

AMENDMENT-1
2025-2026
OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY
FISCAL AND PERSONNEL AGENT AGREEMENT

This amendment to the Oakland-Livingston Human Service Agency Fiscal and Personnel Agent Agreement is entered into as of this 18th day of June 2025 by and between the County of Genesee, Michigan, a Michigan Municipal Corporation acting by and through the Community Action Resource Department, 1101 Beach Street, Flint, Michigan 48502, hereinafter referred to as "GCCARD", and the Contractor, Oakland-Livingston Human Service Agency, 196 Oakland Avenue, Pontiac, Michigan 48342, hereinafter referred to as "OLHSA".

WITNESSETH THAT:

WHEREAS, GCCARD entered into a seven year agreement with OLHSA on July 1, 2021 to be the fiscal and personnel agent for the GCCARD Head Start Program.

WHEREAS, GCCARD desires to amend the agreement entered into July 1, 2021 to include funds from the Department of Health and Human Services to cover the July 1, 2025 – June 30, 2026 costs of salaries and fringes for the Head Start preschool and Early Head Start grants.

NOW THEREFORE, GCCARD and OLHSA do mutually agree as follows:

- A. \$11,643,205 will be issued to OLHSA, to be used to pay fifth year (2025-2026) cost for salaries and fringe benefits and miscellaneous costs to staff in accordance with the 2025-2026 grant proposals and the OLHSA Fiscal and Personnel Agent Agreement.
- B. The expenses are outlined in Exhibit A.
- C. All rules and regulations in the Head Start Contract entered into by the parties hereto on July 1, 2021 shall apply to these funds. All other terms and conditions of the Head Start contract entered into as of July 1, 2021 and signed by all parties, hereto shall remain the same.

IN WITNESS WHEREOF, GCCARD and OLHSA have executed this Agreement as of the date first above written.

GENESEE COUNTY BOARD OF COMMISSIONERS:

06/25/2025

Date

by: Delrico J. Loyd
Delrico J. Loyd (Jun 25, 2025 11:29 EDT)

DELRICO LOYD, Chairperson
Genesee County Board of Commissioners

OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY:

06/26/2025

Date

by: Susan Harding

SUSAN HARDING, Chief Executive Officer
Oakland-Livingston Human Service Agency

(Grant Period - 7/1/25 - 6/30/26)

	HEAD START 2801.698.01.801.050	EARLY HEAD START 2801.698.06.801.050	HEAD START T/T/A 2801.698.02.801.050	EARLY HEAD START T/T/A 2801.698.07.801.050	TOTALS
BENEFITS					
SALARIES	\$ 2,777,508	\$ 4,282,042	\$ 750	\$ 18,624	\$ 7,078,924
FICA	\$ 220,618	\$ 338,622	\$ 57	\$ 1,472	\$ 560,769
UNEMPLOYMENT	\$ 32,913	\$ 45,094	\$ 37	\$ 188	\$ 78,232
WORKMAN'S COMPENSATION	\$ 42,240	\$ 63,798	\$ 10	\$ 257	\$ 106,305
LIFE DISABILITY	\$ 38,465	\$ 59,529	\$ -	\$ 240	\$ 98,234
MEDICAL and DENTAL	\$ 759,189	\$ 1,093,239	\$ -	\$ 6,131	\$ 1,858,559
LONGEVITY	\$ 95,852	\$ 129,330	\$ -	\$ 568	\$ 225,750
RETIREMENT	\$ 133,590	\$ 197,601	\$ -	\$ 776	\$ 331,967
UNUSED SICK DAYS	\$ 10,534	\$ 15,060	\$ -	\$ 66	\$ 25,660
TOTAL FRINGES	\$ 1,333,401	\$ 1,942,273	\$ 104	\$ 9,698	\$ 3,285,476
TOTAL SALARIES & FRINGES	\$ 4,110,909	\$ 6,224,315	\$ 854	\$ 28,322	\$ 10,364,400
TEMPORARY LABOR	\$ 20,000	\$ 3,100	\$ -	\$ -	\$ 23,100
TRAVEL OUT OF TOWN	\$ -	\$ -	\$ 17,038	\$ 36,709	\$ 53,747
LEGAL FEES	\$ 3,480	\$ 3,000	\$ -	\$ -	\$ 6,480
EDUCATION REIMBURSEMENT	\$ 3,000	\$ 4,000	\$ 2,000	\$ 4,500	\$ 13,500
SUPPLIES	\$ 12,000	\$ 17,000	\$ 4,500	\$ 8,000	\$ 41,500
COMPUTER SUPPLIES	\$ 18,000	\$ 16,000	\$ -	\$ -	\$ 34,000
PARENT INVOLVEMENT	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 6,000
LOCAL TRAVEL	\$ 30,000	\$ 40,000	\$ -	\$ -	\$ 70,000
REGISTRATION	\$ -	\$ -	\$ 7,585	\$ 24,500	\$ 32,085
LIABILITY INSURANCE	\$ 37,207	\$ 34,083	\$ -	\$ -	\$ 71,290
RENT	\$ 53,243	\$ 51,155	\$ -	\$ -	\$ 104,398
CELLULAR PHONES	\$ 31,000	\$ 30,000	\$ -	\$ -	\$ 61,000
SUBTOTAL OTHER	\$ 210,930	\$ 201,338	\$ 31,123	\$ 73,709	\$ 517,100
FIDUCIARY *	\$ 302,529	\$ 449,796	\$ 2,238	\$ 7,142	\$ 761,705
TOTAL CONTRACT	\$ 4,624,368	\$ 6,875,449	\$ 34,215	\$ 109,173	\$ 11,643,205

*Total Overhead for OLHSA services rendered (7%)







25-26 olhsa amendment

Final Audit Report

2025-06-25

Created:	2025-06-23
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"25-26 olhsa amendment" History

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