator prior to the scheduled delivery date and time. **C.** The Contractor will provide to the State an Order Fill Rate report on a quarterly basis (or a basis as negotiated) The acceptable standard is 100% compliance.
Credit Due for Failing to Meet the Service Level Agreements	If the fill rate falls below 98% or as negotiated for three consecutive months, and the Contractor fails to provide an explanation for the reduction which is satisfactory to the State, the state may seek the following credits: 1. Failure to meet the order fill rate for three consecutive months within a contract year, the Contractor will owe the State a credit of $1000.00. 2. Subsequent failures within that contract year, the Contractor will owe the State a credit of $1000.00 for each month the Order Fill rate fails to meet the average fill rate. At the discretion of the State, these credits may be applied toward any payable due to the Contractor or be payable directly to the State. Payments made directly to the state will be completed within 30 days of notice of assessment. 3. Continued failure could result in cancellation of the contractor with a 30-day written notice to the Contractor.

SCHEDULE B - PRICING

Master Agreement No. 240000000363
Office Supplies and Office Related Products

1. Included in Pricing are the pricing schedules for the Contract Activities as follow:

- Schedule B.1. - Core “Hot List” Pricing
- Schedule B.2.a. - Core Percentage Discount off List by Category
- Schedule B.2.b. - Discounted Core List Pricing
- Schedule B.3. - Manufacturer Direct Furniture List
- Schedule B.4. - Special Order/ Balance of Offering

2. The Contractor is offering the following quick payment terms. The number of days will not include processing time for payment to be received by the Contractor's financial institution.

- 1% 15 Days, Net 45 Days for State of Michigan and MiDeal Members
- 1% 15 Days, Net 30 Days for NPPGov Participating Agencies. (See **Schedule A, Section 5.4. and 9.3.**)

3. Schedule B- Pricing Schedules- General

A. The State of Michigan makes no guarantee of quantities to be ordered.

B. Prices include all costs associated with this contract, including but not limited to, any one-time or set-up charges, fees, and potential costs that Contractor may charge the State (e.g., shipping and handling, per piece pricing, and palletizing).

STATE OF MICHIGAN
Master Agreement 240000000363
Office Supplies and Office Related Products
SCHEDULE B.1. - Core Hot List Pricing

SPECIFIED PRODUCTS AND PRICING

PRIMARY PRODUCT CATEGORY	STAPLES SKU #	MFG ITEM #	ITEM DESCRIPTION	SELL Unit of Measure	Quantity/Count of Product per Unit	Contract Price per Each Unit (Noted Column E)
Breakroom	24382038	24382038	True Clear™ Purified Bottled Water, 16.9 fl oz Bottles, 24 Bottles/Case, 84 Cases/Pallet (TC54594PL)	PL	24/84	$ 680.68
Breakroom	24375263	24375263	Perk™ Medium-Weight Paper Plates, 8.5", Teal/White, 125/Pack (PK54329)	PK	125	$ 15.09
Breakroom	24285926	2550030407CT	Folgers Classic Roast Ground Coffee, Medium Roast, 6/Carton (20421CT/2550030407CT)	CT	6	$ 70.75
Breakroom	1684921	2550030407/0421	Folgers Classic Roast Ground Coffee, Medium Roast, 25.9 oz. Canister (SMU02042/2550030407)	EA	1	$ 13.70
Breakroom	418668	12J12	Dart J Cup Hot/Cold Cups, 12 Oz., White, 1000/Carton (12J12)	CT	1000	$ 64.99
Breakroom	2759026	371114	The Original Donut Shop Regular Coffee Keurig K-Cup Pods, Medium Roast, 70/Box (371114)	BX	70	$ 39.05
Breakroom	24431639	24431639	Perk™ Paper Hot Cups, 12 oz., White, 50/Sleeve, 10 Sleeves/Carton (PK59144CT)	CT	500	$ 43.47
Breakroom	495726	PRO22142	Folgers Classic Roast Ground Coffee, Medium Roast, Filter Packs, 40/Carton (PRO22142)	CT	40	$ 25.95
Breakroom	458110	364948	Ziploc Double Zipper Storage Bags, Gallon, 250 Bags/Carton (682257)	CT	250	$ 32.68
Breakroom	24375272	24375272	Perk™ Plastic Cold Cup, 16 Oz., Red, 50/Pack (PK54359)	PK	50	$ 5.22
Breakroom	24377968	24377968	True Clear™ Purified Bottled Water, 16.9 fl. oz. Bottles, 24/Carton (TC54594)	CT	24	$ 10.59
Breakroom	24377968	NDW05L24P/TC545	True Clear Purified Bottled Water, 16.9 fl. oz. Bottles, 24/Carton (TC54594)	CT	24	$ 10.59
Breakroom	24377969	TC54595	True Clear Purified Bottled Water, 8 fl. oz. Bottles, 24/Carton (TC54595)	CT	24	$ 9.33
Breakroom	24377968	24377968	True Clear™ Purified Bottled Water, 16.9 fl. oz. Bottles, 24/Carton (TC54594)	CT	24	$ 10.59
Breakroom	24377968	24377968	True Clear™ Purified Bottled Water, 16.9 fl. oz. Bottles, 24/Carton (TC54594)	CT	24	$ 10.59
Breakroom	24377968	24377968	True Clear™ Purified Bottled Water, 16.9 fl. oz. Bottles, 24/Carton (TC54594)	CT	24	$ 10.59
Ink and Toner	2837119	#N/A	Ricoh Maintenance Kit A, 408107	EA	1	$ 536.90
Ink and Toner	220173	B6Y20A	HP 771A Light Cyan Standard Yield Ink Cartridge (B6Y20A)	EA	1	$ 358.00
Ink and Toner	220177	B6Y17A	HP 771A Magenta Standard Yield Ink Cartridge (B6Y17A)	EA	1	$ 357.90
Ink and Toner	116851	C9731AC	HP 645AC Cyan Standard Yield Toner Cartridge (C9731AC)	EA	1	$ 323.93
Ink and Toner	905706	CE742A	HP 307A Yellow Standard Yield Toner Cartridge (CE742A)	EA	1	$ 285.66
Ink and Toner	2596060	CF410XD	HP 410X Black High Yield Toner Cartridge, 2/Pack (CF410XD)	PK	2	$ 260.25
Ink and Toner	85826	B3P20A	HP 727 Magenta Standard Yield Ink Cartridge (B3P20A)	EA	1	$ 82.51
Ink and Toner	223884	8280B001	Canon 246XL TriColor High Yield Ink Cartridge (8280B001)	EA	1	$ 23.01
Ink and Toner	397918	CE402A	HP 507A Yellow Standard Yield Toner Cartridge (CE402A)	EA	1	$ 187.86
Ink and Toner	397919	CE401A	HP 507A Cyan Standard Yield Toner Cartridge (CE401A)	EA	1	$ 187.88
Ink and Toner	577251	V1620	Dell V1620 Cyan Standard Yield Toner Cartridge	EA	1	$ 76.99
Ink and Toner	577259	R9PYX	Dell R9PYX Yellow Standard Yield Toner Cartridge	EA	1	$ 76.43
Ink and Toner	585456	TN-350	Brother TN-350 Black Standard-Yield Toner Cartridge	EA	1	$ 55.52
Ink and Toner	611557	#N/A	Canon 8 Magenta Standard Yield Ink Cartridge (0622B002AA)	EA	1	$ 14.84
Ink and Toner	680882	XER113R00722	Xerox 113R00722 Black Standard Yield Toner Cartridge	EA	1	$ 160.15
Ink and Toner	760038	CE250A	HP 504A Black Standard Yield Toner Cartridge (CE250A)	EA	1	$ 114.70
Ink and Toner	760476	CE505A	HP 05A Black Standard Yield Toner Cartridge, print up to 2300 pages	EA	1	$ 68.27
Ink and Toner	769946	C9370A	HP 72 Black Standard Yield Ink Cartridge (C9370A)	EA	1	$ 85.90
Ink and Toner	867496	CC364XC	HP 64XC Black High Yield Toner Cartridge	EA	1	$ 228.75
Ink and Toner	1244243	9183B005	Canon 1200XL Black High Yield/Cyan, Magenta, Yellow Standard Ink Cartridge, 4/Pack (9183B005)	PK	4	$ 63.68
Ink and Toner	1546288	CF283AD	HP 83A Black Standard Yield Toner Cartridge, 2/Pack	PK	2	$ 112.16
Ink and Toner	1878564	CF361XC	HP 508XC Cyan High Yield Toner Cartridge (CF361XC)	EA	1	$ 242.72
Ink and Toner	1878686	CF411X	HP 410X Cyan High Yield Toner Cartridge (CF411X)	EA	1	$ 167.77
Ink and Toner	1882555	T410XL020-S	Epson T410XL Black High Yield Ink Cartridge (T410XL020-S)	EA	1	$ 22.04
Ink and Toner	2000628	N9K01AN#140	HP 65 Tri-Color Standard Yield Ink Cartridge (N9K01AN#140)	EA	1	$ 17.44
Ink and Toner	2105870	5PG7P	Dell 5PG7P Magenta High Yield Toner Cartridge	EA	1	$ 100.15
Ink and Toner	2105875	P3HJK	Dell P3HJK Cyan High Yield Toner Cartridge	EA	1	$ 100.15
Ink and Toner	2496407	XER106R03622	Xerox 106R03622 Black High Yield Toner Cartridge	EA	1	$ 266.44
Ink and Toner	2510174	XER106R03691	Xerox 106R03691 Magenta Extra High Yield Toner Cartridge	EA	1	$ 188.70
Ink and Toner	2510178	XER106R03479	Xerox 106R03479 Yellow High Yield Toner Cartridge	EA	1	$ 168.76
Ink and Toner	2622763	006R01605	Xerox 006R01605 Black Standard Yield Toner Cartridge, 2/Pack	PK	2	$ 196.02
Ink and Toner	2637195	LC30193PKS	Brother LC30193PKS Cyan/Magenta/Yellow Extra High Yield Ink Cartridge, 3/Pack	PK	3	$ 63.11
Ink and Toner	2698288	TN431M	Brother TN-431 Magenta Standard Yield Toner Cartridge, Print Up to 1,800 Pages (TN431M)	EA	1	$ 59.00
Ink and Toner	2698289	TN431Y	Brother TN-431 Yellow Standard Yield Toner Cartridge, Print Up to 1,800 Pages (TN431Y)	EA	1	$ 59.00
Ink and Toner	2758188	CF503A	HP 202A Magenta Standard Yield Toner Cartridge (CF503A), print up to 1300 pages	EA	1	$ 68.27
Ink and Toner	2764689	ST8278B001	Staples Remanufactured Black High Yield Ink Cartridge Replacement for Canon PG-245 XL (TR8278B001/ST8278B001)	EA	1	$ 17.87
Ink and Toner	2804139	415009-US	Ricoh 415009 Original Staples	EA	1	$ 37.49
Ink and Toner	24301708	P2V67A	HP P2V67A Black Standard Yield Ink Cartridge	EA	1	$ 75.41
Ink and Toner	24357756	STCF413A	Staples Remanufactured Magenta Standard Yield Toner Cartridge Replacement for HP 410A (TRCF413A/STCF413A)	EA	1	$ 62.37
Ink and Toner	24377614	CF294X	HP 94X Black High Yield Toner Cartridge	EA	1	$ 75.69
Ink and Toner	24506782	W1410A	HP 141A Black Standard Yield Toner Cartridge (W1410A)	EA	1	$ 40.59
Ink and Toner	24513044	A6VK01FDGICMPT	DGI Compatible Black Standard Yield Toner Cartridge Replacement for Konica Minolta (TNP44)	EA	1	$ 120.00

Ink and Toner	IM19K6770	#N/A	Xerox VersaLink C7000 Waste Toner Collector for VersaLink C7000V/DN, C7000V/N (115R00129)	EA	1	$ 27.97
Ink and Toner	69347	LC1013PKS	Brother LC1013PKS Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 3/Pack	PK	3	$ 17.61
Ink and Toner	85825	B3P21A	HP 727 Yellow Standard Yield Ink Cartridge (B3P21A)	EA	1	$ 82.51
Ink and Toner	116833	CC530AC	HP 304AC Black Standard Yield Toner Cartridge (CC530AC)	EA	1	$ 104.71
Ink and Toner	222447	8279B001	Canon 245 Black Standard Yield Ink Cartridge (8279B001)	EA	1	$ 14.10
Ink and Toner	235432	51604A	HP 51604A Black Standard Yield Ink Cartridge	EA	1	$ 15.28
Ink and Toner	392480	DR400	Brother DR-400 Drum Unit	EA	1	$ 136.44
Ink and Toner	398500	5206B001	Canon 240XL Black High Yield Ink Cartridge (5206B001)	EA	1	$ 18.56
Ink and Toner	414362	821106	Ricoh SP C430A Yellow Standard Yield Toner Cartridge (CY7646)	EA	1	$ 182.53
Ink and Toner	577261	GP3M4	Dell GP3M4 Magenta Standard Yield Toner Cartridge	EA	1	$ 74.95
Ink and Toner	577262	HD47M	Dell HD47M Black Standard Yield Toner Cartridge	EA	1	$ 64.61
Ink and Toner	577292	Q5942A	HP 42A Black Standard Toner Cartridge (Q5942A)	EA	1	$ 148.80
Ink and Toner	611559	0623B002AB	Canon 8 Yellow Standard Yield Ink Cartridge (0623B002AB)	EA	1	$ 14.84
Ink and Toner	760477	CE505X	HP 05X Black High Yield Toner Cartridge (CE505X), print up to 6500 pages	EA	1	$ 129.41
Ink and Toner	791337	STQ5949A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 49A (TRQ5949A/STQ5949A)	EA	1	$ 27.72
Ink and Toner	863061	CH562WN#140	HP 61 Tri-Color Standard Yield Ink Cartridge (CH562WN#140), print up to 150 pages	EA	1	$ 25.74
Ink and Toner	867489	Q7553XC	HP 53XC Black High Yield Toner Cartridge	EA	1	$ 137.04
Ink and Toner	867739	CE505XD	HP 05X Black High Yield Toner Cartridge, 2/Pack (CE505XD), print up to 6500 pages	PK	2	$ 248.99
Ink and Toner	1004301	STCF280X	Staples Remanufactured Black High Yield Toner Cartridge Replacement for HP 80X (TRCF280X/STCF280X)	EA	1	$ 85.43
Ink and Toner	24495429	24495429	HP 65XL/65 Black High Yield and Tri-Color Standard Yield Ink Cartridge, 2/Pack (6ZD95AN)	PK	2	$ 50.89
Ink and Toner	2071338	F9J76A	HP 727 Cyan High Yield Ink Cartridge (F9J76A)	EA	1	$ 161.00
Ink and Toner	2401373	STCH564WN	Staples Remanufactured Tri-Color High Yield Ink Cartridge Replacement for HP 61XL (TRCH564WN/STCH564WN)	EA	1	$ 21.73
Ink and Toner	24337427	LC30133PKS	Brother LC30133PKS Cyan/Magenta/Yellow High Yield Ink Cartridge, 3/Pack (LC30133PKS)	PK	3	$ 27.92
Ink and Toner	24357752	STCF411A	Staples Remanufactured Cyan Standard Yield Toner Cartridge Replacement for HP 410A (TRCF411A/STCF411A)	EA	1	$ 62.37
Ink and Toner	24357754	STCF410A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 410A (TRCF410A/STCF410A)	EA	1	$ 48.31
Ink and Toner	24401674	TN6602PK	Brother TN660 Black Toner Cartridge, High Yield, Up to 2,600 Pages, 2/Pack (TN6602PK)	PK	2	$ 97.65
Ink and Toner	69096	LC101BK	Brother LC101BK Black Standard Yield Ink Cartridge	EA	1	$ 9.74
Ink and Toner	85824	B3P22A	HP 727 Black Matte Standard Yield Ink Cartridge (B3P22A)	EA	1	$ 87.67
Ink and Toner	85827	B3P19A	HP 727 Cyan Standard Yield Ink Cartridge (B3P19A)	EA	1	$ 82.50
Ink and Toner	116852	C9730AC	HP 645AC Black Standard Yield Toner Cartridge (C9730AC)	EA	1	$ 231.00
Ink and Toner	364836	CR314FN#140	HP 951 Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 3/Pack (CR314FN#140)	PK	3	$ 60.05
Ink and Toner	392466	TN430	Brother Black Standard-Yield Toner Cartridge (TN-430)	EA	1	$ 50.44
Ink and Toner	423364	#N/A	HP 12A Black Standard Yield Toner Cartridge (Q2612AG)	EA	1	$ 75.92
Ink and Toner	573985	C9363WN#140	HP 97 Tri-Color Standard Yield Ink Cartridge (C9363WN#140)	EA	1	$ 62.58
Ink and Toner	731627	CC656AN#140	HP 901 Tri-Color Standard Yield Ink Cartridge (CC656AN#140)	EA	1	$ 27.01
Ink and Toner	769855	C9371A	HP 72 Cyan Standard Yield Ink Cartridge (C9371A)	EA	1	$ 85.90
Ink and Toner	769950	C9373A	HP 72 Yellow Standard Yield Ink Cartridge (C9373A)	EA	1	$ 85.90
Ink and Toner	791204	STC4092A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 92A (TRC4092A/STC4092A)	EA	1	$ 23.93
Ink and Toner	791338	STQ5949X	Staples Remanufactured Black High Yield Toner Cartridge Replacement for HP 49X (TRQ5949X/STQ5949X)	EA	1	$ 39.31
Ink and Toner	1018448	407656	Ricoh C252 Yellow Standard Yield Toner Cartridge (407656)	EA	1	$ 129.93
Ink and Toner	1018449	407655	Ricoh C252 Magenta Standard Yield Toner Cartridge (407655)	EA	1	$ 129.93
Ink and Toner	1782042	T410XLBCS	Epson T410XL/T410 Black High Yield and Cyan/Magenta/Yellow/Photo Black Standard Yield Ink Cartridge, 5/Pack (T410XLBCS)	PK	5	$ 64.63
Ink and Toner	1974099	STCE505AJ	Staples Remanufactured Black Extra High Standard Yield Toner Cartridge Replacement for HP 05A (TRCE505AJ/STCE505AJ)	EA	1	$ 95.99
Ink and Toner	2510176	XER106R03692	Xerox 106R03692 Yellow Extra High Yield Toner Cartridge	EA	1	$ 188.70
Ink and Toner	2510179	XER106R03478	Xerox 106R03478 Magenta High Yield Toner Cartridge	EA	1	$ 172.52
Ink and Toner	2510183	XER106R03477	Xerox 106R03477 Cyan High Yield Toner Cartridge	EA	1	$ 168.76
Ink and Toner	2830486	XER106R03580	Xerox 106R03580 Black Standard Yield Toner Cartridge	EA	1	$ 180.01
Ink and Toner	24421500	STTN760	Staples Remanufactured Black High Yield Toner Cartridge Replacement for Brother TN760 (TRTN760/STTN760)	EA	1	$ 34.84
Ink and Toner	126083	CB436AC	HP 36AC Black Standard Yield Toner Cartridge	EA	1	$ 58.73
Ink and Toner	397921	CE400A	HP 507A Black Standard Yield Toner Cartridge (CE400A)	EA	1	$ 126.09
Ink and Toner	423879	CE410A	HP 305A Black Standard Yield Toner Cartridge (CE410A)	EA	1	$ 64.05
Ink and Toner	611560	0624B002AA	Canon 8 Photo Cyan Standard Yield Ink Cartridge (0624B002AA)	EA	1	$ 14.84
Ink and Toner	683795	Q2612D	HP 12A Black Standard Yield Toner Cartridge, 2/Pack (Q2612D)	PK	2	$ 129.99
Ink and Toner	769856	C9374A	HP 72 Gray Standard Yield Ink Cartridge (C9374A)	EA	1	$ 85.90
Ink and Toner	769939	C9372A	HP 72 Magenta Standard Yield Ink Cartridge	EA	1	$ 85.90
Ink and Toner	791250	STQ5942A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 42A (TRQ5942A/STQ5942A)	EA	1	$ 60.76
Ink and Toner	889092	DR420	Brother DR-420 Standard Drum Unit	EA	1	$ 67.73
Ink and Toner	902679	CR259FN#140	HP 61 Black/Tri-Color Standard Yield Ink Cartridge, 2/Pack (CR259FN#140)	PK	2	$ 43.74
Ink and Toner	1018450	407654	Ricoh 407654 Cyan Standard Yield Toner Cartridge	EA	1	$ 129.93
Ink and Toner	1611434	L0R46AN#140	HP 63 Black/Tri-Color Standard Yield Ink Cartridge, 2/Pack (L0R46AN#140)	PK	2	$ 43.74
Ink and Toner	1981039	N9H57FN#140	HP 564 Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 3/Pack (N9H57FN#140)	PK	3	$ 44.54
Ink and Toner	2071332	F9J79A	HP 727 Photo Black High Yield Ink Cartridge (F9J79A)	EA	1	$ 159.91
Ink and Toner	2071333	F9J78A	HP 727 Yellow High Yield Ink Cartridge (F9J78A)	EA	1	$ 162.31
Ink and Toner	2071334	F9J77A	HP 727 Magenta High Yield Ink Cartridge (F9J77A)	EA	1	$ 161.00
Ink and Toner	2090042	#N/A	Epson T288XL Yellow High Yield Ink Cartridge (T288XL420-S)	EA	1	$ 17.64
Ink and Toner	2510175	XER106R03690	Xerox 106R03690 Cyan Extra High Yield Toner Cartridge	EA	1	$ 188.70
Ink and Toner	2580004	STCE505D2PK	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 05A/Canon 119 (TRCE505D2PK/STCE505D2PK), 2/Pack	PK	2	$ 75.81
Ink and Toner	2758180	CF502A	HP 202A Yellow Standard Yield Toner Cartridge (CF502A), print up to 1300 pages	EA	1	$ 68.27

SCHEDULE B.1. - Core Hot List Pricing

Ink and Toner	2820898	#N/A	Ricoh SP 8400A Black Standard Yield Toner Cartridge (821276)	EA	1	$ 68.29
Ink and Toner	24401678	TN4313PK	Brother TN-431 Cyan/Magenta/Yellow Standard Yield Toner Cartridge, Up to 1,800 Pages, 3/Pack (TN4313PK)	PK	3	$ 176.77
Ink and Toner	24419784	CF226AD1	HP 26A Black Standard Yield Toner Cartridge, 2/Pack	PK	2	$ 244.75
Ink and Toner	177779	M11XH	Dell M11XH Black High Yield Toner Cartridge	EA	1	$ 158.99
Ink and Toner	1558128	STRGCN6	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for Dell (TRRGCN6/STRGCN6)	EA	1	$ 71.99
Ink and Toner	1972029	STCE285AJ	Staples Remanufactured Black Extra High Standard Yield Toner Cartridge Replacement for HP 85A (TRCE285AJ/STCE285AJ)	EA	1	$ 29.54
Ink and Toner	2071331	F9J80A	HP 727 Gray High Yield Ink Cartridge (F9J80A)	EA	1	$ 161.00
Ink and Toner	2510061	XER108R01416	Xerox Phaser 6510/WorkCentre 6515, VersaLink C500/C505/C600/C605 Waste Cartridge (XER108R01416)	EA	1	$ 21.26
Ink and Toner	2580015	STCE285D2PK	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 85A/Canon 125 (TRCE285D2PK/STCE285D2PK), 2/Pack	PK	2	$ 59.33
Ink and Toner	2698286	TN431BK	Brother TN-431 Black Standard Yield Toner Cartridge, Print Up to 3,000 Pages (TN431BK)	EA	1	$ 59.00
Ink and Toner	2730549	2021C007	Canon 280XL/281 Black High Yield and Photo Black/Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 5/Pack (2021C007)	PK	5	$ 58.81
Ink and Toner	2730550	2021C001	Canon 280XL Black High Yield Ink Cartridge (2021C001)	EA	1	$ 20.78
Ink and Toner	24435284	822120984	Smart Source 82-2120-984 Black MICR Cartridge, High Yield	EA	1	$ 39.95
Ink and Toner	24526134	W1480A	HP 148A Black Standard Yield Toner Cartridge (W1480A)	EA	1	$ 111.89
Ink and Toner	147927	CF371AM	HP 128A Cyan/Magenta/Yellow Standard Yield Toner Cartridge, 3/Pack (CF371AM)	PK	3	$ 195.93
Ink and Toner	364830	CN047AN#140	HP 951XL Magenta High Yield Ink Cartridge (CN047AN#140)	EA	1	$ 33.02
Ink and Toner	364981	CZ138FN#140	HP 61 Black High Yield and Tri-Color Standard Yield Ink Cartridge, 2/Pack (CZ138FN#140)	PK	2	$ 70.54
Ink and Toner	730039	1509B002	Canon 35 Black Standard Yield Ink Cartridge (1509B002)	EA	1	$ 12.62
Ink and Toner	769941	C9403A	HP 72 Black Matte High Yield Ink Cartridge (C9403A)	EA	1	$ 83.42
Ink and Toner	885933	STCE505X	Staples Remanufactured Black High Yield Toner Cartridge Replacement for HP 05X/Canon 119 II (TRCE505X/STCE505X)	EA	1	$ 63.88
Ink and Toner	952621	LC103BKS	Brother LC103 Black High Yield Ink Cartridge (LC103BKS)	EA	1	$ 16.23
Ink and Toner	1916309	LC20E3PKS	Brother LC20E3PKS Cyan/Magenta/Yellow Extra High Yield Ink Cartridge, 3/Pack (LC20E3PKS)	PK	3	$ 34.99
Ink and Toner	2072447	CF411XC	HP 410XC Cyan High Yield Toner Cartridge (CF411XC)	EA	1	$ 152.66
Ink and Toner	2830426	106R03940	Xerox 106R03940 Black Standard Yield Toner Cartridge	EA	1	$ 222.88
Ink and Toner	24430096	3YP30AN#140	HP 67XL/67 Black High Yield and Tri-Color Standard Yield Ink Cartridge, 2/Pack (3YP30AN#140)	PK	2	$ 43.60
Ink and Toner	85822	B3P24A	HP 727 Gray Standard Yield Ink Cartridge (B3P24A)	EA	1	$ 82.51
Ink and Toner	102765	CN633A	HP 772 Photo Black Standard Yield Ink Cartridge (CN633A)	EA	1	$ 153.05
Ink and Toner	326189	#N/A	Ricoh 406628 Black Standard Yield Toner Cartridge (CE7352)	EA	1	$ 235.91
Ink and Toner	364832	CN048AN#140	HP 951XL Yellow High Yield Ink Cartridge (CN048AN#140)	EA	1	$ 33.13
Ink and Toner	480704	406477	Ricoh C310HA Magenta High Yield Toner Cartridge (406477)	EA	1	$ 130.95
Ink and Toner	656499	Q7553A	HP 53A Black Standard Toner Cartridge (Q7553A)	EA	1	$ 78.66
Ink and Toner	775311	CD972AN#140	HP 920XL Cyan High Yield Ink Cartridge (CD972AN#140)	EA	1	$ 22.04
Ink and Toner	775313	CD975AN#140	HP 920XL Black High Yield Ink Cartridge (CD975AN#140)	EA	1	$ 54.83
Ink and Toner	775314	CD974AN#140	HP 920XL Yellow High Yield Ink Cartridge (CD974AN#140)	EA	1	$ 22.04
Ink and Toner	775315	CD973AN#140	HP 920XL Magenta High Yield Ink Cartridge (CD973AN#140)	EA	1	$ 22.04
Ink and Toner	1585067	407316	Ricoh 407316 Black Standard Yield Toner Cartridge	EA	1	$ 90.47
Ink and Toner	1878565	CF413A	HP 410A Magenta Standard Yield Toner Cartridge (CF413A)	EA	1	$ 98.57
Ink and Toner	2758178	CF501A	HP 202A Cyan Standard Yield Toner Cartridge (CF501A), print up to 1300 pages	EA	1	$ 68.27
Ink and Toner	292355	B3P06A	HP 727 DesignJet Printhead (B3P06A)	EA	1	$ 321.74
Ink and Toner	572430	C8766WN#140	HP 95 Tri-Color Standard Yield Ink Cartridge (C8766WN#140)	EA	1	$ 45.08
Ink and Toner	611562	0625B002AA	Canon 8 Photo Magenta Standard Yield Ink Cartridge (0625B002AA)	EA	1	$ 14.84
Ink and Toner	863056	CH561WN#140	HP 61 Black Standard Yield Ink Cartridge (CH561WN#140), print up to 170 pages	EA	1	$ 18.76
Ink and Toner	1018451	407653	Ricoh C252 Black Standard Yield Toner Cartridge (407653)	EA	1	$ 100.77
Ink and Toner	1585066	407324	Ricoh Photoconductor Unit, 407324	EA	1	$ 49.90
Ink and Toner	1981033	N9H66FN#140	HP 934XL/935 Black High Yield and Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 4/Pack (N9H66FN#140)	PK	4	$ 84.52
Ink and Toner	2072445	CF413XC	HP 410XC Magenta High Yield Toner Cartridge (CF413XC)	EA	1	$ 152.66
Ink and Toner	24505899	1287C006	N	EA	1	$ 30.95
Ink and Toner	85824	85824	HP 727 Black Matte Standard Yield Ink Cartridge (B3P22A)	EA	1	$ 87.67
Ink and Toner	331222	STCE285A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP85A/Canon 125 (TRCE285A/STCE285A)	EA	1	$ 26.36
Ink and Toner	400229	STTN450	Staples Remanufactured Black High Yield Toner Cartridge Replacement for Brother (TRTN450/STTN450)	EA	1	$ 24.66
Ink and Toner	791341	STQ7553A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 53A (TRQ7553A/STQ7553A)	EA	1	$ 33.89
Ink and Toner	1787192	LC20EC	Brother LC20EC Cyan Extra High Yield Ink Cartridge (LC20EC)	EA	1	$ 11.02
Ink and Toner	2072446	CF412XC	HP 410XC Yellow High Yield Toner Cartridge (CF412XC)	EA	1	$ 152.66
Ink and Toner	24403756	STN9H64FN2PK	Staples Remanufactured Black/Tri-Color Standard Yield Ink Cartridge Replacement for HP 62 (TRN9H64FN2PK/STN9H64FN2PK), 2/Pack	PK	2	$ 39.99
Ink and Toner	24430101	3YM58AN#140	HP 67XL Tri-Color High Yield Ink Cartridge (3YM58AN#140), print up to 200 pages	EA	1	$ 26.89
Ink and Toner	364831	CN046AN#140	HP 951XL Cyan High Yield Ink Cartridge (CN046AN#140)	EA	1	$ 33.13
Ink and Toner	392467	TN460	Brother Black High-Yield Toner Cartridge (TN-460)	EA	1	$ 71.11
Ink and Toner	891406	CE320A	HP 128A Black Standard Yield Toner Cartridge (CE320A)	EA	1	$ 68.26
Ink and Toner	920648	STCE255A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 55A(TRCE255A/STCE255A)	EA	1	$ 45.95
Ink and Toner	2510185	XER106R03474	Xerox 106R03474 Magenta Standard Yield Toner Cartridge	EA	1	$ 98.50
Ink and Toner	2830428	106R03944	Xerox 106R03944 Black Extra High Yield Toner Cartridge	EA	1	$ 429.99
Ink and Toner	176654	KVK63	Dell KVK63 Drum Unit	EA	1	$ 45.25
Ink and Toner	863058	CH564WN#140	HP 61 Tri-Color High Yield Ink Cartridge (CH564WN#140), print up to 300 pages	EA	1	$ 47.96
Ink and Toner	2510182	XER106R03476	Xerox 106R03476 Black Standard Yield Toner Cartridge	EA	1	$ 126.79
Ink and Toner	2510881	106R03480	Xerox 106R03480 Black High Yield Toner Cartridge	EA	1	$ 154.30
Ink and Toner	2802928	841767-US	Ricoh 841767 Black Standard Yield Toner Cartridge	EA	1	$ 22.41
Ink and Toner	1005410	TN630	Brother TN-630 Black Standard Yield Toner Cartridge, Print Up to 1,200 Pages	EA	1	$ 28.96
Ink and Toner	2510184	XER106R03475	Xerox 106R03475 Yellow Standard Yield Toner Cartridge	EA	1	$ 98.50

Ink and Toner	2839034	STC2P05AN	Staples Remanufactured Black High Yield Ink Cartridge Replacement for HP 62XL (TRC2P05AN/STC2P05AN)	EA	1	$ 16.94
Ink and Toner	71790	#N/A	Ricoh GC-41C Cyan Standard Yield Ink Cartridge (405762)	EA	1	$ 39.00
Ink and Toner	853301	CE285A	HP 85A Black Standard Yield Toner Cartridge, print up to 1600 pages	EA	1	$ 57.42
Ink and Toner	1005400	DR630	Brother DR-630 Standard Drum Unit	EA	1	$ 68.05
Ink and Toner	1259330	9435B001AA	Canon 137 Black Standard Yield Toner Cartridge (9435B001AA)	EA	1	$ 72.28
Ink and Toner	1671271	LC20EY	Brother LC20EY Yellow Extra High Yield Ink Cartridge (LC20EY)	EA	1	$ 11.02
Ink and Toner	1787195	LC20EM	Brother LC20EM Magenta Extra High Yield Ink Cartridge (LC20EM)	EA	1	$ 11.02
Ink and Toner	2510188	XER106R03473	Xerox 106R03473 Cyan Standard Yield Toner Cartridge	EA	1	$ 98.50
Ink and Toner	480703	406476	Ricoh C310HA Cyan High Yield Toner Cartridge (406476)	EA	1	$ 131.75
Ink and Toner	577281	Q5949A	HP 49A Black Standard Yield Toner Cartridge (Q5949A)	EA	1	$ 70.70
Ink and Toner	1787191	LC20EBKS	Brother LC20EBKS Black Extra High Yield Ink Cartridge (LC20EBKS)	EA	1	$ 17.63
Ink and Toner	1990399	N9K02AN#140	HP 65 Black Standard Yield Ink Cartridge (N9K02AN#140)	EA	1	$ 16.11
Ink and Toner	2435455	CF217AC	HP 17AC Black Standard Yield Toner Cartridge	EA	1	$ 49.20
Ink and Toner	2773323	STCE278D2PK	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 78A (TRCE278D2PK/STCE278D2PK), 2/Pack	PK	2	$ 68.14
Ink and Toner	2802935	406683-US	Ricoh SP 5200HA Black Standard Yield Toner Cartridge (406683-US)	EA	1	$ 125.54
Ink and Toner	332847	406465	Ricoh 406465 Black High Yield Toner Cartridge	EA	1	$ 100.79
Ink and Toner	1878687	CF411A	HP 410A Cyan Standard Yield Toner Cartridge (CF411A)	EA	1	$ 98.57
Ink and Toner	1971408	STCE278AJ	Staples Remanufactured Black Extended Yield Toner Cartridge Replacement for HP 78A (TRCE278AJ/STCE278AJ)	EA	1	$ 37.95
Ink and Toner	2704975	407507	Ricoh 407507 Black Standard Yield Toner Cartridge	EA	1	$ 81.45
Ink and Toner	24398983	CF258XC	HP 58X Black High Yield Toner Cartridge	EA	1	$ 203.51
Ink and Toner	24430099	3YM57AN#140	HP 67XL Black High Yield Ink Cartridge (3YM57AN#140), print up to 240 pages	EA	1	$ 26.91
Ink and Toner	71755	405764	Ricoh GC-41Y Yellow Standard Yield Ink Cartridge (405764)	EA	1	$ 39.00
Ink and Toner	430086	C6615DN#140	HP 15 Black Standard Yield Ink Cartridge	EA	1	$ 50.04
Ink and Toner	480694	406478	Ricoh C310HA Yellow High Yield Toner Cartridge (406478)	EA	1	$ 131.67
Ink and Toner	735511	CC364A	HP 64A Black Standard Yield Toner Cartridge (CC364A)	EA	1	$ 131.36
Ink and Toner	1611539	F6U62AN#140	HP 63 Black Standard Yield Ink Cartridge (F6U62AN#140), print up to 170 pages	EA	1	$ 21.41
Ink and Toner	1612062	L0R48AN#140	HP 63XL/63 Black High Yield and Tri-Color Standard Yield Ink Cartridge, 2/Pack (L0R48AN#140)	PK	2	$ 69.37
Ink and Toner	2758187	CF500A	HP 202A Black Standard Yield Toner Cartridge (CF500A), print up to 1400 pages	EA	1	$ 57.90
Ink and Toner	24395766	3YN97AN#140	HP 910 Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 3/Pack (3YN97AN#140), print up to 315 pages	PK	3	$ 35.89
Ink and Toner	24521994	006R04399	Xerox 006R04399 Black Standard Yield Toner Cartridge	EA	1	$ 54.98
Ink and Toner	IM1ZH3202	#N/A	Epson Ink Maintenance Box for WorkForce WF-100 (T295000)	EA	1	$ 9.73
Ink and Toner	1004306	STCF280A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 80A (TRCF280A/STCF280A)	EA	1	$ 41.54
Ink and Toner	2140660	T288XL-BCS	Epson T288 Black High Yield and Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 4/Pack (T288XL-BCS)	PK	4	$ 49.67
Ink and Toner	364837	CN045AN#140	HP 950XL Black High Yield Ink Cartridge (CN045AN#140)	EA	1	$ 47.69
Ink and Toner	480696	406475	Ricoh C310HA Black High Yield Toner Cartridge (406475)	EA	1	$ 100.00
Ink and Toner	796677	CB435D	HP 35A Black Standard Yield Toner Cartridge, 2/Pack (CB435D)	PK	2	$ 123.96
Ink and Toner	2711378	USGCOMP-842126	Globe Remanufactured Black Standard Yield Toner Cartridge Replacement for Ricoh 842126	EA	1	$ 65.10
Ink and Toner	71754	405763	Ricoh GC-41M Magenta Standard Yield Ink Cartridge (405763)	EA	1	$ 39.00
Ink and Toner	2596059	CF287XD	HP 87X Black High Yield Toner Cartridge, 2/Pack (CF287XD), print up to 18000 pages	PK	2	$ 563.08
Ink and Toner	791403	STQ2612A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 12A (TRQ2612A/STQ2612A)	EA	1	$ 26.99
Ink and Toner	2711379	USGCOMP-842124	Globe Remanufactured Black Standard Yield Toner Cartridge Replacement for Ricoh 842124	EA	1	$ 47.18
Ink and Toner	223885	8278B001	Canon 245XL Black High Yield Ink Cartridge (8278B001)	EA	1	$ 20.67
Ink and Toner	617545	C9364WN#140	HP 98 Black Standard Yield Ink Cartridge (C9364WN#140)	EA	1	$ 36.45
Ink and Toner	24419779	CE305AQ1	HP 305A Black/Cyan/Magenta/Yellow Standard Yield Toner Cartridge, 4/Pack	PK	4	$ 402.49
Ink and Toner	889139	TN420	Brother TN-420 Black Standard Yield Toner Cartridge, Print Up to 1,200 Pages	EA	1	$ 28.96
Ink and Toner	2611669	1288C001	Canon 244 TriColor Standard Yield Ink Cartridge (1288C001)	EA	1	$ 16.33
Ink and Toner	2830427	106R03942	Xerox 106R03942 Black High Yield Toner Cartridge	EA	1	$ 336.74
Ink and Toner	2658108	8568B001	Canon Photo Paper Value Pack (8568B001) Photo Value	PK	2	$ 26.72
Ink and Toner	104190	406347	Ricoh C310A Yellow Standard Yield Toner Cartridge	EA	1	$ 89.55
Ink and Toner	126092	Q2612AC	HP 12AC Black Standard Yield Toner Cartridge	EA	1	$ 61.23
Ink and Toner	2773044	106R03761	Xerox 106R03761 Black Standard Yield Toner Cartridge	EA	1	$ 156.72
Ink and Toner	194020	C6602A	HP C6602A Black Standard Ink Cartridge (C6602A)	EA	1	$ 15.43
Ink and Toner	71789	405761	Ricoh GC-41K Black Standard Yield Ink Cartridge (405761)	EA	1	$ 36.90
Ink and Toner	104191	406346	Ricoh C310A Magenta Standard Yield Toner Cartridge	EA	1	$ 89.83
Ink and Toner	853300	CE278A	HP 78A Black Standard Yield Toner Cartridge (CE278A)	EA	1	$ 65.76
Ink and Toner	2399946	407823	Ricoh 407823 Black Standard Yield Toner Cartridge	EA	1	$ 85.19
Ink and Toner	24440325	W1470X	HP 147X Black High Yield Toner Cartridge (W1470X)	EA	1	$ 260.31
Ink and Toner	863057	CH563WN#140	HP 61XL Black High Yield Ink Cartridge (CH563WN#140), print up to 430 pages	EA	1	$ 42.83
Ink and Toner	24419780	CF210AQ1	HP 131A Black/Cyan/Magenta/Yellow Standard Yield Toner Cartridge, 4/Pack (CF210AQ1)	PK	4	$ 293.38
Ink and Toner	104193	406345	Ricoh Type C310A Cyan Standard Yield Toner Cartridge	EA	1	$ 89.57
Ink and Toner	24403550	CF360AM	HP 508A Cyan/Magenta/Yellow Standard Yield Toner Cartridge, 3/Pack (CF360AM)	PK	3	$ 514.34
Ink and Toner	24403551	CF500XM	HP 202X Cyan/Magenta/Yellow High Yield Toner Cartridge, 3/Pack (CF500XM), print up to 2500 pages	PK	3	$ 306.89
Ink and Toner	2706379	CF451A	HP 655A Cyan Standard Yield Toner Cartridge (CF451A)	EA	1	$ 236.09
Ink and Toner	1611537	F6U63AN#140	HP 63XL Tri-Color High Yield Ink Cartridge (F6U63AN#140), print up to 300 pages	EA	1	$ 50.53
Ink and Toner	836624	STCB435A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 35A (TRCB435A/STCB435A)	EA	1	$ 23.16
Ink and Toner	867497	CE505XC	HP 05XC Black High Yield Toner Cartridge	EA	1	$ 119.38
Ink and Toner	1412775	T215530-S	Epson T215 Tri-Color Standard Yield Ink Cartridge	EA	1	$ 13.25
Ink and Toner	24393876	W2002A	HP 658A Yellow Standard Yield Toner Cartridge (W2002A)	EA	1	$ 215.02

Ink and Toner	24401670	TN2234PK	Brother TN-223 Black/Cyan/Magenta/Yellow Standard Yield Toner Cartridge, Up to 1,400 Pages, 4/Pack (TN2234PK)	PK	4	$ 208.84
Ink and Toner	24393885	W2001A	HP 658A Cyan Standard Yield Toner Cartridge (W2001A)	EA	1	$ 215.02
Ink and Toner	1990400	N9K03AN#140	HP 65XL Tri-Color High Yield Ink Cartridge (N9K03AN#140)	EA	1	$ 42.24
Ink and Toner	1587727	407319	Ricoh 407319 Black High Yield Toner Cartridge	EA	1	$ 70.84
Ink and Toner	2601406	GGCTW	Dell GGCTW Black High Yield Toner Cartridge	EA	1	$ 144.68
Ink and Toner	24403551	24403551	HP 202X Cyan/Magenta/Yellow High Yield Toner Cartridge, 3/Pack (CF500XM), print up to7500 pages	PK	3	$ 306.89
Ink and Toner	24462172	24462172	HP 212X Magenta High Yield Toner Cartridge (W2123X), 10000 pages	EA	1	$ 372.89
Ink and Toner	189521	CF370AM	HP 305A Cyan/Magenta/Yellow Standard Yield Toner Cartridge, 3/Pack (CF370AM)	PK	3	$ 268.37
Ink and Toner	712993	CB435A	HP 35A Black Standard Toner Cartridge (CB435A)	EA	1	$ 53.97
Ink and Toner	2764688	ST406989	Staples Remanufactured Black Extended Yield Toner Cartridge Replacement for Ricoh 406989 (TR406989/ST406989)	EA	1	$ 79.00
Ink and Toner	2773045	106R03759	Xerox 106R03759 Magenta High Yield Toner Cartridge	EA	1	$ 360.04
Ink and Toner	24462181	24462181	HP 212X Cyan High Yield Toner Cartridge (W2121X), 10000 pages	EA	1	$ 372.89
Ink and Toner	816800	RIC406997	Ricoh 406997 Black Standard Yield Toner Cartridge	EA	1	$ 173.75
Ink and Toner	24462177	24462177	HP 212X Yellow High Yield Toner Cartridge (W2122X), 10000 pages	EA	1	$ 372.89
Ink and Toner	480695	406344	Ricoh C310A Black Standard Yield Toner Cartridge (406344)	EA	1	$ 68.91
Ink and Toner	2601405	FR3HY	Dell FR3HY Black Standard Yield Toner Cartridge	EA	1	$ 92.17
Ink and Toner	2773094	106R03758	Xerox 106R03758 Yellow High Yield Toner Cartridge	EA	1	$ 360.04
Ink and Toner	2596062	CF226XD	HP 26X Black High Yield Toner Cartridge, 2/Pack (CF226XD), print up to 9000 pages	PK	2	$ 341.38
Ink and Toner	2706378	CF450A	HP 655A Black Standard Yield Toner Cartridge (CF450A)	EA	1	$ 190.06
Ink and Toner	24398986	W2023XC	HP 414XC Magenta High Yield Toner Cartridge (W2023XC)	EA	1	$ 210.57
Ink and Toner	331223	STCE278A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 78A (TRCE278A/STCE278A)	EA	1	$ 33.06
Ink and Toner	357933	CE255XC	HP 55XC Black High Yield Toner Cartridge	EA	1	$ 171.33
Ink and Toner	1585351	CF363A	HP 508A Magenta Standard Yield Toner Cartridge (CF363A)	EA	1	$ 189.75
Ink and Toner	2773095	106R03760	Xerox 106R03760 Cyan High Yield Toner Cartridge	EA	1	$ 360.04
Ink and Toner	1585350	CF362A	HP 508A Yellow Standard Yield Toner Cartridge (CF362A)	EA	1	$ 189.75
Ink and Toner	24462171	W2120A	HP 212A Black Standard Yield Toner Cartridge (W2120A)	EA	1	$ 145.72
Ink and Toner	2596065	CF251AM	HP 410A Cyan/Magenta/Yellow Standard Yield Toner Cartridge, 3/Pack (CF251AM)	PK	3	$ 288.27
Ink and Toner	24422094	6ZA58AN#140	HP 910XL Black/Cyan/Magenta/Yellow High Yield Ink Cartridges, 5/Pack (6ZA558AN)	PK	5	$ 159.50
Ink and Toner	1878578	CF360XC	HP 508XC Black High Yield Toner Cartridge (CF360XC)	EA	1	$ 169.04
Ink and Toner	1412916	T215120-S	Epson T215 Black Standard Yield Ink Cartridge	EA	1	$ 16.20
Ink and Toner	1585353	CF361A	HP 508A Cyan Standard Yield Toner Cartridge (CF361A)	EA	1	$ 189.75
Ink and Toner	24422093	6ZA57AN#140	HP 962XL Twin Black, Cyan/Magenta/Yellow Ink Cartridges, High Yield, 5/Pack (6ZA57AN)	PK	5	$ 206.05
Ink and Toner	24394159	24394159	HP 89Y Black Extra High Yield Toner Cartridge, print up to 20000 pages	EA	1	$ 321.62
Ink and Toner	24396755	CF410AQ	HP 410A Black/Cyan/Magenta/Yellow Standard Yield Toner Cartridge, 4/Pack	PK	4	$ 426.88
Ink and Toner	24398993	W2020XC	HP 414XC Black High Yield Toner Cartridge (W2020XC)	EA	1	$ 151.22
Ink and Toner	863191	STCE505A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 05/Canon 119 (TRCE505A/STCE505A)	EA	1	$ 27.72
Ink and Toner	24398988	W2023X	HP 414X Magenta High Yield Toner Cartridge (W2023X), print up to 6000 pages	EA	1	$ 206.60
Ink and Toner	491101	KP-36IP	Canon KP-36IP Color Ink Cartridge and Photo Paper Value Pack (KP-36IP)	EA	1	$ 12.62
Ink and Toner	1878760	CF412A	HP 410A Yellow Standard Yield Toner Cartridge (CF412A)	EA	1	$ 98.57
Ink and Toner	2792952	CF500X	HP 202X Black High Yield Toner Cartridge (CF500X), print up to 3200 pages	EA	1	$ 86.30
Ink and Toner	927589	CE390A	HP 90A Black Standard Yield Toner Cartridge (CE390A), print up to 10000 pages	EA	1	$ 166.03
Ink and Toner	2773093	106R03757	Xerox 106R03757 Black High Yield Toner Cartridge	EA	1	$ 211.79
Ink and Toner	2773097	106R03763	Xerox 106R03763 Magenta Standard Yield Toner Cartridge	EA	1	$ 192.74
Ink and Toner	804573	804573	HP 55X Black High Yield Toner Cartridge (CE255X), 12500 pages	EA	1	$ 160.68
Ink and Toner	24398990	W2021X	HP 414X Cyan High Yield Toner Cartridge (W2021X), print up to 6000 pages	EA	1	$ 206.60
Ink and Toner	1990396	N9K04AN#140	HP 65XL Black High Yield Ink Cartridge (N9K04AN#140)	EA	1	$ 34.89
Ink and Toner	2773096	106R03762	Xerox 106R03762 Yellow Standard Yield Toner Cartridge	EA	1	$ 192.74
Ink and Toner	1847333	CF287A	HP 87A Black Standard Yield Toner Cartridge, print up to 8550 pages	EA	1	$ 207.35
Ink and Toner	2072448	CF410XC	HP 410XC Black High Yield Toner Cartridge	EA	1	$ 114.04
Ink and Toner	2770350	106R03764	Xerox 106R03764 Cyan Standard Yield Toner Cartridge	EA	1	$ 192.74
Ink and Toner	24394159	24394159	HP 89Y Black Extra High Yield Toner Cartridge, print up to 20000 pages	EA	1	$ 321.62
Ink and Toner	985007	CF280XC	HP 80XC Black High Yield Toner Cartridge	EA	1	$ 118.48
Ink and Toner	1182802	C2P06AN#140	HP 62 Tri-Color Standard Yield Ink Cartridge (C2P06AN#140), print up to 165 pages	EA	1	$ 22.38
Ink and Toner	1279012	CF281A	HP 81A Black Standard Yield Toner Cartridge (CF281A), print up to 10500 pages	EA	1	$ 164.57
Ink and Toner	2707003	CF237A	HP 37A Black Standard Yield Toner Cartridge (CF237A), print up to 11000 pages	EA	1	$ 166.00
Ink and Toner	24422202	W2110X	HP 206X Black High Yield Toner Cartridge (W2110X), print up to 3150 pages	EA	1	$ 84.48
Ink and Toner	24398992	W2022XC	HP 414XC Yellow High Yield Toner Cartridge (W2022XC)	EA	1	$ 210.68
Ink and Toner	332849	CE505D	HP 05A Black Standard Yield Toner Cartridge, 2/Pack (CE505D), print up to 2300 pages	PK	2	$ 138.09
Ink and Toner	24422206	W2112A	HP 206A Yellow Standard Yield Toner Cartridge (W2112A), print up to 1250 pages	EA	1	$ 65.64
Ink and Toner	1585355	CF360A	HP 508A Black Standard Yield Toner Cartridge (CF360A)	EA	1	$ 148.32
Ink and Toner	24422210	24422210	HP 206X Magenta High Yield Toner Cartridge (W2113X), print up to 2450 pages	EA	1	$ 97.98
Ink and Toner	24422204	24422204	HP 206X Cyan High Yield Toner Cartridge (W2111X), print up to 2450 pages	EA	1	$ 97.98
Ink and Toner	414393	CE285D	HP 85A Black Standard Yield Toner Cartridge, 2/Pack (CE285D), print up to 1600 pages	PK	2	$ 111.86
Ink and Toner	410978	CE278D	HP 78A Black Standard Yield Toner Cartridge, 2/Pack (CE278D)	PK	2	$ 128.73
Ink and Toner	2441706	CF232A	HP 32A Drum Unit	EA	1	$ 92.89
Ink and Toner	2733077	DR730	Brother DR 730 Drum Unit (DR-730)	EA	1	$ 73.37
Ink and Toner	24388284	3JB41AN#140	HP 910XL/910 Black High Yield and Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 4/Pack (3JB41AN#140)	PK	4	$ 78.88
Ink and Toner	108230	C2P01FN#140	HP 950XL/951 Black High Yield and Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 4/Pack (C2P01FN#140)	PK	4	$ 104.97

Ink and Toner	24398989	W2020X	HP 414X Black High Yield Toner Cartridge (W2020X), print up to 7500 pages	EA	1	$ 151.22
Ink and Toner	IM15PA162	408284	Ricoh 408284 Black Standard Yield Toner Cartridge	EA	1	$ 100.29
Ink and Toner	IM15PA162	#N/A	Ricoh 408284 Black Standard Yield Toner Cartridge	EA	1	$ 100.29
Ink and Toner	24401673	TN7602PK	Brother TN 760 Black High Yield Toner Cartridge, Up to 3,000 Pages, 2/Pack (TN7602PK)	PK	2	$ 116.89
Ink and Toner	2467281	T320	Epson T320 Black/Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 4/Pack (T320)	PK	4	$ 29.54
Ink and Toner	2447340	CF230XC	HP 30XC Black High Yield Toner Cartridge	EA	1	$ 74.47
Ink and Toner	2711333	STCF226A	Staples Remanufactured Black Standard Yield Toner Cartridge Replacement for HP 26A (TRCF226A/STCF226A)	EA	1	$ 55.54
Ink and Toner	126090	CE285AC	HP 85AC Black Standard Yield Toner Cartridge	EA	1	$ 69.54
Ink and Toner	665698	665698	HP 80X Black High Yield Toner Cartridge (CF280X), 6900 pages	EA	1	$ 110.21
Ink and Toner	24422209	W2110A	HP 206A Black Standard Yield Toner Cartridge (W2110A), print up to 1350 pages	EA	1	$ 56.10
Ink and Toner	2002713	F6U19AN#140	HP 952XL Black High Yield Ink Cartridge (F6U19AN#140), print up to 2000 pages	EA	1	$ 45.87
Ink and Toner	1878688	1878688	HP 410X Black High Yield Toner Cartridge (CF410X), 6500 pages	EA	1	$ 107.37
Ink and Toner	889863	TN450	Brother TN-450 Black Toner Cartridge, High Yield, Print Up to 2,600 Pages	EA	1	$ 41.87
Ink and Toner	2465721	CF230A	HP 30A Black Standard Yield Toner Cartridge, print up to 1600 pages	EA	1	$ 60.09
Ink and Toner	126084	CE278AC	HP 78AC Black Standard Yield Toner Cartridge	EA	1	$ 67.69
Ink and Toner	1938253	CF226XC	HP 26XC Black High Yield Toner Cartridge	EA	1	$ 146.43
Ink and Toner	24395762	3YL65AN#140	HP 910XL Black High Yield Ink Cartridge (3YL65AN#140), print up to 825 pages	EA	1	$ 43.61
Ink and Toner	1868096	TN850	Brother TN-850 Black High Yield Toner Cartridge, Print Up to 8,000 Pages	EA	1	$ 82.58
Ink and Toner	2145184	T0A39AN#140	HP 902XL/902 Black High Yield and Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 4/Pack (T0A39AN#140)	PK	4	$ 76.27
Ink and Toner	2735052	TN730	Brother TN 730 Black Standard Yield Toner Cartridge, Print Up to 1,200 Pages	EA	1	$ 32.53
Ink and Toner	126091	CE505AC	HP 05AC Black Standard Yield Toner Cartridge	EA	1	$ 66.77
Ink and Toner	24388084	3JB34AN#140	HP 962XL/962 Black High Yield and Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 4/Pack (3JB34AN#140)	PK	4	$ 111.30
Ink and Toner	140438	406989	Ricoh 406989 Black High Yield Toner Cartridge	EA	1	$ 115.59
Ink and Toner	24398988	24398988	HP 414X Magenta High Yield Toner Cartridge (W2023X), print up to 6000 pages	EA	1	$ 206.60
Ink and Toner	24399008	24399008	HP 414XC Cyan High Yield Toner Cartridge (W2021XC), 6000 pages	EA	1	$ 210.68
Ink and Toner	24398992	24398992	HP 414XC Yellow High Yield Toner Cartridge (W2022XC), 6000 pages	EA	1	$ 210.68
Ink and Toner	1789477	N9H64FN#140	HP 62 Black/Tri-Color Standard Yield Ink Cartridge, 2/Pack (N9H64FN#140)	PK	2	$ 40.41
Ink and Toner	24398982	CF258X	HP 58X Black High Yield Toner Cartridge (CF258X), print up to 10000 pages	EA	1	$ 190.25
Ink and Toner	1611435	F6U64AN#140	HP 63XL Black High Yield Ink Cartridge (F6U64AN#140), print up to 430 pages	EA	1	$ 39.05
Ink and Toner	1005409	TN660	Brother TN-660 Black High Yield Toner Cartridge, Print Up to 2,600 Pages	EA	1	$ 41.82
Ink and Toner	332848	406464	Ricoh 406464 Black Standard Yield Toner Cartridge	EA	1	$ 72.01
Ink and Toner	24398989	24398989	HP 414X Black High Yield Toner Cartridge (W2020X), print up to 7500 pages	EA	1	$ 151.22
Ink and Toner	1789476	N9H67FN#140	HP 62XL/62 Black High Yield and Tri-Color Standard Yield Ink Cartridge, 2/Pack (N9H67FN#140)	PK	2	$ 59.23
Ink and Toner	24408522	24408522	HP 952XL Black/Cyan/Magenta/Yellow High Yield Ink Cartridge, 5/Pack (6ZA00AN#140), 8800 pages	PK	5	$ 209.57
Ink and Toner	24401609	408288	Ricoh 408288 Black Standard Yield Toner Cartridge	EA	1	$ 98.94
Ink and Toner	2735027	TN760	Brother TN 760 Black High Yield Toner Cartridge, Print Up to 3,000 Pages	EA	1	$ 57.55
Ink and Toner	2658108	8568B001	Canon Photo Paper Value Pack (8568B001) Photo Value	PK	2	$ 26.72
Ink and Toner	1847331	CF226A	HP 26A Black Standard Yield Toner Cartridge (CF226A), print up to 3100 pages	EA	1	$ 99.11
Ink and Toner	1182801	C2P07AN#140	HP 62XL Tri-Color High Yield Ink Cartridge (C2P07AN#140), print up to 415 pages	EA	1	$ 41.89
Ink and Toner	1182804	C2P04AN#140	HP 62 Black Standard Yield Ink Cartridge (C2P04AN#140), print up to 200 pages	EA	1	$ 18.80
Ink and Toner	1182803	C2P05AN#140	HP 62XL Black High Yield Ink Cartridge (C2P05AN#140), print up to 600 pages	EA	1	$ 39.04
Ink and Toner	24398981	CF258A	HP 58A Black Standard Yield Toner Cartridge (CF258A), print up to 3000 pages	EA	1	$ 90.83
JanSan and Facility Supplies	1810517	8000-004007-01	Zoll AED Plus Fully Automatic Defibrillator (8000-004007-01)	EA	1	$ 1,974.93
JanSan and Facility Supplies	24414062	24414062	Hoover Commercial Cordless Backpack Vacuum, Black/Orange (CH93619)	EA	1	$ 335.65
JanSan and Facility Supplies	953882	953882	Hoover Commercial TaskVac Upright Bagless Vacuum, Black (CH53010)	EA	1	$ 209.00
JanSan and Facility Supplies	1668044	9625-04CT	PURELL Advanced 67.6 oz. Gel Hand Sanitizer, Clean Scent, 4/Carton (9625-04CT)	CT	4	$ 67.46
JanSan and Facility Supplies	412801	1001-01	Cramer Kik-Step 1.17'H Steel Step Stool (1001-01)	EA	1	$ 62.39
JanSan and Facility Supplies	821156	33587	Pacific Blue Ultra Recycled C-Fold Paper Towels, 1-ply, 220 Sheets/Pack, 10 Packs/Carton (33587)	CT	220/10	$ 57.94
JanSan and Facility Supplies	814333	1920077182CT	Lysol Disinfecting Wipes, Lemon & Lime Blossom, 80 Wipes/Canister, 6 Canisters/Carton (1920077182CT)	CT	6	$ 37.71
JanSan and Facility Supplies	375469	3659-12CT	PURELL Advanced Refreshing Gel Hand Sanitizer, Clean Scent, 12 oz., 12/Carton (3659-12)	CT	12	$ 47.56
JanSan and Facility Supplies	DURPL123BDK	#N/A	Duracell 123 Lithium Battery, 12/Pack (DURPL123BDK)	BX	12	$ 40.11
JanSan and Facility Supplies	423287	L91	Energizer Ultimate Lithium Battery, AA, 24/Pack (L91)	BX	24	$ 46.30
JanSan and Facility Supplies	616044	16840	Angel Soft Professional Series Standard Toilet Paper, 2-Ply, White, 450 Sheets/Roll, 40 Rolls/Carton (16840)	CT	450/40	$ 38.47
JanSan and Facility Supplies	24507443	214115/-CAN	ASTM Level 3 3-ply Disposable Mask, Blue, 50/Box (PG4-1263/1273)	BX	50	$ 11.39
JanSan and Facility Supplies	503557	MN13RT8Z	Duracell Coppertop D Alkaline Battery, 8/Pack (MN13RT8Z)	PK	8	$ 7.68
JanSan and Facility Supplies	792739	61036483	Softsoap Soothing Clean Liquid Hand Soap Refill, Aloe Vera Scent, 1 Gallon (201900)	EA	1	$ 14.69
JanSan and Facility Supplies	887854	887854	Coastwide Professional™ Recycled Multifold Paper Towels, 1-ply, 250 Sheets/Pack, 16 Packs/Carton (CW25228)	CT	250/16	$ 31.67
JanSan and Facility Supplies	887847	887847	Coastwide Professional™ Recycled C-Fold Paper Towels, 1-Ply, 150 Sheets/Pack, 2400 Sheets/Carton (CW25383)	CT	200	$ 35.16
JanSan and Facility Supplies	479067	479067	Duracell Procell AA Alkaline Battery, 24/Pack (PC1500BKD01)	BX	24	$ 6.37
JanSan and Facility Supplies	2126028	1920090641	Lysol Disinfecting Wipes, Lemon and Lime Blossom, 80 Wipes/Canister, 4 Canisters/Pack (1920090641)	PK	80/4	$ 19.60
JanSan and Facility Supplies	2412163	WL9012	Eco Green Hardwound Paper Towels, 1-ply, 900 ft./Roll, 6 Rolls/Carton (WL9012)	CT	900/6	$ 108.03
JanSan and Facility Supplies	410699	PC1400	Duracell PROCELL C Alkaline Battery, 12/Pack (PC1400)	BX	12	$ 12.39
JanSan and Facility Supplies	2112754	26490	Pacific Blue Ultra Hardwound Paper Towels, 1-Ply, 6 Rolls/Carton (26490)	CT	6	$ 86.79
JanSan and Facility Supplies	703715	MN1500B20Z	Duracell Coppertop AA Alkaline Battery, 20/Pack (MN1500B20Z)	PK	20	$ 9.32
JanSan and Facility Supplies	124867	CW56429	Coastwide Professional Indoor Trash Can Without Lid, Black Soft Molded Plastic, 7 Gallon (CW56429)	EA	1	$ 5.00
JanSan and Facility Supplies	752602	21286	Kleenex Antiviral Facial Tissue, 3-Ply, White, 55 Sheets/Box, 3 Boxes/Pack (21286)	PK	55/3	$ 8.40
JanSan and Facility Supplies	24507442	214115/-CANCT	ASTM Level 3 3-ply Disposable Mask, Blue, 50/Box, 10 Boxes/Carton (PG4-1263CT/1273)	CT	50/10	$ 93.09
JanSan and Facility Supplies	24462270	1920074186	Lysol Disinfectant Spray, Crisp Linen, 12.5 Oz. 12/Carton (1920074186)	CT	12	$ 73.36

SCHEDULE B.1. - Core Hot List Pricing

JanSan and Facility Supplies	503573	MN16RT4Z	Duracell Coppertop 9V Alkaline Batteries, 4/Pack (MN16RT4Z)	PK	4	$ 11.59
JanSan and Facility Supplies	2112625	26495	Pacific Blue Ultra Recycled Hardwound Paper Towels, 1-Ply, 6 Rolls/Carton (26495)	CT	6	$ 81.72
JanSan and Facility Supplies	902007	NLG5201	Ambitex N5201 Series Nitrile Food Service Gloves, Large, Blue, 100/Box (NLG5201)	BX	100	$ 76.71
JanSan and Facility Supplies	416780	21606	Kleenex Standard Facial Tissue, 2-Ply, White, 125 Sheets/Box, 48 Boxes/Pack (21606)	CT	125	$ 87.30
JanSan and Facility Supplies	365379	365379	Coastwide Professional Jumbo Toilet Paper, Heavy 1-ply, White, 1000 ft./Roll, 12 Rolls/Carton (CW26215)	CT	48	$ 38.15
JanSan and Facility Supplies	503532	MN14RT8Z	Duracell Coppertop C Alkaline Batteries, 8/Pack (MN14RT8Z)	PK	1000/12	$ 8.48
JanSan and Facility Supplies	137961	39383	Puffs Plus Lotion Facial Tissue, 2-ply, 124 Tissues/Box, 6 Boxes/Pack (39383)	PK	144	$ 11.85
JanSan and Facility Supplies	751632	751632	Duracell PROCELL AAA Alkaline Battery, 144/Pack (PC2400)	CT	144	$ 65.81
JanSan and Facility Supplies	607873	3624174828CT	Lysol Professional Cleaner Disinfectant, Crisp Linen, 19 Oz., 12/Carton (36241-74828)	CT	12	$ 99.10
JanSan and Facility Supplies	479069	PC1604/PC1604BK	Duracell PROCELL 9V Alkaline Battery, 12/Pack (PC1604/PC1604BK)	BX	12	$ 16.20
JanSan and Facility Supplies	812443	67805	Scott Essential Recycled Jumbo Toilet Paper, 2-ply, White, 12 Rolls/Case (67805)	CT	12	$ 57.35
JanSan and Facility Supplies	365379	365379	Coastwide Professional Jumbo Toilet Paper, Heavy 1-ply, White, 1000 ft./Roll, 12 Rolls/Carton (CW26215)	CT	1000/12	$ 38.15
JanSan and Facility Supplies	814884	814884	Coastwide Professional™ 40-45 Gallon Trash Bag, 40" x 48", High Density, 12 mic, Natural, 10 Rolls (CW18203/Z8048MN)	CT	10	$ 37.44
JanSan and Facility Supplies	495312	495312	Clorox Commercial All-Purpose Cleaners & Spray Disinfectant, Fresh Scent (38504)	EA	1	$ 6.39
JanSan and Facility Supplies	814867	CW17713/Z8048WK	Coastwide Professional 40-45 Gallon Trash Bag, 40 x 48, High Density, 22 mic, Black, 6 Rolls (CW17713/Z8048WK)	CT	6	$ 41.18
JanSan and Facility Supplies	814888	CW18207/X7658WK	Coastwide Professional 55-60 Gallon Industrial Trash Bag, 38 x 58, Low Density, 1.8 mil, Black, 100 Bags/Box	CT	100	$ 50.07
JanSan and Facility Supplies	375325	1912-02	GOJO Antibacterial Foaming Hand Soap Refill for Dispenser, Plum Scent, 2/Carton (1912-02)	CT	2	$ 61.47
JanSan and Facility Supplies	RCP295600BK	#N/A	Rubbermaid Soft Molded Plastic Wastebasket, Rectangular, 7 Gallon, Black, 15H x 14 3/8W x 10 1/4D	EA	1	$ 7.99
JanSan and Facility Supplies	72218	CW24775/BPR247	Coastwide Professional Toilet Seat Covers, 0.87 x 10.43, 250/Pack, 20 Packs/Carton (CW24775)	CT	20	$ 55.59
JanSan and Facility Supplies	2555112	42714	enMotion GP Pro Gen2 Foaming Soap Refills, 40.5 Oz., 2/Carton (42714)	CT	2	$ 57.54
JanSan and Facility Supplies	805252	19880/01	Pacific Blue Basic Standard Toilet Paper, 2-Ply, White, 550 Sheets/Roll, 80 Rolls/Carton (19880/01)	CT	550/80	$ 66.24
JanSan and Facility Supplies	915414	3086	WypAll L30 DRC Wipers, White, 120/Box, 10 Boxes/Carton (03086)	CT	120/10	$ 74.03
JanSan and Facility Supplies	108917	108917	Heritage, Trash Bags, 30-33 Gallon, 33x39, Reprocessed Resin, 1.2 Mil, Black, 100 CT, 4 rolls of 25 bags per roll	CT	100	$ 28.47
JanSan and Facility Supplies	579696	17713	Cottonelle Professional Recycled Toilet Paper, 2-ply, White, 451 Sheets/Roll, 60 Rolls/Case (17713)	CT	451/60	$ 50.69
JanSan and Facility Supplies	913650	913650	Diversey Mainstay Finish, Ammonia, 640 Oz. (5104917)	EA	1	$ 101.09
JanSan and Facility Supplies	962055	CW26115	Coastwide Professional Centerpull Paper Towel, 2-Ply, White, 660 Sheets/Roll, 6 Rolls/Carton (CW26115)	CT	660/6	$ 49.83
JanSan and Facility Supplies	814903	CW18196/Z4833RN	Coastwide Professional AccuFit 16 Gallon Trash Bag, 24 x 33, High Density, 6 mic, Natural, 20 Rolls	CT	20	$ 33.33
JanSan and Facility Supplies	933849	DA312B8ZM09	Duracell Size 312 Brown Hearing Aid Batteries, 8/Pack (DA312B8ZM09)	PK	8	$ 7.69
JanSan and Facility Supplies	2529670	US03562A	Softsoap Antibacterial Liquid Hand Soap Pump, Crisp Clean, 11.25 fl. oz. (US03562A)	EA	1	$ 3.33
JanSan and Facility Supplies	365377	365377	Coastwide Professional™ 2-Ply Standard Toilet Paper, White, 500 Sheets/Roll, 96 Rolls/Carton (CW26212)	CT	400/96	$ 50.99
JanSan and Facility Supplies	814865	CW17712/Z7660WK	Coastwide Professional 55-60 Gallon Trash Bag, 38 x 60, High Density, 22 mic, Black, 6 Rolls (CW17712/Z7660WK)	CT	6	$ 44.26
JanSan and Facility Supplies	814861	CW17969/Z6640WK	Coastwide Professional 30-33 Gallon Trash Bag, 33 x 40, High Density, 22 mic, Black, 8 Rolls (CW17969/Z6640WK)	CT	8	$ 37.43
JanSan and Facility Supplies	394140	X8046AKER01	Coastwide Professional 40-45 Gallon Industrial Trash Bag, 40 x 46, Low Density, 1.5 mil, Black, 4 Rolls (X8046AKER01)	CT	4	$ 29.14
JanSan and Facility Supplies	2729263	2729263	PURELL HEALTHY SOAP Foaming Hand Soap Refill for ES Dispenser, 2/Carton (5072-02)	CT	2	$ 41.18
JanSan and Facility Supplies	711256	MN1604BKD	Duracell Coppertop 9V Alkaline Battery, 12/Pack (MN1604BKD)	PK	12	$ 40.14
JanSan and Facility Supplies	108917	108917	Heritage, Trash Bags, 30-33 Gallon, 33x39, Reprocessed Resin, 1.2 Mil, Black, 100 CT, 4 rolls of 25 bags per roll	CT	100	$ 28.47
JanSan and Facility Supplies	734194	DL123AB2PK	Duracell 123 Lithium Battery, 2/Pack (DL123AB2PK)	PK	2	$ 6.03
JanSan and Facility Supplies	24394019	CWJSR-FRG	Coastwide Professional J-Series Foam Hand Soap, Fragrance-Free, 1200 mL, 2/Carton (CWJSR-FRG)	CT	2	$ 41.17
JanSan and Facility Supplies	220061	DL2032B4PK05	Duracell 2032 Lithium Battery, 4/Pack (DL2032B4PK05)	PK	4	$ 6.64
JanSan and Facility Supplies	479067	479067	Duracell Procell AA Alkaline Battery, 24/Pack (PC1500BKD01)	PK	24	$ 6.37
JanSan and Facility Supplies	438373	28124	SofPull Centerpull Paper Towels, 1-ply, 320 Sheets/Roll, 6 Rolls/Pack (28124)	CT	320/6	$ 55.75
JanSan and Facility Supplies	24405549	24405549	Coastwide Professional™ Facial Tissue, 2-Ply, 100 Sheets/Box, 30 Boxes/Carton (CW57777)	CT	100/30	$ 33.53
JanSan and Facility Supplies	365384	CW21810CT	Coastwide Professional Kitchen Rolls Paper Towel, 2-Ply, White, 85 Sheets/Roll, 30 Rolls/Carton (CW21810CT)	CT	85/30	$ 30.74
JanSan and Facility Supplies	24449392	4040-12-S	PURELL Advanced Hand Sanitizer Refreshing Gel, Clean Scent, 8 oz Pump Bottle, 12/Pack (4040-12-S)	CT	12	$ 41.13
JanSan and Facility Supplies	365385	CW21811	Coastwide Professional Hardwound Paper Towel, 1-Ply, White, 800'/Roll, 6 Rolls/Carton (CW21811)	CT	6	$ 33.95
JanSan and Facility Supplies	2677559	#N/A	Soft Care All Purpose Foaming Hand Wash, Quart, Floral Scent, 6/Carton (100907877)	CT	6	$ 77.73
JanSan and Facility Supplies	814882	CW18209/X8647WK	Coastwide Professional 50-56 Gallon Industrial Trash Bag, 43 x 47, Low Density, 1.8 mil, Black, 100 Bags/Box	CT	100	$ 42.85
JanSan and Facility Supplies	24528372	03229	Tide PODS Free & Gentle Laundry Detergent Capsules, 94.2 oz., 112 Capsules (03229)	PK	1112	$ 26.20
JanSan and Facility Supplies	365374	365374	Coastwide Professional™ Multifold Paper Towels, 1-ply, 250 Sheets/Pack, 16 Packs/Carton (CW58045)	CT	250	$ 27.30
JanSan and Facility Supplies	394139	CW25531/X7658AK	Coastwide Professional 55-60 Gallon Industrial Trash Bag, 38 x 58, Low Density, 1.5 mil, Black, 5 Rolls (CW25531/X7658AK)	CT	5	$ 40.48
JanSan and Facility Supplies	2109480	02001	Scott Essential Recycled Hardwound Paper Towels, 1-ply, 950 ft./Roll, 6 Rolls/Carton (02001)	CT	6	$ 63.15
JanSan and Facility Supplies	633539	9625-04	Purell Advanced Refreshing Gel Hand Sanitizer in Pump Bottle, Clean Scent, 67.6 oz. (9625-04)	EA	1	$ 16.87
JanSan and Facility Supplies	854777	89440	enmotion Recycled Hardwound Paper Towels, 1-ply, 700 ft./Roll, 6 Rolls/Carton (89440)	CT	6	$ 78.95
JanSan and Facility Supplies	365375	CW21812	Coastwide Professional Recycled Hardwound Paper Towels, 1-ply, 800 ft./Roll, 6 Rolls/Carton (CW21812)	CT	800/6	$ 30.40
JanSan and Facility Supplies	915659	26470	Georgia-Pacific Sofpull High-Capacity Hardwound Paper Towel, 1-Ply, White, 1000'/Roll, 6 Rolls/Carton (26470)	CT	1000/6	$ 84.92
JanSan and Facility Supplies	375681	CW21989	Coastwide Professional Recycled 2-Ply Standard Toilet Paper, White, 550 Sheets/Roll, 80 Rolls/Carton (CW21989)	CT	550/80	$ 45.72
JanSan and Facility Supplies	370134	21890	Brighton Professional ADX-12 Foaming Soap Refill, Unscented, 42.2 oz, 3/Carton (21890)	CT	3	$ 71.27
JanSan and Facility Supplies	24377876	PK56750	Perk 13 Gallon Kitchen Trash Bag, 28 x 24, Low Density, 0.9 mil, White, 120 Bags/Box (PK56750)	BX	120	$ 16.82
JanSan and Facility Supplies	394138	CW25530/X6639AK	Coastwide Professional 30-33 Gallon Industrial Trash Bag, 33 x 39, Low Density, 1.5 mil, Black, 4 Rolls (CW25530/X6639AK)	CT	4	$ 24.43
JanSan and Facility Supplies	470745	03076	Kleenex Convenience Case Facial Tissue, 2-ply, 125 Tissues/Box, 12 Boxes/Pack (03076)	CT	1000/4	$ 28.45
JanSan and Facility Supplies	365379	365379	Coastwide Professional Jumbo Toilet Paper, Heavy 1-ply, White, 1000 ft./Roll, 12 Rolls/Carton (CW26215)	CT	1000/12	$ 38.15
JanSan and Facility Supplies	887847	887847	Coastwide Professional™ Recycled C-Fold Paper Towels, 1-Ply, 150 Sheets/Pack, 2400 Sheets/Carton (CW25383)	CT	240/10	$ 35.16
JanSan and Facility Supplies	2847075	66541/06130	Bounty Select-A-Size Paper Towels, 2-ply, 90 Sheets/Roll, 12 Rolls/Pack (66541/06130)	PK	90/10	$ 29.95
JanSan and Facility Supplies	647207	19375	Compact Recycled Coreless Toilet Paper, 2-Ply, White, 1000 Sheets/Roll, 36 Rolls/Carton (19375)	CT	1000/36	$ 72.31
JanSan and Facility Supplies	491294	23000	Pacific Blue Select C-Fold Paper Towels, 2-ply, 120 Sheets/Pack (23000)	CT	120	$ 38.79
JanSan and Facility Supplies	24405976	24405976	Coastwide Professional™ J-Series Hardwound Paper Towels, 1-ply, 800 ft./Roll, 6 Rolls/Carton (CWJHT-WHT)	CT	800/6	$ 62.02
JanSan and Facility Supplies	365379	CW26215	Coastwide Professional Jumbo Toilet Paper, Heavy 1-ply, White, 1000 ft./Roll, 12 Rolls/Carton (CW26215)	CT	1000/12	$ 38.15
JanSan and Facility Supplies	365381	CW60990/CW58047	Coastwide Professional C-Fold Paper Towels, 1-Ply, 200 Sheets/Pack, 2400/Carton (CW58047)	CT	2400	$ 25.02

SCHEDULE B.1. - Core Hot List Pricing

JanSan and Facility Supplies	365374	CW58045	Coastwide Professional Multifold Paper Towels, 1-ply, 250 Sheets/Pack, 16 Packs/Carton (CW58045)	CT	250/12	$	27.30
JanSan and Facility Supplies	479074	479074	Duracell Procell AAA Alkaline Battery, 24/Pack (PC2400/PC2400BK)	PK	24	$	6.60
JanSan and Facility Supplies	887845	CW25384	Coastwide Professional Recycled Multifold Paper Towels, 1-ply, 250 Sheets/Pack, 16 Packs/Carton (CW25384)	CT	250/16	$	27.11
JanSan and Facility Supplies	479074	479074	Duracell Procell AAA Alkaline Battery, 24/Pack (PC2400/PC2400BK)	PK	36	$	6.60
JanSan and Facility Supplies	24405974	24405974	Coastwide Professional™ J-Series 2-Ply Small Core Bath Tissue, White, 1000 Sheets/Roll, 36 Rolls/Carton (CWJBT-1000)	CT	450/80	$	68.41
JanSan and Facility Supplies	477899	21606	Kleenex Facial Tissue, 2-ply, 125 Tissues/Box (21606)	BX	125	$	1.96
JanSan and Facility Supplies	1052551	NMD400	Ambitex N400 Powder Free Nitrile Exam Gloves, Blue, Medium, 100/Box (NMD400)	BX	100	$	8.64
JanSan and Facility Supplies	375455	21899	Brighton LTX-12 Professional Foaming Soap Refill, Unscented, 40.5 oz., 2/Carton (21899)	CT	2	$	52.21
JanSan and Facility Supplies	365374	365374	Coastwide Professional™ Multifold Paper Towels, 1-ply, 250 Sheets/Pack, 16 Packs/Carton (CW58045)	CT	250/16	$	27.30
JanSan and Facility Supplies	852191	2717201	Sparkle Professional Series Paper Towels, 2-ply, 70 Sheets/Roll, 30 Rolls/Pack (2717201)	CT	70/30	$	38.56
JanSan and Facility Supplies	24474485	24474485	Ammex Professional Series Powder Free Nitrile Exam Gloves, Latex Free, X-Large, Blue, 100/Box (APFN48100)	BX	100	$	9.02
JanSan and Facility Supplies	24467890	1920099716	Lysol Disinfecting Wipes, Lemon & Lime Blossom, 80 Wipes/Pack, 6 Packs/Carton (1920099716)	CT	80/6	$	21.17
JanSan and Facility Supplies	24411131	24411131	Perk™ Disinfecting Wipes, Fresh, 75 Wipes, 6/Carton (PK56664CT)	CT	75/6	$	28.11
JanSan and Facility Supplies	827871	89480	enmotion Recycled Recycled Hardwound Paper Towels, 1-ply, 800 ft./Roll, 6 Rolls/Carton (89480)	CT	800/6	$	71.41
JanSan and Facility Supplies	479074	PC2400/PC2400BK	Duracell Procell AAA Alkaline Battery, 24/Pack (PC2400/PC2400BK)	BX	24	$	6.60
JanSan and Facility Supplies	1949018	30208	Clorox Disinfecting Wipes Value Pack, 75 Wipes/Container, 3/Pack (30208)	PK	75/3	$	11.91
JanSan and Facility Supplies	479074	479074	Duracell Procell AAA Alkaline Battery, 24/Pack (PC2400/PC2400BK)	BX	24	$	6.60
JanSan and Facility Supplies	564624	8295	Johnson & Johnson First Aid to Go, 12 Pieces (564624)	BX	12	$	1.04
JanSan and Facility Supplies	384338	DL2032B2PK	Duracell 2032 Lithium Battery, 2/Pack (DL2032B2PK)	PK	2	$	1.10
JanSan and Facility Supplies	24411130	24411130	Perk™ Disinfecting Wipes, Fresh, 75 Wipes (PK56664)	EA	1	$	3.67
JanSan and Facility Supplies	365377	CW26212/BP26212	Coastwide Professional 2-Ply Standard Toilet Paper, White, 500 Sheets/Roll, 96 Rolls/Carton (CW26212)	CT	500/96	$	50.99
JanSan and Facility Supplies	479067	479067	Duracell Procell AA Alkaline Battery, 24/Pack (PC1500BKD01)	PK	24	$	6.37
JanSan and Facility Supplies	24405546	24405546	Perk™ Ultra Soft Standard Tissue, 2-Ply, 95 Sheets/Box, 6 Boxes/Pack (PK57779)	PK	95/6	$	8.49
JanSan and Facility Supplies	24405549	24405549	Coastwide Professional™ Facial Tissue, 2-Ply, 100 Sheets/Box, 30 Boxes/Carton (CW57777)	CT	100/30	$	33.53
JanSan and Facility Supplies	479067	PC1500BKD01	Duracell Procell AA Alkaline Battery, 24/Pack (PC1500BKD01)	BX	24	$	6.37
JanSan and Facility Supplies	479067	479067	Duracell Procell AA Alkaline Battery, 24/Pack (PC1500BKD01)	PK	24	$	6.37
Office Supplies	1140684	T-L460-HSB-R	Topaz SigLite Signature Pad (T-L460-HSB-R)	EA	1	$	221.06
Office Supplies	572822	572822	Solo New York Rolling Laptop Computer Case, 15" x 16 .5" x 7 .5", Black (B100-4)	EA	1	$	65.65
Office Supplies	24516131	19002215	SwissGear 1900 ScanSmart Laptop Backpack, Black (19002215)	EA	1	$	95.87
Office Supplies	1133263	TRGTSB750US	Compact Rolling Backpack, 19 1/3 x 7 1/2 x 13 4/10, Polyester, Black	EA	1	$	94.99
Office Supplies	572822	572822	Solo New York Rolling Laptop Computer Case, 15" x 16 .5" x 7 .5", Black (B100-4)	EA	1	$	65.65
Office Supplies	690748	690748	Staples Medium Duty File Box, Lift Off Lid, Letter, White/Gray, 12/Carton (TR59215)	CT	12	$	41.17
Office Supplies	2681666	2681666	Maco Laser/Inkjet Address Labels, 1" x 2 5/8", White, 30/Sheet, 250 Sheets/Pack (ML-3000B)	BX	7500/1	$	38.99
Office Supplies	2072870	ST27497CT	Staples 1-Subject Composition Notebooks, 7.5 x 9.75, College Ruled, 100 Sheets, Assorted Colors, 48/Carton (TR55063MCT)	CT	100/48	$	62.79
Office Supplies	2724465	PIL84095	Pilot G2 Retractable Gel Pens, Bold Point, Black Ink, 36/Pack (84095)	PK	36	$	33.97
Office Supplies	486940	486940	Staples® #10 1/2 Business Envelope, 9" x 12", Brown, 250/Box (ST486940-CC)	BX	250	$	20.39
Office Supplies	795712	PT136-4	Solo New York Midtown Bryant Laptop Rolling Briefcase, Black Polyester (PT136-4)	EA	1	$	71.57
Office Supplies	24460045	ST60714-CC	Staples Plastic/Poly Mobile Utility Cart with Dual Wheel, Black (ST60714-CC)	EA	1	$	20.62
Office Supplies	1131713	1131713	Targus Ascend Backpack, Black (TSB710US)	EA	1	$	36.05
Office Supplies	2072496	14557CT	Staples Composition Notebook, 7.5 x 9.75, Wide Ruled, 80 Sheets, Black/White, 48 Notebooks/Carton (ST55076CT)	CT	80/48	$	52.62
Office Supplies	590110	B100-4	Solo New York Rolling Laptop Computer Case, 15 x 16 .5 x 7 .5, Black (B100-4)	EA	1	$	77.99
Office Supplies	24515756	G520-14-23	2023 AT-A-GLANCE DayMinder 8 x 11 Weekly Appointment Book Planner, Burgundy (G520-14-23)	EA	1	$	22.71
Office Supplies	534800	534800	Staples® Self Seal #10 Catalog Envelope, 9" x 12", Brown, 100/Box (ST534800-CC)	BX	100	$	18.70
Office Supplies	364221	TBT053US	Targus CityLite Laptop Briefcase, Black Polyester (TBT053US)	EA	1	$	34.49
Office Supplies	718390	DLBP-116 BLACK	Case Logic DLBP-116 16 Laptop Backpack BLK (3201268)	EA	1	$	40.08
Office Supplies	163865	163865	Staples Notepads, 8.5" x 11.75", Wide Ruled, White, 50 Sheets/Pad, Dozen Pads/Pack (ST57339)	DZ	50/12	$	6.73
Office Supplies	50551	84066	Pilot G2 Retractable Gel Pens, Fine Point, Blue Ink, 36/Pack (84066)	PK	36	$	33.97
Office Supplies	24522132	70-950X-05-23	2023 AT-A-GLANCE Contemporary 8.25 x 11 Weekly & Monthly Planner, Black (70-950X-05-23)	EA	1	$	30.64
Office Supplies	379479	ST379479-CC	Staples EasyClose Catalog Envelopes, 9L x 12H, White, 100/Box (379479/19026)	BX	100	$	8.89
Office Supplies	919256	919256	Kensington Simply Portable Neoprene Laptop Sleeve for 15.6" Laptops, Black (K62562USB)	EA	1	$	22.08
Office Supplies	247668	ST50303-CC	Staples Economy Gummed Catalog Envelopes, 6 x 9, White, 250/Box (50303T)	BX	250	$	28.95
Office Supplies	2498018	2498018	Staples® Retractable Ballpoint Pen, Medium Point, 1.0mm, Black Ink, Dozen (50793)	DZ	12	$	2.99
Office Supplies	2106795	6505	Honeywell Key Lock Deposit Bag, Navy (6505)	EA	1	$	26.80
Office Supplies	418343	ST418343-CC	Staples Reinforced File Pocket, 5 1/4 Expansion, Legal Size, Brown, 10/Box (ST418343-CC)	BX	10	$	13.44
Office Supplies	491454	491454	Avery Secure Top Heavy Duty Multiuse Badge Holders, 3" x 4", Clear Landscape Holders, 25/Pack (74471)	BX	25	$	6.90
Office Supplies	154120	ST57334	Staples Notepads, 8.5 x 11 (US letter), Wide Ruled, White, 50 Sheets/Pad, Dozen Pads/Pack (ST57334)	DZ	50/12	$	14.52
Office Supplies	24376599	24376599	TRU RED™ Tank Dry Erase Markers, Chisel Tip, Assorted, 12/Pack (TR54567/TR61441)	PK	12	$	7.87
Office Supplies	508804	ST508804-CC	Staples Recycled File Folder, 1/3-Cut Tab, Letter Size, Assorted Colors, 100/Box (ST508804-CC)	BX	100	$	17.66
Office Supplies	521163	24415PP	Sharpie Liquid Highlighter, Chisel Tip, Assorted, 10/Pack (24415PP)	PK	10	$	8.47
Office Supplies	24514512	70-260-05-23	2023-2024 AT-A-GLANCE 9 x 11 Monthly Planner, Black (70-260-05-23)	EA	1	$	24.69
Office Supplies	497990	8440152	Paper Mate Flair Felt Pen, Medium Point, Green Ink, Dozen (8440152)	DZ	12	$	1.87
Office Supplies	486933	ST486933-CC	Staples Self Seal #13 1/2 Catalog Envelope, 10 x 13, Brown, 250/Box (ST486933-CC)	BX	250	$	25.22
Office Supplies	566942	ST15338/15338	Staples 0.6 Binder Clips, Mini, Black, 144/Pack (15338)	PK	144	$	5.43
Office Supplies	689370	6756SSNRP	Post-it Recycled Super Sticky Notes, 4 x 4, Wanderlust Pastels Collection, Lined, 90 Sheets/Pad, 6 Pads/Pack (675-6SSNRP)	PK	90/6	$	9.34
Office Supplies	HOD29402	#N/A	2023-2024 House of Doolittle 8 x 5 Express Track Recycled Weekly Appt Book/Monthly Planner (HOD24902)	EA	1	$	12.36
Office Supplies	614615	ST614615-CC	Staples Recycled Pressboard Classification Folder, 2-Dividers, 2 1/2 Expansion, Letter Size, Brick Red, 20/Box (ST614615-CC)	BX	20	$	31.34
Office Supplies	24402454	TR57541-CC	TRU RED 7-Compartment Wire Mesh Accessory Holder, Matte Black (TR57541)	EA	1	$	9.25
Office Supplies	24515721	G535-00-23	2023 AT-A-GLANCE DayMinder 7 x 8.75 Weekly Planner, Black (G535-00-23)	EA	1	$	20.70

SCHEDULE B.1. - Core Hot List Pricing

Office Supplies	651256	651256	Staples Sonix Retractable Gel Pens, Medium Point, 0.7mm, Blue Ink, Dozen (13563-CC)	DZ	12	$ 9.51
Office Supplies	24517281	24517281	Fellowes LX850 EasyPress Desktop Stapler, 25 Sheet Capacity, White (5011601)	EA	1	$ 17.31
Office Supplies	875411	ST875411-CC	Staples Heavy Duty Hanging File Folder, 5-Tab, Letter Size, Assorted Colors, 25/Box (ST875411-CC)	BX	25	$ 12.29
Office Supplies	486940	ST486940-CC	Staples Gummed Catalog Envelopes, 9L x 12H, Brown, 250/Box (486940/17032)	BX	250	$ 20.39
Office Supplies	493340	S7035101S	Swingline Standard Staples, 0.25 Leg Length, 5000 Staples/Box, 5 Box/Pack (S7035101S)	BX	5000/5	$ 9.45
Office Supplies	381970	381970	Staples® EasyClose Self Seal #10 1/2 Catalog Envelope, 9" x 12", Brown, 100/Box (ST381970-CC)	BX	100	$ 14.22
Office Supplies	861425	BL241AST	BIC Brite Liner Stick Highlighter, Chisel Tip, Assorted, 24/Pack (BL241AST)	PK	24	$ 8.08
Office Supplies	24512104	ST21488-23	2023 Staples 8 x 11 Weekly & Monthly Appointment Book, Black (ST21488-23)	EA	1	$ 19.75
Office Supplies	1131713	1131713	Targus Ascend Backpack, Black (TSB710US)	EA	1	$ 36.05
Office Supplies	REDC171102	#N/A	2023 Brownline 12 x 17 Twin-Wirebound Wall Calendar, One Month per Page White Sheets (C171102)	EA	1	$ 6.66
Office Supplies	535070	ST19847-CC	Staples Gummed #3 Currency/Coin Envelope, 2 1/2 x 4 1/4, Brown, 500/Box (ST19847-CC)	BX	500	$ 10.63
Office Supplies	2072167	2072167	Staples Aura Retractable Gel Pens, Medium Point, Black Ink, Dozen (29195)	DZ	12	$ 11.00
Office Supplies	781454	100242	IRIS Stack & Pull 54 Qt. Latch Lid Storage Box, Clear (100242)	EA	1	$ 12.82
Office Supplies	82646	55420/26445	Staples 2 3-Ring View Binder, D-Ring, Navy Blue (26445-CC)	EA	1	$ 9.05
Office Supplies	394057	ST50308-CC	Staples EasyClose Security Tinted #10 Business Envelopes, 4 1/8 x 9 1/2, White, 100/Box (50308)	BX	100	$ 3.75
Office Supplies	24398946	24398946	TRU RED™ Dry Erase Markers, Fine Tip, Assorted, 8/Pack (TR61443/TR56881)	PK	8	$ 5.11
Office Supplies	862218	BL241YEL	BIC Brite Liner Stick Highlighter, Chisel Tip, Yellow, 24/Pack (BL241YEL)	PK	24	$ 8.08
Office Supplies	82639	82639	Staples 3" 3-Ring View Binder, D-Ring, White (26450-CC)	EA	1	$ 5.94
Office Supplies	24545097	24545097	2024 Staples 5" x 8" Weekly & Monthly Planner, Black (ST21490-24)	EA	1	$ 16.70
Office Supplies	281303	ST57342/TR57342	Staples Notepads, 8.5 x 14 (legal), Wide Ruled, White, 50 Sheets/Pad, Dozen Pads/Pack (ST57342)	DZ	12	$ 14.49
Office Supplies	24512107	ST21494-23	2023 Staples 8 x 11 Weekly & Monthly Appointment Book, Black (TR21494-23)	EA	1	$ 16.26
Office Supplies	24515706	SK44-00-23	2023 AT-A-GLANCE DayMinder 5 x 8 Daily Appointment Book, Black (SK44-00-23)	EA	1	$ 17.79
Office Supplies	884368	16101EE	Ampad Envirotec 100% Recycled File Folders, 3 Tab, Letter Size, Black, 50/Pack (16101)	PK	50	$ 8.05
Office Supplies	919257	919257	Kensington® SP 17 Padded Interior Laptop Sleeve, Black, 17", 13 1/2"H x 16"W x 1 1/2"D	EA	1	$ 21.46
Office Supplies	24461640	24461640	TRU RED™ 8.5" x 11" Academic Weekly Teacher Planner, Black (TR59498-21)	EA	1	$ 14.96
Office Supplies	24514556	G400-00-23	2023 AT-A-GLANCE DayMinder 7 x 8.75 Monthly Planner, Black (G400-00-23)	EA	1	$ 16.96
Office Supplies	501098	15001A	Sharpie King Size Permanent Marker, Chisel Tip, Black, Dozen (15001A)	DZ	12	$ 1.84
Office Supplies	486931	ST486931-CC	Staples Self Seal Catalog Envelopes, 9L x 12H, Brown, 250/Box (486931/14245)	BX	250	$ 26.59
Office Supplies	24474366	24474366	Paper Mate Write Bros. Ballpoint Pen, Bold Point, Black Ink, Dozen (2124520)	DZ	12	$ 3.19
Office Supplies	2622610	ZEB12225	Zebra Z-Grip Retractable Ballpoint Pen, Medium Point, Blue Ink, 24/Pack (ZEB12225)	PK	24	$ 6.42
Office Supplies	395892	395892	BIC Round Stic Grip Xtra Comfort Ballpoint Pens, Fine Point, 0.8mm, Black Ink, Dozen (13902)	DZ	12	$ 3.99
Office Supplies	77273	561VAD4PK	Post-it Super Sticky Easel Pad, 25 x 30, Lined, 30 Sheets/Pad, 4 Pads/Pack (561VAD4PK)	PK	30/4	$ 73.91
Office Supplies	24380427	24380427	TRU RED™ 4 Compartment Divided Plastic Pencil Cup, Black (TR55274)	EA	1	$ 6.65
Office Supplies	24380517	24380517	Staples 8" Pointed Tip Stainless Steel Scissors, Straight Handle, Right & Left Handed, 2/Pack (TR55043)	PK	2	$ 10.80
Office Supplies	459112	31257	Pilot G2 Retractable Gel Pens, Bold Point, Blue Ink, Dozen (31257)	DZ	12	$ 2.95
Office Supplies	432286	432286	Staples® File Caddy with File Folders, Open Lid, Letter, Black (10613)	EA	1	$ 8.81
Office Supplies	617878	8420152	Paper Mate Flair Felt Pen, Medium Point, Red Ink, Dozen (8420152)	DZ	12	$ 1.65
Office Supplies	892099	ST892099N-CC	Staples EasyClose Catalog Envelopes, 6 x 9, White, 100/Box (892099N)	BX	100	$ 8.16
Office Supplies	24545705	24545705	2024 Staples 8" x 11" Monthly Planner, Black (TR52184-24)	EA	1	$ 16.48
Office Supplies	80422	57513EE	Oxford 2-Pocket Presentation Folders, Assorted Colors, 25/Box (OXF 57513)	BX	25	$ 12.54
Office Supplies	541959	541959	Medical Arts Press® 14 pt. Full-Cut End-Tab File Folders, One Fastener, Position 1, 50/Bx	BX	50	$ 24.09
Office Supplies	381912	ST50306-CC	Staples EasyClose #10 Business Envelopes, 4 1/8 x 9 1/2, White, 500/Box (50306)	BX	500	$ 12.63
Office Supplies	2661504	2661504	Staples 1" 3-Ring View Binders, D-Ring, White, 12/Pack (26432CT)	CT	12	$ 60.27
Office Supplies	1060571	1060571	Pentel WOW! Retractable Gel Pens, Medium Point, Black Ink, 24/Pk (K437ASW2)	PK	24	$ 8.26
Office Supplies	260612	ST19295VP-CC	Staples Self Seal Catalog Envelopes, 9L x 12H, White, 100/Box (19295VP)	BX	100	$ 19.38
Office Supplies	24514515	SK53-00-23	2023 AT-A-GLANCE DayMinder 3.5 x 6 Monthly Planner, Black (SK53-00-23)	EA	1	$ 8.80
Office Supplies	24515700	G200-00-23	2023 AT-A-GLANCE DayMinder 5 x 8 Weekly Appointment Book, Black (G200-00-23)	EA	1	$ 13.54
Office Supplies	483636	80653	EXPO Starter Set Kit, Assorted Colors (80653)	EA	1	$ 5.24
Office Supplies	490614	655AST	Post-it Notes, 3 x 5, Beachside Caf Collection, 100 Sheet/Pad, 5 Pads/Pack (655AST)	PK	100/5	$ 5.59
Office Supplies	322029	100306	Iris Stack & Pull 12.9 Qt. Latch Lid Storage Bin, Navy/Clear (100306)	EA	1	$ 4.83
Office Supplies	24512071	ST52184-23	2023 Staples 8 x 11 Monthly Planner, Black (TR52184-23)	EA	1	$ 18.39
Office Supplies	718389	DLC-115 BLACK	Case Logic DLC-115 15 Laptop Tablet Case BLK (3201433)	EA	1	$ 27.47
Office Supplies	381970	ST381970-CC	Staples EasyClose Catalog Envelopes, 9L x 12H, Brown, 100/Box (381970/19024)	BX	100	$ 14.22
Office Supplies	167056	167056	Staples DuraMark Permanent Marker, Chisel Point, Black, 12/Pack (10403-CC)	DZ	12	$ 5.84
Office Supplies	24422964	ST58369C	Staples Composition Notebooks, 7.5 x 9.75, Wide Ruled, 100 Sheets, Black/White Marble, 4/Pack (ST58369)	PK	100/4	$ 10.33
Office Supplies	2609668	16130	Avery Big Tab Write & Erase Plastic Tab Dividers, Multicolor, 8 Tabs/Set (16130)	EA	1	$ 6.07
Office Supplies	217695	217695ABF	Staples Record Book, 300 Pages, Black (18658/26510)	EA	1	$ 12.57
Office Supplies	24328148	24328148	TRU RED™ Ballpoint Gripped Pen, Medium Point, 1.0mm, Black, Dozen (TR52864-CC)	DZ	12	$ 2.96
Office Supplies	24514521	G590-00-23	2023 AT-A-GLANCE DayMinder 7 x 8.75 Weekly Planner, Black (G590-00-23)	EA	1	$ 11.39
Office Supplies	24546728	24546728	2024 Staples 5" x 8" Weekly & Monthly Appointment Book, Black (ST58454-24)	EA	1	$ 16.86
Office Supplies	1668443	559VAD8PK	Post-it Super Sticky Easel Pad, 25 x 30, 30 Sheets/Pad, 8 Pads/Pack (559VAD8PK)	PK	30/8	$ 110.33
Office Supplies	24523614	117373-23	2023 Blue Sky Enterprise 12 x 17 Monthly Wall Calendar, White/Gray (117373-23)	EA	1	$ 7.87
Office Supplies	2806373	ST52014/TR52014	TRU RED Moisture Resistant Reinforced Plastic Filing Accordion File, 13-Pocket, Letter Size, Blue (TR52014)	EA	1	$ 5.18
Office Supplies	24545177	24545177	2024 Staples 15.69" x 12" Dry Erase Wall Calendar, Red/White (ST53905-24)	EA	1	$ 12.33
Office Supplies	1563672	300702	Azar Displays Single Frame Easel Display	EA	1	$ 82.63
Office Supplies	257444	11129	Avery Ready Index Customizable Table of Contents Numeric Paper Dividers, 31-Tab, Multicolor (11129)	EA	1	$ 3.89
Office Supplies	24295906	S-33YR36	Staples Sticky Notes, 3 x 3, 100 Sheets/Pad, 36 Pads/Pack (S-33YR36)	PK	100/36	$ 7.82
Office Supplies	650745	65324VADB	Post-it Notes Value Pack, 1 3/8 x 1 7/8, Canary Yellow, 100 Sheets/Pad, 24 Pads/Pack (653-24VAD-B)	PK	100/24	$ 7.40

Office Supplies	358400	32220	Pilot EasyTouch Retractable Ballpoint Pens, Medium Point, Black Ink, Dozen (32220)	DZ	12	$	0.96
Office Supplies	563128	00704	Bankers Box Stor/File Medium-Duty FastFold File Storage Boxes, String & Button, Letter Size, White/Blue, 12/Carton (00704)	CT	12	$	64.58
Office Supplies	414070	414070	Prang Master Pack Standard Crayons, 8 Colors, 800/Carton (32350)	CT	800	$	35.46
Office Supplies	167056	167056	Staples DuraMark Permanent Marker, Chisel Point, Black, 12/Pack (10403-CC)	DZ	12	$	5.84
Office Supplies	2072174	2072174	Staples Hype Tank Highlighters, Chisel Tip, Yellow, Dozen (29203-CC)	DZ	12	$	5.07
Office Supplies	2498462	50794-CC	Staples Ballpoint Retractable Pens, Medium Point, Blue Ink, Dozen (50794)	DZ	12	$	2.99
Office Supplies	479218	ST21619-CC	Staples Letter Clear Cover Presentation Book, Blue, Each (21619)	EA	1	$	3.96
Office Supplies	565436	565436	Staples Recycled Sticky Notes, 4" x 6", Yellow, Lined, 100 Sheets/Pad, 5 Pads/Pack (S46YR/552572)	PK	100/5	$	2.89
Office Supplies	616851	616851	Bostitch QuietSharp 6 Classroom Electric Pencil Sharpener, Blue (EPS10HC)	EA	1	$	26.78
Office Supplies	217919	217919	Staples Record Book, Black, 300 Sheets/Book (217919)	EA	1	$	7.52
Office Supplies	538199	538199	PRES-a-ply Laser/Inkjet Shipping Labels, 2" x 4", White, 10 Labels/Sheet, 100 Sheets/Box (30603)	BX	10/100	$	9.90
Office Supplies	24376590	TR61457/TR54562	TRU RED Dry Erase Markers, Fine Tip, Assorted, 4/Pack (TR61457/TR54562)	PK	4	$	2.37
Office Supplies	24376659	TR54583-CC	TRU RED Tank Highlighter with Grip, Chisel Tip, Assorted, 5/Pack (TR54583)	PK	5	$	3.08
Office Supplies	24515732	SK2-00-23	2023 AT-A-GLANCE DayMinder 8 x 12 Monthly Planner, Black (SK2-00-23)	EA	1	$	11.59
Office Supplies	816299	816299	Advantus Sign Holder, 9" x 2", Clear Acrylic (75318)	EA	1	$	2.86
Office Supplies	886226	886226	Scotch® Transparent Tape Refill, Crystal Clear Clarity Finish, Glossy, 3/4" x 27.77 yds., 1" Core, 24 Rolls (600K24)	PK	24	$	33.15
Office Supplies	24443254	24443254	Staples File Box, Lift Off Lid, Letter/Legal, White/Black, 20/Case (TR59212)	PK	20	$	36.00
Office Supplies	1671311	ST28543-CC	Staples Plastic Storage Clipboard, Letter Size, Black (28543)	EA	1	$	4.23
Office Supplies	487908	487908	Staples® Invisible Tape, 3/4" x 1,296", 12/Pack (52380P12)	PK	12	$	6.23
Office Supplies	807878	807878	Zebra Sarasa Dry X20 Gel Retractable Pens, Fine Point, Red Ink, Dozen (46730)	DZ	12	$	10.62
Office Supplies	217919	217919	Staples Record Book, Black, 300 Sheets/Book (217919)	EA	1	$	7.52
Office Supplies	358168	23735/21684	Staples 1 3-Ring View Binders, White, 12/Pack (23735/21684)	CT	12	$	22.54
Office Supplies	1265711	1921061	Expo Dry Erase Markers, Chisel Tip, Assorted, 36/Pack (1921061)	PK	36	$	27.93
Office Supplies	REDC1731	#N/A	2023 Brownline 22 x 17 Monthly Desk Pad Calendar, Chipboard (C1731)	EA	1	$	6.71
Office Supplies	958103	23447	Staples Stickies Easel Pad, 25 x 30, 30 Sheets/Pad, 2 Pads/Pack (23447)	PK	2	$	24.26
Office Supplies	50552	84065	Pilot G2 Retractable Gel Pens, Fine Point, Black Ink, 36/Pack (84065)	PK	36	$	33.97
Office Supplies	100483	E501	Elmer's All Purpose School Glue Sticks, 0.24 oz., 60/Pack (E501)	PK	60	$	23.15
Office Supplies	24514536	SD389-13-23	2023 AT-A-GLANCE 5.75 x 8.25 Daily Standard Diary, Red (SD389-13-23)	EA	1	$	35.58
Office Supplies	491461	491461	Staples Notepad, 5" x 8", Narrow Ruled, White, 50 Sheets/Pad, Dozen Pads/Pack (TR58181)	DZ	12	$	5.87
Office Supplies	24406019	WOTAP18-WHI	BIC Wite-Out EZ Correct Correction Tape, White, 18/Pack (WOTAP18-WHI)	PK	18	$	21.75
Office Supplies	831293	7532	TOPS Legal Pad Notepads, 8.5 x 11.75, Wide Ruled, Canary, 50 Sheets/Pad, 12 Pads/Pack (7532)	DZ	12	$	19.55
Office Supplies	24461640	24461640	TRU RED™ 8.5" x 11" Academic Weekly Teacher Planner, Black (TR59498-21)	EA	1	$	14.96
Office Supplies	82656	82656	Staples 1" 3-Ring View Binder, D-Ring, White (26432-CC)	EA	1	$	2.64
Office Supplies	787385	ST50312-CC	Staples EasyClose Security Tinted #10 Business Envelopes, 4 1/8 x 9 1/2, White, 500/Box (50312)	BX	500	$	24.32
Office Supplies	478887	00703	Bankers Box Stor/File Corrugated File Storage Boxes, Lift-Off Lid, Letter/Legal Size, White/Blue, 12/Carton (00703)	CT	12	$	22.46
Office Supplies	854046	854046	Bostitch Personal Electric Pencil Sharpener, Blue (EPS4-BLUE)	EA	0	$	14.33
Office Supplies	2658105	2658105	Avery Marks-A-Lot Desk-Style Dry Erase Markers, Chisel Tip, Black, 36/Pack (98207)	PK	36	$	24.39
Office Supplies	52358	52358	uniball Roller Rollerball Pens, Fine Point, 0.7mm, Green Ink, Dozen (60104)	DZ	12	$	8.01
Office Supplies	884782	884782	Staples Clasp & Moistenable Glue Catalog Envelopes, 10" x 13", Natural Brown, 100/Box (19965)	BX	100	$	9.77
Office Supplies	958103	958103	Staples® Stickies Easel Pad, 25" x 30", 30 Sheets/Pad, 2 Pads/Pack (23447)	PK	2	$	24.26
Office Supplies	418293	ST418293-CC	Staples Reinforced File Pocket, 3 1/2 Expansion, Letter Size, Brown, 25/Box (ST418293-CC)	BX	25	$	18.73
Office Supplies	221689	ST56673-CC	Staples File Folder, 1/3-Cut Tab, Letter Size, Manila, 250/Box (ST56673-CC)	BX	250	$	17.52
Office Supplies	24538679	24538679	Bazic Glue Sticks, 0.28 oz., White, 30/Pack (BAZ2053-30/PK)	PK	30	$	9.27
Office Supplies	186999	ST186999-CC	Staples Clasp & Moistenable Glue Catalog Envelopes, 6 x 9, Brown, 100/Box (186999/19267)	BX	100	$	15.07
Office Supplies	24295899	24295899	Staples Sticky Notes, 3" x 3" Assorted, 100 Sheets/Pad, 24 Pads/Pack (S-33WC24)	PK	70/24	$	11.10
Office Supplies	589825	80003	Expo Dry Erase Markers, Chisel Tip, Blue, 12/Pack (80003)	DZ	12	$	12.39
Office Supplies	831884	PBB7824	Pacon Exam Notebooks, 7 x 8.5, Wide Ruled, 12 Sheets, Blue (PBB7824)	EA	1	$	0.46
Office Supplies	163840	ST57300	Staples Notepad, 8.5 x 11.75, Wide Ruled, Canary, 50 Sheets/Pad, Dozen Pads/Pack (ST57300)	DZ	12	$	12.63
Office Supplies	831602	ST10668/10668	Staples 1.25 Binder Clips, Medium, Black, 24/Pack (10668-CC)	PK	24	$	3.36
Office Supplies	24326196	ST53276	Staples Zipper Pencil Pouches, Assorted Colors, Each (53276)	EA	1	$	2.30
Office Supplies	414970	58-8610	Crayola Super Tips Washable Markers, Fine Line, Assorted Colors, 10/Box (58-8610)	BX	10	$	1.37
Office Supplies	24376605	24376605	TRU RED™ Dry Erase Markers, Fine Tip, Black, 12/Pack (TR61435/TR54566)	DZ	12	$	6.42
Office Supplies	2722126	2722126	Scotch® Wall-Safe Tape with Dispenser, 3/4" x 16.67 yds., 2 Rolls (183-DM2)	PK	2	$	4.26
Office Supplies	224071	ST44291-CC	Staples Hardboard Clipboards, Letter Size, Natural Brown, 3/Pack (44291)	PK	3	$	2.19
Office Supplies	563223	22220	Zebra Z-Grip Retractable Ballpoint Pen, Medium Point, Blue Ink, Dozen (22220)	DZ	12	$	3.21
Office Supplies	266262	ST266262-CC	Staples Hanging File Folder, 5-Tab, Letter Size, Standard Green, 50/Box (TR266262)	BX	50	$	17.34
Office Supplies	668484	11110	Avery Big Tab Insertable Paper Dividers, 5-Tab, Yellow, Set (11110)	EA	1	$	0.63
Office Supplies	565447	S-33BR12/52567	Staples Sticky Notes, 3 x 3 Assorted, 100 Sheets/Pad, 12 Pads/Pack (S-33BR12/52567)	DZ	12	$	3.61
Office Supplies	472514	ST72577/A70266	Staples Jumbo Paper Clips, Nonskid, 100/Box, 10 Boxes/Pack (A7026606/72577)	PK	10	$	9.32
Office Supplies	617894	17752	Avery Hi-Liter Tank Highlighter, Chisel Tip, Assorted, 4/Pack (17752)	PK	4	$	1.77
Office Supplies	24376667	24376667	TRU RED™ Pen Permanent Markers, Fine Tip, Black, 36/Pack (TR54545)	PK	36	$	12.42
Office Supplies	24357082	24357082	Paper Mate InkJoy 50ST Ballpoint Pen, Medium Point, Blue Ink, Dozen (2013155)	DZ	12	$	1.78
Office Supplies	229690	13023/13403	Westcott All Purpose 8 Stainless Steel Standard Scissors, Pointed Tip, Assorted Colors, 3/Pack (13023/13403)	PK	3	$	2.50
Office Supplies	651254	13561-CC	Staples Sonix Retractable Gel Pens, Medium Point, 0.7mm, Black Ink, Dozen (13561-CC)	DZ	12	$	3.88
Office Supplies	24545094	24545094	2024 Staples 12" x 27" Wall Calendar, Red/White (ST53920-24)	EA	1	$	9.89
Office Supplies	800979	25-286	Ampad Steno Pad, 6 x 9, Gregg, Blue Cover, 80 Sheets/Pad (TOP25-286)	EA	1	$	1.42
Office Supplies	525949	ST99915/A70266	Staples Jumbo Paper Clips, Silver, 100/Box (A7026601A)	BX	100	$	0.64
Office Supplies	24418174	ST58091-US	Staples Standard Staples, 1/4 Leg Length, 5000/Box, 2/Pack (TR58091)	BX	5000/2	$	1.38

SCHEDULE B.1. - Core Hot List Pricing

Office Supplies	24424024	24424024	TRU RED™ Pre-Sharpened Wooden Pencil, 2.2mm, #2 Medium Lead, 72/Pack (TR58564)	PK	72	$	11.12
Office Supplies	24328145	24328145	TRU RED™ Ballpoint Gripped Pen, Medium Point, 1.0mm, Blue, Dozen (52865)	DZ	12	$	1.23
Office Supplies	2773034	ST51881-CC	Staples 12 Wooden Standard Imperial Scale Ruler, Wooden (51881-CC)	EA	1	$	0.77
Office Supplies	576153	S-33BO12/52566	Staples Sticky Notes, 3 x 3 Assorted Bold, 100 Sheets/Pad, 12 Pads/Pack (S-33BO12/52566)	DZ	12	$	3.91
Office Supplies	381809	58-7726	Crayola Classic Kid's Markers, Fine Point, Assorted, 10/Pack (58-7726)	PK	10	$	2.54
Office Supplies	532846	532846	Ampad Steno Pad, 6" x 9", Gregg Ruled, Green, 60 Sheets/Pad (TOP 25-270)	EA	1	$	1.58
Office Supplies	153841	13485	Staples Large Tab Insertable Paper Dividers, Assorted Color 5 Tab, Buff (13485/11109)	EA	1	$	0.73
Office Supplies	2072175	2072175	Staples Hype Tank Highlighters, Chisel Tip, Assorted, Dozen (29204-CC)	DZ	12	$	5.46
Office Supplies	2498023	50786-CC	Staples Retractable Ballpoint Pens, Fine Point, 0.7mm, Black Ink, Dozen (50786)	DZ	12	$	2.99
Office Supplies	445743	58-7708	Crayola Kid's Markers, Broad Line, Assorted Colors, 8/Box (58-7708)	BX	8	$	2.03
Office Supplies	24418183	ST58090-US	Staples Standard Staples, 1/4 Leg Length, 5000 /Box (TR58090)	BX	5000	$	1.36
Office Supplies	413440	52-0080	Crayola Crayons, Large Size, Assorted Colors, 8/Box (52-0080)	BX	8	$	1.77
Office Supplies	24514518	G470H-00-23	2023 AT-A-GLANCE DayMinder Premiere 8 x 11.75, Monthly Planner, Black (G470H-00-23)	EA	1	$	15.85
Office Supplies	24323552	ST59822-CC	Staples Correction Tape, White, 10/Pack (ST59822/51666)	PK	10	$	9.98
Office Supplies	374619	374619	Paper Mate InkJoy 300 RT Retractable Ballpoint Pen, Medium Point, Black Ink, 24/Pack (1945925)	PK	24	$	5.93
Office Supplies	408630	PHN12	Pentel Oil Pastel Set With Carrying Case, Assorted, 12/Set	BX	12	$	0.98
Office Supplies	24424024	TR58564	TRU RED Pre-Sharpened Wooden Pencil, 2.2mm, #2 Medium Lead, 72/Pack (TR58564)	PK	72	$	11.12
Office Supplies	2728194	13247C144A02NA	Staedtler Pre-Sharpened Wooden Pencil, 0.7mm, #2 Medium Lead, 144/Box (13247C144A02NA)	BX	144	$	11.31
Office Supplies	121632	ST50151-CC	Staples Gummed #10 Business Envelope, 4 1/8 x 9 1/2, White Wove, Window, 500/Box (50151)	BX	500	$	12.61
Office Supplies	689309	65324APVAD	Post-it Notes, 1 3/8 x 1 7/8, Beachside Caf Collection, 100 Sheets/Pad, 24 Pads/Pack (653-24APVAD)	PK	100/24	$	8.25
Office Supplies	327002	ST54050	Staples Desktop/Handheld Stapler, 20 Sheet Capacity, Black and Gray (40897)	EA	1	$	3.15
Office Supplies	116764	ST116764	Staples Hanging File Folder, 5-Tab, Letter Size, Standard Green, 25/Box (ST116764)	BX	25	$	4.43
Office Supplies	372797	X13830X	Ticonderoga Pre-Sharpened Wooden Pencil, 2.2mm, #2 Soft Lead, 30/Pack (X13830X)	PK	30	$	5.89
Office Supplies	374818	ST23740-CC	Staples 1/2 3-Ring View Binder, White (ST23740-CC)	EA	1	$	3.26
Office Supplies	668487	11112	Avery Big Tab Insertable Paper Dividers, Clear 8 Tab, Buff (11112)	EA	1	$	0.88
Office Supplies	504878	845-2	Scotch Book Transparent Tape, 2 x 15 yds., 3 Core, 1-Pack (845-200)	RL	1	$	4.74
Office Supplies	228437	8410152	Paper Mate Flair Felt Pen, Medium Point, Blue Ink, Dozen (8410152)	DZ	12	$	10.41
Office Supplies	487129	X13882X	Ticonderoga The World's Best Pencil Wooden Pencil, 2.2mm, #2 Soft Lead, Dozen (X13882X)	DZ	12	$	2.72
Office Supplies	24418181	TR58082	TRU RED Desktop Stapler, 20-Sheet Capacity, Black (TR58082)	EA	1	$	2.34
Office Supplies	490943	6605PKAST	Post-it Notes, 4 x 6, Beachside Caf Collection, Lined, 100 Sheets/Pad, 5 Pads/Pack (660-5PK-AST)	PK	100/5	$	9.24
Office Supplies	573932	X12886X	Dixon Oriole Pre-Sharpened Wooden Pencil, 2mm, #2 Soft Lead, Dozen (12886)	DZ	12	$	2.15
Office Supplies	105791	S152YR/1252554	Staples Sticky Notes, 1.38 x 1.88, 100 Sheets/Pad, 12 Pads/Pack (S152YR/1252554)	DZ	12	$	1.04
Office Supplies	163873	ST57338	Staples Notepads, 5 x 8, Narrow Ruled, White, 50 Sheets/Pad, Dozen Pads/Pack (ST57338)	PK	50	$	6.24
Office Supplies	116012	X14998X	Dixon Golf Pre-Sharpened Wooden Pencil, 2.2mm, #2 Soft Lead, 144/Box (14998)	BX	144	$	4.46
Office Supplies	41157	41157	Staples Lightweight Sheet Protector, 8.5" x 11", Clear, 200/Box (10522-CC)	BX	200	$	8.12
Office Supplies	233601	ST51009-CC	Staples 3 x 5 Index Cards, Lined, White, 500/Pack (TR51009)	PK	500	$	3.40
Office Supplies	418335	ST418335-CC	Staples Reinforced File Pocket, 5 1/4 Expansion, Letter Size, Brown, 10/Box (ST418335-CC)	BX	10	$	8.60
Office Supplies	824797	X13872X	Ticonderoga The World's Best Pencil Wooden Pencil, 2.2mm, #2 Soft Lead, 96/Pack (13872/13882)	PK	96	$	17.79
Office Supplies	163865	163865	Staples Notepads, 8.5" x 11.75", Wide Ruled, White, 50 Sheets/Pad, Dozen Pads/Pack (ST57339)	DZ	12	$	6.73
Office Supplies	483535	52380P6	Staples Invisible Tape, 3/4 x 1,296, 6/Pack (52380P6)	PK	6	$	3.29
Office Supplies	187021	ST187021-CC	Staples Clasp & Moistenable Glue Catalog Envelopes, 9L x 12H, Brown, 100/Box (187021/19270)	BX	100	$	8.29
Office Supplies	892694	892694	Uni Jetstream 101 Ballpoint Pens, Medium Point, 1.0mm, Black Ink, Dozen (1768011)	DZ	12	$	9.62
Office Supplies	24418175	ST58092-US	Staples Standard Staples, 1/4 Leg Length, 5000/Box, 5/Pack (TR58092)	PK	5	$	3.27
Office Supplies	187013	ST50301-CC	Staples Gummed #10 Business Envelopes, 4 1/8 x 9 1/2, White, 500/Box (50301)	BX	500	$	8.95
Office Supplies	808017	ST28621/28621	Staples Premium Rubber Bands, #117B, 1 lb. Bag, 200/Pack (28621-CC)	PK	200	$	3.78
Office Supplies	24376646	24376646	TRU RED™ Permanent Markers, Ultra Fine Tip, Black, 12/Pack (TR54534)	DZ	12	$	5.48
Office Supplies	525923	ST99914/A70266	Staples Smooth Paper Clips, Jumbo, 100/Box (A7026600A)	BX	100	$	1.39
Office Supplies	565436	565436	Staples Recycled Sticky Notes, 4" x 6", Yellow, Lined, 100 Sheets/Pad, 5 Pads/Pack (S46YR/552572)	PK	100/5	$	2.89
Office Supplies	153866	13487/11111	Staples Large Tab Insertable Paper Dividers, Assorted Color 8 Tab, Buff (13487/11111)	EA	1	$	1.04
Office Supplies	855975	855975	Staples School WashableRemovable School Glue, 4 oz., White (ST39417/39417)	EA	1	$	0.88
Office Supplies	907701	ST13377	Staples Paper 2-Pocket Presentation Folders, Dark Blue, 10/Pack (13377-CC)	PK	10	$	2.85
Office Supplies	504860	845	Scotch Book Transparent Tape, 1 1/2 x 15 yds., 1 Roll (845-150)	RL	1	$	3.58
Office Supplies	105809	105809	Staples Sticky Notes, 3" x 3", Yellow, 100 Sheets/Pad, 12 Pads/Pack (S33YR12/52564)	DZ	12	$	2.29
Office Supplies	199984	ST11491N	Staples Memo Pads, 3 x 5, College Ruled, Assorted Colors, 75 Sheets/Pad, 5 Pads/Pack (TR11491)	PK	75/5	$	1.29
Office Supplies	404229	404229	Prang Standard Crayons, Assorted Color, 8/Box (00000)	BX	8	$	0.47
Office Supplies	24376603	24376603	TRU RED™ Dry Erase Markers, Chisel Tip, Black, 12/Pack (TR61440-CC)	DZ	12	$	8.24
Office Supplies	24398946	24398946	TRU RED™ Dry Erase Markers, Fine Tip, Assorted, 8/Pack (TR61443/TR56881)	PK	8	$	5.11
Office Supplies	211672	10896-CC	Staples Manual Pencil Sharpener, Assorted Colors (10896-CC)	EA	1	$	1.14
Office Supplies	825695	23325011	Staples Basic-Duty File Box, Lift Off Lid, Letter/Legal, White/Black, 10/Pack (TR59208)	PK	10	$	9.71
Office Supplies	24545098	24545098	2024 Staples 15" x 22" Wall Calendar, Red/White (ST53925-24)	EA	1	$	16.97
Office Supplies	409086	409086	PRES-a-ply Laser/Inkjet Address Labels, 1" x 2-5/8", White, 30 Labels/Sheet, 100 Sheets/Box, 3000 Labels/Box (30600)	BX	30/100	$	14.76
Office Supplies	578488	ST27533	Staples Paper 2-Pocket Folders, Green, 25/Box (50753/27533-CC)	BX	25	$	4.54
Office Supplies	321463	ST54893C	Staples 1-Subject Notebook, 8 x 10.5, Wide Ruled, 70 Sheets, Assorted Colors (ST54893C)	EA	70	$	2.60
Office Supplies	408775	903115	Great Papers Classic Crest Certificate Holders, 8.5 x 11, Navy, 5/Pack (903115)	PK	5	$	3.66
Office Supplies	1543816	1543816	Cra-Z-Art Pre-Sharpened Colored Pencils, Assorted Colors, 24/Pack (10403WM-40)	BX	24	$	2.41
Office Supplies	2321360	2321360	Staples Aura Retractable Gel Pens, Fine Point, Blue Ink, Dozen (50365)	DZ	12	$	6.36
Office Supplies	123372	20119/GSM11BK	BIC Round Stic Xtra-Life Ballpoint Pen, Medium Point, 1.0mm, Black Ink, Dozen (GSM11BK)	DZ	12	$	1.85
Office Supplies	352369	58-7808	Crayola Classic Kid's Markers, Broad Point, Assorted, 8/Pack (58-7808)	BX	8	$	2.64

Office Supplies	130674	130674	Staples Desktop Dispenser, Black (10566)	EA	1	$	1.91
Office Supplies	112284	35108	Swingline Standard Staples, 0.25 Leg Length, 5000/Box (35108)	BX	5000	$	2.30
Office Supplies	294322	06710	Mead Spiral 3-Subject Notebooks, 8.5 x 11, College Ruled, 120 Sheets, Assorted Colors, Each (06710)	EA	1	$	1.97
Office Supplies	497017	ST57354/TR57354	Staples Steno Pads, 6 x 9, Gregg Ruled, White, 80 Sheets/Pad, Dozen Pads/Pack (ST57354)	DZ	12	$	10.08
Office Supplies	808008	808008	Staples Postscript Retractable Ballpoint Pens, Medium Point, Black Ink, Dozen (18262)	DZ	12	$	2.52
Office Supplies	935650	10898-CC	Staples Manual Pencil Sharpener, Assorted Colors (10898-CC)	EA	1	$	1.54
Office Supplies	395200	ST32003/32003	Staples Medium Binder Clips, Medium, Black, 144/Pack (32003)	PK	144	$	6.90
Office Supplies	24376600	24376600	TRU RED™ Dry Erase Markers, Chisel Tip, Assorted, 4/Pack (TR61456/TR54561)	PK	4	$	2.38
Office Supplies	404229	404229	Prang Standard Crayons, Assorted Color, 8/Box (00000)	BX	8	$	0.47
Office Supplies	472480	ST72377/A70266	Staples Smooth Paper Clips, Silver, 100/Box, 10 Boxes/Pack (A7026607/72377)	PK	100/10	$	2.94
Office Supplies	105825	S-35YR12/52571	Staples Sticky Notes, 3 x 5, 100 Sheets/Pad, 12 Pads/Pack (S-35YR12/52571)	DZ	100/12	$	3.66
Office Supplies	668479	11109	Avery Big Tab Insertable Paper Dividers, Assorted Color 5 Tab, Buff (11109)	EA	1	$	0.63
Office Supplies	82618	82618	Staples 1/2" 3-Ring View Binder, D-Ring, White (26426-CC)	EA	1	$	2.64
Office Supplies	532846	532846	Ampad Steno Pad, 6" x 9", Gregg Ruled, Green, 60 Sheets/Pad (TOP 25-270)	EA	1	$	1.58
Office Supplies	404239	404239	Prang Standard Crayons, Assorted Color, 16/Box (00100)	BX	15	$	0.77
Office Supplies	2773009	ST53900-CC	Staples 12 Wooden Imperial/Metric Ruler (51891)	EA	1	$	0.46
Office Supplies	472597	ST24220/24220	Staples Zipper Polyester Pouch, Black (24220)	EA	1	$	1.83
Office Supplies	892281	ST55072C	Staples Composition Notebook, 7.5 x 9.75, Graph Ruled, 80 Sheets, Black/White (ST55072)	EA	1	$	2.73
Office Supplies	472506	ST72578/A70266	Staples Smooth Paper Clips, Jumbo, Silver, 100/Box, 10 Boxes/Pack (A7026605/72578)	PK	100/10	$	7.48
Office Supplies	459599	ST12257-CC	Staples Open End CD/DVD Envelopes, 5 x 5, White, 50/Box (12257)	BX	50	$	1.85
Office Supplies	504183	504183	Bostitch Premium Standard Staples, 0.25" Leg Length, 5000 Staples/Box (SBS191/4CP)	BX	5000	$	1.33
Office Supplies	228452	8430152	Paper Mate Flair Felt Pen, Medium Point, Black Ink, Dozen (8430152)	DZ	12	$	9.10
Office Supplies	24357083	24357083	Paper Mate InkJoy 50ST Ballpoint Pen, Medium Point, Blue Ink, 60/Pack (2014534)	PK	60	$	3.31
Office Supplies	162107	23078	Avery Big Tab Write & Erase Dividers, 8-Tab, White (23078)	EA	1	$	1.00
Office Supplies	970157	ST26388-CC	Staples Poly 2-Pocket Presentation Folder with Fasteners, Green (26388)	EA	1	$	0.46
Office Supplies	480114	ST32002/32002	Staples 0.75W Binder Clips, Small, Black, 144/Pack (32002)	PK	144	$	2.73
Office Supplies	24424021	TR58555	TRU RED Wooden Pencil, 2.2mm, #2 Medium Lead, Dozen (TR58555)	DZ	12	$	2.31
Office Supplies	24523508	12402-23	2023 House of Doolittle Economy 22 x 17 Monthly Desk Pad Calendar, White/Black (124-02-23)	EA	1	$	5.28
Office Supplies	374816	ST23733-CC	Staples 1 3-Ring View Binder, Black (ST23733-CC)	EA	1	$	3.16
Office Supplies	374810	ST23722-CC	Staples 2 3-Ring View Binder, Black (ST23722-CC)	EA	1	$	4.40
Office Supplies	738104	53-0525	Crayola Washable Watercolors, Assorted (53-0525)	EA	1	$	1.46
Office Supplies	831610	ST10669/10669	Staples 2 Binder Clips, Large, Black, 12/Pack (10669)	PK	12	$	1.88
Office Supplies	860852	S-33YR18/52569	Staples Sticky Notes, 3 x 3, 100 Sheets/Pad, 18 Pads/Pack (S-33YR18/52569)	PK	100/18	$	4.32
Office Supplies	860124	58-7722	Crayola Kid's Markers, Broad Line, Assorted Colors, 10/Pack (58-7722)	PK	10	$	2.56
Office Supplies	639654	ST55074C	Staples Composition Notebook, 7.5 x 9.75, Wide Ruled, 100 Sheets, Green (ST55074)	EA	100	$	1.05
Office Supplies	374812	ST23725-CC	Staples 2 3-Ring View Binder, White (ST23725-CC)	EA	0	$	4.40
Office Supplies	668485	11111	Avery Big Tab Insertable Paper Dividers, Assorted Color 8 Tab, Buff (11111)	EA	1	$	0.91
Office Supplies	130674	ST10566/10566	Staples Desktop Dispenser, Black (10566)	EA	1	$	1.91
Office Supplies	772966	ST37427D	Staples College Ruled Filler Paper, 8 x 10.5, White, 120 Sheets/Pack (ST37427D)	PK	120	$	1.48
Office Supplies	24545090	24545090	2024 Staples 8" x 11" Wall Calendar, Red/White (ST53922-24)	EA	1	$	8.98
Office Supplies	24545367	24545367	2024 Staples 22" x 17" Desk Pad Calendar, Black (ST12951-24)	EA	1	$	6.99
Office Supplies	565436	S46YR/552572	Staples Lined Sticky Notes, 4 x 6, 100 Sheets/Pad, 5 Pads/Pack (S46YR/552572)	PK	100/5	$	2.89
Office Supplies	163485	ST57353/TR57353	Staples Steno Pads, 6 x 9, Gregg Ruled, Green, 80 Sheets/Pad, Dozen Pads/Pack (ST57353)	DZ	12	$	6.81
Office Supplies	24545096	24545096	2024 Staples 22" x 29" Wall Calendar, White/Red (ST53914-24)	EA	1	$	17.00
Office Supplies	24545103	24545103	2024 Staples 22" x 17" Desk Pad Calendar, Unlined, Black/White (ST58448-24)	EA	1	$	8.93
Office Supplies	472593	ST22859/22859	Staples Snap Plastic Cases, Clear (22859)	EA	1	$	1.21
Office Supplies	24474011	24474011	Staples Correction Tape, White, 10/Pack (ST59820)	PK	10	$	6.14
Office Supplies	2498018	50793-CC	Staples Retractable Ballpoint Pen, Medium Point, 1.0mm, Black Ink, Dozen (50793)	DZ	12	$	2.99
Office Supplies	24377042	24377042	TRU RED™ Retractable Quick Dry Gel Pens, Fine Point, 0.5mm, Black, Dozen (TR54489)	DZ	12	$	7.63
Office Supplies	105809	S33YR12/52564	Staples Sticky Notes, 3 x 3, 100 Sheets/Pad, 12 Pads/Pack (S33YR12/52564)	DZ	12	$	2.29
Office Supplies	772968	ST37426D	Staples Wide Ruled Filler Paper, 8 x 10.5, White, 120 Sheets/Pack (ST37426D)	PK	120	$	1.50
Office Supplies	24418181	24418181	TRU RED™ Desktop Stapler, 20-Sheet Capacity, Black (TR58082)	EA	1	$	2.34
Office Supplies	1484082	1484082	Staples 1-Subject Notebook, 8" x 10.5", College Ruled, 70 Sheets, Black (TR27499)	EA	1	$	0.83
Office Supplies	487908	52477-P12	Staples Invisible Tape, 3/4 x 1,296, 12/Pack (52380P12)	PK	12	$	6.23
Office Supplies	499392	X12872X	Dixon Oriole Wooden Pencil, 2mm, #2 Soft Lead, Dozen (12872)	DZ	12	$	2.07
Office Supplies	24545384	24545384	2024 Staples 12" x 17" Wall Calendar, White/Red (ST53913-24)	EA	1	$	9.93
Office Supplies	163865	ST57339M/57339	Staples Notepads, 8.5 x 11.75, Wide Ruled, White, 50 Sheets/Pad, Dozen Pads/Pack (ST57339)	DZ	12	$	6.73
Office Supplies	919361	919361	Staples Premium 1-Subject Notebook, 8.5" x 11", College Ruled, 100 Sheets, Purple (ST20954D)	EA	1	$	1.79
Office Supplies	919350	ST55064C	Staples Composition Notebook, 7.5 x 9.75, College Ruled, 100 Sheets, Black (ST55064)	EA	1	$	1.39
Office Supplies	300525	68-4012	Crayola Colored Pencils, Assorted Colors, 12/Box (68-4012)	BX	12	$	1.50
Office Supplies	374815	ST23735-CC	Staples 1 3-Ring View Binder, White (ST23735-CC)	EA	1	$	3.16
Office Supplies	374814	ST23729-CC	Staples 1 1/2 3-Ring View Binder, White (ST23729-CC)	EA	1	$	2.09
Office Supplies	24376656	24376656	TRU RED™ Pen Permanent Markers, Fine Tip, Black, 12/Pack (TR54533-CC)	DZ	12	$	5.26
Office Supplies	24357085	24357085	Paper Mate InkJoy 50ST Ballpoint Pen, Medium Point, Black, 60/Pack (2013311)	PK	60	$	3.13
Office Supplies	299198	52-3024	Crayola Crayons, Assorted Colors, 24/Box (523024)	BX	24	$	1.25
Office Supplies	116657	ST56675	Staples Recycled File Folder, 1/3-Cut Tab, Letter Size, Manila, 100/Box (ST56675)	BX	100	$	5.84
Office Supplies	674330	ST55076C	Staples Composition Notebook, 7.5 x 9.75, Wide Ruled, 100 Sheets, Black (ST55076)	EA	100	$	1.05
Pack and Ship	2647423	#N/A	The Packaging Wholesalers 18-1/4 x 11-3/8 x 2-11/16 Carrying Case with Plastic Handle	EA	1	$	126.39

SCHEDULE B.1. - Core Hot List Pricing

Pack and Ship	24449583	#N/A	10 x 12 Reclosable Poly Bags, 2 Mil, Clear, 1000/Carton (13190)	CT	1000	$	93.80
Pack and Ship	2841810	2841810	Staples® Heavy Duty Shipping Packing Tape, 1.88" x 54.6 Yds, Clear, 18/Rolls	PK	18	$	46.83
Pack and Ship	426298	151210	15 x 12 x 10, 32 ECT, Shipping Boxes, 25/Bundle (CW57283)	BD	24	$	30.40
Pack and Ship	467431	467431	Staples Economy Grade Packaging Tape, 1.89" x 54.6 yds., Clear, 6 Rolls (ST-A18SIMP)	PK	6	$	7.99
Pack and Ship	886404	145-6	Scotch Sure-Start Packing Tape with Dispenser, 1.88 x 22.2 yds., Clear, 6/Pack (145-6)	PK	6	$	10.36
Pack and Ship	504407	61011-CC	Staples Moving and Storage Packing Tape, 1.88W x 54.6 yds., Clear, 6 Pack (52210/ST-A26-6C)	PK	6	$	9.28
Pack and Ship	572353	2020-1A-BK	Scotch Commercial-Grade Masking Tape for Production Painting, 0.94 x 60 yds. (2020-24A-BK)	RL	1	$	1.51
Pack and Ship	815042	52196	Staples Ultra Heavy Duty Shipping Packing Tape, 1.88 x 54.6 Yds, Clear, 6/Rolls (52196)	PK	6	$	8.40
Paper	958753	HAM162008PLT	Hammermill Tidal MP Copy Paper, 92 Brightness, 20lb, 8-1/2 x 11, White, 200,000 Sheets	PL	200,000	$	2,019.60
Paper	195460	04120	Printworks Professional 8.5 x 11 Specialty Paper, 20 lbs., 92 Brightness, 500/Ream, 5 Reams/Carton (04120)	CT	500/5	$	80.99
Paper	324791	324791	8.5" x 11" Copy Paper, 20 lbs., White, 5000 Sheets/Carton (324791)	CT	500/10	$	35.49
Paper	815060	DPS08511RCY-CC	Diversity Products Solutions by Staples 30% Recycled Copy Paper, 8.5 x 11, 20 lbs., White, 500 Sheets/Ream, 10 Reams/Carton	CT	500/10	$	81.03
Paper	180036	TR56962-LQO	TRU RED 8.5 x 11 Multipurpose Paper, 20 lbs., 96 Bright, 500 Sheets/Ream, 10 Reams/Carton, 40 Cartons/Pallet (TR56962-LQO)	PL	500/10/40	$	1,695.20
Paper	184483	TR56958D-LQO	TRU RED 8.5 x 11 Copy Paper, 20 lbs., 92 Brightness, 500 Sheets/Ream, 10 Reams/Carton, 40 Cartons/Pallet (TR56958D-LQO)	PL	500/10/40	$	1,489.60
Paper	887557	887557	C-Line 4.25"H x 11"W White Matte Table Tents, Inkjet/Laser, 50/Box	BX	50	$	8.19
Paper	958849	HAM120037A	Hammermill Premium Color Copy 80 lb. Cover Paper, 11 x 17, White, 250 Sheets/Pack (HAM120037A)	PK	250	$	23.13
Paper	491617	22651/21658	Astrobrights Colored Paper, 24 lbs., 8.5 x 11, Cosmic Orange, 500 Sheets/Ream (22651)	RM	500	$	8.77
Paper	508431	508431	Staples® Premium Glossy Photo Paper, 4" x 6", 100 Sheets/Pack (ST17673)	PK	100	$	9.01
Paper	610381	610381	Staples® Business Cards, 3.5" x 2", Matte White, 250/Pack (ST12520)	PK	250	$	4.60
Paper	UNV11204	#N/A	Universal Multipurpose Paper, 20 Lbs., 8.5 x 11, Pink, 500/Ream (UNV11204)	RM	500	$	9.19
Paper	UNV11202	#N/A	Universal Multipurpose Paper, 20 Lbs., 8.5 x 11, Blue, 500/Ream (UNV11202)	RM	500	$	11.38
Paper	184482	324791-LQO	8.5 x 11 Copy Paper, 20 lbs., 92 Brightness, 500 Sheets/Ream, 40 Cases/Pallet (324791-LQO)	PL	500/40	$	1,409.60
Paper	386659	18296-CC	Staples Thermal Cash Register/POS Rolls, 3 1/8 x 230', 50/Carton (18296-CC)	CT	50	$	98.57
Paper	508431	508431	Staples® Premium Glossy Photo Paper, 4" x 6", 100 Sheets/Pack (ST17673)	PK	100	$	9.01
Paper	UNV30630	#N/A	Universal Perforated Edge Ruled Writing Pads, 8 1/2 x 11 3/4, Legal Ruled, 50 Sheets/Pad, 6/Pk	PK	6	$	15.43
Paper	122457	221192	Staples 3-Hole Punch Copy Paper, 8.5 x 11, 20 lbs., 500 Sheets/Ream, 10 Reams/Carton (221192)	CT	500/10	$	58.55
Paper	562782	05032	Staples 11 x 17 Multipurpose Paper, 20 lbs., 96 Brightness, 500/Ream, 5 Reams/Carton (05032)	CT	500/5	$	46.29
Paper	127035	127035/08635-0	Staples Copy Paper, 8.5 x 14, 20 lbs., White, 500 Sheets/Ream (127035/08635-0)	RM	500	$	6.30
Paper	2657432	WAU21801	Astrobrights Colored Paper, 24 lbs., 8.5 x 11, Martian Green, 500 Sheets/Ream (21801)	PK	500	$	9.25
Paper	452170	28386/452170	Staples Thermal Cash Register/POS Rolls, 3 1/8 x 230', 10/Pack (28386/452170)	PK	10	$	28.74
Paper	1149611	26860-CC	Staples Multiuse Copy Paper, 8.5 x 11, 20 lbs., 94 Brightness, 500 Sheets/Ream, 8 Reams/Carton (26860-CC)	CT	500/8	$	56.31
Paper	813341	813341	Hammermill Colors Multipurpose Paper, 24 lbs., 8.5" x 11", Green, 500 Sheets/Ream (104380)	RM	500	$	8.10
Paper	UNV11203	#N/A	Universal Multipurpose Paper, 20 Lbs., 8.5 x 11, Green, 500 Sheets/Ream (UNV11203)	RM	500	$	7.13
Paper	620014	34020501	Staples Recycled Copy Paper, 8.5 x 11, 20 lbs., White, 500 Sheets/Ream, 10 Reams/Carton (620014)	CT	500/10	$	60.09
Paper	897802	20472-US	Staples Select Copy Paper, 8.5 x 11, 20 lbs., White, 500 Sheets/Ream, 10 Reams/Carton (20472)	CT	500/10	$	55.38
Paper	512215	512215	Staples Copy Paper, 11 x 17, 20 lbs., White, 500 Sheets/Ream, 5 Reams/Carton (512215)	CT	500/5	$	51.89
Paper	126987	221193	Staples Copy Paper, 8.5 x 14, 20 lbs., White, 500 Sheets/Ream, 10 Reams/Carton (221193)	CT	500/10	$	59.62
Paper	617262	103341	Hammermill Fore MP Colors Multipurpose Paper, 20 lbs., 8.5 x 11, Canary, 500 Sheets/Ream (103341)	RM	500	$	5.66
Paper	759119	759119	Domtar Lettermark Colors 67 lb. Coverstock Paper, 8.5" x 11", Bright White, 250 Sheets/Pack (82880/94338)	PK	250	$	7.20
Paper	617257	103309	Hammermill Colors Multipurpose Paper, 20 lbs., 8.5 x 11, Blue, 500 Sheets/Ream (103309)	RM	500	$	5.66
Paper	758881	758881	Domtar Lettermark Colors 110 lb. Index Paper, 8.5" x 11", Bright White, 250 Sheets/Pack (81038/94254)	PK	250	$	8.43
Paper	492071	112350/1542	Staples 30% Recycled 8.5 x 11 Copy Paper, 20 lbs., 92 Brightness, 500/Ream (112350/1542)	RM	500	$	5.18
Paper	490936	14781	Staples Pastel 30% Recycled Color Copy Paper, 20 lbs., 8.5 x 11, Green, 500/Ream (14781)	RM	500	$	5.54
Paper	1147484	26916-U/TR56963	TRU RED 8.5 x 11 Multipurpose Paper, 20 lbs., 96 Brightness, 500 Sheets/Ream, 5 Reams/Carton (TR56963)	CT	500/5	$	26.99
Paper	24540063	94299	Lettermark Colors 30% Recycled Colored Paper, 20 lbs., 8.5 x 11, Goldenrod, 500 Sheets/Ream (94299)	RM	500	$	7.79
Paper	2763602	51959-US	Staples 30% 8.5 x 11 Copy Paper, 20 lbs., 92 Brightness, 500 Sheets/Ream, 5 Reams/Carton (51959-US)	CT	500/5	$	23.99
Paper	649243	22098	Staples Multipurpose Paper, 8.5 x 11, 22 lbs., Bright White, 500 Sheets/Ream, 10 Reams/Carton (22098)	CT	500/10	$	52.32
Paper	831298	80211	Neenah Exact Vellum Bristol Cardstock, 8.5 x 11, 67 lb., White, 250 Sheets/Ream (80211)	PK	250	$	6.70
Paper	490882	82991	Staples 67 lb. Cover Stock Paper, 8.5 x 11, White, 250 Sheets/Pack (82991)	PK	250	$	6.26
Paper	24540067	94314	Lettermark Colors 30% Recycled Colored Paper, 20 lbs., 8.5 x 11, Pink, 500 Sheets/Ream (94314)	RM	500	$	7.79
Paper	24540065	94304	Lettermark Colors 30% Recycled Colored Paper, 20 lbs., 8.5 x 11, Green, 500 Sheets/Ream (94304)	RM	500	$	7.79
Paper	24540058	94290	Lettermark Colors 30% Recycled Colored Paper, 20 lbs., 8.5 x 11, Canary, 500 Sheets/Ream (94290)	RM	500	$	7.79
Paper	324791	324791	8.5" x 11" Copy Paper, 20 lbs., White, 5000 Sheets/Carton (324791)	CT	5000	$	35.49
Paper	490947	14786	Staples Pastel 30% Recycled Color Copy Paper, 20 lbs., 8.5 x 11, Blue, 500/Ream (14786)	RM	500	$	5.54
Paper	513096	513096	TRU RED™ 8.5" x 11" Multipurpose Paper, 20 lbs., 96 Brightness, 500 Sheets/Ream, 10 Reams/Carton (TR56962)	CT	5000	$	42.88
Paper	490948	14787	Staples Pastel 30% Recycled Color Copy Paper, 20 lbs., 8.5 x 11, Canary, 500/Ream (14787)	RM	500	$	5.54
Paper	490887	49701	Staples 110 lb. Cardstock Paper, 8.5 x 11, White, 250 Sheets/Pack (49701)	PK	250	$	7.59
Paper	24472187	TR59702/4045	TRU RED 8.5 x 11 Copy Paper, 20 lbs., 92 Brightness, 500 Sheets/Ream, 8 Reams/Carton (TR59702)	CT	500/8	$	34.99
Paper	135855	135855/TR56957	TRU RED 8.5 x 11 Copy Paper, 20 lbs., 92 Brightness, 500 Sheets/Ream (TR56957)	RM	500	$	4.31
Paper	756972	756972	Staples 50% Recycled 8.5" x 11" Multipurpose Paper, 24 lbs., 96 Brightness, 500/Ream (86059)	RM	500	$	8.64
Paper	990176	23479-U/TR56960	TRU RED 8.5 x 11 Copy Paper, 20 lbs., 92 Brightness, 500 Sheets/Ream, 5 Reams/Carton (TR56960)	CT	500/5	$	23.99
Paper	492072	112350/461757	Staples 8.5 x 11 (US letter) Copy Paper, 20 lbs., 92 Brightness, 5000/Carton (112350/461757)	CT	5000	$	49.22
Paper	513096	513096/TR56962	TRU RED 8.5 x 11 Multipurpose Paper, 20 lbs., 96 Brightness, 500 Sheets/Ream, 10 Reams/Carton (TR56962)	CT	500/10	$	42.88
Paper	990176	990176	TRU RED™ 8.5" x 11" Copy Paper, 20 lbs., 92 Brightness, 500 Sheets/Ream, 5 Reams/Carton (TR56960)	CT	500/5	$	23.99
Paper	324791	324791	8.5" x 11" Copy Paper, 20 lbs., White, 5000 Sheets/Carton (324791)	CT	500/10	$	35.49
Paper	324791	324791/200230	8.5 x 11 Copy Paper, 20 lbs., White, 5000 Sheets/Carton (324791)	CT	5000	$	35.49
Print	983874	IHEJD101S10M	#10 Window Envelope, Black, Red or Dark Blue, Qty 10000	CT	10000	$	414.06
Print	595764	7BS1RF114	Cosco Custom Jumbo Rubber Stamp, 16 Lines Rectangular, 7 x 2	EA	1	$	50.89

Print	2429582	#N/A	SOM RECORD CTR BOX LARGE	EA	1	$ 6.92
Print	556315	7BS4ES20080	Engraved Plastic Sign, 2 x 8	EA	1	$ 5.92
Print	556292	7BS1SD2360	2000 Plus 2360 Custom Heavy Duty Self-Inking Date Stamp, 5 Lines Rectangular, 1.69W x 1.13H	EA	1	$ 49.01
Print	556366	7BS1SI50P	Cosco 2000 PLUS Custom Self Inking Stamp, Rectangular, 10 Lines, 1 1/16 x 2 5/8	EA	1	$ 19.39
Print	2429583	#N/A	SOM RECORD CTR BOX STANDARD	EA	1	$ 3.76
STS Technology	87C26UT	#N/A	HP Z2 G9 WORKSTATION SFF I7-13700K 1TB SSD 32GB RAM	EA	1	$ 1,549.42
STS Technology	CHRGEB030	#N/A	AVER AVERCHARGE B30 30 DEVICE CHARGING CART 246 X 213	EA	1	$ 815.58
STS Technology		#N/A	MSI AEGIS RS 10TH 406US WIN11H I7-10700F 16GB RAM 500GB SSD	EA	1	$ -
STS Technology	V11HA03020	#N/A	EPSON POWERLITE 118 XGA WHITE LCD PROJECTOR 3800 LUMENS	EA	1	$ 524.66
STS Technology	TT-6521Q	#N/A	NEWLINE 65LED 4K UHD WIFI MULTI-TOUCH DISPLAY ANDROID 11	EA	1	$ 2,694.85
STS Technology	7X9D4UT	#N/A	HP 255 G9 156 RYZEN 5 5625U 512GB SSD 16GB RAM W11P64	EA	1	$ 648.59
STS Technology	3G650F	#N/A	HP LASERJET PRO 3001DW MONO 1200 X 1200 DPI 35PPM WIFI	EA	1	$ 199.16
STS Technology	40AN0135US	#N/A	LENOVO THINKPAD THUNDERBOLT 3 DOCK PORT REPLICATOR 135 WATT	EA	1	$ 2,635.24
STS Technology	TVS10USBC	#N/A	BRETFORD 10X CUBE MICRO STATION PADLOCK PRE-WIRED	EA	1	$ 1,014.92
STS Technology		#N/A	HP ELITE 800 G9 MINI WIN10P I5-12500T 16GB RAM 512GB SSD	EA	1	$ -
STS Technology	3V2Y2UT	#N/A	HP CHROMEBOOK 11 EDU EDITION CELERON N4500 4GB RAM 32GB	EA	1	$ 251.60
STS Technology		#N/A	GENERIC NOTEBOOKS	EA	1	$ -
STS Technology	81MB007YUS	#N/A	LENOVO 300E CHROMEBOOK G2 81MB 116 N4020 32GB 4GB CHROME	EA	1	$ 448.97
STS Technology	TBT053US	#N/A	TARGUS CITYLITE NOTEBOOK CASE 156 SCREEN SUPPORT NYLON BLK	EA	1	$ 37.26
STS Technology	NX.HBRAA.003	#N/A	ACER CHROMEBOOK SPIN 311 116 A69220C 32GB EMMC 4GB CHROMEOS	EA	1	$ 390.57
STS Technology		#N/A	GENERIC MONITORS	EA	1	$ -
STS Technology		#N/A	HP ELITEBOOK 840 G9 14 WIN10P I5-1235U 16GB RAM 512GB SSD	EA	1	$ -
STS Technology	U7861E	#N/A	HP 5 YR UPGRADE NBD W/ 3YR STANDARD WARRANTY NOTEBOOK	EA	1	$ 271.17
STS Technology	NX.AZCAA.001	#N/A	ACER CHROMEBOOK SPIN 311 11 MT8183 4GB RAM 32GB EMMC	EA	1	$ 273.34
STS Technology		#N/A	HP ELITE 600 G9 SFF WOLF I5-12500 512GB SSD 8GB W10P64	EA	1	$ -
STS Technology	64T35UT	#N/A	HP PROBOOK 455 G9 15 WIN10P RYZEN 5 5625U 8GB RAM 256GB	EA	1	$ 740.92
STS Technology	CROSSWDISEDU	#N/A	GOOGLE CHROME OS MANAGEMENT CONSOLE LICENSE EDUCATION	EA	1	$ 31.69
STS Technology		#N/A	HP ELITE 600 G9 MINI I5-12500T 256GB SSD 8GB RAM W11P64	EA	1	$ -
STS Technology	U7899E	#N/A	HP 5YR CAREPACK NBD CPU ONLY ONSITE	EA	1	$ 64.68
Transactional Furniture	827126	#N/A	Waddell Reliant Series 4-Shelf Display Case, Satin/Light Oak Veneer, 72H x 48W x 16D	EA	1	$ 2,241.09
Transactional Furniture	1132034	LA2138	Ergotron WorkFit-C Single LD Sit-Stand Workstation, Fits Up to 24 Display	EA	1	$ 1,041.96
Transactional Furniture	356018	60918/17640	Staples Commercial 5 File Drawers Lateral File Cabinet, Locking, Gray, Letter/Legal, 36W (21746D)	EA	1	$ 730.78
Transactional Furniture	356013	59579/17650	Staples Commercial 5 File Drawers Lateral File Cabinet, Locking, Gray, Letter/Legal, 42W (21749D)	EA	1	$ 811.84
Transactional Furniture	397863	#N/A	Safco Shelves for Archival Shelving , 69, Wood, 4/Pack (5261)	BX	4	$ 336.32
Transactional Furniture	463476	#N/A	HON Brigade 700 Series 2-Drawer Lateral File Cabinet, Locking, Letter/Legal, Black, 42W (H795LSP)	EA	1	$ 1,231.89
Transactional Furniture	1635542	33-397-085	Ergotron WorkFit-T 35W Adjustable Riser (33-397-085)	EA	1	$ 448.62
Transactional Furniture	24280485	#N/A	Ghent Vinyl Enclosed Bulletin Board, Satin Frame, 3'H x 6'W (PA33672VX-193)	EA	1	$ 685.86
Transactional Furniture	24534079	TR61198	TRU RED Magnetic Tempered Glass Dry Erase Board, White, 8' x 4' (TR61198)	EA	1	$ 282.15
Transactional Furniture	368568	59589/25432	Staples Commercial 5 File Drawer Vertical File Cabinet, Locking, Black, Letter, 26.5D (21917D)	EA	1	$ 338.20
Transactional Furniture	757910	FG9T6600BLA	Rubbermaid 2-Shelf Plastic/Poly Mobile Utility Cart, Black (FG9T6600BLA)	EA	1	$ 159.76
Transactional Furniture	24546647	24546647	Staples Fabric Bulletin Board, Black Frame, 4' x 3' (ST61264)	EA	1	$ 65.59
Transactional Furniture	SAF5244BL	#N/A	Safco 5-Shelf Steel Boltless Shelving, 48W, Black (5244BL)	EA	1	$ 220.99
Transactional Furniture	1682315	1682315	Staples Standard Durable Cork Bulletin Board, Oak Frame, 4' x 3' (ST52462-CC)	EA	1	$ 95.24
Transactional Furniture	24534071	TR61197	TRU RED Magnetic Tempered Glass Dry Erase Board, White, 6' x 4' (TR61197)	EA	1	$ 252.05
Transactional Furniture	24399250	24399250	La-Z-Boy Ergonomic Mesh Task Chair, Black (60021)	EA	1	$ 249.99
Transactional Furniture	495800	59605/25417	Staples Commercial 4 File Drawer Vertical File Cabinet, Locking, Black, Legal, 26.5D (13450D)	EA	1	$ 260.47
Transactional Furniture	870402	60925/17454	Staples Commercial 4 File Drawer Lateral File Cabinet, Locking, Black, Letter/Legal, 36W (20057D)	EA	1	$ 488.62
Transactional Furniture	1781790	52473/28690	Staples Standard Durable Magnetic Steel Dry-Erase Whiteboard, Aluminum Frame, 4' x 3' (52473/28690)	EA	1	$ 140.10
Transactional Furniture	696163	20LEL3BLACK	Flash Furniture HERCULES Plastic Armless Folding Chair, Black, 20/Pack	CT	20	$ 469.29
Transactional Furniture	24534064	24534064	TRU RED™ Melamine Dry Erase Board, Gray Frame, 4' x 3' (TR59354)	EA	1	$ 80.94
Transactional Furniture	257809	#N/A	Flash Furniture Fielder Folding Table, 60 x 60, Birchwood (XA60BIRCHM)	EA	1	$ 360.26
Transactional Furniture	24398969	24398969	Union & Scale™ FlexFit™ Anti-Fatigue Mat, 31.5" x 19.5", Black (UN61078)	EA	1	$ 45.32
Transactional Furniture	1005262	#N/A	SHAIN Drafting Table 30H x 36W x 24D Solid Maple	EA	1	$ 585.49
Transactional Furniture	2399935	GDP186	Quartet Glass Dry-Erase Whiteboard, 0.5' x 1.5' (GDP186)	EA	1	$ 31.06
Transactional Furniture	24328568	58263	Staples Sorina Bonded Leather Chair, Grey (53253)	EA	1	$ 170.10
Transactional Furniture	2829477	58224-CC	Staples Emerge Vortex Bonded Leather Gaming Chair, Black and Gray (52503)	EA	1	$ 159.99
Transactional Furniture	24398920	24398920	Union & Scale™ Essentials Ergonomic Fabric Swivel Task Chair, Black (UN56947)	EA	1	$ 99.99
Transactional Furniture	24381066	24381066	Staples Rutherford Luxura Manager Chair, Black (ST45608V-CC)	EA	1	$ 149.99
Transactional Furniture	24398920	24398920	Union & Scale™ Essentials Ergonomic Fabric Swivel Task Chair, Black (UN56947)	EA	1	$ 99.99
Transactional Furniture	495795	59603/25411	Staples 4 File Drawers Vertical File Cabinet, Locking, Black, Letter, 26.5D (13444D)	EA	1	$ 225.32
Transactional Furniture	24398969	24398969	Union & Scale™ FlexFit™ Anti-Fatigue Mat, 31.5" x 19.5", Black (UN61078)	EA	1	$ 45.32
Transactional Furniture	957749	957749	Tempus Wall Clock, Plastic, 13" (TC6236RF)	EA	1	$ 12.70
Transactional Furniture	UNV10451	#N/A	Universal Whisper Quiet Wall Clock, Plastic, 12Dia. (UNV10451)	EA	1	$ 17.51
Transactional Furniture	24396771	24396771	Staples Tervina Luxura Mid-Back Manager Chair, Black (56904V-CC)	EA	1	$ 99.99
Transactional Furniture	2260271	UN59523-CC	Union & Scale FlexFit Kroy Ergonomic Mesh Swivel Task Chair, Black (UN59456)	EA	1	$ 144.28
Transactional Furniture	24328570	58067	Staples Lockland Ergonomic Leather Managers Big & Tall Chair, 400 lb. Capacity, Black (58067)	EA	1	$ 222.85
Transactional Furniture	1680262	28354	Staples Driscott Ergonomic Fabric Managers Big & Tall Chair, 400 lb. Capacity, Black (28354)	EA	1	$ 256.60
Transactional Furniture	24398920	24398920	Union & Scale™ Essentials Ergonomic Fabric Swivel Task Chair, Black (UN56947)	EA	1	$ 99.99

Transactional Furniture	24398920	24398920	Union & Scale™ Essentials Ergonomic Fabric Swivel Task Chair, Black (UN56947)	EA	1	$	99.99
Transactional Furniture	24448589	UN59378	Union & Scale Essentials Armless Ergonomic Fabric Swivel Task Chair, Black (UN59378)	EA	1	$	94.99
Transactional Furniture	131202	185181	Lawrence Frames Wood Certificate Frame, Walnut (185181)	EA	1	$	13.74
Transactional Furniture	24398920	24398920	Union & Scale™ Essentials Ergonomic Fabric Swivel Task Chair, Black (UN56947)	EA	1	$	99.99
Transactional Furniture	24398920	UN59414	Union & Scale Essentials Ergonomic Fabric Swivel Task Chair, Black (UN56947)	EA	1	$	99.99
Transactional Furniture	272153	81505	Expo Block Eraser (81505)	EA	1	$	1.84
Transactional Furniture	120741	81803	Expo Whiteboard Care Dry Erase Cleaner, Blue (81803)	EA	1	$	2.47
Transactional Furniture	634797	TR13612-CC	TRU RED Durable Dry Erase Eraser, Black (13612)	EA	1	$	2.91
Transactional Technology	811478	3831001	Fellowes Powershred 325Ci 22-Sheet Cross-Cut Commercial Shredder (3831001)	EA	1	$	2,031.49
Transactional Technology	2450134	IDEDSH0501H	ideal 4005 P-4 Security 30 Sheet Cross-cut Multi-Media Commercial Shredder (IDEDSH0501H)	EA	1	$	4,850.79
Transactional Technology	407529	38425	Fellowes Powershred 425Ci 30-Sheet Cross-Cut Commercial Shredder (38425)	EA	1	$	2,280.28
Transactional Technology	487921	38485	Fellowes Powershred 485Ci 30-Sheet Cross-Cut Commercial Shredder (38485)	EA	1	$	2,892.21
Transactional Technology	2245281	#N/A	HSM SECURIO 37-Sheet Cross Cut Commercial Shredder (HSM2373)	EA	1	$	2,115.59
Transactional Technology	645879	400	Martin Yale 400 Paper Jogger, 500 Sheets	EA	1	$	681.86
Transactional Technology	24411286	1MR78A#B1H	HP Officejet Pro 9020 Wireless Color All-In-One Inkjet Printer (1MR78A)	EA	1	$	418.49
Transactional Technology	IM108JM34	#N/A	Microsoft Surface Pro 9 13 Tablet, Intel Core i7-1255U Evo, 16GB Memory, WiFi, 256GB SSD, Windows 11 Pro, Platinum	EA	1	$	1,699.99
Transactional Technology	2605095	V11H794120	Epson PowerLite 1781W Wireless LCD Business Projector, Black	EA	1	$	751.43
Transactional Technology	24461783	24461783	Fellowes Powershred LX190 20-Sheet Cross Cut Personal Paper Shredder (FEL5501701)	EA	1	$	293.77
Transactional Technology	24447103	7700-309	jabra Speak 750 MS Teams Bluetooth/USB Speakerphone, Black	EA	1	$	314.41
Transactional Technology	24499874	2112554	Dymo LabelWriter 5XL Portable Label Printer (2112554)	EA	1	$	199.99
Transactional Technology	24326836	#N/A	Jabra Engage 75 Convertible Wireless Mono Headset, Over-the-Head, Black (9555-583-125)	EA	1	$	327.60
Transactional Technology	24521388	#N/A	Logitech Zone Wireless Plus UC Bluetooth Stereo Mobile Headset, Black (981-000918)	EA	1	$	212.39
Transactional Technology	24455535	981-000853	Logitech Zone Wireless Bluetooth Headset For Microsoft Teams Noise Canceling Stereo, Over-the-Head, Black (981000853)	EA	1	$	191.83
Transactional Technology	IM104QA34	#N/A	CODi 13-in-1 Multi-Port Adapter and Memory Card Reader (A01099)	EA	1	$	110.61
Transactional Technology	946196	946196	Fellowes Powershred 60CS 10-Sheet Cross-Cut Deskside Shredder (4606001)	EA	1	$	165.25
Transactional Technology	24448848	1000225	Sennheiser EPOS EXPAND SP30T Series Cordless Conference Speaker Phone, Silver (1000225)	EA	1	$	154.38
Transactional Technology	IM1DU0143	#N/A	Fargo Thermal Transfer Printer Ribbon (045210)	EA	1	$	215.59
Transactional Technology	IM16KF918	#N/A	Fujitsu Pick Roller for fi-7600/fi-7700 Scanners, 3/Set (PA03740-K011)	EA	11	$	106.01
Transactional Technology	2425553	5245701/5245702	Staples Thermal Laminating Pouches, Letter Size, 5 Mil, 300/Box (5245701/5245702)	BX	300	$	68.98
Transactional Technology	1706756	202652-101	Plantronics Voyager Focus UC Active Noise Cancelling Bluetooth On Ear Phone & Computer Headset, Black (202652-101)	EA	1	$	196.78
Transactional Technology	1031324	925-15-508-205	Jabra Pro 900 series Wireless Noise Canceling Mono Headset Microphone, Over-the-Head, Black (925-15-508-205)	EA	1	$	232.83
Transactional Technology	2102739	J8H61A#BGJ	HP LaserJet Pro M501dn Laser Printer with Built-In Ethernet and Duplex Printing (J8H61A)	EA	1	$	681.36
Transactional Technology	24421967	920-009166	Logitech ERGO K860 Wireless Keyboard, Graphite (920-009166)	EA	1	$	110.51
Transactional Technology	1463327	6399-823-109	Jabra Evolve 40 MS Stereo Noise Canceling Headset Microphone, Over-the-Head, Multicolor (6399-823-109)	EA	1	$	85.22
Transactional Technology	24395857	W1A80A#BGJ	HP LaserJet Pro M479fdw Wireless Color All-In-One Laser Printer (W1A80A)	EA	1	$	679.99
Transactional Technology	1706755	202652-102	Plantronics Voyager Focus MS Active Noise Cancelling Bluetooth On Ear Phone & Computer Headset , Black and Gray (202652-102)	EA	1	$	190.80
Transactional Technology	24383786	STKZ4000400	Seagate One Touch 4TB External Hard Drive Portable HDD USB 3.0 / USB 2.0, Black (STKC4000400)	EA	1	$	111.59
Transactional Technology	24552046	DBTHEAD35XBTDL	Delton 35X Wireless Noise Canceling Bluetooth Headset (DBTHEAD35XBTDL)	EA	1	$	79.99
Transactional Technology	24423682	7KW75A#BGJ	HP LaserJet Pro M283fdw Wireless Color All-In-One Laser Printer (7KW75A)	EA	1	$	527.69
Transactional Technology	24538332	6L652UA#ABA	HP 17.3 Laptop, Intel Core i5-1235U, 8GB Memory, 512GB SSD, Windows 11 (6L652UA#ABA)	EA	1	$	709.58
Transactional Technology	24489068	K712EA-SB35	Asus VivoBook K712EA-SB35 17.3 Laptop, Intel i3-1115G4, 8GB Memory, 512GB SSD, Windows 10	EA	1	$	588.42
Transactional Technology	24536113	6667340	Owl Labs Meeting Owl 3 Video Conferencing System Premium Pack, 1080p HD, Gray/White (BND300-0002)	EA	1	$	1,199.00
Transactional Technology	24534664	920-010909	Logitech Signature MK650 Combo for Business Wireless Mouse and Keyboard, Graphite (920-010909)	EA	1	$	67.82
Transactional Technology	24324568	STFR2000403	LaCie Rugged Secure 2TB External Hard Drive Portable USB-C USB 3.0 Shock Resistant Encryption Mac PC, Orange (STFR2000403)	EA	1	$	110.82
Transactional Technology	24541638	DBTHEAD50X	Delton 50X Pro Wireless Noise Canceling Bluetooth Mono Phone & Computer On Ear Headset, USB Type-C (DBTHEAD50X)	EA	1	$	68.05
Transactional Technology	100284	100284	Logitech H340 Computer Headset, Over-the-Head, Black (981-000507)	EA	1	$	14.19
Transactional Technology	3034324	#N/A	SOUNDFORM PRO TRUE WRLS EARBUD	EA	1	$	119.99
Transactional Technology	24311466	JCD383	j5create USB-C to HDMI/RJ-45/USB Adapter, Male to Female, Multicolored (JCD383)	EA	1	$	40.00
Transactional Technology	206710	5KV00001	Microsoft Sculpt Ergonomic For Business Wireless Keyboard, Black (5KV-00001)	EA	1	$	62.26
Transactional Technology	2764655	910-005178	Logitech MX Ergo Plus Advanced Wireless Trackball Mouse for Windows PC and Mac, Black (910-005178)	EA	1	$	65.50
Transactional Technology	24507456	MK2K3LL/A	Apple iPad 10.2 Tablet, 64GB, WiFi, 9th Generation, Space Gray (MK2K3LL/A)	EA	1	$	329.00
Transactional Technology	24493047	24493047	Seagate Expansion 1TB USB 3.0 External Hard Drive, Black (STKM1000400)	EA	1	$	57.99
Transactional Technology	24383777	STKZ5000400	Seagate One Touch 5TB External Hard Drive Portable HDD USB 3.0 / USB 2.0, Black (STKC5000400)	EA	1	$	137.74
Transactional Technology	IM11R0519	#N/A	Epson 400 Photo Ink Standard Yield Ink Cartridge (T320P)	EA	1	$	48.59
Transactional Technology	24536111	6632571	Owl Labs Meeting Owl 3 HD 1080p Conferencing Webcam, White (MTW300-1000)	EA	1	$	1,049.00
Transactional Technology	2676142	920-008219	Logitech MK850 Performance Wireless Keyboard and Mouse Combo (920-008219)	EA	1	$	63.15
Transactional Technology	1682148	PP400001	Microsoft Comfort Desktop 5050 Wireless Keyboard & Mouse, Black (PP4-00001)	EA	1	$	53.80
Transactional Technology	24460735	910-005869	Logitech M575 Ergonomic Wireless Trackball USB Mouse, Black (910-005869)	EA	1	$	46.68
Transactional Technology	2722006	203500-101	Plantronics Voyager 5200 Bluetooth Headset	EA	1	$	70.19
Transactional Technology	106622	DSP16GB10PK	Centon DataStick Pro 16GB USB 2.0 Type A Flash Drive, Sleek Gray, 10/Pack (DSP16GB10PK)	PK	10	$	32.25
Transactional Technology	57256	57256	Logitech Combo MK270 Wireless Keyboard & Mouse, Black (920-004536)	EA	1	$	21.20
Transactional Technology	2414891	49320	Verbatim PinStripe 256GB USB 3.2 Type-A Flash Drive, Black (49320)	EA	1	$	40.94
Transactional Technology	300062	980-000802	Logitech Z150 Computer Speaker, Black (980-000802)	EA	1	$	29.99
Transactional Technology	24421884	LXM00001	Microsoft Ergonomic Keyboard, Black (LXM-00001)	EA	1	$	55.99
Transactional Technology	24311722	TR-NMC100AFA	TRU RED 100-Sheet Micro-Cut Autofeed Commercial Shredder (TR-NMC100AFA)	EA	1	$	183.27
Transactional Technology	949495	41940-CC	Staples Privacy Filter for Monitor, 22 Widescreen (16:10) (41940)	EA	1	$	47.29
Transactional Technology	24528164	24528164	Canon imageCLASS MF3010 VP All-in-One Printer (5252B037)	EA	1	$	149.00
Transactional Technology	85631	85631	Fellowes I-Spire Laptop Lift, White/Gray (9311201)	EA	1	$	27.36

Transactional Technology	887547	DMHJ	Falcon Dust-Off Touch Screen Wipes, Office Share Pack, 200/Pack (DMHJ)	PK	200	$ 24.07
Transactional Technology	2739366	K75231US	Kensington Keyboard for Life Wireless Desktop Set	EA	1	$ 30.83
Transactional Technology	130713	87300-206	Plantronics Voyager Legend 87300-06 In the Ear Bluetooth Headset, Black (87300-206)	EA	1	$ 64.56
Transactional Technology	100284	100284	Logitech H340 Computer Headset, Over-the-Head, Black (981-000507)	EA	1	$ 14.19
Transactional Technology	330931	330931	Logitech K270 USB Wireless Keyboard, Black (920-003051)	EA	1	$ 17.54
Transactional Technology	806634	AVE5697	Avery Matte Laser CD/DVD Labels, White, 250/Pack (AVE5697)	PK	250	$ 33.99
Transactional Technology	24381075	NX55445	NXT Technologies UC-2000 Noise-Canceling Stereo Computer Headset, Over-the-Head, Black (NX55445)	EA	1	$ 49.99
Transactional Technology	100284	100284	Logitech H340 Computer Headset, Over-the-Head, Black (981-000507)	EA	1	$ 14.19
Transactional Technology	1432656	89433-01	Plantronics EncorePro HW510 QD Mono Headset, Over-The-Head, Black (89433-01)	EA	1	$ 54.53
Transactional Technology	24400017	NX60395	NXT Technologies 6' Display Port to Display Port Audio/Video Cable, Male to Male, Black (NX60395)	EA	1	$ 12.89
Transactional Technology	24421988	WDBYVG0010BBK	WD My Passport 1TB USB 3.2 Gen 1 External Hard Drive, Black (WDBYVG0010BBK-WESN)	EA	1	$ 67.49
Transactional Technology	581853	3000004	GBC Nap-Lam Laminating Film Roll, 1.5 Mil, 25, 2/Box (3000004)	BX	2	$ 91.92
Transactional Technology	2418409	C6PATCH7BK	StarTech C6PATCH7BK 7ft Cat 6 Black Molded RJ45 UTP Gigabit Cat6 Patch Cable, 7ft Patch Cord	EA	1	$ 10.54
Transactional Technology	24425102	9112101	Fellowes Crystal Gel Non-Skid Non Gaming Mouse Pad/Wrist Rest Combo, Black (9112101)	EA	1	$ 10.69
Transactional Technology	344118	84693-01	Plantronics CS540 Wireless Noise-Canceling Headset System, Black (84693-01)	EA	1	$ 189.82
Transactional Technology	869261	910-001822	Logitech M510 Wireless Optical USB Mouse, Black (910-001822)	EA	1	$ 22.61
Transactional Technology	24531029	ADJCLMP	LAX Gadgets Cell Phone Multi Combination, Black/Silver (ADJCLMP)	EA	1	$ 10.79
Transactional Technology	79511	45013	DYMO D1 Standard 45013 Label Maker Tape, 1/2 x 23', Black on White (45013)	EA	1	$ 11.15
Transactional Technology	917917	TZE-251	Brother P-touch TZe-251 Laminated Label Maker Tape, 1 x 26-2/10', Black On White (TZe-251)	EA	1	$ 13.10
Transactional Technology	IM1BM4948	#N/A	Brother AC Adapter For PocketJet 6 (Plus) and RuggedJet 4, Black/Red (LB3692)	EA	1	$ 24.49
Transactional Technology	1674154	98491	Verbatim Life Series 98491 16x DVD-R, White Inkjet Printable, Hub Printable, 100/Pack	EA	1	$ 17.16
Transactional Technology	49087	97175	Verbatim Life Series 97175 16X DVD+R 4.7GB, 100 Pack Spindle	EA	1	$ 22.85
Transactional Technology	784615	920-004088	Logitech K360 Wireless Keyboard, Glossy Black (920-004088)	EA	1	$ 18.71
Transactional Technology	24401668	NX56850	NXT Technologies 4-Port USB 2.0 Hub, Black (NX56850)	EA	1	$ 8.58
Transactional Technology	330931	920-003051	Logitech K270 USB Wireless Keyboard, Black (920-003051)	EA	1	$ 17.54
Transactional Technology	917860	TZE-231	Brother P-touch TZe-231 Laminated Label Maker Tape, 1/2 x 26-2/10', Black On White (TZe-231)	EA	1	$ 8.15
Transactional Technology	49088	97177	Verbatim Life Series 97177 16x DVD-R, Silver, 100/Pack	EA	1	$ 17.87
Transactional Technology	24400014	NX29738	NXT Technologies NX29738 4' HDMI 4K Audio/Video Cable, Black	EA	1	$ 6.55
Transactional Technology	2498469	ST61817	Staples Mouse Pad, Black, 2/Pack (2498469)	PK	2	$ 5.97
Transactional Technology	821164	980-000028	Logitech S150 Computer Speaker, Black (LOG980000028)	EA	1	$ 9.89
Transactional Technology	2504289	113360	Monoprice Select Series DisplayPort 1.2 Cable, 6'	EA	1	$ 9.38
Transactional Technology	2636577	S1-U3P6-64G-10B	Centon MP ValuePack Pro Flash Drive USB 3.2 Case, Black, 10 Cases/Pack (S1-U3P6-64G-10B)	PK	10	$ 49.12
Transactional Technology	210326	TRPP569003	Tripp Lite P569-003 3' HDMI Audio/Video Cable, Black	EA	1	$ 7.42
Transactional Technology	600495	K33137	Kensington Hi-Fi Headphones, Black (K33137)	EA	1	$ 10.62
Transactional Technology	24499871	2112552	Dymo LabelWriter 550 Desktop Label Printer (2112552)	EA	1	$ 73.94
Transactional Technology	24517810	24517810	NXT Technologies™ Optical USB Mouse, Black (NX60905)	EA	1	$ 5.30
Transactional Technology	24400009	24400009	NXT Technologies™ NX29739 8' HDMI 4K Audio/Video Cable, Black	EA	1	$ 5.59
Transactional Technology	24529663	24529663	NXT Technologies™ 64GB USB 2.0 Type A Flash Drive, Black (NX61110)	EA	1	$ 7.10
Transactional Technology	IM15DB636	#N/A	Dell Adapter 65-Watt Type C with 1M Power Cord, Cus Kit	EA	1	$ 85.00
Transactional Technology	24383778	STKB2000400	Seagate One Touch 2TB External Hard Drive Slim Portable HDD USB 3.0 / USB 2.0, Black (STKB2000400)	EA	1	$ 71.60
Transactional Technology	24401664	NX56853	NXT Technologies NX46719 4' HDMI Cable, Black	EA	1	$ 6.56
Transactional Technology	24306042	TRPP580006	6FT DISPLAYPORT M/M CBL	EA	1	$ 18.77
Transactional Technology	100288	910-002225	Logitech M185 Wireless Optical Mouse, Swift Grey (910-002225)	EA	1	$ 20.46
Transactional Technology	712332	712332	Staples Electronics Air Duster, 10 oz., 2/Pack (SPL10ENFR-2)	PK	2	$ 9.18
Transactional Technology	24400008	NX29747	NXT Technologies NX29747 0.5' HDMI/VGA Video Adapter, Black	EA	1	$ 10.71
Transactional Technology	356697	DPSM12	Dust-Off Air Dusters, 7 oz., 12/Pack (DPSM12)	PK	12	$ 44.34
Transactional Technology	24517810	24517810	NXT Technologies™ Optical USB Mouse, Black (NX60905)	EA	1	$ 5.30
Transactional Technology	24339943	ST61825	Staples Mouse Pad with Gel Wrist Rest, Black (79054)	EA	1	$ 6.78
Transactional Technology	24517815	NX60885	NXT Technologies Wireless Optical USB Mouse, Black (NX60885)	EA	1	$ 13.99
Transactional Technology	24383955	960-001257	Logitech C920S Pro 1080p HD Webcam with Privacy Shutter, Black	EA	1	$ 61.87
Transactional Technology	24493047	24493047	Seagate Expansion 1TB USB 3.0 External Hard Drive, Black (STKM1000400)	EA	1	$ 57.99
Transactional Technology	136619	136619	Staples Foam Mouse Pad/Wrist Rest Combo, Black (ST61798)	EA	1	$ 7.58
Transactional Technology	869101	920-002478	Logitech K120 USB Keyboard, Black (920-002478)	EA	1	$ 8.79
Transactional Technology	24431366	24431366	Casio FX-9750GIII-PK Graphing Calculator, Pink	EA	1	$ 66.59
Transactional Technology	886660	920-002565	Logitech MK120 Optical Wired Keyboard and Mouse Combo, Black (920-002565)	EA	1	$ 10.20
Transactional Technology	24449083	70390	Verbatim PinStripe 128GB USB 3.2 Type-A Flash Drive, Red/Green/Blue, 3/Pack (70390)	PK	3	$ 42.61
Transactional Technology	100079	DSP8GB10PK	Centon DataStick Pro 8GB USB 2.0 Type A Flash Drive, Gray, 10/Pack (DSP8GB10PK)	PK	10	$ 29.72
Transactional Technology	959064	23420	Staples Wireless Optical Mouse, Black (23420)	EA	1	$ 11.29
Transactional Technology	24337402	70055	Verbatim PinStripe 32GB USB 2.0 Type A Flash Drive, Assorted Colors, 5/Pack (70055)	PK	5	$ 18.59
Transactional Technology	2588933	960-001075	Logitech C925e HD Webcam, 1920 x 1080, Black (960-001075)	EA	1	$ 88.88
Transactional Technology	24342351	70062	Verbatim PinStripe 32GB USB 2.0 Type A Flash Drive, Black, 10/Pack (70062)	PK	10	$ 32.81
Transactional Technology	57256	57256	Logitech Combo MK270 Wireless Keyboard & Mouse, Black (920-004536)	EA	1	$ 21.20
Transactional Technology	2438163	TP3854-200	Scotch Thermal Laminating Pouches, Letter Size, 3 Mil, 200/Pack (TP3854-200)	PK	200	$ 26.25
Transactional Technology	57256	57256	Logitech Combo MK270 Wireless Keyboard & Mouse, Black (920-004536)	EA	1	$ 21.20
Transactional Technology	24353925	ST42320-CC	Staples 6-Outlet Power Strip, 6' Cord, White, 3/Pack (42320)	PK	3	$ 18.70
Transactional Technology	354562	960-000694	Logitech C270 HD Webcam with Noise-Reducing Mics for Video Calls	EA	1	$ 26.54
Transactional Technology	489526	5204003/5204009	Staples Thermal Laminating Pouches, Letter Size, 5 Mil, 100/Pack (5204003/5204009)	PK	100	$ 18.65
Transactional Technology	701218	920-002555	Logitech MK550 Wireless Desktop Wave Keyboard and Mouse Combo, Black (920-002555)	EA	1	$ 41.52

Transactional Technology	24387203	24387203	Casio FX 300MSPLUS2 12 Digit 2-Line Display Scientific Calculator, Black	EA	1	$	9.26
Transactional Technology	100284	100284	Logitech H340 Computer Headset, Over-the-Head, Black (981-000507)	EA	1	$	14.19
Transactional Technology	2618968	ST51139-US	Staples Universal Slim Stylus, Black	EA	1	$	6.90
Transactional Technology	784551	910-006825	Logitech M325S Wireless Ambidextrous Optical USB Mouse, Black (910-006825)	EA	1	$	16.49
Transactional Technology	57256	920-004536	Logitech Combo MK270 Wireless Keyboard & Mouse, Black (920-004536)	EA	1	$	21.20
Transactional Technology	401597	30321	DYMO LabelWriter 30321 Large Mailing Address Labels, 3-1/2 x 1-4/10, Black on White, 260 Labels/Roll, 2 Rolls/Box (30321)	BX	260/2	$	10.98
Transactional Technology	2622126	920-007897	Logitech MK235 USB Wireless Optical Keyboard and Mouse Set, Black (920-007897)	EA	1	$	19.12
Transactional Technology	2625461	99711	Verbatim Stereo Earphones Headphones, Black (99711)	EA	1	$	1.51
Transactional Technology	917881	TZE-2312PK	Brother P-touch TZe-231 Laminated Label Maker Tape, 1/2 x 26-2/10', Black On White, 2/Pack (TZe-2312PK)	PK	2	$	16.39
Transactional Technology	382955	ST61802	Staples Mouse Pad, Black (382955-CC)	EA	1	$	0.63
Transactional Technology	377179	30252	DYMO LabelWriter 30252 Mailing Address Labels, 3-1/2 x 1-1/8, Black on White, 350 Labels/Roll, 2 Rolls/Box (30252)	BX	350/2	$	14.36
Transactional Technology	24387203	24387203	Casio FX 300MSPLUS2 12 Digit 2-Line Display Scientific Calculator, Black	EA	1	$	9.26
Transactional Technology	2657917	FX-260SLRII	Casio FX-260 Solar II 10-Digit Scientific Calculator, Black	EA	1	$	8.49
Transactional Technology	100284	100284	Logitech H340 Computer Headset, Over-the-Head, Black (981-000507)	EA	1	$	14.19
Transactional Technology	792257	920-002836	Logitech Desktop MK320 Wireless Keyboard & Mouse, Black (920-002836)	EA	1	$	20.30

SCHEDULE B.2.a. Core Discount Off List Pricing Worksheet

Master Agreement No. 240000000363

Office Supplies and Office Related Products

PER CATEGORY			
NPP Category Number	**NPP Category Name**	**Category Discount**	**State of Michigan will Restrict Its Agencies' use of this Category**
1	Facilities Breakroom	53%	Partial
2	Facilities Sanitary/Janitorial	54%	Partial
3	Facilities Equipment	40%	Partial
4	Facilities Liners	57%	Full
5	Facilities Supplies	47%	Partial
6	Filing & Record Storage	65%	
7	Inkjet Supplies- OEM	25%	
8	Inkjet Supplies- Remanufactured	60%	
9	Miscellaneous Office Products	61%	
10	Office Supplies, including:	61%	
	Calendars/ Dated Goods		
	Converted Paper Product		
	Labels and Mailing Supplies		
	Miscellaneous Office Products		
	Pens, Pencils & Correction		
	School Art Supplies		
	School Paper		
	School Supplies		
	Specialty Paper Products		
11	Packing and Shipping	65%	
12	Paper	75%	
13	Print Products	50%	
14	Technology	45%	Partial
15	Technology- Transactional	49%	Partial
16	Toner- OEM (Hewlett Packard Only)	41%	
17	Toner- OEM (Dell Only)	12%	
18	Toner- OEM (Except HP & Dell)	28%	
19	Toner- Remanufactured	60%	
20	Furniture- Transactional	43%	Partial
21.a	Furniture- Staples, Tru Red, Union & Scale, Emerge	62%	Partial
21.b	Furniture- Hon	50%	Partial
21.c	Furniture- La-Z-Boy	49%	Partial
21.d	Furniture- Tempur-Pedic	51%	Partial
21.e	Furniture- Bush Furniture	52%	Partial
21.f	Furniture- Flash Furniture	58%	Partial

21.g	Furniture- Specific Manufacturer		Partial
21.h	Furniture- Specific Manufacturer		Partial
21.i	Furniture- Specific Manufacturer		Partial
21.j	Furniture- Specific Manufacturer		Partial
21.k	Furniture- Specific Manufacturer		Partial
21.l	Furniture- Specific Manufacturer		Partial
21.m	Furniture- Specific Manufacturer		Partial
21.n	Furniture- Specific Manufacturer		Partial
21.o	Furniture- Specific Manufacturer		Partial
21.p	Furniture- Specific Manufacturer		Partial
21.q	Furniture- Specific Manufacturer		Partial
	Add lines as needed		

Schedule B.3. Manufacturers Direct Furniture

Discounts With Featured Furniture Manufacturer Partners:		
Members have access to exclusive discounts from these manufacturers for special order items. Members should work with their Staples representative to access the special order discounting.		
Union & Scale	**Tru Red**	**Staples Brand**
Allsteel	**Ghent**	**Luxor**
Alumni	**Global**	**MooreCo**
Bush	**HON**	**Mount-It**
Ergotron	**Humanscale**	**National Public Seating**
Fellowes	**Kimball International (National, Kimball, Interwoven and Etc)**	**Raynor**
Flash Furniture		**SAFCO**

Additional Manufacturer Partners Available:		
Discounts may be available on a per project basis on the following vendor partners of Staples. Additional vendor partners may be available upon request.		
2/90 SIGN SYS	Floortex	POPPIN INC
3M	GREAT AM PICTURE CO	Prepac
9 to 5 Seating	Harbor Industries	Raynor
Acco/Quartet/Kensignton	HBF	Regency
Adesso	Hirsh	Reimers Furniture
Allseating	HumanTouch	RFM SEATING / Reimers Furniture
AMCASE	Iceberg	RIVER CITY GLASS INC
Amtab	Infinity Instruments	RTA Products
ANOVA	INGRAM MICRO	Sauder Woodworking
APG OFFICE FURNISHINGS	Intensa	SCHOLAR CRAFT PROD INC
Battersea	JASPER SEATING CO INC	Screenflex
BEI Windows	Jonti-Craft	SECA CORPORATION
Bestar	KFI	SENATOR INT'L dba ALLERMUIR
Bisilque	KI/KRUEGER INTERNATIONAL	Seville
Burnes Home Accents	KNU	Sit On It
CHERRY MAN IND INC	KRUG FURNITURE	Southshore
Clarus	KWALU INC	SP RICHARDS
Classroom Essentials Online	Kwikscreen	SPEC FURNITURE
Clinton Industries	La Cross	STANCE HEALTHCARE INC
COE Distributing	Lawrence Frames	Studio Design
Concept Seating	Lesro	Sunset Corp
Corral Designs	LH Licensed Products	Superior Recreational Products
Correll	Lifelong Wheels	Tennsco
CRAMER	Living Style/True Innovations/Li&Fung (LaZBoy, Beautyrest, Dormeo)	Tiger Supplies
Cramer	Loctek	Trademark Global
DAUPHIN	LOCTEK INC	Transform Partners
Davies Office Refurbishing	Loftwall	UBrands
Diamedical	MASTER LOCK / Sentry Group	Uncaged Ergonomics
Diversified Woodcrafts	MEDVIRON	Uniek
Dorel (Cosco)	Motionwise Products	Versa Products
Eforcity	National Public Seating	Versare Solutions LLC
Ergocentric	NDI Office Furniture	Via
ERGOGENESIS WORKPLACE SOLUTIONS LLC	Nearly Naturals	Victory Lighting
Ergotron	NIGHTINGALE INC.	Vividboard
ES Robbins	NORIX GROUP INC	Waddell
ESI ERGONOMIC SOLUTIONS	Norstar Office Products	Wieland
Essendant	Obex	Whitney Brothers
Exemplis	Office Master	Winsome Trading
Factory Direct	OFM	Workrite Ergonomics
Fire King	PHOENIX SAFE INTL LLC	Zonez
Flagship Carpets	PINEAPPLE CONTRACTS INC	

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

Additional Services Available including Design, Project Management, and Installation.
Fees for services are quoted per project. Quote for Additional Services will be mutually approved in writing prior to project



UNION & SCALE®

STAPLES BRANDS
INCLUDING UNION & SCALE AND TRU RED

Websites: https://unionandscale.com/, http://www.trured.com/products	
Summary of Products Offered	Seating, desking, storage, lounge, décor, shelving. Collections include Essentials, MidMod, Flexfit, Lewis, Workplace 2.0 and Prestige.
Size of Order (Count of unit quantity):	**ALL STAPLES BRAND, UNION & SCALE and TRU RED FURNITURE PRODUCTS**
Quantities of 10 or more	Extended discounts may apply for single orders with quantities of 10 or more. Contact Staples sales representative for quote.
FREIGHT:	Staples Brand, Union & Scale and Tru Red items are typically quoted with tailgate dock delivered freight costs included in the price. For large quantity orders, freight charges may be caluclated and quoted at time of order on a per project basis.

Not seeing the manufacturer you are looking for?
All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

Allsteel®	**ALLSTEEL**
	Website: https://www.allsteeloffice.com/
Summary of Products Offered	Seating - Executive, Task, Side/Guest, Utility-Stack, Sit/Stand Computer Stands, Keyboard Systems, Monitor Arms, Lighting, CPU Holders, Foot Rests, Laptop Holders, Cable Management, Computer Accessories, Healthcare - Technology Wall, Mobile Stations
Size of Order (List Price Total):	**Stride Systems, Terrace, Concensys, Optimize, Further, Involve Casegoods, Stride Desking/Benching, Pedestals, Overheads, Worksurfaces, Electrical & Accessories, Altitude Tables, Approach, Gallery Panels**
$0-$100K List	68.30%
$100,001 - $400k List	69.30%
$400K+ List	70.30%
	Lateral Files, Vertical Files & Storage (Towers/Bookcases/Cabinets), Align Lateral Files, Align Storage, Stride Storage, Involve Storage, Radii Storage
$0-$100K List	62.10%
$100,001 - $400k List	65.50%
$400K+ List	65.50%
	Trooper, Tolleson & Nimble Seating
$0-$100K List	66.10%
$100,001 - $400k List	66.10%
$400K+ List	66.10%
	#19, Relate, Inspire, Seek & Access Seating
$0-$100K List	55.20%
$100,001 - $400k List	55.20%
$400K+ List	55.20%
	Acuity, EVO, Scout, Mimeo, Lyric, Quip, & Svelte Seating
$0-$100K List	55.30%
$100,001 - $400k List	55.30%
$400K+ List	55.30%
	Social Collaborative Seating/Tables/Conferencing, Parallel Lounge, Clarity Seating, Retreat Seating, Recharge, Co/Ho, Park, Townhall Collection, & Two-Thirds
$0-$100K List	46.50%
$100,001 - $400k List	49.50%
$400K+ List	49.50%
	Merge Tables, Aware and Structure Tables
$0-$100K List	67.20%
$100,001 - $400k List	68.20%
$400K+ List	69.20%
	Wood Laminate Casegoods (Align Wood), Stride Painted Wood & Laminate Casegoods Veneer, Align Veneer Tiles, Veneer Work surfaces
$0-$100K List	57.60%
$100,001 - $400k List	59.80%
$400K+ List	59.80%
	Accessories (Wand and Link Lights, Ergonomic Tools)
$0-$100K List	51.00%
$100,001 - $400k List	53.00%
$400K+ List	53.00%
	GUNLOCKE Product
$0-$150K List	51.00%
$150,001 - $250k List	53.00%
$250,001+ List	Extended Discounts May Apply
FREIGHT:	• Pricing reflects **Tailgate Dock Delivered** Freight Terms. • Member must possess a fully functioning dock to request direct factory to destination drop ship service. • Discounts apply to factory sourced orders ONLY - pricing does not support online SKUs or retail purchases. • Discounts will be applied against the current list price in effect at time of order. • Discount price tiers are determined by the total list price of all order items across all product categories. Once the total list price of the ORDER is identified, that discount tier level % is to be applied for all product categories.

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

ALUMNI CLASSROOM FURNITURE	**ALUMNI**	
Website: https://www.alumnicf.com/		
Summary of Products Offered	Classroom Seating & Stools, Classroom Desks & Student Activity Tables, Computer Furniture, Tables Student Activity, Multi-Purpose, Early Childhood, Technology Solutions, Maker Spaces, Cafteria, Study Carrels, Lecterns, Display Cases, Soft Seating, Modular Seating, Storage - Fixed and Mobile, Instructor Tables, Accessories	
	ALL ALUMNI PRODUCTS	
Size of Order (List Price Total):	**FOB FACTORY**	**TAILGATE DOCK DELIVERED**
$0-50K List	56.00%	40.00%
$50,001 - $100k List	57.00%	42.00%
$100,001 - $200k List	58.00%	44.00%
$200,001+	**Extended Discounts May Apply**	
FREIGHT:	• Pricing reflects **Tailgate Dock Delivered** Freight Terms. • Member must possess a fully functioning dock to request direct factory to destination drop ship service. • Discounts apply to factory sourced orders ONLY - pricing does not support online SKUs or retail purchases. • Discounts will be applied against the current list price in effect at time of order. • Discount price tiers are determined by the total list price of all order items across all product categories. Once the total list price of the ORDER is identified, that discount tier level % is to be applied for all product categories.	

bbf BUSH BUSINESS FURNITURE	**BUSH FURNITURE**
Website: https://bushfurniture.com/bush-business-furniture/	
Summary of Products Offered	Office chairs, desks, storage, tables, home office solutions, accents and accessories, beds, sofas and upholstery
Size of Order (List Price Total):	**ALLSPECIAL ORDER BUSH FURNITURE (NON-SKU)**
$0-$150,000	48.00%
$150,001k+	**Extended Discounts May Apply**
FREIGHT:	• Pricing reflects **Tailgate Dock Delivered** Freight Terms. • Member must possess a fully functioning dock to request direct factory to destination drop ship service. • Discounts apply to factory sourced orders ONLY - pricing does not support online SKUs or retail purchases. • Discounts will be applied against the current list price in effect at time of order. • Discount price tiers are determined by the total list price of all order items across all product categories. Once the total list price of the ORDER is identified, that discount tier level % is to be applied for all product categories.

ergotron®	**ERGOTRON**
Website: https://www.ergotron.com/en-us/	
Summary of Products Offered	Monitor mounts, standing desks, charging systems, workstations, mobile carts.
Size of Order (Count of unit quantity):	**ALL ERGOTRON PRODUCTS**
Quantities of 50 or more	Extended discounts may apply for single orders with quantities of 50 or more. Contact Staples sales representative for quote.
FREIGHT:	Ergotron is typically quoted with tailgate dock delivered freight costs included in the price. For large quantity orders, freight charges may be caluclated and quoted at time of order on a per project basis.

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

FELLOWES

Website: https://www.fellowes.com/us/en

Summary of Products Offered	Computer Workstations, Sit to Stand Riser Units, Monitor Arms, Ergonomic Accessories = Keyboard Trays, Wrist and Foot Rests
Size of Order (List Price Total):	**ALL MODULAR WALLS, FURNITURE AND WORKSPACE PRODUCTS**
$0-$10K List	53.00%
$10,001 - $30,000 List	55.00%
$30,001 - $150,000	57.00%
$150k - $350,000	60.00%
$350,001 - $500,000	65.00%
	AERAMAX & ARRAY
$0-$100K List	47.00%
$100,001+ List	50.00%
FREIGHT:	Discounts are for tailgate dock delivery only. Additional freight fees may apply based on order size. In the US, follow these freight terms: • No additional freight fees on orders over $7001 list. • Orders <$2500 List incur a flat **$25** net fee • Orders between $2501 and $5k List incur a flat **$100** net fee • Orders between $5,001 and $7000 List incur a flat **$200** net fee • Residential freight deliveries incur a flat **$70** net fee. • For Canadian freight terms, Fellowes Customer Service can provide details related to possible freight fees.

FLASH FURNITURE

Website: https://www.flashfurniture.com/

Summary of Products Offered	Bright Beginnings By Flash Furniture offers a vast assortment of early education classroom and activity furniture. Flash Furniture also offers a wide variety of seating, desking, storage, outdoor furniture, and gaming furniture.
Size of Order (Count of unit quantity):	**ALL FLASH FURNITURE**
Quantities of 10 or more	Extended discounts may apply for single orders with quantities of 10 or more. Contact Staples sales representative for quote.
FREIGHT:	Flash Furniture is typically quoted with tailgate dock delivered freight costs included in the price. For large quantity orders, freight charges may be caluclated and quoted at time of order on a per project basis.

GHENT

Website: https://www.gmicompanies.com

Staples is a dealer under the Ghent held NPPGov Contract, #EI00237 through 10/14/2027.

Summary of Products Offered	Space division, display cases, glassboards, whiteboards, mobile boards, communication boards.
Size of Order (List Price Total):	**All Ghent and Ghent Healthcare Standard Lead Time Products**
Any Size Order	57.25%
PRICING:	Discount applies to 2022 price list.
FREIGHT:	Free freight over $1400 Net. Display, Outdoor, Glass, Ghent Healthcare, Space division categories are FOB Factory.

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

	GLOBAL FURNITURE GROUP
Website: https://www.globalfurnituregroup.com	
Summary of Products Offered	Office Adinistrative, Desk, Tables, Filing, Storage, Modular Free Standing Workstations, Café Tables/Seating, Institutional Site Equipment, Seating, Reception/Lounge
Size of Order (List Price Total):	**GLOBAL, GLOBAL HEALTHCARE, OFFICES TO GO**
$0-$16,499.99	54.00%
$16,500-$49,999.99	55.00%
$50,000-$99,999.99	57.00%
$100,000+	Negotiable
PRICING:	Global, Global Healthcare, Offices to Go - Current Price List
FREIGHT:	*FOB Destination, Dock Delivered (pre-pay & allowed). Orders under $2,000 List will incur a $75 net handling charge for non-UPS'able shipments or a $25 net handling charge for UPS'able orders.

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

HON	HON
Website: https://www.hon.com/	
Summary of Products Offered	Seating - Executive, Task, Side/Guest Reception/Lounge, Utility-Stack, Stools, Desks-Casegoods - Metal, Laminate, Veneer All Components, Tables - Conference, Training, Reception, Education/Classroom - Student Seating, Desks, Tables; Instructor Desking/Storage, Wall Boards-Visual Aids HON Branded 5-Year Warranty Producrt, Desks, Casegoods, Filing, Seating - Executive, Task, Guest, Reception; Tables - Conference, Utility, Occasional, Training Panel Systems - Accelerate, Abound with Accessories, Filing - Vertical/Lateral/Personal Storage Units, Pedestal Storage (Fixed/Mobile), Bookcases, Storage Cabinets (Metal/Laminate/Wood)
Size of Order (List Price Total):	**SYSTEMS & PEDESTALS**
$0-25K List	63.00%
$25,001 - $75k List	64.00%
$75,001 - $150k List	66.00%
$150,001+	**Extended Discounts May Apply**
	VERTICAL/LATERAL FILES, STORAGE
$0-25K List	55.00%
$25,001 - $75k List	56.00%
$75,001 - $150k List	62.00%
$150,001+	**Extended Discounts May Apply**
	TABLES, DESKING, CASEGOODS, HON SEATING
$0-25K List	52.00%
$25,001 - $75k List	54.00%
$75,001 - $150k List	56.00%
$150,001+	**Extended Discounts May Apply**
	HON 5 YEAR WARRANTY
$0-25K List	55.00%
$25,001 - $75k List	56.00%
$75,001 - $150k List	58.00%
$150,001+	**Extended Discounts May Apply**
	EDUCATION
$0-25K List	52.00%
$25,001 - $75k List	54.00%
$75,001 - $150k List	54.50%
$150,001+	**Extended Discounts May Apply**
	SOOTH HIGH BACK PATIENT CHAIR
$0-25K List	50.00%
$25,001 - $75k List	51.00%
$75,001 - $150k List	52.00%
$150,001+	**Extended Discounts May Apply**
	HON NOW
Any Size Order - Systems	63.00%
Any Size Order - All other products	45.00%
FREIGHT:	HON Standard Freight Terms apply (applicable to Standard NOW (7-11 day) products): • Paid Freight to pre-determined / approved HNI Paid Freight locations (no change) • Paid Freight to drop-ship locations on all orders above $5,000 list • $200 Dropship charge on all LTL orders • 5.5% of List for Small Parcel • HON NOW Speed (2-6 Day Delivery) will incur a 8% of list upcharge HON NOW items shipping in 2-6 days incur an upcharge of 8% of list.• Discounts apply to factory sourced orders ONLY - pricing does not support online SKUs or retail purchases. • Discounts will be applied against the current list price in effect at time of order. • Discount price tiers are determined by the total list price of all order items across all product categories. Once the total list price of the ORDER is identified, that discount tier level % is to be applied for all product categories.

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

HUMANSCALE

Summary of Products Offered	Seating - Executive, Task, Side/Guest, Utility-Stack, Sit/Stand Computer Stands, Keyboard Systems, Monitor Arms, Lighting, CPU Holders, Foot Rests, Laptop Holders, Cable Management, Computer Accessories, Healthcare - Technology Wall, Mobile Stations
Size of Order (List Price Total):	**Seating - Freedom, Liberty, Smart, Path, Diffrient World, Liberty Side & Occasional Chairs**
$0-50K List	54.00%
$50,001 - $150k List	55.00%
$150,001+	**Extended Discounts May Apply**
	Side Seating: Cinto, Trea, Ballo
$0-50K List	45.00%
$50,001 - $150k List	47.00%
$150,001+	**Extended Discounts May Apply**
	Keyboard Tray Systems & Accessories, Monitor Arms, Access Rails and CPU Holders
$0-50K List	62.00%
$50,001 - $150k List	64.00%
$150,001+	**Extended Discounts May Apply**
	Lighting, Ergo Tools & Accessories
$0-50K List	61.00%
$50,001 - $150k List	63.00%
$150,001+	**Extended Discounts May Apply**
	Cable Management: NeatLinks, NeatLinks Slim & NeatTech
$0-50K List	59.00%
$50,001 - $150k List	61.00%
$150,001+	**Extended Discounts May Apply**
	Ht Adjustable Workstations: Float Table and Quickstand Product (Excludes ECO Series)
$0-50K List	50.00%
$50,001 - $150k List	51.00%
$150,001+	**Extended Discounts May Apply**
	Technology Products: QuickStand Eco/eFloat Go 2.0
$0-50K List	45.00%
$50,001 - $150k List	47.00%
$150,001+	**Extended Discounts May Apply**
	Ht Adjustable Workstations: eFloat Lite and eFloat Flex Tables, and Table Bases
$0-50K List	60.00%
$50,001 - $150k List	62.00%
$150,001+	**Extended Discounts May Apply**
	Ht Adjustable Workstations: eFloat Next
$0-50K List	59.00%
$50,001 - $150k List	61.00%
$150,001+	**Extended Discounts May Apply**
FREIGHT:	• Pricing reflects Tailgate Dock Delivered Freight Terms. • Customer must possess a fully functioning dock to request direct factory to destination drop ship service. • Discounts apply to factory sourced orders ONLY - pricing does not support online SKUs or retail purchases. • Discounts will be applied against the current list price in effect at time of order. • Discount price tiers are determined by the total list price of all order items across all product categories. Once the total list price of the ORDER is identified, that discount tier level % is to be applied for all product categories.

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

Kimball International Kimball	KIMBALL INTERNATIONAL interwoven NATIONAL &Co.
Website: https://www.kimballinternational.com/home	
Summary of Products Offered	Executive Wood Furniture, Conference Room Tables, Training Tables and Board Room Accessories, Metal, Laminate and Veneer Filing and Storage, Study Tables and Seating, Fully Upholstered Soft Seating and Modular Reception Seating, Occasional Tables, Ergonomic Accessory Items, Visual Wall Display Systems, Student Seating/Tables □ □
Size of Order (List Price Total):	**ALL KIMBALL INTERNATIONAL PRODUCTS**
$0-150K List	53.00%
$150k+	**Extended Discounts May Apply**
FREIGHT:	Freight is prepaid (included in the price). For full freight and delivery details, visit: https://downloads.kimballinternational.com/documents/price-lists/commercial/general-information/terms-conditions.pdf. • Pricing reflects Tailgate Dock Delivered Freight Terms. • Customer must possess a fully functioning dock to request direct factory to destination drop ship service. • Discounts apply to factory sourced orders ONLY - pricing does not support online SKUs or retail purchases. • Discounts will be applied against the current list price in effect at time of order. • Discount price tiers are determined by the total list price of all order items across all product categories. Once the total list price of the ORDER is identified, that discount tier level % is to be applied for all product categories.□

LUXOR	LUXOR
Website: https://www.luxorworkspaces.com/	
Summary of Products Offered	Desks, Tables, Chairs, Audio Visual carts, Utility Carts, Charging and Storage for technology items, Dry Erase solutions.
Size of Order (Count of unit quantity):	**ALL LUXOR FURNITURE**
Quantities of 10 or more	Extended discounts may apply for single orders with quantities of 10 or more. Contact Staples sales representative for quote.
FREIGHT:	Luxor items are typically quoted with tailgate dock delivered freight costs included in the price. For large quantity orders, freight charges may be caluclated and quoted at time of order on a per project basis.

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

	MOORECO INC.
Website: https://www.moorecoinc.com/	
Summary of Products Offered:	Classroom Seating & Stools, Classroom Desks & Student Activity Tables, Computer Furniture, Tables Student Activity, Multi-Purpose, Early Childhood, Easels/Wheasel, Technology Charging Carts, AV Carts, Utility Carts, Whiteboards / Dry Erase, Tackboards, Chalkboard, Study Carrels, Lecterns, Display Cases, Accessories, Soft Seating
Size of Order (List Price Total):	**MOORECO FURNITURE**
$0 - $15,000 list	40.00%
$15,001 - $50,000 list	42.00%
$50,001 - $100,000 list	44.00%
$100,001 +	**Extended Discounts May Apply**
FREIGHT:	**MooreCo Furniture Catagory:** Pricing reflects **Tailgate Dock Delivered** Freight Terms. Customer must possess a fully functioning dock to request direct factory destination drop ship service. Discounts apply to factory sourced orders only. Pricing does not support online or retail purchases. Discounts will be applied against the current list price in effect at time of order. Accessorial charges: Lift-gate, Inside Delivery, Limited Access, Arrival Notice/Delivery Appointment will be charged accordingly. Installation can be charged as a separate line item and quoted on a per-project basis.
Size of Order (List Price Total):	**MOORE SOFT SEATING; COMPASS CABINETS; DRY ERASE BOARDS; BULLETIN BOARDS; DISPLAY CASES**
$0 - $15,000 list	37.00%
$15,001 - $50,000 list	39.00%
$50,001 - $100,000 list	41.00%
$100,001 +	**Extended Discounts May Apply**
FREIGHT:	**Moore Soft Seating; Compass Cabinets; Dry Erase Boards, Bulletin Boards; Display Cases Category:** Discounts **do not include shipping**. Customer must possess a fully functioning dock to request direct factory destination drop ship service. Discounts apply to factory sourced orders only. Pricing does not support online or retail purchases. Discounts will be applied against the current list price in effect at time of order. Accessorial charges: Lift-gate, Inside Delivery, Limited Access, Arrival Notice/Delivery Appointment will be charged accordingly. Installation can be charged as a separate line item and quoted on a per-project basis.

	MOUNT-IT
Website: https://mount-it.com/	
Summary of Products Offered	Desks, Tables, Chairs, Audio Visual carts, Utility Carts, Charging and Storage for technology items.
Size of Order (Count of unit quantity):	**ALL MOUNT-IT FURNITURE**
Quantities of 10 or more	Extended discounts may apply for single orders with quantities of 10 or more. Contact Staples sales representative for quote.
FREIGHT:	Mount-It items are typically quoted with tailgate dock delivered freight costs included in the price. For large quantity orders, freight charges may be caluclated and quoted at time of order on a per project basis.

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

National Public Seating	NATIONAL PUBLIC SEATING
Website: https://www.nationalpublicseating.com/	
Summary of Products Offered	Music Chairs/Stands, Café/Stages-Choral Risers, Folding Chairs/Tables, Seating - Auxiliary Side/Guest/Stack, Stools, Lecterns, Amplified Sound Systems, Charging Carts
Size of Order (List Price Total):	**ALL NATIONAL PUBLIC SEATING PRODUCTS**
$0-$10,000 List	32.00%
$10,001 - $25,000 List	33.00%
$25,001 - $50,000 List	34.00%
$50,001+ List	35.00%
FREIGHT:	Prices above include standard dock delivery. $75 charge added for liftgate. Free freight is limited to the 48 CONUS and Washington DC. OCONUS and Canada deliveries will have freight quoted per project and added to the invoice. All prices shown in USD.

raynor group COMPANIES	RAYNOR
Website: https://www.rgcompanies.com/	
Summary of Products Offered	Broad range of seating options across many nationally known brands such as Tempur-Pedic, Eurotech
Size of Order (List Price Total):	**EUROTECH SEATING**
$0-$25K List	53.00%
$25,001 - $100,000 List	55.00%
$100,001+ List	**Extended Discounts May Apply**
	RAYNOR FURNITURE
$0-$25K List	53.00%
$25,001 - $100,000 List	55.00%
$100,001+ List	**Extended Discounts May Apply**
FREIGHT:	• Price includes shipping within US other than HI, PR and AK. Some assembly required. • Pricing reflects Tailgate Dock Delivered Freight Terms. • Customer must possess a fully functioning dock to request direct factory to destination drop ship service. • Discounts apply to factory sourced orders ONLY - pricing does not support online SKUs or retail purchases. • Discounts will be applied against the current list price in effect at time of order. • Discount price tiers are determined by the total list price of all order items across all product categories. Once the total list price of the ORDER is identified, that discount tier level % is to be applied for all product categories.

SAFCO	SAFCO
Website: https://www.safcoproducts.com/	
Summary of Products Offered	Arts & Engineering, Classroom Desk, Stools, Filing, Mailroom Furniture, Seating, Shelving & Lockers, Tables Computer, Chairs - Executive, Task, Guest, Stack, High Density Filing, Specialty Storage, Tables Café/Dining, Reception/Lounge
Size of Order (List Price Total):	**ALL SAFCO PRODUCTS**
$0-$100K List	52.00%
$100,001 - $200k List	53.00%
$200,001 - $300k List	54.00%
$300,001+	**Extended Discounts May Apply**
FREIGHT:	Safco standard freight program applies. • Dock to Dock • Shipping included in price for orders over $1500 Net. Orders less than $1500 net have a flat fee of $150 for LTL, $25 for Small Parcel, or $150 if the order contains both LTL and Small Parcel. • Installation can be charged to the customer as an additional cost, negotiated on a per project basis. If the delivery address does not have a dock: • Inside delivery and lift gate services requests should be included on original PO. • A $50 charge for inside delivery and $50 charge for lift gate/tailgate will be added to the invoice. • Inside delivery is defined as when carrier moves all or part of a shipment to a position beyond the point directly accessible or immediately adjacent to the delivery vehicle. • If a consignee is responsible for causing a redelivery, a $50 charge will be invoiced.

Not seeing the manufacturer you are looking for?

All vendor partners of Staples are available through this contract even if they are not listed in this document.
Contact your Staples Representative.

Schedule B.4:
Special Orders/Balance of Offering

Coffee & Water Services, Plus Other Miscellaneous Dispensers & Products/Services

There may be additional services available which are associated with certain products, including, but not limited to: furniture, facilities or water/coffee dispensers, etc. which at the option of the Participating Agency may be purchased or leased at the time of order/agreement. The costs for such products and/or services shall be established at the time of purchase and paid to Staples by the Participating Agency.

Technology Products & Services

Prices for technology items provided to the Participating Agency under the Staples Technology Solutions ordering system, referred to as Sequoia (or its successor), shall be priced at the then-current List Price and may be subject to discount.

Discounts will only be applicable to pricing displayed on Staples Technology Solutions' ordering platform — orders.staplestechnologysolutions.com.

Items that do not have an established MSRP including CTO (configure to order) and BTO (build to order) shall be quoted at the time of purchase.

TECHNOLOGY PRODUCT CATEGORIES

- Audio, Headsets & Microphones & Speakers
- AV Furniture, Power Devices & Batteries & Carts
- Bar Code Scanners
- Consumer Electronics Accessories
- Desktops
- Displays, Monitors & Lage Format Displays
- Input Devices
- Memory
- Networking, Network Devices, &Accessories
- Notebooks
- Output Devices
- Point of Sale Equipment
- Printer Consumables
- Printers & Scanners, Single/Multifunction & Office Machines
- Projectors
- Servers
- Software & Licensing
- Storage Devices
- Tablets & eBook Readers
- Tech Services, Configuration, Tech Recycling, Chrome Services
- Telephones Video & Audio Conferencing
- Televisions & Flat Panels
- UPS & Power Devices
- Video Game Consoles & Accessories
- Warranties
- Workstations

Pricing for Custom Products

Pricing for customized and/or custom print products is based upon product specifications agreed to between Staples and the Participating Agency.

Promotional Products

Staples proposes that pricing for ASI products ordered on our Staples Promotional Product ordering system referred to as Linc (or its successor), be governed by the terms provided below. Staples may update product and pricing for Promotional Products by submitting a request to the State no more than once a calendar quarter.

Pricing for ASI products ordered on our Staples Promotional Product ordering system will be governed by a contract margin that is variable to transaction size. In our proposed pricing structure below, margin decreases as transaction size increases.

Order Transaction Size	Contract Margin
$0 - $999	28%
$1,000 - $4,999	26%
$5,000 - $9,999	24%
$10,000+	22%

Tier One Diversity Program

Staples shares our customers' commitment to diversity and offers a robust Tier One Diversity program option to achieve diverse and small business supplier spending goals when desired. Staples reserves the right to implement a 4% pricing upcharge when establishing a Tier One Diversity program for any Participating Agency.

SCHEDULE C - INSURANCE REQUIREMENTS

Master Agreement No. 240000000363

1. **General Requirements.** Contractor, at its sole expense, must maintain the insurance coverage as specified herein for the duration of the Term. Minimum limits may be satisfied by any combination of primary liability, umbrella or excess liability, and self-insurance coverage. To the extent damages are covered by any required insurance, Contractor waives all rights against the State for such damages. Failure to maintain required insurance does not limit this waiver.
2. **Qualification of Insurers.** Except for self-insured coverage, all policies must be written by an insurer with an A.M. Best rating of A- VII or higher unless otherwise approved by DTMB Enterprise Risk Management.
3. **Primary and Non-Contributory Coverage.** All policies for which the State of Michigan is required to be named as an additional insured must be on a primary and non-contributory basis.
4. **Claims-Made Coverage.** If any required policies provide claims-made coverage, Contractor must:
   a. Maintain coverage and provide evidence of coverage for at least 3 years after the later of the expiration or termination of the Contract or the completion of all its duties under the Contract;
   b. Purchase extended reporting coverage for a minimum of 3 years after completion of work if coverage is cancelled or not renewed, and not replaced with another claims-made policy form with a retroactive date prior to the Effective Date of this Contract.
5. **Proof of Insurance.**
   a. Insurance certificates showing evidence of coverage as required herein must be submitted to DTMB-RiskManagement@michigan.gov within 10 days of the contract execution date.
   b. Renewal insurance certificates must be provided on annual basis or as otherwise commensurate with the effective dates of coverage for any insurance required herein.
   c. Insurance certificates must be in the form of a standard ACORD Insurance Certificate unless otherwise approved by DTMB Enterprise Risk Management.
   d. All insurance certificates must clearly identify the Contract Number (e.g., notated under the Description of Operations on an ACORD form).
   e. In the event any required coverage is cancelled or not renewed, Contractor must provide written notice to DTMB Enterprise Risk Management no later than 5 business days following such cancellation or nonrenewal.

6. **Subcontractors.** Contractor is responsible for ensuring its subcontractors carry and maintain insurance coverage.

7. **Limits of Coverage & Specific Endorsements.**

Required Limits	Additional Requirements
Commercial General Liability Insurance	
Minimum Limits: **$1,000,000 Each Occurrence** **$1,000,000 Personal & Advertising Injury** **$2,000,000 Products/Completed Operations** **$2,000,000 General Aggregate**	Contractor must have their policy endorsed to add "the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents" as additional insureds using endorsement CG 20 10 11 85, or both CG 20 10 12 19 and CG 20 37 12 19.
Umbrella or Excess Liability Insurance	
Minimum Limits: **$5,000,000 General Aggregate**	Contractor must have their policy follow form.
Automobile Liability Insurance	
Minimum Limits: **$1,000,000 Per Accident**	Contractor must have their policy: (1) endorsed to add "the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents" as additional insureds; and (2) include Hired and Non-Owned Automobile coverage.
Workers' Compensation Insurance	
Minimum Limits: **Coverage according to applicable laws governing work activities.**	Waiver of subrogation, except where waiver is prohibited by law.
Employers Liability Insurance	
Minimum Limits: **$500,000 Each Accident** **$500,000 Each Employee by Disease** **$500,000 Aggregate Disease**	
Privacy and Security Liability (Cyber Liability) Insurance	
Minimum Limits: **$1,000,000 Each Occurrence** **$1,000,000 Annual Aggregate**	Contractor must have their policy cover information security and privacy liability, privacy notification costs, regulatory defense and penalties, and website media content liability.

8. **Non-Waiver.** This Schedule C is not intended to and is not to be construed in any manner as waiving, restricting or limiting the liability of either party for any obligations under this Contract, including any provisions hereof requiring Contractor to indemnify, defend and hold harmless the State.

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2320 **Agenda Date:** 10/15/2025 **Agenda #:** 2.

To: Martin L. Cousineau, Finance Committee Chairperson

From: Pamela Coleman, GCCARD Director

RE: Approval of a request to enter a contract with and approve a purchase order to Flint Jewish Federation for Fiscal Year 2026, in an amount not to exceed $50,000.00

BOARD ACTION REQUESTED:

The Genesee County Community Action Resource Department (GCCARD) requests authorization from this committee to enter a contract with and obtain a Purchase Order (PO) to the Flint Jewish Federation (Jewish Community Services or JCS) for the provision of Kosher Home Delivered and Congregate Meals in an amount not to exceed $50,000.00 for Fiscal Year 2026, with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

BACKGROUND:

For nearly two decades, GCCARD has partnered with JCS to provide Kosher Home Delivered and Congregate Meals to eligible, low-income Genesee County seniors. JCS is GCCARD's sole source vendor for Kosher meals, both for the provision of Home Delivered Meals, and for Congregate Meals as JCS serves as a congregate site, encouraging seniors to dine daily in a social setting.

DISCUSSION:

This PO is for the term of October 01, 2025, through September 30, 2026, and will be funded through the Valley Area Agency on Aging and the Genesee County Senior Millage, to be utilized by GCCARD's Nutrition Services Program.

IMPACT ON HUMAN RESOURCES:

There will be no impact on Human Resources.

IMPACT ON BUDGET:

Funds for this PO are to be allocated as follows: $10,000.00 to fund number 2731-697.15-762.000, $10,0000.00 to fund number 2731-697.16-762.000, and $30,000.00 to fund number 2733-697.15-762.000. No General Fund appropriation is required for this request.

IMPACT ON FACILITIES:

There will be no impact on facilities.

IMPACT ON TECHNOLOGY:

There will be no impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

This memorandum conforms to Genesee County's priority of Healthy, Livable and Safe Communities and Community Growth as GCCARD collaborates with other agencies to provide kosher meals to eligible, low-income Genesee County seniors.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize entering into a contract between Genesee County and Jewish Community Services, and to authorize a Purchase Order, whereby the contractor will provide kosher home delivered and congregate meals, at a cost not to exceed $50,000.00 to be paid from accounts 2731-697.15-762.000 ($10,000.00), 2731-697.16-762.000 ($10,000.00), and 2733-697.15-762.000 ($30,000.00), for the period commencing October 1, 2025, through September 30, 2026, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025 meeting of the Finance Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

CONTRACT BETWEEN

THE COUNTY OF GENESEE
Acting By and Through

GENESEE COUNTY COMMUNITY ACTION RESOURCE DEPARTMENT
2727 Lippincott Blvd.
Flint, Michigan 48507
Hereinafter referred to as **"GCCARD"**

and

JEWISH COMMUNITY SERVICES
5080 West Bristol Road, Ste. 3
Flint, Michigan 48507
Hereinafter referred to as **"JCS"** or the **"CONTRACTOR"**

For the period from October 1, 2025 through September 30, 2026

WHEREAS, GCCARD desires to enter into a contract with Jewish Community Services for the provision of specialized meals funded in conjunction with the Older American Act of 1965, from the Valley Area Agency on Aging (hereinafter referred to as VAAA) and in conjunction with the Genesee County Millage Program;

NOW THEREFORE, GCCARD and the CONTRACTOR agree as follows:

A CONTRACTOR will, in a satisfactory and proper manner as determined by GCCARD, provide Kosher Home Delivered Meals and Congregate Meals, as further described below, to elderly persons in the County of Genesee Michigan:

1. The CONTRACTOR shall establish and maintain the capacity to prepare and package kosher meals in a manner consistent with kosher traditions as well as federal, state and local standards, guidelines and requirements that are applicable to GCCARD Home Delivered and Congregate Meal Program.

2. Home Delivered Meals are to consist of prepared, packaged meals in temperature controlled containers to the GCCARD kitchen on an arranged basis for further delivery by GCCARD. Meals may, at no additional cost to GCCARD, be delivered by CONTRACTOR to clients with special nutritional needs in institutionalized settings including, but not limited to, hospitals, hospice and nursing homes as determined by the JCS caseworker and approved by the JCS program supervisor, payment for which is contingent upon approval by GCCARD.

3. Congregate Meals may be prepared and supplied as described for Home Delivered Meals or maybe offered via restaurants or other non-governmental operated venues. They must be developed, ordered and served in a manner consistent with state standards. If offered via restaurants, they must be authorized in writing by GCCARD prior to the meal being scheduled for serving at said restaurant.

Information required for authorization must include documentation that JCS has conducted negotiations regarding the food groups and portion sizes to comply with state regulations. Failure to obtain prior authorization from GCCARD may result in denial of reimbursement.

JCS must be open to all eligible interested parties. To facilitate such open access, it is required that the meals that are to be funded by GCCARD and offered at restaurants or other non-governmental operated venues be publicized in advance of the date and time they are to be made available. To satisfy this requirement, GCCARD requires that it be notified of the date and time the meal will be served ten (10) business days prior to such an event. JCS is also required to post, at its facility, similar public notification at least ten (10) business days prior to service.

JCS must document the distribution of meals to senior recipients in a manner consistent with the operation of an approved congregate meal site. Congregate meal site operation procedures regarding customer documentation, service applications, meal participation sign-in-sheet, guest policies, etc., shall be applicable for meals that are served at restaurants or other non-governmental operated venues.

4. GCCARD will supply the milk that is required for each kosher home delivered meal that JCS schedules for delivery by GCCARD. Payment by JCS to GCCARD at a rate of $0.42 per carton of milk provided shall be shown on the monthly invoice, noted by Paragraph L below, as an offset to the cost to be paid by GCCARD to JCS for meals.

5. CONTRACTOR will coordinate the additional social services required by Title 11I-C guidelines (i.e., information and referral, counseling, nutrition education, recreation and shopping assistance).

B. If this contract contradicts any portion of the minimum standards established by Title I11-C and subsequent memorandum amendments, a copy of which is attached to this contract as Attachment A, the minimum standards will supersede the conflicting portions of the application.

C. CONTRACTOR will commence performance of this contract on the 1st day of October 2025, and will continue performance through September 30, 2026.

D. CONTRACTOR will prepare and submit such reports as may be required by GCCARD in such format and detail as directed.

E. CONTRACTOR will maintain such records and accounts, including property, personnel, and financial records, as specified for all project funds. These records will be made available for audit purposes to GCCARD or the Comptroller General of the United States, or any authorized representative, and will be retained for five years after the expiration of this contract.

1. It is understood and agreed that because "Program Income" (defined as the contributions given by the program recipients daily), constitutes a source of program revenue to the Contractor and to GCCARD, the

Contractor will collect the total contributions given by the program recipients during the month and transmit all contributions received for any meals to GCCARD together with a letter of transmittal by an authorized official according to the schedule described in Paragraph L.

2. It is further understood and agreed that monies collected as "Program Income" by the Contractor that are not specifically designated for meals will be retained by the Contractor.

F. CONTRACTOR agrees that all volunteered services claimed as local share will be reported on the Volunteer Record Sheet (GCCARD Form 14), a copy of which may be requested by GCCARD. Each sheet will have been signed by the volunteer and also by a supervisory employee. This record will show the exact hours spent and specific duties performed as well as the basis for determining the rate of the volunteer's contribution (calculated for the non-professional volunteer at minimum wages).

G. CONTRACTOR agrees to provide the documentation of an annual criminal background check for those employees who will be assigned to review client's personal information or that have personal contact with the senior clients. The CONTRACTOR further agrees that costs associated with persons meeting the following criteria will not be paid utilizing senior millage funds:

1. Persons having a felony conviction in this state or elsewhere within the last 10 years; or
2. Persons having a felony charge pending in this state or elsewhere; or
3. Persons having a misdemeanor conviction in this state or elsewhere within the last 10 years involving theft, assault, battery or drug related crimes; or
4. Persons having a misdemeanor charge pending in this state or elsewhere involving theft, assault, battery or drug related crimes.

The COUNTY retains the right to deny reimbursement for salary requests, or recapture paid reimbursements by withholding from future requests, if it determines that the individual for whom the request is/was made falls within any of the above categories.

H. CONTRACTOR agrees to provide proof of negative tuberculosis tests for workers assigned to prepare, serve or cook food. CONTRACTOR further agrees to comply with the State of Michigan Department of Labor & Economic Growth, "Occupational Health Standards Part 554 Bloodborne Infectious Diseases" (MIOSHA Part 554) including "Part 554 Bloodborne Infectious Diseases Standard Requirements for Training" using the rules provided in Attachment B to this Contract. Documentation for existing workers or volunteers shall be performed and provided to GCCARD within fifteen days of the signing of this Contract.

I. Testing and criminal background checks for new hires or new volunteers shall be performed within fifteen days of their commencement. Documentation of the testing, licenses (if appropriate) and background checks shall be provided to the GCCARD with the next required monthly statement referred to in paragraph L below.

J. CONTRACTOR acknowledges that the COUNTY is a public body subject to the Michigan Freedom of Information Act. Records held by the COUNTY are public

unless exempted. Notwithstanding the foregoing, confidential information collected and provided to the COUNTY by the CONTRACTOR as part of its reporting requirements shall be used solely for purposes of performing and evaluating the performance of this Contract and will not be retained.

K. Subject to receipt of funds from VAAA, GCCARD will make payment to CONTRACTOR under this contract in accordance with the reimbursement rate of $200.00 per month (or $2,400 per year) for establishing and maintaining the facility and capability to prepare and package kosher meals. The schedule for or timing of these payments shall be made in a manner that is mutually agreeable to the parties to this agreement.

L. Subject to receipt of funds from VAAA, GCCARD will make payment to CONTRACTOR under this contract in accordance with the reimbursement rate of $7.75 for both Home Delivered and Congregate meals, with payment for a maximum of 4,000 meals annually. It is anticipated that the majority of the meals will be home delivered. Payments to the CONTRACTIOR shall be made in accordance with the following method, such payment to be made upon presentation of a statement to GCCARD, provided, that:

1. Any payment made to the Contractor by GCCARD, prior to verification by the auditor in the employ of GCCARD, will be subject to later adjustment upon such verification.

2. The CONTRACTOR agrees to submit an accurate statement of the number of meals served in the congregate and mobile meals programs to GCCARD with a letter of transmittal by an authorized official, according to the following schedule:

    a. By the 6th of the next month for all meals served during the month, beginning October 1, 2025.

    b. A calendar quarterly financial report, prepared and delivered to GCCARD by the 6th calendar day following the last day of each quarter.

3. GCCARD shall reimburse CONTRACTOR on a monthly basis at the rate stated above, with a maximum reimbursement not to exceed $3,400.00 per month. The purpose of maximum reimbursement is to avoid expending all of the Contract funds prior to the scheduled end date of the Contract. Reimbursements exceeding the recommended maximum figure may be permitted on a case by case basis as long as CONTRACTOR presents an explanation of need and a reasonable plan for providing continued service for the remainder of the term of the Contract.

M. Relative to the delivery of the 4,000 meals funded by the VAAA portion of this contract, it is expressly understood and agreed that in no event will the total amount to be paid by GCCARD to the CONTRACTOR exceed Forty Thousand Seven Hundred Ninety-Six Dollars ($40,796.00).

N. Subject to receipt of funds from the Genesee County Senior Millage Fund, GCCARD will make payment to CONTRACTOR under this contract at the reimbursement rate of $7.75 per meal. The rate is to be the same for both congregate and home delivered meals and will be applicable for the first 10,990 kosher meals JCS produces for GCOSS customers. In accordance with the following method, such payment to be made upon presentation of a statement to GCCARD, provided, however, that:

1. Any payment made to the CONTRACTOR by GCCARD, prior to verification by the auditor in the employ of GCCARD, will be subject to later adjustment upon such verification.

2. CONTRACTOR agrees to submit an accurate statement of the number of meals served in the congregate and mobile meals programs to GCCARD with a letter of transmittal by an authorized official, according to the following schedule:

   a. By the 5th of the next month for all meals served during the month, beginning October 1, 2025.

   b. A calendar quarterly financial report, prepared and delivered to GCCARD by the 5th calendar day following the last day of each quarter.

3. GCCARD shall reimburse CONTRACTOR on a monthly basis at the rate stated above, with a maximum reimbursement not to exceed $2,373.44 per month. The purpose of maximum reimbursement is to avoid expending all of the Contract funds prior to the scheduled end date of the Contract. Reimbursements exceeding the recommended maximum figure may be permitted on a case by case basis as long as CONTRACTOR presents an explanation of need and a reasonable plan for providing continued service for the remainder of the term of the Contract.

0. Relative to the delivery of the 3,675 meals funded by the Genesee County Senior Millage portion of this contract, it is expressly understood and agreed that in no event will the total amount to be paid by GCCARD to the CONTRACTOR exceed Twenty-Eight Thousand Four Hundred Eighty-One Dollars and Twenty-Five Cents ($28,481.25).

P. This Contract may be revised at any time by amendment(s) signed by duly authorized representatives of both parties, such amendment(s) becoming a permanent part of the original Contract.

Q. CONTRACTOR hereby agrees to defend, indemnify, and hold harmless Genesee County from any and all claims of any nature whatsoever for damages (including personal injuries and death resulting there from) which may arise from CONTRACTOR's performance of this contract; provided, however, that nothing contained herein will be construed as rendering CONTRACTOR liable for acts of Genesee County officers, agent, or employees.

R. Assessment of Subcontractor: GCCARD is required to assess all contractors at least semi-annually. This assessment is to include compliance with contract objectives, fiscal procedures and quality of services. Written review reports will be given to the Contractor in a timely manner. If necessary, corrective action plans will be submitted in accordance with agency policy.

S. Probation

1. If CONTRACTOR has failed to comply with the terms of a contract, GCCARD may place the Contractor on probation.

2. GCCARD may commence probation upon the CONTRACTOR's receipt of written violations as cited by GCCARD.

3. The notice of probation will contain reasons for probation and any corrective action required of the CONTRACTOR, and the effective date.

4. During the probation period, the CONTRACTOR will receive reimbursement for expenses incurred as part of the contract.

5. If, during the probation period, CONTRACTOR does not promptly comply with the required corrective actions, the contract may be suspended or terminated by GCCARD.

T. Suspension

1. When CONTRACTOR has significantly failed to comply with the terms of the contract, GCCARD may suspend support for CONTRACTOR's operation in whole or in part. Support for any part will automatically be terminated when it has been suspended for more than ninety (90) days.

2. To suspend contract operations, GCCARD must notify CONTRACTOR in writing of the action being taken, the reason(s) for such action, the effective date, and the conditions of the suspension. It must also note the right of the CONTRACTOR to appeal such decision.

3. Under serious conditions (such as, but not limited to, danger to an older person or improper use of funds), notice of immediate suspension may be given.

4. New obligations incurred by the Contractor during the suspension period will not be allowed unless GCCARD expressly authorizes them in the notice of suspension or an amendment to it. Necessary and otherwise allowable costs which the Contractor could not reasonable avoid during the suspension period will be allowed if they result from obligations properly incurred by the Contactor before the effective date of the suspension and not in anticipation of suspension or termination.

5. In suspending contract operations, GCCARD will determine the amount of unearned funds the Contractor has on hand, anticipated length of

suspension, the extent of operations suspension, and the amount of fund balance on hand to determine whether GCCARD should require the balance to be returned.

6. GCCARD may authorize the Contractor to reinstate the suspended contract operations if it determines conditions warrant such action. Such reinstatement will be made by assurance of a new statement of award.

7. GCCARD financial participation in reinstated contract operations may resume immediately upon reinstatement, but not for any costs incurred for those contract operations while they were suspended. The obligation authority unearned at the time of suspension may again become available for earning at the previously established matching ratio unless GCCARD reduces the amount of the contract.

U. Contract Termination

1. For adequate cause, GCCARD may terminate support for a contract prior to the end of an approved budget year. Though not intended to be an exhaustive list, example of cause for which GCCARD may terminate support are:

   1) Non-availability of funds;
   2) Contractor violates conditions under which the contract was approved;
   3) Program performance is inadequate as documented through the monitoring visits;
   4) Other resources are unavailable;
   5) Assessment findings are inadequate for two (2) semi-annual assessments; and
   6) Suspension for more than three consecutive months.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, GCCARD and the Contractor have executed this contract on the dates designated below with a contract effective date of October 1, 2025.

DATE: _____

Delrico J. Loyd, Chairperson
Genesee County Board of Commissioners

DATE: _____

Steven Low, Executive Director
Jewish Community Services

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2323 **Agenda Date:** 10/15/2025 **Agenda #:** 3.

To: Martin L. Cousineau, Finance Committee Chairperson

From: Pamela Coleman, GCCARD Director

RE: Approval of a request to Approve a purchase order to Oliver Packaging for Fiscal Year 2026, in an amount not to exceed $74,800.00

BOARD ACTION REQUESTED:

The Genesee County Community Action Resource Department (GCCARD) requests authorization from this committee to approve a purchase order (PO) for Oliver Packaging not to exceed $74,800.00 for the 2026 Fiscal Year (FY26) for the purchase of food packaging supplies for the Nutrition Services, Head Start, and Early Head Start programs, with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

BACKGROUND:

Meals provided to Genesee County seniors and school-age children are delivered in single-use trays, both paper and plastic. Through our rental agreement with Oliver Packaging, the film and single-use trays are provided free of charge and are proprietary to the rented machinery.

DISCUSSION:

This purchase order will run from October 01, 2025, to September 30, 2026, and is to be utilized by GCCARD's Nutrition Services program to provide healthy meals to Genesee County seniors and school-age children.

IMPACT ON HUMAN RESOURCES:

There will be no impact on Human Resources.

IMPACT ON BUDGET:

Funds assigned to this PO will be allocated as follows: Fund number 2731-697.03-765.000 for $800.00, fund number 2731-697.14-765.000 for $3,000.00, fund number 2731-697.15-765.000 for $25,000.00, fund number 2733-697.15-765.000 for $41,500.00, fund number 2734-697.20-765.000 for $1,000.00, and fund number 2736-697.28-765.000 for $3,500.00. **No General Fund dollars are being requested.**

IMPACT ON FACILITIES:

There will be no impact on facilities.

IMPACT ON TECHNOLOGY:

There will be no impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

This memorandum conforms to Genesee County's priority of Healthy, Livable & Safe Communities by ensuring access to supplies necessary to provide seniors and school-age children in Genesee County with healthy meals.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize an expenditure, in the form of a Purchase Order, to Oliver Packaging to purchase food packaging supplies for Fiscal Year 2026, in an amount not to exceed $74,800.00 to be paid from account 2731-697.03-765.000 ($800.00), account 2731-697.14-765.000 ($3,000.00), account 2731-697.15-765.000 ($25,000.00), account 2733-697.15-765.000 ($41,500.00), account 2734-697.20-765.000 ($1,000.00), and account 2736-697.28-765.000 ($3,500.00), is approved (a copy of the memorandum request being on file with the official records of the October 8, 2025 meeting of the Finance Committee of this Board).

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2345 **Agenda Date:** 10/15/2025 **Agenda #:** 4.

To: Martin L. Cousineau, Finance Committee Chairperson

From: Barbara A. Menear, Circuit Court Administrator

RE: Approval of a purchase order to Justice AV Solutions for fiscal year ending 2026, in an amount not to exceed $95,031.00, to provide for annual maintenance, service and support for Genesee County's Circuit, Probate, and Friend of the Court hearing rooms and courtrooms; the cost of this purchase order will be paid from the accounts listed

BOARD ACTION REQUESTED:

The Genesee County Circuit Court requests authorization to approve a purchase order (PO) for Justice AV Solutions in the amount of $95,031.00 for services from October 1, 2025 through September 30, 2026

BACKGROUND:

Justice AV Solutions will provide maintenance service and support necessary for the digital, voice activated court recording systems utilized in all Circuit and Probate courtrooms, Family Division Juvenile Referee hearing rooms and FOC Domestic Referee hearing rooms. There are a total of 19 systems used to capture the verbatim record

DISCUSSION:

Justice AV Solutions will provide maintenance service and support for the period of October 1, 2025 through September 30, 2026. Service is necessary to maintain the court recordings and equipment, as required by the State of Michigan

IMPACT ON HUMAN RESOURCES:

There will be no impact on Human Resources

IMPACT ON BUDGET:

This purchase order is to be paid form the following accounts:

1010-283.00-801.004 - $76,007.00

1010-662.00-801.004 - $9,822.00

2150-290.00-801.000 - $9,202.00

This item has been budgeted for in FY 25/26. No additional county appropriation is requested

IMPACT ON FACILITIES:

There will be no impact on facilities

IMPACT ON TECHNOLOGY:

Any impact on technology will be coordinated with Court IT and County IT.

CONFORMITY TO COUNTY PRIORITIES:

fully operation courtrooms and hearing rooms are necessary for the mandated services of the court. Courts promote safe communities and stability for the community

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Circuit Court Administrator to authorize an expenditure, in the form of a Purchase Order, to Justice AV Solutions to provide maintenance service and support for the court recording systems used by the Circuit and Probate courtrooms for Fiscal Year 2026, in an amount not to exceed $95,031.00 to be paid from account 1010-283.00-801.004 ($76,007.00), account 1010-662.00-801.004 ($9,822.00), and account 2150-290.00-801.000 ($9,202.00), is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 08, 2025 meeting of the Finance Committee of this Board).

Invoice

Invoice Date	Invoice #
8/29/2025	INV-530903

Acct No:
50150

REMIT TO:
JUSTICE AV SOLUTIONS, INC.
PO BOX 950110
LOUISVILLE, KY 40295-0110
Phone: 502.244.8788
Tax ID # 61-0990800

Bill To	Ship To
Genesee County 7th Circuit Court 900 South Saginaw St Ste 206 Flint MI 48502 United States	Genesee County 7th Circuit Court 900 South Saginaw St Ste 206 Flint MI 48502 United States

PO #	Terms	Due Date	Ship Date	Created From	Sales Rep
Signed Agreement	Net 30	9/28/2025	6/25/2025	Sales Order #SO-129930	Megan York

Order Notes

Item	Description	Qty	Units	Price	Amount
	Classic Maintenance Agreement Contract Period: October 1, 2025 - September 30, 2026 MAC-00152				
JAV-MAINTENANCE	Courtroom 300 HDX Recording System SID-02235	1		7,078.00	7,078.00
JAV-MAINTENANCE	Courtroom 303 HDX Recording System SID-02236	1		7,138.00	7,138.00
JAV-MAINTENANCE	Courtroom 305 HDX Recording System SID-02237	1		6,649.00	6,649.00
JAV-MAINTENANCE	Courtroom 306 HDX Recording System SID-02238	1		6,766.00	6,766.00
JAV-MAINTENANCE	Courtroom 307 HDX Recording System SID-02239	1		6,827.00	6,827.00
JAV-MAINTENANCE	Courtroom 308 HDX Recording System SID-02240	1		6,932.00	6,932.00
JAV-MAINTENANCE	Courtroom 501 HDX Recording System SID-02241	1		6,784.00	6,784.00
JAV-MAINTENANCE	Courtroom 504 HDX Recording System SID-02242	1		6,838.00	6,838.00
JAV-MAINTENANCE	Courtroom 506 HDX Recording System SID-02243	1		6,703.00	6,703.00
JAV-MAINTENANCE	Courtroom 507	1		7,166.00	7,166.00

Invoice

Invoice Date	Invoice #
8/29/2025	INV-530903

Acct No:
50150

REMIT TO:
JUSTICE AV SOLUTIONS, INC.
PO BOX 950110
LOUISVILLE, KY 40295-0110
Phone: 502.244.8788
Tax ID # 61-0990800

Item	Description	Qty	Units	Price	Amount
	HDX Recording System SID-02244				
JAV-MAINTENANCE	Courtroom 515 HDX Recording System SID-02245	1		7,126.00	7,126.00
Subtotal					76,007.00
	MAC-00153				
JAV-MAINTENANCE	FOC Room 2563 HDP Recording System SID-02361	1		2,649.00	2,649.00
JAV-MAINTENANCE	FOC Room 2652 HDP Recording System SID-02360	1		2,626.00	2,626.00
JAV-MAINTENANCE	101 A HDP Recording System SID-02219	1		2,765.00	2,765.00
JAV-MAINTENANCE	103 A HDP Recording System SID-02358	1		2,572.00	2,572.00
JAV-MAINTENANCE	101 B HDP Recording System SID-02359	1		2,726.00	2,726.00
JAV-MAINTENANCE	103 B Recorder Deck SID-89976	1		1,759.00	1,759.00
JAV-MAINTENANCE	HR 2565 Recorder Deck SID-90009 *Prorated*	1		1,949.00	1,949.00
JAV-MAINTENANCE	HR 2566 Recorder Deck SID-90008 *Prorated*	1		1,978.00	1,978.00
Subtotal					19,024.00

Total	95,031.00
Amount Due	$95,031.00

JUSTAVS-01 MALEXANDER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Melissa Alexander
Insuramax, LLC 805 N. Whittington Pkwy. STE 150 Louisville, KY 40222	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: melissaa@insuramax.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hanover Insurance	22292
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Justice AV Solutions, Inc.
13020 Middletown Industrial Blvd
Louisville, KY 40223

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			ZZW M137239 00	9/1/2025	9/1/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			AWW M131002 00	9/1/2025	9/1/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			UHW M137256 00	9/1/2025	9/1/2026	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED X RETENTION $ 0							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A		WHW M130732 00	9/1/2025	9/1/2026	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Professional Liabili			LHW M138725 00	9/1/2025	9/1/2026	Aggregate	2,000,000
A	Installation Fltr			IHW M137260 00	9/1/2025	9/1/2026	Any One Jobsite	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Genesee County
900 South Saginaw Street,
Suite 102
Flint, MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2346 **Agenda Date:** 10/15/2025 **Agenda #:** 5.

To: Martin L. Cousineau, Finance Committee Chairperson

From: Chrystal Simpson, Chief Financial Officer

RE: County Bills

BOARD ACTION REQUESTED:

Request authorization to pay county bills for FY ending 9/30/25 as presented for the following weeks: Week ending 09.07.025 in the amount of $ 3,282,668.76 and week ending 09.14.2025 in the amount of $11,301,790.48.

BACKGROUND:

None.

DISCUSSION:

Spreadsheets are attached. If you have any questions, feel free to contact me.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

Expenditures are already included in the budget for FY ending 9/30/25.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The Office of Fiscal Services reviews the requisitions and payment requests for adherence to Board policies and for availability of adequate budget which aligns with the long-term financial stability priority.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, allows, authorizes, and ratifies the payments of bills, claims, and obligations for the County of Genesee in the following amounts:

- $3,282,668.76 for the period commencing September 1, 2025, through September 7, 2025; and
- $11,301,790.48 for the period commencing September 8, 2025, through September 14, 2025.

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Department: 000.00 NON SPECIFIC								
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00	3,674.35
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00	331.03
09/04/2025	2	1003192#	67562749	WESTERN SURETY	PREPAID EXPENSES	123.000	000.00	72.13
09/04/2025	2	1003197	4621	DENNE, JOHN, DANIEL	BONDS PAYABLE BAIL BONDS	265.003	000.00	90.00
09/04/2025	2	1003200	16133477	DUDLEY/DAYNA/		293.000	000.00	51.40
09/04/2025	2	1003205	16133477	FLERKO/TATYONA//		293.000	000.00	51.40
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00	247.50
09/04/2025	2	1003228	2962 DUP	MICHIGAN ASSOC OF FAMILY COURT	PREPAID EXPENSES	123.000	000.00	125.00
09/04/2025	2	1003231	23139405	MICHAILIAN/ALBERT/		293.000	000.00	25.00
09/04/2025	2	1003235	4622	MOST, SHAUN, MICHAEL	BONDS PAYABLE BAIL BONDS	265.003	000.00	725.00
09/04/2025	2	1003236	2963 DUP	MICHIGAN PROBATE & JUVENILE REGIS	PREPAID EXPENSES	123.000	000.00	100.00
09/04/2025	2	1003237	2964 DUP	MICHIGAN PROBATE & JUVENILE REGIS	PREPAID EXPENSES	123.000	000.00	100.00
09/04/2025	2	1003249	PPE 8/15/2025 RTG	VOYA State of MI Plan Admin	RTG VOYA FOR PAY DATE 8/29/2025	256.000	000.00	1,798.22
09/04/2025	2	1003253*	PPE 8/15/2025 UWC	United Fund	UNITED WAY FOR PAY DATE 8/29/2025	256.000	000.00	64.00
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00	8,754.61
09/05/2025	2	2110(A)*#	8230532763	MOTOROLA SOLUTIONS INC	FY26 PORTION 2ND YR M500 10/1-7/31/26	123.000	000.00	574.68
					Total for department 000.00:			**$ 16,784.32**
Department: 105.00 ADMINISTRATION								
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-BOC	850.000	105.00	18.84
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-BOC	850.000	105.00	24.44
09/05/2025	2	2128(A)	INV-05566	RACE FORWARD	2025 GARE LEADERS' SUMMIT-THRELKELD/JORD	910.004	105.00	600.00
09/05/2025	2	2143(A)*#	INV43490	SENTINEL TECHNOLOGIES INIC	BOC - INSTALL AND RELATED EXPENSE	752.000	105.00	75.00
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	105.00	114.50
					Total for department 105.00:			**$ 832.78**
Department: 172.00 FISCAL SERVICES ADMIN								
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-FISCAL	850.000	172.00	53.39
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-FISCAL	850.000	172.00	70.67
09/05/2025	2	2153(A)*#	6039958076	STAPLES INC	OFFICE SUPPLIES-FISCAL SERVICES	754.000	172.00	145.01
09/05/2025	2	2156(A)	8011644205	STERICYCLE INC	ON-SITE SHRED SERVICE	801.004	172.00	429.40
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	CONTROLLER/FINANCE	957.004	172.00	24.10
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	172.00	37.03
					Total for department 172.00:			**$ 759.60**
Department: 194.00 PAYROLL-IT								
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	PAYROLL	957.004	194.00	24.10
					Total for department 194.00:			**$ 24.10**
Department: 202.00 APPROPRIATIONS								
09/05/2025	2	2071(A)	25140	H2A ARCHITECTS INC	DESIGN COURTROOM AT MCCREE	804.000	202.00	2,984.75
					Total for department 202.00:			**$ 2,984.75**
Department: 215.00 ELECTION COUNTY CLERK								
09/05/2025	2	2143(A)*#	INV43490	SENTINEL TECHNOLOGIES INIC	CLERK/ROD INSTALL AND RELATED EXPENSE	801.004	215.00	112.50
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	215.00	6.78
					Total for department 215.00:			**$ 119.28**
Department: 216.00 COUNTY CLERK VITAL RECORDS								
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-COUNTY CLRK/VITAL REC	850.000	216.00	113.07
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-COUNTY CLRK/VITAL REC	850.000	216.00	141.27
09/05/2025	2	2153(A)*#	6041158696	STAPLES INC	OFFICE SUPPLIES -- VITAL RECORDS	754.000	216.00	123.83
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	216.00	337.39
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	216.00	55.14
					Total for department 216.00:			**$ 770.70**
Department: 228.01 DATA PROCESSING								
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-IT	850.000	228.01	84.80
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-IT	850.000	228.01	109.79

09/04/2025	2	1003193*#	14514-AUG2025	COMCAST HOLDINGS CORPORATION	SERVICE CONTRACT COLLECTIONS	801.007	228.01		304.85
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-IT	910.005	228.01		300.00
09/05/2025	2	2087(A)	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-IT	910.005	228.01		204.00
09/05/2025	2	2096(A)*#	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING J. CARTER	835.001	228.01		82.00
09/05/2025	2	2096(A)	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING P.ZINDA	835.001	228.01		82.00
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	IT	957.004	228.01		48.20
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	228.01		19.99
09/05/2025	2	2170(A)*#	202507021650	PLUTO ACQUISITION OPCO	BACKGROUND SCREENING P.ZINDA	835.001	228.01		13.00
09/05/2025	2	2170(A)	202507021650	PLUTO ACQUISITION OPCO	BACKGROUND SCREENING J.CARTER	835.001	228.01		113.89
					Total for department 228.01:			**$**	**1,362.52**
Department: 233.00 PURCHASING									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-PURCHASING	850.000	233.00		15.70
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-PURCHASING	850.000	233.00		21.36
09/05/2025	2	2153(A)*#	6039958121	STAPLES INC	OFFICE SUPPLIES	754.000	233.00		24.48
09/05/2025	2	2153(A)	6039958126	STAPLES INC	OFFICE SUPPLIES	754.000	233.00		15.35
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	PURCHASING	957.004	233.00		48.20
					Total for department 233.00:			**$**	**125.09**
Department: 246.00 GIS									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-GIS	850.000	246.00		6.28
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-GIS	850.000	246.00		9.15
					Total for department 246.00:			**$**	**15.43**
Department: 253.00 TREASURER									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-TREASURER	850.000	253.00		65.96
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-TREASURER	850.000	253.00		85.74
09/05/2025	2	2143(A)*#	INV43490	SENTINEL TECHNOLOGIES INIC	TREASURER - INSTALL AND RELATED EXPENSE	801.029	253.00		410.50
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	TREASURER	957.004	253.00		602.43
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	253.00		16.57
					Total for department 253.00:			**$**	**1,181.20**
Department: 255.04 MISCELLANEOUS									
09/04/2025	2	1003245	FY25REBATE-GCRC	GENESEE COUNTY ROAD COMMISSION	MISCELLANEOUS REVENUE	672.001	255.04		133.18
09/05/2025	2	2146(A)*#	160218	SHRED EXPERTS	SHREDDING FOR TOWER MOVE	955.022	255.04		1,116.00
					Total for department 255.04:			**$**	**1,249.18**
Department: 257.00 EQUALIZATION									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-EQUAL	850.000	257.00		34.55
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-EQUAL	850.000	257.00		45.05
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	EQUALIZATION	957.004	257.00		24.10
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	257.00		8.38
					Total for department 257.00:			**$**	**112.08**
Department: 265.00 BUILDINGS & GROUNDS									
09/04/2025	2	1003141*#	206970817759	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	265.00		133.32
09/04/2025	2	1003141	205725601373	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	265.00		1,223.71
09/04/2025	2	1003141	205636589334	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	265.00		1,264.51
09/04/2025	2	1003176	145924	ATHERTON ROAD SALES & SERVICE	MOWER PARTS, OIL, BLADES, ETC.	930.000	265.00		11.00
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-B & G	850.000	265.00		21.99
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-B & G	850.000	265.00		28.75
09/04/2025	2	1003202#	S02699	FBH ARCHITECTURAL SECURITY	MISC DOOR HARDWARE, KEYS, LOCKS, ETC.	763.000	265.00		1,840.00
09/04/2025	2	1003202	S02873	FBH ARCHITECTURAL SECURITY	MISC DOOR HARDWARE, KEYS, LOCKS, ETC.	763.000	265.00		42.00
09/04/2025	2	1003210*#	0070073696	GFL ENVIRONMENTAL USA INC	GENERAL WASTE REMOVAL	801.004	265.00		892.61
09/04/2025	2	1003214	34555	HOUSING PRODUCTS COMPANY INC	SUPPLIES	763.000	265.00		60.80
09/04/2025	2	1003218	429-S101800461.001	CHESTER LIMITED MIDWEST LLC	MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00		253.77
09/04/2025	2	1003232	56657	MICHIGAN QUALITY LAMINATING	REPAIRS GROUNDS	930.000	265.00		134.00
09/04/2025	2	1003233	TOWER 8/5/25	MICHIGAN WINDOW TINTING	TOWER MISC WINDOW TINTING	930.000	265.00		11,806.22
09/04/2025	2	1003246#	0022583558-001	ROCK BOTTOM STONE SUPPLY LLC	MULCH LANDSCAPE SUPPLIES	930.000	265.00		135.00
09/04/2025	2	1003246	0022632200-001	ROCK BOTTOM STONE SUPPLY LLC	BULK SALT/LANDSCAPE SUPPLIES	930.000	265.00		135.00
09/04/2025	2	1003248	12072	SPARKLE BUGGY CARWASH INC	F&O CAR WASHES	801.004	265.00		14.00
09/04/2025	2	1003255	6120602082	VERIZON WIRELESS	TELEPHONE	850.000	265.00		347.35
09/04/2025	2	1003256	E74575	DAVES LOCK & SAFE	MISC LOCKS, KEYS, REKEYING	763.000	265.00		30.00

09/04/2025	2	1003262	258251	WINS ELECTRIC SUPPLY CO	MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00		621.18
09/04/2025	2	1003262	258667	WINS ELECTRIC SUPPLY CO	MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00		141.35
09/04/2025	2	1003262	258007	WINS ELECTRIC SUPPLY CO	MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00		299.75
09/04/2025	2	1003262	258763	WINS ELECTRIC SUPPLY CO	MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00		78.55
09/04/2025	2	1003262	258883	WINS ELECTRIC SUPPLY CO	MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00		33.48
09/05/2025	2	2028(A)*#	9163549590	AIRGAS INC	SUPPLIES	763.000	265.00		47.97
09/05/2025	2	2045(A)#	43323703	BUNZL DISTRIBUTION INC	JANITORIAL SUPPLIES, SOAP, SANITIZER	763.000	265.00		3,911.35
09/05/2025	2	2045(A)	43328088	BUNZL DISTRIBUTION INC	JANITORIAL SUPPLIES, SOAP, SANITIZER	763.000	265.00		805.51
09/05/2025	2	2045(A)	43332395	BUNZL DISTRIBUTION INC	JANITORIAL SUPPLIES, SOAP, SANITIZER	763.000	265.00		576.70
09/05/2025	2	2045(A)	43332394	BUNZL DISTRIBUTION INC	JANITORIAL SUPPLIES, SOAP, SANITIZER	763.000	265.00		521.60
09/05/2025	2	2049(A)*#	4239193882	CINTAS CORPORATION NO 2	BUILDING ENTRANCE MAT SERVICE	801.004	265.00		137.52
09/05/2025	2	2049(A)	4238612812	CINTAS CORPORATION NO 2	BUILDING ENTRANCE MAT SERVICE	801.004	265.00		35.00
09/05/2025	2	2049(A)	4239351513	CINTAS CORPORATION NO 2	BUILDING ENTRANCE MAT SERVICE	801.004	265.00		35.00
09/05/2025	2	2049(A)	4239613076	CINTAS CORPORATION NO 2	BUILDING ENTRANCE MAT SERVICE	801.004	265.00		77.26
09/05/2025	2	2049(A)	4240074566	CINTAS CORPORATION NO 2	BUILDING ENTRANCE MAT SERVICE	801.004	265.00		35.00
09/05/2025	2	2049(A)	4240808606	CINTAS CORPORATION NO 2	BUILDING ENTRANCE MAT SERVICE	801.004	265.00		35.00
09/05/2025	2	2049(A)	4241079188	CINTAS CORPORATION NO 2	BUILDING ENTRANCE MAT SERVICE	801.004	265.00		77.26
09/05/2025	2	2060(A)*#	17884	DU ALL CLEANING INC	JANITORIAL SERVICES ADMIN/COURTHOUSE/ETC	802.000	265.00		32,163.30
09/05/2025	2	2060(A)	17928	DU ALL CLEANING INC	INITIAL CLEANING CIRCUIT CT	802.000	265.00		4,993.00
09/05/2025	2	2064(A)#	S106427303.001	ETNA DISTRIBUTORS	MISC PLUMBING PARTS, FAUCETS	763.000	265.00		34.60
09/05/2025	2	2068(A)#	9582539871	WW GRAINGER INC	MISC MAINTENANCE SUPPLIES	763.000	265.00		31.98
09/05/2025	2	2068(A)	9586920580	WW GRAINGER INC	MISC MAINTENANCE SUPPLIES	763.000	265.00		534.50
09/05/2025	2	2068(A)	9584264122	WW GRAINGER INC	MISC MAINTENANCE SUPPLIES	763.000	265.00		78.72
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-FACILITY & OPERATIONS	754.000	265.00		150.00
09/05/2025	2	2090(A)#	KSE5	KLEE MFG DIST CO	MISC FLAGS	763.000	265.00		133.50
09/05/2025	2	2096(A)*#	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING X. ANDERSON	835.001	265.00		82.00
09/05/2025	2	2099(A)#	3037788	MAURERS TEXTILE RENTAL SERVICE INC	BUILDING ENTRANCE MAT SERVICE	801.004	265.00		61.25
09/05/2025	2	2099(A)	3044073	MAURERS TEXTILE RENTAL SERVICE INC	BUILDING ENTRANCE MAT SERVICE	801.004	265.00		78.34
09/05/2025	2	2136(A)*#	259625C	BIO SERV CORPORATION	EXTERMINATOR SERVICES	801.004	265.00		333.00
09/05/2025	2	2143(A)*#	INV43490	SENTINEL TECHNOLOGIES INIC	GT - INSTALL AND RELATED EXPENSE	978.000	265.00		2,000.00
09/05/2025	2	2144(A)	3316-3	SHERWIN WILLIAMS CO	MISC PAINT AND PAINT SUPPLIES	763.000	265.00		251.28
09/05/2025	2	2151(A)*#	13094127-00	STANDARD ELECTRIC COMPANY	MISC. ELECTRICAL SUPPLIES	763.000	265.00		311.24
09/05/2025	2	2153(A)*#	6039958077	STAPLES INC	OFFICE SUPPLIES	754.000	265.00		35.58
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	B&G	957.004	265.00		72.29
09/05/2025	2	2173(A)	057W21826	WW WILLIAMS COMPANY	TOWER ANNUAL GENERATOR SERVICE AND MAIN	930.000	265.00		2,760.00
					Total for department 265.00:			**$**	**69,948.09**
Department: 266.00 CORPORATION COUNSEL									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-CIVIL DIV PROSEC	850.000	266.00		34.55
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-CIVIL DIV PROSEC	850.000	266.00		45.80
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-CORP COUNSEL	754.000	266.00		50.00
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	266.00		3.73
					Total for department 266.00:			**$**	**134.08**
Department: 267.00 BUILDING & GROUNDS MCCREE									
09/04/2025	2	1003175#	420944	AMERICAN SEWER CLEANER	DRAIN SERVICE	930.000	267.00		125.00
09/04/2025	2	1003202#	S02699	FBH ARCHITECTURAL SECURITY	MISC DOOR HARDWARE, KEYS, LOCKS, ETC.	763.000	267.00		230.00
09/04/2025	2	1003202	S02823	FBH ARCHITECTURAL SECURITY	MISC DOOR HARDWARE, KEYS, LOCKS, ETC.	763.000	267.00		536.00
09/04/2025	2	1003210*#	0070073696	GFL ENVIRONMENTAL USA INC	MCCREE COMPACTOR WASTE REMOVAL	801.004	267.00		398.75
09/04/2025	2	1003240	999251224	INTERSTATE BATTERY SYSTEM	SUPPLIES	763.000	267.00		64.95
09/05/2025	2	2060(A)*#	17878	DU ALL CLEANING INC	JANITORIAL SERVICES MCCREE BUILDING	802.000	267.00		19,279.66
09/05/2025	2	2090(A)#	KSE5	KLEE MFG DIST CO	MISC FLAGS	763.000	267.00		100.00
09/05/2025	2	2094(A)	6413	LED LIGHTS LLC	MCCREE LIGHTING UPGRADES	930.000	267.00		7,922.73
09/05/2025	2	2099(A)#	3037041	MAURERS TEXTILE RENTAL SERVICE INC	BUILDING ENTRANCE MAT SERVICE	801.004	267.00		185.50
09/05/2025	2	2099(A)	3042698	MAURERS TEXTILE RENTAL SERVICE INC	BUILDING ENTRANCE MAT SERVICE	801.004	267.00		185.50
09/05/2025	2	2136(A)*#	259625C	BIO SERV CORPORATION	EXTERMINATOR SERVICES	801.004	267.00		81.00
					Total for department 267.00:			**$**	**29,109.09**
Department: 270.00 HUMAN RESOURCES									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-HR	850.000	270.00		25.13
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-HR	850.000	270.00		33.39

09/05/2025	2	2047(A)	AF6B38Z	CDW LLC	SUPPLIES COMPUTER	755.000	270.00	689.25
09/05/2025	2	2053(A)	57949	COHL STOKER TOSKEY	ATTORNEY FEES	818.006	270.00	1,350.00
09/05/2025	2	2053(A)	57950	COHL STOKER TOSKEY	ATTORNEY FEES	818.006	270.00	5,221.90
09/05/2025	2	2081(A)	728413	IDENTISYS INCORPORATED	BADGE PRINTER RIBBON	754.000	270.00	159.11
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-HR	900.008	270.00	50.00
09/05/2025	2	2143(A)*#	INV43490	SENTINEL TECHNOLOGIES INIC	HR INSTALL AND RELATED EXPENSE	980.000	270.00	112.50
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HUMAN RESOURCE	957.004	270.00	24.10
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	270.00	309.26
					Total for department 270.00:			**$ 7,974.64**
Department: 280.00 LEGAL RECORDS DIVISION								
09/05/2025	2	2123(A)*#	17753	PLACEMENT MANAGEMENT CENTER LLC	SERV CONT GENERAL	801.004	280.00	1,039.68
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	280.00	190.47
					Total for department 280.00:			**$ 1,230.15**
Department: 283.00 CIRCUIT COURT								
09/04/2025	2	1003178	103616	ANN M LABRECK ATTORNEY AT LAW PLLC	ATTORNEY FEES-APPEALS	818.010	283.00	119.20
09/04/2025	2	1003178	103616	ANN M LABRECK ATTORNEY AT LAW PLLC	OTHER SERV CHARG MISC	956.004	283.00	51.40
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-CIRCUIT CRT	850.000	283.00	232.42
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-CIRCUIT CRT	850.000	283.00	301.39
09/04/2025	2	1003195	2961	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	283.00	489.13
09/04/2025	2	1003226	0043659030692	LABEAU INC	JURORS MEALS	907.006	283.00	159.85
09/04/2025	2	1003226	0022121429703	LABEAU INC	JURORS MEALS	907.006	283.00	194.80
09/04/2025	2	1003226	0027285729099	LABEAU INC	JURORS MEALS	907.006	283.00	168.40
09/04/2025	2	1003229	100586	MAJEWSKI LAW PLLC	ATTORNEY FEES-APPEALS	818.010	283.00	301.40
09/04/2025	2	1003229	100586	MAJEWSKI LAW PLLC	OTHER SERV CHARG MISC	956.004	283.00	122.95
09/04/2025	2	1003261	072418	WHITE HORSE RESTAURANT INC	JURORS MEALS	907.006	283.00	150.00
09/05/2025	2	2037(A)#	FPLB1059	BELDIN LYNN M	TRANSCRIPTS APPEALS	907.001	283.00	1,683.00
09/05/2025	2	2054(A)#	C32709	COMMUNICATION ACCESS CENTER	HEARING IMPAIRED SERVICES	801.031	283.00	365.10
09/05/2025	2	2065(A)	99685 08/25	FARAONE MICHAEL	ATTORNEY FEES-APPEALS	818.010	283.00	2,577.70
09/05/2025	2	2065(A)	99685 08/25	FARAONE MICHAEL	OTHER SERV CHARG MISC	956.004	283.00	46.60
09/05/2025	2	2085(A)	TSJ00264	JOHNS TAMARA S	TRANSCRIPTS APPEALS	907.001	283.00	457.60
09/05/2025	2	2130(A)	08222025	RAPID FINANCIAL SOLUTIONS LLC	JUROR FEES	907.004	283.00	10,785.80
09/05/2025	2	2130(A)	08222025	RAPID FINANCIAL SOLUTIONS LLC	JUROR MILEAGE	907.007	283.00	1,450.82
09/05/2025	2	2131(A)	08292025	RAPID FINANCIAL SOLUTIONS LLC	JUROR FEES	907.004	283.00	3,915.00
09/05/2025	2	2131(A)	08292025	RAPID FINANCIAL SOLUTIONS LLC	JUROR MILEAGE	907.007	283.00	342.22
09/05/2025	2	2153(A)*#	6040447264	STAPLES INC	CT COURT; OFFICE SUPPLIES	754.000	283.00	11.80
09/05/2025	2	2153(A)	6040447265	STAPLES INC	CT COURT; OFFICE SUPPLIES	754.000	283.00	379.90
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	CIRCUIT CRT	957.004	283.00	722.99
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	283.00	194.58
					Total for department 283.00:			**$ 25,224.05**
Department: 286.00 67TH DISTRICT COURT								
09/04/2025	2	1002971	0053015	ALEXANDER RANDALL	Mileage Fees	907.004	286.00	3.27
09/04/2025	2	1002971	0053015	ALEXANDER RANDALL	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1002973	0000978	ALLEN UHELSKI	Mileage Fees	907.004	286.00	7.82
09/04/2025	2	1002973	0000978	ALLEN UHELSKI	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1002981	0048794	BRANDON GUELETTE	Mileage Fees	907.004	286.00	3.43
09/04/2025	2	1002981	0048794	BRANDON GUELETTE	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1002986	0039786	CARRIE CRANNIE	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1002987	0053363	CARRIE HADDEN	Mileage Fees	907.004	286.00	5.04
09/04/2025	2	1002987	0053363	CARRIE HADDEN	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1002989	0053539	CHRISTOPHER GERZSENY	Mileage Fees	907.004	286.00	3.58
09/04/2025	2	1002989	0053539	CHRISTOPHER GERZSENY	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1002991	0042531	CLINTON BOLINGER	Mileage Fees	907.004	286.00	2.68
09/04/2025	2	1002991	0042531	CLINTON BOLINGER	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1002994	0030856	COWANNA HALL	Mileage Fees	907.004	286.00	1.16
09/04/2025	2	1002994	0030856	COWANNA HALL	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1002996	0052847	DEREK ADAMS	Mileage Fees	907.004	286.00	6.42
09/04/2025	2	1002996	0052847	DEREK ADAMS	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1002997	0052301	DIANNA KREIMAN	Mileage Fees	907.004	286.00	2.68

09/04/2025	2	1002997	0052301	DIANNA KREIMAN	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003001	0002916	ERIC BARR	Mileage Fees	907.004	286.00	6.40
09/04/2025	2	1003001	0002916	ERIC BARR	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003013	0053815	GWINDA JEFFERSON	Mileage Fees	907.004	286.00	1.14
09/04/2025	2	1003013	0053815	GWINDA JEFFERSON	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003021	0053713	JEFFREY KRUMMEL	Mileage Fees	907.004	286.00	4.01
09/04/2025	2	1003021	0053713	JEFFREY KRUMMEL	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003024	0046689	JUSTIN ELLIS	Mileage Fees	907.004	286.00	1.29
09/04/2025	2	1003024	0046689	JUSTIN ELLIS	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003026	0054301	KIMBERLY SIMMONS	Mileage Fees	907.004	286.00	1.78
09/04/2025	2	1003026	0054301	KIMBERLY SIMMONS	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003035	0002399	LISA KING	Mileage Fees	907.004	286.00	1.45
09/04/2025	2	1003035	0002399	LISA KING	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003038	0051943	MARK PERRY	Mileage Fees	907.004	286.00	2.84
09/04/2025	2	1003038	0051943	MARK PERRY	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003039	0052330	MARVIN AMBURGEY	Mileage Fees	907.004	286.00	3.27
09/04/2025	2	1003039	0052330	MARVIN AMBURGEY	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003040	0032719	MAX GROULX	Mileage Fees	907.004	286.00	6.23
09/04/2025	2	1003040	0032719	MAX GROULX	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003044	0052829	MICHAEL MINOR	Mileage Fees	907.004	286.00	1.45
09/04/2025	2	1003044	0052829	MICHAEL MINOR	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003055#	2025/7/23-67THDC	PITNEY BOWES GLOBAL FINANCIAL SERVI	POSTAGE	851.000	286.00	2,234.81
09/04/2025	2	1003069	0053963	SPENCER LAWRENCE	Mileage Fees	907.004	286.00	2.68
09/04/2025	2	1003069	0053963	SPENCER LAWRENCE	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003076	0053165	TERRY REAGLE	Mileage Fees	907.004	286.00	1.29
09/04/2025	2	1003076	0053165	TERRY REAGLE	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003078	0053688	THOMAS SELBY	Mileage Fees	907.004	286.00	2.68
09/04/2025	2	1003078	0053688	THOMAS SELBY	Jury Fees	907.004	286.00	15.00
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-67TH DC	850.000	286.00	188.45
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-67TH DC	850.000	286.00	244.37
09/04/2025	2	1003223	294475	LONE ROBERT	OUTSIDE PRINTING	900.003	286.00	342.09
09/04/2025	2	1003223	294509	LONE ROBERT	OUTSIDE PRINTING	900.003	286.00	47.30
09/04/2025	2	1003241	2025/08/28 67THDC	PITNEY BOWES GLOBAL FINANCIAL SERVI	POSTAGE	851.000	286.00	823.66
09/05/2025	2	2037(A)#	1359	BELDIN LYNN M	TRANSCRIPTS	907.000	286.00	1,608.75
09/05/2025	2	2037(A)	1360	BELDIN LYNN M	TRANSCRIPTS GENERAL	907.000	286.00	360.00
09/05/2025	2	2037(A)	1361	BELDIN LYNN M	TRANSCRIPTS GENERAL	907.000	286.00	738.75
09/05/2025	2	2059(A)#	HIJ.INV	DRIESEN JANET MANE	TRANSCRIPTS GENERAL	907.000	286.00	113.15
09/05/2025	2	2063(A)#	25-053	ENTREKIN DANA	TRANSCRIPTS GENERAL	907.000	286.00	551.25
09/05/2025	2	2086(A)	53009974	TYCO FIRE & SECURITY (US) MGT	PROTECTION AND SECURITY SERVICES	801.029	286.00	380.00
09/05/2025	2	2096(A)*#	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING A. STAHL	835.001	286.00	82.00
09/05/2025	2	2129(A)#	MJR39041CT	RAGLAND MARLENE	TRANSCRIPTS GENERAL	907.000	286.00	348.75
09/05/2025	2	2152(A)#	6039958112	STAPLES INC	OFFICE SUPPLIES	754.000	286.00	235.64
09/05/2025	2	2157(A)	25-122	STRATMAN AMY DAWN	TRANSCRIPTS GENERAL	907.000	286.00	647.50
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	DISTRICT CRT	957.004	286.00	1,590.56
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	286.00	331.32
					Total for department 286.00:			**$ 11,285.94**
Department: 287.00 5TH DIVISION DISTRICT COURT								
09/04/2025	2	1003055#	2025/7/22-67THDC	PITNEY BOWES GLOBAL FINANCIAL SERVI	POSTAGE	851.000	287.00	756.00
09/04/2025	2	1003181	287328473418X0814202	AT&T	SERV CONT GENERAL	801.004	287.00	561.02
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-5TH DIV/67TH DC	850.000	287.00	157.04
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-5TH DIV/67TH DC	850.000	287.00	203.64
09/05/2025	2	2054(A)#	C32689	COMMUNICATION ACCESS CENTER	PROFESSIONAL SERVICE CONTRACTS	801.000	287.00	921.00
09/05/2025	2	2096(A)*#	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING A. HENSON	835.001	287.00	82.00
09/05/2025	2	2129(A)#	MJR43066CT	RAGLAND MARLENE	SERV CONT GENERAL	801.004	287.00	360.00
09/05/2025	2	2129(A)	MJR52123CT	RAGLAND MARLENE	TRANSCRIPTS GENERAL	907.000	287.00	577.50
09/05/2025	2	2135(A)	181874	RODZINA INDUSTRIES INC	SUPPLIES OFFICE	754.000	287.00	42.00
09/05/2025	2	2152(A)#	6039958112	STAPLES INC	OFFICE SUPPLIES	754.000	287.00	235.64
09/05/2025	2	2152(A)	6040447257	STAPLES INC	OFFICE SUPPLIES	754.000	287.00	58.29

09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	5TH DIVISION DISTRICT COURT	957.004	287.00		96.39
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	287.00		85.87
09/05/2025	2	2170(A)*#	202507021650	PLUTO ACQUISITION OPCO	BACKGROUND SCREENING A. HENSON	835.001	287.00		92.50
					Total for department 287.00:			**$**	**4,228.89**
Department: 294.00 PROBATE COURT									
09/04/2025	2	1003171	23-223713-DD	ABU AITA LAW FIRM PLLC	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		255.00
09/04/2025	2	1003171	2020216045GA	ABU AITA LAW FIRM PLLC	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		85.00
09/04/2025	2	1003171	21-216458-MI	ABU AITA LAW FIRM PLLC	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		190.00
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-PROBATE CRT	850.000	294.00		47.11
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-PROBATE CRT	850.000	294.00		62.09
09/04/2025	2	1003192#	67562749	WESTERN SURETY	MEMBERSHIPS	915.000	294.00		27.87
09/04/2025	2	1003230	2024225725MI	MCCUTCHEON BEVERLY A	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		125.00
09/05/2025	2	2038(A)*#	10572	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		30.00
09/05/2025	2	2038(A)	10573	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		132.00
09/05/2025	2	2039(A)	0558-PP-GEN	BESHEARS ERIC	SERVICE CONTRACT-PSYCHOLOGIST	801.022	294.00		900.00
09/05/2025	2	2039(A)	0561-PP-GEN	BESHEARS ERIC	SERVICE CONTRACT-PSYCHOLOGIST	801.022	294.00		900.00
09/05/2025	2	2070(A)	24228533	ABBOT GWYN C	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		900.00
09/05/2025	2	2070(A)	25229489	ABBOT GWYN C	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		740.00
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	PROBATE CRT	957.004	294.00		216.88
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	294.00		156.05
					Total for department 294.00:			**$**	**4,767.00**
Department: 295.00 ADULT PROBATION									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-ADULT PROB	850.000	295.00		361.19
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-ADULT PROB	850.000	295.00		469.37
09/05/2025	2	2153(A)*#	6040447269	STAPLES INC	ADULT PROBATION: OFFICE SUPPLIES	754.000	295.00		384.68
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	295.00		109.48
					Total for department 295.00:			**$**	**1,324.72**
Department: 296.01 PROSECUTOR									
09/04/2025	2	1003174	FLI-2025066625	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025066836	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025067172	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025068645	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025068662	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025069081	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025069084	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025069088	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025069093	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025069101	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003174	FLI-2025069674	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-PROSEC	850.000	296.01		207.29
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-PROSEC	850.000	296.01		270.01
09/04/2025	2	1003208	25-26PROSDUES2	GENESEE COUNTY BAR ASSOC	GC BAR DUES FOR S. FLEET	915.000	296.01		230.00
09/04/2025	2	1003211*	1755887145	HI HOTEL INC	TRAVEL WITNESS OUT-OF-STATE	913.013	296.01		366.30
09/04/2025	2	1003211	1755887151	HI HOTEL INC	TRAVEL WITNESS OUT-OF-STATE	913.013	296.01		366.30
09/04/2025	2	1003221	29	KELLERMAN JOHN P	WITNESSES	907.008	296.01		500.00
09/05/2025	2	2037(A)#	PROS0697	BELDIN LYNN M	LYNN BELDIN TRANSCRIPTS	907.000	296.01		38.70
09/05/2025	2	2037(A)	PROS0698	BELDIN LYNN M	LYNN BELDIN TRANSCRIPTS	907.000	296.01		218.70
09/05/2025	2	2037(A)	PROS0699	BELDIN LYNN M	LYNN BELDIN TRANSCRIPTS	907.000	296.01		167.40
09/05/2025	2	2037(A)	PROS0700	BELDIN LYNN M	LYNN BELDIN TRANSCRIPTS	907.000	296.01		46.50
09/05/2025	2	2037(A)	PROS0701	BELDIN LYNN M	LYNN BELDIN TRANSCRIPTS	907.000	296.01		283.80
09/05/2025	2	2037(A)	PROS0702	BELDIN LYNN M	LYNN BELDIN TRANSCRIPTS	907.000	296.01		86.40
09/05/2025	2	2037(A)	PROS0703	BELDIN LYNN M	LYNN BELDIN TRANSCRIPTS	907.000	296.01		954.60
09/05/2025	2	2059(A)#	630	DRIESEN JANET MANE	JANET DRIESEN TRANSCRIPTS	907.000	296.01		129.60
09/05/2025	2	2063(A)#	25-054	ENTREKIN DANA	TRANSCRIPTION TYPING	907.000	296.01		132.30
09/05/2025	2	2129(A)#	MJR12314PA	RAGLAND MARLENE	MARLENE RAGLAND TRANSCRIPTS	907.000	296.01		83.70
09/05/2025	2	2129(A)	MJR42065PA	RAGLAND MARLENE	MARLENE RAGLAND TRANSCRIPTS	907.000	296.01		39.60
09/05/2025	2	2133(A)*#	25-050	REDMOND GAIL ANN	GAIL ANN REDMOND TRANSCRIPTION	907.000	296.01		257.40
09/05/2025	2	2153(A)*#	6040447319	STAPLES INC	OFFICE SUPPLIES - GENERAL CRIMINAL & ADM	754.000	296.01		379.90

09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	PROSECUTOR	957.004	296.01		144.59
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	296.01		565.26
					Total for department 296.01:			**$**	**5,875.35**
Department: 297.00 JURY BOARD									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-JURY BRD	850.000	297.00		12.56
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-JURY BRD	850.000	297.00		16.29
09/05/2025	2	2153(A)*#	6040447301	STAPLES INC	JURY BOARD: OFFICE SUPPLIES	754.000	297.00		39.54
09/05/2025	2	2153(A)	6040447299	STAPLES INC	JURY BOARD: OFFICE SUPPLIES	754.000	297.00		696.07
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	297.00		25.51
					Total for department 297.00:			**$**	**789.97**
Department: 303.00 SHERIFF COURT SECURITY /TRANS MCCREE									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	SHERIFF COURT SECURITY/TRANS MCCREE	957.004	303.00		24.10
					Total for department 303.00:			**$**	**24.10**
Department: 305.00 SHERIFF ADMIN									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-SHERIFF ADMIN	850.000	305.00		389.47
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-SHERIFF ADMIN	850.000	305.00		505.13
09/05/2025	2	2110(A)*#	8230532763	MOTOROLA SOLUTIONS INC	FY25 PORTION 2ND YR M500 8/1-9/30	801.004	305.00		115.32
09/05/2025	2	2153(A)*#	603945515	STAPLES INC	OFFICE SUPPLIES-ADMIN	754.000	305.00		105.00
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	SHERIFF	957.004	305.00		72.30
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	305.00		257.54
					Total for department 305.00:			**$**	**1,444.76**
Department: 309.00 BUILDING & GROUNDS CORRECTIONS									
09/04/2025	2	1003175#	422271	AMERICAN SEWER CLEANER	DRAIN SERVICE	930.000	309.00		125.00
09/04/2025	2	1003201	350916	EQUIPARTS	MISC PLUMBING PARTS AND SUPPLIES	763.000	309.00		95.45
09/04/2025	2	1003202#	S02699	FBH ARCHITECTURAL SECURITY	MISC DOOR HARDWARE, KEYS, LOCKS, ETC.	763.000	309.00		230.00
09/04/2025	2	1003202	S02829	FBH ARCHITECTURAL SECURITY	MISC DOOR HARDWARE, KEYS, LOCKS, ETC.	763.000	309.00		778.00
09/04/2025	2	1003210*#	0070073696	GFL ENVIRONMENTAL USA INC	JAIL COMPACTOR WASTE REMOVAL	801.004	309.00		1,356.00
09/04/2025	2	1003217	1522	JCL DOORS & WINDOWS LLC	REPAIRS GROUNDS	930.000	309.00		225.00
09/04/2025	2	1003246#	0022634855-001	ROCK BOTTOM STONE SUPPLY LLC	BULK SALT/LANDSCAPE SUPPLIES	930.000	309.00		54.00
09/05/2025	2	2049(A)*#	4239193818	CINTAS CORPORATION NO 2	BUILDING ENTRANCE MAT SERVICE	801.004	309.00		86.46
09/05/2025	2	2060(A)*#	17879	DU ALL CLEANING INC	JANITORIAL SERVICES JAIL	802.000	309.00		2,293.33
09/05/2025	2	2064(A)#	S106382066.001	ETNA DISTRIBUTORS	MISC PLUMBING PARTS, FAUCETS	763.000	309.00		104.00
09/05/2025	2	2064(A)	S106385267.001	ETNA DISTRIBUTORS	MISC PLUMBING PARTS, FAUCETS	763.000	309.00		101.82
09/05/2025	2	2064(A)	S106377578.001	ETNA DISTRIBUTORS	MISC PLUMBING PARTS, FAUCETS	763.000	309.00		240.58
09/05/2025	2	2064(A)	S106400313.001	ETNA DISTRIBUTORS	MISC PLUMBING PARTS, FAUCETS	763.000	309.00		345.50
09/05/2025	2	2064(A)	S106408102.001	ETNA DISTRIBUTORS	MISC PLUMBING PARTS, FAUCETS	763.000	309.00		495.98
09/05/2025	2	2068(A)#	9588396169	WW GRAINGER INC	MISC MAINTENANCE SUPPLIES	763.000	309.00		69.72
09/05/2025	2	2068(A)	9577927404	WW GRAINGER INC	MISC MAINTENANCE SUPPLIES	763.000	309.00		23.48
09/05/2025	2	2090(A)#	KSE5	KLEE MFG DIST CO	MISC FLAGS	763.000	309.00		100.00
09/05/2025	2	2102(A)	25807681-00	MCNAUGHTON MCKAY ELECTRIC CO	MISC ELECTRICAL SUPPLIES, BULBS, WIRE	763.000	309.00		1,064.72
09/05/2025	2	2102(A)	25997933-00	MCNAUGHTON MCKAY ELECTRIC CO	MISC ELECTRICAL SUPPLIES, BULBS, WIRE	763.000	309.00		176.00
09/05/2025	2	2105(A)	32919182	MID STATES BOLT & SCREW CO	MISC HARDWARE, NUTS, BOLTS, SCREWS, ETC	763.000	309.00		33.47
09/05/2025	2	2116(A)	1018412	NEWKIRK ELECTRIC ASSOC INC	REPAIRS GROUNDS	930.000	309.00		220.00
09/05/2025	2	2155(A)	903868463	STATE INDUSTRIAL PRODUCTS CORP	CHEMICALS FOR HEATING & COOLING	763.000	309.00		539.40
					Total for department 309.00:			**$**	**8,757.91**
Department: 310.00 INVESTIGATIVE									
09/05/2025	2	2153(A)*#	603945515	STAPLES INC	OFFICE SUPPLIES-DB	754.000	310.00		166.00
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	310.00		130.82
					Total for department 310.00:			**$**	**296.82**
Department: 312.00 SPECIALTY TEAM									
09/04/2025	2	1003199	10774-A	LANSING UNIFORM COMPANY INC	SUPPLIES UNIFORMS (GHOST)	769.000	312.00		463.70
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	GHOST	957.004	312.00		24.10
					Total for department 312.00:			**$**	**487.80**
Department: 316.01 BYRNE COMMUNITY PROJECT									
09/04/2025	2	1003250	25-000761	STATE OF MICH	8X PRG; MOT-837CBM3827-MOT-837CBM3834	978.000	316.01		2,000.00
					Total for department 316.01:			**$**	**2,000.00**
Department: 317.00 SENIOR SERVICES ELDER ABUSE									

09/05/2025	2	2153(A)*#	6040447255	STAPLES INC	OFFICE SUPPLIES-ELDER ABUSE/MILLAGE	754.000	317.00		35.58
					Total for department 317.00:			**$**	**35.58**
Department: 351.00 CORRECTIONS									
09/05/2025	2	2030(A)	100930	AMERICAN DATA SECURITY INC	SHREDDING STORED JAIL DOCS/FILES	801.004	351.00		1,493.50
09/05/2025	2	2041(A)*#	INV2160039	BOB BARKER CO	GENERAL SUPPLIES/JANITORIAL FOR THE JAIL	752.000	351.00		398.14
09/05/2025	2	2042(A)*#	85884813	BOUND TREE MEDICAL	JAIL PURCHASES	752.000	351.00		1,508.60
09/05/2025	2	2045(A)#	43337364	BUNZL DISTRIBUTION INC	JANITORIAL/RELATED SUPPLIES	752.000	351.00		2,169.47
09/05/2025	2	2096(A)*#	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING G. KENNY	835.001	351.00		82.00
09/05/2025	2	2096(A)	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING J. HARDNETT	835.001	351.00		82.00
09/05/2025	2	2096(A)	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING T. KNOX	835.001	351.00		82.00
09/05/2025	2	2096(A)	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING M. VASQUEZ	835.001	351.00		27.00
09/05/2025	2	2096(A)	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING A. HARMON	835.001	351.00		82.00
09/05/2025	2	2125(A)*#	53344	PRO COMM INC	SUPPLIES OTHER (JAIL)	752.000	351.00		31.32
09/05/2025	2	2125(A)	53343	PRO COMM INC	SUPPLIES OTHER (JAIL)	752.000	351.00		31.32
09/05/2025	2	2126(A)	218749	PRO-GARD PRODUCTS LLC	SAFETY RESTRAINT CHAIR	752.000	351.00		2,600.10
09/05/2025	2	2142(A)	PS-INV0286430	SECURITY EQUIPMENT CORP	6X LE LAUNCHER TRAINING REGIST.	910.005	351.00		1,140.00
09/05/2025	2	2153(A)*#	6039455105-1	STAPLES INC	SUPPLIES OFFICE (JAIL)	754.000	351.00		158.14
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	CORRECTIONS	957.004	351.00		385.59
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	351.00		438.39
					Total for department 351.00:			**$**	**10,709.57**
Department: 426.00 EMERGENCY MANAGEMENT									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-EMERG MGMT	850.000	426.00		9.42
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-EMERG MGMT	850.000	426.00		12.22
09/04/2025	2	1003194	1041913SPT2025	COMCAST HOLDINGS CORPORATION	INTERNET PROVIDER CHGS (EOC)	801.008	426.00		121.85
09/05/2025	2	2143(A)*#	INV43490	SENTINEL TECHNOLOGIES INIC	EOC - INSTALL AND RELATED EXPENSE	754.000	426.00		75.00
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	EMERG MGMT	957.004	426.00		48.20
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	426.00		2.10
					Total for department 426.00:			**$**	**268.79**
Department: 442.00 DRAIN COMMISSIONER									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	DRAIN COMM	957.004	442.00		24.10
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	442.00		88.41
					Total for department 442.00:			**$**	**112.51**
Department: 640.02 ARPA									
09/05/2025	2	2048(A)*#	ARPA # 043 1ST PYMT	CHARTER TOWNSHIP OF FLINT	CARMAN-AINSWORTH SENIOR CENTER IMPROVEME	899.043	640.02		78,000.00
09/05/2025	2	2165(A)	ARPA # 048 4TH PYMT	FOREST TOWNSHIP	FOREST TOWNSHIP SENIOR CENTER IMPROVE	899.048	640.02		4,700.00
					Total for department 640.02:			**$**	**82,700.00**
Department: 648.00 MEDICAL EXAMINER									
09/04/2025	2	1003141*#	207059624002	CONSUMERS ENERGY	UTILITIES	924.000	648.00		1,128.77
09/05/2025	2	2044(A)	7	BROWN MEGAN	SCENE INVESTIGATIONS	801.000	648.00		1,160.00
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	648.00		27.74
					Total for department 648.00:			**$**	**2,316.51**
Department: 662.00 FAMILY DIVISION-CIRCUIT COURT									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-FAMILY DIV/CC	850.000	662.00		72.24
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-FAMILY DIV/CC	850.000	662.00		94.05
09/05/2025	2	2035(A)	29396	ATTORNEYS FOR INDIGENT DEFENSE PLLC	ATTORNEY FEES-NEGLECT	818.003	662.00		24,458.33
09/05/2025	2	2037(A)#	FPLB1058	BELDIN LYNN M	TRANSCRIPTS APPEALS	907.001	662.00		565.00
09/05/2025	2	2037(A)	FPLB1060	BELDIN LYNN M	TRANSCRIPTS APPEALS	907.001	662.00		64.40
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	FAMILY DIVISION	957.004	662.00		337.35
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	662.00		154.64
					Total for department 662.00:			**$**	**25,746.01**
Department: 711.00 REG OF DEEDS									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-ROD	850.000	711.00		59.68
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-ROD	850.000	711.00		78.38
09/05/2025	2	2153(A)*#	6041158745	STAPLES INC	OFFICE SUPPLIES -- REGISTER OF DEEDS	754.000	711.00		208.99
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	ROD	957.004	711.00		409.70
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	711.00		63.37
					Total for department 711.00:			**$**	**820.12**

					Total for fund 1010 GENERAL FUND				**$ 323,933.48**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003140#	15MNDSEP25	COMCAST HOLDINGS CORPORATION	PREPAID EXPENSES	123.000	000.00		19.58
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		193.78
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		240.14
09/04/2025	2	1003253*	PPE 8/15/2025 UWC	United Fund	UNITED WAY FOR PAY DATE 8/29/2025	256.000	000.00		15.00
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		3,601.46
					Total for department 000.00:				**$ 4,069.96**
Department: 751.00 PARKS FINANCIAL SERVICES									
09/04/2025	2	1003141*#	202344048777	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	751.00		1,433.08
09/05/2025	2	2153(A)*#	6040447249	STAPLES INC	OFFICE SUPPLIES	752.000	751.00		4.74
09/05/2025	2	2153(A)	6040447250	STAPLES INC	OFFICE SUPPLIES	752.000	751.00		1,155.05
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	PARKS	957.004	751.00		192.80
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	751.00		696.39
					Total for department 751.00:				**$ 3,482.06**
Department: 753.00 PARKS INFORMATION SERVICE									
09/04/2025	2	1003146	697044	FOOD BANK OF EASTERN MICHIGAN	MARKETING	900.013	753.00		1,000.00
					Total for department 753.00:				**$ 1,000.00**
Department: 754.00 PARKS PROGRAMMING									
09/04/2025	2	1003150*#	4012392	HOME DEPOT	GENERAL PARKS-PROGRAM	864.001	754.00		227.97
09/05/2025	2	2066(A)	62391	FISHER BROS TRUCKING INC	PROGRAMMING	864.001	754.00		210.00
09/05/2025	2	2066(A)	63107	FISHER BROS TRUCKING INC	PROGRAMMING	864.001	754.00		210.00
					Total for department 754.00:				**$ 647.97**
Department: 764.00 PARKS RANGERS SERVICES									
09/05/2025	2	2118(A)	915838	NYE UNIFORM COMPANY	RANGER-UNIFORMS	769.000	764.00		1,050.00
09/05/2025	2	2141(A)	12270802	SECURITAS SECURITY SVCS USA INC	CRV-SECURITY FOR CRV	801.028	764.00		2,763.81
					Total for department 764.00:				**$ 3,813.81**
Department: 769.00 MOUNDS									
09/04/2025	2	1003140#	15MNDSEP25	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	769.00		127.27
09/05/2025	2	2027(A)	14196725	4IMPRINT INC	MOUNDS-BRANDED THANKSGIVING RETAIL	900.008	769.00		1,183.54
					Total for department 769.00:				**$ 1,310.81**
Department: 770.01 PARKS MAINTENANCE SERVICE									
09/04/2025	2	1003139	23600422563	CARTER JONES COMPANIES	GENERAL-MISC LUMBER SUPPLY	930.000	770.01		86.92
09/04/2025	2	1003141*#	201632109778	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		509.47
09/04/2025	2	1003141	201632109779	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		50.10
09/04/2025	2	1003141	202344049105	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		46.41
09/04/2025	2	1003141	202788975779	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		56.41
09/04/2025	2	1003141	203589911922	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		45.62
09/04/2025	2	1003141	204568789734	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		52.63
09/04/2025	2	1003141	204568789735	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		300.30
09/04/2025	2	1003141	204568789736	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		121.79
09/04/2025	2	1003141	204835751412	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		486.91
09/04/2025	2	1003141	206793042155	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		464.95
09/04/2025	2	1003141	206793042156	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		544.94
09/04/2025	2	1003141	206793042157	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		29.26
09/04/2025	2	1003141	206793042158	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		130.94
09/04/2025	2	1003147#	0070193991	GFL ENVIRONMENTAL USA INC	ADMIN AND GENERAL PARKS	864.000	770.01		1,672.95
09/04/2025	2	1003148#	2508-917580	RL MORGAN COMPANY	GENERAL-SUPPLIES	930.000	770.01		11.47
09/04/2025	2	1003150*#	6011452	HOME DEPOT	GENERAL MAINTENANCE-SUPPLIES	930.000	770.01		152.51
09/04/2025	2	1003150	1011874	HOME DEPOT	GENERAL MAINTENANCE-SUPPLIES	930.000	770.01		22.40
09/04/2025	2	1003150	0022533	HOME DEPOT	GENERAL MAINTENANCE-SUPPLIES	930.000	770.01		557.00
09/04/2025	2	1003153#	3493B	LWD INC	GENERAL-WELL SERVICE	930.000	770.01		450.00
09/04/2025	2	1003153	3537-B	LWD INC	GENERAL-WELL SERVICE	930.000	770.01		350.00
09/04/2025	2	1003156	INV85864	MOST DEPENDABLE FOUNTAINS INC	REPAIRS GROUNDS	930.000	770.01		88.00
09/04/2025	2	1003160	9933	SHIFLETT ELECTRIC INC	GENERAL-ELECTRICAL WORK AND SUPPLIES	930.000	770.01		790.34
09/04/2025	2	1003162	172351792-0001	SUNBELT RENTALS	FORMAR-PAVILION EQUIPT RENTAL	930.000	770.01		2,282.53
09/04/2025	2	1003165	005457201082125	CHARTER COMMUNICATIONS HOLDINGS	TELEPHONE	850.000	770.01		149.99

09/05/2025	2	2049(A)*#	4241395157	CINTAS CORPORATION NO 2	ADMIN/FM-FLOOR MAT SERVICE	801.028	770.01		80.19
09/05/2025	2	2050(A)	0807950AUG25	CITY OF BURTON	ELECTRIC UTILITIES	920.000	770.01		170.28
09/05/2025	2	2050(A)	0866610AUG25	CITY OF BURTON	ELECTRIC UTILITIES	920.000	770.01		279.60
09/05/2025	2	2151(A)*#	13094833-00	STANDARD ELECTRIC COMPANY	GENERAL-SUPPLIES	930.000	770.01		63.58
09/05/2025	2	2161(A)	17899	TML LOCK & SAFE SERVICE LLC	MAINT-LOCKS AND KEYS	930.000	770.01		492.00
					Total for department 770.01:			**$**	**10,539.49**
Department: 770.03 PARKS VILLAGE MAINTENANCE SERV									
09/04/2025	2	1003141*#	203055947973	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.03		87.51
09/04/2025	2	1003141	203055947974	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.03		29.26
09/04/2025	2	1003141	204835751408	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.03		2,079.81
09/04/2025	2	1003141	204835751409	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.03		29.24
09/04/2025	2	1003141	204835751410	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.03		2,262.31
09/04/2025	2	1003141	204835751411	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.03		1,747.15
09/04/2025	2	1003141	207059611497	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.03		5,798.34
09/04/2025	2	1003147#	0070193991	GFL ENVIRONMENTAL USA INC	CROSSROADS	864.000	770.03		864.78
09/04/2025	2	1003153#	3509-B	LWD INC	CRV-WELL SERVICE	930.000	770.03		150.00
09/04/2025	2	1003153	3545-B	LWD INC	CRV-WELL SERVICE	930.000	770.03		350.00
09/04/2025	2	1003157#	5389	PARKERS PROPANE GAS CO	ELECTRIC UTILITIES	920.000	770.03		297.16
09/04/2025	2	1003157	5390	PARKERS PROPANE GAS CO	ELECTRIC UTILITIES	920.000	770.03		428.66
09/04/2025	2	1003157	5391	PARKERS PROPANE GAS CO	ELECTRIC UTILITIES	920.000	770.03		341.67
09/04/2025	2	1003157	5392	PARKERS PROPANE GAS CO	ELECTRIC UTILITIES	920.000	770.03		596.35
					Total for department 770.03:			**$**	**15,062.24**
Department: 770.05 PARKS WOLVERINE MAINTENANCE									
09/04/2025	2	1003141*#	207059611414	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.05		10,099.88
09/04/2025	2	1003147#*	0070193991	GFL ENVIRONMENTAL USA INC	WOLVERINE	864.000	770.05		694.12
09/04/2025	2	1003157#*	128340	PARKERS PROPANE GAS CO	ELECTRIC UTILITIES	920.000	770.05		379.39
09/04/2025	2	1003157	128341	PARKERS PROPANE GAS CO	ELECTRIC UTILITIES	920.000	770.05		336.91
09/04/2025	2	1003164	005453801082125	CHARTER COMMUNICATIONS HOLDINGS	TELEPHONE	850.000	770.05		319.99
09/04/2025	2	1003166	252167601082125	CHARTER COMMUNICATIONS HOLDINGS	TELEPHONE	850.000	770.05		115.00
09/05/2025	2	2046(A)	26661	CADILLAC CULVERT INC	WOLV-20 FIREPIT REPLACEMENT	930.000	770.05		5,500.00
					Total for department 770.05:			**$**	**17,445.29**
Department: 770.31 CITY PARKS-GENERAL									
09/04/2025	2	1003147#*	0070193991BAL	GFL ENVIRONMENTAL USA INC	CITY PARKS	864.000	770.31		254.93
09/04/2025	2	1003148#*	2508-917977	RL MORGAN COMPANY	CITY-MISC REPAIR	930.000	770.31		5.58
09/04/2025	2	1003150*#	0022509	HOME DEPOT	CITY MISC REPAIR PARTS/SUPPLIES	930.000	770.31		19.96
					Total for department 770.31:			**$**	**280.47**
Department: 770.33 CITY PARKS MOWING									
09/04/2025	2	1003150*#	3341772	HOME DEPOT	NEIGHBORHOOD PARKS-SUPPLIES	930.000	770.33		39.97
09/04/2025	2	1003158	89178	PORCUPINE HOLLOW FARM	REPAIRS	930.000	770.33		371.25
					Total for department 770.33:			**$**	**411.22**
Department: 770.34 STATE PARK RIVERFRONT									
09/04/2025	2	1003147#*	0070193991	GFL ENVIRONMENTAL USA INC	STATE PARK	864.000	770.34		185.00
09/04/2025	2	1003150*#	0022541	HOME DEPOT	MAINT-CITY MISC SUPPLIES	930.000	770.34		21.48
					Total for department 770.34:			**$**	**206.48**
Department: 772.00 MERKLEY FARMS									
09/04/2025	2	1003150*#	0022503	HOME DEPOT	FM-BV SUPPLIES	930.000	772.00		43.98
09/04/2025	2	1003150	9011988	HOME DEPOT	FM-BV GROUNDS SUPPLIES	930.000	772.00		73.92
09/04/2025	2	1003161	157412114-001	SITEONE LANDSCAPE SUPPLY HOLDING LL	FM-BV SUPPLIES	930.000	772.00		113.06
					Total for department 772.00:			**$**	**230.96**
Department: 806.00 PARKS FOR-MAR NATURE PRESERVE									
09/04/2025	2	1003150*#	0181434	HOME DEPOT	FM-NF-GENERAL SUPPLIES	776.000	806.00		9.97
09/04/2025	2	1003154	1655580	BGB PET SUPPLY	FM-NF GENERAL SUPPLIES	776.000	806.00		27.04
					Total for department 806.00:			**$**	**37.01**
Department: 806.01 PARKS FM DAY CAMP									
09/04/2025	2	1003143	5437	DRIVERGENT INC	FM-CAMP TRANSPORTATION	864.001	806.01		6,465.00
					Total for department 806.01:			**$**	**6,465.00**
					Total for fund 2080 PARKS AND RECREATION FUND			**$**	**65,002.77**

Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		22.87
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		921.60
					Total for department 000.00:			**$**	**944.47**
					Total for fund 2083 CROSSROADS VILLAGE			**$**	**944.47**
Department: 788.00 CONTRACTED SERVICES									
09/04/2025	2	1003136	IN700668	ADVANCED SYSTEMS TECHNOLOGY SPRAYEI	KGCB-WATERPUP FOR COC	864.001	788.00		6,095.00
					Total for department 788.00:			**$**	**6,095.00**
					Total for fund 2084 PARKS KEEP GC BEAUTIFUL GRANT			**$**	**6,095.00**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		22.87
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		20.70
					Total for department 000.00:			**$**	**43.57**
Department: 788.00 CONTRACTED SERVICES									
09/04/2025	2	1003150*#	4012419	HOME DEPOT	KGCB-CLEANUP SUPPLIES	864.001	788.00		284.22
					Total for department 788.00:			**$**	**284.22**
					Total for fund 2085 PARKS KEEP GC BEAUTIFUL 17/18			**$**	**327.79**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		138.75
					Total for department 000.00:			**$**	**138.75**
					Total for fund 2087 PARKS & RECREATION GRANT			**$**	**138.75**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		5.55
					Total for department 000.00:			**$**	**5.55**
					Total for fund 2088 DAM MANAGEMENT GRANT			**$**	**5.55**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		1,303.08
09/05/2025	2	2110(A)*#	8230532763	MOTOROLA SOLUTIONS INC	FY26 PORTION 2ND YR M500 10/1-7/31/26	123.000	000.00		383.12
					Total for department 000.00:			**$**	**1,686.20**
Department: 313.00 PARAMEDIC SECTION									
09/05/2025	2	2042(A)*#	85866849	BOUND TREE MEDICAL	MEDICS PURCHASES	764.000	313.00		1,463.22
09/05/2025	2	2042(A)	85869098	BOUND TREE MEDICAL	MEDICS PURCHASES	764.000	313.00		50.99
09/05/2025	2	2042(A)	85875722	BOUND TREE MEDICAL	MEDICS PURCHASES	764.000	313.00		1,174.63
09/05/2025	2	2042(A)	85879914	BOUND TREE MEDICAL	MEDICS PURCHASES	764.000	313.00		54.98
09/05/2025	2	2042(A)	85884812	BOUND TREE MEDICAL	MEDICS PURCHASES	764.000	313.00		49.05
09/05/2025	2	2042(A)	85887108	BOUND TREE MEDICAL	MEDICS PURCHASES	764.000	313.00		1,504.35
09/05/2025	2	2082(A)	633744	REGENTS OF THE UNIVERSITY OF MICHIG	FY25 PORTION, 5/1-9/30/2025	801.000	313.00		10,000.00
09/05/2025	2	2110(A)*#	8230532763	MOTOROLA SOLUTIONS INC	FY25 PORTION 2ND YR M500 8/1-9/30/25	801.000	313.00		76.88
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	PARAMEDICS	957.004	313.00		48.20
					Total for department 313.00:			**$**	**14,422.30**
					Total for fund 2110 PARAMEDICS FUND			**$**	**16,108.50**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		349.30
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		344.19
					Total for department 000.00:			**$**	**693.49**
Department: 430.00 ANIMAL SHELTER									
09/05/2025	2	2060(A)*#	17880	DU ALL CLEANING INC	JANITORIAL SERVICES ANIMAL CONTROL	802.000	430.00		330.33
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	ANIMAL SHELTER	957.004	430.00		144.60
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	430.00		258.62
09/05/2025	2	2168(A)*#	19743056	TRANE US INC	REPAIRS GROUNDS	930.000	430.00		115.20
					Total for department 430.00:			**$**	**848.75**
					Total for fund 2130 ANIMAL SHELTER			**$**	**1,542.24**
Department: 801.00 COOPERATIVE EXTENSION									
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	801.00		20.33
					Total for department 801.00:			**$**	**20.33**
					Total for fund 2132 COOPERATIVE EXTENSION			**$**	**20.33**
Department: 000.00 NON SPECIFIC									

09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		948.10
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00		357.50
09/04/2025	2	1003243#	2025/08/21-TK	REFEREES ASSOC OF MICHIGAN	PREPAID EXPENSES	123.000	000.00		8.75
09/04/2025	2	1003253*	PPE 8/15/2025 UWC	United Fund	UNITED WAY FOR PAY DATE 8/29/2025	256.000	000.00		17.00
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		380.33
					Total for department 000.00:			**$**	**1,711.68**
Department: 290.00 COOP REIMB FRIEND OF THE COURT									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-FOC	850.000	290.00		310.94
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-FOC	850.000	290.00		399.84
09/04/2025	2	1003190	71386	CARLS APPLIANCE	MIDEA MRU21F5BST	754.000	290.00		1,000.00
09/04/2025	2	1003243#	2025/08/21-TK	REFEREES ASSOC OF MICHIGAN	MEMBERSHIPS	915.000	290.00		26.25
09/05/2025	2	2096(A)*#	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING S. WHITE	835.001	290.00		82.00
09/05/2025	2	2104(A)	64112	MGT OF AMERICA LLC	SERVICE CONTRACTS	801.000	290.00		4,355.00
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	FOC	957.004	290.00		457.89
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	290.00		302.38
09/05/2025	2	2170(A)*#	202507021650	PLUTO ACQUISITION OPCO	BACKGROUND SCREENING M. LAFOREST	835.001	290.00		92.50
09/05/2025	2	2170(A)	202507021650	PLUTO ACQUISITION OPCO	BACKGROUND SCREENING C. MINUS	835.001	290.00		89.50
09/05/2025	2	2170(A)	202507021650	PLUTO ACQUISITION OPCO	BACKGROUND SCREENING S. WHITE	835.001	290.00		95.50
					Total for department 290.00:			**$**	**7,211.80**
					Total for fund 2150 FRIEND OF THE COURT			**$**	**8,923.48**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		1.80
					Total for department 000.00:			**$**	**1.80**
					Total for fund 2180 ACCOM ORDINANCE TAX FUND			**$**	**1.80**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		1,871.04
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		228.70
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		1,457.51
09/05/2025	2	2114(A)#	193469	NATIONAL ENVIRONMENTAL HEALTH ASSOC	MEMBERSHIPS 10/1/25 - 8/30/26	123.000	000.00		96.08
					Total for department 000.00:			**$**	**3,653.33**
Department: 601.01 PUBLIC HEALTH ADMIN									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-HEALTH ADMIN	850.000	601.01		543.36
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-HEALTH ADMIN	850.000	601.01		699.78
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-HEALTH DEPT	763.000	601.01		300.00
09/05/2025	2	2143(A)*#	INV43490	SENTINEL TECHNOLOGIES INIC	HD - INSTALL AND RELATED EXPENSE	763.000	601.01		464.50
09/05/2025	2	2153(A)*#	6038063096	STAPLES INC	ADMIN	763.000	601.01		236.29
09/05/2025	2	2153(A)	6038063098	STAPLES INC	ADMIN	763.000	601.01		11.40
09/05/2025	2	2153(A)	6038975081	STAPLES INC	ADMIN	763.000	601.01		16.49
09/05/2025	2	2153(A)	6039958333	STAPLES INC	ADMIN	763.000	601.01		32.09
09/05/2025	2	2153(A)	6039958334	STAPLES INC	ADMIN	763.000	601.01		63.38
09/05/2025	2	2153(A)	6039958337	STAPLES INC	ADMIN	763.000	601.01		4.58
09/05/2025	2	2153(A)	6039958338	STAPLES INC	ADMIN	763.000	601.01		25.46
09/05/2025	2	2153(A)	6039958344	STAPLES INC	ADMIN	763.000	601.01		37.44
09/05/2025	2	2153(A)	6039958394	STAPLES INC	ADMIN	763.000	601.01		251.03
09/05/2025	2	2153(A)	6039958385	STAPLES INC	ADMIN	763.000	601.01		360.38
09/05/2025	2	2153(A)	6039958383	STAPLES INC	ADMIN	763.000	601.01		161.26
09/05/2025	2	2153(A)	6039958381	STAPLES INC	ADMIN	763.000	601.01		207.31
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HEALTH DEPT	957.004	601.01		120.50
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	601.01		28.95
					Total for department 601.01:			**$**	**3,564.20**
Department: 602.02 IMMUNIZATIONS									
09/04/2025	2	1003252#	51970	TOBYS INSTRUMENT SHOP INC	CALIBRATION SERVICES 8/5/2025	931.000	602.02		156.00
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-HEALTH DEPT	763.000	602.02		250.00
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HEALTH DEPT	957.004	602.02		120.49
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	602.02		28.00
					Total for department 602.02:			**$**	**554.49**
Department: 602.04 MATERNAL CHILD HEALTH									

09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-HEALTH DEPT	763.000	602.04		150.00
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HEALTH DEPT	957.004	602.04		96.40
09/05/2025	2	2170(A)*#	202507021650	PLUTO ACQUISITION OPCO	BACKGROUND SCREENING S. TAYLOR	835.001	602.04		105.89
					Total for department 602.04:			**$**	**352.29**
Department: 605.02 INFECTIONS REPSONSE SUPPORT									
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	605.02		67.25
					Total for department 605.02:			**$**	**67.25**
Department: 605.05 COVID IMMUNIZATION									
09/05/2025	2	2101(A)#	24199003	MCKESSON MEDICAL SURGICAL INC	MEDICAL SUPPLIES	763.000	605.05		33.79
					Total for department 605.05:			**$**	**33.79**
Department: 606.02 HIV PREVENTION									
09/05/2025	2	2164(A)	TWI008170	WESTRIDGE LABORATORIES INC	CONDOMS	763.000	606.02		1,625.60
					Total for department 606.02:			**$**	**1,625.60**
Department: 606.03 STI/STD									
09/05/2025	2	2153(A)*#	6039958331	STAPLES INC	STD	763.000	606.03		196.11
09/05/2025	2	2153(A)	6039958351	STAPLES INC	STD	763.000	606.03		559.48
09/05/2025	2	2153(A)	6039958387	STAPLES INC	STD	763.000	606.03		24.69
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HEALTH DEPT	957.004	606.03		48.20
					Total for department 606.03:			**$**	**828.48**
Department: 606.04 HIV PREP									
09/04/2025	2	1003142#	BB4488367-1	CUMULUS MEDIA NEW HOLDINGS INC	HIV TESTING DAY CAMPAIGN 6/27/2025	900.014	606.04		60.00
09/04/2025	2	1003142	BB4488410-1	CUMULUS MEDIA NEW HOLDINGS INC	HIV TESTING DAY CAMPAIGN 6/27/2025	900.014	606.04		2,010.00
09/04/2025	2	1003142	BB4488397-1	CUMULUS MEDIA NEW HOLDINGS INC	HIV TESTING DAY CAMPAIGN 6/27/2025	900.014	606.04		1,400.00
09/04/2025	2	1003142	BB4488401-1	CUMULUS MEDIA NEW HOLDINGS INC	HIV TESTING DAY CAMPAIGN 6/27/2025	900.014	606.04		60.00
09/05/2025	2	2153(A)*#	6039958378	STAPLES INC	HIV PREP	763.000	606.04		73.11
					Total for department 606.04:			**$**	**3,603.11**
Department: 608.01 WIC BREASTFEEDING									
09/05/2025	2	2153(A)*#	6039958391	STAPLES INC	WIC	763.000	608.01		133.08
09/05/2025	2	2153(A)	6039957353	STAPLES INC	WIC	763.000	608.01		317.16
					Total for department 608.01:			**$**	**450.24**
Department: 608.02 WIC RESIDENT SERVICES									
09/04/2025	2	1003252#	51966	TOBYS INSTRUMENT SHOP INC	CALIBRATION SERVICES 8/5/2025	764.000	608.02		1,227.00
09/05/2025	2	2153(A)*#	6039958349	STAPLES INC	WIC	763.000	608.02		509.55
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HEALTH DEPT	957.004	608.02		385.60
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	608.02		7.33
					Total for department 608.02:			**$**	**2,129.48**
Department: 608.03 LACTATION CONSULTANT									
09/05/2025	2	2153(A)*#	6039958356	STAPLES INC	WIC LACTATION	763.000	608.03		344.34
09/05/2025	2	2153(A)	6039958409	STAPLES INC	WIC LACTATION	763.000	608.03		83.40
					Total for department 608.03:			**$**	**427.74**
Department: 611.01 FAMILY PLANNING									
09/04/2025	2	1003180	3225131894	AMERISOURCE RECEIVABLES FINANCIAL	(5) PARA GUARD	763.000	611.01		1,459.50
09/04/2025	2	1003180	3225133657	AMERISOURCE RECEIVABLES FINANCIAL	(3) PARAGUARD SINGLE-HAND INSERTER	763.000	611.01		875.70
09/04/2025	2	1003242	548761	RONDO TOP HOLDINGS LLC	PHARMA ORDER	763.000	611.01		502.09
09/04/2025	2	1003242	549455	RONDO TOP HOLDINGS LLC	DIPHENHYDRAMINE ING 50MG/ML	763.000	611.01		35.15
09/04/2025	2	1003242	547178	RONDO TOP HOLDINGS LLC	LILETTA & DIPHENHYDRAM - FAMILY PLANNING	763.000	611.01		23.33
09/04/2025	2	1003252#	51969	TOBYS INSTRUMENT SHOP INC	CALIBRATION SERVICES 8/5/2025	763.000	611.01		1,033.00
09/05/2025	2	2101(A)#	23949514	MCKESSON MEDICAL SURGICAL INC	FAMILY PLANNING MEDICAL SUPPLIES	763.000	611.01		37.48
09/05/2025	2	2153(A)*#	6039958336	STAPLES INC	FAMILY PLANNING	763.000	611.01		313.22
09/05/2025	2	2153(A)	6039958347	STAPLES INC	FAMILY PLANNING	763.000	611.01		1,056.48
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	611.01		16.02
					Total for department 611.01:			**$**	**5,351.97**
Department: 614.00 BURTON CLINIC									
09/04/2025	2	1003210*#	0070194897	GFL ENVIRONMENTAL USA INC	FINAL DUMPSTER INVOICE	920.000	614.00		3.28
					Total for department 614.00:			**$**	**3.28**
Department: 618.03 PUBLIC HEALTH EMERGENCY PREPAREDNESS									
09/05/2025	2	2153(A)*#	6039958396	STAPLES INC	BIO EMERGENCY PREPAREDNESS	763.000	618.03		155.59

09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HEALTH DEPT	957.004	618.03		24.10
					Total for department 618.03:			**$**	**179.69**
Department: 619.00 HEARING & VISION									
09/05/2025	2	2153(A)*#	6039958376	STAPLES INC	HEARING & VISION	763.000	619.00		422.85
09/05/2025	2	2153(A)	6039958374	STAPLES INC	HEARING & VISION	763.000	619.00		61.42
09/05/2025	2	2153(A)	6039958372	STAPLES INC	HEARING & VISION	763.000	619.00		78.73
09/05/2025	2	2153(A)	6039958370	STAPLES INC	HEARING & VISION	763.000	619.00		69.73
09/05/2025	2	2153(A)	6039958406	STAPLES INC	HEARING & VISION	763.000	619.00		147.79
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HEALTH DEPT	957.004	619.00		24.10
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	619.00		1.46
09/05/2025	2	2170(A)*#	202507021650	PLUTO ACQUISITION OPCO	BACKGROUND SCREENING T. WICKWARE	835.001	619.00		92.89
					Total for department 619.00:			**$**	**898.97**
Department: 622.00 CHILDREN'S SPECIAL HEALTH CARE									
09/05/2025	2	2153(A)*#	6039958361	STAPLES INC	CSHCS	763.000	622.00		306.26
09/05/2025	2	2153(A)	6039958359	STAPLES INC	CSHCS	763.000	622.00		63.78
					Total for department 622.00:			**$**	**370.04**
Department: 623.00 EMERGING THREATS-HEPATITIS C									
09/05/2025	2	2153(A)*#	6039958404	STAPLES INC	HEP C	763.000	623.00		299.00
					Total for department 623.00:			**$**	**299.00**
Department: 625.00 TUBERCULOSIS									
09/05/2025	2	2153(A)*#	6039958342	STAPLES INC	CD/TB	763.000	625.00		148.60
					Total for department 625.00:			**$**	**148.60**
Department: 626.01 ENVIRONMENTAL HEALTH									
09/05/2025	2	2114(A)#	193469	NATIONAL ENVIRONMENTAL HEALTH ASSOC	MEMBERSHIPS 8/31/25 - 9/30/25	915.000	626.01		8.92
09/05/2025	2	2153(A)*#	6039958332	STAPLES INC	ENVIRONMENTAL HEALTH	763.000	626.01		15.79
09/05/2025	2	2153(A)	6039958340	STAPLES INC	ENVIRONMENTAL HEALTH	763.000	626.01		660.36
09/05/2025	2	2153(A)	6039958363	STAPLES INC	ENVIRONMENTAL HEALTH	763.000	626.01		8.11
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HEALTH DEPT	957.004	626.01		48.20
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	626.01		7.34
					Total for department 626.01:			**$**	**748.72**
Department: 630.00 MARIHUANA-MOOG									
09/04/2025	2	1003142#	BB4517684	CUMULUS MEDIA NEW HOLDINGS INC	AUGUST, 2025 RADIO CAMPAIGN	763.000	630.00		450.00
09/04/2025	2	1003142	BB4517490	CUMULUS MEDIA NEW HOLDINGS INC	AUGUST, 2025 RADIO CAMPAIGN	763.000	630.00		170.00
09/04/2025	2	1003142	BB4517960	CUMULUS MEDIA NEW HOLDINGS INC	AUGUST, 2025 RADIO CAMPAIGN	763.000	630.00		190.00
09/04/2025	2	1003222	72337	KIDD COMPANY CLIO	TABLE COVER & BANNER STAND	763.000	630.00		666.40
09/05/2025	2	2074(A)	IN52097	WRS GROUP LTD	DISPLAY/MODEL	763.000	630.00		869.94
					Total for department 630.00:			**$**	**2,346.34**
					Total for fund 2210 HEALTH DEPARTMENT FUND			**$**	**27,636.61**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		124.96
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		45.74
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		128.83
					Total for department 000.00:			**$**	**299.53**
Department: 602.03 VACCINATION OUTREACH									
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	602.03		8.69
					Total for department 602.03:			**$**	**8.69**
Department: 603.01 TOBACCO LICENSING									
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-HEALTH DEPT	763.000	603.01		100.00
					Total for department 603.01:			**$**	**100.00**
Department: 607.01 HEALTHY START									
09/04/2025	2	1003215	062025HS	HURLEY MEDICAL CTR	INTAKE & CASE MANAGEMENT FY 25-26	801.001	607.01		11,818.16
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-HEALTH DEPT	763.000	607.01		100.00
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	HEALTH DEPT	957.004	607.01		96.39
					Total for department 607.01:			**$**	**12,014.55**
Department: 607.04 DAD INITIATIVE									
09/04/2025	2	1003257	173	VURB LIFE PRODUCTIONS	SUPPLIES	763.000	607.04		300.00
					Total for department 607.04:			**$**	**300.00**

Department: 615.00 GENESEE HEALTH PLAN									
09/05/2025	2	2153(A)*#	6039958335	STAPLES INC	GHP	763.000	615.00		60.19
09/05/2025	2	2153(A)	6039958339	STAPLES INC	GHP	763.000	615.00		154.18
09/05/2025	2	2153(A)	6039958389	STAPLES INC	GHP	763.000	615.00		22.42
					Total for department 615.00:			**$**	**236.79**
					Total for fund 2211 HEALTH DEPARTMENT OTHER GRANT			**$**	**12,959.56**
Department: 255.01 TAXES									
09/05/2025	2	2067(A)	GHPMSS0625	GENESEE HEALTH PLAN	PAYMENT FOR MISC SERVICES	835.006	255.01		51,760.00
					Total for department 255.01:			**$**	**51,760.00**
					Total for fund 2230 HEALTH SERVICES PLAN			**$**	**51,760.00**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		24.95
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		5.85
					Total for department 000.00:			**$**	**30.80**
Department: 691.00 SENIOR SERVICES									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-SENIOR SRVCS	850.000	691.00		9.42
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-SENIOR SRVCS	850.000	691.00		12.23
09/05/2025	2	2034(A)*#	2025/05/30-SRSVC	ATLAS TOWNSHIP	ATLAS TOWNSHIP SENIOR PROGRAMMING	883.032	691.00		942.40
09/05/2025	2	2034(A)	2025/06/30-SRSVC	ATLAS TOWNSHIP	ATLAS TOWNSHIP SENIOR PROGRAMMING	883.032	691.00		2,033.69
09/05/2025	2	2055(A)	2025/07/30-SRSVC	DAVISON AREA SENIOR CITIZENS CENTER	DAVISON AREA SC FY24-25 REIM JULY 25	867.004	691.00		24,355.98
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-SENIOR SERVICES	754.000	691.00		150.00
09/05/2025	2	2109(A)	2025/07/31-SRSVC	MONTROSE CHARTER TOWNSHIP	MONTROSE SC FY24-25 REIMB JULY 25	867.014	691.00		10,474.80
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	691.00		41.21
					Total for department 691.00:			**$**	**38,019.73**
					Total for fund 2231 SENIOR SERVICES			**$**	**38,050.53**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00		137.50
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		10.59
					Total for department 000.00:			**$**	**148.09**
Department: 322.00 COMMUNITIY CORRECTIONS ADMIN									
09/05/2025	2	2153(A)*#	6040447294	STAPLES INC	SUPPLIES	754.000	322.00		39.65
09/05/2025	2	2153(A)	6040447293	STAPLES INC	SUPPLIES	754.000	322.00		12.19
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	322.00		72.99
					Total for department 322.00:			**$**	**124.83**
					Total for fund 2300 COMM CORRECTIONS GRANT			**$**	**272.92**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		110.08
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		30.11
09/04/2025	2	1003253*	PPE 8/15/2025 UWC	United Fund	UNITED WAY FOR PAY DATE 8/29/2025	256.000	000.00		15.00
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		19.39
					Total for department 000.00:			**$**	**174.58**
Department: 701.00 PLANNIN - INDIRECT									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-PLANNING COMM	850.000	701.00		62.82
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-PLANNING COMM	850.000	701.00		80.76
09/05/2025	2	2153(A)*#	6040447248	STAPLES INC	OFFICE SUPPLIES-PLANNING	754.000	701.00		43.06
09/05/2025	2	2153(A)	6040447247	STAPLES INC	OFFICE SUPPLIES-PLANNING	754.000	701.00		40.68
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	PLANNING	957.004	701.00		24.10
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	701.00		91.65
					Total for department 701.00:			**$**	**343.07**
					Total for fund 2320 LOCAL CNTY PLANNING COMM			**$**	**517.65**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		3.12
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		3.82
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		2.44
					Total for department 000.00:			**$**	**9.38**
Department: 735.00 RECYCLING									
09/04/2025	2	1003191	CSW-040178	CIRBA SOLUTIONS SERVICES LLC	BATTERY BUCKETS FOR SENIOR CENTERS	872.006	735.00		3,298.75

09/05/2025	2	2058(A)	404322	DLZ MICHIGAN INC	ARCHITECT SERVICES FOR RECYCLING & EDUCA	804.000	735.00		22,960.00
09/05/2025	2	2058(A)	404589	DLZ MICHIGAN INC	ARCHITECT SERVICES FOR RECYCLING & EDUCA	804.000	735.00		40,538.60
09/05/2025	2	2127(A)	0825-341	R.B. SATKOWIAKS CITY SEWER CLEANERS	PORTABLE RENTALS	872.006	735.00		245.00
					Total for department 735.00:			**$**	**67,042.35**
					Total for fund 2321 SOLID WASTE PROGRAM			**$**	**67,051.73**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		46.49
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		18.29
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		6.75
					Total for department 000.00:			**$**	**71.53**
Department: 734.14 TRAIL GRANTS									
09/04/2025	2	1003206	12663	FLINTPRINTS LLC	PRINTING	754.000	734.14		189.00
					Total for department 734.14:			**$**	**189.00**
					Total for fund 2323 TRANSPORTATION GRANT 12/13			**$**	**260.53**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2106(A)	08090.M-19	MIDWESTERN SOFTWARE SOLUTIONS	FY26 ANNUAL LICENSE	123.000	000.00		6,224.00
					Total for department 000.00:			**$**	**6,224.00**
					Total for fund 2324 ECONOMIC DEVELOPMENT			**$**	**6,224.00**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		5.72
09/04/2025	2	1003253*	PPE 8/15/2025 UWC	United Fund	UNITED WAY FOR PAY DATE 8/29/2025	256.000	000.00		3.50
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		0.84
					Total for department 000.00:			**$**	**10.06**
					Total for fund 2331 COMMUNITY GRANT			**$**	**10.06**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		67.67
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		32.98
09/04/2025	2	1003253*	PPE 8/15/2025 UWC	United Fund	UNITED WAY FOR PAY DATE 8/29/2025	256.000	000.00		22.38
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		43.19
					Total for department 000.00:			**$**	**166.22**
Department: 704.16 PUBLIC IMPROVEMENTS									
09/05/2025	2	2034(A)*#	25-101	ATLAS TOWNSHIP	CDBG PUBLIC IMPROVEMENTS	899.000	704.16		37,812.50
					Total for department 704.16:			**$**	**37,812.50**
Department: 704.17 PUBLIC SERVICE									
09/05/2025	2	2048(A)*#	140	CHARTER TOWNSHIP OF FLINT	CDBG PUBLIC SERVICES	899.000	704.17		2,095.48
09/05/2025	2	2051(A)	25-0000439	CITY OF GRAND BLANC	CDBG PUBLIC SERVICES	899.000	704.17		1,198.34
09/05/2025	2	2095(A)	2501-0813-01	LEGAL SERVICES OF EASTERN MICHIGAN	CDBG PUBLIC SERVICES	899.000	704.17		1,652.76
09/05/2025	2	2166(A)	0000000882	CHARTER TOWNSHIP MUNDY	CDBG PUBLIC SERVICES	899.000	704.17		7,103.10
09/05/2025	2	2167(A)	CDBG2024OE	TOWNSHIP OF RICHFIELD	CDBG PUBLIC SERVICES	899.000	704.17		500.00
					Total for department 704.17:			**$**	**12,549.68**
Department: 731.00 HOUSING REHABILATION									
09/04/2025	2	1003258	41289	WALDORF & SONS INC	CDBG HIP / DEMETRIUS LEWIS ID #33032 /	866.239	731.00		16,245.00
					Total for department 731.00:			**$**	**16,245.00**
					Total for fund 2340 CDBG 20X0			**$**	**66,773.40**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		0.94
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		0.08
					Total for department 000.00:			**$**	**1.02**
					Total for fund 2350 HESG 20X0			**$**	**1.02**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		21.20
09/04/2025	2	1003253*	PPE 8/15/2025 UWC	United Fund	UNITED WAY FOR PAY DATE 8/29/2025	256.000	000.00		0.12
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		3.37
					Total for department 000.00:			**$**	**24.69**
					Total for fund 2360 HOME 2020			**$**	**24.69**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		199.60

09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		45.74
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		32.31
					Total for department 000.00:			**$**	**277.65**
Department: 296.03 COOP REIMB PROSECUTOR									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	PROSEC/FAMILY SPPT	957.004	296.03		48.20
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	296.03		78.14
					Total for department 296.03:			**$**	**126.34**
					Total for fund 2380 PROSECUTOR COOP REIMBURSEMENT			**$**	**403.99**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		24.95
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		18.30
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00		41.24
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		7.53
					Total for department 000.00:			**$**	**92.02**
					Total for fund 2381 VICTIM/WITNESS PROGRAM			**$**	**92.02**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		24.95
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00		13.76
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		7.44
					Total for department 000.00:			**$**	**46.15**
					Total for fund 2383 STOP VIOLENCE AGAINST WOMEN			**$**	**46.15**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		24.95
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		3.47
					Total for department 000.00:			**$**	**28.42**
					Total for fund 2384 SAKI GRANT			**$**	**28.42**
Department: 296.01 PROSECUTOR									
09/05/2025	2	2160(A)	THICK081825	THICK PHILLIP	AFIS CONSULTANT - PHILLIP THICK	804.000	296.01		792.00
					Total for department 296.01:			**$**	**792.00**
					Total for fund 2385 FINGERPRINT I.D. SYSTEM			**$**	**792.00**
Department: 296.01 PROSECUTOR									
09/04/2025	2	1003211*	1755887139	HI HOTEL INC	HOTEL ACCOMODATIONS	955.022	296.01		366.30
09/04/2025	2	1003211	1755887822	HI HOTEL INC	HOTEL ACCOMODATIONS	955.022	296.01		732.60
					Total for department 296.01:			**$**	**1,098.90**
					Total for fund 2387 WITNESS PROTECTION			**$**	**1,098.90**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		224.55
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		68.61
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00		27.50
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		36.26
					Total for department 000.00:			**$**	**356.92**
					Total for fund 2388 PROSECUTOR BACKLOG GRANT			**$**	**356.92**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		6.24
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		11.44
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		2.95
					Total for department 000.00:			**$**	**20.63**
					Total for fund 2560 ROD-NEW TECHNOLOGY FUND			**$**	**20.63**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		24.95
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		5.71
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		4.45
					Total for department 000.00:			**$**	**35.11**
					Total for fund 2630 CONCEALED PISTOL LICENSING FUN			**$**	**35.11**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		59.87
					Total for department 000.00:			**$**	**59.87**

					Total for fund 2640 LOCAL CORR OFFICER TRN FND			**$**	**59.87**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		276.53
					Total for department 000.00:			**$**	**276.53**
					Total for fund 2642 GIVE GRANT			**$**	**276.53**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		24.95
09/04/2025	2	1003253*	PPE 8/15/2025 UWC	United Fund	UNITED WAY FOR PAY DATE 8/29/2025	256.000	000.00		10.00
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		6.49
					Total for department 000.00:			**$**	**41.44**
Department: 283.02 LRC ADMIN									
09/05/2025	2	2153(A)*#	6040447266	STAPLES INC	SUPPLIES OFFICE	754.000	283.02		40.46
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	LEGAL RESOURCE	957.004	283.02		192.80
					Total for department 283.02:			**$**	**233.26**
					Total for fund 2689 LEGAL RESOURCE CENTER			**$**	**274.70**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		0.16
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		0.01
					Total for department 000.00:			**$**	**0.17**
Department: 698.01 HEAD START									
09/03/2025	2	1003088*	8282-AUG/SEPT25	AT&T	TELEPHONE	850.000	698.01		29.23
09/05/2025	2	2171(A)*#	INV12109836	VONAGE BUSINESS SOLUTIONS INC	TELEPHONE	850.000	698.01		92.62
					Total for department 698.01:			**$**	**121.85**
					Total for fund 2727 EARLY HS GSRP (GREAT START READINESS)			**$**	**122.02**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		75.28
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		401.59
					Total for department 000.00:			**$**	**476.87**
Department: 697.15 MOBILE MEALS GLS SR FOODS									
09/05/2025	2	2049(A)*#	4240651300	CINTAS CORPORATION NO 2	SUPPLIES SR NUTRITION	801.000	697.15		62.07
09/05/2025	2	2049(A)	9333990012	CINTAS CORPORATION NO 2	SUPPLIES SR NUTRITION	801.000	697.15		13.87
09/05/2025	2	2049(A)	4241395216	CINTAS CORPORATION NO 2	SUPPLIES SR NUTRITION	801.000	697.15		89.91
09/05/2025	2	2096(A)*#	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING T. GALLOWAY	835.001	697.15		82.00
09/05/2025	2	2108(A)*	1192	HILLIKER HIVE	DOOR HANGERS 2 PART FORMS BLUE INK	801.000	697.15		1,620.42
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	GCCARD	801.002	697.15		48.20
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	697.15		28.74
09/05/2025	2	2170(A)*#	202507021650	PLUTO ACQUISITION OPCO	BACKGROUND SCREENING T.GALLOWAY	835.001	697.15		124.39
					Total for department 697.15:			**$**	**2,069.60**
Department: 697.16 GCCARD GLS SENIOR FOODS									
09/05/2025	2	2049(A)*#	4240651300	CINTAS CORPORATION NO 2	SUPPLIES SR NUTRITION	801.000	697.16		62.07
09/05/2025	2	2049(A)	9333990012	CINTAS CORPORATION NO 2	SUPPLIES SR NUTRITION	801.000	697.16		13.87
09/05/2025	2	2049(A)	4241395216	CINTAS CORPORATION NO 2	SUPPLIES SR NUTRITION	801.000	697.16		89.91
					Total for department 697.16:			**$**	**165.85**
					Total for fund 2731 SENIOR FOODS			**$**	**2,712.32**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		56.21
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		202.57
					Total for department 000.00:			**$**	**258.78**
Department: 697.15 MOBILE MEALS GLS SR FOODS									
09/05/2025	2	2049(A)*#	4240651300	CINTAS CORPORATION NO 2	SUPPLIES SR NUTRITION	801.000	697.15		62.09
09/05/2025	2	2049(A)	9333990012	CINTAS CORPORATION NO 2	SUPPLIES SR NUTRITION	801.000	697.15		13.86
09/05/2025	2	2049(A)	4241395216	CINTAS CORPORATION NO 2	SUPPLIES SR NUTRITION	801.000	697.15		89.93
09/05/2025	2	2108(A)*	1192	HILLIKER HIVE	DOOR HANGERS 2 PART FORMS BLUE INK	801.000	697.15		1,620.42
					Total for department 697.15:			**$**	**1,786.30**
					Total for fund 2733 SM HOME DELIVER MEALS			**$**	**2,045.08**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		0.08

09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		0.01
					Total for department 000.00:			**$**	**0.09**
					Total for fund 2734 SUMMER FOOD PROGRAM			**$**	**0.09**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		0.08
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		8.57
					Total for department 000.00:			**$**	**8.65**
					Total for fund 2736 CHILDHOOD MEALS			**$**	**8.65**
Department: 696.00 RENTAL ASSISTANT									
09/03/2025	2	1003126	082825KOWALSKIJR-U	CONSUMERS ENERGY	4077 OCONNER RD FLINT 48504	674.029	696.00		1,389.68
					Total for department 696.00:			**$**	**1,389.68**
					Total for fund 2737 WALK FOR WARMTH			**$**	**1,389.68**
Department: 695.40 PROGRAM-SUPPORT									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	GCCARD	801.002	695.40		24.09
					Total for department 695.40:			**$**	**24.09**
					Total for fund 2744 WEATHERIZATION DOE ENDING ODD YR			**$**	**24.09**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		4.72
					Total for department 000.00:			**$**	**4.72**
					Total for fund 2745 PAYROLL ALLOCATIONS			**$**	**4.72**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00		27.50
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		2.65
					Total for department 000.00:			**$**	**30.15**
Department: 695.41 PROGRAM-DIRECT									
09/03/2025	2	1003089	082225BROWN-U	BEECHER METROPOLITAN DISTRICT	1288 E CORNELL AVE FLINT 48505	866.381	695.41		334.72
09/03/2025	2	1003090	082125MACK-U	BEECHER METROPOLITAN DISTRICT	5487 MENDEL BERGER FLINT 48505	866.381	695.41		1,450.49
09/03/2025	2	1003091	08222025BOOTH-U	CITY OF FLINT	639 MONROE ST FLINT 48503	866.381	695.41		949.00
09/03/2025	2	1003092	082525TOBERT-U	CITY OF FLINT	620 CAMPBELL ST FLINT 48507	866.381	695.41		929.26
09/03/2025	2	1003093	082225NORRIS-U	CITY OF FLINT	2714 KEYES ST FLINT 48504	866.381	695.41		1,801.28
09/03/2025	2	1003094	082125UNDERWOOD-U	CITY OF FLINT	417 W RIDGEWAY AVE FLINT 48505	866.381	695.41		3,000.00
09/03/2025	2	1003095	082125PSALMS-U	CITY OF FLINT	3617 NORWOOD DR FLINT 48503	866.381	695.41		1,017.44
09/03/2025	2	1003096	082125BREWSTER-U	CITY OF FLINT	1618 W JACKSON AVE FLINT 48504	866.381	695.41		1,322.29
09/03/2025	2	1003097	082625HOPSON-U	CITY OF FLINT	2809 HAMPSTEAD DR FLINT 48506	866.381	695.41		1,307.09
09/03/2025	2	1003098	082625MCELROY-U	CITY OF FLINT	1822 ARIZONA AVE FLINT 48506	866.381	695.41		1,548.46
09/03/2025	2	1003099	082025SMITH-U	CITY OF FLINT	2656 BERKLEY ST FLINT 48504	866.381	695.41		551.60
09/03/2025	2	1003101	082125ALSTON-U	CITY OF FLINT	2116 CALUMET AVE FLINT 48503	866.381	695.41		1,206.94
09/03/2025	2	1003109	082725STEINER-U	CITY OF FLINT	1627 EUCLID AVE FLINT 48503	866.381	695.41		1,652.81
09/03/2025	2	1003110	0821SPILLERS-U	CITY OF FLINT	419 E BISHOP AVE FLINT 48506	866.381	695.41		626.24
09/03/2025	2	1003111	082725WALKER-U	CITY OF FLINT	1810 SHAMROCK LANE FLINT 48504	866.381	695.41		1,885.94
09/03/2025	2	1003112	082725COBBB-U	CITY OF FLINT	2026 WHITTLESEY ST FLINT 48503	866.381	695.41		1,690.90
09/03/2025	2	1003116	082825MIDDLETON-U	CITY OF FLINT	2622 THOMAS ST FLINT 48504	866.381	695.41		1,981.12
09/03/2025	2	1003117	082825COLE-U	CITY OF FLINT	2533 MILBOURNE AVE FLINT 48504	866.381	695.41		3,000.00
09/03/2025	2	1003118	082825DABBS-U	CITY OF FLINT	5719 LESLIE DR FLINT 48504	866.381	695.41		1,837.55
09/03/2025	2	1003120	082925RISON-U	CITY OF FLINT	1318 W PATERSON ST FLINT 48504	866.381	695.41		2,021.82
09/03/2025	2	1003121	082925HOWARD-U	CITY OF FLINT	3801 SENECA ST FLINT 48504	866.381	695.41		660.48
09/03/2025	2	1003122	082925STEWART-U	CITY OF FLINT	3613 DUPONT ST FLINT 48504	866.381	695.41		2,090.41
09/03/2025	2	1003123	082925CATHRON-U	CITY OF FLINT	2726 MT ELLIOTT AVE FLINT 48504	866.381	695.41		1,135.39
09/03/2025	2	1003134	082925SHAFER-U	MT MORRIS TOWNSHIP	3359 LUCE RD FLUSHING 48433	866.381	695.41		684.12
09/03/2025	2	1003135	082925CHRISTENSEN-U	MT MORRIS TOWNSHIP	4077 OCONNER RD FLINT 48504	866.381	695.41		323.79
					Total for department 695.41:			**$**	**35,009.14**
					Total for fund 2751 WATER AFFORDABILITY GRANT			**$**	**35,039.29**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		0.49
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		38.71
					Total for department 000.00:			**$**	**39.20**
Department: 697.30 COMMODITY DISTRIBUTION									

09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	900.018	697.30		29.81
					Total for department 697.30:			**$**	**29.81**
					Total for fund 2757 TEFAP COMMODITY DIST			**$**	**69.01**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		0.13
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		35.26
					Total for department 000.00:			**$**	**35.39**
					Total for fund 2759 COMM SUPPLEMENTAL FOOD PROGRAM			**$**	**35.39**
Department: 695.41 PROGRAM-DIRECT									
09/03/2025	2	1003128	082525WILLIE-H	GENESEE COUNTY TREASURER	3710 LAWNDALE AVE FLINT 48504	872.009	695.41		1,403.43
09/03/2025	2	1003129	082225JACKSONII-H	GENESEE COUNTY TREASURER	2213 WELCH BLVD FLINT 48504	872.009	695.41		1,492.14
09/03/2025	2	1003130	082825CAMPBELL-U	GENESEE COUNTY TREASURER	2806 GAMMA LN FLINT 48506	872.009	695.41		1,556.73
09/03/2025	2	1003131	082825FRANZEL-H	GENESEE COUNTY TREASURER	3437 COLUMBINE AVE BURTON 48529	872.009	695.41		953.43
09/03/2025	2	1003132	082925HAIRSTON-U	GENESEE COUNTY TREASURER	717 LYOLA LN FLINT 48503	872.009	695.41		3,000.00
					Total for department 695.41:			**$**	**8,405.73**
					Total for fund 2766 CORE PROJECTS (CSBG YR 2)			**$**	**8,405.73**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003253*	PPE 8/15/2025 UWC	United Fund	UNITED WAY FOR PAY DATE 8/29/2025	256.000	000.00		1.00
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		28.00
					Total for department 000.00:			**$**	**29.00**
					Total for fund 2769 CORE PROJECTS (CSBG YR 1)			**$**	**29.00**
Department: 699.00 COMMON									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	GCCARD	957.004	699.00		96.40
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	699.00		0.24
					Total for department 699.00:			**$**	**96.64**
					Total for fund 2797 EMERGENCY RENTAL ASSISTANCE			**$**	**96.64**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		15.05
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		1.19
					Total for department 000.00:			**$**	**16.24**
Department: 698.01 HEAD START									
09/03/2025	2	1003088*	8282-AUG/SEPT25	AT&T	TELEPHONE	850.000	698.01		75.17
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	698.01		92.55
09/05/2025	2	2171(A)*#	INV12109836	VONAGE BUSINESS SOLUTIONS INC	TELEPHONE	850.000	698.01		342.67
					Total for department 698.01:			**$**	**510.39**
Department: 698.06 EARLY HEADSTART									
09/03/2025	2	1003124	9601-AUG/SEPT25	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	698.06		221.81
09/03/2025	2	1003127	206881941236	CONSUMERS ENERGY	UTILITIES	924.000	698.06		496.02
09/05/2025	2	2171(A)*#	INV12109836	VONAGE BUSINESS SOLUTIONS INC	TELEPHONE	850.000	698.06		490.85
					Total for department 698.06:			**$**	**1,208.68**
					Total for fund 2801 HEADSTART EVEN YE			**$**	**1,735.31**
Department: 695.41 PROGRAM-DIRECT									
09/03/2025	2	1003100	032525STOKES-U-COR	CITY OF FLINT	3509 KEYES ST FLINT 48504	924.000	695.41		2,447.89
09/03/2025	2	1003102	082625DENTON-U	CITY OF FLINT	1116 IDA AVE FLINT 48503	924.000	695.41		1,804.63
09/03/2025	2	1003103	082525GATEWOOD-U	CITY OF FLINT	3225 BARTH ST FLINT 48504	924.000	695.41		3,000.00
09/03/2025	2	1003104	082625COOPERII-U	CITY OF FLINT	120 E JACKSON ST FLINT 48505	924.000	695.41		2,843.88
09/03/2025	2	1003105	082625GRAY-U	CITY OF FLINT	2314 WINONA ST FLINT 48505	924.000	695.41		3,000.00
09/03/2025	2	1003106	082525JANKOWIAK-U	CITY OF FLINT	2905 COLORADO AVE FLINT 48506	924.000	695.41		2,503.76
09/03/2025	2	1003107	082725MALONE-U	CITY OF FLINT	1613 W MCMLELLAN ST FLINT 48504	924.000	695.41		1,154.48
09/03/2025	2	1003108	082725MANSUR-U	CITY OF FLINT	1933 LAUREL OAK DR FLINT	924.000	695.41		1,177.43
09/03/2025	2	1003113	082825PHILPOTS-U	CITY OF FLINT	1218 LILLIAN DR FLINT 48506	924.000	695.41		2,334.07
09/03/2025	2	1003114	082725JOHNSON-U	CITY OF FLINT	984 MANN AVE FLINT 48503	924.000	695.41		869.61
09/03/2025	2	1003115	082725CLARK-U	CITY OF FLINT	4506 TRUMBULL DR FLINT 48504	924.000	695.41		1,243.49
09/03/2025	2	1003119	082625SANDERS-U	CITY OF FLINT	1408 DOWNEY ST FLINT 48503	924.000	695.41		415.28
09/03/2025	2	1003133	082725LOVEGROVE-U	MT MORRIS TOWNSHIP	8256 NEFF ROAD MT MORRIS 48458	924.000	695.41		2,308.45
09/05/2025	2	2052(A)	082725IBRAHIM-U	CITY OF GRAND BLANC	712 CAMBRIDGE CIRCLE GRAND BLANC 48439	924.000	695.41		707.49
					Total for department 695.41:			**$**	**25,810.46**

					Total for fund 2810 COMMUNITY FOUNDATION GRANT			**$**	**25,810.46**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		5.28
					Total for department 000.00:			**$**	**5.28**
					Total for fund 2815 GCHD PEER COUNSELOR SERVICES			**$**	**5.28**
Department: 699.54 LIPPINCOTT									
09/03/2025	2	1003125	204212853421	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	699.54		5,686.10
09/03/2025	2	1003125	204212853422	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	699.54		454.60
09/03/2025	2	1003125	204212853423	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	699.54		2,520.93
09/05/2025	2	2028(A)*#	5518067554	AIRGAS INC	REPAIRS	930.000	699.54		62.52
09/05/2025	2	2060(A)*#	17883	DU ALL CLEANING INC	JANITORIAL SERVICES & INITIAL CLEANING	801.004	699.54		569.66
09/05/2025	2	2168(A)*#	19810403	TRANE US INC	REPAIRS	930.000	699.54		63.13
09/05/2025	2	2168(A)	19873240	TRANE US INC	REPAIRS	930.000	699.54		14.82
09/05/2025	2	2168(A)	19836718	TRANE US INC	REPAIRS	930.000	699.54		437.92
					Total for department 699.54:			**$**	**9,809.68**
					Total for fund 2827 GCCARD GENERAL BUILDING FUND			**$**	**9,809.68**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		24.95
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		12.11
					Total for department 000.00:			**$**	**37.06**
Department: 699.00 COMMON									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	GCCARD	801.002	699.00		48.20
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	801.002	699.00		84.27
					Total for department 699.00:			**$**	**132.47**
					Total for fund 2829 GCCARD CENTRAL SERVICES			**$**	**169.53**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		369.55
					Total for department 000.00:			**$**	**369.55**
Department: 308.04 SCHOOL RESOURCE OFFICER									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	CLIO SRO	957.004	308.04		24.09
					Total for department 308.04:			**$**	**24.09**
					Total for fund 2851 VIENNA TWP PATROL			**$**	**393.64**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		207.69
					Total for department 000.00:			**$**	**207.69**
					Total for fund 2852 FENTON TWP PATROL			**$**	**207.69**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		234.83
					Total for department 000.00:			**$**	**234.83**
Department: 315.00 ROAD PATROL									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	ROAD PATROL	957.004	315.00		24.09
					Total for department 315.00:			**$**	**24.09**
					Total for fund 2853 ATLAS TOWNSHIP PATROL			**$**	**258.92**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		368.58
					Total for department 000.00:			**$**	**368.58**
Department: 308.03 GISD RESOURCE OFFICER									
09/05/2025	2	2125(A)*#	53348	PRO COMM INC	SUPPLIES OTHER (GISD)	752.000	308.03		695.00
					Total for department 308.03:			**$**	**695.00**
					Total for fund 2855 SCHOOL RESOURCE OFFICERS			**$**	**1,063.58**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		81.30
					Total for department 000.00:			**$**	**81.30**
Department: 310.00 INVESTIGATIVE									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	GAIN	957.004	310.00		24.10
					Total for department 310.00:			**$**	**24.10**

					Total for fund 2856 GAIN			**$**	**105.40**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		147.90
					Total for department 000.00:			**$**	**147.90**
					Total for fund 2858 PREVENT VIOLENCE AGAINST WOMEN			**$**	**147.90**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		88.70
					Total for department 000.00:			**$**	**88.70**
					Total for fund 2859 SHERIFF ELDER ABUSE			**$**	**88.70**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		159.82
					Total for department 000.00:			**$**	**159.82**
					Total for fund 2860 TRAFFIC SAFETY PROGRAM			**$**	**159.82**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		509.35
					Total for department 000.00:			**$**	**509.35**
Department: 315.00 ROAD PATROL									
09/05/2025	2	2032(A)*#	INV9828	ARROWHEAD UPFITTERS INC	LABOR/DOCKING STATION/WIRES/ETC	957.005	315.00		1,280.00
					Total for department 315.00:			**$**	**1,280.00**
					Total for fund 2861 COMMUNITY POLICING FUND			**$**	**1,789.35**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		151.73
					Total for department 000.00:			**$**	**151.73**
Department: 315.00 ROAD PATROL									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	ELDER ABUSE	957.004	315.00		24.10
					Total for department 315.00:			**$**	**24.10**
					Total for fund 2862 HURLEY POLICE SERVICES			**$**	**175.83**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		1.15
					Total for department 000.00:			**$**	**1.15**
Department: 283.00 CIRCUIT COURT									
09/05/2025	2	2036(A)	2965	BALL RICHARD D	DOCKET ASSISTANCE	810.000	283.00		1,403.70
					Total for department 283.00:			**$**	**1,403.70**
					Total for fund 2916 VBRD			**$**	**1,404.85**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		19.96
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		26.30
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00		247.50
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		1,151.56
					Total for department 000.00:			**$**	**1,445.32**
Department: 356.00 GVRC OPERATING COST									
09/05/2025	2	2029(A)	IN1-910415526	SECURADYNE SYSTEMS INTERMEDIATE LLC	JJC TROUBLESHOOT CARD READERS NOT WORKIN	930.000	356.00		869.00
09/05/2025	2	2029(A)	IN1-910426443	SECURADYNE SYSTEMS INTERMEDIATE LLC	JJC TROUBLESHOOT CAMERAS	930.000	356.00		875.00
09/05/2025	2	2029(A)	IN1-910423076	SECURADYNE SYSTEMS INTERMEDIATE LLC	JJC TROUBLESHOOT CARD READERS NOT WORKIN	930.000	356.00		2,780.00
09/05/2025	2	2029(A)	IN1-910421571	SECURADYNE SYSTEMS INTERMEDIATE LLC	JJC TROUBLESHOOT CARD READERS/DOOR	930.000	356.00		1,911.50
09/05/2025	2	2029(A)	IN1-910418477	SECURADYNE SYSTEMS INTERMEDIATE LLC	JJC TROUBLESHOOT CAMERAS	930.000	356.00		730.00
09/05/2025	2	2041(A)*#	INV2155380	BOB BARKER CO	CCF; SUPPLIES OTHER; MATTRESSES; HYGIENE	752.000	356.00		606.95
09/05/2025	2	2060(A)*#	17882	DU ALL CLEANING INC	JANITORIAL SERVICES GCJJC	801.028	356.00		1,383.33
09/05/2025	2	2079(A)	1930571	HODGES SUPPLY COMPANY	REPAIRS GROUNDS	930.000	356.00		129.90
09/05/2025	2	2136(A)*#	80634526	BIO SERV CORPORATION	EXTERMINATOR SERVICES GCJJC	930.000	356.00		175.00
09/05/2025	2	2147(A)	SHUMPERTAUG25	SHUMPERT JERMAINE	CCF; BARBER SERVICES FOR YOUTH - GCJJC	801.001	356.00		310.00
09/05/2025	2	2153(A)*#	6040447268	STAPLES INC	GCJJC; OFFICE SUPPLIES	754.000	356.00		17.72
09/05/2025	2	2153(A)	6039958178	STAPLES INC	GCJJC; OFFICE SUPPLIES	754.000	356.00		151.39
09/05/2025	2	2153(A)	6040447267	STAPLES INC	GCJJC- SUPPLIES	763.000	356.00		84.80
09/05/2025	2	2153(A)	6039958173	STAPLES INC	GCJJC- SUPPLIES	763.000	356.00		246.92
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	GVRC	957.004	356.00		241.00
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	356.00		59.13

					Total for department 356.00:			**$ 10,571.64**
Department: 664.00 COMMUNITY BASED SERVICES								
09/05/2025	2	2043(A)	917959	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00	165.00
09/05/2025	2	2043(A)	917863	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00	165.00
09/05/2025	2	2043(A)	917528	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00	1,750.00
09/05/2025	2	2043(A)	918030	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00	1,112.50
09/05/2025	2	2043(A)	917839	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00	50.00
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	664.00	55.07
					Total for department 664.00:			**$ 3,297.57**
					Total for fund 2920 CHILD CARE FUND			**$ 15,314.53**
Department: 000.00 NON SPECIFIC								
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00	124.75
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00	22.87
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00	27.50
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00	95.10
					Total for department 000.00:			**$ 270.22**
Department: 283.00 CIRCUIT COURT								
09/05/2025	2	2038(A)*#	2500839-4	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	262.50
09/05/2025	2	2038(A)	2500769-3	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	262.50
09/05/2025	2	2061(A)	2358	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	1,320.00
09/05/2025	2	2061(A)	2366	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	157.50
09/05/2025	2	2061(A)	2361	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	580.00
09/05/2025	2	2061(A)	2357	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	3,000.00
09/05/2025	2	2061(A)	2360	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	160.00
09/05/2025	2	2061(A)	2365	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	140.00
09/05/2025	2	2061(A)	2355	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	262.50
09/05/2025	2	2061(A)	2370	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	20.00
09/05/2025	2	2061(A)	2356	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	300.00
09/05/2025	2	2061(A)	2364	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	180.00
09/05/2025	2	2061(A)	2359	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	400.00
09/05/2025	2	2061(A)	2362	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	70.00
09/05/2025	2	2061(A)	2363	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	200.00
09/05/2025	2	2061(A)	2368	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	40.00
09/05/2025	2	2061(A)	2367	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	100.00
09/05/2025	2	2061(A)	2369	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	70.00
09/05/2025	2	2069(A)	02867	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,225.00
09/05/2025	2	2072(A)	270	HARP CARRIE B	ATTORNEY FEES-GENERAL	818.008	283.00	980.00
09/05/2025	2	2072(A)	271	HARP CARRIE B	ATTORNEY FEES-GENERAL	818.008	283.00	1,155.00
09/05/2025	2	2073(A)	24-053802-01-21-25	HARUSKA THERESA M	ATTORNEY FEES-GENERAL	818.008	283.00	620.00
09/05/2025	2	2073(A)	24-053801-01-21-25	HARUSKA THERESA M	ATTORNEY FEES-GENERAL	818.008	283.00	680.00
09/05/2025	2	2076(A)	2551352	HENRY JUSTIN D ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,015.00
09/05/2025	2	2076(A)	2500632	HENRY JUSTIN D ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,102.50
09/05/2025	2	2076(A)	2553901	HENRY JUSTIN D ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	192.50
09/05/2025	2	2076(A)	2553897	HENRY JUSTIN D ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	192.50
09/05/2025	2	2077(A)	25TA2009-1	HILLIKER CHARLES A S	ATTORNEY FEES-GENERAL	818.008	283.00	245.00
09/05/2025	2	2077(A)	24T00157-2	HILLIKER CHARLES A S	ATTORNEY FEES-GENERAL	818.008	283.00	1,050.00
09/05/2025	2	2077(A)	25T01615-1	HILLIKER CHARLES A S	ATTORNEY FEES-GENERAL	818.008	283.00	542.50
09/05/2025	2	2077(A)	25T02241-1	HILLIKER CHARLES A S	ATTORNEY FEES-GENERAL	818.008	283.00	630.00
09/05/2025	2	2078(A)	00659	HINOJOSA JR ROBERT LEE	ATTORNEY FEES-GENERAL	818.008	283.00	2,000.00
09/05/2025	2	2083(A)	1817	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	1,260.00
09/05/2025	2	2083(A)	1845	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	1,680.00
09/05/2025	2	2083(A)	1842	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	860.00
09/05/2025	2	2083(A)	1834	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	385.00
09/05/2025	2	2083(A)	1829	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	385.00
09/05/2025	2	2083(A)	1833	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	647.50
09/05/2025	2	2083(A)	1835	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	455.00
09/05/2025	2	2083(A)	1818	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	660.00
09/05/2025	2	2083(A)	1840	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	105.00

09/05/2025	2	2083(A)	1811	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	560.00
09/05/2025	2	2083(A)	1831	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	315.00
09/05/2025	2	2083(A)	1843	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	140.00
09/05/2025	2	2083(A)	1837	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	580.00
09/05/2025	2	2083(A)	1809	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	1,840.00
09/05/2025	2	2083(A)	1841	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	227.50
09/05/2025	2	2083(A)	1801	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	472.50
09/05/2025	2	2083(A)	1816	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	960.00
09/05/2025	2	2083(A)	1814	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	540.00
09/05/2025	2	2083(A)	1813	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	260.00
09/05/2025	2	2083(A)	1808	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	87.50
09/05/2025	2	2083(A)	1836	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	70.00
09/05/2025	2	2083(A)	1830	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	175.00
09/05/2025	2	2083(A)	1802	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	840.00
09/05/2025	2	2083(A)	1810	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	300.00
09/05/2025	2	2083(A)	1839	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	192.50
09/05/2025	2	2083(A)	1815	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	960.00
09/05/2025	2	2083(A)	1804	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	787.50
09/05/2025	2	2083(A)	1825	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	1,240.00
09/05/2025	2	2083(A)	1828	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	612.50
09/05/2025	2	2083(A)	1824	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	540.00
09/05/2025	2	2083(A)	1803	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	735.00
09/05/2025	2	2083(A)	1826	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	580.00
09/05/2025	2	2083(A)	1806	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	1,300.00
09/05/2025	2	2083(A)	1807	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	220.00
09/05/2025	2	2083(A)	1812	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	2,140.00
09/05/2025	2	2083(A)	1844	JOCUNS BERNARD ANTHONY	ATTORNEY FEES-GENERAL	818.008	283.00	220.00
09/05/2025	2	2089(A)	25-1607-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	787.50
09/05/2025	2	2089(A)	25-1304-03	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	105.00
09/05/2025	2	2089(A)	24-53395-06	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	480.00
09/05/2025	2	2089(A)	24-3337-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	857.50
09/05/2025	2	2089(A)	25-52090-04	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	280.00
09/05/2025	2	2089(A)	25-1578-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	892.50
09/05/2025	2	2089(A)	25-1953-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	857.50
09/05/2025	2	2089(A)	25-2003-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	490.00
09/05/2025	2	2089(A)	25-2218-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	87.50
09/05/2025	2	2091(A)	2531042	LAW OFFICE OF HEATHER BURNASH	ATTORNEY FEES-GENERAL	818.008	283.00	860.00
09/05/2025	2	2092(A)	106290	LAW OFFICE OF MAJOR WHITE PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	280.00
09/05/2025	2	2093(A)	120211	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	1,100.00
09/05/2025	2	2093(A)	120213	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	660.00
09/05/2025	2	2093(A)	120212	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	400.00
09/05/2025	2	2093(A)	120207	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	210.00
09/05/2025	2	2093(A)	120206	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	400.00
09/05/2025	2	2093(A)	120209	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	440.00
09/05/2025	2	2093(A)	120210	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	660.00
09/05/2025	2	2093(A)	120204	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	1,160.00
09/05/2025	2	2093(A)	120205	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	340.00
09/05/2025	2	2093(A)	120208	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	340.00
09/05/2025	2	2097(A)	20408	MAINPRIZE HAJEK JESSICA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	717.50
09/05/2025	2	2098(A)	64	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	385.00
09/05/2025	2	2098(A)	50	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	472.50
09/05/2025	2	2098(A)	48	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	770.00
09/05/2025	2	2098(A)	40	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	1,225.00
09/05/2025	2	2098(A)	40.1	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	332.50
09/05/2025	2	2100(A)	2025095	MCANDREW BRETT	ATTORNEY FEES-GENERAL	818.008	283.00	280.00
09/05/2025	2	2100(A)	2025096	MCANDREW BRETT	ATTORNEY FEES-GENERAL	818.008	283.00	4,240.00
09/05/2025	2	2100(A)	2025094	MCANDREW BRETT	ATTORNEY FEES-GENERAL	818.008	283.00	717.50
09/05/2025	2	2100(A)	2025093	MCANDREW BRETT	ATTORNEY FEES-GENERAL	818.008	283.00	490.00

09/05/2025	2	2100(A)	2025092	MCANDREW BRETT	ATTORNEY FEES-GENERAL	818.008	283.00	472.50
09/05/2025	2	2103(A)	25084	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,470.00
09/05/2025	2	2103(A)	25083	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,190.00
09/05/2025	2	2103(A)	25082	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	297.00
09/05/2025	2	2103(A)	25095	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	665.00
09/05/2025	2	2103(A)	25097	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	595.00
09/05/2025	2	2103(A)	25096	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	542.50
09/05/2025	2	2103(A)	25090	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	787.50
09/05/2025	2	2103(A)	25093	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	735.00
09/05/2025	2	2103(A)	25091	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	892.50
09/05/2025	2	2107(A)	2016-666	MIKE ANTHONY FORENSIC POLYGRAPH	OTHER SERV CHARG MISC	956.004	283.00	800.00
09/05/2025	2	2112(A)	826251	NADEAU SCOTT	ATTORNEY FEES-GENERAL	818.008	283.00	385.00
09/05/2025	2	2112(A)	826254	NADEAU SCOTT	ATTORNEY FEES-GENERAL	818.008	283.00	340.00
09/05/2025	2	2112(A)	826253	NADEAU SCOTT	ATTORNEY FEES-GENERAL	818.008	283.00	1,662.50
09/05/2025	2	2112(A)	826252	NADEAU SCOTT	ATTORNEY FEES-GENERAL	818.008	283.00	1,102.50
09/05/2025	2	2119(A)	284	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	367.50
09/05/2025	2	2119(A)	281	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	1,280.00
09/05/2025	2	2119(A)	285	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	560.00
09/05/2025	2	2121(A)	25012562	PETRICHES ASHLEY A	ATTORNEY FEES-GENERAL	818.008	283.00	437.50
09/05/2025	2	2121(A)	24021086	PETRICHES ASHLEY A	ATTORNEY FEES-GENERAL	818.008	283.00	262.50
09/05/2025	2	2121(A)	25015233	PETRICHES ASHLEY A	ATTORNEY FEES-GENERAL	818.008	283.00	472.50
09/05/2025	2	2121(A)	2514891	PETRICHES ASHLEY A	ATTORNEY FEES-GENERAL	818.008	283.00	402.50
09/05/2025	2	2123(A)*#	17752	PLACEMENT MANAGEMENT CENTER LLC	SERV CONT GENERAL	801.004	283.00	1,156.53
09/05/2025	2	2132(A)	22	RAYMOND TRICIA	ATTORNEY FEES-GENERAL	818.008	283.00	910.00
09/05/2025	2	2133(A)*#	25-052	REDMOND GAIL ANN	TRANSCRIPTS GENERAL	907.000	283.00	41.85
09/05/2025	2	2134(A)	2153	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	35.00
09/05/2025	2	2134(A)	2156	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	200.00
09/05/2025	2	2134(A)	2163	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	200.00
09/05/2025	2	2134(A)	2162	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	245.00
09/05/2025	2	2134(A)	2155	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	175.00
09/05/2025	2	2134(A)	2157	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	60.00
09/05/2025	2	2134(A)	2149	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	960.00
09/05/2025	2	2134(A)	2150	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	1,732.50
09/05/2025	2	2134(A)	2161	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	350.00
09/05/2025	2	2134(A)	2151	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	472.50
09/05/2025	2	2134(A)	2160	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	20.00
09/05/2025	2	2134(A)	2158	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	35.00
09/05/2025	2	2134(A)	2164	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	35.00
09/05/2025	2	2134(A)	2154	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	160.00
09/05/2025	2	2134(A)	2152	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	1,240.00
09/05/2025	2	2134(A)	2159	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	100.00
09/05/2025	2	2134(A)	2174	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	157.50
09/05/2025	2	2134(A)	2175	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	175.00
09/05/2025	2	2139(A)	001	RUDOI LAW PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	3,900.00
09/05/2025	2	2140(A)	20250809	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	175.00
09/05/2025	2	2140(A)	20250808	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	105.00
09/05/2025	2	2140(A)	20250810	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	175.00
09/05/2025	2	2140(A)	20250801	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	1,032.50
09/05/2025	2	2140(A)	20250802	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	735.00
09/05/2025	2	2140(A)	20250803	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	717.50
09/05/2025	2	2140(A)	20250708	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	770.00
09/05/2025	2	2140(A)	20250805	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	315.00
09/05/2025	2	2149(A)	219-2	SIPPELL KRAIG S ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,140.00
09/05/2025	2	2149(A)	485-25	SIPPELL KRAIG S ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	2,030.00
09/05/2025	2	2149(A)	789-25	SIPPELL KRAIG S ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,960.00
09/05/2025	2	2149(A)	367-1	SIPPELL KRAIG S ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,890.00
09/05/2025	2	2150(A)*#	427	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00	140.00
09/05/2025	2	2150(A)	489	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00	210.00

09/05/2025	2	2150(A)	488	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00		2,120.00
09/05/2025	2	2150(A)	490	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00		875.00
09/05/2025	2	2150(A)	491	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00		490.00
09/05/2025	2	2150(A)	492	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00		630.00
09/05/2025	2	2150(A)	495	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00		245.00
09/05/2025	2	2150(A)	494	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00		122.50
09/05/2025	2	2150(A)	493	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00		160.00
09/05/2025	2	2150(A)	496	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00		245.00
09/05/2025	2	2159(A)	00382	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		682.50
09/05/2025	2	2159(A)	00380	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		3,420.00
09/05/2025	2	2159(A)	00384	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		340.00
09/05/2025	2	2159(A)	00383	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		420.00
09/05/2025	2	2159(A)	00381	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		1,920.00
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	MIDC	957.004	283.00		72.30
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	283.00		61.14
					Total for department 283.00:			**$**	**115,083.82**
					Total for fund 2921 MIDC GRANT			**$**	**115,354.04**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		16.22
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		1.28
					Total for department 000.00:			**$**	**17.50**
Department: 283.00 CIRCUIT COURT									
09/05/2025	2	2115(A)*#	100017	NEW PATHS INC	MDCGO FAMILY DEPENDENCY	801.000	283.00		262.50
					Total for department 283.00:			**$**	**262.50**
					Total for fund 2922 FAMILY DEPENDENCY DRUG COURT			**$**	**280.00**
Department: 283.00 CIRCUIT COURT									
09/04/2025	2	1003219	29395	JULIE B GRIFFITHS ATTY AT LAW	FAMILY COUNSELING SERVICES	830.000	283.00		750.00
09/05/2025	2	2138(A)	2960	RUBEN DOUGLAS H	FAMILY COUNSELING SERVICES	830.000	283.00		1,000.00
					Total for department 283.00:			**$**	**1,750.00**
					Total for fund 2923 CIRC CT FAMILY CNSLNG ACCT			**$**	**1,750.00**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		53.64
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		7.55
					Total for department 000.00:			**$**	**61.19**
Department: 283.00 CIRCUIT COURT									
09/04/2025	2	1003184	28734963254808142025	AT&T MOBILITY	TELEPHONE	850.000	283.00		224.75
09/05/2025	2	2115(A)*#	100017	NEW PATHS INC	BYRNE JAG	801.000	283.00		258.50
09/05/2025	2	2145(A)*#	001117	SHOCK HEIDI	PROFESSIONAL SERVICE CONTRACTS/BYRNE JAG	801.000	283.00		165.00
					Total for department 283.00:			**$**	**648.25**
Department: 285.00 MDCGP ADULT FELONY									
09/05/2025	2	2115(A)*#	100017	NEW PATHS INC	MDCGP ADULT FELONY	801.000	285.00		443.00
09/05/2025	2	2145(A)*#	001117	SHOCK HEIDI	PROFESSIONAL SERVICE CONTRACTS	801.000	285.00		270.00
					Total for department 285.00:			**$**	**713.00**
Department: 326.00 SUB ABUSE & MENTAL HEALTH									
09/05/2025	2	2115(A)*#	100017	NEW PATHS INC	SAMHSA	801.000	326.00		1,386.00
09/05/2025	2	2145(A)*#	001117	SHOCK HEIDI	PROFESSIONAL SERVICE CONTRACTS/SAMHSA	801.000	326.00		495.00
					Total for department 326.00:			**$**	**1,881.00**
					Total for fund 2924 ADULT DRUG COURT			**$**	**3,303.44**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		28.70
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		3.10
					Total for department 000.00:			**$**	**31.80**
Department: 294.00 PROBATE COURT									
09/05/2025	2	2145(A)*#	001117	SHOCK HEIDI	URINALYSIS/DRUG TESTING	801.034	294.00		150.00
					Total for department 294.00:			**$**	**150.00**
					Total for fund 2925 MENTAL HEALTH COURT GRANT			**$**	**181.80**
Department: 000.00 NON SPECIFIC									

09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00		41.25
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		3.54
					Total for department 000.00:			**$**	**44.79**
Department: 286.00 67TH DISTRICT COURT									
09/05/2025	2	2113(A)	6867	GILBERT HERBERT	SERV CONT GENERAL	801.004	286.00		150.00
09/05/2025	2	2113(A)	6868	GILBERT HERBERT	SERV CONT GENERAL	801.004	286.00		170.50
					Total for department 286.00:			**$**	**320.50**
					Total for fund 2927 SOBRIETY COURT GRANT			**$**	**365.29**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1002970	24-054236-FH	ADESA INC	ADLT PROB-RESTITUTION	249.000	000.00		356.00
09/04/2025	2	1002972	07-019737-FH	ALL AUTOMOTIVE REPAIR	ADLT PROB-RESTITUTION	249.000	000.00		16.66
09/04/2025	2	1002974	23-051746-FH	AMERICAN BAPTIST CHURCHES	ADLT PROB-RESTITUTION	249.000	000.00		50.00
09/04/2025	2	1002975	08-023679-FH	BARFIELD, JACKELYN	ADLT PROB-RESTITUTION	249.000	000.00		31.24
09/04/2025	2	1002976	24-052920-FH	BASINGER, BRETT,	ADLT PROB-RESTITUTION	249.000	000.00		200.00
09/04/2025	2	1002977	08-023679-FH	BIDWELL SR,TED	ADLT PROB-RESTITUTION	249.000	000.00		31.24
09/04/2025	2	1002978	11-028907-FH	BISHOP CONSTRUCTION CO	ADLT PROB-RESTITUTION	249.000	000.00		300.00
09/04/2025	2	1002979	02-010664-FH	BITYK,C DEAN	ADLT PROB-RESTITUTION	249.000	000.00		33.33
09/04/2025	2	1002980	11-028395-FH	BORIES, BLAIR	ADLT PROB-RESTITUTION	249.000	000.00		980.00
09/04/2025	2	1002982	14-034413-FC	BUCY, RICHARD JOSEPH JR	ADLT PROB-RESTITUTION	249.000	000.00		1,500.00
09/04/2025	2	1002983	22-049932-FC	BYRD, MARY	ADLT PROB-RESTITUTION	249.000	000.00		140.00
09/04/2025	2	1002984	07-019738-FH	C.C. & COMPANY SALON INC	ADLT PROB-RESTITUTION	249.000	000.00		25.00
09/04/2025	2	1002985	22-049838-FH	CARNELL, CHRISTINA,	ADLT PROB-RESTITUTION	249.000	000.00		100.00
09/04/2025	2	1002988	24-053580-FH	CHRIST-CARPENTER, CHARITY, MARIE	ADLT PROB-RESTITUTION	249.000	000.00		1,462.40
09/04/2025	2	1002990	07-021179-FH	CLIENT PROTECTION FUND	ADLT PROB-RESTITUTION	249.000	000.00		150.00
09/04/2025	2	1002992	23-051933-FH	COLLEGE HUNKS HAULING JUNK & MOVING	ADLT PROB-RESTITUTION	249.000	000.00		50.00
09/04/2025	2	1002993	18-042808-FH	CONSUMERS ENERGY	ADLT PROB-RESTITUTION	249.000	000.00		20.00
09/04/2025	2	1002995	02-010664-FH	DELUCA,PHIL,	ADLT PROB-RESTITUTION	249.000	000.00		33.33
09/04/2025	2	1002998	07-019737-FH	DR CURTIS G WRIGHT	ADLT PROB-RESTITUTION	249.000	000.00		16.66
09/04/2025	2	1002999	08-023996-FH	DUNHAM'S SPORTS	ADLT PROB-RESTITUTION	249.000	000.00		175.00
09/04/2025	2	1003000	22-050968-FH	EMTERRA ENVIRONMENTAL USA	ADLT PROB-RESTITUTION	249.000	000.00		200.00
09/04/2025	2	1003002	21-048718-FH	EST OF JOHN NICKOLA	ADLT PROB-RESTITUTION	249.000	000.00		700.00
09/04/2025	2	1003003	08-023679-FH	EST OF LEGRAND CLEOPHAS	ADLT PROB-RESTITUTION	249.000	000.00		31.24
09/04/2025	2	1003004	15-037190-FH	ESTATE OF KATHLEEN CLAY	ADLT PROB-RESTITUTION	249.000	000.00		75.00
09/04/2025	2	1003005	16-040158-FH	ETHYL VERDUN	ADLT PROB-RESTITUTION	249.000	000.00		100.00
09/04/2025	2	1003006	22-050709-FH	FISHER, JOSEPH,	ADLT PROB-RESTITUTION	249.000	000.00		50.00
09/04/2025	2	1003007	21-048263-FH	FLINT AREA SCHOOL EMP CU	ADLT PROB-RESTITUTION	249.000	000.00		41.24
09/04/2025	2	1003008	11-028541-FH	FOSTER, REBECCA,	ADLT PROB-RESTITUTION	249.000	000.00		13.10
09/04/2025	2	1003009	24-053225-FH	FREEMAN, DIANE,	ADLT PROB-RESTITUTION	249.000	000.00		1,600.00
09/04/2025	2	1003010	24-054417-FH	GRAINGER	ADLT PROB-RESTITUTION	249.000	000.00		60.00
09/04/2025	2	1003011	08-022577-FH	GREATER FLINT AREA USBC	ADLT PROB-RESTITUTION	249.000	000.00		400.00
09/04/2025	2	1003012	11-028542-FH	GROTH, WILLIAM,	ADLT PROB-RESTITUTION	249.000	000.00		13.09
09/04/2025	2	1003014	08-023679-FH	HENDERSON, ALMA	ADLT PROB-RESTITUTION	249.000	000.00		31.24
09/04/2025	2	1003015	02-010664-FH	HILL, TOM,	ADLT PROB-RESTITUTION	249.000	000.00		33.34
09/04/2025	2	1003016	23-052045-FH	HODGE, ELIZABETH	ADLT PROB-RESTITUTION	249.000	000.00		2,283.37
09/04/2025	2	1003017	24-053567-FH	HOLMES, SKEETER, DEAREA	ADLT PROB-RESTITUTION	249.000	000.00		300.00
09/04/2025	2	1003018	17-041840-FH	HOME DEPOT LOSS PREVENTION	ADLT PROB-RESTITUTION	249.000	000.00		25.00
09/04/2025	2	1003019	20-046715-FH	HUNT, DOROTHY,	ADLT PROB-RESTITUTION	249.000	000.00		20.00
09/04/2025	2	1003020	21-047610-FC	IRVIN, AMANDA,	ADLT PROB-RESTITUTION	249.000	000.00		100.37
09/04/2025	2	1003022	17-040823-FC	JONES, ARLENA,	ADLT PROB-RESTITUTION	249.000	000.00		341.41
09/04/2025	2	1003023	24-053253-FH	JOYNER, ELIZABETH,	ADLT PROB-RESTITUTION	249.000	000.00		127.13
09/04/2025	2	1003025	13-032671-FH	KAY JEWELERS	ADLT PROB-RESTITUTION	249.000	000.00		150.00
09/04/2025	2	1003027	12-030871-FH	KROPELNITSKI,DIANE	ADLT PROB-RESTITUTION	249.000	000.00		6.25
09/04/2025	2	1003027	14-034472-FH	KROPELNITSKI,DIANE	ADLT PROB-RESTITUTION	249.000	000.00		12.50
09/04/2025	2	1003028	21-048521-FH	LANPHEAR, TRACY,	ADLT PROB-RESTITUTION	249.000	000.00		10.00
09/04/2025	2	1003029	24-053427-FH	LATAVIS, EDWARD,	ADLT PROB-RESTITUTION	249.000	000.00		100.00
09/04/2025	2	1003030	15-037601-FH	LATITUDE SUBROGATION SERV	ADLT PROB-RESTITUTION	249.000	000.00		150.00
09/04/2025	2	1003031	16-040596-FH	LATITUDE SUBROGATION SERV	ADLT PROB-RESTITUTION	249.000	000.00		450.00
09/04/2025	2	1003032	17-042364-FC	LATITUDE SUBROGATION SERVICE	ADLT PROB-RESTITUTION	249.000	000.00		100.00

09/04/2025	2	1003033	25-051329-FH	LATITUDE SUBROGATION SERVICES	ADLT PROB-RESTITUTION	249.000	000.00		200.00
09/04/2025	2	1003034	10-027636-FH	LEONI,WILLIAM JR	ADLT PROB-RESTITUTION	249.000	000.00		75.00
09/04/2025	2	1003036	21-047693-FC	MADDOCK, RYAN,	ADLT PROB-RESTITUTION	249.000	000.00		100.44
09/04/2025	2	1003037	06-018658-FH	MAMA MARIA'S TASTE OF ITALY	ADLT PROB-RESTITUTION	249.000	000.00		60.00
09/04/2025	2	1003041	23-051753-FC	MDHHS BUREAU OF FINANCE	ADLT PROB-RESTITUTION	249.000	000.00		2,560.00
09/04/2025	2	1003041	23-051291-FC	MDHHS BUREAU OF FINANCE	ADLT PROB-RESTITUTION	249.000	000.00		1,575.27
09/04/2025	2	1003042	16-039215-FH	MEDAWAR JEWELERS	ADLT PROB-RESTITUTION	249.000	000.00		86.94
09/04/2025	2	1003043	22-050623-FH	MEIJER INC	ADLT PROB-RESTITUTION	249.000	000.00		55.00
09/04/2025	2	1003045	19-045261-FH	MICHAEL PIFER	ADLT PROB-RESTITUTION	249.000	000.00		75.00
09/04/2025	2	1003046	25-051000-FH	MICHIGAN DHHS CASHIERS UNIT	ADLT PROB-RESTITUTION	249.000	000.00		60.00
09/04/2025	2	1003047	24-053151-FH	MIKE'S GROCERY	ADLT PROB-RESTITUTION	249.000	000.00		200.00
09/04/2025	2	1003048	09-025014-FH	MILLS, EARL & SHEILA	ADLT PROB-RESTITUTION	249.000	000.00		62.50
09/04/2025	2	1003049	21-047603-FH	MURDOCK, OSCAR	ADLT PROB-RESTITUTION	249.000	000.00		15.00
09/04/2025	2	1003050	08-023679-FH	MURRAY, ROSEMARIE	ADLT PROB-RESTITUTION	249.000	000.00		31.24
09/04/2025	2	1003051	07-019737-FH	NORTHWEST AUTOMOTIVE CO	ADLT PROB-RESTITUTION	249.000	000.00		16.68
09/04/2025	2	1003052	12-030063-FH	PIPER, NICHOLAS	ADLT PROB-RESTITUTION	249.000	000.00		50.00
09/04/2025	2	1003053	22-050842-FH	POWELL, MARY,	ADLT PROB-RESTITUTION	249.000	000.00		699.20
09/04/2025	2	1003054	19-044803-FH	POWELL, TAHIRAH,	ADLT PROB-RESTITUTION	249.000	000.00		31.88
09/04/2025	2	1003056	21-048473-FC	RASPBERRY, TAKITA	ADLT PROB-RESTITUTION	249.000	000.00		125.00
09/04/2025	2	1003057	18-044106-FH	REMAX GRANDE REALITY	ADLT PROB-RESTITUTION	249.000	000.00		50.00
09/04/2025	2	1003058	21-047754-FC	RIGGS, HARRISON,	ADLT PROB-RESTITUTION	249.000	000.00		100.47
09/04/2025	2	1003059	08-023679-FH	ROWLERY, JOSEPH	ADLT PROB-RESTITUTION	249.000	000.00		31.24
09/04/2025	2	1003060	14-036419-FC	RYAN DUNNING	ADLT PROB-RESTITUTION	249.000	000.00		122.50
09/04/2025	2	1003061	96-054638-FH	SAFECO INSURANCE	ADLT PROB-RESTITUTION	249.000	000.00		200.00
09/04/2025	2	1003062	03-012330-FH	SAGINAW VALLEY VET MED ASSOC	ADLT PROB-RESTITUTION	249.000	000.00		49.99
09/04/2025	2	1003063	24-053411-FH	SALCEDO,CELIA	ADLT PROB-RESTITUTION	249.000	000.00		200.00
09/04/2025	2	1003064	24-053369-FH	SAUMIER, LONNIE,	ADLT PROB-RESTITUTION	249.000	000.00		60.00
09/04/2025	2	1003065	25-052134-FH	SECURITY CREDIT UNION	ADLT PROB-RESTITUTION	249.000	000.00		1,752.00
09/04/2025	2	1003066	16-040192-FH	SIRLS, MARLANA	ADLT PROB-RESTITUTION	249.000	000.00		100.00
09/04/2025	2	1003067	25-051773-FH	SPEEDWAY	ADLT PROB-RESTITUTION	249.000	000.00		500.00
09/04/2025	2	1003068	19-044759-FC	SPENCE, RUTH	ADLT PROB-RESTITUTION	249.000	000.00		842.00
09/04/2025	2	1003070	10-026454-FH	STATE FARM INSURANCE CO	ADLT PROB-RESTITUTION	249.000	000.00		25.00
09/04/2025	2	1003071	14-035927-FC	STATE OF MCHIGAN	ADLT PROB-RESTITUTION	249.000	000.00		12.50
09/04/2025	2	1003072	12-031238-FC	STEPP-GROSS, APRIL	ADLT PROB-RESTITUTION	249.000	000.00		132.78
09/04/2025	2	1003073	21-053262-FH	SUBROLQ	ADLT PROB-RESTITUTION	249.000	000.00		30.00
09/04/2025	2	1003074	15-036646-FH	T.D.M. REALTORS INC	ADLT PROB-RESTITUTION	249.000	000.00		40.00
09/04/2025	2	1003075	25-051329-FH	TATTI VINO INC	ADLT PROB-RESTITUTION	249.000	000.00		200.00
09/04/2025	2	1003077	18-042821-FH	THE STATE BANK	ADLT PROB-RESTITUTION	249.000	000.00		100.00
09/04/2025	2	1003079	10-027685-FH	TRAVELERS CASUALTY & SURETY	ADLT PROB-RESTITUTION	249.000	000.00		200.00
09/04/2025	2	1003080	08-022340-FH	TROIA, MICHAEL, R.	ADLT PROB-RESTITUTION	249.000	000.00		80.00
09/04/2025	2	1003081	24-053414-FH	UHAUL	ADLT PROB-RESTITUTION	249.000	000.00		150.00
09/04/2025	2	1003082	17-040986-FH	USDA FNS (LOCK BOX 9027)	ADLT PROB-RESTITUTION	249.000	000.00		200.00
09/04/2025	2	1003083	25-054583-FH	VG'S	ADLT PROB-RESTITUTION	249.000	000.00		800.00
09/04/2025	2	1003084	08-023679-FH	VINCENT, DAROLD J	ADLT PROB-RESTITUTION	249.000	000.00		31.24
09/04/2025	2	1003085	22-049490-FH	WALMART	ADLT PROB-RESTITUTION	249.000	000.00		225.00
09/04/2025	2	1003085	24-053510-FH	WALMART	ADLT PROB-RESTITUTION	249.000	000.00		100.00
09/04/2025	2	1003086	21-047547-FC	WILLIAMS, CHRISTOPHER,	ADLT PROB-RESTITUTION	249.000	000.00		100.37
09/04/2025	2	1003087	20-046939-FC	WILLIAMS, LACY	ADLT PROB-RESTITUTION	249.000	000.00		100.00
09/04/2025	2	1003170	2966	GENESEE COUNTY FRIEND OF COURT	ADLT PROB-RESTITUTION	249.000	000.00		125.00
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		49.90
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		19.44
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		4.86
					Total for department 000.00:			**$**	**26,008.58**
Department: 195.00 REIMBURSEMENT									
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	REIMBURSEMENT	957.004	195.00		144.60
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	195.00		5.08
					Total for department 195.00:			**$**	**149.68**
					Total for fund 2929 REIMBURSEMENT REVOLVING			**$**	**26,158.26**

Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		74.85
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		20.70
					Total for department 000.00:			**$**	**95.55**
Department: 689.00 VETERANS SERVICES									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-VETERAN MILLAGE	850.000	689.00		34.55
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-VETERAN MILLAGE	850.000	689.00		46.28
09/04/2025	2	1003189	2025/08/25-VETS	BURTON DIGITAL INC	ADVERTISING	900.014	689.00		795.00
09/04/2025	2	1003254	4841916326	VERIZON WIRELESS	VETERANS RELIEF	806.000	689.00		292.95
09/05/2025	2	2087(A)*#	15154	KADREW PRINT & MAILING LLC	BUSINESS CARDS-VETERANS	754.000	689.00		204.00
09/05/2025	2	2111(A)	INV-091790	MASS TRANSPORTATION AUTHORITY	24/25 VETS TO WELLNESS TRANSPORTATION	913.005	689.00		8,950.00
09/05/2025	2	2143(A)*#	INV43490	SENTINEL TECHNOLOGIES INIC	VETERAN - INSTALL AND RELATED EXPENSE	754.000	689.00		50.00
09/05/2025	2	2146(A)*#	158106	SHRED EXPERTS	SUPPLIES OFFICE	754.000	689.00		96.00
09/05/2025	2	2146(A)	158917	SHRED EXPERTS	SUPPLIES OFFICE	754.000	689.00		96.00
09/05/2025	2	2148(A)	1242532	SIMEN FIGURA & PARKER	F/Y 24-25 VETS TRTMNT CT	801.010	689.00		150.00
09/05/2025	2	2150(A)*#	0825	ST CIN ROBERT	VETERANS TREATMENT COURT	801.010	689.00		300.00
09/05/2025	2	2153(A)*#	6040447263	STAPLES INC	OFFICE SUPPLIES 24/25	754.000	689.00		93.64
09/05/2025	2	2153(A)	6040447262	STAPLES INC	OFFICE SUPPLIES 24/25	754.000	689.00		39.59
09/05/2025	2	2153(A)	6040447261	STAPLES INC	OFFICE SUPPLIES 24/25	754.000	689.00		96.71
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	VETERANS	957.004	689.00		48.20
09/05/2025	2	2163(A)*#	663757	TOSHIBA AMERICA BUSINESS SOLUTIONS	FY25 COPIER USAGE	957.004	689.00		47.38
					Total for department 689.00:			**$**	**11,340.30**
					Total for fund 2930 VETERAN MILLAGE			**$**	**11,435.85**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003220*	PPE 8/15/2025 DSS	Gen County Prof Court Officers Asso	DSS DUES FOR PAY DATE 8/29/2025	256.000	000.00		41.25
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		3.20
					Total for department 000.00:			**$**	**44.45**
					Total for fund 2931 DOJ SOBRIETY COURT			**$**	**44.45**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		1.24
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		0.11
					Total for department 000.00:			**$**	**1.35**
					Total for fund 2941 VETERANS TREATMENT COURT			**$**	**1.35**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		41.52
					Total for department 000.00:			**$**	**41.52**
Department: 260.10 JANSSEN									
09/04/2025	2	1003263	18172	ZUDDLES LLC	TRAINING	910.004	260.10		133.62
09/04/2025	2	1003263	18187	ZUDDLES LLC	TRAINING	910.004	260.10		441.26
					Total for department 260.10:			**$**	**574.88**
					Total for fund 2960 OPIOID SETTLEMENT			**$**	**616.40**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		3.20
					Total for department 000.00:			**$**	**3.20**
					Total for fund 2971 REMONUMENTATION FUND 1997			**$**	**3.20**
Department: 265.00 BUILDINGS & GROUNDS									
09/05/2025	2	2062(A)	23135-0-23	ROOT & TMR	NEW CAPITAL PROJECT ACCOUNT-EMAIL ATTACH	975.001	265.00		934,907.51
09/05/2025	2	2172(A)	19656	WTA ARCHITECTS	CIRCUIT & JAIL MASONRY RESTORATION	975.002	265.00		3,858.75
					Total for department 265.00:			**$**	**938,766.26**
					Total for fund 4017 2024 CAPITAL IMPROVEMENT FUND			**$**	**938,766.26**
Department: 265.00 BUILDINGS & GROUNDS									
09/05/2025	2	2122(A)	465200	CONSUMER OFFICE FURNITURE INC	PROVIDE AND INSTALL FURNITURE FOR TOWER	980.001	265.00		1,629.00
					Total for department 265.00:			**$**	**1,629.00**
					Total for fund 4700 MUNICIPAL BUILDING FUND			**$**	**1,629.00**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		24.95
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		34.30

09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		869.74
					Total for department 000.00:			**$**	**928.99**
Department: 763.00 PARKS WOLVERINE CAMPGROUND									
09/04/2025	2	1003144	20289	FERRY FARMS WHOLESALE LLC	WOLV-RETAIL MERCH	762.000	763.00		525.00
09/04/2025	2	1003149	INVE0022124283	HERSHEY CREAMER COMPANY	WOLV-STORE MERCHANIDSE	762.000	763.00		374.16
09/04/2025	2	1003150*#	2011862	HOME DEPOT	WOLV-HALLOWEEN SUPPLIES	864.001	763.00		96.32
09/04/2025	2	1003150	0022551	HOME DEPOT	WOLV-HALLOWEEN SUPPLIES	864.001	763.00		167.07
09/04/2025	2	1003150	6012221	HOME DEPOT	WOLV-HALLOWEEN SUPPLIES	864.001	763.00		175.87
09/04/2025	2	1003151	3851638	JEWELL ROGER	REFUNDS AND REBATES	964.000	763.00		145.00
09/04/2025	2	1003163	6718252922	THE HOME CITY ICE COMPANY	WOLV-RETAIL ICE	864.008	763.00		552.20
09/04/2025	2	1003167	71610	UNITED DISTRIBUTION GROUP LLC	WOLV-RETAIL MERCHANDISE	762.000	763.00		193.86
09/04/2025	2	1003168	WINV0071699	D M F BAIT COMPANY	WOLV-RETAIL MERCHANDISE	762.000	763.00		120.00
					Total for department 763.00:			**$**	**2,349.48**
Department: 770.03 PARKS VILLAGE MAINTENANCE SERV									
09/04/2025	2	1003159	97780395	SAFETY KLEEN SYSTEMS	RR-SUPPLIES	752.000	770.03		382.18
09/04/2025	2	1003159	97780395BAL	SAFETY KLEEN SYSTEMS	RR-SUPPLIES	931.000	770.03		86.91
09/05/2025	2	2151(A)*#	13095196-00	STANDARD ELECTRIC COMPANY	RR-SUPPLIES	931.000	770.03		115.79
					Total for department 770.03:			**$**	**584.88**
Department: 787.00 CATERED EVENTS									
09/05/2025	2	2158(A)	990-1	TASTY BITS CATERING	CRV-TASTY BITS CATERING	801.028	787.00		1,851.49
09/05/2025	2	2158(A)	990-1BAL	TASTY BITS CATERING	CRV-TASTY BITS CATERING	801.028	787.00		1,445.93
					Total for department 787.00:			**$**	**3,297.42**
					Total for fund 5080 PARK & REC REV BOND ENDRS			**$**	**7,160.77**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003177	2025/08/29-HR	ANGELINA CLEARY	DEP PAY-EMPLOYEES PARKING	255.004	000.00		20.00
					Total for department 000.00:			**$**	**20.00**
					Total for fund 5140 PARKING METER FUND			**$**	**20.00**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00		99.80
09/04/2025	2	1003179	5801502080-2022JBOR	ARNOLD, RODNEY R	DUE FROM LOCAL UNITS	081.022	000.00		936.89
09/04/2025	2	1003179	5801502080-2023JBOR	ARNOLD, RODNEY R	DUE FROM LOCAL UNITS	081.023	000.00		1,947.82
09/04/2025	2	1003179	5801502080-2024JBOR	ARNOLD, RODNEY R	DUE FROM LOCAL UNITS	081.024	000.00		2,043.40
09/04/2025	2	1003185	5913502161-2024JBOR	BECK, ARLENE & MEGAN	DUE FROM LOCAL UNITS	081.024	000.00		1,767.98
09/04/2025	2	1003186	0806400024-2024JBOR	BIRCHMEIER BROS LLC	DUE FROM LOCAL UNITS	081.024	000.00		1,237.12
09/04/2025	2	1003187	1230576004-2024JBOR	BREWER, BRANDON &	DUE FROM LOCAL UNITS	081.024	000.00		975.29
09/04/2025	2	1003196	1607100014-2024JBOR	DECLERCK, THOMAS	DUE FROM LOCAL UNITS	081.024	000.00		3,006.97
09/04/2025	2	1003198	1133577025-2024JBOR	DETAVERNIER, MARGARET	DUE FROM LOCAL UNITS	081.024	000.00		919.42
09/04/2025	2	1003203	1422580013-2024JBOR	FINDLAY, JOSHUA & REBECCA	DUE FROM LOCAL UNITS	081.024	000.00		1,616.03
09/04/2025	2	1003204	0728530025-2024JBOR	FINNEY, BLAIR	DUE FROM LOCAL UNITS	081.024	000.00		28.51
09/04/2025	2	1003207	1207504013-2024JBOR	GAYLOR, JAMES & CASUNDRA	DUE FROM LOCAL UNITS	081.024	000.00		1,257.14
09/04/2025	2	1003212	1205501086-2024JBOR	HANSARD, JERE	DUE FROM LOCAL UNITS	081.024	000.00		442.71
09/04/2025	2	1003213	1201100031-2024JBOR	HATALA, CARL JR	DUE FROM LOCAL UNITS	081.024	000.00		5,374.67
09/04/2025	2	1003224	1415200039-2024JBOR	LONG-STROUP, BERNICE	DUE FROM LOCAL UNITS	081.024	000.00		1,717.45
09/04/2025	2	1003225	1328400033-2024JBOR	LOWERY, KEVIN	DUE FROM LOCAL UNITS	081.024	000.00		4,252.07
09/04/2025	2	1003227	0613571003-2024JBOR	LUTZ, GREGORY	DUE FROM LOCAL UNITS	081.024	000.00		104.76
09/04/2025	2	1003234	1223576006-2024JBOR	MITCHELL, KENNETH C REV TRUST	DUE FROM LOCAL UNITS	081.024	000.00		1,666.88
09/04/2025	2	1003239	5336526027-2024JBOR	MURLEY, ANDREW & SEE, REBECCA	DUE FROM LOCAL UNITS	081.024	000.00		340.83
09/04/2025	2	1003244	0617651072-2024JBOR	RHYNDRESS, RICHARD & MARTHA	DUE FROM LOCAL UNITS	081.024	000.00		2,588.18
09/04/2025	2	1003247	1126551042-2024JBOR	SMITH, KATHY	DUE FROM LOCAL UNITS	081.024	000.00		1,743.64
09/04/2025	2	1003251	1220676081-2024JBOR	TAYLOR, DEVON & JADE	DUE FROM LOCAL UNITS	081.024	000.00		3,105.15
09/04/2025	2	1003260	1202555023-2024JBOR	WEINAND, GEORGE	DUE FROM LOCAL UNITS	081.024	000.00		2,010.71
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		8.18
					Total for department 000.00:			**$**	**39,191.60**
					Total for fund 5160 DELINQUENT TAX			**$**	**39,191.60**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003173*	PPE 8/15/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 8/29/2025	256.000	000.00		45.74
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		573.29

					Total for department 000.00:			**$ 619.03**
					Total for fund 6380 DRAIN SERVICE REVOLVING			**$ 619.03**
Department: 000.00 NON SPECIFIC								
09/04/2025	2	1003172*	PPE 8/15/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 8/29/2025	256.000	000.00	24.95
09/05/2025	2	2032(A)*#	INV9822	ARROWHEAD UPFITTERS INC	UPFIT 12 SHERIFF TAHOES	148.000	000.00	22,990.00
09/05/2025	2	2040(A)	80611	BILL CARR SIGNS	DECALS FOR SHERIFF & MOTOR POOL VEHICLES	148.000	000.00	450.00
09/05/2025	2	2040(A)	80610	BILL CARR SIGNS	DECALS FOR SHERIFF & MOTOR POOL VEHICLES	148.000	000.00	450.00
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00	79.69
					Total for department 000.00:			**$ 23,994.64**
Department: 234.00 CAR POOL								
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-MOTOR POOL	850.000	234.00	15.70
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-MOTOR POOL	850.000	234.00	21.05
09/04/2025	2	1003188	127005	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00	83.82
09/04/2025	2	1003188	129237	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00	270.93
09/04/2025	2	1003188	129171	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00	75.70
09/04/2025	2	1003188	130121	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00	8.19
09/04/2025	2	1003188	130225	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00	10.40
09/04/2025	2	1003188	129829	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00	(270.93)
09/04/2025	2	1003188	128123	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00	(60.00)
09/04/2025	2	1003193*#	36378-8/17/25	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	234.00	209.85
09/04/2025	2	1003209	LQ02923080	GFL ENVIRONMENTAL SERV USA INC	GAS & OIL VEHICLES	759.000	234.00	187.43
09/04/2025	2	1003216	322703	J & S AUTO SALVAGE INC	SUPPLIES VEHICLE	779.000	234.00	75.00
09/04/2025	2	1003238	95719	MR FRONT END INC	ALIGNMENTS	932.000	234.00	89.89
09/04/2025	2	1003238	95948	MR FRONT END INC	ALIGNMENTS	932.000	234.00	89.89
09/04/2025	2	1003238	96086	MR FRONT END INC	ALIGNMENTS	932.000	234.00	89.89
09/04/2025	2	1003259	257739	WEBSTER & GARNER INC	GAS & OIL VEHICLES	759.000	234.00	27,649.95
09/04/2025	2	1003259	270284	WEBSTER & GARNER INC	GAS & OIL VEHICLES	759.000	234.00	27,717.59
09/04/2025	2	1003259	268306	WEBSTER & GARNER INC	GAS & OIL VEHICLES	759.000	234.00	2,470.36
09/05/2025	2	2031(A)	26118	APPLEGATE CHEVROLET	OEM PARTS	779.000	234.00	15.52
09/05/2025	2	2031(A)	26155	APPLEGATE CHEVROLET	OEM PARTS	779.000	234.00	26.96
09/05/2025	2	2031(A)	67917	APPLEGATE CHEVROLET	OUTSIDE REPAIR	932.000	234.00	542.76
09/05/2025	2	2032(A)*#	INV9849	ARROWHEAD UPFITTERS INC	MISC WORK ON VEHCILES	932.000	234.00	275.00
09/05/2025	2	2032(A)	INV9789	ARROWHEAD UPFITTERS INC	REPAIRS VEHICLE	932.000	234.00	330.00
09/05/2025	2	2056(A)	IDR-0731-26815	DAVISON ROAD GLASS	REPAIRS VEHICLE	932.000	234.00	50.00
09/05/2025	2	2088(A)	3516	KESSLER EQUIPMENT COMPANY	MOTOR POOL REPAIR HOIST EXTENSION #2	931.000	234.00	2,650.00
09/05/2025	2	2096(A)*#	11337	LIFETIME URGENT CARE PLLC	PRE-EMPLOYMENT SCREENING J. PELCH	835.001	234.00	82.00
09/05/2025	2	2117(A)	1-1336091	JDR DRAKES AUTO	A/M PARTS	779.000	234.00	61.07
09/05/2025	2	2117(A)	1-1336734	JDR DRAKES AUTO	A/M PARTS	779.000	234.00	30.39
09/05/2025	2	2117(A)	1-1336869	JDR DRAKES AUTO	A/M PARTS	779.000	234.00	30.39
09/05/2025	2	2117(A)	1-1337117	JDR DRAKES AUTO	A/M PARTS	779.000	234.00	66.83
09/05/2025	2	2117(A)	1-1337121	JDR DRAKES AUTO	A/M PARTS	779.000	234.00	134.94
09/05/2025	2	2117(A)	1-1337197	JDR DRAKES AUTO	A/M PARTS	779.000	234.00	134.94
09/05/2025	2	2117(A)	1-1337643	JDR DRAKES AUTO	A/M PARTS	779.000	234.00	94.95
09/05/2025	2	2117(A)	1-1337481	JDR DRAKES AUTO	A/M PARTS	779.000	234.00	(269.88)
09/05/2025	2	2124(A)	1510051906	POMP'S TIRE SERVICE INC	TIRES	757.000	234.00	1,839.59
09/05/2025	2	2124(A)	1510052416	POMP'S TIRE SERVICE INC	TIRES	757.000	234.00	2,267.84
09/05/2025	2	2124(A)	1510052505	POMP'S TIRE SERVICE INC	TIRES	757.000	234.00	228.88
09/05/2025	2	2124(A)	1510052459	POMP'S TIRE SERVICE INC	TIRES	757.000	234.00	393.78
09/05/2025	2	2124(A)	1510052792	POMP'S TIRE SERVICE INC	TIRES	757.000	234.00	1,280.28
09/05/2025	2	2124(A)	1510052457	POMP'S TIRE SERVICE INC	TIRES	757.000	234.00	(222.68)
09/05/2025	2	2124(A)	1510052469	POMP'S TIRE SERVICE INC	TIRES	757.000	234.00	(393.78)
09/05/2025	2	2137(A)	11JK0867	ROWERDINK INC	SUPPLIES VEHICLE	779.000	234.00	123.91
09/05/2025	2	2137(A)	11JJ8416	ROWERDINK INC	SUPPLIES VEHICLE	779.000	234.00	193.09
09/05/2025	2	2137(A)	11JK4859	ROWERDINK INC	SUPPLIES VEHICLE	779.000	234.00	40.70
09/05/2025	2	2137(A)	11JL8126	ROWERDINK INC	SUPPLIES VEHICLE	779.000	234.00	48.31
09/05/2025	2	2137(A)	11JM5097	ROWERDINK INC	SUPPLIES VEHICLE	779.000	234.00	24.72
09/05/2025	2	2137(A)	11JM5545	ROWERDINK INC	SUPPLIES VEHICLE	779.000	234.00	20.23
09/05/2025	2	2137(A)	11JM7170	ROWERDINK INC	SUPPLIES VEHICLE	779.000	234.00	196.07

09/05/2025	2	2137(A)	11JM7222	ROWERDINK INC	SUPPLIES VEHICLE	779.000	234.00		(14.00)
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	MOTOR POOL	957.004	234.00		48.19
					Total for department 234.00:			**$**	**69,065.71**
					Total for fund 6610 MOTOR VEHICLE & EQUIP FUND			**$**	**93,060.35**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003145#	27219	FLINT NEW HOLLAND	MOUNDS-RTV	148.000	000.00		28,424.01
					Total for department 000.00:			**$**	**28,424.01**
Department: 770.11 PARKS REC VEHIC & EQUIPMENT									
09/04/2025	2	1003137	130139	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		79.19
09/04/2025	2	1003137	130582	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		107.77
09/04/2025	2	1003137	U130585	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		(107.77)
09/04/2025	2	1003138	1050103166	CAPITAL TIRE INC	GARAGE-TIRES	931.000	770.11		258.54
09/04/2025	2	1003145#	IF22674	FLINT NEW HOLLAND	GARAGE-PARTS	931.000	770.11		515.34
09/04/2025	2	1003152	54399	LOUIES TOWING & AUTO REPAIR	GARAGE-TOWING	931.000	770.11		80.00
09/04/2025	2	1003152	54400	LOUIES TOWING & AUTO REPAIR	GARAGE-TOWING	931.000	770.11		200.00
09/04/2025	2	1003152	58782	LOUIES TOWING & AUTO REPAIR	GARAGE-TOWING	931.000	770.11		260.00
09/04/2025	2	1003152	59372	LOUIES TOWING & AUTO REPAIR	GARAGE-TOWING	931.000	770.11		65.00
09/04/2025	2	1003152	59333	LOUIES TOWING & AUTO REPAIR	GARAGE-TOWING	931.000	770.11		160.00
09/04/2025	2	1003152	10817	LOUIES TOWING & AUTO REPAIR	GARAGE-TOWING	931.000	770.11		88.00
09/04/2025	2	1003152	10861	LOUIES TOWING & AUTO REPAIR	GARAGE-TOWING	931.000	770.11		88.00
09/04/2025	2	1003155	103491002	MIDWEST MOTOR SUPPLY CO INC	GARAGE-PARTS	931.000	770.11		67.50
09/04/2025	2	1003155	103617572	MIDWEST MOTOR SUPPLY CO INC	GARAGE-PARTS	931.000	770.11		170.00
09/05/2025	2	2169(A)	2429212	TRI COUNTY EQUIPMENT	GARAGE-SERVICE AND PARTS	931.000	770.11		70.54
					Total for department 770.11:			**$**	**2,102.11**
					Total for fund 6665 PRK & REC EQUIP POOL FUND			**$**	**30,526.12**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		2.40
					Total for department 000.00:			**$**	**2.40**
					Total for fund 6770 INS SELF INSURED POOL			**$**	**2.40**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		29.99
					Total for department 000.00:			**$**	**29.99**
Department: 196.00 INSURANCE									
09/04/2025	8	5638	SET2025	STATE OF MICH-SET FUND	INSURANCE WORKERS COMP PREMIUM	840.017	196.00		14,287.93
					Total for department 196.00:			**$**	**14,287.93**
					Total for fund 6780 SELF INSURANCE NON POOL			**$**	**14,317.92**
Department: 202.00 APPROPRIATIONS									
09/05/2025	2	2033(A)*#	2025/09/03-HR	ADMINISTRATION SYSTEMS RESEARCH	ASR CLAIMS ACTIVES	718.000	202.00		908,289.51
09/05/2025	2	2057(A)*#	ASO0000616720	DELTA DENTAL PLAN OF MI	DELTA DENTAL ACTIVES	726.000	202.00		45,813.23
09/05/2025	2	2057(A)	ASO0000616721	DELTA DENTAL PLAN OF MI	DELTA DENTAL ACTIVES	726.000	202.00		11,912.92
09/05/2025	2	2057(A)	ASO0000616723	DELTA DENTAL PLAN OF MI	DELTA DENTAL ACTIVES	726.000	202.00		17,238.48
09/05/2025	2	2057(A)	ASO0000616724	DELTA DENTAL PLAN OF MI	DELTA DENTAL ACTIVES	726.000	202.00		4,491.50
09/05/2025	2	2075(A)	2023134190	HEALTHJOY LLC	TELEDOC CONSULT FEES ACTIVES	718.000	202.00		2,170.00
09/05/2025	2	2120(A)*#	2025/08/21-HR	ONE AMERICA FINANCIAL PARTNERS INC	STD/LTD	718.000	202.00		20,362.15
09/05/2025	2	2120(A)	2025/08/21-HR	ONE AMERICA FINANCIAL PARTNERS INC	BASIC LIFE ACTIVE	727.000	202.00		21,190.61
					Total for department 202.00:			**$**	**1,031,468.40**
					Total for fund 6790 MEDICAL INSURANCE FUND			**$**	**1,031,468.40**
Department: 000.00 NON SPECIFIC									
09/04/2025	2	1003169	2959	GENESEE COUNTY FRIEND OF COURT	REIMBURSEMENT OVERPAYMENTS	294.000	000.00		16.02
					Total for department 000.00:			**$**	**16.02**
					Total for fund 7010 TRUST & AGENCY			**$**	**16.02**
Department: 000.00 NON SPECIFIC									
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00		3.80
					Total for department 000.00:			**$**	**3.80**
Department: 255.06 NON SPECIFIC									
09/04/2025	2	1003182*#	6248716011	AT&T	TELEPHONE-RETIREMENT	850.000	255.06		6.28
09/04/2025	2	1003183*#	1157785016	AT&T	TELEPHONE-RETIREMENT	850.000	255.06		9.75

09/05/2025	2	2087(A)*#	15151	KADREW PRINT & MAILING LLC	RETIREE ELECTION: 2025	851.000	255.06	627.35
09/05/2025	2	2087(A)	15151	KADREW PRINT & MAILING LLC	RETIREE ELECTION: 2025	900.008	255.06	805.19
09/05/2025	2	2120(A)*#	2025/08/21-HR	ONE AMERICA FINANCIAL PARTNERS INC	LIFE INSRUANCE	955.011	255.06	109.00
09/05/2025	2	2153(A)*#	6040447244	STAPLES INC	OFFICE SUPPLIES	754.000	255.06	35.95
09/05/2025	2	2162(A)*#	6626153	TOSHIBA AMERICA BUSINESS SOLUTIONS	RETIREMENT	957.004	255.06	24.10
					Total for department 255.06:			**$ 1,617.62**
					Total for fund 7311 RETIREMENT SYSTEM FUND			**$ 1,621.42**
Department: 000.00 NON SPECIFIC								
09/05/2025	2	2080(A)*	PPE 8/15/2025 WCA	Huntington Bank	WORKERS COMP FOR PAY DATE 8/29/2025	256.000	000.00	0.51
					Total for department 000.00:			**$ 0.51**
Department: 255.06 NON SPECIFIC								
09/05/2025	2	2033(A)*#	2025/09/03-HR	ADMINISTRATION SYSTEMS RESEARCH	ASR CLAIMS RETIREES	955.010	255.06	118,261.29
09/05/2025	2	2057(A)*#	ASO0000616718	DELTA DENTAL PLAN OF MI	DELTA DENTAL RETIREES 1003 AND 1013	955.010	255.06	10,655.56
09/05/2025	2	2057(A)	ASO0000616719	DELTA DENTAL PLAN OF MI	DELTA DENTAL RETIREES 1003 AND 1013	955.010	255.06	15,869.75
09/05/2025	2	2057(A)	ASO0000616725	DELTA DENTAL PLAN OF MI	DELTA DENTAL RETIREES 1016	955.010	255.06	2,012.50
09/05/2025	2	2120(A)*#	2025/08/21-HR	ONE AMERICA FINANCIAL PARTNERS INC	BASIC LIFE RETIREE	955.011	255.06	11,281.50
					Total for department 255.06:			**$ 158,080.60**
					Total for fund 7360 RETIREES FRINGE BENEFIT			**$ 158,081.11**
				TOTAL - ALL FUNDS				**$ 3,282,668.76**

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

E FROM 09/08/2025 - 09/14/2025

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept		Amount
Department: 000.00 NON SPECIFIC									
09/08/2025	2	1003266	331313	ILOOKABOUT (US) INC	SOFTWARE MAINTENANCE RENEWAL	123.000	000.00		1,300.00
09/08/2025	2	1003266	331313	ILOOKABOUT (US) INC	SURVEY MODULE RENEWAL	123.000	000.00		425.00
09/08/2025	2	1003282#	1209430495	LOGMEIN USA INC	1010-283.00-933.001 - CIRCUIT CRT/JUR	123.000	000.00		3.80
09/08/2025	2	1003282	1209430495	LOGMEIN USA INC	1010-442.00-933.000 - DRAINS (X2 LIC)	123.000	000.00		3.80
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		3,603.25
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		353.64
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		331.04
09/11/2025	2	2231(A)	25102107	FMLA SOURCE INC	FMLA SOURCE 10-1-2025 TO 12-31-2025	123.000	000.00		4,775.40
					Total for department 000.00:			**$**	**10,795.93**
Department: 105.00 ADMINISTRATION									
09/08/2025	2	1003279	83125	GOODSTEIN PETER ATTY AT LAW	PROPOSED INTERLOCAL GOVERNMENT/FLT TWP	804.000	105.00		450.00
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	105.00		11.77
09/11/2025	2	2312(A)*#	6041158564	STAPLES INC	OFFICE SUPPLIES	754.000	105.00		53.17
09/11/2025	2	2312(A)	6041158565	STAPLES INC	OFFICE SUPPLIES	754.000	105.00		190.28
09/11/2025	2	2312(A)	6041158563	STAPLES INC	OFFICE SUPPLIES	754.000	105.00		82.86
09/11/2025	2	2313(A)	8011808955	STERICYCLE INC	SHREDDING	777.000	105.00		1,160.73
					Total for department 105.00:			**$**	**1,948.81**
Department: 172.00 FISCAL SERVICES ADMIN									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	172.00		39.88
09/11/2025	2	2312(A)*#	6041158562	STAPLES INC	OFFICE SUPPLIES-FISCAL SERVICES	754.000	172.00		18.31
09/11/2025	2	2312(A)	6041158561	STAPLES INC	OFFICE SUPPLIES-FISCAL SERVICES	754.000	172.00		45.30
					Total for department 172.00:			**$**	**103.49**
Department: 194.00 PAYROLL-IT									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	194.00		26.22
					Total for department 194.00:			**$**	**26.22**
Department: 202.00 APPROPRIATIONS									
09/11/2025	2	2283(A)	10510088	P&M HOLDING GROUP LLC	BILLING FOR AUDIT PLANNING	955.048	202.00		4,425.25
09/11/2025	2	2285(A)	10507793	PM GROUP BENEFIT ADVISORS II LLC	HEALTH & WELFARE BENEFIT CONSULTING	804.000	202.00		13,701.93
09/11/2025	2	2315(A)	GCDC2025-0081	GENESEE COUNTY DRAIN COMMISSION	2025 NPDES	995.017	202.00		21,250.00
09/11/2025	2	2329(A)	2260	UNITED WAY OF NORTHWEST MICHIGAN	TRI-SHARE MONTHLY 24-25 FY	801.004	202.00		13,936.54
					Total for department 202.00:			**$**	**53,313.72**
Department: 215.00 ELECTION COUNTY CLERK									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	215.00		81.84
					Total for department 215.00:			**$**	**81.84**
Department: 216.00 COUNTY CLERK VITAL RECORDS									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	216.00		534.94
					Total for department 216.00:			**$**	**534.94**
Department: 228.01 DATA PROCESSING									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	228.01		0.00
09/11/2025	2	2293(A)	CEUSGCEH-0004	NORTH TECH INC	SEPTEMBER SERVICES	850.000	228.01		682.24
09/11/2025	2	2303(A)*#	INV44532	SENTINEL TECHNOLOGIES INIC	MANAGED SERVICES FOR NETWORK	801.004	228.01		1,641.80
					Total for department 228.01:			**$**	**2,324.04**
Department: 233.00 PURCHASING									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	233.00		0.00
					Total for department 233.00:			**$**	**-**
Department: 246.00 GIS									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	246.00		0.00
					Total for department 246.00:			**$**	**-**
Department: 253.00 TREASURER									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	253.00		2,897.58
09/11/2025	2	2257(A)	13793259	LOOMIS ARMORED LLC	MONTHLY SERVICE FEE	801.029	253.00		2,970.36
					Total for department 253.00:			**$**	**5,867.94**
Department: 257.00 EQUALIZATION									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	257.00		18.70
09/10/2025	2	1003364	2025/08/13-EQU-KV	AMERICAN SOCIETY OF APPRAISERS	TRAINING EMPLOYEES	910.005	257.00		100.00
					Total for department 257.00:			**$**	**118.70**

Department: 265.00 BUILDINGS & GROUNDS									
09/08/2025	2	1003272	086446F 9/3/25	CITY OF BURTON	UTILITIES WATER	918.000	265.00		32.98
09/08/2025	2	1003272	0864460 9/3/25	CITY OF BURTON	UTILITIES WATER	918.000	265.00		151.41
09/08/2025	2	1003278*#	2508-773614	RL MORGAN COMPANY	MISC HARDWARE, BOLTS, SCREWS, ETC.	763.000	265.00		36.76
09/08/2025	2	1003278	2508-843201	RL MORGAN COMPANY	MISC HARDWARE, BOLTS, SCREWS, ETC.	763.000	265.00		9.49
09/08/2025	2	1003278	2508-878469	RL MORGAN COMPANY	MISC HARDWARE, BOLTS, SCREWS, ETC.	763.000	265.00		12.98
09/08/2025	2	1003278	2508-899313	RL MORGAN COMPANY	MISC EQUIPMENT SUPPLIES, OIL, REPAIR	930.000	265.00		39.95
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	265.00		9.35
09/08/2025	2	1003309	259079	WINS ELECTRIC SUPPLY CO	MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00		16.56
09/11/2025	2	2243(A)*#	1-136269034913	JOHNSON CONTROLS INC	ADMIN- BOILER REPAIRS	930.000	265.00		3,193.34
					Total for department 265.00:			**$**	**3,502.82**
Department: 266.00 CORPORATION COUNSEL									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	266.00		0.00
					Total for department 266.00:			**$**	**-**
Department: 267.00 BUILDING & GROUNDS MCCREE									
09/08/2025	2	1003278*#	2508-852267	RL MORGAN COMPANY	MISC HARDWARE, BOLTS, SCREWS, ETC	763.000	267.00		5.58
					Total for department 267.00:			**$**	**5.58**
Department: 268.00 BUILDINGS & GROUNDS DRAINS									
09/08/2025	2	1003271*#	160472 9/3/25	CHARTER TOWNSHIP OF FLINT	UTILITIES WATER	918.000	268.00		190.28
					Total for department 268.00:			**$**	**190.28**
Department: 270.00 HUMAN RESOURCES									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	270.00		39.82
09/11/2025	2	2240(A)	145244	INSIGHT BENEFIT ADMINISTRATORS	INSIGHT MONTHLY FEES	801.004	270.00		387.60
09/11/2025	2	2312(A)*#	6041158658	STAPLES INC	STAPLES 2024-2025 FY BUDGET	754.000	270.00		34.00
					Total for department 270.00:			**$**	**461.42**
Department: 280.00 LEGAL RECORDS DIVISION									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	280.00		212.31
					Total for department 280.00:			**$**	**212.31**
Department: 283.00 CIRCUIT COURT									
09/08/2025	2	1003267	28729360293008142025	AT&T MOBILITY	TELEPHONE	850.000	283.00		682.76
09/08/2025	2	1003282#	1209430495	LOGMEIN USA INC	CIRCUIT CRT/JURY BRD (X2 LIC)	933.001	283.00		34.20
09/08/2025	2	1003284	0046506529368	LABEAU INC	JURORS MEALS	907.006	283.00		144.45
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	283.00		666.00
09/08/2025	2	1003300*#	852520192	WEST PUBLISHING CORPORATION	BOOKS	980.011	283.00		406.00
09/08/2025	2	1003300	852521486	WEST PUBLISHING CORPORATION	BOOKS	980.011	283.00		510.00
09/08/2025	2	1003300	852521487	WEST PUBLISHING CORPORATION	BOOKS	980.011	283.00		1,294.00
09/08/2025	2	1003300	852521488	WEST PUBLISHING CORPORATION	BOOKS	980.011	283.00		523.00
09/08/2025	2	1003300	852521489	WEST PUBLISHING CORPORATION	BOOKS	980.011	283.00		481.00
09/08/2025	2	1003300	852522195	WEST PUBLISHING CORPORATION	BOOKS	980.011	283.00		1,264.00
09/08/2025	2	1003300	852533097	WEST PUBLISHING CORPORATION	BOOKS	980.011	283.00		25.00
09/11/2025	2	2241(A)	TSJ00262	JOHNS TAMARA S	APPEAL TRANSCRIPT	907.001	283.00		1,124.20
09/11/2025	2	2289(A)	09052025	RAPID FINANCIAL SOLUTIONS LLC	JUROR FEES	907.004	283.00		1,755.00
09/11/2025	2	2289(A)	09052025	RAPID FINANCIAL SOLUTIONS LLC	JUROR MILEAGE	907.007	283.00		133.94
09/11/2025	2	2305(A)#	B20194381	SHI INTERNATIONAL CORP	ANNUAL SOFTWARE CHARGE	933.001	283.00		20.12
09/11/2025	2	2312(A)*#	6041158780	STAPLES INC	CT COURT; OFFICE SUPPLIES	754.000	283.00		225.67
09/11/2025	2	2312(A)	6041158778	STAPLES INC	CT COURT; OFFICE SUPPLIES	754.000	283.00		410.09
09/11/2025	2	2335(A)#	386270	JAMS MEDIA LLC	ADVERTISING	900.014	283.00		810.00
09/11/2025	2	2346(A)*#	INV319750657	ZOOM VIDEO COMMUNICATIONS INC	CIRCUIT CRT (X2 LIC)	933.001	283.00		43.98
					Total for department 283.00:			**$**	**10,553.41**
Department: 286.00 67TH DISTRICT COURT									
09/08/2025	2	1003290	6121577	OAK HALL INDUSTRIES	SUPPLIES CLOTHING	767.000	286.00		513.95
09/08/2025	2	1003300*#	852521491	WEST PUBLISHING CORPORATION	BOOKS	980.011	286.00		1,994.00
09/11/2025	2	2191(A)#	1362	BELDIN LYNN M	TRANSCRIPTS GENERAL	907.000	286.00		562.50
09/11/2025	2	2225(A)	25-055	ENTREKIN DANA	TRANSCRIPTS GENERAL	907.000	286.00		345.00
09/11/2025	2	2288(A)#	MJR35124CT	RAGLAND MARLENE	TRANSCRIPTS GENERAL	907.000	286.00		255.00
09/11/2025	2	2288(A)	MJR40193CT	RAGLAND MARLENE	TRANSCRIPTS GENERAL	907.000	286.00		500.00
09/11/2025	2	2288(A)	MJR9644CT	RAGLAND MARLENE	TRANSCRIPTS GENERAL	907.000	286.00		213.75
09/11/2025	2	2291(A)#	25-053	REDMOND GAIL ANN	TRANSCRIPTS GENERAL	907.000	286.00		506.85
09/11/2025	2	2318(A)	025515	BUDLONG ROBERT G	FOLDERS	900.003	286.00		4,852.50
					Total for department 286.00:			**$**	**9,743.55**
Department: 287.00 5TH DIVISION DISTRICT COURT									

09/08/2025	2	1003268	090425	ATWELL TRACI LYNNE	PROFESSIONAL SERVICE CONTRACTS	801.000	287.00		600.00
09/08/2025	2	1003273	2025/09/03-67THDC	COMCAST HOLDINGS CORPORATION	SERV CONT GENERAL	801.004	287.00		197.81
09/08/2025	2	1003292	3321229999	PITNEY BOWES GLOBAL FINANCIAL SERVI	SERV CONT GENERAL	801.004	287.00		186.54
09/08/2025	2	1003293	3321222446	PITNEY BOWES GLOBAL FINANCIAL SERVI	SERV CONT GENERAL	801.004	287.00		155.82
09/08/2025	2	1003294	3321232532	PITNEY BOWES GLOBAL FINANCIAL SERVI	SERV CONT GENERAL	801.004	287.00		186.54
09/08/2025	2	1003295	3321247554	PITNEY BOWES GLOBAL FINANCIAL SERVI	SERV CONT GENERAL	801.004	287.00		886.92
09/08/2025	2	1003296	3321248598	PITNEY BOWES GLOBAL FINANCIAL SERVI	SERV CONT GENERAL	801.004	287.00		186.54
09/08/2025	2	1003297	3321248913	PITNEY BOWES GLOBAL FINANCIAL SERVI	SERV CONT GENERAL	801.004	287.00		155.82
09/08/2025	2	1003299	8262825HAMMON	SANBORN DIANE MARIE	SERV CONT GENERAL	801.004	287.00		500.00
09/11/2025	2	2215(A)	09032025	DE NOVO STAFFING AGENCY	SERV CONT GENERAL	801.004	287.00		150.00
09/11/2025	2	2288(A)#	MJR40193CT	RAGLAND MARLENE	TRANSCRIPTS GENERAL	907.000	287.00		141.25
09/11/2025	2	2291(A)#	25-049	REDMOND GAIL ANN	TRANSCRIPTS	907.000	287.00		1,329.90
					Total for department 287.00:			**$**	**4,677.14**
Department: 294.00 PROBATE COURT									
09/08/2025	2	1003275	07-181485-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		450.00
09/08/2025	2	1003275	23-223465-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		461.90
09/08/2025	2	1003275	24-225900-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		410.00
09/08/2025	2	1003275	24-227351-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		450.00
09/08/2025	2	1003275	21-217421-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		900.00
09/08/2025	2	1003275	05-177749-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		450.00
09/08/2025	2	1003275	02-168217-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		450.00
09/08/2025	2	1003275	25-229080-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		450.00
09/08/2025	2	1003275	25-229095-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		450.00
09/08/2025	2	1003275	25-229290-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		450.00
09/08/2025	2	1003275	22-21835-GA	GUARDIAN AD LITEM REVIEW & CLINICAL	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		720.00
09/08/2025	2	1003281	25-229588-MI	KOTARSKI MICHAEL JOSEPH	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		270.00
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	294.00		1,568.94
09/08/2025	2	1003286	2021217086GA	MEAD ERIC ATTORNEY AT LAW	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		100.00
09/08/2025	2	1003300*#	852438572	WEST PUBLISHING CORPORATION	SERV CONT GENERAL	801.004	294.00		454.40
09/08/2025	2	1003300	852521490	WEST PUBLISHING CORPORATION	BOOKS	980.011	294.00		420.00
09/08/2025	2	1003301	2025229544MI	TITUS ANDREW C	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		125.00
09/11/2025	2	2195(A)	0564-PP-GEN	BESHEARS ERIC	SERVICE CONTRACT-PSYCHOLOGIST	801.022	294.00		900.00
09/11/2025	2	2247(A)*#	92-137109-MI	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00		810.00
09/11/2025	2	2335(A)#	384290	JAMS MEDIA LLC	PRINTING AND PUBLISHING	900.000	294.00		81.00
09/11/2025	2	2346(A)*#	INV319750657	ZOOM VIDEO COMMUNICATIONS INC	PROBATE COURT (X1 LIC)	801.004	294.00		21.99
					Total for department 294.00:			**$**	**10,393.23**
Department: 295.00 ADULT PROBATION									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	295.00		56.95
09/11/2025	2	2307(A)	160861	SHRED EXPERTS	ADULT PROBATION SHREDDING SERVICES	754.000	295.00		96.00
					Total for department 295.00:			**$**	**152.95**
Department: 296.01 PROSECUTOR									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	296.01		928.31
09/11/2025	2	1003396	SPILLER082625	2A DISTRICT COURT	FILING FEES	907.010	296.01		10.00
09/11/2025	2	1003397	FLI-2025066622	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/11/2025	2	1003397	FLI-2025069115	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/11/2025	2	1003397	FLI-2025073047	GREAT LAKES CIVIL SERVICES INC	PROCESS SERVER	812.000	296.01		37.00
09/11/2025	2	1003399	0519593112	CIOX HEALTH LLC	MEDICAL RECORDS - A. BOULAY	757.000	296.01		71.04
09/11/2025	2	1003407	624-C6	HOLLY ROSEN LLC	WITNESSES	907.008	296.01		50.00
09/11/2025	2	1003407	910-25C	HOLLY ROSEN LLC	WITNESSES	907.008	296.01		50.00
09/11/2025	2	1003408	924-082025	LEONARD BROS DATA MANAGEMENT INC	STORAGE AND RETRIEVAL OF FILES FOR FY25	801.004	296.01		1,890.50
09/11/2025	2	1003416	852521493	WEST PUBLISHING CORPORATION	BOOKS	980.011	296.01		1,184.00
09/11/2025	2	1003417	852438595	WEST PUBLISHING CORPORATION	SERV CONT GENERAL	801.004	296.01		1,223.83
09/11/2025	2	1003417	852438595	WEST PUBLISHING CORPORATION	BOOKS	980.011	296.01		3,133.36
09/11/2025	2	1003419	247099	US CORRECTIONS LLC	EXTRADITION TRANSPORT ZACHARY DYKES	913.012	296.01		400.00
09/11/2025	2	2191(A)#	PROS0704	BELDIN LYNN M	LYNN BELDIN TRANSCRIPTS	907.000	296.01		177.30
09/11/2025	2	2191(A)	PROS0705	BELDIN LYNN M	LYNN BELDIN TRANSCRIPTS	907.000	296.01		315.00
09/11/2025	2	2220(A)	631	DRIESEN JANET MANE	JANET DRIESEN TRANSCRIPTS	907.000	296.01		27.90
09/11/2025	2	2272(A)	921513	NYE UNIFORM COMPANY	BADGES AND CASES	915.000	296.01		178.22
09/11/2025	2	2291(A)#	25-054	REDMOND GAIL ANN	GAIL ANN REDMOND TRANSCRIPTION	907.000	296.01		90.90
09/11/2025	2	2312(A)*#	6041450636	STAPLES INC	OFFICE SUPPLIES - GENERAL CRIMINAL & ADM	754.000	296.01		139.58
09/11/2025	2	2314(A)	25-133P	STRATMAN AMY DAWN	AMY STRATMAN TRANSCRIPTS	907.000	296.01		117.90
09/11/2025	2	2314(A)	25-134P	STRATMAN AMY DAWN	AMY STRATMAN TRANSCRIPTS	907.000	296.01		70.20

09/11/2025	2	2346(A)*#	INV319750657	ZOOM VIDEO COMMUNICATIONS INC	PROSECUTORS (X1 LIC)	801.004	296.01		21.99
					Total for department 296.01:			**$**	**10,191.03**
Department: 297.00 JURY BOARD									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	297.00		1,133.90
09/11/2025	2	2312(A)*#	6041158776	STAPLES INC	JURY BOARD: OFFICE SUPPLIES	754.000	297.00		174.17
					Total for department 297.00:			**$**	**1,308.07**
Department: 305.00 SHERIFF ADMIN									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	305.00		220.63
09/11/2025	2	1003409	3167	MICHIGAN AMMO LLC	RANGE TRAINING AMMO	772.000	305.00		2,800.00
09/11/2025	2	2305(A)#	B19442038	SHI INTERNATIONAL CORP	CORRETRACK SYSTEM AND RELATED	801.004	305.00		13,801.29
09/11/2025	2	2305(A)	B19442038	SHI INTERNATIONAL CORP	CORRETRACK SYSTEM AND RELATED	933.001	305.00		29,686.44
09/11/2025	2	2305(A)	B19442038	SHI INTERNATIONAL CORP	CORRETRACK SYSTEM AND RELATED	978.000	305.00		9,544.27
09/11/2025	2	2340(A)*#	107039483	WEX BANK	CYCLES	759.000	305.00		108.25
09/11/2025	2	2340(A)	107039483	WEX BANK	DIVE VAN	759.000	305.00		137.02
					Total for department 305.00:			**$**	**56,297.90**
Department: 309.00 BUILDING & GROUNDS CORRECTIONS									
09/11/2025	2	2242(A)	53155590	JOHNSON CONTROLS US HOLDING INC	JAIL TROUBLESHOOT FIRE PANEL	930.000	309.00		1,307.39
09/11/2025	2	2259(A)	7533913	MACOMB GROUP	JAIL BUTTERFLY VALVE	763.000	309.00		1,200.66
					Total for department 309.00:			**$**	**2,508.05**
Department: 310.00 INVESTIGATIVE									
09/11/2025	2	1003405	238427	DND DVM PC	K-9 EXPENSE	955.014	310.00		513.10
09/11/2025	2	2186(A)	LIQUOR Q4 24-25	ATLAS TOWNSHIP	TWP LIQUOR LICENSES	559.000	310.00		55.00
09/11/2025	2	2186(A)	LIQUOR Q4 24-25	ATLAS TOWNSHIP	TWP LIQUOR LICENSES	559.000	310.00		2,823.70
					Total for department 310.00:			**$**	**3,391.80**
Department: 351.00 CORRECTIONS									
09/11/2025	2	1003400*#	0001497AUG2025	COMCAST HOLDINGS CORPORATION	SERV CONT GENERAL (CORRECTIONS)	801.004	351.00		680.27
09/11/2025	2	1003401*#	0001497SPT2025	COMCAST HOLDINGS CORPORATION	SERV CONT GENERAL (CORRECTIONS)	801.004	351.00		680.27
09/11/2025	2	1003411	3850	PPCT MANAGMENT SYSTEMS INC	TRAINING EMPLOYEES (JAIL/MEDICS)	910.005	351.00		587.60
09/11/2025	2	1003413	116	O'DONNELL MICHELLE	K-9 EXPENSE (JAIL/CORRECTIONS)	955.014	351.00		90.00
09/11/2025	2	1003418	570801	TOWN CTR REFRIGERATION HEATING & CO	SERV CONT GENERAL (JAIL/CORRECTIONS)	801.004	351.00		400.00
09/11/2025	2	2176(A)	INV-002832	ADVANCED CORRECTIONAL HEALTHCARE	HEALTH SERV INMATES	835.003	351.00		718.96
09/11/2025	2	2184(A)	200617300-000592	ARAMARK	INMATE MEALS/INDIGENT KITS FOOD* FY24/25	762.000	351.00		17,908.62
09/11/2025	2	2184(A)	200617300-000595	ARAMARK	INMATE MEALS/INDIGENT KITS FOOD* FY24/25	762.000	351.00		588.59
09/11/2025	2	2184(A)	200617300-000593	ARAMARK	INMATE MEALS/INDIGENT KITS FOOD* FY24/25	762.000	351.00		17,402.84
09/11/2025	2	2184(A)	200617300-000596	ARAMARK	INMATE MEALS/INDIGENT KITS FOOD* FY24/25	762.000	351.00		600.05
09/11/2025	2	2184(A)	200617300-000594	ARAMARK	INMATE MEALS/INDIGENT KITS FOOD* FY24/25	762.000	351.00		17,982.51
09/11/2025	2	2338(A)*#	C7413-09.2025	VITALCORE HEALTH STRATEGIES LLC	FY24/25 INMATE HEALTH SRVCS SPLIT ACCTS	835.003	351.00		118,204.12
					Total for department 351.00:			**$**	**175,843.83**
Department: 442.00 DRAIN COMMISSIONER									
09/08/2025	2	1003282#	1209430495	LOGMEIN USA INC	DRAINS (X2 LIC)	933.000	442.00		34.20
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	442.00		6.80
					Total for department 442.00:			**$**	**41.00**
Department: 640.02 ARPA									
09/11/2025	2	2223(A)	ARPA # 046 2ND PYMT	EASTSIDE SENIOR CITIZENS ASSOC	EASTSIDE INSTALLATION OF HVAC SYSTEM	899.046	640.02		45,200.00
09/11/2025	2	2325(A)	ARPA # 054 3RD PYMT	CHARTER TOWNSHIP MUNDY	MUNDY TWP SENIOR CENTER IMPROVEMENTS	899.054	640.02		3,735.76
					Total for department 640.02:			**$**	**48,935.76**
Department: 648.00 MEDICAL EXAMINER									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	648.00		0.00
					Total for department 648.00:			**$**	**-**
Department: 662.00 FAMILY DIVISION-CIRCUIT COURT									
09/08/2025	2	1003265	FLI-2025071540	GREAT LAKES CIVIL SERVICES INC	SERVING PAPERS	812.000	662.00		47.13
09/08/2025	2	1003265	FLI-2025071581	GREAT LAKES CIVIL SERVICES INC	SERVING PAPERS	812.000	662.00		57.84
09/08/2025	2	1003265	FLI-2025068700	GREAT LAKES CIVIL SERVICES INC	SERVING PAPERS	812.000	662.00		41.00
09/08/2025	2	1003265	FLI-2025068707	GREAT LAKES CIVIL SERVICES INC	SERVING PAPERS	812.000	662.00		36.00
09/08/2025	2	1003265	FLI-2025068699	GREAT LAKES CIVIL SERVICES INC	SERVING PAPERS	812.000	662.00		57.63
09/08/2025	2	1003276	1858928	DETROIT LEGAL NEWS PUBLISHING LLC	SERVING PAPERS	812.000	662.00		116.95
09/08/2025	2	1003276	1858930	DETROIT LEGAL NEWS PUBLISHING LLC	SERVING PAPERS	812.000	662.00		116.95
09/08/2025	2	1003276	1858931	DETROIT LEGAL NEWS PUBLISHING LLC	SERVING PAPERS	812.000	662.00		116.95
09/08/2025	2	1003276	1858935	DETROIT LEGAL NEWS PUBLISHING LLC	SERVING PAPERS	812.000	662.00		116.95
09/08/2025	2	1003276	1858938	DETROIT LEGAL NEWS PUBLISHING LLC	SERVING PAPERS	812.000	662.00		116.95
09/08/2025	2	1003276	1858105	DETROIT LEGAL NEWS PUBLISHING LLC	SERVING PAPERS	812.000	662.00		116.95

09/08/2025	2	1003280	11238	JULIE B GRIFFITHS ATTY AT LAW	ATTORNEY FEES-NEGLECT	818.003	662.00		1,562.50
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	662.00		802.75
09/08/2025	2	1003300*#	852534758	WEST PUBLISHING CORPORATION	BOOKS	980.011	662.00		43.00
09/08/2025	2	1003308	0000883AX7345	UNITED PARCEL SERVICE	SERVING PAPERS	812.000	662.00		5.00
09/08/2025	2	1003308	0000883AX7335	UNITED PARCEL SERVICE	SERVING PAPERS	812.000	662.00		31.02
09/11/2025	2	2175(A)	AR25434698	7C LINGO	HEARING IMPAIRED SERVICES	801.031	662.00		442.00
09/11/2025	2	2206(A)	5213	CHILD ADVOCACY TEAM	ATTORNEY FEES-NEGLECT	818.003	662.00		52,951.67
09/11/2025	2	2206(A)	5213	CHILD ADVOCACY TEAM	ATTORNEY FEES DRUG COURT	818.007	662.00		1,160.00
09/11/2025	2	2278(A)	2967	PAUL SCOTT ATTORNEY AT LAW	ATTORNEY FEES-NEGLECT	818.003	662.00		25,083.33
09/11/2025	2	2346(A)*#	INV319750657	ZOOM VIDEO COMMUNICATIONS INC	JUVENILE PROBATION (X4 LIC)	754.000	662.00		87.96
					Total for department 662.00:			**$**	**83,110.53**
Department: 711.00 REG OF DEEDS									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	711.00		156.55
					Total for department 711.00:			**$**	**156.55**
					Total for fund 1010 GENERAL FUND			**$**	**496,792.84**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		193.78
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		240.14
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		240.14
09/10/2025	2	1003366#	74WHSESEP25	COMCAST HOLDINGS CORPORATION	PREPAID EXPENSES	123.000	000.00		82.46
09/10/2025	2	1003382#	2333	SDS BINDERWORKS	NEW FISCAL YR SUBSCRIPTION	123.000	000.00		8,267.55
					Total for department 000.00:			**$**	**9,024.07**
Department: 751.00 PARKS FINANCIAL SERVICES									
09/10/2025	2	1003373*#	1012726	HOME DEPOT	ADMIN-SUPPLIES	752.000	751.00		12.61
09/10/2025	2	1003382#	2333	SDS BINDERWORKS	OLD FISCAL YR SUBSCRIPTION	933.001	751.00		232.45
09/10/2025	2	1003389	012430AUG25	CHARTER TOWNSHIP OF GENESEE	ELECTRIC UTILITIES	920.000	751.00		211.10
09/10/2025	2	1003394	VS018059	RECTRAC LLC	REPLACEMENT BOCA TICKET PRINTERS	980.000	751.00		4,658.00
09/10/2025	2	1003394	VS018060	RECTRAC LLC	REPLACEMENT BOCA TICKET PRINTERS	980.000	751.00		2,030.00
09/11/2025	2	2201(A)	AF7SN2I	CDW LLC	MATT-MISC PATCHES AND CABLES	980.000	751.00		672.60
09/11/2025	2	2312(A)*#	6041158644	STAPLES INC	OFFICE SUPPLIES	752.000	751.00		415.00
09/11/2025	2	2346(A)*#	INV319750657	ZOOM VIDEO COMMUNICATIONS INC	PARKS (X1 LIC)	933.001	751.00		21.99
					Total for department 751.00:			**$**	**8,253.75**
Department: 753.00 PARKS INFORMATION SERVICE									
09/10/2025	2	1003380#	14541	PROFFER SIGNS INC	MARKETING-COROPLAST SIGNS	900.013	753.00		431.90
09/11/2025	2	2177(A)	5225080377	ALLEN MEDIA BROADCASTING EVANSVILLE	MARKETING-2025 TV MARKETING	900.013	753.00		700.00
09/11/2025	2	2178(A)	5225080190	ALLEN MEDIA BROADCASTING EVANSVILLE	MARKETING-2025 TV MARKETING	900.013	753.00		3,500.00
09/11/2025	2	2343(A)	1580015903	KROL COMMUNICATIONS INC	MARKETING-24/25 RADIO CAMPAIGN	900.013	753.00		800.00
					Total for department 753.00:			**$**	**5,431.90**
Department: 764.00 PARKS RANGERS SERVICES									
09/11/2025	2	2302(A)	12275480	SECURITAS SECURITY SVCS USA INC	CRV-SECURITY FOR CRV	801.028	764.00		2,764.87
					Total for department 764.00:			**$**	**2,764.87**
Department: 770.01 PARKS MAINTENANCE SERVICE									
09/10/2025	2	1003366#	74WHSESEP25	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	770.01		142.44
09/10/2025	2	1003367#	201988112894	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		76.71
09/10/2025	2	1003367	204034875306	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.01		190.77
09/10/2025	2	1003369	0000003362	GENESEE COUNTY ENVIRONMENTAL HLTH	OTHER CONTRACTUAL SERVICES	801.028	770.01		500.00
09/10/2025	2	1003373*#	1012697	HOME DEPOT	GENERAL MAINTENANCE-SUPPLIES	930.000	770.01		95.64
09/10/2025	2	1003374#	38657	JOHNSON & WOOD LLC	CUMMINGS PLUMBING FOR TANK	930.000	770.01		2,573.04
09/10/2025	2	1003380#	14540	PROFFER SIGNS INC	MARKETING-BREACH WATER QUALITY SIGNS	930.000	770.01		966.00
09/10/2025	2	1003388	003470AUG25	CHARTER TOWNSHIP OF GENESEE	ELECTRIC UTILITIES	920.000	770.01		337.76
09/10/2025	2	1003391	225SEP25	CHARTER TOWNSHIP OF GENESEE	ELECTRIC UTILITIES	920.000	770.01		16,007.44
09/10/2025	2	1003392	620440SEP25	CHARTER TOWNSHIP OF GENESEE	ELECTRIC UTILITIES	920.000	770.01		1,742.86
09/11/2025	2	2208(A)*#	4242235969	CINTAS CORPORATION NO 2	ADMIN/FM-FLOOR MAT SERVICE	801.028	770.01		61.04
					Total for department 770.01:			**$**	**22,693.70**
Department: 770.03 PARKS VILLAGE MAINTENANCE SERV									
09/10/2025	2	1003390	014510AUG25	CHARTER TOWNSHIP OF GENESEE	ELECTRIC UTILITIES	920.000	770.03		506.64
					Total for department 770.03:			**$**	**506.64**
Department: 770.05 PARKS WOLVERINE MAINTENANCE									
09/10/2025	2	1003374#	38714	JOHNSON & WOOD LLC	WOLV-HOT WATER HEATERS	930.000	770.05		12,480.55
					Total for department 770.05:			**$**	**12,480.55**
Department: 770.32 PARKS CHEVY COMMONS									

09/10/2025	2	1003367#	205369677610	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.32		196.94
09/10/2025	2	1003367	205369677611	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	770.32		138.67
					Total for department 770.32:			**$**	**335.61**
Department: 772.00 MERKLEY FARMS									
09/10/2025	2	1003372	2508-911764	RL MORGAN COMPANY	FM-BV SUPPLIES	930.000	772.00		10.98
09/10/2025	2	1003373*#	7011373	HOME DEPOT	FM-BV GROUNDS SUPPLIES	930.000	772.00		159.00
					Total for department 772.00:			**$**	**169.98**
Department: 806.00 PARKS FOR-MAR NATURE PRESERVE									
09/10/2025	2	1003371	6840406-IN	CMPCO INC	FM-RETAIL MERCHANDISE	772.000	806.00		197.10
09/10/2025	2	1003373*#	0526396	HOME DEPOT	FM-NF-GENERAL SUPPLIES	776.000	806.00		100.85
09/10/2025	2	1003373	0203564	HOME DEPOT	FM-NF-GENERAL SUPPLIES	776.000	806.00		(64.71)
09/10/2025	2	1003377	1658149	BGB PET SUPPLY	FM-NF GENERAL SUPPLIES	776.000	806.00		61.13
09/11/2025	2	2232(A)*#	878397477	GORDON FOOD SERVICE	FM-NF CAMP SUPPLIES	776.000	806.00		44.66
					Total for department 806.00:			**$**	**339.03**
Department: 806.01 PARKS FM DAY CAMP									
09/10/2025	2	1003386	250826	THE CHATFIELD SCHOOL	SUPPLIES RECREATION	776.000	806.01		400.00
					Total for department 806.01:			**$**	**400.00**
					Total for fund 2080 PARKS AND RECREATION FUND			**$**	**62,400.10**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		45.74
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		45.74
09/11/2025	2	2217(A)	000017	DOIN DONUTS LLC	PREPAID EXPENSES	123.000	000.00		500.00
					Total for department 000.00:			**$**	**591.48**
Department: 765.00 CROSSROADS									
09/11/2025	2	2277(A)	25-004	PARANORMAL MICHIGIAN INC	CRV SUMMER PROGRAMS	864.001	765.00		875.00
09/11/2025	2	2309(A)*#	414477	NASH FINCH COMPANY	CRV-SUMMER PROGRAM SUPPLIES	864.001	765.00		74.89
					Total for department 765.00:			**$**	**949.89**
					Total for fund 2083 CROSSROADS VILLAGE			**$**	**1,541.37**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		22.87
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		22.87
					Total for department 000.00:			**$**	**45.74**
Department: 788.00 CONTRACTED SERVICES									
09/10/2025	2	1003368	554X05542405	CLEANWATER CORPORATION OF AMERICA	SUPPLIES OTHER	752.000	788.00		40.50
09/10/2025	2	1003370	25-118RE-ISSUE	FRIENDS OF MCFARLAN PARK INC	PROGRAMMING	864.001	788.00		440.00
09/10/2025	2	1003385	006693 GWAXPZ	SYNCHRONY BANK	KGCB-SUPPLIES	864.001	788.00		418.35
09/10/2025	2	1003387	0003925	THE LOCAL GROCER	KGCB-PROGRAM SUPPLIES	864.001	788.00		2,104.00
09/11/2025	2	2264(A)	25-06	MCFADDEN JOHNNIE RAY	PROGRAMMING	864.001	788.00		150.00
09/11/2025	2	2299(A)	1044	RUTHERFORD AMEER MALIK	PROGRAMMING	864.001	788.00		500.00
					Total for department 788.00:			**$**	**3,652.85**
					Total for fund 2085 PARKS KEEP GC BEAUTIFUL 17/18			**$**	**3,698.59**
Department: 770.32 PARKS CHEVY COMMONS									
09/10/2025	2	1003393	21021.01-04	VALKENBURGH MICHAEL VAN ASSOICATES	STATE PARK-PLAYGROUND	801.028	770.32		24,746.85
09/10/2025	2	1003393	21021.01-06	VALKENBURGH MICHAEL VAN ASSOICATES	STATE PARK-PLAYGROUND	801.028	770.32		51,283.14
09/10/2025	2	1003393	21021.01-07	VALKENBURGH MICHAEL VAN ASSOICATES	STATE PARK-PLAYGROUND	801.028	770.32		103,898.57
					Total for department 770.32:			**$**	**179,928.56**
					Total for fund 2088 DAM MANAGEMENT GRANT			**$**	**179,928.56**
Department: 313.00 PARAMEDIC SECTION									
09/11/2025	2	1003404	295260	FLINT WELDING SUPPLY CO	SUPPLIES MEDICAL	764.000	313.00		169.00
09/11/2025	2	2181(A)	3C8672FA-0038	AMERICAN TRAINING INSTITUTE LLC	CERTIFICATIONS-MEDICAL RELATED	910.005	313.00		940.00
09/11/2025	2	2196(A)	80490	BILL CARR SIGNS	FLEET #5511; QTE#22122AH/MEDICS	957.005	313.00		1,550.00
09/11/2025	2	2196(A)	80491	BILL CARR SIGNS	FLEET #5512L; QTE#22123AH/MEDICS	957.005	313.00		1,550.00
09/11/2025	2	2276(A)	4113	OWENS BOOTLEG CYCLE	MOTOR POOL CHARGES (MEDICS)	957.005	313.00		200.00
09/11/2025	2	2276(A)	4118	OWENS BOOTLEG CYCLE	MOTOR POOL CHARGES (MEDICS)	957.005	313.00		205.00
					Total for department 313.00:			**$**	**4,614.00**
					Total for fund 2110 PARAMEDICS FUND			**$**	**4,614.00**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		394.31
					Total for department 000.00:			**$**	**394.31**
Department: 430.00 ANIMAL SHELTER									
09/08/2025	2	1003274	207148141463	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	430.00		12,290.62

09/08/2025	2	1003274	202611051825	CONSUMERS ENERGY	ELECTRIC UTILITIES	920.000	430.00		1,470.58
09/08/2025	2	1003277*#	0070194011	GFL ENVIRONMENTAL USA INC	SERV CONT GENERAL	801.004	430.00		137.19
09/08/2025	2	1003278*#	2508-891242	RL MORGAN COMPANY	REPAIRS GROUNDS	930.000	430.00		95.97
09/08/2025	2	1003302	200160927	CITIBANK N.A.	ANIMAL SUPPLIES	773.000	430.00		132.00
09/08/2025	2	1003303	200162552	CITIBANK N.A.	ANIMAL SUPPLIES	773.000	430.00		700.00
09/08/2025	2	1003304	200162719	CITIBANK N.A.	ANIMAL SUPPLIES	773.000	430.00		2,029.99
09/08/2025	2	1003305	200162720	CITIBANK N.A.	ANIMAL SUPPLIES	773.000	430.00		2,029.99
09/08/2025	2	1003306	200162721	CITIBANK N.A.	ANIMAL SUPPLIES	773.000	430.00		509.99
09/08/2025	2	1003307	200162722	CITIBANK N.A.	ANIMAL SUPPLIES	773.000	430.00		509.99
09/11/2025	2	2182(A)	155112	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		1,462.20
09/11/2025	2	2182(A)	155130	AVPM MI PC	SERV CONT GENERAL	801.004	430.00		890.27
09/11/2025	2	2182(A)	155469	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		312.00
09/11/2025	2	2182(A)	155476	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		37.00
09/11/2025	2	2182(A)	155499	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		532.66
09/11/2025	2	2182(A)	155532	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		37.00
09/11/2025	2	2182(A)	155569	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		74.00
09/11/2025	2	2182(A)	155662	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		156.00
09/11/2025	2	2182(A)	155700	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		393.20
09/11/2025	2	2182(A)	155755	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		769.19
09/11/2025	2	2182(A)	155769	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		37.00
09/11/2025	2	2182(A)	155837	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		66.50
09/11/2025	2	2182(A)	155838	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		37.00
09/11/2025	2	2182(A)	155894	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		37.00
09/11/2025	2	2182(A)	155956	AVPM MI PC	SERVICE CONTRACT GENERAL	801.004	430.00		37.00
09/11/2025	2	2202(A)	43CA23	FREIAT ENTERPRISES	LAUNDRY ROBES UNIFORMS	768.001	430.00		79.95
09/11/2025	2	2204(A)	159282 GCAC JULY 25	CHARTER TOWNSHIP OF FLINT	UTILITEIS	920.000	430.00		2,796.32
09/11/2025	2	2204(A)	204408 GCAC JULY 25	CHARTER TOWNSHIP OF FLINT	UTILTIES	920.000	430.00		24.51
09/11/2025	2	2230(A)	295254	FLINT WELDING SUPPLY CO	ANIMAL SUPPLIES	773.000	430.00		13.00
09/11/2025	2	2239(A)	250135	HULSEY JAMES E	SERVICE CONTRACT GENERAL	801.004	430.00		225.00
09/11/2025	2	2323(A)	SO-US-115508	TOPREGAL US CORP	EQUIPMENT COSTS	976.000	430.00		6,189.00
					Total for department 430.00:			**$**	**34,112.12**
					Total for fund 2130 ANIMAL SHELTER			**$**	**34,506.43**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		1,011.25
					Total for department 000.00:			**$**	**1,011.25**
Department: 290.00 COOP REIMB FRIEND OF THE COURT									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	290.00		4,278.44
09/08/2025	2	1003300*#	852521492	WEST PUBLISHING CORPORATION	PROFESSIONAL SERVICE CONTRACTS	801.000	290.00		174.00
09/08/2025	2	1003300	852438572	WEST PUBLISHING CORPORATION	PROFESSIONAL SERVICE CONTRACTS	801.000	290.00		272.65
09/11/2025	2	2266(A)	64851	MGT OF AMERICA LLC	SERVICE CONTRACTS	801.000	290.00		4,584.60
09/11/2025	2	2346(A)*#	INV319750657	ZOOM VIDEO COMMUNICATIONS INC	FOC (X4 LIC)	801.000	290.00		87.96
					Total for department 290.00:			**$**	**9,397.65**
					Total for fund 2150 FRIEND OF THE COURT			**$**	**10,408.90**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		1,887.67
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		228.70
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		228.70
					Total for department 000.00:			**$**	**2,345.07**
Department: 601.01 PUBLIC HEALTH ADMIN									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	601.01		12.48
					Total for department 601.01:			**$**	**12.48**
Department: 602.02 IMMUNIZATIONS									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	602.02		1.70
09/11/2025	2	2260(A)#	07250022	MAIL ROOM SERVICE CTR INC	POSTAGE - IMMS	763.000	602.02		292.26
09/11/2025	2	2282(A)	9346956096	PFIZER INC	PREVNAR & ABRYSVO	766.000	602.02		1,443.19
09/11/2025	2	2282(A)	9346956101	PFIZER INC	PREVNAR & ABRYSVO	766.000	602.02		2,583.89
					Total for department 602.02:			**$**	**4,321.04**
Department: 605.02 INFECTIONS REPSONSE SUPPORT									
09/11/2025	2	2346(A)*#	INV319750657	ZOOM VIDEO COMMUNICATIONS INC	HEALTH (X1 LIC)	754.000	605.02		21.99
					Total for department 605.02:			**$**	**21.99**
Department: 606.03 STI/STD									

09/11/2025	2	2260(A)#	07250022	MAIL ROOM SERVICE CTR INC	POSTAGE - STD/STI	763.000	606.03		25.27
					Total for department 606.03:			**$**	**25.27**
Department: 608.01 WIC BREASTFEEDING									
09/08/2025	2	1003291	07615334	POSITIVE PROMOTIONS INC	650 TOTE BAGS	763.000	608.01		970.94
09/08/2025	2	1003291	CH10313883-CREDIT	POSITIVE PROMOTIONS INC	SUPPLIES	763.000	608.01		(181.86)
					Total for department 608.01:			**$**	**789.08**
Department: 608.02 WIC RESIDENT SERVICES									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	608.02		11.05
09/11/2025	2	2260(A)#	07250022	MAIL ROOM SERVICE CTR INC	POSTAGE - WIC	763.000	608.02		10.95
					Total for department 608.02:			**$**	**22.00**
Department: 619.00 HEARING & VISION									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	619.00		5.10
					Total for department 619.00:			**$**	**5.10**
Department: 622.00 CHILDREN'S SPECIAL HEALTH CARE									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	622.00		27.20
					Total for department 622.00:			**$**	**27.20**
Department: 623.00 EMERGING THREATS-HEPATITIS C									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	623.00		0.85
					Total for department 623.00:			**$**	**0.85**
Department: 625.00 TUBERCULOSIS									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	625.00		13.60
					Total for department 625.00:			**$**	**13.60**
Department: 626.01 ENVIRONMENTAL HEALTH									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	626.01		232.16
09/10/2025	2	1003384	791-11338197	STATE OF MICH	SUPPLIES	763.000	626.01		8,112.00
					Total for department 626.01:			**$**	**8,344.16**
					Total for fund 2210 HEALTH DEPARTMENT FUND			**$**	**15,927.84**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		138.17
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		45.74
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		45.74
					Total for department 000.00:			**$**	**229.65**
Department: 602.03 VACCINATION OUTREACH									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	602.03		351.90
					Total for department 602.03:			**$**	**351.90**
Department: 603.01 TOBACCO LICENSING									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	603.01		4.25
					Total for department 603.01:			**$**	**4.25**
Department: 607.01 HEALTHY START									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	763.000	607.01		0.00
					Total for department 607.01:			**$**	**-**
					Total for fund 2211 HEALTH DEPARTMENT OTHER GRANT			**$**	**585.80**
Department: 255.01 TAXES									
09/11/2025	2	2338(A)*#	C7413-09.2025	VITALCORE HEALTH STRATEGIES LLC	FY24/25 INMATE HEALTH SRVCS SPLIT ACCTS	872.037	255.01		333,475.29
					Total for department 255.01:			**$**	**333,475.29**
					Total for fund 2230 HEALTH SERVICES PLAN			**$**	**333,475.29**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		24.95
					Total for department 000.00:			**$**	**24.95**
Department: 691.00 SENIOR SERVICES									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	691.00		0.00
09/11/2025	2	2258(A)	2025/07/31-SRSVC	LOOSE SENIOR CITIZENS CENTER INC	LOOSE SC FY24-25 REIM JULY 25	867.012	691.00		25,391.20
09/11/2025	2	2312(A)*#	6041158610	STAPLES INC	OFFICE SUPPLIES	754.000	691.00		305.15
09/11/2025	2	2333(A)	2025/08/31-SRSVC	CHARTER TOWNSHIP OF VIENNA	CLIO AREA SC FY24-25 REIM AUGUST 25	867.003	691.00		15,240.20
					Total for department 691.00:			**$**	**40,936.55**
					Total for fund 2231 SENIOR SERVICES			**$**	**40,961.50**
Department: 324.00 COMMUNITY SERVICES PROG									
09/11/2025	2	2327(A)	JUL-25	SMB PROBATION CTR INC	OPIATE/METHAMPHETAMINE SPECIFIC PROGRAM	801.004	324.00		3,500.00
					Total for department 324.00:			**$**	**3,500.00**
					Total for fund 2300 COMM CORRECTIONS GRANT			**$**	**3,500.00**
Department: 000.00 NON SPECIFIC									

09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		129.48
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		44.27
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		46.06
					Total for department 000.00:			**$**	**219.81**
Department: 701.00 PLANNIN - INDIRECT									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	701.00		31.56
09/11/2025	2	2312(A)*#	6041158630	STAPLES INC	OFFICE SUPPLIES-PLANNING	754.000	701.00		30.75
09/11/2025	2	2312(A)	6041158632	STAPLES INC	OFFICE SUPPLIES-PLANNING	754.000	701.00		25.11
09/11/2025	2	2312(A)	6041158631	STAPLES INC	OFFICE SUPPLIES-PLANNING	754.000	701.00		(16.69)
					Total for department 701.00:			**$**	**70.73**
					Total for fund 2320 LOCAL CNTY PLANNING COMM			**$**	**290.54**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		3.43
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		2.00
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		5.09
					Total for department 000.00:			**$**	**10.52**
					Total for fund 2321 SOLID WASTE PROGRAM			**$**	**10.52**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		49.22
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		16.02
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		20.27
					Total for department 000.00:			**$**	**85.51**
					Total for fund 2323 TRANSPORTATION GRANT 12/13			**$**	**85.51**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		4.29
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		8.29
					Total for department 000.00:			**$**	**12.58**
					Total for fund 2331 COMMUNITY GRANT			**$**	**12.58**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		0.57
					Total for department 000.00:			**$**	**0.57**
					Total for fund 2335 NSP 3			**$**	**0.57**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		4.37
					Total for department 000.00:			**$**	**4.37**
					Total for fund 2337 MSHDA			**$**	**4.37**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		65.18
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		23.75
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		11.20
					Total for department 000.00:			**$**	**100.13**
Department: 731.00 HOUSING REHABILATION									
09/11/2025	2	2183(A)	5787	SHO PLACE INC	CDBG - ID# 32021 - FLOWERS -	866.239	731.00		18,723.00
09/11/2025	2	2219(A)	INV-2025-19	DON'S SEPTIC TANK CLEANING INC	CDBG HIP / BARBARA DAVIS ID #33059 /	866.239	731.00		11,720.00
09/11/2025	2	2226(A)*#	122069	ENVIRONMENTAL TESTING & CONSULTING	CD-HIP FY 2025 LEAD INSPECTIONS/	866.239	731.00		400.00
09/11/2025	2	2263(A)	376858	TRANSNATION TITLE AGENCY	FY 2025 TITLE SEARCHES	866.239	731.00		100.00
09/11/2025	2	2263(A)	376872	TRANSNATION TITLE AGENCY	FY 2025 TITLE SEARCHES	866.239	731.00		100.00
					Total for department 731.00:			**$**	**31,043.00**
					Total for fund 2340 CDBG 20X0			**$**	**31,143.13**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		0.94
					Total for department 000.00:			**$**	**0.94**
Department: 704.10 EMERGENCY SHELTER									
09/11/2025	2	2304(A)	ES113	SHELTER OF FLINT INC	HESG-EMERGENCY SHELTER	899.000	704.10		1,796.92
09/11/2025	2	2345(A)	10-25	YWCA OF GREATER FLINT	HESG-EMERGENCY SHELTER	899.000	704.10		1,711.66
					Total for department 704.10:			**$**	**3,508.58**
					Total for fund 2350 HESG 20X0			**$**	**3,509.52**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		21.83
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		0.29
					Total for department 000.00:			**$**	**22.12**

Department: 731.01 HOME HIP									
09/11/2025	2	2226(A)*#	122151	ENVIRONMENTAL TESTING & CONSULTING	HOME-HIP FY 2025 LEAD INSPECTIONS/	866.239	731.01		950.00
09/11/2025	2	2226(A)	122330	ENVIRONMENTAL TESTING & CONSULTING	HOME-HIP FY 2025 LEAD INSPECTIONS/	866.239	731.01		950.00
					Total for department 731.01:			**$**	**1,900.00**
					Total for fund 2360 HOME 2020			**$**	**1,922.12**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		199.60
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		45.74
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		45.74
					Total for department 000.00:			**$**	**291.08**
Department: 296.03 COOP REIMB PROSECUTOR									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	296.03		1,853.83
09/11/2025	2	1003415	852534177	WEST PUBLISHING CORPORATION	BOOKS	980.011	296.03		79.00
09/11/2025	2	2312(A)*#	6041450633	STAPLES INC	OFFICE SUPPLIES - FAMILY SUPPORT DIV	754.000	296.03		45.58
09/11/2025	2	2312(A)	6041450635	STAPLES INC	OFFICE SUPPLIES - FAMILY SUPPORT DIV	754.000	296.03		65.02
09/11/2025	2	2346(A)*#	INV319750657	ZOOM VIDEO COMMUNICATIONS INC	FAMILY SPPT (X1 LIC)	801.004	296.03		21.99
					Total for department 296.03:			**$**	**2,065.42**
					Total for fund 2380 PROSECUTOR COOP REIMBURSEMENT			**$**	**2,356.50**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		24.95
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		18.30
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		18.30
					Total for department 000.00:			**$**	**61.55**
Department: 296.01 PROSECUTOR									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	296.01		0.00
09/11/2025	2	1003403	241247	CRYSTAL WATER COMPANY	MISCELLANEOUS EXPENDITURES	955.022	296.01		12.00
09/11/2025	2	2312(A)*#	6041450634	STAPLES INC	OFFICE SUPPLIES - CVS	754.000	296.01		379.90
					Total for department 296.01:			**$**	**391.90**
					Total for fund 2381 VICTIM/WITNESS PROGRAM			**$**	**453.45**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		24.95
					Total for department 000.00:			**$**	**24.95**
					Total for fund 2383 STOP VIOLENCE AGAINST WOMEN			**$**	**24.95**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		24.95
					Total for department 000.00:			**$**	**24.95**
					Total for fund 2384 SAKI GRANT			**$**	**24.95**
Department: 296.01 PROSECUTOR									
09/11/2025	2	2321(A)	THICK082525	THICK PHILLIP	AFIS CONSULTANT - PHILLIP THICK	804.000	296.01		528.00
					Total for department 296.01:			**$**	**528.00**
					Total for fund 2385 FINGERPRINT I.D. SYSTEM			**$**	**528.00**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		224.55
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		68.61
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		68.61
					Total for department 000.00:			**$**	**361.77**
					Total for fund 2388 PROSECUTOR BACKLOG GRANT			**$**	**361.77**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		6.24
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		11.43
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		11.44
					Total for department 000.00:			**$**	**29.11**
					Total for fund 2560 ROD-NEW TECHNOLOGY FUND			**$**	**29.11**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		24.95
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		5.71
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		5.71
					Total for department 000.00:			**$**	**36.37**
Department: 216.00 COUNTY CLERK VITAL RECORDS									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	216.00		1,573.22
					Total for department 216.00:			**$**	**1,573.22**

					Total for fund 2630 CONCEALED PISTOL LICENSING FUN			**$**	**1,609.59**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		24.95
					Total for department 000.00:			**$**	**24.95**
Department: 283.02 LRC ADMIN									
09/08/2025	2	1003300*#	852442763	WEST PUBLISHING CORPORATION	SERV CONT GENERAL	801.004	283.02		1,032.55
09/08/2025	2	1003300	852438572	WEST PUBLISHING CORPORATION	SERV CONT GENERAL	801.004	283.02		3,544.46
09/08/2025	2	1003300	852521485	WEST PUBLISHING CORPORATION	BOOKS	980.011	283.02		663.00
09/08/2025	2	1003310	016	ZAHN MATTHEW	MARKETING	900.013	283.02		462.80
					Total for department 283.02:			**$**	**5,702.81**
Department: 283.03 CC SHC GRANT									
09/08/2025	2	1003300*#	852521485	WEST PUBLISHING CORPORATION	BOOKS	980.011	283.03		663.00
					Total for department 283.03:			**$**	**663.00**
					Total for fund 2689 LEGAL RESOURCE CENTER			**$**	**6,390.76**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		0.88
					Total for department 000.00:			**$**	**0.88**
Department: 698.01 HEAD START									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	698.01		0.00
09/09/2025	2	1003339*#	001002586102	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	698.01		71.50
09/09/2025	2	1003340*#	4798-AUG/SEPT25	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	698.01		81.38
09/09/2025	2	1003348*#	CD61142654	YOUNG PS ACQUISITIONS LLC	SUPPLIES	752.000	698.01		155.96
09/09/2025	2	1003350*#	2080865	TURENNE PHARMEDCO INC	2727-698.01-752.000	752.000	698.01		239.64
09/11/2025	2	2212(A)*#	94324	COMMERCIAL GRAPHICS OF MICHIGAN INC	2727-698.01-900.008	900.008	698.01		12.56
09/11/2025	2	2213(A)*#	214767	CRYSTAL WATER COMPANY	PROFESSIONAL SERVICE CONTRACTS	801.000	698.01		2.20
09/11/2025	2	2232(A)*#	878397797	GORDON FOOD SERVICE	2727-698.01-752.000	752.000	698.01		158.49
09/11/2025	2	2250(A)*	91175948	LAKESHORE PARENT LLC	2727-698.01-752.000	752.000	698.01		13.68
09/11/2025	2	2273(A)*#	GSRP JULY2025	OAKLAND LIVINGSTON	2727-698.01-801.050	801.050	698.01		7,290.29
09/11/2025	2	2312(A)*#	6041158731	STAPLES INC	HEAD START: SUPPLIES	752.000	698.01		118.50
					Total for department 698.01:			**$**	**8,144.20**
					Total for fund 2727 EARLY HS GSRP (GREAT START READINESS)			**$**	**8,145.08**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		70.49
					Total for department 000.00:			**$**	**70.49**
Department: 697.15 MOBILE MEALS GLS SR FOODS									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	697.15		0.00
09/11/2025	2	2232(A)*#	9023908963	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		6,410.30
09/11/2025	2	2232(A)	9024141766	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		4,020.50
09/11/2025	2	2232(A)	9024225157	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		4,365.74
09/11/2025	2	2232(A)	878394451	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		24.03
09/11/2025	2	2232(A)	878394411	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		234.65
09/11/2025	2	2232(A)	785104312	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		5.74
09/11/2025	2	2232(A)	878394006	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		365.80
09/11/2025	2	2232(A)	2558072	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		(5,821.25)
09/11/2025	2	2330(A)*#	1598528	US FOODS INC	SUPPLIES FOOD	762.000	697.15		1,767.02
					Total for department 697.15:			**$**	**11,372.53**
Department: 697.16 GCCARD GLS SENIOR FOODS									
09/11/2025	2	2232(A)*#	9023908963	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.16		1,831.52
09/11/2025	2	2232(A)	9024141766	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.16		2,010.25
09/11/2025	2	2232(A)	9024225157	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.16		1,637.15
09/11/2025	2	2232(A)	878394411	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.16		93.86
09/11/2025	2	2232(A)	785104312	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.16		2.30
09/11/2025	2	2330(A)*#	1598528	US FOODS INC	SUPPLIES FOOD	762.000	697.16		504.86
					Total for department 697.16:			**$**	**6,079.94**
					Total for fund 2731 SENIOR FOODS			**$**	**17,522.96**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		62.19
					Total for department 000.00:			**$**	**62.19**
Department: 697.15 MOBILE MEALS GLS SR FOODS									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	697.15		0.00
09/11/2025	2	2232(A)*#	9023908963	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		6,410.31

09/11/2025	2	2232(A)	9024141766	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		4,020.51
09/11/2025	2	2232(A)	9024225157	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		2,182.88
09/11/2025	2	2232(A)	878394451	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		44.63
09/11/2025	2	2232(A)	878394411	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		516.22
09/11/2025	2	2232(A)	785104312	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		12.63
09/11/2025	2	2232(A)	878394006	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		679.34
09/11/2025	2	2232(A)	2558072	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.15		(10,810.88)
09/11/2025	2	2232(A)	9024225157	GORDON FOOD SERVICE	SUPPLIES KITCHEN	765.000	697.15		1,078.64
09/11/2025	2	2232(A)	785104312	GORDON FOOD SERVICE	SUPPLIES KITCHEN	765.000	697.15		33.96
09/11/2025	2	2330(A)*#	1598528	US FOODS INC	SUPPLIES FOOD	762.000	697.15		2,776.76
					Total for department 697.15:			**$**	**6,945.00**
Department: 697.16 GCCARD GLS SENIOR FOODS									
09/11/2025	2	2232(A)*#	9023908963	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.16		1,831.52
09/11/2025	2	2232(A)	9024141766	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.16		2,010.25
09/11/2025	2	2232(A)	9024225157	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.16		1,637.15
09/11/2025	2	2232(A)	878394411	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.16		93.86
09/11/2025	2	2232(A)	785104312	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.16		2.30
					Total for department 697.16:			**$**	**5,575.08**
					Total for fund 2733 SM HOME DELIVER MEALS			**$**	**12,582.27**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		0.09
					Total for department 000.00:			**$**	**0.09**
Department: 697.20 CDBG CITY OF FLINT NUTRITION									
09/11/2025	2	2232(A)*#	9024459092	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.20		1,676.18
09/11/2025	2	2232(A)	9024612484	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.20		971.18
09/11/2025	2	2232(A)	878394028	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.20		682.00
09/11/2025	2	2232(A)	9023908936	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.20		1,738.53
09/11/2025	2	2232(A)	9023990502	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.20		1,216.80
09/11/2025	2	2232(A)	9024225169	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.20		585.86
09/11/2025	2	2232(A)	9024141781	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.20		1,884.83
09/11/2025	2	2232(A)	9023666897	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.20		605.63
09/11/2025	2	2232(A)	9024372314	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.20		539.32
09/11/2025	2	2232(A)	9024372314	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	765.000	697.20		217.13
					Total for department 697.20:			**$**	**10,117.46**
					Total for fund 2734 SUMMER FOOD PROGRAM			**$**	**10,117.55**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		0.18
					Total for department 000.00:			**$**	**0.18**
Department: 697.25 U OF M CHILDHOOD DEV CTR									
09/11/2025	2	2232(A)*#	9023908963	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.25		1,831.50
09/11/2025	2	2232(A)	9024141766	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.25		1,340.14
09/11/2025	2	2232(A)	9024225157	GORDON FOOD SERVICE	PER DOC REVIEW 25-577	762.000	697.25		1,091.43
					Total for department 697.25:			**$**	**4,263.07**
Department: 697.28 CHILDHOOD MEALS									
09/11/2025	2	2232(A)*#	9024225147	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		948.35
09/11/2025	2	2232(A)	9024372299	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		552.64
09/11/2025	2	2232(A)	9024459095	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		351.72
09/11/2025	2	2232(A)	9024612461	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		1,335.61
09/11/2025	2	2232(A)	9024696769	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		864.51
09/11/2025	2	2232(A)	9024850368	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		283.36
09/11/2025	2	2232(A)	9024930855	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		1,143.98
09/11/2025	2	2232(A)	9025087344	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		754.60
09/11/2025	2	2232(A)	9025170988	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		803.53
09/11/2025	2	2232(A)	9025326680	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		1,039.63
09/11/2025	2	2232(A)	9025417849	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		705.04
09/11/2025	2	2232(A)	9025583182	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		881.94
09/11/2025	2	2232(A)	9025670558	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		1,000.56
09/11/2025	2	2232(A)	9025843206	GORDON FOOD SERVICE	SUPPLIES FOOD	762.000	697.28		863.07
09/11/2025	2	2330(A)*#	2717913SN	US FOODS INC	SUPPLIES FOOD	762.000	697.28		63.04
09/11/2025	2	2330(A)	16618SN	US FOODS INC	SUPPLIES FOOD	762.000	697.28		202.68
09/11/2025	2	2330(A)	1598529SN	US FOODS INC	SUPPLIES FOOD	762.000	697.28		169.98

					Total for department 697.28:			**$**	**11,964.24**
					Total for fund 2736 CHILDHOOD MEALS			**$**	**16,227.49**
Department: 696.00 RENTAL ASSISTANT									
09/09/2025	2	1003344	71363	KIDD COMPANY CLIO	UTILITIES	924.000	696.00		50.00
					Total for department 696.00:			**$**	**50.00**
					Total for fund 2737 WALK FOR WARMTH			**$**	**50.00**
Department: 695.39 ADMIN-SUPPORT									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	752.000	695.39		0.00
					Total for department 695.39:			**$**	**-**
					Total for fund 2744 WEATHERIZATION DOE ENDING ODD YR			**$**	**-**
Department: 695.41 PROGRAM-DIRECT									
09/09/2025	2	1003311	082525NEELY-U	4070 GREENBRIAR LLC	1229 TANGLEWOOD LN BURTON 48529	866.381	695.41		1,706.54
09/09/2025	2	1003316	090325PERRY-U	BEECHER METROPOLITAN DISTRICT	1207 ORANGE BLOSSOM DR MT MORRIS 48458	866.381	695.41		214.80
09/09/2025	2	1003319	090225LOCKRIDGEL-U2	CITY OF FLINT	3501 SENECA ST FLINT 48504	866.381	695.41		1,734.70
09/09/2025	2	1003320	090225SMITH-U	CITY OF FLINT	633 E ATHERTON RD FLINT 48507	866.381	695.41		3,000.00
09/09/2025	2	1003322	082925WILLIAMS-U	CITY OF FLINT	4001 BROWNELL BLVD FLINT 48504	866.381	695.41		1,942.96
09/09/2025	2	1003323	090325WALTON-U	CITY OF FLINT	1952 MILLER RD FLINT 48503	866.381	695.41		3,000.00
09/09/2025	2	1003324	090325MILLER-U	CITY OF FLINT	2605 SENECA ST FLINT 48504	866.381	695.41		422.67
09/09/2025	2	1003325	090325HAYWOOD-U	CITY OF FLINT	5710 SUSAN ST FLINT 48505	866.381	695.41		1,826.13
09/09/2025	2	1003327	090325MCELROY-U	CITY OF FLINT	3326 BROWNELL BLVD FLINT 48504	866.381	695.41		3,000.00
09/09/2025	2	1003328	090225MARKS-U	CITY OF FLINT	1918 LLOYD ST FLINT 48504	866.381	695.41		1,067.14
09/09/2025	2	1003329	090425SMITH-U	CITY OF FLINT	5722 GLENN AVE FLINT 48505	866.381	695.41		3,000.00
09/09/2025	2	1003330	090425TAYLOR-U	CITY OF FLINT	5610 GLENN AVE FLINT 48505	866.381	695.41		3,000.00
09/09/2025	2	1003331	090425ROSS-U	CITY OF FLINT	3306 BURGESS ST FLINT 48504	866.381	695.41		3,000.00
09/09/2025	2	1003332	090425MCDONALD-U	CITY OF FLINT	209 COMMONWEALTH AVE FLINT 48503	866.381	695.41		911.76
09/09/2025	2	1003333	090225MANCE-U	CITY OF FLINT	2733 THOMAS ST FLINT 48504	866.381	695.41		706.04
09/09/2025	2	1003334	072825BERGQUIST-U	CITY OF FLINT	3201 RISEDORPH ST FLINT 48506	866.381	695.41		1,717.73
09/09/2025	2	1003335	090525HILLMAN-U	CITY OF FLINT	3315 NORWOOD DR FLINT 48503	866.381	695.41		1,946.05
09/09/2025	2	1003336	090425ARMENDARIZ-U	CITY OF FLINT	2622 WINDEMERE AVE FLINT 48503	866.381	695.41		2,626.28
09/09/2025	2	1003337	090525RANDALL-U	CITY OF FLINT	209 E LIVINGSTON DR FLINT 48503	866.381	695.41		3,000.00
09/09/2025	2	1003338	090525LEE-U	CITY OF FLINT	2122 FOREST HILL AVE 48504	866.381	695.41		3,000.00
09/09/2025	2	1003345	090325BROCKLESS-U	MT MORRIS TOWNSHIP	3081 ROANOKE ST FLINT 48504	866.381	695.41		1,131.52
09/09/2025	2	1003346	090325WHITE-U	MT MORRIS TOWNSHIP	3366 MAYWOOD DR FLINT 48504	866.381	695.41		844.48
09/09/2025	2	1003347	090525HOPPER-U	MT MORRIS TOWNSHIP	8430 N WEBSTER RD CLIO 48420	866.381	695.41		512.88
09/11/2025	2	2205(A)	090325TRIM-U	CHARTER TOWNSHIP OF FLINT	G3363 MALERY FLINT 48504	866.381	695.41		303.50
09/11/2025	2	2209(A)	090225LOWE-U	CITY OF BURTON	1403 WELLS ST BURTON 48529	866.381	695.41		490.70
09/11/2025	2	2233(A)	090525CONKLIN-U	CHARTER TOWNSHIP OF GRAND BLANC	6110 WILD TURKEY RD GRAND BLANC 48439	866.381	695.41		476.26
					Total for department 695.41:			**$**	**44,582.14**
					Total for fund 2751 WATER AFFORDABILITY GRANT			**$**	**44,582.14**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		1.10
					Total for department 000.00:			**$**	**1.10**
Department: 697.30 COMMODITY DISTRIBUTION									
09/11/2025	2	2208(A)*#	4240651281	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		17.50
09/11/2025	2	2208(A)	4240651383	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		51.29
09/11/2025	2	2208(A)	4241395137	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		23.02
09/11/2025	2	2208(A)	4241395171	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		51.29
09/11/2025	2	2208(A)	4242237399	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		17.50
09/11/2025	2	2208(A)	4242237428	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		51.29
09/11/2025	2	2255(A)	004464	LINK2FEED USA INC	SOFTWARE TO MANAGE CLIENT INFORMATION	801.000	697.30		848.00
					Total for department 697.30:			**$**	**1,059.89**
					Total for fund 2757 TEFAP COMMODITY DIST			**$**	**1,060.99**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		0.32
					Total for department 000.00:			**$**	**0.32**
Department: 697.30 COMMODITY DISTRIBUTION									
09/11/2025	2	2208(A)*#	4240651281	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		17.50
09/11/2025	2	2208(A)	4240651383	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		51.29
09/11/2025	2	2208(A)	4241395137	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		23.03
09/11/2025	2	2208(A)	4241395171	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		51.29
09/11/2025	2	2208(A)	4242237399	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30		17.50

09/11/2025	2	2208(A)	4242237428	CINTAS CORPORATION NO 2	SUPPLIES- COMMODITIES AND JAN SUP 24-710	801.000	697.30	51.29
					Total for department 697.30:			**$ 211.90**
					Total for fund 2759 COMM SUPPLEMENTAL FOOD PROGRAM			**$ 212.22**
Department: 695.41 PROGRAM-DIRECT								
09/09/2025	2	1003341	08282025BLAKE-U	GENESEE COUNTY TREASURER	5618 SUSAN ST FLINT 48505	872.009	695.41	1,592.39
09/09/2025	2	1003342	090225WILLAIMS-H	GENESEE COUNTY TREASURER	348 E PHILADELPHIA BLVD FLINT 48505	872.009	695.41	1,090.55
09/09/2025	2	1003343	090325SKWIRSK-H	GENESEE COUNTY TREASURER	G3269 HERRICK AVE FLINT 48532	872.009	695.41	3,000.00
					Total for department 695.41:			**$ 5,682.94**
					Total for fund 2766 CORE PROJECTS (CSBG YR 2)			**$ 5,682.94**
Department: 000.00 NON SPECIFIC								
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00	20.18
09/11/2025	2	2273(A)*#	ADV PAY 25-26	OAKLAND LIVINGSTON	2801-000.00-123.000	123.000	000.00	450,000.00
					Total for department 000.00:			**$ 450,020.18**
Department: 698.01 HEAD START								
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	698.01	0.00
09/09/2025	2	1003339*#	001002586102	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	698.01	264.53
09/09/2025	2	1003348*#	CD61142654	YOUNG PS ACQUISITIONS LLC	SUPPLIES	763.000	698.01	577.04
09/09/2025	2	1003350*#	2080865	TURENNE PHARMEDCO INC	2801-698.01-763.000	763.000	698.01	886.69
09/09/2025	2	1003351#	118218301090125	CHARTER COMMUNICATIONS HOLDINGS LLC	TELEPHONE	850.000	698.01	169.98
09/11/2025	2	2212(A)*#	94324	COMMERCIAL GRAPHICS OF MICHIGAN INC	2801-698.01-900.000	900.000	698.01	46.46
09/11/2025	2	2213(A)*#	214767	CRYSTAL WATER COMPANY	PROFESSIONAL SERVICE CONTRACTS	801.000	698.01	8.14
09/11/2025	2	2232(A)*#	878397797	GORDON FOOD SERVICE	2801-698.01-763.000	763.000	698.01	586.39
09/11/2025	2	2246(A)#	0007239128	KAPLAN EARLY LEARNING COMPANY	LAMINATING ROLLS	763.000	698.01	516.02
09/11/2025	2	2250(A)*	91175948	LAKESHORE PARENT LLC	2801-698.01-763.000	763.000	698.01	24.31
09/11/2025	2	2273(A)*#	ADV PAY 25-26	OAKLAND LIVINGSTON	2801-698.01-801.050	801.050	698.01	50,000.00
09/11/2025	2	2273(A)	HS JULY2025	OAKLAND LIVINGSTON	2801-698.01-801.050	801.050	698.01	174,493.57
09/11/2025	2	2312(A)*#	6041158731	STAPLES INC	HEAD START: SUPPLIES	763.000	698.01	438.44
					Total for department 698.01:			**$ 228,011.57**
Department: 698.02 HEADSTART MAIN TTA								
09/11/2025	2	2180(A)#	22974502	AMERICAN NATIONAL RED CROSS	2801-698.02-910.004	910.004	698.02	26.28
09/11/2025	2	2273(A)*#	HSTTA JULY2025	OAKLAND LIVINGSTON	2801-698.02-801.050	801.050	698.02	1,806.13
					Total for department 698.02:			**$ 1,832.41**
Department: 698.06 EARLY HEADSTART								
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	698.06	0.00
09/09/2025	2	1003339*#	001002586102	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	698.06	378.92
09/09/2025	2	1003340*#	4798-AUG/SEPT25	COMCAST HOLDINGS CORPORATION	TELEPHONE	850.000	698.06	103.57
09/09/2025	2	1003348*#	CD61142654	YOUNG PS ACQUISITIONS LLC	SUPPLIES	763.000	698.06	826.58
09/09/2025	2	1003350*#	2080865	TURENNE PHARMEDCO INC	2801-698.06-763.000	763.000	698.06	1,270.12
09/09/2025	2	1003351#	118218301090125	CHARTER COMMUNICATIONS HOLDINGS LLC	TELEPHONE	850.000	698.06	169.98
09/11/2025	2	2212(A)*#	94324	COMMERCIAL GRAPHICS OF MICHIGAN INC	2801-698.06-900.000	900.000	698.06	66.56
09/11/2025	2	2213(A)*#	214767	CRYSTAL WATER COMPANY	PROFESSIONAL SERVICE CONTRACTS	801.000	698.06	11.66
09/11/2025	2	2224(A)	6160	ECKER MECHANICAL CONTRACTORS INC	REPAIRS	930.000	698.06	741.21
09/11/2025	2	2232(A)*#	878397797	GORDON FOOD SERVICE	2801-698.06763.000	763.000	698.06	839.97
09/11/2025	2	2246(A)#	0007239128	KAPLAN EARLY LEARNING COMPANY	LAMINATING ROLLS	763.000	698.06	581.90
09/11/2025	2	2256(A)	000000086	LIVING WORD MINISTRY	2801-698.06-801.004	801.004	698.06	107.99
09/11/2025	2	2256(A)	000000086	LIVING WORD MINISTRY	2801-698.06-850.000	850.000	698.06	119.95
09/11/2025	2	2256(A)	000000086	LIVING WORD MINISTRY	2801-698.06-924.000	924.000	698.06	572.06
09/11/2025	2	2273(A)*#	EHS JULY20252	OAKLAND LIVINGSTON	2801-698.06-801.050	801.050	698.06	554,116.57
09/11/2025	2	2312(A)*#	6041158731	STAPLES INC	HEAD START: SUPPLIES	763.000	698.06	628.04
					Total for department 698.06:			**$ 560,535.08**
Department: 698.07 EARLY HEADSTART TTA								
09/11/2025	2	2180(A)#	22951050	AMERICAN NATIONAL RED CROSS	2801-698.07-910.004	910.004	698.07	252.00
09/11/2025	2	2180(A)	22974502	AMERICAN NATIONAL RED CROSS	2801-698.07-910.004	910.004	698.07	153.72
09/11/2025	2	2273(A)*#	EHSTTA JULY2025	OAKLAND LIVINGSTON	2801-698.07-801.050	801.050	698.07	7,731.52
					Total for department 698.07:			**$ 8,137.24**
					Total for fund 2801 HEADSTART EVEN YE			**$ 1,248,536.48**
Department: 695.41 PROGRAM-DIRECT								
09/09/2025	2	1003316	090225JOHNSON-H	CITY OF FLINT	3501 SENECA ST FLINT 48504	924.000	695.41	460.87
09/09/2025	2	1003317	090225SMITHJOHNSON-U	CITY OF FLINT	606 W ALMA ST FLINT 48505	924.000	695.41	866.35
09/09/2025	2	1003318	090225LOCKRIDGE-U	CITY OF FLINT	3501 SENECA ST FLINT 48504	924.000	695.41	460.87
09/09/2025	2	1003321	090225JOHNSON-U	CITY OF FLINT	3725 BRENTWOOD DR FLINT 48503	924.000	695.41	3,000.00
09/09/2025	2	1003326	090225HATTER-U	CITY OF FLINT	6906 SALLY CT FLINT 48505	924.000	695.41	1,783.75

09/11/2025	2	2334(A)	082925DEPAOLI-U	CHARTER TOWNSHIP OF VIENNA	13208 LINDEN RD CLIO 48420	924.000	695.41		1,410.11
					Total for department 695.41:			**$**	**7,521.08**
					Total for fund 2810 COMMUNITY FOUNDATION GRANT			**$**	**7,521.08**
Department: 699.54 LIPPINCOTT									
09/11/2025	2	2296(A)	260750C	BIO SERV CORPORATION	PEST CONTROL- LIPPINCOTT	801.004	699.54		286.00
					Total for department 699.54:			**$**	**286.00**
					Total for fund 2827 GCCARD GENERAL BUILDING FUND			**$**	**286.00**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003349	491-463188	STATE OF MICH	DUE TO STATE OF MICHIGAN	228.000	000.00		82.48
					Total for department 000.00:			**$**	**82.48**
					Total for fund 2828 COMPACT			**$**	**82.48**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		24.95
					Total for department 000.00:			**$**	**24.95**
Department: 699.00 COMMON									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	699.00		105.40
					Total for department 699.00:			**$**	**105.40**
					Total for fund 2829 GCCARD CENTRAL SERVICES			**$**	**130.35**
Department: 310.00 INVESTIGATIVE									
09/11/2025	2	1003400*#	0001497AUG2025	COMCAST HOLDINGS CORPORATION	SERV CONT GENERAL (GAIN)	801.004	310.00		287.14
09/11/2025	2	1003401*#	0001497SPT2025	COMCAST HOLDINGS CORPORATION	SERV CONT GENERAL (GAIN)	801.004	310.00		288.14
09/11/2025	2	1003406	03042025GCAP-GAIN	GENESEE COUNTY ASSOC OF CHIEFS OF P	SUPPLIES OTHER-GAIN	752.000	310.00		25.00
					Total for department 310.00:			**$**	**600.28**
					Total for fund 2856 GAIN			**$**	**600.28**
Department: 315.00 ROAD PATROL									
09/11/2025	2	2340(A)*#	107039483	WEX BANK	416 SUPERVISOR	957.005	315.00		21.10
					Total for department 315.00:			**$**	**21.10**
					Total for fund 2860 TRAFFIC SAFETY PROGRAM			**$**	**21.10**
Department: 662.00 FAMILY DIVISION-CIRCUIT COURT									
09/11/2025	2	2254(A)	FLG-2025-08	LEGAL SERVICES OF EASTERN MICHIGAN	CPLR GRANT	801.004	662.00		8,049.64
					Total for department 662.00:			**$**	**8,049.64**
					Total for fund 2915 CPLR: CHILD&PARENT LEGAL REPRESENTATION			**$**	**8,049.64**
Department: 283.00 CIRCUIT COURT									
09/11/2025	2	2189(A)	2969	BALL RICHARD D	DOCKET ASSISTANCE	810.000	283.00		1,403.70
					Total for department 283.00:			**$**	**1,403.70**
					Total for fund 2916 VBRD			**$**	**1,403.70**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		19.96
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		26.30
09/09/2025	2	1003314*	PPE 7/04/2025 DMO	MI AFSCME	DMO DUES FOR PAY DTE 7/18/2025	256.000	000.00		1,128.00
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		26.30
					Total for department 000.00:			**$**	**1,200.56**
Department: 356.00 GVRC OPERATING COST									
09/08/2025	2	1003270	930822094	BSN SPORTS LLC	EQUIPMENT COSTS	976.000	356.00		165.60
09/08/2025	2	1003271*#	205597 9/3/25	CHARTER TOWNSHIP OF FLINT	ELECTRIC UTILITIES	920.000	356.00		1,134.69
09/08/2025	2	1003271	205598 9/3/25	CHARTER TOWNSHIP OF FLINT	ELECTRIC UTILITIES	920.000	356.00		24.51
09/08/2025	2	1003277*#	0070073693	GFL ENVIRONMENTAL USA INC	FY 24/25WASTE REMOVAL/RECYCLING - GCJJC	801.001	356.00		279.74
09/11/2025	2	2203(A)	0414200-IN	CHARM-TEX INC	CCF; SUPPLIES OTHER & MISC - GCJJC	752.000	356.00		529.50
09/11/2025	2	2243(A)*#	1-136276578468	JOHNSON CONTROLS INC	JJC TROUBLESHOOT CHILLER	930.000	356.00		2,629.00
09/11/2025	2	2248(A)	KAGEAUGUST2025	L KAGE HEALTHCARE SERVICES PLLC	OTHER CONTRACTUAL SERVICES	801.028	356.00		3,080.00
09/11/2025	2	2326(A)	19904913	TRANE US INC	JJC MISC HVAC PARTS, BELTS, FILTERS	930.000	356.00		1,559.60
09/11/2025	2	2326(A)	19913564	TRANE US INC	REPAIRS GROUNDS	930.000	356.00		(623.84)
09/11/2025	2	2331(A)#	113897 1STPMT	VARIETY FOOD SERVICES INC	CCF; GCJJC MEALS	801.012	356.00		26,212.08
09/11/2025	2	2336(A)	62947	VILLA LINDE PHARMACY	CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00		43.00
09/11/2025	2	2336(A)	62956	VILLA LINDE PHARMACY	CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00		45.00
09/11/2025	2	2336(A)	62964	VILLA LINDE PHARMACY	CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00		78.00
09/11/2025	2	2336(A)	62972	VILLA LINDE PHARMACY	CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00		106.00
09/11/2025	2	2336(A)	63016	VILLA LINDE PHARMACY	CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00		115.00
09/11/2025	2	2336(A)	63065	VILLA LINDE PHARMACY	CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00		67.50
09/11/2025	2	2336(A)	63060	VILLA LINDE PHARMACY	CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00		94.00
09/11/2025	2	2336(A)	63064	VILLA LINDE PHARMACY	CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00		38.48

09/11/2025	2	2337(A)	77593914	PERFORMACE FOOD GROUP INC	CCF; SNACKS FOR YOUTH - GCJJC	801.012	356.00		1,169.86
09/11/2025	2	2346(A)*#	INV319750657	ZOOM VIDEO COMMUNICATIONS INC	GCJJC (X1 LIC)	976.000	356.00		21.99
					Total for department 356.00:			**$**	**36,769.71**
Department: 663.07 DAY TREATMENT									
09/11/2025	2	2222(A)#	JJ725	EASTERSEAL MORC HEALTHCARE INC	CCF; THERAPEUTIC SERVICES FOR YOUTH	801.001	663.07		499.10
09/11/2025	2	2279(A)	SNV56471	PECKHAM VOCATIONAL INDUSTRIES INC	JUVENILE DAY TREATMENT	801.000	663.07		66,098.93
09/11/2025	2	2331(A)#	113897 2NDPMT	VARIETY FOOD SERVICES INC	CCF; PECKHAM LUNCHES	801.001	663.07		2,307.58
					Total for department 663.07:			**$**	**68,905.61**
Department: 664.00 COMMUNITY BASED SERVICES									
09/11/2025	2	2197(A)	917462	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00		165.00
09/11/2025	2	2197(A)	918356	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00		50.00
09/11/2025	2	2197(A)	918139	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00		165.00
09/11/2025	2	2197(A)	918025	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00		1,275.00
09/11/2025	2	2197(A)	918161	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00		165.00
09/11/2025	2	2197(A)	918538	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00		165.00
09/11/2025	2	2197(A)	917616	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00		1,037.50
09/11/2025	2	2197(A)	918639	BEHAVIORAL RESOURCES & INSTITUTE	ASSESSMENT & EVALUATION	868.014	664.00		1,737.50
09/11/2025	2	2222(A)#	JJ725	EASTERSEAL MORC HEALTHCARE INC	CCF; THERAPEUTIC SERVICES FOR YOUTH	801.000	664.00		20,878.11
09/11/2025	2	2222(A)	7-25NEGLECT	EASTERSEAL MORC HEALTHCARE INC	PROFESSIONAL SERVICE CONTRACTS	801.000	664.00		6,404.80
					Total for department 664.00:			**$**	**32,042.91**
					Total for fund 2920 CHILD CARE FUND			**$**	**138,918.79**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		124.75
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		22.87
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		22.87
					Total for department 000.00:			**$**	**170.49**
Department: 283.00 CIRCUIT COURT									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	283.00		39.95
09/11/2025	2	1003402	CTE0825	CRIMINAL DEFENSE ATTORNEYS OF MICHI	TRAINING	910.004	283.00		100.00
09/11/2025	2	1003410	9125-09	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		315.00
09/11/2025	2	1003410	9125-10	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		297.50
09/11/2025	2	1003410	9125-16	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		455.00
09/11/2025	2	1003410	9125-02	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		980.00
09/11/2025	2	1003410	9125	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		752.50
09/11/2025	2	1003410	9125-05	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		332.50
09/11/2025	2	1003410	9125-1	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		665.00
09/11/2025	2	1003410	9125-08	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		297.50
09/11/2025	2	1003410	9125-07	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		192.50
09/11/2025	2	1003410	9125-03	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		245.00
09/11/2025	2	1003410	9125-04	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		402.50
09/11/2025	2	1003410	9125-11	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		367.50
09/11/2025	2	1003410	9125-06	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		735.00
09/11/2025	2	1003410	9125-13	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		280.00
09/11/2025	2	1003410	9125-17	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		385.00
09/11/2025	2	1003410	9125-12	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		455.00
09/11/2025	2	1003410	9125-15	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		332.50
09/11/2025	2	1003410	9125-14	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		157.50
09/11/2025	2	1003410	9125-18	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		752.50
09/11/2025	2	1003410	9325-1	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		542.50
09/11/2025	2	1003410	9425-1	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		1,015.00
09/11/2025	2	1003410	9425-5	PINNACLE LEGAL SERVICES PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		542.50
09/11/2025	2	1003412	0425	SHELLY MCFARLANE PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		1,382.50
09/11/2025	2	1003412	0325	SHELLY MCFARLANE PLLC	ATTORNEY FEES-GENERAL	818.008	283.00		2,012.50
09/11/2025	2	1003414	852439488	WEST PUBLISHING CORPORATION	SERV CONT GENERAL	801.004	283.00		2,363.85
09/11/2025	2	2187(A)	21	THEODOROFF DOUGLAS	ATTORNEY FEES-GENERAL	818.008	283.00		8,505.00
09/11/2025	2	2190(A)	021	BEAUVAIS PHILIP H III ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		15,735.00
09/11/2025	2	2192(A)	2502339-1	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		367.50
09/11/2025	2	2192(A)	2502430-1	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		490.00
09/11/2025	2	2192(A)	2502436-1	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		367.50
09/11/2025	2	2192(A)	2502046-3	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		175.00
09/11/2025	2	2192(A)	2502430-2	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		87.50

09/11/2025	2	2192(A)	2502436-2	BENDALL BRENDA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	332.50
09/11/2025	2	2194(A)	RC05	BERLANGA PEDRO	ATTORNEY FEES-GENERAL	818.008	283.00	787.50
09/11/2025	2	2194(A)	22	BERLANGA PEDRO	ATTORNEY FEES-GENERAL	818.008	283.00	3,225.00
09/11/2025	2	2199(A)	7	CAREY LEO	ATTORNEY FEES-GENERAL	818.008	283.00	3,885.00
09/11/2025	2	2200(A)	458	CARTER VINSON ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	997.50
09/11/2025	2	2200(A)	201CORR	CARTER VINSON ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	810.00
09/11/2025	2	2200(A)	202	CARTER VINSON ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	945.00
09/11/2025	2	2200(A)	462	CARTER VINSON ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	927.50
09/11/2025	2	2200(A)	460	CARTER VINSON ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	787.50
09/11/2025	2	2200(A)	459	CARTER VINSON ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	822.50
09/11/2025	2	2200(A)	465	CARTER VINSON ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	3,570.00
09/11/2025	2	2207(A)	520	CHILDERS JEFFREY ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	4,650.00
09/11/2025	2	2210(A)	8-2025-1	CLARK DAVID ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	3,552.50
09/11/2025	2	2214(A)	1091	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	297.50
09/11/2025	2	2214(A)	1092	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	1,015.00
09/11/2025	2	2214(A)	1097	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	525.00
09/11/2025	2	2214(A)	1106	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	420.00
09/11/2025	2	2214(A)	1093	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	455.00
09/11/2025	2	2214(A)	1090	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	542.50
09/11/2025	2	2214(A)	1116	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	1,172.50
09/11/2025	2	2214(A)	1115	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	490.00
09/11/2025	2	2214(A)	1100	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	822.50
09/11/2025	2	2214(A)	1105	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	770.00
09/11/2025	2	2214(A)	1102	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	367.50
09/11/2025	2	2214(A)	1109	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	402.50
09/11/2025	2	2214(A)	1099	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	840.00
09/11/2025	2	2214(A)	1114	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	787.50
09/11/2025	2	2214(A)	1112	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	717.50
09/11/2025	2	2214(A)	1111	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	472.50
09/11/2025	2	2214(A)	1103	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	717.50
09/11/2025	2	2214(A)	1108	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	455.00
09/11/2025	2	2214(A)	1095	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	1,760.00
09/11/2025	2	2214(A)	1098	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	175.00
09/11/2025	2	2214(A)	1104	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	52.50
09/11/2025	2	2214(A)	1101	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	332.50
09/11/2025	2	2214(A)	1096	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	367.50
09/11/2025	2	2214(A)	1110	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	245.00
09/11/2025	2	2214(A)	1107	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	560.00
09/11/2025	2	2214(A)	1094	CYBAK SOMMER LYNN	ATTORNEY FEES-GENERAL	818.008	283.00	2,012.50
09/11/2025	2	2218(A)	206	DOLL BRUCE E ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	262.50
09/11/2025	2	2218(A)	209	DOLL BRUCE E ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	262.50
09/11/2025	2	2221(A)	2379	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	227.50
09/11/2025	2	2221(A)	2372	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	260.00
09/11/2025	2	2221(A)	2382	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	52.50
09/11/2025	2	2221(A)	2375	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	160.00
09/11/2025	2	2221(A)	2380	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	260.00
09/11/2025	2	2221(A)	2374	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	620.00
09/11/2025	2	2221(A)	2373	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	300.00
09/11/2025	2	2221(A)	2387	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	122.50
09/11/2025	2	2221(A)	2385	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	35.00
09/11/2025	2	2221(A)	2388	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	340.00
09/11/2025	2	2221(A)	2376	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	122.50
09/11/2025	2	2221(A)	2377	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	540.00
09/11/2025	2	2221(A)	2384	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	120.00
09/11/2025	2	2221(A)	2392	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	1,260.00
09/11/2025	2	2221(A)	2393	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	105.00
09/11/2025	2	2221(A)	2395	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	60.00
09/11/2025	2	2221(A)	2389	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	400.00
09/11/2025	2	2221(A)	2396	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	52.50
09/11/2025	2	2221(A)	2391	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	820.00
09/11/2025	2	2221(A)	2394	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	87.50
09/11/2025	2	2221(A)	2383	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	647.50

09/11/2025	2	2221(A)	2381	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	140.00
09/11/2025	2	2221(A)	2400	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	380.00
09/11/2025	2	2221(A)	2399	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	400.00
09/11/2025	2	2221(A)	2390	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	60.00
09/11/2025	2	2221(A)	2386	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	140.00
09/11/2025	2	2221(A)	2378	DUPLESSIS ASHLEE NICOLE	ATTORNEY FEES-GENERAL	818.008	283.00	245.00
09/11/2025	2	2229(A)	8/29/25	THE LAW OFFICE OF ELIAS J FANOUS	ATTORNEY FEES-GENERAL	818.008	283.00	1,575.00
09/11/2025	2	2229(A)	25T02103-1	THE LAW OFFICE OF ELIAS J FANOUS	ATTORNEY FEES-GENERAL	818.008	283.00	1,300.00
09/11/2025	2	2229(A)	25TB0895-1	THE LAW OFFICE OF ELIAS J FANOUS	ATTORNEY FEES-GENERAL	818.008	283.00	2,800.00
09/11/2025	2	2229(A)	24T01845-1	THE LAW OFFICE OF ELIAS J FANOUS	ATTORNEY FEES-GENERAL	818.008	283.00	900.00
09/11/2025	2	2229(A)	25T02134-1	THE LAW OFFICE OF ELIAS J FANOUS	ATTORNEY FEES-GENERAL	818.008	283.00	1,000.00
09/11/2025	2	2234(A)	02876	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	717.50
09/11/2025	2	2234(A)	02873	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	350.00
09/11/2025	2	2234(A)	02872	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	367.50
09/11/2025	2	2234(A)	02879	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	210.00
09/11/2025	2	2234(A)	02869	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	682.50
09/11/2025	2	2234(A)	02886	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,312.50
09/11/2025	2	2234(A)	02875	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	157.50
09/11/2025	2	2234(A)	02874	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	455.00
09/11/2025	2	2234(A)	02883	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	525.00
09/11/2025	2	2234(A)	02885	GUISBERT MORMANDO LAW	ATTORNEY FEES-GENERAL	818.008	283.00	787.50
09/11/2025	2	2235(A)	281	HARP CARRIE B	ATTORNEY FEES-GENERAL	818.008	283.00	560.00
09/11/2025	2	2235(A)	285	HARP CARRIE B	ATTORNEY FEES-GENERAL	818.008	283.00	1,260.00
09/11/2025	2	2235(A)	284	HARP CARRIE B	ATTORNEY FEES-GENERAL	818.008	283.00	595.00
09/11/2025	2	2235(A)	282	HARP CARRIE B	ATTORNEY FEES-GENERAL	818.008	283.00	612.50
09/11/2025	2	2235(A)	280	HARP CARRIE B	ATTORNEY FEES-GENERAL	818.008	283.00	472.50
09/11/2025	2	2236(A)	2502407	HENRY JUSTIN D ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	927.50
09/11/2025	2	2236(A)	252171	HENRY JUSTIN D ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,417.50
09/11/2025	2	2237(A)	24T00835-1	HILLIKER CHARLES A S	ATTORNEY FEES-GENERAL	818.008	283.00	665.00
09/11/2025	2	2237(A)	25TB2408-1	HILLIKER CHARLES A S	ATTORNEY FEES-GENERAL	818.008	283.00	490.00
09/11/2025	2	2237(A)	25TB2423-1	HILLIKER CHARLES A S	ATTORNEY FEES-GENERAL	818.008	283.00	437.50
09/11/2025	2	2238(A)	00671	HINOJOSA JR ROBERT LEE	ATTORNEY FEES-GENERAL	818.008	283.00	525.00
09/11/2025	2	2244(A)	23843	JUSTICE WORKS LLC	COMPUTER SOFTWARE	978.007	283.00	375.00
09/11/2025	2	2245(A)	M0023	BARAN KENNETH	ATTORNEY FEES-GENERAL	818.008	283.00	840.00
09/11/2025	2	2247(A)*#	25-309-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,907.50
09/11/2025	2	2247(A)	25-1468-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	402.50
09/11/2025	2	2247(A)	25-2358-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	245.00
09/11/2025	2	2247(A)	25-2361-01	KETCHMARK DENISE R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	192.50
09/11/2025	2	2251(A)	20	LAW OFFICE OF I'LANTA M ROBBINS PLC	ATTORNEY FEES-GENERAL	818.008	283.00	2,475.00
09/11/2025	2	2252(A)	10815	LAW OFFICE OF MAJOR WHITE PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	460.00
09/11/2025	2	2252(A)	10818	LAW OFFICE OF MAJOR WHITE PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	300.00
09/11/2025	2	2252(A)	10821	LAW OFFICE OF MAJOR WHITE PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	35.00
09/11/2025	2	2252(A)	10820	LAW OFFICE OF MAJOR WHITE PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	2,720.00
09/11/2025	2	2252(A)	10817	LAW OFFICE OF MAJOR WHITE PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	240.00
09/11/2025	2	2252(A)	10816	LAW OFFICE OF MAJOR WHITE PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	70.00
09/11/2025	2	2253(A)	120214	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	460.00
09/11/2025	2	2253(A)	120220	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	260.00
09/11/2025	2	2253(A)	120219	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	140.00
09/11/2025	2	2253(A)	120218	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	420.00
09/11/2025	2	2253(A)	120215	MANWELL MITCHELL DAVID	ATTORNEY FEES-GENERAL	818.008	283.00	740.00
09/11/2025	2	2261(A)	20409	MAINPRIZE HAJEK JESSICA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	13,680.00
09/11/2025	2	2261(A)	20407	MAINPRIZE HAJEK JESSICA ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	4,095.00
09/11/2025	2	2262(A)	46	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	665.00
09/11/2025	2	2262(A)	29.1	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	507.50
09/11/2025	2	2262(A)	47	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	700.00
09/11/2025	2	2262(A)	33	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	630.00
09/11/2025	2	2262(A)	24	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	560.00
09/11/2025	2	2262(A)	35.1	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	262.50
09/11/2025	2	2262(A)	49	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	822.50
09/11/2025	2	2262(A)	69	CASTER MARTIN MAUREEN I	ATTORNEY FEES-GENERAL	818.008	283.00	525.00
09/11/2025	2	2265(A)	25094	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	3,675.00
09/11/2025	2	2265(A)	25098	MEIERS ERWIN ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	122.50

09/11/2025	2	2267(A)	1031	MICHAEL P PARILLO PC	ATTORNEY FEES-GENERAL	818.008	283.00	4,275.00
09/11/2025	2	2268(A)	161	BEER MICHAEL T	ATTORNEY FEES-GENERAL	818.008	283.00	5,520.00
09/11/2025	2	2268(A)	162	BEER MICHAEL T	ATTORNEY FEES-GENERAL	818.008	283.00	2,620.00
09/11/2025	2	2268(A)	163	BEER MICHAEL T	ATTORNEY FEES-GENERAL	818.008	283.00	4,080.00
09/11/2025	2	2270(A)	00004-2	NICHOL TARA PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	105.00
09/11/2025	2	2270(A)	00008-2	NICHOL TARA PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	647.50
09/11/2025	2	2270(A)	00035-2	NICHOL TARA PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	122.50
09/11/2025	2	2270(A)	00036-2	NICHOL TARA PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	70.00
09/11/2025	2	2270(A)	00033-2	NICHOL TARA PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	157.50
09/11/2025	2	2270(A)	00005-2	NICHOL TARA PLLC	ATTORNEY FEES-GENERAL	818.008	283.00	52.50
09/11/2025	2	2274(A)	283	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	2,712.50
09/11/2025	2	2274(A)	286	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	1,855.00
09/11/2025	2	2274(A)	287	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	4,497.50
09/11/2025	2	2274(A)	291	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	2,720.00
09/11/2025	2	2274(A)	293	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	1,872.50
09/11/2025	2	2274(A)	292	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	630.00
09/11/2025	2	2274(A)	290	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	595.00
09/11/2025	2	2274(A)	294	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	820.00
09/11/2025	2	2274(A)	295	OLESKO LAW FIRM	ATTORNEY FEES-GENERAL	818.008	283.00	2,047.50
09/11/2025	2	2281(A)	25019511	PETRICHES ASHLEY A	ATTORNEY FEES-GENERAL	818.008	283.00	1,627.50
09/11/2025	2	2281(A)	25521562	PETRICHES ASHLEY A	ATTORNEY FEES-GENERAL	818.008	283.00	402.50
09/11/2025	2	2294(A)	00025-8	WHEATON ROBIN L	ATTORNEY FEES-GENERAL	818.008	283.00	9,660.00
09/11/2025	2	2295(A)	2176	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	600.00
09/11/2025	2	2295(A)	2179	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	70.00
09/11/2025	2	2295(A)	2182	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	40.00
09/11/2025	2	2295(A)	2184	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	367.50
09/11/2025	2	2295(A)	2166	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	300.00
09/11/2025	2	2295(A)	2186	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	157.50
09/11/2025	2	2295(A)	2169	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	367.50
09/11/2025	2	2295(A)	2189	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	192.50
09/11/2025	2	2295(A)	2170	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	70.00
09/11/2025	2	2295(A)	2180	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	80.00
09/11/2025	2	2295(A)	2183	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	315.00
09/11/2025	2	2295(A)	2177	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	140.00
09/11/2025	2	2295(A)	2165	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	240.00
09/11/2025	2	2295(A)	2172	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	1,140.00
09/11/2025	2	2295(A)	2187	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	640.00
09/11/2025	2	2295(A)	2190	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	280.00
09/11/2025	2	2295(A)	2188	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	105.00
09/11/2025	2	2295(A)	2173	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	175.00
09/11/2025	2	2295(A)	2178	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	120.00
09/11/2025	2	2295(A)	2185	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	200.00
09/11/2025	2	2295(A)	2171	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	297.50
09/11/2025	2	2295(A)	2167	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	105.00
09/11/2025	2	2295(A)	2168	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	157.50
09/11/2025	2	2295(A)	2191	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	140.00
09/11/2025	2	2295(A)	2181	ROBINSON NICHOLAS R	ATTORNEY FEES-GENERAL	818.008	283.00	35.00
09/11/2025	2	2297(A)	1147	RUSH KEVIN	ATTORNEY FEES-GENERAL	818.008	283.00	5,170.00
09/11/2025	2	2298(A)	780	RUSH KEVIN L ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	720.00
09/11/2025	2	2298(A)	781	RUSH KEVIN L ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	1,920.00
09/11/2025	2	2301(A)	20250702	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	1,382.50
09/11/2025	2	2301(A)	202508	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	2,310.00
09/11/2025	2	2301(A)	20250898	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	87.50
09/11/2025	2	2301(A)	20250812	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	560.00
09/11/2025	2	2301(A)	20250813	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	595.00
09/11/2025	2	2301(A)	20250899	SARNO STEPHANIE LYNN-HASLEY	ATTORNEY FEES-GENERAL	818.008	283.00	472.50
09/11/2025	2	2308(A)	29	SKINNER JEFFREY R ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00	8,355.00
09/11/2025	2	2310(A)	498	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00	227.50
09/11/2025	2	2310(A)	500	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00	660.00
09/11/2025	2	2310(A)	499	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00	402.50
09/11/2025	2	2310(A)	497	ST CIN ROBERT	ATTORNEY FEES-GENERAL	818.008	283.00	5,370.00
09/11/2025	2	2319(A)	00391	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00	735.00

09/11/2025	2	2319(A)	00390	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		385.00
09/11/2025	2	2319(A)	00394	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		1,040.00
09/11/2025	2	2319(A)	00399	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		647.50
09/11/2025	2	2319(A)	00396	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		880.00
09/11/2025	2	2319(A)	00392	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		2,480.00
09/11/2025	2	2319(A)	00393	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		2,432.50
09/11/2025	2	2319(A)	00398	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		175.00
09/11/2025	2	2319(A)	00395	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		175.00
09/11/2025	2	2319(A)	00400	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		1,640.00
09/11/2025	2	2319(A)	00397	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		300.00
09/11/2025	2	2319(A)	00401	AMADEO WILLIAM	ATTORNEY FEES-GENERAL	818.008	283.00		245.00
09/11/2025	2	2320(A)	7656	MCGHEE KYONA	ATTORNEY FEES-GENERAL	818.008	283.00		2,550.00
09/11/2025	2	2324(A)	262	TOSTO JOHN A ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		720.00
09/11/2025	2	2324(A)	265	TOSTO JOHN A ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		480.00
09/11/2025	2	2324(A)	266	TOSTO JOHN A ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		350.00
09/11/2025	2	2324(A)	264	TOSTO JOHN A ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		760.00
09/11/2025	2	2324(A)	263	TOSTO JOHN A ATTY AT LAW	ATTORNEY FEES-GENERAL	818.008	283.00		875.00
09/11/2025	2	2328(A)	021	TURNAGE FRANK G	ATTORNEY FEES-GENERAL	818.008	283.00		5,025.00
09/11/2025	2	2332(A)	21	VICARI ERICA ANN	ATTORNEY FEES-GENERAL	818.008	283.00		9,165.00
09/11/2025	2	2339(A)	AUGUST 2025	WATSON PAUL	ATTORNEY FEES-GENERAL	818.008	283.00		2,625.00
09/11/2025	2	2344(A)	03	YOUNG TRACHELLE C	ATTORNEY FEES-GENERAL	818.008	283.00		3,825.00
					Total for department 283.00:			**$**	**271,788.80**
					Total for fund 2921 MIDC GRANT			**$**	**271,959.29**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		16.23
					Total for department 000.00:			**$**	**16.23**
					Total for fund 2922 FAMILY DEPENDENCY DRUG COURT			**$**	**16.23**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		53.64
					Total for department 000.00:			**$**	**53.64**
Department: 283.00 CIRCUIT COURT									
09/11/2025	2	2292(A)	1265920258	REDWOOD TOXICOLOGY LABORATORY INC	SUPPLIES OTHER	752.000	283.00		89.52
					Total for department 283.00:			**$**	**89.52**
Department: 285.00 MDCGP ADULT FELONY									
09/08/2025	2	1003289	INV-84001	BIG ROOM TESTING LLC	SUPPLIES OTHER	752.000	285.00		388.43
09/11/2025	2	2306(A)*#	001121	SHOCK HEIDI	PROFESSIONAL SERVICE CONTRACTS	801.000	285.00		322.50
					Total for department 285.00:			**$**	**710.93**
Department: 326.00 SUB ABUSE & MENTAL HEALTH									
09/11/2025	2	2290(A)	2059	REA LLC	SAMHSA	801.004	326.00		5,700.00
09/11/2025	2	2306(A)*#	001121	SHOCK HEIDI	PROFESSIONAL SERVICE CONTRACTS	801.000	326.00		472.50
					Total for department 326.00:			**$**	**6,172.50**
					Total for fund 2924 ADULT DRUG COURT			**$**	**7,026.59**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		28.68
					Total for department 000.00:			**$**	**28.68**
Department: 294.00 PROBATE COURT									
09/11/2025	2	2306(A)*#	001121	SHOCK HEIDI	URINALYSIS/DRUG TESTING	801.034	294.00		157.50
					Total for department 294.00:			**$**	**157.50**
					Total for fund 2925 MENTAL HEALTH COURT GRANT			**$**	**186.18**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		49.90
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		19.44
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		19.44
					Total for department 000.00:			**$**	**88.78**
Department: 195.00 REIMBURSEMENT									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	195.00		157.25
					Total for department 195.00:			**$**	**157.25**
					Total for fund 2929 REIMBURSEMENT REVOLVING			**$**	**246.03**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		74.85
					Total for department 000.00:			**$**	**74.85**

Department: 689.00 VETERANS SERVICES									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	689.00		6.73
					Total for department 689.00:			**$**	**6.73**
					Total for fund 2930 VETERAN MILLAGE			**$**	**81.58**
Department: 286.00 67TH DISTRICT COURT									
09/11/2025	2	2249(A)	2025-10	LADS GENESEE LLC	DRUG AND ALCOHOL	801.004	286.00		184.50
09/11/2025	2	2249(A)	2025-10	LADS GENESEE LLC	DRUG AND ALCOHOL	801.004	286.00		553.50
09/11/2025	2	2249(A)	2025-11	LADS GENESEE LLC	SERV CONT GENERAL	801.004	286.00		177.00
09/11/2025	2	2249(A)	2025-11	LADS GENESEE LLC	SERV CONT GENERAL	801.004	286.00		531.00
					Total for department 286.00:			**$**	**1,446.00**
					Total for fund 2931 DOJ SOBRIETY COURT			**$**	**1,446.00**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		1.25
					Total for department 000.00:			**$**	**1.25**
					Total for fund 2941 VETERANS TREATMENT COURT			**$**	**1.25**
Department: 640.02 ARPA									
09/11/2025	2	2303(A)*#	INV44039	SENTINEL TECHNOLOGIES INIC	CO 1580 TOWER STAIRWELL FIRE ALARM INTEG	899.000	640.02		11,770.00
					Total for department 640.02:			**$**	**11,770.00**
					Total for fund 4700 MUNICIPAL BUILDING FUND			**$**	**11,770.00**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		24.95
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		34.30
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		34.30
					Total for department 000.00:			**$**	**93.55**
Department: 763.00 PARKS WOLVERINE CAMPGROUND									
09/11/2025	2	2309(A)*#	414480	NASH FINCH COMPANY	WOLV-PROGRAM SUPPLIES	864.001	763.00		201.22
					Total for department 763.00:			**$**	**201.22**
Department: 770.03 PARKS VILLAGE MAINTENANCE SERV									
09/10/2025	2	1003373*#	8022691	HOME DEPOT	RR-MISC SUPPLIES	931.000	770.03		199.00
09/11/2025	2	2228(A)	003633/I	FAMILY FARM AND HOME	REPAIRS EQUIPMENT	931.000	770.03		57.76
09/11/2025	2	2311(A)	13095239-00	STANDARD ELECTRIC COMPANY	RR-SUPPLIES	931.000	770.03		163.64
					Total for department 770.03:			**$**	**420.40**
Department: 787.00 CATERED EVENTS									
09/11/2025	2	2317(A)	991-1	TASTY BITS CATERING	CRV-TASTY BITS CATERING	801.028	787.00		1,806.94
09/11/2025	2	2317(A)	898	TASTY BITS CATERING	CRV-TASTY BITS CATERING	801.028	787.00		3,150.00
					Total for department 787.00:			**$**	**4,956.94**
					Total for fund 5080 PARK & REC REV BOND ENDRS			**$**	**5,672.11**
Department: 254.00 TREASURER TAX REVERSION									
09/08/2025	2	2174(A)*#	59328	GENESEE COUNTY LAND BANK	2025 GCT BLIGHT DEMO	801.004	254.00		500,000.00
09/11/2025	2	2322(A)	250826-17	TITLE CHECK LLC	RETRO CLAIM POSTAGE	851.000	254.00		678.75
					Total for department 254.00:			**$**	**500,678.75**
					Total for fund 5090 DEL TAX REV UNOBLIGATED			**$**	**500,678.75**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		99.80
09/09/2025	2	1003352	4117480013-2024JBOR	ALSTON, TEVIN C	DUE FROM LOCAL UNITS	081.024	000.00		655.94
09/09/2025	2	1003353	4733477003-2022JBOR	CHURCH, JUDITH	DUE FROM LOCAL UNITS	081.022	000.00		376.66
09/09/2025	2	1003353	4733477003-2023JBOR	CHURCH, JUDITH	DUE FROM LOCAL UNITS	081.023	000.00		393.89
09/09/2025	2	1003353	4733477003-2024JBOR	CHURCH, JUDITH	DUE FROM LOCAL UNITS	081.024	000.00		410.89
09/09/2025	2	1003355	1224100002-2024JBOR	HERZOG, NICOLE AND	DUE FROM LOCAL UNITS	081.024	000.00		563.91
09/09/2025	2	1003356	4120427007-2024JBOR	MCRAE, JENNIFER	DUE FROM LOCAL UNITS	081.024	000.00		675.22
09/09/2025	2	1003357	4107358023-2023	REGENTS OF THE UNIV OF MICH	DUE FROM LOCAL UNITS	081.023	000.00		72.18
09/09/2025	2	1003357	4107358023-2024	REGENTS OF THE UNIV OF MICH	DUE FROM LOCAL UNITS	081.024	000.00		62.18
09/09/2025	2	1003358	4730179002-2024JBOR	ROSS, SHAWN	DUE FROM LOCAL UNITS	081.024	000.00		386.09
09/09/2025	2	1003359	4002234008-2024JBOR	SNEAD, SANTONIO C	DUE FROM LOCAL UNITS	081.024	000.00		529.47
09/09/2025	2	1003362	4011352011-2023JBOR	STEELE-FLINT II LLC	DUE FROM LOCAL UNITS	081.023	000.00		744.02
09/09/2025	2	1003362	4011382003-2023JBOR	STEELE-FLINT II LLC	DUE FROM LOCAL UNITS	081.023	000.00		1,697.34
09/09/2025	2	1003362	4130179003-2023JBOR	STEELE-FLINT II LLC	DUE FROM LOCAL UNITS	081.023	000.00		468.76
09/09/2025	2	1003362	4011352011-2024JBOR	STEELE-FLINT II LLC	DUE FROM LOCAL UNITS	081.024	000.00		1,208.19
09/09/2025	2	1003362	4011382003-2024JBOR	STEELE-FLINT II LLC	DUE FROM LOCAL UNITS	081.024	000.00		2,195.01
09/09/2025	2	1003362	4130179003-2024JBOR	STEELE-FLINT II LLC	DUE FROM LOCAL UNITS	081.024	000.00		825.41
09/09/2025	2	1003363	4120427023-2024JBOR	SWACK, JONATHAN	DUE FROM LOCAL UNITS	081.024	000.00		1,044.64

					Total for department 000.00:			**$**	**12,409.60**
Department: 254.21 TAX YEAR 2021									
09/08/2025	2	2174(A)*#	59474	GENESEE COUNTY LAND BANK	2025 CONTRACT	801.004	254.21		325,000.00
					Total for department 254.21:			**$**	**325,000.00**
Department: 254.22									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	254.22		34.00
					Total for department 254.22:			**$**	**34.00**
Department: 254.23 20X3 TAX YEAR									
09/11/2025	2	2287(A)	61390	POZNAK DYER KANAR SCHEFSKY THOMPSON	ATTORNEY FEES	818.006	254.23		1,550.00
					Total for department 254.23:			**$**	**1,550.00**
Department: 254.24 20X4 TAX YEAR									
09/11/2025	2	2179(A)	26793	ALLIED MAILING & PRINTING INC	PRINT/FOLD/TAB-SEP25 DLQ NTCS	801.004	254.24		3,645.53
					Total for department 254.24:			**$**	**3,645.53**
					Total for fund 5160 DELINQUENT TAX			**$**	**342,639.13**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003313*	PPE 7/4/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 07/18/2025	256.000	000.00		45.74
09/09/2025	2	1003314*	PPE 7/04/2025 DMO	MI AFSCME	DMO DUES FOR PAY DTE 7/18/2025	256.000	000.00		235.00
09/09/2025	2	1003315*	PPE 7/18/2025 DBW	MI AFSCME	DBW DUES FOR PAY DATE 08/01/2025	256.000	000.00		45.74
					Total for department 000.00:			**$**	**326.48**
					Total for fund 6380 DRAIN SERVICE REVOLVING			**$**	**326.48**
Department: 000.00 NON SPECIFIC									
09/09/2025	2	1003312*	PPE 7/4/2025 DBI	MI AFSCME	DBI DUES FOR PAY DATE 7/18/2025	256.000	000.00		24.95
					Total for department 000.00:			**$**	**24.95**
Department: 234.00 CAR POOL									
09/08/2025	2	1003269	130819	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00		68.34
09/08/2025	2	1003269	129185	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00		162.56
09/08/2025	2	1003269	129323	BROWN & SONS COMPANY INC	DELCO/AM PARTS	779.000	234.00		(162.56)
09/08/2025	2	1003283	55830	LOUIES TOWING & AUTO REPAIR	TOWING	931.000	234.00		65.00
09/08/2025	2	1003288	96104	MR FRONT END INC	ALIGNMENTS	932.000	234.00		89.89
09/08/2025	2	1003298	SOFS139783	RICHFIELD TRAILER SUPPLY	SUPPLIES VEHICLE	779.000	234.00		120.96
09/08/2025	2	1003298	SOFS239728	RICHFIELD TRAILER SUPPLY	SUPPLIES VEHICLE	779.000	234.00		88.53
09/11/2025	2	2271(A)*#	1-1337701	JDR DRAKES AUTO	A/M PARTS	779.000	234.00		11.74
09/11/2025	2	2316(A)	WS071925	SUSKI CHEVROLET	LEASED CHEVY VEHICLES	983.002	234.00		2,250.00
09/11/2025	2	2316(A)	WS081925	SUSKI CHEVROLET	LEASED CHEVY VEHICLES	983.002	234.00		2,250.00
09/11/2025	2	2340(A)*#	107039483	WEX BANK	GAS CARDS	759.000	234.00		8,718.88
					Total for department 234.00:			**$**	**13,663.34**
					Total for fund 6610 MOTOR VEHICLE & EQUIP FUND			**$**	**13,688.29**
Department: 770.11 PARKS REC VEHIC & EQUIPMENT									
09/10/2025	2	1003365	130245	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		190.12
09/10/2025	2	1003365	130549	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		642.20
09/10/2025	2	1003365	130583	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		82.77
09/10/2025	2	1003365	130676	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		52.67
09/10/2025	2	1003365	130829	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		142.54
09/10/2025	2	1003365	130865	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		36.21
09/10/2025	2	1003365	130996	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		219.00
09/10/2025	2	1003365	131015	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		472.19
09/10/2025	2	1003365	129519	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		(24.00)
09/10/2025	2	1003365	130298	BROWN & SONS COMPANY INC	GARAGE-PARTS	931.000	770.11		(190.12)
09/10/2025	2	1003375	214685	LEOS SAW SHOP INC	MAINT-SUPPLIES	931.000	770.11		6.99
09/10/2025	2	1003375	214900	LEOS SAW SHOP INC	MAINT-SUPPLIES	931.000	770.11		90.97
09/10/2025	2	1003376	58874	LOUIES TOWING & AUTO REPAIR	GARAGE-TOWING	931.000	770.11		65.00
09/10/2025	2	1003376	10834	LOUIES TOWING & AUTO REPAIR	GARAGE-TOWING	931.000	770.11		288.49
09/10/2025	2	1003378	103698331	MIDWEST MOTOR SUPPLY CO INC	GARAGE-PARTS	931.000	770.11		299.69
09/10/2025	2	1003379	251199042	INTERSTATE BATTERY SYSTEM	GARAGE-PARTS AND SUPPLIES	931.000	770.11		64.95
09/10/2025	2	1003381	11862	SCRUB A DUB CARWASH INC	GARAGE-MISC SUPPLIES	931.000	770.11		87.00
09/10/2025	2	1003383	12088	SPARKLE BUGGY CARWASH INC	GARAGE-MISC SUPPLIES	931.000	770.11		102.00
09/10/2025	2	1003383	12088BAL	SPARKLE BUGGY CARWASH INC	GARAGE-MISC SUPPLIES	931.000	770.11		221.00
09/10/2025	2	1003395	270824	WEBSTER AND GARNER INC	GAS & OIL VEHICLES	759.000	770.11		1,414.84
09/10/2025	2	1003395	271617	WEBSTER AND GARNER INC	GAS & OIL VEHICLES	759.000	770.11		812.99
09/10/2025	2	1003395	271618	WEBSTER AND GARNER INC	GAS & OIL VEHICLES	759.000	770.11		706.63
09/10/2025	2	1003395	273192	WEBSTER AND GARNER INC	GAS & OIL VEHICLES	759.000	770.11		1,327.60

09/10/2025	2	1003395	273193	WEBSTER AND GARNER INC	GAS & OIL VEHICLES	759.000	770.11		613.23
09/10/2025	2	1003395	274321	WEBSTER AND GARNER INC	GAS & OIL VEHICLES	759.000	770.11		947.24
09/11/2025	2	2269(A)	2537683	TODD R. IGNACE	GARAGE-SERVICE FOR OIL CHANGE	931.000	770.11		61.94
09/11/2025	2	2271(A)*#	1-1337659	JDR DRAKES AUTO	GARAGE-PARTS AND SUPPLIES	931.000	770.11		14.92
09/11/2025	2	2271(A)	1-1337794	JDR DRAKES AUTO	GARAGE-PARTS AND SUPPLIES	931.000	770.11		18.88
09/11/2025	2	2286(A)	1510052907	POMP'S TIRE SERVICE INC	GARAGE-TIREES AND SERVICE	931.000	770.11		915.00
09/11/2025	2	2341(A)	107064591	WEX BANK	GAS & OIL VEHICLES	759.000	770.11		173.77
09/11/2025	2	2342(A)	107050741	WEX BANK	GAS & OIL VEHICLES	759.000	770.11		557.07
					Total for department 770.11:			**$**	**10,413.78**
					Total for fund 6665 PRK & REC EQUIP POOL FUND			**$**	**10,413.78**
Department: 196.00 INSURANCE									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	196.00		4.25
					Total for department 196.00:			**$**	**4.25**
					Total for fund 6770 INS SELF INSURED POOL			**$**	**4.25**
Department: 202.00 APPROPRIATIONS									
09/11/2025	2	2185(A)*#	442415	ADMINISTRATION SYSTEMS RESEARCH	ASR PREMIUMS ACTIVES	718.000	202.00		44,513.70
09/11/2025	2	2275(A)	2025/08/27-HR	ONE AMERICA FINANCIAL PARTNERS INC	BASIC LIFE ACTIVE	727.000	202.00		5,392.01
09/11/2025	2	2300(A)*#	2353523	RXBENEFITS INC	RXBENEFITS ASR ACTIVES	942.003	202.00		176,155.11
					Total for department 202.00:			**$**	**226,060.82**
					Total for fund 6790 MEDICAL INSURANCE FUND			**$**	**226,060.82**
Department: 000.00 NON SPECIFIC									
09/08/2025	2	1003264	2968 09/25	GENESEE COUNTY FRIEND OF COURT	REIMBURSEMENT OVERPAYMENTS	294.000	000.00		49.34
					Total for department 000.00:			**$**	**49.34**
Department: 255.06 NON SPECIFIC									
09/08/2025	2	1003287	551-662219	MICHIGAN STATE POLICE	STATE PISTOL PERMITS	813.002	255.06		21,889.00
09/09/2025	2	1003354	LIBRARY070125-083125	GENESEE DISTRICT LIBRARY	TAXES-LIBRARIES	872.009	255.06		8,674.00
09/09/2025	2	1003354	LIBRARY070125-083125	GENESEE DISTRICT LIBRARY	LIBRARY CURRENT REAL	872.014	255.06		(22,261.00)
09/09/2025	2	1003354	LIBRARY070125-083125	GENESEE DISTRICT LIBRARY	TAXES- LIBRARY CURRENT & DELIN	872.018	255.06		30,806.72
09/09/2025	2	1003354	LIBRARY070125-083125	GENESEE DISTRICT LIBRARY	LIBRARY INTEREST DELINQ	872.020	255.06		45.38
09/09/2025	2	1003360	TRANSFERS083125	STATE OF MICH	STATE TRANSFER TAX-FANNIE MAE	872.023	255.06		1,218,146.25
09/09/2025	2	1003361	SETMAE083125	STATE OF MICH	STATE OF MI - TRAILER F	872.021	255.06		8,904.50
09/09/2025	2	1003361	SETMAE083125	STATE OF MICH	STATE OF MI-SET TAX	872.031	255.06		5,241,450.34
09/09/2025	2	1003361	SETMAE083125	STATE OF MICH	TAX REVERTED PROPERTY SET	872.033	255.06		340.02
					Total for department 255.06:			**$**	**6,507,995.21**
					Total for fund 7010 TRUST & AGENCY			**$**	**6,508,044.55**
Department: 255.06 NON SPECIFIC									
09/08/2025	2	1003285*#	83125	MAIL ROOM SERVICE CTR INC	Aug 2025 Postage	851.000	255.06		8.50
09/11/2025	2	1003398	153705DB_202508	ASCENSUS HOLDINGS INC	ADMIN FEES_BEN CALCS	801.043	255.06		500.00
09/11/2025	2	2198(A)	INV-05065014	BCHR US ACQUISITIONS INC	BUCK-MONTHLY PROCESSING FEE	801.004	255.06		5,200.00
09/11/2025	2	2211(A)*	0001QC5EP000-	COMERICA BANK	GC-CA	801.004	255.06		7,996.13
09/11/2025	2	2211(A)	0001QC5EP000-	COMERICA BANK	GC-CA	908.000	255.06		5,102.20
09/11/2025	2	2211(A)	0001QC7PK000	COMERICA BANK	WAM S&P 500 INDEX	908.001	255.06		880.42
09/11/2025	2	2280(A)	INV100230	LONGEVITY HOLDINGS INC	PBI 25-26	801.004	255.06		2,100.00
09/11/2025	2	2284(A)	10493939	P&M HOLDING GROUP LLC	AT-C-205 REPORT PREP	801.044	255.06		13,900.00
					Total for department 255.06:			**$**	**35,687.25**
					Total for fund 7311 RETIREMENT SYSTEM FUND			**$**	**35,687.25**
Department: 000.00 NON SPECIFIC									
09/11/2025	2	2193(A)	2025/09/09-HR	BESTCO BENEFIT PLANS LLC	BENISTAR OCTOBER 2025	123.000	000.00		347,264.80
					Total for department 000.00:			**$**	**347,264.80**
Department: 255.06 NON SPECIFIC									
09/11/2025	2	2211(A)*	0001QCB90000	COMERICA BANK	VEBA	908.001	255.06		538.11
09/11/2025	2	2216(A)	ASO0000616722	DELTA DENTAL PLAN OF MI	DELTA DENTAL RETIREES 1016	955.010	255.06		37,904.20
09/11/2025	2	2300(A)*#	2353680	RXBENEFITS INC	RXBENEFITS BCBS RETIREES	942.003	255.06		91,350.34
09/11/2025	2	2300(A)	2353523	RXBENEFITS INC	RXBENEFITS ASR RETIREES	942.003	255.06		98,479.87
					Total for department 255.06:			**$**	**228,272.52**
					Total for fund 7360 RETIREES FRINGE BENEFIT			**$**	**575,537.32**
Department: 255.06 NON SPECIFIC									
09/11/2025	2	2185(A)*#	442415	ADMINISTRATION SYSTEMS RESEARCH	ASR PREMIUMS COBRA	840.020	255.06		258.50
					Total for department 255.06:			**$**	**258.50**
					Total for fund 7502 COBRA FUND			**$**	**258.50**
Department: 255.06 NON SPECIFIC									

09/11/2025	2	2227(A)	27726	FAHEY SCHULTZ BURZYCH RHODES PLC	ATTORNEY FEES	818.006	255.06		275.00
					Total for department 255.06:			**$**	**275.00**
					Total for fund 8010 DRN FUND SPEC ASSESSMENT			**$**	**275.00**
Department: 255.06 NON SPECIFIC									
09/11/2025	2	2188(A)	161812	AVERY ALLEN CONSTRUCTION COMPANY IN	MAINTENANCE WORK ON DRAIN	975.003	255.06		12,096.00
09/11/2025	2	2188(A)	161810	AVERY ALLEN CONSTRUCTION COMPANY IN	MAINTENANCE WORK ON DRAIN	975.003	255.06		18,842.40
					Total for department 255.06:			**$**	**30,938.40**
					Total for fund 8020 DRN REVOLVING FUND			**$**	**30,938.40**
				TOTAL - ALL FUNDS				**$**	**11,301,790.48**

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2386 **Agenda Date:** 10/15/2025 **Agenda #:** 6.

To: Board of County Commissioners

From: Michelle Estell, RS, MSA, Health Officer

RE: Approval to create, post & fill one (1) full -time Health Technician position, eliminating a part-time Health Technician position

BOARD ACTION REQUESTED:

Eliminate part time Health Technician position and create a new full time Health Technician position in the Healthy Start Program.

BACKGROUND:

Eliminating a part-time and creating a new full-time position in the Healthy Start Program.

DISCUSSION:

This position will be created within the Healthy Start program and will replace the part-time clerical assistant role. The cost of the new position will be partially offset by the elimination of the part-time role. Responsibilities include assisting clients with completing forms, scheduling appointments, assessing health needs and providing follow-up, reviewing and maintaining clinical records, conducting community outreach, and providing support to clinical staff as needed. No Additional County Appropriation is required.

IMPACT ON HUMAN RESOURCES:

Human Resources will be needed throughout the entirety of the process to post and fill this position.

IMPACT ON BUDGET:

This position has been budgeted and is fully grant funded from account 2211-607.01-702.000 and related fringe accounts. No additional County Appropriation is required.

IMPACT ON FACILITIES:

No impact on facilities.

IMPACT ON TECHNOLOGY:

Information Technology support will be needed to assist with the set-up of electronic devices (laptop, phone, access to program databases, etc.).

CONFORMITY TO COUNTY PRIORITIES:

Conforms to Healthy, Livable & Safe Communities by communicating available resources and

services to our residents and promoting public health to create safer and healthier residents.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize eliminating one part-time Health Technician position and creating one full-time Health Technician position, said new position to be funded from account 2211-607.01-702.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025, meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED that this Board directs the Director of Human Resources to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable, in accordance with County policy and applicable collective bargaining agreement.

APPLICATION TO ESTABLISH A POSITION

This application must be completed and accompany requests for all positions to the Board of Commissioners. **Incomplete applications will be returned to the submitting department.**

POSITION CONTROL

Department: Health

Position Requested: Health Tech

____ Is employee probationary? No additional approval needed. Contact HR to post/fill.

____ Due to transfer/promotion/retirement/separation, etc.

X ____ New position

Position being eliminated: Part-time Clerical Assistant

COST

IMPACT TO GENERAL FUND

_____% General Fund: Account #:_____

__X__% Not General Fund: Account #: 2211-607.01-702.000

Non-General Fund Funding Source:_____

Match Required: $_____/_____% X No Match Required

X Funds available in current budget

____Additional fund appropriation requested

Required Attachments

Current Job Description

Organizational Chart which identifies placement of requested position

Costing Sheet from Fiscal Services

DESCRIPTION: New Position-Health Technician

GL #	DESCRIPTION	Increase/(Decrease)
2211-607.01-702.000	SALARIES & WAGES	38,951.00
2211-607.01-709.000	SOCIAL SECURITY	2,980.00
2211-607.01-718.000	MEDICAL INSURANCE	21,008.00
2211-607.01-723.000	POST-RETIREMENT BENEFIT	1,300.00
2211-607.01-725.000	OPTICAL INSURANCE	130.00
2211-607.01-726.000	DENTAL INSURANCE	879.00
2211-607.01-727.000	LIFE HEALTH INSURANCE	696.00
2211-607.01-728.000	RETIREMENT	3,116.00
2211-607.01-729.000	WORKERS COMPENSATION	43.00
2211-607.01-730.000	UNEMPLOYMENT	78.00
2211-607.01-763.000	SUPPLIES	(69,181.00)

GENESEE COUNTY
MICHIGAN

HEALTH TECHNICIAN

POSITION CLASS:
AFSCME 496.00

HIRING AUTHORITY:
Health Department

JOB SUMMARY:
Performs responsible and varied clinical duties, including vision and hearing screening; work is performed at the Health Department and/or in the field under supervision; performs related work as required.

ESSENTIAL JOB DUTIES AND FUNCTIONS:

- Utilizes various office and medical equipment.
- Provides clients with assistance in completing forms and understanding information.
- Reviews and maintains clinical records.
- Schedules client appointments.
- Schedules and conducts hearing and vision screening.
- Measures heights and weights and conducts other clinical and health screenings.
- Prepares health screening evaluations and reports findings to parents, school officials and others as authorized.
- Refers clients failing health screenings for follow-up.
- Works with staff at assigned schools to plan and assist in clinics.
- Performs laboratory screening procedures on clients.
- Performs other duties as assigned.

The above statement of Essential Job Duties and Functions is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of medical terminology and procedures.
- Knowledge of hearing and vision testing practices and procedures.
- Ability to operate various office and medical equipment.
- Experience with computer data entry.
- Ability to organize and prioritize work.
- Ability to maintain confidentiality.
- Ability to interview clients to obtain medical information and vital statistics.
- Ability to collect blood or other laboratory specimens.
- Ability to prepare and maintain required records.
- Ability to maintain good interpersonal relationships.
- Ability to work independently, collaboratively, and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.

MINIMUM QUALIFICATIONS:

High school diploma or equivalent;

-AND-

Two (2) years' clerical experience.

SPECIAL REQUIREMENTS:

- Must possess a valid Michigan driver's license and a vehicle for use on County business.
- If assigned to the Hearing and Vision Program, shall be required to become certified in hearing and vision screening by the Michigan Department of Community Health and maintain this certification through any required continuing education

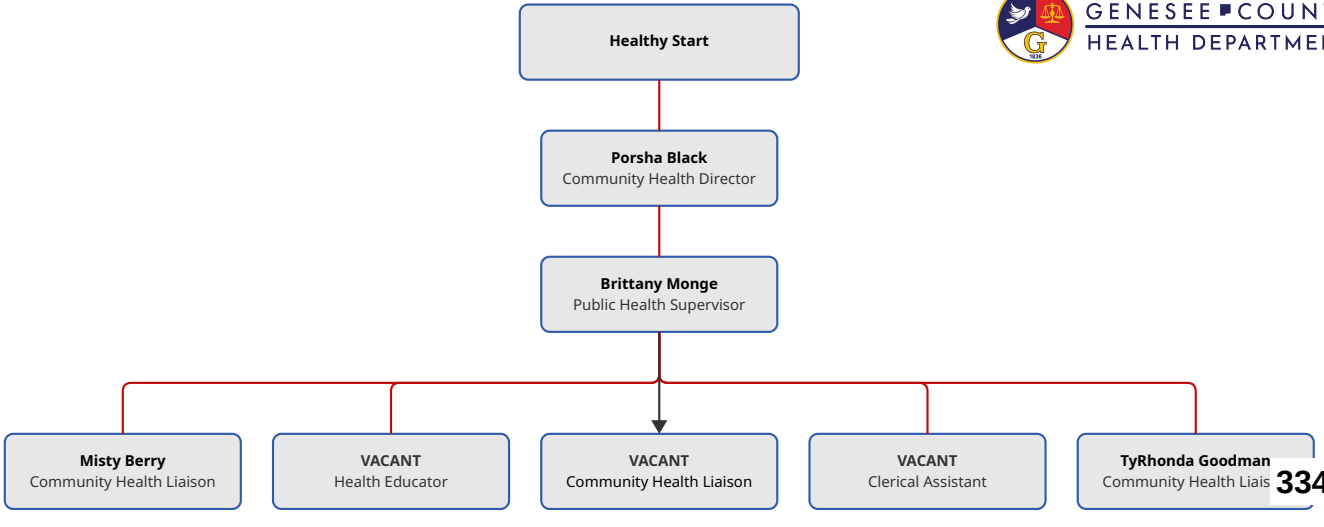
PREFERRED REQUIREMENTS:

- Training or graduation from a recognized Medical Assistant program preferred.

Human Resources Director

Established: May 6, 1996
Revised: August 28, 1998
April 11, 2008
March 27, 2012

GENESEE COUNTY HEALTH DEPARTMENT



Genesee County
Schedule for Costing Of Personnel Positions

2024/2025 FISCAL YEAR

Position Title:	Health Technician		
Employee Name (If Known):			
Time Period of Position:			
Salary Level (AA,A,B,C,D,E,F)			
Date Cost Calculated:	09/12/25		
Enter Following Information:			
	Current Year	**Next Year**	
Rate #1:	18.7264		
Rate #2:			
Hours-Rate #1:	2080.000		
Hours-Rate #2:			
Overtime Hours-Rate #1:			
Overtime Hours-Rate #2:			
Premium Time Rate:	0.0000	0.0000	
Longevity Rate:	0.0000	0.0000	
Retirement Rate:	0.0800	0.0800	**Sheriff .1**
Social Security Rate:	0.0765	0.0765	
Workers Comp Rate:	0.0011	0.0011	⇦ **See W/C**
Unemployment Rate:	0.0020	0.0020	**Rates Tab**
Retiree Health Notional	$50		
Insurance Status (See Code)	3		
# of Months of Insurance:	12		
Notional Pay Periods	26		

Insurance Code Explanations:
1-Single With Medical Insurance
2-2 Dependents with Medical Insurance
3-3 or more dependents with Medical Insurance
4-Single with No Medical Insurance
5-2 Dependents with No Medical Insurance
6-3 or more dependents with no Medical Insurance

Insurance Rates:

	Single	**Married No Children**	**Married W/Children**	
Medical & Rx	7,703	16,109	21,008	
Optical	48	96	130	
Dental	879	879	879	⇦ POAM
Prescription	0	0	0	
Projected Next Year Rate Increase:			0.00	
Average Life Health Insurance:			660	

		Current Years Rate #1	**Current Years Rate #2**	**Subtotal**	**Next Year Rate #1**	**Next Year Rate #2**	**Subtotal**	**Total Position Cost**
702.000	**Salary Permanent**	38,951	0	38,951	0	0	0	38,951
713.000	**Salary Overtime**	0	0	0	0	0	0	0
	Salary Premium	0	0	0	0	0	0	0
714.000	**Longevity**	0	0	0	0	0	0	0
	Total Salaries	38,951	0	38,951	0	0	0	38,951
709.000	**Social Security**	2,980	0	2,980	0	0	0	2,980
718.000	**Medical Insurance**	21,008		21,008	0		0	21,008
725.000	**Optical Insurance**	130		130	0		0	130
726.000	**Dental Insurance**	879		879	0		0	879
727.000	**Life Health Insurance**	696		696	0		0	696
728.000	**Retirement**	3,116	0	3,116	0	0	0	3,116
729.000	**Workers Compensation**	43	0	43	0	0	0	43
730.000	**Unemployment**	78	0	78	0	0	0	78
723.000	**Post-Retirement**	1,300	0	1,300	0	0	0	1,300
	Total Fringe Benefits	30,230	0	30,230	0	0	0	30,230
	Total Position Cost	69,181	0	69,181	0	0	0	69,181

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2391 **Agenda Date:** 10/15/2025 **Agenda #:** 7.

To: Martin L. Cousineau, Finance Committee Chairperson

From: Derrick Jones, Purchasing Administrator

RE: Approval to issue purchase orders to Cintas, in an amount not to exceed $42,210.00, for mat replacement and other supplies

BOARD ACTION REQUESTED:

Requesting approval to issue purchase orders to Cintas for replacement mats that will be placed on floors in County facilities. The company will also provide other items to GCCARD.

BACKGROUND:

The County is currently using Cintas to provide mats in various County facilities along with other supplies that are used by GCAARD. The pricing for these items has been vetted through a cooperative agreement with Sourcewell.

DISCUSSION:

Floor mats are essential in the aesthetics of our facilities along with the safety of our constituents.

IMPACT ON HUMAN RESOURCES:

N/A

IMPACT ON BUDGET:

The following accounts numbers will be used for the issuance of purchase orders: 1010-265.00-801.004 in an amount of $8,000.00, 1010-309.00-801.004 in an amount of $1,500.00, 2080-770.03-801.028 in an amount of $8,000.00, 2080-770.01-801.028 in an amount of $1,700.00, 2757-697.30-801.000 in an amount of $3,000.00, 2759-697.30-801.000 in an amount of $3,000.00, 2731-697.15-801.000 in an amount of $5,000.00, 2731-697.16-801.000 in an amount of $5,000.00, and 2733-697.15-801.000 in an amount of $5,000.00. Plus 5% that is included in the total request.

IMPACT ON FACILITIES:

N/A

IMPACT ON TECHNOLOGY:

N/A

CONFORMITY TO COUNTY PRIORITIES:

This request is promoting safe facilities for the County’s constituents and employees.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Purchasing Administrator to authorize an expenditure, in the form of purchase orders, to Cintas for various floor mats and supplies for FY 2025-2026 in an amount not to exceed $42,210.00 to be paid from the following accounts: 1010-265.00-801.004 ($8,000.00), 1010-309.00-801.004 ($1,500.00), 2080-770.03-801.028 ($8,000.00), 2080-770.01-801.028 ($1,700.00), 2757-697.30-801.000 ($3,000.00), 2759-697.30-801.000 ($3,000.00), 2731-697.15-801.000 ($5,000.00), 2731-697.16-801.000 ($5,000.00), and 2733-697.15-801.000 ($5,000.00), is approved (a copy of the memorandum request being on file with the officials records of the October 8, 2025 meeting of the Finance Committee of this Board).

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2395 **Agenda Date:** 10/15/2025 **Agenda #:** 8.

To: Martin L. Cousineau, Finance Committee Chairperson

From: Derrick Jones, Purchasing Administrator

RE: Approval to issue a purchase order to MailRoom for the fiscal year ending 2026, in an amount not to exceed $341,602, to provide for mail services for all County departments.

BOARD ACTION REQUESTED:

Approval of the issuance of a purchase order to the MailRoom for the fiscal year ending 2026, in an amount not to exceed $341,602.00 to provide postage and mailing services for the fiscal year.

BACKGROUND:

Fiscal Services is requesting to issue a purchase order(s) to the MailRoom in order to provide mail services for the fiscal year ending September 2026. This is continuation of services based on previous approval by the Board. The amounts requested is based on the department's budget that were approved by the Board during the month of September. .

DISCUSSION:

N/A

IMPACT ON HUMAN RESOURCES:

N/A

IMPACT ON BUDGET:

Please see the attachment of the account numbers that are impacted by this request, plus 5% which has been calculated in the total amount.

IMPACT ON FACILITIES:

N/A

IMPACT ON TECHNOLOGY:

N/A

CONFORMITY TO COUNTY PRIORITIES:

A mechanism in which the County informs Constituents is by mail. The County utilizes a vendor to assure that all mail sent is in compliance with the Post Office's requirements to receive bulk rates.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Purchasing Administrator to authorize an expenditure, in the form of purchase order(s), to the MailRoom Service Center for mail services for the FY25-26 fiscal year, in an amount not to exceed $341,602.00, is approved (a copy of the memorandum requested and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Finance Committee of this Board).

GL NUMBER		DESCRIPTION	2025-26 APPROVED BUDGET
1010-105.00-851.000	Administration	POSTAGE	500
1010-172.00-851.000	Fiscal Services	POSTAGE	2,000
1010-194.00-851.000	Payroll	POSTAGE	1,500
1010-215.00-851.000	Election County Clerk	POSTAGE	5,000
1010-216.00-851.000	Vital Records County Clerk	POSTAGE	14,000
1010-228.01-851.000	IT	POSTAGE	3,000
1010-233.00-851.000	Purchasing	POSTAGE	200
1010-246.00-851.000	GIS	POSTAGE	30
1010-253.00-851.000	Treasurer	POSTAGE	30,000
1010-257.00-851.000	Equalization	POSTAGE	600
1010-265.00-851.000	Facilities & Operations	POSTAGE	200
1010-266.00-851.000	Corporation Counsel	POSTAGE	100
1010-270.00-851.000	HR	POSTAGE	8,000
1010-280.00-851.000	Legal Records Division	POSTAGE	3,500
1010-283.00-851.000	Circuit Court	POSTAGE	15,000
1010-294.00-851.000	Probate Court	POSTAGE	20,000
1010-295.00-851.000	Adult Probation	POSTAGE	1,000
1010-296.01-851.000	Prosecutor	POSTAGE	10,000
1010-297.00-851.000	Jury Board	POSTAGE	38,000
1010-305.00-851.000	Sheriff Admn	POSTAGE	2,500
1010-442.00-851.000	Drain Commissioner	POSTAGE	5,000
1010-648.00-851.000	Medical Examiner	POSTAGE	500
1010-662.00-851.000	Family Division-Circuit Court	POSTAGE	13,000
1010-711.00-851.000	ROD	POSTAGE	5,250
2110-313.00-851.000	Paramedic Division	POSTAGE	200
2150-290.00-851.000	Coop Reimb Frnd of Crt	POSTAGE	55,000
2210-601.01-851.000	Public Health Admn	POSTAGE	80
2210-602.02-851.000	Immunizations	POSTAGE	1,500
2210-602.04-851.000	Maternal Child Health	POSTAGE	1,000
2210-606.03-851.000	STI/STD	POSTAGE	25
2210-608.02-851.000	WIC Resident Svcs	POSTAGE	400
2210-611.01-851.000	Family Planning	POSTAGE	100
2210-619.00-851.000	Hearing and Vision	POSTAGE	5,200
2210-622.00-851.000	Children's Special Health Care	POSTAGE	500
2210-623.00-851.000	Breast & Cervical Cancer Program	POSTAGE	100
2210-625.00-851.000	Clinical Services	POSTAGE	100
2210-626.01-851.000	Environmental health	POSTAGE	5,000
2211-602.03-851.000	Vaccination Outreach	POSTAGE	5,000
2211-603.01-851.000	Tobacco Licensing	POSTAGE	650
2231-691.00-851.000	Senior Services	POSTAGE	300
2320-701.00-851.000	Planning Comm-Indirect	POSTAGE	4,000
2380-296.03-851.000	Coop Reimb Prosecutor	POSTAGE	28,000
2381-296.01-851.000	Prosecutor	POSTAGE	12,000
2630-216.00-851.000	County Clerk Vital Records	POSTAGE	14,000
2727-698.01-851.000	Headstart	POSTAGE	300
2731-697.15-851.000	Mobile Meals GLS SR Foods	POSTAGE	250
2733-697.15-851.000	Mobile Meals GLS SR Foods	POSTAGE	250
2757-697.30-851.000	Commodity Distribution	POSTAGE	50
2759-697.30-851.000	Commodity Distribution	POSTAGE	50
2801-698.01-851.000	Headstart	POSTAGE	375
2801-698.06-851.000	Early Headstart	POSTAGE	225
2921-283.00-851.000	Circuit Court	POSTAGE	1,000
2930-689.00-851.000	Veterans Svcs	POSTAGE	700
5090-254.00-851.000	Treasurer Tax Reversion	POSTAGE	7,500
6770-196.00-851.000	Insurance	POSTAGE	100
7311-255.06-851.000	Retirement	POSTAGE	2,500
			325,335

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2398 **Agenda Date:** 10/15/2025 **Agenda #:** 9.

To: Martin L. Cousineau, Finance Committee Chairperson

From: Chrystal Simpson CFO

RE: Approval of a proposed budget amendment to 2025-2026 Appropriations Resolution for various line items as described in the attached budget adjustment request

BOARD ACTION REQUESTED:

Fiscal Services is requesting the attached budget amendments to update the fiscal year ending September 30, 2026, budget.

BACKGROUND:

Periodically throughout the fiscal year, amendments are needed to align budget as additional information is available to determine projected actual costs.

DISCUSSION:

These adjustments are needed to adjust revenue and expenditure accounts to reflect actual activity for the fiscal year.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

• Adding revenue and expense accounts for delinquent taxes to Trust budget.

• Removal of budgets for SRO contracts not renewed.

• Amending Drains appropriation to actuals.

• Amending general fund retirement accounts for pension retirements.

• Amending software accounts for annual software renewals.

•Increasing General Fund match for GAIN grant approved with resolution 2025-2302.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

Monitoring of Budget to Actual is a function of long-term financial stability.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Financial Officer to authorize multiple budget amendments to the FY26 budget, said amendments being fully described in the memorandum request, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025 meeting of the Finance Committee of this Board), and the Chief Financial Officer is directed to make the budget adjustments, as needed, to effectuate this resolution.

DESCRIPTION: 10/15/25 BA

GL #	DESCRIPTION	Increase/(Decrease)
7010-255.06-403.003	SET - DELQ PERSONAL PROPERTY	60,000.00
7010-255.06-872.035	SET - DELQ PERSONAL PROPERTY	60,000.00
2855-308.11-674.029	LOCAL CONTRIBUTION	(109,822.00)
2855-308.11-702.000	SALARIES & WAGES	(56,752.00)
2855-308.11-709.000	SOCIAL SECURITY	(4,571.00)
2855-308.11-713.000	OVERTIME	(3,000.00)
2855-308.11-718.000	MEDICAL INSURANCE	(7,718.00)
2855-308.11-723.000	POST-RETIREMENT BENEFIT	(2,600.00)
2855-308.11-725.000	OPTICAL INSURANCE	(48.00)
2855-308.11-726.000	DENTAL INSURANCE	(329.00)
2855-308.11-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.11-728.000	RETIREMENT	(5,975.00)
2855-308.11-729.000	WORKERS COMPENSATION	(896.00)
2855-308.11-730.000	UNEMPLOYMENT	(120.00)
2855-308.11-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.11-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.11-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.11-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.11-958.014	CSA	(6,419.00)
2855-308.12-674.029	LOCAL CONTRIBUTION	(134,441.00)
2855-308.12-702.000	SALARIES & WAGES	(69,863.00)
2855-308.12-709.000	SOCIAL SECURITY	(5,574.00)
2855-308.12-713.000	OVERTIME	(3,000.00)
2855-308.12-718.000	MEDICAL INSURANCE	(16,141.00)
2855-308.12-723.000	POST-RETIREMENT BENEFIT	(2,600.00)
2855-308.12-725.000	OPTICAL INSURANCE	(130.00)
2855-308.12-726.000	DENTAL INSURANCE	(1,150.00)
2855-308.12-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.12-728.000	LIFE HEALTH INSURANCE	(7,286.00)
2855-308.12-729.000	WORKERS COMPENSATION	(1,093.00)
2855-308.12-730.000	UNEMPLOYMENT	(146.00)
2855-308.12-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.12-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.12-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.12-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.12-958.014	CSA	(6,064.00)
2855-308.13-674.029	LOCAL CONTRIBUTION	(104,165.00)
2855-308.13-702.000	SALARIES & WAGES	(58,882.00)
2855-308.13-709.000	SOCIAL SECURITY	(4,734.00)
2855-308.13-713.000	OVERTIME	(3,000.00)
2855-308.13-718.000	MEDICAL INSURANCE	(1,200.00)
2855-308.13-723.000	POST-RETIREMENT BENEFIT	(2,600.00)

2855-308.13-725.000	OPTICAL INSURANCE	(48.00)
2855-308.13-726.000	DENTAL INSURANCE	(329.00)
2855-308.13-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.13-728.000	RETIREMENT	(6,188.00)
2855-308.13-729.000	WORKERS COMPENSATION	(928.00)
2855-308.13-730.000	UNEMPLOYMENT	(124.00)
2855-308.13-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.13-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.13-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.13-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.13-958.014	CSA	(4,738.00)
2855-308.14-674.029	LOCAL CONTRIBUTION	(130,643.00)
2855-308.14-702.000	SALARIES & WAGES	(69,863.00)
2855-308.14-709.000	SOCIAL SECURITY	(5,574.00)
2855-308.14-713.000	OVERTIME	(3,000.00)
2855-308.14-718.000	MEDICAL INSURANCE	(16,141.00)
2855-308.14-723.000	POST-RETIREMENT BENEFIT	(2,600.00)
2855-308.14-725.000	OPTICAL INSURANCE	(96.00)
2855-308.14-726.000	DENTAL INSURANCE	(657.00)
2855-308.14-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.14-728.000	RETIREMENT	(7,286.00)
2855-308.14-729.000	WORKERS COMPENSATION	(1,093.00)
2855-308.14-730.000	UNEMPLOYMENT	(146.00)
2855-308.14-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.14-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.14-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.14-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.14-958.014	CSA	(2,793.00)
2855-308.15-674.029	LOCAL CONTRIBUTION	(110,578.00)
2855-308.15-702.000	SALARIES & WAGES	(63,650.00)
2855-308.15-709.000	SOCIAL SECURITY	(5,099.00)
2855-308.15-713.000	OVERTIME	(3,000.00)
2855-308.15-718.000	MEDICAL INSURANCE	(1,200.00)
2855-308.15-723.000	POST-RETIREMENT BENEFIT	(2,600.00)
2855-308.15-725.000	OPTICAL INSURANCE	(130.00)
2855-308.15-726.000	DENTAL INSURANCE	(1,150.00)
2855-308.15-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.15-728.000	RETIREMENT	(6,665.00)
2855-308.15-729.000	WORKERS COMPENSATION	(1,000.00)
2855-308.15-730.000	UNEMPLOYMENT	(133.00)
2855-308.15-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.15-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.15-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.15-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.15-958.014	CSA	(4,557.00)
1010-255.04-645.021	CENTRAL SERVICES REVENUE	(24,571.00)
1010-524.00-960.005	DRAIN AT LARGE APPROPRIATION	(13,438.66)

1010-296.01-728.000	RETIREMENT	(214,157.97)
1010-202.00-728.000	RETIREMENT	214,157.97
1010-233.00-933.001	Annual Software	110.00
1010-233.00-755.000	Computer Supplies	(110.00)
1010-266.00-933.001	Annual Software	220.00
1010-266.00-755.000	Computer Supplies	(220.00)
2300-322.00-933.001	Annual Software	110.00
2300-322.00-755.000	Computer Supplies	(110.00)
6770-196.00-933.001	Annual Software	110.00
6770-196.00-801.004	Serv Cont General	(110.00)
1010-203-00-995.044	SHERIFF GAIN APPROPRIATION	37,467.00

DESCRIPTION: 10/15/25 BA

GL #	DESCRIPTION	Increase/(Decrease)
7010-255.06-403.003	SET - DELQ PERSONAL PROPERTY	60,000.00
7010-255.06-872.035	SET - DELQ PERSONAL PROPERTY	60,000.00
2855-308.11-674.029	LOCAL CONTRIBUTION	(109,822.00)
2855-308.11-702.000	SALARIES & WAGES	(56,752.00)
2855-308.11-709.000	SOCIAL SECURITY	(4,571.00)
2855-308.11-713.000	OVERTIME	(3,000.00)
2855-308.11-718.000	MEDICAL INSURANCE	(7,718.00)
2855-308.11-723.000	POST-RETIREMENT BENEFIT	(2,600.00)
2855-308.11-725.000	OPTICAL INSURANCE	(48.00)
2855-308.11-726.000	DENTAL INSURANCE	(329.00)
2855-308.11-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.11-728.000	RETIREMENT	(5,975.00)
2855-308.11-729.000	WORKERS COMPENSATION	(896.00)
2855-308.11-730.000	UNEMPLOYMENT	(120.00)
2855-308.11-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.11-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.11-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.11-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.11-958.014	CSA	(6,419.00)
2855-308.12-674.029	LOCAL CONTRIBUTION	(134,441.00)
2855-308.12-702.000	SALARIES & WAGES	(69,863.00)
2855-308.12-709.000	SOCIAL SECURITY	(5,574.00)
2855-308.12-713.000	OVERTIME	(3,000.00)
2855-308.12-718.000	MEDICAL INSURANCE	(16,141.00)
2855-308.12-723.000	POST-RETIREMENT BENEFIT	(2,600.00)
2855-308.12-725.000	OPTICAL INSURANCE	(130.00)
2855-308.12-726.000	DENTAL INSURANCE	(1,150.00)
2855-308.12-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.12-728.000	LIFE HEALTH INSURANCE	(7,286.00)
2855-308.12-729.000	WORKERS COMPENSATION	(1,093.00)
2855-308.12-730.000	UNEMPLOYMENT	(146.00)
2855-308.12-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.12-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.12-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.12-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.12-958.014	CSA	(6,064.00)
2855-308.13-674.029	LOCAL CONTRIBUTION	(104,165.00)
2855-308.13-702.000	SALARIES & WAGES	(58,882.00)
2855-308.13-709.000	SOCIAL SECURITY	(4,734.00)
2855-308.13-713.000	OVERTIME	(3,000.00)
2855-308.13-718.000	MEDICAL INSURANCE	(1,200.00)
2855-308.13-723.000	POST-RETIREMENT BENEFIT	(2,600.00)

2855-308.13-725.000	OPTICAL INSURANCE	(48.00)
2855-308.13-726.000	DENTAL INSURANCE	(329.00)
2855-308.13-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.13-728.000	RETIREMENT	(6,188.00)
2855-308.13-729.000	WORKERS COMPENSATION	(928.00)
2855-308.13-730.000	UNEMPLOYMENT	(124.00)
2855-308.13-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.13-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.13-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.13-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.13-958.014	CSA	(4,738.00)
2855-308.14-674.029	LOCAL CONTRIBUTION	(130,643.00)
2855-308.14-702.000	SALARIES & WAGES	(69,863.00)
2855-308.14-709.000	SOCIAL SECURITY	(5,574.00)
2855-308.14-713.000	OVERTIME	(3,000.00)
2855-308.14-718.000	MEDICAL INSURANCE	(16,141.00)
2855-308.14-723.000	POST-RETIREMENT BENEFIT	(2,600.00)
2855-308.14-725.000	OPTICAL INSURANCE	(96.00)
2855-308.14-726.000	DENTAL INSURANCE	(657.00)
2855-308.14-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.14-728.000	RETIREMENT	(7,286.00)
2855-308.14-729.000	WORKERS COMPENSATION	(1,093.00)
2855-308.14-730.000	UNEMPLOYMENT	(146.00)
2855-308.14-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.14-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.14-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.14-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.14-958.014	CSA	(2,793.00)
2855-308.15-674.029	LOCAL CONTRIBUTION	(110,578.00)
2855-308.15-702.000	SALARIES & WAGES	(63,650.00)
2855-308.15-709.000	SOCIAL SECURITY	(5,099.00)
2855-308.15-713.000	OVERTIME	(3,000.00)
2855-308.15-718.000	MEDICAL INSURANCE	(1,200.00)
2855-308.15-723.000	POST-RETIREMENT BENEFIT	(2,600.00)
2855-308.15-725.000	OPTICAL INSURANCE	(130.00)
2855-308.15-726.000	DENTAL INSURANCE	(1,150.00)
2855-308.15-727.000	LIFE HEALTH INSURANCE	(394.00)
2855-308.15-728.000	RETIREMENT	(6,665.00)
2855-308.15-729.000	WORKERS COMPENSATION	(1,000.00)
2855-308.15-730.000	UNEMPLOYMENT	(133.00)
2855-308.15-752.000	SUPPLIES OTHER	(1,500.00)
2855-308.15-768.001	LAUNDRY ROBES UNIFORMS	(2,000.00)
2855-308.15-910.005	TRAINING EMPLOYEES	(1,500.00)
2855-308.15-957.005	MOTOR POOL CHARGES	(16,000.00)
2855-308.15-958.014	CSA	(4,557.00)
1010-255.04-645.021	CENTRAL SERVICES REVENUE	(24,571.00)
1010-524.00-960.005	DRAIN AT LARGE APPROPRIATION	(13,438.66)

1010-296.01-728.000	RETIREMENT	(214,157.97)
1010-202.00-728.000	RETIREMENT	214,157.97
1010-233.00-933.001	Annual Software	110.00
1010-233.00-755.000	Computer Supplies	(110.00)
1010-266.00-933.001	Annual Software	220.00
1010-266.00-755.000	Computer Supplies	(220.00)
2300-322.00-933.001	Annual Software	110.00
2300-322.00-755.000	Computer Supplies	(110.00)
6770-196.00-933.001	Annual Software	110.00
6770-196.00-801.004	Serv Cont General	(110.00)
1010-203-00-995.044	SHERIFF GAIN APPROPRIATION	37,467.00

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2296 **Agenda Date:** 10/15/2025 **Agenda #:** 1.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sam Olson, Juvenile and Probate Court Administrator

RE: Approval of a contract extension between Genesee County and Legal Services of Eastern Michigan, in the amount of $140,000.00, to provide pre-petition and post-adjudication ancillary legal services involved in child welfare cases; the term of this agreement is from October 1, 2025 through September 30, 2026; the cost of this agreement is budgeted and will be paid from 2915-662.00-801.004

BOARD ACTION REQUESTED:

The Court is requesting approval of a contract extension between Genesee County and Legal Services of Eastern Michigan, in the amount of $140,000, to provide pre-petition and post-adjudication ancillary legal services involved in child welfare cases; the term of this agreement is from October 1, 2025 through September 30, 2026; the cost of this agreement is budgeted and will be paid from 2915-662.00-801.004.

BACKGROUND:

The Court was awarded the Child & Parent Legal Representation Grant for FY 2025-26. The present request is an extension to the contract, reflected in Res # 2024-1346, with Legal Services of Eastern Michigan to provide such services consistent with the grant award.

DISCUSSION:

Legal Services of Eastern Michigan will provide pre-petition and post-petition ancillary services for indigent parents who are at-risk of becoming involved in child protective proceedings, or post-adjudication ancillary legal services that could expedite the resolution of their case. Legal services may be provided in areas such as family law, fair housing, governmental benefits, education, employment, probate, or civil/individual rights.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The grant was included in the FY 2025-26 budget.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This request furthers the county's priorities of enhancing community growth by allowing for necessary legal services to be provided to families in need of assistance and resources to avoid children entering the child welfare system.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Juvenile and Probate Court Administrator to authorize extending the professional services contract between Genesee County and Legal Services of Eastern (LSEM), whereby LSEM will provide pre-petition and post-adjudication ancillary legal services for families involved in child welfare cases for the period commencing October 1, 2025, through September 30, 2026, at a total cost not to exceed $140,000 to be paid from account 2915-662.00-801.004, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract extension on behalf of Genesee County.

EXTENSION to Professional Services Agreement
with Legal Services of Eastern Michigan

This Extension is between Legal Services of Eastern Michigan ("LSEM") and the County of Genesee, a Michigan municipal corporation whose principal place of business is located at 324 South Saginaw Street, Flint, Michigan 48502 (the "County"), acting through the 7th Judicial Circuit Court, Family Division (the Contractor and the County together, the "Parties"), as an Extension to the underlying agreement entered into between the Parties, reflected in Resolution # 2024-1346, for the FLAG (Family Legal Assistance Group) Program.

WHEREAS, the Parties executed a contract, effective October 1, 2024 – September 30, 2025 (the "Agreement"), pursuant to which the Contractor would perform pre-petition and post-adjudication ancillary legal services for families involved in child welfare cases; and

WHEREAS, the Parties wish to extend the contract for an additional year, as contemplated and specified in Paragraph 1.2 of the underlying Agreement.

NOW THEREFORE, the Parties agree as follows:

1. The Agreement shall be extended for October 1, 2025 – September 30, 2026, in an amount not to exceed $140,000, for the extension period. This amount is an agreed-upon modification to Paragraph 3 of the underlying Agreement.

2. The remaining terms of the Agreement remain unchanged and in full effect.

Legal Services of Eastern Michigan	COUNTY OF GENESEE
By:_____	By:_____
Jill Nylander	Delrico J. Loyd, Chairperson
Executive Director	Board of Commissioners
Date:_____	Date:_____

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and **Legal Services of Eastern Michigan, a Michigan 501(c)(3) non-profit agency, whose principal place of business is located at 436 S. Saginaw St., Suite 101, Flint, MI 48502** (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Initial Term

The initial term of this Contract commences on **October 1, 2024** and shall be effective through **September 30, 2025** (the "Initial Term").

1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Compensation

Budget Reimbursement. The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed $150,000.00.

3.1 If requested in writing by the Contractor, and supported by good cause, the Contract Administrator may authorize a transfer between Budget line items of up to 10% of the total annual Budget for a Contract Term. No such transfer is authorized until approved in writing by the Contract Administrator.

3.2 The County will not approve any expense not identified in the Budget, and the County will not approve any expenses in excess of the amounts identified in the Budget.

3.3 The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any supporting documentation such as time sheets and receipts for incurred expenses. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

4. **Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. **Contract Administrator**

The contract administrator for this Contract is **Rhonda Ihm** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. **Warranties**

The Contractor warrants that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

7. **Suspension of Work**

7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

8. Termination

8.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9. Equipment Purchased with County Funds

9.1 The Contractor shall not purchase Equipment for the performance of this contract using funds provided by the County unless such purchase is clearly identified in a line item in Contractor's Budget.

9.2 Reporting

The Contractor agrees that any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract must be reported to the Contract Administrator upon purchase. For the purposes of this paragraph, Equipment is defined as tangible, non-expendable, personal property having useful life of more than 1 year and an acquisition cost of $5,000 or more per unit.

9.3 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

10. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

11. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

12. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

13. Audit Rights

13.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

13.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

13.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

13.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

14. Identity Theft Prevention

14.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

14.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

15. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $_1,000,000_____ per occurrence and a $__2,000,000_____ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers' Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Automobile Liability – Including Michigan No-Fault coverages, with limits of liability not less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

Professional Liability Insurance – in an amount not less than $1,000,000 per occurrence and $1,000,0000 aggregate. If this policy is a claims made form, the

Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

15.1 Insurance Certificate and Additional Insured Coverage

1. **Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
Attn: Risk Management
1101 Beach Street, Flint, MI 48502

2. **Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

15.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

16. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

17. General Provisions

17.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

17.1.1. The Contract – This Professional Services Contract

17.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

17.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

17.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

17.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

17.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

17.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

17.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

17.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

17.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

17.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

LEGAL SERVICES OF EASTERN MICHIGAN

By: _____
Jill Nylander
Executive Director

Date: 12/16/24

COUNTY OF GENESEE

By: James Abery
James Avery, Chairperson
Board of County Commissioners

Date: _____

EXHIBIT A
Description of the Services

The program seeks to overcome these legal obstacles by providing families with the assistance of an attorney and a social worker. The services should include legal representation in combination with social work services including assessment, case management and resource brokering to achieve the mission of the program.

Services can be provided to caretakers who are at risk of becoming involved in child protective proceedings or who are already respondents or non-respondents in child protective proceedings before the Court's Family Division. The scope of services for the representation of parents includes, but is not necessarily limited to, the following issues:

- Landlord Tenant
- Custody matters in a domestic relations case
- Guardianship
- Housing
- Immigration
- Driver License Restoration
- Social Security Disability
- Divorce
- Domestic Violence
- Substance Abuse
- Supplemental Support Services
- Public Benefits

The program must work closely and cooperatively with the primary referral sources: the Genesee County Michigan Department of Health and Human Services and the Genesee County 7th Judicial Circuit Court – Family Division. The program must accept two types of cases referred to as Prevention Cases or Permanency Cases. Prevention Cases involve children who have come to the attention of Child Protective Services, but the department as not filed a petition with the court or removed the children from the parents' care. Permanency Cases involve children in foster care and ancillary legal impediments have become a barrier to achieving permanency. In both cases the goal of the program is to prevent the unnecessary entry and prolonged stay of children in foster care.

Signature: James Avery (Dec 19, 2024 05:43 EST)

Email: javery@geneseecountymi.gov

FY25 LSEM FLAG Program

Final Audit Report 2024-12-19

Created:	2024-12-18
By:	Rhonda Ihm (RIhm@geneseecountymi.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAjEzoRb2OxKPrSaT-dU1u-7VhsrfW731x

"FY25 LSEM FLAG Program" History

Document created by Rhonda Ihm (RIhm@geneseecountymi.gov)
2024-12-18 - 6:37:34 PM GMT

Document emailed to javery@geneseecountymi.gov for signature
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Email viewed by javery@geneseecountymi.gov
2024-12-18 - 6:39:10 PM GMT

Signer javery@geneseecountymi.gov entered name at signing as James Avery
2024-12-19 - 10:43:53 AM GMT

Document e-signed by James Avery (javery@geneseecountymi.gov)
Signature Date: 2024-12-19 - 10:43:55 AM GMT - Time Source: server

Agreement completed.
2024-12-19 - 10:43:55 AM GMT

Adobe Acrobat Sign

Client#: 9518 LEGASER45

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/06/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Acrisure **2750 Killarney Dr, Suite 202** **Woodbridge, VA 22192-4124**	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	PRODUCER CUSTOMER ID #:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Legal Services Of Eastern Michigan **436 S. Saginaw Street** **Flint, MI 48502**	INSURER A : **Underwriters at Lloyd's London**	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	☐ ☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	☐ SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	☐ HIRED AUTOS							$
	☐ NON-OWNED AUTOS							$
	☐ **UMBRELLA LIAB** ☐ OCCUR						EACH OCCURRENCE	$
	☐ **EXCESS LIAB** ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DEDUCTIBLE							$
	☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ WC STATU-TORY LIMITS ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ **(Mandatory in NH)**	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	**Legal Profes**			**2434171034**	**09/01/2024**	**09/01/2025**	**$1,000,000/$2,000,000**	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Title RFP 22-300

CERTIFICATE HOLDER

Genesee County
1101 Beach St
Flint, MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Laurie S. Calanni

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Teresa Lipe	
Security First Insurance Agency	PHONE (A/C, No, Ext): (810) 732-5800	FAX (A/C, No):
P.O. Box 321070	E-MAIL ADDRESS: TLipe@teamsfi.net	
Flint MI 48532	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Cincinnati Insurance Company	10677
INSURED	INSURER B :	
Legal Services of Eastern Michigan, Inc.	INSURER C :	
436 S. Saginaw Street	INSURER D :	
	INSURER E :	
Flint MI 48502	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL24121794512 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	EPP 0305799	01/24/2025	01/24/2026	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Employee Benefits	$ 1,000,000
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			EPP 0305799	01/24/2025	01/24/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder Named As Additional Insured Designated Person or Organization - Form CG2026 04 13

Automatic Additional Insured - State Or Governmental Agency - Form GA227
Primary and Non-Contributory - Form GA227
Blanket Waiver of Subrogation - Form GA227

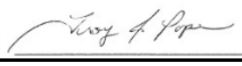
CERTIFICATE HOLDER

Genesee County
1101 Beach St
Flint MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2300 **Agenda Date:** 10/15/2025 **Agenda #:** 2.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sam Olson, Juvenile and Probate Court Administrator

RE: Approval of a contract extension between Genesee County and Attorneys for Indigent Defense, PLLC, in the amount of $296,500.00, to provide legal representation for indigent mothers who are involved with the Court in child protective proceedings; the term of the extension is October 1, 2025-September 30, 2026; the cost of this contract extension will be paid from accounts 1010-662.00-818.003 ($293,500.00) and 2915-662.00-801.004($3,000.00)

BOARD ACTION REQUESTED:

The Court is requesting approval of a contract extension between Genesee County and Attorneys for Indigent Defense, PLLC, in the amount of $296,500.00, to provide legal representation for indigent mothers who are involved with the Court in child protective proceedings; the term of the extension is October 1, 2025 - September 30, 2026; the cost of this contract extension will be paid from accounts 1010-662.00-818.003 ($293,500.00) and 2915-662.00-801.004 ($3,000.00).

BACKGROUND:

The Family Division of the 7th Judicial Circuit Court is authorized to appoint counsel for indigent mothers who are involved in child protective proceedings. The parties entered into an underlying agreement for such services, reflected in Res # 2024-1291. The present request is an extension to the underlying agreement.

DISCUSSION:

The Family Division of the 7th Judicial Circuit Court is authorized to appoint counsel for indigent mothers who are involved in child protective proceedings. The scope of work for legal services for indigent mothers begins at a preliminary hearing and continues through disposition, review(s) and case closure. Appeals are also included in the scope of work. The Family Division docket includes the family dependency specialty court, and the scope of work includes providing legal representation for indigent mothers in the specialty court.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The total cost of the contract extension is $295,000.00 and will be paid from accounts 1010-662.00-818.003 ($293,500.00) and 2915-662.00-801.004 ($3,000.00).

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This request furthers the county's priorities of enhancing community growth by allowing for legal services to be provided to indigent mothers in child protective proceedings.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Juvenile and Probate Court Administrator to authorize extending the professional services contract between Genesee County and Attorneys for Indigent Defense, PLLC ("AID"), whereby AID will provide legal representation for mothers involved in child protective proceedings for the period commencing October 1, 2025, through September 30, 2026, at a cost not to exceed $296,500 to be paid from accounts 1010-662.00-818.003 and 2915-662.00-801.004, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract extension on behalf of Genesee County.

EXTENSION to Professional Services Contract
with Attorneys for Indigent Defense, PLLC

This Extension is between Attorneys for Indigent Defense, PLLC and the County of Genesee, a Michigan municipal corporation whose principal place of business is located at 324 South Saginaw Street, Flint, Michigan 48502 (the "County"), acting through the Family Division of the 7th Judicial Circuit Court (the Contractor and the County together, the "Parties"), as an extension to the underlying agreement entered into between the parties, reflected in Resolution # 2024-1291.

WHEREAS, the Parties executed a professional services contract effective October 1, 2024 – September 30, 2025 (the "Agreement"), pursuant to which the Contractor would perform legal services for indigent mothers who are involved in child protective proceedings; and

WHEREAS, the Parties wish extend the contract for an additional year, as specified in Paragraph 1.2 of the underlying Agreement.

NOW THEREFORE, the Parties agree as follows:

1. The Agreement shall be extended for October 1, 2025 – September 30, 2026, in an amount not to exceed $296,500.00, for the extension period.

2. The remaining terms of the agreement remain unchanged and in full effect.

Attorneys for Indigent Defense, PLLC	COUNTY OF GENESEE
By:_____	By:_____
I'Lanta Robbins Managing Attorney	Delrico J. Loyd, Chairperson Board of Commissioners
Date:_____	Date:_____

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and Attorneys for Indigent Defense, PLLC, a Michigan Professional Limited Liability Company whose principal place of business is located at 720 Church Street, Flint, MI 48502 (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Initial Term

The term of this Contract commences on **October 1, 2024** and shall be effective through **September 30, 2025** (the "Initial Term").

1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Compensation

Flat Fee. The Contractor shall be paid a flat fee of $293,500.00 for the performance of the Services. Payment shall be made to the contractor(s) set at an annual rate, to be paid proportionately monthly. The Contractor must provide to the County an invoice in a form acceptable to the County, along with any necessary supporting documentation.

The County will reimburse the Contractor for approved expenses incurred for attending child protective proceeding training. The total amount paid to the Contractor shall not exceed $3,000. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

4. Taxes.

The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. Contract Administrator

The contract administrator for this Contract is **Rhonda Ihm** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. Warranties

The Contractor warrants that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

7. Suspension of Work

7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage.

Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

8. Termination

8.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

10. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

11. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

12. Audit Rights

12.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

12.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business,

or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

14. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $_1,000,000_____ per occurrence and a $__2,000,000_____ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members,

employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers' Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Professional Liability Insurance – in an amount not less than $1,000,000 per occurrence and $1,000,0000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

14.1 Insurance Certificate and Additional Insured Coverage

1. **Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
Attn: Risk Management
1101 Beach Street, Flint, MI 48502

2. **Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required

coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

14.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

15. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

16. General Provisions

16.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

16.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

16.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

16.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

16.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

16.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

16.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

16.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

16.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

16.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

ATTORNEYS FOR INDIGENT DEFENSE, PLLC

By: I'Lanta Robbins
I'Lanta Robbins
Managing Attorney

Date: 12/09/2024

COUNTY OF GENESEE

By: James Avery
James Avery, Chairperson
Board of County Commissioners

Date:

EXHIBIT A
Description of the Services

The Family Division of the 7th Judicial Circuit Court is authorized to appoint counsel for indigent mothers who are involved in child protective proceedings.

There are four (4) judges and two (2) full-time referees in the Family Division. The scope of work for legal services for indigent mothers begins at a preliminary hearing and continues through disposition, review(s) and case closure. Appeals are also included in the scope of work.

The Family Division docket includes the Family Dependency Specialty Court, and the scope of work includes providing legal representation for indigent mothers in this specialty court.

The court will review scheduling to minimize conflicts between referee hearings and trials with the judges.

One attorney will be assigned to each of the Family Division judges, and I'Lanta Robbins will act as the managing attorney.

Advance approval from the Court is required for any other attorney to provide legal services for indigent mothers under this contract.

Signature: James Avery (Dec 19, 2024 05:49 EST)

Email: javery@geneseecountymi.gov

FY25 AID

Final Audit Report 2024-12-19

Created:	2024-12-18
By:	Rhonda Ihm (RIhm@geneseecountymi.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAARIW7Mk78RCUP7FnYNZqOeQH0TUxUqe3o

"FY25 AID" History

Document created by Rhonda Ihm (RIhm@geneseecountymi.gov)
2024-12-18 - 6:14:21 PM GMT

Document emailed to javery@geneseecountymi.gov for signature
2024-12-18 - 6:16:40 PM GMT

Email viewed by javery@geneseecountymi.gov
2024-12-18 - 6:17:34 PM GMT

Signer javery@geneseecountymi.gov entered name at signing as James Avery
2024-12-19 - 10:49:19 AM GMT

Document e-signed by James Avery (javery@geneseecountymi.gov)
Signature Date: 2024-12-19 - 10:49:21 AM GMT - Time Source: server

Agreement completed.
2024-12-19 - 10:49:21 AM GMT

Adobe Acrobat Sign

ATTOFOR-01 RODE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER (810) 767-8590 Potter & Roose Ins. Flint P.O. Box 3008 Flint, MI 48502	CONTACT NAME: Deb Rothgeb PHONE (A/C, No, Ext): 810-767-8590 FAX (A/C, No): 810-767-0567 E-MAIL ADDRESS: debbier@potterroose.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : Merchants Insurance Group
INSURED Attorneys for Indigent Defense, PLLC 720 Church St. Flint, MI 48502-1108	INSURER B : CorePointe Insurance Company INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC	Y	N	BOPI084505	4/1/2025	4/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS	N	N	BOPI084505	4/1/2025	4/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (PER ACCIDENT)	$ 1,000,000 $ $ $
A	[X] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000	N	N	CUPI000455	4/1/2025	4/1/2026	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	N	WCAI034806	4/1/2025	4/1/2026	[X] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000
B	Professional Liability	N	N	CIC1000562-01	4/1/2025	4/1/2026	Claims Made/Occurrence	$1,000,000
B	Professional Liability	N	N	CIC1000562-01	4/1/2025	4/1/2026	Claims Made/Aggregate	$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

****CERTIFICATE HOLDER INCLUDED AS ADDITIONAL INSURED PER WRITTEN CONTRACT****

CERTIFICATE HOLDER

Genesee County
900 S. Saginaw St.
Flint, MI 48502-0000

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Melissa S. Rothgeb

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2308 **Agenda Date:** 10/15/2025 **Agenda #:** 3.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sam Olson, Juvenile and Probate Court Administrator

RE: Child Advocacy Team - Contract Approval

BOARD ACTION REQUESTED:

Approval of a contract between Genesee County and the Child Advocacy Team (CAT), in the amount of $724,824.00, to provide legal services for children who are subject of child protective and delinquency petitions; the term of this contract is from October 1, 2025 - September 30, 2026; the cost of this contract will be paid from accounts 1010-662.00-818.003 ($719,824) and 2915-662.00-801.004 ($5,000).

BACKGROUND:

The present contract was the result of RFP #25-447. The Child Advocacy Team was the successful bidder for the scope of work issued.

DISCUSSION:

The Family Division of the 7th Judicial Circuit Court is authorized to appoint legal counsel to represent minor children in court proceedings related to child protective or delinquency proceedings. The scope of work includes representation of minor children in child protective proceedings, to include termination of parental rights proceedings. It also includes representation of minor children in delinquency matters, except for those instances when the juvenile is charged with a serious felony and prosecuted as an adult. The services include representation at preliminary hearings, through final disposition and review. Services also include representation at the family dependency specialty court.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

The cost of this contract will be paid from accounts 1010-662.00-818.003 ($719,824) and 2915-662.00-801.004 ($5,000).

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The family division of the circuit court is committed to providing serviceable levels of mandated representation at court proceedings.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Juvenile and Probate Court Administrator to authorize entering into a professional services contract between Genesee County and the Child Advocacy Team (CAT), whereby CAT will provide legal representation for minors involved in child protective and delinquency proceedings for the period commencing October 1, 2025, through September 30, 2026, at a total cost not to exceed $724,824.00 to be paid from accounts 1010-662.00-818.003 and 2915-662.00-801.004, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 324 South Saginaw Street, Flint, Michigan 48502 (the "County"), and the Child Advocacy Team (CAT), a 501(c)(3), non-profit organization, whose principal business address is located at 1023 Church Street, Flint, Michigan 48502 (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Initial Term

The initial term of this Contract commences on **October 1, 2025**, and shall be effective through **September 30, 2026** (the "Initial Term").

1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one-year terms (the "Extension Terms").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Compensation

Flat Fee. The Contractor shall be paid a flat fee of $719,824.00 for the performance of the Services. Payment shall be made to the contractor(s) set at an annual rate, to be paid proportionately monthly. The Contractor must provide to the County an invoice in a form acceptable to the County on the first of each month, along with any necessary supporting documentation, and shall be processed for payment no later than the 10th day each month.

The County will reimburse the Contractor for approved expenses incurred for attending child protective proceeding. The total amount paid to the Contractor shall not exceed $5,000.

Expert witness fees, subpoena fees, filing fees not waived by the Court shall be reimbursed to CAT. Costs, fees and expenses charged by the Court for true copies and certified copies of birth certificates, death certificates, judgments, orders and other necessary papers shall be reimbursed to CAT as they are incurred.

4. Taxes. The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. Contract Administrator

The contract administrator for this Contract is **Sam Olson** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. Warranties

The Contractor warrants that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

7. Suspension of Work

7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and

obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

8. Termination

8.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status, or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

10. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq*., known as the "Freedom of Information Act".

11. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

12. Audit Rights

12.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

12.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal

grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

14. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County. Withstanding any provision to the contrary, should any adjustment increase the stated amount of insurance coverage which necessitates additional cost to the Contractor during the term of this Agreement, the increased costs shall be passed onto the County.*

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $_1,000,000_____ per occurrence and a $__2,000,000_____ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County. **Workers' Compensation Insurance –** as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Professional Liability Insurance – in an amount not less than $1,000,000 per occurrence and $2,000,000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

14.1 Insurance Certificate and Additional Insured Coverage

1. **Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
Attn: Risk Management
1101 Beach Street, Flint, MI 48502

2. **Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

14.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

15. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

16. General Provisions

16.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

16.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

16.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

16.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

16.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

16.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

16.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

16.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

16.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

16.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

CHILD ADVOCACY TEAM	COUNTY OF GENESEE
By:_____	By:_____
Terina Carte	Delrico J. Loyd, Chairperson
Co-Managing Attorney	Board of County Commissioners
Date:_____	Date:_____

EXHIBIT A
Description of the Services

The Family Division of the 7th Judicial Circuit Court is required to appoint legal counsel to represent minor children in juvenile proceedings, to include child protective and delinquency petitions. There are three (3) judges and two (2) full-time attorney referees in the Family Division. There is one (1) Probate Court judge who retains a perpetuated family docket with child protective proceedings and delinquency matters.

In child protective proceedings, the scope of work for legal services begins at a preliminary hearing and continues through disposition and review(s). Appeals on child protective proceedings are also included in the scope of work, subject to the legal determination of CAT as to the filing or response in individual instances. CAT reserves the right, in its sole discretion, as circumstances may necessitate or require, to continue to have staff attorneys and LGALs meet with clients via Zoom, FaceTime, Google Duo, Microsoft Teams or other live video call format. Client contact in such circumstances shall be of such a degree to be consistent with and fulfill the duties associated with MCL 712A.17d(1)(d).

In delinquency proceedings, legal representation will be provided for juvenile ages 10-17 and legal representation begins at the preliminary hearing and continues through case closure. Appeals on juvenile delinquency matters are not included in this scope of work.

Legal representation of a juvenile charged with a serious felony, being prosecuted as an adult, is not included in the scope of work.

In the event there is a conflict of interest which precludes CAT from providing legal representation, in a child protective proceeding, the first option is for the managing attorneys of the parent representation contracts to be contacted. The purpose of the contact is to determine if counsel can be provided to represent the minor without creating an additional conflict of interest. If further conflict is unavoidable, the court is responsible for payment of alternate counsel.

If there is a conflict of interest which precludes CAT from providing legal representation in a delinquency proceeding, independent counsel will be appointed, and the court will be responsible for payment.

Other legal services are required on an infrequent basis. The services include appointment as guardian ad litem (GAL) in the following: (1) state ward as a proposed adoptee in adoption proceedings (2) minor at post termination review (PTR) hearing (3) parental waiver hearings (4) a designation hearing on a delinquency petition, and (5) Phase 1 and Phase 2 Waiver Hearings.

Legal representation at any specialty courts or special dockets will be as the Parties agree.

CAT will provide representation for minor children in the Family Drug Court. Compensation and services are included in this contract.

The court will not routinely schedule referee review hearings at the same time as juvenile trials. In compelling circumstances, the court reserves the right to depart from this schedule.

One attorney will be assigned to each of the judges. The staff attorney members of the Child Advocacy Team are Terina Carte, Karen Bunker, Teresa Holifield, Shayla Blankenship, and Marcia Stipes.

The court recognizes that occasional substitute counsel may be required to appear to perform the scope of work. The court expressly retains the right to approve, in advance, any attorney who may be retained to provide additional legal services under this provision.

FARM BUREAU INSURANCE®
7373 W. Saginaw Hwy., P.O. Box 30400
Lansing, MI 48909-7900

Farm Bureau Mutual Insurance Company of Michigan
Farm Bureau Life Insurance Company of Michigan
Farm Bureau General Insurance Company of Michigan

02/06/2025

CHILD ADVOCACY TEAM
1023 CHURCH ST
FLINT MI 48502-1011

Policy Type:
Businessowners Policy
Policy Number:
BO-11274830
Agent:
BEN NOYCE LUTCF #4509
Phone Number:
810-653-8508

THANK YOU FOR YOUR CONTINUED BUSINESS!

We appreciate your continued confidence in Farm Bureau Insurance.

Enclosed is the Renewal for your Businessowners Policy. There is no billing enclosed. You will receive a separate Billing Statement.

Enclosed are updated policy documents that you should keep with your other important insurance papers. Your policy contains changes. A summary of those changes is enclosed for your convenience.

IN ADDITION TO REVIEWING THE SUMMARY, PLEASE REVIEW THE ENCLOSED POLICY DOCUMENTS CAREFULLY. Note that many of these documents are printed on both sides of the page. Please take special note of the Declarations page(s). Make sure all the information on the Declarations is correct, and that we are providing for your current coverage needs. If you have any questions about the information on your Declarations or the coverages described in your policy, please contact your Farm Bureau Insurance agent, Ben Noyce, at 810-653-8508.

It's important to keep your policy up to date. Contact your agent when changes occur. Your agent is always ready to work with you and help tailor your coverage to fit your changing needs.

Our mission is to protect the people of Michigan from the risks of everyday life. Thank you for choosing us as your insurance company. We look forward to helping you with all your insurance needs.

Farm Bureau General Insurance Company of Michigan

FARM BUREAU INSURANCE®
Michigan's Insurance Company

Farm Bureau General Insurance Company of Michigan
7373 W. Saginaw Hwy., Lansing, MI 48917 (517) 323-7000

BUSINESSOWNERS POLICY PROGRAM

IMPORTANT CHANGES IN YOUR COVERAGE
ADVISORY NOTICE TO POLICYHOLDERS

This is a summary of changes in your Businessowners Policy. No coverage is provided by this summary, nor can it be construed to replace any provision of your policy. You should read your policy and review your Declarations for complete information on the coverages you are provided. If there is any conflict between the policy and this summary, **THE PROVISIONS OF THE POLICY SHALL PREVAIL.**

MANDATORY FORM

The following endorsement is attached to all Businessowners Policies.

EXCLUSION - FUNGI OR BACTERIA EXCLUSION (LIABILITY) (BP 05 77)

This endorsement excludes coverage for bodily injury, property damage, or personal and advertising injury arising in whole or in part from fungi or bacteria. The exclusion also applies to any loss, cost, or expense related to fungi or bacteria cleanup or remediation efforts.

Please read your policy carefully and review the Declarations to make sure all information is correct.

Please keep us informed of changes affecting your current coverage or future coverage needs. If such changes occur, or if you wish to discuss the impact of changes, please contact your Farm Bureau Insurance agent promptly. Your agent will be happy to work with you to tailor your coverage to meet your needs.

If you have any questions, please contact your Farm Bureau Insurance agent.

FARM BUREAU INSURANCE®
Michigan's Insurance Company

Farm Bureau General Insurance Company of Michigan
7373 W. Saginaw Hwy., Lansing, MI 48917 (517) 323-7000

BUSINESSOWNERS POLICY PROGRAM

IMPORTANT CHANGE IN YOUR COVERAGE
ADVISORY NOTICE TO POLICYHOLDERS

This is a summary of the major changes in your Businessowners Policy. No coverage is provided by this summary, nor can it be construed to replace any provision of the policy. You should read your policy and review your Declarations for complete information on the coverages provided. If there is any conflict between the policy and this summary, **THE PROVISIONS OF THE POLICY SHALL PREVAIL.**

MANDATORY FORM

The following endorsement is attached to all Businessowners Policies.

War & Cyber Operation, Operating System Event, & Widespread Event Exclusion (GN 66 35 02 25)

This endorsement excludes coverage, under all sections and endorsements, for any loss, damage, liability, claim, cost or expense of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with war, cyber operations, operating system events, or widespread events.

Please read your policy carefully and review the Declarations to make sure all information is correct.

Please keep us informed of changes affecting your current coverage or future coverage needs. If such changes occur, or if you wish to discuss the impact of changes, please contact your Farm Bureau Insurance agent promptly. Your agent will be happy to work with you to tailor your coverage to meet your needs.

If you have any questions, please contact your Farm Bureau Insurance agent.

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Discounts

Multi-Policy Discount:

Policy(ies) that qualified you for this discount:

- [ ] Business Auto Policy
- [ ] Commercial Package Policy
- [ ] Country Estate
- [ ] Farmowners
- [X] Homeowners/Mobile Homeowners/Lake Estate
- [X] Personal Auto
- [ ] Umbrella
- [X] Work. Comp.

FB Partners:

- [ ] Business Auto Policy
- [ ] Commercial Package Policy or Other
- [ ] Umbrella
- [ ] Work. Comp.

Affinity Discount:

American Bar Association

Loss-Free Continuous Coverage Credit

Premium Summary

Total Annual Premium for Property and Liability Coverages:	$	597.00
Full Pay Discount	$	22.00
Total Annual Premium with Full Pay:	$	575.00

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Effective Date	Policy Period (12:01 a.m. standard time)	Policy Number
March 26, 2025	**03/26/2025 TO 03/26/2026**	**BO-11274830**

Named Insured and Mailing Address:

CHILD ADVOCACY TEAM
1023 CHURCH ST
FLINT MI 48502-1011

Payment Plan: **Full Pay**
Payment Method: **Manual**
Account Number: **1001075251**
Billing Account Number**: 1001075251-01**

Agent: **BEN NOYCE LUTCF**
501 W FLINT ST STE A
DAVISON MI 48423-1062
810-653-8508
bnoyce@fbinsmi.com

For 24-hour claim reporting, call 877-FBINSMI (324-6764) or visit our website at FarmBureauInsurance.com.

This policy is exempt from the filing requirements of section 2236 of Michigan's Insurance Code of 1956, as amended, 1956 PA 218, MCL 500.2236.

In return for the payment of the premium and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy. This policy consists of the following Coverage Parts. The premium may be subject to adjustment.

Description of Business

Business Type	Type of Legal Entity
OFFICE	NONPROFIT CORPORATION

Description of Premises

Loc. No.	Location Address	Protection Class
1	1023 CHURCH ST, FLINT, MI 48502-1011	4

Bldg. No.	Occupancy	Construction
1	Office	Frame Construction

Roof Type	Year Roofing Replaced
Shingles, Asphalt	2016

Building Description: LAW OFFICE

Property Coverage

Loc No.	Bldg. No.	Type of Property*	Valuation Method **	Limit of Insurance	Deductible	Windstorm or Hail Deductible	Building Annual Increase Percentage
1	1	BPP Lawyers - Office		$ 32,000	$ 500	N/A	

*BPP = Business Personal Property BPPY = Business Personal Property Permanent Yard Storage
**RC = Replacement Cost ACV = Actual Cash Value FV = Functional Valuation

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Liability Coverage Limits

		Limit of Insurance
Liability and Medical Expenses	$	1,000,000
Personal and Advertising Injury		EXCLUDED
Medical Expenses (Per Person)	$	10,000
Damage to Premises Rented to You (Each Occurrence)	$	50,000
Other than Products-Completed Operations Aggregate Limit	$	2,000,000
Products-Completed Operations Aggregate Limit	$	2,000,000

Classification

Loc. No.	Bldg. No.	Classification	Class Code	Premium Basis	Exposure
1	1	Lawyers - Office	63921	Limit of Insurance	$ N/A

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Broadening Endorsement Summary

The below coverages are included in the Broadening Endorsement attached to this policy.

Item	Description
Building Glass Coverage	$50 Deductible
Business Income - Civil Authority - Waiting Period	No Waiting Period
Business Waiting Period	No Waiting Period
Electronic Data Liability - Limited Coverage	$5,000
Employee Dishonesty	$5,000
Fine Arts	$500
Forgery and Alteration	$5,000
Incidental Malpractice Liability	Included within Business Liabililty Limits
Inventory and Loss Appraisal	$5,000
Money and Securities	$5,000 on-premises $5,000 off-premises
Newly Acquired or Constructed Property - Period of Coverage	90-days
Newly Acquired or Constructed Property - Business Income and Extra Expense Coverage	Extends coverage provided by Business Income and Extra Expense to Newly Acquired or Constructed Property
Outdoor Property	$10,000
Premises Damage from Burglary	Covered peril
Premises Boundary	Increased 1,000 feet
Preservation of Property	No time period
Rekeying of Locks; Lock Replacement	$500
Reward Payment	$5,000
Service Buildings and Incidental Structures	$5,000
Spoilage	$1,000
Utility Services - Direct Damage	$2,500
Utility Services - Time Element	$2,500

The limits shown above replace the limits provided in your Businessowners Coverage Form, BP 00 03, or are additional coverages added to your Businessowners Policy. If the same coverage with a limit equal to or higher than the limit shown above appears elsewhere in this policy, that limit replaces and is not in addition to the limit shown above.

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Select Businessowners Offering Summary

This statement of coverage is added to your Policy Declarations. The following coverages are additional coverages added to your Businessowners Policy, or increased limits for Additional Coverages provided in the Businessowners Policy, BP 00 03, contract.

Coverage	Limit	Provided In
Accounts Receivable	$100,000 on-premises $5,000 off-premises	BP 00 03
Business Personal Property - Off Premises	$25,000	BP 00 03
Business Income from Dependent Properties	$25,000	BP 00 03
Debris Removal	$50,000	BP 00 03
Employee Dishonesty	$25,000	BP 00 03
Fire Department Service Charge	$10,000	BP 00 03
Forgery and Alteration	$25,000	BP 00 03
Increased Cost of Construction	$50,000	BP 00 03
Money and Securities	$10,000 on-premises $10,000 off-premises	BP 00 03
Newly Acquired - Buildings	$500,000	BP 00 03
Newly Acquired - Business Personal Property	$250,000	BP 00 03
Newly Acquired - Period of Coverage	120 days	BP 00 03
Ordinance or Law For Tenant's Interest in Improvements and Betterments	$25,000	GN 66 20
Outdoor Property	$25,000	BP 00 03
Personal Effects	$10,000	BP 00 03
Pollutant Clean Up and Removal	$50,000	BP 00 03
Rekeying of Locks; Lock Replacement	$1,000	GN 66 14
Utility Services - Direct Damage	$15,000	GN 66 14
Utility Services - Time Element	$15,000	GN 66 14
Valuable Papers	$100,000 on-premises $5,000 off-premises	BP 00 03

The limits shown above replace the limits provided in your Businessowners Coverage Form, BP 00 03, or are additional coverages added to your Businessowners Policy. If the same coverage with a limit equal to or higher than the limit shown above appears elsewhere in this policy, that limit replaces and is not in addition to the limit shown above.

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Section I - Property Coverages

Loc. No.	Bldg. No.		Limit of Insurance
		Changes - Limited Fungi Coverage (Revised Limit) (BP 05 76 01 10)	
ALL	ALL	Revised Limit:	$ 15,000
		Separate Premises or Locations Option: ☐ Yes ☒ No	
		Business Income/Extra Expense - Revised Number of Days: 30	
ALL	ALL	Equipment Breakdown Coverage (GN 66 10 07 20)	
ALL	ALL	Removal of Insurance-to-Value Provision (BP 04 83 01 10)	
ALL	ALL	Business Income Ordinary Payroll Expenses	
		Increased Number of Days: 60	
ALL	ALL	Business Income - Extended Business Income	
		Increased Number of Days: 60	

Section II - Liability Coverages

Hired Auto and Non-Owned Auto Liability (BP 04 04 01 10)

Hired Auto Liability - Premium: $39.00 Non-Owned Auto Liability - Premium: $68.00

Increased Limit for Damage To Premises Rented To You

Loc. No.	Bldg. No.	Damage to Premises Rented to You
1	1	$ 300,000

Electronic Data Liability - Limited Coverage (BP 05 95 05 14)

Loss of Electronic Data Limit: $5,000

Coverages/Endorsements that Apply to Section I and/or Section II

Businessowners Coverage Form (BP 00 03 07 13)
Michigan Changes (BP 01 36 09 17)
Broadening Endorsement (GN 66 14 07 20)
Disclosure Pursuant to Terrorism Risk Insurance Act (BP 05 15)
CAP on Losses from Certified Acts of Terrorism (BP 05 23 01 15)
Exclusion of Certified Acts of Terrorism Involving Nuclear, Biological, Chemical or Radiological Terrorism; CAP on Covered Certified Acts Losses (BP 05 26 01 15)
Exception Covering Certain Fire Losses applies to property located at: **MICHIGAN**
Exclusion of Punitive Damages Related to a Certified Act of Terrorism (BP 05 42 01 15)
Conditional Exclusion of Terrorism (Relating to Disposition of Federal Terrorism Risk Insurance Act) (BP 05 64 01 15)
The Exception Covering Certain Fire Losses (Paragraph B.2.) applies to property located in the following state(s): **MICHIGAN**
Office Protector Endorsement (GN 69 03 07 20)

Limitations/Exclusions

Employment-Related Practices Exclusion (BP 04 17 01 10)
Exclusion - Personal and Advertising Injury (BP 04 37 07 02)
Limited Exclusion - Personal And Advertising Injury - Lawyers (BP 14 15 07 13)
Communicable Disease Exclusion (BP 14 86 07 13)
Exclusion - Silica or Silica-Related Dust (BP 05 17 01 06)
Exclusion - Unmanned Aircraft (BP 15 11 12 16)
☐ Bodily Injury and Property Damage ☐ Personal and Advertising Injury

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Limitations/Exclusions continued

Absolute Perfluoroalkyl or Polyfluoroalkyl Substances (PFAS) Exclusion (GL 66 01 11 22)
Fungi or Bacteria Exclusion (Liability) (BP 05 77 01 06)
War & Cyber Operation, Operating System Event, and Widespread Event Exclusion (GN 66 35)

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Cyber Liability

Named Insured: CHILD ADVOCACY TEAM	Transaction Effective Date: MARCH 26, 2025	Policy Number: BO-11274830
Agent Name: BEN NOYCE LUTCF		Agent Number: 4509

NOTICE

- **INSURING AGREEMENTS (A)(1) THROUGH (A)(4) ARE CLAIMS-MADE AND REPORTED COVERAGES. EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THESE INSURING AGREEMENTS ARE LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS OR SUITS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE ENDORSEMENT PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN.**
- **INSURING AGREEMENTS (B)(1) THROUGH (B)(4) ARE EVENT-DISCOVERED AND REPORTED COVERAGES. EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THESE INSURING AGREEMENTS ARE LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS FOR EVENTS THAT ARE DISCOVERED DURING THE ENDORSEMENT PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN.**
- **THE LIMIT OF LIABILITY AVAILABLE TO PAY JUDGMENTS OR SETTLEMENTS UNDER THIS CYBER LIABILITY COVERAGE SHALL BE REDUCED BY AMOUNTS INCURRED FOR DEFENSE COSTS.**

Item 1. Limits of Liability per Insuring Agreement:	
(A) THIRD PARTY LIABILITY INSURING AGREEMENTS	
(1) Multimedia Liability:	$50,000
(2) Security and Privacy Liability:	$50,000
(3) Privacy Regulatory Defense and Penalties:	$50,000
(4) PCI DSS Liability:	$50,000
(B) FIRST PARTY INSURING AGREEMENTS	
(1) Breach Event Costs:	$50,000
(2) BrandGuard®:	$50,000
(3) System Failure:	$50,000
(4) Cyber Extortion:	$50,000
Item 2. Maximum Aggregate Limit of Liability:	$50,000
Item 3. Endorsement Period:	From: 03/26/2025 To: 03/26/2026
Item 4. Retroactive Date:	Full Unknown Prior Acts Coverage
Item 5. Cyber Liability Extended Reporting Period:	Not Applicable

Endorsement that Applies

Cyber Liability (GN 66 06)

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Additional Interest Information

Loc. No.	Bldg. No.	
		Additional Insured - Designated Person or Organization (BP 04 48)
ALL	ALL	Name of Additional Insured Person(s) or Organization(s):
		GENESEE COUNTY

Property and Liability Forms and Endorsements

The following, together with the Businessowners Policy (form BP 00 03) and the most current Declarations, make up your policy. The symbol " √ " beside a Form Number indicates that the Form is enclosed with this mailing.

BP 04 48 07 13	BP 00 03 07 13	BP 15 11 12 16	BP 04 17 01 10
BP 04 37 07 02	BP 04 04 01 10	BP 14 15 07 13	BP 01 36 09 17
BP 04 83 01 10	BP 05 76 01 10	√ BP 05 77 01 06	BP 05 15 12 20
BP 05 23 01 15	BP 05 42 01 15	BP 14 86 07 13	BP 05 26 01 15
BP 05 64 01 15	BP 05 17 01 06	√ GN 66 35 02 25	BP 05 95 05 14
GL 66 01 11 22	GN 66 14 07 20	GN 66 10 07 20	GN 66 06 07 20
GN 69 03 07 20	GN 66 20 07 20		

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

FUNGI OR BACTERIA EXCLUSION (LIABILITY)

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

The following provisions are added to **Section II - Liability:**

A. The following exclusion is added to Paragraph **B.1., Exclusions - Applicable To Business Liability Coverage:**

t. Fungi or Bacteria

(1) "Bodily injury", "property damage" or "personal and advertising injury" which would not have occurred, in whole or in part, but for the actual, alleged or threatened inhalation of, ingestion of, contact with, exposure to, existence of, or presence of, any "fungi" or bacteria on or within a building or structure, including its contents, regardless of whether any other cause, event, material or product contributed concurrently or in any sequence to such injury or damage.

(2) Any loss, cost or expenses arising out of the abating, testing for, monitoring, cleaning up, removing, containing, treating, detoxifying, neutralizing, remediating or disposing of, or in any way responding to, or assessing the effects of, "fungi" or bacteria, by any insured or by any other person or entity.

This exclusion does not apply to any "fungi" or bacteria that are, are on, or are contained in, a good or product intended for bodily consumption.

B. The following definition is added Paragraph **F. Liability And Medical Expenses Definitions:**

1. "Fungi" means any type or form of fungus, including mold or mildew and any mycotoxins, spores, scents or by-products produced or released by fungi.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAR & CYBER OPERATION, OPERATING SYSTEM EVENT, AND WIDESPREAD EVENT EXCLUSION

This endorsement modifies insurance provided under the following:

1. This entire policy, under all sections and endorsements, excludes any loss, damage, liability, claim, cost or expense of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with:

   a. any **war**;

   b. any **cyber operation** carried out as part of any **war**; or

   c. any **cyber operation** that causes a sovereign state to become an **impacted state**.

   This exclusion applies even if damages or losses are claimed for notification expenses, breach support and credit monitoring expenses, identity theft expenses, privacy breach response costs, forensic expenses, public relations expenses, data restoration expenses, cyber extortion expenses or any other similar cost or expense incurred by any **insured** or others arising out of a **war** and **cyber operation**.

   However, this exclusion does not apply to an **act of cyber terrorism** to the extent coverage is provided by the Cyber Liability Endorsement form. To the extent coverage is provided by the Cyber Liability endorsement, paragraph c. above shall also not apply to the direct or indirect effect of a **cyber operation** on any **insured computer system** that is not physically located in an **impacted state** but is affected by a **cyber operation**.

2. This entire policy, under all sections and endorsements, excludes any loss, damage, liability, claim, insured event, cost or expense, of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with a **widespread event**. The determination of whether an event constitutes a **widespread event** will rely upon any available evidence such as information from governments, news media, qualified IT forensics firms, computer experts and claims reported to us.

   This exclusion applies even if damages or losses are claimed for notification expenses, breach support and credit monitoring expenses, identity theft expenses, privacy breach response costs, forensic expenses, public relations expenses, data restoration expenses, cyber extortion expenses or any other similar cost or expense incurred by any **insured** or others arising out of a **widespread event**.

3. With respect to all Insuring Agreements under all sections and endorsements of this policy, there is no coverage for any loss or claim based upon, arising from, or in any way involving an **operating system event**.

4. The following definitions are added. If a term is defined below or within the policy or endorsements, the definitions below apply:

   a. "**Act of cyber terrorism**" means the premeditated use of disruptive activities, or the threat to use disruptive activities, against a **computer system**, including any associated network and **data** stored thereon, with the intention to cause harm, to further social, ideological, religious, political, or similar objectives, or to intimidate any person in furtherance of such objectives; provided that such activities are not committed by, or at the express direction of, a sovereign state or a government simultaneously engaged in **war** or a **cyber operation** carried out as part of any **war**.

   b. "**Application program**" means any computer software program that performs a particular function or task within the **computer operating system** for the end-user, including, but not limited to, database programs, web browsers, enterprise software, word processors, graphics software and media players.

   c. "**Attack vector**" means the method or combination of methods that are used in a **hacking attack**.

   d. "**Computer operating system**" means computer system software that manages or administers computer hardware, software resources, or provides common services to run an **application program**. **Computer operating system** does not include an **application program**.

   e. "**Computer System**" means an interconnected electronic, wireless, web, or similar system, including all computer hardware and software, used to process and store **data** or information in an analogue, digital, electronic or wireless format, including, but not limited to, computer programs, **data**, operating systems, firmware, servers, media libraries, associated input and output devices, mobile devices, devices that are connected to and controlled by the internet (also known as "smart devices"), networking equipment, websites, extranets, off-line storage facilities (to the extent that they hold **data**), and electronic backup equipment.

f. "**Cyber operation**" means the use of a **computer system** by, at the direction, or under the control of a sovereign state to disrupt, deny, degrade, manipulate, or destroy information in a **computer system** of or in another sovereign state.

g. "**Data**" means any machine-readable information, including, but not limited to, ready-for-use programs, applications, account information, customer information, health and medical information, or other electronic information, irrespective of the way it is used and rendered.

h. "**Essential service**" means any service that is essential for the proper operation and maintenance of vital functions of a sovereign state, including, but not limited to, financial services (including services related to financial institutions and associated financial market infrastructure), health services, utility services, emergency services, and/or services that are essential for the proper operation of the food, energy and/or transportation sector.

i. "**Impacted state**" means a sovereign state where a **cyber operation** has had a major detrimental impact on:

(1) the functioning of that sovereign state due to disruption of the availability, integrity or delivery of an **essential service** in that sovereign state; and/or

(2) the security or defense of that sovereign state.

j. "**Operating system event**" means a single act of exploitation of, or a series of related, repeated or continuing acts of exploitation of, software vulnerabilities in a **computer operating system**, including, but not limited to, ransomware, wiper malware, computer worms, and computer viruses, the impact of which is of sufficient intensity, scale or effect to cause a major detrimental impact on the functioning of a sovereign state due to disruption of the availability, delivery, or integrity of any **essential service** in that sovereign state; provided, however, a major detrimental impact on the functioning of a sovereign state shall not result from an attack, or related series of attacks, solely impacting an **insured**. For purposes of this definition, a major detrimental impact on the functioning of a sovereign state shall be deemed to occur when such impact has been made public through the media, official statements or otherwise.

k. "**Related hacking attack**" means a **hacking attack** with:

(1) the same actor or a coordinated group of actors;

(2) the same **attack vector**;

(3) the same vulnerability; or

(4) the common impacted vendor or group of impacted vendors as any other person or entity holding cyber coverage through us.

Related hacking attack does not include a **hacking attack** which deceives or manipulates any insured to execute subsequent, intervening actions in order to constitute or cause the claim.

l. "**War**" means any:

(1) war, invasion, acts of foreign enemies, hostilities, or civil war (whether war is declared or not); or

(2) warlike action by a military force including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military personnel or other agents;

(3) rebellion, revolution, insurrection, usurped power, civil commotion assuming the proportions of or amounting to an uprising, or any action taken by a governmental authority to hinder, control, prevent, suppress or defend against any of the aforementioned actions;

(4) confiscation, nationalization, requisition, destruction of or damage to property by or under the order of any government or public or local authority; or

(5) any discharge of nuclear weapon, even if accidental.

m. "**Widespread event**" means a **related hacking attack** that impacts 40 other persons or entities holding Cyber coverage through us that is discovered, or should have been discovered, within 90 days of the first such person or entity discovering, or when the first such person or entity should have discovered, such **hacking attack**.

The inapplicability of this exclusion does not serve to create coverage for injury or damage that is otherwise excluded elsewhere in this policy.

L SQUARED INSURANCE AGENCY

Coverage Comparison
Cyber
Child Advocacy Team
541110 - Office of Lawyers (Law Firms, Legal Counsel)

Quote ID:	49753
Revenue:	$636,480
Record count:	1,900
Date:	4/25/2025

	Coalition	elpha secure	cfc	cowbell	TRAVELERS	TOKIO MARINE HCC
Admitted vs. Non-Admitted	Admitted	Non-Admitted	Admitted	Non-Admitted	Admitted	Non-Admitted
Rating / Size	A- / VII	A / XV	A / IX	A / X	A++ / XV	A++ / XV
Prior Acts	Full Prior Acts	Full Prior Acts	Full Prior Acts	Full Prior Acts	Full Prior Acts	Full Prior Acts
Limit	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000
Deductible / SIR	$5,000	$2,500	$5,000	$5,000	$5,000	$1,000
Premium	$1,252.00	$2,500.00	$3,090.00	$2,433.00	$5,412.00	$775.00
Taxes and Fees	$0.00	$262.50	$0.00	$360.83	$0.00	$96.88
Total Payable	**$1,252.00**	**$2,762.50**	**$3,090.00**	**$2,793.83**	**$5,412.00**	**$871.88**

Notes: This is a summary, please see quote letters for details; a dash (-) indicates there is no coverage

Powered by ProWriters

	Coalition	elpha secure	cfc	cowbell	TRAVELERS	TOKIO MARINE HCC
1st Party Liability						
Breach Response & Remediation	$1M	$1M	$1M	$1M	$1M	$1M
Cyber Business Interruption (BI)	$1M	$1M	$1M	$1M	$1M	$1M
Dependent BI – IT	$1M	$1M	$1M	$1M	$1M	$1M
Dependent BI – Non-IT	-	-	-	-	$1M	-
System Failure	$1M	$1M	$1M	$1M	$1M	$1M
Dependent System Failure – IT	$1M	$1M	$1M	$1M	$1M	$1M
Dependent System Failure – Non-IT	-	-	-	-	$1M	-
BI Waiting Period	8 hrs	8 hrs	8 hrs	8 hrs	8 hrs	8 hrs
Dependent BI Waiting Period	8 hrs	8 hrs	8 hrs	8 hrs	8 hrs	12 hrs
Ransomware / Cyber Extortion	$1M	$1M	$1M	$1M	$1M	$1M
Ransomware Payment Provision	Pay on behalf	Reimbursement	Reimbursement	Pay on behalf	Reimbursement	Reimbursement
Digital Asset Damage	$1M	$1M	$1M	$1M	$1M	$1M
Cyber Crime	$250K / $5K	$250K / $2.5K	$250K / $5K	-	$1M / $2.5K	$250K / $1K
Social Engineering	$250K / $5K	$250K / $2.5K	$250K / $5K	-	$250K / $2.5K	$250K / $1K
Client Funds	$250K / $5K	$250K / $2.5K	$250K / $5K	-	-	$250K / $1K
Invoice Manipulation	$250K / $5K	$250K / $2.5K	$50K / $5K	-	$250K / $2.5K	-
Telephone Hacking	$250K / $5K	$250K / $2.5K	$250K / $5K	$100K / $5K	$250K / $2.5K	$250K / $1K
Crypto Jacking	$250K / $5K	$250K / $2.5K	$250K / $5K	$100K / $25K	-	$250K / $1K
Reputational Harm	$1M	$1M	$1M	$1M	$1M	$1M
Breach Response (Outside the Limit)	$1M	$1M	$1M	$1M	-	$1M
Bricking	$1M	$1M	$1M	$1M	$1M	$1M
Bodily Injury	$250K	-	-	-	-	-
Property Damage	$250K	-	-	-	-	$50K
BYOD	Yes	Yes	Yes	Yes	Yes	Yes

Notes: This is a summary, please see quote letters for details; a dash (-) indicates there is no coverage

	Coalition	elpha secure	cfc	cowbell	TRAVELERS	TOKIO MARINE HCC
3rd Party Liability						
Cyber / Privacy Liability	$1M	$1M	$1M	$1M	$1M	$1M
Media Liability	$1M	$1M	$1M	$1M	$1M	$1M
Regulatory Defense & Fines	$1M	$1M	$1M	$1M	$1M	$1M
PCI Fines & Assessments	$1M	$1M	$1M	$1M	$1M	$1M
Defense (Outside the Limits)	-	-	-	-	-	-
Bodily Injury	$250K	-	-	$250K	-	$250K
Property Damage	$250K	-	-	$250K	-	$50K

Additional Services						
Cyber Risk Report	Included	-	-	-	-	-
Proactive System Monitoring	Included	Included	Included	-	Included	Included
Pre-claim Assistance	Included	Included	Included	Included	Included	Included
Expert Cybersecurity Advice	Included	Included	Included	Included	Included	-

Notes: This is a summary, please see quote letters for details; a dash (-) indicates there is no coverage

Coverage Descriptions

1st Party Liability	Description
Breach Response & Remediation	Coverage for response and remediation costs associated with a breach; This includes legal fees, customer notification, IT/digital forensics, and crisis media relations, among others.
Cyber Business Interruption (BI)	Coverage for financial losses due to a cyber event that causes degradation to your computer system; Usually requires a time retention (see Business Interruption Waiting Period).
Dependent BI – IT	Coverage for financial losses due to a cyber event when a 3rd party provider experiences a cyber event that causes you disruption; 3rd parties often include cloud providers or other software/services/hosting providers.
Dependent BI – Non-IT	Coverage for financial losses due to a cyber event when a 3rd party provider experiences a cyber event that causes you disruption; 3rd parties often include Non-IT entities providing necessary products or services to the insured.
System Failure	Coverage for financial losses due to business interruption resulting from an unplanned or unintentional outage, often caused by employee error or power outage
Dependent System Failure – IT	Coverage for financial losses due to business interruption resulting from an unplanned or unintentional outage of a system operated by a 3rd party vendor, often caused by employee error or power outage.
Dependent System Failure – Non-IT	Coverage for financial losses due to business interruption resulting from an unplanned or unintentional outage of a system operated by a 3rd party Non-IT vendor providing necessary products or services, often caused by employee error or power outage.
BI Waiting Period	Time retention typically applied to cyber business interruption and system failure.
Dependent BI Waiting Period	Time retention typically applied to cyber dependent business interruption and dependent system failure.
Ransomware / Cyber Extortion	Coverage for the costs to respond to a cyber extortion (ransomware) event, including forensics experts to investigate the attack, experienced negotiators, and sometimes ransom payments in virtual currencies.
Ransomware Payment Provision	Provision for how the policy responds to a ransomware claim; “Pay on behalf” indicates the carrier will tender payments due when a ransom event occurs; “Reimbursement” indicates the insured will pay out of pocket and then seek reimbursement for covered lo
Digital Asset Damage	Coverage for costs to rebuild electronic data and other digital assets after a cyber-event, like recovering offsite backups, etc.
Cyber Crime	Coverage for the theft of funds from a failure in your security, often by a hacker stealing login credentials; This is often referred to as fund transfer fraud and may be covered on a crime policy.
Social Engineering	Coverage for theft of funds via deception or impersonation where a criminal tricks you into parting with your funds; often linked to business email compromise
Client Funds	Coverage extension to cover theft of client funds in the insured’s care, custody, or control.
Invoice Manipulation	Coverage for the release or distribution of a fraudulent invoice or fraudulent payment instruction to a third party as a result of a cyber-event.
Telephone Hacking	Coverage for costs associated with unauthorized and fraudulent telephone calls.
Crypto Jacking	Coverage for costs associated with unauthorized use of the insured’s computer processing power to mine crypto currency.
Reputational Harm	Coverage for lost income from an adverse media event due to a cyber event that damages the insured’s reputation.
Breach Response (Outside the Limit)	Coverage for 1st party breach costs outside of and in addition to the policy aggregate limit.

Notes: This is a summary, please see quote letters for details; a dash (-) indicates there is no coverage

1st Party Liability	Description
Bricking	Coverage for physical damage to IT hardware resulting from a cyber event that renders the equipment useless and unable to be safely repaired.
Bodily Injury	Coverage for bodily injury which results from a cyber-event.
Property Damage	Coverage for property damage which results from a cyber-event.
BYOD	Coverage for any device used by the company's employees in the course of normal business operations, no matter who the device belongs to.

3rd Party Coverage	
Cyber / Privacy Liability	Defense and indemnity for claims against you related to cyber events / data breaches.
Media Liability	Defense and Indemnity for claims of libel, slander, copyright infringement, trademark infringement, invasion of privacy, etc.
Regulatory Defense & Fines	Defense and indemnity coverage for claims brought by federal, state, local or foreign governing body related to privacy regulations, data breaches, cyber events, and fines and penalties where insurable by law.
PCI Fines & Assessments	Coverage for assessments, fines or penalties imposed by banks or credit card companies due to non-compliance with the Payment Card Industry Data Security Standard (PCI DSS).
Defense (Outside the Limits)	Additional defense coverage outside of the limits of liability.
Bodily Injury	Defense and indemnity coverage for bodily injury which results from a cyber-event.
Property Damage	Defense and indemnity coverage for property damage which results from a cyber-event.

Additional Services	
Cyber Risk Report	An assessment of the company's business cyber security often providing a score and actionable security recommendations; Carriers that can provide this usually only need the company's URL to do an outside-in scan and provide this for all quotes
Proactive System Monitoring	Ongoing and regular scanning to monitor for security vulnerabilities; If an issues are flagged, carrier will proactively notify the insured and offer assistance to mitigate; Only provided to policy holders
Pre-claim Assistance	Access to software and services including cyber risk applications, breach response plans, data breach calculators, and other risk management tools to manage cyber risk
Expert Cybersecurity Advice	Open access to Cybersecurity experts to ask questions about the company's security; usually access is provided via phone or email

Notes: This is a summary, please see quote letters for details; a dash (-) indicates there is no coverage

Powered by ProWriters

GENESEE COUNTY INSURANCE CHECKLIST

PROFESSIONAL SERVICES CONTRACT FOR: RFP:25-447 –Legal Services for Children

Coverage Required		Limits (Figures denote minimums)
X	1. Workers Compensation	Statutory limits of Michigan
X	2. Employers' Liability	$1,000,000 accidental/disease $1,000,000 policy limit, disease Including Premises/Operations
X	3. General Liability	$1,000,000 per occurrence with $2,000,000 aggregate Including Products/Completed Operations and Contractual Liability
X	4. Professional Liability FB Partners Quote Requested	$1,000,000 per occurrence with $3,000,000 aggregate including errors and omissions
	5. Medical Malpractice	$200,000 per occurrence $800,000 in aggregate
X	6. Automobile liability on Bo-policy	$1,000,000 combined single limit each accident – Owned, Hired, Non-owned
X	7. Umbrella liability/Excess Coverage	$5,000,000 BI & PD and PI Quote: $1450.
X	8. Genesee County named as an additional insured on other than worker' compensation via endorsement. A copy of the endorsement or evidence of blanket Additional Insured language in the policy must be included with the certificate. $1mill Quote: $902.	
X	9. Other Insurance Required: Cyber Liability, Abuse and Molestation FB Partners Quote requested	
X	10. Best's rating: A VIII or better, or its equivalent (Retention Group Financial Statements)	
X	11. The Certificate must state proposal number and title 25-447	

Insurance Agent's Statement

I have reviewed the requirements with the proposer named below. In addition:

X The above required policies carry the following deductibles: No Deductible

X Liability policies are 2million Aggregate occurrence 1million **claims made** Ø

Benjamin Noyce
Insurance Agent

Signature

Prospective Contractor's Statement

I understand the insurance requirements and will comply in full if awarded the contract.

Contractor

Signature

Required general insurance provisions are provided in the checklist above. These are based on the contract and exposures of the work to be completed under the contract. Modifications to this checklist may occur at any time prior to signing of the contract. Any changes will require approval by the vendor/contractor, the department, and County Risk Manager. To the degree possible, all changes will be made as soon as feasible.

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
FARM BUREAU INSURANCE OF MICHIGAN
501 W FLINT ST STE A
DAVISON MI 48423

CONTACT NAME: BEN NOYCE
PHONE (A/C, No, Ext): (810) 653-8508 FAX (A/C, No): (810) 653-8973
E-MAIL ADDRESS: 4509staff@fbinsmi.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : FARM BUREAU INSURANCE OF MICHIGAN	21547
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
CHILD ADVOCACY TEAM
1023 CHURCH ST
FLINT, MI 48502
tcarte@childadvocacyteam.hyperoffice.us

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	N	BO-11274830	03/26/2025	03/26/2026	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ EXCLUDED
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	N	WCC-3285949	03/26/2025	03/26/2026	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 500,000
							E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER is an Additional Insured. BO-11274830 policy provides coverage for HIRED and NON-OWNED Auto's. Coverage extended to the scheduled additional insured, as afforded in the Comprehensive General Liability coverage, is provided on a primary, noncontributory, or excess basis only as defined in the policy language. Coverage afforded in the Comprehensive General Liability coverage is provided for a contractual hold harmless and indemnity clause, only as defined in the policy language. The Comprehensive General Liability coverage includes contractual liability only as provided in policy language. Written notice of cancellation provided at least 10 days before the date of cancellation if we cancel for non-payment of premium, 30 days before the cancellation date if we cancel for any other reason as provided in policy language.

CERTIFICATE HOLDER
GENESEE COUNTY
1101 BEACH ST
FLINT, MI 48502

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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FARM BUREAU INSURANCE
7373 W. Saginaw Hwy., P.O. Box 30400
Lansing, MI 48909-7900

Farm Bureau General Insurance Company of Michigan

Additional Insured:

ADDITIONAL INTEREST NOTICE
BUSINESSOWNERS POLICY RENEWAL

Policy Number: **BO-11274830**
Policy Period (12:01 a.m. standard time):
03/26/2025 TO 03/26/2026
Effective Date: **March 26, 2025**

GENESEE COUNTY
1101 BEACH ST
FLINT MI 48502-1428

Agent: **Ben Noyce # 4509**
501 W FLINT ST STE A
DAVISON MI 48423-1062
810-653-8508
bnoyce@fbinsmi.com

THIS IS NOT A BILLING.

Subject to all applicable policy provisions, the Additional Insured named above has an interest in this policy, as indicated by the endorsement listed below.

Named Insured and Mailing Address

CHILD ADVOCACY TEAM
1023 CHURCH ST
FLINT MI 48502-1011

An Additional Interest is included in all or part of the following.

Liability Coverage Limits

	Limit of Insurance
Liability and Medical Expenses	$ 1,000,000
Personal and Advertising Injury	EXCLUDED
Medical Expenses (Per Person)	$ 10,000
Damage to Premises Rented to You (Each Occurrence)	$ 50,000
Other than Products-Completed Operations Aggregate Limit	$ 2,000,000
Products-Completed Operations Aggregate Limit	$ 2,000,000

Applicable Additional Insured Endorsement

Additional Insured - Designated Person or Organization (BP 04 48)

Additional Insured Name

GENESEE COUNTY

FARM BUREAU INSURANCE®
Michigan's Insurance Company

Farm Bureau General Insurance Company of Michigan
7373 W. Saginaw Hwy., Lansing, MI 48917 (517) 323-7000

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

Section II - Liability is amended as follows:

A. The following is added to Paragraph **C. Who Is An Insured:**

3. Any person(s) or organization(s) shown in the Declarations is also an additional insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf in the performance of your ongoing operations or in connection with your premises owned by or rented to you.

However:

a. The insurance afforded to such additional insured only applies to the extent permitted by law; and

b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Paragraph **D. Liability And Medical Expenses Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits Of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.

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FARM BUREAU INSURANCE
7373 W. Saginaw Hwy., P.O. Box 30400
Lansing, MI 48909-7900

Farm Bureau Mutual Insurance Company of Michigan
Farm Bureau Life Insurance Company of Michigan
Farm Bureau General Insurance Company of Michigan

02/06/2025

CHILD ADVOCACY TEAM
1023 CHURCH ST
FLINT MI 48502-1011

Policy Type:
Businessowners Policy
Policy Number:
BO-11274830
Agent:
BEN NOYCE LUTCF #4509
Phone Number:
810-653-8508

THANK YOU FOR YOUR CONTINUED BUSINESS!

We appreciate your continued confidence in Farm Bureau Insurance.

Enclosed is the Renewal for your Businessowners Policy. There is no billing enclosed. You will receive a separate Billing Statement.

Enclosed are updated policy documents that you should keep with your other important insurance papers. Your policy contains changes. A summary of those changes is enclosed for your convenience.

IN ADDITION TO REVIEWING THE SUMMARY, PLEASE REVIEW THE ENCLOSED POLICY DOCUMENTS CAREFULLY. Note that many of these documents are printed on both sides of the page. Please take special note of the Declarations page(s). Make sure all the information on the Declarations is correct, and that we are providing for your current coverage needs. If you have any questions about the information on your Declarations or the coverages described in your policy, please contact your Farm Bureau Insurance agent, Ben Noyce, at 810-653-8508.

It's important to keep your policy up to date. Contact your agent when changes occur. Your agent is always ready to work with you and help tailor your coverage to fit your changing needs.

Our mission is to protect the people of Michigan from the risks of everyday life. Thank you for choosing us as your insurance company. We look forward to helping you with all your insurance needs.

Farm Bureau General Insurance Company of Michigan

FARM BUREAU INSURANCE®
Michigan's Insurance Company

Farm Bureau General Insurance Company of Michigan
7373 W. Saginaw Hwy., Lansing, MI 48917 (517) 323-7000

BUSINESSOWNERS POLICY PROGRAM

IMPORTANT CHANGES IN YOUR COVERAGE
ADVISORY NOTICE TO POLICYHOLDERS

This is a summary of changes in your Businessowners Policy. No coverage is provided by this summary, nor can it be construed to replace any provision of your policy. You should read your policy and review your Declarations for complete information on the coverages you are provided. If there is any conflict between the policy and this summary, **THE PROVISIONS OF THE POLICY SHALL PREVAIL.**

MANDATORY FORM

The following endorsement is attached to all Businessowners Policies.

EXCLUSION - FUNGI OR BACTERIA EXCLUSION (LIABILITY) (BP 05 77)

This endorsement excludes coverage for bodily injury, property damage, or personal and advertising injury arising in whole or in part from fungi or bacteria. The exclusion also applies to any loss, cost, or expense related to fungi or bacteria cleanup or remediation efforts.

Please read your policy carefully and review the Declarations to make sure all information is correct.

Please keep us informed of changes affecting your current coverage or future coverage needs. If such changes occur, or if you wish to discuss the impact of changes, please contact your Farm Bureau Insurance agent promptly. Your agent will be happy to work with you to tailor your coverage to meet your needs.

If you have any questions, please contact your Farm Bureau Insurance agent.

FARM BUREAU INSURANCE®
Michigan's Insurance Company

Farm Bureau General Insurance Company of Michigan
7373 W. Saginaw Hwy., Lansing, MI 48917 (517) 323-7000

BUSINESSOWNERS POLICY PROGRAM

IMPORTANT CHANGE IN YOUR COVERAGE
ADVISORY NOTICE TO POLICYHOLDERS

This is a summary of the major changes in your Businessowners Policy. No coverage is provided by this summary, nor can it be construed to replace any provision of the policy. You should read your policy and review your Declarations for complete information on the coverages provided. If there is any conflict between the policy and this summary, **THE PROVISIONS OF THE POLICY SHALL PREVAIL.**

MANDATORY FORM

The following endorsement is attached to all Businessowners Policies.

War & Cyber Operation, Operating System Event, & Widespread Event Exclusion (GN 66 35 02 25)

This endorsement excludes coverage, under all sections and endorsements, for any loss, damage, liability, claim, cost or expense of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with war, cyber operations, operating system events, or widespread events.

Please read your policy carefully and review the Declarations to make sure all information is correct.

Please keep us informed of changes affecting your current coverage or future coverage needs. If such changes occur, or if you wish to discuss the impact of changes, please contact your Farm Bureau Insurance agent promptly. Your agent will be happy to work with you to tailor your coverage to meet your needs.

If you have any questions, please contact your Farm Bureau Insurance agent.

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Discounts

Multi-Policy Discount:

Policy(ies) that qualified you for this discount:

- [ ] Business Auto Policy
- [X] Personal Auto
- [ ] Commercial Package Policy
- [ ] Umbrella
- [ ] Country Estate
- [X] Work. Comp.
- [ ] Farmowners
- [X] Homeowners/Mobile Homeowners/Lake Estate

FB Partners:

- [ ] Business Auto Policy
- [ ] Commercial Package Policy or Other
- [ ] Umbrella
- [ ] Work. Comp.

Affinity Discount:

American Bar Association

Loss-Free Continuous Coverage Credit

Premium Summary

Total Annual Premium for Property and Liability Coverages:	$	597.00
Full Pay Discount	$	22.00
Total Annual Premium with Full Pay:	$	575.00

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Effective Date	Policy Period (12:01 a.m. standard time)	Policy Number
March 26, 2025	**03/26/2025 TO 03/26/2026**	**BO-11274830**

Named Insured and Mailing Address:

CHILD ADVOCACY TEAM
1023 CHURCH ST
FLINT MI 48502-1011

Payment Plan: **Full Pay**
Payment Method: **Manual**
Account Number: **1001075251**
Billing Account Number: **1001075251-01**

Agent: **BEN NOYCE LUTCF**
501 W FLINT ST STE A
DAVISON MI 48423-1062
810-653-8508
bnoyce@fbinsmi.com

For 24-hour claim reporting, call 877-FBINSMI (324-6764) or visit our website at FarmBureauInsurance.com.

This policy is exempt from the filing requirements of section 2236 of Michigan's Insurance Code of 1956, as amended, 1956 PA 218, MCL 500.2236.

In return for the payment of the premium and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy. This policy consists of the following Coverage Parts. The premium may be subject to adjustment.

Description of Business

Business Type
OFFICE

Type of Legal Entity
NONPROFIT CORPORATION

Description of Premises

Loc. No.	Location Address	Protection Class
1	1023 CHURCH ST, FLINT, MI 48502-1011	4

Bldg. No.: 1
Occupancy: Office
Construction: Frame Construction
Roof Type: Shingles, Asphalt
Year Roofing Replaced: 2016
Building Description: LAW OFFICE

Property Coverage

Loc No.	Bldg. No.	Type of Property*	Valuation Method **	Limit of Insurance	Deductible	Windstorm or Hail Deductible	Building Annual Increase Percentage
1	1	BPP Lawyers - Office		$ 32,000	$ 500	N/A	

*BPP = Business Personal Property BPPY = Business Personal Property Permanent Yard Storage
**RC = Replacement Cost ACV = Actual Cash Value FV = Functional Valuation

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Liability Coverage Limits

	Limit of Insurance
Liability and Medical Expenses	$ 1,000,000
Personal and Advertising Injury	EXCLUDED
Medical Expenses (Per Person)	$ 10,000
Damage to Premises Rented to You (Each Occurrence)	$ 50,000
Other than Products-Completed Operations Aggregate Limit	$ 2,000,000
Products-Completed Operations Aggregate Limit	$ 2,000,000

Classification

Loc. No.	Bldg. No.	Classification	Class Code	Premium Basis	Exposure
1	1	Lawyers - Office	63921	Limit of Insurance	$ N/A

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Broadening Endorsement Summary

The below coverages are included in the Broadening Endorsement attached to this policy.

Item	Description
Building Glass Coverage	$50 Deductible
Business Income - Civil Authority - Waiting Period	No Waiting Period
Business Waiting Period	No Waiting Period
Electronic Data Liability - Limited Coverage	$5,000
Employee Dishonesty	$5,000
Fine Arts	$500
Forgery and Alteration	$5,000
Incidental Malpractice Liability	Included within Business Liabililty Limits
Inventory and Loss Appraisal	$5,000
Money and Securities	$5,000 on-premises $5,000 off-premises
Newly Acquired or Constructed Property - Period of Coverage	90-days
Newly Acquired or Constructed Property - Business Income and Extra Expense Coverage	Extends coverage provided by Business Income and Extra Expense to Newly Acquired or Constructed Property
Outdoor Property	$10,000
Premises Damage from Burglary	Covered peril
Premises Boundary	Increased 1,000 feet
Preservation of Property	No time period
Rekeying of Locks; Lock Replacement	$500
Reward Payment	$5,000
Service Buildings and Incidental Structures	$5,000
Spoilage	$1,000
Utility Services - Direct Damage	$2,500
Utility Services - Time Element	$2,500

The limits shown above replace the limits provided in your Businessowners Coverage Form, BP 00 03, or are additional coverages added to your Businessowners Policy. If the same coverage with a limit equal to or higher than the limit shown above appears elsewhere in this policy, that limit replaces and is not in addition to the limit shown above.

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Select Businessowners Offering Summary

This statement of coverage is added to your Policy Declarations. The following coverages are additional coverages added to your Businessowners Policy, or increased limits for Additional Coverages provided in the Businessowners Policy, BP 00 03, contract.

Coverage	Limit	Provided In
Accounts Receivable	$100,000 on-premises $5,000 off-premises	BP 00 03
Business Personal Property - Off Premises	$25,000	BP 00 03
Business Income from Dependent Properties	$25,000	BP 00 03
Debris Removal	$50,000	BP 00 03
Employee Dishonesty	$25,000	BP 00 03
Fire Department Service Charge	$10,000	BP 00 03
Forgery and Alteration	$25,000	BP 00 03
Increased Cost of Construction	$50,000	BP 00 03
Money and Securities	$10,000 on-premises $10,000 off-premises	BP 00 03
Newly Acquired - Buildings	$500,000	BP 00 03
Newly Acquired - Business Personal Property	$250,000	BP 00 03
Newly Acquired - Period of Coverage	120 days	BP 00 03
Ordinance or Law For Tenant's Interest in Improvements and Betterments	$25,000	GN 66 20
Outdoor Property	$25,000	BP 00 03
Personal Effects	$10,000	BP 00 03
Pollutant Clean Up and Removal	$50,000	BP 00 03
Rekeying of Locks; Lock Replacement	$1,000	GN 66 14
Utility Services - Direct Damage	$15,000	GN 66 14
Utility Services - Time Element	$15,000	GN 66 14
Valuable Papers	$100,000 on-premises $5,000 off-premises	BP 00 03

The limits shown above replace the limits provided in your Businessowners Coverage Form, BP 00 03, or are additional coverages added to your Businessowners Policy. If the same coverage with a limit equal to or higher than the limit shown above appears elsewhere in this policy, that limit replaces and is not in addition to the limit shown above.

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Section I - Property Coverages

Loc. No.	Bldg. No.		Limit of Insurance
		Changes - Limited Fungi Coverage (Revised Limit) (BP 05 76 01 10)	
ALL	ALL	Revised Limit:	$ 15,000
		Separate Premises or Locations Option: ☐ Yes ☒ No	
		Business Income/Extra Expense - Revised Number of Days: 30	
ALL	ALL	Equipment Breakdown Coverage (GN 66 10 07 20)	
ALL	ALL	Removal of Insurance-to-Value Provision (BP 04 83 01 10)	
ALL	ALL	Business Income Ordinary Payroll Expenses	
		Increased Number of Days: 60	
ALL	ALL	Business Income - Extended Business Income	
		Increased Number of Days: 60	

Section II - Liability Coverages

Hired Auto and Non-Owned Auto Liability (BP 04 04 01 10)
Hired Auto Liability - Premium: $39.00 Non-Owned Auto Liability - Premium: $68.00
Increased Limit for Damage To Premises Rented To You

Loc. No.	Bldg. No.	Damage to Premises Rented to You
1	1	$ 300,000

Electronic Data Liability - Limited Coverage (BP 05 95 05 14)
Loss of Electronic Data Limit: $5,000

Coverages/Endorsements that Apply to Section I and/or Section II

Businessowners Coverage Form (BP 00 03 07 13)
Michigan Changes (BP 01 36 09 17)
Broadening Endorsement (GN 66 14 07 20)
Disclosure Pursuant to Terrorism Risk Insurance Act (BP 05 15)
CAP on Losses from Certified Acts of Terrorism (BP 05 23 01 15)
Exclusion of Certified Acts of Terrorism Involving Nuclear, Biological, Chemical or Radiological Terrorism; CAP on Covered Certified Acts Losses (BP 05 26 01 15)
Exception Covering Certain Fire Losses applies to property located at: **MICHIGAN**
Exclusion of Punitive Damages Related to a Certified Act of Terrorism (BP 05 42 01 15)
Conditional Exclusion of Terrorism (Relating to Disposition of Federal Terrorism Risk Insurance Act) (BP 05 64 01 15)
The Exception Covering Certain Fire Losses (Paragraph B.2.) applies to property located in the following state(s): **MICHIGAN**
Office Protector Endorsement (GN 69 03 07 20)

Limitations/Exclusions

Employment-Related Practices Exclusion (BP 04 17 01 10)
Exclusion - Personal and Advertising Injury (BP 04 37 07 02)
Limited Exclusion - Personal And Advertising Injury - Lawyers (BP 14 15 07 13)
Communicable Disease Exclusion (BP 14 86 07 13)
Exclusion - Silica or Silica-Related Dust (BP 05 17 01 06)
Exclusion - Unmanned Aircraft (BP 15 11 12 16)
☐ Bodily Injury and Property Damage ☐ Personal and Advertising Injury

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Limitations/Exclusions continued

Absolute Perfluoroalkyl or Polyfluoroalkyl Substances (PFAS) Exclusion (GL 66 01 11 22)
Fungi or Bacteria Exclusion (Liability) (BP 05 77 01 06)
War & Cyber Operation, Operating System Event, and Widespread Event Exclusion (GN 66 35)

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Cyber Liability

Named Insured: CHILD ADVOCACY TEAM	Transaction Effective Date: MARCH 26, 2025	Policy Number: BO-11274830
Agent Name: BEN NOYCE LUTCF		Agent Number: 4509

NOTICE

- **INSURING AGREEMENTS (A)(1) THROUGH (A)(4) ARE CLAIMS-MADE AND REPORTED COVERAGES. EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THESE INSURING AGREEMENTS ARE LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS OR SUITS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE ENDORSEMENT PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN.**
- **INSURING AGREEMENTS (B)(1) THROUGH (B)(4) ARE EVENT-DISCOVERED AND REPORTED COVERAGES. EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THESE INSURING AGREEMENTS ARE LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS FOR EVENTS THAT ARE DISCOVERED DURING THE ENDORSEMENT PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN.**
- **THE LIMIT OF LIABILITY AVAILABLE TO PAY JUDGMENTS OR SETTLEMENTS UNDER THIS CYBER LIABILITY COVERAGE SHALL BE REDUCED BY AMOUNTS INCURRED FOR DEFENSE COSTS.**

Item 1. Limits of Liability per Insuring Agreement:	
(A) THIRD PARTY LIABILITY INSURING AGREEMENTS	
(1) Multimedia Liability:	$50,000
(2) Security and Privacy Liability:	$50,000
(3) Privacy Regulatory Defense and Penalties:	$50,000
(4) PCI DSS Liability:	$50,000
(B) FIRST PARTY INSURING AGREEMENTS	
(1) Breach Event Costs:	$50,000
(2) BrandGuard®:	$50,000
(3) System Failure:	$50,000
(4) Cyber Extortion:	$50,000
Item 2. Maximum Aggregate Limit of Liability:	$50,000
Item 3. Endorsement Period:	From: 03/26/2025 To: 03/26/2026
Item 4. Retroactive Date:	Full Unknown Prior Acts Coverage
Item 5. Cyber Liability Extended Reporting Period:	Not Applicable

Endorsement that Applies

Cyber Liability (GN 66 06)

BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

Additional Interest Information

Loc. No.	Bldg. No.	
		Additional Insured - Designated Person or Organization (BP 04 48)
ALL	ALL	Name of Additional Insured Person(s) or Organization(s): GENESEE COUNTY

Property and Liability Forms and Endorsements

The following, together with the Businessowners Policy (form BP 00 03) and the most current Declarations, make up your policy. The symbol " √ " beside a Form Number indicates that the Form is enclosed with this mailing.

BP 04 48 07 13	BP 00 03 07 13	BP 15 11 12 16	BP 04 17 01 10
BP 04 37 07 02	BP 04 04 01 10	BP 14 15 07 13	BP 01 36 09 17
BP 04 83 01 10	BP 05 76 01 10	√ BP 05 77 01 06	BP 05 15 12 20
BP 05 23 01 15	BP 05 42 01 15	BP 14 86 07 13	BP 05 26 01 15
BP 05 64 01 15	BP 05 17 01 06	√ GN 66 35 02 25	BP 05 95 05 14
GL 66 01 11 22	GN 66 14 07 20	GN 66 10 07 20	GN 66 06 07 20
GN 69 03 07 20	GN 66 20 07 20		

FARM BUREAU INSURANCE®
Michigan's Insurance Company

Farm Bureau General Insurance Company of Michigan
7373 W. Saginaw Hwy., Lansing, MI 48917 (517) 323-7000

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

FUNGI OR BACTERIA EXCLUSION (LIABILITY)

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

The following provisions are added to **Section II - Liability:**

A. The following exclusion is added to Paragraph **B.1., Exclusions - Applicable To Business Liability Coverage:**

t. Fungi or Bacteria

(1) "Bodily injury", "property damage" or "personal and advertising injury" which would not have occurred, in whole or in part, but for the actual, alleged or threatened inhalation of, ingestion of, contact with, exposure to, existence of, or presence of, any "fungi" or bacteria on or within a building or structure, including its contents, regardless of whether any other cause, event, material or product contributed concurrently or in any sequence to such injury or damage.

(2) Any loss, cost or expenses arising out of the abating, testing for, monitoring, cleaning up, removing, containing, treating, detoxifying, neutralizing, remediating or disposing of, or in any way responding to, or assessing the effects of, "fungi" or bacteria, by any insured or by any other person or entity.

This exclusion does not apply to any "fungi" or bacteria that are, are on, or are contained in, a good or product intended for bodily consumption.

B. The following definition is added Paragraph **F. Liability And Medical Expenses Definitions:**

1. "Fungi" means any type or form of fungus, including mold or mildew and any mycotoxins, spores, scents or by-products produced or released by fungi.

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Farm Bureau General Insurance Company of Michigan
7373 W. Saginaw Hwy., Lansing, MI 48917 (517) 323-7000

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAR & CYBER OPERATION, OPERATING SYSTEM EVENT, AND WIDESPREAD EVENT EXCLUSION

This endorsement modifies insurance provided under the following:

1. This entire policy, under all sections and endorsements, excludes any loss, damage, liability, claim, cost or expense of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with:

   a. any **war**;

   b. any **cyber operation** carried out as part of any **war**; or

   c. any **cyber operation** that causes a sovereign state to become an **impacted state**.

   This exclusion applies even if damages or losses are claimed for notification expenses, breach support and credit monitoring expenses, identity theft expenses, privacy breach response costs, forensic expenses, public relations expenses, data restoration expenses, cyber extortion expenses or any other similar cost or expense incurred by any **insured** or others arising out of a **war** and **cyber operation**.

   However, this exclusion does not apply to an **act of cyber terrorism** to the extent coverage is provided by the Cyber Liability Endorsement form. To the extent coverage is provided by the Cyber Liability endorsement, paragraph c. above shall also not apply to the direct or indirect effect of a **cyber operation** on any **insured computer system** that is not physically located in an **impacted state** but is affected by a **cyber operation**.

2. This entire policy, under all sections and endorsements, excludes any loss, damage, liability, claim, insured event, cost or expense, of whatsoever nature, directly or indirectly caused by, contributed to by, resulting from, arising out of, or in connection with a **widespread event**. The determination of whether an event constitutes a **widespread event** will rely upon any available evidence such as information from governments, news media, qualified IT forensics firms, computer experts and claims reported to us.

   This exclusion applies even if damages or losses are claimed for notification expenses, breach support and credit monitoring expenses, identity theft expenses, privacy breach response costs, forensic expenses, public relations expenses, data restoration expenses, cyber extortion expenses or any other similar cost or expense incurred by any **insured** or others arising out of a **widespread event**.

3. With respect to all Insuring Agreements under all sections and endorsements of this policy, there is no coverage for any loss or claim based upon, arising from, or in any way involving an **operating system event**.

4. The following definitions are added. If a term is defined below or within the policy or endorsements, the definitions below apply:

   a. "**Act of cyber terrorism**" means the premeditated use of disruptive activities, or the threat to use disruptive activities, against a **computer system**, including any associated network and **data** stored thereon, with the intention to cause harm, to further social, ideological, religious, political, or similar objectives, or to intimidate any person in furtherance of such objectives; provided that such activities are not committed by, or at the express direction of, a sovereign state or a government simultaneously engaged in **war** or a **cyber operation** carried out as part of any **war**.

   b. "**Application program**" means any computer software program that performs a particular function or task within the **computer operating system** for the end-user, including, but not limited to, database programs, web browsers, enterprise software, word processors, graphics software and media players.

   c. "**Attack vector**" means the method or combination of methods that are used in a **hacking attack**.

   d. "**Computer operating system**" means computer system software that manages or administers computer hardware, software resources, or provides common services to run an **application program**. **Computer operating system** does not include an **application program**.

   e. "**Computer System**" means an interconnected electronic, wireless, web, or similar system, including all computer hardware and software, used to process and store **data** or information in an analogue, digital, electronic or wireless format, including, but not limited to, computer programs, **data**, operating systems, firmware, servers, media libraries, associated input and output devices, mobile devices, devices that are connected to and controlled by the internet (also known as "smart devices"), networking equipment, websites, extranets, off-line storage facilities (to the extent that they hold **data**), and electronic backup equipment.

f. "**Cyber operation**" means the use of a **computer system** by, at the direction, or under the control of a sovereign state to disrupt, deny, degrade, manipulate, or destroy information in a **computer system** of or in another sovereign state.

g. "**Data**" means any machine-readable information, including, but not limited to, ready-for-use programs, applications, account information, customer information, health and medical information, or other electronic information, irrespective of the way it is used and rendered.

h. "**Essential service**" means any service that is essential for the proper operation and maintenance of vital functions of a sovereign state, including, but not limited to, financial services (including services related to financial institutions and associated financial market infrastructure), health services, utility services, emergency services, and/or services that are essential for the proper operation of the food, energy and/or transportation sector.

i. "**Impacted state**" means a sovereign state where a **cyber operation** has had a major detrimental impact on:

(1) the functioning of that sovereign state due to disruption of the availability, integrity or delivery of an **essential service** in that sovereign state; and/or

(2) the security or defense of that sovereign state.

j. "**Operating system event**" means a single act of exploitation of, or a series of related, repeated or continuing acts of exploitation of, software vulnerabilities in a **computer operating system**, including, but not limited to, ransomware, wiper malware, computer worms, and computer viruses, the impact of which is of sufficient intensity, scale or effect to cause a major detrimental impact on the functioning of a sovereign state due to disruption of the availability, delivery, or integrity of any **essential service** in that sovereign state; provided, however, a major detrimental impact on the functioning of a sovereign state shall not result from an attack, or related series of attacks, solely impacting an **insured**. For purposes of this definition, a major detrimental impact on the functioning of a sovereign state shall be deemed to occur when such impact has been made public through the media, official statements or otherwise.

k. "**Related hacking attack**" means a **hacking attack** with:

(1) the same actor or a coordinated group of actors;

(2) the same **attack vector**;

(3) the same vulnerability; or

(4) the common impacted vendor or group of impacted vendors as any other person or entity holding cyber coverage through us.

Related hacking attack does not include a **hacking attack** which deceives or manipulates any insured to execute subsequent, intervening actions in order to constitute or cause the claim.

l. "**War**" means any:

(1) war, invasion, acts of foreign enemies, hostilities, or civil war (whether war is declared or not); or

(2) warlike action by a military force including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military personnel or other agents;

(3) rebellion, revolution, insurrection, usurped power, civil commotion assuming the proportions of or amounting to an uprising, or any action taken by a governmental authority to hinder, control, prevent, suppress or defend against any of the aforementioned actions;

(4) confiscation, nationalization, requisition, destruction of or damage to property by or under the order of any government or public or local authority; or

(5) any discharge of nuclear weapon, even if accidental.

m. "**Widespread event**" means a **related hacking attack** that impacts 40 other persons or entities holding Cyber coverage through us that is discovered, or should have been discovered, within 90 days of the first such person or entity discovering, or when the first such person or entity should have discovered, such **hacking attack**.

The inapplicability of this exclusion does not serve to create coverage for injury or damage that is otherwise excluded elsewhere in this policy.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER L Squared Insurance Agency LLC 2430 Camelot Ct SE Grand Rapids MI 49546	**CONTACT NAME:** Ashley Slot **PHONE (A/C, No, Ext):** (616) 940-1101 **FAX (A/C, No):** (616) 940-1196 **E-MAIL ADDRESS:** Ashley@L2ins.com
INSURED Child Advocacy Team 1023 Church St Flint MI 48502	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** CorePointe Insurance Company **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ **UMBRELLA LIAB** ☐ OCCUR						EACH OCCURRENCE	$
	☐ **EXCESS LIAB** ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ PER STATUTE ☐ OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Lawyers Professional Liability			WPP1645808-03	04/01/2025	04/01/2026	Per Claim	$1,000,000
							Aggregate	$2,000,000
							Deductible	0

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Claims made policy form with a 04/01/2004 prior acts date

CERTIFICATE HOLDER

RFP#25-477 RFP Legal Services for Children
Genesee County
Flint MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ashley Slot

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2312 **Agenda Date:** 10/15/2025 **Agenda #:** 4.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sam Olson, Juvenile and Probate Court Administrator

RE: Approval of a contract extension between Genesee County and Cole Williams, LLC, in an amount not to exceed $55,000.00, for a period commencing October 1, 2025-September 30, 2026 for the Parent Support Network which conducts parent sessions for juvenile system-involved families

BOARD ACTION REQUESTED:

The Court is requesting approval of a contract extension between Genesee County and Cole Williams, LLC, for a period commencing October 1, 2025 - September 30, 2026, at a cost not to exceed $55,000.00, to be paid from account 2920-663.07-801.000. This request is a part of the approved FY 2025-26 Child Care Fund annual plan and budget.

BACKGROUND:

Cole Williams conducts the Parent Support Network parent sessions for juvenile system-involved families. Sessions focus on family communication skills, family management skills, teaching teens skills, and parent stress management. The Parent Support Network meets for a 90-minute session one day per week for a duration of 10 weeks. Cole Williams is a former foster parent and adoptive dad of eight sons. Mr. Williams was appointed by Governor Gretchen Whitmer in 2021 to serve on the Michigan Juvenile Justice Reform Task Force and was recently appointed to serve on the Michigan Committee on Juvenile Justice.

DISCUSSION:

See above.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The cost of the contract extension is not to exceed $55,000.00, to be paid from account 2920-663.07-801.000. The program is part of the approved Child Care Fund annual plan and budget for FY 2025-26.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This request fosters healthy, livable, and safe communities by supporting families and parents of justice-involved youth to improve family skills and youth development.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Juvenile and Probate Court Administrator to authorize extending the professional services contract between Genesee County and Cole Williams, LLC, whereby Cole Williams will provide Parent Support Network sessions for juvenile system-involved families and related services, for the period commencing October 1, 2025, through September 30, 2026, at a total cost not to exceed $55,000 to be paid from account 2920-663.07-801.000, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract extension on behalf of Genesee County.

EXTENSION to Professional Service Agreement
with Cole Williams, LLC

This Extension is between Cole Williams, LLC and the County of Genesee, a Michigan municipal corporation whose principal place of business is located at 324 South Saginaw Street, Flint, Michigan 48502 (the "County"), acting through the Family Division of the 7th Judicial Circuit Court (the Contractor and the County together, the "Parties"), as to extend the underlying agreement entered into between the parties, reflected in Resolution # 2024-1479.

WHEREAS, the Parties executed a professional services agreement contract effective January 1, 2025 – September 30, 2025 (the "Agreement"), pursuant to which the Contractor would coordinate a Parent Support Network parenting series program for juvenile system-involved families; and

WHEREAS, the Parties wish to extend the contract, pursuant to Paragraph 1.2 of the Agreement, for an additional one-year term, effective October 1, 2025 – September 30, 2026.

NOW THEREFORE, the Parties agree as follows:

1. The Term of the Agreement is hereby extended for an additional one-year term, for October 1, 2025 – September 30, 2026.

2. The compensation to be paid to the Contractor on this extension basis shall not exceed $55,000.00.

3. The remaining terms of the agreement remain unchanged and in full effect.

COLE WILLIAMS MEDIA LLC	COUNTY OF GENESEE
By:_____	By:_____
Cole Williams	Delrico J. Loyd, Chairperson
Chief Executive Officer	Board of Commissioners
Date:_____	Date:_____

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and **Cole Williams Media LLC** whose principal place of business is located at **533 Columbia Ave, Holland MI 49423** (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Initial Term

The initial term of this Contract commences on **January 1, 2025** and shall be effective through **September 30, 2025** (the "Initial Term").

1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Compensation

Budget Reimbursement. The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed $55,000.00. If this Contract is extended, the County and the Contractor will agree in writing on a projected Budget for each Extension Term.

4. Taxes. The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. Contract Administrator

The contract administrator for this Contract is **Rhonda Ihm** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. Warranties

The Contractor warrants that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

7. Suspension of Work

7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

8. Termination

8.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.5 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

9. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment,

because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

10. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq*., known as the "Freedom of Information Act".

11. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

12. Audit Rights

12.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

12.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

14. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Rik Manager or other authorized representative of the County.*

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $1,000,000 per occurrence and a $2,000,000 aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers' Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Automobile Liability – Including Michigan No-Fault coverages, with limits of liability not less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

Professional Liability Insurance – in an amount not less than $1,000,000 per occurrence and $1,000,0000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

14.1 Insurance Certificate and Additional Insured Coverage

1. **Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
Attn: Risk Management
1101 Beach Street, Flint, MI 48502

2. **Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-

insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

14.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

15. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

16. General Provisions

16.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

16.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

16.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

16.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

16.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

16.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

16.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

16.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

16.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there

shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

16.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

COLE WILLIAMS MEDIA LLC	COUNTY OF GENESEE
By: Colbert Williams	By: James Avery (Dec 30, 2024 20:35 EST)
Cole Williams	James Avery, Chairperson
Chief Executive Officer	Board of County Commissioners
Date: 12/23/24	Date: Dec 30, 2024

EXHIBIT A
Description of the Services
PARENTING SERIES

The Parent Support Network meets for a 90-minute session one day a week for a duration of 10 weeks. Sessions are run for ten weeks, with two weeks off, for new referrals to be generated and one-on-one orientation sessions completed for newly enrolled participants.

The Parent Support Network will run one cohort every three months in a one-year calendar cycle.

Each cohort will consist of 8 to 10 parent participants with a max of 32 - 40 parent participants per year. To meet the needs of families involved in the juvenile justice system, parents can be recommended by a Judge, Court Ordered, or a Probation Officer can make a referral.

A workshop facilitator leads the Parent Support Network parent sessions with prior experience conducting workshops with system-involved families. Families who complete the series will be invited to join a network of lived-experience parents who have successfully navigated the Juvenile Justice system through a virtual platform.

The goal is to create a family-centered approach where a village of parents across the state of Michigan share their lived experiences and be seen as stakeholders to connect with system professionals for family participation in the juvenile justice system.

Curriculum Content:

Family communication skills: Parents Practice and use family involvement skills to develop family expectations and make plans for regular family meetings or family game nights. Families are asked to conduct weekly family meetings to practice the skills learned during the sessions. All subsequent sessions reinforce the use of the communication skills taught during these initial sessions.

Family management skills: Parents Learn and practice how to set clear and specific expectations, monitor expectations, reward positive behaviors, and give appropriate responses to negative behaviors. Parents practice using minimal measures to achieve the desired behavior on the part of their child.

Teaching teens skills: Parents Teach their children two important skills, refusal skills, and problem-solving skills.

Parent Stress Management/self-care plans: Parents will Develop a stress management/self-care

schedule to help them identify opportunities throughout their week to create space for daily affirmations, positive self-talk, and mindfulness techniques.

Parenting the addiction versus punishing the child: Parents will focus on Understanding the impact of addiction on children. Parents will create a cookbook of parenting recipes that will feed into trauma-informed strategies that will inform their parenting responses to parent-child conflicts.

Services may also include training for the juvenile probation department

Billing/Invoice:

The Contractor must provide to the County monthly invoices in a form acceptable to the County along with any necessary supporting documentation such as time sheets, said invoices to be submitted no later than the 10th of the month following close of the month of service.

The Contract Administrator shall be the point of submission for the monthly invoices. The request for payment will be placed in line for payment as soon as practical and consistent with current practice. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

Billing invoice shall include the following:

- Billing month
- Family Name
- Youth's full name
- Date of birth
- Age

FY25 Cole Williams

Final Audit Report 2024-12-31

Created:	2024-12-30
By:	Rhonda Ihm (RIhm@geneseecountymi.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAviMbkzEIX4fi3qMXrhCmAbh7mR6nf4ZG

"FY25 Cole Williams" History

Document created by Rhonda Ihm (RIhm@geneseecountymi.gov)
2024-12-30 - 8:24:55 PM GMT

Document emailed to javery@geneseecountymi.gov for signature
2024-12-30 - 8:26:11 PM GMT

Email viewed by javery@geneseecountymi.gov
2024-12-30 - 8:27:05 PM GMT

Signer javery@geneseecountymi.gov entered name at signing as James Avery
2024-12-31 - 1:35:10 AM GMT

Document e-signed by James Avery (javery@geneseecountymi.gov)
Signature Date: 2024-12-31 - 1:35:12 AM GMT - Time Source: server

Agreement completed.
2024-12-31 - 1:35:12 AM GMT

Adobe Acrobat Sign

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/04/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Hiscox Inc.
5 Concourse Parkway
Suite 2150
Atlanta GA, 30328

CONTACT NAME:
PHONE (A/C, No, Ext): (888) 202-3007 **FAX (A/C, No):**
E-MAIL ADDRESS: contact@hiscox.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Hiscox Insurance Company Inc	10200
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
Cole Williams Media LLC
900 S Saginaw St
Flint, MI 48502

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:		Y	P101.846.488.3	05/03/2025	05/03/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 0 $ 2,000,000 $ S/T Gen. Agg.
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Genesee County including all employees, elected and appointed officials and volunteers, all boards, commissions, and or authorities, and their board members, e mployees, and volunteer as additional insured. Coverage shall be primary and non-contributory. including a waiver of subrogation in favor of the county.

CERTIFICATE HOLDER

Genesee County
1101 Beach St.
Flint, MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary J Boyd

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/04/2025

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PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	**CONTACT NAME:**	
	PHONE (A/C, No, Ext): (888) 202-3007	**FAX (A/C, No):**
	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	**NAIC #**
	INSURER A : Hiscox Insurance Company Inc	10200
INSURED Cole Williams Media LLC 900 S Saginaw St Flint, MI 48502	**INSURER B :**	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	☐ **UMBRELLA LIAB** ☐ OCCUR						EACH OCCURRENCE	$
	☐ **EXCESS LIAB** ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ PER STATUTE ☐ OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability			P101.846.487.3	05/03/2025	05/03/2026	Each Claim: $ 1,000,000 Aggregate: $ 1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Genesee County including all employees, elected and appointed officials and volunteers, all boards, commissions, and or authorities, and their board members, e mployees, and volunteer as additional insured. Coverage shall be primary and non-contributory. including a waiver of subrogation in favor of the county.

CERTIFICATE HOLDER

Genesee County
1101 Beach St.
Flint, MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary J Boyd

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2341 **Agenda Date:** 10/15/2025 **Agenda #:** 5.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sam Olson, Juvenile and Probate Court Administrator

RE: Approval of a contract extension between Genesee County and Paul Scott & Associates, PLLC, in the amount of $304,000.00, to provide legal representation for indigent fathers who are involved in child protective proceedings, the term of this extension is from October 1, 2025 - September 30, 2026; the cost of this extension will be paid from accounts 1010-662.00-818.003 and 2915-662.00-801.004

BOARD ACTION REQUESTED:

The Court is requesting approval of a contract extension between Genesee County and Paul Scott & Associates, PLLC, in the amount of $304,000.00, to provide legal representation for indigent fathers who are involved in child protective proceedings; the term of this extension is from October 1, 2025 - September 30, 2026; the cost of this extension will be paid from accounts 1010-662.00-818.003 and 2915-662.00-801.004.

BACKGROUND:

The Family Division of the 7th Judicial Circuit Court is authorized to appoint counsel for indigent fathers who are involved in child protective proceedings. The underlying agreement is reflected in Resolution # 2024-1292.

DISCUSSION:

The Family Division of the 7th Judicial Circuit Court is authorized to appoint counsel for indigent fathers who are involved in child protective proceedings. The scope of work for indigent fathers begins at a preliminary hearing and continues through disposition, review(s) and case closure. Appeals are also included in this scope of work. The Family Division docket includes the Family Dependency Specialty Court, and the scope of work includes providing legal representation for indigent fathers in this specialty court.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

the cost of this extension will be paid from accounts 1010-662.00-818.003 ($301,000) and 2915-662.00-801.004 ($3,000).

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The request furthers the county's priority of enhancing community growth by allowing for legal services to be provided to indigent fathers in child protective proceedings.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Juvenile and Probate Court Administrator to authorize extending the professional services contract between Genesee County and Paul Scott & Associates, PLLC, whereby Paul Scott & Associates will provide legal representation for indigent fathers involved in child protective proceedings for the extension period commencing October 1, 2025, through September 30, 2026, at a total cost not to exceed $304,000 to be paid from accounts 1010-662.00-818.003 ($301,000) and 2915-662.00-801.004 ($3,000), is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract extension on behalf of Genesee County.

EXTENSION to Professional Services Contract
with Paul Scott & Associates, PLLC

This Extension is between Paul Scott & Associates, PLLC and the County of Genesee, a Michigan municipal corporation whose principal place of business is located at 324 South Saginaw Street, Flint, Michigan 48502 (the "County"), acting through the Family Division of the 7th Judicial Circuit Court (the Contractor and the County together, the "Parties"), as an extension to the underlying agreement entered into between the parties, reflected in Resolution # 2024-1292.

WHEREAS, the Parties executed a professional services contract effective October 1, 2024 – September 30, 2025 (the "Agreement"), pursuant to which the Contractor would perform legal services for indigent fathers who are involved in child protective proceedings; and

WHEREAS, the Parties wish extend the contract for an additional year, as specified in Paragraph 1.2 of the underlying Agreement.

NOW THEREFORE, the Parties agree as follows:

1. The Agreement shall be extended for October 1, 2025 – September 30, 2026, in an amount not to exceed $304,000.00, for the extension period.

2. The remaining terms of the agreement remain unchanged and in full effect.

Paul Scott & Associates, PLLC	COUNTY OF GENESEE
By:_____	By:_____
Paul Scott	Delrico J. Loyd, Chairperson
Managing Attorney	Board of Commissioners
Date:_____	Date:_____

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and **Paul Scott & Associates, PLLC,** a **Michigan Professional Limited Liability Company** whose principal place of business is located at **8445 South Saginaw Street, Suite 300, Grand Blanc, Michigan 48439** (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Initial Term

The term of this Contract commences on **October 1, 2024** and shall be effective through **September 30, 2025** (the "Initial Term").

1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Compensation

Flat Fee. The Contractor shall be paid a flat fee of $301,000.00 for the performance of the Services. Payment shall be made to the contractor(s) set at an annual rate, to be paid proportionately monthly. The Contractor must provide to the County an invoice in a form acceptable to the County, along with any necessary supporting documentation.

The County will reimburse the Contractor for approved expenses incurred for attending child protective proceeding training. The total amount paid to the Contractor shall not exceed $3,000. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

4. **Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. Contract Administrator

The contract administrator for this Contract is **Rhonda Ihm** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. Warranties

The Contractor warrants that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

7. Suspension of Work

7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage.

Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

8. Termination

8.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

10. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

11. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

12. Audit Rights

12.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

12.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business,

or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

14. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $_1,000,000_____ per occurrence and a $__2,000,000_____ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members,

employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers' Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Professional Liability Insurance – in an amount not less than $1,000,000 per occurrence and $1,000,0000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

14.1 Insurance Certificate and Additional Insured Coverage

1. **Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
Attn: Risk Management
1101 Beach Street, Flint, MI 48502

2. **Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required

coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

14.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

15. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

16. General Provisions

16.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

16.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

16.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

16.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

16.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

16.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

16.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

16.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

16.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

16.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

PAUL SCOTT & ASSOCIATES, PLLC

By: PLS

Paul Scott
Managing Attorney

Date: 1-21-25

COUNTY OF GENESEE

By: Delrico J. Loyd
Delrico J. Loyd (Jan 21, 2025 16:16 EST)

Delrico Loyd, Chairperson
Board of County Commissioners

Date: Jan 21, 2025

EXHIBIT A
Description of the Services

The Family Division of the 7th Judicial Circuit Court is authorized to appoint counsel for indigent fathers who are involved in child protective proceedings.

There are four (4) judges and two (2) full-time referees in the Family Division.

The scope of work for legal services for indigent fathers begins at a preliminary hearing and continues through disposition, review(s) and case closure. Appeals and representation at PPO show-cause hearings, parenting time show causes, child support show causes, and child support arraignments are also included in the scope of work.

The Family Division docket includes the Family Dependency Specialty Court, and the scope of work includes providing legal representation for indigent fathers in this specialty court.

The court will review scheduling to minimize conflicts between referee hearings and trials with the judges.

One attorney will be assigned to each of the family division judges, and Paul Scott will act as the managing attorney.

Advance approval from the Court is required for any attorney to provide legal services for indigent fathers under this contract.

THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

September 12, 2025

Genesee County
1101 BEACH ST
FLINT MI 48502-1428

Account Information:

Policy Holder Details :	**Paul Scott & Associates PLLC**

Contact Us

Need Help?

Chat online or call us at

(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/12/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONIS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
L SQUARED INSURANCE AGENCY LLC/PHS
81151214
The Hartford Business Service Center
3600 Wiseman Blvd
San Antonio, TX 78251

CONTACT NAME:
PHONE (A/C, No, Ext): (866) 467-8730
FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A : Hartford Underwriters Insurance Company	30104
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Paul Scott & Associates PLLC
8445 S SAGINAW ST STE 300
GRAND BLANC MI 48439-2086

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR [X] General Liability GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	X		81 SBA BA4Z70	10/01/2025	10/01/2026	EACH OCCURRENCE	$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
							PRODUCTS - COMP/OP AGG	$2,000,000
A	**AUTOMOBILE LIABILITY** [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS			81 SBA BA4Z70	10/01/2025	10/01/2026	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	[ ] **UMBRELLA LIAB** [ ] OCCUR [ ] **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	
							AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N/ A					Y/N [ ]	[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	
							E.L. DISEASE -EA EMPLOYEE	
							E.L. DISEASE - POLICY LIMIT	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES **(ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**
Those usual to the Insured's Operations. Certificate holder is an additional insured per the Additional Insured - Designated Person Or Organization Form SL3042 attached to this policy.

CERTIFICATE HOLDER
Genesee County
1101 BEACH ST
FLINT MI 48502-1428

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Susan L. Castaneda

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Vicki Lynne Klopfenstein
Daniels Head Insurance Agency, Inc. P.O. Box 160730 Austin, TX 78716-0730	PHONE (A/C, No, Ext): (800) 950 0551 FAX (A/C, No): (877) 839 6107 E-MAIL ADDRESS: vicki@dhia.com
	INSURER(S) AFFORDING COVERAGE / NAIC #
	INSURER A : National Liability & Fire Insurance Company — 20052
INSURED Paul Scott & Associates, PLLC 8445 S Saginaw St Ste 300 Grand Blanc, MI 48439-2086	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	CLAIMS-MADE OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N / A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
	Lawyers Professional Liability Insurance Policy			LP104953	5/10/2025	5/10/2026	Each Claim	$ 1,000,000
							Aggregate	$ 2,000,000
							Deductible	$ 2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

FOR PROOF OF COVERAGE PURPOSES ONLY

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Vicki Klopfenstein

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Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2390 **Agenda Date:** 10/15/2025 **Agenda #:** 6.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sam Olson, Juvenile and Probate Court Administrator

RE: Approval of an agreement between Genesee County and Dr. Larry Kage, D.O., in an amount not to exceed $55,000.00, to provide physician services at Genesee County's Juvenile Justice Center; the term of this agreement is October 1, 2025 through September 20, 2026; the cost of this agreement will be paid from account 2920-356.00-801.028

BOARD ACTION REQUESTED:

The Court is requesting approval of a contract extension between Genesee County and Larry Kage, D.O., in an amount not to exceed $55,000, to provide physician services for the youth at the Genesee County Juvenile Justice Center for the extension term commencing October 1, 2025 through September 30, 2026; the cost of this contract extension will be paid from account 2920-356.00-801.028.

BACKGROUND:

The Genesee County Juvenile Justice Center is a court-operated facility licensed through the State of Michigan. Licensing rules require that youth in the secure detention program are provided with health care services. Dr. Kage is a licensed medical doctor in the State of Michigan. In addition to a license check, the facility also completes a criminal background check and a central registry check.

DISCUSSION:

Dr. Kage provides the following health care services for youth at the GCJJC: medical examinations within 48 hours of admission; route medical treatment; emergency consultations; annual physical examinations; co-supervision of hospital care as requested; on-site requested or required medical services; on call (by phone) for 24/7 operation.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The cost for this contract extension is not to exceed $55,000 and will be paid from account 2920-356.00-801.028. These services are included in the approval childcare fund annual plan and budget.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The required services are provided by Dr. Kage in compliance with the court-operated licensing rules.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Juvenile and Probate Court Administrator to authorize an extension of the professional services contract between Genesee County and Larry Kage, D.O. (“Dr. Kage”), whereby Dr. Kage will provide physician services for youth at the Genesee County Juvenile Justice Center for the period commencing October 1, 2025, through September 30, 2026, at a total cost not to exceed $55,000.00 to be paid from account 2920-356.00-801.028, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract extension on behalf of Genesee County.

EXTENSION to Professional Services Agreement
with Larry Kage, D.O.

This Extension is between Larry Kage, D.O. and the County of Genesee, a Michigan municipal corporation whose principal place of business is located at 324 South Saginaw Street, Flint, Michigan 48502 (the "County"), acting through the 7th Judicial Circuit Court, Family Division (the Contractor and the County together, the "Parties"), as an Extension to the underlying agreement entered into between the Parties, reflected in #24-672 and Res. #2025-1141, for physician services for youth at the Genesee County Juvenile Justice Center (GCJJC).

WHEREAS, the Parties executed a contract, effective October 1, 2024 – September 30, 2025 (the "Agreement"), pursuant to which the Contractor would provide physician services for youth at GCJJC; and

WHEREAS, the Parties wish to extend the contract for an additional year, as contemplated and specified in Paragraph 1.2 of the underlying Agreement.

NOW THEREFORE, the Parties agree as follows:

1. The Agreement shall be extended for October 1, 2025 – September 30, 2026, in an amount not to exceed $55,000, for the extension period.

2. The remaining terms of the Agreement remain unchanged and in full effect.

Larry Kage, D.O.	COUNTY OF GENESEE
By:_____ Larry Kage, D.O.	By:_____ Delrico J. Loyd, Chairperson Board of Commissioners
Date:_____	Date:_____

Aspen

Aspen Specialty Insurance Company
30 S Wacker Drive, Suite 1350
Chicago, IL 60606

Premium Indication for:
Insured Name: Larry E Kage, DO
Submission ID: MM10Q0000643152

Dear Monte,

Based upon the information provided regarding the above captioned account, we are pleased to provide you with the following indication for Professional Liability Insurance on behalf of Aspen Specialty Insurance Company, which is a member of The Aspen Group rated A (Excellent), XV by A.M. Best.

Please note that coverage is being offered on a non-admitted basis. It is the responsibility of the broker to conform to the laws and regulations of the applicable jurisdiction, including, but not limited to, payment of premium taxes, procuring of affidavits and compliance with surplus lines laws. Indicated premiums are not inclusive of any applicable taxes and fees. The agent or broker of record must hold a valid surplus lines license in the state where the insured is domiciled. For binding purposes, we will require the surplus lines license holder's name and his or her license number, as indicated on the enclosed form.

We appreciate this opportunity to work with you and look forward to discussing this indication in further detail.

Sincerely,

Thomas Gossett

VP, Medical Prof. Liability

Thomas.Gossett@Aspen-Insurance.com

Aspen Specialty Insurance Company

Professional Liability Insurance for Physicians and Surgeons

CLAIMS-MADE PREMIUM INDICATION

Date 08/19/2025

From: Thomas Gossett,VP, Medical Prof. Liability
Thomas.Gossett@Aspen-Insurance.com

To: Zimmermann, Monte
Western Summit, LLC

APPLICANT INFORMATION			
Applicant:	Larry E Kage, DO	Submission ID: MM10Q0000643152	
Applicant Address:	6445 Hickory Hollow Court Flint, MI 48532	**Renewal Of:** MM0124T24	
Medical Specialty:	Pediatrics limited to services at Genesee Valley Regional Center	**Code:**	80267

COVERAGE AND PREMIUM		
Insurer:	Aspen Specialty Insurance Company	
Policy Period:	Inception Date: 09/05/2025	Expiration Date: 09/05/2026
	Effective 12:01am Standard Time at the address of the Applicant	
Retroactive Date:	09/05/2024	
Limits of Liability:	Per Claim: Annual Aggregate:	$200,000 $800,000
Deductible:	$10,000	Applies to each and every claim
Extended Reporting Period Options:	12 Months 36 Months 60 Months DDR	150% of full annual premium 200% of full annual premium 250% of full annual premium Prem waiver in cases of death, disability and retirement (age 55 with 5 years vested)
Policy Premium:	$16,900	25% minimum earned premium; no flat cancellation allowed
Commission:	$1,690.00	

TERMS AND CONDITIONS	
•	Claims-made form: written demand
•	Reflects part-time practice
•	Deductible applies to indemnity and defense costs
•	Expenses outside the limits of liability with cap of $200,000
•	No consent to settle provision
•	Coverage limited to services provided on behalf of Genesee Valley Regional Center

Coverage may not be bound until a written order is received and the following information has been reviewed and approved by an authorized underwriter:

SUBJECTIVITIES	
•	Completed Surplus Lines Producer Information form.

SCHEDULE OF FORMS AND ENDORSEMENTS	
Form Number	Form Name
SNMI 0314	Michigan Surplus Lines Notice
ASPML005 0223	Professional Liability Insurance Policy for Physicians and Surgeons
ASPCO098 0213	Signature Page
ASPCO002 0821	General Service Of Suit Notice
ASPCO021 0616	OFAC ENDORSEMENT
ASPML009 1016	Supplementary Payments with Claim Expense Limit
ASPML014 1016	Extended Reporting Period Optional Provisions Endorsement
ASPML019 1016	Limitation Endorsement
ASPMEDCO003 0923	Protected Health Information Endorsement

Note: Forms and endorsement titles are used for ease of reference only. If you have questions regarding the scope of the above documents, please request a specimen copy using the corresponding form number above.

This indication is valid until: 09/05/2025

Please be aware that if prior to the effective date of binding coverage there is: a) any material change in the information requested by and/or submitted to Aspen or b) any claim made against any insured or any notice of potential claim, occurrence, circumstance or wrongful act given under the expiring policy (if applicable), or c) any material change in the hazard or risk contemplated in this quotation, the applicant must advise Aspen immediately and prior to binding coverage. Aspen fully reserves its rights with respect to the acceptance or denial of this risk in the event of any of the above.

This coverage is being offered on a non-admitted basis. It is the responsibility of the broker to conform with the laws and regulations of the applicable jurisdiction, including, but not limited to, payment of premium taxes, procuring of affidavits and compliance with surplus lines laws. Indicated premiums are not inclusive of any applicable taxes and fees. The agent or broker of record must hold a valid excess & surplus license in the state where the insured is domiciled.

SURPLUS LINES PRODUCER INFORMATION

INSURED INFORMATION			
Named Insured	Larry E Kage, DO		
Principal / Exposure State	MI		
Issuing Company	Aspen Specialty Insurance Company		
Policy Number			
Policy Period	Inception Date: 09/05/2025	Expiration Date: 09/05/2026	

PRODUCER INFORMATION			
Surplus Lines Producer:			
Surplus Lines Individual – Broker			
Address: (If different from Broker Address)			
	City:	State:	
Surplus Lines License #:			
Surplus Lines Transaction# (NJ Only):			

PREMIUM INVOICE:

Work Malpractice

POLICY # - MM10Q0000643152
INSURANCE CARRIER – ASPEN Specialty

INSURED:
L. Kage Healthcare, PC
Larry Kage, DO
6445 Hickory Hollow Ct.
Flint, MI 48532

Backus Payne

Billing Contact: David Stuter
Email: david@backuspayne.com
Phone: 248. 218.4163| Fax: 248.283.6797

Due Date	Payment Options	Payment	Installment
09/05/2024	1.) Full Payment of Annual Premium + Surplus Lines Tax *** Would you like to pay via credit card or ACH? Visit www.backuspayne.com and select "Make a Payment" ***	$10,310	--
Current balance due must be received IN OUR OFFICE on or before due date(s) indicated above to avoid cancellation. Please allow a minimum of 7 days for delivery by mail.			

RETURN BOTTOM PORTION WITH YOUR CHECK

REMIT TO:

Backus Payne & Associates
1460 Walton Blvd, Suite 221
Rochester Hills, MI 48309

Company:	L. Kage Healthcare, PC
Policy Number:	MM10Q0000643152
Insurance Carrier:	Aspen Specialty
Due Date:	09/05/2024
Amount:	$10,310
Check #:	_____

Make all checks payable to **Backus Payne & Associates**

THANK YOU FOR YOUR BUSINESS!

PREMIUM INVOICE: P-GRP010070

TAIL 2024

POLICY # - P-GRP010070
INSURANCE CARRIER - Positive Physicians Insurance Co.

INSURED:
L. Kage Healthcare, PC
Larry Kage, DO
6445 Hickory Hollow Ct.
Flint, MI 48532

Backus Payne

Billing Contact: David Stuter
Email: david@backuspayne.com
Phone: 248. 218.4163| Fax: 248.283.6797

Due Date	Payment Options	Payment	Installment
09/05/2024	1.) Full Payment of Annual Premium *** Would you like to pay via credit card or ACH? Visit www.backuspayne.com and select "Make a Payment" ***	$4,828	--
Current balance due must be received IN OUR OFFICE on or before due date(s) indicated above to avoid cancellation. Please allow a minimum of 7 days for delivery by mail.			

RETURN BOTTOM PORTION WITH YOUR CHECK

REMIT TO:

Backus Payne & Associates
1460 Walton Blvd, Suite 221
Rochester Hills, MI 48309

Company:	L. Kage Healthcare, PC
Policy Number:	P-GRP010070
Insurance Carrier:	Positive Physicians Insurance Co.
Due Date:	09/05/2024
Amount:	$4,828
Check #:	_____

Make all checks payable to **Backus Payne & Associates**

THANK YOU FOR YOUR BUSINESS!

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2394 **Agenda Date:** 10/15/2025 **Agenda #:** 7.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Jerome Threlkeld, Organizational Development Coordinator

RE: Approval of the Genesee County Volunteer Time Off Policy

BOARD ACTION REQUESTED:

Approval of the Genesee County Volunteer Time Off Policy

BACKGROUND:

Genesee County encourages employees to become involved in the community through volunteering to support programs and events that positively impact where we work, live and serve. The purpose of this policy is to outline the opportunities and procedures for Genesee County employees to engage in community volunteering activities.

DISCUSSION:

“The best way to find yourself is to lose yourself in the service of others.” - Mahatma Gandhi

Volunteering is an avenue to make our common purpose thrive - *Making a positive impact for Genesee County.* The intention of this program is to create community engagement opportunities for employees that are meaningful, purposeful and help those in our community. Our hope is that participating in these activities will enrich and inspire the lives of our employees while living out our values.

IMPACT ON HUMAN RESOURCES:

IMPACT ON BUDGET:

IMPACT ON FACILITIES:

IMPACT ON TECHNOLOGY:

CONFORMITY TO COUNTY PRIORITIES:

Healthy, Livable & Safe Communities - promoting environmental stewardships through service and

teamwork; Inclusive/Collaborative Culture - bringing diverse people together for a cause through service, compassion and excellence.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan ("Board"), hereby adopts and authorizes the implementation of the attached Volunteer Time Off Policy ("Policy").

BE IT FURTHER RESOLVED, that this new Policy supersedes any and all current or past policies related to volunteer time off, that any other resolutions or policies previously adopted by this Board related to volunteer time off are hereby rescinded, and that this Policy shall remain in effect until further action of this Board.

XX.XXX: Volunteer Time Off

Effective: xx/xx/xxxx – RES-XXXX-XXX

Purpose:

Genesee County encourages employees to become involved in the community through volunteering to support programs and events that positively impact where we work, live and serve.

The purpose of this policy is to outline the opportunities and procedures for Genesee County employees to engage in community volunteering activities. The intention of this program is to create community engagement opportunities for employees that are meaningful, purposeful and helps those in our community. Our hope is that participating in these activities will enrich and inspire the lives of our employees.

Authority and Responsibility:

This policy is authorized by the Board of Commissioners. Departments are responsible for appropriate Kronos coding. Human Resources is responsible for any questions regarding the implementation and utilization of this policy. The Board office is responsible for selecting and announcing dates. Departments/Offices are responsible for approving time off.

Application:

This policy shall apply to all benefit-eligible employees.

Collective bargaining agreements should be reviewed for additional terms and conditions for employees represented by a union. In instances where the collective bargaining agreement and this policy do not align, the collective bargaining agreement shall prevail for employees represented by the union.

Paid Volunteer Days shall not be used to create overtime. Additionally, an emplolyee shall not be entitled to volunteer for overtime during any week that they take Volunteer Time Off. Utilization of paid volunteer time must be approved in advance.

When considering approval of Volunteer Time Requests, Department Heads shall ensure appropriate staffing levels to remain open. Department Heads shall not approve Volunteer Time Off where they know it will result in any staff being required to work overtime.

Definitions:

Paid Volunteer Time – Paid time off from normal duties to volunteer at authorized volunteer opportunities.

Authorized Volunteer Opportunities – Events and opportunities selected by Genesee County for eligible employees to utilize paid volunteer time.

Eligible Employee – Benefit employees who have completed 520 hours of employment.

CBA – Collective Bargaining Agreement which outlines the terms and conditions of employment for represented employees.

Volunteer Request and Acknowledgement – The form to be completed by the employee requesting to use paid volunteer time. Outlines the responsibilities of employees while volunteering. Signed by the department head or designee for approval.

Policy & Procedure:

Eligible non-union employees will have 16 paid hours per calendar year to be utilized for approved volunteer events. Each paid volunteer opportunity will be no less than four (4) hours.

Volunteer opportunities will be designated by Genesee County.

Procedure

1. **Announcement of Volunteer Opportunities –** Approved volunteer opportunities will be selected and announced to employees through various methods such as email and intranet postings.

2. **Approvals** – Employees must request volunteer time off from their supervisor with reasonable advance notice using the form below. Approval is at the discretion of the department head/elected official or designee based on operational needs of the department.

3. **Compensation** - Employees will be paid at their normal hourly straight time rate of pay inclusive of shift premiums for volunteer hours used.

4. **Employee Responsibilities**

    a. Follow all policies and procedures as a Genesee County employee.

    b. Be a positive representative of Genesee County.

    c. Volunteer for not less than four (4) hours (no more than eight (8) hours) for each paid volunteer opportunity used.

**See Request and Acknowledgment form on next page.

Volunteer Request and Acknowledgement

I, _____ am requesting to utilize paid volunteer hours
(employee name)
on _____ to volunteer at a Genesee County authorized volunteer opportunity.
(date)

Which Genesee County authorized volunteer opportunity did you choose?

_____

I understand while utilizing a paid volunteer day:

- I am representing GC as an employee and am required to adhere to all policies and procedures which apply to my employment.
- I agree to volunteer for the entire time of the authorized volunteer opportunity: four (4) hours or eight (8) hours.
- If I volunteer more than eight (8) hours in one day, I will only be paid eight (8) hours.
- It is my responsibility to follow the call-in procedures if I am unable to attend the volunteer opportunity and if calling off, I will be required to use appropriate paid time off for the day.
- Any violations of policies, misconduct or failure to attend the volunteer day may result in disciplinary action up to and including termination.

Employee Printed Name: _____

Employee Signature: _____

Title: _____

Department: _____

Date: _____

_____

_____ Approved

_____ Not Approved

Supervisor Signature: _____

Date: _____

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2397 **Agenda Date:** 10/15/2025 **Agenda #:** 8.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sam Olson, Juvenile and Probate Court Administrator; and Jillian Macey, Executive Captain, Genesee County Sheriff's Office

RE: Approval of Agreement with Sentinel Offender Services, LLC, for Tether and Monitoring Services

BOARD ACTION REQUESTED:

The Genesee County Sheriff's Office and 7th Judicial Circuit Court - Family Division are requesting approval of a contract with Sentinel Offender Services, LLC, for tether and monitoring services for adult and juvenile offenders. This total cost of this agreement is not to exceed $350,000 (not to exceed $300,000 for adult offenders; not to exceed $50,000 for juvenile offenders), to be paid from accounts 1010-352.00-801.004 and 2920-664.00-868.020, respectively.

BACKGROUND:

Sentinel Offender Services, LLC, was identified through the Request for Proposal process, disseminated July 2, 2025 via RFP # 25-456, for tether and monitoring services, as a joint request by the Sheriff's Office and Juvenile Section of the Circuit Court Family Division.

DISCUSSION:

See above.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

This total cost of this agreement is not to exceed $350,000 (not to exceed $300,000 for adult offenders; not to exceed $50,000 for juvenile offenders), to be paid from accounts 1010-352.00-801.004 and 2920-664.00-868.020. The juvenile portion of the agreement is part of the approved child care fund plan and budget for FY 2025-26. A budget amendment is attached to increase the 1010-352.00-801.004 budget by $8,000.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This agreement will advance the county's priorities of ensuring safe, livable, and healthy communities for residents.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Juvenile and Probate Court Administrator and Executive Captain of the Office of Genesee County Sheriff to authorize entering into a professional services contract between Genesee County and Sentinel Offender Services, LLC (Sentinel), whereby Sentinel will provide tether and monitoring services for adult and juvenile offenders for the period commencing October 1, 2025, through September 30, 2028, at a cost not to exceed $350,000 to be paid from accounts 1010-352.00-801.004 (not to exceed $300,000) and 2920-664.00-868.020 (not to exceed $50,000), is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Governmental Operations Committee of this Board), the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 324 S. Beach Street, Flint, Michigan 48502 (the "County"), and Sentinel Offender Services, LLC, a California limited liability company, whose principal place of business is located at 1220 North Simon Circle, Unit C, Anaheim, CA 92806 (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Initial Term

The initial term of this Contract commences on October 1, 2025, and shall be effective through September 30, 2028 (the "Initial Term").

1.2 Extension Terms

The County has the option to extend this Contract for up to two (2) additional one-year terms (the "Extension Terms").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Compensation

Unit Rate. The Contractor shall be paid according to the rates identified under "Costs/Pricing" on Exhibit A. The total annual amount paid to the Contractor shall not exceed $350,000, with $50,000 to the the 7th Judicial Circuit Court – Family Division for juvenile offenders and $300,000 to the Sheriff's Office for adult offenders.

The Contractor must provide separate monthly invoices to the Court and Sheriff's Office, based on the devices assigned to the offender (i.e., juvenile offender and adult offender). The Contractor shall provide such monthly invoices in a form acceptable to the County, along with any necessary supporting documentation such as offender identification. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

4. Taxes. The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. Contract Administrator

The contract administrator for this Contract is Sam Olson (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. Warranties

The Contractor warrants that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

7. Suspension of Work

7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

8. Termination

8.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.5 The Contractor shall not purchase Equipment for the performance of this contract using funds provided by the County unless such purchase is clearly identified in a line item in Contractor's Budget.

8.6 Reporting

The Contractor agrees that any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract must be reported to the Contract Administrator upon purchase. For the purposes of this paragraph, Equipment is defined as tangible, non-expendable, personal property having useful life of more than 1 year and an acquisition cost of $5,000 or more per unit.

8.7 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

9. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status, or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

10. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq*., known as the "Freedom of Information Act".

11. Audit Rights

11.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any

payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

11.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

11.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

11.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

12. Identity Theft Prevention

12.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

12.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

13. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State

of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $_1,000,000_____ per occurrence and a $__2,000,000_____ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers' Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Automobile Liability – Including Michigan No-Fault coverages, with limits of liability not less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

Professional Liability Insurance – in an amount not less than $1,000,000 per occurrence and $1,000,0000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

13.1 Insurance Certificate and Additional Insured Coverage

1. **Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
324 S. Saginaw Street, Flint, MI 48502

2. **Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

13.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

14. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

15. General Provisions

15.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

15.1.1. The Contract – This Professional Services Contract

15.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

15.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

15.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

15.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

15.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

15.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

15.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

15.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

15.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

15.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

SENTINEL OFFENDER SERVICES, LLC	COUNTY OF GENESEE
By:_____	By:_____
Dennis Fuller	Delrico J. Loyd, Chairperson
Chief Financial Officer	Board of County Commissioners
Date:_____	Date:_____

EXHIBIT A
Description of the Services

Sentinel Offender Services, LLC ("Sentinel") shall provide comprehensive tether equipment and monitoring services for the Genesee County Sheriff's Office and 7th Judicial Circuit Court – Family Division Juvenile Section, for offender tracking/monitoring of adult offenders and juvenile offenders, respectively. Sentinel agrees to collaborate with the Sheriff's Office and Juvenile Section to develop and implement effective, state-of-the-art electronic monitoring equipment and monitoring services to provide comprehensive tracking of adult and juvenile offenders.

In furtherance of these services, Sentinel shall provide one (1) full-time dedicated, on-site technician who will perform installation, removal, support, retrieval, and maintenance services for the program as well as meet with and assist Sheriff and Juvenile Section personnel as needed along with the provision of any necessary reporting and training. The on-site technician shall have a full-time office space at the Genesee County Jail, and shall be expected to travel and coordinate installation at the Genesee County Jail, Genesee County Juvenile Justice Center, and Juvenile Probation Department locations.

Customer Service and Support

Sentinel shall provide customer service and support to the Sheriff's Office and Juvenile Section. Record-keeping of all tether participants and violators shall be maintained. Sentinel shall perform customization of GPS monitoring notifications and parameters as required.

The following customer service and support shall include, but not be limited to:

CUSTOMER SERVICE & PROGRAM SUPPORT
Equipment Maintenance Services – OM500™ GPS and SCRAM CAM
Tool Kits – OM500™ GPS and SCRAM™ CAM
Training – Onsite & Webinar
Monitoring Center - Alert Response Support
Monitoring Center & Help Desk – Customer Service & Support
Shipping of Equipment To and From Genesee County

Equipment

Sentinel shall provide GPS/location tracking devices and Alcohol monitoring for adult and juvenile offenders.

Sentinel shall ensure the Sheriff's Office and Court have sufficient on-site tether equipment inventory at all times to accommodate the daily needs for the adult and juvenile populations.

The following equipment components shall be provided:

TETHER EQUIPMENT
OM500™ GPS Tracking Device
Optional OM500™ Beacon – Available for Select Program Participants Located in Impaired Tracking Environments
SCRAM™ CAM Transdermal Alcohol Monitoring Bracelet
SCRAM™ CAM Transdermal Alcohol Monitoring Cellular/Wireless Base Station
SCRAM™ CAM Transdermal Alcohol Monitoring Ethernet Base Station

ACCESSORIES & CONSUMABLES
OM500™ Standard Strap
OM500™ Extra Long Strap
OM500™ Backplate
OM500™ Pin Sets
OM500™ Magnetic Charging Cord
SCRAM™ CAM Installation Kit
SCRAM™ CAM Buckle and Strap Kit
SCRAM™ CAM Battery and Faceplate Kit
SCRAM™ CAM Base Station Power Supply
SCRAM™ CAM Ethernet Base Station – Ethernet Cable

Sentinel shall coordinate the retrieval of lost, damaged, or abandoned equipment.

Monitoring

Sentinel shall provide 24 hours per day / 7 days per week / 365 days per year monitoring services to ensure compliance with court orders for GPS monitoring and alcohol tethers, and shall work with the Sheriff's Office personnel, Juvenile Probation personnel regarding notifications and violations. Reports shall be provided daily, and otherwise on request, to the Sheriff's Office and Juvenile Probation Department.

Service, battery, tamper, and maintenance notifications shall be coordinated by Sentinel. Notifications shall be directed to the offender, and/or the offender's

parent/guardian if a juvenile. Violation and incident reports shall be provided to the Sheriff's Office and Juvenile Probation Department.

The following monitoring software/services shall include, but not be limited to:

MONITORING SOFTWARE
OM500™ GPS Tracking Monitoring Software - SentinelDNA™
OM500™ GPS Tracking Mobile Monitoring Application – DNA Mobile™
SentinelDNA™ Program Analytics – Point Pattern Analysis & Event Detection
SCRAM CAM Alcohol Monitoring Software - SCRAMNet™
Customized Notification Procedures
Customized Escalation Procedures Including Calls to Program Participants and Department Personnel for OM500™ GPS Tracking Alerts
Access to Standard and Customized Reports

Program Function	Equipment and Service
Electronic Monitoring Platform	SentinelDNA Monitoring Application
Mobile Application	DNA Mobile Application
24-Hour Monitoring Support	Sentinel National Monitoring Center
Administrative and Account Support	Contract Management and Support
	Implementation and Installation
	Training – Initial and On-Going
	Equipment Delivery, Repair, and Maintenance
	Billing
Equipment installation, removal, retrieval, inventory, maintenance, testing, troubleshooting, cleaning and shipping related duties that facilitate the daily operation of the program	Sentinel's Local On-site Technician

Costs/Pricing

All services outlined under this agreement shall be billed at a per diem rate per offender based on the following:

TETHER EQUIPMENT	COST PER DAY
OM500™ GPS Tracking Device	$4.45
Scram CAM Transdermal Alcohol Monitoring Bracelet w/Ethernet Base Station	$6.50
Scram CAM Transdermal Alcohol Monitoring Bracelet w/Cellular Base Station	$7.39

Sentinel shall provide separate monthly invoices, based on the above, to the Family Division Juvenile Section and Sheriff's Office, based on the devices assigned to the offender type. Juvenile offenders shall be billed to the Family Division Juvenile Section, and adult offenders shall be billed to the Sheriff's Office.

As required/requested by the Juvenile Section or Sheriff's Office, cut-resistant straps shall be provided at the following cost per unit:

OTHER COSTS	COST
OM500™ Cut Resistant Strap	$39.00 each

DESCRIPTION:

GL #	DESCRIPTION	Increase/(Decrease)
1010-352.00-801.004	SERV CONT GENERAL	8,000.00

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2406 **Agenda Date:** 10/15/2025 **Agenda #:** 9.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Sam Olson, Juvenile and Probate Court Administrator

RE: Approval of a contract extension with Peckham Vocational Industries, Inc., whereby Peckham will provide vocational rehabilitation services for youth in the Career Academy and Career Academy Plus program, and for youth placed into Juvenile Justice Center residential program for a two-month term commencing October 1, 2025 through November 28, 2025, in an amount not to exceed $106,666.67, to be paid from account 2920-663.07-801.000

BOARD ACTION REQUESTED:

The Court is requesting approval of a two-month contract extension with Peckham Vocational Industries, Inc. ("Peckham"), whereby Peckham will provide vocational rehabilitation services for youth in the Career Academy and Career Academy Plus program, and for youth placed in the Genesee County Juvenile Justice Center residential program for a term commencing October 1, 2025 through November 28, 2025, in an amount not to exceed $106,666.67 to be paid from account 2920-663.07-801.000.

BACKGROUND:

Peckham has provided vocational rehabilitation services for youth who have been court-ordered to participate in court school-based programming. The underlying contract was entered into between the parties in FY 2024-25, reflected in Resolution # 2024-1221. Peckham will no longer be a juvenile service provider, effective November 28, 2025, as the Court transitions to a local day treatment and community-based service program for its court-involved youth. The present request ensures a responsible transition for youth currently in programming.

DISCUSSION:

Peckham provides a specialized trades program for youth aged 14-19 who have been court-ordered to participate in the Career Academy, Career Academy Plus, or the Genesee County Juvenile Justice Center residential program. The specialized trades program is designed to maximum the youth's individual and personal functioning through a combination of hard and soft-skill progressions related to specific career interests. Structured programming is offered related to construction trades or hospitality arts that will open pathways to a living wage, job stability, and professional fulfillment. Students can earn industry recognized credentials that will equip students with relevant skills and certifications to transition into work upon completion of the programs. Peckham will no longer be a juvenile service provider, effective November 28, 2025, as the Court transitions to a local day treatment and community-based service program for its court-involved youth. The present request ensures a responsible transition for youth currently in programming.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

The cost of the contract extension is not to exceed $106,666,67 to be paid from account 2920-663.07 -801.000. The services are part of the approved Child Care Fund annual plan and budget for FY 2025-26.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

The services foster healthy, livable, and safe communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Juvenile and Probate Court Administrator to authorize extending the professional services contract between Genesee County and Peckham Vocational Industries, Inc. (Peckham), whereby Peckham will provide vocational rehabilitation services for youth in the Career Academy and Career Academy Plus program, and for youth placed in the Genesee County Juvenile Justice Center residential program, for the period commencing October 1, 2025, through November 28, 2025, at a total cost not to exceed $106,666.67 to be paid from account 2920-663.07-801.000, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract extension on behalf of Genesee County.

EXTENSION to Professional Service Agreement
with Peckham Vocational Industries, Inc.

This Extension is between Peckham Vocational Industries, Inc. ("Peckham"), and the County of Genesee, a Michigan municipal corporation whose principal place of business is located at 324 South Saginaw Street, Flint, Michigan 48502 (the "County"), acting through the Family Division of the 7th Judicial Circuit Court (the Contractor and the County together, the "Parties"), as to extend the underlying agreement entered into between the parties, reflected in Resolution # 2024-1221.

WHEREAS, the Parties executed a professional services agreement contract effective October 1, 2024 – September 30, 2025 (the "Agreement"), pursuant to which the Contractor would provide community-based prevention services, vocational training, and day programming to court-involved youth; and

WHEREAS, the Court wishes to extend the agreement until November 28, 2025;

NOW THEREFORE, the Parties agree as follows:

1. The Term of the Agreement is hereby extended for two months, for October 1, 2025 – November 28, 2025.

2. The compensation to be paid to the Contractor on this extension basis shall not exceed $106,666.67.

3. The remaining terms of the agreement remain unchanged and in full effect. The agreement shall not be in effect beyond November 28, 2025.

PECKHAM, INC.	COUNTY OF GENESEE
By:_____	By:_____
Jo Sperry	Delrico J. Loyd, Chairperson
Chief Executive and Inclusion Officer	Board of Commissioners
Date:_____	Date:_____

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and **Peckham Vocational Industries, Inc. d/b/a Peckham, Inc., a Michigan nonprofit corporation whose principal place of business is located at 3510 Capital City Blvd., Lansing, MI 48906** (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Initial Term

The initial term of this Contract commences on **October 1, 2024** and shall be effective through **September 30, 2025** (the "Initial Term").

1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Compensation

Budget Reimbursement. The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed $640,000. The Contractor's projected budget for the Initial Term of this Contract is attached as Exhibit B (the "Budget"). If this Contract is extended, the County and the Contractor will agree in writing on a projected Budget for each Extension Term.

3.1 If requested in writing by the Contractor, and supported by good cause, the Contract Administrator may authorize a transfer between Budget line items of up to 10% of the total annual Budget for a Contract Term. No such transfer is authorized until approved in writing by the Contract Administrator.

3.2 The County will not approve any expense not identified in the Budget, and the County will not approve any expenses in excess of the amounts identified in the Budget.

3.3 The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any supporting documentation such

as time sheets and receipts for incurred expenses. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

4. **Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. **Contract Administrator**

The contract administrator for this Contract is **Rhonda Ihm** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. **Warranties**

The Contractor warrants that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

7. **Suspension of Work**

7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any

period in which the Contract Administrator has directed that the Services be suspended.

7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

8. Termination

8.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9. Equipment Purchased with County Funds

9.1 The Contractor shall not purchase Equipment for the performance of this contract using funds provided by the County unless such purchase is clearly identified in a line item in Contractor's Budget.

9.2 Reporting

The Contractor agrees that any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract must be reported to the Contract Administrator upon purchase. For the purposes of this paragraph, Equipment is defined as tangible, non-expendable, personal property having useful life of more than 1 year and an acquisition cost of $5,000 or more per unit.

9.3 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

10. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

11. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

12. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

13. Audit Rights

13.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

13.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

13.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

13.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

14. Identity Theft Prevention

14.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

14.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

15. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $_1,000,000_____ per occurrence and a $__2,000,000_____ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers' Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Automobile Liability – Including Michigan No-Fault coverages, with limits of liability not less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

Professional Liability Insurance – in an amount not less than $1,000,000 per occurrence and $1,000,0000 aggregate. If this policy is a claims made form, the

Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

15.1 Insurance Certificate and Additional Insured Coverage

1. **Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
Attn: Risk Management
1101 Beach Street, Flint, MI 48502

2. **Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

15.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

16. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

17. General Provisions

17.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

17.1.1. The Contract – This Professional Services Contract

17.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

17.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

17.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

17.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

17.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

17.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

17.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

17.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

17.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

17.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

PECKHAM, INC.

By: Jo Sperry
Jo Sperry, Chief Executive and Inclusion Officer

Date: 12/23/24

COUNTY OF GENESEE

By: Delrico J. Loyd
Delrico J. Loyd (Jan 20, 2025 14:26 EST)
Delrico J. Loyd, Chairperson
Board of County Commissioners

Date: Jan 20, 2025

EXHIBIT A
Description of the Services

Peckham Inc. will provide a GED option for some students, as well as vocational training as part of the educational curriculum and as a viable alternative to residential placement. .

The program goals are to reduce recidivism, improve social functioning, increase vocational performance, and provide job skills training for youth that have been unsuccessful in traditional settings. The program will provide structured programming to youth in the following areas:

- vocational evaluation, exploration, and skill training
- individual treatment and goal counseling
- cognitive behavioral treatment
- academic enhancement
- work related job shadows
- exposure to college and universities
- independent living skills
- personal and social skill development
- mentoring

Peckham's Specialized Trades Program is designed to maximize an individual's vocational and personal functioning through a combination of hard- and soft-skill progression related to his or her specific career interests. Developmentally appropriate, structured programming related to either Construction Trades or Hospitality Arts (Restaurant Ready & Guest Service Gold) will be offered, integrating classroom concepts with valuable and marketable hands-on skills that open pathways to living-wage income, job stability and professional fulfillment. Certifications upon successful program completion may be awarded.

The following courses and certifications are offered through the Specialized Trades Program:

• Construction Trades. Our Construction Trades course leads to two NCCER certificates, Construction Site Safety Orientation & Core Curriculum: Introductory Craft Skills. NCCER, an industry recognized credentialing program, requires the Core Curriculum as a prerequisite for trade certifications in carpentry, electrical, plumbing, sheet metal, welding, HVAC, industrial maintenance, insulating, ironwork and pipefitting. Students will take classes in construction math, hand and power tool use, construction drawings, basic rigging, and materials handling. Safety, communication, and employability skills will be emphasized. These skills are fundamental in that they can be applied at some level across a wide variety of occupations or serve as a basis for more advanced skill development.

The new 6th edition Core Curriculum will be delivered. This curriculum expands upon previous editions to safely demonstrate common job-site equipment including

extension ladders, grinders, multiple power saws, and power nail guns. Construction Trades classes will be offered to a cohort of up to eight students per class. The duration of the course is two hours per day, twice a week, for five months.

• Hospitality Arts Trade (Restaurant Ready & Guest Service Gold certs). Peckham partners with the National Restaurant Association Educational Foundation (NRAEF) to offer Peckham's Kitchen Project. The Kitchen project delivers skills-based training in six work-ready competency areas defined by the restaurant industry; these skills help participants acquire the skills, discipline, and confidence to start a food service job and stay employed. Participants can earn the NRAEF's nationally recognized Restaurant Ready certificate for workplace readiness. The modules include Work Shift; Personal Responsibility; Rules, Laws and Policies; Teamwork and Communication; Job Knowledge and Food Safety (Storing, Dating, & Reheating; Walk-in; Freezer; Hot & Dry Storage) and Organizing & Unloading. The Kitchen Project also certifies students in Guest Service Gold, which is the ideal starting point for a career in the hospitality industry which includes lodging, travel & tourism, food & beverage, and other recreational experiences. Through Guest Service Gold, participants learn how to anticipate guest needs, deliver memorable experiences, and turn around difficult situations. The modules focus on seven "golden opportunities" to deliver the highest level of guest service on an ongoing basis: Identifying approaches to individualized guest experiences; Developing ways to ensure guests feel welcomed; Learning to recover from service failures; Knowing the services being offered; Utilizing your passion to improve guest experiences and team morale; Leveraging commitment to improve guest service and team mindset; and, Utilizing your personality to improve the guest experience and differentiate yourself.

The Kitchen Project will be offered to a class of up to eight students. The duration of the course is two hours per day, two days per week, for eight weeks.

Job Development and Placement

Peckham provides excellent job development and placement services by utilizing our relationships with over 100 employers in various local industries. Our Specialized Trades Program job developer will work individually with program participants to facilitate career identification and placement with an employer that aligns with his or her career preferences. Additionally, through our strong partnerships with local American Job Centers (AJCs), Peckham connects eligible participants to a regional network of support and stays up to date on "Hot Jobs" and areas of need.

Handmade Goods

During the course, Trades students will be encouraged to produce handmade, one-of-a-kind items that demonstrates their mastery of select workshop tools and techniques. These items, which will be available for sale, include wooden coasters, bat houses, cutting boards and planter boxes. Kitchen Project items include made-

from-scratch dog treats, biscuits and muffins, popsicles, and cat treats. Additional items are art pieces and custom jewelry made by Embers students, who are girls and young women survivors of sexual assault and human trafficking

Peckham also provides the Embers program. Embers is a 12-week trauma informed group to provide opportunities for healing for young women who have experienced trauma. The program incorporates therapeutic art experiences, music therapy, yoga and breathing techniques for coping strategies. Students learn the skills to remove themselves from unsafe situations, to identify safe environments, to identify someone for encouragement and support, to have a safety plan, to utilize reflection skills, to value themselves more, and to apply the coping strategies learned from the program to help rebuild from trauma.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 9/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure P.O. Box 510187 New Berlin WI 53151	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:** certs@hni.com
INSURED 4271 Peckham Vocational Industries, Inc. dba Peckham, Inc. 3510 Capitol City Blvd Lansing MI 48906	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Amerisure Insurance Company — 19488 **INSURER B :** Amerisure Mutual Insurance Company — 23396 **INSURER C :** CH - Federal Insurance Co. — 20281 **INSURER D :** Accident Fund General Insurance Company — 12304 **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 2143981909 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE / X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PRO-JECT / X LOC OTHER:			CPP21154710401	10/1/2025	10/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			CA21062510701	10/1/2025	10/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ $ $ $
B	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 0			CU21063260702	10/1/2025	10/1/2026	EACH OCCURRENCE AGGREGATE 	$ 10,000,000 $ 10,000,000 $
D	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		TBDWC10012024	10/1/2025	10/1/2026	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 500,000 $ 500,000 $ 500,000
C A	Crime-EE Dishonesty Auto-Hired Physical Dam			J06077778 CA21062510701	10/1/2025 10/1/2025	10/1/2026 10/1/2026	Incl Client Prop: $2M Actual Cash Value	$50,000 Deductible $1,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Genesee County 7th Circuit Court is included as Additional Insured on the General Liability when required by written contract per the terms and conditions of the policy

CERTIFICATE HOLDER

Genesee County 7th Circuit Court
900 S. Saginaw St
2nd Floor, Ste. 206
Flint MI 48502

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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THE SEVENTH JUDICIAL CIRCUIT OF MICHIGAN

Honorable Anthony J. McDowell, Presiding Judge
Honorable Dawn M. Weier
Honorable Mary A. Hood

FAMILY DIVISION – JUVENILE SECTION

900 SOUTH SAGINAW ST., RM. 104
FLINT, MICHIGAN 48502
810-257-3540

Samuel A. Olson, Administrator

September 26, 2025

Peckham, Inc.
Peckham Youth Services & Reentry Success
ATTN: Sarah Britton, Director of Prevention & Reentry Services
3510 Capital City Blvd.
Lansing, MI 48906

RE: Genesee County Services Agreement

Dear Ms. Britton:

I am issuing this letter to inform Peckham, Inc. that the 7th Judicial Circuit Court- Family Division will not be moving forward to extend the agreement with Peckham, Inc. for the 2025-26 fiscal year. This is a reconsideration of earlier intentions.

The term of the current contract expires on September 30, 2025. However, in order to facilitate responsible transition planning, the Court would agree to an extension of services with Peckham through **November 28, 2025**, at the current rate.

In order for the Court to properly compensate Peckham, Inc. for services that have been and those that are to be rendered during the transition period, please provide a final invoice for payment by December 19, 2025.

The Court would like to express its gratitude for the services that your company has rendered over the past several years.

If you have any questions, please feel free to contact me at the number listed above. Again, thank you for your past service to our organization.

Sincerely,

Samuel A. Olson
Juvenile and Probate Court Administrator

CC: Honorable Anthony J. McDowell
Presiding Judge, 7th Judicial Circuit Cout – Family Division

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2419 **Agenda Date:** 10/15/2025 **Agenda #:** 10.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan ("Board"), hereby adopts and authorizes the implementation of the attached Annual Evaluation of Direct Reports Policy ("Policy").

BE IT FURTHER RESOLVED, that this new Policy supersedes any and all current or past policies related to evaluations of positions that report directly to this Board, that any other resolutions or policies previously adopted by this Board related to evaluations of said positions are hereby rescinded, and that this Policy shall remain in effect until further action of this Board.

Attachment

GENESEE COUNTY
MICHIGAN

01.003: Annual Evaluation of Direct Reports

Effective: xx/xx/xxxx – RES-XXXX-XXX

Purpose:

It shall be the policy of the Genesee County Board of County Commissioners to annually evaluate the performance of all Genesee County employees who serve as its direct reports.

Authority and Responsibility:

The Governmental Operations Committee will develop/revise an evaluation instrument for each direct report, annually, and propose its adoption by the full Board of County Commissioners.

Application:

This policy will be applied annually.

Definitions:

1. **Enter any keyword definitions here**:
2. **Alkdas sldkj wlkl**:

Policy:

1. Annually, the Governmental Operations Committee will propose to the full Board of County Commissioners the development or revision of evaluation instruments for each direct report.
2. After the adoption of the evaluation instrument, the Board of County Commissioners shall vote separately on a proposed process and timeline for completing the evaluation of its direct report(s).
3. All evaluations of direct reports by the Board of County Commissioners will be conducted in compliance with the Open Meetings Act and other relevant legal requirements.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2433 **Agenda Date:** 10/15/2025 **Agenda #:** 11.

To: Board of County Commissioners

From: Jessica Clemens, Director of Court Finance

RE: Approval of a blanket purchase order for FY 25/26 to Bob Barker Co. for the purchase of clothing, hygiene and housing supplies for the Juvenile Justice Center

BOARD ACTION REQUESTED:

Approval of a blanket purchase order to Bob Barker Co. in the amount of $8,750.00 for the purchase of clothing, hygiene and housing related supplies for the Juvenile Justice Center.

BACKGROUND:

Bob Barker has been the provider for both the Juvenile Justice Center and the Sheriff's Office for several years and offers a variety of items at competitive prices.

DISCUSSION:

None

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

$6,000.00 from 2920-356.00-752.000

$2,750.00 from 2920-356.00-767.000

No additional county appropriation is required.

IMPACT ON FACILITIES:

None

IMPACT ON TECHNOLOGY:

None

CONFORMITY TO COUNTY PRIORITIES:

Utilizing a trusted vendor to provide bulk purchasing for better rates and cost-efficiency helps ensure long-term financial stability.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the 7th Circuit Court Director of Court Finance to authorize the issuance of a purchase order to Bob Barker Co. to provide clothing, hygiene, and housing-related supplies for the Juvenile Justice Center, for the period commencing upon approval of this resolution through September 30, 2026, at a total cost not to exceed $8,750.00 to be paid from accounts 2920-356.00-742.000 ($6,000.00) and 2920-356.00-767.000 (2,750.00), is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025 meeting of the Governmental Operations Committee of this Board).

LEGISTAR SUBMISSION CHECKLIST*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

DOES THE PROJECT NEED A CONTRACT?

1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)

Yes: ☑ (Go to Question 2)

No: ☐ (Go to Question 4)

2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?

Yes: ☐ This project requires a contract, skip to the contracts section.

No: ☑ (Go to Question 3)

3) Has the vendor presented a document for the county to sign?

Yes: ☐

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: ☑

- Use a **Purchase Order** You do not need to complete the remainder of this form.

4) Is this a request for services, an IT submission, or construction work?

Yes: ☐ This project requires a contract, skip to the contracts section.

No: ☐ Contact Corporate Counsel office prior to submitting into Legistar.

CONTRACTS

*** After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. * If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

1) Is this a new contract or a renewal/extension? _____

a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

b. New Contract: Go to Question 2.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-1374 **Agenda Date:** 10/15/2025 **Agenda #:** 1.

To: Charles Winfrey, Human Services Committee Chairperson

From: Michelle Estell, RS, MSA, Health Officer

RE: Approval of an update to Genesee County's Environmental Health Regulations

BOARD ACTION REQUESTED:

Approval of changes made to the Genesee County Environmental Health Regulations.

BACKGROUND:

Several changes have been made to the Environmental Health Regulations in the form of fee increases, out of date language updates and indications where language needs to be changed for compliance and enforcement.

DISCUSSION:

The Genesee County Environmental Health Regulations have not been updated since 2002. Since then, there have been significant changes in policy, procedure and enforcement that required these updates. See attached for a list of these changes. **No additional county appropriation is needed.**

IMPACT ON HUMAN RESOURCES:

There will be no impact on Human Resources.

IMPACT ON BUDGET:

This increase to fees will increase our budget.

IMPACT ON FACILITIES:

There will be no impact on facilities.

IMPACT ON TECHNOLOGY:

There will be no impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

The purpose of the Environmental Health Division is to promote a safe environment for the county and to improve public health outcomes by ensuring all requirements are consistently being followed. We value integrity and transparency to aid in expanding our required role of regulator.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize amending and updating the Environmental Health Regulations, said amendments and updates being necessary for the reasons as stated in the memorandum request, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025 meeting of the Human Services Committee of this Board).

Changes to the Environmental Health Regulations

Section 1.003 - BOARD OF HEALTH (BOH) – This was removed from Section 1. The BOH was referenced throughout these regulations. It has been replaced with 'Health Officer', 'Genesee County Board of Commissioners' or, 'Genesee County Environmental Health Board of Review', based on what was applicable.

Section 1.119 - Schedule of Monetary Civil Penalties –

Two new monetary civil penalties were added:

1. Failure of a Type II Non-Community Water Supply owner to provide water samples, as defined by the MI Administrative Code under Section 5 of the Safe Drinking Water Act, 1976 PA 399, MCL 325.1005 $500
2. Operating a public swimming pool without prior approval, proper licensure and/or inspection. $500

Explanation:

The reason for #1 is that, often times, it is difficult to get Type II operators to sample properly which creates an untested, unapproved water source that is not allowable under the Michigan Safe Drinking Water Act. This penalty will greatly increase compliance with sampling requirements.

The reason for #2 is to decrease public pools that are operating illegally. Pool closure orders from the Genesee County Environmental Health Division (GCHD-EH) are often ignored, especially on weekends. This penalty will increase compliance with our orders.

Two existing monetary civil penalties were updated:

1. Construction of a Private, Type II or III well, as defined by Act 399, PA 1976, as amended (MCL 325.1001 et seq.) without a permit (homeowner and/or licensed well driller) $500
2. Failure of a public swimming pool operator to demonstrate acceptable bacteriological water quality in the form of Monthly operating reports (MORs) and bacteriological samples. $500

Added verbiage is highlighted in yellow.

Explanation:

1. Added Private wells as, these are the most commonly drilled wells without a permit.
2. Added the forms in which bacteriological water quality must be demonstrated.

Section 6.30112 CHANGE OF USE – This verbiage was pulled out of **Section 6.3014** as; it has increasingly become an issue with previously issued permits. **The following is as it is now written**: It shall be unlawful to convert or change the intended use of a building premise from which the sewage treatment system was designed without the prior written approval of the Health Officer.

Section 6.3016 SEASONAL RESTRICTIONS (MORATORIUM) –The word **Moratorium** was added to this section as; it is a commonly used word among agencies and installers.

Section 6.3017 – Holding Tanks –Following many requests and inquiries for holding tank scenarios, this added section was deemed necessary**. The new verbiage is as follows:** "Pump-and-Haul" as a means of disposal from holding tanks for new construction shall not be permitted. "Pump-and-Haul" may, at the Health Officer's discretion, be used to alleviate a hazard from an existing structure on a temporary basis until an acceptable means of sewage disposal is available. Temporary, for the purposes of this section, means a duration not to exceed nine (9) months.

Section 6.306 – MAINTENANCE AND CONDEMNATION OF INSTALLATIONS –This section was updated to include commercial sewage disposal systems. This statement was also added: If the Health Officer has reason to believe that an onsite sewage disposal was improperly installed, the previously approved permit can be revoked.

Section 6.402 – Prohibition – Verbiage was added to disallow the creation or existence of a privy in Genesee County without prior approval from the health officer.

Section 7.20 – LICENSE – The GCHD-EH is now requiring installers to retake the installer exam, every three years, due to construction standard updates. **The following is the added verbiage:** Installers shall be required to successfully pass the installer exam every three years to stay current with changes in the Genesee County Sewage Disposal Construction Standards.

Section 7.201 - LICENSE EXCEPTION –Homeowners are allowed to install their own onsite sewage disposal systems, provided they follow the regulations. Therefore, the GCHD-EH is requiring homeowners to take the installer exam, free of charge, to equip them with a basic knowledge of installation. **The following is the added verbiage**: Property owners installing or repairing their own on-site sewage disposal system shall be required to successfully pass the installer exam before proceeding with the project.

Chapter IX Body Art –Incorporating this regulation, adopted April, 2001, into the EH regulations. No changes were made to the Body Art regulations.

Other Changes: There were changes made to grammar, spelling, punctuation and spacing, as needed, throughout the document.

Genesee County Environmental Health Regulations

Table of Contents

Contents: **Page**

	Table of Contents	1
	Additions, Replacements and Changes	2
Chapter I	General Provisions of the Regulations	3
Chapter II	Environmental Health Board of Review Regulations	11
Chapter III	Food Licensing Board of Review Regulations	14
Chapter IV	Water Well Construction, Abandonment and Ground water Protection Regulation	17
Chapter V	Bathing Beach Regulation on Safety, Rescue, and Communication Equipment	24
Chapter VI	Sewage Disposal Regulation	25
Chapter VII	Sewage Disposal System Contractors Licensing Regulation	34
Chapter VIII	Environmental Improvement Regulation	37
Chapter IX	Body Art	41
	Approval and Certification	49

Additions, Replacements, and Changes

Additions:

Section 1.0041	General (December 1, 1998, Resolution #98-494)
Section 6.3012.1	Building Permit (May 25, 1999, Resolution #99-206)
October, 2023	Section 1.003 - BOARD OF HEALTH
	Schedule of Monetary Civil Penalties
	Section 6.3011 CHANGE OF USE
	Section 6.3016 SEASONAL RESTRICTIONS (MORATORIUM)
	Section 6.3017 – Holding Tanks
	Section 6.402 – Prohibition
	Section 7.20 – LICENSE
	Section 7.201 - LICENSE EXCEPTION
June, 2024	Chapter IX Body Art –Incorporating this regulation, adopted April, 2001, into the EH regulations.

Replacements:

Section 1.014 Person (December 11, 1998, Resolution #98-494)

Chapter IV – Water Well, Construction, Abandonment and Groundwater Protection Regulation (December 1, 1998, Resolution #980494)

Chapter VII – Sewage Disposal System Contractors Licensing Regulation (May 25, 1999, Resolution #99-206)

Changes:

August, 2002: These changes are editorial in nature, correcting grammar, spelling and completing the process by which timeframes are specified in terms of either business or calendar days. (August 27, 2002, Resolution #02-329)

CHAPTER I - GENERAL PROVISIONS OF THE REGULATIONS

The Board of Commissioners of Genesee County, Michigan, by virtue of the power vested in this body under authority of Section 2441 (1) of the Michigan Public Health Code, Act 368, P.A. 1978, as amended (MCL 333.1101 et seq.), hereby adopts Environmental Health Regulations.

SECTION 1.00 - DEFINITIONS APPLICABLE TO ENTIRE REGULATIONS

Section 1.001 APPROVED OR ACCEPTABLE - Means suitable for the proposed use in accordance with the intent and purpose of these Regulations as determined by the Health Officer, based on examination and evaluation, and/or on evidence of compliance with an applicable standard, specification or criterion developed by a recognized agency.

Section 1.002 BOARD OF COMMISSIONERS - Means the Board of Commissioners of Genesee County, Michigan.

Section 1.003 CODE - Means the Public Health Code of Michigan, Act 368, P.A. 1978, as amended (MCL 333.1101 et seq.).

Section 1.004 GENERAL - When not inconsistent with the context, words used in the present tense include the future, words in singular number include the plural number, and words in the plural number include the singular number. The word "shall" is always mandatory, and not merely directory. Words and terms not defined herein shall be interpreted in the manner of their common usage.

Section 1.005 HABITABLE BUILDING OR DWELLING - Means any permanent or temporary building structure, or part thereof where persons reside, live, sleep, cook, are employed or congregate or any combination thereof.

Section 1.006 HEALTH DEPARTMENT - Means the Genesee County Health Department, Flint, Michigan 48502.

Section 1.007 HEALTH OFFICER - Means the Acting or Administrative Health Officer of the Genesee County Health Department or authorized representative.

Section 1.008 IMMINENT DANGER OR HEALTH HAZARD - Means a condition, or practice exists which could reasonably be expected to cause death, disease, or serious physical harm immediately or before the imminence of the danger can be eliminated through enforcement procedures otherwise provided.

Section 1.009 INSPECTION - Means an evaluation of a surveillance, enforcement, or investigative nature incidental to the conduct of environmental or public health matters.

Section 1.010 MUNICIPALITY - Means any city, village or township within Genesee County (State of Michigan).

Section 1.011 NOTICE OF VIOLATION - Means an order issued by the Health Officer stating a violation and ordering correction of a condition or conditions in violation of these Regulations.

Section 1.012 NUISANCE - Means a public nuisance as known as common law or in equity jurisprudence and shall include public, private and mixed nuisances; conditions existing that injure, endanger, or are detrimental to human life, safety and health of the public; buildings, structures, or premises not sufficiently ventilated, sewered, drained, cleaned, or lighted, in reference to their intended or actual use; and whatever renders the air or human food or drink or water supply unwholesome.

Section 1.013 OWNER - Means the titleholder of record, or the person occupying or in possession of any property or premises.

Section 1.014 PERSON - "Person" means an individual, partnership, co-partnership, company, firm, cooperative, public or private association or corporation, political subdivision, unit or agency of a local, state, or federal government, trust, estate, or any other legal entity, or their legal representative, agent, or assigns.

Section 1.015 PREMISES - Means a tract or parcel of land on which a habitable building may be located, including the building.

Section 1.016 REGULATION/REGULATIONS – In the singular – means a Chapter of the Genesee County Environmental Health Regulations. In the plural – means collectively the Genesee County Environmental Health Regulations.

Section 1.10 - AUTHORITY AND ADMINISTRATION

Section 1.101 AUTHORITY - The Board of Commissioners of Genesee County, Michigan, is authorized by Section 2441 (1) of the Code to adopt these Regulations. The Regulations govern sewage disposal contractors, private and commercial sewage disposal systems, safety (rescue) and communications equipment at public bathing beaches, the conduct of appeals of actions taken under authority of these Regulations, the conduct of appeals of food service establishment licensure actions, Type III water wells, and the control of nuisances with regard to refuse disposal and sanitation of habitable buildings. The Regulations further reference minimum standards and procedures, and provide for variances, penalties and the establishment of fees for various services and functions performed.

Section 1.102 INTENT AND CONSTRUCTION - The provisions of these Regulations are hereby adopted for the express purpose of protecting public health and safety and the quality of the natural environment, and to prevent the occurrence of public nuisances and shall be liberally construed to achieve these objectives.

Section 1.103 REPEAL - The following rules and regulations are repealed:

1. Genesee County Sewage Disposal System Contractor Licensing Regulations adopted October 9, 1966.

2. Genesee County Sewage Disposal Regulations adopted July 8, 1969.

3. Genesee County Environmental Improvement Regulations adopted October 9, 1973.

4. Construction Standards for Sewage Disposal Systems in Genesee County dated May 21, 1982.

5. Any other local rule or regulations in conflict with these Regulations.

Section 1.104 ADMINISTRATION AND JURISDICTION - The Health Officer is hereby authorized to apply, administer and enforce the provisions of these Regulations. The Health Officer is hereby empowered to act to abate nuisances or potential health hazards resulting from violations of the Regulations. Nothing stated in the Regulations shall be construed to limit the power of the Health Officer to order the immediate and complete abatement of, or correction by whatever means possible, a public nuisance to the public health. The Health Department shall have jurisdiction throughout Genesee County, including all cities, villages and townships for the administration and enforcement of these regulations, including all amendments hereafter adopted, unless otherwise specifically stated. Nothing in these Regulations shall be construed to restrict or abrogate the authority of any municipality in Genesee County to adopt more restrictive regulations or ordinances. Consistent with its powers and duties under Sections 2433 and 2435 of the Code, the Health Department may, under authority recognized and granted by the Michigan Department of Public Health pursuant to Section 2235 of the Code, enter into agreement or contract with a municipality or other entity for the provisions of health services in all or any part of its jurisdiction.

Section 1.105 ENFORCEMENT - All premises affected by this Regulation shall be subject to unannounced (“no notice”) inspection by the Health Officer, who may collect such samples for laboratory examination, or seize such property and perform such other tests as deemed necessary for the enforcement of these Regulations.

Section 1.106 RIGHT OF ENTRY AND INSPECTION - No person shall refuse to permit the Health Officer to inspect any premises at reasonable times. It shall be unlawful for any person to molest, intimidate or resist the Health Officer in the discharge of official duties. The Health Officer, after giving proper identification, may inspect any matter, thing, premise, place, person, record, vehicle, incident, or event as provided for by Section 2446 of the Code. The Health Officer may apply for an inspection or investigation warrant pursuant to Section 2242 of the code to assure compliance with provisions herein enacted or other laws which must be enforced. The Health Officer may request the assistance of the Genesee County Sheriff's Department, or other police agency or peace officer when necessary to execute official duties in a manner prescribed by law.

Section 1.107 INTERFERENCE WITH NOTICES - No person shall remove, mutilate, alter, or conceal any notice or placard posted by the Health Officer except by permission of the Health Officer.

Section 1.108 FEES - Fees may be fixed and required under separate schedule duly adopted and revised periodically by the Genesee County Board of Commissioners for services and functions performed by authority of Section 2444 of the Code. All fees shall be collected by the Health Department and shall be receipted for and deposited with the Genesee County Treasurer and credited to the Health Department. Fees shall be paid in full prior to the performance of such service or function by the Health Department. Fees shall be non-refundable unless requests for refunds are received prior to performance by the Health Department.

Section 1.109 PENALTY FOR VIOLATION - A person who violated a provision of these Regulations is guilty of a misdemeanor, as provided in Section 2441(2) of the Code. In the case of continuing violations, each day's violation shall constitute a separate offense.

Section 1.110 AMENDMENTS - The Health Officer may recommend to the Board of Commissioners from time to time, amendments to the Regulations in the same manner as they were originally adopted and approved.

Section 1.111 APPEALS - Appeals of actions taken under authority of these Regulations are governed by Chapter II of the Regulations. Appeals of food service establishment license actions are governed by Chapter III of the Regulations.

Section 1.112 OTHER LAWS AND REGULATIONS - These Regulations are intended to be consistent with applicable federal and state law and shall be construed, when necessary, to achieve that consistency, as provided in Section 1115 of the Code.

Section 1.113 POWER TO ESTABLISH POLICY AND GUIDELINES - The Health Officer is hereby granted the authority to establish policies and guidelines, not in conflict with the intent of the Regulations, for the purpose of carrying out the responsibilities herein delegated to the Health Officer by law. These policies and guidelines are subject to review by the Genesee County Board of Commissioners.

Section 1.114 NOTICE OF VIOLATION - Whenever the Health Officer determines that there exists a violation of any provision of these Regulations, a notice of such violation shall be given to the person or persons responsible which shall order compliance with the Regulations. Such notice and order shall:

1. Be in writing

2. Specify the violation by referring to the sections of the Regulations violated;

3. Outline remedial action to effect compliance with the provisions of these Regulations;

4. Set a reasonable time, not to exceed ninety (90) calendar days, for compliance;

5. Be personally served upon the responsible party or sent by certified mail to the last known address, or if the person to be served is unknown, by posting said notice in some conspicuous place on the premises;

6. Advise that failure to correct or abate the violation in the prescribed manner may result in the issuance of a misdemeanor appearance ticket or civil citation.

Section 1.115 ORDER OF IMMEDIATE DISCONTINUANCE - The Health Officer may require immediate discontinuance of any operation or construction in instances where continuation would create a health hazard, conditions do not comply with the requirements of the Health Department, there is direct violation of these Regulations, or where construction has proceeded unlawfully and without a valid permit. Noncompliance with such order shall be a violation of the Regulations.

Section 1.116 MISDEMEANOR APPEARANCE TICKETS - Under authority of Section 2463 of the Code, designated employees may be specifically authorized, subject to approval by the Genesee County Sheriff, to issue and serve misdemeanor appearance tickets with respect to violations of the rules, regulations and by-laws adopted by the Genesee County Board of commissioners and the statutes of the State of Michigan concerning health matters which are in the jurisdiction of the Health Department.

No misdemeanor appearance tickets shall be issued for a violation of the Regulations without first having served the person in violation of the Regulations with a written NOTICE OF VIOLATION (as provided in Section 1.114 above).

Section 1.117 INJUNCTIVE PROCEEDINGS - Notwithstanding the existence and pursuit of any other remedy, the Health Officer, without posting bond, may maintain an action in a court of competent jurisdiction for an injunction or other process against any person to restrain or prevent violations of the Regulations or to correct a violation or activity or condition which is believed to adversely affect the public health pursuant to Section 2465 (1) of the Code.

Section 1.118 CIVIL CITATIONS - Pursuant to Section 2461 and 2462 of the Code, the employees designated in Section 1.116 are hereby authorized to issue civil citations to be assessed for a specific violation of the Regulations at that time or not later than 90 days after discovery of the alleged violation. The citation shall be written and shall state specifically the nature of the violation, including reference to the section, rule, order or regulation alleged to have been violated, the civil penalty established for the violation, if any, and the right to appeal the citation. The citation shall be delivered or sent by certified mail to the alleged violator.

Section 1.1181 APPEAL OF THE CIVIL CITATION - Not later than twenty (20) calendar days after receipt of a civil citation, an alleged violator may petition the Health Department for an administrative hearing which shall be held within thirty (30) calendar days after the receipt of the petition. After the administrative hearing, the Health Officer may affirm, dismiss or modify the citation. The decision of the Health Officer shall be final unless within sixty (60) calendar days of the decision, the Human Services/Finance Committee of the Genesee County Board of Commissioners grants review of the citation. After the review, the Human Services/Finance Committee may affirm, dismiss or modify the citation. A person aggrieved by a decision of the Human Services/Finance Committee may petition the circuit court of Genesee County for review. The petition for court review shall be filed not later than sixty (60) calendar days following receipt of the final decision concerning the civil citation.

Section 1.119 MONETARY CIVIL PENALTIES - By authority of Section 2461 of the Code, the following schedule of monetary civil penalties is hereby adopted.

Schedule of Monetary Civil Penalties

This schedule sets forth monetary penalties for certain specific violations of the Regulations and other laws which the Health Department must enforce. One or more monetary penalties may be assessed concurrently. Each calendar day the violation continues shall be considered a separate offense.

• Installation of an on-site sewage disposal system without a permit (homeowner and/or licensed installer)	$500
• Construction of an on-site sewage disposal system without a license	$500
• Operation of a food service establishment or a temporary food service establishment without a license	$500
• Construction of a food service establishment without approved plans	$500
• Construction of a Private, Type II or III well, as defined by Act 399, PA 1976, as amended (MCL 325.1001 et seq.) without permit (homeowner and/or licensed well driller)	$500
• Failure of a Type II Non-Community Water Supply owner to provide water samples, as defined by the MI Administrative Code under Section 5 of the Safe Drinking Water Act, 1976 PA 399, MCL 325.1005	$500
• Failure of a public swimming pool operator to demonstrate acceptable bacteriological water quality in the form of Monthly operating reports (MORs) and bacteriological samples.	$500
• Operating a public swimming pool without prior approval, proper licensure and/or inspection.	$500
• Failure to comply with an order of immediate discontinuance (contractor, owner, and/or other responsible party)	$500
• Creation of a condition of imminent danger or health hazard or nuisance as defined in the Regulations	$1,000
• Allowing sewage to accumulate on the surface of the ground or to flow into a body of water	$1,000

The amount of monetary penalty shall be doubled for a second citation for the same violation. Thereafter, each citation shall be a maximum of $1,000 for each violation. When a violation of this Regulation or another law, regulation or rule which the Health Officer has the duty to enforce exists, and for which no specific monetary penalty has been published, the monetary penalty shall be $500 for the first citation, $1,000 for a second citation, and $1,000 for any succeeding violation. A civil penalty imposed under this part is payable to Genesee County and shall be deposited with the Genesee County Treasurer and credited to the Health Department.

A civil penalty shall become final if a petition for an administrative hearing or review is not received within twenty (20) calendar days of its issuance. A civil penalty may be recovered in a civil action brought in the county in which the violation occurred or the defendant resides.

Section 1.120 VALIDITY AND SEVERABILITY OF SECTIONS - If any section, subsection, clause or phrase of the Regulations is for any reason adjudged unconstitutional or invalid, it is hereby provided that the validity of remaining provisions of the Regulations shall not be affected thereby. The Regulations shall not impair or affect any act done, offense committed, or right accruing, accrued or acquired, or liability, penalty, forfeiture or punishment incurred under previous County Regulation, to the time the Regulations take effect, but the same may be enjoyed, asserted, enforced, prosecuted or inflicted, as fully and as to the same extent as if the Regulations had not been passed.

Section 1.121 VARIANCES - The Health Officer shall be empowered to issue variances to specific provisions of the Regulations, provided all the following conditions exist:

1. That no substantial health hazard or nuisance is likely to occur therefrom;

2. That strict compliance with a requirement of the Regulations would result in unnecessary or unreasonable hardship to an appellant;

3. That no state or local statute or other applicable laws would be violated by such variance; and

4. That any such variance would provide essentially equivalent protection in the interest of the citizens of Genesee County.

Section 1.20 - INTERPRETATION

Section 1.201 INTERCHANGEABILITY - When not inconsistent with the context, words used in the masculine form include the feminine, or the reverse. Words used in the present tense include the future, words in singular number include the plural number, and words in the plural number include the singular.

Section 1.202 OTHER WORDS OR TERMS - The word “shall” is always mandatory and “may” is merely permissive. Words or terms not defined herein shall be interpreted in the manner of their common meaning.

CHAPTER II - ENVIRONMENTAL HEALTH BOARD OF REVIEW REGULATION

SECTION 2.00 - APPLICABILITY

The procedures which follow apply to persons who seek administrative review of a decision by the Health Department to deny, limit, suspend or revoke a license or permit other than a food service establishment license.

The hearing panel may, at its discretion, review requests for appeals of actions other than license or permit decisions taken by the Health Department.

Section 2.10 – HEARING PANEL –

The Health Officer and the Chair and Vice-Chair of the Human Services Committee of the Genesee County Board of Commissioners shall comprise the Genesee County Environmental Health Board of Review (sometimes hereinafter referred to as the "hearing panel").

Section 2.101 COMPENSATION - The compensation of each member of the hearing panel shall be that sum established for regular Committee meetings by the Board of Commissioners within the limitations of Section 2444 of the Code, the cost of which may be charged back to the appellant or a reasonable appeal fee set for this purpose under Section 1.108 of the Regulations.

Section 2.102 DECISION VOTE – A decision of the hearing panel requires an affirmative vote of, at least, a majority of a quorum.

SECTION 2.20 - PROCEDURES

Section 2.201 NOTICE OF DECISION - Except as otherwise herein provided, notice of a decision to deny, limit, suspend or revoke a license or permit must be personally served on, or sent by first class mail to the last known address of, the licensee, permit holder, or applicant for a license or permit.

Section 2.2011 STATEMENT OF REASONS FOR DECISION - The notice must state the reasons for the decision to deny, limit, suspend or revoke a license or permit. The statement of reasons shall include a citation to a specific statute or rule violated or not complied with.

Section 2.2012 RIGHT TO SEEK REVIEW - The notice must also advise the licensee, permit holder, or applicant for license or permit of the right to seek review of the decision by the Genesee County Environmental Health Board of Review and of the procedures for obtaining such review.

Section 2.202 PETITION FOR REVIEW - Following service of the notice as provided in Section 2.201 above and, except as otherwise herein provided, an aggrieved licensee, permit holder or applicant for license or permit shall have thirty (30) calendar days in which to file a Petition for Review of the Decision. A filing fee will be required to accompany the petition in accordance with Sections 1.108 and 2.102 of the Regulations.

Section 2.2021 WEEKEND OR LEGAL HOLIDAY - If the last day on which the petition may be filed is a weekend or legal holiday, the licensee, permit holder or applicant for license or permit shall have until 5:00 p.m. of the next regular business day following such weekend or legal holiday in which to file petition for review.

Section 2.2022 FAILURE TO FILE - Failure by the licensee, permit holder or applicant for license or permit to timely file a petition for review shall cause the decision to become a Final Order of Immediate Effect.

In the event the order takes immediate effect, the Health Officer shall verify the status of the subject matter of the license or permit within the next business day. If the licensee, permit holder, or applicant is not in compliance with the Final Order, the Health Officer, may pursue other remedies as provided by law to secure immediate compliance, including but not limited to injunctive relief.

Section 2.203 SCHEDULING OF HEARING - Except as otherwise herein provided, hearings shall be held not more than twenty (20) business days following the day on which a petition for review is filed. Notice of the date, time, and place of the hearing shall be personally served on the licensee, permit holder or applicant for license or permit.

Section 2.204 PRE-HEARING CONDUCT - An aggrieved licensee, permit holder or applicant for license or permit shall not discuss details of the case with any member of the hearing panel before the hearing or shall not attempt to influence panel members in any way preparatory to release of a Final Order. If an aggrieved licensee, permit holder or applicant for license or permit believes they are in compliance prior to the hearing date, they may contact the Director of Environmental Health who will schedule a verification re-evaluation upon request, providing contact is made no later than 10:00 a.m. of the day before the hearing date. If the aggrieved party is found to be in full compliance, the hearing may be cancelled; if not, the hearing will be held as scheduled.

SECTION 2.30 - CONDUCT OF HEARING

Section 2.301 CONDUCT - The conduct of hearing before the Genesee County Environmental Health Board of Review shall conform as nearly as practicable to the Procedures in Contested Cases, Chapter 4, of the “Administrative

Procedures Act," being Act 306, P.A. 1969, as amended [(MCLA 24.271 et seq.); (MSA 3.560 (171) et seq.)].

Section 2.302 PRESIDING OFFICER - The Health Officer shall be the presiding officer of hearings before the Genesee County Environmental Health Board of Review.

Section 2.3021 - The presiding officer shall perform the typical duties of a presiding officer in a contested case including, but not limited to, administering oaths and affirmations and ruling on objections, motions and the admissibility of evidence, with the assistance of legal counsel.

Section 2.303 RIGHTS - The parties (i.e., the health department and the aggrieved applicant or licensee to a contested case before the Genesee County Environmental Health Board of Review shall, among other things, have the right to direct and cross-examine witnesses, submit documentary evidence, redirect or recross examine witnesses and submit rebuttal evidence.

Section 2.304 TECHNICAL ASSISTANCE - The Genesee County Environmental Board of Review may request the technical assistance of governmental agencies and/or other experts in the appeals hearing.

Section 2.305 FINAL ORDER - A Final Order issued following a hearing shall be supported by and made in accordance with competent, material and substantial evidence in accordance with Act 306, P.A. 1969, as amended [(MCLA 24.285 et seq.); (MSA3.560(185) et seq.)]. The order may take the form of a decision to affirm, modify, or rescind the original decision. The Final Order may be issued before the panel adjourns or within fifteen (15) business days following the hearing.

If the disposition of a Final Order is to uphold a license or permit denial, suspension or revocation without extenuating circumstance, the Health Officer shall verify the status of the subject matter of the license or permit on the next working day and periodically thereafter. Upon discovery of a failure to comply with the Final Order, the Health Officer may seek appropriate remedy through the courts as may be determined with legal counsel.

CHAPTER III - FOOD LICENSING BOARD OF REVIEW REGULATION

Section 3.00 - APPLICABILITY

Pursuant to the MICHIGAN FOOD LAW OF 2000, ACT 92, AS AMENDED, The procedures which follow, apply to persons who seek administrative review of a decision by the health department to deny, limit, suspend or revoke a fixed or mobile food service establishment, temporary food service establishment, special transitory food unit, or vending machine location license.

Section 3.10 - HEARING PANEL

The Health Officer and the Chair and Vice-Chair of the Human Services Committee of the Genesee County Board of Commissioners shall comprise the Genesee County Environmental Health Board of Review (sometimes hereinafter referred to as the "hearing panel")."

Section 3.101 COMPENSATION - The compensation of each member of the hearing panel shall be that sum established for regular Committee meetings by the Board of Commissioners within the limitations of Code, the cost of which may be charged back to the appellant or a reasonable appeal fee set for this purpose under Section 1.108 of the Regulations.

Section 3.102 DECISION VOTE - A decision of the hearing panel requires an affirmative vote of, at least, a majority of a quorum.

Section 3.20 - PROCEDURES

Section 3.201 NOTICE OF DECISION - Except as otherwise herein provided, notice of a decision to deny, limit, suspend or revoke a fixed or mobile food service establishment, transitory food unit, or vending machine location license must be personally served on, or sent by first class mail to the last known address of, the licensee or application for a license.

Notice of a decision to deny a temporary food service establishment license must be personally served on, or sent by first class mail to the last known address of, the licensee or application for a license. A notice of a decision to limit, suspend or revoke a temporary food service establishment license must be personally served on the licensee or applicant for license or on an appropriate representative of the licensee or applicant for license.

Section 3.2011 STATEMENT OF REASONS FOR DECISION - The notice must state the reasons for the decision to deny, limit, suspend or revoke a license of

the licensee or applicant. The statement of reasons shall include a citation to a specific statute violated or not complied with.

Section 3.2012 RIGHT TO SEEK REVIEW - The notice must also advise the licensee or applicant for license of the right to seek review of the decision by the Genesee County Food Licensing Board of Review and of the procedures for obtaining such review.

Section 3.202 PETITION FOR REVIEW - Following service of the notice as provided in Section 3.201 above and, except as otherwise herein provided, an aggrieved licensee or applicant for license shall have thirty (30) calendar days in which to file a Petition for Review of the Decision. A filing fee shall be required to accompany the petition in accordance with Sections 1.108 and 3.102 of the Regulations.

Section 3.2021 WEEKEND OR LEGAL HOLIDAY - If the last day on which the petition may be filed is a weekend or legal holiday, the licensee or applicant for license shall have until 5:00 p.m. of the next regular business day following such weekend or legal holiday in which to file petition for review.

Section 3.2022 FAILURE TO FILE - Failure by the licensee or applicant for license to timely file a petition for review shall cause the decision to become a Final Order of Immediate Effect.

In the event the order takes immediate effect, the Health Officer shall verify operational status of the establishment within the next business day. If the establishment is not in compliance with the order, the Health Officer may pursue other remedies, as provided by law to secure immediate compliance, including but not limited to injunctive relief.

Section 3.203 ORDER OF IMMEDIATE CESSATION OF OPERATION - The Health Officer may require immediate cessation of the operation of a fixed or mobile food service establishment, temporary food service establishment, transitory food unit, vending machine or vending machine location upon a determination that continued operation would create an imminent or substantial hazard to the public health under authority of MCL 289.2113.

Section 3.2031 EFFECT OF ORDER - An order of immediate cessation is effective upon service of the notice.

Section 3.2032 PETITION FOR REVIEW - A fixed or mobile food service establishment, temporary food service establishment, transitory food unit, or vending machine location licensee, aggrieved by a decision to require immediate cessation shall, within thirty (30) calendar days of service of the notice, file a petition for review in accordance with the procedures provided in this section.

Section 3.204 SCHEDULING OF HEARING - A hearing to review a decision to deny a food service establishment license shall be held not more than twenty (20) business days following the day on which a petition for review is filed. A hearing to review a decision to limit a food service establishment license shall be held not more than twenty (20) business days following the day on which a petition for review is filed. A hearing to review a decision to suspend a food service establishment license shall be held not more than ten (10) business days following the day on which a petition for review is filed. A hearing to review a decision to revoke a food service establishment license shall be held not more than ten (10) business days following the day on which a petition for review is filed. A hearing to review an order of immediate cessation of operation of a food service establishment shall be held not more than ten (10) business days following the day on which a petition for review is filed. Notice of the date, time, and place of the hearing shall be personally served on, or sent by first class mail to the last known address of, the licensee or applicant for license.

Section 3.205 PRE-HEARING CONDUCT - An aggrieved licensee or applicant for license shall not discuss details of the case with any member of the hearing panel before the hearing or shall not attempt to influence panel members in any way preparatory to release of a Final Order. If an aggrieved licensee or applicant for license believes he or she is in compliance prior to the hearing date, he or she may contact the Director of Environmental Health who will schedule a verification re-inspection upon request, providing contact is made no later than 10:00 a.m. of the day before to the hearing date. If the aggrieved party is found to be in full compliance, the restriction may be lifted by the Director of Environmental Health and the administrative hearing may be cancelled.

An aggrieved licensee or applicant for license may submit a written statement to the Director of Environmental Health for consideration by the hearing panel. Said statement shall be restricted to two pages in length and shall be submitted not later than 5 (five) business days before the scheduled hearing.

SECTION 3.30 - CONDUCT OF HEARING

Section 3.301 CONDUCT - The conduct of hearing before the Genesee County Food Licensing Board of Review shall conform as nearly as practicable to the Procedures in Contested Cases, Chapter 4, of the “Administrative Procedures Act,” being Act 306, P.A. 1969, as amended [(MCLA 24.271 et seq.); (MSA 3.560 (171) et seq.)]

Section 3.302 PRESIDING OFFICER - The Health Officer shall be the presiding officer of hearings before the Genesee County Food Licensing Board of Review.

Section 3.3021 - The presiding officer shall perform the typical duties of a presiding officer in a contested case including, but not limited to, administering

oaths and affirmations and ruling on objections, motions and the admissibility of evidence with the assistance of legal counsel.

Section 3.303 RIGHTS - The parties (i.e., the health department and the aggrieved applicant or licensee) to a contested case before the Genesee County Food Licensing Board of Review shall, among other things, have the right to direct and cross-examine witnesses, submit documentary evidence, redirect or recross examine witnesses and submit rebuttal evidence.

Section 3.304 TECHNICAL ASSISTANCE - The Genesee County Food Licensing Board of Review may request the technical assistance of governmental agencies and/or other experts in the appeals hearing.

Section 3.305 FINAL ORDER - A Final Order issued following a hearing shall be supported by and made in accordance with competent, material and substantial evidence in accordance with Act 306, P.A. 1969, as amended [(MCLA 24.285 et seq.); (MSA 3.560 (185) et seq.)]. The order may take the form of a decision to affirm, modify, or rescind the original decision. The Final Order may be issued before the panel adjourns or within fifteen (15) calendar days following the hearing.

If the disposition of a Final Order is to uphold a license denial, suspension or revocation without extenuating circumstance, the Health Officer shall verify operational status of the establishment on the next business day and periodically thereafter. Upon discovery of a failure to comply with the Final Order, the Health Officer may seek appropriate remedy through the courts as may be determined with the assistance and advice of legal counsel.

CHAPTER IV - WATER WELL CONSTRUCTION, ABANDONMENT AND GROUNDWATER PROTECTION REGULATION

Section 4.00 PREAMBLE - It is hereby recognized that supply of safe potable water is fundamental to individual, public, and community health; that water supply facilities installed and operated in a proper manner are necessary for safeguarding public health; that water supplies furnishing water for human consumption need to be isolated and protected from sewage or other sources of pollution; that proper construction and abandonment of wells is an integral part of groundwater protection and that contamination of water resources and supplies, or the creation of conditions menacing the public health, should be prevented. This regulation governing water supplies is hereby adopted pursuant to Sections 2435 and 2441 of Michigan's Public Health Code, Act 368 of the Public Acts of 1978, as amended, being Sections 333.2435 and 333.2441 of the Michigan Compiled Laws.

Section 4.01 SCOPE - This regulation shall apply to all premises in Genesee County, Michigan. This regulation shall not apply to Type I public water supplies,

as defined by Michigan's Safe Drinking Water Act, Act 399 of the Public Acts of 1976, as amended, being sections 325.1001 through 325.1023 of the Michigan Compiled Laws, and Administrative Rules promulgated pursuant to that Act.

Section 4.02 DEFINITIONS

Section 4.03 SAFE AND ADEQUATE WATER SUPPLY - Means a water supply which is constructed and located in such a manner as to provide water which will not endanger the health of the user and which provides sufficient water yield and pressure to operate all connected plumbing fixtures.

Section 4.04 - WATER SUPPLY - Means a system of pipes and structures through which water is obtained, including but not limited to, the source of the water such as wells, surface water intakes, or hauled water storage tanks; and pumping and treatment equipment, storage tanks, pipes and appurtenances, or a combination thereof, used or intended to furnish water for domestic or commercial use.

Section 4.05 - WELL - Means an opening in the surface of the earth for the purpose of obtaining ground water, monitoring the quality or quantity of ground water, obtaining geologic information on aquifers, recharging aquifers, purging aquifers, utilizing the geothermal properties of earth formations, or removing ground water for any purpose. Wells as defined in this section include, but are not limited to:

1. A water supply well used to obtain water for drinking or domestic purposes.

2. An irrigation well used to provide water for plants, livestock, or other agricultural processes.

3. A test well used to obtain information on ground water quantity, quality, or aquifer characteristics, for the purpose of designing or operating a water supply well.

4. A recharge well used to discharge water into an aquifer.

5. A dewatering well used to lower the ground water level temporarily at a construction site.

6. A heat exchange well used for the purpose of utilizing the geothermal properties of earth formations for heating or air conditioning.

7. An industrial well used to supply water for industrial processes, fire protection, or similar non-potable uses.

8. A fresh water well at an oil or gas well drilling site, when the fresh water well is to be retained after completion of the oil or gas drilling operation.

Section 4.06 - POWERS AND DUTIES OF THE HEALTH OFFICER

Section 4.061 – REGULATE - The Health Officer shall have the authority to regulate the design, installation, operation, maintenance, abandonment, and plugging of all water supplies under the jurisdiction of the Genesee County Health Department.

Section 4.062 ESTABLISH GUIDELINES - The Health Officer may establish procedures and guidelines concerning the interpretation of this regulation. Such procedures and guidelines may be subject to review and approval by the Genesee County Board of Commissioners.

Section 4.07 APPLICATION OF OTHER LAWS - The Genesee County Health Department incorporates by reference, and adopts as part of this regulation, the definitions and requirements with respect to water well construction, pump installation and well abandonment as set forth in:

1) The "Safe Drinking Water Act", Act No 399 of the Public Acts of 1976, as amended, being sections 325.1001 through 325.1023 of the Michigan Compiled Laws, and the following sections of Administrative Rules promulgated pursuant to that Act: Part 1, being R 325.10101 to R 325.10115; Part 4, being R 325.10401 to R 325.10409; Parts 7 and 8, being R 325.10701 to R 325.10833; and Parts 10 through 14, being R 325.11001 to R 325.11407 of the Michigan Administrative Code, and any subsequent revisions thereto, and

2) Part 127 of Michigan's Public Health Code, Act No. 368 of the Public Acts of 1978, as amended, being sections 333.12701 through 333.12715 of the Michigan Compiled Laws, and the administrative rules promulgated pursuant to that Act, being R 325.1601 through R 325.1676 of the Michigan Administrative Code, and any subsequent revisions thereto.

Section 4.08 WATER SUPPLY CONSTRUCTION PERMIT REQUIRED - No person shall begin construction of a new water supply, or make extensive changes to existing water supplies, without first obtaining a construction permit from the Genesee County Health Department. Permit application shall be made at least three (3) business days prior to construction. Extensive changes include replacing the well casing, removing a well casing from the ground, changing aquifers or sources of water, changing screen elevation, deepening or plugging back a bedrock well, changing the pump type, installing a liner pipe, and a significant increase in the capacity of the water supply.

Section 4.09 PERMIT APPLICATION PROCEDURE

Section 4.091 Application - Forms are available at the Department. The application forms and required fee must be received in person or by mail as noted in section 5.0. Application shall consist of:

1) Name of well drilling contractor

2) Property owner and mailing address

3) Township and street address of well location

4) Date of proposed construction

5) Scaled site plan showing:

    a) Scale used and North direction

    b) Lot lines, easements, and deed restrictions

    c) Surface water (lakes, ponds, rivers, ditch, etc.)

    d) Location of house, outbuildings, driveway

    e) Location of proposed well and any other wells within 50' of the property line

    f) Location of all buried sewer lines, septic tanks, drain fields within 50' of the property line

    g) Location of all other sources of contamination within 800' of the property line (such as: active area of landfill, land or subsurface application of septage or sludge waste, oil or gas wells, petroleum product processing or storage, fertilizer or agricultural chemical preparation/ storage, outhouses, animal or poultry yards)

Section 4.092 DENIAL OF PERMITS - The Health Officer may deny a permit or issue a restricted permit under one or more of the following conditions:

1) When incomplete, inaccurate or false information is provided by the applicant.

2) When the proposed water supply system or water supply well will not comply with Part 127 of Act 368, P.A. 1978, as amended or Act 399 of 1976 as amended.

3) Where the proposed location of the proposed water supply system or water supply well is in an area where the Michigan Department of

Environment, Great Lakes and Energy has issued an advisory against the use of water supply wells in the area or if the location is within a service area defined by the Michigan Department of Environmental Quality pursuant to R299.5409 as amended unless special well construction techniques or screening of a well at a depth not affected by contamination would allow the well to be isolated from the contamination which resulted in the
issuance of an advisory or the establishment of a service area by the Michigan Department of Environmental Quality.

4) Where a water supply system or water supply well is proposed to be served by groundwater which the Health Department has knowledge is contaminated or likely to be contaminated by a hazardous substance in excess of the residential drinking water criteria unless special well construction techniques or screening of a well at a depth not affected by contamination would allow the well to be isolated from the contamination. Hazardous substance and residential drinking water criteria have the same meaning as when those terms are used in Part 201, Environmental Remediation, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. When the Health Department has made such a determination, the Health Department shall make available to the public, upon request, a map of the area affected by this determination.

5) Other circumstances or conditions which the Health Officer believes may be detrimental to an individual or the public's health.

Section 4.10 LATE APPLICATION PENALTY - If a person fails to make application for a well construction permit from the Genesee County Health Department at least three (3) business days prior to beginning construction of a water supply, a penalty fee equal to the regular application fee shall be assessed. Within five (5) business days of being notified of the violation, the person shall submit the regular application fee and the penalty fee to the Health Officer. Payment of the penalty fee shall not exempt said person from any further penalties prescribed for violation of this regulation. The Department shall not be liable for costs already incurred prior to permit issuance.

The Health Officer may waive the penalty fee when, upon consideration of relevant facts and circumstances, said penalty fee constitutes an undue hardship on the applicant.

Section 4.11 ABANDONMENT OF NEWLY CONSTRUCTED WELLS - The Health Officer may require the abandonment and plugging of a well that is constructed without prior notification or is constructed in violation of this regulation.

Section 4.12 ABANDONMENT OF PREVIOUSLY CONSTRUCTED WELLS - When a well becomes abandoned, it must be properly plugged. If the well is not properly plugged for justifiable reason (being used as a secondary water source, temporarily inaccessible, etc.) the Health Officer may file an affidavit with the Genesee County Register of Deeds so a permanent record is created which states an unplugged well exists on that parcel of land.

Section 4.13 WATER SUPPLY AND GROUNDWATER CONTAMINATION - The Health Officer may take any legal means necessary to prevent or eliminate water supply and groundwater contamination caused by, but not limited to, wells, abandoned wells, and water supplies.

Section 4.14 WATER SAMPLING - In accordance with R 325.1661 of the Michigan Administrative Code, the well drilling contractor shall notify the water supply owner of the owner's responsibility to collect one or more water samples from the sampling faucet prior to placing the water system into service. Organisms of the coliform group shall not be present in the sample(s).

Section 4.15 INSPECTION - The Health Officer may make inspections of water supplies during and/or after completion of construction as deemed necessary. A new water supply shall not be put into service until:

1) A completed "Water Well and Pump Record", prepared by the well driller and/or pump installer, as applicable, has been submitted to the Health Officer.

2) The Health Officer has received copies of the results of water samples indicating the raw water quality meets minimum public health standards. Water sample analyses shall include coliform bacteria and any other parameter deemed necessary by the Health Officer.

3) The water supply system is found to be in compliance with applicable code and permit requirements.

Section 4.16 STOP WORK ORDER - If the Health Officer determines that a water supply under construction does not comply with the requirements of this regulation, the Health Officer may issue a written stop work order. Work shall not resume until the owner and/or contractor have agreed to make corrections to comply with this regulation, and the Health Officer rescinds the stop work order.

Section 4.17 - EMERGENCY CONDITIONS - In the event an emergency arises where the lack of water will result in undue hardship and the office of the Genesee County Health Department is closed, or when the well driller is involved with repair work and it is deemed necessary to begin construction immediately on a new well, a registered well driller may begin extensive changes to or construction of a new water supply without notification or permit. The well driller

shall contact the Health Officer on the next regularly scheduled business day to notify of such installation. The late penalty specified in SECTION 7.0 of this regulation may be waived in these cases.

Section 4.18 –VIOLATION OF THE REGULATION - A person who violates a regulation is guilty of a misdemeanor, punishable by imprisonment for not more than 90 days, or a fine of not more than $200, or both.

Section 4.19 EFFECTIVE DATE - This regulation shall become effective on May 1, 1999.

Section 4.20 RIGHT OF ENTRY AND INSPECTION - No person shall refuse to permit the Health Officer, after proper identification, to inspect any premises in accordance with Section 2446 of Michigan 's Public Health Code, Act 368 of the Public Acts of 1978, as amended, nor shall any person molest or resist the Health Officer in the discharge of those duties and the protection of the public health.

Section 4.21 VALIDITY - In the event any section, paragraph, sentence, clause, or phrase of these rules and regulations may be declared unconstitutional or invalid for any reason, the remainder of said rules and regulations shall not be affected thereby.

Section 4.22 INJUNCTION OR OTHER PROCESS - Notwithstanding the existence and pursuit of any other remedy, the Health Officer may maintain an action in the Name of Genesee County in a court of competent jurisdiction for injunction or other appropriate process against any person to restrain or prevent a violation of these regulations.

Section 4.23 FEES - The schedule of fees authorized by these regulations is established by the Health Officer, in accordance with Section 2444 (1) of Michigan's Public Health Code, Act 368 of the Public Acts of 1978, as amended. Fees paid to the Genesee County Health Department shall be credited to the Genesee County Health Department account with the County Treasurer. The fees charged shall not be more than the reasonable cost of performing the service.

Section 4.24 APPEALS - Matters related to interpretation of the State of Michigan's well construction and pump installation statute and administrative rules are not within the jurisdiction of the Genesee County Environmental Health Board of Review.

CHAPTER V - BATHING BEACH REGULATION ON SAFETY, RESCUE, AND COMMUNICATION EQUIPMENT

Section 5.00 DEFINITION - A Public Bathing Beach shall be defined as an area of land, accessible to the public, bordering on a body of water which:

1) Is used collectively by a number of individuals primarily for the purpose of swimming, or wading;

2) Provides a lifeguard on duty;

3) Is sanctioned and generally recognized as intended for use by the public; and

4) Has a designated swimming area.

Section 5.10 BACKGROUND AND AUTHORITY - Part 125, Section 12542, of the Code, requires the provision of a minimal safety equipment at public beaches. The owner or person in charge of a public bathing beach must provide and maintain suitable and adequate safety and rescue equipment and a means of communicating with outside sources of assistance at any time the beach is open to the public. This Regulation specifically defines a Public Bathing Beach and sets forth minimum requirements thereto.

Section 5.20 MINIMUM REQUIREMENTS - As a minimum, each beach must provide:

1) Safety and rescue equipment to include a life ring, buoy or other flotation device attached to a length of rope suitable to reach across the width of the designated swimming area, a six foot spine board with ties, and a Sixteen (16) unit first aid kit. Rescue devices shall be Red Cross approved or equivalent and shall be maintained in proper working condition.

2) Suitable means of communication to include a two-way radio, an available telephone on the grounds, or a means of obtaining outside assistance which can be demonstrated to the satisfaction of the Health Officer.

CHAPTER VI - SEWAGE DISPOSAL REGULATION

PREAMBLE

Recognizing that the sanitary and safe disposal of human sewage wastes is fundamental to individual, public and community health; further recognizing that public sewerage facilities installed and operated in a proper manner are considered the only acceptable means for safeguarding public health in urban situations; still further recognizing that inherent operational limitations and temporary nature of individual, private, sewage disposal systems demand their use only under rural and isolated conditions, and insofar as possible, to prevent the creation of nuisances, sources of filth, and conditions menacing the public health, this Regulation and these standards for the disposal of sewage wastes and human excrement are hereby established as follows:

Section 6.00 - DEFINITIONS

Section 6.001 ABSORPTION FIELD, TRENCH, OR BED - Means a method of distributing septic tank effluent or overflow below the ground surface by means of a line or a series of lines of drain tile laid on a bed of stone (or other approved methodology), with openings so as to allow the effluent or overflow to be absorbed by the surrounding soil.

Section 6.002 AVAILABLE SANITARY SEWER - If a sanitary sewer is within three hundred (300) feet of any part of a premises, then the sewer is considered available to that premises for the disposal of sewage.

Section 6.003 DOSING CHAMBER - Means a watertight tank or receptacle used for the purpose of retaining the overflow or effluent from a septic tank, pending its automatic discharge to a selected point.

Section 6.004 FILL SAND OR FILTER MATERIAL - Means medium to coarse clean sand, unless otherwise specified, as part of a permit condition and approved by the Health Officer.

Section 6.005 FLOOD PLAIN - Means the elevation of the contour defining the flood plain limits of any area subject to hypothetical or actual flooding or inundation based on a historical recurrence frequency period of once in about one hundred (100) years.

Section 6.006 GROUND WATER - Means the water in the ground that is in the zone of saturation.

Section 6.007 HIGH GROUND WATER ELEVATION - Means the elevation of the upper surface of the zone of saturation as may occur during the normally wet periods of the year.

Section 6.008 LOW VOLUME FIXTURES - Means faucets or showers with a flow rate of not greater than 2.75 gallons per minute (gpm) at 20-40 pounds per square inch (psi) and toilets that utilize 3.5 gallons or less per flush.

Section 6.009 PERMEABILITY - Means the capability of a soil to transmit water and/or air.

Section 6.010 PRIVY - Means all “outhouses”, buildings or other structures which are not connected with a sewerage system or with a sewage disposal system and which are used for the reception, disposition or storage, either temporarily or permanently, of feces or other excreta from the human body.

Section 6.011 SEPTIC TANK - Means a water-tight receptacle used for the purpose of receiving all sewage and so designed to permit the collection of solids from such wastes and to permit such solids to undergo decomposition therein, permitting the effluent to overflow in a controlled manner to an approved disposal system.

Section 6.012 SEWAGE OR WASTEWATER - Means all the residential, commercial and industrial water-carried wastes from any premises.

Section 6.013 SEWAGE DISPOSAL SYSTEM - Means the method of controlled disposal of sewage by means of a sewer line connected to a septic tank or tanks, and an absorption field, trench or bed or any other device approved by the Health Officer.

Section 6.014 SEWAGE SYSTEM FAILURE - Means a situation where any one of the following conditions exist:

1) The system refuses to accept effluent at the rate of application.

2) Sewage or effluent seeps from, or ponds on the ground surface.

3) The system contaminates a potable well or surface waters of the State.

Section 6.015 SEWER - Means a water-tight conduit for carrying sewage.

Section 6.016 SOILS EVALUATION - Means on-site investigation to evaluate the suitability of a site (specific location on each site) to support an adequate sewage disposal system.

Section 6.017 SURFACE WATER - Means a body of water whose top surface is exposed to the atmosphere including a flowing body, ponds or lake, drains, rivers, streams, ditches, either natural or constructed.

Section 6.018 UNSANITARY CONDITION, NUISANCE OR HEALTH HAZARD - Means any structure or condition which the Health Officer reasonably believes to be a potential cause of illness, poses a threat to the health of the public, pollutes any stream or other body of water

Section 6.019 OTHER DEFINITIONS - Other technical definitions not described herein but which may be used in this Regulation shall mean the most commonly recognized interpretation of description of the technical term used in the environmental health profession.

Section 6.10 - AUTHORITY AND ADMINISTRATION

This Regulation is hereby adopted and provided separately and as a part of the Regulations pursuant to authority conferred upon local health departments by Section 2441 (1) of the Code. The following Regulation is to govern the installation and maintenance of private, semi-private, and public sewage disposal systems where no municipal sewage facility is available; and to prohibit the platting of property inadequate for such installation. This Regulation is adopted and provided for the express purposes of protecting the health, safety, and welfare of the people of Genesee County, it having been determined by the Board of commissioners that the installation of private, semi-private and public sewage disposal systems which do not meet the minimum requirements of this Regulation constitutes a present danger and menace to the health, safety and welfare of the people of Genesee County.

Section 6.20 - PLATS

This Section incorporates by reference “The Subdivision Control Act”, being Act 288, P.A. 1967 as amended (MCL 560.101 et seq.) and Rules of the Michigan Department of Public Health (R.560.401 - R.560.405). From and after the effective date of this Regulation, no plat shall be approved by the Health Department where such plat is not served by a public water supply system and a public sewerage system unless the requirements of the above cited Act and Rules have been met and fully complied with by the owners of the plat.

Section 6.30 - SEWAGE DISPOSAL SYSTEMS

Section 6.301 PERMIT REQUIRED - From and after the effective date of this Regulation, it shall be unlawful for any person to construct, alter, repair or extend any on-site sewage disposal system within Genesee County, unless he has a permit issued by the Health Officer for the specified construction, alteration, repair or extension, and it shall be unlawful for any person to construct, rebuild,

move onto any parcel of land, occupy, or use, any premises which is not equipped with adequate facilities according to the provisions of this Regulation for the sanitary and safe disposal of sewage. The Health Officer shall determine whether the land is suitable for on-site sewage disposal.

If a proposed building has a sewage disposal system constructed according to the provisions of this Regulation which is adequate to serve the proposed building, the Township Officer shall be notified by the Health Officer in writing and no permit is required. In instances where the structure has no internal plumbing facilities for water-carried sewage and where no intent to occupy exists as certified by the landowner (such as a pole barn, shed and the like), a sewage disposal permit shall not be required. A deed restriction shall be placed on file to this effect. Future conversion or development of any potentially habitable building and/or site shall be subject to compliance with all provisions of this Regulation and a permit shall be required prior to occupancy of that site.

Section 6.3011 APPLICATION FOR SITE SUITABILITY EVALUATION AND APPLICATION FOR A PERMIT - An application for a site suitability evaluation and an application for a permit shall be required for any installation and shall be in writing and signed by the applicant. Applications and/or accompanying data shall be made on forms provided by the Health Officer. A completed application must be submitted before the Health Officer will respond for an on-site evaluation.

Section 6.30111 INFORMATION REQUIRED - A complete plan of the proposed disposal system with such substantiating data as the Health Officer may require shall be submitted when applying for a permit. A legal description of the property and a detailed and legible plot shall accompany the application.

The Health Officer may require, as part of a soils evaluation, information including but not limited to engineering plans or drawings, topographic maps of a site indicating surface relief and/or grade elevations, soil analyses, additional soil test borings, percolation tests, ground water and flood elevations, and so forth.

Section 6.30112 CHANGE OF USE – It shall be unlawful to convert or change the intended use of a building premise from which the sewage treatment system was designed without the prior written approval of the Health Officer.

Section 6.3012 ISSUANCE OF PERMIT - The Health Officer shall issue a permit for on-site subsurface sewage disposal within a reasonable period of time, providing all of the conditions of acceptance have been met. In cases where all conditions specified above have not been met, a permit, issued under the variance clause of Section 6.701 of this Regulation may be considered.

Section 6.30121 BUILDING PERMIT – A building permit shall not be issued by the local building authority until a valid permit for construction of an on-site sewage disposal system has been issued by the Health Officer.

Section 6.3013 DENIAL OF PERMIT - The Health Officer shall deny the issuance of a permit when provisions of this Regulation or applicable criteria cannot be met.

Section 6.3014 VOID PERMITS - The permit for a private or commercial sewage disposal system may be declared void by the Health Officer if the location of the disposal system, specified on the permit is altered, or if there is any increase in the scope of the project prior to, during, or following construction of said system, or if the Health Department acquires new information that the previous permit approval site does not satisfy the requirements of this Regulation.

It shall be a violation of this Regulation to misrepresent, omit, or withhold pertinent information upon which the minimum requirements contained in this Regulation are based. The Health Officer may void any permit when he has reasonable cause to believe that an intentional misrepresentation has occurred.

Section 6.3015 TRANSFER OF PERMITS (New Owner) - Permits may be transferred from person to person upon written request and notice of change to the Health Department and payment of the prescribed transfer fee, providing the home/business/structure, conditions and construction remain and are certified as being the same as originally specified. Any change of conditions will invalidate the original permit and a new permit shall be required.

Section 6.3016 SEASONAL RESTRICTIONS (MORATORIUM) - After the effective date of this Regulation, no site evaluation for permit, nor sewage disposal system installation, except to abate a public health nuisance, shall occur under conditions or during periods established by the Health Officer. The Health Officer may grant written permission on an individual basis during the restricted period or season if site, weather and ground conditions are suitable. The installation of a temporary system may be considered (See Section 6.3017).

Section 6.3017 HOLDING TANK – “Pump-and-Haul” as a means of disposal from holding tanks for new construction shall not be permitted. “Pump-and-Haul” may, at the Health Officer’s discretion, be used to alleviate a hazard from an existing structure on a temporary basis until an acceptable means of sewage disposal is available. Temporary, for the purposes of this section, means a duration not to exceed nine (9) months.

Section 6.3018 FEES - Fees shall be charged according to the current fee schedule as may be adopted and periodically updated by the Board of Commissioners.

Section 6.3019 PERMIT EXPIRATION - Permits shall become void and expire twelve (12) months from the date of issuance thereof. The permit may be renewed, but will be subject to any intervening changes in this Regulation.

Section 6.302 INSPECTION REQUIRED - Within the jurisdiction of township, village or city units of government of Genesee County, the responsibility for inspection of any septic tank, disposal field or other underground appurtenances before covering shall be that of the Health Officer. After the effective date of this Regulation, it shall be a violation of this Regulation for anyone to occupy or use any premise before obtaining an acceptable certification of the sewage disposal system.

After construction of the sewage disposal system has been completed and before any portion of the system has been covered and/or placed in operation, an inspection will be made after notification to the Health Officer that the system is ready for inspection. The Health Officer may deny final approval of any installation which does not comply with any permit condition, or is of faulty workmanship and/or construction materials, or otherwise does not meet requirements of this Regulation.

It shall be unlawful to backfill any septic tank and/or tile disposal installation until an approval has been granted by the Health Department. Should the installer be notified by the Health Officer to backfill the system when an inspection cannot be conducted, the installer in such an instance shall furnish a written statement to the Health Officer, certifying that the system was installed exactly as shown on the permit or describing exactly any deviations therefrom.

Section 6.303 BACKFILLING DISPOSAL SYSTEM - After approval of the disposal system by the Health Officer, the disposal system shall not be allowed to remain open for longer than Seventy-two (72) hours, unless otherwise approved by the Health Officer.

Section 6.304 CONNECTIONS REQUIRED - All plumbing fixtures such as flush toilets, urinals, lavatories, sinks, bathtubs, showers, laundry tubs, automatic washers, or any similar fixtures used to receive or conduct water-carried wastes or sewage shall be connected to a septic tank or to some other device in a manner approved by the provisions of this Regulation and the Health Officer. Footing drainage or sump water shall not be drained to the septic tank or subsurface disposal field. Further, water softener wastes, footing drainage, sump water, curtain or perimeter drains, and storm water from down spout discharges shall be drained away from the area of the septic tank and subsurface disposal field.

Section 6.305 DIVERSION VALVES AND PUMPS IN CONNECTION WITH LAUNDRY TUBS AND SUMPS - Diversion valves shall not be allowed on the discharge pipe of sump pumps receiving waste water or sewage from plumbing

fixtures or appliances such as laundry tubs or automatic washers. When plumbing fixtures or appliances are installed in basements or cellars, it shall be necessary to install a separate pump to be used for no purpose other than pumping water carried wastes directly to the septic tank, unless gravity flow is possible.

Section 6.306 MAINTENANCE AND CONDEMNATION OF INSTALLATIONS - Every private and commercial sewage disposal system shall be maintained in a satisfactory operating condition at all times. A sewage disposal system which is not in accordance with this Regulation, or where the effluent therefrom is exposed to the surface of the ground or is permitted to drain on to the surface of the ground or into any surface water, or where the seepage of effluent therefrom may endanger a public or private water supply, or where a public nuisance is created by a system improperly constructed or maintained, is deemed to be a noncomplying system. The Health Officer may declare unfit for habitation, condemn and so post any premises connected to a noncomplying sewage disposal system until satisfactory remedy can be demonstrated, and order the premises vacated. An individual sewage disposal system so condemned shall be repaired, rebuilt or replaced by a system constructed according to the provisions of this Regulation within a period of time specified by the Health Officer. In the alternative and absent proper remedy, the premises may be ordered permanently vacated, in the interest of protection of the public health.

It shall be unlawful to dispose or discharge to the sewage disposal system septic system cleaners or other products or chemicals which pose a threat to ground water quality.

If the Health Officer has reason to believe that an onsite sewage disposal was improperly installed, the previously approved permit can be revoked.

Section 6.307 PUBLIC OR PRIVATE DRAIN OF UNKNOWN COURSE AND ORIGIN - Whenever the Health Officer shall determine that improperly treated sewage is flowing from the outlet of any public or private drain of unknown course and origin, he may issue public notices requiring person owning premises from which such sewage originates, to connect such sewage flow to a publicly operated sewerage system, if available, or in the absence thereof to comply with the provisions of this Regulation. Public notice shall consist of the posting of at least two (2) conspicuous notices in the probable area served by said drain. After not less than ten (10) calendar days following posting of the notices the Health Officer may plug or cause to be plugged, the outlet of said drain, until such time as the sources of the sewage have been located. Owners of properties known to be discharging improperly treated sewage in such drain posted by the Health Officer, shall be given written notice of corrections required with the time allowed by the posted notices and shall be responsible for bearing the costs of plugging outlets. Failure to comply shall be considered a violation of

this Regulation. No liability for damages caused by compliance with this Section shall accrue to the Health Department or any employee thereof.

Section 6.308 MUNICIPAL SEWER CONNECTIONS - Where a publicly operated system for collection and disposal of sanitary sewage is available, the utilization of such public sewerage system shall be considered the only safe and sanitary means for liquid waste disposal. NO privy, septic tank or other private means of sewage or excreta disposal shall be maintained or used on property having a sanitary sewer available; provided, however, that all connections and discharges to a public sewerage system shall be in accordance with the regulations of the municipality operating and maintaining such sewerage system. Where an approved public sewer is available all new buildings shall be connected to such public sewerage system at the time of construction. When an approved public sewer becomes available, existing premises shall be connected to same for valid public health reasons at such time as may be deemed necessary by the Health Officer. When connection to sanitary sewer is made, the septic tank(s) shall be properly abandoned in accordance with procedures established by the Health Officer.

Section 6.309 LOCATION - All private sewage disposal facilities shall be located wholly upon the property served except that under certain conditions where suitably executed and recorded easements or rights-of-way agreements exist this provision may be waived. In no case shall more than one dwelling or workplace be served by a single sewage disposal facility.

Section 6.310 SEWAGE TREATMENT PLANTS - Nothing in this Regulation shall prevent the construction of sewage treatment plants in accordance with approved plans, discharging treated effluent to an approved outlet, and operated in such a manner that there is no menace to the public health, or unlawful pollution of waters of the state; notwithstanding existing systems operating under a National Pollution Discharge Elimination Permit for surface water discharges shall also be permitted.

Section 6.311 ORDER OF IMMEDIATE DISCONTINUANCE - The Health Officer may require immediate discontinuance of any operation or construction of a sewage disposal system, upon determination that continued operation or construction would create a substantial hazard to public health or be in direct violation of this Regulation.

Notwithstanding, in instances where construction has proceeded unlawfully and without a valid permit, the Health Officer shall issue a “Stop Work Order” requiring immediate discontinuance of said construction. Noncompliance with such order shall be a violation of this Regulation.

SECTION 6.40 - PRIVIES AND SIMILAR TOILET DEVICES

Section 6.401 GENERAL - All privies and similar toilet devices shall be subject to inspection and approval by the Health Officer prior to their use, construction and/or installation. These devices shall be maintained, operated and constructed in an acceptable manner at all times and in accordance with provisions of Section 12771 of the Code and Administrative Rules promulgated therefrom, and shall not create a nuisance condition. The construction of said sewage disposal devices shall require a permit issued by the Health Officer.

Section 6.402 PROHIBITION - No privy shall be maintained or be constructed on or moved to any premises as a permanent means of sewage disposal except as otherwise approved by the Health Officer.

Section 6.403 TEMPORARY USE - Temporary privies used at construction sites, places of public assembly, camps, and so forth, shall comply with Section 12771 of the Code, and when cleaned or serviced, the person performing such service shall comply with Act 181, P.A. 1986, as amended (MCL 325.311 et seq.).

Section 6.404 LOCATION, CONSTRUCTION AND DEPTH - Privies shall be located, constructed and installed in accordance with applicable provisions of the Construction Standards.

Section 6.50 - SEWAGE DISPOSAL SYSTEMS FOR COMMERCIAL AND OTHER THAN SINGLE OR TWO-FAMILY DWELLINGS

Section 6.501 MICHIGAN CRITERIA - The "Michigan Criteria for Subsurface Sewage Disposal," in accordance with the Water Resources Commission Policy Statement adopted September 22, 1977 (and as may be subsequently updated or amended) shall be the basis for acceptance or rejection of proposed sewage disposal systems for other than single or two-family residences, regulated in this Section and are incorporated by reference in this Regulation.

Section 6.60 - CONSTRUCTION STANDARDS - RESIDENTIAL

Section 6.601 CONSTRUCTION STANDARDS AND PROGRAM PROCEDURES - On-site sewage disposal systems for private single and two-family dwellings shall meet the Construction Standards as set forth by the Health Officer and are incorporated by reference in this Regulation. Further, the Health Officer may develop internal policy and procedure to effectively carry out the intent of this Regulation.

Section 6.70 - VARIANCES

Section 6.701 HARDSHIP, VARIANCE, OR ALTERNATE METHODS - A variance to specific provisions of this Regulation, such as use of available sanitary sewer or an alternate method of sewage disposal may be approved by

the Health Officer if it demonstrates equivalence to the minimum requirements or if it will meet the objectives of this Regulation. When the Health Officer determines that public health would not be jeopardized, or no potential public health nuisance created, or in instances of hardship, a variance may be approved, specifying any additional conditions deemed necessary.

Section 6.702 APPROVAL OF VARIANCE - A variance shall be approved in writing by the Health Officer before a system is constructed or installed. Such approval shall specify details of construction, or all related factors affecting the installation.

CHAPTER VII – SEWAGE DISPOSAL SYSTEM CONTRACTORS LICENSING

SECTION 7.00 – DEFINITIONS

Section 7.001 INSTALLING – Means the construction, alteration, modification, building or digging, excavating, adding to, changing, trenching, filling, extending, setting in place, connecting up, fixing into position for use or ready for use of any septic tank, septic tank excavation or hole, absorption field, disposal trench, or other surface or sub-surface sewage disposal system; placement of stone, tile or other materials in absorption fields or leach beds, or other sub-surface trenches, fields, beds, holes or excavations.

Section 7.002 INSTALLER – Means any person, who for a fixed sum, price, fee, percentage, valuable consideration or other compensation, other than wages, undertakes with another, the repairing or repair, or installing or installation of septic tanks or treatment devices, seepage pits, tile fields, or other surface or sub-surface sewage disposal systems within Genesee County. Excluded are manufacturers of septic tanks, tile, stone processors and persons making delivery of these products to the job site, provided they do not install such products.

Section 7.003 REPAIRING – Means the making of alterations, modifications, additions, changes, corrections, repairs, building, installing, adding of materials to sub-surface or surface facilities or septic tanks or treatment devices, correction of deficiencies occasioned by malfunctioning, non-functioning, inadequate functioning of sub-surface or surface facilities or septic tanks or treatment devices.

Section 7.10 – AUTHORITY AND ADMINISTRATION

This Regulation is hereby adopted and provided separately and as a part of the Regulations pursuant to authority conferred upon local health departments by Section 2441 (1) of the Code. The purpose of this Regulation is to prevent the spread of infectious and contagious diseases; to license and require bonding of

persons engaged in installing, extending or repairing on-site sewage disposal systems, by the Health Department; and to provide penalties for the violation of this Regulation, it having been determined by the Board of Commissioners that improperly installed, repaired, or extended sewage disposal systems for private, commercial or institutional use (other than municipal systems), constitutes a danger and menace to the health, safety and welfare of the people of Genesee County, Michigan.

Section 7.20 – LICENSE

It shall be unlawful for any person to engage in or carry on the business of installing or repairing on-site sewage disposal systems within Genesee County unless duly licensed and bonded as hereinafter provided. Installers shall be required to successfully pass the installer exam every three years to stay current with changes in the Genesee County Sewage Disposal Construction Standards.

Section 7.201 LICENSE EXCEPTION – Nothing in this Regulation shall be construed to require a license for property owners to install or repair their own on-site sewage disposal systems, provided such alterations or modifications are performed in accordance with the Regulations. Property owners installing or repairing their own on-site sewage disposal system shall be required to successfully pass the installer exam before proceeding with the project. Home owners installing their own on-site sewage disposal systems shall be required to sign a document holding Genesee County harmless, in the event of premature field failure.

Section 7.30 – APPLICATION

Each person engaged in such business for the purposes aforesaid shall file an application directly with the Health Officer with such information as he may require. The application shall state the nature of the business, the post office address of the applicant, and the post office address at or from which the business is to be conducted. If the applicant shall operate a branch or other places of business, the application shall so state. The application shall state any additional information the Health officer may require.

Section 7.40 – FEE AND BONDS

The application to engage in the business as herein defined shall be accompanied by an annual license fee as established by schedule, payable to the Health Department. The application for such license shall be made to the Health Department prior to January 1 of each year, and shall be accompanied by a Michigan company surety bond, or with such sureties, form and sufficiency as shall be approved by the Health Officer, covering the period for which the license shall be issued to indemnify persons for whom service and maintenance work is performed. Such bonds shall be $35,000.00 for licensee who is a resident of the

State of Michigan , and $70,000.00 for licensee who is a non-resident. The Health Officer shall be the obligee, and the bond shall be for the benefit of and for the purpose of protecting any person or persons damaged by faulty workmanship in the installation or repair of on-site sewage disposal systems and shall guarantee the appearance of the licensee to answer any warrant within fifteen (15) calendar days of notice to the bonding company of the issuance of such warrant. Such bonds shall be conditioned upon the performance of the services in a safe, good workmanlike manner, and in compliance with the Sewage Disposal Regulation provisions of the Regulations. If the Health Officer, after such investigation as he deems necessary, is satisfied that the applicant has successfully completed the application materials, provided an acceptable surety bond, and has the qualifications, experience, and equipment to perform the services in a manner not detrimental to safety and public health, and meets such other conditions as may from time to time be determined to be in the interest of the public's health, shall issue or cause to be issued a license for the said business.

Section 7.50 – FAILURE TO COMPLY WITH REGULATIONS

The Health Officer shall have the authority to deny, suspend, limit, revoke or refuse to renew a license in any case where he finds that there has been a failure to comply with the provisions of this Regulation, and any local or state rules and regulations or laws of the State of Michigan relating to public health.

Section 7.60 – INSTALLATION OF NEW SYSTEMS

No person shall install a private, commercial or institutional, (other than municipal), sewage disposal system in Genesee County unless in accordance with the standards and provisions required in the Regulations.

Section 7.70 – EXISTING SYSTEMS

No person shall install, repair or alter, or extend any private, commercial or institutional (other than municipal) sewerage disposal system in Genesee County unless in accordance with the standards and provisions of the Regulations.

Section 7.80 – IDENTIFICATION OF EQUIPMENT

All equipment such as tractors, trenchers, and trucks used in connection with the installation, repairing, alteration, or extending of a sewage disposal system shall be identified with a current year insignia provided by the Health Department, to indicate the installer is licensed in Genesee County.

Section 7.90 – WORKMANSHIP

All work done on sewage disposal systems in Genesee County shall be in accordance with the Genesee County Environmental Health Regulations, as noted in Chapters VI and VII shall be performed in a workmanlike manner and the property served left in a safe and sanitary condition, free from any unprotected holes such as dry wells, and the premises free of any pooled sewage, sludge, or septic tank effluent.

CHAPTER VIII—ENVIRONMENTAL IMPROVEMENT REGULATION

Section 8.00 – DEFINITIONS

Section 8.001 ASHES – Means the residue from the burning of wood, coal, coke, or other combustible materials.

Section 8.002 GARBAGE – Means putrescible rejected food waste including waste accumulation of animal, food, or vegetable matter used or intended for food or that intended for the preparation, use, cooking, dealing in or storing of meat, fish, fowl, fruit or vegetable, including cans, containers and wrappings wasted therewith, is considered “garbage”.

Section 8.003 HAZARDOUS MATERIALS – Means waste material or a mixture of various waste materials because of its quantity, concentration or chemical characteristics, is toxic, corrosive, flammable or an irritant and may cause substantial damages or injury to humans, animals or the environment resulting from the disposal of the waste or mixture of waste. Hazardous wastes include but are not limited to waste oils, salt brines, drugs, pesticides, chemicals and those liquids used for road oiling or dust control.

Section 8.004 LITTER – Means “garbage”, “refuse”, and “rubbish”, as herein defined, and all other waste material which, if thrown or deposited in an unapproved or unauthorized area as herein prohibited, tends to create a danger to public health, safety or welfare or a condition of nuisance.

Section 8.005 REFUSE – Means all putrescible and non-putrescible solid waste (except body waste and sewage waste) and includes garbage, rubbish, ashes, incinerator ash, incinerator residue, street sweepings and solid market and industrial waste, and other substances which may become a nuisance.

Section 8.006 RUBBISH - Means non-putrescible solid waste, excluding ashes, consisting of both combustible and non-combustible waste such as paper, cardboard, tin cans, yard clippings, wood, building on material, rags, bedding, glass, crockery, bulk items, or litter of any kind that will be a detriment to the public health and safety.

Section 8.007 SOLID WASTE – Means either refuse, garbage, rubbish, ashes, either singularly or in any combination thereof.

Section 8.008 VERMIN – Means noxious small animals or insects as lice, fleas, worms, rats, mice, cockroaches, and so forth.

Section 8.10 – AUTHORITY AND ADMINISTRATION - This Regulation is adopted and provided separately and as a part of the Regulations pursuant to authority conferred upon local health departments by Section 2441 (1) of the Code. Requirements with respect to nuisances occurring within Genesee County shall be those requirements set forth in Section 2455 (1) through (5) in the Code. The purpose of this Regulation is to extend the authority of the Code so much as they apply to the existence of environmental health, hazards, cause of sickness, and unsanitary conditions of every description.

Section 8.20 – ENFORCEMENT

Section 8.201 INSPECTION – All premises affected by this Regulation shall be subject to inspection by the Health Officer, who is empowered to make reasonable inspections of such premises only after prior consent of the owner or occupier of the premises has been obtained, except where an imminent danger or health hazard exists or is believed to exist which requires that an inspection be conducted immediately.

Section 8.202 WARRANT – In cases other than those cited in Section 8.201 above the Health Officer shall first obtain a warrant to effect a valid administrative inspection of the premises affected by this Regulation. The warrant shall be supported by oath and affidavit of the Health Officer which demonstrates "probable cause" for the issuance of the warrant. The scope of such a warrant may be directed to a general opposed to specific building, dwelling, or the like. The finding of a "probable cause" to support the issuance of a warrant to inspect either a general area, a specific area, or a specific area within a general area, may be based on consideration, such as, but not limited to, the passage of time since the area (including its appearance, apparent condition, or other apparent physical characteristics), or the observable or perceivable condition in the area, which, in the case of a specific area within a general area, need not necessarily depend upon specific knowledge of the condition of the specific area sought to be inspected. Pursuant to any valid entry and inspection effected under this section, the Health Officer may take possession of any evidence obtained in the course of the inspection, which demonstrates a violation of, or noncompliance with, any of this Regulation.

Section 8.203 – EMERGENCY ABATEMENT – The Health officer may take such action as may be immediately necessary to commence abatement of any nuisance if the public safety and health requires such action. The Health officer may thereafter take such other action under Section 8.202 above as is necessary

to complete the abatement of the nuisance. With permission granted by the Board of Commissioners or by order of the Court, the cost of such abatement may be charged to the premises and the owners and occupiers thereof.

Section 8.30 – STATE LAWS, RULES, REGULATIONS - The statutes of the State of Michigan relating to the storage, transportation and disposal of solid waste, the same being Act 641, P.A. 1978, as amended (MCL 299.4091 et seq.), public health, the same being Act 368, P.A. 1978, as amended (MCL 333.1101 et seq.), the condemnation of unsafe structures, the same being Act 230, P.A. 1972, as amended (MCL 125.1501 et seq.), and the control and elimination of burning and air pollution, the same being Act 348, P.A. 1965, as amended (MCL 336.11 et seq.) and all rules and regulations relating thereto along with all amendments and additions thereto, and as hereafter amended or added to, are hereby expressly incorporated into and made a part of this Regulation. Any person violating any such statute, rule or regulation shall be guilty of a violation of this Regulation. In the event of a conflict the more restrictive of any or all statutes or regulations shall prevail.

Section 8.40 – NUISANCES

Section 8.401 NUISANCES DEFINED AND PROHIBITED – The word "nuisance" as used in this Regulation is defined in Section 1.012 of Chapter I of the Regulation. All such nuisances are hereby prohibited and declared illegal. This Regulation shall not include those nuisances made actionable by Section 3801 of Act 236, P.A. 1961, as amended (MCL 600.101 et seq.) or those nuisances placed in public highways or rights-of-way by legislative or municipal authority.

Section 8.402 UNIHABITABLE PREMISES; VACATION; HEALTH ORDER – Whenever it shall be certified by the Health Officer that a premises is infected with contagious disease or that it is unfit for human habitation, or dangerous to the public health, safety, or welfare by reason of want of repair, or defects in the drainage, plumbing, lighting, ventilation, or the construction of the same, or by reason of the existence of said dwelling, or for any cause, the Health Officer may issue an order requiring all persons therein to vacate such premises within not less than twenty-four (24) hours nor more than ten (10) calendar days for the reasons to be mentioned in said order. In case such order is not complied with within the time specified, the Health Officer may cause said premises to be vacated or may extend the time within which to comply with the same. Once vacated, the Health Officer may require such measures as may be necessary to prevent re-entry into the premises. In the alternative, the Health Officer may proceed with discretion as provided under the Emergency Abatement Provisions of Section 8.203 of this Regulation. The Health Officer, when satisfied that the danger from said premises has ceased to exist, or that it is fit for human habitation, may revoke said order.

Section 8.403 ANIMALS AND VERMIN – It shall be unlawful for any person to create or maintain a vermin or rat-infested condition or premises owned or occupied by that person. When the Health Officer has reasonable cause to believe that there is rodent and/or vermin infestation in a definable area, and upon proper notice, it shall be the duty of the homeowner or occupant of any premises in that area to protect same against ingress of rats and vermin by preventive measures acceptable to or ordered by the Health Officer. The homeowner or occupant shall also be responsible for abatement of a vermin or rat-infested condition or premises owned or occupied by that person, using methods acceptable to the Health Officer.

It shall be unlawful for any person to allow a dead animal to remain for over twenty-four (24) hours after death on premises owned or occupied by him. Such animals shall be buried to a depth of four (4) feet or as otherwise specified by the Health Officer.

Section 8.404 ABANDONED REFRIGERATOR - It shall be unlawful for any person to leave any abandoned, unattended or discarded refrigerator, freezer or other similar self-locking appliance or container on land owned or occupied by that person, without first removing the doors from the said freezer, refrigerator or container, or otherwise eliminating the health hazard condition to the satisfaction of the Health Officer.

Section 8.405 MEDICAL AND INFECTIOUS WASTES – The Health Officer shall enforce the applicable provision of the Genesee County Solid Waste Master Plan.

Section 8.406 IMPORTATION OF WASTES – The Health Officer shall enforce the applicable provisions of the Genesee County Solid Waste Master Plan.

Section 8.407 SOLID WASTE CONTROL – No persons shall permit to accumulate upon their premises any refuse except in containers of rodent-proof, durable, fly-proof and watertight construction, except that bulky rubbish such as tree limbs, weeds, large cardboard boxes, and so forth, may be bundled and so stored as not to provide a harborage or breeding place for rodents. Garbage and rubbish shall be disposed of in a manner which creates neither a nuisance nor a hazard to health in accordance with the provisions of Act 641, P.A. 1978, as amended (MCL 299.401 et seq.).

The occupant and/or owner of property, and the owner of unoccupied property shall at all times maintain the premises occupied or owned in a clean and orderly condition. The deposit of or accumulation of garbage, rubbish, rags, tin cans, glass, paper, empty barrels, boxes, or any litter which because of its character, condition or improper storage may invite the breeding or collection of flies, mosquitoes or rodents, or which may in any manner, endanger the public health, safety or welfare is prohibited.

It shall be unlawful for any person to dump any refuse upon or into any street, alley, waterway or property, public or private. This shall not prohibit the placing of front yard and curb/lawn tree leaves into the street where an organized pick-up by the municipality having jurisdiction exists.

Section 8.50 – BURNING / AIR POLLUTION CONTROL

Section 8.501 OPEN BURNING DEFINED AND PROHIBITED – Open burning that is done under such conditions that the products of combustion are emitted directly into ambient air space as pollutants is hereby expressly prohibited, providing that such condition when under valid and strict permit issued by a municipal jurisdiction and not injurious to the public health which does not cause a nuisance condition as defined in Section 1.012 of the Regulations, may be permitted. The Health Officer may consult with recognized community agencies in making determinations relative to this Section. Open burning shall include in making determinations relative to this Section. Open burning shall include, but not be limited to, burning on the ground or other flat surfaces, burning done in simple outdoor structures, receptacles or other devices which are designed in simple outdoor structures, receptacles or other devices which are designed primarily to contain the materials being burned or to minimize the risk of fire and which to do not provide effective control of the air pollutants generated.

SECTION 8.60 – DISPOSAL OF HAZARDOUS MATERIALS OR OBJECTS - Hazardous materials, or objects constituting a hazard as defined in Section 8.003 of this Regulation or as defined in Administrative Rule 299.6201 adopted pursuant to Act 64, P.A. 1979, as amended (MCL 299.501 et seq.) shall be disposed of in an approved manner as determined by the Health Officer, or at a disposal site licensed by the State of Michigan which is specifically approved to handle that type or category of waste material.

CHAPTER IX—BODY ART REGULATION

Section 9.00 – DEFINITIONS

Section 9.001 ALCOHOLIC LIQUOR means that term as defined in section 105 of the Michigan liquor control code of 1998, 1998 PA 58, MCL 436.1105.

Section 9.002 APPLICANT means the person who submits an application for a body art facility license under this part and includes the owner or operator, an agent of the owner or operator, or any other person operating under the apparent authority of the owner or operator of a body art facility that is required to be licensed under this part.

Section 9.003 BODY ART FACILITY means the location at which an individual does 1 or more of the following:

(i) Performs tattooing.

(ii) Performs branding.
(iii) Performs body piercing.

Section 9.004 BODY PIERCING means the perforation of human tissue other than an ear for a nonmedical purpose.

Section 9.005 BRANDING means a permanent mark made on human tissue by burning with a hot iron or other instrument.

Section 9.006 CONTROLLED SUBSTANCE means that term as defined in section 7104.1

Section 9.007 CRITICAL VIOLATION means a violation of this part that is determined by the department or a local health department to be more likely than other violations of this part to contribute to illness in humans.

Section 9.008 LICENSEE means the person who is the holder of a license under this part or the person who is legally responsible for the operation of a body art facility and includes the owner or operator, an agent of the owner or operator, or any other person operating under the apparent authority of the owner or operator of a body art facility that is required to be licensed under this part.

Section 9.009 LOCAL GOVERNING ENTITY means that term as defined in section 2406.2

Section 9.00010 MINOR means an individual under 18 years of age who is not emancipated under section 4 of 1968 PA 293, MCL 722.4.

Section 9.00011 SMOKING means that term as defined in section 12601.3

Section 9.00012 TATTOO means 1 or more of the following:

(i) An indelible mark made upon the body of another individual by the insertion of a pigment under the skin.
(ii) An indelible design made upon the body of another individual by production of scars other than by branding.

Section 9.00013 TEMPORARY BODY ART FACILITY means a body art facility that operates at a fixed or temporary location in this state for a time period that does not exceed 14 consecutive days and includes out-of-state facilities operating within this state.

Section 9.1 – AUTHORITY AND ADMINISTRATION

These minimum standards for body art establishments are hereby established pursuant to authority conferred upon Genesee County Health Department. Section 1.0 and Section 4.0 of the Genesee County Regulation to require license

to operate a body art establishment and to establish minimum standards for body art establishments. See MCL 333.1301 et seq.

Section 9.2 PURPOSE

Injuries, infections and disease transmissions may occur as a result of improper body art or aftercare procedures. Body art, by its nature, places individuals at risk for communicable disease transmission. Tattooing involves multiple intradermal injections of the skin by a small machine having one or more needles connected to tubes containing the dyes. Since tattooing involves injections under the skin, without proper sterilization and infection control practices, there is a risk for viral and bacterial infection. Additionally, blood is present in each procedure, increasing risk of infection by bloodborne pathogens to the technician. Therefore, these standards are established to safeguard the public health.

Section 9.3 – PREMISES

Section 9.301 SEPARATION OF ESTABLISHMENT

All establishments shall be completely separated by solid partitions or by walls extending from floor to ceiling, from any room used for human habitation, a food establishment or room where food is prepared, a hair salon, retail sales, or other such activity which may cause potential contamination of work surfaces.

Section 9.302 VERMIN

Any part of the establishment, its appurtenances or appertaining premises shall be kept free of vermin, insects or rodents.

Section 9.303 ANIMALS

No animals shall be allowed except service animals used by persons with disabilities. Fish aquariums shall be allowed in waiting rooms and non-procedural areas.

Section 9.304 WALLS, FLOORS, CEILINGS AND SURFACES

All walls, floors, ceilings and all procedure surfaces shall be smooth, free of open holes or cracks, light-colored, washable and in good repair and maintained in a clean, sanitary condition.

All procedure surfaces, including client chairs/benches, shall be of such construction as to be easily cleaned and sanitized after each client.

Section 9.305 FLOOR SPACE

There shall be a minimum of forty five (45) square feet of floor space for each technician in the establishment and each body art stations shall be separated by dividers, curtains, or partitions, at a minimum.

Section 9.306 VENTILATION AND LIGHTING

The establishment shall be well ventilated and provide with an artificial light source of at least twenty (20) foot candles three (3) feet off the floor, except that at least 100-foot candles shall be provided at the level where the body art procedure is being performed, and where instruments and sharps are assembled.

Section 9.307 HANDSINK

A separate, readily accessible, handsink with hot and cold running water, under pressure, preferably equipped with wrist or foot operated controls and supplied with liquid antimicrobial soap, disposable paper towels and a covered waste receptacle shall be readily accessible, and service no more than three technicians.

Section 9.308 LAVATORY AND TOILET

There shall be one lavatory and one toilet with a covered waste receptacle cleanable and kept clean.

Section 9.309 SMOKING/EATING

A person shall not be allowed to smoke, eat or drink within an area where body art is performed.

Section 9.310 WASTE RECEPTACLE

An establishment shall have at least one covered waste receptacle in each practitioner work area for non-bio-hazard waste. These waste receptacles shall be emptied daily and solid wastes removed from the premises at least weekly. Refuse containers shall be lidded, cleanable and kept clean.

Section 9.311 REGULATED WASTE

Regulated waste shall be placed in an approved “red” bag which is marked with the International bio-hazard waste. These waste receptacles shall be emptied daily and solid wastes removed from the premises at least weekly. Refuse containers shall be lidded, cleanable and kept clean.

Section 9.312 BLOODBORNE PATHOGENS

A person or establishment shall comply with all the rules on bloodborne pathogens which are prescribed by the Occupational Safety and Health Administration and by the Michigan Occupational Safety and Health Act.

SECTION 9.4 – PREPARATION AND CARE OF BODY ART AREA

Section 9.401 SKIN PREPARATION

Before performing a body art procedure, the immediate and surrounding area of the skin where the body art procedure is to be placed shall be washed with antimicrobial soap and water, iodine or an approved surgical skin preparation, depending on the type of body art to be performed.

In the event of blood flow, all products used to check the flow of blood or to absorb blood shall be single use and disposed of immediately after use in appropriate covered containers, unless the disposal products meet the definition of regulated waste.

Section 9.402 SHAVING

If shaving is necessary, single use disposable razors or safety razors with single service blades shall be used and discarded after each use and the reusable holder shall be autoclaved after use.

Following shaving, the skin and surrounding area will be washed with soap and water and the washing pad shall be discarded after a single use.

Section 9.5 – SINGLE USE EQUIPMENT/ITEMS

Section 9.501 SINGLE USE SHARPS (NEEDLES AND RAZORS)

Single use items shall not be used on more than one client for any reason.

After use, all single use needles, razors and other sharps shall be immediately disposed of in approved containers.

Section 9.502 SINGLE USE PRODUCTS

Petroleum jellies, soaps or other products used in the application of stencils shall be dispensed and applied on the area to be tattooed with sterile gauze, the gauze shall be discarded, or in a manner to prevent contamination of the original container and its contents.

All products applied to the skin, including body art stencils, shall be single use and disposable.

Section 9.503 ACETATE STENCILS

Acetate stencils shall be allowed for re-use if sanitization procedures are performed between uses.

SECTION 9.6 – SANITIZATION AND STERILIZATION

Section 9.601 INSTRUMENT CLEANING

All non-single-use, non-disposable instruments used for body art shall be cleaned thoroughly after each use by scrubbing with an appropriate soap or disinfectant solution and hot water or follow the manufacturer's instructions to remove blood and tissue residue.

All non-single use, non-disposable instruments shall be placed in an ultrasonic unit which will be operated in accordance with manufacturer's instructions.

Section 9.602 INSTRUMENT STERILIZATION

All cleaned, non-disposable instruments used for body art shall be packed in peel-packs and subsequently sterilized. It shall be used, cleaned, and maintained according to manufacturer's instruction. A copy of the manufacturer's recommended procedures for the operation of their sterilization unit must be available for inspection. Sterilizers shall be located away from work stations or areas frequented by the public.

All peel packs shall contain either a sterilizer indicator or internal temperature indicator and must be dated with an expiration date not to exceed 30 days.

Sterile equipment may not be used if the package has been breached or after the expiration date without first repackaging and resterilizing.

After sterilization, the instruments and reusable needles used for body art shall be stored in sterile packages in a dry, clean cabinet or other tightly covered container reserved for the storage of such instruments and remain stored until just prior to performing a procedure.

When assembling instruments used for performing body art procedures, the operator shall wear disposable medical gloves and use medically recognized techniques to ensure that the instruments and gloves are not contaminated.

Each operator shall demonstrate that the sterilizer used is capable of attaining sterilization by monthly spore destruction tests, verified through an independent laboratory. These test records shall be retained for a period of three (3) years.

Section 9.603 INKS AND PIGMENTS

All inks, dyes, pigment, needles and equipment shall be specifically manufactured for performing body art procedures and shall be used according to manufacturer's instructions.

Immediately before applying a tattoo, the quantity of the dye to be used shall be transferred from the dye bottle and placed into single use paper cups or plastic cups. The mixing of approved inks, dyes or pigments or their dilution with potable water is acceptable.

Upon completion of the tattoo, these single cups or caps and their contents shall be discarded.

Section 9.604 CLOTH ITEMS

Reusable cloth items shall be mechanically washed with detergent and dried after each use. The cloth items shall be stored in a dry, clean environment until used.

SECTION 9.7 – PERSONAL CLEANLINESS AND HYGIENIC PRACTICES

Section 9.701 PERSONAL CLEANLINESS

The technician shall maintain a high degree of personal cleanliness, conform to hygienic practices and wear clean clothes when performing body art.

Before performing body art procedures, the technician must thoroughly wash their hands in hot running water with liquid microbial soap, then rinse hands and dry with disposable paper towels.

In performing body art procedures, the technician shall wear disposable medical gloves. Gloves must be changed if they become contaminated by contact with any non-clean surfaces or objects or contact with a third person. The gloves shall be discarded at a minimum, after the completion of each procedure on an individual client and hands washed prior to donning the next set of gloves. Under no circumstances shall a single pair of gloves be use on more than one person.

If, while performing a body art procedure, the technician's glove is pierced, torn, or otherwise contaminated, the procedure listed above shall be repeated immediately. The contaminated gloves shall be immediately discarded and the hands washed thoroughly before a fresh pair of gloves are applied.

Any item or instrument used for body art which is contaminated during the procedure shall be discarded and replaced immediately with a new disposable item or a new sterilized instrument or item before the procedure resumes.

Date of adoption by Genesee County Health Department-Genesee County Board of Health: April 17, 2001; Date of approval by Genesee County Board of Commissioners: May 8, 2001; Date of publication of public notice in The Flint Journal newspaper: May 10, 2001.

REPRODUCTION

Copies of the Genesee County Environmental Health Regulations (entire bound edition) are available at $5.00 each; individual Chapters are available free upon request and will be furnished to those for which a permit function is involved as a part of that transaction. The Regulations or its Chapters may be reproduced without permission of the County of Genesee.

APPROVAL

The foregoing provisions were approved by the Genesee County Board of Health and adopted by the Genesee County Board of Commissioners on December 19, 1989. The Regulations shall become effective January 1, 1990.

GENESEE COUNTY BOARD OF HEALTH:
Comm. Randy C. Ensley, Chairperson
Comm. Deborah Cherry
Comm. Vera B. Rison
Wendell B. Harris, D.O.
Thomas Howes

GENESEE COUNTY BOARD OF COMMISSIONERS:
Comm. Daniel T. Kildee, Chairperson
Comm. James D. Cole
Comm. Rosalyn Bogardus
Comm. Sylvester Broome, Jr.
Comm. Arthur A. Busch
Comm. Deborah Cherry
Comm. Candace Curtis
Comm. Randy Ensley
Comm. Vera B. Rison

I, John H. Trecha, Clerk of said County of Genesee and Clerk of the Circuit Court for said County do hereby certify that I have compared the foregoing photographic copy of Genesee County Environmental Health Regulations with the original record now remaining in my office and it is a true and exact photographic reproduction and whole of such original record. In testimony whereof, I have hereunto set my hand, and affixed the seal of said Court and County, this 20th day of December A.D. 1989.

Genesee County Board of Commissioner Daniel T. Kildee, Chairperson, Clerk Approved John H. Trecha

BY _____ Deputy County Clerk

Resolution #89-692

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2310 **Agenda Date:** 10/15/2025 **Agenda #:** 2.

To: Charles Winfrey, Human Services Committee Chairperson

From: Pamela Coleman, GCCARD Director

RE: Approval of an agreement between Genesee County and the Michigan Department of Education Commodity Supplemental Food Program for the fiscal year ending 2026

BOARD ACTION REQUESTED:

The Genesee County Community Action Resource Department (GCCARD) requests authorization from this committee to accept an agreement between Genesee County and the Michigan Department of Education (MDE) for the Commodity Supplemental Food Program (CSFP) for fiscal year 2026 (FY26), with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

BACKGROUND:

GCCARD's USDA Supplemental Food Program received notification from MDE to act as sub distributor of United States Department of Agriculture (USDA) foods for CSFP for the period of October 01, 2025, through September 30, 2026. GCCARD will store and distribute USDA foods. CSFP foods will be distributed monthly to eligible seniors (aged 60 and over) of Genesee County.

DISCUSSION:

CSFP foods are shelf-stable and are distributed monthly to eligible Genesee County residents, specifically, seniors aged 60 and over. The period of this agreement is October 01, 2025, through September 30, 2026.

IMPACT ON HUMAN RESOURCES:

There will be no impact on Human Resources.

IMPACT ON BUDGET:

Budget will be uploaded at a later date. **No General Fund appropriation is required for this request.**

IMPACT ON FACILITIES:

There will be no impact on facilities.

IMPACT ON TECHNOLOGY:

There will be no impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

This agreement conforms to Genesee County's priority of Healthy, Livable, and Safe Communities by ensuring that Genesee County seniors have access to healthy, shelf-stable foods for use in preparation of nutritious meals for themselves and their families.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize entering into a Commodity Supplemental Food Program Agreement between Genesee County and the Michigan Department of Education, whereby GCCARD will act as sub distributor of United States Department of Agriculture Foods to Genesee County seniors, aged 60 and over, for the term commencing October 1, 2025, through September 30, 2026, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025 meeting of the Human Services Committee of this Board).

AUTHORITY: 7 CFR, Parts 247 and 250 **CFDA: #10.565** **Commodity Supplemental Food Program** **COMPLETION: REQUIRED.**	**Michigan Department of Education** **Office of Nutrition Services** **Food Distribution Unit** **P.O. Box 30008** **Lansing, Michigan 48909**	**Questions about this agreement may be directed to 517-241-5349.**

Commodity Supplemental Food Program (CSFP) Agreement Fiscal Year 2026

This agreement is between the Michigan Department of Education (MDE or State Agency (SA)) and the Local Agency (LA) who is applying to act as a subdistributor for United States Department of Agriculture foods (USDA Foods or CSFP Foods) to eligible recipients in its service area. Terms of this agreement apply to the Commodity Supplemental Food Program.

Submission of this application represents an agreement to comply with the requirements in 7 CFR Part 247 and Part 250, and other pertinent regulations, instructions, guidance, and requirements referenced as directed by the USDA and the MDE.

This agreement pertains to Fiscal Year 2026, October 1, 2025, through September 30, 2026, and any additional periods agreed to by the State Agency and the Local Agency.

Either party may terminate this agreement with 30 days' written notice. MDE reserves the right to terminate this agreement, through written notification, for failure of the LA to comply with this agreement's provisions and/or applicable requirements.

The Eligible Recipient Agency agrees to:

1. Food Ordering
    a) The LA will comply with USDA and the SA's ordering requirements, including but not limited to, ordering CSFP required quantities of food categories, order submission due dates, and transfer request deadlines.
    b) The LA will order CSFP Food through the Web Based Supply Chain Management (WBSCM) system.
    c) The LA will order CSFP Foods through direct delivery or multi-delivery, as guided by the SA.

2. Warehousing / Inventory Controls
    a) Warehouses where CSFP Foods are stored will be licensed by the Michigan Department of Agriculture and Rural Development (MDARD).
    b) The LA will not store CSFP Foods in private homes or unlicensed locations.
    c) The LA will have effective inventory procedures and practices, including but not limited to, proper storage facilities and trained staff to fulfill all requirements as set out by USDA instructions.
    d) The LA will comply with all food safety requirements and food recall procedures.
    e) The LA will receipt all deliveries into WBSCM within two calendar days of delivery.
    f) The LA will report CSFP Foods complaints to the SA.
    g) The LA will report all food losses to the SA through the established procedure, including seeking the SA's pre-approval before disposing of a case or more of CSFP Foods per incident.
    h) The LA will not store more than three months' volume of inventory holding.
    i) If the LA has an abundance of CSFP Foods it cannot distribute in a timely manner, the LA or the SA may request to transfer food to another agency.

3. Participant Data
    a) The LA will keep all CSFP participant information confidential.
    b) The LA will collect participant data as required.
    c) The LA will distribute CSFP food packages free of charge to approved participants.
    d) The LA will take steps to prevent dual participation.

e) The LA will follow all USDA and SA guidance pertaining to participation certification and re-certification.

4. Distribution
   a) The LA will list all CSFP distribution sites by name and address in the application.
   b) The LA will have a signed SA-approved agreement with any location where CSFP Foods are distributed.
   c) The LA must have annual, documented current good tax-exempt status for all sites where CSFP Foods are distributed.
   d) The LA will distribute CSFP food packages in accordance with current USDA food categories and required quantity rates.
   e) The LA will distribute CSFP food packages monthly or bimonthly (current and following month).
   f) The LA will request retro-distribution of CSFP packages, if necessary, from the SA.
   g) The LA will be responsible for all activities at these sites during CSFP distribution.
   h) The LA will have effective distribution procedures and practices, including but not limited to, monthly or bi-monthly distribution, distribution in ways that do not encourage waste, deterioration, or misuse, and will comply with USDA and SA distribution requirements and requests related to CSFP Foods distribution.
   i) The LA must have SA pre-approval before any significant changes are made to the LA's distribution practices.

5. Civil Rights
   a) The program applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part 50.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, including gender identity and sexual orientation, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from FNS (USDA-Food and Nutrition Service); and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.
   b) The LA will comply with all Civil Rights USDA and SA guidance, including but not limited to annual Civil Rights training for all relevant staff and volunteers, appropriate outreach, Limited English Proficiency requirements, using current nondiscrimination language and postings.
   c) The LA will not conduct any political or religious activities in conjunction with the CSFP.

6. Financial Management
   a) The LA will draw or obtain funds from the MDE and State systems.
   b) The LA will maintain general ledgers to document allowable costs and reconcile MDE and State systems draws.
   c) The LA is responsible for the value of any food loss due to negligence, improper storage practices, or damage to the warehouse facility. The SA may require reimbursement for lost product due to improper storage or warehousing practices. This may be required for single incident losses over $500 and/or cumulative losses of $500 that are a result of repeated warehousing practices that contribute to or cause recurring loss of product(s).
   d) The LA is responsible for any misuse of program funds.
   e) The LA is responsible to reimburse the SA if the foods are sold or traded.
   f) The LA will make sure that any contractor or vendor with whom it pays more than $25,000 of CSFP funds is in good standing according to the Excluded Parties List System (EPLS).

7. Reporting and Recordkeeping
   a) The LA will submit the monthly FNS-153 to report CSFP food inventory and participation data and/or through other means, as directed by the SA.
   b) The LA will submit the annual FNS-191 ethnic/racial data collection results to the SA, as requested.
   c) The LA will submit nutrition education evaluation data as requested by the SA.

d) The LA will maintain all CSFP records for a period of three years plus the current fiscal year, or until all open audits or investigations are closed and permission to destroy is received.

8. Other Program Requirements
    a) The LA will provide its name and address for receiving CSFP Foods and administrative funds in the application.
    b) The LA will assign two trained staff members to approve requests for food orders, reports, and other documents necessary for the management of the CSFP.
    c) The LA will attend all required meetings by the SA, including calls and in-person meetings.
    d) The LA will provide nutrition education as required.
    e) The LA will provide information on the Supplemental Nutrition Assistance Program (SNAP) and Social Security benefits.
    f) The LA will provide information on the Senior Famers' Market Nutrition Program (SFMNP) referred to as Senior Project Fresh in Michigan, and other service programs as directed by USDA-FNS and the SA.
    g) The LA will allow the USDA and/or the SA to review all inventory, facilities, and records pertaining to the CSFP, as requested.
    h) The LA must receive the SA's approval before sub-contracting any part of this agreement.

The State Agency agrees to:

1. Food Ordering
    a) The SA will provide direction to ordering CSFP Foods based on the LA's caseload allocation.
    b) The SA will provide annual, quarterly, and monthly ordering information/deadlines to the LA.
    c) The SA will provide Order Status Reports from WBSCM.
    d) The SA will monitor the LA's inventory and provide guidance as necessary.
    e) The SA has the right to adjust the LA's delivery date or quantity if less than a full truck load is ordered.
    f) The SA will assist the LA with ordering CSFP Foods as appropriate.

2. Warehousing / Inventory Controls
    a) The SA will provide guidance and resources on food safety, food recall, and effective inventory practices.
    b) The SA will submit all CSFP Foods complaints in WBSCM.
    c) The SA will assist with CSFP Foods transfers.

3. Participant Data
    a) The SA will provide guidance and instruction for participant data, including but not limited to eligibility requirements, and collection methods.

4. Distribution
    a) The SA will provide guidance and instruction for site management where CSFP Foods are distributed, including but not limited to distribution methods and procedures.

5. Civil Rights
    a) The SA will provide guidance and instruction for all Civil Rights compliance.
    b) The SA will submit Civil Rights complaints to USDA as appropriate.

6. Financial Management
    a) The SA will provide payments to the LA through the MDE and State systems.
    b) The SA will provide guidance and instruction for CSFP funding, including but not limited to allowable costs, procurement, reimbursement, and accounting and audit requirements.

7. Reporting and Recordkeeping

a) The SA will review the CSFP LA and related operations per regulations and USDA guidance.
b) The SA will provide an ending fiscal year Value of Commodities received report.

8. Other Program Requirements
    a) The SA will provide guidance and instruction for the annual application and MDE and State payment systems.
    b) The SA will provide, at a minimum, monthly Program trainings for LAs.
    c) The SA will provide monthly nutrition education templates, nutrition evaluation directions, Senior Project Fresh and other programs' information.
    d) The SA will monitor the LA's CSFP operations as appropriate.
    e) The SA will survey LAs to make necessary amendments to CSFP State Plan and submit said plan as required.
    f) The SA will provide information and guidance as announced by USDA.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2311 **Agenda Date:** 10/15/2025 **Agenda #:** 3.

To: Charles Winfrey, Human Services Committee Chairperson

From: Pamela Coleman, GCCARD Director

RE: Approval of an agreement between Genesee County and the Michigan Department of Education to provide for the Emergency Food Assistance Program for fiscal year ending 2026

BOARD ACTION REQUESTED:

The Genesee County Community Action Resource Department (GCCARD) requests authorization from this committee to accept an agreement between Genesee County and the Michigan Department of Education (MDE) for The Emergency Food Assistance Program (TEFAP) for fiscal year 2026 (FY26), with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

BACKGROUND:

GCCARD's USDA Supplemental Food Program received notification from MDE to act as sub distributor of United States Department of Agriculture (USDA) foods for TEFAP for the period of October 01, 2025, through September 30, 2026. GCCARD will store and distribute USDA foods. TEFAP foods will be distributed to individuals and families facing food crisis in Genesee County.

DISCUSSION:

TEFAP is a federal program that helps supplement the diets of income-eligible individuals and families, by providing them with emergency food assistance at no cost. The period of this agreement covers October 01, 2025, through September 30, 2026.

IMPACT ON HUMAN RESOURCES:

There will be no impact on Human Resources.

IMPACT ON BUDGET:

Budget will be uploaded at a later date. **No General Fund appropriation is required for this request.**

IMPACT ON FACILITIES:

There will be no impact on facilities.

IMPACT ON TECHNOLOGY:

There will be no impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

This agreement conforms to Genesee County's priority of Healthy, Livable, and Safe Communities by ensuring that Genesee County residents have access to healthy ingredients so they may create nutritious meals for themselves and their families.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize entering into The Emergency Food Assistance Agreement between Genesee County and the Michigan Department of Education, whereby GCCARD will act as sub distributor of United States Department of Agriculture Foods to Genesee County residents facing a self-declared food crisis, for the term commencing October 1, 2025, through September 30, 2026, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025 meeting of the Human Services Committee of this Board).

AUTHORITY: 7 CFR, Parts 250 and 251. **CFDA: #10.568 and #10.569** **The Emergency Food Assistance Program** **COMPLETION: REQUIRED.**	**Michigan Department of Education** **Office of Nutrition Services** **Food Distribution Unit** **P.O. Box 30008** **Lansing, Michigan 48909**	**Questions about this agreement may be directed to 517-241-5349.**

The Emergency Food Assistance Program (TEFAP) Agreement Fiscal Year 2026

This agreement is between the Michigan Department of Education (MDE or State Agency (SA)) and the Eligible Recipient Agency (ERA) who is applying to act as a subdistributor for United States Department of Agriculture foods (USDA Foods or TEFAP Foods) to eligible recipients in its service area. Terms of this agreement apply to The Emergency Food Assistance Program and any other USDA programs that use TEFAP Foods or TEFAP-relate Foods. TEFAP-related foods are referred in this agreement only as TEFAP Foods, but the same conditions apply, unless otherwise stated.

Submission of this application represents an agreement to comply with the requirements in 7 CFR Part 250 and Part 251, and other pertinent regulations, instructions, guidance, and requirements as directed by the USDA and the MDE.

This agreement pertains to Fiscal Year 2026, October 1, 2025, through September 30, 2026, and any additional periods agreed to by the State Agency and the Eligible Recipient Agency.

Either party may terminate this agreement with 30 days' written notice. MDE reserves the right to terminate this agreement, through written notification, for failure of the ERA to comply with this agreement's provisions and/or applicable requirements.

The Eligible Recipient Agency agrees to:

1. Food Ordering
    a) The ERA will comply with USDA and the SA's ordering requirements, including but not limited to, ordering entitlement values, and bonus foods, order submission due dates, and transfer request deadlines.
    b) The ERA will order TEFAP Food through the Web Based Supply Chain Management (WBSCM) system.
    c) The ERA will order TEFAP Food in truck-size quantities and its parts, as guided by the SA.
    d) Agencies in ordering partnerships will have signed agreements that are submitted to MDE by October 1, 2025.

2. Warehousing / Inventory Controls
    a) Warehouses where TEFAP Foods are stored will be licensed by the Michigan Department of Agriculture and Rural Development (MDARD).
    b) The ERA will not store TEFAP Foods in private homes or unlicensed locations.
    c) The ERA will have effective inventory procedures and practices, including but not limited to, proper storage facilities and trained staff to fulfill all requirements as set out by USDA instructions.
    d) The ERA will comply with all food safety requirements and food recall procedures.
    e) The ERA will receipt all deliveries into WBSCM within two calendar days of delivery.
    f) The ERA will report TEFAP Foods complaints to the SA.
    g) The ERA will report all food losses to the SA through the established procedure, including seeking the SA's pre-approval before disposing of a case or more of TEFAP Foods per incident.
    h) The ERA will not store more than six months' volume of inventory holding.
    i) If the ERA has an abundance of TEFAP Foods it cannot distribute in a timely manner, the ERA or the SA may request to transfer food to another agency.

3. Participant Data
    a) The ERA will keep all TEFAP participant information confidential.

b) The ERA will collect participant data as required.
c) The ERA will distribute TEFAP Foods free of charge to self-declared eligible participants.

4. Distribution
   a) The ERA will list all TEFAP distribution sites by name and address in the application.
   b) The ERA will have a signed SA-approved agreement with any location where TEFAP Foods are distributed.
   c) The ERA must have annual, documented current good tax-exempt status for all sites where TEFAP Foods are distributed.
   d) The ERA will be responsible for all activities at these sites during TEFAP distribution.
   e) The ERA will have effective distribution procedures and practices, including but not limited to, expeditious distribution of TEFAP Foods, a minimum of quarterly distribution, distribution in ways that do not encourage waste, deterioration, or misuse, and will comply with USDA and SA distribution requirements and requests related to TEFAP Foods distribution.
   f) The ERA must have SA pre-approval before any significant changes are made to the ERA's distribution practices.

5. Civil Rights
   a) The program applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part 50.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, including gender identity and sexual orientation, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from FNS (USDA-Food and Nutrition Service); and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.
   b) The ERA will comply with all Civil Rights USDA and SA guidance, including but not limited to annual Civil Rights training for all relevant staff and volunteers, appropriate outreach, Limited English Proficiency requirements, using current nondiscrimination language and postings.
   c) The ERA will not conduct any political or religious activities in conjunction with TEFAP.

6. Financial Management
   a) The ERA will draw or obtain funds from the MDE and State systems.
   b) The ERA will maintain general ledgers to document allowable costs and reconcile MDE and State systems draws.
   c) The ERA is responsible for the value of any food loss due to negligence, improper storage practices, or damage to the warehouse facility. The SA may require reimbursement for lost product due to improper storage or warehousing practices. This may be required for single incident losses over $500 and/or cumulative losses of $500 that are a result of repeated warehousing practices that contribute to or cause recurring loss of product(s).
   d) The ERA is responsible for any misuse of program funds.
   e) The ERA is responsible to reimburse the SA if the foods are sold or traded.
   f) The ERA will make sure that any contractor or vendor with whom it pays more than $25,000 of TEFAP funds is in good standing according to the Excluded Parties List System (EPLS).

7. Reporting and Recordkeeping
   a) The ERA will submit all food inventory and participation data as requested by the SA.
   b) The ERA will maintain all TEFAP records for a period of three years plus the current fiscal year, or until all open audits or investigations are closed and permission to destroy is received.

8. Other Program Requirements
   a) The ERA will provide its name and address for receiving USDA Foods and administrative funds in the

application.

b) The ERA will assign two trained staff members to approve requests for food orders, reports, and other documents necessary for the management of TEFAP.
c) The ERA will attend all required meetings by the SA, including calls and in-person meetings.
d) The ERA will allow the USDA and/or the SA to review all inventory, facilities, and records pertaining to TEFAP, as requested.
e) The ERA must receive the SA's approval before sub-contracting any part of this agreement.

The State Agency agrees to:

1. Food Ordering
    a) The SA will provide entitlement, bonus, and other TEFAP Foods-offerings to ERA based on established allocations.
    b) The SA will provide annual and quarterly ordering information/deadlines to the ERA.
    c) The SA will monitor State and ERA entitlement balances and provide ordering guidance and direction.
    d) The SA has the right to adjust the ERA's delivery date or quantity if less than a full truck load is ordered.
    e) The SA will assist ERAs with ordering TEFAP Foods as appropriate.

2. Warehousing / Inventory Controls
    a) The SA will provide guidance and resources on food safety, food recall, and effective inventory practices.
    b) The SA will submit all TEFAP Foods complaints in WBSCM.
    c) The SA will assist with TEFAP Foods transfers.

3. Participant Data
    a) The SA will provide guidance and instruction for participant data, including but not limited to eligibility requirements, and collection methods.

4. Distribution
    a) The SA will provide guidance and instruction for site management where TEFAP Foods are distributed, including but not limited to distribution methods and procedures.

5. Civil Rights
    a) The SA will provide guidance and instruction for all Civil Rights compliance.
    b) The SA will submit Civil Rights complaints to USDA as appropriate.

6. Financial Management
    a) The SA will provide payments to the ERA through the MDE and State systems.
    b) The SA will provide guidance and instruction for TEFAP funding, including but not limited to allowable costs, procurement, reimbursement, and accounting and audit requirements.

7. Reporting and Recordkeeping
    a) The SA will review TEFAP ERA and related operations per regulations and USDA guidance.
    b) The SA will provide an ending fiscal year Value of Commodities received report.

8. Other Program Requirements
    a) The SA will provide guidance and instruction for the annual application and MDE and State payment systems.
    b) The SA will provide, at a minimum, monthly Program trainings for ERAs.
    c) The SA will monitor ERAs TEFAP operations as appropriate.
    d) The SA will survey ERAs to make necessary amendments to TEFAP State Plan and submit said plan as required.
    e) The SA will provide information and guidance as announced by USDA.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2350 **Agenda Date:** 10/15/2025 **Agenda #:** 4.

To: Charles Winfrey, Human Services Committee Chairperson

From: Michelle Estell, RS, MA, Health Officer

RE: Approval of an agreement between Genesee County and Mott Children's Health Center, in an amount not to exceed $66,509.00, to provide for the Kindergarten Oral Health Assessment Program; the term of this agreement is October 1, 2025 through September 30, 2026; the cost of this agreement will be paid from account 2211-607.02-801.000

BOARD ACTION REQUESTED:

Approval to extend the contract with Mott Children's Health Center to provide oral health screenings to children entering kindergarten.

BACKGROUND:

The Michigan Public Health Code requires that all children entering kindergarten have an oral health assessment prior to starting school [*MCL 333.9316 <https://www.legislature.mi.gov/(S(frkl5kqd2fpymo2b1eucvj10))/mileg.aspx?page=getobject&objectname=mcl-333-9316&query=on&highlight=dental>*]. The Public Health Code also requires that the Michigan Department of Health and Human Services (MDHHS) establish and maintain a dental oral health assessment program in each area of the state served by a local health department (LHD). To accomplish this, MDHHS funds LHDs to conduct oral health assessments.

DISCUSSION:

The Genesee County Health Department has contracted with Mott Children's Health Dental Center (MCHC) to provide these services since the KOHA program's inception in 2023. MCHC is a trusted community resource with dental expertise and professional staff in place to go into all local schools and provide oral health screenings free of charge to local families. **No additional county appropriation is needed.**

IMPACT ON HUMAN RESOURCES:

There is no expected impact on facilities.

IMPACT ON BUDGET:

Costs for this contract are budgeted in FY25-26 from the account 2211-607.02-801.000 and are not to exceed $66,509.00. **No additional county appropriation is needed**.

IMPACT ON FACILITIES:

There is no expected impact on facilities.

IMPACT ON TECHNOLOGY:

Standard forms of communication (email, phone, virtual meetings) technology will be utilized to communicate with MCHC staff.

CONFORMITY TO COUNTY PRIORITIES:

The KOHA program contributes to a healthy, livable, and safe community by promoting early detection of dental issues, improving school readiness, and reducing health disparities. It ensures equitable access to preventive care for children, particularly in underserved areas, while fostering trust and collaboration between public health, schools, and families. This proactive approach enhances overall well-being and supports academic success, aligning with public health priorities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize extending the contract between Genesee County and Mott Children's Health Center, for services related to the Kindergarten Oral Health Assessment (KOHA) program, for the period commencing October 1, 2025, through September 30, 2026, at a total cost not to exceed $66,509.00 to be paid from account 2211-607.02-801.000, with no additional county appropriation required, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025 meeting of the Human Services Committee of this Board), and the Chairperson of this Board is authorized to execute the contract extension on behalf of Genesee County.

AMENDMENT TO PROFESSIONAL SERVICES CONTRACT

This Amendment is effective October 1, 2025, and is between Genesee County, Michigan, a Michigan Municipal Corporation, whose principal place of business is located at 324 S. Saginaw Street, Flint, Michigan 48502 (the "County"), and Mott Children's Health Center, a Michigan Children's Health Center, whose principal place of business is located at 806 Turri Place, Flint, MI 48503 (the "Contractor") (the Contractor and the County together, the "Parties").

WHEREAS, the Parties executed a Professional Services Contract effective October 1, 2024 (the "Agreement"), pursuant to which the Contractor would provide oral health assessments to kindergarten aged children in Genesee County schools in accordance with the guidance from the Michigan Department of Health and Human Services as described in Exhibit A; and

WHEREAS, the Genesee County Board of Commissioners authorized the original Professional Services Contract by Resolution #24-1498; and

WHEREAS, the Parties wish to amend the Agreement to extend the term for an additional 12-month period commencing October 1, 2025, through September 30, 2026.

NOW THEREFORE, the Parties agree as follows:

1. The term of the contract extension shall commence October 1, 2025, through September 30, 2026, at a total cost not to exceed $66,509.00. See amended budget in Exhibit B.

2. The remaining terms of the agreement remain unchanged and in full effect.

MOTT CHILDREN'S HEALTH CENTER	COUNTY OF GENESEE
By:_____	By:_____
Todd Wiseley, President & CEO Mott Children's Health Center	Delrico J. Loyd, Chairman Board of Commissioners
Date:_____	Date:_____

RECIPIENT CHECKLIST FOR DETERMINING IF THE ENTITY RECEIVING FUNDS HAS A CONTRACTOR OR SUBRECIPIENT RELATIONSHIP

This document is intended to help a recipient of federal funds make a judgment as to whether each agreement it makes, for the disbursement of federal program funds, casts the entity receiving the funds in the role of a subrecipient or a contractor. Based on 2 CFR Chapter I, Chapter II, Part 200 et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), issued by the U.S. Office of Management and Budget (OMB) on December 26, 2013, and effective for non-federal entities on December 26, 2014, the following information is intended for use by all non-federal entities.

Important Terms:

Recipient: A non-federal entity that receives a federal award directly from a federal awarding agency to carry out an activity under a federal program. The term recipient does not include subrecipients. (See 2 CFR 200.86 of the Uniform Guidance.)

Subrecipient: A non-federal entity that receives a subward for the purpose of carrying out part of a federal award. The subaward creates a federal assistance relationship with the subrecipient. (See 2 CFR 200.93 & .330 (a) of the Uniform Guidance.)

Contractor: A non-federal entity that receives a contract for the purpose of providing goods and services for the awarding non-federal entity's own use. The contract creates a procurement relationship with the contractor. The Uniform Guidance replaced the term "Vendor" with "Contractor." (See 2 CFR 200.22 & .330 (b) of the Uniform Guidance.)

Instructions: The "Characteristics" column in this checklist is based on language in the Uniform Guidance. The column lists characteristics that support the classification of a non-federal entity as a subrecipient or contractor. Since all of the characteristics listed may not be present in all cases, the Uniform Guidance recognizes that the recipient "…must use judgment in classifying each agreement as a subaward or a procurement contract." (2 CFR 200.330 (c).) In the "Explanations" column, AGA provides additional information to assist in answering the questions under "Characteristics." Answer each question by checking "yes" or "no" where indicated. Based on responses to the questions, a key provided at the end of each section will help in making a judgment as to whether a subrecipient or contractor relationship exists. White space is provided in between the "Characteristics" column and the "Explanation" column so that users can tailor this checklist to accommodate the unique aspects of various programs or jurisdictions.

Note: One check in a subrecipient box does not necessarily mean the entity is a subrecipient. A judgment should be based on the totality of responses.

Office Genesee County Health Department

Entity receiving funds Mott Children's Health Center

Funding Source(s) Kindergarten Oral Health Assessment

Notes:

CHARACTERISTICS

EXPLANATIONS

Decision Making Authority

200.330 a. 1 Determines who is eligible to receive what Federal assistance;

a. Does the entity determine who is eligible to participate in the federal program?

Yes	No
	✔

200.330 a.3 Has responsibility for programmatic decision making;

a. Does the entity have the ability to make decisions about how services will be delivered to participants, in accordance with federal programmatic requirements?

Yes	No
	✔

OR

200.330 b.4 Provides goods or services that are ancillary to the operation of the Federal program;

b. Does the entity provide goods or services for the recipient's own use?

Yes	No
	✔

b. Does the entity provide services designated by the recipient to serve the recipient's participants without regard to specific federal programmatic requirements?

Yes	No
✔	

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to **EITHER** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
	✔

If the entity determines whether a participant meets a federal program's eligibility requirements for assistance, it is most likely a subrecipient.

A contractor may provide services to clients in a program after eligibilty has been determined by the recipient.

If the entity has authority to make decisions regarding the delivery of service, operations, or types of assistance provided within the terms of the agreement, it is typically a subrecipient.

If the entity provides goods or services directly to the recipient or to program participants at the direction of the recipient and does not make programmatic decisions or adhere to program requirements, it is typically a contractor.

Nature of Award

EXPLANATIONS

200.330 a. 2 Has its performance measured in relation to whether objectives of a federal program were met;

a. Are the scope of work (or portion, if applicable) and terms and conditions of the agreement the same for the entity as they are for the recipient that received the federal funds?

Yes	No
	✔

a. Is the entity carrying out completion of the goal of the grant (or part, if applicable) as stated in the federal award?

Yes	No
	✔

OR

200.330 b.5 Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. Does the recipient develop the scope of work and terms and conditions of the agreement to meet the recipient's needs?

Yes	No
✔	

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
	✔

If the entity is providing a service for the recipient to meet the goal of the grant, it is a contractor; if the entity is providing a service that carries out a goal within the scope of the grant, it is a subrecipient. When a grant program contains mulitple goals, it is possible for the recipient to complete part of the goals and for the entity to perform another part.

If the scope of the agreement is per the federal program terms/guidance, the entity is a subrecipient. A subrecipient may also provide programmatic or progress reports to ensure compliance with federal program requirements.

Conversely, if the scope of the agreement is per the recipient's terms and not federal program guidance, and if the recipient's oversight is governed only by the contract terms and conditions, it is a contractor.

Award Risk

EXPLANATIONS

200.330 a.4 Is responsible for adherence to applicable Federal program requirements specified in the Federal award;

a. Funding to the entity depends on the entity's ability to best meet the objectives of the award. Although performance is measured against federal award objectives, the entity assumes little risk if the objectives are not met.

Yes	No
	✔

OR

200.330 b.5 Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. The entity assumes financial risk if they fail to deliver the goods or services agreed upon.

Yes	No
✔	

If you selected "yes" to item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
	✔

If the funding is given to the entity with a purpose of completing the goal of the grant, the recipient will be required to ensure the entity adheres to federal grant program guidance. The recipient will also be required to monitor the activities of the entity per Uniform Guidance section 200.331. The entity assumes little risk should federal grant guidance not be met. The risk falls with the recipient.

If the recipient directs specific activities to be completed by the entity, by providing goods or services, the risk falls on the entity to deliver, per the agreement terms. In this case, the entity would not be required to adhere to the federal grant program requirements, just the terms and conditions in the agreement with the recipient.

Criteria for Selection

EXPLANATIONS

200.330 a.5 In accordance with its agreement, uses the Federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.

a. Does the entity demonstrate a financial or public need for funding to carry out a project or provide a service?

Yes	No
	✔

a. Will the entity be contributing match or other non-Federal funding in support of the award?

Yes	No
	✔

a. Will the entity be reimbursed for only actual costs incurred?

Yes	No
✔	

OR

200.330 b.3 Normally operates in a competitive environment;

b. Were procurement policies applied in the selection of the entity?

Yes	No
	✔

b. Was the entity's proposed price a factor in the selection process?

Yes	No
	✔

b. Will the entity derive a profit from the agreement?

Yes	No
	✔

If you selected "yes" to **ANY** item **a**, this is an indicator of a subrecipient relationship.
If you selected "yes" to **ANY** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
	✔

If the entity was chosen because it has the best widgets or service for the price, it has a contractor relationship with the recipient. Typically, a procurement method is followed, such as a competitive bid or RFP process. In this type of agreement, the entity usually makes a profit by delivering this good or service to the recipient. Payments to contractors are typically made based on contract terms.

Conversely, if the entity was chosen because it was already providing a service within the guidelines of the grant program and wants to partner with the recipient to expand the delivery or assist in meeting the goal of the grant, it may be a subrecipient. Typically, the entity may not make a profit and may provide its own non-federal funding as match or cost sharing. The entity may have been chosen through an application process or an announcement of funding, as opposed to the procurement process described above. Payment to a subrecipient is generally based on actual expenses unless awarded on a fixed amount subaward (2 CFR 200.332). It is typical of subrecipients to submit budgets, financial reports, or copies of invoices to the recipient, to document activity.

Entity's Business Environment

EXPLANATIONS

200.330 b.1 Provides the goods and services within normal business operations;

b. Is the entity's normal business to provide the goods or services being purchased in the agreement?

Yes	No
✔	

200.330 b.2 Provides similar goods or services to many different purchasers;

b. Does the entity provide the same goods or services to other organizations?

Yes	No
	✔

If you selected "no" to **EITHER** item, it is an indicator of a subrecipient relationship.
If you selected "yes" to **BOTH** items, it is an indicator of a contractor relationship.

Subrecipient	Contractor
	✔

If a federal program provides funding to modify public buildings for handicapped accessibility and the recipient provides funds to an entity to update the entity's building, per the terms of the award, then a subrecipient relationship exists.

Conversely, if the recipient hires an entity to update their own building to be handicapped accessible, then a contractor relationship exists.

Determination

EXPLANATIONS

Final Determination

Subrecipient	Contractor
	✔

Review all the entries and make an overall determination of the relationship. **Check the appropriate box in this section.**

Determined by Bradlee Snyder _____ 9/11/25 _____
(enter name of person initially making decision) (date)

Approved by _____ _____
(enter name of person reviewing) (date)

Based on the relationship determined above, see additional guidance on requirements governing agreements.
Section 200.331 - "Requirements for pass-through entities," for subrecipient agreements,
Section 200.317 through 200.326 - "Procurement Standards," for contractor agreements.

EXHIBIT B

Contractor's Projected Budget
[10/1/25] to [9/30/26]

Mott Children's Health Center
KOHA Contract – October 1, 2025 to September 30, 2026
Budget Plan

	Estimated Plan - 10/1/25 to 9/30/26
Hygienist - Payroll/Fringes	$ 19,325
Dental Assistant - Payroll/Fringes	$ 13,572
Clinical Manager - Admin	$ 15,844
Client Service Rep. No. 1	$ 4,611
Client Service Rep. No. 2	$ 5,457
Supplies	
Clerical	$ 1,500
Clinical	$ 3,700
Travel	$ 2,500
Total	$ 66,509

LEGISTAR SUBMISSION CHECKLIST*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

DOES THE PROJECT NEED A CONTRACT?

1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)

Yes: ☐ (Go to Question 2)

No: ☑ (Go to Question 4)

2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?

Yes: ☐ This project requires a contract, skip to the contracts section.

No: ☐ (Go to Question 3)

3) Has the vendor presented a document for the county to sign?

Yes: ☐

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: ☐

- Use a **Purchase Order** You do not need to complete the remainder of this form.

4) Is this a request for services, an IT submission, or construction work?

Yes: ☑ This project requires a contract, skip to the contracts section.

No: ☐ Contact Corporate Counsel office prior to submitting into Legistar.

CONTRACTS

*** After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. * If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

1) Is this a new contract or a renewal/extension? Extension

a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

b. New Contract: Go to Question 2.

2) How is the contract funded?

a. Budgeted or General Funds: ☐ (Go to Question 3)

b. Grant Funded: ☑ (Go to Question 4)

c. Millage Funded: ☐ (Go to Question 5)

3) What is the vendor providing?

a. Services: X

- Use the **Professional Service Contract Template**

b. Construction/Physical Building Altercation/Remodel _____

- If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

*** To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. ***

4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient

a. If the service provider is a **contractor**, go back to Question 3.

b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

5) Is this a new contract/agreement?

Yes: ☐ No: ☑

a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.

b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.
If **no**, contact Corporate Counsel regarding template/previous agreement.

6) Is a contract that is not a County prepared contract being submitted for review?

Yes: ☐ No: ☑

a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

***** If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

Attached to and forming part of Policy Number:	First Named Insured:	Policy Period:
002MI000012423	Mott Childrens Health Center	01/01/2025 to 01/01/2026 At 12:01 AM Standard Time at the address of the First Named Insured as stated herein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

Commercial General Liability Coverage Part

SCHEDULE

Name of Additional Insured Person(s) or Organization(s):
Genesee County Health Department

A. Section II. Definition of Insured is amended to include as an additional INSURED the person(s) or organization(s) shown in the Schedule above, but only with respect to liability for INJURY caused, in whole or in part, by a NAMED INSURED'S acts or omissions or the acts or omissions of those acting on a NAMED INSURED'S behalf:

1. In the performance of a NAMED INSURED'S ongoing operations; or
2. In connection with a NAMED INSURED'S premises owned by or rented to a NAMED INSURED.

However:

1. The insurance afforded to such additional INSURED only applies to the extent permitted by law; and
2. If coverage provided to the additional INSURED is required by a contract or agreement, the insurance afforded to such additional INSURED will not be broader than that which a NAMED INSURED is required by the contract or agreement to provide for such additional INSURED.

B. With respect to the insurance afforded to the additional INSUREDS shown in the Schedule above, if coverage provided to the additional INSURED is required by a contract or agreement, the most WE will pay on behalf of the additional INSURED is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limit of Liability shown in the DECLARATIONS;

whichever is less.

Nothing in this endorsement shall vary, alter, waive or extend any of the terms and conditions of the POLICY, other than as expressly stated above.

Joseph G. Murphy
President & CEO

Elizabeth B. Brodeur
Secretary

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/31/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, LLC
1690 Watertower Pl Ste 500
East Lansing MI 48823

License#: 0D69293

CONTACT NAME: Melissa Bain
PHONE (A/C, No, Ext): 5177038739 **FAX (A/C, No):**
E-MAIL ADDRESS: Missy_Bain@ajg.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : ProSelect Insurance Company	10638
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Mott Childrens Health Center
806 Tuuri Place
Flint MI 48503

MOTTCHI-01

COVERAGES **CERTIFICATE NUMBER:** 1171408119 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY**			002MI000012423	1/1/2025	1/1/2026	EACH OCCURRENCE	$ 1,000,000
	X CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
	X Retro: 1/1/1987						MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ **UMBRELLA LIAB** ☐ OCCUR						EACH OCCURRENCE	$
	☐ **EXCESS LIAB** ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ PER STATUTE ☐ OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Medical Professional Liability Claims Made Retro: 01/01/1987			002MI000012423	1/1/2025	1/1/2026	Per Claim Annual Aggregate	$1,000,000 $3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Mott Childrens Health Center
806 Tuuri Place
Flint MI 48503

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and **Mott Children's Health Center**, a **Michigan Children's Health Center** whose principal place of business is located at **806 Turri Place, Flint, MI 48503** (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Initial Term

The initial term of this Contract commences on **October 1, 2024**, and shall be effective through **September 30, 2025** (the "Initial Term").

1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Compensation

Budget Reimbursement. The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed $66,511.00. The Contractor's projected budget for the Initial Term of this Contract is attached as Exhibit B (the "Budget"). If this Contract is extended, the County and the Contractor will agree in writing on a projected Budget for each Extension Term.

3.1 If requested in writing by the Contractor, and supported by good cause, the Contract Administrator may authorize a transfer between Budget line items of up to 10% of the total annual Budget for a Contract Term. No such transfer is authorized until approved in writing by the Contract Administrator.

3.2 The County will not approve any expense not identified in the Budget, and the County will not approve any expenses in excess of the amounts identified in the Budget.

3.3 The Contractor must provide to the County quarterly invoices in a form acceptable to the County, along with any supporting documentation such as time sheets and receipts for incurred expenses. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

4. Taxes. The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. Contract Administrator

The contract administrator for this Contract is **[Brad Snyder]** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. Warranties

The Contractor warrants that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

7. Suspension of Work

7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

8. Termination

8.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9. Equipment Purchased with County Funds

9.1 The Contractor shall not purchase Equipment for the performance of this contract using funds provided by the County unless such purchase is clearly identified in a line item in Contractor's Budget.

9.2 Reporting

The Contractor agrees that any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract must be reported to the Contract Administrator upon purchase. For the purposes of this paragraph, Equipment is defined as tangible, non- expendable, personal property having useful life of more than 1 year and an acquisition cost of $5,000 or more per unit.

9.3 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

10. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

11. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

12. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

13. Audit Rights

13.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

13.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

13.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

13.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

14. Identity Theft Prevention

14.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

14.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

15. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided*

at the discretion of the County's Risk Manager or other authorized representative of the County.

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $1,000,000 per occurrence and a $2,000,000 aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers' Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Medical Professional Liability Insurance (including Abuse & Molestation) – in an amount not less than $1,000,000 per occurrence and $2,000,0000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

15.1 Insurance Certificate and Additional Insured Coverage

1. **Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
Attn: Risk Management
1101 Beach Street, Flint, MI 48502

2. **Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

15.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

16. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

17. General Provisions

17.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

17.1.1. The Contract – This Professional Services Contract

17.1.2. Exhibit A – The Scope of Work

17.1.3. Exhibit B – The Contractor's Budget

17.1.4. Exhibit C – The Insurance Checklist

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

17.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

17.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

17.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

17.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

17.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

17.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

17.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

17.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

17.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

MOTT CHILDREN'S HEALTH CENTER

By: Todd Wisely

Todd ~~Wisely~~ Wiseley
President, CEO, Mott Children's Health Center

Date: 12/16/24

COUNTY OF GENESEE

By: _____

James Avery, Chairperson
Board of County Commissioners

Date: 12/12/2024

EXHIBIT A
Description of the Services

On behalf of the Genesee County Health Department, Mott Children's Health Center will provide oral health assessments to kindergarten aged children in Genesee County schools in accordance with the guidance from the Michigan Department of Health and Human Services is attached below.

MCHC agrees to:

- **Administrative Duties**
  - Ensure compliance with PA161 and maintain a current Mobile Dental Permit.
  - Conduct oral health assessments for at least 50% of Genesee County kindergarteners eligible for free or reduced lunch.
  - Adhere to all safety and infection control standards during assessments.
  - Maintain and update KOHA database, including entering MDHHS-6067 data and managing patient records.
  - Communicate with parents/guardians of students with urgent or referred dental needs, providing dental referral guides and follow-up support as needed.
  - Ensure HIPAA compliance when mailing, emailing (encrypted), or printing MDHHS-6067 forms.
  - Forward completed MDHHS-6067 forms to billing for patient chart creation.
  - Store and manage MDHHS-6067 forms securely throughout the school year; shred forms after the school year ends.
  - Submit quarterly KOHA reports and invoices to the Genesee County Health Department (GCHD).
  - Annually review and update the GCHD contract and budget.
  - Attend required monthly, quarterly, and program/state meetings for updates and reporting.

- **Hygienist and Dental Assistant Duties**
  - Perform and document oral health assessments in schools.

- **CSR Duties**
  - Contact parents/guardians to confirm dental home status; assist in finding a dental home or scheduling with MCHC for urgent needs.
  - Document all correspondence and make at least three attempts to contact parents/guardians.
  - Provide replacement MDHHS-6067 forms upon request, ensuring compliance with HIPAA guidelines.

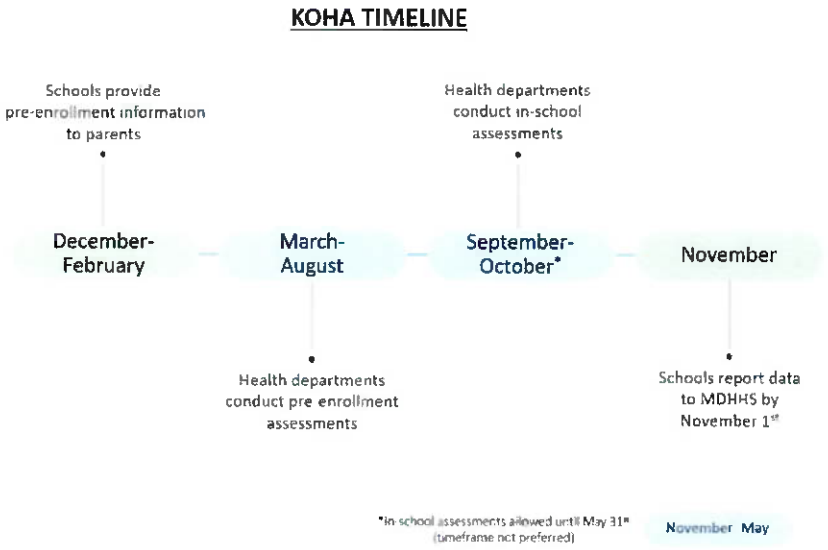
GCHD agrees to:

- Serve as the primary KOHA contact for schools and families.
- Spring: Schedule screenings for Kindergarten Registration, School District Events, and Summer Programs across Genesee County.
- Fall: Coordinate with schools housing Kindergarten classes to schedule screenings for children not yet screened.
- Develop and implement an outreach plan to inform families, schools, daycare facilities, and other stakeholders about KOHA.
- Submit quarterly reports to MDHHS.

Assessments

- The assessments should be offered to all eligible children within an LHD's service area at no cost and regardless of insurance status. Insurance may be billed for the service.
- Parents/guardians can opt-out of a dental assessment by providing a written statement of exemption to the school under Section 9311 of Public Act 368 of 1978 [MCL 333.9311].

- The assessments must be performed by a Registered Dental Hygienist or Dentist.
- A dental assessment is required before the child's first day of school. Therefore, every effort should be made to assess as many children as possible prior to the start of the kindergarten school year. No assessments should be done earlier than 6 months prior to the start of the kindergarten school year. Assessments should be made available throughout the kindergarten school year for children who did not have an assessment done prior to starting school.



Documentation

- The results of the assessment must be documented on form MDHHS-6067. A copy of the completed, signed form must be provided to the parent/guardian in a manner that reasonably safeguards against accidental disclosure of protected health information.
    - form MDHHS-3305 (Health Appraisal Form) may be used in lieu of MDHHS-6067 **if** the parent/guardian presents it at the time of assessment or a school requires its use. The 3305 Form should be distributed and retained in the same manner as MDHHS-6067.

- The Recommendations portion of MDHHS-6067 must be filled out completely by the person performing the assessment, signed and dated. Only categories of need are documented on the assessment form. The presence of fillings, sealants, silver diamine fluoride, missing teeth, etc is not documented.

MDHHS | Oral Health

Kindergarten Oral Health Assessment Program Guidelines

The Michigan Public Health Code requires that all children entering their first year of school have an oral health assessment prior to starting school [*MCL 333.9316*]. The Public Health Code also requires that the Michigan Department of Health and Human Services (MDHHS) establish and maintain a dental oral health assessment program in each area of the state served by a local health department (LHD).

To accomplish this, MDHHS funds LHDs to conduct the oral health assessments. This Kindergarten Oral Health Assessment Program (KOHA) guidance is for use by LHDs and any subcontracted dental agency an LHD employs to conduct the oral health assessments.

Roles and Responsibilities

- **Parent(s)/Guardian(s)** are responsible for having their child's dental assessment completed prior to the first day of kindergarten.
- **Schools** facilitate the assessments by communicating the requirement to parents/guardians and by including local health department dental assessment staff in their Roundups or registration events, if available.
- **LHDs** offer no-cost dental assessments to all eligible children within their service area and coordinate events with local schools and pre-K settings.

LHD/Subcontractor Legal Requirements

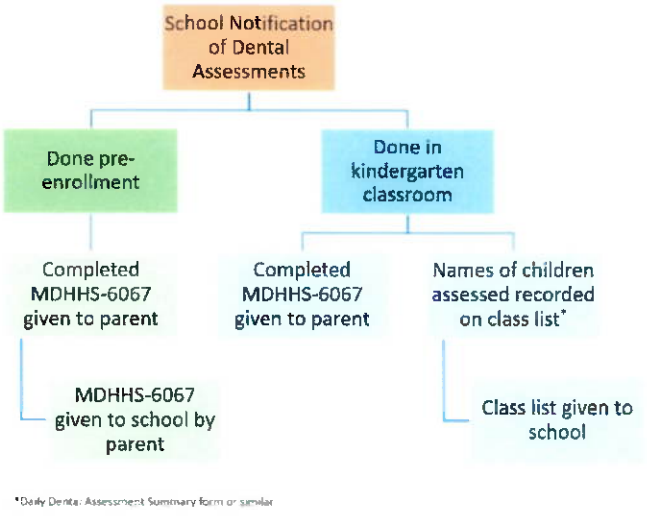
- An LHD must be designated as a grantee health agency under the PA 161 Program and permitted to operate as a Mobile Dental Facility within the state of Michigan, unless the LHD subcontracts all assessments to an outside dental agency. Any agency that is subcontracted by an LHD to conduct assessments on its behalf must be both designated as a grantee health agency under the PA 161 Program and permitted to operate as a Mobile Dental Facility within the state of Michigan.
- LHDs and subcontractors must follow all applicable federal, state, and local laws, and all administrative rules, regulations, and ordinances, including those required for their PA 161 designation and mobile dental facility permit approval. This includes, but is not limited to, consideration of the minimum necessary for disclosure under HIPAA, where applicable, and a determination of whether there is a consent/authorization requirement before further disclosing health or other confidential information obtained during the provision of services. Moreover, LHDs and subcontractors shall adopt reasonable security and privacy measures to minimize inadvertent disclosures due to proximity and ensuring to the maximum extent possible under the circumstances that any assessment is done outside the view of and audible range of anyone not involved in the assessment.

- Copies of completed MDHHS-6067 forms should be retained by the agency for the period of time stated in the agency's record retention schedule; these may be kept in paper or electronic format.
- Results of all assessments must be logged into the KOHA database. Contact KOHA program staff for assistance with KOHA database access and utilization.

Notification

- Parent/guardian notification
    - a copy of the completed, signed copy of MDHHS-6067 must be provided to the child's parent/guardian.
        - if a parent/guardian is present for the assessment, a copy of the form should be given directly to the parent/guardian; the parent/guardian is responsible for returning the completed form to the school as proof of the dental assessment.
        - if a parent/guardian is not present for the assessment, the completed form should be provided to the parent/guardian in a manner that reasonably safeguards against accidental disclosure of protected health information.

- School notification
    - copies of completed MDHHS-6067 forms are <u>not</u> provided to schools by LHD/subcontractor staff.
        - when an assessment is done prior to enrollment, regardless of the setting, the parent/guardian submits the completed form to the child's school as proof of the dental assessment.
        - when an assessment is done within an elementary school during the kindergarten school year, notification of assessment is provided to the school by way of a class list. Names of children assessed should be recorded on the Daily Dental Assessment Summary form or similar type of class list. This list should be provided to school personnel.



Referral / Follow-up

- An agency's referral and follow-up and abuse/neglect protocols in place under its PA 161 Program designation/mobile dentistry permit serve as its respective protocols for KOHA.

- If assessment findings warrant referral for dental treatment, a referral should be provided to the parent/guardian at the time of assessment. If the parent/guardian is not present, the referral should be provided to the parent/guardian in a manner that reasonably safeguards against accidental disclosure of protected health information. The LHD/subcontractor should use its own referral form for this.

- The LHD should develop a list of local dental resources and provide when appropriate. The Michigan Oral Health Directory lists dental safety-net resources by county.

Training

- All registered dental hygienists performing KOHA assessments must undergo MDHHS KOHA training within 6 months of hire. This applies to all local health department and subcontracted dental agency staff, including contractual/per diem hygienists.

Reporting

- Results of each dental assessment must be entered into the MDHHS KOHA database in a timely manner, no later than the close of the respective quarter.
- The LHD must submit to MDHHS a narrative report of programmatic activities 30 days following the close of each fiscal quarter.

For KOHA Program Assistance

Michele Kawabe, MPH, RDN, CDCES
Kindergarten Oral Health Assessment Program Consultant
Michigan Department of Health and Human Services - Oral Health Unit
(517) 342-4128
kawabem@michigan.gov

For KOHA Database Assistance

Kyle Norman, BS, RDH
Medicaid Outreach and Oral Health Specialist
Michigan Department of Health and Human Services – Oral Health Unit
(517) 285-2305
normank3@michigan.gov

EXHIBIT B

Contractor's Projected Budget
[10/1/24] to [9/30/25]

Mott Children's Health Center
KOHA Contract – October 1, 2024 to September 30, 2025
Budget Plan

	Estimated Plan - 10/1/24 to 9/30/25
Hygienist - Payroll/Fringes	$ 20,525
Dental Assistant - Payroll/Fringes	$ 14,580
Clinical Manager - Admin	$ 19,875
Client Service Rep.	$ 2,531
Supplies	
Clerical	$ 1,500
Clinical	$ 5,000
Travel	$ 2,500
Total	$ 66,511

EXHIBIT C
The Insurance Checklist

GENESEE COUNTY INSURANCE CHECKLIST

PROFESSIONAL SERVICES CONTRACT FOR: **Mott Children's Health Dental Center**

Coverage Required		Limits (Figures denote minimums)
X	1. Workers Compensation	Statutory limits of Michigan
X	2. Employers' Liability	$500,000 accidental/disease $1,000,000 policy limit, disease Including Premises/Operations
X	3. General Liability	$1,000,000 per occurrence with $2,000,000 aggregate Including Products/Completed Operations and Contractual Liability
X	4. Professional Liability	$1,000,000 per occurrence with $2,000,000 aggregate Including errors and omissions
	5. Medical Malpractice	$500,000 per occurrence $1,000,000 in aggregate
	6. Automobile liability	$1,000,000 combined single limit each accident – Owned, Hired, Non-owned
	7. Umbrella liability/Excess Coverage	$1,000,000 BI & PD and PI
X	8. Genesee County named as an additional insured on other than worker' compensation via endorsement. A copy of the endorsement or evidence of blanket Additional Insured language in the policy must be included with the certificate.	
X	9. Other Insurance Required: Abuse & Molestation - $1,000,000 limit	
X	10. Best's rating: A VIII or better, or its equivalent (Retention Group Financial Statements)	
X	11. The Certificate must state ; Mott Children's Health Dental Center – Health Dept.	

Insurance Agent's Statement

I have reviewed the requirements with the bidder named below. In addition:

_____ The above required policies carry the following deductibles:

_____

_____ Liability policies are ***occurrence*** _____ ***claims made*** _____

_____ _____

Insurance Agent Signature

Prospective Contractor's Statement

I understand the insurance requirements and will comply in full if awarded the contract.

_____ _____

Contractor Signature

Required general insurance provisions are provided in the checklist above. These are based on the contract and exposures of the work to be completed under the contract. Modifications to this checklist may occur at any time prior to signing of the contract. Any changes will require approval by the vendor/contractor, the department, and County Risk Manager. To the degree possible, all changes will be made as soon as feasible.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2380 **Agenda Date:** 10/15/2025 **Agenda #:** 5.

To: Charles Winfrey, Human Services Committee Chairperson

From: Pamela Coleman, GCCARD Director

RE: Approval of an agreement between Genesee County and the Valley Area Agency on Aging, in the amount of $880,358.00, to provide for the Home Delivered Meals and Congregate Meals programs; the term of this agreement is October 1, 2025 through September 30, 2026

BOARD ACTION REQUESTED:

The Genesee County Community Action Resource Department (GCCARD) requests authorization to accept and expend the 2025-2026 contract between Valley Area Agency on Aging (VAAA) and the GCCARD Nutrition Services Program, with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

BACKGROUND:

GCCARD Nutrition Services Program has received the FY26 contract from VAAA through Aging and Adult Services Agency (AASA), to service eligible seniors (65+) through the Home Delivered and Congregate Meal Program for the period commencing October 1, 2025, through September 30, 2026.

DISCUSSION:

Funds provided to GCCARD by VAAA through AASA shall be used for the purpose of providing home delivered meals to homebound seniors and connecting seniors residing in senior living complexes or senior centers to social and rehabilitative services through the Congregate Meal Program. The funding for this year is: $226,414 for Congregate and $653,944 for Home Delivered Meals. This funds the VAAA portion of the Senior Nutrition Program at a total of $880,358 with supplemental funding provided by the Genesee County Senior Millage.

IMPACT ON HUMAN RESOURCES:

There will be no impact on Human Resources.

IMPACT ON BUDGET:

GCCARD will work with Fiscal Services to incorporate the VAAA funds into our FY26 budget with funds being deposited as follows: VAAA Mobile Meals- $653,944 into 2731-697.15-634.009 and VAAA Congregate Meals- $226,414 into 2731-697.16-634.009

IMPACT ON FACILITIES:

There will be no impact on facilities.

IMPACT ON TECHNOLOGY:

There will be no impact on technology.

CONFORMITY TO COUNTY PRIORITIES:

This memorandum conforms to Genesee County's priority of Healthy, Livable & Safe Communities as GCCARD partners with senior centers and living communities to provide nutritious meals and connect seniors to local resources while we strive for Community Growth with our longstanding collaborative relationship with VAAA.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize accepting the FY26 funding, and entering into a contract between Genesee County and the Valley Area Agency on Aging (VAAA), whereby VAAA will fund the Home Delivered Meals and Congregate Meals programs, through the Bureau of Aging, Community Living, and Supports (ACLS BUREAU), in the amount of $880,358.00 for the period commencing October 1, 2025, through September 30, 2026, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the October 8, 2025 meeting of the Human Services Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

VALLEY AREA AGENCY ON AGING

NOTIFICATION OF CONTRACT AWARD
$ 880,358

PROJECT IDENTIFICATION NUMBER
GCCARD - 2026

TYPE OF CONTRACT OR ACTION

- [X] New
- [ ] Renewal
- [ ] Revision/Supplement to contract
- [ ] Reinstatement of suspended project
- [ ] Reinstatement of terminated project
- [ ] Not Applicable

PROJECT YEAR OF THIS CONTRACT
FY - 2026

INCORPORATION STATUS
Public

TAX ID # 38-6004849

FISCAL YEAR FROM WHICH FUNDS AWARDED
FY 2026

APPROVED PROJECT PERIOD
FROM: 10/1/2025 TO: 9/30/2026

SUBCONTRACTOR
NAME: Genesee County Community Action Resource Department
ADDRESS: 2727 Lippincott Blvd.
Flint MI 48507
PHONE: (810) 235-3567

SUBGRANTEE
NAME: Valley Area Agency on Aging
ADDRESS: 225 E Fifth Street, Suite 200
Flint MI 48502
PHONE: (810) 239-7671

SERVICE AREA [X] Genesee County [ ] Lapeer County [ ] Shiawassee County

CONTRACT SUMMARY

	Service Category	Amount	Clients	Units
1	Congregate Meals	$226,414	482	28,990
2	Home Delivered Meals	$653,944	556	104,631

COMPUTATION OF CONTRACT

Services		Congregate Meals	Home Delivered Meals			
VAAA Share		$226,414	$653,944			
NSIP *(estimated)*						
Required Local Match	Cash	35,927	13,079			
	In-Kind	20,377	150,407			
Estimated Program Income						
Total		$282,718	$817,430			
Other Resources		0	0			

IN ADDITION TO THE CONDITIONS CONTAINED ON THE FIRST PAGE OF THIS AGREEMENT, FOLLOWING CONDITIONS SHALL APPLY TO THIS CONTRACT:

1. Unless revised, the amount in "VAAA Share", "COMPUTATION OF CONTRACT," will constitute a ceiling for the Area Agency on Aging participation in the approved cost.

2. The AAA share of APPROVED COST is earned only when the cost is accrued and the non-federal share of the cost has been contributed. The receipt of AAA funds (either through advance or reimbursement) does not constitute earning of these funds.

3. If the actual cost is less than the amount in "Total," "COMPUTATION OF CONTRACT," the AAA and non-federal shares will be:

AAA Federal/State: 80% Local: 20%

4. Assuming satisfactory progress, adequate justification, and the availability of funds, the AAA share will meet:

$ **880,358**

5. Funds herein awarded will remain available during the length of the project period unless State/Federal funding to AAA is modified.

6. Other conditions: **Program Income must be used to supplement the nutrition programs. GCCARD shall report all program income to VAAA and how the income was used to Supplement the nutrition programs.**

VALLEY AREA AGENCY ON AGING

CONTRACT

THIS CONTRACT, entered into on this 1st day of October, 2025 by the **Valley Area Agency on Aging** (herein after referred to as "VAAA", located in Flint Michigan

And

Genesee County Community Resource Department
(hereinafter referred to as "SUBCONTRACTOR")

STATES AND WITNESSES THAT:

WHEREAS, VAAA has entered into a contract with the Bureau of Aging, Community Living, and Supports(ACLS BUREAU) of the State of Michigan for a grant for the planning and development of regional services to the aging within the counties of Genesee, Lapeer and Shiawassee, pursuant to Title III of the Older Americans Act of 1965, and Amendments of 1970, 1973, 1975 and 1978; and

WHEREAS, VAAA has accepted the Application for Project Contract GCCARD -2026 Submitted by the Subcontractor to provide services to the aging in the target area(s) of: Genesee, Lapeer & Shiawassee County.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. SCOPE OF SERVICES

Subcontractor agrees to perform in a manner satisfactory to the Valley Area Agency on Aging those services set forth in, including client eligibility, and abide by the specifications of, the Operational Guidelines & Standards. (Attachment A).

The Subcontractor will serve a minimum of:

Service	*Unduplicated Clients*	*Units of Service*
Congregate Meals	482	28,990
Home Delivered Meals	556	104,631

Service	*Low-Income Seniors*		*Minority Seniors*	*Frail/Disabled Seniors*
Congregate Meals	80		101	160
Home Delivered Meals	92		117	185

2. TIME OF PERFORMANCE

A Subcontractor agrees to begin provision of services on 10/01/2025 and to continue to provide services until 09/30/2026 .

B The Project Period for which the Subcontractor shall be eligible to receive funds from VAAA is from 10/01/2025 to 09/30/2026 .

3. PROBATION, SUSPENSION, OR TERMINATION

A Probation

1 When a subcontractor has failed to comply with the terms of a contract, VAAA may place the subcontractor operations on probation, in whole or in part.

2 VAAA may commence probation upon the Subcontractor's receipt of written notice of violations cited by VAAA.

3 The notice of probation shall contain reasons for probation, any corrective action required of the Subcontractor, the effective date, and must note the right of the Subcontractor to appeal the decision.

4 During the probationary period, the Subcontractor will receive reimbursement for expenses incurred as part of the contract.

5 If, during the probationary time frame, the Subcontractor does not comply with the corrective actions, suspension or termination may be elected.

B Contract Suspension

1 When a Subcontractor has failed to comply with the terms of the contract, VAAA may suspend support for the Subcontractor operations, in whole or in part. Support for any part shall automatically be terminated when it has been suspended for more than ninety (90) days.

2 To suspend Subcontractor operations, VAAA must notify the Subcontractor in writing of the action being taken, the reason(s) for such action, the effective date, and the conditions of the suspension. This notice must be given at least ten (10) days prior to the effective date of the suspension and must note the right of the subcontractor to appeal such decision.

3 Under extreme conditions (danger to older persons or improper use of funds), immediate notice of suspension may be given.

4 New obligations incurred by the Subcontractor during the suspension period will not be allowed unless VAAA expressly authorizes them in the notice of suspension or an amendment to it. Necessary and otherwise allowable costs which the Subcontractor could not reasonably avoid during the suspension period will be allowed if they result from obligations properly incurred by the Subcontractor before the effective date of the suspension and not in anticipation of suspension or termination.

5 In suspending contract operations, VAAA shall determine the amount of unearned funds the Subcontractor has on hand, anticipated length of suspension, the extent of operations suspended, and the amount of the fund balance on hand to determine whether VAAA should require the balance to be returned.

6 VAAA may reinstate the suspended contract operations if it determines conditions warrant such action. Such reinstatement shall be made by issuance of a new statement of award.

7 VAAA financial participation in reinstated contract operations may resume immediately upon reinstatement, but not for any costs incurred for those contract operations while they were suspended. The obligational authority unearned at the time of suspension may again become available for earning at previously-established matching ratio, unless VAAA reduces the amount of the contract.

C Contract Termination

1 For adequate cause, VAAA may terminate support for a contract prior to the end of an approved Project Period. Examples of cause for which the area agency may wish to terminate support are:

a. Availability of funds;
b. Subcontractor violates conditions under which the contract was approved;
c. Program performance is inadequate, as documented through the monitoring of visits;
d. Other resources are unavailable;
e. Assessment findings are inadequate for two (2) semi-annual assessments; and

f. Suspension for more than three (3) consecutive months.

2 To terminate funding of a contract, VAAA must notify the Subcontractor in writing at least thirty (30) days prior to the effective date of termination and the reasons for such action. This notice must specify any reports to be completed, the right of the Subcontractor to appeal, and the procedures to be followed for the appeal.

3 Under extreme conditions, immediate termination may be completed (e.g., gross negligence, misappropriation of funds, etc., are considered extreme conditions.)

4 When financial support of a contract terminates on completion of the approved project period or earlier, the Subcontractor shall complete and submit a final project and financial report to VAAA by the date established by VAAA pursuant to the Subcontractor.

5 When a contract is terminated or completed, equipment and supplies purchased with budget funds must be disposed of, in accordance with procedures prescribed by 45 CFT, Part 74, Subpart O (74.139). Any funds realized from the sale of such equipment or supplies is an adjustment to the projected cost.

6 The Subcontractor may terminate the contract upon thirty (30) days written notice to VAAA at any time prior to the completion of the contract for adequate cause.

a. When the contract is concluded or terminated, the Subcontractor shall provide VAAA, within thirty (30) days after the conclusion or termination, with all financial, performance, and other reports required as a condition of the contract. VAAA shall make payments to the Subcontractor for allowable reimbursable costs not covered by the previous payments. The Subcontractor shall immediately refund to VAAA any payments or funds advanced to the Subcontractor in excess of allowable reimbursable expenditures.

b. The Subcontractor shall notify VAAA in writing if its intent to pursue a claim against VAAA for breach of any terms of the contract. No suit may be commenced by the Subcontractor for breach of the contract prior to the expiration of sixty (60) days from the date of such notification. Within this sixty (60) day period, the Subcontractor, at the request of VAAA, must meet with the Director of VAAA for the purpose of attempting resolution of the dispute.

D Opportunity for Hearings

In the event of contract probation, suspension, or termination, the Subcontractor may utilize the VAAA appeal hearing process. If the VAAA appeal hearing process has been completed, with the decision rendered in writing, Subcontractor may appeal the VAAA decision to ACLS BUREAU within thirty (30) days of receiving the written notification.

1 Appeal Procedure. Any party having the right to appeal shall submit a written request to appeal to the Director, Bureau of Aging, Community Living, and Supports(ACLS BUREAU), within 10 calendar days of receiving the written notice of adverse action by a grantee or arbitration. An appellant who receives an adverse ruling by an area agency policy board may appeal to arbitration or appeal directly to the state commission. Such appeal applications must certify that the appealing body has the endorsement of the governing body of the officially recognized entity. Included in the request will be a statement of the basis of the appeal in sufficient detail to permit an appropriate analysis. Failure to submit sufficient and relevant information or data could result in a decision by the Commission which is adverse to the appellant. The Director of ACLS BUREAU may recommend denial of a request under any of the following circumstances:

a. The request was not submitted within the time allowed.
b. The request was withdrawn by the appellant through written notice.
c. The Bureau of Aging, Community Living, and Supports(ACLS BUREAU) has determined that it lacks jurisdiction over the issue.
d. The appellant does not have the right to appeal.

Written notice shall be given to the appellant, by the Director of ACLS BUREAU, stating the reasons for denial

of the request, within 14 calendar days of the receipt of the appeal.

2 Upon receiving a recommendation from the Director to grant an appeal hearing, the Chairperson of the Michigan Commission on Services to the Aging shall appoint a panel to hear the appeal. The panel shall consist of no less than three (3) and no more than five (5) members. Panel members shall be selected from one or a combination of the following categories [see Rule 309(5)].

a. Commission members who are disinterested parties.
b. State Advisory Council members who are disinterested parties as defined in the Older Americans Act, P.A. 180, Section 4(2).

3 A hearing shall be scheduled no later than 30 calendar days after the request was received by the Bureau of Aging, Community Living, and Supports(ACLS BUREAU). A notice of hearing shall be mailed to the parties not less than 14 calendar days before the hearing date. This notice shall include:

a. Date, time and place of hearing.
b. Statement of issue being heard.
c. Request for submission of relevant information deemed necessary by the Commission.
d. Rules of conduct for the hearing.
e. Rights of the party.

4 The Michigan Commission on Services to the Aging may dismiss an appeal under any of the following circumstances:

a. The request is withdrawn by the appellant through written notice before a final decision is issued.
b. The appellant fails to appear, or to be represented, at the scheduled hearing without a request for delay or postponement.

Written notice will be given by the Director to the appellant stating the reasons for dismissal.

5 During the hearing procedures, the parties shall be given an opportunity to present oral and written arguments on pertinent issues, to bring witnesses, to present evidence, and to question any testimony or evidence including cross-examination of witnesses.

6 Upon completion of the hearing, the Hearings Panel will develop a written finding of facts and recommendations to be presented to the Michigan Commission on Services to the Aging (MCSA) at its next regularly-scheduled meeting. The MCSA will make the final decision regarding the appeal. A decision will be rendered within 60 days of completion of the hearing.

7 Written notice of the decision will be provided to all parties, by the Director, within seven (7) calendar days of Commission action regarding the decision.

8 Decisions made by the Commission on Services to the Aging, in accordance with this procedure, shall be the final agency decision.

9 Appeals Beyond Commission Action. The appellant may elect to file suit in a Circuit Court if the requested relief has not been granted through the above administrative appeal process [Rule 615(b).]

4. CONTRACT AMENDMENTS

A This contract contains all terms and conditions agreed upon by the parties; no other understanding, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or bind any of the parties hereto.

B Material changes which substantially affect the character of this contract shall be subject to approval of the Valley Area Agency on Aging. Such substantive changes shall include:

1 Significant changes in the project objectives, including projections of clients or units;

2 Any addition of a new service category or deletion of an existing service category;

3 A change in the cost-sharing ratio or a change in the type of match;

4 A change in the project period and budget year dates;

5 A budget transfer of more than twenty (20) percent or $1,000, whichever is greater, from any single approved service category;

6 Supplemental awards; and/or

7 Other changes, as specified by VAAA policy.

C If, for any cause, alterations or changes take place in the rules, regulations, laws, or policies to which VAAA must comply, or if there is any termination or reduction in the allocation funds provided to VAAA, the VAAA shall have the right to terminate or reduce the amount paid to the Subcontractor. Termination or reduction in the amount to be paid shall take effect immediately upon receipt of written notice to the Subcontractor, unless a different effective date is specified in the notice. A copy of policy, law, rule and regulation changes shall be provided to the Subcontractor upon request.

D Minor administration revisions made for the purpose of facilitating implementation of the project shall not require approval of the VAAA; however, Subcontractor agrees to submit such proposed revisions to VAAA with necessary justification and documentation. Requests for budget line item transfers within a service category, or a budget transfer of less than twenty (20) percent, or $1,000, whichever is greater, in a service category should be viewed as administrative revisions, and VAAA shall be notified.

5. REPORTS AND INFORMATION

A Fiscal Records. Subcontractor agrees to keep all necessary accounting records, journals, lodgers, etc., as may be required for the accurate accounting of all monies received and disbursed by it, as well as all matching local and in-kind funds received by it. It is understood and agreed by the Subcontractor that these records may be inspected and audited at any time VAAA deems necessary, in accordance with federal laws and regulations.

B Program Records. Subcontractor agrees to keep accurate records of all services performed in accordance with the requirements of VAAA and to use such forms and systems as VAAA may specify for the accurate and efficient performance and accounting of services and the assimilation of essential data and to make available to VAAA such records and reports as may be required by VAAA.

C Examination and Maintenance of Records. The Subcontractor shall permit VAAA, ACLS BUREAU, AoA, the Department of Health and Human Services, the Comptroller General of the United States, or any of their authorized agents access to any books, documents, papers or other records of the Subcontractor which are pertinent to the contract, in order to make audit examination, excerpts or transcripts so long as such is in conformity with the Privacy Act of 1974.

1 Access shall also be granted to the facilities being utilized at any reasonable time to observe the operation of the program. The Subcontractor shall retain all books, records, or other documents relevant to the contract for three (3) years after final payment, at Subcontractor's cost, and federal auditors and any persons duly authorized by VAAA shall have full access to and the right to examine and audit any of the material during this period. If an audit is initiated prior to the expiration of the three (3) year period and extends past that period, all documents shall be maintained until the audit is completed. VAAA shall provide findings and recommendations of audits to the Subcontractor.

2 VAAA shall adjust future payments or final payment if the findings of the audit indicate overpayment to the Subcontractor in the period prior to the audit. If payments are due and owing VAAA, the Subcontractor shall immediately refund all amounts which may be due VAAA. If a contract is terminated, and after final payment and audit, the Subcontractor received overpayment, the Subcontractor shall immediately refund all amounts due VAAA.

D Subcontractor agrees to deliver to VAAA reports which shall include, but not be limited to:

1 A project **monthly report**, completed and delivered to VAAA staff by the tenth (10^{th}) calendar day of each month, which shall contain output measure data and other monthly information requested for the preceding calendar month. The specific information to be given and format to be used shall be determined by VAAA staff. VAAA staff shall have the right to modify the specific information requirements and/or format as long as such modifications are reasonably within the scope of the project and the contracted cost base and as long as the Subcontractor is notified one (1) month in advance of the due date of the reports.

2 A project **quarterly report**, completed and delivered to VAAA staff within ten (10) days following the last day of each quarter. The specific information to be given and format to be used shall be determined by VAAA staff. VAAA staff shall have the right to modify the specific information requirements and/or format as long as such modifications are reasonably within the scope of the project and the contracted cost base and as long as the Subcontractor is notified one (1) month in advance of the due date of the reports.

3 A **cash request**, constructed and delivered to VAAA staff by the tenth (10^{th}) calendar day of each month.

4 A quarterly **financial report**, constructed and delivered to VAAA staff by the tenth (10^{th}) calendar day following the last day of each quarter.

5 The following information, at a minimum, shall be available for the assessment reports prepared by VAAA staff:

a. A description of significant project activities, problems and results during the preceding quarter.

b. A description of the extent of the involvement of senior citizens in the administration and operation of the project and efforts undertaken to promote the project and increase senior citizen participation.

c. A description of any significant changes in the Subcontractor's organization, operating procedures, or coordination with other agencies that resulted from the project.

d. A statistical description of participation/beneficiary characteristics, including age, sex and race.

6 Any additional reports as deemed necessary by VAAA shall be made and submitted by Subcontractor upon request.

6. CONFIDENTIALITY

A The use or disclosure of information concerning services, applicants, or recipients obtained in connection with the performance of this contract shall be restricted to purposes directly connected with the program implemented by this contract, as required by 1321.19(1) of the Privacy Act of 1974. The Subcontractor shall report client information to VAAA, and VAAA shall have access to the files, as necessary, to monitor and administer programs so long as access is in conformity with the Privacy Act of 1974.

B Information about or obtained from an individual and in possession of the Subcontractor providing services to such an individual shall not be disclosed without the individual's informed written consent. Referrals to other agencies providing services must also have the individual's informed written consent.

7. WORKER'S COMPENSATION INSURANCE

A The Subcontractor will provide worker's compensation insurance where the same is required, and shall accept full responsibility for payment of unemployment compensation premiums for worker's compensation and social security, as well as all income tax deductions and any other taxes on payroll deductions required by law for the employees who are performing services specified by this Agreement.

8. INSURANCE COVERAGE

A Each program shall have sufficient insurance to indemnify loss of federal, state, and local resources due to casualty, fraud or employee theft. All buildings, equipment, supplies, and other property purchased in whole or in part with funds awarded by the Older Americans Act are to be covered with sufficient insurance to reimburse the program for the fair market value of the asset at the time of loss. The Subcontractor shall list VAAA to receive the certificate of insurance showing the limits of liability, policy dates and insurance carriers and any coverage changes directly from the insurance company. Please note: Failure to provide certificate will result in a reduction in payment to reimburse VAAA for General Liability and Worker's Compensation premiums. Failure to maintain continual insurance coverage for the term of the contract may be grounds for immediate termination of the contract.

The following insurances are REQUIRED:

a. Worker's compensation
b. Fidelity bonding (for persons handling cash)
c. Auto Liability Insurance (for agency owned vehicles or those persons who use privately owned vehicles for agency business)
d. Insurance to protect the contracted service provider from claims against or contracted service provider drivers and/or passengers,
e. Public Officials Self-Insured Retention (minimum coverage amount: $350,000 required with VAAA listed to receive insurance certificate and coverage changes directly from the insurance company)
f. Personal Liability Insurance
g. General liability VAAA listed to receive insurance certificate and coverage changes directly from the insurance company)

The following insurances are recommended for each contracted service provider:

- Insurance for Board members and officers,
- Umbrella liability; and
- Special multi-peril.

Subcontractors utilizing assignees or subcontractors to perform work must first obtain prior written approval from VAAA as required by Section 16(J) of this Agreement. Additional insurance waivers are needed if Subcontractor utilizes assignees or subcontractors. Subcontractors must ensure that assignees or subcontractors have the appropriate licensures, insurances and/or certificates. Failure to comply with any of these provisions may result in the termination of the contract.

9. ARBITRATION

A Covered Claims/Exclusive Procedure. Any and all disputes, controversies or claims arising out of or in connection with or relating to this Agreement or any breach or alleged breach thereof, and any claim that VAAA or SUBCONTRACTOR violated any state or federal statute, Michigan common law doctrine, or committed any tort with respect to this Agreement, shall be made in writing and mailed to the VAAA or SUBCONTRACTOR. However, this agreement to arbitrate does not apply to those matters subject to the hearing process outlined in Section 3 of this Agreement.

B Notice. Either party must provide notice to the other party within a reasonable period of time, but in no event

later than six (6) months from the date it should reasonably have been aware of the circumstances giving rise to the dispute, controversy, or claim. If the dispute involves a federal statutory claim, notice shall be given within the applicable statutory period of limitations. Notice shall be sent by certified mail to the address listed for each party on the first page of this Agreement, unless prior notice is provided, in writing, to submit such notices to a different address.

C Mediation. After notice to arbitrate is served, the parties agree to meet and make reasonable effort to resolve any such disputes, controversies, or claims informally. Such efforts must include mediation before either party may demand to schedule an arbitration hearing. If, despite reasonable effort by the parties, VAAA or SUBCONTRACTOR are unable to resolve the disputes, controversies, or claims, upon the request of the party involved, they may be submitted to and settled by arbitration in the State of Michigan in accordance with this provision.

D Representation, Discovery, and Subpoena Rights. Each party may be represented by an attorney or another representative of their choice. Each party may conduct pre-hearing discovery in the time and manner provided by the then-applicable Michigan Court Rules. Each party may subpoena witnesses and documents relevant to the dispute.

E Designation of Witnesses. The parties must exchange lists of witnesses, including any experts, and copies of all exhibits intended to be used at the arbitration hearing at least thirty (30) days before the arbitration hearing, or at a time to which the parties otherwise agree.

F Procedure. The parties shall mutually select a neutral arbitrator who is licensed to practice law in the State of Michigan. If the parties cannot reach an agreement, the arbitrator will be selected by the Genesee County Circuit Court. The arbitration hearing shall take place in or near Flint, Michigan. The arbitrator's decision will be final and conclusive. The arbitration will be held in accordance with the procedures adopted by the arbitrator. The arbitrator shall apply any applicable state or federal laws.

The arbitrator shall have no power to add to, subtract from, or alter the policies and procedures of the Employer, or other terms of the employment relationship, and shall render a written decision, within sixty (60) days after the conclusion of the arbitration hearing, setting forth findings of fact and conclusions of law only as to the claims or disputes at issue.

G Record Of Proceedings; Post-Hearing Brief. Either party, at its expense, may arrange for and pay the cost of a court reporter to provide a stenographic record of proceedings. Either party, upon request at the close of the hearing, may file a post-hearing brief, with the filing date being set by the arbitrator.

H Damages, Fees and Costs. This arbitration procedure does not waive or limit any statutory damages to which a party claims they are entitled. The parties shall share the costs of the arbitrator. Each party will post appropriate security for its portion of the arbitrator's fee, in an amount and manner determined by the arbitrator, ten (10) days before the first day of the hearing. Each party shall pay for its own costs and attorney's fees. However, if any party prevails on a statutory claim that entitles the prevailing party to attorney's fees, the arbitrator may award reasonable fees to the prevailing party.

I Award. An arbitrator's award pursuant to this agreement shall be final and conclusive upon the parties. The arbitrator's decision may be confirmed, vacated, or appealed, only as provided in the Michigan Uniform Arbitration Act.

J Severability. The invalidity of all or part of any Paragraph or Section of this Agreement shall not invalidate the remainder of this Agreement, or the remainder of any Paragraph or Section not invalidated, unless the elimination of such Paragraph or Section substantially defeats the intent and purpose of the parties.

K Law of Michigan. This Agreement shall be governed by and construed under the laws of Michigan.

10 EQUIPMENT PURCHASES AND TITLE

A The Subcontractor agrees to conform to applicable provisions of Title III, Part B, of the Older Americans Act and Title 45 of the Code of Federal Regulations, Part 74, Administration of Grants, August 2, 1978 (Subpart O Property) in the acquisition, transfer, replacement, or disposition of real property, equipment, or supplies. Per Title 45 of the Code of Federal Regulations, Part 74, Administration of Grants, August 2, 1978, Subpart O, for items of equipment having a unit acquisition cost of $1,000 or more, the granting agency shall have the right to require transfer of the equipment (including title) to the federal government. All equipment and literature used for the above funded programs shall be marked "Paid for with funding from Valley Area Agency on Aging (VAAA) and the Offices of Services to the Aging (ACLS BUREAU)".

11. LIMITS OF LIABILITY

A All liability to third parties, loss or damage as a result of claims, demands, costs or judgments arising out of activities, such as direct service delivery and management decisions, to be carried out by the Subcontractor in the performance of this Contract, shall be the responsibility of the Subcontractor, and not the responsibility of the VAAA or ACLS BUREAU, if the liability, loss or damage is caused by, or arises out of, the action or failure to act on the part of the Subcontractor or anyone directly or indirectly employed by the Subcontractor, provided, however, that nothing herein shall be construed as a waiver of any governmental immunity by the Subcontractor or its employees as provided by statute or court decisions.

B All liability of third parties, loss or damage as a result of claims, demands costs or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by the VAAA and ACLS BUREAU in the performance of this Contract shall be the responsibility of the VAAA and ACLS BUREAU and not the responsibility of the Subcontractor if the liability, loss or damage is caused by, or arises out of, the action or failure to act on the part of any VAAA and ACLS BUREAU employee or agent, provided that nothing herein shall be construed as a waiver of any governmental immunity.

C In the event that liability to third parties, loss or damage arises as a result of activities conducted jointly by the Subcontractor and the VAAA and ACLS BUREAU in fulfillment of their responsibilities, under this Contract, such liability, loss or damage shall be borne by the Subcontractor and the VAAA and ACLS BUREAU in relation to each party's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any governmental immunity by the State of Michigan, its agencies, the VAAA and ACLS BUREAU or their employees, or the Subcontractor or its employees as provided by statute or court decisions.

12 COMPENSATION AND METHOD OF PAYMENT

A Compensation

1 VAAA agrees to pay the Subcontractor up to the amount of $ 880,358
$ 226,415 (Two Hundred Twenty-Six Thousand Four Hundred Fifteen Dollars – for Congregate Meals
$ 653,944 (Six Hundred Fifty-Three Thousand Nine Hundred Forty-Four Dollars – for Home Delivered Meals)
full and complete compensation, for the Subcontractor's costs and expenses incurred, as applicable, to provision of services under this contract, for the period of 10/01/2025 through 09/30/2026

2 Subcontractor agrees that VAAA may initiate fiscal audit and review at the end of the first three (3) month period of the term of this contract and at the end of each subsequent three (3) month period to determine actual project cost and effectiveness of services provided under this contract by Subcontractor. In the event such audit and review indicates irregularities, inequities, or failure to perform in accordance with this contract, this contract will become subject to renegotiation within ten (10) days after completion of audit and review.

3 VAAA will have the right to withhold funds or to void this contract in its entirety should Subcontractor be unable or unwilling to correct such irregularities, inequities or performance failures, as revealed by the audit and review upon its giving thirty (30) days written notice of its intention to do so.

4 It is further expressly understood and agreed that no sums paid by VAAA to Subcontractor under this contract will be used in any manner or to purchase any services or to satisfy any debts not specifically incurred as a result of services performed under this contract within the period this contract is in effect.

5 Donations and other income generated by the delivery of services shall be considered program income. Funds generated under program income are to be retained by the Subcontractor and used in accordance with the additive alternative. Under this alternative, all program income accrued by a Subcontractor is to be used for allowable costs of the project or program through which it was generated to increase or expand the services offered during the contractual period.

6 VAAA may suspend or terminate payment, in whole or in part, for cause by giving written notice to Subcontractor by registered mail, return receipt requested, at least ten (10) calendar days in advance of such suspension, specifying the reason or reasons therefore.

a. It is further understood and agreed that the Subcontractor shall receive compensation, as herein provided, for all work satisfactorily completed prior to the expiration date of the contract.

b. Cause for non-compensation may include any of the following:

1 Ineffective or improper use of funds;
2 Failure to comply with provisions or covenants or obligations of this contract;
3 Submittal of reports to VAAA which are incorrect or incomplete in any material respect or failure to submit timely reports, as required under this contract; or
4 If, for any reason, the carrying out of this contract is rendered improbable or nonfeasible, as determined by VAAA or the Bureau of Aging, Community Living, and Supports(ACLS BUREAU).

B Method of Payment

1 Complete, correct monthly cash request received by VAAA staff by the due date, the Subcontractor will be reimbursed for the amount of monies requested or the number of units served in the program operation during the preceding month. This will be done no later than thirty (30) days after the receipt of reports and sooner, if at all possible. The Valley Area Agency on Aging fiscal year begins October 1st and ends September 30th. Therefore, to receive payment for a current year's services, **ALL BILLING MUST BE SUBMITTED BY NOVEMBER 1st FOLLOWING THE END OF THE FISCAL YEAR, NO EXCEPTIONS.**

2 Where the Subcontractor has satisfied VAAA staff that it is financially unable to perform its obligations under the contract on a reimbursement basis, VAAA may permit such a Subcontractor to be compensated through the following advance payment method: Within ten (10) days after execution of the contract, the Subcontractor shall submit to VAAA staff a detailed forecast of expenses expected to occur in the first month. After the initial advance, all other payments will be made on reimbursement basis. Every expenditure transacted with said advance funds shall be documented in the same manner as is required by VAAA staff for release or disbursement of reimbursement funds. Such documentation shall be delivered to VAAA staff before any further requisition for advance funds shall be considered.

3 No money under this contract shall be disbursed except upon receipt of the monthly cash request and specifications of performance which shall include such information and documentation thereof as VAAA staff shall require and shall specifically satisfy those requirements set out in this contract and with regard to accounting and fiscal matters to the extent they may be applicable.

4 VAAA shall make all payments payable to the Subcontractor for deposit only to such bank account as the Subcontractor shall designate to VAAA staff prior to the payment of any sums to the Subcontractor under this contract.

5 VAAA shall maintain accurate and current records of the payments made and the sources of such payments.

6 The Subcontractor and VAAA shall be responsible for fiscal planning to detect over or underspending for implementation of reprogramming funds. Accurate fiscal reporting should coincide with the budget developed. The budget should be well planned so it can be used as a guide for spending.

7 Any funds received in excess of expenditures under the contract must be rebudgeted by the program, with VAAA approval. Such funds may be used either to expand the number of units of service to be provided or to enhance the provider's ability to operate under the contract. Final reimbursement for any fiscal year may be reduced to ensure compliance with this requirement. This provision is to support the intent of the Older Americans Act and the Michigan Nonprofit Corporation Act to have grant funds and program income be used for expansion of service operations. A nonprofit organization may earn profit under such a contract. However, revenue in excess of expenditures must be used by the organization to maintain or expand the service program.

8 Reprogramming will be considered by VAAA when underspending is at least ten (10) percent below the planned expenditures for the period.

C Maximum Compensation

1 It is expressly understood and agreed that in no event will the total amount be paid to Subcontractor by VAAA for all services to be performed under this contract budget exceed the maximum sum of $ 880,358

2 The amount paid to Subcontractor by VAAA shall not exceed eighty percent (80%) of the total contract, which shall not include resources designated in the budget as "Other Resources."

13 AVAILABILITY OF FUNDS

VAAA's payment of funds for purposes of this contract is subject to and conditional upon the availability of funds for such purposes, being federal and/or state funds. VAAA may terminate this contract immediately upon written notice to the Subcontractor at any time prior to the completion of the terms of this contract if funding becomes available.

14 SEVERABILITY OF PROVISIONS

If any provision of this contract is held invalid, the remainder of this contract shall be unaffected thereby, if such remainder would then continue to conform to the terms and requirements of applicable laws.

15 NOTICES

Notices and communications under this contract shall be sent by First Class mail to VAAA, addressed to:

Valley Area Agency on Aging
225 E Fifth Street, Suite 200
Flint MI 48502

16 ASSURANCES

These assurances are required by the Bureau of Aging, Community Living, and Supports(ACLS BUREAU) to be a part of any and all Area Agency on Aging contracts.

A Environment

1 Site meets minimum standards of local building, fire and health departments.

2 Site is reasonably accessible to public transportation, if available.

3 Site is accessible and relatively free of both physical and psychological barriers.

4 Site has adequate space and equipment for the proposed program.

5 Facility is properly licensed, if a license is required, for the services offered by the site.

6 Subcontractor agrees to comply with the intent and purpose of Section 504 of the Rehabilitation Act of 1973 and the Federal Regulations (45CFT, Part 84), issued pursuant thereto. Subcontractor further agrees to comply with the Michigan Commission on Aging barrier-free policies and instructions issued pursuant by ACLS BUREAU.

B Sponsor Goals

1 The program and activities of the Subcontractor serve to lessen isolation of the elderly and to maintain their independence in the community.

2 Subcontractor shall utilize a standard client intake procedure approved by VAAA for all services established and maintained.

3 Subcontractor shall not use a means test to deny or limit services to older persons, unless specifically required by state law or federal legislation.

4 Subcontractor shall assume the responsibility for affording the opportunity to older persons to contribute all or part of the costs of services provided. Each older recipient shall determine, without coercion, what he or she is able to contribute toward the cost of the services.

a No older person shall be denied a service because of failure to contribute all or part of the cost of such services. Suggested contribution schedules shall in no case be used to determine the eligibility of Title III funded services.

b Subcontractor shall accept client contributions in such a way as to protect the privacy of each older person with respect to his/her contribution.

c The procedure utilized in the collection of contributions shall provide for the safe handling and accurate accounting of all funds. Subcontractor shall provide VAAA with a written statement on the procedure used.

5 Subcontractor shall have a grievance procedure established to address complaints of individual recipients.

6 The Subcontractor has a commitment to identify participant needs and establish linkages for delivery of needed services.

7 The Subcontractor will demonstrate effective planning for progressive program maintenance through its own resources.

8 Subcontractor must publicize services to all potential referral sources. Subcontractor shall ensure that referral agencies are provided with the minimum eligibility criteria per service to satisfactorily refer clients.

C Staffing

1 The Subcontractor is willing to employ staff who reflect the makeup of the primary service population.

2 The Subcontractor will not discriminate in its employment policies as to race, age, or sex, but will, as appropriate, reach out to employ people age 60+.

3 The Subcontractor will provide supervision for the proposed program, specify supervisory responsibilities, and the amount of time to be allocated to such responsibilities.

4 The Subcontractor's personnel policies are compatible with those of the local government and, where applicable, of the state, as well as federal government. Contractors which are local public agencies and have some or all of the responsibilities for planning, coordination, administration, and evaluation, shall apply the Merit System Standards (45 CFR, Part 70). These Contractors shall also comply with E.O. 11246, the Copeland Act, the Davis-Bacon Act, and/or the Contract Work Hours and Safety Standards Act.

5 Bilingual personnel must be available in areas where non-English or limited English-speaking persons constitute five percent (5%) of the senior population or number 1,000 seniors, whichever is less. Each program shall provide, or have access to, multi-lingual staff in order to interpret for persons with Limited English Proficiency (LEP) at no cost to the client, and shall translate written documents to reflect LEP as part of its overall language assistance program.

D Training

1 The Subcontractor will include its staff in appropriate orientation and training programs as given by VAAA.

2 The Subcontractor is willing to include staff of VAAA in its own orientation and training programs.

E Evaluation

1 The Subcontractor will assist VAAA in reporting and/or research requirements.

2 The Subcontractor will use those official forms required by VAAA to provide data on the proposed programs. Such data may include records of service provided, monies received from participants, attendance, etc.

3 The Subcontractor shall assist VAAA in conducting assessments of contract compliance and program progress.

4 The Subcontractor will allow inspection and audit of records to the supported program, in accordance with Federal and State regulations.

5 The Subcontractor shall conduct quality service reviews to ensure, at minimum, services are being delivered as ordered and to ensure participant satisfaction with the quality of services. Such reviews will be conducted on a semi- annual basis, at minimum. The subcontractor shall forward a report containing the results of said reviews to VAAA on a semi-annual basis.

F Inter-Agency Relations

1 The Subcontractor will not be in conflict with the stated goals and policies of VAAA.

2 The Subcontractor will maintain effective liaison with VAAA to ensure maximum benefits of the program to those aged with the greatest social economic need.

3 Subcontractor shall cooperate in the AAA's efforts to coordinate services among service providers.

4 The Subcontractor will permit designated staff of VAAA to participate ex-officio in Advisory Councils, community groups, and committees created for and specifically relating to the proposed program.

G Public Relations

1 The Subcontractor is willing to participate in program promotion through the various news and public information media and to utilize means of publicity most effective in reaching those in greatest economic and social need.

2 Any book, reports, pamphlets, papers, articles, films, slides, or other materials, based on activities specified herein shall contain an acknowledgement of support of funds through the Valley Area Agency on Aging, with the following statement, or one of similar substance: "This service is funded by the Valley Area Agency on Aging, under authority of Title III of the Older Americans Act and in compliance with Title VI of the Civil Rights Act."

3 VAAA, ACLS BUREAU and HHS reserve the option to receive, free of charge, up to three (3) copies of any publication published as part of the contract.

4 Where activities under the contract result in a book or other copyrighted material, the author is free to obtain a copyright, however, HHS, ACLS BUREAU and VAAA reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use and authorize others to use, all such materials.

H Disclosure of Information

Subcontractor shall submit to VAAA all information that discloses names of persons with an ownership or controlling interest in the Subcontractor, part business transactions, and certain other disclosing entities. Further, the Subcontractor shall disclose whether any persons with an ownership or controlling interest in the Subcontractor have been convicted of a criminal offense, related to their involvement in any programs under Titles III, XVII, XIX, or XX of the Social Security Act since the inception of these programs. VAAA may immediately terminate this contract if the Subcontractor does not comply with these requirements.

I Compliance with Civil Rights, Other Laws

1 Each party to this Contract covenants that it will not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges or employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same nondiscrimination assurances from any subcontractor who may be used to carry out duties described in this Contract. Breach of this covenant shall be regarded as a material breach of this Contract.

2 Further, the Subcontractor shall comply with all other federal, state, or local laws, regulations, and standards, and any amendments hereto, as they may apply to the performance of the contract.

3 The Subcontractor shall not refuse to provide services for the reasons mentioned above.

4 Elderly members of the Native American tribes and organizations in the greatest economic or social need within the Subcontractor's service area will receive funded services equivalent to the services to be received by non-Native American elderly residents.

5 The Subcontractor shall ensure that no person over the age of 60 is denied participation in services on the grounds of race, color, or national origin, and shall otherwise ensure compliance with Title VI of the Civil Rights Act of 1964.

6 The Subcontractor shall clearly post signs at locations where services are delivered, in English and other languages, as may be appropriate, indicating non-discrimination in hiring, employment practices, and provision of services.

7 Subcontractor certifies that it is not suspended or debarred nor are its principals suspended or debarred from Federal Procurement or Non-procurement Programs.

J Subcontracts

1 The Subcontractor shall not assign the contract or enter into subcontracts to the contract with additional parties without obtaining prior written approval of VAAA.

2 Assignees or subcontractors shall be subject to all conditions and provisions of the contract.

3 The Subcontractor shall be responsible for the performance of all employees, agents, assignees and subcontractors; however, VAAA shall be able to monitor and assess.

ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, SECTION 504 OF THE REHABILITATION ACT OF 1973, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, AND THE AGE DISCRIMINATION ACT OF 1975.

Genesee County Community Resource Department

Provider Agency

The Provider Agency which receives funds from the Michigan Department of Community Health, provides this assurance in consideration of and for the purpose of obtaining Federal grants, loans, contracts, property, discounts, or other Federal financial assistance from the Department of Health and Human Services.

THE PROVIDER AGENCY HEREBY AGREES THAT IT WILL COMPLY WITH:

1 Title VI of the Civil Rights Act of 1964 (Pub. L.88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.

2 Section 504 of the Rehabilitation Act of 1973 (Pub.L.93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.

3 Title IX of the Educational Amendments of 1972 (Pub.L.92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services, (45 C.F.R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.

4 The Age Discrimination Act of 1975 (Pub.L.94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.

The Provider Agency agrees that compliance with this assurance constitutes a condition of continued receipt of Federal Financial assistance, and that it is binding upon the Provider Agency, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Provider Agency by the Department, this assurance shall obligate the Provider Agency, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Provider Agency for the period during which it retains ownership or possession of the property. The Provider Agency further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

The person or persons whose signature(s) appear(s) on the signature page is/are authorized to sign this assurance, and commit the Provider Agency to the above provisions.

Form HHS-690(05/97)

Attachment A

Business Associate Agreement

Recital of Defined Terms

"Business Associate" shall mean "VAAA," as identified in the initial page of this Contract.

"Privacy Rule" shall mean the standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.

"Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR 164.501, limited to the information created or received by Business Associate from on behalf of the Department.

"Required by Law" shall have the same meaning as the term "required by law" in 45 CFR 164.501.

"The Department" shall mean "Subcontractor," as identified in the initial page of this Contract.

Whereas, Business Associate may have access, in the course of administering this Contract, to records that contain individually identifiable protected health information ("PHI") as defined by §164.501 of the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. Parts 160 through 164.

Whereas, The Department, in order to meet its obligations to comply with the privacy and security regulations promulgated under Title II, Subtitle F, §§ 261-264 of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the administrative regulations issued by the Department of Health and Human Services ("DHHS") as found in 45 C.F.R. Parts 160 through 164 (hereafter the Privacy Rule) seeks reasonable assurances from Business Associate that Business Associate will implement and/or maintain reasonable and appropriate administrative, technical and physical safeguards to ensure the integrity and confidentiality of all protected health information it receives or possesses from the Department.

Whereas, Business Associate, in order to meet the Department's HIPAA and Privacy Rule requirements, agrees to and will provide such reasonable assurances and further asserts that it has or will implement and/or maintain reasonable and appropriate administrative, technical and physical safeguards to ensure the integrity and confidentiality of all protected health information that it receives or possesses from the Department.

Whereas, Business Associate further agrees to and will protect all protected health information against reasonably anticipated threats or hazards to the security or integrity f the information and unauthorized uses or disclosures of the information.

NOW, THEREFORE, the parties agree as follows:

1 BUSINESS ASSOCIATE does hereby assure the Department that BUSINESS ASSOCIATE will appropriately safeguard protected health information made available to or obtained by BUSINESS ASSOCIATE.

2 In implementation of such assurance and without limiting the obligations of BUSINESS ASSOCIATE otherwise set forth in this Agreement or imposed by applicable law, BUSINESS ASSOCIATE hereby agrees to comply with applicable requirements of law relating to protected health information and with respect to any task or other activity that BUSINESS ASSOCIATE performs on behalf of the Department to the extent the Department would be required to comply with such requirements.

3 The agreement of BUSINESS ASSOCIATE set forth in items 1 and 2 above, and the additional provisions relating to permitted and required uses and disclosures thereof that shall be from time to time provided to BUSINESS ASSOCIATE by the Department in accordance with applicable law constitute a contract between the Department and BUSINESS ASSOCIATE establishing the permitted and required uses and disclosures of such protected health information by BUSINESS ASSOCIATE.

4 In amplification and not in limitation of the provisions of this Agreement, including this Section of this Agreement, BUSINESS ASSOCIATE agrees that it will:

a Not use or further disclose such information other than as permitted or required by this Agreement.

b Not, except as necessary for the proper management and administration of the BUSINESS ASSOCIATE and for the performance of BUSINESS ASSOCIATE'S duties under this Agreement use, reproduce, disclose, or provide to third parties any confidential documents or information relating to the Department or patients of the Department, without the prior written consent or authorization of the Department or of the Department's patients. If BUSINESS ASSOCIATE uses such information for the purposes set forth above, it will do so only if the disclosure is required by law or if BUSINESS ASSOCIATE obtains reasonable assurances from the person(s) to whom the information is disclosed that the information disclosed will be held in confidence and will be use for further disclosed only as required by law or for the purpose for which BUSINESS ASSOCIATE disclosed it to the person(s). BUSINESS ASSOCIATE shall also ensure that the person(s) to whom BUSINESS ASSOCIATE so discloses information notifies the Department of any instances of breach of confidentiality of which such person is aware.

5 BUSINESS ASSOCIATE shall ensure that its personnel, employees, affiliates and agents maintain the confidentiality of patient health information and business information of the Department. BUSINESS ASSOCIATE shall secure confidentiality agreements from its personnel on forms approved by the Department and shall provide such agreements to the Department upon request.

6 BUSINESS ASSOCIATE shall not use or further disclose the information in a manner that would violate the requirements of applicable law if done by the Department.

a Except as otherwise limited in this Agreement, BUSINESS ASSOCIATE may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the Health Department, as specified in this Contract, provided that such use or disclosure would not violate the Privacy Rule if done by the Department or the minimum necessary policies and procedures of the Department.

7 BUSINESS ASSOCIATE shall use appropriate safeguards to prevent use or disclosure of such information other than as provided for by this Agreement.

8 BUSINESS ASSOCIATE shall report to the Department any use or disclosure of such information not provided for by this Agreement of which BUSINESS ASSOCIATE becomes aware.

9 BUSINESS ASSOCIATE shall ensure that any subcontractors or agents to whom BUSINESS ASSOCIATE provides protected health information received from the Department agree to the same restrictions and conditions that apply to BUSINESS ASSOCIATE with respect to such information. BUSINESS ASSOCIATE shall provide copies of such agreements to the Department upon request.

10 BUSINESS ASSOCIATE shall make available protected health information in accordance with applicable law.

11 BUSINESS ASSOCIATE shall provide individuals who are the subject of protected health information received from the Department their rights as made applicable to business associates of covered entities.

12 BUSINESS ASSOCIATE shall maintain standard records pursuant to this agreement and to provide such records and other necessary information to the Department as may be requested or required in writing and as permitted by law. BUSINESS ASSOCIATE agrees that all records kept in connection with this Agreement are subject to review and audit by the Department upon reasonable notice and written request by the Department.

13 Make BUSINESS ASSOCIATE'S internal practices, books, and records relating to the use and disclosure of protected health information received from the Department available to the Secretary of DHHS for purposes of determining the Department's compliance with applicable law (in all events, BUSINESS ASSOCIATE shall immediately notify the Department upon receipt by BUSINESS ASSOCIATE of any such request and shall provide the Department copies of any such materials.)

14 Upon termination of this Agreement by either party for any reason, BUSINESS ASSOCIATE shall return or destroy all protected health information received from the Department that BUSINESS ASSOCIATE still maintains in any form and all copies thereof, shall retain no copies of such information, and shall remain obligated not to use, disclose, or provide such information to third parties unless and until otherwise required to do so by law.

15 BUSINESS ASSOCIATE shall incorporate any amendments or corrections to protected health information when notified pursuant to applicable law.

16 BUSINESS ASSOCIATE agrees to indemnify, defend, and hold harmless the Department, its Board of Directors, officers, agents, employees, and personnel ("Indemnified Party") from and against any and all claims, demands, suits, losses, causes of action, or liability that the Indemnified Party may sustain as a result of the BUSINESS ASSOCIATE'S breach of its duties or the indemnifying party's errors or omissions within the terms of this Agreement or vicarious liability of the Department for any act or conduct of the BUSINESS ASSOCIATE adjudged to constitute fraud, misrepresentation, or violation of any law, including violation of any statue or regulation applicable to the conduct of the BUSINESS ASSOCIATE provided pursuant to this Agreement. This indemnification shall include reasonable expenses, including attorney's fees incurred by defending such claims and damages incurred by reason of the indemnifying party's failure to comply with applicable laws, ordinances, and regulations or for damages caused by the indemnifying party.

17 Without limiting the rights and remedies of the Department elsewhere set forth in this Agreement or available under applicable law, the Department may terminate this Agreement without penalty or recourse to the Department if the Department determines that BUSINESS ASSOCIATE has violated a material term of the provisions of this Agreement.

18 BUSINESS ASSOCIATE agrees that this Agreement may be amended from time to time by the Department if and to the extent required by the provisions of 42 U.S.C. 1171 *et seq.* enacted by the HIPAA and regulations promulgated thereunder in order to assure that this Agreement is consistent therewith.

19 In the event of an inconsistency between the provisions of this Agreement and the mandatory provisions of HIPAA and the Privacy Rule, as amended, HIPAA and the Privacy Rule shall control. Where provisions of this Agreement are different than those mandated in the HIPAA and the Privacy Rule, but are none the less permitted by HIPAA and the Privacy Rule, the provisions of this Agreement shall control.

SIGNATURE PAGE
for

OLDER AMERICANS ACT CONTRACT
Between

VALLEY AREA AGENCY ON AGING
And

AGENCY NAME: Genesee County Community Action Resource Department

This Older Americans Act Contract covers fiscal year 2026. This contract covers the period of October 1, 2025 through September 30, 2026.

This Older Americans Act Contract becomes valid upon approval by the VALLEY AREA AGENCY ON AGING PRESIDENT/CEO.

This Older Americans Act Contract Signature Page **MUST** be filled and signed by the AUTHORIZED AGENCY REPRESENTATIVE and the VAAA PRESIDENT/CEO.

The Signatories below acknowledge that they have reviewed the entire contract including all budgets, assurances and appendices/addendums which may apply and that the Signatories commit to all provisions and requirements as outlined in the contract.

Signature Section:

Authorized Signature Contracting Agency _____ Date _____

Title _____

VAAA President/CEO _____ Date _____

OLDER AMERICANS ACT CONTRACT DOCUMENTS REFERENCED BY THE SIGNATURE PAGE

Acceptance Signatures
- Notification of Contract Award; page 2
- Contract; page 17

Assurances
- Civil Rights Act of 1964; page 18

Addendums:
- Addendum A – Business Associate Agreement; page 21

LEGISTAR SUBMISSION CHECKLIST*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

DOES THE PROJECT NEED A CONTRACT?

1) **Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**
   Yes: ☐ (Go to Question 2)
   No: ☑ (Go to Question 4)

2) **If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**
   Yes: ☐ This project requires a contract, skip to the contracts section.
   No: ☐ (Go to Question 3)

3) **Has the vendor presented a document for the county to sign?**
   Yes: ☐
   - This document needs to go through Legistar and be reviewed by proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial

   No: ☐
   - Use a Purchase Order You do not need to complete the remainder of this form

4) **Is this a request for services, an IT submission, or construction work?**
   Yes: ☐ This project requires a contract, skip to the contracts section.
   No: ☑ Contact Corporate Counsel office prior to submitting into Legistar.

CONTRACTS

*** After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. * If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

1) **Is this a new contract or a renewal/extension?** ☐

   a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

   b. New Contract: Go to Question 2.

2) How is the contract funded?

a. Budgeted or General Funds: ☐ (Go to Question 3)

b. Grant Funded: ☐ (Go to Question 4)

c. Millage Funded: ☐ (Go to Question 5)

3) What is the vendor providing?

a. Services: ☐

- Use the **Professional Service Contract Template**

b. Construction/Physical Building Altercation/Remodel ☐

- If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

*** To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. ***

4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient

a. If the service provider is a **contractor**, go back to Question 3.

b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

5) Is this a new contract/agreement?

Yes: ☐ No: ☐

a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.

b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.
If **no**, contact Corporate Counsel regarding template/previous agreement.

6) Is a contract that is not a County prepared contract being submitted for review?

Yes: ☐ No: ☐

a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

***** If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2352 **Agenda Date:** 10/15/2025 **Agenda #:** 1.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Raymond Zanke, Director of Facilities and Operations

RE: Approval of a purchase order to Equiparts for the fiscal year ending 2026, in an amount not to exceed $40,000.00, to provide for the purchase of miscellaneous plumbing parts, correctional parts, and supplies; the cost of this purchase order will be paid from the account listed

BOARD ACTION REQUESTED:

Approval of a request by Facilities and Operations to increase allowable spending with Equiparts not to exceed $40,000.00 for FYE 2026

BACKGROUND:

Facilities and Operations staff maintain 22 sites throughout Genesee County.

Staff make repairs as needed and purchases supplies for projects and repairs for the various sites.

DISCUSSION:

Equiparts provides miscellaneous plumbing parts, correctional parts & supplies. Purchases are made based on availability and cost.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

Funds will be paid out of accounts below depending on the need:

1010-265.00-763.000

1010-267.00-763.000

1010-309.00-763.000

2130-430.00-930.000

2827-699.54-930.000

2920-356.00-930.000

6610-234.00-779.000

6610-234.00-978.001

2132-801.00-763.000

IMPACT ON FACILITIES:

Facilities and Operations will be able to continue to keep facilities operating and safe.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This will help facilities to provide a healthy, livable, & safe community by making sure we are able to keep our facilities running efficiently, providing safe working areas for employees and the public.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Facilities and Operations to authorize increasing the allowable spend with Equiparts, to a total amount not to exceed $40,000.00 to be paid from accounts 1010-265.00-763.000, 1010-267.00-763.000, 1010-309.00-763.000, 2130-430.00-930.000, 2827-699.54-930.000, 2920-356.00-930.000, 6610-234.00-779.000, 6610-234.00-978.001, and 2132-801.00-763.000, for the purpose of purchasing miscellaneous plumbing parts, correctional parts, and supplies for fiscal year 2025-2026, is approved (a copy of the memorandum request being on file with the official records of the October 8, 2025 meeting of the Public Works Committee of this Board).

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2357 **Agenda Date:** 10/15/2025 **Agenda #:** 2.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Raymond Zanke, Director of Facilities and Operations

RE: Approval of a request by Facilities and Operations to increase allowable spending with Home Depot not to exceed $40,000.00 for FYE 2026

BOARD ACTION REQUESTED:

Approval of a request by Facilities and Operations to increase allowable spending with Home Depot not to exceed $40,000.00 for FYE 2026

BACKGROUND:

Facilities and Operations staff maintain 22 sites throughout Genesee County.

Staff make repairs as needed and purchases supplies for projects and repairs for the various sites.

DISCUSSION:

Home Depot provides miscellaneous maintenance supplies. Purchases are made based on availability and cost.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

Funds will be paid out of accounts below depending on the need:

1010-265.00-763.000

1010-267.00-763.000

1010-309.00-763.000

2130-430.00-930.000

2827-699.54-930.000

2920-356.00-930.000

6610-234.00-779.000

6610-234.00-978.001

2132-801.00-763.000

IMPACT ON FACILITIES:

Facilities and Operations will be able to continue to keep facilities operating and safe.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This will help facilities to provide a healthy, livable, & safe community by making sure we are able to keep our facilities running efficiently, providing safe working areas for employees and the public.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Facilities and Operations to authorize increasing the allowable spend with Home Depot, in an amount not to exceed $40,000.00 to be paid from accounts 1010-265.00-763.000, 1010-267.00-763.000, 1010-309.00-763.000, 2130-430.00-930.000, 2827-699.54-930.000, 2920-356.00-930.000, 6610-234.00-779.000, 6610-234.00-978.001, and 2132-801.00-763.000, for the purpose of purchasing miscellaneous maintenance supplies for fiscal year 2026, is approved (a copy of the memorandum request being on file with the official records of the October 8, 2025 meeting of the Public Works Committee of this Board).

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2358 **Agenda Date:** 10/15/2025 **Agenda #:** 3.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Raymond Zanke, Director of Facilities and Operations

RE: Approval of a purchase order to Trane for the fiscal year ending 2026, in an amount not to exceed $50,000.00, to provide miscellaneous HVAC parts and service; the cost of this agreement will be paid from the accounts listed

BOARD ACTION REQUESTED:

Approval of a request by Facilities and Operations to increase allowable spending with Trane not to exceed $50,000.00 for FYE 2026

BACKGROUND:

Facilities and Operations staff maintain 22 sites throughout Genesee County.

Staff make repairs as needed and purchases supplies for projects and repairs for the various sites.

DISCUSSION:

Trane provides miscellaneous HVAC parts, our Animal Control location has a service contract with them and occasionally is called in to troubleshoot HVAC.

Purchases are made based on availability and cost.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

Funds will be paid out of accounts below depending on the need:

1010-265.00-763.000

1010-267.00-763.000

1010-309.00-763.000

1010-265.00-930.000

1010-267.00-930.000

1010-309.00-930.000

2130-430.00-930.000

2827-699.54-930.000

2920-356.00-930.000

6610-234.00-779.000

6610-234.00-978.001

2132-801.00-763.000

2132-801.00-930.000

IMPACT ON FACILITIES:

Facilities and Operations will be able to continue to keep facilities operating and safe.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This will help facilities to provide a healthy, livable, & safe community by making sure we are able to keep our facilities running efficiently, providing safe working areas for employees and the public.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Facilities and Operations to authorize increasing the allowable spend with Trane, in an amount not to exceed $50,000.00 to be paid from accounts 1010-265.00-763.000, 1010-267.00-763.000, 1010-309.00-763.000, 1010-265.00-930.000, 1010-267.00-930.000, 1010-309.00-930.000, 2130-430.00-930.000, 2827-699.54-930.000, 2920-356.00-930.000, 6610-234.00-779.000, 6610-234.00-978.001, 2132-801.00-763.000, and 2132-801.00-930.000, for the purpose of purchasing miscellaneous HVAC parts, our Animal Control service contract, and service to troubleshoot HVAC issues, is approved (a copy of the memorandum request being on file with the official records of the October 8, 2025 meeting of the Public Works Committee of this Board).

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2359 **Agenda Date:** 10/15/2025 **Agenda #:** 4.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Raymond Zanke, Director of Facilities and Operations

RE: Approval of a request by Facilities and Operations to increase allowable spending with Young Supply not to exceed $40,000.00 for FYE 2026

BOARD ACTION REQUESTED:

Approval of a request by Facilities and Operations to increase allowable spending with Young Supply not to exceed $40,000.00 for FYE 2026

BACKGROUND:

Facilities and Operations staff maintain 22 sites throughout Genesee County.

Staff make repairs as needed and purchases supplies for projects and repairs for the various sites.

DISCUSSION:

Young Supply provides miscellaneous maintenance & HVAC supplies.

Purchases are made based on availability and cost.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

Funds will be paid out of accounts below depending on the need:

1010-265.00-763.000

1010-267.00-763.000

1010-309.00-763.000

2130-430.00-930.000

2827-699.54-930.000

2920-356.00-930.000

6610-234.00-779.000

6610-234.00-978.001

2132-801.00-763.000

IMPACT ON FACILITIES:

Facilities and Operations will be able to continue to keep facilities operating and safe.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This will help facilities to provide a healthy, livable, & safe community by making sure we are able to keep our facilities running efficiently, providing safe working areas for employees and the public.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Facilities and Operations to authorize increasing the allowable spend with Young Supply, to a total amount not to exceed $40,000.00 to be paid from accounts 1010-265.00-763.000, 1010-267.00-763.000, 1010-309.00-763.000, 2130-430.00-930.000, 2827-699.54-930.000, 2920-356.00-930.000, 6610-234.00-779.000, 6610-234.00-978.001, and 2132-801.00-763.000, for the purpose of purchasing miscellaneous maintenance and HVAC supplies, is approved (a copy of the memorandum request being on file with the official records of the October 8, 2025 meeting of the Public Works Committee of this Board).

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2360 **Agenda Date:** 10/15/2025 **Agenda #:** 5.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Raymond Zanke, Director of Facilities and Operations

RE: Approval of a request by Facilities and Operations to increase allowable spending with Grainger not to exceed $40,000.00 for FYE 2026

BOARD ACTION REQUESTED:

Approval of a request by Facilities and Operations to increase allowable spending with Grainger not to exceed $40,000.00 for FYE 2026

BACKGROUND:

Facilities and Operations staff maintain 22 sites throughout Genesee County.

Staff make repairs as needed and purchases supplies for projects and repairs for the various sites.

DISCUSSION:

Grainger provides miscellaneous maintenance supplies. Purchases are made based on availability and cost.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

Funds will be paid out of accounts below depending on the need:

1010-265.00-763.000

1010-267.00-763.000

1010-309.00-763.000

2130-430.00-930.000

2827-699.54-930.000

2920-356.00-930.000

6610-234.00-779.000

6610-234.00-978.001

2132-801.00-763.000

IMPACT ON FACILITIES:

Facilities and Operations will be able to continue to keep facilities operating and safe.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This will help facilities to provide a healthy, livable, & safe community by making sure we are able to keep our facilities running efficiently, providing safe working areas for employees and the public.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Facilities and Operations to authorize increasing the allowable spend with Graigner, in an amount not to exceed $40,000.00 to be paid from accounts 1010-265.00-763.000, 1010-267.00-763.000, 1010-309.00-763.000, 2130-430.00-930.000, 2827-699.54-930.000, 2920-356.00-930.000, 6610-234.00-779.000, 6610-234.00-978.001, and 2132-801.00-763.000, for the purpose of purchasing miscellaneous maintenance supplies for fiscal year 2026, is approved (a copy of the memorandum request being on file with the official records of the October 8, 2025 meeting of the Public Works Committee of this Board).

Genesee County

Staff Report

Genesee County
Administration Building
324 S. Saginaw St.
Flint, MI 48502

File #: RES-2025-2396 **Agenda Date:** 10/15/2025 **Agenda #:** 6.

To: Brian K. Flewelling, Public Works Committee Chairperson

From: Patrick Linihan, Parks and Recreation Director

RE: Approval of a request to award RFP #25-454 - Master Developer for New State Park to Lurvey Construction, LLC, for a fixed rate of 2% of $20,108,658.00; the cost of this will be paid from account 2088-770.32-801.028

BOARD ACTION REQUESTED:

Genesee County Parks and Recreation staff requests to award RFP #25-454 - Master Developer for New State Park to Lurvey Construction, LLC, for a fixed rate of 2% of $20,108,658.00.

BACKGROUND:

RFP #25-454 was advertised by the Genesee County Purchasing Department. Three bids were received. Bids were assessed by the Parks Director, Parks Operations Consultant, and Development Unit Manager for the State of Michigan DNR.

DISCUSSION:

Lurvey Construction, LLC received the highest scores. Lurvey Construction, LLC will provide construction, design and engineering for the New State Park in Flint and Genesee County.

IMPACT ON HUMAN RESOURCES:

None.

IMPACT ON BUDGET:

To be paid from account 2088-770.32-801.028.

NO USE OF PARKS FUND. NO USE OF GENERAL FUND.

IMPACT ON FACILITIES:

None.

IMPACT ON TECHNOLOGY:

None.

CONFORMITY TO COUNTY PRIORITIES:

This project supports continuous improvements in Genesee County, supports providing exceptional service and provides healthy, livable and safe communities in Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize entering into a contract between Genesee County and Lurvey Construction, LLC, whereby the contractor will provide the design, engineering, and construction of the new state park in the City of Flint, at a total cost not to exceed $20,108,658.00, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the October 8, 2025 meeting of the Public Works Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

BE IT FURTHER RESOLVED, that Lurvey Construction, LLC, is to receive a two percent (2%) fee for the total aggregate cost to build said state park to be paid from account number 2088-770.32-801.028.

RFP #: 25-454 Master Developer for New State Park

Summary of scores

	DeMaria	Lurvey	Granger
Linihan	86	90	89
Bennett	88	90	88
Walker	87	89	91
	261	269	268

RFP #: 25-454 Master Developer for New State Park Evaluator Name: Ron Walker

Vendor Name: **Granger** **Evaluator 1**

criteria	Description	Comments	Score
1	Cost Proposal - While important, the cost proposal will not be the determining factor for an award. In reviewing cost proposals, the factors referenced above shall be considered. **Possible Points 50**	Cost proposal percentage is the lowest. Cost may go higher due to unforeseen costs.	46
2	Experience - Firm's Experience and Portfolio **Possible Points 40**	Granger did a good job on the dam removal and ahead of schedule. Projects listed are similar in scope.	36
3	References - Firm's references of successfully completed projects **Possible Points 10**		9
		Total	91

RFP #: 25-454 Master Developer for New State Park Evaluator Name: Patrick Linihan

Vendor Name: **Granger** **Evaluator 1**

criteria	Description	Comments	Score
1	Cost Proposal - While important, the cost proposal will not be the determining factor for an award. In reviewing cost proposals, the factors referenced above shall be considered. **Possible Points 50**	Percentage is good inclusive of overhead and profit.	46
2	Experience - Firm's Experience and Portfolio **Possible Points 40**	relevant experience with park and municpal projects, including the Flint River Restoration and Ranney Park improvements	34
3	References - Firm's references of successfully completed projects **Possible Points 10**	lots of recreational sites, variety of trades overseen	9
		Total	89

RFP #: 25-454 Master Developer for New State Park

Evaluator Name: DNR Development - Kriss Bennett

Vendor Name: **Granger**

Evaluator 1

criteria	Description	Comments	Score
1	Cost Proposal - While important, the cost proposal will not be the determining factor for an award. In reviewing cost proposals, the factors referenced above shall be considered. **Possible Points 50**	Concerned about exclusions. Also a lot of wording changes to the contract which changes compensation to percentage and not fixed rate.	45
2	Experience - Firm's Experience and Portfolio **Possible Points 40**	did not talk about how they would bid trades and engineering just that they would work with the county to develop this. In construction admin, it seems they are stating reliance on the Counties consultant to be the lead. Part of what makes the MD a strong contract is to have the MD overseeing the construction	35
3	References - Firm's references of successfully completed projects **Possible Points 10**	lots of recreational sites, variety of trades overseen	8
		Total	88

RFP #: 25-454 Master Developer for New State Park Evaluator Name: Ron Walker

Vendor Name: **Lurvey** **Evaluator 1**

criteria	Description	Comments	Score
1	Cost Proposal - While important, the cost proposal will not be the determining factor for an award. In reviewing cost proposals, the factors referenced above shall be considered. **Possible Points 50**	Percentage is fair and aligns with the expectations	45
2	Experience - Firm's Experience and Portfolio **Possible Points 40**	Projects listed are well built	36
3	References - Firm's references of successfully completed projects **Possible Points 10**	Projects seem to be medium scaled but varied and complex	8
		Total	89

RFP #: 25-454 Master Developer for New State Park Evaluator Name: Patrick Linihan

Vendor Name: **Lurvey** **Evaluator 1**

criteria	Description	Comments	Score
1	Cost Proposal - While important, the cost proposal will not be the determining factor for an award. In reviewing cost proposals, the factors referenced above shall be considered. **Possible Points 50**	Will work within the cap of the project and offer alternatives as they arise. Including the insurance is the lowest bidder. Will create a compreshensive review of all components of the project. Review laid out well, will result in cost savings	45
2	Experience - Firm's Experience and Portfolio **Possible Points 40**	Extensive experience delivering complex community projects, including custom playgrounds, specialized site work, and projects requiring careful coordination with agencies and stakeholders	37
3	References - Firm's references of successfully completed projects **Possible Points 10**	Local projects have a varried amout of disciplines. References from local trades.	8
		Total	90

RFP #: 25-454 Master Developer for New State Park Evaluator Name: Kriss Bennett

Vendor Name: **Lurvey** **Evaluator 1**

criteria	Description	Comments	Score
1	Cost Proposal - While important, the cost proposal will not be the determining factor for an award. In reviewing cost proposals, the factors referenced above shall be considered. **Possible Points 50**	good discussion on how budget will be managed and controlled.	44
2	Experience - Firm's Experience and Portfolio **Possible Points 40**	a little concerned that engineers are already chosen without a bidding process, but also are bringing in continuation of current consultants. Would have liked more information on how they conduct their bidding process. Clearly taking the role as Construction manager and oversight.	37
3	References - Firm's references of successfully completed projects **Possible Points 10**	good recreation references, trails, inclusion of playscape projects, broad amount of trades overseen	9
		Total	90

RFP #: 25-454 Master Developer for New State Park Evaluator Name: Ron Walker

Vendor Name: DiMaria **Evaluator 1**

criteria	Description	Comments	Score
1	Cost Proposal - While important, the cost proposal will not be the determining factor for an award. In reviewing cost proposals, the factors referenced above shall be considered. **Possible Points 50**	Highest percentage	40
2	Experience - Firm's Experience and Portfolio **Possible Points 40**	Good experience all around. Could do the work.	37
3	References - Firm's references of successfully completed projects **Possible Points 10**	Lots of park projects	10
		Total	87

RFP #: 25-454 Master Developer for New State Park Evaluator Name: Patrick Linihan

Vendor Name: DiMaria **Evaluator 1**

criteria	Description	Comments	Score
1	Cost Proposal - While important, the cost proposal will not be the determining factor for an award. In reviewing cost proposals, the factors referenced above shall be considered. **Possible Points 50**	Percentage higher than others. Insurance seems in line	38
2	Experience - Firm's Experience and Portfolio **Possible Points 40**	Overall, the submission was very detailed, with a well-organized explanation of how their process would be carried out.	40
3	References - Firm's references of successfully completed projects **Possible Points 10**	Worked with DNR in the past understands the needs.	8
		Total	86

RFP #: 25-454 Master Developer for New State Park Evaluator Name: Kriss Bennett

Vendor Name: **DiMaria** **Evaluator 1**

criteria	Description	Comments	Score
1	Cost Proposal - While important, the cost proposal will not be the determining factor for an award. In reviewing cost proposals, the factors referenced above shall be considered. **Possible Points 50**	much higher percentage than other bidders	40
2	Experience - Firm's Experience and Portfolio **Possible Points 40**	made a point to showcase resumes of staff, highlighted some valid pinch points in construction and process, very thorough in describing process.	39
3	References - Firm's references of successfully completed projects **Possible Points 10**	extensive experience in the recreation space. Worked for both State level and municipal level clients.	9
		Total	88

RFP #: 25-454 Master Developer for New State Park

Summary of scores

	DeMaria	Lurvey	Granger
Linihan	86	90	89
Bennett	88	90	88
Walker	87	89	91
	261	269	268

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and **Lurvey Construction**, a **Michigan Limited Liability Corporation**, whose principal place of business is located at **601 S. Grand Traverse St. Flint, MI** (the "Contractor") (the County and the Contractor together, the "Parties").

1. Term

1.1 Initial Term

The initial term of this Contract commences on **08/16/2025** and shall be effective through **12/31/2026** (the "Initial Term").

2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

3. Compensation

The Contractor shall be paid the flat rate of 2% of $20,108,658 for a fee of $402,173 for the performance of the Services. Upon completion of the Services, the Contractor must provide to the County an invoice in a form acceptable to the County, along with any necessary supporting documentation. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

4. Taxes. The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. Contract Administrator

The contract administrator for this Contract is **Ron Walker** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. Warranties

The Contractor warrants that:

6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

6.2 The Contractor and its Subcontractors will comply with all federal, state, and local laws in the performance of the Services.

6.3 The Contractor and its Subcontractors will comply with the requirements of any federal or state grants used to fund or support this Contract.

6.4 The Contractor and its Subcontractors will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

6.5 The Contractor and its Subcontractors will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

7. Suspension of Work

7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

8. Termination

8.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a

result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

10. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq*., known as the "Freedom of Information Act".

11. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

12. Audit Rights

12.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

12.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

14. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

Commercial General Liability Insurance on an "occurrence basis" with minimum limits of $1,000,000 per occurrence and a $2,000,000 aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

Workers' Compensation Insurance – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

Automobile Liability – Including Michigan No-Fault coverages, with limits of liability not less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

Professional Liability Insurance – in an amount not less than $1,000,000 per occurrence and $2,000,0000 aggregate. If this policy is a claims made form, the

Contractor shall be required to keep said policy in force, or purchase “tail” coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

14.1 Insurance Certificate and Additional Insured Coverage

1. **Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County
Attn: Risk Management
1101 Beach Street, Flint, MI 48502

2. **Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.

b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

14.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor’s performance of the Services or presence on the County’s property or

worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

15. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

16. General Provisions

16.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Section 6: Scope of Services as Detailed in Exhibit A

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

16.2 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

16.3 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

16.4 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

16.5 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

16.6 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as

amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

16.7 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

16.8 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

16.9 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

CONTRACTOR NAME	COUNTY OF GENESEE
By_____	By:_____
David W. Lurvey, President	Delrico J. Loyd, Chairperson
Lurvey Construction, LLC	Board of County Commissioners
Date:_____	Date:_____

EXHIBIT A

Project List

The project area consists of approximately 230 acres including five sub-areas that stretch approximately 3 miles east-west and 1.5 miles north-south. The footprint is to be completely connected with a new trails network. The current project status of each sub-area varies – some are fully designed and engineered while others are in the design phase.

Construction plans include renovating Riverbank Park – a park located in the heart of downtown Flint on both sides of the Flint River – to create river access, improve public safety, improve resilience, and spur economic activity downtown; creating a play park at Chevy Commons – a 67-acre former industrial Brownfield site – that will provide a signature gathering space centered on nature-based play; adding amenities at Mott Park – a 72-acre former municipal golf course that spans the Flint River – including but not limited to creating a trails network; adding amenities at Vietnam Veterans Park – a park located on the Flint River upstream of Riverbank Park – including but not limited to new picnic areas and improved river access; creating public access to a 40-acre nature area – Happy Hollow – that spans two tributaries of the Flint River; and creating complete, non-motorized connectivity between all project areas with approximately 5 miles of trails. Descriptions for each park project and sub-area are provided below.

Riverbank Park

Riverbank Park is located in downtown Flint on the banks of the Flint. Completed in early 1980's, Riverbank Park was designed by landscape architect Lawrence Halprin. The intricate and complex design scheme created a series of five separate block parks that included market stalls, an amphitheater, a grand fountain, and other water-based site features. The park also featured an Archimedes' screw that drew water from the river into the park's system of canals, fountains, and waterfalls. This intricate design created long-term challenges, including challenges for public safety and maintenance. For decades, the park has suffered from these challenges, deteriorating conditions, and a lack of use.

Construction plans for Riverbank Park seek to transform the waterfront with enhanced physical and visual access to the river. Restoration efforts will address longstanding obstacles presented by the existing park infrastructure to safety, accessibility, and maintenance. The design includes creating new access points to the Flint River, constructing ADA accessible pathways, installing a new lighting network, restoring the fountains at both Grand Fountain Block and Waterwall Block, and restoring the public restroom. Construction plans for Riverbank Park are complete.

Chevy Commons

Chevy Commons is located on the banks of the Flint River between Grand Traverse Street and Chevrolet Avenue, a few blocks from downtown Flint. Formerly the "Chevy in the Hole" industrial facility, the site contained a manufacturing complex that was established in the 1930's as one of General Motors' four major production facilities in Flint. Chevy in the Hole once contained 17 buildings and, at its peak, the complex

employed around 8,000 workers. Plant closings and building demolitions started in the mid 1990s and continued through 2004. After demolition activities were completed, most of the site was paved with asphalt to minimize the movement of residual contamination. The site sat vacant for years but was recently transformed into a park. Today, the park consists of 67 acres of non-motorized trails along low maintenance landscaping.

Construction plans for Chevy Commons include creating a play park to provide a signature gathering space on the site. The play park will center on a new signature play garden that will provide a regionally renown play experience for children of all ages. The play park will sit at the northeastern edge of Chevy Commons, at the confluence of the Flint River and Swartz Creek. Construction plans also include new urban cycling trails. Construction plans for Chevy Commons are currently being developed and are planned to be completed in the fall of 2025.

Mott Park Recreation Area

Mott Park Recreation Area is located on the banks of the Flint River between Nolen Drive and Ballenger Highway. Formerly Mott Park Golf Course, the park was reinvented by the neighborhood after the golf course closed in 2010. Today, the 72-acre park includes a disc golf course, improved kayak access to the Flint River, and a renovated clubhouse. The Mott Park Recreation Association has been improving and maintaining the park for more than a decade.

Construction plans for Mott Park include a new trails network that includes options for pedestrians, hikers, cyclists and mountain bikers. Construction plans for the new trails network are complete.

Happy Hollow Nature Area

Happy Hollow Nature Area is located on the banks of Swartz Creek, east of Hammerberg Road and north of I-69. Historically a nature area this sub-area will provide new public access to a unique nature area within Flint. It consists of approximately 39 acres.

Construction plans for Happy Hollow include constructing a network of non-motorized trail across and throughout the site to connect the area to the rest of the state park. The trails network will include options for pedestrians, hikers, cyclists and mountain bikers. Construction plans for the new trails network are complete.

Vietnam Veterans Park

Vietnam Veterans Park is located on the bank of the Flint River just downstream of Hamilton Avenue Bridge at James P. Cole Boulevard. Currently the park is underutilized and has amenities that are outdated and in disrepair.

Construction plans for Vietnam Veterans Park include constructing a new pavilion and public toilets; building an improved boat ramp, drive entry and walkways; and new ADA river access and landscaping. Construction plans are complete.

Interconnecting Trails Networks

A key goal of developing the new state park is providing complete non-motorized connectivity between the park's five sub-areas. To do so, construction plans include approximately 5 miles of new trails throughout the park footprint. Some of these trails will exist within park units, as described above. Additionally, construction plans include new connecting trails between, namely between (i) Happy Hollow and Chevy Commons and (ii) Mott Park Recreation area and Chevy Commons. Plans also include establishing a new trailhead at the Chevy Commons-Happy Hollow trail junction on Kearsley Street. Construction plans for the interconnecting trail system are partially complete.

Anticipated Timeline

Project	Design & Engineering Status	Construction Timeline							
		2025				2026			
Riverbank Park	Complete								
Chevy Commons	Under contract								
Mott Park Rec. Area	Complete								
Happy Hollow	Complete								
Vietnam Veterans Park	Complete								
Connecting Trails	Varies: complete – under contract								