



MATERIALS MANAGEMENT PLANNING PROGRAM GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
AND GENESEE COUNTY

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), **Materials Management Division** ("State"), and **Genesee County** ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. Legislative appropriation of Funds for grant assistance is set forth in **Public Act No. 0087 of 2021**. This Agreement is subject to the terms and conditions specified herein.

PROJECT INFORMATION:

Project Name: MMP-Genesee

Project #: PLA-25-049

Amount of grant: \$263,038.70

100% of grant state/ 0% of grant federal

PROJECT TOTAL: \$263,038.70 (grant plus match)

Start Date (executed by EGLE):

End Date: 12/7/2026

GRANTEE CONTACT INFORMATION:

Name/Title: Derek Bradshaw/Director

Organization: Genesee County Metropolitan Planning Commission

Address: 1101 Beach Street

City, State, ZIP: Flint, MI 48502

Phone Number: (810) 766-6546

Fax Number: NA

E-Mail Address: DBradshaw@geneseecountymi.gov

Federal ID Number (Required for Federal Funding): NA

Grantee DUNs/UEI Number (Required for Federal Funding): NA

SIGMA Vendor Number: CV0047990

STATE'S CONTACT INFORMATION:

Name/Title: Amy Karana/Materials Management Planning Analyst

Division/Bureau/Office: Materials Management Division (MMD)

Address: 525 W. Allegan

City, State, ZIP: Lansing, MI 48909

Phone Number: 517-242-8324

Fax Number: N/A

E-Mail Address: EGLE-MMP@Michigan.gov

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Signature	Name/Title	Date
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FOR THE STATE:

Signature 	Tracy Kecskemeti, Acting Division Director MMD Name/Title	Date
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I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Any changes to this Agreement other than budget line-item revisions less than 10% percent of the budget line item shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit quarterly financial and progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

Reporting Period	Due Date
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	Before October 15*
October 1 – December 31	January 31

*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October

for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State. The Grantee shall submit the final status report, including all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days from the End Date of the Agreement.

(C) The Grantee must provide electronic copies of all products and deliverables in accordance with Appendix A.

(D) All products shall acknowledge that the project was supported in whole or in part by Materials Management Grant, EGLE, per the guidelines provided by the program.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with 2 CFR 200, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of seven years after the final payment has been issued to the Grantee by the State.

XVI. INSURANCE

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement, unless otherwise specified in Appendix A.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service web site (<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>).

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

XX. CANCELLATION

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

XXI. TERMINATION

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.

- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

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PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

GRANT PROJECT SCOPE

The scope of this project is to ultimately develop and implement a Materials Management Plan (MMP). The detailed scope of work and proposed timeline for the project is included in this Agreement in Attachment C – Work Program. The detailed budget in Attachment C is for reference only. The executed budget for this project can be found in Attachment A – Grant Budget.

Grants shall be used for administrative costs for preparing, implementing, and maintaining a materials management plan (MMP), including, but not limited to, the following

- a. Development of a work program as described in subsection [\(4\)\(b\) and R 299.4704 and R 299.4705](#) of the Michigan Administrative Code, including a prior work program.
- b. Developing an initial MMP and amending the MMP.
- c. Ensuring public participation.
- d. Determining whether new materials management facilities are consistent with the MMP.
- e. Collecting and submitting data for the database utilized by the department for materials management facility reporting purposes and evaluating data in the database for the planning area.
- f. Recycling education and outreach.
- g. Recycling and materials utilization programs.
- h. Preparation of required reports to the department
- i. MMP implementation.
- j. Efforts to obtain support for the MMP and planning process from local units of government.

NOTE: Grantee shall keep records documenting specific use of the MMP Grant funds.

COMPENSATION

Expenses related to the development of the Notice of Intent and Work Program are eligible for reimbursement from January 8, 2024, until the grant end date. Any other expenses outside of the grant period will not be reimbursable.

GRANT REIMBURSEMENT PROCESS

The Grantee is responsible for the payment of all eligible costs necessary to complete the project. The Grantee shall submit reimbursement requests to the State which specify the time period covered by the reimbursement request and the payments made by the Grantee during the time period. Grant reimbursements will be for the documented purchase expenditures, not to exceed the awarded grant amount. Grantees must agree to supply data related to the development and implementation of the MMP as requested by Michigan Department of Environment, Great Lakes, and Energy (EGLE)

All grants are paid through a reimbursement process. All grantees will submit proof of payment (i.e., canceled checks, ACH, wire transfer confirmations, bank statements, etc.) and proof of receipt of goods to EGLE proving that the vendor has been paid prior to receiving reimbursement from the grant program. Reimbursement must be requested in conjunction with required, quarterly progress

reports. Total payment made to the Grantee by the State shall not exceed the amount identified in this grant agreement. Any costs associated with the project that exceed the awarded grant amount shall be the responsibility of the Grantee.

The Grantee is responsible for ensuring that all partner entities fulfill their commitments under the grant proposal.

TRAVEL EXPENSES

If travel expenses are included in the Budget, the Grantee must follow the State of Michigan Travel Rates found in Attachment B of this Agreement. The most recent State of Michigan Travel Rates can be found at DTMB - Travel (michigan.gov).

PURCHASE OF EQUIPMENT

The purchase of equipment not specifically listed in the Budget must have prior written approval of the Grant Administrator. Equipment is defined as non-expendable personal property having a useful life of more than one year and a true value of \$10,000 or more. Such equipment shall be retained by the Grantee unless otherwise specified at the time of approval.

Equipment purchases of \$10,000 or more will require the EGLE be listed on a Lien or Uniform Commercial Code (UCC) for 5 years, or until the equipment depreciates to less than \$10,000.

To the greatest extent practicable, all equipment and products purchased with funds made available under this award should be Michigan-made as a first choice, or American-made.

RECAPTURE: The Grantee is hereby notified and hereby acknowledges that the Grant is subject to recapture and that the Grantee will incur an obligation to repay the Grant (the "Recapture Obligation") immediately, in full, if:

- a. it fails to comply with the entirety of the grantee's grant application attached, including all budget, tasks and timeline.
- b. it sells, exchanges, or disposes of any equipment described in this Agreement without the Grantor's written approval; or
- c. the State of Michigan determines that there has been a default under the Agreement and seeks reimbursement.

In the event that the Grantee becomes liable for a Recapture Obligation, it shall satisfy the Recapture Obligation within the time specified in the written notice thereof to the Grantee by the Grantor.

REPORTING REQUIREMENTS

The Grantee shall submit progress reports quarterly using a reporting form provided by the Grant Manager. These reports shall be due according to the table in **Part IV** of this Agreement.

QUARTERLY REPORTS

The Grantee shall submit the final quarterly status and financial report, including all supporting documentation for expenses, by January 31, 2027.

Quarterly progress and must be submitted at least every three months during the Agreement Period, even if no funds were expended. Provide the following narrative using the numbers and headings listed below for all tasks and funds expended during the time reporting period:

Submit the quarterly project reports using the following survey: [Materials Management Planning Grants Quarterly Report Submittals Survey](#).

If you need this information in an alternate format, contact EGLE-Accessibility@Michigan.gov or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations. Questions or concerns should be directed to the Nondiscrimination Compliance Coordinator at EGLE-NondiscriminationCC@Michigan.gov or 517-249-0906.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.

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ATTACHMENT A – GRANT BUDGET



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

MATERIALS MANAGEMENT DIVISION

MATERIALS MANAGEMENT PLANNING PROGRAM

FINANCIAL STATUS REPORT

Grantee / Vendor Name: Genesee County

Vendor Number: CV0047990

Project Name: MMP - Genesee County

Grant Given Number:

Contract Date From: **To:** 12/7/2026

Contact Name: Derek Bradshaw **Contact Number:** 810-766-6546

Contact Email: Dbradshaw@geneseecountymi.gov

Category	Category Number	Amount
Salary and Benefits	1	\$ 156,391.85
Contractual	2	
Equipment	3	
Supplies	4	\$ 2,000.00
Travel	5	\$ 1,000.00
Other Direct Costs	6	\$ 72,368.48
Category Subtotal		\$ 231,760.33
INDIRECT BUDGET		
	Percentage	
	20%	\$ 31,278.37
PROJECT BUDGET		
Total		\$ 263,038.70
MATCH BUDGET		
	Percentage	
Total		\$ -
GRANT BUDGET		
Total		\$ 263,038.70
Retention Rate: 0%		

ATTACHMENT B – STATE OF MICHIGAN TRAVEL RATES

**DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET,
VEHICLE AND TRAVEL SERVICES
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED EMPLOYEES
FY 2025 – Effective January 1, 2025**

MICHIGAN SELECT CITIES*

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	\$98.00	
Breakfast	\$11.75	\$14.75
Lunch	\$11.75	\$14.75
Dinner	\$28.00	\$31.00

MICHIGAN IN-STATE ALL OTHER

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	\$98.00	
Breakfast	\$9.75	\$12.75
Lunch	\$9.75	\$12.75
Dinner	\$22.00	\$25.00
Lodging	\$66.00	
Breakfast	\$9.75	
Lunch	\$9.75	
Dinner	\$22.00	
Per Diem Total	\$107.50	

OUT-OF-STATE SELECT CITIES*

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	Contact Conlin Travel	
Breakfast	\$15.00	\$18.00
Lunch	\$15.00	\$18.00
Dinner	\$29.00	\$32.00

OUT-OF-STATE ALL OTHER

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	Contact Conlin Travel	
Breakfast	\$11.75	\$14.75
Lunch	\$11.75	\$14.75
Dinner	\$27.00	\$30.00
Lodging	\$66.00	
Breakfast	\$11.75	
Lunch	\$11.75	
Dinner	\$27.00	
Per Diem Total	\$104.75	

Incidental Costs Per Day (with overnight stay) \$5.00

Mileage Rates	Current
Premium Rate	\$0.70 per mile
Standard Rate	\$0.440 per mile

* See Select Cities Listing

** Lodging available at State rate, or call Conlin Travel at 877-654-2179 or www.concursolutions.com

SELECT CITY LIST
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED EMPLOYEES
Effective October 1, 2024

Michigan Select Cities/Counties		
	CITIES	COUNTIES
	Ann Arbor, Auburn Hills, Beaver Island, Detroit, Grand Rapids, Holland, Leland, Mackinac Island, Midland, Muskegon, Petoskey, Pontiac, South Haven, Traverse City	Grand Traverse, Oakland, Wayne
Out of State Select Cities/Counties		
STATE	CITIES	COUNTIES
Alaska	All locations	
Arizona	Phoenix, Scottsdale, Sedona	
California	Arcata, Edwards AFB, Eureka, Los Angeles, Mammoth Lakes, McKinleyville, Mill Valley, Monterey, Novato, Palm Springs, San Diego, San Francisco, San Rafael, Santa Barbara, Santa Monica, South Lake Tahoe, Truckee, Yosemite National Park	Los Angeles, Mendocino, Orange, Ventura
Colorado	Aspen, Breckenridge, Grand Lake, Silverthorne, Steamboat Springs, Telluride, Vail	
Connecticut	Bridgeport, Danbury	
District of Columbia	Washington DC (See also Maryland & Virginia)	
Florida	Boca Raton, Delray Beach, Ft Lauderdale, Jupiter, Key West, Miami	
Georgia	Brunswick, Jekyll Island	
Hawaii	All locations	
Idaho	Ketchum, Sun Valley	
Illinois	Chicago	Cook, Lake
Kentucky	Kenton	
Louisiana	New Orleans	
Maine	Bar Harbor, Kennebunk, Kittery, Rockport, Sandford	
Maryland	Baltimore City, Ocean City	Montgomery, Prince George
Massachusetts	Boston, Burlington, Cambridge, Martha's Vineyard, Woburn	Suffolk
Minnesota	Duluth, Minneapolis, St. Paul	Hennepin, Ramsey
Nevada	Las Vegas	
New Mexico	Santa Fe	
New York	Bronx, Brooklyn, Lake Placid, Manhattan, Melville, New Rochelle, Queens, Riverhead, Ronkonkoma, Staten Island, Tarrytown, White Plains	Suffolk
Ohio	Cincinnati	
Pennsylvania	Pittsburgh	Bucks
Puerto Rico	All locations	
Rhode Island	Bristol, Jamestown, Middletown, Newport, Providence	Newport
Texas	Austin, Dallas, Houston, L.B. Johnson Space Center	
Utah	Park City	Summit
Vermont	Manchester, Montpelier, Stowe	Lamoille
Virginia	Alexandria, Fairfax, Falls Church	Arlington, Fairfax
Washington	Port Angeles, Port Townsend, Seattle	
Wyoming	Jackson, Pinedale	

ATTACHMENT C – WORK PROGRAM

2025

EGLE ONLY FIELD

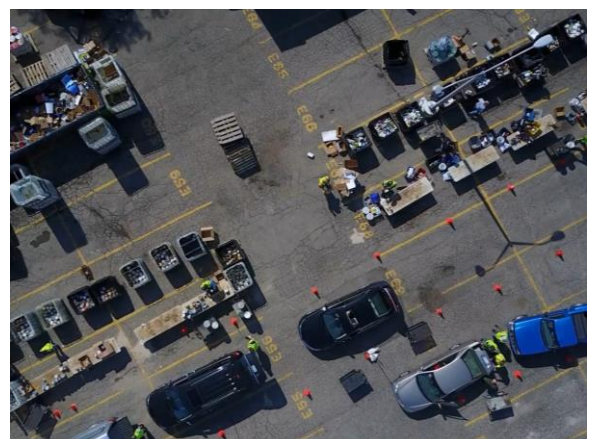
EGLE Work Program Approval Date:	5/2/25
Single or Multicounty Effort:	SINGLE
Standard Grant Amount:	\$60,000
Per Capita Population:	406,211 x \$0.50 = \$203,105.50
Total Grant Amount Allowed:	\$263,105.50
Grant Amount Requested:	\$263,038.70
Grant Amount Remaining Balance:	\$66.80

GENESEE COUNTY MATERIALS MANAGEMENT PLAN WORK PROGRAM

Approved by the Genesee County
Materials Management Planning
Committee on: April 2, 2025



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION



County Approval Agency

Genesee County Board of Commissioners

Delrico J. Loyd, Chairperson

DLoyd@geneseecountymi.gov | (810) 341-5938

Designated Planning Agency

Genesee County Metropolitan Planning Commission

Dru Hajec, Planner

DHajec@geneseecountymi.gov | (810) 766-6570

Genesee County Materials Management Planning Committee Members

Solid Waste Disposal Facility Operator

Tim Church, Brent Run Landfill

Waste Hauler

Rachel Thompson, Emterra

Material Recovery Facility Operator

Mike Csapo, Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC)

Compost Facility or Anaerobic Digester Facility Operator

Mark Cherry, Country Oaks Landscape Supply

Waste Diversion, Reuse, or Reduction Facility Operator

Andrea Kruse, Priority Waste

Environmental Interest Group

Amy Freeman, Genesee Conservation District

County Elected Official

Martin Cousineau, Genesee County Board of Commissioners

Township Elected Official

Coetta Adams, Montrose Township

City or Village Elected Official

Heather Griffin, City of Flint (appointed by Mayor)

Business Generating Managed Material

Daniel Potter, Genesee County Division of Water and Waste

Regional Planning Agency

Genesee, Lapeer, Shiawassee (GLS) Region

Table of Contents

Page

- 3 Background
- 4 Glossary of Terms
- 5 Materials Management Plan 1-Year Budget
- 6 Proposed Milestone Schedule
- 7 List of Tasks
- 7 Task 1: Establish Materials Management Planning Committee
- 8 Task 2: Plan Project Management
- 8 Task 3: Materials Management Planning Grant
- 8 Task 4: Literature Review and Data Needs
- 9 Task 5: Data Collection and Discovery
- 9 Task 6: Materials Management Plan Support
- 9 Task 7: Stakeholder and Public Input

Background

Governor Whitmer signed an eight-bill package (HB 4454-4461, also known as Part 115 of the Natural Resources and Environmental Protections Act) into law on December 22, 2022. Effective March 29, 2023, this legislation updates Michigan's solid waste management system with the primary intention of increasing the statewide recycling rate. As part of the new legislation, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) is requiring each county in Michigan to develop a Materials Management Plan, previously called a Solid Waste Management Plan. The new MMPs will shift focus away from establishing landfill disposal capacity for garbage to waste diversion through recycling and composting programs.

Glossary of Terms

BoC – Board of Commissioners which is the County Approval Agency (CAA) for Genesee County MMP.

CAA – County Approval Agency, the entity that assumes responsibility and is authorized to approve the MMP, by submitting a notice of intent for preparing the MMP.

C&ED – Community and Economic Development which is a subcommittee of the BoC.

DPA – Designated Planning Agency, the agency designated by the CAA that shall serve as the primary government resource in the planning area for the administering and developing the MMP.

EGLE – Michigan Department of Environment, Great Lakes & Energy, the primary state agency overseeing the Materials Management planning process and administering the interim final approvals for Solid Waste Processing and Transfer Facilities and the amendments to the Act.

GCMPC – Genesee County Metropolitan Planning Commission which is the Designated Planning Agency (DPA) for Genesee County MMP.

LUG – Local Units of Government within Genesee County.

MMP – Materials Management Plan, the plan that will replace the existing Solid Waste Management Plan after approval from EGLE that seeks adequate materials management capacity for all nonhazardous solid waste generated in the county with a focus on developing strategies to utilize materials to their best and full potential prior to final disposal.

MMPC – Materials Management Planning Committee, works to develop and implement the MMP.

Materials Management Plan Year 1 Budget

Total Projected Revenue	
Description	2025 (Projected)
EGLE Grant	\$263,105.50

Total Revenue for first three years: \$789,316.50

Note: Revenue outside of MMP grant will be supported through the Genesee County Solid Waste Ordinance Funding

Total Projected Expenses	
Description	2025 (Projected)
Salaries and Wages	\$68,054.28
Fringe	\$52,660.40
Supplies	\$2,000.00
Hazardous Waste Day	\$108,348
Indirect	\$24,142.94
Advertising	\$5,000.00
Training	\$1,500.00
Travel	\$1,000.00
Memberships	\$400.00
Year 1 Total	\$263,105.50

Total Expenditures for first three years: \$789,316.50

***Detailed budget for year 1 attached as Appendix 1

Milestone Schedule

October 2024 – September 2025												
	October	November	December	January	February	March	April	May	June	July	August	September
Task 1: Establish Materials Management Planning Committee	X	X	X									
Task 2: Plan Project Management			X	X	X							
Task 3: Materials Management Planning Grant				X	X	X	X	X	X			
Task 4: Literature Review and Data Needs									X	X		
Task 5: Data Collection and Discovery											X	X
Task 6: Materials Management Plan Support	X	X	X	X	X	X	X	X	X	X	X	X
Task 7: Stakeholder and Public Input	X	X	X	X	X	X	X	X	X	X	X	X

Note: MMPC meetings to be held every two months, as needed, during the development of the MMP

List of Tasks

Below is a detailed list of individual tasks to be completed throughout the first year of development of the Genesee County Materials Management Plan including public participation elements such as public survey and open houses. Each task is aligned with the party primarily responsible for completing that task. In terms of staffing needs, GCMPC intends to complete the MMP utilizing a team of in-house staff.

✓	= Tasks Complete
🔄	= Tasks in Progress
✗	= Tasks Not Started
(Agency)	= Primary Responsible Agency

Task 1: Establish Materials Management Planning Committee

3 Months

- ✓ Task 1.1: Determine BoC process/timing for establishing MMPC (DPA/CAA)
- ✓ Task 1.2: Send MMPC vacancy language to BoC office to assist with advertising (DPA)
- ✓ Task 1.3: BoC office posts notice of MMPC positions (CAA)
- ✓ Task 1.4: Send notification to those potentially interested in MMPC position (DPA)
- ✓ Task 1.5: Deadline for MMPC applications (DPA)
- ✓ Task 1.6: Develop MMPC potential members list; Draft BoC memo with recommendations (DPA)
- ✓ Task 1.7: Finalize BoC memo with MMPC appointment recommendations (DPA)
- ✓ Task 1.8: Send notice of recommendation to all potential members (DPA)
- ✓ Task 1.9: Develop MMP Work Program (DPA)
- ✓ Task 1.10: Finalize MMP Work Program and other items for 1st MMPC meeting (DPA)
- ✓ Task 1.11: Develop agenda for 1st MMPC meeting; Book meeting room (DPA)
- ✓ Task 1.12: MMPC determined by BoC (CAA)
- ✓ Task 1.13: Update GCMPC website with MMPC committee information (DPA)

- ✓ Task 1.14: Notify MMPC members of appointment; Send agenda to MMPC, LUGs, surrounding counties (10-day notice) (DPA)
- ✓ Task 1.15: Hold first MMPC meeting – December 4th, 2024 (DPA/MMPC)
- ✓ Task 1.16: Submit MMP Work Program to EGLE for approval – by December 25th, 2024 (DPA)

Task 2: Plan Project Management

3 Months

- ✓ Task 2.1: Refine MMP development timeline (DPA)
- ✓ Task 2.2: Hold internal project meeting to solidify MMP development timeline (DPA)
- ✓ Task 2.3: Schedule regular internal progress meetings throughout plan development (DPA)

Task 3: Materials Management Planning Grant

6 Months

- ✗ Task 3.1: Receive approval from EGLE on MMP Work Program (EGLE)
- ✗ Task 3.2: Develop any information needed to receive grant funds; submit to EGLE (DPA)
- ✗ Task 3.3: Receive approved grant agreement from EGLE (EGLE)
- ✗ Task 3.4: Prepare memo and get grant agreement approved through C&ED/BoC; get account set up for grant funds (DPA/CAA)

Task 4: Literature Review and Data Needs

2 Months

- ✗ Task 4.1: Review the previous plan, determine what needs to be removed, updated and added (DPA)
- ✗ Task 4.2: Determine data currently available and what new data may be needed and how to get it (DPA)
- ✗ Task 4.3: Summarize findings (DPA)
- ✗ Task 4.4: Meet internally to solidify plan content updated and additional needs (DPA)

Task 5: Data Collection and Discovery

3 Months

- ✗ Task 5.1: Source any readily accessible data that needs to be updated or added to the plan (DPA)
- ✗ Task 5.2: If needed, collect/gather any data that needs to be updated or added to the plan (DPA)
- ✗ Task 5.3: Draft data components of MMP documents (DPA)
- ✗ Task 5.4: MMPC to review and approve data (DPA/MMPC)

Task 6: Materials Management Plan Support

12 Months

- ✗ Task 6.1: Advertise education opportunities and household hazardous waste events (DPA)
- ✗ Task 6.2: Order supplies for education and outreach (DPA)
- ✗ Task 6.3: Hold 4 household hazardous recycle day events (DPA)
- ✗ Task 6.4: Attend trainings related to the development of the MMP (DPA)
- ✗ Task 6.5: Sign up for memberships related to the development of the MMP (DPA)
- ✗ Task 6.6: Establishment of a permanent Recycle and Education Center (DPA)

Task 7: Stakeholder and Public Input

12 months

- ✓ Task 7.1: A public survey for the County Master Plan opens with elements related to Materials Management (DPA)
- ✗ Task 7.2: Review and incorporate previously conducted stakeholder and public input activities (DPA)
- ✗ Task 7.3: Review and incorporate feedback from the public survey for the County Master Plan (DPA)
- ✗ Task 7.4: Conduct additional stakeholder and public input activities as needed (DPA)

- ✗ Task 7.5: Two Master Plan public open houses take place with elements related to Materials Management (DPA)
- ✗ Task 7.6: Draft stakeholder engagement components of MMP document (DPA)
- ✗ Task 7.7: MMPC to review and approve stakeholder engagement, opportunity for public comment (DPA/MMPC)

[illegible]

				Match (\$)			Contractual Services Narrative
Contractual Services (Name)	Description of Services		Grant (\$)	Monetary	In-Kind	Total (\$)	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
Contractual Services Subtotal			\$ -	\$ -	\$ -	\$ -	
				Match (\$)			Supplies & Materials Narrative
Supplies & Materials (Itemize)	Quantity (#)	Cost (\$/Unit)	Grant (\$)	Monetary	In-Kind	Total (\$)	
Supplies	1	\$2,000	\$ 2,000.00			\$ 2,000.00	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
Supplies & Materials Subtotal			\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	
				Match (\$)			Equipment Narrative
Equipment (Itemize)	Quantity (#)	Cost (\$/Unit)	Grant (\$)	Monetary	In-Kind	Total (\$)	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
Equipment Subtotal			\$ -	\$ -	\$ -	\$ -	

			Match (\$)				Other Direct Costs Narrative
Other Direct Costs (Description)			Grant (\$)	Monetary	In-Kind	Total (\$)	
Household Hazardous Waste Recycling Collection events			\$65,468			\$ 65,468.48	
Advertising for educational opportunities and household hazardous waste collection events			\$5,000			\$ 5,000.00	
Training for employees related to the MMP development			\$1,500			\$ 1,500.00	
Memberships related to the MMP development			\$400			\$ 400.00	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
Other Direct Costs Subtotal			\$ 72,368.48	\$ -	\$ -	\$ 72,368.48	
							Travel Narrative
	Quantity (#)	Rate (\$/Unit)	Grant (\$)	Monetary	In-Kind	Total (\$)	
Travel							
Mileage						\$ -	
Lodging	1	\$ 1,000.00	\$ 1,000.00			\$ 1,000.00	
Meals						\$ -	
Airfare						\$ -	
Other Travel (Itemize)							
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
Travel Subtotal			\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
Direct Cost Subtotal			\$ 231,760.33	\$ -	\$ -	\$ 231,760.33	
	Rate (%)		Grant (\$)	Match (\$)		Total (\$)	
Indirect (20% Max)	20.00%		\$ 31,278.37	\$ -		\$ 31,278.37	
				Match (\$)			
			Grant (\$)	Monetary	In-Kind	Total (\$)	
Total Cost			\$ 263,038.70	\$ -	\$ -	\$ 263,038.70	