

Genesee County

Governmental Operations Committee Agenda

Wednesday, May 1, 2024

9:00 AM

Harris Auditorium, 1101 Beach St.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES

RES-2024-477 Approval of Meeting Minutes - April 17, 2024

- IV. PUBLIC COMMENT TO COMMITTEE
- V. COMMUNICATIONS
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- 1. RES-2024-171 Approval of a grant award from the State of Michigan to provide for the 2024 Remonumentation efforts by Genesee County's Surveyor; the budget for this grant is attached
- 2. RES-2024-380 Approval of a grant award from Petco Love, in the amount of \$15,000.00, to provide for the purchase of catio equipment and fencing for new dog runs;
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT



Genesee County Staff Report

Genesee County Administration Building 1101 Beach St Flint, MI 48502

File #: RES-2024-477 **Agenda Date:** 5/1/2024 **Agenda #:**

Approval of Meeting Minutes - April 17, 2024



Genesee County Governmental Operations Committee Meeting Minutes

Wednesday, April 17, 2024

9:00 AM

Harris Auditorium, 1101 Beach St.

I. CALL TO ORDER

Commissioner Weighill called the meeting to order at 10:46 AM.

II. ROLL CALL

Present: Dale K. Weighill, Delrico J. Loyd, Charles Winfrey, Beverly Brown,

James Avery, Shaun Shumaker and Martin L. Cousineau

Absent: Ellen Ellenburg and Michelle Davis

Commissioner Loyd entered the meeting at 10:49 AM.

III. APPROVAL OF MINUTES

RES-2024-430 Approval of Meeting Minutes - March 20, 2024

RESULT: APPROVED
MOVER: Charles Winfrey
SECONDER: James Avery

Aye: Chairperson Weighill, Commissioner Winfrey,

Commissioner Brown, Commissioner Avery, Commissioner Shumaker and Commissioner

Cousineau

Absent: Vice Chair Loyd, Commissioner Ellenburg and

Commissioner Davis

- IV. PUBLIC COMMENT TO COMMITTEE
- V. COMMUNICATIONS
- VI. OLD BUSINESS
- VII. NEW BUSINESS

1. RES-2024-224 Approval of a purchase order to Stryker Medical for the fiscal year ending 2024, in an amount not to exceed \$49,457.39, to provide service contracts for various medical equipment; the cost of this

purchase order will be paid from the accounts listed

RESULT: REFERRED

MOVER: Shaun Shumaker

SECONDER: Beverly Brown

Aye: Chairperson Weighill, Commissioner Winfrey,

Commissioner Brown, Commissioner Avery, Commissioner Shumaker and Commissioner

Cousineau

Absent: Vice Chair Loyd, Commissioner Ellenburg and

Commissioner Davis

2. RES-2024-355 Approval of an agreement between Genesee County and the District

Health Department #2 to allow for grant reimbursements for the

Homeland Security Grant Program in Region 3

RESULT: REFERRED

MOVER: James Avery

SECONDER: Beverly Brown

Aye: Chairperson Weighill, Commissioner Winfrey,

Commissioner Brown, Commissioner Avery,
Commissioner Shumaker and Commissioner

Cousineau

Absent: Vice Chair Loyd, Commissioner Ellenburg and

Commissioner Davis

3. RES-2024-362 Approval of a request by Genesee County's Office of the Sheriff to apply for the 2024 Marine Safety Program Grant, in the amount of

\$24,700.00, to provide for Genesee County's 2024 Marine Patrol

Program

RESULT: REFERRED

MOVER: Beverly Brown

SECONDER: Charles Winfrey

Aye: Chairperson Weighill, Commissioner Winfrey,

Commissioner Brown, Commissioner Avery, Commissioner Shumaker and Commissioner

Cousineau

Absent: Vice Chair Loyd, Commissioner Ellenburg and

Commissioner Davis

4. RES-2024-366 Approval of a request by Genesee County's Sheriff to travel to the International Association of Auto Theft Investigators (IAATI)

Conference in Grand Rapids, MI; the dates of travel are April 29 - May 2, 2024; total cost for eight (8) staff members; not to exceed \$4,330.54

and is grant funded

RESULT: REFERRED

MOVER: Beverly Brown

SECONDER: Charles Winfrey

Aye: Chairperson Weighill, Commissioner Winfrey,

Commissioner Brown, Commissioner Avery, Commissioner Shumaker and Commissioner

Cousineau

Absent: Vice Chair Loyd, Commissioner Ellenburg and

Commissioner Davis

5. RES-2024-409 Approval of a proposed policy creating a format and numbering system

for Genesee County's policies

RESULT: REFERRED

MOVER: Beverly Brown

SECONDER: James Avery

Aye: Chairperson Weighill, Vice Chair Loyd, Commissioner

Winfrey, Commissioner Brown, Commissioner Avery,

Commissioner Shumaker and Commissioner

Cousineau

Absent: Commissioner Ellenburg and Commissioner Davis

Commissioner Loyd left the meeting at 10:53 AM.

Commissioner Loyd re-entered the meeting at 10:57 AM.

6. RES-2024-413 Approval of the proposed Policy for the Sale and Disposal of Real

Property

RESULT: REFERRED

MOVER: Charles Winfrey
SECONDER: Beverly Brown

Aye: Chairperson Weighill, Vice Chair Loyd, Commissioner

Winfrey, Commissioner Brown, Commissioner Avery,

Commissioner Shumaker and Commissioner

Cousineau

Absent: Commissioner Ellenburg and Commissioner Davis

VIII. OTHER BUSINESS

IX. ADJOURNMENT

The meeting was adjourned at 10:58 AM.



Genesee County

Genesee County Administration Building 1101 Beach St Flint, MI 48502

Staff Report

File #: RES-2024-171 Agenda Date: 5/1/2024 Agenda #: 1.

To: Dale K. Weighill, Governmental Operations Committee Chairperson

From: Ken Koleda, GIS Director

RE: 2024 Remonumentation Grant

BOARD ACTION REQUESTED:

Acceptance of 2024 Remonumentation Grant from the State of Michigan

BACKGROUND:

The Remonumenation program has been ongoing since 1992.

DISCUSSION:

The survey monuments within the County were first established starting in 1822. The first systematic program to revisit and confirm all monuments was initiated in 1992. After nearly 30 years the program expanded to include the establishment of interior section corners. Currently there are a total of 3,174 points in our database relevant to this program. The number of points confirmed or established each grant year is dependent upon recordation fees received through the register of deeds. In recent years the total has been between about 55 and 75 corners per year. For this grant the total is 65 corners.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

Minimal. Grant funds mostly are paid to surveyors; however, some administrative costs are included. Account for grant funds: 2970-245.00-558.000

IMPACT ON FACILITIES:

Minimal. Temporary storage of monuments in closet on loading dock.

IMPACT ON TECHNOLOGY:

The information and data collected in the Remonumenation program improve our ability to create the most accurate representation of property parcel ownership that is possible.

CONFORMITY TO COUNTY PRIORITIES:

This program contributes to long term financial stability since it is 100% funded by recordation fees. The program also falls in the category of Community Growth in that it contributes to accurate property

File #: RES-2024-171 **Agenda Date:** 5/1/2024 **Agenda #:** 1.

surveys, descriptions and GIS representations which are important to economic development.

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TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by Genesee County Surveyor to authorize accepting a grant from the State of Michigan's Department of Licensing and Regulatory Affairs (LARA) to fund the remonumentation activity, in the amount of \$143,370.00 to be deposited into account 2970-245.00-558.000, for the period commencing January 1, 2024, through December 31, 2024, is approved (a copy of the memorandum request dated April 12, 2024, and supporting documentation being on file with the official records of the May 1, 2024 meeting of the Governmental Operations Committee of this Board), and the Chief Financial Officer is directed, as necessary, to make the line item budget adjustments.

Gran	Grant Application Payment Request		Grant Application Proposed Corners	
\$57,348.00	Start-Up Payment (40% of Grant Award)	65	Corners anticipated to be paid with funds	
\$86,022.00	Balance after Start-Up Payment		Corners Completed	
Prog	gress Report Payment Request		Corners completed & paid with grant funds	
-	Amount Requested (up to 85% of Grant)		Corners completed & paid by others	
	Grant Balance after Progress Report		Corners revisited & paid with grant funds	
Comp	oletion Report Payment Request		Corners revisited & paid by others	
<u> </u>	Amount Requested (up to 100% of Grant)		Common corners entered into Accela twice	
	Grant Balance after Completion Report		Number of records entered into Accela	
			Corners revisited without record	
	y with the annual grant agreement. an approved Maintenance Plan during this ministrator		8.23 ate	
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SURVEY & REMONUMENTATION APPLICATION / PROGRESS / COMPLETION REPORT

Grant #

GG#

VCUST#

Template:

Grant Year: 2024

Address Code

Grantee/County:

Genesee County

--Section below for OLSR staff use only--

Michigan Department of Licensing & Regulatory Affairs

Bureau of Construction Codes

Office of Land Survey & Remonumentation

PO Box 30254, Lansing, MI 48909

1st Floor Ottawa Building

611 West Ottawa Street, Lansing, MI 48933

Phone 517-241-6321 E-Mail: bccolsr@michigan.gov

www. Michigan.gov/bcc

Administrator				
Name:	Kim R. Carlson	Phone: 810-230-1333		
Email Address	kimcarlson@fse.us			
Physical Address	1101 Beach Street			
City, State, Zip	Flint, MI 48502			
	Representative			
Name:	Kim R. Carlson	Phone: 810-230-1333		
Email Address	kimcarlson@fse.us			
Physical Address	5370 Miller Road, Suite 13			
City, State, Zip	Swartz Creek, MI 48473			
· · · · · · · · · · · · · · · · · · ·	Address for Payme	ents		
Name:	Genesee County	Phone: 810-257-3163		
Physical Address	1101 Beach Street			
City, State, Zip	Flint, MI 48502			

The following section is divided into columns corresponding to the stages of the yearly Remonumentation Grant program, from left to right. Fill out the sections within the column of the current stage, while leaving the information from the previous stages in place. If the county does not submit a Progress Report, leave that column blank.

Budget (Grant Application) column refers to the estimated costs set forth by the County in the Grant Application.

Progress Report column will include any expenditures by the County up to that point. Expenditures must exceed the amount received by the county in the 40% Start-up Payment. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

Completion Report column will include all reimbursable expenditures by the County during the Grant Year. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

County must provide copies of all invoices, receipts, payment vouchers, etc. for any expenditures being submitted for reimbursement under the Remon Grant program. Invoices must be itemized (where applicable) and should not include costs outside of the Remonumentation program. A county requesting payment for a Cost Allocation Program or similar policy must have a complete copy of the Cost Allocation Plan on file with OLSR before payment is made.

County must provide a detailed, itemized budget report for all expenditures under the Remon program. Any payment amount that does not appear on the budget report cannot be considered for reimbursement under the Remon Grant program.

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Remonumentation Program County Expenditure Detail

Work Program Expenditures by Line Item	Budget (Grant Application)	Progress Report Expenditures	Completion Report Expenditures
Item A Remonumentation Services	\$110,050.00		
Item B Monument Maintenance Services	0		
Item C Remonumentation Supplies & Materials	\$10,799.65		
Item D Geodetic Control Maintenance & Operations	0		
Item E Grant Administrator Fees/Wages	0		
Item F County Representative Fees/Wages	\$12,000.00		
Item G Additional Administrative Staff Fees/Wages	\$5,500.00		
Item H Peer Group	\$3,020.35		
Item I Administrative Supplies & Indirect Costs	\$2,000.00		
Totals	\$143,370.00		



OFFICE OF GENESEE COUNTY SURVEYOR

ROOM 312, COUNTY ADMINISTRATION BLDG. 1101 BEACH STREET FLINT, MICHIGAN 48502

TELEPHONE (810) 257-3020 (810) 230-1333

KIM R. CARLSON, P.E., P.S. County Surveyor

FAX (810) 230-7844

December 28, 2023

2024 REMONUMENTATION CORNERS FOR GENESEE COUNTY

GENESEE TOWNSHIP, T8N-R7E
D-10, F-10, H-10, J-10, L-10, B-12, D-12, F-12, H-12, J-12, L-12
CITY OF BURTON, T7N-R7E
D-2, F-2, H-2, J-2, L-2, D-4, F-4, H-4, J-4, L-4, D-6, F-6, H-6, J-6, L-6, B-8, D-8, F-8, H-8, J-8, L-8, B-10, D-10, F-10, H-10, J-10, L-10, B-12, D-12, F-12, H-12, J-12, L-12
GRAND BLANC TOWNSHIP, T6N-R7E
J-7, L-7, D-2, F-2, H-2, J-2, L-2, B-4, D-4, F-4, H-4, J-4, L-4, B-6, D-6
15 Corners
CLAYTON TOWNSHIP, T7N-R5E
G-05 1 Corner
FENTON TOWNSHIP, T5N-R6E
A-03, J-05 2 Corners
FLINT TOWNSHIP, T7N-R6E
G-7, H-7, I-13 Corners
TOTAL 65 Corners
(57 Corners @ \$1,700.00, 8 Corners @ \$1,400.00 and \$30.00 recording fee per LCRC)



GENESEE COUNTY SURVEYOR

ROOM 312, COUNTY ADMINISTRATION BLDG. 1101 BEACH STREET FLINT. MICHIGAN 48502

TELEPHONE (810) 257-3020 (810) 230-1333

KIM R. CARLSON, P.E., P.S. County Surveyor

FAX (810) 230-7844

December 28, 2023

Office of Land Survey & Remonumentation 1st Floor Ottawa Building 611 West Ottawa Street Lansing, MI 48933

Reference:

2024 Remonumentation Grant Narrative

As part of the 2024 Grant Application for Survey & Remonumentation, we offer the following narrative for items G and I of the Grant:

Item G: In the grant application accounts for duties include:

- coordination of the contracting process
- scheduling of meeting rooms
- distribution of monuments
- purchasing activities and entry of invoices into accounting system.
- receiving documents from surveyors
- entry/submittal of LCRC documents

Item I: Charges consist of indirect costs as specified in the County CAP (Capital Allocation Plan) which allocates indirect costs by department. The figure is our best estimate because the CAP is based on a fiscal year which does not align with the grant year. As a result of this it has been impossible to predict at the time of the grant application precisely what the final indirect costs will be because they will change October 1st through the end of the grant year.

Respectfully,

Kim Carlson

Genesee County Grant Administrator



OFFICE OF GENESEE COUNTY SURVEYOR ROOM 312, COUNTY ADMINISTRATION BLDG. 1101 BEACH STREET FLINT, MICHIGAN 48502

TELEPHONE (810) 257-3020 (810) 230-1333

KIM R. CARLSON, P.E., P.S. County Surveyor

FAX (810) 230-7844

April 12, 2024

Genesee County Board of Commissioners 1101 Beach Street Flint, Michigan 48502

Reference: 2024 State of Michigan, Remonumentation Grant

To: Dale K. Weighill, Governmental Operations Committee Chairperson

As the Genesee County Land Surveyor, I am seeking Genesee County Commission approval to accept the Grant from the State of Michigan's Department of Licensing and Regulatory Affairs to perform remonumentation for the grant period of January 1, 2024-December 31, 2024. The authorized budget for the grant is \$143,370.00.

Respectfully,

Kim R. Carlson, P.S., P.E. Genesee County Surveyor

DESCRIPTION: Calendar Year 2024 Grant Acceptance

DESCRIPTION	Increase/(Decrease)
STATE PARTICIPATION	(12,234.00)
SALARY TEMPORARY	242.00
SOCIAL SECURITY	(86.00)
SUPPLIES OTHER	1,255.65
SERV CONT GENERAL	(13,650.00)
CONSULTANTS	(91.65)
CSA	500.00
	STATE PARTICIPATION SALARY TEMPORARY SOCIAL SECURITY SUPPLIES OTHER SERV CONT GENERAL CONSULTANTS

APPROVED BY: _____

DESCRIPTION: Calendar Year 2024 Grant Acceptance

GL# DESCRIPTION		Increase/(Decrease)	
2970-245.00-558.000	STATE PARTICIPATION	(12,234.00)	
2970-245.00-704.000	SALARY TEMPORARY	242.00	
2970-245.00-709.000	SOCIAL SECURITY	(86.00)	
2970-245.00-752.000	SUPPLIES OTHER	1,255.65	
2970-245.00-801.004	SERV CONT GENERAL	(13,650.00)	
2970-245.00-804.000	CONSULTANTS	(91.65)	
2970-245.00-958.014	CSA	500.00	

._____

APPROVED BY: _____



Genesee County

Genesee County Administration Building 1101 Beach St Flint, MI 48502

Staff Report

File #: RES-2024-380 Agenda Date: 5/1/2024 Agenda #: 2.

To: Board of County Commissioners

From: Jay Parker, Animal Control, Director

RE: Petco Love Grant for \$ 15,000.00

BOARD ACTION REQUESTED:

To accept the reimbursement check for 15,000.00 from Petco Love grant for 2024 purchase of Catio Equipment and assisting in fencing of new runs for dog enrichment this check will be placed in the Donation account 2130-430.00-672.001

BACKGROUND:

This is a grant check for Catio equipment and used towards fencing of new runs for dog enrichment. Specification of this grant is directly for the animals and can not be used in general fund

DISCUSSION:

None

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

This grant will lessen the amount for the much-needed dog runs that will assist in the mental health of the dogs in the shelter giving them more enrichment of time outside and not be limiting the dogs to just fifteen minutes a day outside.

IMPACT ON FACILITIES:

May increase some yard work along fencing to maintain lawn.

IMPACT ON TECHNOLOGY:

None

CONFORMITY TO COUNTY PRIORITIES:

With this grant award we will be able to offer the public a better adoptable pet that has had attention to not only medical, but behavior and interactions with volunteers and staff giving us a better understanding of temperament of this animal that will assist us in placement of this animal.

File #: RES-2024-380 **Agenda Date:** 5/1/2024 Agenda #: 2. TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Animal Control Director to authorize accepting a grant from Petco Love, in the form of a grant check in the amount of \$15,000.00 to be deposited into account 2130-430.00-672.001, for the purpose of purchasing Catio equipment and assist in purchasing and installing new fence runs for the dogs, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the May 1, 2024 meeting of the Governmental Operations Committee of this Board).

Congratulations! Petco Love is thrilled to support your lifesaving efforts by investing \$15,000.00 in your organization in response to your Animal Welfare Organizations (AWO) application for support (ID number G-2306-46530).

Funds will be distributed 2 - 4 weeks following receipt of this email.

REQUIREMENTS:

By endorsing and depositing the grant award check, or accepting the electronic grant award deposit*, you represent and warrant that your organization will:

- Use all funds for lifesaving purposes.
- Announce and celebrate the investment (more below).
- Complete all assigned follow up grant reports in a timely manner.
- Prominently place **Petco Love Lost** on your website using this resource: <u>Sharing Petco Love Lost with your Community</u>
- Complete your organization's Annual Data Report (accessible within the <u>Partner Portal</u>) each year by March 31st to stay eligible for grant awards.

*Organizations receiving electronic funds that cannot agree to the grant terms and conditions, must notify us immediately at <u>partners@petcolove.org</u> and return funds within 30 days of receipt.

Celebrate with your community! Use the digital toolkit with the following assets:

Customize the template press release found in the <u>toolkit</u> and issue it to your local media before your celebration event. Before distributing your press release to media outlets, send a finished draft to <u>media@petcolove.org</u> for review. Please allow 3-5 business days before you plan to issue for review.

- Download the website badge found in the toolkit and display it on your organization's website.
- Promote the investment on social media. <u>Access the toolkit</u> for sample social media graphics and captions

Funds awarded may be used for any lifesaving purpose. As long as your use of funds stays focused on lifesaving objectives, you do not need to seek specific approval for each expenditure that deviates from the project description provided in the application. We trust that you will utilize these funds in the best manner possible to achieve the greatest return for your organization and community.

CAPITAL INVESTMENTS:

If you plan on using your grant award for capital improvements (buildings, facilities), the award should be recognized in a manner mutually agreed upon and approved in advance. If you plan on using your grant award for the purchase or operation of a vehicle, please send a proof of your vehicle wrap to media@petcolove.org for approval.

MUNICIPAL ORGANIZATIONS:

Municipalities are reminded that, per the certification you agreed to during the application process, funds donated shall not supplant or replace existing government funding, may not be appropriated to the general funds of the municipality, but rather must be utilized and become an additional part of the funding of the animal control sheltering department.

ELECTRONIC PAYMENTS:

Get future funds quicker and never lose a check in the mail - sign up for electronic payments! Login into the <u>Partner Portal</u> and you'll find a link to enrollment information for Paymode-X and instructions on the left side menu.

Please keep this notification email with your grant records. Thank you for all you do for animals! We look forward to hearing about the amazing lifesaving work you are able to accomplish with this investment.

Sincerely,

Petco Love, a nonprofit changing lives)
Petco Love is a 501c3 nonprofit, tax exempt corporation, tax ID 33-0845930



March 20, 2024

Dear Petco Love partner,

On behalf of everyone at Petco Love, we are pleased to provide you with the enclosed grant award in response to your application for our 2023 Animal Welfare Organizations (AWO) grant cycle. These funds may be used for any lifesaving purpose. Please see your grant approval email for instructions on how to properly acknowledge Petco Love as well as the link to the digital toolkit to help you celebrate your award. The Lifesaving Grant Investment toolkit is also now available on our website www.petcolove.org, so that you may easily download the website badge to display it on your organization's website and find social media graphics and captions.

We're honored to partner with your organization and invest in your lifesaving efforts. We celebrate your commitment to animals and thank you for all that you do on behalf of pets and the people who love and need them.

All of us at Petco Love thank you for your lifesaving work that makes a difference everyday for animals in need.

Susanne Kogut

Sysam W. Sygn

President

Petco Love

P.S. Petco Love desires that all funds and efforts be prioritized for lifesaving, and seeks to reduce our environmental footprint. Therefore, we respectfully request that no items are mailed to Petco Love and that any thank you letters be sent by email only to partners@petcolove.org. We welcome and appreciate recognition on social media, on your website, or in other print and digital communications. We ask that this recognition thank Petco Love, Petco and/or our Petco store partners collectively rather than individual employees of Petco or Petco Love.

Petco Love is a 501(c)(3) nonprofit, tax exempt corporation. Tax I.D. 33-0845930

neck Date: 03/20/2024		Check No. 116045			
nvoice No	Date	Payment Description	Amount	Discount	Paid Amount 15,000.00
9832-031924-136	03/19/2024	Payment Description AWO Cycle	15,000.00	0.00	15,000.00
				•	

Supplier Number	Supplier Name	Total Amount	Discount Taken	Paid Amount
169087	GENESEE COUNTY ANIMAL CONTROL	15,000.00	0.00	15,000.00

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND • NOT A WHITE BACKGROUND



BANK OF AMERICA NT & SA S.D. COMMERCIAL BANKING 1450 16-66/1220

CHECK NO 116045

DATE

03/20/2024

654 Richland Hills Dr San Antonio, TX 78245-4084

PAY

Fifteen Thousand Dollars And Zero Cents*****

TO THE ORDER OF

GENESEE COUNTY ANIMAL CONTROL 4351 W PASADENA AVE Flushing, MI 48433 US CHECK AMOUNT

\$15,000.00

VOID AFTER SIX MONTHS FROM DATE OF CHECK

ANT