

**AMENDMENT-3**  
**2024-2025**  
**OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY**  
**FISCAL AND PERSONNEL AGENT AGREEMENT**

This amendment to the Oakland-Livingston Human Service Agency Fiscal and Personnel Agent Agreement is entered into as of this 13th day of November 2024 by and between the County of Genesee, Michigan, a Michigan Municipal Corporation acting by and through the Community Action Resource Department, 1101 Beach Street, Flint, Michigan 48502, hereinafter referred to as "GCCARD", and the Contractor, Oakland-Livingston Human Service Agency, 196 Oakland Avenue, Pontiac, Michigan 48342, hereinafter referred to as "OLHSA".

WITNESSETH THAT:

WHEREAS, GCCARD entered into a seven year agreement with OLHSA on July 1, 2021 to be the fiscal and personnel agent for the GCCARD Head Start Program; and

WHEREAS, the parties previously amended the Agreement on July 24, 2024 and again on October 24, 2024; and

WHEREAS, GCCARD desires to amend the agreement entered into July 1, 2021 and prior amendments to include funds from the Department of Education to cover the October 1, 2024 – September 30, 2025 costs associated with salaries and fringes for the Great Start Readiness Program.

NOW THEREFORE, GCCARD and OLHSA do mutually agree as follows:

- A. \$12,123,967 will be issued to OLHSA, to be used to pay fourth year (2024-2025) cost for salaries and fringe benefits and miscellaneous costs to staff in accordance with the 2024-2025 grant proposals and the OLHSA Fiscal and Personnel Agent Agreement.
- B. The expenses are outlined in Exhibit A.
- C. All rules and regulations in the Head Start Contract entered into by the parties hereto on July 1, 2021 shall apply to these funds. All other terms and conditions of

the Head Start contract entered into as of July 1, 2021; the First Amendment dated July 24, 2024; and the Second Amendment executed on October 24, 2024 shall remain the same.

IN WITNESS WHEREOF, GCCARD and OLHSA have executed this Agreement as of the date first above written.

GENESEE COUNTY BOARD OF COMMISSIONERS:

	by:
Date	JAMES AVERY, Chairperson Genesee County Board of Commissioners

OAKLAND-LIVINGSTON HUMAN SERVICE AGENCY:

	by:
Date	SUSAN HARDING, Chief Executive Officer Oakland-Livingston Human Service Agency

(Grant Period - 7/1/24 - 6/30/25)						10/1/24-9/30/25	
BENEFITS	HEAD START 2801.698.01.801.050	EARLY HEAD START 2801.698.06.801.050	HEAD START T/TA 2801.698.02.801.050	EARLY HEAD START T/TA 2801.698.07.801.050	GSRP 2727.698.01.801.050	TOTALS	
SALARIES	\$ 2,925,773	\$ 4,234,932	\$ 750	\$ 17,809	\$ 325,899	\$ 7,505,163	
FICA	\$ 232,680	\$ 335,005	\$ 57	\$ 1,394	\$ 25,914	\$ 595,050	
UNEMPLOYMENT	\$ 37,196	\$ 49,656	\$ 37	\$ 177	\$ 3,731	\$ 90,797	
WORKMAN'S COMPENSATION	\$ 27,518	\$ 38,825	\$ 5	\$ 148	\$ 2,682	\$ 69,178	
LIFE DISABILITY	\$ 39,262	\$ 57,630	\$ -	\$ 227	\$ 4,465	\$ 101,584	
MEDICAL and DENTAL	\$ 708,884	\$ 1,025,131	\$ -	\$ 7,359	\$ 71,134	\$ 1,812,508	
LONGEVITY	\$ 104,798	\$ 129,244	\$ -	\$ 368	\$ 11,310	\$ 245,720	
RETIREMENT	\$ 138,616	\$ 192,569	\$ -	\$ 753	\$ 17,937	\$ 349,875	
UNUSED SICK DAYS	\$ 10,995	\$ 14,948	\$ -	\$ 64	\$ 1,534	\$ 27,541	
TOTAL FRINGES	\$ 1,299,949	\$ 1,843,008	\$ 99	\$ 10,490	\$ 138,707	\$ 3,292,253	
TOTAL SALARIES & FRINGES	\$ 4,225,722	\$ 6,077,940	\$ 849	\$ 28,299	\$ 464,606	\$ 10,797,416	
TEMPORARY LABOR	\$ 20,000	\$ 3,083	\$ -	\$ -		\$ 23,083	
TRAVEL OUT OF TOWN	\$ -	\$ -	\$ 17,109	\$ 38,256		\$ 55,365	
LEGAL FEES	\$ 3,480	\$ 2,937	\$ -	\$ -		\$ 6,417	
EDUCATION REIMBURSEMENT	\$ 5,000	\$ 5,833	\$ 2,900	\$ 4,500		\$ 18,233	
SUPPLIES	\$ 12,000	\$ 17,417	\$ 3,500	\$ 6,000	\$ 1,200	\$ 40,117	
COMPUTER SUPPLIES	\$ 18,000	\$ 15,500	\$ -	\$ -	\$ 1,500	\$ 35,000	
PARENT INVOLVEMENT	\$ 2,000	\$ 2,667	\$ -	\$ -	\$ 600	\$ 5,267	
LOCAL TRAVEL	\$ 25,000	\$ 46,500	\$ -	\$ -	\$ 2,000	\$ 73,500	
REGISTRATION	\$ -	\$ -	\$ 8,600	\$ 28,209		\$ 36,809	
LIABILITY INSURANCE	\$ 37,207	\$ 34,083	\$ -	\$ -		\$ 71,290	
RENT	\$ 49,067	\$ 53,050	\$ -	\$ -		\$ 102,117	
CELLULAR PHONES	\$ 30,018	\$ 32,179	\$ -	\$ -	\$ 4,000	\$ 66,197	
SUBTOTAL OTHER	\$ 201,772	\$ 213,249	\$ 32,109	\$ 76,965	\$ 9,300	\$ 533,395	
FIDUCIARY *	\$ 309,925	\$ 440,383	\$ 2,307	\$ 7,368	\$ 33,173	\$ 793,156	
TOTAL CONTRACT	\$ 4,737,419	\$ 6,731,572	\$ 35,265	\$ 112,632	\$ 507,079	\$ 12,123,967	

\*Total Overhead for OLHSA services rendered (7%)