

JUL 01 2025
BY: BJD 9:15am

Genesee County Senior Millage
Senior Center Application for Fiscal Year 2024-2025

1. Senior Center Name: Mays Senior and Community Service Center
Address: 1002 W. Holmes Ave.
Flint, MI 48505

2. Mailing Address: Flint City Hall,
1001 S. Saginaw St.
Flint, MI 48503

3. Senior Center phone number: 8109552563 / 8102372444

4. Website and/or Facebook: cityofflint.com

5. The center is run by the Government (Municipality): Everything is submitted to the Flint City Council which is voted and approved by the Flint City Council.

City of Flint
Ed Taylor, contact person
(810) 955-2563
gwiggin@cityofflint.com

6. Senior Center Director's:
Contact information Gennois R. Wiggins
4546 Nolen
Flint, MI 48504
Email: gwiggin@cityofflint.com

7. Senior center's Staff is not a member of a union.

8. Attached: Annual Documentation:
 1. Professional Liability Insurance, and Workmen's compensation
 2. Senior Center meets local building, fire, ADA and other applicable codes
 3. Satisfactory Health Department inspection.

Section 1- Senior Center Staff Job Descriptions:

A. Title: Community Center Liaison Lead I Job Code Number: 26-C-223

Established: January 2017 Bargaining Unit: Exempt

GENERAL STATEMENT OF DUTIES:

Directs and participates in the City of Flint's activities within assigned community centers. Performs a variety of administrative functions, including but not limited to, fund development (fundraising), planning, meeting with internal and external stakeholders, public relations, facility management, personnel recruitment, hiring and evaluation, and other functions associated with the operation of sustainable, high-quality, community-wide recreation programs for adults, youth and the disabled.

SUPERVISION RECEIVED:

Works under the broad policy guidance and direction of the mayor or his/her designee and the City Administrator.

SUPERVISION EXERCISED:

Exercises administrative direction over support staff, including but not limited to, full-time, part-time, contractual staff. Additionally, the Community Center Liaison Lead I will oversee the recruitment, training and evaluation of volunteers.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Works collaboratively with Community Based Organizations (CBO) Boys & Girls Club of Greater Flint (BGC), Community Foundation of Greater Flint, Crim Fitness Foundation (CFF), Flint Olympian & CANUSA Games Association (FOCGA), Young Men's Christian Association of Greater Flint (YMCA), and others to plan, implement and evaluate a city-wide recreation programming to meet the current and future needs of adults, the disabled, seniors and youth in the City of Flint.
2. Leads the recruitment, hiring, evaluation and supervision of program staff that will oversee, year-round recreational programming, at various sites in the City of Flint, for adults, the disabled, seniors and youth. Offer professional development and/or training to ensure that continuity of programming is achieved with consistent, reliable professional staff.
3. Develops and disseminates marketing material that aims to attract the attention, interest and support of donors, parents/caregivers, participants, partners and stakeholders at the local, state and national levels. Develop and disseminate data, reports to collaborative members on a regular basis.
4. Develops a volunteer program that includes, but is not limited to, recruitment, training, management and evaluation of community volunteers. Additionally, the volunteer program must attract community groups interested in supporting community based, recreational programming for adults, disabled, seniors and youth in the City of Flint. Every effort will be made to ensure that the volunteer experience is safe, productive and impactful for the volunteer and program participants.

5. Assists with the development and implementation of program sustainability strategies that will ensure that community-based, recreational programming will be offered for residents of the City of Flint.
6. Works effectively with members of the collaborative to ensure that high-quality, recreational programming is offered at various sites in the City of Flint, without interruption, at a low cost.
7. Works closely with City of Flint Public Relations staff to ensure that community based, recreational programming is promoted, widely, to participants and stakeholders at the local, state and national level.
8. Develops and implements policies, procedures and standards for efficient and effective operation and maintenance of departmental operations. Assures compliance with established policies and procedures.
9. Develops annual program and site budgets to ensure that effective planning, implementation and evaluation of year-round, community based, recreational programming is offered for residents in the City of Flint.
10. Other duties associated with program management, marketing and sustainability.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Bachelor's degree in recreation, social work, sociology, criminal justice, education and/or any closely related field of study. A Master of Social Work is preferred.
- B. Five (5) years of experience operating community based, recreational programming.
- C. Working knowledge of the principles and practices of recreation and youth development.
- D. Ability to work with diverse groups of people.
- E. Ability to manage and complete multiple projects at the same time.
- F. Ability to work effectively without close supervision.
- G. Ability to accept and offer constructive criticism.
- H. Effective verbal and written communication.

NECESSARY SPECIAL REQUIREMENT:

- A. Valid state of Michigan driver's license.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. Specific abilities required for this position include, but is not limited to, close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The job description does not constitute an exhaustive list of all responsibilities, duties, and skills. It is also not an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

B. Title: Community Center Liaison Lead II Job Code Number: 24-C-226

GENERAL STATEMENT OF DUTIES:

Provides comprehensive support to the Community Center Liaison Lead I in the management and oversight of community center activities and programs. Assists with program planning and implementation, volunteer coordination, administrative duties, and stakeholder communication. The Community Center Liaison Lead II will also assume the responsibilities of the Community Center Liaison Lead I in their absence.

SUPERVISION RECEIVED:

Works under the direct supervision of the Community Center Liaison Lead I.

SUPERVISION EXERCISED:

Direct supervision of subordinate employees as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists in the planning, development, and implementation of recreational programs for adults, youth, and the disabled.
2. Collaborates with the Community Center Liaison Lead I to develop and implement sustainability strategies.
3. Assists with the recruitment, training, and supervision of program staff and volunteers.
4. Develops and maintains relationships with community partners and stakeholders.
5. Assists with the preparation and management of program budgets.
6. Assists with the marketing and promotion of community center programs.
7. Maintains accurate records and prepares reports as required.
8. Assumes the duties and responsibilities of Community Center Liaison Lead I in their absence.
9. Performs other related duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Experience working with diverse populations.
2. Knowledge of community resources and organizations.
3. Knowledge of the principles and practices of recreation and youth development.
4. Ability to work effectively with people of all ages and backgrounds.
5. Ability to manage multiple tasks and meet deadlines.
6. Excellent written and verbal communication skills.
7. Proficient in Microsoft Office Suite.
8. Strong organizational, communication, and interpersonal skills.
9. Ability to work independently and as part of a team.

MINIMUM ENTRANCE REQUIREMENTS:

Bachelor's degree in recreation, social work, education, or a related field.

Two (2) years of experience in community-based recreational programming.

NECESSARY SPECIAL REQUIREMENTS:

Must possess a valid State of Michigan Driver's License.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is frequently required to sit, talk, hear, stand, walk, use hands to finger, handle or operate objects, tools or controls, reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl, taste and smell. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

C. Title: Community Center Services Facilitator Job Code Number: 14-A-019

GENERAL STATEMENT OF DUTIES:

Provides support to the Community Center Liaison Lead I and Community Center Liaison Lead II in the daily operations of assigned community centers. Assists with program implementation, customer service, administrative tasks, and facility upkeep as required.

SUPERVISION RECEIVED:

Works under the direct supervision of the Community Center Liaison Lead I.

SUPERVISION EXERCISED: Serves as a lead worker in program activities as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists with the implementation of recreational programs for adults, youth, and the disabled.
2. Provides excellent customer service to community center patrons.
3. Assists with the registration and intake of program participants.
4. Monitors and supervises program activities as needed.
5. Assists with the upkeep of community center facilities as required.
6. Performs administrative tasks such as answering phones, data entry, and filing.
7. Assist with special events and projects as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Strong communication and interpersonal skills.
2. Ability to work independently and as part of a team.
3. Ability to work a flexible schedule, including evenings and weekends.
4. Ability to work effectively with people of all ages and backgrounds.
5. Ability to follow instructions and work independently.
6. Excellent customer service skills.
7. Basic computer skills.

MINIMUM ENTRANCE REQUIREMENTS:

1. High school diploma or equivalent.
2. One (1) year of experience working in a customer service or community-based setting.

NECESSARY SPECIAL REQUIREMENT: 1. CPR and First Aid certification.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is frequently

required to stand, sit, walk, talk or hear; use hands to operate technical equipment and/or instruct others with the use of models or other manipulatives. The employee is required to communicate, receive, process and share information. The employee is required to occasionally lift and/or move up to 10 pounds. Ability to meet travel requirements for the job, occasional long-distance travel may be required.

The job description does not constitute an exhaustive list of all responsibilities, duties, and skills. It is also not an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job

Section 2 - Program Activities

Attached

Section 3 - Budget

Attached

Section 4 - Senior Center Influence on Effectiveness: The projected number of seniors to be served annually is 1,430.

According to the Census, "In Flint, Michigan, individuals aged 65 and older constitute 12% of the city's population, with 9-16% residing in individual wards, and on average, 10% of seniors live in poverty." City of Flint Ward 1, which houses the Mays Senior and Community Service Center, located in the northwest corner of the City of Flint covers approximately 2.4 square miles and is the 2nd smallest ward. Approximately 10,000 people live within the ward. The population has the oldest median age of any ward at 39 years and is majority African American (approximately 92%; the highest percentage of African American residents among all wards), 3% White, and 2% Hispanic.

The average median income for the area is around \$22,000 with approximately 41% of the population living below the federal poverty level. The federal poverty level is set each year by the U.S. Department of Health and Human Services to determine who is eligible for federal subsidies and aid including food and cash assistance. It is based upon household income and cost of living, which are tracked by the U.S. Census Bureau.

The purpose of the center is to

Empower senior citizens to embrace their golden years by staying active, prioritizing mental health and wellness, eating healthy, strengthening social connectedness and embracing lifelong learning.

- Feed low-income seniors
- Host programs that promote healthy living and exercise
- Provide entertainment and fun activities to reduce stress
- Serve as a beacon for seniors who would otherwise have nowhere to turn in crisis

This is important because the death rate for seniors in the City of Flint is alarming (see chart below) and we need to provide services that promote a healthy environment for socializing, entertainment, healthy meals, and mental stress that is specialized for senior needs.

Cause of Death	All Ages	Under 25 Years	25-54 Years	55-64 Years	65-74 Years	75-84 Years	85+ Years
All Causes of Death	1,093	38	229	217	248	192	169
1.Heart Disease	273	-	30	51	78	62	52
2.Cancer	170	2	23	35	54	39	17
3.Unintentional Injuries	140	7	80	39	10	3	1
4.Stroke	46	-	3	5	16	11	11
5.Chronic Lower Respiratory Diseases	47	-	5	11	17	9	5
6.Alzheimer's Disease	30	-	-	-	1	12	17
7.Diabetes Mellitus	50	1	9	11	8	9	12
8.Kidney Disease	35	-	3	9	11	5	7
9.COVID-19	12	-	2	3	2	2	3
10.Chronic Liver Disease and Cirrhosis	20	-	6	8	2	3	1
All Other Causes	270	28	68	45	49	37	43

Source: 2023 Geocoded Michigan Death Certificate Registry. Division for Vital Records & Health Statistics, Michigan Department of Health & Human Services

Last Updated: 02/03/2025

April, 2025

Calender

City of Flint

Sheldon Neely, Mayor

Mays Senior and Community Service Center Programs

1102 Home Avenue

Flint, MI 48505

(810) 237-2444

(Seven days a week Cards, Dominoes, Checkers, Billiards)

Classes begin April 7th

Coffee Break

Monday thru Friday

8:30 am- 10:30 am

Stop in and sit down at Mays Center's coffee Bar for a cup or two of fresh brewed coffee, tea or hot chocolate. Come in and meet and chit chat with the Mays Center's staff. While you're sipping your hot drink a surprise guest or dignitary may drop by and have a coffee break with all of us. Join Us!

Game Day

Monday 1:00pm-5:00pm

Corn Hole, Ladder, Bocce Ball, Bingo, Pickleball and More!

Copy Station

Monday-Friday

9:00am -3:00pm

Seniors can copy documents free up to 10 copies per month

Notary On Site

Monday 11-12

Appointment are available

Substance Abuse Class

Instructor : Mr Coleman

Tuesdays

12pm-1pm

Advance Hustle Class

Tuesdays 2:30 pm -5:30 pm

Taught by Sheila Love. You will be introduced to new steps, have a great time and meet new friends.

Advance Hustle Class

Wednesdays 3:00 pm -6:00pm

Taught by Linda Shculer. You will be introduced to new steps, have a great time and meet new friends.

Beginning Computer Classes.

Tuesday- Thursday 10am - 12pm

You will be taught the basics from how to turn the computer on/off to what a mouse is, how to hold it and the mouse's functions and purpose.

Drop-in-Computer class

Monday, Tuesday, Wednesday and Thursday

8:30am -10:00am and 1:30 pm - 4:30 pm

This is an opportunity to come in and ask questions or use the computer.

Senior Citizens' Community Chorus

Thursday, April 24

3:00 pm-4:00 pm

Instructor: Rev. David Alexander and Mr., Richardson,

Music is a source of pleasure and a way for conveying passions especially for older adults. Singing gives a sense of wellness. It allows the vocal chords to enter into a soothing and powerful activity. The chorus can enrich a person social circle and improve personal fulfillment. To join this fun and exciting group you must be ready to shine.

Travel

Date: TBA Time: TBA Destination: TBA

One day trips that will be arranged and/or escorted by staff and/or travel agency.

Each excursion is structured for a safe and pleasurable destination. Emergency

forms must be filled out and turned into the center to take part in the field trip. Transportation is provided by licensed motor coaches or by a 16-passenger vehicle.
2025 Field Trips

Biblical Perspective

Date Tuesday 11am-12pm

Students will be taught the structure of the bible and what is a religion. The history and various translations of the bible. As well as the study of different beliefs, Gods and religions, from New Age to Atheist.

Book Chat

Date: 1st Monday of the Month 9:30

Join and relax with us as we explore new ideas, challenge beliefs, and develop a deeper understanding of yourself and others. As we read and discuss books. Let's together escape our daily stressors and enter a new world of books. We will together prepare discussion questions, encourage each other to share their insights, encourage respectful dialogue and open-mindedness, and ensure that everyone will have an opportunity to contribute to the discussion

Stroke and Blood Pressure Screening

Day: Wednesday April 2nd

10am- 3pm

Senior Cinema

Day: Mondays and Thursdays

10:30 am and 2:00 pm

April Features: Selected Entertainers in Concert

Enjoy a movie, fresh popcorn and punch with your friends. You will have a screen date with one of your movie stars. So come out! Setback and let's laugh together, cry together and shout at the movie screen together. Let's make it a movie date

(Intergeneration) Morning Coffee

Monthly: 2nd Saturday 10:30am-11:30pm Must pre-register

Senior women will gather weekly and exchange stories of failure, successes and dreams with young women. Topics will focus on health, fitness, nutrition, survival, depression, loneliness and more.

Grandfathers & Granddaughters Dance (Intergeneration)

Date: Saturday June 21st 1:00 pm -3:00pm

This intergeneration event objective is to strengthen the relationship between grandfathers and their granddaughters as Grandfathers can dance the night away with their favorite girl. Music provided by a local DJ. Refreshments will be served.

Introduction to Spanish

Mondays 1:00 PM - 2:00 PM

Pre-register

The class is designed to teach the fundamentals of the Spanish language and a few simple phrases in Spanish.

Beginners Hustle with Gardell On the Move Hustlers

Days & times: Mondays and Thursdays 3:30 - 4:30

Beginners the dance will be taught as a slow paced dance. The hustle is a fast-paced partner dance, related to swing, and commonly danced to disco and modern pop. The hustle involves four basic moves: stepping, twirling, and turning

Karaoke with Gardell

Friday 3:00-4:30

Come have some fun. Bring your own song or one will be provided.

Beginners Pickleball (Be Sure To Consult Your Doctor before Starting)

Date: Friday Time: 1:00

Participants will be taught the basics of Pickleball: hold the racket, swing the racket and hit the ball.

Pickleball is a low-impact sport that can help older adults stay active and independent.

The objective of Pickleball for older adults is to promote physical activity, social interaction, and mental stimulation.

Gardening

Day: Everyday, Time 8:00 am

Gardening will consist of growing various herbs. The time will include learning about the nutritional value of the herb, type of soil to use, how to care for it and harvest the herbs.

Dominoes Tournament

Date: TBA

The Single elimination tournament. Match Format: At start of any round in the match,

- Dominoes are all placed face-down in middle of table and shaken up (i.e. randomized) by the players
 - Each player will then randomly draw 7 dominoes that only they can look at. If any player draws 4 or more "double" dominoes (i.e. blank-blank, 1-1, 2-2, 3-3, 4-4, 5-5, or 6-6) into their hand, they can reveal them to the table so as to trigger a re-shake and re-draw.
- Opening play of first round of game is to player with double-six domino in hand.
Play to 250 pts. Winner goes to next round

Jewelry ((beads) Making class

Friday

10:30 am -11:00

Financial Workshop

April 17th

Elga Credit Union

Park Strolling

Tuesdays

Taking registration

9:00am

Group walks provide exercise and conversation. Groups will meet up at designated locations. The walks will take place in city parks and parks throughout Genesee county Transportation provided upon request.

Chair Stretch- er-cise

Day: 9:30am to 10:30 am Monday Wednesday, Friday

Slow pace exercises performed while sitting in a chair or standing with the support of a chair.

Chair Aerobics

Monday and Wednesday

12:00-1:00

Lunch N Learn

Date: Every Tuesday and Thursday

11:30-1:00

Every Tuesday a motivational speaker will introduce and teach a subject that will expand your knowledge as well as your curiosity. Lunch is provided only for those who sign up in advance.

Home Repairs

Tuesdays Time: 10:00 pre-register

This class is a hands-on class with some demonstrations. The class will highlight how to fix small repairs for the home. Including was to secure doors and windows. Licensed contractors will make appearances as well as hardware store personnel.

Health Screening

(Every other Monday) April 7th, April 21st

Hamilton Network

Every other Monday

1pm - 4pm Covid and Flu Vaccinations

My Body is Changing!

1st Friday 1:00 pre-register

Every month a speaker will talk about information concerning the aging process and living alone, intimacy, medication reactions, dental changes, digestive issues and more.

Healthy Eating Tips

3rd Mondays 11:30

This monthly workshop will give demonstrations, use you-tube and involve hands-on demonstrations centered around eating tips. But, don't feel like you have to accomplish everything at once. It's better to change a few small things at a time and increase effort as you go, rather than letting yourself get overwhelmed by a radical diet change.

On-line Dating Support Group

Day: 2nd Thursday Time: 10:00am **pre-register**

There are several pros and cons to online dating. It is important to weigh the positives and negatives and decide for oneself if this approach to meeting people is

worth it. This group is designed to share experiences, and ideas. The group is also for those who have discontinued online dating, and those who are thinking about starting on line dating and those who have parents over 55. Judgment is not allowed in the group's sessions!!! A professional counselor will navigate the group's agenda and answer questions.

Writing Your Story

4weeks Day: Tuesday 10:30 -11:30

Leave your history, your legacy and you words to your children and you grandchildren. Nobody can write your story better than you. This class will assist you in getting your story started and help when brain freeze sets in.

Seniors To Seniors Program

Day: Saturdays Time: TBA

High School Seniors will be matched by their high school counselors to senior citizens that volunteer for this program. On Saturdays a prepared script will be given to each High schooler. They will read/memorize the script and give a wellness check call to the volunteer from the Senior Center. The high School Seniors will be given refreshments, credit and will meet the senior citizen volunteer at a Thank you Luncheon.

Grace and Beauty

Day: Mondays 1:00pm-2pm

Pre-register

These sessions will address the changes that woman's body go through as it ages. bodies as we age. How to adapt to those changes, enjoy those changes, find humoring in those changes and embrace them. Special guest will include licensed barbers, hairstylist, fashion models, skin care specialist and a visit from Ms Senior Michigan.

Gathering Place

Day: Saturday time: 12 pm-4pm

A Gathering place for those who want to engage in table games, and watch Sports on the big screen. Included monthly Speakers on topics as men's health, health screening wellness, sports (fishing, golf, and outdoor sports), online dating and more.

Grief Support Group

Tuesday 11-12 Pre-register

The group provides a safe space to talk about grief and receive support from others who are experiencing similar emotions.

Caregivers Support
Tuesday 10-11

Grandparents raising Grandchildren Support Group

Thursday 11-12

Grandparents will meet with other grandparents raising grandchildren to discuss subjects relevant to the challenges, resources, and solutions raising their grandchildren. A Social worker will assist in the discussions

Mentorship (Intergeneration)

Start date April 26th

Description 4-week classes, Saturdays, Time 10:00-11:00am

Description Senior Citizens will teach checkers, chess, dominoes and billiards to teens from different organizations, sports teams and clubs. These teenagers will be supervised by a representative from their various organizations and or parents.

HASSELBRING SENIOR CENTER ADVISORY BOARD
MEETING

Monday December 30, 2024

1:00 pm.

Mayor's office

Meeting called to order

1. Introductions Gennois Wiggins, Community Center Liaison Lead I
2. Hasselbring Update Ed Taylor, Chief Staff
3. Purpose/Goal
 - a. Advisory Board
 - a. Build trust in the senior community
 - b. Program suggestions
4. Up-Coming Event
 - a. All paid Senior Field trip to Soaring Eagle Casino
Tentative Date 1/9/25
5. Next meeting

MEETING ADJOURNED

Hasselbring Senior Advisory Committee

Tuesday, January 7, 2025

Minutes 12/30/24

Present: Justus Thigpen, John Billings, Joyce Wilson, Bonnie Grass, Doris Hawkins, Councilman El Amin, Sam Stewart, Warren Love, (staff) Gennois Wiggins

The meeting opened at 1:00pm. Introductions of each person present made.

Discussed that this group attending is not a board. The group's purpose is to recommend programs and services to staff for the betterment of those who attend/participate in the Hasselbring Center. This group is a committee/council. A president will be elected. A Staff member of Hasslebring is the facilitator.

Program suggests Game Night, Billiards from 12pm until closing, center opened on weekends, computer class water exercise, and Bingo.

Suggestion that 1-2 televisions be put in the Billiard room and computer room.

Discussed closing of center when Flint public schools are closed. G. Wiggins stated the center via the city of Flint closes due to weather when the City Hall is closed.

Next meeting Tuesday January 7, 2025.

Meeting Adjourned 2:00pm

Hasselbring Senior Advisory Committee
Tuesday January 7, 2025
Mayors Office
Agenda

- I. Meeting called to order
 - II. Introductions
 - III. Hasselbring Committee member criteria
 - IV. Visitation to the City of Flint Service Center
 - A. 4805 Clio rd. Flint MI
 - V. Tour Flint Service Center
 - VI. Discussion
 - VII.
- Meeting Adjourned

Hasselbring Senior Advisory Committee
Tuesday January 21, 2025
Minutes 1/7/25
Mayors Office

Present: Sam Stewart, Bonnie Grass, John Billings: Staff G. Wiggins, T. Rodriquez

The advisory committee called to order at 1pm. G. Wiggins briefly discussed the process of becoming a member or advisory committee. The process includes submitting an application and or resume that will be reviewed by center staff.

G. Wiggins dismissed the meeting to resume at 1:00pm at the City of Flint Service Center 4805 Clion rd Flint, Mi.

The purpose of the meeting's relocation was to tour the center as a location for future tentative place for senior citizen programs.

Next meeting 1/21/25 1pm, location to be determined

Meeting adjourned at 2pm
Submitted G. Wiggins

HASSELBRING SENIOR CENTER ADVISORY BOARD
MEETING

Tuesday, January 21, 2025

1:00 pm.

Mayor's office

Agenda

Meeting called to order

1. Introductions
2. Minutes
3. Hasselbring Center Up-date
4. Initial Advisory Board Member selection
 - a. Application
 - b. Administration appointment
5. Board Discussion
 - a. Round-table
 - b. Group
6. Center Update
 - a. Program review
 - b. Comments
 - a. Program suggestions
7. Up-Coming Event
 - a. Soaring Eagle Casino
8. Next meeting

MEETING ADJOURNED

HASSELBRING SENIOR CENTER ADVISORY BOARD

Tuesday, January 27, 2025 ~~28~~ Jan 25, 2025

Minutes

In attendance: Doris Hawkins, Sam Stewart, Councilman El Amin. Staff: G. Wiggins. Quest: Shelli Green (City of flint Chief Resilience officer)

Meeting called to order at 1:00 pm by G. Wiggins. S. Green discussed the process needed to select an advisory council for Hasselbring which included submission of an application from the candidates. This process will include recommendations for officers based on the input information on the application.

HASSELBRING SENIOR CENTER ADVISORY council Applications issued and returned by individuals who were present in today's meeting.

Round table discussion:

- Should the center be closed on snow days based on the public school system. G. Wiggins Stated city senior centers close when Flint City Hall is closed.
 - What to do with senior citizens who have been suspended from previous vendors? Group recommendation: Participants can return without question and fresh start. However a rules and regulation manual to be put in place and signed by all program participants as part of registration.
 - Youth advisory board or committee to assist with transgenerational programs (future programming).
 - Monthly Community Sunday Dinner
 - Back ground check if working with youth(?)
 - Community program and activities forum, (Include suggestion box)
 - Mindfulness support groups/program
 - More technological classes
- Vision for Center: active throughout the centers open hours; more wellness programs

Next meeting Tuesday, January 28, 2025 at 1:00pm.

Minutes submitted by Gennois Wiggins, Staff

HASSELBRING SENIOR CENTER ADVISORY BOARD
MEETING

Tuesday, January 28, 2025

1:00 pm.

Mayor's office

Agenda

Meeting called to order

1. Introduction James Richardson
2. Minutes
3. Hasselbring Center Up-date
 - a Court Thursday Burton Mi
 - b. Temporary Location
4. Advisory Board Council Applications
 - a. Member selection
Application due January 30, 2025
5. Board Discussion
 - a. Round-table
 - b. Group
6. Center Update
 - a. Hamilton Network
 - a. Program review
 - b. Comments
 - a. Program suggestions
7. Next meeting

MEETING ADJOURNED

Hasselbring Senior Advisory Committee
Tuesday February 4, 2025
McKinley Center
3002 Collingwood PL
Minutes January 28, 2025

Present: Councilman El-Ahmin, John Billings, Justus Thigpen, Sam Stewart, Warren Love

The meeting opened at 1:10pm. Introductions were made. Those who submitted applications/resumes as well as those recommended are as follows: Councilman El-Ahmin, John Billings, Justus Thigpen, Sam Stewart, Warren Love, K. McKinney, Doris Hawkins, Martha Jefferies, Larry Lay.

Discussed upcoming Casino trip.

Next meeting February 18, 2025

Meeting Adjourned at 1:45pm

Hasselbring Senior Advisory Committee
Tuesday February 18, 2025
McKinley Center
3002 Collingwood PL

Minutes, February 4, 2025

The meeting opened at 1:12pm. Introductions were made.

G. Wiggins (staff) read off names of the Hasselbring Advisory Committee which are as indicated: Councilman El-Ahmin, John Billings, Justus Thigpen, Sam Stewart, Warren Love, K. McKinney, Doris Hawkins, Martha Jefferies, Larry Lay.

All members toured McKinley Center for future use.
Update of Hasselbring center given by G. Wiggins.

Next meeting 2/18/25

Meeting Adjourned
Next meeting will be announced

Hasselbring Senior Advisory Committee
Tuesday February 18, 2025
McKinley Center
3002 Collingwood PL
Agenda

1. Meeting Called to order
2. Hasselbring update
3. Programs/services temporary at McKinley Center
4. Committee applications
5. Discussion
6. Continuation of Hasselbring Senior Advisory Committee meetings

Meeting Adjourned



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lighthouse, an Alera Group Company 56 Cesar E Chavez Ave SW Ste 300 Grand Rapids MI 49503	CONTACT NAME: Carly Sullivan PHONE (A/C, No, Ext): (800) 344-3531 E-MAIL ADDRESS: csullivan@lighthousegroup.com	FAX (A/C, No): (616) 455-9489	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED City Of Flint 1101 S Saginaw St. Room 203 Flint MI 48502	INSURER A: Old Republic Union Insurance Company		13604
	INSURER B: Midwest Employers Casualty Company		
	INSURER C: Star Surplus Lines Insurance Co		
	INSURER D:		
	INSURER E:		

COVERAGES **CERTIFICATE NUMBER:** 24-25 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			8223000627968	11/23/2024	11/23/2025	EACH OCCURRENCE \$ 10,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COM/OP AGG \$ Retention \$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			8223000627968	11/23/2024	11/23/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 10,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Retention \$ 3,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	EWC009030	07/01/2024	07/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Vehicle Physical Damage			ITC11819023	12/25/2024	12/25/2025	Veh des \$18,081,185 Deductible \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
If special provisions apply, endorsements will be attached.

CERTIFICATE HOLDER For Informational Purposes Only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

CITY OF FLINT FIRE PREVENTION BUREAU FIRE & LIFE SAFETY INSPECTION

ADDRESS 1002 Home Ave ZIP 48505

BUSINESS / OCCUPANT Mays Senior & Community Service center PHONE 810-237-2444

PROPERTY OWNER City of Flint PHONE _____

ADDRESS _____

AFTER HOURS CONTACT PERSON Grenois Wiggins PHONE 810-237-2444

BUILDING

- Condition
- Aisles
- Exiting
- Storage
- Fire Doors
- Electrical
- Heating
- Out Side Storage

FIRE SAFETY EQUIPMENT

- Portable Fire Extinguisher
- Suppression System - Water
- Suppression System - Hood
- Suppression System - Fire Dept. Connection
- Stand Pipe
- Auto Detection System
- Alarm System Tested
-

MISCELLANEOUS

- | | |
|---|--|
| <input type="checkbox"/> Accessory Building | <input type="checkbox"/> Grounds |
| <input checked="" type="checkbox"/> Employee Knowledgeable of Suppression Equipment | <input type="checkbox"/> Access to Building |
| <input type="checkbox"/> Knowledgeable on how to sound alarm / report fire | <input type="checkbox"/> UST |
| | <input checked="" type="checkbox"/> Knowledgeable on how to shut off Gas & Electric supply |

X - O.K O - REQUIRES ATTENTION N/A - NOT APPLICABLE

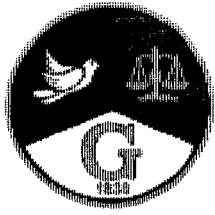
REMARKS AND/OR VIOLATIONS No Fire Code Violations at this time.

CONTACT PERSON AT TIME OF INSPECTION X Grenois Wiggins

INSPECTOR [Signature] DATE 04-01-25

Hasselbring Budget

	2025 Budget	2026 Budget	2027 Budget
208-752.160-752.000 Supplies	\$ 9,600.00	\$ 5,000.00	\$ 9,000.00
208-752.160-801.000 Professional Services	\$ -	\$ -	\$ -
208-752.160-920.000 Utilities	\$ 6,000.00	\$ 21,000.00	\$ 21,000.00
	\$ 15,600.00	\$ 26,000.00	\$ 30,000.00



GENESEE COUNTY HEALTH DEPARTMENT

630 South Saginaw Street - Flint, MI 48502 - Phone (810) 257-3603

Food Establishment Inspection Report

Name:

Mays Senior and Community Service Center

Address: 1002 W Home

City: FLINT

State: MI

Zip: 48505

District: F05 Flint City

License/Permit Number:

Assigned Inspector: Eric Somsky

Follow Up Inspection Required:

Follow Up Inspection Date Due: MM/DD/YYYY

Onsite Wastewater System : Municipal

Water Supply: Municipal

INSPECTIONS

Inspection Date: 06/27/2025

Purpose: Pre-Opening

Follow Up Inspection Required:

Follow Up Inspection Date Due: MM/DD/YYYY

Number of Violations: 0

Number of Repeat Violations: 0

License Posted: NA

No Smoking Posted: Yes

Certified Food Manager Required: Exempt

Temperature Log

Name: Reach in Cooler

Type: Equipment

Temp (F): 37

Sanitizer Type:

PPM:

Summary of Cited Violations

Repeat Recurring

none cited

Comments:

The purpose of today's visit was to conduct a change of ownership pre-opening inspection of Mays Senior and Community Service Center located at 1002 W. Home Ave in the city of Flint.

Facility is a serving site only with food provided by Eastern Michigan Food Bank and other licensed facilities. No changes to equipment, plumbing, electrical or mechanical.

Annual Food License payment of \$360.00 received by the front office. Receipt # 11993

There are no violations to cite and no need for a follow up at this time.

This facility is approved to open and operate under the new ownership of City of Flint - Mays Senior Center.

This facility was inspected to determine the level of compliance with Food Law of 2000 Act No. 92. Violations cited in this report shall be corrected with the time frames specified below, but within a period not to exceed 10 calendar days for priority or priority foundation items (8-405.11) or 90 days for core items (8-406.11). Failure to comply with this notice may result in license suspension and/or other legal action. You have the right to appeal any violation listed.

This signature does not imply agreement or disagreement with any violation noted.

PIC Signature:

Inspector Signature:



PIC Name: Gennois Wiggins

Inspection Conducted by: Daniel Porter