



GENESEE COUNTY
— M I C H I G A N —

PARK RANGER

POSITION CLASS:

AFSCME – 496.01

HIRING AUTHORITY:

Parks and Recreation

JOB SUMMARY:

Performs professional park ranger duties in the areas of law enforcement, public safety, public relations and dissemination of information concerning Genesee County Parks and Recreation Commission facilities and activities; works under general supervision; performs related duties as required.

OVERVIEW:

The Park Ranger Division is a full-service law enforcement agency headquartered in Flint, Michigan. The Ranger Division currently consists of a Chief, Detective and 40 sworn, full-time and Seasonal Park Rangers. The Ranger Division is the primary law enforcement agency assigned to patrol the Park Commission's properties. The Park Rangers enforce all laws including Federal, State, Marine and local ordinances with emphasis on the community policing. The Ranger Division operates 24/7 year-round.

ESSENTIAL JOB DUTIES AND FUNCTIONS:

- Enforces Federal, State and park rules and policies as adopted by the Genesee County Parks and Recreation Commission in accordance with Section 14 of Act 261 of the Public Acts of 1965, and the preservation of law and order.
- Enforces rules, policies and procedures which ensure safe conditions, prevent vandalism, fires, area misuse and undesirable activities.
- Fights/extinguishes fires, performs first aid and rescue operations.
- Patrols designated area in an assigned manner.
- Performs security checks of Commission properties.
- Performs a variety of public relations activities including public presentations.
- Receives public complaints and adjusts complaints when appropriate.
- Disseminates information concerning Commission facilities and activities to the general public.
- Operates motor vehicles, boats, ORV, office and other types of equipment.
- Work in an urban police setting.

The above statement of Essential Job Duties and Functions is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to perform public relations and public speaking tasks.
- Ability to analyze situations quickly, accurately and to quickly adopt an effective course of action.
- Ability to prepare police reports, follow-up on criminal and civil complaints, obtain arrest/search warrants.
- Ability to conduct rescues and perform first-aid.
- Ability to establish good interpersonal and professional relationships.
- Ability to attend work regularly and work under stressful conditions.
- Ability to work independently, collaboratively and respectfully in a complex, multicultural work environment that values diversity, equity and inclusion.

MINIMUM QUALIFICATIONS:

Bachelor's degree in Criminal Justice **-AND-** one (1) year law enforcement experience as an MCOLES Certified police officer;

-OR-

Sixty (60) semester hours of college **-AND-** two (2) years' law enforcement experience as an MCOLES Certified police officer.

-OR-

Three (3) years' law enforcement experience as an MCOLES Certified police officer.

SPECIAL REQUIREMENTS:

- Must be a U.S. citizen and 21 years of age.
- Must possess a high school diploma or G.E.D. certification.
- Pass extensive personal and professional background check.
- Pass medical, psychological and drug testing.
- Pass an age-based physical testing.



SPECIAL REQUIREMENTS (CONT.):

- Must possess a valid Michigan driver's license, with a driving record free of suspensions, revocations and moving violations for the prior two years.
- No felony, assault, OWI or drug convictions.
- Must be willing to assist other agencies including the City of Flint Police, Michigan State Police and the Genesee County Office of Sheriff.
- Physically fit for duty, maintain proper height to weight ratio, free from physical impairments unless protected under the American Disability Act and MCOLES.
- Must be willing to work different patrol assignments, including vehicle, boat, pontoon, foot and ORV.
- Must be motivated, mature, willing to learn on a continuous basis, and retain a high degree of professionalism.

PHYSICAL REQUIREMENTS:

- Must be able to perform Essential Job Duties and Functions with or without reasonable accommodations.



Human Resources Director

Established: April 17, 1978
Revised: December 14, 1999
August 29, 2000
January 2, 2014
September 28, 2015



