



**Genesee County**  
**Board of County Commissioners**  
**Agenda**

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**Wednesday, December 11, 2024**

**5:30 PM**

**Harris Auditorium, 1101 Beach St.**

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**I. CALL TO ORDER**

**II. ROLL CALL**

**III. INVOCATION**

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF MEETING MINUTES**

[RES-2024-1555](#) Approval of Meeting Minutes - November 20, 2024

**VI. PUBLIC ADDRESS**

**VII. COMMUNICATIONS**

[EP 24-020](#) Emergency Purchase of Surgical Lights for the surgical room at Genesee County Animal Control

**VIII. REPORTS OF STANDING COMMITTEES**

**A. BOARD OF COMMISSIONERS**

**James Avery, Chairperson; Ellen Ellenburg, Vice-Chairperson**

**B. COMMUNITY & ECONOMIC DEVELOPMENT**

**Dr. Beverly Brown, Chairperson; Dale K. Weighill, Vice-Chairperson**

**C. FINANCE COMMITTEE**

**Martin L. Cousineau, Chairperson; Dr. Beverly Brown, Vice-Chairperson**

1. [RES-2024-609](#) Approval of a request to create, post, & fill one (1) Public Information Officer (PIO)/Freedom of Information Act (FOIA) Specialist at Genesee County's Sheriff Department; this request will eliminate one (1) Corrections Deputy position
2. [RES-2024-1364](#) Approval of Amendment No. 2 of an agreement between Genesee County and L.A.D.S. - Genesee LLC, in an amount not to exceed \$63,981.00, to provide drug and alcohol testing services for Genesee County Sobriety Court, the cost of this agreement will be paid from accounts listed
3. [RES-2024-1365](#) Approval of an agreement between Genesee County and Flint Odyssey House, in an amount not to exceed \$244,464.00, to provide substance abuse treatment services to Genesee County Sobriety Court; the term of this agreement is from October 1, 2024 through September 30, 2025; the cost of this agreement will be paid from account numbers 2931-286.00-801.004 and 2931-286.03-801.004
4. [RES-2024-1414](#) Approval of a request to create, post & fill one (1) Scene Investigator position at Genesee County's Medical Examiner
5. [RES-2024-1434](#) Approval of a grant award from the National Oceanic and Atmospheric Administration (NOAA), in the amount of \$341,543.00, to provide for the continued removal of the Hamilton Dam; the budget for this grant is attached
6. [RES-2024-1437](#) Approval of a request by Genesee County's Parks and Recreation Commission to fill a maximum of 400 seasonal pooled positions in FYE 2025 with positions and wage rates taking effect January 1, 2025
7. [RES-2024-1461](#) Approval of the creation of an additional Executive Director of Community Engagement for the Office of Genesee County Sheriff
8. [RES-2024-1478](#) Forwarding to receive and file a copy of the paid county bills for the weeks ending November 3rd, 2024 through November 17th, 2024 in the total amount of \$17,742,212.81
9. [RES-2024-1482](#) Approval of a proposed budget amendment to 2024-2025 Appropriations Resolution for various line items as described in the attached budget adjustment request
10. [RES-2024-1490](#) Approval of a purchase order to Hospital Purchasing Services (HPS), LLC for the fiscal year ending 2025, in an amount not to exceed \$58,856.48, to provide for kitchen equipment at GCCARD; the cost of this purchase order will be paid from account 2731-640.02-978.000

11. [RES-2024-1492](#) Approval of a request to increase a purchase order to Gordon's Food Service (purchase order #24-02771) for the fiscal year ending 2025, in the amount of \$27,894.50 for a revised total of \$1,254,118.70, to provide for the purchase of food service products and cleaning supplies at GCCARD; the cost of this purchase order is budgeted and will be paid from the accounts listed
12. [RES-2024-1499](#) Approval to create, post & fill one (1) Public Health Nurse Coordinator position at Genesee County's Health Department; the cost of this position is fully grant funded
13. [RES-2024-1504](#) Approval of a Change Order to an agreement between Genesee County and Sentinel, in the amount of \$49,033.35, to provide for additional door and video access points in various county buildings; the cost of this change order will be paid from the account listed
14. [RES-2024-1516](#) Approval of ARPA Funding Re-Allocation of \$2,290,486.73 for prosecutor scanning, Fenton Township, Land Bank-Clio Road Demolition, and to continue funding of ARPA positions for Court backlog
15. [RES-2024-1517](#) Approval of a request to create, post & fill two (2) Planning Specialist positions at Genesee County's Metropolitan Planning Commission; with the approval of this request, two (2) Planner positions will be eliminated; this is a grant funded request
16. [RES-2024-1524](#) Approval of a request to create, post & fill one (1) Constituent Relations Representative in the Board Office; this is a budgeted position

#### **D. GOVERNMENTAL OPERATIONS COMMITTEE**

**Dale K. Weighill, Chairperson; Delrico J. Loyd, Vice-Chairperson**

1. [RES-2024-1224](#) Approval of an agreement between Genesee County and Mt. Morris Schools, in an amount not to exceed \$140,000.00, to provide educational services for the Court community educational programs; the term of this contract is from July 1, 2024, through June 30, 2025; the cost of this contract will be paid from account 2920-663.07-801.004
2. [RES-2024-1226](#) Approval of an agreement between Genesee County and Mt. Morris Schools, in an amount not to exceed \$100,000.00, to provide educational services at the Genesee County Juvenile Justice Center (GCJJC); the term of this contract is from July 1, 2024, through June 30, 2025; the cost of this contract will be paid from account 2920-356.00-801.028

3. [RES-2024-1280](#) Approval of a contract between Genesee County and Easterseals of Michigan, in an amount not to exceed \$100,000.00, to provide intensive family support services; the term of this contract is from January 1, 2025, through September 30, 2025; the cost of this contract will be paid from account 2920-664.00-801.000
4. [RES-2024-1281](#) Approval of an agreement between Genesee County and Easterseals Michigan, in an amount not to exceed \$115,243.03, to provide a Mental Health Professional for school based law enforcement involvement; the cost of this agreement is fully grant funded and will be paid from account 2980-649.00-801.028
5. [RES-2024-1314](#) Approval of an agreement between Genesee County and Vienna Township, in the amount of \$1,353,421.10, to provide policing and school resource officer services; the term of this agreement is from January 1, 2025 through December 31, 2025; the budget for this agreement is attached
6. [RES-2024-1419](#) Approval of a request to rename Genesee County Animal Control to Genesee County Animal Control and Care
7. [RES-2024-1479](#) Approval of an agreement between Genesee County and Cole Williams, LLC., in an amount not to exceed \$55,000.00, to provide the Parent Network Support series at Genesee County's Juvenile Justice Center; the term of this agreement is from January 1, 2025 through December 31, 2025; the cost of this agreement is budgeted and will be paid from account 2920-663.07-801.000

#### **E. HUMAN SERVICES COMMITTEE**

**Charles Winfrey, Chairperson; Shaun Shumaker, Vice-Chairperson**

1. [RES-2024-1407](#) Approval of an agreement between Genesee County and Valley Area Agency on Aging, in the amount of \$852,936.00, to provide for home delivered meals for seniors; the term of this agreement is from October 1, 2024 through September 30, 2025
2. [RES-2024-1408](#) Approval of an agreement between Genesee County and Valley Area Agency on Aging, allowing for a decrease in funding as the result of grant changes
3. [RES-2024-1430](#) Approval of an agreement between Genesee County and Voices for Children, in the amount of \$29,194.00, to provide Community Consortium facilitation; the term of this agreement is from January 1, 2025 through December 31, 2025; the cost of this agreement is fully grant funded

4. [RES-2024-1493](#) Approval of annual funding from the Michigan Department of Health and Human Services (MDHHS) for various local public health programs in the total amount of \$427,340.00
5. [RES-2024-1495](#) Approval to accept annual funding for Local Health Department Cooperative Agreement (CO) 2025 from the Michigan Department of Health and Human Services, in the amount of \$9,247,576.00, for various local public health programs
6. [RES-2024-1496](#) Approval of a Letter of Agreement (LOA) between the Genesee County and Region 10 Prepaid Inpatient Health Plan (PIHP), in the amount of \$34,108.42, to implement tobacco compliance services utilizing Designated Youth Tobacco Use Representatives; the budget for this agreement is attached
7. [RES-2024-1498](#) Approval of an agreement between Genesee County and Mott Children's Health Center, in the amount of \$66,511.00, to provide for the Kindergarten Oral Health Assessment (KOHA) Program; the costs for this agreement is fully grant funded, will be paid from account 2211-607.02-801.000
8. [RES-2024-1503](#) Approval of an agreement between Genesee County and Saginaw County Community Action Committee to establish Genesee County as the lead agent to order, warehouse, allocate, and deliver USDA Foods
9. [RES-2024-1521](#) Approval of an agreement between Genesee County and Genesee Health Plan, in an amount not to exceed \$5,000,000.00, to provide health care services to uninsured Genesee County residents; this is a millage funded agreement

#### **F. PUBLIC WORKS COMMITTEE**

**Ellen Ellenburg, Chairperson; Michelle Davis, Vice-Chairperson**

1. [RES-2024-1387](#) Approval of a grant award from the Greater Flint Health Coalition, in the amount of \$32,650.00, to provide for coordination of programming and activities in City of Flint neighborhood parks; the budget for this grant is attached
2. [RES-2024-1402](#) Approval of a request by Genesee County's Drain Commissioner to abandon an easement on a county owned property
3. [RES-2024-1433](#) Approval of a purchase order to Durango & Silverton for the fiscal year ending 2025, in an amount not to exceed \$98,633.00, for the construction of one (1) set (two trucks) of roller bearing trucks for the Huckleberry Railroad; the cost of this purchase order will be paid from account 5080-000.00-156.000

4. [RES-2024-1435](#) Approval of a purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$90,000.00, to provide for the purchase of miscellaneous aggregate at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
5. [RES-2024-1445](#) Approval of a request to amend RES-2024-026 allowing for the purchase of a narrow-gauge tie crane to span two fiscal years; there is no change in cost
6. [RES-2024-1453](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$70,500.00, to provide for electrical services and repairs at Genesee County's Park and Recreation Commission, the cost of this purchase order will be paid from the accounts listed
7. [RES-2024-1454](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$44,000.00, to provide for the rental of equipment/heavy equipment at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
8. [RES-2024-1455](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$63,000.00, to provide for the purchase of miscellaneous repair parts at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
9. [RES-2024-1456](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$50,000.00, to provide for the purchase of various vehicle and equipment tires at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
10. [RES-2024-1457](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$73,000.00, to provide for the purchase of lumber at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
11. [RES-2024-1458](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$70,000.00, to provide for the purchase of miscellaneous janitorial and safety supplies at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

12. [RES-2024-1459](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$101,000.00, to provide for the purchase of miscellaneous blades and repair parts by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
13. [RES-2024-1460](#) Approval of purchase order to Home Depot for the fiscal year ending 2025, in an amount not to exceed \$170,000.00, to provide for the purchase of miscellaneous repair parts and supplies by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
14. [RES-2024-1464](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$75,000.00, to provide for the purchase of miscellaneous retail merchandise to sell at various venues by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
15. [RES-2024-1465](#) Approval of a purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$86,000.00, to provide for the purchase of vehicle repair parts by Genesee County's Parks & Recreation Commission; the cost of this purchase order will be paid from accounts listed
16. [RES-2024-1466](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$34,500.00, to provide for the purchase of miscellaneous plants, shrubs and decorations by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
17. [RES-2024-1468](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$60,000.00, to provide for the purchase of concrete by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
18. [RES-2024-1469](#) Approval of purchase order to GM Coal Sales Co. for the fiscal year ending 2025, in an amount not to exceed \$35,000.00, to provide for the purchase of coal by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

19. [RES-2024-1470](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$35,000.00, to provide for the purchase of vehicle and equipment parts and service by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the account 6665-770.11-931.000
20. [RES-2024-1471](#) Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$83,000.00, to provide for the purchase of retail merchandise and program supplies by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed
21. [RES-2024-1494](#) Approval of a grant award from the U.S. Department of Energy, in the amount of \$283,080.00, to provide for solar roofing project at Genesee County's Animal Control
22. [RES-2024-1513](#) Approval of an agreement between Genesee County and Securitas Security Services USA, Inc., in an amount not to exceed \$130,000.00, to provide unarmed security services at Historic Crossroads Village; the term of this agreement is from January 6, 2025 through January 5, 2026; the cost of this agreement is budgeted and will be paid from account 2080-764.00-801.028
23. [RES-2024-1548](#) Approval of a contract between Genesee County & Thomas Trucking Services, Inc., in an amount not to exceed \$545,000.00, for the purpose of demolishing the vacant building located next to the new Juvenile Justice Center(JJC)

**IX. UNFINISHED BUSINESS**

**X. NEW AND MISCELLANEOUS BUSINESS**

**XI. ADJOURNMENT**



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1555

**Agenda Date:** 12/11/2024

**Agenda #:**

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Approval of Meeting Minutes - November 20, 2024



**Genesee County  
Board of County Commissioners  
Meeting Minutes**

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**Wednesday, November 20, 2024      5:30 PM      Harris Auditorium, 1101 Beach St.**

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**I. CALL TO ORDER**

Commissioner Ellenburg called the meeting to order at 5:30 PM.

**II. ROLL CALL**

- Present:** Commissioner Delrico Loyd  
Commissioner Charles Winfrey  
Vice Chair Ellen Ellenburg  
Commissioner Beverly Brown  
Commissioner Shaun Shumaker  
Commissioner Martin Cousineau  
Commissioner Dale Weighill
- Absent:** Chairperson James Avery  
Commissioner Michelle Davis

**III. Invocation was led by Commissioner Shumaker.**

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF MEETING MINUTES**

**[RES-2024-1448](#)** Approval of Meeting Minutes - October 23, 2024

- RESULT:** APPROVED
- MOVER:** Dale K. Weighill
- SECONDER:** Shaun Shumaker
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis

**VI. PUBLIC ADDRESS**

**VII. COMMUNICATIONS**

- [EP 24-017](#) Approval of an emergency purchase to cover the cost of FLOCK cameras for the Genesee County Sheriff’s Office
- [24-739](#) 2024 Michigan Veteran of the Year Award - Derrick Britton, Veterans’ Services Director

**VIII. APPOINTMENTS**

1. [RES-2024-1325](#) Approval of Materials Management Planning Committee Appointments
  - RESULT:** APPROVED
  - MOVER:** Dale K. Weighill
  - SECONDER:** Beverly Brown
  - Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
  - Absent:** Chairperson Avery, and Commissioner Davis
2. [RES-2024-1327](#) Approval of a recommendation by Genesee County’s Surveyor for the Appointment of the Remonumentation Peer Review Committee Members for 2024 Grant Year
  - RESULT:** APPROVED
  - MOVER:** Delrico J. Loyd
  - SECONDER:** Beverly Brown
  - Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
  - Absent:** Chairperson Avery, and Commissioner Davis

**IX. REPORTS OF STANDING COMMITTEES**

**A. BOARD OF COMMISSIONERS**

**James Avery, Chairperson; Ellen Ellenburg, Vice-Chairperson**

- [RES-2024-1529](#) Motion to add RES-2024-1415 to the agenda.
- [RES-2024-1415](#) Approval of amendments to the 2024 Apportionment Report
  - RESULT:** APPROVED
  - MOVER:** Shaun Shumaker
  - SECONDER:** Martin L. Cousineau

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

**B. COMMUNITY & ECONOMIC DEVELOPMENT**

**Dr. Beverly Brown, Chairperson; Dale K. Weighill, Vice-Chairperson**

- 1. [RES-2024-1383](#) Approval of an agreement between Genesee County and Environmental Testing and Consulting (ETC) to provide lead inspections, risk assessments, clearances, and asbestos testing for rehabilitation programs

**RESULT:** APPROVED

**MOVER:** Beverly Brown

**SECONDER:** Delrico J. Loyd

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

- 2. [RES-2024-1386](#) Approval of a proposed amendment to the 2024-2025 Appropriations Resolution reallocating unspent CDBG funding for future use

**RESULT:** APPROVED

**MOVER:** Beverly Brown

**SECONDER:** Dale K. Weighill

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

**C. FINANCE COMMITTEE**

**Martin L. Cousineau, Chairperson; Dr. Beverly Brown, Vice-Chairperson**

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1. [RES-2024-1289](#) Approval of a grant award from the Michigan Department of Corrections, in the amount of \$617,683.00, to provide for Genesee County's Community Corrections program for fiscal year ending 2025; the budget for this grant is attached  
**RESULT:** APPROVED  
**MOVER:** Martin L. Cousineau  
**SECONDER:** Charles Winfrey  
**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill  
**Absent:** Chairperson Avery, and Commissioner Davis
  2. [RES-2024-1331](#) Approval to create, post & fill one (1) Public Health Nurse Coordinator position  
**RESULT:** APPROVED  
**MOVER:** Martin L. Cousineau  
**SECONDER:** Delrico J. Loyd  
**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill  
**Absent:** Chairperson Avery, and Commissioner Davis
  3. [RES-2024-1340](#) Forwarding to receive and file a copy of the 4th Quarter FY23/24 Investment Report  
**RESULT:** APPROVED  
**MOVER:** Martin L. Cousineau  
**SECONDER:** Dale K. Weighill  
**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill  
**Absent:** Chairperson Avery, and Commissioner Davis
  4. [RES-2024-1345](#) Approval of a grant award from Michigan Natural Resources Trust Fund, in the amount of \$300,000.00, to provide for the renovation of the historic pedestrian bridge at Genesee County's Richfield County Park; the budget for this grant is attached  
**RESULT:** APPROVED  
**MOVER:** Martin L. Cousineau  
**SECONDER:** Charles Winfrey
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- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
5. [RES-2024-1347](#) Approval to accept a grant award from the Michigan Natural Resources Trust Fund, in the amount of \$300,000.00, to provide for Flint River access at the confluence of Swartz Creek; the budget for this grant is attached
- RESULT:** APPROVED
- MOVER:** Martin L. Cousineau
- SECONDER:** Dale K. Weighill
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
6. [RES-2024-1380](#) Approval of a contract between Genesee County and Hurley Medical Center, in an amount not to exceed \$40,000.00, to provide histology services to the Medical Examiner's Office; the cost of this agreement will be paid from account 1010-648.00-801.035
- RESULT:** APPROVED
- MOVER:** Martin L. Cousineau
- SECONDER:** Beverly Brown
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
7. [RES-2024-1388](#) Approval of a proposed budget amendment to 2024-2025 Appropriations Resolution for various line items as described in the attached budget adjustment request
- RESULT:** APPROVED
- MOVER:** Martin L. Cousineau
- SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
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**Absent:** Chairperson Avery, and Commissioner Davis

- 8. [RES-2024-1392](#) Forwarding to receive and file a copy of the paid county bills for the weeks ending September 15, 2024 through October 27, 2024 in the total amount of \$96,585,247.24

**RESULT:** APPROVED

**MOVER:** Martin L. Cousineau

**SECONDER:** Beverly Brown

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

- 9. [RES-2024-1399](#) Approval of the issuance of Capital Improvement Bonds

**RESULT:** APPROVED

**MOVER:** Martin L. Cousineau

**SECONDER:** Delrico J. Loyd

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

**D. GOVERNMENTAL OPERATIONS COMMITTEE**

**Dale K. Weighill, Chairperson; Delrico J. Loyd, Vice-Chairperson**

- 1. [RES-2024-534](#) Approval of a grant award from Region 3 Homeland Security Planning Board, in the amount of \$38,900.00, to provide for the purchase of ten (10) Flock Cameras; the budget for this grant is attached

**RESULT:** APPROVED

**MOVER:** Dale K. Weighill

**SECONDER:** Martin L. Cousineau

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

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2. [RES-2024-629](#) Approval of a grant award from the C.S. Mott Foundation in the amount of \$1,180,687.00, to provide for the Genesee County Sheriff's Office police patrol and investigative services within a ten (10) square mile within the City of Flint; the term of this grant is from June 1, 2024 through May 31, 2025
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
3. [RES-2024-1219](#) Approval of a contract between Genesee County and the Child Advocacy Team (CAT), in the amount of \$638,420.00, to provide legal services for children who are the subject of child protective and delinquency petitions; the term of this contract is from October 1, 2024, to September 30, 2025; the cost of this contract will be paid from accounts 1010-662.00-818.003 and 2915-662.00-801.004
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
4. [RES-2024-1235](#) Approval of a contract between Genesee County and Rite of Passages, Inc., in an amount not to exceed \$630,000.00, to provide an Evening Learning Center program at Genesee County's Juvenile Justice Center; the term of this grant is from October 1, 2024 through September 30, 2025; the cost of this grant will be paid from account 2920-663.07-801.001
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Beverly Brown
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
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5. [RES-2024-1282](#) Approval of a grant award from the Michigan Department of Health & Human Services, in the amount of \$218,356.00, to provide for implementation and evaluation of programs aiming to reduce racial and ethnic disparities at the arrest point; the budget for this grant is attached
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Beverly Brown
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
6. [RES-2024-1290](#) Approval of an agreement between Genesee County and District Health Department #2 to provide for their fiduciary role for all Homeland Security Grants in Region #3
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
7. [RES-2024-1291](#) Approval of an agreement between Genesee County and Attorneys for Indigent Defense, PLLC, in the amount of \$296,500.00, to provide legal representation for indigent mothers who are involved with the court in child protective proceedings; the term of this contract is from October 1, 2024 through September 30, 2025; the cost for this contract will be paid from accounts 1010-662.00-818.003 and 2915-662.00-801.004
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Martin L. Cousineau
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis

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8. [RES-2024-1292](#) Approval of a contract between Genesee County and Paul Scott & Associates, in the amount of \$304,000.00, to provide legal representation for indigent fathers who are involved with the court in child protective proceedings; the term of this contract is from October 1, 2024 through September 30, 2025; the cost of this contract will be paid from accounts 1010-662.00-818.003 and 2915-662.00-801.004
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
9. [RES-2024-1306](#) Approval of a grant award from the Michigan State Police, in the amount of \$16,074.00, to provide for the development and maintenance of an emergency management program; the budget for this grant is attached
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Beverly Brown
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
10. [RES-2024-1311](#) Approval of an agreement between Genesee County and FLOCK, in an amount not to exceed \$60,000.00, to provide hardware and software products for twenty (20) FLOCK Safety Falcon Cameras; the term of this agreement is from October 1, 2024 through September 30, 2025; the cost of this agreement is fully grant-funded and will be paid from account 2856-310.00-801.000
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
-

- 
11. [RES-2024-1313](#) Approval of an agreement between Genesee County and Fenton Township, in the amount of \$807,277.98 per year, to provide policing services; the term of this agreement is October 1, 2024 through September 30, 2027; the budget for this agreement is attached
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Martin L. Cousineau
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
12. [RES-2024-1315](#) Approval of an agreement between Genesee County, Atlas Township, and the Goodrich School Board, in the amount of \$868,723.26, to provide policing and school resource officer services; the term of this agreement is from October 1, 2024 through September 30, 2025; the budget for this agreement is attached
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
13. [RES-2024-1346](#) Approval of a contract extension between Genesee County and Legal Services of Eastern Michigan, in the amount of \$150,000.00, to provide pre-petition and post-adjudication ancillary legal services for families involved in child welfare cases; the term of this agreement is from October 1, 2024 through September 30, 2025; the cost for this agreement is budgeted and will be paid from account 2915-662.00-801.004
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
-

- 
14. [RES-2024-1355](#) Approval to accept the FY25 Michigan Art & Culture Grant, in the amount of \$13,448.00, to provide visual and performing arts workshops to youth detained at the Juvenile Justice Center and the Learning Co-op; the term of this grant is from October 1, 2024 through September 30, 2025; the revenue from this grant will be accounted for per the attached budget form
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Beverly Brown
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
15. [RES-2024-1359](#) Approval of a proposed Genesee County Website Privacy and Terms of Use Policy
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
16. [RES-2024-1360](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$38,000.00, to provide for Genesee County's Sobriety Court; the term of this grant is from October 1, 2024 through September 30, 2025; the budget for this grant is attached
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Martin L. Cousineau
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis

- 
17. [RES-2024-1361](#) Approval of a grant award from the State Court Administrative Office, in the amount of \$163,000.00, to provide for Genesee County's Sobriety Court; the term of this grant is from October 1, 2024 through September 30, 2025; the budget for this grant is attached
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Charles Winfrey
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
18. [RES-2024-1362](#) Approval of a grant award from the Bureau of Justice Assistance (BJA), in the amount of \$763,185.00, to provide for Genesee County's Sobriety Court's treatment services; the term of this grant is from October 1, 2024 through September 30, 2028; the budget for this grant is attached
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Beverly Brown
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
19. [RES-2024-1381](#) Approval of a grant award from the Michigan Supreme Court, in the amount of \$75,000.00, to provide for continued conversion of the Courthouse Law Library to the Genesee County Legal Resource Center; the budget for this grant is attached
- RESULT:** APPROVED  
**MOVER:** Dale K. Weighill  
**SECONDER:** Beverly Brown
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis

20. [RES-2024-1390](#) Approval of a contract between Genesee County and Newkirk Electric Associates, Inc., in the amount of \$60,747.00, to install network drops and wireless expansion in Genesee County's Legal Resource Center; the cost of this agreement will be paid from account 4960-255.06-975.007

**RESULT:** APPROVED

**MOVER:** Dale K. Weighill

**SECONDER:** Beverly Brown

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

#### E. HUMAN SERVICES COMMITTEE

**Charles Winfrey, Chairperson; Shaun Shumaker, Vice-Chairperson**

1. [RES-2024-1321](#) Approval of a request to increase a purchase order to Abbott Laboratories for the fiscal year ending 2025, in the amount of \$9,000.00 for a revised total of \$156,000.00, to provide for additional infant supplies; the cost of this increase will be paid from account 2801-698.06-763.000

**RESULT:** APPROVED

**MOVER:** Charles Winfrey

**SECONDER:** Delrico J. Loyd

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

2. [RES-2024-1322](#) Approval of an agreement between Genesee County and the Genesee Intermediate School District, in the amount of \$598,356.00, for the Great Start Readiness Program; the term of this agreement is October 1, 2024 through September 30, 2025; the cost of this agreement is fully grant funded and recorded in account 2727-698.01-558.000

**RESULT:** APPROVED

**MOVER:** Charles Winfrey

**SECONDER:** Beverly Brown

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, and Commissioner Cousineau

- 
- Absent:** Chairperson Avery, and Commissioner Davis
- Abstain:** Commissioner Weighill
3. [RES-2024-1330](#) Approval of an agreement between Genesee County and Global Clinical LLC, in the amount of \$119,690.00, to provide behavioral health services for Genesee County's Healthy Start Initiative; the term of this agreement is November 1, 2024 through October 31, 2025; the cost of this agreement is fully grant funded and will be paid from 2211-607.01-801.000
- RESULT:** APPROVED
- MOVER:** Charles Winfrey
- SECONDER:** Shaun Shumaker
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
4. [RES-2024-1385](#) Approval of the Genesee County Health Department Plan of Organization
- RESULT:** APPROVED
- MOVER:** Charles Winfrey
- SECONDER:** Shaun Shumaker
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill
- Absent:** Chairperson Avery, and Commissioner Davis
5. [RES-2024-1391](#) Approval of modification #3 of an agreement between Genesee County and the Oakland Livingston Human Services Agency, in the amount of \$12,123,967.00, to provide staffing for Genesee County's Head Start Program; the term of this amendment is from October 1, 2024 through September 30, 2025; the cost of this agreement is fully grant funded
- RESULT:** APPROVED
- MOVER:** Charles Winfrey
- SECONDER:** Beverly Brown
- Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, and Commissioner Cousineau
- Absent:** Chairperson Avery, and Commissioner Davis
-

**Abstain:** Commissioner Weighill

**F. PUBLIC WORKS COMMITTEE**

**Ellen Ellenburg, Chairperson; Michelle Davis, Vice-Chairperson**

- 1. [RES-2024-1199](#) Approval of an agreement between Genesee County and the Flint River Watershed Coalition assigning and transferring the operation and current programs of the Flint River Watershed Coalition to the Genesee County's Parks & Recreation Commission

**RESULT:** APPROVED

**MOVER:** Ellen Ellenburg

**SECONDER:** Dale K. Weighill

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

- 2. [RES-2024-1348](#) Approval of a request by Genesee County's Parks and Recreation Commission to amend RES-2023-201, a resolution approving the purchase order to Durango & Silverton for the construction of railroad train trucks, allowing for the purchase in fiscal year 2025 instead of fiscal year 2024; this request is the result of a delay in construction

**RESULT:** APPROVED

**MOVER:** Ellen Ellenburg

**SECONDER:** Martin L. Cousineau

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

**X. UNFINISHED BUSINESS**

**XI. NEW AND MISCELLANEOUS BUSINESS**

- [RES-2024-1476](#) Motion to enter into Closed Session.

**RESULT:** APPROVED

**MOVER:** Shaun Shumaker

**SECONDER:** Charles Winfrey

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

The Regular Board of Commissioners' Meeting recessed at 6:10 PM.

The Regular Board of Commissioners' Meeting reconvened at 6:54 PM.

**[RES-2024-1477](#)** Closed Session: To discuss trial or strategy in the matter of Szemites v Genesee County, Workers Compensation case no. GC0-24-000092-01 and the matter of Light v Genesee County, Workers Compensation case no. GC0-24-000085-01

**RESULT:** APPROVED

**MOVER:** Martin L. Cousineau

**SECONDER:** Dale K. Weighill

**Aye:** Commissioner Loyd, Commissioner Winfrey, Vice Chair Ellenburg, Commissioner Brown, Commissioner Shumaker, Commissioner Cousineau, and Commissioner Weighill

**Absent:** Chairperson Avery, and Commissioner Davis

**XII. The meeting was adjourned at 6:55pm.**

**James Avery,  
Chairperson, Board of Commissioners**



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** EP 24-020

**Agenda Date:** 12/11/2024

**Agenda #:**

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**To:** Board of County Commissioners

**From:** Jay Parker, Animal Control Director

**RE:** Emergency Purchase of Surgical Lights for the surgical room at Genesee County Animal Control

**BOARD ACTION REQUESTED:**

Request an approval to purchase two new Surgical lights for the surgical room at Genesee County Animal control.

**BACKGROUND:**

Genesee County Animal Control needs to purchase two new surgical light to replace the four lights that we had installed during the renovation 4 years ago. These lights were bought from shoreline and the lights have started to fail this year. We had four lights and as they have failed, we have salvaged parts from non-working lights to keep two of them going. Shoreline is out of business and was taken over by Midmark. They do not have parts to replace these lights. We are only looking to replace two lights currently since the other surgical table is used for exams. The price of 8,556.00 is Equipment outreach that is two lights and shipping and handling. Wade Boogs company gave a \$1,000 approx. estimate for installation This is the reason for the request of 10,000 to be taken from the fund balance of Genesee County animal control and placed in Equipment repair line 2130-430.00-931.000.

**DISCUSSION:**

Without the surgical lights Dr McCormick would not be able to conduct daily surgical procedures needed for Genesee County animals

**IMPACT ON HUMAN RESOURCES:**

None

**IMPACT ON BUDGET:**

Budget amendment is included in a separate request and is needed to move Ten Thousand dollars from fund balance to Equipment Repair line account 2130-430.00-931.000

**IMPACT ON FACILITIES:**

Without the surgical lights Dr McCormick would not be able to conduct daily surgical needs of Genesee County animals

**IMPACT ON TECHNOLOGY:**

None

**CONFORMITY TO COUNTY PRIORITIES:**

This will allow the shelter to continue with care of Genesee County animals and continue service to the residents of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by the Genesee County Board of Commissioners of Genesee County, Michigan that the request for a Emergency Purchase by Genesee County Animal control to authorize and approved a Necessary Emergency Purchase in the amount of \$10,000.00 for Replacement and installation of surgical lights for the surgical room at Genesee County Animal control. The money is to be moved from the Fund Balance of Genesee County Animal control to the Equipment repair line of 2130-430.00-931.000 This is a Necessary item for continued operations at Genesee County animal control. Upon approval of this Purchase order (a copy being on file with the official record of the December4, 2024 meeting of the governmental Operations Committee of this board.)



**EQUIPMENT OUTREACH, INC.**  
 39252 Winchester Road, STE 107 #313  
 Murrieta, CA 92563  
 951-506-8900

# Estimate

Date	Estimate #
9/25/2024	20205

Name / Address
Terri McCormick 4463 Old Warner Ct Milford, MI 48380

Customer Fax:	
---------------	--

Item	Description	Qty	Cost	Total
MI 1000 LE...	Medical Illumination MI 1000 LED Single Ceiling Mount, 115/120V. 18 Inch Diameter Head, Very Low Heat, High Efficiency, Long Life L.E.D.s High Color Temp, 64500 Lux (6000 foot candles), 5 stage dimming control from sterile handle, 50,000 Hours Ave LED Life, Arm rotation 345 degrees 3- year manufacturer warranty against defect. Part # 061524	2	3,995.00	7,990.00
Freight	Shipping fees  Freight should be the same for both Milford and Flint.	2	283.00	566.00

Approval Signature:

Phone #	Fax #	E-mail
951-506-8900		danb@equipmentoutreach.com

<b>Total</b>	<b>\$8,556.00</b>
--------------	-------------------

# Bovie MI-1000 LED Surgery Light - Single Ceiling Mount

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1,570.00



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## Key Features



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- Offers five brightness settings
- More energy-efficient than halogen lamps
- Center handle is removable for sterilization
- Includes Endo Mode for endoscopies
- **Learn more:** [Description](#)|[Features](#)|[Specifications](#)|[Configurations](#)|[Literature](#)

## Contact The Manufacturer

- **MFR:** [Medical Illumination](#) Ships from Manufacturer ⓘ
- **MPN:** XLD-SC ⓘ
- **Phone:** (800) 831-1222

\$4,570.66

Select a Configuration

Standard (#061524) with 9" Ceiling Rod (#1001461-9)

Est. Delivery: Nov 30th to Dec 7th

Quantity 1

Add to Cart

Add to Quote

Earn 4,570 Points when you buy this item.

Add Accidental Protection from CPS Learn More

2 Years \$297.00

3 Years \$399.99

5 Years \$651.65

Shop with Confidence

- Free Shipping
Free Returns
Payment Options
Price Match Guarantee
Sales Tax Exemption
Dedicated Account Managers

Add Items to Cart

- This item: Bovie MI-1000 LED Surgery Light - Single Ceiling Mount Standard (#061524) with 9" Ceil \$4,570.66
ConMed Hyfrecator Electrode Starter Kit \$180.41
ConMed Electrolase Disposable Electrode - Sharp Tip Non-Sterile (100 Electrodes) \$77.00
ConMed Telescoping Hyfrecator Stand \$319.00

Description

The Bovie MI-1000 LED Surgery Light - Single Ceiling Mount elevates this powerful surgical lamp to a convenient height without sacrificing light field diameter or illuminance.

Warranty: 3 Years.

The MI-1000 LED has a head diameter of 18 inches, housing 36 LED units for powerful illumination. This light can have the brightness adjusted via the button at the tip of the center handle.

The MI-1000 LED is also equipped with an Endo Mode setting for endoscopic procedures, which reduces the light automatically to an appropriately dim level.

Features

Bovie MI-1000 LED Surgery Light - Single Ceiling Mount Features

- Comes with five brightness settings.
Center handle grip for easy maneuvering; removable for sterilization.
Up to 50,000 hours of light on average.

More energy-efficient than halogen lamps.

Up to 540° of horizontal movement.

Optional extra battery pack provides seven hours of backup power.

## Specifications

### Bovie MI-1000 LED Surgery Light - Single Ceiling Mount Specifications

**Light Head Weight:** 14.8 lb (6.7 kg).

**Light Head Diameter:** 18" (45.7 cm).

**Floor Stand Height:** 74.5" (189 cm).

**Light Intensity Output:** 100,000 lux (9,290 footcandles).

**Light Source:** Light Emitting Diode (LED) (54 W).

**Rated LED Lifespan:** 50,000 hours.

**Number of LED:** 36.

**Light Color Temperature:** 4,300° Kelvin.

**Color Rendering Index:** 97.

**Light Field Diameter:** 8.3" (21 cm).

**Focal Length:** 39.4" (1 m).

**Depth of Illumination:** 24" (61 cm).

**Dimming Levels:** 5.

**Level 5 (100%):** 100,000 lux (9,290 footcandles).

**Level 4 (87%):** 87,500 lux (8,129 footcandles).

**Level 3 (75%):** 75,000 lux (6,968 footcandles).

**Level 2 (62%):** 62,500 lux (5,806 footcandles).

**Level 1 (50%):** 50,000 lux (4,645 footcandles).

**Arm Rotation:** 540°.

**Light Head Rotation:** 300°.

**Power Supply Circuit:** 100 - 240 VAC, 50 / 60 Hz.

**Power Handling Capacity:** 100 W.

**Shipping Weight:** 69 lb (31.3 kg).

**Shipping Dimensions:** 36" (L) x 23" (W) x 18" (H) (91.4 cm x 58.4 cm x 46 cm).

## Configurations

### Bovie MI-1000 LED Surgery Light - Single Ceiling Mount Configurations

The Bovie MI-1000 LED Surgery Light - Single Ceiling Mount can be purchased with the following options:

**#XLD-SC:** Standard with 9" Ceiling Rod (for ceilings 8' to 8' 10" high).

**#XLD-SC-CR20:** Standard with 20" Ceiling Rod (for ceilings 8' 11" to 9' 8").

**#XLD-SC-ECK-30:** Standard with 30" Ceiling Rod (for ceilings 9' 9" to 10' 6" high).

**#XLD-SC-ECK-40:** Standard with 40" Ceiling Rod (for ceilings 10' 7" to 11' 4" high).

**#XLD-SC-ECK-50:** Standard with 50" Ceiling Rod (for ceilings 11' 5" to 12' 2" high).

**#XLD-SCB:** With Battery Pack and 9" Ceiling Rod (for ceilings 8' to 8' 10" high).

**#XLD-SCB-CR20:** With Battery Pack and 20" Ceiling Rod (for ceilings 8' 11" to 9' 8").

**#XLD-SCB-ECK-30:** With Battery Pack and 30" Ceiling Rod (for ceilings 9' 9" to 10' 6" high).

**#XLD-SCB-ECK-40:** With Battery Pack and 40" Ceiling Rod (for ceilings 10' 7" to 11' 4" high).



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MEDICAL ILLUMINATION

# MI-1000 Single Ceiling Mount Surgical Light

AVAILABLE

SKU: 1331

**\$4,535.00**

- 1 +

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Finance with  
**APPROVE**

As low as  
**\$115/mo**

Apply in 60 seconds | Lenders compete

*If a formal quote is needed, add products to cart and submit a request.*

- ✓ Condition: New
- 👁️ Type: Surgical Light
- 🚚 Lead Time: 2-4 Weeks
- 🛡️ Warranty: 3-Year Standard

## Frequently Purchased Together



Skytron Hercules 6702 General Surgical Table

**\$18,800.00**

Add to cart



Covidien Valleylab Force Triad Electrosurgical Unit

\$7,400.00

Add to cart

SALE



Zimmer ATS 2200 Tourniquet System (Single Port)

~~\$3,500.00~~ \$2,995.00

Add to cart

 DESCRIPTION

FEATURES/SPECIFICATIONS

OPTIONS/ADD-ONS

PART NUMBER

PAYMENT OPTIONS

PURCHASE ORDERS

RETURNS



Quality Assured - Equipment Guarantee  
Comprehensive parts and labor warranty



Quick-Ship Products  
Ready to deliver



Worldwide Shipping  
Global Coverage

SOUTHWEST MEDICAL EQUIPMENT INC

Broken Arrow, Oklahoma

United States

LEGAL MENU

Terms & Conditions

Privacy Policy

Frequently Asked Questions

Warranty

Shipping and Returns

CONTACT

+1 (800) 259-5940

contactus@swmedical.com

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# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-609

**Agenda Date:** 12/11/2024

**Agenda #:** 1.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Sheriff Christopher R. Swanson

**RE:** Approval of a request to create, post, & fill one (1) Public Information Officer (PIO)/Freedom of Information Act (FOIA) Specialist at Genesee County's Sheriff Department; this request will eliminate one (1) Corrections Deputy position

### **BOARD ACTION REQUESTED:**

Approval of a request to create, post, and fill one PIO/FOIA Specialist.

### **BACKGROUND:**

Genesee County Sheriff's Office maintains records such as jail videos, dash cam videos, body camera videos, police reports, incident reports, and accident reports. These records are subject to FOIA requests. The Sheriff's Office has seen an increase in FOIA requests. With the rise in videos and reports that need to be redacted, these job responsibilities are beyond what our current staff can maintain. In addition to assisting with FIOA needs, a PIO will aid in communicating emergencies, including weather emergencies, traffic delays, and crises involving residents of Genesee County.

### **DISCUSSION:**

None

### **IMPACT ON HUMAN RESOURCES:**

Create, post, and fill one PIO/FOIA Specialist position

### **IMPACT ON BUDGET:**

This is a new position and not included in this year's budget. The cost will be offset by eliminating one Corrections Deputy position already in the 2024-2025 FY budget. The requested cost will be billed to accounts #1010-305.00-702.000 at 66% and 2110-313.00-702.000 at 33% along with related fringes at a cost of \$91,849 annually. A budget amendment is attached.

### **IMPACT ON FACILITIES:**

None

### **IMPACT ON TECHNOLOGY:**

Ensure the new employee has standard email, login information, and equipment to access such.

### **CONFORMITY TO COUNTY PRIORITIES:**

This position conforms with the County Priorities by complying with the FOIA laws. Additionally, it promotes public health by ensuring that emergent information is shared as necessary to create safer communities and healthier residents.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to create, post, and fill one new Public Information Officer (PIO)/Freedom of Information Act (FOIA) Specialist position, and to eliminate one Corrections Deputy position, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board), and the Chief Financial Officer is directed to record the attached budget amendment.

BE IT FURTHER RESOLVED, that this Board directs the Director of Human Resources and Labor Relations to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

## APPLICATION TO ESTABLISH A POSITION

This application must be completed and accompany requests for all positions to the Board of Commissioners. **Incomplete applications will be returned to the submitting department.**

### POSITION CONTROL

Department: _____
Position Requested: _____
<input type="checkbox"/> Is employee probationary? No additional approval needed. Contact HR to post/fill.
<input type="checkbox"/> Due to transfer/promotion/retirement/separation, etc.
<input type="checkbox"/> New position
Position being eliminated: _____

### COST

<u>IMPACT TO GENERAL FUND</u>
_____ % General Fund:      Account #: _____
_____ % Not General Fund:      Account #: _____
Non-General Fund Funding Source: _____
Match Required: \$ _____ / _____ %      _____ No Match Required
_____ Funds available in current budget
_____ Additional fund appropriation requested

#### Required Attachments

- Current Job Description
- Organizational Chart which identifies placement of requested position
- Costing Sheet from Fiscal Services



# Office of Genesee County Sheriff

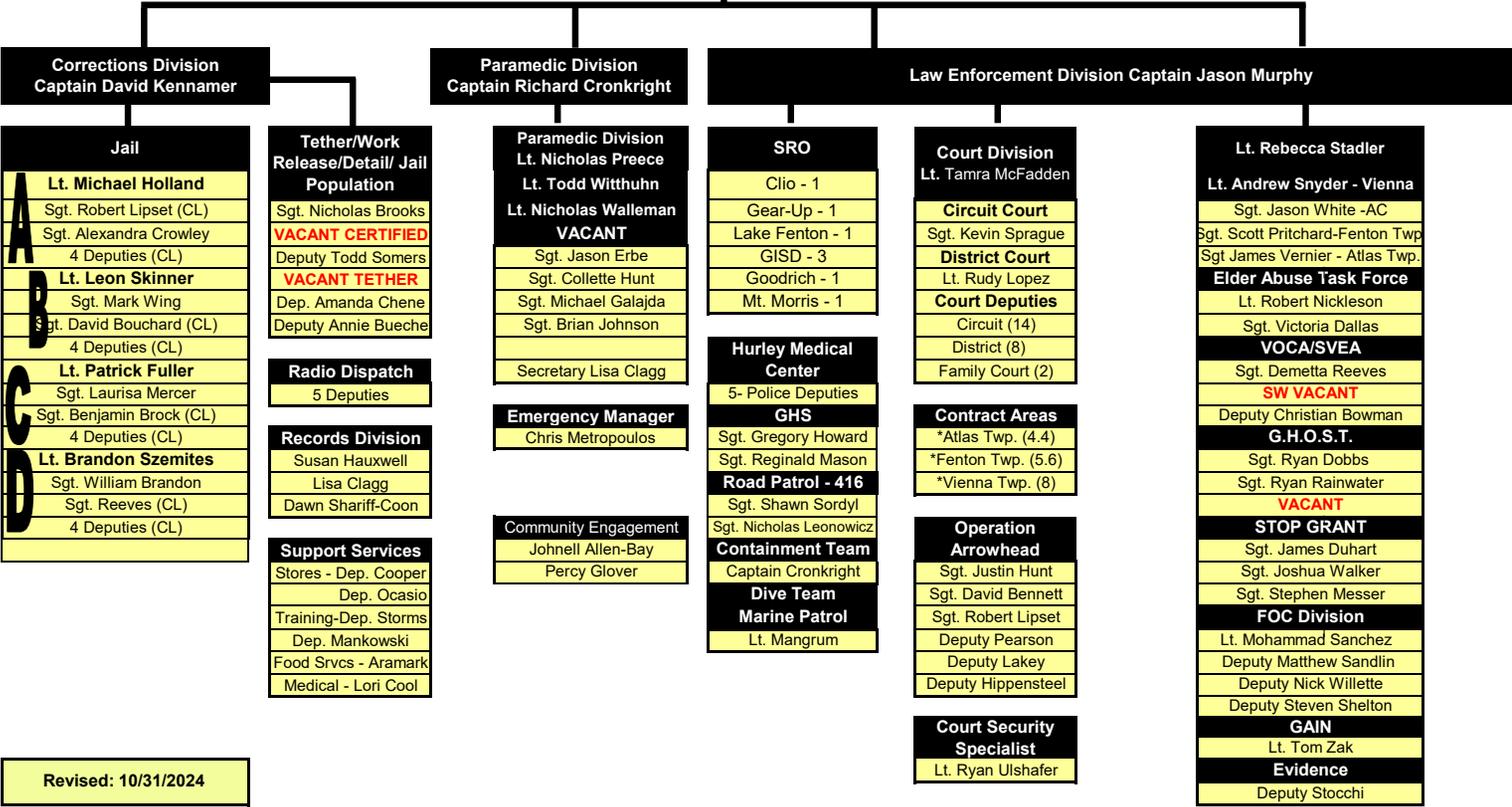


**Sheriff Christopher R. Swanson**

**Undersheriff Michael Tocarchick**

**Captain Jillian Macey - Executive Officer to the Sheriff**  
**Tena Moody - Office Manager**  
**Donette Smith - Administrative Secretary**

**Major Jason Gould**



Revised: 10/31/2024

**Genesee County  
Schedule for Costing Of Personnel Positions**

2023/2024 FISCAL YEAR

<b>Position Title:</b>		
<b>Employee Name (If Known):</b>		
<b>Time Period of Position:</b>		
<b>Salary Level (AA,A,B,C,D,E,F)</b>		
<b>Date Cost Calculated:</b>		
<b>Enter Following Information:</b>		
	<b>Current Year</b>	<b>Next Year</b>
Rate #1:	28.4683	
Rate #2:		
Hours-Rate #1:	2080.000	
Hours-Rate #2:		
Overtime Hours-Rate #1:		
Overtime Hours-Rate #2:		
Premium Time Rate:	0.0000	0.0000
Longevity Rate:	0.0000	0.0000
Retirement Rate:	0.0800	0.0800
Social Security Rate:	0.0765	0.0765
Workers Comp Rate:	0.0011	0.0011
Unemployment Rate:	0.0020	0.0020
Retiree Health Notional	\$50	
Insurance Status (See Code)	3	
# of Months of Insurance:	12	
Notional Pay Periods	26	

<b>Insurance Code Explanations:</b>			
1-Single With Medical Insurance			
2-2 Dependents with Medical Insurance			
3-3 or more dependents with Medical Insurance			
4-Single with No Medical Insurance			
5-2 Dependents with No Medical Insurance			
6-3 or more dependents with no Medical Insurance			
<b>Insurance Rates:</b>			
	<b>Single</b>	<b>Married No Children</b>	<b>Married W/Children</b>
<b>Medical &amp; Rx</b>	7,399	15,475	20,180
<b>Optical</b>	48	96	130
<b>Dental</b>	879	879	879
<b>Prescription</b>	0	0	0
Projected Next Year Rate Increase:			0.00
Average Life Health Insurance:			852
Life Health Insurance Rate:			0.02700
Life Health Insurance Base:			45,000

← See W/C Rates Tab

	<b>Current Years Rate #1</b>	<b>Current Years Rate #2</b>	<b>Subtotal</b>	<b>Next Year Rate #1</b>	<b>Next Year Rate #2</b>	<b>Subtotal</b>	<b>Total Position Cost</b>
702.000 Salary Permanent	59,214	0	59,214	0	0	0	59,214
713.000 Salary Overtime	0	0	0	0	0	0	0
Salary Premium	0	0	0	0	0	0	0
714.000 Longevity	0	0	0	0	0	0	0
<b>Total Salaries</b>	<u>59,214</u>	<u>0</u>	<u>59,214</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>59,214</u>
709.000 Social Security	4,530	0	4,530	0	0	0	4,530
718.000 Medical Insurance	20,180		20,180	0		0	20,180
725.000 Optical Insurance	130		130	0		0	130
726.000 Dental Insurance	879		879	0		0	879
727.000 Life Health Insurance	696		696	0		0	696
728.000 Retirement	4,737	0	4,737	0	0	0	4,737
729.000 Workers Compensation	65	0	65	0	0	0	65
730.000 Unemployment	118	0	118	0	0	0	118
723.000 Post-Retirement	1,300	0	1,300	0	0	0	1,300
<b>Total Fringe Benefits</b>	<u>32,635</u>	<u>0</u>	<u>32,635</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>32,635</u>
<b>Total Position Cost</b>	<u>91,849</u>	<u>0</u>	<u>91,849</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>91,849</u>



## **FOIA COORDINATOR AND PUBLIC INFORMATION OFFICER (PIO)**

**POSITION CLASS:**

Appointed

**HIRING AUTHORITY:**

Sheriff

**JOB SUMMARY:**

This dual-role position requires expertise in handling public records requests, ensuring compliance with Michigan's FOIA laws, serving as the primary spokesperson for the Sheriff's Office, responsible for maintaining transparency, and communication with the public and media. The tasks performed will be confidential in nature, and exceptional discretion is required. Work requires a high degree of judgment, accuracy, and excellent grammatical skills.

**ESSENTIAL JOB DUTIES AND FUNCTIONS:**

- Under supervision, serves as the point of contact for all video FOIA requests, including body camera, dash camera, and jail security camera footage. Ensuring all protected images are redacted.
- Coordinates with county departments, offices, and courts to collect documents in response to FOIA submissions.
- Performs reviews and conducts searches to locate and/or identify information responsive to requests.
- Reviews and identifies various types of nondisclosure information contained in records.
- Prepares responses and provides communication to requestors in a timely manner.
- Draft press releases, public statements, and media advisories related to the Sheriff's Office.
- Manage the Sheriff's Office's social media platforms, ensuring consistent and professional communication.
- Develop public safety campaigns and educational materials for the community.
- Serve as the spokesperson during emergencies, ensuring accurate and timely information is shared with the public.

- Coordinate with other agencies and departments during crisis events to ensure unified messaging.
- Keep staff informed about public relations initiatives and provide media training as necessary.
- Foster relationships with community organizations and stakeholders to enhance the office's public image.

The above statement of Essential Job Duties and Functions is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

**ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:**

- Exceptional written and verbal communication skills, with experience in media relations or public affairs.
- Ability to handle sensitive information with discretion and professionalism.
- Proficiency in office software and social media management tools.
- Strong organizational skills and attention to detail.

**PREFERRED QUALIFICATIONS:**

- Prior experience working in or with law enforcement or a government agency.
- Training or certification in crisis communication or public relations.
- Familiarity with legal terminology and document management systems.

**SPECIAL REQUIREMENTS:**

- Office setting with occasional travel for meetings, press events, and community engagements.
- Flexibility to work outside regular hours during emergencies or critical incidents.



**PHYSICAL REQUIREMENTS:**

- Must be able to perform Essential Job Duties and Functions with or without reasonable accommodations.

  
Human Resources Director

Established: December 2024



DESCRIPTION: FOIA COORDINATOR - 66 ADMIN;33 MEDICS SPLIT; REMOVE CORRECTIONS DEP

GL #	DESCRIPTION	Increase/(Decrease)
1010-305.00-702.000	SALARIES & WAGES	31,853.00
1010-305.00-709.000	SOCIAL SECURITY	2,437.00
1010-305.00-718.000	MEDICAL INSURANCE	10,080.00
1010-305.00-723.000	POST-RETIREMENT BENEFIT	699.00
1010-305.00-725.000	OPTICAL INSURANCE	65.00
1010-305.00-726.000	DENTAL INSURANCE	439.00
1010-305.00-727.000	LIFE HEALTH INSURANCE	348.00
1010-305.00-728.000	RETIREMENT	2,548.00
1010-305.00-729.000	WORKERS COMPENSATION	35.00
1010-305.00-730.000	UNEMPLOYMENT	64.00
2110-313.00-702.000	SALARIES & WAGES	15,974.00
2110-313.00-709.000	SOCIAL SECURITY	1,222.00
2110-313.00-718.000	MEDICAL INSURANCE	5,055.00
2110-313.00-723.000	POST-RETIREMENT BENEFIT	351.00
2110-313.00-725.000	OPTICAL INSURANCE	33.00
2110-313.00-726.000	DENTAL INSURANCE	220.00
2110-313.00-727.000	LIFE HEALTH INSURANCE	174.00
2110-313.00-728.000	RETIREMENT	1,278.00
2110-313.00-729.000	WORKERS COMPENSATION	18.00
2110-313.00-730.000	UNEMPLOYMENT	32.00
1010-351.00-702.000	SALARIES & WAGES	(36,740.00)
1010-351.00-709.000	SOCIAL SECURITY	(2,811.00)
1010-351.00-718.000	MEDICAL INSURANCE	(15,756.00)
1010-351.00-723.000	POST-RETIREMENT BENEFIT	(2,100.00)
1010-351.00-725.000	OPTICAL INSURANCE	(98.00)
1010-351.00-726.000	DENTAL INSURANCE	(659.00)
1010-351.00-727.000	LIFE HEALTH INSURANCE	(522.00)
1010-351.00-728.000	RETIREMENT	(3,674.00)
1010-351.00-729.000	WORKERS COMPENSATION	(551.00)
1010-351.00-730.000	UNEMPLOYMENT	(73.00)

DESCRIPTION: FOIA COORDINATOR - 66 ADMIN;33 MEDICS SPLIT; REMOVE CORRECTIONS DEP

GL #	DESCRIPTION	Increase/(Decrease)
1010-305.00-702.000	SALARIES & WAGES	31,853.00
1010-305.00-709.000	SOCIAL SECURITY	2,437.00
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1010-305.00-727.000	LIFE HEALTH INSURANCE	348.00
1010-305.00-728.000	RETIREMENT	2,548.00
1010-305.00-729.000	WORKERS COMPENSATION	35.00
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2110-313.00-730.000	UNEMPLOYMENT	32.00
1010-351.00-702.000	SALARIES & WAGES	(36,740.00)
1010-351.00-709.000	SOCIAL SECURITY	(2,811.00)
1010-351.00-718.000	MEDICAL INSURANCE	(15,756.00)
1010-351.00-723.000	POST-RETIREMENT BENEFIT	(2,100.00)
1010-351.00-725.000	OPTICAL INSURANCE	(98.00)
1010-351.00-726.000	DENTAL INSURANCE	(659.00)
1010-351.00-727.000	LIFE HEALTH INSURANCE	(522.00)
1010-351.00-728.000	RETIREMENT	(3,674.00)
1010-351.00-729.000	WORKERS COMPENSATION	(551.00)
1010-351.00-730.000	UNEMPLOYMENT	(73.00)

)



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1364

**Agenda Date:** 12/11/2024

**Agenda #:** 2.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Andrea Johnson, Deputy Court Administrator, 67<sup>th</sup> District Court

**RE:** Approval of contract Amendment No. 2 between Genesee County and L.A.D.S. - Genesee LLC, in an amount not to exceed \$63,981.00, to provide drug and alcohol testing services for Genesee County Sobriety Court, the cost of this agreement will be paid from account numbers 2931-286.00-801.004, 2927-286.00-801.004, and 2927-286.02-801.004

### **BOARD ACTION REQUESTED:**

67<sup>th</sup> District Court respectfully requests the approval of Amendment No. 2 to the contract between Genesee County and L.A.D.S. - Genesee LLC. The amended contract would commence October 1, 2024, through September 30, 2025. The total amount of the contract will not exceed \$63,981.

### **BACKGROUND:**

An original contract was entered into with L.A.D.S. effective October 1, 2022, with the option to extend the contract for up to four additional one-year terms.

### **DISCUSSION:**

L.A.D.S. provides drug and alcohol testing services for Genesee County Sobriety Court.

### **IMPACT ON HUMAN RESOURCES:**

None

### **IMPACT ON BUDGET:**

The services provided by L.A.D.S. are funded by a Bureau of Justice Assistance grant, an Office of Highway Safety Planning grant, and program income. The contract will be paid out of accounts 2931-286.00-801.004 (\$30,000), 2927-286.00-801.004 (\$2,200), and 2927-286.02-801.004 (\$31,781). No general fund monies will be used.

### **IMPACT ON FACILITIES:**

None

### **IMPACT ON TECHNOLOGY:**

None

### **CONFORMITY TO COUNTY PRIORITIES:**

The collaboration between Genesee County Sobriety Court and L.A.D.S. - Genesee LLC advances

the priority of safe communities by enhancing public safety by providing the tools, resources, and support necessary for alcohol-dependent offenders to attain and maintain sobriety.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the 67<sup>th</sup> District Court to authorize Amendment No. 2 of the contract between Genesee County and L.A.D.S. - Genesee LLC, said amendment being necessary to extend the contract one year through September 30, 2025, at a cost not to exceed \$63,981.00, is hereby approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board), and the Chairperson of this Board is authorized to execute the contract amendment on behalf of Genesee County.

AMENDMENT NO. 2  
TO PROFESSIONAL SERVICES CONTRACT

This Amendment is effective October 1, 2024, and is between Genesee County, Michigan, a Michigan municipal corporation whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the “County”), and L.A.D.S – Genesee LLC, a Michigan Limited Liability Company, whose principal place of business is located at 2468 S. Center Rd, Burton, MI 48519 (the “Contractor”) (the County and the Contractor together, the “Parties”).

WHEREAS, the Parties executed a PROFESSIONAL SERVICES CONTRACT effective October 1, 2022, (the “Agreement”), pursuant to which the Contractor would provide drug and alcohol testing services for Genesee County Sobriety Court participants; and

WHEREAS, the Genesee County Board of Commissioners authorized the original PROFESSIONAL SERVICES CONTRACT on October 18, 2022; and

WHEREAS, the Parties wish to amend the Agreement to extend the term of the contract one year.

NOW THEREFORE, the Parties agree as follows:

1. The term of this Amendment No. 2 shall commence October 1, 2024, through September 30, 2025.
2. The total amount paid to the Contractor shall not exceed \$63,981.

Except as set forth herein, the remaining terms of the original Agreement and previously executed Amendment No. 1 remain unchanged and in full effect.

IN WITNESS WHEREOF, the Parties have caused this Second Amendment to be executed by their duly authorized agents.

L.A.D.S. – GENESEE LLC

COUNTY OF GENESEE

By: \_\_\_\_\_  
Tamara Chappel, Member  
L.A.D.S. – Genesee LLC

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

AMENDMENT No. 1  
TO PROFESSIONAL SERVICES CONTRACT

This Amendment is effective October 1, 2023, and is between Genesee County, Michigan, a Michigan municipal corporation whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and L.A.D.S – Genesee LLC, a Michigan Limited Liability Company, whose principal place of business is located at 2468 S. Center Rd, Burton, MI 48519 (the "Contractor") (the County and the Contractor together, the "Parties").

WHEREAS, the Parties executed a PROFESSIONAL SERVICES CONTRACT effective October 1, 2022, (the "Agreement"), pursuant to which the Contractor would provide drug and alcohol testing services for Genesee County Sobriety Court participants; and

WHEREAS, the Genesee County Board of Commissioners authorized the original PROFESSIONAL SERVICES CONTRACT by Resolution #22-843; and

WHEREAS, the Parties wish to amend the Agreement to extend the term of the contract one year.

NOW THEREFORE, the Parties agree as follows:

1. The term of this Amendment No. 1 shall commence October 1, 2023, through September 30, 2024.
2. The total amount paid to the Contractor shall not exceed \$55,000.
3. The remaining terms of the agreement remain unchanged and in full effect.

IN WITNESS WHEREOF, the Parties have caused this First Amendment to be executed by their duly authorized agents.

L.A.D.S. – GENESEE LLC

COUNTY OF GENESEE

By: Tamara Chappel  
Tamara Chappel, Member  
L.A.D.S. – Genesee LLC

By: Ellen Ellenburg  
Ellen Ellenburg, Chairperson  
Board of Commissioners

Date: Dec. 11-2023

Date: 12-22-23

## PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and **L.A.D.S. – GENESEE LLC**, a Michigan Limited Liability Company whose principal place of business is located at **2468 S. Center Road, Burton, MI 48519** (the "Contractor") (the County and the Contractor together, the "Parties").

### 1. Term

#### 1.1 Initial Term

The initial term of this Contract commences on **October 1, 2022**, and shall be effective through **September 30, 2023** (the "Initial Term").

#### 1.2 Extension Terms

The County has the option to extend this Contract for up to four (4) one (1) year term extensions dependent on terms of the funding grant (the "Extension Terms").

### 2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

### 3. Compensation

The Contractor shall be paid according to the rates identified on Exhibit D. The total amount paid to the Contractor shall not exceed \$40,426. The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any necessary supporting documentation such as time sheets. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

### 4. Taxes. The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

### 5. Contract Administrator

The contract administrator for this Contract is Andrea Johnson, Deputy Court Administrator (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

## **6. Warranties**

The Contractor warrants that:

- 6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.
- 6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## **7. Suspension of Work**

### **7.1 Order to Suspend Performance**

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### **7.2 Necessary Actions Before Suspension**

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **8. Termination**

### **8.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this

**Contract.** Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

## **8.2 Immediate Termination**

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

## **8.3 Termination for Convenience**

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

## **8.4 Termination for Lack of Funding**

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

## **9. Nondiscrimination**

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against

businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

**10. Freedom of Information Act**

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

**11. Intellectual Property**

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

**12. Audit Rights**

**12.1 Certification of Accurate Information**

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

**12.2 Inspection**

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

**12.3 Audit**

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

**12.4 Records Retention**

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

**13. Identity Theft Prevention**

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

**14. Insurance Requirements and Indemnification**

The Contractor agrees to obtain insurance coverage of the types and amounts required as set forth in the Insurance Checklist attached as Exhibit B and keep such insurance coverage in force throughout the life of this Contract.

**14.1 Insurance Certificate and Additional Insured Coverage**

The Contractor further agrees to provide certificates of insurance to the County evidencing the coverages specified in the Insurance Checklist, and including the County as an additional insured. Additional insured coverage is to be by proof of blanket additional insured coverage within the general liability policy or as provided by an endorsement specifying the County as an additional insured to the policy. Contractor's agent must provide a copy of the endorsement or language from the policy with the certificate of insurance.

**14.2 Indemnification**

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite.

**15. Independent Contractor**

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

**16. General Provisions**

**16.1 Entire Contract**

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Exhibit A – The Scope of Work

16.1.3. Exhibit B – Certificate of Liability Insurance

16.1.4. Exhibit C – Insurance Checklist

16.1.5. Exhibit D – The Contractor’s Cost Proposal

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

**16.2 No Assignment**

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

**16.3 Modification**

This Contract may be modified only in writing executed with the same formalities as this Contract.

**16.4 Binding Effect**

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

**16.5 Headings**

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

**16.6 Governing Law and Venue**

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

**16.7 Subpoena Power**

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

**16.8 Severability and Survival**

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

**16.9 Interpretation**

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

**16.10 Remedies**

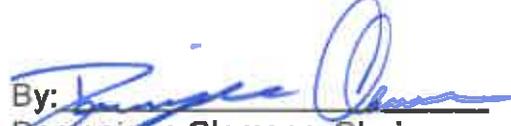
All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

L.A.D.S. – GENESEE LLC

COUNTY OF GENESEE

By:   
Tamara Chappel, Member

By:   
Domonique Clemons, Chairperson  
Board of County Commissioners

Date: Oct 17-2022

Date: 10/18/2022

## **EXHIBIT A**

### **Description of the Services**

The successful proposer must comply with the following:

1. Use the approved State Court Administrative Office (SCAO) Drug Court Case Management Information System (DCCMIS) as the primary database to record testing and laboratory results within 24 hours. Data entry must conform to the data entry requirements of the court. The successful proposer may contact the software company directly regarding the availability of ongoing data feed that can be uploaded or transmitted into the DCCMIS program.
2. Maintain a daily telephone recording system that informs participants that they are required to test that day. The recording must be available to the participants by 4:00 a.m. of the day they are required to test. Participants must be assigned a "color" or code for notification purposes. Extra consideration will be given for additional methods of notification, including but not limited to text, online, or other multimedia methods.
3. Adhere to all local, state and federal regulations concerning confidentiality and protection of substance abuse records (e.g. HIPAA and CFR 42, Part 2) and meets statute and best practices.
4. Staff is to receive qualification training relative to proper collection, chain of custody procedure, problem collection and collection integrity.
  - a. Participant is to be positively identified via acceptable means of identification.
  - b. Both donor and collector maintain visual contact with the specimen until the specimen bottles are sealed.
  - c. Donor initials both the chain of custody and security seal if required prior to mailing for confirmation or evaluation.
  - d. Collector ensures the specimen is shipped within 24 hours of collection.
5. Provide urinalysis testing that includes
  - a. At a minimum, a 12-panel detection screen (amphetamines, barbiturates, benzodiazepines, cocaine, marijuana, methadone, methamphetamines, opiates, oxycodone, buprenorphine (suboxone), fentanyl, tramadol) and an alcohol breath test.
  - b. And EtG Alcohol Urine Testing by LC/MS/MS (liquid chromatography/mass spectrometry/mass spectrometry) and should note if specimen is diluted and provide creatinine levels.
6. All urinalysis testing is to be monitored by staff to ensure the samples' integrity.
7. A minimum of 20ml is collected and both dilute (adulterants) and temperature restrictions are viewed.
8. Ensure the drug testing fee is inclusive of all costs related to supplies and activities necessary to complete the drug testing, reporting and sending of confirmatory test requests to the confirmatory lab. The county is not to incur any additional costs. The drug testing agency is required to provide all shipping materials and cover any additional expenses. The participants are to pay for confirmations if they believe the test result is not accurate.

9. Participants should be refunded any fee paid for confirmation of positive drug tests (by drug testing provider) that are returned negative by the confirmatory lab.
10. Currently, Genesee County has an account for laboratory confirmations with Redwood Toxicology. It is recommended but not required for the provider to open an account and remain in good standing with Redwood Toxicology throughout the duration of the contract.
11. Understand that all compensation received from participants tested in the Genesee County Sobriety Court will be subject to the availability of grant funds.
12. Submit timely monthly invoices for services rendered. Each statement must clearly indicate the amount due; the days and number of times the participant tested in that month; along with any additional information that the court or county may require.
13. An invoice for services rendered must be submitted within thirty (30) days of the services rendered and in the manner prescribed by the court for participants in the Genesee County Sobriety Court.
14. Submit a list of participants and testing results no later than 8:00 A.M. on the next business day following the test.
15. Maintain minimum hours for participant testing, testing facility open and operational for business 7 days per week, to include early morning, evening, and holiday hours, in which all drug testing times will be available for both genders and be collected and monitored by staff members as determined in conjunction with Genesee County Sobriety Court.
16. Ensure a qualified staff member is available for consultation with Genesee County Sobriety Court personnel.
17. Give assurance to the county and SCAO of the ability to comply with 45 CFR 76 and certify to the best of its knowledge and belief that it and its subcontractors:
  - a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal department or agency.
  - b. Have not within a three (3) year period preceding this agreement been:
    1. Convicted of or had a civil judgment rendered against them for commission of fraud;
    2. Convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction;
    3. Convicted of a violation of federal or state anti-trust statutes; or
    4. Convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in subsection B.
  - d. Have not within a three (3) year period preceding this agreement had one or more public transactions (federal, state or local) terminated for cause or default

**Additional Requirement**

- A. Participants may be required to report for testing before or after court appearances, the testing facility of the selected vendor must be within a 5 mile radius of the Genesee County Courthouse (900 S. Saginaw Street Flint, MI 48502) with free parking available and in close proximity to public transportation routes.
- B. Neither Mental Health Court nor Veterans Treatment Court have funds in their respective budgets to pay for drug testing. All drug testing that occurs in those two specialty courts will be private pay by the participants themselves at the contract rate.
- C. 67<sup>th</sup> District Court, regular probation, will be private pay by the defendants. Any defendants testing for 67<sup>th</sup> District Court in regular or traditional probation will be tested at the contract rate.

# EXHIBIT B

## Insurance Certificate



### CERTIFICATE OF LIABILITY INSURANCE

NON-RESIDENTIAL  
COMMERCIAL

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT OPERATIVELY OR FINANCIALLY ALTER, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF LIABILITY DOES NOT CONSTITUTE A CONTRACT BETWEEN THE INSURED HEREIN, AFFORDED REFERENTIALLY OR OTHERWISE, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the insured is an ADDITIONAL INSURED, the policyholder's policy contract requires the insured to be endorsed. ENDORSEMENT IS GRANTED SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY, WHICH POLICIES MAY VARY OR DIFFER. A CONTRACTOR OR SUBCONTRACTOR DOES NOT OBTAIN THE RIGHTS OF AN ADDITIONAL INSURED UNLESS IT IS SO ENDORSED IN THE POLICY CONTRACT.

<p><b>Insured:</b>  <b>Heavy Agency LLC</b>          10 S. Broadway St. STE 100          Lake City, TN 37002</p>	<p><b>Policyholder:</b>  <b>Heavy Agency LLC</b>          10 S. Broadway St. STE 100          Lake City, TN 37002</p>
<p><b>Insured:</b>  <b>LCS-RENTERS LLC</b>          PO BOX 60          Lynchburg, VA 24502</p>	<p><b>Policyholder:</b>  <b>LCS-RENTERS LLC</b>          PO BOX 60          Lynchburg, VA 24502</p>

**COVERAGES**

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	COVERAGE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRES	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR	X	BO-11887932	05/20/2022	05/20/2023	EACH OCCURRENCE \$ 1,000,000	
						AGGREGATE \$ 2,000,000	
A	<input checked="" type="checkbox"/> AUTO <input checked="" type="checkbox"/> BODILY INJURY <input checked="" type="checkbox"/> PROPERTY DAMAGE	X	BO-11887932	05/20/2022	05/20/2023	BODILY INJURY (Per person) \$	
						BODILY INJURY (Per accident) \$	
A	<input checked="" type="checkbox"/> UMBRELLA <input checked="" type="checkbox"/> EXCESS LIME	X	OL-11267944	05/20/2022	05/20/2023	INDIVIDUAL OCCURRENCE \$ 1,000,000	
						AGGREGATE \$ 2,000,000	
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY (AFFIDAVIT OF NON-EMPLOYMENT REQUIRED) (Excludes 1st 90 days)	Y/N	N/A	MOC-02182022	05/18/2022	05/18/2023	<input checked="" type="checkbox"/> PER STATUS EL. EACH ACCIDENT \$ 500,000 EL. DISEASE - 90 EMPLOYERS \$ 500,000 EL. UNEMP. POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ADDED TO, Additional Location Schedule, may be attached if more space is required):  
 RFP #22-058  
 ASD Realty Area # 000000000

**OPERATED BY:**  
 For King & Associates Trading Company  
 For Cherokee County Court

**CANCELLATION:**  
 SHOULD ANY OF THE ABOVE NAMED POLICIES BE CANCELLED OR NON-RENEWED, NOTICE WILL BE PROVIDED TO THE INSURED BY THE POLICYHOLDER.

**INSURED BY:**  
 Heavy Agency

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## Exhibit D

### The Contractor's Cost Proposal

Financial Control Department  
 Concrete County, TX 75845

13 Panel UA Drug Test ICup	21.00
13 Panel UA Drug Test Dip	20.50
Lab Confirmation per Positive	25.00
Lab-Based UA ETG	22.00
Confirmation of Positive Lab-Based ETG	20.00
PBT - with additional testing	Free
PBT	5.00
10 Panel Mouth Swab (includes confirmation)	20.00
Hair Test 90 day extended option	150.00

Labs: Helwood Toxicology / UA / CRAL  
 Quest Diagnostics / Hair

Submitted by:  
 Company: Leds  
 Print Name: Thomas Chapel  
 Title: Owner  
 Signature: *Thomas Chapel*  
 Date: July 12, 2022



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Wayne Haney Agency 18 S Broadway St, Ste 100 Lake Orion, MI 48362	<b>CONTACT NAME:</b> Wayne Haney <b>PHONE (A/C No. Ext.):</b> (248)464-8219 <b>E-MAIL ADDRESS:</b> haneyfarmbureau@fbinsmi.com	<b>FAX (A/C. No.):</b> (248)690-9436
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> LADS-GENESEE LLC PO Box 25 Lapeer, MI 48446	<b>INSURER A:</b> Farm Bureau Insurance of Michigan	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL	SUBR	INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					BO-11287932	05/20/2024	05/20/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					BO-11287932	05/20/2024	05/20/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$					CU-11287944	05/20/2024	05/20/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.					WCC-09162022	05/20/2024	05/20/2025	PER STATUTE      OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

RFP # 22-269

AMD Rating A+ as of 08/01/2024

Contract Extension - FY25

<b>CERTIFICATE HOLDER</b> For Drug and Alcohol Testing Services For Genesee County Court	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> Wayne Haney

**BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS**
**Cyber Liability**

Named Insured: L.A.D.S. - GENESEE LLC	Transaction Effective Date: MAY 20, 2024	Policy Number: BO-11287932
Agent Name: WAYNE HANEY	Agent Number: 5051	

**NOTICE**

- **INSURING AGREEMENTS (A)(1) THROUGH (A)(4) ARE CLAIMS-MADE AND REPORTED COVERAGES. EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THESE INSURING AGREEMENTS ARE LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS OR SUITS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE ENDORSEMENT PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN.**
- **INSURING AGREEMENTS (B)(1) THROUGH (B)(4) ARE EVENT-DISCOVERED AND REPORTED COVERAGES. EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THESE INSURING AGREEMENTS ARE LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS FOR EVENTS THAT ARE DISCOVERED DURING THE ENDORSEMENT PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN.**
- **THE LIMIT OF LIABILITY AVAILABLE TO PAY JUDGMENTS OR SETTLEMENTS UNDER THIS CYBER LIABILITY COVERAGE SHALL BE REDUCED BY AMOUNTS INCURRED FOR DEFENSE COSTS.**

**Item 1. Limits of Liability per Insuring Agreement:**
**(A) THIRD PARTY LIABILITY INSURING AGREEMENTS**

(1) Multimedia Liability:	\$50,000
(2) Security and Privacy Liability:	\$50,000
(3) Privacy Regulatory Defense and Penalties:	\$50,000
(4) PCI DSS Liability:	\$50,000

**(B) FIRST PARTY INSURING AGREEMENTS**

(1) Breach Event Costs:	\$50,000
(2) BrandGuard®:	\$50,000
(3) System Failure:	\$50,000
(4) Cyber Extortion:	\$50,000

Item 2. Maximum Aggregate Limit of Liability:	\$50,000
Item 3. Endorsement Period:	From: 05/20/2024 To: 05/20/2025
Item 4. Retroactive Date:	Full Unknown Prior Acts Coverage
Item 5. Cyber Liability Extended Reporting Period:	Not Applicable

**Endorsement that Applies**

Cyber Liability (GN 66 06)

**BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS**
**Employment Practices Liability Coverage**

Named Insured: L.A.D.S. - GENESEE LLC	Transaction Effective Date: MAY 20, 2024	Policy Number: BO-11287932
Type of Entity: Limited Liability Company		
Agent Name: WAYNE HANEY		Agent Number: 5051

**NOTICE**

- THIS IS A CLAIMS-MADE AND REPORTED POLICY. EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THIS EPL COVERAGE IS LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS OR SUITS THAT ARE FIRST MADE AGAINST THE INSURED(S) DURING THE EPL COVERAGE PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN. VARIOUS PROVISIONS IN THIS EPL COVERAGE RESTRICT COVERAGE. PLEASE READ THE ENTIRE EPL COVERAGE FORM CAREFULLY TO DETERMINE RIGHTS, DUTIES AND WHAT IS AND IS NOT COVERED.
- THE LIMIT OF INSURANCE AVAILABLE TO PAY JUDGEMENTS OR SETTLEMENTS UNDER THIS EPL COVERAGE SHALL BE REDUCED BY AMOUNTS INCURRED FOR DEFENSE COSTS. AMOUNTS INCURRED FOR DEFENSE COSTS SHALL BE APPLIED AGAINST THE DEDUCTIBLE AMOUNT.

EPL Coverage Period:	From: 05/20/2024 To: 05/20/2025	At 12:01 a.m. standard time at your mailing address shown on the first page of the Declarations for this policy.
EPL Aggregate Limit Of Insurance:	\$25,000	Aggregate for all "loss" combined, including "defense costs".
EPL Deductible Amount:	\$5,000	For "loss" arising from "claims" or "suits" alleging the same "wrongful employment act" or "related wrongful employment acts".
EPL Retroactive Date:		If no date is shown, "we" will consider the EPL Retroactive Date to be the date of organization of the "named insured". The EPL Retroactive Date will remain the same through all subsequent renewals. No change will be made to the EPL Retroactive Date unless at the sole request of the "insured".
Ratable Employees:	5	Each full-time employee is considered 1 ratable employee. Each part-time employee is considered 1/2 of a ratable employee. Any fraction is rounded up to the next whole number.

This insurance does not apply to "loss" arising out of a "wrongful employment act" or "third party violation" that arises out of incidents or circumstances of which "you" had knowledge prior to the effective date of this EPL Coverage or the first EPL Coverage Form issued by "us" of which this EPL Coverage is an uninterrupted renewal.

**Endorsement that Applies**

Employment Practices Liability Coverage (GN 66 09 07 20)

## BUSINESSOWNERS POLICY | RENEWAL DECLARATIONS

### Additional Interest Information

Loc. No.	Bldg. No.
-------------	--------------

**Additional Insured - Building Owner (BP 12 31)**

Building Description: Medical Lab

Building Owner Name:

BRANDS PROPERTIES OF BURTON, LLC

Building Owner Address: 20450 GREENFIELD RD, DETROIT, MI 48235-1854

**Additional Insured - State or Governmental Agency or Subdivision or Political Subdivision -  
Permits or Authorizations Relating to Premises (BP 04 07)**

ALL	ALL
-----	-----

State or Governmental Agency or Subdivision or Political Subdivision:

GENESEE COUNTY

### Property and Liability Forms and Endorsements

The following, together with the Businessowners Policy (form BP 00 03) and the most current Declarations, make up your policy. The symbol "√" beside a Form Number indicates that the Form is enclosed with this mailing.

BP 04 07 07 13	BP 00 03 07 13	BP 15 11 12 16	BP 04 17 01 10
BP 04 04 01 10	BP 01 36 09 17	BP 04 83 01 10	BP 05 76 01 10
BP 05 15 12 20	BP 05 23 01 15	BP 05 42 01 15	BP 14 86 07 13
BP 05 26 01 15	BP 05 64 01 15	BP 05 17 01 06	BP 12 31 01 10
BP 04 01 01 06	BP 04 30 07 13	BP 05 95 05 14	√ GL 66 01 11 22
GN 66 14 07 20	GN 66 10 07 20	GN 66 06 07 20	GN 69 03 07 20
GN 66 20 07 20	GN 66 09 07 20		



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

---

**File #:** RES-2024-1365

**Agenda Date:** 12/11/2024

**Agenda #:** 3.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Andrea Johnson, Deputy Court Administrator, 67<sup>th</sup> District Court

**RE:** Approval of an agreement between Genesee County and Flint Odyssey House, in an amount not to exceed \$244,464.00, to provide substance abuse treatment services to Genesee County Sobriety Court; the term of this agreement is from October 1, 2024 through September 30, 2025; the cost of this agreement will be paid from account numbers 2931-286.00-801.004 and 2931-286.03-801.004

### **BOARD ACTION REQUESTED:**

67<sup>th</sup> District Court respectfully requests the approval of Amendment No. 4 to the contract between Genesee County and Flint Odyssey House. The amended contract would commence October 1, 2024, through September 30, 2025. The total amount of the contract will not exceed \$244,464.

### **BACKGROUND:**

An original contract was entered into with Flint Odyssey House effective October 1, 2020, with the option to extend the contract for up to four additional one-year terms.

### **DISCUSSION:**

Flint Odyssey House provides treatment services for Genesee County Sobriety Court (GCSC). These services include care coordination in pre-court review meetings, clinical documentation into the Drug Court Case Management System, counseling services, and recovery coach services to give peer support to participants. Genesee County Sobriety Court secured a Bureau of Justice Assistance (BJA) grant for fiscal year 2025 through fiscal year 2028 in the amount of \$763,185. The additional funds will allow GCSC to expand its treatment services with Flint Odyssey House and add 2 clinicians and 1 recovery coach dedicated to the care of GCSC participants. The entirety of the contract between Genesee County and Flint Odyssey House will be paid for with an already existing BJA grant as well as the newly secured grant funds through an additional BJA grant. No general fund monies will be used.

### **IMPACT ON HUMAN RESOURCES:**

None

### **IMPACT ON BUDGET:**

The services provided by Flint Odyssey House will be funded through Bureau of Justice Assistance grants and will be paid out of accounts 2931-286.00-801.004 (\$66,000) and 2931-286.03-801.004 (\$178,464).

**IMPACT ON FACILITIES:**

None

**IMPACT ON TECHNOLOGY:**

None

**CONFORMITY TO COUNTY PRIORITIES:**

The collaboration between Genesee County Sobriety Court and Flint Odyssey House advances the priority of safe communities by enhancing public safety by providing the tools, resources, and support necessary for alcohol-dependent offenders to attain and maintain sobriety.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the 67<sup>th</sup> District Court to authorize Amendment No. 4 of the contract between Genesee County and Flint Odyssey House, said amendment being necessary to extend the contract for one year through September 30, 2025, at a cost not to exceed \$244,464.00, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

AMENDMENT NO. 4  
TO SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT

This Amendment is effective October 1, 2024, and is between Genesee County, Michigan, a Michigan municipal corporation whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the “County”), and Flint Odyssey House, Inc., a Michigan Nonprofit Corporation, whose principal place of business is located at 529 Martin Luther King Jr Avenue, Flint, MI 48502 (the “Contractor”) (the County and the Contractor together, the “Parties”).

WHEREAS, the Parties executed a SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT effective October 1, 2020, (the “Agreement”), pursuant to which the Contractor would provide substance abuse treatment services for Genesee County Sobriety Court participants; and

WHEREAS, the Genesee County Board of Commissioners authorized the original SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT on October 15, 2020; and

WHEREAS, the Parties wish to amend the Agreement to extend the term of the contract one year.

NOW THEREFORE, the Parties agree as follows:

1. The term of this Amendment No. 4 shall commence October 1, 2024, through September 30, 2025.
2. The total amount paid to the contractor shall not exceed \$244,464.
3. The Contractor will continue to provide general substance abuse treatment services as stated in the original contract dated October 15, 2020.
4. The Contractor will continue to provide the service of a recovery coach as provided in Amendment No. 2 dated January 26, 2023.
5. Additional services added to the contract by way of this Amendment No. 4 are as follows:
  - a. The contractor will designate two clinicians to provide services as described below for Genesee County Sobriety Court.
    - i. The clinicians would manage a caseload of Genesee County Sobriety Court participants by providing assessments, treatment planning, and therapeutic services.

- ii. The clinicians would oversee other clinicians who manage a caseload of Genesee County Sobriety Court participants.
  - iii. The clinicians would participate in Genesee County Sobriety Court status review hearings, and if necessary, Genesee County Sobriety Court team meetings.
  - iv. The clinicians would document treatment hours for all participants in DCCMIS.
  - v. The clinicians would perform as the liaison between Flint Odyssey House outpatient treatment and residential levels of care, providing clinical services for the benefit of Genesee County Sobriety Court participants while enrolled in residential treatment at Flint Odyssey House.
- b. The Contractor will designate an additional recovery coach to provide services as described below for Genesee County Sobriety Court.
- i. The recovery coach would provide specialized individual coaching services, group coaching services, and engage directly with Genesee County Sobriety Court participants.
  - ii. The recovery coach would assist Genesee County Sobriety Court participants in achieving personally identified goals for their recovery by focusing on specific services, resources, and supports.
  - iii. The recovery coach would participate in Genesee County Sobriety Court status review hearings, and if necessary, Genesee County Sobriety Court team meetings.
  - iv. The recovery coach would provide updated resource information and announcements pertinent to the recovery community that will assist Genesee County Sobriety Court participants in their recovery journey.
6. Except as set forth herein, the remaining terms of the original Agreement dated October 15, 2020, and previously executed Amendment No. 1, Amendment No. 2, and Amendment No. 3 remain unchanged and in full effect.

**\*\*\*\*\* SIGNATURE PAGE FOLLOWS \*\*\*\*\***

IN WITNESS WHEREOF, the Parties have caused this Fourth Amendment to be executed by their duly authorized agents.

Flint Odyssey House, Inc

COUNTY OF GENESEE

By: \_\_\_\_\_  
Ronald Brown, Executive Director  
Flint Odyssey House, Inc

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

AMENDMENT No. 3  
TO SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT

This Amendment is effective October 1, 2023, and is between Genesee County, Michigan, a Michigan municipal corporation whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and Flint Odyssey House, Inc., a Michigan Nonprofit Corporation, whose principal place of business is located at 529 Martin Luther King Jr Avenue, Flint, MI 48502 (the "Contractor") (the County and the Contractor together, the "Parties").

WHEREAS, the Parties executed a SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT effective October 1, 2020, (the "Agreement"), pursuant to which the Contractor would provide substance abuse treatment services for Genesee County Sobriety Court participants; and

WHEREAS, the Genesee County Board of Commissioners Chairperson authorized the original SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT by Resolution #20-659; and

WHEREAS, the Parties wish to amend the Agreement to extend the term of the contract one year.

NOW THEREFORE, the Parties agree as follows:

1. The term of this Amendment No. 3 shall commence October 1, 2023, through September 30, 2024.
2. The total amount paid to the Contractor shall not exceed \$69,000.

Except as set forth herein, the remaining terms of the original Agreement and previously executed First Amendment and Second Amendment remain unchanged and in full effect.

IN WITNESS WHEREOF, the Parties have caused this Third Amendment to be executed by their duly authorized agents.

Flint Odyssey House, Inc

By: Ronald S Brown  
Ronald Brown, Executive Director  
Flint Odyssey House, Inc  
Date: 12/11/2023

COUNTY OF GENESSEE

By: Ellen Ellenburg  
Ellen Ellenburg, Chairperson  
Board of Commissioners  
Date: 12-22-23

AMENDMENT No. 2  
TO SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT

This Amendment is effective October 1, 2022, and is between Genesee County, Michigan, a Michigan municipal corporation whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and Flint Odyssey House, Inc., a Michigan Nonprofit Corporation, whose principal place of business is located at 529 Martin Luther King Jr Avenue, Flint, MI 48502 (the "Contractor") (the County and the Contractor together, the "Parties").

WHEREAS, the Parties executed a SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT effective October 1, 2020, (the "Agreement"), pursuant to which the Contractor would provide substance abuse treatment services for Genesee County Sobriety Court participants; and

WHEREAS, the Genesee County Board of Commissioners authorized the original SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT by Resolution #20-659; and

WHEREAS, the Parties wish to amend the Agreement to extend the term of the contract one year.

NOW THEREFORE, the Parties agree as follows:

1. The term of this Amendment No. 2 shall commence October 1, 2022, through September 30, 2023.
2. **Paragraph 4: Compensation** is amended and restated, in its entirety, as follows:

**Unit Rate.** The Contractor shall be paid according to the rates identified on Exhibit A. The total amount paid to the Contractor shall not exceed \$8,850.00 for general substance abuse treatment services, as set forth in Exhibit A and \$54,080 for reimbursement for the cost of one recovery coach provided by the Contractor as set forth in Exhibit A. (Total annual amount shall not exceed \$62,930).

The Contractor must provide the County monthly invoices in a form acceptable to the County, along with the necessary supporting documentation such as time sheets. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

3. Execution of this Amendment is authorized by Resolution #2022-994 issued by the Genesee County Board of Commissioners.

4. **Exhibit A** is amended and restated, in its entirety as set forth in the attached Amended Exhibit A attached to this 2<sup>nd</sup> Amendment.
5. **Exhibit B** is amended and restated, in its entirety as set forth in the attached Amended Exhibit B attached to this 2<sup>nd</sup> Amendment.

Except as set forth herein, the remaining terms of the original Agreement dated October 15, 2020 and previously executed First Amendment remain unchanged and in full effect.

IN WITNESS WHEREOF, the Parties have caused this Second Amendment to be executed by their duly authorized agents.

Flint Odyssey House, Inc

COUNTY OF GENESEE

By:   
Ronald Brown, Executive Director  
Flint Odyssey House, Inc

By:   
Ellen Ellenburg, Chairperson  
Board of Commissioners

Date: 1-18-23

Date: 1-26-2023

**AMENDED  
EXHIBIT A  
Description of the Services**

**COST PROPOSAL FORM**  
(complete and submit with proposal)

**PROJECT RFP #20-220 Substance Abuse Treatment Services**

The undersigned bidder, having received specifications, addenda, and examined all conditions affecting the work, hereby submits the following requested cost information:

This proposal is to provide services to \_\_\_\_\_  
Agency \_\_\_\_\_ Yes No  
67<sup>th</sup> District Court Genesee County Sobriety Court    
77<sup>th</sup> Circuit Court Drug Court Program

Personnel Category	Hourly Rate	Daily Rate
SAC court attendance	\$22.50	\$
SAC documentation and data entry	\$15.00	\$
Treatment sessions pending insurance	\$ 0.00	\$

Include Line Item Budget Summary including administrative fees and cost per service(s) provided

Alternate cost proposals will be accepted with clear explanation

**NAME OF BIDDER:**  
FLINT ODYSSEY HOUSE, INC.  
**SERVICE ADDRESS:**  
529 MARTIN LUTHER KING JR AVE  
**CITY, STATE, ZIP:**  
FLINT MI 48502  
**CONTACT PHONE:**  
810-516-8313 Kim Shewmaker, Director of Operations  
**CONTACT EMAIL:**  
kim.shewmaker@odysseyvillage.com

This offering is to provide services to the 67<sup>th</sup> District Court, Genesee County Sobriety Court. The program seeks to secure a Contractor(s) to provide Substance Abuse Counselors (SAC) for care coordination in pre-court reviews, court hearings, delivery of treatment services, and clinical documentation into the Drug Court Case Management Information System (DCCMIS). The Proposer(s) must be in good standing; must currently have and maintain a contractual relationship with Genesee Health Systems to provide treatment for substance dependence and co-occurring diagnoses/disorders. Treatment services must be delivered through the successful Proposer(s) contractual relationship with Region 10 PIHP; thus, allowing accessibility to Medicaid, block grants, and other available funding through the PIHP. The successful proposer(s) must have and maintain all licensures/standards that would allow for them to serve those clients who fund their treatment through private insurances.

Genesee County Sobriety Court is looking to structure a substance abuse treatment program to close the gaps for insufficient services and coverage in the community. The program will include services that:

1. Are treatment based individually and not as a patented program approach.
2. Are Evidence-Based Practices for substance abuse treatment that includes in-patient, intensive outpatient, day treatment, outpatient, women's and other specialty-based treatments, recovery or three-quarter housing and support group therapies as needed.
3. Provide transportation as needed.
4. Provide childcare as needed.
5. Provide specialty programs, including programs for women only, as may be needed.

It is anticipated that approximately 100 participants will be referred for some level of this service, no specific number of clients is guaranteed.

The proposer agrees to undertake, perform, and complete the following in accordance with the terms and conditions as defined:

1. The proposer shall minimally offer and be licensed according to all local, state, and federal substance abuse provider licensing standards to provide outpatient, intensive outpatient and enhanced outpatient services, and designate Master's Level Substance Abuse Counselor(s) (SAC) that will act as primary clinical substance abuse practitioners and case managers for the participant. Sobriety Court requires a Certified Alcohol Drug Counselor through Michigan Certification Board for Addiction Professionals, Certified Advanced Alcohol Drug Counselor through Michigan Certification Board of Addiction Professionals and/or Master's Level Substance Abuse Counselor(s) (SAC) that will act as primary clinical substance abuse practitioners and case managers for the participant.
2. The proposer shall currently have and maintain contractual relationship to provide substance abuse and co-occurring services in good standing with the Region 10 PIHP to minimally include:
  - a. Region 10 Management Information Requirements
  - b. Health Insurance Portability and Accountability Act of 1996 (HIPAA) Compliance Requirements
  - c. Region 10 Limited Proficiency/Hearing Impaired (LEP/HI) Policy Requirements
  - d. Region 10 Accommodation of Needs
  - e. Region 10 Personnel Requirements
  - f. Region 10 Cultural Competency Standards
  - g. All other contractual obligations
3. The proposer shall have a Psychiatrist and Psychologist either on staff or by referral arrangement for evaluations, assessments, medication reviews, etc. The Psychiatrist and Psychologist shall be available for consults with the Sobriety Court staff or minimally the FOH Team Liaison will be available to provide information from these consultations. The use of these services is to be part of the referral and coordination responsibilities of the proposer, at no additional costs to GENESEE COUNTY.

4. The proposer and its designated SAC's will participate as active members of the Sobriety Court team(s) to facilitate ongoing communication.
5. The proposer shall access funding (Medicaid, block grants, etc.) for treatment services through contractual relationship with the Region 10 PIHP for Sobriety Court participants.
6. The proposer shall accept commercial/private insurances as a form of payment to be able to provide services to participants who are not Medicaid, block grants, etc. eligible.
7. For Sobriety Court the proposer will designate one (1) SAC to represent the therapeutic team at pre-court reviews (team meetings) 4 times per month and court hearings (approximately 3-4 hours 4 times per month) with the Judge and the other members of the team such as probation officers, defense attorney, prosecuting attorney, law enforcement representative and community advisor.
8. The proposer shall provide SACs who can conduct clinical assessments at the Genesee County Courthouse and the Genesee County Jail upon request.
9. The proposer and its designees shall participate in continuous and timely (72 hours) data entry for each participant in the Drug Court Case Management Information System (DCCMIS) that includes session journal notes, progress in treatment, treatment plans and referrals/follow-up for ancillary services.
10. The proposer shall address victimization and trauma issues utilizing "Seeking Safety" model.
11. The proposer shall utilize evidence-based interventions appropriate to the population served.
12. The proposer shall provide gender-specific group therapy services.
13. The proposer shall facilitate referrals and/or provide any care coordination/level of care change needs and for all primary addiction, mental health, and medical conditions.
14. The proposer shall provide through referral, coordination and monitoring treatment needs that cannot be met by the SAC (e.g., residential treatment, domestic violence, special populations).
15. The proposer shall provide substance abuse treatment that includes in-patient, intensive outpatient, day treatment, women's and other specialty-based treatments, recovery and/or three-quarter housing, support group therapies as needed, provide transportation as needed, provide childcare as needed.

16. The proposer shall provide specific procedures to ensure program and fiscal accountability.
  - a. Maintain a record management system that protects confidentiality and provides a complete record of program activity for each participant.
  - b. Participate in program reviews as prescribed by the local Steering Teams, Genesee County and per contractual agreement with Region 10 PIHP.
17. The proposer shall use all funds for only Sobriety Court as identified herein.
18. The proposer shall submit quarterly invoices for billing to the GCSC department in the manner proscribed by the Sobriety Court, no later than the 5<sup>th</sup> of the month.
19. The proposer shall provide a written report to the GCSC Director of participants who have delinquent accounts after they attended 3 appointments without payment.
20. The Contractor will designate a Recovery Coach to provide peer support services as described below for Genesee County Sobriety Court. The cost for the Recovery Coach will not exceed \$54,080 (\$26 per hour including wages and fringe) for the time-period commencing October 1, 2022, through September 30, 2023.
  - a. Peer Support services are provided for individuals in recovery, their families, and their community allies and are critical recovery capital that can effectively extend, enhance, and improve formal treatment services. Support services are designed to assist individuals in achieving personally identified goals for their recovery by selecting and focusing on specific services, resources, and supports. These services are available within most communities employing a peer-driven, strength-based, and wellness-oriented approach that is grounded in the culture(s) of recovery and utilizes existing community resources.

Recovery coaches are an integral component to the outpatient treatment model. Coaches provide specialized individual coaching services, group coaching services, and participate directly with Sobriety Court participants by offering Sobriety Court coaching groups with themes to address the individual's recovery needs. Currently, there are four weekly specialty court-specific coaching groups provided, in addition to daily coaching groups for all participants in the outpatient program. Recovery coaches designated to support the Sobriety Court population will also participate at court hearings, providing updated resource information and announcements pertinent to the recovery community that will assist participants in their personal recovery journey.

**AMENDED  
EXHIBIT B  
Insurance Checklist  
Certificate of Liability Insurance  
Additional Endorsement**

**GENESEE COUNTY INSURANCE CHECKLIST**

PROFESSIONAL SERVICES CONTRACT FOR:

RFP #20-220 - Substance Abuse Treatment Services

**Coverage Required**

**Limits (Figures denote minimums)**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> 1 Workers Compensation  | Statutory limits of Michigan  |
| <input checked="" type="checkbox"/> 2 Employers' Liability  | \$100,000 accident/claims<br>\$500,000 policy limit, 6 weeks<br>Including Premises/Operations                                 |
| <input type="checkbox"/> 3 General Liability  | \$1,000,000 per occurrence with \$2,000,000 aggregate<br>Including Products/Completed Operations and<br>Contractors Liability |
| <input checked="" type="checkbox"/> 4 Professional liability  | \$1,000,000 per occurrence with \$2,000,000 aggregate<br>including errors and omissions                                       |
| <input type="checkbox"/> 5 Medical Malpractice  | \$200,000 per occurrence \$800,000 in aggregate   |
| <input checked="" type="checkbox"/> 6 Automobile liability  | \$1,000,000 combined single limit each accident -<br>Owned, Hired, Non-owned  |
| <input type="checkbox"/> 7 Umbrella liability/Excess Coverage   | \$1,000,000 BI & PO and PI  |
| <input checked="" type="checkbox"/> 8 GeneSee County serves as an additional insured on other than workers compensation and professional liability via endorsement. A copy of the endorsement or evidence of placement of additional insured language must be included with the certificate |   |
| <input type="checkbox"/> 9 Other insurance required - Error or omissions Liability - \$1,000,000 limit  |   |
| <input checked="" type="checkbox"/> 10 Bonding: A VBI or better, or its equivalent (Patriarch Group Financial Services)   |   |
| <input checked="" type="checkbox"/> 11 The certificate must state bid number and cite RFP # 20-220  |   |

**Insurance Agent's Statement**

I have reviewed the requirements with the bidder named below. In addition:

The above required policies carry the following deductibles:

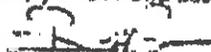
Liability policies are occurrence \_\_\_\_\_ claims made \_\_\_\_\_

non-admitted agent \_\_\_\_\_

**Prospective Contractor's Statement**

I understand the insurance requirements and will comply in full if awarded the contract

Ronald Brown / Executive Director FOH  
Contractor

Signature 

Changes in requirements by the undersigned may be subject to be made as soon as possible

Genesee County Sobriety Court is looking to structure a substance abuse treatment program to close the gaps for insufficient services and coverage in the community. The program will include services that:

1. Are treatment based individually and not as a patented program approach.
2. Are Evidence-Based Practices for substance abuse treatment that includes in-patient, intensive outpatient, day treatment, outpatient, women's and other specialty-based treatments, recovery or three-quarter housing and support group therapies as needed.
3. Provide transportation as needed.
4. Provide childcare as needed.
5. Provide specialty programs, including programs for women only, as may be needed.

It is anticipated that approximately 100 participants will be referred for some level of this service, no specific number of clients is guaranteed.

The proposer agrees to undertake, perform, and complete the following in accordance with the terms and conditions as defined:

1. The proposer shall minimally offer and be licensed according to all local, state, and federal substance abuse provider licensing standards to provide outpatient, intensive outpatient and enhanced outpatient services, and designate Master's Level Substance Abuse Counselor(s) (SAC) that will act as primary clinical substance abuse practitioners and case managers for the participant. Sobriety Court requires a Certified Alcohol Drug Counselor through Michigan Certification Board for Addiction Professionals, Certified Advanced Alcohol Drug Counselor through Michigan Certification Board of Addiction Professionals and/or Master's Level Substance Abuse Counselor(s) (SAC) that will act as primary clinical substance abuse practitioners and case managers for the participant.
2. The proposer shall currently have and maintain contractual relationship to provide substance abuse and co-occurring services in good standing with the Region 10 PIHP to minimally include:
  - a. Region 10 Management Information Requirements
  - b. Health Insurance Portability and Accountability Act of 1996 (HIPAA) Compliance Requirements
  - c. Region 10 Limited Proficiency/Hearing Impaired (LEP/Hi) Policy Requirements
  - d. Region 10 Accommodation of Needs
  - e. Region 10 Personnel Requirements
  - f. Region 10 Cultural Competency Standards
  - g. All other contractual obligations
3. The proposer shall have a Psychiatrist and Psychologist either on staff or by referral arrangement for evaluations, assessments, medication reviews, etc. The Psychiatrist and Psychologist shall be available for consults with the Sobriety Court staff or minimally the FOH Team Liaison will be available to provide information from these consultations. The use of these services is to be part of the referral and coordination responsibilities of the proposer, at no additional costs to GENESEE COUNTY.

**THIS ENDORSEMENT CHANGES YOUR POLICY. PLEASE READ IT CAREFULLY.**  
POLICY NUMBER: SVRD37865336

**BLANKET ADDITIONAL INSURED(S) WRITTEN CONTRACT ENDORSEMENT**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE FORM**

It is agreed that:

1. Section II, Who is An Insured, subsection 2, shall be amended to include as insured(s) any natural person or organization with which any Named Insured has a written contract (i) in effect during the policy period and (ii) executed prior to the "bodily injury", "property damage" or "personal and advertising injury" occurring or being committed, if such written contract requires that this policy include such natural person or organization as an Insured hereunder. However, coverage for such insured under this endorsement is limited as follows:
  - a. If the Limits of Insurance stated in the Declarations exceed the limits of insurance required by such contract, the insurance provided by this endorsement shall be limited to the limits of insurance required by such written contract. This endorsement shall not increase the Limits of Insurance stated in the Declarations.
  - b. Such natural person or organization is an Insured solely for liability for "bodily injury", "property damage" or "personal and advertising injury" caused by an "occurrence" or offense arising out of premises used to conduct your business operations that was caused solely by:
    1. you or your "employees" acting on your behalf; and
    2. performed on behalf of such insured and within the scope of your written contract with such insured.
  - c. Where no coverage shall apply herein for the Named Insured, no coverage or defense shall be afforded to such Insured.
2. Section I, Coverages, Coverage A Bodily Injury and Property Damage Liability, subsection 2, Exclusions, exclusion b, Contractual Liability, is amended by adding the following directly following paragraph b(2):

(3) Assured in a contract pursuant to the Blanket Additional Insured(s) Written Contract Endorsement if attached to this policy.
3. Section I, Coverages, Coverage B Personal and Advertising Injury Liability, subsection 2, Exclusions, exclusion a, Contractual Liability, is amended by adding the following:

This exclusion does not apply to liability assumed in a contract pursuant to the Blanket Additional Insured(s) Written Contract Endorsement if attached to this policy.

All other terms and conditions of this policy remain unchanged.

AMENDMENT No. 1  
TO SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT

This Amendment is effective October 1, 2021, and is between Genesee County, Michigan, a Michigan municipal corporation whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and Flint Odyssey House, a State of Michigan Incorporation, whose principal place of business is located at 529 Martin Luther King Jr Avenue, Flint, MI 48502 (the "Contractor") (the County and the Contractor together, the "Parties").

WHEREAS, the Parties executed a SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT effective October 1, 2020, (the "Agreement"), pursuant to which the Contractor would provide substance abuse treatment services for Genesee County Sobriety Court participants; and

WHEREAS, the Genesee County Board of Commissioners authorized the original SUBSTANCE ABUSE TREATMENT SERVICES CONTRACT by Resolution #20-659; and

WHEREAS, the Parties wish to amend the Agreement to extend the term of the contract one year.

NOW THEREFORE, the Parties agree as follows:

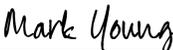
1. The term of this Amendment No. 1 shall commence October 1, 2021, through September 30, 2022.
2. The total amount paid to the Contractor shall not exceed \$8,850.
3. The remaining terms of the agreement remain unchanged and in full effect.
4. Execution of this Amendment is authorized by Resolution # \_\_\_\_\_ issued by the Genesee County Board of Commissioners.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed by their duly authorized agents.

Flint Odyssey House, Inc

COUNTY OF GENESEE

DocuSigned by:  
  
 By: \_\_\_\_\_  
D97AC2C55272A4B0  
 Ronald Brown, Executive Director  
 Flint Odyssey House, Inc  
12/7/2021

DocuSigned by:  
  
 By: \_\_\_\_\_  
7977A801584A489  
 Mark Young, Chairperson  
 Board of Commissioners  
11/30/2021

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Certificate Of Completion**

Envelope Id: 4CDFA83B52F54DA3A7851FCA3A7DA99E	Status: Completed
Subject: You have a pending request to eSign a document	
Source Envelope:	
Document Pages: 1	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Andrea Johnson
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	707 17th Street Suite 4000
	Denver, CO 80202
	ajohnson@co.geneseem.mi.us
	IP Address: 69.5.90.9

**Record Tracking**

Status: Original	Holder: Andrea Johnson	Location: DocuSign
11/29/2021 12:31:29 PM	ajohnson@co.geneseem.mi.us	

**Signer Events**

Mark Young  
 MYoung@geneseecountymi.gov  
 Chairman  
 Genesee County  
 Security Level: Email, Account Authentication (None)

**Signature**

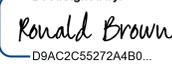
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 Signature Adoption: Pre-selected Style  
 Using IP Address: 206.201.156.20

**Timestamp**

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 Viewed: 11/30/2021 11:20:07 AM  
 Signed: 11/30/2021 11:20:17 AM

**Electronic Record and Signature Disclosure:**  
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Ronald Brown  
 ronald@odysseyvillage.com  
 eSign  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
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 Signature Adoption: Pre-selected Style  
 Using IP Address: 50.77.207.250

Sent: 11/30/2021 11:20:18 AM  
 Viewed: 12/7/2021 8:52:02 AM  
 Signed: 12/7/2021 8:52:26 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Joshua Freeman  
 JFreeman@geneseecountymi.gov  
 Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 11/30/2021 11:20:18 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Kenneth Jones kenneth.jones@odysseyvillage.com eSign Security Level: Email, Account Authentication (None)	COPIED	Sent: 12/7/2021 8:52:28 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	12/7/2021 8:52:26 AM
Completed	Security Checked	12/7/2021 8:52:28 AM

Payment Events	Status	Timestamps
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- 2. Fax the document and cover page to the appropriate number below:

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 London: +44 330 822 0103  
 Singapore: +65 3158 6507  
 Australia: +61 284 172 358

From:	Ken Jones
Envelope Subject:	You have a pending request to eSign a document
Attachments to Fax:	
Envelope ID:	a08ecf86-7920-451e-8130-e6ae039b3a25
Sender Account Name:	eSign
Number of Pages: (Including cover page)	_____

DocuSign Customer Support: <https://support.docusign.com>

Note:  
 Fax transmissions take approximately one minute per page faxed.  
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# CONTRACT FOR PROFESSIONAL SERVICES

## Substance Abuse Treatment Services for Genesee County Sobriety Court

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and Flint Odyssey House, a State of Michigan Incorporation, whose principal place of business is located at 529 Martin Luther King Jr Avenue, Flint, MI 48502 (the "Contractor") (the County and the Contractor together, the "Parties").

### 1. Agreement and Authority

This Agreement is entered into pursuant to RFP # 20-220 issued by the Genesee County Purchasing Department, and execution of this Agreement is authorized by Resolution # \_\_\_\_\_ issued by the Genesee County Board of Commissioners.

### 2. Term

#### 2.1 Initial Term

The initial term of this Contract commences on October 1, 2020, and shall be effective through September 30, 2021. (the "Initial Term").

#### 2.2 Extension Terms

The County has the option to extend this Contract for up to four (4) additional one year terms (the "Extension Terms")

### 3. Scope of Work

The Contractor agrees to perform the services for the Genesee County Sobriety Court ("GCSC") as described on Exhibit A (the "Services").

### 4. Compensation

*Unit Rate.* The Contractor shall be paid according to the rates identified on Exhibit A. The total amount paid to the Contractor shall not exceed \$8,850.00 per year. The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any necessary supporting documentation such as time sheets. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

**5. Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

## **6. Contract Administrator**

The contract administrator for this Contract is Melissa Lane, Director of GCSC (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

## **7. Warranties**

The Contractor warrants that:

- 7.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 7.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 7.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.
- 7.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend and hold the County, its officials, officers, agents, and employees harmless from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## **8. Suspension of Work**

### **8.1 Order to Suspend Performance**

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### **8.2 Necessary Actions Before Suspension**

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **9. Termination**

### **9.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

### **9.2 Immediate Termination**

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

### **9.3 Termination for Convenience**

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

### **9.4 Termination for Lack of Funding**

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

**10. Nondiscrimination**

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

**11. Freedom of Information Act**

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

**12. Intellectual Property**

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

**13. Audit Rights**

**13.1 Certification of Accurate Information**

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

**13.2 Inspection**

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### **13.3 Audit**

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### **13.4 Records Retention**

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

## **14. Identity Theft Prevention**

14.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

14.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

## **15. Insurance Requirements and Indemnification**

The Contractor agrees to obtain insurance coverage of the types and amounts required as set forth in the Insurance Checklist attached as Exhibit B and keep such insurance coverage in force throughout the life of this Contract.

### **15.1 Insurance Certificate and Additional Insured Coverage**

The Contractor further agrees to provide certificates of insurance to the County evidencing the coverages specified in the Insurance Checklist, and including the County as an additional insured. Additional insured coverage is to be by proof of blanket additional insured coverage within the general liability policy or as provided by an endorsement specifying the County as an additional insured to the policy. Contractor's agent must provide a copy of the endorsement or language from the policy with the certificate of insurance.

### **15.2 Indemnification**

The Contractor agrees to indemnify, defend and hold the County, its officials, officers, agents, and employees harmless from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite.

**16. Independent Contractor**

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

**17. General Provisions**

**17.1 Entire Contract**

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

17.1.1. The Contract – This Professional Services Contract

17.1.2. Exhibit A – The Scope of Work

17.1.3. Exhibit B – The Insurance Checklist

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

**17.2 No Assignment**

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

**17.3 Modification**

This Contract may be modified only in writing executed with the same formalities as this Contract.

**17.4 Binding Effect**

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

**17.5 Headings**

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

17.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

17.7 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

17.8 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

17.9 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

CONTRACTOR NAME

DocuSigned by:  
By: Ronald Brown  
Ronald Brown, Executive Director  
Flint Odyssey House, Inc.  
10/15/2020

Date: \_\_\_\_\_

COUNTY OF GENESEE

DocuSigned by:  
By: Martin Cousineau  
Martin Cousineau, Chairperson  
Board of County Commissioners  
10/15/2020

Date: \_\_\_\_\_

## EXHIBIT A Description of the Services

### COST PROPOSAL FORM (complete and submit with proposal)

**PROJECT: RFP #20-220 Substance Abuse Treatment Services**

The undersigned bidder, having received specifications, addenda, and examined all conditions affecting the work, hereby submits the following requested cost information:

This proposal is to provide services to:

Agency	Yes	No
67 <sup>th</sup> District Court, Genesee County Sobriety Court	X	
7 <sup>th</sup> Circuit Court Drug Court Program	X	

Personnel Category	Hourly Rate	Daily Rate
SAC court attendance	\$ 22.50	\$
SAC documentation and data entry	\$ 15.00	\$
Treatment sessions pending insurance	\$ 0.00	\$

Include Line Item Budget Summary including administrative fees and cost per service(s) provided.

Alternate cost proposals will be accepted with clear explanation.

**NAME OF BIDDER:**

**FLINT ODYSSEY HOUSE, INC.**

**SERVICE ADDRESS:**

**529 MARTIN LUTHER KING JR AVE**

**CITY, STATE, ZIP:**

**FLINT, MI 48502**

**CONTACT PHONE:**

**810-516-8313 Kim Shewmaker, Director of Operations**

**CONTACT EMAIL:**

**kim.shewmaker@odysseyvillage.com**

This offering is to provide services to both the 67<sup>th</sup> District Court, Genesee County Sobriety Court. The programs seek to secure a Contractor(s) to provide Substance Abuse Counselors (SAC) for care coordination in pre-court reviews, court hearings, delivery of treatment services, and clinical documentation into the Drug Court Case Management Information System (DCCMIS). The Contractor must be in good standing; must currently have, and maintain a contractual relationship with Genesee Health Systems to provide treatment for substance dependence and co-occurring diagnoses/disorders. Treatment services must be delivered through the Contractor's contractual relationship with Genesee Health Systems (GHS); thus allowing accessibility to Medicaid, block grants, and other available funding through the Coordinating Agency. The Contractor must have and maintain all licensures/standards that would allow for them to serve those clients who fund their treatment through private insurances.

Genesee County Sobriety Court is looking to structure a substance abuse treatment program to close the gaps for insufficient services and coverage in the community. The program will include services that:

1. Are treatment based individually and not as a patented program approach.
2. Are Evidence-Based Practices for substance abuse treatment that includes in-patient, intensive out-patient, day treatment, out-patient, women's and other specialty based treatments, recovery or three quarter housing and support group therapies as needed.
3. Provide transportation as needed.
4. Provide child care as needed.
5. Provide specialty programs, including programs for women only, as may be needed.

It is anticipated that approximately 100 participants will be referred for some level of this service, no specific number of clients is guaranteed.

The Contractor agrees to undertake, perform, and complete the following in accordance with the terms and conditions as defined:

1. The Contractor shall minimally offer and be licensed according to all local, state, and federal substance abuse provider licensing standards to provide Outpatient, Intensive Outpatient and Enhanced Outpatient services, and designate Master's Level Substance Abuse Counselor(s) (SAC) that will act as primary clinical substance abuse practitioners and case managers for the participant. **Sobriety Court** requires a Certified Alcohol Drug Counselor through Michigan Certification Board for Addiction Professionals, Certified Advanced Alcohol Drug Counselor through Michigan Certification Board of Addiction Professionals and/or Master's Level Substance Abuse Counselor(s) (SAC) that will act as primary clinical substance abuse practitioners and case managers for the participant.
2. The Contractor shall currently have and maintain contractual relationship to provide substance abuse and co-occurring services in good standing with Genesee Health Systems (GHS) to minimally include:
  - a. GHS Management Information Requirements
  - b. GHS Health Insurance Portability and Accountability Act of 1996 (HIPAA) Compliance Requirements;
  - c. GHS Limited Proficiency/Hearing Impaired (LEP/HI) Policy Requirements;
  - d. GHS Accommodation of Needs
  - e. GHS Personnel Requirements
  - f. GHS Cultural Competency Standards
  - g. All other contractual obligations
3. The Contractor shall have a Psychiatrist and Psychologist on staff for evaluations, assessments, medication reviews, etc. The Psychiatrist and Psychologist shall be available for consults with the drug court staff. The use of these services are to be part

of the referral and coordination responsibilities of the Contractor, at no additional costs to GENESEE COUNTY.

4. The Contractor and its designated SAC's will participate as active members of the drug court and sobriety court team(s) to facilitate ongoing communication.
5. The Contractor shall access funding (Medicaid, block grants, etc.) for treatment services through contractual relationship with Genesee Health Systems (GHS) for drug court participants.
6. The Contractor shall accept commercial/private insurances as a form of payment to be able to provide services to participants who are not Medicaid, block grants, etc. eligible.
7. For Sobriety Court the Contractor will designate one (1) SAC to represent the therapeutic team at pre-court reviews (team meetings) 4 times per month and court hearings (approximately 3-4 hours 4 times per month) with the Judge and the other members of the team such as probation officers, defense attorney, prosecuting attorney, law enforcement representative and community advisor.
8. The Contractor shall provide SACs who can conduct clinical assessments at the Genesee County Courthouse and the Genesee County Jail upon request.
9. The Contractor and its designees shall participate in continuous and timely (72 hours) data entry for each participant in the Drug Court Case Management Information System (DCCMIS) that includes session journal notes, progress in treatment, treatment plans and referrals/follow-up for ancillary services.
10. The Contractor shall address victimization and trauma issues utilizing "Seeking Safety" model.
11. The Contractor shall utilize evidence-based interventions appropriate to the population served.
12. The Contractor shall provide gender-specific group therapy services.
13. The Contractor shall facilitate referrals and/or provide any care coordination/level of care change needs and for all primary addiction, mental health and medical conditions.
14. The Contractor shall provide through referral, coordination and monitoring treatment needs that cannot be met by the SAC (e.g. residential treatment, domestic violence, special populations).

15. The Contractor shall provide substance abuse treatment that includes in-patient, intensive out-patient, day treatment, women's and other specialty based treatments, recovery and/or three quarter housing, support group therapies as needed, provide transportation as needed, provide child care as needed.
16. The Contractor shall provide specific procedures to ensure program and fiscal accountability.
  - a. Maintain a record management system that protects confidentiality and provides a complete record of program activity for each participant.
  - b. Participate in program reviews as prescribed by the local Steering Teams, Genesee County and per contractual agreement with Genesee Health System.
17. The Contractor shall use all funds for only Sobriety Court as identified herein.
18. The Contractor shall submit quarterly invoices for billing to the GCSC department in the manner proscribed by the Sobriety Court; no later than the 3rd of January, April, July, and October, 2021.
19. The Contractor shall provide a written report to the GCSC Director of participants who have delinquent accounts after they attended 3 appointments without payment.

## EXHIBIT B Insurance Checklist

### GENESEE COUNTY INSURANCE CHECKLIST

PROFESSIONAL SERVICES CONTRACT FOR: **RFP #20-220 - Substance Abuse Treatment Services**

**Coverage Required**

**Limits (Figures denote minimums)**

<input checked="" type="checkbox"/> 1. Workers Compensation	Statutory limits of Michigan
<input checked="" type="checkbox"/> 2. Employers' Liability	\$100,000 accident/disease \$500,000 policy limit, disease
<input checked="" type="checkbox"/> 3. General Liability	Including Premises/operators \$1,000,000 per occurrence with \$2,000,000 aggregate Including Products/Completed Operations and Contractual Liability
<input checked="" type="checkbox"/> 4. Professional liability	\$1,000,000 per occurrence with \$2,000,000 aggregate Including errors and omissions
<input type="checkbox"/> 5. Medical Malpractice	\$200,000 per occurrence \$800,000 in aggregate
<input checked="" type="checkbox"/> 6. Automobile liability	\$1,000,000 combined single limit each accident- Owned, Hired, Non-owned
<input type="checkbox"/> 7. Umbrella liability/Excess Coverage	\$ 1,000,000 BI & PO and PI

- 8. Genesee County named as an additional insured on other than workers' compensation and professional liability via endorsement. A copy of the endorsement or evidence of blanket additional insured language in the policy must be included with the certificate.
- 9. Other insurance required: Environmental Impairment Liability - \$1,000,000 limit
- 10. Bond rating: A VII or better, or its equivalent (Fitch/Ibca Group Financial Statements)
- 11. The certificate must state bid number and title RFP # 20-220

**Insurance Agent's Statement**

I have reviewed the requirements with the bidder named below. In addition:

The above required policies carry the following deductibles:

Liability policies are occurrence  claims made

Insurance Agent \_\_\_\_\_

Signature \_\_\_\_\_

**Prospective Contractor's Statement**

I understand the insurance requirements and will comply in full if awarded the contract.

Ronald Brown / Executive Director FOH  
Contractor \_\_\_\_\_

Signature \_\_\_\_\_

Required general insurance provisions are provided in the checklist above. These are based on the contract and tabulars of the work to be completed under the contract. Modifications to this checklist may occur at any time prior to signing of the contract. Any changes will require approval by the awarding contractor's department and County Risk Manager. To the degree possible, all changes will be made as soon as possible.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown of Michigan 1190 Torrey Rd  Fenton MI 48430		<b>CONTACT NAME:</b> Heiga Kautman CISR <b>PHONE (A/C, No., Ext):</b> (810) 629-1666 <b>FAX (A/C, No.):</b> (810) 629-7738 <b>E-MAIL ADDRESS:</b> hkautman@bbmich.com																						
<b>INSURED</b> Flint Odyssey House, Inc. Saginaw Odyssey House, Inc. 529 Martin Luther King Ave. Flint MI 48502		<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>ACE American Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td>ACE Property &amp; Casualty Insurance Company</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td>The Travelers Indemnity Company</td> <td>25658</td> </tr> <tr> <td>INSURER D:</td> <td>Philadelphia Indemnity Insurance Company</td> <td>18058</td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	ACE American Insurance Company		INSURER B:	ACE Property & Casualty Insurance Company		INSURER C:	The Travelers Indemnity Company	25658	INSURER D:	Philadelphia Indemnity Insurance Company	18058	INSURER E:			INSURER F:		
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INSURER E:																								
INSURER F:																								

**COVERAGES**                      **CERTIFICATE NUMBER:** 20-21 Rewrite                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	SVRD37805336001	03/23/2020	03/23/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		CALH0862028A001	03/23/2020	03/23/2021	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		XOOG25513605001	03/23/2020	03/23/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	6KUB2E109906-20	03/23/2020	03/23/2021	<input checked="" type="checkbox"/> PER STATE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability		SVRD37805336001	03/23/2020	03/23/2021	\$2mil/\$4mil

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Additional Insured General Liability: Genesee County Michigan

### CERTIFICATE HOLDER

### CANCELLATION

Genesee County Michigan 1101 Beach Street  Flint MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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### CERTIFICATE OF LIABILITY INSURANCE

DATE ISSUED: 05/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** is involved, subject to the terms and conditions of the policy, written policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown of Michigan 1100 Terry Rd Ferndale MI 48410 Phone: (313) 484-1100 Fax: (313) 484-1100 E-Mail: <a href="mailto:Michigan@brownb.com">Michigan@brownb.com</a>	<b>AGENT</b> Hilda Karkhan (CR) License No: 10101820-1888 License Exp: 05/31/2021 License Issued: Michigan (Brown & Brown)	<b>INSURER A:</b> ACE American Insurance Company <b>INSURER B:</b> ACE Property & Casualty Insurance Company <b>INSURER C:</b> The Spawners Insurance Company <b>INSURER D:</b> Philadelphia Indemnity Insurance Company
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**COVERAGES**      **CERTIFICATE NUMBERS**      **CO-21 RIGHTS**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR WHEREON THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF LIABILITY	DESCRIPTION	POLICY NUMBER	START DATE	END DATE	LIMITS
<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> BROAD FORM <input checked="" type="checkbox"/> COMB	100% ADDED STATE LIABILITY COVER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> AUTO <input type="checkbox"/> TRUCK	61903790330001	05/18/2020	05/18/2021	BODILY DAMAGE \$ 1,000,000 PERSONAL AND ADVERTISING \$ 500,000 MED EXPENSE (per person) \$ 10,000 PERSONAL AUTO MEDICAL \$ 1,000,000 PRODUCTS-COMPLETED OPERATIONS \$ 1,000,000
		61903790330001	05/18/2020	05/18/2021	COMMERCIAL GENERAL LIABILITY \$ 1,000,000 PRODUCTS-COMPLETED OPERATIONS \$ 1,000,000 BODILY DAMAGE (per accident) \$ 1,000,000 PERSONAL AND ADVERTISING \$ 500,000
<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> AUTO <input type="checkbox"/> TRUCK <input type="checkbox"/> TRAILER	<input checked="" type="checkbox"/> BODILY DAMAGE <input type="checkbox"/> PERSONAL AND ADVERTISING <input type="checkbox"/> MEDICAL EXPENSE <input type="checkbox"/> PRODUCTS-COMPLETED OPERATIONS	61903790330001	05/18/2020	05/18/2021	BODILY DAMAGE \$ 1,000,000 PERSONAL AND ADVERTISING \$ 500,000 MEDICAL EXPENSE \$ 10,000 PRODUCTS-COMPLETED OPERATIONS \$ 1,000,000
		61903790330001	05/18/2020	05/18/2021	BODILY DAMAGE \$ 1,000,000 PERSONAL AND ADVERTISING \$ 500,000 MEDICAL EXPENSE \$ 10,000 PRODUCTS-COMPLETED OPERATIONS \$ 1,000,000
<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> TWC <input type="checkbox"/> EPL	<input type="checkbox"/> TWC <input type="checkbox"/> EPL	61903790330001	05/18/2020	05/18/2021	TWC \$ 1,000,000 EPL \$ 1,000,000
		61903790330001	05/18/2020	05/18/2021	TWC \$ 1,000,000 EPL \$ 1,000,000
<input type="checkbox"/> PROFESSIONAL LIABILITY		61903790330001	05/18/2020	05/18/2021	\$250,000

THIS CERTIFICATE IS SUBJECT TO THE POLICIES AND ENDORSEMENTS LISTED ABOVE. Addressed to the Insured, may be attached to the policy as required.

NOTE: This certificate is provided for information only. It is not a contract. The actual policy and endorsements are the contract. The actual policy and endorsements are available for review at the time of issuance.

*See updated COI*

<b>CERTIFICATE HOLDER</b> County of Genesee Michigan County Administration Building 1101 State Street Flac MI 48422	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE SHALL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED SIGNATURE 
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**THIS ENDORSEMENT CHANGES YOUR POLICY. PLEASE READ IT CAREFULLY.**

POLICY NUMBER: SVRD37805336

**BLANKET ADDITIONAL INSURED(S) WRITTEN CONTRACT ENDORSEMENT**

**This endorsement modifies insurance provided under the following:**

**COMMERCIAL GENERAL LIABILITY COVERAGE FORM**

It is agreed that:

1. Section II, Who Is An Insured, subsection 2, shall be amended to include as insured(s) any natural person or organization with which any Named Insured has a written contract (i) in effect during the policy period and (ii) executed prior to the "bodily injury", "property damage" or "personal and advertising injury" occurring or being committed, if such written contract requires that this policy include such natural person or organization as an insured hereunder. However, coverage for such insured under this endorsement is limited as follows:
  - a. If the Limits of Insurance stated in the Declarations exceed the limits of insurance required by such contract, the insurance provided by this endorsement shall be limited to the limits of insurance required by such written contract. This endorsement shall not increase the Limits of Insurance stated in the Declarations.
  - b. Such natural person or organization is an insured solely for liability for "bodily injury", "property damage" or "personal and advertising injury" caused by an "occurrence" or offense arising out of premises used to conduct your business operations that was caused solely by:
    - i. you or your "employees" acting on your behalf, and
    - ii. performed on behalf of such insured and within the scope of your written contract with such insured.
  - c. Where no coverage shall apply herein for the Named Insured, no coverage or defense shall be afforded to such insured.
2. Section I, Coverages, Coverage A Bodily Injury and Property Damage Liability, subsection 2, Exclusions, exclusion b, Contractual Liability, is amended by adding the following directly following paragraph b(2):

(3) Assumed in a contract pursuant to the Blanket Additional Insured(s) Written Contract Endorsement if attached to this policy.
3. Section I, Coverages, Coverage B Personal and Advertising Injury Liability, subsection 2, Exclusions, exclusion e, Contractual Liability, is amended by adding the following:

This exclusion does not apply to liability assumed in a contract pursuant to the Blanket Additional Insured(s) Written Contract Endorsement if attached to this policy.

All other terms and conditions of this policy remain unchanged.

---

Authorized Representative



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1414

**Agenda Date:** 12/11/2024

**Agenda #:** 4.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Brian Hunter MD

**RE:** Approval of a request to create, post & fill one (1) Scene Investigator position at Genesee County's Medical Examiner

**BOARD ACTION REQUESTED:**

Approval of a request to create, post & fill one (1) Scene Investigator position at Genesee County's Medical Examiner

**BACKGROUND:**

The Medical Examiner's Office is charged with determining the cause and manner of death for individuals whose death is due to trauma or whose cause of death is unknown based on medical history and scene investigation. A large part of the scene investigation is the follow up that is conducted after the investigator leaves the scene. This scene investigator position will primarily work in the office contacting physicians, hospitals, law enforcement and families of deceased persons to gather pertinent information surround the circumstances of death, obtain medical records and law enforcement reports. This position will also back-up the primary scene investigator should multiple requests for service come in at the same time.

**DISCUSSION:**

**IMPACT ON HUMAN RESOURCES:**

On boarding of a new employee

**IMPACT ON BUDGET:**

Will use funds that are no longer being used for a contract. A budget amendment will be processed in a separate request to move funds in the budget from non-personnel to salaries and fringes once a start date is known.

**IMPACT ON FACILITIES:**

None

**IMPACT ON TECHNOLOGY:**

Procurement of department cell phone and onboarding of a new employee

**CONFORMITY TO COUNTY PRIORITIES:**

One of the primary responsibilities of a Medical Examiner's Office is to investigate and determine the cause of death in cases where the cause of death is unknown, or the death is due to trauma. This information is vital for public health surveillance and identifying potential threats to community health and safety, such as contagious diseases or public health emergencies. Creation of a full-time position creates a consistent long-term position that will improve collaborative relationships with law enforcement and public health agencies.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Medical Examiner to authorize establishing, posting, and filling one Scene Investigator position, said new position being responsible for scene investigation follow-up in the office and to back up the Primary Scene Investigator when needed, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board).

**Genesee County**  
**Schedule for Costing Of Personnel Positions**  
 2024/2025 FISCAL YEAR

<b>Position Title:</b>	Scene Investigator	
<b>Employee Name (If Known):</b>	TBD	
<b>Time Period of Position:</b>	10/1/24-9/30/25	
<b>Salary Level (AA,A,B,C,D,E,F)</b>		
<b>Date Cost Calculated:</b>	11/05/24	
<b>Enter Following Information:</b>		
	<b>Current Year</b>	<b>Next Year</b>
Rate #1:	26.0742	
Rate #2:		
Hours-Rate #1:	2080.000	
Hours-Rate #2:		
Overtime Hours-Rate #1:		
Overtime Hours-Rate #2:		
Premium Time Rate:	0.0000	0.0000
Longevity Rate:	0.0000	0.0000
Retirement Rate:	0.0800	0.0800
Social Security Rate:	0.0765	0.0765
Workers Comp Rate:	0.0150	0.0150
Unemployment Rate:	0.0020	0.0020
Retiree Health Notional	\$50	
Insurance Status (See Code)	3	
# of Months of Insurance:	12	
Notional Pay Periods	26	

<b>Insurance Code Explanations:</b>			
1-Single With Medical Insurance			
2-2 Dependents with Medical Insurance			
3-3 or more dependents with Medical Insurance			
4-Single with No Medical Insurance			
5-2 Dependents with No Medical Insurance			
6-3 or more dependents with no Medical Insurance			
<b>Insurance Rates:</b>			
	<b>Single</b>	<b>Married No Children W/Children</b>	<b>Married W/Children</b>
<b>Medical &amp; Rx</b>	7,703	16,109	21,008
<b>Optical</b>	48	96	130
<b>Dental</b>	879	879	879 ⇐POAM
<b>Prescription</b>	0	0	0
Projected Next Year Rate Increase:			0.00
Average Life Health Insurance:			660

Sheriff .1  
 See W/C Rates Tab

	Current Years Rate #1	Current Years Rate #2	Subtotal	Next Year Rate #1	Next Year Rate #2	Subtotal	Total Position Cost
702.000 Salary Permanent	54,234	0	54,234	0	0	0	54,234
713.000 Salary Overtime	0	0	0	0	0	0	0
Salary Premium	0	0	0	0	0	0	0
714.000 Longevity	0	0	0	0	0	0	0
<b>Total Salaries</b>	<u>54,234</u>	<u>0</u>	<u>54,234</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>54,234</u>
709.000 Social Security	4,149	0	4,149	0	0	0	4,149
718.000 Medical Insurance	21,008	0	21,008	0	0	0	21,008
725.000 Optical Insurance	130	0	130	0	0	0	130
726.000 Dental Insurance	879	0	879	0	0	0	879
727.000 Life Health Insurance	696	0	696	0	0	0	696
728.000 Retirement	4,339	0	4,339	0	0	0	4,339
729.000 Workers Compensation	814	0	814	0	0	0	814
730.000 Unemployment	108	0	108	0	0	0	108
723.000 Post-Retirement	1,300	0	1,300	0	0	0	1,300
<b>Total Fringe Benefits</b>	<u>33,423</u>	<u>0</u>	<u>33,423</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>33,423</u>
<b>Total Position Cost</b>	<u><u>87,657</u></u>	<u><u>0</u></u>	<u><u>87,657</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>87,657</u></u>



## **SCENE INVESTIGATOR**

**POSITION CLASS:**

496.01

**HIRING AUTHORITY:**

Medical Examiner

**JOB SUMMARY:**

This position works primarily in the Medical Examiner's Office conducting following up investigations and conducts death scene investigations on cases reported to the Medical Examiner's Office. Requests and obtain records from healthcare facilities, law enforcement and other institutions as needed. Prepares detailed reports related to these investigations', coordinates death-related activities with appropriate medical and law enforcement personnel, and acts as a consultative resource for other investigators

**ESSENTIAL JOB DUTIES AND FUNCTIONS:**

- Works in the office as an in-house death scene investigator.
- Is a liaison between the medical examiner's office and health care facilities, public safety, and other entities.
- Releases deceased persons to the funeral home.
- Retrieves medical records and other information from hospitals, nursing homes, physicians, etc.
- Interprets information obtained from the death scenes, medical records and from other sources in formulating presumptive cause and manners of death.
- Prepares necessary and required forms, documents, reports and other records including death certificates.
- Enter all relevant data and photographs accurately and completely into office databases
- Provides clerical duties in the medical examiner's office as needed.
- May be required to complete death scene investigations during business hours and other times as needed.
- Conducts death investigations in accordance with all federal and state statutes; gathers factual data relating to deceased persons; and prepares detailed reports. Responds to requests from State and County law enforcement agencies.

**ESSENTIAL JOB DUTIES AND FUNCTIONS (cont.)**

- Makes death notifications to family members of the deceased; interviews witnesses and relatives of the deceased; and takes photographs of death scene. Examines deceased for signs of injury or suspicious death. Communicates findings at death scene along with history and circumstances of death to the pathologist; and receives direction and facilitates necessary pathological examinations, as indicated.
- Assists in creating a positive and supportive work environment; enforces a safe workplace; establishes a culture of teamwork and communication; creates a workplace that promotes the organizational values of workplace diversity, equity and inclusion and actively promotes an environment respectful of living and working in a multicultural society.

The above statement of Essential Job Duties and Functions is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

**ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of the function of health care and social agencies and their relationship to the medical examiner system.
- Effective methods of medical and criminal investigation.
- State statutes regulating death investigations, medical and anatomical terminology.
- Basic rules of legal evidence; recordkeeping and reporting techniques.
- Ability to work effectively with officials of other agencies, especially law enforcement and funeral home personnel.
- Key components of cultural competency and awareness of differences, attitudes, and beliefs that would allow one to work across cultures effectively and appropriately.
- Ability to work with hostile and grieving families.
- Ability to attend work regularly and work under stressful conditions.
- Determine and obtain evidence; obtain information from lay and expert witnesses concerning matters of an intimate nature and serious consequence.



**ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES (cont.):**

- Effectively screen and gather required documentation in a professional, culturally competent, and customer service-oriented manner.
- Independently make decisions and resolve problems related to investigative services.
- Prioritize and manage work time and efforts of staff to accomplish both ongoing and emergent duties.
- Access, interpret, and apply computerized client data information.
- Prepare reports, statistics, and related documents typical to the job assignment.
- Maintain accurate and concise case records.
- Effectively use a personal computer, Microsoft Office software, email, and internet to accomplish job functions.
- Work as a team member.
- Plan time effectively and be self-directed under general supervision.
- Communicate effectively both orally and in writing with medical, law enforcement, and EMS personnel, decedents' families, other county personnel, and the public.
- Ability to work independently, collaboratively, and respectfully in a complex, multicultural work environment that values diversity, equity, and inclusion.

**MINIMUM QUALIFICATIONS:**

- Two (2) years' experience as a medical examiner scene investigator.

**-AND-**

- MUST obtain ABMDI (American Board of Medicolegal Death Investigators) certification within two years of employment.

**SPECIAL REQUIREMENTS:**

- A typical work schedule will be 40 hours per week during normal business hours. May be required to work weekends, holidays and irregular work hours. Availability for on-call work from home for death scene investigation questions may be necessary.



**PREFERRED QUALIFICATIONS:**

- Autopsy assistant experience or autopsy assistant certificate

**PHYSICAL REQUIREMENTS:**

- Must be able to perform Essential Job Duties and Functions with or without reasonable accommodations.



\_\_\_\_\_  
Human Resources Director

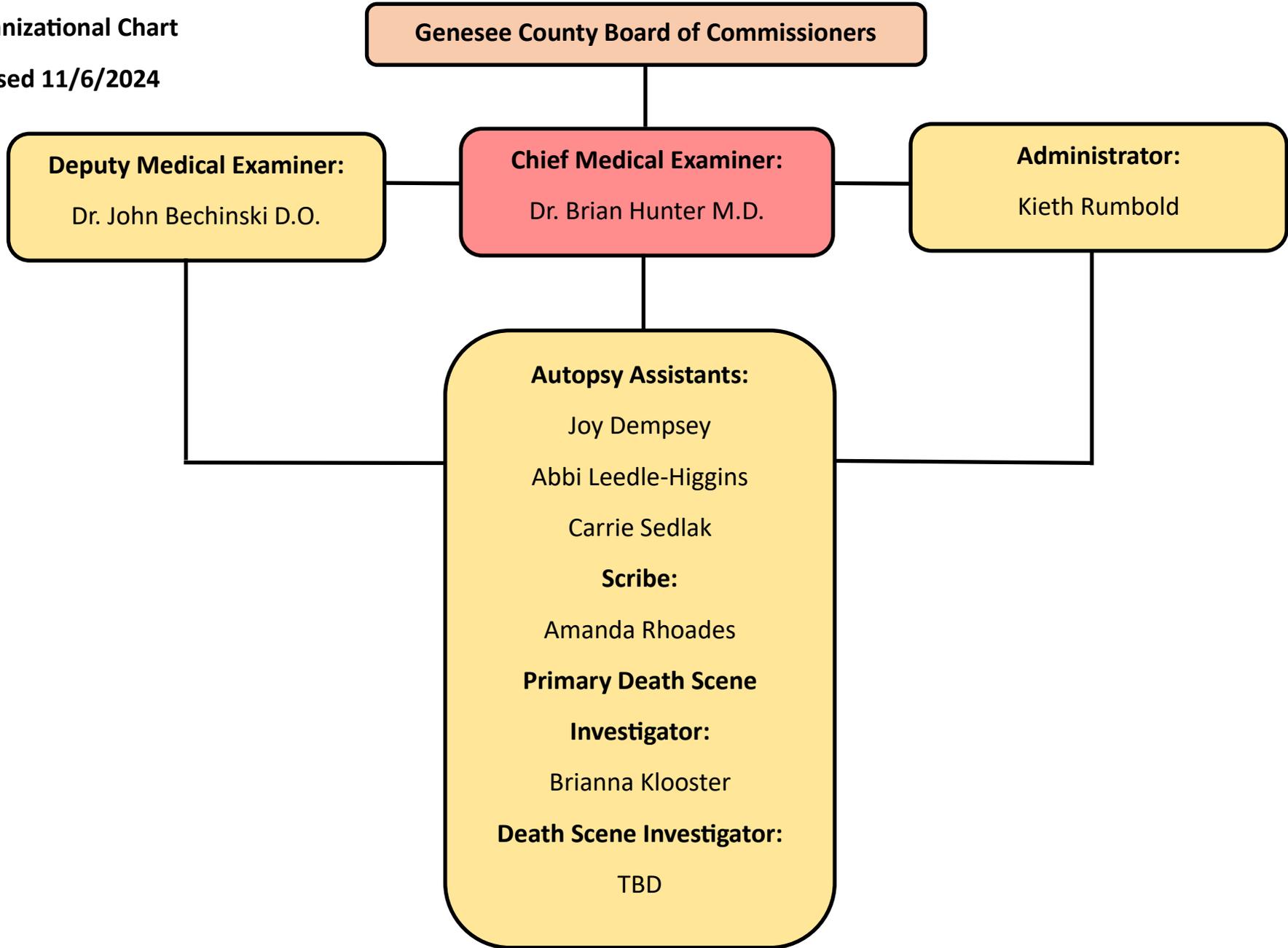
Established: November 1, 2024



**Genesee County Medical Examiner's Office**

**Organizational Chart**

Revised 11/6/2024



**Total Staff: 9**

## APPLICATION TO ESTABLISH A POSITION

This application must be completed and accompany requests for all positions to the Board of Commissioners. **Incomplete applications will be returned to the submitting department.**

### POSITION CONTROL

Department: _____
Position Requested: _____
<input type="checkbox"/> Is employee probationary? No additional approval needed. Contact HR to post/fill.
<input type="checkbox"/> Due to transfer/promotion/retirement/separation, etc.
<input type="checkbox"/> New position
Position being eliminated: _____

### COST

<u>IMPACT TO GENERAL FUND</u>	
_____ % General Fund:	Account #: _____
_____ % Not General Fund:	Account #: _____
Non-General Fund Funding Source: _____	
Match Required: \$ _____ / _____ %	_____ No Match Required
_____ Funds available in current budget	
_____ Additional fund appropriation requested	

#### Required Attachments

- Current Job Description
- Organizational Chart which identifies placement of requested position
- Costing Sheet from Fiscal Services



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1434

**Agenda Date:** 12/11/2024

**Agenda #:** 5.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval to accept grant funds from the National Oceanic and Atmospheric Administration (NOAA), in the amount of \$341,543.00, in support of the Flint River

### **BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to accept grant funds from the National Oceanic and Atmospheric Administration (NOAA) in the amount of \$341,543.00, in support of the Flint Riverfront Restoration Project, Hamilton Dam Removal.

### **BACKGROUND:**

This is year two of the multiyear grant. First year award was in the amount of \$415,752.00.

### **DISCUSSION:**

Total grant award for NA23NMF4630377 is now \$757,295.00.

Match from City of Flint escrow account.

NO USE OF GENERAL FUND. NO USE OF PARKS FUND.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

To be deposited into account 2088-797.01-504.000.

### **IMPACT ON FACILITIES:**

None.

### **IMPACT ON TECHNOLOGY:**

None.

### **CONFORMITY TO COUNTY PRIORITIES:**

Acceptance of grant promotes environmental stewardship and promotes public health to create safer and healthier residents.



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize accepting a grant award from the National Oceanic and Atmospheric Administration (NOAA), in the amount of \$341,543.00 to be deposited into account 2088-797.01-504.000 for year two of the multiyear grant, said award being in support of the Flint Riverfront Restoration Project, Hamilton Dam Removal, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board), and the Chief Financial Officer is directed, as necessary, to amend the budget lines associated with this project.



**RECIPIENT INFORMATION**

- 1. Recipient Name**  
GENESEE, COUNTY OF  
1101 BEACH ST  
FLINT, MI 48502
- 2. Congressional District of Recipient**  
08
- 3. Employer Identification Number (EIN)**  
38-6004849
- 4. UEI**  
XD5MHXNBWX6
- 5. Recipient Point of Contact**  
Barry June  
bjune@gcparks.org
- 6. Authorized Official**  
Mr. June, Barry  
bjune@gcparks.org

**FEDERAL AGENCY CONTACT INFORMATION**

- 7. Grant Specialist**  
Shonda Gray  
shonda.gray@noaa.gov
- 8. Program Officer**  
Rina Studds  
rina.studds@noaa.gov
- 9. Grant Officer**  
Olga Dixon  
olga.dixon@noaa.gov

**FEDERAL AWARD INFORMATION**

- 10. Award Number / FAIN**  
NA23NMF4630377-T1-01 Revision 2 / NA23NMF4630377 / Mod 2
- 11. Award Type**  
Cooperative Agreement
- 12. Period of Performance Start Date & End Date**  
10/01/2023 – 12/31/2026
- 13. Federal Share of Cost**  
\$757,295
- 14. Recipient Share of Cost**  
\$307,250
- 15. Total Federal and Recipient Cost**  
\$1,064,545

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- 16. Opportunity Number**  
NOAA-NMFS-HCPO-2022-2007109
- 17. Project Title**  
Flint River Restoration
- 18. Assistance Listing Number and Name**  
11.463 Habitat Conservation
- 19. Award Action Type**  
New Competing (FUNDED - Partial Funding (Current SF-424))
- 20. Multiyear Award?**  
Yes
- 21. R&D Award?**  
No
- 22. Construction Award?**  
No
- 23. Grants Officer – Signature and Date**  
Olga Dixon – 07/05/2024



## NOTICE OF NOAA AWARD COVER LETTER

Congratulations, you are the recipient of NOAA award Number NA23NMF4630377-T1-01.

This Notice of Award (NoA) approved by the NOAA Grants Officer, constitutes the official grant award and the obligation of Federal funding. The NoA serves as the official legal document issued to notify the recipient and others that an award has been made. The NoA contains all terms and conditions of the grant award.

The complete NoA can be found and downloaded under eRA Commons using the following instructions: [View Notice of Award | eRA](#)

This NoA was sent to the specified email address entered in the NoA email field by the recipient organization when completing the electronic Research Administration (eRA) Commons registration process. The Signing Official (SO) can update this email address through the Institutional Profile section in eRA Commons. The NoA can also be viewed from the Status Information page in eRA Commons. By accepting the award, the recipient agrees to comply with the award provisions specified on the award document.

As the Signing Official (SO) you are authorized to legally bind the institution in grant-administration matters. In providing your signature approval on the grant application submission you are responsible for monitoring grant related activities and authorizing expenditures under this award.

Additional Information about your award is shown below:

- Assistance Listing Number: 11.463
- Project Period: 10/01/2023 – 12/31/2026
- Program Office: Fisheries Habitat Conservation Program Office (HCPO)
- Program Officer: Rina Studds
- Program Officer Phone:
- Program Officer Email: rina.studds@noaa.gov
- Total Federal Funding: \$757,295
- Total Non-Federal Funding: \$307,250
- Organization Name: GENESEE, COUNTY OF
- Project Title: Flint River Restoration
- Name of Principal Director/Project Investigator (PI/PD) as identified in the negotiated application:
  - o Barry June

This email was sent from a source that is not monitored for responses. If you need assistance, contact your Program/Project Officer (for programmatic issues) or the [eRA Help Desk](#) (for technical issues).

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**SECTION I – BUDGET INFORMATION****Approved Budget**

	Year 1 Federal	Year 2 Federal	Total
Total Direct Charges	\$415,752	\$1,317,115	\$1,732,867
Indirect Charges	\$0	\$0	\$0
Federal	\$415,752	\$1,317,115	\$1,732,867
Non-Federal	\$307,250	\$0	\$307,250

**Authorized**

	Previous	Change	Cumulative
Federal	\$415,752	\$341,543	\$757,295
Non-Federal	\$307,250	\$0	\$307,250
Total	\$723,002	\$341,543	\$1,064,545

**Authorized Funding Codes**

					Previous	Change	Cumulative
1403RR3L22	22P30	143013000 300000000	41000100		\$415,752	\$0	\$415,752
1403RR3L23	24P00	143013000 300000000	41000100	Great Lakes	\$0	\$341,543	\$341,543
Total					\$415,752	\$341,543	\$757,295

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**SECTION II – NOAA STANDARD TERMS AND CONDITIONS**

- 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101  
<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>
- DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS  
<https://www.commerce.gov/oam/policy/financial-assistance-policy>  
The Department of Commerce Financial Assistance Standard Terms and Conditions (ST&C) issued November 12, 2020, are incorporated by reference into this award.
- Bureau Financial Assistance Standard Terms and Conditions  
[Administrative Standard Award Conditions for National Oceanic and Atmospheric Administration \(NOAA\) Financial Assistance Awards U.S. Department of Commerce](#)
- Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements (REF: 79FR 78390)  
<https://www.govinfo.gov/content/pkg/FR-2014-12-30/pdf/2014-30297.pdf>

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**SECTION III – SPECIFIC AWARD CONDITIONS**

Reasons for Revision:

1. To provide continued funding for the project entitled "Flint River Restoration" per the recipient's application dated 01/07/2022, and revisions dated 6/27/2023 and 08/14/2023, which are incorporated by reference.
2. To revise NOAA Administrative Specific Award Conditions.

NOTE: Additional funding is expected to be available in Federal fiscal year 2025.

**SPECIAL TERMS****Multi-Year Award REVISED**

The award period and budget(s) incorporated into this award cover a 3-year and 3 months

period for a total amount of \$1,732,867 in Federal funds. However, Federal funding available at this time is limited to \$757,295 for this funding period. Receipt of any prospective funding is contingent upon the availability of funds from Congress, satisfactory performance, continued relevance to program objectives, and will be at the sole discretion of the Department of Commerce. The Department of Commerce is not liable for any obligations, expenditures, or commitments which involve any amount in excess of the Federal amount presently available. The Recipient will be responsible for any and all termination costs it may incur should prospective funding not become available. No legal liability will exist or result on the part of the Federal Government for payment of any portion of the remaining funds which have not been made available under the award. Notifications affecting funding or notice of non-availability of additional funding for prospective years will be made only by the Grants Officer. The amendment to obligate prospective funding available shall be made via an Amendment to Financial Assistance Award, if at all possible prior to the expiration of each year's activities. The funding period for this award is 10/01/2023 through 09/30/2025 and may be extended through 12/31/2026.

GENESEE COUNTY PARKS & RECREATION COMMISSION  
BUDGET ADJUSTMENT  
NOAA - YEAR 2  
**9.30.25**

GL #	DESCRIPTION	Increase/(Decrease)
-----		
2088-797.01-504.000	FEDERAL PARTICIPATION	341,543.00
2088-797.01-801.028	CONTRACT SERVICES	341,543.00

SYI GRANT 9.30.24

	<u>CURRENT BUDGET</u>	<u>9.30.24 BUDGET</u>	<u>BUDGET ADJUSTMENT</u>
2087-751.00-704.000	3,000.00	13,952.14	10,952.14
2087-751.00-709.000	230.00	1,067.34	837.34
2087-751.00-729.000	-	139.52	139.52
2087-751.00-730.000	120.00	-	(120.00)
	<u>3,350.00</u>	<u>15,159.00</u>	<u>11,809.00</u>

GENESEE COUNTY PARKS & RECREATION COMMISSION  
BUDGET ADJUSTMENT  
NOAA - YEAR 2  
**9.30.25**

GL #	DESCRIPTION	Increase/(Decrease)
-----		
2088-797.01-504.000	FEDERAL PARTICIPATION	341,543.00
2088-797.01-801.028	CONTRACT SERVICES	341,543.00



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1437

**Agenda Date:** 12/11/2024

**Agenda #:** 6.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a request by Genesee County's Parks and Recreation Commission to fill a maximum of 400 seasonal pooled positions in FYE 2025 with positions and wage rates taking effect January 1, 2025

### **BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to hire a maximum of 400 seasonal pooled positions over the course of FYE 2025, with attached Seasonal Positions and wage rates taking effect January 1, 2025.

### **BACKGROUND:**

Having the ability to employ up to 400 seasonal pooled positions will fulfill the duties and responsibilities as set by the Parks and Recreation Commission and County Board. Parks will adhere to the budget approved by the Genesee County Parks and Recreation Commission and the Genesee County Board of Commissioners.

### **DISCUSSION:**

There are fifty-six (56) distinct seasonal position utilized by the Parks, seasonally, to support the programs and services spread across all facilities and locations, throughout Genesee and Lapeer Counties, owned and operated by the Genesee County Parks and Recreation Commission, plus the City of Flint parks, State Park in Flint, and the newly added Flint River Watershed Coalition program. Genesee County Parks and Recreation Commission owns or maintains 91% of public parkland in Genesee County.

No position will pay less than \$15.00 per hour.

### **IMPACT ON HUMAN RESOURCES:**

To have personnel position numbers created and commence the hiring process.

### **IMPACT ON BUDGET:**

NO USE OF GENERAL FUND. Positions being fully funded by grant funds and Parks and Recreation Commission budgeted funds.

Grant funded contracted and endowment positions within For-Mar Nature Preserve, Keep Genesee County Beautiful, City of Flint parks, State Park, and Flint River Watershed Coalition may have a reduction in hours and/or employees.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Having the ability to hire seasonal positions enhances resources and services to our community and visitors, and increases the safety of the public and staff, with a focus on talent and skill retention.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize establishing, posting, and filling a maximum of 400 seasonal Parks positions during the 2025 calendar year, with wage rates becoming effective January 1, 2025, said positions being necessary to fulfill the duties and requirements set by the Parks and Recreation Commission and this Board to maintain and support the services provided by the Parks and Recreation Commission and being fully funded with grant funds and Parks and Recreation Commission budgeted funds, with no additional County appropriation required, said positions being excluded from union contract wage increases, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board) and the Director of Human Resources is directed to have the necessary personnel position numbers created, as necessary, for said positions and to commence the hiring process so that the positions may be filled in accordance with County policy.

<b>POS #</b>	<b>ADMINISTRATION/MARKETING/ACCOUNTING</b>	<b>DIVISION</b>	<b>2025 PAY RATE</b>
P0005	ACCOUNTING ASSISTANT	ADMIN	\$21.34
P0049	MARKETING ASSISTANT	ADMIN	\$21.75
P0175	ADMINISTRATIVE ASSISTANT	ADMIN	\$19.63
PKS 19	SEASONAL GENERAL PROJECT COORDINATOR	ADMIN	\$35.03
PKS 25	SEASONAL GENERAL PROJECT SPECIALIST	ADMIN	\$41.21
PKS04	SEASONAL PARKS OPERATIONS CONSULTANT	ADMIN	\$46.88
PKS 21	SEASONAL PARKS SPECIAL PROJECTS ADVISOR	ADMIN	\$61.50
*NEED*	SEASONAL RECREATION PROGRAMMER	ADMIN	\$21.75
*NEED*	SEASONAL GENERAL PARK ATTENDANT	ADMIN	\$15.00
	<b>CROSSROADS VILLAGE</b>	<b>DIVISION</b>	
P0120	VILLAGE PROGRAM/OPERATIONS SPECIALIST	CRV	\$15.00
P0125	INTERPRETIVE SPECIALIST I	CRV	\$17.83
P0130	INTERPRETIVE SPECIALIST II	CRV	\$18.60
P0020	ASST. VILLAGE PROGRAMS SUPERVISOR	CRV	\$20.04
PKS01	ASST. VILLAGE OPERATIONS SUPERVISOR	CRV	\$22.62
PKS 26	SAWMILL OPERATOR	CRV	\$18.60
	<b>FOR-MAR</b>	<b>DIVISION</b>	
PKS 03	HORTICULTURIST I	FM ARBOR	\$15.00
P0095	HORTICULTURIST II	FM ARBOR	\$17.57
P0160	FOR-MAR EDUCATOR I	FM PRESERVE	\$15.88
PKS 14	FOR-MAR EDUCATOR II	FM PRESERVE	\$17.57
PKS 22	FOR-MAR PARK ATTENDANT	FM PRESERVE	\$15.00
PKS 23	DAY CAMP DIRECTOR	FM PRESERVE	\$19.63
*NEED*	ASSISTANT DAY CAMP DIRECTOR	FM PRESERVE	\$17.57
PKS 24	CAMP COUNSELOR	FM PRESERVE	\$15.47
PKS24	JUNIOR CAMP COUNSELOR	FM PRESERVE	\$15.00
	<b>GENESEE BELLE</b>	<b>DIVISION</b>	
P0035	BOAT CAPTAIN	BELLE	\$18.60
P0090	FIRST MATE	BELLE	\$15.77
PKS18	SENIOR BOAT CAPTAIN	BELLE	\$20.66
	<b>MAINTENANCE</b>	<b>DIVISION</b>	
P0150	MAINTENANCE WORKER	MAINT	\$15.00
P0155	MAINTENANCE COORDINATOR	MAINT	\$16.03
P0161	MAINTENANCE SPECIALIST I	MAINT	\$17.57
P0225	MAINTENANCE SPECIALIST II	MAINT	\$18.60
PKS15	HEAVY EQUIPMENT OPERATOR I	MAINT	\$21.69
D0300	HEAVY EQUIPMENT OPERATOR II	MAINT	\$23.24
	<b>OPERATIONS</b>	<b>DIVISION</b>	
PKS13	OPERATIONS SPECIALIST	OPS	\$15.00
PKS10	ASSISTANT OPERATIONS MANAGER	OPS	\$17.57
PKS05	OPERATIONS MANAGER I	OPS	\$20.66

PKS16	OPERATIONS MANAGER II	OPS	\$21.69
PKS20	SEASONAL PARKS OPERATIONS COORDINATOR	OPS	\$16.03
PKS27	SEASONAL PARKS OPERATIONS SUPERVISOR	OPS	\$27.61
	<b>RAILROAD</b>	<b>DIVISION</b>	
P0140	LOCOMOTIVE ENGINEER	HRR	\$21.69
P0086	STEAM BOILER FIREMAN	HRR	\$18.09
P0213	RAILROAD SHOP WORKER I	HRR	\$21.07
P0214	RAILROAD SHOP WORKER II	HRR	\$22.10
PKS11	SPECIALTY EQUIPMNT OPERATOR	HRR	\$30.46
	<b>PARK RANGERS</b>	<b>DIVISION</b>	
P0195	MARINE PATROL (RANGER DIVISION)	RANGER	\$16.03
P0180	PARK RANGERS	RANGER	\$21.69
P0181	PARK RANGER DETECTIVE	RANGER	\$22.72
	<b>GRANTS</b>	<b>DIVISION</b>	
PKS17	KGCB PROGRAM COORDINATOR I	KGCB	\$19.33
D0047	KGCB PROGRAM COORDINATOR II	KGCB	\$20.66
PKS12	KGCB PROGRAM COORDINATOR III	KGCB	\$22.62
*NEED*	RESERVATIONS & ADMIN SPECIALIST	KGCB	\$19.33
	<b>GRANTS</b>	<b>DIVISION</b>	
*NEED*	FRWC KAYAK FLINT ASSISTANT	FRWC	\$15.77
*NEED*	FRWC KAYAK FLINT LEADER	FRWC	\$19.33
*NEED*	FRWC PROGRAM ASSISTANT	FRWC	\$19.33
*NEED*	FRWC EDUCATION COORDINATOR	FRWC	\$30.42
*NEED*	FRWC PADDLE PROGRAMS COORDINATOR	FRWC	\$32.20

## SEASONAL ACCOUNTING ASSISTANT Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs basic accounting procedures including auditing all facilities receipts and deposits, takes reservations and works under the supervision of the Finance Officer; performs related duties as required.

### STATEMENT OF TASKS:

Understanding of reservation system with the ability to take reservations for all county parks.

Understanding of accounts payable and the ability to assist in the dally process.

Understanding of cash receipts system and the ability to reconcile daily revenues and process bank deposits

Understanding of auditing system and the ability to Implement standards and communicate them to other department supervisors

Understanding of payroll system and the ability to process time sheets

Understanding of Excel and the ability to assist and create spreadsheets

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.
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### REQUIRED KNOWLEDGE SKILLS AND ABILITY.

Ability to communicate effectively with the general public and staff Ability to understand and follow oral and written directions

Ability to operate a computer.

Ability to operate a calculator

Ability to handle and balance cash, make change

### MINIMUM QUALIFICATIONS:

**6 (Six)** college credits in accounting and/or two years accounting experience

### SPECIAL REQUIREMENTS:

Possession of a valid driver's license.

Must be willing to work weekends, holidays and irregular hours as scheduled and/or as directed.

Must be courteous in dealing with the general public and fellow staff members

Marketing Assistant  
Genesee County Parks & Recreation

GENERAL STATEMENT OF DUTIES:

Assist In the day-to-day function of the Marketing Department. Operate basic office equipment, software specifically Microsoft Office Suite. Requires computer and data entry skills and a basic understanding of databases. Familiar with social media. Works under supervision, attends and coordinates exhibits. and conferences, and performs other related duties as required.

STATEMENT OF TASKS:

**Routine**

Oversee basic clerical tasks as it pertains to the marketing department.  
Assist in the reservation department on a weekly basis.  
In a timely fashion sort and route Incoming materials from other departments.  
Based on media release schedules, coordinate the distribution of public communications through email and social media.  
Coordinate print quotes.

**Data Management**

Update, print, distribute and post all surveys.  
Generate survey outcome reports as needed from all Genesee County Parks facilities.  
Update all databases monthly.  
Assist with the update and Input of all survey and marketing data.  
Assist with marketing research using GCP survey results, internet, and other resources to make sound marketing and advertising decisions.  
Operate reservation software to generate reports.

**Projects**

Based on current marketing plan, coordinate exhibits, promotional material, staff and assist at exhibits when needed.  
On behalf of the marketing department, coordinate volunteers and assist with special volunteer projects.  
Coordinate the print and distribution of all GCP flyers and brochures.  
Traffic media: newspaper, radio and TV schedules based on GCP marketing plan.  
Using survey data, assist with media purchases and the development of marketing plans.  
Store marketing department backup materials for future projects.  
Update the Parks websites as needed.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITY

Knowledge of effective communications, both written and verbal.

Ability to read, write and speak clearly and effectively.

Ability to keep, prepare and maintain necessary reports and records.

Ability to create which may require lifting and construction.

Ability to maintain good interpersonal relationships with various groups, organizations, and individuals.

MINIMUM REQUIREMENTS:

**One (1)** year park experience or experience in an office providing clerical support in a marketing and high school graduate or equivalent or associate degree.

SPECIAL REQUIREMENTS:

Possession of a valid driver's license. Willingness to work weekends, holidays, and irregular hours as scheduled. Must be courteous in dealing with others.

Ability to lift at least 60 pounds

Administrative Assistant  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Performs a variety of office tasks, including Microsoft Office programs, recordkeeping, providing Information concerning park facilities and programs; works under general supervision: performs related duties as required.

STATEMENT OF TASKS:

Supports the work of assigned Division(s)  
Assists assigned Division(s) in managing seasonal hiring  
Assists assigned Division(s) in recordkeeping  
Assists Division Head(s) in the development of annual goals and evaluated progress in meeting goals  
Obtains cost estimates for various items and assists in purchasing items  
Prepares reports and maintains records as required by local, state, and federal agencies  
Disseminates Information concerning Commission facilities, programs, and activities to the general public  
Operates Windows-based computer and performs word processing as well as other computer programs as it relates to specific projects  
Answers telephones  
Performs minor maintenance duties, including assisting in office being maintained in an orderly manner  
Maintains copy machine and base radio station  
Acts as receptionist to Park visitors and Park staff  
Assists reservation department, as required

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE SKILLS AND ABILITIES:

Ability to communicate effectively with the general public.  
Ability to understand and carry out oral and written directions  
Ability to perform basic maintenance tasks.  
Ability to utilize Outlook, Access, Excel, and Publisher on Windows-based computer.  
Ability to multi-task and prioritize workload.

Administrative Assistant

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MINIMUM QUALIFICATIONS:

Availability open to work regularly Monday thru Friday 8am to 5pm

Ability to read and write.

Must have a valid driver's license.

Type 35wpm.

ADDITIONAL QUALIFICATIONS:

Three (3) years of office experience or equivalent.

Demonstrated ability to work independently, collaboratively and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.

SPECIAL REQUIREMENTS:

May be required to wear a uniform.

Must be willing to work weekends, holidays and Irregular hours as scheduled or directed.

Must be courteous in dealing with the general public and fellow staff members.

## SEASONAL GENERAL PROJECT COORDINATOR

### GENERAL STATEMENT OF DUTIES:

Performs a variety of administrative tasks; works under general supervision but also expected to work under own initiative; provides direction to subordinate employees; performs other duties as assigned.

### STATEMENT OF TASKS:

- Supports the work of department supervisor
- Works independently on assigned projects
- Assists with project planning, development, implementation, oversight, and inspection
- Coordinates and assigns work to subordinate employees
- Coordinates projects as assigned by department supervisor
- Assists with purchasing matters
- Assists with scheduling subordinate employees
- Assists with training subordinate employees
- Ensures public and employee safety
- Ensures Park visitors comply with all applicable park rules and regulations
- Maintains good public relations with park visitors and disseminates information about facilities, park activities, and related park programs
- Prepares reports and maintains records as required or assigned.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to effectively coordinate seasonal staff

Ability to prepare and maintain records and create reports

Ability to maintain good interpersonal relationships

Ability to communicate effectively both orally and in writing with the public and staff

Ability to carry out complex written and oral communication

Thorough knowledge of rules, policies, and procedures

Ability to assess and respond to emergency situations

Ability to read and write and be physically able to perform the work

Ability to use a computer

### MINIMUM QUALIFICATIONS:

Possession of a valid driver's license

Seven (7) years' experience in Parks and Recreation, Administration, Maintenance or Operations

### SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours

## SEASONAL GENERAL PROJECT SPECIALIST

### GENERAL STATEMENT OF DUTIES:

Performs a variety of administrative tasks in the oversight and completion of Park projects and programs; works under general management; performs other duties as assigned.

### STATEMENT OF TASKS:

- Supports the work of department supervisor
- Works independently on assigned projects
- Renders technical and/or professional advice and assistance to staff
- Researches and recommends projects and activities
- Conducts project planning, development, implementation, and inspection
- Assists with purchasing matters
- Trains subordinate employees
- Ensures public and employee safety
- Ensures Park visitors comply with all applicable park rules and regulations
- Maintains good public relations with park visitors and disseminates information about facilities, park activities, and related park programs
- Prepares reports and maintains records as required or assigned.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to prepare and maintain records and create reports  
Ability to maintain good interpersonal relationships  
Ability to communicate effectively both orally and in writing with the public and staff  
Ability to carry out complex written and oral communication  
Thorough knowledge of rules, policies, and procedures  
Ability to assess and respond to emergency situations  
Ability to read and write and be physically able to perform the work  
Ability to use a computer

### MINIMUM QUALIFICATIONS:

Possession of a valid driver's license  
Ten (10) years' experience in Parks and Recreation, Administration, Maintenance or Operations

### SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours

**Seasonal Parks Operations Consultant  
Genesee County Parks & Recreation Commission**

**GENERAL STATEMENT OF DUTIES:**

Analyzes various areas of Park Operations, works under own initiative;  
Reports to the Director, performs related duties as required

**STATEMENT OF TASKS:**

Assists Staff with planning documents and grant applications  
Assists Staff with policies and procedures  
Assists Staff with project Inspections  
Assists Staff with operations, maintenance, or highly skilled administrative tasks and projects

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

Ability to understand and carry out complex oral and written directions  
Detailed knowledge of park planning and development principles.  
Detailed knowledge of park maintenance and construction procedures.  
Detailed knowledge of Parks operations, maintenance, and administration  
Detailed knowledge of park infrastructure locations and operations  
Ability to maintain good interpersonal relationships and communicate effectively with the co-workers and supervisors

**MINIMUM QUALIFICATIONS:**

Possession of a valid driver's license.  
Twenty (20) years' experience in Parks and Recreation Administration, Maintenance and Operations

**SPECIAL REQUIREMENTS:**

Must be willing to work weekends, holidays, and irregular hours.

## Seasonal Parks Special Projects Adviser Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs complex and highly responsible tasks in the oversight and completion of special projects for the Genesee County Parks and Recreation Commission. Acts as point of contact through all phases of assigned projects including budgeting, planning, design, construction, inspection, and review. Works independently under the direction of the Parks and Recreation Director. Performs related duties as required.

### STATEMENT OF TASKS:

Represents the interests of the Parks and Recreation Department;  
Develops and maintains cooperative working relationships with governmental units, public and private organizations, county departments, stakeholders, and community members;  
Attends meetings providing administrative support and coordination;  
Develops and oversees preparation of internal and external project communications including correspondence, public communications, and media releases;  
Assists in the development and recommendations of long-term plans and sustainability in relation to the assigned special projects;  
Provides project coordination for assigned special projects;  
Monitors and coordinates the construction process of assigned special projects;  
Assists Staff with planning documents and grant applications;  
Assists Staff with preparation of construction bid specification;  
Assists Staff with policies and procedures.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to understand and carry out complex oral and written directions.  
Detailed knowledge of park planning and development principles.  
Detailed knowledge of park maintenance and construction procedures.  
Detailed knowledge of Parks operations, maintenance, and administration.  
Detailed knowledge of park infrastructure locations and operations.  
Ability to maintain good interpersonal relationships and communicate effectively.

### MINIMUM QUALIFICATIONS:

Possession of a valid driver's license -AND-

Twenty-five (25) years' experience in park management AND/OR facility management AND/OR natural resource management AND/OR construction management

### SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours.

## **SEASONAL RECREATION PROGRAMMER**

### **Genesee County Parks and Recreation Commission**

#### **GENERAL STATEMENT OF DUTIES:**

Performs responsible duties in the organization, planning, and implementation of recreation programs and special events for the general public; provides public assistance; assists in the safety of Park visitors and property; works under supervision; performs related duties as required.

#### **STATEMENT OF TASKS:**

- Maintains good relationships with the general public, as well as public and private officials.
- Assists with the planning, development and organization of recreation programs and special events.
- Researches, plans, develops and organizes recreation programs at various Park locations.
- Executes recreation programs at various Park locations.
- Responsible for the set up and tear down of recreation programs and special events.
- Responsible for the preparation and maintenance of necessary reports and records.
- Evaluates and keeps records about programs that have been conducted.
- Assists in fund sourcing and sponsorship connections.

The tasks specified above are intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

#### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

- Ability to communicate effectively with the general public, as well as the Park staff.
- Ability to maintain good working relationships with the general public and with other public and private officials in a highly visible posture.
- Ability to understand and carry out complex oral and written directions.
- Ability to maintain good interpersonal relationships.
- Ability to prepare and maintain necessary reports and records.
- Ability to plan, organize and conduct recreation programs.
- Knowledge of recreation programs.
- Ability to use a Windows-based computer

#### **MINIMUM QUALIFICATIONS:**

- High school graduate or equivalent -AND-
- Two (2) years of park experience or experience in conducting or developing program activities and/or special events

#### **SPECIAL REQUIREMENTS:**

- Requires a valid Michigan driver's license.
- Requires working weekends, holidays and irregular hours as scheduled and/or as directed.
- May be required to wear a prescribed work uniform.
- Ability to lift at least 60 pounds.
- Must complete a CPR/First Aid certification course provided by Genesee County or provide proof of current certifications.

## **SEASONAL GENERAL PARK ATTENDANT**

### **Genesee County Parks and Recreation Commission**

#### **GENERAL STATEMENT OF DUTIES:**

Performs a variety of basic tasks in the daily operation and maintenance of parks facilities and grounds. Work is performed under general supervision; performs related work as required.

#### **STATEMENT OF TASKS:**

- Maintains good public relations with park visitors.
- Performs routine custodial duties as assigned.
- Performs basic ground maintenance including raking, seeding, watering, planting, fertilizing, gathering refuse and rubbish.

The tasks specified above are intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

#### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Ability to understand and carry out oral and written directions.
- Ability to maintain good interpersonal relationships and communicate effectively with the public and with other Park staff.
- Ability to learn and apply park maintenance techniques.
- Ability to communicate effectively with the public.
- Ability to work individually and in a group.

#### **MINIMUM REQUIREMENTS:**

- Ability to physically perform the work.

#### **SPECIAL REQUIREMENTS:**

- Willing to work outdoors in a variety of weather conditions.
- Must be willing to work weekends, holidays and irregular hours as scheduled and/or directed.
- May be required to wear a prescribed work uniform.
- Must be courteous in dealing with the general public and fellow staff members.
- If assigned to Maintenance/Operations/Horticulture Divisions: Applicant will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only. Three (3) uniform shirts will be provided, additional shirts may be purchased.

**Notice:** A work permit **must** be supplied by anyone under 18 years of age. They may be obtained at your High School or former High School.

Village Program/Operations Specialist  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Interprets buildings, artifacts, customs, and life in general as it relates to living in Michigan during the mid to late 1800's. Performs and demonstrates period folk customs, skills, and crafts.

STATEMENT OF TASKS:

Demonstrates skills and crafts from the mid to late 1800's time period.  
Interprets period skills, crafts, and methodology, as well as history of buildings, artifacts, and customs for visitors - this *may* include dramatization.  
Instructs school children and other groups in the period skills and crafts.  
Operates equipment and machinery as necessary to carry out assigned duties.  
Participates in promoting, constructing, and interpreting exhibits, demonstrations, and programs related to historical Crossroads Village.  
Disseminates information concerning the train, park area and other commission activities.  
Performs routine maintenance, custodial duties, and household chores as assigned.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Skill to perform, demonstrate, teach, and interpret skills and crafts associated with the mid to late 1800's.  
Ability to effectively communicate orally to individuals and groups.  
Ability to interpret buildings and artifacts in the first person or as required.  
Ability to accurately fill out forms and keep records.

MINIMUM REQUIREMENTS:

Ability to work individually and in a group.

SPECIAL REQUIREMENTS:

Will be required to work weekends, holidays, and irregular hours as scheduled.  
Will be required to wear a prescribed uniform or costume to comply with the Village dress code.  
Must be courteous in dealing with the general public and fellow staff members.

Interpretive Specialist I & II  
Genesee county Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Interprets buildings, artifacts, customs, and life in general as it relates to living in Michigan during the mid to late 1800's. Performs and demonstrates period folk customs, skills and crafts. Supervises assigned Village Program/Operation Specialists I & II and volunteers. Performs specialized work or skill required in the operation of Crossroads Village & Huckleberry Railroad. Performs other duties as required.

STATEMENT OF TASKS:

Demonstrates skills and crafts from the mid to late 1800's time period.  
Interprets period skills, crafts, and methodology, as well as history of buildings, artifacts, and customs for visitors -this may include dramatization.  
May perform skilled work in the operation of the Huckleberry Railroad trains, including coupling cars, check running gear, braking system, and related components, including safety equipment.  
Instructs school children and other groups in the period skills and crafts.  
Operates equipment and machinery as necessary to carry out assigned duties.  
Supervises assigned Village Program/ Operation Specialists and volunteers.  
Participates in promoting, constructing, and interpreting exhibits, demonstrations, and programs related to historical Crossroads Village.  
Disseminating information concerning the train, park area and other commission activities.  
Research, acquisition, cataloging, restoration, and maintenance in connection with artifacts, historical buildings, or programs.  
Performs routine maintenance, custodial duties, and household chores as assigned.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Skill to perform, demonstrate, teach, and interpret skills and crafts associated with the mid to late 1800's.  
Ability to effectively communicate orally to individuals and groups.  
Ability to interpret buildings and artifacts in the first person or as required.  
Ability to effectively supervise and coordinate activities of other employees and volunteers.  
Ability to accurately fill out forms and keep records.

Interpretive Specialist I & II  
Page 2

MINIMUM REQUIREMENTS:

Two **(2)** years' experience in the skill, craft, or trade authentic to this historic period **OR** two **(2)** years' experience working at Crossroads Village & Huckleberry Railroad.

SPECIAL REQUIREMENTS:

Possession of a valid driver's license.

Will be required to work weekends, holidays, and irregular hours as scheduled.

Will be required to wear a prescribed uniform or costume to comply with the Village dress code.

Must be courteous in dealing with the general public and fellow staff members.

INTERPRETIVE SPECIALIST II ADDITIONAL DUTIES & TASKS:

Performs specialized work in retail/revenue operations, including retail merchandising, cash control policies & procedures, inventory, and entrance gate admission procedures. Maintains records and reports as required.

MINIMUM QUALIFICATIONS:

Three **(3)** years' experience working at Crossroads Village OR four (4) years working in retail.

## Seasonal Assistant Village Program Supervisor Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Coordinates the daily programs, activities, and special events at Crossroads Village and Huckleberry Railroad. Performs a variety of jobs related to planning and conducting special events program activities and daily program/interpretive activities. Coordinates activities of other staff and volunteers in program/interpretive areas. Works under general supervision and performs other related duties as required.

### STATEMENT OF TASKS:

Coordinates seasonal employees and volunteers in the interpretive division.  
Assists in the coordination and conducting of special event programs, and interpretive program activities.  
Researches, recommends, and develops new program activities.  
Evaluates and keeps records about programs that have been conducted.  
Participates in programs as required.  
Assists other individuals, groups, and organizations that cooperate with the Village to conduct programs.  
Assists with the training and evaluation of seasonal interpretive staff.  
Participates in promoting, constructing, and interpreting exhibits, demonstrations and programs related to Historical Crossroads Village.  
Prepares and maintains necessary reports and records, including but not limited to, financial reports, attendance records, revenue records, and personal evaluations.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE. SKILLS AND ABILITIES:

Knowledge of interpretation  
Ability to maintain necessary records and create reports.  
Ability to effectively supervise employees.  
Ability to create exhibits which may require lifting and construction.  
Ability to communicate effectively both orally and in writing with the public and other park employees  
Ability to maintain good interpersonal relationships with various groups, organizations, and individuals.

Seasonal Assistant Village Program Supervisor  
Page 2

MINIMUM REQUIREMENTS:

Three (3) years of experience in coordinating and conducting interpretive programs and two (2) years of supervisory experience. Or other combination of training and experience.

SPECIAL REQUIREMENTS:

Possession of a valid driver's license.

Must be willing to work weekends, holidays, and irregular hours as scheduled.

Will be required to wear uniform or costume as required.

Must be courteous in relations with customers, volunteers, concessionaries, and commission staff.

Seasonal Assistant Village Operations Supervisor  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Supervises the daily operations of Crossroads Village and Huckleberry Railroad and performs related duties as required; and works under supervision.

STATEMENT OF TASKS:

Supervises seasonal employees and Village volunteers.

Recommends and plans interpretive programs and special event programs to be held at Crossroads Village and Huckleberry Railroad.

Recommends products to be sold at Village and railroad concessions and is responsible for inventory control at concession operations.

Prepares and maintains necessary reports and records, including but not limited to, financial reports, attendance records, revenue records, payroll, cash control records, and personnel evaluations.

Handles large sums of money.

Works with maintenance supervisors as necessary to ensure proper maintenance of the village and railroad.

Serves as liaison to various Individuals or groups as assigned.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE SKILLS AND ABILITIES:

Knowledge of interpretation.

Knowledge of concession and retail operations, inventory, and cash control.

Ability to keep a variety of business records.

Ability to prepare and maintain necessary reports and records.

Ability to understand and carry out oral and written directions.

Ability to maintain good interpersonal relationships.

Ability to communicate effectively both orally and in writing with the public and other park employees.

MINIMUM QUALIFICATIONS:

Three **(3)** seasons of experience in park operations or retailing; **OR** two **(2)** years of college **AND** two **(2)** years of supervisory experience.

SPECIAL REQUIREMENTS:

Possession of a valid driver's license.

Willingness to work weekends, holidays or irregular hours as scheduled.

May be required to wear a uniform or costume.

Must be courteous in relations with customers, volunteers, concessionaires, and commission staff.

## SEASONAL SAWMILL OPERATOR

### GENERAL STATEMENT OF DUTIES:

Performs skilled tasks in wood processing; Performs and demonstrates skills and crafts; works under supervision of the Director of Railroad Operations but also expected to work under own initiative; performs other duties as assigned.

### STATEMENT OF TASKS:

- Demonstrates wood processing, sawmill operations as scheduled and directed
- Operates equipment and machinery necessary to carry out assigned duties
- Properly handles and maintains the logs and cuttings as directed
- Assists in training staff in sawmill operations and safety
- Performs routine maintenance and custodial duties as assigned
- Ensures public and employee safety
- Ensures Park visitors comply with all applicable park rules and regulations
- Maintains good public relations with park visitors and disseminates information about facilities, park activities, and related park programs

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Skill to perform, demonstrate, teach, and interpret skills and crafts associated with the sawmill.  
Ability to operate various types of machinery and equipment related to operations and maintenance.  
Ability to maintain good interpersonal relationships.  
Ability to communicate effectively both orally and in writing with the public and staff.  
Ability to carry out complex written and oral communication.  
Thorough knowledge of rules, policies, and procedures.  
Ability to assess and respond to emergency situations.  
Ability to read and write and be physically able to perform the work.

### MINIMUM QUALIFICATIONS:

Possession of a valid driver's license  
Experience in logging, wood processing, or tree trimming and removal.

### SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours.  
Must be willing to work outdoors in a variety of weather conditions.  
May be required to wear a prescribed work uniform.  
Ability to lift minimum of 50lbs.  
Ability to use cant hook to roll logs onto Mill Platform.  
Must be courteous in dealing with the general public and fellow staff members.

Horticulturist I & II  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Performs a variety of horticultural maintenance and basic park maintenance; will be required to operate a variety of horticultural equipment, such as trucks, tractors, utility vehicles, tillers, and string trimmers; works under supervision but also expected to work under own Initiative.

STATEMENT OF TASKS:

Performs horticultural and grounds maintenance tasks including landscape construction, planting, watering; fertilizing, pruning, pest management, propagation, tree removal, chipping, composting and general lawn maintenance.

Assists in making minor repairs to buildings and equipment.

Performs routine custodial work in arboretum buildings and grounds, including refuse and rubbish removal.

Assists in minor remodeling and light carpentry, such as building trellises, benches, arbors, and compost bins.

Operates and maintains arboretum equipment.

Assists in development and maintenance of arboretum roads, trails, and paths, fencing and signing.

Regularly maintains accurate records of daily planting and horticultural maintenance.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to accept and follow oral and written instructions given by superior in charge.

Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as staff.

Ability to learn and apply basic horticultural maintenance and general maintenance practices.

Ability to operate and maintain arboretum equipment and tools correctly and safely.

Thorough knowledge of park rules, policies, and procedures.

Ability to physically perform the work.

MINIMUM REQUIREMENTS:

Ability to physically perform the work.  
Possession of a valid driver's license.

SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours as scheduled.  
Must be willing to work outdoors in a variety of weather conditions.  
Will be required to wear a prescribed uniform and must wear protective wear and safety gear when required.  
Must be courteous in dealing with the general public and fellow staff members.  
Possession of a Certified Commercial Pesticide Applicator's License or the ability to become certified within 45 days of initial employment.

UNIFORM REQUIREMENTS & REIMBURSEMENTS:

Will be required to purchase uniform prior to starting work. Employee will be reimbursed \$100 after the first (40) forty hours of employment (for first year employees) and \$50 for second and succeeding year employees. The \$100 for first year employees and the \$50 for second and succeeding year employees includes the purchase of safety shoes.

HORTICULTURIST II ADDITIONAL DUTIES & TASKS:

Coordinates subordinate employees.  
Assists In development and maintenance of display gardens and arboretum nursery.  
Assists in the coordination of the arboretum volunteer program and internship program.  
Assists in Visitor Center operation, clerical, and housekeeping; Assists in inventory and collection of plant material.  
Assists in development of databases and recordkeeping.  
Assists in soil sampling, surveying, and mapping of the arboretum.  
Assists In the development of programs, exhibits and arboretum newsletter.

MINIMUM QUALIFICATIONS:

One year (season) experience working as a Horticulturist at Genesee County Parks or related experience AND college coursework in landscape horticulture, floriculture, botany, landscape architecture or forestry. OR two years

Horticulturist I & II  
Page 3

(2 seasons) of related experience AND college coursework in landscape horticulture, floriculture, botany, landscape architecture or forestry.

SPECIAL REQUIREMENT:

Possession of a Certified Commercial Pesticide Applicator's License in ornamental and turf categories or the ability to become certified within 45 days of employment.

## SEASONAL FOR-MAR EDUCATOR I & II

### Genesee County Parks and Recreation Commission

#### GENERAL STATEMENT OF DUTIES:

Performs professional work in environmental and outdoor education for the Parks and Recreation Commission, including developing and leading educational programs both on and off-site, conducting nature hikes, interpreting, and developing indoor and outdoor exhibits, assisting in the Visitors Center, performing a variety of basic office tasks and performs related duties as required. This position works under the supervision of Park Naturalist & Chief Park Naturalist.

#### STATEMENT OF TASKS:

- Develops and conducts nature hikes and environmental/outdoor educational programs.
- Maintains good public relations with park visitors and disseminates information on Parks facilities, park activities, and related park programs & events.
- Assists in the installation and maintenance of demonstrations and community gardens.
- Ensures park visitors comply with all applicable park rules and regulations.
- Responsible for operating a cash drawer.
- Oversees the work performed by employees and volunteers.
- Conducts programs at For-Mar, other park facilities, schools, and throughout Genesee County for people of all ages and abilities.
- Operates equipment and machinery as necessary to carry out assigned duties.
- Assists in the development and maintenance of projects and exhibits.
- Performs routine maintenance and custodial duties, as assigned.
- Operates Windows-based computer and performs word processing as well as other computer programs as it relates to specific projects.
- Answers telephones and files.

The class specification above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

#### KNOWLEDGE SKILLS AND ABILITIES:

- Knowledge of outdoor and environmental education programs.
- Knowledge of the outdoors and natural sciences.
- Ability to speak in front of groups.
- Ability to understand and carry out oral and written directions.
- Ability to prepare necessary reports and records.
- Ability to maintain good interpersonal relationships and communicate effectively with the general as well as Park staff.
- Ability to utilize Outlook, Access, Excel and Publisher on Windows-based computer.

#### MINIMUM QUALIFICATIONS:

- Experience in natural science, education, adaptive recreation, interpretation parks and recreation, youth camps, or related field.
- Ability to physically perform the assigned work.
- Possession of a valid driver's license.

#### SPECIAL REQUIREMENTS:

- Must be willing to work outdoors in a variety of weather conditions.
- Must be willing to work weekends, holidays and irregular hours as scheduled and/or directed. May be required to wear prescribed work uniform.
- Must be courteous in dealing with the general public and fellow staff members.

**NOTICE:** A work permit must be supplied by anyone under 18 years of age. They may be obtained at your High School or former High School.

## **SEASONAL ENVIRONMENTAL EDUCATOR II**

### **ADDITIONAL DUTIES & TASKS:**

In addition to Environmental Educator I duties, employee will coordinate, mentor, and train employees of lower classifications, or as assigned; participates in daily operations; ensures the safety of park visitors and staff; works under supervision, but also expected to work under own initiative; performs related duties as required.

### **MINIMUM QUALIFICATIONS:**

- One year experience working as an Environmental Educator I and/or related experience **-AND-** college coursework in natural sciences, education, adaptive recreation, Interpretation parks and recreation, youth camps or related field  
-OR-  
Two year's related experience **-AND-** college coursework in the fields listed above or related field.
- Ability to physically perform the assigned work.
- Possession of a valid driver's license.

**SEASONAL FOR-MAR PARK ATTENDANT**  
**Genesee County Parks and Recreation Commission**

**GENERAL STATEMENT OF DUTIES:**

Performs a variety of basic tasks in the daily operation and maintenance of For-Mar Nature Preserve and Arboretum; including greeting visitors, assisting with projects, exhibits, animal care, special events and performs retail clerk/ cashier duties. Work is performed under general supervision; performs related work as required.

**STATEMENT OF TASKS:**

- Maintains good public relations with park visitors and disseminates information on Parks facilities, park activities, and related park programs & events.
- Ensures park visitors comply with all applicable park rules and regulations.
- Responsible for the operation of a cash drawer.
- Assists in the development, implementation, and maintenance of projects, and special events.
- Performs routine maintenance and custodial duties as assigned.

The tasks specified above are intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Ability to understand and carry out oral and written directions.
- Ability to maintain good interpersonal relationships and communicate effectively with the public and with other Park staff.
- Knowledge of the outdoors or ability to research needed information.
- Ability to perform basic mathematical computations.
- Ability to accurately fill out forms and keep records.
- Ability to communicate effectively with the public.
- Ability to work individually and in a group,
- Ability to read, write, and do basic math.

**MINIMUM REQUIREMENTS:**

- Ability to physically perform the work.

**SPECIAL REQUIREMENTS:**

- Willing to work outdoors in a variety of weather conditions.
- Must be willing to work weekends, holidays and irregular hours as scheduled and/or directed.
- May be required to wear a prescribed work uniform.
- Must be courteous in dealing with the general public and fellow staff members.
- Must complete a CPR/First Aid certification course provided by Genesee County or provide proof of current certifications.

**Notice:** A work permit **must** be supplied by anyone under 18 years of age. They may be obtained at your High School or former High School.

**Seasonal For-Mar Park Day Camp Director**  
Genesee County Parks and Recreation Commission

**GENERAL STATEMENT OF DUTIES:**

The Day Camp Director is responsible for planning, coordinating, and overseeing the overall camp program and implements all daily camp activities as approved by the Chief Park Naturalist. The Camp Director is responsible for communicating with parents/guardians, and other camp staff during and after camp hours of operation. The Camp Director is responsible for the care, safety, protection, and oversight of the camp environment, staff, and participants. The planning, preparation, and organization of daily activities and site set-up/clean-up as well as all administrative duties of camp, is a requirement of the Camp Director. Oversees the camp counselor(s) and junior counselor(s). Reports to Chief Park Naturalist.

**STATEMENT OF TASKS:**

- Ensures compliance of camp policies, rules, guidelines, as well as general practices and procedures enforced by Genesee County Parks and Recreation.
  
- Oversees the development of the program and plans, and implements all camp activities, including weekly trips and special activities and/or assignments.
  
- Controls camp expenditures under an operating budget established by the Parks and Recreation Commission.
  
- Organizes and coordinates the camp staff weekly schedules (days off, hours worked, etc.).
  
- Administers and/or schedules trainings, as well as regular group meetings, with day camp staff.
  
- Produces forms, letters, and pertinent documents needed for the implementation of the camp.
  
- Monitors and ensures appropriate participant behavior and adherence to camp rules and regulations.
  
- Assesses the overall program to see if there are any changes that need to be made for optimal function. Makes recommendations to the Chief Park Naturalist when necessary.
  
- Distribute medication to participant, complete medication log accordingly and take care of all injuries.

The class specification above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

**KNOWLEDGE SKILLS AND ABILITIES:**

- Knowledge of outdoor and environmental education programs.
  
- Knowledge of the outdoors and natural sciences.
  
- Ability to speak in front of groups.

- Ability to understand and carry out oral and written directions.
- Ability to prepare necessary reports and records.
- Ability to maintain good interpersonal relationships and communicate effectively with the public as well as Park staff.
- Ability to utilize Outlook, Access, Excel, and Publisher on Windows-based computer.
- Ability to work independently, collaboratively and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.

#### MINIMUM QUALIFICATIONS:

- Minimum 21 years of age.
- Have a minimum of 8 weeks of cumulative full-time experience working with a population similar to that which the camp serves.
- Have a minimum of 4 weeks of full-time administrative experience in an organized camp or similar program.

#### SPECIAL REQUIREMENTS:

- Must be willing to work outdoors in a variety of weather conditions.
- Obtain CPR, AED, and First Aid Training prior to start of Day Camp.

**Seasonal For-Mar Assistant Day Camp Director**  
Genesee County Parks and Recreation Commission

**GENERAL STATEMENT OF DUTIES:**

The Assistant Day Camp Director assists in the planning, coordinating, and overseeing the overall camp program and helps implement all daily camp activities as approved by the Chief Park Naturalist. The Assistant Day Camp Director communicates with parents/guardians, and other camp staff during and after camp hours of operation. The Assistant Day Camp Director is responsible for the care, safety, protection, and oversight of the camp environment, staff, and participants. Oversees the camp counselor(s) and junior counselor(s), as assigned. Reports to the Day Camp Director.

**STATEMENT OF TASKS:**

- Ensures compliance of camp policies, rules, guidelines, as well as general practices and procedures enforced by Genesee County Parks and Recreation.
- Assists in the development of the program and plans, and helps implement all camp activities, including weekly trips and special activities and/or assignments.
- Assists in maintaining the operating budget established by the Parks and Recreation Commission.
- Assists in the organization and coordination of the camp staff weekly schedules.
- Assists in training and group meetings, with day camp staff.
- Produces forms, letters, reports, and pertinent documents, as required.
- Monitors and ensures appropriate participant behavior and adherence to camp rules and regulations.
- Assists in program assessment to see if there are any changes that need to be made for optimal function. Makes recommendations to the Day Camp Director when necessary.
- Distribute medication to participant, complete medication log accordingly and take care of all injuries.

The class specification above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

**KNOWLEDGE SKILLS AND ABILITIES:**

- Knowledge of outdoor and environmental education programs.
- Knowledge of the outdoors and natural sciences.
- Ability to speak in front of groups.
- Ability to understand and carry out oral and written directions.
- Ability to prepare necessary reports and records.
- Ability to maintain good interpersonal relationships and communicate effectively with the public as well as Park staff.
- Ability to utilize Outlook, Access, Excel, and Publisher on Windows-based computer.
- Ability to work independently, collaboratively and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.

MINIMUM QUALIFICATIONS:

- Minimum 21 years of age.
- Have a minimum of 4 weeks of cumulative experience working with a population similar to that which the camp serves.
- Have a minimum of 4 weeks of full-time administrative experience in an organized camp or similar program.

SPECIAL REQUIREMENTS:

- Must be willing to work outdoors in a variety of weather conditions.
- Obtain CPR, AED, and First Aid Training prior to start of Day Camp.

**Seasonal For-Mar Park Day Camp Counselor**  
Genesee County Parks and Recreation Commission

**GENERAL STATEMENT OF DUTIES:**

The Day Camp Counselor is responsible for coordinating campers and ensuring their safety, development, growth, skill achievement, and general well-being. Maintains a schedule for camp participants, facilities and creates lesson plans for daily activities, organizes and leads various small and large daily group activities. Show a willingness to adapt to change as needed and have a passion for youth development. Reports to Day Camp Director.

**STATEMENT OF TASKS:**

- Ensure compliance of camp policies, rules, guidelines, as well as general practices and procedures enforced by Genesee County Parks and Recreation.
- Monitor, evaluate, and care for camper health and well-being.
- Work with Parks staff in a collaborative manner.
- Greet campers and families upon arrival and orientate them to camp.
- Participate in all camp functions.
- Teach classes in a specialty area.
- Attend pre-camp, staff meetings and trainings.
- Help where needed in any area of camp to contribute to the successful operation of camp.

The class specification above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

**KNOWLEDGE SKILLS AND ABILITIES:**

- Knowledge of outdoor and environmental education programs.
- Knowledge of the outdoors and natural sciences.
- Ability to speak in front of groups.
- Ability to understand and carry out oral and written directions.
- Ability to prepare necessary reports and records.
- Ability to maintain good interpersonal relationships and communicate effectively with the public as well as Park staff.
- Ability to utilize Outlook, Access, Excel, and Publisher on Windows-based computer.

- Ability to work independently, collaboratively and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.

MINIMUM QUALIFICATIONS:

- Minimum 18 years of age.
- Previous experience working with a population like that which the camp serves and/or experience working in a day camp setting or similar program preferred but not required.
- Valid Michigan Driver's License.

SPECIAL REQUIREMENTS:

- Must be willing to work outdoors in a variety of weather conditions.
- Obtain CPR, AED, and First Aid Training prior to start of Day Camp.

**Seasonal For-Mar Park Day Camp Junior Counselor**  
Genesee County Parks and Recreation Commission

**GENERAL STATEMENT OF DUTIES:**

The Day Camp Junior Counselor will be responsible for assisting the Day Camp Counselors with summer day camp programming and reports directly to the Camp Director and Counselors. The Day Camp Junior Camp Counselor is responsible for ensuring the safety, wellbeing, and excitement of campers. Day Camp Junior Counselor will aide in the execution of creative and thoughtful programming, create meaningful connections, show a willingness to adapt to change as needed, and have a passion for youth development. The Day Camp Junior Counselor is not to be solely responsible for the care and supervision of campers.

**STATEMENT OF TASKS:**

- Ensure compliance of camp policies, rules, guidelines, as well as general practices and procedures enforced by Genesee County Parks and Recreation.
- Monitor, evaluate, and care for camper health and well-being.
- Work with Parks staff in a collaborative manner.
- Greet campers and families upon arrival and orientate them to camp.
- Participate in all camp functions.
- Aide in teaching classes as assigned.
- Attend pre-camp, staff meetings and trainings.
- Help where needed in any area of the day camp to contribute to the successful operation of camp.

The class specification above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of outdoor and environmental education programs.
- Knowledge of the outdoors and natural sciences.
- Ability to speak in front of groups.
- Ability to understand and carry out oral and written directions.
- Ability to prepare necessary reports and records.
- Ability to maintain good interpersonal relationships and communicate effectively with the public as well as park staff.
- Ability to utilize Outlook, Access, Excel, and Publisher on Windows-based computer.

- Ability to work independently, collaboratively and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.

MINIMUM QUALIFICATIONS:

- At Least 16 years of age.

SPECIAL REQUIREMENTS:

- Must be willing to work outdoors in a variety of weather conditions.
- Obtain CPR, AED, and First Aid Training prior to start of Day Camp.
- Work Permit approved by school.

Seasonal Boat Captain  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Performs skilled work in the operation of an excursion paddlewheel riverboat; works under the general supervision; performs related duties as required.

STATEMENT OF TASKS:

Operates a paddlewheel riverboat.

Maintains all necessary records and reports as required including daily running log and records.

Makes daily maintenance inspections of all equipment.

Makes minor repair to engine and related equipment.

Uses signals as necessary.

Makes all Judgement decisions regarding weather and safe operation.

Supervises subordinate employees.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of safe boating practices.

Ability to operate paddlewheel riverboat in a safe manner.

Ability to make minor repairs to the engine and related equipment.

Ability to communicate with the public about the paddlewheel riverboat and the Park system.

Ability to supervise subordinate employees.

Ability to maintain good interpersonal relationships.

RECOMMENDED QUALIFICATIONS:

Successful completion of a safe boating course.

Two **(2)** years of supervisory experience.

Possession of a basic first aid card before date of hire.

Must be willing to work weekends, holidays and irregular hours as scheduled or as directed.

Will be required to wear a prescribed uniform.

Must be courteous in dealing with the general public and fellow staff members.

REQUIRED QUALIFICATIONS:

Possession of a Michigan Department of Natural Resources Inland Lakes  
Captain's license.

Applicant must pass a physical examination and drug screening.  
Must have a valid driver license.

UNIFORM REQUIREMENTS AND REIMBURSEMENTS:

Applicant will be required to purchase uniforms prior to starting work.  
Applicant will be reimbursed \$75.00 after the first (40) hours of employment  
(for first year employee's) and \$50.00 for the second and succeeding year  
employees.

Seasonal First Mate  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Performs skilled work in the loading, unloading of passengers and docking of an excursion paddle-wheel boat; may be required to sell concession items. Assists with dinner and lunch cruises in preparation before, during, and after the meal, i.e., arranging tables and chairs, setting the tables, seating passengers, serving food, bussing tables, and clearing tables. Works under general supervision and performs related duties as required.

STATEMENT OF TASKS:

Loading and unloading of passengers in a safe manner.  
Checks paddlewheel and engine and other related components as directed.  
Ensures that all passengers are properly seated, disseminates information concerning Commission facilities.  
Sells concession items.  
Assists with docking of paddlewheel boat.  
Performs first-aid as needed.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of and ability to perform first-aid.  
Ability to assist with docking and handle boat lines.  
Ability to deal effectively with large numbers of passengers.  
Ability to communicate effectively with the public concerning the paddlewheel boat and Commission activities and facilities.  
Ability to maintain good inter-personal relationships.  
Ability to operate concession equipment.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

RECOMMENDED QUALIFICATIONS:

One **(1)** year of college or two seasons (6 months) of park experience or experience working with the public.  
Possession of a basic first aid card **"before the date of. Hire"**.

SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours as scheduled and/or as directed.  
May be required to wear prescribed work uniform.  
Must be courteous in dealing with the general public, and fellow staff members.

Seasonal Senior Boat Captain  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Responsible for the overall operation of a paddlewheel riverboat, may participate in the daily operations, works under supervision, and performs related work as required.

STATEMENT OF TASKS:

Assists in the preparation and maintaining of necessary reports and record, including passenger log, boat maintenance records, personnel evaluations, payroll, and discipline.

Assists in supervising subordinate employees, including in-service training, scheduling, and evaluations.

Responsible for daily and monthly maintenance on the riverboat and engine, which are to be completed in a timely manner.

Coordinates boat operations with the reservations department regarding special charters and schedule adjustments.

Coordinates boat schedule with food service department regarding lunch, dinner, special meal functions, and concession operations.

Operates a paddlewheel riverboat.

Makes daily maintenance inspections of all equipment.

Makes minor repairs as needed to engine and other related equipment

Makes all judgment decisions regarding weather and safe operations.

Works with entertainers regarding set-ups, take-downs, and performances during cruises.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Thorough knowledge of safe boating practices.

Ability to operate a paddlewheel riverboat in a safe manner.

Ability to make minor repairs to the engine and related equipment.

Ability to communicate with the public about the paddlewheel riverboat and the Park system.

Ability to supervise subordinate employees.

Ability to maintain good interpersonal relationships.

RECOMMENDED MINIMUM QUALIFICATIONS:

Four **(4)** seasons of supervisory experience.

SPECIAL REQUIREMENTS:

Successful completion of a safe boating course.

Possession of a basic first aid card "before date of hire".

Must be willing to work weekends, holidays, and irregular hours as scheduled or as directed.

Will be required to wear a prescribed uniform.

Must be courteous in dealing with the general public and fellow staff members.

REQUIRED QUALIFICATIONS:

Possession of a Michigan Department of Natural Resources Inland Lakes Captain's license or a U.S. Coast Guard Operators License.

Applicant must pass a physical examination and drug screening.

Must have a valid driver's license.

UNIFORM REQUIREMENTS AND REIMBURSEMENTS:

Applicant will be required to purchase uniforms prior to starting work. Applicant will be reimbursed \$75.00 after the first forty (40) hours of employment (for first year employees) and \$50.00 for the second and succeeding year employees.

## Seasonal Maintenance Worker Genesee County Parks & Recreation

### GENERAL STATEMENT OF DUTIES:

Performs a variety of basic park maintenance tasks which require fine and gross motor skills; required to operate light duty equipment such as trucks, tractors, and 72" mowers; performs responsible duties in maintaining the safety of park visitors; receives supervision but is also expected to work under own initiative; performs related work as required.

### STATEMENT OF TASKS:

Performs ground maintenance including mowing, raking, seeding, watering, planting, fertilizing, gather refuse and rubbish.  
Ensure Park visitors comply with all applicable park rules and regulations.  
Maintains good public relations with park visitors and disseminates Information about facilities, park activities, and related park programs.  
Performs routine custodial work in park buildings.  
Assists in making minor repairs to buildings and equipment.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.
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### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to learn and apply park maintenance techniques.  
Ability to correctly use and care for hand tools and light equipment.  
Ability to understand and carry out oral and written directions.  
Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as Parks staff.  
Ability to assess and respond to emergency situations.  
Thorough knowledge of park rules, policies, and procedures.

### MINIMUM REQUIREMENTS:

Ability to physically perform the work.  
Possession of a valid driver's license.

### SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and Irregular hours as scheduled.  
Will be required to wear a prescribed uniform.  
Must be courteous in dealing with the general public and fellow staff members.  
Applicant will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only. Two (2) uniform shirts will be provided, additional shirts may be purchased.

## Seasonal Maintenance Coordinator Genesee County parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs a variety of basic park maintenance tasks which require fine and gross motor skills; required to operate light to medium duty equipment such as trucks, tractors, mowers with a greater than 10 foot cutting width; performs responsible duties in maintaining the safety of park visitors; receives supervision from employees in higher grades but is also expected to work under own initiative; provides direction to subordinate employees; performs related work as required.

### STATEMENT OF TASKS:

Performs grounds maintenance including mowing, raking, seeding, watering, planting, fertilizing, gather refuse and rubbish.

Ensure Park visitors comply with all applicable park rules and regulations.

Maintains good public relations with park visitors and disseminates information about facilities, park activities, and related park programs.

Performs routine custodial work in park buildings.

Assists In making minor repairs to buildings and equipment.

Assists with scheduling and assigning work to subordinate employees.

Assists with training subordinate employees in park maintenance procedures.

<p>The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.</p>
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### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to apply and teach park maintenance techniques.

Ability to correctly use and care for hand tools and light equipment.

Ability to understand and carry out oral and written directions.

Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as Park staff.

Ability to assess and respond to emergency situations.

Thorough knowledge of park rules, policies, and procedures.

Ability to operate a wide variety of equipment such as 1-ton dump trucks, tractors with front end loaders, aerial bucket trucks, 16' width wing deck mowers, haul trailers with equipment, etc.

### MINIMUM QUALIFICATIONS:

Ability to read and write and being physically able to perform the work.

Possession of a valid driver's license.

Three **(3)** years' experience as a park maintenance worker or similar maintenance experience, supervisory experience preferred.

SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours.

Will be required to wear a prescribed work uniform.

Certification in first aid and CPR.

Must be courteous in dealing with the general public, concessionaires, and fellow staff members.

Applicant will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only. Two (2) uniform shirts will be provided; additional shirts may be purchased.

## Seasonal Maintenance Specialist I & II Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs a variety of semi-skilled and skilled park maintenance tasks which require fine and gross motor skills; required to operate light to heavy duty equipment such as trucks, tractors, fork lifts, 5 yard dump trucks, septage hauling trucks, and mowers with a 10 foot cutting width and greater; performs responsible duties in maintaining the safety of park visitors; receives supervision from employees in higher grades, but also expected to work under own Initiative; provides direction to subordinate employees; performs related work as required.

### STATEMENT OF TASKS:

Performs ground maintenance and routine custodial work in park buildings.  
Ensures Park visitors comply with all applicable park rules and regulations.  
Maintains good public relations with park visitors and disseminates Information about facilities, park activities, and related park programs.  
Performs routine custodial work in park buildings.  
Assists with scheduling and assigning work to subordinate employees.  
Assists with training subordinate employees in park maintenance procedures.  
Operates specialized equipment, including chainsaws, septage trucks, forklifts, and 4-wheel drive tractor/loaders.  
Performs minor repairs to buildings and equipment, including minor electrical and plumbing repairs.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.
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### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to learn and apply park maintenance techniques.  
Ability to correctly use and care for hand tools and light equipment.  
Ability to understand and carry out oral and written directions.  
Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as Parks staff.  
Ability to assess and respond to emergency situations.  
Thorough knowledge of park rules, policies, and procedures.  
Ability to operate a wide variety of equipment such as 1-ton dump trucks, tractors with front end loaders, aerial bucket trucks, 16' width wing deck mowers, haul trailers with equipment, etc.  
Ability to perform simple building and structure construction and repair, including minor electrical and plumbing repairs.

Seasonal Maintenance Specialist I & II  
Page 2

MINIMUM REQUIREMENTS:

Ability to physically perform the work.

Possession of a valid driver's license.

One year experience working as a Maintenance Coordinator at Genesee County Parks AND maintained a satisfactory employee evaluation OR Four (4) years similar maintenance experience.

SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours as scheduled.

Will be required to wear a prescribed uniform.

Must be courteous in dealing with the general public and fellow staff members.

Ability to obtain a valid CDL class B driver's license with air brakes.

Applicant will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only. Two (2) uniform shirts will be provided; additional shirts may be purchased.

MINIMUM QUALIFICATIONS:

One (1) year experience working as a Maintenance Specialist I at Genesee County Parks AND maintained a satisfactory employee evaluation

**OR**

Five (5) years similar maintenance experience.

SPECIAL REQUIREMENT:

Ability to certify as a Pesticide Applicator within 45 days of hiring as a Maintenance Specialist II.

## Heavy Equipment Operator I & II Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs a variety of semiskilled and skilled park maintenance tasks which require fine and gross motor skills; required to operate light and heavy-duty equipment; performs responsible duties in maintaining the safety of park visitors; receives supervision from employees in higher grades, but also expected to work under own initiative; provides supervision to subordinate employees; performs related work as required.

### STATEMENT OF TASKS:

Performs routine maintenance and repair of antique machinery, buildings, and all equipment.

Operates specialized equipment• shop and woodworking, heavy construction equipment.

Provides carpentry skills necessary for maintaining facilities.

Ensures Park visitors comply with all applicable park rules and regulations.

Maintains good public relations with park visitors and disseminates information about facilities, park activities, and related park programs.

Supervises subordinate employees.

Assists In coordinating park projects.

Assists with training subordinate employees.

Performs minor repairs to buildings and equipment, including minor electrical, plumbing, and carpentry repairs.

Builds and maintains parking lots and roadways.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to learn and apply park maintenance techniques.

Ability to correctly use and care for hand tools and light equipment.

Ability to understand and carry out oral and written directions.

Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as staff.

Ability to follow OSHA standards for safety and health.

Ability to assess and respond to ( ) emergency situations.

Thorough knowledge of park rules, policies, and procedures.

Ability to operate a wide variety of equipment such as 1•ton dump trucks, tractors with front end loaders, aerial bucket trucks, equipment trailers, etc.

Ability to use tools common to the trade.

Ability to perform simple building and structure construction and repair, including minor electrical and plumbing repairs.

Heavy Equipment Operator I & II  
Page 2

MINIMUM REQUIREMENTS:

Ability to physically perform the work.

Possession of a valid driver's license.

One **(1)** year experience working as a Maintenance Specialist III at Genesee County Parks **AND** maintained a satisfactory employee evaluation

**OR**

Seven **(7)** years similar maintenance experience.

SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours as scheduled.

Will be required to wear a prescribed uniform.

Must be courteous in dealing with the general public and fellow staff members.

Ability to obtain a valid CDL class A driver's license without restrictions, as required.

Applicant will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only. Two (2) uniform shirts will be provided, additional shirts may be purchased.

HEAVY EQUIPMENT OPERATOR II ADDITIONAL TASKS AND DUTIES:

Coordinates Park projects

MINIMUM QUALIFICATIONS:

One year experience working as a Heavy Equipment Operator I at Genesee County Parks **AND** maintained a satisfactory employee evaluation **OR** Eight (8) years similar maintenance experience.

## Operations Specialist Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Responsible for the dally operations of assigned revenue generating facility (Wolverine Campground, Boat Launches, Mounds ORV). Performs basic work *in* collection of fees and issuing permits; selling concessions; provides security; disseminates park information; works under supervision, and performs related duties as required.

### STATEMENT OF TASKS:

Issues permits, collects fees, prepares, and maintains bookkeeping records such as sales, Inventory, and registration reports and bank deposits, Registers visitors.

Ensures Park visitors comply with all applicable park rules, regulations, and state law.

Sells food, beverages, souvenirs, and other miscellaneous items in stores, concessions, and other locations.

Maintains an accurate inventory and stocks store with goods and supplies. Responsible for a cash drawer.

Maintains good public relations with park visitors and disseminates information on park facilities, activities, and related park programs.

Performs grounds maintenance keeps areas of use clean and in orderly fashion.

Performs routine custodial work in park buildings.

Assists *in* minor repairs to buildings and equipment.

Conducts programs for all ages.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to perform basic mathematical computations.

Ability to prepare necessary reports and records.

Ability to understand and carryout oral and written directions.

Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as Parks staff.

Ability to assess and respond to emergency situations.

Thorough knowledge of park rules, policies, and procedures.

Ability to learn and apply park maintenance techniques.

Ability to correctly use and care for hand tools and light equipment.

Operations Specialist  
Page 2

MINIMUM REQUIREMENTS:

Ability to physically perform the work.  
Possession of a valid driver's license.

SPECIAL REQUIREMENTS:

Will be required to work weekends, holidays, and irregular hours as scheduled.  
Will be required to wear a prescribed uniform.

Must be courteous in dealing with the general public and fellow staff members.

All applicants will be issued two (2) uniform shirts, additional shirts may be purchased.

Applicants for Wolverine Campground or Mounds ORV will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only.

## Assistant Operations Manager Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Responsible for the dally management of assigned revenue generating facility (Wolverine Campground, Boat Launches, Mounds ORV). Participates in daily operations; performs responsible duties in maintaining the safety of park visitors; works under supervision, but also expected to work under own initiative; provides direction to subordinate employees; performs related duties as required.

### STATEMENT OF TASKS:

Issues permits, collects fees, prepares, and maintains bookkeeping records such as sales, inventory, and registration reports and bank deposits, Registers visitors.

Ensures Park visitors comply with all applicable park rules, regulations, and state law.

Assists in supervising and training subordinate employees.

Maintains an accurate Inventory and stocks store with goods and supplies.

Assists In preparation and maintaining of necessary reports and records, including financial reports, payroll personnel evaluations, and may handle large sums of money.

Maintains good public relations with park visitors and disseminates information on park facilities, activities, and related park programs.

Ensures proper maintenance of grounds and other related facilities.

Plans, develops, and conducts programs (Wolverine campground)

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to schedule, direct, and supervise subordinate employees.

Knowledge of methods used in keeping financial accounts and records.

Ability to maintain accurate and up-to-date inventory records.

Ability to prepare and maintain necessary reports and records.

Ability to assess and respond to emergency situations.

Thorough knowledge of park rules, policies, and procedures.

Ability to apply and teach park maintenance techniques.

Ability to correctly use and care for hand tools and light equipment.

Ability to understand and carry out complex oral and written directions.

Ability to maintain good Interpersonal relationships and communicate effectively with the general public and Parks staff.

MINIMUM REQUIREMENTS:

Ability to read, write, and physically perform the work.

Possession of a valid driver's license.

Three years **(3 seasons)** experience working as an Operations Specialist at Genesee County Parks **AND** maintained a satisfactory employee evaluation

**OR**

Three **(3)** years' experience working in a campground with supervisory experience.

SPECIAL REQUIREMENTS:

Will be required to work weekends, holidays, and Irregular hours as scheduled.

Will be required to wear a prescribed uniform.

Must be courteous in dealing with the general public and fellow staff members.

All applicants will be Issued two (2) uniform shirts, additional shirts may be purchased.

Applicants for Wolverine Campground or Mounds ORV will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only.

## Operations Manager I & II Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs a variety of skilled professional duties in the operation and management of revenue producing facilities, including, but not limited to: Wolverine campground, Boat Launches, Mounds ORV Park, and Crossroads Village & Huckleberry Railroad. Supervises a wide variety of staff; performs related duties as required.

### STATEMENT OF TASKS:

Assures the appropriate operation, programming, staffing & scheduling of assigned facilities.

Develops and maintains systems to handle customer relation issues.

Develops annual goals and evaluates progress towards those goals.

Assists with development of assigned facilities.

Assists with purchasing, planning and upkeep of all computer equipment, programs, and network connectivity needs.

Supervises development and implementation of recreational programs and special events for assigned facilities.

Supervises the hiring, scheduling, and training of a wide variety of staff.

Coordinates with the Park Superintendent and Director of Maintenance and Project Management to ensure the proper maintenance of facilities.

Supervises the preparation of all necessary reports and records generated by assigned facilities.

Prepares cost estimates, tentative budgets, and associated documents for assigned facilities and associated programs.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to schedule, direct, supervise and train subordinate employees.

Knowledge of parks and recreation functions and activities.

Knowledge of methods used in keeping financial accounts and records.

Ability to prepare and present complex oral and written reports.

Ability to assess and respond to emergency situations.

Thorough knowledge of park rules, policies, and procedures.

Ability to communicate clearly and effectively both orally and in writing.

Ability to use a computer and associated software.

Knowledge of park planning, development, and maintenance.

Ability to maintain good interpersonal relationships and communicate effectively with public and staff.

Ability to attend work regularly and work under stressful conditions.

MINIMUM REQUIREMENTS:

Ability to read, write, and physically perform the work.

Possession of a valid driver's license.

Three years (3 seasons) experience working as an Operations Specialist at Genesee County Parks AND maintained a satisfactory employee evaluation OR three (3) years' experience working in a campground with supervisory experience.

SPECIAL REQUIREMENTS:

Will be required to work weekends, holidays, and irregular hours as scheduled.

Will be required to wear a prescribed uniform.

May be required to be on call.

All applicants will be issued two (2) uniform shirts, additional shirts may be purchased.

Applicants for Wolverine campground or Mounds ORV will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only.

OPERATIONS MANAGER MINIMUM QUALIFICATIONS:

One year (season) experience working as an Operations Manager at Genesee County Parks AND maintained a satisfactory employee evaluation.

## Seasonal Operations Coordinator Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs a variety of parks operations tasks in revenue generating facilities; performs responsible duties in maintaining the safety of park visitors; receives supervision from employees in higher grades but is also expected to work under own initiative; provides direction to subordinate employees; performs related work as required.

### STATEMENT OF TASKS:

Performs basic grounds maintenance at revenue generating facilities.  
Ensure Park visitors comply with all applicable park rules and regulations.  
Maintains good public relations with park visitors and disseminates information about facilities, park activities, and related park programs.  
Performs routine custodial work in park buildings.  
Assists In making minor repairs to buildings and equipment.  
Assists with scheduling and assigning work to subordinate employees.  
Assists with training subordinate employees in park maintenance procedures.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to apply and teach park maintenance and operations techniques.  
Ability to correctly use and care for hand tools and light equipment.  
Ability to understand and carry out oral and written directions.  
Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as Park staff.  
Ability to assess and respond to emergency situations.  
Thorough knowledge of park rules, policies, and procedures.  
Ability to operate a wide variety of equipment.

### MINIMUM QUALIFICATIONS:

Ability to read and write and being physically able to perform the work.  
Possession of a valid driver's license.  
Three **(3)** years' experience as a park maintenance worker or parks operations specialist or maintenance experience, supervisory experience preferred.

### SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours.  
Will be required to wear a prescribed work uniform.  
Certification in first aid and CPR.  
Must be courteous in dealing with the general public, concessionaires, and staff.  
Applicant will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only. Two {2} uniform shirts will be provided.

## Seasonal Operations Supervisor Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Supervises the daily operations of revenue generating facilities; works under the Parks Operations Manager but is expected to work under own initiative; performs related duties as required.

### STATEMENT OF TASKS:

Supervises seasonal employees.

Serves as liaison to various individuals or groups as assigned.

Handles large sums of money.

Coordinates with maintenance supervisors as necessary to ensure proper maintenance of revenue generating facilities.

Ensure Park visitors comply with all applicable park rules and regulations.

Develops and maintains systems to handle customer relation issues.

Oversees training of subordinate employees in park operations procedures.

Maintains good public relations with park visitors and disseminates information about facilities, park activities, and related park programs.

Assists the Parks Operations Manager with development of assigned facilities.

Assists the Parks Operations Manager with special events and facility programming.

Assists the Parks Operations Manager with tentative budgets, cost estimates, and associated documents for assigned facilities.

Supervises the preparation of all necessary reports and records generated by assigned facilities.

Supervises the hiring, scheduling, and training of assigned revenue generating facilities.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to supervise and direct subordinate employees.

Ability to prepare and present complex oral and written reports.

Ability to assess and respond to emergency situations.

Ability to communicate clearly and effectively both orally and in writing.

Ability to use a computer and associated software.

Ability to attend work regularly and work under stressful conditions.

Thorough knowledge of park rules, policies, and procedures.

Knowledge of parks and recreation functions and activities.

Knowledge of concession and retail operations, inventory and cash control.

### MINIMUM QUALIFICATIONS:

Ability to read and write and being physically able to perform the work.

Possession of a valid driver's license.

Five (5) years' experience in operations management, facilities management, retail management or customer relations.

SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours.

Will be required to wear a prescribed work uniform.

Certification in first aid and CPR.

Must be courteous in dealing with the general public, concessionaires, and staff.

Applicant will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only. Two (2) uniform shirts will be provided.

Seasonal Locomotive Engineer  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Performs a highly technical and skilled trade *in* the operation of a steam-operated locomotive; works under general supervision; performs related duties as required.

STATEMENT OF TASKS:

Operates a steam locomotive on an excursion line.

Maintains all necessary records and reports as required, including dally running reports and records.

Makes minor running repairs to engine and related equipment.

Explains to the public the principles of train operation and railroading,

Maintains brasses (brass bearings) and takes them up to the degree that is necessary.

Maintains the boiler in relationship to steam, fire and water. Uses whistle and hand signals as necessary.

Handles throttle to minimize wear and achieve maximum fuel economy.  
Supervises subordinate employees.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE SKILLS AND ABILITIES:

Thorough knowledge of steam locomotive operations, Walschaerts valve-gear and the setting of valves, brasses, steam boilers whistle and hand signals.

Ability to operate a steam locomotive in a safe manner.

Ability to make minor repairs to engine and related equipment.

Ability to communicate with the public concerning the operation of a steam locomotive.

Ability to supervise subordinate employees.

Ability to maintain good interpersonal relationships.

MINIMUM QUALIFICATIONS:

Two **(2)** years of experience in the operation of a steam locomotive -oil, wood, or coal fire.

SPECIAL REQUIREMENTS AND PROCEDURES:

Must be willing to work weekends, holidays and Irregular hours as scheduled and/or as directed.

Required to wear a prescribed uniform.

Must be courteous in dealing with the general public and fellow staff members.

Must have a valid driver's license.

UNIFORM REQUIREMENTS AND REIMBURSEMENTS:

Applicant will be required to purchase a uniform prior to starting to work. Applicant will be reimbursed \$150.00 after first forty (40) hours of employment (for first year employees) and each succeeding year, uniform reimbursements include safety shoe

## Seasonal Steam Boiler Fireman Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs a technical and skilled trade in the operations of a steam locomotive and/or stationary boilers and steam engines; works under general supervision; performs related duties as required.

### STATEMENT OF TASKS:

May assist the engineer in the operation of the locomotive and related equipment.

Maintains fire, boiler water level, and steam pressure permitting steam locomotives, stationary boilers, and steam engines to perform satisfactorily.

Assists in the loading of fuel and taking on of water.

Constructs and maintains proper fire, whether coal, wood, or oil is used for fuel.

Keeps locomotive, stationary boilers, and engines clean.

May assist in the routine maintenance of railroad and Village operations.

Makes out necessary records or reports as required.

Explains to the public the functions of the fireman and the operation features of the engine or train.

May be required to provide leadership to subordinate employees.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGESKILLS, AND ABILITIES:

Good knowledge of railroad terminology and working procedures.

Ability to prepare written reports and records.

Ability to communicate orally with the public.

Ability to do locomotive maintenance as necessary.

Ability to provide leadership to subordinate employees.

Ability to maintain good interpersonal relationships.

### MINIMUM QUALIFICATIONS:

Ability to read and write.

Applicant must pass a physical examination.

One (1) year (**one season**) of experience in the operation of a steam locomotive -oil, wood, or coal fire.

### SPECIAL REQUIREMENTS AND PROCEDURES:

Possession of a valid driver's license.

May be required to wear a prescribed uniform.

Must be courteous in dealing with the general public and fellow staff members.

UNIFORM REQUIREMENTS AND REIMBURSEMENTS:

Applicant will be required to purchase uniform prior to starting work. Applicant will be reimbursed

\$150.00 after first forty (40) hours of employment {for first year employees) and each succeeding year. All uniform reimbursements include safety shoes.

## Railroad Shop Worker I & II Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs technical and semi-skilled work in the maintenance and repair of locomotives, stationary boilers, steam engines and railroad cars; works under general supervision; performs related duties as required.

### STATEMENT OF TASKS:

Performs work in the assembly and disassembly of locomotives, stationary boilers, and steam engines.

Performs and assists in railroad coach inspections and repairs.

Performs work in the maintenance and/or repair of locomotives, stationary boilers, and steam engines.

Performs work in the maintenance and/or repair of track maintenance equipment. May be required to act as Engineer, Fireman, or operate track maintenance equipment.

May be required to provide leadership, train, or give direction to other employees.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Good knowledge of railroad terminology and working procedures.

Ability to prepare written reports and records.

Ability to communicate orally with the public.

Ability to do locomotive maintenance as necessary.

Ability to provide leadership to subordinate employees.

Ability to maintain good interpersonal relationships.

### RECOMMENDED QUALIFICATIONS:

Two **(2)** years of railroad equipment or heavy equipment repair.

### SPECIAL REQUIREMENTS AND PROCEDURES:

Possession of a valid driver's license.

Must be willing to work weekends, holidays and irregular hours as scheduled and/or as directed.

May be required to wear a prescribed uniform.

Must be courteous in dealing with the public and fellow staff members.

Must have a valid driver's license.

### UNIFORM REQUIREMENTS AND REIMBURSEMENTS:

Applicant will be required to purchase uniform prior to starting to work. Applicant will be reimbursed \$150.00 after first forty (40) hours of employment (for first year employees) and each succeeding year. All uniform reimbursements include safety shoes.

MINIMUM QUALIFICATIONS:

One year experience as a Railroad Shop Worker I and maintain a satisfactory employee performance evaluation OR Three years' experience in railroad equipment or heavy equipment repair.

Specialty Equipment Operator  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Manufactures metal parts for the Railroad using various machining tools located in the Railroad Shop, such as lathes, Precision mills, heavy duty shapers, presses, welders, and other equipment used in the repair and maintenance of Railroad Equipment; works under own initiative; Reports to the Railroad Operations Manager, performs related duties as required

STATEMENT OF TASKS:

Manufactures parts per print using materials as specified using machines available at the Railroad Shop  
Performs maintenance and/or repair on railroad equipment, machinery, and other equipment.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to correctly use and care for hand tools and light equipment.  
Ability to use precision analog measuring equipment to accuracy of 0.0001".  
Ability to operate lathes, vertical boring mills, horizontal and vertical mills, radial drill presses and hydraulic presses.  
Ability to perform basic welding including mig, stick, gas and tig  
Ability to understand and carry out complex oral and written directions.  
Ability to maintain good interpersonal relationships and communicate effectively with the co-workers and Supervisors

MINIMUM QUALIFICATIONS:

Ability to read and write and being physically able to perform the work.  
Have extensive knowledge of the use and application of machining tools.  
Have extensive knowledge of materials used in a machine shop  
Possession of a valid driver's license.  
Ten **(10)** years' experience in machinery or equipment repair.

SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours.  
Will be required to wear a prescribed uniform.  
Must be courteous in dealing with the supervisors and fellow staff members.  
Two (2) uniform shirts will be provided, additional shirts may be purchased.

# GENESEE COUNTY PARKS

## SEASONAL MARINE PATROL RANGER BOAT OPERATOR

### GENERAL STATEMENT OF DUTIES:

Performs responsible work including the enforcement of Marine Law, and maintenance of public safety; Works under supervision and performs related duties as required. ***This a not a certified law enforcement position.***

### STATEMENT OF TASKS:

Enforces marine law by patrolling Holloway Reservoir and Mott Lake in a boat.  
Regular maintenance of the Ranger Patrol Boat and Ranger Patrol Vehicles.

*The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe ALL of the duties an employee assigned to this class may be required to perform.*

### MAY BE REQUIRED:

To take Pleasure Boat Certification and CPR certification courses provided by departmental staff. Receive training and instruction in the use of power boat operation and associated equipment.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of marine safety techniques.  
Knowledge of first aid.  
Knowledge of Holloway Reservoir and Mott Lake.  
Ability to swim well.  
Ability to operate radio equipment.  
Ability to communicate orally effectively.  
Ability to follow complex written and oral instructions.  
Ability to maintain good interpersonal relationships.  
Ability to attend work regularly and work under stressful conditions.

### SPECIAL REQUIREMENTS:

No felony convictions, or misdemeanor drug or theft convictions.  
Willingness to work an irregular work schedule, which includes weekends, holidays and evenings as directed.

**Seasonal Park Ranger  
Genesee County Parks & Recreation Commission**

**Contact Person:** Chief Park Ranger

**Phone:** 810-249-3830

**Email:** [parkswebteam@gcparks.org](mailto:parkswebteam@gcparks.org)

**GENERAL STATEMENT OF DUTIES:**

The Police Park Ranger Division is a full-service law enforcement agency headquartered in Flint, Michigan. The Ranger Division currently consists of a Chief, Detective and 40 sworn, Full-time and Seasonal Park Rangers. The Ranger Division is the primary law enforcement agency assigned to patrol the Park Commission's properties. The Ranger Division enforce and investigate all laws including Federal, State, Marine and local ordinances with emphasis on community policing. The Ranger Division operates 24/7 year-round.

Genesee County Parks consists of over 11,000 acres with 26 developed park properties spread over two counties, in both urban and rural settings making it the largest county parks system in the State of Michigan. The parks property includes lakes, rivers, beaches, walking trails, horse riding, ORV, nature preserves and a 1800's theme park village with a steam engine passenger railroad system and paddleboat.

**MINIMUM QUALIFICATIONS:**

Must be 21 years of age

Must have a high school diploma or G.E.D. certificate

Must have a valid driver's license, with a driving record free of suspension, revocation and moving violations for the prior two years

No felony, assault, OWI or drug arrests or convictions

Pass background and drug test

Must be MCOLES certified, with minimum 1 year experience as a police officer

Must be willing to work weekends, nights, and holidays

Must be willing to assist other agencies including the City of Flint Police, Michigan State Police, and the Genesee County Office of Sheriff

Physically fit for duty, maintain proper height to weight ratio, free from physical impairments unless protected under the American Disability Act and MCOLES

Must be willing to work different patrol assignments, including vehicle, boat, pontoon, foot and ORV's

Must be willing to work large events that attract 50,000+ participants

**SALARY AND BENEFITS:**

Parks Rangers are only allowed to work 1450 hours per calendar year. At the time of this posting there is no offer of advancement.

Seasonal Park Ranger Detective  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

To conduct criminal investigations generated by the Genesee County Parks and Recreation Commission- Ranger Division.

STATEMENT OF TASKS:

In addition to tasks performed as a Seasonal Park Ranger the Seasonal Detective must:

Correct, prepare, follow- up, on criminal complaints to be presented to the Prosecutor Attorney office for review

Conduct suspect, victim, and witness interviews

Process criminal/traffic cases for District, Circuit and Family courts

Secure, process and maintain evidence

Conduct employee background checks

Maintain LEIN and Web-Station migration

Maintain good working relationships with the general public, victims, witnesses, co- workers, other law enforcement agencies

Perform any additional tasks requested by the Chief Ranger or the Director

MINIMUM QUALIFICATIONS:

MCOLES Certified Police Officer

Currently employed as a Seasonal Park Ranger

SPECIAL REQUIREMENTS:

This position requires a varied shift schedule, as determined by the Chief Ranger. This position is at Will, non-union, non-benefit and holds no departmental seniority. The Seasonal Detective serves at the pleasure of the Chief Ranger or the Director.

The Seasonal Detective will be required to wear *\*business or court* attire daily; except Fridays if no court proceeding is scheduled.

*\*Business Attire:* Male-dress shirt/pants, tie. Female-dress shirt/pants or skirt.

*\*Court Attire:* Male-Suit or sports coat with dress shirt/pants and tie. Female-pants suit or dress.

This position serves at the sole discretion of the Chief Ranger or the Director. This position has no authority to discipline, suspend or order Rangers to perform special tasks with the following exception: that of being the investigator and to supervise personnel working at the scene of a crime. The Seasonal Detective assignments are determined by the Chief Ranger and that of the Ranger Division needs.

Program Coordinator I, II, III  
Keep Genesee County Beautiful

GENERAL STATEMENT OF DUTIES:

Coordinates dally programs, activities, and special events. Performs a variety of jobs related to planning and conducting program activities. Coordinates activities of other staff and volunteers. Works under general supervision *and* performs other related duties as required.

STATEMENT OF TASKS:

Support the work of the Program Director  
Work independently on assigned projects that include beautification and community greening, litter and graffiti abatement and waste reduction and recycling  
Coordinate and work directly with volunteers on the implementation of KGCB programs and activities  
Assist in the coordination and implementation of events and program activities  
Research, recommend, and develop new program activities  
Participates in programs as required  
Participates in promoting, constructing, and presenting programs  
Performs office tasks that include filing, answering phone calls, returning emails, *record* management, report generation, program creation, monitoring, evaluation, event planning, curriculum development, volunteer training, maintenance of mailing lists  
Attend and/or give presentations at local meetings representing KGCB.  
Inventory KGCB materials and assist in their distribution.  
Assist in marketing and promotion.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to prepare and maintain necessary records and create reports  
Ability to effectively supervise volunteers  
Ability to communicate effectively both orally and in writing with the public and staff  
Ability to maintain good interpersonal relationships with diverse groups, organizations, and individuals  
Ability to carry out complex written and oral communications  
Ability to accurately fill out forms and keep records  
Thorough knowledge of rules, policies, and procedures  
Ability to assess and respond to emergency situations  
Ability to read and write and be physically able to perform the work  
Familiarity with the use of social media

**MINIMUM QUALIFICATIONS**

Two **(2)** years of experience in coordinating, developing, and conducting programs and two **(2)** years of supervisory experience or other combination of training and experience

Demonstrated excellence in organization and communication skills • Computer skills/knowledge of Windows and Microsoft Office Programs (Word, PowerPoint, Excel)

An interest in and willingness to pursue KGCB's mission  
Valid Michigan driver's license

**SPECIAL REQUIREMENTS:**

Must be willing to work weekends, holidays and irregular hours as scheduled or directed

May be required to wear a uniform

Must be courteous in dealing with the general public and fellow staff members

Required to regularly drive to sites within the City of Flint and Genesee County

Able to physically move materials to sites and perform physical work as needed  
(30-50 pounds)

Certification In CPR and First Aid

**PROGRAM COORDINATOR II**

**MINIMUM QUALIFICATIONS:**

One year experience as a KGCB Program Coordinator with maintaining a satisfactory employee evaluation **OR** Three **(3)** years' experience in coordinating, developing, and conducting programs and three **(3)** years of supervisory experience or other combination of training and experience.

**PROGRAM COORDINATOR III**

**MINIMUM QUALIFICATIONS:**

Two years' experience as a KGCB Program Coordinator with maintaining a satisfactory employee evaluation **OR** Four **(4)** years' experience in coordinating, developing, and conducting programs and four **(4)** years of supervisory experience or other combination of training and experience.

## RESERVATIONS AND ADMINISTRATIVE SPECIALIST

### GENERAL STATEMENT OF DUTIES

Performs a variety of office tasks at assigned facility, including greeting public, answering phones, collecting reservation and event information, completing necessary paperwork, utilizing Microsoft Office programs and other reservation software, and providing information concerning facilities and associated programs

### STATEMENT OF TASKS

- Support the work of the Parks Division Head(s)
- Disseminates information concerning facilities, programs, and activities to the general public
- Issues permits, collects fees, prepares and maintains records for programs and events
- Operates Windows-based computer and performs word processing as well as reservation software
- Answers telephones and directs calls accordingly
- Acts as receptionist to Park visitors and Park staff
- Assists reservation department, as required

The tasks specified are intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform

### REQUIRED KNOWLEDGE SKILLS AND ABILITIES

- Ability to communicate effectively with the general public.
- Ability to prepare and maintain necessary records and create reports
- Ability to accurately fill out forms and keep records
- Thorough knowledge of the rules, policies, and procedures
- Ability to understand and carry out oral and written directions
- Ability to utilize Outlook, Access, Excel, and Publisher on Windows-based computer.
- Ability to multi-task and prioritize workload.

### MINIMUM QUALIFICATIONS

- Availability open to work regularly Monday thru Friday
- Ability to read and write.

### ADDITIONAL QUALIFICATIONS

- Two (2) years of office administrative experience or equivalent.
- Demonstrated experience in Windows and Microsoft Office Programs (Word, Powerpoint, Excel)
- Demonstrated ability to work independently, collaboratively and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.

## SPECIAL REQUIREMENTS

- Must be willing to work weekends, holidays and Irregular hours as scheduled or directed.
- Must be courteous in dealing with the general public and fellow staff members
- May be required to wear a uniform

## **Seasonal Flint River Watershed Coalition Kayak Flint Assistant**

### **GENERAL STATEMENT OF DUTIES:**

Assists in implementing paddle programs. Provides excellent customer service to Kayak Flint customers. Helps with marketing and promotion. Works under supervision of the Paddle Programs Coordinator and Seasonal Kayak Flint Leader; performs related duties as required.

### **STATEMENT OF TASKS:**

Assist with promotion, preparation, implementation, and follow-up tasks for Kayak Flint programs  
Assist with customer and equipment pick-up and shuttling  
Assist with fleet maintenance  
Assist with scouting and monitoring river conditions  
Assist on the water during scheduled trips, programs, and workshops

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Ability to work outside in all weather conditions  
Ability to follow directions and ask questions  
Problem-solving skills  
Ability to communicate the mission of Kayak Flint and the Flint River Watershed Coalition  
Demonstrated ability to work independently, collaboratively, and respectfully in a complex, multicultural work environment that values diversity, equity, and inclusion.

### **MINIMUM QUALIFICATIONS:**

One (1) year of college or two seasons (6 months) of park experience or experience working with the public -AND- Valid Michigan Driver's license

### **SPECIAL REQUIREMENTS:**

Must be willing to work weekends, holidays, and irregular hours as scheduled and/or as directed.  
May be required to wear prescribed work uniform.  
Must be courteous in dealing with the public, and fellow staff members  
Able to physically move materials to sites and perform physical work (30 - 50 pounds)

## Seasonal Flint River Watershed Coalition Kayak Flint Leader

### **GENERAL STATEMENT OF DUTIES:**

Performs daily supervision of Kayak Flint operations and staff. Provides excellent customer service to Kayak Flint customers. Assists in planning paddle programs. Helps with marketing and promotion. Works under supervision of the Paddle Programs Coordinator; performs related duties as required.

### **STATEMENT OF TASKS:**

Provides daily supervision of Kayak Flint operations, including rentals and supervision of Kayak Flint Assistants

Manage Kayak Flint communications

Coordinates with Paddle Programs Coordinator to set weekly staffing

Coordinates scheduling of Kayak Flint rentals

Manages customer rentals and payment process

Assists with covering shifts and large events as needed

Assists with scouting and clearing the paddle route

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Supervisory experience

Ability to handle and balance cash, make change

Proficiency with computers and cell phones/tablets

Ability to work outside in all weather conditions

Ability to communicate the mission of Kayak Flint and the Flint River Watershed Coalition, Genesee County Parks

Demonstrated ability to work independently, collaboratively, and respectfully in a complex, multicultural work environment that values diversity, equity, and inclusion.

### **MINIMUM QUALIFICATIONS:**

Two (2) years of experience in coordinating, developing, and conducting programs -AND- two (2) years of supervisory experience or other combination of training and experience -AND- Valid Michigan driver's license, and the ability to obtain a chauffeur's license within 30 days of employment

### **SPECIAL REQUIREMENTS:**

Demonstrated excellence in organization and communication skills

Computer skills/knowledge of Windows and Microsoft Office Programs (Word, PowerPoint Excel)

An interest in and willingness to pursue FRWC's mission

Must be willing to work weekends, holidays and irregular hours as scheduled or directed

May be required to wear a uniform

Must be courteous in dealing with the public and fellow staff members

Required to regularly drive to sites within the Flint River Watershed

Able to physically move materials to sites and perform physical work as needed (30 - 50 pounds)

## **Seasonal Flint River Watershed Coalition Program Assistant**

### **GENERAL STATEMENT OF DUTIES:**

Creates and coordinates daily programs, activities, volunteer opportunities, and special events. Performs a variety of jobs related to planning and implementing activities. Coordinates activities of other staff and volunteers. Works under supervision of the Park Program Manager and performs other related duties as required.

### **STATEMENT OF TASKS:**

Supports the work of the assigned division

Work independently on assigned projects that may include benthic monitoring, green infrastructure projects, river cleanups, or kayak programs, and others.

Coordinate and work directly with volunteers on the implementation of FRWC programs and activities

Research, recommend, and develop new program activities

Participate in programs as required

Participate in promoting, constructing, and presenting programs

Performs office tasks that include filing, answering phone calls, returning emails, record management, report generation, program creation, monitoring, evaluation, event planning, curriculum development, volunteer training

Attend and/or give presentations at local meetings representing FRWC

Assist in marketing and promotion

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Ability to prepare and maintain necessary records and create reports

Ability to effectively supervise volunteers

Ability to communicate effectively both orally and in writing with the public and staff

Ability to maintain good interpersonal relationships

Ability to carry out complex written and oral communications

Ability to accurately fill out forms and keep records

Thorough knowledge of rules, policies, and procedures

Ability to assess and respond to emergency situations

Ability to read and write and be physically able to perform the work

Familiarity with the use of social media

Demonstrated ability to work independently, collaboratively, and respectfully in a complex, multicultural work environment that values diversity, equity, and inclusion.

### **MINIMUM QUALIFICATIONS:**

Two (2) years of experience in coordinating, developing, and conducting programs -AND- two (2) years of supervisory experience or other combination of training and experience -AND- Valid Michigan driver's license, and the ability to obtain a chauffeur's license within 30 days of employment

**SPECIAL REQUIREMENTS:**

Computer skills/knowledge of Windows and Microsoft Office Programs (Word, PowerPoint, Excel)

Must be willing to work weekends, holidays and irregular hours as scheduled or directed

May be required to wear a uniform

Must be courteous in dealing with the public and fellow staff members

Required to regularly drive to sites within the Flint River Watershed

Able to physically move materials to sites and perform physical work as needed (30 - 50 pounds)

## **Seasonal Flint River Watershed Coalition Education Coordinator**

### **General Statement of Duties:**

Performs professional work in watershed education, including developing and leading educational programs, recruiting, training, and supporting educators, performing a variety of basic office tasks and performs related duties as required. This position works under the supervision of the Park Program Manager.

### **Statement of Tasks:**

Recruit, train, support, and retain formal and informal educators to connect classroom learning to real-world problems around environmental issues.

Effectively communicate with diverse community partners, educators, students, school administrators, and other stakeholders

Coordinate and collaborate to develop and implement programs

Coordinate professional development opportunities for teachers, mentors, and youth

Organize and administer programming, including budgeting and reporting, as needed

Order, store, track, and distribute program materials and inventory including equipment supplies

Plan and implement the annual Student Summit

Coordinate the Flint River GREEN youth stream monitoring program, including in-school, out-of-school, and youth action projects.

Facilitate sample and data collection, management, and reporting

Organize the Storm Drain Stenciling program

Participate in community outreach by presenting at and/or attending community events

The tasks specified are intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

### **Required Knowledge, Skills, and Abilities:**

Excellent organizational skills, attention to detail, and commitment to follow through

Strong communication skills: written, verbal, facilitation, and public speaking

Ability to plan and design effective strategy that leads to program and participant success

Ability to comfortably use standard office equipment, technology, and software

Ability to work independently, identify and prioritize tasks, and utilize sound judgment

Experience working with grants, including program planning, satisfying grant requirements, data and documentation collections, and completing grant reporting

Demonstrated knowledge of school systems and youth education best practices acquired via experiential learning and/or formal education

Relevant interest in areas such as environmental quality, water quality, and watersheds

Participatory and respectful engagement with community stakeholders, board, and co-workers

### **Minimum Qualifications:**

Bachelor's degree in education or an environmental field -AND- minimum two years' experience as an educator -AND- valid Michigan driver's license, and the ability to obtain a chauffeur's license within 30 days of employment

**Special Requirements:**

Experience in navigating school systems, program development, outreach, and community collaboration

Knowledge and experience in place-based education principles, Next Generation Science Standards, and the National Curriculum Standards for Social Studies

Familiarity with the Flint River and its watershed

Experience as a volunteer and/or managing volunteers

Demonstrated ability to work independently, collaboratively, and respectfully in a complex, multicultural work environment that values diversity, equity, and inclusion.

Broad connections with the formal and informal education community

Ability to develop content/curriculum for teacher education

Must be willing to work weekends, holidays and irregular hours as scheduled or directed

May be required to wear a uniform

Must be courteous in dealing with the public and fellow staff members

Required to regularly drive to sites within the Flint River Watershed

Able to physically move materials to sites and perform physical work as needed (30 - 50 pounds)

## **Seasonal Flint River Watershed Coalition Paddle Programs Coordinator**

### **General Statement of Duties:**

Performs professional work in watershed education, including developing and leading Kayak Flint programs for all ages and abilities, supervising benthic monitoring programs, volunteer recruitment, training, and support for river cleanups, performs a variety of basic office tasks and related duties as required. This position works under the supervision of the Park Program Manager.

### **Statement of Tasks:**

Oversee all aspects of the Kayak Flint programs, including outreach paddles, private paddles, iKayak, VIP paddles, learn to kayak programs, and others  
Create and implement new programs  
Train and supervise staff associated with paddle programs  
Responsible for working with maintenance staff on van and trailer(s) maintenance  
Track and maintain inventory of the programs assets  
Monitor river conditions for safety and accessibility  
Assist with coordinating river cleanups including Stewardship Day  
Oversee all aspects of the Benthic Monitoring Program  
Coordinate with MiCorps to maintain protocol and standards  
Coordinate Stonefly Monitoring event  
Coordinate and implement Vernal Pool Patrol program  
Recruit, train, and support volunteers associated with kayaking, monitoring, and cleanups

The tasks specified are intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

### **Required Knowledge, Skills, and Abilities:**

Excellent organizational skills, attention to detail, and commitment to follow through  
Strong communication skills: written, verbal, facilitation, and public speaking  
Ability to plan and design effective strategy that leads to program and participant success  
Ability to comfortably use standard office equipment, technology, and software  
Ability to work independently, identify and prioritize tasks, and utilize sound judgment  
Experience working with grants, including program planning, satisfying grant requirements, data and documentation collections, and completing grant reporting  
Relevant interest in areas such as environmental quality, water quality, and watersheds  
Participatory and respectful engagement with community stakeholders, board, and co-workers  
Demonstrated ability to work independently, collaboratively, and respectfully in a complex, multicultural work environment that values diversity, equity, and inclusion.  
Values that align with FRWC's mission to protect, promote, and improve the Flint River Watershed

### **Minimum Qualifications:**

Four (4) years of experience creating and implementing outdoor education programs for all ages

and abilities -AND- four (4) years of supervisory experience -AND- Hold American Canoe Association Level 2: Essentials of Kayak Touring certification with an Adaptive endorsement -AND- Valid Michigan driver's license, and the ability to obtain a chauffeur's license within 30 days of employment

**Special Requirements:**

Benthic monitoring experience

Must be willing to work weekends, holidays and irregular hours as scheduled or directed

May be required to wear a uniform

Must be courteous in dealing with the public and fellow staff members

Required to regularly drive to sites within the Flint River Watershed

Able to physically move materials to sites and perform physical work as needed (30 - 50 pounds)

Certification in CPR and First Aid



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1461

**Agenda Date:** 12/11/2024

**Agenda #:** 7.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Sheriff Christopher R. Swanson

**RE:** Creation of an additional Executive Director of Community Engagement for the Office of Genesee County Sheriff's Office

### **BOARD ACTION REQUESTED:**

The Office of Genesee County Sheriff Is requesting the creation of an additional Executive Director of Community Engagement position. This position will be utilized to further community engagement in the jail and neighborhoods throughout Genesee County.

### **BACKGROUND:**

This individual works closely with the Sheriff to play a key role in developing community unity, morale and post-release success for the residents of the Genesee County Jail. In coordination with the two current Executive Directors, this individual is responsible for community relations within the Office of the Sheriff and with the community we serve. Will work to build partnerships and trust to promote mutual respect and strengthening relationships. Engages with residents of the jail, community members, stakeholders, returning citizens. And community organizers to create a positive impact and healing within the community.

### **DISCUSSION:**

This position is appointed by and at the pleasure of the Sheriff. This position will be fully funded by the GIVE grant from the Michigan Commission on Law Enforcement (MCOLES) accepted in Reso # 2023-76. This grant was designed to provide wrap-around services to Genesee County Residents.

### **IMPACT ON HUMAN RESOURCES:**

Create, post and fill position of Executive Director of Community Engagement.

### **IMPACT ON BUDGET:**

This position is fully funded by the GIVE Grant, accepted in Reso # 2023-76. The cost of \$108,034.00 will be billed to account #2642-351.01-702.000 and related fringes and is no cost to the general fund. A budget amendment is included in a separate request.

### **IMPACT ON FACILITIES:**

None

### **IMPACT ON TECHNOLOGY:**

Create employee user access.

**CONFORMITY TO COUNTY PRIORITIES:**

This request conforms to the County Priorities by expanding the role of the county as a convener to enhance relationships the contribute to the growth of our community and promoting safer communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize establishing, posting, and filling one new Executive Director of Community Engagement position, and eliminating one Police Deputy position on the GHOST interdiction team, said new position to be fully funded by the Michigan Commission on Law Enforcement GIVE grant with no county appropriation required, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance committee of this Board).



# Office of Genesee County Sheriff



**Sheriff Christopher R. Swanson**

**Undersheriff Michael Tocarchick**

**Captain Jillian Macey - Executive Officer to the Sheriff**

**Major Jason Gould**

**Tena Moody - Office Manager**  
**Donette Smith - Administrative Secretary**

**Corrections Division Captain David Kenamer**      **Paramedic Division Captain Richard Cronkright**      **Law Enforcement Division Captain Jason Murphy**

**Jail**  
**Lt. Michael Holland**  
Sgt. Robert Lipset (CL)  
Sgt. Alexandra Crowley  
4 Deputies (CL)  
**Lt. Leon Skinner**  
Sgt. Mark Wing  
Sgt. David Bouchard (CL)  
4 Deputies (CL)  
**Lt. Patrick Fuller**  
Sgt. Laurisa Mercer  
Sgt. Benjamin Brock (CL)  
4 Deputies (CL)  
**Lt. Brandon Szemites**  
Sgt. William Brandon  
Sgt. Reeves (CL)  
4 Deputies (CL)

**Tether/Work Release/Detail/ Jail Population**  
Sgt. Nicholas Brooks  
**VACANT CERTIFIED**  
Deputy Todd Somers  
**VACANT TETHER**  
Dep. Amanda Chene  
Deputy Annie Bueche

**Radio Dispatch**  
5 Deputies

**Records Division**  
Susan Hauxwell  
Lisa Clagg  
Dawn Shariff-Coon

**Support Services**  
Stores - Dep. Cooper  
Dep. Ocasio  
Training-Dep. Storms  
Dep. Mankowski  
Food Svcs - Aramark  
Medical - Lori Cool

**Paramedic Division**  
Lt. Nicholas Preece  
Lt. Todd Witthuhn  
Lt. Nicholas Walleman  
**VACANT**  
Sgt. Jason Erbe  
Sgt. Collette Hunt  
Sgt. Michael Galajda  
Sgt. Brian Johnson  
Secretary Lisa Clagg

**Emergency Manager**  
Chris Metropoulos

**Community Engagement**  
Johneil Allen-Bay  
Percy Glover

**SRO**  
Clio - 1  
Gear-Up - 1  
Lake Fenton - 1  
GISD - 3  
Goodrich - 1  
Mt. Morris - 1

**Hurley Medical Center**  
5- Police Deputies  
**GHS**  
Sgt. Gregory Howard  
Sgt. Reginald Mason  
**Road Patrol - 416**  
Sgt. Shawn Sardyl  
Sgt. Nicholas Leonowicz

**Containment Team**  
Captain Cronkright

**Dive Team**  
**Marine Patrol**  
Lt. Mangrum

**Court Division**  
Lt. Tamra McFadden

**Circuit Court**  
Sgt. Kevin Sprague

**District Court**  
Lt. Rudy Lopez

**Court Deputies**  
Circuit (14)  
District (8)  
Family Court (2)

**Contract Areas**  
\*Atlas Twp. (4,4)  
\*Fenton Twp. (5,6)  
\*Vienna Twp. (8)

**Operation Arrowhead**  
Sgt. Justin Hunt  
Sgt. David Bennett  
Sgt. Robert Lipset  
Deputy Pearson  
Deputy Lakey  
Deputy Hippensteel

**Court Security Specialist**  
Lt. Ryan Uishafer

**Lt. Rebecca Stadler**  
**Lt. Andrew Snyder - Vienna**  
Sgt. Jason White -AC  
Sgt. Scott Pritchard-Fenton Twp.  
Sgt. James Vernier - Atlas Twp.  
**Elder Abuse Task Force**  
Lt. Robert Nickleson  
Sgt. Victoria Dallas  
**VOCA/SVEA**  
Sgt. Demetta Reeves  
**SW VACANT**  
Deputy Christian Bowman  
**G.H.O.S.T.**  
Sgt. Ryan Dobbs  
Sgt. Ryan Rainwater  
**VACANT**  
**STOP GRANT**  
Sgt. James Duhart  
Sgt. Joshua Walker  
Sgt. Stephen Messer  
**FOC Division**  
Lt. Mohammad Sanchez  
Deputy Matthew Sandlin  
Deputy Nick Willette  
Deputy Steven Shelton  
**GAIN**  
Lt. Tom Zak  
**Evidence**  
Deputy Stocchi

Revised: 10/31/2024

**Genesee County**  
**Schedule for Costing Of Personnel Positions**  
**2024/2025 FISCAL YEAR**

<b>Position Title:</b>	Executive Director of community engagement	
<b>Employee Name (If Known):</b>		
<b>Time Period of Position:</b>		
<b>Salary Level (AA,A,B,C,D,E,F)</b>		
<b>Date Cost Calculated:</b>	11/18/24	
<b>Enter Following Information:</b>	<b>Current Year</b>	<b>Next Year</b>
Rate #1:	34.4226	
Rate #2:		
Hours-Rate #1:	2080.000	
Hours-Rate #2:		
Overtime Hours-Rate #1:		
Overtime Hours-Rate #2:		
Premium Time Rate:	0.0000	0.0000
Longevity Rate:	0.0000	0.0000
Retirement Rate:	0.0800	0.1000
Social Security Rate:	0.0765	0.0765
Workers Comp Rate:	0.0150	0.0150
Unemployment Rate:	0.0020	0.0020
Retiree Health Notional	\$50	
Insurance Status (See Code)	3	
# of Months of Insurance:	12	
Notional Pay Periods	26	

<b>Insurance Code Explanations:</b>			
1-Single With Medical Insurance			
2-2 Dependents with Medical Insurance			
3-3 or more dependents with Medical Insurance			
4-Single with No Medical Insurance			
5-2 Dependents with No Medical Insurance			
6-3 or more dependents with no Medical Insurance			
<b>Insurance Rates:</b>			
	<b>Single</b>	<b>Married No Children</b>	<b>Married W/Children</b>
<b>Medical &amp; Rx</b>	7,703	16,109	21,008
<b>Optical</b>	48	96	130
<b>Dental</b>	879	879	879
<b>Prescription</b>	0	0	0
Projected Next Year Rate Increase:			0.00
Average Life Health Insurance:			660

	Current Years Rate #1	Current Years Rate #2	Subtotal	Next Year Rate #1	Next Year Rate #2	Subtotal	Total Position Cost
702.000 Salary Permanent	71,599	0	71,599	0	0	0	71,599
713.000 Salary Overtime	0	0	0	0	0	0	0
Salary Premium	0	0	0	0	0	0	0
714.000 Longevity	0	0	0	0	0	0	0
<b>Total Salaries</b>	<b>71,599</b>	<b>0</b>	<b>71,599</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>71,599</b>
709.000 Social Security	5,477	0	5,477	0	0	0	5,477
718.000 Medical Insurance	21,008		21,008	0		0	21,008
725.000 Optical Insurance	130		130	0		0	130
726.000 Dental Insurance	879		879	0		0	879
727.000 Life Health Insurance	696		696	0		0	696
728.000 Retirement	5,728	0	5,728	0	0	0	5,728
729.000 Workers Compensation	1,074	0	1,074	0	0	0	1,074
730.000 Unemployment	143	0	143	0	0	0	143
723.000 Post-Retirement	1,300	0	1,300	0	0	0	1,300
<b>Total Fringe Benefits</b>	<b>36,435</b>	<b>0</b>	<b>36,435</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,435</b>
<b>Total Position Cost</b>	<b>108,034</b>	<b>0</b>	<b>108,034</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>108,034</b>

**Genesee County  
Schedule for Costing Of Personnel Positions**

2024/2025 FISCAL YEAR

<b>Position Title:</b> <b>Employee Name (If Known):</b> <b>Time Period of Position:</b> <b>Salary Level (AA,A,B,C,D,E,F)</b> <b>Date Cost Calculated:</b>	<b>Insurance Code Explanations:</b> 1-Single With Medical Insurance 2-2 Dependents with Medical Insurance 3-3 or more dependents with Medical Insurance 4-Single with No Medical Insurance 5-2 Dependents with No Medical Insurance 6-3 or more dependents with no Medical Insurance																																																																																	
<b>Enter Following Information:</b>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Current Year</th> <th>Next Year</th> </tr> </thead> <tbody> <tr><td>Rate #1:</td><td></td><td></td></tr> <tr><td>Rate #2:</td><td></td><td></td></tr> <tr><td>Hours-Rate #1:</td><td align="right">2080.0</td><td></td></tr> <tr><td>Hours-Rate #2:</td><td></td><td></td></tr> <tr><td>Overtime Hours-Rate #1:</td><td></td><td></td></tr> <tr><td>Overtime Hours-Rate #2:</td><td></td><td></td></tr> <tr><td>Premium Time Rate:</td><td align="right">0.0000</td><td align="right">0.0000</td></tr> <tr><td>Longevity Rate:</td><td align="right">0.0000</td><td align="right">0.0000</td></tr> <tr><td>Retirement Rate:</td><td align="right">0.1000</td><td align="right">0.1000</td></tr> <tr><td>Social Security Rate:</td><td align="right">0.0765</td><td align="right">0.0765</td></tr> <tr><td>Workers Comp Rate:</td><td align="right">0.0150</td><td align="right">0.0150</td></tr> <tr><td>Unemployment Rate:</td><td align="right">0.0020</td><td align="right">0.0020</td></tr> <tr><td>Post-Retirement Rate:</td><td align="right">0.2500</td><td align="right">0.2500</td></tr> <tr><td>Insurance Status (See Code)</td><td align="center">6</td><td></td></tr> <tr><td># of Months of Insurance:</td><td align="center">12</td><td></td></tr> </tbody> </table>		Current Year	Next Year	Rate #1:			Rate #2:			Hours-Rate #1:	2080.0		Hours-Rate #2:			Overtime Hours-Rate #1:			Overtime Hours-Rate #2:			Premium Time Rate:	0.0000	0.0000	Longevity Rate:	0.0000	0.0000	Retirement Rate:	0.1000	0.1000	Social Security Rate:	0.0765	0.0765	Workers Comp Rate:	0.0150	0.0150	Unemployment Rate:	0.0020	0.0020	Post-Retirement Rate:	0.2500	0.2500	Insurance Status (See Code)	6		# of Months of Insurance:	12		<b>Insurance Rates:</b> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Single</th> <th>Married No Children</th> <th>Married W/Children</th> </tr> </thead> <tbody> <tr><td><b>Medical &amp; Rx</b></td><td align="right">7,703</td><td align="right">16,109</td><td align="right">21,008</td></tr> <tr><td><b>Optical</b></td><td align="right">48</td><td align="right">96</td><td align="right">130</td></tr> <tr><td><b>Dental</b></td><td align="right">879</td><td align="right">879</td><td align="right">879 ← POAM</td></tr> <tr><td><b>Prescription</b></td><td align="right">0</td><td align="right">0</td><td align="right">0</td></tr> <tr><td>Projected Next Year Rate Increase:</td><td></td><td></td><td align="right">0.00</td></tr> <tr><td> </td><td></td><td></td><td></td></tr> <tr><td>Average Life Health Insurance:</td><td></td><td></td><td align="right">660</td></tr> </tbody> </table>		Single	Married No Children	Married W/Children	<b>Medical &amp; Rx</b>	7,703	16,109	21,008	<b>Optical</b>	48	96	130	<b>Dental</b>	879	879	879 ← POAM	<b>Prescription</b>	0	0	0	Projected Next Year Rate Increase:			0.00	 				Average Life Health Insurance:			660
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Sheriff .1  
See W/C Rates Tab

	Current Years Rate #1	Current Years Rate #2	Subtotal	Next Year Rate #1	Next Year Rate #2	Subtotal	Total Position Cost
702.000 Salary Permanent	0	0	0	0	0	0	0
713.000 Salary Overtime	0	0	0	0	0	0	0
Salary Premium	0	0	0	0	0	0	0
714.000 Longevity	0	0	0	0	0	0	0
<b>Total Salaries</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
709.000 Social Security	0	0	0	0	0	0	0
718.000 Medical Insurance	0		0	0		0	0
725.000 Optical Insurance	130		130	0		130	130
726.000 Dental Insurance	879		879	0		879	879
727.000 Life Health Insurance	0		0	0		0	0
728.000 Retirement	0	0	0	0	0	0	0
729.000 Workers Compensation	0	0	0	0	0	0	0
730.000 Unemployment	0	0	0	0	0	0	0
723.000 Post-Retirement	0	0	0	0	0	0	0
<b>Total Fringe Benefits</b>	<u>1,009</u>	<u>0</u>	<u>1,009</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,009</u>
<b>Total Position Cost</b>	<u><u>1,009</u></u>	<u><u>0</u></u>	<u><u>1,009</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>1,009</u></u>

**Genesee County  
Schedule for Costing Of Personnel Positions**

2024/2025 FISCAL YEAR

Position Title:  
Employee Name (If Known):  
Time Period of Position:  
Salary Level (AA,A,B,C,D,E,F):  
Date Cost Calculated:

Enter Following Information:

	Current Year	Next Year
Rate #1:	-	
Rate #2:		
Hours-Rate #1:	2080.0	
Hours-Rate #2:		
Overtime Hours-Rate #1:		
Overtime Hours-Rate #2:		
Premium Time Rate:	0.0000	0.0000
Longevity Rate:	0.1000	0.0000
Retirement Rate:	1.5000	1.5000
Social Security Rate:	0.0765	0.0765
Workers Comp Rate:	0.0150	0.0150
Unemployment Rate:	0.0020	0.0020
Post-Retirement Rate:	0.2500	0.2500
Insurance Status (See Code)	1	
# of Months of Insurance:	12	

**Insurance Code Explanations:**  
 1-Single With Medical Insurance  
 2-2 Dependents with Medical Insurance  
 3-3 or more dependents with Medical Insurance  
 4-Single with No Medical Insurance  
 5-2 Dependents with No Medical Insurance  
 6-3 or more dependents with no Medical Insurance

**Insurance Rates:**

	Single	Married No Children	Married W/Children
Medical & Rx	7,703	16,109	21,008
Optical	48	96	130
Dental	879	879	879
Prescription	0	0	0
Projected Next Year Rate Increase:			0.00
Average Life Health Insurance:			660
Life Health Insurance Rate:			
Life Health Insurance Base:			

See W/C Rates Tab

POAM

	Current Years Rate #1	Current Years Rate #2	Subtotal	Next Year Rate #1	Next Year Rate #2	Subtotal	Total Position Cost
702.000 Salary Permanent	0	0	0	0	0	0	0
713.000 Salary Overtime	0	0	0	0	0	0	0
Salary Premium	0	0	0	0	0	0	0
714.000 Longevity	0	0	0	0	0	0	0
<b>Total Salaries</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
709.000 Social Security	0	0	0	0	0	0	0
718.000 Medical Insurance	7,703		7,703	0		0	7,703
725.000 Optical Insurance	48		48	0		0	48
726.000 Dental Insurance	879		879	0		0	879
727.000 Life Health Insurance	0		0	0		0	0
728.000 Retirement	0	0	0	0	0	0	0
729.000 Workers Compensation	0	0	0	0	0	0	0
730.000 Unemployment	0	0	0	0	0	0	0
723.000 Post-Retirement	0	0	0	0	0	0	0
<b>Total Fringe Benefits</b>	<u>8,630</u>	<u>0</u>	<u>8,630</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,630</u>
<b>Total Position Cost</b>	<u>8,630</u>	<u>0</u>	<u>8,630</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,630</u>

<u>WC CODE</u>	<u>POSN TITLE</u>	<u>INDUSTRY RATE</u>
5645	CREW WORKER TRAINEE	0.0649
5645	TEAM LEADER	0.0649
6306	DRAIN MAINT SPRV	0.0326
6306	HEAVY EQUIP OPER	0.0326
6306	LABORER	0.0326
6306	LIGHT EQUIPMENT OPERATOR	0.0326
7380	COURIER	0.0303
7380	MOBILE MEALS DRIVER	0.0303
7380	SR FOOD DRIVER	0.0303
7720	CAPTAIN	0.0150
7720	CHIEF PARK RANGER	0.0150
7720	Clinical Services Manager	0.0150
7720	CORRECTIONS DEPUTY	0.0150
7720	COURT SECURITY POLICE DEPUTY (PART-TIME)	0.0150
7720	COURT TRANSPORT OFFICER	0.0150
7720	Executive Director of Community Engagement	0.0150
7720	GVRC SUPERVISOR	0.0150
7720	INVESTIGATOR	0.0150
7720	LIEUTENANT	0.0150
7720	MAJOR	0.0150
7720	PARK RANGER	0.0150
7720	POLICE DEPUTY	0.0150
7720	PROGRAM AIDE	0.0150
7720	PROGRAM PINB	0.0150
7720	SERGEANT	0.0150
7720	SHERIFF	0.0150
7720	UNDERSHERIFF	0.0150
7720	YOUTH SPECIALIST	0.0150
7720	YOUTH SPECIALIST PINB	0.0150
8395	AUTO MECHANIC	0.0144
8395	AUTO MECH SPRV	0.0144
8395	HEAVY EQUIPMENT OPERATOR II	0.0144
8810	ACCOUNT CLERK	0.0008
8810	ACCOUNT CLERK COORD	0.0008
8810	ACCOUNTANT	0.0008
8810	ACCOUNTING AND BUDGET MANAGER	0.0008
8810	ACCOUNTING ASST CRV	0.0008
8810	ADMIN SECRETARY	0.0008
8810	ADMINISTRATIVE ASSISTANT	0.0008
8810	ADMINISTRATIVE SECRETARY	0.0008
8810	ASSESSMENT CLERK	0.0008
8810	ASSIGN CLERK/OFFICE MGR	0.0008
8810	ASSISTANT DIRECTOR	0.0008
8810	ASSISTANT MANAGER CROSSROADS VILLAGE	0.0008
8810	Assistant Parks Operations Manager	0.0008
8810	ASST VILL PROG SUPERV	0.0008
8810	ASST. PLANNING DIRECTOR	0.0008
8810	BILLING CLERK II	0.0008
8810	Board Chair	0.0008
8810	CASEWORK SPRV FAM DIV	0.0008
8810	CASEWORK SUPERVISOR	0.0008
8810	CHF ANIMAL CNTL OFC	0.0008

8810	CHIEF DEPUTY CLERK/REGISTER	0.0008
8810	CHIEF DEPUTY REGISTER	0.0008
8810	CHIEF DEPUTY TREAS	0.0008
8810	CHIEF EPIDEMOLOGIST	0.0008
8810	CHIEF EXAMINER	0.0008
8810	CHIEF FINANCIAL OFFICER	0.0008
8810	CHIEF PARK HORTICULTURIST	0.0008
8810	CHIEF PARK NATURALIST	0.0008
8810	CIO	0.0008
8810	CIRCUIT COURT ADMIN.	0.0008
8810	CIRCUIT COURT JUDGE	0.0008
8810	CLERICAL AIDE	0.0008
8810	CLERICAL ASSISTANT	0.0008
8810	CLERICAL ASST PTNB	0.0008
8810	CLERICAL COORD PROS	0.0008
8810	CLERICAL COORDINATOR	0.0008
8810	CLERK OF THE COURT/MAGISTRATE	0.0008
8810	CLERK RECORDER	0.0008
8810	Clerk/Register	0.0008
8810	COMM HEALTH ANALYST	0.0008
8810	Commissioner	0.0008
8810	COMMODITY OFFICE ASST	0.0008
8810	COMMUNITY CORRECTIONS COORDINATOR	0.0008
8810	COURT ADMIN/REGISTER	0.0008
8810	COURT ADMINISTRATOR	0.0008
8810	COURT CLERK	0.0008
8810	COURT COLLECTIONS SPEC	0.0008
8810	Court IT Director - Circuit Court	0.0008
8810	COURT IT TECH II	0.0008
8810	CROSSROADS VILLAGE MGR	0.0008
8810	CYBER SECURITY MANAGER	0.0008
8810	DEFENDER ADMIN SPEC	0.0008
8810	DEP EXEC DIR	0.0008
8810	DEP ROD	0.0008
8810	DEPUTY CLERK	0.0008
8810	DEPUTY COURT ADMINISTRATOR	0.0008
8810	DEPUTY DIRECTOR	0.0008
8810	DEPUTY DIRECTOR COMMUNITY CORRECTIONS	0.0008
8810	DEPUTY DIST COURT CLK	0.0008
8810	DEPUTY DRAIN COMM	0.0008
8810	DEPUTY HEALTH OFFICER	0.0008
8810	DEPUTY REGISTER	0.0008
8810	DIR MAINT & CONST	0.0008
8810	Director of Administration	0.0008
8810	DIRECTOR OF COURT FINANCE - CIRCUIT	0.0008
8810	DIRECTOR OF FAC.MGMT.	0.0008
8810	DIRECTOR PARKS AND REC	0.0008
8810	DIRECTOR VETERAN SERVICES	0.0008
8810	DISTRICT COURT JUDGE	0.0008
8810	DISTRICT CT ADMIN SPEC	0.0008
8810	DIVISION MANAGER	0.0008
8810	Document Control Clerk	0.0008
8810	DRAIN COMM	0.0008

8810	DRUG COURT SUPERVISOR	0.0008
8810	EH DIRECTOR	0.0008
8810	ELECTIONS SUPERVISOR	0.0008
8810	EMERGENCY MANAGER	0.0008
8810	END USER COMPUTING MANAGER	0.0008
8810	EPIDEMIOLOGIST	0.0008
8810	EQUALIZATION COORDINATOR	0.0008
8810	EQUALIZATION DIRECTOR	0.0008
8810	EXAMINER	0.0008
8810	FAMILY COURT CLERK	0.0008
8810	Family Division Administrator	0.0008
8810	FIN AFFAIRS OFF	0.0008
8810	FIN AND TECH SUPERVISOR	0.0008
8810	FINANCE SPECIALIST	0.0008
8810	FINANCIAL AFFAIRS ASST	0.0008
8810	FINANCIAL ANALYST	0.0008
8810	FINANCIAL SUPERVISOR	0.0008
8810	FLEET ADMINISTRATOR	0.0008
8810	FOC CASEWORK SUPERVISOR	0.0008
8810	FOC DEPUTY DIRECTOR	0.0008
8810	FRIEND OF THE COURT	0.0008
8810	GC FIA BOARD	0.0008
8810	GC PKS REC COMM	0.0008
8810	GC PLANNING COMM	0.0008
8810	GC RETIREMENT TRUSTEE	0.0008
8810	GC SURVEYOR	0.0008
8810	GCCARD EXECUTIVE DIR	0.0008
8810	GENERAL PROJECT COORDINATOR	0.0008
8810	GIS DIRECTOR	0.0008
8810	GIS SPECIALIST	0.0008
8810	GIS TECHNICIAN	0.0008
8810	HEALTH TECH	0.0008
8810	HR REPRESENTATIVE	0.0008
8810	HR SECRETARY	0.0008
8810	HR& LABOR RELATIONS DIR	0.0008
8810	HUMAN RESOURCES REP COOR	0.0008
8810	Inventory and Billing Coordinator	0.0008
8810	IT APPLICATION SPECIALIST	0.0008
8810	IT BUSINESS SERVICES & PROJECT MANAGER	0.0008
8810	IT DATA CENTER ANALYST	0.0008
8810	IT END USER COMPUTING SPECIALIST	0.0008
8810	IT SERVICE DESK TECHNICIAN	0.0008
8810	IT TECHNICAL SERVICES MANAGER	0.0008
8810	IT USER SUPPORT TECHNICIAN	0.0008
8810	JUDICIAL SEC./RECORDER	0.0008
8810	JUDICIAL SECRETARY	0.0008
8810	JURY BOARD SUPERVISOR	0.0008
8810	JUVENILE JUSTICE CENTER DIRECTOR	0.0008
8810	JUVENILE SERVICES SUP	0.0008
8810	KGCB PROGRAM SPECIALIST	0.0008
8810	LEAD PLANNER	0.0008
8810	Lead Social Service Worker	0.0008
8810	LEGAL DIV SUPERVISOR	0.0008

8810	MAGISTRATE	0.0008
8810	MAGISTRATE/DEP CLERK CRT	0.0008
8810	MAPPING TECHNICIAN	0.0008
8810	MARKETING ASSISTANT	0.0008
8810	MEDICAL EXAM ADMIN	0.0008
8810	MEDICAL HEALTH OFFICER	0.0008
8810	Mitigation Specialist	0.0008
8810	Network Analyst	0.0008
8810	NSC DIRECTOR	0.0008
8810	NSC Supervisor	0.0008
8810	NUTRITION SERV ASST DIR	0.0008
8810	NUTRITION SERV COORD	0.0008
8810	NUTRITION SERV DIRECTOR	0.0008
8810	NUTRITION SERV PROG SPEC	0.0008
8810	Office Coordinator	0.0008
8810	OFFICE MANAGER	0.0008
8810	OFFICE SUPERVISOR	0.0008
8810	OPERATIONS SPECIALIST	0.0008
8810	OUTREACH SERVICES ADMIN	0.0008
8810	PARK PROJECT MANAGER	0.0008
8810	PARKS COMM SPEC	0.0008
8810	PARKS COMMUNICATIONS EVENT BRAND MANAGER	0.0008
8810	PARKS OPERATIONS CONSULTANT	0.0008
8810	PARKS PROGRAM SERVICES SPECIALIST	0.0008
8810	PAYROLL ACCOUNT CLERK	0.0008
8810	PAYROLL COORDINATOR	0.0008
8810	PH DIVISION DIRECTOR	0.0008
8810	PH EMG PREP COORD	0.0008
8810	PH STUDENT INTERN	0.0008
8810	PH SUPERVISOR	0.0008
8810	PLANNER	0.0008
8810	PLANNING DIRECTOR	0.0008
8810	PREP NAVIGATOR	0.0008
8810	PRINCIPAL ACCT CLERK	0.0008
8810	PROBATE COURT JUDGE	0.0008
8810	PROBATE JUDGE	0.0008
8810	Problem Solving Court Clerk	0.0008
8810	PROBLEM SOLVING COURT SUPERVISOR	0.0008
8810	PROGRAM CLERK	0.0008
8810	PROGRAM COORDINATOR	0.0008
8810	PROGRAM COORDINATOR II	0.0008
8810	PROGRAM SERVICES SPECIALIST	0.0008
8810	PUBLIC DEFENDER ADMINISTRATIVE AND COMPLIANCE SUPE	0.0008
8810	PURCHASING ADMINISTRATOR	0.0008
8810	PURCHASING MANAGER	0.0008
8810	QLER ADMINISTRATOR	0.0008
8810	RD COORDINATOR	0.0008
8810	REC PROG & GRANTS OFF	0.0008
8810	RETIREMENT SERV ADMIN	0.0008
8810	RETIREMENT SRV ASST	0.0008
8810	RISK MANAGER	0.0008
8810	SECRETARY	0.0008
8810	SECRETARY/RECORD-DC	0.0008

8810	SENIOR SERVICES DIRECTOR	0.0008
8810	SOCIAL SERVICE WORKER	0.0008
8810	SPECIAL ASST TO BOC	0.0008
8810	SPECIAL SCANNING ASST TO BOC	0.0008
8810	SR ACCOUNT CLERK	0.0008
8810	SR DEP DIST CT CLK	0.0008
8810	SR DEP DIST WARRANT CLK	0.0008
8810	SR FAMILY COURT CLERK	0.0008
8810	SR. COURT CLERK	0.0008
8810	SR. DEPUTY REGISTER	0.0008
8810	SR. SERV. SPECIALIST	0.0008
8810	Storm Water Compliance Assistant	0.0008
8810	STUDENT CLERK	0.0008
8810	TAX ASSISTANCE NAVIGATOR	0.0008
8810	TEMP COURT STAFF	0.0008
8810	TEMP.FILL-IN JUD.SECRETY	0.0008
8810	TREAS OPERATIONS SUP	0.0008
8810	TREASURER	0.0008
8810	TREASURY OUTREACH SPECIALIST	0.0008
8810	VETERANS SERV OFFICER	0.0008
8810	VITAL RECORDS SUPERVISOR	0.0008
8820	APA II	0.0005
8820	APA III	0.0005
8820	APA TRIAL SPECIALIST	0.0005
8820	ASSISTANT PUBLIC DEFENDER III	0.0005
8820	Assistant Public Defender Trial Specialist	0.0005
8820	ATTNY/REF	0.0005
8820	Attorney Magistrate	0.0005
8820	CASE INVESTIGATOR	0.0005
8820	CHIEF ASST PROS ATTORNEY	0.0005
8820	CHIEF PUBLIC DEFENDER	0.0005
8820	DEPUTY CHIEF APA	0.0005
8820	FOC ATTORNEY III	0.0005
8820	JUDICIAL ADVIS ASST	0.0005
8820	MANAGING APA	0.0005
8820	PARALEGAL	0.0005
8820	PROSECUTOR	0.0005
8820	SR ASST PROS ATT CIV DIV	0.0005
8831	ANIMAL CARE SPECIALIST	0.0073
8831	ANIMAL CONTROL OFFICER	0.0073
8831	DEP DIR ANIMAL CONTROL	0.0073
8831	DISPATCHER	0.0073
8831	VETERINARIAN TECHNICIAN	0.0073
8832	AUTOPSY ASSISTANT	0.0014
8832	DEPUTY MEDICAL EXAMINER	0.0014
8832	DIRECTOR OF NURSING	0.0014
8832	HEALTH TECH	0.0014
8832	LPN	0.0014
8832	MEDICAL EXAMINER	0.0014
8832	NURSE PRACTITIONER	0.0014
8832	PH NURSING SUPERVISOR	0.0014
8832	PHN	0.0014
8832	PHN COORD	0.0014

8832	SEASONAL PHN	0.0014
8835	BREASTFDING COMM LIASION	0.0133
8835	BREASTFEEDING PEER COUNS	0.0133
8835	COMMUNITY HEALTH LIAISON	0.0133
8835	HEALTH EDUC COORD	0.0133
8835	HEALTH EDUCATOR	0.0133
8835	NUTRITIONIST II	0.0133
8835	REGISTERED DIETICIAN	0.0133
9015	ACCOUNTING ASST CRV	0.0199
9015	ASSISTANT OPERATIONS MANAGER	0.0199
9015	B& G MAINT. SUPERVISOR	0.0199
9015	CUSTODIAN	0.0199
9015	DRAIN MAINT SUPERIN	0.0199
9015	EH SANITARIAN	0.0199
9015	Facilities Management Coordinator	0.0199
9015	FOR MAR ATTENDANT	0.0199
9015	FOR MAR EDUCATOR I	0.0199
9015	HEAVY EQUIPMENT OPERATOR I	0.0199
9015	HORTICULTURIST I	0.0199
9015	INTERPRETIVE SPEC I	0.0199
9015	INTERPRETIVE/SPECIAL.II	0.0199
9015	MAINTENANCE COORD	0.0199
9015	MAINTENANCE COORDINATOR	0.0199
9015	MAINTENANCE MECHANIC	0.0199
9015	MAINTENANCE MECHANIC TRAINEE	0.0199
9015	MAINTENANCE SPECIALIST	0.0199
9015	MAINTENANCE SPECIALIST I	0.0199
9015	MAINTENANCE SPECIALIST II	0.0199
9015	MAINTENANCE WKR I	0.0199
9015	MAINTENANCE WORKER	0.0199
9015	MASTER MECH APPRENTICE	0.0199
9015	OPERATIONS MANAGER	0.0199
9015	OPERATIONS MANAGER I	0.0199
9015	PAINTER	0.0199
9015	PARK MAINT VACUUM TRK OPERATOR	0.0199
9015	PARK MAINT WKR II	0.0199
9015	PARK NATURALIST	0.0199
9015	RR REST/CONST SPECIAL	0.0199
9015	RR Shop Right of Way Supervisor	0.0199
9015	RR SHOP WORKER I	0.0199
9015	RR SHOP WORKER II	0.0199
9015	SPECIALTY EQUIPMENT OPERATOR	0.0199
9015	STEAM BOILER FIREMAN	0.0199
9015	UTILITY WORKER	0.0199
9015	VILL PROG/OPER SPEC	0.0199
9058	CHEF PRODUCTION MGR	0.0064
9058	KITCHEN AIDE	0.0064
9058	SR KITCHEN AIDE	0.0064
9058	STOCK CLERK	0.0064
9410	ASSIST DIR HMS	0.0090
9410	CIVIL ENGINEER	0.0090
9410	EH COORDINATOR	0.0090
9410	ENGINEER ASST	0.0090

9410	ENVIR HEALTH SUPERVISOR	0.0090
9410	FAC AND MAINT DIRECTOR	0.0090
9410	HIP WX COORDINATOR	0.0090
9410	HOUSING REHAB SPEC I	0.0090
9410	SITE ASSISTANT	0.0090
9410	SR CIVIL ENG	0.0090



## **Executive Director of Community Engagement**

### **POSITION CLASS:**

Appointed

### **HIRING AUTHORITY:**

Genesee County Sheriff

### **JOB SUMMARY**

Works closely with the Sheriff to play a key role in developing community unity, morale and post-release success for the residents of the Genesee County Jail. Responsible for community relations within the office of the Sheriff and with the community we serve. Works to build partnerships and trust to promote mutual respect and strengthening relationships. Engages with residents of the jail, community members, stakeholders, returning citizens and community organizations to create a positive impact and healing within the community. Seeks to develop opportunities for returning citizens and the community alike. Appointed by and works at the pleasure of the Sheriff.

### **ESSENTIAL JOB DUTIES AND FUNCTIONS:**

- Serves as a liaison and community resource to jailed residents, community members, stakeholders, returning citizens, and community partners and organizations.
- Engages citizens to promote a greater understanding and sense of community with the ultimate goal of building trusting relationships
- Assists in planning, developing and organizing programs to promote positive relationships within the community and with the Office of the Sheriff
- Works collaboratively to address issues affecting under-represented citizens throughout
- Genesee County, bridging communication, identifying needs and developing an understanding that a cooperative effort benefits all.
- Assesses and evaluates community needs for improving engagement.
- Serves as liaison and resource to jail residents, re-entering citizens and related community organizations
- Assists individuals in obtaining support from area agencies, partners and
- other resources.
- Identifies opportunities to create culture change

**ESSENTIAL JOB DUTIES AND FUNCTIONS: (cont).**

- Represents and attends functions on behalf of the Office of the Sheriff as assigned by the Sheriff.
- Works jointly with I.G.N.I.T.E. partners and programming to develop growth and sustainability of I.G.N.I.T.E.
- Identifies new ways to impact programming inside and outside of the jail.

The above statement of Essential Job Duties and Functions is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

**ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of the criminal justice system
- Knowledge of I.G.N.I.T.E program
- Knowledge of the local community
- Knowledge of challenges and obstacles for individuals re-entering after incarceration
- Knowledge of community agencies and resources, which deal with the needs of the re-entering citizens
- Executive Director of Community Engagement
- Ability to establish and maintain harmonious relationships with governmental
- Ability agencies, social agencies and the general public
- to establish community collaboration and engagement in a meaningful and
- sustained way
- Ability to mediate and/or moderate, with empathy, through difficult conversations; Ability to gain trust and respect
- Ability to support jail and community initiatives
- Ability to understand technology in the workplace
- Ability to work independently and within a team
- Ability to exemplify professionalism at all times
- Ability to commit to diversification
- Ability to communicate effectively orally and in writing
- Ability to maintain good interpersonal relationships
- Ability to attend work regularly and work under stressful conditions.
- Ability to work independently, collaboratively, and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.”



**DESIRED QUALIFICATIONS:**

Being a Returning Citizen, having served no less than five (5) years incarcerated in the criminal justice system and have successfully re-entered society

**PHYSICAL REQUIREMENTS:**

Must possess a valid Michigan Driver's License

Must be willing and able to work evenings, weekends and holidays

Must pass a detailed background investigation

  
\_\_\_\_\_  
Human Resources Director

Established: August 2022



## APPLICATION TO ESTABLISH A POSITION

This application must be completed and accompany requests for all positions to the Board of Commissioners. **Incomplete applications will be returned to the submitting department.**

### POSITION CONTROL

Department: _____
Position Requested: _____
<input type="checkbox"/> Is employee probationary? No additional approval needed. Contact HR to post/fill.
<input type="checkbox"/> Due to transfer/promotion/retirement/separation, etc.
<input type="checkbox"/> New position
Position being eliminated: _____

### COST

<u>IMPACT TO GENERAL FUND</u>
_____ % General Fund: Account #: _____
_____ % Not General Fund: Account #: _____
Non-General Fund Funding Source: _____
Match Required: \$ _____ / _____ %      _____ No Match Required
<input type="checkbox"/> Funds available in current budget
<input type="checkbox"/> Additional fund appropriation requested

#### Required Attachments

- Current Job Description
- Organizational Chart which identifies placement of requested position
- Costing Sheet from Fiscal Services



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1478

**Agenda Date:** 12/11/2024

**Agenda #:** 8.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Chrystal Simpson, CFO

**RE:** Forwarding to receive and file a copy of the paid county bills for the weeks ending November 3rd, 2024 through November 17th, 2024 in the total amount of \$17,742,212.81

**BOARD ACTION REQUESTED:**

Request authorization to pay county bills for fiscal year ending 2025 as presented, for the following weeks: Week ending 11/3/2024 in the amount of \$3,161,394.48, week ending 11/10/24 in the amount of \$ 3,042,479.98, and week ending 11/17/24 in the amount of \$11,538,338.35.

**BACKGROUND:**

None.

**DISCUSSION:**

Spreadsheets are attached. If you have any questions, feel free to contact me.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Expenditures are included in the FY ending 2025 budget.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

The Office of Fiscal Services reviews the requisitions and payment requests for adherence to Board policies and for availability of adequate budget which aligns with the long-term financial stability priority.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, allows, authorizes, and ratifies the payment of bills, claims, and obligations for the County of Genesee in the following amounts:

- \$3,161,394.48 for the period commencing October 28, 2024, through November 3, 2024;
- \$3,042,479.98 for the period commencing November 4, 2024, through November 10, 2024;  
and
- \$11,538,338.35 for the period commencing November 11, 2024, through November 17, 2024.

11/18/2024

CHECK DISBURSEMENT REPO  
CHECK DATE FROM 11/11

Check Date	Bank	Check #	Invoice	Payee
<b>Department: 000.00 NON SPECIFIC</b>				
11/12/2024	17	10364567	23139298	ESMANN/KAREN/ANN
11/12/2024	17	10364591	24140069	INVESTMENTS/KCOR//
11/12/2024	17	10364605	23139298	LANNING/PAUL/
11/12/2024	17	10364647	4118568	RICHARD/KEVIN/TERRELL
11/14/2024	17	10364767	3216	GENESEE COUNTY FRIEND OF COURT
11/14/2024	17	10364768	3217	GENESEE COUNTY FRIEND OF COURT
11/14/2024	17	10364769	3218	GENESEE COUNTY FRIEND OF COURT
11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364891*	PPE 10/25/2024 DSS	Gen County Prof Court Officers Asso
11/14/2024	17	10364933	PPE 10/25/2024 RTG	VOYA State of MI Plan Admin
11/14/2024	17	10364934#	2024/11/04-EQU-MH	STATE OF MICH
11/14/2024	17	10364935#	2024/11/04-EQU-KM	STATE OF MICH
11/14/2024	17	10364936#	2024/11/04-EQU-KV	STATE OF MICH
11/14/2024	17	10364937#	2024/11/04-EQU-RG	STATE OF MICH
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund
11/14/2024	17	10364996	24-053201-FH	YAMBRICK, JOSEPH, PAUL, II

**Department: 105.00 ADMINISTRATION**

11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 172.00 FISCAL SERVICES ADMIN**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364940	8008833028	STERICYCLE INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 194.00 PAYROLL-IT**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS

**Department: 215.00 ELECTION COUNTY CLERK**

11/14/2024	17	10364914	236221	PRINTING SYSTEMS INC
11/14/2024	17	10364914	236221	PRINTING SYSTEMS INC
11/14/2024	17	10364914	236221	PRINTING SYSTEMS INC
11/14/2024	17	10364914	236221	PRINTING SYSTEMS INC
11/14/2024	17	10364914	236221	PRINTING SYSTEMS INC
11/14/2024	17	10364914	236221	PRINTING SYSTEMS INC
11/14/2024	17	10364914	236221	PRINTING SYSTEMS INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 216.00 COUNTY CLERK VITAL RECORDS**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364900	MACC-25DUES	MICHIGAN ASSOCIATION OF COUNTY CLERK
11/14/2024	17	10364900	MACC-25DUES	MICHIGAN ASSOCIATION OF COUNTY CLERK
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53349(A)	10225	UNDERGROUND SECURITY

**Department: 228.01 DATA PROCESSING**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364828	41913-OCT24	COMCAST HOLDINGS CORPORATION
11/14/2024	17	52990(A)	8651719	BEST BUY STORES LP
11/14/2024	17	53285(A)	60154633394	STAPLES INC
11/14/2024	17	53286(A)	CORR6011957465	STAPLES INC
11/14/2024	17	53287(A)	60154633396	STAPLES INC
11/14/2024	17	53288(A)	60154633395	STAPLES INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO

**Department: 233.00 PURCHASING**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T

**Department: 246.00 GIS**

11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364885	03919	IMAGIN INC

**Department: 253.00 TREASURER**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	53180(A)	13591150	LOOMIS ARMORED LLC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 257.00 EQUALIZATION**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364934#	2024/11/04-EQU-MH	STATE OF MICH
11/14/2024	17	10364935#	2024/11/04-EQU-KM	STATE OF MICH
11/14/2024	17	10364936#	2024/11/04-EQU-KV	STATE OF MICH
11/14/2024	17	10364937#	2024/11/04-EQU-RG	STATE OF MICH
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 265.00 BUILDINGS & GROUNDS**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364783	3386	ALLIED EQUIPMENT RENTAL
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364815	155389 11/5/24	CHARTER TOWNSHIP OF FLINT
11/14/2024	17	10364832	204390400444	CONSUMERS ENERGY
11/14/2024	17	10364833	204390400444 FYE25	CONSUMERS ENERGY
11/14/2024	17	10364838	204390400443	CONSUMERS ENERGY
11/14/2024	17	10364839	207059239732	CONSUMERS ENERGY
11/14/2024	17	10364840	207059239733	CONSUMERS ENERGY

11/14/2024	17	10364841	203500497079	CONSUMERS ENERGY
11/14/2024	17	10364865#	2411-921955	RL MORGAN COMPANY
11/14/2024	17	10364889#	1-134577685702	JOHNSON CONTROLS INC
11/14/2024	17	10364896	2928560	MAURERS TEXTILE RENTAL SERVICE INC
11/14/2024	17	10364897	2929993	MAURERS TEXTILE RENTAL SERVICE INC
11/14/2024	17	10364942	2734671	SUMMIT FIRE PROTECTION
11/14/2024	17	10364992	250402	WINS ELECTRIC SUPPLY CO
11/14/2024	17	10364993	250251	WINS ELECTRIC SUPPLY CO
11/14/2024	17	10364994	249708	WINS ELECTRIC SUPPLY CO
11/14/2024	17	53008(A)	43168420	BUNZL DISTRIBUTION INC
11/14/2024	17	53027(A)	4210289241	CINTAS CORPORATION NO 2
11/14/2024	17	53028(A)	4210752396	CINTAS CORPORATION NO 2
11/14/2024	17	53121(A)	9298186926	WW GRAINGER INC
11/14/2024	17	53155(A)	1897147	HODGES SUPPLY COMPANY
11/14/2024	17	53157(A)	1897220	HODGES SUPPLY COMPANY
11/14/2024	17	53264(A)	599973	ENCORE ONE LLC

**Department: 266.00 CORPORATION COUNSEL**

11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364931	11/08/24-BOC	STATE BAR OF MI
11/14/2024	17	10364932	11/08/24-2 BOC	STATE BAR OF MI
11/14/2024	17	10364932	11/08/24-2 BOC	STATE BAR OF MI
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 267.00 BUILDING & GROUNDS MCCREE**

11/14/2024	17	10364782	3310	ALLIED EQUIPMENT RENTAL
11/14/2024	17	10364784	3488	ALLIED EQUIPMENT RENTAL
11/14/2024	17	10364863	2410-846839	RL MORGAN COMPANY
11/14/2024	17	10364889#	1-134577685702	JOHNSON CONTROLS INC
11/14/2024	17	10364895	2927205	MAURERS TEXTILE RENTAL SERVICE INC
11/14/2024	17	10364995	250618	WINS ELECTRIC SUPPLY CO
11/14/2024	17	53007(A)	43168419	BUNZL DISTRIBUTION INC
11/14/2024	17	53195(A)	25146124-00	MCNAUGHTON MCKAY ELECTRIC CO
11/14/2024	17	53262(A)	599974	ENCORE ONE LLC

**Department: 268.00 BUILDINGS & GROUNDS DRAINS**

11/14/2024	17	10364816	160472 11/5/24	CHARTER TOWNSHIP OF FLINT
11/14/2024	17	10364834	203767442469	CONSUMERS ENERGY
11/14/2024	17	10364835	203767442469 FYE25	CONSUMERS ENERGY
11/14/2024	17	10364836	201809655968	CONSUMERS ENERGY

**Department: 270.00 HUMAN RESOURCES**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364907	7112562	HR SERVICES INC
11/14/2024	17	53160(A)	129990	INSIGHT BENEFIT ADMINISTRATORS
11/14/2024	17	53311(A)*#	A025670	SYMETRA LIFE INSURANCE COMPANY
11/14/2024	17	53311(A)	A025670	SYMETRA LIFE INSURANCE COMPANY
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO

**Department: 280.00 LEGAL RECORDS DIVISION**

11/14/2024	17	10364969	851089977	WEST PUBLISHING CORPORATION
11/14/2024	17	53291(A)	6011864388	STAPLES INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 283.00 CIRCUIT COURT**

11/12/2024	17	10364522	0036503	AARON CREMEANS
11/12/2024	17	10364522	0036503	AARON CREMEANS
11/12/2024	17	10364524	0049868	ADAN FREGOSO
11/12/2024	17	10364524	0049868	ADAN FREGOSO
11/12/2024	17	10364552	0029573	CYNTHIA JOHNSON
11/12/2024	17	10364552	0029573	CYNTHIA JOHNSON
11/12/2024	17	10364553	0016984	DAMIEN CHRISTOPHER
11/12/2024	17	10364553	0016984	DAMIEN CHRISTOPHER
11/12/2024	17	10364554	0031846	DANA VANALST
11/12/2024	17	10364554	0031846	DANA VANALST
11/12/2024	17	10364556	0038460	DARLA PORTER
11/12/2024	17	10364556	0038460	DARLA PORTER
11/12/2024	17	10364557	0049548	DAVID SMITHINGELL
11/12/2024	17	10364557	0049548	DAVID SMITHINGELL

11/12/2024	17	10364559	0032103	DEBORAH GOLDSMITH
11/12/2024	17	10364559	0032103	DEBORAH GOLDSMITH
11/12/2024	17	10364565	0048470	ELISMARY VALLE SERRANO
11/12/2024	17	10364565	0048470	ELISMARY VALLE SERRANO
11/12/2024	17	10364579	0049860	GRACE HULL
11/12/2024	17	10364579	0049860	GRACE HULL
11/12/2024	17	10364592	0032828	JEFFREY FYKE
11/12/2024	17	10364592	0032828	JEFFREY FYKE
11/12/2024	17	10364594	0048523	JEREMY KNIGHT
11/12/2024	17	10364594	0048523	JEREMY KNIGHT
11/12/2024	17	10364598	0050253	KELLI DANKO
11/12/2024	17	10364598	0050253	KELLI DANKO
11/12/2024	17	10364603	0047493	KYLE MCCATTY
11/12/2024	17	10364603	0047493	KYLE MCCATTY
11/12/2024	17	10364618	0032476	MARY ARTERBURN
11/12/2024	17	10364618	0032476	MARY ARTERBURN
11/12/2024	17	10364627	0044815	MICHAEL NEERING
11/12/2024	17	10364627	0044815	MICHAEL NEERING
11/12/2024	17	10364629	0001481	MICHAEL SRDA
11/12/2024	17	10364629	0001481	MICHAEL SRDA
11/12/2024	17	10364636	0048251	PATTI YORKS
11/12/2024	17	10364636	0048251	PATTI YORKS
11/12/2024	17	10364638	0050017	PAULA SMILEY
11/12/2024	17	10364638	0050017	PAULA SMILEY
11/12/2024	17	10364644	0051620	REMINGTON CLAUSSEN
11/12/2024	17	10364644	0051620	REMINGTON CLAUSSEN
11/12/2024	17	10364646	0038431	RICHARD AFFRICA
11/12/2024	17	10364646	0038431	RICHARD AFFRICA
11/12/2024	17	10364648	0050793	ROBERT DIXON
11/12/2024	17	10364648	0050793	ROBERT DIXON
11/12/2024	17	10364665	0035933	TIFFANY WILLIAMS
11/12/2024	17	10364665	0035933	TIFFANY WILLIAMS
11/12/2024	17	10364666	0049218	TIMOTHY BLAKE
11/12/2024	17	10364666	0049218	TIMOTHY BLAKE
11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS

11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364904	94637	MORGAN JOAN ELLERBUSCH
11/14/2024	17	10364924	91789	SKINNER MICHAEL
11/14/2024	17	10364950	851052441	WEST PUBLISHING CORPORATION
11/14/2024	17	10364952	851052902	WEST PUBLISHING CORPORATION
11/14/2024	17	10364953	851052903	WEST PUBLISHING CORPORATION
11/14/2024	17	10364954	851052904	WEST PUBLISHING CORPORATION
11/14/2024	17	10364955	851052905	WEST PUBLISHING CORPORATION
11/14/2024	17	10364960	851054551	WEST PUBLISHING CORPORATION
11/14/2024	17	10364961	851065695	WEST PUBLISHING CORPORATION
11/14/2024	17	10364964	851080873	WEST PUBLISHING CORPORATION
11/14/2024	17	10364967	851089975	WEST PUBLISHING CORPORATION
11/14/2024	17	10364968	851089976	WEST PUBLISHING CORPORATION
11/14/2024	17	52962(A)	91926	AMBROSE RONALD D
11/14/2024	17	52963(A)	89738	AMBROSE RONALD D
11/14/2024	17	52964(A)	86587	AMBROSE RONALD D
11/14/2024	17	52965(A)	86688	AMBROSE RONALD D
11/14/2024	17	52966(A)	82367	AMBROSE RONALD D
11/14/2024	17	52967(A)	84330	AMBROSE RONALD D
11/14/2024	17	52984(A)	FPLB0973	BELDIN LYNN M
11/14/2024	17	53089(A)	92706	FARAONE MICHAEL
11/14/2024	17	53089(A)	92706	FARAONE MICHAEL
11/14/2024	17	53090(A)	92779	FARAONE MICHAEL
11/14/2024	17	53090(A)	92779	FARAONE MICHAEL
11/14/2024	17	53091(A)	66206	FIVE STAR LANGUAGES
11/14/2024	17	53123(A)	8237	GRAPHIC SCIENCES INC
11/14/2024	17	53266(A)	89093	SHARON ALONA PC
11/14/2024	17	53266(A)	89093	SHARON ALONA PC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53346(A)	020-156287	TYLER TECHNOLOGIES

**Department: 286.00 67TH DISTRICT COURT**

11/12/2024	17	10364545	0051636	CARL DAVIS
11/12/2024	17	10364545	0051636	CARL DAVIS
11/12/2024	17	10364546	0047885	CESILEY RATHBUN
11/12/2024	17	10364546	0047885	CESILEY RATHBUN

11/12/2024	17	10364555	0047721	DANIEL BROWN
11/12/2024	17	10364555	0047721	DANIEL BROWN
11/12/2024	17	10364558	0051950	DAVID UMPHREY
11/12/2024	17	10364558	0051950	DAVID UMPHREY
11/12/2024	17	10364560	0050373	DELPHINE COLLINS
11/12/2024	17	10364560	0050373	DELPHINE COLLINS
11/12/2024	17	10364596	0041270	JULIE LONDRIGAN
11/12/2024	17	10364596	0041270	JULIE LONDRIGAN
11/12/2024	17	10364611	0038486	LESLIE DANA
11/12/2024	17	10364611	0038486	LESLIE DANA
11/12/2024	17	10364612	0045041	LISA DUVE
11/12/2024	17	10364612	0045041	LISA DUVE
11/12/2024	17	10364616	0050040	MARK HILL
11/12/2024	17	10364616	0050040	MARK HILL
11/12/2024	17	10364617	0016550	MARLA PILURAS
11/12/2024	17	10364617	0016550	MARLA PILURAS
11/12/2024	17	10364619	0029800	MATTHEW STEENBERGH
11/12/2024	17	10364619	0029800	MATTHEW STEENBERGH
11/12/2024	17	10364625	0040202	MELANIE EVANS
11/12/2024	17	10364625	0040202	MELANIE EVANS
11/12/2024	17	10364634	0051675	NICHOLAS PAYNE
11/12/2024	17	10364634	0051675	NICHOLAS PAYNE
11/12/2024	17	10364645	0005315	RHONDA LEBBIN
11/12/2024	17	10364645	0005315	RHONDA LEBBIN
11/12/2024	17	10364649	0033175	ROBERT KESSIE
11/12/2024	17	10364649	0033175	ROBERT KESSIE
11/12/2024	17	10364677	0051700	WENDY GREEN
11/12/2024	17	10364677	0051700	WENDY GREEN
11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364798	110624	ATWELL TRACI LYNNE
11/14/2024	17	10364829#	C31400	COMMUNICATION ACCESS CENTER
11/14/2024	17	10364853	2024/11/7-67THDC	CITIZENS TELECOM SERVICES COMPANY
11/14/2024	17	10364854	2024/11/7-67THDC2ND	CITIZENS TELECOM SERVICES COMPANY
11/14/2024	17	10364915	2024/11/7-67THDC	PITNEY BOWES GLOBAL FINANCIAL SERVI

11/14/2024	17	10364928#	6016359061	STAPLES INC
11/14/2024	17	10364929	6016359060	STAPLES INC
11/14/2024	17	10364930	609599	STATE BAR OF MI
11/14/2024	17	10364966	851052907	WEST PUBLISHING CORPORATION
11/14/2024	17	52983(A)#	1312	BELDIN LYNN M
11/14/2024	17	53087(A)	24-0065	ENTREKIN DANA
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO

**Department: 287.00 5TH DIVISION DISTRICT COURT**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364829#	C31400	COMMUNICATION ACCESS CENTER
11/14/2024	17	10364887	24303-406	JANS PROFESSIONAL DRY CLEANERS
11/14/2024	17	10364888	24289-634	JANS PROFESSIONAL DRY CLEANERS
11/14/2024	17	10364898	162938	METROPOLITAN FORMS & SYSTEMS INC
11/14/2024	17	10364928#	6016359061	STAPLES INC
11/14/2024	17	52983(A)#	1312	BELDIN LYNN M
11/14/2024	17	53228(A)	MJR1105234	RAGLAND MARLENE
11/14/2024	17	53233(A)	24-051	REDMOND GAIL ANN
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 294.00 PROBATE COURT**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364802	2024227410MI	PROPERTY CASUALTY GROUP PC
11/14/2024	17	10364868	1994144139MI	GONZALES-NICHOLS & NICHOLS
11/14/2024	17	10364894	2017208389MI	LAW OFFICES OF KARL J WEYAND
11/14/2024	17	10364956	851052906	WEST PUBLISHING CORPORATION
11/14/2024	17	10364959*#	850976442	WEST PUBLISHING CORPORATION
11/14/2024	17	10364990	2024227386MI	VAINIK MELISSA N
11/14/2024	17	53130(A)	2	HENNEKE FRAIM & DAWES PC
11/14/2024	17	53166(A)	2024226470	LAW OFFICE OF MAJOR WHITE PLLC
11/14/2024	17	53257(A)	2014200422DD	RAMSEY ANDERSON SARAH A

11/14/2024	17	53258(A)	2020214603DD 10/24	RAMSEY ANDERSON SARAH A
11/14/2024	17	53299(A)	6015463421	STAPLES INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53361(A)	365855	JAMS MEDIA LLC
11/14/2024	17	53392(A)	2024226771DD	ZINTSMASER JOHN A

**Department: 295.00 ADULT PROBATION**

11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 296.01 PROSECUTOR**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364777	FLI-2024081114	GREAT LAKES CIVIL SERVICES INC
11/14/2024	17	10364778	FLI-2024082403	GREAT LAKES CIVIL SERVICES INC
11/14/2024	17	10364779	FLI-2024082972	GREAT LAKES CIVIL SERVICES INC
11/14/2024	17	10364780	FLI-2024083370	GREAT LAKES CIVIL SERVICES INC
11/14/2024	17	10364781	FLI-2024083373	GREAT LAKES CIVIL SERVICES INC
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364958*#	850987241	WEST PUBLISHING CORPORATION
11/14/2024	17	10364970	851052909	WEST PUBLISHING CORPORATION
11/14/2024	17	10364971	850976461	WEST PUBLISHING CORPORATION
11/14/2024	17	52980(A)	PROS0610	BELDIN LYNN M
11/14/2024	17	52981(A)	PROS0611	BELDIN LYNN M
11/14/2024	17	52982(A)	PROS0612	BELDIN LYNN M
11/14/2024	17	53058(A)	599	DRIESEN JANET MANE
11/14/2024	17	53085(A)	24-0066	ENTREKIN DANA
11/14/2024	17	53086(A)	24-0067-P	ENTREKIN DANA
11/14/2024	17	53177(A)	PA1112024	LINTZ CHRISTINE A
11/14/2024	17	53178(A)	PA1142024	LINTZ CHRISTINE A
11/14/2024	17	53234(A)	24-052	REDMOND GAIL ANN
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 297.00 JURY BOARD**

11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	53290(A)	6011552284	STAPLES INC

11/14/2024 17 53327(A)\*# 537744708 U.S. BANK NATIONAL ASSOCIATION

**Department: 303.00 SHERIFF COURT SECURITY /TRANS MCCREE**

11/12/2024 17 52932(A)\*# CORR6320375 TOSHIBA AMERICA BUSINESS SOLUTIONS  
11/12/2024 17 52933(A)\*# 6348833 TOSHIBA AMERICA BUSINESS SOLUTIONS

**Department: 305.00 SHERIFF ADMIN**

11/12/2024 17 52932(A)\*# CORR6320375 TOSHIBA AMERICA BUSINESS SOLUTIONS  
11/12/2024 17 52933(A)\*# 6348833 TOSHIBA AMERICA BUSINESS SOLUTIONS  
11/14/2024 17 10364796\*# 3053933905 AT&T  
11/14/2024 17 10365000# 99268 AMERICAN DATA SECURITY INC  
11/14/2024 17 10365055\*# 0016737 LETAVIS VEHICLE  
11/14/2024 17 10365056\*# 0016878 LETAVIS VEHICLE  
11/14/2024 17 10365060 328876 FREEWAY SPORT CENTER INC  
11/14/2024 17 53327(A)\*# 537744708 U.S. BANK NATIONAL ASSOCIATION  
11/14/2024 17 53374(A)\*# 100760745 FYE25 WEX BANK  
11/14/2024 17 53374(A) 100760745 FYE25 WEX BANK

**Department: 309.00 BUILDING & GROUNDS CORRECTIONS**

11/14/2024 17 10364837 201809655969 CONSUMERS ENERGY  
11/14/2024 17 10364864 2410-898566 RL MORGAN COMPANY  
11/14/2024 17 10364865# 2411-921955 RL MORGAN COMPANY  
11/14/2024 17 10364866 2411-928371 RL MORGAN COMPANY  
11/14/2024 17 10364867 2411-932211 RL MORGAN COMPANY  
11/14/2024 17 10364889# 1-134577685702 JOHNSON CONTROLS INC  
11/14/2024 17 53088(A) S105964270.001 ETNA DISTRIBUTORS  
11/14/2024 17 53196(A) 25152251-00 MCNAUGHTON MCKAY ELECTRIC CO  
11/14/2024 17 53263(A) 599975 ENCORE ONE LLC

**Department: 310.00 INVESTIGATIVE**

11/14/2024 17 10365000# 99268 AMERICAN DATA SECURITY INC  
11/14/2024 17 10365055\*# 0016737 LETAVIS VEHICLE  
11/14/2024 17 10365056\*# 0016878 LETAVIS VEHICLE  
11/14/2024 17 53327(A)\*# 537744708 U.S. BANK NATIONAL ASSOCIATION

**Department: 312.00 SPECIALTY TEAM**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10365055*#	0016737	LETAVIS VEHICLE
11/14/2024	17	10365056*#	0016878	LETAVIS VEHICLE

**Department: 317.00 SENIOR SERVICES ELDER ABUSE**

11/14/2024	17	10365055*#	0016737	LETAVIS VEHICLE
11/14/2024	17	10365056*#	0016878	LETAVIS VEHICLE

**Department: 318.00 MEDC GRANT**

11/14/2024	17	10365052#	104931-A	LANSING UNIFORM COMPANY INC
11/14/2024	17	10365078	235907	OAKLAND VETERINARY REFERRAL SERVICE
11/14/2024	17	53120(A)#	9297941180	WW GRAINGER INC

**Department: 331.00 SHERIFF MARINE DIVISION**

11/14/2024	17	53374(A)*#	100760745 FYE25	WEX BANK
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**Department: 351.00 CORRECTIONS**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10365000#	99268	AMERICAN DATA SECURITY INC
11/14/2024	17	10365034*#	0001497NOV2024	COMCAST HOLDINGS CORPORATION
11/14/2024	17	10365050	104638-B	LANSING UNIFORM COMPANY INC
11/14/2024	17	10365051	104926-A	LANSING UNIFORM COMPANY INC
11/14/2024	17	10365052#	104931-A	LANSING UNIFORM COMPANY INC
11/14/2024	17	10365053	104929-A	LANSING UNIFORM COMPANY INC
11/14/2024	17	10365055*#	0016737	LETAVIS VEHICLE
11/14/2024	17	10365056*#	0016878	LETAVIS VEHICLE
11/14/2024	17	10365071	102824SO	HUBBARDS MILITARY SUPPLY
11/14/2024	17	10365072	102924SO	HUBBARDS MILITARY SUPPLY
11/14/2024	17	10365073	103024SO	HUBBARDS MILITARY SUPPLY
11/14/2024	17	10365074	103124SO	HUBBARDS MILITARY SUPPLY
11/14/2024	17	10365075	102724SO	HUBBARDS MILITARY SUPPLY
11/14/2024	17	10365076	405579	LIFELOC TECHNOLOGIES INC
11/14/2024	17	52955(A)*#	RINV-002865	ADVANCED CORRECTIONAL HEALTHCARE
11/14/2024	17	52970(A)	200617300-00524	ARAMARK

11/14/2024	17	52971(A)	000016779-000642	ARAMARK
11/14/2024	17	52992(A)	INV2068460	BOB BARKER CO
11/14/2024	17	52993(A)	INV2073970	BOB BARKER CO
11/14/2024	17	52994(A)	INV2076963	BOB BARKER CO
11/14/2024	17	52995(A)	INV2077557	BOB BARKER CO
11/14/2024	17	52996(A)	85511400	BOUND TREE MEDICAL
11/14/2024	17	52999(A)*#	85538220	BOUND TREE MEDICAL
11/14/2024	17	53005(A)	43159214	BUNZL DISTRIBUTION INC
11/14/2024	17	53006(A)	43163549	BUNZL DISTRIBUTION INC
11/14/2024	17	53021(A)	0380877-IN	CHARM-TEX INC
11/14/2024	17	53022(A)	0382058-IN	CHARM-TEX INC
11/14/2024	17	53114(A)	9284420255	WW GRAINGER INC
11/14/2024	17	53115(A)	9289275738	WW GRAINGER INC
11/14/2024	17	53117(A)*#	9295200746	WW GRAINGER INC
11/14/2024	17	53118(A)	9295200753	WW GRAINGER INC
11/14/2024	17	53119(A)	9296549851	WW GRAINGER INC
11/14/2024	17	53120(A)#	9297941180	WW GRAINGER INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO

**Department: 352.00 TETHER PROGRAM**

11/14/2024	17	10365080	STPINV00127217	SATELLITE TRACKING OF PEOPLE LLC
11/14/2024	17	10365081	STPINV00127008	SATELLITE TRACKING OF PEOPLE LLC

**Department: 426.00 EMERGENCY MANAGEMENT**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 430.00 ANIMAL SHELTER**

11/14/2024	17	52960(A)	24280	ALLIED MAILING & PRINTING INC
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**Department: 442.00 DRAIN COMMISSIONER**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS

11/14/2024	17	10364843	201809655966	CONSUMERS ENERGY
11/14/2024	17	10364844	201809655967	CONSUMERS ENERGY
11/14/2024	17	53023(A)	11/01/2024	CHARTER TOWNSHIP OF FLINT
11/14/2024	17	53308(A)	6004746858	STAPLES INC
11/14/2024	17	53309(A)	6004746861	STAPLES INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 640.02 ARPA**

11/14/2024	17	10364920*	INV15537	SENTINEL TECHNOLOGIES INIC
11/14/2024	17	53031(A)	ARPA # 063	CITY OF CLIO
11/14/2024	17	53095(A)	ARPA # 034 2ND PYMT	FLINT COMMERCE CENTER LLC
11/14/2024	17	53329(A)	ARPA # 015 1ST PYMT	CHARTER TOWNSHIP MUNDY
11/14/2024	17	53330(A)	ARPA # 015 2ND PYMT	CHARTER TOWNSHIP MUNDY

**Department: 648.00 MEDICAL EXAMINER**

11/14/2024	17	53014(A)	SS99932	CDW LLC
11/14/2024	17	53159(A)	C-000917	IINN INC
11/14/2024	17	53301(A)	6016359035	STAPLES INC
11/14/2024	17	53302(A)	6016359033	STAPLES INC
11/14/2024	17	53303(A)	6016359031	STAPLES INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO

**Department: 662.00 FAMILY DIVISION-CIRCUIT COURT**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364774	FLI-2024081322	GREAT LAKES CIVIL SERVICES INC
11/14/2024	17	10364775	FLI-2024081325	GREAT LAKES CIVIL SERVICES INC
11/14/2024	17	10364776	FLI-2024079382	GREAT LAKES CIVIL SERVICES INC
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364855	1830347	DETROIT LEGAL NEWS PUBLISHING LLC
11/14/2024	17	10364856	1831009	DETROIT LEGAL NEWS PUBLISHING LLC
11/14/2024	17	10364857	1829110	DETROIT LEGAL NEWS PUBLISHING LLC
11/14/2024	17	10364858	1830997	DETROIT LEGAL NEWS PUBLISHING LLC
11/14/2024	17	10364859	1830998	DETROIT LEGAL NEWS PUBLISHING LLC
11/14/2024	17	10364962	851067766	WEST PUBLISHING CORPORATION

11/14/2024	17	52956(A)	3030-11845	AJP COMMERCIAL SHREDDING LLC
11/14/2024	17	52957(A)	3030-11852	AJP COMMERCIAL SHREDDING LLC
11/14/2024	17	52958(A)	3030-11853	AJP COMMERCIAL SHREDDING LLC
11/14/2024	17	52959(A)	3030-11854	AJP COMMERCIAL SHREDDING LLC
11/14/2024	17	53024(A)	5202	CHILD ADVOCACY TEAM
11/14/2024	17	53024(A)	5202	CHILD ADVOCACY TEAM
11/14/2024	17	53210(A)	2730 FY24/25	NASSAR ALEXANDRA PLLC
11/14/2024	17	53295(A)	6015463408	STAPLES INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53331(A)	29298	TRI COUNTY LAWYERS PC
11/14/2024	17	53332(A)	29299	TRI COUNTY LAWYERS PC
11/14/2024	17	53333(A)	29300	TRI COUNTY LAWYERS PC
11/14/2024	17	53334(A)	29301	TRI COUNTY LAWYERS PC
11/14/2024	17	53335(A)	29303 FY23/24	TRI COUNTY LAWYERS PC
11/14/2024	17	53336(A)	29303 FY24/25	TRI COUNTY LAWYERS PC
11/14/2024	17	53337(A)	29305	TRI COUNTY LAWYERS PC
11/14/2024	17	53338(A)	29306 FY23/24	TRI COUNTY LAWYERS PC
11/14/2024	17	53339(A)	29306 FY24/25	TRI COUNTY LAWYERS PC
11/14/2024	17	53340(A)	29304 FY23/24	TRI COUNTY LAWYERS PC
11/14/2024	17	53341(A)	29304 FY24/25	TRI COUNTY LAWYERS PC
11/14/2024	17	53342(A)	29302 FY23/24	TRI COUNTY LAWYERS PC
11/14/2024	17	53343(A)	29302 FY24/25	TRI COUNTY LAWYERS PC

**Department: 711.00 REG OF DEEDS**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund
11/14/2024	17	53217(A)	100401714084BAL	OTIS ELEVATOR COMPANY

**Department: 751.00 PARKS FINANCIAL SERVICES**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/13/2024	17	10364721*#	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364759	006903 GVEWCI	SYNCHRONY BANK
11/14/2024	17	53012(A)	AB19X4Y	CDW LLC
11/14/2024	17	53013(A)	AB19X5C	CDW LLC
11/14/2024	17	53261(A)#	600163	ENCORE ONE LLC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 753.00 PARKS INFORMATION SERVICE**

11/13/2024	17	10364687	5668	CHRISTIAN EVANGELICAL BROADCASTING
11/13/2024	17	10364721*#	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA

11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364723	1580	TOG DEVELOPMENT LLC
11/13/2024	17	10364724	1563	TOG DEVELOPMENT LLC
11/13/2024	17	10364760	4392455-2	TOWNSQUARE MEDIA
11/14/2024	17	53208(A)	2613290	ADVANCE LOCAL HOLDINGS CORP
11/14/2024	17	53347(A)	184910229	ULINE
11/14/2024	17	53360(A)	364917	JAMS MEDIA LLC
11/14/2024	17	53390(A)	1400014879	KROL COMMUNICATIONS INC

**Department: 764.00 PARKS RANGERS SERVICES**

11/13/2024	17	10364721*#	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/14/2024	17	53265(A)	11937394	SECURITAS SECURITY SVCS USA INC

**Department: 769.00 MOUNDS**

11/13/2024	17	10364721*#	2024/11/29-PKS	JP MORGAN CHASE BANK NA
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**Department: 770.01 PARKS MAINTENANCE SERVICE**

11/13/2024	17	10364686	23600412054	CARTER JONES COMPANIES
11/13/2024	17	10364688	201542684599	CONSUMERS ENERGY
11/13/2024	17	10364689	205814135662	CONSUMERS ENERGY
11/13/2024	17	10364690	205814135662BAL	CONSUMERS ENERGY
11/13/2024	17	10364691	206347884274	CONSUMERS ENERGY
11/13/2024	17	10364695	LI20015349OCT24	TP OF FENTON
11/13/2024	17	10364701	2410-886060	RL MORGAN COMPANY
11/13/2024	17	10364702	2410-903983	RL MORGAN COMPANY
11/13/2024	17	10364704#	2024-20937	HOLZER ELECTRIC INC
11/13/2024	17	10364707	6971643	HOME DEPOT
11/13/2024	17	10364712	3901133	HOME DEPOT
11/13/2024	17	10364721*#	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364721	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364722	1263082	LAFORCE HOLDINGS INC
11/13/2024	17	10364725	3178-B	LWD INC
11/13/2024	17	10364743	183230	RATHCO SAFETY SUPPLY INC
11/13/2024	17	10364755	11228156	STATE OF MICH
11/13/2024	17	10364757	11228380	STATE OF MICH

11/13/2024	17	10364758	005047 GVEBUW	SYNCHRONY BANK
11/14/2024	17	53261(A)#	600163	ENCORE ONE LLC

**Department: 770.03 PARKS VILLAGE MAINTENANCE SERV**

11/13/2024	17	10364682	47289	BECKS PEST CONTROL
11/13/2024	17	10364683	47290	BECKS PEST CONTROL
11/13/2024	17	10364697	2024-00000176	GENESEE COUNTY DRAIN COMMISSIONER
11/13/2024	17	10364698	2024-00000176BAL	GENESEE COUNTY DRAIN COMMISSIONER
11/13/2024	17	10364704#	2024-20937	HOLZER ELECTRIC INC
11/13/2024	17	10364721*#	2024/11/29-PKS	JP MORGAN CHASE BANK NA
11/13/2024	17	10364731	2410-088241	MICHIGAN LUMBER COMPANY
11/13/2024	17	10364750	13083092-00	STANDARD ELECTRIC COMPANY
11/13/2024	17	10364751	13083167-00	STANDARD ELECTRIC COMPANY
11/13/2024	17	10364761	S100256390.001	VIC BOND SALES
11/14/2024	17	53122(A)	9297468309	WW GRAINGER INC
11/14/2024	17	53156(A)	1897913	HODGES SUPPLY COMPANY
11/14/2024	17	53216(A)	100401714084	OTIS ELEVATOR COMPANY
11/14/2024	17	53261(A)#	600163	ENCORE ONE LLC

**Department: 770.05 PARKS WOLVERINE MAINTENANCE**

11/13/2024	17	10364704#	2024-20937	HOLZER ELECTRIC INC
11/13/2024	17	10364708	4012391	HOME DEPOT
11/13/2024	17	10364709	3012496	HOME DEPOT
11/13/2024	17	10364710	3012572	HOME DEPOT
11/13/2024	17	10364711	3012572BAL	HOME DEPOT
11/13/2024	17	10364713	2012607	HOME DEPOT
11/13/2024	17	10364732	1325575	MICHIGAN MATERIALS & AGGREGATES CO
11/13/2024	17	10364752	13083682-00	STANDARD ELECTRIC COMPANY
11/13/2024	17	10364753	13083701-00	STANDARD ELECTRIC COMPANY
11/13/2024	17	10364754	13083701-01	STANDARD ELECTRIC COMPANY
11/13/2024	17	10364756	11228163	STATE OF MICH

**Department: 770.16 PARKS HALLOWEEN MAINTENANCE**

11/13/2024	17	10364717	1012730	HOME DEPOT
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**Department: 770.31 CITY PARKS-GENERAL**

11/13/2024 17 10364721\*# 2024/11/29-PKS JP MORGAN CHASE BANK NA

**Department: 770.32 PARKS CHEVY COMMONS**

11/13/2024 17 10364721\*# 2024/11/29-PKS JP MORGAN CHASE BANK NA

**Department: 770.33 CITY PARKS MOWING**

11/13/2024 17 10364721\*# 2024/11/29-PKS JP MORGAN CHASE BANK NA

**Department: 770.34 STATE PARK RIVERFRONT**

11/13/2024 17 10364721\*# 2024/11/29-PKS JP MORGAN CHASE BANK NA

**Department: 772.00 MERKLEY FARMS**

11/13/2024 17 10364714 2012629 HOME DEPOT  
11/13/2024 17 10364721\*# 2024/11/29-PKS JP MORGAN CHASE BANK NA  
11/13/2024 17 10364721 2024/11/29-PKS JP MORGAN CHASE BANK NA

**Department: 806.00 PARKS FOR-MAR NATURE PRESERVE**

11/13/2024 17 10364699 6802580-IN CMPCO INC  
11/13/2024 17 10364700 2410-826785 RL MORGAN COMPANY  
11/13/2024 17 10364705 6616207 HOME DEPOT  
11/13/2024 17 10364706 6616208 HOME DEPOT  
11/13/2024 17 10364726 1605360 BGB PET SUPPLY  
11/13/2024 17 10364727 1606522 BGB PET SUPPLY  
11/14/2024 17 53274(A) 400480 NASH FINCH COMPANY  
11/14/2024 17 53275(A) 400481 NASH FINCH COMPANY

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364771\* PPE 10/25/2024 DBW MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 765.02 PARKS HALLOWEEN**

11/13/2024 17 10364721\*# 2024/11/29-PKS JP MORGAN CHASE BANK NA  
11/13/2024 17 10364740 1701 RR PORTERS  
11/13/2024 17 10364741 1701BAL RR PORTERS

11/13/2024 17 10364742 1709 RR PORTERS

**Department: 765.03 CHRISTMAS AT CROSSROADS**

11/13/2024 17 10364721\*# 2024/11/29-PKS JP MORGAN CHASE BANK NA

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364771\* PPE 10/25/2024 DBW MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 788.00 CONTRACTED SERVICES**

11/13/2024 17 10364692 554X04678606 CLEANWATER CORPORATION OF AMERICA  
11/13/2024 17 10364716 1012714 HOME DEPOT  
11/13/2024 17 10364721\*# 2024/11/29-PKS JP MORGAN CHASE BANK NA

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 770.32 PARKS CHEVY COMMONS**

11/14/2024 17 53370(A) 3035309 WADE TRIM INC  
11/14/2024 17 53371(A) 3035901 WADE TRIM INC  
11/14/2024 17 53372(A) 3035901BAL WADE TRIM INC

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 313.00 PARAMEDIC SECTION**

11/12/2024 17 52932(A)\*# CORR6320375 TOSHIBA AMERICA BUSINESS SOLUTIONS

11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364899	Q1 10/1/24-12/31/24	MICHIGAN HEALTH & HOSPITAL ASSOC
11/14/2024	17	10365001	3C8672FA-0026	AMERICAN TRAINING INSTITUTE LLC
11/14/2024	17	10365055*#	0016737	LETAVIS VEHICLE
11/14/2024	17	10365056*#	0016878	LETAVIS VEHICLE
11/14/2024	17	10365083	31671	SUPERIOR MEDICAL WASTE DISPOSAL LLC
11/14/2024	17	52997(A)	85534010	BOUND TREE MEDICAL
11/14/2024	17	52998(A)	85535390	BOUND TREE MEDICAL
11/14/2024	17	52999(A)*#	85538220	BOUND TREE MEDICAL
11/14/2024	17	53000(A)	85547860	BOUND TREE MEDICAL
11/14/2024	17	53001(A)	85547863	BOUND TREE MEDICAL
11/14/2024	17	53002(A)	85547861	BOUND TREE MEDICAL
11/14/2024	17	53117(A)*#	9295200746	WW GRAINGER INC

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 430.00 ANIMAL SHELTER**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364772	112812	ALL ABOUT ANIMAL RESCUE
11/14/2024	17	10364773	114058	ALL ABOUT ANIMAL RESCUE
11/14/2024	17	10364785	148242	AVPM MI PC
11/14/2024	17	10364786	148286	AVPM MI PC
11/14/2024	17	10364787	148419	AVPM MI PC
11/14/2024	17	10364788	148441	AVPM MI PC
11/14/2024	17	10364789	148510	AVPM MI PC
11/14/2024	17	10364790	148556	AVPM MI PC
11/14/2024	17	10364791	148608	AVPM MI PC
11/14/2024	17	10364792	148617	AVPM MI PC
11/14/2024	17	10364793	148650	AVPM MI PC
11/14/2024	17	10364794	148749	AVPM MI PC
11/14/2024	17	10364852	283888	FLINT WELDING SUPPLY CO
11/14/2024	17	10364980	200098461	CITIBANK N.A.

11/14/2024	17	53158(A)	24044	HULSEY JAMES E
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 801.00 COOPERATIVE EXTENSION**

11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364891*	PPE 10/25/2024 DSS	Gen County Prof Court Officers Asso
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund

**Department: 290.00 COOP REIMB FRIEND OF THE COURT**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364921	151895	SHRED EXPERTS
11/14/2024	17	10364951	851052908	WEST PUBLISHING CORPORATION
11/14/2024	17	10364958*#	850987241	WEST PUBLISHING CORPORATION
11/14/2024	17	10364959*#	850976442	WEST PUBLISHING CORPORATION
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO
11/14/2024	17	53350(A)	202410021650	PLUTO ACQUISITION OPCO
11/14/2024	17	53350(A)	202410021650	PLUTO ACQUISITION OPCO
11/14/2024	17	53350(A)	202410021650	PLUTO ACQUISITION OPCO

**Department: 291.02 CUSTODY AND VISITATION**

11/14/2024	17	10364892	10175	LAPEER COUNTY KIND
11/14/2024	17	10364893	10176	LAPEER COUNTY KIND

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 601.01 PUBLIC HEALTH ADMIN**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 602.02 IMMUNIZATIONS**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 602.04 MATERNAL CHILD HEALTH**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS

**Department: 605.02 INFECTIONS REPSONSE SUPPORT**

11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
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**Department: 606.02 HIV PREVENTION**

11/14/2024	17	10364985	5229621-202410-1	TRANSUNION RISK & ALTERNATIVE DATA
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**Department: 606.03 STI/STD**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364997	INV348854	ZEPTOMETRIX LLC

**Department: 608.02 WIC RESIDENT SERVICES**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
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11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 611.01 FAMILY PLANNING**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 614.00 BURTON CLINIC**

11/14/2024	17	10364848	MW258-1024	ELITE TRAUMA CLEANUP
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**Department: 617.00 SAFE SLEEP COALITION**

11/14/2024	17	10364845	25872	CRIBS FOR KIDS INC
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**Department: 618.03 PUBLIC HEALTH EMERGENCY PREPAREDNESS**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS

**Department: 619.00 HEARING & VISION**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364918	CINV000144763	SCHOOL HEALTH CORPORATION
11/14/2024	17	10364919	CINV000141731	SCHOOL HEALTH CORPORATION
11/14/2024	17	53294(A)	6015463411	STAPLES INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 626.01 ENVIRONMENTAL HEALTH**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364851	6177205	FISHER SCIENTIFIC COMPANY LLC
11/14/2024	17	53293(A)	6015463410	STAPLES INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO

**Department: 636.00 COMMUNITY HEALTH BILLING**

11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 602.03 VACCINATION OUTREACH**

11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
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**Department: 603.01 TOBACCO LICENSING**

11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO
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**Department: 607.01 HEALTHY START**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS

**Department: 614.00 BURTON CLINIC**

11/14/2024	17	10364941	2707702	SUMMIT FIRE PROTECTION
11/14/2024	17	53260(A)	599976	ENCORE ONE LLC

**Department: 255.01 TAXES**

11/14/2024	17	52955(A)*#	RINV-002865	ADVANCED CORRECTIONAL HEALTHCARE
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 691.00 SENIOR SERVICES**

11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364925	11518-SRSVC	SMITH & KLACZKIEWICZ PC
11/14/2024	17	52961(A)	2024.10.31-SRSVC	ALTERNATIVE ELDERLY CARE
11/14/2024	17	53003(A)	2024/10/31-SRSVC	BRENNAN ELM PARK SENIOR COMM CORP
11/14/2024	17	53009(A)	2024/10/31-SRSVC	CARMAN AINSWORTH SENIOR CENTER

11/14/2024	17	53029(A)	2024/10/31-SRSVC	CITY OF BURTON
11/14/2024	17	53036(A)	2024.10.31-SRSVC	COMMUNICATION ACCESS CENTER
11/14/2024	17	53082(A)	2024/10/31-SRSVC	EASTSIDE SENIOR CITIZENS ASSOC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53328(A)	2024/10/31-SRSVC	TP OF FOREST AREA SENIOR CENTER INC

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364891*	PPE 10/25/2024 DSS	Gen County Prof Court Officers Asso

**Department: 322.00 COMMUNITIY CORRECTIONS ADMIN**

11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund

**Department: 701.00 PLANNIN - INDIRECT**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364926	11949	SPARKLE BUGGY CARWASH INC
11/14/2024	17	53039(A)	91147	CREATIVE PRINTING & GRAPHICS
11/14/2024	17	53205(A)	3610	MICHIGAN ASSOCIATION OF PLANNING
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 735.00 RECYCLING**

11/14/2024 17 53037(A) 91152 CREATIVE PRINTING & GRAPHICS

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 734.13 AIR QUALITY**

11/14/2024 17 53038(A) 91153 CREATIVE PRINTING & GRAPHICS

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364771\* PPE 10/25/2024 DBW MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 734.01 FED HWY ADMIN PLANNING**

11/14/2024 17 53249(A) 115496 ROWE PROFESSIONAL SERVICES  
11/14/2024 17 53250(A) 115539 ROWE PROFESSIONAL SERVICES

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 731.00 HOUSING REHABILITATION**

11/14/2024 17 52978(A) 31606 BEDROCK BUILDING INC

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364771\* PPE 10/25/2024 DBW MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund
<b>Department: 704.16 PUBLIC IMPROVEMENTS</b>				
11/14/2024	17	10364975	31068 #1	CHARTER TOWNSHIP OF GENESEE
<b>Department: 704.17 PUBLIC SERVICE</b>				
11/14/2024	17	10364976	31068 #2	CHARTER TOWNSHIP OF GENESEE
<b>Department: 731.00 HOUSING REHABILITATION</b>				
11/14/2024	17	52974(A)	174	ASHBY EXCAVATING LLC
<b>Department: 000.00 NON SPECIFIC</b>				
11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
<b>Department: 000.00 NON SPECIFIC</b>				
11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
<b>Department: 000.00 NON SPECIFIC</b>				
11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
<b>Department: 296.03 COOP REIMB PROSECUTOR</b>				
11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364972	851066393	WEST PUBLISHING CORPORATION
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364891*	PPE 10/25/2024 DSS	Gen County Prof Court Officers Asso

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364891*	PPE 10/25/2024 DSS	Gen County Prof Court Officers Asso

**Department: 296.01 PROSECUTOR**

11/14/2024	17	53190(A)	MARTIN093024	MARTIN MARY LYDIA
11/14/2024	17	53191(A)	MARTIN100724	MARTIN MARY LYDIA
11/14/2024	17	53192(A)	MARTIN101424	MARTIN MARY LYDIA
11/14/2024	17	53193(A)	MARTIN102124	MARTIN MARY LYDIA
11/14/2024	17	53194(A)	MARTIN102824	MARTIN MARY LYDIA
11/14/2024	17	53322(A)	THICK100724	THICK PHILLIP
11/14/2024	17	53323(A)	THICK101424	THICK PHILLIP
11/14/2024	17	53324(A)	THICK102124	THICK PHILLIP
11/14/2024	17	53325(A)	THICK102824	THICK PHILLIP

**Department: 296.01 PROSECUTOR**

11/14/2024	17	10364874	1730212098 (OCT)	HI HOTEL INC
11/14/2024	17	10364875	1730212098 (SEPT)	HI HOTEL INC

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364891*	PPE 10/25/2024 DSS	Gen County Prof Court Officers Asso
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund

**Department: 296.01 PROSECUTOR**

11/14/2024 17 53350(A)\*# 202410021650 PLUTO ACQUISITION OPCO

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364771\* PPE 10/25/2024 DBW MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364771\* PPE 10/25/2024 DBW MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 216.00 COUNTY CLERK VITAL RECORDS**

11/14/2024 17 10364901 77 HILLIKER SAMANTHA

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 283.00 CIRCUIT COURT**

11/14/2024 17 10364957 850973335 WEST PUBLISHING CORPORATION  
11/14/2024 17 52954(A) 1597 A2J TECH PBC

**Department: 283.02 LRC ADMIN**

11/14/2024 17 10364958\*# 850987241 WEST PUBLISHING CORPORATION  
11/14/2024 17 10364959\*# 850976442 WEST PUBLISHING CORPORATION  
11/14/2024 17 10364963 851052901 WEST PUBLISHING CORPORATION

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund

**Department: 698.01 HEAD START**

11/14/2024	17	10365035*#	001001603349	COMCAST HOLDINGS CORPORATION
11/14/2024	17	53300(A)*#	6016359063	STAPLES INC
11/14/2024	17	53312(A)*#	151020	TGI DIRECT

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund

**Department: 697.03 CHILD CARE FOOD SERVICE**

11/14/2024	17	82(S)*#	9015715835	GORDON FOOD SERVICE
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**Department: 697.15 MOBILE MEALS GLS SR FOODS**

11/14/2024	17	53098(A)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	53098(A)	186535	GORDON FOOD SERVICE
11/14/2024	17	53348(A)*#	184257973	ULINE
11/14/2024	17	80(S)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	81(S)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	82(S)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	83(S)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	83(S)	189306	GORDON FOOD SERVICE

**Department: 697.16 GCCARD GLS SENIOR FOODS**

11/14/2024	17	53098(A)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	53098(A)	186535	GORDON FOOD SERVICE
11/14/2024	17	53348(A)*#	184257973	ULINE
11/14/2024	17	80(S)*#	189306	GORDON FOOD SERVICE

11/14/2024	17	81(S)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	82(S)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	83(S)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	83(S)	189306	GORDON FOOD SERVICE

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund

**Department: 697.15 MOBILE MEALS GLS SR FOODS**

11/14/2024	17	10364999	619245722	ABBOTT LABORATORIES INC
11/14/2024	17	53098(A)*#	9014708632	GORDON FOOD SERVICE
11/14/2024	17	53098(A)	189306	GORDON FOOD SERVICE
11/14/2024	17	53098(A)	186535	GORDON FOOD SERVICE
11/14/2024	17	53099(A)	9014873910	GORDON FOOD SERVICE
11/14/2024	17	53099(A)	9014873910	GORDON FOOD SERVICE
11/14/2024	17	53100(A)	9014967142	GORDON FOOD SERVICE
11/14/2024	17	53100(A)	9014967142	GORDON FOOD SERVICE
11/14/2024	17	53101(A)	878381303	GORDON FOOD SERVICE
11/14/2024	17	53102(A)	9015117645	GORDON FOOD SERVICE
11/14/2024	17	53102(A)	9015117645	GORDON FOOD SERVICE
11/14/2024	17	53103(A)	9015202509	GORDON FOOD SERVICE
11/14/2024	17	53104(A)	9015208193	GORDON FOOD SERVICE
11/14/2024	17	53105(A)	9015370093	GORDON FOOD SERVICE
11/14/2024	17	53105(A)	9015370093	GORDON FOOD SERVICE
11/14/2024	17	53106(A)	9015461097	GORDON FOOD SERVICE
11/14/2024	17	53106(A)	9015461097	GORDON FOOD SERVICE
11/14/2024	17	53107(A)	878381944	GORDON FOOD SERVICE
11/14/2024	17	53108(A)	9015662718	GORDON FOOD SERVICE
11/14/2024	17	53109(A)	9015621944	GORDON FOOD SERVICE
11/14/2024	17	53109(A)	9015621944	GORDON FOOD SERVICE
11/14/2024	17	53110(A)	878382030	GORDON FOOD SERVICE
11/14/2024	17	53111(A)	878382059	GORDON FOOD SERVICE
11/14/2024	17	53112(A)	878382105	GORDON FOOD SERVICE

11/14/2024	17	53113(A)	9015715834	GORDON FOOD SERVICE
11/14/2024	17	53215(A)	225652	OLIVER PACKAGING & EQUIPMENT COMPAN
11/14/2024	17	53348(A)*#	184257973	ULINE
11/14/2024	17	53354(A)	1680755	US FOODS INC
11/14/2024	17	53354(A)	1680755	US FOODS INC
11/14/2024	17	53355(A)	1935676	US FOODS INC
11/14/2024	17	53355(A)	1935676	US FOODS INC
11/14/2024	17	53356(A)	2194784	US FOODS INC
11/14/2024	17	53357(A)	2453286	US FOODS INC
11/14/2024	17	53357(A)	2453286	US FOODS INC
11/14/2024	17	53358(A)	2711698	US FOODS INC
11/14/2024	17	53358(A)	2711698	US FOODS INC
11/14/2024	17	80(S)*#	2001803082	GORDON FOOD SERVICE
11/14/2024	17	80(S)	189306	GORDON FOOD SERVICE
11/14/2024	17	81(S)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	82(S)*#	189306	GORDON FOOD SERVICE
11/14/2024	17	83(S)*#	9014616140	GORDON FOOD SERVICE
11/14/2024	17	83(S)	189306	GORDON FOOD SERVICE
11/14/2024	17	83(S)	189306	GORDON FOOD SERVICE
11/14/2024	17	83(S)	9014616140	GORDON FOOD SERVICE

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund

**Department: 697.28 CHILDHOOD MEALS**

11/14/2024	17	53352(A)	1680756	US FOODS INC
11/14/2024	17	53353(A)	2711699-2ND PAY	US FOODS INC
11/14/2024	17	80(S)*#	9015621942	GORDON FOOD SERVICE
11/14/2024	17	80(S)	9015621942	GORDON FOOD SERVICE
11/14/2024	17	81(S)*#	9015715833	GORDON FOOD SERVICE

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 699.00 COMMON**

11/14/2024 17 53350(A)\*# 202410021650 PLUTO ACQUISITION OPCO

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank  
11/14/2024 17 10364989\* PPE 10/25/2024 UWC United Fund

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank  
11/14/2024 17 10364989\* PPE 10/25/2024 UWC United Fund

**Department: 697.30 COMMODITY DISTRIBUTION**

11/14/2024 17 53350(A)\*# 202410021650 PLUTO ACQUISITION OPCO

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 695.41 PROGRAM-DIRECT**

11/14/2024 17 10365036 102424MORSE-U CONSUMERS ENERGY  
11/14/2024 17 10365037 102924WILLIAMS-U CONSUMERS ENERGY  
11/14/2024 17 10365038 103124MCCOY-U CONSUMERS ENERGY  
11/14/2024 17 10365039 103124MCCLAIN-U CONSUMERS ENERGY  
11/14/2024 17 10365040 110124GEORGE-U CONSUMERS ENERGY  
11/14/2024 17 10365041 110724HARDEN-U CONSUMERS ENERGY  
11/14/2024 17 10365042 110424TAYLOR-U CONSUMERS ENERGY  
11/14/2024 17 10365061 110124BLAIR-U GENESEE COUNTY TREASURER  
11/14/2024 17 10365062 110124SMITH-U GENESEE COUNTY TREASURER

11/14/2024	17	10365063	110124THOMPSON-U	GENESEE COUNTY TREASURER
11/14/2024	17	10365064	110124HOUSTON-U	GENESEE COUNTY TREASURER
11/14/2024	17	10365065	110124GALERNEAU-U	GENESEE COUNTY TREASURER
11/14/2024	17	10365066	110124VELA-U	GENESEE COUNTY TREASURER
11/14/2024	17	10365067	110124THAMES-U	GENESEE COUNTY TREASURER
11/14/2024	17	10365068	110124DENDY-U	GENESEE COUNTY TREASURER
11/14/2024	17	10365069	110124JOHNSON-U	GENESEE COUNTY TREASURER
11/14/2024	17	10365070	103024WILSON-H	GOLDEN BROOKLYN
11/14/2024	17	10365082	103024HARRISON-H	STEWART ENTERPRISE
11/14/2024	17	53097(A)	103024SEATON-H	G&M PROPERTIES MANAGEMENT

**Department: 697.30 COMMODITY DISTRIBUTION**

11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364989*	PPE 10/25/2024 UWC	United Fund

**Department: 698.01 HEAD START**

11/14/2024	17	10365003#	R245050795	PREMIERE MARKETING INC
11/14/2024	17	10365035*#	001001603349	COMCAST HOLDINGS CORPORATION
11/14/2024	17	52934(A)#	13170847	4IMPRINT INC
11/14/2024	17	53300(A)*#	6016359063	STAPLES INC
11/14/2024	17	53312(A)*#	151020	TGI DIRECT

**Department: 698.03 HS CHILD CARE FOOD PROGRAM**

11/14/2024	17	53351(A)#	2711699	US FOODS INC
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**Department: 698.05 EHS CHILD CARE FOOD PROGRAM**

11/14/2024	17	53351(A)#	2711699	US FOODS INC
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**Department: 698.06 EARLY HEADSTART**

11/14/2024	17	10365003#	R245050795	PREMIERE MARKETING INC
11/14/2024	17	10365035*#	001001603349	COMCAST HOLDINGS CORPORATION
11/14/2024	17	10365043	204212408098-2ND PAY	CONSUMERS ENERGY
11/14/2024	17	10365045	P43163150101	EARLY CHILDHOOD LLC
11/14/2024	17	52934(A)#	13170847	4IMPRINT INC
11/14/2024	17	53179(A)	.000000076	LIVING WORD MINISTRY
11/14/2024	17	53179(A)	.000000076	LIVING WORD MINISTRY
11/14/2024	17	53179(A)	.000000076	LIVING WORD MINISTRY
11/14/2024	17	53300(A)*#	6016359063	STAPLES INC
11/14/2024	17	53312(A)*#	151020	TGI DIRECT

**Department: 698.11 MOTT EARLY HEADSTART**

11/14/2024	17	10365077	SEPT2024-MOTT	CHARLES STEWART MOTT COMMUNITY COLL
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 695.41 PROGRAM-DIRECT**

11/14/2024	17	10365002	110724BROWN-U	BEECHER METROPOLITAN DISTRICT
11/14/2024	17	10365004	101124DAVIS-U2	CITY OF FLINT
11/14/2024	17	10365005	102524JOHNSON-U	CITY OF FLINT
11/14/2024	17	10365006	102924CAGER-U	CITY OF FLINT
11/14/2024	17	10365007	102524STEPHENS-U	CITY OF FLINT
11/14/2024	17	10365008	103024DARBY- U	CITY OF FLINT
11/14/2024	17	10365009	103124DOLAN-U	CITY OF FLINT
11/14/2024	17	10365010	103024MODOVSKY-U	CITY OF FLINT
11/14/2024	17	10365011	102824THOMPSON-U	CITY OF FLINT
11/14/2024	17	10365012	110124THOMAS-U	CITY OF FLINT
11/14/2024	17	10365013	102524HARRIS- U	CITY OF FLINT
11/14/2024	17	10365014	110124DEADROA-U	CITY OF FLINT
11/14/2024	17	10365015	110124JOHNSON-U	CITY OF FLINT
11/14/2024	17	10365016	103124WALKER-U	CITY OF FLINT
11/14/2024	17	10365017	110424WARD-U	CITY OF FLINT

11/14/2024	17	10365018	110124COOK-U	CITY OF FLINT
11/14/2024	17	10365019	110124BROWN-U	CITY OF FLINT
11/14/2024	17	10365020	110424BERRIEN-U	CITY OF FLINT
11/14/2024	17	10365021	110124DIXON-U	CITY OF FLINT
11/14/2024	17	10365022	110124JACKSON-U	CITY OF FLINT
11/14/2024	17	10365023	110124WILLIAMS-U	CITY OF FLINT
11/14/2024	17	10365024	102324MURDOCK-U	CITY OF FLINT
11/14/2024	17	10365025	110524HOEHAVER-U	CITY OF FLINT
11/14/2024	17	10365026	110124MARTIN- U	CITY OF FLINT
11/14/2024	17	10365027	110624LONGLEY-U	CITY OF FLINT
11/14/2024	17	10365028	110724BURKS-U	CITY OF FLINT
11/14/2024	17	10365029	110624WARD-U	CITY OF FLINT
11/14/2024	17	10365030	110624HARBIN-U	CITY OF FLINT
11/14/2024	17	10365031	110624BURTON-U	CITY OF FLINT
11/14/2024	17	10365032	110724MIMS-U	CITY OF FLINT
11/14/2024	17	10365033	110624WOLLARD-U	CITY OF FLINT
11/14/2024	17	53030(A)	110424PRUYT-U	CITY OF BURTON
11/14/2024	17	53209(A)	110724BEASLEY-U	MONTROSE CHARTER TOWNSHIP
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 699.00 COMMON**

11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO
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**Department: 699.54 LIPPINCOTT**

11/14/2024	17	53310(A)	903553234	STATE INDUSTRIAL PRODUCTS CORP
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**Department: 000.00 NON SPECIFIC**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 699.00 COMMON**

11/14/2024	17	10365044	235704	CRYSTAL WATER COMPANY
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**Department: 699.98 GCCARD-DISALLOWED**

11/14/2024	17	10365079	CD60827347	YOUNG PS ACQUISITIONS LLC
11/14/2024	17	53292(A)	3556930111	STAPLES INC

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 308.04 SCHOOL RESOURCE OFFICER**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS

**Department: 315.00 ROAD PATROL**

11/14/2024	17	10365055*#	0016737	LETAVIS VEHICLE
11/14/2024	17	10365056*#	0016878	LETAVIS VEHICLE

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 315.00 ROAD PATROL**

11/14/2024	17	10365055*#	0016737	LETAVIS VEHICLE
11/14/2024	17	10365056*#	0016878	LETAVIS VEHICLE

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 315.00 ROAD PATROL**

11/12/2024 17 52932(A)\*# CORR6320375 TOSHIBA AMERICA BUSINESS SOLUTIONS

11/12/2024 17 52933(A)\*# 6348833 TOSHIBA AMERICA BUSINESS SOLUTIONS

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 308.02 GHS RESOURCE OFFICER**

11/14/2024 17 10365055\*# 0016737 LETAVIS VEHICLE

11/14/2024 17 10365056\*# 0016878 LETAVIS VEHICLE

**Department: 308.03 GISD RESOURCE OFFICER**

11/14/2024 17 10365055\*# 0016737 LETAVIS VEHICLE

11/14/2024 17 10365056\*# 0016878 LETAVIS VEHICLE

**Department: 308.09 MT MORRIS SRO**

11/14/2024 17 10365054 104924-A LANSING UNIFORM COMPANY INC

11/14/2024 17 10365055\*# 0016737 LETAVIS VEHICLE

11/14/2024 17 10365056\*# 0016878 LETAVIS VEHICLE

**Department: 308.11 INTERNATIONAL ACADEMY SRO**

11/14/2024 17 10365055\*# 0016737 LETAVIS VEHICLE

11/14/2024 17 10365056\*# 0016878 LETAVIS VEHICLE

**Department: 308.14 CARMAN-AINSWORTH SRO**

11/14/2024 17 10365055\*# 0016737 LETAVIS VEHICLE

11/14/2024 17 10365056\*# 0016878 LETAVIS VEHICLE

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 310.00 INVESTIGATIVE**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10365034*#	0001497NOV2024	COMCAST HOLDINGS CORPORATION
11/14/2024	17	10365057	INV-34735	FLOCK GROUP INC
11/14/2024	17	10365058	INV-43200	FLOCK GROUP INC
11/14/2024	17	10365059	INV-49525	FLOCK GROUP INC
11/14/2024	17	53227(A)	50883	PRO COMM INC

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 312.00 SPECIALTY TEAM**

11/14/2024	17	10365055*#	0016737	LETAVIS VEHICLE
11/14/2024	17	10365056*#	0016878	LETAVIS VEHICLE

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 315.00 ROAD PATROL**

11/14/2024	17	53116(A)	9291455468	WW GRAINGER INC
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 315.00 ROAD PATROL**

11/14/2024	17	10365046	104962-A	LANSING UNIFORM COMPANY INC
11/14/2024	17	10365047	104963-A	LANSING UNIFORM COMPANY INC

11/14/2024	17	10365048	104964-A	LANSING UNIFORM COMPANY INC
11/14/2024	17	10365049	104965-A	LANSING UNIFORM COMPANY INC
11/14/2024	17	10365055*#	0016737	LETAVIS VEHICLE
11/14/2024	17	10365056*#	0016878	LETAVIS VEHICLE

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 315.00 ROAD PATROL**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10365055*#	0016737	LETAVIS VEHICLE
11/14/2024	17	10365056*#	0016878	LETAVIS VEHICLE

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 283.00 CIRCUIT COURT**

11/14/2024	17	52976(A)	2742	BALL RICHARD D
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364891*	PPE 10/25/2024 DSS	Gen County Prof Court Officers Asso

**Department: 356.00 GVRC OPERATING COST**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364812	185298	BSB COMMUNICATIONS
11/14/2024	17	10364813	205598 11/5/24	CHARTER TOWNSHIP OF FLINT
11/14/2024	17	10364814	205597 11/5/24	CHARTER TOWNSHIP OF FLINT

11/14/2024	17	10364830	206614778523	CONSUMERS ENERGY
11/14/2024	17	10364831	206614778523 FYE25	CONSUMERS ENERGY
11/14/2024	17	10364842	202966524403	CONSUMERS ENERGY
11/14/2024	17	10364862	0067564548	GFL ENVIRONMENTAL USA INC
11/14/2024	17	53015(A)	0380912-IN	CHARM-TEX INC
11/14/2024	17	53016(A)	0381882-IN	CHARM-TEX INC
11/14/2024	17	53017(A)	0382201-IN	CHARM-TEX INC
11/14/2024	17	53018(A)	0382015-IN	CHARM-TEX INC
11/14/2024	17	53019(A)	0382017-IN	CHARM-TEX INC
11/14/2024	17	53020(A)	0382016-IN	CHARM-TEX INC
11/14/2024	17	53083(A)	IN165527	ELECTRA MED CORPORATION
11/14/2024	17	53084(A)	IN165526	ELECTRA MED CORPORATION
11/14/2024	17	53162(A)	2020	KENNEDY CONSULTING SERVICES LLC
11/14/2024	17	53181(A)	10240314	MAIL ROOM SERVICE CTR INC
11/14/2024	17	53259(A)	602616	ENCORE ONE LLC
11/14/2024	17	53296(A)	6015463413	STAPLES INC
11/14/2024	17	53297(A)	6015463417	STAPLES INC
11/14/2024	17	53298(A)	6015463419	STAPLES INC
11/14/2024	17	53305(A)	6016359064	STAPLES INC
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO
11/14/2024	17	53362(A)	57097	VILLA LINDE PHARMACY
11/14/2024	17	53363(A)	57022	VILLA LINDE PHARMACY
11/14/2024	17	53364(A)	57034	VILLA LINDE PHARMACY
11/14/2024	17	53365(A)	57040	VILLA LINDE PHARMACY
11/14/2024	17	53366(A)	57077	VILLA LINDE PHARMACY
11/14/2024	17	53367(A)	57096	VILLA LINDE PHARMACY
11/14/2024	17	53368(A)	57101	VILLA LINDE PHARMACY
11/14/2024	17	53391(A)	0132	YOUTH ARTS UNLOCKED

**Department: 664.00 COMMUNITY BASED SERVICES**

11/14/2024	17	53044(A)	00229JP	DANDREA DANA
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 283.00 CIRCUIT COURT**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364890	22083	JUSTICE WORKS LLC
11/14/2024	17	10364927	20240195	SPECKIN FORENSIC LABORATORIES
11/14/2024	17	10364958*#	850987241	WEST PUBLISHING CORPORATION
11/14/2024	17	10364965	8509752777	WEST PUBLISHING CORPORATION
11/14/2024	17	52935(A)	263	A M LAW PLLC
11/14/2024	17	52936(A)	262	A M LAW PLLC
11/14/2024	17	52937(A)	261	A M LAW PLLC
11/14/2024	17	52938(A)	258	A M LAW PLLC
11/14/2024	17	52939(A)	259	A M LAW PLLC
11/14/2024	17	52940(A)	247	A M LAW PLLC
11/14/2024	17	52941(A)	255	A M LAW PLLC
11/14/2024	17	52942(A)	260	A M LAW PLLC
11/14/2024	17	52943(A)	257	A M LAW PLLC
11/14/2024	17	52944(A)	254	A M LAW PLLC
11/14/2024	17	52945(A)	246	A M LAW PLLC
11/14/2024	17	52946(A)	253	A M LAW PLLC
11/14/2024	17	52947(A)	249	A M LAW PLLC
11/14/2024	17	52948(A)	248	A M LAW PLLC
11/14/2024	17	52949(A)	256	A M LAW PLLC
11/14/2024	17	52950(A)	252	A M LAW PLLC
11/14/2024	17	52951(A)	245	A M LAW PLLC
11/14/2024	17	52952(A)	251	A M LAW PLLC
11/14/2024	17	52953(A)	250	A M LAW PLLC
11/14/2024	17	52975(A)	11	THEODOROFF DOUGLAS
11/14/2024	17	52977(A)	011	BEAUVAIS PHILIP H III ATTY AT LAW
11/14/2024	17	52985(A)	22049398-3	BENDALL BRENDA ATTY AT LAW
11/14/2024	17	52986(A)	2201737-6	BENDALL BRENDA ATTY AT LAW
11/14/2024	17	52987(A)	2302244-5	BENDALL BRENDA ATTY AT LAW
11/14/2024	17	52988(A)	11	BERLANGA PEDRO

11/14/2024	17	52989(A)	RC04	BERLANGA PEDRO
11/14/2024	17	53010(A)	315	CARTER VINSON ATTY AT LAW
11/14/2024	17	53011(A)	313	CARTER VINSON ATTY AT LAW
11/14/2024	17	53025(A)	310	CHILDERS JEFFREY ATTY AT LAW
11/14/2024	17	53026(A)	510	CHILDERS JEFFREY ATTY AT LAW
11/14/2024	17	53032(A)	10/2024	CLARK DAVID ATTY AT LAW
11/14/2024	17	53033(A)	8-2024	CLARK DAVID ATTY AT LAW
11/14/2024	17	53034(A)	5-2024	CLARK DAVID ATTY AT LAW
11/14/2024	17	53035(A)	7-2024	CLARK DAVID ATTY AT LAW
11/14/2024	17	53040(A)	1025	CYBAK SOMMER LYNN
11/14/2024	17	53041(A)	1028	CYBAK SOMMER LYNN
11/14/2024	17	53042(A)	1027	CYBAK SOMMER LYNN
11/14/2024	17	53043(A)	1026	CYBAK SOMMER LYNN
11/14/2024	17	53053(A)	127	DOLL BRUCE E ATTY AT LAW
11/14/2024	17	53054(A)	128	DOLL BRUCE E ATTY AT LAW
11/14/2024	17	53055(A)	126	DOLL BRUCE E ATTY AT LAW
11/14/2024	17	53056(A)	125	DOLL BRUCE E ATTY AT LAW
11/14/2024	17	53057(A)	3	DRIESEN JANET MANE
11/14/2024	17	53059(A)	1275	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53060(A)	1276	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53061(A)	1263	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53062(A)	1271	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53063(A)	1256	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53064(A)	1262	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53065(A)	1267	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53066(A)	1272	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53067(A)	1273	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53068(A)	1277	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53069(A)	1261	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53070(A)	1270	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53071(A)	1257	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53072(A)	1258	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53073(A)	1268	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53074(A)	1260	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53075(A)	1265	DUPLESSION ASHLEE NICOLE
11/14/2024	17	53076(A)	1266	DUPLESSION ASHLEE NICOLE

11/14/2024	17	53077(A)	1255	DUPLESSIS ASHLEE NICOLE
11/14/2024	17	53078(A)	1264	DUPLESSIS ASHLEE NICOLE
11/14/2024	17	53079(A)	1254	DUPLESSIS ASHLEE NICOLE
11/14/2024	17	53080(A)	1269	DUPLESSIS ASHLEE NICOLE
11/14/2024	17	53081(A)	1259	DUPLESSIS ASHLEE NICOLE
11/14/2024	17	53125(A)	02590	GUISBERT MORMANDO LAW
11/14/2024	17	53126(A)	02589	GUISBERT MORMANDO LAW
11/14/2024	17	53127(A)	23TC2739-09162024	HARUSKA THERESA M
11/14/2024	17	53128(A)	24053602-08262024	HARUSKA THERESA M
11/14/2024	17	53131(A)	2402358	HENRY JUSTIN D ATTY AT LAW
11/14/2024	17	53132(A)	2402681	HENRY JUSTIN D ATTY AT LAW
11/14/2024	17	53133(A)	2423041	HENRY JUSTIN D ATTY AT LAW
11/14/2024	17	53134(A)	242304	HENRY JUSTIN D ATTY AT LAW
11/14/2024	17	53135(A)	2453945	HENRY JUSTIN D ATTY AT LAW
11/14/2024	17	53136(A)	2453909	HENRY JUSTIN D ATTY AT LAW
11/14/2024	17	53137(A)	24T02651-2	HILLIKER CHARLES A S
11/14/2024	17	53138(A)	24T02450-3	HILLIKER CHARLES A S
11/14/2024	17	53139(A)	24T02200-2	HILLIKER CHARLES A S
11/14/2024	17	53140(A)	24T00460-2	HILLIKER CHARLES A S
11/14/2024	17	53141(A)	24-053797-2	HILLIKER CHARLES A S
11/14/2024	17	53142(A)	24-053794-3	HILLIKER CHARLES A S
11/14/2024	17	53143(A)	24-053447-2	HILLIKER CHARLES A S
11/14/2024	17	53144(A)	24TB2687-2	HILLIKER CHARLES A S
11/14/2024	17	53145(A)	24TA2459-3	HILLIKER CHARLES A S
11/14/2024	17	53146(A)	24T02508-1	HILLIKER CHARLES A S
11/14/2024	17	53147(A)	24T02254-2	HILLIKER CHARLES A S
11/14/2024	17	53148(A)	24T02021-2	HILLIKER CHARLES A S
11/14/2024	17	53149(A)	24T01940-1	HILLIKER CHARLES A S
11/14/2024	17	53150(A)	24-053600-2	HILLIKER CHARLES A S
11/14/2024	17	53151(A)	23.-052198-7	HILLIKER CHARLES A S
11/14/2024	17	53152(A)	23-051566-2	HILLIKER CHARLES A S
11/14/2024	17	53153(A)	24T01609-1	HILLIKER CHARLES A S
11/14/2024	17	53154(A)	00951	HINOJOSA JR ROBERT LEE
11/14/2024	17	53161(A)	1544	JOCUNS BERNARD ANTHONY
11/14/2024	17	53163(A)	24-2951-01	KETCHMARK DENISE R ATTY AT LAW
11/14/2024	17	53164(A)	24-916-05	KETCHMARK DENISE R ATTY AT LAW

11/14/2024	17	53165(A)	1024	LAW OFFICE OF HEATHER BURNASH
11/14/2024	17	53167(A)	9061	MANWELL MITCHELL DAVID
11/14/2024	17	53168(A)	9057	MANWELL MITCHELL DAVID
11/14/2024	17	53169(A)	9058	MANWELL MITCHELL DAVID
11/14/2024	17	53170(A)	9063	MANWELL MITCHELL DAVID
11/14/2024	17	53171(A)	9066	MANWELL MITCHELL DAVID
11/14/2024	17	53172(A)	9059	MANWELL MITCHELL DAVID
11/14/2024	17	53173(A)	9065	MANWELL MITCHELL DAVID
11/14/2024	17	53174(A)	9060	MANWELL MITCHELL DAVID
11/14/2024	17	53175(A)	9062	MANWELL MITCHELL DAVID
11/14/2024	17	53176(A)	9064	MANWELL MITCHELL DAVID
11/14/2024	17	53182(A)	20262	MAINPRIZE HAJEK JESSICA ATTY AT LAW
11/14/2024	17	53183(A)	20261	MAINPRIZE HAJEK JESSICA ATTY AT LAW
11/14/2024	17	53184(A)	20263	MAINPRIZE HAJEK JESSICA ATTY AT LAW
11/14/2024	17	53185(A)	20264	MAINPRIZE HAJEK JESSICA ATTY AT LAW
11/14/2024	17	53188(A)	10	CASTER MARTIN MAUREEN I
11/14/2024	17	53189(A)	7.3	CASTER MARTIN MAUREEN I
11/14/2024	17	53197(A)	24124	MEIERS ERWIN ATTY AT LAW
11/14/2024	17	53198(A)	24130	MEIERS ERWIN ATTY AT LAW
11/14/2024	17	53199(A)	24129	MEIERS ERWIN ATTY AT LAW
11/14/2024	17	53200(A)	24128	MEIERS ERWIN ATTY AT LAW
11/14/2024	17	53201(A)	24127	MEIERS ERWIN ATTY AT LAW
11/14/2024	17	53202(A)	24125	MEIERS ERWIN ATTY AT LAW
11/14/2024	17	53203(A)	24126	MEIERS ERWIN ATTY AT LAW
11/14/2024	17	53204(A)	1011	MICHAEL P PARILLO PC
11/14/2024	17	53219(A)	24540283	PETRICHES ASHLEY A
11/14/2024	17	53220(A)	2401968	PETRICHES ASHLEY A
11/14/2024	17	53221(A)	24011285	PETRICHES ASHLEY A
11/14/2024	17	53222(A)	24531452	PETRICHES ASHLEY A
11/14/2024	17	53223(A)	240541261	PETRICHES ASHLEY A
11/14/2024	17	53229(A)	MJR110594PD	RAGLAND MARLENE
11/14/2024	17	53230(A)	08	RAYMOND TRICIA
11/14/2024	17	53231(A)	07	RAYMOND TRICIA
11/14/2024	17	53236(A)	24-010	WHEATON ROBIN L
11/14/2024	17	53237(A)	1392	ROBINSON NICHOLAS R
11/14/2024	17	53238(A)	1389	ROBINSON NICHOLAS R

11/14/2024	17	53239(A)	1393	ROBINSON NICHOLAS R
11/14/2024	17	53240(A)	1390	ROBINSON NICHOLAS R
11/14/2024	17	53241(A)	1397	ROBINSON NICHOLAS R
11/14/2024	17	53242(A)	1396	ROBINSON NICHOLAS R
11/14/2024	17	53243(A)	1388	ROBINSON NICHOLAS R
11/14/2024	17	53244(A)	1386	ROBINSON NICHOLAS R
11/14/2024	17	53245(A)	1387	ROBINSON NICHOLAS R
11/14/2024	17	53246(A)	1391	ROBINSON NICHOLAS R
11/14/2024	17	53247(A)	1394	ROBINSON NICHOLAS R
11/14/2024	17	53248(A)	1395	ROBINSON NICHOLAS R
11/14/2024	17	53252(A)	1068	RUSH KEVIN
11/14/2024	17	53253(A)	683	RUSH KEVIN L ATTY AT LAW
11/14/2024	17	53254(A)	682	RUSH KEVIN L ATTY AT LAW
11/14/2024	17	53255(A)	684	RUSH KEVIN L ATTY AT LAW
11/14/2024	17	53256(A)	685	RUSH KEVIN L ATTY AT LAW
11/14/2024	17	53267(A)	757-2	SIPPELL KRAIG S ATTY AT LAW
11/14/2024	17	53268(A)	010	SIPPELL KRAIG S ATTY AT LAW
11/14/2024	17	53269(A)	608-5	SIPPELL KRAIG S ATTY AT LAW
11/14/2024	17	53270(A)	181-6	SIPPELL KRAIG S ATTY AT LAW
11/14/2024	17	53271(A)	433-5	SIPPELL KRAIG S ATTY AT LAW
11/14/2024	17	53272(A)	698-2	SIPPELL KRAIG S ATTY AT LAW
11/14/2024	17	53273(A)	19	SKINNER JEFFREY R ATTY AT LAW
11/14/2024	17	53277(A)	0227	ST CIN ROBERT
11/14/2024	17	53278(A)	229	ST CIN ROBERT
11/14/2024	17	53279(A)	230	ST CIN ROBERT
11/14/2024	17	53280(A)	231	ST CIN ROBERT
11/14/2024	17	53281(A)	235	ST CIN ROBERT
11/14/2024	17	53282(A)	233	ST CIN ROBERT
11/14/2024	17	53283(A)	232	ST CIN ROBERT
11/14/2024	17	53284(A)	234	ST CIN ROBERT
11/14/2024	17	53289(A)	6012933169	STAPLES INC
11/14/2024	17	53307(A)	6009903004	STAPLES INC
11/14/2024	17	53313(A)	355	THE LAW OFFICE OF JODI L HEMINGWAY
11/14/2024	17	53314(A)	354	THE LAW OFFICE OF JODI L HEMINGWAY
11/14/2024	17	53315(A)	358	THE LAW OFFICE OF JODI L HEMINGWAY
11/14/2024	17	53316(A)	356	THE LAW OFFICE OF JODI L HEMINGWAY

11/14/2024	17	53317(A)	360	THE LAW OFFICE OF JODI L HEMINGWAY
11/14/2024	17	53318(A)	359	THE LAW OFFICE OF JODI L HEMINGWAY
11/14/2024	17	53319(A)	361	THE LAW OFFICE OF JODI L HEMINGWAY
11/14/2024	17	53320(A)	357	THE LAW OFFICE OF JODI L HEMINGWAY
11/14/2024	17	53321(A)	8585	MCGHEE KYONA
11/14/2024	17	53327(A)*#	537744708	U.S. BANK NATIONAL ASSOCIATION
11/14/2024	17	53345(A)	011	TURNAGE FRANK G
11/14/2024	17	53359(A)	11	VICARI ERICA ANN
11/14/2024	17	53377(A)	3353	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53378(A)	3356	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53379(A)	3355	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53380(A)	3354	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53381(A)	3349	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53382(A)	3359	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53383(A)	3357	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53384(A)	3352	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53385(A)	3350	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53386(A)	3351	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53387(A)	3358	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53388(A)	3348	WOLF BARRY A ATTY AT LAW
11/14/2024	17	53389(A)	3360	WOLF BARRY A ATTY AT LAW

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 283.00 CIRCUIT COURT**

11/14/2024	17	10364986	11541 FY23/24	TUCKER KENNETH R
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 283.00 CIRCUIT COURT**

11/14/2024 17 53235(A) 012659202410 REDWOOD TOXICOLOGY LABORATORY INC

**Department: 285.00 MDCGP ADULT FELONY**

11/14/2024 17 53306(A) 6015463405 STAPLES INC

**Department: 326.00 SUB ABUSE & MENTAL HEALTH**

11/14/2024 17 53232(A) 1894 REA LLC

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 294.00 PROBATE COURT**

11/14/2024 17 53052(A) 4917 DNA DRUG & ALCOHOL TESTING CENTERS

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank  
11/14/2024 17 10364891\* PPE 10/25/2024 DSS Gen County Prof Court Officers Asso

**Department: 000.00 NON SPECIFIC**

11/12/2024 17 10364521 15-038211-FH AAA INSURANCE  
11/12/2024 17 10364523 13-034012-FC ACCIDENT FUND HOLDINGS INC  
11/12/2024 17 10364525 03-011685-FH AL-MIDANI, MUHAMMAD DR  
11/12/2024 17 10364526 18-043655-FC AMTHOR, STEPHEN  
11/12/2024 17 10364527 23-051449-FH ATKINS, KERRY  
11/12/2024 17 10364528 24-052920-FH BASINGER, BRETT,  
11/12/2024 17 10364529 23-052291-FH BECHTEL, JAYLENE,  
11/12/2024 17 10364530 10-026936-FH BELLINGER, ILA  
11/12/2024 17 10364531 11-028907-FH BISHOP CONSTRUCTION CO  
11/12/2024 17 10364532 23-051449-FH BISHOP, BARBARA  
11/12/2024 17 10364533 02-010664-FH BITYK,C DEAN

11/12/2024	17	10364534	22-050745-FH	BLEVINS, JEFFREY
11/12/2024	17	10364535	19-044914-FH	BLUE CROSS BLUE SHIELD OF MI
11/12/2024	17	10364536	11-028395-FH	BORIES, BLAIR
11/12/2024	17	10364537	20-046998-FH	BOYS & GIRLS CLUB OF FLINT
11/12/2024	17	10364538	19-044397-FH	BRACCIO, LORI
11/12/2024	17	10364539	23-051449-FH	BROOKS, CRAIG
11/12/2024	17	10364540	14-034413-FC	BUCY, RICHARD JOSEPH JR
11/12/2024	17	10364541	23-051449-FH	BURDA, RENEE,
11/12/2024	17	10364542	07-019738-FH	C.C. & COMPANY SALON INC
11/12/2024	17	10364543	23-051449-FH	CAESAR, EDWARD & MARY
11/12/2024	17	10364544	23-051449-FH	CAMPBELL, BARRY
11/12/2024	17	10364547	23-051449-FH	CHRISTENSEN, SHARON
11/12/2024	17	10364548	03-011194-FH	CITI ACCOUNTS PAYABLE
11/12/2024	17	10364549	09-025312-FH	CITIZENS FOR JOHN GLEASON
11/12/2024	17	10364550	23-051449-FH	COPELAND, RICHARD
11/12/2024	17	10364551	23-051449-FH	CYGNAR, NICHOLAS
11/12/2024	17	10364561	02-010664-FH	DELUCA, PHIL
11/12/2024	17	10364562	23-051449-FH	DOHRMAN, DEREK
11/12/2024	17	10364563	22-049779-FH	DR MICHAEL MERRIRHEW DVM
11/12/2024	17	10364564	08-023996-FH	DUNHAM'S SPORTS
11/12/2024	17	10364566	22-050968-FH	EMTERRA ENVIRONMENTAL USA
11/12/2024	17	10364568	21-048718-FH	EST. OF JOHN NICKOLA
11/12/2024	17	10364569	15-037190-FH	ESTATE OF KATHLEEN CLAY
11/12/2024	17	10364570	16-040158-FH	ETHYL VERDUN
11/12/2024	17	10364571	21-048653-FH	EZELL, ROBERT & CYNTHIA
11/12/2024	17	10364572	22-050709-FH	FISHER, JOSEPH
11/12/2024	17	10364573	21-048263-FH	FLINT AREA SCHOOL EMP CU
11/12/2024	17	10364574	22-049982-FH	FREEMONT INSURANCE COMPANY
11/12/2024	17	10364575	14-035341-FH	FULL BORE DIRECTIONAL BORING
11/12/2024	17	10364576	22-049741-FH	GENESEE COUNTY PROSECUTOR'S
11/12/2024	17	10364577	23-051523-FH	GIBBS, JUDITH,
11/12/2024	17	10364578	23-051449-FH	GOZA, MARJORIE
11/12/2024	17	10364580	23-051449-FH	HALLER, GERALD
11/12/2024	17	10364581	23-051449-FH	HARRIS, KEN
11/12/2024	17	10364582	18-043762-FH	HEINZ, RICHARD,
11/12/2024	17	10364583	22-049945-FH	HESTER, TIMOTHY, JAY

11/12/2024	17	10364584	02-010664-FH	HILL, TOM
11/12/2024	17	10364585	23-052045-FH	HODGE, ELIZABETH
11/12/2024	17	10364586	21-048811-FH	HODOROVICH, JOSEPH,
11/12/2024	17	10364587	17-041840-FH	HOME DEPOT LOSS PREVENTION
11/12/2024	17	10364588	14-034920-FC	HOWARD, GARY,
11/12/2024	17	10364589	23-051449-FH	HOZEL, ANGELA
11/12/2024	17	10364590	19-045892-FH	HYATT ELEMENTARY
11/12/2024	17	10364593	22-050521-FH	JENKINS, LEANNAH,
11/12/2024	17	10364595	16-039846-FH	JOHN PIEKNIK
11/12/2024	17	10364597	13-032671-FH	KAY JEWELERS
11/12/2024	17	10364599	23-051449-FH	KELLY, KRISTOPHER
11/12/2024	17	10364600	08-022758-FC	KESKES, RUTH
11/12/2024	17	10364601	23-051449-FH	KOWALSKI, DANNY & BERNICE
11/12/2024	17	10364602	12-030871-FH	KROPELNITSKI,DIANE
11/12/2024	17	10364604	23-051449-FH	LADA, DONALD
11/12/2024	17	10364606	15-037601-FH	LATITUDE SUBROGATION SERV
11/12/2024	17	10364607	16-040596-FH	LATITUDE SUBROGATION SERV
11/12/2024	17	10364608	14-035341-FH	LATITUDE SUBROGATION SERVICE
11/12/2024	17	10364609	23-051449-FH	LAURIN, SUSAN
11/12/2024	17	10364610	10-027636-FH	LEONI,WILLIAM JR
11/12/2024	17	10364613	23-051449-FH	LOVE, MARY
11/12/2024	17	10364614	17-040873-FH	MALONE, ASIA
11/12/2024	17	10364615	06-018658-FH	MAMA MARIA'S TASTE OF ITALY
11/12/2024	17	10364620	23-051449-FH	MCFARLAND, SHAWN
11/12/2024	17	10364621	23-051449-FH	MCQUIGG, LAWRENCE
11/12/2024	17	10364622	17-040757-FH	MDHHS CASHIER UNIT
11/12/2024	17	10364623	22-050623-FH	MEIJER INC
11/12/2024	17	10364624	14-036024-FH	MEIJER INC
11/12/2024	17	10364626	17-041385-FC	MI DOC FEE PYMT PROCESSING
11/12/2024	17	10364628	19-045261-FH	MICHAEL PIFER
11/12/2024	17	10364630	21-048234-FC	MICHIGAN DEPT OF HEALTH & HUMAN SER
11/12/2024	17	10364631	09-025014-FH	MILLS EARL & SHIELA
11/12/2024	17	10364632	16-039948-FC	MITCHELL, EBONY,
11/12/2024	17	10364633	22-049825-FH	MT MORRIS MOUNTAINEER'S CLUB
11/12/2024	17	10364635	23-051449-FH	OSTRANDER, PAULA
11/12/2024	17	10364637	15-038653-FH	PAUL TONY & AMY

11/12/2024	17	10364639	22-049589-FH	PETERS, MARK
11/12/2024	17	10364640	23-051449-FH	PETRAS, WILMA
11/12/2024	17	10364641	18-043650-FH	PIPGRAS, MICHAEL,
11/12/2024	17	10364642	23-051449-FH	POLZIN, ROBERT & BRENDA
11/12/2024	17	10364643	23-051449-FH	POZAREK, DANIEL
11/12/2024	17	10364650	23-051449-FH	ROODVOETS, KAREN
11/12/2024	17	10364651	96-054638-FH	SAFECO INSURANCE
11/12/2024	17	10364652	23-051449-FH	SAMPLES, FAITH
11/12/2024	17	10364653	07-020162-FH	SCHABEL, DANNY & CINDY
11/12/2024	17	10364654	09-025014-FH	SEDGWICK ATTN CHUCK MCMARTIN
11/12/2024	17	10364655	23-051449-FH	SIEH, APRIL
11/12/2024	17	10364656	16-040192-FH	SIRLS, MARLANA
11/12/2024	17	10364657	20-046640-FC	STAFFORD, LORI,
11/12/2024	17	10364658	04-14776-FH	STATE FARM INS CO
11/12/2024	17	10364659	14-035927-FC	STATE OF MCHIGAN
11/12/2024	17	10364660	14-034410-FH	STUCKEY, GLORIA
11/12/2024	17	10364661	18-043650-FH	SUTTER, KEVIN,
11/12/2024	17	10364662	23-051449-FH	SYRING, KEVIN
11/12/2024	17	10364663	17-042261-FH	TAYLOR, TONYA
11/12/2024	17	10364664	23-052166-FH	THOMPSON, DAVID
11/12/2024	17	10364667	21-048527-FH	TOWNSEND,CAMBRI,NYANZA
11/12/2024	17	10364668	10-027685-FH	TRAVELERS CASUALTY & SURETY
11/12/2024	17	10364669	08-022340-FH	TROIA, MICHAEL, R.
11/12/2024	17	10364670	23-051449-FH	TURKOVICS, JUKE
11/12/2024	17	10364671	23-051449-FH	VAUGHN, LORRAINE
11/12/2024	17	10364672	23-051449-FH	VICKORY, LINDA
11/12/2024	17	10364673	23-051449-FH	VIZANKO, CHRISTINE
11/12/2024	17	10364674	22-049490-FH	WALMART
11/12/2024	17	10364675	14-036023-FH	WALMART
11/12/2024	17	10364676	18-042915-FH	WARDELL, HEATHER, M
11/12/2024	17	10364678	20-046939-FC	WILLIAMS, LACY
11/12/2024	17	10364679	12-031483-FH	WINKELHAUS, LOU, EARL
11/12/2024	17	10364680	24-053447-FH	WOODLAND PARK ASSISTED LIVING
11/12/2024	17	10364681	09-024205-FH	YUILLE, JANICE
11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 195.00 REIMBURSEMENT**

11/12/2024 17 52932(A)\*# CORR6320375 TOSHIBA AMERICA BUSINESS SOLUTIONS  
11/12/2024 17 52933(A)\*# 6348833 TOSHIBA AMERICA BUSINESS SOLUTIONS  
11/14/2024 17 53327(A)\*# 537744708 U.S. BANK NATIONAL ASSOCIATION

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 689.00 VETERANS SERVICES**

11/12/2024 17 52932(A)\*# CORR6320375 TOSHIBA AMERICA BUSINESS SOLUTIONS  
11/12/2024 17 52933(A)\*# 6348833 TOSHIBA AMERICA BUSINESS SOLUTIONS  
11/14/2024 17 10364796\*# 3053933905 AT&T  
11/14/2024 17 10364846 554X04679703 CLEANWATER CORPORATION OF AMERICA  
11/14/2024 17 10364908 3606 NATIONAL ASSOCIATION OF COUNTY VETE  
11/14/2024 17 10364909 3545 NATIONAL ASSOCIATION OF COUNTY VETE  
11/14/2024 17 10364910 3572 NATIONAL ASSOCIATION OF COUNTY VETE  
11/14/2024 17 10364911 3574 NATIONAL ASSOCIATION OF COUNTY VETE  
11/14/2024 17 10364912 3575 NATIONAL ASSOCIATION OF COUNTY VETE  
11/14/2024 17 10364913 3599 NATIONAL ASSOCIATION OF COUNTY VETE  
11/14/2024 17 53304(A) 6016359062 STAPLES INC  
11/14/2024 17 53327(A)\*# 537744708 U.S. BANK NATIONAL ASSOCIATION

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank  
11/14/2024 17 10364891\* PPE 10/25/2024 DSS Gen County Prof Court Officers Asso

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME  
11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 294.00 PROBATE COURT**

11/14/2024 17 53051(A) 4918 DNA DRUG & ALCOHOL TESTING CENTERS

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 255.06 NON SPECIFIC**

11/14/2024 17 10364947 157597 TESTING ENGINEERS & CONSULTANTS INC

**Department: 640.02 ARPA**

11/14/2024 17 10364920\* INV15537 SENTINEL TECHNOLOGIES INIC

**Department: 255.06 NON SPECIFIC**

11/14/2024 17 10364948 42625 TOMBLINSON HARBGURN ASSOC ARCHITECT

11/14/2024 17 10364949 42622 TOMBLINSON HARBGURN ASSOC ARCHITECT

**Department: 000.00 NON SPECIFIC**

11/14/2024 17 10364770\* PPE 10/25/2024 DBI MI AFSCME

11/14/2024 17 10364771\* PPE 10/25/2024 DBW MI AFSCME

11/14/2024 17 10364884\* PPE 10/25/2024 WCA Huntington Bank

**Department: 763.00 PARKS WOLVERINE CAMPGROUND**

11/13/2024 17 10364721\*# 2024/11/29-PKS JP MORGAN CHASE BANK NA

11/13/2024 17 10364721 2024/11/29-PKS JP MORGAN CHASE BANK NA

11/13/2024 17 10364736 2520 SAGINAW PRINTING LLC

**Department: 770.03 PARKS VILLAGE MAINTENANCE SERV**

11/13/2024 17 10364694 15570 EXTREME CLEANING PRODUCTS OF MI

11/13/2024 17 10364703 2411-931661 RL MORGAN COMPANY

11/13/2024 17 10364715 2012678 HOME DEPOT

11/13/2024 17 10364718 8012910 HOME DEPOT

11/13/2024	17	10364719	6013126	HOME DEPOT
11/13/2024	17	10364720	6013127	HOME DEPOT
11/13/2024	17	10364728	35572031	MCMASTER CARR SUPPLY CO
11/13/2024	17	10364729	35800175	MCMASTER CARR SUPPLY CO
11/13/2024	17	10364730	35800536	MCMASTER CARR SUPPLY CO
11/13/2024	17	10364744	INV35494	RICHFIELD TRAILER SUPPLY
11/13/2024	17	85(S)*#	1-1777580	MID MICHIGAN AUTO PARTS INC
11/14/2024	17	53276(A)	376333	NASH FINCH COMPANY
11/14/2024	17	53344(A)	D0002413	CHAIN PAINT GROUP

**Department: 254.00 TREASURER TAX REVERSION**

11/14/2024	17	10364869	1181	GOODSTEIN PETER ATTY AT LAW
11/14/2024	17	10364922	151893	SHRED EXPERTS

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364799	1808676018PRE24-2021	BELIL, JOAN
11/14/2024	17	10364800	1808676018PRE24-2022	BELIL, JOAN
11/14/2024	17	10364801	1808676018PRE24-2023	BELIL, JOAN
11/14/2024	17	10364870	5114300063PRE24-2021	GOODYEAR, CHRISTOPHER
11/14/2024	17	10364871	5114300063PRE24-2022	GOODYEAR, CHRISTOPHER
11/14/2024	17	10364872	5114300063PRE24-2023	GOODYEAR, CHRISTOPHER
11/14/2024	17	10364876	1403300012PRE24-2023	HOLY CROSS SERVICES
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
11/14/2024	17	10364916	1428551010PRE24-2023	ROSSER, DARREN
11/14/2024	17	10364923	0505507030PRE24-2023	SINCLAIR, ALAN & CHELSEA
11/14/2024	17	10364944	1422579071PRE24-2021	SWANIGAN, SYLVIA
11/14/2024	17	10364945	1422579071PRE24-2022	SWANIGAN, SYLVIA
11/14/2024	17	10364946	1422579071PRE24-2023	SWANIGAN, SYLVIA
11/14/2024	17	10364998	1424551031PRE24-2023	ZORAIDA RUIZ

**Department: 254.22**

11/14/2024	17	53226(A)	56977	POZNAK DYER KANAR SCHEFSKY THOMPSON
11/14/2024	17	53326(A)	PIV241107-1	TITLE CHECK LLC

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364771*	PPE 10/25/2024 DBW	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 443.00 DRAIN SERVICE**

11/14/2024	17	10364886	44989	INTEGRITY TESTING & SAFETY ADMINIST
11/14/2024	17	10364981	100374998	CITIBANK N.A.
11/14/2024	17	10364983	100712508	CITIBANK N.A.
11/14/2024	17	10364984	100713853	CITIBANK N.A.
11/14/2024	17	53350(A)*#	202410021650	PLUTO ACQUISITION OPCO

**Department: 443.00 DRAIN SERVICE**

11/14/2024	17	10364877	6514260	HOME DEPOT
11/14/2024	17	10364878	3611083	HOME DEPOT
11/14/2024	17	10364879	6620319	HOME DEPOT
11/14/2024	17	10364880	8620746	HOME DEPOT
11/14/2024	17	10364881	27927	HOME DEPOT
11/14/2024	17	10364882	613074	HOME DEPOT
11/14/2024	17	10364883	8516384	HOME DEPOT
11/14/2024	17	10364982	100711237	CITIBANK N.A.
11/14/2024	17	10364982	100711237	CITIBANK N.A.
11/14/2024	17	52979(A)	140890	BEDROCK EXPRESS LTD
11/14/2024	17	53096(A)	40904	CHUCK TAYLOR AUTOMOTIVE INC
11/14/2024	17	53124(A)	24-110499	CLARKSTON TOWING
11/14/2024	17	53218(A)	41695	OUTDOOR SOLUTIONS LANDSCAPING INC

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364770*	PPE 10/25/2024 DBI	MI AFSCME
11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank

**Department: 234.00 CAR POOL**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
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11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	10364803	42361	BROWN & SONS COMPANY INC
11/14/2024	17	10364803	42855	BROWN & SONS COMPANY INC
11/14/2024	17	10364804	42817	BROWN & SONS COMPANY INC
11/14/2024	17	10364805	42897	BROWN & SONS COMPANY INC
11/14/2024	17	10364806	43018	BROWN & SONS COMPANY INC
11/14/2024	17	10364807	43104	BROWN & SONS COMPANY INC
11/14/2024	17	10364808	43158	BROWN & SONS COMPANY INC
11/14/2024	17	10364809	43396	BROWN & SONS COMPANY INC
11/14/2024	17	10364810	43397	BROWN & SONS COMPANY INC
11/14/2024	17	10364811	43423	BROWN & SONS COMPANY INC
11/14/2024	17	10364861	LQ02488660	GFL ENVIRONMENTAL SERV USA INC
11/14/2024	17	10364902	737803	MONRO TRUCK EQUIPMENT INC
11/14/2024	17	10364905	91864	MR FRONT END INC
11/14/2024	17	10364917	70577	BIG SAM'S MUFFLER & BRAKES INC
11/14/2024	17	10364943	WS1019224	SUSKI CHEVROLET
11/14/2024	17	10364987	1630172690	UNIFIRST CORPORATION
11/14/2024	17	10364988	1630173395	UNIFIRST CORPORATION
11/14/2024	17	52968(A)	20201	APPLEGATE CHEVROLET
11/14/2024	17	52969(A)	57617	APPLEGATE CHEVROLET
11/14/2024	17	52972(A)	INV9128	ARROWHEAD UPFITTERS INC
11/14/2024	17	52973(A)	INV9129	ARROWHEAD UPFITTERS INC
11/14/2024	17	53186(A)	12554335	MARATHON FLINT OIL COMPANY
11/14/2024	17	53211(A)	1-1318409	JDR DRAKES AUTO
11/14/2024	17	53211(A)	1-1318655	JDR DRAKES AUTO
11/14/2024	17	53212(A)	1-1318646	JDR DRAKES AUTO
11/14/2024	17	53213(A)	1-1318992	JDR DRAKES AUTO
11/14/2024	17	53214(A)	1-1319012	JDR DRAKES AUTO
11/14/2024	17	53224(A)*#	1510044667	POMP'S TIRE SERVICE INC
11/14/2024	17	53225(A)	1510044641	POMP'S TIRE SERVICE INC
11/14/2024	17	53251(A)	11HW3861	ROWERDINK INC
11/14/2024	17	53373(A)	100760745	WEX BANK
11/14/2024	17	53374(A)*#	100760745 FYE25	WEX BANK
11/14/2024	17	84(S)*#	1510044667	POMP'S TIRE SERVICE INC
11/14/2024	17	88(S)	41146	BROWN & SONS COMPANY INC

11/14/2024	17	88(S)	41867	BROWN & SONS COMPANY INC
11/14/2024	17	88(S)	41878	BROWN & SONS COMPANY INC
11/14/2024	17	88(S)	42770	BROWN & SONS COMPANY INC
11/14/2024	17	88(S)	42855	BROWN & SONS COMPANY INC

**Department: 770.11 PARKS REC VEHIC & EQUIPMENT**

11/13/2024	17	10364684	1050075149	CAPITAL TIRE INC
11/13/2024	17	10364685	150075629	CAPITAL TIRE INC
11/13/2024	17	10364693	00016140	ENVIRONMENTAL RUBBER RECYCLING
11/13/2024	17	10364696	IF19031	FLINT NEW HOLLAND
11/13/2024	17	10364733	1-1777588	MID MICHIGAN AUTO PARTS INC
11/13/2024	17	10364733	1-1777671	MID MICHIGAN AUTO PARTS INC
11/13/2024	17	10364734	1-1777669	MID MICHIGAN AUTO PARTS INC
11/13/2024	17	10364735	1-1777709	MID MICHIGAN AUTO PARTS INC
11/13/2024	17	10364737	253664	MONRO TRUCK EQUIPMENT INC
11/13/2024	17	10364738	2536493	TODD R. IGNACE
11/13/2024	17	10364739	298726	PHILS TRANSMISSION SVC
11/13/2024	17	10364745	INV36435	RICHFIELD TRAILER SUPPLY
11/13/2024	17	10364746	11748	SCRUB A DUB CARWASH INC
11/13/2024	17	10364747	11951	SPARKLE BUGGY CARWASH INC
11/13/2024	17	10364748	11910065	REINDERS INC
11/13/2024	17	10364749	7000664-00	REINDERS INC
11/13/2024	17	10364762	TB-SW010919	WEBSTER AND GARNER INC
11/13/2024	17	10364763	TB-PW030302	WEBSTER AND GARNER INC
11/13/2024	17	10364764	TB-PW030329	WEBSTER AND GARNER INC
11/13/2024	17	10364765	TB-PW030328	WEBSTER AND GARNER INC
11/13/2024	17	85(S)*#	1-1777671	MID MICHIGAN AUTO PARTS INC
11/13/2024	17	86(S)	1-1777575	MID MICHIGAN AUTO PARTS INC
11/13/2024	17	86(S)	1-1777671	MID MICHIGAN AUTO PARTS INC
11/13/2024	17	87(S)	1-1777587	MID MICHIGAN AUTO PARTS INC
11/13/2024	17	87(S)	1-1777671	MID MICHIGAN AUTO PARTS INC
11/14/2024	17	53206(A)	32763479	MID STATES BOLT & SCREW CO
11/14/2024	17	53207(A)	32763503	MID STATES BOLT & SCREW CO
11/14/2024	17	53224(A)*#	1510044609	POMP'S TIRE SERVICE INC
11/14/2024	17	53375(A)	100696710	WEX BANK

11/14/2024	17	53376(A)	100790122	WEX BANK
11/14/2024	17	84(S)*#	1510044593	POMP'S TIRE SERVICE INC

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 196.00 INSURANCE**

11/14/2024	8	5618	GN0S007057	ASU GROUP
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**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 202.00 APPROPRIATIONS**

11/14/2024	17	53047(A)	ASO0000581725	DELTA DENTAL PLAN OF MI
11/14/2024	17	53048(A)	ASO0000581726	DELTA DENTAL PLAN OF MI
11/14/2024	17	53050(A)	ASO0000581728	DELTA DENTAL PLAN OF MI
11/14/2024	17	53129(A)	2023113642	HEALTHJOY LLC
11/14/2024	17	53311(A)*#	A025670	SYMETRA LIFE INSURANCE COMPANY
11/14/2024	17	53311(A)	A025670	SYMETRA LIFE INSURANCE COMPANY

**Department: 255.06 NON SPECIFIC**

11/14/2024	17	10364766	2024/11/8-67THDC	FLUSHING TOWNSHIP
11/14/2024	17	10364797	2024/11/8-67THDC	ATLAS TOWNSHIP
11/14/2024	17	10364817	2024/11/8-67THDC	CHARTER TOWNSHIP OF FLINT
11/14/2024	17	10364818	2024/11/8-67THDC	CITY OF BURTON
11/14/2024	17	10364819	2024/11/8-67THDC	CITY OF CLIO
11/14/2024	17	10364820	2024/11/8-67THDC	CITY OF DAVISON
11/14/2024	17	10364821	2024/11/8-67THDC	CITY OF FLINT
11/14/2024	17	10364822	2024/11/8-67THDC	CITY OF FLUSHING
11/14/2024	17	10364823	2024/11/8-67THDC	CITY OF GRAND BLANC
11/14/2024	17	10364824	2024/11/8-67THDC	CITY OF LINDEN
11/14/2024	17	10364825	2024/11/8-67THDC	CITY OF MONTROSE

11/14/2024	17	10364826	2024/11/8-67THDC	CITY OF MT MORRIS
11/14/2024	17	10364827	2024/11/8-67THDC	CITY OF SWARTZ CREEK
11/14/2024	17	10364847	2024/11/8-67THDC	DAVISON TOWNSHIP
11/14/2024	17	10364849	2024/11/8-67THDC	CITY OF FENTON
11/14/2024	17	10364850	2024/11/8-67THDC	FENTON TOWNSHIP
11/14/2024	17	10364860	LIBRARY1016-10312024	GENESEE DISTRICT LIBRARY
11/14/2024	17	10364873	2024/11/8-67THDC	CHARTER TOWNSHIP OF GRAND BLANC
11/14/2024	17	10364903	2024/11/8-67THDC	MONTROSE CHARTER TOWNSHIP
11/14/2024	17	10364906	2024/11/8-67THDC	MT MORRIS TOWNSHIP
11/14/2024	17	10364938	TRANSFERS103124	STATE OF MICH
11/14/2024	17	10364939	SETMAE103124	STATE OF MICH
11/14/2024	17	10364939	SETMAE103124	STATE OF MICH
11/14/2024	17	10364973	2024/11/8-67THDC	TP OF ARGENTINE
11/14/2024	17	10364974	2024/11/8-67THDC	CHARTER TOWNSHIP OF CLAYTON
11/14/2024	17	10364977	2024/11/8-67THDC	CHARTER TOWNSHIP OF GENESEE
11/14/2024	17	10364978	2024/11/8-67THDC	CHARTER TOWNSHIP MUNDY
11/14/2024	17	10364979	2024/11/8-67THDC	TOWNSHIP OF RICHFIELD
11/14/2024	17	10364991	02290	CHARTER TOWNSHIP OF VIENNA

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 255.06 NON SPECIFIC**

11/12/2024	17	52932(A)*#	CORR6320375	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/12/2024	17	52933(A)*#	6348833	TOSHIBA AMERICA BUSINESS SOLUTIONS
11/14/2024	17	10364795	153705DB_202410	ASCENSUS HOLDINGS INC
11/14/2024	17	10364796*#	3053933905	AT&T
11/14/2024	17	53004(A)	INV-05057695	BCHR US ACQUISITIONS INC
11/14/2024	17	53187(A)	INV48162	MARINER INSTITUTIONAL LLC
11/14/2024	17	53311(A)*#	A025670	SYMETRA LIFE INSURANCE COMPANY

**Department: 000.00 NON SPECIFIC**

11/14/2024	17	10364884*	PPE 10/25/2024 WCA	Huntington Bank
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**Department: 255.06 NON SPECIFIC**

11/14/2024	17	52991(A)	2024/11/07-HR	BLUE CROSS BLUE SHIELD OF MICHIGAN
11/14/2024	17	53045(A)	ASO0000581723	DELTA DENTAL PLAN OF MI
11/14/2024	17	53046(A)	ASO0000581724	DELTA DENTAL PLAN OF MI
11/14/2024	17	53049(A)	ASO0000581727	DELTA DENTAL PLAN OF MI
11/14/2024	17	53311(A)*#	A025670	SYMETRA LIFE INSURANCE COMPANY

**Department: 255.06 NON SPECIFIC**

11/14/2024	17	53092(A)	71272	FLEIS & VANDENBRINK ENGINEERING INC
11/14/2024	17	53093(A)	71242	FLEIS & VANDENBRINK ENGINEERING INC
11/14/2024	17	53094(A)	71238	FLEIS & VANDENBRINK ENGINEERING INC
11/14/2024	17	53369(A)	DO62046	VINCKE EXCAVATING

TOTAL - ALL FUNDS

\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**RT FOR GENESEE COUNTY**

1/2024 - 11/17/2024

Description	Account	Dept	Amount
	293.000	000.00	417.50
	293.000	000.00	3,519.66
	293.000	000.00	417.50
	293.000	000.00	55.04
BONDS PAYABLE BAIL BONDS	265.003	000.00	3,871.06
BONDS PAYABLE BAIL BONDS	265.003	000.00	3,366.00
BONDS PAYABLE BAIL BONDS	265.003	000.00	2,851.00
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	3,613.79
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	371.71
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	8,086.58
DSS DUES FOR PAY DATE 11/8/2024	256.000	000.00	288.75
RTG VOYA FOR PAY DATE 11/8/2024	256.000	000.00	1,663.88
PREPAID EXPENSES	123.000	000.00	44.11
PREPAID EXPENSES	123.000	000.00	44.11
PREPAID EXPENSES	123.000	000.00	44.11
PREPAID EXPENSES	123.000	000.00	44.11
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	201.00
BONDS PAYABLE BAIL BONDS	265.003	000.00	102.00
<b>Total for department 000.00:</b>			<b>\$ 29,001.91</b>
TELEPHONE-BOC	850.000	105.00	1.47
FY24 COPIER LEASE PMT	957.004	105.00	65.41
<b>Total for department 105.00:</b>			<b>\$ 66.88</b>
CONTROLLER/FINANCE	957.004	172.00	25.43
CONTROLLER/FINANCE	957.004	172.00	25.51
TELEPHONE-FISCAL	850.000	172.00	4.18
ON-SITE SHRED SERVICE	801.004	172.00	273.80
FY24 COPIER LEASE PMT	957.004	172.00	108.22
<b>Total for department 172.00:</b>			<b>\$ 437.14</b>

PAYROLL	957.004	194.00	25.43
PAYROLL	957.004	194.00	25.52
<b>Total for department 194.00:</b>			<b>\$ 50.95</b>
BALLOTS	900.008	215.00	101,998.80
BALLOT FOLDING	900.008	215.00	10,839.00
BALLOT EXTRAS	900.008	215.00	768.00
EXTRAS FOLDING	900.008	215.00	18.00
EXTRAS SET UP FEES	900.008	215.00	185.00
EXTRAS 2	900.008	215.00	72.00
EXTRAS 2 SET UP FEES	900.008	215.00	185.00
FY24 COPIER LEASE PMT	957.004	215.00	113.72
<b>Total for department 215.00:</b>			<b>\$ 114,179.52</b>
CLERK	957.004	216.00	330.64
CLERK	957.004	216.00	331.67
TELEPHONE-COUNTY CLRK/VITAL REC	850.000	216.00	8.85
MEMBERSHIP - CLEMONS	915.000	216.00	700.00
MEMBERSHIP - HAMLIN	915.000	216.00	100.00
FY24 COPIER LEASE PMT	957.004	216.00	131.34
RECORDS STORAGE 10/1/24 TO 9/30/25	801.004	216.00	509.30
<b>Total for department 216.00:</b>			<b>\$ 2,111.80</b>
IT	957.004	228.01	51.02
IT	957.004	228.01	51.02
TELEPHONE-IT	850.000	228.01	6.64
ACCT. #8529100011041913	801.007	228.01	116.85
RØDE - PODMIC USB	978.006	228.01	199.99
FY 24/25 NON-COMPUTER SUPPLIES, OFFICE	754.000	228.01	103.53
NXT HDMI TO VGA ADAPTER	754.000	228.01	417.69
FY 24/25 NON-COMPUTER SUPPLIES, OFFICE	754.000	228.01	129.91
FY 24/25 NON-COMPUTER SUPPLIES, OFFICE	754.000	228.01	69.49
FY24 COPIER LEASE PMT	957.004	228.01	525.87
BACKGROUND SCREENING J BOYD	835.001	228.01	133.89
<b>Total for department 228.01:</b>			<b>\$ 1,805.90</b>

PURCHASING	957.004	233.00	50.87
PURCHASING	957.004	233.00	51.04
TELEPHONE-PURCHASING	850.000	233.00	1.23
<b>Total for department 233.00:</b>			<b>\$ 103.14</b>
TELEPHONE-GIS	850.000	246.00	0.49
MEMBERSHIPS	915.000	246.00	400.00
<b>Total for department 246.00:</b>			<b>\$ 400.49</b>
TREASURER	957.004	253.00	635.85
TREASURER	957.004	253.00	637.84
TELEPHONE-TREASURER	850.000	253.00	5.16
MONTHLY SERVICE FEE	801.029	253.00	1,737.44
FY24 COPIER LEASE PMT	957.004	253.00	120.90
<b>Total for department 253.00:</b>			<b>\$ 3,137.19</b>
EQUALIZATION	957.004	257.00	25.43
EQUALIZATION	957.004	257.00	25.51
TELEPHONE-EQUAL	850.000	257.00	2.70
M HAYDUK 2025 CERT RENEWAL	915.000	257.00	130.89
K MOORS 2025 CERT RENEWAL	915.000	257.00	130.89
K VOLKENING 2025 CERT RENEWAL	915.000	257.00	130.89
R GORMAN 2025 CERT RENEWAL	915.000	257.00	130.89
FY24 COPIER LEASE PMT	957.004	257.00	65.41
<b>Total for department 257.00:</b>			<b>\$ 642.61</b>
B&G	957.004	265.00	76.30
B&G	957.004	265.00	76.54
SUPPLIES	763.000	265.00	91.45
TELEPHONE-B & G	850.000	265.00	1.72
UTILITIES WATER	918.000	265.00	745.81
ELECTRIC UTILITIES	920.000	265.00	13.55
ELECTRIC UTILITIES	920.000	265.00	393.08
ELECTRIC UTILITIES	920.000	265.00	125.61
ELECTRIC UTILITIES	920.000	265.00	400.81
ELECTRIC UTILITIES	920.000	265.00	2,770.12

ELECTRIC UTILITIES	920.000	265.00	120.35
MISC HARDWARE, BOLTS, SCREWS, ETC.	763.000	265.00	14.29
ENERGY PERFORMANCE CONTRACT	801.004	265.00	18,303.86
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	56.11
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	119.39
SERV CONT GENERAL	801.004	265.00	397.00
MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00	8.08
MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00	240.75
MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00	22.39
JANITORIAL SUPPLIES, SOAP, SANITIZER	763.000	265.00	288.35
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	77.26
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	35.00
MISC MAINTENANCE SUPPLIES	763.000	265.00	247.00
MISC MAINTENANCE SUPPLIES, PLUMBING, ETC	763.000	265.00	123.04
MISC MAINTENANCE SUPPLIES, PLUMBING, ETC	763.000	265.00	399.60
JANITORIAL SERVICES ADMIN/COURTHOUSE/ETC	802.000	265.00	28,622.38
<b>Total for department 265.00:</b>			<b>\$ 53,769.84</b>
TELEPHONE-CIVIL DIV PROSEC	850.000	266.00	2.70
B. MACMILLAN (P73702) DUES 10/24-9/25	915.000	266.00	415.00
B BUSH (P51355) DUES 10/24 -9/25	910.004	266.00	60.00
B BUSH (P51355) DUES 10/24 -9/25	915.000	266.00	415.00
FY24 COPIER LEASE PMT	957.004	266.00	85.90
<b>Total for department 266.00:</b>			<b>\$ 978.60</b>
RENTAL BUILDING LOCAL	939.000	267.00	105.50
RENTAL BUILDING LOCAL	939.000	267.00	125.50
MISC HARDWARE, BOLTS, SCREWS, ETC	763.000	267.00	27.98
ENERGY PERFORMANCE CONTRACT	801.004	267.00	3,090.26
BUILDING ENTRANCE MAT SERVICE	801.004	267.00	173.38
MISC ELECTRICAL SUPPLIES, WIRE, BULBS	763.000	267.00	173.91
JANITORIAL SUPPLIES, SOAP, SANITIZER	763.000	267.00	288.35
MISC ELECTRICAL SUPPLIES, BULBS, WIRE	763.000	267.00	6.62
JANITORIAL SERVICES MCCREE BUILDING	802.000	267.00	13,708.82
<b>Total for department 267.00:</b>			<b>\$ 17,700.32</b>

UTILITIES WATER	918.000	268.00	203.56
ELECTRIC UTILITIES	920.000	268.00	6.22
ELECTRIC UTILITIES	920.000	268.00	174.03
ELECTRIC UTILITIES	920.000	268.00	38.67
<b>Total for department 268.00:</b>			<b>\$ 422.48</b>

HUMAN RESOURCE	957.004	270.00	25.43
HUMAN RESOURCE	957.004	270.00	25.51
TELEPHONE-HR	850.000	270.00	1.97
MONTHLY MYSTAFFINGPRO FEES 24-25 FY	933.001	270.00	450.00
INSIGHT MONTHLY FEES	801.004	270.00	288.85
LEAVE MANAGEMENT SERVICES	801.004	270.00	3,787.20
VALUE ADDED SERVICES LTD (EAP)	801.004	270.00	242.00
FY24 COPIER LEASE PMT	957.004	270.00	108.22
BACKGROUND SCREENING D STEWART	835.001	270.00	105.89
<b>Total for department 270.00:</b>			<b>\$ 5,035.07</b>

BOOKS	980.011	280.00	19.00
SUPPLIES OFFICE	754.000	280.00	157.26
FY24 COPIER LEASE PMT	957.004	280.00	244.32
<b>Total for department 280.00:</b>			<b>\$ 420.58</b>

Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	3.43
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	1.14
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	2.68
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	7.46
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	4.55
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	2.68
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	4.62

Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	1.45
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	1.78
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	7.72
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	3.43
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	3.58
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	1.29
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	5.04
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	3.48
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	3.27
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	4.55
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	3.43
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	5.04
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	2.68
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	6.40
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	6.42
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	2.64
Jury Fees	907.004	283.00	15.00
Mileage Fees	907.007	283.00	3.85
CIRCUIT CRT	957.004	283.00	712.15
CIRCUIT CRT	957.004	283.00	714.32

TELEPHONE-CIRCUIT CRT	850.000	283.00	18.19
ATTORNEY FEES-APPEALS	818.010	283.00	42.60
ATTORNEY FEES-APPEALS	818.010	283.00	198.80
BOOKS	980.011	283.00	398.00
BOOKS	980.011	283.00	500.00
BOOKS	980.011	283.00	1,268.00
BOOKS	980.011	283.00	512.00
BOOKS	980.011	283.00	471.00
BOOKS	980.011	283.00	1,240.00
BOOKS	980.011	283.00	25.00
BOOKS	980.011	283.00	172.00
BOOKS	980.011	283.00	64.00
BOOKS	980.011	283.00	30.00
ATTORNEY FEES-APPEALS	818.010	283.00	468.60
ATTORNEY FEES-APPEALS	818.010	283.00	440.20
ATTORNEY FEES-APPEALS	818.010	283.00	78.00
ATTORNEY FEES-APPEALS	818.010	283.00	130.00
ATTORNEY FEES-APPEALS	818.010	283.00	169.00
ATTORNEY FEES-APPEALS	818.010	283.00	65.00
TRANSCRIPTS APPEALS	907.001	283.00	2,828.70
ATTORNEY FEES-APPEALS	818.010	283.00	454.40
OTHER SERV CHARG MISC	956.004	283.00	36.07
ATTORNEY FEES-APPEALS	818.010	283.00	3,195.00
OTHER SERV CHARG MISC	956.004	283.00	58.12
HEARING IMPAIRED SERVICES	801.031	283.00	256.25
SERV CONT GENERAL	801.004	283.00	180.00
ATTORNEY FEES-APPEALS	818.010	283.00	91.00
OTHER SERV CHARG MISC	956.004	283.00	2.80
FY24 COPIER LEASE PMT	957.004	283.00	735.84
JURY SUMMONS HOSTING	933.001	283.00	1,673.30
<b>Total for department 283.00:</b>			<b>\$ 17,680.95</b>
Mileage Fees	907.004	286.00	6.40
Jury Fees	907.004	286.00	30.00
Mileage Fees	907.004	286.00	4.34
Jury Fees	907.004	286.00	15.00

Mileage Fees	907.004	286.00	6.42
Jury Fees	907.004	286.00	30.00
Mileage Fees	907.004	286.00	3.58
Jury Fees	907.004	286.00	15.00
Mileage Fees	907.004	286.00	1.21
Jury Fees	907.004	286.00	15.00
Mileage Fees	907.004	286.00	5.48
Jury Fees	907.004	286.00	15.00
Mileage Fees	907.004	286.00	1.14
Jury Fees	907.004	286.00	15.00
Mileage Fees	907.004	286.00	2.68
Jury Fees	907.004	286.00	15.00
Mileage Fees	907.004	286.00	1.73
Jury Fees	907.004	286.00	30.00
Mileage Fees	907.004	286.00	6.42
Jury Fees	907.004	286.00	30.00
Mileage Fees	907.004	286.00	3.27
Jury Fees	907.004	286.00	30.00
Mileage Fees	907.004	286.00	2.68
Jury Fees	907.004	286.00	15.00
Mileage Fees	907.004	286.00	3.27
Jury Fees	907.004	286.00	30.00
Mileage Fees	907.004	286.00	3.27
Jury Fees	907.004	286.00	15.00
Mileage Fees	907.004	286.00	6.40
Jury Fees	907.004	286.00	30.00
Mileage Fees	907.004	286.00	3.43
Jury Fees	907.004	286.00	15.00
DISTRICT CRT	957.004	286.00	1,678.63
DISTRICT CRT	957.004	286.00	1,683.81
TELEPHONE-67TH DC	850.000	286.00	14.75
SERV CONT GENERAL	801.004	286.00	200.00
INTERPRETERS	907.008	286.00	789.06
TELEPHONE	850.000	286.00	57.31
TELEPHONE	850.000	286.00	99.00
POSTAGE	851.000	286.00	756.00

OFFICE SUPPLIES	754.000	286.00	756.87
OFFICE SUPPLIES	754.000	286.00	35.77
MEMBERSHIPS	915.000	286.00	415.00
BOOKS	980.011	286.00	1,955.00
TRANSCRIPTS GENERAL	907.000	286.00	192.50
TRANSCRIPTS GENERAL	907.000	286.00	243.25
FY24 COPIER LEASE PMT	957.004	286.00	562.93
BACKGROUND SCREENING L TUBB	835.001	286.00	108.89
<b>Total for department 286.00:</b>			<b>\$ 9,955.49</b>

5TH DIVISION DISTRICT COURT	957.004	287.00	127.17
5TH DIVISION DISTRICT COURT	957.004	287.00	127.56
TELEPHONE-5TH DIV/67TH DC	850.000	287.00	12.29
INTERPRETERS	907.008	287.00	328.00
SERV CONT GENERAL	801.004	287.00	12.52
SERV CONT GENERAL	801.004	287.00	20.04
3 PT CASH RECEIPTS	900.003	287.00	1,031.80
OFFICE SUPPLIES	754.000	287.00	756.87
TRANSCRIPTS GENERAL	907.000	287.00	106.75
PROFESSIONAL SERVICE CONTRACTS	801.000	287.00	125.00
TRANSCRIPTS GENERAL	907.000	287.00	102.65
FY24 COPIER LEASE PMT	957.004	287.00	67.15
<b>Total for department 287.00:</b>			<b>\$ 2,817.80</b>

PROBATE CRT	957.004	294.00	203.47
PROBATE CRT	957.004	294.00	204.10
TELEPHONE-PROBATE CRT	850.000	294.00	3.69
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	95.36
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	125.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	125.00
BOOKS	980.011	294.00	411.00
SERV CONT GENERAL	801.004	294.00	445.50
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	90.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	2,052.50
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	205.36
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	100.00

ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	100.00
PROBATE CT; OFFICE SUPPLIES	754.000	294.00	43.28
FY24 COPIER LEASE PMT	957.004	294.00	180.50
PRINTING AND PUBLISHING	900.000	294.00	77.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	100.00
<b>Total for department 294.00:</b>			<b>\$ 4,561.76</b>

TELEPHONE-ADULT PROB	850.000	295.00	28.27
FY24 COPIER LEASE PMT	957.004	295.00	238.08
<b>Total for department 295.00:</b>			<b>\$ 266.35</b>

PROSECUTOR	957.004	296.01	152.60
PROSECUTOR	957.004	296.01	153.08
PROCESS SERVER	812.000	296.01	37.00
PROCESS SERVER	812.000	296.01	37.00
PROCESS SERVER	812.000	296.01	37.00
PROCESS SERVER	812.000	296.01	37.00
PROCESS SERVER	812.000	296.01	37.00
TELEPHONE-PROSEC	850.000	296.01	16.22
SERV CONT GENERAL	801.004	296.01	580.36
BOOKS	980.011	296.01	1,161.00
SERV CONT GENERAL	801.004	296.01	4,271.75
LYNN BELDIN TRANSCRIPTS	907.000	296.01	14.10
LYNN BELDIN TRANSCRIPTS	907.000	296.01	15.90
LYNN BELDIN TRANSCRIPTS	907.000	296.01	17.10
JANET DRIESEN TRANSCRIPTS	907.000	296.01	159.90
TRANSCRIPTION TYPING	907.000	296.01	41.70
TRANSCRIPTION TYPING	907.000	296.01	55.35
CHRISTINE LINTZ TRANSCRIPTS	907.000	296.01	94.50
CHRISTINE LINTZ TRANSCRIPTS	907.000	296.01	58.50
GAIL ANN REDMOND TRANSCRIPTION	907.000	296.01	12.30
FY24 COPIER LEASE PMT	957.004	296.01	529.87
<b>Total for department 296.01:</b>			<b>\$ 7,519.23</b>

TELEPHONE-JURY BRD	850.000	297.00	0.98
SUPPLIES OFFICE	754.000	297.00	673.67

FY24 COPIER LEASE PMT	957.004	297.00	67.15
<b>Total for department 297.00:</b>			<b>\$ 741.80</b>
SHERIFF COURT SECURITY/TRANS MCCREE	957.004	303.00	25.43
SHERIFF COURT SECURITY/TRANS MCCREE	957.004	303.00	25.51
<b>Total for department 303.00:</b>			<b>\$ 50.94</b>
SHERIFF	957.004	305.00	76.30
SHERIFF	957.004	305.00	76.53
TELEPHONE-SHERIFF ADMIN	850.000	305.00	30.48
SERV CONT GENERAL	801.004	305.00	50.00
MOTOR POOL CHARGES (ADMIN)	957.005	305.00	64.00
MOTOR POOL CHARGES (ADMIN)	957.005	305.00	48.00
MOTOR POOL CHARGES	957.005	305.00	388.50
FY24 COPIER LEASE PMT	957.004	305.00	240.47
DIVE VAN	759.000	305.00	457.42
CYCLES	759.000	305.00	132.00
<b>Total for department 305.00:</b>			<b>\$ 1,563.70</b>
ELECTRIC UTILITIES	920.000	309.00	134.78
MISC HARDWARE, BOLTS, SCREWS, ETC	763.000	309.00	92.45
MISC HARDWARE, BOLTS, SCREWS, ETC	763.000	309.00	16.74
MISC HARDWARE, BOLTS, SCREWS, ETC	763.000	309.00	92.45
MISC HARDWARE, BOLTS, SCREWS, ETC	763.000	309.00	5.58
ENERGY PERFORMANCE CONTRACT	801.004	309.00	2,377.13
MISC PLUMBING PARTS, FAUCETS	763.000	309.00	88.80
MISC ELECTRICAL SUPPLIES, BULBS, WIRE	763.000	309.00	61.52
JANITORIAL SERVICES JAIL	802.000	309.00	2,046.18
<b>Total for department 309.00:</b>			<b>\$ 4,915.63</b>
SERV CONT GENERAL	801.004	310.00	25.00
MOTOR POOL CHARGES (DB)	957.005	310.00	40.00
MOTOR POOL CHARGES (DB)	957.005	310.00	12.00
FY24 COPIER LEASE PMT	957.004	310.00	108.22
<b>Total for department 310.00:</b>			<b>\$ 185.22</b>

GHOST	957.004	312.00	25.43
GHOST	957.004	312.00	25.51
MOTOR POOL CHARGES (GHOST)	957.005	312.00	60.00
MOTOR POOL CHARGES (GHOST)	957.005	312.00	56.00
<b>Total for department 312.00:</b>			<b>\$ 166.94</b>
MOTOR POOL CHARGES (ELDER ABUSE/SR)	957.005	317.00	8.00
MOTOR POOL CHARGES (ELDER ABUSE/SR)	957.005	317.00	4.00
<b>Total for department 317.00:</b>			<b>\$ 12.00</b>
SUPPLIES OTHER (IGNITE)	752.000	318.00	89.95
ER VET SERVICES JOSIE	955.014	318.00	1,605.25
SUPPLIES OTHER	752.000	318.00	7.96
<b>Total for department 318.00:</b>			<b>\$ 1,703.16</b>
BOATS	759.000	331.00	124.00
<b>Total for department 331.00:</b>			<b>\$ 124.00</b>
CORRECTIONS	957.004	351.00	406.94
CORRECTIONS	957.004	351.00	408.21
SERV CONT GENERAL	801.004	351.00	105.00
SERV CONT GENERAL	801.004	351.00	526.71
SUPPLIES UNIFORMS (JAIL/CORRECTIONS)	769.000	351.00	205.00
SUPPLIES UNIFORMS (JAIL/CORRECTIONS)	769.000	351.00	827.55
SUPPLIES UNIFORMS (JAIL/CORRECTIONS)	769.000	351.00	269.85
SUPPLIES UNIFORMS (JAIL/CORRECTIONS)	769.000	351.00	719.60
MOTOR POOL CHARGES (JAIL/CORR)	957.005	351.00	36.00
MOTOR POOL CHARGES (JAIL/CORR)	957.005	351.00	84.00
SUPPLIES UNIFORMS	769.000	351.00	777.20
SUPPLIES UNIFORMS	769.000	351.00	880.00
SUPPLIES UNIFORMS	769.000	351.00	792.00
SUPPLIES UNIFORMS	769.000	351.00	660.00
SUPPLIES UNIFORMS	769.000	351.00	672.00
SUPPLIES MEDICAL	764.000	351.00	111.00
FY 24/25 INMATE HEALTH SRVCS SPLIT ACCTS	835.003	351.00	165,734.58
INMATE MEALS/INDIGENT KITS FOOD* FY24/25	762.000	351.00	17,261.24

INMATE MEALS/INDIGENT KITS FOOD* FY24/25	762.000	351.00	86.71
SUPPLIES-INMATE CLOTHING	768.000	351.00	725.76
SUPPLIES BEDDING	774.000	351.00	479.25
SUPPLIES-INMATE CLOTHING	768.000	351.00	668.04
SUPPLIES-INMATE CLOTHING	768.000	351.00	137.64
JAIL PURCHASES	752.000	351.00	1,508.60
JAIL PURCHASES	752.000	351.00	1,349.80
24-25 JAIL JANITORIAL SUPPLIES	752.000	351.00	2,061.96
24-25 JAIL JANITORIAL SUPPLIES	752.000	351.00	1,592.74
SUPPLIES-INMATE CLOTHING	768.000	351.00	51.48
SUPPLIES OTHER	752.000	351.00	243.90
SUPPLIES OTHER	752.000	351.00	212.97
SUPPLIES OTHER	752.000	351.00	99.42
SUPPLIES OTHER	752.000	351.00	84.76
SUPPLIES OTHER	752.000	351.00	336.30
SUPPLIES OTHER	752.000	351.00	779.16
SUPPLIES OTHER	752.000	351.00	195.72
FY24 COPIER LEASE PMT	957.004	351.00	408.03
BACKGROUND SCREENING A WALKER	835.001	351.00	22.28
<b>Total for department 351.00:</b>			<b>\$ 201,521.40</b>
MONTHLY TETHER MONITORING FY24/25	801.004	352.00	8,493.00
MONTHLY TETHER MONITORING FY24/25	801.004	352.00	14,817.40
<b>Total for department 352.00:</b>			<b>\$ 23,310.40</b>
EMERG MGMT	957.004	426.00	50.87
EMERG MGMT	957.004	426.00	51.02
TELEPHONE-EMERG MGMT	850.000	426.00	0.74
FY24 COPIER LEASE PMT	957.004	426.00	60.45
<b>Total for department 426.00:</b>			<b>\$ 163.08</b>
POSTAGE PRINTING/FOLD/TAB	801.047	430.00	591.03
<b>Total for department 430.00:</b>			<b>\$ 591.03</b>
DRAIN COMM	957.004	442.00	25.43
DRAIN COMM	957.004	442.00	25.52

ELECTRIC UTILITIES	920.000	442.00	91.86
ELECTRIC UTILITIES	920.000	442.00	273.47
UTILITIES	924.000	442.00	58.01
OFFICE SUPPLIES	754.000	442.00	36.66
SUPPLIES OFFICE	754.000	442.00	70.98
FY24 COPIER LEASE PMT	957.004	442.00	137.04
<b>Total for department 442.00:</b>			<b>\$ 718.97</b>

F24 CAMERA/KEY CARD PROJECT	899.040	640.02	20,951.63
CITY OF CLIO LEAD LINE ID AND REPLACEMEN	899.063	640.02	200,000.00
REMOVE SLABS AND WATER INFRASTRUCTURE	899.034	640.02	1,879,590.13
WATER SYSTEM EXPANSION AND UPGRADES	899.015	640.02	1,133,403.95
WATER SYSTEM EXPANSION AND UPGRADES	899.015	640.02	111,582.05
<b>Total for department 640.02:</b>			<b>\$ 3,345,527.76</b>

RICOH SCANNER	801.035	648.00	949.99
RENT	801.035	648.00	4,339.00
OFFICE SUPPLIES FOR FY 24/25	754.000	648.00	32.92
OFFICE SUPPLIES FOR FY 24/25	754.000	648.00	18.49
OFFICE SUPPLIES FOR FY 24/25	754.000	648.00	42.66
FY24 COPIER LEASE PMT	957.004	648.00	65.41
BACKGROUND SCREENING B KLOOSTER	835.001	648.00	105.89
<b>Total for department 648.00:</b>			<b>\$ 5,554.36</b>

FAMILY DIVISION	957.004	662.00	356.07
FAMILY DIVISION	957.004	662.00	357.21
SERVING PAPERS	812.000	662.00	86.00
SERVING PAPERS	812.000	662.00	44.80
SERVING PAPERS	812.000	662.00	45.00
TELEPHONE-FAMILY DIV/CC	850.000	662.00	5.65
SERVING PAPERS	812.000	662.00	114.40
SERVING PAPERS	812.000	662.00	114.40
SERVING PAPERS	812.000	662.00	114.40
SERVING PAPERS	812.000	662.00	114.40
SERVING PAPERS	812.000	662.00	114.40
BOOKS	980.011	662.00	42.00

SERV CONT GENERAL	801.004	662.00	704.72
SERV CONT GENERAL	801.004	662.00	754.72
SERV CONT GENERAL	801.004	662.00	768.72
SERV CONT GENERAL	801.004	662.00	692.72
ATTORNEY FEES-NEGLECT	818.003	662.00	52,951.67
ATTORNEY FEES DRUG COURT	818.007	662.00	1,160.00
ATTORNEY FEES-NEGLECT	818.003	662.00	95.92
CC; FAMILY- OFFICE SUPPLIES	754.000	662.00	35.98
FY24 COPIER LEASE PMT	957.004	662.00	488.56
ATTORNEY FEES-NEGLECT	818.003	662.00	300.00
ATTORNEY FEES-NEGLECT	818.003	662.00	350.00
ATTORNEY FEES-NEGLECT	818.003	662.00	300.00
ATTORNEY FEES-NEGLECT	818.003	662.00	300.00
ATTORNEY FEES-NEGLECT	818.003	662.00	150.00
ATTORNEY FEES-NEGLECT	818.003	662.00	150.00
ATTORNEY FEES-NEGLECT	818.003	662.00	300.00
ATTORNEY FEES-NEGLECT	818.003	662.00	100.00
ATTORNEY FEES-NEGLECT	818.003	662.00	200.00
ATTORNEY FEES-NEGLECT	818.003	662.00	200.00
ATTORNEY FEES-NEGLECT	818.003	662.00	100.00
ATTORNEY FEES-NEGLECT	818.003	662.00	200.00
ATTORNEY FEES-NEGLECT	818.003	662.00	100.00
<b>Total for department 662.00:</b>			<b>\$ 61,911.74</b>
ROD	957.004	711.00	432.37
ROD	957.004	711.00	433.67
TELEPHONE-ROD	850.000	711.00	4.67
FY24 COPIER LEASE PMT	957.004	711.00	125.86
<b>Total for department 711.00:</b>			<b>\$ 996.57</b>
<b>Total for fund 1010 GENERAL FUND</b>			<b>\$ 3,922,824.70</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	144.12
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	241.01
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	2,355.33
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	5.00
CRV-ANNUAL ELEVATOR SERVICE	123.000	000.00	220.49

**Total for department 000.00:** **\$ 2,965.95**

PARKS	957.004	751.00	203.47
PARKS	957.004	751.00	204.08
AMAZON-ADMIN	752.000	751.00	207.86
AMAZON-ADMIN	752.000	751.00	207.86
AMAZON-ADMIN	752.000	751.00	203.99
AMERICAN TRAINING	910.004	751.00	375.00
DOUBLETREE HOTEL-CONF HOTEL	910.004	751.00	418.80
DOUBLETREE HOTEL-CONF HOTEL	910.004	751.00	418.80
DOUBLETREE HOTEL-CONF HOTEL	910.004	751.00	418.80
BOYNE MTN LODGING-CONF HOTEL	910.004	751.00	225.57
GENESEE REGIONAL CHAMB-CTA RENEWAL	915.000	751.00	10.00
GENESEE REGIONAL CHAMB-CTA RENEWAL	915.000	751.00	10.00
GENESEE REGIONAL CHAMB-CTA RENEWAL	915.000	751.00	10.00
GENESEE REGIONAL CHAMB-CTA RENEWAL	915.000	751.00	10.00
GENESEE REGIONAL CHAMB-CTA RENEWAL	915.000	751.00	10.00
GENESEE REGIONAL CHAMB-CTA RENEWAL	915.000	751.00	10.00
GENESEE REGIONAL CHAMB-CTA RENEWAL	915.000	751.00	10.00
GENESEE REGIONAL CHAMB-CTA RENEWAL	915.000	751.00	10.00
GENESEE REGIONAL CHAMB-CTA RENEWAL	915.000	751.00	10.00
ADOBE-F-M/ADMIN	933.001	751.00	110.00
UI.COM-UBIQUITI STORE - IT EQUIPMENT	980.000	751.00	895.00
SUPPLIES OTHER	752.000	751.00	85.90
MATT-MISC PATCHES AND CABLES	980.000	751.00	64.20
MATT-MISC PATCHES AND CABLES	980.000	751.00	32.10
CLEANING SERVICE	801.028	751.00	742.94
FY24 COPIER LEASE PMT	957.004	751.00	500.97

**Total for department 751.00:** **\$ 5,405.34**

MARKETING-RADIO CAMPAIGN	900.013	753.00	1,540.00
GENESEE REGIONAL CHAMB-CONF REGISTRATION	900.013	753.00	75.00
ADOBE-MARKETING	933.001	753.00	89.99
AMAZON-MARKETING	933.001	753.00	90.39
AMAZON-MARKETING	933.001	753.00	29.08
DROPBOX-MARKETING	933.001	753.00	11.99

WEBNETWORKSOLUTIONS-MARKETING	933.001	753.00	5.97
CAMPAIGN MONITOR-MARKETING	933.001	753.00	389.35
MARKETING-DIGITAL ADVERTISING, MAINTENAN	900.013	753.00	4,000.00
MARKETING-DIGITAL ADVERTISING, MAINTENAN	900.013	753.00	4,000.00
MARKETING-MEDIA MARKETING	900.013	753.00	2,502.00
MARKETING-DIGITAL ADVERTISING	900.013	753.00	1,975.25
MARKETING	900.013	753.00	516.12
MARKETING-2025 MARKETING CAMPAIGN	900.013	753.00	2,000.00
MARKETING-24/25 RADIO CAMPAIGN	900.013	753.00	800.00
<b>Total for department 753.00:</b>			<b>\$ 18,025.14</b>
AMAZON-RANGERS	752.000	764.00	459.99
SECURITY SERVICES	801.028	764.00	2,354.96
<b>Total for department 764.00:</b>			<b>\$ 2,814.95</b>
MI DNR-ORV LICENSE PKG	900.008	769.00	1,560.00
<b>Total for department 769.00:</b>			<b>\$ 1,560.00</b>
GENERAL-MISC LUMBER SUPPLY	930.000	770.01	242.63
ELECTRIC UTILITIES	920.000	770.01	36.16
ELECTRIC UTILITIES	920.000	770.01	3.75
ELECTRIC UTILITIES	920.000	770.01	25.30
ELECTRIC UTILITIES	920.000	770.01	135.72
ELECTRIC UTILITIES	920.000	770.01	195.00
GENERAL-SUPPLIES	930.000	770.01	70.77
GENERAL-SUPPLIES	930.000	770.01	14.58
REPAIRS GROUNDS	930.000	770.01	225.00
GENERAL MAINTENANCE-SUPPLIES	930.000	770.01	68.82
GENERAL MAINTENANCE-SUPPLIES	930.000	770.01	248.97
ROBERT BROOKE ASSOC-F-M DOOR REPAIR	752.000	770.01	134.17
KEWANNA SCREEN PRINT	752.000	770.01	21.56
ADMIN-ADA DOOR OPENERS	930.000	770.01	6,085.00
REPAIRS GROUNDS	930.000	770.01	335.00
REPAIRS GROUNDS	930.000	770.01	105.50
OTHER CONTRACTUAL SERVICES	801.028	770.01	221.00
OTHER CONTRACTUAL SERVICES	801.028	770.01	109.00

REPAIRS GROUNDS	930.000	770.01	39.96
CLEANING SERVICE - FM	801.028	770.01	107.32
<b>Total for department 770.01:</b>			<b>\$ 8,425.21</b>

PEST CONTROL - CRV	801.028	770.03	79.00
PEST CONTROL - CRV	801.028	770.03	180.00
194 CRV PUMP STATION MAINTENANCE	920.000	770.03	37.44
194 CRV PUMP STATION MAINTENANCE	920.000	770.03	1,212.04
REPAIRS BUILDING	930.000	770.03	56.25
STATE MI DLEG-CRV EVENT LICENSE	801.028	770.03	50.00
REPAIRS BUILDING	930.000	770.03	216.04
CRV MAINT SUPPLIES	930.000	770.03	252.50
CRV MAINT SUPPLIES	930.000	770.03	140.04
REPAIRS BUILDING	930.000	770.03	9.98
CRV-MISC SUPPLIES	930.000	770.03	251.16
REPAIRS BUILDING	930.000	770.03	139.90
CRV-ANNUAL ELEVATOR SERVICE	930.000	770.03	2,375.59
CLEANING SERVICE - CRV	801.028	770.03	78.00
<b>Total for department 770.03:</b>			<b>\$ 5,077.94</b>

REPAIRS GROUNDS	930.000	770.05	168.75
WOLV BUILD- MISC SUPPLIES	974.000	770.05	98.72
WOLV BUILD- MISC SUPPLIES	974.000	770.05	25.03
MAINT-SUPPLIES	930.000	770.05	421.65
WOLV- MISC REPAIR PARTS/SUPPLIES	930.000	770.05	54.39
WOLV BUILD- MISC SUPPLIES	974.000	770.05	197.48
NB-PAVILION INSTALLATION AT WOLV	930.000	770.05	165.20
WOLVERINE NEW BUILD-SUPPLIES	974.000	770.05	780.48
WOLVERINE NEW BUILD-SUPPLIES	974.000	770.05	390.47
WOLVERINE NEW BUILD-SUPPLIES	974.000	770.05	84.50
OTHER CONTRACTUAL SERVICES	801.028	770.05	330.00
<b>Total for department 770.05:</b>			<b>\$ 2,716.67</b>

CRV-HALLOWEEN SUPPLIES	930.000	770.16	34.90
<b>Total for department 770.16:</b>			<b>\$ 34.90</b>

KEWANNA SCREEN PRINT	930.000	770.31	21.56
<b>Total for department 770.31:</b>			<b>\$ 21.56</b>
ADOBE-STATE PK	933.001	770.32	23.99
<b>Total for department 770.32:</b>			<b>\$ 23.99</b>
KEWANNA SCREEN PRINT	930.000	770.33	21.56
<b>Total for department 770.33:</b>			<b>\$ 21.56</b>
KEWANNA SCREEN PRINT	930.000	770.34	21.57
<b>Total for department 770.34:</b>			<b>\$ 21.57</b>
FM-BV SUPPLIES	930.000	772.00	126.37
AMAZON-F-M/BVP	930.000	772.00	58.50
AMAZON-F-M/BVP	930.000	772.00	22.98
<b>Total for department 772.00:</b>			<b>\$ 207.85</b>
FM-RETAIL INVENTORY	772.000	806.00	565.19
FM-NF GENERAL SUPPLIES	776.000	806.00	38.21
FM-NF GENERAL SUPPLIES	776.000	806.00	29.92
FM-NF GENERAL SUPPLIES	776.000	806.00	79.88
FM-NF GENERAL SUPPLIES	776.000	806.00	55.94
FM-NF GENERAL SUPPLIES	776.000	806.00	10.99
FM-GENERAL SUPPLIES	776.000	806.00	10.38
FM-GENERAL SUPPLIES	776.000	806.00	22.86
<b>Total for department 806.00:</b>			<b>\$ 813.37</b>
<b>Total for fund 2080 PARKS AND RECREATION FUND</b>			<b>\$ 48,136.00</b>
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	48.04
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	997.24
<b>Total for department 000.00:</b>			<b>\$ 1,045.28</b>
AMAZON-CRV PROG	864.001	765.02	55.64
CRV-HALLOWEEN DONUTS	839.000	765.02	1,420.00
CRV-HALLOWEEN DONUTS	839.000	765.02	1,730.00

CRV-HALLOWEEN DONUTS	839.000	765.02	450.00
<b>Total for department 765.02:</b>			<b>\$ 3,655.64</b>
OWOSSO GRAPHIC ARTS-CRV	752.000	765.03	78.33
<b>Total for department 765.03:</b>			<b>\$ 78.33</b>
<b>Total for fund 2083 CROSSROADS VILLAGE</b>			<b>\$ 4,779.25</b>
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	4.50
<b>Total for department 000.00:</b>			<b>\$ 28.52</b>
SUPPLIES OTHER	752.000	788.00	40.50
KGCB- SUPPLIES	864.001	788.00	26.64
ADOBE-KGCB	864.001	788.00	23.99
<b>Total for department 788.00:</b>			<b>\$ 91.13</b>
<b>Total for fund 2084 PARKS KEEP GC BEAUTIFUL GRANT</b>			<b>\$ 119.65</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	14.66
<b>Total for department 000.00:</b>			<b>\$ 38.68</b>
<b>Total for fund 2087 PARKS &amp; RECREATION GRANT</b>			<b>\$ 38.68</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	5.66
<b>Total for department 000.00:</b>			<b>\$ 5.66</b>
FLINT RIVER RESTORATION PROJECT	801.028	770.32	80,414.04
FLINT RIVER RESTORATION PROJECT	801.028	770.32	8,320.52
FLINT RIVER RESTORATION PROJECT	801.028	770.32	101,629.72
<b>Total for department 770.32:</b>			<b>\$ 190,364.28</b>
<b>Total for fund 2088 DAM MANAGEMENT GRANT</b>			<b>\$ 190,369.94</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	1,277.81
<b>Total for department 000.00:</b>			<b>\$ 1,277.81</b>
PARAMEDICS	957.004	313.00	50.87

PARAMEDICS	957.004	313.00	51.02
FY25 GCMCA OPERATIONS	801.015	313.00	31,250.00
PALS RENEWALS (X4)	910.005	313.00	1,100.00
MOTOR POOL CHARGES (MEDICS)	957.005	313.00	256.00
MOTOR POOL CHARGES (MEDICS)	957.005	313.00	180.00
SUPPLIES MEDICAL	764.000	313.00	113.00
MEDICS PURCHASES	764.000	313.00	1,494.86
MEDICS PURCHASES	764.000	313.00	253.50
MEDICS PURCHASES	764.000	313.00	476.40
MEDICS PURCHASES	764.000	313.00	41.60
MEDICS PURCHASES	764.000	313.00	598.00
MEDICS PURCHASES	764.000	313.00	1,335.98
SUPPLIES OTHER	752.000	313.00	33.25
<b>Total for department 313.00:</b>			<b>\$ 37,234.48</b>
<b>Total for fund 2110 PARAMEDICS FUND</b>			<b>\$ 38,512.29</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	384.32
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	338.27
<b>Total for department 000.00:</b>			<b>\$ 722.59</b>
ANIMAL SHELTER	957.004	430.00	152.60
ANIMAL SHELTER	957.004	430.00	153.06
SERVICE CONTRACT GENERAL	801.004	430.00	530.00
SERVICE CONTRACT GENERAL	801.004	430.00	385.00
SERVICE CONTRACT GENERAL	801.004	430.00	37.00
SERVICE CONTRACT GENERAL	801.004	430.00	172.55
SERVICE CONTRACT GENERAL	801.004	430.00	37.00
SERVICE CONTRACT GENERAL	801.004	430.00	650.74
SERVICE CONTRACT GENERAL	801.004	430.00	186.10
SERVICE CONTRACT GENERAL	801.004	430.00	37.00
SERVICE CONTRACT GENERAL	801.004	430.00	145.50
SERVICE CONTRACT GENERAL	801.004	430.00	99.30
SERVICE CONTRACT GENERAL	801.004	430.00	189.35
SERVICE CONTRACT GENERAL	801.004	430.00	167.90
ANIMAL SUPPLIES	773.000	430.00	12.50
ANIMAL SUPPLIES	773.000	430.00	2,199.99

SERVICE CONTRACT GENERAL	801.004	430.00	150.00
FY24 COPIER LEASE PMT	957.004	430.00	65.41
<b>Total for department 430.00:</b>			<b>\$ 5,371.00</b>
<b>Total for fund 2130 ANIMAL SHELTER</b>			<b>\$ 6,093.59</b>
FY24 COPIER LEASE PMT	957.004	801.00	113.72
<b>Total for department 801.00:</b>			<b>\$ 113.72</b>
<b>Total for fund 2132 COOPERATIVE EXTENSION</b>			<b>\$ 113.72</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	1,032.86
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	358.99
DSS DUES FOR PAY DATE 11/8/2024	256.000	000.00	302.50
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	16.00
<b>Total for department 000.00:</b>			<b>\$ 1,710.35</b>
FOC	957.004	290.00	483.24
FOC	957.004	290.00	484.72
TELEPHONE-FOC	850.000	290.00	24.34
SERVICE CONTRACTS	801.000	290.00	288.00
PROFESSIONAL SERVICE CONTRACTS	801.000	290.00	170.00
PROFESSIONAL SERVICE CONTRACTS	801.000	290.00	967.26
PROFESSIONAL SERVICE CONTRACTS	801.000	290.00	267.30
FY24 COPIER LEASE PMT	957.004	290.00	544.46
BACKGROUND SCREENING J HATCH	835.001	290.00	95.50
BACKGROUND SCREENING Q BURNETT	835.001	290.00	91.50
BACKGROUND SCREENING S CARROLL	835.001	290.00	104.50
BACKGROUND SCREENING A TREADWELL	835.001	290.00	89.50
<b>Total for department 290.00:</b>			<b>\$ 3,610.32</b>
<b>Total for fund 2150 FRIEND OF THE COURT</b>			<b>\$ 5,320.67</b>
SUPERVISED PARENTING TIME	801.001	291.02	472.50
SUPERVISED PARENTING TIME	801.001	291.02	360.00
<b>Total for department 291.02:</b>			<b>\$ 832.50</b>
<b>Total for fund 2151 ACCESS AND VISITATION</b>			<b>\$ 832.50</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	1.81

<b>Total for department 000.00:</b>			<b>\$</b>	<b>1.81</b>
<b>Total for fund 2180 ACCOM ORDINANCE TAX FUND</b>			<b>\$</b>	<b>1.81</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00		1,873.86
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00		216.18
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00		1,325.74
<b>Total for department 000.00:</b>			<b>\$</b>	<b>3,415.78</b>
HEALTH DEPT	957.004	601.01		127.17
HEALTH DEPT	957.004	601.01		127.55
TELEPHONE-HEALTH ADMIN	850.000	601.01		42.53
FY24 COPIER LEASE PMT	957.004	601.01		305.13
<b>Total for department 601.01:</b>			<b>\$</b>	<b>602.38</b>
HEALTH DEPT	957.004	602.02		127.17
HEALTH DEPT	957.004	602.02		127.56
FY24 COPIER LEASE PMT	957.004	602.02		60.64
<b>Total for department 602.02:</b>			<b>\$</b>	<b>315.37</b>
HEALTH DEPT	957.004	602.04		101.64
HEALTH DEPT	957.004	602.04		102.04
<b>Total for department 602.04:</b>			<b>\$</b>	<b>203.68</b>
FY24 COPIER LEASE PMT	957.004	605.02		138.20
<b>Total for department 605.02:</b>			<b>\$</b>	<b>138.20</b>
TLO SERVICES 10/2024	801.000	606.02		75.00
<b>Total for department 606.02:</b>			<b>\$</b>	<b>75.00</b>
HEALTH DEPT	957.004	606.03		50.87
HEALTH DEPT	957.004	606.03		51.02
SUPPLIES	763.000	606.03		747.00
<b>Total for department 606.03:</b>			<b>\$</b>	<b>848.89</b>
HEALTH DEPT	957.004	608.02		406.94

HEALTH DEPT	957.004	608.02	353.80
FY24 COPIER LEASE PMT	957.004	608.02	60.45
<b>Total for department 608.02:</b>			<b>\$ 821.19</b>
HEALTH DEPT	957.004	611.01	25.43
HEALTH DEPT	957.004	611.01	54.38
FY24 COPIER LEASE PMT	957.004	611.01	60.45
<b>Total for department 611.01:</b>			<b>\$ 140.26</b>
BURTON	802.000	614.00	180.00
<b>Total for department 614.00:</b>			<b>\$ 180.00</b>
SUPPLIES	763.000	617.00	899.90
<b>Total for department 617.00:</b>			<b>\$ 899.90</b>
HEALTH DEPT	957.004	618.03	25.43
HEALTH DEPT	957.004	618.03	25.51
<b>Total for department 618.03:</b>			<b>\$ 50.94</b>
HEALTH DEPT	957.004	619.00	25.43
HEALTH DEPT	957.004	619.00	25.51
(4) MOBILEAID OTS SUPPLIES CLEAR POUCH	763.000	619.00	46.62
(4) MOBILEAID OTS SUPPLIES CLEAR POUCH	763.000	619.00	54.57
HEARING & VISION	763.000	619.00	143.07
FY24 COPIER LEASE PMT	957.004	619.00	60.45
<b>Total for department 619.00:</b>			<b>\$ 355.65</b>
HEALTH DEPT	957.004	626.01	50.87
HEALTH DEPT	957.004	626.01	51.02
SUPPLIES	763.000	626.01	213.29
ENVIRONMENTAL HEALTH	763.000	626.01	38.17
FY24 COPIER LEASE PMT	957.004	626.01	60.45
BACKGROUND SCREENING K BENTZ	835.001	626.01	139.89
<b>Total for department 626.01:</b>			<b>\$ 553.69</b>
BACKGROUND SCREENING M RICHTER	835.001	636.00	140.89

<b>Total for department 636.00:</b>			<b>\$ 140.89</b>
<b>Total for fund 2210 HEALTH DEPARTMENT FUND</b>			<b>\$ 8,741.82</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	141.12
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	145.64
<b>Total for department 000.00:</b>			<b>\$ 286.76</b>
FY24 COPIER LEASE PMT	957.004	602.03	60.45
<b>Total for department 602.03:</b>			<b>\$ 60.45</b>
BACKGROUND SCREENING K FINCH	835.001	603.01	114.89
<b>Total for department 603.01:</b>			<b>\$ 114.89</b>
HEALTH DEPT	957.004	607.01	101.74
HEALTH DEPT	957.004	607.01	102.06
<b>Total for department 607.01:</b>			<b>\$ 203.80</b>
REPAIRS	930.000	614.00	89.00
BURTON JANITORIAL SERVICES	802.000	614.00	3,063.09
<b>Total for department 614.00:</b>			<b>\$ 3,152.09</b>
<b>Total for fund 2211 HEALTH DEPARTMENT OTHER GRANT</b>			<b>\$ 3,817.99</b>
FY 24/25 INMATE HEALTH SRVCS SPLIT ACCTS	872.037	255.01	150,000.00
<b>Total for department 255.01:</b>			<b>\$ 150,000.00</b>
<b>Total for fund 2230 HEALTH SERVICES PLAN</b>			<b>\$ 150,000.00</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	5.47
<b>Total for department 000.00:</b>			<b>\$ 29.49</b>
TELEPHONE-SENIOR SRVCS	850.000	691.00	0.74
SENIOR CENTER AUDITING SERVICES	955.048	691.00	4,290.00
IN HOME CHORE AND PERSONAL CARE SERVICES	883.016	691.00	31,256.49
BRENNAN SC FY24-25 REIM OCTOBER 24	867.001	691.00	11,792.13
CARMAN-AINS SC FY24-25 REIM OCTOBER 2024	867.002	691.00	14,851.18

BURTON SC FY24-25 REIM OCTOBER 24	867.000	691.00	13,587.68
INTERPRETER SERVICES FOR THE FDS GROUP	883.022	691.00	1,407.91
EASTSIDE SC FY 24-25 REIM OCTOBER 24	867.005	691.00	17,626.45
FY24 COPIER LEASE PMT	957.004	691.00	65.41
FOREST TWP SC FY24-25 REIM OCTOBER 24	867.007	691.00	16,135.07
<b>Total for department 691.00:</b>			<b>\$ 111,013.06</b>
<b>Total for fund 2231 SENIOR SERVICES</b>			<b>\$ 111,042.55</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	9.92
DSS DUES FOR PAY DATE 11/8/2024	256.000	000.00	137.50
<b>Total for department 000.00:</b>			<b>\$ 147.42</b>
FY24 COPIER LEASE PMT	957.004	322.00	65.41
<b>Total for department 322.00:</b>			<b>\$ 65.41</b>
<b>Total for fund 2300 COMM CORRECTIONS GRANT</b>			<b>\$ 212.83</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	91.29
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	27.56
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	16.76
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	20.30
<b>Total for department 000.00:</b>			<b>\$ 155.91</b>
PLANNING	957.004	701.00	25.43
PLANNING	957.004	701.00	25.51
TELEPHONE-PLANNING COMM	850.000	701.00	4.92
CAR WASH	754.000	701.00	7.00
PUBLIC INVOLVEMENT POSTCARDS	900.014	701.00	109.00
CHILD CARE READINESS WEBINAR	910.005	701.00	20.00
FY24 COPIER LEASE PMT	957.004	701.00	138.20
<b>Total for department 701.00:</b>			<b>\$ 330.06</b>
<b>Total for fund 2320 LOCAL CNTY PLANNING COMM</b>			<b>\$ 485.97</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	10.51
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	2.12
<b>Total for department 000.00:</b>			<b>\$ 12.63</b>

RECYCLING POSTCARDS	900.014	735.00	79.00
<b>Total for department 735.00:</b>			<b>\$ 79.00</b>
<b>Total for fund 2321 SOLID WASTE PROGRAM</b>			<b>\$ 91.63</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	62.85
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	8.35
<b>Total for department 000.00:</b>			<b>\$ 71.20</b>
AIR QUALITY POSTCARDS	900.014	734.13	79.00
<b>Total for department 734.13:</b>			<b>\$ 79.00</b>
<b>Total for fund 2323 TRANSPORTATION GRANT 12/13</b>			<b>\$ 150.20</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	2.70
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	24.32
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	0.27
<b>Total for department 000.00:</b>			<b>\$ 27.29</b>
CONSULTANT SVCS TO COMP. US23 TRAFFIC	804.000	734.01	41,065.41
CONSULTANT SVCS TO COMP. US23 TRAFFIC	804.000	734.01	52,666.67
<b>Total for department 734.01:</b>			<b>\$ 93,732.08</b>
<b>Total for fund 2324 ECONOMIC DEVELOPMENT</b>			<b>\$ 93,759.37</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	1.50
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	0.11
<b>Total for department 000.00:</b>			<b>\$ 1.61</b>
<b>Total for fund 2335 NSP 3</b>			<b>\$ 1.61</b>
CDBG-CV/HARRELL WALKER ID #31606	866.239	731.00	14,954.00
<b>Total for department 731.00:</b>			<b>\$ 14,954.00</b>
<b>Total for fund 2336 CDBG-CV1-2020</b>			<b>\$ 14,954.00</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	85.46
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	33.45
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	24.10

UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	8.70
<b>Total for department 000.00:</b>			<b>\$ 151.71</b>
CDBG PUBLIC IMPROVEMENTS	899.000	704.16	2,438.35
<b>Total for department 704.16:</b>			<b>\$ 2,438.35</b>
CDBG PUBLIC SERVICES	899.000	704.17	3,396.28
<b>Total for department 704.17:</b>			<b>\$ 3,396.28</b>
CDBG HIP/MARCELENA BELL ID #31572	866.239	731.00	23,500.00
<b>Total for department 731.00:</b>			<b>\$ 23,500.00</b>
<b>Total for fund 2340 CDBG 20X0</b>			<b>\$ 29,486.34</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	0.90
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	0.08
<b>Total for department 000.00:</b>			<b>\$ 0.98</b>
<b>Total for fund 2350 HESG 20X0</b>			<b>\$ 0.98</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	11.71
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	10.15
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	2.27
<b>Total for department 000.00:</b>			<b>\$ 24.13</b>
<b>Total for fund 2360 HOME 2020</b>			<b>\$ 24.13</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	216.18
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	48.04
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	30.50
<b>Total for department 000.00:</b>			<b>\$ 294.72</b>
PROSEC/FAMILY SPPT	957.004	296.03	50.87
PROSEC/FAMILY SPPT	957.004	296.03	51.02
BOOKS	980.011	296.03	78.00
FY24 COPIER LEASE PMT	957.004	296.03	185.61
<b>Total for department 296.03:</b>			<b>\$ 365.50</b>
<b>Total for fund 2380 PROSECUTOR COOP REIMBURSEMENT</b>			<b>\$ 660.22</b>

DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	24.02
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	19.22
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	7.25
DSS DUES FOR PAY DATE 11/8/2024	256.000	000.00	41.25
<b>Total for department 000.00:</b>			<b>\$ 91.74</b>
<b>Total for fund 2381 VICTIM/WITNESS PROGRAM</b>			<b>\$ 91.74</b>

DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	8.02
DSS DUES FOR PAY DATE 11/8/2024	256.000	000.00	13.75
<b>Total for department 000.00:</b>			<b>\$ 45.79</b>
<b>Total for fund 2383 STOP VIOLENCE AGAINST WOMEN</b>			<b>\$ 45.79</b>

AFIS CONSULTANT	804.000	296.01	528.00
AFIS CONSULTANT	804.000	296.01	528.00
AFIS CONSULTANT	804.000	296.01	528.00
AFIS CONSULTANT	804.000	296.01	528.00
AFIS CONSULTANT	804.000	296.01	528.00
AFIS CONSULTANT - PHILLIP THICK	804.000	296.01	528.00
AFIS CONSULTANT - PHILLIP THICK	804.000	296.01	528.00
AFIS CONSULTANT - PHILLIP THICK	804.000	296.01	792.00
AFIS CONSULTANT - PHILLIP THICK	804.000	296.01	792.00
<b>Total for department 296.01:</b>			<b>\$ 5,280.00</b>
<b>Total for fund 2385 FINGERPRINT I.D. SYSTEM</b>			<b>\$ 5,280.00</b>

HOTEL ACCOMODATIONS	955.022	296.01	3,080.00
HOTEL ACCOMODATIONS	955.022	296.01	1,177.00
<b>Total for department 296.01:</b>			<b>\$ 4,257.00</b>
<b>Total for fund 2387 WITNESS PROTECTION</b>			<b>\$ 4,257.00</b>

DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	312.26
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	72.06
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	38.99
DSS DUES FOR PAY DATE 11/8/2024	256.000	000.00	27.50
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	1.00

<b>Total for department 000.00:</b>			<b>\$</b>	<b>451.81</b>
BACKGROUND SCREENING M SMITH	835.001	296.01		139.89
<b>Total for department 296.01:</b>			<b>\$</b>	<b>139.89</b>
<b>Total for fund 2388 PROSECUTOR BACKLOG GRANT</b>			<b>\$</b>	<b>591.70</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00		6.01
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00		12.01
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00		3.50
<b>Total for department 000.00:</b>			<b>\$</b>	<b>21.52</b>
<b>Total for fund 2560 ROD-NEW TECHNOLOGY FUND</b>			<b>\$</b>	<b>21.52</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00		24.02
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00		6.00
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00		3.32
<b>Total for department 000.00:</b>			<b>\$</b>	<b>33.34</b>
CPL CARD SLEEVES--3,300	900.008	216.00		890.04
<b>Total for department 216.00:</b>			<b>\$</b>	<b>890.04</b>
<b>Total for fund 2630 CONCEALED PISTOL LICENSING FUN</b>			<b>\$</b>	<b>923.38</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00		136.34
<b>Total for department 000.00:</b>			<b>\$</b>	<b>136.34</b>
<b>Total for fund 2642 GIVE GRANT</b>			<b>\$</b>	<b>136.34</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00		3.85
<b>Total for department 000.00:</b>			<b>\$</b>	<b>3.85</b>
SERV CONT GENERAL	801.004	283.00		1,012.30
KIOSKS FOR LEGAL RESOURCE CENTER	801.004	283.00		3,640.50
<b>Total for department 283.00:</b>			<b>\$</b>	<b>4,652.80</b>
SERV CONT GENERAL	801.004	283.02		580.36
SERV CONT GENERAL	801.004	283.02		3,474.95
BOOKS	980.011	283.02		1,300.00

<b>Total for department 283.02:</b>			<b>\$ 5,355.31</b>
<b>Total for fund 2689 LEGAL RESOURCE CENTER</b>			<b>\$ 10,011.96</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	1.95
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	0.16
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	0.81
<b>Total for department 000.00:</b>			<b>\$ 2.92</b>
TELEPHONE	850.000	698.01	71.50
HEAD START: SUPPLIES	752.000	698.01	8.45
NCR FORMS 2727-698.01-900.008	900.008	698.01	58.97
<b>Total for department 698.01:</b>			<b>\$ 138.92</b>
<b>Total for fund 2727 EARLY HS GSRP (GREAT START READINESS)</b>			<b>\$ 141.84</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	27.47
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	115.17
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	0.35
<b>Total for department 000.00:</b>			<b>\$ 142.99</b>
SERVICE CONTRACTS	801.000	697.03	224.17
<b>Total for department 697.03:</b>			<b>\$ 224.17</b>
SUPPLIES FOOD	762.000	697.15	(784.29)
SUPPLIES FOOD	762.000	697.15	(183.76)
SUPPLIES OTHER	752.000	697.15	88.33
SUPPLIES FOOD	762.000	697.15	(1,152.01)
SUPPLIES FOOD	762.000	697.15	(420.98)
SUPPLIES FOOD	762.000	697.15	(100.88)
SUPPLIES FOOD	762.000	697.15	(1,833.24)
SUPPLIES FOOD	762.000	697.15	(3,502.17)
<b>Total for department 697.15:</b>			<b>\$ (7,888.99)</b>
SUPPLIES FOOD	762.000	697.16	(174.29)
SUPPLIES FOOD	762.000	697.16	(40.84)
SUPPLIES OTHER	752.000	697.16	44.17
SUPPLIES FOOD	762.000	697.16	(256.00)

SUPPLIES FOOD	762.000	697.16	(93.55)
SUPPLIES FOOD	762.000	697.16	(22.42)
SUPPLIES FOOD	762.000	697.16	(407.39)
SUPPLIES FOOD	762.000	697.16	(778.26)
<b>Total for department 697.16:</b>			<b>\$ (1,728.57)</b>
<b>Total for fund 2731 SENIOR FOODS</b>			<b>\$ (9,250.40)</b>

DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	104.60
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	354.80
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	0.31
<b>Total for department 000.00:</b>			<b>\$ 459.71</b>

SUPPLIES FOOD ENSURE	762.000	697.15	24,012.00
SUPPLIES FOOD	762.000	697.15	9,470.53
SUPPLIES FOOD	762.000	697.15	(784.29)
SUPPLIES FOOD	762.000	697.15	(183.76)
SUPPLIES FOOD	762.000	697.15	10,523.76
SUPPLIES KITCHEN	765.000	697.15	1,068.84
SUPPLIES FOOD	762.000	697.15	7,205.28
SUPPLIES KITCHEN	765.000	697.15	155.62
SUPPLIES FOOD	762.000	697.15	370.90
SUPPLIES FOOD	762.000	697.15	6,542.32
SUPPLIES KITCHEN	765.000	697.15	102.40
SUPPLIES KITCHEN	765.000	697.15	119.48
SUPPLIES FOOD	762.000	697.15	12,421.12
SUPPLIES FOOD	762.000	697.15	8,762.17
SUPPLIES KITCHEN	765.000	697.15	2,082.98
SUPPLIES FOOD	762.000	697.15	10,449.68
SUPPLIES KITCHEN	765.000	697.15	461.86
SUPPLIES FOOD	762.000	697.15	165.33
SUPPLIES FOOD	762.000	697.15	474.76
SUPPLIES FOOD	762.000	697.15	14,776.74
SUPPLIES KITCHEN	765.000	697.15	440.78
SUPPLIES FOOD	762.000	697.15	66.51
SUPPLIES FOOD	762.000	697.15	59.90
SUPPLIES FOOD	762.000	697.15	18.98

SUPPLIES FOOD	762.000	697.15	10,409.95
SUPPLIES KITHCEN	765.000	697.15	8,786.94
SUPPLIES OTHER	752.000	697.15	88.33
SUPPLIES FOOD	762.000	697.15	3,463.91
SUPPLIES KITCHEN	765.000	697.15	24.03
SUPPLIES FOOD	762.000	697.15	6,504.27
SUPPLIES KITCHEN	765.000	697.15	593.92
SUPPLIES FOOD	762.000	697.15	5,578.19
SUPPLIES FOOD	762.000	697.15	2,509.40
SUPPLIES KITCHEN	765.000	697.15	302.86
SUPPLIES FOOD	762.000	697.15	1,706.20
SUPPLIES KITCHEN	765.000	697.15	41.70
SUPPLIES FOOD	762.000	697.15	(433.40)
SUPPLIES FOOD	762.000	697.15	(1,152.01)
SUPPLIES FOOD	762.000	697.15	(420.98)
SUPPLIES FOOD	762.000	697.15	(100.88)
SUPPLIES FOOD	762.000	697.15	11,400.61
SUPPLIES FOOD	762.000	697.15	(1,833.24)
SUPPLIES FOOD	762.000	697.15	(3,502.17)
SUPPLIES KITCHEN	765.000	697.15	455.85
<b>Total for department 697.15:</b>			<b>\$ 153,207.38</b>
<b>Total for fund 2733 SM HOME DELIVER MEALS</b>			<b>\$ 153,667.09</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	0.15
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	13.35
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	0.06
<b>Total for department 000.00:</b>			<b>\$ 13.56</b>
SUPPLIES FOOD	762.000	697.28	149.86
SUPPLIES FOOD	762.000	697.28	102.92
SUPPLIES FOOD	762.000	697.28	2,205.27
SUPPLIES KITCHEN	765.000	697.28	788.15
SUPPLIES FOOD	762.000	697.28	935.50
<b>Total for department 697.28:</b>			<b>\$ 4,181.70</b>
<b>Total for fund 2736 CHILDHOOD MEALS</b>			<b>\$ 4,195.26</b>

WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	0.82
<b>Total for department 000.00:</b>			<b>\$ 0.82</b>
<b>Total for fund 2744 WEATHERIZATION DOE ENDING ODD YR</b>			<b>\$ 0.82</b>
BACKGROUND SCREENING P HARTSELL	835.001	699.00	22.28
<b>Total for department 699.00:</b>			<b>\$ 22.28</b>
<b>Total for fund 2745 PAYROLL ALLOCATIONS</b>			<b>\$ 22.28</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	1.89
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	56.87
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	0.79
<b>Total for department 000.00:</b>			<b>\$ 59.55</b>
<b>Total for fund 2757 TEFAP COMMODITY DIST</b>			<b>\$ 59.55</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	0.82
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	47.46
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	0.34
<b>Total for department 000.00:</b>			<b>\$ 48.62</b>
BACKGROUND SCREENING E SWANN	835.001	697.30	114.39
<b>Total for department 697.30:</b>			<b>\$ 114.39</b>
<b>Total for fund 2759 COMM SUPPLEMENTAL FOOD PROGRAM</b>			<b>\$ 163.01</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	6.08
<b>Total for department 000.00:</b>			<b>\$ 6.08</b>
3436 FIELD RD CLIO 48420	866.381	695.41	466.00
3702 LEERDA ST FLINT 48504	866.381	695.41	1,199.04
6135 DETRIOT ST MT MORRIS 48458	866.381	695.41	520.18
3517 CHEROKEE AVE FLINT 48507	866.381	695.41	190.24
5710 MARPLEBROOK LN FLINT 48507	866.381	695.41	1,158.54
622 BARRIE AVE FLINT 48507	866.381	695.41	265.42
1182 RIVER VALLEY DR APT 12C 48532	866.381	695.41	1,249.31
6161 LEBEAU ST MR MORRIS 48458	872.009	695.41	1,182.37
5609 DUPONT ST FLINT 48505	872.009	695.41	1,286.18

1424 LYON ST FLINT 48503	872.009	695.41	789.12
4017 BLACKINGTON AVE FLINT 48532	872.009	695.41	1,144.28
2528 MCCOLLUM AVE FLINT 48504	872.009	695.41	1,954.43
134 E HOME AVE FLINT 48505	872.009	695.41	1,347.69
6208 LEBEAU ST MR MORRIS 48458	872.009	695.41	1,012.72
113 W FOSS AVE FLINT 48505	872.009	695.41	2,774.14
4405 FLEMING RD FLINT 48504	872.009	695.41	2,823.50
2513 WOLCOTT ST FLINT 48504	866.381	695.41	1,595.00
1909 CASTLE LN FLINT 48504	866.381	695.41	1,900.00
4114 OTTO ST FLINT 48057	866.381	695.41	2,000.00
<b>Total for department 695.41:</b>			<b>\$ 24,858.16</b>
BACKGROUND SCREENING A BRISCOE	835.001	697.30	105.89
<b>Total for department 697.30:</b>			<b>\$ 105.89</b>
<b>Total for fund 2769 CORE PROJECTS (CSBG YR 1)</b>			<b>\$ 24,970.13</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	0.17
<b>Total for department 000.00:</b>			<b>\$ 0.17</b>
<b>Total for fund 2797 EMERGENCY RENTAL ASSISTANCE</b>			<b>\$ 0.17</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	17.62
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	1.43
UNITED WAY FOR PAY DATE 11/8/2024	256.000	000.00	7.34
<b>Total for department 000.00:</b>			<b>\$ 26.39</b>
MARVEL MEET HERO BOOK SET	838.000	698.01	128.64
TELEPHONE	850.000	698.01	264.53
SUPPLIES	884.064	698.01	342.24
HEAD START: SUPPLIES	763.000	698.01	31.28
NCR FORMS 2801-698.01-900.000	900.000	698.01	884.79
<b>Total for department 698.01:</b>			<b>\$ 1,651.48</b>
FOOD PRODUCTS	763.000	698.03	109.13
<b>Total for department 698.03:</b>			<b>\$ 109.13</b>
FOOD PRODUCTS	763.000	698.05	123.07

<b>Total for department 698.05:</b>			<b>\$ 123.07</b>
MARVEL MEET HERO BOOK SET	838.000	698.06	145.06
TELEPHONE	850.000	698.06	378.92
UTILITIES	924.000	698.06	230.52
CLASSROOM SUPPLIES	763.000	698.06	67.19
SUPPLIES	884.064	698.06	385.92
UTILITIES SEP24	801.004	698.06	107.99
UTILITIES SEP24	850.000	698.06	119.95
UTILITIES SEP24	924.000	698.06	572.06
HEAD START: SUPPLIES	763.000	698.06	44.81
NCR FORMS 2801-698.06-900.000	900.000	698.06	312.55
<b>Total for department 698.06:</b>			<b>\$ 2,364.97</b>
JULY 24 - SEPT24	801.004	698.11	15,413.58
<b>Total for department 698.11:</b>			<b>\$ 15,413.58</b>
<b>Total for fund 2801 HEADSTART EVEN YE</b>			<b>\$ 19,688.62</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	6.43
<b>Total for department 000.00:</b>			<b>\$ 6.43</b>
1126 ORANGE BLOSSOM MT MORRIS 48458	924.000	695.41	434.26
6509 FLEMING RD FLINT 48504	924.000	695.41	1,973.31
3239 WOLCOTT ST FLINT 48504	924.000	695.41	383.53
2714 LANDON ST FLINT 48504	924.000	695.41	2,764.78
2213 WOLCOTT ST FLINT 48504	924.000	695.41	717.60
117 OLIVER ST FLINT 48503	924.000	695.41	457.64
3731 BEECHWOOD AVE FLINT 48506	924.000	695.41	1,408.35
4018 MILTON DR FLINT 48507	924.000	695.41	810.05
353 E JACKSON AVE FLINT 48505	924.000	695.41	430.31
2714 KELLAR AVE FLINT 48504	924.000	695.41	3,000.00
406 E GENESEE ST FLINT 48505	924.000	695.41	473.15
1719 TACOMA ST FONT 48503	924.000	695.41	1,413.13
2316 ALEXANDER ST FLINT 48505	924.000	695.41	3,000.00
2806 TIPTREE PATH FLINT 48506	924.000	695.41	1,263.20
1214 HURON ST FLINT 48507	924.000	695.41	1,798.21

817 MARKHAM ST FLINT 48505	924.000	695.41	3,000.00
6808 ORANGE LN FLINT 48505	924.000	695.41	2,141.19
3029 BARTH ST FLINT 48504	924.000	695.41	463.39
148 E PHILADELPHIA BLVD FLINT 48505	924.000	695.41	1,189.62
425 E SHEMAN AVE FLINT 48505	924.000	695.41	620.83
211 STOCKDALE AVE FLINT 48503	924.000	695.41	1,989.87
3909 ZIMMERMAN ST FLINT 48532	924.000	695.41	2,687.67
729 CAMPBELL ST FLINT 48507	924.000	695.41	1,532.05
2707 WINONA ST FLINT 48504	924.000	695.41	1,024.17
3743 LYNN ST FLINT 48503	924.000	695.41	612.41
1230 E HOLBROOK AVE FLINT 48505	924.000	695.41	1,083.21
717 CRAWFORD ST FLINT 48507	924.000	695.41	2,233.46
4118 RACE ST FLINT 48504	924.000	695.41	2,055.75
714 CAMPBELL ST FLINT 48507	924.000	695.41	1,227.38
418 E MOORE ST FLINT 48505	924.000	695.41	810.57
1621 LINCOLN AVE FLINT 48507	924.000	695.41	1,363.62
1244 NORTON ST BURTON 48529	924.000	695.41	664.36
10082 VIENNA RD MONTROSE 48457	924.000	695.41	291.12
BACKGROUND SCREENING D HODO	835.001	695.41	105.89
<b>Total for department 695.41:</b>			<b>\$ 45,424.08</b>
<b>Total for fund 2810 COMMUNITY FOUNDATION GRANT</b>			<b>\$ 45,430.51</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	5.81
<b>Total for department 000.00:</b>			<b>\$ 5.81</b>
BACKGROUND SCREENING C ROBINSON	835.001	699.00	111.89
<b>Total for department 699.00:</b>			<b>\$ 111.89</b>
<b>Total for fund 2815 GCHD PEER COUNSELOR SERVICES</b>			<b>\$ 117.70</b>
REPAIRS	930.000	699.54	291.38
<b>Total for department 699.54:</b>			<b>\$ 291.38</b>
<b>Total for fund 2827 GCCARD GENERAL BUILDING FUND</b>			<b>\$ 291.38</b>
GCCARD	112.000	000.00	228.90
GCCARD	112.000	000.00	229.62
FY24 COPIER LEASE PMT	112.000	000.00	785.16

<b>Total for department 000.00:</b>			<b>\$</b>	<b>1,243.68</b>
<b>Total for fund 2828 COMPACT</b>			<b>\$</b>	<b>1,243.68</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00		24.02
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00		14.85
<b>Total for department 000.00:</b>			<b>\$</b>	<b>38.87</b>
SERVICE CONTRACTS FEDERAL	801.002	699.00		16.50
<b>Total for department 699.00:</b>			<b>\$</b>	<b>16.50</b>
TOOTHBRUSHES	955.020	699.98		510.99
SUPPLIES-DISALLOWED COST	955.020	699.98		135.97
<b>Total for department 699.98:</b>			<b>\$</b>	<b>646.96</b>
<b>Total for fund 2829 GCCARD CENTRAL SERVICES</b>			<b>\$</b>	<b>702.33</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00		396.03
<b>Total for department 000.00:</b>			<b>\$</b>	<b>396.03</b>
CLIO SRO	957.004	308.04		25.43
CLIO SRO	957.004	308.04		25.52
<b>Total for department 308.04:</b>			<b>\$</b>	<b>50.95</b>
MOTOR POOL CHARGES (VIENNA)	957.005	315.00		100.00
MOTOR POOL CHARGES (VIENNA)	957.005	315.00		192.00
<b>Total for department 315.00:</b>			<b>\$</b>	<b>292.00</b>
<b>Total for fund 2851 VIENNA TWP PATROL</b>			<b>\$</b>	<b>738.98</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00		224.40
<b>Total for department 000.00:</b>			<b>\$</b>	<b>224.40</b>
MOTOR POOL CHARGES (FENTON)	957.005	315.00		80.00
MOTOR POOL CHARGES (FENTON)	957.005	315.00		88.00
<b>Total for department 315.00:</b>			<b>\$</b>	<b>168.00</b>
<b>Total for fund 2852 FENTON TWP PATROL</b>			<b>\$</b>	<b>392.40</b>

WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	160.08
<b>Total for department 000.00:</b>			<b>\$ 160.08</b>
ROAD PATROL	957.004	315.00	25.43
ROAD PATROL	957.004	315.00	25.52
<b>Total for department 315.00:</b>			<b>\$ 50.95</b>
<b>Total for fund 2853 ATLAS TOWNSHIP PATROL</b>			<b>\$ 211.03</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	597.77
<b>Total for department 000.00:</b>			<b>\$ 597.77</b>
MOTOR POOL CHARGES (GHS/CMH)	957.005	308.02	8.00
MOTOR POOL CHARGES (GHS/CMH)	957.005	308.02	8.00
<b>Total for department 308.02:</b>			<b>\$ 16.00</b>
MOTOR POOL CHARGES (GISD)	957.005	308.03	48.00
MOTOR POOL CHARGES (GISD)	957.005	308.03	24.00
<b>Total for department 308.03:</b>			<b>\$ 72.00</b>
SUPPLIES OTHER	752.000	308.09	434.90
MOTOR POOL CHARGES (MT. MORRIS)	957.005	308.09	4.00
MOTOR POOL CHARGES (MT. MORRIS)	957.005	308.09	28.00
<b>Total for department 308.09:</b>			<b>\$ 466.90</b>
MOTOR POOL CHARGES (INT'L ACADEMY)	957.005	308.11	16.00
MOTOR POOL CHARGES (INT'L ACADEMY)	957.005	308.11	20.00
<b>Total for department 308.11:</b>			<b>\$ 36.00</b>
MOTOR POOL CHARGES (CARMAN AINS)	957.005	308.14	4.00
MOTOR POOL CHARGES (CARMAN AINS)	957.005	308.14	4.00
<b>Total for department 308.14:</b>			<b>\$ 8.00</b>
<b>Total for fund 2855 SCHOOL RESOURCE OFFICERS</b>			<b>\$ 1,196.67</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	52.60
<b>Total for department 000.00:</b>			<b>\$ 52.60</b>

GAIN	957.004	310.00	25.43
GAIN	957.004	310.00	25.51
SERV CONT GENERAL	801.004	310.00	222.50
FY24 INVOICES FOR SRVC RECONCILED	801.000	310.00	11,883.56
FY24 INVOICES FOR SRVC RECONCILED	801.000	310.00	7,643.84
FY24 INVOICES FOR SRVC RECONCILED	801.000	310.00	25,000.00
SERV CONT GENERAL (GAIN)	801.004	310.00	40.00
<b>Total for department 310.00:</b>			<b>\$ 44,840.84</b>
<b>Total for fund 2856 GAIN</b>			<b>\$ 44,893.44</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	120.31
<b>Total for department 000.00:</b>			<b>\$ 120.31</b>
<b>Total for fund 2858 PREVENT VIOLENCE AGAINST WOMEN</b>			<b>\$ 120.31</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	110.41
<b>Total for department 000.00:</b>			<b>\$ 110.41</b>
MOTOR POOL CHARGES (VOCA/ELD ABS)	957.005	312.00	12.00
MOTOR POOL CHARGES (VOCA/ELD ABS)	957.005	312.00	12.00
<b>Total for department 312.00:</b>			<b>\$ 24.00</b>
<b>Total for fund 2859 SHERIFF ELDER ABUSE</b>			<b>\$ 134.41</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	98.69
<b>Total for department 000.00:</b>			<b>\$ 98.69</b>
SUPPLIES OTHER	752.000	315.00	128.32
<b>Total for department 315.00:</b>			<b>\$ 128.32</b>
<b>Total for fund 2860 TRAFFIC SAFETY PROGRAM</b>			<b>\$ 227.01</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	437.50
<b>Total for department 000.00:</b>			<b>\$ 437.50</b>
SUPPLIES OTHER	752.000	315.00	419.90
SUPPLIES OTHER	752.000	315.00	503.90

SUPPLIES OTHER	752.000	315.00	419.90
SUPPLIES OTHER	752.000	315.00	439.90
MOTOR POOL CHARGES (ARROWHEAD)	957.005	315.00	136.00
MOTOR POOL CHARGES (ARROWHEAD)	957.005	315.00	140.00
<b>Total for department 315.00:</b>			<b>\$ 2,059.60</b>
<b>Total for fund 2861 COMMUNITY POLICING FUND</b>			<b>\$ 2,497.10</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	179.67
<b>Total for department 000.00:</b>			<b>\$ 179.67</b>
ELDER ABUSE	957.004	315.00	25.43
ELDER ABUSE	957.004	315.00	25.52
MOTOR POOL CHARGES (HURLEY)	957.005	315.00	24.00
MOTOR POOL CHARGES (HURLEY)	957.005	315.00	4.00
<b>Total for department 315.00:</b>			<b>\$ 78.95</b>
<b>Total for fund 2862 HURLEY POLICE SERVICES</b>			<b>\$ 258.62</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	1.18
<b>Total for department 000.00:</b>			<b>\$ 1.18</b>
DOCKET ASSISTANCE	810.000	283.00	1,859.96
<b>Total for department 283.00:</b>			<b>\$ 1,859.96</b>
<b>Total for fund 2916 VBRD</b>			<b>\$ 1,861.14</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	43.24
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	27.62
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	1,073.39
DSS DUES FOR PAY DATE 11/8/2024	256.000	000.00	233.75
<b>Total for department 000.00:</b>			<b>\$ 1,378.00</b>
GVRC	957.004	356.00	76.30
GVRC	957.004	356.00	76.54
2 PHONE MOUNTS.	976.000	356.00	74.38
ELECTRIC UTILITIES	920.000	356.00	24.51
ELECTRIC UTILITIES	920.000	356.00	1,218.45

ELECTRIC UTILITIES	920.000	356.00	1,126.30
ELECTRIC UTILITIES	920.000	356.00	7,039.41
ELECTRIC UTILITIES	920.000	356.00	2,694.98
FY 24/25WASTE REMOVAL/RECYCLING - GCJJC	801.001	356.00	73.20
CCF; CLOTHING/SHOES - GCJJC	767.000	356.00	134.40
CCF; SUPPLIES OTHER & MISC - GCJJC	752.000	356.00	479.40
CCF; SUPPLIES OTHER & MISC - GCJJC	752.000	356.00	958.00
CCF; SUPPLIES OTHER & MISC - GCJJC	752.000	356.00	290.07
CCF; SUPPLIES OTHER & MISC - GCJJC	752.000	356.00	584.10
CCF; CLOTHING/SHOES - GCJJC	767.000	356.00	111.20
CCF; MEDICAL SUPPLIES - GCJJC	766.000	356.00	19.90
CCF; MEDICAL SUPPLIES - GCJJC	766.000	356.00	113.65
TECH ASSISTANCE	801.028	356.00	5,000.00
POSTAGE	851.000	356.00	181.90
OTHER CONTRACTUAL SERVICES	801.028	356.00	1,955.48
GCJJC- SUPPLIES	763.000	356.00	172.22
GCJJC- SUPPLIES- OPERATIONAL COSTS	752.000	356.00	453.80
GCJJC- SUPPLIES- OPERATIONAL COSTS	752.000	356.00	152.16
GCJJC- SUPPLIES- OPERATIONAL COSTS	752.000	356.00	133.18
FY24 COPIER LEASE PMT	957.004	356.00	67.15
BACKGROUND SCREENING A MARSHALL	835.001	356.00	105.89
CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00	70.00
CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00	25.00
CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00	37.20
CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00	40.00
CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00	50.00
CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00	24.00
CCF; PHARMACY SUPPLIES & PRESCRIPTIONS	801.028	356.00	34.50
OTHER CONTRACTUAL SERVICES	801.028	356.00	750.00
<b>Total for department 356.00:</b>			<b>\$ 24,347.27</b>
CCF; EDUCATION ADVOCACY SERVICES	868.017	664.00	1,500.00
FY24 COPIER LEASE PMT	957.004	664.00	120.90
<b>Total for department 664.00:</b>			<b>\$ 1,620.90</b>
<b>Total for fund 2920 CHILD CARE FUND</b>			<b>\$ 27,346.17</b>

DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	144.12
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	97.86
<b>Total for department 000.00:</b>			<b>\$ 266.00</b>
MIDC	957.004	283.00	50.87
MIDC	957.004	283.00	51.02
COMPUTER SOFTWARE	978.007	283.00	325.00
EXPERT FEES-FORENSIC SERVICES	956.004	283.00	2,600.00
SERV CONT GENERAL	801.004	283.00	128.97
SERV CONT GENERAL	801.004	283.00	2,317.50
ATTORNEY FEES-GENERAL	818.008	283.00	105.00
ATTORNEY FEES-GENERAL	818.008	283.00	315.00
ATTORNEY FEES-GENERAL	818.008	283.00	192.50
ATTORNEY FEES-GENERAL	818.008	283.00	402.50
ATTORNEY FEES-GENERAL	818.008	283.00	227.50
ATTORNEY FEES-GENERAL	818.008	283.00	437.50
ATTORNEY FEES-GENERAL	818.008	283.00	52.50
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	192.50
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	175.00
ATTORNEY FEES-GENERAL	818.008	283.00	402.50
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	175.00
ATTORNEY FEES-GENERAL	818.008	283.00	70.00
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	8,830.40
LEGAL SERVICES WEEKDAY ARRAIGNMENTS	818.008	283.00	19,590.00
ATTORNEY FEES-GENERAL	818.008	283.00	385.00
ATTORNEY FEES-GENERAL	818.008	283.00	245.00
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	3,300.00

ATTORNEY FEES-GENERAL	818.008	283.00	1,575.00
ATTORNEY FEES-GENERAL	818.008	283.00	472.50
ATTORNEY FEES-GENERAL	818.008	283.00	2,400.00
ATTORNEY FEES-GENERAL	818.008	283.00	3,353.00
ATTORNEY FEES-GENERAL	818.008	283.00	9,450.00
ATTORNEY FEES-GENERAL	818.008	283.00	4,751.25
ATTORNEY FEES-GENERAL	818.008	283.00	420.00
ATTORNEY FEES-GENERAL	818.008	283.00	360.00
ATTORNEY FEES-GENERAL	818.008	283.00	420.00
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	997.50
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	350.00
ATTORNEY FEES-GENERAL	818.008	283.00	675.00
ATTORNEY FEES-GENERAL	818.008	283.00	437.50
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	675.00
TRANSCRIPTS GENERAL	907.000	283.00	102.50
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	20.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,020.00
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	157.50
ATTORNEY FEES-GENERAL	818.008	283.00	210.00
ATTORNEY FEES-GENERAL	818.008	283.00	20.00
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	192.50
ATTORNEY FEES-GENERAL	818.008	283.00	440.00
ATTORNEY FEES-GENERAL	818.008	283.00	157.50
ATTORNEY FEES-GENERAL	818.008	283.00	820.00
ATTORNEY FEES-GENERAL	818.008	283.00	175.00
ATTORNEY FEES-GENERAL	818.008	283.00	20.00
ATTORNEY FEES-GENERAL	818.008	283.00	297.50
ATTORNEY FEES-GENERAL	818.008	283.00	160.00
ATTORNEY FEES-GENERAL	818.008	283.00	120.00

ATTORNEY FEES-GENERAL	818.008	283.00	40.00
ATTORNEY FEES-GENERAL	818.008	283.00	192.50
ATTORNEY FEES-GENERAL	818.008	283.00	60.00
ATTORNEY FEES-GENERAL	818.008	283.00	20.00
ATTORNEY FEES-GENERAL	818.008	283.00	105.00
ATTORNEY FEES-GENERAL	818.008	283.00	210.00
ATTORNEY FEES-GENERAL	818.008	283.00	595.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,755.00
ATTORNEY FEES-GENERAL	818.008	283.00	796.50
ATTORNEY FEES-GENERAL	818.008	283.00	507.50
ATTORNEY FEES-GENERAL	818.008	283.00	507.50
ATTORNEY FEES-GENERAL	818.008	283.00	880.00
ATTORNEY FEES-GENERAL	818.008	283.00	435.00
ATTORNEY FEES-GENERAL	818.008	283.00	480.00
ATTORNEY FEES-GENERAL	818.008	283.00	420.00
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	192.50
ATTORNEY FEES-GENERAL	818.008	283.00	227.50
ATTORNEY FEES-GENERAL	818.008	283.00	227.50
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	455.00
ATTORNEY FEES-GENERAL	818.008	283.00	245.00
ATTORNEY FEES-GENERAL	818.008	283.00	385.00
ATTORNEY FEES-GENERAL	818.008	283.00	665.00
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	577.50
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	840.00
ATTORNEY FEES-GENERAL	818.008	283.00	577.50
ATTORNEY FEES-GENERAL	818.008	283.00	175.00

ATTORNEY FEES-GENERAL	818.008	283.00	1,485.00
ATTORNEY FEES-GENERAL	818.008	283.00	2,640.00
ATTORNEY FEES-GENERAL	818.008	283.00	175.00
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	927.50
ATTORNEY FEES-GENERAL	818.008	283.00	175.00
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	200.00
ATTORNEY FEES-GENERAL	818.008	283.00	520.00
ATTORNEY FEES-GENERAL	818.008	283.00	800.00
ATTORNEY FEES-GENERAL	818.008	283.00	540.00
ATTORNEY FEES-GENERAL	818.008	283.00	2,135.00
ATTORNEY FEES-GENERAL	818.008	283.00	6,545.00
ATTORNEY FEES-GENERAL	818.008	283.00	700.00
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	857.50
ATTORNEY FEES-GENERAL	818.008	283.00	315.00
ATTORNEY FEES-GENERAL	818.008	283.00	3,900.00
ATTORNEY FEES-GENERAL	818.008	283.00	350.00
ATTORNEY FEES-GENERAL	818.008	283.00	270.00
ATTORNEY FEES-GENERAL	818.008	283.00	525.00
ATTORNEY FEES-GENERAL	818.008	283.00	135.00
ATTORNEY FEES-GENERAL	818.008	283.00	337.50
ATTORNEY FEES-GENERAL	818.008	283.00	437.50
ATTORNEY FEES-GENERAL	818.008	283.00	4,725.00
ATTORNEY FEES-GENERAL	818.008	283.00	258.00
ATTORNEY FEES-GENERAL	818.008	283.00	350.00
ATTORNEY FEES-GENERAL	818.008	283.00	280.00
ATTORNEY FEES-GENERAL	818.008	283.00	490.00
ATTORNEY FEES-GENERAL	818.008	283.00	245.00
ATTORNEY FEES-GENERAL	818.008	283.00	172.20
ATTORNEY FEES-GENERAL	818.008	283.00	540.00
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	6,900.00
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	120.00

ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	105.00
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	20.00
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	70.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,320.00
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	120.00
ATTORNEY FEES-GENERAL	818.008	283.00	6,500.00
ATTORNEY FEES-GENERAL	818.008	283.00	3,490.00
ATTORNEY FEES-GENERAL	818.008	283.00	385.00
ATTORNEY FEES-GENERAL	818.008	283.00	715.50
ATTORNEY FEES-GENERAL	818.008	283.00	108.00
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	227.50
ATTORNEY FEES-GENERAL	818.008	283.00	1,125.00
ATTORNEY FEES-GENERAL	818.008	283.00	245.00
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	210.00
ATTORNEY FEES-GENERAL	818.008	283.00	490.00
ATTORNEY FEES-GENERAL	818.008	283.00	8,775.00
ATTORNEY FEES-GENERAL	818.008	283.00	3,609.50
ATTORNEY FEES-GENERAL	818.008	283.00	612.50
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	472.50
ATTORNEY FEES-GENERAL	818.008	283.00	280.00
ATTORNEY FEES-GENERAL	818.008	283.00	367.50
ATTORNEY FEES-GENERAL	818.008	283.00	367.50
ATTORNEY FEES-GENERAL	818.008	283.00	315.00
OFFICE SUPPLIES	754.000	283.00	58.89
OFFICE SUPPLIES	754.000	283.00	66.41
ATTORNEY FEES-GENERAL	818.008	283.00	315.00
ATTORNEY FEES-GENERAL	818.008	283.00	350.00
ATTORNEY FEES-GENERAL	818.008	283.00	920.00
ATTORNEY FEES-GENERAL	818.008	283.00	700.00

ATTORNEY FEES-GENERAL	818.008	283.00	380.00
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	380.00
ATTORNEY FEES-GENERAL	818.008	283.00	385.00
ATTORNEY FEES-GENERAL	818.008	283.00	4,275.00
FY24 COPIER LEASE PMT	957.004	283.00	127.60
ATTORNEY FEES-GENERAL	818.008	283.00	6,300.00
ATTORNEY FEES-GENERAL	818.008	283.00	8,775.00
ATTORNEY FEES-GENERAL	818.008	283.00	80.00
ATTORNEY FEES-GENERAL	818.008	283.00	180.00
ATTORNEY FEES-GENERAL	818.008	283.00	105.00
ATTORNEY FEES-GENERAL	818.008	283.00	260.00
ATTORNEY FEES-GENERAL	818.008	283.00	760.00
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	260.00
ATTORNEY FEES-GENERAL	818.008	283.00	340.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,300.00
ATTORNEY FEES-GENERAL	818.008	283.00	400.00
ATTORNEY FEES-GENERAL	818.008	283.00	700.00
ATTORNEY FEES-GENERAL	818.008	283.00	360.00
ATTORNEY FEES-GENERAL	818.008	283.00	4,620.00
<b>Total for department 283.00:</b>			<b>\$ 188,343.11</b>
<b>Total for fund 2921 MIDC GRANT</b>			<b>\$ 188,609.11</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	15.62
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	2.00
<b>Total for department 000.00:</b>			<b>\$ 17.62</b>
<b>Total for fund 2922 FAMILY DEPENDENCY DRUG COURT</b>			<b>\$ 17.62</b>
FAMILY COUNSELING SERVICES	830.000	283.00	1,000.00
<b>Total for department 283.00:</b>			<b>\$ 1,000.00</b>
<b>Total for fund 2923 CIRC CT FAMILY CNSLNG ACCT</b>			<b>\$ 1,000.00</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	51.64
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	6.20
<b>Total for department 000.00:</b>			<b>\$ 57.84</b>

SUPPLIES OTHER	752.000	283.00	60.85
<b>Total for department 283.00:</b>			<b>\$ 60.85</b>
ADULT FELONY; OFFICE SUPPLIES	754.000	285.00	401.98
<b>Total for department 285.00:</b>			<b>\$ 401.98</b>
SAMHSA	801.004	326.00	6,200.00
<b>Total for department 326.00:</b>			<b>\$ 6,200.00</b>
<b>Total for fund 2924 ADULT DRUG COURT</b>			<b>\$ 6,720.67</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	27.62
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	3.29
<b>Total for department 000.00:</b>			<b>\$ 30.91</b>
MENTAL HEALTH COURT	801.034	294.00	1,575.00
<b>Total for department 294.00:</b>			<b>\$ 1,575.00</b>
<b>Total for fund 2925 MENTAL HEALTH COURT GRANT</b>			<b>\$ 1,605.91</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	2.36
DSS DUES FOR PAY DATE 11/8/2024	256.000	000.00	27.50
<b>Total for department 000.00:</b>			<b>\$ 29.86</b>
<b>Total for fund 2927 SOBRIETY COURT GRANT</b>			<b>\$ 29.86</b>
ADLT PROB-RESTITUTION	249.000	000.00	25.00
ADLT PROB-RESTITUTION	249.000	000.00	125.00
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	415.14
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	85.00
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	25.00
ADLT PROB-RESTITUTION	249.000	000.00	375.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	66.67

ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	25.00
ADLT PROB-RESTITUTION	249.000	000.00	200.00
ADLT PROB-RESTITUTION	249.000	000.00	650.00
ADLT PROB-RESTITUTION	249.000	000.00	20.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	1,500.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	25.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	80.00
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	66.67
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	350.00
ADLT PROB-RESTITUTION	249.000	000.00	140.00
ADLT PROB-RESTITUTION	249.000	000.00	40.00
ADLT PROB-RESTITUTION	249.000	000.00	400.00
ADLT PROB-RESTITUTION	249.000	000.00	95.99
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	1,000.00
ADLT PROB-RESTITUTION	249.000	000.00	50.00
ADLT PROB-RESTITUTION	249.000	000.00	50.00
ADLT PROB-RESTITUTION	249.000	000.00	25.00
ADLT PROB-RESTITUTION	249.000	000.00	50.00
ADLT PROB-RESTITUTION	249.000	000.00	125.00
ADLT PROB-RESTITUTION	249.000	000.00	264.36
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	43.15
ADLT PROB-RESTITUTION	249.000	000.00	50.00

ADLT PROB-RESTITUTION	249.000	000.00	66.66
ADLT PROB-RESTITUTION	249.000	000.00	170.00
ADLT PROB-RESTITUTION	249.000	000.00	65.00
ADLT PROB-RESTITUTION	249.000	000.00	25.00
ADLT PROB-RESTITUTION	249.000	000.00	71.83
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	199.99
ADLT PROB-RESTITUTION	249.000	000.00	1,677.60
ADLT PROB-RESTITUTION	249.000	000.00	30.00
ADLT PROB-RESTITUTION	249.000	000.00	80.40
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	122.81
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	25.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	150.00
ADLT PROB-RESTITUTION	249.000	000.00	450.00
ADLT PROB-RESTITUTION	249.000	000.00	50.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	37.50
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	239.65
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	250.00
ADLT PROB-RESTITUTION	249.000	000.00	25.00
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	28.25
ADLT PROB-RESTITUTION	249.000	000.00	37.50
ADLT PROB-RESTITUTION	249.000	000.00	144.53
ADLT PROB-RESTITUTION	249.000	000.00	62.50
ADLT PROB-RESTITUTION	249.000	000.00	114.89
ADLT PROB-RESTITUTION	249.000	000.00	50.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	100.00

ADLT PROB-RESTITUTION	249.000	000.00	50.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	52.64
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	200.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	75.00
ADLT PROB-RESTITUTION	249.000	000.00	62.50
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	237.60
ADLT PROB-RESTITUTION	249.000	000.00	25.00
ADLT PROB-RESTITUTION	249.000	000.00	12.50
ADLT PROB-RESTITUTION	249.000	000.00	50.00
ADLT PROB-RESTITUTION	249.000	000.00	52.64
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	20.00
ADLT PROB-RESTITUTION	249.000	000.00	20.00
ADLT PROB-RESTITUTION	249.000	000.00	200.00
ADLT PROB-RESTITUTION	249.000	000.00	60.00
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.88
ADLT PROB-RESTITUTION	249.000	000.00	16.72
ADLT PROB-RESTITUTION	249.000	000.00	150.00
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	109.18
ADLT PROB-RESTITUTION	249.000	000.00	100.00
ADLT PROB-RESTITUTION	249.000	000.00	105.36
ADLT PROB-RESTITUTION	249.000	000.00	1,445.00
ADLT PROB-RESTITUTION	249.000	000.00	404.97
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	48.04
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	20.42

WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	4.40
<b>Total for department 000.00:</b>			<b>\$ 15,703.22</b>
REIMBURSEMENT	957.004	195.00	152.60
REIMBURSEMENT	957.004	195.00	153.09
FY24 COPIER LEASE PMT	957.004	195.00	60.45
<b>Total for department 195.00:</b>			<b>\$ 366.14</b>
<b>Total for fund 2929 REIMBURSEMENT REVOLVING</b>			<b>\$ 16,069.36</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	96.08
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	17.86
<b>Total for department 000.00:</b>			<b>\$ 113.94</b>
VETERANS	957.004	689.00	50.87
VETERANS	957.004	689.00	51.02
TELEPHONE-VETERAN MILLAGE	850.000	689.00	2.70
5 BOTTLES WATER/NOV EQUIP RENTAL	754.000	689.00	48.25
TRAINING	910.004	689.00	350.00
CARRIE WAGNER ANNUAL MEMBERSHIP CVSO	915.000	689.00	50.00
ANNUAL MEMBERSHIP CVSO	915.000	689.00	50.00
ANNUAL DUES CVSO/BETH SMITH	915.000	689.00	50.00
CVSO ANNUAL MEMBERSHIP/D BRITTON	915.000	689.00	50.00
ANNUAL MEMBERSHIP CVSO/J STILLEY	915.000	689.00	50.00
FORKS	754.000	689.00	9.23
FY24 COPIER LEASE PMT	957.004	689.00	156.98
<b>Total for department 689.00:</b>			<b>\$ 919.05</b>
<b>Total for fund 2930 VETERAN MILLAGE</b>			<b>\$ 1,032.99</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	1.87
DSS DUES FOR PAY DATE 11/8/2024	256.000	000.00	27.50
<b>Total for department 000.00:</b>			<b>\$ 29.37</b>
<b>Total for fund 2931 DOJ SOBRIETY COURT</b>			<b>\$ 29.37</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	1.20
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	0.10
<b>Total for department 000.00:</b>			<b>\$ 1.30</b>

VETERANS TREATMENT COURT	801.034	294.00	1,380.00
<b>Total for department 294.00:</b>			<b>\$ 1,380.00</b>
<b>Total for fund 2941 VETERANS TREATMENT COURT</b>			<b>\$ 1,381.30</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	2.10
<b>Total for department 000.00:</b>			<b>\$ 2.10</b>
<b>Total for fund 2960 OPIOID SETTLEMENT</b>			<b>\$ 2.10</b>
CONSTRUCTION MATERIALS TESTING SERVICES	801.004	255.06	843.00
<b>Total for department 255.06:</b>			<b>\$ 843.00</b>
F24 CAMERA/KEY CARD PROJECT	899.000	640.02	20,951.63
<b>Total for department 640.02:</b>			<b>\$ 20,951.63</b>
<b>Total for fund 4700 MUNICIPAL BUILDING FUND</b>			<b>\$ 21,794.63</b>
NEW LEGAL RESOURCE CENTER: SCHEMATIC DES	975.007	255.06	3,000.00
NEW LEGAL RESOURCE CENTER: SCHEMATIC DES	975.007	255.06	135.00
<b>Total for department 255.06:</b>			<b>\$ 3,135.00</b>
<b>Total for fund 4960 COURTS CAPITAL PROJECTS</b>			<b>\$ 3,135.00</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	48.04
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	36.03
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	497.82
<b>Total for department 000.00:</b>			<b>\$ 581.89</b>
AMAZON-WOLV/AW	864.001	763.00	102.91
AMAZON-WOLV/AW	864.001	763.00	30.75
WOLVERINE 2025 DAILY VEHICLE PASSES	752.000	763.00	1,776.90
<b>Total for department 763.00:</b>			<b>\$ 1,910.56</b>
REPAIRS EQUIPMENT	931.000	770.03	72.00
RR-SUPPLIES	931.000	770.03	14.07
RR-SUPPLIES	931.000	770.03	69.90
RR-SUPPLIES	931.000	770.03	149.90

RR-SUPPLIES	931.000	770.03	59.96
RR-SUPPLIES	931.000	770.03	59.92
RR-SUPPLIES	931.000	770.03	29.46
RR-SUPPLIES	931.000	770.03	43.01
RR-SUPPLIES	931.000	770.03	88.09
REPAIRS EQUIPMENT	931.000	770.03	59.23
RR-SUPPLIES	931.000	770.03	21.07
RR-SUPPLIES	931.000	770.03	17.95
RR-SUPPLIES	931.000	770.03	101.53
<b>Total for department 770.03:</b>			<b>\$ 786.09</b>
<b>Total for fund 5080 PARK &amp; REC REV BOND ENDRS</b>			<b>\$ 3,278.54</b>
ATTORNEY FEES	818.006	254.00	1,562.50
MISCELLANEOUS EXPENDITURES	955.022	254.00	336.00
<b>Total for department 254.00:</b>			<b>\$ 1,898.50</b>
<b>Total for fund 5090 DEL TAX REV UNOBLIGATED</b>			<b>\$ 1,898.50</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	108.10
DUE FROM LOCAL UNITS	081.021	000.00	1,808.12
DUE FROM LOCAL UNITS	081.022	000.00	1,867.80
DUE FROM LOCAL UNITS	081.023	000.00	1,961.16
DUE FROM LOCAL UNITS	081.021	000.00	669.02
DUE FROM LOCAL UNITS	081.022	000.00	691.08
DUE FROM LOCAL UNITS	081.023	000.00	725.63
DUE FROM LOCAL UNITS	081.023	000.00	148.44
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	8.92
DUE FROM LOCAL UNITS	081.023	000.00	1,373.60
DUE FROM LOCAL UNITS	081.023	000.00	285.58
DUE FROM LOCAL UNITS	081.021	000.00	522.96
DUE FROM LOCAL UNITS	081.022	000.00	540.22
DUE FROM LOCAL UNITS	081.023	000.00	567.21
DUE FROM LOCAL UNITS	081.023	000.00	198.53
<b>Total for department 000.00:</b>			<b>\$ 11,476.37</b>
ATTORNEY FEES	818.006	254.22	1,550.00
PERSONAL VISITS	801.004	254.22	34,830.00

<b>Total for department 254.22:</b>			<b>\$ 36,380.00</b>
<b>Total for fund 5160 DELINQUENT TAX</b>			<b>\$ 47,856.37</b>
DBW DUES FOR PAY DATE 11/8/2024	256.000	000.00	48.04
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	445.09
<b>Total for department 000.00:</b>			<b>\$ 493.13</b>
HEALTH SERVICES EMPLOYEES	835.001	443.00	75.00
SUPPLIES UNIFORMS	769.000	443.00	38.97
SUPPLIES UNIFORMS	769.000	443.00	88.97
SUPPLIES UNIFORMS	769.000	443.00	42.49
BACKGROUND SCREENING J GERBIG	835.001	443.00	9.00
<b>Total for department 443.00:</b>			<b>\$ 254.43</b>
<b>Total for fund 6380 DRAIN SERVICE REVOLVING</b>			<b>\$ 747.56</b>
SUPPLIES	763.000	443.00	32.74
SUPPLIES	763.000	443.00	105.42
SUPPLIES	763.000	443.00	152.70
SUPPLIES	763.000	443.00	80.80
SUPPLIES	763.000	443.00	224.32
SUPPLIES	763.000	443.00	34.97
SUPPLIES	763.000	443.00	148.94
GAS & OIL VEHICLES	759.000	443.00	99.98
SUPPLIES	763.000	443.00	69.98
SUPPLIES	763.000	443.00	638.50
EQUIPMENT REPAIRS	931.000	443.00	2,136.02
REPAIRS EQUIPMENT	931.000	443.00	310.00
SUPPLIES	763.000	443.00	200.00
<b>Total for department 443.00:</b>			<b>\$ 4,234.37</b>
<b>Total for fund 6390 DRAIN EQUIPMENT REVOLVING</b>			<b>\$ 4,234.37</b>
DBI DUES FOR PAY DATE 11/8/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	79.47
<b>Total for department 000.00:</b>			<b>\$ 103.49</b>
MOTORPOOL	957.004	234.00	50.87

MOTORPOOL	957.004	234.00	51.04
TELEPHONE-MOTOR POOL	850.000	234.00	1.23
DELCO/AM PARTS	779.000	234.00	562.42
DELCO/AM PARTS	779.000	234.00	(21.22)
DELCO/AM PARTS	779.000	234.00	93.14
DELCO/AM PARTS	779.000	234.00	17.02
DELCO/AM PARTS	779.000	234.00	122.84
DELCO/AM PARTS	779.000	234.00	7.68
DELCO/AM PARTS	779.000	234.00	25.81
DELCO/AM PARTS	779.000	234.00	128.82
DELCO/AM PARTS	779.000	234.00	151.20
DELCO/AM PARTS	779.000	234.00	91.80
GAS & OIL VEHICLES	759.000	234.00	281.14
UPFITTING VAN	779.000	234.00	1,302.33
ALIGNMENTS	932.000	234.00	89.89
REPAIRS FOR MOTOR POOL	779.000	234.00	1,337.00
LEASED CHEVY VEHICLES	983.002	234.00	2,250.00
UNIFORMS	768.001	234.00	25.56
UNIFORMS	768.001	234.00	25.56
OEM PARTS	779.000	234.00	288.50
OUTSIDE REPAIR	932.000	234.00	101.38
REPAIRS VEHICLE	932.000	234.00	290.00
REPAIRS VEHICLE	932.000	234.00	175.00
GAS & OIL VEHICLES	759.000	234.00	26,604.50
A/M PARTS	779.000	234.00	254.30
A/M PARTS	779.000	234.00	(50.00)
A/M PARTS	779.000	234.00	88.30
A/M PARTS	779.000	234.00	274.04
A/M PARTS	779.000	234.00	109.92
TIRES	757.000	234.00	(24.00)
TIRES	757.000	234.00	1,618.32
SUPPLIES VEHICLE	779.000	234.00	65.72
GAS CARDS	759.000	234.00	361.93
GAS CARDS	759.000	234.00	8,465.00
TIRES	757.000	234.00	(540.00)
DELCO/AM PARTS	779.000	234.00	233.52

DELCO/AM PARTS	779.000	234.00	(12.00)
DELCO/AM PARTS	779.000	234.00	(116.76)
DELCO/AM PARTS	779.000	234.00	(9.22)
DELCO/AM PARTS	779.000	234.00	(95.54)
<b>Total for department 234.00:</b>			<b>\$ 44,677.04</b>
<b>Total for fund 6610 MOTOR VEHICLE &amp; EQUIP FUND</b>			<b>\$ 44,780.53</b>

GARAGE-TIRES	931.000	770.11	756.48
GARAGE-TIRES	931.000	770.11	756.48
REPAIRS EQUIPMENT	931.000	770.11	30.00
GARAGE-PARTS	931.000	770.11	967.16
GARAGE-PARTS	931.000	770.11	77.94
GARAGE-PARTS	931.000	770.11	(5.07)
GARAGE-PARTS	931.000	770.11	387.92
GARAGE-PARTS	931.000	770.11	225.99
GARAGE-SERVICE	931.000	770.11	320.00
GARAGE-SERVICE	931.000	770.11	88.37
GARAGE-REBUILD TRANSMISSION 9049	931.000	770.11	4,240.27
GARAGE-PARTS	931.000	770.11	31.50
REPAIRS EQUIPMENT	931.000	770.11	42.00
REPAIRS EQUIPMENT	931.000	770.11	329.00
GARAGE-PARTS	931.000	770.11	152.04
GARAGE-PARTS	931.000	770.11	118.57
GAS & OIL VEHICLES	759.000	770.11	1,312.11
GAS & OIL VEHICLES	759.000	770.11	892.10
GAS & OIL VEHICLES	759.000	770.11	376.48
GAS & OIL VEHICLES	759.000	770.11	793.70
GARAGE-PARTS	931.000	770.11	(21.07)
GARAGE-PARTS	931.000	770.11	27.86
GARAGE-PARTS	931.000	770.11	(27.86)
GARAGE-PARTS	931.000	770.11	8.99
GARAGE-PARTS	931.000	770.11	(8.99)
REPAIRS EQUIPMENT	931.000	770.11	93.59
REPAIRS EQUIPMENT	931.000	770.11	7.34
GARAGE-TIRES	931.000	770.11	1,246.00
GAS & OIL VEHICLES	759.000	770.11	169.74

GAS & OIL VEHICLES	759.000	770.11	305.73
GARAGE-TIRES	931.000	770.11	540.00
<b>Total for department 770.11:</b>			<b>\$ 14,234.37</b>
<b>Total for fund 6665 PRK &amp; REC EQUIP POOL FUND</b>			<b>\$ 14,234.37</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	1.65
<b>Total for department 000.00:</b>			<b>\$ 1.65</b>
OCT-DEC 2024 ADMN FEE	801.004	196.00	9,937.50
<b>Total for department 196.00:</b>			<b>\$ 9,937.50</b>
<b>Total for fund 6770 INS SELF INSURED POOL</b>			<b>\$ 9,939.15</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	35.06
<b>Total for department 000.00:</b>			<b>\$ 35.06</b>
<b>Total for fund 6780 SELF INSURANCE NON POOL</b>			<b>\$ 35.06</b>
DELTA DENTAL ACTIVES	726.000	202.00	54,113.96
DELTA DENTAL ACTIVES	726.000	202.00	14,644.11
DELTA DENTAL COBRA CLAIMS	726.000	202.00	284.00
TELEDOC CONSULT FEES ACTIVES	718.000	202.00	1,370.00
STD/LTD	718.000	202.00	31,450.04
BASIC LIFE ACTIVE	727.000	202.00	18,447.65
<b>Total for department 202.00:</b>			<b>\$ 120,309.76</b>
<b>Total for fund 6790 MEDICAL INSURANCE FUND</b>			<b>\$ 120,309.76</b>
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	645.15
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	321.60
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	3,348.84
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	1,496.55
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	368.61
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	841.35
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	4,339.17
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	810.15
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	694.50
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	1,215.75
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	103.95

COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	1,185.05
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	3,651.12
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	1,132.59
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	4,727.30
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	62.70
TAXES- LIBRARY CURRENT & DELIN	872.018	255.06	321.38
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	10,175.05
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	339.90
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	1,213.74
STATE TRANSFER TAX-FANNIE MAE	872.023	255.06	1,166,296.15
STATE OF MI - TRAILER F	872.021	255.06	6,600.00
STATE OF MI-SET TAX	872.031	255.06	4,287,324.12
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	659.10
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	659.20
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	923.01
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	3,717.37
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	1,154.85
COURT FEES - CITY & TWP FROM DISTRIC	820.000	255.06	1,457.45
<b>Total for department 255.06:</b>			<b>\$ 5,505,785.70</b>
<b>Total for fund 7010 TRUST &amp; AGENCY</b>			<b>\$ 5,505,785.70</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	3.31
<b>Total for department 000.00:</b>			<b>\$ 3.31</b>
RETIREMENT	957.004	255.06	25.43
RETIREMENT	957.004	255.06	25.52
GHS CALC INVOICE FOR V CHRISTOPHER	801.043	255.06	375.00
TELEPHONE-RETIREMENT	850.000	255.06	0.50
BUCK PROCESSING FEE 10/31/2024	801.004	255.06	5,049.16
CONSULT FEE 06/30/2024	908.001	255.06	42,500.00
GEN/MT MORRIS	955.011	255.06	50.60
<b>Total for department 255.06:</b>			<b>\$ 48,026.21</b>
<b>Total for fund 7311 RETIREMENT SYSTEM FUND</b>			<b>\$ 48,029.52</b>
WORKERS COMP FOR PAY DATE 11/8/2024	256.000	000.00	0.39
<b>Total for department 000.00:</b>			<b>\$ 0.39</b>

BCBSM RETIREE DECEMBER 2024	955.010	255.06	400,221.00
DELTA DENTAL RETIREES 1003	955.010	255.06	10,105.95
DELTA DENTAL RETIREES 1013	955.010	255.06	13,254.86
DELTA DENTAL RETIREES 1016	955.010	255.06	50,673.14
BASIC LIFE RETIREE	955.011	255.06	5,514.04
<b>Total for department 255.06:</b>			<b>\$ 479,768.99</b>
<b>Total for fund 7360 RETIREES FRINGE BENEFIT</b>			<b>\$ 479,769.38</b>
SERV CONT GENERAL	801.004	255.06	173.00
ENGINEERING WORK ON DRAIN	801.004	255.06	3,492.00
ENGINEERING WORK ON DRAIN	801.004	255.06	36,829.50
MAINTENANCE WORK ON DRAIN	975.003	255.06	2,264.00
<b>Total for department 255.06:</b>			<b>\$ 42,758.50</b>
<b>Total for fund 8020 DRN REVOLVING FUND</b>			<b>\$ 42,758.50</b>
			<b>\$ 11,538,338.35</b>

11/04/2024

CHECK DISBURSEMENT REPORT  
CHECK DATE FROM 10/28/

Check Date	Bank	Check #	Invoice	Payee
<b>Department: 000.00 NON SPECIFIC</b>				
10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363907*	PPE 10/11/2024 DSS	Gen County Prof Court Officers Asso
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM
10/29/2024	17	10363917	PPE 10/11/2024 RTG	VOYA State of MI Plan Admin
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund
10/30/2024	17	10364024#	11250	MICHIGAN MUNICIPAL TREASURERS ASSOC
<b>Department: 105.00 ADMINISTRATION</b>				
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
<b>Department: 172.00 FISCAL SERVICES ADMIN</b>				
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
<b>Department: 194.00 PAYROLL-IT</b>				
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
<b>Department: 215.00 ELECTION COUNTY CLERK</b>				
10/29/2024	17	10363926	99229	CHESAPEAKE MEDIA I LLC
10/31/2024	17	52438(A)	098825R	HART INTERCIVIC INC
10/31/2024	17	52438(A)	098825R	HART INTERCIVIC INC
10/31/2024	17	52438(A)	098825R	HART INTERCIVIC INC
10/31/2024	17	52438(A)	098825R	HART INTERCIVIC INC
10/31/2024	17	52438(A)	098825R	HART INTERCIVIC INC
10/31/2024	17	52438(A)	098825R	HART INTERCIVIC INC
<b>Department: 216.00 COUNTY CLERK VITAL RECORDS</b>				
10/29/2024	17	10363912	MACC-FALL24	MICHIGAN ASSOCIATION OF COUNTY CLER
10/29/2024	17	10363912	MACC-FALL24	MICHIGAN ASSOCIATION OF COUNTY CLER

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 228.01 DATA PROCESSING**

10/30/2024 17 10363957 1041913NOV2024 COMCAST HOLDINGS CORPORATION  
10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC  
10/31/2024 17 52363(A) 10771111163 DELL MARKETING LP

**Department: 233.00 PURCHASING**

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 246.00 GIS**

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 253.00 TREASURER**

10/30/2024 17 10363933 29607 ASSOC OF PUBLIC TREASURER USA & CAN  
10/30/2024 17 10364024# 11250 MICHIGAN MUNICIPAL TREASURERS ASSOC  
10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 257.00 EQUALIZATION**

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 265.00 BUILDINGS & GROUNDS**

10/29/2024 17 10363883 5511042977 AIRGAS INC  
10/29/2024 17 10363885 3267 ALLIED EQUIPMENT RENTAL  
10/29/2024 17 10363892# 204479350166 CONSUMERS ENERGY  
10/29/2024 17 10363892 204479350166 FYE25 CONSUMERS ENERGY  
10/29/2024 17 10363911# 2911603 MAURERS TEXTILE RENTAL SERVICE INC  
10/29/2024 17 10363918\*# 2734546 SUMMIT FIRE PROTECTION  
10/29/2024 17 10363918 2734728 SUMMIT FIRE PROTECTION  
10/29/2024 17 10363918 2734745 SUMMIT FIRE PROTECTION  
10/29/2024 17 10363918 2735016 SUMMIT FIRE PROTECTION  
10/29/2024 17 10363922\*# 17809320 TRANE US INC  
10/29/2024 17 10363922 17783603 TRANE US INC  
10/29/2024 17 10363922 17796480 TRANE US INC  
10/29/2024 17 10363922 17826532 TRANE US INC  
10/29/2024 17 10363922 17823752 TRANE US INC

10/29/2024	17	10363922	17817084	TRANE US INC
10/29/2024	17	10363922	17804397	TRANE US INC
10/29/2024	17	10363922	17804350	TRANE US INC
10/29/2024	17	10363922	17844086	TRANE US INC
10/29/2024	17	10363925#	9975875154	VERIZON WIRELESS
10/29/2024	17	10363925	9975875154 FYE25	VERIZON WIRELESS
10/29/2024	17	10363927#	249923	WINS ELECTRIC SUPPLY CO
10/29/2024	17	10363927	250153	WINS ELECTRIC SUPPLY CO
10/29/2024	17	10363927	250196	WINS ELECTRIC SUPPLY CO
10/31/2024	17	52351(A)	4207120495	CINTAS CORPORATION NO 2
10/31/2024	17	52352(A)	4208853841	CINTAS CORPORATION NO 2
10/31/2024	17	52401(A)	S105931192.001	ETNA DISTRIBUTORS
10/31/2024	17	52447(A)	1896838	HODGES SUPPLY COMPANY
10/31/2024	17	52556(A)	30257901-00	YOUNG SUPPLY CO
10/31/2024	17	52557(A)	10227450-00	YOUNG SUPPLY CO

**Department: 266.00 CORPORATION COUNSEL**

10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
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**Department: 267.00 BUILDING & GROUNDS MCCREE**

10/29/2024	17	10363911#	2921602	MAURERS TEXTILE RENTAL SERVICE INC
10/29/2024	17	10363913	160985	NATIONAL TIME & SIGNAL CORP
10/29/2024	17	10363918*#	2734680	SUMMIT FIRE PROTECTION
10/29/2024	17	10363927#	250185	WINS ELECTRIC SUPPLY CO
10/31/2024	17	52477(A)	25106051-00	MCNAUGHTON MCKAY ELECTRIC CO

**Department: 270.00 HUMAN RESOURCES**

10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
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**Department: 283.00 CIRCUIT COURT**

10/29/2024	17	10363895	10-000936	KNJ GROUP
10/29/2024	17	10363905	0051615	JAZLYNNE CATHEY
10/29/2024	17	10363909	0035873627297	LABEAU INC
10/29/2024	17	10363909	0053569837901	LABEAU INC
10/29/2024	17	10363929*#	16016 2NDPMT	ZUDDLES LLC
10/31/2024	17	52311(A)	AR226399	7C LINGO

10/31/2024	17	52324(A)	FPLB0968	BELDIN LYNN M
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
10/31/2024	17	52405(A)	66072	FIVE STAR LANGUAGES

**Department: 286.00 67TH DISTRICT COURT**

10/29/2024	17	10363879	109	A&H GLOBAL GROUP LLC
10/29/2024	17	10363887#	287274791621X1024	AT&T
10/29/2024	17	10363889	102224	ATWELL TRACI LYNNE
10/29/2024	17	10363891	24-0000363	CITY OF GRAND BLANC
10/29/2024	17	10363894	10778167456	DELL COMPUTER CORP
10/29/2024	17	10363906	40650901	TYCO FIRE & SECURITY (US) MGT
10/29/2024	17	10363908#	293924	LONE ROBERT
10/29/2024	17	10363915	2024/10/22-67THDC	PITNEY BOWES GLOBAL FINANCIAL SERVI
10/29/2024	17	10363916#	59919	STATE BAR OF MI
10/29/2024	17	10363916	598060	STATE BAR OF MI
10/29/2024	17	10363916	585377	STATE BAR OF MI
10/29/2024	17	10363916	600941	STATE BAR OF MI
10/29/2024	17	10363916	602428	STATE BAR OF MI
10/29/2024	17	10363921#	150829	TGI DIRECT
10/29/2024	17	10363921	150817	TGI DIRECT
10/31/2024	17	52323(A)#	1310	BELDIN LYNN M
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
10/31/2024	17	52373(A)	BROGDON.INV	DRIESEN JANET MANE
10/31/2024	17	52398(A)	24-0061	ENTREKIN DANA
10/31/2024	17	52503(A)	24-047	REDMOND GAIL ANN
10/31/2024	17	52504(A)	24-049	REDMOND GAIL ANN

**Department: 287.00 5TH DIVISION DISTRICT COURT**

10/29/2024	17	10363878#	38818	A FRAME AWARDS INC
10/29/2024	17	10363887#	287328473418X1024	AT&T
10/29/2024	17	10363887	287328473418X10242ND	AT&T
10/29/2024	17	10363908#	293852	LONE ROBERT
10/29/2024	17	10363908	293925	LONE ROBERT
10/29/2024	17	10363916#	597414	STATE BAR OF MI
10/29/2024	17	10363916	589269	STATE BAR OF MI
10/29/2024	17	10363916	590573	STATE BAR OF MI

10/29/2024	17	10363916	603153	STATE BAR OF MI
10/29/2024	17	10363921#	150817	TGI DIRECT
10/29/2024	17	10363925#	99747321782NDPMT	VERIZON WIRELESS
10/31/2024	17	52323(A)#	1310	BELDIN LYNN M
10/31/2024	17	52406(A)	24-05JMF	FRANKLIN JEANINE
10/31/2024	17	52483(A)	427656	MULTILANGUAGE SERVICES INC

**Department: 294.00 PROBATE COURT**

10/30/2024	17	10363950	2024227266MI	PROPERTY CASUALTY GROUP PC
10/30/2024	17	10363951	2024227307MI	PROPERTY CASUALTY GROUP PC
10/30/2024	17	10363976	B24-226560-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363977	B24-226578-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363978	B22-219114-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363979	B24-226695-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363980	B24-226659-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363981	B24-226701-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363982	B24-226658-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363983	B19-211934-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363984	B23-224070-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363985	B23-223103-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363986	B15-202966-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363987	B24-226768-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363988	B05-177089-GA	GUARDIAN AD LITEM REVIEW & CLINICAL
10/30/2024	17	10363993	2023223832MI	GONZALES-NICHOLS & NICHOLS
10/30/2024	17	10363994	2013197075MI	GONZALES-NICHOLS & NICHOLS
10/30/2024	17	10364032	1900	SAGINAW PSYCHOLOGICAL SERVICE INC
10/30/2024	17	10364033	1901	SAGINAW PSYCHOLOGICAL SERVICE INC
10/30/2024	17	10364049	2003172871MI	TITUS ANDREW C
10/31/2024	17	52318(A)	2023223733GA	BERKER LINDA SELMA
10/31/2024	17	52320(A)	INV7411753	BARCODES INCS
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
10/31/2024	17	52455(A)	2010-18860	KETCHMARK DENISE R ATTY AT LAW
10/31/2024	17	52530(A)	00 FY23/24	ST CIN ROBERT
10/31/2024	17	52531(A)	00 FY24/25	ST CIN ROBERT

**Department: 295.00 ADULT PROBATION**

10/29/2024 17 10363878# 38785 A FRAME AWARDS INC

**Department: 296.01 PROSECUTOR**

10/30/2024 17 10363930 FLI-2024079131 GREAT LAKES CIVIL SERVICES INC  
10/30/2024 17 10364027 PAAM OM CONF 2024 PROSECUTION ATTORNEYS ASSOCIATION O  
10/30/2024 17 10364027 PAAM OM CONF 2024 PROSECUTION ATTORNEYS ASSOCIATION O  
10/30/2024 17 10364027 PAAM OM CONF 2024 PROSECUTION ATTORNEYS ASSOCIATION O  
10/30/2024 17 10364050 9975541621 VERIZON WIRELESS  
10/31/2024 17 52325(A) PROS0605 BELDIN LYNN M  
10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC  
10/31/2024 17 52372(A) 584PA DRIESEN JANET MANE  
10/31/2024 17 52399(A) 24-0059-P ENTREKIN DANA  
10/31/2024 17 52400(A) 24-0062 ENTREKIN DANA  
10/31/2024 17 52469(A) PA10152024 LINTZ CHRISTINE A  
10/31/2024 17 52470(A) PA10212024 LINTZ CHRISTINE A  
10/31/2024 17 52501(A) MJR01054PA RAGLAND MARLENE  
10/31/2024 17 52502(A) MJR014090PA RAGLAND MARLENE  
10/31/2024 17 52505(A) 24-050 REDMOND GAIL ANN

**Department: 302.00 SHERIFF COURT SECURITY/TRANS**

10/30/2024 17 10363973\*# 0016886 LETAVIS VEHICLE  
10/30/2024 17 10364002\*# 101824SO HUBBARDS MILITARY SUPPLY

**Department: 303.00 SHERIFF COURT SECURITY /TRANS MCCREE**

10/30/2024 17 10363973\*# 0016886 LETAVIS VEHICLE  
10/30/2024 17 10364002\*# 101824SO HUBBARDS MILITARY SUPPLY

**Department: 305.00 SHERIFF ADMIN**

10/30/2024 17 10363931# 99184 AMERICAN DATA SECURITY INC  
10/30/2024 17 10363941\*# 287290515805X101424 AT&T MOBILITY  
10/30/2024 17 10363942\*# 287290515805X101424 AT&T MOBILITY  
10/30/2024 17 10363973\*# 0016886 LETAVIS VEHICLE  
10/30/2024 17 10364010\*# #1 KRISPY KLEAN EXPRESS WASH LLC 11  
10/30/2024 17 10364014 6978 LAW ENFORCEMENT OFFICERS TRAIN COMM  
10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 309.00 BUILDING & GROUNDS CORRECTIONS**

10/29/2024	17	10363886	406537	AMERICAN SEWER CLEANER
10/29/2024	17	10363898	S01544	FBH ARCHITECTURAL SECURITY
10/31/2024	17	52476(A)	25074895-00	MCNAUGHTON MCKAY ELECTRIC CO

**Department: 310.00 INVESTIGATIVE**

10/30/2024	17	10363931#	99184	AMERICAN DATA SECURITY INC
10/30/2024	17	10363956	11326960	COMCAST HOLDINGS CORPORATION
10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
10/30/2024	17	10363995	24723	GUARDIAN ALLIANCE TECHNOLOGIES
10/30/2024	17	10364002*#	101824SO	HUBBARDS MILITARY SUPPLY
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC

**Department: 312.00 SPECIALTY TEAM**

10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
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**Department: 316.01 BYRNE COMMUNITY PROJECT**

10/30/2024	17	10363989	1535	GENESEE COUNTY 911 CONSORTIUM
10/31/2024	17	52316(A)	INV9077	ARROWHEAD UPFITTERS INC
10/31/2024	17	52355(A)	015981	CMP DISTRIBUTORS INC
10/31/2024	17	52356(A)	016615	CMP DISTRIBUTORS INC
10/31/2024	17	52357(A)	016850	CMP DISTRIBUTORS INC
10/31/2024	17	52358(A)	016315	CMP DISTRIBUTORS INC
10/31/2024	17	52359(A)	016655	CMP DISTRIBUTORS INC
10/31/2024	17	52360(A)	016382	CMP DISTRIBUTORS INC
10/31/2024	17	52361(A)	016209	CMP DISTRIBUTORS INC
10/31/2024	17	52362(A)	016212	CMP DISTRIBUTORS INC

**Department: 317.00 SENIOR SERVICES ELDER ABUSE**

10/30/2024	17	10363941*#	287290515805X101424	AT&T MOBILITY
10/30/2024	17	10363942*#	287290515805X1014242	AT&T MOBILITY
10/30/2024	17	10364052	0002098	VIDCAM VISUAL MEDIA SOLUTIONS

**Department: 318.00 MEDC GRANT**

10/30/2024	17	10363947	57288	BLUEPEARL OPERATIONS LLC
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**Department: 351.00 CORRECTIONS**

10/30/2024	17	10363931#	99184	AMERICAN DATA SECURITY INC
10/30/2024	17	10363941*#	287290515805X101424	AT&T MOBILITY
10/30/2024	17	10363942*#	287290515805X1014242	AT&T MOBILITY
10/30/2024	17	10363946*#	INUS290004	AXON ENTERPRISE INC
10/30/2024	17	10363970	309986	EQUIPARTS
10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
10/30/2024	17	10363998	529503	BUCKSTAFF PUBLIC SAFETY INC
10/30/2024	17	10364002*#	101824SO	HUBBARDS MILITARY SUPPLY
10/31/2024	17	52313(A)	200617300-000523	ARAMARK
10/31/2024	17	52314(A)	000016779-000640	ARAMARK
10/31/2024	17	52315(A)	200617300-000519-1ST	ARAMARK
10/31/2024	17	52333(A)	INV2068523	BOB BARKER CO
10/31/2024	17	52333(A)	INV2068523	BOB BARKER CO
10/31/2024	17	52334(A)	INV2069117	BOB BARKER CO
10/31/2024	17	52335(A)	INV2070205	BOB BARKER CO
10/31/2024	17	52336(A)	INV2071380	BOB BARKER CO
10/31/2024	17	52336(A)	INV2071380	BOB BARKER CO
10/31/2024	17	52347(A)	43150023	BUNZL DISTRIBUTION INC
10/31/2024	17	52348(A)	43154825	BUNZL DISTRIBUTION INC
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
10/31/2024	17	52421(A)	9275913888	WW GRAINGER INC
10/31/2024	17	52422(A)	9283983931	WW GRAINGER INC
10/31/2024	17	52423(A)	9277137452	WW GRAINGER INC
10/31/2024	17	52424(A)	9275425495	WW GRAINGER INC
10/31/2024	17	52425(A)	9279868906	WW GRAINGER INC
10/31/2024	17	52520(A)	80610692	BIO SERV CORPORATION

**Department: 426.00 EMERGENCY MANAGEMENT**

10/30/2024	17	10363936	810232020410-24	AT&T
10/30/2024	17	10363941*#	287290515805X101424	AT&T MOBILITY
10/30/2024	17	10363942*#	287290515805X1014242	AT&T MOBILITY

**Department: 442.00 DRAIN COMMISSIONER**

10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
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**Department: 640.02 ARPA**

10/30/2024	17	10364026	1014330	NEWKIRK ELECTRIC ASSOC INC
10/30/2024	17	10364026	1014330	NEWKIRK ELECTRIC ASSOC INC

**Department: 648.00 MEDICAL EXAMINER**

10/29/2024	17	10363892#	203589471060	CONSUMERS ENERGY
10/29/2024	17	10363892	203589471060 FYE25	CONSUMERS ENERGY
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC

**Department: 662.00 FAMILY DIVISION-CIRCUIT COURT**

10/29/2024	17	10363884	FLI-2024078924	GREAT LAKES CIVIL SERVICES INC
10/29/2024	17	10363900	1825568	DETROIT LEGAL NEWS PUBLISHING LLC
10/29/2024	17	10363900	1828487	DETROIT LEGAL NEWS PUBLISHING LLC
10/29/2024	17	10363900	1828490	DETROIT LEGAL NEWS PUBLISHING LLC

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363920	PPE 10/11/2024 D42	Teamsters Local 214
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 751.00 PARKS FINANCIAL SERVICES**

10/31/2024	17	10364180#	9975960435BALANCE	VERIZON WIRELESS
10/31/2024	17	52350(A)	AB1C17G	CDW LLC

**Department: 753.00 PARKS INFORMATION SERVICE**

10/31/2024	17	10364192	42365	WEATHER METRICS INC
10/31/2024	17	52554(A)	364471	JAMS MEDIA LLC

**Department: 764.00 PARKS RANGERS SERVICES**

10/31/2024	17	52528(A)	11918950	SECURITAS SECURITY SVCS USA INC
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**Department: 768.00 FISHING SITES**

10/31/2024	17	10364180#	9975960435BALANCE	VERIZON WIRELESS
10/31/2024	17	10364182#	9975960436BALANCE	VERIZON WIRELESS
10/31/2024	17	52337(A)	1144604	BOCA SYSTEMS INC

**Department: 769.00 MOUNDS**

10/31/2024	17	10364114	15MNDNOV24	COMCAST HOLDINGS CORPORATION
10/31/2024	17	10364120	564283	THE ARTCRAFT GROUP INC
10/31/2024	17	52309(A)	13119542	4IMPRINT INC

**Department: 770.01 PARKS MAINTENANCE SERVICE**

10/31/2024	17	10364116	156633	FLINT CLEANING SUPPLIES
10/31/2024	17	10364122#	0067183239	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364123#	0067434472	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364126	2410-793289	RL MORGAN COMPANY
10/31/2024	17	10364135	9010999	HOME DEPOT
10/31/2024	17	10364138	5011485DUP	HOME DEPOT
10/31/2024	17	10364148	0011876	HOME DEPOT
10/31/2024	17	10364149	9011978	HOME DEPOT
10/31/2024	17	10364152	00121607	JAMES GLOVE & SUPPLY CO INC
10/31/2024	17	10364153	211420	LEOS SAW SHOP INC
10/31/2024	17	10364156	SD16602042	MACALLISTER MACHINERY CO INC
10/31/2024	17	10364180#	9975960435BALANCE	VERIZON WIRELESS
10/31/2024	17	10364181	9975960436	VERIZON WIRELESS
10/31/2024	17	10364182#	9975960436BALANCE	VERIZON WIRELESS
10/31/2024	17	52426(A)	9281450107	WW GRAINGER INC

**Department: 770.03 PARKS VILLAGE MAINTENANCE SERV**

10/31/2024	17	10364122#	0067183239	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364123#	0067434472	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364128	2410-785937	RL MORGAN COMPANY
10/31/2024	17	10364130	7970840	HOME DEPOT
10/31/2024	17	10364139	411615	HOME DEPOT
10/31/2024	17	10364141	9010015	HOME DEPOT
10/31/2024	17	10364143	6011378	HOME DEPOT
10/31/2024	17	10364144	4011629	HOME DEPOT
10/31/2024	17	10364145	2024867	HOME DEPOT

10/31/2024	17	10364174	13082751-00	STANDARD ELECTRIC COMPANY
10/31/2024	17	10364180#	9975960435BALANCE	VERIZON WIRELESS
10/31/2024	17	10364183	SI-88476	WEBSTER AND GARNER INC

**Department: 770.05 PARKS WOLVERINE MAINTENANCE**

10/31/2024	17	10364122#	0067183239	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364123#	0067434472	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364136	8011114	HOME DEPOT
10/31/2024	17	10364147	6011391	HOME DEPOT
10/31/2024	17	10364173	13082845-00	STANDARD ELECTRIC COMPANY
10/31/2024	17	10364190	55631	WINS ELECTRIC SUPPLY CO

**Department: 770.12 PARKS CHRISTMAS MAINTENANCE**

10/31/2024	17	10364189	249993	WINS ELECTRIC SUPPLY CO
10/31/2024	17	10364191	249203	WINS ELECTRIC SUPPLY CO
10/31/2024	17	52429(A)	9269691045	WW GRAINGER INC
10/31/2024	17	52430(A)	9269691052	WW GRAINGER INC
10/31/2024	17	52431(A)	9279802418	WW GRAINGER INC
10/31/2024	17	52432(A)	9279802426	WW GRAINGER INC

**Department: 770.16 PARKS HALLOWEEN MAINTENANCE**

10/31/2024	17	10364140	1014887	HOME DEPOT
10/31/2024	17	10364142	2010719	HOME DEPOT
10/31/2024	17	52427(A)	9264747362	WW GRAINGER INC
10/31/2024	17	52428(A)	9264747370	WW GRAINGER INC

**Department: 770.31 CITY PARKS-GENERAL**

10/31/2024	17	10364122#	0067183239	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364123#	0067434472	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364125	0067416054	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364137	8011138	HOME DEPOT
10/31/2024	17	10364180#	9975960435BALANCE	VERIZON WIRELESS

**Department: 770.32 PARKS CHEVY COMMONS**

10/31/2024	17	10364175	751-11281766	STATE OF MICH
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**Department: 770.34 STATE PARK RIVERFRONT**

10/31/2024	17	10364122#	0067183239	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364123#	0067434472	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364124	0067416214	GFL ENVIRONMENTAL USA INC
10/31/2024	17	10364132	6010243	HOME DEPOT
10/31/2024	17	10364134	3018676	HOME DEPOT
10/31/2024	17	10364180#	9975960435BALANCE	VERIZON WIRELESS

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 765.00 CROSSROADS**

10/31/2024	17	10364177	5657244845	THE HOME CITY ICE COMPANY
10/31/2024	17	10364178	6807242100	THE HOME CITY ICE COMPANY
10/31/2024	17	10364179	6783242746	THE HOME CITY ICE COMPANY

**Department: 765.02 PARKS HALLOWEEN**

10/31/2024	17	10364121	11622	FRANKENMUTH BREWING COMPANY
10/31/2024	17	10364163	1678	RR PORTERS
10/31/2024	17	10364164	1679	RR PORTERS
10/31/2024	17	10364165	1686	RR PORTERS

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 788.00 CONTRACTED SERVICES**

10/31/2024	17	10364150	9012032	HOME DEPOT
10/31/2024	17	10364176	008472 GVDZKV	SYNCHRONY BANK

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
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**Department: 776.00 STATE OF MI GRANT**

10/31/2024	17	10364129	208371	GRAND BLANC CEMENT PRODUCTS
10/31/2024	17	52552(A)	184002029	ULINE

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM

**Department: 313.00 PARAMEDIC SECTION**

10/30/2024	17	10363932	3C8672FA-0027	AMERICAN TRAINING INSTITUTE LLC
10/30/2024	17	10363946*#	INUS290004	AXON ENTERPRISE INC
10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
10/30/2024	17	10364002*#	101824SO	HUBBARDS MILITARY SUPPLY
10/30/2024	17	10364010*#	#1	KRISPY KLEAN EXPRESS WASH LLC 11
10/30/2024	17	10364045	9207501889	STRYKER SALES CORPORATION
10/31/2024	17	52338(A)	85524001	BOUND TREE MEDICAL
10/31/2024	17	52339(A)	85519461	BOUND TREE MEDICAL
10/31/2024	17	52340(A)	85517725	BOUND TREE MEDICAL
10/31/2024	17	52341(A)	85517724	BOUND TREE MEDICAL
10/31/2024	17	52342(A)	85517723	BOUND TREE MEDICAL
10/31/2024	17	52343(A)	85506134	BOUND TREE MEDICAL
10/31/2024	17	52344(A)	85502270	BOUND TREE MEDICAL
10/31/2024	17	52345(A)	85524000	BOUND TREE MEDICAL
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 430.00 ANIMAL SHELTER**

10/29/2024	17	10363893	894558	DATAMARS INC
10/29/2024	17	10363902	102424AC	HUBBARDS MILITARY SUPPLY
10/29/2024	17	10363918*#	2743284	SUMMIT FIRE PROTECTION
10/29/2024	17	10363922*#	17730511	TRANE US INC
10/31/2024	17	52448(A)	24043	HULSEY JAMES E
10/31/2024	17	52519(A)	80610072	BIO SERV CORPORATION

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363907*	PPE 10/11/2024 DSS	Gen County Prof Court Officers Asso
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM
10/29/2024	17	10363919	PPE 10/11/2024 D41	Teamsters Local 214
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 290.00 COOP REIMB FRIEND OF THE COURT**

10/29/2024	17	10363888*#	287303103531XFY24	AT&T MOBILITY
10/29/2024	17	10363888	287303103531XFY25	AT&T MOBILITY
10/29/2024	17	10363897	0016887	LETAVIS VEHICLE
10/29/2024	17	10363897	16884	LETAVIS VEHICLE
10/29/2024	17	10363899	2024/10/22-FOC	GENESEE COUNTY BAR ASSOC
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
10/31/2024	17	52450(A)	00001656	IMAGESOFT INC
10/31/2024	17	52450(A)	00001656	IMAGESOFT INC
10/31/2024	17	52453(A)	529559	JUSTICE AV SOLUTIONS
10/31/2024	17	52453(A)	529559	JUSTICE AV SOLUTIONS
10/31/2024	17	52453(A)	529559	JUSTICE AV SOLUTIONS
10/31/2024	17	52453(A)	529559	JUSTICE AV SOLUTIONS
10/31/2024	17	52535(A)	6013093090	STAPLES INC

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI MI AFSCME  
10/29/2024 17 10363881\* PPE 10/11/2024 DBW MI AFSCME  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 601.01 PUBLIC HEALTH ADMIN**

10/30/2024 17 10363939\*# 287303959661X1024-1S AT&T MOBILITY  
10/30/2024 17 10363940\*# 287303959661X1024-2N AT&T MOBILITY  
10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 602.02 IMMUNIZATIONS**

10/30/2024 17 10364019 22702579 MCKESSON MEDICAL SURGICAL INC  
10/30/2024 17 10364020 22777195 MCKESSON MEDICAL SURGICAL INC  
10/30/2024 17 10364021 22777057 MCKESSON MEDICAL SURGICAL INC  
10/30/2024 17 10364022 22702686 MCKESSON MEDICAL SURGICAL INC  
10/30/2024 17 10364023 22707270 MCKESSON MEDICAL SURGICAL INC  
10/30/2024 17 10364025 902601912 MODERNA US INC  
10/30/2024 17 10364034 7141907451 SANOFI PASTEUR INC  
10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 602.07 PUBLIC HEALTH INFRASTRUCTURE**

10/30/2024 17 10363958 072202 HENRY FORD HEALTH SYSTEM  
10/30/2024 17 10363974 HD-101524 UPTOWN REINVESTMENT CORPORATION  
10/30/2024 17 10364047 GCHD\_102024 THE BLUE CELL LLC

**Department: 605.02 INFECTIONS REPSONSE SUPPORT**

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 605.05 COVID IMMUNIZATION**

10/30/2024	17	10363939*#	287303959661X1024-1S	AT&T MOBILITY
10/30/2024	17	10363940*#	287303959661X1024-2N	AT&T MOBILITY

**Department: 606.02 HIV PREVENTION**

10/30/2024	17	10363939*#	287303959661X1024-1S	AT&T MOBILITY
10/30/2024	17	10363940*#	287303959661X1024-2N	AT&T MOBILITY

**Department: 606.03 STI/STD**

10/30/2024	17	10363939*#	287303959661X1024-1S	AT&T MOBILITY
10/30/2024	17	10363940*#	287303959661X1024-2N	AT&T MOBILITY

**Department: 606.04 HIV PREP**

10/30/2024	17	10363939*#	287303959661X1024-1S	AT&T MOBILITY
10/30/2024	17	10363940*#	287303959661X1024-2N	AT&T MOBILITY

**Department: 608.01 WIC BREASTFEEDING**

10/30/2024	17	10363939*#	287303959661X1024-1S	AT&T MOBILITY
10/30/2024	17	10363940*#	287303959661X1024-2N	AT&T MOBILITY

**Department: 611.01 FAMILY PLANNING**

10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
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**Department: 611.02 TELEHEALTH FAMILY PLANNING**

10/30/2024	17	10364051*#	9975985485	VERIZON WIRELESS
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**Department: 614.00 BURTON CLINIC**

10/30/2024	17	10363968	MW032-1024	ELITE TRAUMA CLEANUP
10/30/2024	17	10363992	0067434493	GFL ENVIRONMENTAL USA INC
10/31/2024	17	52521(A)	80609580	BIO SERV CORPORATION
10/31/2024	17	52529(A)	563939	ALARM MANAGEMENT II LLC

**Department: 618.03 PUBLIC HEALTH EMERGENCY PREPAREDNESS**

10/30/2024	17	10363939*#	287303959661X1024-1S	AT&T MOBILITY
10/30/2024	17	10363940*#	287303959661X1024-2N	AT&T MOBILITY
10/30/2024	17	10364046	GCHD_092024	THE BLUE CELL LLC

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 619.00 HEARING & VISION**

10/30/2024 17 10363939\*# 287303959661X1024-1S AT&T MOBILITY

10/30/2024 17 10363940\*# 287303959661X1024-2N AT&T MOBILITY

**Department: 622.00 CHILDREN'S SPECIAL HEALTH CARE**

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 625.00 TUBERCULOSIS**

10/30/2024 17 10363939\*# 287303959661X1024-1S AT&T MOBILITY

10/30/2024 17 10363940\*# 287303959661X1024-2N AT&T MOBILITY

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 626.01 ENVIRONMENTAL HEALTH**

10/30/2024 17 10363934 AFRA102324-REFUND ARGENTINE FIRE & RESCUE ASSOC

10/30/2024 17 10363939\*# 287303959661X1024-1S AT&T MOBILITY

10/30/2024 17 10363940\*# 287303959661X1024-2N AT&T MOBILITY

10/30/2024 17 10363971 0016880 LETAVIS VEHICLE

10/30/2024 17 10363972 0016888 LETAVIS VEHICLE

10/30/2024 17 10363975 609728-00 FORESTRY SUPPLIERS INC

10/30/2024 17 10364005 68717 KIDD COMPANY CLIO

10/30/2024 17 10364043 791-11279421 STATE OF MICH

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

10/31/2024 17 52451(A) 3162093494 IDEXX LABORATORIES

**Department: 630.00 MARIHUANA-MOOG**

10/30/2024 17 10363940\*# 287303959661X1024-2N AT&T MOBILITY

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI MI AFSCME

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 602.03 VACCINATION OUTREACH**

10/30/2024 17 10364051\*# 9975985485 VERIZON WIRELESS

**Department: 603.01 TOBACCO LICENSING**

10/30/2024 17 10363939\*# 287303959661X1024-1S AT&T MOBILITY  
10/30/2024 17 10363940\*# 287303959661X1024-2N AT&T MOBILITY  
10/30/2024 17 10363999 HAMMAMI101824-REFUND HASSAN HAMMAMI

**Department: 607.01 HEALTHY START**

10/30/2024 17 10363939\*# 287303959661X1024-1S AT&T MOBILITY  
10/30/2024 17 10363940\*# 287303959661X1024-2N AT&T MOBILITY  
10/30/2024 17 10364012 55 LEE SHAWNA JO

**Department: 614.00 BURTON CLINIC**

10/29/2024 17 10363918\*# 2743273 SUMMIT FIRE PROTECTION

**Department: 615.00 GENESEE HEALTH PLAN**

10/30/2024 17 10363939\*# 287303959661X1024-1S AT&T MOBILITY  
10/30/2024 17 10363940\*# 287303959661X1024-2N AT&T MOBILITY

**Department: 255.01 TAXES**

10/31/2024 17 52409(A) GHPMSS0824 GENESEE HEALTH PLAN  
10/31/2024 17 52410(A) GHPMSP0824 GENESEE HEALTH PLAN  
10/31/2024 17 52411(A) GHPPS0824 GENESEE HEALTH PLAN  
10/31/2024 17 52412(A) GHPLS0824 GENESEE HEALTH PLAN  
10/31/2024 17 52413(A) GHPRS0824 GENESEE HEALTH PLAN  
10/31/2024 17 52414(A) GHPD0824 GENESEE HEALTH PLAN  
10/31/2024 17 52415(A) GHPCM0824 GENESEE HEALTH PLAN  
10/31/2024 17 52416(A) GHPCDS0824 GENESEE HEALTH PLAN  
10/31/2024 17 52417(A) GHPIC0824 GENESEE HEALTH PLAN

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI MI AFSCME  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 691.00 SENIOR SERVICES**

10/31/2024 17 52553(A) 2024.9.30-SRSVCIR VALLEY AREA AGENCY ON AGING

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank  
10/29/2024 17 10363907\* PPE 10/11/2024 DSS Gen County Prof Court Officers Asso

**Department: 322.00 COMMUNITIY CORRECTIONS ADMIN**

10/29/2024 17 10363888\*# 287342787788X101424 AT&T MOBILITY  
10/29/2024 17 10363888 287342787788X FY25 AT&T MOBILITY

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI MI AFSCME  
10/29/2024 17 10363881\* PPE 10/11/2024 DBW MI AFSCME  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank  
10/29/2024 17 10363924\* PPE 10/11/2024 UWC United Fund

**Department: 701.00 PLANNIN - INDIRECT**

10/30/2024 17 10363943 287313732776X101424S AT&T MOBILITY  
10/30/2024 17 10363944 287313732776X101424O AT&T MOBILITY  
10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI MI AFSCME  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 735.00 RECYCLING**

10/31/2024 17 52551(A) 184025028 ULINE

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 704.17 PUBLIC SERVICE**

10/31/2024	17	52547(A)	0000000851	CHARTER TOWNSHIP MUNDY
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**Department: 731.00 HOUSING REHABILITATION**

10/31/2024	17	52404(A)	31735	FITCH BUILDERS LLC
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 704.10 EMERGENCY SHELTER**

10/31/2024	17	52402(A)	001	FAMILY PROMISE OF MID MICHIGAN
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 704.06 CHDO REHAB**

10/31/2024	17	52407(A)	30243 DR1	GENESEE COUNTY HABITAT FOR HUMANITY
10/31/2024	17	52408(A)	30243 DR2	GENESEE COUNTY HABITAT FOR HUMANITY

**Department: 731.01 HOME HIP**

10/31/2024 17 52346(A) 31259

BOYLE CONSTRUCTORS INC

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI  
10/29/2024 17 10363881\* PPE 10/11/2024 DBW  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA

MI AFSCME  
MI AFSCME  
Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI  
10/29/2024 17 10363881\* PPE 10/11/2024 DBW  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA  
10/29/2024 17 10363907\* PPE 10/11/2024 DSS

MI AFSCME  
MI AFSCME  
Huntington Bank  
Gen County Prof Court Officers Asso

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA  
10/29/2024 17 10363907\* PPE 10/11/2024 DSS

MI AFSCME  
Huntington Bank  
Gen County Prof Court Officers Asso

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI  
10/29/2024 17 10363881\* PPE 10/11/2024 DBW  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA  
10/29/2024 17 10363907\* PPE 10/11/2024 DSS  
10/29/2024 17 10363924\* PPE 10/11/2024 UWC

MI AFSCME  
MI AFSCME  
Huntington Bank  
Gen County Prof Court Officers Asso  
United Fund

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI  
10/29/2024 17 10363881\* PPE 10/11/2024 DBW  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA

MI AFSCME  
MI AFSCME  
Huntington Bank

**Department: 711.00 REG OF DEEDS**

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363880\* PPE 10/11/2024 DBI MI AFSCME  
10/29/2024 17 10363881\* PPE 10/11/2024 DBW MI AFSCME  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 351.00 CORRECTIONS**

10/30/2024 17 10363946\*# INUS290004 AXON ENTERPRISE INC  
10/30/2024 17 10363991 0002107 GET IN GEAR SPORTS

**Department: 320.00 SHERIFF TRAINING**

10/30/2024 17 10364015 6943 LAW ENFORCEMENT OFFICERS TRAIN COMM

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363882\* PPE 10/11/2024 DMO MI AFSCME  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank  
10/29/2024 17 10363914\* PPE 10/11/2024 DPO POAM

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 283.02 LRC ADMIN**

10/31/2024 17 52310(A) 28304094 4IMPRINT INC

**Department: 696.00 RENTAL ASSISTANT**

10/31/2024 17 10364086 102124SUGGS-H STONEGATE MANAGEMENT INC

10/31/2024	17	10364087	101824JONES-H	STONEGATE MANAGEMENT INC
10/31/2024	17	10364092	101624DUNCAN-U	CONSUMERS ENERGY
10/31/2024	17	10364100	102124EVANS-H	YES COMMUNITIES OP LP
10/31/2024	17	10364107	101824BROOKS-H	SUN COMMUNITIES INC

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 698.01 HEAD START**

10/31/2024	17	10364058*#	312925882-1024/1124	AT&T
10/31/2024	17	10364059*	32288282-OCT24/NOV24	AT&T
10/31/2024	17	10364098*#	214077	CRYSTAL WATER COMPANY
10/31/2024	17	10364105*#	INV10182024	RR PORTERS
10/31/2024	17	52317(A)*#	270885	ATLAS WHOLESALE FOOD COMPANY
10/31/2024	17	52317(A)	270665	ATLAS WHOLESALE FOOD COMPANY
10/31/2024	17	52536(A)*#	6002315840	STAPLES INC
10/31/2024	17	52537(A)*#	6003928176	STAPLES INC
10/31/2024	17	52538(A)*#	3564068340	STAPLES INC
10/31/2024	17	52539(A)*#	3554975340	STAPLES INC
10/31/2024	17	52555(A)*#	INV11144424	VONAGE BUSINESS SOLUTIONS INC

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 696.41 FEMA PHASE 41**

10/31/2024	17	10364090	93024HORN-U	CONSUMERS ENERGY
10/31/2024	17	10364091	092724HARRIS-U	CONSUMERS ENERGY

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
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**Department: 695.41 PROGRAM-DIRECT**

10/31/2024	17	10364089	101824HARRIS-U	CONSUMERS ENERGY
10/31/2024	17	10364093	100924CARLSON-U	CONSUMERS ENERGY
10/31/2024	17	10364094	101824GILLESPIE-U	CONSUMERS ENERGY

10/31/2024	17	10364095	101824MCMILLAN-U	CONSUMERS ENERGY
10/31/2024	17	10364101	101624JACKSON-U	GENESEE COUNTY TREASURER
10/31/2024	17	10364102	101524WATSON-U	GENESEE COUNTY TREASURER
10/31/2024	17	10364106	101824BOONE-H	SUN COMMUNITIES INC

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363924*	PPE 10/11/2024 UWC	United Fund

**Department: 698.01 HEAD START**

10/31/2024	17	10364056#	329525391-2ND PY	AT&T
10/31/2024	17	10364057#	329525391-OCT2024	AT&T
10/31/2024	17	10364058*#	312925882-1024/1124	AT&T
10/31/2024	17	10364059*	32288282-OCT24/NOV24	AT&T
10/31/2024	17	10364098*#	214077	CRYSTAL WATER COMPANY
10/31/2024	17	10364105*#	INV10182024	RR PORTERS
10/31/2024	17	52317(A)*#	270885	ATLAS WHOLESALE FOOD COMPANY
10/31/2024	17	52317(A)	270665	ATLAS WHOLESALE FOOD COMPANY
10/31/2024	17	52459(A)#	INV26851	KINDER SYSTEMS INC
10/31/2024	17	52555(A)*#	INV11144424	VONAGE BUSINESS SOLUTIONS INC

**Department: 698.06 EARLY HEADSTART**

10/31/2024	17	10364056#	329525391-2ND PY	AT&T
10/31/2024	17	10364057#	329525391-OCT2024	AT&T
10/31/2024	17	10364058*#	312925882-1024/1124	AT&T
10/31/2024	17	10364088	85291001100496011024	COMCAST HOLDINGS CORPORATION
10/31/2024	17	10364096	2017206556208-1STPAY	CONSUMERS ENERGY
10/31/2024	17	10364097	201720656208-2NDPAY	CONSUMERS ENERGY
10/31/2024	17	10364098*#	214077	CRYSTAL WATER COMPANY
10/31/2024	17	10364105*#	INV10182024	RR PORTERS

10/31/2024	17	10364108	0065000041664	JARRS INC
10/31/2024	17	52317(A)*#	270885	ATLAS WHOLESALE FOOD COMPANY
10/31/2024	17	52317(A)	270665	ATLAS WHOLESALE FOOD COMPANY
10/31/2024	17	52403(A)	102224-4THQTR	FAMILY SERVICE AGENCY
10/31/2024	17	52459(A)#	INV26851	KINDER SYSTEMS INC
10/31/2024	17	52471(A)	000000077	LIVING WORD MINISTRY
10/31/2024	17	52471(A)	000000077	LIVING WORD MINISTRY
10/31/2024	17	52471(A)	000000077	LIVING WORD MINISTRY
10/31/2024	17	52555(A)*#	INV11144424	VONAGE BUSINESS SOLUTIONS INC

**Department: 698.07 EARLY HEADSTART TTA**

10/31/2024	17	52540(A)	206446	UTJ HOLDCO INC
10/31/2024	17	52541(A)	INV206449	UTJ HOLDCO INC

**Department: 698.10 BEECHER EARLY HEADSTART**

10/31/2024	17	52321(A)	JULY2024	BEECHER COMMUNITY SCHOOLS
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**Department: 698.11 MOTT EARLY HEADSTART**

10/31/2024	17	10364103	AUG2024-MOTT	CHARLES STEWART MOTT COMMUNITY COLL
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**Department: 698.01 HEAD START**

10/31/2024	17	52536(A)*#	6002315840	STAPLES INC
10/31/2024	17	52537(A)*#	6003928176	STAPLES INC
10/31/2024	17	52538(A)*#	3564068340	STAPLES INC
10/31/2024	17	52539(A)*#	3554975340	STAPLES INC

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
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**Department: 695.41 PROGRAM-DIRECT**

10/31/2024	17	10364060	101824TYISKA-U	BEECHER METROPOLITAN DISTRICT
10/31/2024	17	10364061	101824BROWN-SMITH-U	CITY OF FLINT
10/31/2024	17	10364062	102124THOMAS-U	CITY OF FLINT
10/31/2024	17	10364063	101824WALKER-U	CITY OF FLINT

10/31/2024	17	10364064	101824FIZER-U	CITY OF FLINT
10/31/2024	17	10364065	101724HARRIS-U	CITY OF FLINT
10/31/2024	17	10364066	101824SMITH-U	CITY OF FLINT
10/31/2024	17	10364067	101824JACKSON-U	CITY OF FLINT
10/31/2024	17	10364068	101024MORRIS-U	CITY OF FLINT
10/31/2024	17	10364069	101824HUNTER-U	CITY OF FLINT
10/31/2024	17	10364070	101824CULBREATH-U	CITY OF FLINT
10/31/2024	17	10364071	101824TAYLOR-U	CITY OF FLINT
10/31/2024	17	10364072	101124PRESTON-U	CITY OF FLINT
10/31/2024	17	10364073	102124MORRIS-U	CITY OF FLINT
10/31/2024	17	10364074	101824MARTIN-U	CITY OF FLINT
10/31/2024	17	10364075	101124SMITH-U	CITY OF FLINT
10/31/2024	17	10364076	101724WILLIS-U	CITY OF FLINT
10/31/2024	17	10364077	102324PAGE-U	CITY OF FLINT
10/31/2024	17	10364078	101824MURDOCK-U	CITY OF FLINT
10/31/2024	17	10364079	102124TERRY-U	CITY OF FLINT
10/31/2024	17	10364080	101124BOONE-U	CITY OF FLINT
10/31/2024	17	10364081	102224WYSINGER-U	CITY OF FLINT
10/31/2024	17	10364082	101824KING-U	CITY OF FLINT
10/31/2024	17	10364083	101824NARD-U	CITY OF FLINT
10/31/2024	17	10364084	101824VINES-U	CITY OF FLINT
10/31/2024	17	10364085	102224BELL-U	CITY OF MT MORRIS
10/31/2024	17	10364104	101824FAIRLEY-U	MT MORRIS TOWNSHIP
10/31/2024	17	52353(A)	102224CONWAY-U	CITY OF FLUSHING

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 699.00 COMMON**

10/31/2024	17	10364099	235546	CRYSTAL WATER COMPANY
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**Department: 699.98 GCCARD-DISALLOWED**

10/31/2024	17	52536(A)*#	6002315840	STAPLES INC
10/31/2024	17	52537(A)*#	6003928176	STAPLES INC
10/31/2024	17	52538(A)*#	3564068340	STAPLES INC
10/31/2024	17	52539(A)*#	3554975340	STAPLES INC

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM

**Department: 315.00 ROAD PATROL**

10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM

**Department: 315.00 ROAD PATROL**

10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM
<b>Department: 308.09 MT MORRIS SRO</b>				
10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
<b>Department: 308.11 INTERNATIONAL ACADEMY SRO</b>				
10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
<b>Department: 308.13 BENTLEY SCHOOLS SRO</b>				
10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
<b>Department: 000.00 NON SPECIFIC</b>				
10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
<b>Department: 310.00 INVESTIGATIVE</b>				
10/30/2024	17	10363941*#	287290515805X101424	AT&T MOBILITY
10/30/2024	17	10363942*#	287290515805X1014242	AT&T MOBILITY
10/31/2024	17	52364(A)	10776444236	DELL MARKETING LP
<b>Department: 000.00 NON SPECIFIC</b>				
10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
<b>Department: 324.00 COMMUNITY SERVICES PROG</b>				
10/30/2024	17	10363941*#	287290515805X101424	AT&T MOBILITY
10/30/2024	17	10363942*#	287290515805X1014242	AT&T MOBILITY
<b>Department: 000.00 NON SPECIFIC</b>				
10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM

**Department: 312.00 SPECIALTY TEAM**

10/30/2024	17	10363941*#	287290515805X101424	AT&T MOBILITY
10/30/2024	17	10363942*#	287290515805X1014242	AT&T MOBILITY
10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM

**Department: 315.00 ROAD PATROL**

10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
10/30/2024	17	10363990	1534	GENESEE COUNTY 911 CONSORTIUM
10/30/2024	17	10363990	1534	GENESEE COUNTY 911 CONSORTIUM
10/31/2024	17	52500(A)	50811	PRO COMM INC

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM

**Department: 315.00 ROAD PATROL**

10/30/2024	17	10363973*#	0016886	LETAVIS VEHICLE
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
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**Department: 283.00 CIRCUIT COURT**

10/29/2024	17	10363910	2732	MACK MILTON L JR
10/31/2024	17	52319(A)	2731	BALL RICHARD D

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363907*	PPE 10/11/2024 DSS	Gen County Prof Court Officers Asso

**Department: 356.00 GVRC OPERATING COST**

10/29/2024	17	10363901	0067315031	GFL ENVIRONMENTAL USA INC
10/31/2024	17	52418(A)	GVRC 9/30/2024	GENESEE HEALTH SYSTEM

**Department: 663.06 CCF MST**

10/31/2024	17	52419(A)	MST-QTR4 7/1-9/30/24	GENESEE HEALTH SYSTEM
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**Department: 664.00 COMMUNITY BASED SERVICES**

10/29/2024	17	10363929*#	16016 1STPMT	ZUDDLES LLC
10/31/2024	17	52420(A)	MH/ES 9/1-9/30/2024	GENESEE HEALTH SYSTEM

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363914*	PPE 10/11/2024 DPO	POAM

**Department: 283.00 CIRCUIT COURT**

10/30/2024	17	10363935	287342008384X101424	AT&T
10/30/2024	17	10364038	586143	STATE BAR OF MI
10/30/2024	17	10364039	592722	STATE BAR OF MI
10/30/2024	17	10364040	592713	STATE BAR OF MI

10/30/2024	17	10364041	600254	STATE BAR OF MI
10/30/2024	17	10364042	601608	STATE BAR OF MI
10/31/2024	17	52322(A)	PDLB00054	BELDIN LYNN M
10/31/2024	17	52326(A)	PDLB00055	BELDIN LYNN M
10/31/2024	17	52327(A)	24T00654-5	BENDALL BRENDA ATTY AT LAW
10/31/2024	17	52328(A)	2400358-6	BENDALL BRENDA ATTY AT LAW
10/31/2024	17	52329(A)	192727-2	BENDALL BRENDA ATTY AT LAW
10/31/2024	17	52330(A)	2401974-4	BENDALL BRENDA ATTY AT LAW
10/31/2024	17	52331(A)	2302039-4	BENDALL BRENDA ATTY AT LAW
10/31/2024	17	52332(A)	2402555-2	BENDALL BRENDA ATTY AT LAW
10/31/2024	17	52349(A)*#	AB1HB3J	CDW LLC
10/31/2024	17	52365(A)	099	DOLL BRUCE E ATTY AT LAW
10/31/2024	17	52366(A)	116	DOLL BRUCE E ATTY AT LAW
10/31/2024	17	52367(A)	107	DOLL BRUCE E ATTY AT LAW
10/31/2024	17	52368(A)	108	DOLL BRUCE E ATTY AT LAW
10/31/2024	17	52369(A)	098	DOLL BRUCE E ATTY AT LAW
10/31/2024	17	52370(A)	106	DOLL BRUCE E ATTY AT LAW
10/31/2024	17	52371(A)	113	DOLL BRUCE E ATTY AT LAW
10/31/2024	17	52374(A)	1214	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52375(A)	1218	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52376(A)	1216	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52377(A)	1217	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52378(A)	1204	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52379(A)	1213	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52380(A)	1208	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52381(A)	1202	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52382(A)	1209	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52383(A)	1211	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52384(A)	1197	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52385(A)	1210	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52386(A)	1207	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52387(A)	1205	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52388(A)	1206	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52389(A)	1201	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52390(A)	1203	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52391(A)	1200	DUPLESSIS ASHLEE NICOLE

10/31/2024	17	52392(A)	1196	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52393(A)	1199	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52394(A)	1219	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52395(A)	1198	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52396(A)	1212	DUPLESSIS ASHLEE NICOLE
10/31/2024	17	52434(A)	2583	GUISBERT MORMANDO LAW
10/31/2024	17	52435(A)	2584	GUISBERT MORMANDO LAW
10/31/2024	17	52436(A)	2585	GUISBERT MORMANDO LAW
10/31/2024	17	52437(A)	2582	GUISBERT MORMANDO LAW
10/31/2024	17	52439(A)	24053888-10172024	HARUSKA THERESA M
10/31/2024	17	52440(A)	24053888-09302024	HARUSKA THERESA M
10/31/2024	17	52441(A)	23T02806-09222024	HARUSKA THERESA M
10/31/2024	17	52442(A)	23T02420-09222024	HARUSKA THERESA M
10/31/2024	17	52443(A)	22050556-10042024	HARUSKA THERESA M
10/31/2024	17	52444(A)	22050556-09192024	HARUSKA THERESA M
10/31/2024	17	52445(A)	24054078-101024024	HARUSKA THERESA M
10/31/2024	17	52446(A)	21T03375-09222024	HARUSKA THERESA M
10/31/2024	17	52452(A)	TSJ0030PD	JOHNS TAMARA S
10/31/2024	17	52454(A)	F0099	BARAN KENNETH
10/31/2024	17	52456(A)	24-56065-04	KETCHMARK DENISE R ATTY AT LAW
10/31/2024	17	52457(A)	24-2095-03	KETCHMARK DENISE R ATTY AT LAW
10/31/2024	17	52458(A)	24-916-04	KETCHMARK DENISE R ATTY AT LAW
10/31/2024	17	52460(A)	10183	LAW OFFICE OF MAJOR WHITE PLLC
10/31/2024	17	52461(A)	10250	LAW OFFICE OF MAJOR WHITE PLLC
10/31/2024	17	52462(A)	10174	LAW OFFICE OF MAJOR WHITE PLLC
10/31/2024	17	52463(A)	10199	LAW OFFICE OF MAJOR WHITE PLLC
10/31/2024	17	52464(A)	9045	MANWELL MITCHELL DAVID
10/31/2024	17	52465(A)	9049	MANWELL MITCHELL DAVID
10/31/2024	17	52466(A)	9046	MANWELL MITCHELL DAVID
10/31/2024	17	52467(A)	9047	MANWELL MITCHELL DAVID
10/31/2024	17	52468(A)	9048	MANWELL MITCHELL DAVID
10/31/2024	17	52472(A)	20258	MAINPRIZE HAJEK JESSICA ATTY AT LAW
10/31/2024	17	52473(A)	20257	MAINPRIZE HAJEK JESSICA ATTY AT LAW
10/31/2024	17	52474(A)	20260	MAINPRIZE HAJEK JESSICA ATTY AT LAW
10/31/2024	17	52475(A)	20259	MAINPRIZE HAJEK JESSICA ATTY AT LAW
10/31/2024	17	52478(A)	24116	MEIERS ERWIN ATTY AT LAW

10/31/2024	17	52479(A)	24115	MEIERS ERWIN ATTY AT LAW
10/31/2024	17	52480(A)	24118	MEIERS ERWIN ATTY AT LAW
10/31/2024	17	52481(A)	24117	MEIERS ERWIN ATTY AT LAW
10/31/2024	17	52482(A)	24119	MEIERS ERWIN ATTY AT LAW
10/31/2024	17	52489(A)	24018645	PETRICHE ASHLEY A
10/31/2024	17	52490(A)	240535445	PETRICHE ASHLEY A
10/31/2024	17	52491(A)	2453223-2	PETRICHE ASHLEY A
10/31/2024	17	52492(A)	24536713	PETRICHE ASHLEY A
10/31/2024	17	52493(A)	24027662	PETRICHE ASHLEY A
10/31/2024	17	52494(A)	2400731-4	PETRICHE ASHLEY A
10/31/2024	17	52495(A)	2302549-4	PETRICHE ASHLEY A
10/31/2024	17	52496(A)	155-Q1	PIAZZA JAMES F
10/31/2024	17	52506(A)	1359	ROBINSON NICHOLAS R
10/31/2024	17	52507(A)	1358	ROBINSON NICHOLAS R
10/31/2024	17	52508(A)	1360	ROBINSON NICHOLAS R
10/31/2024	17	52509(A)	1364	ROBINSON NICHOLAS R
10/31/2024	17	52510(A)	1357	ROBINSON NICHOLAS R
10/31/2024	17	52511(A)	1362	ROBINSON NICHOLAS R
10/31/2024	17	52512(A)	1363	ROBINSON NICHOLAS R
10/31/2024	17	52513(A)	1369	ROBINSON NICHOLAS R
10/31/2024	17	52514(A)	1367	ROBINSON NICHOLAS R
10/31/2024	17	52515(A)	1368	ROBINSON NICHOLAS R
10/31/2024	17	52516(A)	1365	ROBINSON NICHOLAS R
10/31/2024	17	52517(A)	1366	ROBINSON NICHOLAS R
10/31/2024	17	52518(A)	1361	ROBINSON NICHOLAS R
10/31/2024	17	52523(A)	675	RUSH KEVIN L ATTY AT LAW
10/31/2024	17	52524(A)	676	RUSH KEVIN L ATTY AT LAW
10/31/2024	17	52525(A)	677	RUSH KEVIN L ATTY AT LAW
10/31/2024	17	52526(A)	678	RUSH KEVIN L ATTY AT LAW
10/31/2024	17	52527(A)	679	RUSH KEVIN L ATTY AT LAW
10/31/2024	17	52532(A)	220	ST CIN ROBERT
10/31/2024	17	52533(A)	221	ST CIN ROBERT
10/31/2024	17	52534(A)	0222	ST CIN ROBERT
10/31/2024	17	52542(A)	347	THE LAW OFFICE OF JODI L HEMINGWAY
10/31/2024	17	52543(A)	348	THE LAW OFFICE OF JODI L HEMINGWAY
10/31/2024	17	52544(A)	138	TOSTO JOHN A ATTY AT LAW

10/31/2024	17	52545(A)	139	TOSTO JOHN A ATTY AT LAW
10/31/2024	17	52546(A)	140	TOSTO JOHN A ATTY AT LAW

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363907*	PPE 10/11/2024 DSS	Gen County Prof Court Officers Asso

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
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10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 689.00 VETERANS SERVICES**

10/30/2024 17 10363937 A287314087615X101420 AT&T MOBILITY  
10/30/2024 17 10363938 B287314087615X101420 AT&T MOBILITY  
10/30/2024 17 10363961 20241018TAYLOR CREDIT ACCEPTANCE CORP  
10/30/2024 17 10364011 20241017DEGARMO LASCO FORD INC  
10/30/2024 17 10364018 38945940 MATTHEW BENDER AND CO INC  
10/30/2024 17 10364028 20241018ZOVISHLACK PRIVATE NATIONAL MORGAGE ACCEPTANCE  
10/30/2024 17 10364054 20241025DEGARMO WELLS FARGO BANK NA  
10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank  
10/29/2024 17 10363907\* PPE 10/11/2024 DSS Gen County Prof Court Officers Asso

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363881\* PPE 10/11/2024 DBW MI AFSCME  
10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 285.01 ALL RISE GRANT**

10/31/2024 17 52354(A) 0002 CLEARMIND INC

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 649.00 COMMUNITY MENTAL HEALTH**

10/29/2024 17 10363896 0924-GENCCI EASTER SEAL SOCIETY

**Department: 255.06 NON SPECIFIC**

10/29/2024	17	10363928	24-28000001	WM E WALTER INC
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**Department: 265.00 BUILDINGS & GROUNDS**

10/31/2024	17	52397(A)	23135-0-14	ROOT & TMR
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/31/2024	17	10364109#	5511494277	AIRGAS INC

**Department: 763.00 PARKS WOLVERINE CAMPGROUND**

10/31/2024	17	10364131	2014805	HOME DEPOT
10/31/2024	17	10364133	5010402	HOME DEPOT

**Department: 770.03 PARKS VILLAGE MAINTENANCE SERV**

10/31/2024	17	10364109#	5511494277	AIRGAS INC
10/31/2024	17	10364115	IN-30308444	DUBOIS CHEMICALS
10/31/2024	17	10364127	2410-793773	RL MORGAN COMPANY
10/31/2024	17	10364146	5027861	HOME DEPOT
10/31/2024	17	10364151	9012034	HOME DEPOT
10/31/2024	17	10364186	TB-PW030191	WEBSTER AND GARNER INC
10/31/2024	17	52433(A)	9287992953	WW GRAINGER INC

**Department: 000.00 NON SPECIFIC**

10/30/2024	17	10363945	5323400027-2023	AUTO WARES GROUP
10/30/2024	17	10363948	4130104010-2023	BRADLEY, PHILLIP &
10/30/2024	17	10363949	4130130030-2023	BRADLEY, PHILLIP &
10/30/2024	17	10363952	0505676105-2023	BRISTOL MANUFACTURING INC
10/30/2024	17	10363953	5925526015-2023	CHEEK, DONALD
10/30/2024	17	10363959	4625105021-2023	CORELOGIC TAX SERVICES LLC
10/30/2024	17	10363960	0925300004-2023	CRAMPTON, ALLEN
10/30/2024	17	10363962	4733355045-2023	DMF FINANCIAL SERVICES INC

10/30/2024	17	10363963	0703576075-2023	DMF FINANCIAL SERVICES INC
10/30/2024	17	10363964	0710576087-2023	DMF FINANCIAL SERVICES INC
10/30/2024	17	10363965	0710576055-2023	DMF FINANCIAL SERVICES INC
10/30/2024	17	10363966	0710576054-2023	DMF FINANCIAL SERVICES INC
10/30/2024	17	10363967	4117227009-2023	EASTON, GWENDELYN P
10/30/2024	17	10363969	0914400017-2023	ENGELMAN, RICHARD
10/30/2024	17	10363996	5924501049-2023	HALL, LYNETTE
10/30/2024	17	10363997	1422554026-2022	HAMILTON, JUSTUS
10/30/2024	17	10364000	5931576300-2023	HELSIUS, MARK E
10/30/2024	17	10364003	1431501009-2023	JMA TOOL & ENGINEERING INC
10/30/2024	17	10364004	4002180013-2023	JOHNSON, RAYMOND
10/30/2024	17	10364006	5336526032-2023	KLOSOSKY, GARY JOSEPH
10/30/2024	17	10364007	5336526030-2023	KLOSOSKY, GARY JOSEPH
10/30/2024	17	10364008	5336526034-2023	KLOSOSKY, GARY JOSEPH
10/30/2024	17	10364009	0406400005-2023	KOAN, LINDA S
10/30/2024	17	10364013	1410400015-2023	LEE, HARRY
10/30/2024	17	10364029	5615677017-2023	PRIMARY TITLE AGENCY LLC
10/30/2024	17	10364030	4002310030-2023	RICHMOND, PAULINE
10/30/2024	17	10364031	1834300008-2023	RUNYAN, WILLIAM
10/30/2024	17	10364035	4104476078-2023	SARGENTS TITLE COMPANY
10/30/2024	17	10364044	5114551018-2023	STEVENS, AGNES
10/30/2024	17	10364048	0722300095-2023	THE DENTAL DEPOT
10/30/2024	17	10364053	4024483001-2023	WELCH, JASHUA B
10/30/2024	17	10364055	0716501011-PRE2023	WILLIAMS, ANTHONY

**Department: 254.00 TREASURER TAX REVERSION**

10/31/2024	17	52499(A)*#	56494	POZNAK DYER KANAR SCHEFSKY THOMPSON
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**Department: 525.00 PARKING METERS**

10/31/2024	17	52449(A)	INV24-151260	ID ENHANCEMENTS INC
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

10/30/2024	17	10363954	0630528007PRE24-2022	CIELICZKA, JASON &
10/30/2024	17	10363955	0630528007PRE24-2023	CIELICZKA, JASON &
10/30/2024	17	10364001	0613571048PRE24-2023	HOLBROOK, MARY & JOSHUA
10/30/2024	17	10364016	1525676078PRE24-2022	MARSCHKE, AVERY
10/30/2024	17	10364017	1525676078PRE22-2023	MARSCHKE, AVERY

**Department: 254.20 2020 TAX YEAR**

10/31/2024	17	52499(A)*#	56494	POZNAK DYER KANAR SCHEFSKY THOMPSON
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**Department: 254.22**

10/31/2024	17	52499(A)*#	56494	POZNAK DYER KANAR SCHEFSKY THOMPSON
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**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363881*	PPE 10/11/2024 DBW	MI AFSCME
10/29/2024	17	10363882*	PPE 10/11/2024 DMO	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank

**Department: 000.00 NON SPECIFIC**

10/29/2024	17	10363880*	PPE 10/11/2024 DBI	MI AFSCME
10/29/2024	17	10363903*	PPE 10/11/2024 WCA	Huntington Bank
10/29/2024	17	10363904#	73072	KENNEDY BRIAN

**Department: 234.00 CAR POOL**

10/29/2024	17	10363890	40797	BROWN & SONS COMPANY INC
10/29/2024	17	10363890	41054	BROWN & SONS COMPANY INC
10/29/2024	17	10363890	39815	BROWN & SONS COMPANY INC
10/29/2024	17	10363904#	73072	KENNEDY BRIAN
10/29/2024	17	10363923	1630150576	UNIFIRST CORPORATION
10/31/2024	17	52312(A)	59788	APPLEGATE CHEVROLET
10/31/2024	17	52484(A)	1-1317564	JDR DRAKES AUTO
10/31/2024	17	52485(A)	1-1317575	JDR DRAKES AUTO
10/31/2024	17	52486(A)	1-1317621	JDR DRAKES AUTO
10/31/2024	17	52487(A)	1-1317706	JDR DRAKES AUTO
10/31/2024	17	52488(A)	1-1317737	JDR DRAKES AUTO

10/31/2024	17	52497(A)	1510044014	POMP'S TIRE SERVICE INC
10/31/2024	17	52498(A)	1510044042	POMP'S TIRE SERVICE INC
10/31/2024	17	52522(A)	11HT2885	ROWERDINK INC

**Department: 770.11 PARKS REC VEHIC & EQUIPMENT**

10/31/2024	17	10364110	40550	BROWN & SONS COMPANY INC
10/31/2024	17	10364111	40525	BROWN & SONS COMPANY INC
10/31/2024	17	10364112	41632	BROWN & SONS COMPANY INC
10/31/2024	17	10364113	41720	BROWN & SONS COMPANY INC
10/31/2024	17	10364117	IF18781	FLINT NEW HOLLAND
10/31/2024	17	10364118	IF18785	FLINT NEW HOLLAND
10/31/2024	17	10364119	IF18877	FLINT NEW HOLLAND
10/31/2024	17	10364154	9689	LOUIES TOWING & AUTO REPAIR
10/31/2024	17	10364155	9733	LOUIES TOWING & AUTO REPAIR
10/31/2024	17	10364157	1-1775881	MID MICHIGAN AUTO PARTS INC
10/31/2024	17	10364158	1-1775894	MID MICHIGAN AUTO PARTS INC
10/31/2024	17	10364159	1-1776042	MID MICHIGAN AUTO PARTS INC
10/31/2024	17	10364160	1-1776433	MID MICHIGAN AUTO PARTS INC
10/31/2024	17	10364161	2534460	TODD R. IGNACE
10/31/2024	17	10364162	2530433	TODD R. IGNACE
10/31/2024	17	10364166	20108298	INTERSTATE BATTERY SYSTEM
10/31/2024	17	10364167	20108310	INTERSTATE BATTERY SYSTEM
10/31/2024	17	10364168	11909333	REINDERS INC
10/31/2024	17	10364169	11909595	REINDERS INC
10/31/2024	17	10364170	11909810	REINDERS INC
10/31/2024	17	10364171	11909811	REINDERS INC
10/31/2024	17	10364172	11909917	REINDERS INC
10/31/2024	17	10364184	TB-SW010847	WEBSTER AND GARNER INC
10/31/2024	17	10364185	TB-PW030192	WEBSTER AND GARNER INC
10/31/2024	17	10364187	TB-PW030222	WEBSTER AND GARNER INC
10/31/2024	17	10364188	TB-PW030223	WEBSTER AND GARNER INC
10/31/2024	17	52548(A)	2323161	TRI COUNTY EQUIPMENT
10/31/2024	17	52549(A)	2324729	TRI COUNTY EQUIPMENT
10/31/2024	17	52550(A)	2326387	TRI COUNTY EQUIPMENT

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 196.00 INSURANCE**

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 202.00 APPROPRIATIONS**

10/30/2024 17 10364036 3531STPMTFY24 SCRIPTSOURCING LLC

10/30/2024 17 10364037 3532NDPMTFY25 SCRIPTSOURCING LLC

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

**Department: 255.06 NON SPECIFIC**

10/31/2024 17 52349(A)\*# AB1HB3J CDW LLC

**Department: 000.00 NON SPECIFIC**

10/29/2024 17 10363903\* PPE 10/11/2024 WCA Huntington Bank

TOTAL - ALL FUNDS

\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**BUDGET FOR GENESEE COUNTY**  
**2024 - 11/03/2024**

Description	Account	Dept	Amount
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	3,541.81
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	396.99
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00	1,198.03
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	8,460.06
DSS DUES FOR PAY DATE 10/25/2024	256.000	000.00	268.82
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00	5,870.50
RTG VOYA FOR PAY DATE 10/25/2024	256.000	000.00	1,663.88
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00	201.00
PREPAID EXPENSES	123.000	000.00	99.00
<b>Total for department 000.00:</b>			<b>\$ 21,700.09</b>
BOC	777.000	105.00	2,024.98
<b>Total for department 105.00:</b>			<b>\$ 2,024.98</b>
FISCAL SERVICES	933.001	172.00	329.94
<b>Total for department 172.00:</b>			<b>\$ 329.94</b>
PAYROLL	755.000	194.00	219.96
<b>Total for department 194.00:</b>			<b>\$ 219.96</b>
ELECTION ADVERTISEMENTS	801.004	215.00	1,999.97
THERMAL PAPER	978.000	215.00	180.00
PRINTER CABLE	978.000	215.00	66.00
BATTERY CHARGER	978.000	215.00	185.00
TABLET BATTERY	978.000	215.00	242.00
POWER CORD CABLE	978.000	215.00	30.00
VERITY KEY	978.000	215.00	950.00
<b>Total for department 215.00:</b>			<b>\$ 3,652.97</b>
REGISTRATION - ALICIA HAMLIN	913.004	216.00	200.00
REGISTRATION - SANDRA PORTER	913.004	216.00	200.00

CLERKS	933.001	216.00	109.98
<b>Total for department 216.00:</b>			<b>\$ 509.98</b>
ACCT #852910001041913	801.007	228.01	116.85
IT	933.001	228.01	991.76
20 DESKTOPS, 85 LAPTOPS, 94 DOCKS EOY OR	978.006	228.01	114,255.00
<b>Total for department 228.01:</b>			<b>\$ 115,363.61</b>
PURCHASING	754.000	233.00	109.98
<b>Total for department 233.00:</b>			<b>\$ 109.98</b>
GIS	755.000	246.00	109.98
<b>Total for department 246.00:</b>			<b>\$ 109.98</b>
MEMBERSHIPS	915.000	253.00	439.00
MEMBERSHIPS	915.000	253.00	297.00
TREASURER	933.001	253.00	109.98
<b>Total for department 253.00:</b>			<b>\$ 845.98</b>
EQUALIZATION	933.000	257.00	329.94
<b>Total for department 257.00:</b>			<b>\$ 329.94</b>
SUPPLIES	763.000	265.00	58.21
REPAIRS GROUNDS	930.000	265.00	172.84
ELECTRIC UTILITIES	920.000	265.00	251.33
ELECTRIC UTILITIES	920.000	265.00	456.97
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	73.22
ANNUAL FIRE EXTINGUISHER INSPECTION	801.004	265.00	313.00
ANNUAL FIRE EXTINGUISHER INSPECTION	801.004	265.00	40.00
ANNUAL FIRE EXTINGUISHER INSPECTION	801.004	265.00	173.00
ANNUAL FIRE EXTINGUISHER INSPECTION	801.004	265.00	434.00
MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	30.00
MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	36.14
MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	141.18
MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	70.68
MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	21.42

MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	108.82
MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	27.84
MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	30.00
MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	72.28
TELEPHONE	850.000	265.00	239.29
TELEPHONE	850.000	265.00	102.55
MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00	626.28
MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00	198.14
MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00	14.51
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	35.00
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	75.38
MISC PLUMBING PARTS, FAUCETS	763.000	265.00	59.40
MISC MAINTENANCE SUPPLIES, PLUMBING, ETC	763.000	265.00	1,711.20
HVAC MAINTENANCE SUPPLIES, BELTS, ETC.	763.000	265.00	1,696.04
EMERGNCEY REPAIRS TO BOILER AT CIRCUIT	763.000	265.00	5,559.00
<b>Total for department 265.00:</b>			<b>\$ 12,827.72</b>
CORP COUNSEL	755.000	266.00	219.96
<b>Total for department 266.00:</b>			<b>\$ 219.96</b>
BUILDING ENTRANCE MAT SERVICE	801.004	267.00	173.38
ANNUAL INSPECTION SERVICE MCCREE	801.004	267.00	3,355.00
ANNUAL FIRE EXTINGUISHER INSPECTION	801.004	267.00	660.00
MISC ELECTRICAL SUPPLIES, WIRE, BULBS	763.000	267.00	214.00
MISC ELECTRICAL SUPPLIES, BULBS, WIRE	763.000	267.00	57.00
<b>Total for department 267.00:</b>			<b>\$ 4,459.38</b>
HR	933.001	270.00	989.82
<b>Total for department 270.00:</b>			<b>\$ 989.82</b>
SUPPLIES CLOTHING	767.000	283.00	40.50
Mileage Fees	907.007	283.00	11.40
JURORS MEALS	907.006	283.00	136.35
JURORS MEALS	907.006	283.00	127.75
SUPPLIES OFFICE	754.000	283.00	135.00
HEARING IMPAIRED SERVICES	801.031	283.00	442.00

TRANSCRIPTS APPEALS	907.001	283.00	71.40
CIRCUIT COURT	933.001	283.00	659.88
HEARING IMPAIRED SERVICES	801.031	283.00	310.00
<b>Total for department 283.00:</b>			<b>\$ 1,934.28</b>

RENTAL BUILDING	939.000	286.00	18,217.54
TELEPHONE	850.000	286.00	5.35
SERV CONT GENERAL	801.004	286.00	200.00
PROTECTION AND SECURITY SERVICES	801.029	286.00	600.00
SERVICE AGREEMENT-LAPTOPS	933.001	286.00	1,160.00
PROTECTION AND SECURITY SERVICES	801.029	286.00	675.67
OUTSIDE PRINTING	900.003	286.00	336.06
POSTAGE	851.000	286.00	756.00
MEMBERSHIPS	915.000	286.00	415.00
MEMBERSHIPS	915.000	286.00	415.00
MEMBERSHIPS	915.000	286.00	415.00
MEMBERSHIPS	915.000	286.00	415.00
MEMBERSHIPS	915.000	286.00	415.00
SUPPLIES OFFICE	754.000	286.00	827.60
ENVELOPES	754.000	286.00	1,490.10
TRANSCRIPTS GENERAL	907.000	286.00	676.85
DISTRICT COURT	801.004	286.00	109.98
TRANSCRIPTS GENERAL	907.000	286.00	200.90
TRANSCRIPTS GENERAL	907.000	286.00	64.75
TRANSCRIPTS GENERAL	907.000	286.00	105.00
TRANSCRIPTS GENERAL	907.000	286.00	136.50
<b>Total for department 286.00:</b>			<b>\$ 27,637.30</b>

SUPPLIES OFFICE	754.000	287.00	135.00
SERV CONT GENERAL	801.004	287.00	446.99
SERV CONT GENERAL	801.004	287.00	111.75
SERVICE CONTRACTS	801.000	287.00	427.48
OUTSIDE PRINTING	900.003	287.00	461.90
MEMBERSHIPS	915.000	287.00	505.00
MEMBERSHIPS	915.000	287.00	415.00
MEMBERSHIPS	915.000	287.00	415.00

MEMBERSHIPS	915.000	287.00	470.00
ENVELOPES	754.000	287.00	289.20
SERVICE CONTRACTS	801.000	287.00	40.85
TRANSCRIPTS GENERAL	907.000	287.00	106.75
TRANSCRIPTS GENERAL	907.000	287.00	143.50
INTERPRETERS	801.000	287.00	4,448.47
<b>Total for department 287.00:</b>			<b>\$ 8,416.89</b>

ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	90.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	95.36
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	425.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	425.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	355.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	455.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	390.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	425.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	425.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	425.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	85.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	850.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	850.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	170.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	90.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	125.00
SERVICE CONTRACT-PSYCHOLOGIST	801.022	294.00	500.00
SERVICE CONTRACT-PSYCHOLOGIST	801.022	294.00	500.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	150.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	120.00
SUPPLIES OFFICE	754.000	294.00	700.64
PROBATE COURT	755.000	294.00	109.98
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	540.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	105.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	180.00
<b>Total for department 294.00:</b>			<b>\$ 9,010.98</b>

SUPPLIES OFFICE	754.000	295.00	22.56
<b>Total for department 295.00:</b>			<b>\$ 22.56</b>
PROCESS SERVER	812.000	296.01	37.00
TRAINING - R. BROWN	910.004	296.01	80.00
TRAINING - M. WILLIAMS	910.004	296.01	80.00
TRAINING - N. DEMOCK	910.004	296.01	80.00
TELEPHONE	850.000	296.01	66.79
LYNN BELDIN TRANSCRIPTS	907.000	296.01	73.50
PROSECUTOR	801.004	296.01	9,128.34
JANET DRIESEN TRANSCRIPTS	907.000	296.01	29.40
TRANSCRIPTION TYPING	907.000	296.01	147.60
TRANSCRIPTION TYPING	907.000	296.01	11.10
CHRISTINE LINTZ TRANSCRIPTS	907.000	296.01	469.00
CHRISTINE LINTZ TRANSCRIPTS	907.000	296.01	343.00
MARLENE RAGLAND TRANSCRIPTS	907.000	296.01	20.10
MARLENE RAGLAND TRANSCRIPTS	907.000	296.01	22.80
GAIL ANN REDMOND TRANSCRIPTION	907.000	296.01	23.40
<b>Total for department 296.01:</b>			<b>\$ 10,612.03</b>
MOTOR POOL CHARGES (CIRC CRT)	957.005	302.00	4.00
SUPPLIES UNIFORMS (CIRC CRT)	769.000	302.00	34.00
<b>Total for department 302.00:</b>			<b>\$ 38.00</b>
MOTOR POOL CHARGES (DIST CRT)	957.005	303.00	4.00
SUPPLIES UNIFORMS (DIST CRT)	769.000	303.00	34.00
<b>Total for department 303.00:</b>			<b>\$ 38.00</b>
SERV CONT GENERAL	801.004	305.00	50.00
TELEPHONE	850.000	305.00	763.01
TELEPHONE	850.000	305.00	190.75
MOTOR POOL CHARGES (ADMIN)	957.005	305.00	84.00
35% ADMIN CAR WASHES	957.005	305.00	765.80
TRAINING EMPLOYEES	910.005	305.00	150.00
SHERIFF-ADMN	801.004	305.00	329.94
<b>Total for department 305.00:</b>			<b>\$ 2,333.50</b>

DRAIN SERVICE	930.000	309.00	250.00
MISC DOOR HARDWARE, KEYS, LOCKS, ETC.	763.000	309.00	207.00
MISC ELECTRICAL SUPPLIES, BULBS, WIRE	763.000	309.00	250.00
<b>Total for department 309.00:</b>			<b>\$ 707.00</b>
SERV CONT GENERAL	801.004	310.00	25.00
SERV CONT GENERAL	801.004	310.00	114.90
MOTOR POOL CHARGES (DB)	957.005	310.00	12.00
SERV CONT GENERAL	801.004	310.00	570.00
SUPPLIES UNIFORMS (D/B)	769.000	310.00	55.00
SHERIFF-INVESTIGATIVE	801.004	310.00	109.98
<b>Total for department 310.00:</b>			<b>\$ 886.88</b>
MOTOR POOL CHARGES (GHOST)	957.005	312.00	88.00
<b>Total for department 312.00:</b>			<b>\$ 88.00</b>
MOBILE LICENSES/RELATED FEES (X2) GHOST	978.000	316.01	12,286.00
GHOST VHC# 4514; VIN#1GNSKLED3RR26954	978.000	316.01	23,590.00
PROTECTIVE VESTS/GEAR GCSO	752.000	316.01	2,687.00
PROTECTIVE VESTS/GEAR GCSO	752.000	316.01	805.00
PROTECTIVE VESTS/GEAR GCSO	752.000	316.01	545.00
PROTECTIVE VESTS/GEAR GCSO	752.000	316.01	535.00
PROTECTIVE VESTS/GEAR GCSO	752.000	316.01	2,043.00
PROTECTIVE VESTS/GEAR GCSO	752.000	316.01	545.00
PROTECTIVE VESTS/GEAR GCSO	752.000	316.01	894.00
PROTECTIVE VESTS/GEAR GCSO	752.000	316.01	3,786.00
<b>Total for department 316.01:</b>			<b>\$ 47,716.00</b>
TELEPHONE	850.000	317.00	101.66
TELEPHONE	850.000	317.00	25.42
UNIFORM SUPPLIES	769.000	317.00	770.00
<b>Total for department 317.00:</b>			<b>\$ 897.08</b>
ER VET SERVICES SPT 2024/JOSIE	955.014	318.00	3,737.50
<b>Total for department 318.00:</b>			<b>\$ 3,737.50</b>

SERV CONT GENERAL	801.004	351.00	105.00
TELEPHONE	850.000	351.00	326.59
TELEPHONE	850.000	351.00	81.65
TASERS MAINTENANCE (X250) FY25 10/1-9/30	802.000	351.00	19,170.60
SUPPLIES KITCHEN	765.000	351.00	326.65
MOTOR POOL CHARGES (JAIL/CORR)	957.005	351.00	84.00
SUPPLIES OTHER	752.000	351.00	133.60
SUPPLIES UNIFORMS (JAIL)	769.000	351.00	312.50
INMATE MEALS/INDIGENT KITS FOOD* FY24/25	762.000	351.00	17,462.02
INMATE MEALS/INDIGENT KITS FOOD* FY24/25	762.000	351.00	110.63
INMATE FOOD	762.000	351.00	12,290.85
SUPPLIES OTHER	752.000	351.00	198.70
SUPPLIES-INMATE CLOTHING	768.000	351.00	627.45
SUPPLIES OTHER	752.000	351.00	594.98
SUPPLIES OTHER	752.000	351.00	363.76
SUPPLIES OTHER	752.000	351.00	198.70
SUPPLIES-INMATE CLOTHING	768.000	351.00	273.75
24-25 JAIL JANITORIAL SUPPLIES	752.000	351.00	1,632.41
24-25 JAIL JANITORIAL SUPPLIES	752.000	351.00	1,939.40
SHERIFF-CORRECTIONS	933.001	351.00	109.98
SUPPLIES OTHER	752.000	351.00	394.54
SUPPLIES OTHER	752.000	351.00	402.58
SUPPLIES OTHER	752.000	351.00	66.78
SUPPLIES OTHER	752.000	351.00	112.10
SUPPLIES OTHER	752.000	351.00	236.62
SERV CONT GENERAL	801.004	351.00	216.00
<b>Total for department 351.00:</b>			<b>\$ 57,771.84</b>
TELEPHONE	850.000	426.00	232.41
TELEPHONE	850.000	426.00	33.89
TELEPHONE	850.000	426.00	8.47
<b>Total for department 426.00:</b>			<b>\$ 274.77</b>
DRAINS	933.000	442.00	1,209.78
<b>Total for department 442.00:</b>			<b>\$ 1,209.78</b>

JOB #225-0083 *PRIOR PO 23-03387*	899.000	640.02	9,751.00
CHANGE ORDERS	899.000	640.02	16,845.00
<b>Total for department 640.02:</b>			<b>\$ 26,596.00</b>
UTILITIES	924.000	648.00	183.84
UTILITIES	924.000	648.00	577.77
MED EXAMINER	755.000	648.00	109.98
<b>Total for department 648.00:</b>			<b>\$ 871.59</b>
SERVING PAPERS	812.000	662.00	45.60
SERVING PAPERS	812.000	662.00	114.40
SERVING PAPERS	812.000	662.00	114.40
SERVING PAPERS	812.000	662.00	114.40
<b>Total for department 662.00:</b>			<b>\$ 388.80</b>
<b>Total for fund 1010 GENERAL FUND</b>			<b>\$ 364,883.07</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	144.12
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	242.21
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	2,333.10
D42 DUES FOR PAY DATE 10/25/2024	256.000	000.00	756.00
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00	5.00
<b>Total for department 000.00:</b>			<b>\$ 3,480.43</b>
ADMIN OFFICE	850.000	751.00	86.05
OFFICE-OFFICE SUPPLIES	980.000	751.00	1,442.10
<b>Total for department 751.00:</b>			<b>\$ 1,528.15</b>
MARKETING 12 MONTHS MI TRAVEL TV	900.013	753.00	5,940.00
MARKETING-2025 MARKETING CAMPAIGN	900.013	753.00	925.00
<b>Total for department 753.00:</b>			<b>\$ 6,865.00</b>
SECURITY SERVICES	801.028	764.00	2,512.09
<b>Total for department 764.00:</b>			<b>\$ 2,512.09</b>

BOAT RAMPS	850.000	768.00	(10.80)
BOAT RAMPS	850.000	768.00	(10.80)
SUPPLIES OTHER	752.000	768.00	135.32
<b>Total for department 768.00:</b>			<b>\$ 113.72</b>

TELEPHONE	850.000	769.00	146.85
SUPPLIES AMMUNITION	772.000	769.00	453.08
MOUNDS-CUSTOM ITEMS FOR MOUNDSGIVING	772.000	769.00	1,471.18
<b>Total for department 769.00:</b>			<b>\$ 2,071.11</b>

REPAIRS GROUNDS	930.000	770.01	92.26
ADMIN AND GENERAL PARKS	864.000	770.01	1,630.57
ADMIN AND GENERAL PARKS	864.000	770.01	1,630.57
GENERAL-SUPPLIES	930.000	770.01	3.99
GENERAL MAINTENANCE-SUPPLIES	930.000	770.01	133.54
GENERAL MAINTENANCE-SUPPLIES	930.000	770.01	13.77
GENERAL MAINTENANCE-SUPPLIES	930.000	770.01	157.47
GENERAL MAINTENANCE-SUPPLIES	930.000	770.01	47.48
REPAIRS GROUNDS	930.000	770.01	521.00
MAINT-SUPPLIES	930.000	770.01	100.00
MAINT-EQUIPMENT RENTAL	930.000	770.01	948.03
MAINTENANCE	850.000	770.01	585.28
F-M	850.000	770.01	0.05
F-M	850.000	770.01	36.02
MAINT-TORK ELECTRIC TIMER	930.000	770.01	727.95
<b>Total for department 770.01:</b>			<b>\$ 6,627.98</b>

CROSSROADS	864.000	770.03	838.11
CROSSROADS	864.000	770.03	838.11
MAINT CRV-SUPPLIES	930.000	770.03	23.99
MAINT CRV-SUPPLIES	930.000	770.03	96.90
MAINT CRV-SUPPLIES	930.000	770.03	71.28
MAINT CRV-SUPPLIES	930.000	770.03	189.20
MAINT CRV-SUPPLIES	930.000	770.03	99.29
MAINT CRV-SUPPLIES	930.000	770.03	173.74
MAINT CRV-SUPPLIES	930.000	770.03	182.81

REPAIRS BUILDING	930.000	770.03	128.60
CRV	850.000	770.03	25.02
ELECTRIC UTILITIES	920.000	770.03	256.97
<b>Total for department 770.03:</b>			<b>\$ 2,924.02</b>
WOLVERINE	864.000	770.05	870.37
WOLVERINE	864.000	770.05	870.37
MAINT-SUPPLIES	930.000	770.05	119.00
MAINT-SUPPLIES	930.000	770.05	83.57
REPAIRS GROUNDS	930.000	770.05	167.24
REPAIRS GROUNDS	930.000	770.05	9.81
<b>Total for department 770.05:</b>			<b>\$ 2,120.36</b>
CHRISTMAS SETUP CHORD AND ADD-A-TAPS	924.002	770.12	813.60
CHRISTMAS SETUP	924.002	770.12	497.50
CRV-XMAS SUPPLIES	930.000	770.12	52.10
CRV-XMAS SUPPLIES	930.000	770.12	104.20
CRV-XMAS SUPPLIES	930.000	770.12	83.36
CRV-XMAS SUPPLIES	930.000	770.12	223.16
<b>Total for department 770.12:</b>			<b>\$ 1,773.92</b>
CRV-HALLOWEEN SUPPLIES	930.000	770.16	169.65
CRV-HALLOWEEN SUPPLIES	930.000	770.16	102.36
CRV-BLANKET FOR HALLOWEEN SUPPLIES	930.000	770.16	44.20
CRV-BLANKET FOR HALLOWEEN SUPPLIES	930.000	770.16	19.82
<b>Total for department 770.16:</b>			<b>\$ 336.03</b>
CITY PARKS	864.000	770.31	236.58
CITY PARKS	864.000	770.31	236.58
CITY PARKS	864.000	770.31	295.00
CITY MISC REPAIR PARTS/SUPPLIES	930.000	770.31	149.00
CITY OF FLINT	850.000	770.31	25.02
<b>Total for department 770.31:</b>			<b>\$ 942.18</b>
OTHER CONTRACTUAL SERVICES	801.028	770.32	63,095.37
<b>Total for department 770.32:</b>			<b>\$ 63,095.37</b>

STATE PARK	864.000	770.34	185.00
STATE PARK	864.000	770.34	185.00
STATE PARK	864.000	770.34	328.00
STATE REPAIR PARTS/MISC SUPPLIES	930.000	770.34	59.92
STATE REPAIR PARTS/MISC SUPPLIES	930.000	770.34	103.66
CHEVY COMMONS	850.000	770.34	25.02
<b>Total for department 770.34:</b>			<b>\$ 886.60</b>
<b>Total for fund 2080 PARKS AND RECREATION FUND</b>			<b>\$ 95,276.96</b>
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	48.04
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	538.08
<b>Total for department 000.00:</b>			<b>\$ 586.12</b>
CRV-ICE FOR SUMMER 2024	801.028	765.00	281.80
CRV-ICE FOR SUMMER 2024	801.028	765.00	366.16
CRV-ICE FOR SUMMER 2024	801.028	765.00	426.42
<b>Total for department 765.00:</b>			<b>\$ 1,074.38</b>
CRV-CUSTOM LABELED SODA FOR CAFE	772.000	765.02	2,400.00
CRV-HALLOWEEN DONUTS	839.000	765.02	1,800.00
CRV-HALLOWEEN DONUTS	839.000	765.02	4,500.00
CRV-HALLOWEEN DONUTS	839.000	765.02	2,880.00
<b>Total for department 765.02:</b>			<b>\$ 11,580.00</b>
<b>Total for fund 2083 CROSSROADS VILLAGE</b>			<b>\$ 13,240.50</b>
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	12.57
<b>Total for department 000.00:</b>			<b>\$ 36.59</b>
KGCB- SUPPLIES	864.001	788.00	84.89
KGCB-SUPPLIES	864.001	788.00	100.33
<b>Total for department 788.00:</b>			<b>\$ 185.22</b>
<b>Total for fund 2084 PARKS KEEP GC BEAUTIFUL GRANT</b>			<b>\$ 221.81</b>

DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	12.86
<b>Total for department 000.00:</b>			<b>\$ 36.88</b>
<b>Total for fund 2087 PARKS &amp; RECREATION GRANT</b>			<b>\$ 36.88</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	5.83
<b>Total for department 000.00:</b>			<b>\$ 5.83</b>
BRANCH RD-PARKING LOT STOPS	974.000	776.00	1,452.00
LAND IMPROVEMENTS	974.000	776.00	289.71
<b>Total for department 776.00:</b>			<b>\$ 1,741.71</b>
<b>Total for fund 2088 DAM MANAGEMENT GRANT</b>			<b>\$ 1,747.54</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00	381.72
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	1,194.66
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00	891.93
<b>Total for department 000.00:</b>			<b>\$ 2,468.31</b>
TRAINING EMPLOYEES	910.005	313.00	275.00
TASERS MAINTENANCE (X250) FY25 10/1-9/30	801.000	313.00	11,400.00
MOTOR POOL CHARGES (MEDICS)	957.005	313.00	196.00
SUPPLIES UNIFORMS (MEDICS)	769.000	313.00	194.50
65% MEDICS CAR WASHES	957.005	313.00	1,422.20
3 CHEST COMP. DEVICES (TRADE IN CREDITS)	978.000	313.00	51,147.84
MEDICS PURCHASES	764.000	313.00	1,060.58
MEDICS PURCHASES	764.000	313.00	1,493.86
MEDICS PURCHASES	764.000	313.00	976.72
MEDICS PURCHASES	764.000	313.00	29.45
MEDICS PURCHASES	764.000	313.00	398.60
MEDICS PURCHASES	764.000	313.00	1,483.96
MEDICAL SUPPLIES	764.000	313.00	129.50
MEDICS PURCHASES	764.000	313.00	1,200.00
SHERIFF-PARAMEDICS	801.000	313.00	329.94
<b>Total for department 313.00:</b>			<b>\$ 71,738.15</b>
<b>Total for fund 2110 PARAMEDICS FUND</b>			<b>\$ 74,206.46</b>

DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	384.32
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00	23.50
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	367.14
<b>Total for department 000.00:</b>			<b>\$ 774.96</b>

ANIMAL SUPPLIES	773.000	430.00	4,422.79
SUPPLIES UNIFORMS	769.000	430.00	29.00
REPAIRS GROUNDS	930.000	430.00	683.00
BUILDING AND GROUND REPAIRS	930.000	430.00	431.52
SERVICE CONTRACT GENERAL	801.004	430.00	75.00
SERV CONT GENERAL	801.004	430.00	94.00
<b>Total for department 430.00:</b>			<b>\$ 5,735.31</b>
<b>Total for fund 2130 ANIMAL SHELTER</b>			<b>\$ 6,510.27</b>

DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	1,008.84
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00	47.00
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	398.67
DSS DUES FOR PAY DATE 10/25/2024	256.000	000.00	357.50
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00	195.36
D41 DUES FOR PAY DATE 10/25/2024	256.000	000.00	237.00
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00	16.00
<b>Total for department 000.00:</b>			<b>\$ 2,260.37</b>

TELEPHONE	850.000	290.00	1,227.93
TELEPHONE	850.000	290.00	306.98
SERVICE CONTRACTS	801.000	290.00	9.00
SERVICE CONTRACTS	801.000	290.00	9.00
MEMBERSHIPS	915.000	290.00	230.00
FOC	801.000	290.00	989.82
TRUESIGN EXTERNAL	801.000	290.00	1,433.33
TRUESIGN PUBLIC ENVELOPE	801.000	290.00	774.00
FOC ROOM 2563	801.000	290.00	2,649.00
FOC ROOM 2652	801.000	290.00	2,626.00
HR 2565	801.000	290.00	1,462.00
HR 2566	801.000	290.00	1,483.00
SUPPLIES OFFICE	754.000	290.00	180.50

<b>Total for department 290.00:</b>			<b>\$ 13,380.56</b>
<b>Total for fund 2150 FRIEND OF THE COURT</b>			<b>\$ 15,640.93</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	1.80
<b>Total for department 000.00:</b>			<b>\$ 1.80</b>
<b>Total for fund 2180 ACCOM ORDINANCE TAX FUND</b>			<b>\$ 1.80</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	1,900.31
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	216.18
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	1,373.52
<b>Total for department 000.00:</b>			<b>\$ 3,490.01</b>
ADMIN (14) CELL PHONES	850.000	601.01	474.65
ADMIN (14) CELL PHONES	850.000	601.01	118.66
HEALTH DEPT-ADMN	763.000	601.01	1,319.76
<b>Total for department 601.01:</b>			<b>\$ 1,913.07</b>
10(10/EA) MODERNA SPIKEVAX	766.000	602.02	12,976.43
SUPPLIES DRUGS AND PHARMACEUTICALS	766.000	602.02	254.50
30-10/DOSE BOXES SPIKEVAX 12+	766.000	602.02	38,926.27
MODERNA VACCINES	766.000	602.02	1,180.40
MODERNA VACCINES	766.000	602.02	1,180.40
COVID VACCINES	766.000	602.02	10,028.70
VACCINES - BEYFORTUS	766.000	602.02	2,470.88
HEALTH DEPT-IMMS	763.000	602.02	109.98
<b>Total for department 602.02:</b>			<b>\$ 67,127.56</b>
OCTOBER, 2024 - EPIC	801.000	602.07	807.64
SUPPLIES	763.000	602.07	200.00
ICS300/ICS400 VIRTUAL TRAININGS	913.001	602.07	5,400.00
<b>Total for department 602.07:</b>			<b>\$ 6,407.64</b>
HEALTH DEPT-IRS	763.000	605.02	329.94
<b>Total for department 605.02:</b>			<b>\$ 329.94</b>

COVID (11) CELL PHONES	850.000	605.05	318.91
COVID (11) CELL PHONES	850.000	605.05	79.73
<b>Total for department 605.05:</b>			<b>\$ 398.64</b>
HIV CELL PHONE	850.000	606.02	33.90
HIV CELL PHONE	850.000	606.02	8.48
<b>Total for department 606.02:</b>			<b>\$ 42.38</b>
STD (2) CELL PHONES	850.000	606.03	67.81
STD (2) CELL PHONES	850.000	606.03	16.95
<b>Total for department 606.03:</b>			<b>\$ 84.76</b>
HIV CELL PHONE	850.000	606.04	37.94
HIVE CELL PHONE	850.000	606.04	9.48
<b>Total for department 606.04:</b>			<b>\$ 47.42</b>
WIC (3) CELL PHONES	850.000	608.01	91.89
WIC (3) CELL PHONES	850.000	608.01	22.97
<b>Total for department 608.01:</b>			<b>\$ 114.86</b>
HEALTH DEPT-FP	763.000	611.01	219.96
<b>Total for department 611.01:</b>			<b>\$ 219.96</b>
(2) HOTSPOT - FP/JESSICA PARKS	850.000	611.02	72.02
<b>Total for department 611.02:</b>			<b>\$ 72.02</b>
BURTON	802.000	614.00	180.00
REFUSE UTILITIES	920.000	614.00	94.42
PEST CONTROL - OCTOBER 2024	801.000	614.00	79.00
SERVICE CONTRACTS	801.000	614.00	583.86
<b>Total for department 614.00:</b>			<b>\$ 937.28</b>
EP CELL PHONE	850.000	618.03	37.94
EP CELL PHONE	850.000	618.03	9.48
(6) ICS 400 TRAININGS	913.001	618.03	1,620.00

HEALTH DEPT-PHEP	763.000	618.03	109.98
<b>Total for department 618.03:</b>			<b>\$ 1,777.40</b>
H&V (4) CELL PHONES	850.000	619.00	151.74
H&V (4) CELL PHONES	850.000	619.00	37.94
<b>Total for department 619.00:</b>			<b>\$ 189.68</b>
HEALTH DEPT-CSPHC	763.000	622.00	769.86
<b>Total for department 622.00:</b>			<b>\$ 769.86</b>
TB (2) CELL PHONES	850.000	625.00	83.79
TB (2) CELL PHONES	850.000	625.00	20.95
HEALTH DEPT-TUBERC	763.000	625.00	109.98
<b>Total for department 625.00:</b>			<b>\$ 214.72</b>
LICENSE&PERMIT TEMP FOOD SERV	481.000	626.01	100.00
EH (5) CELL PHONES	850.000	626.01	169.52
EH (5) CELL PHONES	850.000	626.01	42.38
BLANKET PO FY23-24 FEB-SEPT	931.000	626.01	50.00
BLANKET PO FY23-24 FEB-SEPT	931.000	626.01	55.00
SUPPLIES	763.000	626.01	83.69
EH PROGRAM GEAR	763.000	626.01	1,785.45
SUPPLIES FOOD	762.000	626.01	118.00
HEALTH DEPT-EH	763.000	626.01	219.96
QC COLIFORM & E.COLI KIT	763.000	626.01	336.15
<b>Total for department 626.01:</b>			<b>\$ 2,960.15</b>
MARIHUANA CELL PHONE	850.000	630.00	8.48
<b>Total for department 630.00:</b>			<b>\$ 8.48</b>
<b>Total for fund 2210 HEALTH DEPARTMENT FUND</b>			<b>\$ 87,105.83</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	136.65
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	146.28
<b>Total for department 000.00:</b>			<b>\$ 282.93</b>

HOTSPOT - IMMS/TONYA JOHNSON	850.000	602.03	36.01
<b>Total for department 602.03:</b>			<b>\$ 36.01</b>
TOBACCO (2) CELL PHONES	777.000	603.01	67.81
TOBACCO CELL PHONE	850.000	603.01	8.48
LICENSES & PERMITS-FOOD ESTA	482.000	603.01	60.00
<b>Total for department 603.01:</b>			<b>\$ 136.29</b>
HEALTHY START (6) CELL PHONES	850.000	607.01	203.42
HEALTH START (6) CELL PHONES	850.000	607.01	50.86
PROFESSIONAL SERVICES CONTRACT	801.000	607.01	2,040.00
<b>Total for department 607.01:</b>			<b>\$ 2,294.28</b>
REPAIRS	930.000	614.00	73.00
<b>Total for department 614.00:</b>			<b>\$ 73.00</b>
NURSING CELL PHONE	850.000	615.00	37.94
NURSING CELL PHONE	850.000	615.00	9.48
<b>Total for department 615.00:</b>			<b>\$ 47.42</b>
<b>Total for fund 2211 HEALTH DEPARTMENT OTHER GRANT</b>			<b>\$ 2,869.93</b>
PAYMENT FOR MISC SERVICES	835.006	255.01	62,833.00
PAYMENT FOR MISC SERVICES	835.006	255.01	95,058.00
PAYMENT FOR MISC SERVICES	835.006	255.01	619.00
PAYMENT FOR MISC SERVICES	835.006	255.01	6,318.00
PAYMENT FOR MISC SERVICES	835.006	255.01	6,739.00
PAYMENT FOR MISC SERVICES	835.006	255.01	82,018.00
PAYMENT FOR MISC SERVICES	835.006	255.01	39,277.00
PAYMENT FOR MISC SERVICES	835.006	255.01	35,319.67
PAYMENT FOR MISC SERVICES	835.006	255.01	32,818.17
<b>Total for department 255.01:</b>			<b>\$ 360,999.84</b>
<b>Total for fund 2230 HEALTH SERVICES PLAN</b>			<b>\$ 360,999.84</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	5.47

<b>Total for department 000.00:</b>			<b>\$</b>	<b>29.49</b>
INTAKE, REFERRAL AND SCREENING SERVICES	883.035	691.00		14,205.00
<b>Total for department 691.00:</b>			<b>\$</b>	<b>14,205.00</b>
<b>Total for fund 2231 SENIOR SERVICES</b>			<b>\$</b>	<b>14,234.49</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		9.95
DSS DUES FOR PAY DATE 10/25/2024	256.000	000.00		137.50
<b>Total for department 000.00:</b>			<b>\$</b>	<b>147.45</b>
TELEPHONE FY24	850.000	322.00		187.34
TELEPHONE: FY25	850.000	322.00		46.83
<b>Total for department 322.00:</b>			<b>\$</b>	<b>234.17</b>
<b>Total for fund 2300 COMM CORRECTIONS GRANT</b>			<b>\$</b>	<b>381.62</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00		63.70
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00		31.58
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		15.40
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00		19.30
<b>Total for department 000.00:</b>			<b>\$</b>	<b>129.98</b>
9/7-9/30 ACCT 287313732776 (PLAN)	850.000	701.00		39.08
10/1-10/7 ACCT 287313732776 (PLAN)	850.000	701.00		9.77
PLANNING	754.000	701.00		989.82
<b>Total for department 701.00:</b>			<b>\$</b>	<b>1,038.67</b>
<b>Total for fund 2320 LOCAL CNTY PLANNING COMM</b>			<b>\$</b>	<b>1,168.65</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00		6.46
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		1.35
<b>Total for department 000.00:</b>			<b>\$</b>	<b>7.81</b>
LASER PRINTABLE MAGNETIC SHEETS	872.006	735.00		158.95
<b>Total for department 735.00:</b>			<b>\$</b>	<b>158.95</b>
<b>Total for fund 2321 SOLID WASTE PROGRAM</b>			<b>\$</b>	<b>166.76</b>

DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	69.66
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	23.99
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	9.35
<b>Total for department 000.00:</b>			<b>\$ 103.00</b>
<b>Total for fund 2324 ECONOMIC DEVELOPMENT</b>			<b>\$ 103.00</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	88.76
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	29.85
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	25.21
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00	9.70
<b>Total for department 000.00:</b>			<b>\$ 153.52</b>
CDBG PUBLIC SERVICES	899.000	704.17	3,195.17
<b>Total for department 704.17:</b>			<b>\$ 3,195.17</b>
CDBG/MELINDA TYLER ID #31735/	866.239	731.00	21,180.00
<b>Total for department 731.00:</b>			<b>\$ 21,180.00</b>
<b>Total for fund 2340 CDBG 20X0</b>			<b>\$ 24,528.69</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	0.90
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	0.08
<b>Total for department 000.00:</b>			<b>\$ 0.98</b>
HESG-EMERGENCY SHELTER	899.000	704.10	7,635.00
<b>Total for department 704.10:</b>			<b>\$ 7,635.00</b>
<b>Total for fund 2350 HESG 20X0</b>			<b>\$ 7,635.98</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	15.46
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	10.06
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	2.56
<b>Total for department 000.00:</b>			<b>\$ 28.08</b>
HOME PROJECTS - CHDO	899.000	704.06	92,171.43
HOME PROJECTS - CHDO	899.000	704.06	8,614.10
<b>Total for department 704.06:</b>			<b>\$ 100,785.53</b>

HOME IDIS#2807/GLORIA HANSON/ID#31259	866.239	731.01	15,577.00
<b>Total for department 731.01:</b>			<b>\$ 15,577.00</b>
<b>Total for fund 2360 HOME 2020</b>			<b>\$ 116,390.61</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	216.18
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	48.04
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	31.65
<b>Total for department 000.00:</b>			<b>\$ 295.87</b>
<b>Total for fund 2380 PROSECUTOR COOP REIMBURSEMENT</b>			<b>\$ 295.87</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	24.02
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	18.47
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	7.08
DSS DUES FOR PAY DATE 10/25/2024	256.000	000.00	41.18
<b>Total for department 000.00:</b>			<b>\$ 90.75</b>
<b>Total for fund 2381 VICTIM/WITNESS PROGRAM</b>			<b>\$ 90.75</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	7.96
DSS DUES FOR PAY DATE 10/25/2024	256.000	000.00	13.82
<b>Total for department 000.00:</b>			<b>\$ 45.80</b>
<b>Total for fund 2383 STOP VIOLENCE AGAINST WOMEN</b>			<b>\$ 45.80</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	309.90
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	72.06
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	40.62
DSS DUES FOR PAY DATE 10/25/2024	256.000	000.00	27.50
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00	1.00
<b>Total for department 000.00:</b>			<b>\$ 451.08</b>
<b>Total for fund 2388 PROSECUTOR BACKLOG GRANT</b>			<b>\$ 451.08</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	6.01
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	12.01
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	3.31

<b>Total for department 000.00:</b>			<b>\$</b>	<b>21.33</b>
ROD	760.000	711.00		109.98
<b>Total for department 711.00:</b>			<b>\$</b>	<b>109.98</b>
<b>Total for fund 2560 ROD-NEW TECHNOLOGY FUND</b>			<b>\$</b>	<b>131.31</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00		27.02
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00		6.00
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		3.50
<b>Total for department 000.00:</b>			<b>\$</b>	<b>36.52</b>
<b>Total for fund 2630 CONCEALED PISTOL LICENSING FUN</b>			<b>\$</b>	<b>36.52</b>
TASERS MAINTENANCE (X250) FY25 10/1-9/30	910.005	351.00		12,000.00
CORRECTIONS ACADEMY SHIRTS	910.005	351.00		450.00
<b>Total for department 351.00:</b>			<b>\$</b>	<b>12,450.00</b>
<b>Total for fund 2640 LOCAL CORR OFFICER TRN FND</b>			<b>\$</b>	<b>12,450.00</b>
2024 LEORTC MEMBSHP DUES	910.000	320.00		25,557.76
<b>Total for department 320.00:</b>			<b>\$</b>	<b>25,557.76</b>
<b>Total for fund 2641 MCOLES TRAINING FUND</b>			<b>\$</b>	<b>25,557.76</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00		47.00
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		135.80
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00		97.68
<b>Total for department 000.00:</b>			<b>\$</b>	<b>280.48</b>
<b>Total for fund 2642 GIVE GRANT</b>			<b>\$</b>	<b>280.48</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		3.85
<b>Total for department 000.00:</b>			<b>\$</b>	<b>3.85</b>
SERV CONT GENERAL	801.004	283.02		1,082.54
<b>Total for department 283.02:</b>			<b>\$</b>	<b>1,082.54</b>
<b>Total for fund 2689 LEGAL RESOURCE CENTER</b>			<b>\$</b>	<b>1,086.39</b>
3417 CLOVERTREE LANE	866.381	696.00		1,455.50

3497 CLOVERTREE LN FLINT 48532	866.381	696.00	1,824.00
6226 FLOWERDAY DR MT MORRIS 48458	866.381	696.00	217.43
225 PHEASANT LANE ST	866.381	696.00	2,324.81
346 FARMTREE DR FLINT 48506	866.381	696.00	2,672.51
<b>Total for department 696.00:</b>			<b>\$ 8,494.25</b>
<b>Total for fund 2724 ESG</b>			<b>\$ 8,494.25</b>

DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	1.89
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	0.15
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00	0.79
<b>Total for department 000.00:</b>			<b>\$ 2.83</b>

TELEPHONE	850.000	698.01	24.81
TELEPHONE	850.000	698.01	26.02
UTILITIES	924.000	698.01	5.50
PARENT INVOLVEMENT	781.000	698.01	46.80
SUPPLIES	752.000	698.01	20.90
SUPPLIES	752.000	698.01	(13.57)
SUPPLIES	752.000	698.01	26.02
SUPPLIES	752.000	698.01	19.82
SUPPLIES	752.000	698.01	57.90
SUPPLIES	752.000	698.01	145.76
TELEPHONE	850.000	698.01	92.46
<b>Total for department 698.01:</b>			<b>\$ 452.42</b>
<b>Total for fund 2727 EARLY HS GSRP (GREAT START READINESS)</b>			<b>\$ 455.25</b>

DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	28.33
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	111.37
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00	0.36
<b>Total for department 000.00:</b>			<b>\$ 140.06</b>
<b>Total for fund 2731 SENIOR FOODS</b>			<b>\$ 140.06</b>

DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	103.75
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	337.76
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00	0.31
<b>Total for department 000.00:</b>			<b>\$ 441.82</b>

<b>Total for fund 2733 SM HOME DELIVER MEALS</b>			<b>\$</b>	<b>441.82</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00		0.15
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		12.91
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00		0.06
<b>Total for department 000.00:</b>			<b>\$</b>	<b>13.12</b>
<b>Total for fund 2736 CHILDHOOD MEALS</b>			<b>\$</b>	<b>13.12</b>
739 E PASADENA AVE FLINT 48505	924.000	696.41		260.78
205 W MCMLELLAN ST FLINT 48505	924.000	696.41		586.35
<b>Total for department 696.41:</b>			<b>\$</b>	<b>847.13</b>
<b>Total for fund 2739 FEMA</b>			<b>\$</b>	<b>847.13</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		8.91
<b>Total for department 000.00:</b>			<b>\$</b>	<b>8.91</b>
<b>Total for fund 2745 PAYROLL ALLOCATIONS</b>			<b>\$</b>	<b>8.91</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00		2.31
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		55.69
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00		0.96
<b>Total for department 000.00:</b>			<b>\$</b>	<b>58.96</b>
<b>Total for fund 2757 TEFAP COMMODITY DIST</b>			<b>\$</b>	<b>58.96</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00		0.99
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		50.23
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00		0.41
<b>Total for department 000.00:</b>			<b>\$</b>	<b>51.63</b>
<b>Total for fund 2759 COMM SUPPLEMENTAL FOOD PROGRAM</b>			<b>\$</b>	<b>51.63</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		8.52
<b>Total for department 000.00:</b>			<b>\$</b>	<b>8.52</b>
710 ALGONQUIN AVE FLINT 48507	866.381	695.41		1,500.00
1547 POUND DR FLINT 48532	866.381	695.41		284.79
434 UNIVERSITY AVE APT.305 FLINT 48503	866.381	695.41		398.39

1921 BARKS ST FLINT 48503	866.381	695.41	1,500.00
611 HAZELTON ST FLINT 48503	872.009	695.41	2,299.91
2489 MCCOLLUM AVE FLINT 48504	872.009	695.41	2,222.84
19 TIMBER CT FLINT 48506	866.381	695.41	1,289.26
<b>Total for department 695.41:</b>			<b>\$ 9,495.19</b>
<b>Total for fund 2769 CORE PROJECTS (CSBG YR 1)</b>			<b>\$ 9,503.71</b>

WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	0.35
<b>Total for department 000.00:</b>			<b>\$ 0.35</b>
<b>Total for fund 2797 EMERGENCY RENTAL ASSISTANCE</b>			<b>\$ 0.35</b>

DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	17.08
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	1.38
UNITED WAY FOR PAY DATE 10/25/2024	256.000	000.00	7.11
<b>Total for department 000.00:</b>			<b>\$ 25.57</b>

TELEPHONE	850.000	698.01	39.13
TELEPHONE	850.000	698.01	98.10
TELEPHONE	850.000	698.01	52.72
TELEPHONE	850.000	698.01	66.92
UTILITIES	924.000	698.01	20.35
PARENT INVOLVEMENT	781.000	698.01	173.16
SUPPLIES	763.000	698.01	77.31
SUPPLIES	763.000	698.01	(50.21)
SOFTWARE	829.001	698.01	1,903.50
TELEPHONE	850.000	698.01	342.10
<b>Total for department 698.01:</b>			<b>\$ 2,723.08</b>

TELEPHONE	850.000	698.06	39.12
TELEPHONE	850.000	698.06	98.10
TELEPHONE	850.000	698.06	77.54
TELEPHONE	850.000	698.06	114.90
UTILITIES	924.000	698.06	114.49
UTILITIES	924.000	698.06	300.52
UTILITIES	924.000	698.06	29.15
PARENT INVOLVEMENT	781.000	698.06	248.04

MOVING TOT TREES	930.000	698.06	2,208.00
SUPPLIES	763.000	698.06	110.74
SUPPLIES	763.000	698.06	(71.92)
PARENT INVOLVEMENT	838.000	698.06	85.00
SOFTWARE	829.001	698.06	2,146.50
UTILITIES	801.004	698.06	107.99
UTILITIES	850.000	698.06	119.95
UTILITIES	924.000	698.06	572.06
TELEPHONE	850.000	698.06	490.03
<b>Total for department 698.06:</b>			<b>\$ 6,790.21</b>
CURRICULUM KITS & TRAINING	804.000	698.07	1,897.50
CURRICULUM KITS & TRAINING	804.000	698.07	1,897.50
<b>Total for department 698.07:</b>			<b>\$ 3,795.00</b>
DELEGATE EXHIBITS	801.004	698.10	41,159.13
<b>Total for department 698.10:</b>			<b>\$ 41,159.13</b>
JULY 24 - SEPT24	801.004	698.11	426.96
<b>Total for department 698.11:</b>			<b>\$ 426.96</b>
<b>Total for fund 2801 HEADSTART EVEN YE</b>			<b>\$ 54,919.95</b>
SUPPLIES	752.000	698.01	39.03
SUPPLIES	752.000	698.01	29.74
SUPPLIES	752.000	698.01	86.85
SUPPLIES	752.000	698.01	218.64
<b>Total for department 698.01:</b>			<b>\$ 374.26</b>
<b>Total for fund 2809 EARLY HEADSTART EXPANSION EVEN YE</b>			<b>\$ 374.26</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	7.27
<b>Total for department 000.00:</b>			<b>\$ 7.27</b>
6386 DETRIOT ST MR MORRIS 48458	924.000	695.41	2,495.02
2038 CADAILLAC ST FLINT 48504	924.000	695.41	1,814.78
1033 GLADWYN ST FLINT 48504	924.000	695.41	1,164.90
UTILITIES	924.000	695.41	1,345.81

6521 DARYLL DR FLINT 48505	924.000	695.41	2,007.22
142 E HOME AVE FLINT 48505	924.000	695.41	346.30
1909 WOLCOTT ST FLINT 48504	924.000	695.41	919.52
213 W TAYLOR ST FLINT 48505	924.000	695.41	1,545.74
5719 WESTERN RD FLINT 48506	924.000	695.41	3,000.00
3609 LARCHMONT ST FLINT 48532	924.000	695.41	1,333.64
2420 CONCORD ST FLINT 48504	924.000	695.41	806.75
134 EDWIN AVE FLINT 48505	924.000	695.41	2,274.20
3514 LEITH ST FLINT 48506	924.000	695.41	1,486.73
6709 EASTMONT DR FLINT 48505	924.000	695.41	2,689.51
2218 NEBRASKA AVE FLINT 48506	924.000	695.41	1,445.73
237 E LIVINGSTON DR FLINT 48503	924.000	695.41	1,832.89
1813 WOODSLEA DR FLINT 48507	924.000	695.41	1,138.76
1501 STOCKER AVE FLINT 48503	924.000	695.41	2,363.12
2304 BAGLEY ST FLINT 48504	924.000	695.41	772.88
124 E MARENGO AVE FLINT 48505	924.000	695.41	727.67
4207 KELLER AVE FLINT 48504	924.000	695.41	3,000.00
3030 BEECHER RD FLINT 48503	924.000	695.41	3,000.00
1509 BENT DR FLINT 48504	924.000	695.41	2,608.53
1036 ROOT ST FLINT 48503	924.000	695.41	3,000.00
528 BURROUGHS AVE FLINT 48507	924.000	695.41	3,000.00
565 BEACH ST MT MORRIS 48458	924.000	695.41	622.05
3369 W CARPENTER RD FLINT 48504	924.000	695.41	532.32
516 LUCE AVE FLUSHING 48433	924.000	695.41	1,483.85
<b>Total for department 695.41:</b>			<b>\$ 48,757.92</b>
<b>Total for fund 2810 COMMUNITY FOUNDATION GRANT</b>			<b>\$ 48,765.19</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	6.72
<b>Total for department 000.00:</b>			<b>\$ 6.72</b>
<b>Total for fund 2815 GCHD PEER COUNSELOR SERVICES</b>			<b>\$ 6.72</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	13.43
<b>Total for department 000.00:</b>			<b>\$ 37.45</b>
SERVICE CONTRACTS FEDERAL	801.002	699.00	11.00

<b>Total for department 699.00:</b>			<b>\$</b>	<b>11.00</b>
SUPPLIES-DISALLOWED COST	955.020	699.98		195.14
SUPPLIES-DISALLOWED COST	955.020	699.98		148.69
SUPPLIES-DISALLOWED COST	955.020	699.98		434.25
SUPPLIES-DISALLOWED COST	955.020	699.98		1,093.19
<b>Total for department 699.98:</b>			<b>\$</b>	<b>1,871.27</b>
<b>Total for fund 2829 GCCARD CENTRAL SERVICES</b>			<b>\$</b>	<b>1,919.72</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00		39.27
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		447.98
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00		379.26
<b>Total for department 000.00:</b>			<b>\$</b>	<b>866.51</b>
MOTOR POOL CHARGES (VIENNA)	957.005	315.00		156.00
<b>Total for department 315.00:</b>			<b>\$</b>	<b>156.00</b>
<b>Total for fund 2851 VIENNA TWP PATROL</b>			<b>\$</b>	<b>1,022.51</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00		28.20
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		234.05
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00		240.85
<b>Total for department 000.00:</b>			<b>\$</b>	<b>503.10</b>
MOTOR POOL CHARGES (FENTON)	957.005	315.00		72.00
<b>Total for department 315.00:</b>			<b>\$</b>	<b>72.00</b>
<b>Total for fund 2852 FENTON TWP PATROL</b>			<b>\$</b>	<b>575.10</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00		18.80
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		163.27
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00		195.36
<b>Total for department 000.00:</b>			<b>\$</b>	<b>377.43</b>
<b>Total for fund 2853 ATLAS TOWNSHIP PATROL</b>			<b>\$</b>	<b>377.43</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00		90.98
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		545.35

DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00	577.79
<b>Total for department 000.00:</b>			<b>\$ 1,214.12</b>
MOTOR POOL CHARGES (MT. MORRIS)	957.005	308.09	8.00
<b>Total for department 308.09:</b>			<b>\$ 8.00</b>
MOTOR POOL CHARGES (INT'L ACADEMY)	957.005	308.11	8.00
<b>Total for department 308.11:</b>			<b>\$ 8.00</b>
MOTOR POOL CHARGES (BENTLEY)	957.005	308.13	4.00
<b>Total for department 308.13:</b>			<b>\$ 4.00</b>
<b>Total for fund 2855 SCHOOL RESOURCE OFFICERS</b>			<b>\$ 1,234.12</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00	47.00
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	58.78
<b>Total for department 000.00:</b>			<b>\$ 105.78</b>
TELEPHONE	850.000	310.00	321.86
TELEPHONE	850.000	310.00	80.47
SUPPLIES OFFICE	754.000	310.00	290.00
<b>Total for department 310.00:</b>			<b>\$ 692.33</b>
<b>Total for fund 2856 GAIN</b>			<b>\$ 798.11</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00	108.10
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	116.52
<b>Total for department 000.00:</b>			<b>\$ 224.62</b>
TELEPHONE	850.000	324.00	130.66
TELEPHONE	850.000	324.00	32.66
<b>Total for department 324.00:</b>			<b>\$ 163.32</b>
<b>Total for fund 2858 PREVENT VIOLENCE AGAINST WOMEN</b>			<b>\$ 387.94</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00	47.00
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	99.57
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00	70.15

<b>Total for department 000.00:</b>			<b>\$</b>	<b>216.72</b>
TELEPHONE	850.000	312.00		165.47
TELEPHONE	850.000	312.00		41.37
MOTOR POOL CHARGES (VOCA/ELD ABS)	957.005	312.00		8.00
<b>Total for department 312.00:</b>			<b>\$</b>	<b>214.84</b>
<b>Total for fund 2859 SHERIFF ELDER ABUSE</b>			<b>\$</b>	<b>431.56</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00		89.02
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		94.73
<b>Total for department 000.00:</b>			<b>\$</b>	<b>183.75</b>
<b>Total for fund 2860 TRAFFIC SAFETY PROGRAM</b>			<b>\$</b>	<b>183.75</b>
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00		137.38
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		439.33
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00		341.88
<b>Total for department 000.00:</b>			<b>\$</b>	<b>918.59</b>
MOTOR POOL CHARGES (ARROWHEAD)	957.005	315.00		72.00
PRE PAY FOR FY 24-25 2X LICENSES/VPN/REL	978.000	315.00		2,643.29
3X LICENSES/VPN/RELATED FEES ARROWHEAD	978.000	315.00		15,785.71
CHARGERS FOR ARROWHEAD	978.000	315.00		4,587.84
<b>Total for department 315.00:</b>			<b>\$</b>	<b>23,088.84</b>
<b>Total for fund 2861 COMMUNITY POLICING FUND</b>			<b>\$</b>	<b>24,007.43</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		175.20
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00		184.32
<b>Total for department 000.00:</b>			<b>\$</b>	<b>359.52</b>
MOTOR POOL CHARGES (HURLEY)	957.005	315.00		4.00
<b>Total for department 315.00:</b>			<b>\$</b>	<b>4.00</b>
<b>Total for fund 2862 HURLEY POLICE SERVICES</b>			<b>\$</b>	<b>363.52</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00		0.85
<b>Total for department 000.00:</b>			<b>\$</b>	<b>0.85</b>

VISITING JUDGES	810.000	283.00	800.00
DOCKET ASSISTANCE	810.000	283.00	1,859.96
<b>Total for department 283.00:</b>			<b>\$ 2,659.96</b>
<b>Total for fund 2916 VBRD</b>			<b>\$ 2,660.81</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	42.52
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	27.11
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00	940.00
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	1,025.88
DSS DUES FOR PAY DATE 10/25/2024	256.000	000.00	198.68
<b>Total for department 000.00:</b>			<b>\$ 2,234.19</b>
FY 24/25WASTE REMOVAL/RECYCLING - GCJJC	801.001	356.00	73.20
CCF; ON-SITE PSYCHIATRIC SERVICES	801.028	356.00	5,949.17
<b>Total for department 356.00:</b>			<b>\$ 6,022.37</b>
CCF;MST	801.004	663.06	39,549.08
<b>Total for department 663.06:</b>			<b>\$ 39,549.08</b>
SUPPLIES OFFICE	754.000	664.00	50.99
CCF; MENTAL HEALTH ASSESSMENTS	868.014	664.00	4,800.00
<b>Total for department 664.00:</b>			<b>\$ 4,850.99</b>
<b>Total for fund 2920 CHILD CARE FUND</b>			<b>\$ 52,656.63</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	144.12
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	24.02
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	91.78
DPO DUES FOR PAY DATE 10/25/2024	256.000	000.00	88.00
<b>Total for department 000.00:</b>			<b>\$ 347.92</b>
TELEPHONE	850.000	283.00	136.47
MEMBERSHIPS	915.000	283.00	415.00
MEMBERSHIPS	915.000	283.00	415.00
MEMBERSHIPS	915.000	283.00	415.00

MEMBERSHIPS	915.000	283.00	415.00
MEMBERSHIPS	915.000	283.00	415.00
TRANSCRIPTS GENERAL	907.000	283.00	28.80
TRANSCRIPTS GENERAL	907.000	283.00	241.20
ATTORNEY FEES-GENERAL	818.008	283.00	192.50
ATTORNEY FEES-GENERAL	818.008	283.00	210.00
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	52.50
ATTORNEY FEES-GENERAL	818.008	283.00	364.50
PUBLIC DEFENDER-MIDC	978.007	283.00	439.92
ATTORNEY FEES-GENERAL	818.008	283.00	526.50
ATTORNEY FEES-GENERAL	818.008	283.00	437.50
ATTORNEY FEES-GENERAL	818.008	283.00	796.50
ATTORNEY FEES-GENERAL	818.008	283.00	787.50
ATTORNEY FEES-GENERAL	818.008	283.00	885.00
ATTORNEY FEES-GENERAL	818.008	283.00	500.00
ATTORNEY FEES-GENERAL	818.008	283.00	437.50
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	80.00
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	227.50
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	20.00
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	60.00
ATTORNEY FEES-GENERAL	818.008	283.00	20.00
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	120.00
ATTORNEY FEES-GENERAL	818.008	283.00	297.50

ATTORNEY FEES-GENERAL	818.008	283.00	400.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,320.00
ATTORNEY FEES-GENERAL	818.008	283.00	70.00
ATTORNEY FEES-GENERAL	818.008	283.00	2,120.00
ATTORNEY FEES-GENERAL	818.008	283.00	80.00
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	105.00
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	320.00
ATTORNEY FEES-GENERAL	818.008	283.00	555.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,125.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,012.50
ATTORNEY FEES-GENERAL	818.008	283.00	385.00
ATTORNEY FEES-GENERAL	818.008	283.00	108.00
ATTORNEY FEES-GENERAL	818.008	283.00	80.00
ATTORNEY FEES-GENERAL	818.008	283.00	931.50
TRANSCRIPTS GENERAL	907.000	283.00	1,368.00
ATTORNEY FEES-GENERAL	818.008	283.00	367.50
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	525.00
ATTORNEY FEES-GENERAL	818.008	283.00	192.50
ATTORNEY FEES-GENERAL	818.008	283.00	330.00
ATTORNEY FEES-GENERAL	818.008	283.00	390.00
ATTORNEY FEES-GENERAL	818.008	283.00	30.00
ATTORNEY FEES-GENERAL	818.008	283.00	202.50
ATTORNEY FEES-GENERAL	818.008	283.00	340.00
ATTORNEY FEES-GENERAL	818.008	283.00	525.00
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	297.50
ATTORNEY FEES-GENERAL	818.008	283.00	21,120.00
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	540.00
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	540.00

ATTORNEY FEES-GENERAL	818.008	283.00	378.00
ATTORNEY FEES-GENERAL	818.008	283.00	364.50
ATTORNEY FEES-GENERAL	818.008	283.00	455.00
ATTORNEY FEES-GENERAL	818.008	283.00	367.50
ATTORNEY FEES-GENERAL	818.008	283.00	350.00
ATTORNEY FEES-GENERAL	818.008	283.00	385.00
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	892.50
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	280.00
ATTORNEY FEES-GENERAL	818.008	283.00	210.00
ATTORNEY FEES-GENERAL	818.008	283.00	665.00
ATTORNEY FEES-GENERAL	818.008	283.00	580.00
ATTORNEY FEES-GENERAL	818.008	283.00	175.00
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	70.00
ATTORNEY FEES-GENERAL	818.008	283.00	80.00
ATTORNEY FEES-GENERAL	818.008	283.00	260.00
ATTORNEY FEES-GENERAL	818.008	283.00	80.00
ATTORNEY FEES-GENERAL	818.008	283.00	70.00
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	80.00
ATTORNEY FEES-GENERAL	818.008	283.00	70.00
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	6,120.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,185.00
ATTORNEY FEES-GENERAL	818.008	283.00	160.00
ATTORNEY FEES-GENERAL	818.008	283.00	210.00
ATTORNEY FEES-GENERAL	818.008	283.00	931.50
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	297.50
ATTORNEY FEES-GENERAL	818.008	283.00	350.00
ATTORNEY FEES-GENERAL	818.008	283.00	367.50
ATTORNEY FEES-GENERAL	818.008	283.00	1,360.00
ATTORNEY FEES-GENERAL	818.008	283.00	600.00
ATTORNEY FEES-GENERAL	818.008	283.00	345.00

ATTORNEY FEES-GENERAL	818.008	283.00	94.50
ATTORNEY FEES-GENERAL	818.008	283.00	150.00
<b>Total for department 283.00:</b>			<b>\$ 65,932.39</b>
<b>Total for fund 2921 MIDC GRANT</b>			<b>\$ 66,280.31</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	13.33
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	2.16
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	1.98
<b>Total for department 000.00:</b>			<b>\$ 17.47</b>
<b>Total for fund 2922 FAMILY DEPENDENCY DRUG COURT</b>			<b>\$ 17.47</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	41.40
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	10.81
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	6.25
<b>Total for department 000.00:</b>			<b>\$ 58.46</b>
<b>Total for fund 2924 ADULT DRUG COURT</b>			<b>\$ 58.46</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	17.33
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	9.85
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	3.11
<b>Total for department 000.00:</b>			<b>\$ 30.29</b>
<b>Total for fund 2925 MENTAL HEALTH COURT GRANT</b>			<b>\$ 30.29</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	2.36
DSS DUES FOR PAY DATE 10/25/2024	256.000	000.00	27.50
<b>Total for department 000.00:</b>			<b>\$ 29.86</b>
<b>Total for fund 2927 SOBRIETY COURT GRANT</b>			<b>\$ 29.86</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	48.04
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	20.42
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	4.40
<b>Total for department 000.00:</b>			<b>\$ 72.86</b>
<b>Total for fund 2929 REIMBURSEMENT REVOLVING</b>			<b>\$ 72.86</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	96.08

WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	17.65
<b>Total for department 000.00:</b>			<b>\$ 113.73</b>
ACCT # 287314087615/FY23/24 PART	850.000	689.00	103.12
24/25 FY PT/ACCT # 278314087615 OCT PORT	850.000	689.00	25.78
SRC APPROVED AUTO TAYLOR ACC#103859707	806.000	689.00	1,250.00
SRC AUTO REPAIR DEGARMO	806.000	689.00	4,430.00
VET BENS & FED VETS 23 COMBO	754.000	689.00	336.03
SRC APPROVED MORTGAGE ZOVISHLACK	806.000	689.00	2,454.08
VETERANS RELIEF	806.000	689.00	500.00
VETERANS	760.000	689.00	109.98
<b>Total for department 689.00:</b>			<b>\$ 9,208.99</b>
<b>Total for fund 2930 VETERAN MILLAGE</b>			<b>\$ 9,322.72</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	1.87
DSS DUES FOR PAY DATE 10/25/2024	256.000	000.00	27.50
<b>Total for department 000.00:</b>			<b>\$ 29.37</b>
<b>Total for fund 2931 DOJ SOBRIETY COURT</b>			<b>\$ 29.37</b>
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	1.20
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	0.10
<b>Total for department 000.00:</b>			<b>\$ 1.30</b>
SUPPLIES OTHER	752.000	285.01	3,000.00
<b>Total for department 285.01:</b>			<b>\$ 3,000.00</b>
<b>Total for fund 2941 VETERANS TREATMENT COURT</b>			<b>\$ 3,001.30</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	2.09
<b>Total for department 000.00:</b>			<b>\$ 2.09</b>
<b>Total for fund 2960 OPIOID SETTLEMENT</b>			<b>\$ 2.09</b>
THERAPY SERVICES	801.028	649.00	7,262.27
<b>Total for department 649.00:</b>			<b>\$ 7,262.27</b>
<b>Total for fund 2980 WMU CTAC</b>			<b>\$ 7,262.27</b>

JAIL WATER HEATER REPLACEMENT	975.001	255.06	14,400.00
<b>Total for department 255.06:</b>			<b>\$ 14,400.00</b>
<b>Total for fund 4018 COUNTY BUILDING CAPITAL PROJECT FUND</b>			<b>\$ 14,400.00</b>
TOWER RENOVATION PROJECT	975.001	265.00	1,552,346.80
<b>Total for department 265.00:</b>			<b>\$ 1,552,346.80</b>
<b>Total for fund 4700 MUNICIPAL BUILDING FUND</b>			<b>\$ 1,552,346.80</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	48.04
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	34.83
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	501.28
PREPAID EXPENSES	123.000	000.00	10.71
<b>Total for department 000.00:</b>			<b>\$ 594.86</b>
MISC SUPPLIES	752.000	763.00	120.23
MISC SUPPLIES	752.000	763.00	132.22
<b>Total for department 763.00:</b>			<b>\$ 252.45</b>
REPAIRS EQUIPMENT	931.000	770.03	115.34
RR-CHEMICALS FOR 152	864.011	770.03	1,647.71
RR-SUPPLIES	931.000	770.03	37.55
RR-SUPPLIES	931.000	770.03	84.31
RR-SUPPLIES	931.000	770.03	93.20
GAS & OIL VEHICLES	759.000	770.03	147.03
RR-SUPPLIES	931.000	770.03	65.84
<b>Total for department 770.03:</b>			<b>\$ 2,190.98</b>
<b>Total for fund 5080 PARK &amp; REC REV BOND ENDRS</b>			<b>\$ 3,038.29</b>
OTHER CURRENT LIABILITIES	279.000	000.00	64.68
OTHER CURRENT LIABILITIES	279.000	000.00	19.88
OTHER CURRENT LIABILITIES	279.000	000.00	23.55
OTHER CURRENT LIABILITIES	279.000	000.00	62.91
OTHER CURRENT LIABILITIES	279.000	000.00	35.55
OTHER CURRENT LIABILITIES	279.000	000.00	100.00
OTHER CURRENT LIABILITIES	279.000	000.00	28.07
OTHER CURRENT LIABILITIES	279.000	000.00	15.83

OTHER CURRENT LIABILITIES	279.000	000.00	22.83
OTHER CURRENT LIABILITIES	279.000	000.00	31.69
OTHER CURRENT LIABILITIES	279.000	000.00	28.87
OTHER CURRENT LIABILITIES	279.000	000.00	23.07
OTHER CURRENT LIABILITIES	279.000	000.00	57.17
OTHER CURRENT LIABILITIES	279.000	000.00	27.94
OTHER CURRENT LIABILITIES	279.000	000.00	37.82
OTHER CURRENT LIABILITIES	279.000	000.00	64.02
OTHER CURRENT LIABILITIES	279.000	000.00	23.69
OTHER CURRENT LIABILITIES	279.000	000.00	159.57
OTHER CURRENT LIABILITIES	279.000	000.00	15.73
OTHER CURRENT LIABILITIES	279.000	000.00	16.64
OTHER CURRENT LIABILITIES	279.000	000.00	19.76
OTHER CURRENT LIABILITIES	279.000	000.00	21.56
OTHER CURRENT LIABILITIES	279.000	000.00	27.01
OTHER CURRENT LIABILITIES	279.000	000.00	22.37
OTHER CURRENT LIABILITIES	279.000	000.00	18.43
OTHER CURRENT LIABILITIES	279.000	000.00	13.61
OTHER CURRENT LIABILITIES	279.000	000.00	22.04
OTHER CURRENT LIABILITIES	279.000	000.00	59.14
OTHER CURRENT LIABILITIES	279.000	000.00	31.63
OTHER CURRENT LIABILITIES	279.000	000.00	23.15
OTHER CURRENT LIABILITIES	279.000	000.00	59.16
OTHER CURRENT LIABILITIES	279.000	000.00	50.91
<b>Total for department 000.00:</b>			<b>\$ 1,228.28</b>
ATTORNEY FEES	818.006	254.00	135.00
<b>Total for department 254.00:</b>			<b>\$ 135.00</b>
<b>Total for fund 5090 DEL TAX REV UNOBLIGATED</b>			<b>\$ 1,363.28</b>
SUPPLIES OFFICE ID ENHANCEMENT PROXY CAR	754.000	525.00	620.17
<b>Total for department 525.00:</b>			<b>\$ 620.17</b>
<b>Total for fund 5140 PARKING METER FUND</b>			<b>\$ 620.17</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	108.10
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	8.94

DUE FROM LOCAL UNITS	081.022	000.00	3,317.80
DUE FROM LOCAL UNITS	081.023	000.00	3,483.65
DUE FROM LOCAL UNITS	081.023	000.00	1,761.04
DUE FROM LOCAL UNITS	081.022	000.00	1,239.34
DUE FROM LOCAL UNITS	081.023	000.00	1,301.31
<b>Total for department 000.00:</b>			<b>\$ 11,220.18</b>
ATTORNEY FEES	818.006	254.20	110.00
<b>Total for department 254.20:</b>			<b>\$ 110.00</b>
ATTORNEY FEES	818.006	254.22	258.00
<b>Total for department 254.22:</b>			<b>\$ 258.00</b>
<b>Total for fund 5160 DELINQUENT TAX</b>			<b>\$ 11,588.18</b>
DBW DUES FOR PAY DATE 10/25/2024	256.000	000.00	48.04
DMO DUES FOR PAY DATE 10/25/2024	256.000	000.00	235.00
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	463.39
<b>Total for department 000.00:</b>			<b>\$ 746.43</b>
<b>Total for fund 6380 DRAIN SERVICE REVOLVING</b>			<b>\$ 746.43</b>
DBI DUES FOR PAY DATE 10/25/2024	256.000	000.00	48.04
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	79.45
ANNUAL MTC PRO SOFTWARE RENEWAL FYE26	123.000	000.00	451.15
<b>Total for department 000.00:</b>			<b>\$ 578.64</b>
DELCO/AM PARTS	779.000	234.00	70.25
DELCO/AM PARTS	779.000	234.00	5.38
DELCO/AM PARTS	779.000	234.00	(24.00)
ANNUAL MTC PRO SOFTWARE RENEWAL FYE25	933.001	234.00	3,388.85
UNIFORMS	768.001	234.00	25.56
OUTSIDE REPAIR	932.000	234.00	5,435.00
A/M PARTS	779.000	234.00	25.67
A/M PARTS	779.000	234.00	25.67
A/M PARTS	779.000	234.00	15.92
A/M PARTS	779.000	234.00	46.89
A/M PARTS	779.000	234.00	57.60

TIRES	757.000	234.00	628.35
TIRES	757.000	234.00	549.36
SUPPLIES VEHICLE	779.000	234.00	40.02
<b>Total for department 234.00:</b>			<b>\$ 10,290.52</b>
<b>Total for fund 6610 MOTOR VEHICLE &amp; EQUIP FUND</b>			<b>\$ 10,869.16</b>

GARAGE-PARTS AND SUPPLIES	931.000	770.11	128.40
GARAGE-PARTS AND SUPPLIES	931.000	770.11	810.00
GARAGE-PARTS AND SUPPLIES	931.000	770.11	138.00
GARAGE-PARTS AND SUPPLIES	931.000	770.11	189.85
GARAGE-PARTS	931.000	770.11	864.24
GARAGE-PARTS	931.000	770.11	361.20
GARAGE-PARTS	931.000	770.11	310.37
GARAGE-TOWING	931.000	770.11	80.00
GARAGE-TOWING	931.000	770.11	88.00
GARAGE-PARTS	931.000	770.11	29.94
GARAGE-PARTS	931.000	770.11	66.97
GARAGE-PARTS	931.000	770.11	145.32
GARAGE-PARTS	931.000	770.11	12.99
GARAGE-SERVICE	931.000	770.11	49.25
GARAGE-SERVICE	931.000	770.11	88.37
GARAGE-PARTS	931.000	770.11	439.85
GARAGE-PARTS	931.000	770.11	107.80
GARAGE-PARTS	931.000	770.11	2,576.63
GARAGE-PARTS	931.000	770.11	531.08
GARAGE-PARTS	931.000	770.11	226.73
GARAGE-PARTS	931.000	770.11	147.70
GARAGE-PARTS	931.000	770.11	473.78
GAS & OIL VEHICLES	759.000	770.11	1,120.87
GAS & OIL VEHICLES	759.000	770.11	1,083.48
GAS & OIL VEHICLES	759.000	770.11	1,168.35
GAS & OIL VEHICLES	759.000	770.11	660.41
GARAGE-PARTS	931.000	770.11	154.09
GARAGE-PARTS	931.000	770.11	40.20
GARAGE-PARTS	931.000	770.11	211.68
<b>Total for department 770.11:</b>			<b>\$ 12,305.55</b>

<b>Total for fund 6665 PRK &amp; REC EQUIP POOL FUND</b>			<b>\$ 12,305.55</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	2.21
<b>Total for department 000.00:</b>			<b>\$ 2.21</b>
RISK MGT	801.004	196.00	109.98
<b>Total for department 196.00:</b>			<b>\$ 109.98</b>
<b>Total for fund 6770 INS SELF INSURED POOL</b>			<b>\$ 112.19</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	49.19
<b>Total for department 000.00:</b>			<b>\$ 49.19</b>
<b>Total for fund 6780 SELF INSURANCE NON POOL</b>			<b>\$ 49.19</b>
SCRIPTSOURCING - WE CARE	718.000	202.00	22,956.85
SCRIPTSOURCING - WE CARE	718.000	202.00	6,299.95
<b>Total for department 202.00:</b>			<b>\$ 29,256.80</b>
<b>Total for fund 6790 MEDICAL INSURANCE FUND</b>			<b>\$ 29,256.80</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	3.55
<b>Total for department 000.00:</b>			<b>\$ 3.55</b>
RETIREMENT	755.000	255.06	109.98
<b>Total for department 255.06:</b>			<b>\$ 109.98</b>
<b>Total for fund 7311 RETIREMENT SYSTEM FUND</b>			<b>\$ 113.53</b>
WORKERS COMP FOR PAY DATE 10/25/2024	256.000	000.00	0.39
<b>Total for department 000.00:</b>			<b>\$ 0.39</b>
<b>Total for fund 7360 RETIREES FRINGE BENEFIT</b>			<b>\$ 0.39</b>
			<b>\$ 3,161,394.48</b>

11/12/2024

CHECK DISBURSEMENT REPOF  
CHECK DATE FROM 11/04

Check Date	Bank	Check #	Invoice	Payee
<b>Department: 000.00 NON SPECIFIC</b>				
11/05/2024	17	10364193	3211	GENESEE COUNTY FRIEND OF COURT
11/05/2024	17	10364194	3212	GENESEE COUNTY FRIEND OF COURT
11/05/2024	17	10364195	3213	GENESEE COUNTY FRIEND OF COURT
11/05/2024	17	10364196	3214	GENESEE COUNTY FRIEND OF COURT
<b>Department: 105.00 ADMINISTRATION</b>				
11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/07/2024	17	52783(A)	4301G	LEAN LEARNING CENTER INC
11/07/2024	17	52832(A)	INV-05061	RACE FORWARD
11/07/2024	17	52875(A)	6015463300	STAPLES INC
<b>Department: 172.00 FISCAL SERVICES ADMIN</b>				
11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/07/2024	17	10364519	8008231618	STERICYCLE INC
<b>Department: 202.00 APPROPRIATIONS</b>				
11/07/2024	17	52717(A)	4THQTRFY24	GENESEE HEALTH SYSTEM
11/07/2024	17	52828(A)	10335512	PM GROUP BENEFIT ADVISORS II LLC
<b>Department: 215.00 ELECTION COUNTY CLERK</b>				
11/07/2024	17	52877(A)	6015463397	STAPLES INC
11/07/2024	17	52878(A)	6015463398	STAPLES INC
<b>Department: 216.00 COUNTY CLERK VITAL RECORDS</b>				
11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/07/2024	17	52879(A)	6015463399	STAPLES INC
<b>Department: 228.01 DATA PROCESSING</b>				
11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364210	15915-OCT102024	AT&T

11/05/2024 17 10364230 02701-NOV2024 COMCAST HOLDINGS CORPORATION

**Department: 233.00 PURCHASING**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

**Department: 246.00 GIS**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

**Department: 253.00 TREASURER**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

11/05/2024 17 10364223 CITYFLINT Q3-2 CITY OF FLINT

11/05/2024 17 10364260 5337908 GALLAGHER ARTHUR J RMS

**Department: 257.00 EQUALIZATION**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

**Department: 265.00 BUILDINGS & GROUNDS**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

11/05/2024 17 10364210 15915-OCT102024 AT&T

11/05/2024 17 10364221 086446F 10/31/24 CITY OF BURTON

11/05/2024 17 10364222 0864460 10/31/24 CITY OF BURTON

11/05/2024 17 10364224 98302 10/28/24 CITY OF GRAND BLANC

11/05/2024 17 10364225 98302 FYE25 CITY OF GRAND BLANC

11/05/2024 17 10364232 206081082638 CONSUMERS ENERGY

11/05/2024 17 10364233 206081082638 FYE25 CONSUMERS ENERGY

11/05/2024 17 10364266# 0067315034 FYE25 GFL ENVIRONMENTAL USA INC

11/05/2024 17 10364277 24396645 JOHNSON CONTROLS US HOLDING INC

11/05/2024 17 10364278 429-S101577590.001 CHESTER LIMITED MIDWEST LLC

11/05/2024 17 10364295 2924378 MAURERS TEXTILE RENTAL SERVICE INC

11/05/2024 17 10364315 2755938 SUMMIT FIRE PROTECTION

11/05/2024 17 10364316 2754520 SUMMIT FIRE PROTECTION

11/05/2024 17 10364317 2754493 SUMMIT FIRE PROTECTION

11/05/2024 17 10364335 260387 WINS ELECTRIC SUPPLY CO

11/07/2024 17 52629(A) 4209313915 CINTAS CORPORATION NO 2

11/07/2024 17 52630(A) 4208581859 CINTAS CORPORATION NO 2

11/07/2024 17 52631(A) 4209856796 CINTAS CORPORATION NO 2

11/07/2024	17	52632(A)	4209856786	CINTAS CORPORATION NO 2
11/07/2024	17	52695(A)	S105947491.001	ETNA DISTRIBUTORS
11/07/2024	17	52882(A)	6015463332	STAPLES INC

**Department: 266.00 CORPORATION COUNSEL**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364210	15915-OCT102024	AT&T

**Department: 267.00 BUILDING & GROUNDS MCCREE**

11/05/2024	17	10364267	2410-892241	RL MORGAN COMPANY
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**Department: 270.00 HUMAN RESOURCES**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/07/2024	17	52876(A)	60154663370	STAPLES INC
11/07/2024	17	52890(A)	3564068103	STAPLES INC
11/07/2024	17	52891(A)	3564068104	STAPLES INC
11/07/2024	17	52892(A)	3563657421	STAPLES INC
11/07/2024	17	52931(A)*#	INV275222417	ZOOM VIDEO COMMUNICATIONS INC

**Department: 280.00 LEGAL RECORDS DIVISION**

11/07/2024	17	52570(A)	3030-11841	AJP COMMERCIAL SHREDDING LLC
11/07/2024	17	52826(A)	17500	PLACEMENT MANAGEMENT CENTER LLC

**Department: 283.00 CIRCUIT COURT**

11/05/2024	17	10364205	92734	BERNSTEIN SAM
11/05/2024	17	10364206	92799	BERNSTEIN SAM
11/05/2024	17	10364207	92811	BERNSTEIN SAM
11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364228	2733	COMCAST HOLDINGS CORPORATION
11/05/2024	17	10364268	94177	GOODMAN RICHARD J
11/05/2024	17	10364272	93140	HERSKOVIC DAVID BRYAN
11/05/2024	17	10364272	93140	HERSKOVIC DAVID BRYAN
11/05/2024	17	10364273	91910	HERSKOVIC DAVID BRYAN
11/05/2024	17	10364273	91910	HERSKOVIC DAVID BRYAN
11/05/2024	17	10364279	92511	K AND Q LAW PC
11/05/2024	17	10364280	94166	K AND Q LAW PC

11/05/2024	17	10364284	93057	LAW OFFICE OF JOHN D ROACH JR
11/05/2024	17	10364284	93057	LAW OFFICE OF JOHN D ROACH JR
11/05/2024	17	10364285	92181	LAW OFFICES OF JOSHUA L HADLEY PLLC
11/05/2024	17	10364286	92304	LAW OFFICES OF JOSHUA L HADLEY PLLC
11/05/2024	17	10364286	92304	LAW OFFICES OF JOSHUA L HADLEY PLLC
11/05/2024	17	10364289#	1209265422	LOGMEIN USA INC
11/05/2024	17	10364291	0030605129467	LABEAU INC
11/05/2024	17	10364292	0045079838544	LABEAU INC
11/05/2024	17	10364311	92588	SKINNER MICHAEL
11/05/2024	17	10364311	92588	SKINNER MICHAEL
11/05/2024	17	10364312	94428	SKINNER MICHAEL
11/05/2024	17	10364337	93055	YOUNG LAUREL KELLY
11/05/2024	17	10364337	93055	YOUNG LAUREL KELLY
11/05/2024	17	10364338	93136	YOUNG LAUREL KELLY
11/05/2024	17	10364338	93136	YOUNG LAUREL KELLY
11/05/2024	17	10364339	015	ZAHN MATTHEW
11/07/2024	17	52558(A)	91828	SCOTT TRACIE ROBIN
11/07/2024	17	52558(A)	91828	SCOTT TRACIE ROBIN
11/07/2024	17	52559(A)	91957	SCOTT TRACIE ROBIN
11/07/2024	17	52559(A)	91957	SCOTT TRACIE ROBIN
11/07/2024	17	52560(A)	92123	SCOTT TRACIE ROBIN
11/07/2024	17	52560(A)	92123	SCOTT TRACIE ROBIN
11/07/2024	17	52561(A)	92130	SCOTT TRACIE ROBIN
11/07/2024	17	52561(A)	92130	SCOTT TRACIE ROBIN
11/07/2024	17	52562(A)	92166	SCOTT TRACIE ROBIN
11/07/2024	17	52562(A)	92166	SCOTT TRACIE ROBIN
11/07/2024	17	52563(A)	92266	SCOTT TRACIE ROBIN
11/07/2024	17	52563(A)	92266	SCOTT TRACIE ROBIN
11/07/2024	17	52564(A)	92519	SCOTT TRACIE ROBIN
11/07/2024	17	52564(A)	92519	SCOTT TRACIE ROBIN
11/07/2024	17	52565(A)	94238	SCOTT TRACIE ROBIN
11/07/2024	17	52566(A)	67059	SCOTT TRACIE ROBIN
11/07/2024	17	52566(A)	67059	SCOTT TRACIE ROBIN
11/07/2024	17	52567(A)	91937	SCOTT TRACIE ROBIN
11/07/2024	17	52567(A)	91937	SCOTT TRACIE ROBIN
11/07/2024	17	52568(A)	91940	SCOTT TRACIE ROBIN

11/07/2024	17	52568(A)	91940	SCOTT TRACIE ROBIN
11/07/2024	17	52569(A)	91901	SCOTT TRACIE ROBIN
11/07/2024	17	52569(A)	91901	SCOTT TRACIE ROBIN
11/07/2024	17	52571(A)	3030-11842	AJP COMMERCIAL SHREDDING LLC
11/07/2024	17	52573(A)	90987	AMBROSE RONALD D
11/07/2024	17	52574(A)	92163	AMBROSE RONALD D
11/07/2024	17	52575(A)	92164	AMBROSE RONALD D
11/07/2024	17	52575(A)	92164	AMBROSE RONALD D
11/07/2024	17	52576(A)	92165	AMBROSE RONALD D
11/07/2024	17	52577(A)	92450	AMBROSE RONALD D
11/07/2024	17	52578(A)	84322	AMBROSE RONALD D
11/07/2024	17	52579(A)	94337	AMBROSE RONALD D
11/07/2024	17	52580(A)	84901	AMBROSE RONALD D
11/07/2024	17	52581(A)	67193	AMBROSE RONALD D
11/07/2024	17	52582(A)	87690	AMBROSE RONALD D
11/07/2024	17	52583(A)	88748	AMBROSE RONALD D
11/07/2024	17	52584(A)	89734	AMBROSE RONALD D
11/07/2024	17	52585(A)	89773	AMBROSE RONALD D
11/07/2024	17	52586(A)	50428	AMBROSE RONALD D
11/07/2024	17	52586(A)	50428	AMBROSE RONALD D
11/07/2024	17	52587(A)	52366	AMBROSE RONALD D
11/07/2024	17	52588(A)	92002	AMBROSE RONALD D
11/07/2024	17	52588(A)	92002	AMBROSE RONALD D
11/07/2024	17	52597(A)	FPLB0969	BELDIN LYNN M
11/07/2024	17	52598(A)	FPLB0970	BELDIN LYNN M
11/07/2024	17	52603(A)	FPLB0971	BELDIN LYNN M
11/07/2024	17	52604(A)	FPLB0972	BELDIN LYNN M
11/07/2024	17	52619(A)	92741	BRISBOIS BRISBOIS & RUPP LLC
11/07/2024	17	52620(A)	92756	BRISBOIS BRISBOIS & RUPP LLC
11/07/2024	17	52621(A)	91607	BRISBOIS BRISBOIS & RUPP LLC
11/07/2024	17	52622(A)	92062	BRISBOIS BRISBOIS & RUPP LLC
11/07/2024	17	52627(A)	94609	CHIP JEFFREY A PC
11/07/2024	17	52627(A)	94609	CHIP JEFFREY A PC
11/07/2024	17	52628(A)	94610	CHIP JEFFREY A PC
11/07/2024	17	52628(A)	94610	CHIP JEFFREY A PC
11/07/2024	17	52696(A)	92708	FARAONE MICHAEL

11/07/2024	17	52696(A)	92708	FARAONE MICHAEL
11/07/2024	17	52697(A)	92714	FARAONE MICHAEL
11/07/2024	17	52697(A)	92714	FARAONE MICHAEL
11/07/2024	17	52698(A)	92718	FARAONE MICHAEL
11/07/2024	17	52698(A)	92718	FARAONE MICHAEL
11/07/2024	17	52699(A)	92721	FARAONE MICHAEL
11/07/2024	17	52699(A)	92721	FARAONE MICHAEL
11/07/2024	17	52700(A)	92788	FARAONE MICHAEL
11/07/2024	17	52700(A)	92788	FARAONE MICHAEL
11/07/2024	17	52701(A)	92791	FARAONE MICHAEL
11/07/2024	17	52701(A)	92791	FARAONE MICHAEL
11/07/2024	17	52702(A)	94194	FARAONE MICHAEL
11/07/2024	17	52702(A)	94194	FARAONE MICHAEL
11/07/2024	17	52703(A)	94197	FARAONE MICHAEL
11/07/2024	17	52703(A)	94197	FARAONE MICHAEL
11/07/2024	17	52704(A)	94198	FARAONE MICHAEL
11/07/2024	17	52704(A)	94198	FARAONE MICHAEL
11/07/2024	17	52705(A)	94234	FARAONE MICHAEL
11/07/2024	17	52705(A)	94234	FARAONE MICHAEL
11/07/2024	17	52706(A)	94283	FARAONE MICHAEL
11/07/2024	17	52706(A)	94283	FARAONE MICHAEL
11/07/2024	17	52707(A)	94289	FARAONE MICHAEL
11/07/2024	17	52707(A)	94289	FARAONE MICHAEL
11/07/2024	17	52708(A)	94649	FARAONE MICHAEL
11/07/2024	17	52708(A)	94649	FARAONE MICHAEL
11/07/2024	17	52763(A)	92921	COSTANTINO KRISTINA JOSEPH
11/07/2024	17	52763(A)	92921	COSTANTINO KRISTINA JOSEPH
11/07/2024	17	52771(A)	91762	KIERPAUL IAN
11/07/2024	17	52786(A)	95451	MAINPRIZE HAJEK JESSICA ATTY AT LAW
11/07/2024	17	52787(A)	95452	MAINPRIZE HAJEK JESSICA ATTY AT LAW
11/07/2024	17	52852(A)	SR0398	ROBINSON SHELIE
11/07/2024	17	52863(A)	91716	SHARON ALONA PC
11/07/2024	17	52863(A)	91716	SHARON ALONA PC
11/07/2024	17	52864(A)	93170	SHARON ALONA PC
11/07/2024	17	52865(A)	92443	SIMON JONATHAN B ATTY AT LAW
11/07/2024	17	52866(A)	94318	SIMON JONATHAN B ATTY AT LAW

11/07/2024	17	52867(A)	94970	SIMON JONATHAN B ATTY AT LAW
11/07/2024	17	52868(A)	94233	SIMON JONATHAN B ATTY AT LAW
11/07/2024	17	52868(A)	94233	SIMON JONATHAN B ATTY AT LAW
11/07/2024	17	52901(A)	94660	THE LAW OFFICE OF REID FELSING
11/07/2024	17	52907(A)	91799	TUCKER DAVIS DAWN MARIE
11/07/2024	17	52907(A)	91799	TUCKER DAVIS DAWN MARIE
11/07/2024	17	52931(A)*#	INV275222417	ZOOM VIDEO COMMUNICATIONS INC

**Department: 286.00 67TH DISTRICT COURT**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364229	2024/10/21-67THDC	COMCAST HOLDINGS CORPORATION
11/07/2024	17	52605(A)	1311	BELDIN LYNN M
11/07/2024	17	52606(A)	2024/10/31-67THDC	BELDIN LYNN M
11/07/2024	17	52644(A)	45989	DMC TECHNOLOGY GROUP INC
11/07/2024	17	52827(A)#	17499	PLACEMENT MANAGEMENT CENTER LLC
11/07/2024	17	52881(A)#	6015463400	STAPLES INC

**Department: 287.00 5TH DIVISION DISTRICT COURT**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364227	2024/10/28-67THDC	COMCAST HOLDINGS CORPORATION
11/05/2024	17	10364290	293851	LONE ROBERT
11/05/2024	17	10364307	2024/10/23-67THDC	PITNEY BOWES GLOBAL FINANCIAL SERVI
11/05/2024	17	10364320	024178	BUDLONG ROBERT G
11/05/2024	17	10364328	9977169985	VERIZON WIRELESS
11/07/2024	17	52827(A)#	17499	PLACEMENT MANAGEMENT CENTER LLC
11/07/2024	17	52835(A)	MJR1014209CT	RAGLAND MARLENE
11/07/2024	17	52881(A)#	6015463400	STAPLES INC

**Department: 294.00 PROBATE COURT**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364213	1998156625MI 10/24	PROPERTY CASUALTY GROUP PC
11/05/2024	17	10364214	2021218386GA 10/24	PROPERTY CASUALTY GROUP PC
11/05/2024	17	10364296	2020216078MI	MCCUTCHEON BEVERLY A
11/05/2024	17	10364322	2020215478MI	TITUS ANDREW C
11/05/2024	17	10364330	1986-120336-MI	VULAJ & VULAJ PLLC
11/05/2024	17	10364331	2017-20654-MI	VULAJ & VULAJ PLLC

11/05/2024	17	10364332	2024-224911-MI	VULAJ & VULAJ PLLC
11/05/2024	17	10364333	2024-226017-MI	VULAJ & VULAJ PLLC
11/05/2024	17	10364343	16044	ZUDDLES LLC
11/07/2024	17	52784(A)	2023223286GA	MAHONEY JENNIFER S
11/07/2024	17	52785(A)	2024226797GA	MAHONEY JENNIFER S
11/07/2024	17	52796(A)	2021218538	MORRISSEY BOVE & EBBOTT PC
11/07/2024	17	52856(A)	24-227334M	RAMSEY ANDERSON SARAH A
11/07/2024	17	52857(A)	24-227340M	RAMSEY ANDERSON SARAH A
11/07/2024	17	52931(A)*#	INV275222417	ZOOM VIDEO COMMUNICATIONS INC

**Department: 295.00 ADULT PROBATION**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364310	151894	SHRED EXPERTS

**Department: 296.01 PROSECUTOR**

11/05/2024	17	10364202	FLI-2024079864	GREAT LAKES CIVIL SERVICES INC
11/05/2024	17	10364203	FLI-2024079865	GREAT LAKES CIVIL SERVICES INC
11/05/2024	17	10364204	FLI-2024081115	GREAT LAKES CIVIL SERVICES INC
11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364321*#	850833131-1	WEST PUBLISHING CORPORATION
11/07/2024	17	52599(A)	PROS0606	BELDIN LYNN M
11/07/2024	17	52600(A)	PROS0607	BELDIN LYNN M
11/07/2024	17	52601(A)	PROS0608	BELDIN LYNN M
11/07/2024	17	52602(A)	PROS0609	BELDIN LYNN M
11/07/2024	17	52656(A)	583PA	DRIESEN JANET MANE
11/07/2024	17	52657(A)	588	DRIESEN JANET MANE
11/07/2024	17	52694(A)	24-0063-P	ENTREKIN DANA
11/07/2024	17	52711(A)	JMF24-05	FRANKLIN JEANINE
11/07/2024	17	52761(A)	TSJ00304PA	JOHNS TAMARA S
11/07/2024	17	52762(A)	TSJ00305PA	JOHNS TAMARA S
11/07/2024	17	52833(A)	MJR101740PA	RAGLAND MARLENE
11/07/2024	17	52834(A)	MJR101990PA	RAGLAND MARLENE
11/07/2024	17	52874(A)*#	6014771013 CR	STAPLES INC
11/07/2024	17	52888(A)	6015463422	STAPLES INC
11/07/2024	17	52931(A)*#	INV275222417	ZOOM VIDEO COMMUNICATIONS INC
11/07/2024	17	76(S)*#	6014771013 CR	STAPLES INC

**Department: 297.00 JURY BOARD**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

**Department: 305.00 SHERIFF ADMIN**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

11/05/2024 17 10364210 15915-OCT102024 AT&T

**Department: 309.00 BUILDING & GROUNDS CORRECTIONS**

11/05/2024 17 10364265 0067315034 GFL ENVIRONMENTAL USA INC

11/05/2024 17 10364266# 0067315034 FYE25 GFL ENVIRONMENTAL USA INC

11/07/2024 17 52633(A) 4209856787 CINTAS CORPORATION NO 2

11/07/2024 17 52790(A) 25125002-00 MCNAUGHTON MCKAY ELECTRIC CO

11/07/2024 17 52925(A)\*# 30258389-00 YOUNG SUPPLY CO

**Department: 426.00 EMERGENCY MANAGEMENT**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

**Department: 442.00 DRAIN COMMISSIONER**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

11/05/2024 17 10364289# 1209265422 LOGMEIN USA INC

**Department: 640.02 ARPA**

11/05/2024 17 10364271 INV203314 HEADSET ADVISOR

11/05/2024 17 10364271 INV203314 HEADSET ADVISOR

11/05/2024 17 10364327 238511 US CORRECTIONS LLC

**Department: 648.00 MEDICAL EXAMINER**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

11/05/2024 17 10364211 287313705402XPMT-1 AT&T

11/05/2024 17 10364212 287313705402XPMT-2 AT&T MOBILITY

11/05/2024 17 10364299 FA 048-24 MICHIGAN STATE UNIVERSITY

11/05/2024 17 10364300 MMP24-5522 MID MICHIGAN PRIDE PAINTING

11/05/2024 17 10364314 8008751910 STERICYCLE INC

11/05/2024 17 10364319 31759 SUPERIOR MEDICAL WASTE DISPOSAL LLC

11/05/2024 17 10364326 00006647RR424-MED EX UNITED PARCEL SERVICE

11/05/2024	17	10364336	#INV12332	WESTERN MICH UNIV SCHOOL OF MEDICIN
11/07/2024	17	52814(A)	5500171475	PERKINELMER GENETICS INC
11/07/2024	17	52880(A)	6015463366	STAPLES INC

**Department: 662.00 FAMILY DIVISION-CIRCUIT COURT**

11/05/2024	17	10364198	FLI-2024075660	GREAT LAKES CIVIL SERVICES INC
11/05/2024	17	10364199	FLI-2024075663	GREAT LAKES CIVIL SERVICES INC
11/05/2024	17	10364200	FLI-2024077528	GREAT LAKES CIVIL SERVICES INC
11/05/2024	17	10364201	FLI-2024077534	GREAT LAKES CIVIL SERVICES INC
11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364261	1830352	DETROIT LEGAL NEWS PUBLISHING LLC
11/05/2024	17	10364262	1830353	DETROIT LEGAL NEWS PUBLISHING LLC
11/05/2024	17	10364263	1830355	DETROIT LEGAL NEWS PUBLISHING LLC
11/07/2024	17	52595(A)	29296	ATTORNEYS FOR INDIGENT DEFENSE PLLC
11/07/2024	17	52618(A)	895429	BEHAVIORAL RESOURCES & INSTITUTE
11/07/2024	17	52806(A)	29295	PAUL SCOTT ATTORNEY AT LAW
11/07/2024	17	52900(A)	29294	THE LAW OFFICE OF JODI L HEMINGWAY
11/07/2024	17	52931(A)*#	INV275222417	ZOOM VIDEO COMMUNICATIONS INC

**Department: 711.00 REG OF DEEDS**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
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**Department: 751.00 PARKS FINANCIAL SERVICES**

11/05/2024	17	10364258	2024/10/11-TREAS	GAINES TOWNSHIP
11/05/2024	17	10364258	2024/10/11-TREAS	GAINES TOWNSHIP
11/07/2024	17	10364424	012430OCT24	CHARTER TOWNSHIP OF GENESEE
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS
11/07/2024	17	52918(A)*#	INV11158747	VONAGE BUSINESS SOLUTIONS INC
11/07/2024	17	52919(A)	INV11158747BAL	VONAGE BUSINESS SOLUTIONS INC
11/07/2024	17	52931(A)*#	INV275222417	ZOOM VIDEO COMMUNICATIONS INC

**Department: 753.00 PARKS INFORMATION SERVICE**

11/07/2024	17	10364377	20404	MICHIGAN FESTIVALS AND EVENTS ASSOC
11/07/2024	17	10364389	13361	PROFFER SIGNS INC
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS

**Department: 764.00 PARKS RANGERS SERVICES**

11/07/2024	17	10364371	102924CP	HUBBARDS MILITARY SUPPLY
11/07/2024	17	10364374	6942	LAW ENFORCEMENT OFFICERS TRAIN COMM
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS
11/07/2024	17	52862(A)	11924040	SECURITAS SECURITY SVCS USA INC

**Department: 768.00 FISHING SITES**

11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS
11/07/2024	17	52617(A)	1144604	BOCA SYSTEMS INC
11/07/2024	17	52918(A)*#	INV11158747	VONAGE BUSINESS SOLUTIONS INC

**Department: 769.00 MOUNDS**

11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS
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**Department: 770.01 PARKS MAINTENANCE SERVICE**

11/07/2024	17	10364348	0866610SEP24	CITY OF BURTON
11/07/2024	17	10364349	0807950SEP24	CITY OF BURTON
11/07/2024	17	10364350	74WHSENOV24	COMCAST HOLDINGS CORPORATION
11/07/2024	17	10364356	203767438027	CONSUMERS ENERGY
11/07/2024	17	10364357	2037674738027BAL	CONSUMERS ENERGY
11/07/2024	17	10364362	2410-895250	RL MORGAN COMPANY
11/07/2024	17	10364366	2011707	HOME DEPOT
11/07/2024	17	10364367	2021304	HOME DEPOT
11/07/2024	17	10364368	4012424	HOME DEPOT
11/07/2024	17	10364404	761-11271757	STATE OF MICH
11/07/2024	17	10364405	761-11272011	STATE OF MICH
11/07/2024	17	10364406	761-11272063	STATE OF MICH
11/07/2024	17	10364407	761-11272105	STATE OF MICH
11/07/2024	17	10364408	761-11272125	STATE OF MICH
11/07/2024	17	10364409	761-11273306	STATE OF MICH
11/07/2024	17	10364410	761-11273342	STATE OF MICH
11/07/2024	17	10364411	761-11274999	STATE OF MICH
11/07/2024	17	10364412	761-11275009	STATE OF MICH
11/07/2024	17	10364413	761-11275019	STATE OF MICH
11/07/2024	17	10364414	761-11275032	STATE OF MICH

11/07/2024	17	10364415	761-11275967	STATE OF MICH
11/07/2024	17	10364416	761-11276984	STATE OF MICH
11/07/2024	17	10364417	761-11276994	STATE OF MICH
11/07/2024	17	10364418	761-11276995	STATE OF MICH
11/07/2024	17	10364419	761-11277125	STATE OF MICH
11/07/2024	17	10364420	761-11277254	STATE OF MICH
11/07/2024	17	10364421	005457201102124	CHARTER COMMUNICATIONS HOLDINGS
11/07/2024	17	10364423	003470OCT24	CHARTER TOWNSHIP OF GENESEE
11/07/2024	17	10364426	592700OCT24	CHARTER TOWNSHIP OF GENESEE
11/07/2024	17	10364428	9975960434	VERIZON WIRELESS
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS
11/07/2024	17	10364436	SI-88880	WEBSTER AND GARNER INC
11/07/2024	17	52634(A)	20847500OCT24	CITY OF FLUSHING
11/07/2024	17	52635(A)	20847500OCT24BAL	CITY OF FLUSHING
11/07/2024	17	52636(A)	20848000OCT24	CITY OF FLUSHING
11/07/2024	17	52637(A)	20848000OCT24BAL	CITY OF FLUSHING
11/07/2024	17	52730(A)	9293170198	WW GRAINGER INC
11/07/2024	17	52918(A)*#	INV11158747	VONAGE BUSINESS SOLUTIONS INC

**Department: 770.03 PARKS VILLAGE MAINTENANCE SERV**

11/07/2024	17	10364360#	0067459129	GFL ENVIRONMENTAL USA INC
11/07/2024	17	10364373	40650917	JOHNSON CONTROLS US HOLDING INC
11/07/2024	17	10364383	7768	PARKERS PROPANE GAS CO
11/07/2024	17	10364384	7769	PARKERS PROPANE GAS CO
11/07/2024	17	10364385	7770	PARKERS PROPANE GAS CO
11/07/2024	17	10364386	7771	PARKERS PROPANE GAS CO
11/07/2024	17	10364387	7772	PARKERS PROPANE GAS CO
11/07/2024	17	10364390	761-11277218	STATE OF MICH
11/07/2024	17	10364391	761-11277244	STATE OF MICH
11/07/2024	17	10364392	761-11273292	STATE OF MICH
11/07/2024	17	10364393	761-11273383	STATE OF MICH
11/07/2024	17	10364394	761-11273392	STATE OF MICH
11/07/2024	17	10364395	761-11273404	STATE OF MICH
11/07/2024	17	10364396	761-11273441	STATE OF MICH
11/07/2024	17	10364425	014510OCT24	CHARTER TOWNSHIP OF GENESEE
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS

11/07/2024	17	10364429	9975960434BALANCE	VERIZON WIRELESS
11/07/2024	17	52918(A)*#	INV11158747	VONAGE BUSINESS SOLUTIONS INC

**Department: 770.05 PARKS WOLVERINE MAINTENANCE**

11/07/2024	17	10364346	23600412497	CARTER JONES COMPANIES
11/07/2024	17	10364346	23600060452	CARTER JONES COMPANIES
11/07/2024	17	10364347	23600412594	CARTER JONES COMPANIES
11/07/2024	17	10364364	9011026	HOME DEPOT
11/07/2024	17	10364370	5012317	HOME DEPOT
11/07/2024	17	10364397	761-11276815	STATE OF MICH
11/07/2024	17	10364398	761-11276818	STATE OF MICH
11/07/2024	17	10364399	761-11276822	STATE OF MICH
11/07/2024	17	10364400	761-11277120	STATE OF MICH
11/07/2024	17	10364401	761-11277122	STATE OF MICH
11/07/2024	17	10364402	761-11277271	STATE OF MICH
11/07/2024	17	10364403	761-11279282	STATE OF MICH
11/07/2024	17	10364422	005453081102124	CHARTER COMMUNICATIONS HOLDINGS
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS
11/07/2024	17	52918(A)*#	INV11158747	VONAGE BUSINESS SOLUTIONS INC
11/07/2024	17	77(S)	23600412055	CARTER JONES COMPANIES
11/07/2024	17	77(S)	23600060451	CARTER JONES COMPANIES
11/07/2024	17	77(S)	23600060474	CARTER JONES COMPANIES
11/07/2024	17	78(S)	23600412376	CARTER JONES COMPANIES
11/07/2024	17	78(S)	23600060474	CARTER JONES COMPANIES
11/07/2024	17	78(S)	23600060452	CARTER JONES COMPANIES
11/07/2024	17	79(S)	23600412495	CARTER JONES COMPANIES
11/07/2024	17	79(S)	23600060452	CARTER JONES COMPANIES

**Department: 770.31 CITY PARKS-GENERAL**

11/07/2024	17	10364360#	0067459129	GFL ENVIRONMENTAL USA INC
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS

**Department: 770.34 STATE PARK RIVERFRONT**

11/07/2024	17	10364352	201097818554	CONSUMERS ENERGY
11/07/2024	17	10364353	201097818554BAL	CONSUMERS ENERGY
11/07/2024	17	10364354	201097818555	CONSUMERS ENERGY

11/07/2024	17	10364355	201097818555BAL	CONSUMERS ENERGY
11/07/2024	17	10364361	0067459315	GFL ENVIRONMENTAL USA INC
11/07/2024	17	10364365	6011425	HOME DEPOT
11/07/2024	17	10364369	8012087	HOME DEPOT
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS
11/07/2024	17	10364432	SI3157241029073951	WEBSTER AND GARNER INC
11/07/2024	17	10364433	TB-PW030292	WEBSTER AND GARNER INC
11/07/2024	17	10364434	TB-PW030293	WEBSTER AND GARNER INC

**Department: 772.00 MERKLEY FARMS**

11/07/2024	17	10364372	1337855	INTERNATIONAL SOCIETY OF ARBORICULT
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS

**Department: 806.00 PARKS FOR-MAR NATURE PRESERVE**

11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS
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**Department: 765.00 CROSSROADS**

11/07/2024	17	10364345	200011814865	AMERICAN SOCIETY OF COMPOSERS AUTHO
11/07/2024	17	10364376	1130	SYMO TECHNOLOIES INC
11/07/2024	17	10364427	16849798	TY INC

**Department: 765.02 PARKS HALLOWEEN**

11/07/2024	17	10364388	1700	RR PORTERS
11/07/2024	17	52795(A)	1800013251	MEIJER DISTRIBUTION INC

**Department: 788.00 CONTRACTED SERVICES**

11/07/2024	17	10364351	37KGCB0CT24	COMCAST HOLDINGS CORPORATION
11/07/2024	17	10364359	1124	FLINT RIVER WATERSHED COALITION
11/07/2024	17	10364429*#	9975960434BALANCE	VERIZON WIRELESS
11/07/2024	17	52918(A)*#	INV11158747	VONAGE BUSINESS SOLUTIONS INC

**Department: 776.00 STATE OF MI GRANT**

11/07/2024 17 10364363 3010606 HOME DEPOT

**Department: 313.00 PARAMEDIC SECTION**

11/05/2024 17 10364259\*# 2024/10/11-TREAS-2 GAINES TOWNSHIP

**Department: 430.00 ANIMAL SHELTER**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T  
11/05/2024 17 10364234 207059239952 CONSUMERS ENERGY  
11/05/2024 17 10364235 204568362793 CONSUMERS ENERGY  
11/05/2024 17 10364240 CN55760 WA BUTLER COMPANY  
11/05/2024 17 10364241 CN52011 WA BUTLER COMPANY  
11/05/2024 17 10364242 CN56276 WA BUTLER COMPANY  
11/05/2024 17 10364243 CN67620 WA BUTLER COMPANY  
11/05/2024 17 10364244 CP04990 WA BUTLER COMPANY  
11/05/2024 17 10364245 CP40898 WA BUTLER COMPANY  
11/05/2024 17 10364246 CP55544 WA BUTLER COMPANY  
11/05/2024 17 10364247 CP53978 WA BUTLER COMPANY  
11/05/2024 17 10364248 CR13407 WA BUTLER COMPANY  
11/05/2024 17 10364249 CR36250 WA BUTLER COMPANY  
11/05/2024 17 10364250 CR36404 WA BUTLER COMPANY  
11/05/2024 17 10364251 CR36249 WA BUTLER COMPANY  
11/05/2024 17 10364252 CR39604 WA BUTLER COMPANY  
11/05/2024 17 10364253 CS32484 WA BUTLER COMPANY  
11/05/2024 17 10364254 CS20631 WA BUTLER COMPANY  
11/05/2024 17 10364256 156662 FLINT CLEANING SUPPLIES  
11/05/2024 17 10364257 195-2024 FRYE CAREY  
11/05/2024 17 10364259\*# 2024/10/11-TREAS-2 GAINES TOWNSHIP  
11/05/2024 17 10364264 0067434494 GFL ENVIRONMENTAL USA INC  
11/05/2024 17 10364293 TR 1605344 BGB PET SUPPLY  
11/05/2024 17 10364318 31674 SUPERIOR MEDICAL WASTE DISPOSAL LLC  
11/05/2024 17 10364340 9025483745 ZOETIS US LLC  
11/05/2024 17 10364341 9025570058 ZOETIS US LLC  
11/05/2024 17 10364342 9025689769 ZOETIS US LLC  
11/07/2024 17 52624(A) 204408 SEPT 24 GCAC CHARTER TOWNSHIP OF FLINT

11/07/2024	17	52625(A)	159282 SEPT24 GCAC	CHARTER TOWNSHIP OF FLINT
11/07/2024	17	52861(A)	600244	ENCORE ONE LLC
11/07/2024	17	52886(A)	6002315833	STAPLES INC
11/07/2024	17	52887(A)	6002315832	STAPLES INC

**Department: 801.00 COOPERATIVE EXTENSION**

11/05/2024	17	10364259*#	2024/10/11-TREAS-2	GAINES TOWNSHIP
11/05/2024	17	10364297	4 GENESEE 2024	MICHIGAN STATE UNIVERSITY
11/05/2024	17	10364297	4 GENESEE 2024	MICHIGAN STATE UNIVERSITY
11/05/2024	17	10364297	4 GENESEE 2024	MICHIGAN STATE UNIVERSITY
11/05/2024	17	10364297	4 GENESEE 2024	MICHIGAN STATE UNIVERSITY
11/05/2024	17	10364298	4 GENESEE 24 FY25	MICHIGAN STATE UNIVERSITY

**Department: 290.00 COOP REIMB FRIEND OF THE COURT**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364210	15915-OCT102024	AT&T
11/05/2024	17	10364321*#	850833131-1	WEST PUBLISHING CORPORATION
11/07/2024	17	52931(A)*#	INV275222417	ZOOM VIDEO COMMUNICATIONS INC

**Department: 000.00 NON SPECIFIC**

11/07/2024	17	52572(A)#	102021-11	AMALGAM LLC
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**Department: 601.01 PUBLIC HEALTH ADMIN**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364210	15915-OCT102024	AT&T
11/05/2024	17	10364226	0280633OCT-NOV24	COMCAST HOLDINGS CORPORATION

**Department: 602.02 IMMUNIZATIONS**

11/05/2024	17	10364309	7142012527	SANOFI PASTEUR INC
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**Department: 605.02 INFECTIONS REPSONSE SUPPORT**

11/07/2024	17	52931(A)*#	INV275222417	ZOOM VIDEO COMMUNICATIONS INC
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**Department: 611.01 FAMILY PLANNING**

11/07/2024 17 52772(A) 014 KOTERBA JILLIAN

**Department: 614.00 BURTON CLINIC**

11/05/2024 17 10364238 207147754277-2NDPMT CONSUMERS ENERGY  
11/05/2024 17 10364239 201097812614-2NDPMT CONSUMERS ENERGY

**Department: 617.00 SAFE SLEEP COALITION**

11/05/2024 17 10364329 092024SS VOICES FOR CHILDREN ADVOCACY CTR

**Department: 626.01 ENVIRONMENTAL HEALTH**

11/07/2024 17 52572(A)# 102021-11 AMALGAM LLC

**Department: 614.00 BURTON CLINIC**

11/05/2024 17 10364236 207147754277-1STPMT CONSUMERS ENERGY  
11/05/2024 17 10364237 201097812614-1STPMT CONSUMERS ENERGY

**Department: 255.01 TAXES**

11/05/2024 17 10364259\*# 2024/10/11-TREAS-2 GAINES TOWNSHIP

**Department: 691.00 SENIOR SERVICES**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T  
11/05/2024 17 10364259\*# 2024/10/11-TREAS-2 GAINES TOWNSHIP  
11/07/2024 17 52908(A) 2024.10.31-SRSVC VALLEY AREA AGENCY ON AGING

**Department: 322.00 COMMUNITIY CORRECTIONS ADMIN**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

**Department: 701.00 PLANNIN - INDIRECT**

11/05/2024 17 10364210\*# 15915-OCT102024 AT&T

**Department: 731.00 HOUSING REHABILATION**

11/07/2024 17 52788(A) 359514 TRANSNATION TITLE AGENCY  
11/07/2024 17 52789(A) 360394 TRANSNATION TITLE AGENCY

**Department: 704.06 CHDO REHAB**

11/07/2024 17 52714(A) 30243 DR3 GENESEE COUNTY HABITAT FOR HUMANITY

**Department: 296.03 COOP REIMB PROSECUTOR**

11/05/2024 17 10364306 REECE2024 POTTER & ROOSE INSURANCE AGENCY  
11/05/2024 17 10364308 REECE2024 SAGINAW COUNTY CLERK'S OFFICE  
11/05/2024 17 10364313 REECE2024 STATE OF MICH  
11/07/2024 17 52889(A) 6015976625 STAPLES INC  
11/07/2024 17 52931(A)\*# INV275222417 ZOOM VIDEO COMMUNICATIONS INC

**Department: 296.01 PROSECUTOR**

11/05/2024 17 10364208 810233614810 - PMT1 AT&T  
11/05/2024 17 10364209 810233614810-PMT2 AT&T

**Department: 296.01 PROSECUTOR**

11/05/2024 17 10364270 1730214033 HI HOTEL INC

**Department: 283.02 LRC ADMIN**

11/05/2024 17 10364321\*# 850833131-1 WEST PUBLISHING CORPORATION

**Department: 696.00 RENTAL ASSISTANT**

11/07/2024 17 10364437 102324SEARS-H AMERICAN HOME COMMUNITIES III LLC

11/07/2024	17	10364441	101724PAYTON-H	CAMPUS MANOR LLC
11/07/2024	17	10364484	101124HODGE-H CORR	FLINT HOUSING COMMISSION

**Department: 000.00 NON SPECIFIC**

11/07/2024	17	10364485*#	INVUS212504	FRONTLINE TECHNOLOGIES GROUP LLC
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**Department: 698.01 HEAD START**

11/07/2024	17	10364482*#	235660	CRYSTAL WATER COMPANY
11/07/2024	17	10364485*#	INVUS212504	FRONTLINE TECHNOLOGIES GROUP LLC
11/07/2024	17	10364490*#	19000532	HOME DEPOT
11/07/2024	17	10364493*#	BUS25000006	KEARSLEY SCHOOLS
11/07/2024	17	10364495*#	4985	MONTROSE ORCHARDS
11/07/2024	17	10364496*#	4982	MONTROSE ORCHARDS
11/07/2024	17	10364497*#	5037	MONTROSE ORCHARDS
11/07/2024	17	10364498*#	4967	MONTROSE ORCHARDS
11/07/2024	17	10364499*#	4974	MONTROSE ORCHARDS
11/07/2024	17	10364500*	4968	MONTROSE ORCHARDS
11/07/2024	17	10364520*#	24AR2011658	VISUAL EDGE INC
11/07/2024	17	52720(A)*#	878381850	GORDON FOOD SERVICE

**Department: 697.15 MOBILE MEALS GLS SR FOODS**

11/07/2024	17	10364483*#	214093	CRYSTAL WATER COMPANY
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**Department: 697.16 GCCARD GLS SENIOR FOODS**

11/07/2024	17	10364483*#	214093	CRYSTAL WATER COMPANY
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**Department: 697.15 MOBILE MEALS GLS SR FOODS**

11/07/2024	17	10364483*#	214093	CRYSTAL WATER COMPANY
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**Department: 697.28 CHILDHOOD MEALS**

11/07/2024	17	52721(A)	9014616149	GORDON FOOD SERVICE
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11/07/2024	17	52721(A)	9014616149	GORDON FOOD SERVICE
11/07/2024	17	52722(A)	9014708629	GORDON FOOD SERVICE
11/07/2024	17	52723(A)	9014873903	GORDON FOOD SERVICE
11/07/2024	17	52724(A)	9014967144	GORDON FOOD SERVICE
11/07/2024	17	52725(A)	9015117644	GORDON FOOD SERVICE
11/07/2024	17	52726(A)	9015208195	GORDON FOOD SERVICE
11/07/2024	17	52727(A)	9015461098	GORDON FOOD SERVICE
11/07/2024	17	52728(A)	9015370090	GORDON FOOD SERVICE

**Department: 697.30 COMMODITY DISTRIBUTION**

11/07/2024	17	10364494*	164287	LEER INC
11/07/2024	17	52928(A)*	30256753-00	YOUNG SUPPLY CO
11/07/2024	17	52929(A)*	30256752-00	YOUNG SUPPLY CO

**Department: 697.30 COMMODITY DISTRIBUTION**

11/07/2024	17	10364494*	164287	LEER INC
11/07/2024	17	52928(A)*	30256753-00	YOUNG SUPPLY CO
11/07/2024	17	52929(A)*	30256752-00	YOUNG SUPPLY CO

**Department: 695.41 PROGRAM-DIRECT**

11/07/2024	17	10364439	102224NIXON-H	BARKER JEFFERY
11/07/2024	17	10364479	102324SMITH-U	CONSUMERS ENERGY
11/07/2024	17	10364480	10292024JOHNSON-U	CONSUMERS ENERGY
11/07/2024	17	10364487	102424DANIEL-U	GENESEE COUNTY TREASURER
11/07/2024	17	10364488	102224THOMPSON-U	GENESEE COUNTY TREASURER

**Department: 000.00 NON SPECIFIC**

11/07/2024	17	10364485*#	INVUS212504	FRONTLINE TECHNOLOGIES GROUP LLC
11/07/2024	17	10364485	INVUS212504	FRONTLINE TECHNOLOGIES GROUP LLC
11/07/2024	17	10364512	871025-KH 10/1/25	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364513	871025-MH 10/1/25	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364514	871025-TH 10/1/25	PARENTS AS TEACHERS NATIONAL CENTER

11/07/2024	17	10364515	871025-CH 10/1/25	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364516	871025-MM 10/1/25	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364517	871025-CH EHS10/1/25	PARENTS AS TEACHERS NATIONAL CENTER

**Department: 698.01 HEAD START**

11/07/2024	17	10364482*#	235660	CRYSTAL WATER COMPANY
11/07/2024	17	10364485*#	INVUS212504	FRONTLINE TECHNOLOGIES GROUP LLC
11/07/2024	17	10364485	INVUS212504	FRONTLINE TECHNOLOGIES GROUP LLC
11/07/2024	17	10364486#	2947	GENESEE COUNT PARKS
11/07/2024	17	10364490*#	19000532	HOME DEPOT
11/07/2024	17	10364493*#	BUS25000006	KEARSLEY SCHOOLS
11/07/2024	17	10364495*#	4985	MONTROSE ORCHARDS
11/07/2024	17	10364496*#	4982	MONTROSE ORCHARDS
11/07/2024	17	10364497*#	5037	MONTROSE ORCHARDS
11/07/2024	17	10364498*#	4967	MONTROSE ORCHARDS
11/07/2024	17	10364499*#	4974	MONTROSE ORCHARDS
11/07/2024	17	10364500*	4968	MONTROSE ORCHARDS
11/07/2024	17	10364501	871025-RZ HS 10/1/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364502	871025-KH HS 8/20/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364503	871025-JO HS 9/13/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364504	871025-JO HS 10/1/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364505	871025-RZ HS 9/13/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364508	871025-TH HS 11/9/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364509	871025-CH HS 11/9/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364510	871025-MM HS 11/9/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364518	871025-KH HS 10/1/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364520*#	24AR2011658	VISUAL EDGE INC
11/07/2024	17	52719(A)#	878380102	GORDON FOOD SERVICE
11/07/2024	17	52720(A)*#	878381850	GORDON FOOD SERVICE

**Department: 698.02 HEADSTART MAIN TTA**

11/07/2024	17	10364438	22731878	AMERICAN RED CROSS
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**Department: 698.06 EARLY HEADSTART**

11/07/2024	17	10364472	91128	COMMERCIAL GRAPHICS OF MICHIGAN INC
11/07/2024	17	10364481	204212408098-1ST PAY	CONSUMERS ENERGY

11/07/2024	17	10364482*#	235660	CRYSTAL WATER COMPANY
11/07/2024	17	10364485*#	INVUS212504	FRONTLINE TECHNOLOGIES GROUP LLC
11/07/2024	17	10364485	INVUS212504	FRONTLINE TECHNOLOGIES GROUP LLC
11/07/2024	17	10364486#	2947	GENESEE COUNT PARKS
11/07/2024	17	10364490*#	19000532	HOME DEPOT
11/07/2024	17	10364491	0007028610	KAPLAN EARLY LEARNING COMPANY
11/07/2024	17	10364492	0007033106	KAPLAN EARLY LEARNING COMPANY
11/07/2024	17	10364493*#	BUS25000006	KEARSLEY SCHOOLS
11/07/2024	17	10364495*#	4985	MONTROSE ORCHARDS
11/07/2024	17	10364496*#	4982	MONTROSE ORCHARDS
11/07/2024	17	10364497*#	5037	MONTROSE ORCHARDS
11/07/2024	17	10364498*#	4967	MONTROSE ORCHARDS
11/07/2024	17	10364499*#	4974	MONTROSE ORCHARDS
11/07/2024	17	10364506	871025-KH EHS11/3/24	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364507	871025-MH EHS11/15/2	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364511	871025-CH EHS 101024	PARENTS AS TEACHERS NATIONAL CENTER
11/07/2024	17	10364520*#	24AR2011658	VISUAL EDGE INC
11/07/2024	17	52719(A)#	878380102	GORDON FOOD SERVICE
11/07/2024	17	52720(A)*#	878381850	GORDON FOOD SERVICE
11/07/2024	17	52729(A)	910198810	GOYETTE MECHANICAL CO

**Department: 698.01 HEAD START**

11/07/2024	17	10364493*#	BUS25000006	KEARSLEY SCHOOLS
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**Department: 695.41 PROGRAM-DIRECT**

11/07/2024	17	10364440	102524FLENARD-U	BEECHER METROPOLITAN DISTRICT
11/07/2024	17	10364442	101124OVERSTREET-U	CITY OF FLINT
11/07/2024	17	10364443	101524PATRICK-U	CITY OF FLINT
11/07/2024	17	10364444	102224SALAZAR-U	CITY OF FLINT
11/07/2024	17	10364445	102524HINKLE-U	CITY OF FLINT
11/07/2024	17	10364446	102124RUSSELL-U	CITY OF FLINT
11/07/2024	17	10364447	102124DUPREE-U	CITY OF FLINT
11/07/2024	17	10364448	102224COLEMAN-U	CITY OF FLINT
11/07/2024	17	10364449	102824SHANNON-U	CITY OF FLINT

11/07/2024	17	10364450	102524HIGHTOWER-U	CITY OF FLINT
11/07/2024	17	10364451	102124RAYFORD-U	CITY OF FLINT
11/07/2024	17	10364452	102524CARDWELL-U	CITY OF FLINT
11/07/2024	17	10364453	102324JACKSON-U	CITY OF FLINT
11/07/2024	17	10364454	102524ELBERT-U	CITY OF FLINT
11/07/2024	17	10364455	102524WILSON-U	CITY OF FLINT
11/07/2024	17	10364456	102524GLASPEREL-U	CITY OF FLINT
11/07/2024	17	10364457	102524GREEN-U	CITY OF FLINT
11/07/2024	17	10364458	102524PAYNE-U	CITY OF FLINT
11/07/2024	17	10364459	102324MCCOY-U	CITY OF FLINT
11/07/2024	17	10364460	102524DUNCAN-U	CITY OF FLINT
11/07/2024	17	10364461	102524JONES-U	CITY OF FLINT
11/07/2024	17	10364462	102524LEE-U	CITY OF FLINT
11/07/2024	17	10364463	102924COLEMAN-U	CITY OF FLINT
11/07/2024	17	10364464	102924NORRIS-U	CITY OF FLINT
11/07/2024	17	10364465	102524CURRY-U	CITY OF FLINT
11/07/2024	17	10364466	10252024GALLOWAY-U	CITY OF FLINT
11/07/2024	17	10364467	102924JACKSON-U	CITY OF FLINT
11/07/2024	17	10364468	10292024BROWN-U	CITY OF FLINT
11/07/2024	17	10364469	103024CARNES-U	CITY OF FLINT
11/07/2024	17	10364470	103024KEMP-U	CITY OF FLINT
11/07/2024	17	10364471	102924IVY-U	CITY OF FLINT
11/07/2024	17	52626(A)	102824WILSON-U	CHARTER TOWNSHIP OF FLINT
11/07/2024	17	52642(A)	101724PRENTICE-U	DAVISON TOWNSHIP

**Department: 699.54 LIPPINCOTT**

11/07/2024	17	10364473	202877522779-1STPAY	CONSUMERS ENERGY
11/07/2024	17	10364474	202877522779-2NDPAY	CONSUMERS ENERGY
11/07/2024	17	10364475	202877522778-1STPAY	CONSUMERS ENERGY
11/07/2024	17	10364476	202877522778-2NDPAY	CONSUMERS ENERGY
11/07/2024	17	10364477	202877522780-1STPAY	CONSUMERS ENERGY
11/07/2024	17	10364478	202877522780-2NDPAY	CONSUMERS ENERGY
11/07/2024	17	10364489	0067315033	GFL ENVIRONMENTAL USA INC
11/07/2024	17	52869(A)	565065	ALARM MANAGEMENT II LLC
11/07/2024	17	52925(A)*#	30258589-00	YOUNG SUPPLY CO

11/07/2024	17	52926(A)	30258537-00	YOUNG SUPPLY CO
11/07/2024	17	52927(A)	30258527-00	YOUNG SUPPLY CO

**Department: 699.00 COMMON**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/07/2024	17	52874(A)*#	6007878425	STAPLES INC
11/07/2024	17	76(S)*#	3564068341	STAPLES INC

**Department: 762.00 BLUEGILL**

11/05/2024	17	10364259*#	2024/10/11-TREAS-2	GAINES TOWNSHIP
11/07/2024	17	52710(A)	ARTSOCT252024	FLINT CULTURAL CENTER FOUNDATION

**Department: 687.38 GENESEE HEALTH SYSTEM**

11/05/2024	17	10364259*#	2024/10/11-TREAS-2	GAINES TOWNSHIP
11/07/2024	17	52715(A)	GHSOCT252024	GENESEE HEALTH SYSTEM

**Department: 283.00 CIRCUIT COURT**

11/07/2024	17	52596(A)	2738	BALL RICHARD D
11/07/2024	17	52743(A)	23051884-09302024	HARUSKA THERESA M

**Department: 356.00 GVRC OPERATING COST**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364210	15915-OCT102024	AT&T
11/07/2024	17	52614(A)	INV2076761	BOB BARKER CO
11/07/2024	17	52615(A)	INV2075390	BOB BARKER CO
11/07/2024	17	52616(A)	INV2076764	BOB BARKER CO
11/07/2024	17	52693(A)	IN165406	ELECTRA MED CORPORATION
11/07/2024	17	52716(A)	GVRC MAY23	GENESEE HEALTH SYSTEM
11/07/2024	17	52774(A)	KAGEOCT2024	L KAGE HEALTHCARE SERVICES PLLC
11/07/2024	17	52813(A)	SNV54133 3RDPMT	PECKHAM VOCATIONAL INDUSTRIES INC

11/07/2024	17	52914(A)	109516 1STPMTFY23/24	VARIETY FOOD SERVICES INC
11/07/2024	17	52915(A)	109516 1STPMTFY24/25	VARIETY FOOD SERVICES INC
11/07/2024	17	52931(A)*#	INV275222417	ZOOM VIDEO COMMUNICATIONS INC

**Department: 663.07 DAY TREATMENT**

11/07/2024	17	52808(A)	2734	PECKHAM VOCATIONAL INDUSTRIES INC
11/07/2024	17	52809(A)	2735	PECKHAM VOCATIONAL INDUSTRIES INC
11/07/2024	17	52810(A)	2736	PECKHAM VOCATIONAL INDUSTRIES INC
11/07/2024	17	52812(A)	SNV54133 2NDPMT	PECKHAM VOCATIONAL INDUSTRIES INC
11/07/2024	17	52916(A)	109516 2NDPMTFY23/24	VARIETY FOOD SERVICES INC
11/07/2024	17	52917(A)	109516 2NDPMTFY24/25	VARIETY FOOD SERVICES INC

**Department: 663.77 DAY TREATMENT 17 YEAR OLDS**

11/07/2024	17	52811(A)	SNV54133 1STPMT	PECKHAM VOCATIONAL INDUSTRIES INC
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**Department: 664.00 COMMUNITY BASED SERVICES**

11/07/2024	17	52718(A)	GC1212	GLOBAL VISION TECHNOLOGIES
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**Department: 283.00 CIRCUIT COURT**

11/05/2024	17	10364321*#	850833131-1	WEST PUBLISHING CORPORATION
11/07/2024	17	52589(A)	22551	ANDONI DANIEL J
11/07/2024	17	52607(A)	240267-5	BENDALL BRENDA ATTY AT LAW
11/07/2024	17	52608(A)	2023-52083-09	BENDALL BRENDA ATTY AT LAW
11/07/2024	17	52609(A)	2401932-2	BENDALL BRENDA ATTY AT LAW
11/07/2024	17	52610(A)	2402386-4	BENDALL BRENDA ATTY AT LAW
11/07/2024	17	52611(A)	1802765-1	BENDALL BRENDA ATTY AT LAW
11/07/2024	17	52612(A)	24T00252-07	BENDALL BRENDA ATTY AT LAW
11/07/2024	17	52613(A)	1802765-2	BENDALL BRENDA ATTY AT LAW
11/07/2024	17	52623(A)	314	CARTER VINSON ATTY AT LAW
11/07/2024	17	52638(A)	24T02761-1	CLARK DAVID ATTY AT LAW
11/07/2024	17	52639(A)	24T02711-1	CLARK DAVID ATTY AT LAW
11/07/2024	17	52640(A)	21-48363-2	CLARK DAVID ATTY AT LAW
11/07/2024	17	52647(A)	110	DOLL BRUCE E ATTY AT LAW
11/07/2024	17	52648(A)	109	DOLL BRUCE E ATTY AT LAW
11/07/2024	17	52649(A)	120	DOLL BRUCE E ATTY AT LAW

11/07/2024	17	52650(A)	112	DOLL BRUCE E ATTY AT LAW
11/07/2024	17	52651(A)	105	DOLL BRUCE E ATTY AT LAW
11/07/2024	17	52652(A)	111	DOLL BRUCE E ATTY AT LAW
11/07/2024	17	52653(A)	121	DOLL BRUCE E ATTY AT LAW
11/07/2024	17	52654(A)	114	DOLL BRUCE E ATTY AT LAW
11/07/2024	17	52655(A)	117	DOLL BRUCE E ATTY AT LAW
11/07/2024	17	52658(A)	1245	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52659(A)	1236	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52660(A)	1242	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52661(A)	1251	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52662(A)	1229	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52663(A)	1244	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52664(A)	1237	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52665(A)	1215	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52666(A)	1222	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52667(A)	1225	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52668(A)	1224	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52669(A)	1247	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52670(A)	1239	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52671(A)	1230	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52672(A)	1243	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52673(A)	1232	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52674(A)	1233	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52675(A)	1238	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52676(A)	1250	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52677(A)	1240	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52678(A)	1248	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52679(A)	1234	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52680(A)	1231	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52681(A)	1223	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52682(A)	1235	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52683(A)	1221	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52684(A)	1252	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52685(A)	1226	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52686(A)	1253	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52687(A)	1227	DUPLESSIS ASHLEE NICOLE

11/07/2024	17	52688(A)	1228	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52689(A)	1249	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52690(A)	1241	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52691(A)	1246	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52692(A)	1043	DUPLESSIS ASHLEE NICOLE
11/07/2024	17	52709(A)	10212024PD	FARHAT SAMI
11/07/2024	17	52712(A)	R560779	GEBRAEL NADEEM
11/07/2024	17	52713(A)	R551189	GEBRAEL NADEEM
11/07/2024	17	52731(A)	02587	GUISBERT MORMANDO LAW
11/07/2024	17	52732(A)	02588	GUISBERT MORMANDO LAW
11/07/2024	17	52733(A)	23TC2739-05212024	HARUSKA THERESA M
11/07/2024	17	52734(A)	24054080-10102024	HARUSKA THERESA M
11/07/2024	17	52735(A)	24054079-10102024	HARUSKA THERESA M
11/07/2024	17	52736(A)	22T02504-09222024	HARUSKA THERESA M
11/07/2024	17	52737(A)	24T02039-09012024	HARUSKA THERESA M
11/07/2024	17	52738(A)	24T01643-07102024	HARUSKA THERESA M
11/07/2024	17	52739(A)	24053606-08192024	HARUSKA THERESA M
11/07/2024	17	52740(A)	24053231-08062024	HARUSKA THERESA M
11/07/2024	17	52741(A)	23TC2739-05242024	HARUSKA THERESA M
11/07/2024	17	52742(A)	23051884-10012024	HARUSKA THERESA M
11/07/2024	17	52744(A)	24TB2903-1	HILLIKER CHARLES A S
11/07/2024	17	52745(A)	24T02069-2	HILLIKER CHARLES A S
11/07/2024	17	52746(A)	24T01385-2	HILLIKER CHARLES A S
11/07/2024	17	52747(A)	24-053891-2	HILLIKER CHARLES A S
11/07/2024	17	52748(A)	22T02957-1	HILLIKER CHARLES A S
11/07/2024	17	52750(A)	1533	JOCUNS BERNARD ANTHONY
11/07/2024	17	52751(A)	1529	JOCUNS BERNARD ANTHONY
11/07/2024	17	52752(A)	1530	JOCUNS BERNARD ANTHONY
11/07/2024	17	52753(A)	1531	JOCUNS BERNARD ANTHONY
11/07/2024	17	52754(A)	1528	JOCUNS BERNARD ANTHONY
11/07/2024	17	52755(A)	1548	JOCUNS BERNARD ANTHONY
11/07/2024	17	52756(A)	1546	JOCUNS BERNARD ANTHONY
11/07/2024	17	52757(A)	1545	JOCUNS BERNARD ANTHONY
11/07/2024	17	52758(A)	1547	JOCUNS BERNARD ANTHONY
11/07/2024	17	52759(A)	1534	JOCUNS BERNARD ANTHONY
11/07/2024	17	52760(A)	1532	JOCUNS BERNARD ANTHONY

11/07/2024	17	52764(A)	24-53938-02	KETCHMARK DENISE R ATTY AT LAW
11/07/2024	17	52765(A)	24-2855-01	KETCHMARK DENISE R ATTY AT LAW
11/07/2024	17	52766(A)	24-2906-01	KETCHMARK DENISE R ATTY AT LAW
11/07/2024	17	52767(A)	24-2782-01	KETCHMARK DENISE R ATTY AT LAW
11/07/2024	17	52768(A)	24-2698-03	KETCHMARK DENISE R ATTY AT LAW
11/07/2024	17	52769(A)	23-2103-01	KETCHMARK DENISE R ATTY AT LAW
11/07/2024	17	52776(A)	9052	MANWELL MITCHELL DAVID
11/07/2024	17	52777(A)	9054	MANWELL MITCHELL DAVID
11/07/2024	17	52778(A)	9053	MANWELL MITCHELL DAVID
11/07/2024	17	52779(A)	9055	MANWELL MITCHELL DAVID
11/07/2024	17	52780(A)	9056	MANWELL MITCHELL DAVID
11/07/2024	17	52781(A)	9051	MANWELL MITCHELL DAVID
11/07/2024	17	52782(A)	9050	MANWELL MITCHELL DAVID
11/07/2024	17	52791(A)	24120	MEIERS ERWIN ATTY AT LAW
11/07/2024	17	52792(A)	24121	MEIERS ERWIN ATTY AT LAW
11/07/2024	17	52793(A)	24122	MEIERS ERWIN ATTY AT LAW
11/07/2024	17	52794(A)	24123	MEIERS ERWIN ATTY AT LAW
11/07/2024	17	52815(A)	24016945	PETRICHES ASHLEY A
11/07/2024	17	52816(A)	24003795	PETRICHES ASHLEY A
11/07/2024	17	52817(A)	24028372	PETRICHES ASHLEY A
11/07/2024	17	52818(A)	24025562	PETRICHES ASHLEY A
11/07/2024	17	52819(A)	24536572	PETRICHES ASHLEY A
11/07/2024	17	52820(A)	22034662	PETRICHES ASHLEY A
11/07/2024	17	52821(A)	240535674	PETRICHES ASHLEY A
11/07/2024	17	52822(A)	24028741	PETRICHES ASHLEY A
11/07/2024	17	52823(A)	24026691	PETRICHES ASHLEY A
11/07/2024	17	52824(A)	22022696	PETRICHES ASHLEY A
11/07/2024	17	52825(A)	22502601	PETRICHES ASHLEY A
11/07/2024	17	52836(A)	1383	ROBINSON NICHOLAS R
11/07/2024	17	52837(A)	1371	ROBINSON NICHOLAS R
11/07/2024	17	52838(A)	1372	ROBINSON NICHOLAS R
11/07/2024	17	52839(A)	1375	ROBINSON NICHOLAS R
11/07/2024	17	52840(A)	1378	ROBINSON NICHOLAS R
11/07/2024	17	52841(A)	1379	ROBINSON NICHOLAS R
11/07/2024	17	52842(A)	1380	ROBINSON NICHOLAS R
11/07/2024	17	52843(A)	1374	ROBINSON NICHOLAS R

11/07/2024	17	52844(A)	1370	ROBINSON NICHOLAS R
11/07/2024	17	52845(A)	1377	ROBINSON NICHOLAS R
11/07/2024	17	52846(A)	1376	ROBINSON NICHOLAS R
11/07/2024	17	52847(A)	1373	ROBINSON NICHOLAS R
11/07/2024	17	52848(A)	1381	ROBINSON NICHOLAS R
11/07/2024	17	52849(A)	1384	ROBINSON NICHOLAS R
11/07/2024	17	52850(A)	1382	ROBINSON NICHOLAS R
11/07/2024	17	52851(A)	1385	ROBINSON NICHOLAS R
11/07/2024	17	52853(A)	680	RUSH KEVIN L ATTY AT LAW
11/07/2024	17	52870(A)	0224	ST CIN ROBERT
11/07/2024	17	52871(A)	0225	ST CIN ROBERT
11/07/2024	17	52872(A)	0223	ST CIN ROBERT
11/07/2024	17	52873(A)	0228	ST CIN ROBERT
11/07/2024	17	52893(A)	11	SZABO NEIL C
11/07/2024	17	52895(A)	352	THE LAW OFFICE OF JODI L HEMINGWAY
11/07/2024	17	52896(A)	351	THE LAW OFFICE OF JODI L HEMINGWAY
11/07/2024	17	52897(A)	350	THE LAW OFFICE OF JODI L HEMINGWAY
11/07/2024	17	52898(A)	349	THE LAW OFFICE OF JODI L HEMINGWAY
11/07/2024	17	52899(A)	353	THE LAW OFFICE OF JODI L HEMINGWAY
11/07/2024	17	52902(A)	24	AMADEO WILLIAM
11/07/2024	17	52903(A)	25	AMADEO WILLIAM

**Department: 286.00 67TH DISTRICT COURT**

11/07/2024	17	52775(A)	38945-24-13	LADS GENESEE LLC
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**Department: 663.07 DAY TREATMENT**

11/07/2024	17	52930(A)	0130OCT2023-SEPT2024	YOUTH ARTS UNLOCKED
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**Department: 689.00 VETERANS SERVICES**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364255	GRANT3VET2024	CURTIS-WOLVERTON VFW POST 3243
11/05/2024	17	10364259*#	2024/10/11-TREAS-2	GAINES TOWNSHIP
11/07/2024	17	52883(A)	6015463401	STAPLES INC

11/07/2024	17	52884(A)	6015463402	STAPLES INC
11/07/2024	17	52885(A)	6015463403	STAPLES INC

**Department: 770.03 PARKS VILLAGE MAINTENANCE SERV**

11/07/2024	17	10364380	102734143	MIDWEST MOTOR SUPPLY CO INC
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**Department: 787.00 CATERED EVENTS**

11/07/2024	17	52894(A)	0096	TASTY BITS CATERING
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**Department: 000.00 NON SPECIFIC**

11/05/2024	17	10364281	5928528053PRE24-2021	KEENEY, RICHARD JR
11/05/2024	17	10364282	5928528053PRE24-2022	KEENEY, RICHARD JR
11/05/2024	17	10364283	5928528053PRE24-2023	KEENEY, RICHARD JR
11/05/2024	17	10364287	5932551076PRE24-2022	LEHMAN, WHITNEY & JOHN
11/05/2024	17	10364288	5932551076PRE24-2023	LEHMAN, WHITNEY & JOHN

**Department: 254.18**

11/05/2024	17	10364294	126646	MANNIK & SMITH GROUP INC
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**Department: 254.22**

11/07/2024	17	52904(A)	2410-09	TITLE CHECK LLC
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**Department: 443.00 DRAIN SERVICE**

11/05/2024	17	10364269	208416	GRAND BLANC CEMENT PRODUCTS
11/05/2024	17	10364301	103108	MODERN INDUSTRIES
11/05/2024	17	10364334	PW 030167	WEBSTER & GARNER INC
11/07/2024	17	52643(A)	95975	DIESEL TRUCK SALES INC
11/07/2024	17	52645(A)	245729	JACK DOHENY COMPANIES INC
11/07/2024	17	52646(A)	244962	JACK DOHENY COMPANIES INC
11/07/2024	17	52804(A)	41656	OUTDOOR SOLUTIONS LANDSCAPING INC
11/07/2024	17	52805(A)	41645	OUTDOOR SOLUTIONS LANDSCAPING INC

**Department: 234.00 CAR POOL**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364215	41271	BROWN & SONS COMPANY INC
11/05/2024	17	10364216	41230	BROWN & SONS COMPANY INC
11/05/2024	17	10364217	42151	BROWN & SONS COMPANY INC
11/05/2024	17	10364218	42204	BROWN & SONS COMPANY INC
11/05/2024	17	10364219	42296	BROWN & SONS COMPANY INC
11/05/2024	17	10364220	42320	BROWN & SONS COMPANY INC
11/05/2024	17	10364231	489813	COMPLETE AUTO & TRUCK
11/05/2024	17	10364302	91667	MR FRONT END INC
11/05/2024	17	10364303	91725	MR FRONT END INC
11/05/2024	17	10364304	91801	MR FRONT END INC
11/05/2024	17	10364305	91833	MR FRONT END INC
11/05/2024	17	10364323	61564831	BPCP SPEEDSTAR ACQUISITION LLC
11/05/2024	17	10364323	61577825	BPCP SPEEDSTAR ACQUISITION LLC
11/05/2024	17	10364324	61547653	BPCP SPEEDSTAR ACQUISITION LLC
11/05/2024	17	10364325	1630151533	UNIFIRST CORPORATION
11/07/2024	17	52590(A)	20070	APPLEGATE CHEVROLET
11/07/2024	17	52591(A)	20117	APPLEGATE CHEVROLET
11/07/2024	17	52592(A)	INV9093	ARROWHEAD UPFITTERS INC
11/07/2024	17	52593(A)	INV9106	ARROWHEAD UPFITTERS INC
11/07/2024	17	52797(A)	1-1318083	JDR DRAKES AUTO
11/07/2024	17	52798(A)	1-1318128	JDR DRAKES AUTO
11/07/2024	17	52799(A)	1-1318146	JDR DRAKES AUTO
11/07/2024	17	52800(A)	1-1318115	JDR DRAKES AUTO
11/07/2024	17	52801(A)	1-1318212	JDR DRAKES AUTO
11/07/2024	17	52802(A)	1-1318215	JDR DRAKES AUTO
11/07/2024	17	52803(A)	1-1318309	JDR DRAKES AUTO
11/07/2024	17	52829(A)	1510044223	POMP'S TIRE SERVICE INC
11/07/2024	17	52830(A)	1510044313	POMP'S TIRE SERVICE INC
11/07/2024	17	52831(A)	1510044323	POMP'S TIRE SERVICE INC

**Department: 770.11 PARKS REC VEHIC & EQUIPMENT**

11/07/2024	17	10364344	S90170	AIS CONSTRUCTION EQUIPMENT CORP
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11/07/2024	17	10364358	IF18970	FLINT NEW HOLLAND
11/07/2024	17	10364375	9792	LOUIES TOWING & AUTO REPAIR
11/07/2024	17	10364378	1-1777066	MID MICHIGAN AUTO PARTS INC
11/07/2024	17	10364378	1-1776442	MID MICHIGAN AUTO PARTS INC
11/07/2024	17	10364379	1-1777078	MID MICHIGAN AUTO PARTS INC
11/07/2024	17	10364381	2534569	TODD R. IGNACE
11/07/2024	17	10364382	2530579	TODD R. IGNACE
11/07/2024	17	10364430	TB-PW030254	WEBSTER AND GARNER INC
11/07/2024	17	10364431	TB-SW010888	WEBSTER AND GARNER INC
11/07/2024	17	10364435	TB-PW030294	WEBSTER AND GARNER INC
11/07/2024	17	52905(A)	2329632	TRI COUNTY EQUIPMENT
11/07/2024	17	52906(A)	2329156	TRI COUNTY EQUIPMENT

**Department: 000.00 NON SPECIFIC**

11/05/2024	8	5617#	INV00146133	INTERNATIONAL RISK MANAGEMENT
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**Department: 196.00 INSURANCE**

11/05/2024	8	5617#	INV00146133	INTERNATIONAL RISK MANAGEMENT
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**Department: 202.00 APPROPRIATIONS**

11/07/2024	17	52594(A)*#	2024/11/04-HR	ADMINISTRATION SYSTEMS RESEARCH
11/07/2024	17	52855(A)*#	INV2260103	RXBENEFITS INC
11/07/2024	17	52858(A)*#	89040	SAVE ON SP LLC
11/07/2024	17	52859(A)*#	85582	SAVE ON SP LLC
11/07/2024	17	52860(A)*#	87304	SAVE ON SP LLC

**Department: 000.00 NON SPECIFIC**

11/05/2024	17	10364197	3215	ADP, INC. WAGE GARNISHMENT
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**Department: 255.06 NON SPECIFIC**

11/05/2024	17	10364259*#	2024/10/11-TREAS-2	GAINES TOWNSHIP
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**Department: 255.06 NON SPECIFIC**

11/05/2024	17	10364210*#	15915-OCT102024	AT&T
11/05/2024	17	10364274	4506_CLARK	IRS
11/05/2024	17	10364275	GUNTHER_4506_24	IRS
11/05/2024	17	10364276	4506_LEE_24	IRS
11/07/2024	17	52770(A)	KHAN TRACY	KHAN TRACY
11/07/2024	17	52773(A)	KRAMER KARL	KRAMER KARL
11/07/2024	17	52912(A)	VANOVERBEKE_112360	VANOVERBEKE MICHAUD & TIMMONY
11/07/2024	17	52913(A)	VANOVERBEKE_112361	VANOVERBEKE MICHAUD & TIMMONY

**Department: 255.06 NON SPECIFIC**

11/07/2024	17	52594(A)*#	2024/11/04-HR	ADMINISTRATION SYSTEMS RESEARCH
11/07/2024	17	52854(A)	INV2260233	RXBENEFITS INC
11/07/2024	17	52855(A)*#	INV2260103	RXBENEFITS INC
11/07/2024	17	52858(A)*#	89040	SAVE ON SP LLC
11/07/2024	17	52859(A)*#	85582	SAVE ON SP LLC
11/07/2024	17	52860(A)*#	87304	SAVE ON SP LLC
11/07/2024	17	52909(A)	VANOVERBEKE_112295	VANOVERBEKE MICHAUD & TIMMONY
11/07/2024	17	52910(A)	VANOVERBEKE_112296	VANOVERBEKE MICHAUD & TIMMONY
11/07/2024	17	52911(A)	VANOVERBEKE_112300	VANOVERBEKE MICHAUD & TIMMONY

**Department: 255.06 NON SPECIFIC**

11/05/2024	17	10364259*#	2024/10/11-TREAS-2	GAINES TOWNSHIP
11/05/2024	17	10364259	2024/10/11-TREAS-2	GAINES TOWNSHIP
11/07/2024	17	52749(A)	12/01/2024	HUNTINGTON NATIONAL BANK

**Department: 255.06 NON SPECIFIC**

11/07/2024	17	52641(A)	1494355	CLARK HILL PLC
11/07/2024	17	52807(A)	109091	PROFESSIONAL ENGINEERING ASSOCIATES
11/07/2024	17	52920(A)	3035912	WADE TRIM INC
11/07/2024	17	52921(A)	3034748	WADE TRIM INC
11/07/2024	17	52922(A)	3034457	WADE TRIM INC

11/07/2024	17	52923(A)	3035915	WADE TRIM INC
11/07/2024	17	52924(A)	3035436	WADE TRIM INC

TOTAL - ALL FUNDS

'\*-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**RT FOR GENESEE COUNTY**  
**/2024 - 11/10/2024**

Description	Account	Dept	Amount
BONDS PAYABLE BAIL BONDS	265.003	000.00	2,332.00
BONDS PAYABLE BAIL BONDS	265.003	000.00	4,113.00
BONDS PAYABLE BAIL BONDS	265.003	000.00	4,800.00
BONDS PAYABLE BAIL BONDS	265.003	000.00	8,329.00
<b>Total for department 000.00:</b>			<b>\$ 19,574.00</b>
TELEPHONE-BOC	850.000	105.00	27.50
LEAN EXPERIENCE CLASS	910.004	105.00	14,970.00
2024 CONFERENCE REGISTRATION-ETHERLY-JOH	910.004	105.00	400.00
OFFICE SUPPLIES	754.000	105.00	91.41
<b>Total for department 105.00:</b>			<b>\$ 15,488.91</b>
TELEPHONE-FISCAL SRVCS	850.000	172.00	80.77
ON-SITE SHRED SERVICE	801.004	172.00	384.64
<b>Total for department 172.00:</b>			<b>\$ 465.41</b>
FY24 SHARE OF LIQUOR TAX	995.041	202.00	413,903.92
HEALTH AND WELFARE BENEFIT CONSULTING	804.000	202.00	13,743.63
<b>Total for department 202.00:</b>			<b>\$ 427,647.55</b>
OFFICE SUPPLIES -- ELECTIONS	754.000	215.00	394.72
OFFICE SUPPLIES -- ELECTIONS	754.000	215.00	52.67
<b>Total for department 215.00:</b>			<b>\$ 447.39</b>
TELEPHONE-PPO (COUNTY CLERK)	850.000	216.00	3.39
OFFICE SUPPLIES -- VITAL RECORDS	754.000	216.00	59.24
<b>Total for department 216.00:</b>			<b>\$ 62.63</b>
TELEPHONE-IT & GCHD IT	850.000	228.01	5.08
TELEPHONE-IT	850.000	228.01	115.15

ACCT #8529100010902701	801.007	228.01	547.07
<b>Total for department 228.01:</b>			<b>\$ 667.30</b>
TELEPHONE-PURCHASING	850.000	233.00	24.06
<b>Total for department 233.00:</b>			<b>\$ 24.06</b>
TELEPHONE-GIS	850.000	246.00	8.59
<b>Total for department 246.00:</b>			<b>\$ 8.59</b>
TELEPHONE-TREASURER	850.000	253.00	99.67
CASH SHORT	955.061	253.00	12,203.34
12.01.2024-03.31.2025 WINTER TAX BOND	840.022	253.00	28,022.00
<b>Total for department 253.00:</b>			<b>\$ 40,325.01</b>
TELEPHONE-EQUALIZATION	850.000	257.00	51.56
<b>Total for department 257.00:</b>			<b>\$ 51.56</b>
TELEPHONE-B & G	850.000	265.00	29.21
TELEPHONE-B & G	850.000	265.00	3.39
UTILITIES WATER	918.000	265.00	29.84
UTILITIES WATER	918.000	265.00	137.02
UTILITIES WATER	918.000	265.00	169.46
UTILITIES WATER	918.000	265.00	2.78
ELECTRIC UTILITIES	920.000	265.00	229.67
ELECTRIC UTILITIES	920.000	265.00	602.89
GENERAL WASTE REMOVAL	801.004	265.00	558.93
ANNUAL TESTING AND INSPECTING FIRE ALARM	801.004	265.00	6,700.10
MISC HVAC PARTS, BELTS, FILTERS	763.000	265.00	27.28
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	123.14
SERV CONT GENERAL	801.004	265.00	35.00
SERV CONT GENERAL	801.004	265.00	45.00
SERV CONT GENERAL	801.004	265.00	73.00
MISC ELECTRICAL SUPPLIES, WIRE, BULBS,	763.000	265.00	24.57
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	35.00
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	35.00
BUILDING ENTRANCE MAT SERVICE	801.004	265.00	69.92

BUILDING ENTRANCE MAT SERVICE	801.004	265.00	134.16
MISC PLUMBING PARTS, FAUCETS	763.000	265.00	48.00
OFFICE SUPPLIES	754.000	265.00	37.62
<b>Total for department 265.00:</b>			<b>\$ 9,150.98</b>
TELEPHONE-CORP COUNSEL	850.000	266.00	13.75
TELEPHONE-CIVIL DIV OF PROB/CORP CNSL	850.000	266.00	12.71
<b>Total for department 266.00:</b>			<b>\$ 26.46</b>
MISC HARDWARE, BOLTS, SCREWS, ETC	763.000	267.00	23.69
<b>Total for department 267.00:</b>			<b>\$ 23.69</b>
TELEPHONE-HR	850.000	270.00	42.96
STAPLES 2024-2025 FY BUDGET	754.000	270.00	247.82
STAPLES- 2023-2024 FY BUDGET	754.000	270.00	162.77
STAPLES- 2023-2024 FY BUDGET	754.000	270.00	159.04
STAPLES- 2023-2024 FY BUDGET	754.000	270.00	41.89
HR (X1 LIC)	933.001	270.00	21.99
<b>Total for department 270.00:</b>			<b>\$ 676.47</b>
SERV CONT GENERAL	801.004	280.00	2,910.45
SERV CONT GENERAL	801.004	280.00	1,155.20
<b>Total for department 280.00:</b>			<b>\$ 4,065.65</b>
ATTORNEY FEES-APPEALS	818.010	283.00	351.00
ATTORNEY FEES-APPEALS	818.010	283.00	273.00
ATTORNEY FEES-APPEALS	818.010	283.00	585.00
TELEPHONE-7TH CIRC CRT	850.000	283.00	122.82
TELEPHONE	850.000	283.00	433.32
ATTORNEY FEES-APPEALS	818.010	283.00	906.28
ATTORNEY FEES-APPEALS	818.010	283.00	795.20
OTHER SERV CHARG MISC	956.004	283.00	28.67
ATTORNEY FEES-APPEALS	818.010	283.00	897.00
OTHER SERV CHARG MISC	956.004	283.00	21.85
ATTORNEY FEES-APPEALS	818.010	283.00	923.00
ATTORNEY FEES-APPEALS	818.010	283.00	71.00

ATTORNEY FEES-APPEALS	818.010	283.00	213.00
OTHER SERV CHARG MISC	956.004	283.00	0.73
ATTORNEY FEES-APPEALS	818.010	283.00	823.60
ATTORNEY FEES-APPEALS	818.010	283.00	442.00
OTHER SERV CHARG MISC	956.004	283.00	40.85
CIRCUIT CRT/JURY BRD (X2 LIC)	933.001	283.00	38.00
JURORS MEALS	907.006	283.00	153.15
JURORS MEALS	907.006	283.00	120.05
ATTORNEY FEES-APPEALS	818.010	283.00	52.00
OTHER SERV CHARG MISC	956.004	283.00	36.65
ATTORNEY FEES-APPEALS	818.010	283.00	866.20
ATTORNEY FEES-APPEALS	818.010	283.00	284.00
OTHER SERV CHARG MISC	956.004	283.00	90.10
ATTORNEY FEES-APPEALS	818.010	283.00	99.40
OTHER SERV CHARG MISC	956.004	283.00	129.87
SERV CONT GENERAL	801.004	283.00	526.85
ATTORNEY FEES-APPEALS	818.010	283.00	293.80
OTHER SERV CHARG MISC	956.004	283.00	13.86
ATTORNEY FEES-APPEALS	818.010	283.00	377.00
OTHER SERV CHARG MISC	956.004	283.00	15.67
ATTORNEY FEES-APPEALS	818.010	283.00	170.40
OTHER SERV CHARG MISC	956.004	283.00	7.79
ATTORNEY FEES-APPEALS	818.010	283.00	42.60
OTHER SERV CHARG MISC	956.004	283.00	2.31
ATTORNEY FEES-APPEALS	818.010	283.00	553.80
OTHER SERV CHARG MISC	956.004	283.00	38.62
ATTORNEY FEES-APPEALS	818.010	283.00	494.00
OTHER SERV CHARG MISC	956.004	283.00	146.96
ATTORNEY FEES-APPEALS	818.010	283.00	104.00
OTHER SERV CHARG MISC	956.004	283.00	51.00
ATTORNEY FEES-APPEALS	818.010	283.00	14.20
ATTORNEY FEES-APPEALS	818.010	283.00	308.00
OTHER SERV CHARG MISC	956.004	283.00	28.36
ATTORNEY FEES-APPEALS	818.010	283.00	480.20
OTHER SERV CHARG MISC	956.004	283.00	23.76
ATTORNEY FEES-APPEALS	818.010	283.00	298.20

OTHER SERV CHARG MISC	956.004	283.00	4.00
ATTORNEY FEES-APPEALS	818.010	283.00	847.60
OTHER SERV CHARG MISC	956.004	283.00	5.28
SERV CONT GENERAL	801.004	283.00	130.00
ATTORNEY FEES-APPEALS	818.010	283.00	42.60
ATTORNEY FEES-APPEALS	818.010	283.00	156.20
ATTORNEY FEES-APPEALS	818.010	283.00	610.60
OTHER SERV CHARG MISC	956.004	283.00	308.10
ATTORNEY FEES-APPEALS	818.010	283.00	170.40
ATTORNEY FEES-APPEALS	818.010	283.00	42.60
ATTORNEY FEES-APPEALS	818.010	283.00	78.00
ATTORNEY FEES-APPEALS	818.010	283.00	208.00
ATTORNEY FEES-APPEALS	818.010	283.00	269.80
ATTORNEY FEES-APPEALS	818.010	283.00	228.00
ATTORNEY FEES-APPEALS	818.010	283.00	85.20
ATTORNEY FEES-APPEALS	818.010	283.00	198.80
ATTORNEY FEES-APPEALS	818.010	283.00	481.00
ATTORNEY FEES-APPEALS	818.010	283.00	553.80
ATTORNEY FEES-APPEALS	818.010	283.00	475.90
OTHER SERV CHARG MISC	956.004	283.00	15.20
ATTORNEY FEES-APPEALS	818.010	283.00	464.00
ATTORNEY FEES-APPEALS	818.010	283.00	71.00
OTHER SERV CHARG MISC	956.004	283.00	280.08
TRANSCRIPTS APPEALS	907.001	283.00	900.90
TRANSCRIPTS APPEALS	907.001	283.00	138.60
TRANSCRIPTS APPEALS	907.001	283.00	323.40
TRANSCRIPTS APPEALS	907.001	283.00	396.90
ATTORNEY FEES-APPEALS	818.010	283.00	156.20
ATTORNEY FEES-APPEALS	818.010	283.00	411.88
ATTORNEY FEES-APPEALS	818.010	283.00	1,647.20
ATTORNEY FEES-APPEALS	818.010	283.00	3,297.28
ATTORNEY FEES-APPEALS	818.010	283.00	156.20
OTHER SERV CHARG MISC	956.004	283.00	10.00
ATTORNEY FEES-APPEALS	818.010	283.00	52.00
OTHER SERV CHARG MISC	956.004	283.00	2.20
ATTORNEY FEES-APPEALS	818.010	283.00	1,533.60

OTHER SERV CHARG MISC	956.004	283.00	227.80
ATTORNEY FEES-APPEALS	818.010	283.00	127.80
OTHER SERV CHARG MISC	956.004	283.00	6.65
ATTORNEY FEES-APPEALS	818.010	283.00	710.00
OTHER SERV CHARG MISC	956.004	283.00	16.70
ATTORNEY FEES-APPEALS	818.010	283.00	1,049.84
OTHER SERV CHARG MISC	956.004	283.00	33.67
ATTORNEY FEES-APPEALS	818.010	283.00	582.20
OTHER SERV CHARG MISC	956.004	283.00	7.71
ATTORNEY FEES-APPEALS	818.010	283.00	429.00
OTHER SERV CHARG MISC	956.004	283.00	5.87
ATTORNEY FEES-APPEALS	818.010	283.00	42.60
OTHER SERV CHARG MISC	956.004	283.00	2.29
ATTORNEY FEES-APPEALS	818.010	283.00	416.00
OTHER SERV CHARG MISC	956.004	283.00	13.47
ATTORNEY FEES-APPEALS	818.010	283.00	951.40
OTHER SERV CHARG MISC	956.004	283.00	97.56
ATTORNEY FEES-APPEALS	818.010	283.00	85.20
OTHER SERV CHARG MISC	956.004	283.00	3.78
ATTORNEY FEES-APPEALS	818.010	283.00	766.80
OTHER SERV CHARG MISC	956.004	283.00	101.14
ATTORNEY FEES-APPEALS	818.010	283.00	39.00
OTHER SERV CHARG MISC	956.004	283.00	1.09
ATTORNEY FEES-APPEALS	818.010	283.00	351.00
OTHER SERV CHARG MISC	956.004	283.00	22.56
ATTORNEY FEES-APPEALS	818.010	283.00	749.20
OTHER SERV CHARG MISC	956.004	283.00	4.80
ATTORNEY FEES-APPEALS	818.010	283.00	3,734.60
ATTORNEY FEES-APPEALS	818.010	283.00	170.40
ATTORNEY FEES-APPEALS	818.010	283.00	127.80
TRANSCRIPTS APPEALS	907.001	283.00	1,701.00
ATTORNEY FEES-APPEALS	818.010	283.00	440.20
OTHER SERV CHARG MISC	956.004	283.00	1.94
ATTORNEY FEES-APPEALS	818.010	283.00	1,417.00
ATTORNEY FEES-APPEALS	818.010	283.00	71.00
ATTORNEY FEES-APPEALS	818.010	283.00	592.00

ATTORNEY FEES-APPEALS	818.010	283.00	142.00
ATTORNEY FEES	818.010	283.00	4,970.00
OTHER SERV CHARG MISC	956.004	283.00	299.00
ATTORNEY FEES-APPEALS	818.010	283.00	695.80
ATTORNEY FEES-APPEALS	818.010	283.00	1,278.00
OTHER SERV CHARG MISC	956.004	283.00	92.30
CIRCUIT CRT (X1 LIC)	933.001	283.00	21.99
<b>Total for department 283.00:</b>			<b>\$ 50,141.80</b>

TELEPHONE-67TH DIST. COURTS (X5)	850.000	286.00	3,351.25
SERV CONT GENERAL	801.004	286.00	131.90
TRANSCRIPTS GENERAL	907.000	286.00	512.75
SERV CONT GENERAL	801.004	286.00	200.00
ANNUAL SOFTWARE CHARGE	933.001	286.00	175.00
SERV CONT GENERAL	801.004	286.00	320.56
OFFICE SUPPLIES	754.000	286.00	283.16
<b>Total for department 286.00:</b>			<b>\$ 4,974.62</b>

TELEPHONE-67TH DIVISION 5	850.000	287.00	77.92
SERVICE CONTRACTS	801.000	287.00	215.00
FORMS	801.004	287.00	1,014.93
POSTAGE	851.000	287.00	2,293.37
FOLDERS	801.004	287.00	3,547.50
SERV CONT GENERAL	801.004	287.00	49.02
SERV CONT GENERAL	801.004	287.00	320.00
TRANSCRIPTS GENERAL	907.000	287.00	176.75
OFFICE SUPPLIES	754.000	287.00	200.00
<b>Total for department 287.00:</b>			<b>\$ 7,894.49</b>

TELEPHONE-PROBATE	850.000	294.00	22.87
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	129.48
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	120.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	125.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	150.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	880.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	780.00

ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	865.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	880.00
SUPPLIES OFFICE	754.000	294.00	180.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	136.08
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	135.10
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	740.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	360.00
ATTORNEY FEES-ESTATE & MENTAL	818.001	294.00	180.00
PROBATE COURT (X1 LIC)	801.004	294.00	21.99
<b>Total for department 294.00:</b>			<b>\$ 5,705.52</b>
TELEPHONE-ADULT PAROLE/PROBATION	850.000	295.00	175.33
ADULT PROBATION SHREDDING SERVICES	754.000	295.00	72.00
<b>Total for department 295.00:</b>			<b>\$ 247.33</b>
PROCESS SERVER	812.000	296.01	37.00
PROCESS SERVER	812.000	296.01	37.00
PROCESS SERVER	812.000	296.01	37.00
TELEPHONE-PROSECUTOR	850.000	296.01	102.49
SERV CONT GENERAL	801.004	296.01	580.36
LYNN BELDIN TRANSCRIPTS	907.000	296.01	241.20
LYNN BELDIN TRANSCRIPTS	907.000	296.01	62.70
LYNN BELDIN TRANSCRIPTS	907.000	296.01	6.60
LYNN BELDIN TRANSCRIPTS	907.000	296.01	4.50
JANET DRIESEN TRANSCRIPTS	907.000	296.01	16.20
JANET DRIESEN TRANSCRIPTS	907.000	296.01	102.50
TRANSCRIPTION TYPING	907.000	296.01	34.85
TRANSCRIPTS GENERAL	907.000	296.01	24.60
TAMARA JOHNS TRANSCRIPTS	907.000	296.01	105.00
TAMARA JOHNS TRANSCRIPTS	907.000	296.01	522.00
MARLENE RAGLAND TRANSCRIPTS	907.000	296.01	16.50
MARLENE RAGLAND TRANSCRIPTS	907.000	296.01	15.00
SUPPLIES OFFICE - CREDIT	754.000	296.01	(125.64)
OFFICE SUPPLIES - GENERAL CRIMINAL & ADM	754.000	296.01	207.20
PROSECUTORS (X1 LIC)	801.004	296.01	21.99
SUPPLIES OFFICE - CREDIT	754.000	296.01	(74.35)

<b>Total for department 296.01:</b>			<b>\$ 1,974.70</b>
TELEPHONE-JURY MGMT	850.000	297.00	5.93
<b>Total for department 297.00:</b>			<b>\$ 5.93</b>
TELEPHONE-SHERIFF	850.000	305.00	16.91
TELEPHONE-SHERIFF	850.000	305.00	518.99
<b>Total for department 305.00:</b>			<b>\$ 535.90</b>
SERV CONT GENERAL	801.004	309.00	500.25
JAIL OCMFACTOR WASTE REMOVAL	801.004	309.00	350.00
BUILDING ENTRANCE MAT SERVICE	801.004	309.00	84.34
MISC ELECTRICAL SUPPLIES, BULBS, WIRE	763.000	309.00	178.50
HVAC MAINTENANCE SUPPLIES, BELTS, ETC.	763.000	309.00	210.00
<b>Total for department 309.00:</b>			<b>\$ 1,323.09</b>
TELEPHONE-EMERG MGMT	850.000	426.00	13.75
<b>Total for department 426.00:</b>			<b>\$ 13.75</b>
INTERNET PROVIDER CHGS-DRAINS	801.008	442.00	670.25
DRAINS (X2 LIC)	933.000	442.00	38.00
<b>Total for department 442.00:</b>			<b>\$ 708.25</b>
YEALINK WH62 MONO HEADSET	899.040	640.02	84,792.00
YEALINK WH62 DUO HEADSET	899.040	640.02	23,998.00
PLUMMER, GARY - RETURN EXTRADITION-MDOC	913.012	640.02	3,173.00
<b>Total for department 640.02:</b>			<b>\$ 111,963.00</b>
TELEPHONE-MORGUE (ASSESSMENT CHARGE)	850.000	648.00	670.25
DEPARTMENT CELL PHONES FOR FY 23/24	801.035	648.00	233.15
DEPARTMENT CELL PHONES	801.035	648.00	77.72
FORENSIC ANTHROPOLOGY A76-24-2006	831.000	648.00	300.00
SEALING OF COOLER FLOOR AND OUTER AREA	978.000	648.00	9,773.00
SHREDDING FOR FY 23/24	755.000	648.00	106.75
MEDICAL WASTER REMOVAL	801.035	648.00	180.00
SHIPPING FOR FY 23/24	851.000	648.00	5.67

NEUROPATH FOR A24-2326	801.035	648.00	850.00
GENETIC TESTIG FOR FY 24/25	801.035	648.00	105.00
OFFICE SUPPLIES FOR FY 24/25	754.000	648.00	38.48
<b>Total for department 648.00:</b>			<b>\$ 12,340.02</b>

SERVING PAPERS	812.000	662.00	28.00
SERVING PAPERS	812.000	662.00	20.00
SERVING PAPERS	812.000	662.00	20.00
SERVING PAPERS	812.000	662.00	26.00
TELEPHONE-FAM DIV CRCT CRT	850.000	662.00	35.57
SERVING PAPERS	812.000	662.00	114.40
SERVING PAPERS	812.000	662.00	114.40
SERVING PAPERS	812.000	662.00	114.40
ATTORNEY FEES-NEGLECT	818.003	662.00	24,458.33
SERVICE CONTRACT-PSYCHOLOGIST	801.022	662.00	1,242.50
ATTORNEY FEES-NEGLECT	818.003	662.00	25,083.33
ATTORNEY FEES-NEGLECT	818.003	662.00	300.00
JUVENILE PROBATION (X4 LIC)	754.000	662.00	87.96
<b>Total for department 662.00:</b>			<b>\$ 51,644.89</b>

TELEPHONE-ROD	850.000	711.00	89.36
<b>Total for department 711.00:</b>			<b>\$ 89.36</b>
<b>Total for fund 1010 GENERAL FUND</b>			<b>\$ 768,268.31</b>

CURRENT PROPERTY TAXES	402.000	751.00	73.05
CURRENT PERSONAL PROPERTY TAXES	410.000	751.00	524.01
ELECTRIC UTILITIES	920.000	751.00	211.10
ADMINISTRATION	850.000	751.00	73.35
ADMIN PHONES	850.000	751.00	740.54
ADMIN PHONES	850.000	751.00	13.30
PARKS (X1 LIC)	933.001	751.00	21.99
<b>Total for department 751.00:</b>			<b>\$ 1,657.34</b>

MARKETING	900.013	753.00	300.00
MARKETING	900.013	753.00	71.13
MARKETING	850.000	753.00	141.92

<b>Total for department 753.00:</b>			<b>\$ 513.05</b>
SUPPLIES OTHER	752.000	764.00	60.00
MEMBERSHIP FOR RANGERS	910.004	764.00	2,595.71
RANGERS	850.000	764.00	134.30
SECURITY SERVICES	801.028	764.00	2,355.97
<b>Total for department 764.00:</b>			<b>\$ 5,145.98</b>
BLUEGILL/WALLEYE	850.000	768.00	0.41
SUPPLIES OTHER	752.000	768.00	135.32
TOLL BOOTH PHONES	850.000	768.00	19.02
<b>Total for department 768.00:</b>			<b>\$ 154.75</b>
MOUNDS ORV	850.000	769.00	0.52
<b>Total for department 769.00:</b>			<b>\$ 0.52</b>
ELECTRIC UTILITIES	920.000	770.01	214.40
ELECTRIC UTILITIES	920.000	770.01	74.36
TELEPHONE	850.000	770.01	224.90
ELECTRIC UTILITIES	920.000	770.01	9.43
ELECTRIC UTILITIES	920.000	770.01	45.25
GENERAL-SUPPLIES	930.000	770.01	24.78
GENERAL MAINTENANCE-SUPPLIES	930.000	770.01	59.00
GENERAL MAINTENANCE-SUPPLIES	930.000	770.01	54.95
GENERAL MAINTENANCE-SUPPLIES	930.000	770.01	59.94
OTHER CONTRACTUAL SERVICES	801.028	770.01	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.01	103.06
OTHER CONTRACTUAL SERVICES	801.028	770.01	103.06
OTHER CONTRACTUAL SERVICES	801.028	770.01	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.01	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.01	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.01	137.42
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OTHER CONTRACTUAL SERVICES	801.028	770.01	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.01	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.01	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.01	137.42
TELEPHONE	850.000	770.01	149.98
ELECTRIC UTILITIES	920.000	770.01	337.76
ELECTRIC UTILITIES	920.000	770.01	253.32
MAINTENANCE	850.000	770.01	0.72
MAINTENANCE	850.000	770.01	979.21
REPAIRS GROUNDS	930.000	770.01	410.99
ELECTRIC UTILITIES	920.000	770.01	87.50
ELECTRIC UTILITIES	920.000	770.01	16.83
ELECTRIC UTILITIES	920.000	770.01	96.64
ELECTRIC UTILITIES	920.000	770.01	18.58
GENERAL-SUPPLIES	930.000	770.01	118.49
FOR-MAR	850.000	770.01	105.28
<b>Total for department 770.01:</b>			<b>\$ 5,575.37</b>
CROSSROADS	864.000	770.03	329.00
CRV ALARM	930.000	770.03	1,899.45
ELECTRIC UTILITIES	920.000	770.03	811.35
ELECTRIC UTILITIES	920.000	770.03	95.89
ELECTRIC UTILITIES	920.000	770.03	691.00
ELECTRIC UTILITIES	920.000	770.03	271.65
ELECTRIC UTILITIES	920.000	770.03	593.67
OTHER CONTRACTUAL SERVICES	801.028	770.03	103.06
OTHER CONTRACTUAL SERVICES	801.028	770.03	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.03	103.06
OTHER CONTRACTUAL SERVICES	801.028	770.03	103.06
OTHER CONTRACTUAL SERVICES	801.028	770.03	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.03	103.06
OTHER CONTRACTUAL SERVICES	801.028	770.03	103.06
ELECTRIC UTILITIES	920.000	770.03	506.64
CROSSROADS VILLAGE	850.000	770.03	84.11

RAILROAD	850.000	770.03	129.96
CRV PHONES	850.000	770.03	396.32
<b>Total for department 770.03:</b>			<b>\$ 6,599.18</b>
WOLV-SUPPLIES	975.000	770.05	234.36
WOLV-SUPPLIES	975.000	770.05	(2.94)
WOLV-SUPPLIES	975.000	770.05	275.16
MAINT-SUPPLIES	930.000	770.05	295.86
MAINT-SUPPLIES	930.000	770.05	79.92
OTHER CONTRACTUAL SERVICES	801.028	770.05	103.06
OTHER CONTRACTUAL SERVICES	801.028	770.05	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.05	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.05	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.05	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.05	137.42
OTHER CONTRACTUAL SERVICES	801.028	770.05	137.42
TELEPHONE	850.000	770.05	319.98
WOLVERINE	850.000	770.05	93.75
WOLVERINE PHONES	850.000	770.05	19.02
WOLV-SUPPLIES	975.000	770.05	242.63
WOLV-SUPPLIES	975.000	770.05	(234.36)
WOLV-SUPPLIES	975.000	770.05	(8.27)
WOLV-SUPPLIES	975.000	770.05	227.55
WOLV-SUPPLIES	975.000	770.05	(226.09)
WOLV-SUPPLIES	975.000	770.05	(1.46)
WOLV-SUPPLIES	975.000	770.05	234.36
WOLV-SUPPLIES	975.000	770.05	(234.36)
<b>Total for department 770.05:</b>			<b>\$ 2,242.69</b>
CITY PARKS	864.000	770.31	295.00
CITY OF FLINT	850.000	770.31	86.02
<b>Total for department 770.31:</b>			<b>\$ 381.02</b>
ELECTRIC UTILITIES	920.000	770.34	29.27
ELECTRIC UTILITIES	920.000	770.34	140.50
ELECTRIC UTILITIES	920.000	770.34	24.28

ELECTRIC UTILITIES	920.000	770.34	97.14
STATE PARK	864.000	770.34	1,025.87
STATE REPAIR PARTS/MISC SUPPLIES	930.000	770.34	133.87
STATE REPAIR PARTS/MISC SUPPLIES	930.000	770.34	56.98
STATE PARK	850.000	770.34	37.14
ELECTRIC UTILITIES	920.000	770.34	450.06
GAS & OIL VEHICLES	759.000	770.34	358.23
GAS & OIL VEHICLES	759.000	770.34	375.44
<b>Total for department 770.34:</b>			<b>\$ 2,728.78</b>
REPAIRS GROUNDS	930.000	772.00	185.00
FOR-MAR MERKLEY BVP	850.000	772.00	75.15
<b>Total for department 772.00:</b>			<b>\$ 260.15</b>
FOR-MAR-NICOLE	850.000	806.00	119.91
<b>Total for department 806.00:</b>			<b>\$ 119.91</b>
<b>Total for fund 2080 PARKS AND RECREATION FUND</b>			<b>\$ 25,378.74</b>
OTHER CONTRACTUAL SERVICES	801.028	765.00	31.82
CRV-MILLSTREET TABLECLOTH	752.000	765.00	1,349.75
CRV-RETAIL INVENTORY	762.000	765.00	1,189.19
<b>Total for department 765.00:</b>			<b>\$ 2,570.76</b>
CRV-HALLOWEEN DONUTS	839.000	765.02	3,150.00
CRV-HALLOWEEN CIDER AND CANDY	839.000	765.02	1,359.00
<b>Total for department 765.02:</b>			<b>\$ 4,509.00</b>
<b>Total for fund 2083 CROSSROADS VILLAGE</b>			<b>\$ 7,079.76</b>
TELEPHONE	850.000	788.00	200.75
KGCB-OFFICE RENT	939.000	788.00	800.00
KGCB	850.000	788.00	296.49
KGCB	850.000	788.00	81.65
<b>Total for department 788.00:</b>			<b>\$ 1,378.89</b>
<b>Total for fund 2084 PARKS KEEP GC BEAUTIFUL GRANT</b>			<b>\$ 1,378.89</b>

BRANCH RD NEW BUILD-SUPPLIES	974.000	776.00	151.77
<b>Total for department 776.00:</b>			<b>\$ 151.77</b>
<b>Total for fund 2088 DAM MANAGEMENT GRANT</b>			<b>\$ 151.77</b>
CURRENT PROPERTY TAXES	402.000	313.00	46.19
<b>Total for department 313.00:</b>			<b>\$ 46.19</b>
<b>Total for fund 2110 PARAMEDICS FUND</b>			<b>\$ 46.19</b>
TELEPHONE-ANIMAL CONTROL	850.000	430.00	205.75
ELECTRIC UTILITIES	920.000	430.00	7,179.00
ELECTRIC UTILITIES	920.000	430.00	1,943.27
ANIMAL SUPPLIES	773.000	430.00	1,169.03
ANIMAL SUPPLIES	773.000	430.00	963.48
ANIMAL SUPPLIES	773.000	430.00	221.20
ANIMAL SUPPLIES	773.000	430.00	80.80
ANIMAL SUPPLIES	773.000	430.00	170.60
ANIMAL SUPPLIES	773.000	430.00	148.50
ANIMAL SUPPLIES	773.000	430.00	119.61
ANIMAL SUPPLIES	773.000	430.00	2,073.37
ANIMAL SUPPLIES	773.000	430.00	12.90
ANIMAL SUPPLIES	773.000	430.00	356.90
ANIMAL SUPPLIES	773.000	430.00	461.15
ANIMAL SUPPLIES	773.000	430.00	104.20
ANIMAL SUPPLIES	773.000	430.00	1,150.47
ANIMAL SUPPLIES	773.000	430.00	39.79
ANIMAL SUPPLIES	773.000	430.00	803.34
JANITORIAL SUPPLIES	763.000	430.00	466.00
SERVICE CONTRACT GENERAL	801.004	430.00	1,200.00
CURRENT PROPERTY TAXES	402.000	430.00	19.06
SERV CONT GENERAL	801.004	430.00	123.60
SUPPLIES ANIMAL	773.000	430.00	74.95
SERV CONT GENERAL	801.004	430.00	385.00
ANIMAL SUPPLIES	773.000	430.00	1,028.00
ANIMAL SUPPLIES	773.000	430.00	409.50
ANIMAL SUPPLIES	773.000	430.00	766.50
WATER UTILITIES	920.000	430.00	24.51

UTILITIES	920.000	430.00	3,317.65
JANITORIAL SERVICES	802.000	430.00	1,054.49
OFFICE SUPPLIES	754.000	430.00	108.39
OFFICE SUPPLIES	754.000	430.00	44.78
<b>Total for department 430.00:</b>			<b>\$ 26,225.79</b>
<b>Total for fund 2130 ANIMAL SHELTER</b>			<b>\$ 26,225.79</b>
CURRENT PROPERTY TAXES	402.000	801.00	7.79
SUPPLIES	754.000	801.00	119.75
SERVICE CONTRACT GENERAL	801.004	801.00	160,213.37
JANITORIAL SERVCIES	802.000	801.00	1,950.00
RENTAL BUILDING	939.000	801.00	19,100.00
MSU EXTENSION PAYMENT FOR FY25 EXP.	801.004	801.00	120.97
<b>Total for department 801.00:</b>			<b>\$ 181,511.88</b>
<b>Total for fund 2132 COOPERATIVE EXTENSION</b>			<b>\$ 181,511.88</b>
TELEPHONE-FOC	850.000	290.00	410.72
TELEPHONE-FOC	850.000	290.00	18.63
SERVICE CONTRACTS	801.000	290.00	967.26
FOC (X4 LIC)	801.000	290.00	87.96
<b>Total for department 290.00:</b>			<b>\$ 1,484.57</b>
<b>Total for fund 2150 FRIEND OF THE COURT</b>			<b>\$ 1,484.57</b>
FETCH EH 10/1/25 - 10/31/25 PREPAID	123.000	000.00	636.99
<b>Total for department 000.00:</b>			<b>\$ 636.99</b>
TELEPHONE-HEALTH DPT	850.000	601.01	180.41
TELEPHONE-BURTON HEALTH DPT	850.000	601.01	731.50
TELEPHONE	850.000	601.01	372.90
<b>Total for department 601.01:</b>			<b>\$ 1,284.81</b>
VACCINES	766.000	602.02	2,194.42
<b>Total for department 602.02:</b>			<b>\$ 2,194.42</b>
HEALTH (X1 LIC)	754.000	605.02	21.99

<b>Total for department 605.02:</b>			<b>\$ 21.99</b>
NP CONTRACT FOR FP/STD CLINICS FY 24-25	801.000	611.01	4,400.00
<b>Total for department 611.01:</b>			<b>\$ 4,400.00</b>
ELECTRIC UTILITIES	920.000	614.00	1,894.40
GAS UTILITIES	920.000	614.00	95.94
<b>Total for department 614.00:</b>			<b>\$ 1,990.34</b>
SAFE SLEEP CONTRACT	801.000	617.00	3,959.81
<b>Total for department 617.00:</b>			<b>\$ 3,959.81</b>
FETCH EH 11/1/24 - 9/30/25	801.000	626.01	6,863.01
<b>Total for department 626.01:</b>			<b>\$ 6,863.01</b>
<b>Total for fund 2210 HEALTH DEPARTMENT FUND</b>			<b>\$ 21,351.37</b>
ELECTRIC UTILITIES	920.000	614.00	602.77
GAS UTILITIES	920.000	614.00	30.53
<b>Total for department 614.00:</b>			<b>\$ 633.30</b>
<b>Total for fund 2211 HEALTH DEPARTMENT OTHER GRANT</b>			<b>\$ 633.30</b>
CURRENT PROPERTY TAXES	402.000	255.01	95.35
<b>Total for department 255.01:</b>			<b>\$ 95.35</b>
<b>Total for fund 2230 HEALTH SERVICES PLAN</b>			<b>\$ 95.35</b>
TELEPHONE-SENIOR SRVCS	850.000	691.00	13.75
CURRENT PROPERTY TAXES	402.000	691.00	66.73
CONTRACT LOCAL MATCH FUNDS FY 2024-2025	883.034	691.00	10,000.00
<b>Total for department 691.00:</b>			<b>\$ 10,080.48</b>
<b>Total for fund 2231 SENIOR SERVICES</b>			<b>\$ 10,080.48</b>
TELEPHONE-COMM CORRECTIONS	850.000	322.00	9.32
<b>Total for department 322.00:</b>			<b>\$ 9.32</b>
<b>Total for fund 2300 COMM CORRECTIONS GRANT</b>			<b>\$ 9.32</b>

TELEPHONE-PLANNING	850.000	701.00	94.52
<b>Total for department 701.00:</b>			<b>\$ 94.52</b>
<b>Total for fund 2320 LOCAL CNTY PLANNING COMM</b>			<b>\$ 94.52</b>
FY 2025 TITLE SEARCHES	866.239	731.00	100.00
FY 2025 TITLE SEARCHES	866.239	731.00	100.00
<b>Total for department 731.00:</b>			<b>\$ 200.00</b>
<b>Total for fund 2340 CDBG 20X0</b>			<b>\$ 200.00</b>
HOME PROJECTS - CHDO	899.000	704.06	9,654.46
<b>Total for department 704.06:</b>			<b>\$ 9,654.46</b>
<b>Total for fund 2360 HOME 2020</b>			<b>\$ 9,654.46</b>
NOTARY - DEB REECE	754.000	296.03	55.00
NOTARY - DEB REECE	754.000	296.03	10.00
NOTARY - DEB REECE	754.000	296.03	10.00
OFFICE SUPPLIES - FAMILY SUPPORT DIV	754.000	296.03	222.84
FAMILY SPPT (X1 LIC)	801.004	296.03	21.99
<b>Total for department 296.03:</b>			<b>\$ 319.83</b>
<b>Total for fund 2380 PROSECUTOR COOP REIMBURSEMENT</b>			<b>\$ 319.83</b>
TELEPHONE	850.000	296.01	300.00
TELEPHONE	850.000	296.01	100.00
<b>Total for department 296.01:</b>			<b>\$ 400.00</b>
<b>Total for fund 2385 FINGERPRINT I.D. SYSTEM</b>			<b>\$ 400.00</b>
HOTEL ACCOMODATIONS	955.022	296.01	122.10
<b>Total for department 296.01:</b>			<b>\$ 122.10</b>
<b>Total for fund 2387 WITNESS PROTECTION</b>			<b>\$ 122.10</b>
SERV CONT GENERAL	801.004	283.02	580.36
<b>Total for department 283.02:</b>			<b>\$ 580.36</b>
<b>Total for fund 2689 LEGAL RESOURCE CENTER</b>			<b>\$ 580.36</b>
1806 WEBSTER RD LOT 172	866.381	696.00	3,117.23

802 ASYLUM ST APT 5 FLINT 48503	866.381	696.00	3,957.61
902 E COURT ST APT 305 FLINT 48503	866.381	696.00	1,071.76
<b>Total for department 696.00:</b>			<b>\$ 8,146.60</b>
<b>Total for fund 2724 ESG</b>			<b>\$ 8,146.60</b>
6SRP OCT25	123.000	000.00	12.82
<b>Total for department 000.00:</b>			<b>\$ 12.82</b>
UTILITIES	924.000	698.01	5.50
OCT24 - SEPT25	801.004	698.01	347.09
SUPPLIES-REPAIR 2727-698.01-752.000	752.000	698.01	81.60
UTILITES	924.000	698.01	184.60
PARENT INVOLVEMENT	781.000	698.01	45.00
WAGON RENTAL	781.000	698.01	90.00
FIELD TRIP	781.000	698.01	67.50
ADMISSION	781.000	698.01	67.50
HAY RIDE, PUMPKIN, CIDER, DOUGHNUT	781.000	698.01	112.50
FIELD TRIP	781.000	698.01	45.00
REPAIRS BUILDING FEDERAL	930.000	698.01	38.38
FOOD AND CLEANING SUPPLIES	752.000	698.01	170.97
<b>Total for department 698.01:</b>			<b>\$ 1,255.64</b>
<b>Total for fund 2727 EARLY HS GSRP (GREAT START READINENESS)</b>			<b>\$ 1,268.46</b>
SERVICE CONTRACTS FEDERAL	801.002	697.15	6.60
<b>Total for department 697.15:</b>			<b>\$ 6.60</b>
SERVICE CONTRACTS FEDERAL	801.002	697.16	3.30
<b>Total for department 697.16:</b>			<b>\$ 3.30</b>
<b>Total for fund 2731 SENIOR FOODS</b>			<b>\$ 9.90</b>
SERVICE CONTRACTS FEDERAL	801.002	697.15	6.60
<b>Total for department 697.15:</b>			<b>\$ 6.60</b>
<b>Total for fund 2733 SM HOME DELIVER MEALS</b>			<b>\$ 6.60</b>
SUPPLIES FOOD	762.000	697.28	700.18

SUPPLIES KITCHEN	765.000	697.28	119.00
SUPPLIES FOOD	762.000	697.28	379.72
SUPPLIES FOOD	762.000	697.28	775.59
SUPPLIES FOOD	762.000	697.28	375.66
SUPPLIES FOOD	762.000	697.28	627.96
SUPPLIES FOOD	762.000	697.28	1,264.53
SUPPLIES FOOD	762.000	697.28	981.27
SUPPLIES FOOD	762.000	697.28	971.08
<b>Total for department 697.28:</b>			<b>\$ 6,194.99</b>
<b>Total for fund 2736 CHILDHOOD MEALS</b>			<b>\$ 6,194.99</b>
COOLER/ FREEZER DOORS	752.000	697.30	3,797.75
COOLER/ FREEZER PARTS	752.000	697.30	860.33
COOLER/ FREEZER PARTS	752.000	697.30	1,066.33
<b>Total for department 697.30:</b>			<b>\$ 5,724.41</b>
<b>Total for fund 2757 TEFAP COMMODITY DIST</b>			<b>\$ 5,724.41</b>
COOLER/ FREEZER DOORS	752.000	697.30	3,797.75
COOLER/ FREEZER PARTS	752.000	697.30	368.71
COOLER/ FREEZER PARTS	752.000	697.30	457.00
<b>Total for department 697.30:</b>			<b>\$ 4,623.46</b>
<b>Total for fund 2759 COMM SUPPLEMENTAL FOOD PROGRAM</b>			<b>\$ 4,623.46</b>
402 LETA AVE APT1 FLINT 48507	866.381	695.41	1,500.00
5185 MAPLEBROOK LN FLINT 48507	866.381	695.41	297.12
432 RIVER BIRCH DR FLINT 48506	866.381	695.41	1,348.87
545 W MARENGO AVE FLINT 48505	872.009	695.41	1,685.63
713 E RUTH AVE FLINT 48505	872.009	695.41	1,365.75
<b>Total for department 695.41:</b>			<b>\$ 6,197.37</b>
<b>Total for fund 2769 CORE PROJECTS (CSBG YR 1)</b>			<b>\$ 6,197.37</b>
EHS OCT 25	123.000	000.00	67.94
HS OCT 25	123.000	000.00	47.43
EHS CURRICULUM SUBSCRIPTION	123.000	000.00	21.78
EHS CURRICULUM SUBSCRIPTION	123.000	000.00	29.94
HS CURRICULUM SUBSCRIPTION	123.000	000.00	6.86

HS CURRICULUM SUBSCRIPTION	123.000	000.00	6.86
HS CURRICULUM SUBSCRIPTION	123.000	000.00	6.86
EHS CURRICULUM SUBSCRIPTION	123.000	000.00	5.93
<b>Total for department 000.00:</b>			<b>\$ 193.60</b>
UTILITIES	924.000	698.01	20.35
OCT24 - JUNE25	829.001	698.01	948.58
JULY24-SEPT25	829.001	698.01	335.65
FIELD TRIP	781.000	698.01	35.25
SUPPLIES-REPAIR 2801-698.01-763.000	763.000	698.01	301.92
UTILITES	924.000	698.01	335.40
PARENT INVOLVEMENT	781.000	698.01	166.50
WAGON RENTAL	781.000	698.01	333.00
FIELD TRIP	781.000	698.01	249.75
ADMISSION	781.000	698.01	249.75
HAY RIDE, PUMPKIN, CIDER, DOUGHNUT	781.000	698.01	416.25
FIELD TRIP	781.000	698.01	180.00
OCT24- JUNE25	829.001	698.01	48.75
AUG2024/ SEPT2024	829.001	698.01	7.51
AUG2024/ SEPT2024	829.001	698.01	3.25
OCT24- JUNE25	829.001	698.01	48.75
AUG2024/ SEPT2024	829.001	698.01	3.25
OCT24- JUNE25	829.001	698.01	41.89
OCT24- JUNE25	829.001	698.01	41.89
OCT24- JUNE25	829.001	698.01	41.89
OCT24- JUNE25	829.001	698.01	48.75
REPAIRS BUILDING	930.000	698.01	141.98
CLEANING SUPPLIES	763.000	698.01	1,158.03
FOOD AND CLEANING SUPPLIES	763.000	698.01	632.57
<b>Total for department 698.01:</b>			<b>\$ 5,790.91</b>
FIRST/AID/CPR/AED 2801-698.02-910.004	910.004	698.02	34.20
<b>Total for department 698.02:</b>			<b>\$ 34.20</b>
TODDLER DAILY REPORT FORMS	900.000	698.06	398.95
UTILITIES	924.000	698.06	34.15

UTILITIES	924.000	698.06	29.15
OCT24- JUNE25	829.001	698.06	1,358.78
JULY - SEPT25	829.001	698.06	480.80
FIELD TRIP	781.000	698.06	39.75
SUPPLIES-REPAIR 2801-698.06-763.000	763.000	698.06	432.48
SUPPLIES	763.000	698.06	774.32
SUPPLIES	763.000	698.06	370.72
UTILITES	924.000	698.06	200.00
PARENT INVOLVEMENT	781.000	698.06	238.50
WAGON RENTAL	781.000	698.06	477.00
FIELD TRIP	781.000	698.06	357.75
ADMISSION	781.000	698.06	357.75
HAY RIDE, PUMPKIN, CIDER, DOUGHNUT	781.000	698.06	596.25
OCT24- JUNE25	829.001	698.06	161.97
OCT24- JUNE25	829.001	698.06	153.81
OCT24- JUNE25	829.001	698.06	177.82
REPAIRS	930.000	698.06	203.38
CLEANING SUPPLIES	763.000	698.06	1,305.86
FOOD AND CLEANING SUPPLIES	763.000	698.06	906.12
REPAIRS	930.000	698.06	188.13
<b>Total for department 698.06:</b>			<b>\$ 9,243.44</b>
<b>Total for fund 2801 HEADSTART EVEN YE</b>			<b>\$ 15,262.15</b>
UTILITES	920.000	698.01	480.00
<b>Total for department 698.01:</b>			<b>\$ 480.00</b>
<b>Total for fund 2809 EARLY HEADSTART EXPANSION EVEN YE</b>			<b>\$ 480.00</b>
6140 STEM LANE MT MORRIS 48458	924.000	695.41	353.18
1317 CLEVELAND AVE FLINT 48503	924.000	695.41	3,000.00
2949 BARTH FLINT 48504	924.000	695.41	1,125.71
7013 CECIL DR FLINT 48505	924.000	695.41	918.48
2750 BERKLEY ST FLINT 48504	924.000	695.41	2,014.23
3611 PINGREE AVE FLINT 48503	924.000	695.41	816.39
5305 DUPONT ST FLINT	924.000	695.41	3,000.00
1806 HONSON AVE FLINT 48504	924.000	695.41	769.53
710 MCKEIGHAN AVE FLINT 48507	924.000	695.41	3,000.00

1714 GRIGGS DR FLINT 48504	924.000	695.41	1,850.06
3914 CLAIRMONT ST FLINT 48503	924.000	695.41	2,792.38
2730 BERKLEY ST FLINT 48504	924.000	695.41	2,132.76
3717 WISNER ST FLINT 48504	924.000	695.41	2,140.64
2711 WINONA ST FLINT 48504	924.000	695.41	1,256.26
1023 HURON ST FLINT 48507	924.000	695.41	1,562.13
120 E TAYLOR ST FLINT 48505	924.000	695.41	884.75
1622 BARBARA DR FLINT 48504	924.000	695.41	1,366.48
3935 HOGARTH AVE FLINT 48532	924.000	695.41	399.08
145 E ELDRIDGE AVE FLINT 48505	924.000	695.41	3,000.00
1534 BERRYWOOD LN FLINT 48507	924.000	695.41	1,878.79
5901 FLEMING RD FLINT 48504	924.000	695.41	3,000.00
5509 BRANCH RD FLINT 48506	924.000	695.41	1,499.69
3906 HERRICK ST FLINT 48504	924.000	695.41	1,891.73
1821 CRESTBROOK LN FLINT 48507	924.000	695.41	3,000.00
1925 JASMINE AVE FLINT 48503	924.000	695.41	3,000.00
1846 CHELAN ST FLINT 48503	924.000	695.41	266.99
3501 CHICAGO BLVD FLINT 48503	924.000	695.41	1,837.75
1602 WALDMAN AVE FLINT 48502	924.000	695.41	487.74
610 W FLINT PARK FLINT 48505	924.000	695.41	2,508.59
643 CLINT ST FLINT 48507	924.000	695.41	2,999.46
35002 KELLER AVE FLINT 48504	924.000	695.41	1,343.62
3013 DARTMOUTH ST FLINT 48504	924.000	695.41	283.79
11035 ALEXANDRIA LN DAVISON 48423	924.000	695.41	331.71
<b>Total for department 695.41:</b>			<b>\$ 56,711.92</b>
<b>Total for fund 2810 COMMUNITY FOUNDATION GRANT</b>			<b>\$ 56,711.92</b>
ELECTRIC UTILITIES	920.000	699.54	151.56
ELECTRIC UTILITIES	920.000	699.54	397.86
ELECTRIC UTILITIES	920.000	699.54	836.01
ELECTRIC UTILITIES	920.000	699.54	2,090.04
ELECTRIC UTILITIES	920.000	699.54	509.28
ELECTRIC UTILITIES	920.000	699.54	1,336.86
WASTE REMOVAL/DISPOSAL	801.004	699.54	221.73
SECURITY FOR LIPPINCOTT	801.004	699.54	27.00
REPAIRS	930.000	699.54	(61.87)

REPAIRS	930.000	699.54	230.27
REPAIRS	930.000	699.54	278.12
<b>Total for department 699.54:</b>			<b>\$ 6,016.86</b>
<b>Total for fund 2827 GCCARD GENERAL BUILDING FUND</b>			<b>\$ 6,016.86</b>
SERVICE CONTRACTS FEDERAL-GCCARD	801.002	699.00	670.25
SUPPLIES	752.000	699.00	166.03
SUPPLIES	752.000	699.00	74.35
<b>Total for department 699.00:</b>			<b>\$ 910.63</b>
<b>Total for fund 2829 GCCARD CENTRAL SERVICES</b>			<b>\$ 910.63</b>
CURRENT PROPERTY TAXES	402.000	762.00	91.72
ARTS MILLAGE PASS THROUGH PAYMENTS	955.064	762.00	33,666.98
<b>Total for department 762.00:</b>			<b>\$ 33,758.70</b>
<b>Total for fund 2865 ARTS &amp; CULTURAL MILLAGE</b>			<b>\$ 33,758.70</b>
CURRENT PROPERTY TAXES	402.000	687.38	90.95
PASS THROUGH MILLAGE PAYMENTS TO GHS	955.066	687.38	23,678.12
<b>Total for department 687.38:</b>			<b>\$ 23,769.07</b>
<b>Total for fund 2866 GENESEE HEALTH SYSTEMS MILLAGE</b>			<b>\$ 23,769.07</b>
DOCKET ASSISTANCE	810.000	283.00	1,859.96
ATTORNEY FEES-OTHER	818.004	283.00	1,161.00
<b>Total for department 283.00:</b>			<b>\$ 3,020.96</b>
<b>Total for fund 2916 VBRD</b>			<b>\$ 3,020.96</b>
TELEPHONE-GVRC	850.000	356.00	626.50
TELEPHONE-JUVENILE RECORDS/PROBATION	850.000	356.00	54.21
CCF; SUPPLIES OTHER; MATTRESSES; HYGIENE	752.000	356.00	142.40
CCF; SUPPLIES OTHER; MATTRESSES; HYGIENE	752.000	356.00	270.00
CCF; SUPPLIES OTHER; MATTRESSES; HYGIENE	752.000	356.00	427.20
CCF; MEDICAL SUPPLIES - GCJJC	766.000	356.00	122.05
CCF; ON-SITE PSYCHIATRIC SERVICES	801.028	356.00	1,595.74
MEDICAL SERVICE	801.028	356.00	3,640.00
CCF; VOCATIONAL & DAY TREATMENT SERVICES	801.028	356.00	23,443.36

CCF; GCJJC MEALS	801.012	356.00	24,511.09
CCF; GCJJC MEALS	801.012	356.00	5,328.50
GCJJC (X1 LIC)	976.000	356.00	21.99
<b>Total for department 356.00:</b>			<b>\$ 60,183.04</b>
JUNENILE DAY TREATMENT	801.000	663.07	516.67
JUNENILE DAY TREATMENT	801.000	663.07	1,550.01
JUNENILE DAY TREATMENT	801.000	663.07	516.67
JUNENILE DAY TREATMENT	801.000	663.07	25,597.83
CCF; PECKHAM LUNCHES	801.001	663.07	1,327.87
CCF; PECKHAM LUNCHES	801.001	663.07	288.67
<b>Total for department 663.07:</b>			<b>\$ 29,797.72</b>
CCF-17; DAY TREATMENT	801.000	663.77	3,483.08
<b>Total for department 663.77:</b>			<b>\$ 3,483.08</b>
OTHER CONTRACTUAL SERVICES	801.028	664.00	11,114.61
<b>Total for department 664.00:</b>			<b>\$ 11,114.61</b>
<b>Total for fund 2920 CHILD CARE FUND</b>			<b>\$ 104,578.45</b>
SERV CONT GENERAL	801.004	283.00	128.97
ATTORNEY FEES-GENERAL	818.008	283.00	526.50
ATTORNEY FEES-GENERAL	818.008	283.00	227.50
ATTORNEY FEES-GENERAL	818.008	283.00	157.50
ATTORNEY FEES-GENERAL	818.008	283.00	175.00
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	297.50
ATTORNEY FEES-GENERAL	818.008	283.00	192.50
ATTORNEY FEES-GENERAL	818.008	283.00	70.00
ATTORNEY FEES-GENERAL	818.008	283.00	702.00
ATTORNEY FEES-GENERAL	818.008	283.00	135.00
ATTORNEY FEES-GENERAL	818.008	283.00	90.00
ATTORNEY FEES-GENERAL	818.008	283.00	440.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,425.00
ATTORNEY FEES-GENERAL	818.008	283.00	800.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,012.50

ATTORNEY FEES-GENERAL	818.008	283.00	1,050.00
ATTORNEY FEES-GENERAL	818.008	283.00	437.50
ATTORNEY FEES-GENERAL	818.008	283.00	1,050.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,050.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,137.50
ATTORNEY FEES-GENERAL	818.008	283.00	634.50
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	420.00
ATTORNEY FEES-GENERAL	818.008	283.00	455.00
ATTORNEY FEES-GENERAL	818.008	283.00	880.00
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	507.50
ATTORNEY FEES-GENERAL	818.008	283.00	160.00
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	300.00
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	60.00
ATTORNEY FEES-GENERAL	818.008	283.00	402.50
ATTORNEY FEES-GENERAL	818.008	283.00	20.00
ATTORNEY FEES-GENERAL	818.008	283.00	300.00
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	120.00
ATTORNEY FEES-GENERAL	818.008	283.00	220.00
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	105.00
ATTORNEY FEES-GENERAL	818.008	283.00	157.50
ATTORNEY FEES-GENERAL	818.008	283.00	52.50
ATTORNEY FEES-GENERAL	818.008	283.00	120.00
ATTORNEY FEES-GENERAL	818.008	283.00	52.50
ATTORNEY FEES-GENERAL	818.008	283.00	980.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,240.00
ATTORNEY FEES-GENERAL	818.008	283.00	245.00
ATTORNEY FEES-GENERAL	818.008	283.00	340.00
ATTORNEY FEES-GENERAL	818.008	283.00	140.00

ATTORNEY FEES-GENERAL	818.008	283.00	105.00
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	87.50
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	105.00
PSYCH EVAL ANDREW NIERESCHER	956.004	283.00	2,846.80
FACILITY COSTS	855.000	283.00	975.00
FACILITY COSTS	855.000	283.00	975.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,374.73
ATTORNEY FEES-GENERAL	818.008	283.00	1,662.50
ATTORNEY FEES-GENERAL	818.008	283.00	810.00
ATTORNEY FEES-GENERAL	818.008	283.00	70.00
ATTORNEY FEES-GENERAL	818.008	283.00	70.00
ATTORNEY FEES-GENERAL	818.008	283.00	837.00
ATTORNEY FEES-GENERAL	818.008	283.00	904.50
ATTORNEY FEES-GENERAL	818.008	283.00	783.00
ATTORNEY FEES-GENERAL	818.008	283.00	675.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,053.00
ATTORNEY FEES-GENERAL	818.008	283.00	2,520.00
ATTORNEY FEES-GENERAL	818.008	283.00	245.00
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	577.50
ATTORNEY FEES-GENERAL	818.008	283.00	612.50
ATTORNEY FEES-GENERAL	818.008	283.00	735.00
ATTORNEY FEES-GENERAL	818.008	283.00	367.50
ATTORNEY FEES-GENERAL	818.008	283.00	171.00
ATTORNEY FEES-GENERAL	818.008	283.00	2,404.50
ATTORNEY FEES-GENERAL	818.008	283.00	2,070.00
ATTORNEY FEES-GENERAL	818.008	283.00	3,460.00
ATTORNEY FEES-GENERAL	818.008	283.00	848.50
ATTORNEY FEES-GENERAL	818.008	283.00	2,065.00
ATTORNEY FEES-GENERAL	818.008	283.00	2,082.50
ATTORNEY FEES-GENERAL	818.008	283.00	1,872.50
ATTORNEY FEES-GENERAL	818.008	283.00	1,750.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,180.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,925.00

ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	332.50
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	437.50
ATTORNEY FEES-GENERAL	818.008	283.00	960.00
ATTORNEY FEES-GENERAL	818.008	283.00	640.00
ATTORNEY FEES-GENERAL	818.008	283.00	315.00
ATTORNEY FEES-GENERAL	818.008	283.00	460.00
ATTORNEY FEES-GENERAL	818.008	283.00	80.00
ATTORNEY FEES-GENERAL	818.008	283.00	120.00
ATTORNEY FEES-GENERAL	818.008	283.00	280.00
ATTORNEY FEES-GENERAL	818.008	283.00	162.00
ATTORNEY FEES-GENERAL	818.008	283.00	245.00
ATTORNEY FEES-GENERAL	818.008	283.00	385.00
ATTORNEY FEES-GENERAL	818.008	283.00	700.00
ATTORNEY FEES-GENERAL	818.008	283.00	437.50
ATTORNEY FEES-GENERAL	818.008	283.00	315.00
ATTORNEY FEES-GENERAL	818.008	283.00	262.50
ATTORNEY FEES-GENERAL	818.008	283.00	227.50
ATTORNEY FEES-GENERAL	818.008	283.00	227.50
ATTORNEY FEES-GENERAL	818.008	283.00	210.00
ATTORNEY FEES-GENERAL	818.008	283.00	385.00
ATTORNEY FEES-GENERAL	818.008	283.00	770.00
ATTORNEY FEES-GENERAL	818.008	283.00	175.00
ATTORNEY FEES-GENERAL	818.008	283.00	122.50
ATTORNEY FEES-GENERAL	818.008	283.00	367.50
ATTORNEY FEES-GENERAL	818.008	283.00	11,060.00
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	17.50
ATTORNEY FEES-GENERAL	818.008	283.00	40.00
ATTORNEY FEES-GENERAL	818.008	283.00	40.00
ATTORNEY FEES-GENERAL	818.008	283.00	40.00
ATTORNEY FEES-GENERAL	818.008	283.00	52.50

ATTORNEY FEES-GENERAL	818.008	283.00	210.00
ATTORNEY FEES-GENERAL	818.008	283.00	140.00
ATTORNEY FEES-GENERAL	818.008	283.00	260.00
ATTORNEY FEES-GENERAL	818.008	283.00	120.00
ATTORNEY FEES-GENERAL	818.008	283.00	52.50
ATTORNEY FEES-GENERAL	818.008	283.00	35.00
ATTORNEY FEES-GENERAL	818.008	283.00	210.00
ATTORNEY FEES-GENERAL	818.008	283.00	20.00
ATTORNEY FEES-GENERAL	818.008	283.00	390.00
ATTORNEY FEES-GENERAL	818.008	283.00	560.00
ATTORNEY FEES-GENERAL	818.008	283.00	525.00
ATTORNEY FEES-GENERAL	818.008	283.00	245.00
ATTORNEY FEES-GENERAL	818.008	283.00	490.00
ATTORNEY FEES-GENERAL	818.008	283.00	3,500.00
ATTORNEY FEES-GENERAL	818.008	283.00	560.00
ATTORNEY FEES-GENERAL	818.008	283.00	455.00
ATTORNEY FEES-GENERAL	818.008	283.00	100.00
ATTORNEY FEES-GENERAL	818.008	283.00	420.00
ATTORNEY FEES-GENERAL	818.008	283.00	480.00
ATTORNEY FEES-GENERAL	818.008	283.00	735.00
ATTORNEY FEES-GENERAL	818.008	283.00	1,515.00
<b>Total for department 283.00:</b>			<b>\$ 90,527.00</b>
<b>Total for fund 2921 MIDC GRANT</b>			<b>\$ 90,527.00</b>
DRUG/ALCOHOL SCREEN	801.004	286.00	2,018.00
<b>Total for department 286.00:</b>			<b>\$ 2,018.00</b>
<b>Total for fund 2927 SOBRIETY COURT GRANT</b>			<b>\$ 2,018.00</b>
OTHER CONTRACTUAL SERVICES	801.028	663.07	15,000.00
<b>Total for department 663.07:</b>			<b>\$ 15,000.00</b>
<b>Total for fund 2928 GIRL'S COURT GRANT</b>			<b>\$ 15,000.00</b>
TELEPHONE-VETERANS	850.000	689.00	51.56
2024 MICRO GRANT	900.005	689.00	10,000.00
CURRENT PROPERTY TAXES	402.000	689.00	9.58
SUMMARY NO. 7002776721/EMBOSSSED CERT FOL	754.000	689.00	33.69

SUMMARY NO 7022776721/MISC SUPPLIES	754.000	689.00	223.89
SUMMARY NO 7002776721/LINT ROLLER	754.000	689.00	14.08
<b>Total for department 689.00:</b>			<b>\$ 10,332.80</b>
<b>Total for fund 2930 VETERAN MILLAGE</b>			<b>\$ 10,332.80</b>
RR-SUPPLIES	931.000	770.03	89.94
<b>Total for department 770.03:</b>			<b>\$ 89.94</b>
CRV-CONCESSION REIMBURSEMENT	801.028	787.00	22,907.00
<b>Total for department 787.00:</b>			<b>\$ 22,907.00</b>
<b>Total for fund 5080 PARK &amp; REC REV BOND ENDRS</b>			<b>\$ 22,996.94</b>
DUE FROM LOCAL UNITS	081.021	000.00	336.92
DUE FROM LOCAL UNITS	081.022	000.00	348.04
DUE FROM LOCAL UNITS	081.023	000.00	365.41
DUE FROM LOCAL UNITS	081.022	000.00	690.84
DUE FROM LOCAL UNITS	081.023	000.00	725.38
<b>Total for department 000.00:</b>			<b>\$ 2,466.59</b>
mcdonald dairy site demolition oversight	899.025	254.18	14,266.50
<b>Total for department 254.18:</b>			<b>\$ 14,266.50</b>
ADMIN FEE	801.004	254.22	36,395.36
<b>Total for department 254.22:</b>			<b>\$ 36,395.36</b>
<b>Total for fund 5160 DELINQUENT TAX</b>			<b>\$ 53,128.45</b>
SUPPLIES	763.000	443.00	419.36
SUPPLIES	763.000	443.00	688.00
GAS & OIL VEHICLES	759.000	443.00	3,109.05
EQUIPMENT REPAIRS	931.000	443.00	3,791.52
SUPPLIES VEHICLE	779.000	443.00	351.04
SUPPLIES VEHICLE	779.000	443.00	431.28
SUPPLIES	763.000	443.00	221.00
SUPPLIES	763.000	443.00	160.00
<b>Total for department 443.00:</b>			<b>\$ 9,171.25</b>

**Total for fund 6390 DRAIN EQUIPMENT REVOLVING****\$ 9,171.25**

TELEPHONE-MOTOR POOL	850.000	234.00	24.06
DELCO/AM PARTS	779.000	234.00	91.80
DELCO/AM PARTS	779.000	234.00	102.42
DELCO/AM PARTS	779.000	234.00	5.33
DELCO/AM PARTS	779.000	234.00	32.09
DELCO/AM PARTS	779.000	234.00	68.47
DELCO/AM PARTS	779.000	234.00	110.64
TOWING	931.000	234.00	89.00
ALIGNMENTS	932.000	234.00	298.69
ALIGNMENTS	932.000	234.00	79.91
ALIGNMENTS	932.000	234.00	89.89
ALIGNMENTS	932.000	234.00	89.89
SUPPLIES VEHICLE	779.000	234.00	66.69
SUPPLIES VEHICLE	779.000	234.00	(50.00)
SUPPLIES VEHICLE	779.000	234.00	766.41
UNIFORMS	768.001	234.00	25.56
OEM PARTS	779.000	234.00	116.77
OEM PARTS	779.000	234.00	9.10
REPAIRS VEHICLE	932.000	234.00	90.00
REPAIRS VEHICLE	932.000	234.00	464.00
A/M PARTS	779.000	234.00	24.51
A/M PARTS	779.000	234.00	61.07
A/M PARTS	779.000	234.00	19.29
A/M PARTS	779.000	234.00	39.20
A/M PARTS	779.000	234.00	148.16
A/M PARTS	779.000	234.00	4.56
A/M PARTS	779.000	234.00	9.01
TIRES	757.000	234.00	668.05
TIRES	757.000	234.00	759.98
TIRES	757.000	234.00	962.66
<b>Total for department 234.00:</b>			<b>\$ 5,267.21</b>
<b>Total for fund 6610 MOTOR VEHICLE &amp; EQUIP FUND</b>			<b>\$ 5,267.21</b>
GARAGE-AIS EQUIPMENT	931.000	770.11	339.21

GARAGE-PARTS	931.000	770.11	261.18
GARAGE-TOWING	931.000	770.11	88.00
GARAGE-PARTS	931.000	770.11	247.98
GARAGE-PARTS	931.000	770.11	(91.38)
GARAGE-PARTS	931.000	770.11	49.99
GARAGE-SERVICE	931.000	770.11	88.37
GARAGE-SERVICE	931.000	770.11	49.25
GAS & OIL VEHICLES	759.000	770.11	1,291.91
GAS & OIL VEHICLES	759.000	770.11	1,355.74
GAS & OIL VEHICLES	759.000	770.11	1,113.20
GARAGE-PARTS	931.000	770.11	78.37
GARAGE-PARTS	931.000	770.11	305.82
<b>Total for department 770.11:</b>			<b>\$ 5,177.64</b>
<b>Total for fund 6665 PRK &amp; REC EQUIP POOL FUND</b>			<b>\$ 5,177.64</b>
FY25 MEMBERSHIP 12/11/2024-12/10/2025	123.000	000.00	427.69
<b>Total for department 000.00:</b>			<b>\$ 427.69</b>
FY25 MEMBERSHIP 12/11/2024-12/10/2025	915.000	196.00	1,771.01
<b>Total for department 196.00:</b>			<b>\$ 1,771.01</b>
<b>Total for fund 6770 INS SELF INSURED POOL</b>			<b>\$ 2,198.70</b>
ASR CLAIMS ACTIVES	718.000	202.00	904,459.88
RXBENEFITS ASR ACTIVES	942.003	202.00	164,538.10
SAVEONSP LLC OCT FOR SEPT 24 ACTIVES	942.003	202.00	7,050.38
SAVEONSP LLC AUGUST 2024 INVOICE ACTIVES	942.003	202.00	14,036.80
SAVEONSP LLC SEPTEMBER 2024 INV ACTIVES	942.003	202.00	13,592.97
<b>Total for department 202.00:</b>			<b>\$ 1,103,678.13</b>
<b>Total for fund 6790 MEDICAL INSURANCE FUND</b>			<b>\$ 1,103,678.13</b>
REIMBURSEMENT OVERPAYMENTS	294.000	000.00	12.40
<b>Total for department 000.00:</b>			<b>\$ 12.40</b>
LIBRARY CURRENT REAL	402.001	255.06	94.40
<b>Total for department 255.06:</b>			<b>\$ 94.40</b>

<b>Total for fund 7010 TRUST &amp; AGENCY</b>			<b>\$ 106.80</b>
TELEPHONE-RETIREMENT	850.000	255.06	8.59
CLARK - 2024 FORM 4506	801.004	255.06	30.00
GUNTHER - 2024 FORM 4506	801.004	255.06	30.00
LEE - 2024 FORM 4506	801.004	255.06	30.00
TRVL REIMB MAPERS FALL 2024	913.001	255.06	844.10
TRVL REIMB - MAPERS FALL 2024	913.001	255.06	852.31
LEGAL SERVICES 2ND QTR 6-30-24	818.006	255.06	5,431.50
LEGAL SERVICES 3RD QTR 9-30-2024	818.006	255.06	4,139.10
<b>Total for department 255.06:</b>			<b>\$ 11,365.60</b>
<b>Total for fund 7311 RETIREMENT SYSTEM FUND</b>			<b>\$ 11,365.60</b>
ASR CLAIMS RETIREES	955.010	255.06	148,268.66
RXBENEFITS BCBS RETIREES	942.003	255.06	83,741.39
RXBENEFITS ASR RETIREES	942.003	255.06	104,180.21
SAVEONSP LLC OCT FOR SEPT 24 RETIREES	942.003	255.06	2,673.43
SAVEONSP LLC AUGUST 2024 INVOICE RETIREE	942.003	255.06	2,635.07
SAVEONSP LLC SEPTEMBER 2024 INV RETIREES	942.003	255.06	1,467.50
LEGAL SERVICES VEBA 6-30-24	818.006	255.06	213.00
LEGAL SERVICES PICKELL LIT-VEBA 6-30-202	818.006	255.06	2,302.80
LEGAL SERVICE 9-30-2024	818.006	255.06	262.80
<b>Total for department 255.06:</b>			<b>\$ 345,744.86</b>
<b>Total for fund 7360 RETIREES FRINGE BENEFIT</b>			<b>\$ 345,744.86</b>
CURRENT PROPERTY TAXES	402.000	255.06	16.36
CURRENT PROPERTY TAXES	402.000	255.06	5.86
INTEREST PAYMENT BONDS PAYABLE	992.001	255.06	7,316.75
<b>Total for department 255.06:</b>			<b>\$ 7,338.97</b>
<b>Total for fund 8010 DRN FUND SPEC ASSESSMENT</b>			<b>\$ 7,338.97</b>
LEGAL SERVICES ON DRAIN	818.006	255.06	1,790.11
ENGINEERING WORK ON DRAIN	801.004	255.06	15,982.50
SERV CONT GENERAL	801.004	255.06	435.00
ENGINEERING WORK ON DRAIN	801.004	255.06	1,275.00
ENGINEERING WORK ON DRAIN	801.004	255.06	2,305.00

ENGINEERING WORK ON DRAIN	801.004	255.06	1,275.00
ENGINEERING WORK ON DRAIN	801.004	255.06	3,617.50
<b>Total for department 255.06:</b>			<b>\$ 26,680.11</b>
<b>Total for fund 8020 DRN REVOLVING FUND</b>			<b>\$ 26,680.11</b>
			<b>\$ 3,042,479.98</b>



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1482

**Agenda Date:** 12/11/2024

**Agenda #:** 9.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Chrystal Simpson, CFO

**RE:** Approval of a proposed budget amendment to 2024-2025 Appropriations Resolution for various line items as described in the attached budget adjustment request

### **BOARD ACTION REQUESTED:**

The Office of Fiscal Services is requesting the attached budget amendments to update the fiscal year ending September 30, 2025, budget.

### **BACKGROUND:**

Periodically throughout the fiscal year, amendments are needed to align budget as additional information is available to determine projected actual costs.

### **DISCUSSION:**

These adjustments are needed to adjust revenue and expenditure accounts to reflect actual activity for the fiscal year.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

- Approve for reclassification of Fund 9787 from Administration of Justice to Community Development Major Fund.
- Approve for reclassification of Fund 2331 from Non-major Community Enrichment to Community Development Major Fund.
- Amendment to Circuit Court budgets for temporary staff due to vacancies.
- Amendment to Circuit Court budgets to continue positions approved under ARPA funding to be covered by the Court.
- Amendment to Sheriff's Give grant for RESO 2024-1461.
- Amendment to Forfeiture fund for prior years prepaid contracts.
- Amendment to Sheriff VOCA grant to match new funding source from the State.
- Amendments to GCCARD budgets to match grant contracts and match current trends.

- Amendment to carryover funds for Jail water heater project not completed in FY 24.
- Amendment to fiscal services for Advertising of Bond Notice.
- Amendment to Arrowhead grant for equipment not delivered in FY 24.
- Amendment to Prosecutors High Crimes Grant for funds not spent in FY 24.
- Increase in repairs for equipment for Animal Control-Emergency purchase 24-018 for surgical lights
- Reclassification from building additions and improvements to equipment for the Tower project

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Monitoring of Budget to Actual is a function of long-term financial stability.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Financial Officer to authorize multiple budget amendments to the FY25 budget, said amendments being fully described in the memorandum request, is approved (a copy of

the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board), and the Chief Financial Officer is directed to make the budget adjustments, as needed, to effectuate this resolution.

DESCRIPTION: 12/11/24 BA

GL #	DESCRIPTION	Increase/(Decrease)
1010-280.00-702.000	SALARIES & WAGES	(10,651.26)
1010-280.00-709.000	SOCIAL SECURITY	(1,710.04)
1010-280.00-714.000	LONGEVITY	(11,702.25)
1010-280.00-723.000	POST-RETIREMENT BENEFIT	(29,581.18)
1010-280.00-728.000	RETIREMENT	(1,788.28)
1010-280.00-729.000	WORKERS COMPENSATION	(24.59)
1010-280.00-730.000	UNEMPLOYMENT	(44.71)
1010-280.00-801.004	SERV CONT GENERAL	55,502.31
2689-283.02-699.003	COUNTY APPROPRIATION	(50,000.00)
2689-283.02-702.000	SALARIES & WAGES	(30,000.00)
2689-283.02-709.000	SOCIAL SECURITY	(2,295.00)
2689-283.02-718.000	MEDICAL INSURANCE	(3,500.00)
2689-283.02-723.000	POST-RETIREMENT BENEFIT	(50.00)
2689-283.02-726.000	DENTAL INSURANCE	(12.00)
2689-283.02-727.000	LIFE HEALTH INSURANCE	(50.00)
2689-283.02-728.000	RETIREMENT	(1,500.00)
2689-283.02-729.000	WORKERS COMPENSATION	(33.00)
2689-283.02-730.000	UNEMPLOYMENT	(60.00)
2689-283.02-801.004	SERV CONT GENERAL	(5,500.00)
2689-283.02-980.011	BOOKS	(7,000.00)
1010-280.00-702.000	SALARIES & WAGES	30,000.00
1010-280.00-709.000	SOCIAL SECURITY	2,295.00
1010-280.00-718.000	MEDICAL INSURANCE	3,500.00
1010-280.00-723.000	POST-RETIREMENT BENEFIT	1,000.00
1010-280.00-725.000	OPTICAL INSURANCE	250.00
1010-280.00-726.000	DENTAL INSURANCE	1,000.00
1010-280.00-727.000	LIFE HEALTH INSURANCE	500.00
1010-280.00-728.000	RETIREMENT	8,095.00
1010-280.00-729.000	WORKERS COMPENSATION	3,300.00
1010-280.00-730.000	UNEMPLOYMENT	60.00
1010-203.00-995.009	Law Library Appropriation	(50,000.00)
2642-351.01-504.000	FEDERAL PARTICIPATION	(92,439.00)
2642-351.01-702.000	SALARIES & WAGES	62,645.00
2642-351.01-709.000	SOCIAL SECURITY	4,792.00
2642-351.01-718.000	MEDICAL INSURANCE	18,382.00
2642-351.01-723.000	POST-RETIREMENT BENEFIT	1,138.00
2642-351.01-725.000	OPTICAL INSURANCE	114.00
2642-351.01-726.000	DENTAL INSURANCE	769.00
2642-351.01-727.000	LIFE HEALTH INSURANCE	609.00
2642-351.01-728.000	RETIREMENT	5,012.00
2642-351.01-729.000	WORKERS COMPENSATION	101.00
2642-351.01-730.000	UNEMPLOYMENT	14.00
2642-351.01-978.000	EQUIPMENT	(186,015.00)

2642-312.01-504.000	FEDERAL PARTICIPATION	(73,701.00)
2642-312.01-702.000	SALARIES & WAGES	(53,683.00)
2642-312.01-709.000	SOCIAL SECURITY	(4,062.00)
2642-312.01-718.000	MEDICAL INSURANCE	(6,419.00)
2642-312.01-723.000	POST-RETIREMENT BENEFIT	(2,200.00)
2642-312.01-725.000	OPTICAL INSURANCE	(40.00)
2642-312.01-726.000	DENTAL INSURANCE	(679.00)
2642-312.01-727.000	LIFE HEALTH INSURANCE	(436.00)
2642-312.01-728.000	RETIREMENT	(5,284.00)
2642-312.01-729.000	WORKERS COMPENSATION	(793.00)
2642-312.01-730.000	UNEMPLOYMENT	(105.00)
2651-311.00-801.004	Service Contracts	4,030.67
2859-312.00-558.000	STATE PARTICIPATION	(71,075.00)
2859-312.00-702.000	SALARIES & WAGES	(42,000.00)
2859-312.00-709.000	SOCIAL SECURITY	(3,489.00)
2859-312.00-713.000	OVERTIME	(2,275.00)
2859-312.00-714.000	LONGEVITY	(1,328.00)
2859-312.00-718.000	MEDICAL INSURANCE	(4,382.00)
2859-312.00-723.000	POST-RETIREMENT BENEFIT	(11,401.00)
2859-312.00-725.000	OPTICAL INSURANCE	(27.00)
2859-312.00-726.000	DENTAL INSURANCE	(500.00)
2859-312.00-727.000	LIFE HEALTH INSURANCE	(338.00)
2859-312.00-728.000	RETIREMENT	(4,560.00)
2859-312.00-729.000	WORKERS COMPENSATION	(684.00)
2859-312.00-730.000	UNEMPLOYMENT	(91.00)
2859-312.02-558.000	STATE PARTICIPATION	71,075.00
2859-312.02-702.000	SALARIES & WAGES	42,000.00
2859-312.02-709.000	SOCIAL SECURITY	3,489.00
2859-312.02-713.000	OVERTIME	2,275.00
2859-312.02-714.000	LONGEVITY	1,328.00
2859-312.02-718.000	MEDICAL INSURANCE	4,382.00
2859-312.02-723.000	POST-RETIREMENT BENEFIT	11,401.00
2859-312.02-725.000	OPTICAL INSURANCE	27.00
2859-312.02-726.000	DENTAL INSURANCE	500.00
2859-312.02-727.000	LIFE HEALTH INSURANCE	338.00
2859-312.02-728.000	RETIREMENT	4,560.00
2859-312.02-729.000	WORKERS COMPENSATION	684.00
2859-312.02-730.000	UNEMPLOYMENT	91.00
2757-697.30-752.000	SUPPLIES OTHER	4,000.00
2757-697.30-855.000	FACILITY COSTS	(4,000.00)
2724-696.02-504.000	Federal Participation	(1,751.50)
2724-696.02-957.006	Intrafund Expense	(686.00)
2724-696.02-866.381	Homeless Prevention	(1,065.50)
2757-697.30-752.000	SUPPLIES OTHER	750.00
2757-697.30-850.000	TELEPHONE	(100.00)
2757-697.30-900.018	PRINTING FEDERAL	(53.26)
2757-697.30-915.000	MEMBERSHIPS	(596.74)
2829-699.00-801.002	Admin	(36,146.25)

2829-699.00-801.000	Admin	36,146.25
4018-255.06-975.001	building additions and improvements	1,009,600.00
1010-172.00-900.014	ADVERTISING	1,300.00
2861-315.00-978.000	EQUIPMENT	25,830.00
2381-296.01-754.000	Supplies Office	29,595.42
2388-296.01-835.001	Health Service Employees	2,074.11
2388-296.01-910.004	Training	65,000.00
2388-296.01-978.006	Equipment Computer	40,000.00
2388-296.01-980.001	Office Furniture	28,757.48
2210-601.01-112.000	UNALLOCATED EXPENSES	115,460.66
2210-601.01-566.000	INDIRECT COST HEALTH DEPT	8,000.00
2210-601.01-699.003	COUNTY APPROPRIATION	350.00
2210-601.01-801.000	SERVICE CONTRACTS	(110,110.66)
2210-601.01-850.000	TELEPHONE	(5,000.00)
2210-601.01-913.001	TRAVEL REGULAR	8,000.00
2210-602.07-763.000	SUPPLIES	(50,000.00)
2210-602.07-801.000	PROFESSIONAL SERVICE CONTRACTS	50,000.00
2210-604.00-554.000	COMMERCIAL INSURANCE PMTS	10.00
2210-604.00-763.000	SUPPLIES	10.00
2210-608.01-763.000	SUPPLIES	(5,000.00)
2210-608.01-801.031	TRANSLATION SERVICES	5,000.00
2210-608.02-763.000	SUPPLIES	(5,000.00)
2210-608.02-801.031	TRANSLATION SERVICES	5,000.00
2210-611.01-526.000	MEDICAID OUTPATIENT PHP	770.30
2210-611.01-763.000	SUPPLIES	770.30
2210-626.01-486.000	HEALTH SERV-INFORMAL HEARING	395.00
2210-626.01-557.000	HLTH STAT AID SWIM POOL INSPEC	1,660.00
2210-626.01-687.001	REFUNDS SERV SUPP	230.00
2210-626.01-763.000	SUPPLIES	1,985.00
2210-626.01-835.001	HEALTH SERVICES EMPLOYEES	300.00
2210-626.03-644.005	HEALTH SERVICES WELL PERMITS	350.00
2210-626.03-699.003	COUNTY APPROPRIATION	(350.00)
2210-630.00-763.000	SUPPLIES	(150.00)
2210-630.00-850.000	TELEPHONE	150.00
2211-603.01-835.001	HEALTH SERVICES EMPLOYEES	114.89
2211-603.01-850.000	TELEPHONE	101.76
2211-603.01-913.001	TRAVEL REGULAR	(216.65)
2210-605.01-752.000	SUPPLIES	2,300.00
6770-196.00-850.000	Phone services	300.00
1010-194.00-850.000	Phone services	300.00
1010-640.02-504.000	FEDERAL PARTICIPATION	47,000.00
2130-430.00-931.000	REPAIRS EQUIPMENT	\$ 10,000.00
4700-265.00-978.000	EQUIPMENT	19,100.00
4700-265.00-975.001	BUILDING ADDITIONS AND IMPROVEMENTS	(19,100.00)











DESCRIPTION: 12/11/24 BA

GL #	DESCRIPTION	Increase/(Decrease)
1010-280.00-702.000	SALARIES & WAGES	(10,651.26)
1010-280.00-709.000	SOCIAL SECURITY	(1,710.04)
1010-280.00-714.000	LONGEVITY	(11,702.25)
1010-280.00-723.000	POST-RETIREMENT BENEFIT	(29,581.18)
1010-280.00-728.000	RETIREMENT	(1,788.28)
1010-280.00-729.000	WORKERS COMPENSATION	(24.59)
1010-280.00-730.000	UNEMPLOYMENT	(44.71)
1010-280.00-801.004	SERV CONT GENERAL	55,502.31
2689-283.02-699.003	COUNTY APPROPRIATION	(50,000.00)
2689-283.02-702.000	SALARIES & WAGES	(30,000.00)
2689-283.02-709.000	SOCIAL SECURITY	(2,295.00)
2689-283.02-718.000	MEDICAL INSURANCE	(3,500.00)
2689-283.02-723.000	POST-RETIREMENT BENEFIT	(50.00)
2689-283.02-726.000	DENTAL INSURANCE	(12.00)
2689-283.02-727.000	LIFE HEALTH INSURANCE	(50.00)
2689-283.02-728.000	RETIREMENT	(1,500.00)
2689-283.02-729.000	WORKERS COMPENSATION	(33.00)
2689-283.02-730.000	UNEMPLOYMENT	(60.00)
2689-283.02-801.004	SERV CONT GENERAL	(5,500.00)
2689-283.02-980.011	BOOKS	(7,000.00)
1010-280.00-702.000	SALARIES & WAGES	30,000.00
1010-280.00-709.000	SOCIAL SECURITY	2,295.00
1010-280.00-718.000	MEDICAL INSURANCE	3,500.00
1010-280.00-723.000	POST-RETIREMENT BENEFIT	1,000.00
1010-280.00-725.000	OPTICAL INSURANCE	250.00
1010-280.00-726.000	DENTAL INSURANCE	1,000.00
1010-280.00-727.000	LIFE HEALTH INSURANCE	500.00
1010-280.00-728.000	RETIREMENT	8,095.00
1010-280.00-729.000	WORKERS COMPENSATION	3,300.00
1010-280.00-730.000	UNEMPLOYMENT	60.00
1010-203.00-995.009	Law Library Appropriation	(50,000.00)
2642-351.01-504.000	FEDERAL PARTICIPATION	(92,439.00)
2642-351.01-702.000	SALARIES & WAGES	62,645.00
2642-351.01-709.000	SOCIAL SECURITY	4,792.00
2642-351.01-718.000	MEDICAL INSURANCE	18,382.00
2642-351.01-723.000	POST-RETIREMENT BENEFIT	1,138.00
2642-351.01-725.000	OPTICAL INSURANCE	114.00
2642-351.01-726.000	DENTAL INSURANCE	769.00
2642-351.01-727.000	LIFE HEALTH INSURANCE	609.00
2642-351.01-728.000	RETIREMENT	5,012.00
2642-351.01-729.000	WORKERS COMPENSATION	101.00
2642-351.01-730.000	UNEMPLOYMENT	14.00
2642-351.01-978.000	EQUIPMENT	(186,015.00)
2642-312.01-504.000	FEDERAL PARTICIPATION	(73,701.00)
2642-312.01-702.000	SALARIES & WAGES	(53,683.00)

2642-312.01-709.000	SOCIAL SECURITY	(4,062.00)
2642-312.01-718.000	MEDICAL INSURANCE	(6,419.00)
2642-312.01-723.000	POST-RETIREMENT BENEFIT	(2,200.00)
2642-312.01-725.000	OPTICAL INSURANCE	(40.00)
2642-312.01-726.000	DENTAL INSURANCE	(679.00)
2642-312.01-727.000	LIFE HEALTH INSURANCE	(436.00)
2642-312.01-728.000	RETIREMENT	(5,284.00)
2642-312.01-729.000	WORKERS COMPENSATION	(793.00)
2642-312.01-730.000	UNEMPLOYMENT	(105.00)
2651-311.00-801.004	Service Contracts	4,030.67
2859-312.00-558.000	STATE PARTICIPATION	(71,075.00)
2859-312.00-702.000	SALARIES & WAGES	(42,000.00)
2859-312.00-709.000	SOCIAL SECURITY	(3,489.00)
2859-312.00-713.000	OVERTIME	(2,275.00)
2859-312.00-714.000	LONGEVITY	(1,328.00)
2859-312.00-718.000	MEDICAL INSURANCE	(4,382.00)
2859-312.00-723.000	POST-RETIREMENT BENEFIT	(11,401.00)
2859-312.00-725.000	OPTICAL INSURANCE	(27.00)
2859-312.00-726.000	DENTAL INSURANCE	(500.00)
2859-312.00-727.000	LIFE HEALTH INSURANCE	(338.00)
2859-312.00-728.000	RETIREMENT	(4,560.00)
2859-312.00-729.000	WORKERS COMPENSATION	(684.00)
2859-312.00-730.000	UNEMPLOYMENT	(91.00)
2859-312.02-558.000	STATE PARTICIPATION	71,075.00
2859-312.02-702.000	SALARIES & WAGES	42,000.00
2859-312.02-709.000	SOCIAL SECURITY	3,489.00
2859-312.02-713.000	OVERTIME	2,275.00
2859-312.02-714.000	LONGEVITY	1,328.00
2859-312.02-718.000	MEDICAL INSURANCE	4,382.00
2859-312.02-723.000	POST-RETIREMENT BENEFIT	11,401.00
2859-312.02-725.000	OPTICAL INSURANCE	27.00
2859-312.02-726.000	DENTAL INSURANCE	500.00
2859-312.02-727.000	LIFE HEALTH INSURANCE	338.00
2859-312.02-728.000	RETIREMENT	4,560.00
2859-312.02-729.000	WORKERS COMPENSATION	684.00
2859-312.02-730.000	UNEMPLOYMENT	91.00
2757-697.30-752.000	SUPPLIES OTHER	4,000.00
2757-697.30-855.000	FACILITY COSTS	(4,000.00)
2724-696.02-504.000	Federal Participation	(1,751.50)
2724-696.02-957.006	Intrafund Expense	(686.00)
2724-696.02-866.381	Homeless Prevention	(1,065.50)
2757-697.30-752.000	SUPPLIES OTHER	750.00
2757-697.30-850.000	TELEPHONE	(100.00)
2757-697.30-900.018	PRINTING FEDERAL	(53.26)
2757-697.30-915.000	MEMBERSHIPS	(596.74)
2829-699.00-801.002	Admin	(36,146.25)
2829-699.00-801.000	Admin	36,146.25
4018-255.06-975.001	building additions and improvements	1,009,600.00

1010-172.00-900.014	ADVERTISING	1,300.00
2861-315.00-978.000	EQUIPMENT	25,830.00
2381-296.01-754.000	Supplies Office	29,595.42
2388-296.01-835.001	Health Service Employees	2,074.11
2388-296.01-910.004	Training	65,000.00
2388-296.01-978.006	Equipment Computer	40,000.00
2388-296.01-980.001	Office Furniture	28,757.48
2210-601.01-112.000	UNALLOCATED EXPENSES	115,460.66
2210-601.01-566.000	INDIRECT COST HEALTH DEPT	8,000.00
2210-601.01-699.003	COUNTY APPROPRIATION	350.00
2210-601.01-801.000	SERVICE CONTRACTS	(110,110.66)
2210-601.01-850.000	TELEPHONE	(5,000.00)
2210-601.01-913.001	TRAVEL REGULAR	8,000.00
2210-602.07-763.000	SUPPLIES	(50,000.00)
2210-602.07-801.000	PROFESSIONAL SERVICE CONTRACTS	50,000.00
2210-604.00-554.000	COMMERCIAL INSURANCE PMTS	10.00
2210-604.00-763.000	SUPPLIES	10.00
2210-608.01-763.000	SUPPLIES	(5,000.00)
2210-608.01-801.031	TRANSLATION SERVICES	5,000.00
2210-608.02-763.000	SUPPLIES	(5,000.00)
2210-608.02-801.031	TRANSLATION SERVICES	5,000.00
2210-611.01-526.000	MEDICAID OUTPATIENT PHP	770.30
2210-611.01-763.000	SUPPLIES	770.30
2210-626.01-486.000	HEALTH SERV-INFORMAL HEARING	395.00
2210-626.01-557.000	HLTH STAT AID SWIM POOL INSPEC	1,660.00
2210-626.01-687.001	REFUNDS SERV SUPP	230.00
2210-626.01-763.000	SUPPLIES	1,985.00
2210-626.01-835.001	HEALTH SERVICES EMPLOYEES	300.00
2210-626.03-644.005	HEALTH SERVICES WELL PERMITS	350.00
2210-626.03-699.003	COUNTY APPROPRIATION	(350.00)
2210-630.00-763.000	SUPPLIES	(150.00)
2210-630.00-850.000	TELEPHONE	150.00
2211-603.01-835.001	HEALTH SERVICES EMPLOYEES	114.89
2211-603.01-850.000	TELEPHONE	101.76
2211-603.01-913.001	TRAVEL REGULAR	(216.65)
2210-605.01-752.000	SUPPLIES	2,300.00
6770-196.00-850.000	Phone services	300.00
1010-194.00-850.000	Phone services	300.00
1010-640.02-504.000	FEDERAL PARTICIPATION	47,000.00
2130-430.00-931.000	REPAIRS EQUIPMENT	\$ 10,000.00
4700-265.00-978.000	EQUIPMENT	19,100.00
4700-265.00-975.001	BUILDING ADDITIONS AND IMPROVEMENTS	(19,100.00)



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1490

**Agenda Date:** 12/11/2024

**Agenda #:** 10.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Pamela Coleman, GCCARD Director

**RE:** Approval of a purchase order to Hospital Purchasing Services (HPS), LLC in an amount not to exceed \$58,856.48

### **BOARD ACTION REQUESTED:**

The Genesee County Community Action Resource Department (GCCARD) requests authorization from this committee to issue a purchase order (PO) to HPS, LLC. for the purpose of ordering additional equipment in an amount not to exceed \$58,856.48 for the fiscal year ending 2025, with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

### **BACKGROUND:**

GCCARD's Nutrition Services Program requests authorization to issue a purchase order to HPS, for the procurement of equipment to be utilized by GCCARD's Nutrition Services department at 2727 Lippincott Blvd., Flint, MI 48507. HPS is a cooperative that ensures the best negotiated pricing to members.

### **DISCUSSION:**

The requested increase will be used to purchase the following items to be utilized by GCCARD's Nutrition Services Program: Garbage disposal for \$5,830.36, Stacked Convection Ovens (3) for \$39,214.19, 4-burner Range for \$4,736.07, Electric Food Cutter for \$2,765.38 and Milk Coolers (2) for \$6,310.48. Total equipment purchase will be \$58,856.48.

### **IMPACT ON HUMAN RESOURCES:**

There will be no impact on Human Resources.

### **IMPACT ON BUDGET:**

Adequate funds are available in the FY25 budget for this purchase and is to be paid from 2731-640.02-978.000. **No General Fund appropriation is being requested.**

### **IMPACT ON FACILITIES:**

Genesee County Facilities and Operations has agreed to install the new equipment purchased through this PO, creating an opportunity for supervised training for Facilities and Operations staff on the installation and maintenance of walk-in freezers.

**IMPACT ON TECHNOLOGY:**

There will be no impact on technology.

**CONFORMITY TO COUNTY PRIORITIES:**

This memorandum conforms to Genesee County's priorities of Long-Term Financial Stability and Healthy, Livable and Safe Communities as we continue to produce mobile and congregate meals, determine the most appropriate use of program funds, and distribute nutritious meals to eligible Genesee County seniors and children.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize an expenditure, in the form of a Purchase Order, to Hospital Purchasing Services, LLC (HPS) for the purchase of one garbage disposal, three stacked convection ovens, one 4-burner range, one electric food cutter, and two milk coolers to be utilized by GCCARD's Nutrition Services Department, in an amount not to exceed \$58,856.48 for the fiscal year 2024-2025 to be paid from account 2731-640.02-978.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board).

# Food Service Equipment

Phone: (800) 632-4572 | Fax: (269) 795-1189



10/25/2024

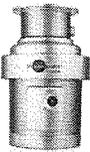
MM128438

## Quote

To: Genesee Co. Community Action  
 Resource Dept. #1153  
 Garey West  
 601 N. Saginaw St  
 Flint, MI 48502  
 (810) 232-2185 (Contact)  
 GWest@geneseecountymi.gov

From: HPS  
 Michelle Michalski-Thompson  
 3275 N M-37 Hwy  
 Middleville, MI 49333  
 800-632-4572 (Contact)  
 mthompson@hpsnet.com

Project: Genesee Co. Community Action  
 Resource Dept. #1153  
 disposer  
 Flint, MI 48502

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>DISPOSER</b>  InSinkErator SS-200 SS-200™ Disposer, basic unit only, 2 HP motor, stainless steel construction, includes mounting gasket, adjustable leg kit Dimensions 18.5(h)	\$2,250.60	\$2,250.60
	1 ea	Standard height disposer body		
	1 ea	**REPLACING EXISTING ISE SS-200-29 208/230/460V 3PH Weight: 70 lbs total		
			<b>Extended Total:</b>	<b>\$2,250.60</b>
2	1 ea	<b>DISPOSER</b>  Salvajor 200 Disposer, basic unit only, 2 Hp motor, heat treated aluminum alloy housing, UL, CE	\$2,350.00	\$2,350.00
	1 ea	208/230/460v/60/3-ph <b>Be Sure to add adaptor kit #3900 to PO at no charge.</b> Weight: 85 lbs total		

Item	Qty	Description	Sell	Sell Total
			<b>Extended Total:</b>	<b>\$2,350.00</b>
3	1 ea	<b>DISPOSER</b> Red Goat Disposers A2P-R7 "A" Series Disposer, 2 HP 3-ph motor, 8" dia. rotor with (2) bolt-on reversible impact bars, cast gray iron body, stainless steel adjustable legs, thermal overload with manual reset button, 7" throat with neoprene connector sleeve & stainless steel clamps	\$3,377.38	\$3,377.38
	1 ea	ELE00J 208-230v/60/3-ph		
	1 ea	Red Goat controls recommended. Use of other disposer controls that cause malfunction could void warranty. Any additional equipment provided by others (solenoid, etc.)		
	1 ea	RAC2-KP Disposer Control Panel, auto-reversing magnetic controls, with lighted start/stop push buttons, front disconnect switch, time delay, NEMA 4X watertight fiberglass enclosure	\$2,225.97	\$2,225.97
	1 ea	05-5-154 Solenoid Valve, 1/2" pipe size, 24v coil (for RAC1 & RAC2 only)		
	1 ea	BASIC-DISP Disposer only, no options or accessories		
	1 ea	06-ABC-900K Universal Adapter Sleeve, connects 4-1/2", 6-1/2"-6-5/8", or 7" to 8-1/4" or 9" connection	\$227.01	\$227.01
Weight: 157 lbs total				
			<b>Extended Total:</b>	<b>\$5,830.36</b>



Thank you for the opportunity to quote the above item(s). If you have any questions, need more information or would like to place an order, please call me at the HPS office.

Michelle Thompson  
HPS Customer Service  
mthompson@hpsnet.com

**\*Invoices paid with credit card are subject to a 3% processing fee\*\***

Pricing does not include freight charges unless noted otherwise.

LIMITED ACCESS FEE & FUEL SURCHARGES MAY APPLY AT TIME OF INVOICE.  
PRICING SUBJECT TO MANUFACTURE'S PRICE INCREASES.

**Please verify all Dimensions and any Voltage & Phase or Gas types before placing an order. Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.**

PRICE INCREASES / AVAILABILITY / LEAD TIMES

This quote is based upon the manufacturer's current published price list.

Freight delays and/or periodic shortages of raw materials and parts due to the worldwide pandemic may result in extended lead times and increased cost after your order is placed, which is out of our control.

HPS cannot be held responsible for any manufacturer cost increases or production delays to orders. We will communicate with you as soon as we are notified should any changes occur.

**Important Information about your Delivery!**

**NOTE:** If facility will be receiving delivery of order than they will be responsible for the below. If order is being sent to an Installer to receive, than they will be responsible for the below.

**You are responsible for:**

- Removing the shipment from the truck unless a lift gate delivery is required to get equipment to ground level (Must be noted on PO and there will be an additional charge for lift gate service)
- Bringing it into your location (Delivery drivers do not bring equipment into building)
- Noting damaged or missing items on the carrier's delivery receipt

**Upon inspection, if any piece of the shipment is damaged or missing:**

- Note it clearly on the delivery receipt before signing (ie - "missing 3 pieces", "holes in packaging", "multiple dents on table", etc).
- Keep your copy of the delivery receipt
- Contact us within 1 business day
- Keep the damaged packing materials for inspection
- Take pictures of the damaged items and packaging

**If you do not make note of these issues in any way on the delivery receipt, we cannot guarantee any compensation for damaged or missing items.** By signing your name on the delivery receipt without declaring these exceptions, you are stating that you have received your shipment in acceptable condition.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

PROJECT: \_\_\_\_\_ ITEM NO.: \_\_\_\_\_



# SS SERIES FOOD WASTE DISPOSERS

Food waste disposers are a hygienic and environmentally sustainable way to manage pre- and post-consumer scraps in a foodservice establishment. The SS Series disposers are ideal for heavy-duty applications such as restaurants, schools and universities, healthcare facilities and hospitals, and government facilities.

## PRODUCT FEATURES & SPECIFICATIONS

**1** YEAR ON-SITE PARTS & LABOR WARRANTY

### SS-SERIES

- Whether you serve 25 or 2,500 people, there is an InSinkErator disposer that's designed for your operation. From the small-capacity SS-100™ model to our large-capacity SS-1000™ workhorse, InSinkErator disposers deliver superior performance, quiet operation, maximum energy efficiency, and reliable service.



### SYSTEM OVERVIEW

- Stainless steel and chrome-plated finish
- Corrosion-resistant, stainless steel grind chamber
- Heavy-duty induction motor with built-in thermal overload protection
- Enclosure provides protection against outside moisture with controlled power air flow to cool motor
- Extremely durable shredding elements
- Double-tapered Timken roller bearings provide a shock-absorbing cushion
- Triple lip seal protects motor from water damage
- Secondary spring-loaded oil seal provides double protection against water and loss of grease

### CLEANING

- Disposers are easy to clean and maintain
- Wipe down exterior surfaces with a wet cloth
- Use warm soapy water on the splashguard

### Commercial Disposer Sizing Chart

To determine the proper size disposer, use this recommended sizing chart. Sizing recommendations are given in general terms; actual capacities vary depending on the volume and type of food waste.

Volume Processed / Application	High Buffet/Cafeteria Government	SS-100	SS-200/ SS-300	SS-500	SS-500/ SS-1000	SS-500/ SS-1000
	Medium Full Service Restaurant	SS-200	SS-300	SS-300/ SS-500	SS-500	SS-500/ SS-1000
	Low Limited Service Restaurant/Café/ Fast Casual	SS-100	SS-200	SS-300	SS-300/ SS-500	SS-1000
		SS-100	SS-100	SS-200	SS-300	SS-300/ SS-500
		Light Majority Fruits & Vegetables		Medium 50/50 Mixture	Heavy Majority Meats & Seafood	

100 MEALS (bottom left), 2,500 MEALS (top right)

A complete collection of our product drawings is available for download at the InSinkErator Revit/CAD Library, which can be found at [www.insinkerator.com/foodservice](http://www.insinkerator.com/foodservice). Product information is also accessible on *The KCL CADalog*. More information is available from KCL at [www.kclcad.com](http://www.kclcad.com).



1250 International Drive  
Mount Pleasant, WI 53177  
TEL: 800-845-8345

[www.insinkerator.com/foodservice](http://www.insinkerator.com/foodservice)



## WHAT'S INCLUDED

- Base disposer: 1 mounting gasket
- Disposer packages: 1 mounting/bowl assembly, 1 electrical control, 1 syphon breaker, 1 solenoid valve, and 1 flow control valve (the standard flow control valve will be sent with the unit unless the optional valve is specified)

## MODEL & HORSEPOWER/ELECTRICAL REQUIREMENTS (CHOOSE ONE)

### Small Capacity Disposers



**SS-100**  
1 HP

115/208-230V, 60 Hz, 1 Ph, 11.6/5.1/5.7 amps, **cULus**  
 208-230/460V, 60 Hz, 3 Ph, 2.0/2.4/1.2 amps, **cULus**

120/208-240V, 60 Hz, 1 Ph, 11.6/5.1/5.7 amps, **NOM**  
 100/200-230V, 50/60 Hz, 1 Ph, 10.4/5.2/5.4 amps

**Water Usage:**

5 GPM (18.9 LPM) standard water flow

3 GPM (11.4 LPM) reduced water flow (optional)

### Medium Capacity Disposer



**SS-200**  
2 HP

115/208-230V, 60 Hz, 1 Ph, 17.4/7.7/8.7 amps, **cULus**  
 208-230/460V, 60 Hz, 3 Ph, 3.6/4.4/2.2 amps, **cULus**  
 115/208-230V, 60 Hz, 1 Ph, 17.4/7.7/8.7 amps, **cULus, short body**

208-230/460V, 60 Hz, 3 Ph, 3.6/4.4/2.2 amps, **cULus, short body**  
 208-240/460V, 60 Hz, 3 Ph, 3 Ph, 3.6/4.4/2.2 amps, **NOM**  
 380V, 50/60 Hz, 3 Ph, 2.3 amps

**Water Usage:**

7 GPM (26.5 LPM) standard water flow

5 GPM (18.9 LPM) reduced water flow (optional)

### Large Capacity Disposers



**SS-300**  
3 HP

208-230/460V, 60 Hz, 3 Ph, 6.0/7.4/3.7 amps, **CUL**  
 208-230/460V, 60 Hz, 3 Ph, 6.0/7.4/3.7 amps, **CUL, short body**  
 208-230/460V, 60 Hz, 3 Ph, 7.0/8.6/3.7 amps, **NOM**

415V, 50 Hz, 3 Ph, 4.9 amps  
 220V, 50 Hz, 3 Ph, 7.2 amps  
 380V, 50/60 Hz, 3 Ph, 4.1 amps

**Water Usage:**

8 GPM (30.3 LPM) standard water flow

7 GPM (26.5 LPM) reduced water flow (optional)

**SS-500**  
5 HP

208-230/460V, 60 Hz, 3 Ph, 8.6/8.8/4.4 amps, **CUL**  
 208-230/460V, 60 Hz, 3 Ph, 8.6/8.8/4.4 amps, **CUL, short body**  
 230/460V, 50 Hz, 3 Ph, 9.0/4.5 amps

415V, 50 Hz, 3 Ph, 6.0 amps  
 380V, 50 Hz, 3 Ph, 8.9 amps

**Water Usage:**

8 GPM (30.3 LPM) standard water flow

7 GPM (26.5 LPM) reduced water flow (optional)

**SS-1000**  
10 HP

208-230/460V, 60 Hz, 3 Ph, 11.0/13.0/6.5 amps, **CUL**  
 208-230/460V, 60 Hz, 3 Ph, 11.0/13.0/6.5 amps, **CUL, short body**

**Water Usage:**

10 GPM (37.9 LPM) standard water flow

## DISPOSER MOUNTING ASSEMBLIES (CHOOSE ONE)

### Sink Collar Mounts



- #5 Sink Flange Kit**  
for 3-1/2"–4" (88.9 mm–101.6 mm) sink opening (support legs are recommended)  
*#5 adaptors only available on small and medium capacity disposers.*



- #6 Collar Adaptor Kit**  
for welding into trough, for 6-5/8" (168.3 mm) opening, includes splash baffle



- #7 Collar Adaptor Kit**  
for welding into sink, for 6-5/8" (168.3 mm) opening, includes splash baffle and stopper

### Sink Bowl Mounts

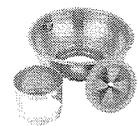
#### Bowl Size

- 12" (304.8 mm) with one adjustable water nozzle  
 15" (381.0 mm) with one adjustable water nozzle  
 18" (457.2 mm) with two adjustable water nozzles

#### Kit Type



- Type A Sink Bowl Assembly**
- bowl
  - water nozzle(s)
  - bowl cover
  - splash baffle



- Type B Sink Bowl Assembly**
- bowl
  - water nozzle(s)
  - silver guard
  - splash baffle

**ELECTRICAL CONTROLS (CHOOSE ONE)**

**AS-101 Control Center AquaSaver®**



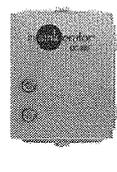
- Automatically changes direction
- Stainless-steel housing
- Automatic shut-off with power loss
- Line disconnect
- Programmable post-flush
- Timed run
- Automatically regulates water flow to grind load

**CC-101 Control Center**



- Automatically changes direction
- Stainless-steel housing
- Automatic shut-off with power loss
- Line disconnect
- Programmable post-flush
- Timed run

**CC-202 Control Center**



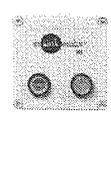
- Automatically changes direction
- Stainless-steel housing
- Automatic shut-off with power loss

**Manual Reverse Switch**



- Manually changes direction
- Stainless-steel housing
- Automatic shut-off with power loss

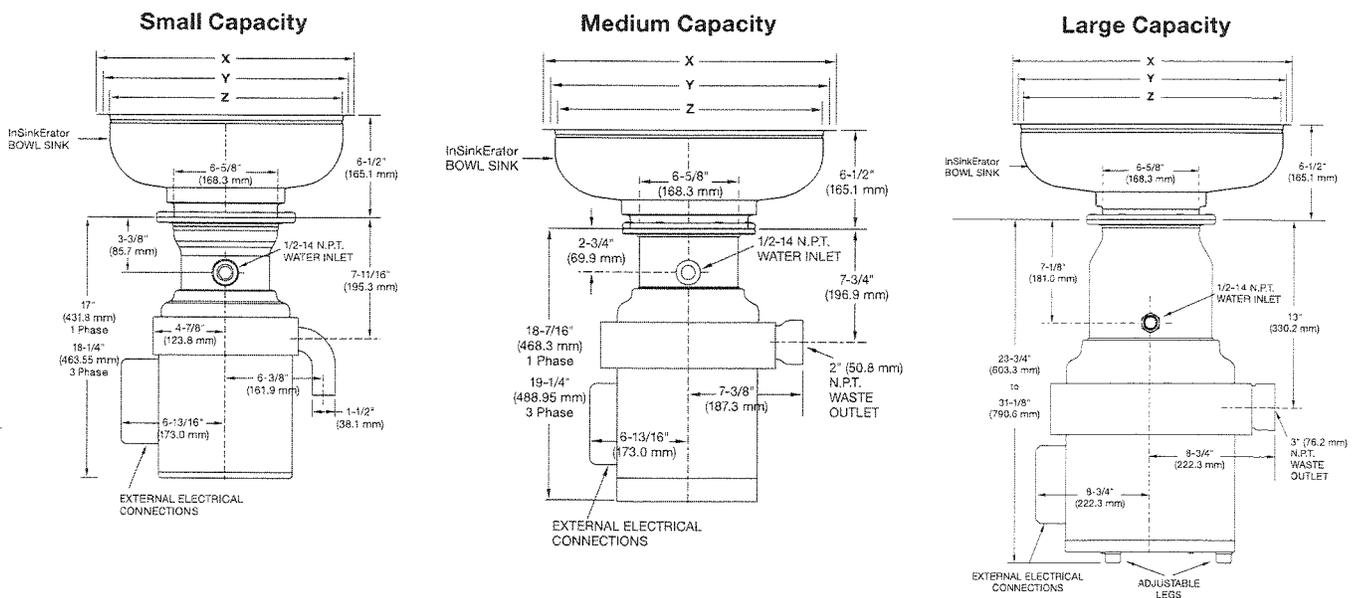
**Manual Switch**



- Single direction
- Polycarbonate housing
- Automatic shut-off with power loss

**DISPOSER DIMENSIONS**

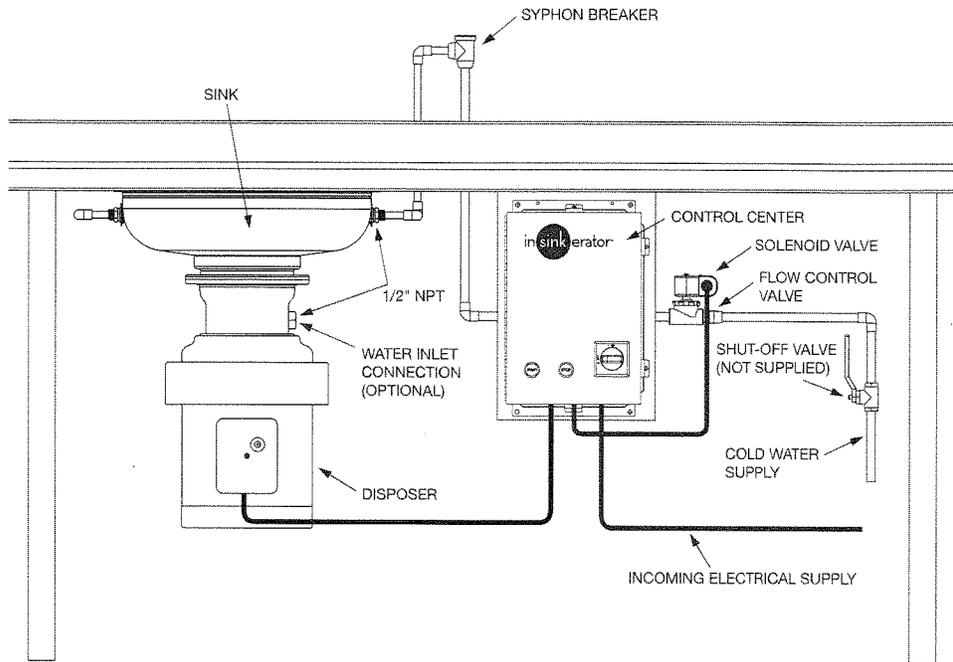
Standard models shown. A short body model is available on medium and large capacity disposers. Short body models reduce overall height by 1" (25.4 mm) on medium capacity disposers and by 3" (76.2 mm) on large capacity disposers.



If mounting directly to a sink, use dimension chart below for adaptor height in place of InSinkErator bowl sink height. **IMPORTANT: #5 adaptors only available on small and medium capacity disposers.**

Bowl Mounts	Flange O.D. X	Work Table Hole Y	Flange I.D. Z	Height
12" (304.8 mm)	13-1/2" (342.9 mm)	12-1/4" (311.2 mm)	12" (304.8 mm)	6-1/2" (165.1 mm)
15" (381 mm)	16-1/2" (419.1 mm)	15-1/4" (387.4 mm)	15" (381.0 mm)	6-1/2" (165.1 mm)
18" (457.2 mm)	19-1/2" (495.3 mm)	18-1/4" (463.6 mm)	18" (457.2 mm)	6-1/2" (165.1 mm)
Collar Mounts	X	Y	Z	Height
#5	Fits Standard Sink Opening: 3-1/2" – 4" (88.9 mm – 101.6 mm)			2-3/4" (69.9 mm)
#6	7-13/16" (198.4 mm)	6-7/8" (174.6 mm)	6-5/8" (168.3 mm)	1-3/16" (30.2 mm)
#7	9-1/8" (231.8 mm)	7-7/8" (200.0 mm)	7-5/8" (193.7 mm)	2-1/16" (52.4 mm)

**TYPICAL INSTALLATION - BOWL**



**REPLACING A COMPETITIVE DISPOSER**

- Refer to the Mounting Adaptor Guide or Video for adaptors that fit competitor sink bowls or cones.
- Have sink bowl/cone type with appropriate dimensions available when contacting Customer Service with questions or to place an order.

**SAMPLE SPECIFICATION**

InSinkErator Food Waste Disposer. Food waste grinding system with \_\_\_\_\_ HP disposer, \_\_\_\_\_ control panel. \_\_\_\_\_ Volts, \_\_\_\_\_ Hz, \_\_\_\_\_ Phase operation. \_\_\_\_\_ disposer mount. Syphon breaker with 1/2" NPT connections; flow control valve; (1) 24V water solenoid.

**PROJECT INFORMATION**

Item Number: \_\_\_\_\_

Model Number: \_\_\_\_\_

Quantity: \_\_\_\_\_

Electrical

Requirements:

Manufacturer: InSinkErator

\_\_\_\_\_ volts \_\_\_\_\_ phase

Project: \_\_\_\_\_

Dealer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Installer: \_\_\_\_\_

Consultant: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

# SALVAJOR. Food Waste Disposer 2 HP - Model 200

JOB: \_\_\_\_\_

Item No.: \_\_\_\_\_



## SPECIFICATIONS:

### CORROSION RESISTANT BODY

Permanent molded from heat treated aluminum alloy.

### EXTENDED LIP WATER SEAL

Protects the motor from damage by water.

### TAPERED ROLLER BEARING

Provides longer motor life, quiet operation and shock absorbing.

### WATER COOLED MOTOR

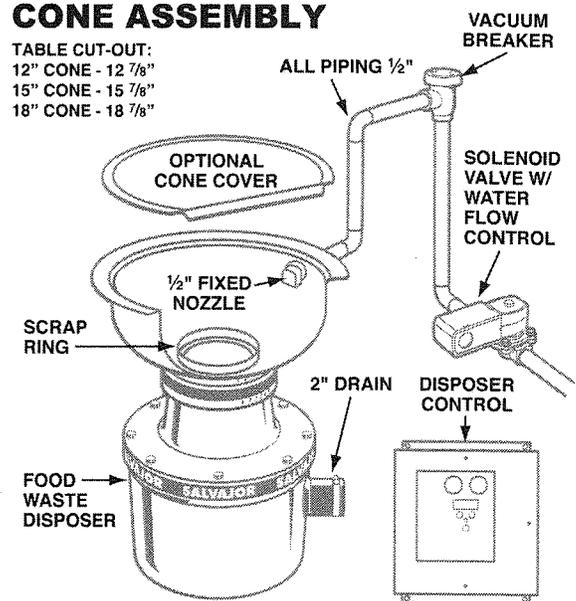
Provides maximum efficiency and longer life.

### QUIET OPERATION

Extra thick rubber mounting adaptor and drain outlet isolates sound and eliminates vibration.

## CONE ASSEMBLY

TABLE CUT-OUT:  
12" CONE - 12 7/8"  
15" CONE - 15 7/8"  
18" CONE - 18 7/8"



NOTE: INSTALL PER ALL APPLICABLE CODES

## NEMA 4 Watertight Controls



MSS



MRSS



ARSS-2



ARSS



Optional Line Disconnect (LD) available on MSS, MRSS, & ARSS

## FULL LOAD AMPS

<input type="checkbox"/>	115 Volts	1 Phase	24 Amps
<input type="checkbox"/>	208 Volts	1 Phase	12.1 Amps
<input type="checkbox"/>	230 Volts	1 Phase	12.0 Amps
<input type="checkbox"/>	208 Volts	3 Phase	6.6 Amps
<input type="checkbox"/>	230 Volts	3 Phase	6.0 Amps
<input type="checkbox"/>	460 Volts	3 Phase	3.0 Amps

◆ SPECIFY EXACT OPERATING VOLTAGE ◆

# Model 200 Food Waste Disposer

## 2 HP - 1 Phase & 3 Phase

### SPECIFICATIONS:

**MOUNTING** – Rubber adaptor above grind chamber and rubber drain outlet isolates sound and eliminates vibration. No metal to metal contact.

**EXTERIOR HOUSING** – Permanent molded from heat treated, corrosion resistant aluminum alloy then computer machined to a smooth polished finish. Paint free.

**SHREDDER** – 8 inch diameter, machined high strength, wear resistant hardened carbide alloy.

**ROTOR** – 8 inch diameter with 2 cutter bars, machined high strength, wear resistant hardened carbide alloy.

**MOTOR** – 1 HP totally enclosed. Water cooled for efficiency and longer life. Built-in manual reset thermal overload protection. Available in 208 volts or 115/230 volts, 60 cycle, 1 phase and 208-230/460 volts, 60 cycle, 3 phase.

**BEARINGS** – Tapered roller (top)  
Sealed ball (bottom)

**SEAL** – Extended Lip Water Seal.

**WATER REQUIREMENT** – 5 gallons of cold water per minute.

**WASTE OUTLET** – Rubber drain accepts 2" piping.

**DUAL DIRECTION GRINDING** – Designed to operate in either direction. Direction of rotation can be controlled when installed with automatic reversing controls. *Reversing rotation can double cutting teeth life.*

**LEG SUPPORT (Optional)** – Single leg, adjustable.

**ASSEMBLIES:** (See Specification Sheet)

CA – Cone Assembly with 12", 15" or 18" Cone

SA – Sink Assembly with 3 1/2" or 6 1/2" Sink Collar

**DISPOSER CONTROLS:** (See Specification Sheet)

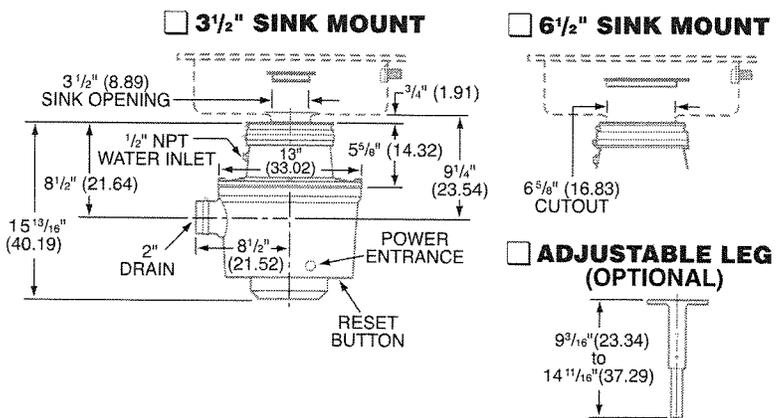
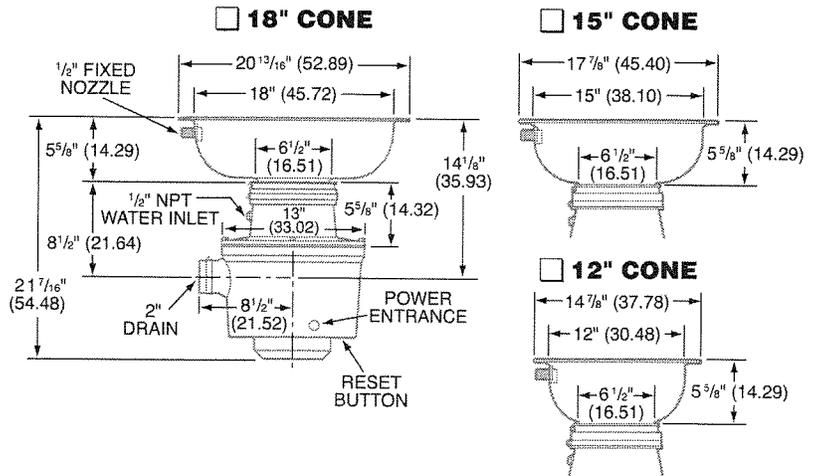
MSS: (Non Reversing)

MRSS: (Manual Reversing)

ARSS-2: (Automatic Reversing)

ARSS: (Automatic Reversing with Water Saver)

### DIMENSIONS



NOTE: Dimensions in parenthesis are in centimeters  
(Specifications subject to change without notice)  
Current specification details may be found online at [www.salvajor.com](http://www.salvajor.com)

SAMPLE SPECIFICATION			
200-CA-18	MSS	(230/60/3)	
Model	Cone Size	Disposer Control	Electrical Specs.
Assembly			
◆ SPECIFY EXACT OPERATING VOLTAGE ◆			

# SALVAJOR.

Manufacturers of Commercial Food Waste Solutions - Since 1944

4530 East 75th Terrace Kansas City, MO 64132-2081, USA

816.363.1030 | Toll Free: 1.800.725.8256 | Service: 1.888.725.8256 | Fax: 1.800.832.9373

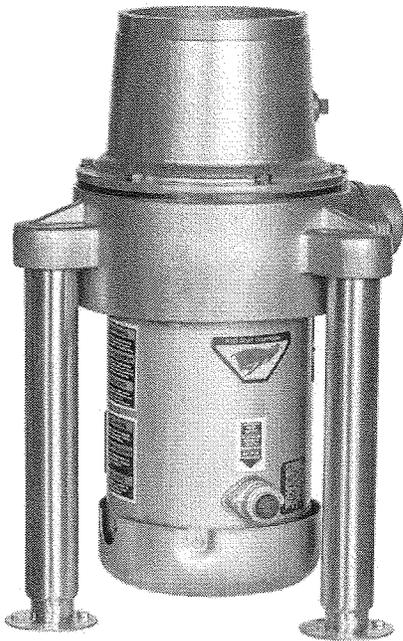
sales@salvajor.com | service@salvajor.com | [www.salvajor.com](http://www.salvajor.com)



Printed in USA  
Form No.S200 (05-18)



# MODEL A DISPOSER



"A" Series Regular Design 7" Throat Size (Shown)  
Also available with:  
4.5" Throat Size or Offset Design with 7" Throat

"A" SERIES - BASIC DISPOSER				
Type	Model No.	HP	PH	Throat Size
REGULAR	A112S-R4	1½	1	4½"
	A112S-R7	1½	1	7"
	A112P-R4	1½	3	4½"
	A112P-R7	1½	3	7"
	A2S-R4	2	1	4½"
	A2S-R7	2	1	7"
	A2P-R4	2	3	4½"
	A2P-R7	2	3	7"
	A3P-R4	3	3	4½"
	A3P-R7	3	3	7"
	A5P-R4	5	3	4½"
OFFSET	A112S-07	1½	1	7"
	A112P-07	1½	3	7"
	A2S-07	2	1	7"
	A2P-07	2	3	7"
	A5P-07	5	3	7"

#### APPLICATION:

Medium size restaurant kitchen. Ideal for vegetable preparation, salad and pot sink areas of large kitchens. Complies with military specifications, including shipboard use. Can be used with salt water applications (specify HC option).

#### DESIGN AND CONSTRUCTION:

- Waste chamber design permits dual directional operation when used with reversing control or switch, doubling the life cycle of the shattering mechanism. Regular waste chamber available with either a 4½" or 7" throat size.
- Tight tolerance in the cutting mechanism allows for approximately ⅛" or 3.175 mm or less of waste to pass through to sanitary.
- Basic body components are cast gray iron, machined, primed and powder coated. 8" diameter rotor with (2) bolt-on reversible impact bars and sizing ring are cast ductile iron, machined, balanced and heat treated.
- Bolt-on, threaded discharge flange for easy removal and ridged drain connection. Also includes flexible drain connector that slips over flange and fastens quickly to either metal or PVC drain line (2" pipe size). This allows installer options that best fit their need.
- Stainless steel legs and feet, adjustable from 0" to 2".
- Disposer connects to Cone or Sink Assembly by means of a neoprene isolation sleeve and (2) stainless steel clamps.
- Offset Design: For maximum space utilization, disposer is also available with an 8" offset waste chamber for both Cone and Sink attachments. (Available with 7" diameter throat size only)

#### MOTOR:

- Reversing, heavy duty, T.E.F.C., 1725 RPM (1425 RPM, 50 Hz), full rated horsepower, double sealed, permanently lubricated ball bearings.
- Thermal overload protection with manual reset button.
- Available for single phase or three phase installations.
- Available in 1½ HP for light waste, 2 HP for standard use, 3 & 5 HP for heavy duty use.
- Dual voltage windings allow multi-voltage operation by motor lead connection (see motor wiring diagram). 115-230V, 60Hz; 110/220V, 50 Hz, 1 Ph; 208-230/460V, 60 Hz; 208/415V, 50 Hz, 3 Ph.

#### CONTROLS:

**NOTE:** Electrical switches or control centers not included, must be selected as required.

#### PLUMBING:

- 8 GPM @ 20 PSIG, ½" NPT
- 2" drain line with trap
- Not grease trap compliant

#### ELECTRICAL:

- Please refer to electrical requirements on page 2.

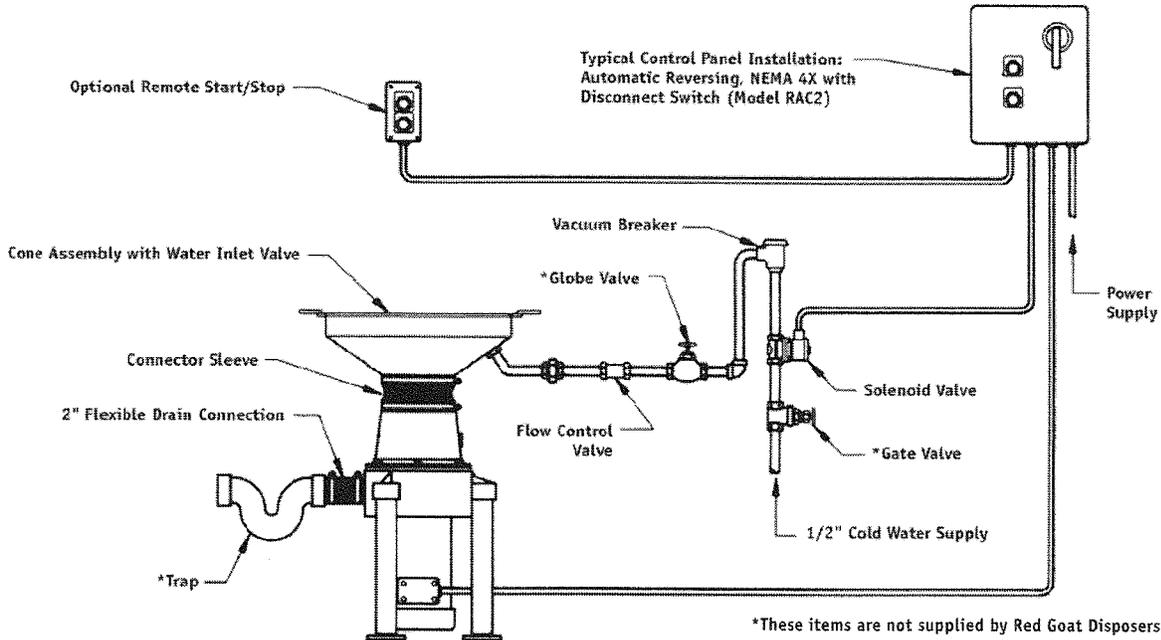
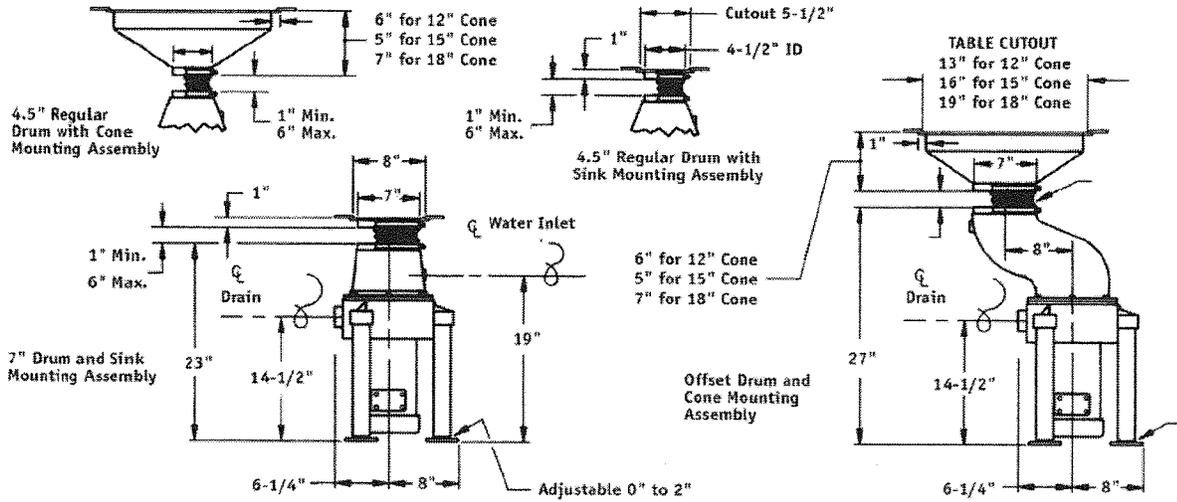
#### OPTIONAL FEATURES:

- For Hard Chrome option, add HC to the end of the disposer model number.
- Adaptor Kits: Adaptor kits are available to allow installation of Red Goat Disposers to virtually any sink or cone size or configuration. Refer to "Adaptor Kit Selection Guide" for specific kit model numbers.

# MODEL A DISPOSER



NOTE: All dimensions shown at 0" foot height adjustment.



\*These items are not supplied by Red Goat Disposers.

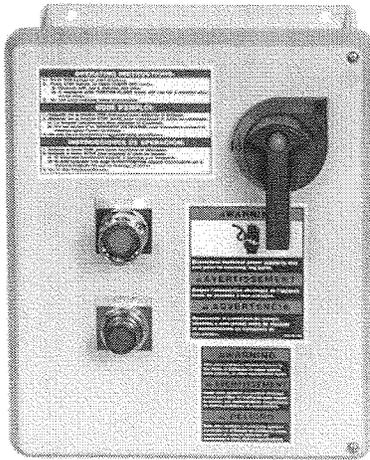
HP	THREE PHASE		THREE PHASE		SINGLE PHASE		SINGLE PHASE	
	Volts/60 Hz	Amps	Volts/50 Hz	Amps	Volts/60 Hz	Amps	Volts/50 Hz	Amps
1 1/2	208	4.4	208	4.8	115	16	110	15
	230	4.2			230	8	220	7.5
	460	2.1	415	2.4				
2	208	6	208	6.3	115	17.6	110	19
	230	5.8			230	8.8	220	9.5
	460	2.9	415	3.3				
3	208	9.9	208	10.4	N/A		N/A	
	230	9						
	460	4.5	415	5.2				
5	208	14.8	N/A		N/A		N/A	
	230	14						
	460	7						

In line with its policy to continually improve its products, Red Goat reserves the right to change materials and specifications without notice.

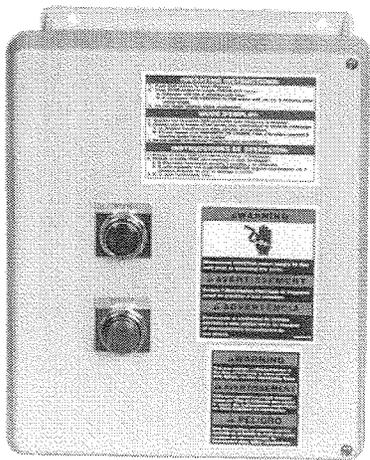


# RAC1 & RAC2 SERIES

## AUTOMATIC REVERSING MAGNETIC CONTROLS



RAC 2



RAC 1

**INCLUDES:**

- PF: Positive flush.
- EM: The *Eco-Mizer™* Electricity and Water Saver.

**APPLICATION:**

- Provides automatic reversing of motor (the motor runs in the opposite direction each time it is started) which doubles the life of the shattering mechanism.

**DESIGN AND CONSTRUCTION:**

- High strength compression molded glass fiber reinforced polyester, NEMA4X (watertight, corrosion resistant) enclosure. Reversing magnetic contactors with built-in automatic reset overload relays to protect against low voltage, overloads and phase failure. Clearly marked terminal strip for easy connection of incoming power, solenoid valve and remote switch.

**DESIGN FEATURES:**

- Encapsulated solid state control circuit board with self-diagnostic circuitry and indicator lights. Front mounted, heavy duty Start and Stop pushbuttons. RAC2 Series features illuminated pushbuttons to indicate mode of operation, built-in clean out cycle (2 minute time delay for flushing of disposer and waste lines) and disconnect switch with heavy duty front mounted "pistol grip" handle with provision for lockout. Antiplug relay to prevent motor reversing while running or coasting.
- The *Eco-Mizer™* Electricity and Water Saver conserves water and electricity usage by limiting disposer run time to a preset interval. Specify 5 to 15 minutes.

**WARRANTY:**

- One full year from date of purchase by end user, covering defects in material or workmanship; parts and labor included.

**OPTIONAL:**

- RS: Remote Start/Stop switch.



Underwriters Laboratories Inc. LISTED

RAC1 & RAC2 AUTOMATIC REVERSING MAGNETIC CONTROLS						
Model No. RAC1 Series	Model No. RAC2 Series	HP Range	Voltages			PH
			L	H	Hertz	
RAC1-KP	RAC2-KP	1/2, 3/4, 1 1/4, 1 1/2, 2, 3, 5	200-240/440-480		50/60	3
RAC1-BE	RAC2-BE	1/2, 3/4, 1 1/4, 1 1/2, 2, 3, 5	380-415		50	3
RAC1-SL	RAC2-SL	1/2, 3/4, 1 1/4, 1 1/2, 2	110-120		50/60	1
RAC1-SH	RAC2-SH	1/2, 3/4, 1 1/4, 1 1/2, 2	200-240		50/60	1
RAC1-7*	RAC2-7*	7	200-240	440-480	60	3
RAC1-10*	RAC2-10*	10	200-240	440-480	60	3

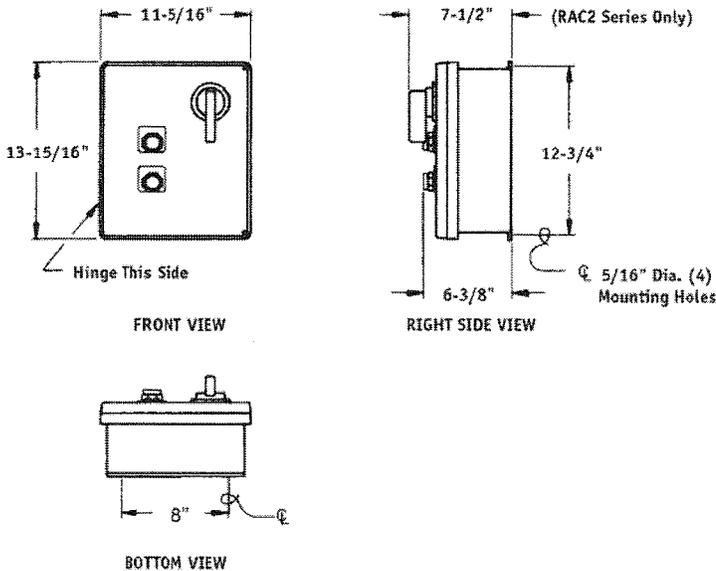
\*Indicate voltage by adding L or H to the end of model number.

# RAC1 & RAC2 SERIES

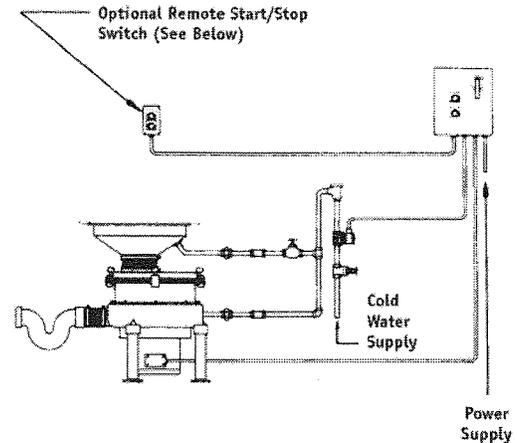
## AUTOMATIC REVERSING MAGNETIC CONTROLS



**DIMENSIONS:**



**TYPICAL INSTALLATION:**



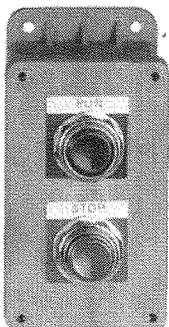
**SHIPPING DIMENSIONS AND WEIGHTS:**

Model No.	WIDTH		DEPTH		HEIGHT		WEIGHT		VOLUME	
	in.	mm.	in.	mm.	in.	mm.	lbs.	kg.	cu. ft.	cu. m.
RAC1	12	305	14	356	11	279	25	11	1.1	.03
RAC2	12	305	14	356	11	279	28	13	1.1	.03

**Construction:** Shall be NEMA4X watertight, corrosion resistant, molded glass fiber reinforced polyester enclosure. Reversing magnetic contactors with overload relay to protect against low voltage, motor overload and phase failure. Front mounted heavy duty illuminated pushbuttons. Built-in front-mounted disconnect switch with heavy duty pistol grip handle with provision for lockout. Encapsulated (moisture resistant) solid state low voltage control circuit with self-diagnostic indicator lights. Antiplung relay to prevent motor reversing while running or coasting. Clean out cycle 2 minute time delay. Shall include the *Eco-Mizer™* Electricity and Water Saver preset at factory to customer requirements, 5 to 15 minutes, at no additional cost.

**Approvals and Warranty:** Shall be UL (Underwriters Laboratories, Inc.) listed. Warranty shall cover parts, labor and mileage on all components for one year.

**OPTIONS: (Additional Cost)**

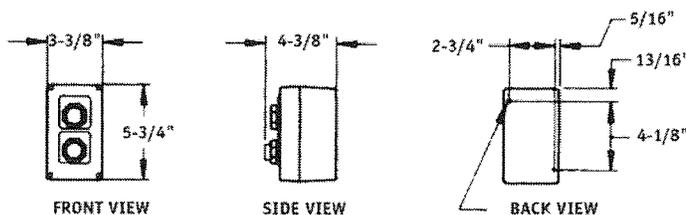


**MODEL RS: REMOTE START/STOP SWITCH**

Allows control panel to be located a distance away while Start/Stop switch can be mounted near disposer. NEMA4X enclosure.

**MODEL PF: POSITIVE FLUSH**

Leaves water running for flushing of waste chamber and drainline for two minutes after motor stops.



*In line with its policy to continually improve its products, Red Goat reserves the right to change materials and specifications without notice.*

# Food Service Equipment

Phone: (800) 632-4572 | Fax: (269) 795-1189



10/25/2024

MM128511

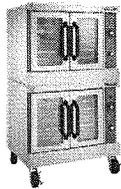
## Quote

To: Genesee Co. Community Action  
Resource Dept. #1153  
Garey West  
601 N. Saginaw St  
Flint, MI 48502  
(810) 232-2185 (Contact)  
GWest@geneseecountymi.gov

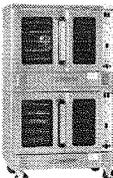
From: HPS  
Michelle Michalski-Thompson  
3275 N M-37 Hwy  
Middleville, MI 49333  
800-632-4572 (Contact)  
mthompson@hpsnet.com

Project: Genesee Co. Community Action  
Resource Dept. #1153  
convection ovens

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>CONVECTION OVEN, GAS</b> Vulcan VC44GD Convection Oven, gas, double-deck, standard depth, solid state controls, electronic spark igniters, 60 minute timer, (5) nickel plated racks per oven, stainless steel front, top, sides & 8"H legs, stainless steel doors with windows, (2) 50,000 BTU, NSF, CSA Star, CSA Flame, ENERGY STAR® Dimensions 70(h) x 40(w) x 42.25(d)	\$11,581.56	\$11,581.56
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Natural gas (specify elevation if over 2,000 ft.)		
	1 ea	(2) 120v/60/1-ph, 15.4 amps total, (2) cords with plugs, standard		
	1 ea	Gas manifold piping included with stacking kit to provide single point gas connection		
	1 st	Casters, set of (4) in lieu of standard legs	\$110.16	\$110.16
	1 ea	FREIGHT Free freight to ship unit.		
	1 ea	LIFT GATE Estimated cost of lift gate if required at delivery. Does not include inside delivery, that is an upcharge.	\$133.00	\$133.00
	1 kt	T&S Brass HG-2D-48SK Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (2) Swivelink fittings, (1) 90° elbow, ball valve, necessary hardware, with Surelink restraining cable adjustable for 3' to 5', 215,000 BTU/ hr minium flow capacity	\$140.04	\$140.04



*3 STACKABLE*

Item	Qty	Description	Sell	Sell Total
	1 ea	T&S Brass FREIGHT Freight estimate for T&S Brass gas connector kit. Weight: 935 lbs total	\$25.00	\$25.00
			<b>Extended Total:</b>	<b>\$11,989.76</b>
2	1 ea	<b>CONVECTION OVEN, GAS</b> Blodgett ZEPH-100-G-DBL  Zephair Convection Oven, gas, double-deck, standard depth, capacity (5) 18" x 26" pans per compartment, (SSI-M) solid state infinite controls with 60 min. manual timer, two speed fan, flue connector, dependent glass doors, interior light, stainless steel front, sides & top, 6" stainless steel legs, 100,000 BTU, ETL, NSF Dimensions 70.63(h) x 38.25(w) x 36.88(d)	\$12,221.50	\$12,221.50
	1 ea	2 year parts, 2 year labor and 1 additional year door warranty (parts only), standard		
	1 ea	Natural gas		
	1 ea	(2) 115v/60/1-ph, 6.0 amps, 2-wire with ground, cord & plug, 1/2 hp, standard		
	1 ea	SSI-M Top Oven: Solid State infinite control with 60 min. manual timer		
	1 ea	SSI-M Bottom Oven: Solid State infinite control with 60 min. manual timer		
	1 ea	Draft diverter, stainless steel, standard		
	1 st	6" plate casters (set)	\$188.83	\$188.83
	1 ea	Gas manifold for double ovens	\$188.82	\$188.82
	1 ea	FREIGHT Estimated freight cost with lift gate delivery. Does not include inside delivery, that is an upcharge.	\$450.00	\$450.00
	1 kt	T&S Brass HG-2D-48SK Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (2) Swivelink fittings, (1) 90° elbow, ball valve, necessary hardware, with Surelink restraining cable adjustable for 3' to 5', 215,000 BTU/ hr minium flow capacity	<del>\$140.04</del>	\$140.04
	1 ea	T&S Brass FREIGHT Freight Estimate for T&S Brass gas connector kit. Weight: 1077 lbs total	<del>\$25.00</del>	\$25.00
			<b>Extended Total:</b>	<b>\$13,214.19</b>
3	1 ea	<b>CONVECTION OVEN, GAS</b>  Southbend (Middleby) PCG140S/SD (QUICK-SHIP) Platinum Double Convection Oven, Gas 70,000 BTU's each, Standard Depth, Standard Controls, Dependent Doors Dimensions 64.8(h) x 38(w) x 38.5(d)	\$9,949.80	\$9,949.80
	1 ea	Quick Ship items have limited configurations & that standard configuration may not apply. Contact factory for details		
	1 ea	Standard (1) year limited parts and labor warranty (reference warranty document for details)		
	1 ea	Natural Gas		

Item	Qty	Description	Sell	Sell Total
	1 ea	Standard power system		
	1 ea	Voltage to be specified		
	1 ea	6" Casters in lieu of legs	\$54.08	\$54.08
	1 ea	FREIGHT Estimated freight cost with lift gate and call ahead services. Does not include inside delivery, that is an upcharge.	\$525.00	\$525.00
	1 kt	T&S Brass HG-2D-48SK Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (2) Swivelink fittings, (1) 90° elbow, ball valve, necessary hardware, with Surelink restraining cable adjustable for 3' to 5', 215,000 BTU/ hr minium flow capacity	\$140.04	\$140.04
	1 ea	T&S Brass FREIGHT Freight Estimate for T&S Brass gas connector kit. Weight: 1082 lbs total	\$25.00	\$25.00
<b>Extended Total:</b>				<b>\$10,693.92</b>

Thank you for the opportunity to quote the above item(s). If you have any questions, need more information or would like to place an order, please call me at the HPS office.

Michelle Thompson  
HPS Customer Service  
mthompson@hpsnet.com

**\*Invoices paid with credit card are subject to a 3% processing fee\*\***

Pricing does not include freight charges unless noted otherwise.

LIMITED ACCESS FEE & FUEL SURCHARGES MAY APPLY AT TIME OF INVOICE.  
PRICING SUBJECT TO MANUFACTURE'S PRICE INCREASES.

**Please verify all Dimensions and any Voltage & Phase or Gas types before placing an order. Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.**

PRICE INCREASES / AVAILABILITY / LEAD TIMES

This quote is based upon the manufacturer's current published price list.

Freight delays and/or periodic shortages of raw materials and parts due to the worldwide pandemic may result in extended lead times and increased cost after your order is placed, which is out of our control.

HPS cannot be held responsible for any manufacturer cost increases or production delays to orders. We will communicate with you as soon as we are notified should any changes occur.

**Important Information about your Delivery!**

**NOTE:** If facility will be receiving delivery of order than they will be responsible for the below. If order is being sent to an Installer to receive, than they will be responsible for the below.

**You are responsible for:**

- Removing the shipment from the truck unless a lift gate delivery is required to get equipment to ground level (Must be noted on PO and there will be an additional charge for lift gate service)
- Bringing it into your location (Delivery drivers do not bring equipment into building)
- Noting damaged or missing items on the carrier's delivery receipt

**Upon inspection, if any piece of the shipment is damaged or missing:**

- Note it clearly on the delivery receipt before signing (ie - "missing 3 pieces", "holes in packaging", "multiple dents on table", etc).
- Keep your copy of the delivery receipt
- Contact us within 1 business day
- Keep the damaged packing materials for inspection
- Take pictures of the damaged items and packaging

**If you do not make note of these issues in any way on the delivery receipt, we cannot guarantee any compensation for damaged or missing items.** By signing your name on the delivery receipt without declaring these exceptions, you are stating that you have received your shipment in acceptable condition.

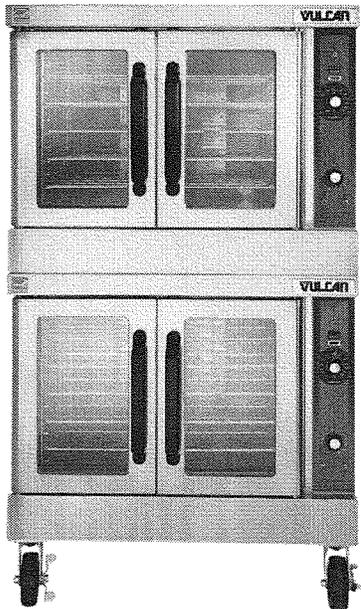
Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_



# VC44G SERIES

Double Deck Gas Convection Ovens



SELL SHEET

**Model VC44GD**  
Shown on optional casters



## SPECIFIER STATEMENT

Double section gas convection oven, Vulcan Model No. (VC44GD) (VC44GC). Stainless steel front, sides, top and legs. Independently operated stainless steel doors with double pane windows. Non-sag insulation applied to the top, rear, sides, bottom and doors. Porcelain enamel on steel oven interiors measures 29" w x 22 1/2" d x 20" h. Two interior oven lights per section. Five nickel plated oven racks per section measure 28 1/2" x 20 1/2". Eleven position nickel plated rack guides with positive rack stops. One 50,000 BTU/hr. burner per section. 100,000 total BTU/hr. Electronic spark igniters. Furnished with a two speed 1/2 H.P. oven blower-motor per section. Oven cool switch for rapid cool down. 120 volt, 60 Hz, 1 ph power supply required. 6' cord and plug. 7.7 amps total draw per section.

**Exterior Dimensions:**

- 40 1/4" W x 40" D (includes motor & door handles)
- 40 1/4" W x 37 1/4" D (includes motor only)
- 70" H on 8" legs

CSA design certified. NSF listed.

**Specify type of gas when ordering.**

**Specify altitude when above 2,000 FT.**

Project \_\_\_\_\_  
 AIA # \_\_\_\_\_ SIS # \_\_\_\_\_  
 Item # \_\_\_\_\_ Quantity \_\_\_\_\_ C.S.I. Section 114000

## MODELS

- VC44GD** Solid state temperature controls adjust from 150° to 500°F. 60 minute timer with audible alarm.
- VC44GC** Computer controls with digital time and temperature readouts. 99-hour timer with audible alarm. Roast and Hold cycle. One hundred programmable menu selections. Shelf I.D. programming.

Double deck ovens are supplied as separate units with a stacking kit.

## STANDARD FEATURES

- Stainless steel front, sides, top and legs
- Independently operated stainless steel doors with double pane windows
- 50,000 BTU/hr. burner per section, 100,000 BTU/hr. total
- Electronic spark igniters
- 1/2 H.P. two speed oven blower-motor. 120/60/1 with 6' cord and plug; 7.7 amps per section; 15.4 amps total draw
- Oven cool switch for rapid cool down
- Porcelain enamel on steel oven interior
- Five nickel plated grab-and-go oven racks with eleven rack positions per section (10 total racks)
- 3/4" rear gas connection with combination gas pressure regulator and safety solenoid system
- One year limited parts and labor warranty

## OPTIONS

- Kosher friendly control package
- Complete prison package
  - Security screws only
- 208V or 240V, 60 Hz, 1 ph, two speed, 1/2 H.P. blower motor; 208V, 4.2 amps; 240V, 3.6 amps
- Casters
- Simultaneous chain driven doors
- Control panel mounted on left side of oven
- Stainless steel rear enclosure
- Second year extended limited parts and labor warranty

## ACCESSORIES (PACKAGED AND SOLD SEPARATELY)

- Extra oven rack(s)
- Rack hanger(s)
- Stainless steel drip pan
- Flexible gas hose with quick disconnect and restraining device; consult price book for available sizes
- Down draft flue diverter for direct vent connection

Approved by \_\_\_\_\_ Date \_\_\_\_\_ Approved by \_\_\_\_\_ Date \_\_\_\_\_



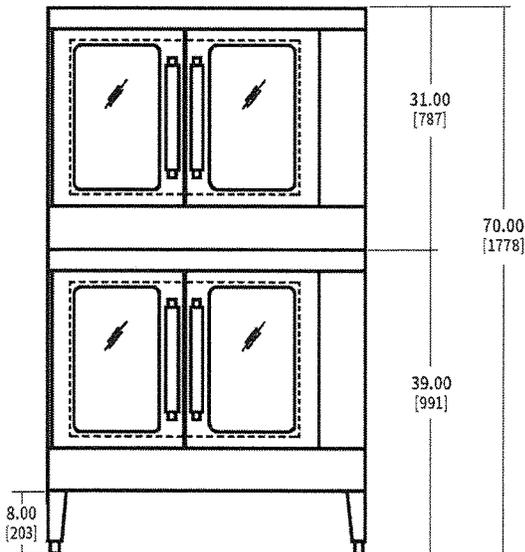
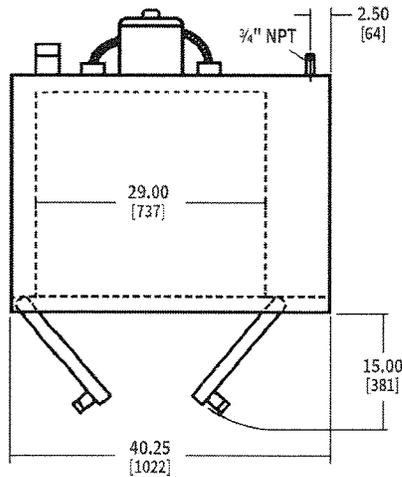
# VC44G SERIES

## Double Deck Gas Convection Ovens

### INSTALLATION INSTRUCTIONS

1. A combination gas pressure regulator and safety solenoid valve system is included in this unit. Natural gas is 5.0" W.C., Propane gas is 10.0" W.C.
2. An adequate ventilation system is required for commercial cooking equipment. Information may be obtained by visiting the National Fire Protection Association website at <https://www.nfpa.org/>. Refer to NFPA No. 96.
3. These units are manufactured for installation in accordance with ANSZ223.1A (latest edition), National Fuel Gas Code. Information may be obtained from The American Gas Association website at <https://www.aga.org/>.
4. Clearances:
 

	Combustible	Non-combustible
Rear	0"	0"
Right Side	2"	0"
Left Side	1"	0"
5. This appliance is manufactured for commercial installation only and is not intended for home use.
6. The installation location should not experience temperatures below -20°C (-4°F).

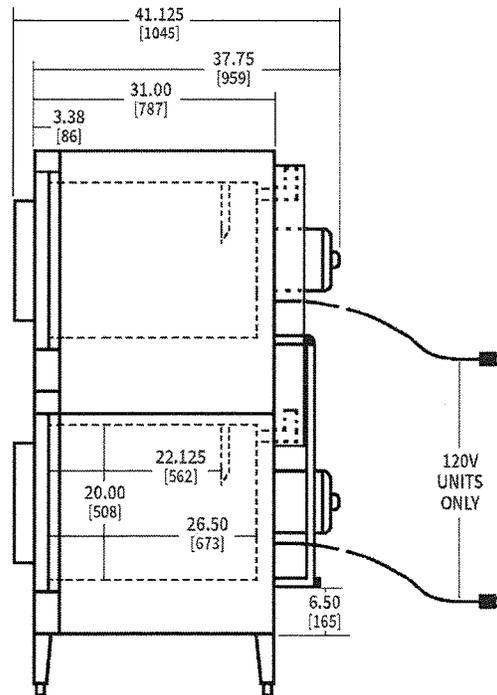


CAD and/or Revit Files Available

INSTALLATION MANUAL

40 1/4" W x 41 1/8" D (includes motor & door handles)  
 40 1/4" W x 37 3/4" D (includes motor only)  
 70" H on 8" legs

Oven interior: 29" W x 22 1/2" D x 20" H



Model	Width	Depth w/handles	Height	Per Oven BTU/hr.	Total BTU/hr.	Electrical	Weight
VC44G	40 1/4"	41 1/8"	70"	50,000	100,000	120/60/1	820 lbs (372 KG) without skids/packaging 928 lbs (422 KG) with skids/packaging

As continued product improvement is a policy of Vulcan, specifications are subject to change without notice.



**T&S BRASS AND BRONZE WORKS, INC.**

2 Saddleback Cove / P.O. Box 1088  
Travelers Rest, SC 29690

Model No.

**HG-2-SK Series**

Item No.

Travelers Rest, SC: 800-476-4103 • Simi Valley, CA: 800-423-0150 • Fax: 864-834-3518 • www.tsbrass.com

This Space for Architect/Engineer Approval

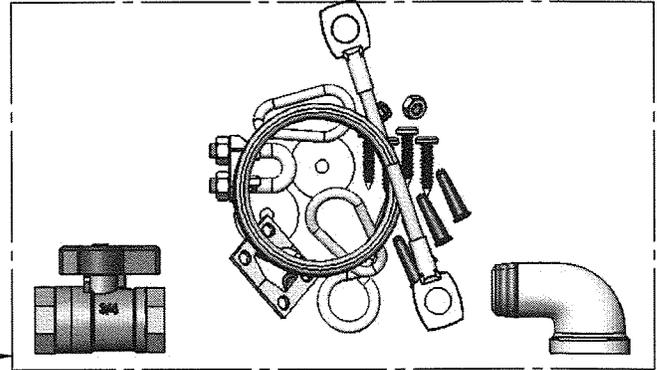
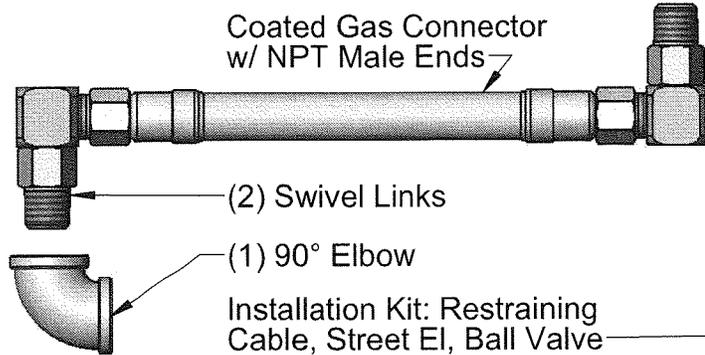
Job Name \_\_\_\_\_ Date \_\_\_\_\_

Model Specified \_\_\_\_\_ Quantity \_\_\_\_\_

Customer/Wholesaler \_\_\_\_\_

Contractor \_\_\_\_\_

Architect/Engineer \_\_\_\_\_



"L" = Length	1/2" NPT
12"	HG-2C-12SK
24"	HG-2C-24SK
36"	HG-2C-36SK
48"	HG-2C-48SK
60"	HG-2C-60SK
72"	HG-2C-72SK

"L" = Length	3/4" NPT
12"	HG-2D-12SK
24"	HG-2D-24SK
36"	HG-2D-36SK
48"	HG-2D-48SK
60"	HG-2D-60SK
72"	HG-2D-72SK

"L" = Length	1" NPT
12"	HG-2E-12SK
24"	HG-2E-24SK
36"	HG-2E-36SK
48"	HG-2E-48SK
60"	HG-2E-60SK
72"	HG-2E-72SK

"L" = Length	1 1/4" NPT
12"	HG-2F-12SK
24"	HG-2F-24SK
36"	HG-2F-36SK
48"	HG-2F-48SK
60"	HG-2F-60SK
72"	HG-2F-72SK

**HG-2-SK Series Product Configurator: HG - 2  -  SK**

Ex: HG - 2  -  SK

Gas Hose, 3/4" NPT Male Ends, 36" Length, (2) Swivel Links, (1) 90° Elbow, (1) Installation Kit

Product Specifications:  
Safe-T-Link Gas Appliance Connector: Coated Hose w/ NPT Male Ends, Swivel Links, 90° Elbow & Installation Kit

Product Compliance:  
ANSI Z21.69 / CSA 6.16  
NSF 2  
NFPA 54

# Food Service Equipment

Phone: (800) 632-4572 | Fax: (269) 795-1189



11/18/2024

132526

## Quote

To: Genesee Co. Community Action  
 Resource Dept. #1153  
 Garey West  
 601 N. Saginaw St  
 Flint, MI 48502  
 (810) 232-2185 (Contact)  
 GWest@geneseecountymi.gov

From: HPS  
 Nikol Newton  
 3275 N M-37 Hwy  
 Middleville, MI 49333  
 800-632-4572 (Contact)  
 269-795-1189 (Fax)  
 nnewton@hpsgpo.com

Project: Genesee Co. Community Action  
 Resource Dept.  
 Range

DUE TO INCREASE IN DELIVERY DAMAGE, PLEASE READ IMPORTANT INFORMATION ABOUT YOUR DELIVERY AT BOTTOM OF QUOTE.

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>RANGE, 24", 4 OPEN BURNERS</b> Vulcan 24S-4B (Quick Ship) Endurance™ Restaurant Range, gas, 24", (4) 30,000 BTU burners, standard oven, stainless steel front, sides, backriser & lift-off high shelf, fully MIG welded frame, 6" adjustable legs, 143,000 BTU, CSA, NSF Dimensions 58(h) x 24(w) x 34(d)	\$3,881.50	\$3,881.50
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	Natural gas (specify elevation if over 2,000 ft.)		
	1 ea	Stainless steel backriser & lift-off high shelf, standard		
	1 ea	CASTERS-RR4 Casters, 5" (set of 4) (2 with locks)	\$491.61	\$491.61
	1 ea	FREIGHT Free freight to Vulcan unit.		
	1 ea	FREIGHT Estimated cost of lift gate if required at delivery. Does not include inside delivery, that is an upcharge.	\$133.00	\$133.00
	1 kt	T&S Brass HG-4D-48SK Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (2) Swivelink fittings, (1) 90° elbow, ball valve, restraining cable adjustable for 3' to 5', 180,000 BTU / hr minium flow capacity	\$204.96	\$204.96



Item	Qty	Description	Sell	Sell Total
	1 ea	T&S Brass FREIGHT Freight estimate for T&S gas hose connector kit. <b>**Vulcan will have a price increase starting 1/1/25. Orders must be received by 12/26/24 to ensure current pricing**</b>	\$25.00	\$25.00
			<b>Extended Total:</b>	<b>\$4,736.07</b>
2	1 ea	<b>HD RANGE, 24", 4 OPEN BURNERS</b> Montague Company 124-5 Legend™ Heavy Duty Range, gas, 24", (4) 12" 30,000 BTU open burners, oven interior 16-1/4" W x 28-1/4" D x 14-3/4" H, stainless steel front, black sides, 4" back flue riser, 6" high adjustable legs, 140,000 BTU, NSF, cETLus, CE Dimensions 14.75(h) x 24(w) x 37.25(d)	\$7,816.98	\$7,816.98
	1 ea	Natural gas		
	1 ea	1" Right rear manifold with pressure regulator (up to 500,000 BTU/hr)	\$445.80	\$445.80
	1 ea	Casters with 5" wheel 6" OA (set of 4)	\$360.14	\$360.14
	1 ea	FREIGHT Estimated cost of freight to ship Montague oven.	\$394.00	\$394.00
	1 ea	LIFT GATE Estimated cost of lift gate if required at delivery. Does not include inside delivery, that is an upcharge.	\$60.00	\$60.00
			<b>Extended Total:</b>	<b>\$9,076.92</b>
3	1 ea	<b>HD RANGE, 24", 4 OPEN BURNERS</b> Southbend (Middleby) P24C-BB Platinum Heavy Duty Range, gas, 24", (4) 35,000 BTU open burners, manual controls, cabinet base, stainless steel front sides, rear, exterior bottom & 6" adjustable legs, 140,000 BTU, cCSAus, CSA Flame, CSA Star, NSF Dimensions 41(h) x 24(w) x 37.5(d)	\$6,252.16	\$6,252.16
	1 ea	Standard (1) year limited parts and labor warranty (reference warranty document for details)		
	1 ea	NOTE: 5" flue riser, standard		
	1 ea	Natural Gas		
	1 ea	1167782 1" gas pressure regulator (shipped loose) Natural gas - preset @ 6" - maximum capacity 600,000 BTU	\$160.70	\$160.70
	1 ea	1130195 1" NPT quick disconnect flex hose assembly, 48"	\$676.44	\$676.44
	1 ea	1176867 Restraining device kit	\$69.00	\$69.00
	1 ea	Casters, 2 locking & 2 standard, in lieu of legs	\$439.32	\$439.32
	1 ea	FREIGHT Estimated freight to ship Southbend unit.	\$285.00	\$285.00
	1 ea	LIFT GATE Estimated cost of lift gate if required at delivery. Does not include inside delivery, that is an upcharge.	\$150.00	\$150.00
			<b>Extended Total:</b>	<b>\$8,032.62</b>

Thank you for the opportunity to quote the above item(s). If you have any questions, need more information or would like to place an order, please call me at the HPS office.

\*Invoices paid with credit card are subject to a 3% processing fee\*\*

Pricing does not include freight charges unless noted otherwise.

LIMITED ACCESS FEE & FUEL SURCHARGES MAY APPLY.

\* PRICING SUBJECT TO MANUFACTURE'S PRICE INCREASES.

Please verify all Dimensions and any Voltage & Phase or Gas types before placing an order. Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.

## **Important Information about your Delivery!**

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- Removing the shipment from the truck
- Bringing it into your location
- Noting damaged or missing items on the carrier's delivery receipt

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- Note it clearly on the delivery receipt before signing (ie - "missing 3 pieces", "holes in packaging", "multiple dents on table", etc).
- Keep your copy of the delivery receipt
- Contact us within 1 business day
- Keep the damaged packing materials for inspection
- Take pictures of the damaged items and packaging

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### PRICE INCREASES / AVAILABILITY / LEAD TIMES

This quote is based upon the manufacturer's current published price list.

Freight delays and/or periodic shortages of raw materials and parts due to the worldwide pandemic may result in extended lead times and increased cost after your order is placed, which is out of our control.

HPS cannot be held responsible for any manufacturer cost increases or production delays to orders. We will communicate with you as soon as we are notified should any changes occur.

Nikol Newton  
HPS Customer Service  
800-632-4572  
nnewton@hpsnet.com

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

## RESTAURANT RANGES

**VULCAN****ENDURANCE GAS RESTAURANT RANGE  
4 OPEN BURNERS  
24" WIDE GAS RANGE**

**Model 24S-4N**  
(shown with optional casters)

**SPECIFICATIONS**

24" wide gas restaurant range, Vulcan Model No. 24S-4BN. Fully MIG welded aluminized steel frame for added durability. Stainless steel front, sides, backriser, highshelf and 6" adjustable legs. Extra deep crumb tray with welded corners. Four 30,000 BTU/hr. open top burners with lift-off burner heads. Energy saving flashtube open burner ignition system (one pilot for every two burners) shrouded for reliability. Heavy duty cast grates, easy lift-off 12" x 12½" in the front and 12" x 14½" in the back to better accommodate stock pots or large pans. Grates have a built in aeration bowl for greater efficiency. Burner knobs are cool to the touch, high temperature material. One oven: 23,000 BTU/hr. standard bakers depth ovens with porcelain oven bottom and door panel, measures 26¼"d x 20¼"w x 14"h. Oven thermostat adjusts from 250°F to 500°F with a low setting. Oven is supplied with two racks, two rack guide sets, and four rack positions. Oven door is heavy duty with an integrated door hinge/spring mechanism requiring no adjustment. ¾" rear gas connection and pressure regulator. Total input 143,000 BTU/hr.

**Exterior Dimensions:**

34"d x 24"w x 58"h on 6" adjustable legs

- 24S-4BN 1 Standard Oven / Natural Gas
- 24S-4BP 1 Standard Oven / Propane

**STANDARD FEATURES**

- Fully MIG welded frame
- Stainless steel front, sides, backriser, lift-off high shelf
- 6" stainless steel adjustable legs
- Four open top burners, each burner is 30,000 BTU/hr. with lift-off burner heads
- Shrouded flash tube pilot system (one pilot per two burners)
- Heavy duty cast grates, easy lift-off 12" x 12½" in front and 12" x 14½" in the rear
- Extra deep pull out crumb tray with welded corners
- 23,000 BTU/hr. baker's depth standard oven cavity. Full size sheet pans fit front-to-back
- Oven thermostat adjusts from 250°F to 500°F
- Two oven racks and four rack positions
- One year limited parts and labor warranty

**ACCESSORIES** (Packaged & Sold Separately)

- Extra oven rack with rack guides
- Casters (set of four)
- Leveling casters (set of four)
- Flanged feet (set of four)
- 10" stainless steel stub back

**OPTIONS** (Factory Installed)

- Flame Safety device with manual spark ignition for all open top burners, thermostatic griddles and oven pilots
- Hot tops

**VULCAN**

a division of ITW Food Equipment Group LLC

P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 ■ Local: 502-778-2791 ■ Quote & Order Fax: 1-800-444-0602

RESTAURANT RANGES



**ENDURANCE GAS RESTAURANT RANGE**  
**4 OPEN BURNERS**  
**24" WIDE GAS RANGE**

**INSTALLATION INSTRUCTIONS**

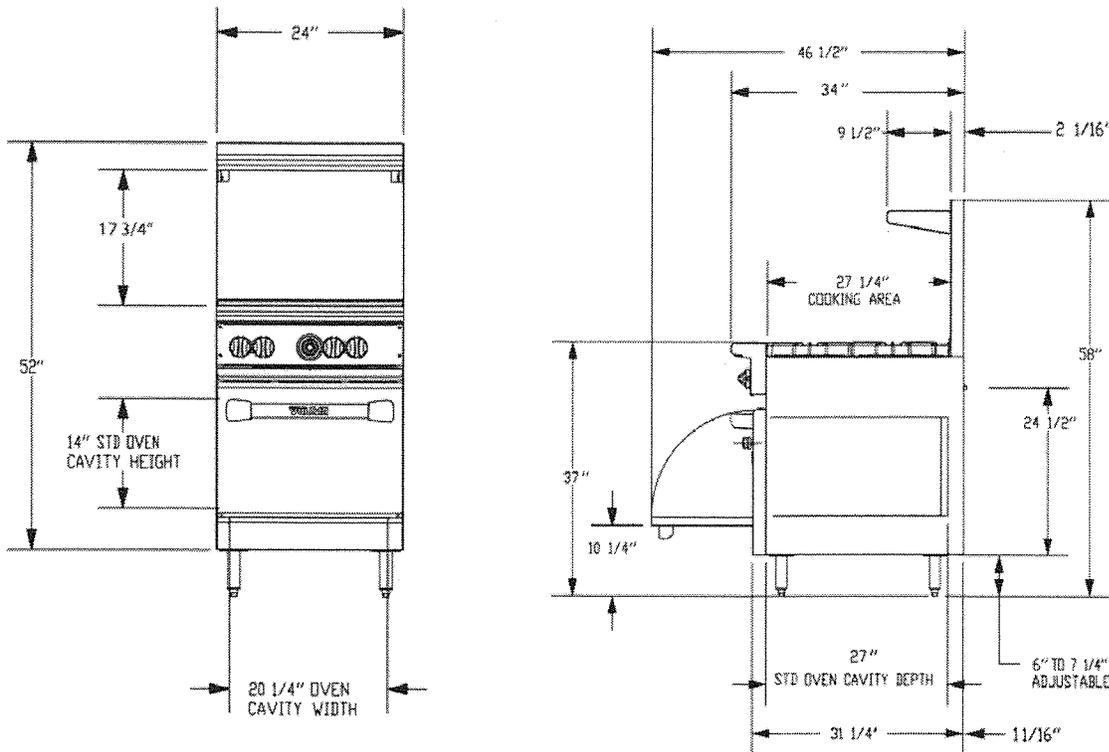
1. A pressure regulator sized for this unit is included. Natural gas 5.0" W.C., propane gas 10.0" W.C.
2. Gas line connecting to range must be 3/4" or larger. If flexible connectors are used, the inside diameter must be 3/4" or larger.
3. An adequate ventilation system is required for commercial cooking equipment. Information may be obtained by writing to the National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02269, www.NFPA.org. When writing, refer to NFPA No. 96.
4. These units are manufactured for installation in accordance with ANSZ223.1A (latest edition), National Fuel Gas Code. Copies may be obtained from The American Gas Association, 400 N Capitol St. NW, Washington, DC 20001, www.AGA.org.

5. **Clearances**

	<b>Rear</b>	<b>Sides</b>
Combustible	6"	10"
Standard Oven Non-combustible	0"	0"
Convection Oven Non-combustible	Min. 4"	0"
6. For proper combustion, install equipment on adjustable legs or casters provided with unit.

**NOTE:** In line with its policy to continually improve its product, Vulcan reserves the right to change materials and specifications without notice.

**Specify type of gas when ordering.**  
**Specify altitude when above 2,000 feet.**



TOP CONFIGURATION	MODEL NUMBER	DESCRIPTION	TOTAL INPUT BTU / HR	SHIPPING WEIGHT LBS / KG
	24S-4BN	1 Standard Oven / 4 Burners / Natural Gas	143,000	350 / 159
	24S-4BP	1 Standard Oven / 4 Burners / Propane	143,000	350 / 159

This appliance is manufactured for commercial use only and is not intended for home use.



a division of ITW Food Equipment Group LLC

P.O. Box 696 ■ Louisville, KY 40201 ■ Toll-free: 1-800-814-2028 ■ Local: 502-778-2791 ■ Quote & Order Fax: 1-800-444-0602

**NOTE:** In line with its policy to continually improve its products, Vulcan reserves the right to change materials and specifications without notice.



**T&S BRASS AND BRONZE WORKS, INC.**  
 2 Saddleback Cove / P.O. Box 1088  
 Travelers Rest, SC 29690

Model No.  
**HG-4-SK Series**  
 Item No.

Travelers Rest, SC: 800-476-4103 • Simi Valley, CA: 800-423-0150 • Fax: 864-834-3518 • www.tsbrass.com

This Space for Architect/Engineer Approval

Job Name \_\_\_\_\_ Date \_\_\_\_\_

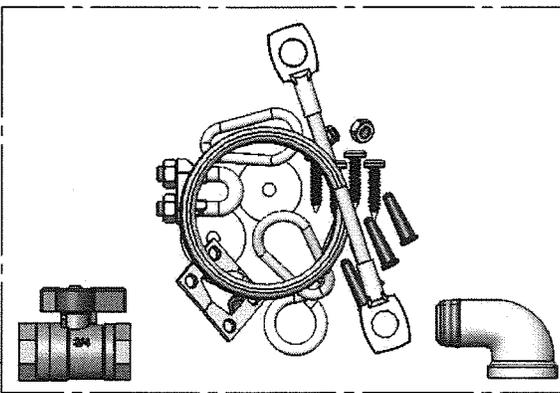
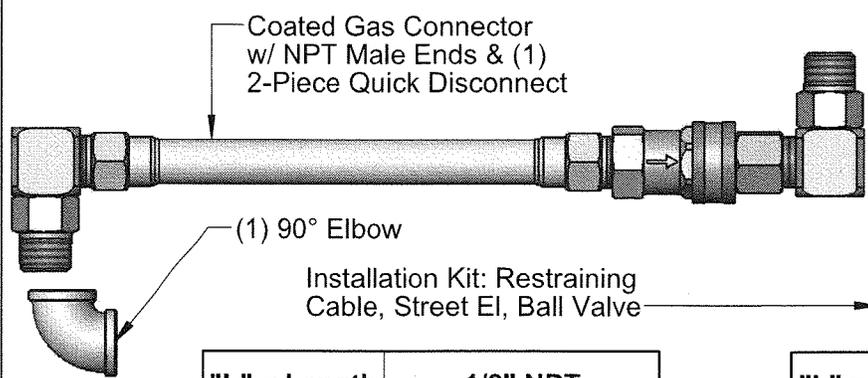
Model Specified \_\_\_\_\_ Quantity \_\_\_\_\_

Customer/Wholesaler \_\_\_\_\_

Contractor \_\_\_\_\_

Architect/Engineer \_\_\_\_\_

# SAFE-T-LINK



"L" = Length	1/2" NPT
12"	HG-4C-12SK
24"	HG-4C-24SK
36"	HG-4C-36SK
48"	HG-4C-48SK
60"	HG-4C-60SK
72"	HG-4C-72SK

"L" = Length	3/4" NPT
12"	HG-4D-12SK
24"	HG-4D-24SK
36"	HG-4D-36SK
48"	HG-4D-48SK
60"	HG-4D-60SK
72"	HG-4D-72SK

"L" = Length	1" NPT
12"	HG-4E-12SK
24"	HG-4E-24SK
36"	HG-4E-36SK
48"	HG-4E-48SK
60"	HG-4E-60SK
72"	HG-4E-72SK

"L" = Length	1 1/4" NPT
12"	HG-4F-12SK
24"	HG-4F-24SK
36"	HG-4F-36SK
48"	HG-4F-48SK
60"	HG-4F-60SK
72"	HG-4F-72SK

**HG-4-SK Series Product Configurator: HG - 4  -  SK**

Ex: HG - 4  -  SK  
 Gas Hose, 3/4" NPT Male Ends, 36" Length, (1) 2-Piece Quick Disconnect,  
 (1) 90° Elbow, (2) Swivel Links, (1) Installation Kit

Product Specifications:  
 Safe-T-Link Gas Appliance Connector: Coated Hose w/ NPT Male Ends,  
 Swivel Links, 2-Piece Quick Disconnect, 90° Elbow & Installation Kit

Product Compliance:  
 ANSI Z21.69 / CSA 6.16  
 NSF 2  
 NFPA 54



# LEGEND™

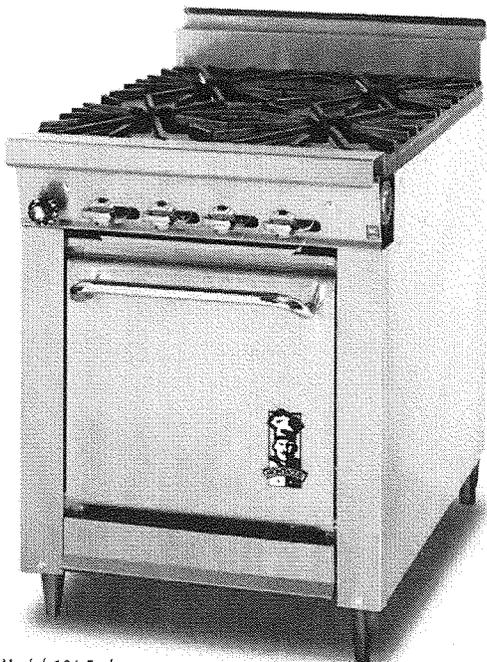
## Heavy-Duty 24" (610mm) Gas Range

Item No. \_\_\_\_\_

Project \_\_\_\_\_

Quantity \_\_\_\_\_

### (-5,-559, S) Top Series



Model 124-5 shown

#### SHORT/BID SPECIFICATION

Range shall be a Montague **Legend** Model [Specify one]:

- 124-5**, with two 12" x 31" (305 x 787mm) heavy-duty cast iron, precision ground open top grates, over two 30,000 BTU/hr lift off star burners, with individual burner controls and automatic standing pilots
- 124-559**, with two 12" (305mm) combination open burner/hot tops, with heavy-duty cast iron, precision ground open top grate, over a 30,000 BTU/hr lift off star burner and two rear 15,000 BTU/hr solid cast iron hot tops, with individual burner controls and automatic standing pilots
- 124-8T**, with 24" x 28" (610 x 711mm) griddle top with 3/4" (19mm) thick precision-ground cook surface, 4" (102mm) high splash, 2-5/8" (67mm) wide front grease trough with drop to grease receptacle and Three 15,000 BTU/hr burners with thermostatic control and automatic standing pilots
- 124-5S**, with 16-gauge stainless steel work top

...on a 24" (610mm) wide heavy duty gas-fired unit with front vented 20,000 BTU/hr conventional oven with counterweighted door, porcelainized steel interior, four-position rack guides and one wire pan rack standard; with stainless steel front and exterior bottom, black painted sides and back, 4" (102mm) high flue riser and 3" (76mm) deep front rail standard; plus all the features listed and options/accessories checked:

#### MODEL 124-5 TOP FEATURES:

Two 12" wide x 31" deep (305 x 787mm) open burner tops, with:

- Heavily ribbed cast iron, surface-ground top grates
- Four large-diameter 30,000 BTU/hr lift off star burners with raised ports
- Automatic standing pilots
- Drip pan positioned under open burners

MODEL GUIDE		
Model No.	Range Top	
124-5	Four 12" (305 mm) Open Burners	
124-559	Two Front Open burners, two Rear Hot Tops	
124-8T	24"Thermostatically controlled griddle	
124-S	Stainless Work Surface	

#### MODEL 124-559 TOP FEATURES:

Two 12" wide x 15-1/2" deep (305 x 394mm) open burner tops in front, with:

- Heavily ribbed cast iron, surface-ground top grates
- Two large diameter 30,000 BTU/hr lift off star burners with raised ports in front
- Automatic, standing pilots
- Drip pans positioned under open burners
- Solid hot top in back over 15,000 BTU/hr burner

#### MODEL 124-8T TOP FEATURES:

One 24" wide x 28" deep (610 x 711mm) griddle top with Thermostats:

- 3/4" (19mm) thick precision-ground steel cook surface
- 2" (51mm) high backsplash and tapered side-splashes
- 2-5/8" (67mm) wide front grease trough pitched to grease receptacle
- Built-in 2-1/8" (54mm) hanging grease receptacle
- Three 15,000 BTU/hr gas burners with standing pilots & gas control valves
- Adjusting bolts for changing griddle forward pitch

#### MODEL 124S TOP FEATURES:

- 16-gauge stainless steel work surface

#### STANDARD OVEN FEATURES [All Models]:

- 16-1/4" wide x 28" deep x 15" (410 x 711 x 381mm) high cooking compartment
- Front venting oven design for more even cooking
- Heavy-duty counterweighted oven door — no springs
- Four-position adjustable nickel-plated rack supports, with one rack standard
- Interior panels and door porcelain-lined for long life & easy cleaning
- Low-to-500°F (260°C) thermostat mounted in insulated cool zone
- 20,000 BTU/hr cast iron burner with automatic ignition safety pilot

#### STANDARD CONSTRUCTION FEATURES:

- Satin finish stainless steel front with 3" (76mm) deep front rail
- Other surfaces painted black with electrolytic zinc undercoating
- Stainless steel 4" (102mm) rear flue riser standard
- 6" (152mm) adjustable stainless steel legs standard
- 1-1/4" NPT front gas manifold with 1/2 union on each end

#### AGENCY APPROVALS:

- NSF Listed
- ETL Design Certified to ANSI Z83.11 • CSA 1.8
- CE Approved • EN 203-1



HDS-1 [Rev. 2/17]

THE MONTAGUE COMPANY • 1830 Stearman Avenue, Hayward, CA 94545 • 800 345-1830 • Fax: 510 785-3342 • montaguecompany.com

Item No. \_\_\_\_\_

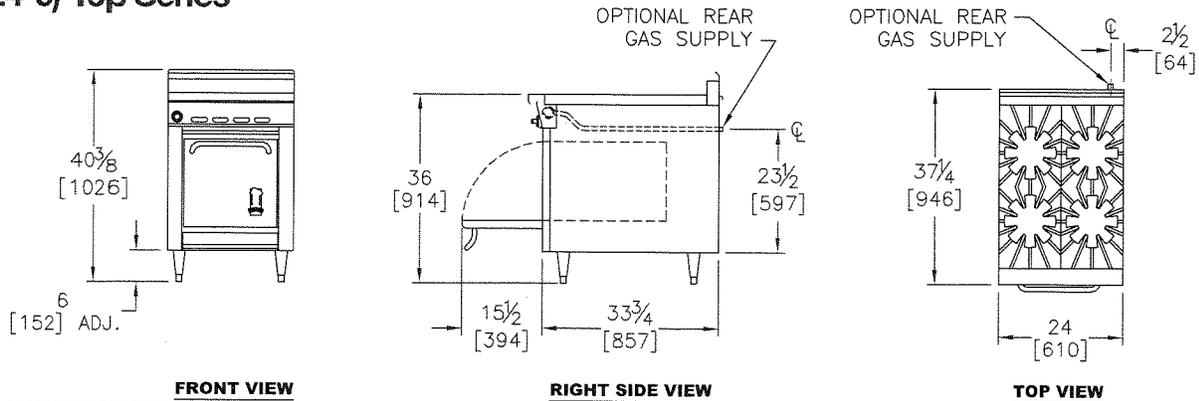
Project \_\_\_\_\_

Quantity \_\_\_\_\_

# LEGEND™ Heavy-Duty 24" (610mm) Gas Range

## (124-5) Top Series

Dimensions in brackets are millimeters



### OPTIONS GUIDE:

#### Open Burner Top Sections:

Cast Iron Ribbon Grate, 12" (28.8mm) sections, (for use with 20,000 BTU/hr burners only) positioned:

- Right (1)  Left (1)  Left & Right (2)
- 20,000 BTU/hr star burner, positioned:
- Right (2)  Left (2)

- 42" (1067mm) range depth [Add Suffix -40]
- 304 stainless steel burner box assembly

#### Back Panels/Shelves:

- 18" (457mm) high back
- Single high shelf
- Double high shelf
- 6" (152mm) wide stainless steel plate shelf
- 8" (203mm) wide stainless steel plate shelf
- Stainless steel back

#### Oven:

- Extra oven racks: \_\_\_\_ ea.

#### Manifolds: [right rear with pressure regulator]:

- 1" NPT up to 400,000 BTU/hr

#### Manifold Cap:

- left side  right side

#### Stainless Manifold Cover:

- left side  right side

**Controls:** \*Options include 304 stainless steel burner assembly with lift out burner pans (pans for open tops only) [see Heavy Duty option page HDS-48]

- \*Electronic rangetop pilot ignition
- \*Flame failure rangetop safety valves
- \*Electronic rangetop pilot ignition & flame failure rangetop safety valves

#### Finish:

- Stainless steel left side panel
- Stainless steel right side panel
- Stainless steel back panel

#### Special Finish: [Consult Factory]

#### General:

- Casters — set of four 5" (127mm) casters
- Flanged feet with holes

#### Flex Connector Kit [1" NPT:

- 3' (914mm)  4' (1219mm)

#### Security Options/Prison Package [Consult Factory]

#### International Approvals:

- CE - Conformance Européenne - EN203-1
- Includes flame failure valve option*
- Canadian Approval

### INSTALLATION REQUIREMENTS & SHIPPING INFORMATION

- Ovens & ranges must be installed in accordance with local codes or in their absence with the National Fuel Gas Code: ANSI Z223.1; CAN/CGA-B149.1 Natural Gas and Propane Installation Code, as applicable. Compliance with codes is the responsibility of the Owner and Installer.
- An adequate ventilation system is required. Refer to National Fire Protection Association No. 96, Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations.
- This appliance is intended for commercial use by professionally trained personnel. NOT intended for Residential Use.
- Specify installation elevation: \_\_\_\_\_ if above 2,000 ft (610m).
- GAS INLET SIZE (All Models):** 1-1/4 (32mm) front manifold with 1/2 union on each end provided for battery connection. A properly sized gas pressure regulator must be furnished by the Installer.
- The incoming gas line pressure into the regulator should be 8"-14" w.c. for natural gas, and 12"-14" w.c. for propane gas.

Minimum Clearances	Combustible Construction	Noncombustible Construction
From Back Wall*	2" (51mm)	0"
Left & Right Side	15" (381mm)	15"
With 6" (152mm) legs	Suitable for installation on combustible floors	

**Curb installation requires a minimum toe space depth of 2" (51mm). Consult factory for details on installing convection oven range bases on curbs.**

Models:	Specify Type of Gas: Gas Delivery Pressure: Burners	<input type="checkbox"/> Natural	<input type="checkbox"/> Propane	<input type="checkbox"/> FFV <sup>†</sup>	Shipping Weight	Shipping Class	Cube (Crated) ft <sup>3</sup> /m <sup>3</sup>
		6.0" WC BTU/hr* (kW)	10.0" WC BTU/hr* (kW)	Natural/Propane BTU/hr* (kW)			
124-5	5	140,000 (41)	140,000 (41)	140,000 (41)	370 lbs (168 kg)	85	17/.48
124-559	5	110,000 (32.2)	110,000 (32.2)	110,000 (32.2)	400 lbs (181 kg)	85	17/.48
124S	1	20,000 (5.9)	20,000 (5.9)	20,000 (5.9)	270 lbs (122 kg)	85	17/.48

Entry Clearance: 24" (610mm) uncrated



**THE MONTAGUE COMPANY**  
 1830 Stearman Avenue, Hayward, CA 94545  
 800 345-1830 • Fax: 510 785-3342  
 www.montaguecompany.com

Due to continuous product improvements, specifications are subject to change without notice.

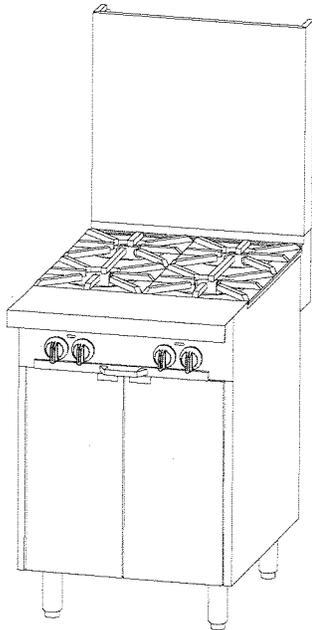


HDS-1 [Rev. 2/17]



**24" SECTIONAL RANGE**  
**FOUR 35,000 BTU OPEN-TOP BURNERS**

*Platinum Series*



Model P24C-BB with optional 24" flue riser

- P24N-BB (Modular Mount)
- P24N-BB-SU (Modular Mount with Step-Up Rear Burners)
- P24C-BB (Cabinet Base)
- P24C-BB-SU (Cabinet Base with Step-Up Rear Burners)

**Standard Features**

- 24" wide sectional range with four open-top burners available with a cabinet base or as a modular unit (for mounting on countertop, refrigerated or freezer base).
- Four 35,000 BTU NAT (35,000 BTU LP) patented clog-free burners
- Removable, welded steel top grates
- 9-1/4" deep front rail
- Removable drip tray
- Stainless steel front, sides, rear and exterior bottom
- Fully insulated lining and burner box
- 1-1/4" front gas manifold and 1" rear gas connection
- 5" high stainless steel flue riser
- Free battery-design assistance
- (1) year limited parts and labor warranty  
 (reference <http://www.southbendnc.com/service.html> for limited warranty details).

**Standard Features of Cabinet-Base Models**

- Stainless steel cabinet base with two removable doors that open from the center.

**Standard Features of Step-Up Models**

- Rear burners are 4" higher than front burners

**OPTIONS & ACCESSORIES AT ADDITIONAL COST**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> External pressure regulator                           | <input type="checkbox"/> Casters (front two casters lock)  | <input type="checkbox"/> Tray or tubular shelves (12" deep)              |
| <input type="checkbox"/> Front rail options:                                   | <input type="checkbox"/> Cable restraint kit (to restrict movement when on casters)                            | <input type="checkbox"/> Open-frame base with casters for future battery |
| <input type="checkbox"/> Cutouts in front rail for sauce pans                  | <input type="checkbox"/> 24" or 36" high flue riser  | <input type="checkbox"/> Extra-deep rear-extending flue riser            |
| <input type="checkbox"/> 7-1/4" deep front rail (to match old style sectional) | <input type="checkbox"/> Shelves on flue riser (one on 24" flue riser, one or two on 36" flue riser, 10" deep) | <input type="checkbox"/> Removable shelf inside cabinet                  |
| <input type="checkbox"/> Square belly bar mounted on 7-1/4" deep front rail    |  | <input type="checkbox"/> Removable, cast iron grate top                  |
|  |  | <input type="checkbox"/> Battery spark ignition                          |

**STANDARD CONSTRUCTION SPECIFICATIONS**

**Exterior Finish:** Front, sides, rear and exterior bottom constructed of #3 polished 430 and 304 stainless steel.

**Range:** 24"-wide front-manifold sectional range with four 35,000 BTU NAT (35,000 BTU LP) clog-free, open-top burners with removable, welded steel top grates.

**Front Rail:** 9-1/4" deep front rail.

**Flue Riser:** 5" high stainless steel flue riser

**Battery:** Unit can be in any position in a battery. If the unit is at the end of the battery, the end side will be solid (rather than have a coverplate over the end of the front manifold).

**Legs:** 6" stainless steel adjustable legs standard.

**Model 24C:** Stainless steel cabinet base with two removable doors that open from the center.

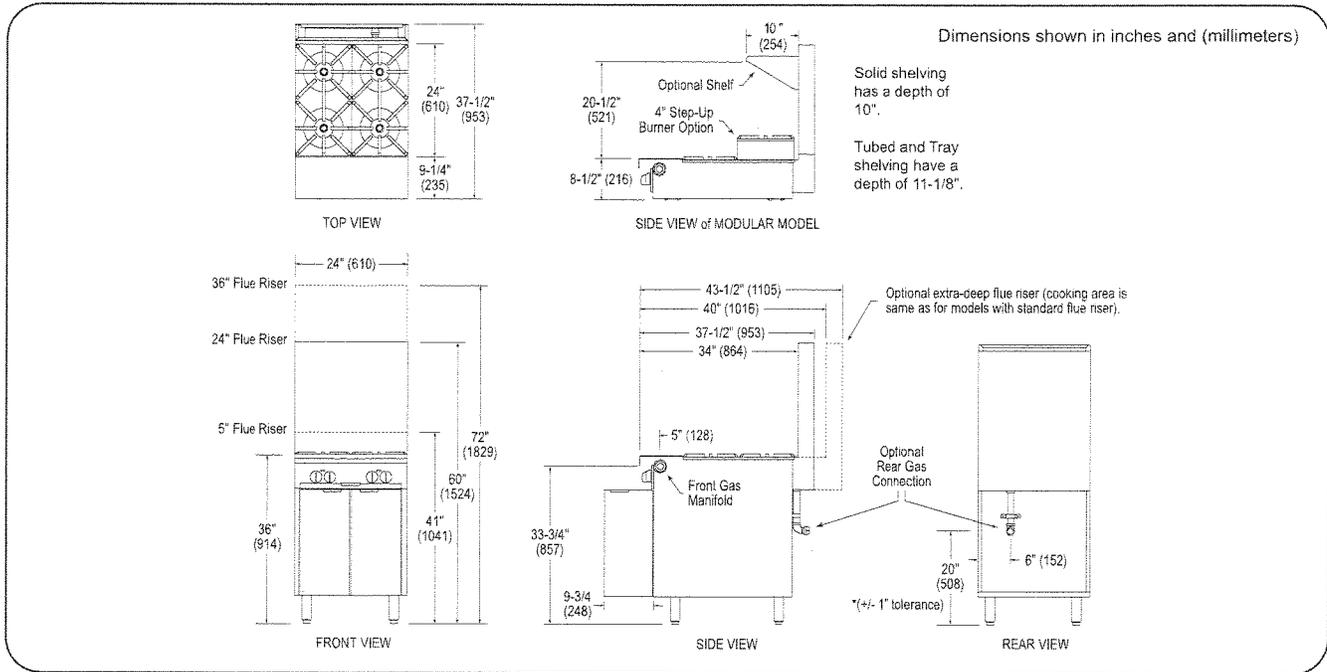
**Step-Up Rear Burner Models:** The rear-burner is 4" higher than the front burner.



Approval Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Models:  P24N-BB  P24N-BB-SU  P24C-BB  P24C-BB-SU

P24-BB



**UTILITY INFORMATION**

**GAS:** Each unit has a 1-1/4" front manifold that couples to the adjacent sectional unit(s), and a 1" rear gas connection with a male NPT connector. Minimum gas supply pressure is 7" W.C. for natural gas and 11" W.C. for propane. All sectional units require a regulated gas supply (a pressure regulator must be ordered separately). If using a flexible-hose gas connection, the inside diameter of the hose must not be smaller than the connector on the unit and must comply with ANSI Z21.69, providing an adequate means of restraint to prevent undue strain on the gas connection.

MODEL	GAS (BTU/HOUR)	
	NATURAL	PROPANE
P24N-BB P24N-BB-SU	140,000	140,000
P24C-BB P24C-BB-SU	140,000	140,000

**DIMENSIONS**

MODEL	SHIPPING CRATE DIMENSIONS & WEIGHT				
	WIDTH	HEIGHT	DEPTH	VOLUME	WEIGHT
P24N-BB P24N-BB-SU	39" (991)	21" (533)	44" (1118)	20.9 cu ft (0.59 cu m)	260 lbs (117.9 kg)
P24C-BB P24C-BB-SU	39" (991)	45" (1143)	44" (1118)	44.7 cu ft (1.27 cu m)	400 lbs (181.4 kg)

**MISCELLANEOUS**

- If casters are used with a flexible-hose gas connection, a restraining device should be used to prevent undue strain on the hose.
- Minimum clearance from noncombustible construction is zero. Minimum clearance from combustible construction is 10" (254 mm) on sides and 6" (152 mm) on rear.
- Installation under a vented hood is recommended.
- Check local codes for fire and sanitary regulations.

**NOTICE:**

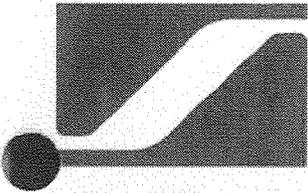
Southbend has a policy of continuous product research and improvement. We reserve the right to change specifications and product design without notice. Such revisions do not entitle the buyer to corresponding changes, improvements, additions or replacements for previously purchased equipment.

**DISCLAIMER**

1. **Oversized Cookware Use Policy** – "Oversized cookware is considered anything 12" in diameter or larger. Larger vessels may be used to straddle over open top grates (although efficiency may be lost when doing so). It is highly recommended when using oversized cookware that its use be limited to the rear portion of the range. If oversized cookware is used on the front portion and hangs over onto the front rail, excessive heat may be driven and trapped in the rear rail and can cause premature damage to the components housed there. This is easily avoided by never allowing cookware to overlap the front rail of the range. Electrical and other components housed in this area should see years of performance under normal intended use."

**INTENDED FOR COMMERCIAL USE ONLY.  
NOT FOR HOUSEHOLD USE.**





# southbend

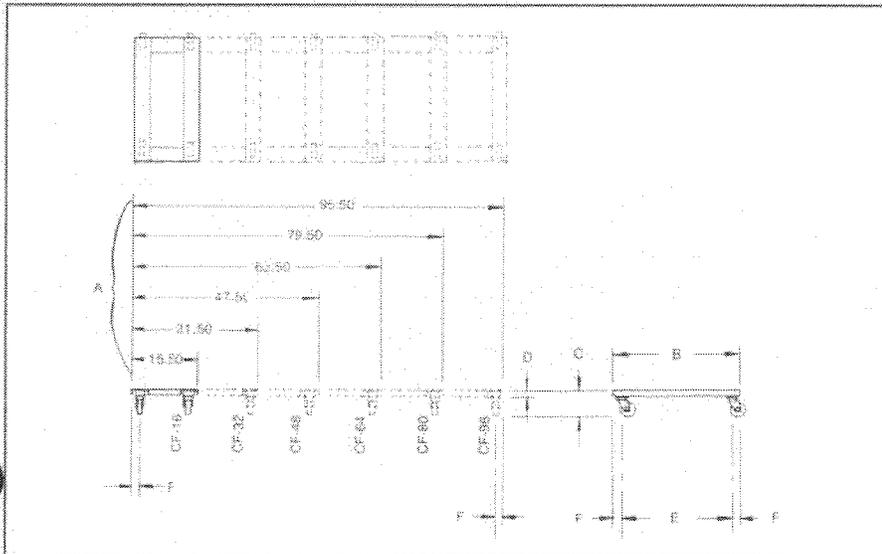
A MIDDLEBY COMPANY

JOB \_\_\_\_\_ ITEM # \_\_\_\_\_

## SECTIONAL OPTIONS/ACCESSORIES

Caster Frames, Table Top Leg Frames, Rear Gas Connection  
Quick Disconnect & Hoses, Pressure Regulator & Shutoff Valve, Casters

### CASTER FRAMES



( ) = Millimeters

MODEL	Width A	Depth B	Height C	D	E	F	Crated Weight
<input type="checkbox"/> CF-16	15.5" (394)	32.5" (826)	8.5" (216)	1.5" (38)	28.5" (724)	2"	45 lbs. (20.4 kg)
<input type="checkbox"/> CF-32	31.5" (800)	32.5" (826)	6.5" (165)	1.5" (38)	29.5" (749)	2"	70 lbs. (31.8 kg)
<input type="checkbox"/> CF-48	47.5" (1207)	32.5" (826)	6.5" (165)	1.5" (38)	28.5" (724)	2"	90 lbs. (40.8 kg)
<input type="checkbox"/> CF-64	63.5" (1613)	32.5" (826)	6.5" (165)	1.5" (38)	28.5" (724)	2"	100 lbs. (45.4 kg)
<input type="checkbox"/> CF-80	79.5" (2019)	32.5" (826)	6.5" (165)	1.5" (38)	28.5" (724)	2"	110 lbs. (50 kg)
<input type="checkbox"/> CF-96	95.5" (2428)	32.5" (826)	6.5" (165)	1.5" (38)	28.5" (724)	2"	140 lbs. (63.5 kg)

NOTE: Caster frames increase cooking top height to 36" (with standard 4" diameter caster).  
Shipped strapped to skids.

Standard Finish: Stainless steel front.

**OPTIONS:**

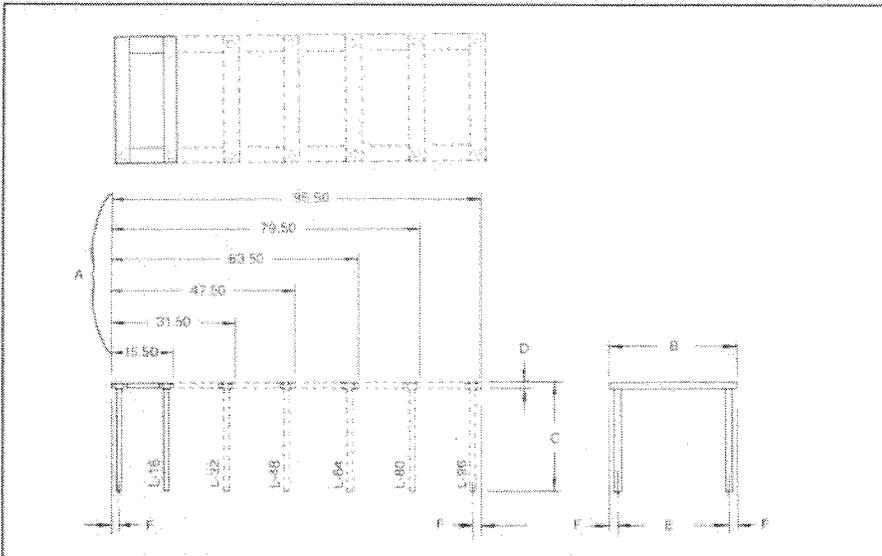
- Stainless steel left side
- Stainless steel right side
- Stainless steel rear
- Casters



Available in special widths up to 96".

CASTER FRAMES NOT RECOMMENDED FOR USE ON CONVECTION BASE RANGES.

### LEG FRAME — For Use With Table Top Ranges



( ) = Millimeters

MODEL	Width A	Depth B	Height C	D	E	F	Crated Weight
<input type="checkbox"/> L-16	15.5" (394)	32.5" (826)	27.75" (705)	1.5" (38)	28.5" (724)	2"	45 lbs. (20.4 kg)
<input type="checkbox"/> L-32	31.5" (800)	32.5" (826)	27.75" (705)	1.5" (38)	28.5" (724)	2"	70 lbs. (31.8 kg)
<input type="checkbox"/> L-48	47.5" (1207)	32.5" (826)	27.75" (705)	1.5" (38)	28.5" (724)	2"	90 lbs. (40.8 kg)
<input type="checkbox"/> L-64	63.5" (1613)	32.5" (826)	27.75" (705)	1.5" (38)	28.5" (724)	2"	100 lbs. (45.4 kg)
<input type="checkbox"/> L-80	79.5" (2019)	32.5" (826)	27.75" (705)	1.5" (38)	28.5" (724)	2"	110 lbs. (50 kg)
<input type="checkbox"/> L-96	95.5" (2428)	32.5" (826)	27.75" (705)	1.5" (38)	28.5" (724)	2"	140 lbs. (63.5 kg)

NOTE: Cooking top of Table Top Range is 36".  
Black frame standard with black legs.  
Stainless frame standard with chrome legs.  
Shipped strapped to skids.

Standard Finish: Stainless steel front.

**OPTIONS:**

- Stainless steel left side
- Stainless steel right side
- Stainless steel rear
- Stainless steel legs
- Casters



Available in special widths up to 96".

**MISCELLANEOUS INFORMATION:**

Check local codes for fire and safety regulations.  
Casters are used with flex hose, a restraining device should be used to eliminate undue strain on flex hose.

Southbend, in line with its policy to continually improve its products, reserves the right to change materials or specifications without notice.

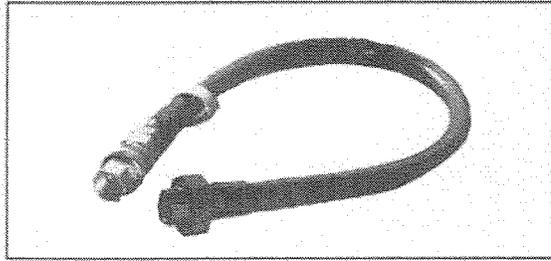
**WARRANTY:** One year Parts and Labor Warranty at no extra charge from the date of purchase.

We reserve the right to change specifications and product design without notice. Such revisions do not entitle the buyer to corresponding changes, improvements, additions or replacements for previously purchased equipment.

**INTENDED FOR COMMERCIAL USE ONLY. NOT FOR HOUSEHOLD USE.**

1100 Old Honeycutt Road  
Fuquay-Varina, NC 27526  
(919) 552 9161  
FAX (919) 552 9798  
(800) 348 2558

# QUICK DISCONNECT & HOSES

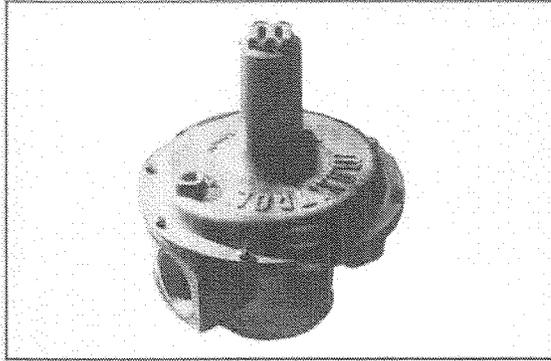


- 1" Quick Disconnect with 36" Flex Hose ..... Pl. #1130196
- 1" Quick Disconnect with 48" Flex Hose ..... Pl. #1130195
- 1" Quick Disconnect with 60" Flex Hose ..... Pl. #1130194
- 1" Quick Disconnect Only ..... Pl. #1130101
- 1" x 36" Flex Hose Only ..... Pl. #1130112
- 1" x 48" Flex Hose Only ..... Pl. #1130113
- 1" x 60" Flex Hose Only ..... Pl. #1130114

NOTE: 1" Quick Disconnect Capacity — 240,000 BTU



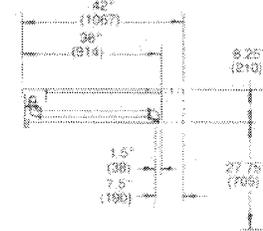
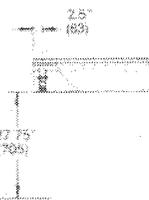
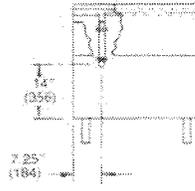
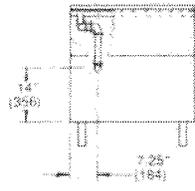
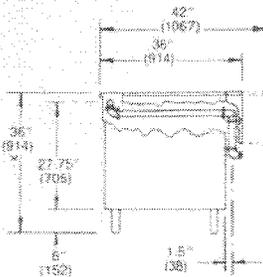
# PRESSURE REGULATOR & SHUTOFF VALVE



- 1 1/4" Gas Pressure Regulator (shipped loose)  
Natural Gas — Preset @ 6". Maximum Capacity 2,500,000 BTU (Pl. #4450009)
- 1 1/4" Gas Pressure Regulator (shipped loose)  
LP Gas — Preset @ 10". Maximum Capacity 2,500,000 BTU (Pl. #4450010)
- 1" Gas Pressure Regulator (shipped loose)  
Natural Gas — Preset @ 6". Maximum Capacity 600,000 BTU (Pl. #1167782)
- 1" Gas Pressure Regulator (shipped loose)  
LP Gas — Preset @ 10". Maximum Capacity 600,000 BTU (Pl. #1167783)
- 3/4" Gas Pressure Regulator (shipped loose)  
Natural Gas — Preset @ 4". Maximum Capacity 250,000 BTU (Pl. #1160164)
- 3/4" Gas Pressure Regulator (shipped loose)  
LP Gas — Preset @ 10". Maximum Capacity 250,000 BTU (Pl. #1160173)
- 1" Gas Shut Off Valve (shipped loose)
- 1 1/4" Gas Shut Off Valve (shipped loose) for Sectional Batteries



# REAR GAS CONNECTION



TYPICAL SIDE VIEW FOR ALL 36" & 42" SECTIONAL UNITS WOVEN OR CABINET BASES AND HALF SECTIONS

REAR VIEW TYPICAL GAS CONNECTION LOCATION 32" WIDE UNITS WITH OR WITHOUT C.O.

REAR VIEW FOR 32-B, 32-40 & 171-40 WITH OR WITHOUT C.O.

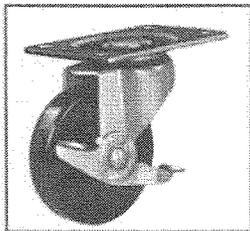
REAR VIEW FOR TABLE TOP UNITS 32" OR 16" WIDE UNITS

SIDE VIEW FOR 36" & 42" TABLE TOP UNITS

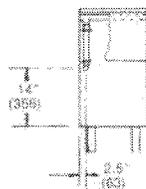
Scale 1/4" = 1 ft. ( ) = Millimeters

A 1" pressure regulator will be supplied (packed loose) with each rear gas unit.

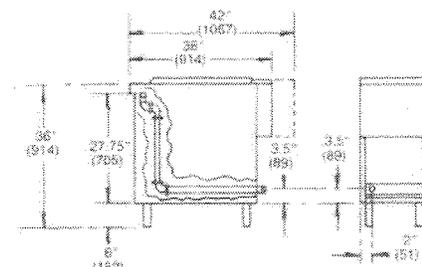
# CASTERS



- Swivel — front with locks.



REAR VIEW TYPICAL GAS CONNECTION LOCATION HALF SECTIONS AND DRAIN CABINETS



SIDE VIEW FOR 14-36", 14-42", 18-36", 18-42" FRYERS

REAR VIEW FOR 14-36, 14-42, 18-36, 18-42 FRYERS

## MISCELLANEOUS INFORMATION:

Check local codes for fire and safety regulations.  
If casters are used with flex hose, a restraining device should be used to eliminate undue strain on flex hose.  
Southbend, in line with its policy to continually improve its products, reserves the right to change materials or specifications without notice.

All Southbend Products are automatically covered by a ONE YEAR PARTS AND LABOR WARRANTY at no extra charge from the date of purchase.



A MIDDLEBY COMPANY

# Food Service Equipment



Phone: (800) 632-4572 | Fax: (269) 795-1189

10/25/2024

MM131482

## Quote

To: Genesee Co. Community Action  
Resource Dept. #1153  
Garey West  
601 N. Saginaw St  
Flint, MI 48502  
(810) 232-2185 (Contact)  
GWest@geneseecountymi.gov

From: HPS  
Michelle Michalski-Thompson  
3275 N M-37 Hwy  
Middleville, MI 49333  
800-632-4572 (Contact)  
mthompson@hpsnet.com

Project: Genesee Co. Community Action  
Resource Dept. #1153  
Food Chopper  
Flint, MI 48502

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>ELECTRIC FOOD CUTTER</b> Omcan USA 47191 (FP-CN-0010) Bowl Cutter, 10L, 18" dia. x 3" stainless steel bowl, 218kg per hour working capacity, 1HP, 0.75kW, 110v/60/1-ph, NEMA 5-15, ETL-Sanitation, cETLus (shipped on pallet) Dimensions 17.8(h) x 20.3(w) x 30(d) Weight: 144.4 lbs total	\$2,765.38	\$2,765.38
			<b>Extended Total:</b>	<b>\$2,765.38</b>
2	1 ea	<b>ELECTRIC FOOD CUTTER</b> Univex BC18 Bowl Cutter with Built-In #12 PTO Hub 269 rpm, 18" diameter stainless steel bowl 22 rpm, twin stainless steel knives 3,768 cuts/min, start/stop button, bowl cover interlock, polished & anodized aluminum construction, 1 hp motor, cETLus, ETL-Sanitation Dimensions 21(h) x 34.5(w) x 23.5(d) 1 ea One-year, on-site parts & labor warranty, see model "WARRANTY SHEET" for details 1 ea 115v/60/1-ph, 9.0 amps, NEMA 5-15P, standard Weight: 186 lbs total	\$7,675.41	\$7,675.41
			<b>Extended Total:</b>	<b>\$7,675.41</b>
3	1 ea	<b>ELECTRIC FOOD CUTTER</b>	\$4,135.38	\$4,135.38

Item	Qty	Description	Sell	Sell Total
		SIRMAN USA 40794058 KATANA 12 PTO 40794058 Bowl Cutter, horizontal, 20 lb. bowl capacity, IP 67 stainless steel controls, 304 stainless steel construction, (4) 3-5/8 stainless steel legs with rubber feet, 2 HP, 1400 watts, 120v/60/1-ph, 12.6 amps, ETL, ETL-Sanitation Dimensions 28(h) x 47(w) x 27(d)		
	1 ea	1 year parts and labor warranty; excludes wear/expandable parts, standard (See "Warranty Sheet"for complete details) Weight: 220 lbs total		
			<b>Extended Total:</b>	<b>\$4,135.38</b>

This quote does not include, architectural stamped drawings, fees, licenses, health department submissions, permits, structural alterations, insulated hood systems, roof rails, platforms, gas lines, electrical connections, anchoring, flashing, plumbing, or roofing, unless specified.

Thank you for the opportunity to quote the above item(s). If you have any questions, need more information or would like to place an order, please call me at the HPS office.

Michelle Thompson  
HPS Customer Service  
mthompson@hpsnet.com

**\*Invoices paid with credit card are subject to a 3% processing fee\*\***

Pricing does not include freight charges unless noted otherwise.

LIMITED ACCESS FEE & FUEL SURCHARGES MAY APPLY AT TIME OF INVOICE.  
PRICING SUBJECT TO MANUFACTURE'S PRICE INCREASES.

**Please verify all Dimensions and any Voltage & Phase or Gas types before placing an order. Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.**

PRICE INCREASES / AVAILABILITY / LEAD TIMES

This quote is based upon the manufacturer's current published price list.

Freight delays and/or periodic shortages of raw materials and parts due to the worldwide pandemic may result in extended lead times and increased cost after your order is placed, which is out of our control.

HPS cannot be held responsible for any manufacturer cost increases or production delays to orders. We will communicate with you as soon as we are notified should any changes occur.

### Important Information about your Delivery!

**NOTE:** If facility will be receiving delivery of order than they will be responsible for the below. If order is being sent to an Installer to receive, than they will be responsible for the below.

**You are responsible for:**

- Removing the shipment from the truck unless a lift gate delivery is required to get equipment to ground level (Must be noted on PO and there will be an additional charge for lift gate service)
- Bringing it into your location (Delivery drivers do not bring equipment into building)
- Noting damaged or missing items on the carrier's delivery receipt

**Upon inspection, if any piece of the shipment is damaged or missing:**

- Note it clearly on the delivery receipt before signing (ie - "missing 3 pieces", "holes in packaging", "multiple dents on table", etc).
- Keep your copy of the delivery receipt
- Contact us within 1 business day
- Keep the damaged packing materials for inspection
- Take pictures of the damaged items and packaging

**If you do not make note of these issues in any way on the delivery receipt, we cannot guarantee any compensation for damaged or missing items.** By signing your name on the delivery receipt without declaring these exceptions, you are stating that you have received your shipment in acceptable condition.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

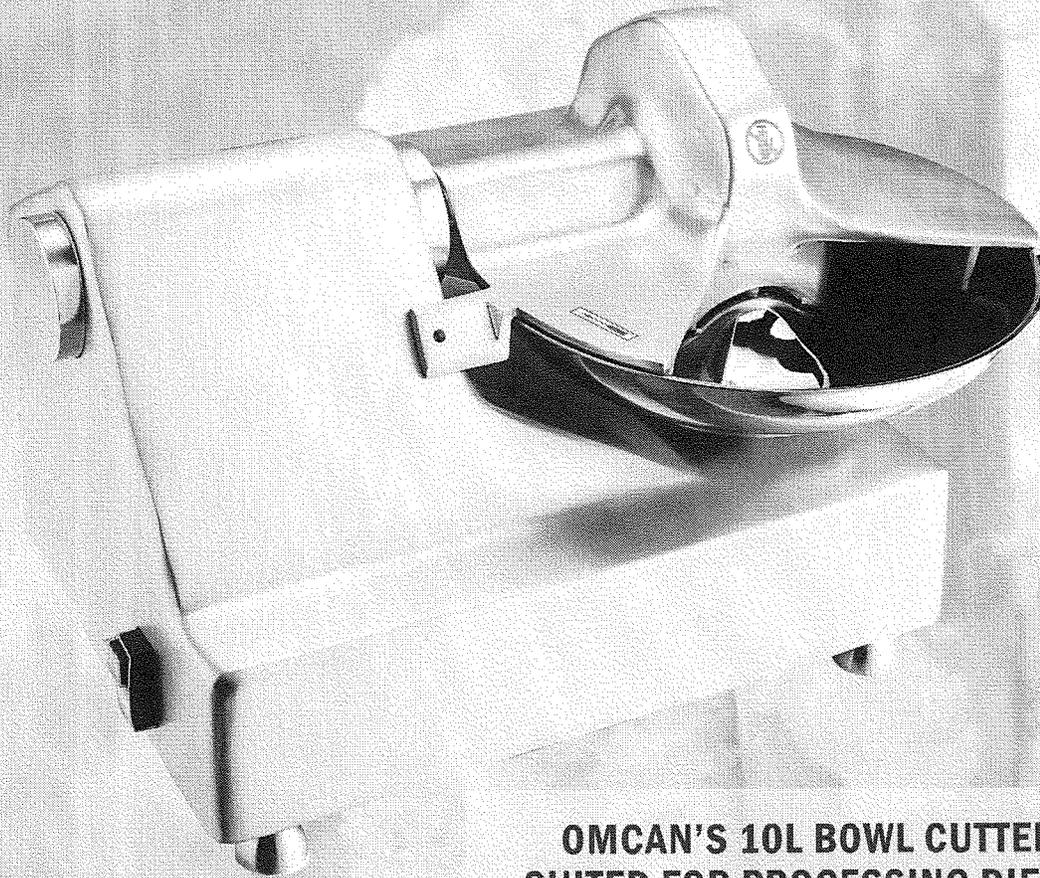


**FOOD EQUIPMENT**

**SERVING THE FOOD INDUSTRY SINCE 1951**

# 10L BOWL CUTTER

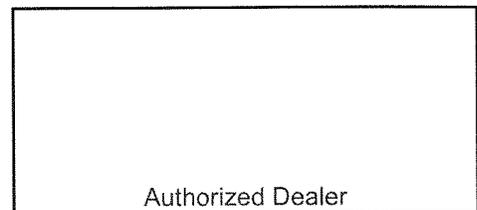
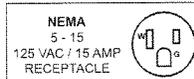
Items: 47191 | Model: FP-CN-0010



**OMCAN'S 10L BOWL CUTTER IS IDEALLY SUITED FOR PROCESSING DIFFERENT KINDS OF ROOTS, STEMS, LEAVES AND VEGETABLES INTO PASTE SPEEDILY AND EFFECTIVELY.**



**WARRANTY**  
PARTS AND LABOR



Authorized Dealer

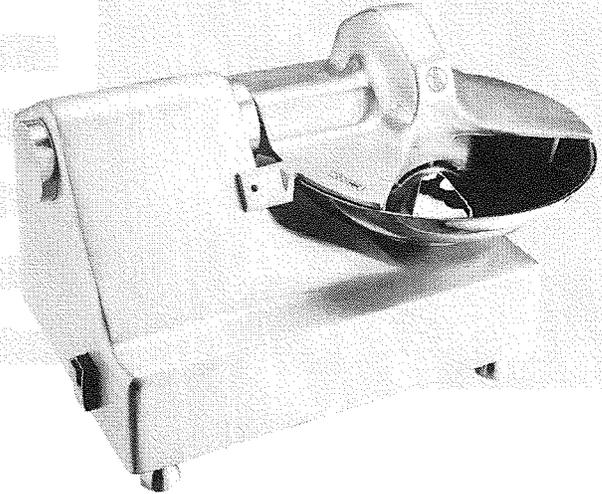
# FOOD EQUIPMENT

## BOWL CUTTERS

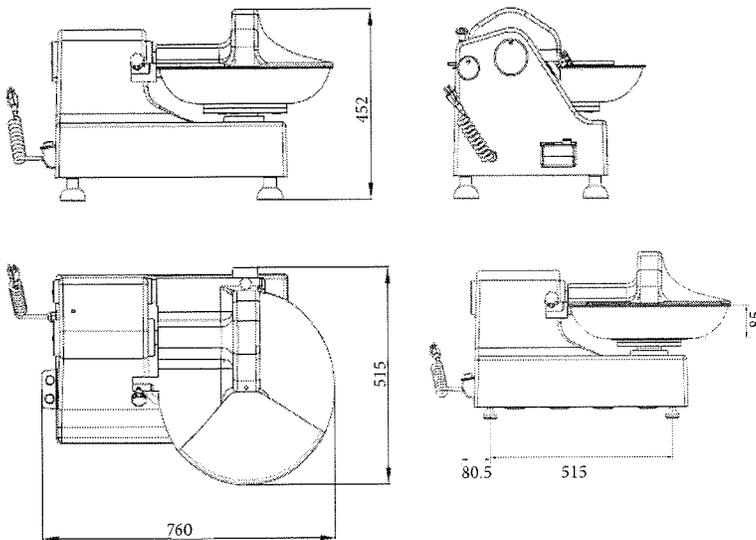


### TECHNICAL SPECIFICATIONS

Item	47191
Model	FP-CN-0010
Capacity	10L / 10.57 QT (Min. of 2 kg of food)
Working Capacity	218 kg/h
Electrical	110V / 60Hz / 1 Ph
Power	1 HP / 0.75 kW
RPM	1450 RPM
Bowl Dimensions (Dia x Depth)	18.1" x 3.3"
Net Weight	110.2 lbs   50 kg
Gross Weight	144.4 lbs   65.5 kg
Dimensions (DWH)	30" x 20.3" x 17.8"
Gross Dimensions	33.6" x 23.7" x 23.7"



### TECHNICAL DRAWINGS & DIMENSIONS



\*measurements in diagrams are in mm

### FEATURES:

- Can process different kinds of roots, stems, leaves and vegetables into paste speedily and effectively
- Ability to mix different kinds of stuffings evenly, which is ideal equipment for processing dumpling and buns
- Processes food and high-speed rotating blades-unit to do relative motion, and differential rotary cut the food into paste
- Blades are sharp, rable, and sophisticated, which ensures good cutting efficiency,
- Slight temperature lifting and short cutting time, which improves the emulsification, the elastic, the smooth and yield of stuffings
- Features good waterproof properties, safety, reliability, long service life, low noise, simple operation and easy maintenance

## OMCAN INC.

Telephone: 1-800-465-0234  
 Fax: (905) 607-0234  
 Email: sales@omcan.com  
 Website: www.omcan.com



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2017E&OE



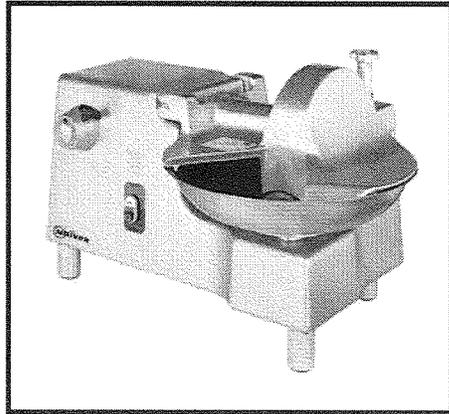
WE RAISE THE BAR. WE SET THE STANDARD.

Project

Item Number

Quantity

BC18



**Bowl Cutter  
with 18" Bowl and  
#12 PTO Hub**

**Model:**

➤ BC18: 18" (45.7cm) BOWL CUTTER



Bowl Cutter

**Features:**

- Perfect for pulled pork, parsley, root vegetables, meat, cheese, breads, spreads, dips and salads
- 1hp motor
- 18" (45.7cm) stainless steel bowl rotates at 22 rpm
- Cutlery grade stainless steel twin blades make 3768 cuts per minute
- Polished and anodized aluminum body
- Simple operation with illuminated momentary start/stop push button
- Bowl cover interlock prevents unit from running when cover is not locked and closed
- Bowl sensing switch prevents operation without bowl present
- Built in #12 PTO (power take-off) hub for use with optional PTO attachments

**Standard Accessories:**

- 18" (45.7cm) 304 stainless steel bowl
- Twin cutlery grade knives
- #12 PTO hub

Univex Corporation

**Warranty:**

- One year, on-site parts and labor

**Optional Accessories:**

- Plastic cover
- VS9 vegetable slicer
- VS9H shredder
- ALMFC12 meat and food grinder



Univex Corporation  
www.Univexcorp.com

3 Old Rockingham Rd  
Salem, NH 03079  
United States of America

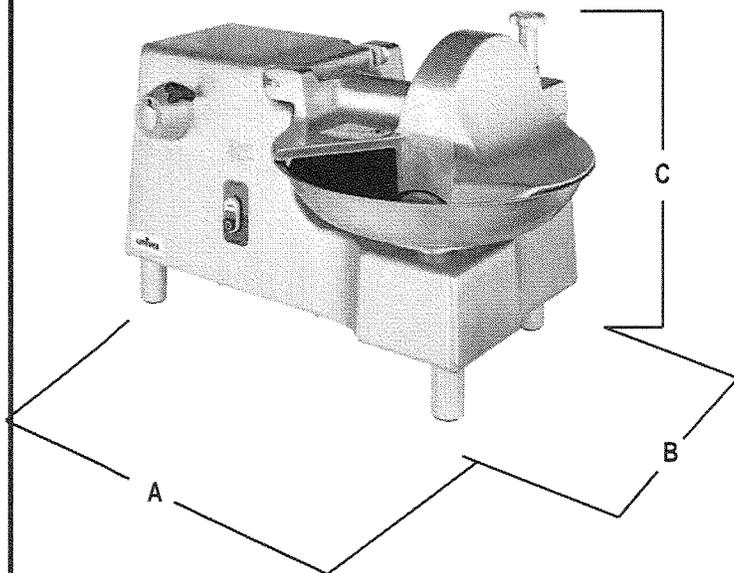
TEL: (800)258-6358  
INTL TEL: (603)893-6191  
FAX: (800)356-5614  
INTL FAX: (603)893-1249



WE RAISE THE BAR. WE SET THE STANDARD.

Bowl Cutter

BC18



- A:** Width  
34.5" (876mm)
- B:** Depth  
23.5" (597mm)
- C:** Height  
21" (533mm)  
Height with cover open  
37.5" (953mm)

**Drive:** Knife shaft, ball bearing mounted, driven at 1750 rpm by eight ribbed poly "V" belt

**Bowl:** 18" (45.7cm) diameter, polished, die drawn, 304 stainless steel, driven at 22 rpm

**Switch:** Momentary contact stop and start push button. Two pole contactor provides no voltage release protection. Pilot light and protective boot

**Knife Blades:** Cutlery grade stainless steel, 3768 cuts per minute

**PTO Hub:** Industry standard #12 PTO hub running at 269 rpm

**Housing and Bowl Cover:** Cast aluminum, polished and anodized

**Motor:** Capacitor start

Max Volume 8 Liters

NEMA #: 5-15-P

Electrical Information (60Hz)				
	Voltage	Phase	hp(kW)	Amps
Standard Voltage	115	1	1.00 (0.75)	9.0
Optional Voltage	208-230	1	1.00 (0.75)	4.98-4.50

Shipping Information		
Net Weight	Shipping Weight	Overall Dimensions
151 lbs. (68.5Kg)	186 lbs. (84.4Kg)	28" (71.1cm) H x 39" (99.1cm) W x 32" (81.3cm) D



Univex Corporation  
www.Univexcorp.com

3 Old Rockingham Rd  
Salem, NH 03079  
United States of America

TEL: (800)258-6358  
INTL TEL: (603)893-6191  
FAX: (800)356-5614  
INTL FAX: (603)893-1249



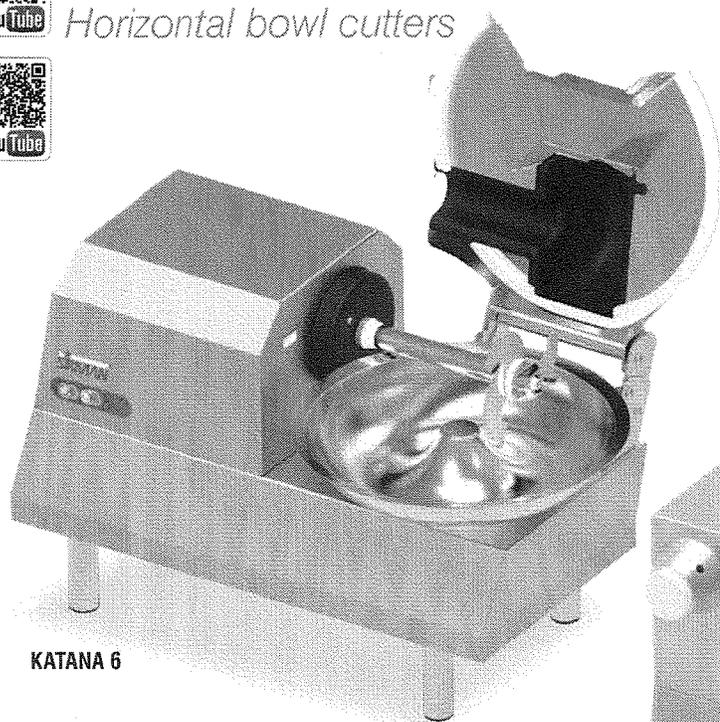
YouTube



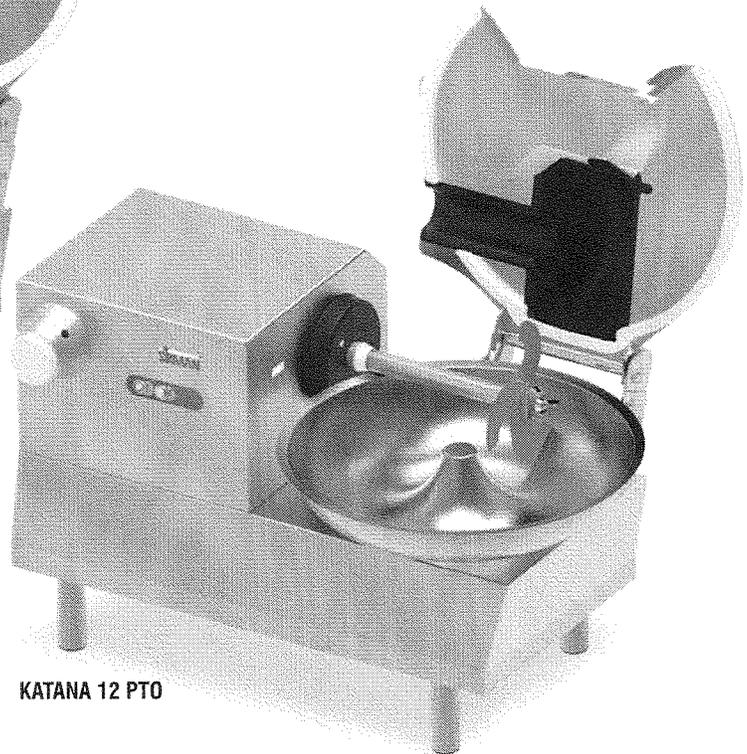
YouTube

# KATANA 6 - KATANA 12 PTO - KATANA 20 VV

Horizontal bowl cutters



KATANA 6



KATANA 12 PTO

- Designed for high volume production, the Katana series provides homogeneous product texture
  - Continuous feed of meats, cheese, salads, dips, spreads, breads and emulsified sausage batters
  - Stainless steel AISI 304 construction, for durable long life
  - Cutlery grade 3-blade hub to efficiently decrease processing time for faster results, 5000 cuts per minute
  - 3-blade Hub driven by powerful ventilated asynchronous motor at 1680 rpm
  - Removable bowl cover, 3-blade hub and bowl without tools, for easy cleaning and thorough sanitation.
  - Maximum protection against liquid infiltration on the shaft
  - 3 5/8" s/steel legs with rubber feet
  - Bowl cover safety interlock
  - Thermal overload motor protection
  - ON/OFF s/steel keypad, IP 67 waterproof.
- No voltage release

## KATANA 12 PTO

- comes standard with PTO hub

## Optional

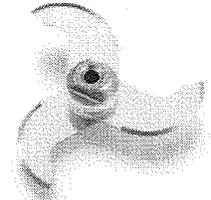
- Triple serrated blades hub
- Triple unsharpened blades hub
- Set of 4 - 28" tall s/steel legs and casters

## Specifications

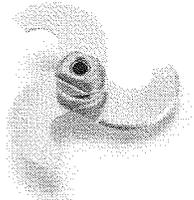
<b>Construction:</b>	Stainless steel body
<b>Electrical Katana 6:</b>	120V AC, 60Hz, single-phase, 6.8A - 1 HP
<b>Electrical Katana 12:</b>	120V AC, 60Hz, single-phase, 12.6A - 2 HP
<b>Electrical Katana 20:</b>	220V AC, 60Hz, single-phase, 7A - 3.25 HP
<b>Plug &amp; Cord:</b>	Attached plug, flexible, 3 wire SJT 16 AWG, 6' long cord.
<b>Controls:</b>	ON/OFF stainless steel keypad. IP 67 waterproof. No voltage release.



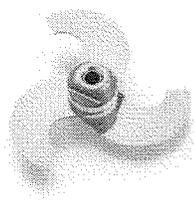
Certified to UL Standard 763 and NSF Standard 08  
 Certified to CSA Standard C22.2



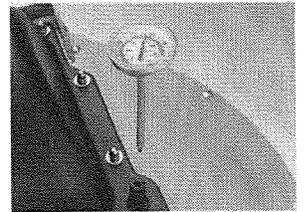
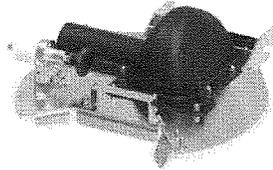
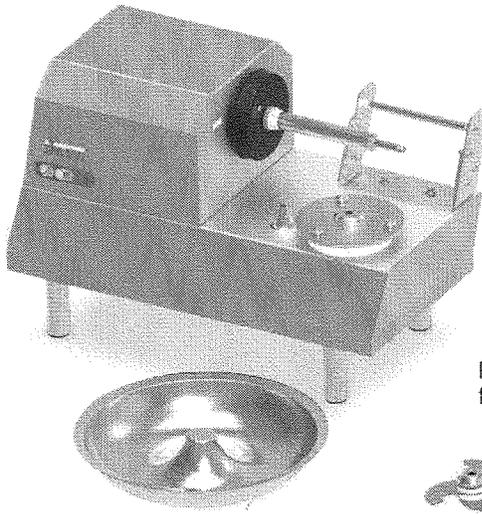
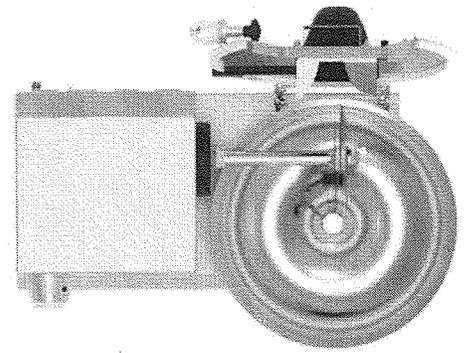
**STANDARD**  
 Hub with 3 blades



**OPTIONAL**  
 Hub with 3 serrated blades

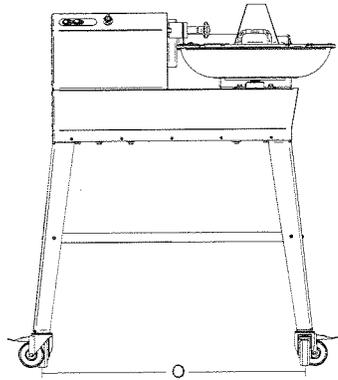
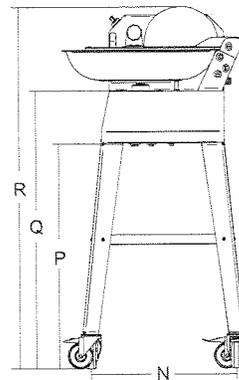
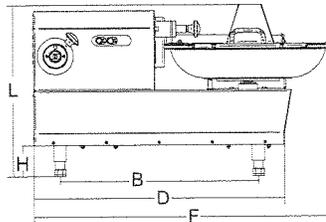
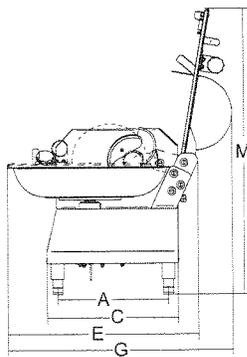


**OPTIONAL**  
 Hub with 3 unsharpened blades



Optional thermometer on lid

Removable bowl cover, 3-blade hub and bowl without tools,  
 for easy cleaning and thorough sanitation



	Power	Power source	Bowl capacity	3-blade hub rotation	A	B	C	D	E	F	G	H	L	M	N	O	P	Q	R	Net weight	Shipping	Gross weight
	watt/Hp		lb	r.p.m.	inch.	inch.	inch.	inch.	inch.	inch.	inch.	inch.	inch.	inch.	inch.	inch.	inch.	inch.	inch.	lbs.	inch.	lbs.
<b>KATANA 6</b>	750/1	120V AC - 60HZ - 6.8A	10	1.680	11 <sup>3/4"</sup>	21 <sup>1/8"</sup>	14"	28"	20 <sup>1/8"</sup>	32 <sup>5/8"</sup>	23"	3 <sup>5/8"</sup>	18 <sup>5/8"</sup>	30"	16 <sup>3/4"</sup>	30 <sup>1/2"</sup>	28"	34"	42 <sup>7/8"</sup>	134	32" x 48" x 34"	220
<b>KATANA 12 PTO</b>	1400/2	120V AC - 60HZ - 12.6A	20	1.680	13 <sup>3/16"</sup>	23 <sup>5/8"</sup>	15 <sup>1/2"</sup>	29 <sup>3/16"</sup>	23 <sup>1/8"</sup>	35 <sup>1/4"</sup>	26 <sup>3/4"</sup>	3 <sup>6/8"</sup>	20"	33 <sup>1/2"</sup>	18 <sup>3/8"</sup>	33"	28"	34 <sup>3/8"</sup>	44 <sup>15/16"</sup>	156	32" x 48" x 34"	240
<b>KATANA 20 VV</b>	2387/3.25	220V AC - 60HZ - 7A	33	600/2.600	15 <sup>23/64"</sup>	25 <sup>15/32"</sup>	17 <sup>23/32"</sup>	32 <sup>9/32"</sup>	27 <sup>9/16"</sup>	39 <sup>7/8"</sup>	32 <sup>23/64"</sup>	3 <sup>5/8"</sup>	19 <sup>1/64"</sup>	37 <sup>15/64"</sup>	20 <sup>23/64"</sup>	34 <sup>7/8"</sup>	28"	34 <sup>49/64"</sup>	46 <sup>13/16"</sup>	203	39 <sup>5/8"</sup> x 47 <sup>1/4"</sup> x 31 <sup>1/2"</sup>	287



# Food Service Equipment

Phone: (800) 632-4572 | Fax: (269) 795-1189



11/19/2024

132533

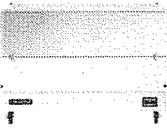
## Quote

<p>To: Genesee Co. Community Action Resource Dept. #1153 Garey West 601 N. Saginaw St Flint, MI 48502 (810) 232-2185 (Contact) GWest@geneseecountymi.gov</p> <p>Project: Genesee Co. Community Action Resource Dept. 16-Crate Milk Cooler</p>	<p>From: HPS Nikol Newton 3275 N M-37 Hwy Middleville, MI 49333 800-632-4572 (Contact) 269-795-1189 (Fax) nnewton@hpsgpo.com</p>
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**DUE TO INCREASE IN DELIVERY DAMAGE, PLEASE READ IMPORTANT INFORMATION ABOUT YOUR DELIVERY AT BOTTOM OF QUOTE.**

Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>MILK COOLER</b> Beverage Air SM58HC-W School Milk Cooler, cold wall, normal temperature, 58"W x 30-5/8"D x 41-1/8"H, 22.63 cu. ft., single access, flat top carton capacities, (16) 13" x 13" x 11" or (10) 19" x 13" x 11" case capacity, self-latching doors/lids with safety bumpers, cylinder lock, wire floor racks, floor drain, electronic control, manual defrost, galvanized steel interior with stainless steel floor, white exterior, R290 Hydrocarbon refrigerant, 1/3 HP, cULus, UL EPH Classified, UL-Sanitation, Made in USA Dimensions 41.13(h) x 58(w) x 30.63(d)	\$3,075.24	\$3,075.24
	1 ea	7 year parts & labor and 7 year compressor warranty (excludes maintenance items)		
	1 ea	115v/60/1-ph, 2.2 amps, cord with NEMA 5-15P		
	1 ea	4" Heavy duty casters, (2) with brakes, standard		
	1 ea	FREIGHT Free freight to ship unit.		
	1 ea	LIFT GATE Estimated cost of lift gate if required at delivery. Does not include inside delivery, that is an upcharge.	\$80.00	\$80.00
<p><b>**Beverage Air will have a price increase starting 1/1/25. Orders must be received by 12/26/24 to ensure current pricing**</b></p>				

Item	Qty	Description	Sell	Sell Total
			<b>Extended Total:</b>	<b>\$3,155.24</b>
2	1 ea	<b>MILK COOLER</b> Continental Refrigerator MC5NSCW Milk Cooler, 58" long, single access, cold wall cooling, (16) 13" x 13" x 11" or (10) 19" x 13" x 11" crate capacity, stainless steel top, lid & door, door cylinder security lock, electronic control with digital display, hi-low alarm, hi/low temperature alarm, white finished steel exterior body, galvanized interior with reinforced stainless steel floor, floor drain, (4) 5" swivel casters with front locking brakes, R290 Hydrocarbon refrigerant, 1/3 HP, cETLus, NSF Dimensions 41.5(h) x 58(w) x 33(d)	\$4,011.23	\$4,011.23
	1 ea	Standard warranty (for the United States & Canada Only): 6 year parts and labor; additional 1 year compressor part		
	1 ea	115v/60/1-ph, 5.6 amps, cord, NEMA 5-15P, standard		
	1 ea	FREIGHT Free freight to ship unit. Freight carrier's limited access fee will apply.	\$155.00	\$155.00
	1 ea	LIFT GATE Estimated cost of lift gate if required at delivery. Does not include inside delivery, that is an upcharge.	\$80.00	\$80.00
			<b>Extended Total:</b>	<b>\$4,246.23</b>
3	1 ea	<b>MILK COOLER</b> Excellence Commercial Products MCSC-16 School Milk Crate Cooler, 59"W, cold wall evaporator, 53 cu. ft. capacity, (16) 13" x 13" x 11" or (10) 19" x 13" x 11" crate capacity, electronic thermostat, 32° to 38°F temperature range, digital LED display, floor racks, stainless steel locking lid, stainless steel interior, painted white exterior, (4) 4" casters, R134a refrigerant, 3/8 HP, 115v/60/1-ph, 6.0 amps, NEMA 5-15P, cETLus, ETL-Sanitation, DOE 2017 Compliant*****NORMALLY STOCKED IN RENO, NV 89502 AND Plant City, FL 33565*****  Dimensions 41.75(h) x 59.13(w) x 32.75(d)	\$3,196.77	\$3,196.77
	1 ea	1 year parts & labor, 5 year leaks & 5 year compressor parts warranty, standard		
	1 ea	FREIGHT Estimated cost of freight to ship Excellence unit.	\$599.24	\$599.24
	1 ea	LIFT GATE Estimated cost of lift gate if required at delivery. Does not include inside delivery, that is an upcharge.	\$60.00	\$60.00
			<b>Extended Total:</b>	<b>\$3,856.01</b>



Thank you for the opportunity to quote the above item(s). If you have any questions, need more information or would like to place an order, please call me at the HPS office.

\*Invoices paid with credit card are subject to a 3% processing fee\*\*

Pricing does not include freight charges unless noted otherwise.

LIMITED ACCESS FEE & FUEL SURCHARGES MAY APPLY.

\* PRICING SUBJECT TO MANUFACTURE'S PRICE INCREASES.

Please verify all Dimensions and any Voltage & Phase or Gas types before placing an order. Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.

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- Bringing it into your location
- Noting damaged or missing items on the carrier's delivery receipt

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Nikol Newton  
HPS Customer Service  
800-632-4572  
nnewton@hpsnet.com

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

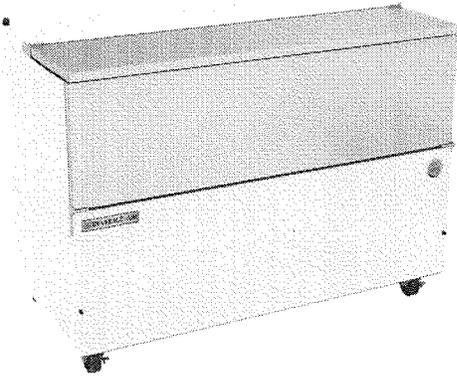


# BEVERAGE-AIR

Project: _____	AIA#
Item: _____	
Location: _____	SIS#
Approved: _____	

## SCHOOL MILK COLD WALL COOLER SM58HC Single Access Cooler Hydrocarbon Series

MODEL:  
SM58HC-W



7 Year Parts/Labor Warranty  
7 Year Compressor Warranty

### CABINET CONSTRUCTION

- White coated steel exterior
- Interior features a one-piece, stainless steel back, front, floor with galvanized side walls for maximum milk crate support
- Stainless steel lids, hinged door and door latches
- Full electronic control
- Heavy-duty epoxy coated steel wire floor racks standard
- Floor drain is centrally located for easy cleaning, connecting to drain hose with hose adapter
- Flexible compression door gaskets, ensures a tight seal
- Self-latching doors/lids with safety bumpers
- Exterior thermometer
- Cylinder lock
- 4" Heavy-duty plate casters (2 with locks)
- Cold wall milk coolers are designed to hold product temperature during service. Product should be removed at the end of service and moved to long-term, refrigerated storage

### OPTIONS & ACCESSORIES

- Stainless steel interior on white models -02
- Corner bumpers
- Cafeteria tray slides
- Graphics

### REFRIGERATION SYSTEM

- Uses environmentally friendly, energy efficient R290 refrigerant, and meets all regulatory requirements for CARB, SNAP, DOE & more
- Maintains product temperature between 36°F to 40°F

SM58HC SINGLE ACCESS, COLD WALL: SCHOOL MILK SERIES



Please verify qualifying units by visiting:  
[www.energystar.gov/cfs](http://www.energystar.gov/cfs)

3779 Champion Blvd., Winston-Salem, NC 27105  
1-888-845-9800 Fax: 1-336-245-6453  
Beverage-Air.com Sales@bevair.com

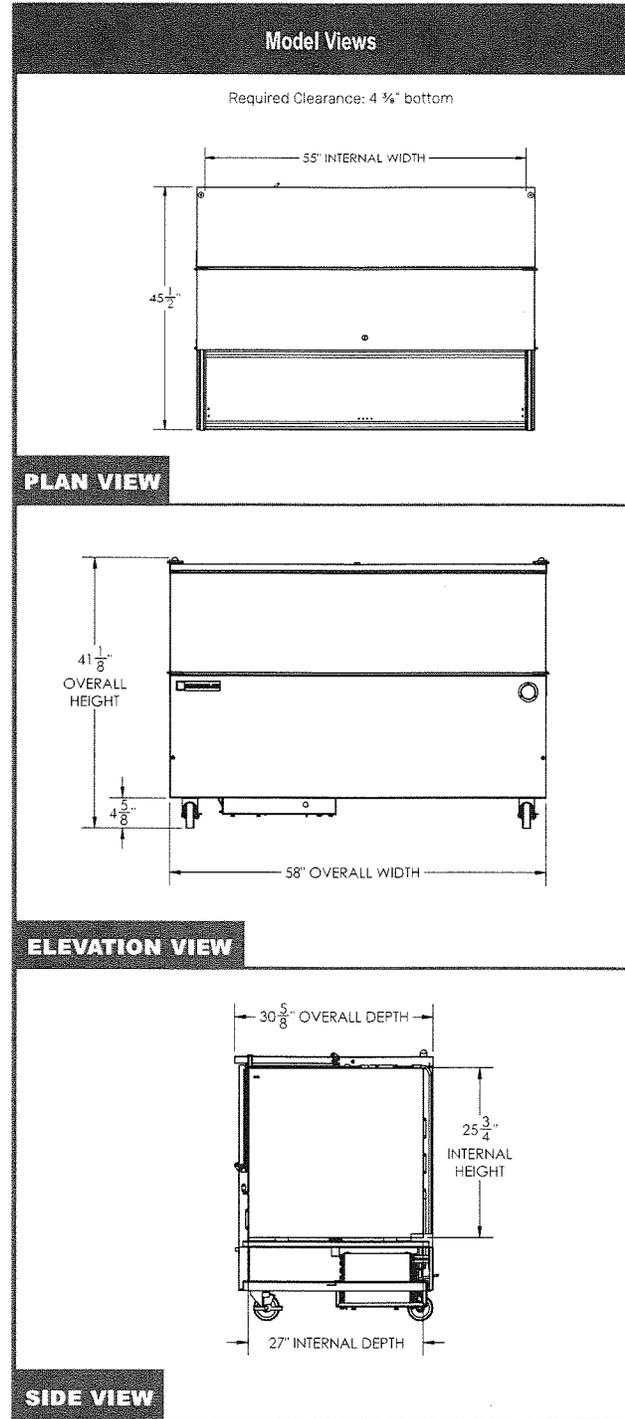


# BEVERAGE-AIR

MODEL	SM58HC-W
<b>EXTERNAL DIMENSIONAL DATA</b>	
Width Overall (in)	58"
Depth Overall (in)	30 5/8"
Height Overall with Casters (in)	41 1/8"
Number of Lids/Doors	Single Access
Depth with Door Open 90° (in)	45 1/2"
<b>INTERNAL DIMENSIONAL DATA</b>	
NET Capacity (cubic ft.)	22.63
Internal Width Overall (in)	55"
Internal Depth Overall (in)	27"
Internal Height Overall (in)	25 3/4"
<b>CASE CAPACITY</b>	
13" X 13" X 11"	16
19" X 13" X 11"	10
<b>ELECTRICAL DATA</b>	
Full Load Amperes	2.2
<b>REFRIGERATION DATA</b>	
Horsepower	1/3
Capacity (BTU/Hr)	1434
Heat Rejection (BTU/Hr)	2151
Charge (lbs/grams/ounces)	0.1656 / 75 / 2.65
<b>SHIPPING DATA</b>	
Gross Weight	376 lbs
Height - Crated	48"
Width - Crated	61"
Depth - Crated	34"

We reserve the right to change specifications and product design without notice. Such revisions do not entitle the buyer to corresponding changes, improvements, additions or replacements for previously purchased equipment. Dimensional tolerances +/- 1/4". Metric dimensions (MM).

## School Milk Cooler - Single Access Model: SM58HC-W



### ELECTRICAL CONNECTION



115/60/1  
NEMA 5-15P

Unit pre-wired at factory and include 8' long cord and plug set.



# COLD WALL MILK COOLERS

## Model: MC5NSCW

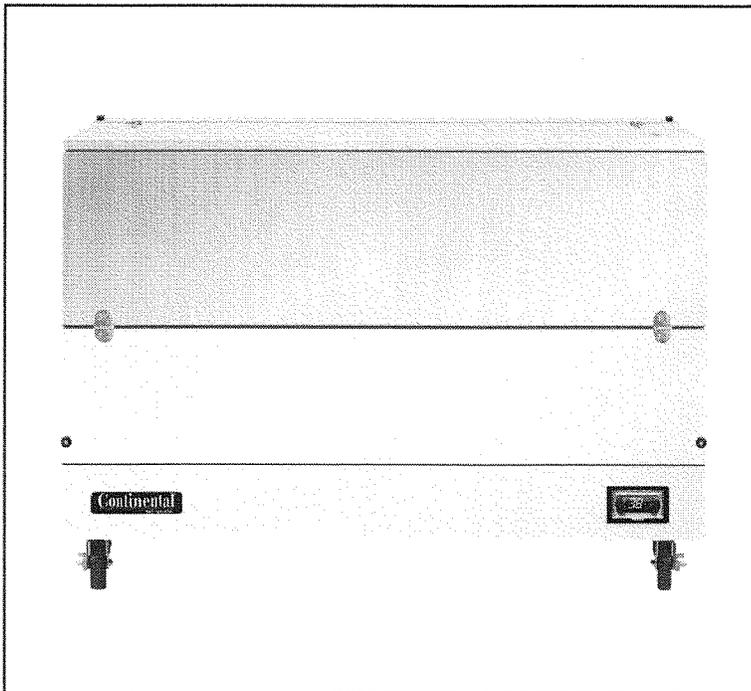
Natural Refrigerant R-290 Model

### 58" Cold Wall Milk Cooler Single Access



ENERGY STAR® Qualified Commercial Refrigerator

White painted steel exterior, stainless steel top and door, heavy-duty stainless steel lid(s), door hinges and latches, galvanized steel interior with reinforced stainless steel floor. **Designed to keep milk cold during serving.**



## Options and Accessories

(upcharge and lead times may apply)

Stainless steel exterior	Color laminate
Stainless steel interior	Corner bumpers
Wrap around bumpers	Foot pedal floor lock

Consult factory for other model configurations, options and accessories.



Project Name:

Model Specified:

Location:

Item No:

Quantity:

AIA #:

SIS #:

## Standard Model Features

### REFRIGERATION SYSTEM

Cold wall, performance rated refrigeration system

Natural, environmentally safe, high efficiency R-290 refrigerant<sup>1</sup>

Easily serviceable, bottom-mounted condensing unit

### CABINET ARCHITECTURE

2" high density, non-CFC polyurethane foamed-in-place insulation

Snap in lid and door gasket

Non-corrosive, heavy duty, epoxy coated steel wire floor racks

Cylinder keyed security lock

5" diameter swivel plate casters with front locking brakes

### MODEL FEATURES

Electronic controller with digital display & hi-low alarm

Floor drain

<sup>1</sup> R-290 refrigerant meets all federal and state regulatory requirements.

APPROVAL:

## Model Specifications

### DIMENSIONAL DATA

Net Capacity (cubic feet)	24.0 (680 cu l)
Crate Capacity (13" x 13" x 11")	16
Crate Capacity (19" x 13" x 11")	10
Width, Overall (inches)	58 (1473 mm)
Depth, Overall (inches)	33 (838 mm)
Height, Overall (inches) (including 5" casters)	41 1/2 (1054 mm)

### REFRIGERANT DATA

Condensing Unit Size (H.P.)	1/3+
Capacity (BTU per hour)*	1930

### ELECTRICAL DATA

Voltage (International)	115/60/1 (220/50/1)
Total Amps (International)	5.0 (2.9)
10 ft. Cord/Plug [attached] (International)	Yes (No)

### SHIPPING DATA

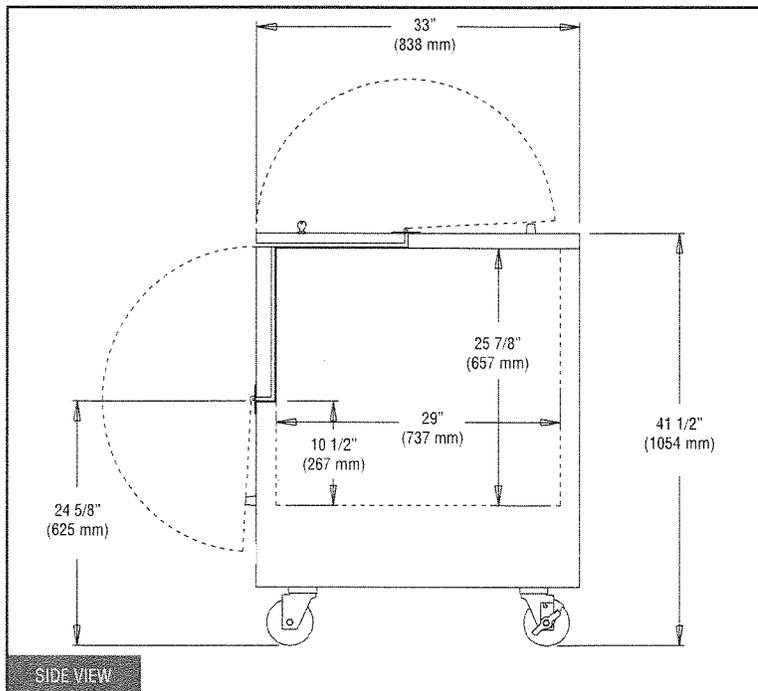
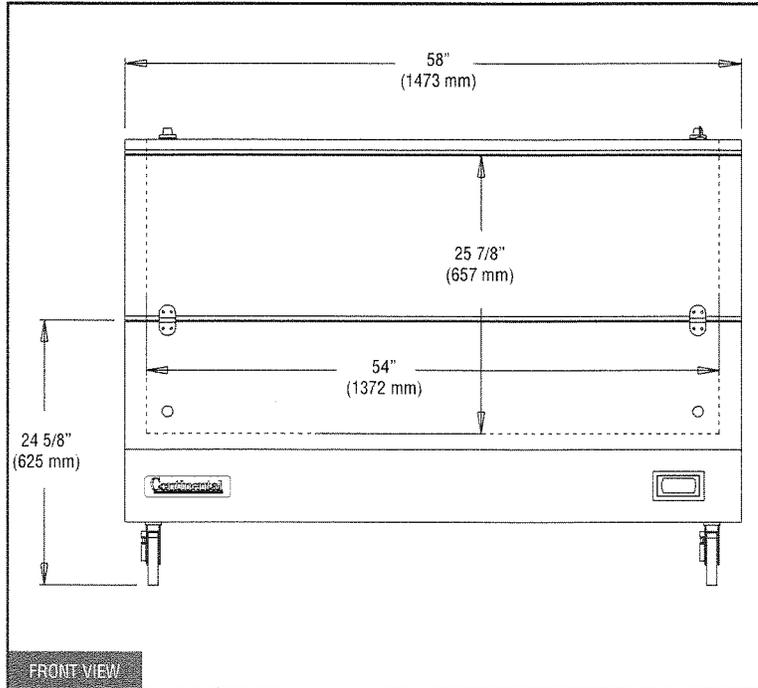
Weight (pounds)	580 (263 kg)
Height - Crated (inches)	56 1/4 (1429 mm)
Width - Crated (inches)	67 1/4 (1708 mm)
Depth - Crated (inches)	36 1/2 (927 mm)

\* Rating @ +10°F evaporator, 90°F ambient  
 Figures in parentheses reflect metric equivalents rounded to the nearest whole unit.



Equipped with one NEMA-5-15P Plug  
(varies by country)

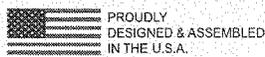
## Model Plan Views



Toll-Free: 800-523-7138  
 Phone: 215-244-1400  
 Fax: 215-244-9579

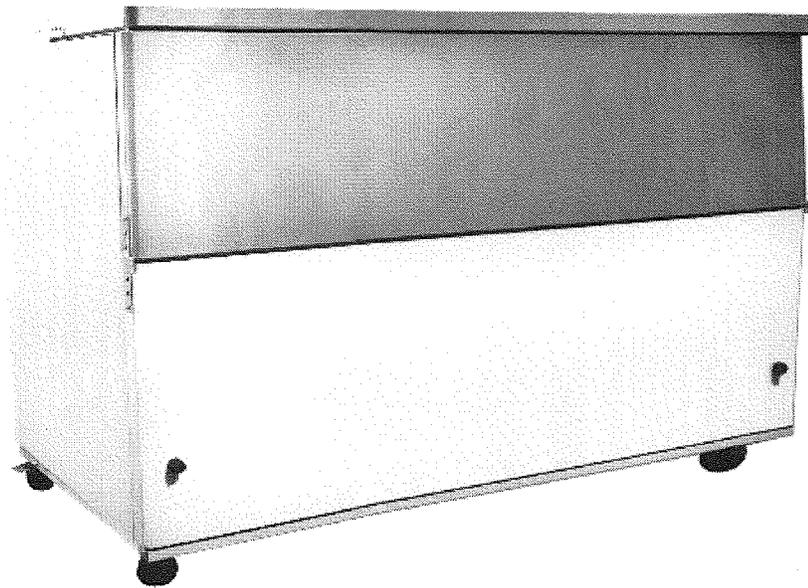
539 Dunkerry Road  
 Bensalem, PA 19020  
[www.continentalrefrigerator.com](http://www.continentalrefrigerator.com)

Due to our continued efforts in developing innovative products, specifications subject to change without notice.



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 A Division of National Refrigeration & Air Conditioning Products, Inc.

REVISED: 5/9/24



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# MCSC

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## Milk Cooler

4094 Paul Buchman Highway  
Plant City, FL 335659  
800.441.4014 | 813.870.0340  
[www.excellenceindustries.com](http://www.excellenceindustries.com)

The company reserves the right to change the design and/or specifications of these products without notice. Printed in the USA.  
Current version 09.22

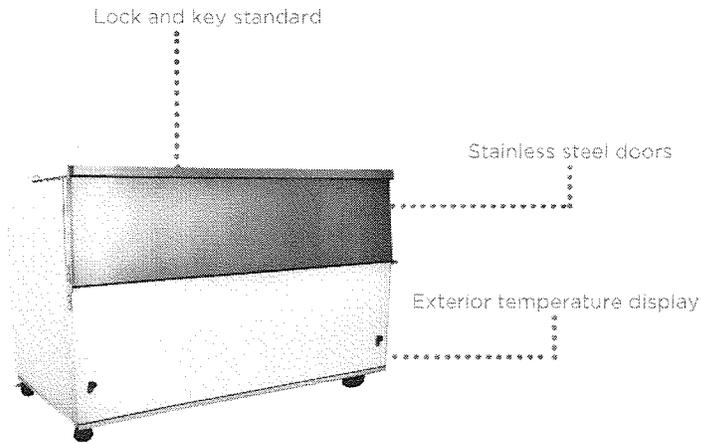
# KEY ASPECTS

## SPECIAL FEATURES:

- Reinforced interior base
- Floor racks
- Heavy duty fan motor
- Cold wall evaporator
- One screw quick access for maintenance

## OPTIONS:

- Graphics



Complies with 2017 DOE standards for commercial cooler with solid doors

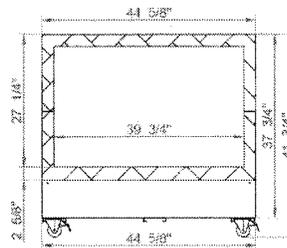
## TECHNICAL SUMMARY

MODEL	SIZE	ELECTRICAL			REFRIGERATION			OTHER			
	Dimensions (inches)* Width x Depth x Height	Cubic Feet	Net Weight (lbs.)	Shipping Weight (lbs.)**	Voltage/Hz/Phase	Running Amps	Compressor HP	Refrigerant	Temperature	No. of Milk Crates	Container Quantity
MCSC-12	44 5/8 x 32 3/4 x 41 3/4	41	254	318	115/60/1	6	3/8	R-134a	+32°F to +38°F	12	46
MCSC-16	59 1/8 x 32 3/4 x 41 3/4	53	299	385	115/60/1	6	3/8	R-134a	+32°F to +38°F	16	42

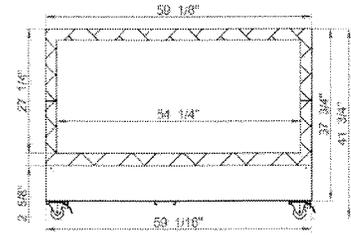
\*Dimensions are all nominal lengths

\*\*Does not include weight of pallets when needed

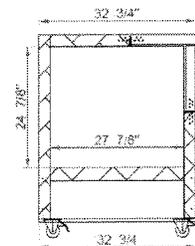
MCSC-12



MCSC-16



SIDE VIEW



4094 Paul Buchman Highway  
 Plant City, FL 33565  
 800.441.4014 | 813.870.0340  
 www.excellenceindustries.com  
 ver. 09.22

**Excellence Commercial Products**  
*STANDARD WARRANTY - Within the Continental United States*

**Excellence Industries warrants to the user:**  
**ONE-YEAR CABINET WARRANTY**

The cabinet and all of its parts shall be free of defects in the material and workmanship under normal use and service for a period of one year from the date of purchase. Excellence Industries sole obligation under this warranty shall be limited, at its option, to either repairing or replacing any part of the cabinet determined by Excellence Industries to be defective. Excellence will pay standard labor rates when service is dispatched through Excellence Industries national service desk at 1-877-872-3797. Labor for outside service companies is only reimbursable with prior arrangements and written approval from Excellence Industries.

**ADDITIONAL FOUR-YEAR COMPRESSOR WARRANTY**

In addition to the Standard Warranty, Excellence Industries offers an additional FOUR YEAR COMPRESSOR WARRANTY. Excellence Industries agrees to replace the compressor with a compressor of like or one or similar design an capacity if it is determined by Excellence that the compressor is inoperative due to defects in factory workmanship or material under normal use and service. The warranty is for the part only and does not include any labor charges.

Excellence's obligation under the Four-Year Compressor Warranty Contract shall be limited to a period not to exceed five years from the date of installation. The Four-Year Compressor Warranty does not apply to any part of the cabinet or its finish, nor does it apply to the control, relay, fan or any electrical component.

Further terms of the contract cannot be considered valid if the compressor has been subjected to an accident, alteration, abuse, misuse, or damaged by shipping, delivery, flood, fire, or acts of God. The Four-Year Compressor Warranty Contract shall place no liability on Excellence for any labor or labor costs in replacing the compressor, heat exchanger, drier, fan or replaceable parts of the cabinet. Excellence Industries shall only be obligated to furnish the replacement compressor.

**LIMITED FIVE-YEAR LEAK WARRANTY**

The cabinet shall be free of insulation failures and refrigerant leaks within the insulated area of the cabinet for a period of five years from the date of installation or six years from the date of manufacture, whichever occurs first. Excellence sole obligation under this warranty shall be limited to the following:

- Year one after purchase – Full replacement including freight.
- Year two after purchase – A new cabinet can be purchased by customer at 20% of the original purchase price. Customer to bear cost of freight from Excellence warehouse.
- Year three after purchase – A new cabinet can be purchased by customer at 40% of the original purchase price. Customer to bear cost of freight from Excellence warehouse.
- Year four after purchase – A new cabinet can be purchased by customer at 60% of the original purchase price. Customer to bear cost of freight from Excellence warehouse.
- Year five after purchase – A new cabinet can be purchased by customer at 80% of the original purchase price. Customer to bear cost of freight from Excellence warehouse.

At Excellence Industries discretion, the company can demand return of the cabinet in question. Excellence will pay any associated cost of freight to perform internal leak tests. If the unit is deemed to not have an internal leak, the customer must bear all the cost of freight both to and from Excellence's facilities and service.

**Do not Drill Holes in Cabinet**

Refrigeration tubing and wiring is routed through the cabinet walls. Leaks, wet insulation, or electrical problems caused by drilled holes are not covered by warranty. Any tampering with, drilling holes in or unauthorized modification to the cabinet will void all warranties.

**General:**

ABUSE, MISUSE, ACCIDENTS – Excellence Industries shall not be responsible for parts or assemblies, which upon inspection are determined by Excellence Industries to have been subjected to misuse, neglect, lack of maintenance, alteration, accident, abuse, damage during transit or delivery or by fire or flood.

CONSEQUENTIAL DAMAGES - IN NO EVENT SHALL EXCELLENCE INDUSTRIES BE LIABLE FOR SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION, FOOD SPOILAGE OR PRODUCT SPOILAGE CLAIMS, NOR FOR ANY DELAY IN THE PERFORMANCE OF THIS WARRANTY DUE TO CAUSES BEYOND ITS CONTROL.

The standard warranty and any service contract related to the STANDARD WARRANTY shall apply only to the products sold and used within the boundaries of the Continental United States.

Users may file warranty claims either directly with Stajac or with immediate seller from whom the cabinet was purchased. All claims must be supported by information concerning the alleged defect and specifically identified by the Serial Number of the cabinet.

THERE ARE NO OTHER, WARRANTIES EXPRESS, IMPLIED OR STATUTORY, EXCEPT THIS WARRANTY, WHICH IS IN LIEU OF ALL OTHER WARRANTIES INCLUDING TO THE EXTENT PERMITTED BY LAW, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.



*Profit from the Power of Partnership.*

**EXCELLENCE INDUSTRIES**  
500 S Falkenburg Road, Suite 200  
Tampa, Florida 33619  
813-870-0340

*Effective January 1, 2017*



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PROJECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes: \_\_\_\_ (Go to Question 2)

No: \_\_\_\_ (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes: \_\_\_\_

- This document needs to go through Legistar and be reviewed by proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial

No: \_\_\_\_

- Use a Purchase Order You do not need to complete the remainder of this form

**4) Is this a request for services, an IT submission, or construction work?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ Contact Corporate Counsel office prior to submitting into Legistar.

### **CONTRACTS**

\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to

Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.

b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded:\_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
If **no**, contact Corporate Counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

---

**File #:** RES-2024-1492

**Agenda Date:** 12/11/2024

**Agenda #:** 11.

---

**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Pamela Coleman, GCCARD Director

**RE:** Approval of a request to increase the purchase order for Gordon's Food Service (Purchase Order #24-02771) by \$27,894.50 for a total amount not to exceed \$1,254,118.70

### **BOARD ACTION REQUESTED:**

The Genesee County Community Action Resource Department (GCCARD) requests authorization from this committee for the addition of \$27,894.50 to Purchase Order (PO) #24-02771, for a new grand total not to exceed \$1,254,118.70, with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

### **BACKGROUND:**

GCCARD requests authorization to obtain a PO for Gordon's Food Service for the procurement of food service products and cleaning supplies utilized by GCCARD's Nutrition Services Program and Head Start Program at 2727 Lippincott Blvd, Flint MI 48507. This vendor is a member of the Hospital Purchasing Services (HPS), LLC, a consortium which allows GCCARD to purchase products at reduced pricing.

### **DISCUSSION:**

This PO is to run from October 1, 2024, through September 30, 2025, and is to be utilized by GCCARD's Nutrition Services Program.

### **IMPACT ON HUMAN RESOURCES:**

There will be no impact on Human Resources.

### **IMPACT ON BUDGET:**

Adequate funds are available in the FY25 budget for this increase and are to be allocated from the following: \$11,268.22 from 2731-640.02-762.000 and \$16,626.28 from 2731-640.02-765.000. **No General Fund appropriation is being requested.**

### **IMPACT ON FACILITIES:**

There will be no impact on facilities.

### **IMPACT ON TECHNOLOGY:**

There will be no impact on technology.

**CONFORMITY TO COUNTY PRIORITIES:**

This memorandum conforms to Genesee County's priorities of Long-Term Financial Stability and Healthy, Livable and Safe Communities as we continue to produce mobile and congregate meals, determine the most appropriate use of program funds, and distribute nutritious meals to eligible Genesee County seniors and children.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize an increase of \$27,894.50 to Purchase Order #24-02771, with funds being designated as follows: \$11,268.22 from account 2731-640.02-762.000 and \$16,626.28 from account 2731-640.02-765.000, said funds being necessary for the purchase of food and kitchen supplies utilized by Nutrition Services, for a new total not to exceed \$1,254,118.70, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board), and the Chief Financial Officer is directed to make any necessary budget amendments.





# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

---

**File #:** RES-2024-1499

**Agenda Date:** 12/11/2024

**Agenda #:** 12.

---

**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Michelle Estell, RS, MA, Health Officer

**RE:** Approval to create, post & fill one (1) (Public Health Nurse Coordinator position

**BOARD ACTION REQUESTED:**

Approval to create, post and fill one (1) Public Health Nurse Coordinator position

**BACKGROUND:**

Children's Special Health Care Services is receiving additional funding for fiscal year 2024-2025 with the possibility to continue throughout numerous fiscal years.

**DISCUSSION:**

Public Health Nurse Coordinator is a needed position in Children's Special Health Care Services. This individual will handle complicated medically complex cases, serve as the representative from the Local health Department on the County Child Death Review and also represent Genesee County Local Public Health for the recently vacated position on Fetal infant Mortality Reduction (FIMR). **No additional County Appropriation is required.**

**IMPACT ON HUMAN RESOURCES:**

Human Resources will be needed throughout the entirety of the process to post and fill the position.

**IMPACT ON BUDGET:**

This position will be paid out of account 2210-622.00-702.000 and related fringe accounts. A budget amendment is attached.

**IMPACT ON FACILITIES:**

Logins will need to be created, and devices will need to be programmed for the new staff member.

**IMPACT ON TECHNOLOGY:**

No impact on indirect costs. Information Technology support will be needed to assist with access to program databases.

**CONFORMITY TO COUNTY PRIORITIES:**

Conforms to health, Livable & Safe Communities by communicating available benefits, resources and services to the special needs population and their families thus improving the health and wellbeing of

Genesee County residents.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize creating, posting, and filling one (1) Public Health Nurse Coordination position in the Children's Special Health Care Services program, to be funded by account 2210-622.00-702.000 and related fringe account with no county appropriation required, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this board), and the Chief Financial Officer is authorized to record the attached budget amendment.

BE IT FURTHER RESOLVED, that this Board directs the Director of Human Resources and Labor Relations to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable, in accordance with County policy and applicable collective bargaining agreement.

DESCRIPTION: CSHCS-PUBLIC HEALTH NURSE COORDINATOR

GL #	DESCRIPTION	Increase/(Decrease)
2210-601.01-699.003	COUNTY APPROPRIATION	(89,219.00)
2210-601.01-112.000	UNALLOCATED EXPENSES	(89,219.00)
2210-622.00-699.003	COUNTY APPROPRIATION	89,219.00
2210-622.00-702.000	SALARIES & WAGES	6,775.00
2210-622.00-709.000	SOCIAL SECURITY	5,185.00
2210-622.00-718.000	MEDICAL INSURANCE	7,703.00
2210-622.00-723.000	POST-RETIREMENT BENEFIT	1,300.00
2210-622.00-725.000	OPTICAL INSURANCE	48.00
2210-622.00-726.000	DENTAL INSURANCE	879.00
2210-622.00-727.000	LIFE HEALTH INSURANCE	696.00
2210-622.00-728.000	RETIREMENT	5,422.00
2210-622.00-729.000	WORKERS COMPENSATION	75.00
2210-622.00-730.000	UNEMPLOYMENT	136.00

APPROVED BY: \_\_\_\_\_

## APPLICATION TO ESTABLISH A POSITION

This application must be completed and accompany requests for all positions to the Board of Commissioners. **Incomplete applications will be returned to the submitting department.**

### POSITION CONTROL

Department: _____
Position Requested: _____
<input type="checkbox"/> Is employee probationary? No additional approval needed. Contact HR to post/fill.
<input type="checkbox"/> Due to transfer/promotion/retirement/separation, etc.
<input type="checkbox"/> New position
Position being eliminated: _____

### COST

<u>IMPACT TO GENERAL FUND</u>
_____ % General Fund:      Account #: _____
_____ % Not General Fund:      Account #: _____
Non-General Fund Funding Source: _____
Match Required: \$ _____ / _____ %      _____ No Match Required
_____ Funds available in current budget
_____ Additional fund appropriation requested

#### Required Attachments

- Current Job Description
- Organizational Chart which identifies placement of requested position
- Costing Sheet from Fiscal Services

**GENESEE COUNTY HEALTH DEPARTMENT / PERSONAL HEALTH - NURSING DIVISION**

Michelle Estell  
**Health Officer**

Brad Snyder  
**Deputy Health Officer**

Michela Corsi  
**Interim Medical Director**

Vacant  
**Quality Licensing and Emergency Response**

Vacant  
**Nursing/Personal Health Director**

Kelly Pelic  
**PH Nursing Supervisor**

**Children's Special Health Care  
Services Program**

Vacant (PHN Coord)  
Elaine Kirby (PHN)  
Kimberly Ray (PHN)  
Melissa Boyd (PHN)  
Paige Hope (PHN)  
Laura Simon (Sec)  
De'Ja'Va Rushin (Sec)



## PUBLIC HEALTH NURSE COORDINATOR

**POSITION CLASS:**

AFSCME - 496.01

**HIRING AUTHORITY:**

Health Department

**JOB SUMMARY:**

Performs broad professional public health nursing functions, including responsibility for planning, organizing and performing related work; coordinates various health programs among health and social service agencies; develops related program activities; works independently under general supervision; performs related duties as required.

**ESSENTIAL JOB DUTIES AND FUNCTIONS:**

- Participate in evaluating health trend and define, assess and understand the health status of populations, determinants of health and illness, factors contributing to health promotion and disease prevention, and factors influencing the use of health services.
- Perform basic public health sciences including behavioral and social sciences, biostatistics, epidemiology, environmental public health and prevention of chronic and infectious diseases and injuries.
- Coordinates health services among Genesee County Health Department, hospitals, physicians, other health professionals and social agencies.
- Improves referral system and provides greater access to health services for persons in need.
- Works to promote and maintain the health of individuals, families and the community through teaching, counseling and appropriate preventive and rehabilitative measures.
- Assists in evaluating health needs and participates in the planning and implementation of various public health programs.
- Organizes and instructs volunteers or other community professionals.
- Develops and coordinates implementation of special programs.
- Provides routine direction to other employees.
- Prepares reports and maintains records as required.
- Collects appropriate data to perform quality assurance and evaluate programs.

The above statement of Essential Job Duties and Functions is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

**ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of the principles and practice of public health nursing;
- Applies theory and scope of practice of public health nursing to professional practice.
- Knowledge of public health laws.
- Knowledge of the functions of other health and social agencies and their relationships to public health program.
- Ability to apply ethical principles.
- Ability to identify, interpret, and implement public health laws, regulations and policies related to specific programs.
- Ability to communicate effectively both in writing and orally, or in other ways;
- Ability to identify the role of cultural, social and behavioral factors in determining the delivery of public health services.
- Ability to develop and adapt approaches to problems that take into account cultural differences.
- Utilizes leadership, team building, negotiation and conflict resolution skills to build community partnerships.
- Contributes to development, implementation and monitoring of organizational performance standards and supplies,
- Ability to follow organizational policies and procedures.
- Ability to attend work regularly and to work under stressful situations.
- Ability to understand and carry out detailed instructions of a technical or professional nature.
- Comprehensive knowledge of the basic principles, practices and techniques of nursing and public health nursing.
- Comprehensive knowledge of public health methods and practices.
- Knowledge of the function of health and social agencies and their relationships to the public health program.
- Ability to plan, coordinate and implement public health nursing programs.
- Ability to provide direction and coordinate the activities of others.
- Ability to work effectively with officials of other agencies.
- Ability to attend work regularly and work under stressful conditions.
- Ability to work independently, collaboratively and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.



## PUBLIC HEALTH NURSE COORDINATOR

Page 3

### **MINIMUM QUALIFICATIONS:**

Bachelor of Science in Nursing (BSN) **-AND-** one (1) year of experience in public health nursing.

**-OR-**

Associate degree in Nursing (ADN) **-AND-** three (3) years' experience in public health nursing.

### **SPECIAL REQUIREMENTS:**

- Must be registered as a nurse in the State of Michigan or possess a temporary permit pending final registration.
- Employees in this classification must possess a valid Michigan driver's license and must have a vehicle for use on county business.

### **PHYSICAL REQUIREMENTS:**

- Must be able to perform Essential Job Duties and Functions with or without reasonable accommodations.

  
\_\_\_\_\_  
Human Resources Director

Established: October 1, 1979  
Revised: January 5, 1987  
January 6, 1999  
November 25, 2008.  
May 20, 2019



DESCRIPTION: CSHCS-PUBLIC HEALTH NURSE COORDINATOR

GL #	DESCRIPTION	Increase/(Decrease)
2210-601.01-699.003	COUNTY APPROPRIATION	(89,219.00)
2210-601.01-112.000	UNALLOCATED EXPENSES	(89,219.00)
2210-622.00-699.003	COUNTY APPROPRIATION	89,219.00
2210-622.00-702.000	SALARIES & WAGES	67,775.00
2210-622.00-709.000	SOCIAL SECURITY	5,185.00
2210-622.00-718.000	MEDICAL INSURANCE	7,703.00
2210-622.00-723.000	POST-RETIREMENT BENEFIT	1,300.00
2210-622.00-725.000	OPTICAL INSURANCE	48.00
2210-622.00-726.000	DENTAL INSURANCE	879.00
2210-622.00-727.000	LIFE HEALTH INSURANCE	696.00
2210-622.00-728.000	RETIREMENT	5,422.00
2210-622.00-729.000	WORKERS COMPENSATION	75.00
2210-622.00-730.000	UNEMPLOYMENT	136.00

APPROVED BY: \_\_\_\_\_



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1504

**Agenda Date:** 12/11/2024

**Agenda #:** 13.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Michael Dawisha, CIO

**RE:** Approval of Change Order to Sentinel for Door Access and Video Security Project

### **BOARD ACTION REQUESTED:**

This is a request to use ARPA funds to purchase additional door access readers, cameras and connection devices from Sentinel Inc.

### **BACKGROUND:**

Resolution 2024-302 was approved on 04/24/2024. This is the consolidation and standard setting for Genesee County Video Monitoring and Door Access systems.

### **DISCUSSION:**

This project is an attempt to bring enterprise management to a formerly organic way of management. Many assets were either not documented or the person who knew of it or implemented it was no longer in that role. We expect to uncover more of this as the project progresses but plan to take a phased approach. This will be the last request as part of the first phase and funded by ARPA.

### **IMPACT ON HUMAN RESOURCES:**

None

### **IMPACT ON BUDGET:**

ARPA funds will be used for the hardware and installation portion of this purchase. The total amount of the project change order is \$49,033.35. The ARPA funded portion is \$33,181.35 to be paid from the following accounts: 1010-640.02-899.040 Projects-IT \$32824.23 and 4700-640.02-899.000 Projects (Tower) \$357.12. The ten-year annual service contracts will be paid from the following accounts: 1010-265.00-801.004 \$2096.00, 1010-265.00-801.004 \$1048.00, 1010-265.00-801.004 \$2829.00, 1010-267.00-801.004 \$5240.00, 1010-309.00-801.004 \$2096.00 and 2130-430.00-801.004 \$943.00. Shipping will be paid from account 1010-228.01-851.000 \$1,600.00

### **IMPACT ON FACILITIES:**

Some coordination with Facilities and Operations as well as building occupants will be required for physical door and camera installation

### **IMPACT ON TECHNOLOGY:**

None

**CONFORMITY TO COUNTY PRIORITIES:**

Consolidation and uniformity combined with ease of administrative overhead contributes to the Long-Term Financial Stability of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Information Officer to authorize a purchase order or orders to Sentinel Technologies, at a total cost not to exceed \$1,707,869.07, for the purchase of video monitoring cameras and door access systems for Genesee County buildings, the corresponding installation of that hardware, and licenses for 10 years, said purchase order(s) for the hardware and installation in an amount not to exceed \$49,033.35 to be paid using American Rescue Plan Act ("ARPA") funds from the following accounts 1010-640.02-899.040 (Projects-IT \$32,824.23) and 4700-640.02-899.000 (Projects (Tower) \$357.12) and for the ten-year annual service contracts to be paid from the following accounts 1010-265.00-801.004 (\$2,096.00); 1010-265.00-801.004 (\$1,048.00); 1010-265.00-801.004 (\$2,829.00); 1010-267.00-801.004 (\$5,240.00); 1010-309.00-801.004 (\$2,096.00); and 2130-430.00-801.004 (\$943.00); and \$1,600 Shipping from account 1010-228.01-851.000; is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board).



Sentinel Technologies, Inc.  
2550 Warrenville Road  
Downers Grove, IL 60515  
United States

## Change Order

<b>Customer Account</b>	Genesee County	<b>CO Number</b>	728
<b>Project Name</b>	Genesee County-Security Camera and Key Card RFP	<b>CO Date</b>	11/21/2024
<b>Sales Order</b>	SO5111	<b>Customer PO</b>	
<b>Total Cost of Project Change (Plus tax and shipping when applicable)</b>			\$49,033.35

**Change Order Description**

Change Order for items required by Genesee County for the Verkada Project.

	Unit Price (RFP)	Tower	Prosecutor Office (McCree)	Circuit Court	McCree	Jail	Sheriff's Office (Jail)	Animal	Unit Totals	Pricing Summary
Card Reader (AD34) (New)	\$ 178.56	2		1	5	2			10	\$ 1,785.60
Card Reader (AD34) (Replace Existing)	\$ 178.56								0	\$ -
HID - Pin Readers	\$ 606.13								0	\$ -
Door Controller (AC62) 16-Door	\$ 2,712.00								0	\$ -
Door Controller (AC42) 4-Door	\$ 921.00								0	\$ -
AX11 Controller for Elevators	\$ 819.00								0	\$ -
ACC-BAT-4AH (Small BatPack)	\$ 66.00								0	\$ -
ACC-BAT-18AH (Large BatPack)	\$ 358.00								0	\$ -
Indoor Camera (CD42)	\$ 511.12						3		3	\$ 1,533.36
Outdoor FishEye Camera (CF81)	\$ 1,023.00							1	1	\$ 1,023.00
Outdoor Camera (CD52)	\$ 715.77								0	\$ -
ACC-POLE-MNT-1	\$ 110.00							19	0	\$ -
ACC-MNT-XLARM-1	\$ 99.94								0	\$ -
ACC-MNT-3	\$ 81.09								0	\$ -
ACC-MNT-7 (Angle Mount)	\$ 79.00							1	1	\$ 79.00
ACC-MNT-8	\$ 43.37								0	\$ -
AC12 Door Controller	\$ 367.00			1	5	2			8	\$ 2,936.00
BR12 Wired Surface Mount Door Contact, 5Pack	\$ 68.00								0	\$ -
BR13 Wired Recessed Door Contact, 5P	\$ 71.00								0	\$ -
BR33 Wireless Panic Button	\$ 68.00								0	\$ -
BH61 Wireless Hub	\$ 407.00								0	\$ -
<b>TOTAL HARDWARE COSTS</b>		\$ 357.12	\$ -	\$ 545.56	\$ 2,727.80	\$ 1,091.12	\$ 1,533.36	\$ 1,102.00		
Card Reader (New)	\$ 433.34	2		1	2	2			7	\$ 3,033.38
Card Reader (Existing) - Replace with NEW	\$ 433.34								0	\$ -
Door Controller - 16 Door	\$ 4,668.00								0	\$ -
Door Controller - 4 Door	\$ 1,982.00								0	\$ -
Indoor Camera	\$ 291.67						3		3	\$ 875.01
Outdoor Camera	\$ 405.00							1	1	\$ 405.00
Outdoor Wireless Setup (P2P)	\$ 10,715.00								0	\$ -
PoleMount Install	\$ 250.00							19	19	\$ 4,750.00
New Controller Drop	\$ 1,700.00	2							2	\$ 3,400.00
Wireless Hub Install	\$ 358.00								0	\$ -
New Controller Drop+Reader+AC12 Controller	\$ 2,667.00				3				3	\$ 8,001.00
New Controller Drop + Strike (old construction)	\$ 2,967.00								0	\$ -
AC12 Door Setup in Parking Lot	\$ 1,072.00			1	2	2			5	\$ 5,360.00
<b>TOTAL INSTALLATION COSTS</b>		\$ 4,266.68	\$ -	\$ 1,505.34	\$ 11,011.68	\$ 3,010.68	\$ 875.01	\$ 5,155.00		
Camera Licenses - 10 Year	\$ 943.00						3	1	4	\$ 3,772.00
Door Licenses - 10 Year	\$ 1,048.00	2		1	5	2			10	\$ 10,480.00
AX 12 - 10 Year	\$ 3,721.00								0	\$ -
Alarm License - 10 Year (Basic License - Per Site)	\$ 4,072.00								0	\$ -
<b>TOTAL LICENSE COSTS</b>		\$ 2,096.00	\$ -	\$ 1,048.00	\$ 5,240.00	\$ 2,096.00	\$ 2,829.00	\$ 943.00		
		\$ 6,719.80	\$ -	\$ 3,098.90	\$ 18,979.48	\$ 6,197.80	\$ 5,237.37	\$ 7,200.00		\$ 47,433.35
Total Costs	\$ 47,433.35									
Shipping & Handling	\$ 1,600.00									
<b>TOTAL PROJECT COSTS</b>	\$ 49,033.35									

### Additional Parts

Description	Qty	Unit Price	Total Price
AD34 Multi-format Card Reader	10	\$178.56	\$1,785.60
CD42 Indoor Dome Camera, 256GB, 30 Days Max	3	\$511.12	\$1,533.36
Large Arm Mount (PTZ)	19	\$0.00	\$0.00
Angle Mount	1	\$79.00	\$79.00
AC12 1 Door Controller	8	\$367.00	\$2,936.00
Verkada Camera License	4	\$943.00	\$3,772.00
10-Year Door License	10	\$1,048.00	\$10,480.00
Shipping and Handling	1	\$1,600.00	\$1,600.00
CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max	1	\$1,023.00	\$1,023.00
Total			\$23,208.96

### Labor Change

Item	Qty	Rate	Total
Subcontractor Services - Fixed	1.0	\$23,014.29	\$23,014.29
Professional Services - Fixed Price	1.0	\$2,810.10	\$2,810.10
Total			\$25,824.39

### Signature

Customer	Date
Sentinel	Date

**Note:** This is not an invoice or credit memo. This is a listing of changes that will be applied to the project specified above.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

**File #:** RES-2024-1516

**Agenda Date:** 12/11/2024

**Agenda #:** 14.

**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Chrystal Simpson, Chief Financial Officer; Joshua Freeman, Director of Administration; and Derek Bradshaw, Director of Planning

**RE:** Approval of ARPA Funding Re-Allocation of \$2,290,486.73 for prosecutor scanning, Fenton Township, Land Bank-Clio Road Demolition, and to continue funding of ARPA positions for Court backlog

### **BOARD ACTION REQUESTED:**

Requesting approval for the reallocation of 2,290,486.73 of American Rescue Plan Act funding for prosecutor scanning, Fenton Township, Land Bank-Clio Road Demolition, and to continue funding of ARPA positions for court backlog.

### **BACKGROUND:**

Proposed projects, costs, and account numbers are as follows:

Project	Funding Amount:	Account Number:
Prosecutor scanning	10,937.50	1010-640.02-899.028
Fenton Township	200,000.00	1010-640.02-899.065
Land Bank-Clio Rd. Demolition	350,000.00	1010-640.02-899.066
Continued funding of ARPA Positions:		
GCMPC:		
Staff for administration of grant	339,251.00	1010-640.02-702.000 and related fringes
Sheriff:		
Tether Positions (Sergeant & Corrections Deputy )	356,298.23	1010-640.02-702.000 and related fringes
Circuit Court		
3 Public Engagement Specialists- Legal	310,000.00	1010-640.02-702.000 and related fringes
Prosecutor:		
4 Investigators	290,000.00	1010-640.02-702.000 and related fringes
Bureau Chief Promotion Cost	32,000.00	1010-640.02-702.000 and related fringes
Crime Victim Services Supervisor Promotion Cost	24,000.00	1010-640.02-702.000 and related fringes
Victim Advocate	190,000.00	1010-640.02-702.000 and related fringes
Clerical Coordinators- 1 Full Position and Increased costs for second position	188,000.00	1010-640.02-702.000 and related fringes
	<u>2,290,486.73</u>	

### **DISCUSSION:**

GCMPC staff will work with each organization to ensure all funds are allocated to ARPA eligible project costs.

**IMPACT ON HUMAN RESOURCES:**

These projects will have no impact on Human Resources.

**IMPACT ON BUDGET:**

These projects will be funded by Genesee County American Rescue Plan Act funding and will have no impact on the general fund. A budget amendment is included in a separate request.

**IMPACT ON FACILITIES:**

There will be no impact on County facilities.

**IMPACT ON TECHNOLOGY:**

There will be no impact on County technology.

**CONFORMITY TO COUNTY PRIORITIES:**

These projects conform to the Genesee County Priority of Healthy, Livable, and Safe communities. These projects will provide infrastructure improvements, economic development planning, and food assistance which all contribute to health, livability, and safety in the County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Planning to authorize re-allocating \$2,290, 486.73 of Genesee County American Rescue Plan Act (ARPA) funding to be paid from accounts 1010-640.02-899.065, 1010-640.02-899.066, 1010-640.02-899.028, and 1010-640.02-702.000 salaries and related fringe accounts, the community projects described in the memorandum request, and continued funding of ARPA positions, with no additional general fund appropriation needed, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Finance Committee of the Board).



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1517

**Agenda Date:** 12/11/2024

**Agenda #:** 15.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Derek Bradshaw, Director

**RE:** Approval to create, post & fill two (2) Planning Specialist positions

### **BOARD ACTION REQUESTED:**

The Planning Commission requests approval to create, post, and fill two Planning Specialist positions in the department.

### **BACKGROUND:**

GCMPC carries out federal programming to directly assist communities with infrastructure improvements, community amenity improvements, and direct programming for residents. These programs require training and experience in a variety of areas to ensure proper compliance with federal funds. We currently have two experienced Planners who are responsible for Community Development Block Grant and American Rescue Plan Act program and project oversight.

### **DISCUSSION:**

We are requesting approval to create two Planning Specialist positions to provide promotional opportunities for experienced and qualified current employees. With the creation of these positions, we will eliminate two Planner positions. The creation of these positions will help keep experienced employees and provide continuity in programming. Both positions are 100% grant funded.

### **IMPACT ON HUMAN RESOURCES:**

Posting and filling the positions.

### **IMPACT ON BUDGET:**

The positions are funded by federal grant funding. A budget amendment is attached. There will be no impact on the general fund.

### **IMPACT ON FACILITIES:**

There will be no impact on facilities.

### **IMPACT ON TECHNOLOGY:**

No additional impact.

### **CONFORMITY TO COUNTY PRIORITIES:**

This request conforms to the county goals of Healthy, Livable, and Safe Communities and

Community Growth. These positions assist in coordinating community projects with local units of government and provide important oversight and compliance for federally funded program activities to ensure proper expenditure of funds.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Planning to authorize establishing, posting, and filling two new Planning Specialist positions, and eliminating two Planner positions, said new positions to be fully funded with grant funds with no County appropriation required, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board), and the Chief Financial Officer is directed to record the attached budget amendment.

**Genesee County  
Schedule for Costing Of Personnel Positions**

2024/2025 FISCAL YEAR

**Position Title:**  
**Employee Name (If Known):**  
**Time Period of Position:**  
**Salary Level (AA,A,B,C,D,E,F)**  
**Date Cost Calculated:**

**Enter Following Information:**

	<b>Current Year</b>	<b>Next Year</b>
Rate #1:	33.8034	
Rate #2:		
Hours-Rate #1:	2080.000	
Hours-Rate #2:		
Overtime Hours-Rate #1:		
Overtime Hours-Rate #2:		
Premium Time Rate:	0.0000	0.0000
Longevity Rate:	0.0000	0.0000
Retirement Rate:	0.0800	0.0800
Social Security Rate:	0.0765	0.0765
Workers Comp Rate:	0.0011	0.0011
Unemployment Rate:	0.0020	0.0020
Retiree Health Notional	\$50	
Insurance Status (See Code)	2	
# of Months of Insurance:	12	
Notional Pay Periods	26	

**Insurance Code Explanations:**  
 1-Single With Medical Insurance  
 2-2 Dependents with Medical Insurance  
 3-3 or more dependents with Medical Insurance  
 4-Single with No Medical Insurance  
 5-2 Dependents with No Medical Insurance  
 6-3 or more dependents with no Medical Insurance

**Insurance Rates:**

	<b>Single</b>	<b>Married No Children</b>	<b>Married W/Children</b>
<b>Medical &amp; Rx</b>	7,703	16,109	21,008
<b>Optical</b>	48	96	130
<b>Dental</b>	879	879	879
<b>Prescription</b>	0	0	0
Projected Next Year Rate Increase:			0.00
Average Life Health Insurance:			660

Sheriff .1  
 See W/C Rates Tab

	<b>Current Years Rate #1</b>	<b>Current Years Rate #2</b>	<b>Subtotal</b>	<b>Next Year Rate #1</b>	<b>Next Year Rate #2</b>	<b>Subtotal</b>	<b>Total Position Cost</b>
702.000 Salary Permanent	70,311	0	70,311	0	0	0	70,311
713.000 Salary Overtime	0	0	0	0	0	0	0
Salary Premium	0	0	0	0	0	0	0
714.000 Longevity	0	0	0	0	0	0	0
<b>Total Salaries</b>	<u>70,311</u>	<u>0</u>	<u>70,311</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>70,311</u>
709.000 Social Security	5,379	0	5,379	0	0	0	5,379
718.000 Medical Insurance	16,109		16,109	0		0	16,109
725.000 Optical Insurance	96		96	0		0	96
726.000 Dental Insurance	879		879	0		0	879
727.000 Life Health Insurance	696		696	0		0	696
728.000 Retirement	5,625	0	5,625	0	0	0	5,625
729.000 Workers Compensation	77	0	77	0	0	0	77
730.000 Unemployment	141	0	141	0	0	0	141
723.000 Post-Retirement	1,300	0	1,300	0	0	0	1,300
<b>Total Fringe Benefits</b>	<u>30,302</u>	<u>0</u>	<u>30,302</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>30,302</u>
<b>Total Position Cost</b>	<u>100,613</u>	<u>0</u>	<u>100,613</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,613</u>



**Genesee County  
Schedule for Costing Of Personnel Positions**

2024/2025 FISCAL YEAR

<b>Position Title:</b> <b>Employee Name (If Known):</b> <b>Time Period of Position:</b> <b>Salary Level (AA,A,B,C,D,E,F):</b> <b>Date Cost Calculated:</b>  <b>Enter Following Information:</b>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Current Year</th> <th style="text-align: center;">Next Year</th> </tr> </thead> <tbody> <tr><td>Rate #1:</td><td align="center">-</td><td></td></tr> <tr><td>Rate #2:</td><td></td><td></td></tr> <tr><td>Hours-Rate #1:</td><td align="center">2080.0</td><td></td></tr> <tr><td>Hours-Rate #2:</td><td></td><td></td></tr> <tr><td>Overtime Hours-Rate #1:</td><td></td><td></td></tr> <tr><td>Overtime Hours-Rate #2:</td><td></td><td></td></tr> <tr><td>Premium Time Rate:</td><td align="center">0.0000</td><td align="center">0.0000</td></tr> <tr><td>Longevity Rate:</td><td align="center">0.1000</td><td align="center">0.0000</td></tr> <tr><td>Retirement Rate:</td><td align="center">1.5000</td><td align="center">1.5000</td></tr> <tr><td>Social Security Rate:</td><td align="center">0.0765</td><td align="center">0.0765</td></tr> <tr><td>Workers Comp Rate:</td><td align="center">0.0011</td><td align="center">0.0011</td></tr> <tr><td>Unemployment Rate:</td><td align="center">0.0020</td><td align="center">0.0020</td></tr> <tr><td>Post-Retirement Rate:</td><td align="center">0.2500</td><td align="center">0.2500</td></tr> <tr><td>Insurance Status (See Code):</td><td align="center">1</td><td></td></tr> <tr><td># of Months of Insurance:</td><td align="center">12</td><td></td></tr> </tbody> </table>		Current Year	Next Year	Rate #1:	-		Rate #2:			Hours-Rate #1:	2080.0		Hours-Rate #2:			Overtime Hours-Rate #1:			Overtime Hours-Rate #2:			Premium Time Rate:	0.0000	0.0000	Longevity Rate:	0.1000	0.0000	Retirement Rate:	1.5000	1.5000	Social Security Rate:	0.0765	0.0765	Workers Comp Rate:	0.0011	0.0011	Unemployment Rate:	0.0020	0.0020	Post-Retirement Rate:	0.2500	0.2500	Insurance Status (See Code):	1		# of Months of Insurance:	12		<b>Insurance Code Explanations:</b> 1-Single With Medical Insurance 2-2 Dependents with Medical Insurance 3-3 or more dependents with Medical Insurance 4-Single with No Medical Insurance 5-2 Dependents with No Medical Insurance 6-3 or more dependents with no Medical Insurance  <b>Insurance Rates:</b> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th></th> <th style="text-align: center;">Single</th> <th style="text-align: center;">Married No Children</th> <th style="text-align: center;">Married W/Children</th> </tr> </thead> <tbody> <tr><td><b>Medical &amp; Rx</b></td><td align="center">7,703</td><td align="center">16,109</td><td align="center">21,008</td></tr> <tr><td><b>Optical</b></td><td align="center">48</td><td align="center">96</td><td align="center">130</td></tr> <tr><td><b>Dental</b></td><td align="center">879</td><td align="center">879</td><td align="center">879 ← POAM</td></tr> <tr><td><b>Prescription</b></td><td align="center">0</td><td align="center">0</td><td align="center">0</td></tr> <tr><td>Projected Next Year Rate Increase:</td><td></td><td></td><td align="center">0.00</td></tr> <tr><td>Average Life Health Insurance:</td><td></td><td></td><td align="center">660</td></tr> <tr><td>Life Health Insurance Rate:</td><td></td><td></td><td></td></tr> <tr><td>Life Health Insurance Base:</td><td></td><td></td><td></td></tr> </tbody> </table>		Single	Married No Children	Married W/Children	<b>Medical &amp; Rx</b>	7,703	16,109	21,008	<b>Optical</b>	48	96	130	<b>Dental</b>	879	879	879 ← POAM	<b>Prescription</b>	0	0	0	Projected Next Year Rate Increase:			0.00	Average Life Health Insurance:			660	Life Health Insurance Rate:				Life Health Insurance Base:			
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	Current Years Rate #1	Current Years Rate #2	Subtotal	Next Year Rate #1	Next Year Rate #2	Subtotal	Total Position Cost
702.000 Salary Permanent	0	0	0	0	0	0	0
713.000 Salary Overtime	0	0	0	0	0	0	0
Salary Premium	0	0	0	0	0	0	0
714.000 Longevity	0	0	0	0	0	0	0
<b>Total Salaries</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
709.000 Social Security	0	0	0	0	0	0	0
718.000 Medical Insurance	7,703		7,703	0		0	7,703
725.000 Optical Insurance	48		48	0		0	48
726.000 Dental Insurance	879		879	0		0	879
727.000 Life Health Insurance	0		0	0		0	0
728.000 Retirement	0	0	0	0	0	0	0
729.000 Workers Compensation	0	0	0	0	0	0	0
730.000 Unemployment	0	0	0	0	0	0	0
723.000 Post-Retirement	0	0	0	0	0	0	0
<b>Total Fringe Benefits</b>	<u>8,630</u>	<u>0</u>	<u>8,630</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,630</u>
<b>Total Position Cost</b>	<u><u>8,630</u></u>	<u><u>0</u></u>	<u><u>8,630</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>8,630</u></u>

<u>WC CODE</u>	<u>POSN TITLE</u>	<u>INDUSTRY RATE</u>
5645	CREW WORKER TRAINEE	0.0649
5645	TEAM LEADER	0.0649
6306	DRAIN MAINT SPRV	0.0326
6306	HEAVY EQUIP OPER	0.0326
6306	LABORER	0.0326
6306	LIGHT EQUIPMENT OPERATOR	0.0326
7380	COURIER	0.0303
7380	MOBILE MEALS DRIVER	0.0303
7380	SR FOOD DRIVER	0.0303
7720	CAPTAIN	0.0150
7720	CHIEF PARK RANGER	0.0150
7720	Clinical Services Manager	0.0150
7720	CORRECTIONS DEPUTY	0.0150
7720	COURT SECURITY POLICE DEPUTY (PART-TIME)	0.0150
7720	COURT TRANSPORT OFFICER	0.0150
7720	Executive Director of Community Engagement	0.0150
7720	GVRC SUPERVISOR	0.0150
7720	INVESTIGATOR	0.0150
7720	LIEUTENANT	0.0150
7720	MAJOR	0.0150
7720	PARK RANGER	0.0150
7720	POLICE DEPUTY	0.0150
7720	PROGRAM AIDE	0.0150
7720	PROGRAM PINB	0.0150
7720	SERGEANT	0.0150
7720	SHERIFF	0.0150
7720	UNDERSHERIFF	0.0150
7720	YOUTH SPECIALIST	0.0150
7720	YOUTH SPECIALIST PINB	0.0150
8395	AUTO MECHANIC	0.0144
8395	AUTO MECH SPRV	0.0144
8395	HEAVY EQUIPMENT OPERATOR II	0.0144
8810	ACCOUNT CLERK	0.0008
8810	ACCOUNT CLERK COORD	0.0008
8810	ACCOUNTANT	0.0008
8810	ACCOUNTING AND BUDGET MANAGER	0.0008
8810	ACCOUNTING ASST CRV	0.0008
8810	ADMIN SECRETARY	0.0008
8810	ADMINISTRATIVE ASSISTANT	0.0008
8810	ADMINISTRATIVE SECRETARY	0.0008
8810	ASSESSMENT CLERK	0.0008
8810	ASSIGN CLERK/OFFICE MGR	0.0008
8810	ASSISTANT DIRECTOR	0.0008
8810	ASSISTANT MANAGER CROSSROADS VILLAGE	0.0008
8810	Assistant Parks Operations Manager	0.0008
8810	ASST VILL PROG SUPERV	0.0008
8810	ASST. PLANNING DIRECTOR	0.0008
8810	BILLING CLERK II	0.0008
8810	Board Chair	0.0008
8810	CASEWORK SPRV FAM DIV	0.0008
8810	CASEWORK SUPERVISOR	0.0008
8810	CHF ANIMAL CNTL OFC	0.0008

8810	CHIEF DEPUTY CLERK/REGISTER	0.0008
8810	CHIEF DEPUTY REGISTER	0.0008
8810	CHIEF DEPUTY TREAS	0.0008
8810	CHIEF EPIDEMOLOGIST	0.0008
8810	CHIEF EXAMINER	0.0008
8810	CHIEF FINANCIAL OFFICER	0.0008
8810	CHIEF PARK HORTICULTURIST	0.0008
8810	CHIEF PARK NATURALIST	0.0008
8810	CIO	0.0008
8810	CIRCUIT COURT ADMIN.	0.0008
8810	CIRCUIT COURT JUDGE	0.0008
8810	CLERICAL AIDE	0.0008
8810	CLERICAL ASSISTANT	0.0008
8810	CLERICAL ASST PTNB	0.0008
8810	CLERICAL COORD PROS	0.0008
8810	CLERICAL COORDINATOR	0.0008
8810	CLERK OF THE COURT/MAGISTRATE	0.0008
8810	CLERK RECORDER	0.0008
8810	Clerk/Register	0.0008
8810	COMM HEALTH ANALYST	0.0008
8810	Commissioner	0.0008
8810	COMMODITY OFFICE ASST	0.0008
8810	COMMUNITY CORRECTIONS COORDINATOR	0.0008
8810	COURT ADMIN/REGISTER	0.0008
8810	COURT ADMINISTRATOR	0.0008
8810	COURT CLERK	0.0008
8810	COURT COLLECTIONS SPEC	0.0008
8810	Court IT Director - Circuit Court	0.0008
8810	COURT IT TECH II	0.0008
8810	CROSSROADS VILLAGE MGR	0.0008
8810	CYBER SECURITY MANAGER	0.0008
8810	DEFENDER ADMIN SPEC	0.0008
8810	DEP EXEC DIR	0.0008
8810	DEP ROD	0.0008
8810	DEPUTY CLERK	0.0008
8810	DEPUTY COURT ADMINISTRATOR	0.0008
8810	DEPUTY DIRECTOR	0.0008
8810	DEPUTY DIRECTOR COMMUNITY CORRECTIONS	0.0008
8810	DEPUTY DIST COURT CLK	0.0008
8810	DEPUTY DRAIN COMM	0.0008
8810	DEPUTY HEALTH OFFICER	0.0008
8810	DEPUTY REGISTER	0.0008
8810	DIR MAINT & CONST	0.0008
8810	Director of Administration	0.0008
8810	DIRECTOR OF COURT FINANCE - CIRCUIT	0.0008
8810	DIRECTOR OF FAC.MGMT.	0.0008
8810	DIRECTOR PARKS AND REC	0.0008
8810	DIRECTOR VETERAN SERVICES	0.0008
8810	DISTRICT COURT JUDGE	0.0008
8810	DISTRICT CT ADMIN SPEC	0.0008
8810	DIVISION MANAGER	0.0008
8810	Document Control Clerk	0.0008
8810	DRAIN COMM	0.0008

8810	DRUG COURT SUPERVISOR	0.0008
8810	EH DIRECTOR	0.0008
8810	ELECTIONS SUPERVISOR	0.0008
8810	EMERGENCY MANAGER	0.0008
8810	END USER COMPUTING MANAGER	0.0008
8810	EPIDEMIOLOGIST	0.0008
8810	EQUALIZATION COORDINATOR	0.0008
8810	EQUALIZATION DIRECTOR	0.0008
8810	EXAMINER	0.0008
8810	FAMILY COURT CLERK	0.0008
8810	Family Division Administrator	0.0008
8810	FIN AFFAIRS OFF	0.0008
8810	FIN AND TECH SUPERVISOR	0.0008
8810	FINANCE SPECIALIST	0.0008
8810	FINANCIAL AFFAIRS ASST	0.0008
8810	FINANCIAL ANALYST	0.0008
8810	FINANCIAL SUPERVISOR	0.0008
8810	FLEET ADMINISTRATOR	0.0008
8810	FOC CASEWORK SUPERVISOR	0.0008
8810	FOC DEPUTY DIRECTOR	0.0008
8810	FRIEND OF THE COURT	0.0008
8810	GC FIA BOARD	0.0008
8810	GC PKS REC COMM	0.0008
8810	GC PLANNING COMM	0.0008
8810	GC RETIREMENT TRUSTEE	0.0008
8810	GC SURVEYOR	0.0008
8810	GCCARD EXECUTIVE DIR	0.0008
8810	GENERAL PROJECT COORDINATOR	0.0008
8810	GIS DIRECTOR	0.0008
8810	GIS SPECIALIST	0.0008
8810	GIS TECHNICIAN	0.0008
8810	HEALTH TECH	0.0008
8810	HR REPRESENTATIVE	0.0008
8810	HR SECRETARY	0.0008
8810	HR& LABOR RELATIONS DIR	0.0008
8810	HUMAN RESOURCES REP COOR	0.0008
8810	Inventory and Billing Coordinator	0.0008
8810	IT APPLICATION SPECIALIST	0.0008
8810	IT BUSINESS SERVICES & PROJECT MANAGER	0.0008
8810	IT DATA CENTER ANALYST	0.0008
8810	IT END USER COMPUTING SPECIALIST	0.0008
8810	IT SERVICE DESK TECHNICIAN	0.0008
8810	IT TECHNICAL SERVICES MANAGER	0.0008
8810	IT USER SUPPORT TECHNICIAN	0.0008
8810	JUDICIAL SEC./RECORDER	0.0008
8810	JUDICIAL SECRETARY	0.0008
8810	JURY BOARD SUPERVISOR	0.0008
8810	JUVENILE JUSTICE CENTER DIRECTOR	0.0008
8810	JUVENILE SERVICES SUP	0.0008
8810	KGCB PROGRAM SPECIALIST	0.0008
8810	LEAD PLANNER	0.0008
8810	Lead Social Service Worker	0.0008
8810	LEGAL DIV SUPERVISOR	0.0008

8810	MAGISTRATE	0.0008
8810	MAGISTRATE/DEP CLERK CRT	0.0008
8810	MAPPING TECHNICIAN	0.0008
8810	MARKETING ASSISTANT	0.0008
8810	MEDICAL EXAM ADMIN	0.0008
8810	MEDICAL HEALTH OFFICER	0.0008
8810	Mitigation Specialist	0.0008
8810	Network Analyst	0.0008
8810	NSC DIRECTOR	0.0008
8810	NSC Supervisor	0.0008
8810	NUTRITION SERV ASST DIR	0.0008
8810	NUTRITION SERV COORD	0.0008
8810	NUTRITION SERV DIRECTOR	0.0008
8810	NUTRITION SERV PROG SPEC	0.0008
8810	Office Coordinator	0.0008
8810	OFFICE MANAGER	0.0008
8810	OFFICE SUPERVISOR	0.0008
8810	OPERATIONS SPECIALIST	0.0008
8810	OUTREACH SERVICES ADMIN	0.0008
8810	PARK PROJECT MANAGER	0.0008
8810	PARKS COMM SPEC	0.0008
8810	PARKS COMMUNICATIONS EVENT BRAND MANAGER	0.0008
8810	PARKS OPERATIONS CONSULTANT	0.0008
8810	PARKS PROGRAM SERVICES SPECIALIST	0.0008
8810	PAYROLL ACCOUNT CLERK	0.0008
8810	PAYROLL COORDINATOR	0.0008
8810	PH DIVISION DIRECTOR	0.0008
8810	PH EMG PREP COORD	0.0008
8810	PH STUDENT INTERN	0.0008
8810	PH SUPERVISOR	0.0008
8810	PLANNER	0.0008
8810	PLANNING DIRECTOR	0.0008
8810	PREP NAVIGATOR	0.0008
8810	PRINCIPAL ACCT CLERK	0.0008
8810	PROBATE COURT JUDGE	0.0008
8810	PROBATE JUDGE	0.0008
8810	Problem Solving Court Clerk	0.0008
8810	PROBLEM SOLVING COURT SUPERVISOR	0.0008
8810	PROGRAM CLERK	0.0008
8810	PROGRAM COORDINATOR	0.0008
8810	PROGRAM COORDINATOR II	0.0008
8810	PROGRAM SERVICES SPECIALIST	0.0008
8810	PUBLIC DEFENDER ADMINISTRATIVE AND COMPLIANCE SUPE	0.0008
8810	PURCHASING ADMINISTRATOR	0.0008
8810	PURCHASING MANAGER	0.0008
8810	QLER ADMINISTRATOR	0.0008
8810	RD COORDINATOR	0.0008
8810	REC PROG & GRANTS OFF	0.0008
8810	RETIREMENT SERV ADMIN	0.0008
8810	RETIREMENT SRV ASST	0.0008
8810	RISK MANAGER	0.0008
8810	SECRETARY	0.0008
8810	SECRETARY/RECORD-DC	0.0008

8810	SENIOR SERVICES DIRECTOR	0.0008
8810	SOCIAL SERVICE WORKER	0.0008
8810	SPECIAL ASST TO BOC	0.0008
8810	SPECIAL SCANNING ASST TO BOC	0.0008
8810	SR ACCOUNT CLERK	0.0008
8810	SR DEP DIST CT CLK	0.0008
8810	SR DEP DIST WARRANT CLK	0.0008
8810	SR FAMILY COURT CLERK	0.0008
8810	SR. COURT CLERK	0.0008
8810	SR. DEPUTY REGISTER	0.0008
8810	SR. SERV. SPECIALIST	0.0008
8810	Storm Water Compliance Assistant	0.0008
8810	STUDENT CLERK	0.0008
8810	TAX ASSISTANCE NAVIGATOR	0.0008
8810	TEMP COURT STAFF	0.0008
8810	TEMP.FILL-IN JUD.SECRETY	0.0008
8810	TREAS OPERATIONS SUP	0.0008
8810	TREASURER	0.0008
8810	TREASURY OUTREACH SPECIALIST	0.0008
8810	VETERANS SERV OFFICER	0.0008
8810	VITAL RECORDS SUPERVISOR	0.0008
8820	APA II	0.0005
8820	APA III	0.0005
8820	APA TRIAL SPECIALIST	0.0005
8820	ASSISTANT PUBLIC DEFENDER III	0.0005
8820	Assistant Public Defender Trial Specialist	0.0005
8820	ATTNY/REF	0.0005
8820	Attorney Magistrate	0.0005
8820	CASE INVESTIGATOR	0.0005
8820	CHIEF ASST PROS ATTORNEY	0.0005
8820	CHIEF PUBLIC DEFENDER	0.0005
8820	DEPUTY CHIEF APA	0.0005
8820	FOC ATTORNEY III	0.0005
8820	JUDICIAL ADVIS ASST	0.0005
8820	MANAGING APA	0.0005
8820	PARALEGAL	0.0005
8820	PROSECUTOR	0.0005
8820	SR ASST PROS ATT CIV DIV	0.0005
8831	ANIMAL CARE SPECIALIST	0.0073
8831	ANIMAL CONTROL OFFICER	0.0073
8831	DEP DIR ANIMAL CONTROL	0.0073
8831	DISPATCHER	0.0073
8831	VETERINARIAN TECHNICIAN	0.0073
8832	AUTOPSY ASSISTANT	0.0014
8832	DEPUTY MEDICAL EXAMINER	0.0014
8832	DIRECTOR OF NURSING	0.0014
8832	HEALTH TECH	0.0014
8832	LPN	0.0014
8832	MEDICAL EXAMINER	0.0014
8832	NURSE PRACTITIONER	0.0014
8832	PH NURSING SUPERVISOR	0.0014
8832	PHN	0.0014
8832	PHN COORD	0.0014

8832	SEASONAL PHN	0.0014
8835	BREASTFDING COMM LIASION	0.0133
8835	BREASTFEEDING PEER COUNS	0.0133
8835	COMMUNITY HEALTH LIAISON	0.0133
8835	HEALTH EDUC COORD	0.0133
8835	HEALTH EDUCATOR	0.0133
8835	NUTRITIONIST II	0.0133
8835	REGISTERED DIETICIAN	0.0133
9015	ACCOUNTING ASST CRV	0.0199
9015	ASSISTANT OPERATIONS MANAGER	0.0199
9015	B& G MAINT. SUPERVISOR	0.0199
9015	CUSTODIAN	0.0199
9015	DRAIN MAINT SUPERIN	0.0199
9015	EH SANITARIAN	0.0199
9015	Facilities Management Coordinator	0.0199
9015	FOR MAR ATTENDANT	0.0199
9015	FOR MAR EDUCATOR I	0.0199
9015	HEAVY EQUIPMENT OPERATOR I	0.0199
9015	HORTICULTURIST I	0.0199
9015	INTERPRETIVE SPEC I	0.0199
9015	INTERPRETIVE/SPECIAL.II	0.0199
9015	MAINTENANCE COORD	0.0199
9015	MAINTENANCE COORDINATOR	0.0199
9015	MAINTENANCE MECHANIC	0.0199
9015	MAINTENANCE MECHANIC TRAINEE	0.0199
9015	MAINTENANCE SPECIALIST	0.0199
9015	MAINTENANCE SPECIALIST I	0.0199
9015	MAINTENANCE SPECIALIST II	0.0199
9015	MAINTENANCE WKR I	0.0199
9015	MAINTENANCE WORKER	0.0199
9015	MASTER MECH APPRENTICE	0.0199
9015	OPERATIONS MANAGER	0.0199
9015	OPERATIONS MANAGER I	0.0199
9015	PAINTER	0.0199
9015	PARK MAINT VACUUM TRK OPERATOR	0.0199
9015	PARK MAINT WKR II	0.0199
9015	PARK NATURALIST	0.0199
9015	RR REST/CONST SPECIAL	0.0199
9015	RR Shop Right of Way Supervisor	0.0199
9015	RR SHOP WORKER I	0.0199
9015	RR SHOP WORKER II	0.0199
9015	SPECIALTY EQUIPMENT OPERATOR	0.0199
9015	STEAM BOILER FIREMAN	0.0199
9015	UTILITY WORKER	0.0199
9015	VILL PROG/OPER SPEC	0.0199
9058	CHEF PRODUCTION MGR	0.0064
9058	KITCHEN AIDE	0.0064
9058	SR KITCHEN AIDE	0.0064
9058	STOCK CLERK	0.0064
9410	ASSIST DIR HMS	0.0090
9410	CIVIL ENGINEER	0.0090
9410	EH COORDINATOR	0.0090
9410	ENGINEER ASST	0.0090

9410	ENVIR HEALTH SUPERVISOR	0.0090
9410	FAC AND MAINT DIRECTOR	0.0090
9410	HIP WX COORDINATOR	0.0090
9410	HOUSING REHAB SPEC I	0.0090
9410	SITE ASSISTANT	0.0090
9410	SR CIVIL ENG	0.0090

**Genesee County  
Schedule for Costing Of Personnel Positions**

**2024/2025 FISCAL YEAR**

**Position Title:**  
**Employee Name (If Known):**  
**Time Period of Position:**  
**Salary Level (AA,A,B,C,D,E,F)**  
**Date Cost Calculated:**

**Enter Following Information:**

	<b>Current Year</b>	<b>Next Year</b>
Rate #1:	33.8034	
Rate #2:		
Hours-Rate #1:	2080.000	
Hours-Rate #2:		
Overtime Hours-Rate #1:		
Overtime Hours-Rate #2:		
Premium Time Rate:	0.0000	0.0000
Longevity Rate:	0.0000	0.0000
Retirement Rate:	0.0800	0.0800
Social Security Rate:	0.0765	0.0765
Workers Comp Rate:	0.0011	0.0011
Unemployment Rate:	0.0020	0.0020
Retiree Health Notional	\$50	
Insurance Status (See Code)	2	
# of Months of Insurance:	12	
Notional Pay Periods	26	

**Insurance Code Explanations:**  
 1-Single With Medical Insurance  
 2-2 Dependents with Medical Insurance  
 3-3 or more dependents with Medical Insurance  
 4-Single with No Medical Insurance  
 5-2 Dependents with No Medical Insurance  
 6-3 or more dependents with no Medical Insurance

**Insurance Rates:**

	<b>Single</b>	<b>Married No Children</b>	<b>Married W/Children</b>
<b>Medical &amp; Rx</b>	7,703	16,109	21,008
<b>Optical</b>	48	96	130
<b>Dental</b>	879	879	879
<b>Prescription</b>	0	0	0
Projected Next Year Rate Increase:			0.00
Average Life Health Insurance:			660

Sheriff .1

See W/C Rates Tab

POAM

	<b>Current Years Rate #1</b>	<b>Current Years Rate #2</b>	<b>Subtotal</b>	<b>Next Year Rate #1</b>	<b>Next Year Rate #2</b>	<b>Subtotal</b>	<b>Total Position Cost</b>
<b>702.000 Salary Permanent</b>	70,311	0	70,311	0	0	0	70,311
<b>713.000 Salary Overtime</b>	0	0	0	0	0	0	0
<b>Salary Premium</b>	0	0	0	0	0	0	0
<b>714.000 Longevity</b>	0	0	0	0	0	0	0
<b>Total Salaries</b>	<u>70,311</u>	<u>0</u>	<u>70,311</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>70,311</u>
<b>709.000 Social Security</b>	5,379	0	5,379	0	0	0	5,379
<b>718.000 Medical Insurance</b>	16,109	0	16,109	0	0	0	16,109
<b>725.000 Optical Insurance</b>	96	0	96	0	0	0	96
<b>726.000 Dental Insurance</b>	879	0	879	0	0	0	879
<b>727.000 Life Health Insurance</b>	696	0	696	0	0	0	696
<b>728.000 Retirement</b>	5,625	0	5,625	0	0	0	5,625
<b>729.000 Workers Compensation</b>	77	0	77	0	0	0	77
<b>730.000 Unemployment</b>	141	0	141	0	0	0	141
<b>723.000 Post-Retirement</b>	1,300	0	1,300	0	0	0	1,300
<b>Total Fringe Benefits</b>	<u>30,302</u>	<u>0</u>	<u>30,302</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>30,302</u>
<b>Total Position Cost</b>	<u>100,613</u>	<u>0</u>	<u>100,613</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,613</u>

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**

**Board Members**

Alan Himelhoch, Chairperson   Mike LaPointe, Vice Chairperson   Gloria Nealy, Secretary

Jeffrey Peake  
Cheryl Sclater  
Reggie Smith  
Tyler Rossmassler

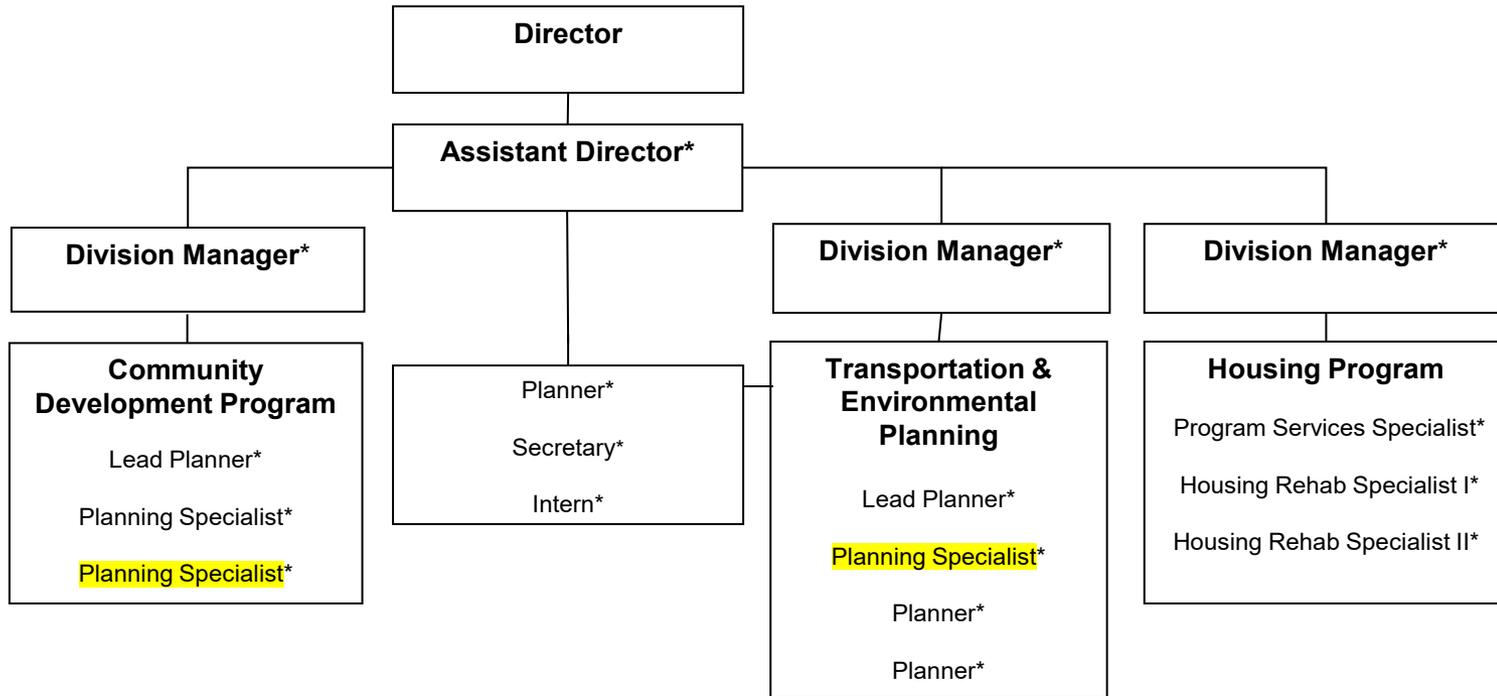
Lauren Coney  
William Brandon  
Dr. Beverly Brown  
Martin L. Cousineau

**Staff Services**

**Genesee County  
Board of Commissioners**

**GLS Region V**

**Genesee County  
Metropolitan Alliance**



\*Grant Funded

## APPLICATION TO ESTABLISH A POSITION

This application must be completed and accompany requests for all positions to the Board of Commissioners. **Incomplete applications will be returned to the submitting department.**

### POSITION CONTROL

Department: <u>Planning Commission</u>
Position Requested: <u>Planning Specialist</u>
<input type="checkbox"/> Due to transfer/promotion/retirement/separation, etc.
<input checked="" type="checkbox"/> New position
Position being eliminated: <u>Planner</u>

### COST

<u>IMPACT TO GENERAL FUND</u>	
<u>0</u> % General Fund: Account #: _____	
<u>100</u> % Not General Fund: Account #: <u>2340-705.07</u>	
Non-General Fund Funding Source: <u>Federal HUD funds</u>	
Match Required: \$ <u>0</u> / _____ %	<input checked="" type="checkbox"/> No Match Required
<input checked="" type="checkbox"/> Funds available in current budget	
<input type="checkbox"/> Additional fund appropriation requested	

#### Required Attachments

Current Job Description  
Organizational Chart which identifies placement of requested position  
Costing Sheet from Fiscal Services

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This application must be completed and accompany requests for all positions to the Board of Commissioners. **Incomplete applications will be returned to the submitting department.**

### POSITION CONTROL

Department: <u>Planning Commission</u>
Position Requested: <u>Planning Specialist</u>
<input type="checkbox"/> Due to transfer/promotion/retirement/separation, etc.
<input checked="" type="checkbox"/> New position
Position being eliminated: <u>Planner</u>

### COST

<u>IMPACT TO GENERAL FUND</u>	
<u>0</u> % General Fund: Account #: _____	
<u>100</u> % Not General Fund: Account #: <u>1010-640.02</u>	
Non-General Fund Funding Source: <u>Federal ARPA funds</u>	
Match Required: \$ <u>0</u> / _____ %	<input checked="" type="checkbox"/> No Match Required
<input checked="" type="checkbox"/> Funds available in current budget	
<input type="checkbox"/> Additional fund appropriation requested	

#### Required Attachments

Current Job Description  
Organizational Chart which identifies placement of requested position  
Costing Sheet from Fiscal Services



## PLANNING SPECIALIST

**POSITION CLASS:**

AFSCME 496.01

**HIRING AUTHORITY:**

PLANNING

**JOB SUMMARY:**

Performs professional planning duties, assists in preparing professional reports and plans, analyzes data. Prepares and organizes grant application processes. Provides guidance to local government and organizations on planning matters. Works under the supervision of the Program Manager.

**ESSENTIAL JOB DUTIES AND FUNCTIONS:**

- Prepares and organizes grant application processes, writing reports, reviewing project applications, monitoring of projects, completing annual grant and program reports, communicating and coordinating with local units of government and project partners.
- Works directly with local units of government on plans and project implementation.
- Attends meetings and make presentations to various community government groups.
- Prepares effective reports and recommendations for programs and activities.
- Assists in implementing federal, state, and local programs.
- Updates and maintains planning documents.
- Writes and presents formal planning reports.
- Completes federal project reviews, zoning reviews, master plan reviews and Farmland/Open Space Preservation reviews.
- Provides advice and guidance to local units of government and organizations on planning matters.
- Compiles and analyzes statistical data and make project recommendations.

Prepare detailed reports and studies. The above statement of Essential Job Duties and Functions is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

**ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:**

- Good knowledge of the principles and practices of projects, maintain project budgets, and administrative duties related to managing projects.
- Ability to work effectively with community and local community groups and officials.
- Knowledge of current software related to word processing, spreadsheet, data base, publication, modeling software, geographic information systems, and financial software.
- Ability to work independently.
- Ability to attend work regularly and work in under stressful conditions.
- Ability to communicate effectively, both written and oral.
- Ability to work effectively with the public, local officials and other county employees.
- Ability to work independently, collaboratively and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.

**MINIMUM QUALIFICATIONS:**

Two (2) years' experience as a Planner with the Genesee County Metropolitan Planning Commission.

**-OR-**

Bachelor's degree in urban and/or Regional Planning, Resource Planning, or Geography **-AND-** Two (2) years of professional planning experience in a public planning office or private sector planning agency. A master's degree in the above areas may be substituted for the bachelor's degree.

**-OR-**

Bachelor's Degree **-AND-** Four (4) years of professional planning experience in a public planning office or private sector planning agency.

**SPECIAL REQUIREMENTS:**

- Must have a valid Michigan driver's license.

**PHYSICAL REQUIREMENTS:**

- Must be able to perform Essential Job Duties and Functions with or without reasonable accommodations.



Human Resources Director

Established: December 12, 2018

DESCRIPTION: Budget Adjustment

GL #	DESCRIPTION	Increase/(Decrease)
1010-640.02-504.000	FEDERAL PARTICIPATION	6,834.00
1010-640.02-702.000	Salary Permanent	5,893.00
1010-640.02-709.000	Social Security	451.00
1010-640.02-728.000	Retirement	472.00
1010-640.02-729.000	Workers Compensation	6.00
1010-640.02-730.000	Unemployment	12.00
2340-705.07-868.049	consultants federal	(6,834.00)
2340-705.07-702.000	Salary Permanent	5,893.00
2340-705.07-709.000	Social Security	451.00
2340-705.07-728.000	Retirement	472.00
2340-705.07-729.000	Workers Compensation	6.00
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2340-705.07-709.000	Social Security	451.00
2340-705.07-728.000	Retirement	472.00
2340-705.07-729.000	Workers Compensation	6.00
2340-705.07-730.000	Unemployment	12.00



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1524

**Agenda Date:** 12/11/2024

**Agenda #:** 16.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Joshua Freeman, Director of Administration

**RE:** Approval of a request to create, post & fill one (1) Constituent Relations Representative in the Board Office; this is a budgeted position

### **BOARD ACTION REQUESTED:**

Approval of a Constituent Relations Representative

### **BACKGROUND:**

Historically, our office has not had an engagement plan with the public that furthers the County's priority of an Inclusive & Collaborative Culture. Typically, we have taken a reactive approach to constituent services and engagement. As a result, residents have not always had an effective link to their elected representatives and the services they need. Each Commissioner represents over 45,000 residents with almost no staff support.

### **DISCUSSION:**

In creating this position, our office looks to focus on three specific areas: First Point of Contact, In-person Public Engagement, and Public Sentiment Monitoring. This role will serve as the initial connection between Genesee County residents and the Board of Commissioners, as well as other county departments, commissions, and committees. By streamlining this communication, we can ensure that residents receive the assistance they need promptly when reaching out to the Board Office. In coordination with the Director of Communications, the representative would be tasked with responding quickly and effectively to public inquiries, and feedback through various communication channels. This responsiveness is vital in fostering trust and transparency within our community between residents and commissioners. The representative will also develop, plan and coordinate events designed to enhance public engagement with Genesee County's programs, service and board-led initiatives. These events will serve as opportunities to build relationships and provide residents with valuable information. Finally, the representative would also monitor and report on public sentiment regarding county services. By utilizing these insights, we could refine our communication and engagement strategies to better meet the needs and expectations of our constituents. In short, this position will create new engagement opportunities between Genesee County residents and the Board to better position the Board as a prime mover of positive change in Genesee County.

### **IMPACT ON HUMAN RESOURCES:**

Normal HR recruitment and onboarding.

**IMPACT ON BUDGET:**

This position was included in the adopted FYE 2025 budget. No additional appropriation is required.

**IMPACT ON FACILITIES:**

No additional impact on Facilities.

**IMPACT ON TECHNOLOGY:**

Normal employee onboarding.

**CONFORMITY TO COUNTY PRIORITIES:**

The Board of Commissioners have prioritized making Genesee County and Inclusive and Collaborative community. By expanding our constituent engagement, we will further meet the Board's goal of demanding transparency for our county.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Administration to authorize establishing, posting, and filling one Constituent Relations Representative position within the Board Office, said new position being included in the adopted FYE 2025 budget, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Finance Committee of this Board).

BE IT FURTHER RESOLVED, that this Board directs the Director of Human Resources and Labor Relations to have the necessary personnel position number created, as necessary, for said position and to commence the hiring process so that the position may be filled as soon as practicable in accordance with County policy and any applicable collective bargaining agreement.

**Genesee County**  
**Schedule for Costing Of Personnel Positions**  
**2024/2025 FISCAL YEAR**

<b>Position Title:</b>	Constituent Relations Position	
<b>Employee Name (If Known):</b>		
<b>Time Period of Position:</b>		
<b>Salary Level (AA,A,B,C,D,E,F)</b>		
<b>Date Cost Calculated:</b>		
<b>Enter Following Information:</b>		
	<b>Current Year</b>	<b>Next Year</b>
Rate #1:	25.0000	
Rate #2:		
Hours-Rate #1:	2080.000	
Hours-Rate #2:		
Overtime Hours-Rate #1:		
Overtime Hours-Rate #2:		
Premium Time Rate:	0.0000	0.0000
Longevity Rate:	0.0000	0.0000
Retirement Rate:	0.0800	0.0800
Social Security Rate:	0.0765	0.0765
Workers Comp Rate:	0.0011	0.0011
Unemployment Rate:	0.0020	0.0020
Retiree Health Notional	\$50	
Insurance Status (See Code)	3	
# of Months of Insurance:	12	
Notional Pay Periods	26	

<b>Insurance Code Explanations:</b>			
1-Single With Medical Insurance			
2-2 Dependents with Medical Insurance			
3-3 or more dependents with Medical Insurance			
4-Single with No Medical Insurance			
5-2 Dependents with No Medical Insurance			
6-3 or more dependents with no Medical Insurance			
<b>Insurance Rates:</b>			
	<b>Single</b>	<b>Married No Children</b>	<b>Married W/Children</b>
<b>Medical &amp; Rx</b>	7,703	16,109	21,008
<b>Optical</b>	48	96	130
<b>Dental</b>	879	879	879
<b>Prescription</b>	0	0	0
Projected Next Year Rate Increase:			0.00
Average Life Health Insurance:			660

Sheriff .1  
 See W/C Rates Tab

	Current Years Rate #1	Current Years Rate #2	Subtotal	Next Year Rate #1	Next Year Rate #2	Subtotal	Total Position Cost
702.000 Salary Permanent	52,000	0	52,000	0	0	0	52,000
713.000 Salary Overtime	0	0	0	0	0	0	0
Salary Premium	0	0	0	0	0	0	0
714.000 Longevity	0	0	0	0	0	0	0
<b>Total Salaries</b>	<u>52,000</u>	<u>0</u>	<u>52,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>52,000</u>
709.000 Social Security	3,978	0	3,978	0	0	0	3,978
718.000 Medical Insurance	21,008		21,008	0		0	21,008
725.000 Optical Insurance	130		130	0		0	130
726.000 Dental Insurance	879		879	0		0	879
727.000 Life Health Insurance	696		696	0		0	696
728.000 Retirement	4,160	0	4,160	0	0	0	4,160
729.000 Workers Compensation	53	0	53	0	0	0	53
730.000 Unemployment	113	0	113	0	0	0	113
723.000 Post-Retirement	1,300	0	1,300	0	0	0	1,300
<b>Total Fringe Benefits</b>	<u>32,317</u>	<u>0</u>	<u>32,317</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>32,317</u>
<b>Total Position Cost</b>	<u>84,317</u>	<u>0</u>	<u>84,317</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>84,317</u>



## **CONSTITUENT RELATIONS REPRESENTATIVE**

### **POSITION CLASS:**

Appointed

### **HIRING AUTHORITY:**

BOC

### **JOB SUMMARY:**

The Genesee County Board of Commissioners seeks a dedicated Constituent Services Representative to join our team. This dynamic role is at the heart of our mission to effectively communicate and engage with the public, ensuring that our residents are well-informed about the high-quality programs and services available to them. The ideal candidate will be passionate about public service, possessing exceptional communication skills and the ability to plan and organize events that cultivate meaningful interactions between the public, the Genesee County Board of Commissioners and all county departments.

### **ESSENTIAL JOB DUTIES AND FUNCTIONS:**

- Serve as the first point of connection between Genesee County residents and the Board of Commissioners, along with other county departments, commissions and committees.
- Respond promptly and efficiently to public inquiries, concerns, and feedback through various communication channels including in-person, phone, email and social media.
- Develop, plan, and coordinate events aimed at enhancing public engagement with Genesee County's programs, services and board-led initiatives.
- Collaborate with different departments and commissions under the Board's direction to gather and disseminate accurate information to the public.
- Monitor and report on public sentiment regarding county services, using insights to improve communication and engagement strategies.
- Assist in the creation and distribution of informational materials and publications about county programs, services, and events.
- Maintain up-to-date knowledge of county initiatives, policies, and services to provide timely and accurate information to constituents.

The above statement of Essential Job Duties and Functions is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

## CONSTITUENT RELATIONS REPRESENTATIVE

Page 2

### **ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of and/or experience with customer relationship management (CRM) software platforms such as Indigov, Zendesk, Salesforce, CivicPlus, Constant Contact, etc.
- Knowledge of and/or experience with social media and content creation platforms.
- Knowledge of and/or experience with digital technology tools for audio/video and photography.
- Ability to communicate effectively orally and in writing.
- Knowledge of local and state government
- Ability to exercise independent judgment and initiative in analyzing problems and finding solutions.
- Ability to articulate and best represent the mission, values and goals of the Genesee County Board of Commissioners.
- Ability to work independently, collaboratively and respectfully in a multicultural work environment that values diversity, equity and inclusion.

### **PREFERED QUALIFICATIONS:**

Bachelor's degree in Communications, Public Relations, Journalism, Public Administration or related field.

**-OR-**

Three years of experience in constituent relations/member services, communications, public relations, journalism, public administration or related field, preferably within a government or non-profit setting.

### **SPECIAL REQUIREMENTS:**

- Must possess a valid Michigan driver's license and a good driving record.
- Must be willing to work weekends, holidays and irregular hours.



1101 BEACH STREET | FLINT, MICHIGAN 48502

**PHYSICAL REQUIREMENTS:**

- Must be able to perform Essential Job Duties and Functions with reasonable accommodations.

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Human Resources Director

Established: November 2024



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

---

**File #:** RES-2024-1224

**Agenda Date:** 12/11/2024

**Agenda #:** 1.

---

**To:** Dale Weighill, Governmental Operations Committee

**From:** Rhonda Ihm, Family Division Administrator

**RE:** Approval of a contract between Genesee County and Mt. Morris Schools, in an amount not to exceed \$140,000.00, to provide educational services for the Court community educational programs; the term of this contract is from July 1, 2024, through June 30, 2025; the cost of this contract will be paid from account 2920-663.07-801.004

### **BOARD ACTION REQUESTED:**

Approval of entering a contract with Mt. Morris Schools to provide educational services for the Court community educational programs for a period commencing July 1, 2024, through June 30, 2025, whereby Mt. Morris Schools will provide educational services for the Court community educational programs at a cost of \$140,000.00 to be paid from account 2920-663.07-801.004. The services are a part of the approved childcare fund annual plan and budget.

### **BACKGROUND:**

Mt. Morris Schools provides the educational services for the Court community educational programs. The partnership with Mt. Morris Schools began in 2020.

### **DISCUSSION:**

Mt. Morris provides year-round educational services for the Court community educational programs. Services are provided to youth ages 14-18 who have been court ordered to attend the Court community educational program. Mt. Morris Schools partners with Peckham, Inc. to provide a comprehensive educational program that includes educational and vocational services.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

The cost of the contract is \$140,000.00 to be paid from account 2920-663.07-801.004. The services are a part of the approved childcare fund annual plan and budget.

### **IMPACT ON FACILITIES:**

None.

### **IMPACT ON TECHNOLOGY:**

The IT department has been included in all aspects of planning for educational services to be

provided at the Genesee County Juvenile Justice Center.

**IMPACT ON INDIRECT COSTS:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Healthy, livable, safe communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the 7<sup>th</sup> Circuit Court Family Division Administrator to authorize entering into a contract between Genesee County and Mt. Morris Schools, whereby Mt. Morris Schools will provide educational services for the court community educational programs for the period commencing July 1, 2024, through June 30, 2025, at a cost not to exceed \$140,000.00 to be paid from account 2920-663.07-801.004, is approved (a copy of memorandum request and supporting documentation being on file with the official records of the December 4, 2024 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

**EDUCATIONAL SERVICES AGREEMENT**  
**between**  
**Mt. Morris Consolidated Schools**  
**and**  
**The Learning Co-Op**

This Amendment is effective July 1, 2024, and is between Genesee County, Michigan (the “County”), a Michigan municipal corporation acting through The Learning Co-Op program whose address is 1309 N. Ballenger Hwy, Flint, Michigan 48504, and Mt. Morris Consolidated Schools, a Michigan general powers school district, whose address is 12356 Walter Street, Mt. Morris, Michigan 48458 (the “School District”) (collectively, the County, and the School District together, are referred to as the “Parties”).

WHEREAS, the Parties executed an Educational Services Agreement effective July 1, 2024 through June 30, 2025, (the “Agreement”), pursuant to which the School District would provide Educational Services to The Learning Co-Op; and

NOW THEREFORE, the Parties agree as follows:

1. The Term of the Agreement is hereby for a period of one year ending on June 30, 2025.
2. Effective July 1, 2024, the County shall commence quarterly estimated payments as provided in Paragraph 4. The County shall pay the School District’s quarterly invoices 2024-2025 within 45 days of the end of receipt of said invoice. Payment for the final quarter of the year shall be based on the year-end financial statements for actual program expenses and shall true-up the prior estimated payments for the fiscal year. The annual reimbursement for the extension period is \$140,000.00.
3. The School District will assign teaching staff to the facility based on a ratio of one teacher per program youth group, with no more than 10 students at a time (20 students per day), with a minimum of two teaching staff to be assigned by the School District. Any changes to this teaching staff allocation and assignment must be a written and approved (County Board and District) amendment to the agreement.
4. Section 5, Compensation, of the Agreement is deleted in its entirety and replaced with the following:

**5. Compensation**

5.1 At least quarterly, the School District shall provide to the County a budget showing the School District’s projected cost of providing the educational services required by this Agreement. The budget shall show revenue from all sources, and all expenses.

5.2 The County shall pay to the School District the difference between the amount budgeted by the School District under Section 5.1 and the amount of funding the School District receives under Paragraph

5.2. These amounts shall be paid by the County on a quarterly basis based on the budget presented by the School District. Expenses include, but is not limited to: rent for building, utilities, internet services, cleaning / trash services, food, and transportation.

5. The following Section 7, Termination, is hereby added to the Agreement:

7. **Termination.** Either party may terminate this agreement prior to its expiration upon ninety (90) days written notice to the addresses set forth above. The County shall pay the School District for services provided up until the date of termination.

6. The remaining terms of the Agreement remain unchanged and in full effect.

**Mt. Morris Consolidated Schools**

**County of Genesee**

By: \_\_\_\_\_  
Mickie Kujat, Superintendent

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EDUCATIONAL SERVICES AGREEMENT**  
**between**  
**Mt. Morris Consolidated Schools**  
**and**  
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3. The School District will assign teaching staff to the facility based on a ratio of one teacher per program youth group, with no more than 10 students at a time (20 students per day), with a minimum of two teaching staff to be assigned by the School District. Any changes to this teaching staff allocation and assignment must be a written and approved (County Board and District) amendment to the agreement.
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6. The remaining terms of the Agreement remain unchanged and in full effect.

**Mt. Morris Consolidated Schools**

By: Mickie Kujat  
Mickie Kujat, Superintendent

Date: 11/30/23

**County of Genesee**

By: Ellen J. Ellenburg  
Board of County Commissioners

Date: 12-5-2023

## **EDUCATIONAL SERVICES AGREEMENT**

**between**

**Mt. Morris Consolidated Schools**

**and**

**The Learning Co-Op**

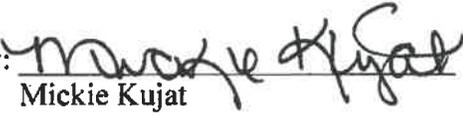
This Amendment is effective July 1, 2022, and is between Genesee County, Michigan (the "County"), a Michigan municipal corporation acting through The Learning Co-Op program whose address is 1309 N. Ballenger Hwy, Flint, Michigan 48504, and Mt. Morris Consolidated Schools, a Michigan general powers school district, whose address is 12356 Walter Street, Mt. Morris, Michigan 48458 (the "School District") (collectively, the County, and the School District together, are referred to as the "Parties").

WHEREAS, the Parties executed an Educational Services Agreement effective July 1, 2021 through June 30, 2022, (the "Agreement"), pursuant to which the School District would provide Educational Services to The Learning Co-Op; and

NOW THEREFORE, the Parties agree as follows:

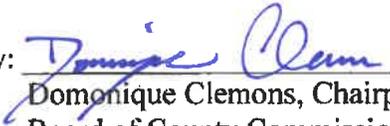
1. The Term of the Agreement is hereby for a period of one year ending on June 30, 2023.
2. The annual reimbursement for the extension period is \$157,500.00.
3. Effective July 1, 2022, the County shall commence quarterly estimated payments as provided in Paragraph 4. The County shall pay the School District's quarterly 2022-2023 invoices within 45 days of the end of receipt of said invoice. Payment for the final quarter of the year shall be based on the year-end financial statements for actual program expenses and shall true-up the prior estimated payments for the fiscal year.
4. The School District will assign teaching staff to the facility based on a ratio of one teacher per program youth group, with no more than 10 students at a time (20 students per day), with a minimum of two teaching staff to be assigned by the School District. Any changes to this teaching staff allocation and assignment must be a written and approved (County Board and District) amendment to the agreement.
5. At least quarterly, the School District shall provide to the County a budget showing the School District's projected cost of providing the educational services required by this Agreement. The budget shall show revenue from all sources, and all expenses. The County shall pay to the School District the difference between the amount budgeted by the School District and the amount of funding the School District receives. These amounts shall be paid by the County on a quarterly basis based on the budget presented by the School District. Expenses include, but is not limited to: rent for building, utilities, internet services, cleaning / trash services, food, and transportation.
6. Either party may terminate this agreement prior to its expiration upon ninety (90) days written notice to the addresses set forth above. The County shall pay the School District for services provided up until the date of termination.

**Mt. Morris Consolidated Schools**

By:   
Mickie Kujat  
Superintendent

Date: 10/7/22

**County of Genesee**

By:   
Domonique Clemons, Chairperson  
Board of County Commissioners

Date: 10/12/2022

## **EDUCATIONAL SERVICES AGREEMENT**

**between**

**Mt. Morris Consolidated Schools**

**and**

**Genesee County Juvenile Justice Center**

This Amendment is effective July 1, 2022, and is between Genesee County, Michigan (the "County"), a Michigan municipal corporation acting through the Genesee County Juvenile Justice Center ("GCJJC") whose address is 4287 W. Pasadena Avenue, Flint Township, Michigan 48532, and Mt. Morris Consolidated Schools, a Michigan general powers school district, whose address is 12356 Walter Street, Mt. Morris, Michigan 48458 (the "School District") (collectively, the County, GCJJC, and the School District together, are referred to as the "Parties").

WHEREAS, the Parties executed an Educational Services Agreement effective July 1, 2016 through June 30, 2017, (the "Agreement"), pursuant to which the School District would provide Educational Services to GCJJC.; and

WHEREAS, the Parties extended the Agreement with the current extension terminating as of June 30, 2022; and

WHEREAS, the Parties wish to amend the Agreement to provide to extend the Agreement through June 30, 2023.

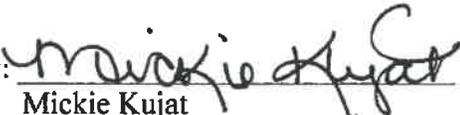
NOW THEREFORE, the Parties agree as follows:

1. The Term of the Agreement is hereby extended by a period of one year ending on June 30, 2023.
2. The annual reimbursement for the extension period is \$206,000.
3. The County shall commence quarterly estimated payments as provided in Paragraph 4 of this Amendment. The County shall pay the School District's quarterly invoices 2022-2023 within 45 days of the end of receipt of said invoice. Payment for the final quarter of the year shall be based on the year-end financial statements for actual program expenses and shall true-up the prior estimated payments for the fiscal year.
4. The School District will assign teaching staff to the facility based on a ratio of one teacher per program youth group, with no more than 10 youth per group, with a minimum of four teaching staff to be assigned by the School District. If the student count exceeds 48 youth, the School District may assign temporary staff, including substitutes, to fill the staffing need. Any changes to this teaching staff allocation and assignment must be a written and approved (County Board and District) amendment to the agreement.
5. At least quarterly, the School District shall provide to the County a budget showing the School District's projected cost of providing the educational services required by this Agreement. The budget shall show revenue from all sources, and all expenses. The County shall pay to the School District the difference between the amount budgeted by the School District under Section 5.1 and

the amount of funding the School District receives under Paragraph 5.2. These amounts shall be paid by the County on a quarterly basis based on the budget presented by the School District.

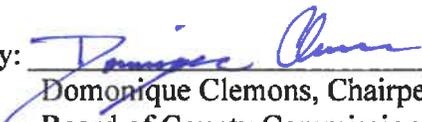
6. Either party may terminate this agreement prior to its expiration upon ninety (90) days written notice to the addresses set forth above. The County shall pay the School District for services provided up until the date of termination.
7. The remaining terms of the Agreement remain unchanged and in full effect.

**Mt. Morris Consolidated Schools**

By:   
Mickie Kujat  
Superintendent

Date: 10/7/22

**County of Genesee**

By:   
Domonique Clemons, Chairperson  
Board of County Commissioners

Date: 10/12/2022

**CERTIFICATE OF COVERAGE**

PRODUCER <b>SET SEG</b> 1520 Earl Avenue East Lansing, MI 48823	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE REFERENCE NUMBER BELOW.
<b>COMPANIES AFFORDING COVERAGE</b>	
MEMBER <b>Mt. Morris Consolidated Schools</b> 12356 Walter St   Mt. Morris, MI 48458	<b>A</b> MASB-SEG Property/Casualty Pool, Inc.

THIS IS TO CERTIFY THAT THE COVERAGE REFERENCE NUMBER OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE COVERAGE REFERENCE NUMBER PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE COVERAGE REFERENCE NUMBER DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH COVERAGE REFERENCE NUMBERS.

CO LTR	TYPE OF COVERAGE	COVERAGE REFERENCE NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	<b>GENERAL LIABILITY</b> [X] Comprehensive Form [X] Premises/Operations [X] Products/Completed Operations [X] Broad Form Property Damage [X] Personal Injury	PC-25040-2025-01	11/13/2024	6/30/2025	BI & PD COMBINED OCCURRENCE	\$1,000,000
					BI & PD COMBINED AGGREGATE	\$3,000,000
					PERSONAL INJURY OCCURRENCE	\$1,000,000
					PERSONAL INJURY AGGREGATE	\$3,000,000
A	<b>EXCESS LIABILITY</b> [X] General Liability [X] Automobile Liability [X] Garage Liability	PC-25040-2025-01	11/13/2024	6/30/2025	OCCURRENCE	\$6,000,000
					ANNUAL AGGREGATE	\$6,000,000
A	<b>AUTOMOBILE LIABILITY</b> [X] Any Auto [X] Garage Liability	PC-25040-2025-01	11/13/2024	6/30/2025	BI & PD COMBINED SINGLE LIMIT	\$1,000,000
					HIRED AND NON-OWNED	\$1,000,000
A	<b>AUTO PHYSICAL DAMAGE</b> [X] Owned Vehicle [X] Hired/Non-Owned Vehicles	PC-25040-2025-01	11/13/2024	6/30/2025	OWNED VEHICLES: ACTUAL CASH VALUE	
					HIRED/NON-OWNED: ACTUAL CASH VALUE UP TO \$150,000	
A	<b>EDUCATORS LEGAL LIABILITY/ PROFESSIONAL LIABILITY</b> [X] Wrongful Acts [X] Errors & Omissions	PC-25040-2025-01	11/13/2024	6/30/2025	EACH WRONGFUL ACT	\$2,000,000
					PER COVERAGE YEAR	\$2,000,000

**DESCRIPTION** Genesee County is added as additional insured under Mt. Morris Consolidated Schools general liability coverage limited to the activities performed by or on behalf of Mt. Morris Consolidated Schools as it represents the districts use of facilities for the Juvenile Justice center education program during the current coverage form term.

CERTIFICATE HOLDER Genesee County 1101 Beach St   Flint, MI 48502 Additional Insured	SHOULD ANY OF THE ABOVE DESCRIBED COVERAGE REFERENCE NUMBERS BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
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AUTHORIZED REPRESENTATIVE

  
 Katie Lehman  
 PROPERTY/CASUALTY DEPARTMENT

11/14/2024



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1226

**Agenda Date:** 12/11/2024

**Agenda #:** 2.

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**To:** Dale Weighill, Governmental Operations Committee

**From:** Rhonda Ihm, Family Division Administrator

**RE:** Approval of a contract between Genesee County and Mt. Morris Schools, in an amount not to exceed \$100,000.00, to provide educational services at the Genesee County Juvenile Justice Center (GCJJC); the term of this contract is from July 1, 2024, through June 30, 2025; the cost of this contract will be paid from account 2920-356.00-801.028

### **BOARD ACTION REQUESTED:**

Approval of entering a contract with Mt. Morris Schools to provide educational services at the Genesee County Juvenile Justice Center (GCJJC) for a period commencing July 1, 2024, through June 30, 2025, at a cost of \$100,000.00 to be paid from account 2920-356.00-801.028. The services are a part of the approved childcare fund annual plan and budget.

### **BACKGROUND:**

Mt. Morris Schools provides year-round educational services for youth who are court ordered into the secure detention program at the Genesee County Juvenile Justice Center.

### **DISCUSSION:**

Mt. Morris provides year-round educational services for youth who are court ordered into the secure detention program at the GCJJC. In the upcoming fiscal year, educational services will also be provided for the residential program at the GCJJC. Mt. Morris Schools partners with Peckham, Inc. to provide a comprehensive educational program that includes educational and vocational services.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

The cost of the contract is \$100,000.00 to be paid from account 2920-356.00-801.028. The services are a part of the approved childcare fund annual plan and budget.

### **IMPACT ON FACILITIES:**

None.

### **IMPACT ON TECHNOLOGY:**

The IT department has been included in all aspects of planning for educational services to be

provided at the Genesee County Juvenile Justice Center.

**IMPACT ON INDIRECT COSTS:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Healthy, livable and safe communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the 7<sup>th</sup> Circuit Court Family Division Administrator to authorize entering into a contract between Genesee County and Mt. Morris Schools, whereby Mt. Morris Schools will provide educational services at the Genesee County Juvenile Justice Center for the period commencing July 1, 2024, through June 30, 2025, at a cost not to exceed \$100,000.00 to be paid from account 2920-356.00-801.028, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 4, 2024 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

**EDUCATIONAL SERVICES AGREEMENT**  
**between**  
**Mt. Morris Consolidated Schools**  
**and**  
**Genesee County Juvenile Justice Center**

This Amendment is effective July 1, 2024, and is between Genesee County, Michigan (the “County”), a Michigan municipal corporation acting through the Genesee Valley Regional Center (“G.V.R.C.”) whose address is 4287 W. Pasadena Avenue, Flint Township, Michigan 48532, and Mt. Morris Consolidated Schools, a Michigan general powers school district, whose address is 12356 Walter Street, Mt. Morris, Michigan 48458 (the “School District”) (collectively, the County, G.V.R.C., and the School District together, are referred to as the “Parties”).

WHEREAS, the Parties executed an Educational Services Agreement effective July 1, 2016 through June 30, 2017, (the “Agreement”), pursuant to which the School District would provide Educational Services to G.V.R.C.; and

WHEREAS, the Parties extended the Agreement to cover the years 2017-2018, 2018-2019, 2019-2020, with the current extension terminating as of June 30, 2024; and

WHEREAS, the Parties wish to amend the Agreement to provide further clarity in staffing and payment terms and to extend the Agreement through June 30, 2025.

NOW THEREFORE, the Parties agree as follows:

1. The Term of the Agreement is hereby extended by a period of one year ending on June 30, 2025.
2. Effective July 1, 2024, the County shall commence quarterly estimated payments as provided in Paragraph 4 of this Fourth Amendment. The County shall pay the School District’s quarterly invoices 2024-2025 within 45 days of the end of receipt of said invoice. Payment for the final quarter of the year shall be based on the year-end financial statements for actual program expenses and shall true-up the prior estimated payments for the fiscal year. The annual reimbursement for the extension period is \$100,000.00.
3. Section 3.1 of the Agreement is deleted in its entirety and replaced with the following:

3.1 The School District will assign teaching staff to the facility based on a ratio of one teacher per program youth group, with no more than 12 youth per group, with a minimum of four teaching staff to be assigned by the School District. If the student count exceeds 48 youth, the School District may assign temporary staff, including substitutes, to fill the staffing need. Any changes to this teaching staff allocation and assignment must be a written and approved (County Board and District) amendment to the agreement.

4. Section 5, Compensation, of the Agreement is deleted in its entirety and replaced with the following:

**5. Compensation**

5.1 At least quarterly, the School District shall provide to the County a budget showing the School District’s projected cost of providing the educational services required by this Agreement. The budget shall show revenue from all sources, and all expenses.

5.2 The County shall pay to the School District the difference between the amount budgeted by the School District under Section 5.1 and the amount of funding the School District receives under Paragraph 5.2. These amounts shall be paid by the County on a quarterly basis based on the budget presented by the School District.

5. The following Section 7, Termination, is hereby added to the Agreement:

7. **Termination.** Either party may terminate this agreement prior to its expiration upon ninety (90) days written notice to the addresses set forth above. The County shall pay the School District for services provided up until the date of termination.

6. The remaining terms of the Agreement remain unchanged and in full effect.

**Mt. Morris Consolidated Schools**

**County of Genesee**

By: \_\_\_\_\_  
Mickie Kujat, Superintendent

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and Mt. Morris Consolidated Schools, a Michigan general powers school district, whose address is 12356 Walter Street, Mt. Morris, Michigan 48458 (the "School District") (the County and the School District together, the "Parties").

### 1. Term

#### 1.1 Initial Term

The initial term of this Contract commences on **July 1, 2023**, and shall be effective through **June 30, 2024** (the "Initial Term").

#### 1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

### 2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

### 3. Compensation

The primary source of funding for the educational services at the Genesee County Juvenile Justice Center is State Foundation grants and other grants received by Mt. Morris Consolidated Schools and is based on students counts done twice per year. Any remaining costs will be paid by the County.

3.1 At least quarterly, the School District shall provide to the County a budget showing the School District's projected cost of providing the educational services required by this Agreement. The budget shall show revenue from all sources, and all expenses.

3.2 The County shall pay to the School District the difference between the amount budgeted by the School District under Section 3.1 and the amount of funding the School District obtains from other grants received. These amounts shall be paid by the County on a quarterly basis based on the budget presented by the School District.

4. **Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

## 5. **Contract Administrator**

The contract administrator for this Contract is **Rhonda Ihm** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

## 6. **Warranties**

The Contractor warrants that:

- 6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.
- 6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.
- 6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## 7. **Suspension of Work**

### 7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### 7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the

Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **8. Termination**

### **8.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

### **8.2 Immediate Termination**

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

### **8.3 Termination for Convenience**

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

### **8.4 Termination for Lack of Funding**

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

#### 8.5 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

### 9. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

### 10. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

### 11. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

### 12. Audit Rights

#### 12.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The

Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

#### 12.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

#### 12.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

#### 12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

### 13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

### 14. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement have and maintain workers compensation as required by State law, and general liability insurance with minimum limits of \$\_1,000,000\_\_\_\_\_ per occurrence and a \$\_\_2,000,000\_\_\_\_\_ aggregate limit,

issued from a company licensed to do business in the State of Michigan having an AM Best rating of at least A-. The policy shall name Genesee County, all employees, elected and appointed officials and volunteers as additional insureds. A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

The Contractor agrees to obtain insurance coverage of the types and amounts required as set forth in the Insurance Checklist attached as Exhibit B and keep such insurance coverage in force throughout the life of this Contract.

#### 14.1 Insurance Certificate and Additional Insured Coverage

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

**Commercial General Liability Insurance** on an "occurrence basis" with minimum limits of \$1,000,000 \_\_\_\_\_ per occurrence and a \$2,000,000 \_\_\_\_\_ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

**Workers' Compensation Insurance** – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

**Automobile Liability** – Including Michigan No-Fault coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

**Professional Liability Insurance** – in an amount not less than \$1,000,000 per occurrence and \$1,000,0000 aggregate. If this policy is a claims made form, the

Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

#### 14.2 Insurance Certificate and Additional Insured Coverage

- 1. Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County  
Attn: Risk Management  
1101 Beach Street, Flint, MI 48502

- 2. Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

- a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.
- b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

### 14.3 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

## 15. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

## 16. General Provisions

### 16.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

### 16.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

### 16.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

### 16.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

16.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

16.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

16.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person’s attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

16.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

16.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

16.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

MT. MORRIS CONSOLIDATED SCHOOLS

COUNTY OF GENESEE

By: Mickie Kujat  
Mickie Kujat  
Superintendent

Date: November 16, 2023

By: Ellen Ellenburg  
Ellen Ellenburg, Chairperson  
Board of County Commissioners

Date: 12-5-2023

## **EXHIBIT A**

### **Description of the Services**

The School District will provide educational services to youth at the Genesee County Juvenile Justice Center (GCJJC) through the District's Alternative Education Program. Instructional services will be provided throughout the Initial Term and any Extension Terms.

School District staff will develop individualized educational plans in a format that is acceptable to the District.

The School District will assign teaching staff to the facility based on a ratio of one teacher per program youth group, with no more than 10 youth per group, with a minimum of four teaching staff to be assigned by the School District. The County shall provide staff for each classroom for security and to implement behavioral and treatment plans for the students.

The School District will be responsible for supervision of all teaching staff assigned to the facility. The Center Director will consult with the School District management to discuss teacher performance and conduct where appropriate.

The Center Director has the right to object to any teacher or other staff assigned by the School District. An objection must be submitted in writing to the Superintendent of the School District and must state the grounds for the objection. If the Center Director reasonably determines that the teacher or other staff member poses a threat to the safety of any resident of the facility, the teacher or other staff shall be removed from the facility immediately upon notice of the objection by the Director pending decision of the School District. The School District shall replace a removed teacher or other staff within 10 business days.

The County will assist in the collection of information regarding students for instructional and funding purposes.

The School District and the Director will communicate on a regular basis regarding the educational services and the needs of the students. Concerns regarding educational services or students will be communicated to respective administrative staff, the Director, and the School Superintendent.

The School District and the Director will jointly be responsible for scheduling, school supplies, student records and attendance records.

The County will provide classroom space for the educational services and will be responsible for all utilities and maintenance costs associated with the classrooms.

**EDUCATIONAL SERVICES AGREEMENT**  
**between**  
**Mt. Morris Consolidated Schools**  
**and**  
**Genesee County Juvenile Justice Center**

This Amendment is effective July 1, 2022, and is between Genesee County, Michigan (the “County”), a Michigan municipal corporation acting through the Genesee County Juvenile Justice Center (“GCJJC”) whose address is 4287 W. Pasadena Avenue, Flint Township, Michigan 48532, and Mt. Morris Consolidated Schools, a Michigan general powers school district, whose address is 12356 Walter Street, Mt. Morris, Michigan 48458 (the “School District”) (collectively, the County, GCJJC, and the School District together, are referred to as the “Parties”).

WHEREAS, the Parties executed an Educational Services Agreement effective July 1, 2016 through June 30, 2017, (the “Agreement”), pursuant to which the School District would provide Educational Services to GCJJC.; and

WHEREAS, the Parties extended the Agreement with the current extension terminating as of June 30, 2022; and

WHEREAS, the Parties wish to amend the Agreement to provide to extend the Agreement through June 30, 2023.

NOW THEREFORE, the Parties agree as follows:

1. The Term of the Agreement is hereby extended by a period of one year ending on June 30, 2023.
2. The annual reimbursement for the extension period is \$206,000.
3. The County shall commence quarterly estimated payments as provided in Paragraph 4 of this Amendment. The County shall pay the School District’s quarterly invoices 2022-2023 within 45 days of the end of receipt of said invoice. Payment for the final quarter of the year shall be based on the year-end financial statements for actual program expenses and shall true-up the prior estimated payments for the fiscal year.
4. The School District will assign teaching staff to the facility based on a ratio of one teacher per program youth group, with no more than 10 youth per group, with a minimum of four teaching staff to be assigned by the School District. If the student count exceeds 48 youth, the School District may assign temporary staff, including substitutes, to fill the staffing need. Any changes to this teaching staff allocation and assignment must be a written and approved (County Board and District) amendment to the agreement.
5. At least quarterly, the School District shall provide to the County a budget showing the School District’s projected cost of providing the educational services required by this Agreement. The budget shall show revenue from all sources, and all expenses. The County shall pay to the School District the difference between the amount budgeted by the School District under Section 5.1 and

the amount of funding the School District receives under Paragraph 5.2. These amounts shall be paid by the County on a quarterly basis based on the budget presented by the School District.

- 6. Either party may terminate this agreement prior to its expiration upon ninety (90) days written notice to the addresses set forth above. The County shall pay the School District for services provided up until the date of termination.
- 7. The remaining terms of the Agreement remain unchanged and in full effect.

**Mt. Morris Consolidated Schools**

**County of Genesee**

By: \_\_\_\_\_  
Mickie Kujat  
Superintendent

By: \_\_\_\_\_  
Domonique Clemons, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CERTIFICATE OF COVERAGE**

<p>PRODUCER</p> <p><b>SET SEG</b> 1520 Earl Avenue East Lansing, MI 48823</p>	<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE REFERENCE NUMBER BELOW.</p>
<b>COMPANIES AFFORDING COVERAGE</b>	
<p>MEMBER</p> <p><b>Mt. Morris Consolidated Schools</b> 12356 Walter St   Mt. Morris, MI 48458</p>	<p><b>A</b> MASB-SEG Property/Casualty Pool, Inc.</p>

THIS IS TO CERTIFY THAT THE COVERAGE REFERENCE NUMBER OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE COVERAGE REFERENCE NUMBER PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE COVERAGE REFERENCE NUMBER DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH COVERAGE REFERENCE NUMBERS.

CO LTR	TYPE OF COVERAGE	COVERAGE REFERENCE NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury	PC-25040-2025-01	11/13/2024	6/30/2025	BI & PD COMBINED OCCURRENCE	\$1,000,000
					BI & PD COMBINED AGGREGATE	\$3,000,000
					PERSONAL INJURY OCCURRENCE	\$1,000,000
					PERSONAL INJURY AGGREGATE	\$3,000,000
A	<b>EXCESS LIABILITY</b> <input checked="" type="checkbox"/> General Liability <input checked="" type="checkbox"/> Automobile Liability <input checked="" type="checkbox"/> Garage Liability	PC-25040-2025-01	11/13/2024	6/30/2025	OCCURRENCE	\$6,000,000
					ANNUAL AGGREGATE	\$6,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> Any Auto <input checked="" type="checkbox"/> Garage Liability	PC-25040-2025-01	11/13/2024	6/30/2025	BI & PD COMBINED SINGLE LIMIT	\$1,000,000
					HIRED AND NON-OWNED	\$1,000,000
A	<b>AUTO PHYSICAL DAMAGE</b> <input checked="" type="checkbox"/> Owned Vehicle <input checked="" type="checkbox"/> Hired/Non-Owned Vehicles	PC-25040-2025-01	11/13/2024	6/30/2025	OWNED VEHICLES: ACTUAL CASH VALUE	
					HIRED/NON-OWNED: ACTUAL CASH VALUE UP TO \$150,000	
A	<b>EDUCATORS LEGAL LIABILITY/ PROFESSIONAL LIABILITY</b> <input checked="" type="checkbox"/> Wrongful Acts <input checked="" type="checkbox"/> Errors & Omissions	PC-25040-2025-01	11/13/2024	6/30/2025	EACH WRONGFUL ACT	\$2,000,000
					PER COVERAGE YEAR	\$2,000,000

**DESCRIPTION** Genesee County is added as additional insured under Mt. Morris Consolidated Schools general liability coverage limited to the activities performed by or on behalf of Mt. Morris Consolidated Schools as it represents the districts use of facilities for the Juvenile Justice center education program during the current coverage form term.

<p>CERTIFICATE HOLDER</p> <p>Genesee County 1101 Beach St   Flint, MI 48502 Additional Insured</p>	<p>SHOULD ANY OF THE ABOVE DESCRIBED COVERAGE REFERENCE NUMBERS BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.</p>
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AUTHORIZED REPRESENTATIVE

  
Katie Lehman  
PROPERTY/CASUALTY DEPARTMENT

11/14/2024



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1280

**Agenda Date:** 12/11/2024

**Agenda #:** 3.

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**To:** Dale Weighill, Governmental Operations Committee

**From:** Rhonda Ihm, Family Division Administrator

**RE:** Approval of a contract between Genesee County and Easterseals of Michigan, in an amount not to exceed \$100,000.00, to provide intensive family support services; the term of this contract is from January 1, 2025, through September 30, 2025; the cost of this contract will be paid from account 2920-664.00-801.000

### **BOARD ACTION REQUESTED:**

Circuit Court Family Division is requesting approval of a contract between Genesee County and Easterseals of Michigan, in an amount not to exceed \$100,000.00, to provide intensive family support services; the term of this contract is from January 1, 2025, through September 30, 2025; the cost of this contract will be paid from account 2920-664.00-801.000

### **BACKGROUND:**

Easter Seals of Michigan (ESM) will provide intensive family support services to families in child protective proceedings where a neglect complaint or petition have been filed with the Court.

### **DISCUSSION:**

Easter Seals of Michigan (ESM) social workers will support to families and/or youth who have demonstrated issues in substance use, mental health, improper housing, poor school attendance, poor parenting skills, poor relationship skills, lack of participation in parenting time, and lack of participation in court hearings. The social workers will not only provide a referral to community resources but will assist parents in accessing community resources. The program will help parents and youth obtain the services identified in their probation case plan or parent/agency treatment plan.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

The term of this contract is from January 1, 2025, through September 30, 2025; the cost of this contract will be paid from account 2920-664.00-801.000

### **IMPACT ON FACILITIES:**

None.

### **IMPACT ON TECHNOLOGY:**

None.

**IMPACT ON INDIRECT COSTS:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Healthy, safe and livable communities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the 7<sup>th</sup> Circuit Court Family Division Administrator to authorize entering into a contract between Genesee County and Easterseals of Michigan, whereby Easterseals of Michigan will provide intensive family support services to families in child protective proceedings, at a cost not to exceed \$100,000.00 to be paid from account 2920-664.00-801.000, for the period commencing January 1, 2025, through September 30, 2025, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 4 , 2024 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

Philadelphia Indemnity Insurance Company  
Additional Insured Schedule

**Policy Number:** PHPK2610122-015

**Additional Insured**

Genesee County  
1101 Beach St  
Flint, MI 48502-1428

CG2026 - General Liability

**Additional Insured**

Board of Supervisors of Louisiana State  
University and Agricultural and  
Mechanical College  
3810 W Lakeshore Dr  
Baton Rouge, LA 70808-4600

CG2026 - MI - Loc #14

**Additional Insured**

1685 Baldwin LLC  
A Michigan Limited Liability Company  
2135 Langham Dr  
West Bloomfield, MI 48323-3845

CG2026 - MI - Loc #12

**Additional Insured**

Alliance Catholic Credit Union  
C/O Commercial Alliance  
ISAOA/ATIMA  
PO Box 5232  
Norwell, MA 02061-5232

CG2026 - MI - Loc #12



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
10/10/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Central, Inc. MSC# 17385 Aon PO Box 1447 Lincolnshire IL 60069 USA	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): (866) 283-7122      FAX (A/C. No.): (800) 363-0105	
	<b>E-MAIL ADDRESS:</b>	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Easter Seals MORC Healthcare, Inc 2399 W. Walton Blvd Auburn Hills MI 48326 USA	<b>INSURER A:</b> Philadelphia Indemnity Insurance Company      18058	
	<b>INSURER B:</b> Accident Fund General Insurance Company      12304	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

Holder Identifier :

<b>COVERAGES</b>	<b>CERTIFICATE NUMBER: 570102091255</b>	<b>REVISION NUMBER:</b>
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK2610122015	10/01/2024	10/01/2025	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$3,000,000
							PRODUCTS - COMP/OP AGG	\$3,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b>  <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2610122015	10/01/2024	10/01/2025	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY ( Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			PHUB884329015	10/01/2024	10/01/2025	EACH OCCURRENCE	\$5,000,000
							AGGREGATE	\$5,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			AFWCP100098810	10/01/2024	10/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT	\$500,000
							E.L. DISEASE-EA EMPLOYEE	\$500,000
							E.L. DISEASE-POLICY LIMIT	\$500,000
A	<b>E&amp;O - Professional Liability - Primary</b>			PHPK2610122015 Claims Made	10/01/2024	10/01/2025	Aggregate Limit	\$3,000,000

Certificate No : 57018875292

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: RFP Bid# 19-206 - Title: Diversion Program, RFP Bid# 19-207 - Title: Violence Prevention Program. Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof are included as Additional Insured in accordance with the policy provisions of the General Liability policy.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
Genesee County Attn: Risk Management 1101 Beach St. Flint MI 48502 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b>  

## PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the “Contract”) is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the “County”), and **Easter Seals of Michigan, a Michigan non-profit organization whose principal place of business is located at 2399 E Walton Blvd, Auburn Hills, MI 48326**, (the “Contractor”) (the County and the Contractor together, the “Parties”).

### 1. Term

#### 1.1 Initial Term

The initial term of this Contract commences on **January 1, 2025** and shall be effective through **September 30, 2025** (the “Initial Term”).

#### 1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the “Extension Terms”).

### 2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the “Services”).

### 3. Compensation

*Budget Reimbursement.* The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed \$100,000.00.

### 4. Taxes.

The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

### 5. Contract Administrator

The contract administrator for this Contract is **Rhonda Ihm** (the “Contract Administrator”). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

### 6. Warranties

The Contractor warrants that:

- 6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.
- 6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.
- 6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## **7. Suspension of Work**

### **7.1 Order to Suspend Performance**

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### **7.2 Necessary Actions Before Suspension**

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **8. Termination**

### **8.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this

Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

#### 8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

#### 8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

#### 8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

### 9. **Nondiscrimination**

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from

any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

## **10. Freedom of Information Act**

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the “Freedom of Information Act”.

## **11. Intellectual Property**

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County’s request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

## **12. Audit Rights**

### **12.1 Certification of Accurate Information**

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

### **12.2 Inspection**

The Contractor agrees that the County may inspect the Contractor’s plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor’s plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### **12.3 Audit**

The Contractor agrees that the County may examine the Contractor’s records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable

grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

#### 12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

### 13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

### 14. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

**Commercial General Liability Insurance** on an "occurrence basis" with minimum limits of \$1,000,000\_\_\_\_\_ per occurrence and a \$2,000,000\_\_\_\_\_ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

**Workers' Compensation Insurance** – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

**Automobile Liability** – Including Michigan No-Fault coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit for bodily

injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

**Professional Liability Insurance** – in an amount not less than \$1,000,000 per occurrence and \$1,000,000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase “tail” coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

#### 14.1 Insurance Certificate and Additional Insured Coverage

- 1. Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County  
Attn: Risk Management  
1101 Beach Street, Flint, MI 48502

- 2. Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:
  - a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.
  - b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required

coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

#### 14.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

### 15. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

### 16. General Provisions

#### 16.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

#### 16.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

#### 16.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

#### 16.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

#### 16.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

#### 16.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

#### 16.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

#### 16.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

#### 16.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

#### 16.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

EASTER SEALS OF MICHIGAN

COUNTY OF GENESEE

By: \_\_\_\_\_  
Juliana Harper  
Senior Vice President/  
Chief Program Officer

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **EXHIBIT A**

### **Description of the Services**

Social workers will support families and/or youth involved in child protective proceedings where a petition has been filed or the school has referred the family to the program, and the family has demonstrated issues in substance use, mental health, improper housing, poor school attendance, poor parenting skills, poor relationship skills, lack of participation in parenting time, and lack of participation in court hearings. The social workers will not only provide a referral to community resources but will assist parents in accessing community resources. The program will help parents and youth obtain the services identified in their probation case plan or parent/agency treatment plan. The social workers may help complete housing applications, complete intakes for mental health treatment, provide transportation to parenting time, provide transportation to court hearings, attend court hearings as an advocate for parent or youth, help gain access to court-ordered services, obtain necessities to facilitate a return home of their children, or work with the schools to remove any barriers to school attendance. Social Workers should work 40 hours per week and must be available during normal business hours. If required, Social Workers should make themselves available outside of regular business to meet the needs of the client. All youth and families within this program are subject to intensive, weekly face to face contact. Weekly contacts should take place in the home or in the community. Families are monitored by staff who will carry no more than a 1:20 caseload ratio. The social workers will have to work in collaboration with a support team that may include the probation officer, school attendance liaison, the DHHS worker, the parent, parents' attorneys, the child's attorney, or other service providers to achieve the following goals: 1. Increase parent engagement in the court process and attendance at court proceedings 2. Increase parent or youth participation in services 3. Increase involvement in parent-child visitation 4. Accelerate reunification 5. Decrease recidivism 6. Avoid further justice involvement 7. Decrease time for parents to achieve permanency and reunification.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1281

**Agenda Date:** 12/11/2024

**Agenda #:** 4.

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**To:** Dale K. Weighill, Governmental Operations Committee Chairperson

**From:** Rhonda Ihm, Family Division Administrator

**RE:** Approval of FY25 contract with Easterseals Michigan whereby Easterseals Michigan will provide a Mental Health Professional at a cost of \$115,243.03 to be paid from account 2980-649.00-801.028

### **BOARD ACTION REQUESTED:**

Approval of contract with Easterseals Michigan whereby Easterseals Michigan will provide a Mental Health Professional at a cost of \$115,243.03 to be paid from account 2980-649.00-801.028. The services are a part of the approved grant budget.

### **BACKGROUND:**

The purpose of the racial and ethnic disparities reduction grant program is to provide local jurisdictions with funding to support the implementation and evaluation programs/initiatives with the aim of reducing racial & ethnic disparities at the arrest decision point in their community. Our proposed diversion program will use a Collaborative Crisis Intervention approach with Mt. Morris School District. The School Resource Officer/Police Officer and a mental health professional (MHP) will work together to respond to any school-based offense that requires law enforcement involvement. In every incident in which the SRO is considering arresting and charging a student, the SRO would refer the student to the MHP and the youth will be assessed and referred to supportive/restorative services in lieu of being arrested and charged.

### **DISCUSSION:**

Permission to accept the REDC grant was given by resolution #2024-1282. The court will contract with Easterseals Michigan to provide a Mental Health Professional who will work together with the SRO to respond to any school-based offense that requires law enforcement involvement.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

The cost of the contract is \$115,243.03 to be paid from account 2980-649.00-801.028. The services are a part of the approved grant budget.

### **IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

The services will be provided by Easterseals Michigan.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the 7<sup>th</sup> Circuit Court Family Division Administrator to authorize entering into a contract between Genesee County and Easterseals Michigan, whereby Easterseals Michigan will provide a Mental Health Professional for the racial & ethnic disparities reduction grant program to support the goal of reducing racial and ethnic disparities at the arrest-decision point in the community, for the period commencing October 1, 2024, through September 30, 2025, at a cost not to exceed \$115,243.03 to be paid from account 2980-649.00-801.028, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4 , 2024 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

**GRANT SUBRECIPIENT  
PROFESSIONAL SERVICES CONTRACT**

This Grant Subrecipient Contract for Professional Services (the “Contract”) is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the “County”), and Easter Seals of Michigan, a Michigan non-profit organization whose principal place of business is located at 2399 E Walton Blvd, Auburn Hills, MI 48326, (the “Contractor”) (the County and the Contractor together, the “Parties”).

**RECITALS**

**WHEREAS**, there is evidence that there are Racial and Ethnic Disparities (R/ED) at the arrest decision point in communities; and

**WHEREAS**, the Contractor has demonstrated its interest and ability to assist the County in reducing R/ED in the community; and

**WHEREAS**, the County has entered into an Agreement with the federal funds awarding agency, the Michigan Department of Health and Human Service (MDHHS), which authorizes the County to subcontract for the provision of the R/ED reduction services; and

**WHEREAS**, the Federal Award Date is October 1, 2024; and

**WHEREAS**, the Federal Award Identification Number (FAIN) E20254520-00 and

**WHEREAS**, the CFDA Number is 16.540; and

**WHEREAS**, the Contractor, understands and acknowledges that this is a subrecipient award pursuant to 2 CFR § 200.332 and that Contractor is a subrecipient that must comply all federal regulations in relation to this Agreement and the awarding agreement between MDHHS and the County; and

**WHEREAS**, the Parties agree that this is not a research and development project; and

**WHEREAS**, the Contractor/Subrecipient’s Unique Entity Identifier is YLQ1H3JSN3R8; and

**WHEREAS**, the Administration of the agreement between the County and MDHHS is handled on behalf of the County by Jessica Clemens, Financial Officer, [jclemens@geneseecountymi.gov](mailto:jclemens@geneseecountymi.gov); (810) 237-6121 and on behalf of MDHHS by Derrick McCree, [mccreed@michigan.gov](mailto:mccreed@michigan.gov) , (989) 498-1705; and

**NOW, THEREFORE,** the County and the Subrecipient Contractor agree as follows:

**1. Term**

1.1 Initial Term

The initial term and period of performance of this Contract commences on October 1, 2024, and shall be effective through September 30, 2025 (the “Initial Term”).

**2. Scope of Work**

The Contractor agrees to perform the services described on Exhibit A (the “Services”).

**3. Compensation**

*Budget Reimbursement.* The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed \$115,243.03. The Contractor’s projected budget for the Initial Term of this Contract is attached as Exhibit B (the “Budget”). If this Contract is extended, the County and the Contractor will agree in writing on a projected Budget for each Extension Term. The amount of federal funds obligated by this action is \$115,243.03, which is a portion of the \$ \$218,356.00 total amount of the funds allocated to the County by MDHHS. The County has not committed any additional funds from this federal award to this Subrecipient Contractor.

The underlying Grant Agreement between the County and MDHHS provides that “The Grantee may use an approved federal or state indirect rate in their budget calculations and financial status reporting. If the Grantee does not have an existing approved federal or state indirect rate, they may use a 10% de minimis rate in accordance with 2 CFR 200 to recover their indirect costs. Governmental Grantees with an existing cost allocation plan may budget accordingly in lieu of an indirect cost rate. Non-governmental Grantees may use a cost allocation plan only if the plan was in place prior to December 26, 2014.” However, indirect costs are not applicable to the services provided in this agreement.

**4. Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

**5. Contract Administrator**

The contract administrator for this Contract is **Rhonda Ihm** (the “Contract Administrator”). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract.

The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

## **6. Warranties**

The Contractor warrants that:

- 6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.
- 6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## **7. Suspension of Work**

### **7.1 Order to Suspend Performance**

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### **7.2 Necessary Actions Before Suspension**

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **8. Termination**

### **8.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

### **8.2 Immediate Termination**

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

### **8.3 Termination for Convenience**

If the County or the Contractor determines that it is in its best interests, the County or the Contractor may terminate this Contract upon thirty (30) days written notice to the other party.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

### **8.4 Termination for Lack of Funding**

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

## **9. Nondiscrimination**

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract.

Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

## **10. Freedom of Information Act**

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

## **11. Audit Rights Pursuant to 2 CFR §200.332**

### **11.1 Certification of Accurate Information**

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

### **11.2 Inspection**

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### **11.3 Audit**

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract, compliance with 2 CFR §200.332, and any other applicable laws and regulations relating to grant compliance. Because this Contract is funded or supported with state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may also examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### **11.4 Records Retention**

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

## **12. Identity Theft Prevention**

12.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

12.2 For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.

## **13. Indemnification**

The Contractor agrees to obtain insurance coverage of the types and amounts usually maintained by businesses and keep such insurance coverage in force throughout the life of this Contract.

### **13.1 Indemnification**

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor’s performance of the Services or presence on the County’s property or worksite.

## **14. Independent Contractor**

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

## **15. General Provisions**

### **15.1 Entire Contract**

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

15.1.1. The Contract – This Professional Services Contract

15.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

## 15.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

## 15.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

## 15.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

## 15.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

## 15.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

## 15.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

## 15.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

## 15.9 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

EASTERSEALS MICHIGAN

COUNTY OF GENESEE

By: \_\_\_\_\_  
Juliana Harper  
Chief Program Officer/Senior Vice President

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT A Description of the Services

### Racial and Ethnic Disparities Reduction Competitive Grant

Easterseals will provide a mental health professional (MHP) who will work together to respond to any school-based offense that requires law enforcement involvement. SRO would refer the student to the MHP to become involved in the Collaborative Crisis Intervention Diversion program. To be eligible for the proposed diversion program, a student must be involved in a school-based offense that would typically result in an arrest or court petition.

The Diversion Program involves the MHP conducting an anti-racist and trauma informed assessment to guide the development of a culturally responsive case management plan. The MHP will administer the Youth Level of Service/Case Management Inventory. The MHP will administer the Massachusetts Youth Screening Instrument assesses youth's mental health needs. Protective Factors for Reducing Juvenile Reoffending will be used to assess youth's individual, familial, and community strengths so that case management incorporates enhancing existing assets and relationships.

The MHP will create a final report that includes the assessment results, case management goals, service referrals, and a 6-week follow-up plan. Within 10 days of the incident, the MHP will schedule a meeting with the student, parent, victim and their parent, and the SRO to discuss the MHP's assessment and SRO's investigation results to determine whether the student should be charged. To avoid formal charges, the student must accept responsibility for their involvement in the incident and commit to completing the case management goals within 10 weeks.

At the end of the 6th week, the MHP will contact the relevant service partners to get an update on the students' progress. If the student has met their goals, it will be noted a successful completion. If it is determined that the student is not making progress, a meeting with the student, parent, and MHP will be scheduled within two weeks to facilitate getting the student on track to succeed. At this time the student will be granted a 4-week extension to complete the case management goals. If the student does not meet the goals, it will be considered an unsuccessful completion and the student will be at risk of being formally charged.

**EXHIBIT B**  
Easterseals Michigan Proposal MSU Racial and Ethnic Disparities

**Costs:**

Position Salary - Intensive Case Manager	1	\$50,945.42	\$50,945.42
Position Salary - Supervisor (1 of 8 supervised)	1	\$64,469.81	\$8,058.73
Position Salary - Project Director (1 Hour per week)	1	\$83,404.55	\$2,085.11
On-call stipend	1	1320.02	\$1,320.02
<b>Total Salary</b>			<b>\$62,409.28</b>
Plus Fringe Benefits	40%	\$24,963.71	
<b>Total Salary and Fringes</b>			<b>\$87,372.99</b>
Plus Overhead	15%	\$13,105.95	
Plus Admin.	8%	\$6,989.84	
<b>Total Admin. And Overhead</b>			<b>\$20,095.79</b>
Transportation:			
<b>Mileage Reimbursement</b>	5,750	\$0.655	<b>\$3,766.25</b>
Equipment:			
Laptop Computer	1	\$2,100.00	
Cell Phone (\$54/mth)	1	\$648.00	
<b>Total Equipment</b>			<b>\$2,748.00</b>
<b>Total Annual Cost for Workers</b>			<b>\$113,983.03</b>
<b>Bus Passes for Families</b>	720	\$1.75	<b>\$1,260.00</b>
<b>Total All-Inclusive Cost</b>			<b>\$115,243.03</b>

Philadelphia Indemnity Insurance Company  
Additional Insured Schedule

**Policy Number:** PHPK2610122-015

**Additional Insured**

Genesee County  
1101 Beach St  
Flint, MI 48502-1428

CG2026 - General Liability

**Additional Insured**

Board of Supervisors of Louisiana State  
University and Agricultural and  
Mechanical College  
3810 W Lakeshore Dr  
Baton Rouge, LA 70808-4600

CG2026 - MI - Loc #14

**Additional Insured**

1685 Baldwin LLC  
A Michigan Limited Liability Company  
2135 Langham Dr  
West Bloomfield, MI 48323-3845

CG2026 - MI - Loc #12

**Additional Insured**

Alliance Catholic Credit Union  
C/O Commercial Alliance  
ISAOA/ATIMA  
PO Box 5232  
Norwell, MA 02061-5232

CG2026 - MI - Loc #12



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
10/10/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Central, Inc. MSC# 17385 Aon PO Box 1447 Lincolnshire IL 60069 USA	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): (866) 283-7122      FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Easter Seals MORC Healthcare, Inc 2399 W. Walton Blvd Auburn Hills MI 48326 USA	INSURER A: Philadelphia Indemnity Insurance Company	18058
	INSURER B: Accident Fund General Insurance Company	12304
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

Holder Identifier :

COVERAGES      CERTIFICATE NUMBER: 570102091255      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK2610122015	10/01/2024	10/01/2025	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$3,000,000
							PRODUCTS - COMP/OP AGG	\$3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2610122015	10/01/2024	10/01/2025	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY ( Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			PHUB884329015	10/01/2024	10/01/2025	EACH OCCURRENCE	\$5,000,000
							AGGREGATE	\$5,000,000
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			AFWCP100098810	10/01/2024	10/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$500,000
							E.L. DISEASE-EA EMPLOYEE	\$500,000
							E.L. DISEASE-POLICY LIMIT	\$500,000
A	<input checked="" type="checkbox"/> E&O - Professional Liability - Primary			PHPK2610122015 Claims Made	10/01/2024	10/01/2025	Aggregate Limit	\$3,000,000

Certificate No : 57018875292

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: RFP Bid# 19-206 - Title: Diversion Program, RFP Bid# 19-207 - Title: Violence Prevention Program. Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof are included as Additional Insured in accordance with the policy provisions of the General Liability policy.

<b>CERTIFICATE HOLDER</b>  Genesee County Attn: Risk Management 1101 Beach St. Flint MI 48502 USA	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services Central, Inc.</i>
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# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1314

**Agenda Date:** 12/11/2024

**Agenda #:** 5.

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**To:** Dale K. Weighill, Governmental Operations Committee Chairperson

**From:** Sheriff Christopher R. Swanson

**RE:** Approval of an agreement between Genesee County and Vienna Township, in the amount of \$1,353,421.10, to provide policing and school resource officer services; the term of this agreement is from January 1, 2025 through December 31, 2025; the budget for this agreement is attached

### **BOARD ACTION REQUESTED:**

The approval to accept the contract agreement for Enforcement Services between the County of Genesee, The Office of Genesee County Sheriff, and the Charter Township of Vienna.

### **BACKGROUND:**

This agreement ensures that the Sheriff's Office will provide police protection and enforce local township ordinances within the Township of Vienna's geographical area. This protection includes seven (7) full-time police deputies, one (1) full-time Lieutenant to provide road patrol and investigative services and two School Resource Officers to provide police protection and related law enforcement services for the Clio Area School District,

### **DISCUSSION:**

This contract would be effective January 1, 2025, through December 31, 2025, in the amount of \$1,141,555.86 for road patrol and \$211,865.24 for the school resource officers with the option to extend for two (2) one-year terms

### **IMPACT ON HUMAN RESOURCES:**

None

### **IMPACT ON BUDGET:**

There is no impact on the general fund to cover the cost of this contract. All services provide will be covered at the cost of The Township of Vienna in the amount of \$1,353,421.10 to be accounted for in fund 2851.

### **IMPACT ON FACILITIES:**

None

### **IMPACT ON TECHNOLOGY:**

None

**CONFORMITY TO COUNTY PRIORITIES:**

This request conforms to County Priorities to promote safe communities and expand the county's role as convener to enhance relationships that contribute to our community's growth

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize entering into an Agreement for Enforcement Services between Genesee County and the Township of Vienna, whereby the Sheriff's Office will provide both (1) police protection services for the Township and (2) police protection and related law enforcement services for the Clio Area School District, at a total cost to the Township of \$1,353,421.10 to be deposited into account #2851, for the term commencing January 1, 2025, through December 31, 2025, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the November 13, 2024 meeting of the Governmental Operations Committee of this Board), and both the Sheriff and the Chairperson of this Board are authorized to execute the agreement on behalf of Genesee County.

**AGREEMENT FOR ENFORCEMENT SERVICES  
BETWEEN THE COUNTY OF GENESEE, THE OFFICE OF  
THE GENESEE COUNTY SHERIFF, AND THE CHARTER TOWNSHIP OF VIENNA**

This Agreement for Enforcement Services (this "Agreement") is by and between the **COUNTY OF GENESEE**, a Michigan municipal Corporation, 1101 Beach Street, Flint, Michigan 48502 (the "County"), through the **OFFICE OF THE GENESEE COUNTY SHERIFF**, 1002 South Saginaw Street, Flint, Michigan 48502 (the "Sheriff"), and the **CHARTER TOWNSHIP OF VIENNA**, acting through its Board of Trustees, 3400 West Vienna Road, Clio, Michigan 48420 (the "Township").

WHEREAS, the Township has called upon the Sheriff to provide police protection for the Township and to enforce local Township ordinances and has appropriated sufficient funds to defray the cost of the services to be provided by the Sheriff under this Agreement;

WHEREAS, the Township is desirous of contracting with the Sheriff and the County for the performance by the Sheriff of the hereinafter described law enforcement services within Township boundaries during the period of **January 1, 2025, through December 31, 2025**;

WHEREAS, the County and the Sheriff agree to render such services on the terms and conditions set forth in this Agreement; and

WHEREAS, such contracts are authorized and provided for by the provisions of the Township Ordinances Act 246 of 1945, as amended, (MCL 41.181 *et seq.*), and has been duly authorized by resolution of the Genesee County Board of Commissioners.

NOW, THEREFORE, pursuant to the provisions of MCL 41.181 *et seq.*, IT IS AGREED AS FOLLOWS:

1. The Sheriff agrees to provide police protection services within the geographical area of the Township to the extent and in the manner set forth in this Agreement. The Sheriff further agrees to assign two School Resource Officers to provide police protection and related law enforcement services for the Clio Area School District.
2. Except as otherwise specifically set forth, such services shall encompass only duties and functions of the type coming within the jurisdiction of, and customarily rendered by, the Sheriff under the applicable statutes.
  - (a) Except as otherwise provided for in this Agreement, the level of service shall be the same basic level of service that is provided for the unincorporated area of the county by the Sheriff.
  - (b) The rendition of such service, the standards of performance, the discipline of officers, and other matters incident to the performance of such services, and the control of personnel so employed, shall remain in the County and the Sheriff. In the event of dispute between the parties as to the extent of duties and function to be rendered or the level or manner of performance of such service, the determination made by the Sheriff shall be final and conclusive as between the parties.
  - (c) Services performed under this Agreement may include, if requested by the Township, traffic enforcement, license inspection and enforcement.

- (d) The services to be performed by the Sheriff pursuant to this Agreement shall be in addition to the law enforcement services routinely performed in all townships by the Sheriff.
3. To facilitate the performance of said functions, the Sheriff and the County shall have full cooperation and assistance from the Township, its officers, agents, and employees.
4. For the purpose of performing said functions, the County and the Sheriff shall furnish and supply all necessary labor, supervision, equipment, communications facilities and dispatching, and supplies necessary to maintain the level of service to be rendered. The Sheriff will own and maintain a Wireless Access Point fixture installed on the Township building and will be permitted to alter or to remove the fixture as needed. The Township has the option, upon thirty (30) days prior written notice to the County and the Sheriff, to furnish and supply any equipment and/or supplies in order to reduce contract costs.
5. (a) The Township shall not be called upon to assume the direct payment of any salaries, wages, or other compensation to any County personnel performing services hereunder for the Township, or any liability other than that provided for in this Agreement.
- (b) Except as herein otherwise specified, the Township shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of their employment, and the County hereby agrees to hold harmless the Township against any such claim.
6. The County, its officers, and employees shall not be deemed to assume any liability for intentional or negligent acts of the Township, its officers, or employees, and the Township shall defend and hold harmless the County, its officers, and employees against any such claims.
7. The Township, its officers, and employees shall not be deemed to assume any liability for intentional or negligent acts of the County, the Sheriff, their officers, or employees, and the County shall hold harmless the Township, its officers, and employees against any such claims.
8. (a) Unless sooner terminated, this Agreement shall be for a term commencing on **January 1, 2025, and ending December 31, 2025**, with the option to extend for two (2) one-year terms upon presentation and acceptance of the then-current budget figures.
- (b) Subject to subparagraph 9(h), any party may terminate this Agreement upon written notice to the other parties of not less than sixty (60) days prior to the date of such termination.
9. (a) The Township agrees to pay the County the cost of performing all services covered by this Agreement. Subject to subparagraph 9(e), the estimated basic cost of such services shall not exceed **\$1,141,555.86** for the road patrol officers and **\$211,865.24** for the School Resource Officers for calendar year January 1, 2025, to December 31, 2025 (See Exhibit A). The foregoing cost includes all salaries and wages, sick leave, vacations, supervision, Public Employees' Retirement Contribution Insurance premiums, social security, unemployment insurance, workers' compensation, and all other indirect costs, until such time as, pursuant to its option contained in paragraph 4, the Township furnishes any equipment and/or supplies resulting in a reduced cost.
- (b) In addition to the basic costs designated in subparagraph 9(a), the Township agrees to pay costs for overtime incurred in the course of providing the services under this

Agreement, and for time spent in Court when such time is an additional cost.

- (c) The Township is not obligated to pay costs attributable to services or facilities normally provided or available to all cities and townships within the County as part of the Sheriff's and the County's obligation to enforce state law.
  - (d) Actual computation of applicable costs hereunder shall be made by the Genesee County Chief Financial Officer ("CFO"), and payments for such costs shall be made promptly by the Township on receipt of the CFO's monthly statement.
  - (e) If, during the period covered by this Agreement, an increase in salary, fringe benefits, or other costs is implemented as a result of negotiation between the County and the collective bargaining organization (labor union) of the employees or as a result of rate increases, this Agreement shall be amended to include the increased cost of providing the services covered by this Agreement. The County agrees to provide an explanation of the increase in cost to the Township, and the Township agrees to reimburse the County to the extent of the increased costs.
  - (f) The Parties understand and agree that each officer assigned to this Agreement accrues vacation benefits as a function of County employment. The Township agrees that it will only be liable to pay for any vacation benefits accrued, for any officer who is currently or has been assigned to the Township, for the actual time period that officer is on assignment to the Township. The Township will not be liable to pay any vacation benefit accrued prior to or after the officer's assignment to the Township. The County will bill the Township annually or along with monthly billing, as needed, for vacation benefits accrued as stated and will hold these amounts in escrow to pay 1) any vacation time actually taken, 2) any vacation cash-ins, and 3) any vacation benefit payouts required to be paid to officers who retire or otherwise leave County employment. The County agrees to provide a full accounting of these funds at any time, upon request from the Township.
  - (g) In the event of an amendment under subparagraph 9(e), the total cost of succeeding periods covered by this Agreement will be adjusted to include increased costs to the County for providing such service, at the beginning of each succeeding period.
  - (h) The County may terminate this Agreement immediately in the event it becomes clear that the costs for the contract term will exceed those stated in Exhibit A to this Agreement and the Township declines to pay County for such additional costs.
10. The Sheriff and the County agree that overtime salaries incurred during the period covered by this Agreement shall be kept to a minimum. The Sheriff and County further agree to report overtime salaries to the Township on a monthly basis.
11. (a) It is understood and agreed that the offenses for which any arrests are made under Township ordinances or civil or criminal infractions shall be prosecuted in the District Court by the Township Attorney, and that any resulting fines collected pursuant to conviction or plea shall be paid over to the Treasurer of the Township as provided by statute and/or court rule.
- (b) The Sheriff shall, on a monthly basis, make liquor inspections in the Township on all licensed establishments and all fees for said services shall be paid over to the Township

Treasurer.

12. The police protection shall be as follows: Seven (7) full-time police deputies and one (1) fulltime Lieutenant to provide patrol and investigative services as agreed upon between the Township and the Sheriff; and one (1) full-time School Resource Officer (SRO) to be assigned to the Clio Area School District. The full time SRO will provide road patrol coverage for the Township when school is not in session.

A second School Resource Officer (SRO) will be assigned to the Clio School District for the school year. The second SRO will not be assigned to any road patrol duties within the Township when school is not scheduled to be in session. The second SRO and the costs associated with the position will be reassigned to a separate division when school is on a scheduled break.

See Appendix (A)

The supervision for the police protection shall be as follows:

- (1) First line supervision shall be the shift sergeant, if available, who will be on patrol for the entire County, and will be in and out of the Township on an irregular schedule.
  - (2) Second line supervision shall be the Captain of Law Enforcement.
  - (3) Third line supervision shall be the Undersheriff.
  - (4) Fourth line supervision shall be the Sheriff.
13. Copies of the daily activity reports, in addition to a monthly report, will be submitted to the Township Board or a particular committee, monthly or as requested, and the copies will be returned to the Sheriff. The Sheriff will maintain liaison with the Township Board.
  14. At all hours, residents of the Township may request emergency police assistance by telephoning 911 and may obtain information by telephoning (810) 257-3422.
  15. Sheriff and Township agree that, subject to the Office of the Sheriff Wrecker Policy, motor vehicle towing service companies having a principal place of business in the Township will be used for all motor vehicle towing service calls within the Township unless the owner of the disabled motor vehicle requests a different motor vehicle towing service company.
  16. The Township patrol car will not be sent out of the Township on any call unless the complaint is of an emergency nature and only after obtaining verbal permission of a sergeant or higher-ranking officer. If any car is sent out of the Township on such an emergency, it will be sent merely to assist in, and not to investigate, the complaint.
  17. The Sheriff's Office agrees to assign two Genesee County Sheriff's Deputies to the School District to provide police and counseling services to students, teachers, administrators, and parents within the school system, as well as assist in the preparation of, and training for emergency preparedness plans (the "Services")

The deputies assigned to the school district shall not be involved in enforcing school disciplinary matters."

18. General Provisions

(a) Entire Agreement. This Contract, consisting of this Agreement for Enforcement Services

and the Projected Budget (Exhibit A), embodies the entire Contract between the Parties. There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Agreement and any Exhibit, the terms of this Agreement shall control.

- (b) Nondiscrimination. The Parties covenant that they will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Parties covenant that they will not discriminate against businesses that are owned by women, minorities, or persons with disabilities in providing services covered by this Agreement, and that they shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this Agreement.
- (c) No Assignment. The County may not assign or subcontract this Agreement without the express written consent of the Township.
- (d) Modification. This Agreement may be modified only in writing executed with the same formalities as this Agreement.
- (e) Binding Effect. The provisions of this Agreement shall apply to and bind the heirs, executors, administrators, and assigns all of the Parties.
- (f) Governing Law and Venue. This Agreement is entered into under, and shall be interpreted according to, the laws of the State of Michigan. Any litigation between the Parties arising out of this Agreement must be initiated within two years of the accrual of the cause of action and must be brought in a court of competent jurisdiction in Genesee County, Michigan.
- (g) Severability and Survival. In the event that any provision of this Agreement is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Agreement.
- (h) Interpretation. Each of the Parties has had an opportunity to have this Agreement reviewed by legal counsel and has had an equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Agreement, there shall be no presumption in favor of any interpretation solely because the form of this Agreement was prepared by the County.
- (i) Remedies. All remedies specified in this Agreement are non-exclusive. The County reserves the right to seek any and all remedies available under this Agreement and applicable law in the event that Township fails to abide by the terms of this Agreement.
- (j) No Third-Party Beneficiaries. There are no third-party beneficiaries of this Agreement.

IN WITNESS WHEREOF, the Township, by Resolution adopted by its Township Board, has authorized this Agreement to be executed by its Supervisor and its Clerk, and the County of Genesee, by Resolution adopted by its Board of County Commissioners, has authorized this Agreement to be executed by the Chairperson, (copies of both resolutions being included here by reference only), and the Sheriff of Genesee County does hereby approve this Agreement.

COUNTY OF GENESEE

BY: James Avery, Chairperson

Date:



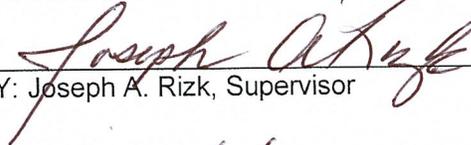
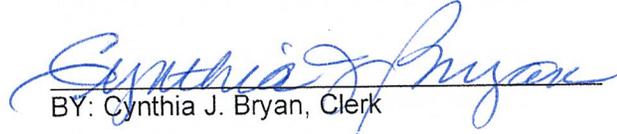
BY: Christopher R. Swanson, Sheriff

Date: 10-11-24

CHARTER TOWNSHIP OF VIENNA

BY: Joseph A. Rizk, Supervisor

Date:

Date: 9/9/24

BY: Cynthia J. Bryan, Clerk

Date: 9-9-24

Vienna Township  
Service Dates 1/1/25-12/31/25

<u>Account Name</u>	<u>Patrol Budget</u> Lt Snyder and 7 Deputies	<u>Full-time SRO Budget</u> Deputy Lopez	<u>School_YR SRO Budget</u> Deputy Cutler	<u>Total Contract Cost Budget</u>
Salary Permanent	517,431.34	63,113.98	49,504.68	630,049.99
Salary Overtime	35,000.00	2,500.00	2,500.00	40,000.00
Salary Premium	5,000.00	800.00	700.00	6,500.00
Longevity	8,608.45			8,608.45
<b>Salaries Total</b>	<b>566,039.79</b>	<b>66,413.98</b>	<b>52,704.68</b>	<b>685,158.44</b>
Social Security	43,302.04	5,325.47	3,787.11	52,414.62
Medical Insurance	66,968.16	21,007.68	11,658.82	99,634.66
Optical Insurance	629.76	129.72	75.32	834.80
Dental Insurance	6,583.88	815.00	638.60	8,037.48
Life Health Insurance	4,322.51	524.08	410.65	5,257.25
Retirement	188,273.91	6,961.40	4,950.47	200,185.78
Workers Compensation	8,490.60	1,044.21	742.57	10,277.38
Unemployment	1,132.08	139.23	99.01	1,370.32
Post-Retirement Benefits	45,123.32	2,600.00	2,037.26	49,760.58
Vacation Contract Payout	35,000.00	3,000.00	2,000.00	40,000.00
<b>Fringes Total</b>	<b>399,826.27</b>	<b>41,546.79</b>	<b>26,399.80</b>	<b>467,772.86</b>
Training	2,500.00	400.00	400.00	3,300.00
Supplies	3,619.80	1,000.00	1,000.00	5,619.80
Copier Charges		250.00	250.00	500.00
Laundry Robes Uniforms	7,500.00	2,000.00	1,500.00	11,000.00
Motor Pool Charges	128,000.00	10,000.00	8,000.00	146,000.00
Governmental Service Fee (CSA)	34,070.00			34,070.00
<b>Other Non-Personnel Exp. Total</b>	<b>175,689.80</b>	<b>13,650.00</b>	<b>11,150.00</b>	<b>200,489.80</b>
<b>Expense Total</b>	<b>1,141,555.86</b>	<b>121,610.76</b>	<b>90,254.48</b>	<b>1,353,421.10</b>





# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1419

**Agenda Date:** 12/11/2024

**Agenda #:** 6.

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**To:** Board of County Commissioners

**From:** Jay Parker, Animal Control Director

**RE:** Approval of a request to rename Genesee County Animal Control to Genesee County Animal Control and Care

### **BOARD ACTION REQUESTED:**

Approval of a request to rename Genesee County Animal Control to Genesee County Animal Control and Care

### **BACKGROUND:**

Genesee County's Animal Control (GCAC) has fought the stigma of being the dog pound/ Animal Control for years. Historically this was the department where animals were brought to be euthanized and incinerated. This was the end for tens of thousands of Genesee Country animals. The stigma started in the early 1900s for dog pounds and Animal Controls for the cruel archaic practices done before humane euthanasia took place.

### **DISCUSSION:**

Since 2015 Genesee County, with the backing of the county commission and our residents, has turned GCAC into so much more than the stereotypical dog pound. GCAC has become a place of hope and animal care. We are here to assist residents with education and shot clinics, we offer a food pantry when we have food available. We provide straw for residents that have outside animals to keep them healthy and warm. We offer resources and information to residents about where to find additional help if needed. Our save rate is as good or better than any local shelter in the area, keeping us in a no kill status. This allows us to apply for grants that helps to offset the cost of our operations. Our current staff is what makes our shelter great. They truly care about these animals. Our current name carries the weight of the negativity of our old practices. We are eager to remove that weight, even symbolically, to change the perception of the public of who we are and what we do. We have taken great strides forward in caring for the animal's welfare and I believe our new name should reflect this. Respectfully, we would like to officially rename our facility **Genesee County Animal Control and Care.**

### **IMPACT ON HUMAN RESOURCES:**

No real impact on Human resources

### **IMPACT ON BUDGET:**

Impact on the cost to change the name on the building and over time the documents along with

business cards patches for uniforms and door sticker.

**IMPACT ON FACILITIES:**

No real changes

**IMPACT ON TECHNOLOGY:**

Need to update web pages and documents

**CONFORMITY TO COUNTY PRIORITIES:**

I believe this change will help in being recognized and showcase the excellent work that GCAC employees and volunteers do at GCAC

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Animal Control Director to authorize renaming the department from Genesee County Animal Control to the Genesee County Animal Control and Care is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Governmental Operations committee of this Board).



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1479

**Agenda Date:** 12/11/2024

**Agenda #:** 7.

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**To:** Dale Weighill, Governmental Operations Committee

**From:** Rhonda Ihm, Family Division Administrator

**RE:** Approval of an agreement between Genesee County and Cole Williams, LLC., in an amount not to exceed \$55,000, to provide the Parent Network Support series at Genesee County's Juvenile Justice Center; the term of this agreement is January 1, 2025 through December 31, 2025; the cost of this agreement is budgeted and will be paid from account 2920-663.07-801.000

### **BOARD ACTION REQUESTED:**

Approval of entering a contract with Cole Williams to provide the Parent Support Network parenting series at the Genesee County Juvenile Justice Center for a period commencing January 1, 2025 through December 31, 2025, at a cost of \$55,000.00 to be paid from account 2920-663.07.801.000. The services are a part of the approved childcare fund annual plan & budget.

### **BACKGROUND:**

Cole Williams is a former foster parent and adoptive dad of eight sons. Cole knows the challenges that parents can face when trying to navigate the juvenile justice system. For the past 15 years, Cole has successfully walked alongside youth, families, and systems to achieve improved outcomes for all. He currently works directly with juvenile justice systems from across the State to provide parenting education and youth/family engagement strategies. Mr. Williams was appointed by Governor Gretchen Whitmer in 2021 to serve on the Michigan Juvenile Justice Reform Task Force and was recently appointed to serve on the Michigan Committee on Juvenile Justice.

### **DISCUSSION:**

The Parent Support Network parent sessions are facilitated by a session leader that has prior experience conducting workshops with system-involved families. Sessions will focus on family communication skills, family management skills, teaching teens skills, and parent stress management. The Parent Support Network meets for a 90-minute session one day a week for a duration of 10 weeks. Families who complete the series will be invited to join a network of lived-experience parents who have successfully navigated the Juvenile Justice system through a virtual platform. The goal is to create a family-centered approach where parents across Michigan share their lived experiences and can be utilized as system professionals for family engagement strategies in the juvenile justice system.

### **IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

The cost of the contract is \$55,000.00 to be paid from account 2920-663.07.801.000. The services are a part of the approved childcare fund annual plan & budget.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

The services are provided by Cole Williams, LLC.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the 7<sup>th</sup> Circuit Court Family Division Administrator to authorize entering into a contract between Genesee County and Cole Williams, LLC, whereby Cole Williams will provide the Parent Support Network parenting services at the Juvenile Justice Center for the term commencing January 1, 2025, through December 31, 2025, at a cost not to exceed \$55,000.000 to be paid from account 2920-663.07.801.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the contract of behalf of Genesee County.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/07/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	<b>CONTACT NAME:</b> <b>PHONE (A/C. No. Ext):</b> (888) 202-3007 <b>FAX (A/C. No.):</b>	
	<b>E-MAIL ADDRESS:</b> contact@hiscox.com	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Hiscox Insurance Company Inc	10200	
<b>INSURED</b> Cole Williams Media LLC 900 S Saginaw Street Flint, MI 48502	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	P101.846.488.2	05/03/2024	05/03/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 0
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ S/T Gen. Agg.
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**
 Genesee County  
 1101 Beach St.  
 Flint, MI 48502
**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/07/2024

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	<b>E-MAIL ADDRESS:</b> contact@hiscox.com	
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Hiscox Insurance Company Inc	10200	
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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y / <input type="checkbox"/> N / A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			P101.846.487.2	05/03/2024	05/03/2025	Each Claim: \$ 1,000,000 Aggregate: \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

Genesee County  
 1101 Beach St.  
 Flint, MI 48502

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the “Contract”) is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the “County”), and **Cole Williams Media LLC** whose principal place of business is located at **533 Columbia Ave, Holland MI 49423** (the “Contractor”) (the County and the Contractor together, the “Parties”).

### 1. Term

#### 1.1 Initial Term

The initial term of this Contract commences on **January 1, 2025** and shall be effective through **December 30, 2025** (the “Initial Term”).

#### 1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the “Extension Terms”).

### 2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the “Services”).

### 3. Compensation

*Budget Reimbursement.* The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed \$55,000.00. If this Contract is extended, the County and the Contractor will agree in writing on a projected Budget for each Extension Term.

### 4. Taxes.

The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

### 5. Contract Administrator

The contract administrator for this Contract is **Rhonda Ihm** (the “Contract Administrator”). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

### 6. Warranties

The Contractor warrants that:

- 6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.
- 6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## **7. Suspension of Work**

### **7.1 Order to Suspend Performance**

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### **7.2 Necessary Actions Before Suspension**

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **8. Termination**

### **8.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

#### 8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

#### 8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

#### 8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

#### 8.5 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

### 9. **Nondiscrimination**

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment,

because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

## **10. Freedom of Information Act**

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

## **11. Intellectual Property**

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

## **12. Audit Rights**

### **12.1 Certification of Accurate Information**

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

### **12.2 Inspection**

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### **12.3 Audit**

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

#### 12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

### 13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

### 14. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided at the discretion of the County's Risk Manager or other authorized representative of the County.*

**Commercial General Liability Insurance** on an "occurrence basis" with minimum limits of \$1,000,000 per occurrence and a \$2,000,000 aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

**Workers' Compensation Insurance** – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

**Automobile Liability** – Including Michigan No-Fault coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

**Professional Liability Insurance** – in an amount not less than \$1,000,000 per occurrence and \$1,000,000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

#### 14.1 Insurance Certificate and Additional Insured Coverage

- 1. Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County  
Attn: Risk Management  
1101 Beach Street, Flint, MI 48502

- 2. Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

- a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-

insurance, maintained by or available to the County shall be considered secondary and/or excess.

- b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

#### 14.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

### 15. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

### 16. General Provisions

#### 16.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Exhibit A – The Scope of Work

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

## 16.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

## 16.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

## 16.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

## 16.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

## 16.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

## 16.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

## 16.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

## 16.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there

shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

16.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

COLE WILLIAMS MEDIA LLC

COUNTY OF GENESEE

By: \_\_\_\_\_  
Cole Williams  
Chief Executive Officer

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**  
**Description of the Services**  
**PARENTING SERIES**

The Parent Support Network meets for a 90-minute session one day a week for a duration of 10 weeks. Sessions are run for ten weeks, with two weeks off, for new referrals to be generated and one-on-one orientation sessions completed for newly enrolled participants.

The Parent Support Network will run one cohort every three months in a one-year calendar cycle.

Each cohort will consist of 8 to 10 parent participants with a max of 32 - 40 parent participants per year. To meet the needs of families involved in the juvenile justice system, parents can be recommended by a Judge, Court Ordered, or a Probation Officer can make a referral.

A workshop facilitator leads the Parent Support Network parent sessions with prior experience conducting workshops with system-involved families. Families who complete the series will be invited to join a network of lived-experience parents who have successfully navigated the Juvenile Justice system through a virtual platform.

The goal is to create a family-centered approach where a village of parents across the state of Michigan share their lived experiences and be seen as stakeholders to connect with system professionals for family participation in the juvenile justice system.

**Curriculum Content:**

**Family communication skills:** Parents Practice and use family involvement skills to develop family expectations and make plans for regular family meetings or family game nights. Families are asked to conduct weekly family meetings to practice the skills learned during the sessions. All subsequent sessions reinforce the use of the communication skills taught during these initial sessions.

**Family management skills:** Parents Learn and practice how to set clear and specific expectations, monitor expectations, reward positive behaviors, and give appropriate responses to negative behaviors. Parents practice using minimal measures to achieve the desired behavior on the part of their child.

**Teaching teens skills:** Parents Teach their children two important skills, refusal skills, and problem-solving skills.

**Parent Stress Management/self-care plans:** Parents will Develop a stress management/self-care

schedule to help them identify opportunities throughout their week to create space for daily affirmations, positive self-talk, and mindfulness techniques.

Parenting the addiction versus punishing the child: Parents will focus on Understanding the impact of addiction on children. Parents will create a cookbook of parenting recipes that will feed into trauma-informed strategies that will inform their parenting responses to parent-child conflicts.

#### Billing/Invoice:

The Contractor must provide to the County monthly invoices in a form acceptable to the County along with any necessary supporting documentation such as time sheets, said invoices to be submitted no later than the 10th of the month following close of the month of service.

The Contract Administrator shall be the point of submission for the monthly invoices. The request for payment will be placed in line for payment as soon as practical and consistent with current practice. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

Billing invoice shall include the following:

- Billing month
- Family Name
- Youth's full name
- Date of birth
- Age



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1407

**Agenda Date:** 12/11/2024

**Agenda #:** 1.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Pamela Coleman, GCCARD Director

**RE:** Approval to accept and expend a contract between the Valley Area Agency on Aging and the Genesee County Community Action Resource Department for Fiscal Year 2025

### **BOARD ACTION REQUESTED:**

The Genesee County Community Action Resource Department (GCCARD) requests authorization to accept and expend the 2025 Fiscal Year (FY) contract between the Valley Area Agency on Aging (VAAA) and the GCCARD Nutrition Services program, with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

### **BACKGROUND:**

GCCARD Nutrition Services has received the FY25 contract from VAAA, through the Aging and Adult Services Agency (AASA), to service eligible Genesee County seniors (65+) through the Home Delivered Program and the Congregate Meal Program for the period of, October 1, 2024, through September 30, 2025.

### **DISCUSSION:**

Funds provided to GCCARD by VAAA, through AASA, shall be used for the purpose of providing Home Delivered Meals to homebound seniors and connect seniors residing in senior living complexes or senior centers to social and rehabilitative services through the Congregate Meal Program. The funding for this year is \$715,232 for Home Delivered Meals and \$137,704 for the Congregate Meal Program. This funds the VAAA portion of the Senior Nutrition Program at a total of \$852,936 with supplemental funding provided by the Genesee County Senior Millage.

### **IMPACT ON HUMAN RESOURCES:**

There will be no impact on Human Resources.

### **IMPACT ON BUDGET:**

Funds are to be deposited as follows: \$715,232 into fund number 2731-697.15-634.009 for Home Delivered Meals, and \$137,704 into fund number 2731-697.16-634.009 for Congregate Meals.

### **IMPACT ON FACILITIES:**

There will be no impact on Facilities and Operations.

### **IMPACT ON TECHNOLOGY:**

There will be no impact on Information Technology.

**CONFORMITY TO COUNTY PRIORITIES:**

This memorandum conforms to Genesee County's priority of Healthy, Livable & Safe Communities as GCCARD partners with senior centers and living communities to provide nutritious meals and connect seniors to local resources while we strive for Community Growth with our longstanding collaborative relationship with VAAA.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize accepting the FY25 contract between Genesee County and the Valley Area Agency on Aging (VAAA) to fund the Home Delivered Meals and Congregate Meals programs in the amount of \$852,936.00 from VAAA and the Bureau of Aging, Community Living, and Supports (ACLS BUREAU), for the period commencing October 1, 2024, through September 30, 2025, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Human Services Committee of this Board), the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.

SIGNATURE PAGE  
for

**OLDER AMERICANS ACT CONTRACT**  
Between

**VALLEY AREA AGENCY ON AGING**  
And

AGENCY NAME: Genesee County Community Action Resource  
Department

This Older Americans Act Contract covers fiscal year 2025. This contract covers the period of October 1, 2024 through September 30, 2025.

This Older Americans Act Contract becomes valid upon approval by the VALLEY AREA AGENCY ON AGING PRESIDENT/CEO.

This Older Americans Act Contract Signature Page **MUST** be filled and signed by the AUTHORIZED AGENCY REPRESENTATIVE and the VAAA PRESIDENT/CEO.

**The Signatories below acknowledge that they have reviewed the entire contract including all budgets, assurances and appendices/addendums which may apply and that the Signatories commit to all provisions and requirements as outlined in the contract.**

**Signature Section:**

\_\_\_\_\_  
Authorized Signature Contracting Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
VAAA President/CEO

\_\_\_\_\_  
Date

**OLDER AMERICANS ACT CONTRACT DOCUMENTS REFERENCED BY THE SIGNATURE PAGE**

**Acceptance Signatures**

- Notification of Contract Award; page 2
- Contract; page 17

**Assurances**

- Civil Rights Act of 1964; page 18

**Addendums:**

- Addendum A – Business Associate Agreement; page 21

**VALLEY AREA AGENCY ON AGING**

**NOTIFICATION OF CONTRACT AWARD**

**\$ 852,936**

**PROJECT IDENTIFICATION NUMBER**

**GCCARD - 2025**

**TYPE OF CONTRACT OR ACTION**

- New
- Renewal
- Revision/Supplement to contract
- Reinstatement of suspended project
- Reinstatement of terminated project
- Not Applicable

**PROJECT YEAR OF THIS CONTRACT**

**FY - 2025**

**INCORPORATION STATUS**

**Public**

**TAX ID # 38-6004849**

**FISCAL YEAR FROM WHICH FUNDS AWARDED**

**FY 2025**

**APPROVED PROJECT PERIOD**

**FROM: 10/1/2024 TO: 9/30/2025**

**SUBCONTRACTOR**

**NAME: Genesee County Community Action Resource Department**

**ADDRESS: 2727 Lippincott Blvd.  
Flint MI 48507**

**PHONE: (810) 235-3567**

**SUBGRANTEE**

**NAME: Valley Area Agency on Aging**

**ADDRESS: 225 E Fifth Street, Suite 200  
Flint MI 48502**

**PHONE: (810) 239-7671**

**SERVICE AREA**  Genesee County  Lapeer County  Shiawassee County

**CONTRACT SUMMARY**

	Service Category
1	Congregate Meals (includes <i>estimated</i> NSIP)
2	Home Delivered Meals (includes <i>estimated</i> NSIP)

Amount	Clients	Units
\$137,704	482	17,631
\$715,232	786	114,437

**COMPUTATION OF CONTRACT**

Services	Congregate Meals	Home Delivered Meals			
VAAA Share	\$137,704	\$715,232			
NSIP ( <i>estimated</i> )					
Required Local Match	Cash	60,108	16,258		
	In-Kind	34,426	178,808		
Estimated Program Income					
<b>Total</b>	<b>\$232,238</b>	<b>\$910,298</b>			
Other Resources	0	0			

IN ADDITION TO THE CONDITIONS CONTAINED ON THE FIRST PAGE OF THIS AGREEMENT, FOLLOWING CONDITIONS SHALL APPLY TO THIS CONTRACT:

1. Unless revised, the amount in "VAAA Share", "COMPUTATION OF CONTRACT," will constitute a ceiling for the Area Agency on Aging participation in the approved cost.
2. The AAA share of APPROVED COST is earned only when the cost is accrued and the non-federal share of the cost has been contributed. The receipt of AAA funds (either through advance or reimbursement) does not constitute earning of these funds.

3. If the actual cost is less than the amount in “Total,” “COMPUTATION OF CONTRACT,” the AAA and non-federal shares will be:

AAA Federal/State: 80% Local: 20%

4. Assuming satisfactory progress, adequate justification, and the availability of funds, the AAA share will meet:

\$ 852,936

5. Funds herein awarded will remain available during the length of the project period unless State/Federal funding to AAA is modified.

6. Other conditions: **Program Income must be used to supplement the nutrition programs. GCCARD shall report all program income to VAAA and how the income was used to Supplement the nutrition programs.**

VALLEY AREA AGENCY ON AGING

CONTRACT

THIS CONTRACT, entered into on this 1st day of October, 2024 by the Valley Area Agency on Aging (herein after referred to as "VAAA", located in Flint Michigan

And

Genesee County Community Resource Department (hereinafter referred to as "SUBCONTRACTOR")

STATES AND WITNESSES THAT:

WHEREAS, VAAA has entered into a contract with the Bureau of Aging, Community Living, and Supports(ACLS BUREAU) of the State of Michigan for a grant for the planning and development of regional services to the aging within the counties of Genesee, Lapeer and Shiawassee, pursuant to Title III of the Older Americans Act of 1965, and Amendments of 1970, 1973, 1975 and 1978; and

WHEREAS, VAAA has accepted the Application for Project Contract Subcontractor to provide services to the aging in the target area(s) of: GCCARD -2025 Submitted by the Genesee, Lapeer & Shiawassee County.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. SCOPE OF SERVICES

Subcontractor agrees to perform in a manner satisfactory to the Valley Area Agency on Aging those services set forth in, including client eligibility, and abide by the specifications of, the Operational Guidelines & Standards. (Attachment A).

The Subcontractor will serve a minimum of:

Table with 3 columns: Service, Unduplicated Clients, Units of Service. Rows include Congregate Meals and Home Delivered Meals.

Table with 4 columns: Service, Low-Income Seniors, Minority Seniors, Frail/Disabled Seniors. Rows include Congregate Meals and Home Delivered Meals.

2. TIME OF PERFORMANCE

A Subcontractor agrees to begin provision of services on 10/01/2024 and to continue to provide services until 09/30/2025.

B The Project Period for which the Subcontractor shall be eligible to receive funds from VAAA is from 10/01/2024 to 09/30/2025.

3. PROBATION, SUSPENSION, OR TERMINATION

A Probation

1 When a subcontractor has failed to comply with the terms of a contract, VAAA may place the subcontractor operations on probation, in whole or in part.

- 2 VAAA may commence probation upon the Subcontractor's receipt of written notice of violations cited by VAAA.
- 3 The notice of probation shall contain reasons for probation, any corrective action required of the Subcontractor, the effective date, and must note the right of the Subcontractor to appeal the decision.
- 4 During the probationary period, the Subcontractor will receive reimbursement for expenses incurred as part of the contract.
- 5 If, during the probationary time frame, the Subcontractor does not comply with the corrective actions, suspension or termination may be elected.

#### B Contract Suspension

- 1 When a Subcontractor has failed to comply with the terms of the contract, VAAA may suspend support for the Subcontractor operations, in whole or in part. Support for any part shall automatically be terminated when it has been suspended for more than ninety (90) days.
- 2 To suspend Subcontractor operations, VAAA must notify the Subcontractor in writing of the action being taken, the reason(s) for such action, the effective date, and the conditions of the suspension. This notice must be given at least ten (10) days prior to the effective date of the suspension and must note the right of the subcontractor to appeal such decision.
- 3 Under extreme conditions (danger to older persons or improper use of funds), immediate notice of suspension may be given.
- 4 New obligations incurred by the Subcontractor during the suspension period will not be allowed unless VAAA expressly authorizes them in the notice of suspension or an amendment to it. Necessary and otherwise allowable costs which the Subcontractor could not reasonably avoid during the suspension period will be allowed if they result from obligations properly incurred by the Subcontractor before the effective date of the suspension and not in anticipation of suspension or termination.
- 5 In suspending contract operations, VAAA shall determine the amount of unearned funds the Subcontractor has on hand, anticipated length of suspension, the extent of operations suspended, and the amount of the fund balance on hand to determine whether VAAA should require the balance to be returned.
- 6 VAAA may reinstate the suspended contract operations if it determines conditions warrant such action. Such reinstatement shall be made by issuance of a new statement of award.
- 7 VAAA financial participation in reinstated contract operations may resume immediately upon reinstatement, but not for any costs incurred for those contract operations while they were suspended. The obligational authority unearned at the time of suspension may again become available for earning at previously-established matching ratio, unless VAAA reduces the amount of the contract.

#### C Contract Termination

- 1 For adequate cause, VAAA may terminate support for a contract prior to the end of an approved Project Period. Examples of cause for which the area agency may wish to terminate support are:
  - a. Availability of funds;
  - b. Subcontractor violates conditions under which the contract was approved;
  - c. Program performance is inadequate, as documented through the monitoring of visits;
  - d. Other resources are unavailable;
  - e. Assessment findings are inadequate for two (2) semi-annual assessments; and

- f. Suspension for more than three (3) consecutive months.
- 2 To terminate funding of a contract, VAAA must notify the Subcontractor in writing at least thirty (30) days prior to the effective date of termination and the reasons for such action. This notice must specify any reports to be completed, the right of the Subcontractor to appeal, and the procedures to be followed for the appeal.
  - 3 Under extreme conditions, immediate termination may be completed (e.g., gross negligence, misappropriation of funds, etc., are considered extreme conditions.)
  - 4 When financial support of a contract terminates on completion of the approved project period or earlier, the Subcontractor shall complete and submit a final project and financial report to VAAA by the date established by VAAA pursuant to the Subcontractor.
  - 5 When a contract is terminated or completed, equipment and supplies purchased with budget funds must be disposed of, in accordance with procedures prescribed by 45 CFT, Part 74, Subpart O (74.139). Any funds realized from the sale of such equipment or supplies is an adjustment to the projected cost.
  - 6 The Subcontractor may terminate the contract upon thirty (30) days written notice to VAAA at any time prior to the completion of the contract for adequate cause.
    - a. When the contract is concluded or terminated, the Subcontractor shall provide VAAA, within thirty (30) days after the conclusion or termination, with all financial, performance, and other reports required as a condition of the contract. VAAA shall make payments to the Subcontractor for allowable reimbursable costs not covered by the previous payments. The Subcontractor shall immediately refund to VAAA any payments or funds advanced to the Subcontractor in excess of allowable reimbursable expenditures.
    - b. The Subcontractor shall notify VAAA in writing if its intent to pursue a claim against VAAA for breach of any terms of the contract. No suit may be commenced by the Subcontractor for breach of the contract prior to the expiration of sixty (60) days from the date of such notification. Within this sixty (60) day period, the Subcontractor, at the request of VAAA, must meet with the Director of VAAA for the purpose of attempting resolution of the dispute.

#### D Opportunity for Hearings

In the event of contract probation, suspension, or termination, the Subcontractor may utilize the VAAA appeal hearing process. If the VAAA appeal hearing process has been completed, with the decision rendered in writing, Subcontractor may appeal the VAAA decision to ACLS BUREAU within thirty (30) days of receiving the written notification.

- 1 Appeal Procedure. Any party having the right to appeal shall submit a written request to appeal to the Director, Bureau of Aging, Community Living, and Supports(ACLS BUREAU), within 10 calendar days of receiving the written notice of adverse action by a grantee or arbitration. An appellant who receives an adverse ruling by an area agency policy board may appeal to arbitration or appeal directly to the state commission. Such appeal applications must certify that the appealing body has the endorsement of the governing body of the officially recognized entity. Included in the request will be a statement of the basis of the appeal in sufficient detail to permit an appropriate analysis. Failure to submit sufficient and relevant information or data could result in a decision by the Commission which is adverse to the appellant. The Director of ACLS BUREAU may recommend denial of a request under any of the following circumstances:
  - a. The request was not submitted within the time allowed.
  - b. The request was withdrawn by the appellant through written notice.
  - c. The Bureau of Aging, Community Living, and Supports(ACLS BUREAU) has determined that it lacks jurisdiction over the issue.
  - d. The appellant does not have the right to appeal.

Written notice shall be given to the appellant, by the Director of ACLS BUREAU, stating the reasons for denial

of the request, within 14 calendar days of the receipt of the appeal.

- 2 Upon receiving a recommendation from the Director to grant an appeal hearing, the Chairperson of the Michigan Commission on Services to the Aging shall appoint a panel to hear the appeal. The panel shall consist of no less than three (3) and no more than five (5) members. Panel members shall be selected from one or a combination of the following categories [see Rule 309(5)].
  - a. Commission members who are disinterested parties.
  - b. State Advisory Council members who are disinterested parties as defined in the Older Americans Act, P.A. 180, Section 4(2).
- 3 A hearing shall be scheduled no later than 30 calendar days after the request was received by the Bureau of Aging, Community Living, and Supports(ACLS BUREAU). A notice of hearing shall be mailed to the parties not less than 14 calendar days before the hearing date. This notice shall include:
  - a. Date, time and place of hearing.
  - b. Statement of issue being heard.
  - c. Request for submission of relevant information deemed necessary by the Commission.
  - d. Rules of conduct for the hearing.
  - e. Rights of the party.
- 4 The Michigan Commission on Services to the Aging may dismiss an appeal under any of the following circumstances:
  - a. The request is withdrawn by the appellant through written notice before a final decision is issued.
  - b. The appellant fails to appear, or to be represented, at the scheduled hearing without a request for delay or postponement.

Written notice will be given by the Director to the appellant stating the reasons for dismissal.

- 5 During the hearing procedures, the parties shall be given an opportunity to present oral and written arguments on pertinent issues, to bring witnesses, to present evidence, and to question any testimony or evidence including cross-examination of witnesses.
- 6 Upon completion of the hearing, the Hearings Panel will develop a written finding of facts and recommendations to be presented to the Michigan Commission on Services to the Aging (MCSA) at its next regularly-scheduled meeting. The MCSA will make the final decision regarding the appeal. A decision will be rendered within 60 days of completion of the hearing.
- 7 Written notice of the decision will be provided to all parties, by the Director, within seven (7) calendar days of Commission action regarding the decision.
- 8 Decisions made by the Commission on Services to the Aging, in accordance with this procedure, shall be the final agency decision.
- 9 Appeals Beyond Commission Action. The appellant may elect to file suit in a Circuit Court if the requested relief has not been granted through the above administrative appeal process [Rule 615(b).]

#### **4. CONTRACT AMENDMENTS**

- A This contract contains all terms and conditions agreed upon by the parties; no other understanding, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or bind any of the parties hereto.
- B Material changes which substantially affect the character of this contract shall be subject to approval of the Valley Area Agency on Aging. Such substantive changes shall include:

- 1 Significant changes in the project objectives, including projections of clients or units;
  - 2 Any addition of a new service category or deletion of an existing service category;
  - 3 A change in the cost-sharing ratio or a change in the type of match;
  - 4 A change in the project period and budget year dates;
  - 5 A budget transfer of more than twenty (20) percent or \$1,000, whichever is greater, from any single approved service category;
  - 6 Supplemental awards; and/or
  - 7 Other changes, as specified by VAAA policy.
- C If, for any cause, alterations or changes take place in the rules, regulations, laws, or policies to which VAAA must comply, or if there is any termination or reduction in the allocation funds provided to VAAA, the VAAA shall have the right to terminate or reduce the amount paid to the Subcontractor. Termination or reduction in the amount to be paid shall take effect immediately upon receipt of written notice to the Subcontractor, unless a different effective date is specified in the notice. A copy of policy, law, rule and regulation changes shall be provided to the Subcontractor upon request.
- D Minor administration revisions made for the purpose of facilitating implementation of the project shall not require approval of the VAAA; however, Subcontractor agrees to submit such proposed revisions to VAAA with necessary justification and documentation. Requests for budget line item transfers within a service category, or a budget transfer of less than twenty (20) percent, or \$1,000, whichever is greater, in a service category should be viewed as administrative revisions, and VAAA shall be notified.

## 5. REPORTS AND INFORMATION

- A Fiscal Records. Subcontractor agrees to keep all necessary accounting records, journals, ledgers, etc., as may be required for the accurate accounting of all monies received and disbursed by it, as well as all matching local and in-kind funds received by it. It is understood and agreed by the Subcontractor that these records may be inspected and audited at any time VAAA deems necessary, in accordance with federal laws and regulations.
- B Program Records. Subcontractor agrees to keep accurate records of all services performed in accordance with the requirements of VAAA and to use such forms and systems as VAAA may specify for the accurate and efficient performance and accounting of services and the assimilation of essential data and to make available to VAAA such records and reports as may be required by VAAA.
- C Examination and Maintenance of Records. The Subcontractor shall permit VAAA, ACLS BUREAU, AoA, the Department of Health and Human Services, the Comptroller General of the United States, or any of their authorized agents access to any books, documents, papers or other records of the Subcontractor which are pertinent to the contract, in order to make audit examination, excerpts or transcripts so long as such is in conformity with the Privacy Act of 1974.
- 1 Access shall also be granted to the facilities being utilized at any reasonable time to observe the operation of the program. The Subcontractor shall retain all books, records, or other documents relevant to the contract for three (3) years after final payment, at Subcontractor's cost, and federal auditors and any persons duly authorized by VAAA shall have full access to and the right to examine and audit any of the material during this period. If an audit is initiated prior to the expiration of the three (3) year period and extends past that period, all documents shall be maintained until the audit is completed. VAAA shall provide findings and recommendations of audits to the Subcontractor.

- 2 VAAA shall adjust future payments or final payment if the findings of the audit indicate overpayment to the Subcontractor in the period prior to the audit. If payments are due and owing VAAA, the Subcontractor shall immediately refund all amounts which may be due VAAA. If a contract is terminated, and after final payment and audit, the Subcontractor received overpayment, the Subcontractor shall immediately refund all amounts due VAAA.

D Subcontractor agrees to deliver to VAAA reports which shall include, but not be limited to:

- 1 A project **monthly report**, completed and delivered to VAAA staff by the tenth (10<sup>th</sup>) calendar day of each month, which shall contain output measure data and other monthly information requested for the preceding calendar month. The specific information to be given and format to be used shall be determined by VAAA staff. VAAA staff shall have the right to modify the specific information requirements and/or format as long as such modifications are reasonably within the scope of the project and the contracted cost base and as long as the Subcontractor is notified one (1) month in advance of the due date of the reports.
- 2 A project **quarterly report**, completed and delivered to VAAA staff within ten (10) days following the last day of each quarter. The specific information to be given and format to be used shall be determined by VAAA staff. VAAA staff shall have the right to modify the specific information requirements and/or format as long as such modifications are reasonably within the scope of the project and the contracted cost base and as long as the Subcontractor is notified one (1) month in advance of the due date of the reports.
- 3 A **cash request**, constructed and delivered to VAAA staff by the tenth (10<sup>th</sup>) calendar day of each month.
- 4 A quarterly **financial report**, constructed and delivered to VAAA staff by the tenth (10<sup>th</sup>) calendar day following the last day of each quarter.
- 5 The following information, at a minimum, shall be available for the assessment reports prepared by VAAA staff:
  - a. A description of significant project activities, problems and results during the preceding quarter.
  - b. A description of the extent of the involvement of senior citizens in the administration and operation of the project and efforts undertaken to promote the project and increase senior citizen participation.
  - c. A description of any significant changes in the Subcontractor's organization, operating procedures, or coordination with other agencies that resulted from the project.
  - d. A statistical description of participation/beneficiary characteristics, including age, sex and race.
- 6 Any additional reports as deemed necessary by VAAA shall be made and submitted by Subcontractor upon request.

## 6. CONFIDENTIALITY

- A The use or disclosure of information concerning services, applicants, or recipients obtained in connection with the performance of this contract shall be restricted to purposes directly connected with the program implemented by this contract, as required by 1321.19(1) of the Privacy Act of 1974. The Subcontractor shall report client information to VAAA, and VAAA shall have access to the files, as necessary, to monitor and administer programs so long as access is in conformity with the Privacy Act of 1974.
- B Information about or obtained from an individual and in possession of the Subcontractor providing services to such an individual shall not be disclosed without the individual's informed written consent. Referrals to other agencies providing services must also have the individual's informed written consent.

## 7. WORKER'S COMPENSATION INSURANCE

- A The Subcontractor will provide worker's compensation insurance where the same is required, and shall accept full responsibility for payment of unemployment compensation premiums for worker's compensation and social security, as well as all income tax deductions and any other taxes on payroll deductions required by law for the employees who are performing services specified by this Agreement.

## 8. INSURANCE COVERAGE

- A Each program shall have sufficient insurance to indemnify loss of federal, state, and local resources due to casualty, fraud or employee theft. All buildings, equipment, supplies, and other property purchased in whole or in part with funds awarded by the Older Americans Act are to be covered with sufficient insurance to reimburse the program for the fair market value of the asset at the time of loss. The Subcontractor shall list VAAA to receive the certificate of insurance showing the limits of liability, policy dates and insurance carriers and any coverage changes directly from the insurance company. Please note: Failure to provide certificate will result in a reduction in payment to reimburse VAAA for General Liability and Worker's Compensation premiums. Failure to maintain continual insurance coverage for the term of the contract may be grounds for immediate termination of the contract.

The following insurances are REQUIRED:

- a. Worker's compensation
- b. Fidelity bonding (for persons handling cash)
- c. Auto Liability Insurance (for agency owned vehicles or those persons who use privately owned vehicles for agency business)
- d. Insurance to protect the contracted service provider from claims against or contracted service provider drivers and/or passengers,
- e. Public Officials Self-Insured Retention (minimum coverage amount: \$350,000 required with VAAA listed to receive insurance certificate and coverage changes directly from the insurance company)
- f. Personal Liability Insurance
- g. General liability VAAA listed to receive insurance certificate and coverage changes directly from the insurance company)

The following insurances are recommended for each contracted service provider:

- Insurance for Board members and officers,
- Umbrella liability; and
- Special multi-peril.

Subcontractors utilizing assignees or subcontractors to perform work must first obtain prior written approval from VAAA as required by Section 16(J) of this Agreement. Additional insurance waivers are needed if Subcontractor utilizes assignees or subcontractors. Subcontractors must ensure that assignees or subcontractors have the appropriate licensures, insurances and/or certificates. Failure to comply with any of these provisions may result in the termination of the contract.

## 9. ARBITRATION

A Covered Claims/Exclusive Procedure. Any and all disputes, controversies or claims arising out of or in connection with or relating to this Agreement or any breach or alleged breach thereof, and any claim that VAAA or SUBCONTRACTOR violated any state or federal statute, Michigan common law doctrine, or committed any tort with respect to this Agreement, shall be made in writing and mailed to the VAAA or SUBCONTRACTOR. However, this agreement to arbitrate does not apply to those matters subject to the hearing process outlined in Section 3 of this Agreement.

B Notice. Either party must provide notice to the other party within a reasonable period of time, but in no event

later than six (6) months from the date it should reasonably have been aware of the circumstances giving rise to the dispute, controversy, or claim. If the dispute involves a federal statutory claim, notice shall be given within the applicable statutory period of limitations. Notice shall be sent by certified mail to the address listed for each party on the first page of this Agreement, unless prior notice is provided, in writing, to submit such notices to a different address.

C Mediation. After notice to arbitrate is served, the parties agree to meet and make reasonable effort to resolve any such disputes, controversies, or claims informally. Such efforts must include mediation before either party may demand to schedule an arbitration hearing. If, despite reasonable effort by the parties, VAAA or SUBCONTRACTOR are unable to resolve the disputes, controversies, or claims, upon the request of the party involved, they may be submitted to and settled by arbitration in the State of Michigan in accordance with this provision.

D Representation, Discovery, and Subpoena Rights. Each party may be represented by an attorney or another representative of their choice. Each party may conduct pre-hearing discovery in the time and manner provided by the then-applicable Michigan Court Rules. Each party may subpoena witnesses and documents relevant to the dispute.

E Designation of Witnesses. The parties must exchange lists of witnesses, including any experts, and copies of all exhibits intended to be used at the arbitration hearing at least thirty (30) days before the arbitration hearing, or at a time to which the parties otherwise agree.

F Procedure. The parties shall mutually select a neutral arbitrator who is licensed to practice law in the State of Michigan. If the parties cannot reach an agreement, the arbitrator will be selected by the Genesee County Circuit Court. The arbitration hearing shall take place in or near Flint, Michigan. The arbitrator's decision will be final and conclusive. The arbitration will be held in accordance with the procedures adopted by the arbitrator. The arbitrator shall apply any applicable state or federal laws.

The arbitrator shall have no power to add to, subtract from, or alter the policies and procedures of the Employer, or other terms of the employment relationship, and shall render a written decision, within sixty (60) days after the conclusion of the arbitration hearing, setting forth findings of fact and conclusions of law only as to the claims or disputes at issue.

G Record Of Proceedings; Post-Hearing Brief. Either party, at its expense, may arrange for and pay the cost of a court reporter to provide a stenographic record of proceedings. Either party, upon request at the close of the hearing, may file a post-hearing brief, with the filing date being set by the arbitrator.

H Damages, Fees and Costs. This arbitration procedure does not waive or limit any statutory damages to which a party claims they are entitled. The parties shall share the costs of the arbitrator. Each party will post appropriate security for its portion of the arbitrator's fee, in an amount and manner determined by the arbitrator, ten (10) days before the first day of the hearing. Each party shall pay for its own costs and attorney's fees. However, if any party prevails on a statutory claim that entitles the prevailing party to attorney's fees, the arbitrator may award reasonable fees to the prevailing party.

I Award. An arbitrator's award pursuant to this agreement shall be final and conclusive upon the parties. The arbitrator's decision may be confirmed, vacated, or appealed, only as provided in the Michigan Uniform Arbitration Act.

J Severability. The invalidity of all or part of any Paragraph or Section of this Agreement shall not invalidate the remainder of this Agreement, or the remainder of any Paragraph or Section not invalidated, unless the elimination of such Paragraph or Section substantially defeats the intent and purpose of the parties.

K Law of Michigan. This Agreement shall be governed by and construed under the laws of Michigan.

## **10 EQUIPMENT PURCHASES AND TITLE**

- A The Subcontractor agrees to conform to applicable provisions of Title III, Part B, of the Older Americans Act and Title 45 of the Code of Federal Regulations, Part 74, Administration of Grants, August 2, 1978 (Subpart O Property) in the acquisition, transfer, replacement, or disposition of real property, equipment, or supplies. Per Title 45 of the Code of Federal Regulations, Part 74, Administration of Grants, August 2, 1978, Subpart O, for items of equipment having a unit acquisition cost of \$1,000 or more, the granting agency shall have the right to require transfer of the equipment (including title) to the federal government. All equipment and literature used for the above funded programs shall be marked "Paid for with funding from Valley Area Agency on Aging (VAAA) and the Offices of Services to the Aging (ACLS BUREAU)".

## **11. LIMITS OF LIABILITY**

- A All liability to third parties, loss or damage as a result of claims, demands, costs or judgments arising out of activities, such as direct service delivery and management decisions, to be carried out by the Subcontractor in the performance of this Contract, shall be the responsibility of the Subcontractor, and not the responsibility of the VAAA or ACLS BUREAU, if the liability, loss or damage is caused by, or arises out of, the action or failure to act on the part of the Subcontractor or anyone directly or indirectly employed by the Subcontractor, provided, however, that nothing herein shall be construed as a waiver of any governmental immunity by the Subcontractor or its employees as provided by statute or court decisions.
- B All liability of third parties, loss or damage as a result of claims, demands costs or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by the VAAA and ACLS BUREAU in the performance of this Contract shall be the responsibility of the VAAA and ACLS BUREAU and not the responsibility of the Subcontractor if the liability, loss or damage is caused by, or arises out of, the action or failure to act on the part of any VAAA and ACLS BUREAU employee or agent, provided that nothing herein shall be construed as a waiver of any governmental immunity.
- C In the event that liability to third parties, loss or damage arises as a result of activities conducted jointly by the Subcontractor and the VAAA and ACLS BUREAU in fulfillment of their responsibilities, under this Contract, such liability, loss or damage shall be borne by the Subcontractor and the VAAA and ACLS BUREAU in relation to each party's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any governmental immunity by the State of Michigan, its agencies, the VAAA and ACLS BUREAU or their employees, or the Subcontractor or its employees as provided by statute or court decisions.

## **12 COMPENSATION AND METHOD OF PAYMENT**

### **A Compensation**

- 1 VAAA agrees to pay the Subcontractor up to the amount of \$ 852,936  
\$ 137,704 (One Hundred Thirty-Seven Thousand Seven Hundred Four Dollars – for Congregate Meals  
\$ 715,232 (Seven Hundred Fifteen Thousand Two Hundred Thirty-Two Dollars – for Home Delivered Meals)

full and complete compensation, for the Subcontractor's costs and expenses incurred, as applicable, to provision of services under this contract, for the period of 10/01/2024 through 09/30/2025

- 2 Subcontractor agrees that VAAA may initiate fiscal audit and review at the end of the first three (3) month period of the term of this contract and at the end of each subsequent three (3) month period to determine actual project cost and effectiveness of services provided under this contract by Subcontractor. In the event such audit and review indicates irregularities, inequities, or failure to perform in accordance with this contract, this contract will become subject to renegotiation within ten (10) days after completion of audit and review.

- 3 VAAA will have the right to withhold funds or to void this contract in its entirety should Subcontractor be unable or unwilling to correct such irregularities, inequities or performance failures, as revealed by the audit and review upon its giving thirty (30) days written notice of its intention to do so.
- 4 It is further expressly understood and agreed that no sums paid by VAAA to Subcontractor under this contract will be used in any manner or to purchase any services or to satisfy any debts not specifically incurred as a result of services performed under this contract within the period this contract is in effect.
- 5 Donations and other income generated by the delivery of services shall be considered program income. Funds generated under program income are to be retained by the Subcontractor and used in accordance with the additive alternative. Under this alternative, all program income accrued by a Subcontractor is to be used for allowable costs of the project or program through which it was generated to increase or expand the services offered during the contractual period.
- 6 VAAA may suspend or terminate payment, in whole or in part, for cause by giving written notice to Subcontractor by registered mail, return receipt requested, at least ten (10) calendar days in advance of such suspension, specifying the reason or reasons therefore.
  - a. It is further understood and agreed that the Subcontractor shall receive compensation, as herein provided, for all work satisfactorily completed prior to the expiration date of the contract.
  - b. Cause for non-compensation may include any of the following:
    - 1 Ineffective or improper use of funds;
    - 2 Failure to comply with provisions or covenants or obligations of this contract;
    - 3 Submittal of reports to VAAA which are incorrect or incomplete in any material respect or failure to submit timely reports, as required under this contract; or
    - 4 If, for any reason, the carrying out of this contract is rendered improbable or nonfeasible, as determined by VAAA or the Bureau of Aging, Community Living, and Supports(ACLS BUREAU).

**B Method of Payment**

- 1 Complete, correct monthly cash request received by VAAA staff by the due date, the Subcontractor will be reimbursed for the amount of monies requested or the number of units served in the program operation during the preceding month. This will be done no later than thirty (30) days after the receipt of reports and sooner, if at all possible. The Valley Area Agency on Aging fiscal year begins October 1st and ends September 30<sup>th</sup>. Therefore, to receive payment for a current year's services, **ALL BILLING MUST BE SUBMITTED BY NOVEMBER 1st FOLLOWING THE END OF THE FISCAL YEAR, NO EXCEPTIONS.**
- 2 Where the Subcontractor has satisfied VAAA staff that it is financially unable to perform its obligations under the contract on a reimbursement basis, VAAA may permit such a Subcontractor to be compensated through the following advance payment method: Within ten (10) days after execution of the contract, the Subcontractor shall submit to VAAA staff a detailed forecast of expenses expected to occur in the first month. After the initial advance, all other payments will be made on reimbursement basis. Every expenditure transacted with said advance funds shall be documented in the same manner as is required by VAAA staff for release or disbursement of reimbursement funds. Such documentation shall be delivered to VAAA staff before any further requisition for advance funds shall be considered.
- 3 No money under this contract shall be disbursed except upon receipt of the monthly cash request and specifications of performance which shall include such information and documentation thereof as VAAA staff shall require and shall specifically satisfy those requirements set out in this contract and with regard to accounting and fiscal matters to the extent they may be applicable.

- 4 VAAA shall make all payments payable to the Subcontractor for deposit only to such bank account as the Subcontractor shall designate to VAAA staff prior to the payment of any sums to the Subcontractor under this contract.
- 5 VAAA shall maintain accurate and current records of the payments made and the sources of such payments.
- 6 The Subcontractor and VAAA shall be responsible for fiscal planning to detect over or underspending for implementation of reprogramming funds. Accurate fiscal reporting should coincide with the budget developed. The budget should be well planned so it can be used as a guide for spending.
- 7 Any funds received in excess of expenditures under the contract must be rebudgeted by the program, with VAAA approval. Such funds may be used either to expand the number of units of service to be provided or to enhance the provider's ability to operate under the contract. Final reimbursement for any fiscal year may be reduced to ensure compliance with this requirement. This provision is to support the intent of the Older Americans Act and the Michigan Nonprofit Corporation Act to have grant funds and program income be used for expansion of service operations. A nonprofit organization may earn profit under such a contract. However, revenue in excess of expenditures must be used by the organization to maintain or expand the service program.
- 8 Reprogramming will be considered by VAAA when underspending is at least ten (10) percent below the planned expenditures for the period.

C Maximum Compensation

- 1 It is expressly understood and agreed that in no event will the total amount be paid to Subcontractor by VAAA for all services to be performed under this contract budget exceed the maximum sum of \$ 852,936
- 2 The amount paid to Subcontractor by VAAA shall not exceed eighty percent (80%) of the total contract, which shall not include resources designated in the budget as "Other Resources."

**13 AVAILABILITY OF FUNDS**

VAAA's payment of funds for purposes of this contract is subject to and conditional upon the availability of funds for such purposes, being federal and/or state funds. VAAA may terminate this contract immediately upon written notice to the Subcontractor at any time prior to the completion of the terms of this contract if funding becomes available.

**14 SEVERABILITY OF PROVISIONS**

If any provision of this contract is held invalid, the remainder of this contract shall be unaffected thereby, if such remainder would then continue to conform to the terms and requirements of applicable laws.

**15 NOTICES**

Notices and communications under this contract shall be sent by First Class mail to VAAA, addressed to:

Valley Area Agency on Aging  
225 E Fifth Street, Suite 200  
Flint MI 48502

**16 ASSURANCES**

These assurances are required by the Bureau of Aging, Community Living, and Supports(ACLS BUREAU) to be a part of any and all Area Agency on Aging contracts.

A Environment

- 1 Site meets minimum standards of local building, fire and health departments.
- 2 Site is reasonably accessible to public transportation, if available.
- 3 Site is accessible and relatively free of both physical and psychological barriers.
- 4 Site has adequate space and equipment for the proposed program.
- 5 Facility is properly licensed, if a license is required, for the services offered by the site.
- 6 Subcontractor agrees to comply with the intent and purpose of Section 504 of the Rehabilitation Act of 1973 and the Federal Regulations (45CFR, Part 84), issued pursuant thereto. Subcontractor further agrees to comply with the Michigan Commission on Aging barrier-free policies and instructions issued pursuant by ACLS BUREAU.

**B Sponsor Goals**

- 1 The program and activities of the Subcontractor serve to lessen isolation of the elderly and to maintain their independence in the community.
- 2 Subcontractor shall utilize a standard client intake procedure approved by VAAA for all services established and maintained.
- 3 Subcontractor shall not use a means test to deny or limit services to older persons, unless specifically required by state law or federal legislation.
- 4 Subcontractor shall assume the responsibility for affording the opportunity to older persons to contribute all or part of the costs of services provided. Each older recipient shall determine, without coercion, what he or she is able to contribute toward the cost of the services.
  - a No older person shall be denied a service because of failure to contribute all or part of the cost of such services. Suggested contribution schedules shall in no case be used to determine the eligibility of Title III funded services.
  - b Subcontractor shall accept client contributions in such a way as to protect the privacy of each older person with respect to his/her contribution.
  - c The procedure utilized in the collection of contributions shall provide for the safe handling and accurate accounting of all funds. Subcontractor shall provide VAAA with a written statement on the procedure used.
- 5 Subcontractor shall have a grievance procedure established to address complaints of individual recipients.
- 6 The Subcontractor has a commitment to identify participant needs and establish linkages for delivery of needed services.
- 7 The Subcontractor will demonstrate effective planning for progressive program maintenance through its own resources.
- 8 Subcontractor must publicize services to all potential referral sources. Subcontractor shall ensure that referral agencies are provided with the minimum eligibility criteria per service to satisfactorily refer clients.

**C Staffing**

- 1 The Subcontractor is willing to employ staff who reflect the makeup of the primary service population.
- 2 The Subcontractor will not discriminate in its employment policies as to race, age, or sex, but will, as appropriate, reach out to employ people age 60+.
- 3 The Subcontractor will provide supervision for the proposed program, specify supervisory responsibilities, and the amount of time to be allocated to such responsibilities.
- 4 The Subcontractor's personnel policies are compatible with those of the local government and, where applicable, of the state, as well as federal government. Contractors which are local public agencies and have some or all of the responsibilities for planning, coordination, administration, and evaluation, shall apply the Merit System Standards (45 CFR, Part 70). These Contractors shall also comply with E.O. 11246, the Copeland Act, the Davis-Bacon Act, and/or the Contract Work Hours and Safety Standards Act.
- 5 Bilingual personnel must be available in areas where non-English or limited English-speaking persons constitute five percent (5%) of the senior population or number 1,000 seniors, whichever is less. Each program shall provide, or have access to, multi-lingual staff in order to interpret for persons with Limited English Proficiency (LEP) at no cost to the client, and shall translate written documents to reflect LEP as part of its overall language assistance program.

D Training

- 1 The Subcontractor will include its staff in appropriate orientation and training programs as given by VAAA.
- 2 The Subcontractor is willing to include staff of VAAA in its own orientation and training programs.

E Evaluation

- 1 The Subcontractor will assist VAAA in reporting and/or research requirements.
- 2 The Subcontractor will use those official forms required by VAAA to provide data on the proposed programs. Such data may include records of service provided, monies received from participants, attendance, etc.
- 3 The Subcontractor shall assist VAAA in conducting assessments of contract compliance and program progress.
- 4 The Subcontractor will allow inspection and audit of records to the supported program, in accordance with Federal and State regulations.
- 5 The Subcontractor shall conduct quality service reviews to ensure, at minimum, services are being delivered as ordered and to ensure participant satisfaction with the quality of services. Such reviews will be conducted on a semi- annual basis, at minimum. The subcontractor shall forward a report containing the results of said reviews to VAAA on a semi-annual basis.

F Inter-Agency Relations

- 1 The Subcontractor will not be in conflict with the stated goals and policies of VAAA.
- 2 The Subcontractor will maintain effective liaison with VAAA to ensure maximum benefits of the program to those aged with the greatest social economic need.
- 3 Subcontractor shall cooperate in the AAA's efforts to coordinate services among service providers.
- 4 The Subcontractor will permit designated staff of VAAA to participate ex-officio in Advisory Councils, community groups, and committees created for and specifically relating to the proposed program.

## G Public Relations

- 1 The Subcontractor is willing to participate in program promotion through the various news and public information media and to utilize means of publicity most effective in reaching those in greatest economic and social need.
- 2 Any book, reports, pamphlets, papers, articles, films, slides, or other materials, based on activities specified herein shall contain an acknowledgement of support of funds through the Valley Area Agency on Aging, with the following statement, or one of similar substance: "This service is funded by the Valley Area Agency on Aging, under authority of Title III of the Older Americans Act and in compliance with Title VI of the Civil Rights Act."
- 3 VAAA, ACLS BUREAU and HHS reserve the option to receive, free of charge, up to three (3) copies of any publication published as part of the contract.
- 4 Where activities under the contract result in a book or other copyrighted material, the author is free to obtain a copyright, however, HHS, ACLS BUREAU and VAAA reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use and authorize others to use, all such materials.

## H Disclosure of Information

Subcontractor shall submit to VAAA all information that discloses names of persons with an ownership or controlling interest in the Subcontractor, part business transactions, and certain other disclosing entities. Further, the Subcontractor shall disclose whether any persons with an ownership or controlling interest in the Subcontractor have been convicted of a criminal offense, related to their involvement in any programs under Titles III, XVII, XIX, or XX of the Social Security Act since the inception of these programs. VAAA may immediately terminate this contract if the Subcontractor does not comply with these requirements.

## I Compliance with Civil Rights, Other Laws

- 1 Each party to this Contract covenants that it will not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges or employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same nondiscrimination assurances from any subcontractor who may be used to carry out duties described in this Contract. Breach of this covenant shall be regarded as a material breach of this Contract.
- 2 Further, the Subcontractor shall comply with all other federal, state, or local laws, regulations, and standards, and any amendments hereto, as they may apply to the performance of the contract.
- 3 The Subcontractor shall not refuse to provide services for the reasons mentioned above.
- 4 Elderly members of the Native American tribes and organizations in the greatest economic or social need within the Subcontractor's service area will receive funded services equivalent to the services to be received by non-Native American elderly residents.
- 5 The Subcontractor shall ensure that no person over the age of 60 is denied participation in services on the grounds of race, color, or national origin, and shall otherwise ensure compliance with Title VI of the Civil Rights Act of 1964.
- 6 The Subcontractor shall clearly post signs at locations where services are delivered, in English and other languages, as may be appropriate, indicating non-discrimination in hiring, employment practices, and provision of services.

- 7 Subcontractor certifies that it is not suspended or debarred nor are its principals suspended or debarred from Federal Procurement or Non-procurement Programs.

J Subcontracts

- 1 The Subcontractor shall not assign the contract or enter into subcontracts to the contract with additional parties without obtaining prior written approval of VAAA.
- 2 Assignees or subcontractors shall be subject to all conditions and provisions of the contract.
- 3 The Subcontractor shall be responsible for the performance of all employees, agents, assignees and subcontractors; however, VAAA shall be able to monitor and assess.

**Genesee County Community Resource Department**

*Provider Agency*

The Provider Agency which receives funds from the Michigan Department of Community Health, provides this assurance in consideration of and for the purpose of obtaining Federal grants, loans, contracts, property, discounts, or other Federal financial assistance from the Department of Health and Human Services.

THE PROVIDER AGENCY HEREBY AGREES THAT IT WILL COMPLY WITH:

- 1 Title VI of the Civil Rights Act of 1964 (Pub. L.88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.
- 2 Section 504 of the Rehabilitation Act of 1973 (Pub.L.93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.
- 3 Title IX of the Educational Amendments of 1972 (Pub.L.92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services, (45 C.F.R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.
- 4 The Age Discrimination Act of 1975 (Pub.L.94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.

The Provider Agency agrees that compliance with this assurance constitutes a condition of continued receipt of Federal Financial assistance, and that it is binding upon the Provider Agency, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Provider Agency by the Department, this assurance shall obligate the Provider Agency, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Provider Agency for the period during which it retains ownership or possession of the property. The Provider Agency further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

The person or persons whose signature(s) appear(s) on the signature page is/are authorized to sign this assurance, and commit the Provider Agency to the above provisions. Form  
HHS-690(05/97)

## Attachment A

### Business Associate Agreement

#### Recital of Defined Terms

“Business Associate” shall mean “VAAA,” as identified in the initial page of this Contract.

“Privacy Rule” shall mean the standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.

“Protected Health Information” shall have the same meaning as the term “protected health information” in 45 CFR 164.501, limited to the information created or received by Business Associate from on behalf of the Department.

“Required by Law” shall have the same meaning as the term “required by law” in 45 CFR 164.501.

“The Department” shall mean “Subcontractor,” as identified in the initial page of this Contract.

**Whereas,** Business Associate may have access, in the course of administering this Contract, to records that contain individually identifiable protected health information (“PHI”) as defined by §164.501 of the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. Parts 160 through 164.

**Whereas,** The Department, in order to meet its obligations to comply with the privacy and security regulations promulgated under Title II, Subtitle F, §§ 261-264 of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and the administrative regulations issued by the Department of Health and Human Services (“DHHS”) as found in 45 C.F.R. Parts 160 through 164 (hereafter the Privacy Rule) seeks reasonable assurances from Business Associate that Business Associate will implement and/or maintain reasonable and appropriate administrative, technical and physical safeguards to ensure the integrity and confidentiality of all protected health information it receives or possesses from the Department.

**Whereas,** Business Associate, in order to meet the Department’s HIPAA and Privacy Rule requirements, agrees to and will provide such reasonable assurances and further asserts that it has or will implement and/or maintain reasonable and appropriate administrative, technical and physical safeguards to ensure the integrity and confidentiality of all protected health information that it receives or possesses from the Department.

**Whereas,** Business Associate further agrees to and will protect all protected health information against reasonably anticipated threats or hazards to the security or integrity of the information and unauthorized uses or disclosures of the information.

**NOW, THEREFORE,** the parties agree as follows:

- 1 BUSINESS ASSOCIATE does hereby assure the Department that BUSINESS ASSOCIATE will appropriately safeguard protected health information made available to or obtained by BUSINESS ASSOCIATE.
- 2 In implementation of such assurance and without limiting the obligations of BUSINESS ASSOCIATE otherwise set forth in this Agreement or imposed by applicable law, BUSINESS ASSOCIATE hereby agrees to comply with applicable requirements of law relating to protected health information and with respect to any task or other activity that BUSINESS ASSOCIATE performs on behalf of the Department to the extent the Department would be required to comply with such requirements.
- 3 The agreement of BUSINESS ASSOCIATE set forth in items 1 and 2 above, and the additional provisions relating to permitted and required uses and disclosures thereof that shall be from time to time provided to BUSINESS ASSOCIATE by the Department in accordance with applicable law constitute a contract between the Department and BUSINESS ASSOCIATE establishing the permitted and required uses and disclosures of such protected health information by BUSINESS ASSOCIATE.

- 4 In amplification and not in limitation of the provisions of this Agreement, including this Section of this Agreement, BUSINESS ASSOCIATE agrees that it will:
  - a Not use or further disclose such information other than as permitted or required by this Agreement.
  - b Not, except as necessary for the proper management and administration of the BUSINESS ASSOCIATE and for the performance of BUSINESS ASSOCIATE'S duties under this Agreement use, reproduce, disclose, or provide to third parties any confidential documents or information relating to the Department or patients of the Department, without the prior written consent or authorization of the Department or of the Department's patients. If BUSINESS ASSOCIATE uses such information for the purposes set forth above, it will do so only if the disclosure is required by law or if BUSINESS ASSOCIATE obtains reasonable assurances from the person(s) to whom the information is disclosed that the information disclosed will be held in confidence and will be use for further disclosed only as required by law or for the purpose for which BUSINESS ASSOCIATE disclosed it to the person(s). BUSINESS ASSOCIATE shall also ensure that the person(s) to whom BUSINESS ASSOCIATE so discloses information notifies the Department of any instances of breach of confidentiality of which such person is aware.
- 5 BUSINESS ASSOCIATE shall ensure that its personnel, employees, affiliates and agents maintain the confidentiality of patient health information and business information of the Department. BUSINESS ASSOCIATE shall secure confidentiality agreements from its personnel on forms approved by the Department and shall provide such agreements to the Department upon request.
- 6 BUSINESS ASSOCIATE shall not use or further disclose the information in a manner that would violate the requirements of applicable law if done by the Department.
  - a Except as otherwise limited in this Agreement, BUSINESS ASSOCIATE may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the Health Department, as specified in this Contract, provided that such use or disclosure would not violate the Privacy Rule if done by the Department or the minimum necessary policies and procedures of the Department.
- 7 BUSINESS ASSOCIATE shall use appropriate safeguards to prevent use or disclosure of such information other than as provided for by this Agreement.
- 8 BUSINESS ASSOCIATE shall report to the Department any use or disclosure of such information not provided for by this Agreement of which BUSINESS ASSOCIATE becomes aware.
- 9 BUSINESS ASSOCIATE shall ensure that any subcontractors or agents to whom BUSINESS ASSOCIATE provides protected health information received from the Department agree to the same restrictions and conditions that apply to BUSINESS ASSOCIATE with respect to such information. BUSINESS ASSOCIATE shall provide copies of such agreements to the Department upon request.
- 10 BUSINESS ASSOCIATE shall make available protected health information in accordance with applicable law.
- 11 BUSINESS ASSOCIATE shall provide individuals who are the subject of protected health information received from the Department their rights as made applicable to business associates of covered entities.
- 12 BUSINESS ASSOCIATE shall maintain standard records pursuant to this agreement and to provide such records and other necessary information to the Department as may be requested or required in writing and as permitted by law. BUSINESS ASSOCIATE agrees that all records kept in connection with this Agreement are subject to review and audit by the Department upon reasonable notice and written request by the Department.
- 13 Make BUSINESS ASSOCIATE'S internal practices, books, and records relating to the use and disclosure of protected health information received from the Department available to the Secretary of DHHS for purposes of determining the Department's compliance with applicable law (in all events, BUSINESS ASSOCIATE shall immediately notify the Department upon receipt by BUSINESS ASSOCIATE of any such request and shall provide the Department copies of any such materials.)

- 14 Upon termination of this Agreement by either party for any reason, BUSINESS ASSOCIATE shall return or destroy all protected health information received from the Department that BUSINESS ASSOCIATE still maintains in any form and all copies thereof, shall retain no copies of such information, and shall remain obligated not to use, disclose, or provide such information to third parties unless and until otherwise required to do so by law.
- 15 BUSINESS ASSOCIATE shall incorporate any amendments or corrections to protected health information when notified pursuant to applicable law.
- 16 BUSINESS ASSOCIATE agrees to indemnify, defend, and hold harmless the Department, its Board of Directors, officers, agents, employees, and personnel (“Indemnified Party”) from and against any and all claims, demands, suits, losses, causes of action, or liability that the Indemnified Party may sustain as a result of the BUSINESS ASSOCIATE’S breach of its duties or the indemnifying party’s errors or omissions within the terms of this Agreement or vicarious liability of the Department for any act or conduct of the BUSINESS ASSOCIATE adjudged to constitute fraud, misrepresentation, or violation of any law, including violation of any statute or regulation applicable to the conduct of the BUSINESS ASSOCIATE provided pursuant to this Agreement. This indemnification shall include reasonable expenses, including attorney’s fees incurred by defending such claims and damages incurred by reason of the indemnifying party’s failure to comply with applicable laws, ordinances, and regulations or for damages caused by the indemnifying party.
- 17 Without limiting the rights and remedies of the Department elsewhere set forth in this Agreement or available under applicable law, the Department may terminate this Agreement without penalty or recourse to the Department if the Department determines that BUSINESS ASSOCIATE has violated a material term of the provisions of this Agreement.
- 18 BUSINESS ASSOCIATE agrees that this Agreement may be amended from time to time by the Department if and to the extent required by the provisions of 42 U.S.C. 1171 *et seq.* enacted by the HIPAA and regulations promulgated thereunder in order to assure that this Agreement is consistent therewith.
- 19 In the event of an inconsistency between the provisions of this Agreement and the mandatory provisions of HIPAA and the Privacy Rule, as amended, HIPAA and the Privacy Rule shall control. Where provisions of this Agreement are different than those mandated in the HIPAA and the Privacy Rule, but are none the less permitted by HIPAA and the Privacy Rule, the provisions of this Agreement shall control.

**DESCRIPTION: Budget Amendment adjusting lines for NEW FY25 VAAA Award**

GL #	DESCRIPTION	Increase/(Decrease)
2731-697.15-634.009	SENIOR CITIZENS FOOD	(\$427,828.63)
2731-697.15-672.001	MISC REVENUE AND DONATIONS	(\$88.92)
2731-697.15-674.031	IN KIND CONTRIBUTION	\$178,808.00
2731-697.15-702.000	SALARIES & WAGES	(\$189,260.10)
2731-697.15-709.000	SOCIAL SECURITY	(\$7,069.06)
2731-697.15-713.000	OVERTIME	\$525.78
2731-697.15-718.000	MEDICAL INSURANCE	(\$6,735.48)
2731-697.15-723.000	POST-RETIREMENT BENEFIT	\$5,071.39
2731-697.15-725.000	OPTICAL INSURANCE	\$5,013.67
2731-697.15-726.000	DENTAL INSURANCE	(\$476.91)
2731-697.15-727.000	LIFE HEALTH INSURANCE	(\$879.89)
2731-697.15-728.000	RETIREMENT	(\$9,160.68)
2731-697.15-729.000	WORKERS COMPENSATION	(\$258.55)
2731-697.15-730.000	UNEMPLOYMENT	\$4,648.69
2731-697.15-752.000	SUPPLIES OTHER	(\$5,009.40)
2731-697.15-762.000	SUPPLIES FOOD	(\$111,974.12)
2731-697.15-765.000	SUPPLIES KITCHEN	(\$80,967.20)
2731-697.15-801.002	SERVICE CONTRACTS FEDERAL	\$5,586.57
2731-697.15-850.000	TELEPHONE	(\$492.46)
2731-697.15-851.000	POSTAGE	\$33.16
2731-697.15-913.003	TRAVEL REGULAR FEDERAL	\$10,950.35
2731-697.15-913.008	TRAVEL WORKSHOP FEDERAL	(\$13,703.59)
2731-697.15-915.000	MEMBERSHIPS	(\$2,490.60)
2731-697.15-931.000	REPAIRS EQUIPMENT FEDERAL	(\$759.21)
2731-697.15-955.040	IN KIND CONTRIBUTION	\$178,808.00
2731-697.15-932.001	REPAIRS VEHICLE FEDERAL	(\$266.59)
2731-697.15-958.011	CENTRAL SERVICES ALLOCATION	(\$2,185.09)
2731-697.15-957.006	INTRAFUND EXPENSE	(\$28,058.23)



**DESCRIPTION: Budget Amendment adjusting lines for NEW FY25 VAAA Award**

GL #	DESCRIPTION	Increase/(Decrease)
2731-697.16-634.009	SENIOR CITIZENS FOOD	(\$95,753.54)
2731-697.16-672.001	MISC REVENUE AND DONATIONS	(\$88.92)
2731-697.16-674.029	LOCAL CONTRIBUTION	\$0.41
2731-697.16-674.031	IN KIND CONTRIBUTION	\$34,426.00
2731-697.16-702.000	SALARIES & WAGES	(\$43,767.00)
2731-697.16-709.000	SOCIAL SECURITY	(\$1,850.94)
2731-697.16-713.000	OVERTIME	\$929.46
2731-697.16-718.000	MEDICAL INSURANCE	\$2,549.08
2731-697.16-723.000	POST-RETIREMENT BENEFIT	\$187.75
2731-697.16-725.000	OPTICAL INSURANCE	\$16.86
2731-697.16-726.000	DENTAL INSURANCE	\$212.19
2731-697.16-727.000	LIFE HEALTH INSURANCE	(\$112.06)
2731-697.16-728.000	RETIREMENT	\$234.99
2731-697.16-729.000	WORKERS COMPENSATION	(\$1,065.47)
2731-697.16-730.000	UNEMPLOYMENT	(\$52.16)
2731-697.16-752.000	SUPPLIES OTHER	(\$2,000.00)
2731-697.16-762.000	SUPPLIES FOOD	(\$48,000.00)
2731-697.16-765.000	SUPPLIES KITCHEN	(\$583.88)
2731-697.15-801.000	SERVICE CONTRACTS	\$7,833.33
2731-697.16-801.002	SERVICE CONTRACTS FEDERAL	(\$1,062.12)
2731-697.16-913.008	TRAVEL WORKSHOP FEDERAL	(\$3,937.88)
2731-697.16-955.040	IN KIND CONTRIBUTION	\$34,426.00
2731-697.16-957.006	INTRAFUND EXPENSE	(\$5,374.20)



10/29/2024

REVENUE AND EXPENDITURE REPORT  
 PERIOD ENDING 10/31/2024  
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	2024-25 BUDGET after pending Budget Amendments in process	ACTIVITY FOR
				MONTH 10/31/24 INCR (DECR)
<b>Fund 2731 - SENIOR FOODS</b>				
<b>Dept 697.03 - CHILD CARE FOOD SERVICE</b>				
Account Type: Revenue				
2731-697.03-504.001	FEDERAL PARTICIPATION-CACFP	14,226.87	14,226.87	0.00
<b>Total Revenue:</b>		<b>14,226.87</b>	<b>14,226.87</b>	<b>0.00</b>
Account Type: Expenditure				
2731-697.03-702.000	SALARIES & WAGES	7,630.51	7,630.51	42.70
2731-697.03-709.000	SOCIAL SECURITY	578.85	578.85	3.55
2731-697.03-713.000	OVERTIME	0.00	0.00	3.90
2731-697.03-718.000	MEDICAL INSURANCE	142.30	142.30	13.25
2731-697.03-723.000	POST-RETIREMENT BENEFIT	108.66	108.66	0.99
2731-697.03-725.000	OPTICAL INSURANCE	1.13	1.13	0.11
2731-697.03-726.000	DENTAL INSURANCE	10.37	10.37	0.97
2731-697.03-727.000	LIFE HEALTH INSURANCE	33.67	33.67	0.64
2731-697.03-728.000	RETIREMENT	184.64	184.64	4.85
2731-697.03-729.000	WORKERS COMPENSATION	147.28	147.28	1.13
2731-697.03-730.000	UNEMPLOYMENT	15.13	15.13	0.34
2731-697.03-801.000	SERVICE CONTRACTS	4,183.87	4,183.87	0.00
2731-697.03-958.014	CSA	240.00	240.00	20.00
<b>Total Expenditure:</b>		<b>13,276.41</b>	<b>13,276.41</b>	<b>92.43</b>
Account Type: Transfers-Out				
2731-697.03-957.006	INTRAFUND EXPENSE	950.46	950.46	0.00

<b>Total Transfers-Out:</b>	<b>950.46</b>	<b>950.46</b>	<b>0.00</b>
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Net - Dept 697.03 - CHILD CARE FOOD SERVICE	0.00	0.00	(92.43)
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**Dept 697.14 - WAIVER-DPOS**

Account Type: Revenue

2731-697.14-634.009 SENIOR CITIZENS FOOD	80,195.07	80,195.07	0.00
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<b>Total Revenue:</b>	<b>80,195.07</b>	<b>80,195.07</b>	<b>0.00</b>
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Account Type: Expenditure

2731-697.14-762.000 SUPPLIES FOOD	52,312.71	52,312.71	0.00
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2731-697.14-765.000 SUPPLIES KITCHEN	18,000.00	18,000.00	0.00
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2731-697.14-958.014 CSA	1,403.00	1,403.00	116.92
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<b>Total Expenditure:</b>	<b>71,715.71</b>	<b>71,715.71</b>	<b>116.92</b>
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Account Type: Transfers-Out

2731-697.14-957.006 INTRAFUND EXPENSE	8,479.36	8,479.36	0.00
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<b>Total Transfers-Out:</b>	<b>8,479.36</b>	<b>8,479.36</b>	<b>0.00</b>
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Net - Dept 697.14 - WAIVER-DPOS	0.00	0.00	(116.92)
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**Dept 697.15 - MOBILE MEALS GLS SR FOODS**

**Delivered Meals**

Account Type: Revenue

2731-697.15-634.009 SENIOR CITIZENS FOOD	1,143,060.63	1,143,060.63	0.00
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2731-697.15-672.001 MISC REVENUE AND DONATIONS	88.92	88.92	0.00
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2731-697.15-674.029 LOCAL CONTRIBUTION	16,258.00	16,258.00	1,400.00
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2731-697.15-674.031 IN KIND CONTRIBUTION			
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<b>Total Revenue:</b>	<b>1,159,407.55</b>	<b>1,159,407.55</b>	<b>1,400.00</b>
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Account Type: Expenditure

2731-697.15-702.000 SALARIES & WAGES	416,900.27	416,900.27	4,296.75
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2731-697.15-704.000 SALARY TEMPORARY	0.00	0.00	195.82
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2731-697.15-709.000 SOCIAL SECURITY	31,626.14	31,626.14	350.18
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2731-697.15-713.000	OVERTIME	9,447.20	9,447.20	118.19
2731-697.15-718.000	MEDICAL INSURANCE	7,774.84	7,774.84	362.32
2731-697.15-723.000	POST-RETIREMENT BENEFIT	5,936.93	5,936.93	59.69
2731-697.15-725.000	OPTICAL INSURANCE	61.94	61.94	3.92
2731-697.15-726.000	DENTAL INSURANCE	566.36	566.36	38.33
2731-697.15-727.000	LIFE HEALTH INSURANCE	1,839.40	1,839.40	45.26
2731-697.15-728.000	RETIREMENT	10,088.09	10,088.09	238.26
2731-697.15-729.000	WORKERS COMPENSATION	8,046.78	8,046.78	209.27
2731-697.15-730.000	UNEMPLOYMENT	826.83	826.83	23.55
2731-697.15-752.000	SUPPLIES OTHER	10,009.40	8,009.40	0.00
2731-697.15-759.002	GAS & OIL VEHICLES FEDERAL	21,218.75	21,218.75	0.00
2731-697.15-762.000	SUPPLIES FOOD	381,974.12	381,974.12	(946.73)
2731-697.15-765.000	SUPPLIES KITCHEN	130,967.20	130,967.20	0.00
2731-697.15-801.000	SERVICE CONTRACTS	0.00	7,000.00	
2731-697.15-801.002	SERVICE CONTRACTS FEDERAL	2,246.76	0.00	0.00
2731-697.15-835.001	HEALTH SERVICES EMPLOYEES	1,268.29	1,268.29	0.00
2731-697.15-850.000	TELEPHONE	1,792.46	1,792.46	0.00
2731-697.15-850.001	CELL PHONES	429.62	429.62	0.00
2731-697.15-851.000	POSTAGE	216.84	216.84	0.00
2731-697.15-855.000	FACILITY COSTS	22,907.51	22,907.51	0.00
2731-697.15-913.003	TRAVEL REGULAR FEDERAL	2,673.08	2,673.08	973.14
2731-697.15-913.008	TRAVEL WORKSHOP FEDERAL	13,703.59	10,950.35	973.17
2731-697.15-915.000	MEMBERSHIPS	3,110.60	3,110.60	0.00
2731-697.15-931.000	REPAIRS EQUIPMENT FEDERAL	2,759.21	2,759.21	0.00
2731-697.15-955.040	IN KIND CONTRIBUTION	0.00	0.00	0.00
2731-697.15-932.001	REPAIRS VEHICLE FEDERAL	266.59	266.59	0.00
2731-697.15-957.004	CONVENIENCE COPIER CHARGES	372.43	372.43	0.00
2731-697.15-958.011	CENTRAL SERVICES ALLOCATION	2,185.09	2,185.09	0.00
2731-697.15-958.014	CSA	13,133.00	13,133.00	1,094.42
<b>Total Expenditure:</b>		<b>1,104,349.32</b>	<b>1,104,349.32</b>	<b>8,035.54</b>

Account Type: Transfers-Out

2731-697.15-957.006	INTRAFUND EXPENSE	55,058.23	55,058.23	0.00
<b>Total Transfers-Out:</b>		<b>55,058.23</b>	<b>55,058.23</b>	<b>0.00</b>

Net - Dept 697.15 - MOBILE MEALS GLS SR FOODS	0.00	<b>0.00</b>	(6,635.54)
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<b>Dept 697.16 - GCCARD GLS SENIOR FOODS</b>			
	<b>Congregate</b>		

Account Type: Revenue

2731-697.16-634.009	SENIOR CITIZENS FOOD	233,457.54	233,457.54	0.00
2731-697.16-672.001	MISC REVENUE AND DONATIONS	88.92	88.92	0.00
2731-697.16-674.029	LOCAL CONTRIBUTION	60,107.59	60,107.59	6,701.23
2731-697.16-674.031	IN KIND CONTRIBUTION			
<b>Total Revenue:</b>		<b>293,654.05</b>	<b>293,654.05</b>	<b>6,701.23</b>

Account Type: Expenditure

2731-697.16-702.000	SALARIES & WAGES	97,916.94	97,916.94	1,670.77
2731-697.16-704.000	SALARY TEMPORARY			
2731-697.16-709.000	SOCIAL SECURITY	7,428.00	7,428.00	131.98
2731-697.16-713.000	OVERTIME	2,792.30	2,792.30	74.42
2731-697.16-718.000	MEDICAL INSURANCE	1,826.07	1,826.07	207.67
2731-697.16-723.000	POST-RETIREMENT BENEFIT	1,394.40	1,394.40	37.30
2731-697.16-725.000	OPTICAL INSURANCE	14.55	14.55	2.61
2731-697.16-726.000	DENTAL INSURANCE	133.02	133.02	26.35
2731-697.16-727.000	LIFE HEALTH INSURANCE	432.02	432.02	30.53
2731-697.16-728.000	RETIREMENT	2,369.38	2,369.38	149.29
2731-697.16-729.000	WORKERS COMPENSATION	1,889.94	1,889.94	52.63
2731-697.16-730.000	UNEMPLOYMENT	194.20	194.20	9.69
2731-697.16-752.000	SUPPLIES OTHER	9,099.50	<b>7,099.50</b>	0.00
2731-697.16-754.000	SUPPLIES OFFICE	600.00	600.00	0.00
2731-697.16-759.002	GAS & OIL VEHICLES FEDERAL	4,372.32	4,372.32	0.00
2731-697.16-762.000	SUPPLIES FOOD	126,460.14	126,460.14	0.00
2731-697.16-765.000	SUPPLIES KITCHEN	11,268.25	11,268.25	0.00
2731-697.15-801.000	SERVICE CONTRACTS	0.00	<b>7,000.00</b>	
2731-697.16-801.002	SERVICE CONTRACTS FEDERAL	1,062.12	<b>0.00</b>	0.00
2731-697.16-850.000	TELEPHONE	544.84	544.84	0.00
2731-697.16-855.000	FACILITY COSTS	324.91	324.91	0.00

2731-697.16-913.008	TRAVEL WORKSHOP FEDERAL	7,194.50	<b>3,256.62</b>	0.00
2731-697.16-915.000	MEMBERSHIPS	368.69	368.69	0.00
2731-697.16-931.000	REPAIRS EQUIPMENT FEDERAL	383.41	383.41	0.00
2731-697.16-955.040	IN KIND CONTRIBUTION	0.00	0.00	
2731-697.16-957.004	CONVENIENCE COPIER CHARGES	99.35	99.35	0.00
2731-697.16-958.014	CSA	3,091.00	3,091.00	257.58
<b>Total Expenditure:</b>		<b>281,259.85</b>	<b>281,259.85</b>	<b>2,650.82</b>

Account Type: Transfers-Out

2731-697.16-957.006	INTRAFUND EXPENSE	12,394.20	12,394.20	0.00
<b>Total Transfers-Out:</b>		<b>12,394.20</b>	<b>12,394.20</b>	<b>0.00</b>

Net - Dept 697.16 - GCCARD GLS SENIOR FOODS

		0.00	<b>0.00</b>	4,050.41
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Fund 2731 - SENIOR FOODS:

TOTAL REVENUES		1,547,483.54	<b>1,547,483.54</b>	8,101.23
TOTAL EXPENDITURES		1,547,483.54	<b>1,547,483.54</b>	10,895.71
NET OF REVENUES & EXPENDITURES		0.00	<b>0.00</b>	<b>(2,794.48)</b>

YTD BALANCE  
10/31/2024 ENCUMBERED UNENCUMBERED % BDGT

unchangable



NORM (ABNORM)	YEAR-TO-DATE	BALANCE	REMAIN
0.00	0.00	14,226.87	100.00%
<b>0.00</b>	<b>0.00</b>	<b>14,226.87</b>	<b>100.00%</b>
42.70	0.00	7,587.81	99.44%
3.55	0.00	575.30	99.39%
3.90	0.00	(3.90)	#DIV/0!
13.25	0.00	129.05	90.69%
0.99	0.00	107.67	99.09%
0.11	0.00	1.02	90.27%
0.97	0.00	9.40	90.65%
0.64	0.00	33.03	98.10%
4.85	0.00	179.79	97.37%
1.13	0.00	146.15	99.23%
0.34	0.00	14.79	97.75%
0.00	4,183.87	0.00	0.00%
20.00	0.00	220.00	91.67%
<b>92.43</b>	<b>4,183.87</b>	<b>9,000.11</b>	<b>67.79%</b>
0.00	0.00	950.46	100.00%

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0.00                      0.00                      950.46    100.00%

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 (92.43)                      (4,183.87)                      4,276.30

0.00                      0.00                      80,195.07    100.00%

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**0.00                      0.00                      80,195.07    100.00%**

0.00                      52,312.71                      0.00    0.00%

0.00                      18,000.00                      0.00    0.00%

116.92                      0.00                      1,286.08    91.67%

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**116.92                      70,312.71                      1,286.08    1.79%**

0.00                      0.00                      8,479.36    100.00%

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**0.00                      0.00                      8,479.36    100.00%**

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 (116.92)                      (70,312.71)                      70,429.63

0.00                      0.00                      1,143,060.63    100.00%

0.00                      0.00                      88.92    100.00%

1,400.00                      0.00                      14,858.00    91.39%

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**1,400.00                      0.00                      1,158,007.55    99.88%**

4,296.75                      0.00                      412,603.52    98.97%

195.82                      0.00                      (195.82)    #DIV/0!

350.18                      0.00                      31,275.96    98.89%

last year	
\$	243,369.57
\$	54,127.84
<b>\$</b>	<b>297,497.41</b>
\$	23,428.70
\$	9,972.98
\$	1,039.36
\$	11,008.32
\$	5,075.61
\$	89.45
\$	959.51
\$	927.41
\$	7,345.73
\$	5,446.02

\$ 715,232.00    \$ (427,828.63)  
 \$ -    \$ (88.92)  
 \$ 16,258.00    \$ -  
 \$ 178,808.00    \$ 178,808.00  
**\$ 910,298.00    \$ (249,109.55)**

\$ 227,640.17    \$ (189,260.10)  
 \$ -    \$ -  
 \$ 24,557.08    \$ (7,069.06)

118.19	0.00	9,329.01	98.75%	\$	9,972.98	\$	525.78
362.32	0.00	7,412.52	95.34%	\$	1,039.36	\$	(6,735.48)
59.69	0.00	5,877.24	98.99%	\$	11,008.32	\$	5,071.39
3.92	0.00	58.02	93.67%	\$	5,075.61	\$	5,013.67
38.33	0.00	528.03	93.23%	\$	89.45	\$	(476.91)
45.26	0.00	1,794.14	97.54%	\$	959.51	\$	(879.89)
238.26	0.00	9,849.83	97.64%	\$	927.41	\$	(9,160.68)
209.27	0.00	7,837.51	97.40%	\$	7,788.23	\$	(258.55)
23.55	0.00	803.28	97.15%	\$	5,475.52	\$	4,648.69
0.00	2,800.00	5,209.40	65.04%	\$	5,000.00	\$	(5,009.40)
0.00	0.00	21,218.75	100.00%	\$	21,218.75	\$	-
(946.73)	381,974.12	946.73	0.25%	\$	270,000.00	\$	(111,974.12)
0.00	130,967.20	0.00	0.00%	\$	50,000.00	\$	(80,967.20)
		7,000.00	100.00%	\$		\$	-
0.00	7,833.33	(7,833.33)	#DIV/0!	\$	7,833.33	\$	5,586.57
0.00	0.00	1,268.29	100.00%	\$	1,268.29	\$	-
0.00	0.00	1,792.46	100.00%	\$	1,300.00	\$	(492.46)
0.00	0.00	429.62	100.00%	\$	429.62	\$	-
0.00	250.00	(33.16)	-15.29%	\$	250.00	\$	33.16
0.00	0.00	22,907.51	100.00%	\$	22,907.51	\$	-
973.14	0.00	1,699.94	63.59%	\$	13,623.43	\$	10,950.35
973.17	0.00	9,977.18	91.11%	\$	-	\$	(13,703.59)
0.00	1,750.00	1,360.60	43.74%	\$	620.00	\$	(2,490.60)
0.00	0.00	2,759.21	100.00%	\$	2,000.00	\$	(759.21)
0.00	0.00	0.00	#DIV/0!	\$	178,808.00	\$	178,808.00
0.00	0.00	266.59	100.00%	\$	-	\$	(266.59)
0.00	0.00	372.43	100.00%	\$	372.43	\$	-
0.00	0.00	2,185.09	100.00%	\$	-	\$	(2,185.09)
1,094.42	0.00	12,038.58	91.67%	\$	13,133.00	\$	-
<b>8,035.54</b>	<b>525,574.65</b>	<b>570,739.13</b>	<b>51.68%</b>	\$	<b>883,298.00</b>		
0.00	0.00	55,058.23	100.00%	\$	27,000.00	\$	(28,058.23)
<b>0.00</b>	<b>0.00</b>	<b>55,058.23</b>	<b>100.00%</b>	\$	<b>27,000.00</b>		

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(6,635.54)	(525,574.65)	532,210.19		0.00		
0.00	0.00	233,457.54	100.00%	\$ 137,704.00	\$ (95,753.54)	
0.00	0.00	88.92	100.00%	\$ (88.92)	\$ (88.92)	
6,701.23	0.00	53,406.36	88.85%	\$ 60,108.00	\$ 0.41	
				\$ 34,426.00	\$ 34,426.00	
<b>6,701.23</b>	<b>0.00</b>	<b>286,952.82</b>	<b>97.72%</b>	<b>\$ 232,238.00</b>	<b>\$ (61,416.05)</b>	
1,670.77	0.00	96,246.17	98.29%	54,149.94	\$ (43,767.00)	last year 54,149.94
				0.00	\$ -	15,051.67
131.98	0.00	7,296.02	98.22%	5,577.06	\$ (1,850.94)	5,577.06
74.42	0.00	2,717.88	97.33%	3,721.76	\$ 929.46	3,721.76
207.67	0.00	1,618.40	88.63%	4,375.15	\$ 2,549.08	4,375.15
37.30	0.00	1,357.10	97.33%	1,582.15	\$ 187.75	1,582.15
2.61	0.00	11.94	82.06%	31.41	\$ 16.86	31.41
26.35	0.00	106.67	80.19%	345.21	\$ 212.19	345.21
30.53	0.00	401.49	92.93%	319.96	\$ (112.06)	319.96
149.29	0.00	2,220.09	93.70%	2,604.37	\$ 234.99	2,604.37
52.63	0.00	1,837.31	97.22%	824.47	\$ (1,065.47)	824.47
9.69	0.00	184.51	95.01%	142.04	\$ (52.16)	142.04
0.00	1,400.00	5,699.50	80.28%	7,099.50	\$ (2,000.00)	
0.00	600.00	0.00	0.00%	600.00	\$ -	
0.00	0.00	4,372.32	100.00%	4,372.32	\$ -	
0.00	126,460.14	0.00	0.00%	78,460.14	\$ (48,000.00)	
0.00	11,268.25	0.00	0.00%	10,684.37	\$ (583.88)	
		7,000.00	100.00%	7,833.33	\$ 7,833.33	
0.00	7,833.33	(7,833.33)	#DIV/0!	0.00	\$ (1,062.12)	
0.00	0.00	544.84	100.00%	544.84	\$ -	
0.00	0.00	324.91	100.00%	324.91	\$ -	

0.00	0.00	3,256.62	100.00%	3,256.62	\$	(3,937.88)
0.00	0.00	368.69	100.00%	368.69	\$	-
0.00	0.00	383.41	100.00%	383.41	\$	-
		0.00	#DIV/0!	\$ 34,426.00	\$	34,426.00
0.00	0.00	99.35	100.00%	\$ 99.35	\$	-
257.58	0.00	2,833.42	91.67%	\$ 3,091.00	\$	-
<b>2,650.82</b>	<b>147,561.72</b>	<b>131,047.31</b>	<b>46.59%</b>	<b>\$ 225,218.00</b>		

0.00	0.00	12,394.20	100.00%	\$ 7,020.00	\$	(5,374.20)
<b>0.00</b>	<b>0.00</b>	<b>12,394.20</b>	<b>100.00%</b>	<b>\$ 7,020.00</b>		

4,050.41	(147,561.72)	143,511.31		<b>0.00</b>		
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8,101.23	0.00	<b>1,539,382.31</b>	99.48%
10,895.71	747,632.95	<b>788,954.88</b>	50.98%
(2,794.48)	(747,632.95)	<b>750,427.43</b>	

**VALLEY AREA AGENCY ON AGING**

<b>DESCRIPTION OF CONTRACT AWARD</b> <u>2,936</u>	<b>PROJECT IDENTIFICATION NUMBER</b> <u>GCCARD - 2025</u>
<b>DESCRIPTION OF CONTRACT OR ACTION</b> renewal revision/Supplement to contract reinstatement of suspended project reinstatement of terminated project not Applicable	<b>PROJECT YEAR OF THIS CONTRACT</b> <u>FY - 2025</u>
<b>FISCAL YEAR FROM WHICH FUNDS AWARDED</b> <u>FY 2025</u>	<b>INCORPORATION STATUS</b> <u>Public</u>
<b>SUBCONTRACTOR</b> Genesee County Community Action Resource Department	<b>TAX ID #</b> <u>38-6004849</u>
<b>ADDRESS:</b> <u>2727 Lippincott Blvd.</u> <u>Flint MI 48507</u>	<b>APPROVED PROJECT PERIOD</b> <b>FROM:</b> <u>10/1/2024</u> <b>TO:</b> <u>9/30/2025</u>
<b>PHONE:</b> <u>(810) 235-3567</u>	<b>SUBGRANTEE</b> Valley Area Agency on Aging
<b>SERVICE AREA</b> <input checked="" type="checkbox"/> Genesee County <input type="checkbox"/> Lapeer County <input type="checkbox"/> Shiawassee County	<b>ADDRESS:</b> <u>225 E Fifth Street, Suite 200</u> <u>Flint MI 48502</u>
	<b>PHONE:</b> <u>(810) 239-7671</u>

**CONTRACT SUMMARY**

Service Category	Amount	Clients	Units
Congregate Meals (includes <i>estimated</i> NSIP)	\$137,704	482	17,631
Home Delivered Meals (includes <i>estimated</i> NSIP)	\$715,232	786	114,437

**APPORTIONMENT OF CONTRACT**

Resources	Congregate Meals	Home Delivered Meals			
Per Share	\$137,704	\$715,232			
<i>(estimated)</i>					
Reduced Local Match	Cash 60,108	16,258			
	In-Kind 34,426	178,808			
Estimated Program Income					
	\$232,238	\$910,298			
Resources	0	0			

**ADDITION TO THE CONDITIONS CONTAINED ON THE FIRST PAGE OF THIS AGREEMENT, THESE CONDITIONS SHALL APPLY TO THIS CONTRACT.**

3  
4  
5  
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OWING CONDITIONS SHALL APPLY TO THIS CONTRACT:

1. Unless revised, the amount in "VAAA Share", "COMPUTATION OF CONTRACT," will constitute a ceiling for the Area Agency on Aging participation in the approved cost.
2. The AAA share of APPROVED COST is earned only when the cost is accrued and the non-federal share of the cost has been contributed. The receipt of AAA funds (either through advance or reimbursement) does not constitute earning of these funds.

		Goes to VAAA			
82%	\$ 64,130.47	23%	\$ 14,750.01	\$	<b>258,119.58</b>
18%				\$	<b>54,127.84</b>
		4905.98	23%	\$ 1,128.38	\$ <b>24,557.08</b>
				\$	9,972.98
				\$	1,039.36
				\$	11,008.32
				\$	5,075.61
				\$	89.45
				\$	959.51
				\$	927.41
	1923.91	23%	\$ 442.50	\$	<b>7,788.23</b>
	128.26	23%	\$ 29.50	\$	<b>5,475.52</b>

		Budget	Pending B.A. (if any)	Total Budget	New B.A.Change	New Budget (after B.A.)
2731-697.15-634.009	SENIOR CITIZE	1,143,060.63	\$ -	\$ 1,143,060.63	\$ (427,828.63)	\$ 715,232.00
2731-697.15-672.001	MISC REVENUE	88.92	\$ -	\$ 88.92	\$ (88.92)	\$ -
2731-697.15-674.029	LOCAL CONTR	16,258.00	\$ -	\$ 16,258.00	\$ -	\$ 16,258.00
2731-697.15-674.031	IN KIND CONF	0.00	\$ -	\$ -	\$ 178,808.00	\$ 178,808.00
2731-697.15-702.000	SALARIES & W.	416,900.27	\$ -	\$ 416,900.27	\$ (189,260.10)	\$ 227,640.17
2731-697.15-704.000	SALARY TEMP	0.00	\$ -	\$ -	\$ -	\$ -
2731-697.15-709.000	SOCIAL SECUR	31,626.14	\$ -	\$ 31,626.14	\$ (7,069.06)	\$ 24,557.08

2731-697.15-713.000	OVERTIME	9,447.20	\$ -	\$ 9,447.20	\$ 525.78	\$ 9,972.98
2731-697.15-718.000	MEDICAL INSUR	7,774.84	\$ -	\$ 7,774.84	\$ (6,735.48)	\$ 1,039.36
2731-697.15-723.000	POST-RETIEM	5,936.93	\$ -	\$ 5,936.93	\$ 5,071.39	\$ 11,008.32
2731-697.15-725.000	OPTICAL INSUR	61.94	\$ -	\$ 61.94	\$ 5,013.67	\$ 5,075.61
2731-697.15-726.000	DENTAL INSUR	566.36	\$ -	\$ 566.36	\$ (476.91)	\$ 89.45
2731-697.15-727.000	LIFE HEALTH IN	1,839.40	\$ -	\$ 1,839.40	\$ (879.89)	\$ 959.51
2731-697.15-728.000	RETIREMENT	10,088.09	\$ -	\$ 10,088.09	\$ (9,160.68)	\$ 927.41
2731-697.15-729.000	WORKERS COI	8,046.78	\$ -	\$ 8,046.78	\$ (258.55)	\$ 7,788.23
2731-697.15-730.000	UNEMPLOYMEI	826.83	\$ -	\$ 826.83	\$ 4,648.69	\$ 5,475.52
2731-697.15-752.000	SUPPLIES OTH	10,009.40	\$ (2,000.00)	\$ 8,009.40	\$ (5,009.40)	\$ 3,000.00
2731-697.15-759.002	GAS & OIL VEH	21,218.75	\$ -	\$ 21,218.75	\$ -	\$ 21,218.75
2731-697.15-762.000	SUPPLIES FOC	381,974.12	\$ -	\$ 381,974.12	\$ (111,974.12)	\$ 270,000.00
2731-697.15-765.000	SUPPLIES KITC	130,967.20	\$ -	\$ 130,967.20	\$ (80,967.20)	\$ 50,000.00
2731-697.15-801.000	SERVICE CONT	0.00	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00
2731-697.15-801.002	SERVICE CONT	2,246.76	\$ (2,246.76)	\$ -	\$ 5,586.57	\$ 5,586.57
2731-697.15-835.001	HEALTH SERVI	1,268.29	\$ -	\$ 1,268.29	\$ -	\$ 1,268.29
2731-697.15-850.000	TELEPHONE	1,792.46	\$ -	\$ 1,792.46	\$ (492.46)	\$ 1,300.00
2731-697.15-850.001	CELL PHONES	429.62	\$ -	\$ 429.62	\$ -	\$ 429.62
2731-697.15-851.000	POSTAGE	216.84	\$ -	\$ 216.84	\$ 33.16	\$ 250.00
2731-697.15-855.000	FACILITY COST	22,907.51	\$ -	\$ 22,907.51	\$ -	\$ 22,907.51
2731-697.15-913.003	TRAVEL REGUL	2,673.08	\$ -	\$ 2,673.08	\$ 10,950.35	\$ 13,623.43
2731-697.15-913.008	TRAVEL WORK	13,703.59	\$ (2,753.24)	\$ 10,950.35	\$ (13,703.59)	\$ (2,753.24)
2731-697.15-915.000	MEMBERSHIPS	3,110.60	\$ -	\$ 3,110.60	\$ (2,490.60)	\$ 620.00
2731-697.15-931.000	REPAIRS EQUI	2,759.21	\$ -	\$ 2,759.21	\$ (759.21)	\$ 2,000.00
2731-697.15-955.040	IN KIND CONF	0.00	\$ -	\$ -	\$ 178,808.00	\$ 178,808.00
2731-697.15-932.001	REPAIRS VEHIC	266.59	\$ -	\$ 266.59	\$ (266.59)	\$ -
2731-697.15-957.004	CONVENIENCE	372.43	\$ -	\$ 372.43	\$ -	\$ 372.43
2731-697.15-958.011	CENTRAL SERV	2,185.09	\$ -	\$ 2,185.09	\$ (2,185.09)	\$ -
2731-697.15-958.014	CSA	13,133.00	\$ -	\$ 13,133.00	\$ -	\$ 13,133.00
2731-697.15-957.006	INTRAFUND EX	55,058.23	\$ -	\$ 55,058.23	\$ (28,058.23)	\$ 27,000.00

		Budget	Pending B.A. (if any)	Total Budget	New B.A.Change	New Budget (after B.A.)
2731-697.16-634.009	SENIOR CITIZE	233,457.54	\$ -	\$ 233,457.54	\$ (95,753.54)	\$ 137,704.00
2731-697.16-672.001	MISC REVENUE	88.92	\$ -	\$ 88.92	\$ (88.92)	\$ -
2731-697.16-674.029	LOCAL CONTR	60,107.59	\$ -	\$ 60,107.59	\$ 0.41	\$ 60,108.00
2731-697.16-674.031	IN KIND CONTR	0.00	\$ -	\$ -	\$ 34,426.00	\$ 34,426.00
2731-697.16-702.000	SALARIES & W	97,916.94	\$ -	\$ 97,916.94	\$ (43,767.00)	\$ 54,149.94
2731-697.16-704.000	SALARY TEMP	0.00	\$ -	\$ -	\$ -	\$ -
2731-697.16-709.000	SOCIAL SECUR	7,428.00	\$ -	\$ 7,428.00	\$ (1,850.94)	\$ 5,577.06
2731-697.16-713.000	OVERTIME	2,792.30	\$ -	\$ 2,792.30	\$ 929.46	\$ 3,721.76
2731-697.16-718.000	MEDICAL INSUR	1,826.07	\$ -	\$ 1,826.07	\$ 2,549.08	\$ 4,375.15
2731-697.16-723.000	POST-RETIEM	1,394.40	\$ -	\$ 1,394.40	\$ 187.75	\$ 1,582.15
2731-697.16-725.000	OPTICAL INSUR	14.55	\$ -	\$ 14.55	\$ 16.86	\$ 31.41
2731-697.16-726.000	DENTAL INSUR	133.02	\$ -	\$ 133.02	\$ 212.19	\$ 345.21
2731-697.16-727.000	LIFE HEALTH IN	432.02	\$ -	\$ 432.02	\$ (112.06)	\$ 319.96
2731-697.16-728.000	RETIREMENT	2,369.38	\$ -	\$ 2,369.38	\$ 234.99	\$ 2,604.37
2731-697.16-729.000	WORKERS COI	1,889.94	\$ -	\$ 1,889.94	\$ (1,065.47)	\$ 824.47
2731-697.16-730.000	UNEMPLOYMEI	194.20	\$ -	\$ 194.20	\$ (52.16)	\$ 142.04
2731-697.16-752.000	SUPPLIES OTH	9,099.50	\$ (2,000.00)	\$ 7,099.50	\$ (2,000.00)	\$ 5,099.50
2731-697.16-754.000	SUPPLIES OFF	600.00	\$ -	\$ 600.00	\$ -	\$ 600.00
2731-697.16-759.002	GAS & OIL VEH	4,372.32	\$ -	\$ 4,372.32	\$ -	\$ 4,372.32
2731-697.16-762.000	SUPPLIES FOC	126,460.14	\$ -	\$ 126,460.14	\$ (48,000.00)	\$ 78,460.14
2731-697.16-765.000	SUPPLIES KITC	11,268.25	\$ -	\$ 11,268.25	\$ (583.88)	\$ 10,684.37
2731-697.15-801.000	SERVICE CON1	0.00	\$ 7,000.00	\$ 7,000.00	\$ 7,833.33	\$ 14,833.33
2731-697.16-801.002	SERVICE CON1	1,062.12	\$ (1,062.12)	\$ -	\$ (1,062.12)	\$ (1,062.12)
2731-697.16-850.000	TELEPHONE	544.84	\$ -	\$ 544.84	\$ -	\$ 544.84
2731-697.16-855.000	FACILITY COST	324.91	\$ -	\$ 324.91	\$ -	\$ 324.91

2731-697.16-913.008	TRAVEL WORK	7,194.50	\$	(3,937.88)	\$	3,256.62	\$	(3,937.88)	\$	(681.26)
2731-697.16-915.000	MEMBERSHIPS	368.69	\$	-	\$	368.69	\$	-	\$	368.69
2731-697.16-931.000	REPAIRS EQUI	383.41	\$	-	\$	383.41	\$	-	\$	383.41
2731-697.16-955.040	IN KIND CONTF	0.00	\$	-	\$	-	\$	34,426.00	\$	34,426.00
2731-697.16-957.004	CONVENIENCE	99.35	\$	-	\$	99.35	\$	-	\$	99.35
2731-697.16-958.014	CSA	3,091.00	\$	-	\$	3,091.00	\$	-	\$	3,091.00

2731-697.16-957.006	INTRAFUND EX	12,394.20	\$	-	\$	12,394.20	\$	(5,374.20)	\$	7,020.00
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3. If the actual cost is less than the amount in "Total," "COMPUTATION OF CONTRACT," the AAA and non-federal shares will be:

AAA Federal/State: 80% Local: 20%

4. Assuming satisfactory progress, adequate justification, and the availability of funds, the AAA share will meet:

\$ 852,936

5. Funds herein awarded will remain available during the length of the project period unless State/Federal funding to AAA is modified.

6. Other conditions: Program Income must be used to supplement the nutrition programs. GCCARD shall report all program income to VAAA and how the income was used to Supplement the nutrition programs.

<b>Spent +</b>	
<b>Encumbered</b>	<b>Remaining</b>
\$ -	\$ 715,232.00
\$ -	\$ -
\$ 1,400.00	\$ 14,858.00
\$ -	\$ 178,808.00

\$ 4,296.75	\$ 223,343.42
\$ 195.82	\$ (195.82)
\$ 350.18	\$ 24,206.90

\$ 118.19	\$ 9,854.79
\$ 362.32	\$ 677.04
\$ 59.69	\$ 10,948.63
\$ 3.92	\$ 5,071.69
\$ 38.33	\$ 51.12
\$ 45.26	\$ 914.25
\$ 238.26	\$ 689.15
\$ 209.27	\$ 7,578.96
\$ 23.55	\$ 5,451.97
\$ 2,800.00	\$ 200.00
\$ -	\$ 21,218.75
\$ 381,027.39	\$ (111,027.39)
\$ 130,967.20	\$ (80,967.20)
\$ -	\$ 7,000.00
\$ 7,833.33	\$ (2,246.76)
\$ -	\$ 1,268.29
\$ -	\$ 1,300.00
\$ -	\$ 429.62
\$ 250.00	\$ -
\$ -	\$ 22,907.51
\$ 973.14	\$ 12,650.29
\$ 973.17	\$ (3,726.41)
\$ 1,750.00	\$ (1,130.00)
\$ -	\$ 2,000.00
\$ -	\$ 178,808.00
\$ -	\$ -
\$ -	\$ 372.43
\$ -	\$ -
\$ 1,094.42	\$ 12,038.58

\$ - \$ 27,000.00

**Spent +**

<b>Encumbered</b>	<b>Remaining</b>
\$ -	\$ 137,704.00
\$ -	\$ -
\$ 6,701.23	\$ 53,406.77
\$ -	\$ 34,426.00

\$ 1,670.77	\$ 52,479.17
\$ -	\$ -
\$ 131.98	\$ 5,445.08
\$ 74.42	\$ 3,647.34
\$ 207.67	\$ 4,167.48
\$ 37.30	\$ 1,544.85
\$ 2.61	\$ 28.80
\$ 26.35	\$ 318.86
\$ 30.53	\$ 289.43
\$ 149.29	\$ 2,455.08
\$ 52.63	\$ 771.84
\$ 9.69	\$ 132.35
\$ 1,400.00	\$ 3,699.50
\$ 600.00	\$ -
\$ -	\$ 4,372.32
\$ 126,460.14	\$ (48,000.00)
\$ 11,268.25	\$ (583.88)
\$ -	\$ 14,833.33
\$ 7,833.33	\$ (8,895.45)
\$ -	\$ 544.84
\$ -	\$ 324.91

\$	-	\$	(681.26)
\$	-	\$	368.69
\$	-	\$	383.41
\$	-	\$	34,426.00
\$	-	\$	99.35
\$	257.58	\$	2,833.42

\$ - \$ 7,020.00

GCCARD  
 SENIOR NUTRITION  
 MOBILE MEAL DRIVERS  
 WAGE INCREASE BUDGET

DRIVER	NOW	ROUTE	Hours 10/27-6/7
Bump, David	Foster, Matthew	19	1013.4
Cobb, Joi		1-OC	938.15
Open(Coleman)	Roland, Oliver	6	946.1
Fauss, Marie		4	505.6
Jones, Debra		7	250.4
Knott, Donkesha		8	521.3
Lowe, Heather		15	974
Mcghee Oliver		17	1133.85
Miller, TerriJean		2-OC	849.5
Taylor, Donna (Est)		13	29.5
Root, Ricky		4-OC	1122.6
Sanders, Sheila		5	1091.6
Thames, Robert		18	482.7
Wicker, Jera		14	998
Bishop, Krysten (Est)	Trice, Willie	10	53.7
Maranovich, David (New)		12	
Steve Huey (11)	Tubb, LaShundra	11	
Bowers, Tony	Cox, Michelle	15	

Steve Huey (11)  
 Ben Williams (12)  
 Douglas, Barbie  
 Hambrick, Terry  
 Crosby, Eunice  
 Hervey, Steph

Ensure  
 Congregate  
 Congregate  
 Congregate

21%

0.0765 0.03

<b>Proj Hours YE</b>	<b>CURRENT RATE</b>	<b>PROP PAY</b>	<b>ADDTL AMT</b>	<b>NEW AMT</b>	<b>FICA</b>	<b>WC</b>	<b>.03</b>
1549.91	12.36	15	2.64	4091.75	313.02	122.75	
1434.82	12.36	15	2.64	3787.92	289.78	113.64	
1446.98	12.36	15	2.64	3820.02	292.23	114.60	
773.27	12.36	15	2.64	2041.43	156.17	61.24	
1085.07	12.36	15	2.64	2864.58	219.14	85.94	
1505.98	12.36	15	2.64	3975.78	304.15	119.27	
1489.65	12.36	15	2.64	3932.67	300.85	117.98	
1734.12	12.36	15	2.64	4578.09	350.22	137.34	
1299.24	12.36	15	2.64	3429.98	262.39	102.90	
1432.79	12.36	15	2.64	3782.57	289.37	113.48	
1716.92	12.36	15	2.64	4532.66	346.75	135.98	
1669.51	12.36	15	2.64	4407.50	337.17	132.22	
1394.47	12.36	15	2.64	3681.39	281.63	110.44	
1526.35	12.36	15	2.64	4029.57	308.26	120.89	
1432.79	12.36	15	2.64	3782.57	289.37	113.48	
1400	12.36	15	2.64	3696.00	282.74	110.88	
1400	12.36	15	2.64	3696.00	282.74	110.88	
1968		15					
				64130.47	4905.98	1923.91	

	<b>Clients</b>	
<b>2731 VAAA</b>	163	23.0878%
<b>2733 Millage</b>	543	76.9122%
	<u>706</u>	

0.002 UNEMP.002	TOTAL INCR	Salary ANNUALIZED	0.0765 FICA	0.03 WC .03	0.002 UNEMP.002
8.18	4535.71	\$ 23,248.59			
7.58	4198.91	\$ 21,522.26			
7.64	4234.49	\$ 21,704.65			
4.08	2262.93	\$ 11,599.06			
5.73	3175.38	\$ 16,276.00			
7.95	4407.15	\$ 22,589.67			
7.87	4359.36	\$ 22,344.71			
9.16	5074.81	\$ 26,011.85			
6.86	3802.13	\$ 19,488.53			
7.57	4192.97	\$ 21,491.85			
9.07	5024.46	\$ 25,753.76			
8.81	4885.71	\$ 25,042.59			
7.36	4080.82	\$ 20,917.00			
8.06	4466.78	\$ 22,895.29			
7.57	4192.97	\$ 21,491.85			
7.39	4097.02	\$ 21,000.00			
7.39	4097.02	\$ 21,000.00			
		\$ 29,520.00			
128.26	71088.62				
		\$ 393,897.66			



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PROJECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes: \_\_\_\_ (Go to Question 2)

No: \_\_\_\_ (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes: \_\_\_\_

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: \_\_\_\_

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ Contact Corporate Counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact Corporate Counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

**DESCRIPTION: Budget Amendment adjusting lines for NEW FY25 VAAA Award**

GL #	DESCRIPTION	Increase/(Decrease)
2731-697.15-634.009	SENIOR CITIZENS FOOD	(\$427,828.63)
2731-697.15-672.001	MISC REVENUE AND DONATIONS	(\$88.92)
2731-697.15-674.031	IN KIND CONTRIBUTION	\$178,808.00
<hr/>		
2731-697.15-702.000	SALARIES & WAGES	(\$189,260.10)
2731-697.15-709.000	SOCIAL SECURITY	(\$7,069.06)
2731-697.15-713.000	OVERTIME	\$525.78
2731-697.15-718.000	MEDICAL INSURANCE	(\$6,735.48)
2731-697.15-723.000	POST-RETIREMENT BENEFIT	\$5,071.39
2731-697.15-725.000	OPTICAL INSURANCE	\$5,013.67
2731-697.15-726.000	DENTAL INSURANCE	(\$476.91)
2731-697.15-727.000	LIFE HEALTH INSURANCE	(\$879.89)
2731-697.15-728.000	RETIREMENT	(\$9,160.68)
2731-697.15-729.000	WORKERS COMPENSATION	(\$258.55)
2731-697.15-730.000	UNEMPLOYMENT	\$4,648.69
2731-697.15-752.000	SUPPLIES OTHER	(\$5,009.40)
2731-697.15-762.000	SUPPLIES FOOD	(\$111,974.12)
2731-697.15-765.000	SUPPLIES KITCHEN	(\$80,967.20)
2731-697.15-801.002	SERVICE CONTRACTS FEDERAL	\$5,586.57
2731-697.15-850.000	TELEPHONE	(\$492.46)
2731-697.15-851.000	POSTAGE	\$33.16
2731-697.15-913.003	TRAVEL REGULAR FEDERAL	\$10,950.35
2731-697.15-913.008	TRAVEL WORKSHOP FEDERAL	(\$13,703.59)
2731-697.15-915.000	MEMBERSHIPS	(\$2,490.60)
2731-697.15-931.000	REPAIRS EQUIPMENT FEDERAL	(\$759.21)
2731-697.15-955.040	IN KIND CONTRIBUTION	\$178,808.00
2731-697.15-932.001	REPAIRS VEHICLE FEDERAL	(\$266.59)
2731-697.15-958.011	CENTRAL SERVICES ALLOCATION	(\$2,185.09)
2731-697.15-957.006	INTRAFUND EXPENSE	(\$28,058.23)



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1408

**Agenda Date:** 12/11/2024

**Agenda #:** 2.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Pamela Coleman, GCCARD Director

**RE:** Authorization of a Request to Accept Round 2 Contract Amendment between the Valley Area Agency on Aging and the Genesee County Community Action Resource Department for Fiscal Year 2024

### **BOARD ACTION REQUESTED:**

The Genesee County Community Action Resource Department (GCCARD) requests authorization from this committee to accept the FY24 Round 2 contract amendment between the Valley Area Agency on Aging (VAAA) and the GCCARD Nutrition Services Program, with a recommendation of approval by the full Genesee County Board of Commissioners at their next regularly scheduled meeting.

### **BACKGROUND:**

GCCARD has received notice from VAAA through the Aging and Adult Services Agency (AASA) of a Round 2 contract amendment which decreases funding for the FY24 Home Delivered and Congregate Meal Programs.

### **DISCUSSION:**

This request is for acceptance of the FY24 Round 2 amendment between VAAA and GCCARD. Through the Round 2 contract amendment, Home Delivered Meal Program funding will decrease from \$1,294,453.00 to \$1,123,171.00 and Congregate Meal Program funding will decrease from \$344,122.00 to \$320,654.00.

### **IMPACT ON HUMAN RESOURCES:**

There will be no impact on Human Resources.

### **IMPACT ON BUDGET:**

GCCARD will work closely with Fiscal Services to close out the FY24 contract award with VAAA as per the Round 2 amendment.

### **IMPACT ON FACILITIES:**

There will be no impact on Facilities and Operations.

### **IMPACT ON TECHNOLOGY:**

There will be no impact on Information Technology.

**CONFORMITY TO COUNTY PRIORITIES:**

This memorandum conforms to Genesee County's priority of Healthy, Livable, and Safe Communities and Long Term Financial Stability by ensuring that partnerships with local organizations to provide nutritious meals to seniors across Genesee County remain fruitful and programs are run efficiently and transparently.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize entering into a Round 2 amendment to the contract between Genesee County and Valley Area Agency on Aging, said amendment detailing a decrease in funding for the Home Delivered and Congregate Meal Programs for Fiscal Year 2024, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Human Services Committee of this Board), and the Chairperson of this Board is authorized to execute the contract amendment on behalf of Genesee County.



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PROJECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section.

No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact Corporate Counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
If **no**, contact Corporate Counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

**VALLEY AREA AGENCY ON AGING**

**NOTIFICATION OF CONTRACT AWARD**

\$ 1,448,825 – Round 2

**PROJECT IDENTIFICATION NUMBER**

GCCARD - 2024

**TYPE OF CONTRACT OR ACTION**

- New
- Renewal
- Revision/Supplement to contract
- Reinstatement of suspended project
- Reinstatement of terminated project
- Not Applicable

**PROJECT YEAR OF THIS CONTRACT**

FY - 2024

**INCORPORATION STATUS**

Public

TAX ID # 38-6004849

**FISCAL YEAR FROM WHICH FUNDS AWARDED**

FY 2024

**APPROVED PROJECT PERIOD**

FROM: 10/1/2023 TO: 9/30/2024

**SUBCONTRACTOR**

NAME: Genesee County Community Action Resource Department

ADDRESS: 2727 Lippincott Blvd.  
Flint MI 48507

PHONE: (810) 235-3567

**SUBGRANTEE**

NAME: Valley Area Agency on Aging

ADDRESS: 225 E Fifth Street, Suite 200  
Flint MI 48502

PHONE: (810) 239-7671

**SERVICE AREA**     Genesee County     Lapeer County     Shiawassee County

**CONTRACT SUMMARY**

	Service Category
1	<b>Congregate Meals (includes <i>estimated</i> NSIP)</b>
2	<b>Home Delivered Meals (includes <i>estimated</i> NSIP)</b>

Amount	Clients	Units
<b>\$320,654</b>	<b>1,026</b>	<b>41,056</b>
<b>\$1,128,171</b>	<b>959</b>	<b>180,503</b>

**COMPUTATION OF CONTRACT**

Services		Congregate Meals	Home Delivered Meals			
VAAA Share		<b>\$290,205</b>	<b>\$875,137</b>			
NSIP ( <i>estimated</i> )		<b>\$30,449</b>	<b>\$253,034</b>			
Required Local Match	Cash	<b>86,841</b>	<b>23,580</b>			
	In-Kind	<b>69,743</b>	<b>217,014</b>			
Estimated Program Income						
<b>Total</b>		<b>\$477,238</b>	<b>\$1,368,765</b>			
Other Resources		0	0			

IN ADDITION TO THE CONDITIONS CONTAINED ON THE FIRST PAGE OF THIS AGREEMENT, FOLLOWING CONDITIONS SHALL APPLY TO THIS CONTRACT:

1. Unless revised, the amount in "VAAA Share", "COMPUTATION OF CONTRACT," will constitute a ceiling for the Area Agency on Aging participation in the approved cost.
2. The AAA share of APPROVED COST is earned only when the cost is accrued and the non-federal share of the cost has been contributed. The receipt of AAA funds (either through advance or reimbursement) does not constitute earning of these funds.

3. If the actual cost is less than the amount in "Total," "COMPUTATION OF CONTRACT," the AAA and non-federal shares will be:

AAA Federal/State: 80% Local: 20%

4. Assuming satisfactory progress, adequate justification, and the availability of funds, the AAA share will meet:

\$ 1,448,825

5. Funds herein awarded will remain available during the length of the project period unless State/Federal funding to AAA is modified.

6. Other conditions: Program Income must be used to supplement the nutrition programs. GCCARD shall report all program income to VAAA and how the income was used to Supplement the nutrition programs.

VALLEY AREA AGENCY ON AGING

CONTRACT

THIS CONTRACT, entered into on this 1st day of October, 2023 by the Valley Area Agency on Aging (herein after referred to as "VAAA", located in Flint Michigan

And

Genesee County Community Resource Department (hereinafter referred to as "SUBCONTRACTOR")

STATES AND WITNESSES THAT:

WHEREAS, VAAA has entered into a contract with the Bureau of Aging, Community Living, and Supports(ACLS BUREAU) of the State of Michigan for a grant for the planning and development of regional services to the aging within the counties of Genesee, Lapeer and Shiawassee, pursuant to Title III of the Older Americans Act of 1965, and Amendments of 1970, 1973, 1975 and 1978; and

WHEREAS, VAAA has accepted the Application for Project Contract GCCARD -2024 Submitted by the Subcontractor to provide services to the aging in the target area(s) of: Genesee, Lapeer & Shiawassee County.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. SCOPE OF SERVICES

Subcontractor agrees to perform in a manner satisfactory to the Valley Area Agency on Aging those services set forth in, including client eligibility, and abide by the specifications of, the Operational Guidelines & Standards. (Attachment A).

The Subcontractor will serve a minimum of:

Table with 3 columns: Service, Unduplicated Clients, Units of Service. Rows include Congregate Meals and Home Delivered Meals.

Table with 2 columns: Service, Low-Income Seniors. Rows include Congregate Meals and Home Delivered Meals.

Table with 1 column: Minority Seniors. Rows include Congregate Meals and Home Delivered Meals.

Table with 1 column: Frail/Disabled Seniors. Rows include Congregate Meals and Home Delivered Meals.

2. TIME OF PERFORMANCE

A Subcontractor agrees to begin provision of services on 10/01/2023 and to continue to provide services until 09/30/2024.

B The Project Period for which the Subcontractor shall be eligible to receive funds from VAAA is from 10/01/2023 to 09/30/2024.

3. PROBATION, SUSPENSION, OR TERMINATION

A Probation

- 1 When a subcontractor has failed to comply with the terms of a contract, VAAA may place the subcontractor operations on probation, in whole or in part.

- 2 VAAA may commence probation upon the Subcontractor's receipt of written notice of violations cited by VAAA.
- 3 The notice of probation shall contain reasons for probation, any corrective action required of the Subcontractor, the effective date, and must note the right of the Subcontractor to appeal the decision.
- 4 During the probationary period, the Subcontractor will receive reimbursement for expenses incurred as part of the contract.
- 5 If, during the probationary time frame, the Subcontractor does not comply with the corrective actions, suspension or termination may be elected.

#### B Contract Suspension

- 1 When a Subcontractor has failed to comply with the terms of the contract, VAAA may suspend support for the Subcontractor operations, in whole or in part. Support for any part shall automatically be terminated when it has been suspended for more than ninety (90) days.
- 2 To suspend Subcontractor operations, VAAA must notify the Subcontractor in writing of the action being taken, the reason(s) for such action, the effective date, and the conditions of the suspension. This notice must be given at least ten (10) days prior to the effective date of the suspension and must note the right of the subcontractor to appeal such decision.
- 3 Under extreme conditions (danger to older persons or improper use of funds), immediate notice of suspension may be given.
- 4 New obligations incurred by the Subcontractor during the suspension period will not be allowed unless VAAA expressly authorizes them in the notice of suspension or an amendment to it. Necessary and otherwise allowable costs which the Subcontractor could not reasonably avoid during the suspension period will be allowed if they result from obligations properly incurred by the Subcontractor before the effective date of the suspension and not in anticipation of suspension or termination.
- 5 In suspending contract operations, VAAA shall determine the amount of unearned funds the Subcontractor has on hand, anticipated length of suspension, the extent of operations suspended, and the amount of the fund balance on hand to determine whether VAAA should require the balance to be returned.
- 6 VAAA may reinstate the suspended contract operations if it determines conditions warrant such action. Such reinstatement shall be made by issuance of a new statement of award.
- 7 VAAA financial participation in reinstated contract operations may resume immediately upon reinstatement, but not for any costs incurred for those contract operations while they were suspended. The obligational authority unearned at the time of suspension may again become available for earning at previously-established matching ratio, unless VAAA reduces the amount of the contract.

#### C Contract Termination

- 1 For adequate cause, VAAA may terminate support for a contract prior to the end of an approved Project Period. Examples of cause for which the area agency may wish to terminate support are:
  - a. Availability of funds;
  - b. Subcontractor violates conditions under which the contract was approved;
  - c. Program performance is inadequate, as documented through the monitoring of visits;
  - d. Other resources are unavailable;
  - e. Assessment findings are inadequate for two (2) semi-annual assessments; and

- f. Suspension for more than three (3) consecutive months.
- 2 To terminate funding of a contract, VAAA must notify the Subcontractor in writing at least thirty (30) days prior to the effective date of termination and the reasons for such action. This notice must specify any reports to be completed, the right of the Subcontractor to appeal, and the procedures to be followed for the appeal.
  - 3 Under extreme conditions, immediate termination may be completed (e.g., gross negligence, misappropriation of funds, etc., are considered extreme conditions.)
  - 4 When financial support of a contract terminates on completion of the approved project period or earlier, the Subcontractor shall complete and submit a final project and financial report to VAAA by the date established by VAAA pursuant to the Subcontractor.
  - 5 When a contract is terminated or completed, equipment and supplies purchased with budget funds must be disposed of, in accordance with procedures prescribed by 45 CFT, Part 74, Subpart O (74.139). Any funds realized from the sale of such equipment or supplies is an adjustment to the projected cost.
  - 6 The Subcontractor may terminate the contract upon thirty (30) days written notice to VAAA at any time prior to the completion of the contract for adequate cause.
    - a. When the contract is concluded or terminated, the Subcontractor shall provide VAAA, within thirty (30) days after the conclusion or termination, with all financial, performance, and other reports required as a condition of the contract. VAAA shall make payments to the Subcontractor for allowable reimbursable costs not covered by the previous payments. The Subcontractor shall immediately refund to VAAA any payments or funds advanced to the Subcontractor in excess of allowable reimbursable expenditures.
    - b. The Subcontractor shall notify VAAA in writing if its intent to pursue a claim against VAAA for breach of any terms of the contract. No suit may be commenced by the Subcontractor for breach of the contract prior to the expiration of sixty (60) days from the date of such notification. Within this sixty (60) day period, the Subcontractor, at the request of VAAA, must meet with the Director of VAAA for the purpose of attempting resolution of the dispute.

#### D Opportunity for Hearings

In the event of contract probation, suspension, or termination, the Subcontractor may utilize the VAAA appeal hearing process. If the VAAA appeal hearing process has been completed, with the decision rendered in writing, Subcontractor may appeal the VAAA decision to ACLS BUREAU within thirty (30) days of receiving the written notification.

- 1 Appeal Procedure. Any party having the right to appeal shall submit a written request to appeal to the Director, Bureau of Aging, Community Living, and Supports(ACLS BUREAU), within 10 calendar days of receiving the written notice of adverse action by a grantee or arbitration. An appellant who receives an adverse ruling by an area agency policy board may appeal to arbitration or appeal directly to the state commission. Such appeal applications must certify that the appealing body has the endorsement of the governing body of the officially recognized entity. Included in the request will be a statement of the basis of the appeal in sufficient detail to permit an appropriate analysis. Failure to submit sufficient and relevant information or data could result in a decision by the Commission which is adverse to the appellant. The Director of ACLS BUREAU may recommend denial of a request under any of the following circumstances:
  - a. The request was not submitted within the time allowed.
  - b. The request was withdrawn by the appellant through written notice.
  - c. The Bureau of Aging, Community Living, and Supports(ACLS BUREAU) has determined that it lacks jurisdiction over the issue.
  - d. The appellant does not have the right to appeal.

Written notice shall be given to the appellant, by the Director of ACLS BUREAU, stating the reasons for denial

of the request, within 14 calendar days of the receipt of the appeal.

- 2 Upon receiving a recommendation from the Director to grant an appeal hearing, the Chairperson of the Michigan Commission on Services to the Aging shall appoint a panel to hear the appeal. The panel shall consist of no less than three (3) and no more than five (5) members. Panel members shall be selected from one or a combination of the following categories [see Rule 309(5)].
  - a. Commission members who are disinterested parties.
  - b. State Advisory Council members who are disinterested parties as defined in the Older Americans Act, P.A. 180, Section 4(2).
- 3 A hearing shall be scheduled no later than 30 calendar days after the request was received by the Bureau of Aging, Community Living, and Supports(ACLS BUREAU). A notice of hearing shall be mailed to the parties not less than 14 calendar days before the hearing date. This notice shall include:
  - a. Date, time and place of hearing.
  - b. Statement of issue being heard.
  - c. Request for submission of relevant information deemed necessary by the Commission.
  - d. Rules of conduct for the hearing.
  - e. Rights of the party.
- 4 The Michigan Commission on Services to the Aging may dismiss an appeal under any of the following circumstances:
  - a. The request is withdrawn by the appellant through written notice before a final decision is issued.
  - b. The appellant fails to appear, or to be represented, at the scheduled hearing without a request for delay or postponement.

Written notice will be given by the Director to the appellant stating the reasons for dismissal.

- 5 During the hearing procedures, the parties shall be given an opportunity to present oral and written arguments on pertinent issues, to bring witnesses, to present evidence, and to question any testimony or evidence including cross-examination of witnesses.
- 6 Upon completion of the hearing, the Hearings Panel will develop a written finding of facts and recommendations to be presented to the Michigan Commission on Services to the Aging (MCSA) at its next regularly-scheduled meeting. The MCSA will make the final decision regarding the appeal. A decision will be rendered within 60 days of completion of the hearing.
- 7 Written notice of the decision will be provided to all parties, by the Director, within seven (7) calendar days of Commission action regarding the decision.
- 8 Decisions made by the Commission on Services to the Aging, in accordance with this procedure, shall be the final agency decision.
- 9 Appeals Beyond Commission Action. The appellant may elect to file suit in a Circuit Court if the requested relief has not been granted through the above administrative appeal process [Rule 615(b).]

#### **4. CONTRACT AMENDMENTS**

- A This contract contains all terms and conditions agreed upon by the parties; no other understanding, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or bind any of the parties hereto.
- B Material changes which substantially affect the character of this contract shall be subject to approval of the Valley Area Agency on Aging. Such substantive changes shall include:

- 1 Significant changes in the project objectives, including projections of clients or units;
  - 2 Any addition of a new service category or deletion of an existing service category;
  - 3 A change in the cost-sharing ratio or a change in the type of match;
  - 4 A change in the project period and budget year dates;
  - 5 A budget transfer of more than twenty (20) percent or \$1,000, whichever is greater, from any single approved service category;
  - 6 Supplemental awards; and/or
  - 7 Other changes, as specified by VAAA policy.
- C If, for any cause, alterations or changes take place in the rules, regulations, laws, or policies to which VAAA must comply, or if there is any termination or reduction in the allocation funds provided to VAAA, the VAAA shall have the right to terminate or reduce the amount paid to the Subcontractor. Termination or reduction in the amount to be paid shall take effect immediately upon receipt of written notice to the Subcontractor, unless a different effective date is specified in the notice. A copy of policy, law, rule and regulation changes shall be provided to the Subcontractor upon request.
- D Minor administration revisions made for the purpose of facilitating implementation of the project shall not require approval of the VAAA; however, Subcontractor agrees to submit such proposed revisions to VAAA with necessary justification and documentation. Requests for budget line item transfers within a service category, or a budget transfer of less than twenty (20) percent, or \$1,000, whichever is greater, in a service category should be viewed as administrative revisions, and VAAA shall be notified.

## 5. **REPORTS AND INFORMATION**

- A **Fiscal Records.** Subcontractor agrees to keep all necessary accounting records, journals, ledgers, etc., as may be required for the accurate accounting of all monies received and disbursed by it, as well as all matching local and in-kind funds received by it. It is understood and agreed by the Subcontractor that these records may be inspected and audited at any time VAAA deems necessary, in accordance with federal laws and regulations.
- B **Program Records.** Subcontractor agrees to keep accurate records of all services performed in accordance with the requirements of VAAA and to use such forms and systems as VAAA may specify for the accurate and efficient performance and accounting of services and the assimilation of essential data and to make available to VAAA such records and reports as may be required by VAAA.
- C **Examination and Maintenance of Records.** The Subcontractor shall permit VAAA, ACLS BUREAU, AoA, the Department of Health and Human Services, the Comptroller General of the United States, or any of their authorized agents access to any books, documents, papers or other records of the Subcontractor which are pertinent to the contract, in order to make audit examination, excerpts or transcripts so long as such is in conformity with the Privacy Act of 1974.
- 1 Access shall also be granted to the facilities being utilized at any reasonable time to observe the operation of the program. The Subcontractor shall retain all books, records, or other documents relevant to the contract for three (3) years after final payment, at Subcontractor's cost, and federal auditors and any persons duly authorized by VAAA shall have full access to and the right to examine and audit any of the material during this period. If an audit is initiated prior to the expiration of the three (3) year period and extends past that period, all documents shall be maintained until the audit is completed. VAAA shall provide findings and recommendations of audits to the Subcontractor.

- 2 VAAA shall adjust future payments or final payment if the findings of the audit indicate overpayment to the Subcontractor in the period prior to the audit. If payments are due and owing VAAA, the Subcontractor shall immediately refund all amounts which may be due VAAA. If a contract is terminated, and after final payment and audit, the Subcontractor received overpayment, the Subcontractor shall immediately refund all amounts due VAAA.

D Subcontractor agrees to deliver to VAAA reports which shall include, but not be limited to:

- 1 A project **monthly report**, completed and delivered to VAAA staff by the tenth (10<sup>th</sup>) calendar day of each month, which shall contain output measure data and other monthly information requested for the preceding calendar month. The specific information to be given and format to be used shall be determined by VAAA staff. VAAA staff shall have the right to modify the specific information requirements and/or format as long as such modifications are reasonably within the scope of the project and the contracted cost base and as long as the Subcontractor is notified one (1) month in advance of the due date of the reports.
- 2 A project **quarterly report**, completed and delivered to VAAA staff within ten (10) days following the last day of each quarter. The specific information to be given and format to be used shall be determined by VAAA staff. VAAA staff shall have the right to modify the specific information requirements and/or format as long as such modifications are reasonably within the scope of the project and the contracted cost base and as long as the Subcontractor is notified one (1) month in advance of the due date of the reports.
- 3 A **cash request**, constructed and delivered to VAAA staff by the tenth (10<sup>th</sup>) calendar day of each month.
- 4 A quarterly **financial report**, constructed and delivered to VAAA staff by the tenth (10<sup>th</sup>) calendar day following the last day of each quarter.
- 5 The following information, at a minimum, shall be available for the assessment reports prepared by VAAA staff:
  - a. A description of significant project activities, problems and results during the preceding quarter.
  - b. A description of the extent of the involvement of senior citizens in the administration and operation of the project and efforts undertaken to promote the project and increase senior citizen participation.
  - c. A description of any significant changes in the Subcontractor's organization, operating procedures, or coordination with other agencies that resulted from the project.
  - d. A statistical description of participation/beneficiary characteristics, including age, sex and race.
- 6 Any additional reports as deemed necessary by VAAA shall be made and submitted by Subcontractor upon request.

## 6. **CONFIDENTIALITY**

- A The use or disclosure of information concerning services, applicants, or recipients obtained in connection with the performance of this contract shall be restricted to purposes directly connected with the program implemented by this contract, as required by 1321.19(1) of the Privacy Act of 1974. The Subcontractor shall report client information to VAAA, and VAAA shall have access to the files, as necessary, to monitor and administer programs so long as access is in conformity with the Privacy Act of 1974.
- B Information about or obtained from an individual and in possession of the Subcontractor providing services to such an individual shall not be disclosed without the individual's informed written consent. Referrals to other agencies providing services must also have the individual's informed written consent.

## 7. **WORKER'S COMPENSATION INSURANCE**

- A The Subcontractor will provide worker's compensation insurance where the same is required, and shall accept full responsibility for payment of unemployment compensation premiums for worker's compensation and social security, as well as all income tax deductions and any other taxes on payroll deductions required by law for the employees who are performing services specified by this Agreement.

## 8. INSURANCE COVERAGE

- A Each program shall have sufficient insurance to indemnify loss of federal, state, and local resources due to casualty, fraud or employee theft. All buildings, equipment, supplies, and other property purchased in whole or in part with funds awarded by the Older Americans Act are to be covered with sufficient insurance to reimburse the program for the fair market value of the asset at the time of loss. The Subcontractor shall list VAAA to receive the certificate of insurance showing the limits of liability, policy dates and insurance carriers and any coverage changes directly from the insurance company. Please note: Failure to provide certificate will result in a reduction in payment to reimburse VAAA for General Liability and Worker's Compensation premiums. Failure to maintain continual insurance coverage for the term of the contract may be grounds for immediate termination of the contract.

The following insurances are REQUIRED:

- a. Worker's compensation
- b. Fidelity bonding (for persons handling cash)
- c. Auto Liability Insurance (for agency owned vehicles or those persons who use privately owned vehicles for agency business)
- d. Insurance to protect the contracted service provider from claims against or contracted service provider drivers and/or passengers,
- e. Public Officials Self-Insured Retention (VAAA listed to receive insurance certificate and coverage changes directly from the insurance company)
- f. Personal Liability Insurance
- g. General liability (VAAA listed to receive insurance certificate and coverage changes directly from the insurance company)

The following insurances are recommended for each contracted service provider:

- Insurance for Board members and officers,
- Umbrella liability; and
- Special multi-peril.

Subcontractors utilizing assignees or subcontractors to perform work must first obtain prior written approval from VAAA as required by Section 16(J) of this Agreement. Additional insurance waivers are needed if Subcontractor utilizes assignees or subcontractors. Subcontractors must ensure that assignees or subcontractors have the appropriate licensures, insurances and/or certificates. Failure to comply with any of these provisions may result in the termination of the contract.

## 9. ARBITRATION

A Covered Claims/Exclusive Procedure. Any and all disputes, controversies or claims arising out of or in connection with or relating to this Agreement or any breach or alleged breach thereof, and any claim that VAAA or SUBCONTRACTOR violated any state or federal statute, Michigan common law doctrine, or committed any tort with respect to this Agreement, shall be made in writing and mailed to the VAAA or SUBCONTRACTOR. However, this agreement to arbitrate does not apply to those matters subject to the hearing process outlined in Section 3 of this Agreement.

B Notice. Either party must provide notice to the other party within a reasonable period of time, but in no event

later than six (6) months from the date it should reasonably have been aware of the circumstances giving rise to the dispute, controversy, or claim. If the dispute involves a federal statutory claim, notice shall be given within the applicable statutory period of limitations. Notice shall be sent by certified mail to the address listed for each party on the first page of this Agreement, unless prior notice is provided, in writing, to submit such notices to a different address.

C Mediation. After notice to arbitrate is served, the parties agree to meet and make reasonable effort to resolve any such disputes, controversies, or claims informally. Such efforts must include mediation before either party may demand to schedule an arbitration hearing. If, despite reasonable effort by the parties, VAAA or SUBCONTRACTOR are unable to resolve the disputes, controversies, or claims, upon the request of the party involved, they may be submitted to and settled by arbitration in the State of Michigan in accordance with this provision.

D Representation, Discovery, and Subpoena Rights. Each party may be represented by an attorney or another representative of their choice. Each party may conduct pre-hearing discovery in the time and manner provided by the then-applicable Michigan Court Rules. Each party may subpoena witnesses and documents relevant to the dispute.

E Designation of Witnesses. The parties must exchange lists of witnesses, including any experts, and copies of all exhibits intended to be used at the arbitration hearing at least thirty (30) days before the arbitration hearing, or at a time to which the parties otherwise agree.

F Procedure. The parties shall mutually select a neutral arbitrator who is licensed to practice law in the State of Michigan. If the parties cannot reach an agreement, the arbitrator will be selected by the Genesee County Circuit Court. The arbitration hearing shall take place in or near Flint, Michigan. The arbitrator's decision will be final and conclusive. The arbitration will be held in accordance with the procedures adopted by the arbitrator. The arbitrator shall apply any applicable state or federal laws.

The arbitrator shall have no power to add to, subtract from, or alter the policies and procedures of the Employer, or other terms of the employment relationship, and shall render a written decision, within sixty (60) days after the conclusion of the arbitration hearing, setting forth findings of fact and conclusions of law only as to the claims or disputes at issue.

G Record Of Proceedings; Post-Hearing Brief. Either party, at its expense, may arrange for and pay the cost of a court reporter to provide a stenographic record of proceedings. Either party, upon request at the close of the hearing, may file a post-hearing brief, with the filing date being set by the arbitrator.

H Damages, Fees and Costs. This arbitration procedure does not waive or limit any statutory damages to which a party claims they are entitled. The parties shall share the costs of the arbitrator. Each party will post appropriate security for its portion of the arbitrator's fee, in an amount and manner determined by the arbitrator, ten (10) days before the first day of the hearing. Each party shall pay for its own costs and attorney's fees. However, if any party prevails on a statutory claim that entitles the prevailing party to attorney's fees, the arbitrator may award reasonable fees to the prevailing party.

I Award. An arbitrator's award pursuant to this agreement shall be final and conclusive upon the parties. The arbitrator's decision may be confirmed, vacated, or appealed, only as provided in the Michigan Uniform Arbitration Act.

J Severability. The invalidity of all or part of any Paragraph or Section of this Agreement shall not invalidate the remainder of this Agreement, or the remainder of any Paragraph or Section not invalidated, unless the elimination of such Paragraph or Section substantially defeats the intent and purpose of the parties.

K Law of Michigan. This Agreement shall be governed by and construed under the laws of Michigan.

**10 EQUIPMENT PURCHASES AND TITLE**

- A The Subcontractor agrees to conform to applicable provisions of Title III, Part B, of the Older Americans Act and Title 45 of the Code of Federal Regulations, Part 74, Administration of Grants, August 2, 1978 (Subpart O Property) in the acquisition, transfer, replacement, or disposition of real property, equipment, or supplies. Per Title 45 of the Code of Federal Regulations, Part 74, Administration of Grants, August 2, 1978, Subpart O, for items of equipment having a unit acquisition cost of \$1,000 or more, the granting agency shall have the right to require transfer of the equipment (including title) to the federal government. All equipment and literature used for the above funded programs shall be marked "Paid for with funding from Valley Area Agency on Aging (VAAA) and the Offices of Services to the Aging (ACLS BUREAU)".

**11. LIMITS OF LIABILITY**

- A All liability to third parties, loss or damage as a result of claims, demands, costs or judgments arising out of activities, such as direct service delivery and management decisions, to be carried out by the Subcontractor in the performance of this Contract, shall be the responsibility of the Subcontractor, and not the responsibility of the VAAA or ACLS BUREAU, if the liability, loss or damage is caused by, or arises out of, the action or failure to act on the part of the Subcontractor or anyone directly or indirectly employed by the Subcontractor, provided, however, that nothing herein shall be construed as a waiver of any governmental immunity by the Subcontractor or its employees as provided by statute or court decisions.
- B All liability of third parties, loss or damage as a result of claims, demands costs or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by the VAAA and ACLS BUREAU in the performance of this Contract shall be the responsibility of the VAAA and ACLS BUREAU and not the responsibility of the Subcontractor if the liability, loss or damage is caused by, or arises out of, the action or failure to act on the part of any VAAA and ACLS BUREAU employee or agent, provided that nothing herein shall be construed as a waiver of any governmental immunity.
- C In the event that liability to third parties, loss or damage arises as a result of activities conducted jointly by the Subcontractor and the VAAA and ACLS BUREAU in fulfillment of their responsibilities, under this Contract, such liability, loss or damage shall be borne by the Subcontractor and the VAAA and ACLS BUREAU in relation to each party's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any governmental immunity by the State of Michigan, its agencies, the VAAA and ACLS BUREAU or their employees, or the Subcontractor or its employees as provided by statute or court decisions.

**12 COMPENSATION AND METHOD OF PAYMENT**

A Compensation

- 1 VAAA agrees to pay the Subcontractor up to the amount of \$ 1,628,551  
\$ 334,122 (Three Hundred Thirty-Four Thousand One Hundred Twenty-Two Dollars – for Congregate Meals  
\$ 1,294,429 (One Million Two Hundred Ninety-Four Thousand Four Hundred Twenty-Nine Dollars – for Home Delivered Meals)  
full and complete compensation, for the Subcontractor's costs and expenses incurred, as applicable, to provision of services under this contract, for the period of 10/01/2023 through 09/30/2024
- 2 Subcontractor agrees that VAAA may initiate fiscal audit and review at the end of the first three (3) month period of the term of this contract and at the end of each subsequent three (3) month period to determine actual project cost and effectiveness of services provided under this contract by Subcontractor. In the event such audit and review indicates irregularities, inequities, or failure to perform in accordance with this contract, this contract will become subject to renegotiation within ten (10) days after completion of audit and review.

- 3 VAAA will have the right to withhold funds or to void this contract in its entirety should Subcontractor be unable or unwilling to correct such irregularities, inequities or performance failures, as revealed by the audit and review upon its giving thirty (30) days written notice of its intention to do so.
- 4 It is further expressly understood and agreed that no sums paid by VAAA to Subcontractor under this contract will be used in any manner or to purchase any services or to satisfy any debts not specifically incurred as a result of services performed under this contract within the period this contract is in effect.
- 5 Donations and other income generated by the delivery of services shall be considered program income. Funds generated under program income are to be retained by the Subcontractor and used in accordance with the additive alternative. Under this alternative, all program income accrued by a Subcontractor is to be used for allowable costs of the project or program through which it was generated to increase or expand the services offered during the contractual period.
- 6 VAAA may suspend or terminate payment, in whole or in part, for cause by giving written notice to Subcontractor by registered mail, return receipt requested, at least ten (10) calendar days in advance of such suspension, specifying the reason or reasons therefore.
  - a. It is further understood and agreed that the Subcontractor shall receive compensation, as herein provided, for all work satisfactorily completed prior to the expiration date of the contract.
  - b. Cause for non-compensation may include any of the following:
    - 1 Ineffective or improper use of funds;
    - 2 Failure to comply with provisions or covenants or obligations of this contract;
    - 3 Submittal of reports to VAAA which are incorrect or incomplete in any material respect or failure to submit timely reports, as required under this contract; or
    - 4 If, for any reason, the carrying out of this contract is rendered improbable or nonfeasible, as determined by VAAA or the Bureau of Aging, Community Living, and Supports(ACLS BUREAU).

**B Method of Payment**

- 1 Complete, correct monthly cash request received by VAAA staff by the due date, the Subcontractor will be reimbursed for the amount of monies requested or the number of units served in the program operation during the preceding month. This will be done no later than thirty (30) days after the receipt of reports and sooner, if at all possible. The Valley Area Agency on Aging fiscal year begins October 1st and ends September 30<sup>th</sup>. Therefore, to receive payment for a current year's services, **ALL BILLING MUST BE SUBMITTED BY NOVEMBER 1st FOLLOWING THE END OF THE FISCAL YEAR, NO EXCEPTIONS.**
- 2 Where the Subcontractor has satisfied VAAA staff that it is financially unable to perform its obligations under the contract on a reimbursement basis, VAAA may permit such a Subcontractor to be compensated through the following advance payment method: Within ten (10) days after execution of the contract, the Subcontractor shall submit to VAAA staff a detailed forecast of expenses expected to occur in the first month. After the initial advance, all other payments will be made on reimbursement basis. Every expenditure transacted with said advance funds shall be documented in the same manner as is required by VAAA staff for release or disbursement of reimbursement funds. Such documentation shall be delivered to VAAA staff before any further requisition for advance funds shall be considered.
- 3 No money under this contract shall be disbursed except upon receipt of the monthly cash request and specifications of performance which shall include such information and documentation thereof as VAAA staff shall require and shall specifically satisfy those requirements set out in this contract and with regard to accounting and fiscal matters to the extent they may be applicable.

- 4 VAAA shall make all payments payable to the Subcontractor for deposit only to such bank account as the Subcontractor shall designate to VAAA staff prior to the payment of any sums to the Subcontractor under this contract.
- 5 VAAA shall maintain accurate and current records of the payments made and the sources of such payments.
- 6 The Subcontractor and VAAA shall be responsible for fiscal planning to detect over or underspending for implementation of reprogramming funds. Accurate fiscal reporting should coincide with the budget developed. The budget should be well planned so it can be used as a guide for spending.
- 7 Any funds received in excess of expenditures under the contract must be rebudgeted by the program, with VAAA approval. Such funds may be used either to expand the number of units of service to be provided or to enhance the provider's ability to operate under the contract. Final reimbursement for any fiscal year may be reduced to ensure compliance with this requirement. This provision is to support the intent of the Older Americans Act and the Michigan Nonprofit Corporation Act to have grant funds and program income be used for expansion of service operations. A nonprofit organization may earn profit under such a contract. However, revenue in excess of expenditures must be used by the organization to maintain or expand the service program.
- 8 Reprogramming will be considered by VAAA when underspending is at least ten (10) percent below the planned expenditures for the period.

**C Maximum Compensation**

- 1 It is expressly understood and agreed that in no event will the total amount be paid to Subcontractor by VAAA for all services to be performed under this contract budget exceed the maximum sum of \$ 1,628,551
- 2 The amount paid to Subcontractor by VAAA shall not exceed eighty percent (80%) of the total contract, which shall not include resources designated in the budget as "Other Resources."

**13 AVAILABILITY OF FUNDS**

VAAA's payment of funds for purposes of this contract is subject to and conditional upon the availability of funds for such purposes, being federal and/or state funds. VAAA may terminate this contract immediately upon written notice to the Subcontractor at any time prior to the completion of the terms of this contract if funding becomes available.

**14 SEVERABILITY OF PROVISIONS**

If any provision of this contract is held invalid, the remainder of this contract shall be unaffected thereby, if such remainder would then continue to conform to the terms and requirements of applicable laws.

**15 NOTICES**

Notices and communications under this contract shall be sent by First Class mail to VAAA, addressed to:

Valley Area Agency on Aging  
225 E Fifth Street, Suite 200  
Flint MI 48502

**16 ASSURANCES**

These assurances are required by the Bureau of Aging, Community Living, and Supports(ACLS BUREAU) to be a part of any and all Area Agency on Aging contracts.

**A Environment**

- 1 Site meets minimum standards of local building, fire and health departments.
- 2 Site is reasonably accessible to public transportation, if available.
- 3 Site is accessible and relatively free of both physical and psychological barriers.
- 4 Site has adequate space and equipment for the proposed program.
- 5 Facility is properly licensed, if a license is required, for the services offered by the site.
- 6 Subcontractor agrees to comply with the intent and purpose of Section 504 of the Rehabilitation Act of 1973 and the Federal Regulations (45CFT, Part 84), issued pursuant thereto. Subcontractor further agrees to comply with the Michigan Commission on Aging barrier-free policies and instructions issued pursuant by ACLS BUREAU.

**B Sponsor Goals**

- 1 The program and activities of the Subcontractor serve to lessen isolation of the elderly and to maintain their independence in the community.
- 2 Subcontractor shall utilize a standard client intake procedure approved by VAAA for all services established and maintained.
- 3 Subcontractor shall not use a means test to deny or limit services to older persons, unless specifically required by state law or federal legislation.
- 4 Subcontractor shall assume the responsibility for affording the opportunity to older persons to contribute all or part of the costs of services provided. Each older recipient shall determine, without coercion, what he or she is able to contribute toward the cost of the services.
  - a No older person shall be denied a service because of failure to contribute all or part of the cost of such services. Suggested contribution schedules shall in no case be used to determine the eligibility of Title III funded services.
  - b Subcontractor shall accept client contributions in such a way as to protect the privacy of each older person with respect to his/her contribution.
  - c The procedure utilized in the collection of contributions shall provide for the safe handling and accurate accounting of all funds. Subcontractor shall provide VAAA with a written statement on the procedure used.
- 5 Subcontractor shall have a grievance procedure established to address complaints of individual recipients.
- 6 The Subcontractor has a commitment to identify participant needs and establish linkages for delivery of needed services.
- 7 The Subcontractor will demonstrate effective planning for progressive program maintenance through its own resources.
- 8 Subcontractor must publicize services to all potential referral sources. Subcontractor shall ensure that referral agencies are provided with the minimum eligibility criteria per service to satisfactorily refer clients.

**C Staffing**

- 1 The Subcontractor is willing to employ staff who reflect the makeup of the primary service population.
- 2 The Subcontractor will not discriminate in its employment policies as to race, age, or sex, but will, as appropriate, reach out to employ people age 60+.
- 3 The Subcontractor will provide supervision for the proposed program, specify supervisory responsibilities, and the amount of time to be allocated to such responsibilities.
- 4 The Subcontractor's personnel policies are compatible with those of the local government and, where applicable, of the state, as well as federal government. Contractors which are local public agencies and have some or all of the responsibilities for planning, coordination, administration, and evaluation, shall apply the Merit System Standards (45 CFR, Part 70). These Contractors shall also comply with E.O. 11246, the Copeland Act, the Davis-Bacon Act, and/or the Contract Work Hours and Safety Standards Act.
- 5 Bilingual personnel must be available in areas where non-English or limited English-speaking persons constitute five percent (5%) of the senior population or number 1,000 seniors, whichever is less. Each program shall provide, or have access to, multi-lingual staff in order to interpret for persons with Limited English Proficiency (LEP) at no cost to the client, and shall translate written documents to reflect LEP as part of its overall language assistance program.

**D Training**

- 1 The Subcontractor will include its staff in appropriate orientation and training programs as given by VAAA.
- 2 The Subcontractor is willing to include staff of VAAA in its own orientation and training programs.

**E Evaluation**

- 1 The Subcontractor will assist VAAA in reporting and/or research requirements.
- 2 The Subcontractor will use those official forms required by VAAA to provide data on the proposed programs. Such data may include records of service provided, monies received from participants, attendance, etc.
- 3 The Subcontractor shall assist VAAA in conducting assessments of contract compliance and program progress.
- 4 The Subcontractor will allow inspection and audit of records to the supported program, in accordance with Federal and State regulations.
- 5 The Subcontractor shall conduct quality service reviews to ensure, at minimum, services are being delivered as ordered and to ensure participant satisfaction with the quality of services. Such reviews will be conducted on a semi- annual basis, at minimum. The subcontractor shall forward a report containing the results of said reviews to VAAA on a semi-annual basis.

**F Inter-Agency Relations**

- 1 The Subcontractor will not be in conflict with the stated goals and policies of VAAA.
- 2 The Subcontractor will maintain effective liaison with VAAA to ensure maximum benefits of the program to those aged with the greatest social economic need.
- 3 Subcontractor shall cooperate in the AAA's efforts to coordinate services among service providers.
- 4 The Subcontractor will permit designated staff of VAAA to participate ex-officio in Advisory Councils, community groups, and committees created for and specifically relating to the proposed program.

## G Public Relations

- 1 The Subcontractor is willing to participate in program promotion through the various news and public information media and to utilize means of publicity most effective in reaching those in greatest economic and social need.
- 2 Any book, reports, pamphlets, papers, articles, films, slides, or other materials, based on activities specified herein shall contain an acknowledgement of support of funds through the Valley Area Agency on Aging, with the following statement, or one of similar substance: "This service is funded by the Valley Area Agency on Aging, under authority of Title III of the Older Americans Act and in compliance with Title VI of the Civil Rights Act."
- 3 VAAA, ACLS BUREAU and HHS reserve the option to receive, free of charge, up to three (3) copies of any publication published as part of the contract.
- 4 Where activities under the contract result in a book or other copyrighted material, the author is free to obtain a copyright, however, HHS, ACLS BUREAU and VAAA reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use and authorize others to use, all such materials.

## H Disclosure of Information

Subcontractor shall submit to VAAA all information that discloses names of persons with an ownership or controlling interest in the Subcontractor, part business transactions, and certain other disclosing entities. Further, the Subcontractor shall disclose whether any persons with an ownership or controlling interest in the Subcontractor have been convicted of a criminal offense, related to their involvement in any programs under Titles III, XVII, XIX, or XX of the Social Security Act since the inception of these programs. VAAA may immediately terminate this contract if the Subcontractor does not comply with these requirements.

## I Compliance with Civil Rights, Other Laws

- 1 Each party to this Contract covenants that it will not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges or employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same nondiscrimination assurances from any subcontractor who may be used to carry out duties described in this Contract. Breach of this covenant shall be regarded as a material breach of this Contract.
- 2 Further, the Subcontractor shall comply with all other federal, state, or local laws, regulations, and standards, and any amendments hereto, as they may apply to the performance of the contract.
- 3 The Subcontractor shall not refuse to provide services for the reasons mentioned above.
- 4 Elderly members of the Native American tribes and organizations in the greatest economic or social need within the Subcontractor's service area will receive funded services equivalent to the services to be received by non-Native American elderly residents.
- 5 The Subcontractor shall ensure that no person over the age of 60 is denied participation in services on the grounds of race, color, or national origin, and shall otherwise ensure compliance with Title VI of the Civil Rights Act of 1964.
- 6 The Subcontractor shall clearly post signs at locations where services are delivered, in English and other languages, as may be appropriate, indicating non-discrimination in hiring, employment practices, and provision of services.

- 7 Subcontractor certifies that it is not suspended or debarred nor are its principals suspended or debarred from Federal Procurement or Non-procurement Programs.

J Subcontracts

- 1 The Subcontractor shall not assign the contract or enter into subcontracts to the contract with additional parties without obtaining prior written approval of VAAA.
- 2 Assignees or subcontractors shall be subject to all conditions and provisions of the contract.
- 3 The Subcontractor shall be responsible for the performance of all employees, agents, assignees and subcontractors; however, VAAA shall be able to monitor and assess.

**ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, SECTION 504 OF THE REHABILITATION ACT OF 1973, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, AND THE AGE DISCRIMINATION ACT OF 1975.**

**Genesee County Community Resource Department**

*Provider Agency*

The Provider Agency which receives funds from the Michigan Department of Community Health, provides this assurance in consideration of and for the purpose of obtaining Federal grants, loans, contracts, property, discounts, or other Federal financial assistance from the Department of Health and Human Services.

THE PROVIDER AGENCY HEREBY AGREES THAT IT WILL COMPLY WITH:

- 1 Title VI of the Civil Rights Act of 1964 (Pub. L.88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.
- 2 Section 504 of the Rehabilitation Act of 1973 (Pub.L.93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.
- 3 Title IX of the Educational Amendments of 1972 (Pub.L.92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services, (45 C.F.R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.
- 4 The Age Discrimination Act of 1975 (Pub.L.94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Provider Agency receives Federal financial assistance from the Department.

The Provider Agency agrees that compliance with this assurance constitutes a condition of continued receipt of Federal Financial assistance, and that it is binding upon the Provider Agency, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Provider Agency by the Department, this assurance shall obligate the Provider Agency, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Provider Agency for the period during which it retains ownership or possession of the property. The Provider Agency further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

The person or persons whose signature(s) appear(s) on the signature page is/are authorized to sign this assurance, and commit the Provider Agency to the above provisions.

Form

HHS-690(05/97)

## Attachment A

### Business Associate Agreement

#### Recital of Defined Terms

“Business Associate” shall mean “VAAA,” as identified in the initial page of this Contract.

“Privacy Rule” shall mean the standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.

“Protected Health Information” shall have the same meaning as the term “protected health information” in 45 CFR 164.501, limited to the information created or received by Business Associate from on behalf of the Department.

“Required by Law” shall have the same meaning as the term “required by law” in 45 CFR 164.501.

“The Department” shall mean “Subcontractor,” as identified in the initial page of this Contract.

**Whereas**, Business Associate may have access, in the course of administering this Contract, to records that contain individually identifiable protected health information (“PHI”) as defined by §164.501 of the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. Parts 160 through 164.

**Whereas**, The Department, in order to meet its obligations to comply with the privacy and security regulations promulgated under Title II, Subtitle F, §§ 261-264 of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and the administrative regulations issued by the Department of Health and Human Services (“DHHS”) as found in 45 C.F.R. Parts 160 through 164 (hereafter the Privacy Rule) seeks reasonable assurances from Business Associate that Business Associate will implement and/or maintain reasonable and appropriate administrative, technical and physical safeguards to ensure the integrity and confidentiality of all protected health information it receives or possesses from the Department.

**Whereas**, Business Associate, in order to meet the Department’s HIPAA and Privacy Rule requirements, agrees to and will provide such reasonable assurances and further asserts that it has or will implement and/or maintain reasonable and appropriate administrative, technical and physical safeguards to ensure the integrity and confidentiality of all protected health information that it receives or possesses from the Department.

**Whereas**, Business Associate further agrees to and will protect all protected health information against reasonably anticipated threats or hazards to the security or integrity of the information and unauthorized uses or disclosures of the information.

**NOW, THEREFORE**, the parties agree as follows:

- 1 BUSINESS ASSOCIATE does hereby assure the Department that BUSINESS ASSOCIATE will appropriately safeguard protected health information made available to or obtained by BUSINESS ASSOCIATE.
- 2 In implementation of such assurance and without limiting the obligations of BUSINESS ASSOCIATE otherwise set forth in this Agreement or imposed by applicable law, BUSINESS ASSOCIATE hereby agrees to comply with applicable requirements of law relating to protected health information and with respect to any task or other activity that BUSINESS ASSOCIATE performs on behalf of the Department to the extent the Department would be required to comply with such requirements.
- 3 The agreement of BUSINESS ASSOCIATE set forth in items 1 and 2 above, and the additional provisions relating to permitted and required uses and disclosures thereof that shall be from time to time provided to BUSINESS ASSOCIATE by the Department in accordance with applicable law constitute a contract between the Department and BUSINESS ASSOCIATE establishing the permitted and required uses and disclosures of such protected health information by BUSINESS ASSOCIATE.

- 4 In amplification and not in limitation of the provisions of this Agreement, including this Section of this Agreement, BUSINESS ASSOCIATE agrees that it will:
- a Not use or further disclose such information other than as permitted or required by this Agreement.
  - b Not, except as necessary for the proper management and administration of the BUSINESS ASSOCIATE and for the performance of BUSINESS ASSOCIATE'S duties under this Agreement use, reproduce, disclose, or provide to third parties any confidential documents or information relating to the Department or patients of the Department, without the prior written consent or authorization of the Department or of the Department's patients. If BUSINESS ASSOCIATE uses such information for the purposes set forth above, it will do so only if the disclosure is required by law or if BUSINESS ASSOCIATE obtains reasonable assurances from the person(s) to whom the information is disclosed that the information disclosed will be held in confidence and will be use for further disclosed only as required by law or for the purpose for which BUSINESS ASSOCIATE disclosed it to the person(s). BUSINESS ASSOCIATE shall also ensure that the person(s) to whom BUSINESS ASSOCIATE so discloses information notifies the Department of any instances of breach of confidentiality of which such person is aware.
- 5 BUSINESS ASSOCIATE shall ensure that its personnel, employees, affiliates and agents maintain the confidentiality of patient health information and business information of the Department. BUSINESS ASSOCIATE shall secure confidentiality agreements from its personnel on forms approved by the Department and shall provide such agreements to the Department upon request.
- 6 BUSINESS ASSOCIATE shall not use or further disclose the information in a manner that would violate the requirements of applicable law if done by the Department.
- a Except as otherwise limited in this Agreement, BUSINESS ASSOCIATE may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the Health Department, as specified in this Contract, provided that such use or disclosure would not violate the Privacy Rule if done by the Department or the minimum necessary policies and procedures of the Department.
- 7 BUSINESS ASSOCIATE shall use appropriate safeguards to prevent use or disclosure of such information other than as provided for by this Agreement.
- 8 BUSINESS ASSOCIATE shall report to the Department any use or disclosure of such information not provided for by this Agreement of which BUSINESS ASSOCIATE becomes aware.
- 9 BUSINESS ASSOCIATE shall ensure that any subcontractors or agents to whom BUSINESS ASSOCIATE provides protected health information received from the Department agree to the same restrictions and conditions that apply to BUSINESS ASSOCIATE with respect to such information. BUSINESS ASSOCIATE shall provide copies of such agreements to the Department upon request.
- 10 BUSINESS ASSOCIATE shall make available protected health information in accordance with applicable law.
- 11 BUSINESS ASSOCIATE shall provide individuals who are the subject of protected health information received from the Department their rights as made applicable to business associates of covered entities.
- 12 BUSINESS ASSOCIATE shall maintain standard records pursuant to this agreement and to provide such records and other necessary information to the Department as may be requested or required in writing and as permitted by law. BUSINESS ASSOCIATE agrees that all records kept in connection with this Agreement are subject to review and audit by the Department upon reasonable notice and written request by the Department.
- 13 Make BUSINESS ASSOCIATE'S internal practices, books, and records relating to the use and disclosure of protected health information received from the Department available to the Secretary of DHHS for purposes of determining the Department's compliance with applicable law (in all events, BUSINESS ASSOCIATE shall immediately notify the Department upon receipt by BUSINESS ASSOCIATE of any such request and shall provide the Department copies of any such materials.)

- 14 Upon termination of this Agreement by either party for any reason, BUSINESS ASSOCIATE shall return or destroy all protected health information received from the Department that BUSINESS ASSOCIATE still maintains in any form and all copies thereof, shall retain no copies of such information, and shall remain obligated not to use, disclose, or provide such information to third parties unless and until otherwise required to do so by law.
- 15 BUSINESS ASSOCIATE shall incorporate any amendments or corrections to protected health information when notified pursuant to applicable law.
- 16 BUSINESS ASSOCIATE agrees to indemnify, defend, and hold harmless the Department, its Board of Directors, officers, agents, employees, and personnel ("Indemnified Party") from and against any and all claims, demands, suits, losses, causes of action, or liability that the Indemnified Party may sustain as a result of the BUSINESS ASSOCIATE'S breach of its duties or the indemnifying party's errors or omissions within the terms of this Agreement or vicarious liability of the Department for any act or conduct of the BUSINESS ASSOCIATE adjudged to constitute fraud, misrepresentation, or violation of any law, including violation of any statute or regulation applicable to the conduct of the BUSINESS ASSOCIATE provided pursuant to this Agreement. This indemnification shall include reasonable expenses, including attorney's fees incurred by defending such claims and damages incurred by reason of the indemnifying party's failure to comply with applicable laws, ordinances, and regulations or for damages caused by the indemnifying party.
- 17 Without limiting the rights and remedies of the Department elsewhere set forth in this Agreement or available under applicable law, the Department may terminate this Agreement without penalty or recourse to the Department if the Department determines that BUSINESS ASSOCIATE has violated a material term of the provisions of this Agreement.
- 18 BUSINESS ASSOCIATE agrees that this Agreement may be amended from time to time by the Department if and to the extent required by the provisions of 42 U.S.C. 1171 *et seq.* enacted by the HIPAA and regulations promulgated thereunder in order to assure that this Agreement is consistent therewith.
- 19 In the event of an inconsistency between the provisions of this Agreement and the mandatory provisions of HIPAA and the Privacy Rule, as amended, HIPAA and the Privacy Rule shall control. Where provisions of this Agreement are different than those mandated in the HIPAA and the Privacy Rule, but are none the less permitted by HIPAA and the Privacy Rule, the provisions of this Agreement shall control.



SIGNATURE PAGE  
for

**OLDER AMERICANS ACT CONTRACT**  
Between

**VALLEY AREA AGENCY ON AGING**  
And

AGENCY NAME: Genesee County Community Action Resource  
Department - Round 2 Amendment

This Older Americans Act Contract covers fiscal year 2024. This contract covers the period of October 1, 2023 through September 30, 2024.

This Older Americans Act Contract becomes valid upon approval by the VALLEY AREA AGENCY ON AGING PRESIDENT/CEO.

This Older Americans Act Contract Signature Page **MUST** be filled and signed by the AUTHORIZED AGENCY REPRESENTATIVE and the VAAA PRESIDENT/CEO.

**The Signatories below acknowledge that they have reviewed the entire contract including all budgets, assurances and appendices/addendums which may apply and that the Signatories commit to all provisions and requirements as outlined in the contract.**

**Signature Section:**

_____	_____
Authorized Signature Contracting Agency	Date
_____	
Title	
_____	_____
VAAA President/CEO	Date

**OLDER AMERICANS ACT CONTRACT DOCUMENTS REFERENCED BY THE SIGNATURE PAGE**

**Acceptance Signatures**

- Notification of Contract Award; page 2
- Contract; page 17

**Assurances**

- Civil Rights Act of 1964; page 18

**Addendums:**

- Addendum A – Business Associate Agreement; page 21





# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1430

**Agenda Date:** 12/11/2024

**Agenda #:** 3.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Michelle Estell, RS, MSA, Health Officer

**RE:** Approval of an agreement between Genesee County and Voices for Children, in the amount of \$29,194.00, to provide Community Consortium facilitation; the term of this agreement is January 1, 2025 through December 31, 2025; the cost of this agreement if fully grant funded

### **BOARD ACTION REQUESTED:**

Approval of Professional Services Contract between the Genesee County Health Department (GCHD) and Voices for Children. Contractor will be paid \$29,194.00 to provide facilitation and coordination of the Healthy Start Community Consortium. Contract would be valid from January 1, 2025, through December 31, 2025, to be paid from Funding Account- 2211-607.01-801.001, Funding Source Health Resources and Services Administration (HRSA).

### **BACKGROUND:**

HRSA requires all Healthy Start grantees to convene a Community Consortium to reduce maternal and infant mortality within Genesee County. The Community Consortium must be facilitated by an individual not associated with GCHD alongside a parent or community member with lived experience. Voices for Children has previously convened a parent advisory group on behalf of GCHD for the Healthy Start Lead Expansion grant, they achieved the goals set by HRSA for the previous initiative. Due to their knowledge and expertise, Voices for Children has shown the ability and expertise to convene the Healthy Start Community Consortium on behalf of GCHD in order to achieve the programmatic goals set forth by federal funder HRSA.

### **DISCUSSION:**

Health Start is an infant mortality reduction program that uses a multidisciplinary approach to provide home visiting services to families in the Genesee County community. In addition to direct services, Healthy Start grantees are required to engage in systems-change activities to promote optimal maternal and infant health. GCHD is currently promoting systems change activities through the Genesee County Maternal Child Health Network (MCHN), which is being transitioned into the Healthy Start Consortium. There are a number of community partner organizations who are engaged in quarterly meetings that address factors contributing to poor maternal and infant health outcomes. Utilizing Voices for Children as the convener of this group will allow GCHD to adhere to the federal requirement for the community consortium component. Genesee County Healthy Start received continued federal funding for funding cycle May 1, 2024, through March 31, 2029. **No county appropriation is needed.**

**IMPACT ON HUMAN RESOURCES:**

There is no expected impact on Human Resources.

**IMPACT ON BUDGET:**

All 2024 Healthy Start grantees received funding from federal funder HRSA to convene a community consortium. A budget amendment is attached.

**IMPACT ON FACILITIES:**

There is no expected impact on facilities.

**IMPACT ON TECHNOLOGY:**

There is no expected impact on technology.

**CONFORMITY TO COUNTY PRIORITIES:**

Genesee County Healthy Start continues to support a Healthy, Livable, and Safe Community through the utilization of community resources. Home visiting services provided through the Healthy Start Initiative are shown to decrease maternal and infant mortality, therefore contributing to full term pregnancies and healthy infants.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize entering into a contract between Genesee County and Voices for Children, whereby the contractor will provide facilitation and coordination of the Health Start Community Consortium for the Healthy Start Initiative, at a total cost not to exceed \$29,194.00 to be paid from account 2211-607.01-801.001, for the period commencing January 1, 2025, through December 31, 2025, with no county appropriation required, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Human Services Committee of this Board), the Chairperson of this Board is authorized to execute the agreement on behalf of Genesee County, and the Chief Financial Officer is directed to record the attached budget amendment.

## PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the “Contract”) is by and between the County of Genesee, a **Michigan Municipal Corporation**, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the “County”), Voices for Children, a **Michigan Non-Profit**, whose principal place of business is located at 515 East Street, Flint, Michigan 48503 (the “Contractor”) (the County and the Contractor together, the “Parties”).

### 1. Term

#### 1.1 Initial Term

The initial term of this Contract commences on January 1, 2025 and shall be effective through December 31, 2025 (the “Initial Term”).

#### 1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the “Extension Terms”).

### 2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the “Services”).

### 3. Compensation

*Unit Rate.* The Contractor shall be paid according to the rates identified on Exhibit A. The total amount paid to the Contractor shall not exceed **\$29,194.00**. The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any necessary supporting documentation such as time sheets. The County will pay the Contractor within sixty (60) days of the County’s acceptance of the invoice and supporting documentation.

- 3.1 If requested in writing by the Contractor, and supported by good cause, the Contract Administrator may authorize a transfer between Budget line items of up to 10% of the total annual Budget for a Contract Term. No such transfer is authorized until approved in writing by the Contract Administrator.
- 3.2 The County will not approve any expense not identified in the Budget, and the County will not approve any expenses in excess of the amounts identified in the Budget.
- 3.3 The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any supporting documentation such as time sheets and receipts for incurred expenses. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

**4. Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

**5. Contract Administrator**

The contract administrator for this Contract is **Porsha Black** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

**6. Warranties**

The Contractor warrants that:

- 6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

- 6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.
- 6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## **7. Suspension of Work**

### **7.1 Order to Suspend Performance**

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### **7.2 Necessary Actions Before Suspension**

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **8. Termination**

### **8.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

## 8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

## 8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

## 8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

## 9. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

## 10. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by

the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

## **11. Intellectual Property**

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

## **12. Audit Rights**

### **12.1 Certification of Accurate Information**

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

## 12.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

## 12.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

## 12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

## 13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

## 14. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided*

*at the discretion of the County's Risk Manager or other authorized representative of the County.*

**Commercial General Liability Insurance** on an "occurrence basis" with minimum limits of \$1,000,000\_\_\_\_\_ per occurrence and a \$2,000,000\_\_\_\_\_ aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

**Workers' Compensation Insurance** – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

**Automobile Liability** – Including Michigan No-Fault coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles. Limits may be satisfied using primary and excess/umbrella liability policies. -. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds.

**Professional Liability Insurance** – in an amount not less than \$1,000,000 per occurrence and \$1,000,0000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

#### 14.1 Insurance Certificate and Additional Insured Coverage

- 1. Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County  
Attn: Risk Management  
1101 Beach Street, Flint, MI 48502

- 2. Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

- a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.
- b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

#### 14.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

### 15. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

### 16. General Provisions

#### 16.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

- 16.1.1. The Contract – This Professional Services Contract

- 16.1.2. Exhibit A – The Scope of Work
- 16.1.3. Exhibit B – The Contractor’s Budget
- 16.1.4. Exhibit C – Sam.gov Verification

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

#### 16.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

#### 16.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

#### 16.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

#### 16.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

#### 16.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

#### 16.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person’s attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

16.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

16.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

16.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

VOICES FOR CHILDREN

COUNTY OF GENESEE

By: \_\_\_\_\_  
Claudnyse Holloman  
Voices for Children

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **EXHIBIT A**

### **Description of the Services**

#### **1. Convene and facilitate the Community Consortium on behalf of the Healthy Start Initiative:**

- 25% of the Community Consortium membership must consist of enrolled Healthy Start participants, women of reproductive age, mothers, fathers, partners, and other people with lived experience who are residents of Genesee County.
- Community Consortium must have representation from Title V, public health departments, hospitals, health centers under section 254b, State substance abuse agencies, and other significant sources of health care services. Other categories of partners can include community leaders; representatives from service agencies; community-based organizations; state/non-profit organizations/faith-based organizations addressing housing, employment, education, transportation, and health care.
- The Community Consortium should work to build meaningful, sustainable partnerships with partners and establish and work towards goals that are reflective of the priorities of the Genesee County population.
- As a best practice, the Community Consortium chair or co-chair should preferably be a current or former HS participant.

#### **2. Develop a Community Consortium plan to address Social Determinants of Health (SDOH) by obtaining community buy-in/approval. Plan should:**

- Be based on results of the 2020 Genesee County Community Needs assessment.
- Be community-driven and address the factors and conditions beyond clinical care that contribute to disparities in perinatal outcomes.
- Describe strategic partnerships and strategies to address the “upstream factors” and unique SDOH contributing to disparities in perinatal outcomes within the project area.
- Include a minimum of five performance measures corresponding to plan activities. Examples of performance measures include: increase access to nutritious foods by ensuring \_ percent of eligible residents of the project area are enrolled in WIC; increase access to prenatal care by coordinating \_ group prenatal care offerings within less than a \_ minute walk from public transportation; and, increase access to employment opportunities for participants by increasing the completion rate of job training programs in the project area by \_ percent.
- The Community Consortium should regularly report out/disseminate information to community members and partners on the plan and progress made towards achieving goals/objectives.

#### **3. Participate in HS Community Consortium Community of Practice activities through the Supporting Healthy Start Performance Project.**

- HS Community Consortium Coordinators are expected to participate in the Community of Practices and other technical assistance opportunities. These activities may focus on peer support across HS projects, sharing of best practices in partnership engagement, plan implementation, and creation of new knowledge. The Community Consortium Coordinator may invite community partners to engage in select Community of Practice activities.

## EXHIBIT B Contractor's Projected Budget

Partner Agency: <b>J</b> <b>a</b> Voices for Children						
DETAILED BUDGET FOR NEXT BUDGET <b>U</b> PERIOD--DIRECT COSTS ONLY			FROM	THROUGH	GRANT NUMBER	
PERSONNEL (Applicant organization only)			%	DOLLAR AMOUNT REQUESTED (omit		
NAME	ROLE ON PROJECT	TYPE APPT. (MONTHS)	EFFORT ON PROJ.	SALARY REQUESTED	FRINGE BENEFITS	TOTALS
Supervisor	Coordinate and assist the Parent Coordinator with facilitating the meeting, developing the agenda, and ensuring meeting success	12	25%	7,000	1330	8,330
Parent Coordinator	Facilitate the Meeting (10 hours per week * \$20)	12	25%	9,000	1710	10,710
SUBTOTALS----->				16,000	3040	19,040
CONTRACTUAL COSTS						
EQUIPMENT (Itemized)						
SUPPLIES (Itemize by category)						
Parent Supplies				1000		
Meeting Supplies				1000		
Working Meeting Food				4000		6000
OTHER						
Community Outreach Materials				1000		
PATIENT Care COSTS						
Childcare						1000
Leadership Training Stipends (\$100 per day)						
Meetings, Community Outreach (\$15.00 per hour)						0
ALTERATIONS AND RENOVATIONS (Itemize by category)						
OTHER EXPENSES (Itemize by category)						
Local Mileage Staff				500		
Out of town mileage Parents/staff						
Conference registration fees						
Airfare						
Parking fees (\$14/day x 15days)						
Accommodations						
Meals (bf@\$6.90/ lunch@\$8.95/2 dinner@\$17.25 per person)						500
<b>SUBTOTAL DIRECT COSTS FOR NEXT BUDGET PERIOD</b>						<b>26,540</b>
CONSORTIUM/CONTRACTUAL COSTS				DIRECT COSTS		
				FACILITIES AND ADMINISTRAT		2654
<b>TOTAL DIRECT COSTS FOR NEXT BUDGET PERIOD -----&gt;</b>						<b>\$29,194</b>

# EXHIBIT C Sam.gov Verification

Last updated by Claudynse Jenkins on Jan 30, 2024 at 08:18 PM

VOICES FOR CHILDREN ADVOCACY CENTER



## VOICES FOR CHILDREN ADVOCACY CENTER

Unique Entity ID F6GXEUFP928N7	CAGE / NCAGE 7WN77	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Jan 29, 2025	
Physical Address 515 East ST Flint, Michigan 48503-1946 United States	Mailing Address 515 East Street Flint, Michigan 48503-1946 United States	

### Business Information

Doing Business as ROBERT E. WEISS ADVOCACY CENTER FOR CHILDREN AND YOUTH	Division Name Voices For Children	Division Number (blank)
Congressional District Michigan 08	State / Country of Incorporation Michigan / United States	URL (blank)

### Registration Dates

Activation Date Feb 14, 2024	Submission Date Jan 30, 2024	Initial Registration Date Jun 26, 2017
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### Entity Dates

Entity Start Date Jan 1, 2003	Fiscal Year End Close Date Dec 31
----------------------------------	--------------------------------------

### Immediate Owner

CAGE (blank)	Legal Business Name (blank)
-----------------	--------------------------------

### Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
-----------------	--------------------------------

### Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USA Spending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

### Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

### Exclusion Summary

Active Exclusions Records?  
No

### SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:  
Yes

### Entity Types

Business Types	Entity Type	Organization Factors
Entity Structure Corporate Entity (Tax Exempt)	Business or Organization	(blank)
Profit Structure Non-Profit Organization		

Nov 07, 2024 08:16:47 PM GMT  
<https://sam.gov/entity/F6GXEUFP928N7/coreData?status=all>

Page 1 of 2





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/6/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Tanya Howell	
CTG Insurance		<b>PHONE (A/C, No, Ext):</b> 800-732-0096	<b>FAX (A/C, No):</b>
PO Box 8		<b>E-MAIL ADDRESS:</b> support@ctgins.com	
Grand Blanc MI 48480		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A :</b> GuideOne Insurance	<b>NAIC #</b>
<b>INSURED</b>		<b>INSURER B :</b> CHUBB IND INS CO	12777
Voices for Children Advocacy Center		<b>INSURER C :</b>	
515 EAST ST		<b>INSURER D :</b>	
FLINT MI 48503-1946		<b>INSURER E :</b>	
		<b>INSURER F :</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			10004554	3/15/2024	3/15/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COMP/OP AGG	\$ 3,000,000
								\$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			010012272	10/1/2023	10/1/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 2,500			10004556	3/15/2024	3/15/2025	EACH OCCURRENCE	\$ 2,000,000
							AGGREGATE	\$ 2,000,000
								\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	010004555	3/15/2024	3/15/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 500,000
							E.L. DISEASE - EA EMPLOYEE	\$ 500,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000
B	Cyber/Network Liability			D01642091	3/16/2024	3/16/2025	1,000,000 Aggregate	

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

The Certificate Holder is an Additional Insured per the attached Guide One Nonprofit and Human Services General Liability Endorsement GCG 65 10 04 14 (See Page 4)

**CERTIFICATE HOLDER****CANCELLATION**

Genesee County Health Department 1101 Beach St  Flint MI 48502-1417	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Tanya Howell</i>

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# NONPROFIT AND HUMAN SERVICES GENERAL LIABILITY ENDORSEMENT

**THIS DOCUMENT IS AN ENDORSEMENT THAT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

**A. SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions** is amended as follows:

1. Exclusion **a. Expected or Intended Injury** is deleted and replaced with:
  - a. "Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.
2. Paragraph **(2)** under Exclusion **g. Aircraft, Auto or Watercraft** is deleted and replaced with:
  - (2) A watercraft that you do not own that is not being used to carry persons or property for a charge. This provision applies to any person, who with your consent, either uses or is responsible for the use of a watercraft. This insurance is excess over any other valid and collectible insurance available to any insured whether primary, excess, or contingent.
3. Paragraph **(1)** under Exclusion **j. Damage To Property** is deleted and replaced with:
  - (1) Property you own, rent, or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property, unless the damage to property is caused by your "client", in such case we will provide coverage for such "property damage" for which you are legally obligated to pay up to a \$50,000 limit per "occurrence". This limit is the only limit of insurance for such "property damage" and will not be combined with the Each Occurrence Limit set for this in **Section III – Limits of Insurance** and will be included within and not in addition to the Each Occurrence Limit. Any and all damages paid under the terms and condition of this provision will further be applied against and will reduce the Aggregate Limit of Insurance shown on the Declarations page, and as provided in the Commercial General Liability Coverage Form in the same manner and in addition to all other coverages of the Commercial General Liability Coverage Form that are also subject to the Aggregate Limit. As used in this coverage extension, "client" means a person under your direct care and supervision, for whom you are providing goods or services.
4. The following is added to Paragraph **(2)** under Exclusion **b. Contractual Liability**:

We agree to indemnify the Named Insured for their liability assumed in a contract or agreement regarding the rental or lease of a premises on behalf of their "client", up to \$50,000 per "occurrence". This limit of insurance is the only limit of insurance for your liability assumed in a contract or agreement regarding the rental or lease of a premises on behalf of your "client" whether or not such contract qualifies as an "insured contract". This limit will not be combined with the Each Occurrence Limit set forth in **Section III – Limits of Insurance** and is included within and not in addition to the Each Occurrence Limit. This coverage extension only applies to rental lease agreements. This coverage is excess over any liability insurance available to the "client", including but not limited to renter's insurance of the "client".

Any and all damages paid under the terms and conditions of this provision will further be applied against and will reduce the Aggregate Limit of Insurance shown on the Declarations page, as provided in the Commercial General Liability Coverage Form in the same manner and in addition to all other coverages of the Commercial General Liability Coverage Form that are also subject to the Aggregate Limit.

As used in this coverage extension, "client" means a person under your direct care and supervision, for whom you are providing goods or services.

5. The following is added to Exclusion **n. Recall Of Products, Work Or Impaired Property**:

This exclusion does not apply to the reimbursement of "product recall expenses" as provided under Paragraph 3. of **SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B**.

6. The last Paragraph of Subsection **2. Exclusions** is deleted and replaced with:

Exclusions **c.** through **n.** do not apply to damage by fire, lightning, explosion, smoke or sprinkler leakage to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in Section **III** - Limits of Insurance.

**B. SECTION I – COVERAGES, COVERAGE B – PERSONAL AND ADVERTISING INJURY LIABILITY, 2. Exclusions** is amended as follows:

1. The following is added to Exclusion **j. Insureds In Media And Internet Type Businesses**:

This exclusion does not apply to publishing, broadcasting or telecasting that is incidental to your business.

**C. SECTION I – COVERAGES, COVERAGE C – MEDICAL PAYMENTS** is amended as follows:

1. Subsection **1. Insuring Agreement**, Paragraph **a.(3)(b)** is deleted and replaced with:

**(b)** The expenses are incurred and reported to us within three years of the date of the accident; and

2. Subsection **2. Exclusions**, is amended as follows:

**a.** Exclusion **a. Any Insured** is deleted and replaced with:

**a. Any Insured**

To any insured, except "volunteer workers" or an insured as provided in **e. Athletic Activities** below.

**b.** Exclusion **e. Athletics Activities** is deleted and replaced with:

**e. Athletics Activities**

To a person injured while practicing or participating in any physical exercises or games, sports or athletic contests. This exclusion shall not apply to an insured while providing instruction with respect to any of the activities otherwise excluded by this provision.

**c.** Exclusion **f. Products-Completed Operations Hazard** is deleted and replaced with:

**f. Products-Completed Operations Hazard**

Included within the "products-completed operations hazard".

This exclusion does not apply to "bodily injury" arising out of "your products":

**(1)** Sold for use or consumption on your premises; or

**(2)** In connection with the conduct of your operations by you or on your behalf, if the "bodily injury" occurs after you have relinquished possession of "your products".

This exclusion exception does not apply if **COVERAGE C – MEDICAL PAYMENTS** is excluded by another endorsement to this Coverage Part.

**D. SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B** is amended as follows:

**1. 1. b.** is deleted and replaced with:

- b.** Up to \$5,000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

**2. 1. d.** is deleted and replaced with:

- d.** All reasonable expenses incurred by the insured at our request to assist us in the "suit", including actual loss of earnings up to \$1,000 a day because of time off from work.

**3. 1. h.** is added:

- h.** Up to \$1,000 for "property damage" to personal property of others while in the temporary care, custody or control of an insured and caused by any person participating in your organized activities. For purposes of this supplementary payment, "property damage" does not include disappearance, wrongful abstraction or loss of use. This Supplementary Payment shall only be paid on or for the account of the owner and only when other coverage or insurance is unavailable.

**4. 1. i.** is added:

- i.** The cost to replace keys and locks at the "client's" premises due to loss to keys entrusted to you by your "client", up to a \$10,000 limit per occurrence and \$10,000 policy aggregate. We will not pay for loss or damage resulting from theft or any other dishonest or criminal act that you or any of your partners, members, officers, "employees", "managers", directors, trustees, authorized representatives or anyone to whom you entrust the keys of a "client" for any purpose commit, whether acting alone or in collusion with other persons. The following terms, when used in this Supplementary Payment, are defined as follows:

**(1)** "Client" means an individual, company or organization with whom you have a written contract or work order for your services for a described premises and have billed for your services.

**(2)** "Employee" means:

**(a)** Any natural person:

**(i)** While in your service or for 30 days after termination of service;

**(ii)** Who you compensate directly by salary, wages or commissions; and

**(iii)** Who you have the right to direct and control while performing services for you; or

**(b)** Any natural person who is furnished temporarily to you:

**(i)** To substitute for a permanent "employee" as defined in Paragraph **(a)** above, who is on leave; or

**(ii)** To meet seasonal or short-term workload conditions while that person is subject to your direction and control and performing services for you.

"Employee" does not mean:

**(c)** Any agent, broker, person leased to you by a labor leasing firm, factor, commission merchant, consignee, independent contractor or representative of the same general character; or

**(d)** Any "manager", director or trustee except while performing acts coming within the scope of the usual duties of an "employee".

(3) "Manager" means a person serving in a directorial capacity for a limited liability company.

5. Paragraph 3. is added.

3. We will reimburse you for "product recall expenses" that you incur because of a "product recall" of "your product" that is first initiated during the policy period stated in the Declarations. The most we will reimburse you for the sum of all "product recall expenses" incurred for all "product recalls" initiated during the policy period is \$50,000.

A complete accounting of "product recall expenses" must be provided upon our request, including receipts for all expenses that you incur. We will reimburse "product recall expenses" only if the expenses are incurred and reported to us within one year of the date the "product recall" was initiated.

Our obligation under this additional supplementary payment shall only apply if the "product recall expenses" are initiated in the "coverage territory" during the policy period because:

- a. You determine that the "product recall" is necessary; or
- b. An authorized government entity has ordered you to conduct a "product recall".

However, this additional supplementary payment does not apply to "product recall expenses" arising out of the product expiration or shelf life, a defect known by you prior to the time "your product" leaves your control or possession, or the defense of a claim or "suit" against you for liability arising out of a "product recall".

This payment will not reduce the limits of insurance.

## E. Additional Exclusions

The following exclusions are added to Subsection 2. Exclusions under **SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Subsection 2. Exclusions under **SECTION I – COVERAGES, COVERAGE B – PERSONAL AND ADVERTISING**

**INJURY LIABILITY** and Subsection 2. Exclusions under **SECTION I – COVERAGES, COVERAGE C – MEDICAL PAYMENTS**:

This insurance does not apply to:

### 1. Special Events Or Fundraising Events

"Bodily injury", "property damage" or "personal or advertising injury" arising directly or indirectly out of fundraising events or activities or "special events" or activities:

- a. Authorized and conducted by any insured;
- b. Authorized by you and conducted on your behalf by others, including but not limited to an "employee", "temporary worker", "volunteer worker", member, trustee, director, licensee, subcontractor, independent contractor, or vendor.
- c. Not authorized by you and conducted on your behalf by others, including but not limited to an "employee", "temporary worker", "volunteer worker", member, trustee, director, licensee, subcontractor, independent contractor, or vendor.

We have no obligation to defend, pay on behalf of, indemnity or incur any cost or expenses for any insured or any other person or organization seeking coverage under this insurance for that portion of any claim arising out of any fundraising event or activity or "special event" or activity.

This exclusion does not apply to any fundraising event or activity or "special event" or activity for which coverage is provided by an attached endorsement.

### 2. Medical Or Healthcare Services

Any claim or "suit" arising out of the rendering of or failure to render "medical or healthcare services".

### **3. Medically Derived Injury**

Any claim or "suit" arising out of a "medically derived injury"

### **4. Violation Of Any Statute Or Regulation**

Any liability arising out of the willful or intentional violation of any statute or regulation including but not limited to the fines and penalties assessed by a court or regulatory authority.

### **5. Misconduct, Molestation Or Harassment**

Any "bodily injury", "personal and advertising injury", mental or emotional pain or anguish, or any defamation or slander, sustained by any person arising out of or resulting from any actual or alleged act of "abuse", "sexual misconduct or sexual molestation" or "sexual harassment" of any kind. We have no right or duty to investigate, settle, defend or pay any claim or "suit" asserting any act of "abuse", "sexual misconduct or sexual molestation", "sexual harassment" or any breach of duty contributing to or arising from such act.

### **6. Professional Services**

Any liability arising out of any act or omission in the providing of or failure to provide "professional services".

### **7. Statutory Enforcement**

Any liability or responsibility to meet the requirements or standards of care enforced by any department of human services, department of elder care or similar regulatory body, regardless of the law or statutory basis of such enforcement.

### **8. Guaranteeing Results**

Including but not limited to any contract or agreement guaranteeing the results of any "professional services" or any type or form of counseling or any type or form of medical, dental, physiological, psychological, addiction, behavioral, chiropractic, holistic, or any other similar treatment.

### **9. Abuse**

Any claim or "suit" arising out of "abuse".

## **F. SECTION II – WHO IS AN INSURED is amended as follows:**

### **1. Paragraph 3. is amended as follows:**

#### **a. Paragraph 3.a. is replaced with:**

- a.** Coverage under this provision is afforded only until the end of the policy period during which you acquired or formed the organization.

#### **b. Paragraph 3.d. is added:**

- d.** Coverage under this provision is afforded only when the newly acquired or formed organization operates or conducts the same or similar business as you.

### **2. The following is also an insured:**

Broadened Named Insured – Any organization and subsidiary thereof which you control and actively manage whether through ownership of voting securities, by contract, or otherwise, on the effective date of this policy. However, coverage does not apply to any organization or subsidiary not named in the Declarations as a Named Insured, if they are also insured under another similar policy, or would have been insured but for such policy's termination or the exhaustion of its limits of insurance.

3. Each of the following is also an additional insured when you have agreed, in a written contract, that such person or organization be added as an additional insured on your policy, provided the written contract is initiated prior to an "occurrence" resulting in damages:

**a. Engineers, Architects Or Surveyors**

Any architect, engineer or surveyor engaged by you but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf in connection with your premises or in the performance of your ongoing operations.

However, the insurance provided to such additional insured engineers, architects, or surveyors does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

- (1) The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- (2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional services by or for you.

**b. Owners Of Leased Land**

Any person or organization from whom you lease land but only with respect to liability arising out of the ownership, maintenance or use of that part of the land leased to you.

However, the insurance afforded to these additional insured owners of leased land does not apply to:

- (1) Any "occurrence" which takes place after you cease to lease that land; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of the additional insured.

**c. State Or Governmental Agency Or Subdivision Or Political Subdivision – Permits Or Authorizations**

Any state or governmental agency or subdivision or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

With respect to the insurance afforded these additional insureds, this insurance does not apply to:

- (1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- (2) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

**d. Contractual Obligations**

Any person or organization where required by a written contract executed prior to the "occurrence". Such person or organization is an additional insured for "bodily injury", "property damage" or "personal and advertising injury" but only for liability arising out of the negligence of the Named Insured.

**e. Manager Or Lessor Of Premises**

Any person or organization with respect to their liability arising out of the ownership, maintenance or use of that part of the premises leased or rented to you subject to the following additional exclusions:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to be a tenant in that premises; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of that person or organization.

**f. Lessor Of Leased Equipment – Automatic Status When Required In Lease Agreement With You**

Any person or organization from whom you lease equipment when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

With respect to the insurance afforded to these additional insureds:

- (1) A person's or organization's status as an additional insured ends when their contract or agreement with you for such leased equipment ends; and
- (2) This insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

**g. Vendors**

Any person or organization but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business .

The insurance afforded the vendor does not apply to:

- (1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
- (2) Any express warranty unauthorized by you;
- (3) Any physical or chemical change in the product made intentionally by the vendor;
- (4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
- (5) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
- (6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
- (7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

**(8)** "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

**(a)** The exceptions contained in Subparagraphs **(4)** or **(6)**; or

**(b)** Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

#### **h. Funding Source**

Any person or organization with respect to their liability arising out of:

**(1)** Their financial control of you, or

**(2)** Premises they own, maintain or control while you lease or occupy those premises. This insurance does not apply to:

**(a)** Any "occurrence" or offense which takes place after you cease to lease or occupy those premises; or

**(b)** Structural alterations, new construction and demolition operations performed by or for that person or organization.

#### **i. State Or Governmental Agency Or Subdivision Or Political Subdivision – Permits Or Authorizations Relating To Premises**

Any state or governmental agency or subdivision or political subdivision but only with respect to the following hazards for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization in connection with premises you own, rent or control and to which this insurance applies:

**(1)** The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners, or decorations and similar exposures;

**(2)** The construction, erection, or removal of elevators; or

**(3)** The ownership, maintenance, or use of any elevators covered by this insurance.

However,

**(1)** A person or organization is an additional insured under this provision only for that period of time required by the written contract;

**(2)** No such person or organization is an insured under this provision if such person or organization is included as an insured by an endorsement issued by us and attached to the Commercial General Liability Coverage Form;

**(3)** The insurance afforded to such additional insured only applies to the extent permitted by law; and

**(4)** The insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**j. Medical Directors and Administrators**

Your medical directors and administrators but only while acting within the scope of and during the course of their duties as such. Such duties do not include the furnishing or failure to furnish “professional services” or “medical or healthcare services” as a physician or psychiatrist in the treatment of a patient.

**k. Home Care Providers**

At the first Named Insured's option, any person or organization under your direct supervision and control while providing on your behalf private home respite or foster home care for the developmentally disabled. Such duties do not include the furnishing or failure to furnish “professional services” or “medical or healthcare services” in the treatment of a patient.

4. With respect to the insurance afforded to these additional insureds, identified in Paragraph **F.3.** of this endorsement, the following is added to Section **III – Limits Of Insurance**:

The most we will pay on behalf of the additional insured is the lesser of:

- a. The limit of insurance required by the contract or agreement; or
- b. The amount of coverage available under the applicable Limits of Insurance shown in the Declarations;

This provision shall not increase the applicable Limits of Insurance shown in the Declarations.

**G. SECTION III - LIMITS OF INSURANCE** is amended as follows:

1. Paragraph **1.** is deleted and replaced with:

- 1. The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:
  - a. Insureds;
  - b. Claims made or “suits” brought;
  - c. Persons or organizations making claims or bringing “suits” or
  - d. Policies involved.

2. Paragraph **6.** is deleted and replaced with:

- 6. Subject to Paragraph **5.** above, the most we will pay under Coverage **A** for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, while rented to or temporarily occupied by you with permission of the owner, is the higher of \$1,000,000 or the amount shown in the Declarations for the Damage To Premises Rented To You Limit.

However, if damage by fire to premises rented to you is not otherwise excluded, the word fire in the above paragraph is replaced with fire, lightning, explosion, smoke or sprinkler leakage.

3. The following is added to **SECTION III – LIMITS OF INSURANCE**:

- a. If two or more policies or Coverages issued by us apply to the same insured and these policies or Coverages also apply to the same claim or “suit” the maximum amount we will pay as damages under all of the policies or Coverages will not exceed the highest applicable Limit of Insurance that applies to any one of the policies or Coverages.

This condition does not apply to any insurance that was purchased specifically to apply in excess of the applicable Limits of Insurance shown in the Declarations.

**H. SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

1. Subsection **4. Other Insurance**, Paragraph **b. Excess Insurance**, Subsection **(1)(a)(ii)** is replaced with the following if damage to premises rented to you is not otherwise excluded:
  - ii. That is fire, lightning, explosion, smoke or sprinkler leakage insurance for premises rented to you or temporarily occupied by you with permission of the owner.
2. Subsection **8. Transfer Of Rights Of Recovery Against Others To Us** is amended to include:

However, the insured may waive the insurer's rights of recovery prior to the occurrence of a loss, provided the waiver is made in a written contract.
3. The following condition is added:

**10. Liberalization**

If we revise this NONPROFIT AND HUMAN SERVICES GENERAL LIABILITY ENDORSEMENT to provide more coverage without additional premium charge, your policy will automatically provide the additional coverage as of the day the revision is effective in your state.

4. The following condition is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

**Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance;
- (2) This insurance is required by a written and executed contract to be primary and not to seek contribution from any other insurance available to the additional insured, but only as it pertains to such written contract; and
- (3) The loss to be covered occurs on or after the effective date of the written contract.

**I. SECTION V – DEFINITIONS** is amended as follows:

1. Subsection **3. "Bodily injury"** is deleted and replaced with the following:
  3. "Bodily injury" means physical injury, sickness, or disease sustained by a person, including death of a person resulting from any of these. "Bodily injury" also means mental injury, mental anguish, humiliation, or shock sustained by a person, if directly resulting from physical injury, sickness, or disease sustained by that person.
2. Subsection **4. "Coverage territory"** is deleted and replaced by the following:
  4. "Coverage territory" means anywhere in the world provided that the claim is made, and any "suit" that may arise therefrom is filed, within the United States of America (including its territories and possessions), Puerto Rico or Canada, unless further restricted by endorsement.
3. Paragraph **9. "Insured Contract"** subsection **a.** is replaced by the following:
  - a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion, smoke or sprinkler leakage to premises while retained to you or temporarily occupied by you with permission of the owners is not an "insured contract".

**4. Paragraph 14. "Personal and Advertising Injury" is amended as follows:**

**a. Subsection b. is deleted and replaced with the following:**

**b. Malicious prosecution or abuse of process;**

**b. Subsection h. is added.**

**h. "Personal and advertising injury" also means injury, including consequential "bodily injury", arising out of discrimination based on race, color, religion, sex, age or national origin, except when:**

**(1) Done intentionally by or at the direction of, or with the knowledge or consent of:**

**(a) Any insured; or**

**(b) Any executive officer, director, stockholder, partner or member of the insured; or**

**(2) Directly or indirectly related to the employment, former or prospective employment, termination of employment, demotion, failure to promote or application for employment of any person or persons by an insured; or**

**(3) Directly or indirectly related to the sale, rental, lease or sublease or prospective sales, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any insured; or**

**(4) Insurance for such discrimination is prohibited by or held in violation of law, public policy, legislation, court decision or administrative ruling.**

This coverage does not apply to fines or penalties imposed because of discrimination.

**5. For the purpose of this endorsement, the following definitions are added to Section V:**

**a. "Abuse" means any actual, threatened, or alleged act, error, omission, conduct or misconduct that a claim or "suit" alleges:**

**(1) To be, or to constitute, any form of "abuse" (including but not limited to elder "abuse", child "abuse", patient "abuse" or "abuse" of a dependent person) under any applicable state or federal statute; and**

**(2) Any non-sexual assault, non-sexual battery, or non-sexual "abuse" directed at a person; and**

Conduct or misconduct described above constitutes "abuse" regardless of whether or not it is alleged to be negligent, reckless, knowing, intentional, fraudulent, oppressive, malicious, or otherwise.

However, "abuse" does not include employment-related "sexual harassment".

**b. "Foster care services" means the provisions of personal care or training to a "foster child" including but is not limited to activities of any insured or of any "temporary worker", licensee, subcontractor, independent contractor, vendor or others in investigation, evaluation, counseling, treatment, training, material aid, supervision or monitoring of individuals or families, with respect to placement of a "foster child" as required by any Federal, State, or local code, regulation or ordinance.**

**c. "Foster child" means a child whose care and upbringing are entrusted to an adult other than the child's natural or adoptive parents.**

**d. "Medical or healthcare services" means any type of treatment or services provided for physical, mental, veterinary or dental care, including but not limited to:**

**(1) Any type or form of psychiatric counseling;**

- (2) Any type or form of medical, dental, physiological, psychological, addiction, behavioral, chiropractic, holistic, hospice, veterinary or any other similar treatment; or
  - (3) The operation of a hospital, clinic open to the general public, or other medical facility or laboratory; or
  - (4) The providing, prescription, dispensing, or using of drugs or medical appliances or devices.
- e. "Medically derived injury" means a physical, pathologic or psychiatric trauma resulting from "medical or healthcare services" provided by a "medical professional", including death resulting therefrom, to your care recipient. "Medically derived injury" includes an aggravation of a preexisting disease or mental disorder. "Medically derived injury" does not include "property damage", "personal and advertising injury", or any injury arising from "abuse", "sexual misconduct or sexual molestation" or "sexual harassment".
  - f. "Medical professional" means an anesthesiologist, chiropodist, chiropractor, dentist, medical technician, midwife, nurse anesthetist, nurse, optometrist, pharmacist, physician, podiatrist, psychiatrist, psychologist, surgeon, veterinarian, x-ray therapist, or any other individual who provides preventative, curative, or rehabilitative health care services, and is licensed where required by law.
  - g. "Product recall" means the recall or withdrawal of "your product" from the market or from use by any other person or organization because of a known or suspected defect in "your product" which has or is reasonably expected to cause "bodily injury" or physical injury to tangible property other than "your product".
  - h. "Product recall expenses" mean those reasonable and necessary expenses paid and directly related to a "product recall".
  - i. "Professional services" means any service that:
    - (1) Involves specialized education, knowledge, labor, judgment, and skill, and is predominantly mental or intellectual (as opposed to physical or manual) in nature; and
    - (2) Is provided as part of the Named Insured's operations as a nonprofit or human services organization; and
    - (3) Subject to Paragraphs **a.** and **b.** above, "professional services" includes but is not limited to the following:
      - (a) Advice, guidance, or assistance;
      - (b) Counseling;
      - (c) "Social work";
      - (d) Therapy;
      - (e) Daycare;
      - (f) "Foster care services"; and
      - (g) Job training, job placement, job referral, or vocational services.

However, "professional services" does not include any of the following: "medical or healthcare services" or any person or organization acting in the capacity of a "medical professional", accountant, attorney, architect, engineer, real estate manager, immigration counselor, or investment manager.

- j. "Sexual harassment" means unwelcome sexual advances, requests for sexual favors, or other verbal, visual or physical conduct of a sexual nature when such conduct:
  - (1) Is linked implicitly or explicitly with a decision affecting a term or condition of any individual's employment;

- (2) Interferes with any individual's job performance;
  - (3) Creates an intimidating, hostile or offensive working environment for any individual; or
  - (4) Arises out of or is related to an unlawful employment practice as codified at 42 U.S.C. § 2000e, et seq., or any similar state, municipal or local code, regulation or ordinance.
- k.** "Sexual misconduct or sexual molestation" means any activity which is sexual in nature (whether permitted or not permitted); and includes, but is not limited to: sexual assault, sexual battery, sexual relations, sexual acts, sexual activity, sexual handling, sexual massage, sexual exploitation, sexual exhibition, sexual stimulation, fondling, intimacy, exposure of sexual organs, lewd or lascivious behavior or indecent exposure, fornication, unauthorized touching, or the photographic, video or other reproduction of sexual activity.
- However, "sexual misconduct or sexual molestation" does not include employment-related "sexual harassment".
- l.** "Social work" means any activities or methods of any insured or your "employees", agents, representatives, "volunteer workers", "temporary workers", licensees, subcontractors, independent contractors, vendors or others providing social services, including but not limited to:
- (1) Investigation, treatment, or material aid for the economically, physically, mentally, or socially disadvantaged, or anyone else; and
  - (2) Activities such as child welfare, community physical or mental health, adoption services, personal counseling services, recreational activities, temporary housing or shelters or other similar activities.
- m.** "Special Event" means a sporting, cultural, business or other type of unique activity, in a certain place occurring during a limited or fixed interval of time (one-time, annual) and presented to a live audience brought together to watch or to participate. "Special events" include, but are not limited to, street fairs, music festivals, revenue generating or public relations activities, regardless of the location or relationship to the operations of any insured.



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PROJECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes: \_\_\_\_ (Go to Question 2)

No: \_\_\_\_ (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes: \_\_\_\_

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: \_\_\_\_

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ Contact Corporate Counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. **Services:** \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
 If **no**, contact Corporate Counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

# RECIPIENT CHECKLIST FOR DETERMINING IF THE ENTITY RECEIVING FUNDS HAS A CONTRACTOR OR SUBRECIPIENT RELATIONSHIP

This document is intended to help a recipient of federal funds make a judgment as to whether each agreement it makes, for the disbursement of federal program funds, casts the entity receiving the funds in the role of a subrecipient or a contractor. Based on 2 CFR Chapter I, Chapter II, Part 200 et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), issued by the U.S. Office of Management and Budget (OMB) on December 26, 2013, and effective for non-federal entities on December 26, 2014, the following information is intended for use by all non-federal entities.

## Important Terms:

**Recipient:** A non-federal entity that receives a federal award directly from a federal awarding agency to carry out an activity under a federal program. The term recipient does not include subrecipients. (See 2 CFR 200.86 of the Uniform Guidance.)

**Subrecipient:** A non-federal entity that receives a subaward for the purpose of carrying out part of a federal award. The subaward creates a federal assistance relationship with the subrecipient. (See 2 CFR 200.93 & .330 (a) of the Uniform Guidance.)

**Contractor:** A non-federal entity that receives a contract for the purpose of providing goods and services for the awarding non-federal entity's own use. The contract creates a procurement relationship with the contractor. The Uniform Guidance replaced the term "Vendor" with "Contractor." (See 2 CFR 200.22 & .330 (b) of the Uniform Guidance.)

**Instructions:** The "Characteristics" column in this checklist is based on language in the Uniform Guidance. The column lists characteristics that support the classification of a non-federal entity as a subrecipient or contractor. Since all of the characteristics listed may not be present in all cases, the Uniform Guidance recognizes that the recipient "...must use judgment in classifying each agreement as a subaward or a procurement contract." (2 CFR 200.330 (c).) In the "Explanations" column, AGA provides additional information to assist in answering the questions under "Characteristics." Answer each question by checking "yes" or "no" where indicated. Based on responses to the questions, a key provided at the end of each section will help in making a judgment as to whether a subrecipient or contractor relationship exists. White space is provided in between the "Characteristics" column and the "Explanation" column so that users can tailor this checklist to accommodate the unique aspects of various programs or jurisdictions.

**Note:** One check in a subrecipient box does not necessarily mean the entity is a subrecipient. A judgment should be based on the totality of responses.

Office \_\_\_\_\_

Entity receiving funds \_\_\_\_\_

Funding Source(s) \_\_\_\_\_

## Notes:

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# CHARACTERISTICS

# EXPLANATIONS

## Decision Making Authority

**200.330 a. 1** Determines who is eligible to receive what Federal assistance;

a. Does the entity determine who is eligible to participate in the federal program? 

Yes	No

**200.330 a.3** Has responsibility for programmatic decision making;

a. Does the entity have the ability to make decisions about how services will be delivered to participants, in accordance with federal programmatic requirements? 

Yes	No

**OR**

**200.330 b.4** Provides goods or services that are ancillary to the operation of the Federal program;

b. Does the entity provide goods or services for the recipient's own use? 

Yes	No

b. Does the entity provide services designated by the recipient to serve the recipient's participants without regard to specific federal programmatic requirements? 

Yes	No

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.  
If you selected "yes" to **EITHER** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

If the entity determines whether a participant meets a federal program's eligibility requirements for assistance, it is most likely a subrecipient.

A contractor may provide services to clients in a program after eligibility has been determined by the recipient.

If the entity has authority to make decisions regarding the delivery of service, operations, or types of assistance provided within the terms of the agreement, it is typically a subrecipient.

If the entity provides goods or services directly to the recipient or to program participants at the direction of the recipient and does not make programmatic decisions or adhere to program requirements, it is typically a contractor.

## Nature of Award

**200.330 a. 2** Has its performance measured in relation to whether objectives of a federal program were met;

a. Are the scope of work (or portion, if applicable) and terms and conditions of the agreement the same for the entity as they are for the recipient that received the federal funds? 

Yes	No

a. Is the entity carrying out completion of the goal of the grant (or part, if applicable) as stated in the federal award? 

Yes	No

**OR**

**200.330 b.5** Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. Does the recipient develop the scope of work and terms and conditions of the agreement to meet the recipient's needs? 

Yes	No

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.  
If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

## EXPLANATIONS

If the entity is providing a service for the recipient to meet the goal of the grant, it is a contractor; if the entity is providing a service that carries out a goal within the scope of the grant, it is a subrecipient. When a grant program contains multiple goals, it is possible for the recipient to complete part of the goals and for the entity to perform another part.

If the scope of the agreement is per the federal program terms/guidance, the entity is a subrecipient. A subrecipient may also provide programmatic or progress reports to ensure compliance with federal program requirements.

Conversely, if the scope of the agreement is per the recipient's terms and not federal program guidance, and if the recipient's oversight is governed only by the contract terms and conditions, it is a contractor.



**200.330 a.4** Is responsible for adherence to applicable Federal program requirements specified in the Federal award;

a. Funding to the entity depends on the entity's ability to best meet the objectives of the award. Although performance is measured against federal award objectives, the entity assumes little risk if the objectives are not met.

Yes	No

**OR**

**200.330 b.5** Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. The entity assumes financial risk if they fail to deliver the goods or services agreed upon.

Yes	No

If you selected "yes" to item **a**, this is an indicator of a subrecipient relationship. If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

If the funding is given to the entity with a purpose of completing the goal of the grant, the recipient will be required to ensure the entity adheres to federal grant program guidance. The recipient will also be required to monitor the activities of the entity per Uniform Guidance section 200.331. The entity assumes little risk should federal grant guidance not be met. The risk falls with the recipient.

If the recipient directs specific activities to be completed by the entity, by providing goods or services, the risk falls on the entity to deliver, per the agreement terms. In this case, the entity would not be required to adhere to the federal grant program requirements, just the terms and conditions in the agreement with the recipient.

**Criteria for Selection**

EXPLANATIONS

**200.330 a.5** In accordance with its agreement, uses the Federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.

a. Does the entity demonstrate a financial or public need for funding to carry out a project or provide a service?

Yes	No

a. Will the entity be contributing match or other non-Federal funding in support of the award?

Yes	No

a. Will the entity be reimbursed for only actual costs incurred?

Yes	No

**OR**

**200.330 b.3** Normally operates in a competitive environment;

b. Were procurement policies applied in the selection of the entity?

Yes	No

b. Was the entity's proposed price a factor in the selection process?

Yes	No

b. Will the entity derive a profit from the agreement?

Yes	No

If you selected "yes" to **ANY** item **a**, this is an indicator of a subrecipient relationship. If you selected "yes" to **ANY** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

If the entity was chosen because it has the best widgets or service for the price, it has a contractor relationship with the recipient. Typically, a procurement method is followed, such as a competitive bid or RFP process. In this type of agreement, the entity usually makes a profit by delivering this good or service to the recipient. Payments to contractors are typically made based on contract terms.

Conversely, if the entity was chosen because it was already providing a service within the guidelines of the grant program and wants to partner with the recipient to expand the delivery or assist in meeting the goal of the grant, it may be a subrecipient. Typically, the entity may not make a profit and may provide its own non-federal funding as match or cost sharing. The entity may have been chosen through an application process or an announcement of funding, as opposed to the procurement process described above. Payment to a subrecipient is generally based on actual expenses unless awarded on a fixed amount subaward (2 CFR 200.332). It is typical of subrecipients to submit budgets, financial reports, or copies of invoices to the recipient, to document activity.



**200.330 b.1** Provides the goods and services within normal business operations;

b. Is the entity's normal business to provide the goods or services being purchased in the agreement?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

**200.330 b.2** Provides similar goods or services to many different purchasers;

b. Does the entity provide the same goods or services to other organizations?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

If a federal program provides funding to modify public buildings for handicapped accessibility and the recipient provides funds to an entity to update the entity's building, per the terms of the award, then a subrecipient relationship exists.

Conversely, if the recipient hires an entity to update their own building to be handicapped accessible, then a contractor relationship exists.

If you selected "no" to **EITHER** item, it is an indicator of a subrecipient relationship. If you selected "yes" to **BOTH** items, it is an indicator of a contractor relationship.

Subrecipient	Contractor
<input type="checkbox"/>	<input type="checkbox"/>

Determination

EXPLANATIONS

Final Determination

Subrecipient	Contractor
<input type="checkbox"/>	<input type="checkbox"/>

Review all the entries and make an overall determination of the relationship. **Check the appropriate box in this section.**

**Determined by** \_\_\_\_\_ (enter name of person initially making decision) \_\_\_\_\_ (date)

**Approved by** \_\_\_\_\_ (enter name of person reviewing) \_\_\_\_\_ (date)

*Based on the relationship determined above, see additional guidance on requirements governing agreements. Section 200.331 - "Requirements for pass-through entities," for subrecipient agreements, Section 200.317 through 200.326 - "Procurement Standards," for contractor agreements.*

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DESCRIPTION:

GL #	DESCRIPTION	Increase/(Decrease)
2211-607.01-801.000	PROFESSIONAL SERVICE CONTRACTS	(291,296.44)
2211-607.01-801.001	SERVICE CONTRACTS LOCAL	291,296.44

DESCRIPTION:

GL #	DESCRIPTION	Increase/(Decrease)
2211-607.01-801.000	PROFESSIONAL SERVICE CONTRACTS	(291,296.44)
2211-607.01-801.001	SERVICE CONTRACTS LOCAL	291,296.44



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1493

**Agenda Date:** 12/11/2024

**Agenda #:** 4.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Michelle Estell RS., MSA, Health Officer

**RE:** Approval of annual funding from Michigan Department of Health and Human Services (MDHHS) for various local public health programs in the total amount of \$427,340.00

**BOARD ACTION REQUESTED:**

Request to approve annual funding from Michigan Department of Health and Human Services (MDHHS) for various local public health programs in the total amount of \$427,340.00.

**BACKGROUND:**

Request to approve annual funding from Michigan Department of Health and Human Services (MDHHS) for various local public health programs. COVID Immunization 427,340.00.

**DISCUSSION:**

This agreement is to implement qualifying local public health programs.

**IMPACT ON HUMAN RESOURCES:**

The employees involved in these programs will continue to require the same human resources that they've been receiving. There are no additional resources needed at this time.

**IMPACT ON BUDGET:**

This is a budgeted item.

**IMPACT ON FACILITIES:**

The employees involved in these programs will continue to use the same facilities that is currently being using.

**IMPACT ON TECHNOLOGY:**

The employees involved in these programs will continue to use the same technology that they have been using.

**CONFORMITY TO COUNTY PRIORITIES:**

The Genesee County Tobacco Retail and Licensing program is working to promote and improve healthy safe and livable communities, long term financial stability, inclusive collaborative cultures, and community growth through providing tobacco, vaping and smoking cessation education to tobacco vendors and schools and throughout diverse communities. Conducting investigation and

Synar and Non-Synar activities to eliminate sales of tobacco and vaping products to individuals under the age of 21. Lastly to ensure all facilities are current on licensing and have submitted the associated fee and or fines.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to accept Emerging Threats Local Health Departments (ETLHD) 2025 grant funds issued by the Michigan Department of Health and Human Services (MDHHS) for the current budget in a total amount of \$427,340.00, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 11, 2024 meeting of the Human Services Committee of this Board).

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	427,340.00	427,340.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	427,340.00	427,340.00	0.00	0.00	
		0	0			

<b>PROJECT TITLE</b>	<b>ALLOCATION AMOUNT</b>
COVID Immunization	427,340.00
<b>TOTAL</b>	<b>\$ 427,340.00</b>



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

**File #:** RES-2024-1495

**Agenda Date:** 12/11/2024

**Agenda #:** 5.

**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Michelle Estell RS., MSA, Health Officer

**RE:** Approval to accept annual funding for Local Health Department Cooperative Agreement (CO) 2025 from the Michigan Department of Health and Human Services, in the amount of \$9,247,576.00, for various local public health programs

### **BOARD ACTION REQUESTED:**

Request to accept annual funding for Local Health Department Cooperative Agreement (CO) 2025 in total amount \$9,247,576.00.

### **BACKGROUND:**

Request to accept Local Health Department Cooperative Agreement (CO) 2025 funding from Michigan Department of Health and Human Services (MDHHS) for various local public health programs. Public Health Emergency Preparedness (PHEP) 10/1 - 6/30 1 31,923.00 Body Art Fixed Fee 27,480.00 Children's Special Hlth Care Services (CSHCS) Care Coordination 4 0,000.00 CSHCS Medicaid Outreach 2 66,277.00 Childhood Lead Poisoning Prevention 2 0,000.00 Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy 2 84,819.00 MCH - Children 322,297.00 Emerging Threats - Hepatitis C 93,204.00 Fetal Infant Mortality Review (FIMR) Case Abstraction 4 ,115.00 Food ELPHS 613,242.00 Family Planning Services 545,700.00 Hearing ELPHS 203,507.00 HIV PrEP Clinic 75,000.00 HIV Prevention 130,000.00 Immunization Action Plan (IAP) 1 85,883.00 Infection Prevention and Healthcare- Associated Infections Response Support 1 ,000,000.00 Infant Safe Sleep 7 0,000.00 Lactation Consultant 1 40,000.00 Local MCH 119,689.00 MDHHS-Essential Local Public Health Services (ELPHS) 1 ,477,771.00 Public Health Infrastructure 1 76,184.00 Sexually Transmitted Infection (STI) Control 1 87,086.00 Tuberculosis (TB) Control 1,626.00 Immunization Fixed Fees 1 5,950.00 Vision ELPHS 203,507.00 Immunization Vaccine Quality Assurance 5 2,672.00 WIC Breastfeeding 197,767.00 WIC Resident Services 2,218,179.00 EGLE Drinking Water and Onsite Wastewater Management 4 43,698.00 TOTAL \$ 9,247,576.00.

### **DISCUSSION:**

This is an agreement to implement qualifying local public health programs.

### **IMPACT ON HUMAN RESOURCES:**

The employees involved in these programs will continue to require the same human resources that they've been receiving. There are no additional resources needed at this time.

### **IMPACT ON BUDGET:**

This is a budgeted item.

**IMPACT ON FACILITIES:**

The employees involved in these programs will continue to use the same facilities that is currently being using.

**IMPACT ON TECHNOLOGY:**

The employees involved in these programs will continue to use the same technology that they have been using.

**CONFORMITY TO COUNTY PRIORITIES:**

The Genesee County Health Department works to promote and improve healthy safe and livable communities, long term financial stability, inclusive collaborative cultures, and community growth through providing clear communication, quality services, connection to available resources and collaboration community partner and other service providers in a way that is equitable and inclusive.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize accepting Local Health Department Cooperative Agreement (CO) 2025 grant funds issued by the Michigan Department of Health and Human Services (MDHHS) for the current budget in a total amount of \$ 9,247,576.00, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Human Services Committee of this Board).

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	31,646.00	0.00	31,646.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	0.00	0.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	2,380.00	0.00	2,380.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	MDHHS Fixed Unit Rate	0.00	0.00	0.00	0.00	
	<b>Total Source of Funds</b>	34,026.00	0.00	34,026.00	0.00	
	<b>Totals</b>	34,026.00	0.00	34,026.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Public Health Emergency Preparedness (PHEP) 10/1 - 6/30

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	12,862.00	0.00	12,862.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	131,923.00	131,923.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	6,758.00	0.00	6,758.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	151,543.00	131,923.00	19,620.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Body Art Fixed Fee

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	0.00	0.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	Body Art Fee	27,480.00	27,480.00	0.00	0.00	
	<b>Totals</b>	27,480.00	27,480.00	0.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Children's Special Hlth Care Services (CSHCS) Care Coordination

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	0.00	0.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	CSHCS Care Coordination	40,000.00	40,000.00	0.00	0.00	
	<b>Totals</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: CSHCS Medicaid Outreach

11/20/2024

**Source of Funds**

	Category	Total	Amount	Cash	Inkind	Narrative
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	352,724.0 0	352,724.0 0	0.00	0.00	
	Required Match - Local	352,724.0 0	0.00	352,724.0 0	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	0.00	0.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	91,398.00	0.00	91,398.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	796,846.0 0	352,724.0 0	444,122.0 0	0.00	

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	20,000.00	20,000.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	20,000.00	20,000.00	0.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	284,819.00	284,819.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	284,819.00	284,819.00	0.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: MCH - Children

11/20/2024

**Source of Funds**

	Category	Total	Amount	Cash	Inkind	Narrative
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	0.00	0.00	0.00	0.00	
	MCH Funding	322,297.00	322,297.00	0.00	0.00	Attachment : <u>Genesee-PLAN-FY25 (ESCMCH, IAP, VFC.DOCX)</u>
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	322,297.00	322,297.00	0.00	0.00	

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	93,204.00	93,204.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	65,000.00	0.00	65,000.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	158,204.00	93,204.00	65,000.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Fetal Infant Mortality Review (FIMR) Case Abstraction

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	0.00	0.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	Fetal Infant Mortality Review	4,115.00	4,115.00	0.00	0.00	
	<b>Totals</b>	<b>4,115.00</b>	<b>4,115.00</b>	<b>0.00</b>	<b>0.00</b>	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Food ELPHS

11/20/2024

**Source of Funds**

	Category	Total	Amount	Cash	Inkind	Narrative
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	1,126,334 .00	0.00	1,126,334 .00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	613,242.0 0	613,242.0 0	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	130,810.0 0	0.00	130,810.0 0	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	1,870,386 .00	613,242.0 0	1,257,144 .00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Family Planning Services

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	5,000.00	0.00	5,000.00	0.00	
	Fees and Collections - 3rd Party	6,665.00	0.00	6,665.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	845,000.00	0.00	845,000.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	545,700.00	545,700.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	94,000.00	0.00	94,000.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	1,496,365.00	545,700.00	950,665.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Hearing ELPHS

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	7,500.00	0.00	7,500.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	203,507.00	203,507.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	12,625.00	0.00	12,625.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	223,632.00	203,507.00	20,125.00	0.00	

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	75,000.00	75,000.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	42,500.00	0.00	42,500.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	117,500.00	75,000.00	42,500.00	0.00	
		0				

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: HIV Prevention

11/20/2024

**Source of Funds**

	Category	Total	Amount	Cash	Inkind	Narrative
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	130,000.00	130,000.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	130,000.00	130,000.00	0.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Immunization Action Plan (IAP)

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	233,404.00	0.00	233,404.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	185,883.00	185,883.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	42,733.00	0.00	42,733.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	<b>462,020.00</b>	<b>185,883.00</b>	<b>276,137.00</b>	<b>0.00</b>	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Infection Prevention and Healthcare- Associated Infections Response Support

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	1,000,000.00	1,000,000.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	1,000,000.00	1,000,000.00	0.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Infant Safe Sleep

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	70,000.00	70,000.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	70,000.00	70,000.00	0.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Lactation Consultant

11/20/2024

**Source of Funds**

	Category	Total	Amount	Cash	Inkind	Narrative
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	140,000.00	140,000.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	140,000.00	140,000.00	0.00	0.00	

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	119,689.00	119,689.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	119,689.00	119,689.00	0.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Medicaid Outreach

11/20/2024

**Source of Funds**

	Category	Total	Amount	Cash	Inkind	Narrative
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	266,277.0 0	266,277.0 0	0.00	0.00	
	Required Match - Local	385,447.0 0	0.00	385,447.0 0	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	0.00	0.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	651,724.0 0	266,277.0 0	385,447.0 0	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: MDHHS-Essential Local Public Health Services (ELPHS)

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	1,477,771.00	1,477,771.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	1,477,771.00	1,477,771.00	0.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Public Health Infrastructure

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	176,184.00	176,184.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	176,184.00	176,184.00	0.00	0.00	

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	14,800.00	0.00	14,800.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	187,086.00	187,086.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	201,886.00	187,086.00	14,800.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Tuberculosis (TB) Control

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	291,213.00	0.00	291,213.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	1,626.00	1,626.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	156,806.00	0.00	156,806.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	449,645.00	1,626.00	448,019.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: Immunization Fixed Fees

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	0.00	0.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	IMM: VFC - AFIX Visits	15,950.00	15,950.00	0.00	0.00	
	<b>Totals</b>	15,950.00	15,950.00	0.00	0.00	

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	7,500.00	0.00	7,500.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	203,507.00	203,507.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	12,627.00	0.00	12,627.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	223,634.00	203,507.00	20,127.00	0.00	

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	26,938.00	0.00	26,938.00	0.00	
	Fees and Collections - 3rd Party	203,762.00	0.00	203,762.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	52,672.00	52,672.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	33,929.00	0.00	33,929.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	317,301.00	52,672.00	264,629.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: WIC Breastfeeding

11/20/2024

**Source of Funds**

	Category	Total	Amount	Cash	Inkind	Narrative
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	197,767.00	197,767.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	0.00	0.00	0.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	197,767.00	197,767.00	0.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: WIC Resident Services

11/20/2024

**Source of Funds**

	Category	Total	Amount	Cash	Inkind	Narrative
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	0.00	0.00	0.00	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	2,500.00	0.00	2,500.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	2,218,179.00	2,218,179.00	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	235,007.00	0.00	235,007.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	2,455,686.00	2,218,179.00	237,507.00	0.00	

Source of Funds for Local Health Department - 2025  
 Agency: Genesee County Health Department  
 Application: EGLE Drinking Water and Onsite Wastewater Management

11/20/2024

**Source of Funds**

	<b>Category</b>	<b>Total</b>	<b>Amount</b>	<b>Cash</b>	<b>Inkind</b>	<b>Narrative</b>
<b>1</b>	<b>Source of Funds</b>					
	Fees and Collections - 1st and 2nd Party	279,111.0 0	0.00 0	279,111.0 0	0.00	
	Fees and Collections - 3rd Party	0.00	0.00	0.00	0.00	
	Federal or State (Non MDHHS)	0.00	0.00	0.00	0.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Federally Provided Vaccines	0.00	0.00	0.00	0.00	
	Federal Medicaid Outreach	0.00	0.00	0.00	0.00	
	Required Match - Local	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Local Non-ELPHS	0.00	0.00	0.00	0.00	
	Other Non-ELPHS	0.00	0.00	0.00	0.00	
	MDHHS Non Comprehensive	0.00	0.00	0.00	0.00	
	MDHHS Comprehensive	443,698.0 0	443,698.0 0	0.00	0.00	
	MCH Funding	0.00	0.00	0.00	0.00	
	Local Funds - Other	98,414.00	0.00	98,414.00	0.00	
	Inkind Match	0.00	0.00	0.00	0.00	
	<b>MDHHS Fixed Unit Rate</b>					
	<b>Totals</b>	821,223.0 0	443,698.0 0	377,525.0 0	0.00	

<b>PROJECT TITLE</b>	<b>ALLOCATION AMOUNT</b>
Public Health Emergency Preparedness (PHEP) 10/1 - 6/30	131,923.00
Body Art Fixed Fee	27,480.00
Children's Special Hlth Care Services (CSHCS) Care Coordination	40,000.00
CSHCS Medicaid Outreach	266,277.00
Childhood Lead Poisoning Prevention	20,000.00
Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy	284,819.00
MCH - Children	322,297.00
Emerging Threats - Hepatitis C	93,204.00
Fetal Infant Mortality Review (FIMR) Case Abstraction	4,115.00
Food ELPHS	613,242.00
Family Planning Services	545,700.00
Hearing ELPHS	203,507.00
HIV PrEP Clinic	75,000.00
HIV Prevention	130,000.00
Immunization Action Plan (IAP)	185,883.00
Infection Prevention and Healthcare- Associated Infections Response Support	1,000,000.00
Infant Safe Sleep	70,000.00
Lactation Consultant	140,000.00
Local MCH	119,689.00
MDHHS-Essential Local Public Health Services (ELPHS)	1,477,771.00
Public Health Infrastructure	176,184.00
Sexually Transmitted Infection (STI) Control	187,086.00
Tuberculosis (TB) Control	1,626.00
Immunization Fixed Fees	15,950.00
Vision ELPHS	203,507.00
Immunization Vaccine Quality Assurance	52,672.00
WIC Breastfeeding	197,767.00
WIC Resident Services	2,218,179.00
EGLE Drinking Water and Onsite Wastewater Management	443,698.00
<b>TOTAL</b>	<b>\$ 9,247,576.00</b>



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1496

**Agenda Date:** 12/11/2024

**Agenda #:** 6.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Michelle Estell RS., MSA Health Officer

**RE:** Approval of a Letter of Agreement (LOA) between the Genesee County Health Department and Region 10 Prepaid Inpatient health Plan (PIHP) to implement tobacco compliance services utilizing Designated Youth Tobacco Use Representatives

### **BOARD ACTION REQUESTED:**

Request to approve Letter of Agreement (LOA) with Region 10 Prepaid Synar Youth Tobacco Services.

### **BACKGROUND:**

This is an annual renewal contract. This agreement has occurred yearly between the Genesee County Health Department and Region 10 Prepaid Inpatient Health Plan (PIHP) to implement tobacco compliance services utilizing the Designated Youth Tobacco Use Representatives (DYTUR).

### **DISCUSSION:**

This agreement is to implement tobacco compliance services in community norms to impact youth tobacco sales trends in Genesee County.

### **IMPACT ON HUMAN RESOURCES:**

The employees involved in these programs will continue to require the same human resources that they've been receiving. There are no additional resources needed at this time.

### **IMPACT ON BUDGET:**

The Letter of Agreement will not exceed \$34,108.42 for a period from October 1, 2024, through September 30, 2025. The Funding Account is 2211-603.01-634.012; Funding Source: Region 10 Prepaid Inpatient Health Plan. No Additional County Appropriations are needed.

### **IMPACT ON FACILITIES:**

The employees involved in these programs will continue to use the same facilities that is currently being used.

### **IMPACT ON TECHNOLOGY:**

The employees involved in these programs will continue to use the same technology that they have been using.

**CONFORMITY TO COUNTY PRIORITIES:**

The Genesee County Tobacco Retail and Licensing program is working to promote and improve healthy safe and livable communities, long term financial stability, inclusive collaborative cultures, and community growth through providing tobacco, vaping and smoking cessation education to tobacco vendors and schools and throughout diverse communities. Conducting investigation and Synar and Non-Synar activities to eliminate sales of tobacco and vaping products to individuals under the age of 21. Lastly to ensure all facilities are current on licensing and have submitted the associated fee and or fines.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize entering into a grant agreement between Genesee County and Region 10 Prepaid Inpatient Health Plan to fund tobacco vendor education and Synar and Non-Synar actives programs at the Health Department, for the period commencing October 1, 2024, through September 30, 2025, in an amount not to exceed \$34,108.42 with no additional General Fund appropriation required, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Human Services Committee of this Board), and the Chairperson of this Board is authorized to execute the grant agreement on behalf of Genesee County.



**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Michelle Estell RS., MSA  
Health Officer

**RE:** Request to approve Letter of Agreement (LOA) with Region 10 Prepaid Synar Youth Tobacco Services

**BOARD ACTION REQUESTED –**

Request to approve Letter of Agreement (LOA) with Region 10 Prepaid Synar Youth Tobacco Services.

**BACKGROUND –**

This is an annual renewal contract. This agreement has occurred yearly between the Genesee County Health Department and Region 10 Prepaid Inpatient Health Plan (PIHP) to implement tobacco compliance services utilizing the Designated Youth Tobacco Use Representatives (DYTUR).

**DISCUSSION –**

This agreement is to implement tobacco compliance services in community norms to impact youth tobacco sales trends in Genesee County.

**IMPACT ON HUMAN RESOURCES –**

The employees involved in these programs will continue to require the same human resources that they've been receiving. There are no additional resources needed at this time.

**IMPACT ON BUDGET –**

The Letter of Agreement will not exceed \$34,108.42 for a period from October 1, 2024 through September 30, 2025. The Funding Account is 2211.603.01-957.004; Funding Source: Region 10 Prepaid Inpatient Health Plan. No Additional County Appropriations are needed.

**IMPACT ON FACILITIES –**

The employees involved in these programs will continue to use the same facilities that is currently being used.

**IMPACT ON TECHNOLOGY –**

The employees involved in these programs will continue to use the same technology that they have been using.

**CONFORMITY TO COUNTY PRIORITIES –**

The Genesee County Tobacco Retail and Licensing program is working to promote and improve healthy safe and livable communities, long term financial stability, inclusive collaborative cultures, and community growth through providing tobacco, vaping and smoking cessation education to tobacco vendors and schools and throughout diverse communities. Conducting investigation and Synar and Non-Synar activities to eliminate sales of tobacco and vaping products to individuals under the age of 21. Lastly to ensure all facilities are current on licensing and have submitted the associated fee and or fines.

## LETTER OF AGREEMENT

Between

Region 10 Prepaid Inpatient Health Plan  
2186 Water St.  
Port Huron, MI 48060

And

Genesee County Health Department (Provider)  
630 S. Saginaw Street, Suite 4  
Flint, MI 48503

### PURPOSE:

- This Letter of Agreement acknowledges that the Region 10 Prepaid Inpatient Health Plan (PIHP) authorizes Genesee County Health Department (Provider) to perform Synar youth tobacco services as described in Attachment A (Services Description).

### SERVICES RENDERED:

- Provider responsibilities include:
  - Service details outlined in the Services Description (Attachment A).
- PIHP responsibilities include:
  - Payment Fee and Terms as described.

### TERM:

- The effective date of this Agreement is October 1, 2024, through September 30, 2025.

### FEE

- The PIHP agrees to purchase up to 31 units of Synar Tobacco Compliance Checks MBO 4002/V02 at \$148.04 per unit not-to-exceed \$4,589.24.
- The PIHP agrees to purchase up to 112 units of Non-Synar Tobacco Compliance Checks MBO 4001/V02 at \$148.04 per unit not-to-exceed \$16,580.48.
- The PIHP agrees to purchase up to 118 units of Tobacco Vendor Education at \$109.65 per unit not-to-exceed \$12,938.70.
- Total fees not to exceed \$34,108.42 with mileage costs included in the total contract fees. The budget amount will be utilized throughout the entire term of this Agreement.

### TERMS OF PAYMENT:

- The PIHP agrees to pay the provider upon submission of a monthly invoice due the 10<sup>th</sup> of the month following the month in which services were provided. Units invoiced shall not exceed the amount listed within the Agreement.
- Services shall be provided within the Provider's geographical boundaries (county lines).
- Payment is contingent upon the PIHP's satisfaction of services.
- This contract obligation is contingent upon the availability of sufficient PIHP funding.
- The PIHP will not purchase services not listed in the PIHP/Provider agreement or services at locations not listed in the PIHP/Provider agreement contained herein.

### ADDITIONAL:

- Either party may terminate this Agreement at any time with 30 days prior written notice.

\_\_\_\_\_  
Region 10 PIHP Board Chairman / Designee

\_\_\_\_\_  
Authorized Provider Signature  
Genesee County Health Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Attachment A**  
Synar Youth Tobacco Services Description

The Provider shall carry out its responsibilities under this LOA as detailed and as approved by the PIHP.

Region 10 PIHP shall contract with Genesee County Health Department to be the Designated Youth Tobacco Use Representative (DYTUR) for Genesee County. The DYTUR is responsible for conducting Synar Tobacco Prevention Services, including Non-Synar Tobacco Compliance Checks, Synar Tobacco Compliance Checks, and Tobacco Vendor Education.

Provider responsibilities:

1. Maintain the appropriate and current licensure or certification under applicable state statutes and regulations.
2. Ensure that PIHP policies are followed.
3. Ensure services are provided in accordance with the Michigan Department of Health and Human Services (MDHHS) SUD Services Policy Manual.
4. Specific Provider Services:
  - a. Conduct Non-Synar Tobacco Compliance Checks per MDHHS/OROSC Synar protocol with tobacco retailers in Genesee County.
  - b. Conduct Synar Tobacco Compliance Checks per MDHHS/OROSC Synar protocol with tobacco retailers identified within the official sample sent from MDHHS/OROSC.
    - i. Provider shall conduct compliance checks with at least 20% of retailers on the county's Master Retailer List.
  - c. Conduct Tobacco Vendor Education per MDHHS/OROSC Synar protocol with tobacco retailers within Genesee County.
  - d. Ensure that Synar tobacco Compliance Checks are completed by male and female youth in accordance with a ratio established by the PIHP.
  - e. Supply sixteen (16) – nineteen (19) year old youths to conduct both Non-Synar and Synar tobacco Compliance Checks.
    - i. Ensure that employing students complies with the Youth Employment Act and follows Workers Compensation rules regarding the Youth Employment Standard.
    - ii. All paid youth workers must be covered by Worker Compensation and possess work permits. Student work permits must be on file with the employing agency.
    - iii. Workers Compensation policy needs to cover the youth employed to conduct tobacco Compliance Checks.
    - iv. Maintain on file a copy of the youth's Work Permit, information can be found here: [http://www.michigan.gov/mde/0,4615,7-140-6530\\_2629\\_59590---,00.html](http://www.michigan.gov/mde/0,4615,7-140-6530_2629_59590---,00.html)
  - f. Endeavor to achieve a twenty percent (20%) or less Retailer Violation Rate (RVR).
  - g. Track staff hours utilizing the Region 10 Tobacco Quarterly Report and also expenditures related to this Letter of Agreement.

- h. Required Reporting
    - i. Program protocols and procedures (initial)
    - ii. Michigan Prevention Data System (MPDS):
      - Provider shall enter all DYTUR activities by the tenth (10<sup>th</sup>) of the month for the previous month's activities.
        - Provider shall ensure that activities are entered accurately and in accordance with the group guide sheet provided by the PIHP.
        - Provider shall include name and full address of retailer in the "Notes" section of the activity screen for each compliance check and vendor education visit completed.
    - iii. Original Youth Tobacco Act (YTA) Compliance Check Reporting forms for each Synar Compliance Check conducted due to the PIHP by identified due date.
    - iv. Copy of Non-Synar Compliance Check Reporting forms for each Non-Synar Compliance Check conducted.
    - v. Revised Genesee County Master Retailer List in accordance with guidelines given by the Michigan Department of Health and Human Services (MDHHS)/Office of Recovery Oriented Systems of Care (OROSC).
    - vi. Complete Region 10 Tobacco Quarterly Report on a quarterly basis. Due the fifteenth (15<sup>th</sup>) day following the end of each quarter.
5. Subcontracts
- a. The services provided under this contract shall not be subcontracted without the express written approval of the PIHP. PROVIDER assures for any subcontracted service or product:
    - i. That a written subcontract is executed by all affected parties prior to the initiation of any new subcontract activity. Exceptions to this policy may be granted by the PIHP upon written request within thirty (30) days of execution of the Contract.
    - ii. That any executed subcontract to this Contract shall require the subcontractor to comply with all applicable terms and conditions of this Contract. In the event of a conflict between this Contract and the provisions of the subcontract, the provisions of this Contract shall prevail.
  - b. A conflict between this Contract and a subcontract shall not be deemed to exist where the subcontract:
    - i. Contains additional non-conflicting provisions not set forth in this contract.
    - ii. Restates provisions of this Contract to afford the PROVIDER the same or substantially the same rights and privileges as the PIHP; or
    - iii. Requires the subcontractor to perform duties and/or services in less time than that afforded the PROVIDER in this Contract.
    - iv. Does not affect the PROVIDER's accountability to the PIHP for the subcontracted activity.
    - v. Requires any billing or request for payment for subcontract costs is supported by a valid subcontract and adequate source documentation on costs and services.
    - vi. Acknowledges the PROVIDER will submit a copy of the executed subcontract if requested by the PIHP.

- c. Subcontracts in support of programs or elements utilizing funds provided by the PIHP, the State of Michigan or the federal government in excess of \$10,000.00 shall contain provisions or conditions that will:
  - i. Allow the PROVIDER or PIHP to seek administrative, contractual, or legal remedies in instances in which the PROVIDER violates or breaches contract terms and provide for such remedial action as may be appropriate.
  - ii. Provide for termination by the PROVIDER, including the manner by which termination will be affected and the basis for settlement.
  - iii. This Contract shall be binding upon the Parties hereto and their respective successors and shall be binding on the assigns of the PIHP.

PIHP responsibilities:

1. Payment Fee and Terms as described.
2. In the event circumstance occur that are not reasonably foreseen, or are beyond the control of the PIHP, that reduces or otherwise interferes with the PIHP's ability to provide or maintain specified supports / services for its service area, the PIHP shall provide immediate notice to the Provider if it would result in any reduction of the funding terms upon which this agreement is contingent.
3. Contract Monitoring
  - a. Assignment of staff member to ensure regular monitoring and reporting on the Provider's performance, as well as actions to insure performance improvement and compliance with all stated requirements.
  - b. Conduct ongoing monitoring of Provider with formal contract monitoring reviews occurring no less than annually.
  - c. Conduct follow-up reviews/monitoring to verify that any action plan is implemented.

Fraud and Abuse reporting responsibilities:

The PIHP has responsibility and authority to make fraud and/or abuse referrals to the Office of the Attorney General, Health Care Fraud Division. Providers who have any suspicion or knowledge of fraud and / or abuse within any of the PIHP's programs must report directly to the PIHP by calling (810) 966-3399 or by sending a memo to:

**Corporate Compliance Officer  
Region 10 PIHP  
2186 Water St.  
Port Huron, MI 48060**

When reporting suspected fraud and/or abuse, the provider should supply, if possible, the following information to the PIHP:

1. Name of the complaint.

2. The name of the individuals or entity involved in the suspected fraud and/or abuse, including name, address, phone number, and Medicaid identification number and/or any other identifying information.

The Provider shall not attempt to investigate or resolve the reported alleged fraud and/or abuse. The Provider must cooperate fully in any investigation by the PIHP, MDHHS or Office of the Inspector General, and with any subsequent legal action that may arise from such investigation.

Other:

1. Amendments:
  - a. Any amendments or changes to the terms and services of this agreement shall only become effective upon mutual acceptance and signed by both parties of any such amendments.
2. This Agreement shall be construed according to the laws of the State of Michigan as to the interpretation, construction, and performance.
3. The parties hereto and their officers, employees, servants, and agents shall perform all their respective duties and obligations under this Agreement in compliance with all applicable federal, state, and local laws, ordinances, rules, and regulations.

**REQUIRED REPORTS**

Reporting Requirement	Reporting Frequency	Reference
W-9	Initial	Region 10 PIHP Form Index
ACH Authorization	Initial	Region 10 PIHP Form Index
National Provider Identifier (NPI) Submission	Initial	Provider Responsibility
MPDS Reporting	Monthly	Provider Responsibility
Tobacco Quarterly Report	Quarterly Report	As identified by PIHP
Master Retailer List Updates	Annual	As identified by PIHP
Non-Synar Compliance Check Forms	Annual	As identified by PIHP
Original Synar Compliance Check Forms	Annual	As identified by PIHP
Invoice	Monthly	Provider Responsibility

All PIHP forms can be found at [www.Region10PIHP.org](http://www.Region10PIHP.org)

**PREVENTION SERVICES**

<b>MBO</b>	<b>STRATEGY CODE</b>	<b>PREVENTON SERVICE</b>	<b>PREVENTION SERVICE DESCRIPTION</b>	<b>UNIT OF MEASURE</b>	<b>PLANNED UNITS</b>	<b>UNIT COST</b>	<b>AMOUNT</b>
4001	V02	Non-Synar Tobacco Compliance Checks	Use of youth decoys to complete tobacco compliance checks with randomly selected tobacco retailers throughout Genesee County	15-minute MPDS Unit	112	\$148.04	\$16,580.48
4002	V02	Synar Tobacco Compliance Checks	Use of youth decoys to complete formal tobacco compliance checks with tobacco retailers selected by MDHHS.	1 Check	31	\$148.04	\$4,589.24
4003	V02	Tobacco Vendor Education	Provide tobacco education per MDHHS protocol to tobacco retailers in Genesee County.	15-minute MPDS Unit	118	\$109.65	\$12,938.70
Total							\$34,108.42



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1498

**Agenda Date:** 12/11/2024

**Agenda #:** 7.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Michelle Estell, RS, MA, Health Officer

**RE:** Approval of an agreement between Genesee County and Mott Children's Health Center, in the amount of \$66,511, to provide for the Kindergarten Oral Health Assessment (KOHA) Program; the costs for this agreement, fully grant funded, will be paid from account 2211-607.02-801.000

### **BOARD ACTION REQUESTED:**

Approval to extend the contract with Mott Children's Health Center to provide for oral health screenings to children entering their first year of school.

### **BACKGROUND:**

The Michigan Public Health Code requires that all children entering their first year of school have an oral health assessment prior to starting school [[MCL 333.9316 <https://www.legislature.mi.gov/\(S/frkl5kqd2fpymo2b1eucvj10\)/mileg.aspx?page=getobject&objectname=mcl-333-9316&query=on&highlight=dental>](https://www.legislature.mi.gov/(S/frkl5kqd2fpymo2b1eucvj10)/mileg.aspx?page=getobject&objectname=mcl-333-9316&query=on&highlight=dental)]. The Public Health Code also requires that the Michigan Department of Health and Human Services (MDHHS) establish and maintain a dental oral health assessment program in each area of the state served by a local health department (LHD). To accomplish this, MDHHS funds LHDs to conduct the oral health assessments.

### **DISCUSSION:**

The Genesee County Health Department has contracted with Mott Children's Health Dental Center (MCHC) to provide these services since the KOHA program's inception in 2023. MCHC is a trusted community resource with the dental expertise, professional staff in place to go into all local schools and provide oral health screenings free of charge to local families. **No additional county appropriation is needed.**

### **IMPACT ON HUMAN RESOURCES:**

There is no expected impact on facilities.

### **IMPACT ON BUDGET:**

Costs for this contract are budgeted from the account 2211-607.02-801.000 and are not to exceed \$66,511. **No additional county appropriation is needed.**

### **IMPACT ON FACILITIES:**

There is no expected impact on facilities.

### **IMPACT ON TECHNOLOGY:**

Standard forms of communication (email, phone, virtual meetings) technology will be utilized to

communicate with MCHC staff.

**CONFORMITY TO COUNTY PRIORITIES:**

The KOHA program contributes to a healthy, livable, and safe community by promoting early detection of dental issues, improving school readiness, and reducing health disparities. It ensures equitable access to preventive care for children, particularly in underserved areas, while fostering trust and collaboration between public health, schools, and families. This proactive approach enhances overall well-being and supports academic success, aligning with public health priorities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize entering into a contract between Genesee County and Mott Children's Health Center, whereby the contractor will provide services related to the Kindergarten Oral Health Assessment program, for the period commencing October 1, 2024, through September 30, 2025, at a cost not to exceed \$66,511.00 to be paid from account 2211-607.02-801.000 with no additional county appropriation required, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Human Services Committee of this Board), and the Chief Financial Officer is directed to record the attached budget amendment, and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PROJECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes: \_\_\_\_ (Go to Question 2)

No: \_\_\_\_ (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes: \_\_\_\_

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: \_\_\_\_

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ Contact Corporate Counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. **Services:** \_\_\_\_\_ 

  - Use the **Professional Service Contract Template**

- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact Corporate Counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact Corporate Counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact Corporate Counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by Corporate Counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
If **no**, contact Corporate Counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to Corporate Counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (Fiscal Services, Purchasing, Risk Management, or Corporate Counsel) to address your question prior to submission into Legistar.

# RECIPIENT CHECKLIST FOR DETERMINING IF THE ENTITY RECEIVING FUNDS HAS A CONTRACTOR OR SUBRECIPIENT RELATIONSHIP

This document is intended to help a recipient of federal funds make a judgment as to whether each agreement it makes, for the disbursement of federal program funds, casts the entity receiving the funds in the role of a subrecipient or a contractor. Based on 2 CFR Chapter I, Chapter II, Part 200 et al. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), issued by the U.S. Office of Management and Budget (OMB) on December 26, 2013, and effective for non-federal entities on December 26, 2014, the following information is intended for use by all non-federal entities.

## Important Terms:

**Recipient:** A non-federal entity that receives a federal award directly from a federal awarding agency to carry out an activity under a federal program. The term recipient does not include subrecipients. (See 2 CFR 200.86 of the Uniform Guidance.)

**Subrecipient:** A non-federal entity that receives a subaward for the purpose of carrying out part of a federal award. The subaward creates a federal assistance relationship with the subrecipient. (See 2 CFR 200.93 & .330 (a) of the Uniform Guidance.)

**Contractor:** A non-federal entity that receives a contract for the purpose of providing goods and services for the awarding non-federal entity's own use. The contract creates a procurement relationship with the contractor. The Uniform Guidance replaced the term "Vendor" with "Contractor." (See 2 CFR 200.22 & .330 (b) of the Uniform Guidance.)

**Instructions:** The "Characteristics" column in this checklist is based on language in the Uniform Guidance. The column lists characteristics that support the classification of a non-federal entity as a subrecipient or contractor. Since all of the characteristics listed may not be present in all cases, the Uniform Guidance recognizes that the recipient "...must use judgment in classifying each agreement as a subaward or a procurement contract." (2 CFR 200.330 (c).) In the "Explanations" column, AGA provides additional information to assist in answering the questions under "Characteristics." Answer each question by checking "yes" or "no" where indicated. Based on responses to the questions, a key provided at the end of each section will help in making a judgment as to whether a subrecipient or contractor relationship exists. White space is provided in between the "Characteristics" column and the "Explanation" column so that users can tailor this checklist to accommodate the unique aspects of various programs or jurisdictions.

**Note:** One check in a subrecipient box does not necessarily mean the entity is a subrecipient. A judgment should be based on the totality of responses.

Office \_\_\_\_\_

Entity receiving funds \_\_\_\_\_

Funding Source(s) \_\_\_\_\_

## Notes:

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# CHARACTERISTICS

# EXPLANATIONS

## Decision Making Authority

**200.330 a. 1** Determines who is eligible to receive what Federal assistance;

a. Does the entity determine who is eligible to participate in the federal program? 

Yes	No

**200.330 a.3** Has responsibility for programmatic decision making;

a. Does the entity have the ability to make decisions about how services will be delivered to participants, in accordance with federal programmatic requirements? 

Yes	No

**OR**

**200.330 b.4** Provides goods or services that are ancillary to the operation of the Federal program;

b. Does the entity provide goods or services for the recipient's own use? 

Yes	No

b. Does the entity provide services designated by the recipient to serve the recipient's participants without regard to specific federal programmatic requirements? 

Yes	No

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.  
If you selected "yes" to **EITHER** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

If the entity determines whether a participant meets a federal program's eligibility requirements for assistance, it is most likely a subrecipient.

A contractor may provide services to clients in a program after eligibility has been determined by the recipient.

If the entity has authority to make decisions regarding the delivery of service, operations, or types of assistance provided within the terms of the agreement, it is typically a subrecipient.

If the entity provides goods or services directly to the recipient or to program participants at the direction of the recipient and does not make programmatic decisions or adhere to program requirements, it is typically a contractor.

## Nature of Award

**200.330 a. 2** Has its performance measured in relation to whether objectives of a federal program were met;

a. Are the scope of work (or portion, if applicable) and terms and conditions of the agreement the same for the entity as they are for the recipient that received the federal funds? 

Yes	No

a. Is the entity carrying out completion of the goal of the grant (or part, if applicable) as stated in the federal award? 

Yes	No

**OR**

**200.330 b.5** Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. Does the recipient develop the scope of work and terms and conditions of the agreement to meet the recipient's needs? 

Yes	No

If you selected "yes" to **EITHER** item **a**, this is an indicator of a subrecipient relationship.  
If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor

## EXPLANATIONS

If the entity is providing a service for the recipient to meet the goal of the grant, it is a contractor; if the entity is providing a service that carries out a goal within the scope of the grant, it is a subrecipient. When a grant program contains multiple goals, it is possible for the recipient to complete part of the goals and for the entity to perform another part.

If the scope of the agreement is per the federal program terms/guidance, the entity is a subrecipient. A subrecipient may also provide programmatic or progress reports to ensure compliance with federal program requirements.

Conversely, if the scope of the agreement is per the recipient's terms and not federal program guidance, and if the recipient's oversight is governed only by the contract terms and conditions, it is a contractor.



**200.330 a.4** Is responsible for adherence to applicable Federal program requirements specified in the Federal award;

a. Funding to the entity depends on the entity's ability to best meet the objectives of the award. Although performance is measured against federal award objectives, the entity assumes little risk if the objectives are not met.

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

**OR**

**200.330 b.5** Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

b. The entity assumes financial risk if they fail to deliver the goods or services agreed upon.

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

If you selected "yes" to item **a**, this is an indicator of a subrecipient relationship. If you selected "yes" to item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
<input type="checkbox"/>	<input type="checkbox"/>

If the funding is given to the entity with a purpose of completing the goal of the grant, the recipient will be required to ensure the entity adheres to federal grant program guidance. The recipient will also be required to monitor the activities of the entity per Uniform Guidance section 200.331. The entity assumes little risk should federal grant guidance not be met. The risk falls with the recipient.

If the recipient directs specific activities to be completed by the entity, by providing goods or services, the risk falls on the entity to deliver, per the agreement terms. In this case, the entity would not be required to adhere to the federal grant program requirements, just the terms and conditions in the agreement with the recipient.

Criteria for Selection

EXPLANATIONS

**200.330 a.5** In accordance with its agreement, uses the Federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.

a. Does the entity demonstrate a financial or public need for funding to carry out a project or provide a service?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

a. Will the entity be contributing match or other non-Federal funding in support of the award?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

a. Will the entity be reimbursed for only actual costs incurred?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

**OR**

**200.330 b.3** Normally operates in a competitive environment;

b. Were procurement policies applied in the selection of the entity?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

b. Was the entity's proposed price a factor in the selection process?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

b. Will the entity derive a profit from the agreement?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

If you selected "yes" to **ANY** item **a**, this is an indicator of a subrecipient relationship. If you selected "yes" to **ANY** item **b**, this is an indicator of a contractor relationship.

Subrecipient	Contractor
<input type="checkbox"/>	<input type="checkbox"/>

If the entity was chosen because it has the best widgets or service for the price, it has a contractor relationship with the recipient. Typically, a procurement method is followed, such as a competitive bid or RFP process. In this type of agreement, the entity usually makes a profit by delivering this good or service to the recipient. Payments to contractors are typically made based on contract terms.

Conversely, if the entity was chosen because it was already providing a service within the guidelines of the grant program and wants to partner with the recipient to expand the delivery or assist in meeting the goal of the grant, it may be a subrecipient. Typically, the entity may not make a profit and may provide its own non-federal funding as match or cost sharing. The entity may have been chosen through an application process or an announcement of funding, as opposed to the procurement process described above. Payment to a subrecipient is generally based on actual expenses unless awarded on a fixed amount subaward (2 CFR 200.332). It is typical of subrecipients to submit budgets, financial reports, or copies of invoices to the recipient, to document activity.



**200.330 b.1** Provides the goods and services within normal business operations;

b. Is the entity's normal business to provide the goods or services being purchased in the agreement?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

**200.330 b.2** Provides similar goods or services to many different purchasers;

b. Does the entity provide the same goods or services to other organizations?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

If a federal program provides funding to modify public buildings for handicapped accessibility and the recipient provides funds to an entity to update the entity's building, per the terms of the award, then a subrecipient relationship exists.

Conversely, if the recipient hires an entity to update their own building to be handicapped accessible, then a contractor relationship exists.

If you selected "no" to **EITHER** item, it is an indicator of a subrecipient relationship. If you selected "yes" to **BOTH** items, it is an indicator of a contractor relationship.

Subrecipient	Contractor
<input type="checkbox"/>	<input type="checkbox"/>

Determination

EXPLANATIONS

Final Determination

Subrecipient	Contractor
<input type="checkbox"/>	<input type="checkbox"/>

Review all the entries and make an overall determination of the relationship. **Check the appropriate box in this section.**

**Determined by** \_\_\_\_\_ (enter name of person initially making decision) \_\_\_\_\_ (date)

**Approved by** \_\_\_\_\_ (enter name of person reviewing) \_\_\_\_\_ (date)

*Based on the relationship determined above, see additional guidance on requirements governing agreements. Section 200.331 - "Requirements for pass-through entities," for subrecipient agreements, Section 200.317 through 200.326 - "Procurement Standards," for contractor agreements.*

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# GENESEE COUNTY INSURANCE CHECKLIST

**PROFESSIONAL SERVICES CONTRACT FOR: Mott Children’s Health Dental Center**

Coverage Required	Limits (Figures denote minimums)
X 1. Workers Compensation	Statutory limits of Michigan
X 2. Employers’ Liability	\$500,000 accidental/disease \$1,000,000 policy limit, disease Including Premises/Operations
X 3. General Liability	\$1,000,000 per occurrence with \$2,000,000 aggregate Including Products/Completed Operations and Contractual Liability
X 4. Professional Liability	\$1,000,000 per occurrence with \$2,000,000 aggregate Including errors and omissions
5. Medical Malpractice	\$500,000 per occurrence \$1,000,000 in aggregate
6. Automobile liability	\$1,000,000 combined single limit each accident – Owned, Hired, Non-owned
7. Umbrella liability/Excess Coverage	\$1,000,000 BI & PD and PI
X 8. Genesee County named as an additional insured on other than worker’ compensation via endorsement. A copy of the endorsement or evidence of blanket Additional Insured language in the policy must be included with the certificate.	
X 9. Other Insurance Required: Abuse & Molestation - \$1,000,000 limit	
X 10. Best’s rating: A VIII or better, or its equivalent (Retention Group Financial Statements)	
X 11. The Certificate must state : Mott Children’s Health Dental Center – Health Dept.	

**Insurance Agent's Statement**

**I have reviewed the requirements with the bidder named below. In addition:**

\_\_\_\_\_ The above required policies carry the following deductibles:

\_\_\_\_\_

\_\_\_\_\_ Liability policies are **occurrence** \_\_\_\_\_ **claims made** \_\_\_\_\_

\_\_\_\_\_ Insurance Agent \_\_\_\_\_ Signature

**Prospective Contractor’s Statement**

I understand the insurance requirements and will comply in full if awarded the contract.

\_\_\_\_\_ Contractor \_\_\_\_\_ Signature

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Required general insurance provisions are provided in the checklist above. These are based on the contract and exposures of the work to be completed under the contract. Modifications to this checklist may occur at any time prior to signing of the contract. Any changes will require approval by the vendor/contractor, the department, and County Risk Manager. To the degree possible, all changes will be made as soon as feasible.



## CERTIFICATE OF INSURANCE

The CERTIFICATE OF INSURANCE neither affirmatively nor negatively amends, extends or alters the coverage afforded by these policies.

This is to certify that the following policies, subject to the terms, conditions and exclusions have been issued by this company. The company will mail to the party to whom this Certificate is issued a record of any material change in or cancellation of said policy or policies, but takes no responsibility for failure to do so.

<b>Additional Insured:</b> Genesee County Health Department c/o Mott Childrens Health Center 806 Tuuri Place Flint, MI 48503	<b>First Named Insured:</b> Mott Childrens Health Center 806 Tuuri Place Flint, MI 48503	<b>Producer:</b> Coverys Insurance Services 3100 West Road Building 1, Suite 200 East Lansing, MI 48823
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<b>POLICY PERIOD:</b> 01/01/2024 to 01/01/2025 at 12:01 A.M. Standard Time at Named Insured address above.	<b>DESCRIPTION OF BUSINESS:</b> Institution
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<b>COMMERCIAL LIABILITY POLICY</b>		<b>POLICY No:</b> 002MI000012423	<b>FORMER POLICY No:</b> 002MI000012423
Coverage Parts	Coverage Type / Retroactive Date	Limits	
Commercial General Liability	Claims Made Retroactive Date: 01/01/1987	\$1,000,000	Each Incident Limit
		\$3,000,000	General Aggregate
		\$3,000,000	Products-Completed Operations Aggregate
		\$1,000,000	Personal and Advertising Injury Limit (any one person or organization)
		\$50,000	Damages to Premises Rented to the Named Insured Limit (any one premises)
		\$5,000	Medical Expense Limit (any one person)
<b>Special Conditions:</b> With respect to Commercial General Liability, coverage is provided sharing in the limit of liability of Mott Childrens Health Center, only with respect to liability for INJURY caused, in whole or in part, by a NAMED INSURED'S acts or omissions or the acts or omissions of those acting on a NAMED INSURED'S behalf in the performance of a NAMED INSURED'S ongoing operations, or in connection with a NAMED INSURED'S premises owned by or rented to a NAMED INSURED. Other conditions and/or exclusions may apply. Please refer to the policy for applicable terms and conditions.			

Gregg L. Hanson  
President & CEO

Erin B. Bagley  
Assistant Secretary

## PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and **Mott Children's Health Center, a Michigan Children's Health Center**, whose principal place of business is located at **806 Tuuri Place, Flint, MI 48503** (the "Contractor") (the County and the Contractor together, the "Parties").

### 1. Agreement and Authority

Execution of this Agreement is authorized by Resolution # \_\_\_\_\_ issued by the Genesee County Board of County Commissioners.

### 2. Term

#### 2.1 Initial Term

The initial term of this Contract commences on **May 1, 2023**, and shall be effective through **September 30, 2024** (the "Initial Term").

#### 2.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

### 3. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services").

### 4. Compensation

*Budget Reimbursement.* The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed **\$64,626.00**. The Contractor's projected budget for the Initial Term of this Contract is attached as Exhibit C (the "Budget"). If this Contract is extended, the County and the Contractor will agree in writing on a projected Budget for each Extension Term.

4.1 If requested in writing by the Contractor, and supported by good cause, the Contract Administrator may authorize a transfer between Budget line items of up to 10% of the total annual Budget for a Contract Term. No such transfer is authorized until approved in writing by the Contract Administrator.

4.2 The County will not approve any expense not identified in the Budget, and the County will not approve any expenses in excess of the amounts identified in the Budget.

4.3 The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any supporting documentation such as time sheets and receipts for incurred expenses. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

5. **Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

6. **Contract Administrator**

The contract administrator for this Contract is **Tamara Brickey** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

7. **Warranties**

The Contractor warrants that:

7.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.

7.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.

7.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

7.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## **8. Suspension of Work**

### **8.1 Order to Suspend Performance**

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### **8.2 Necessary Actions Before Suspension**

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **9. Termination**

### **9.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

### **9.2 Immediate Termination**

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

9.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

**10. Equipment Purchased with County Funds**

10.1 The Contractor shall not purchase Equipment for the performance of this contract using funds provided by the County unless such purchase is clearly identified in a line item in Contractor's Budget.

10.2 Reporting

The Contractor agrees that any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract must be reported to the Contract Administrator upon purchase. For the purposes of this paragraph, Equipment is defined as tangible, non-expendable, personal property having useful life of more than 1 year and an acquisition cost of \$5,000 or more per unit.

10.3 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

**11. Nondiscrimination**

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the

duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

## **12. Freedom of Information Act**

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

## **13. Intellectual Property**

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

## **14. Audit Rights**

### **14.1 Certification of Accurate Information**

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

### **14.2 Inspection**

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### **14.3 Audit**

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable

grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

#### **14.4 Records Retention**

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

### **15. Identity Theft Prevention**

15.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

15.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

### **16. Insurance Requirements and Indemnification**

The Contractor agrees to obtain insurance coverage of the types and amounts required as set forth in the Insurance Checklist attached as Exhibit B and keep such insurance coverage in force throughout the life of this Contract.

#### **16.1 Insurance Certificate and Additional Insured Coverage**

The Contractor further agrees to provide certificates of insurance to the County evidencing the coverages specified in the Insurance Checklist, and including the County as an additional insured. Additional insured coverage is to be by proof of blanket additional insured coverage within the general liability policy or as provided by an endorsement specifying the County as an additional insured to the policy. Contractor's agent must provide a copy of the endorsement or language from the policy with the certificate of insurance.

#### **16.2 Indemnification**

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite.

## **17. Independent Contractor**

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

## **18. General Provisions**

### **18.1 Entire Contract**

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

18.1.1. The Contract – This Professional Services Contract

18.1.2. Exhibit A – The Scope of Work

18.1.3. Exhibit B – The Insurance Checklist

18.1.4. Exhibit C – The Contractor’s Budget

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

### **18.2 No Assignment**

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

### **18.3 Modification**

This Contract may be modified only in writing executed with the same formalities as this Contract.

### **18.4 Binding Effect**

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

### **18.5 Headings**

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

18.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

18.7 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

18.8 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

18.9 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

MOTT CHILDREN'S HEALTH

COUNTY OF GENESEE

By: Todd Wiseley  
Todd Wiseley  
President, CEO, Mott Children's Health

By: James Areny  
~~Ellen Ellenburg~~, Chairperson James Areny  
Board of County Commissioners

Date: 3/11/24

Date: 2/21/24

## EXHIBIT A Description of the Services

On Behalf of Genesee County Health Department, Mott Children's Health Dental Center will provide assessments to kindergarten aged children in Genesee County Schools. Guidance from the Michigan Department of Health and Human Services is attached below.



### Kindergarten Oral Health Assessment Program Guidelines

[Public Act 261 of 2020](#) was enacted to ensure that children enrolling into their first year of school have an opportunity to receive an oral health assessment prior to entering their first year of school. Included in this law is the requirement that the Michigan Department of Health and Human Services (MDHHS) establish and maintain a dental oral health assessment program in each area of the state served by a local health department (LHD). To accomplish this, MDHHS is funding LHDs to conduct the oral health assessments. This Kindergarten Oral Health Assessment Program (KOHA) guidance is for use by LHDs and any subcontractors the LHDs engage to implement the KOHA Program.

#### Roles and Responsibilities

- **Parent(s)/Guardian(s)** are responsible for getting their child's dental assessment prior to the first day of kindergarten if they choose to have their child assessed. Note that the law does not mandate the assessments, and there is no penalty for the student if a parent/guardian chooses not to have their child assessed.
- **Schools** facilitate the assessments by communicating the information to parents/guardians and by including dental assessments in their Roundups or registration events, if available.
- **LHDs** offer no-cost assessments to all eligible children within their service area and coordinate events with local schools and pre-K settings.
- **School officials** report a summary of student dental assessment data to MDHHS no later than November 1<sup>st</sup> of each year.

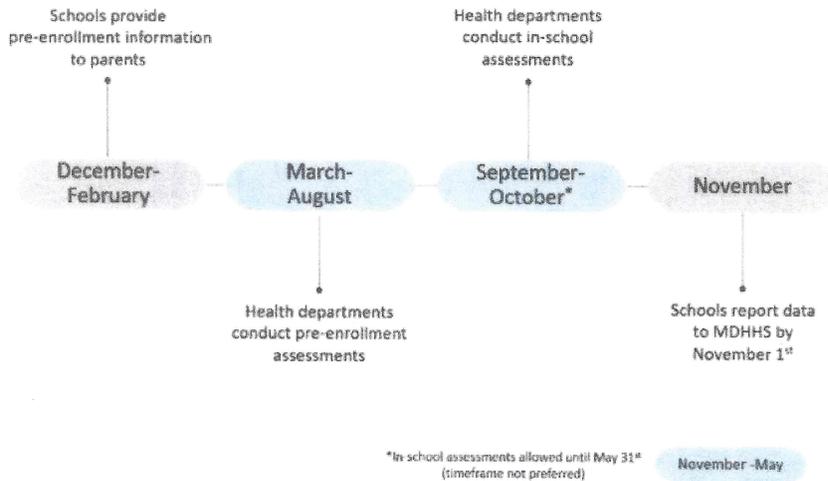
### **LHD/Subcontractor Legal Requirements**

- An LHD must be either designated as a grantee health agency under the [PA 161 Program](#) or permitted to operate as a [Mobile Dental Facility](#) within the state of Michigan, unless the LHD subcontracts all assessments to an outside agency. Any agency that is subcontracted by an LHD to conduct assessments on its behalf must be either designated as a grantee health agency under the PA 161 Program or permitted to operate as a Mobile Dental Facility within the state of Michigan.
- LHDs and subcontractors must follow all applicable federal, state, and local laws, and all administrative rules, regulations, and ordinances, including those required for their PA 161 designation and/or mobile dental facility permit approval.

### **Assessments**

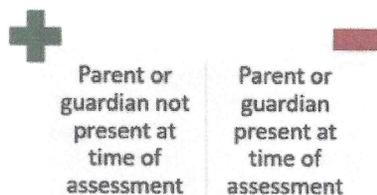
- The assessments must be offered to all eligible children within an LHD's service area free of charge and regardless of insurance status. Insurance may be billed for the service.
  - Note there are provisions in the law that also allow for private dental offices and school-contracted dental providers to provide the assessments.
- The assessments must be performed by a Registered Dental Hygienist, Dentist, or Dental Therapist.
- Effort should be made to complete as many assessments as possible prior to the start of the kindergarten school year, but no assessments should be done earlier than 6 months prior to the start of school. Assessments can be done during the kindergarten school year for the purpose of reaching children who did not receive an assessment prior to starting school, but should not be done as an agency's primary means of assessment.

## KOHA TIMELINE



- A signed consent form must be obtained from a parent/guardian in all instances where a parent/guardian is not present for the assessment. If a parent/guardian is present at the time of assessment, a signed consent form is not required; the choice of the parent/guardian to proceed with assessment at that time is considered active consent. Schools/pre-K settings will be responsible for providing the consent forms to parents/guardians and collecting them prior to the time of assessment. LHDs should work with local schools to coordinate this. LHDs should keep copies of signed consent forms in paper or electronic format. A KOHA consent form template has been created to facilitate parent/guardian notification and consent.

### Need for Signed Consent Form



- The results of assessment must be documented on the KOHA assessment form provided by MDHHS. The KOHA assessment form may also be used to notify parents/guardians of results. MDHHS Form 3305 (Health Appraisal Form) may be used in lieu of the KOHA assessment form if the parent/guardian presents it at the time of assessment or a school requires its use. The 3305 Form should be distributed and retained in the same manner as the KOHA assessment form.

- If a parent/guardian is present for the assessment: a copy of the completed assessment form should be given directly to the parent/guardian; the parent/guardian is responsible for returning the completed form to the school.
- If a parent/guardian is not present for the assessment:
  - the LHD and/or LHD subcontractor should provide the results to the parent/guardian in a manner that reasonably safeguards against accidental disclosure of protected health information;
  - the LHD and/or subcontractor should notify the school/pre-K setting that an assessment was done on the child (e.g. pass/refer/absent). It is not necessary to provide the school/pre-K setting with the full assessment. Any information provided to a school/pre-K setting about a child's assessment should be done in manner that reasonably safeguards against accidental disclosure of protected health information.
- Copies of completed assessment forms should be retained by the agency for its records; these may be kept in paper or electronic format.
- The Recommendations portion of the assessment form must be filled out completely by the person performing the assessment, signed and dated. Only categories of need are documented on the assessment form. It is not necessary to document the presence of fillings, sealants, or silver diamine fluoride.
- If assessment findings warrant referral for dental treatment, a referral should be provided to the parent/guardian at the time of assessment. If the parent/guardian is not present, the referral should be provided to the parent/guardian in a manner that reasonably safeguards against accidental disclosure of protected health information. The LHD/subcontractor should use its own referral form for this.
- The LHD should develop a list of local dental resources and provide when appropriate. The [Michigan Oral Health Directory](#) lists dental safety-net resources by county.
- An agency's referral and follow-up and abuse/neglect protocols in place under its PA 161 Program designation/mobile dentistry permit serve as its respective protocols for KOHA.

### **Data Reporting**

The LHD must report the following metrics in aggregate to MDHHS 30 days following the close of each fiscal quarter:

Screening Events: Number of screening events held on-site or off-site; do not count individual appointments/individual walk-in screenings as events  
Children Screened: Unduplicated count of all children screened, either at screening event or on an individual basis; **this will equal the sum of Routine Care +**  
No Urgent Needs: Number of children screened who had no urgent needs  
Treated Decay: Number of children screened who had treated decay present  
Untreated Decay: Number of children screened who had untreated decay present  
Routine Care Needed: Number of children screened who had routine care recommended; do not count as routine care if child given a referral  
Referral: Number of children screened who required **referral** for urgent/restorative needs or specialist care

Reporting instructions are detailed on Attachment 3 of an LHD's KOHA contract with MDHHS.

**For Additional Assistance**

Michele Kawabe, MPH, RDN, CDCES

Kindergarten Oral Health Assessment Program Consultant

Michigan Department of Health and Human Services - Oral Health Unit

(517) 342-4128

[kawabem@michigan.gov](mailto:kawabem@michigan.gov)



## KINDERGARTEN ORAL HEALTH ASSESSMENT FORM

The Kindergarten Oral Health Assessment law [*Public Health Code Act 368 Section 333.9316*] was passed to ensure that children entering their first year of school are able to receive an oral health assessment (dental screening) prior to starting school. Good oral health is important to help children stay healthy and ready to learn. This optional assessment will let you know if your child has any dental problems that require attention by a dentist. The assessment must be done by a Registered Dental Hygienist, Dentist, or Dental Therapist.

<b>STUDENT INFORMATION</b>	
Child's Name (Last, First, Middle)	Date of Birth (mm/dd/yy)
Address (Number, Street, City, Zip Code)	Home/Cell Phone Number
Parent/Guardian Name (Last, First, Middle)	Parent/Guardian Email
School Name	

<b>DENTAL EXAM OR ASSESSMENT RECOMMENDATIONS</b> (Licensed dental professional must complete this section)	
Date of Service	Type of service <input type="checkbox"/> Dental Exam <input type="checkbox"/> Dental Assessment
Findings (check all that apply) <input type="checkbox"/> No urgent needs <input type="checkbox"/> Treated decay <input type="checkbox"/> Untreated decay	Recommendations (check ONE) <input type="checkbox"/> Routine care <input type="checkbox"/> Referral for urgent needs/restorative care or specialist
Screening Provider (check one) <input type="checkbox"/> Dentist <input type="checkbox"/> Dental Therapist <input type="checkbox"/> Dental Hygienist	
Provider Signature	Agency/Local Health Department
Provider Name (print)	Phone

Additional Comments:

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**(USE SCHOOL LETTERHEAD AND COMPLETE FILLABLE SECTIONS)**

Dear Parent or Guardian,

The State of Michigan passed a law [*Public Health Code Act 368 Section 333.9316*] to ensure that children have an opportunity to receive an oral health assessment (dental screening) before they enter kindergarten. Good oral health is important to help children be healthy and ready to learn, and the purpose of the screening is to make sure your child does not have any dental problems that would prevent them from doing well in school.

We have partnered with the [Click or tap here to enter text](#) to provide oral health screenings on [Click or tap here to enter text](#). **This is a free screening.** Signing the consent will allow your child to receive the screening. A dental hygienist will perform the screening simply by looking into your child's mouth and noting what they see. The hygienist will be masked and gloved, and only single-use disposable supplies will be used. You will receive a letter notifying you of the results of the screening and if your child requires immediate attention by a dentist for any problems. Results of the screening will be shared with the school and will be kept confidential. No treatment will be done by the hygienist during the screening.

**Please complete this consent form and return it to the school as soon as possible.**

Sincerely,

[Click or tap here to enter text](#).

**KINDERGARTEN ORAL HEALTH ASSESSMENT CONSENT FORM**

\_\_\_\_\_  
Child's Name (Last, First, Middle) \_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Address (Number, Street, City, Zip Code)

\_\_\_\_\_  
Teacher \_\_\_\_\_  
School

\_\_\_\_\_  
Parent/Guardian Name (Last, First, Middle) \_\_\_\_\_  
Home/Cell Phone Number

- YES**, I give permission for my child to receive an oral health screening  
 **NO**, I do not give permission for my child to receive an oral health screening

**X** \_\_\_\_\_  
Parent/Guardian Signature \_\_\_\_\_  
Date



**EXHIBIT C**  
**Contractor's Projected Budget**  
**May 1, 2023 to September 30, 2024**

**Kindergarten Oral Health Assessment Program**  
**Budget Draft 2023**

Description	Total
<b>Registered Dental Hygienist</b> - one per school/event. Includes portion of salary and fringes	\$ 30,638
<b>RDA/CDA/DA</b> - One per school/event. Includes portion of salary and fringes	\$ 18,198
<b>Clinical Manager- Admin</b> -includes portion of salary and fringes	\$ 7,150
<b>Supplies:</b>	
Clerical - Paper, ink, laptop, printer, etc.	\$ 2,000
Clinical - Disposable mirrors, toothpaste, toothbrush, gloves, masks, tray covers, etc.	\$ 4,640
<b>Travel</b>	
Local travel for staff to/from schools @ .655/mile	\$ 2,000
 <b>GRAND TOTAL</b>	 <b><u>\$ 64,626</u></b>

**EXHIBIT B**  
**Insurance Checklist**  
**GENESEE COUNTY INSURANCE CHECKLIST**

PROFESSIONAL SERVICES CONTRACT FOR:

Mott Children's Health Dental Center

Coverage Required Limits (Figures denote minimums)

<input type="checkbox"/> 1. Workers' Compensation	Statutory limits of Michigan
<input type="checkbox"/> 2. Employers' Liability	\$100,000 accident/disease \$500,000 policy limit, disease Including Premises/operations
<input checked="" type="checkbox"/> 3. General Liability	\$1,000,000 per occurrence with \$2,000,000 aggregate Including Products/Completed Operations and Contractual Liability
<input checked="" type="checkbox"/> 4. Professional liability	\$1,000,000 per occurrence with \$2,000,000 aggregate Including errors and omissions
<input type="checkbox"/> 5. Automobile liability Owned, Hired, Non-owned	\$1,000,000 combined single limit each accident-
<input type="checkbox"/> 6. Umbrella liability/Excess Coverage	\$1,000,000 BI & PD and PI

7. Genesee County named as an additional insured on other than workers' compensation and professional liability via endorsement. A copy of the endorsement (blanket Additional Insured or endorsed policy naming Genesee County) must be included with the certificate.
8. Other insurance required: Abuse and Molestation - \$1,000,000 limit
9. Best's rating: A VIII or better, or its equivalent (Retention Group Financial Statements)
- 10 The certificate must state bid number and title

**Insurance Agent's Statement**

I have reviewed the requirements with the bidder named below. In addition:

The above required policies carry the following deductibles:

\_\_\_\_\_

Liability policies are *occurrence* \_\_\_\_\_ *claims made* \_\_\_\_\_

\_\_\_\_\_  
Insurance Agent

\_\_\_\_\_  
Signature

**Prospective Contractor's Statement**

I understand the insurance requirements and will comply in full if awarded the contract.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_

Required general insurance provisions are provided in the checklist above. These are based on the contract and exposures of the work to be completed under the contract. Modifications to this checklist may occur at any time prior to signing of the contract. Any changes will require approval by the vendor/contractor, the department and County Risk Manager. To the degree possible, all changes will be made as soon as feasible.

## PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the “Contract”) is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the “County”), and **Mott Children’s Health Center**, a **Michigan Children’s Health Center** whose principal place of business is located at **806 Turri Place, Flint, MI 48503** (the “Contractor”) (the County and the Contractor together, the “Parties”).

### 1. Term

#### 1.1 Initial Term

The initial term of this Contract commences on **October 1, 2024**, and shall be effective through **September 30, 2025** (the “Initial Term”).

#### 1.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the “Extension Terms”).

### 2. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the “Services”).

### 3. Compensation

*Budget Reimbursement.* The County will reimburse the Contractor for approved expenses incurred by the Contractor in the performance of this Contract. The total amount paid to the Contractor under this Contract shall not exceed \$66,511.00. The Contractor’s projected budget for the Initial Term of this Contract is attached as Exhibit B (the “Budget”). If this Contract is extended, the County and the Contractor will agree in writing on a projected Budget for each Extension Term.

- 3.1 If requested in writing by the Contractor, and supported by good cause, the Contract Administrator may authorize a transfer between Budget line items of up to 10% of the total annual Budget for a Contract Term. No such transfer is authorized until approved in writing by the Contract Administrator.
  - 3.2 The County will not approve any expense not identified in the Budget, and the County will not approve any expenses in excess of the amounts identified in the Budget.
  - 3.3 The Contractor must provide to the County quarterly invoices in a form acceptable to the County, along with any supporting documentation such as time sheets and receipts for incurred expenses. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.
4. **Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

5. **Contract Administrator**

The contract administrator for this Contract is **[Brad Snyder]** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

6. **Warranties**

The Contractor warrants that:

- 6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.

- 6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.
- 6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## **7. Suspension of Work**

### **7.1 Order to Suspend Performance**

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### **7.2 Necessary Actions Before Suspension**

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **8. Termination**

### **8.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

## 8.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

## 8.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

## 8.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

# 9. **Equipment Purchased with County Funds**

9.1 The Contractor shall not purchase Equipment for the performance of this contract using funds provided by the County unless such purchase is clearly identified in a line item in Contractor's Budget.

## 9.2 Reporting

The Contractor agrees that any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract must be reported to the Contract Administrator upon purchase. For the purposes of this paragraph, Equipment is defined as tangible, non-expendable, personal property having useful life of more than 1 year and an acquisition cost of \$5,000 or more per unit.

### 9.3 Conveyance to the County

Upon the County's request at the termination of this Contract for any reason, the Contractor agrees to convey to the County all title in any Equipment purchased for the performance of the Services with funds supplied by the County under this Contract.

## 10. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual identity, gender, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

## 11. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

## 12. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

## 13. Audit Rights

### 13.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

### 13.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### 13.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

### 13.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

## 14. Identity Theft Prevention

14.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

14.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

## 15. Insurance Requirements and Indemnification

The Contractor shall at all times maintain in full force and effect for duration of the term of this agreement the following insurance coverages. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan, having an AM Best rating of at least A- and acceptable to Genesee County. *In addition, the County reserves the right to modify or waive at any time any applicable insurance requirements based on the scope of services provided*

*at the discretion of the County's Risk Manager or other authorized representative of the County.*

**Commercial General Liability Insurance** on an "occurrence basis" with minimum limits of \$1,000,000 per occurrence and a \$2,000,000 aggregate limit.-. The policy shall name Genesee County, including all employees, elected and appointed officials and volunteers, all boards, commissions, and/or authorities, and their board members, employees, and volunteers as additional insureds. Coverage shall be primary and non-contributory, including a waiver of subrogation in favor of the County.

**Workers' Compensation Insurance** – as required by and in accordance with all applicable statutes of the State of Michigan, including Employers' Liability Coverage.

**Medical Professional Liability Insurance (including Abuse & Molestation)** – in an amount not less than \$1,000,000 per occurrence and \$2,000,0000 aggregate. If this policy is a claims made form, the Contractor shall be required to keep said policy in force, or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.

A licensee or its insurance broker shall notify the County of any cancellation or reduction in coverage within seven (7) days of receipt of insurer's notification to that effect. The contractor, licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the County Risk Manager within five (5) business days in the event of expiration or cancellation of coverage.

#### 15.1 Insurance Certificate and Additional Insured Coverage

- 1. Certificate of Insurance** – The contractor must provide a Certificate of Insurance evidencing the required insurance set forth above. The Certificate Holder should be listed as follows:

Genesee County  
Attn: Risk Management  
1101 Beach Street, Flint, MI 48502

- 2. Endorsements** In addition, the contractor must provide the following endorsements, including but not limited to:

- a. An additional insured endorsement (equivalent in coverage to ISO form CG 20 10 and CG 20 37) naming the "Genesee County, its officials, employees and agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof" as additional insureds under the general liability policy. No person or department should be identified as the additional insured. Coverage afforded shall be considered primary and any other insurance or self-insurance, maintained by or available to the County shall be considered secondary and/or excess.
- b. An endorsement to each policy stating that such policy shall not be cancelled or reduced in coverage except after thirty (30) days prior written notice to County. Cancellation, material restriction, nonrenewal or lapse of any of the required policies shall be grounds for immediate termination of the Agreement by the County. If any of the required coverages expire during the term of the contract, the vendor shall deliver renewal certificates, endorsements, and/or policies to County at least ten (10) days prior to the expiration date.

In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

## 15.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite. Contractor agrees that the insurance requirements specified in the contract do not reduce the liability Contractor has assumed in the indemnification/hold harmless section of the Contract.

## 16. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

## 17. General Provisions

### 17.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

- 17.1.1. The Contract – This Professional Services Contract

- 17.1.2. Exhibit A – The Scope of Work
- 17.1.3. Exhibit B – The Contractor’s Budget
- 17.1.4. Exhibit C – The Insurance Checklist

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

17.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

17.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

17.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

17.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

17.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

17.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person’s attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

17.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

17.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

17.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

MOTT CHILDREN’S HEALTH CENTER

COUNTY OF GENESEE

By: \_\_\_\_\_  
Todd Wisely  
President, CEO, Mott Children’s  
Health Center

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT A Description of the Services

*On behalf of the Genesee County Health Department, Mott Children's Health Center will provide oral health assessments to kindergarten aged children in Genesee County schools in accordance with the guidance from the Michigan Department of Health and Human Services is attached below.*

### **MCHC agrees to:**

- **Administrative Duties**
  - Ensure compliance with PA161 and maintain a current Mobile Dental Permit.
  - Conduct oral health assessments for at least 50% of Genesee County kindergarteners eligible for free or reduced lunch.
  - Adhere to all safety and infection control standards during assessments.
  - Maintain and update KOHA database, including entering MDHHS-6067 data and managing patient records.
  - Communicate with parents/guardians of students with urgent or referred dental needs, providing dental referral guides and follow-up support as needed.
  - Ensure HIPAA compliance when mailing, emailing (encrypted), or printing MDHHS-6067 forms.
  - Forward completed MDHHS-6067 forms to billing for patient chart creation.
  - Store and manage MDHHS-6067 forms securely throughout the school year; shred forms after the school year ends.
  - Submit quarterly KOHA reports and invoices to the Genesee County Health Department (GCHD).
  - Annually review and update the GCHD contract and budget.
  - Attend required monthly, quarterly, and program/state meetings for updates and reporting.
- **Hygienist and Dental Assistant Duties**
  - Perform and document oral health assessments in schools.
- **CSR Duties**
  - Contact parents/guardians to confirm dental home status; assist in finding a dental home or scheduling with MCHC for urgent needs.
  - Document all correspondence and make at least three attempts to contact parents/guardians.
  - Provide replacement MDHHS-6067 forms upon request, ensuring compliance with HIPAA guidelines.

### **GCHD agrees to:**

- Serve as the primary KOHA contact for schools and families.
- Spring: Schedule screenings for Kindergarten Registration, School District Events, and Summer Programs across Genesee County.
- Fall: Coordinate with schools housing Kindergarten classes to schedule screenings for children not yet screened.
- Develop and implement an outreach plan to inform families, schools, daycare facilities, and other stakeholders about KOHA.
- Submit quarterly reports to MDHHS.

## Kindergarten Oral Health Assessment Program Guidelines

The Michigan Public Health Code requires that all children entering their first year of school have an oral health assessment prior to starting school [[MCL 333.9316](#)]. The Public Health Code also requires that the Michigan Department of Health and Human Services (MDHHS) establish and maintain a dental oral health assessment program in each area of the state served by a local health department (LHD).

To accomplish this, MDHHS funds LHDs to conduct the oral health assessments. This Kindergarten Oral Health Assessment Program (KOHA) guidance is for use by LHDs and any subcontracted dental agency an LHD employs to conduct the oral health assessments.

### Roles and Responsibilities

- **Parent(s)/Guardian(s)** are responsible for having their child's dental assessment completed prior to the first day of kindergarten.
- **Schools** facilitate the assessments by communicating the requirement to parents/guardians and by including local health department dental assessment staff in their Roundups or registration events, if available.
- **LHDs** offer no-cost dental assessments to all eligible children within their service area and coordinate events with local schools and pre-K settings.

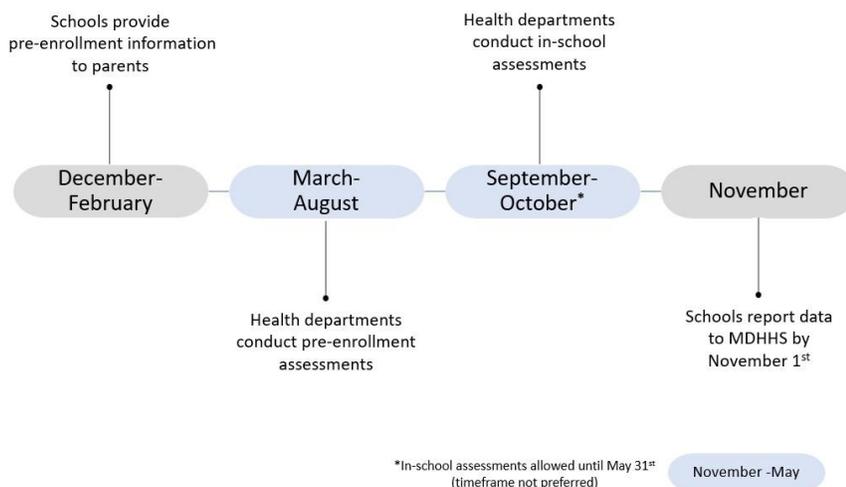
### LHD/Subcontractor Legal Requirements

- An LHD must be designated as a grantee health agency under the [PA 161 Program](#) and permitted to operate as a [Mobile Dental Facility](#) within the state of Michigan, unless the LHD subcontracts all assessments to an outside dental agency. Any agency that is subcontracted by an LHD to conduct assessments on its behalf must be both designated as a grantee health agency under the PA 161 Program and permitted to operate as a Mobile Dental Facility within the state of Michigan.
- LHDs and subcontractors must follow all applicable federal, state, and local laws, and all administrative rules, regulations, and ordinances, including those required for their PA 161 designation and mobile dental facility permit approval. This includes, but is not limited to, consideration of the minimum necessary for disclosure under HIPAA, where applicable, and a determination of whether there is a consent/authorization requirement before further disclosing health or other confidential information obtained during the provision of services. Moreover, LHDs and subcontractors shall adopt reasonable security and privacy measures to minimize inadvertent disclosures due to proximity and ensuring to the maximum extent possible under the circumstances that any assessment is done outside the view of and audible range of anyone not involved in the assessment.

## Assessments

- The assessments should be offered to all eligible children within an LHD's service area at no cost and regardless of insurance status. Insurance may be billed for the service.
- Parents/guardians can opt-out of a dental assessment by providing a written statement of exemption to the school under Section 9311 of Public Act 368 of 1978 [[MCL 333.9311](#)].
- The assessments must be performed by a Registered Dental Hygienist or Dentist.
- A dental assessment is required before the child's first day of school. Therefore, every effort should be made to assess as many children as possible prior to the start of the kindergarten school year. No assessments should be done earlier than 6 months prior to the start of the kindergarten school year. Assessments should be made available throughout the kindergarten school year for children who did not have an assessment done prior to starting school.

### KOHA TIMELINE



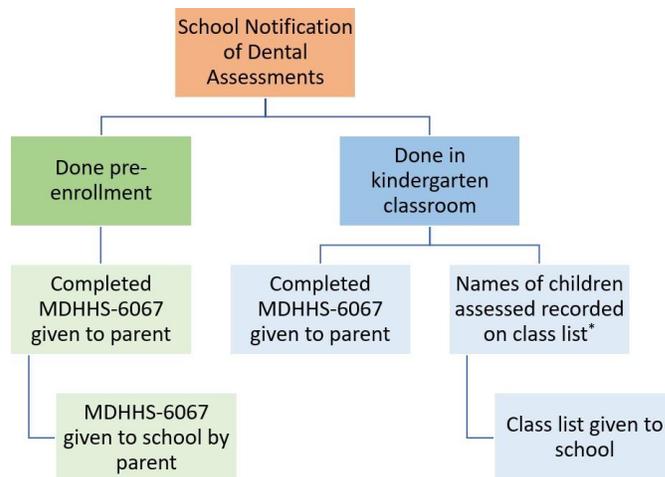
## Documentation

- The results of the assessment must be documented on form MDHHS-6067. A copy of the completed, signed form must be provided to the parent/guardian in a manner that reasonably safeguards against accidental disclosure of protected health information.
  - form MDHHS-3305 (Health Appraisal Form) may be used in lieu of MDHHS-6067 **if** the parent/guardian presents it at the time of assessment or a school requires its use. The 3305 Form should be distributed and retained in the same manner as MDHHS-6067.
- The Recommendations portion of MDHHS-6067 must be filled out completely by the person performing the assessment, signed and dated. Only categories of need are documented on the assessment form. The presence of fillings, sealants, silver diamine fluoride, missing teeth, etc is not documented.

- Copies of completed MDHHS-6067 forms should be retained by the agency for the period of time stated in the agency’s record retention schedule; these may be kept in paper or electronic format.
- Results of all assessments must be logged into the KOHA database. Contact KOHA program staff for assistance with KOHA database access and utilization.

**Notification**

- Parent/guardian notification
  - a copy of the completed, signed copy of MDHHS-6067 must be provided to the child’s parent/guardian.
    - if a parent/guardian is present for the assessment, a copy of the form should be given directly to the parent/guardian; the parent/guardian is responsible for returning the completed form to the school as proof of the dental assessment.
    - if a parent/guardian is not present for the assessment, the completed form should be provided to the parent/guardian in a manner that reasonably safeguards against accidental disclosure of protected health information.
- School notification
  - copies of completed MDHHS-6067 forms are not provided to schools by LHD/subcontractor staff.
    - when an assessment is done prior to enrollment, regardless of the setting, the parent/guardian submits the completed form to the child’s school as proof of the dental assessment.
    - when an assessment is done within an elementary school during the kindergarten school year, notification of assessment is provided to the school by way of a class list. Names of children assessed should be recorded on the Daily Dental Assessment Summary form or similar type of class list. This list should be provided to school personnel.



\*Daily Dental Assessment Summary form or similar

### **Referral / Follow-up**

- An agency's referral and follow-up and abuse/neglect protocols in place under its PA 161 Program designation/mobile dentistry permit serve as its respective protocols for KOHA.
- If assessment findings warrant referral for dental treatment, a referral should be provided to the parent/guardian at the time of assessment. If the parent/guardian is not present, the referral should be provided to the parent/guardian in a manner that reasonably safeguards against accidental disclosure of protected health information. The LHD/subcontractor should use its own referral form for this.
- The LHD should develop a list of local dental resources and provide when appropriate. The [Michigan Oral Health Directory](#) lists dental safety-net resources by county.

### **Training**

- All registered dental hygienists performing KOHA assessments must undergo MDHHS KOHA training within 6 months of hire. This applies to all local health department and subcontracted dental agency staff, including contractual/per diem hygienists.

### **Reporting**

- Results of each dental assessment must be entered into the MDHHS KOHA database in a timely manner, no later than the close of the respective quarter.
- The LHD must submit to MDHHS a narrative report of programmatic activities 30 days following the close of each fiscal quarter.

### **For KOHA Program Assistance**

Michele Kawabe, MPH, RDN, CDCES  
Kindergarten Oral Health Assessment Program Consultant  
Michigan Department of Health and Human Services - Oral Health Unit  
(517) 342-4128  
[kawabem@michigan.gov](mailto:kawabem@michigan.gov)

### **For KOHA Database Assistance**

Kyle Norman, BS, RDH  
Medicaid Outreach and Oral Health Specialist  
Michigan Department of Health and Human Services – Oral Health Unit  
(517) 285-2305  
[normank3@michigan.gov](mailto:normank3@michigan.gov)

**EXHIBIT B**  
**Contractor's Projected Budget**  
[10/1/24] to [9/30/25]

**Mott Children's Health Center**  
**KOHA Contract – October 1, 2024 to September 30, 2025**  
**Budget Plan**

	Estimated Plan - 10/1/24 to 9/30/25
Hygienist - Payroll/Fringes	\$ 20,525
Dental Assistant - Payroll/Fringes	\$ 14,580
Clinical Manager - Admin	\$ 19,875
Client Service Rep.	\$ 2,531
<u>Supplies</u>	
Clerical	\$ 1,500
Clinical	\$ 5,000
Travel	\$ 2,500
	<hr/>
Total	<u><u>\$ 66,511</u></u>

**EXHIBIT C  
The Insurance Checklist**

**GENESEE COUNTY INSURANCE CHECKLIST**

**PROFESSIONAL SERVICES CONTRACT FOR: Mott Children's Health Dental Center**

Coverage Required	Limits (Figures denote minimums)
X 1. Workers Compensation	Statutory limits of Michigan
X 2. Employers' Liability	\$500,000 accidental/disease \$1,000,000 policy limit, disease Including Premises/Operations
X 3. General Liability	\$1,000,000 per occurrence with \$2,000,000 aggregate Including Products/Completed Operations and Contractual Liability
X 4. Professional Liability	\$1,000,000 per occurrence with \$2,000,000 aggregate Including errors and omissions
5. Medical Malpractice	\$500,000 per occurrence \$1,000,000 in aggregate
6. Automobile liability	\$1,000,000 combined single limit each accident – Owned, Hired, Non-owned
7. Umbrella liability/Excess Coverage	\$1,000,000 BI & PD and PI
X 8. Genesee County named as an additional insured on other than worker' compensation via endorsement. A copy of the endorsement or evidence of blanket Additional Insured language in the policy must be included with the certificate.	
X 9. Other Insurance Required: Abuse & Molestation - \$1,000,000 limit	
X 10. Best's rating: A VIII or better, or its equivalent (Retention Group Financial Statements)	
X 11. The Certificate must state : Mott Children's Health Dental Center – Health Dept.	

**Insurance Agent's Statement**

**I have reviewed the requirements with the bidder named below. In addition:**

\_\_\_\_\_ The above required policies carry the following deductibles:

\_\_\_\_\_

\_\_\_\_\_ Liability policies are **occurrence** \_\_\_\_\_ **claims made** \_\_\_\_\_

\_\_\_\_\_  
Insurance Agent Signature

**Prospective Contractor's Statement**

I understand the insurance requirements and will comply in full if awarded the contract.

\_\_\_\_\_  
Contractor Signature

Required general insurance provisions are provided in the checklist above. These are based on the contract and exposures of the work to be completed under the contract. Modifications to this checklist may occur at any time prior to signing of the contract. Any changes will require approval by the vendor/contractor, the department, and County Risk Manager. To the degree possible, all changes will be made as soon as feasible.

DESCRIPTION: Contract Extension with Mott Children's Health Center

GL #	DESCRIPTION	Increase/(Decrease)
2211-607-02-763.000	SUPPLIES	(1,453.42)
2211-607-02-801.000	PROFESSIONAL SERVICE CONTRACTS	1,453.42

APPROVED BY: \_\_\_\_\_

DESCRIPTION: Contract Extension with Mott Children's Health Center

GL #	DESCRIPTION	Increase/(Decrease)
2211-607.02-763.000	SUPPLIES	(1,453.42)
2211-607.02-801.000	PROFESSIONAL SERVICE CONTRACTS	1,453.42

APPROVED BY: \_\_\_\_\_



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1503

**Agenda Date:** 12/11/2024

**Agenda #:** 8.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Pamela Coleman, GCCARD Director

**RE:** Approval of an agreement between Genesee County and Saginaw County Community Action Committee to establish Genesee County as the lead agent to order, warehouse, allocate, and deliver USDA Foods

### **BOARD ACTION REQUESTED:**

The Genesee County Community Action Resource Department (GCCARD) requests authorization from this committee to accept The Emergency Food Assistance Program (TEFAP) Partnership Agreement with the Saginaw County Community Action Committee (CAC), with a recommendation of approval by the full Genesee County Board of Commissioners at their regularly scheduled meeting

### **BACKGROUND:**

The Partnership Agreement with Saginaw County CAC establishes GCCARD as the lead agent to order, warehouse, allocate, and deliver United States Department of Agriculture (USDA) Foods utilized for TEFAP

### **DISCUSSION:**

As per the state assigned percentage split, with GCCARD AT 78.95% and Saginaw CAC at 21.05%, Saginaw County CAC agrees to pay GCCARD \$0.50 per case of the annual fair share percentage received as dictated by the Partnership Agreement

### **IMPACT ON HUMAN RESOURCES:**

There will be no impact on Human Resources.

### **IMPACT ON BUDGET:**

Funds received from Saginaw County CAC are to be deposited into fund number 2757-697.30-603.018. **No General Fund appropriation is required for this request.**

### **IMPACT ON FACILITIES:**

There will be no impact on Facilities and Operations

### **IMPACT ON TECHNOLOGY:**

There will be no impact on Information Technology.

### **CONFORMITY TO COUNTY PRIORITIES:**

This memorandum conforms to Genesee County's priority of Healthy, Livable, and Safe Communities by ensuring Genesee County residents have access to healthy ingredients so they can create nutritious meals for themselves and their families.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

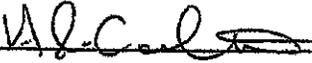
BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of the Genesee County Community Action Resource Department (GCCARD) to authorize acceptance of a Partnership Agreement between GCCARD and Saginaw County Community Action Committee (CAC) to establish GCCARD as the lead agent in ordering, warehousing, allocating, and delivering United States Department of Agriculture (USDA) foods utilized for The Emergency Food Assistance Program (TEFAP) with a split of 78.95% to GCCARD and 21.05% to Saginaw County CAC with a reimbursement of \$0.50 per case from Saginaw County CAC, to be deposited into fund number 2757-697.30-603.018, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Human Services Committee), and the Chairperson of this Board is authorized to execute the agreement on behalf of Genesee County.

**The Emergency Food Assistance Program Partnership Agreement  
Between Genesee County Community Action Resource Department (GCCARD) And Saginaw County Community Action Committee  
Fiscal Year 2025- October 1, 2024, through September 30, 2025**

This agreement between The Emergency Food Assistance Program (TEFAP) agencies is for ordering, warehousing, allocating, and delivering United States Department of Agriculture (USDA) Foods for TEFAP. By entering into this agreement, the partner agency authorizes Genesee County Community Action Resource Department to serve as the administrative and lead agent.

It is agreed that:

1. Both agencies remain eligible for the receipt of USDA Foods as determined by the Michigan Department of Education (MDE).
2. Entitlement dollars for USDA Foods for each agency will be established by MDE. Administrative funding will be allocated directly to each agency by MDE.
3. The lead agency will survey partner agencies when placing food orders.
4. The lead agency will receive, store, track, and work with partner agency to delivery/pick up USDA Foods in accordance with the policies and regulations designated by MDE and USDA.
5. The partner agency agrees to accept its fair share of product or surrender its share to the lead agency.
6. The partner agency agrees to provide timely responses to the lead agency when surveyed on food order options, and other time sensitive opportunities such as USDA Bonus or other offerings.
7. All agencies will comply with MDE and USDA policies, rules, and regulations.
8. Individual agencies are responsible for submitting required reports directly to MDE when requested.
9. Ordering, warehousing, and/or delivery fees will be established by the lead agency if applicable. Fees may be noted here:
10. Either party may terminate this agreement by giving a non-waivable ninety (90) days' notice in writing to the other party. This required time frame will allow for the reconciliation of all inventories. Subject to such notice of termination or cancellation of the agreement, the parties agree to comply with the instructions of MDE to distribute all remaining inventories of USDA Foods in accordance with the provisions of the TEFAP Application-Agreement on file with MDE or release USDA Foods to MDE at no cost.

<b>Partner Agency</b>	
<b>Authorized Personnel (Printed Name) and Signature</b> Hurley J. Coleman III	
<b>Date</b> 9/30/24	

<b>Lead Agency</b>	
<b>Authorized Personnel (Printed Name) and Signature</b>	
<b>Date</b>	

**The Emergency Food Assistance Program Agreement Fiscal Year 2025  
Michigan Department of Education and Lead Ordering Agency**

This agreement between The Emergency Food Assistance Program (TEFAP) Partnership and the Michigan Department of Education (MDE) defines the roles and responsibilities of all parties.

The partnership lead will submit to MDE:

1. A list of all partner agencies and the contact for each agency.
2. The name and contact information for the lead and back up persons responsible for entering shipment receipts into WBSCM.

General duties of the lead agency:

1. Enter all shipment receipts into WBSCM within two calendar days of receipt.
2. Survey cooperative/partner members prior to ordering and document efforts.
3. Ensure and provide documentation to all partner agencies their fair share of TEFAP foods as defined by MDE.
4. Maintain all TEFAP records for a period of three years plus the current year.
5. Ensure that the contracted warehouse, distributor, or agency receiving direct shipments is insured for the full market value of the USDA Foods.

MDE will provide:

1. A monthly TEFAP order status report that includes all the products ordered by the partnership, the delivery dates, and whether the product is entitlement or bonus.

This agreement is subject to amendments resulting from USDA regulatory and/or policy changes.

The parties signing this agreement agree to the above terms and conditions.

Lead Agency Genesee County Community Action Resource Department (GCCARD)	
Lead Agency Contact (810) 789-3746	Lead Agency Email kmoton@geneseecountymi.gov

Partner Agency Saginaw CAC	
Partner Agency Contact (989) 753-7741	Partner Agency Email mmcmath@saginawcac.org

WBSCM Staff Karen Moton	WBSCM Staff Email kmoton@geneseecountymi.gov
Back Up WBSCM Staff Marcy Norris	Back Up WBSCM Staff Email Mnorris@geneseecountymi.gov

Lead Agency Representative Signature

Date

MDE Representative Signature

Date

Good morning Karen,

It has been updated. Please see the attached and below and let me know if you have any questions.  
Thank you!

GC Partnership - 2025 tentative Entitlement	Total Orders	Balance
Fair Share \$ 567,853.56	\$ 290,613.58	\$ 277,239.98
GC TEFAP entitlement=78.49%		
Saginaw TEFAP entitlement=21.51%		

Victoria Hwang, Departmental Analyst  
Food Distribution Unit  
Office of Nutrition Services  
Michigan Department of Education  
Phone: 517-241-5350



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1521

**Agenda Date:** 12/11/2024

**Agenda #:** 9.

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**To:** Charles Winfrey, Human Services Committee Chairperson

**From:** Joshua Freeman, Director of Administration

**RE:** Approval of an agreement between Genesee County and Genesee Health Plan, in an amount not to exceed \$5,000,000.00, to provide health care services to uninsured Genesee County residents; this is a millage funded agreement

### **BOARD ACTION REQUESTED:**

Approval of a contract between Genesee County and Genesee Health Plan to provide health care insurance services in an amount not to exceed \$5,000,000.00 for fiscal year ending 2025.

### **BACKGROUND:**

Genesee County has a dedicated millage to provide a health care services delivery system for uninsured, low-income residents of Genesee County. To help facilitate that, Genesee County has contracted with Genesee Health Plan to deliver those services.

### **DISCUSSION:**

Genesee County originally entered into an agreement with Genesee Health Plan in 2007. Since that time, there have been several amendments that provide for continuation of services. This request will continue those services through September 2025. Because of the lag in receiving billing information, this contract will be effective October 1, 2024 through September 30, 2025.

### **IMPACT ON HUMAN RESOURCES:**

There is no impact on HR.

### **IMPACT ON BUDGET:**

The funds are included in the budget and are paid through the dedicated millage from account number 2230-255.01-835.006.

### **IMPACT ON FACILITIES:**

There will be no impact on Facilities.

### **IMPACT ON TECHNOLOGY:**

There will be no impact on IT.

### **CONFORMITY TO COUNTY PRIORITIES:**

In approving this agreement, the Board of County Commissioners will help fulfill their priority of

creating a Healthy, Livable, & Safe Community by assisting those without health care insurance in obtaining coverage.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Administration to authorize amending and extending the Genesee Health Plan Contract for the term commencing October 1, 2024, through September 30, 2025, at a total cost to the County not to exceed \$5,000,000.00 for the fiscal year, funding to be paid from millage account number 2230-255.01-835.006 as set forth in the memorandum request and attached contract amendment, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Human Services Committee of this Board), and the Chairperson of this Board is authorized to execute the attached contract on behalf of Genesee County.

AMENDMENT NO. 2  
TO AMENDED AND RESTATED CONTRACT BETWEEN  
GENESEE COUNTY AND GENESEE COUNTY HEALTH PLAN CORPORATION

This Amendment is for the period from October 1, 2024 through September 30, 2025, and is between **Genesee County**, Michigan, a Michigan municipal corporation whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 acting by and through the Genesee County Health Department located at 630 South Saginaw St., Flint, MI 48502-1540 (the "Department"), and **Genesee Health Plan Corporation**, a Michigan domestic nonprofit corporation, whose principal place of business is located at 2171 S Linden Rd., Flint, MI 48532 (the "Contractor") (the Contractor and the Department together, the "Parties").

WHEREAS, the Parties previously entered into a certain contract for eligible health care services effective December 1, 2006 ("contract") and previously extended by amendments through September 30, 2022; and

WHEREAS, the Parties previously extended the term for one additional year commencing October 1, 2022, through September 30, 2023, by completely Amending and Restating the original agreement, as amended; and

WHEREAS, the Parties also previously exercised the option to extend the Amended and Restated Agreement for an additional one-year term commencing on October 1, 2023, through September 30, 2024; and

WHEREAS, the Parties wish to again exercise the option to extend the agreement for an additional one-year term commencing on October 1, 2024, through September 30, 2025.

NOW THEREFORE, the Parties agree to amend the 2024-2025 Amended and Restated Agreement as follows:

1. Section B (2) of the Amended and Restated Agreement is hereby amended to reflect the budget period for the extension term to begin October 1, 2024, and end September 30, 2025.
2. Section C (1) of the Amended and Restated Agreement is hereby amended and restated in its entirety as follows:

"For the first fiscal year, October 1, 2024, through September 30, 2025, the Department shall provide funding for the Services not to exceed **Five Million (\$5,000,000.00) Dollars** as set forth in Attachment B. Each fiscal year thereafter, the amount of funding to be provided by the Department shall be mutually agreed upon in writing by the Department and the Contractor."

3. Section D(1) shall be amended to exercise the extension option and extend the agreement for an extension term beginning on October 1, 2024, through September 30, 2025.
4. Attachment B of the amended and restated agreement shall be amended to reflect that the total reimbursement for the extension term of October 1, 2024, through September 30, 2025 shall not exceed **\$5,000,000.00**.
5. The remaining terms of the amended and restated agreement and its attachments shall remain unchanged and in full effect.

The individual or officer signing this Contract Amendment certifies by her/his signature that she/he is authorized to sign this Contract Amendment on behalf of the responsible governing board, official, or the Contractor.

GENESEE HEALTH PLAN  
CORPORATION

COUNTY OF GENESEE

By: \_\_\_\_\_ [NAME]  
Its: \_\_\_\_\_ [TITLE]

James Avery, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1387

**Agenda Date:** 12/11/2024

**Agenda #:** 1.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a grant from the Greater Flint Health Coalition (KGCB) for the Greater Flint Area, in the amount not to exceed \$32,650.00

### **BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to accept a grant from the Greater Flint Health Coalition for the Greater Flint Area (Racial and Ethnic Approaches to Community Health) grant, in the amount not to exceed \$32,650.00.

### **BACKGROUND:**

Keep Genesee County Beautiful staff will utilize funds to assess park locations and coordinate programming and activities in the City of Flint and neighborhood parks within the REACH Program Area.

### **DISCUSSION:**

The Flint & Genesee County REACH initiative will focus on implementing evidence-based strategies for food and nutrition security, safe and accessible physical activity, and continuity of care in breastfeeding support. The strategies aim to improve health, prevent chronic diseases, and reduce health disparities among racial and ethnic populations with the highest risk, or burden, of chronic disease. The Flint & Genesee County REACH program will work specifically among African American, Black, Hispanic, and Latino populations.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

A budget amendment is attached.

No match required.

NO USE OF GENERAL FUND.

NO USE OF PARKS FUND.

### **IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Acceptance of this grant promotes public health to create safer and healthier residents, promotes safe communities, encourages data-based decision making and planning, and supports collaboration with area agencies.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize accepting a grant from, and entering into an agreement with, the Greater Flint Health Coalition, in the amount of \$32,650.00 to be deposited into account 2088-788.00-674.029, for the purpose of having Keep Genesee County Beautiful staff assess park locations and coordinate programming and activities in the City of Flint and neighborhood parks, for the period commencing September 30, 2024, to September 29, 2025, with no match requirement, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the November 13, 2024 meeting of the Public Works Committee of this Board), the Chairperson of this Board is authorized to execute the agreement on behalf of Genesee County, and the Chief Financial Officer is directed, as necessary, to amend the budget lines associated with this project.

**Subcontract Agreement Between  
Greater Flint Health Coalition ("GFHC")  
and  
Genesee County Parks  
(hereinafter referred to as "Subcontractor")  
5045 E. Stanley Road, Flint, MI 48506 , MI  
Federal I.D.#: 38-6004849  
For  
Greater Flint Area (Racial and Ethnic Approaches to Community Health)**

This Subcontract is entered into by and between the Greater Flint Health Coalition ("GFHC"), and Genesee County Parks ("Subcontractor"). The purpose of this Subcontract is to provide subcontractor activities and deliverables to GFHC under its Prime Agreement with The US Department of Health and Human Services ("HHS") – Centers for Disease Control and Prevention ("CDC") project entitled "Flint & Genesee REACH (Racial and Ethnic Approaches to Community Health)" ("Project"). This Subcontract is being funded under CFDA 93.304, Grant 6 NU58DP007615-02-01

The Prime Agreement and its terms and conditions are incorporated into this Subcontract as Appendix A. If a dispute between GFHC and Subcontractor arises that cannot be or is not addressed by this Subcontract, then the terms and conditions of the Prime Agreement with GFHC shall govern resolution of the dispute. The Prime Agreement terms are modified to the extent where applicable as follows: "Department of Health and Human Services", "HHS", "Centers for Disease Control and Prevention", "CDC", or "Federal Awarding Agency" shall mean "GFHC"; "Recipient" or "Contractor", "Applicant" or "Subrecipient" shall mean "Subcontractor"; and "Contract", "Award" or "Grant" shall mean "Subcontract," except where the context reflects the original meaning should be retained. Such modifications shall recognize and give effect to the contractual relationship between GFHC and Subcontractor and the rights of the Centers for Disease Control and Prevention with respect thereto under the Prime Agreement.

Subcontractor and GFHC may be also referred to individually or collectively as "Party" or "Parties."

**I. GENERAL**

Subcontractor agrees to exercise its best efforts in conducting the activities in accordance with the Project and the Statement of Work ("SOW") incorporated into this Subcontract as Appendix B. The Project and SOW are not subject to change in the absence of a written amendment submitted through the mutual consent of both GFHC and Subcontractor.

**II. DEFINITIONS**

- A.** Grant - All monies provided by GFHC to the Subcontractor for its use, are not to exceed \$32,650.00 (U.S. Dollars) on a cost reimbursement basis.
- B.** GFHC Project Administrator / Project Leader – The following person is designated as the contact to address administrative and project partnership matters:

Name: Nichole Smith-Anderson  
Title: Special Projects Director  
Telephone No.: (810) 232-2228  
Email Address: [nsmithanderson@flint.org](mailto:nsmithanderson@flint.org)

- C. Subcontractor Project Leader –The administrator designated by the Subcontractor to manage the project activities associated with the SOW on behalf of the Subcontractor:

Name: Emily Stetson  
Title: Program and Grants Manager  
Telephone No.: (810) 209-6013  
Email Address: [estetson@gcparks.org](mailto:estetson@gcparks.org)

- D. Subcontractor Administrator –The administrator designated by the Subcontractor to manage the administrative activities on behalf of the Subcontractor:

Name: Patrick Linhan  
Title: Director  
Telephone No.: (810) 736-7100  
Email Address: [plinhan@gcparks.org](mailto:plinhan@gcparks.org)

### III. **PERIOD OF PERFORMANCE**

The period of performance for this Subcontract shall be from September 30, 2024 to September 29, 2025.

### IV. **CONSIDERATION**

- A. As consideration for its performance under this Subcontract, GFHC shall reimburse Subcontractor for allowable costs incurred in accordance with the governing regulations defined in the Agreement at Appendix A, up to an amount not to exceed \$32,650.00 (US Dollars) in accordance with the Budget Justification (Appendix C). Payment is contingent upon Subcontractor's compliance with the terms and conditions of this Subcontract. Carryforward of unobligated funds is not allowable without prior approval from GFHC. Subcontractor shall account for funds separately by performance year.
- B. GFHC has the right to be advised at all times as to the progress of Subcontractor's activities. To assure this, the Subcontractor will provide written and verbal reports or other information when requested by the GFHC or by the date(s) agreed upon by the Subcontractor Administrator or as stated in this Subcontract.
- C. Grant funds, including any interest earned, are issued for the purposes stated herein and may not be expended for any other purpose without GFHC's prior written approval. Subcontractor shall return any portion of the Grant funds to GFHC (i) if a portion of the Grant funds were not used for purposes of the grant; (ii) if GFHC has determined that the activities of the Subcontractor, in carrying out the purposes of the project, will jeopardize

the Subcontractor's or GFHC's tax-exempt status; or (iii) if there are unexpended funds left after the completion of the project activities as specified in Appendix B, Statement of Work.

**V. FINANCIAL EXPENDITURE REPORTS & PROGRESS REPORTS**

- A. Subcontractor will provide a Financial Status Report ("FSR") to GFHC for reimbursement ("Invoice"). The Invoice will indicate the actual expenditures incurred during the period of performance, together with copies of adequate source documentation. An FSR form is provided in Appendix C-1. FSRs are due no later than the 10<sup>th</sup> day following the end of each quarter as detailed in Appendix C.
- B. The FSRs, with any accompanying documents, are to be sent at least quarterly but no more frequently than monthly, to the GFHC Project Administrator(s) via email at [xavier@flint.org](mailto:xavier@flint.org).
- C. Subcontractor agrees to give GFHC Performance Progress, Monitoring, and Financial Reports summarizing the work performed and appraising the results, submitted timely and completely such that GFHC can submit required reports to CDC as outlined in Appendix B and Appendix C, respectively.
- D. Subcontractor also agrees to provide a Final Financial Report containing a statement of expenditures made or incurred and payments received, together with the return of unexpended funds, within 10 days after the end of the period of performance.

**VI. CHANGES TO THE SUBCONTRACT**

- A. Changes to any section or part of this Subcontract must be: (1) agreed upon by written amendment of the Parties; (2) signed by individuals authorized to sign on behalf of their respective party; and (3) submitted for review and approval before the proposed effective date of the change. Requests for changes shall be directed to the GFHC Project Administrator.
- B. Changes to the SOW shall be indicated and confirmed only by written agreement signed on behalf of the Subcontractor, the GFHC Project Administrator, and GFHC.

**VII. TERMINATION**

- A. Either Party may terminate this Subcontract if it is that Party's decision that termination is in its best interests. Termination in the terminating Party's best interests may be with or without cause or reasons due to the non-terminating Party. The terminating Party will provide no less than thirty (30) day written notice to the non-terminating Party. The notice period will begin the day of receipt of the notice by the non-terminating Party. An exception to the 30-day notification period is if GFHC is unable to provide that amount of time due to a termination of the Project by the HHS.

- B. Upon giving, or receiving, of the notice of termination, both Parties will make all reasonable efforts to end expenditures under this Subcontract during the notice period. Upon the end of the notice period, GFHC will reimburse the Subcontractor for all expenditures and non-cancelable commitments incurred by the Subcontractor under this Subcontract as documented in a submitted billing statement following the process outlined in Appendix C and C-1. If GFHC has provided Grant funds in excess of the Subcontractor's expenditures and non-cancelable commitments prior to termination, such excess shall be returned to GFHC.
- C. Subcontractor will provide GFHC a final Statement of Work Progress Report detailing their activities and findings made prior to the date of termination.
- D. In no event will Subcontractor be reimbursed more than what it would have received under this Subcontract if their performance had been completed.

**VIII. FISCAL RECORDS**

- A. Subcontractor agrees to implement or maintain all management and fiscal safeguards required by generally recognized standard accounting procedures for contract and grant administration. Additional requirements, if any, will be stated in this Subcontract or by written amendment.
- B. All documentation regarding the expenditures incurred by Subcontractor will be retained for a period of not less than three (3) years from the termination date of this Subcontract, the final payment by GFHC to the subcontractor, or the termination of the Federal Award Project Period, whichever is later. If, prior to the expiration of the three-year retention period, any audit is begun or a claim or litigation is instituted against the Parties, or any state or federal agency or department related to the Parties, the Project, or this Subcontract, then Subcontractor shall maintain the documents until the litigation, audit findings, or claim has been finally resolved.
- C. Subcontractor will make these documents available in the event of an audit by GFHC or the federal agencies and/or their authorized agents, as referenced herein.

**IX. MISCELLANEOUS**

- A. The heading of the sections in this Subcontract are for convenience only and shall not be used to construe or interpret the scope or intent of the Subcontract or in any way affect the same.
- B. The parties will attempt to resolve any dispute arising under this Subcontract by mutual consent.
- C. The Subcontractor shall not subcontract any of its responsibilities unless it obtains prior written approval from the GFHC Project Administrator.
- D. The Subcontractor's performance and relationship to GFHC under this Subcontract is as an independent contractor.
- E. The individuals signing below certify that they have the legal authority to sign on behalf of their respective party to this Subcontract.

- F. GFHC and Subcontractor acknowledge and agree that it has paid no consideration for the use of any of the other Party's intellectual property, copyright, or license rights. GFHC shall have the unrestricted right to publish the activities and findings of both the Project and SOW.
- G. It is agreed by the Parties that this Subcontract constitutes the entire agreement between them, and that there are no understandings or covenants between these two parties of any kind, expressed or implied, oral or written, which have not been set forth in this Subcontract.
- H. If any provision of this Subcontract, or the application of any provision to any person or circumstance, is found invalid or unenforceable by a court of competent jurisdiction or statute, the remainder of this Subcontract shall be unaffected and will be valid and enforceable.
- I. Publications, journal articles, etc. produced under this grant must be approved in advance by written consent of GFHC and must acknowledge GFHC and HHS.
- J. Acknowledgment of Federal Support: When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all awardees receiving Federal funds, including and not limited to State and local governments and recipients of Federal research grants, shall clearly state:
  - percentage of the total costs of the program or project which will be financed with Federal money;
  - dollar amount of Federal funds for the project or program; and
  - percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

**X. SIGNATURE SECTION**

IN WITNESS THEREOF, GFHC and Subcontractor have executed this Subcontract Agreement.

**For the Greater Flint Health Coalition:**

Jim Ananich, President & CEO

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Name / Signature Date

**For Genesee County Parks:**

Patrick Linhan

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Name / Signature Date

**APPENDIX A  
PRIME AGREEMENT**



## General Terms and Conditions for Non-Research Grant and Cooperative Agreements

**Incorporation:** The Department of Health and Human Services (HHS) grant recipients must comply with all terms and conditions outlined in the Notice of Funding Opportunity (NOFO), their Notice of Award (NOA), grants policy contained in applicable HHS Grants Policy Statements, 45 CFR Part 75, requirements imposed by program statutes and regulations, Executive Orders, and HHS grant administration regulations, as applicable; as well as any requirements or limitations in any applicable appropriations acts. The term grant is used throughout these general terms and conditions of award and includes cooperative agreements.

**Note:** In the event that any requirement in the NOA, the NOFO, the HHS Grants Policy Statement, 45 CFR Part 75, or applicable statutes/appropriations acts conflict, then statutes and regulations take precedence.

### FEDERAL REGULATIONS AND POLICIES

**45 CFR Part 75** – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards.

<https://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75&rgn=div5>

#### HHS Grants Policy and Regulations

<https://www.hhs.gov/grants/grants/grants-policies-regulations/index.html>

#### HHS Grants Policy Statement

<https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf>

#### Federal Funding Accountability and Transparency Act (FFATA)

<https://www.fsrc.gov/>

**Trafficking In Persons:** Consistent with 2 CFR 175, awards are subject to the requirements of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. Part 7104(g)).

<https://www.law.cornell.edu/cfr/text/2/part-175>

**CDC Additional Requirements (AR)** may apply. The NOFO will detail which specific ARs apply to resulting awards. Links to full texts can be found at:

<https://www.cdc.gov/grants/additional-requirements/index.html>.

## FUNDING RESTRICTIONS AND LIMITATIONS

**Cost Limitations as stated in Appropriations Acts.** Recipients must follow applicable fiscal year appropriations law in effect at the time of award. See AR-32 Appropriations Act, General Requirements: <https://www.cdc.gov/grants/additional-requirements/ar-32.html>.

**Though Recipients are required to comply with all applicable appropriations restrictions, please find below specific ones of note.** CDC notes that the cited section for each below provision may change annually.

- A. Cap on Salaries (Division H, Title II, General Provisions, Sec. 202): None of the funds appropriated in this title shall be used to pay the salary of an individual, through a grant or other extramural mechanism, at a rate in excess of Executive Level II.

Note: The salary rate limitation does not restrict the salary that an organization may pay an individual working under an HHS contract or order; it merely limits the portion of that salary that may be paid with federal funds.

- B. Gun Control Prohibition (Div. H, Title II, Sec. 210): None of the funds made available in this title may be used, in whole or in part, to advocate or promote gun control.

- C. Lobbying Restrictions (Div. H, Title V, Sec. 503):

- 503(a): No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111-148 shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government itself.
- 503(b): No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111-148 shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.
- 503(c): The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any proposed, pending or future federal, state or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.

For additional information, see Additional Requirement 12 at <https://www.cdc.gov/grants/additional-requirements/ar-12.html>.

D. Needle Exchange (Div. H, Title V, Sec. 520): Notwithstanding any other provision of this Act, no funds appropriated in this Act shall be used to carry out any program of distributing sterile needles or syringes for the hypodermic injection of any illegal drug.

E. Blocking access to pornography (Div. H, Title V, Sec. 521): (a) None of the funds made available in this Act may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography; (b) Nothing in subsection (a) shall limit the use of funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

**Prohibition on certain telecommunications and video surveillance services or equipment ([2 CFR 200.216](#)):** For all new, non-competing continuation, renewal or supplemental awards issued on or after August 13, 2020, recipients and subrecipients are prohibited from obligating or expending grant funds (to include direct and indirect expenditures as well as cost share and program funds) to:

1. Procure or obtain,
2. Extend or renew a contract to procure or obtain; or
3. Enter into contract (or extend or renew contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in [2 CFR 200.216](#), covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
  - i. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
  - ii. Telecommunications or video surveillance services provided by such entities or using such equipment.
  - iii. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise, connected to the government of a covered foreign country.

President's Emergency Plan for AIDS Relief (PEPFAR) funding is exempt from the prohibition under [2 CFR 200.216](#) until September 30, 2028. During the exemption period, PEPFAR recipients are expected to work toward implementation of [2 CFR 200.216](#). The exemption may only be applied when there is no available alternative eligible source for these services.

**Cancel Year:** 31 U.S.C. Part 1552(a) Procedure for Appropriation Accounts Available for Definite Periods states the following: On September 30<sup>th</sup> of the 5<sup>th</sup> fiscal year after the period of availability for obligation of a fixed appropriation account ends, the account shall be closed and any remaining balances (whether obligated or unobligated) in the account shall be canceled and thereafter shall not be available for obligation or expenditure for any purpose.

## REPORTING REQUIREMENTS

**Annual Federal Financial Report (FFR, SF-425):** The Annual Federal Financial Report (FFR) SF-425 is required and must be submitted no later than 90 days after the end of the budget period in the Payment Management System.

Additional guidance on submission of Federal Financial Reports can be found at <https://www.cdc.gov/grants/documents/change-in-federal-reporting-fy-2021-recipients.pdf>.

If more frequent reporting is required, the Notice of Award terms and conditions will explicitly state the reporting requirement.

**Annual Performance Progress and Monitoring Reporting:** The Annual Performance Progress and Monitoring Report (PPMR) is due no later than 120 days prior to the end of the budget period and serves as the continuation application for the follow-on budget period. Submission instructions, due date, and format will be included in the guidance from the assigned GMO/GMS via [www.grantsolutions.gov](http://www.grantsolutions.gov).

Any change to the existing information collection noted in the award terms and conditions will be subject to review and approval by the Office of Management and Budget (OMB) under the Paperwork Reduction Act.

**Data Management Plan:** CDC requires recipients for projects that involve the collection or generation of data with federal funds to develop, submit and comply with a Data Management Plan (DMP) for each collection or generation of public health data undertaken as part of the award and, to the extent consistent with law and appropriate, provide access to and archiving/long-term preservation of collected or generated data. Additional information on the Data Management and Access requirements can be found at <https://www.cdc.gov/grants/additional-requirements/ar-25.html>.

**Audit Requirement Domestic Organizations** (*including US-based organizations implementing projects with foreign components*): An organization that expends \$750,000 or more in a fiscal year in federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of 45 CFR Part 75. The audit period is an organization's fiscal year. The audit must be completed along with a data collection form (SF-SAC), and the reporting package shall be submitted within the earlier of 30 days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. The audit report must be sent to:

Federal Audit Clearing House Internet Data Entry System Electronic Submission:  
[https://harvester.census.gov/facides/\(S\(0vkw1zaelyzjibnahocga5i0\)\)/account/login.aspx](https://harvester.census.gov/facides/(S(0vkw1zaelyzjibnahocga5i0))/account/login.aspx)

AND

Office of Financial Resources, Risk Management and Internal Control Unit's Audit Resolution Team (ART), [RMICU.Audit.Resolution@cdc.gov](mailto:RMICU.Audit.Resolution@cdc.gov).

**Audit Requirement Foreign Organizations:** An organization that expends \$300,000 or more in a

fiscal year on its federal awards must have a single or program-specific audit conducted for that year. The audit period is an organization's fiscal year. The auditor shall be a U.S.-based Certified Public Accountant firm, the foreign government's Supreme Audit Institution or equivalent, or an audit firm endorsed by the U.S. Agency for International Development's Office of Inspector General. The audit must be completed in English and in US dollars, and submitted within the earlier of 30 days after receipt of the auditor's report(s), or nine (9) months after the end of the audit period. The audit report must be sent to the Office of Financial Resources, Risk Management and Internal Control Unit's Audit Resolution Team (ART) at [RMICU.Audit.Resolution@cdc.gov](mailto:RMICU.Audit.Resolution@cdc.gov). After receipt of the audit report, CDC will resolve findings by issuing Final Management Determination Letters.

**Domestic and Foreign organizations:** Audit requirements for Subrecipients to whom 45 CFR 75 Subpart F applies: The recipient must ensure that the subrecipients receiving CDC funds also meet these requirements. The recipient must also ensure to take appropriate corrective action within six months after receipt of the subrecipient audit report in instances of non-compliance with applicable federal law and regulations (45 CFR 75 Subpart F and HHS Grants Policy Statement). The recipient may consider whether subrecipient audits necessitate adjustment of the recipient's own accounting records. If a subrecipient is not required to have a program-specific audit, the recipient is still required to perform adequate monitoring of subrecipient activities. The recipient shall require each subrecipient to permit the independent auditor access to the subrecipient's records and financial statements. The recipient must include this requirement in all subrecipient contracts.

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the assigned GMS/GMO identified in the NOA, and to the HHS OIG at the following address:

U.S. Department of Health and Human Services  
Office of the Inspector General  
ATTN: Mandatory Grant Disclosures, Intake Coordinator  
330 Independence Avenue, SW  
Cohen Building, Room 5527  
Washington, DC 20201

Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email:  
[MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS) (45 CFR 75.372(b)). CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award (45 CFR 75.373(b)).

### *1. General Reporting Requirement*

If the total value of currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, the recipient must maintain the currency of information reported to the System for Award Management (SAM) and made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in section 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for federal procurement contracts, will be publicly available.

### *2. Proceedings About Which You Must Report*

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the federal government;
- b. Reached its final disposition during the most recent five-year period; and
- c. If one of the following:
  - (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;
  - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
  - (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
  - (4) Any other criminal, civil, or administrative proceeding if:
    - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
    - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgement of fault on your part; and
    - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and

regulations.

### 3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in section 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under federal procurement contracts that you were awarded.

### 4. Reporting Frequency

During any period of time when you are subject to this requirement in section 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

### 5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the federal and state level but only in connection with performance of a federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
  - (1) Only the federal share of the funding under any federal award with a recipient cost share or match;
  - (2) The value of all expected funding increments under a federal award and options, even if not yet exercised.

## GENERAL REQUIREMENTS

You will administer your project in compliance with federal civil rights laws that prohibit discrimination on the basis of race, color, national origin, disability, and age, and comply with applicable conscience protections. You will comply with applicable laws that prohibit discrimination on the basis of sex, which includes discrimination on the basis of gender identity, sexual orientation, and pregnancy. Compliance with these laws requires taking reasonable steps to provide meaningful access to persons with limited English proficiency and providing programs that are accessible to and usable by persons with disabilities. The HHS Office for Civil Rights provides guidance on complying with civil rights laws enforced by HHS. See information for providers of health care and social services at [www.hhs.gov/civil-rights/for-providers/provider-obligations/index.html](http://www.hhs.gov/civil-rights/for-providers/provider-obligations/index.html) and the HHS Non-Discrimination Notice at

[www.hhs.gov/civil-rights/for-individuals/nondiscrimination/index.html](http://www.hhs.gov/civil-rights/for-individuals/nondiscrimination/index.html). As a condition of the award, all HHS recipients are required to submit a signed HHS-690 form regarding nondiscrimination compliance.

For guidance on meeting your legal obligation to take reasonable steps to ensure meaningful access to your programs or activities to limited English proficient individuals, see a fact sheet at [www.hhs.gov/civil-rights/for-individuals/special-topics/limited-english-proficiency/fact-sheet-guidance/index.html](http://www.hhs.gov/civil-rights/for-individuals/special-topics/limited-english-proficiency/fact-sheet-guidance/index.html) and [www.lep.gov](http://www.lep.gov).

- For information on your specific legal obligations for serving qualified individuals with disabilities, including providing program access, reasonable modifications, and providing effective communication, see <https://www.hhs.gov/civil-rights/for-individuals/disability/index.html>.
- HHS funded health and education programs must be administered in an environment free of sexual harassment, see <https://www.hhs.gov/civil-rights/for-individuals/sex-discrimination/title-ix-education-amendments/index.html>.
- For information on administering your project in compliance with applicable federal religious nondiscrimination laws and applicable federal conscience protection and associated anti-discrimination laws, see <http://www.hhs.gov/conscience/conscience-protections/index.html> and [www.hhs.gov/conscience/religious-freedom/index.html](http://www.hhs.gov/conscience/religious-freedom/index.html).

**Termination (45 CFR Part 75.372) applies to this award and states, in part, the following:**

(a) *This award may be terminated in whole or in part:*

- (1) By the HHS awarding agency or pass-through entity, if a non-Federal entity fails to comply with the terms and conditions of a Federal award;
- (2) By the HHS awarding agency or pass-through entity for cause;
- (3) By the HHS awarding agency or pass-through entity with the consent of the non-Federal entity, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated;
- (4) By the non-Federal entity upon sending to the HHS awarding agency or pass-through entity written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if the Federal awarding agency or pass-through entity determines in the case of partial termination that the reduced or modified portion of the Federal award or subaward will not accomplish the purposes for which the Federal award was made, the HHS awarding agency or pass-through entity may terminate the Federal award in its entirety.

**Travel Cost:** In accordance with HHS Grants Policy Statement, travel costs are allowable when the travel will provide a direct benefit to the project or program. To prevent disallowance of cost, the recipient is responsible for ensuring travel costs are clearly stated in their budget narrative and are applied in accordance with their organization's established travel policies and procedures. The recipient's established travel policies and procedures must also meet the requirements of 45 CFR Part 75.474.

**Food and Meals:** Costs associated with food or meals are allowable when consistent with applicable federal regulations and HHS policies. See

<https://www.hhs.gov/grants/contracts/contract-policies-regulations/spending-on-food/index.html>.

In addition, costs must be clearly stated in the budget narrative and be consistent with organization approved policies. Recipients must make a determination of reasonableness and organization approved policies must meet the requirements of 45 CFR Part 75.432.

**Prior Approval:** All requests which require prior approval, must bear the signature (or electronic authorization) of the authorized organization representative. The recipient must submit these requests no later than 120 days prior to the budget period's end date. Additionally, any requests involving funding issues must include an itemized budget and a narrative justification of the request.

The following types of requests are examples of actions that require prior approval, unless an expanded authority, or conversely a high-risk condition, is explicitly indicated in the NOA.

- Use of unobligated funds from prior budget period (Carryover)
- Lift funding restriction
- Significant redirection of funds (i.e., cumulative changes of 25% of total award)
- Change in scope
- Implement a new activity or enter into a sub-award that is not specified in the approved budget
- Apply for supplemental funds
- Extensions to period of performance

Templates for prior approval requests can be found at:

<https://www.cdc.gov/grants/already-have-grant/PriorApprovalRequests.html>.

Additional information on the electronic grants administration system CDC non-research awards utilize, Grants Solutions, can be found at: <https://www.cdc.gov/grants/grantsolutions/index.html>.

**Key Personnel:** In accordance with 45 CFR Part 75.308, CDC recipients must obtain prior approval from CDC for (1) change in the project director/principal investigator, authorized organizational representative, business official, financial director, or other key persons specified in the NOFO, application or award document; and (2) the disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director or principal investigator.

**Inventions:** Acceptance of grant funds obligates recipients to comply with the standard patent rights clause in 37 CFR Part 401.14.

**Acknowledgment of Federal Funding:** When issuing statements, press releases, publications, requests for proposal, bid solicitations and other documents --such as tool-kits, resource guides, websites, and presentations (hereafter "statements")--describing the projects or programs funded in whole or in part with U.S. Department of Health and Human Services (HHS) federal funds, the recipient must clearly state:

1. the percentage and dollar amount of the total costs of the program or project funded

- with federal money; and,
2. the percentage and dollar amount of the total costs of the project or program funded by non-governmental sources.

When issuing statements resulting from activities supported by HHS financial assistance, the recipient entity must include an acknowledgement of federal assistance using one of the following or a similar statement.

If the HHS Grant or Cooperative Agreement is NOT funded with other non-governmental sources:

This [**project/publication/program/website, etc.**] [**is/was**] supported by the Centers for Disease Control and Prevention of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling **\$XX** with 100 percent funded by CDC/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by CDC/HHS, or the U.S. Government.

If the HHS Grant or Cooperative Agreement IS partially funded with other non-governmental sources:

This [**project/publication/program/website, etc.**] [**is/was**] supported by the Centers for Disease Control and Prevention of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling **\$XX** with **XX** percentage funded by CDC/HHS and **\$XX** amount and **XX** percentage funded by non- government source(s). The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by CDC/HHS, or the U.S. Government.

The federal award total must reflect total costs (direct and indirect) for all authorized funds (including supplements and carryover) for the total competitive segment up to the time of the public statement.

Any amendments by the recipient to the acknowledgement statement must be coordinated with the HHS Awarding Agency.

If the recipient plans to issue a press release concerning the outcome of activities supported by HHS financial assistance, it should notify the HHS Awarding Agency in advance to allow for coordination.

**Copyright Interests Provision:** This provision is intended to ensure that the public has access to the results and accomplishments of public health activities funded by CDC. Pursuant to applicable grant regulations and CDC's Public Access Policy, Recipient agrees to submit into the National Institutes of Health (NIH) Manuscript Submission (NIHMS) system an electronic version of the final, peer-reviewed manuscript of any such work developed under this award upon acceptance for publication, to be made publicly available no later than 12 months after the official date of publication. Also, at the time of submission, Recipient and/or the Recipient's submitting author must specify the date the final manuscript will be publicly accessible through PubMed Central (PMC). Recipient and/or Recipient's submitting author must also post the manuscript through PMC within twelve (12) months of the publisher's official date of final publication; however, the author is strongly encouraged to make the subject manuscript available as soon as possible. The recipient must obtain prior approval from the CDC for any exception to this provision.

The author's final, peer-reviewed manuscript is defined as the final version accepted for journal publication and includes all modifications from the publishing peer review process, and all graphics and supplemental material associated with the article. Recipient and its submitting authors working under this award are responsible for ensuring that any publishing or copyright agreements concerning submitted article reserve adequate right to fully comply with this provision and the license reserved by CDC. The manuscript will be hosted in both PMC and the CDC Stacks institutional repository system. In progress reports for this award, recipient must identify publications subject to the CDC Public Access Policy by using the applicable NIHMS identification number for up to three (3) months after the publication date and the PubMed Central identification number (PMCID) thereafter.

**Disclaimer for Conference/Meeting/Seminar Materials:** If a conference/meeting/seminar is funded by a grant, cooperative agreement, sub-grant and/or a contract, the recipient must include the following statement on conference materials, including promotional materials, agenda, and internet sites:

Funding for this conference was made possible (in part) by the Centers for Disease Control and Prevention. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services, nor does the mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government.

**Logo Use for Conference and Other Materials:** Neither the Department of Health and Human Services (HHS) nor the CDC logo may be displayed if such display would cause confusion as to the funding source or give false appearance of Government endorsement. Use of the HHS name or logo is governed by U.S.C. Part 1320b-10, which prohibits misuse of the HHS name and emblem in written communication. A non-federal entity is not authorized to use the HHS name or logo governed by U.S.C. Part 1320b-10. The appropriate use of the HHS logo is subject to review and approval of the HHS Office of the Assistant Secretary for Public Affairs (OASPA). Moreover, the HHS Office of the Inspector General has authority to impose civil monetary penalties for violations (42 CFR Part 1003).

Additionally, the CDC logo cannot be used by the recipient without the express, written consent of CDC. The Program Official/Project Officer identified in the NOA can assist with facilitating such a request. It is the responsibility of the recipient to request consent for use of the logo in sufficient detail to ensure a complete depiction and disclosure of all uses of the Government logos. In all cases for utilization of Government logos, the recipient must ensure written consent is received. Further, the HHS and CDC logo cannot be used by the recipient without a license agreement setting forth the terms and conditions of use.

**Equipment and Products:** To the greatest extent practical, all equipment and products purchased with CDC funds should be American-made. CDC defines equipment as tangible non-expendable personal property (including exempt property) charged directly to an award having a useful life of more than one year AND an acquisition cost of \$5,000 or more per unit. However, consistent with recipient policy, a lower threshold may be established. Please provide the information to the Grants Management Officer to establish a lower equipment threshold to reflect your organization's

policy.

The recipient may use its own property management standards and procedures, provided it observes provisions in applicable grant regulations found at 45 CFR Part 75.

**Federal Information Security Management Act (FISMA):** All information systems, electronic or hard copy, that contain federal data must be protected from unauthorized access. This standard also applies to information associated with CDC grants. Congress and the OMB have instituted laws, policies and directives that govern the creation and implementation of federal information security practices that pertain specifically to grants and contracts. The current regulations are pursuant to the Federal Information Security Management Act (FISMA), Title III of the E-Government Act of 2002, PL 107-347.

FISMA applies to CDC recipients only when recipients collect, store, process, transmit or use information on behalf of HHS or any of its component organizations. In all other cases, FISMA is not applicable to recipients of grants, including cooperative agreements. Under FISMA, the recipient retains the original data and intellectual property, and is responsible for the security of these data, subject to all applicable laws protecting security, privacy, and research. If/When information collected by a recipient is provided to HHS, responsibility for the protection of the HHS copy of the information is transferred to HHS and it becomes the agency's responsibility to protect that information and any derivative copies as required by FISMA. For the full text of the requirements under Federal Information Security Management Act (FISMA), Title III of the E-Government Act of 2002 Pub. L. No. 107-347, please review the following website: <https://www.govinfo.gov/content/pkg/PLAW-107publ347/pdf/PLAW-107publ347.pdf>.

**Whistleblower Protections:** As a recipient of this award you must comply with the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013 (Pub. L. 112-239, 41 U.S.C. § 4712) "Enhancement of contractor protection from reprisal for disclosure of certain information," and 48 CFR part 3 subpart 3.9, "Whistleblower Protections for Contractor Employees." For more information see: <https://oig.hhs.gov/fraud/whistleblower/>.

## PAYMENT INFORMATION

**Fraud Waste or Abuse:** The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted online at <https://tips.oig.hhs.gov/> or by mail to U.S. Department of Health and Human Services, Office of the Inspector General, Attn: OIG HOTLINE OPERATIONS, P.O. Box 23489 Washington DC 20026. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. For additional information, see: <https://oig.hhs.gov/fraud/report-fraud/>.

**Automatic Drawdown (Direct/Advance Payments):** Payments under CDC awards will be made available through the Department of Health and Human Services (HHS) Payment Management System (PMS), under automatic drawdown, unless specified otherwise in the NOA. Recipients must comply with requirements imposed by the PMS on-line system. Questions concerning award payments or audit inquiries should be directed to the payment management services office.

PMS Website: <https://pms.psc.gov/> PMS

Phone Support: +1(877)614-5533  
PMS Email Support: [PMSSupport@psc.gov](mailto:PMSSupport@psc.gov)

**Payment Management System Subaccount:** Funds awarded in support of approved activities will be obligated in an established subaccount in the PMS. Funds must be used in support of approved activities in the NOFO and the approved application. All award funds must be tracked and reported separately.

**Exchange Rate:** All requests for funds contained in the budget, shall be stated in U.S. dollars. Once an award is made, CDC will generally not compensate foreign recipients for currency exchange fluctuations through the issuance of supplemental awards.

**Acceptance of the Terms of an Award:** By drawing or otherwise obtaining funds from PMS, the recipient acknowledges acceptance of the terms and conditions of the award and is obligated to perform in accordance with the requirements of the award. If the recipient cannot accept the terms, the recipient should notify the Grants Management Officer within thirty (30) days of receipt of the NOA.

**Certification Statement:** By drawing down funds, the recipient certifies that proper financial management controls and accounting systems, to include personnel policies and procedures, have been established to adequately administer federal awards and funds drawn down. Recipients must comply with all terms and conditions in the NOFO, outlined in their NOA, grant policy terms and conditions contained in applicable HHS Grant Policy Statements, and requirements imposed by program statutes and regulations and HHS grants administration regulations, as applicable; as well as any regulations or limitations in any applicable appropriations acts.

## CLOSEOUT REQUIREMENTS

Recipients must submit all closeout reports identified in this section within 90 days of the period of performance end date. The reporting timeframe is the full period of performance. If the recipient does not submit all reports in accordance with this section and the terms and conditions of the Federal Award, CDC may proceed to close out with the information available within one year of the period of performance end date unless otherwise directed by authorizing statutes. Failure to submit timely and accurate final reports may affect future funding to the organization or awards under the direction of the same Project Director/Principal Investigator (PD/PI).

**Final Performance Progress and Evaluation Report (PPER):** This report should include the information specified in the NOFO and is submitted upon solicitation from the GMS/GMO via [www.grantsolutions.gov](http://www.grantsolutions.gov). At a minimum, the report will include the following:

- Statement of progress made toward the achievement of originally stated aims;
- Description of results (positive or negative) considered significant; and
- List of publications resulting from the project, with plans, if any, for further publication.

All manuscripts published as a result of the work supported in part or whole by the grant must be submitted with the performance progress reports.

**Final Federal Financial Report (FFR, SF-425):** The FFR should only include those funds

authorized and expended during the timeframe covered by the report. The Final FFR, SF-425 is required and must be submitted no later than 90 days after the period of performance end date through recipient online accounts in the Payment Management System. The final FFR will consolidate data reporting responsibilities to one entry point within PMS which will assist with the reconciliation of expenditures and disbursements to support the timely close-out of grants.

The final FFR must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. Remaining unobligated funds will be de-obligated and returned to the U.S. Treasury.

Every recipient should already have a PMS account to allow access to complete the SF-425.

Additional guidance on submission of Federal Financial Reports can be found at <https://www.cdc.gov/grants/documents/change-in-federal-reporting-fy-2021-recipients.pdf>.

**Equipment and Supplies - Tangible Personal Property Report (SF-428):** A completed Tangible Personal Property Report SF-428 and Final Report SF-428B addendum must be submitted, along with any Supplemental Sheet SF-428S detailing all major equipment acquired or furnished under this project with a unit acquisition cost of \$5,000 or more. Electronic versions of the forms can be downloaded by visiting: <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby=1>.

If no equipment was acquired under an award, a negative report is required. The recipient must identify each item of equipment that it wishes to retain for continued use in accordance with 45 CFR Part 75. The awarding agency may exercise its rights to require the transfer of equipment purchased under the assistance award. CDC will notify the recipient if transfer to title will be required and provide disposition instruction on all major equipment.

Equipment with a unit acquisition cost of less than \$5,000 that is no longer to be used in projects or programs currently or previously sponsored by the federal government may be retained, sold, or otherwise disposed of, with no further obligation to the federal government.

## CDC STAFF RESPONSIBILITIES

**Roles and Responsibilities:** Grants Management Specialists/Officers (GMO/GMS) and Program Officials (PO) work together to award and manage CDC grants and cooperative agreements. From the pre-planning stage to closeout of an award, grants management and program staff have specific roles and responsibilities for each phase of the grant cycle. Award specific terms and conditions will include contact information for the PO/GMO/GMS.

**Program Official:** The PO is the federal official responsible for monitoring the programmatic, scientific, and/or technical aspects of grants and cooperative agreements including:

- The development of programs and NOFOs to meet the CDC's mission;
- Providing technical assistance to applicants in developing their applications, e.g., explanation of programmatic requirements, regulations, evaluation criteria, and guidance to applicants on possible linkages with other resources;
- Providing technical assistance to recipients in the performance of their project; and
- Post-award monitoring of recipient performance such as review of progress reports, review of prior approval requests, conducting site visits, and other activities

complementary to those of the GMO/GMS.

For Cooperative Agreements, substantial involvement is required from CDC. The PO is the federal official responsible for the collaboration or participation in carrying out the effort under the award. Substantial involvement will be detailed in the NOFO and award specific terms and conditions and may include, but is not limited to:

- Review and approval of one stage of work before work can begin on a subsequent stage;
- Review and approval of substantive programmatic provisions of proposed subawards or contracts (beyond existing federal review of procurement or sole source policies);
- Involvement in the selection of key relevant personnel;
- CDC and recipient collaboration or joint participation; and
- Implementing highly prescriptive requirements prior to award limiting recipient discretion with respect to scope of services, organizational structure, staffing, mode of operation, and other management processes.

**Grants Management Officer:** The GMO is the only official authorized to obligate federal funds and is responsible for signing the NOA, including revisions to the NOA that change the terms and conditions. The GMO serves as the counterpart to the business officer of the recipient organization. The GMO is the federal official responsible for the business and other non-programmatic aspects of grant awards including:

- Determining the appropriate award instrument, i.e., grant or cooperative agreement;
- Determining if an application meets the requirements of the NOFO;
- Ensuring objective reviews are conducted in an above-the-board manner and according to guidelines set forth in grants policy;
- Ensuring recipient compliance with applicable laws, regulations, and policies;
- Negotiating awards, including budgets;
- Responding to recipient inquiries regarding the business and administrative aspects of an award;
- Providing recipients with guidance on the closeout process and administering the closeout of grants;
- Receiving and processing reports and prior approval requests such as changes in funding, budget redirection, or changes to the terms and conditions of an award; and
- Maintaining the official grant file and program book.

**Grants Management Specialist:** The GMS is the federal staff member responsible for the day-to-day management of grants and cooperative agreements. The GMS is the primary contact of recipients for business and administrative matters pertinent to grant awards. Many of the functions described in the GMO section are performed by the GMS, on behalf of the GMO.

**APPENDIX B**  
**STATEMENT OF WORK AND REPORTING REQUIREMENTS**  
**Genesee County Parks**

**Purpose:**

The Flint & Genesee County REACH initiative will focus on implementing evidence-based strategies for (a) food and nutrition security through the promotion of food service and nutrition guidelines and the expansion of existing fruit and vegetable vouchers incentive and/or produce prescription programs; (b) safe and accessible physical activity; (c) continuity of care in breastfeeding support. The strategies aim to improve health, prevent chronic diseases, and reduce health disparities among racial and ethnic populations with the highest risk, or burden, of chronic disease. The Flint & Genesee County REACH program will work specifically among African American, Black, Hispanic, and Latino populations.

**Statement of Work (SOW):**

The Season Parks Employee will work to assess park locations and coordinate programming and activities in City of Flint and neighborhood parks within the REACH Program Area.

**Method of Selection:**

As the largest County Park system in the state, Genesee County Parks recently gained the ability to oversee all City of Flint Parks. By leveraging programs and volunteers, Keep Genesee County Beautiful works to encourage, educate and engage residents in creating beautiful, clean and sustainable neighborhoods, parks and open spaces throughout the City of Flint and Genesee County.

**Performance Reporting:**

Greater Flint Health Coalition will ensure the progress and performance of the subcontractor is cooperatively monitored throughout contract period; statement of work and outcome measures and deliverables are associated with the Statement of Work. The GFHC Project Administrator will ensure monthly programmatic and financial reports are submitted with appropriate backup documentation completed and retained in a timely, consistent manner. The GFHC's REACH Project Manager and Assistant Project Manager will be responsible for maintaining contact and ensuring contractor accountability.

The GFHC will provide the Subcontractor with a fillable, web-based reporting form (Appendix B-1) that will be submitted monthly. Monthly reports will be submitted as directed in Appendix B-1. Any clarifications or guidance required of the Subcontractor so submit timely monthly reports should be submitted electronically to [nsmithanderson@flint.org](mailto:nsmithanderson@flint.org) prior to the monthly report due date. All Monthly Reports are required to be submitted by the following due dates to remain in good standing as a Subcontractor:

**For activity during the months of:**

- November 2024
- December 2024
- January 2025
- February 2025

**Data entry must be complete by:**

- December 5, 2024
- January 5, 2025
- February 5, 2025
- March 5, 2025

- March 2025
- April 2025
- May 2025
- June 2025
- July 2025
- August 2025
- September 2025

- April 5, 2025
- May 5, 2025
- June 5, 2025
- July 5, 2025
- August 5, 2025
- September 5, 2025
- October 5, 2025

**APPENDIX B-1**  
**Flint & Genesee REACH Monthly Report**

Genesee County Parks will complete monthly reporting utilizing the fillable web-based form that will be distributed on a monthly basis, prior to the report due date.

**APPENDIX C  
BUDGET JUSTIFICATION AND FINANCIAL STATUS REPORTING  
Genesee County Parks**

The Subcontractors' itemized budget for the project period is as follows:

**Year 2- Itemized Budget and Justification (\$32,650.00):**

- A. Personnel (\$29,150.00) – (Years 1 (\$17/hour) This seasonal Genesee County Parks employee will to assess park locations and coordinate programming and activities in City of Flint and neighborhood parks within the REACH Program Area.
- B. Fringe Costs (\$0.00) – N/A
- C. Travel Costs (\$0.00) – N/A
- D. Supplies Costs (\$3,500.00) – The supply line item will support activities at the various neighborhood and City parks. These activities will be identified with feedback from the community and will be designed to increase park access and physical activity for the priority population.
- E. Other Costs (\$0.00) – N/A
- F. Indirect Costs (\$0.00) –

**Financial Status Reporting Schedule and Format:**

Subcontractor shall utilize the following Financial Status Report, labeled **Attachment C-1**. Each Financial Status Report must be submitted quarterly to the GFHC for cost reimbursement.

<u>For costs incurred associated with activity during the months of:</u>	<u>The FSR is due on:</u>
• September 30 through December 31 (1st Quarter)	January 10 <sup>th</sup>
• January 1 through March 31 (2nd Quarter)	April 10 <sup>th</sup>
• April 1 through June 30 (3rd Quarter)	July 10 <sup>th</sup>
• July 1 through September 29 (4th Quarter)	October 10 <sup>th</sup>

FSR should be completed, signed, and submitted via email to [accounting@flint.org](mailto:accounting@flint.org) with a copy to [xavier@flint.org](mailto:xavier@flint.org).

GENESEE COUNTY PARKS & RECREATION COMMISSION  
BUDGET ADJUSTMENT  
REACH Grant  
**9.30.25**

GL #	DESCRIPTION	Increase/(Decrease)
2088-788.00-674.029	LOCAL CONTRIBUTION	32,650.00
2088-788.00-704.000	SALARY TEMPORARY	26,990.74
2088-788.00-709.000	SOCIAL SECURITY	2,064.79
2088-788.00-729.000	WORKERS COMP	94.47
2088-788.00-752.000	SUPPLIES	3,500.00

REACH GRANT

GENESEE COUNTY PARKS & RECREATION COMMISSION  
BUDGET ADJUSTMENT  
REACH Grant  
**9.30.25**

GL #	DESCRIPTION	Increase/(Decrease)
2088-788.00-674.029	LOCAL CONTRIBUTION	32,650.00
2088-788.00-704.000	SALARY TEMPORARY	26,990.74
2088-788.00-709.000	SOCIAL SECURITY	2,064.79
2088-788.00-729.000	WORKERS COMP	94.47
2088-788.00-752.000	SUPPLIES	3,500.00

REACH GRANT

SYI GRANT 9.30.24

	<u>CURRENT BUDGET</u>	<u>9.30.24 BUDGET</u>	<u>BUDGET ADJUSTMENT</u>
2087-751.00-704.000	3,000.00	13,952.14	10,952.14
2087-751.00-709.000	230.00	1,067.34	837.34
2087-751.00-729.000	-	139.52	139.52
2087-751.00-730.000	120.00	-	(120.00)
	<u>3,350.00</u>	<u>15,159.00</u>	<u>11,809.00</u>



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1402

**Agenda Date:** 12/11/2024

**Agenda #:** 2.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Jeffrey Wright, Drain Commissioner

**RE:** Approval of a request by Genesee County's Drain Commissioner to abandon an easement on a county owned property

**BOARD ACTION REQUESTED:**

Authorization to release easement

**BACKGROUND:**

In 2005, CW Development LLC granted water and sewer easements to Genesee County Drain Commissioner Office Division of Water and Waste Services for the proposed development commonly referred to as Arden Glen. The land is located in section five of Mundy Township on the north side of Hill Road west of Linden Road. The Arden Glen project has been abandoned and the property has changed hands. The current owners Maple and Hill LLC have requested that the easement be terminated. GCDC-WWS has reviewed the document and has determined that the granted easements are no longer necessary to provide service to the site. As you are aware the GCDCWWS operates as the County Agency per Public Act 342 of 1939 et.al. While the Act allows the County Agency to accept easements on behalf of the County, the Act does require County Board action to terminate easements. Therefore, we are requesting the County Board to authorize the termination of the attached easements. Upon approval of the board, the County Agency will execute the termination and file the necessary paperwork with the clerk's office. Should you have any questions or need further comment do not hesitate to contact this office.

**DISCUSSION:**

Release of easement

**IMPACT ON HUMAN RESOURCES:**

N/A

**IMPACT ON BUDGET:**

N/A

**IMPACT ON FACILITIES:**

N/A

**IMPACT ON TECHNOLOGY:**

N/A

**CONFORMITY TO COUNTY PRIORITIES:**

Complies with WWS master plan

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, this Board of County Commissioners of Genesee County, Michigan (“Board”), authorized the establishment of a system or systems of water, sewer, or sewage disposal improvements and services in accordance with Public Act 341 of 1939; and

WHEREAS, after authorizing the establishment of this public improvement, this Board designated the Genesee County Drain Commissioner (“Drain Commissioner”) to act as the County Agency for said public improvement; and

WHEREAS, the Drain Commissioner created the Division of Water and Waste (“Division”) to meet the needs of the County Agency; and

WHEREAS, the Division was granted water and sewer easements for the development of a subdivision in Mundy Township, specifically located on parcels 25-15-05-200-011; 25-15-05-300-005; 25-15-05-400-012; and 25-15-05-400-016; and

WHEREAS, the subdivision was never constructed; and

WHEREAS, the new owner of the parcels would like the easements vacated; and

WHEREAS, the Division and/or the County Agency needs this Board’s permission to terminate said easements.

NOW, THEREFORE, BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Drain Commissioner, as the County Agency, to authorize terminating the water and sewer easements on parcels 25-15-05-200-011, 25-15-05-300-005, 25-15-

05-400-012, and 25-15-05-400-016, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

- DIVISION OF -

WATER & WASTE SERVICES

G-4610 BEECHER ROAD - FLINT, MICHIGAN 48532-2617  
PHONE (810) 732-7870 - FAX (810) 732-9773

JEFFREY WRIGHT  
COMMISSIONER

MEMORANDUM

To: Ellen Ellenburg  
Public Work Chairman

From: John F. O'Brien, PE   
Director

Re: Easement Abandonment

Date: November 1, 2024

In 2005, CW Development LLC granted water and sewer easements to Genesee County Drain Commissioner Office Division of Water and Waste Services for the proposed development commonly referred to as Arden Glen. The land is located in section five of Mundy Township on the north side of Hill Road west of Linden Road.

The Arden Glen project has been abandoned and the property has changed hands. The current owners Maple and Hill LLC have requested that the easement be terminated.

GCDC-WWS has reviewed the document and has determined that the granted easements are no longer necessary to provide service to the site. As you are aware the GCDCWWS operates as the County Agency per Public Act 342 of 1939 et.al. While the Act allows the County Agency to accept easements on behalf of the County, the Act does require County Board action to terminate easements.

Therefore, we are requesting the County Board to authorize the termination of the attached easements. Upon approval of the board, the County Agency will execute the termination and file the necessary paperwork with the clerk's office.

Should you have any questions or need further comment do not hesitate to contact this office.

JFO/RJD

cc: Jeff Wright, Drain Commissioner  
Dan Potter, Chief Deputy Drain Commissioner

# DAWDA MANN

*Dawda, Mann, Mulcahy & Sadler, PLC*  
COUNSELORS AT LAW

NEIL S. SILVER  
(DIRECT DIAL) 248.642.6961  
EMAIL: NSILVER@DAWDAMANN.COM

October 30, 2024

**Sent Via Email:**  
[DPotter@gcdcvws.com](mailto:DPotter@gcdcvws.com)

Daniel J. Potter, Chief Deputy Drain Commissioner  
Genesee Drain Commissioner's Office  
G-4610 Beecher Road  
Flint, MI 48532-2617

**Re: Abandonment of Easement Parcels:  
25-15-05-200-011; 25-15-05-300-005; 25-15-05-400-012 & 25-15-05-400-016**

Dear Mr. Potter:

This firm represents Maple & Hill, LLC, a wholly owned subsidiary of the Flint & Genesee Economic Alliance and the current owner of the above-referenced properties. As such, in order to further the economic redevelopment of the above properties respectfully requests that the Watermain Easement recorded at Instrument #200503240033519 on March 24, 2005, and the Sewer Easement recorded at Instrument #200503440033516 on March 24, 2005, with the Genesee County Register of Deeds be terminated pursuant to the attached Termination of Easements.

Thank you for your assistance in this important redevelopment project.

If you have any questions, please feel free to contact me.

Respectfully,



Neil S. Silver, Esq.

NSS/srg

cc: Reshma Madhukar Sambare (via email: [sambare@millercanfield.com](mailto:sambare@millercanfield.com))  
Anthony W. McCloud (via email: [McCloud@millercanfield.com](mailto:McCloud@millercanfield.com))  
Cody Derrer (via email: [Cody.Derrer@plantemorán.com](mailto:Cody.Derrer@plantemorán.com))  
Bill Clifford (MEDC) (via email: [cliffordb1@michigan.org](mailto:cliffordb1@michigan.org))  
Lisa Crist (via email: [lcrist@cislottitle.com](mailto:lcrist@cislottitle.com))  
Amanda Cathey (via email: [Amanda@coopercom.com](mailto:Amanda@coopercom.com))  
Tyler & Emily Rossmassler (via email: [trossmaessler@flintandgenesee.org](mailto:trossmaessler@flintandgenesee.org))  
Winfield L. Cooper III (via email: [win@cooperroom.com](mailto:win@cooperroom.com))

**TERMINATION OF GRANT OF EASEMENT TO THE GENESEE COUNTY DRAIN  
COMMISSIONER'S OFFICE**

**THIS TERMINATION OF GRANT OF EASEMENT TO THE GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE, GENESEE COUNTY, MICHIGAN, ("Termination") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the COUNTY OF GENESEE, MICHIGAN by and through the GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE – DIVISION OF WATER AND WASTE SERVICES, a County Agency, whose address is G4610 Beecher Road, Flint, Michigan 48532 (hereinafter "County").**

**RECITALS**

A. The County currently has easement interest upon lands located in the Township of Mundy, Genesee County, Michigan, for fully described as:

PART OF SECTION 5, T6N-R6E, TOWNSHIP OF MUNDY, GENESEE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE SOUTH LINE OF SAID SECTION, WHICH IS S 89°35'03" W 1315.49 FEET FROM THE SOUTHEAST CORNER SAID SECTION 5; THENCE CONTINUING ALONG SAID SOUTH LINE, S 89°35'03" W 1327.79 FEET TO THE SOUTH ¼ CORNER OF SAID SECTION; THENCE S 89°33'02" W, ALONG SAID SOUTH LINE, A DISTANCE OF 127.70 FEET, THENCE N 00°13'55" W, PARALLEL WITH THE NORTH AND SOUTH ¼ LINE OF SAID SECTION 5, A DISTANCE OF 200.01 FEET; THENCE S 89°33'02" W, PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 128.00 FEET; THENCE S 00°13'55" E 200.01 FEET TO SAID SOUTH LINE; THENCE S 89°33'02" W, ALONG SAID SOUTH LINE, A DISTANCE OF 626.33 FEET; THENCE N 00°13'55" E 228.00 FEET; THENCE S 89°33'02" W 100.00 FEET; THENCE N 00°13'55" E 2432.06 FEET TO THE EAST AND WEST ¼ LINE OF SAID SECTION; THENCE N 89°22'09" E, ALONG SAID EAST AND WEST ¼ LINE, A DISTANCE OF 982.07 FEET TO THE INTERIOR ¼ CORNER OF SAID SECTION 5; THENCE N 00°13'55" E, ALONG THE NORTH AND SOUTH ¼ LINE, A DISTANCE OF 1345.80 FEET; THENCE N 89°35'34" E 879.71 FEET; THENCE S 00°07'50" E 247.50 FEET; THENCE N 89°35'34" E 1410.06 FEET; THENCE S 00°07'50" E 145.00 FEET; THENCE N 89°35'34" E

350.00 FEET TO THE EAST LINE OF SAID SECTION 5; THENCE S 00°07'49" E, ALONG SAID EAST LINE, A DISTANCE OF 727.12 FEET; THENCE S 36°13'17" W 269.89 FEET TO THE NORTH LINE OF THE RECORDED PLAT OF "LYNCREST ACRES", AS RECORDED IN LIBER 20, PAGE 20, GENESEE COUNTY, MICHIGAN RECORDS; THENCE S 89°17'49" W (RECORDED AS S 89°50' W), ALONG SAID NORTH LINE, A DISTANCE OF 631.84 FEET; THENCE S 89°24'00" W 527.44 FEET; THENCE S 00°15'31" W 2667.46 FEET TO THE PLACE OF BEGINNING, CONTAINING 210.00 GROSS ACRES OF LAND, MORE OR LESS, BEING SUBJECT TO THOSE PARTS NOW USED AS LINDEN AND HILL ROADS, SO-CALLED, AND ALSO BEING SUBJECT TO ANY RECORDED EASEMENTS OF BENEFIT OR BURDEN.

Parcel No. 25-15-05-200-011

Parcel No. 25-15-05-300-005

Parcel No. 25-15-05-400-012

Parcel No. 25-15-05-400-016

(the "Property")

B. The area included in the grant of Easement to the Genesee County Drain Commissioner's Office, which has been recorded in Instrument Number 200503240033519, Genesee County Register of Deeds, a copy of which is attached hereto as Exhibit 1 and incorporated herein by reference (the "Easement").

C. The County has determined that it no longer needs the Easement to install any watermain facilities.

**NOW, THEREFORE,**

1. The undersigned does by the recording hereof terminate, waive and vacate the Easement.

2. The undersigned hereby confirms that the land previously encumbered by the Easement shall upon the recording of this instrument, be held, conveyed, hypothecated, encumbered, leased, rented, occupied and improved, or in any other manner utilized, free from the benefits and provisions of the Easement.

3. This Termination is exempt from the provisions of the county Transfer Tax in accordance with MCL 207.505(a), 1966 PA 134, SEC 5(a); MCL 207.505(h), 1966 PA 134, SEC 5(h); and the state Transfer Tax in accordance with MCL 207.526(a), 1993 PA 330, SEC 6(a) and MCL 207.526(h)(i), 1993 PA 330, SEC 6(h)(i).

IN WITNESS WHEREOF, this Termination was executed by the Genesee County Drain Commissioner on the day and year first written above.

Signed, sealed and delivered  
in the presence of:

COUNTY OF GENESEE by and through the  
GENESEE COUNTY DRAIN COMMISSIONER

\_\_\_\_\_  
Printed Name:

By: \_\_\_\_\_  
Jeff Wright  
Drain Commissioner

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF GENESEE    )

On this \_\_\_\_ day of \_\_\_\_\_, 2024, before me \_\_\_\_\_ in  
and for said County, personally appeared to me, Jeff Wright, in his capacity of Drain  
Commissioner of the County of Genesee, known to be the person described in and who executed  
the same as his free act and deed.

\_\_\_\_\_  
Legal Signature

\_\_\_\_\_  
Print Name

Notary Public, Genesee County, Michigan  
My commission expires: \_\_\_\_\_  
acting in the County of Genesee

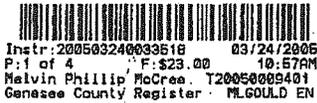
**PREPARED BY:**  
Kevin K. Kilby, Esq.  
McGraw Morris P.C.  
2075 W. Big Beaver Road, Ste. 750  
Troy, MI 48084

**RETURN TO:**  
John F. O'Brien  
Genesee County Drain Commissioner's Office  
G-4610 Beecher Road  
Flint, MI 48532

S:\Shared With Me\Troy\Data\GCDC\2155-1000 (General)\Contracts and Agreements\Termination of Easement CW Development  
LLC\Termination of Easement (sewer).docx

# **Exhibit 1**

## **The Easement**



GRANT OF EASEMENT TO THE GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

KNOW ALL MEN BY THESE PRESENTS: That, CW Development, L.L.C., a Michigan Limited Liability Company, party of the first part, whose address is 41050 Vincenti Court, Novi, Michigan 48375, for and in consideration of the sum of One (\$1.00) Dollar and other good and valuable consideration paid to it by the Genesee County Drain Commissioner's Office, Division of Water and Waste Services, party of the second part, whose address is G-4610 Beecher Road, Flint, Michigan 48532, does hereby grant, convey and release to the said party of the second part a permanent easement and right-of-way in which to construct, operate, maintain, repair and/or replace sanitary sewers over, across, under and through the following parcel of land situated in the Township of Mundy, Genesee County, Michigan, and described as:

Parcel No's. 25-15-05-200-011, 25-15-05-300-005, 25-15-05-400-012, & 25-15-05-400-016

Said Easement to be located as follows:

PART OF SECTION 5, T6N-R6E, TOWNSHIP OF MUNDY, GENESEE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE SOUTH LINE OF SAID SECTION, WHICH IS S 89°35'03" W 1315.49 FEET FROM THE SOUTHEAST CORNER SAID SECTION 5; THENCE CONTINUING ALONG SAID SOUTH LINE, S 89°35'03" W 1327.79 FEET TO THE SOUTH 1/4 CORNER OF SAID SECTION; THENCE S 89°33'02" W, ALONG SAID SOUTH LINE, A DISTANCE OF 127.70 FEET; THENCE N 00°13'55" W, PARALLEL WITH THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION 5, A DISTANCE OF 200.01 FEET; THENCE S 89°33'02" W, PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 128.00 FEET; THENCE S 00°13'55" E 200.01 FEET TO SAID SOUTH LINE; THENCE S 89°33'02" W, ALONG SAID SOUTH LINE, A DISTANCE OF 626.33 FEET; THENCE N 00°13'55" E 228.00 FEET; THENCE S 89°33'02" W 100.00 FEET; THENCE N 00°13'55" E 2432.06 FEET TO THE EAST AND WEST 1/4 LINE OF SAID SECTION; THENCE N 89°22'09" E, ALONG SAID EAST AND WEST 1/4 LINE, A DISTANCE OF 982.07 FEET TO THE INTERIOR 1/4 CORNER OF SAID SECTION 5; THENCE N 00°13'55" E, ALONG THE NORTH AND SOUTH 1/4 LINE, A DISTANCE OF 1345.80 FEET; THENCE N 89°35'34" E 879.71 FEET; THENCE S 00°07'50" E 247.50 FEET; THENCE N 89°35'34" E 1410.06 FEET; THENCE S 00°07'50" E 145.00 FEET; THENCE N 89°35'34" E 350.00 FEET TO THE EAST LINE OF SAID SECTION 5; THENCE S 00°07'49" E, ALONG SAID EAST LINE, A DISTANCE OF 727.12 FEET; THENCE S 36°13'17" W 269.89 FEET TO THE NORTH LINE OF THE RECORDED PLAT OF "LYNCREST ACRES", AS RECORDED IN LIBER 20, PAGE 20, GENESEE COUNTY, MICHIGAN RECORDS; THENCE S 89°17'49" W (RECORDED AS S 89°50' W), ALONG SAID NORTH LINE, A DISTANCE OF 631.84 FEET; THENCE S 89°24'00" W 527.44 FEET; THENCE S 00°15'31" W 2667.46 FEET TO THE PLACE OF BEGINNING, CONTAINING 210.00 GROSS ACRES OF LAND, MORE OR LESS, BEING SUBJECT TO THOSE PARTS NOW USED AS LINDEN AND HILL ROADS, SO-CALLED, AND ALSO BEING SUBJECT TO ANY RECORDED EASEMENTS OF BENEFIT OR BURDEN.

Said Easement to be located as follows:

A 20 foot wide easement for Sanitary Sewer, being 10 feet each side of the following described centerline:

Beginning at point which is S 89°33'02" W 573.13 feet AND N 00°26'58" W 60.00 feet from the South 1/4 corner of Section 5, T6N-R6E; thence continuing N 00°26'58" W 288.19 feet; thence N 20°52'54" E 105.49 feet to the PLACE OF ENDING.

AND ALSO Beginning at a point which is N 89°35'03 E 218.53 feet AND N 00°24'57" W 60.00 feet from the South 1/4 corner of Section 5, T6N-R6E; thence continuing N 00°24'57" W 171.29 feet; thence N 20°36'45" W 103.54 feet to Point 'A'; thence N 43°48'21" W 150.88 feet; thence N 67°13'49" W 89.64 feet; thence N 73°51'47" W 322.41 feet; thence N 66°58'31" W 114.07 feet to Point 'B'; thence N 52°34'04" W 255.84 feet to the PLACE OF ENDING.

AND ALSO Beginning at previously described Point 'A'; thence N 63°58'09" E 155.33 feet; thence N 76°45'33" E 114.13 feet; thence S 79°36'31" E 143.18 feet; thence S 66°18'54" E 123.37 feet; thence S 76°05'42" E 85.40 feet; thence S 89°29'27" E 87.22 feet; thence S 06°34'10" E 60.75 feet to Point 'C'; thence continuing S 06°34'10" E 201.96 feet to the PLACE OF ENDING.

AND ALSO Beginning at previously described Point 'B'; thence N 32°55'51" E 325.51 feet; thence N 34°30'55" E 316.52 feet; thence N 23°48'01" E 214.29 feet; thence N 11°47'46" E 132.07 feet to the PLACE OF ENDING.

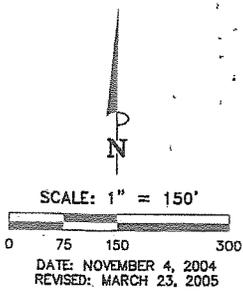
AND ALSO Beginning at previously described Point 'C'; thence N 77°55'26" E 78.43 feet; thence N 66°27'24" E 108.59 feet; thence N 45°39'08" E 108.81 feet; thence N 22°39'59" E 140.61 feet; thence N 00°15'31" E 350.33 feet; thence N 20°52'29" W 74.32 feet; thence N 39°08'56" W 108.33 feet to Point 'D'; thence N 77°55'31" W 136.42 feet; thence N 88°48'11" W 197.79 feet; thence N 72°21'14" W 133.88 feet; thence N 55°41'48" W 125.35 feet to Point 'E'; thence N 38°05'16" W 149.77 feet; thence N 19°22'55" W

4/1

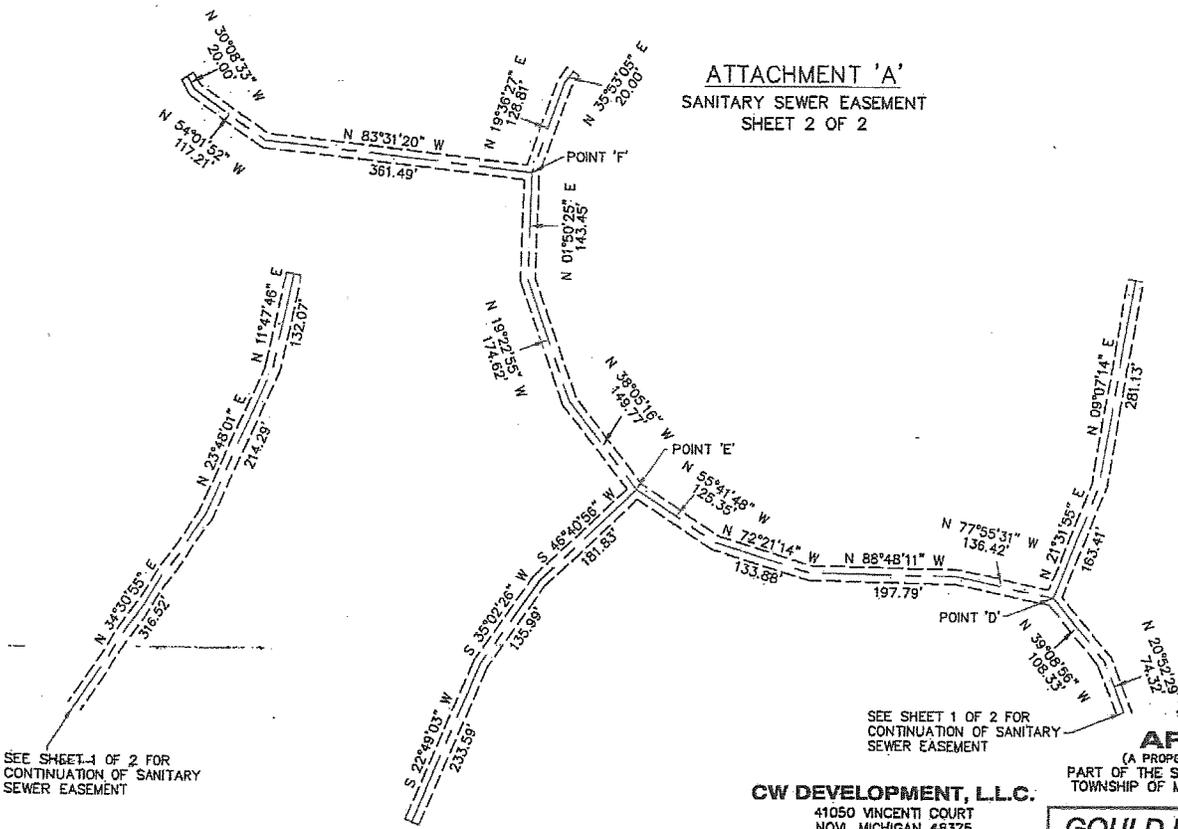




**ATTACHMENT 'A'**  
**SANITARY SEWER EASEMENT**  
**SHEET 2 OF 2**



DATE: NOVEMBER 4, 2004  
 REVISED: MARCH 23, 2005



SEE SHEET 1 OF 2 FOR  
 CONTINUATION OF SANITARY  
 SEWER EASEMENT

SEE SHEET 1 OF 2 FOR  
 CONTINUATION OF SANITARY  
 SEWER EASEMENT

**CW DEVELOPMENT, L.L.C.**  
 41050 VINCENTI COURT  
 NOVI, MICHIGAN 48375  
 PHONE: (248) 615-1313  
 FAX: (248) 426-5646

**ARDEN GLEN**  
 (A PROPOSED SITE CONDOMINIUM PROJECT)  
 PART OF THE SOUTH 1/2 OF SECTION 5, TEN-R6E,  
 TOWNSHIP OF MUNDY, GENESSEE COUNTY, MICHIGAN

**GOULD ENGINEERING, INC.**  
 2040 E. MAPLE AVENUE  
 PHONE: 810-743-9120

FLINT, MICHIGAN 48507  
 FAX: 810-743-1787

**TERMINATION OF GRANT OF EASEMENT TO THE GENESEE COUNTY DRAIN  
COMMISSIONER'S OFFICE**

**THIS TERMINATION OF GRANT OF EASEMENT TO THE GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE, GENESEE COUNTY, MICHIGAN, ("Termination") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the COUNTY OF GENESEE, MICHIGAN by and through the GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE – DIVISION OF WATER AND WASTE SERVICES, a County Agency, whose address is G4610 Beecher Road, Flint, Michigan 48532 (hereinafter "County").**

**RECITALS**

A. The County currently has easement interest upon lands located in the Township of Mundy, Genesee County, Michigan, for fully described as:

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350.00 FEET TO THE EAST LINE OF SAID SECTION 5; THENCE S 00°07'49" E, ALONG SAID EAST LINE, A DISTANCE OF 727.12 FEET; THENCE S 36°13'17" W 269.89 FEET TO THE NORTH LINE OF THE RECORDED PLAT OF "LYNCREST ACRES", AS RECORDED IN LIBER 20, PAGE 20, GENESEE COUNTY, MICHIGAN RECORDS; THENCE S 89°17'49" W (RECORDED AS S 89°50' W), ALONG SAID NORTH LINE, A DISTANCE OF 631.84 FEET; THENCE S 89°24'00" W 527.44 FEET; THENCE S 00°15'31" W 2667.46 FEET TO THE PLACE OF BEGINNING, CONTAINING 210.00 GROSS ACRES OF LAND, MORE OR LESS, BEING SUBJECT TO THOSE PARTS NOW USED AS LINDEN AND HILL ROADS, SO-CALLED, AND ALSO BEING SUBJECT TO ANY RECORDED EASEMENTS OF BENEFIT OR BURDEN.

Parcel No. 25-15-05-200-011  
Parcel No. 25-15-05-300-005  
Parcel No. 25-15-05-400-012  
Parcel No. 25-15-05-400-016

(the "Property")

B. The area included in the grant of Easement to the Genesee County Drain Commissioner's Office, which has been recorded in Instrument Number 200503240033519, Genesee County Register of Deeds, a copy of which is attached hereto as Exhibit 1 and incorporated herein by reference (the "Easement").

C. The County has determined that it no longer needs the Easement to install any watermain facilities.

**NOW, THEREFORE,**

1. The undersigned does by the recording hereof terminate, waive and vacate the Easement.

2. The undersigned hereby confirms that the land previously encumbered by the Easement shall upon the recording of this instrument, be held, conveyed, hypothecated, encumbered, leased, rented, occupied and improved, or in any other manner utilized, free from the benefits and provisions of the Easement.

3. This Termination is exempt from the provisions of the county Transfer Tax in accordance with MCL 207.505(a), 1966 PA 134, SEC 5(a); MCL 207.505(h), 1966 PA 134, SEC 5(h); and the state Transfer Tax in accordance with MCL 207.526(a), 1993 PA 330, SEC 6(a) and MCL 207.526(h)(i), 1993 PA 330, SEC 6(h)(i).

**IN WITNESS WHEREOF**, this Termination was executed by the Genesee County Drain Commissioner on the day and year first written above.

Signed, sealed and delivered  
in the presence of:

COUNTY OF GENESEE by and through the  
GENESEE COUNTY DRAIN COMMISSIONER

\_\_\_\_\_  
Printed Name:

By: \_\_\_\_\_  
Jeff Wright  
Drain Commissioner

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF GENESEE    )

On this \_\_\_\_ day of \_\_\_\_\_, 2024, before me \_\_\_\_\_ in  
and for said County, personally appeared to me, Jeff Wright, in his capacity of Drain  
Commissioner of the County of Genesee, known to be the person described in and who executed  
the same as his free act and deed.

\_\_\_\_\_  
Legal Signature

\_\_\_\_\_  
Print Name

Notary Public, Genesee County, Michigan  
My commission expires: \_\_\_\_\_  
acting in the County of Genesee

**PREPARED BY:**  
Kevin K. Kilby, Esq.  
McGraw Morris P.C.  
2075 W. Big Beaver Road, Ste. 750  
Troy, MI 48084

**RETURN TO:**  
John F. O'Brien  
Genesee County Drain Commissioner's Office  
G-4610 Beecher Road  
Flint, MI 48532

S:\Shared With Me\Troy\Data\GCDC\2155-1000 (General)\Contracts and Agreements\Termination of Easement CW Development  
LLC\Termination of Easement (sewer).docx

# Exhibit 1

## The Easement

Instr: 200503240033518 03/24/2006  
P: 1 of 4 F: \$23.00 10:57AM  
Melvin Phillip McCree, T20050009401  
Genesee County Register MLG0LLD EN

GRANT OF EASEMENT TO THE GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

KNOW ALL MEN BY THESE PRESENTS: That, CW Development, L.L.C., a Michigan Limited Liability Company, party of the first part, whose address is 41050 Vincent Court, Novi, Michigan 48375, for and in consideration of the sum of One (\$1.00) Dollar and other good and valuable consideration paid to it by the Genesee County Drain Commissioner's Office, Division of Water and Waste Services, party of the second part, whose address is G-4610 Beecher Road, Flint, Michigan 48532, does hereby grant, convey and release to the said party of the second part a permanent easement and right-of-way in which to construct, operate, maintain, repair and/or replace sanitary sewers over, across, under and through the following parcel of land situated in the Township of Mundy, Genesee County, Michigan, and described as:

Parcel No's. 25-15-05-200-011, 25-15-05-300-005, 25-15-05-400-012, & 25-15-05-400-016

Said Easement to be located as follows:

PART OF SECTION 5, T6N-R6E, TOWNSHIP OF MUNDY, GENESEE COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE SOUTH LINE OF SAID SECTION, WHICH IS S 89°35'03" W 1315.49 FEET FROM THE SOUTHEAST CORNER SAID SECTION 5; THENCE CONTINUING ALONG SAID SOUTH LINE, S 89°35'03" W 1327.79 FEET TO THE SOUTH 1/4 CORNER OF SAID SECTION; THENCE S 89°33'02" W, ALONG SAID SOUTH LINE, A DISTANCE OF 127.70 FEET; THENCE N 00°13'55" W, PARALLEL WITH THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION 5, A DISTANCE OF 200.01 FEET; THENCE S 89°33'02" W, PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 128.00 FEET; THENCE S 00°13'55" E 200.01 FEET TO SAID SOUTH LINE; THENCE S 89°33'02" W, ALONG SAID SOUTH LINE, A DISTANCE OF 626.33 FEET; THENCE N 00°13'55" E 228.00 FEET; THENCE S 89°33'02" W 100.00 FEET; THENCE N 00°13'55" E 2432.06 FEET TO THE EAST AND WEST 1/4 LINE OF SAID SECTION; THENCE N 89°22'09" E, ALONG SAID EAST AND WEST 1/4 LINE, A DISTANCE OF 982.07 FEET TO THE INTERIOR 1/4 CORNER OF SAID SECTION 5; THENCE N 00°13'55" E, ALONG THE NORTH AND SOUTH 1/4 LINE, A DISTANCE OF 1345.80 FEET; THENCE N 89°35'34" E 879.71 FEET; THENCE S 00°07'50" E 247.50 FEET; THENCE N 89°35'34" E 1410.06 FEET; THENCE S 00°07'50" E 145.00 FEET; THENCE N 89°35'34" E 350.00 FEET TO THE EAST LINE OF SAID SECTION 5; THENCE S 00°07'49" E, ALONG SAID EAST LINE, A DISTANCE OF 727.12 FEET; THENCE S 36°13'17" W 269.89 FEET TO THE NORTH LINE OF THE RECORDED PLAT OF "LYNCREST ACRES", AS RECORDED IN LIBER 20, PAGE 20, GENESEE COUNTY, MICHIGAN RECORDS; THENCE S 89°17'49" W (RECORDED AS S 89°50' W), ALONG SAID NORTH LINE, A DISTANCE OF 631.84 FEET; THENCE S 89°24'00" W 527.44 FEET; THENCE S 00°15'31" W 2667.48 FEET TO THE PLACE OF BEGINNING, CONTAINING 210.00 GROSS ACRES OF LAND, MORE OR LESS, BEING SUBJECT TO THOSE PARTS NOW USED AS LINDEN AND HILL ROADS, SO-CALLED, AND ALSO BEING SUBJECT TO ANY RECORDED EASEMENTS OF BENEFIT OR BURDEN.

Said Easement to be located as follows:

A 20 foot wide easement for Sanitary Sewer, being 10 feet each side of the following described centerline:

Beginning at point which is S 89°33'02" W 573.13 feet AND N 00°26'58" W 60.00 feet from the South 1/4 corner of Section 5, T6N-R6E; thence continuing N 00°26'58" W 288.19 feet; thence N 20°52'54" E 105.49 feet to the PLACE OF ENDING.

AND ALSO Beginning at a point which is N 89°35'03 E 218.53 feet AND N 00°24'57" W 60.00 feet from the South 1/4 corner of Section 5, T6N-R6E; thence continuing N 00°24'57" W 171.29 feet; thence N 20°36'45" W 103.54 feet to Point 'A'; thence N 43°48'21" W 150.88 feet; thence N 67°13'49" W 89.64 feet; thence N 73°51'47" W 322.41 feet; thence N 66°58'31" W 114.07 feet to Point 'B'; thence N 52°34'04" W 255.84 feet to the PLACE OF ENDING.

AND ALSO Beginning at previously described Point 'A'; thence N 63°58'09" E 155.33 feet; thence N 76°45'33" E 114.13 feet; thence S 79°36'31" E 143.18 feet; thence S 66°18'54" E 123.37 feet; thence S 76°05'42" E 85.40 feet; thence S 89°29'27" E 87.22 feet; thence S 06°34'10" E 60.75 feet to Point 'C'; thence continuing S 06°34'10" E 201.96 feet to the PLACE OF ENDING.

AND ALSO Beginning at previously described Point 'B'; thence N 32°55'51" E 325.51 feet; thence N 34°30'55" E 316.52 feet; thence N 23°48'01" E 214.29 feet; thence N 11°47'46" E 132.07 feet to the PLACE OF ENDING.

AND ALSO Beginning at previously described Point 'C'; thence N 77°55'26" E 78.43 feet; thence N 66°27'24" E 108.59 feet; thence N 45°39'08" E 108.81 feet; thence N 22°39'59" E 140.61 feet; thence N 00°15'31" E 350.33 feet; thence N 20°52'29" W 74.32 feet; thence N 39°08'56" W 108.33 feet to Point 'D'; thence N 77°55'31" W 136.42 feet; thence N 88°48'11" W 197.79 feet; thence N 72°21'14" W 133.88 feet; thence N 55°41'48" W 125.35 feet to Point 'E'; thence N 38°05'16" W 149.77 feet; thence N 19°22'55" W

411



**ATTACHMENT 'A'**

**SANITARY SEWER EASEMENT  
SHEET 1 OF 2**

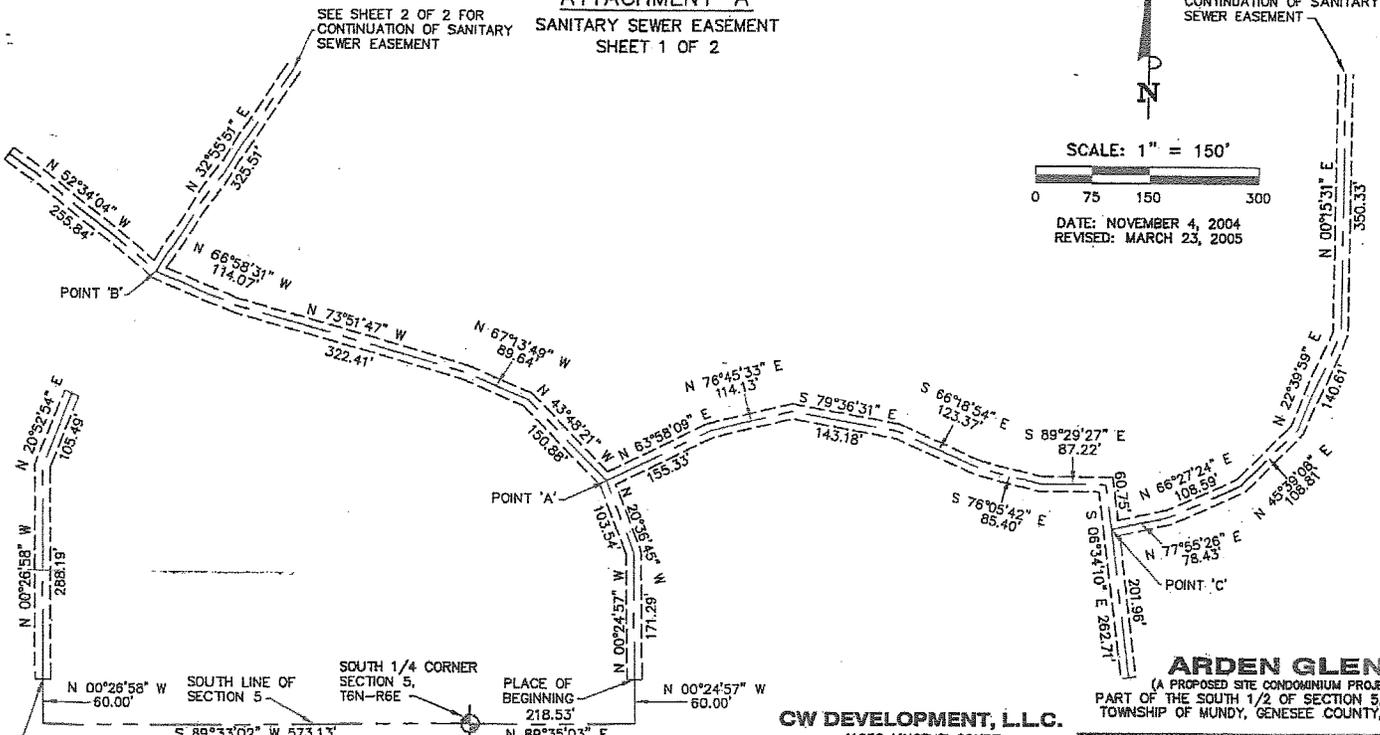
SEE SHEET 2 OF 2 FOR  
CONTINUATION OF SANITARY  
SEWER EASEMENT

SEE SHEET 2 OF 2 FOR  
CONTINUATION OF SANITARY  
SEWER EASEMENT

SCALE: 1" = 150'

0 75 150 300

DATE: NOVEMBER 4, 2004  
REVISED: MARCH 23, 2005



HILL ROAD

**CW DEVELOPMENT, L.L.C.**  
41050 VINCENTI COURT  
NOV, MICHIGAN 48375  
PHONE: (248) 615-1313  
FAX: (248) 426-5646

**ARDEN GLEN**  
(A PROPOSED SITE CONDOMINIUM PROJECT)  
PART OF THE SOUTH 1/2 OF SECTION 5, T6N-R6E,  
TOWNSHIP OF MUNDY, GENESEE COUNTY, MICHIGAN

**GOULD ENGINEERING, INC.**  
2040 E. MAPLE AVENUE  
PHONE: 810-743-9120

FLINT, MICHIGAN 48507  
FAX: 810-743-1797







# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1433

**Agenda Date:** 12/11/2024

**Agenda #:** 3.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a purchase order to Durango & Silverton, in the amount of \$98,633.00, for the construction of one (1) set (two trucks) of roller bearing trucks for the Huckleberry Railroad

### **BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of an expense to Durango & Silverton, in the amount of \$98,633.00, for the construction of one set (two trucks) of roller bearing trucks for the Huckleberry Railroad.

### **BACKGROUND:**

Parks received approval of a Purchase Order to Durango & Silverton for the construction of one set of roller bearing trucks for the Huckleberry Railroad. This is a request to purchase a second set of roller bearing trucks.

### **DISCUSSION:**

Durango & Silverton has a second set constructed and available. They are the only company able to do the work and we had the opportunity to piggyback on trucks they were making for themselves, giving us the best pricing possible for commercially unavailable equipment.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

Expense to be paid from account 5080-000.00-156.000.

NO USE OF GENERAL FUND.

### **IMPACT ON FACILITIES:**

None.

### **IMPACT ON TECHNOLOGY:**

None.

### **CONFORMITY TO COUNTY PRIORITIES:**

Approval of expense increases safety of the railroad, staff, and park patrons. It also supports the

preservation of equipment.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize an expenditure and Purchase Order to Durango & Silverton, in the amount of \$98,633.00 to be paid from account 5080-000.00-156.000, for the construction of two truck frames for Huckleberry Railroad, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**Equipment will be shipped.**

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

**File #:** RES-2024-1435

**Agenda Date:** 12/11/2024

**Agenda #:** 4.

**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$90,000.00, to provide for the purchase of miscellaneous aggregate at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to purchase miscellaneous aggregate, for FYE 2025, in an amount not to exceed \$90,000, from the following vendors:

Tri City; Michigan Materials & Aggregate; Northern Michigan Aggregate; Fisher Brothers; Mark Martin & Sons; Rock Bottom Stone Supply

**BACKGROUND:**

Miscellaneous aggregate is used for Parks projects and repairs.

**DISCUSSION:**

Vendor usage will be based on availability, schedule, and cost.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Expense to be paid from accounts:

2080-770.05-930.000 - \$15,000.00

2080-770.03-930.000 - \$15,000.00

2080-770.01-930.000 - \$45,000.00

5080-770.03-864.005 - \$10,000.00

2080-772.00-930.000 - \$5,000.00

NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval of expenses ensures proper maintenance and repair, ensuring quality facilities and services to residents and visitors of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize an expenditure and Purchase Order to Northern Michigan Aggregate, Tri City, Michigan Materials & Aggregate, Fisher Brothers, Mark Martin & Sons, and Rock Bottom Stone Supply, in a total amount not to exceed \$90,000.00, for budgeted miscellaneous aggregate purchases as needed over the course of FYE 2025, with \$15,000.00 being paid from account 2080-770.05-930.000; \$15,000.00 being paid from account 2080-770.03-930.000; \$45,000.00 being paid from account 2080-770.01-930.000; \$10,000.00 being paid from account 5080-770.03-864.005; and \$5,000.00 from account 2080-772.00-930.000; is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1445

**Agenda Date:** 12/11/2024

**Agenda #:** 5.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a request to amend RES-2024-026 allowing for the purchase of a narrow-gauge tie crane to span two fiscal years; there is no change in cost

### **BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to amend RES-2024-026, the expense to Delta Railroad Services, to be paid in fiscal year ending 2025.

### **BACKGROUND:**

The Genesee County Board of Commissioners approved an expense to Delta Railroad Services, in the amount of \$83,000.00, for the purchase of one (1) reconditioned narrow gauge tie crane for use at the Huckleberry Railroad.

A tie crane is used to move and handle railroad ties as an alternative to manually having to move individual ties. It can also be used to pick up debris along the tracks, such as logs and tree limbs. It also has the ability to excavate ditches.

### **DISCUSSION:**

Sole Source. No other companies have the capability of narrow gauging the equipment.

\$27,666.67 was paid in FYE 2024 by RES-2024-026.

\$55,333.33 will be paid in FYE 2025.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

Budgeted expense to be paid from account 6665-000.00-156.000.

NO USE OF GENERAL FUND.

### **IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

With limited outside resources to maintain historical equipment, it is imperative to secure necessary equipment to keep the Railroad maintained and running, and to ensure the safety of our equipment, visitors, and staff. With outside resources becoming more limited and obsolete, this purchase not only saves time and money seeking specialists in the field, but also invests in the staff and their ability to perform and share the knowledge to maintain our 100-year-old train.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize amending RES-2024-026, said amendment being necessary to allow the remaining expense of \$55,333.33 for Delta Railroad Services to provide one reconditioned narrow gauge tie crane for Huckleberry Railroad to be paid in FYE 2025 instead of FYE 2024, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**Equipment will be shipped.**

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1453

**Agenda Date:** 12/11/2024

**Agenda #:** 6.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$70,500.00, to provide for electrical services and repairs at Genesee County's Park and Recreation Commission, the cost of this purchase order will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses to the following vendors for electrical services and repairs, for FYE 2025, in an amount not to exceed \$70,500.00.

McNaughton McKay; Weinstein Electric; Holzer Electric; Newkirk Electric; Shifflett; Wins; Standard Electric

**BACKGROUND:**

Parks is responsible for maintaining and servicing 124 buildings and structures throughout the Parks system. We have 3 parks that utilize primary service (4800 volts to 7200 volts). There are many items that come up throughout the year that require outside electric assistance.

**DISCUSSION:**

Services chosen are based on schedule, availability, cost, and approved proof of insurance.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

2080-770.12-930.000 - \$9,000.00

2080-770.01-930.000 - \$40,000.00

2080-770.05-930.000 - \$10,000.00

2080-770.03-930.000 - \$10,000.00

5080-770.03-931.000 - \$1,500.00

NO USE OF GENERAL FUND.

A budget amendment is in process.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Having the ability to properly maintain the electric services throughout the Parks facilities and structures ensures the safety of our facilities, and also ensures the continuation of safe services to the public.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to McNaughton McKay, Weinstein Electric, Holzer Electric, Newkirk Electric, Shifflett, Wins, and Standard Electric, in an amount not to exceed \$70,500.00, for budgeted electrical services and repairs as needed over the course of FYE 2025, with \$9,000.00 being paid from account 2080-770.12-930.000; \$40,000.00 being paid from account 2080-770.01-930.000; \$10,000.00 being paid from account 2080-770.05-930.000; \$10,000.00 being paid from account 2080-770.03-930.000; and \$1,500.00 being paid from account 5080-770.03-931.000; is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## LEGISTAR SUBMISSION CHECKLIST\*

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### DOES THE PRJOECT NEED A CONTRACT?

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes: \_\_\_\_ (Go to Question 2)

No: X (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section. No: \_\_\_\_ (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes: \_\_\_\_

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No: \_\_\_\_

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes: \_\_\_\_ This project requires a contract, skip to the contracts section.

No: \_\_\_\_ Contact corporate counsel office prior to submitting into Legistar.

*Electrical Services/Repairs as needed - COI/Add Ins obtained & approved prior to any work on site.*

### CONTRACTS

\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1454

**Agenda Date:** 12/11/2024

**Agenda #:** 7.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$44,000.00, to provide for the rental of equipment/heavy equipment at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses for various equipment/heavy equipment rentals from the following vendors for FYE 2025, in an amount not to exceed \$44,000.00.

AIS; MacAllister; Allied Equipment Rental

**BACKGROUND:**

Equipment and heavy equipment rentals are used for Parks projects.

**DISCUSSION:**

Vendor selection is based on availability, cost, and schedule.

NO USE OF GENERAL FUND.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

6665-770.11-931.000 - \$10,000.00

2080-770.01-930.000 - \$25,000.00

2080-770.05-930.000 - \$9,000.00

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval ensures the department is able to make continuous improvements and provide quality facilities and services to residents and visitors of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Allied Equipment Rental, MacAllister, and AIS, in a total amount not to exceed \$44,000.00, for budgeted rental expenses as needed over the course of FYE 2025, with \$10,000.00 being paid from account 6665-770.11-931.000; \$25,000.00 being paid from account 2080-770.01-930.000; and \$9,000.00 being paid from account 2080-770.05-930.000; is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1455

**Agenda Date:** 12/11/2024

**Agenda #:** 8.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$63,000.00, to provide for the purchase of miscellaneous repair parts at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to purchase miscellaneous repair parts from the following vendors, for FYE 2025, in an amount not to exceed \$63,000.00.

RL Morgan Co; Leos Saw Shop; Tompkins; Grainger Industrial Supply

**BACKGROUND:**

Genesee County Parks maintains grounds, facilities, and equipment to manage over 11,000 acres of owned and operated land. Purchases of miscellaneous repair parts ensure the continued maintenance and improvements of the entire Parks system.

**DISCUSSION:**

Vendor choice based on cost and availability.

NO USE OF GENERAL FUND.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

2080-806.00-776.000 - \$1,500.00

2080-806.01-776.000 - \$500.00

2080-770.05-930.000 - \$2,500.00

2080-770.31-930.000 - \$2,500.00

2080-770.34-930.000 - \$2,500.00

5080-770.03-931.000 - \$3,000.00

6665-770.11-931.000 - \$7,500.00

2080-770.03-930.000 - \$7,500.00

2080-772.00-930.000 - \$4,500.00

2080-770.16-930.000 - \$3,000.00

2080-770.01-930.000 - \$25,000.00

2080-770.12-930.000 - \$3,000.00

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval ensures the Department's ability for continuous improvement and continued maintenance of parks and facilities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to RL Morgan, Leos Saw Shop, Tompkins, and Grainger Industrial Supply, in a total amount not to exceed \$63,000.00, for budgeted repair parts purchases as needed over the course of FYE 2025, with \$1,500.00 being paid from account 2080-806.00-776.000; \$500.00 being paid from account 2080-806.01-776.000; \$2,500.00 being paid from account 2080-770.05-930.000; \$2,500.00 being paid from account 2080-770.31-930.000; \$2,500.00 being paid from account 2080-770.34-930.000; \$3,000.00 being paid from account 5080-770.03-931.000; \$7,500.00 being paid from account 6665-770.11-931.000; \$7,500.00 being paid from account 2080-770.03-930.000; \$4,500.00 being paid from account 2080-772.00-930.000; \$3,000.00 being paid from account 2080-770.16-930.000; \$25,000.00 being paid from account 2080-770.01-930.000; and \$3,000.00 being paid from account 2080-770.12-930.000; is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1456

**Agenda Date:** 12/11/2024

**Agenda #:** 9.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$50,000.00, to provide for the purchase of various vehicle and equipment tires at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses for vehicle tires and heavy equipment tire repairs, for FYE 2025, in an amount not to exceed \$50,000.00, from the following vendors.

Capital Tire; Jerry's Tire; Pomps Tire

**BACKGROUND:**

This is for Parks vehicle tires and heavy equipment tire repairs.

**DISCUSSION:**

Vendor selection based on availability, cost, and schedule.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from account:

6665-770.11-931.000

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval ensures the Department can provide continued maintenance, continuous improvements to quality facilities, and ensure safety of staff and equipment.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Capital Tire, Jerry's Tire, and Poms Tire, in a total amount not to exceed \$50,000.00, for budgeted vehicle tires and heavy equipment tire repairs as needed over the course of FYE 2025, said expenditures to be paid from account 6665-770.11-931.000, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1457

**Agenda Date:** 12/11/2024

**Agenda #:** 10.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$73,000.00, to provide for the purchase of lumber at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses to the following vendors to purchase lumber, for FYE 2025, in an amount not to exceed \$73,000.00.

Carter Jones; Michigan Lumber; Vassar Lumber; Iversons Lumber

**BACKGROUND:**

Lumber purchases are for parks projects throughout the entire Parks system.

**DISCUSSION:**

Vendor selection based on availability and cost.

NO USE OF GENERAL FUND.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budget expenses to be paid from accounts:

2080-770.05-930.000 - \$6,000.00

2080-770.03-930.000 - \$30,000.00

2080-770.01-930.000 - \$35,000.00

2080-772.00-930.000 - \$2,000.00

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval allows the Department to provide quality facilities, continuous improvements to facilities, and ensure safety of facilities, staff, residents and visitors of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Carter Jones, Michigan Lumber, Vassar Lumber, and Iversons Lumber, in a total amount not to exceed \$73,000.00, for the purchase of lumber as needed over the course of FYE 2025, with \$6,000.00 being paid from account 2080-770.05-930.000; \$30,000.00 being paid from account 2080-770.03-930.000; \$35,000.00 being paid from account 2080-770.01-930.000; and \$2,000.00 being paid from account 2080-772.00-930.000; is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1458

**Agenda Date:** 12/11/2024

**Agenda #:** 11.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$70,000.00, to provide for the purchase of miscellaneous janitorial and safety supplies at Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses from the following vendors for the purchase of PPE, janitorial, and safety supplies, in an amount not to exceed \$70,000.00, for FYE 2025.

Federal Paper; Flint Cleaning; Action Municipal; James Glove; Supply Den; Bonner Safety; Joshen

**BACKGROUND:**

PPE, janitorial and safety supplies are purchased for the entire Parks system.

**DISCUSSION:**

Purchases are made based on availability, cost, and specification.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

2080-770.01-752.000 - \$68,000.00

2084-795.00-864.001 - \$2,000.00

NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval ensures the Department's safety, protection, and the ability to provide sanitary and safe facilities for parks users.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

TO BE RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Federal Paper, Flint Cleaning, Action Municipal, James Glove, Supply Den, Bonner Safety, and Joshen, in a total amount not to exceed \$70,000.00, for budgeted PPE, janitorial, and safety supply purchases as needed over the course of FYE 2025, with \$68,000.00 being paid from account 2080-770.01-752.000 and \$2,000.00 being paid from account 2084-795.00-864.001, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No: (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1459

**Agenda Date:** 12/11/2024

**Agenda #:** 12.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$101,000.00, to provide for the purchase of miscellaneous blades and repair parts by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to purchase blades and specific repair parts from the following vendors, for FYE 2025, in an amount not to exceed \$101,000.00.

Flint New Holland; Reinders; Tri County Equipment

**BACKGROUND:**

Parks maintains equipment for grounds maintenance. Purchases are for blades and specific repair parts for equipment.

**DISCUSSION:**

Purchases based on availability and cost.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

6665-770.11-931.000 - \$100,000.00

2080-770.34-930.000 - \$1,000.00

NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval ensures the Department the ability to properly maintain equipment and adequately service facilities, providing quality facilities to residents and visitors of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Flint New Holland, Reinders, and Tri County Equipment, in a total amount not to exceed \$101,000.00, for budgeted blades and specific repair parts purchases as needed over the course of FYE 2025, with \$100,000.00 being paid from account 6665-770.11-931.000 and \$1,000.00 being paid from account 2080-770.34-930.000, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.  
 If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1460

**Agenda Date:** 12/11/2024

**Agenda #:** 13.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to Home Depot for the fiscal year ending 2025, in an amount not to exceed \$170,000.00, to provide for the purchase of miscellaneous repair parts and supplies by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses to Home Depot for the purchase of repair parts and supplies, for FYE 2025, in an amount not to exceed \$170,000.00.

**BACKGROUND:**

Parks staff maintains over 55 miles of roadway, 21 miles of paved pathways, 122 parking lots, 124 buildings, 31 wells, many septic systems and a steam powered railroad.

Parks staff makes repairs as needed and purchases supplies for projects and repairs throughout the entire Parks system.

**DISCUSSION:**

Purchases are made based on availability and cost.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

2084-788.00-864.001 - \$16,000.00

2080-770.31-930.000 - \$5,000.00

2080-770.34-930.000 - \$5,000.00

2080-770.01-930.000 - \$82,500.00

2080-770.03-930.000 - \$15,000.00

2080-770.05-930.000 - \$15,000.00

2080-770.12-930.000 - \$5,000.00

2080-770.16-930.000 - \$5,000.00

2080-772.00-930.000 - \$2,500.00

2080-806.00-772.000 - \$3,500.00

2080-806.01-776.000 - \$1,000.00

5080-763.00-752.000 - \$5,000.00

5080-770.03-931.000 - \$6,500.00

6665-770.11-931.000 - \$3,000.00

NO USE OF GENERAL FUND.

A budget amendment is included in a separate request.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval ensures the Department is able to continue improvements, and continue maintenance and repair, to provide residents and visitors of Genesee County quality facilities and services.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize an expenditure and Purchase Order to Home Depot, in a total amount not to exceed \$170,000.00, for the purchase of repair parts and supplies as needed over the course of FYE 2025, with \$16,000.00 being paid from account 2084-788.00-864.001; \$5,000.00 being paid from account 2080-770.31-930.000; \$5,000.00 being paid from account 2080-770.34-930.000; \$82,500.00 being paid from account 2080-770.01-930.000; \$15,000.00 being paid from account 2080-770.03-930.000; \$15,000.00 being paid from account 2080-770.05-930.000; \$5,000 being paid from account 2080-770.12-930.000; \$5,000.00 being paid from account 2080-770.16-930.000; \$2,500.00 being paid from account 2080-772.00-930.000; \$3,500.00 being paid from account 2080-806.00-772.000; \$1,000.00 being paid from account 2080-806.01-776.000; \$5,000.00 being paid from account 5080-763.00-752.000; \$6,500.00 being paid from account 5080-770.03-931.000; and \$3,000.00 being paid from account 6665-770.11-931.000; is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1464

**Agenda Date:** 12/11/2024

**Agenda #:** 14.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$75,000.00, to provide for the purchase of miscellaneous retail merchandise to sell at various venues by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses to the following vendors, in an amount not to exceed \$75,000.00, for the purchase of retail inventory merchandise.

Aurora World, Charles Products, United Distribution, Wilcor, CMPO

**BACKGROUND:**

Parks purchases retail merchandise for resale at Crossroads Village, Wolverine Campground, and For-Mar Nature Preserve & Arboretum. Some items are custom made, like the Huckleberry Railroad train whistles.

**DISCUSSION:**

Purchases made based on availability, schedules, and cost.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

2080-806.00-772.000 - \$2,000.00

2083-765.00-762.000 - \$40,000.00

2083-765.00-864.001 - \$16,500.00

5080-763.00-762.000 - \$16,500.00

NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Parks uses data-based decision making and planning regarding retail inventory at revenue generating facilities. Having quality retail items enhances the experience of visitors to the park and increases sales.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Aurora World, Charles Products, United Distribution, Wilcor, and CMPO, in a total amount not to exceed \$75,000.00, for the purchase of retail merchandise as needed over the course of FYE 2025, with \$2,000.00 being paid from account 2080-806.00-772.000; \$40,000.00 being paid from account 2083-765.00-762.000; \$16,500.00 being paid from account 2083-765.00-864.001; and \$16,500.00 being paid from account 5080-763.00-762.000; is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1465

**Agenda Date:** 12/11/2024

**Agenda #:** 15.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of a purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$86,000, to provide for the purchase of vehicle repair parts by Genesee County's Parks & Recreation Commission; the cost of this purchase order will be paid from accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses to the following vendors for the purchase of vehicle repair parts, in an amount not to exceed \$86,000.00, for FYE 2025.

Interstate Battery, Mid-Michigan Auto Part, Brown & Sons, RC Fluid, Mid States Bolt & Screw

**BACKGROUND:**

Parks Motor Pool maintains and repairs Parks vehicles and equipment. Purchases are mainly for smaller repair parts that are repaired in house.

**DISCUSSION:**

Preventative maintenance and repair is essential to keeping safe and reliable vehicles and equipment in operation.

Purchases made based on availability and cost.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

6665-770.11-931.000 - \$80,000.00

5080-770.03-931.000 - \$6,000.00

NO USE OF GENERAL FUND.

A budget amendment is included in a separate request.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval of expenses allows the department to maintain safe vehicles and equipment.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize an expenditure and Purchase Order to Interstate Battery, Mid-Michigan Auto Parts, Brown & Sons, RC Fluid, and Mid States Bolt & Screw, in a total amount not to exceed \$86,000.00, for the purchase of vehicle repair parts as needed over the course of FYE 2025, with \$80,000.00 being paid from account 6665-770.11-931.000 and \$6,000.00 being paid from account 5080-770.03-931.000, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

**File #:** RES-2024-1466

**Agenda Date:** 12/11/2024

**Agenda #:** 16.

**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$34,500.00, to provide for the purchase of miscellaneous plants, shrubs and decorations by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses to the following vendors, in an amount not to exceed \$34,500.00, for the purchase of plants, shrubs, and decorations, for FYE 2025.

Walker Farms, Wojo's, Bordines, Carlsons

**BACKGROUND:**

Parks purchases plants, shrubs, and decorations for the garden beds throughout the parks, as well, as for seasonal programming decorations.

**DISCUSSION:**

Purchases are made based on availability, cost, and quality.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

5080-763.00-752.000 - \$1,000.00

2080-770.34-930.000 - \$500.00

2080-770.01-930.000 - \$500.00

2080-770.03-930.000 - \$6,000.00

2080-770.05-930.000 - \$1,500.00

2080-770.16-930.000 - \$10,000.00

2080-772.00-930.000 - \$3,500.00

2084-788.00-864.001 - \$5,000.00

2083-765.04-801.028 - \$6,500.00

NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval allows the Department to provide quality facilities to residents and visitors of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Walker Farms, Wojo's, Bordines, and Carlsons, in a total amount not to exceed \$34,500.00, for the purchase of plants, shrubs, and decorations as needed over the course of FYE 2025, with \$1,000.00 being paid from account 5080-763.00-752.000; \$500.00 being paid from account 2080-770.34-930.000; \$500.00 being paid from account 2080-770.01-930.000; \$6,000.00 being paid from account 2080-770.03-930.000; \$1,500.00 being paid from account 2080-770.05-930.000; \$10,000.00 being paid from account 2080-770.16-930.000; \$3,500.00 being paid from account 2080-772.00-930.000; \$5,000.00 being paid from account 2084-788.00-864.001; and \$6,500.00 being paid from account 2083-765.04-801.028; is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1468

**Agenda Date:** 12/11/2024

**Agenda #:** 17.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$60,000.00, to provide for the purchase of concrete by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to purchase concrete and related supplies, for FYE 2025, in an amount not to exceed \$60,000.00, from the following vendors.

Great Lakes Concrete, Kens Redi Mix, Grand Blanc Cement

**BACKGROUND:**

Concrete is used throughout various Parks projects and repairs.

**DISCUSSION:**

Purchases made based on availability and cost.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

2080-770.05-930.000 - \$30,000.00

2080-770.01-930.000 - \$30,000.00

NO USE OF GENERAL FUND.

A budget amendment is included in a separate request.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval supports the continued improvements and maintenance of Parks facilities for the experience of residents and visitors of Genesee County, as well as ensuring the safety of facilities.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Great Lakes Concrete, Kens Redi Mix, and Grand Blanc Cement, in a total amount not to exceed \$60,000.00, for the purchase of concrete and related supplies as needed over the course of FYE 2025, with \$30,000.00 being paid from account 2080-770.05-930.000 and \$30,000.00 being paid from account 2080-770.01-930.000, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1469

**Agenda Date:** 12/11/2024

**Agenda #:** 18.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to GM Coal Sales Co. for the fiscal year ending 2025, in an amount not to exceed \$35,000.00, to provide for the purchase of coal by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

### **BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to purchase coal from GM Coal Sales Company (Carroll Mowery), in an amount not to exceed \$35,000.00, for FYE 2025, to fuel Huckleberry Railroad locomotives.

### **BACKGROUND:**

GM Coal Sales Company (Carroll Mowery) was previously named R&T Coal. This vendor was the only vendor able to provide the highest quality coal for our locomotives.

### **DISCUSSION:**

This is a sole source for the type of Anthracite coal. Anthracite is the highest rank of coal, it is hard, brittle, and black lustrous coal, often referred to as hard coal, containing a high percentage of fixed carbon and a low percentage of volatile matter. The coal has low smoke, high head, low fly ash, and performs well in our locomotives.

### **IMPACT ON HUMAN RESOURCES:**

None.

### **IMPACT ON BUDGET:**

Budgeted expenses to be paid from account 5080-770.03-759.000.

### **IMPACT ON FACILITIES:**

None.

### **IMPACT ON TECHNOLOGY:**

None.

### **CONFORMITY TO COUNTY PRIORITIES:**

Approval ensures the ability to continue providing experiences and services to residents and visitors

of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize an expenditure and Purchase Order to GM Coal Sales Company, in a total amount not to exceed \$35,000.00, for the purchase of coal as needed over the course of FYE 2025, said expenses to be paid from account 5080-770.03-759.000, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1470

**Agenda Date:** 12/11/2024

**Agenda #:** 19.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$35,000.00, to provide for the purchase of vehicle and equipment parts and service by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the account 6665-770.11-931.000

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of expenses to the following vendors for the purchase of vehicle and equipment parts and services in an amount not to exceed \$35,000.00, for FYE 2025.

Todd Wenzel, Applegate Chevrolet, Hank Graff

**BACKGROUND:**

This is for the purchase of parts and services only available from GM certified dealers.

**DISCUSSION:**

Parks maintains 80 vehicles and 200 pieces of equipment which are used to maintain over 11,000 acres across Genesee and Lapeer counties. Preventative maintenance and repair are essential to keeping safe and reliable vehicles and equipment in operation.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from account 6665-770.11-931.000.

NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Approval of expenses allows the Department to maintain safe vehicles and equipment.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Todd Wenzel, Applegate Chevrolet, and Hank Graff, in the amount of \$35,000, for the purchase of vehicle repair parts and services as needed over the course of FYE 2025, said expenses to be paid from account 6665-770.11-931.000, is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

**File #:** RES-2024-1471

**Agenda Date:** 12/11/2024

**Agenda #:** 20.

**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of purchase order to various vendors for the fiscal year ending 2025, in an amount not to exceed \$83,000.00, to provide for the purchase of retail merchandise and program supplies by Genesee County's Parks & Recreation Commission; the cost of this budgeted expense will be paid from the accounts listed

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval to purchase retail merchandise and program supplies over the course of FYE 2025, in an amount not to exceed \$83,000.00, from the following vendors.

Sam's Club (Synchrony), Gordon Food, Hershey Creamery

**BACKGROUND:**

Genesee County Parks and Recreation hosts many programs bringing in well over 100,000 visitors per year, through programming and revenue generating facilities, including Crossroads Village, For-Mar Nature Preserve & Arboretum, and Wolverine Campground.

**DISCUSSION:**

All purchases are made based on availability and price.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from accounts:

2080-751.00-752.000 - \$7,000.00

2080-770.01-752.000 - \$15,000.00

2084-788.00-864.001 - \$6,000.00

2083-765.00-763.000 - \$5,000.00

2083-765.00-772.000 - \$8,000.00

2083-765.02-772.000 - \$3,000.00

2083-765.03-772.000 - \$3,000.00

2083-765.04-772.000 - \$3,000.00

2080-806.00-772.000 - \$3,000.00

5080-763.00-762.000 - \$30,000.00

NO USE OF GENERAL FUND.

A budget amendment is included in a separate request.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Programs are communicated to the public by means of social media, website, email, and Parks Playbook. Parks programs provide safe activities and safe spaces for community members, embracing diversity, equity, and inclusion. Programs bring in over 100,000 visitors annually to the area, creating economic growth in the area.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize expenditures and Purchase Orders to Sam's Club (Synchrony), Gordon Food, and Hershey Creamery, in a total amount not to exceed \$83,000.00, for the purchase of retail merchandise and program supplies as needed over the course of FYE 2025, with \$7,000.00 being paid from account 2080-751.00-752.000; \$15,000.00 being paid from account 2080-770.01-752.000; \$6,000.00 being paid from account 2084-788.00-864.001; \$5,000.00 being paid from account 2083-765.00-763.00; \$8,000.00 being paid from account 2083-765.00-772.000; \$3,000.00 being paid from account 2083-765.02-772.000; \$3,000.00 being paid from account 2083-765.03-772.000; \$3,000.00 being paid from account 2083-765.04-772.000; \$3,000.00 being paid from account 2080-806.00-772.000; and \$30,000.00 being paid from account 5080-763.00-762.000; is approved (a copy of the memorandum request being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board).



## **LEGISTAR SUBMISSION CHECKLIST\***

Before submission of a request for payment/authorization for goods, services, or construction work, the following questions must be answered to determine whether to use a purchase order or formal contract. You must check an option in all questions until the form directs you to what workflow and/or document to use.

### **DOES THE PRJOECT NEED A CONTRACT?**

**1) Is this a request for the purchase of goods? (i.e. office supplies, vehicles, equipment, etc.)**

Yes:  (Go to Question 2)

No:  (Go to Question 4)

**2) If providing goods, does the vendor require time on any Genesee County premises for installation and/or maintenance for the goods?**

Yes:  This project requires a contract, skip to the contracts section. No:  (Go to Question 3)

**3) Has the vendor presented a document for the county to sign?**

Yes:

- This document needs to go through Legistar and be reviewed by the proper departments before it can be signed. It is recommended that Corporate Counsel and Risk Management review prior to submission to avoid potential last step denial.

No:

- Use a **Purchase Order** You do not need to complete the remainder of this form.

**4) Is this a request for services, an IT submission, or construction work?**

Yes:  This project requires a contract, skip to the contracts section.

No:  Contact corporate counsel office prior to submitting into Legistar.

### **CONTRACTS**

**\* After selecting a template, contact the Risk Manager to obtain insurance requirements before submitting it to Legistar. \* If the vendor has provided a contract, or if you have a department specific template that you are using or have used historically, have it reviewed by risk management and corporate counsel prior to submission into Legistar. Even if the agreement was used previously, it may need changes.**

**1) Is this a new contract or a renewal/extension? \_\_\_\_\_**

- a. Renewal/Extension: Use the appropriate renewal/amendment template based on the type of agreement. Include the original signed agreement and all prior amendments in the review process.
- b. New Contract: Go to Question 2.

**2) How is the contract funded?**

- a. Budgeted or General Funds: \_\_\_\_\_(Go to Question 3)
- b. Grant Funded: \_\_\_\_\_(Go to Question 4)
- c. Millage Funded: \_\_\_\_\_ (Go to Question 5)

**3) What is the vendor providing?**

- a. Services: \_\_\_\_\_
  - Use the **Professional Service Contract Template**
- b. Construction/Physical Building Altercation/Remodel \_\_\_\_\_
  - If the contractor has not provided a proposed contract use the **Construction Contract Template** If the contractor has provided a proposed contract, contact corporate counsel prior to submitting into Legistar.

**\* To avoid a last step rejection, ask corporate counsel to review updated template before submission into Legistar. \***

**4) Complete the AGA Recipient Checklist for Determining Contractor vs. Subrecipient**

- a. If the service provider is a **contractor**, go back to Question 3.
- b. If the service provider is a **subrecipient**, a department/grant specific subrecipient agreement template must be used. If the template has not been reviewed by corporate counsel within the last year, contact corporate counsel office for review of the agreement/template.

**5) Is this a new contract/agreement?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If **yes** - contact corporate counsel office for assistance in selecting a template and/or creating an agreement.
- b. If **no** – has the template/previous agreement used for this program been reviewed by corporate counsel since August 1, 2023?

If **yes**, use the template/previous agreement.

If **no**, contact corporate counsel regarding template/previous agreement.

**6) Is a contract that is not a County prepared contract being submitted for review?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_

- a. If yes, submit the contract to corporate counsel office for review prior to submitting to Legistar.

\* If at any point in time you have questions while completing this checklist, it is recommended that you contact the appropriate reviewing department (fiscal services, purchasing, risk management, or corporate counsel) to address your question prior to submission into Legistar.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1494

**Agenda Date:** 12/11/2024

**Agenda #:** 21.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Derek Bradshaw, Director

**RE:** Approval of a grant award from the U.S. Department of Energy, in the amount of \$283,080.00, to provide for solar roofing project at Genesee County's Animal Control

### **BOARD ACTION REQUESTED:**

The Genesee County Metropolitan Planning Commission (GCMPC) is recommending the Board of Commissioners accept the Energy Efficiency and Conservation Block Grant (EECBG) Agreement and approve Chairperson Avery to sign the agreement.

### **BACKGROUND:**

The Energy Efficiency and Conservation Block Grant is a \$550 million grant program funded through the Bipartisan Infrastructure Law. It is focused on implementing strategies to reduce energy use, reduce fossil fuel emissions, and to improve energy efficiency. On behalf of Genesee County, GCMPC staff applied for and was successful in receiving a \$283,080 grant to be used for the design and installation of a solar array over the dog runs at the Genesee County Animal Control Facility. The amount awarded under the grant was pre-determined by the US Department of Energy. This capital improvement will provide both energy efficiency at the facility and shade for the dogs.

### **DISCUSSION:**

Genesee County received the EECBG Grant to be used towards the design and installation of a solar array over the dog runs at the Genesee County Animal Control Facility.

### **IMPACT ON HUMAN RESOURCES:**

No impact on human resources.

### **IMPACT ON BUDGET:**

The Energy Efficiency and Conservation Block Grant Program will provide revenue of \$283,080 which will be used to construct the solar array. A budget amendment is included in a separate request.

### **IMPACT ON FACILITIES:**

The installation of the solar panels will provide energy efficiency and cost savings for the animal control facility.

### **IMPACT ON TECHNOLOGY:**

No impact on technology.

**CONFORMITY TO COUNTY PRIORITIES:**

To meet Genesee County's priority of healthy, livable, and safe communities through environmental stewardship, this grant will fund the design and installation of solar panels at the Genesee County Animal Control Facility while providing shade over the dog runs. To support the county's priority of long-term financial stability, the system will be recouped and provide a revenue source to offset the electrical use of the facility.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Planning to authorize accepting the Energy Efficiency and Conservation Block Grant (EECBG) Program Grant Agreement to receive a \$283,080 grant to be used for the design and installation of a solar array over the dog runs at the Genesee County Animal Control Facility, is approved (a copy of the memorandum request and supporting documentation being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board), and the Chairperson of this Board is authorized to execute the agreement on behalf of Genesee County.

**ASSISTANCE AGREEMENT**

1. Award No. DE-SE0000985		2. Modification No.	3. Effective Date 10/01/2024	4. CFDA No. 81.128
5. Awarded To Genesee, County Of Attn: Stephanie Howard GENESEE COUNTY METROPOLITAN PLANNING COMMI 1101 BEACH ST FLINT MI 485022009		6. Sponsoring Office State and Community Energy Programs U.S. Department of Energy 1000 Independence Ave, SW Washington DC 20585		7. Period of Performance 10/01/2024 through 09/30/2026
8. Type of Agreement <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other	9. Authority IIJA PL 117-58, 2021 110-140 EISA of 2007		10. Purchase Request or Funding Document No. 24SE000752	
11. Remittance Address Genesee, County Of Attn: 3rd floor 1101 Beech St. FLINT MI 48503		12. Total Amount Govt. Share: \$283,080.00  Cost Share : \$0.00  Total : \$283,080.00		13. Funds Obligated This action: \$283,080.00  Total : \$283,080.00
14. Principal Investigator	15. Program Manager Thomas V. Schultz Phone: 240-848-8950		16. Administrator Golden Field Office U.S. Department of Energy Golden Field Office 15013 Denver West Parkway Golden CO 80401	
17. Submit Payment Requests To Payment - Direct Payment from U.S. Dept of Treasury		18. Paying Office Payment - Direct Payment from U.S. Dept of Treasury		19. Submit Reports To See Attachment 2
20. Accounting and Appropriation Data 05461-2022-31-200835-41020-1005917-0000000-0000000-0000000				
21. Research Title and/or Description of Project BIL: EECBG Program - County of Genesee				
For the Recipient			For the United States of America	
22. Signature of Person Authorized to Sign			25. Signature of Grants/Agreements Officer  Signature on File	
23. Name and Title	24. Date Signed	26. Name of Officer Geoffrey I. Walker		27. Date Signed 09/20/2024

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
DE-SE0000985

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NAME OF OFFEROR OR CONTRACTOR  
Genesee, County Of

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>UEI: XD5HMHXNBWX6</p> <p>The purpose of this action is to obligate EECBG BIL funds and to authorize activities under Section 40552.</p> <p>In addition to this Assistance Agreement, this award consists of the items listed on the Cover Page of the Special Terms and Conditions.</p> <p>The Project Period for this award is 10/01/2024 through 09/30/2026</p> <p>This award is subject to the Financial Assistance regulations contained in 2 CFR 200 as amended by 2 CFR Part 910.</p> <p>Funding for all awards and future budget periods is contingent upon the availability of funds appropriated by Congress for the purpose of this program and the availability of future-year budget authority.</p> <p>DOE Award Administrator: Holly Wilson Email: holly.wilson@ee.doe.gov Phone: 240-562-1779</p> <p>DOE Project Officer: Tom Schultz E-mail: thomas.schultz@hq.doe.gov Phone: 240-848-8950</p> <p>Recipient Business Officer: Chrystal Simpson E-mail: CSimpson@geneseecountymi.gov Phone: 810-257-3092</p> <p>Recipient Principal Investigator: Derek Bradshaw E-mail: DBradshaw@geneseecountymi.gov Phone: 810-257-3010</p> <p>Electronic signature or signatures as used in this document means a method of signing an electronic message that--</p> <p>(A) Identifies and authenticates a particular person as the source of the electronic message;</p> <p>(B) Indicates such person's approval of the information contained in the electronic message; and,</p> <p>(C) Submission via FedConnect constitutes electronically signed documents.</p> <p>ASAP: YES Extent Competed: NOT AVAIL FOR COMP Davis-Bacon Act: YES PI: Bradshaw, Derek Fund: 05461 Appr Year: 2022 Allottee: 31 Report Continued ...</p>				

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
DE-SE0000985

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NAME OF OFFEROR OR CONTRACTOR  
Genesee, County Of

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Entity: 200835 Object Class: 41020 Program: 1005917 Project: 0000000 WFO: 0000000 Local Use: 0000000				



## Special Terms and Conditions

County of Genesee (“Recipient”), which is identified in Block 5 of the Assistance Agreement, and the Office of State and Community Energy Programs (“SCEP”), and Energy Efficiency and Conservation Block Grant Program (“EECBG”), an office within the United States Department of Energy (“DOE”), enter into this Award, referenced above, to achieve the project objectives and the technical milestones and deliverables stated in Attachment 1 to this Award.

This Award consists of the following documents, including all terms and conditions therein:

	Assistance Agreement
	Special Terms and Conditions
Attachment 1	Activity File
Attachment 2	Federal Assistance Reporting Checklist and Instructions
Attachment 3	Budget Information SF-424A
Attachment 4	Intellectual Property Provisions
Attachment 5	Energy Efficiency and Conservation Strategy

The following are incorporated into this Award by reference:

- DOE Assistance Regulations, 2 CFR part 200 as amended by 2 CFR part 910 at <http://www.eCFR.gov>.
- National Policy Requirements (November 12, 2020) at <http://www.nsf.gov/awards/managing/rtc.jsp>.
- The Recipient’s application/proposal as approved by SCEP.
- Public Law 117-58, also known as the Bipartisan Infrastructure Law (BIL).

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## Subpart A. General Provisions

### Term 1. Legal Authority and Effect

A DOE financial assistance award is valid only if it is in writing and is signed, either in writing or electronically, by a DOE Contracting Officer.

The Recipient may accept or reject the Award. A request to draw down DOE funds or acknowledgement of award documents by the Recipient's authorized representative through electronic systems used by DOE, specifically FedConnect, constitutes the Recipient's acceptance of the terms and conditions of this Award. Acknowledgement via FedConnect by the Recipient's authorized representative constitutes the Recipient's electronic signature.

### Term 2. Flow Down Requirement

The Recipient agrees to apply the terms and conditions of this Award, as applicable, including the Intellectual Property Provisions, to all subrecipients (and subcontractors, as appropriate), as required by 2 CFR 200.101, and to require their strict compliance therewith. Further, the Recipient must apply the Award terms as required by 2 CFR 200.327 to all subrecipients (and subcontractors, as appropriate), and to require their strict compliance therewith.

### Term 3. Compliance with Federal, State, and Municipal Law

The Recipient is required to comply with applicable Federal, state, and local laws and regulations for all work performed under this Award. The Recipient is required to obtain all necessary Federal, state, and local permits, authorizations, and approvals for all work performed under this Award.

### Term 4. Inconsistency with Federal Law

Any apparent inconsistency between Federal statutes and regulations and the terms and conditions contained in this Award must be referred to the DOE Award Administrator for guidance.

### Term 5. Federal Stewardship

SCEP will exercise normal Federal stewardship in overseeing the project activities performed under this Award. Stewardship activities include, but are not limited to, conducting site visits; reviewing performance and financial reports; providing technical assistance and/or temporary intervention in unusual circumstances to address deficiencies that develop during the project; assuring compliance with terms and conditions; and reviewing technical performance after project completion to ensure that the project objectives have been accomplished.

### Term 6. NEPA Requirements

DOE must comply with the National Environmental Policy Act (NEPA) prior to authorizing the use of Federal funds. Based on all information provided by the Recipient, SCEP has made a NEPA determination by issuing a categorical exclusion (CX) for all activities listed in the Activity

File approved by the Contracting Officer and the DOE NEPA Determination. The Recipient is thereby authorized to use Federal funds for the defined project activities, subject the Recipient's compliance with the conditions stated below and except where such activity is subject to a restriction set forth elsewhere in this Award.

**Condition(s):**

1. This NEPA Determination only applies to activities funded by the Administrative and Legal Requirements Document (ALRD) for the EECBG Program Formula Infrastructure Investment and Jobs Act (EECBG Formula - IJIA) which are awarded to non-tribal recipients proposing projects with potential ground disturbing activities within states that have a DOE executed Historic Preservation Programmatic Agreement.
2. Activities not listed under "Blueprints and additional activities" within this NEPA determination are subject to additional NEPA review and approval by DOE. For activities requiring additional NEPA review, Recipients must complete the environmental questionnaire (EQ-1) found at <https://www.eere-pmc.energy.gov/NEPA.aspx> and receive notification from DOE that the NEPA review has been completed and approved by the Contracting Officer prior to initiating the project or activities.
3. Activities proposed on tribal lands or tribal properties would be restricted to homes/buildings less than forty-five (45) years old and without ground disturbance. Recipients must contact their DOE Project Officer for a Historic Preservation Worksheet to request a review of activities that are listed below on tribal homes/buildings forty-five (45) years and older and/or ground disturbing activities. The DOE NEPA team must review the Historic Preservation Worksheet and notify the Recipient's DOE Project Officer before activities listed on the Historic Preservation Worksheet may begin.
4. This authorization does not include activities where the following elements exist: extraordinary circumstances; cumulative impacts or connected actions that may lead to significant effects on the human environment; or any 8/21/23, 3:58 PM U.S. DOE: Office of Energy Efficiency and Renewable Energy - Environmental Questionnaire <https://eere-pmc-hq.ee.doe.gov/GONEPA/ND form V2.aspx?key=25235> 9/10 inconsistency with the "integral elements" (as contained in 10 CFR Part 1021, Appendix B) as they relate to a particular project.
5. The Recipient must identify and promptly notify DOE of extraordinary circumstances, cumulative impacts or connected actions that may lead to significant effects on the human environment, or any inconsistency with the "integral elements" (as contained in 10 CFR Part 1021, Appendix B) as they relate to project activities.
6. Recipients must have a DOE executed Historic Preservation Programmatic Agreement and adhere to the terms and restrictions of its DOE executed Historic Preservation Programmatic Agreement. DOE executed Historic Preservation Programmatic Agreements are available at <https://www.energy.gov/node/812599>.
7. Recipients are responsible for reviewing the online NEPA and Historic preservation training at [www.energy.gov/node/4816816](http://www.energy.gov/node/4816816) and contacting EECBG.NEPA@ee.doe.gov with any EECBG NEPA or historic preservation questions.
8. Recipients are required to submit an annual Historic Preservation Report in the

Performance and Accountability for Grants in Energy system (PAGE) at <https://www.page.energy.gov/default.aspx>.

9. Recipients are required to submit quarterly reports in the form of a NEPA Log. Sample NEPA Logs can be found at: [www.energy.gov/node/4816816](http://www.energy.gov/node/4816816). NEPA Logs must be submitted to [EECBG.NEPA@ee.doe.gov](mailto:EECBG.NEPA@ee.doe.gov) and your DOE Project Officer.
10. Most activities listed under “Blueprints and additional activities” within this NEPA determination are more restrictive than the Categorical Exclusion. The restrictions included in the “Blueprints and additional activities” must be followed.
11. This authorization excludes any activities that are otherwise subject to a restriction set forth elsewhere in the Award.

This authorization is specific to the project activities and locations as described in the Activity File approved by the Contracting Officer and the DOE NEPA Determination.

***If the Recipient later intends to add to or modify the activities or locations*** as described in the approved Activity File and the DOE NEPA Determination, those new activities/locations or modified activities/locations are subject to additional NEPA review and are not authorized for Federal funding until the Contracting Officer provides written authorization on those additions or modifications. Should the Recipient elect to undertake activities or change locations prior to written authorization from the Contracting Officer, the Recipient does so at risk of not receiving Federal funding for those activities, and such costs may not be recognized as allowable cost share.

#### **Term 7. Notice Regarding the Purchase of American-Made Equipment and Products – Sense of Congress**

It is the sense of the Congress that, to the greatest extent practicable, all equipment and products purchased with funds made available under this Award should be American-made.

#### **Term 8. Reporting Requirements**

The reporting requirements for this Award are identified on the Federal Assistance Reporting Checklist, attached to this Award. Failure to comply with these reporting requirements is considered a material noncompliance with the terms of the Award. Noncompliance may result in withholding of future payments, suspension, or termination of the current award, and withholding of future awards. A willful failure to perform, a history of failure to perform, or unsatisfactory performance of this and/or other financial assistance awards, may also result in a debarment action to preclude future awards by Federal agencies.

#### **Term 9. Lobbying**

By accepting funds under this Award, the Recipient agrees that none of the funds obligated on the Award shall be expended, directly or indirectly, to influence congressional action on any legislation or appropriation matters pending before Congress, other than to communicate to Members of Congress as described in 18 U.S.C. § 1913. This restriction is in addition to those

prescribed elsewhere in statute and regulation.

### **Term 10. Publications**

The Recipient is required to include the following acknowledgement in publications arising out of, or relating to, work performed under this Award, whether copyrighted or not:

- *Acknowledgment:* “This material is based upon work supported by the U.S. Department of Energy’s Office of State and Community Energy Programs (SCEP) under the Energy Efficiency and Conservation Block Grant Program (EECBG) Award Number DE-SE0000985.”
- *Full Legal Disclaimer:* “This report was prepared as an account of work sponsored by an agency of the United States Government. Neither the United States Government nor any agency thereof, nor any of their employees, makes any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, or represents that its use would not infringe privately owned rights. Reference herein to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise does not necessarily constitute or imply its endorsement, recommendation, or favoring by the United States Government or any agency thereof. The views and opinions of authors expressed herein do not necessarily state or reflect those of the United States Government or any agency thereof.”

*Abridged Legal Disclaimer:* “The views expressed herein do not necessarily represent the views of the U.S. Department of Energy or the United States Government.”

Recipients should make every effort to include the full Legal Disclaimer. However, in the event that recipients are constrained by formatting and/or page limitations set by the publisher, the abridged Legal Disclaimer is an acceptable alternative.

### **Term 11. No-Cost Extension**

As provided in 2 CFR 200.308, the Recipient must provide the Contracting Officer with notice in advance if it intends to utilize a one-time, no-cost extension of this Award. The notification must include the supporting reasons and the revised period of performance. The Recipient must submit this notification in writing to the Contracting Officer and DOE Technology Manager/ Project Officer at least 30 days before the end of the current budget period.

Any no-cost extension will not alter the project scope, milestones, deliverables, or budget of this Award.

### **Term 12. Property Standards**

The complete text of the Property Standards can be found at 2 CFR 200.310 through 200.316.

Also see 2 CFR 910.360 for additional requirements for real property and equipment for For-Profit recipients.

### **Term 13. Insurance Coverage**

See 2 CFR 200.310 for insurance requirements for real property and equipment acquired or improved with Federal funds. Also see 2 CFR 910.360(d) for additional requirements for real property and equipment for For-Profit recipients.

### **Term 14. Real Property**

Subject to the conditions set forth in 2 CFR 200.311, title to real property acquired or improved under a Federal award will conditionally vest upon acquisition in the non-Federal entity. The non-Federal entity cannot encumber this property and must follow the requirements of 2 CFR 200.311 before disposing of the property.

Except as otherwise provided by Federal statutes or by the Federal awarding agency, real property will be used for the originally authorized purpose as long as needed for that purpose. When real property is no longer needed for the originally authorized purpose, the non-Federal entity must obtain disposition instructions from DOE or pass-through entity. The instructions must provide for one of the following alternatives: (1) retain title after compensating DOE as described in 2 CFR 200.311(c)(1); (2) Sell the property and compensate DOE as specified in 2 CFR 200.311(c)(2); or (3) transfer title to DOE or to a third party designated/approved by DOE as specified in 2 CFR 200.311(c)(3).

See 2 CFR 200.311 for additional requirements pertaining to real property acquired or improved under a Federal award. Also see 2 CFR 910.360 for additional requirements for real property for For-Profit recipients.

### **Term 15. Equipment**

Subject to the conditions provided in 2 CFR 200.313, title to equipment (property) acquired under a Federal award will conditionally vest upon acquisition with the non-Federal entity. The non-Federal entity cannot encumber this property and must follow the requirements of 2 CFR 200.313 before disposing of the property.

A state must use equipment acquired under a Federal award by the state in accordance with state laws and procedures.

Equipment must be used by the non-Federal entity in the program or project for which it was acquired as long as it is needed, whether or not the project or program continues to be supported by the Federal award. When no longer needed for the originally authorized purpose, the equipment may be used by programs supported by DOE in the priority order specified in 2 CFR 200.313(c)(1)(i) and (ii).

Management requirements, including inventory and control systems, for equipment are provided in 2 CFR 200.313(d).

When equipment acquired under a Federal award is no longer needed, the non-Federal entity must obtain disposition instructions from DOE or pass-through entity.

Disposition will be made as follows: (1) items of equipment with a current fair market value of \$5,000 or less may be retained, sold, or otherwise disposed of with no further obligation to DOE; (2) Non-Federal entity may retain title or sell the equipment after compensating DOE as described in 2 CFR 200.313(e)(2); or (3) transfer title to DOE or to an eligible third party as specified in 2 CFR 200.313(e)(3).

See 2 CFR 200.313 for additional requirements pertaining to equipment acquired under a Federal award. Also see 2 CFR 910.360 for additional requirements for equipment for For-Profit recipients. See also 2 CFR 200.439 Equipment and other capital expenditures.

#### **Term 16. Supplies**

See 2 CFR 200.314 for requirements pertaining to supplies acquired under a Federal award. See also 2 CFR 200.453 Materials and supplies costs, including costs of computing devices.

#### **Term 17. Property Trust Relationship**

Real property, equipment, and intangible property, that are acquired or improved with a Federal award must be held in trust by the non-Federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved. See 2 CFR 200.316 for additional requirements pertaining to real property, equipment, and intangible property acquired or improved under a Federal award.

#### **Term 18. Record Retention**

Consistent with 2 CFR 200.334 through 200.338, the Recipient is required to retain records relating to this Award.

#### **Term 19. Audits**

##### **A. Government-Initiated Audits**

The Recipient must provide any information, documents, site access, or other assistance requested by SCEP, DOE or Federal auditing agencies (e.g., DOE Inspector General, Government Accountability Office) for the purpose of audits and investigations. Such assistance may include, but is not limited to, reasonable access to the Recipient's records relating to this Award.

Consistent with 2 CFR part 200 as amended by 2 CFR part 910, DOE may audit the Recipient's financial records or administrative records relating to this Award at any

time. Government-initiated audits are generally paid for by DOE.

DOE may conduct a final audit at the end of the project period (or the termination of the Award, if applicable). Upon completion of the audit, the Recipient is required to refund to DOE any payments for costs that were determined to be unallowable. If the audit has not been performed or completed prior to the closeout of the award, DOE retains the right to recover an appropriate amount after fully considering the recommendations on disallowed costs resulting from the final audit.

DOE will provide reasonable advance notice of audits and will minimize interference with ongoing work, to the maximum extent practicable.

**B. Annual Independent Audits (Single Audit or Compliance Audit)**

The Recipient must comply with the annual independent audit requirements in 2 CFR 200.500 through .521 for institutions of higher education, nonprofit organizations, and state and local governments (Single audit), and 2 CFR 910.500 through .521 for for-profit entities (Compliance audit).

The annual independent audits are separate from Government-initiated audits discussed in part A. of this Term and must be paid for by the Recipient. To minimize expense, the Recipient may have a Compliance audit in conjunction with its annual audit of financial statements. The financial statement audit is **not** a substitute for the Compliance audit. If the audit (Single audit or Compliance audit, depending on Recipient entity type) has not been performed or completed prior to the closeout of the award, DOE may impose one or more of the actions outlined in 2 CFR 200.339, Remedies for Noncompliance.

**Term 20. Indemnity**

The Recipient shall indemnify DOE and its officers, agents, or employees for any and all liability, including litigation expenses and attorneys' fees, arising from suits, actions, or claims of any character for death, bodily injury, or loss of or damage to property or to the environment, resulting from the project, except to the extent that such liability results from the direct fault or negligence of DOE officers, agents or employees, or to the extent such liability may be covered by applicable allowable costs provisions.

**Term 21. Foreign National Participation**

If the Recipient (including any of its subrecipients and contractors) anticipates involving foreign nationals in the performance of the Award, the Recipient must, upon DOE's request, provide DOE with specific information about each foreign national to ensure compliance with the requirements for participation and access approval. The volume and type of information required may depend on various factors associated with the Award. The DOE Contracting Officer will notify the Recipient if this information is required.

DOE may elect to deny a foreign national's participation in the Award. Likewise, DOE may elect to deny a foreign national's access to a DOE sites, information, technologies, equipment, programs or personnel.

**Term 22. Post-Award Due Diligence Reviews**

During the life of the Award, DOE may conduct ongoing due diligence reviews, through Government resources, to identify potential risks of undue foreign influence. In the event, a risk is identified, DOE may require risk mitigation measures, including but not limited to, requiring an individual or entity not participate in the Award.

**Subpart B. Financial Provisions**

**Term 23. Maximum Obligation**

The maximum obligation of DOE for this Award is the total "Funds Obligated" stated in Block 13 of the Assistance Agreement to this Award.

**Term 24. Refund Obligation**

The Recipient must refund any excess payments received from SCEP, including any costs determined unallowable by the Contracting Officer. Upon the end of the project period (or the termination of the Award, if applicable), the Recipient must refund to SCEP the difference between (1) the total payments received from SCEP, and (2) the Federal share of the costs incurred. Refund obligations under this Term do not supersede the annual reconciliation or true up process if specified under the Indirect Cost Term.

**Term 25. Allowable Costs**

SCEP determines the allowability of costs through reference to 2 CFR part 200 as amended by 2 CFR part 910. All project costs must be allowable, allocable, and reasonable. The Recipient must document and maintain records of all project costs, including, but not limited to, the costs paid by Federal funds, costs claimed by its subrecipients and project costs that the Recipient claims as cost sharing, including in-kind contributions. The Recipient is responsible for maintaining records adequate to demonstrate that costs claimed have been incurred, are reasonable, allowable and allocable, and comply with the cost principles. Upon request, the Recipient is required to provide such records to SCEP. Such records are subject to audit. Failure to provide SCEP adequate supporting documentation may result in a determination by the Contracting Officer that those costs are unallowable.

The Recipient is required to obtain the prior written approval of the Contracting Officer for any foreign travel costs.

**Term 26. Indirect Costs**

**A. Indirect Cost Allocation:**

The Recipient has a Federally approved provisional Negotiated Indirect Cost Rate Agreement (NICRA) with a current effective period identified for billing and estimation purposes and it applies uniformly across all Federal awards. These costs shall be reconciled or trued up (actual incurred costs) on an annual basis with the Recipient's cognizant agency. An updated rate proposal or NICRA is required if the Recipient requests to bill the DOE higher billing rates than those listed in the current NICRA.

**B. Fringe Cost Allocation:**

Fringe benefit costs have been allocated to this award under a segregated fringe billing rate. The fringe costs were found to be reasonable, allocable, and allowable as reflected in the budget. Fringe elements apply to both direct and indirect labor. Under a segregated cost pool, the fringe billing rate shall be treated as an indirect cost expenditure and must be reconciled annually.

**C. Subrecipient Indirect Costs (If Applicable):**

The Recipient must ensure its subrecipient's indirect costs are appropriately managed, have been found to be allowable, and comply with the requirements of this Award and 2 CFR Part 200 as amended by 2 CFR Part 910.

**D. Indirect Cost Stipulations:****i. Modification to Indirect Cost Billing Rates**

SCEP will not modify this Award solely to provide additional funds to cover increases in the Recipient's indirect cost billing rate(s). Adjustments to the indirect cost billing rates must be approved by the Recipient's Cognizant Agency or Cognizant Federal Agency Official.

The Recipient must provide a copy of an updated NICRA or indirect rate proposal to the DOE Award Administrator in order to increase indirect cost billing rates. If the Contracting Officer provides prior written approval, the Recipient may incur an increase in the indirect cost billing rates.

Reimbursement will be limited by the budgeted dollar amount for indirect costs for each budget period as shown in Attachment 3 to this Award.

**ii. Annual Cost Reconciliation**

In accordance with Appendices III-VII of 2 CFR Part 200 or 48 CFR Part 42.7, governing for-profit organizations, the indirect cost billing rates shall be reconciled or trued up (actual incurred costs) on an annual basis via the annual incurred cost proposal within six months after the Recipient's fiscal year end.

**iii. Adjustments to Indirect Cost Billing Rates**

Following an official audit or adequacy review of the incurred cost proposal, one of the following shall apply:

1. If the Recipient's actual and final annual indirect cost billing rate(s) reflect that Recipient invoiced at higher billing rates than actually incurred, the Recipient must refund the Government the over-recovered amounts.
2. If the Recipient's actual and final annual indirect cost billing rate(s) reflect that the Recipient invoiced at lower billing rates than actually incurred, the Recipient may not be reimbursed for increases in its indirect cost rate, which resulted in an under-recovery. Increased indirect cost billing rates cannot be retroactively applied to the DOE award.

**iv. Award Closeout**

The closeout of the DOE award does not affect (1) the right of the DOE to disallow costs and recover funds on the basis of a later audit or other review; (2) the requirement for the Recipient to return any funds due as a result of later refunds, corrections or other transactions including final indirect cost billing rate adjustments; and (3) the ability of the DOE to make financial adjustments to a previously closed award resolving indirect cost payments and making final payments.

**Term 27. Decontamination and/or Decommissioning (D&D) Costs**

Notwithstanding any other provisions of this Award, the Government shall not be responsible for or have any obligation to the Recipient for (1) Decontamination and/or Decommissioning (D&D) of any of the Recipient's facilities, or (2) any costs which may be incurred by the Recipient in connection with the D&D of any of its facilities due to the performance of the work under this Award, whether said work was performed prior to or subsequent to the effective date of the Award.

**Term 28. Use of Program Income**

If the Recipient earns program income during the project period as a result of this Award, the Recipient must add the program income to the funds committed to the Award and used to further eligible project objectives.

**Term 29. Payment Procedures**

**A. Method of Payment**

Payment will be made by reimbursement through the Department of Treasury's ASAP system.

**B. Requesting Reimbursement**

Requests for reimbursements must be made through the ASAP system.

**C. Adjusting Payment Requests for Available Cash**

The Recipient must disburse any funds that are available from repayments to and interest earned on a revolving fund, program income, rebates, refunds, contract settlements, audit recoveries, credits, discounts, and interest earned on any of those funds before requesting additional cash payments from SCEP.

**D. Payments**

All payments are made by electronic funds transfer to the bank account identified on the Bank Information Form that the Recipient filed with the U.S. Department of Treasury.

**E. Unauthorized Drawdown of Federal Funds**

For each budget period, the Recipient may not spend more than the Federal share authorized to that particular budget period, without specific written approval from the Contracting Officer. The Recipient must immediately refund SCEP any amounts spent or drawn down in excess of the authorized amount for a budget period. The Recipient and subrecipients shall promptly, but at least quarterly, remit to DOE interest earned on advances drawn in excess of disbursement needs, and shall comply with the procedure for remitting interest earned to the Federal government per 2 CFR 200.305, as applicable.

**Term 30. Budget Changes**

**A. Budget Changes Generally**

The Contracting Officer has reviewed and approved the SF-424A in Attachment 3 to this Award.

Any increase in the total project cost, whether DOE share or Cost Share, which is stated as "Total" in Block 12 to the Assistance Agreement of this Award, must be approved in advance and in writing by the Contracting Officer.

Any change that alters the project scope, milestones or deliverables requires prior written approval of the Contracting Officer. SCEP may deny reimbursement for any failure to comply with the requirements in this term.

**B. Transfers of Funds Among Direct Cost Categories**

The Recipient is required to obtain the prior written approval of the Contracting Officer for any transfer of funds among direct cost categories where the cumulative amount of such transfers exceeds or is expected to exceed 10 percent of the total project cost, which is stated as "Total" in Block 12 to the Assistance Agreement of

this Award.

The Recipient is required to notify the DOE Technology Manager/Project Officer of any transfer of funds among direct cost categories where the cumulative amount of such transfers is equal to or below 10 percent of the total project cost, which is stated as "Total" in Block 12 to the Assistance Agreement of this Award.

**C. Transfer of Funds Between Direct and Indirect Cost Categories**

The Recipient is required to obtain the prior written approval of the Contracting Officer for any transfer of funds between direct and indirect cost categories. If the Recipient's actual allowable indirect costs are less than those budgeted in Attachment 3 to this Award, the Recipient may use the difference to pay additional allowable direct costs during the project period so long as the total difference is less than 10% of total project costs and the difference is reflected in actual requests for reimbursement to DOE.

## **Subpart C. Miscellaneous Provisions**

### **Term 31. Environmental, Safety and Health Performance of Work at DOE Facilities**

With respect to the performance of any portion of the work under this Award which is performed at a DOE -owned or controlled site, the Recipient agrees to comply with all State and Federal Environmental, Safety and Health (ES&H) regulations and with all other ES&H requirements of the operator of such site.

Prior to the performance on any work at a DOE-owned or controlled site, the Recipient shall contact the site facility manager for information on DOE and site-specific ES&H requirements.

The Recipient is required apply this provision to its subrecipients and contractors.

### **Term 32. System for Award Management and Universal Identifier Requirements**

**A. Requirement for Registration in the System for Award Management (SAM)**

Unless the Recipient is exempted from this requirement under 2 CFR 25.110, the Recipient must maintain the currency of its information in SAM until the Recipient submits the final financial report required under this Award or receive the final payment, whichever is later. This requires that the Recipient reviews and updates the information at least annually after the initial registration, and more frequently if required by changes in its information or another award term.

**B. Unique Entity Identifier (UEI)**

SAM automatically assigns a UEI to all active SAM.gov registered entities. Entities no longer have to go to a third-party website to obtain their identifier. This information is displayed on SAM.gov.

If the Recipient is authorized to make subawards under this Award, the Recipient:

- i. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from the Recipient unless the entity has provided its UEI number to the Recipient.
- ii. May not make a subaward to an entity unless the entity has provided its UEI number to the Recipient.

**C. Definitions**

For purposes of this award term:

- i. System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <https://www.sam.gov>).
- ii. Unique Entity Identifier (UEI) is the 12-character, alpha-numeric identifier that will be assigned by SAM.gov upon registration.
- iii. Entity, as it is used in this award term, means all of the following, as defined at 2 CFR Part 25, subpart C:
  1. A Governmental organization, which is a State, local government, or Indian Tribe.
  2. A foreign public entity.
  3. A domestic or foreign nonprofit organization.
  4. A domestic or foreign for-profit organization.
  5. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
- iv. Subaward:
  1. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which the Recipient received this Award and that the Recipient awards to an eligible subrecipient.

2. The term does not include the Recipient's procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.501 Audit requirements, (f) *Subrecipients and Contractors* and/or 2 CFR 910.501 Audit requirements, (f) *Subrecipients and Contractors*).
  3. A subaward may be provided through any legal agreement, including an agreement that the Recipient considers a contract.
- v. Subrecipient means an entity that:
1. Receives a subaward from the Recipient under this Award; and
  2. Is accountable to the Recipient for the use of the Federal funds provided by the subaward.

### **Term 33. Nondisclosure and Confidentiality Agreements Assurances**

- A. By entering into this agreement, the Recipient attests that it **does not and will not** require its employees or contractors to sign internal nondisclosure or confidentiality agreements or statements prohibiting or otherwise restricting its employees or contractors from lawfully reporting waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
- B. The Recipient further attests that it **does not and will not** use any Federal funds to implement or enforce any nondisclosure and/or confidentiality policy, form, or agreement it uses unless it contains the following provisions:
  - i. *“These provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing statute or Executive order relating to (1) classified information, (2) communications to Congress, (3) the reporting to an Inspector General of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive orders and statutory provisions are incorporated into this agreement and are controlling.”*
  - ii. The limitation above shall not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

- iii. Notwithstanding provision listed in paragraph (a), a nondisclosure or confidentiality policy form or agreement that is to be executed by a person connected with the conduct of an intelligence or intelligence-related activity, other than an employee or officer of the United States Government, may contain provisions appropriate to the particular activity for which such document is to be used. Such form or agreement shall, at a minimum, require that the person will not disclose any classified information received in the course of such activity unless specifically authorized to do so by the United States Government. Such nondisclosure or confidentiality forms shall also make it clear that they do not bar disclosures to Congress, or to an authorized official of an executive agency or the Department of Justice, that are essential to reporting a substantial violation of law.

#### **Term 34. Subrecipient Change Notification**

Except for subrecipients specifically proposed as part of the Recipient's Application for award, the Recipient must notify the Contracting Officer and Project Manager in writing 30 days prior to the execution of new or modified subrecipient agreements, including naming any To Be Determined subrecipients. This notification does not constitute a waiver of the prior approval requirements outlined in 2 CFR part 200 as amended by 2 CFR part 910, nor does it relieve the Recipient from its obligation to comply with applicable Federal statutes, regulations, and executive orders.

In order to satisfy this notification requirement, the Recipient documentation must, as a minimum, include the following:

- A description of the research to be performed, the service to be provided, or the equipment to be purchased.
- Cost share commitment letter if the subrecipient is providing cost share to the Award.
- An assurance that the process undertaken by the Recipient to solicit the subrecipient complies with their written procurement procedures as outlined in 2 CFR 200.317 through 200.327.
- An assurance that no planned, actual or apparent conflict of interest exists between the Recipient and the selected subrecipient and that the Recipient's written standards of conduct were followed.<sup>1</sup>

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<sup>1</sup> It is DOE's position that the existence of a "covered relationship" as defined in 5 CFR 2635.502(a)&(b) between a member of the Recipient's owners or senior management and a member of a subrecipient's owners or senior management creates at a minimum an apparent conflict of interest that would require the Recipient to notify the Contracting Officer and provide detailed information and justification (including, for example, mitigation measures) as to why the subrecipient agreement does

- A completed Environmental Questionnaire, if applicable.
- An assurance that the subrecipient is not a debarred or suspended entity.
- An assurance that all required award provisions will be flowed down in the resulting subrecipient agreement.

The Recipient is responsible for making a final determination to award or modify subrecipient agreements under this agreement, but the Recipient may not proceed with the subrecipient agreement until the Contracting Officer determines, and provides the Recipient written notification, that the information provided is adequate.

Should the Recipient not receive a written notification of adequacy from the Contracting Officer within 30 days of the submission of the subrecipient documentation stipulated above, the Recipient may proceed to award or modify the proposed subrecipient agreement.

### **Term 35. Conference Spending**

The Recipient shall not expend any funds on a conference not directly and programmatically related to the purpose for which the grant was awarded that would defray the cost to the United States Government of a conference held by any Executive branch department, agency, board, commission, or office for which the cost to the United States Government would otherwise exceed \$20,000, thereby circumventing the required notification by the head of any such Executive Branch department, agency, board, commission, or office to the Inspector General (or senior ethics official for any entity without an Inspector General), of the date, location, and number of employees attending such conference.

### **Term 36. Recipient Integrity and Performance Matters**

#### **A. General Reporting Requirement**

If the total value of your currently active Financial Assistance awards, grants, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this term. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15,

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not create an actual conflict of interest. The Recipient must also notify the Contracting Officer of any new subrecipient agreement with: (1) an entity that is owned or otherwise controlled by the Recipient; or (2) an entity that is owned or otherwise controlled by another entity that also owns or otherwise controls the Recipient, as it is DOE's position that these situations also create at a minimum an apparent conflict of interest.

2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

**B. Proceedings About Which You Must Report**

Submit the information required about each proceeding that:

- i. Is in connection with the award or performance of a Financial Assistance, cooperative agreement, or procurement contract from the Federal Government;
- ii. Reached its final disposition during the most recent five-year period; and
- iii. Is one of the following:
  1. A criminal proceeding that resulted in a conviction, as defined in paragraph E of this award term and condition;
  2. A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
  3. An administrative proceeding, as defined in paragraph E of this term, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
  4. Any other criminal, civil, or administrative proceeding if:
    - a. It could have led to an outcome described in paragraph B.iii.1, 2, or 3 of this term;
    - b. It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
    - c. The requirement in this term to disclose information about the proceeding does not conflict with applicable laws and regulations.

**C. Reporting Procedures**

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph B of this term. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

**D. Reporting Frequency**

During any period of time when you are subject to the requirement in paragraph A of this term, you must report proceedings information through SAM for the most recent five-year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, Financial Assistance awards, (including cooperative agreement awards) with a cumulative total value greater than

\$10,000,000, must disclose semiannually any information about the criminal, civil, and administrative proceedings.

#### **E. Definitions**

For purposes of this term:

- i. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or Financial Assistance awards. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- ii. Conviction means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of *nolo contendere*.
- iii. Total value of currently active Financial Assistance awards, cooperative agreements and procurement contracts includes—
  1. Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
  2. The value of all expected funding increments under a Federal award and options, even if not yet exercised.

#### **Term 37. Export Control**

The United States government regulates the transfer of information, commodities, technology, and software considered to be strategically important to the U.S. to protect national security, foreign policy, and economic interests without imposing undue regulatory burdens on legitimate international trade. There is a network of Federal agencies and regulations that govern exports that are collectively referred to as “Export Controls.” The Recipient is responsible for ensuring compliance with all applicable United States Export Control laws and regulations relating to any work performed under a resulting award.

The Recipient must immediately report to DOE any export control violations related to the project funded under this award, at the recipient or subrecipient level, and provide the corrective action(s) to prevent future violations.

#### **Term 38. Interim Conflict of Interest Policy for Financial Assistance**

The DOE interim Conflict of Interest Policy for Financial Assistance (COI Policy) can be found at <https://www.energy.gov/management/departments-energy-interim-conflict-interest-policy-requirements-financial-assistance>. This policy is applicable to all non-Federal entities applying for, or that receive, DOE funding by means of a financial assistance award (e.g., a grant, cooperative agreement, or technology investment agreement) and, through the implementation of this policy by the entity, to each Investigator who is planning to participate in, or is participating in, the project funded wholly or in part under this Award. The term

“Investigator” means the PI and any other person, regardless of title or position, who is responsible for the purpose, design, conduct, or reporting of a project funded by DOE or proposed for funding by DOE. The Recipient must flow down the requirements of the interim COI Policy to any subrecipient non-Federal entities, with the exception of DOE National Laboratories. Further, the Recipient must identify all financial conflicts of interests (FCOI), i.e., managed and unmanaged/ unmanageable, in its initial and ongoing FCOI reports.

Prior to award, the Recipient was required to: 1) ensure all Investigators on this Award completed their significant financial disclosures; 2) review the disclosures; 3) determine whether a FCOI exists; 4) develop and implement a management plan for FCOIs; and 5) provide DOE with an initial FCOI report that includes all FCOIs (i.e., managed and unmanaged/unmanageable). Within 180 days of the date of the Award, the Recipient must be in full compliance with the other requirements set forth in DOE’s interim COI Policy.

### **Term 39. Organizational Conflict of Interest**

Organizational conflicts of interest are those where, because of relationships with a parent company, affiliate, or subsidiary organization, the Recipient is unable or appears to be unable to be impartial in conducting procurement action involving a related organization (2 CFR 200.318(c)(2)).

The Recipient must disclose in writing any potential or actual organizational conflict of interest to the DOE Contracting Officer. The Recipient must provide the disclosure prior to engaging in a procurement or transaction using project funds with a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe. For a list of the information that must be included the disclosure, see Section VI. of the DOE interim Conflict of Interest Policy for Financial Assistance at <https://www.energy.gov/management/department-energy-interim-conflict-interest-policy-requirements-financial-assistance>.

If the effects of the potential or actual organizational conflict of interest cannot be avoided, neutralized, or mitigated, the Recipient must procure goods and services from other sources when using project funds. Otherwise, DOE may terminate the Award in accordance with 2 CFR 200.340 unless continued performance is determined to be in the best interest of the Federal government.

The Recipient must flow down the requirements of the interim COI Policy to any subrecipient non-Federal entities, with the exception of DOE National Laboratories. The Recipient is responsible for ensuring subrecipient compliance with this term.

If the Recipient has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the Recipient must maintain written standards of conduct covering organizational conflicts of interest.

### **Term 40. Prohibition on Certain Telecommunications and Video Surveillance**

## Services or Equipment

As set forth in 2 CFR 200.216, recipients and subrecipients are prohibited from obligating or expending project funds (Federal and non-Federal funds) to:

- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
  - (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
  - (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
  - (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

See Public Law 115-232, section 889 for additional information.

### **Term 41. Human Subjects Research**

Research involving human subjects, biospecimens, or identifiable private information conducted with Department of Energy (DOE) funding is subject to the requirements of DOE Order 443.1C, *Protection of Human Research Subjects*, 45 CFR Part 46, *Protection of Human Subjects (subpart A which is referred to as the "Common Rule")*, and 10 CFR Part 745, *Protection of Human Subjects*.

Federal regulation and the DOE Order require review by an Institutional Review Board (IRB) of all proposed human subjects research projects. The IRB is an interdisciplinary ethics board responsible for ensuring that the proposed research is sound and justifies the use of human

subjects or their data; the potential risks to human subjects have been minimized; participation is voluntary; and clear and accurate information about the study, the benefits and risks of participating, and how individuals' data/specimens will be protected/used, is provided to potential participants for their use in determining whether or not to participate.

The Recipient shall provide the Federal Wide Assurance number identified in item 1 below and the certification identified in item 2 below to DOE prior to initiation of any project that will involve interactions with humans in some way (e.g., through surveys); analysis of their identifiable data (e.g., demographic data and energy use over time); asking individuals to test devices, products, or materials developed through research; and/or testing of commercially available devices in buildings/homes in which humans will be present. *Note:* This list of examples is illustrative and not all inclusive.

No DOE funded research activity involving human subjects, biospecimens, or identifiable private information shall be conducted without:

- 1) A registration and a Federal Wide Assurance of compliance accepted by the Office of Human Research Protection (OHRP) in the Department of Health and Human Services; and
- 2) Certification that the research has been reviewed and approved by an Institutional Review Board (IRB) provided for in the assurance. IRB review may be accomplished by the awardee's institutional IRB; by the Central DOE IRB; or if collaborating with one of the DOE national laboratories, by the DOE national laboratory IRB.

The Recipient is responsible for ensuring all subrecipients comply and for reporting information on the project annually to the DOE Human Subjects Research Database (HSRD) at <https://science.osti.gov/HumanSubjects/Human-Subjects-Database/home>. *Note:* If a DOE IRB is used, no end of year reporting will be needed.

Additional information on the DOE Human Subjects Research Program can be found at: <https://science.osti.gov/ber/human-subjects>

#### **Term 42. Fraud, Waste and Abuse**

The mission of the DOE Office of Inspector General (OIG) is to strengthen the integrity, economy and efficiency of DOE's programs and operations including deterring and detecting fraud, waste, abuse and mismanagement. The OIG accomplishes this mission primarily through investigations, audits, and inspections of Department of Energy activities to include grants, cooperative agreements, loans, and contracts. The OIG maintains a Hotline for reporting allegations of fraud, waste, abuse, or mismanagement. To report such allegations, please visit <https://www.energy.gov/ig/ig-hotline>.

Additionally, the Recipient must be cognizant of the requirements of 2 CFR § 200.113 Mandatory disclosures, which states:

The non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in appendix XII of 2 CFR Part 200 are required to report certain civil, criminal, or administrative proceedings to SAM (currently FAPIIS). Failure to make required disclosures can result in any of the remedies described in § 200.339. (See also 2 CFR part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313.)

## **Subpart D. Bipartisan Infrastructure Law (BIL)-specific requirements**

### **Term 43. Reporting, Tracking and Segregation of Incurred Costs**

BIL funds can be used in conjunction with other funding, as necessary to complete projects, but tracking and reporting must be separate to meet the reporting requirements of the BIL and related Office of Management and Budget (OMB) Guidance. The Recipient must keep separate records for BIL funds and must ensure those records comply with the requirements of the BIL. Funding provided through the BIL that is supplemental to an existing grant or cooperative agreement is one-time funding.

### **Term 44. Davis-Bacon Requirements**

This award is funded under Division D of the Bipartisan Infrastructure Law (BIL). All laborers and mechanics employed by the recipient, subrecipients, contractors or subcontractors in the performance of construction, alteration, or repair work in excess of \$2000 on an award funded directly by or assisted in whole or in part by funds made available under this award shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code commonly referred to as the “Davis-Bacon Act” (DBA).

Recipients shall provide written assurance acknowledging the DBA requirements for the award or project and confirming that all of the laborers and mechanics performing construction, alteration, or repair, through funding under the award are paid or will be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by Subchapter IV of Chapter 31 of Title 40, United States Code (Davis-Bacon Act).

The Recipient must comply with all of the Davis-Bacon Act requirements, including but not limited to:

- (1) ensuring that the wage determination(s) and appropriate Davis-Bacon clauses and requirements are flowed down to and incorporated into any applicable subcontracts or subrecipient awards.
- (2) being responsible for compliance by any subcontractor or subrecipient with the Davis-Bacon labor standards.
- (3) receiving and reviewing certified weekly payrolls submitted by all subcontractors and subrecipients for accuracy and to identify potential compliance issues.
- (4) maintaining original certified weekly payrolls for 3 years after the completion of the project and must make those payrolls available to the DOE or the Department of Labor upon request, as required by 29 CFR 5.6(a)(2).
- (5) conducting payroll and job-site reviews for construction work, including interviews with employees, with such frequency as may be necessary to assure compliance by its subcontractors and subrecipients and as requested or directed by the DOE.
- (6) cooperating with any authorized representative of the Department of Labor in their inspection of records, interviews with employees, and other actions undertaken as part of a Department of Labor investigation.
- (7) posting in a prominent and accessible place the wage determination(s) and Department of Labor Publication: WH-1321, Notice to Employees Working on Federal or Federally Assisted Construction Projects.
- (8) notifying the Contracting Officer of all labor standards issues, including all complaints regarding incorrect payment of prevailing wages and/or fringe benefits, received from the recipient, subrecipient, contractor, or subcontractor employees; significant labor standards violations, as defined in 29 CFR 5.7; disputes concerning labor standards pursuant to 29 CFR parts 4, 6, and 8 and as defined in FAR 52.222-14; disputed labor standards determinations; Department of Labor investigations; or legal or judicial proceedings related to the labor standards under this Contract, a subcontract, or subrecipient award.
- (9) preparing and submitting to the Contracting Officer, the Office of Management and Budget Control Number 1910-5165, Davis Bacon Semi-Annual Labor Compliance Report, by April 21 and October 21 of each year. Form submittal will be administered through the iBenefits system (<https://doeibenefits2.energy.gov>) or its successor system.

The Recipient must undergo Davis-Bacon Act compliance training and must maintain competency in Davis-Bacon Act compliance. The Contracting Officer will notify the Recipient of any DOE sponsored Davis-Bacon Act compliance trainings. The Department of Labor offers free Prevailing Wage Seminars several times a year that meet this requirement, at <https://www.dol.gov/agencies/whd/government-contracts/construction/seminars/events>.

The Department of Energy has contracted with, a third-party DBA electronic payroll compliance software application. The Recipient must ensure the timely electronic submission of weekly certified payrolls as part of its compliance with the Davis-Bacon Act unless a waiver is granted to a particular contractor or subcontractor because they are unable or limited in their ability to use or access the software.

#### **Davis Bacon Act Electronic Certified Payroll Submission Waiver**

A waiver must be granted before the award starts. The applicant does not have the right to appeal SCEP's decision concerning a waiver request.

For additional guidance on how to comply with the Davis-Bacon provisions and clauses, see <https://www.dol.gov/agencies/whd/government-contracts/construction> and <https://www.dol.gov/agencies/whd/government-contracts/protections-for-workers-in-construction>.

### **Term 45. Buy American Requirement for Infrastructure Projects**

#### **A. Definitions**

**Components** are defined as the articles, materials, or supplies incorporated directly into the end manufactured product(s).

**Construction Materials** are an article, material, or supply—other than an item primarily of iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is used in an infrastructure project and is or consists primarily of non-ferrous metals, plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables), glass (including optic glass), lumber, drywall, coatings (paints and stains), optical fiber, clay brick; composite building materials; or engineered wood products.

**Domestic Content Procurement Preference Requirement**- means a requirement that no amounts made available through a program for federal financial assistance may be obligated for an infrastructure project unless—

(A) all iron and steel used in the project are produced in the United States;

(B) the manufactured products used in the project are produced in the United States; or

(C) the construction materials used in the project are produced in the United States.

Also referred to as the **Buy America Requirement**.

**Infrastructure** includes, at a minimum, the structures, facilities, and equipment located in the United States, for: roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property; and generation, transportation, and distribution of energy - including electric vehicle (EV) charging.

The term “infrastructure” should be interpreted broadly, and the definition provided above should be considered as illustrative and not exhaustive.

**Manufactured Products** are items used for an infrastructure project made up of components that are not primarily of iron or steel; construction materials; cement and cementitious materials’ aggregates such as stone, sand, or gravel; or aggregate binding agents or additives.

**Primarily of iron or steel** means greater than 50% iron or steel, measured by cost.

**Project-** means the construction, alteration, maintenance, or repair of infrastructure in the United States.

**Public-** The Buy America Requirement does not apply to non-public infrastructure. For purposes of this guidance, infrastructure should be considered “public” if it is: (1) publicly owned or (2) privately owned but utilized primarily for a public purpose. Infrastructure should be considered to be “utilized primarily for a public purpose” if it is privately operated on behalf of the public or is a place of public accommodation.

## **B. Buy America Requirement**

None of the funds provided under this award (federal share or recipient cost-share) may be used for a project for infrastructure unless:

1. All iron and steel used in the project is produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
2. All manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
3. All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America Requirement only applies to articles, materials, and supplies that are consumed in, incorporated into, or permanently affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought into the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America Requirement apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Recipients are responsible for administering their award in accordance with the terms and conditions, including the Buy America Requirement. The recipient must ensure that the Buy America Requirement flows down to all subawards and that the subawardees and subrecipients comply with the Buy America Requirement. The Buy America Requirement term and condition must be included all sub-awards, contracts, subcontracts, and purchase orders for work performed under the infrastructure project.

**C. Certification of Compliance**

The Recipient must certify or provide equivalent documentation for proof of compliance that a good faith effort was made to solicit bids for domestic products used in the infrastructure project under this Award.

The Recipient must also maintain certifications or equivalent documentation for proof of compliance that those articles, materials, and supplies that are consumed in, incorporated into, affixed to, or otherwise used in the infrastructure project, not covered by a waiver or exemption, are produced in the United States. The certification or proof of compliance must be provided by the suppliers or manufacturers of the iron, steel, manufactured products and construction materials and flow up from all subawardees, contractors and vendors to the Recipient. The Recipient must keep these certifications with the award/project files and be able to produce them upon request from DOE, auditors or Office of Inspector General.

**D. Waivers**

When necessary, the Recipient may apply for, and DOE may grant, a waiver from the Buy America Requirement. Requests to waive the application of the Buy America Requirement must be in writing to the Contracting Officer. Waiver requests are subject to review by DOE and the Office of Management and Budget, as well as a public comment period of no less than 15 calendar days.

Waivers must be based on one of the following justifications:

1. Public Interest- Applying the Buy America Requirement would be inconsistent with the public interest;
2. Non-Availability- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
3. Unreasonable Cost- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

Requests to waive the Buy America Requirement must include the following:

- Waiver type (Public Interest, Non-Availability, or Unreasonable Cost);
- Recipient name and Unique Entity Identifier (UEI);
- Award information (Federal Award Identification Number, Assistance Listing number);
- A brief description of the project, its location, and the specific infrastructure involved;
- Total estimated project cost, with estimated federal share and recipient cost share breakdowns;
- Total estimated infrastructure costs, with estimated federal share and recipient cost share breakdowns;
- List and description of iron or steel item(s), manufactured goods, and/or construction material(s) the recipient seeks to waive from the Buy America Preference, including name, cost, quantity(ies), country(ies) of origin, and relevant Product Service Codes (PSC) and North American Industry Classification System (NAICS) codes for each;
- A detailed justification as to how the non-domestic item(s) is/are essential the project;
- A certification that the recipient made a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and non-proprietary communications with potential suppliers;
- A justification statement—based on one of the applicable justifications outlined above—as to why the listed items cannot be procured domestically, including the due diligence performed (e.g., market research, industry outreach, cost analysis, cost-benefit analysis) by the recipient to attempt to avoid the need for a waiver. This justification may cite, if applicable, the absence of any Buy America-compliant bids received for domestic products in response to a solicitation; and
- Anticipated impact to the project if no waiver is issued.

The Recipient should consider using the following principles as minimum requirements contained in their waiver request:

- Time-limited: Consider a waiver constrained principally by a length of time, rather than by the specific project/award to which it applies. Waivers of this type may be appropriate, for example, when an item that is “non-available” is widely used in the project. When requesting such a waiver, the Recipient should identify a reasonable, definite time frame (e.g., no more

than one to two years) designed so that the waiver is reviewed to ensure the condition for the waiver (“non-availability”) has not changed (e.g., domestic supplies have become more available).

- Targeted: Waiver requests should apply only to the item(s), product(s), or material(s) or category(ies) of item(s), product(s), or material(s) as necessary and justified. Waivers should not be overly broad as this will undermine domestic preference policies.
- Conditional: The Recipient may request a waiver with specific conditions that support the policies of IJJA/BABA and Executive Order 14017.

DOE may request, and the Recipient must provide, additional information for consideration of this waiver. DOE may reject or grant waivers in whole or in part depending on its review, analysis, and/or feedback from OMB or the public. DOE's final determination regarding approval or rejection of the waiver request may not be appealed. Waiver requests may take up to 90 calendar days to process.

#### **Term 46. Affirmative Action and Pay Transparency Requirements**

All federally assisted construction contracts exceeding \$10,000 annually will be subject to the requirements of Executive Order 11246:

- (1) Recipients, subrecipients, and contractors are prohibited from discriminating in employment decisions on the basis of race, color, religion, sex, sexual orientation, gender identity or national origin.
- (2) Recipients and Contractors are required to take affirmative action to ensure that equal opportunity is provided in all aspects of their employment. This includes flowing down the appropriate language to all subrecipients, contractors and subcontractors.
- (3) Recipients, subrecipients, contractors and subcontractors are prohibited from taking adverse employment actions against applicants and employees for asking about, discussing, or sharing information about their pay or, under certain circumstances, the pay of their co-workers.

The Department of Labor’s (DOL) Office of Federal Contractor Compliance Programs (OFCCP) uses a neutral process to schedule contractors for compliance evaluations. OFCCP’s Technical

Assistance Guide<sup>2</sup> should be consulted to gain an understanding of the requirements and possible actions the recipients, subrecipients, contractors and subcontractors must take.

#### **Term 47. Potentially Duplicative Funding Notice**

If the Recipient or subrecipients have or receive any other award of federal funds for activities that potentially overlap with the activities funded under this Award, the Recipient must promptly notify DOE in writing of the potential overlap and state whether project funds (i.e., recipient cost share and federal funds) from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items under this Award. If there are identical cost items, the Recipient must promptly notify the DOE Contracting Officer in writing of the potential duplication and eliminate any inappropriate duplication of funding.

#### **Term 48. Transparency of Foreign Connections**

During the term of the Award, the Recipient must notify the DOE Contracting Officer within fifteen (15) business days of learning of the following circumstances in relation to the Recipient or subrecipients:

1. The existence of any joint venture or subsidiary that is based in, funded by, or has a foreign affiliation with any foreign country of risk;
2. Any current or pending contractual or financial obligation or other agreement specific to a business arrangement, or joint venture-like arrangement with an enterprise owned by a country of risk or foreign entity based in a country of risk;
3. Any current or pending change in ownership structure of the Recipient or subrecipients that increases foreign ownership related to a country of risk;
4. Any current or pending venture capital or institutional investment by an entity that has a general partner or individual holding a leadership role in such entity who has a foreign affiliation with any foreign country of risk;
5. Any current or pending technology licensing or intellectual property sales to a foreign country of risk; and
6. Any current or pending foreign business entity, offshore entity, or entity outside the United States related to the Recipient or subrecipient.

#### **Term 49. Foreign Collaboration Considerations**

- a. Consideration of new collaborations with foreign organizations and governments. The Recipient must provide DOE with advanced written notification of any potential collaboration with foreign entities, organizations or governments in connection with

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<sup>2</sup> See OFCCP's Technical Assistance Guide at: <https://www.dol.gov/sites/dolgov/files/ofccp/Construction/files/ConstructionTAG.pdf?msclkid=9e397d68c4b111ec9d8c6fecb6c710ec> Also see the National Policy Assurances <http://www.nsf.gov/awards/managing/rtc.jsp>

- its DOE-funded award scope. The Recipient must await further guidance from DOE prior to contacting the proposed foreign entity, organization or government regarding the potential collaboration or negotiating the terms of any potential agreement.
- b. Existing collaborations with foreign entities, organizations and governments. The Recipient must provide DOE with a written list of all existing foreign collaborations in which has entered in connection with its DOE-funded award scope.
  - c. Description of collaborations that should be reported: In general, a collaboration will involve some provision of a thing of value to, or from, the Recipient. A thing of value includes but may not be limited to all resources made available to, or from, the recipient in support of and/or related to the Award, regardless of whether or not they have monetary value. Things of value also may include in-kind contributions (such as office/laboratory space, data, equipment, supplies, employees, students). In-kind contributions not intended for direct use on the Award but resulting in provision of a thing of value from or to the Award must also be reported. Collaborations do not include routine workshops, conferences, use of the Recipient's services and facilities by foreign investigators resulting from its standard published process for evaluating requests for access, or the routine use of foreign facilities by awardee staff in accordance with the Recipient's standard policies and procedures.

**U.S. Department of Energy**  
Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGBIL)

ACTIVITY FILE

**Grant Number:** SE0000985, **State:** MI, **Program Year:** 2023  
**Recipient:** Genesee County

**SEO title :** Energy Reduction Solar Canopy at Genesee County Animal Control Facility

**Revision status:** Active (pending add)

**1. Activity**

<input type="checkbox"/> Strategy Development	<input type="checkbox"/> Technical Consultant Services	<input type="checkbox"/> Building Energy Audits
<input type="checkbox"/> Financial Incentive Programs	<input type="checkbox"/> Energy Efficiency Retrofits	<input type="checkbox"/> Energy Efficiency and Conservation Programs for Buildings and Facilities
<input type="checkbox"/> Development and Implementation of Transportation Programs	<input type="checkbox"/> Building Codes and Inspections	<input type="checkbox"/> Energy Distribution Technologies for Energy Efficiency
<input type="checkbox"/> Material Conservation Programs	<input type="checkbox"/> Reduction and Capture of Methane and Greenhouse Gases	<input type="checkbox"/> Traffic Signals and Street Lighting
<input type="checkbox"/> Renewable Energy Technologies on Government Buildings	<input type="checkbox"/> Programs for Financing, Purchasing, and Installing EE-RE, and Zero-Emission Transportation Measures	<input type="checkbox"/> Administrative
<input type="checkbox"/> States Sub-grants to Formula-Ineligible Communities (states only)		

**Blueprints**

Energy Planning
<input type="checkbox"/> 1. Energy Planning
Efficient Buildings
<input type="checkbox"/> 2a. Energy Efficiency - Energy Audits and Building Upgrades
<input type="checkbox"/> 2b. Energy Savings Performance Contracts: Energy Efficiency and Electrification in Government Buildings
<input type="checkbox"/> 2c. Building Electrification Campaign
<input type="checkbox"/> 2d. Building Performance Standards & Stretch Codes
Renewables
<input checked="" type="checkbox"/> 3a. Solar & Storage - Power Purchase Agreements and Direct Ownership
<input type="checkbox"/> 3b. Community Solar
<input type="checkbox"/> 3c. Solarize Campaign
<input type="checkbox"/> 3d. Renewable Resource Planning for Rural and Tribal Communities
Electric Transportation
<input type="checkbox"/> 4a. Electric Vehicles and Fleet Electrification
<input type="checkbox"/> 4b. EV Charging Infrastructure for the Community
Finance
<input type="checkbox"/> 5. Unlocking Sustainable Financing Solutions for Energy Projects and Programs with Revolving Loan Funds
Workforce
<input type="checkbox"/> 6. Workforce Development

**2. State:** MI

**3. Sectors**

<input type="checkbox"/> Agriculture / Agricultural	<input checked="" type="checkbox"/> Local Government	<input type="checkbox"/> Residential
<input type="checkbox"/> Commercial	<input type="checkbox"/> Low / Limited Income	<input type="checkbox"/> State or Territory Government
<input type="checkbox"/> Higher Education	<input type="checkbox"/> Non-profits	<input type="checkbox"/> Transportation
<input type="checkbox"/> Industrial	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Tribal / Native American
<input type="checkbox"/> K-12 Schools		

**4. Technology and/or Topic Areas**

<input type="checkbox"/> Audits and Assessments (Energy, Water, and Process)	<input type="checkbox"/> Environmental Justice
<input type="checkbox"/> Benchmarking	<input type="checkbox"/> Financial Incentives

**U.S. Department of Energy**  
Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGIL)

ACTIVITY FILE

**Grant Number:** SE0000985, **State:** MI, **Program Year:** 2023

**Recipient:** Genesee County

<input type="checkbox"/> Energy Savings Performance Contracting	<input type="checkbox"/> Fuel Cell and Hydrogen Technologies
<input type="checkbox"/> Biofuels	<input type="checkbox"/> Geothermal
<input type="checkbox"/> Building Energy Codes & Inspection Services	<input type="checkbox"/> Hydropower / Hydrokinetic Power
<input type="checkbox"/> Capital Investments & Financing	<input type="checkbox"/> Not Applicable
<input type="checkbox"/> Biomass	<input type="checkbox"/> On-site Renewable Energy
<input type="checkbox"/> Clean Energy / Clean Energy Technologies	<input type="checkbox"/> Pedestrian & Bike Infrastructure
<input type="checkbox"/> Commuting Infrastructure	<input type="checkbox"/> Reduce Commuting
<input type="checkbox"/> Distributed Energy Resources	<input type="checkbox"/> Resiliency
<input type="checkbox"/> Education and Outreach	<input type="checkbox"/> Retrofits
<input type="checkbox"/> Electric Vehicles and Infrastructure	<input checked="" type="checkbox"/> Solar
<input type="checkbox"/> Energy Affordability	<input type="checkbox"/> Workforce Development
<input type="checkbox"/> Energy Management	<input type="checkbox"/> STEM Education
<input type="checkbox"/> Energy Audits	<input type="checkbox"/> Storage
<input type="checkbox"/> Energy Certification Programs	<input type="checkbox"/> Strategy Development
<input type="checkbox"/> Energy Conservation	<input type="checkbox"/> Technical Assistance
<input type="checkbox"/> Energy Efficiency	<input type="checkbox"/> Traffic Signals & Street Lighting
<input type="checkbox"/> Energy Equity	<input type="checkbox"/> Waste to Energy / Solid Waste Minimization
<input type="checkbox"/> Assessments & Feasibility Studies	<input type="checkbox"/> Weatherization
<input type="checkbox"/> ENERGY STAR	<input type="checkbox"/> Wind
<input type="checkbox"/> Energy Workforce Training	

**5. Estimated annual energy savings:**  MBtus

**6. Description (executive summary of goals and objectives)\***

Genesee County is proposing to construct and own the solar panels at the Animal Control site with a goal of providing cost savings to the County through reduced energy use at the facility. The project will also provide shade to workers, volunteers, and animals during outdoor activities. Reduced energy use at the facility supports the County's specific energy use reduction goal of 30% by 2040 and clean energy use goal of 15% by 2040. The solar array is expected to be 3,000 square feet and 55kW. The canopy structure will be constructed for the solar panels to be mounted on.

**7. Activity milestones**

Milestone Description	Planned Amount
Environmental Review Completed by Q4 2024	1
Request for Proposal Process Begins in Q4 2024	1
Project Award to Company by Q1 2025	1
Design and Construction start Q1 2025	1
Project completion with 55kW solar panels installation by Q4 2025	1

**8. Activity performance metrics**

a. Specific metric activity (required)\*\*  
5. Renewable Energy

**9. Activity funds by source**

a. EECBGIL grant (all funds in the approved budget)

Fund Source	Planned Amount

**U.S. Department of Energy**  
 Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGBIL)

ACTIVITY FILE

**Grant Number:** SE0000985, **State:** MI, **Program Year:** 2023

**Recipient:** Genesee County

Federal	
Fund Source Type: Federal	\$283,080.00
<b>Total</b>	<b>\$283,080.00</b>
b. Leveraged funds anticipated (outside approved budget)	
Fund Source	Planned Amount
<i>No records found</i>	
<b>Total</b>	<b>\$0.00</b>

\*Please use additional pages if more space is needed.  
 \*\*Mandatory requirement



# Federal Assistance Reporting Checklist

Attachment 2		
1. Award Number: DE-SE0000985.0000	2. Program/Project Title: EECBG	
3. Recipient: County of Genesee		
4. Reporting Requirements (see also the Special Instructions)	Frequency	Addresses
<b>I. PROJECT MANAGEMENT REPORTING</b>		
<input checked="" type="checkbox"/> A. Performance Report	Q	A. <a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
1. Status and Milestones		
2. Quantitative		
3. Narrative		
<input checked="" type="checkbox"/> B. Financial Report (SF-425)	Q	B. <a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
<input type="checkbox"/> C. Other (see Special Instructions)	A5	C. See Special Instructions
<b>II. AWARD MANAGEMENT REPORTING</b>		
<input checked="" type="checkbox"/> A. Tangible Personal Property Report - Annual Property Report (SF-428 & SF-428A)	Y	A. Send Email to DOE Project Officer
<input checked="" type="checkbox"/> B. Tangible Personal Property Report – Disposition Request/Report (SF-428 & SF-428C)	A5	B. <a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
<input type="checkbox"/> C. Uniform Commercial Code (UCC) Financing Statements	A5	C. <a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
<input checked="" type="checkbox"/> D. Federal Subaward Reporting System (FSRS)	A5	D. See section II. D. for instructions and due dates
<input checked="" type="checkbox"/> E. Annual Incurred Cost Proposal	A5	E. <a href="#">FSRS</a>
<input checked="" type="checkbox"/> F. Single Audit: States, Locals, Tribal Governments, and Non-Profits	Y180	F. See section II. F. for instructions and due dates
<input checked="" type="checkbox"/> G. Other	O	G. See section II. G. for instructions and due dates
1. Annual Historic Preservation Report	Y	G1. Email to project officer & <a href="mailto:EECBG.NEPA@ee.doe.gov">EECBG.NEPA@ee.doe.gov</a>
<input checked="" type="checkbox"/> H. Davis Bacon	S	<a href="https://www.page.energy.gov">H1. https://www.page.energy.gov</a>
1. Semi-Annual Davis Bacon	W	<a href="https://www.page.energy.gov">H2. https://www.page.energy.gov</a>
2. Weekly Payroll report		
<b>III. CLOSEOUT REPORTING</b>		
<input checked="" type="checkbox"/> A. Tangible Personal Property Report – Final Report (SF-428 & SF-428B)	F	A. <a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
<input type="checkbox"/> B. Other (see Special Instructions)	F	B. See Special Instructions



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## Reporting Instructions

**\*\*\* Throughout the performance of the project, it is important that you mark Protected Data/Limited Rights Data as described in Appendix A. It is equally important that you not submit Protected Personally Identifiable Information (Protected PII) to DOE. See Appendix A for guidance on Protected PII. \*\*\***

### I. Project Management Reporting

#### A. Performance Report

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	Within 30 calendar days after the end of the quarterly reporting period (January 30, April 30, July 30, and October 30)

Quarterly, the prime recipient is required to submit a Performance Report for the project. This report summarizes the entirety of work performed by the prime recipient, subrecipients, and contractors. The Performance Report contains qualitative information on the project progress, and captures quantitative information on the project progress. The PR must include the following information. Your DOE project team will provide a form for submission.

#### 1. Organizations

Identify all subrecipients, contractors, U.S. National Laboratories, partners, and collaborating organizations. Recipients must also include all foreign collaborators as outlined in the Foreign Collaboration Considerations term of the award Terms and Conditions. For each, provide name, UEI, zip code or latitude/longitude, role in the project, contribution to the project, and start and end date. This information can be included in the qualitative section of the report.

#### 2. Tasks and Milestones

Enter all tasks and milestones identified in your activity file. Each reporting period, update the status of the task/milestone. More milestones can be added as relevant to your project.

#### 3. Outlays

Using your approved budget, enter all of the expenditures incurred each reporting period. Also include recipient cost share.

**4. Metrics**

Report on your primary process metric selected in the application and any additional metrics that are applicable to your project. Please refer to the [EECBG Program Process Metrics](#), [EECBG-BIL-Reporting-Guidance.pdf \(energy.gov\)](#), and the [Eligible Activity Areas and their Recommended Process Metrics \(energy.gov\)](#) per your activity.

**5. Products**

Can be uploaded as an attachment to the PAGE performance report.

**What has the project produced?**

In the qualitative section of this report, list any products resulting from the project during the reporting period. Examples of products include: publications, conference papers, and presentations; website(s); technologies or techniques; ; and other products, such as data or databases, physical collections, audio or video products, software or NetWare, models, educational aids or curricula, instruments or equipment, research material, interventions (e.g., clinical or educational), new business creation or any other public release of information related to the project.

**a. Publications, conference papers, and presentations**

Report the publication(s) resulting from the work under this award.

Please note: Recipients must use the DOE acknowledgement and legal disclaimer language as described in the Special Terms and Conditions.

The recipient is reminded that all data produced under the award should comply with the award's data management plan (DMP). The DMP provides a plan for making all research data displayed in publications resulting from the proposed work digitally accessible at the time of publication. At a minimum, the DMP (1) describes how data sharing and preservation will enable validation of the results from the proposed work, how the results could be validated if data are not shared or preserved and (2) has a plan for making all research data displayed in publications resulting from the proposed work digitally accessible at the time of publications.

**i. Publications, conference papers and presentations**

Identify any other publications, conference papers and/or presentations not reported above. Specify the status of the publication as noted above.

**b. Website(s)**

List the URL for any Internet site(s) that disseminates the results of the research activities. A short description of each site should be provided. It is not necessary to include the publications already specified above in this section.

**c. Other products**

Identify any other significant products that were developed under this project. Describe the product and how it is being shared. Examples of other products are: Data or databases; Physical collections; Audio or video products; Software or NetWare; Models; Educational aids or curricula; Instruments or equipment; Research material (e.g., germplasm, cell lines, DNA probes, animal models); Interventions (e.g. clinical, educational); new business creation; and Other.

**6. Participants**

The following information on participants (individuals) was provided during award negotiations. This can be updated in the awards contacts section in <https://www.page.energy.gov>. On a (quarterly/semi-annual/annual) basis, provide updates as needed. For most projects, recipients must identify and provide specific information for the following individuals at the prime and subrecipient level: (1) all senior and key personnel (including project director(s)/principal investigator(s)); and (2) each person who has worked or is expected to work at least 160 hours on the project at least one person month per year on the project regardless of the source of compensation (a person month equals approximately 160 hours of effort). In limited circumstances, typically large-scale construction projects, recipients are only required to report on (1) senior and key personnel for the prime recipient and subrecipients. Please refer to the Participants and Other Collaborating Organizations Term in your award Terms and Conditions to determine what level of reporting is required for your specific award.

**a. What individuals have worked on the project?**

Provide the following information for individuals at the prime recipient and subrecipient level: (1) all senior and key personnel; and (2) each person who has worked or is expected to work at least one person month per year on the project regardless of the source of compensation (a person month equals approximately 160 hours of effort). This information can be added as an attachment in the <https://www.page.energy.gov> document library.

- i. Name
- ii. Organization
- iii. Job Title
- iv. Role in the project
- v. Start and end date (month and year) working on the project



# Federal Assistance Reporting Checklist

- vi. State, U.S. territory, and/or country of residence
- vii. Whether this person collaborated with an individual or entity located in a foreign country in connection with the scope of this Award, and
- viii. If yes to a.vii, whether the person traveled to the foreign country as part of that collaboration, and, if so, where and what the duration of stay was.

## 7. Special Reporting Requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award specific reporting requirements.

## 8. Qualitative reporting requirements

In this section, provide any additional description about the project. Can be used to elaborate on information requested above and can include on impact, changes or issues, achievements, or more.

### B. Financial Report SF-425 Federal Financial Report

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	Within 30 calendar days after the end of the quarterly reporting period (January 30, April 30, July 30 and October 30) <b>and</b> within 120 calendar days after expiration or termination of the award

Semi-annually the prime recipient is required to submit a completed SF-425 for the project to DOE, covering the entirety of work performed by the prime recipient, subrecipients, and contractors – to DOE.

### C. Other (see Special Instructions)

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	Within five (5) calendar days after the event, or as specified



# Federal Assistance Reporting Checklist

## II. Award Management Reporting

### A. Tangible Personal Property Report – Annual Property Report (SF-428 & SF-428A)

Submit to:	<a href="#">Send Email to DOE Project Officer</a>
Submission deadline:	Within 90 calendar days after the end of the annual reporting period when applicable

The prime recipient must submit an annual inventory of federally-owned property (government-furnished) where the award specifies that title to the property vests with the federal government, whether it is in the possession of the prime recipient or subrecipient(s). The prime recipient must complete an SF-428 and SF-428A, available at [Post-Award Reporting Forms | GRANTS.GOV](#).

### B. Tangible Personal Property Report – Disposition Request/Report (SF-428 & SF-428C)

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	Within 5 calendar days of the event or as specified when applicable

The prime recipient must request disposition instructions for or report disposition of federally-owned property or equipment acquired with project funds, whether the property or equipment is/was in the possession of the prime recipient or subrecipient(s). Recipients may also be required to provide compensation to the awarding agency when acquired equipment is sold or retained for use on activities not sponsored by the federal government. Any equipment with an acquisition cost above \$5,000 must be included in the inventory.

If disposition occurs at any time other than award closeout (i.e., at any time throughout the life of the project or after project completion and closeout as long as the federal government retains an interest in the item), the prime recipient must complete an SF-428 and SF-428C, available at [Post-Award Reporting Forms | GRANTS.GOV](#)

If disposition instructions are requested at the time of award closeout, the prime recipient must submit the SF-428 and SF-428B (see **III. Closeout Reporting**).

Only the DOE Contracting Officer has authority to approve disposition requests and issue disposition instructions.

### C. Uniform Commercial Code (UCC) Financing Statements

Submit to:	<a href="#">Send Email to DOE Project Officer</a>
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# Federal Assistance Reporting Checklist

Submission deadline:	Within five (5) calendar days after the event, or as specified.
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If a for-profit recipient or subrecipient desires to purchase a piece of equipment for their project, and the per-unit dollar value of said equipment is \$5,000 or more, and the federal share of the financial assistance agreement is more than \$1M, the recipient or subrecipient must file a UCC financing statement.

A UCC financing statement provides public notice that the federal government has an undivided reversionary interest in the equipment, and as such the equipment cannot be sold or used as collateral for a loan (encumbered).

The for-profit recipient or subrecipient must file the UCC financing statement(s) with the Secretary of State where the equipment will be physically located and must pay any associated costs for such filings.

The initial UCC financing statement may also be referred to as a UCC1. For additional pieces of equipment not specified in the award budget, TBD equipment, or equipment needed in future budget periods, the recipient can file an amendment to the original UCC1 financing statement, by submitting the UCC3 financing statement amendment.

Each UCC financing statement or amendment is to be filed with the appropriate Secretary of State office, where the equipment will be physically located.

Note: All costs associated with filing UCC financing statements, UCC financing statement amendments, and UCC financing statement terminations, are allowable and allocable costs which can be charged to the federal award.

At a minimum, the recipient must have stated in their UCC financing statement in block 4. (collateral) the following:

- “Title to all equipment (not real property) purchased with federal funds under this financial assistance agreement is conditional pursuant to the terms of 2 CFR 910.360, and the federal government retains an undivided reversionary interest in the equipment at the federal cost-share proportion specified in the award terms and conditions.”
- Federal Award Identification Number (e.g., DE-EE000XXXX)

## D. Federal Subaward Reporting System (FSRS)

Submit to:	<a href="https://www.fsr.gov/">https://www.fsr.gov/</a>
Submission deadline:	The prime recipient is required to file a FFATA sub-award report by the end of the month following the month in which the prime recipient awards any sub-grant greater than or equal to \$30,000.



# Federal Assistance Reporting Checklist

The Federal Subaward Reporting System (FSRS) is the reporting tool prime recipients use to capture and report subaward and executive compensation data regarding their first-tier subrecipients to meet the FFATA reporting requirements. Prime recipients will report against subrecipients' awards. The subrecipient information entered in FSRS will then be displayed on [USASpending.gov](http://USASpending.gov) associated with the prime recipient's award furthering federal spending transparency.

The prime recipient is required to file a FFATA sub-award report by the end of the month following the month in which the prime recipient awards any sub-award greater than or equal to \$30,000.

## E. Annual Incurred Cost Proposals

Submit to:	<p>If DOE is the Cognizant Federal Agency, send the Annual Incurred Cost Proposal to one of the following offices:</p> <ul style="list-style-type: none"> <li>• <a href="mailto:CostPrice@ee.doe.gov">CostPrice@ee.doe.gov</a> (if the Golden Field Office is Cognizant);</li> <li>OR</li> <li>• <a href="mailto:IndirectRates@hq.doe.gov">IndirectRates@hq.doe.gov</a> (if OCED is Cognizant)</li> <li>• <a href="mailto:PricingGroup@netl.doe.gov">PricingGroup@netl.doe.gov</a> (if NETL is Cognizant)</li> </ul> <p>Otherwise, submit the proposal to the Recipient's appropriate Cognizant Federal Agency office.</p>
Submission deadline:	<p>Within 180 calendar days after the close of the recipient's fiscal year*</p> <p>*The end of the period of the performance, or closure of an award, does not dismiss this reporting requirement.</p>

Prime recipients must submit a certified annual Incurred Cost Proposal (ICP), reconciled to its financial records, in order to finalize and reconcile billing rates incurred and billed to the Government.

An ICP submission is required unless one of the following conditions apply to the DOE award:

- Recipient elected to apply the 10% de minimis rate as allowed under 2 CFR 200.414(f); or
- Recipient has a pre-determined Negotiated Indirect Cost Rate Agreement (NICRA).

## F. Single Audit: States, Local Government, Tribal Governments, Institution of Higher Education (IHE), or Non-Profit Organization

Submit to:	<p>Federal Audit Clearinghouse - <a href="https://harvester.census.gov/facweb/Default.aspx">https://harvester.census.gov/facweb/Default.aspx</a></p>
Submission deadline:	<p>Within the earlier of 30 days after receipt of the auditor's report(s) or 9 months after the end of the audit period (recipient's fiscal year-end)*</p> <p>*The end of the period of the performance, or closure of an award, does not dismiss this reporting requirement.</p>



# Federal Assistance Reporting Checklist

As required by 2 CFR 200 Subpart F, non-federal entities that expend \$750,000 or more during the non-federal entity's fiscal year in federal awards must have a single or program-specific audit conducted. The single audit must be conducted in accordance with §200.514 Scope of audit, except when it elects to have a program-specific audit conducted.

For most single audits, the requirement is for annual single audits. However, there are occasions where a single audit is not required annually. Per 2 CFR 200.504 - Frequency of audits, a state, local government, or Indian tribe that is required by constitution or statute to undergo its audits less frequently than annually, is permitted to undergo its audits biennially. Also, any nonprofit organization that had biennial audits for all biennial periods ending between July 1, 1992, and January 1, 1995, is permitted to undergo its single audits biennially.

For a program-specific audit, when a recipient expends federal award funds under only one federal program (excluding R&D) and the federal program's statutes, regulations, or the terms and conditions of the federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted. A program-specific audit may not be elected for R&D unless all of the federal awards expended were received from the same federal agency, or the same federal agency and the same pass-through entity, and that federal agency, or pass-through entity in the case of a subrecipient, approves in advance a program-specific audit.

The single audit report shall include audited financial statements.

## G. National Environmental Policy Act (NEPA) Reporting

Submit to:	Historic Preservation report: <a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	Historic Preservation reports: September 15 of each year

Activities utilizing the Historic Preservation Programmatic Agreements must indicate this on the annually required Historic Preservation report. Reports are due September 15 of each year. Forms can be found on and submitted through the DOE PAGE platform found at [www.page.energy.gov/](http://www.page.energy.gov/). The Historic Preservation report must be submitted for all activities including activities conducted by the sub-recipient. A full list of Programmatic Agreements can be found at [Historic Preservation – Executed Programmatic Agreements | Department of Energy](#)

## H. Davis Bacon Reporting

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
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Submission deadline:	Within 7 days of each pay period and Semi-annually when applicable
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- a. The DBA applies to contractors and subcontractors of the recipient or sub-recipients for contracts more than \$2,000 for the construction, alteration, and/or repair of public buildings or public works, including painting and decorating, where the United States or the District of Columbia is a direct party to the contract. Contractors and subcontractors funded in whole or in part under this Award shall pay their laborers and mechanics wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code commonly referred to as the Davis-Bacon Act (DBA).
- b. EECBG Program formula grant recipients will also be required to undergo DBA compliance training and maintain competency in DBA compliance. The Contracting Officer will notify the recipient of any DOE-sponsored DBA compliance trainings. DOL offers free Prevailing Wage Seminars several times a year that meet this requirement, at:  
<https://www.dol.gov/agencies/whd/governmentcontracts/construction/seminars/events>
- c. Weekly Payroll Report
  - i. EECBG prime recipients (grantees) must maintain an accurate record of hours worked and wages paid, including fringe benefit contributions, and submit certified payrolls on a weekly basis to DOE. Grantees are also responsible for tracking and maintain DBA records for all subcontractors and sub-recipients. Examples of labor compliance platforms available to help grantees streamline DBA reporting by contractors and subcontractors include: LCPtracker, eMARS, Elation Systems, and other third-party systems
  - ii. EECBG Program recipients must ensure the timely electronic submission of weekly certified payrolls through the DOE-provided DBA software application as part of its compliance with the Davis-Bacon Act unless a waiver is granted to a particular contractor or subcontractor because it is unable or limited in its ability to use or access. Applicants should indicate if they will seek a waiver.
- d. Semi-Annual Compliance and Enforcement Report
  - i. EECBG grantees must submit semi-annual reports on compliance with the enforcement of the labor standards provision of the Davis-Bacon Act and its related acts covering the periods of October 1 through March 31 and April 1 through September 30
  - ii. Examples of labor compliance platforms available to help grantees streamline DBA reporting by contractors and subcontractors include: LCPtracker, eMARS, Elation Systems, and other third-party systems For more information about labor laws to include Davis Bacon Act and Build American Buy American contact [BILLabor@hq.doe.gov](mailto:BILLabor@hq.doe.gov).



# Federal Assistance Reporting Checklist

## III. Closeout Reporting

### A. Tangible Personal Property Report – Final Report (SF-428 & SF-428B)

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	Within 120 calendar days after expiration or termination of the award

The prime recipient must submit a final inventory of and request disposition instructions for any federally-owned property and/or property or equipment acquired with project funds with an acquisition cost above \$5,000, whether the property is/was in the possession of the prime recipient or subrecipients.

The prime recipient must complete an SF-428 and SF-428B, available at [Post-Award Reporting Forms | GRANTS.GOV.](#)

If disposition occurs at any time other than award closeout, the prime recipient must complete an SF-428 and SF-428C (see IV. Other Reporting H. Property Disposition Request/Report).

Only the DOE Contracting Officer has authority to approve disposition requests and issue disposition instructions.

### B. Other (see Special Instructions)

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	Within 120 calendar days after expiration or termination of the award



# Federal Assistance Reporting Checklist

## IV. BIL Reporting

### A. Quality Job Creation

#### 1. Direct Jobs

Submit to:	<a href="#">Consult DOE Project team for the announcement of the Davis Bacon Reporting Tool</a>
Submission deadline:	Weekly

This award is funded under Division D of the Bipartisan Infrastructure Law (BIL). All laborers and mechanics employed by the recipient, subrecipients, contractors or subcontractors in the performance of construction, alteration, or repair work in excess of \$2000 on an award funded directly by or assisted in whole or in part by funds made available under this award shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code commonly referred to as the “Davis-Bacon Act” (DBA).

The Recipient must ensure the timely electronic submission of weekly certified payrolls to a third-party DBA electronic payroll compliance software application unless a waiver is granted to a particular contractor or subcontractor because they are unable or limited in their ability to use or access the software. Please refer to section II.H. for information on Davis Bacon Act Reporting.

#### 2. Good Jobs

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	Yearly; within 30 calendar days after the end of the federal fiscal year

Recipients must complete and upload the jobs template (coming soon) that will be available for download from the PAGE site or the EECBG formula application hub on an annual basis. Once available, the report will be uploaded to the PAGE document library. The report focuses on good jobs provided to employees through EECBG Program funds.

### B. Equity and Justice

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	Quarterly within 30 calendar days after the end of the federal fiscal year quarter

The Equity and Justice reports are imbedded in the [EECBG Program Process Metrics](#) as part of the performance report. Please report on EECBG process metrics 9d. (Organizations



# Federal Assistance Reporting Checklist

Receiving TA) and 11a. (Community and Stakeholder Engagement) when applicable to #1 and #2 below.

## A. Community Engagement Process

This report applies to all projects that include building, expanding, or retrofitting a facility. Recipients should report on engagement activities such as participatory research, citizen advisory committees, open planning forums, etc. and the outputs of those activities such as memorandums of understanding, letters of support, etc. Information in this tab should reflect the objectives.

## B. Engagement Events and Technical Assistance

This report applies to all projects that hold stakeholder engagement events. Recipients are required to report on stakeholders engaged and from what, if any, communities of interest.

## C. Pathways to Net Zero

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	<b>As Specified</b> , within 30 calendar days after the end of the first quarterly reporting period; <b>Yearly</b> ; within 90 calendar days after the end of the federal fiscal year and <b>Final</b> ; within 120 calendar days after expiration or termination of the award.

Pathways to Net Zero Reports will be imbedded in the [EECBG Program Process Metrics](#) as part of the performance reports. Please report on EECBG process metric areas 1 (Retrofits), 3 (Equipment Purchased), and 5 (Renewable Energy) when applicable.

### 1. Infrastructure Supported

This report applies to projects that build, retrofit, retool, repurpose, or otherwise support the construction or continued operation of energy generation, energy storage, or other clean energy infrastructure. Projects that fund infrastructure planning should also report.

Recipients are required to report on planned values, annual actual values for the life of project, and values at closeout. This report is structured by technology type, recipients need only complete the technology type applicable to their project as indicated by the DOE project team.

### 2. Energy Saved

This report applies to all projects that include energy efficiency upgrades or fuel switching, water conservation upgrades that save energy, or distributed energy resources. Recipients are required to report on interventions completed as well as planned and actual energy savings.



# Federal Assistance Reporting Checklist

## D. One Time Location Report

Submit to:	<a href="https://www.page.energy.gov">https://www.page.energy.gov</a>
Submission deadline:	One time

In addition to the reporting of metrics, there is a one-time special status report requirement for recipients with projects that take place in specific physical locations. The eligible activities that would be most applicable to the One-time Location Report are noted in Attachment 2. This report is required for all EECBG Program formula recipients pursuing activities mapped to this report, including projects benefitting disadvantaged communities. This report would be best completed during the first year of the award.

## **V. Appendix A: Notice To Recipients (Prime Recipients And Subrecipients) Regarding Protected Data, Limited Rights Data And Protected Personally Identifiable Information**

### **I. PROTECTED DATA AND LIMITED RIGHTS DATA**

The recipient is required to mark protected data and limited rights data in accordance with the IP clause set of the award agreement. Failure to properly mark data may result in its public disclosure under the Freedom of Information Act (FOIA, 5 U.S.C. § 552) or otherwise.

#### **A. Protected Data - Technical Data or Commercial or Financial Data First Produced in the Performance of the Award**

The U.S. Government normally retains unlimited rights in any technical data or commercial or financial data produced in performance of Government financial assistance awards, including the right to distribute to the public.

However, under certain DOE awards, the recipient may mark certain categories of data produced under the award as protected from public disclosure for a period of time (“Protected Data”). If the award agreement provides for protected data and the recipient wants the data to be protected, the recipient must properly mark any documents containing Protected Data. The recipient should review the IP clause set of the award agreement to determine the applicability of protected data, the maximum length of period of time for data protection and the required markings that must be used to invoke data protection for the award.

#### **B. Limited Rights Data - Data Produced Outside of the Award at Private Expense**

Limited Rights Data is data (other than computer software) developed at private expense outside any Government financial assistance award or contract that embody trade secrets or are commercial or financial and confidential or privileged. Prior to including any Limited Rights Data in any documents to DOE, the recipient should review the award agreement. In most DOE awards, the recipient should not deliver any limited rights data to DOE if the recipient wants to protect the Limited Rights Data. If the DOE award does allow and require the delivery of limited rights data, then the recipient must properly mark any documents containing Limited Rights Data as set forth in the IP clause of the award agreement.

### **II. PROTECTED PERSONALLY IDENTIFIABLE INFORMATION**

The recipient should not include any Protected Personally Identifiable Information (Protected PII) in their submissions to DOE. Protected PII is defined as any data that, if compromised, could cause harm to an individual such as identify theft. Protected PII includes, but is not limited to:



## Federal Assistance Reporting Checklist

- Social Security Numbers in any form;
- Place of Birth associated with an individual;
- Date of Birth associated with an individual;
- Mother's maiden name associated with an individual;
- Biometric record associated with an individual;
- Fingerprint;
- Iris Scan;
- DNA;
- Medical history information associated with an individual;
- Medical conditions, including history of disease;
- Metric information, e.g., weight, height, blood pressure;
- Criminal history associated with an individual;
- Ratings;
- Disciplinary actions;
- Passport number;
- Educational transcripts;
- Financial information associated with an individual;
- Credit card numbers; and
- Security clearance history or related information (not including actual clearances held).

**BUDGET INFORMATION - Non-Construction Programs**

1. Program/Project Identification No. SE0000985		2. Program/Project Title Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021	
3. Name and Address Genesee County 1101 Beach St. Flint, MI 485021417		4. Program/Project Start Date 06/01/2024	5. Completion Date 07/01/2026

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Federal Catalog No. (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Federal	81.128	\$ 0.00		\$ 283,080.00		\$ 283,080.00
2.						
3.						
4.						
5. TOTAL		\$ 0.00	\$ 0.00	\$ 283,080.00	\$ 0.00	\$ 283,080.00

**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	Grant Program, Function or Activity				Total (5)
	(1)	DOE	(2)	(3)	
a. Personnel		\$ 4,211.68			\$ 4,211.68
b. Fringe Benefits		\$ 3,167.19			\$ 3,167.19
c. Travel		\$ 0.00			\$ 0.00
d. Equipment		\$ 0.00			\$ 0.00
e. Supplies		\$ 0.00			\$ 0.00
f. Contract		\$ 270,579.46			\$ 270,579.46
g. Construction		\$ 0.00			\$ 0.00
h. Other Direct Costs		\$ 0.00			\$ 0.00
i. Total Direct Charges		\$ 277,958.33			\$ 277,958.33
j. Indirect Costs		\$ 5,121.67			\$ 5,121.67
k. Totals		\$ 283,080.00			\$ 283,080.00
7. Program Income		\$ 0.00			\$ 0.00

**Intellectual Property Provisions (NRD-821)  
Nonresearch and Development**

Intellectual property rights are subject to 2 CFR 200.315 (e.g. institution of higher education or nonprofit organizations) or 2 CFR 910.362 (e.g. for-profit).

**U.S. Department of Energy**  
Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021 (EECBGBIL)  
STRATEGY  
**Grant Number:** SE0000985, **State:** MI, **Program Year:** 2023  
**Recipient:** Genesee County

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**EECBG Program: Energy Efficiency and Conservation Strategy Template for Local Governments**

Local governments must submit a proposed Energy Efficiency and Conservation Strategy (EECS) to the Department of Energy (DOE) to meet the statutory requirements for the Energy Efficiency and Conservation Block Grant (EECBG) Program. The proposed EECS must include the information contained in Part A of this template. Local governments may use this streamlined EECS Template to meet the requirement, but the template is not required. If a local government chooses to submit an EECS using an alternative format, the information outlined in Part A must be included in the submission.

**Local governments have the option of submitting their EECS at the time of application or no later than 1 year after the effective date of the award.** If the latter option is chosen, the EECS should be a comprehensive strategy that covers, at a minimum, all items detailed in this template. DOE will provide informational resources and technical assistance to support the development of comprehensive strategies.

*Local governments that do not submit an EECS with their application must submit an EECBG Program Activity File with their application and select Activity 1 (Energy Efficiency and Conservation Strategy).*

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## Part A

Grantee: Genesee County  
Date: 3/22/2024  
UEI Number: XD5HMHXNBWX6  
Program Contact Email: dhajec@geneseecountymi.gov

1) Local governments must include within their proposed strategy a description of their goals for increased energy efficiency and conservation in the jurisdiction. Does your local government have existing energy efficiency and conservation or related goals?

a. Yes

i. What goals do you have? (check all that apply)

1. GHG reduction goal

a. Specific goal (e.g., 80% GHG reduced from 1990 levels):

b. By what year? (e.g., 2050)

2. Energy use reduction goal

a. Specific goal:

Energy use reduction goal of 30% by 2040.

b. By what year?

2040

3. Clean energy use goal

a. Specific goal:

Clean energy use goal of 15% by 2040.

**U.S. Department of Energy**  
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b. By what year?

2040

4. EV adoption goal

a. Specific goal:

EV adoption goal of 20% by 2030.

b. By what year?

2030

5. Job creation goal

a. Specific goal:

b. By what year?

6. Job quality goal

a. Specific goal:

b. By what year?

7. Other

a. Specific goal:

b. By what year?

b. No, our local government does not have an existing goal, but we are selecting the following goal as part of our strategy. If you select option 5, you must also select from options 1-4 or option 6 (may select more than one option).

- i. Carbon neutrality by 2050 or sooner
- ii. Reduce energy use by 50% by 2050 or sooner
- iii. 100% carbon-free energy use by 2050 or sooner
- iv. 80% EV adoption by 2050 or sooner
- v. Pay prevailing wages for all construction and maintenance projects by 2025

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vi. Other

2) Does your local government have an existing plan or strategy document (e.g., climate action plan, energy conservation plan, comprehensive energy plan, etc.) to reduce energy use, increase energy efficiency, reduce emissions, or train workers for high-quality energy efficiency jobs?

a. Yes

i. Strategy document uploaded:

ii. Do you intend to update your plan in the next two years?

1. Yes

a. Are you planning to use any of your EECBG Program funds to update your plan?

i. Yes

ii. No

b. What updates do you intend to make to your plan?

b. No

i. Please briefly describe your strategy to achieve your goals listed in Question 1

At Genesee County, we will work to reduce the overall footprint and consolidate smaller facilities into one that is updated with the most current energy efficiency equipment. This will allow us to focus on best practices for energy usage at one location versus multiple spread throughout the county. We will work to increase our motor pool to include more EV vehicles and less combustion gas vehicles. We will continue to explore opportunities for green energy where suitable.

3) Are you planning to use a blueprint (see Section 4.5 of the EECBG Program Formula Grant Application Instructions document for more details)?

a. Yes

i. Which one(s)?

Energy Planning

1. Energy Planning

Efficient Buildings

2a. Energy Efficiency - Energy Audits and Building Upgrades

2b. Energy Savings Performance Contracts: Energy Efficiency and Electrification in Government Buildings

2c. Building Electrification Campaign

2d. Building Performance Standards & Stretch Codes

Renewables

3a. Solar & Storage - Power Purchase Agreements and Direct Ownership

3b. Community Solar

3c. Solarize Campaign

3d. Renewable Resource Planning for Rural and Tribal Communities

Electric Transportation

4a. Electric Vehicles and Fleet Electrification

4b. EV Charging Infrastructure for the Community

Finance

5. Unlocking Sustainable Financing Solutions for Energy Projects and Programs with Revolving Loan Funds

Workforce

6. Workforce Development

ii. How does this blueprint help you meet your strategy/goals?

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Installation of a solar array through the Solar Direct Ownership Blueprint will allow Genesee County to construct and directly own the solar panels at the Animal Control facility with a goal of providing a cost savings to disadvantaged communities in the County. The project has the potential to reduce the need for energy upgrades in the future, subsequently saving money. Reduced energy use at the facility supports the County's specific energy use reduction goal of 30% by 2040 and clean energy use goal of 15% by 2040.

b. No

i. What category of work do you plan to apply your EECBG Program funds to? (check all that apply)

1. Strategy development

- a. Developing goals
- b. Developing measures to track progress
- c. Providing annual reporting on goals

2. Technical consultant services to assist in strategy development

3. Building energy audits

- a. Residential
- b. Commercial
- c. Industrial
- d. Municipal

4. Financial programs

- a. Loan programs
- b. Performance contracting programs
- c. Rebates/grants
- d. Incentives
- e. Other

5. Energy efficiency retrofits

- a. Residential
- b. Commercial
- c. Industrial
- d. Municipal

6. Energy efficiency and conservation programs for buildings and facilities

- a. Residential
- b. Commercial
- c. Industrial
- d. Municipal

7. Transportation Programs

a. Electric vehicle planning

- i. Municipal
- ii. Communitywide

b. Purchasing of electric vehicles

c. Installation of electric vehicle chargers

- i. Municipal
- ii. Communitywide

d. Use of flex time by employers

e. Satellite work centers

f. Zoning guidelines or requirements that promote energy efficient development

g. Infrastructure, such as bike lanes and pathways and pedestrian walkways

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- h. Synchronization of traffic signals
- i. Public transit system improvement investments
- j. Other

8. Building codes and inspection

- a. Updating building codes
- b. Improving enforcement/compliance with building codes
- c. Building performance standards
- d. Other

9. Energy distribution technologies for energy efficiency

- a. Distributed resources
- b. District heating and cooling systems
- d. Other

10. Material conservation programs

- a. Source reduction
- b. Recycling
- c. Composting
- d. Sustainable procurement
- e. Other

11. Reduction and capture of methane and other greenhouse gases generated

- a. Landfills
- b. Wastewater treatment facilities
- c. Other

12. Traffic signals and street lighting upgrades

13. Renewable energy on government buildings

- a. Solar
- b. Wind
- c. Fuel cells
- d. Biomass

14. Programs for financing, purchasing, and installing energy efficiency, renewable energy, and zero-emission transportation (and associated infrastructure)

15. Other (requires approval of Secretary)

ii. How will your use of funds help your unit of government meet its strategy/goals?

iii. Provide a brief description of your project(s)?

4) Local governments must coordinate and share information with the State in which the eligible local government is located regarding activities carried out using the grant to maximize the energy efficiency and conservation benefits under the EECBG Program. Have you coordinated and shared your planned activities with your State?

- a. Yes

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i. Please describe how you plan to coordinate with your State

Yes, I have coordinated and shared my EECBG plans with Michigan's Department of Environment, Great Lakes, and Energy. My state is using a survey to capture eligible entities' plans and will use that information to connect communities around similar ideas and additional resources, programming, and funding. I have shared my plans using this survey and will continue to review responses to coordinate with other eligible units of government.

5) Local governments must take into account any plans for the use of funds by adjacent eligible local governments that receive grants under the EECBG Program. Have you taken into account how adjacent eligible units of local governments plan to use their funds?

a. Yes

## Part B

1) Do you plan to collaborate with other eligible units of government?

a. Yes, we are going to form a team and apply through a joint application

i. List the names of the units of government

1. Which unit of government is serving as the lead applicant?

ii. Please describe what your team plans to work on together

b. Yes, we are going to informally collaborate

i. List the names of the units of government

ii. Please describe your planned collaboration

c. We are not yet sure if we are going to collaborate with others

d. No

2) Are you planning to partner with other organizations including utilities, energy industry and financial companies, community-based organizations, labor unions, and other non-profit organizations for your project?

a. Yes

i. Please list your partners

Consumers Energy Eventual Contractor

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b. No

3) Have you engaged local stakeholders (such as utilities, energy industry and financial companies, community-based organizations, labor unions, and other non-profit organizations) in the development of your plan and/or how you intend to use your EECBG Program allocation?

a. Yes

b. No

4) Will this EECBG Program funding help you to access additional sources of funding?

a. Yes

i. What kind? (check all that apply)

1. Local government

2. State government

3. Federal government

4. Philanthropic

5. Private sector

6. Other

b. No

i. Would you like assistance in identifying other sources of funding?

a. Yes

b. No

5) Do you anticipate needing support for your project development/implementation?

a. Yes

i. What kind? (check all that apply)

1. Policy, planning and program design

2. Retrofits

3. Engineering and modeling

4. Stakeholder engagement

5. Program administration and implementation support

6. Outreach, education and advertising

7. Other

b. No

6) Do you anticipate the project(s) you use this funding for will continue after the EECBG Program funding period?

a. Yes

i. Describe how the projects(s) have been designed to ensure that it sustains benefits beyond the EECBG Program funding period

We intend to use EECBG project funding on a new solar array at Genesee County Animal Control. This project will have an extended, multi-year lifespan, and will create energy while simultaneously shading dogs and providing shade to workers, volunteers and animals during outdoor activities.

b. No

i. What would help you to continue? (check all that apply)

1. Local sustainable financing

2. Public and local political support

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3. Staff capacity

4. Other

7) How will your project(s) benefit disadvantaged communities? (check all that apply)

a. Benefits include (but are not limited to) measurable direct or indirect investments or positive project outcomes that achieve or contribute to the following in disadvantaged communities:

- i. A decrease in energy burden
- ii. A decrease in environmental exposure and burdens
- iii. An increase in access to low-cost capital
- iv. An increase in job quality (including paying prevailing wages for construction and maintenance projects by 2025)
- v. An increase in clean energy enterprise creation and contracting (e.g., minority-owned or disadvantaged business enterprises)
- vi. An increase in clean energy jobs, job pipeline, and job training for individuals from disadvantaged communities
- vii. An increase in parity in clean energy technology access and adoption
- viii. An increase in energy democracy
- ix. Other

1. Please explain

8) How will your strategy support the goal that 40% of the overall benefits of certain federal investments flow to disadvantaged communities, in line with the Justice40 initiative?

Our strategy will support the goal that 40% of the overall benefits of certain federal investments flow to disadvantaged communities, in line with the Justice40 initiative. The Genesee County Animal Control is located in a census tract that is identified as a disadvantaged community. The White House Climate and Economic Justice Screening Tool marks this tract as a disadvantaged community because it meets more than one burden threshold and the associated socioeconomic threshold for health and workforce development. The Genesee County Animal Control also serves over fifty other census tracts that are identified as disadvantaged communities. The installation of the solar canopy will provide clean energy and a project for these communities.



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1513

**Agenda Date:** 12/11/2024

**Agenda #:** 22.

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**To:** Ellen Ellenburg, Public Works Committee Chairperson

**From:** Patrick Linihan, Parks and Recreation Director

**RE:** Approval of an agreement between Genesee County and Securitas Security Services USA, Inc., in an amount not to exceed \$130,000, to provide unarmed security services at Historic Crossroads Village; the term of this agreement is January 6, 2025 through January 5, 2026; the cost of this agreement is budgeted and will be paid from account 2080-764.00-801.028

**BOARD ACTION REQUESTED:**

Genesee County Parks and Recreation staff requests the approval of a renewal to the contract with Securitas Security Services USA, Inc., for continued unarmed security services at Crossroads Village.

**BACKGROUND:**

ITB #23-339 for Unarmed Security Services at Crossroads Village was awarded to Securitas Security Services USA, Inc., per RES-2023-877, with the option to renew the contract for up to three additional one-year terms.

**DISCUSSION:**

This will be the first renewal of the contract.

Contract effective January 6, 2025 - January 5, 2026.

The remaining terms of the agreement remain unchanged and in full effect.

**IMPACT ON HUMAN RESOURCES:**

None.

**IMPACT ON BUDGET:**

Budgeted expenses to be paid from account 2080-764.00-801.028.

NO USE OF GENERAL FUND.

**IMPACT ON FACILITIES:**

None.

**IMPACT ON TECHNOLOGY:**

None.

**CONFORMITY TO COUNTY PRIORITIES:**

Services align with County priorities, promoting and ensuring safe communities for residents and visitors of Genesee County.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize amending the Professional Services Contract between Genesee County and Securitas Security Services USA, Inc., said amendment being necessary to extend the contract for one additional year commencing January 6, 2025, through January 5, 2026, whereby Securitas Security Services USA, Inc. will continue to provide unarmed security services at Crossroads Village, at a total cost not to exceed \$130,000.00 to be paid from account 2080-764.00-801.028, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the December 4, 2024 meeting of the Public Works Committee of this Board), and the Chairperson of this Board is authorized to execute the amendment on behalf of Genesee County.

# 1<sup>ST</sup> RENEWAL TO SECURITAS SECURITY SERVICES USA, INC. CONTRACT

This Renewal is effective January 6, 2025, and is between Genesee County, Michigan, a Michigan municipal corporation whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and Securitas Security Services USA, Inc., a Foreign Corporation, whose principal place of business is located at 3 Parklane Blvd., Dearborn, MI 48126 (the "Contractor") (the Contractor and the County together, the "Parties").

WHEREAS, the Parties executed a Professional Services Contract, per RES-2023-877 (the "Agreement 1"), pursuant to which the Contractor would provide unarmed security services at Crossroads Village; and

WHEREAS, the Parties wish to renew the Professional Services Contract to extend the contract for one year commencing January 6, 2025, through January 5, 2026.

NOW THEREFORE, the Parties agree as follows:

1. The contract term shall be extending one year commencing January 6, 2025, through January 5, 2026; and
2. The remaining terms of the agreement remain unchanged and in full effect.

SECURITAS SECURITY  
SERVICES USA, INC.

COUNTY OF GENESEE

By: \_\_\_\_\_  
Vince Zambo  
Area Vice President

By: \_\_\_\_\_  
James Avery, Chairperson  
Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**PROFESSIONAL SERVICES CONTRACT  
WITH SECURITAS SECURITY SERVICES USA, INC.  
FOR ITB #23-339 – UNARMED SECURITY SERVICES AT CRV**

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and **Securitas Security Services USA, Inc.** a Foreign Corporation, whose principal place of business is located at **3 Parklane Blvd, Dearborn, MI 48126** (the "Contractor") (the County and the Contractor together, the "Parties").

**1. Term**

**1.1 Initial Term**

The initial term of this Contract commences **January 6, 2024**, and shall be effective through **January 5, 2025** (the "Initial Term").

**1.2 Extension Terms**

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

**2. Scope of Work**

The Contractor agrees to perform the services described on Exhibit A (the "Services").

**3. Compensation**

The Contractor shall be paid according to the rates identified on Exhibit A. The total amount paid to the Contractor shall not exceed \$130,000.00. The Contractor must provide to the County monthly invoices in a form acceptable to the County, along with any necessary supporting documentation such as time sheets. The County will pay the Contractor within thirty (30) days of the County's acceptance of the invoice and supporting documentation.

The Contractor may raise its rates upon thirty (30) days written notice to the County for any increases in (a) health care, benefit, or insurance costs, (b) labor or fuel costs, (c) costs arising from changes to laws, regulations, or insurance premiums, (d) SUI or similar taxes, or (e) any other taxes, fees, costs or charges related to Contractor's services, with no increase to the max total contract amount.

**4. Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

## 5. Contract Administrator

The contract administrator for this Contract is **Patrick Linihan** (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

## 6. Warranties

The Contractor warrants that:

- 6.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 6.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 6.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.
- 6.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.
- 6.5 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties.

## 7. Suspension of Work

### 7.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

### 7.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such

necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

## **8. Termination**

### **8.1 Termination for Cause**

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

### **8.2 Immediate Termination**

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

### **8.3 Termination for Convenience**

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

The Contractor may terminate this Contract, in whole or in part, without cause or penalty upon thirty (30) days written notice to the County.

### **8.4 Termination for Lack of Funding**

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the

County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

## **9. Nondiscrimination**

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, gender expression, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

## **10. Freedom of Information Act**

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

## **11. Intellectual Property**

Any intellectual property created by the Contractor in the performance of the Services, specifically and exclusively for the County under this Contract, shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

Any equipment/software provided by Contractor, and information gathered therewith, in connection with Contractor's services is for Contractor's use and will always be Contractor property. Contractor will not sell or lease any of the equipment/software to the County, and Contractor will remove its equipment/software upon termination of this Contract.

## **12. Audit Rights**

### **12.1 Certification of Accurate Information**

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

#### 12.2 Inspection

The Contractor agrees that the County may inspect the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business, or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

#### 12.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

#### 12.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

### 13. Identity Theft Prevention

13.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

13.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

### 14. Insurance Requirements and Indemnification

The Contractor agrees to obtain insurance coverage of the types and amounts required as set forth in the Insurance Checklist attached as Exhibit B and keep such insurance coverage in force throughout the life of this Contract.

#### 14.1 Insurance Certificate and Additional Insured Coverage

The Contractor further agrees to provide certificates of insurance to the County evidencing the coverages specified in the Insurance Checklist, and including the County as an additional insured. Additional insured coverage is to be by proof of blanket additional insured coverage within the general liability policy or as provided by an endorsement specifying the County as an additional insured to the policy. Contractor's agent must provide a copy of the endorsement or language from the policy with the certificate of insurance.

#### 14.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite.

The Contractor will defend, controlling such defense, and indemnify County, and others to be defended or indemnified under the Agreement, against any claim or loss only to the extent the claim or loss is caused by negligence of Contractor while acting within the scope of its specified duties. However, Contractor's liability will in no event exceed \$2 million. Further, Contractor will not be liable for any (a) punitive or consequential damages, (b) damages arising from events beyond Contractor's reasonable control, or (c) injuries or deaths arising from any conditions of County's premises. Additional insureds will only be covered by Contractor's insurance for liability assumed by Contractor, subject to the terms of Contractor's insurance.

Notwithstanding anything to the contrary, in connection with the US Safety Act, each party waives all claims against the other for damages arising from or related to an act of terrorism.

## **15. Independent Contractor**

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

## **16. General Provisions**

### **16.1 Entire Contract**

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

16.1.1. The Contract – This Professional Services Contract

16.1.2. Exhibit A – The Scope of Work

16.1.3. Exhibit B – The Insurance Checklist

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

### **16.2 No Assignment**

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

### **16.3 Modification**

This Contract may be modified only in writing executed with the same formalities as this Contract.

### **16.4 Binding Effect**

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

### **16.5 Headings**

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

### **16.6 Governing Law and Venue**

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated

within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

16.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

16.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

16.9 Interpretation

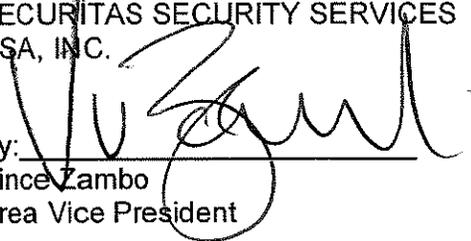
Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

16.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

SECURITAS SECURITY SERVICES  
USA, INC.

By:   
Vince Zambo  
Area Vice President

Date: 12/19/23

COUNTY OF GENESEE

By:   
Ellen Ellenburg, Chairperson  
Board of County Commissioners

Date: 12-11-2023

**EXHIBIT A**  
Description of the Services

Crossroads Village is a one-of-a-kind collection of restored 19th century buildings, amusement rides and an authentic narrow-gauge railroad. The park exhibits what life was like long ago. Crossroads Village has over 30 structures, including a steam railroad, carousal, and paddlewheel riverboat.

**GENERAL REQUIREMENTS**

1. Licenses: The Contractor is required to provide proof of all state licenses and bonds as may be required by federal, state, and local laws and regulations.
2. Unarmed Security: The Contractor and its employees are not permitted to use firearms, weapons, or other dangerous or hazardous devices or substances while on County property.
3. 24-hour communication:
  - The Contractor shall maintain a 24-hour communications center and shall be responsible for proper operation of their communication equipment, such as, phones, radios, chargers, etc.
  - Personnel shall be in radio/phone contact at all times during shifts.
4. Uniforms and Equipment:
  - All personnel employed by the Contractor shall be dressed in a uniform and identified with a name badge and a security badge shield.
  - The County will provide one 800-megahertz radio for communication with county park personnel.
  - The Contractor shall provide additional communication equipment deemed necessary by the contractor to the employees assigned to the contract.
5. Personnel:
  - The contractor shall keep records that ensure assigned guards have been trained and maintain licenses, permits, etc., as required by state and local laws.

- The County may request such documentation at any time upon request.

#### 6. Hours of Operation:

- Each year Crossroads Village & Huckleberry Railroad is open for the summer season from Memorial Day weekend through Labor Day weekend. Labor Day is our last open day of the summer season. After Labor Day Crossroads Village closes to prepare for our Halloween Ghosts & Goodies program.
- Summer season - May 25 – September 2
  - i. Thursday – Sunday, and Holidays, 10am – 5pm
  - ii. The Village is closed Mondays and Tuesdays, except holidays.
- Halloween: Dates change yearly and available on the website.
  - i. Weekends: Noon – 9pm
  - ii. Weekdays 5 – 9pm
- Christmas at Crossroads: Dates change yearly and available on the website.
  - i. Weekends: 4 – 9pm
- Additional yearly events are posted on the website under Rates & Info.

#### 7. Staffing & Work Schedule:

- Estimated hours of service:
  - i. Third Shift 365 days x 8 hours = 2,920
  - ii. Second Shift 315 days x 8 hours = 2,520
  - iii. First Shift 122 days x 8 hours = 976
  - iv. Total hours = 6416
  - v. 642 hours (10% contingency)
- One person per shift.
- Any change in work schedules (i.e., dates or times of work, starting and ending times, etc.) must have prior approval of the Genesee County Parks management.

#### 8. Vehicles:

- During times the Village is operating, vehicles are not permitted inside the Village. Contractor is to supply necessary vehicles.

#### 9. Unauthorized persons in the Village are prohibited.

- This includes friends, relatives, former employees, and off-duty employees. They are prohibited during the times the Village is closed to the public.

10. The use of personal electronic equipment, such as televisions, radios, pagers, tape players, recording devices, phones, etc., is prohibited.

### SECURITY PROCEDURES FOR CROSSROADS VILLAGE & HUCKLEBERRY RAILROAD LOCATIONS:

#### 1. General Duties & Tasks:

- Immediately reports fires, theft, vandalism, illegal entry, etc., that may take place at the complex.
- Makes safety and security checks, watches for and reports unusual conditions, occurrences, and irregularities.
- Reports safety hazards, takes corrective action to correct any hazard when possible, and/or alerts the public to hazards.
- Permits authorized persons to enter area or buildings.
- Observes departing public and park personnel to protect against theft of County property.
- Keeps a log of daily activities and prepares a daily report

## 2. Rounds:

- A minimum of five (5) complete rounds shall be made each eight (8) hour shift. Rounds shall be made on a minimum basis, as follows:
  - 1st Round - During the first hour of shift
  - 2nd Round - During the second and third hour of shift.
  - 3rd Round - During the fourth and fifth hour of shift.
  - 4th Round - During the sixth and seventh hour of shift.
  - 5th Round - During the last hour of shift.
- All windows (ground level) and doors shall be checked on the first and on the fourth or fifth rounds. If any window or door is found unlocked, a report must be completed and turned in with the daily report. Secure open doors and windows whenever possible.
- All rounds made within the Village shall be on foot. Using a vehicle to make rounds in the Village is prohibited, unless approved by management due to special situations, such as hazardous walking conditions or poor weather conditions.

## 3. Daily Report Form:

- A separate daily report shall be made out for each day worked.
- Each daily report shall be completely filled out, signed, dated, and available for GCPRC management to review at the end of each shift.
- The daily report shall be an accurate accounting of shift activities, and shall contain as a minimum the following entries:
  - Starting time.
  - Record security checks.
  - Condition of equipment assigned or note of equipment missing.
  - Names of staff that are in Village & Railroad area at times other than their normally scheduled work hours.
  - Beginning and ending times of each round made.
  - Any contact made, including the names of any unauthorized persons found
    - in the Village & Railroad area. This should include any staff there other than during the normal times.
  - Suspicious activities.

- Boiler checks as required at the Railroad complex.
- Other areas checked (Entrance gate, etc.).
- Anything that is noteworthy.
- If a round is not made or is incomplete, it must be explained.
- Radio checks.
- Ending time.

#### 4. Supplemental Reports:

- A supplemental report shall be made out for each open window or door found during a shift.
- Reports shall be made about anything that requires someone to take some action. Some examples are hazardous conditions, vandalism, damage, unlocked doors or windows, suspicious activities, or anything needing corrective action.
- Village Back Gate – To be locked at all times when Village is open to the public.
- At no time shall anyone drive around a gate or drive off of a designated roadway or parking area to avoid a closed gate.
- Any open gates are to be properly pinned and/or secured open if they have been opened during the shift.

#### 5. Gate Procedures:

- Parking Lot Gate – The Village parking lot gates shall be closed and locked at all times during shifts, unless the Village is open for business or as directed by Crossroads Village Management. When the Village is in operation, the main parking lot gate should be open to the public one hour prior to scheduled opening time or as directed by management.
- Bray Road Gate
  - The Bray Road gates are to be maintained as follows:
  - The Bray Road gate is to be unlocked between 5:30 a.m. and 5:45 a.m.
  - Half of it may be opened and securely pinned at this time when the Village is operating or when maintenance employees are expected on duty.
  - At times the Village is operating on normal schedules, the Bray Road gate should be closed by 6:30 p.m. weekdays and by 7:30 p.m. weekends.
  - Gates are to be locked by 9:00 p.m. During special events, programs, or activities, the gate should be secured as quickly as is practical without inconvenience to large numbers of departing people. During these special activities, events, or programs, the Railroad gate is to be locked, unless personnel are working in that area. Under special circumstances when directed by a supervisor, the Bray Road gate may be left unlocked.
  - When the Village is not in operation, the Bray Road gate is to be kept closed and locked, except when directed otherwise or when there are employees scheduled to work in the Village or Railroad

area.

6. Boiler Checks:

- When in use, the boiler located in the Railroad service facility shall be checked and so indicated on the daily on each round. The procedure is posted by the Railroad Shop Supervisor in the boiler area.
- The assigned guard will only look at water and pressure level. If outside the variance that is posted on the boiler, they will call and notify the Railroad Shop Supervisor.

7. Emergency:

- The assigned guard shall follow the Contractors emergency protocol in response to any emergency and call for assistance (911) when necessary.
- In case of an emergency, or when it is necessary that the County be notified and advised of a particular situation, the following order shall be used until someone is reached. An emergency is a fire, theft, suspicious persons or any suspicious activity, trespassers, medical attention, illegal entry and vandalism. Contact the on-duty ranger immediately.
- If unable to contact an on-duty Ranger, contact Parks' staff in the following order:
  - Village Manager
  - Operations Manager
  - Park Superintendent
  - Facilities Director

8. Other Responsibilities:

- Opening and Closing Buildings – During operating dates, it is the responsibility of security personnel to lock and unlock buildings if there is a shift assigned that can accommodate that function.
- Unlocking buildings for volunteers and guests as needed. This may be for weddings, service groups, etc.
- The Village/Railroad area should never be left unattended during the shift. Unless it is an emergency, the "interior Village" should not be left unattended for more than ten minutes. If, for some reason, this does happen, it must be noted on the daily report with an explanation.

Unit Rates:

Cost for Services Year 2024, as submitted by Securitas Security Services USA, Inc.:

Standard Hourly Rate:     \$19.20  
 Holiday Hourly Rate:     \$28.78

All wages shall comply with minimum wage increases.

All prices included shall be total prices, including such costs as transportation, uniforms, and all equipment necessary to perform the services set forth. Separate charges shall not be allowed.

EXHIBIT B  
Insurance Checklist



# Genesee County

## Staff Report

Genesee County  
Administration Building  
1101 Beach St  
Flint, MI 48502

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**File #:** RES-2024-1548

**Agenda Date:** 12/11/2024

**Agenda #:** 23.

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**To:** Martin L. Cousineau, Finance Committee Chairperson

**From:** Derrick Jones, Purchasing Administrator

**RE:** Approval of a contract between Genesee County & Thomas Trucking Services, Inc., in an amount not to exceed \$545,000.00, for the purpose of demolishing the vacant building located next to the new Juvenile Justice Center(JJC)

### **BOARD ACTION REQUESTED:**

The Purchasing Department is requesting to enter into contract with Thomas Trucking Services in an amount not to exceed \$545,000.00 for the purpose of demolishing the vacant building located next to the new Juvenile Justice Center (JJC).

### **BACKGROUND:**

The JJC staff and residents have transitioned into their new facility and the previous building that was used needs to be demolished.

### **DISCUSSION:**

After all of the occupants were moved into JJC's new facility, the Purchasing Department contracted with Mannik, with Board approval, to assist in preparing a bid specification for the demolition of the old vacant building. Bids were received for this period and Thomas Trucking Services submitted the lowest responsive bid in the amount of \$494,984.33 (see bid tabulation that is attached). The County is requesting a contingency to cover any unknowns that may occur during demolition along with knocking down a structure that was not initially in the bid specification. Please note that it will be the County's intent to stay within the pricing parameters of the initial bid, but unexpected anomalies have occurred in previous demolitions and the County would like to be in a position to continue work without any interruptions.

### **IMPACT ON HUMAN RESOURCES:**

N/A

### **IMPACT ON BUDGET:**

Funding for this project was deemed ARPA eligible and the following account will be used: 1010-640.02-899.059

### **IMPACT ON FACILITIES:**

N/A

**IMPACT ON TECHNOLOGY:**

N/A

**CONFORMITY TO COUNTY PRIORITIES:**

The demolition of this old vacant structure is in alignment with managing County properties and keeping a safe environment.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT REOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Purchasing Administrator to authorize entering into a contract between Genesee County and Thomas Trucking Services, Inc., whereby the contractor will demolish the old Genesee Valley Regional Center building in an amount not to exceed \$545,000.00, which includes a contingency to cover any anomalies that may be discovered during demolition and demolishing a structure that was not included in the original specification. This project will be paid from account number 1010-640.02-899.059, is approved (a copy of the memorandum request and supporting documents being on file with the office records of the December 4, 2024, meeting of the Finance Committee of this Board), and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County after approval of the contract by Corporation Counsel.

**Bid Results**

<b>ITB #24-415</b>									
<b>Project Name:</b>		Demolition of Vacant Juvenile Justice Structure							
<b>Contractor's Name:</b>					<b>Bid Price Submitted</b>				
Thomas Trucking Services, Inc					\$ 494,984.33				
Blue Star Inc.					\$ 549,800.00				
Dore & Associates					\$ 630,600.00				
Inter City Contracting					\$ 676,473.00				
Renascent Inc					\$ 688,600.00				
Pitsch Companies					\$ 733,200.00				
Adamo Demolition					\$ 747,420.00				
Asbestos Abatement Inc					\$ 829,300.00				
Homrich Inc					\$ 894,000.00				
Christman					\$ 993,700.00				
Bolle Contracting					\$ 995,000.00				
Smalley Construction					\$ 1,880,655.00				