

**AMENDMENT-2**  
**2025-2026**  
**OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY**  
**FISCAL AND PERSONNEL AGENT AGREEMENT**

This amendment to the Oakland-Livingston Human Service Agency Fiscal and Personnel Agent Agreement is entered into as of this 14<sup>th</sup> day of January 2026 by and between the County of Genesee, Michigan, a Michigan Municipal Corporation acting by and through the Community Action Resource Department, 1101 Beach Street, Flint, Michigan 48502, hereinafter referred to as “GCCARD”, and the Contractor, Oakland-Livingston Human Service Agency, 196 Oakland Avenue, Pontiac, Michigan 48342, hereinafter referred to as “OLHSA”.

WITNESSETH THAT:

WHEREAS, GCCARD entered into a seven year agreement with OLHSA on July 1, 2021 to be the fiscal and personnel agent for the GCCARD Head Start Program.

WHEREAS, GCCARD desires to amend the agreement entered into July 1, 2021 to include funds from the Department of Education to cover the October 1, 2025 – September 30, 2026 costs of salaries and fringes for the Great Start Readiness Program and GSRP carryover funding.

NOW THEREFORE, GCCARD and OLHSA do mutually agree as follows:

- A. \$12,357,769 will be issued to OLHSA, to be used to pay fifth year (2025-2026) cost for salaries and fringe benefits and miscellaneous costs to staff in accordance with the 2025-2026 grant proposals and the OLHSA Fiscal and Personnel Agent Agreement.
- B. The expenses are outlined in Exhibit A.
- C. All rules and regulations in the Head Start Contract entered into by the parties hereto on July 1, 2021 shall apply to these funds. All other terms and conditions of the Head Start contract entered into as of July 1, 2021; The First Amendment dated June 25, 2025 shall remain the same.

IN WITNESS WHEREOF, GCCARD and OLHSA have executed this Agreement as of the date first above written.

GENESEE COUNTY BOARD OF COMMISSIONERS:

01/29/2026

Date

by: 

Dale Kenneth Weighill (Jan 29, 2026 14:34:44 EST)

DALE WEIGHILL, Chairperson  
Genesee County Board of Commissioners

OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY:

1/30/2026

Date

by: 

SUSAN HARDING, Chief Executive Officer  
Oakland-Livingston Human Service Agency

BENEFITS	(Grant Period - 7/1/25 - 6/30/26)				10/1/25-9/30/26	TOTALS
	HEAD START 2801.698.01.801.050	EARLY HEAD START 2801.698.06.801.050	HEAD START T/TA 2801.698.02.801.050	EARLY HEAD START T/TA 2801.698.07.801.050	GSRP 2727.698.01.801.050	
<b>SALARIES</b>	\$ 2,777,508	\$ 4,282,042	\$ 750	\$ 18,624	\$ 431,427	\$ 7,510,351
<b>FICA</b>	\$ 220,618	\$ 338,622	\$ 57	\$ 1,472	\$ 34,112	\$ 594,881
<b>UNEMPLOYMENT</b>	\$ 32,913	\$ 45,094	\$ 37	\$ 188	\$ 6,262	\$ 84,494
<b>WORKMAN'S COMPENSATION</b>	\$ 42,240	\$ 63,798	\$ 10	\$ 257	\$ 6,355	\$ 112,660
<b>LIFE DISABILITY</b>	\$ 38,465	\$ 59,529	\$ -	\$ 240	\$ 6,040	\$ 104,274
<b>MEDICAL and DENTAL</b>	\$ 759,189	\$ 1,093,239	\$ -	\$ 6,131	\$ 139,057	\$ 1,997,616
<b>LONGEVITY</b>	\$ 95,852	\$ 129,330	\$ -	\$ 568	\$ 12,795	\$ 238,545
<b>RETIREMENT</b>	\$ 133,590	\$ 197,601	\$ -	\$ 776	\$ 20,231	\$ 352,198
<b>UNUSED SICK DAYS</b>	\$ 10,534	\$ 15,060	\$ -	\$ 66	\$ 1,685	\$ 27,345
<b>TOTAL FRINGES</b>	\$ 1,333,401	\$ 1,942,273	\$ 104	\$ 9,698	\$ 226,537	\$ 3,512,013
<b>TOTAL SALARIES &amp; FRINGES</b>	\$ 4,110,909	\$ 6,224,315	\$ 854	\$ 28,322	\$ 657,964	\$ 11,022,364
<b>TEMPORARY LABOR</b>	\$ 20,000	\$ 3,100	\$ -	\$ -	\$ -	\$ 23,100
<b>TRAVEL OUT OF TOWN</b>	\$ -	\$ -	\$ 17,038	\$ 36,709	\$ -	\$ 53,747
<b>LEGAL FEES</b>	\$ 3,480	\$ 3,000	\$ -	\$ -	\$ -	\$ 6,480
<b>EDUCATION REIMBURSEMENT</b>	\$ 3,000	\$ 4,000	\$ 2,000	\$ 4,500	\$ -	\$ 13,500
<b>SUPPLIES</b>	\$ 12,000	\$ 17,000	\$ 4,500	\$ 8,000	\$ 1,200	\$ 42,700
<b>COMPUTER SUPPLIES</b>	\$ 18,000	\$ 16,000	\$ -	\$ -	\$ 1,500	\$ 35,500
<b>PARENT INVOLVEMENT</b>	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 600	\$ 6,600
<b>LOCAL TRAVEL</b>	\$ 30,000	\$ 40,000	\$ -	\$ -	\$ 2,000	\$ 72,000
<b>REGISTRATION</b>	\$ -	\$ -	\$ 7,585	\$ 24,500	\$ -	\$ 32,085
<b>LIABILITY INSURANCE</b>	\$ 37,207	\$ 34,083	\$ -	\$ -	\$ -	\$ 71,290
<b>RENT</b>	\$ 53,243	\$ 51,155	\$ -	\$ -	\$ -	\$ 104,398
<b>CELLULAR PHONES</b>	\$ 31,000	\$ 30,000	\$ -	\$ -	\$ 4,000	\$ 65,000
<b>SUBTOTAL OTHER</b>	\$ 210,930	\$ 201,338	\$ 31,123	\$ 73,709	\$ 9,300	\$ 526,400
<b>FIDUCIARY *</b>	\$ 302,529	\$ 449,796	\$ 2,238	\$ 7,142	\$ 47,300	\$ 809,005
<b>TOTAL CONTRACT</b>	\$ 4,624,368	\$ 6,875,449	\$ 34,215	\$ 109,173	\$ 714,564	\$ 12,357,769

\*Total Overhead for OLHSA services rendered (7%)

# 25-26 olhsa amendment-2-gsrp main and carryover funding

Final Audit Report

2026-01-29

Created:	2026-01-29
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## "25-26 olhsa amendment-2-gsrp main and carryover funding" History

-  Document created by barb humenchick (bhumenchick@olhsa.org)  
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-  Signer dweighill@geneseecountymi.gov entered name at signing as Dale Kenneth Weighill  
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-  Document e-signed by Dale Kenneth Weighill (dweighill@geneseecountymi.gov)  
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