

AMENDMENT-2
2025-2026
OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY
FISCAL AND PERSONNEL AGENT AGREEMENT

This amendment to the Oakland-Livingston Human Service Agency Fiscal and Personnel Agent Agreement is entered into as of this 10th day of December 2025 by and between the County of Genesee, Michigan, a Michigan Municipal Corporation acting by and through the Community Action Resource Department, 1101 Beach Street, Flint, Michigan 48502, hereinafter referred to as “GCCARD”, and the Contractor, Oakland-Livingston Human Service Agency, 196 Oakland Avenue, Pontiac, Michigan 48342, hereinafter referred to as “OLHSA”.

WITNESSETH THAT:

WHEREAS, GCCARD entered into a seven year agreement with OLHSA on July 1, 2021 to be the fiscal and personnel agent for the GCCARD Head Start Program.

WHEREAS, GCCARD desires to amend the agreement entered into July 1, 2021 to include funds from the Department of Education to cover the October 1, 2025 – September 30, 2026 costs of salaries and fringes for the Great Start Readiness Program.

NOW THEREFORE, GCCARD and OLHSA do mutually agree as follows:

- A. \$12,242,660 will be issued to OLHSA, to be used to pay fifth year (2025-2026) cost for salaries and fringe benefits and miscellaneous costs to staff in accordance with the 2025-2026 grant proposals and the OLHSA Fiscal and Personnel Agent Agreement.
- B. The expenses are outlined in Exhibit A.
- C. All rules and regulations in the Head Start Contract entered into by the parties hereto on July 1, 2021 shall apply to these funds. All other terms and conditions of the Head Start contract entered into as of July 1, 2021; The First Amendment dated June 25, 2025 shall remain the same.

IN WITNESS WHEREOF, GCCARD and OLHSA have executed this Agreement as of the date first above written.

GENESEE COUNTY BOARD OF COMMISSIONERS:

	by:
Date	DELRICO LOYD, Chairperson Genesee County Board of Commissioners

OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY:

	by:
Date	SUSAN HARDING, Chief Executive Officer Oakland-Livingston Human Service Agency

	(Grant Period - 7/1/25 - 6/30/26)				10/1/25-9/30/26	
BENEFITS	HEAD START 2801.698.01.801.050	EARLY HEAD START 2801.698.06.801.050	HEAD START T/TA 2801.698.02.801.050	EARLY HEAD START T/TA 2801.698.07.801.050	GSRP 2727.698.01.801.050	TOTALS
SALARIES	\$ 2,777,508	\$ 4,282,042	\$ 750	\$ 18,624	\$ 341,888	\$ 7,420,812
FICA	\$ 220,618	\$ 338,622	\$ 57	\$ 1,472	\$ 27,204	\$ 587,973
UNEMPLOYMENT	\$ 32,913	\$ 45,094	\$ 37	\$ 188	\$ 4,004	\$ 82,236
WORKMAN'S COMPENSATION	\$ 42,240	\$ 63,798	\$ 10	\$ 257	\$ 4,747	\$ 111,052
LIFE DISABILITY	\$ 38,465	\$ 59,529	\$ -	\$ 240	\$ 4,786	\$ 103,020
MEDICAL and DENTAL	\$ 759,189	\$ 1,093,239	\$ -	\$ 6,131	\$ 135,397	\$ 1,993,956
LONGEVITY	\$ 95,852	\$ 129,330	\$ -	\$ 568	\$ 12,091	\$ 237,841
RETIREMENT	\$ 133,590	\$ 197,601	\$ -	\$ 776	\$ 19,195	\$ 351,162
UNUSED SICK DAYS	\$ 10,534	\$ 15,060	\$ -	\$ 66	\$ 1,626	\$ 27,286
TOTAL FRINGES	\$ 1,333,401	\$ 1,942,273	\$ 104	\$ 9,698	\$ 209,050	\$ 3,494,526
TOTAL SALARIES & FRINGES	\$ 4,110,909	\$ 6,224,315	\$ 854	\$ 28,322	\$ 550,938	\$ 10,915,338
TEMPORARY LABOR	\$ 20,000	\$ 3,100	\$ -	\$ -	\$ -	\$ 23,100
TRAVEL OUT OF TOWN	\$ -	\$ -	\$ 17,038	\$ 36,709	\$ -	\$ 53,747
LEGAL FEES	\$ 3,480	\$ 3,000	\$ -	\$ -	\$ -	\$ 6,480
EDUCATION REIMBURSEMENT	\$ 3,000	\$ 4,000	\$ 2,000	\$ 4,500	\$ -	\$ 13,500
SUPPLIES	\$ 12,000	\$ 17,000	\$ 4,500	\$ 8,000	\$ 1,200	\$ 42,700
COMPUTER SUPPLIES	\$ 18,000	\$ 16,000	\$ -	\$ -	\$ 1,500	\$ 35,500
PARENT INVOLVEMENT	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 600	\$ 6,600
LOCAL TRAVEL	\$ 30,000	\$ 40,000	\$ -	\$ -	\$ 2,000	\$ 72,000
REGISTRATION	\$ -	\$ -	\$ 7,585	\$ 24,500	\$ -	\$ 32,085
LIABILITY INSURANCE	\$ 37,207	\$ 34,083	\$ -	\$ -	\$ -	\$ 71,290
RENT	\$ 53,243	\$ 51,155	\$ -	\$ -	\$ -	\$ 104,398
CELLULAR PHONES	\$ 31,000	\$ 30,000	\$ -	\$ -	\$ 4,000	\$ 65,000
SUBTOTAL OTHER	\$ 210,930	\$ 201,338	\$ 31,123	\$ 73,709	\$ 9,300	\$ 526,400
FIDUCIARY *	\$ 302,529	\$ 449,796	\$ 2,238	\$ 7,142	\$ 39,217	\$ 800,922
TOTAL CONTRACT	\$ 4,624,368	\$ 6,875,449	\$ 34,215	\$ 109,173	\$ 599,455	\$ 12,242,660

*Total Overhead for OLHSA services rendered (7%)