

LABORER II

GENERAL STATEMENT OF DUTIES: Performs routine building and landscape maintenance tasks of a general nature including snow removal, lawn maintenance, material handling and janitorial duties; works under the supervision of a Building Maintenance Supervisor; performs related duties as required; may be required to work nights and weekends or on call.

STATEMENT OF TASKS:

Performs landscape maintenance using tractors with mowing deck, trailers, powered hand mower, gas and/or electric trimmers and blowers, landscape hand tools, spreaders, sprayers, edgers and chainsaws;

Performs minor building maintenance utilizing and maintaining equipment such as hammers, saws, screwdrivers, pliers, mops, brooms, window squeegees, measuring tapes and powered hand tools such as drills, saws and grinders, wet/dry vacuum cleaners, etc.;

Washes walls, windows and performs other janitorial duties;

Removes snow and ice using tractor with plow, snow blower, truck with plow, hand tools and spread salt by hand and spreader;

Performs minor maintenance on equipment utilized;

Changes light bulbs in a variety of fixtures;

Moves furniture using approved methods and equipment;

Unloads supplies and materials and delivers them to appropriate areas;

Stocks supply closets;

Assists maintenance mechanics as needed;

Paints building and grounds areas and equipment and assists the painter as needed;

Assists in building walls and hanging and finishing drywall;

Unclogs toilets and drains using approved methods including powered drain cleaners;

Other duties as assigned;

Performs rough and finish carpentry and painting on County facilities and equipment;

Drives a truck for general hauling of supplies, equipment and material.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of and a working ability to use a variety of tools both hand and powered;

Knowledge of landscape maintenance and lawn mowers;

Ability to operate trucks and tractors for a variety of functions including landscape maintenance and snow removal;

Knowledge of and an ability to perform minor equipment maintenance and repairs;

Knowledge of Drywall and finishing techniques;

Knowledge of small equipment preventive maintenance;

Knowledge of snow removal and snow removal equipment;

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES (cont.):

Ability to work with a minimum of supervision.

Ability to follow oral and written instructions.

Ability to attend work regularly and work under stressful conditions.

Ability to work independently, collaboratively, and respectfully in a complex, multicultural work environment that values diversity, equity, and inclusion.

MINIMUM QUALIFICATIONS:

High school diploma or GED **-AND-** two (2) years as Laborer I for Genesee County Facilities and Operations.

-OR-

Two (2) years' experience in maintenance work, above janitorial, in an office building, housing complex, construction field or similar.

SPECIAL REQUIREMENTS:

Must possess a valid Michigan driver's license.

Human Resources Director

Established: February 2024